NOTICE TO BID
VILLAGE OF PALATINE
HP Desktop Computers

The Village Manager's Office is seeking bids for the purchase of HP Desktop Computers.

Submittal Requirements: To be considered, your proposal must be received by 2:30 p.m. on January 10, 2014. The original proposal and two (2) copies must be submitted together in a sealed envelope or container, to the attention of Mr. Reid Ottesen, Village Manager, Village of Palatine, 200 E. Wood St., Palatine, 60067 stating on the outside:

Contractor's name
Address
Telephone number
Due date
Bid title "Sealed Bid – 2014 HP Desktop Computers"

Sealed bids will be opened and publicly read aloud by the Village Clerk's office at 2:30 p.m., Friday, January 10, 2014, in the Village Council Chambers, Community Center, 200 E. Wood Street, Palatine, Illinois. Award of Contract, if one is to be made, is scheduled by the Village Council at their regular meeting to be held at 7:00 p.m., Monday, January 20, 2014.

The Village of Palatine reserves the right to reject any or all bids, to waive any informality, and to accept any proposal which the Village Council deems most favorable to the interest of the Village.

Copies of the proposal details may be picked up Monday through Friday, 8:00am to 4:00pm at the Village of Palatine Information Technology office, 200 E. Wood Street, Palatine, IL, or by email request to rmalcolm@palatine.il.us.

Questions and/or comments should be directed Monday – Friday, 8:00 a.m. – 4:00 p.m., to Systems Specialist, Rhonda Malcolm, (847) 963-6271.

Date Published: Friday, December 13, 2014

Margaret R. Duer
Village Clerk