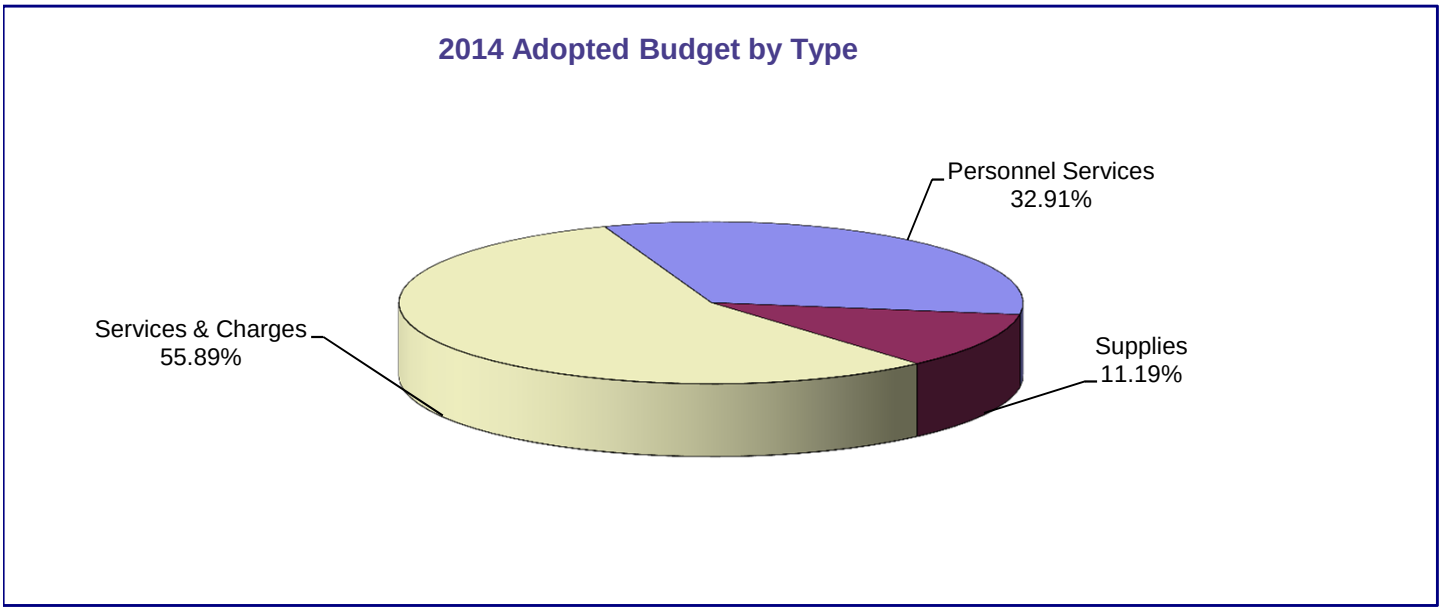
Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Department 52 Public Works

Expenditures by Division	2013 Adopted Budget	2014 Adopted Budget	% Change
Administration	$ 979,140	$ 1,008,460	2.99%
Building, Grounds, Electrical	1,706,585	1,694,075	-0.73%
Forestry	1,193,400	1,246,670	4.46%
Utilities	9,521,425	9,624,455	1.08%
Streets	2,851,165	2,905,240	1.90%
Fleet Services	1,960,150	1,985,940	1.32%
Department Total: Public Works	**18,211,865**	**18,464,840**	**1.39%**

Expenditures by Type			
Personnel Services	$ 5,877,340	$ 6,077,420	3.40%
Supplies	2,101,110	2,066,580	-1.64%
Services & Charges	10,233,415	10,320,840	0.85%
Department Total: Public Works	**18,211,865**	**18,464,840**	**1.39%**



Department 52 Public Works

Prior Year - Status

* Continue to provide satisfactory customer service that is cost effective:

  Update productivity and staffing reporting system to align with functions and allow for greater in-house analysis.

  Project is developing as a coordinated effort with the Information Technology Department.

  Report on leaf program alternatives.

  Data collection will take place in 2013 and leaf program report to be assembled near end of calendar year.

* Conduct a Capital Improvement Program that is timely and cost effective.

  The majority of projects are tracking on time and within budget. Three programs are currently incomplete, but targeted for late in the year (SCADA improvements, various location drainage improvements, and lift station improvements). Two projects are delayed due to outside agency timelines (Park Place traffic signal and Bike Plan implementation). Plum Grove Hills Unit 1 corrugated metal pipe replacement and pedestrian signal improvements are targeted for an early 2014 start. The Municipal Partnering Initiative was joined for the leak detection of watermains.

* Deliver reliable building and electric systems to internal and external customers.

  Schematic design for the Village Hall renovation project will be presented to the Council by the end of 2013. Village owned street light outages have been reduced by 23%.

* Acquire and maintain equipment that is safe and reliable to operate and economical to own.

  Through the first three quarters of 2013 we experienced 3,904 hours of vehicle downtime which is less than the amount experienced during the same period in 2012. A draft policy for parts inventory criteria has been prepared and will be finalized by year end.

* Maintain a safe and diverse urban forest.

  In 2013, 614 parkway trees have been trimmed (14% of the targeted 4,500 trees). Increased needs for EAB related tree removals have required reprioritization. By the end of 2013, 1,000 Ash trees will have been removed and replaced due to the EAB infestation (the goal for 2013 was 800 trees).

* Provide a roadway system that is safe, functional, and cost effective.

  During the 2013 winter season, 63% of storms had all routes plowed open within 7 hours and 66% of storms had bare pavement within 24 hours of the end of the storm. Our average for all routes being plowed open was 6.68 hours and all routes with bare pavement was 24.25 hours after the end of a storm. The current Pavement Condition Index (PCI) for the Village's street system is 75, which exceeds the target of being above 70 (which is the lowest "Very Good" value of the PAVER rating system). Revised eligibility of contractors to include those that do not own an asphalt batch plant, contributing to the program coming in $250,000 under budget.

* Improve water system reliability and deliver reliable sanitary and storm sewer systems.

  During the first 3 quarters of 2013 we experienced a total of 55 water service interruptions. Of the 55 total service interruptions, the water was actually shut off for a total of 1,463 customer-hours. 307 (21%) hours were scheduled customer hour outages and 1,156 (79%) hours were unscheduled/emergency. Implemented an enhanced tracking system to allow for watermain replacement to include high frequency mid-block locations where property damage has occurred. For preventive/proactive maintenance purposes, 31.4 miles of sanitary mains have been flushed (which exceeded the target of 25 miles). In addition, 5.9 miles of storm and sanitary sewer were televised (which exceeded the target of 2 miles).

Village of Palatine
CY 2014 Proposed Budget - Issues & Initiatives

Department 52 Public Works

Current Year

* **Continue to provide highly satisfactory customer service that is cost effective:**

  - Update and implement productivity and staffing reporting system to align with functions and allow for greater in-house analysis.

  - Develop long term maintenance program for the Combined Service Facility.

  - Review and update the tap, development surcharge, and extension costs for new water services.

* **Conduct a Capital Improvement Program that is timely and cost effective:**

  - Complete all projects on time and within budget.

  - Work with the Manager's Office and Finance Department to develop alternatives for increasing participation in the Surface Transportation to improve roadways eligible for Federal Participation.

* **Deliver reliable building and electric systems to internal and external customers:**

  - Participate in the Design Development for Village Hall.

  - Provide temporary accommodations for Village Hall during renovations.

  - Track and report street light outages.

* **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**

  - Report vehicle down time.

  - Work with the Manager's Office and Finance Department to develop a sustainable program for Capital Equipment Replacement.

* **Maintain a safe and diverse urban forest:**

  - Trim 3,500 parkway trees through expanded contracted effort.

  - Remove 1,000 declining ash trees and replace with variety.

  - Revise the wood mulch program to adapt to increased volume from the Emerald Ash Borer.

* **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**

  - Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.

  - Increase data collection on salt and chemical usage during snow and ice control to better benchmark our use and control annual material expenses.

* **Provide a roadway system that is functional and cost effective:**

  - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.

* **Improve water system reliability:**

  - Track unscheduled customer outage hours and report yearly performance.

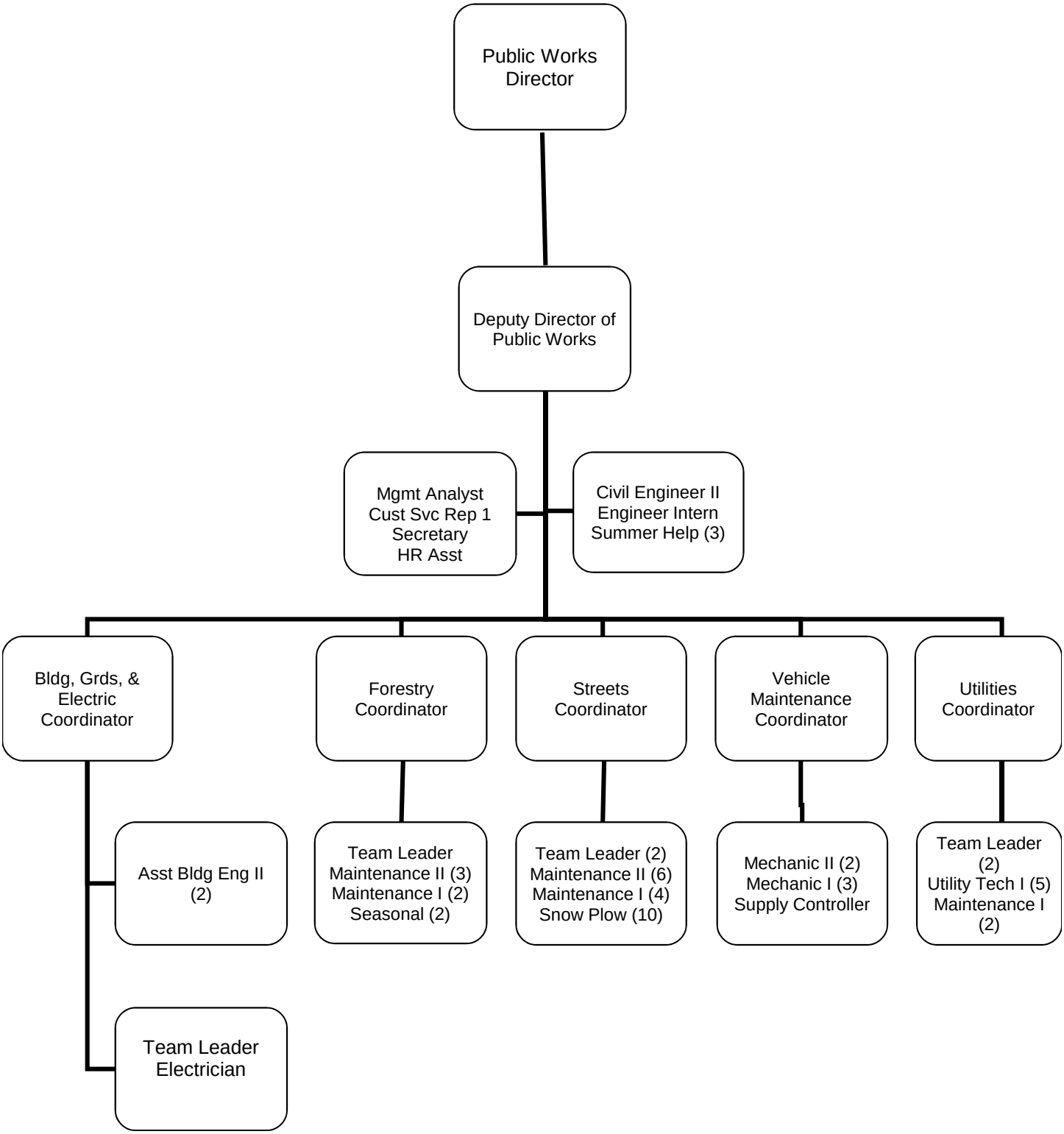
  - Sample portion of meter inventory to prepare for meter and reader conversion in future budget years.

* **Deliver reliable sanitary and storm sewer systems to customers:**

  - Flush 25 miles of sanitary mains in preventative maintenance.

  - Televise 4 miles of storm and sanitary sewer in proactive maintenance.

Department 52 Public Works



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	9	8	8
Maintenance II	10	11	11
Public Works Coordinator	5	5	5
Utility Technician I	5	5	5
Electrician	1	1	1
Mechanic I	4	4	3
Mechanic II	1	1	2
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	-	-	1 *
Administrative Assistant	1	1	-
Secretary	-	1	1
Customer Svc Representative I	1	1	1
Customer Svc Representative 2	1	-	-
Human Resource Assistant	-	1	1
Full-Time Total	50	51	51
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	1	1	1
Part-Time Total	16	16	16
Department Total: Public Works	**66**	**67**	**67**

* There is also another Full Time position Budgeted between Police and Public Works but counted in Police

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

1. Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
2. Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
3. Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 5,560,453	$ 5,877,340	$ 6,077,420
Supplies	1,954,486	2,101,110	2,066,580
Services & Charges	9,548,382	10,233,415	10,320,840
Department Total	**$ 17,063,321**	**$ 18,211,865**	**$ 18,464,840**
Personnel Summary			
Full-Time	50	51	51
Part-Time	16	16	16

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

1 Provide long-range planning for Department operations.

2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 779,958	$ 908,860	$ 936,860
Supplies	18,617	19,080	19,080
Services & Charges	47,741	51,200	52,520
Program Total	**$ 846,316**	**$ 979,140**	**$ 1,008,460**
Personnel Summary			
Full-Time	6	7	7
Part-Time	4	4	4

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	**General Fund**			
Department 52	**Public Works**			
Division 01	**Administration**			
Salaries				
500.05	Salaries Full Time	505,823	562,790	587,545
500.15	Salaries Temporary	18,903	18,000	18,000
500.20	Salaries Overtime	324	500	500
500.25	Salaries Special Compensation	49,992	74,010	74,220
500.95	Salaries Other	-	-	-
Total: Salaries		$ 575,042	$ 655,300	$ 680,265
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	18,306	20,000	21,100
510.10	Taxes & Benefits Medicare	8,015	9,835	10,195
510.15	Taxes & Benefits Social Security	33,047	41,905	43,510
510.20	Taxes & Benefits IMRF Er Contribution	72,752	88,565	90,575
510.35	Taxes & Benefits Medical/Dental Insurance	71,115	90,760	87,930
510.40	Taxes & Benefits Life Insurance	1,111	1,775	1,845
510.60	Taxes & Benefits Allowances	570	720	1,440
Total: Taxes & Benefits		204,916	253,560	256,595
Supplies				
520.05	Office Supplies General	3,280	3,980	3,980
520.10	Office Supplies Paper	189	1,800	1,800
520.15	Office Supplies Printed Forms	230	100	100
525.35	Operating Supplies Clothing	12,594	8,000	8,000
Total: Supplies		16,293	13,880	13,880
Services & Charges				
540.35	Services Medical	3,288	2,000	2,000
545.20	Communications Postage	1,306	1,750	1,750
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	19,935	20,535	20,855
575.05	Other Small Tools & Equipment	2,047	1,000	1,000
575.10	Other Memberships & Publications	3,425	4,255	4,255
575.15	Other Training & Travel	6,332	7,500	7,500
Total: Services & Charges		36,333	37,040	37,360
Division Total: Administration		**832,584**	**959,780**	**988,100**
Department Total: Public Works		**832,584**	**959,780**	**988,100**
Fund Total: General Fund		**832,584**	**959,780**	**988,100**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	**Waterworks Fund**			
Department 52	**Public Works**			
Division 01	**Administration**			
Supplies				
520.05	Office Supplies General	$ 2,324	$ 5,200	$ 5,200
Total: Supplies		2,324	5,200	5,200
Services & Charges				
565.05	Repair and Maintenance Machinery & Equipment	333	500	500
575.10	Other Memberships & Publications	9,245	10,510	11,510
575.15	Other Training & Travel	1,830	3,150	3,150
Total: Services & Charges		11,408	14,160	15,160
Division Total: Administration		**13,732**	**19,360**	**20,360**
Department Total: Public Works		**13,732**	**19,360**	**20,360**
Fund Total: Waterworks Fund		**13,732**	**19,360**	**20,360**

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.

2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 582,726	$ 588,295	$ 605,760
Supplies	121,720	174,570	148,040
Services & Charges	697,716	943,720	940,275
Program Total	**$ 1,402,162**	**$ 1,706,585**	**$ 1,694,075**
Personnel Summary			
Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	**General Fund**			
Department 52	**Public Works**			
Division 38	**Building, Grounds, Electrical**			
Salaries				
500.05	Salaries Full Time	305,871	310,805	319,020
500.20	Salaries Overtime	7,638	8,000	8,000
500.25	Salaries Special Compensation	8,147	3,550	3,550
Total: Salaries		$ 321,656	$ 322,355	$ 330,570
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	4,802	4,720	4,845
510.15	Taxes & Benefits Social Security	20,534	20,145	20,660
510.20	Taxes & Benefits IMRF Er Contribution	44,439	43,760	44,135
510.35	Taxes & Benefits Medical/Dental Insurance	72,887	75,100	79,840
510.40	Taxes & Benefits Life Insurance	204	300	310
Total: Taxes & Benefits		145,166	146,365	152,200
Supplies				
525.05	Operating Supplies Custodial	24,889	39,000	36,000
525.35	Operating Supplies Clothing	1,291	1,400	1,400
525.95	Operating Supplies Other	-	1,500	-
530.05	R&M Supplies Equipment Parts	72,363	89,760	74,760
Total: Supplies		98,543	131,660	112,160
Services & Charges				
540.60	Services Custodial	70,244	115,300	81,900
540.95	Services Other	17,896	16,400	16,400
560.05	Utility Services Electric	156,240	176,910	176,910
560.10	Utility Services Natural Gas	20,145	50,355	35,000
560.15	Utility Services Water/Sewer	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	87,551	96,990	103,330
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,900	6,080	6,180
570.10	Rental Machinery	-	500	500
575.05	Other Small Tools & Equipment	2,750	2,840	2,840
Total: Services & Charges		360,726	465,375	423,060
Division Total: Building, Grounds, Electrical		**926,091**	**1,065,755**	**1,017,990**
Department Total: Public Works		**926,091**	**1,065,755**	**1,017,990**
Fund Total: General Fund		**926,091**	**1,065,755**	**1,017,990**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	**Waterworks Fund**			
Department 52	**Public Works**			
Division 38	**Building, Grounds, Electrical**			
Salaries				
500.05	Salaries Full Time	75,728	75,405	77,285
500.20	Salaries Overtime	3,504	4,500	4,500
500.25	Salaries Special Compensation	853	300	300
500.95	Salaries Other	-	-	-
Total: Salaries		$ 80,085	$ 80,205	$ 82,085
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	1,558	1,170	1,195
510.15	Taxes & Benefits Social Security	4,624	4,975	5,095
510.20	Taxes & Benefits IMRF Er Contribution	10,656	10,810	10,880
510.35	Taxes & Benefits Medical/Dental Insurance	18,981	18,775	20,100
Total: Taxes & Benefits		35,819	35,730	37,270
Supplies				
525.05	Operating Supplies Custodial	6,800	10,200	10,200
525.35	Operating Supplies Clothing	1,343	1,400	1,400
530.05	R&M Supplies Equipment Parts	14,190	29,780	24,280
Total: Supplies		22,333	41,380	35,880
Services & Charges				
540.60	Services Custodial	21,614	25,500	30,500
560.05	Utility Services Electric	4,143	6,300	10,300
560.10	Utility Services Natural Gas	6,486	47,000	97,000
560.15	Utility Services Water/Sewer	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	7,730	23,000	21,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	3,040	3,090
575.05	Other Small Tools & Equipment	78	300	300
Total: Services & Charges		43,001	105,140	162,690
Division Total: Building, Grounds, Electrical		**181,238**	**262,455**	**317,925**
Department Total: Public Works		**181,238**	**262,455**	**317,925**
Fund Total: Waterworks Fund		**181,238**	**262,455**	**317,925**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	**Sewerage Fund**			
Department 52	**Public Works**			
Division 38	**Building, Grounds, Electrical**			
Supplies				
530.05	R&M Supplies Equipment Parts	$ 587	$ 1,530	$ -
Total: Supplies		587	1,530	-
Division Total: Building, Grounds, Electrical		**587**	**1,530**	**-**
Department Total: Public Works		**587**	**1,530**	**-**
Fund Total: Sewerage Fund		**587**	**1,530**	**-**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 620	**Parking System Fund**			
Department 52	**Public Works**			
Division 38	**Building, Grounds, Electrical**			
Salaries				
500.05	Salaries Overtime	-	3,000	3,000
Total: Salaries		$ -	$ 3,000	$ 3,000
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	-	45	45
510.15	Taxes & Benefits Social Security	-	190	190
510.20	Taxes & Benefits IMRF Er Contribution	-	405	400
Total: Taxes & Benefits		-	640	635
Services & Charges				
540.40	Services Management Fees	$ 16,083	$ -	$ -
540.60	Services Custodial	90,248	111,680	95,000
540.95	Services Other	31,467	87,025	87,025
560.05	Utility Services Electric	53,208	65,000	65,000
560.10	Utility Services Natural Gas	3,344	8,000	8,000
565.15	Repair and Maintenance Buildings	76,814	66,500	66,500
565.25	Repair and Maintenance Landscape	18,747	35,000	33,000
Total: Services & Charges		289,911	373,205	354,525
Division Total: Building, Grounds, Electrical		**289,911**	**376,845**	**358,160**
Department Total: Public Works		**289,911**	**376,845**	**358,160**
Fund Total: Parking System Fund		**289,911**	**376,845**	**358,160**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 710	**Fleet Services Fund**			
Department 52	**Public Works**			
Division 38	**Building, Grounds, Electrical**			
Supplies				
530.05	R&M Supplies Equipment Parts	$ 257	$ -	$ -
Total: Supplies		257	-	-
Services & Charges				
565.05	Repair and Maintenance Machinery & Equipment	2,823	-	-
575.05	Other Small Tools & Equipment	1,255	-	-
Total: Services & Charges		4,078	-	-
Division Total: Building, Grounds, Electrical		**4,335**	**-**	**-**
Department Total: Public Works		**4,335**	**-**	**-**
Fund Total: Fleet Services Fund		**4,335**	**-**	**-**

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

1 Maintain lawn quality turf at all major entry points to the Village.

2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.

3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 719,613	$ 778,450	$ 798,920
Supplies	30,805	32,340	30,340
Services & Charges	373,040	382,610	417,410
Program Total	**$ 1,123,458**	**$ 1,193,400**	**$ 1,246,670**
Personnel Summary			
Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	**General Fund**			
Department 52	**Public Works**			
Division 39	**Forestry**			
Salaries				
500.05	Salaries Full Time	459,016	489,295	502,035
500.15	Salaries Temporary	18,300	24,800	30,000
500.20	Salaries Overtime	12,111	14,500	14,500
500.25	Salaries Special Compensation	4,454	2,950	5,250
500.95	Salaries Other	-	-	-
Total: Salaries		$ 493,881	$ 531,545	$ 551,785
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	7,341	7,760	8,065
510.15	Taxes & Benefits Social Security	31,389	33,130	34,395
510.20	Taxes & Benefits IMRF Er Contribution	67,642	71,950	73,455
510.35	Taxes & Benefits Medical/Dental Insurance	116,856	131,425	128,140
510.40	Taxes & Benefits Life Insurance	204	300	310
510.60	Taxes & Benefits Allowances	-	-	360
Total: Taxes & Benefits		225,732	246,905	247,135
Supplies				
525.25	Operating Supplies Chemicals	3,391	6,600	6,600
525.35	Operating Supplies Clothing	2,759	4,200	4,200
525.95	Operating Supplies Other	24,655	21,540	19,540
Total: Supplies		30,805	32,340	30,340
Services & Charges				
565.25	Repair and Maintenance Landscape	230,992	235,380	265,820
565.95	Repair and Maintenance Vehicle Maint Service Charge	131,290	135,230	137,340
575.05	Other Small Tools & Equipment	6,758	7,000	7,000
Total: Services & Charges		369,040	377,610	410,160
Division Total: Forestry		**1,119,458**	**1,188,400**	**1,239,420**
Department Total: Public Works		**1,119,458**	**1,188,400**	**1,239,420**
Fund Total: General Fund		**1,119,458**	**1,188,400**	**1,239,420**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	**Waterworks Fund**			
Department 52	**Public Works**			
Division 39	**Forestry**			
Services & Charges				
540.60	Services Custodial	$ 4,000	$ 5,000	$ 7,250
Total: Services & Charges		4,000	5,000	7,250
Division Total: Forestry		**4,000**	**5,000**	**7,250**
Department Total: Public Works		**4,000**	**5,000**	**7,250**
Fund Total: Waterworks Fund		**4,000**	**5,000**	**7,250**

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.

2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.

3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.

4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 1,347,107	$ 1,363,715	$ 1,420,420
Supplies	166,096	187,240	187,240
Services & Charges	7,709,130	7,970,470	8,016,795
Program Total	**$ 9,222,333**	**$ 9,521,425**	**$ 9,624,455**
Personnel Summary			
Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	**Waterworks Fund**			
Department 52	**Public Works**			
Division 40	**Utilities**			
Salaries				
500.05	Salaries Full Time	511,140	517,960	531,355
500.20	Salaries Overtime	97,112	78,050	78,050
500.25	Salaries Special Compensation	11,023	6,750	6,750
Total: Salaries		$ 619,275	$ 602,760	$ 616,155
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	12,583	8,790	8,985
510.15	Taxes & Benefits Social Security	34,716	37,530	38,370
510.20	Taxes & Benefits IMRF Er Contribution	82,523	81,530	81,975
510.35	Taxes & Benefits Medical/Dental Insurance	117,251	120,585	128,140
510.40	Taxes & Benefits Life Insurance	203	300	310
Total: Taxes & Benefits		249,576	251,075	260,190
Supplies				
525.25	Operating Supplies Chemicals	4,900	6,000	6,000
525.35	Operating Supplies Clothing	632	4,200	4,200
530.30	R&M Supplies Utility System	131,183	141,300	141,300
Total: Supplies		136,715	151,500	151,500
Services & Charges				
540.95	Services Other	36,738	39,260	39,580
550.15	Printing/Advertising Outside Printing Services	8,929	7,000	7,000
560.05	Utility Services Electric	247,013	263,350	263,350
560.10	Utility Services Natural Gas	5,579	11,750	11,750
560.15	Utility Services Water/Sewer	2,823,085	2,929,000	2,958,290
560.25	Utility Services Refuse Disposal	50	3,125	8,165
565.30	Repair and Maintenance Utility System	23,044	22,880	17,880
565.35	Repair and Maintenance Software	2,434	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	99,060	102,035	103,625
575.05	Other Small Tools & Equipment	8,988	9,930	9,930
Total: Services & Charges		3,254,920	3,390,830	3,422,070
Division Total: Utilities		**4,260,486**	**4,396,165**	**4,449,915**
Department Total: Public Works		**4,260,486**	**4,396,165**	**4,449,915**
Fund Total: Waterworks Fund		**4,260,486**	**4,396,165**	**4,449,915**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	**Sewerage Fund**			
Department 52	**Public Works**			
Division 40	**Utilities**			
Salaries				
500.05	Salaries Full Time	298,253	321,275	337,955
500.20	Salaries Overtime	19,131	20,000	26,500
500.25	Salaries Special Compensation	3,361	2,150	2,400
Total: Salaries		$ 320,745	$ 343,425	$ 366,855
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	5,250	4,995	5,335
510.15	Taxes & Benefits Social Security	20,464	21,310	22,760
510.20	Taxes & Benefits IMRF Er Contribution	46,003	46,275	48,625
510.35	Taxes & Benefits Medical/Dental Insurance	85,794	93,875	100,500
Total: Taxes & Benefits		157,511	166,455	177,220
Supplies				
525.25	Operating Supplies Chemicals	1,154	1,000	1,000
525.35	Operating Supplies Clothing	2,894	4,240	4,240
530.30	R&M Supplies Utility System	25,333	30,500	30,500
Total: Supplies		29,381	35,740	35,740
Services & Charges				
540.25	Services Engineering	2,200	9,000	9,000
540.95	Services Other	9,785	10,000	10,000
560.25	Utility Services Refuse Disposal	35,212	51,680	47,090
565.30	Repair and Maintenance Utility System	9,984	11,650	13,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	66,040	68,030	69,095
575.05	Other Small Tools & Equipment	3,077	3,450	3,450
Total: Services & Charges		126,298	153,810	151,635
Division Total: Utilities		**633,935**	**699,430**	**731,450**
Department Total: Public Works		**633,935**	**699,430**	**731,450**
Fund Total: Sewerage Fund		**633,935**	**699,430**	**731,450**

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 615	**Refuse Fund**			
Department 52	**Public Works**			
Division 40	**Utilities**			
Services & Charges				
560.20	Utility Services Refuse Collection	$ 2,949,221	$ 2,955,360	$ 3,001,330
560.25	Utility Services Refuse Disposal	1,378,691	1,470,470	1,441,760
Total: Services & Charges		4,327,912	4,425,830	4,443,090
Division Total: Utilities		**4,327,912**	**4,425,830**	**4,443,090**
Department Total: Public Works		**4,327,912**	**4,425,830**	**4,443,090**
Fund Total: Refuse Fund		**4,327,912**	**4,425,830**	**4,443,090**

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

Program Objectives

1. Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
2. Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
3. Regular maintenance of public parkways.
4. Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 1,395,887	$ 1,493,690	$ 1,545,340
Supplies	563,849	594,680	588,680
Services & Charges	620,194	762,795	771,220
Program Total	**$ 2,579,930**	**$ 2,851,165**	**$ 2,905,240**
Personnel Summary			
Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	**General Fund**			
Department 52	**Public Works**			
Division 41	**Streets**			
Salaries				
500.05	Salaries Full Time	859,290	894,090	924,815
500.15	Salaries Temporary	2,137	5,000	5,000
500.20	Salaries Overtime	87,975	121,000	121,000
500.25	Salaries Special Compensation	14,022	9,450	9,450
Total: Salaries		$ 963,424	$ 1,029,540	$ 1,060,265
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	13,600	15,035	15,470
510.15	Taxes & Benefits Social Security	58,199	64,045	65,960
510.20	Taxes & Benefits IMRF Er Contribution	124,242	138,355	140,185
510.35	Taxes & Benefits Medical/Dental Insurance	233,918	244,075	260,740
510.40	Taxes & Benefits Life Insurance	204	300	310
Total: Taxes & Benefits		432,463	464,150	485,075
Supplies				
525.25	Operating Supplies Chemicals	17,018	40,000	40,000
525.30	Operating Supplies Salt	339,671	310,000	310,000
525.35	Operating Supplies Clothing	5,602	8,400	8,400
525.40	Operating Supplies Shop Materials	38,900	48,500	42,500
530.05	R&M Supplies Equipment Parts	1,105	1,000	1,000
530.20	R&M Supplies Street Maintenance	161,553	186,780	186,780
Total: Supplies		563,849	594,680	588,680
Services & Charges				
540.95	Services Other	79,286	163,520	163,520
560.05	Utility Services Electric	-	2,310	4,005
560.25	Utility Services Refuse Disposal	19,981	46,750	46,750
565.20	Repair and Maintenance Streets	81,788	89,900	89,900
565.25	Repair and Maintenance Landscape	530	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	418,630	431,185	437,915
570.10	Rental Machinery	14,550	17,000	17,000
575.05	Other Small Tools & Equipment	5,429	11,600	11,600
Total: Services & Charges		620,194	762,795	771,220
Division Total: Streets		**2,579,930**	**2,851,165**	**2,905,240**
Department Total: Public Works		**2,579,930**	**2,851,165**	**2,905,240**
Fund Total: General Fund		**2,579,930**	**2,851,165**	**2,905,240**

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

1 Repair breakdown promptly, minimizing downtime and lost productivity.

2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.

3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	$ 735,162	$ 744,330	$ 770,120
Supplies	1,053,399	1,093,200	1,093,200
Services & Charges	100,561	122,620	122,620
Program Total	**$ 1,889,122**	**$ 1,960,150**	**$ 1,985,940**
Personnel Summary			
Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 710	**Fleet Services Fund**			
Department 52	**Public Works**			
Division 42	**Fleet Services**			
Salaries				
500.05	Salaries Full Time	506,624	510,495	518,235
500.20	Salaries Overtime	3,351	6,000	6,000
500.25	Salaries Special Compensation	8,059	4,800	4,050
Total: Salaries		$ 518,034	$ 521,295	$ 528,285
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	10,264	7,610	7,715
510.15	Taxes & Benefits Social Security	28,654	32,485	32,920
510.20	Taxes & Benefits IMRF Er Contribution	68,760	70,555	70,340
510.35	Taxes & Benefits Medical/Dental Insurance	106,948	109,745	128,140
510.40	Taxes & Benefits Life Insurance	202	300	310
Total: Taxes & Benefits		217,128	223,035	241,835
Supplies				
525.15	Operating Supplies Motor Fuel	698,562	670,000	670,000
525.20	Operating Supplies Lubricants & Additives	21,018	25,000	25,000
525.35	Operating Supplies Clothing	2,292	4,200	4,200
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.10	R&M Supplies Vehicle Parts	331,527	393,000	393,000
Total: Supplies		1,053,399	1,093,200	1,093,200
Services & Charges				
540.95	Services Other	8,421	8,500	8,500
560.25	Utility Services Refuse Disposal	105	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	26,241	25,000	25,000
565.10	Repair and Maintenance Vehicles	52,125	68,300	68,300
565.35	Repair and Maintenance Software	3,740	7,000	7,000
575.05	Other Small Tools & Equipment	9,929	12,820	12,820
Total: Services & Charges		100,561	122,620	122,620
Division Total: Fleet Services		**1,889,122**	**1,960,150**	**1,985,940**
Department Total: Public Works		**1,889,122**	**1,960,150**	**1,985,940**
Fund Total: Fleet Services Fund		**1,889,122**	**1,960,150**	**1,985,940**