Village of Palatine
Liquor License Information
Drug Store with Package Liquor
Class B-3

Definition of a Class B-3 Liquor License:

The retail sale of Beer and Wine Only, in its original package, not for consumption on the premises where sold, in an establishment whose primary purpose is the sale of retail items such as consumer goods, pharmacy, prescription drugs, health and wellness services, with the sale of alcoholic beverages as a subsidiary sale. The establishment must have a minimum of ten thousand (10,000) square feet of floor area, with no more than five percent (5%) of the floor area used for the display of alcoholic beverages and no more than ten percent (10%) of its gross income shall be derived from the sale of alcoholic beverages.

Permitted Hours of Operation:

Sunday - Saturday 6:00 a.m. - 12 midnight

Liquor License Fee: $3,271.00 (as of January 1, 2014)

All license fees are non-refundable and paid annually in advance on or before July 1st.

Palatine Alcoholic Beverage Seller and Server Permit:

It shall be unlawful for any liquor license holder to employ any person that has not obtained a permit to sell or serve alcoholic beverages pursuant to their license requirement.

Class B-3: Register Clerk and Managers:

Palatine Alcoholic Beverage Seller and Server Permit Requirements

- Proof of completion of State certified BASSET Program or equivalent approved program
- Pass a Police Department background check

New Employees

- Must be registered with the Police Department within 72 hours after being employed by the establishment
- Must receive a Palatine Alcoholic Beverage Seller and Server Permit within 30 days from the beginning of their employment date

At all times when the premise is open and operational, at least one manager with an Alcoholic Beverage Seller and Server Permit must be on duty.

Dram Shop Insurance:

Each liquor establishment must provide the Village a Certificate of Dram Shop insurance evidencing cover for the **full term** (July 1 - June 30) of the Palatine Liquor License, with a provision for 10 days prior notice of the Village should coverage be cancelled.

Liquor License Holder Requirements:

- Must hold a valid Palatine Business License
- Must hold a valid Illinois Liquor License
- Must carry valid Dram Shop Insurance
- Must maintain a list of employees required to have a Palatine Alcoholic Beverage Seller and Servers Permit
- Must maintain a copy of the Palatine Alcoholic Beverage Seller and Servers Permit for each employee

Display Requirements:

- The liquor display area shall be located in the designated area as indicated in the approved floor plan on file with the Liquor Commission. Any change to the primary liquor display area on the approved floor plan shall require Liquor Commission approval.
- A point of sale control procedure/policy indicating the liquor license holder's procedures and policies to prevent persons under the age of twenty-one (21) from accessing and purchasing alcoholic beverages and to prevent the sale of alcoholic beverages outside the permitted hours of the granted liquor license shall be on file with Liquor Commission.
- A Drug Store holding a B-3 license shall have a valid State of Illinois Pharmacy license, pursuant to the Pharmacy Practice Act (225 ILCS 85), at the liquor licensed location and actually employ at least one licensed pharmacist who works at the liquor licensed premises, and shall provide proof to the Village upon request.

Liquor Restriction and Violations:

- It is unlawful for any person under the age of 21 years to sell, purchase, or obtain alcoholic liquor, unless permitted by law
- No public indecency
- Peddling of alcohol is prohibited
- Premises must be kept in clean and sanitary condition
- Premises must be in full view and lighted
- Sale or serving to an intoxicated person is prohibited
- Sale of alcoholic liquor from a drive-up window is prohibited
- Liquor License cannot be transferred to another individual or corporation
- Liquor License cannot be transferred to another location

Phone Numbers:

- Police Department (847) 359-9000
- Administration (847) 359-9031
- Palatine Sellers and Server Permit Questions (847) 359-9034

Websites:

- Village of Palatine www.palatine.il.us
- Palatine Liquor Info./Registration (online) www.palatine.il.us/liquor
- State of Illinois Liquor Control Commission www.state.il.us/lcc

This document was created to provide Liquor License Establishments with general information regarding the rules and regulations for holders of a Palatine Liquor License. It is the duty of each holder of a Palatine liquor License to be aware of the full regulations for the Palatine Alcoholic Beverage Code (Chapter 3 of the Palatine Code of Ordinances) and the State of Illinois Liquor Control Act (235 ILCS 5/1)