



ADOPTED CY 2020 OPERATING BUDGET & CAPITAL INVESTMENT PLAN





**CY 2020 ANNUAL BUDGET AND
CAPITAL INVESTMENT PLAN
AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL
MAYOR AND COUNCIL**

Jim Schwantz Mayor

Tim Millar (District 1)	Council Member
Scott Lamerand (District 2)	Council Member
Doug Myslinski (District 3)	Council Member
Gregory J. Solberg (District 4)	Council Member
Kollin Kozlowski (District 5)	Council Member
Brad Helms (District 6)	Council Member

Margaret R. Duer Village Clerk

APPOINTED OFFICIALS

Reid Ottesen	Village Manager
Michael Jacobs	Deputy Village Manager
Paul Mehring	Director of Finance & Operations
David Daigle	Police Chief
Scott Andersen	Fire Chief
Matt Barry	Director of Public Works
Ben Vyverberg	Director of Planning & Zoning
Harry Spila	Director of Community Services
Pamela Jackson	Director of Human Resources
Larry Schroth	Director of Information Technology

Jeffrey Boundy	Village Treasurer
SChain, Banks, Kenny & Schwartz	Village Attorneys

Budget Staff

Susan Conn	Assistant Finance Director
------------	-------	----------------------------

December 2019

Honorable Mayor and Village Council:

On behalf of the Village of Palatine, it is my privilege to present the 2020 Annual Budget and Capital Investment Plan for the Village of Palatine.

While we continue to face fiscal pressures, there has been some stability coming out of the State of Illinois. Previous raids of dollars that were earmarked for municipalities have stopped. While money was never restored, there were no additional threats against local dollars during the past year. For the first time in nearly a decade, the elected officials in Springfield seem willing to at least have a dialogue on the pension relief sought by all units of local government. The State also has directed a portion of their new motor fuel tax rate to local government to help fund much needed infrastructure improvements. With a slightly more stable relationship with the State of Illinois, and strong fiscal restraint within the Village, I am pleased to present to the Village Council a balanced and responsible budget that delivers on all of our core services. Our budget continues to be aligned with the Village of Palatine's mission:

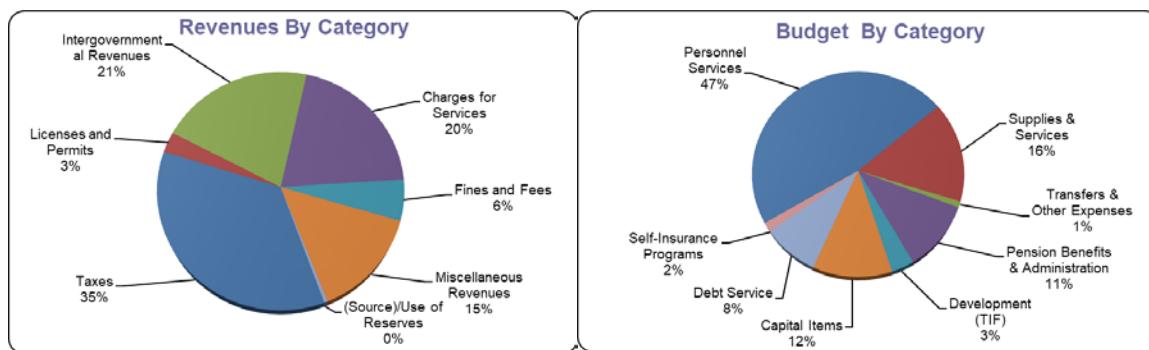
"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."

The Annual Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services.

The 2020 Annual Budget and Capital Investment Plan totals \$122,759,114. \$77,384,663 represents the Operations Budget and the remaining \$45,374,451 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. This is a 2.08% increase over the 2019 Budget.



The development of a budget is a balance between existing resources (revenues) and demand for those resources (expenditures). Staff has worked hard over the year to achieve a balance between these resources.



	2019 Adopted Budget	2020 Adopted Budget	2020 % of Total
Personnel Services	\$ 54,167,515	\$ 57,880,865	47.2%
Supplies	2,296,990	2,396,625	2.0%
Services & Charges	17,362,323	17,079,673	13.9%
Other Expenses	27,500	27,500	0.0%
Sub-Total Operations	73,854,328	77,384,663	63.0%
Transfers Out	699,500	1,150,000	0.9%
Pension Benefits & Administration	12,395,500	13,349,500	10.9%
Development (TIF)	2,385,860	4,153,728	3.4%
Capital Items	9,961,758	14,447,318	11.8%
Debt Service	11,483,665	10,426,105	8.5%
Self-Insurance Programs	9,475,185	1,847,800	1.5%
All Expenditures Total	\$ 120,255,796	\$ 122,759,114	

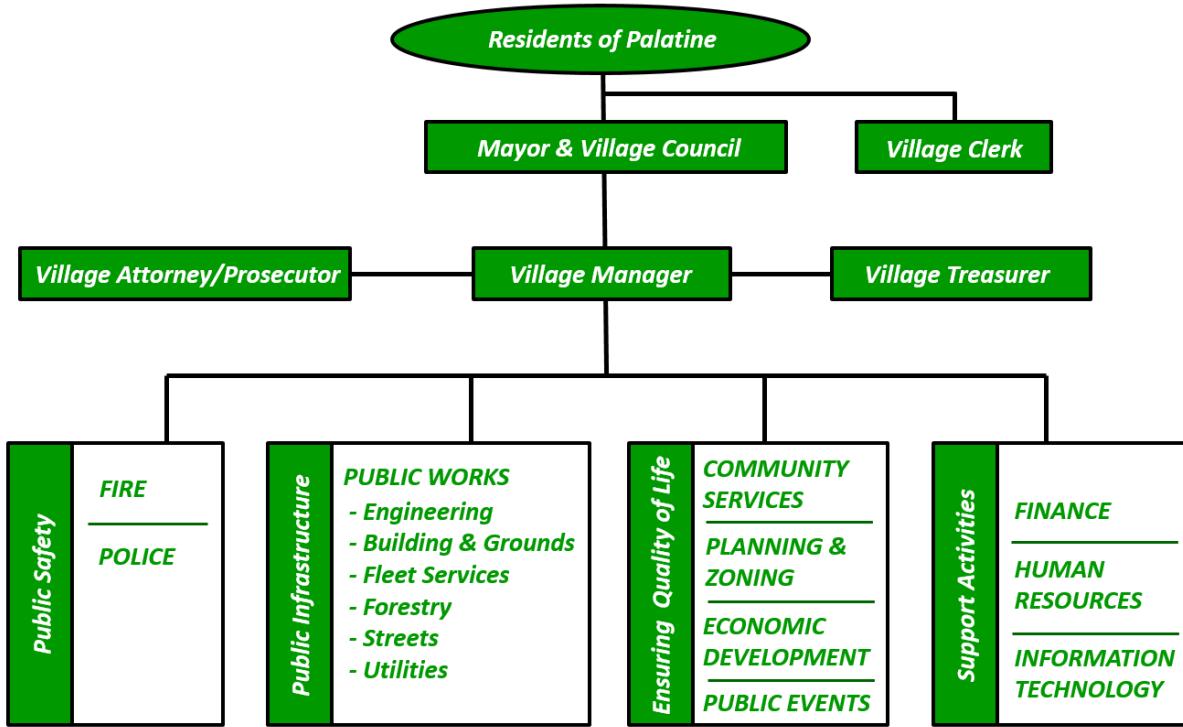
The Annual Budget continues to reflect the Village Council's vision and commitment to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for our residents. The Budget continues the commitment of the Village Council made in 2018 to fully fund our public pension plans. The Council approved a policy to address the unfunded liability of the Police and Fire Pensions which is reflected in this budget in part through a 1% increase in the property tax levy dedicated to the pensions, a planned use of previous years' surplus, and appropriation of savings from bond refinancing. Additionally, consistent with the Village Council direction, the new assessed value from a retiring Tax Increment Financing District will be captured and used to provide supplemental funding to our public safety pensions.



While the past several years have seen status quo budgets with little in the way of new programs or services, the Annual Budget not only meets all of our statutory requirements and contractual obligations, but takes a significant step forward in the reinvestment in our infrastructure as well as a program expansion to help maintain strong neighborhoods.

Our organization is structured to deliver on these commitments. The following chart reflects our organizational structure.

VILLAGE OF PALATINE - ORGANIZATIONAL CHART



Financial Outlook

As an organization, Palatine has done everything it can to provide a stable future. We continually adjusted our expenditures to align with available revenues. Unfortunately, there are many forces beyond our control that heavily influence our revenues and expenditures.

The overall economy continues to move forward, and we remain cautiously optimistic that



we will see ongoing growth in sales taxes and other revenues critical to our operation and sustainability.

Budget Policies and Parameters

As it has been over the past several years, the uncertainty created by the fiscal affairs of the State and the rapidly increasing public safety pension costs make it necessary to focus on trying to maintain our current services rather than looking at any expansion of services. Every effort is made to live within the existing revenue streams. Any increase in tax rates or other fees was to be a last resort authorized by the Village Council after weighing service and personnel reductions.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, as they have been for many years, were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements, cost savings, or further the implementation of the Strategic Plan.
- All non-personnel operating expenditures, including commodities and contractual services, were to be funded at 2019 levels. No increase would be available for the third consecutive year due to other pressures on our revenues and demands for the dollars to meet statutory obligations (pensions). All Departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing, realignment of responsibility, or transfer between Departments.

Revenues

Our annual budget process commences with a detailed review of our existing revenue



sources. Staff utilizes a model that examines the previous three years of receipts and weighted factors are assigned to the more recent years to develop estimates for the upcoming calendar year. The estimates are then adjusted based upon known factors such as new or closed businesses. This model has proven to be dependable in both prosperous and declining economic conditions. This practice was again followed this year for our existing revenue sources.

Some of the more significant revenue sources and/or sources experiencing significant changes are:

- **Property Tax** – Our track record in reducing and stabilizing property taxes has been nothing short of outstanding. The Village went six years (2012-2017) with a constant or reducing property tax levy. In both 2018 and 2019, the Village raised their property tax levy solely to fund increasing public safety pension obligations. Last year the increase was an increase of \$225,000 or 1%. That increase was part of the 10-year plan approved by the Council to provide additional payments towards the pension liabilities while providing for a stable tax levy and capturing the growth from successful economic activities (TIF) upon the expiration of TIF Districts over the next decade.

For 2020, the total property tax levy increase is proposed to be 1%. This deviates from the direction provided by the Village Council as part of our pension discussions as that would have called for a 2.75% increase. 100% of the increase will still go towards supplemental public safety pension funding. The original plan had 1.75% (\$398,428) exclusively representing the increased assessments coming out of the retiring TIF District. Those funds originally would have been available for service enhancements or property tax relief. Two years ago, as part of the pension funding strategy, the Council committed to taking the levy from the TIF and applying it to the pensions upon TIF expiration. Now, based upon the recent pension consolidation legislation in Springfield, I am recommending allowing some of that new assessment serve as tax relieve for our residents and thus reduce the total levy increase to 1%.



Again, if it weren't for the lack of pension reform in Springfield, our property tax levy would again be constant or decreasing.

- **Sales Tax** – Total sales tax receipts are projected to increase by 6.5% in 2020. While this \$816,000 increase in receipts sounds really good, it is generated in large part through the anticipated opening of the new Napleton Mazda and Subaru. Outside of these new businesses and the full year sales from Studio 41, sales tax receipts are generally flat. This is a trend being seen throughout the suburbs and around the country as more sales are being done online through internet-based retailers.

Staff continues to put forth significant effort to not only work with our existing business community to retain businesses that have already invested in Palatine, but to also market our community and vacant sites to both end users as well as the commercial brokers. Expansion of our retail base is critical if we are to continue to provide property tax relief to our residents. The opening of the new car dealerships will help further promote the Rand/Dundee corridor to other potential new users.

- **State Use Tax** – This is a per capita revenue from the State of Illinois. A portion of these funds represent sales taxes on out of state or on-line purchases that are remitted to the State and then distributed on a per capita basis. We expect to see a 10% increase next year in this source from \$2,037,700 to \$2,246,200. This is due primarily to increasing online sales tax collections. Thus, some of our stagnation in "bricks and mortar" sales tax receipts is made up for here.
- **State Income Tax** – Based upon information provided by the State to the Illinois Municipal League, our projected receipts for 2020 are \$7,272,000. This represents an increase of \$765,000 over the 2019 Budget. This revenue source tends to be very dynamic with large increases and decreases from year to year that can't be always be explained by the State. The recent federal tax changes which limit deductions are believed to be having an impact on these receipts.



- **Building Permit/Inspection/Review Fees** – While 2020 reflects a 2.9% increase in the building permit fees, the performance remains very strong. This past year saw the issuance of a permit for the Napleton dealerships. Despite the large one-time permit, we still feel comfortable growing our numbers on top of that. In 2020 we anticipate receiving \$1,620,5000 in permit and inspection related revenues.
- **Hotel Motel Tax** – Unfortunately, during 2019 the Holiday Inn Express closed for business. They accounted for approximately two-thirds of our hotel tax receipts. With their closing, we anticipate receipts of \$65,000 which is down from \$171,400 in the 2019 budget.
- **Vehicle Sticker Fees** – Based upon our enhanced enforcement plan and planned letters to those without vehicle stickers, we hope to see an additional \$100,000 in revenues. There are some off-setting costs with postage and enforcement which we hope are non-reoccurring.

Many of our other revenues continue to remain relatively constant or experience a short-term increase or decrease. Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). This cost index is a representation of the costs for goods and services incurred by municipal government. In consideration of the property tax increase, staff is recommending foregoing the approximate 1% increase applied across the board. Instead, we will make adjustments to several specific fees or fines as part of the Fee Schedule adoption.

Reserves

A multi-year view is necessary when considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them. Particularly in capital funds, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus, establishing a surplus for several years or spending down reserves is completely appropriate and, in fact, planned.



As recognized by the bond rating agencies, sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One primary measure of a city's financial strength is the size and relationship of the General Fund's unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2019 will mark the 16th consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. We should finish 2020 in that same position as well. This meaningful accomplishment demonstrates the commitment of the Council and Village leadership to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. These reserves serve as a stabilizer during reduced revenue collections, which in turn allows for a consistent delivery of our most important services.

As previously discussed, as part of our efforts to counteract the public safety pension cost increases, the Annual 2020 Budget includes an appropriation of reserves. Specifically, a plan has been developed to appropriate \$180,000 per year over five years to smooth the pension cost increases. This total of \$900,000 was specifically earmarked out of the 2017 surplus and 2020 will mark the third year of the five year draw down.

The General Fund Total Reserves are projected to be approximately \$21.7 million, which falls within the 3 to 4 month policy range. This does include the \$1.6 million Economic Stabilization Reserve and \$360,000 Pension Smoothing Reserve.

In the case of capital related reserves, these funds are considered sinking funds. It would not be fiscally prudent or responsible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be



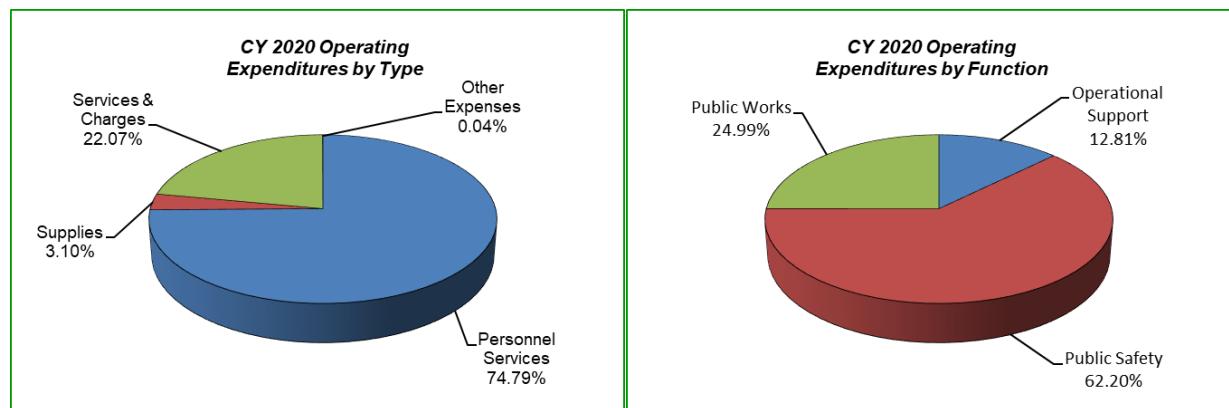
likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. These fund balance levels will fluctuate from year to year based upon our capital project needs. All are within or beyond our fund balance targets.

Annual Operating Budget

The entire Village organization is committed to delivering on our core services in the most cost effective and efficient manner. The operating budget demonstrates a real commitment to efficiency and living within our means.

Our operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2019	Adopted 2020	% Change
Personnel	\$54,167,515	\$57,880,865	6.86%
Supplies	2,296,990	2,396,625	4.34%
Services & Charges/Other	17,389,823	17,107,173	-1.63%
Total Operations	\$73,854,328	\$77,384,663	4.78%



Municipal government is a service business. Our job is to protect the public safety, maintain the infrastructure, and ensure a high quality of life. To accomplish this task, it



takes a committed work force. 303 of our 333 employees (91%) work directly in our field services (Police, Fire, Public Works, Planning and Community Services).

Personnel costs represent 75% of our operating expenses. As such it is paramount that we focus on controlling our personnel costs at all times and balancing any increase or decrease in positions with the needs of the residents. Since the economic collapse a decade ago, there has been a continuous focus on how we conduct business and the application of technology and cross-training in the workplace. This has allowed services to remain constant and the organization to reduce our personnel counts. As benefit costs continue to rise through outside influences, the head count reduction has allowed the Village to live within our means and limit tax adjustments.

2020 will mark the first increase in personnel counts in over a decade with two new positions in Public Works and one in Community Services.

PERSONNEL CHANGES OVER PAST DECADE

Date	Full-Time Employees	PT/Seasonal Employees
January 1, 2008	367	53
January 1, 2012	343	53
January 1, 2014	339	59
January 1, 2016	338	59
January 1, 2018	331	64
January 1, 2019	330	63
January 1, 2020	333	63

Even with the increase of three positions (discussed later) our staffing level remains below our staffing levels in 1999 – more than 20 years ago and with a much smaller population and geographic area to serve.

Departmental Budgets and New Initiatives



After many years of generally maintaining a status quo operating budget, there are several notable changes in 2020 in an effort to meet resident/community demand and ensure Palatine remains a safe place to live. Some of the program and personnel changes for CY 2020 include:

- **Personnel Changes** – The budget has been developed reflecting a mid-year 2019 decision to add one maintenance worker within the Public Works utility division as well as a Superintendent to help coordinate the field activities within Public Works. An independent study identified the need for enhanced proactive maintenance within utilities and suggested several new positions may be required. Through the creation of the Superintendent position, we hope to achieve greater cross training between divisions and avoid the need for additional positions.

Additionally, in 2019 the Village embarked on a pilot project related to pro-active property maintenance. This was done through reallocating personnel and focusing on a small section of the Village. The program has demonstrated its value in addressing many of the quality of life concerns raised by our residents. The CY 2020 Budget includes funds to add one Code Compliance Officer that will focus exclusively on pro-active property and Code compliance throughout the Village. Additionally, and at no increased cost in the budget, this position will coordinate with Police to address many night and weekend violations in our neighborhoods.

Since last year, several positions have taken on additional or expanded responsibilities in an effort to meet customer demands and avoid additional staffing needs. As such, there will be several reclassifications that take place with the adoption of the budget and during the upcoming year. All funds are included within the Annual Budget.

Change is a continuous process for our organization. While we have adjusted our organizational structure to deliver the highest level of services in the most efficient manner, we continue to be one of the leanest and most efficient anywhere in suburban Chicago. Staffing levels remain as low as possible while still being able to deliver on our core services.

- **Road Maintenance** – As part of our increased focus on the complete road program, the milling and paving process is an operating budget expense. It is increasing by \$100,000 in 2020. This will result in three full cycles of milling and paving, and we will do more “edge of pavement to edge of pavement” which cuts



down on the patchwork look. This increase accounts for 100% of the supplies and material increase in the operating budget.

- **Software Maintenance** – 2020 will mark a full year of maintenance costs on both our Building Permit/Licensing software as well as our new Administration Adjudication/Citation software. The total cost increase for these two systems is \$96,300. Of that amount, \$56,300 is for the adjudication/citation software. The adoption of the fee schedule in December will include an adjustment to fines to offset this cost increase.
- **Tree Trimming** – As part of our ongoing commitment to expanding our tree trimming program that fell victim to many cuts over the past decade, we have been able to drive savings in other programs thus allowing \$20,000 to be reallocated to contractual tree trimming. Part of the savings came in our contractual mowing program that we successfully bid in partnership with the Palatine Park District. This increase will result in the Village being back on a six-year tree trimming cycle. We had slipped to an eight to nine-year cycle following the cuts in 2009 and 2010.
- **Police Walking Beats** – The 2020 Budget includes dollars for the northeast and downtown walking beats. In years past, these dollars were appropriated out of fund balance. This year, it was fit within the baseline budget.
- **Printed Newsletters** – The Village spends approximately \$15,000 on each printed newsletter that is mailed out to the residents. Several years ago, the Village reduced print newsletters from four times per year to three times and then subsequently to twice per year. This was done at the same time we expanded our use of the website and the weekly E-news service. As we see increasing numbers of people turning to our website, subscribing to our E-news, and using our social media platforms, we see another opportunity to increase our communications with residents and lower our costs at the same time. The 2020 Budget would reduce our print newsletter to once per year and add two electronic newsletters. The print version would be sent out late summer of each year prior to the leaf collection program starting. The digital newsletters would go in the first quarter of the year as well as late Spring/early Summer. The digital newsletters would look just like the print letter, but would save us the \$15,000 to print and mail the document. We will have more communication with our residents and save money.



- **Vehicle Stickers** – With the decision to pursue aggressive enforcement of the vehicle sticker program and re-evaluate after several years, the revenues, as previously discussed have been projected to increase. Likewise, we have increased the cost of mailings by \$10,000 to cover the letters to homeowners that have a titled vehicle, but no vehicle sticker.
- **Banking Fees** – The utilization of credit cards has continued to increase as a popular payment method for our customers. Unfortunately, with the increased usage is an increase in the fees incurred by the Village. In 2020 we are projecting a total of \$179,700 in fees. The fees come through utility bills, commuter parking and general permit fees and fines. The growth over the past several years is significant.

	General Fund		Water Fund		Parking Fund	
	In Person	Online	In Person	Online	Online	Total
2017 Actual	\$18,135	\$8,460	\$18,735	\$41,400	\$18,935	\$105,705
2018 Actual	\$16,050	\$9,520	\$16,050	\$57,730	\$21,870	\$121,130
2019 Projected	\$20,880	\$10,055	\$20,880	\$66,940	\$22,415	\$141,170
2020 Budget	\$22,655	\$32,535	\$25,230	\$75,270	\$24,000	\$179,700

During the upcoming calendar year, Staff will review these increases in more detail and look at any necessary adjustments in the fee structure to help offset these increasing costs. This will be reported back to the Council as part of our mid-year budget discussion.

Pensions

Our pension contribution obligations have been a driving factor in the development of our budget for at least the past decade. By State statute, the Village is mandated to fund



pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded to our employees as well as the employee contributions. The Village of Palatine has no control over these benefits. Palatine, like many other communities, cannot sustain the system put in place by our legislators. Two years ago, given the lack of movement from Springfield, the Village approved a plan to provide supplemental funding to the public safety pension plans. For the past two years, a 1% increase in the property tax levy has been included in the budget and pledged to the pensions.

The 2020 Budget includes \$11,104,870 to meet the statutory obligations we face for all our pension systems. This represents an increase of \$923,050 over last year. Unfortunately, last year was a weak year for equity markets coupled with interest rate assumption changes by IMRF. Again, with a total property tax increase of \$626,101, we are absorbing the remaining \$296,949 within our budget.

The supplemental funding will include the third year of the draw down on the 2017 surplus (\$180,000) and savings from early retirement of a bond (\$1,148,000).

This supplemental funding is part of a ten-year plan which will put nearly \$9 million towards the unfunded liabilities. Specifically, for 2019, the following supplemental amounts will be applied:

Funding Source	Supplemental Amount
2017 Surplus	\$180,000
Bond Refinance Savings	\$1,148,000

It is very unfortunate that the Village has needed to make these supplemental contributions. These are dollars that otherwise would go towards a combination of property tax relief and enhanced service deliveries. At the time of this writing, the State's pension task force is finalizing a report and we are hopeful for some level of reform starting next year.



Insurance

The Budget continues to fund the Village's self-insurance programs for our liability insurance and health insurance. We continue to see strong performance in our liability program with actual claims coming in under expected claims putting us in a secure position for any unforeseen large claims. Unfortunately, the natural disasters throughout the country (hurricanes, flooding, wildfires) have led to a real tightening of the property insurance markets. As such, despite our performance, we are anticipating an increase of 4% in this line of coverage.

2020 will be a year of transition for our health insurance plan. As discussed last year, the Village undertook a comprehensive review of our plan and plan options during the past year. The outcome of the review and marketing of our plan led to the Village Council accepting the staff recommendation to join the Intergovernmental Personnel Benefits Cooperative (IPBC) beginning in 2020. When compared to the alternatives, this change is anticipated to save the Village approximately \$150,000 in 2020 and almost \$400,000 in 2021. This savings still provides employees with the same PPO network and an enhanced wellness focus.

Annual Capital Investment Plan

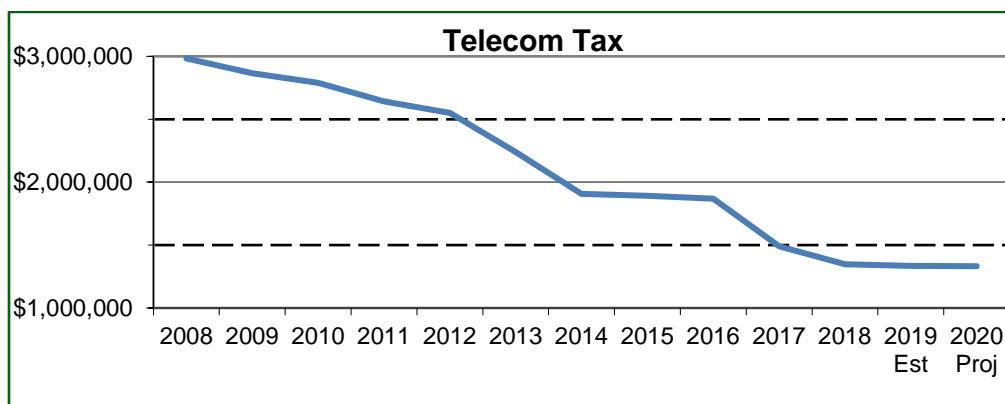
Four years ago, the Village Council established new permanent revenues to fund our capital improvement and equipment needs through an adjustment in the utility tax on electricity and a planned use of our sinking fund reserves. The remaining component of our capital investment plan was our road program. In conjunction with our 2019 mid-year financial review, the Village Council endorsed a strategy to stabilize our road program through the utilization of the increased state MFT revenues as well as savings from the new refuse contract. Our 2020 Capital Investment Plan is balanced and provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community.

One of the primary funding sources for our capital equipment and improvements continues to be the Telecommunications Tax, comprising 37% of the revenues. As



discussed over the years, this revenue source had experienced nearly a decade of decline reflecting society's move to a more mobile environment. For the past two years, the revenue has somewhat leveled off. In 2020, we are projecting a decrease of just \$2,630. While this sounds good compared to past history, our capital costs rise by approximately 3% per year so there may be a need to discuss a more permanent revenue source within the next several years.

The following illustrates the actual receipts of this revenue source since our peak in 2008:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources. Fortunately, the sinking fund process, coupled with other stable revenue sources, have allowed us to maintain our capital investment.

Our commitment to identify grant monies has been successful with the award of nearly \$3.92 million in federal funding for the complete resurfacing and other associated improvements for Plum Grove Road, Colfax Street, and Smith Street over the past three years. These grant dollars free up money to be utilized for other local roads. Grants have been secured for bicycle trail implementation and most recently, Senator Gillespie has secured \$350,000 for drainage improvements. Staff continues to look for grant opportunities for all capital projects.

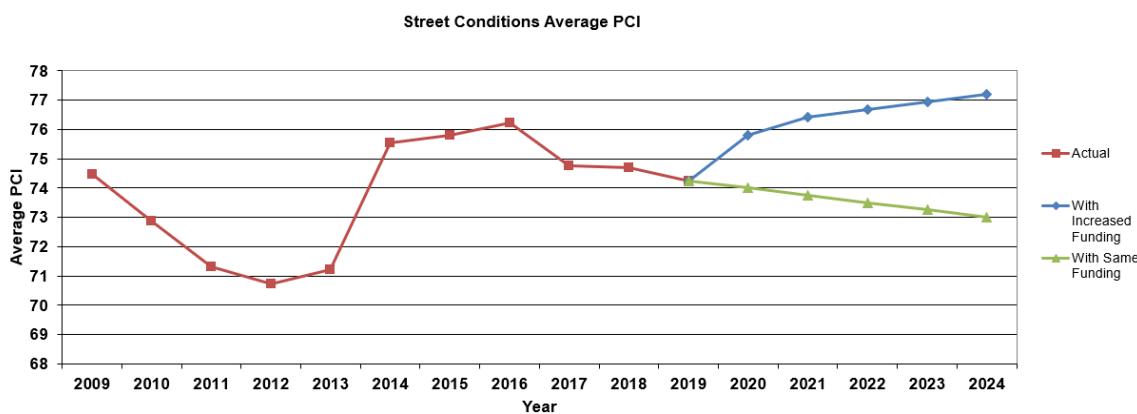


The following sections highlight the Capital Investment Plan for 2020.

Street Maintenance Programs

For the past four years, Staff has raised concerns over the stagnant and even declining motor fuel tax (MFT) dollars that are used to fund a large component of our annual road maintenance program. This is at the same time that historic costs of resurfacing and repairing streets has been rising by 3.5% per year.

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a new street. When streets fall below 60 they generally begin to enter the 5-year capital plan for resurfacing. Historic and present funding levels for street maintenance have been designed to provide a street system throughout the Village that carries an average rating in the lower “very good” range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.





Without some funding intervention, the average condition of our streets will start a continuous decline. As previously mentioned, we fortunately have a new allocation coming from the State as they made adjustments to their MFT tax rate. The additional allocation from the State, coupled with an appropriation from the refuse contract savings, will put the Village back on strong ground for our road maintenance program and allow us to more proactively address our collector streets.

The goals endorsed by the Village Council this past September are as follows:

- Eliminate all resurfacing backlog (Streets below a 50 PCI)
- Establish a system wide average PCI of 75-80
- Increase resurfacing from 5 miles per year to over 6 miles and expand reconstruction.
- Resurface main/collector roads at or before PCI of 60 (was 50) and residential roads at or before PCI of 55 (was 50)
- Complete concrete edging and integral curb program in 10 years or less
- Expand In-house programs to include resurfacing of concrete edging streets and add a third round of milling and paving

With these new goals, the 2020 Budget includes funds for the following resurfacing program:

**2020 STREET RESURFACING PROGRAM**

Street	From	To
Amherst Street	Hicks	Ashland
Aster Lane	Capri	Dead End
Bissell Drive	Baldwin	Boynton
Boynton Drive	Baldwin	Babcock
Brockway Street	NW Highway	Colfax
Capri Drive	Gardenia	Lily
Cypress Court	Del Mar	Cul-de-Sac
Del Mar Drive	Pepper Tree	Garden
Franklin Avenue	Alva	Colfax
Grissom Drive	Cooper	Williams
Haddington Court	Peebles	Cul-de-Sac
Holly Way	Aster	Capri
Hunting Drive	Mallard	Middleton
Ivy Place	Gardenia	Aster
Maple Avenue	Poplar	Myrtle
Parkwood Court	Parkplace	Cul-de-Sac
Patricia Court	Patricia	Cul-de-Sac
Patricia Lane	Joyce	Kenilworth
Peebles Road	Borders	Spring Willow
Pepper Tree Drive	Garden	Thackeray
Plate Drive	Robinson	Williams
Raven Lane	Hunting	Cul-de-Sac
Reading Court	Brockway	Cul-de-Sac
Reynolds Drive	Winston	Anderson
Sayles Drive	Clark	Plate
Topanga Drive	Mill Valley	Monterey
Walden Drive	NW Highway	Deer Run
Williams Drive	Rand	Carpenter



Resurfacing may be the highest profile activity in our comprehensive road program, but it is just one activity in a much larger effort. In addition to resurfacing, our comprehensive road maintenance program will again include the following activities:

- **Crack-filling:** Performed within the first three or four years after a street is constructed or resurfaced.
- **Milling & Patching:** This activity removes the surface course of asphalt, undertakes any base repair, and then places a new layer of asphalt. In some instances, patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is funded through our operations budget. In 2020, this program is expanding by \$100,000.
- **Surface Rejuvenation/Micro-Surfacing:** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. \$75,000 is budgeted for this program.
- **Curb and Gutter:** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- **Street Rehabilitation/Reconstruction Program:** This effort will vary from year to year. In some cases, this program traditionally includes widening, curb and gutter, sidewalk, base patching, and installation of storm sewer to bring neighborhood collectors to Village standards. In 2020 the Village will be undertaking two different projects. First will be the rehabilitation and resurfacing of Rohlwing Road from Palatine Road to Cunningham. The segment from Palatine Road to Northwest Highway is slated for 2021. Additionally, Mallard Drive from Middleton to Illinois, will be part of the reconstruction program in 2020. These two projects combined will be an estimated \$1.75 million.



Capital Equipment and Improvements

Separate from our road system, the Village maintains a long-range plan for the systematic maintenance, replacement, and new investment in our equipment and other improvements throughout the Village. While these investments are all discussed in detail in the budget document, some highlights and higher cost items include:

- ***Sidewalk Replacement/Hazardous/Extension Program (\$1,065,000)*** – Following a significant increase in sidewalk funding in 2019, the 2020 Budget continues with the increased investment with \$1,065,000 budgeted for sidewalks throughout the Village. Of this amount, \$615,048 is our regular hazardous sidewalk replacement program. An additional \$200,000 is programmed for the Downtown TIF District area and \$250,000 for sidewalk installation on Rand Road, north of Hicks, and Lake Cook Road. The funding for sidewalks was scaled back during the lean years from 2009-2014. With this increased investment, 2020 will mark the completion of our second full pass through the Village since implementing a systematic sidewalk replacement program. This includes a systematic replacement of sidewalks throughout the Village that have vertical displacements of 7/8 of an inch or greater, horizontal displacement greater than 1/2 inch, and settlement that has resulted in back pitch of more than 5%.
- ***Replacement of Equipment and Vehicles (\$1,532,035)*** – The Budget continues with implementation of the Vehicle Equipment and Optimization Plan. Included in the 2020 budget are the following equipment and vehicle replacements:
 - ***Fire Engine (Replacing Fire Quint)***
 - ***5 Administrative/Field Vehicles***
 - ***Asphalt Paver (larger size for in-house resurfacing)***
 - ***Street Sweeper***
 - ***Truck and Vehicle Lifts***
 - ***7 Police Vehicles (6 four-wheel drive hybrids)***



The ongoing switch to hybrid squad cars will continue to deliver long-term savings in the budget. We anticipate saving \$11,500 on each vehicle over the life of the squad in our fleet.

All our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet because of these acquisitions.

- **Bike Plan Implementation (\$210,000)** – One of the remaining components of the implementation of the Bike Plan is the connection of the bikeway system to the Forest Preserve. The County has agreed to funding \$115,000 of this request.

Water and Sewer Funds

The 2020 Capital Investment Plan continues to invest in storm water management, sanitary sewers, and our water system. \$4,770,350 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- **Storm and Sanitary Sewer Sliplining Program (\$210,000)** – This is a proactive program to help seal our sewer systems.
- **Private and Isolated Public Drainage Improvements (\$100,000)** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing. Additionally, this funding source will aid in some minor drainage corrections in conjunction with larger road projects.
- **Storm Sewer and Draintile Replacement/Extension (\$200,000)** – The project focus for this program is fine-tuned each year. The identified locations are in the detailed budget sheets.
- **Sub-Watershed Analysis (\$200,000)** – Funds are included in the budget to pursue a more detailed engineering option to benefit the Smith/Colfax area as well as benefit to properties and neighborhoods downstream of the Reimer Reservoir.



- **Water Main Replacement/Extensions/Looping (\$2,900,000)** – This infrastructure improvement is proposed to increase by 79% (or \$1.1 million) as the Village aggressively moves forward with more watermain replacements.
- **Water System Interconnect (\$100,000)** – Funds are included to construct a water interconnect with the Village of Hoffman Estates. The interconnect would take place in or near the Little City facility off Algonquin Road. Similar to the interconnect done several years ago with Rolling Meadows, this is a significant step in increasing redundancy within our water system.
- **Water System Study (\$300,000)** – We have recently completed the implementation of our last water system study conducted just over 10 years ago. As we continue to reinvest in our infrastructure to ensure its safety, an updated study needs to be completed to guide our next decade of investment.

Unfortunately, with water consumption decreasing, yet the costs of maintaining the system increasing, rates will tend to rise by a higher percentage as many of our costs are fixed regardless of usage. Further, the cost associated with replacing aging pipes is rising each year. Based upon a comprehensive review of our long-range projects and the financial stability of the Northwest Water Commission which supplies our water, staff is recommending a 3.41% rate increase bringing our rate per 1,000 gallons to \$4.55 for our residents. Palatine will continue to have one of the cheapest water rates in Illinois.

TIF Districts

The Village continues to promote development within our various TIF Districts to further expand our sales tax revenues and increase shopping, dining and convenience options for our residents.

2020 will be our first year with the original Dundee Road TIF District having been retired. The increment generated over the years of development will now help us manage our pension contributions. The vision of the Council 23 years ago to establish the TIF District, and the efforts of elected officials and appointed staff since that time to manage the TIF



District, has helped provide the financial stability we experience today. This original TIF District was responsible for generating \$1,910,480 in sales tax dollars and \$77,825 in food and beverage tax receipts in 2018 alone. This is in addition to the property taxes generated from this area.

The Rand and Lake Cook TIF Districts are strengthening with recent projects such as the construction of the new Mazda and Subaru dealerships.

The Downtown TIF District will be a focus this coming year. There is more than \$2 million in the budget for infrastructure investment in downtown. Notable projects include the reconstruction of Brockway Street, watermain replacements, parking deck joint repairs/sealing and resurfacing of the parking lots adjacent to the train station.

Refuse Fund

This past year, the Village renegotiated a contract for refuse services. The new contract has very favorable terms for the Village and has led to a 5% rate reduction in our refuse rates for single-family and townhome customers. Homes will be paying \$19 per month, a reduction from the previous \$20 per month. This follows 11 years of constant rates. Based upon our projections, the Village should realize this reduced rate for the next five years. In addition to reducing our costs, we have been able to expand our services to include a refuse cart for all single-family homes as well as curbside electronic recycling services.

Debt Service

The Village has an AA+ bond rating from Standard & Poor's and was just reaffirmed as a Aa2 rated community from Moody's. These strong ratings help drive lower interest rates for any borrowing done by the Village.

The annual budget includes an appropriation of \$9,231,400 for the annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are four other sources of this debt payment listed in the chart below.

**Other Sources of Debt 2020**

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$4,855,340	52.60%
Water & Sewer Revenues	1,949,365	21.12%
Build America Bonds	349,680	3.79%
Special Service Area Revenues	583,125	6.32%
Total	\$7,737,510	83.82%

These other sources reduce the property tax burden on our stakeholders by a total of \$7,737,510. More than 83% of our 2020 debt will be paid through sources other than Village-wide property taxes. This is up from just 75% last year due to the early retirement of debt in 2019.

Understanding our total outstanding debt is also important as we assess the long-term financial stability of the Village. At the end of 2019, the Village will have \$59,675,000 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.

Total Outstanding Debt
(Principal Balance as of December 31, 2019)

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$26,155,000	43.83%
TIF Districts	18,850,000	31.29%
Water & Sewer Fees	9,305,000	15.60%
Special Service Area	5,365,000	8.98%
Total	\$59,675,000	100.00%

In 2019, the Village reduced its outstanding General Obligation debt burden by an additional \$3,000,000 by calling for early redemption the outstanding principal of the



2011A bond issue (four years early) to reduce the outstanding principal by a total of \$3,000,000 and provide for interest savings of \$200,000. These early redemptions were funded by surplus reserves accumulated over the past several years through the strong stewardship of dollars.

The Future

A great deal of effort has been put forth this past year to help position Palatine for continued success. The refuse contract renegotiation will help fund our streets program. The health insurance change will provide stability for our employees as well as free up money to help offset other personnel costs that are escalating. The efforts to bring Studio 41 and the Napleton Auto Group to fruition will pay dividends well into the future.

We continue to realign responsibilities and deliver on our core services. Our expansion in Public Works staffing and a pro-active focus on our neighborhoods will serve to secure quality of life issues within the Village.

The employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have always risen to the challenge and will continue to do so.

Nothing in this budget would be possible without the dedication and commitment of our employees. They serve 24 hours a day, 7 days a week, 365 days a year. You will not find a more committed and efficient Staff anywhere. I could not do my job without all their effort. This Budget demonstrates our commitment to the Village Council, the community, and to all that serve the public daily.

Thank you for the opportunity to continue to serve and lead this organization.

Respectfully submitted,

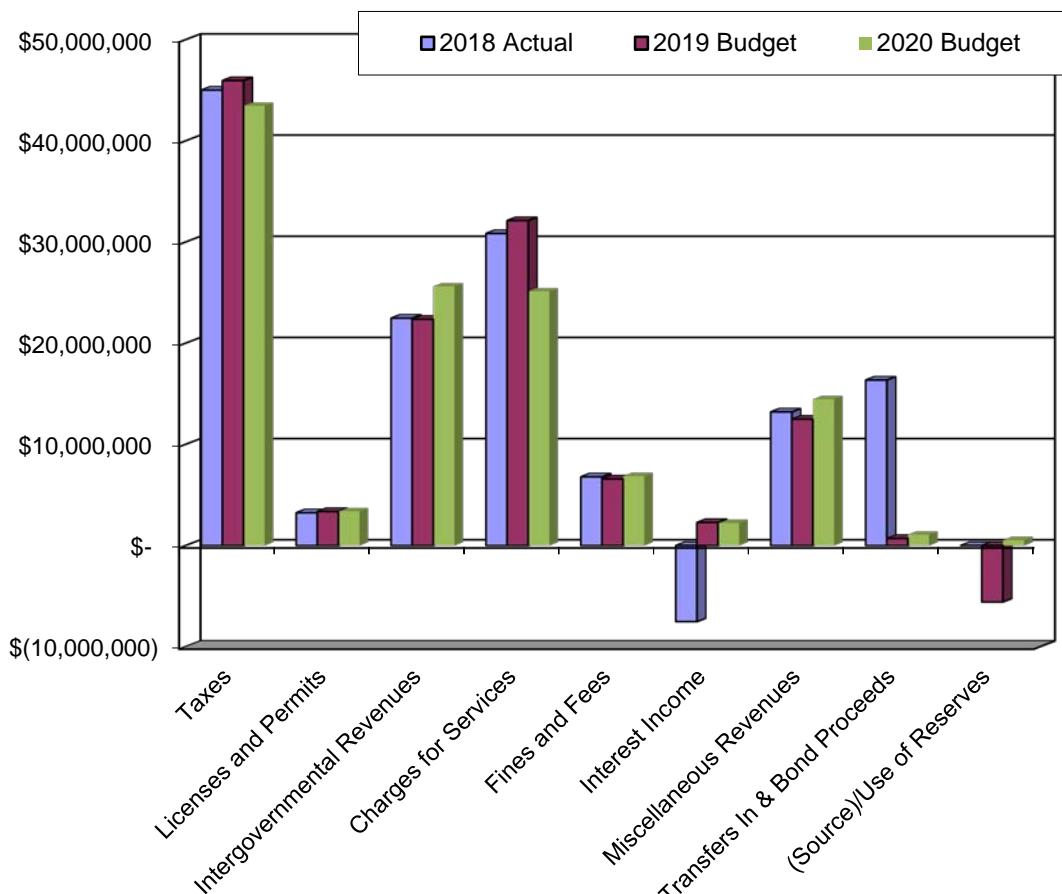
A handwritten signature in blue ink that reads "Reid T. Ottesen".

Reid T. Ottesen
Village Manager

Village of Palatine
CY 2020 Adopted Budget - Budget Overview

All Funds Revenues

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget	% Change
Taxes	\$ 45,010,242	\$ 45,957,392	\$ 43,467,434	-5.42%
Licenses and Permits	3,241,189	3,355,200	3,397,500	1.26%
Intergovernmental Revenues	22,474,161	22,364,171	25,619,066	14.55%
Charges for Services	30,844,764	32,119,014	25,124,444	-21.78%
Fines and Fees	6,790,698	6,575,200	6,858,840	4.31%
Interest Income	(7,523,287)	2,278,055	2,229,715	-2.12%
Miscellaneous Revenues	13,205,676	12,488,030	14,456,035	15.76%
Transfers In & Bond Proceeds	16,357,792	699,500	1,075,000	53.68%
(Source)/Use of Reserves	-	(5,580,766)	531,080	-109.52%
All Revenues Total	\$ 130,401,235	\$ 120,255,796	\$ 122,759,114	2.08%



Village of Palatine
CY 2020 Adopted Budget - Budget Overview

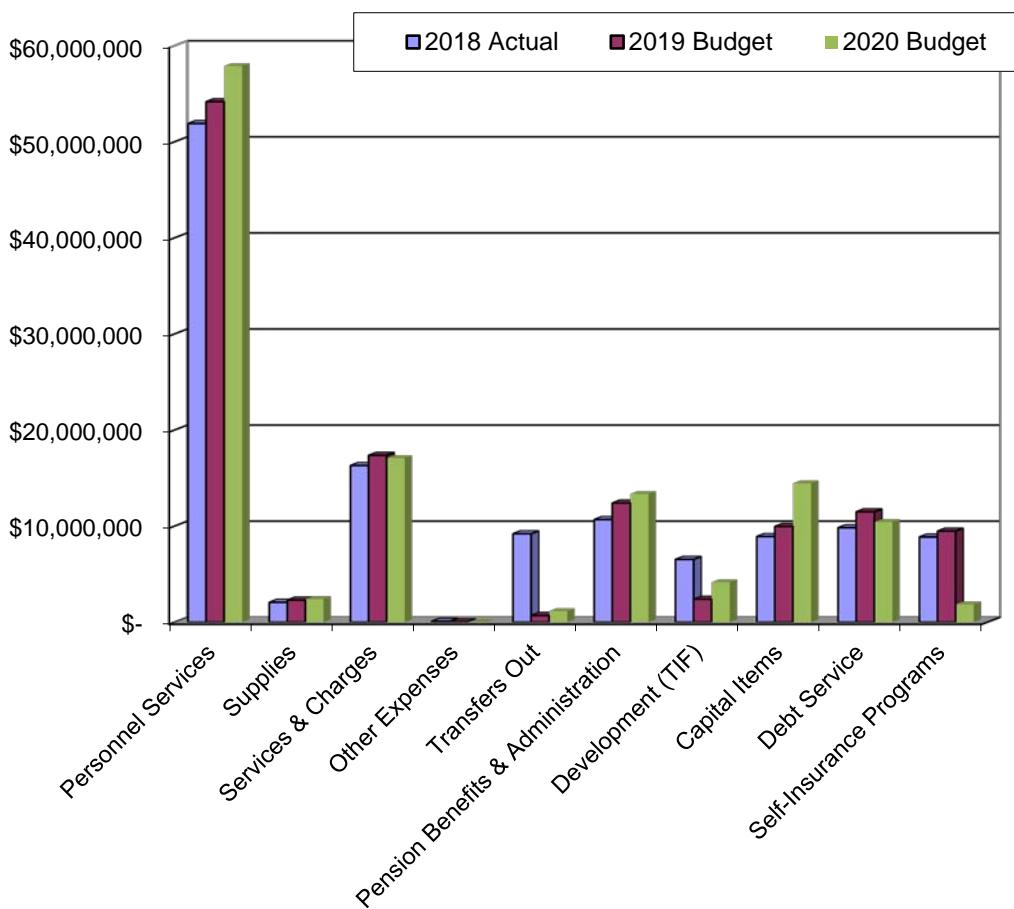
Fund Revenue Summary

		2018 Actual	2019 Adopted Budget	2020 Adopted Budget	% Change
100	General	\$ 58,119,109	\$ 58,512,105	\$ 62,242,635	6.38%
205	Motor Fuel Tax	1,840,755	2,130,470	3,174,495	49.00%
210	CDBG	220,724	481,496	476,996	-0.93%
221	Federal Equitable Sharing	32,946	20,000	20,000	0.00%
222	State Equitable Sharing	62,289	5,000	5,000	0.00%
223	DUI Fines	18,539	5,000	16,000	220.00%
224	Foreign Fire Insurance Tax	70,679	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)	3,129,507	828,000	-	-100.00%
232	Rand/Dundee TIF (TIF #2)	330,022	415,000	1,062,228	155.96%
233	Downtown TIF (TIF #3)	6,106,150	5,411,815	6,519,930	20.48%
234	Rand Corridor TIF (TIF #4)	10,762,688	2,649,465	4,647,765	75.42%
235	Rand/Lake Cook TIF (TIF #5)	214,952	372,860	321,500	-13.77%
300	Debt Service	11,111,109	2,864,295	1,845,820	-35.56%
401	Capital Equipment	2,667,396	880,055	1,767,935	100.89%
402	Capital Improvements	1,318,278	1,305,925	2,129,490	63.06%
605	Waterworks	11,266,699	10,584,190	11,791,670	11.41%
610	Sewerage	4,417,091	4,002,325	3,881,035	-3.03%
615	Refuse	4,541,724	4,792,560	4,435,245	-7.46%
620	Parking System	1,068,842	560,415	617,015	10.10%
701	Health Insurance	6,980,750	7,699,925	-	-100.00%
702	Liability Insurance	1,687,847	1,775,260	1,847,800	4.09%
710	Fleet Services	1,742,854	1,909,010	1,950,930	2.20%
801	Police Pension	597,229	6,057,000	6,766,000	11.71%
802	Fire Pension	1,478,610	6,338,500	6,583,500	3.87%
825	SSA #5	614,446	585,125	586,125	0.17%
All Funds Revenue Total		\$ 130,401,235	\$ 120,255,796	\$ 122,759,114	2.08%

Village of Palatine
CY 2020 Adopted Budget - Budget Overview

All Funds Expenditures

	2018 Actual	2019	2020	% Change
		Adopted Budget	Adopted Budget	
Personnel Services	\$ 51,894,914	\$ 54,167,515	\$ 57,880,865	6.86%
Supplies	2,063,917	2,296,990	2,396,625	4.34%
Services & Charges	16,301,392	17,362,323	17,079,673	-1.63%
Other Expenses	89,578	27,500	27,500	0.00%
Sub-Total Operations	\$ 70,349,801	\$ 73,854,328	\$ 77,384,663	4.78%
Transfers Out	9,200,334	699,500	1,150,000	64.40%
Pension Benefits & Administration	10,676,005	12,395,500	13,349,500	7.70%
Development (TIF)	6,532,673	2,385,860	4,153,728	74.10%
Capital Items	8,912,225	9,961,758	14,447,318	45.03%
Debt Service	9,830,445	11,483,665	10,426,105	-9.21%
Self-Insurance Programs	8,864,873	9,475,185	1,847,800	-80.50%
All Expenditures Total	\$ 124,366,356	\$ 120,255,796	\$ 122,759,114	2.08%



Village of Palatine
CY 2020 Adopted Budget - Budget Overview

Fund Expenditure Summary

		2018 Actual	2019 Adopted Budget	2020 Adopted Budget	% Change
100	General	\$ 56,615,220	\$ 58,512,105	\$ 62,242,635	6.38%
205	Motor Fuel Tax	1,913,137	2,130,470	3,174,495	49.00%
210	CDBG	220,724	481,496	476,996	-0.93%
221	Federal Equitable Sharing	8,809	20,000	20,000	0.00%
222	State Equitable Sharing	5,813	5,000	5,000	0.00%
223	DUI Fines	4,873	5,000	16,000	220.00%
224	Foreign Fire Insurance Tax	37,741	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)	9,329,804	828,000	-	-100.00%
232	Rand/Dundee TIF (TIF #2)	415,000	415,000	1,062,228	155.96%
233	Downtown TIF (TIF #3)	3,852,488	5,411,815	6,519,930	20.48%
234	Rand Corridor TIF (TIF #4)	6,095,606	2,649,465	4,647,765	75.42%
235	Rand/Lake Cook TIF (TIF #5)	-	372,860	321,500	-
300	Debt Service	2,291,409	2,864,295	1,845,820	-35.56%
401	Capital Equipment	1,420,211	880,055	1,767,935	100.89%
402	Capital Improvements	1,057,046	1,305,925	2,129,490	63.06%
605	Waterworks	10,116,532	10,584,190	11,791,670	11.41%
610	Sewerage	3,906,662	4,002,325	3,881,035	-3.03%
615	Refuse	4,629,457	4,792,560	4,435,245	-7.46%
620	Parking System	493,436	560,415	617,015	10.10%
701	Health Insurance	7,361,176	7,699,925	-	-100.00%
702	Liability Insurance	1,503,697	1,775,260	1,847,800	4.09%
710	Fleet Services	1,820,060	1,909,010	1,950,930	2.20%
801	Police Pension	5,288,256	6,057,000	6,766,000	11.71%
802	Fire Pension	5,387,749	6,338,500	6,583,500	3.87%
825	SSA #5	591,450	585,125	586,125	0.17%
All Funds Expenditure Total		\$ 124,366,356	\$ 120,255,796	\$ 122,759,114	2.08%

**Village of Palatine
CY 2020 Adopted Budget - Budget Overview**

Fund Balance Summary

		2020		
		Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.6M Economic Stabilization Reserve)	\$ 21,649,198	\$ (39,018)	\$ 21,688,216
205	Motor Fuel Tax	572,497	211,745	360,752
210	CDBG	6,110	-	6,110
221	Federal Equitable Sharing	296,372	-	296,372
222	State Equitable Sharing	256,530	-	256,530
223	DUI Fines	101,346	(4,000)	105,346
224	Foreign Fire Insurance Tax	140,884	-	140,884
231	Dundee Road TIF (TIF #1)	3,937,333	-	3,937,333
232	Rand/Dundee TIF (TIF #2)	790,550	739,878	50,672
233	Downtown TIF (TIF #3)	5,407,178	186,270	5,220,908
234	Rand Corridor TIF (TIF #4)	7,570,617	1,503,965	6,066,652
235	Rand/Lake Cook TIF (TIF #5)	(123,874)	(104,000)	(19,874)
300	Debt Service	85,480	(250)	85,730
401	Capital Equipment	5,860,733	26,090	5,834,643
402	Capital Improvements	4,089,515	269,370	3,820,145
605	Waterworks	7,300,588	81,670	7,218,918
610	Sewerage	782,691	(560,535)	1,343,226
615	Refuse	741,131	(21,100)	762,231
620	Parking System	1,791,350	(81,985)	1,873,335
701	Health Insurance	1,062,060	-	1,062,060
702	Liability Insurance	4,622,494	319,500	4,302,994
710	Fleet Services	585,270	79,850	505,420
801	Police Pension	73,389,954	(947,725)	74,337,679
802	Fire Pension	69,543,715	(1,123,370)	70,667,085
825	SSA #5	1,268,202	(5,275)	1,273,477
All Funds Total		\$ 211,727,924	\$ 531,080	\$ 211,196,844

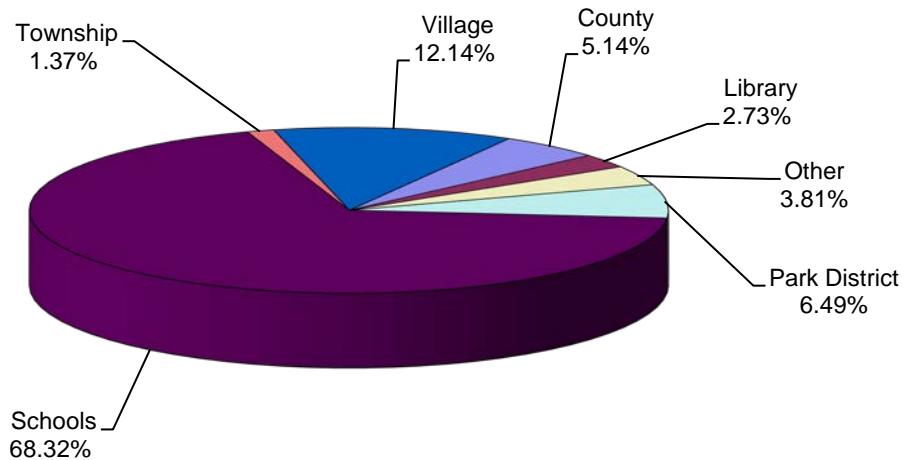
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

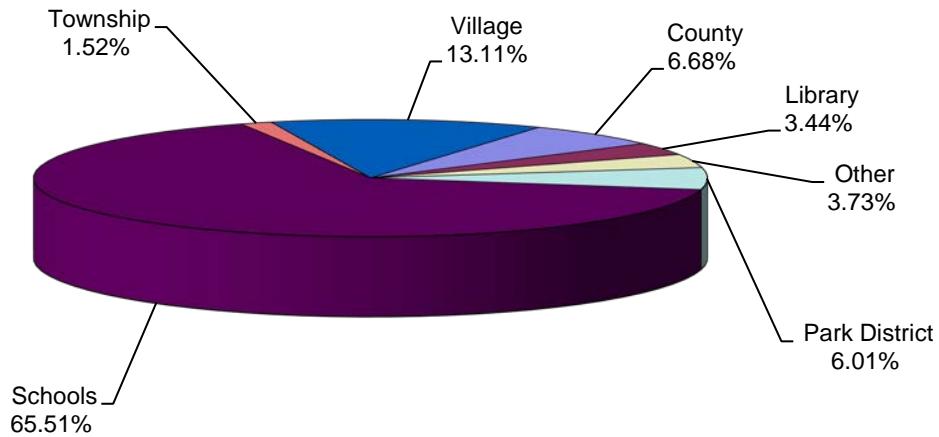
Village of Palatine
CY 2020 Adopted Budget - Budget Overview

Property Taxes

2018 Property Taxes (Payable in 2019)



2008 Property Taxes (Payable in 2009)



Village of Palatine CY 2020 Adopted Budget - Budget Overview

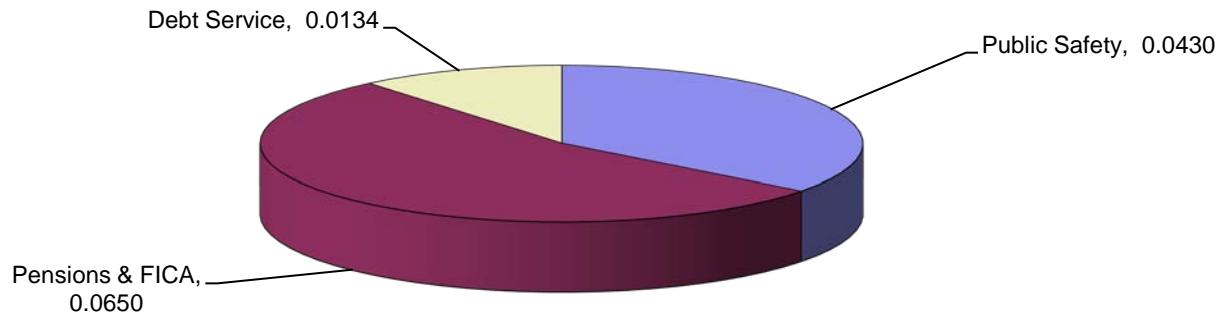
Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 6 consecutive years of either decreasing or constant property tax levies (2012-2017). Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

For 2020, the total property tax levy increase is proposed to be 1%. This is consistent with the direction provided by the Village Council as part of our pension discussions. 100% of this increase will go toward supplemental public safety pension funding. \$227,673 (1%) represents the 10-year planned for increase pensions.

Where Does the Village's 12.14 Cents of a Property Tax Dollar Go



Village of Palatine CY 2020 Adopted Budget - Budget Overview

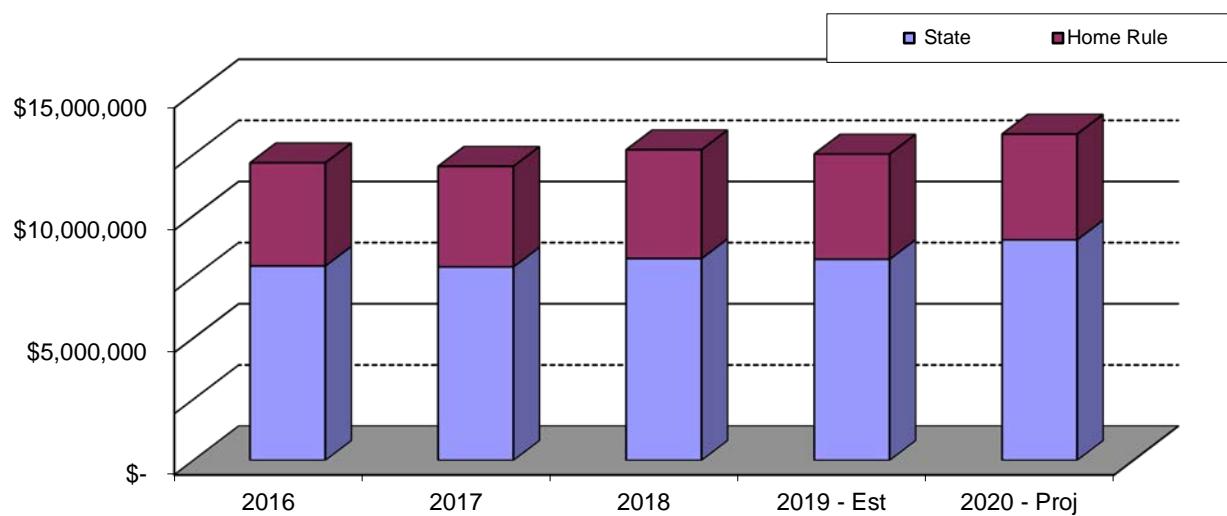
Sales Tax

The CY 2020 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

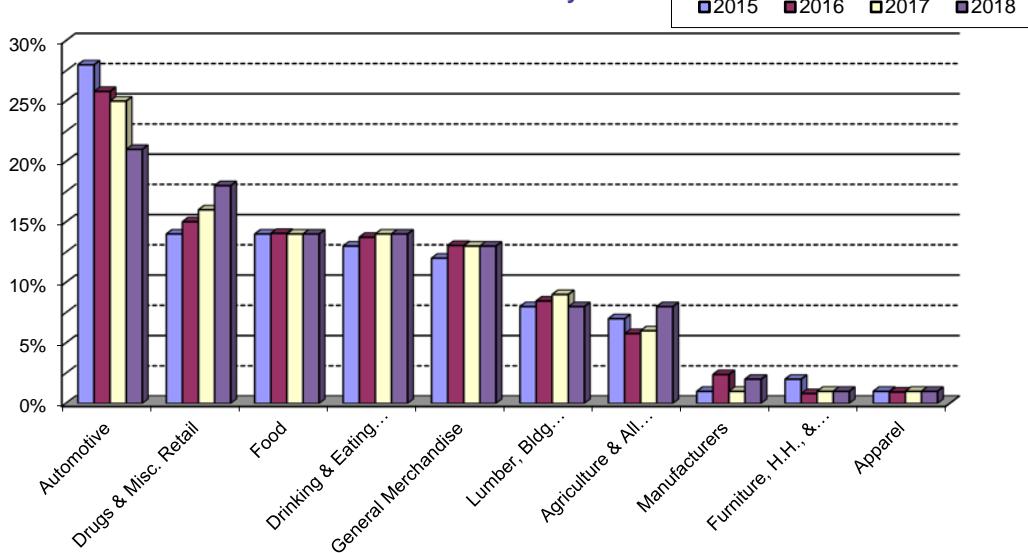
The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As can be seen in the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, four of the top five producers, excluding automotive, account for 59% of sales tax dollars and are for sectors that are not generally discretionary in nature.

Sales Tax Trends



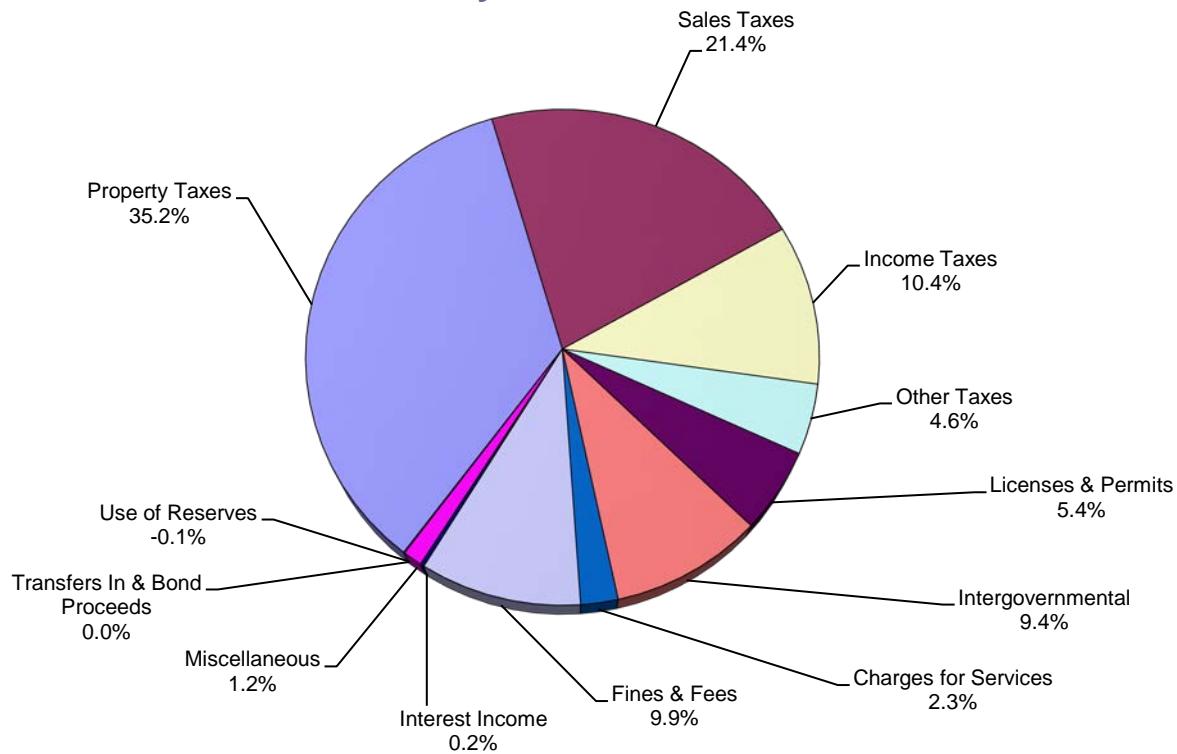
Sales Tax Diversity



Village of Palatine
CY 2020 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2020

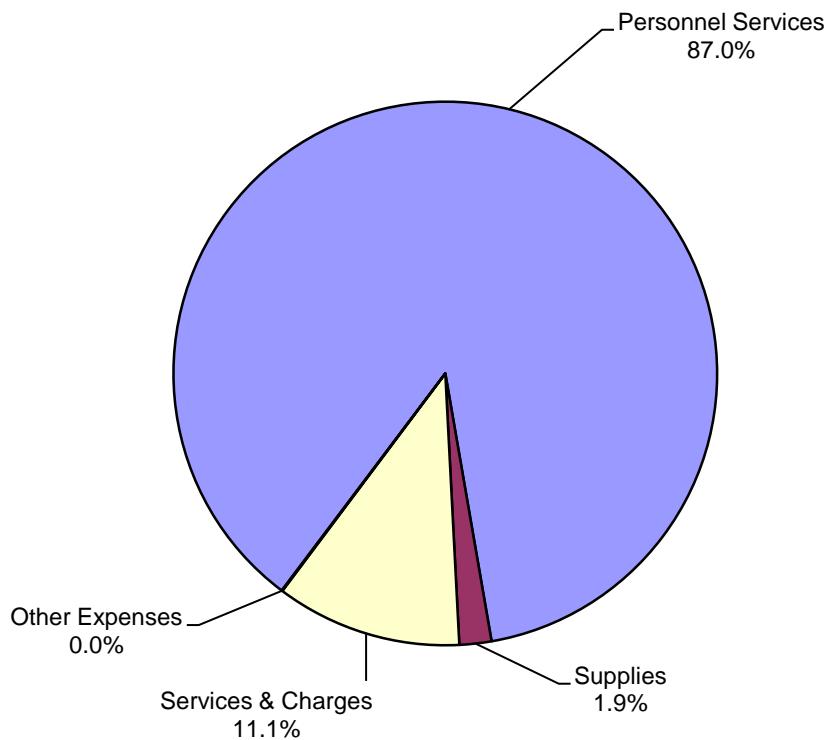


Revenues By Type	2018 Actual	2019 Adopted Budget		2020 Adopted Budget	% Change
Taxes	\$ 26,718,556	\$ 27,337,912	\$ 29,076,944		6.36%
Licenses & Permits	3,226,870	3,343,200	3,384,000		1.22%
Intergovernmental	19,534,045	19,460,250	21,349,390		9.71%
Charges for Services	1,167,921	1,248,199	1,419,399		13.72%
Fines & Fees	5,997,406	5,872,700	6,161,340		4.91%
Interest Income	567,404	188,195	145,855		-22.50%
Miscellaneous	906,907	736,845	744,725		1.07%
Transfers In & Bond Proceeds	-	-	-		-
Use of Reserves	-	324,804	(39,018)		-112.01%
Total Revenues	\$ 58,119,109	\$ 58,512,105	\$ 62,242,635		6.38%

Village of Palatine
CY 2020 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2020



Expenditures by Type	2018 Actual	2019 Adopted Budget	2020 Adopted Budget	% Change
Personnel Services	\$ 48,504,354	\$ 50,721,320	\$ 54,149,800	6.76%
Supplies	1,073,082	1,085,870	1,183,805	9.02%
Services & Charges	6,167,640	6,677,415	6,881,530	3.06%
Other Expenses	870,144	27,500	27,500	0.00%
Total Expenditures	\$ 56,615,220	\$ 58,512,105	\$ 62,242,635	6.38%

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

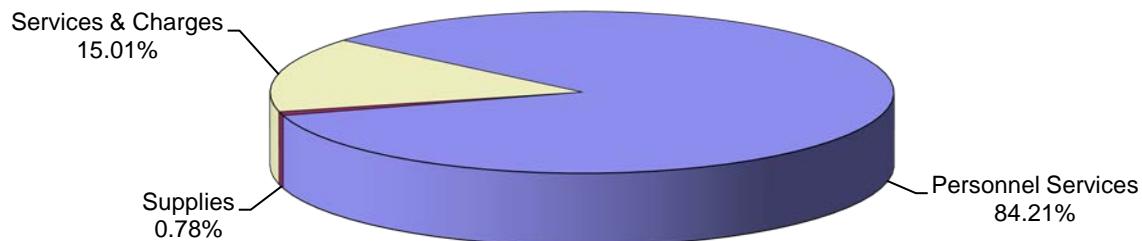
Department 10 Mayor & Council

Expenditures by Division	2019	2020	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 272,225	\$ 275,905	1.35%
Department Total: Mayor & Council	\$ 272,225	\$ 275,905	1.35%

Expenditures by Type

Personnel Services	\$ 228,660	\$ 232,340	1.61%
Supplies	2,150	2,150	0.00%
Services & Charges	41,415	41,415	0.00%
Department Total: Mayor & Council	\$ 272,225	\$ 275,905	1.35%

2020 Adopted Budget by Type



Village of Palatine
CY 2020 Adopted Budget - Issues & Initiatives

Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Monitor progress in pension funding initiative.

The organization's mission is:

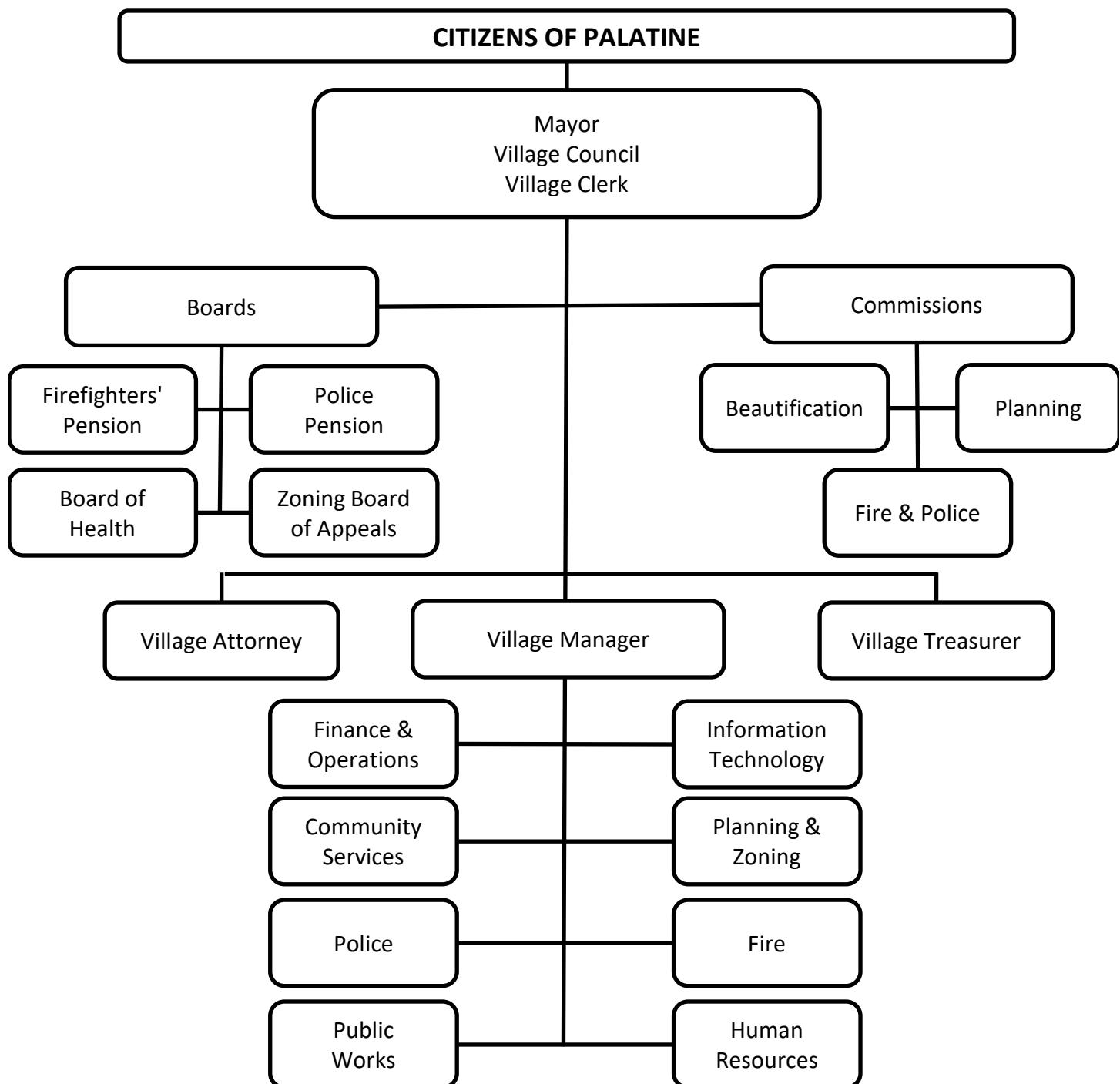
"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community that provides:

- **High Performing Village Organization: Financially strong, highest level of services**
- **Great Community for Families**
- **Highly Positive Environment for Business Investment**
- **Upgraded Village Facilities and Infrastructure"**

Village of Palatine

CY 2020 Adopted Budget - Organization Chart

Department 10 Mayor & Council



Village of Palatine**CY 2020 Adopted Budget - Personnel Summary****Department 10 Mayor & Council**

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 208,143	\$ 228,660	\$ 232,340
Supplies	1,435	2,150	2,150
Services & Charges	30,085	41,415	41,415
Department Total	\$ 239,663	\$ 272,225	\$ 275,905

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

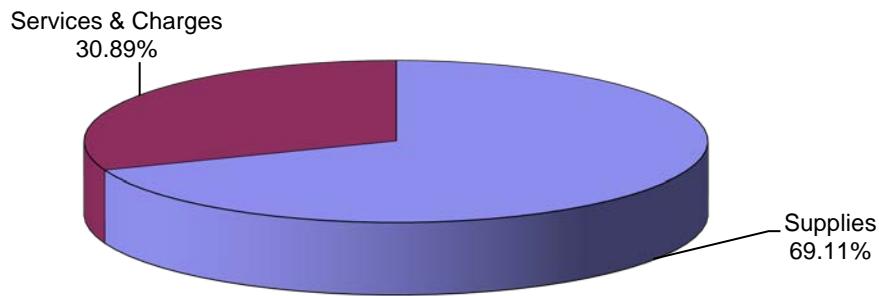
Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 10	Mayor & Council			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 92,400	\$ 100,500	\$ 100,500
<u>Total: Salaries</u>		92,400	100,500	100,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,218	1,685	1,685
510.15	Taxes & Benefits Social Security	5,211	7,145	7,145
510.35	Taxes & Benefits Medical/Dental Insurance	95,122	104,480	108,120
510.40	Taxes & Benefits Life Insurance	419	470	510
510.60	Taxes & Benefits Allowances	13,773	14,380	14,380
<u>Total: Taxes & Benefits</u>		115,743	128,160	131,840
<u>Supplies</u>				
520.05	Office Supplies General	37	250	250
520.10	Office Supplies Paper	38	100	100
520.15	Office Supplies Printed Forms	410	350	350
525.35	Operating Supplies Clothing	524	500	500
525.95	Operating Supplies Other	426	950	950
<u>Total: Supplies</u>		1,435	2,150	2,150
<u>Services & Charges</u>				
540.05	Services Management Consulting	-	10,500	10,500
575.10	Other Memberships & Publications	30,048	30,415	30,415
575.15	Other Training & Travel	37	500	500
<u>Total: Services & Charges</u>		30,085	41,415	41,415
Division Total: Administration		239,663	272,225	275,905
Department Total: Mayor & Council		239,663	272,225	275,905
Fund Total: General Fund		\$ 239,663	\$ 272,225	\$ 275,905

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Department 12 Boards & Commissions

Expenditures by Division	2019 Adopted Budget		2020 Adopted Budget		% Change
	\$	16,110	\$	16,110	
Police & Fire Commission					0.00%
Board of Health		4,650		4,650	0.00%
Beautification Commission		29,440		29,440	0.00%
Police Pension Board		6,057,000		6,766,000	11.71%
Fire Pension Board		6,338,500		6,583,500	3.87%
Department Total: Boards & Commissions	\$	12,445,700	\$	13,399,700	7.67%
Expenditures by Type					
Supplies	\$	33,315	\$	34,695	4.14%
Services & Charges		16,885		15,505	-8.17%
Pension Benefits & Administration		12,395,500		13,349,500	7.70%
Department Total: Boards & Commissions	\$	12,445,700	\$	13,399,700	7.67%

2020 Adopted Budget by Type



Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
<u>Expenditures</u>			
Supplies	\$ 29,446	\$ 33,315	\$ 34,695
Services & Charges	23,651	16,885	15,505
Pension Benefits & Administration	10,676,006	12,395,500	13,349,500
Department Total	\$ 10,729,103	\$ 12,445,700	\$ 13,399,700

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	7,190	3,200	4,580
Services & Charges	20,381	12,910	11,530
Program Total	\$ 27,571	\$ 16,110	\$ 16,110

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ -	\$ -
520.15	Office Supplies Printed Forms	7,190	3,200	4,580
Total: Supplies		7,190	3,200	4,580
<u>Services & Charges</u>				
540.30	Services Legal	-	-	-
540.35	Services Medical	16,814	9,355	9,355
540.95	Services Other	3,192	2,430	1,800
575.10	Other Memberships & Publications	375	375	375
575.15	Other Training & Travel	-	750	-
Total: Services & Charges		20,381	12,910	11,530
Division Total: Police & Fire Commission		27,571	16,110	16,110
Department Total: Boards & Commissions		27,571	16,110	16,110
Fund Total: General Fund		\$ 27,571	\$ 16,110	\$ 16,110

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Supplies	\$ 273	\$ 675	\$ 675
Services & Charges	3,270	3,975	3,975
Program Total	\$ 3,543	\$ 4,650	\$ 4,650

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Supplies</u>				
520.05	Office Supplies General	\$ -	\$ 100	\$ 100
520.10	Office Supplies Paper		- 225	225
525.95	Operating Supplies Other	273	350	350
Total: Supplies		273	675	675
<u>Services & Charges</u>				
540.35	Services Medical	3,270	3,735	3,735
550.15	Printing/Advertising Outside Printing Services	-	240	240
Total: Services & Charges		3,270	3,975	3,975
Division Total: Board of Health		3,543	4,650	4,650
Department Total: Boards & Commissions		3,543	4,650	4,650
Fund Total: General Fund		\$ 3,543	\$ 4,650	\$ 4,650

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Supplies	\$ 21,983	\$ 29,440	\$ 29,440
Services & Charges	-	-	-
Program Total	\$ 21,983	\$ 29,440	\$ 29,440

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ 30	\$ 100	\$ 100
525.95	Operating Supplies Other	21,953	29,340	29,340
<u>Total: Supplies</u>		21,983	29,440	29,440
	Division Total: Beautification Commission	21,983	29,440	29,440
	Department Total: Boards & Commissions	21,983	29,440	29,440
	Fund Total: General Fund	\$ 21,983	\$ 29,440	\$ 29,440

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Pension Benefits	\$ 4,860,754	\$ 5,595,000	\$ 6,315,000
Pension Administration	427,502	462,000	451,000
Program Total	\$ 5,288,256	\$ 6,057,000	\$ 6,766,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	\$ 4,123,034	\$ 4,775,000	\$ 5,420,000
505.10	Pension Duty Disability	227,088	290,000	295,000
505.15	Pension Non-Duty Disability	122,159	140,000	90,000
505.20	Pension Surviving Spouse	388,473	390,000	510,000
Total: Pension Benefits		4,860,754	5,595,000	6,315,000
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
Total: Supplies		-	500	500
<u>Services & Charges</u>				
540.10	Services Financial	250,717	300,000	300,000
540.15	Services Banking	1,427	2,500	2,000
540.30	Services Legal	11,899	25,000	25,000
540.35	Services Medical	950	15,000	5,000
540.95	Services Other	8,000	12,000	12,000
575.10	Other Memberships & Publications	-	2,000	1,500
575.15	Other Training & Travel	1,065	5,000	5,000
Total: Services & Charges		274,058	361,500	350,500
<u>Other Expenses</u>				
805	Refunds	153,444	100,000	100,000
Total: Other Expenses		153,444	100,000	100,000
Division Total: Police Pension Board		5,288,256	6,057,000	6,766,000
Department Total: Boards & Commissions		5,288,256	6,057,000	6,766,000
Fund Total: Police Pension Fund		\$ 5,288,256	\$ 6,057,000	\$ 6,766,000

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Pension Benefits	\$ 5,155,963	\$ 5,950,000	\$ 6,195,000
Pension Administration	231,787	388,500	388,500
Program Total	\$ 5,387,750	\$ 6,338,500	\$ 6,583,500

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
Salaries				
505.05	Pension Service	\$ 4,629,267	\$ 5,300,000	\$ 5,510,000
505.10	Pension Duty Disability	339,169	410,000	445,000
505.15	Pension Non-Duty Disability	75,164	120,000	120,000
505.20	Pension Surviving Spouse	112,363	120,000	120,000
Total: Pension Benefits		5,155,963	5,950,000	6,195,000
Supplies				
520.05	Office Supplies General	126	500	500
Total: Supplies		126	500	500
Services & Charges				
540.10	Services Financial	203,523	250,000	250,000
540.15	Services Banking	1,430	2,000	2,000
540.30	Services Legal	1,114	10,000	15,000
540.35	Services Medical	275	10,000	5,000
540.95	Services Other	8,000	12,000	12,000
575.10	Other Memberships & Publications	795	1,000	1,000
575.15	Other Training & Travel	665	3,000	3,000
Total: Services & Charges		215,802	288,000	288,000
Other Expenses				
805	Refunds	15,859	100,000	100,000
Total: Other Expenses		15,859	100,000	100,000
Division Total: Fire Pension Board		5,387,750	6,338,500	6,583,500
Department Total: Boards & Commissions		5,387,750	6,338,500	6,583,500
Fund Total: Fire Pension Fund		\$ 5,387,750	\$ 6,338,500	\$ 6,583,500

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

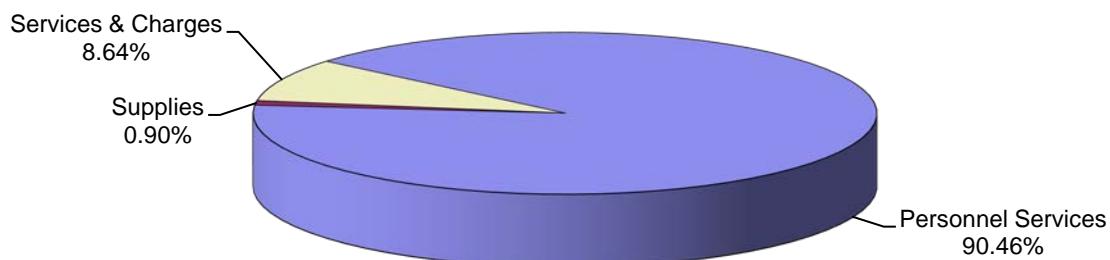
Department 14 Village Clerk

Expenditures by Division	2019	2020		% Change
	Adopted Budget	Adopted Budget		
Administration	\$ 168,505	\$ 172,460		2.35%
Department Total: Village Clerk	\$ 168,505	\$ 172,460		2.35%

Expenditures by Type

Personnel Services	\$ 152,055	\$ 156,010	2.60%
Supplies	1,550	1,550	0.00%
Services & Charges	14,900	14,900	0.00%
Department Total: Village Clerk	\$ 168,505	\$ 172,460	2.35%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Implement a cross-training initiative with support staff to facilitate improved customer service and efficiency.

Ongoing

- * Coordinate with Village Manager's Office for shared clerical support for all of Administration.

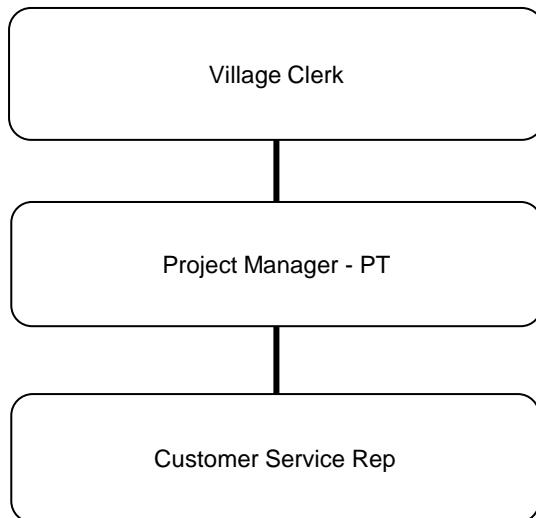
Completed

Current Year

- * Continue the cross-training initiative with support staff.
- * Provide training opportunities for the Deputy Clerk and Clerk support staff through the Municipal Clerks of Illinois and the International Institute of Municipal Clerks.

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 14 Village Clerk



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk *	1	-	-
Customer Service Rep	-	1	1
<u>Full-Time Total</u>	2	2	2
Project Manager	-	1	1
Customer Service Rep	1	-	-
<u>Part-Time Total</u>	1	-	-
Department Total: Village Clerk	3	3	3

* Deputy Village Clerk is merged with Customer Service Supervisor in Village Manager's Office

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laserfiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laserfiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laserfiche for easier and faster retrieval of records.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 146,556	\$ 152,055	\$ 156,010
Supplies	457	1,550	1,550
Services & Charges	9,366	14,900	14,900
Department Total	\$ 156,379	\$ 168,505	\$ 172,460

Personnel Summary

Full-Time	2	2	2
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	\$ 89,662	\$ 90,350	\$ 92,480
500.10	Salaries Part Time	14,873	24,640	23,650
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	-	300	300
500.95	Salaries Other	-	-	-
Total: Salaries		104,535	115,290	116,430
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	1,496	1,695	1,710
510.15	Taxes & Benefits Social Security	6,395	7,205	7,280
510.20	Taxes & Benefits IMRF Er Contribution	10,255	7,640	9,630
510.35	Taxes & Benefits Medical/Dental Insurance	22,865	19,295	19,965
510.40	Taxes & Benefits Life Insurance	194	205	270
510.60	Taxes & Benefits Allowances	816	725	725
Total: Taxes & Benefits		42,021	36,765	39,580
Supplies				
520.05	Office Supplies General	268	1,050	1,050
520.10	Office Supplies Paper	189	500	500
Total: Supplies		457	1,550	1,550
Services & Charges				
540.95	Services Other	2,562	4,000	3,500
545.20	Communications Postage	29	75	75
550.05	Printing/Advertising Legal Notices	5,307	7,000	7,000
565.35	Repair and Maintenance Software	380	1,500	500
575.10	Other Memberships & Publications	705	875	875
575.15	Other Training & Travel	383	1,450	2,950
Total: Services & Charges		9,366	14,900	14,900
Division Total: Administration		156,379	168,505	172,460
Department Total: Village Clerk		156,379	168,505	172,460
Fund Total: General Fund		\$ 156,379	\$ 168,505	\$ 172,460

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

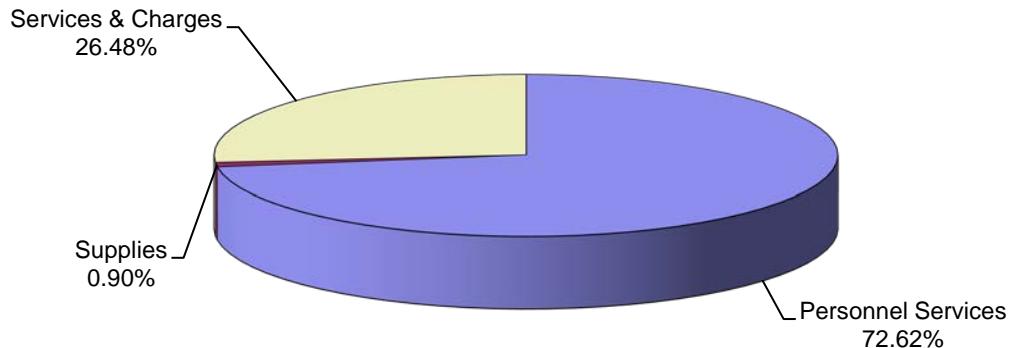
Department 20 Village Manager's Office

Expenditures by Division	2019	2020	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 729,275	\$ 772,320	5.90%
Public Information/Events	283,845	272,235	-4.09%
Operating Total: Village Manager's Office	\$ 1,013,120	\$ 1,044,555	3.10%

Expenditures by Type

Personnel Services	\$ 713,520	\$ 758,585	6.32%
Supplies	9,630	9,380	-2.60%
Services & Charges	289,970	276,590	-4.61%
Operating Total: Village Manager's Office	\$ 1,013,120	\$ 1,044,555	3.10%

2020 Adopted Budget by Type



Village of Palatine CY 2020 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * The Village will continue to monitor the State's financial actions and their corresponding impacts on the Village of Palatine.

Ongoing.

- * Pursue grant opportunities for funding of infrastructure projects to decrease dependency on existing resources.

Smith Street, from Palatine Road to Dundee Road, was resurfaced in 2019 through the use of Federal funds.

- * Facilitate smooth implementation for Napleton Auto Group and Studio 41 projects.

Ongoing. Studio 41 expects to open in November and the Napleton Subaru & Mazda dealerships are under construction and targeting a late 2019/early 2020 opening.

- * Finalize recommendation for future of Downtown TIF.

Ongoing. Options to be presented to the Council for consideration prior to the end of 2019.

- * Oversee the retirement of initial Dundee Road TIF.

Ongoing.

- * Expand Special Events and Communications Programs through selection of a PT Special Events and Communications Coordinator.

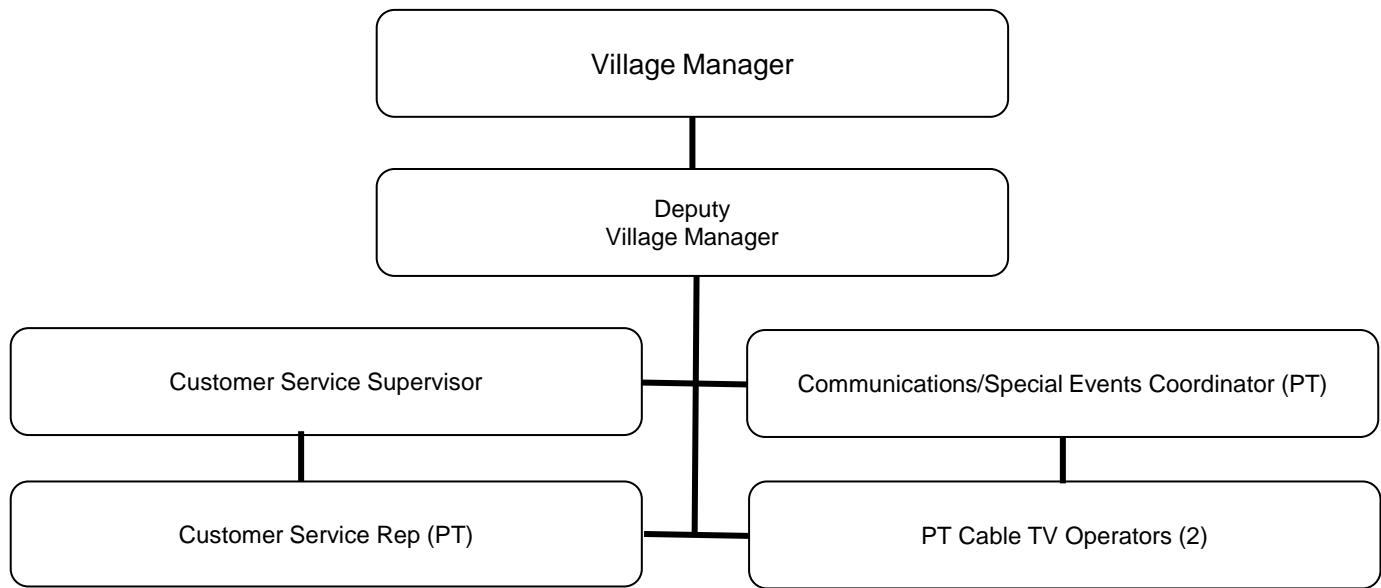
Susan Storelli was hired in March to fill the position of Part-Time Special Events & Communications Coordinator.

Current Year

- * Identify and present options for the Council to consider related to the Village owned property between Towne Square Park and the Palatine Train Station.
- * Facilitate the creation and implementation of 'electronic' newsletters in addition to a single Village paper newsletter.
- * Continue to leverage the Village's information outlets (newsletter, E-News, website, and Facebook) to share Village related information.
- * Monitor the impacts and challenges of the State's legalization of marijuana.
- * Work with Village Clerk's Office to complete updates to Village Code of Ordinances in preparation for a recodification.

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Customer Service Supervisor	-	1	1
Executive Secretary	1	-	-
<u>Full-Time Total</u>	3	3	3
Cable TV Operator	2	2	2
Intern	1	-	-
Communications/Special Events Coordinator	-	1	1
Customer Service Rep	1	1	1
<u>Part-Time Total</u>	4	4	4
Department Total: Village Manager's Office	7	7	7

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 788,651	\$ 713,520	\$ 758,585
Supplies	4,974	9,630	9,380
Services & Charges	255,003	293,070	280,190
Other Expenses	89,578	27,500	27,500
Economic Development - TIF	6,530,870	2,385,860	4,153,728
Department Total	\$ 7,669,076	\$ 3,429,580	\$ 5,229,383

Personnel Summary

Full-Time	3	3	3
Part-Time	4	4	4

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 758,183	\$ 657,920	\$ 700,065
Supplies	1,527	1,665	1,665
Services & Charges	47,754	69,690	70,590
Program Total	\$ 807,464	\$ 729,275	\$ 772,320

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 460,079	\$ 424,655	\$ 444,475
500.10	Salaries Part Time	24,837	31,920	34,385
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	36,120	13,680	14,285
500.95	Salaries Other	36,923	-	-
Total: Salaries		557,959	470,255	493,145
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	26,367	26,930	28,300
510.10	Taxes & Benefits Medicare	8,673	7,470	7,815
510.15	Taxes & Benefits Social Security	26,066	31,890	33,390
510.20	Taxes & Benefits IMRF Er Contribution	63,655	48,585	62,530
510.35	Taxes & Benefits Medical/Dental Insurance	56,774	53,045	54,895
510.40	Taxes & Benefits Life Insurance	2,699	2,785	3,030
510.60	Taxes & Benefits Allowances	15,990	16,960	16,960
Total: Taxes & Benefits		200,224	187,665	206,920
<u>Supplies</u>				
520.05	Office Supplies General	1,452	1,540	1,540
520.10	Office Supplies Paper	75	125	125
Total: Supplies		1,527	1,665	1,665
<u>Services & Charges</u>				
540.95	Services Other	2,060	3,500	3,000
545.20	Communications Postage	33,067	50,150	50,150
570.05	Rental Office Equipment	4,184	4,500	4,000
575.05	Other Small Tools & Equipment	445	500	500
575.10	Other Memberships & Publications	4,242	4,540	4,690
575.15	Other Training & Travel	3,756	6,500	8,250
Total: Services & Charges		47,754	69,690	70,590
Division Total: Administration		807,464	729,275	772,320
Department Total: Village Manager's Office		807,464	729,275	772,320
Fund Total: General Fund		\$ 807,464	\$ 729,275	\$ 772,320

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 30,468	\$ 55,600	\$ 58,520
Supplies	3,447	7,965	7,715
Services & Charges	205,168	220,280	206,000
Program Total	\$ 239,083	\$ 283,845	\$ 272,235

Personnel Summary

Full-Time	0	0	0
Part-Time	3	3	3

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ -	\$ -	\$ -
500.10	Salaries Part Time	26,361	47,755	49,305
500.15	Salaries Temporary	-	-	-
500.25	Salaries Special Compensation	-	-	-
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		26,361	47,755	49,305
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	382	700	720
510.15	Taxes & Benefits Social Security	1,635	2,965	3,060
510.20	Taxes & Benefits IMRF Er Contribution	2,090	4,180	5,435
<u>Total: Taxes & Benefits</u>		4,107	7,845	9,215
<u>Supplies</u>				
520.05	Office Supplies General	46	540	540
520.10	Office Supplies Paper	76	125	125
525.10	Operating Supplies Medical	-	300	300
525.95	Operating Supplies Other	3,325	7,000	6,750
<u>Total: Supplies</u>		3,447	7,965	7,715
<u>Services & Charges</u>				
540.95	Services Other	175,352	188,390	185,000
545.20	Communications Postage	11,000	11,000	6,000
550.15	Printing/Advertising Outside Printing Services	18,515	18,000	11,000
570.10	Rental Machinery	276	750	750
575.05	Other Small Tools & Equipment	-	750	750
575.10	Other Memberships & Publications	-	390	500
575.15	Other Training & Travel	25	1,000	2,000
<u>Total: Services & Charges</u>		205,168	220,280	206,000
Division Total: Public Information/Events		239,083	283,845	272,235
Department Total: Village Manager's Office		239,083	283,845	272,235
Fund Total: General Fund		\$ 239,083	\$ 283,845	\$ 272,235

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Economic Development - Non TIF	\$ 30,600	\$ 31,100	1.63%
Economic Development - TIF	2,385,860	4,153,728	74.10%
Economic Development Total: Village Manager's Office	\$ 2,416,460	\$ 4,184,828	73.18%
 Expenditures by Type			
Services & Charges	\$ 3,100	\$ 3,600	16.13%
Other Expenses	27,500	27,500	0.00%
Economic Development - TIF	2,385,860	4,153,728	74.10%
Economic Development Total: Village Manager's Office	\$ 2,416,460	\$ 4,184,828	73.18%

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	2,081	3,100	3,600
Other Expenses	89,578	27,500	27,500
Economic Development - TIF	6,530,870	2,385,860	4,153,728
Program Total	\$ 6,622,529	\$ 2,416,460	\$ 4,184,828

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ -	\$ -	\$ -
545.20	Communications Postage	289	500	-
550.15	Printing/Advertising Outside Printing Services	-	500	1,000
575.10	Other Memberships & Publications	100	100	100
575.15	Other Training & Travel	1,692	2,000	2,500
Total: Services & Charges		2,081	3,100	3,600
<u>Other Expenses</u>				
805	Refunds	89,578	27,500	27,500
Total: Other Expenses		89,578	27,500	27,500
Division Total: Economic Development				
Department Total: Village Manager's Office				
Fund Total: General Fund				
		\$ 91,659	\$ 30,600	\$ 31,100

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 1,656,000	\$ 828,000	\$ -
<u>Total: Other Expenses</u>		1,656,000	828,000	-
Division Total: Economic Development		1,656,000	828,000	-
Department Total: Village Manager's Office		1,656,000	828,000	-
Fund Total: Dundee Road TIF (TIF #1) Fund		\$ 1,656,000	\$ 828,000	\$ -

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 415,000	\$ 415,000	\$ 987,228
<u>Total: Other Expenses</u>		415,000	415,000	987,228
Division Total: Economic Development		415,000	415,000	987,228
Department Total: Village Manager's Office		415,000	415,000	987,228
Fund Total: Rand/Dundee TIF (TIF #2) Fund		\$ 415,000	\$ 415,000	\$ 987,228

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ 2,652	\$ 5,000	\$ 5,000
540.30	Services Legal	2,876	5,000	5,000
540.95	Services Other	-	-	-
Total: Services & Charges		5,528	10,000	10,000
<u>Other Expenses</u>				
820	TIF Development	13,522	-	-
Total: Other Expenses		13,522	-	-
Division Total: Economic Development		19,050	10,000	10,000
Department Total: Village Manager's Office		19,050	10,000	10,000
Fund Total: Downtown Area TIF (TIF #3) Fund		\$ 19,050	\$ 10,000	\$ 10,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ -	\$ 5,000	\$ 5,000
540.30	Services Legal	2,764	5,000	5,000
Total: Services & Charges		2,764	10,000	10,000
<u>Other Expenses</u>				
815	Rebates	-	-	2,250,000
820	TIF Development	4,438,056	750,000	750,000
Total: Other Expenses		4,438,056	750,000	750,000
Division Total: Economic Development			4,440,820	760,000
Department Total: Village Manager's Office			4,440,820	760,000
Fund Total: Rand Corridor TIF (TIF #4) Fund		\$ 4,440,820	\$ 760,000	\$ 3,010,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
820	TIF Development	\$ -	\$ 372,860	\$ 146,500
<u>Total: Other Expenses</u>		<hr/>	<hr/>	<hr/>
		-	372,860	146,500
Division Total: Economic Development		<hr/>	<hr/>	<hr/>
Department Total: Village Manager's Office		<hr/>	<hr/>	<hr/>
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		<hr/>	<hr/>	<hr/>
		\$ -	\$ 372,860	\$ 146,500

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

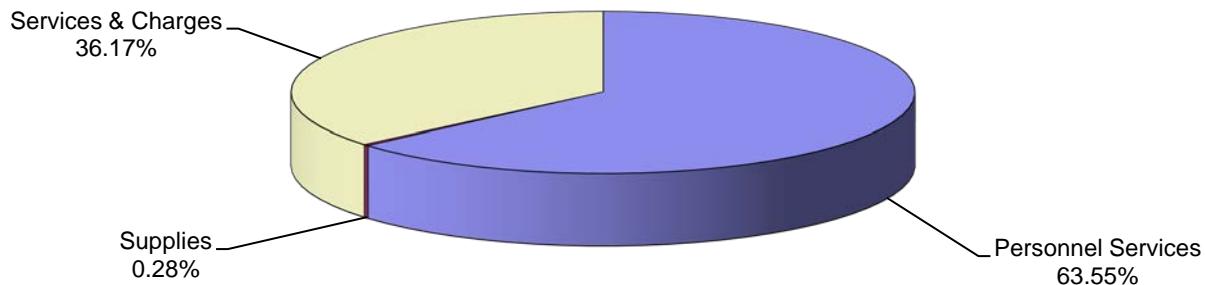
Department 30 Finance & Operations

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 529,265	\$ 556,160	5.08%
Accounting Services	692,740	764,565	10.37%
Billing & Collections	611,410	644,150	5.35%
Operating Total: Finance & Operations	\$ 1,833,415	\$ 1,964,875	7.17%

Expenditures by Type

Personnel Services	\$ 1,173,925	\$ 1,248,635	6.36%
Supplies	5,550	5,550	0.00%
Services & Charges	653,940	710,690	8.68%
Operating Total: Finance & Operations	\$ 1,833,415	\$ 1,964,875	7.17%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

- * Monitor and report on the Village's financial condition.
- Staff prepared and presented quarterly financial reports and the annual financial review, in addition to coordinating and completing the annual financial audit and all related required financial reporting.***
- * Continue to keep apprised of further budgetary/financial related developments at the State-level and their impact on the Village's financial condition.

This is an ongoing process.

- * Work closely with IT to implement new time-entry system.

Staff has participated in the implementation of this new system.

- * Seek opportunities to further reduce debt service costs through bond refundings.

Staff has identified another opportunity to reduce outstanding debt by \$3,000,000 and save \$200,000 in interest costs through an early redemption of the 2011A Bond Issue on December 1, 2019.

- * Continue to seek creative funding opportunities to further pay-down the unfunded liabilities in the Village's Public Safety Employees' Pensions.

This ongoing ten year plan adopted by the Mayor and Council is being closely monitored and reviewed for potential enhancement opportunities.

- * Coordinate with Village Manager's Office and Village Attorney to end the original Dundee Road TIF.

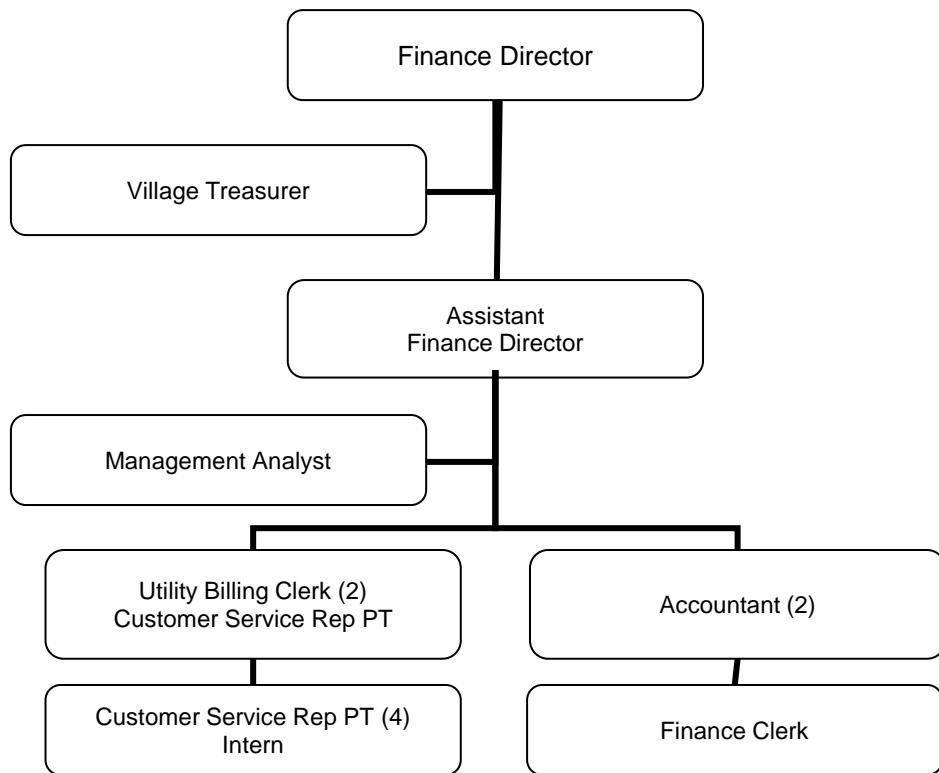
The Village's first TIF District, the Dundee Road TIF, is scheduled to be closed in December 2019, with a final distribution of surplus to the taxing agencies and a reserve held for tax appeals.

Current Year

- * Take the appropriate actions to close the Village's second TIF District, the Rand/Dundee TIF.
- * Complete the implementation and integration of the new adjudication system with the Village's Tyler/New World System ERP.
- * Facilitate the transition of the Business License Program to the Planning Department.
- * Review outstanding bond issues for potential refunding opportunities to reduce debt service costs and/or shorten maturity terms.
- * Provide support to the Manager's Office in the continued financial evaluation of the Downtown TIF District.
- Review the existing actuarial assumptions for the Public Safety Pension Plans with the Village's Actuaries for propriety to provide sustainable and less volatile required contributions over the near term and higher funding levels over the long-term.***

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 30 Finance & Operations



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Management Analyst	1	1	1
Finance Clerk	1	1	1
Utility Billing Clerk	2	2	2
<u>Full-Time Total</u>	8	8	8
Village Treasurer	1	1	1
Intern	1	1	1
Customer Service Rep PT	5	5	5
<u>Part-Time Total</u>	7	7	7
Department Total: Finance & Operations	15	15	15

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2018 Actual	2019		2020
		Adopted Budget	Adopted Budget	Adopted Budget
Expenditures				
Personnel Services	\$ 1,141,777	\$ 1,173,925	\$ 1,248,635	
Supplies	5,214	5,550	5,550	
Services & Charges	552,828	653,940	710,690	
Debt Service	9,830,446	11,483,665	10,426,105	
Transfers	11,866,455	3,453,399	4,082,699	
Department Total	\$ 23,396,720	\$ 16,770,479	\$ 16,473,679	

Personnel Summary

Full-Time	8	8	8
Part-Time	7	7	7

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 522,901	\$ 514,745	\$ 541,640
Supplies	1,151	1,500	1,500
Services & Charges	5,714	13,020	13,020
Program Total	\$ 529,766	\$ 529,265	\$ 556,160

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 231,571	\$ 236,755	\$ 246,110
500.10	Salaries Part Time	3,000	3,000	3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	12,246	4,630	4,775
500.95	Salaries Other	-	-	-
Total: Salaries		246,817	244,385	253,885
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,392	9,610	10,060
510.10	Taxes & Benefits Medicare	3,748	3,790	3,935
510.15	Taxes & Benefits Social Security	12,841	16,190	16,810
510.20	Taxes & Benefits IMRF Er Contribution	28,891	24,525	31,295
510.35	Taxes & Benefits Medical/Dental Insurance	36,585	32,150	33,270
510.40	Taxes & Benefits Life Insurance	109	525	645
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		98,586	93,810	103,035
<u>Supplies</u>				
520.05	Office Supplies General	972	1,000	1,000
520.10	Office Supplies Paper	179	500	500
Total: Supplies		1,151	1,500	1,500
<u>Services & Charges</u>				
545.20	Communications Postage	117	250	250
575.05	Other Small Tools & Equipment	102	500	500
575.10	Other Memberships & Publications	1,996	2,520	2,520
575.15	Other Training & Travel	3,365	6,750	6,750
Total: Services & Charges		5,580	10,020	10,020
Division Total: Administration		352,134	349,715	368,440
Department Total: Finance & Operations		352,134	349,715	368,440
Fund Total: General Fund		\$ 352,134	\$ 349,715	\$ 368,440

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	\$ 123,251	\$ 125,530	\$ 129,150
500.25	Salaries Special Compensation	3,355	3,415	3,485
500.95	Salaries Other	-	-	-
Total: Salaries		126,606	128,945	132,635
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	1,823	1,885	1,935
510.15	Taxes & Benefits Social Security	7,795	8,040	8,270
510.20	Taxes & Benefits IMRF Er Contribution	17,812	12,600	15,905
510.35	Taxes & Benefits Medical/Dental Insurance	22,505	24,110	24,950
510.40	Taxes & Benefits Life Insurance	237	250	305
510.60	Taxes & Benefits Allowances	720	720	720
Total: Taxes & Benefits		50,892	47,605	52,085
Services & Charges				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	34	2,750	2,750
Total: Services & Charges		134	3,000	3,000
Division Total: Administration		177,498	176,550	184,720
Department Total: Finance & Operations		177,632	179,550	187,720
Fund Total: Waterworks Fund		\$ 177,632	\$ 179,550	\$ 187,720

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 317,678	\$ 331,720	\$ 356,195
Supplies	3,013	2,050	2,050
Services & Charges	291,928	358,970	406,320
Program Total	\$ 612,619	\$ 692,740	\$ 764,565

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 153,921	\$ 159,955	\$ 168,315
500.20	Salaries Overtime	123	750	750
500.25	Salaries Special Compensation	1,000	1,000	1,000
500.95	Salaries Other	-	-	-
Total: Salaries		155,044	161,705	170,065
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,185	2,355	2,475
510.15	Taxes & Benefits Social Security	9,343	10,035	10,555
510.20	Taxes & Benefits IMRF Er Contribution	17,688	15,805	20,400
510.35	Taxes & Benefits Medical/Dental Insurance	36,585	40,185	41,585
510.40	Taxes & Benefits Life Insurance	312	335	405
Total: Taxes & Benefits		66,113	68,715	75,420
<u>Supplies</u>				
520.05	Office Supplies General	381	750	750
520.10	Office Supplies Paper	163	500	500
520.15	Office Supplies Printed Forms	2,469	800	800
Total: Supplies		3,013	2,050	2,050
<u>Services & Charges</u>				
540.10	Services Financial	37,294	53,850	53,850
540.15	Services Banking	125,187	160,000	181,400
565.35	Repair and Maintenance Software	21,768	27,100	27,350
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	100	750	750
575.15	Other Training & Travel	-	2,250	2,250
Total: Services & Charges		184,349	244,450	266,100
Division Total: Accounting Services		408,519	476,920	513,635
Department Total: Finance & Operations		408,519	476,920	513,635
Fund Total: General Fund		\$ 408,519	\$ 476,920	\$ 513,635

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 71,850	\$ 79,295	\$ 85,410
500.25	Salaries Special Compensation	567	-	-
Total: Salaries		72,417	79,295	85,410
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,050	1,150	1,240
510.15	Taxes & Benefits Social Security	4,484	4,920	5,300
510.20	Taxes & Benefits IMRF Er Contribution	9,715	7,750	10,245
510.35	Taxes & Benefits Medical/Dental Insurance	8,719	8,040	8,320
510.40	Taxes & Benefits Life Insurance	136	145	195
Total: Taxes & Benefits		24,104	22,005	25,300
<u>Services & Charges</u>				
540.10	Services Financial	13,000	13,000	13,000
540.15	Services Banking	94,479	100,000	125,700
575.10	Other Memberships & Publications	100	600	600
575.15	Other Training & Travel	-	920	920
Total: Services & Charges		107,579	114,520	140,220
Division Total: Accounting Services		204,100	215,820	250,930
Department Total: Finance & Operations		204,100	215,820	250,930
Fund Total: Waterworks Fund		\$ 204,100	\$ 215,820	\$ 250,930

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support, the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 301,198	\$ 327,460	\$ 350,800
Supplies	1,050	2,000	2,000
Services & Charges	255,186	281,950	291,350
Program Total	\$ 557,434	\$ 611,410	\$ 644,150

Personnel Summary

Full-Time	2	2	2
Part-Time	6	6	6

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
Salaries				
500.05	Salaries Full Time	\$ -	\$ -	\$ -
500.10	Salaries Part Time	53,175	51,530	55,035
500.15	Salaries Temporary	-	6,000	6,000
500.20	Salaries Overtime	3,416	12,500	12,500
500.25	Salaries Special Compensation	451	-	-
500.95	Salaries Other	-	-	-
Total: Salaries		57,042	70,030	73,535
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	827	1,030	1,075
510.15	Taxes & Benefits Social Security	3,534	4,350	4,565
510.20	Taxes & Benefits IMRF Er Contribution	6,504	6,265	8,105
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	-	-	-
Total: Taxes & Benefits		10,865	11,645	13,745
Supplies				
520.05	Office Supplies General	469	500	500
520.10	Office Supplies Paper	143	500	500
Total: Supplies		612	1,000	1,000
Services & Charges				
540.45	Services Data Processing/Technology	7,993	12,500	12,500
540.95	Services Other	-	3,000	3,000
545.20	Communications Postage	12,500	12,500	12,500
550.15	Printing/Advertising Outside Printing Services	32,093	38,500	48,500
565.05	Repair and Maintenance Machinery & Equipment	-	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
575.05	Other Small Tools & Equipment	8	750	750
575.15	Other Training & Travel	-	500	500
Total: Services & Charges		53,589	69,750	79,750
Division Total: Billing & Collections		122,108	152,425	168,030
Department Total: Finance & Operations		122,108	152,425	168,030
Fund Total: General Fund		\$ 122,108	\$ 152,425	\$ 168,030

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 110,933	\$ 117,650	\$ 125,030
500.10	Salaries Part Time	43,779	69,095	72,295
500.20	Salaries Overtime	584	1,250	1,250
500.25	Salaries Special Compensation	492	550	550
500.95	Salaries Other	-	-	-
Total: Salaries		155,788	188,545	199,125
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,234	2,750	2,895
510.15	Taxes & Benefits Social Security	9,546	11,705	12,355
510.20	Taxes & Benefits IMRF Er Contribution	21,050	18,430	23,890
510.35	Taxes & Benefits Medical/Dental Insurance	44,456	24,115	24,955
510.40	Taxes & Benefits Life Insurance	217	240	300
Total: Taxes & Benefits		77,503	57,240	64,395
<u>Supplies</u>				
520.05	Office Supplies General	281	500	600
520.10	Office Supplies Paper	157	500	400
Total: Supplies		438	1,000	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	61,000	61,000	61,000
550.15	Printing/Advertising Outside Printing Services	35,067	39,000	39,000
565.35	Repair and Maintenance Software	30,500	30,500	30,500
575.05	Other Small Tools & Equipment	-	500	500
575.15	Other Training & Travel	95	500	500
Total: Services & Charges		126,662	131,500	131,500
Division Total: Billing & Collections		360,391	378,285	396,020
Department Total: Finance & Operations		360,391	378,285	396,020
Fund Total: Waterworks Fund		\$ 360,391	\$ 378,285	\$ 396,020

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
540.15	Services Banking	\$ 22,650	\$ 22,200	\$ 25,200
570.20	Rental Buildings	52,285	58,500	54,900
Total: Services & Charges		74,935	80,700	80,100
Division Total: Billing & Collections				
Department Total: Finance & Operations				
Fund Total: Parking System Fund				
		\$ 74,935	\$ 80,700	\$ 80,100

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

Expenditures by Division	2019	2020	% Change
	Adopted Budget	Adopted Budget	
Debt Service	\$ 11,483,665	\$ 10,426,105	-9.21%
Transfers	3,453,399	4,082,699	18.22%
Debt Service & Transfers Total: Finance & Operations	\$ 14,937,064	\$ 14,508,804	-2.87%
Expenditures by Type			
Debt Service	\$ 11,483,665	\$ 10,426,105	-9.21%
Transfers	3,453,399	4,082,699	18.22%
Debt Service & Transfers Total: Finance & Operations	\$ 14,937,064	\$ 14,508,804	-2.87%

**Village of Palatine
CY 2020 Adopted Budget - Expenditures**

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
<u>Expenditures</u>			
Principal	\$ 6,530,000	\$ 8,230,000	\$ 7,607,000
Interest	3,155,882	3,241,065	2,807,255
Paying Agent Fees	11,700	12,600	11,850
Bond Issue Costs	132,864	-	-
Other Debt Service - Transfer to Escrow Agent	-	-	-
Program Total	\$ 9,830,446	\$ 11,483,665	\$ 10,426,105

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 2,890,000	\$ 4,090,000	\$ 4,157,000
710	Interest	578,901	443,815	319,930
715	Paying Agent Fees	1,500	3,000	3,000
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
Total: Debt Service		3,470,401	4,536,815	4,479,930
Division Total: Debt Service		3,470,401	4,536,815	4,479,930
Department Total: Finance & Operations		3,470,401	4,536,815	4,479,930
Fund Total: Downtown Area TIF (TIF #3) Fund		\$ 3,470,401	\$ 4,536,815	\$ 4,479,930

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,170,000	\$ 1,270,000	\$ 1,305,000
710	Interest	368,643	287,965	256,265
715	Paying Agent Fees	1,225	1,500	1,500
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		1,539,868	1,559,465	1,562,765
Division Total: Debt Service		1,539,868	1,559,465	1,562,765
Department Total: Finance & Operations		1,539,868	1,559,465	1,562,765
Fund Total: Rand Corridor TIF (TIF #4) Fund		\$ 1,539,868	\$ 1,559,465	\$ 1,562,765

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 900,000	\$ 1,245,000	\$ 440,000
710	Interest	1,257,070	1,616,295	1,403,570
715	Paying Agent Fees	1,475	3,000	2,250
720	Bond Issue Costs	132,864	-	-
<u>Total: Debt Service</u>		2,291,409	2,864,295	1,845,820
Division Total: Debt Service		2,291,409	2,864,295	1,845,820
Department Total: Finance & Operations		2,291,409	2,864,295	1,845,820
Fund Total: Debt Service Fund		\$ 2,291,409	\$ 2,864,295	\$ 1,845,820

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 516,000	\$ 532,000	\$ 556,000
710	Interest	203,505	184,440	162,920
715	Paying Agent Fees	600	600	600
720	Bond Issue Costs	-	-	-
<u>Total: Debt Service</u>		<u>720,105</u>	<u>717,040</u>	<u>719,520</u>
Division Total: Debt Service		720,105	717,040	719,520
Department Total: Finance & Operations		720,105	717,040	719,520
Fund Total: Waterworks Fund		\$ 720,105	\$ 717,040	\$ 719,520

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 964,000	\$ 998,000	\$ 1,044,000
710	Interest	252,313	221,425	186,445
715	Paying Agent Fees	900	1,500	1,500
720	Bond Issue Costs	-	-	-
<u>Total: Debt Service</u>		1,217,213	1,220,925	1,231,945
Division Total: Debt Service		1,217,213	1,220,925	1,231,945
Department Total: Finance & Operations		1,217,213	1,220,925	1,231,945
Fund Total: Sewerage Fund		\$ 1,217,213	\$ 1,220,925	\$ 1,231,945

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 90,000	\$ 95,000	\$ 105,000
710	Interest	495,450	487,125	478,125
715	Paying Agent Fees	6,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		591,450	585,125	586,125
Division Total: Debt Service		591,450	585,125	586,125
Department Total: Finance & Operations		591,450	585,125	586,125
Fund Total: Special Service Area #5 Fund		\$ 591,450	\$ 585,125	\$ 586,125

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 17 & 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the various funds.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Services & Charges	\$ 2,666,121	\$ 2,753,899	\$ 2,932,699
Other Financing Uses	9,200,334	699,500	1,150,000
Program Total	\$ 11,866,455	\$ 3,453,399	\$ 4,082,699

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	\$ 1,388,200	\$ 1,393,700	\$ 1,397,300
Total: Services & Charges		1,388,200	1,393,700	1,397,300
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	780,566	-	-
Total: Other Financing Uses		780,566	-	-
Division Total: Interfund Transfers		780,566	-	-
Department Total: Finance & Operations		2,168,766	1,393,700	1,397,300
Fund Total: General Fund		\$ 2,168,766	\$ 1,393,700	\$ 1,397,300

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 83,921	\$ 95,299	\$ 95,399
<u>Total: Services & Charges</u>		<u>83,921</u>	<u>95,299</u>	<u>95,399</u>
Division Total: Interfund Transfers		83,921	95,299	95,399
Department Total: Finance & Operations		83,921	95,299	95,399
Fund Total: Community Dev Block Grant Fund		\$ 83,921	\$ 95,299	\$ 95,399

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 7,672,000	\$ -	\$ -
<u>Total: Other Financing Uses</u>		7,672,000	-	-
Division Total: Interfund Transfers		7,672,000	-	-
Department Total: Finance & Operations		7,672,000	-	-
Fund Total: Dundee Road TIF (TIF #1) Fund		\$ 7,672,000	\$ -	\$ -

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ 75,000
<u>Total: Other Financing Uses</u>		-	-	75,000
Division Total: Interfund Transfers		-	-	75,000
Department Total: Finance & Operations		-	-	75,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		\$ -	\$ -	75,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020	
			Adopted Budget	Adopted Budget	
Fund 605	Waterworks Fund				
Department 30	Finance & Operations				
Division 17 & 80	Interfund Transfers				
<u>Services & Charges</u>					
540.90	Services Administrative Service Charge	\$ 425,000	\$ 445,000	\$ 546,000	
555.10	Insurance Liability Premiums	55,000	56,000	58,000	
Total: Services & Charges		480,000	501,000	604,000	
<u>Other Financing Uses</u>					
905	Interfund Transfers Out	292,000	296,000	300,000	
Total: Other Financing Uses		292,000	296,000	300,000	
Division Total: Interfund Transfers		772,000	797,000	904,000	
Department Total: Finance & Operations		772,000	797,000	904,000	
Fund Total: Waterworks Fund		\$ 772,000	\$ 797,000	\$ 904,000	

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 425,000	\$ 445,000	\$ 473,000
555.10	Insurance Liability Premiums	55,000	56,000	58,000
Total: Services & Charges		480,000	501,000	531,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	292,000	296,000	300,000
Total: Other Financing Uses		292,000	296,000	300,000
Division Total: Interfund Transfers		772,000	797,000	831,000
Department Total: Finance & Operations		772,000	797,000	831,000
Fund Total: Sewerage Fund		\$ 772,000	\$ 797,000	\$ 831,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 119,000	\$ 145,000	\$ 150,000
<u>Total: Services & Charges</u>		119,000	145,000	150,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	105,000	107,500	475,000
<u>Total: Other Financing Uses</u>		105,000	107,500	475,000
Division Total: Interfund Transfers		224,000	252,500	625,000
Department Total: Finance & Operations		224,000	252,500	625,000
Fund Total: Refuse Fund		\$ 224,000	\$ 252,500	\$ 625,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 115,000	\$ 117,900	\$ 155,000
<u>Total: Services & Charges</u>		115,000	117,900	155,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	-	-	-
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		115,000	117,900	155,000
Department Total: Finance & Operations		115,000	117,900	155,000
Fund Total: Parking System Fund		\$ 115,000	\$ 117,900	\$ 155,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

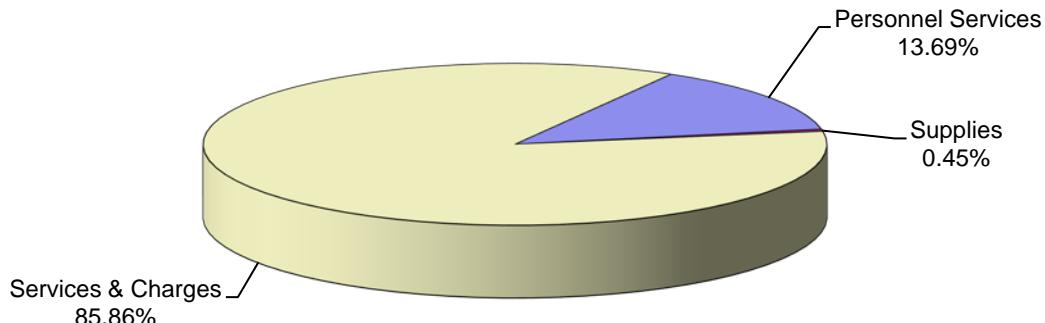
Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 710	Fleet Services Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 58,768	\$ -	\$ -
Total: Services & Charges		58,768	-	-
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	-	-	-
Total: Other Financing Uses		-	-	-
Division Total: Interfund Transfers		58,768	-	-
Department Total: Finance & Operations		58,768	-	-
Fund Total: Fleet Services Fund		\$ 58,768	\$ -	\$ -

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Department 32 Legal

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Village Attorney	\$ 288,850	\$ 288,850	0.00%
Village Prosecutor	43,250	44,500	2.89%
Labor/Collective Bargaining	45,000	45,000	0.00%
Administrative Adjudication	95,400	106,080	11.19%
Department Total: Legal	\$ 472,500	\$ 484,430	2.52%
Expenditures by Type			
Personnel Services	\$ 60,750	\$ 66,330	9.19%
Supplies	2,150	2,150	0.00%
Services & Charges	409,600	415,950	1.55%
Department Total: Legal	\$ 472,500	\$ 484,430	2.52%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Personnel Summary

Department 32 Legal

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Admin Support Specialist	1	-	-
Customer Service Rep	-	1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 46,945	\$ 60,750	\$ 66,330
Supplies	1,763	2,150	2,150
Services & Charges	316,313	409,600	415,950
Department Total	\$ 365,021	\$ 472,500	\$ 484,430

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	219,003	288,850	288,850
Program Total	\$ 219,003	\$ 288,850	\$ 288,850

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 219,003	\$ 288,750	\$ 288,750
545.20	Communications Postage	-	100	100
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		219,003	288,850	288,850
Division Total: Village Attorney		219,003	288,850	288,850
Department Total: Legal		219,003	288,850	288,850
Fund Total: General Fund		\$ 219,003	\$ 288,850	\$ 288,850

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	43,250	44,500
Program Total	\$ 41,400	\$ 43,250	\$ 44,500

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 43,250	\$ 44,500
<u>Total: Services & Charges</u>		41,400	43,250	44,500
Division Total: Village Prosecutor		41,400	43,250	44,500
Department Total: Legal		41,400	43,250	44,500
Fund Total: General Fund		\$ 41,400	\$ 43,250	\$ 44,500

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	22,235	45,000	45,000
Program Total	\$ 22,235	\$ 45,000	\$ 45,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 22,235	\$ 45,000	\$ 45,000
<u>Total: Services & Charges</u>		<u>22,235</u>	<u>45,000</u>	<u>45,000</u>
Division Total: Labor/Collective Bargaining		22,235	45,000	45,000
Department Total: Legal		22,235	45,000	45,000
Fund Total: General Fund		\$ 22,235	\$ 45,000	\$ 45,000

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 46,945	\$ 60,750	\$ 66,330
Supplies	1,763	2,150	2,150
Services & Charges	33,675	32,500	37,600
Program Total	\$ 82,383	\$ 95,400	\$ 106,080

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

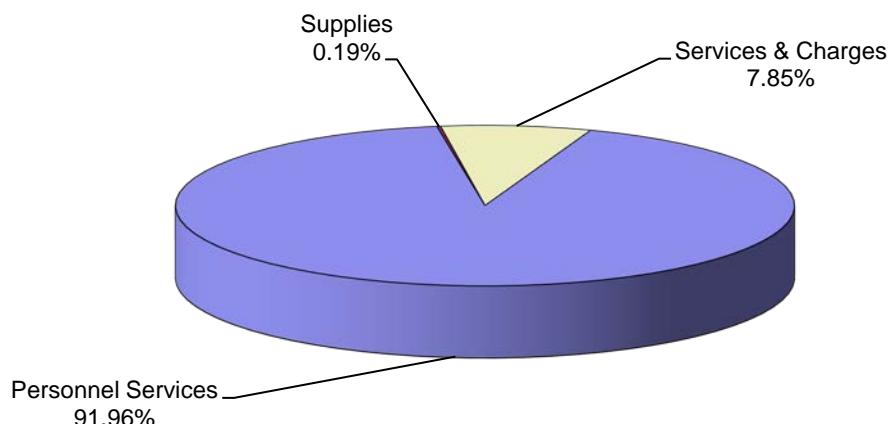
Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 16	Administrative Adjudication			
Salaries				
500.05	Salaries Full Time	\$ 34,927	\$ 44,685	\$ 48,135
500.20	Salaries Overtime	36	250	250
500.25	Salaries Special Compensation	1,552	-	-
500.95	Salaries Other	-	-	-
Total: Salaries		36,515	44,935	48,385
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	520	655	705
510.15	Taxes & Benefits Social Security	2,223	2,795	3,005
510.20	Taxes & Benefits IMRF Er Contribution	4,157	4,395	5,805
510.35	Taxes & Benefits Medical/Dental Insurance	3,466	7,865	8,320
510.40	Taxes & Benefits Life Insurance	64	105	110
Total: Taxes & Benefits		10,430	15,815	17,945
Supplies				
520.05	Office Supplies General	144	1,350	1,350
520.10	Office Supplies Paper	229	500	500
520.15	Office Supplies Printed Forms	1,390	300	300
Total: Supplies		1,763	2,150	2,150
Services & Charges				
540.30	Services Legal	33,675	32,400	37,500
575.10	Other Memberships & Publications	-	100	100
Total: Services & Charges		33,675	32,500	37,600
Division Total: Administrative Adjudication		82,383	95,400	106,080
Department Total: Legal		82,383	95,400	106,080
Fund Total: General Fund		\$ 82,383	\$ 95,400	\$ 106,080

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Department 34 Human Resources

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 417,825	\$ 458,785	9.80%
Village Wide Benefit Programs	484,475	506,955	4.64%
Operating Total: Human Resources	\$ 902,300	\$ 965,740	7.03%
Health Insurance Program	7,699,925	-	-100.00%
Liability & Casualty Insurance Program	1,775,260	1,847,800	4.09%
Department Total: Human Resources	\$ 10,377,485	\$ 2,813,540	-72.89%
Expenditures by Type			
Personnel Services	\$ 825,605	\$ 888,045	7.56%
Supplies	1,850	1,850	0.00%
Services & Charges	74,845	75,845	1.34%
Operating Total: Human Resources	\$ 902,300	\$ 965,740	7.03%
Insurance Programs	9,475,185	1,847,800	-80.50%
Department Total: Human Resources	\$ 10,377,485	\$ 2,813,540	-72.89%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

- * Assist in implementing Village-wide software for Time Entry.

In third quarter 2019, this project began with meetings including Department representatives and IT. We are currently waiting for vendor to install software and prepare the implementation schedule.

- * Conduct RFP for Health Insurance Consultant as well as explore other health insurance options.

The Village invited IPBC and Gallagher to propose membership in the IPBC for 2020. This resulted in the proposal to switch to the IPBC Pool for 2020 Health Insurance.

- * Partner with Palatine Park District for Wellness Committee Activities to continue to build a wellness culture.

The Village continued to implement new Wellness Activities working with The Horton Group including Wellness Screenings.

- * Continue to work with local training partners (Arlington Heights, Buffalo Grove and Wheeling) on shared training initiatives for employees and supervisors.

Currently in discussions with partners about new mandated training for 2020.

- * Continue to transfer paper records to electronic records for existing employees.

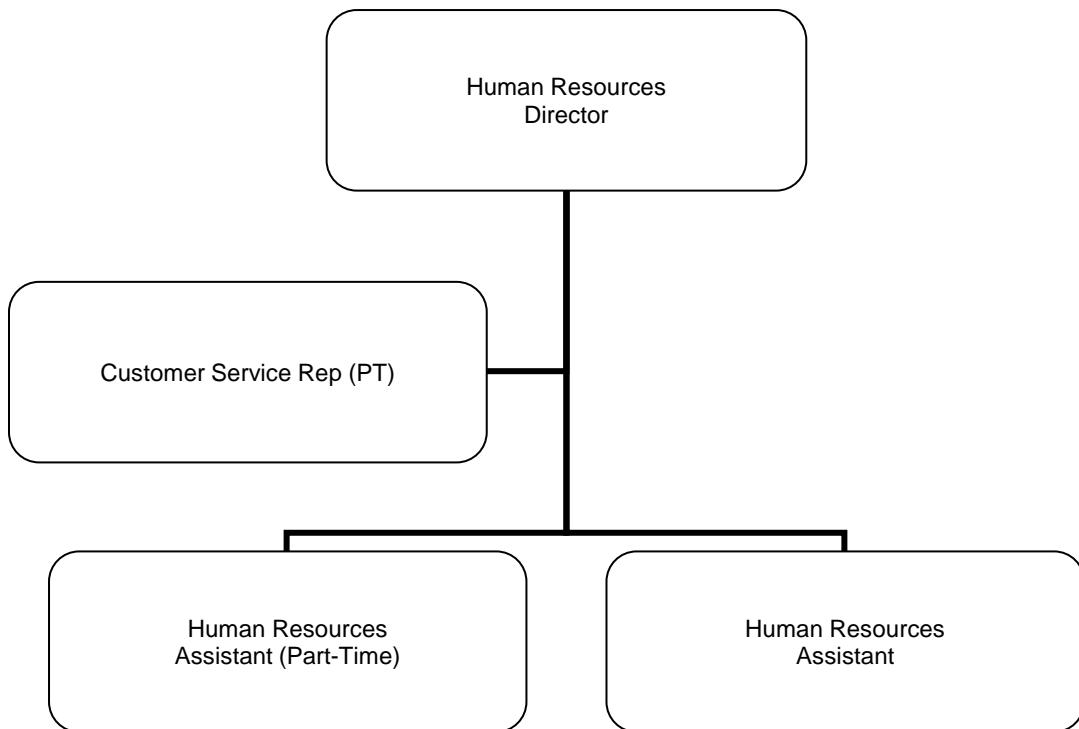
The project of scanning active employee records continues. One small portion of the files were completed this year.

Current Year

- * Initiate Supervisor Roundtable Training and Discussions on current workplace issues.
- * Transition Health Insurance Plan to IPBC and Gallagher.
- * Simplify Electronic Filing of Forms, Documents, etc.; Continue to scan active employee files and look for resources for completion.
- * Complete negotiations for expiring 2019 contracts (Police and Public Works). Begin negotiations for expiring 2020 contract (Fire).
- * Explore implementation of Roth 457 within the ICMA-RC Program

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 34 Human Resources



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 34 Human Resources

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
<u>Full-Time Total</u>	2	2	2
Human Resources Asst	1	1	1
Customer Service Rep	1	1	1
<u>Part-Time Total</u>	2	2	2
Department Total: Human Resources	4	4	4

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 370,772	\$ 825,605	\$ 888,045
Supplies	595	1,850	1,850
Services & Charges	62,888	74,845	75,845
Insurance Programs	8,864,873	9,475,185	1,847,800
Department Total	\$ 9,299,128	\$ 10,377,485	\$ 2,813,540

Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 370,772	\$ 380,405	\$ 420,365
Supplies	595	1,850	1,850
Services & Charges	33,767	35,570	36,570
Program Total	\$ 405,134	\$ 417,825	\$ 458,785

Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 200,357	\$ 210,130	\$ 220,015
500.10	Salaries Part Time	71,521	75,500	85,345
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	4,000	3,270	3,340
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		275,878	288,900	308,700
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,667	7,855	8,080
510.10	Taxes & Benefits Medicare	4,134	4,415	4,700
510.15	Taxes & Benefits Social Security	16,899	18,850	20,085
510.20	Taxes & Benefits IMRF Er Contribution	32,344	29,000	37,990
510.35	Taxes & Benefits Medical/Dental Insurance	26,434	23,940	33,270
510.40	Taxes & Benefits Life Insurance	396	425	520
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		94,894	91,505	111,665
<u>Supplies</u>				
520.05	Office Supplies General	406	1,350	1,350
520.10	Office Supplies Paper	189	500	500
<u>Total: Supplies</u>		595	1,850	1,850
<u>Services & Charges</u>				
545.20	Communications Postage	-	300	300
550.10	Printing/Advertising Employment	-	-	-
565.35	Repair and Maintenance Software	28,000	28,000	29,000
575.05	Other Small Tools & Equipment	-	250	250
575.10	Other Memberships & Publications	1,955	2,270	2,270
575.15	Other Training & Travel	3,812	4,750	4,750
<u>Total: Services & Charges</u>		33,767	35,570	36,570
Division Total: Administration		405,134	417,825	458,785
Department Total: Human Resources		405,134	417,825	458,785
Fund Total: General Fund		\$ 405,134	\$ 417,825	\$ 458,785

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ 445,200	\$ 467,680
Services & Charges	29,121	39,275	39,275
Program Total	\$ 29,121	\$ 484,475	\$ 506,955

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 387,000	\$ 402,000
<u>Total: Salaries</u>		<u>-</u>	<u>387,000</u>	<u>402,000</u>
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	5,620	5,835
510.15	Taxes & Benefits Social Security	-	23,995	24,925
510.20	Taxes & Benefits IMRF Er Contribution	-	22,700	28,930
<u>Total: Taxes & Benefits</u>		<u>-</u>	<u>52,315</u>	<u>59,690</u>
<u>Services & Charges</u>				
540.05	Services Management Consulting	418	400	400
540.40	Services Management Fees	8,507	8,875	8,875
575.15	Other Training & Travel	6,956	10,000	10,000
575.20	Other Tuition Assistance	13,240	20,000	20,000
<u>Total: Services & Charges</u>		<u>29,121</u>	<u>39,275</u>	<u>39,275</u>
Division Total: Village Wide Benefit Programs				
Department Total: Human Resources				
Fund Total: General Fund				
		\$ 29,121	\$ 478,590	\$ 500,965

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 3,750	\$ 3,750
<u>Total: Salaries</u>		<u>-</u>	<u>3,750</u>	<u>3,750</u>
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare		- 55	55
510.15	Taxes & Benefits Social Security		- 235	235
510.20	Taxes & Benefits IMRF Er Contribution		- 370	450
<u>Total: Taxes & Benefits</u>		<u>-</u>	<u>660</u>	<u>740</u>
Division Total: Village Wide Benefit Programs		-	4,410	4,490
Department Total: Human Resources		-	4,410	4,490
Fund Total: Waterworks Fund		\$ -	\$ 4,410	\$ 4,490

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 610	Sewerage Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 1,250	\$ 1,250
<u>Total: Salaries</u>		<u>-</u>	<u>1,250</u>	<u>1,250</u>
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare		- 20	20
510.15	Taxes & Benefits Social Security		- 80	80
510.20	Taxes & Benefits IMRF Er Contribution		- 125	150
<u>Total: Taxes & Benefits</u>		<u>-</u>	<u>225</u>	<u>250</u>
Division Total: Village Wide Benefit Programs		-	1,475	1,500
Department Total: Human Resources		-	1,475	1,500
Fund Total: Sewerage Fund		\$ -	\$ 1,475	\$ 1,500

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including ACA, COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	284	500	-
Services & Charges	7,360,892	7,699,425	-
Program Total	\$ 7,361,176	\$ 7,699,925	\$ -

Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	284	500	-
Services & Charges	7,360,892	7,699,425	-
Program Total	\$ 7,361,176	\$ 7,699,925	\$ -

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 284	\$ 500	\$ -
<u>Total: Supplies</u>		284	500	-
<u>Services & Charges</u>				
540.05	Services Management Consulting	36,000	36,000	-
540.10	Services Financial	-	-	-
540.15	Services Banking	1,388	3,500	-
540.35	Services Medical	61,346	75,000	-
540.55	Services Claims Administration	228,087	120,525	-
555.05	Insurance Health Premiums	1,067,477	1,525,125	-
555.15	Insurance Medical Claims	4,283,348	4,208,500	-
555.20	Insurance Dental Claims	400,911	400,000	-
555.25	Insurance Prescription Claims	1,282,335	1,330,000	-
565.05	Repair and Maintenance Machinery & Equipment	-	475	-
575.05	Other Small Tools & Equipment	-	300	-
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		7,360,892	7,699,425	-
Division Total: Health Insurance Program		7,361,176	7,699,925	-
Department Total: Human Resources		7,361,176	7,699,925	-
Fund Total: Health Insurance Fund		\$ 7,361,176	\$ 7,699,925	\$ -

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	1,503,697	1,775,260	1,847,800
Program Total	\$ 1,503,697	\$ 1,775,260	\$ 1,847,800

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 16,000	\$ 15,450	\$ 16,800
540.15	Services Banking	2,696	2,550	3,500
540.40	Services Management Fees	27,000	34,500	25,000
540.55	Services Claims Administration	36,283	45,310	45,000
540.95	Services Other	320,000	359,200	320,000
555.10	Insurance Liability Premiums	473,168	489,250	490,000
555.30	Insurance General Liability Claims	215,213	50,000	127,000
555.35	Insurance Property Claims	135,156	50,000	74,500
555.40	Insurance Automotive Claims	54,578	50,000	73,500
555.45	Insurance Work Comp Claims	208,365	650,000	650,000
555.50	Insurance Unemployment Claims	-	15,000	7,500
575.10	Other Memberships & Publications	15,238	14,000	15,000
Total: Services & Charges		1,503,697	1,775,260	1,847,800
Division Total: Casualty/Liability Insurance Program		1,503,697	1,775,260	1,847,800
Department Total: Human Resources		1,503,697	1,775,260	1,847,800
Fund Total: Liability Insurance Fund		\$ 1,503,697	\$ 1,775,260	\$ 1,847,800

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

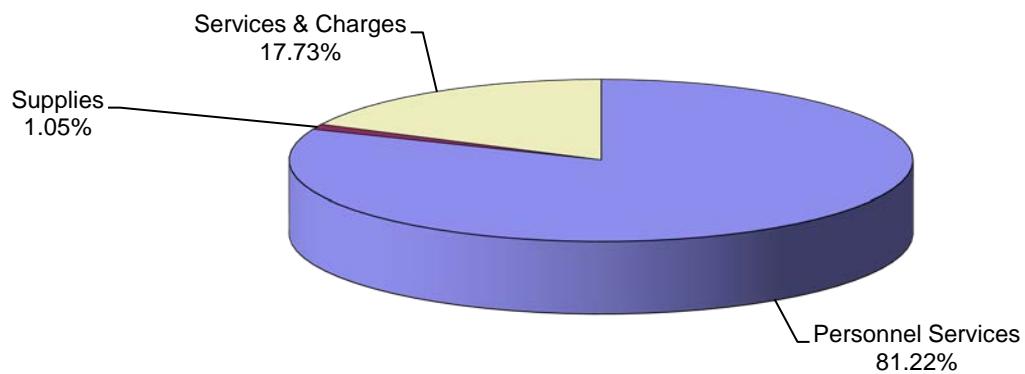
Department 36 Planning & Zoning

Expenditures by Division	2019	2020	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 447,000	\$ 524,615	17.36%
Community Development	73,224	96,549	31.85%
Department Total: Planning & Zoning	\$ 520,224	\$ 621,164	19.40%

Expenditures by Type

Personnel Services	\$ 426,885	\$ 504,500	18.18%
Supplies	6,545	6,545	0.00%
Services & Charges	86,794	110,119	26.87%
Department Total: Planning & Zoning	\$ 520,224	\$ 621,164	19.40%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * In review of the Comprehensive Plan - Northwest Highway Sub Area - Staff will prepare a more focused Sub Area Analysis from (Route 53 through to Palatine Road) for this Section of the Northwest Highway corridor. This plan will initially be presented to the Plan Commission and finally to the Village Council for policy review and direction.

The initial draft of the Phase 1 Plan is complete and will be presented to the Plan Commission in October/November, with Village Council review and consideration November.

- * Coordinate the Planning and Zoning implementation of the EnerGov system for all Planning and Zoning projects, project review, zoning enforcement, and all other zoning review items, licenses and permits.

The Phase 1 implementation is ongoing, with Staff conducting User Acceptance Training in October. The Phase 1 implementation will occur in December 2019.

- * Initiate the HUD required Assessment of Fair Housing in coordination with the other municipal members of the HOME consortium for the 2019-2020 CDBG program years.

Staff has been working with Enterprise (primary consultant) and CMAP (secondary consultant) to complete the data preliminary data and information assessments stages for the AFH.

- * Partner with Police and Community Services by creating a more efficient and responsive avenue to address ordinance and quality of life concerns in the community.

The coordination between the required Departments and Village Attorney is active and ongoing and will include any necessary Code amendments to facilitate these activities.

Current Year

In review of the Comprehensive Plan - Northwest Highway Sub Area - Staff will prepare a Phase 2 Sub Area Analysis to

- * **complete the 2nd Section of the Northwest Highway corridor, between approximately Hicks Road and the western boundary of the Village. This plan will initially be presented to the Plan Commission and finally to the Village Council for policy review and direction.**

- * **Complete the Planning and Zoning implementation of the EnerGov system Phase 2 for all Planning and Zoning projects, project review, business license administration, and the other remaining Planning Modules.**

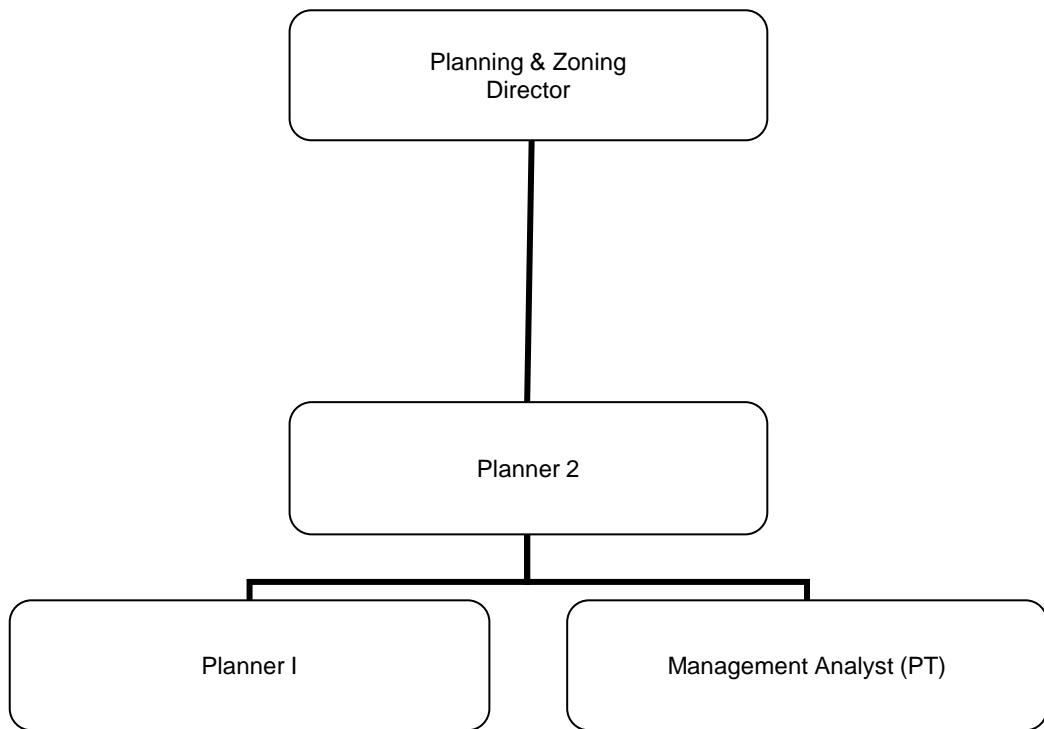
Continued support for the HUD directed consultant (Enterprise) to complete the HUD required Assessment of Fair

- * **Housing in coordination with the other municipal members of the HOME consortium for the 2019-2020 CDBG program years.**

- * **Coordinate and process all necessary text amendments to the Zoning and Subdivision Ordinances, as components of the entire recodification of the Village Code.**

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine

CY 2020 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	-	-
Planner 1	1	1	1
Planner 2	-	1	1
<u>Full-Time Total</u>	3	3	3
Management Analyst	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	4	4	4

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 396,120	\$ 426,885	\$ 504,500
Supplies	1,824	6,545	6,545
Services & Charges	72,722	86,794	110,119
Department Total	\$ 470,666	\$ 520,224	\$ 621,164

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 396,120	\$ 426,885	\$ 504,500
Supplies	1,824	6,545	6,545
Services & Charges	9,781	13,570	13,570
Program Total	\$ 407,725	\$ 447,000	\$ 524,615

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 273,169	\$ 285,665	\$ 312,820
500.10	Salaries Part Time	15,087	32,495	34,990
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	5,530	3,105	3,160
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		293,786	321,265	350,970
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,784	7,970	8,130
510.10	Taxes & Benefits Medicare	4,380	4,885	5,320
510.15	Taxes & Benefits Social Security	17,624	20,855	22,710
510.20	Taxes & Benefits IMRF Er Contribution	33,014	32,170	43,070
510.35	Taxes & Benefits Medical/Dental Insurance	32,012	32,150	66,535
510.40	Taxes & Benefits Life Insurance	500	570	745
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		102,334	105,620	153,530
<u>Supplies</u>				
520.05	Office Supplies General	1,408	3,415	3,415
520.10	Office Supplies Paper	416	930	930
520.15	Office Supplies Printed Forms	-	2,000	2,000
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		1,824	6,545	6,545
<u>Services & Charges</u>				
545.20	Communications Postage	113	240	240
550.05	Printing/Advertising Legal Notices	5,422	5,000	5,000
575.10	Other Memberships & Publications	3,732	4,080	4,080
575.15	Other Training & Travel	514	4,250	4,250
<u>Total: Services & Charges</u>		9,781	13,570	13,570
Division Total: Administration		407,725	447,000	524,615
Department Total: Planning & Zoning		407,725	447,000	524,615
Fund Total: General Fund		\$ 407,725	\$ 447,000	\$ 524,615

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	62,941	73,224	96,549
Program Total	\$ 62,941	\$ 73,224	\$ 96,549

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ -	\$ 1,000	\$ 25,000
540.95	Services Other	62,941	72,224	71,549
Total: Services & Charges		62,941	73,224	96,549
Division Total: Community Development				
Department Total: Planning & Zoning				
Fund Total: Community Dev Block Grant Fund				
		\$ 62,941	\$ 73,224	\$ 96,549

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

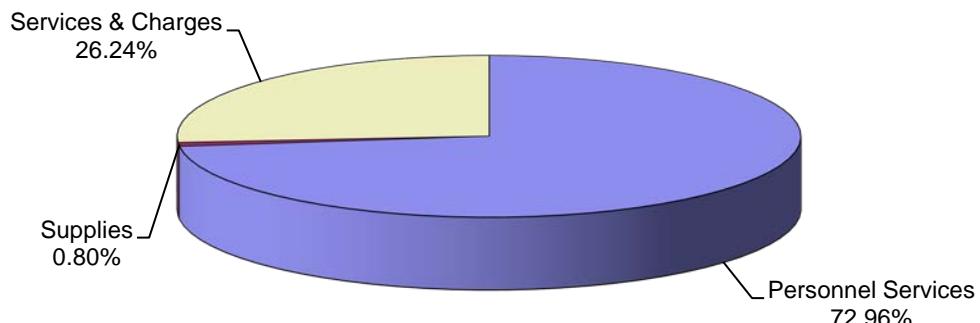
Department 38 Information Technology

Expenditures by Division	2019	2020	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 948,100	\$ 1,007,640	6.28%
Geographic Information Systems	276,145	285,105	3.24%
Communication Systems	72,910	81,310	11.52%
Department Total: Information Technology	\$ 1,297,155	\$ 1,374,055	5.93%

Expenditures by Type

Personnel Services	\$ 956,775	\$ 1,002,485	4.78%
Supplies	12,150	11,050	-9.05%
Services & Charges	328,230	360,520	9.84%
Department Total: Information Technology	\$ 1,297,155	\$ 1,374,055	5.93%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

- * Support the implementation of Computer Aided Dispatch and Report Management System in FD/PD.

Continue to provide technical expertise to NWCD as part of the Computer Aided Dispatch and Report Management Systems replacement project. Currently the project is scheduled for March, 2020 delivery.

- * Complete the implementation of Community Development software.

Progress has been made with Tyler on the deployment of Energov software, though the project is behind schedule. Currently planned for December deployment is our Building permits. Licensing will be completed late 1st Quarter of 2020.

- * Initiate online time-entry and advanced scheduling for all Village employees.

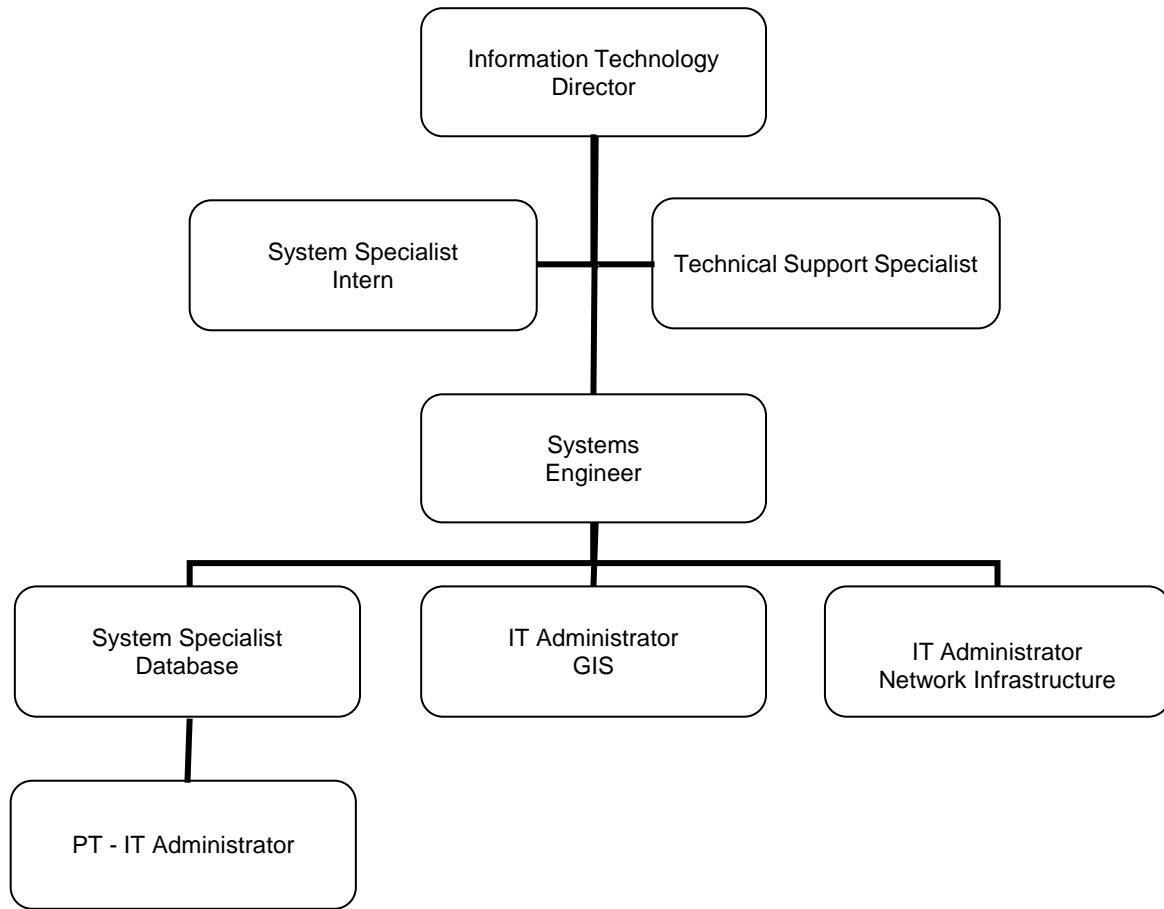
Selection and award has been completed, along with project initiation and solution installation. Current project plan has time entry at the first of the year with Advanced Scheduling in the 1st qtr of 2020.

Current Year

- * Complete the implementation of Community Development software.
- * Complete the implementation of Time Entry / Advanced Scheduling software.
- * Complete the deployment of Citation and Adjudication software.
- * Update Disaster Recovery plans to incorporate updated environment.

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 38 Information Technology



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 38 Information Technology

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IT Administrator	2	2	2
Technical Support Specialist	1	1	1
Systems Specialist	2	2	2
<u>Full-Time Total</u>	7	7	7
Intern	1	1	1
IT Administrator	1	1	1
<u>Part-Time Total</u>	2	2	2
Department Total: Information Technology	9	9	9

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 924,561	\$ 956,775	\$ 1,002,485
Supplies	10,953	12,150	11,050
Services & Charges	296,380	328,230	360,520
Department Total	\$ 1,231,894	\$ 1,297,155	\$ 1,374,055

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 678,439	\$ 706,530	\$ 741,080
Supplies	8,702	11,000	9,900
Services & Charges	217,533	230,570	256,660
Program Total	\$ 904,674	\$ 948,100	\$ 1,007,640

Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 481,616	\$ 499,575	\$ 516,215
500.10	Salaries Part Time	15,013	24,470	24,470
500.15	Salaries Temporary	4,859	6,000	6,000
500.20	Salaries Overtime	14,402	-	-
500.25	Salaries Special Compensation	298	8,390	8,525
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		516,188	538,435	555,210
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,018	8,210	8,450
510.10	Taxes & Benefits Medicare	7,588	8,050	8,305
510.15	Taxes & Benefits Social Security	30,677	34,370	35,430
510.20	Taxes & Benefits IMRF Er Contribution	57,539	52,840	66,875
510.35	Taxes & Benefits Medical/Dental Insurance	49,963	56,090	57,660
510.40	Taxes & Benefits Life Insurance	937	1,005	1,210
510.60	Taxes & Benefits Allowances	7,529	7,530	7,940
<u>Total: Taxes & Benefits</u>		162,251	168,095	185,870
<u>Supplies</u>				
520.05	Office Supplies General	8,702	10,150	9,350
520.10	Office Supplies Paper	-	650	350
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		8,702	11,000	9,900
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	80,825	79,600	98,860
545.20	Communications Postage	580	500	1,000
545.95	Communications Other	135	500	250
565.05	Repair and Maintenance Machinery & Equipment	28,929	23,200	23,200
565.35	Repair and Maintenance Software	51,949	55,200	50,700
570.05	Rental Office Equipment	42,013	52,000	51,800
575.05	Other Small Tools & Equipment	257	270	200
575.10	Other Memberships & Publications	-	900	750
575.15	Other Training & Travel	12,845	18,400	29,900
<u>Total: Services & Charges</u>		217,533	230,570	256,660
Division Total: Administration		904,674	948,100	1,007,640
Department Total: Information Technology		904,674	948,100	1,007,640
Fund Total: General Fund		\$ 904,674	\$ 948,100	\$ 1,007,640

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting its users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Village's GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 246,122	\$ 250,245	\$ 261,405
Supplies	2,251	900	900
Services & Charges	19,956	25,000	22,800
Program Total	\$ 268,329	\$ 276,145	\$ 285,105

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
Salaries				
500.05	Salaries Full Time	\$ 180,328	\$ 184,145	\$ 188,745
500.25	Salaries Special Compensation	1,300	1,550	1,550
Total: Salaries		181,628	185,695	190,295
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	2,600	2,700	2,765
510.15	Taxes & Benefits Social Security	11,115	11,515	11,805
510.20	Taxes & Benefits IMRF Er Contribution	20,721	18,150	22,820
510.35	Taxes & Benefits Medical/Dental Insurance	29,696	31,800	33,270
510.40	Taxes & Benefits Life Insurance	362	385	450
Total: Taxes & Benefits		64,494	64,550	71,110
Supplies				
520.10	Office Supplies Paper	2,251	900	900
Total: Supplies		2,251	900	900
Services & Charges				
540.45	Services Data Processing/Technology	1,595	2,400	2,400
565.35	Repair and Maintenance Software	18,361	19,600	18,900
575.15	Other Training & Travel	-	3,000	1,500
Total: Services & Charges		19,956	25,000	22,800
Division Total: Geographic Information Systems		268,329	276,145	285,105
Department Total: Information Technology		268,329	276,145	285,105
Fund Total: General Fund		\$ 268,329	\$ 276,145	\$ 285,105

**Village of Palatine
CY 2020 Adopted Budget - Expenditures**

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	250	250
Services & Charges	58,891	72,660	81,060
Program Total	\$ 58,891	\$ 72,910	\$ 81,310

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ -	\$ 250	\$ 250
<u>Total: Supplies</u>			250	250
<u>Services & Charges</u>				
545.10	Communications Telephone	19,314	23,020	23,020
545.15	Communications Cell Phones	19,566	21,900	22,860
545.95	Communications Other	11,543	13,740	21,180
565.05	Repair and Maintenance Machinery & Equipment	3,701	5,000	5,000
565.35	Repair and Maintenance Software	4,029	8,000	8,000
575.05	Other Small Tools & Equipment	738	1,000	1,000
<u>Total: Services & Charges</u>		58,891	72,660	81,060
Division Total: Communication Systems		58,891	72,910	81,310
Department Total: Information Technology		58,891	72,910	81,310
Fund Total: General Fund		\$ 58,891	\$ 72,910	\$ 81,310

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

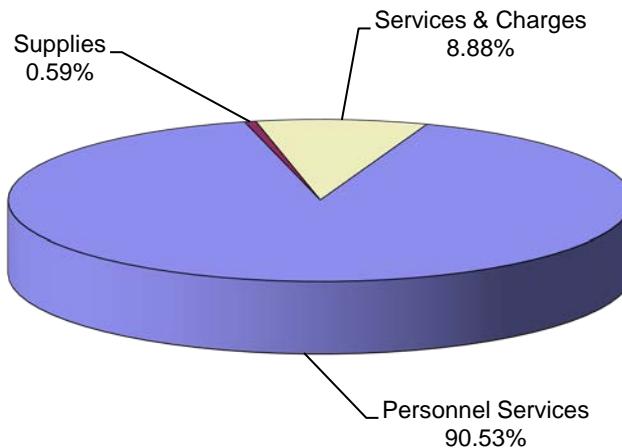
Department 40 Community Services

Expenditures by Division	2019 Adopted Budget	2020 Adopted Budget	% Change
	\$ 240,075	\$ 250,410	4.30%
Administration	\$ 1,091,515	\$ 1,190,070	9.03%
Building Permits & Inspections	618,665	795,510	28.58%
Neighborhood Services	478,645	513,675	7.32%
Department Total: Community Services	\$ 2,428,900	\$ 2,749,665	13.21%

Expenditures by Type

Personnel Services	\$ 2,220,985	\$ 2,489,375	12.08%
Supplies	15,795	16,145	2.22%
Services & Charges	192,120	244,145	27.08%
Department Total: Community Services	\$ 2,428,900	\$ 2,749,665	13.21%

2020 Adopted Budget by Type



Village of Palatine CY 2020 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Complete Phase I Energov implementation.

December 2019 Go-Live

- * Implement and report on the Pro-Active Residential Property Maintenance Pilot Program.

Currently 90% complete, will be completed by years end.

- * Adopt Illinois (FDA) Food Code.

Completed

- * Adopt 2018 Illinois Energy Conservation Code.

Completed

- * Complete Phase II Engineering and begin construction of the Roselle/Euclid Multi-Use Trail.

Under construction, to be completed November.

- * Partner with Police and Planning & Zoning by creating a more efficient and responsive avenue to address ordinance and quality of life concerns in the community.

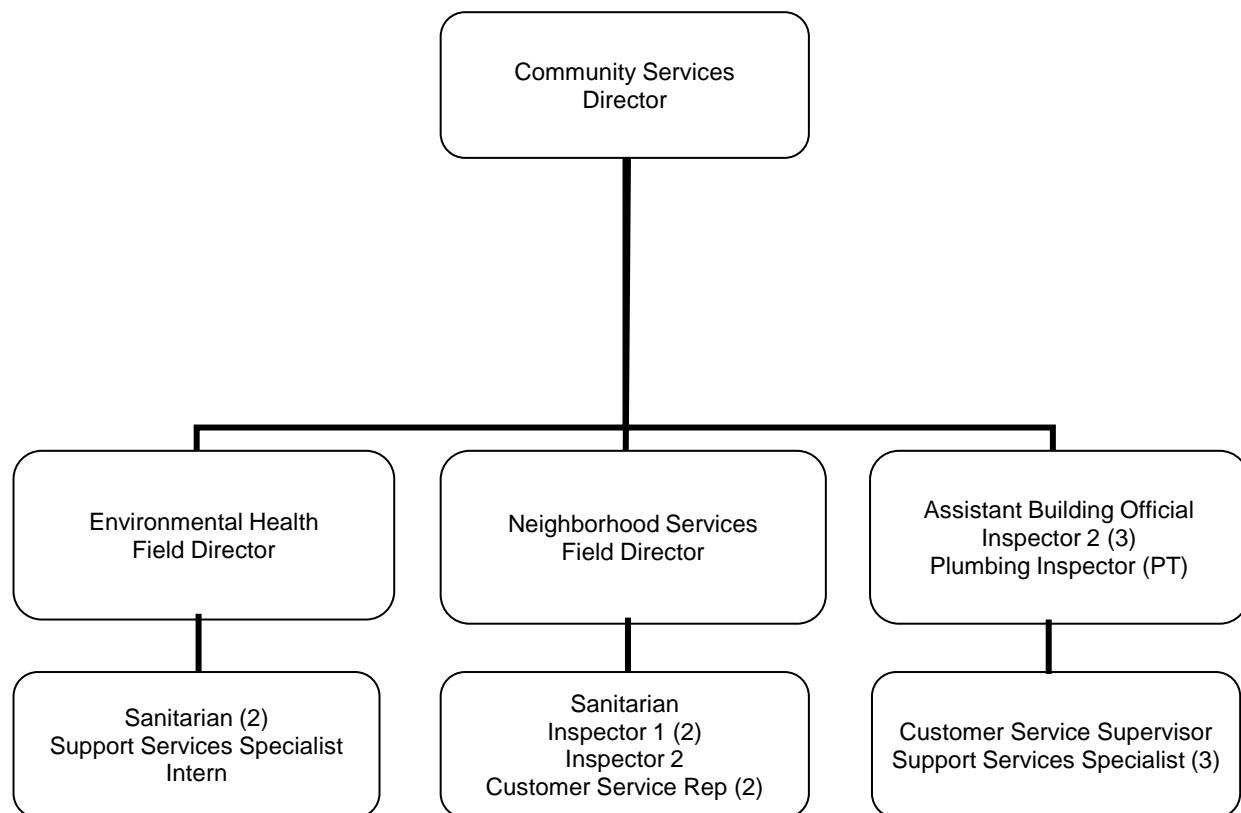
Ongoing

Current Year

- * **Complete Phase II Energov Implementation.**
- * **Smith/Dundee Connector Path to Deer Grove Trail Project.**
- * **Hire and train a FT person for the New Pro-Active Code Enforcement program.**
- * **Implement a Pro-Active Code Enforcement Program.**
- * **SolSmart Community Designation.**

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 40 Community Services



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Director of Community Services	1	1	1
Assistant Building Official	1	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	3	3
Inspector 1	-	1	2
Inspector 2	4	4	4
Customer Service Rep	1	2	2
Support Services Specialist	5	4	4
Customer Service Supervisor	1	1	1
<u>Full-Time Total</u>	19	19	20
Intern	1	1	1
Inspector 2	2	1	1
<u>Part-Time Total</u>	3	2	2
Department Total: Community Services	22	21	22

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 2,142,085	\$ 2,220,985	\$ 2,489,375
Supplies	11,874	15,795	16,145
Services & Charges	180,029	192,120	244,145
Department Total	\$ 2,333,988	\$ 2,428,900	\$ 2,749,665

Personnel Summary

Full-Time	19	19	20
Part-Time	3	2	2

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 219,251	\$ 223,410	\$ 233,745
Supplies	9,129	11,595	11,595
Services & Charges	2,493	5,070	5,070
Program Total	\$ 230,873	\$ 240,075	\$ 250,410

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 146,679	\$ 150,140	\$ 154,640
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	5,750	3,890	3,975
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		152,429	154,030	158,615
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,799	9,010	9,280
510.10	Taxes & Benefits Medicare	2,365	2,470	2,540
510.15	Taxes & Benefits Social Security	8,006	10,545	10,845
510.20	Taxes & Benefits IMRF Er Contribution	18,394	15,930	20,135
510.35	Taxes & Benefits Medical/Dental Insurance	21,951	24,110	24,950
510.40	Taxes & Benefits Life Insurance	287	295	360
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		66,822	69,380	75,130
<u>Supplies</u>				
520.05	Office Supplies General	4,532	4,745	4,745
520.10	Office Supplies Paper	1,312	2,000	2,000
520.15	Office Supplies Printed Forms	2,683	4,000	4,000
525.25	Operating Supplies Chemicals	302	350	350
525.95	Operating Supplies Other	300	500	500
<u>Total: Supplies</u>		9,129	11,595	11,595
<u>Services & Charges</u>				
540.95	Services Other	465	600	600
550.15	Printing/Advertising Outside Printing Services	-	500	500
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	1,105	1,200	1,200
575.15	Other Training & Travel	923	2,770	2,770
<u>Total: Services & Charges</u>		2,493	5,070	5,070
Division Total: Administration		230,873	240,075	250,410
Department Total: Community Services		230,873	240,075	250,410
Fund Total: General Fund		\$ 230,873	\$ 240,075	\$ 250,410

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 885,761	\$ 948,625	\$ 1,006,575
Supplies	591	1,400	1,400
Services & Charges	110,330	141,490	182,095
Program Total	\$ 996,682	\$ 1,091,515	\$ 1,190,070

Personnel Summary

Full-Time	8	8	8
Part-Time	2	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 609,848	\$ 649,860	\$ 674,280
500.10	Salaries Part Time	27,478	36,345	38,190
500.20	Salaries Overtime	468	1,000	1,000
500.25	Salaries Special Compensation	2,850	5,070	6,935
500.95	Salaries Other	-	-	-
Total: Salaries		640,644	692,275	720,405
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	9,071	10,085	10,490
510.15	Taxes & Benefits Social Security	38,785	43,060	44,810
510.20	Taxes & Benefits IMRF Er Contribution	69,948	64,105	86,405
510.35	Taxes & Benefits Medical/Dental Insurance	125,228	135,930	141,035
510.40	Taxes & Benefits Life Insurance	1,230	1,370	1,630
510.60	Taxes & Benefits Allowances	855	1,800	1,800
Total: Taxes & Benefits		245,117	256,350	286,170
<u>Supplies</u>				
525.35	Operating Supplies Clothing	591	1,400	1,400
Total: Supplies		591	1,400	1,400
<u>Services & Charges</u>				
540.20	Services Architectual	36,083	45,200	45,200
540.25	Services Engineering	22,992	30,000	30,000
540.45	Services Data Processing/Technology	8,297	8,500	8,500
540.95	Services Other	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	1,050	1,050
565.35	Repair and Maintenance Software	24,000	40,000	80,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	11,525	12,015	12,620
575.10	Other Memberships & Publications	3,992	1,625	1,625
575.15	Other Training & Travel	3,441	3,100	3,100
Total: Services & Charges		110,330	141,490	182,095
Division Total: Building Permits & Inspections				
Department Total: Community Services				
Fund Total: General Fund				
		\$ 996,682	\$ 1,091,515	\$ 1,190,070

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 602,160	\$ 596,645	\$ 772,325
Supplies	1,130	1,750	2,100
Services & Charges	28,289	20,270	21,085
Program Total	\$ 631,579	\$ 618,665	\$ 795,510

Personnel Summary

Full-Time	6	6	7
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
Salaries				
500.05	Salaries Full Time	\$ 427,594	\$ 444,955	\$ 531,820
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	1,502	3,000	3,000
500.25	Salaries Special Compensation	2,650	3,075	3,535
500.95	Salaries Other	7,479	-	-
Total: Salaries		439,225	451,030	538,355
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	6,197	6,585	7,855
510.15	Taxes & Benefits Social Security	26,496	28,095	33,535
510.20	Taxes & Benefits IMRF Er Contribution	50,013	44,080	64,565
510.35	Taxes & Benefits Medical/Dental Insurance	77,958	64,125	124,575
510.40	Taxes & Benefits Life Insurance	846	930	1,280
510.60	Taxes & Benefits Allowances	1,425	1,800	2,160
Total: Taxes & Benefits		162,935	145,615	233,970
Supplies				
525.35	Operating Supplies Clothing	1,130	1,750	2,100
Total: Supplies		1,130	1,750	2,100
Services & Charges				
540.95	Services Other	10,461	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	15,465	16,120	16,935
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	1,005	1,625	1,625
575.15	Other Training & Travel	1,358	2,525	2,525
Total: Services & Charges		28,289	20,270	21,085
Division Total: Neighborhood Services		631,579	618,665	795,510
Department Total: Community Services		631,579	618,665	795,510
Fund Total: General Fund		\$ 631,579	\$ 618,665	\$ 795,510

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 434,913	\$ 452,305	\$ 476,730
Supplies	1,024	1,050	1,050
Services & Charges	38,917	25,290	35,895
Program Total	\$ 474,854	\$ 478,645	\$ 513,675

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 314,402	\$ 326,325	\$ 338,350
500.15	Salaries Temporary	5,551	6,000	6,000
500.20	Salaries Overtime	1,581	1,750	1,750
500.25	Salaries Special Compensation	2,096	3,860	4,370
500.95	Salaries Other	-	-	-
Total: Salaries		323,630	337,935	350,470
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4,535	4,930	5,115
510.15	Taxes & Benefits Social Security	19,393	21,015	21,790
510.20	Taxes & Benefits IMRF Er Contribution	36,268	32,445	41,310
510.35	Taxes & Benefits Medical/Dental Insurance	49,752	54,620	56,530
510.40	Taxes & Benefits Life Insurance	615	640	795
510.60	Taxes & Benefits Allowances	720	720	720
Total: Taxes & Benefits		111,283	114,370	126,260
<u>Supplies</u>				
525.35	Operating Supplies Clothing	1,024	1,050	1,050
Total: Supplies		1,024	1,050	1,050
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	18,600	-	-
540.60	Services Custodial	4,981	5,500	5,500
540.95	Services Other	-	-	-
560.25	Utility Services Refuse Disposal	533	3,500	3,500
565.35	Repair and Maintenance Software	-	-	10,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	11,525	12,015	12,620
575.10	Other Memberships & Publications	1,143	1,675	1,675
575.15	Other Training & Travel	2,135	2,600	2,600
Total: Services & Charges		38,917	25,290	35,895
Division Total: Environmental Health		474,854	478,645	513,675
Department Total: Community Services		474,854	478,645	513,675
Fund Total: General Fund		\$ 474,854	\$ 478,645	\$ 513,675

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

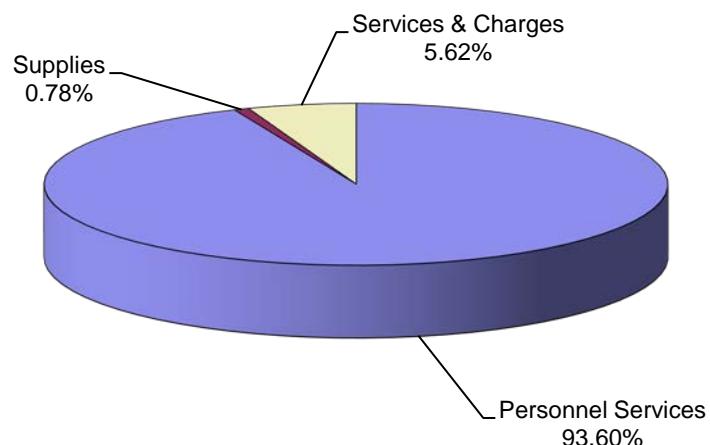
Department 42 Police

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 1,860,125	\$ 1,958,990	5.31%
Crime Control & Investigation	18,724,665	19,937,990	6.48%
Traffic Control	438,880	463,310	5.57%
Police Training	62,355	65,995	5.84%
Support Services	1,940,700	1,946,555	0.30%
Special Detail Services	208,850	233,075	11.60%
Department Total: Police	\$ 23,235,575	\$ 24,605,915	5.90%

Expenditures by Type

Personnel Services	\$ 21,726,710	\$ 23,031,835	6.01%
Supplies	185,365	190,820	2.94%
Services & Charges	1,323,500	1,383,260	4.52%
Department Total: Police			
	\$ 23,235,575	\$ 24,605,915	5.90%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * In an effort to increase the service life of Police Patrol Vehicles, collaborate with Public Works Fleet Maintenance and create a system to more evenly distribute the mileage put on vehicles.

A system has been created where the Public Works Fleet Manager sends a monthly report to Police staff listing current vehicle mileage. This information is used to inform patrol supervisors on which vehicles should be used more or used less often. So far this initiative has been successful by lessening the use of our higher mileage vehicles.

- * With the police officers' current 3-year labor contract expiring at the end of 2019, successfully negotiate a new collective bargaining agreement that is acceptable to both Village staff and the police officers' labor union.

Police administration has begun the negotiation process with the labor union's newly elected representatives. Our goal is to have negotiations completed by the end of this year.

- * Continue utilizing IDOT Traffic Safety Grant funding to support enforcement efforts related to occupant protection, DUIs, and roadside safety checkpoints.

The Palatine Police Department applied for and received another year of IDOT Traffic Safety Grant Funding in 2019, totaling \$73,150 (up from \$70,147 in 2018). This resulted in the continuation of our enhanced occupant protection and DUI enforcement, which included several roadside safety checkpoints. Plans are to apply for yet even more grant funding in 2020.

- * Continue to enhance administrative level training, focused on succession planning. In 2019, several first line supervisors and command level administrators will attend courses at Southern Police Institute (1), Northwestern University (2) and, FBI National Academy (2).

So far in 2019 two police supervisors have attended the FBI National Academy in Quantico, VA, and one has completed the Northwestern University School of Police Staff and Command. One more supervisor will be starting the Northwestern School of Police Staff and Command this fall. The supervisor who was originally slotted to attend the Southern Police Institute in 2019 was placed on a waiting list due to the class being over-full, and instead will be attending next year.

- * Begin our transition to the new Motorola CAD/Records Management System in coordination with Northwest Central Dispatch.

Police staff has been working diligently with staff from NWCDS and Motorola on this initiative. However, the project's target date has been moved from the fall of 2019 to March of 2020 by the NWCDS project team in order to better ensure a smooth and well-executed transition.

- * Continue the police department's community outreach efforts utilizing concentrated foot patrols in Northeast Palatine and downtown Palatine.

During the summer months, Police personnel have continued to conduct concentrated foot patrols in both the downtown and northeast area of the Village. These foot patrols, which are focused on the weekends and in the late evening hours, continue to prove very successful in enhancing police-community interaction and addressing neighborhood nuisance issues before they become larger problems.

- * Partner with Community Services and Planning & Zoning by creating a more efficient and responsive avenue to address ordinance and quality of life concerns in the community.

This initiative is still in development. However, Officers from each patrol beat have continued to make weekly checks of all condemned properties. The results of their checks are communicated back to the Environmental Health Division, detailing any observed issues or violations.

Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

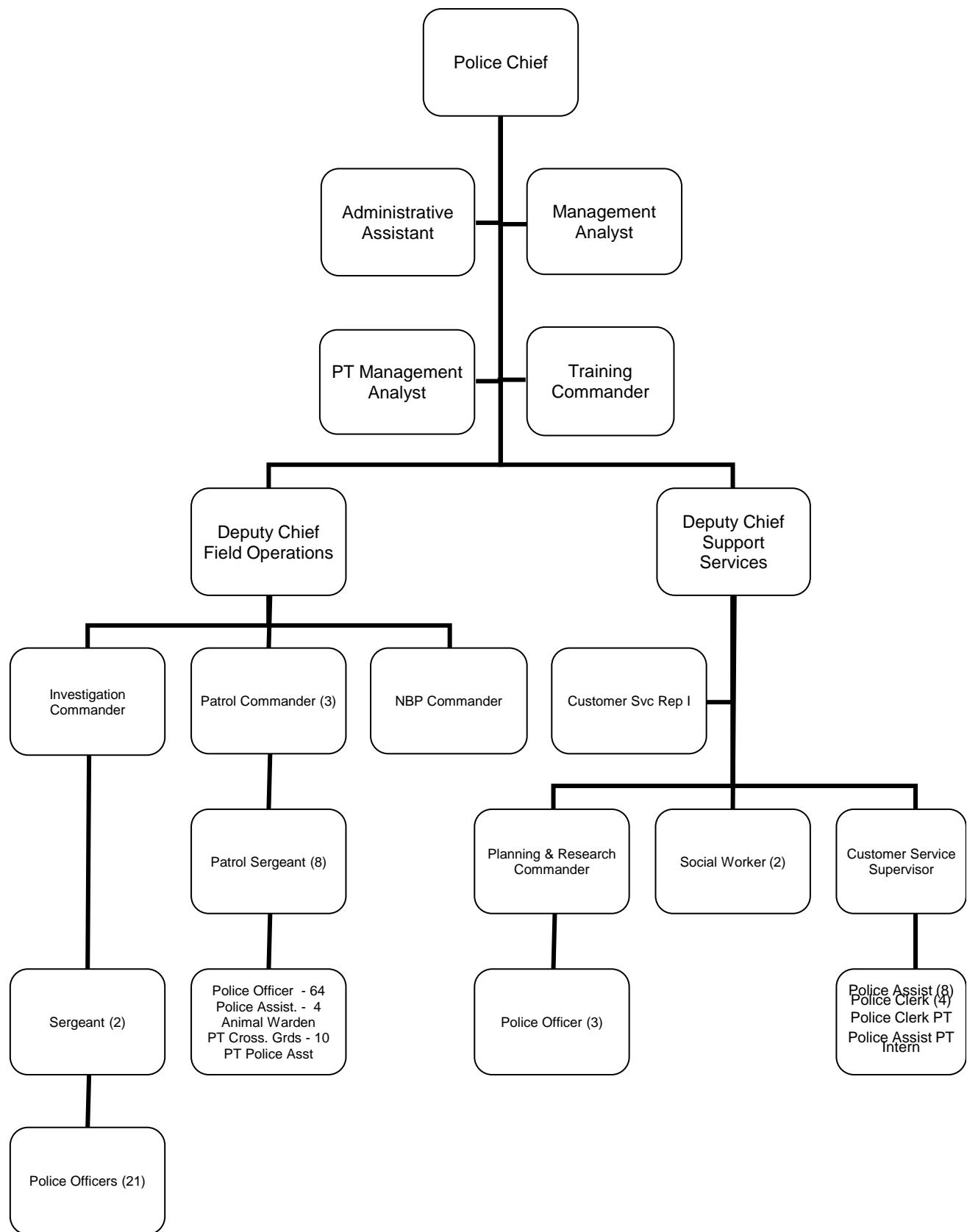
Department 42 Police

Current Year

- * Enhance enforcement of Village vehicle stickers and work cooperatively with other Village staff to improve Village-wide vehicle sticker compliance.
- * Improve our system of ensuring liquor establishments remain compliant with State BASSET certification requirements.
- * Complete our transition to the new Motorola CAD/Records Management System in coordination with Northwest Central Dispatch.
- * Reconfigure the police patrol beat structure in the north half of the Village with a focus on evening out call volume and allowing for a stronger focus in the northeast neighborhoods.
- * Continue the police department's community outreach efforts utilizing concentrated foot patrols in Northeast Palatine and downtown Palatine on weekend evenings.
- * Continue utilizing IDOT Traffic Safety Grant funding to support enforcement efforts related to occupant protection, DUIs, and roadside safety checkpoints.
- * Work with the Fire & Police Commission to coordinate a Police Sergeant promotional exam and establish a new 3-year eligibility list.

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 42 Police



Police - Organization Chart

Village of Palatine

CY 2020 Adopted Budget - Personnel Summary

Department 42 Police

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	89	88	88
Police Assistant	12	12	12
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	1	1	1
Police Clerk	4	4	4
Management Analyst	1	1	1
<u>Full-Time Total</u>	132	131	131
Crossing Guard	10	10	10
Police Assistant	2	2	2
Police Clerk	2	2	1
Management Analyst	1	1	1
Intern	1	1	1
<u>Part-Time Total</u>	16	16	15
Department Total: Police	148	147	146

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 20,862,115	\$ 21,726,710	\$ 23,031,835
Supplies	158,781	185,365	190,820
Services & Charges	1,281,869	1,323,500	1,383,260
Department Total	\$ 22,302,765	\$ 23,235,575	\$ 24,605,915

Personnel Summary

Full-Time	132	131	131
Part-Time	16	16	15

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 1,686,005	\$ 1,762,545	\$ 1,859,925
Supplies	30,678	40,810	43,865
Services & Charges	55,217	56,770	55,200
Program Total	\$ 1,771,900	\$ 1,860,125	\$ 1,958,990

Personnel Summary

Full-Time	9	9	9
Part-Time	2	2	2

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 1,008,546	\$ 1,030,100	\$ 1,051,225
500.10	Salaries Part Time	45,897	55,525	56,915
500.15	Salaries Temporary	5,029	6,000	6,000
500.25	Salaries Special Compensation	44,134	16,270	16,665
500.95	Salaries Other	-	-	-
Total: Salaries		1,103,606	1,107,895	1,130,805
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,263	9,485	9,435
510.10	Taxes & Benefits Medicare	15,687	16,285	16,625
510.15	Taxes & Benefits Social Security	62,192	69,510	70,970
510.20	Taxes & Benefits IMRF Er Contribution	27,550	25,200	31,690
510.25	Taxes & Benefits Police Pension Er Contribution	307,455	336,495	394,350
510.35	Taxes & Benefits Medical/Dental Insurance	154,300	192,365	199,605
510.40	Taxes & Benefits Life Insurance	1,992	2,070	2,485
510.60	Taxes & Benefits Allowances	3,960	3,240	3,960
Total: Taxes & Benefits		582,399	654,650	729,120
<u>Supplies</u>				
520.05	Office Supplies General	3,614	4,600	4,100
520.10	Office Supplies Paper	2,966	3,000	3,000
525.05	Operating Supplies Custodial	1,904	3,630	3,545
525.10	Operating Supplies Medical	630	800	800
525.45	Operating Supplies Ammunition	18,571	25,780	29,420
525.95	Operating Supplies Other	2,993	3,000	3,000
Total: Supplies		30,678	40,810	43,865
<u>Services & Charges</u>				
540.35	Services Medical	1,160	1,270	1,270
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	1,942	1,740	1,730
545.20	Communications Postage	115	225	225
550.15	Printing/Advertising Outside Printing Services	360	400	400
565.05	Repair and Maintenance Machinery & Equipment	22,500	22,900	21,880
575.10	Other Memberships & Publications	12,623	13,635	13,495
575.15	Other Training & Travel	6,517	6,600	6,200
Total: Services & Charges		55,217	56,770	55,200
Division Total: Administration		1,771,900	1,860,125	1,958,990
Department Total: Police		1,771,900	1,860,125	1,958,990
Fund Total: General Fund		\$ 1,771,900	\$ 1,860,125	\$ 1,958,990

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 17,603,200	\$ 18,538,270	\$ 19,683,495
Supplies	124,984	140,005	140,605
Services & Charges	39,469	46,390	113,890
Program Total	\$ 17,767,653	\$ 18,724,665	\$ 19,937,990

Personnel Summary

Full-Time	112	112	112
Part-Time	3	3	2

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 10,298,945	\$ 10,920,590	\$ 11,194,925
500.10	Salaries Part Time	58,284	71,945	64,125
500.20	Salaries Overtime	389,388	352,150	352,150
500.25	Salaries Special Compensation	177,243	69,450	64,450
500.95	Salaries Other	45,071	-	-
Total: Salaries		10,968,931	11,414,135	11,675,650
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	154,890	166,095	169,885
510.15	Taxes & Benefits Social Security	661,820	709,345	725,515
510.20	Taxes & Benefits IMRF Er Contribution	86,215	76,565	97,255
510.25	Taxes & Benefits Police Pension Er Contribution	3,898,263	4,141,805	4,873,010
510.35	Taxes & Benefits Medical/Dental Insurance	1,794,841	1,986,160	2,094,090
510.40	Taxes & Benefits Life Insurance	20,275	21,965	26,250
510.60	Taxes & Benefits Allowances	17,965	22,200	21,840
Total: Taxes & Benefits		6,634,269	7,124,135	8,007,845
<u>Supplies</u>				
520.05	Office Supplies General	1,794	1,805	1,805
520.15	Office Supplies Printed Forms	7,378	8,850	8,650
525.05	Operating Supplies Custodial	270	550	550
525.10	Operating Supplies Medical	243	250	250
525.35	Operating Supplies Clothing	73,520	78,230	77,530
525.95	Operating Supplies Other	22,283	20,320	21,820
Total: Supplies		105,488	110,005	110,605
<u>Services & Charges</u>				
540.35	Services Medical	3,783	3,125	3,875
540.45	Services Data Processing/Technology	-	-	63,800
540.95	Services Other	3,981	8,535	5,800
545.10	Communications Telephone	-	240	240
545.95	Communications Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	2,267	2,725	2,725
565.05	Repair and Maintenance Machinery & Equipment	1,867	2,450	2,450
565.35	Repair and Maintenance Software	18,876	19,655	14,015
575.05	Other Small Tools & Equipment	302	1,175	1,500
575.10	Other Memberships & Publications	8,393	8,485	8,485
Total: Services & Charges		39,469	46,390	102,890
Division Total: Crime Control & Investigation				
Department Total: Police		17,748,157	18,694,665	19,896,990
Fund Total: General Fund		\$ 17,748,157	\$ 18,694,665	\$ 19,896,990

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 8,809	\$ 20,000	\$ 20,000
Total: Supplies		8,809	20,000	20,000
Division Total: Crime Control & Investigation		8,809	20,000	20,000
Department Total: Police		8,809	20,000	20,000
Fund Total: Federal Equitable Sharing Fund		\$ 8,809	\$ 20,000	\$ 20,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 5,814	\$ 5,000	\$ 5,000
Total: Supplies		5,814	5,000	5,000
Division Total: Crime Control & Investigation		5,814	5,000	5,000
Department Total: Police		5,814	5,000	5,000
Fund Total: State Equitable Sharing Fund		\$ 5,814	\$ 5,000	\$ 5,000

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 4,873	\$ 5,000	\$ 5,000
Total: Supplies		4,873	5,000	5,000
<u>Services & Charges</u>				
575.15	Other Training & Travel	-	-	11,000
Division Total: Crime Control & Investigation		4,873	5,000	5,000
Department Total: Police		4,873	5,000	16,000
Fund Total: DUI Fines Fund		\$ 4,873	\$ 5,000	\$ 16,000

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 586,743	\$ 434,240	\$ 458,670
Supplies	179	350	350
Services & Charges	3,574	4,290	4,290
Program Total	\$ 590,496	\$ 438,880	\$ 463,310

Personnel Summary

Full-Time	3	2	2
Part-Time	10	10	10

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 304,317	\$ 206,405	\$ 211,590
500.10	Salaries Part Time	60,751	84,200	86,350
500.20	Salaries Overtime	4,670	3,600	3,600
500.25	Salaries Special Compensation	5,765	900	1,250
500.95	Salaries Other	-	-	-
Total: Salaries		375,503	295,105	302,790
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	5,296	4,320	4,450
510.15	Taxes & Benefits Social Security	22,646	18,360	18,850
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.25	Taxes & Benefits Police Pension Er Contribution	116,480	83,700	98,640
510.35	Taxes & Benefits Medical/Dental Insurance	65,853	31,975	33,090
510.40	Taxes & Benefits Life Insurance	605	420	490
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		211,240	139,135	155,880
<u>Supplies</u>				
525.95	Operating Supplies Other	179	350	350
Total: Supplies		179	350	350
<u>Services & Charges</u>				
540.95	Services Other	1,867	2,400	2,400
565.05	Repair and Maintenance Machinery & Equipment	-	100	100
565.35	Repair and Maintenance Software	1,050	1,050	1,050
575.05	Other Small Tools & Equipment	557	640	640
575.10	Other Memberships & Publications	100	100	100
Total: Services & Charges		3,574	4,290	4,290
Division Total: Traffic Control		590,496	438,880	463,310
Department Total: Police		590,496	438,880	463,310
Fund Total: General Fund		\$ 590,496	\$ 438,880	\$ 463,310

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	56,363	62,355	65,995
Program Total	\$ 56,363	\$ 62,355	\$ 65,995

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
<u>Services & Charges</u>				
575.15	Other Training & Travel	\$ 56,363	\$ 62,355	\$ 65,995
<u>Total: Services & Charges</u>		56,363	62,355	65,995
Division Total: Police Training		56,363	62,355	65,995
Department Total: Police		56,363	62,355	65,995
Fund Total: General Fund		\$ 56,363	\$ 62,355	\$ 65,995

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 749,174	\$ 782,805	\$ 796,670
Supplies	2,940	4,200	6,000
Services & Charges	1,127,246	1,153,695	1,143,885
Program Total	\$ 1,879,360	\$ 1,940,700	\$ 1,946,555

Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 497,679	\$ 520,245	\$ 536,170
500.10	Salaries Part Time	15,868	17,460	12,235
500.20	Salaries Overtime	4,489	2,000	2,000
500.25	Salaries Special Compensation	4,457	2,600	2,800
500.95	Salaries Other	-	-	-
Total: Salaries		522,493	542,305	553,205
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	7,166	7,890	8,050
510.15	Taxes & Benefits Social Security	30,643	33,665	34,340
510.20	Taxes & Benefits IMRF Er Contribution	57,805	53,010	66,345
510.35	Taxes & Benefits Medical/Dental Insurance	129,715	144,495	133,075
510.40	Taxes & Benefits Life Insurance	992	1,080	1,295
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		226,681	240,500	243,465
<u>Supplies</u>				
525.95	Operating Supplies Other	1,111	100	200
530.05	R&M Supplies Equipment Parts	1,829	4,100	5,800
Total: Supplies		2,940	4,200	6,000
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	564,668	566,285	528,000
545.15	Communications Cell Phones	15,000	15,000	15,000
565.05	Repair and Maintenance Machinery & Equipment	1,473	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	545,760	568,930	597,630
575.10	Other Memberships & Publications	345	980	755
Total: Services & Charges		1,127,246	1,153,695	1,143,885
Division Total: Support Services		1,879,360	1,940,700	1,946,555
Department Total: Police		1,879,360	1,940,700	1,946,555
Fund Total: General Fund		\$ 1,879,360	\$ 1,940,700	\$ 1,946,555

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 236,993	\$ 208,850	\$ 233,075
Supplies	-	-	-
Services & Charges	-	-	-
Program Total	\$ 236,993	\$ 208,850	\$ 233,075

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

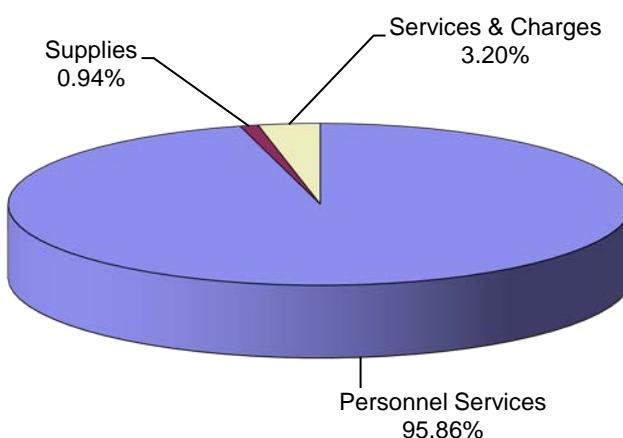
Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ 220,259	\$ 194,000	\$ 216,500
<u>Total: Salaries</u>		220,259	194,000	216,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	3,172	2,820	3,150
510.15	Taxes & Benefits Social Security	13,562	12,030	13,425
<u>Total: Taxes & Benefits</u>		16,734	14,850	16,575
Division Total: Special Detail Services		236,993	208,850	233,075
Department Total: Police		236,993	208,850	233,075
Fund Total: General Fund		\$ 236,993	\$ 208,850	\$ 233,075

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Department 44 Fire

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 891,585	\$ 937,940	5.20%
Special Detail Services	70,000	70,000	0.00%
Fire Service	17,323,200	18,432,590	6.40%
Fire Prevention & Education	408,975	402,735	-1.53%
Fire Training	330,095	337,075	2.11%
Support Services	419,790	423,875	0.97%
Mobile Integrated Healthcare	-	76,140	100.00%
Emergency Management	88,165	94,415	7.09%
Department Total: Fire	\$ 19,531,810	\$ 20,774,770	6.36%
Expenditures by Type			
Personnel Services	\$ 18,680,675	\$ 19,914,050	6.60%
Supplies	195,350	196,150	0.41%
Services & Charges	655,785	664,570	1.34%
Department Total: Fire	\$ 19,531,810	\$ 20,774,770	6.36%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Establish new Firefighter's Eligibility, Captain's Eligibility, and Engineer's Eligibility Lists.

Completed.

- * Implement the Mobile Integrated Healthcare Pilot Program.

In progress. The initial Community Paramedic (CP) training was completed in January, 2019. All internal FD processes have been developed. All equipment and signage is assembled and ready to go. Currently waiting on a start date from Northwest Community Hospital. Estimates range from October 1, 2019 to January 2, 2020.

- * Continue the Community Risk Reduction Roll Out at the Working Sub-Committee Level.

Partially completed. With the unexpected departure of Inspector Jake Zlomie (January, 2019) and the hiring of Rick Tracy (April, 2019) the vast majority of time and effort was spent getting Inspector Tracy proficient in the roles and responsibilities of a full-time fire prevention inspector and getting caught up with delayed inspections while unstaffed. I am pleased to report that despite this unexpected series of events the FPD was still able to begin working in two (2) CRR Sub-Committee groups (Premise Information Plans (PIP's) and Hydrants) and will once again complete all required life safety inspections for 2019. This goal will be restated for 2020.

- * Implement Energov consistent with the VOP Roll Out.

In progress.

- * Further improve on Activation and Training documentation and reporting for PEMA.

In progress. The "I Am Responding" platform that PEMA uses to notify its members is also now being used for documentation and report writing. PEMA does not have a full complement of 2019 data, but will be able to accurately participate in Palatine 24/7 with 2020 data.

- * Create new and update current AM1660 Messages: Seasonal Safety, Special Events, and Significant Weather Events.

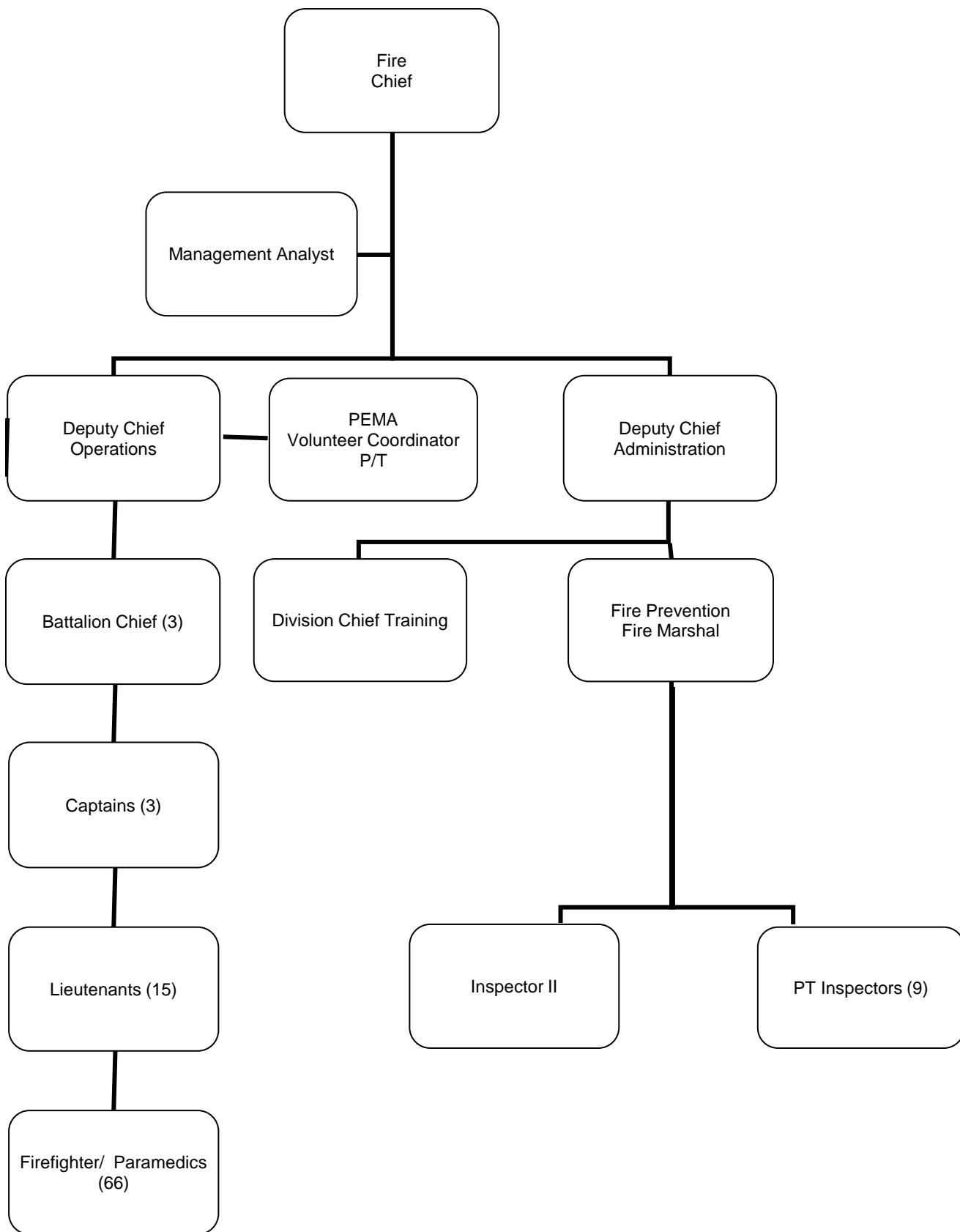
Completed.

Current Year

- * Negotiate the successor Collective Bargaining Agreement (CBA).
- * Implement ExecuTime to manage all leave time and transition to a more paperless system.
- * Replace Quint 83 with Engine 83 and Transition to a Frontline Compliment of Four (4) Engines and One (1) Aerial.
- * Continue the Community Risk Reduction Roll Out at the Working Sub-Committee Level.
- * Fully Implement Energov Consistent with the VOP Roll Out.
- * PEMA Leadership Succession Planning at All Levels.
- * With Several New PEMA members; Bring a Renewed Focus to the Core Services: Secondary Responders, Special Events & Fire Rehab Team.

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 44 Fire



Village of Palatine
CY 2020 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Division Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Inspector II	1	1	1
Fire Marshal	1	1	1
Management Analyst	1	1	1
<u>Full-Time Total</u>	94	94	94
Fire Inspector	9*	9*	9*
Volunteer Coordinator	1	1	1
<u>Part-Time Total</u>	10	10	10
Department Total: Fire	104	104	104

* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 18,106,150	\$ 18,680,675	\$ 19,914,050
Supplies	157,018	195,350	196,150
Services & Charges	629,263	655,785	664,570
Department Total	\$ 18,892,431	\$ 19,531,810	\$ 20,774,770

Personnel Summary

Full-Time	94	94	94
Part-Time	10	10	10

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 868,122	\$ 869,860	\$ 916,215
Supplies	8,077	7,000	6,950
Services & Charges	17,165	14,725	14,775
Program Total	\$ 893,364	\$ 891,585	\$ 937,940

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	\$ 506,437	\$ 505,225	\$ 518,875
500.25	Salaries Special Compensation	28,471	11,070	11,550
500.95	Salaries Other	-	-	-
Total: Salaries		534,908	516,295	530,425
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	9,325	9,205	9,495
510.10	Taxes & Benefits Medicare	7,446	7,660	7,870
510.15	Taxes & Benefits Social Security	28,543	32,725	33,620
510.20	Taxes & Benefits IMRF Er Contribution	7,497	7,120	8,960
510.30	Taxes & Benefits Fire Pension Er Contribution	200,310	213,490	247,620
510.35	Taxes & Benefits Medical/Dental Insurance	76,942	80,195	74,855
510.40	Taxes & Benefits Life Insurance	991	1,010	1,210
510.60	Taxes & Benefits Allowances	2,160	2,160	2,160
Total: Taxes & Benefits		333,214	353,565	385,790
Supplies				
520.05	Office Supplies General	6,007	5,750	5,700
520.10	Office Supplies Paper	1,090	750	750
520.15	Office Supplies Printed Forms	980	500	500
Total: Supplies		8,077	7,000	6,950
Services & Charges				
545.20	Communications Postage	145	300	350
575.10	Other Memberships & Publications	7,475	7,675	7,675
575.15	Other Training & Travel	9,545	6,750	6,750
Total: Services & Charges		17,165	14,725	14,775
Division Total: Administration		893,364	891,585	937,940
Department Total: Fire		893,364	891,585	937,940
Fund Total: General Fund		\$ 893,364	\$ 891,585	\$ 937,940

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 31 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	37,741	70,000	70,000
Services & Charges	-	-	-
Program Total	\$ 37,741	\$ 70,000	\$ 70,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 31	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 37,741	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		<u>37,741</u>	<u>70,000</u>	<u>70,000</u>
Division Total: Special Detail Services		37,741	70,000	70,000
Department Total: Fire		37,741	70,000	70,000
Fund Total: Foreign Fire Insurance Tax Fund		\$ 37,741	\$ 70,000	\$ 70,000

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide 90% of emergent response times throughout the Village in under 5 minutes for EMS calls and under 5 minutes 20 seconds for Fire calls (measured from the moment the 911 call is dispatched to the time emergency crews arrive on the scene).
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide water rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 16,604,971	\$ 17,095,315	\$ 18,195,340
Supplies	91,225	98,600	101,200
Services & Charges	114,557	129,285	136,050
Program Total	\$ 16,810,753	\$ 17,323,200	\$ 18,432,590

Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 8,802,905	\$ 9,200,850	\$ 9,473,470
500.20	Salaries Overtime	596,164	538,260	551,725
500.25	Salaries Special Compensation	317,611	174,040	172,680
500.95	Salaries Other	24,851	-	-
Total: Salaries		9,741,531	9,913,150	10,197,875
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	40,925	42,355	40,035
510.10	Taxes & Benefits Medicare	135,779	144,635	148,715
510.15	Taxes & Benefits Social Security	576,556	617,440	635,035
510.30	Taxes & Benefits Fire Pension Er Contribution	4,416,225	4,543,250	5,281,505
510.35	Taxes & Benefits Medical/Dental Insurance	1,676,582	1,815,915	1,869,820
510.40	Taxes & Benefits Life Insurance	17,373	18,570	22,355
510.60	Taxes & Benefits Allowances	-	-	-
Total: Taxes & Benefits		6,863,440	7,182,165	7,997,465
<u>Supplies</u>				
525.10	Operating Supplies Medical	12,904	12,000	14,600
525.35	Operating Supplies Clothing	63,069	62,700	62,700
525.95	Operating Supplies Other	2,056	4,200	4,200
530.05	R&M Supplies Equipment Parts	2,682	2,700	2,700
530.15	R&M Supplies Building Repair	10,514	17,000	17,000
Total: Supplies		91,225	98,600	101,200
<u>Services & Charges</u>				
540.35	Services Medical	33,093	37,000	37,000
565.05	Repair and Maintenance Machinery & Equipment	46,238	51,200	51,700
565.15	Repair and Maintenance Buildings	5,936	6,500	6,500
565.35	Repair and Maintenance Software	5,335	8,250	8,750
575.05	Other Small Tools & Equipment	23,955	26,335	22,350
575.10	Other Memberships & Publications	-	-	1,250
575.15	Other Training & Travel	-	-	8,500
Total: Services & Charges		114,557	129,285	136,050
Division Total: Fire Service		16,810,753	17,323,200	18,432,590
Department Total: Fire		16,810,753	17,323,200	18,432,590
Fund Total: General Fund		\$ 16,810,753	\$ 17,323,200	\$ 18,432,590

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work for the VOP with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 344,820	\$ 388,855	\$ 382,615
Supplies	8,548	9,750	9,750
Services & Charges	8,451	10,370	10,370
Program Total	\$ 361,819	\$ 408,975	\$ 402,735

Personnel Summary

Full-Time	2	2	2
Part-Time	9	9	9

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 174,676	\$ 187,280	\$ 168,155
500.10	Salaries Part Time	76,542	101,835	104,400
500.20	Salaries Overtime	13,760	16,650	16,650
500.25	Salaries Special Compensation	671	-	-
500.95	Salaries Other	-	-	-
Total: Salaries		265,649	305,765	289,205
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	3,732	4,460	4,230
510.15	Taxes & Benefits Social Security	15,958	19,040	17,990
510.20	Taxes & Benefits IMRF Er Contribution	20,000	18,300	20,165
510.35	Taxes & Benefits Medical/Dental Insurance	38,414	40,185	49,900
510.40	Taxes & Benefits Life Insurance	347	385	405
510.60	Taxes & Benefits Allowances	720	720	720
Total: Taxes & Benefits		79,171	83,090	93,410
<u>Supplies</u>				
520.05	Office Supplies General	594	1,000	1,000
520.10	Office Supplies Paper	464	500	500
520.15	Office Supplies Printed Forms	745	1,500	1,500
525.95	Operating Supplies Other	6,745	6,750	6,750
Total: Supplies		8,548	9,750	9,750
<u>Services & Charges</u>				
545.10	Communications Telephone	2,915	3,250	3,250
575.05	Other Small Tools & Equipment	1,286	2,500	2,500
575.10	Other Memberships & Publications	1,854	1,620	1,620
575.15	Other Training & Travel	2,396	3,000	3,000
Total: Services & Charges		8,451	10,370	10,370
Division Total: Fire Prevention & Education		361,819	408,975	402,735
Department Total: Fire		361,819	408,975	402,735
Fund Total: General Fund		\$ 361,819	\$ 408,975	\$ 402,735

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent Fire Fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all Firefighters certified at the state level Advanced Firefighter, Paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Company Fire Officer, Captains and Battalion / Division Chiefs certified at the Advanced Fire Officer and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all Paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 241,247	\$ 274,515	\$ 289,340
Supplies	3,011	3,500	3,500
Services & Charges	53,052	52,080	44,235
Program Total	\$ 297,310	\$ 330,095	\$ 337,075

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 102,185	\$ 126,085	\$ 128,915
500.20	Salaries Overtime	38,191	47,090	48,270
500.25	Salaries Special Compensation	4,609	1,000	1,000
500.95	Salaries Other	9,103	-	-
Total: Salaries		154,088	174,175	178,185
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,126	2,535	2,590
510.15	Taxes & Benefits Social Security	8,650	10,825	11,075
510.30	Taxes & Benefits Fire Pension Er Contribution	58,800	62,260	71,875
510.35	Taxes & Benefits Medical/Dental Insurance	17,078	24,110	24,950
510.40	Taxes & Benefits Life Insurance	190	250	305
510.60	Taxes & Benefits Allowances	315	360	360
Total: Taxes & Benefits		87,159	100,340	111,155
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	3,011	3,500	3,500
Total: Supplies		3,011	3,500	3,500
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	10,211	9,550	10,740
575.10	Other Memberships & Publications	2,594	5,530	3,745
575.15	Other Training & Travel	40,247	37,000	29,750
Total: Services & Charges		53,052	52,080	44,235
Division Total: Fire Training		297,310	330,095	337,075
Department Total: Fire		297,310	330,095	337,075
Fund Total: General Fund		\$ 297,310	\$ 330,095	\$ 337,075

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	408,362	419,790	423,875
Program Total	\$ 408,362	\$ 419,790	\$ 423,875

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 141,167	\$ 141,570	\$ 132,000
545.15	Communications Cell Phones	7,500	7,500	7,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	259,695	270,720	284,375
Total: Services & Charges		408,362	419,790	423,875
Division Total: Support Services		408,362	419,790	423,875
Department Total: Fire		408,362	419,790	423,875
Fund Total: General Fund		\$ 408,362	\$ 419,790	\$ 423,875

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Mobile Integrated Healthcare

Program Description

This RPM pilot program in partnership with Northwest Community Hospital (NCH) will allow Community Paramedics (CP) to make house calls to specific discharged NCH patients within the following zip codes (60008, 60010, 60067 and 60074) to insure their compliance with discharge orders consistent with the NCH MIH Pilot PLAN - Phase 1 in an effort to reduce the thirty (30) day readmission rate and provide for a healthier community.

Program Objectives

- 1 Two (2) CP's will make initial contact with selected discharged patients within 24 hours of discharge. The initial visit will include a patient assessment and a home safety inspection.
- 2 Subsequent visits (1-3) will be conducted by one (1) CP and will focus on patient compliance with discharge orders and to reduce the thirty (30) day readmission rate.
- 3 Patients are expected to graduate from the program within four (4) visits.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ 76,140
Program Total	\$ -	\$ -	\$ 76,140

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020	
			Adopted Budget	Adopted Budget	
Fund 100	General Fund				
Department 44	Fire				
Division 36	Mobile Integrated Healthcare				
<u>Salaries</u>					
500.10	Salaries Part Time	\$	-	\$	\$ 70,725
500.20	Salaries Overtime		-	-	-
Total: Salaries			-	-	70,725
<u>Taxes & Benefits</u>					
510.10	Taxes & Benefits Medicare		-	-	1,030
510.15	Taxes & Benefits Social Security		-	-	4,385
Total: Taxes & Benefits			-	-	5,415
Division Total: Mobile Integrated Healthcare			-	-	76,140
Department Total: Fire			-	-	76,140
Fund Total: General Fund		\$	-	\$	\$ 76,140

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Serve as Secondary Responders to assist the Police, Fire and Public Works Departments.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan and Continuity of Operations Plan.
- 2 Recruit and Train EMA Volunteers.
- 3 Conduct exercises measuring emergency response readiness.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 46,990	\$ 52,130	\$ 54,400
Supplies	8,416	6,500	4,750
Services & Charges	27,676	29,535	35,265
Program Total	\$ 83,082	\$ 88,165	\$ 94,415

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.10	Salaries Part Time	\$ 38,864	\$ 43,730	\$ 44,815
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		38,864	43,730	44,815
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	563	645	665
510.15	Taxes & Benefits Social Security	2,410	2,760	2,825
510.20	Taxes & Benefits IMRF Er Contribution	4,433	4,275	5,375
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		8,126	8,400	9,585
<u>Supplies</u>				
520.05	Office Supplies General	500	500	500
520.10	Office Supplies Paper	470	500	400
525.35	Operating Supplies Clothing	1,000	1,000	500
525.95	Operating Supplies Other	6,000	4,000	3,100
530.05	R&M Supplies Equipment Parts	446	500	250
<u>Total: Supplies</u>		8,416	6,500	4,750
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	810	850	1,170
540.95	Services Other	16,432	17,000	22,500
565.05	Repair and Maintenance Machinery & Equipment	6,690	8,000	7,650
575.05	Other Small Tools & Equipment	1,583	750	750
575.10	Other Memberships & Publications	120	285	545
575.15	Other Training & Travel	2,041	2,650	2,650
<u>Total: Services & Charges</u>		27,676	29,535	35,265
Division Total: Emergency Management		83,082	88,165	94,415
Department Total: Fire		83,082	88,165	94,415
Fund Total: General Fund		\$ 83,082	\$ 88,165	\$ 94,415

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

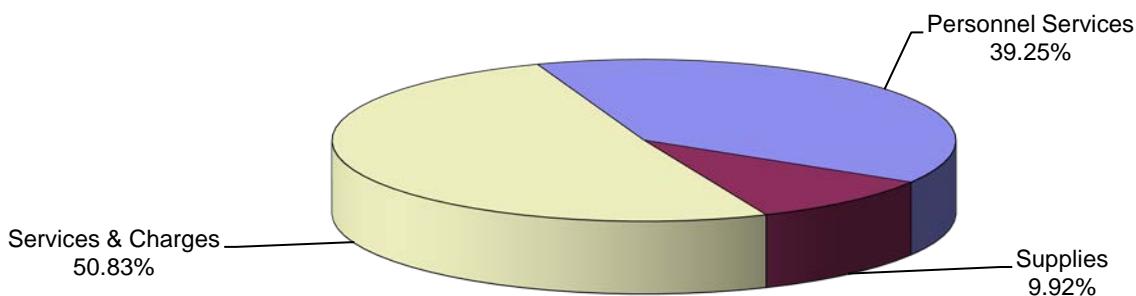
Department 52 Public Works

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 917,120	\$ 1,133,775	23.62%
Building, Grounds, Electrical	1,643,865	1,641,625	-0.14%
Forestry	1,411,720	1,457,500	3.24%
Utilities	10,045,655	9,517,815	-5.25%
Streets	2,923,290	3,103,480	6.16%
Fleet Services	1,909,010	1,950,930	2.20%
Engineering	493,240	532,005	0.00%
Department Total: Public Works	\$ 19,343,900	\$ 19,337,130	-0.03%

Expenditures by Type

Personnel Services	\$ 7,000,970	\$ 7,588,675	8.39%
Supplies	1,825,590	1,918,590	5.09%
Services & Charges	10,517,340	9,829,865	-6.54%
Department Total: Public Works	\$ 19,343,900	\$ 19,337,130	-0.03%

2020 Adopted Budget by Type



Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Continue to provide highly satisfactory customer service that is cost effective:
 - Expand the use of technological advancements for internal customers with time entry modernization and external customers with greater use of the Construction Update page on Village website.

Completed.

- * Conduct a Capital Improvement Program that is timely and cost effective:
 - Complete subarea infrastructure plans for areas with previously established land use plans.

Currently in process.

- * Deliver reliable building and electric systems to internal and external customers:
 - Complete lighting system inventory to promote modernization with LED bulbs to reduce energy costs and ease underground locating requests with overall maintenance.

Completed.

- * Acquire and maintain equipment that is safe and reliable to operate and economical to own:
 - Integrate hybrid patrol vehicles into the fleet.

Hybrid patrol vehicles ordered and delivery is pending.

- Develop a pick up truck hand-me-down program in the Department.

Completed.

- * Maintain a safe and diverse urban forest:
 - Utilize a recently updated tree inventory to stabilize annual investment needs for contractual tree trimming.
 - Maintain the inventory as a normal business practice to keep needs current and bring efficiencies in removals, stumping, restoration, and planting areas.

Tree trimming program formalized with the help of the improved inventory and being used to manage daily activities.

- * Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:
 - Expand cross training amongst all divisions to focus on street clearing.

Accomplished in 2019 and will remain ongoing for 2020.

- * Provide a roadway system that is functional and cost effective:
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system

System average is 74.89.

- Resurface three streets with concrete edging with in-house forces during the annual milling and paving program.

Seven streets were resurfaced by in-house crews.

Village of Palatine

CY 2020 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status Continued

- * Improve water system reliability:
 - Complete the water system pressure zone revision.

Pressure zone revision construction substantially complete.

- Complete the design and permitting for a water system interconnect with Hoffman Estates.

Easement needed for interconnection with Hoffman Estates acquired and design/permitting to proceed in 2020.

- * Deliver reliable sanitary and storm sewer systems to customers:
 - Flush 25 miles of sanitary mains in preventative maintenance.

Target flushing for sewer mains completed.

- Complete the Kasuba forcemain relocation/replacement.

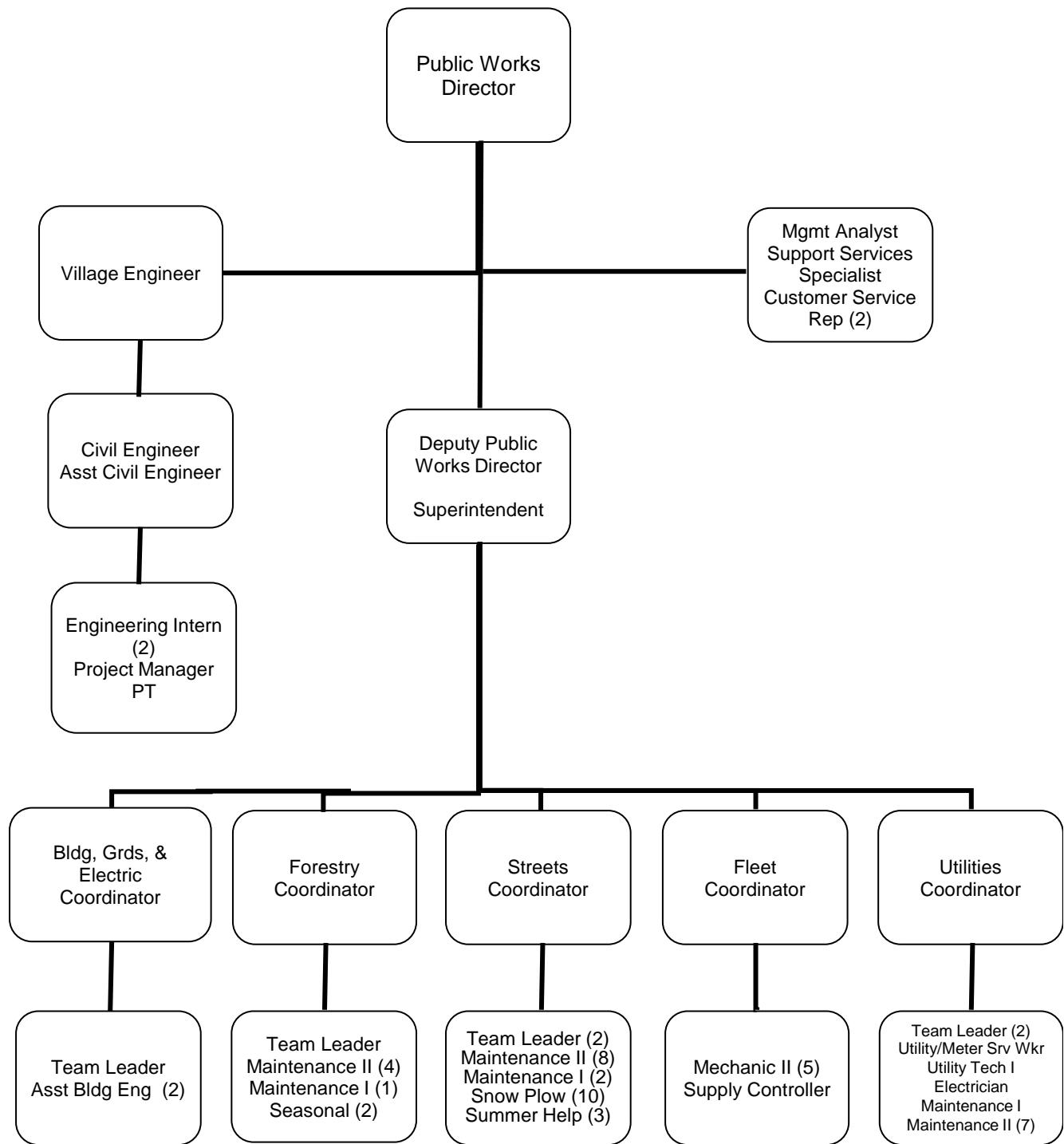
Easement to allow for Kasuba forcemain relocation/replacement acquired with construction to proceed in 2020.

Current Year

- * **Continue to provide highly satisfactory customer service that is cost effective:**
 - Integrate new time entry software to improve efficiency in payroll and reporting.
- * **Conduct a Capital Improvement Program that is timely and cost effective:**
 - Implement an expanded investment in the sidewalk maintenance and improvement plan which includes over \$1M in investment in the 2020 program.
- * **Deliver reliable building and electric systems to internal and external customers:**
 - Complete schematic design of improvements to the Combined Services Facility with the Palatine Park District.
- * **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Integrate replacement paver into the fleet to allow for expanded in-house paving.
 - Coordinate with Fire and Police for the replacement of an Engine and 6 Hybrid Patrol Units, respectively.
- * **Maintain a safe and diverse urban forest:**
 - Evaluate our limited chemical treatment plan to evaluate long term strategy which factors in cost of replacement alternative.
- * **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
 - Expand cross training amongst all divisions to focus on street clearing. Integrate four new employees into program.
- * **Provide a roadway system that is functional and cost effective:**
 - Commence with the 10-year Road Maintenance and Investment Program as directed by the Village Council including an increased contractual resurfacing program, reconstruction program, and in-house resurfacing program.
 - Resurface Rohlwing Road and improve Brockway Street in the downtown.
- * **Improve water system reliability:**
 - Conduct a study of the system to develop a 10-year maintenance and investment program.
 - Complete the recommendations of the Utility Division Evaluation including the development of documented standard operating procedures, expanded cross training, and a proactive replacement program for pump station components.
- * **Deliver reliable sanitary and storm sewer systems to customers:**
 - Complete the Kasuba forcemain relocation/replacement.
 - Further explore improvements to the Smith/Colfax watershed with the MWRD.

Village of Palatine
CY 2020 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine

CY 2020 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Superintendent	-	-	1
Civil Engineer	1	1	1
Village Engineer	1	1	1
Asst Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	4	4	4
Maintenance II	17	18	19
Public Works Coordinator	5	5	5
Utility Technician I	2	1	1
Utility/Meter Service Worker	1	1	1
Electrician	1	1	1
Mechanic II	5	5	5
Asst Building Engineer 1	-	1	1
Asst Building Engineer 2	2	1	1
Supply Controller	1	1	1
Management Analyst	1	1	1
Customer Svc Representative	2	2	2
Support Services Specialist	1	1	1
<u>Full-Time Total</u>	53	53	55
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	2	2	2
Project Manager	1	1	2
<u>Part-Time Total</u>	18	18	19
Department Total: Public Works	71	71	74

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 6,761,038	\$ 7,000,970	\$ 7,588,675
Supplies	1,679,582	1,825,590	1,918,590
Services & Charges	9,924,880	10,517,340	9,829,865
Department Total	\$ 18,365,500	\$ 19,343,900	\$ 19,337,130

Personnel Summary

Full-Time	53	53	55
Part-Time	18	18	19

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 792,157	\$ 828,270	\$ 1,043,945
Supplies	20,436	25,580	25,580
Services & Charges	49,915	63,270	64,250
Program Total	\$ 862,508	\$ 917,120	\$ 1,133,775

Personnel Summary

Full-Time	6	6	7
Part-Time	5	5	5

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	\$ 476,212	\$ 494,955	\$ 657,010
500.15	Salaries Temporary	30,520	36,000	36,000
500.20	Salaries Overtime	-	500	500
500.25	Salaries Special Compensation	53,445	57,345	58,820
500.95	Salaries Other	-	-	-
Total: Salaries		560,177	588,800	752,330
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	9,052	9,260	9,760
510.10	Taxes & Benefits Medicare	8,073	8,735	11,115
510.15	Taxes & Benefits Social Security	31,584	37,210	47,405
510.20	Taxes & Benefits IMRF Er Contribution	61,679	54,935	87,085
510.35	Taxes & Benefits Medical/Dental Insurance	119,214	126,855	132,890
510.40	Taxes & Benefits Life Insurance	938	1,035	1,560
510.60	Taxes & Benefits Allowances	1,440	1,440	1,800
Total: Taxes & Benefits		231,980	239,470	291,615
Supplies				
520.05	Office Supplies General	2,713	2,780	2,780
520.10	Office Supplies Paper	1,984	2,300	2,300
520.15	Office Supplies Printed Forms	70	300	300
525.35	Operating Supplies Clothing	13,235	15,500	15,500
Total: Supplies		18,002	20,880	20,880
Services & Charges				
540.35	Services Medical	2,149	3,000	3,325
545.20	Communications Postage	662	750	750
565.95	Repair and Maintenance Vehicle Maint Service Charge	18,650	19,440	20,420
575.05	Other Small Tools & Equipment	184	1,000	1,000
575.10	Other Memberships & Publications	3,279	5,925	5,600
575.15	Other Training & Travel	9,809	11,120	11,120
Total: Services & Charges		34,733	41,235	42,215
Division Total: Administration		844,892	890,385	1,107,040
Department Total: Public Works		844,892	890,385	1,107,040
Fund Total: General Fund		\$ 844,892	\$ 890,385	\$ 1,107,040

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 2,434	\$ 4,700	\$ 4,700
<u>Total: Supplies</u>		2,434	4,700	4,700
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	147	500	500
575.10	Other Memberships & Publications	11,919	16,485	16,485
575.15	Other Training & Travel	3,116	5,050	5,050
<u>Total: Services & Charges</u>		15,182	22,035	22,035
Division Total: Administration		17,616	26,735	26,735
Department Total: Public Works		17,616	26,735	26,735
Fund Total: Waterworks Fund		\$ 17,616	\$ 26,735	\$ 26,735

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 604,714	\$ 634,370	\$ 671,090
Supplies	124,122	137,250	128,550
Services & Charges	744,039	872,245	841,985
Program Total	\$ 1,472,875	\$ 1,643,865	\$ 1,641,625

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 311,237	\$ 331,495	\$ 354,130
500.20	Salaries Overtime	7,972	8,000	8,000
500.25	Salaries Special Compensation	4,061	2,500	2,750
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		323,270	341,995	364,880
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4,671	4,980	5,305
510.15	Taxes & Benefits Social Security	19,971	21,220	22,640
510.20	Taxes & Benefits IMRF Er Contribution	37,098	33,425	43,760
510.35	Taxes & Benefits Medical/Dental Insurance	85,208	95,920	91,485
510.40	Taxes & Benefits Life Insurance	620	695	845
<u>Total: Taxes & Benefits</u>		147,568	156,240	164,035
<u>Supplies</u>				
525.05	Operating Supplies Custodial	28,945	37,500	28,800
525.35	Operating Supplies Clothing	1,200	1,200	1,200
530.05	R&M Supplies Equipment Parts	72,917	65,870	65,870
<u>Total: Supplies</u>		103,062	104,570	95,870
<u>Services & Charges</u>				
540.60	Services Custodial	79,854	80,000	80,000
540.95	Services Other	17,524	21,200	23,900
560.05	Utility Services Electric	148,832	143,000	129,430
560.10	Utility Services Natural Gas	16,146	30,000	25,000
565.05	Repair and Maintenance Machinery & Equipment	162,966	114,380	127,950
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,610	5,850	6,145
570.10	Rental Machinery	340	500	500
575.05	Other Small Tools & Equipment	2,328	2,840	2,840
<u>Total: Services & Charges</u>		433,600	397,770	395,765
Division Total: Building, Grounds, Electrical		1,007,500	1,000,575	1,020,550
Department Total: Public Works		1,007,500	1,000,575	1,020,550
Fund Total: General Fund		\$ 1,007,500	\$ 1,000,575	\$ 1,020,550

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 84,049	\$ 85,675	\$ 88,035
500.20	Salaries Overtime	1,488	4,500	4,500
500.25	Salaries Special Compensation	1,517	550	750
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		87,054	90,725	93,285
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,266	1,325	1,360
510.15	Taxes & Benefits Social Security	5,409	5,635	5,790
510.20	Taxes & Benefits IMRF Er Contribution	12,954	8,870	11,190
510.35	Taxes & Benefits Medical/Dental Insurance	21,874	24,110	24,950
510.40	Taxes & Benefits Life Insurance	169	180	210
<u>Total: Taxes & Benefits</u>		41,672	40,120	43,500
<u>Supplies</u>				
525.05	Operating Supplies Custodial	8,929	10,200	10,200
525.35	Operating Supplies Clothing	1,195	1,200	1,200
530.05	R&M Supplies Equipment Parts	10,936	21,280	21,280
<u>Total: Supplies</u>		21,060	32,680	32,680
<u>Services & Charges</u>				
540.60	Services Custodial	28,556	22,900	19,400
560.05	Utility Services Electric	4,005	7,000	7,000
560.10	Utility Services Natural Gas	4,344	80,000	60,000
565.05	Repair and Maintenance Machinery & Equipment	7,344	21,900	16,850
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,610	5,850	6,145
575.05	Other Small Tools & Equipment	300	300	300
<u>Total: Services & Charges</u>		50,159	137,950	109,695
Division Total: Building, Grounds, Electrical		199,945	301,475	279,160
Department Total: Public Works		199,945	301,475	279,160
Fund Total: Waterworks Fund		\$ 199,945	\$ 301,475	\$ 279,160

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime	\$ 4,368	\$ 4,500	\$ 4,500
<u>Total: Salaries</u>		4,368	4,500	4,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	63	70	70
510.15	Taxes & Benefits Social Security	271	280	280
510.20	Taxes & Benefits IMRF Er Contribution	448	440	540
<u>Total: Taxes & Benefits</u>		782	790	890
<u>Services & Charges</u>				
540.40	Services Management Fees	-	-	-
540.60	Services Custodial	89,339	95,000	95,000
540.95	Services Other	56,194	109,975	111,505
560.05	Utility Services Electric	50,625	55,000	53,000
560.10	Utility Services Natural Gas	3,723	8,000	6,000
565.15	Repair and Maintenance Buildings	41,095	49,550	52,020
565.25	Repair and Maintenance Landscape	19,304	19,000	19,000
<u>Total: Services & Charges</u>		260,280	336,525	336,525
Division Total: Building, Grounds, Electrical		265,430	341,815	341,915
Department Total: Public Works		265,430	341,815	341,915
Fund Total: Parking System Fund		\$ 265,430	\$ 341,815	\$ 341,915

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Personnel Services	\$ 869,978	\$ 909,665	\$ 933,705
Supplies	27,997	31,740	31,740
Services & Charges	401,908	470,315	492,055
Program Total	\$ 1,299,883	\$ 1,411,720	\$ 1,457,500

Expenditures

Personnel Services	\$ 869,978	\$ 909,665	\$ 933,705
Supplies	27,997	31,740	31,740
Services & Charges	401,908	470,315	492,055
Program Total	\$ 1,299,883	\$ 1,411,720	\$ 1,457,500

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 564,589	\$ 588,995	\$ 593,395
500.15	Salaries Temporary	29,997	30,000	30,000
500.20	Salaries Overtime	8,255	14,500	14,500
500.25	Salaries Special Compensation	8,715	10,150	8,900
500.95	Salaries Other	-	-	-
Total: Salaries		611,556	643,645	646,795
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	9,014	9,370	9,405
510.15	Taxes & Benefits Social Security	38,544	39,960	40,145
510.20	Taxes & Benefits IMRF Er Contribution	70,063	62,930	77,575
510.35	Taxes & Benefits Medical/Dental Insurance	139,313	152,180	158,020
510.40	Taxes & Benefits Life Insurance	1,128	1,220	1,405
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		258,422	266,020	286,910
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	3,058	4,600	4,600
525.35	Operating Supplies Clothing	3,404	3,600	3,600
525.95	Operating Supplies Other	21,535	23,540	23,540
Total: Supplies		27,997	31,740	31,740
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	282,141	339,525	350,525
565.95	Repair and Maintenance Vehicle Maint Service Charge	109,160	113,790	119,530
575.05	Other Small Tools & Equipment	3,357	7,000	7,000
Total: Services & Charges		394,658	460,315	477,055
Division Total: Forestry		1,292,633	1,401,720	1,442,500
Department Total: Public Works		1,292,633	1,401,720	1,442,500
Fund Total: General Fund		\$ 1,292,633	\$ 1,401,720	\$ 1,442,500

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 7,250	\$ 10,000	\$ 15,000
<u>Total: Services & Charges</u>		<u>7,250</u>	<u>10,000</u>	<u>15,000</u>
Division Total: Forestry		7,250	10,000	15,000
Department Total: Public Works		7,250	10,000	15,000
Fund Total: Waterworks Fund		\$ 7,250	\$ 10,000	\$ 15,000

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 1,547,317	\$ 1,604,400	\$ 1,773,585
Supplies	162,180	182,140	183,840
Services & Charges	8,006,402	8,259,115	7,560,390
Program Total	\$ 9,715,899	\$ 10,045,655	\$ 9,517,815

Personnel Summary

Full-Time	12	12	13
Part-Time	0	0	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 552,667	\$ 578,760	\$ 637,935
500.10	Salaries Part Time	-	-	24,565
500.20	Salaries Overtime	78,865	112,200	112,475
500.25	Salaries Special Compensation	23,917	28,250	23,500
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		655,449	719,210	798,475
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	9,474	10,470	11,625
510.15	Taxes & Benefits Social Security	40,503	44,665	49,580
510.20	Taxes & Benefits IMRF Er Contribution	89,058	70,290	92,815
510.35	Taxes & Benefits Medical/Dental Insurance	146,360	144,665	166,340
510.40	Taxes & Benefits Life Insurance	1,098	1,205	1,510
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		287,213	272,015	322,590
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	4,359	6,000	6,000
525.35	Operating Supplies Clothing	3,363	3,600	3,600
530.30	R&M Supplies Utility System	133,189	136,300	140,000
<u>Total: Supplies</u>		140,911	145,900	149,600
<u>Services & Charges</u>				
540.95	Services Other	93,576	98,630	103,630
560.05	Utility Services Electric	268,806	260,000	260,000
560.10	Utility Services Natural Gas	7,525	11,750	11,000
560.15	Utility Services Water/Sewer	2,937,410	3,017,460	3,017,460
560.25	Utility Services Refuse Disposal	10,595	18,000	30,000
565.30	Repair and Maintenance Utility System	24,173	26,000	27,600
565.35	Repair and Maintenance Software	-	2,500	4,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	101,725	106,045	111,395
575.05	Other Small Tools & Equipment	2,051	10,000	10,000
<u>Total: Services & Charges</u>		3,445,861	3,550,385	3,575,585
Division Total: Utilities		4,529,434	4,687,510	4,846,250
Department Total: Public Works		4,529,434	4,687,510	4,846,250
Fund Total: Waterworks Fund		\$ 4,529,434	\$ 4,687,510	\$ 4,846,250

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 383,876	\$ 396,085	\$ 410,530
500.20	Salaries Overtime	17,546	26,500	26,500
500.25	Salaries Special Compensation	6,602	3,050	3,250
Total: Salaries		408,024	425,635	440,280
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	5,949	6,185	6,395
510.15	Taxes & Benefits Social Security	25,428	26,405	27,315
510.20	Taxes & Benefits IMRF Er Contribution	62,341	41,610	52,800
510.35	Taxes & Benefits Medical/Dental Insurance	102,150	112,515	124,750
510.40	Taxes & Benefits Life Insurance	763	825	980
Total: Taxes & Benefits		196,631	187,540	212,240
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	28	2,000	2,000
525.35	Operating Supplies Clothing	2,587	3,740	3,740
530.30	R&M Supplies Utility System	18,654	30,500	28,500
Total: Supplies		21,269	36,240	34,240
<u>Services & Charges</u>				
540.25	Services Engineering	10,619	10,000	14,000
540.95	Services Other	13,640	15,000	15,000
560.25	Utility Services Refuse Disposal	47,542	52,090	52,090
565.30	Repair and Maintenance Utility System	3,937	11,000	9,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	73,990	77,130	81,020
575.05	Other Small Tools & Equipment	5,356	3,450	3,450
Total: Services & Charges		155,084	168,670	174,560
Division Total: Utilities		781,008	818,085	861,320
Department Total: Public Works		781,008	818,085	861,320
Fund Total: Sewerage Fund		\$ 781,008	\$ 818,085	\$ 861,320

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 3,313,909	\$ 3,368,480	\$ 2,615,690
560.25	Utility Services Refuse Disposal	1,091,548	1,171,580	1,194,555
Total: Services & Charges		4,405,457	4,540,060	3,810,245
Division Total: Utilities		4,405,457	4,540,060	3,810,245
Department Total: Public Works				
Fund Total: Refuse Fund		\$ 4,405,457	\$ 4,540,060	\$ 3,810,245

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs and pavement markings) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition as scored by the Pavement Condition Index employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 1,583,094	\$ 1,671,555	\$ 1,733,545
Supplies	597,247	557,980	657,980
Services & Charges	577,972	693,755	711,955
Program Total	\$ 2,758,313	\$ 2,923,290	\$ 3,103,480

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 1,006,799	\$ 1,039,240	\$ 1,044,320
500.15	Salaries Temporary	1,127	7,500	7,500
500.20	Salaries Overtime	108,669	146,270	150,050
500.25	Salaries Special Compensation	14,510	9,800	9,250
500.95	Salaries Other	1,013	-	-
Total: Salaries		1,132,118	1,202,810	1,211,120
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	16,299	17,525	17,645
510.15	Taxes & Benefits Social Security	69,693	74,685	75,175
510.20	Taxes & Benefits IMRF Er Contribution	128,882	116,825	144,340
510.35	Taxes & Benefits Medical/Dental Insurance	233,730	257,185	282,775
510.40	Taxes & Benefits Life Insurance	2,012	2,165	2,490
510.60	Taxes & Benefits Allowances	360	360	-
Total: Taxes & Benefits		450,976	468,745	522,425
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	24,322	39,000	39,000
525.30	Operating Supplies Salt	227,079	248,000	248,000
525.35	Operating Supplies Clothing	6,275	7,200	7,200
525.40	Operating Supplies Shop Materials	31,318	34,000	34,000
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.20	R&M Supplies Street Maintenance	308,253	228,780	328,780
Total: Supplies		597,247	557,980	657,980
<u>Services & Charges</u>				
540.95	Services Other	109,758	175,220	175,220
560.05	Utility Services Electric	649	1,200	1,200
560.25	Utility Services Refuse Disposal	22,433	28,550	22,000
565.20	Repair and Maintenance Streets	62,366	89,900	89,900
565.25	Repair and Maintenance Landscape	500	1,530	1,530
565.95	Repair and Maintenance Vehicle Maint Service Charge	346,065	360,755	378,955
570.10	Rental Machinery	26,525	25,000	30,550
575.05	Other Small Tools & Equipment	9,676	11,600	12,600
Total: Services & Charges		577,972	693,755	711,955
Division Total: Streets		2,758,313	2,923,290	3,103,480
Department Total: Public Works		2,758,313	2,923,290	3,103,480
Fund Total: General Fund		\$ 2,758,313	\$ 2,923,290	\$ 3,103,480

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 880,716	\$ 883,970	\$ 925,890
Supplies	747,487	890,600	890,600
Services & Charges	133,089	134,440	134,440
Program Total	\$ 1,761,292	\$ 1,909,010	\$ 1,950,930

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 607,660	\$ 625,585	\$ 645,515
500.20	Salaries Overtime	1,458	8,000	8,000
500.25	Salaries Special Compensation	8,122	8,550	7,800
500.95	Salaries Other	-	-	-
Total: Salaries		617,240	642,135	661,315
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	8,849	9,335	9,615
510.15	Taxes & Benefits Social Security	37,835	39,840	41,030
510.20	Taxes & Benefits IMRF Er Contribution	97,154	62,770	79,315
510.35	Taxes & Benefits Medical/Dental Insurance	118,428	128,595	133,075
510.40	Taxes & Benefits Life Insurance	1,210	1,295	1,540
Total: Taxes & Benefits		263,476	241,835	264,575
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	461,922	450,000	450,000
525.20	Operating Supplies Lubricants & Additives	18,600	25,000	25,000
525.35	Operating Supplies Clothing	2,550	3,600	3,600
530.05	R&M Supplies Equipment Parts	736	1,000	1,000
530.10	R&M Supplies Vehicle Parts	263,679	411,000	411,000
Total: Supplies		747,487	890,600	890,600
<u>Services & Charges</u>				
540.95	Services Other	10,343	8,000	8,000
560.25	Utility Services Refuse Disposal	522	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	13,183	26,000	26,000
565.10	Repair and Maintenance Vehicles	96,267	78,940	78,940
565.35	Repair and Maintenance Software	8,865	7,000	7,000
575.05	Other Small Tools & Equipment	3,909	13,500	13,500
Total: Services & Charges		133,089	134,440	134,440
Division Total: Fleet Services		1,761,292	1,909,010	1,950,930
Department Total: Public Works		1,761,292	1,909,010	1,950,930
Fund Total: Fleet Services Fund		\$ 1,761,292	\$ 1,909,010	\$ 1,950,930

Village of Palatine CY 2020 Adopted Budget - Expenditures

Department 52 Public Works

Division 43 Engineering

Program Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Program Objectives

- 1 Ensure the design and construction of projects are in compliance with current engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion on time and within budget.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Personnel Services	\$ 483,062	\$ 468,740	\$ 506,915
Supplies	113	300	300
Services & Charges	11,555	24,200	24,790
Program Total	\$ 494,730	\$ 493,240	\$ 532,005

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 98,060	\$ 100,130	\$ 102,885
500.10	Salaries Part Time	32,869	46,055	46,055
500.25	Salaries Special Compensation	1,752	1,000	1,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		132,681	147,185	149,940
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,923	2,140	2,180
510.15	Taxes & Benefits Social Security	8,224	9,135	9,305
510.20	Taxes & Benefits IMRF Er Contribution	11,388	9,885	12,460
510.35	Taxes & Benefits Medical/Dental Insurance	7,317	8,040	8,320
510.40	Taxes & Benefits Life Insurance	188	185	235
510.60	Taxes & Benefits Allowances	-	-	-
<u>Total: Taxes & Benefits</u>		29,040	29,385	32,500
<u>Supplies</u>				
520.10	Office Supplies Paper	113	200	200
525.95	Operating Supplies Other	-	100	100
<u>Total: Supplies</u>		113	300	300
<u>Services & Charges</u>				
540.20	Services Architectual	335	1,500	1,500
540.45	Services Data Processing/Technology	-	500	500
565.05	Repair and Maintenance Machinery & Equipment	-	500	500
<u>Total: Services & Charges</u>		335	2,500	2,500
Division Total: Engineering		162,169	179,370	185,240
Department Total: Public Works		162,169	179,370	185,240
Fund Total: General Fund		\$ 162,169	\$ 179,370	\$ 185,240

Village of Palatine
CY 2020 Adopted Budget - Expenditures

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 81,799	\$ 83,135	\$ 102,120
500.25	Salaries Special Compensation	750	750	750
500.95	Salaries Other	-	-	-
Total: Salaries		82,549	83,885	102,870
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,128	1,225	1,500
510.15	Taxes & Benefits Social Security	4,828	5,225	6,405
510.20	Taxes & Benefits IMRF Er Contribution	11,335	8,200	12,335
510.35	Taxes & Benefits Medical/Dental Insurance	44,456	24,110	16,635
510.40	Taxes & Benefits Life Insurance	164	175	245
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		62,271	39,295	37,480
<u>Services & Charges</u>				
540.25	Services Engineering	-	10,000	10,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,610	5,850	6,145
Total: Services & Charges		5,610	15,850	16,145
Division Total: Engineering		150,430	139,030	156,495
Department Total: Public Works		150,430	139,030	156,495
Fund Total: Waterworks Fund		\$ 150,430	\$ 139,030	\$ 156,495

Village of Palatine
CY 2020 Adopted Budget - Expenditures

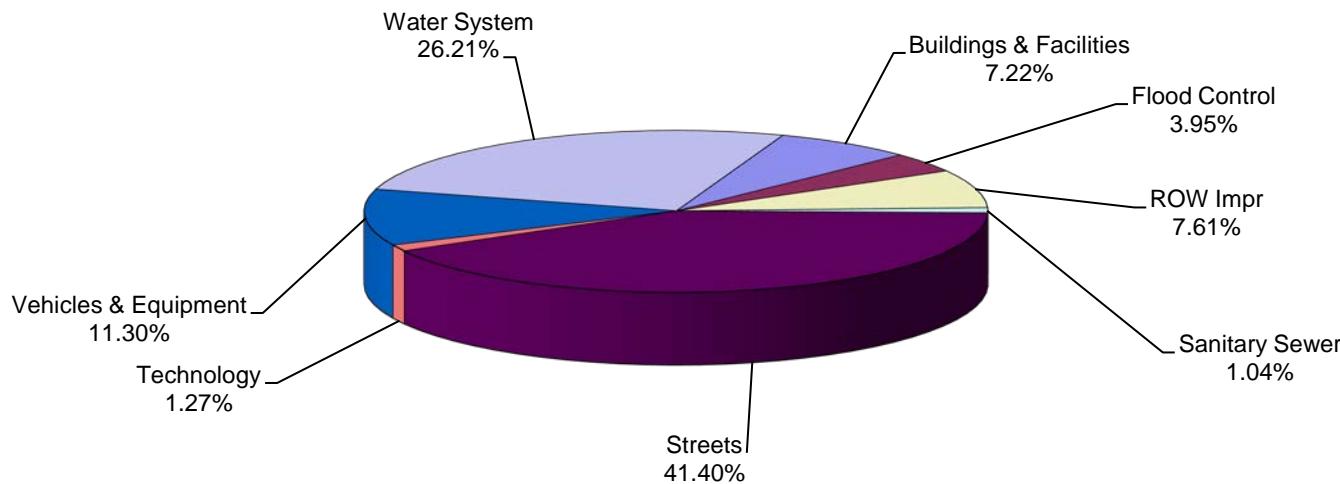
Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 119,453	\$ 120,550	\$ 129,535
500.25	Salaries Special Compensation	1,655	3,070	3,245
500.95	Salaries Other	-	-	-
Total: Salaries		121,108	123,620	132,780
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,705	1,795	1,930
510.15	Taxes & Benefits Social Security	7,281	7,665	8,235
510.20	Taxes & Benefits IMRF Er Contribution	18,621	12,080	15,925
510.35	Taxes & Benefits Medical/Dental Insurance	27,572	23,590	24,950
510.40	Taxes & Benefits Life Insurance	234	240	305
Total: Taxes & Benefits		55,413	45,370	51,345
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,610	5,850	6,145
Total: Services & Charges		5,610	5,850	6,145
Division Total: Engineering		182,131	174,840	190,270
Department Total: Public Works		182,131	174,840	190,270
Fund Total: Sewerage Fund		\$ 182,131	\$ 174,840	\$ 190,270

Village of Palatine
CY 2020 Adopted Budget - Expenditure Overview

Division 75 Capital

Expenditures by Division	2019	2020	% Change
	Adopted Budget	Adopted Budget	
Capital	\$ 9,961,758	\$ 14,447,318	45.03%
Division Total: Capital	\$ 9,961,758	\$ 14,447,318	45.03%
Expenditures by Type			
Buildings & Facilities	\$ 440,000	\$ 1,043,500	137.16%
Flood Control	415,000	570,000	37.35%
ROW Impr	776,973	1,100,048	41.58%
Sanitary Sewer	550,000	150,000	-72.73%
Streets	3,207,395	5,980,485	86.46%
Technology	372,100	183,900	-50.58%
Vehicles & Equipment	532,955	1,632,035	206.22%
Water System	3,667,335	3,787,350	3.27%
Division Total: Capital	\$ 9,961,758	\$ 14,447,318	45.03%

2020 Adopted Budget by Type



Village of Palatine CY 2020 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Expenditures			
Capital Outlay	\$ 8,937,383	\$ 9,961,758	\$ 14,447,318
Program Total	\$ 8,937,383	\$ 9,961,758	\$ 14,447,318

Village of Palatine, IL

Capital

2020 thru 2024

PROJECTS BY FUNDING SOURCE

Source	Project #	2020	2021	2022	2023	2024	Total
Capital Equipment - 401							
Technology Hardware Infrastructure Replacements	IT 0001	33,500	9,000	125,000	88,000	33,900	289,400
Technology Hardware Additions	IT 0002	24,400	12,000	12,000	12,000	12,000	72,400
Infrastructure Software & Upgrades	IT 0003	10,000	13,500	19,000	10,000	13,000	65,500
Office Computer Hardware Replacement	IT 0004	37,000	36,250	27,150	29,000	97,450	226,850
Public Safety Communications Hardware	IT 0005	25,000	145,500	112,000	26,000	26,000	334,500
GIS	IT 0010			2,000		50,000	52,000
Village Wide Technology Improvements	IT 0012	6,000	77,000	37,000	25,000	25,000	170,000
Fire Dept Vehicle Replacements	VE 0001	681,000	328,485	69,600	2,601,215	739,130	4,419,430
Fire Dept Equipment Replacements & Additions	VE 0002	85,000	120,000	16,700	77,500	194,600	493,800
Public Works Vehicle Replacements	VE 0003	116,180	843,600	355,885	729,390	490,705	2,535,760
Public Works Equipment Replacements	VE 0004	440,860	191,365	67,365	117,100	14,215	830,905
Police Dept Vehicle Replacements	VE 0005	293,995	222,225	48,275	437,995	276,020	1,278,510
Administrative Vehicle Replacements	VE 0006		89,530				89,530
Wellness Equipment Replacement	VE 0010	15,000	5,000	5,000	5,000	5,000	35,000
Capital Equipment - 401 Total		1,767,935	2,093,455	896,975	4,158,200	1,977,020	10,893,585
Capital Improvement - 402							
Village Facility Roof Replacements	BF 0004			25,000			25,000
Combined Service Facility Maintenance Projects	BF 0006	10,000	15,000	150,000	150,000	35,000	360,000
Emergency Power Systems	BF 0010	20,000	22,000		1,000	5,000	48,000
Fire Station 85	BF 0022	118,500					118,500
Community Lighting Modernization	BF 0023			40,000	40,000	50,000	130,000
Sidewalk Replacement & Extension Program	RW 0001	330,000	340,000	350,000	360,000	370,000	1,750,000
Irrigation Expansion	RW 0006	20,000	15,000	15,000	15,000	15,000	80,000
Street Light Cable & Pole Replacement	RW 0010	15,000	15,000	15,000	15,000	15,000	75,000
Traffic Signal Pre-Emption Equipment	RW 0019		14,000		14,000		28,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	110,220	110,740	110,880	110,965	110,915	553,720
Curb and Gutter-Concrete Edging Extension Program	ST 0002	144,015	114,230	124,250	143,775	150,165	676,435
Collector Street Improvements & Maintenance	ST 0003	1,000,000	500,000	400,000	350,000	350,000	2,600,000
Integral Curb Program	ST 0006	76,755	17,985		205,885	241,330	541,955
Street Microsurfacing Program	ST 0007	75,000	100,000	100,000	100,000	100,000	475,000
Bike Plan Implementation	ST 0013	210,000					210,000
Arterial Street Improvements	ST 0014		267,500			200,000	467,500
Capital Improvement - 402 Total		2,129,490	1,531,455	1,330,130	1,505,625	1,642,410	8,139,110
CDBG - 210							
Sidewalk Replacement & Extension Program	RW 0001	285,048					285,048
Community Development Block Grant Improvements	RW 0018		270,000	270,000	270,000	270,000	1,080,000
CDBG - 210 Total		285,048	270,000	270,000	270,000	270,000	1,365,048

Source	Project #	2020	2021	2022	2023	2024	Total
Motor Fuel Tax - 205							
Road Resurfacing	ST 0004	2,424,495	2,525,465	2,536,840	2,313,400	2,270,430	12,070,630
Residential Street Reconstruction Program	ST 0005	750,000	700,000	825,000	700,000	750,000	3,725,000
	Motor Fuel Tax - 205 Total	3,174,495	3,225,465	3,361,840	3,013,400	3,020,430	15,795,630
Motor Vehicle Parking - 620							
Parking Deck Maint & Improvements	BF 0007		100,000	100,000	100,000	100,000	300,000
Train Station Maint & Improvements	BF 0008	40,000	70,000	40,000	20,000	50,000	220,000
	Motor Vehicle Parking - 620 Total	40,000	70,000	140,000	120,000	150,000	520,000
Sewer - 610							
Combined Service Facility Maintenance Projects	BF 0006	45,000	67,500	675,000	675,000	157,500	1,620,000
Roadway Drainage Improvements	FC 0001	55,000	55,000	55,000	55,000	55,000	275,000
Creek Outfall Structure Rehabilitation	FC 0003	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004		60,000	60,000	60,000	60,000	240,000
Bridges and Culverts	FC 0005		150,000	220,000	60,000	60,000	490,000
Ditch Analysis and Rehabilitation	FC 0006		200,000	200,000	200,000	200,000	800,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	200,000	75,000	75,000	1,100,000	100,000	1,550,000
Storm Sewer System Sliplining	FC 0010	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011	200,000					200,000
Residential Drainage Improvements	FC 0013	45,000	45,000	30,000	30,000	30,000	180,000
Village Wide Sanitary Sewer Sliplining	SS 0001	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003		50,000	50,000	75,000	75,000	250,000
	Sewer - 610 Total	765,000	922,500	1,585,000	2,475,000	957,500	6,705,000
TIF-233							
Parking Deck Maint & Improvements	BF 0007	175,000	200,000				375,000
Parking Lot Rehabilitation	BF 0016	250,000	50,000	350,000	75,000	300,000	1,025,000
Community Lighting Modernization	BF 0023	40,000	40,000				80,000
Sub-Watershed Analysis	FC 0011			50,000	2,500,000	2,500,000	5,050,000
Sidewalk Replacement & Extension Program	RW 0001		200,000				200,000
DT Street Rehabilitation & Landscaping	ST 0008	1,190,000	50,000	500,000	350,000	350,000	2,440,000
Watermain Replacements	WW 0003		175,000				175,000
	TIF-233 Total	2,030,000	340,000	900,000	2,925,000	3,150,000	9,345,000
TIF-234							
TIF Sidewalk Extension	RW 0004		75,000		100,000	100,000	275,000
	TIF-234 Total		75,000		100,000	100,000	275,000
TIF-235							
TIF Sidewalk Extension	RW 0004		175,000				175,000
	TIF-235 Total		175,000				175,000
Water - 605							
Combined Service Facility Maintenance Projects	BF 0006	45,000	67,500	675,000	675,000	157,500	1,620,000
Water System Improvement Planning	BF 0014		300,000				300,000

Source	Project #	2020	2021	2022	2023	2024	Total
Public Safety Communications Hardware	IT 0005	23,000					23,000
Utilities SCADA System Upgrades	IT 0006	25,000	25,000	25,000	25,000	25,000	125,000
Water Tank Maintenance	WW 0001	572,350	554,040	406,495	743,100	1,098,360	3,374,345
Water Tank Removal and Upgrades	WW 0001A		3,215,000				3,215,000
Watermain Extensions & Looping	WW 0002	400,000	400,000	400,000	400,000	400,000	2,000,000
Watermain Replacements	WW 0003	2,500,000	2,750,000	3,025,000	3,327,500	3,660,250	15,262,750
Well and Pump Station Improvements	WW 0005	40,000	200,000	150,000		150,000	540,000
Water System Source Enhancements	WW 0006	100,000	250,000				350,000
Water - 605 Total		4,005,350	7,461,540	4,681,495	5,170,600	5,491,110	26,810,095
GRAND TOTAL		14,447,318	15,914,415	13,165,440	19,737,825	16,758,470	80,023,468

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # BF 0004
Project Name Village Facility Roof Replacements

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Account # XXX-52-75-6010 610

Description

Replacement and upgrading of Village Facility Roofs

CY 2022 - Fire Station 81 \$ 25,000

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage, and incur excessive repair costs.

1. Ensure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Expenditures	2020	2021	2022	2023	2024	Total	Future
Construction			25,000			25,000	225,000
Total			25,000			25,000	Total

Funding Sources	2020	2021	2022	2023	2024	Total	Future
Capital Improvement - 402			25,000			25,000	225,000
Total			25,000			25,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0006
Project Name Combined Service Facility Maintenance Projects

Account # 605-52-75-6010 610

Description

Annual improvements to portions of the CSF that have reached their service life
The combined service facility was constructed in the 1980's when the Village served approximately 60% of the population and geographic territory it now serves. A comprehensive study of the needs, use, and partnership to best serve the Village and the Park District is recommended with renovations targeted for 2022.

2020 - Design & Development Plan

Possible Projects:

Furnishings & ADA Improvements	\$ 50,000
Garage Doors	180,000
Site Lighting Replacement	55,000
Brick Wall Repair Perimeter Project	350,000
CSF HVAC Replacement	260,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
50,000	Engineering	100,000					100,000
Total	Construction		150,000	1,500,000	1,500,000	350,000	3,500,000
	Total	100,000	150,000	1,500,000	1,500,000	350,000	3,600,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
50,000	Capital Improvement - 402	10,000	15,000	150,000	150,000	35,000	360,000
Total	Sewer - 610	45,000	67,500	675,000	675,000	157,500	1,620,000
	Water - 605	45,000	67,500	675,000	675,000	157,500	1,620,000
	Total	100,000	150,000	1,500,000	1,500,000	350,000	3,600,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Project # BF 0007

Project Name Parking Deck Maint & Improvements

Account # 233-52-75-6010 615

Description

The Gateway Center Parking structure was originally constructed in the early 2000's. A Ten year maintenance and improvement program commenced in 2009 and the second iteration is proposed to commence in 2020.

CY 2020 - Level 5 Concrete, Joint, Sealant Repair

CY 2021 - Level 4 Concrete, Joint, Sealant Repair

CY 2021 - Deck (3 Towers) Roof Replacement

CY 2022 - Level 3 Concrete, Joint, Sealant Repair

CY 2023 - Level 2 Concrete, Joint, Sealant Repair

CY 2024 - Level 1 Concrete, Joint, Sealant Repair

Justification

Normal wear & tear repairs and proactive maintenance.

Maintaining joints, sealant, and structural elements will avoid costly repairs and extend life of this facility.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
325,000	Other	175,000	200,000	100,000	100,000	100,000	675,000
Total	Total	175,000	200,000	100,000	100,000	100,000	675,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
425,000	Motor Vehicle Parking - 620			100,000	100,000	100,000	300,000
Total	TIF-233	175,000	200,000				375,000
	Total	175,000	200,000	100,000	100,000	100,000	675,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # BF 0008
 Project Name Train Station Maint & Improvements

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Account # 620-52-75-6010 610

Description	
CY 2020 - Irrigation for Planter Boxes	\$ 20,000
- Fencing Replacement	20,000
CY 2021 - Fencing Replacement	20,000
- Stair Replacement	20,000
- Concrete Walk R/R	30,000
CY 2022 - Stair Replacement	30,000
- Planters & Trash Can Replacement	10,000
CY 2023 - Railing Replacement	20,000
CY 2024 - HVAC Replacement	50,000

Justification	
The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.	

Prior	Expenditures	2020	2021	2022	2023	2024	Total
20,000	Construction	40,000	70,000	40,000	20,000	50,000	220,000
Total	Total	40,000	70,000	40,000	20,000	50,000	220,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
20,000	Motor Vehicle Parking - 620	40,000	70,000	40,000	20,000	50,000	220,000
Total	Total	40,000	70,000	40,000	20,000	50,000	220,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0010
Project Name Emergency Power Systems

Account # 402-52-75-6010 610

Description

Installation and replacement of emergency power systems and components including generators and batteries

CY 2020 - Uninterruptible Power Supply Partial Battery Replacement Village Hall \$ 20,000
CY 2021 - Power Supply Police HQ 22,000

Justification

To provide power to critical Village functions and equipment during outages.

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies.

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
5,000	Equipment	20,000	22,000		1,000	5,000	48,000	20,000
Total	Total	20,000	22,000		1,000	5,000	48,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
5,000	Capital Improvement - 402	20,000	22,000		1,000	5,000	48,000	20,000
Total	Total	20,000	22,000		1,000	5,000	48,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # BF 0014
Project Name Water System Improvement Planning

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Account # 605-52-75-6010 610

Description

In 2009, a 10 year maintenance and improvement program was adopted by the Village Council. This provided a road map for improvements which has largely been fully implemented. System changes have been implemented and it is recommended the system be reassessed for areas of improvement in replacement of capital assets, installation of new improvements, building and pump improvements, security enhancements, and interconnections with neighboring communities.

2020 - Master Plan Update (\$250,000) and Utility Division consulting service for Phase 2 assessment (\$50,000). Phase 2 includes developing manuals, training, and pump station improvement program is recommended in continuation of the 2019 initial assessment on improvements in distribution maintenance and staffing.

Justification

Developing a long term plan will allow for systematic improvement and rate stability.

Expenditures	2020	2021	2022	2023	2024	Total
Other	300,000					300,000
Total	300,000					300,000

Funding Sources	2020	2021	2022	2023	2024	Total
Water - 605	300,000					300,000
Total	300,000					300,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0016
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010 615

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

CY 2020 - Resurface selected parking lots near train station B & C Lots at 50 W Wood

CY 2021 - Design for Permanent Parking Lot G Fire Memorial

CY 2022 - Construction of Lot G Fire Memorial

CY 2023 - Design Lots for Resurfacing

CY 2024 - Construction of Lots to be Resurfaced in Downtown

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
40,000	615 - Improvements Other than Buildings	250,000	50,000	350,000	75,000	300,000	1,025,000
Total		250,000	50,000	350,000	75,000	300,000	1,025,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
40,000	TIF-233	250,000	50,000	350,000	75,000	300,000	1,025,000
Total		250,000	50,000	350,000	75,000	300,000	1,025,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0022
Project Name Fire Station 85

Account # 402-44-75-6010 610

Description

Preventative Maintenance is required at the Colfax Street Fire Station
 CY 2020 - Rear entrance door replacement (\$3,000)
 - Roof Top unit (\$15,000) For Living Quarters
 - Replace east bay heater in upper loft (\$6,000)
 - Replace Carpet (\$5,000)
 - Replace Front Door (\$3,000)
 - Plumbing (\$30,000)
 - Office Furniture (\$4,000)
 - Office Reconfig/construction work (doors,trim etc.) (\$10,000)
 - Replacement of 3 overhead garage door operators (\$5,000), replace 3 exhaust fans (\$2,500), and Window Replacement (\$35,000)

Justification

Originally constructed in the 1950's and added onto in 1974, systems and components are in need of repair or replacement.

Expenditures	2020	2021	2022	2023	2024	Total
Construction						118,500
Total	118,500					118,500

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Improvement - 402	118,500					118,500
Total	118,500					118,500

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Buildings & Facilities

Project # BF 0023
Project Name Community Lighting Modernization

Account # 233-52-75-6010 615

Description

An audit of our surface parking lots identified the replacement of existing fluorescent and high intensity discharge lamps with more efficient fixtures would be more economical over time.

CY 2020 - Design of Palatine Road, from US-14 to Smith St
CY 2021 - Construct Palatine Road, from US-14 to Smith St
CY 2022 - Design US-14
CY 2023 - Construct US-14
CY 2024 - In House LED Conversions

Justification

Operational savings from lighting retrofits include both quantifiable and qualitative benefits. Through the increased lamp life of the new fixtures, there is a direct decrease in the cost of re-lamping as lights fail. This avoids the cost of the lamps as well as the labor associated with the replacement of lamps. Qualitative benefits of lighting retrofits can include improved lighting quality and color, improved lighting control, instantaneous start, and increased security.

Expenditures	2020	2021	2022	2023	2024	Total
Construction	40,000	40,000	40,000	40,000	50,000	210,000
Total	40,000	40,000	40,000	40,000	50,000	210,000

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Improvement - 402			40,000	40,000	50,000	130,000
TIF-233	40,000	40,000				80,000
Total	40,000	40,000	40,000	40,000	50,000	210,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # FC 0001
Project Name Roadway Drainage Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

Description

This program is intended to improve drainage in rights-of-way with improvements including storm sewer extensions, addition of inlets, or alteration of surface improvements. This program is coordinated with the annual roadway maintenance programs.

Justification

The program has been in response to concerns brought forward by residents, neighborhoods, or Village right-of-way maintainers.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
55,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
55,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Project # FC 0003
Project Name Creek Outfall Structure Rehabilitation

Account # 610-52-75-6020 615

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of Salt Creek and Buffalo Creek.

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2020	2021	2022	2023	2024	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Flood Control

Project # FC 0004
Project Name Storm Inlet Reconstruction/Repair

Account # 610-52-75-6020 615

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)

Eliminate structure, street, and parkway erosion

Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
60,000	Construction		60,000	60,000	60,000	60,000	240,000	60,000
Total	Total		60,000	60,000	60,000	60,000	240,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
60,000	Sewer - 610		60,000	60,000	60,000	60,000	240,000	60,000
Total	Total		60,000	60,000	60,000	60,000	240,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Project # FC 0005
Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$60,000 annually).

CY 2021 - Buffalo Creek Box Culvert Design & ROW with Federal Aid Funds (\$150,000, \$120,000 to be reimbursed)

CY 2022 - Buffalo Creek Box Culvert Construction & Construction Engineering

CY 2023 - Illinois @ West Branch

CY 2024 - Tahoe @ East Branch

CY 2025 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
150,000	Construction		150,000	220,000	60,000	60,000	490,000	60,000
Total	Total	150,000	220,000	60,000	60,000	490,000	60,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
150,000	Sewer - 610		150,000	220,000	60,000	60,000	490,000	60,000
Total	Total	150,000	220,000	60,000	60,000	490,000	60,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Account # 610-52-75-6020 615

Description

Improve existing open channel storm water flow or convert to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will maintain open channel flow.

Potential Locations include:

FUTURE - Leonard south of Palatine Road

- Ellis west of Quentin Road
- Glade east of Cedar

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right-of-way drainage and long term maintenance

Prior	Expenditures	2020	2021	2022	2023	2024	Total
100,000	Construction		200,000	200,000	200,000	200,000	800,000
Total	Total		200,000	200,000	200,000	200,000	800,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
100,000	Sewer - 610		200,000	200,000	200,000	200,000	800,000
Total	Total		200,000	200,000	200,000	200,000	800,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Project # FC 0007
Project Name Storm Sewer & Draintile Repl/Expansion

Account # 610-52-75-6020 615

Description

Certain properties originally developed outside of the Village rely on draintile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain or may not need current standards for size. Systematic replacement with standard storm sewer facilities is recommended for draintiles. Deteriorating metal pipes will also be replaced with this program.

2020 - Mozart north to Wood

Future locations include:

Box Culvert Extension on Franklin Avenue, north of US-14

Culvert Replacement for Diane over Buffalo Creek

Draintile internal to the block east of Plum Grove Rd and north of Michigan Av

Quentin near Echo

Lilac South to Tulip

East of Quentin and north of Hillside

North Ave at Deer ROW

2023 - Greenwood at Eisenhower

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2020	2021	2022	2023	2024	Total
175,000	Construction	200,000	75,000	75,000	1,100,000	100,000	1,550,000
Total	Total	200,000	75,000	75,000	1,100,000	100,000	1,550,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
175,000	Sewer - 610	200,000	75,000	75,000	1,100,000	100,000	1,550,000
Total	Total	200,000	75,000	75,000	1,100,000	100,000	1,550,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # FC 0010
 Project Name Storm Sewer System Sliplining

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Account # 610-52-75-6020 615

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village
 Identified locations for consideration include:

- Brighton Court & Kensington
- Forest south of Kenilworth
- Pebble Creek Rd to Salt Creek

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2020	2021	2022	2023	2024	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # FC 0011
 Project Name Sub-Watershed Analysis

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Account # 610-52-75-6020 615

Description

In recent more severe rain events, some sub-watersheds performed below current storm sewer system standards. In response to these observations, the Village hired outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure, it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub-watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-watershed capacity.

2020 - Reimer Reservoir Additional Engineering, for Smith/Colfax

2022 - Land Acquisition: Easements

2023/2024 - Construction

Future - Elm near Echo, Kenilworth West of Crescent, Anthony to Trailside Drain Tile replacement

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Expenditures	2020	2021	2022	2023	2024	Total
Engineering	200,000					200,000
Construction				2,500,000	2,500,000	5,000,000
4730 - Land Acquisition/Reimb			50,000			50,000
Total	200,000		50,000	2,500,000	2,500,000	5,250,000

Funding Sources	2020	2021	2022	2023	2024	Total
Sewer - 610	200,000					200,000
TIF-233			50,000	2,500,000	2,500,000	5,050,000
Total	200,000		50,000	2,500,000	2,500,000	5,250,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # FC 0013
 Project Name Residential Drainage Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

Description

This program has two activities to assist residents with property drainage issues.

Basement Protection program

Focuses on reduction or elimination of sanitary backups in homes. This program funds 50%, up to \$6,000, to convert homes to overhead sewers. It also offers 50%, up to \$750, to install a sanitary check valve on the home's sanitary service line as an alternative to the overhead sewer.

Small Diameter program

This program is intended to help improve stormwater drainage on private property, by offering 50%, up to \$2,500, for small diameter privately owned storm sewer connections to the Village's storm sewer system.

Justification

Reduction of sanitary sewer backups into a home and improving the drainage of isolated depressional areas on private property.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
30,000	Construction	45,000	45,000	30,000	30,000	30,000	180,000
Total	Total	45,000	45,000	30,000	30,000	30,000	180,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
30,000	Sewer - 610	45,000	45,000	30,000	30,000	30,000	180,000
Total	Total	45,000	45,000	30,000	30,000	30,000	180,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Project # RW 0001
Project Name Sidewalk Replacement & Extension Program

Account # 402-52-75-6040 615

Description

The sidewalk replacement program consists of:

Sidewalk Replacement Program to address offsets.

50/50 Sidewalk Replacement for qualifying public sidewalks.

The extension program completes gaps with a priority towards high volume routes, access to schools and access to parks.

The collective goal of each respective subcategory is to provide a safe and adequate means of transportation for pedestrians. The replacement program addresses vertical displacements of 7/8 inches or greater only.

2020 - Sidewalk replacement area includes north of Dorset and west of Quentin as well as the area bounded by Quentin/US-14/Hicks/Illinois Avenue. Areas within the Downtown TIF and eligible Community Development Block Grant census tracts to be supported by these funding sources

Justification

The replacement program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used for 50/50 only consists of four warrants:

- A. Vertical Displacement (offsets) greater than 7/8 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%.

After second round of replacements through community in 2021, it is recommended the offset height be re-evaluated and if the warrants of the 50/50 program should be incorporated into the replacement program.

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
632,973	Construction	815,048	340,000	350,000	360,000	370,000	2,235,048	380,000
Total	Total	815,048	340,000	350,000	360,000	370,000	2,235,048	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
632,973	Capital Improvement - 402	330,000	340,000	350,000	360,000	370,000	1,750,000	380,000
Total	CDBG - 210	285,048					285,048	
	TIF-233	200,000					200,000	
	Total	815,048	340,000	350,000	360,000	370,000	2,235,048	

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0004
 Project Name TIF Sidewalk Extension

Account # XXX-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians.

CY 2020 - Rand from Hicks to north limit of TIF boundary, both sides of road and Lake-Cook Road, west of Rand on south side of road

CY 2023 - Hicks from Rand to Dundee

CY 2024 - Complete Gaps

Justification

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Prior	Expenditures	2020	2021	2022	2023	2024	Total
90,000	615 - Improvements Other than Buildings	250,000			100,000	100,000	450,000
Total		250,000			100,000	100,000	450,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
90,000	TIF-234	75,000			100,000	100,000	275,000
Total	TIF-235	175,000					175,000
	Total	250,000			100,000	100,000	450,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0006
 Project Name Irrigation Expansion

Account # XXX-52-75-6040 615

Description

Installation of irrigation is proposed to reduce reliance on manual watering. As part of this program, planted areas will be reviewed to balance irrigation installation costs with aesthetic improvements to utilize perennial plantings where possible.

CY 2020 - Village Hall

CY 2021 - Hicks & Northwest Hwy (Phase 1 - Clock Tower)

CY 2022 - Hicks & Northwest Hwy (Phase 2 - Island Beds)

CY 2023 - Palatine & Northwest Hwy

CY 2024 - Rohlwing Road Planter

Justification

This program is designed to provide for the continuing maintenance to the aesthetic enhancements undertaken in the main corridors, while lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
25,000	Construction	20,000	15,000	15,000	15,000	15,000	80,000
Total	Total	20,000	15,000	15,000	15,000	15,000	80,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
25,000	Capital Improvement - 402	20,000	15,000	15,000	15,000	15,000	80,000
Total	Total	20,000	15,000	15,000	15,000	15,000	80,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Project # RW 0010

Project Name Street Light Cable & Pole Replacement

Account # 402-52-75-6040 615

Description

Systematic replacement of old rubber-coated Type R street light cable with new burial type wire in various subdivisions. When necessary, declining poles will be replaced.

It is proposed that for 2020 through 2024, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
15,000	Construction	15,000	15,000	15,000	15,000	15,000	75,000	15,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
15,000	Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000	15,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0018

Project Name Community Development Block Grant Improvements

Account # 210-52-75-6040 615

Description

Infrastructure improvements in Block Grant eligible areas:

2020 - Sidewalk Replacement Program (budgeted in RW 0001)

Justification

Improve Pedestrian access

Expenditures	2020	2021	2022	2023	2024	Total
615 - Improvements Other than Buildings		270,000	270,000	270,000	270,000	1,080,000
Total		270,000	270,000	270,000	270,000	1,080,000

Funding Sources	2020	2021	2022	2023	2024	Total
CDBG - 210		270,000	270,000	270,000	270,000	1,080,000
Total		270,000	270,000	270,000	270,000	1,080,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Equipment

Useful Life 10 years

Category Rights of Way Improvements

Project # RW 0019
Project Name Traffic Signal Pre-Emption Equipment

Account # 402-52-75-6040 615

Description

CY 2021 - Traffic Signal Preemption Equipment - Preventative Maintenance Program
CY 2023 - Traffic Signal Preemption Equipment - Preventative Maintenance Program

Justification

Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersections (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
14,000	Equipment		14,000		14,000		28,000	14,000
Total	Total		14,000		14,000		28,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
14,000	Capital Improvement - 402		14,000		14,000		28,000	14,000
Total	Total		14,000		14,000		28,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Project # SS 0001
Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specifically identified maintenance locations.

Neighborhoods targeted include Winston Park Units north of Anderson and west of Williams where sanitary sewers are located in rear yard easements.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2020	2021	2022	2023	2024	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Project # SS 0003
 Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems, as well as the physical structures.

CY 2019 - Kasuba Force main Replacement

CY 2021 - Condition Assessment and Long Term Planning \$50,000 (Pump Upgrades, Shut off Valve Replacement, Quick Connections for Emergent Operations)

CY 2022 - Cathodic Protection \$50,000

CY 2023 - Station Efficiencies with Pump Equipment Modernization \$75,000

Justification

To improve the reliability, reduce operating costs, modernize pump equipment, and to ensure the long term viability of these facilities.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
400,000	Construction		50,000	50,000	75,000	75,000	250,000
Total	Total		50,000	50,000	75,000	75,000	250,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
400,000	Sewer - 610		50,000	50,000	75,000	75,000	250,000
Total	Total		50,000	50,000	75,000	75,000	250,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # ST 0001
 Project Name 50/50 Apron/Curb/Gutter Replacement

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. If a resident wants to "depress" their curb in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program, at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents over the last 15 years have ever wanted to pay for more curb & gutter to be replaced that was not adjacent to the driveway apron.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
89,210	Construction	110,220	110,740	110,880	110,965	110,915	553,720
Total	Total	110,220	110,740	110,880	110,965	110,915	553,720

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
89,210	Capital Improvement - 402	110,220	110,740	110,880	110,965	110,915	553,720
Total	Total	110,220	110,740	110,880	110,965	110,915	553,720

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # ST 0002
Project Name Curb and Gutter-Concrete Edging Extension Program

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems.

CY 2019-2023 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by reducing vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2020	2021	2022	2023	2024	Total
104,050	Construction	144,015	114,230	124,250	143,775	150,165	676,435
Total	Total	144,015	114,230	124,250	143,775	150,165	676,435

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
104,050	Capital Improvement - 402	144,015	114,230	124,250	143,775	150,165	676,435
Total	Total	144,015	114,230	124,250	143,775	150,165	676,435

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Project # ST 0003
Project Name Collector Street Improvements & Maintenance

Account # 402-52-75-6060 615

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume. Maintain roadways eligible for Federal Aid.
CY 2020 - Rohlwing North of Palatine to Cunningham Resurfacing
CY 2021 - Rohlwing Road from Palatine Road to US-14
CY 2022 - Michigan from Cedar to Plum Grove Rd
CY 2023 - Illinois from Quentin to Plum Grove Rd
CY 2024 - Grove south of Dundee Rd

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2020	2021	2022	2023	2024	Total
450,000	Construction	1,000,000	500,000	400,000	350,000	350,000	2,600,000
Total	Total	1,000,000	500,000	400,000	350,000	350,000	2,600,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
450,000	Capital Improvement - 402	1,000,000	500,000	400,000	350,000	350,000	2,600,000
Total	Total	1,000,000	500,000	400,000	350,000	350,000	2,600,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # ST 0004
Project Name Road Resurfacing

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 205-52-75-6060 615

Description

This program addresses the annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventative maintenance, and relationship to planned utility work under the streets. The program consists of milling of existing surface, full depth patching as needed, and final overlay. Inflation is included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
1,555,470	Construction	2,424,495	2,525,465	2,536,840	2,313,400	2,270,430	12,070,630
Total	Total	2,424,495	2,525,465	2,536,840	2,313,400	2,270,430	12,070,630

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
1,555,470	Motor Fuel Tax - 205	2,424,495	2,525,465	2,536,840	2,313,400	2,270,430	12,070,630
Total	Total	2,424,495	2,525,465	2,536,840	2,313,400	2,270,430	12,070,630

PALATINE STREETS
rev. 09/30/2019
2020 Street Resurfacing Program

2020 plan ID	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2019)				
										2020	2021	2022	2023	April 2024
2020	AMHER	001	AMHERST STREET	HICKS ROAD	ASHLAND AVENUE	3	641	20.0	12,820	46	42	37	32	27
2020	ASTER	002	ASTER AVENUE	CAPRI DRIVE	DEAD END EAST	4	169	25.0	4,225	59	57	55	52	49
2020	BISSE	002	BISSELL DRIVE	BALDWIN ROAD	BOYNTON DRIVE	4	1,220	25.0	30,500	41	37	32	26	20
2020	BOYNT	001	BOYNTON DRIVE	BALDWIN ROAD	BABCOCK DRIVE	4	1,290	25.0	32,250	49	46	41	37	32
2020	BROCK	001	BROCKWAY STREET	NORTHWEST HIGHWAY	COMFORT STREET	6	1,038	22.0	22,836	60	58	56	54	52
2020	BROCK	002	BROCKWAY STREET	COMFORT STREET	COLFAX STREET	6	1,469	22.0	32,318	65	62	60	56	53
2020	CAPRI	001	CAPRI DRIVE	GARDENIA LANE	LILY LANE	4	1,496	25.0	37,400	49	46	42	37	32
2020	CYPRS	001	CYPRESS COURT	DEL MAR DRIVE	CUL-DE-SAC	3	403	25.0	10,075	59	57	54	51	48
2020	DELMA	001	DEL MAR DRIVE	PEPPER TREE DRIVE	GARDEN AVENUE	3	1,436	25.0	35,900	71	71	70	70	69
2020	FRANK	003	FRANKLIN AVENUE	ALVA STREET	COLFAX STREET	1	864	21.0	18,819	46	42	37	32	27
2020	GRISS	001	GRISOM DRIVE	COOPER DRIVE	WILLIAMS DRIVE	4	1,229	25.0	30,725	48	45	42	38	35
2020	HADDI	001	HADDINGTON COURT	PEEBLES ROAD	CUL-DE-SAC	1	740	26.0	19,240	43	40	36	32	29
2020	HOLLY	001	HOLLY WAY	ASTER AVENUE	CAPRI DRIVE	4	1,643	25.0	44,865	49	46	42	37	32
2020	HUNTI	002	HUNTING DRIVE	MALLARD DRIVE	MIDDLETON AVENUE	2	1,208	26.0	31,666	49	45	42	39	35
2020	IVYPL	001	IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305	25.0	7,625	52	48	44	40	35
2020	IVYPL	002	IVY PLACE	HOLLY WAY	ASTER AVENUE	4	307	25.0	7,675	53	49	46	42	37
2020	MAPLA	001	MAPLE AVENUE	POPLAR STREET	MYRTLE R.O.W. END OF CURB	1	800	21.0	16,800	52	49	45	41	37
2020	PARKW	001	PARKWOOD COURT	PARKPLACE DRIVE	CUL DE SAC	2	257	25.0	6,425	52	49	45	41	36
2020	PATRC	001	PATRICIA COURT	PATRICIA LANE	CUL-DE-SAC	5	345	25.0	8,625	58	55	53	50	47
2020	PATRI	001	PATRICIA LANE	JOYCE AVENUE	KENILWORTH AVENUE	5	855	25.0	21,375	47	44	41	37	33
2020	PEEBL	001	PEEBLES ROAD	BORDERS DRIVE	SPRING WILLOW BAY	1	470	26.0	12,760	58	56	53	50	47
2020	PEPPR	002	PEPPER TREE DRIVE	GARDEN AVENUE	THACKERAY DRIVE	3	1,965	25.0	49,125	43	40	36	33	29
2020	PLATE	002	PLATE DRIVE	ROBINSON DRIVE	WILLIAMS DRIVE	5	1,930	25.0	48,250	48	44	40	35	30
2020	RAVEN	001	RAVEN LANE	HUNTING DRIVE	CUL-DE-SAC	2	630	25.0	15,750	53	50	47	44	41
2020	READ	001	READING COURT	BRICKWAY STREET	CUL-DE-SAC	2	236	25.0	5,900	55	52	48	45	40
2020	REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25.0	45,175	44	39	35	29	23
2020	SAYLE	002	SAYLES DRIVE	CLARK DRIVE	PLATE DRIVE	5	1,825	25.0	45,625	67	66	65	64	62
2020	TOPAN	002	TOPANGA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,025	24.0	30,690	47	44	41	37	34
2020	WALDE	001	WALDEN DRIVE	NORTHWEST HIGHWAY	DEER RUN DRIVE	1	1,744	25.0	43,600	47	43	39	34	29
2020	WILLI	001	WILLIAMS DRIVE	RAND ROAD	COOPER DRIVE NORTH	5	1,889	34.0	64,226	62	61	60	58	56
2020	WILLI	002	WILLIAMS DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	5	943	34.0	32,062	54	52	50	48	45

31 Sections

32,179.0 Feet

6.1 Miles

PALATINE STREETS
rev. 09/30/2019
2021 Street Resurfacing Program - TENTATIVE

2020 plan ID	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2019)			
										2020	2021	2022	2023
2021 ASTER 001	ASTER	001	ASTER AVENUE	OLD HICKS ROAD	CAPRI DRIVE	4	1,630	25.0	40,750	53	49	46	42
2021 BABCK 003	BABCOCK DRIVE		CHURCH DRIVE	CLARK DRIVE		4	1,026	25.0	25,650	51	48	44	40
2021 BALDW 001	BALDWIN ROAD		HICKS ROAD	ROHLWING ROAD		6	2,785	34.0	94,690	55	53	51	48
2021 BALDW 002	BALDWIN ROAD		ROHLWING ROAD	CLARK DRIVE		4	1,386	34.0	47,124	53	51	48	45
2021 BENTO 010	BENTON STREET		WILMETTE AVENUE	BENTON COURT		2	432	22.0	9,504	52	49	45	41
2021 BLOOM 001	BLOOMFIELD COURT		ROCKLEDGE DRIVE	CUL-DE-SAC WEST		2	404	25.0	10,100	55	52	48	45
2021 BRITL 001	BRIGHTON LANE		BEDFORD DRIVE	WHYTECLIFF ROAD		1	665	25.0	16,625	51	48	45	41
2021 CHARL 001	CHARLOTTE STREET		COMFORT STREET	ROBERTSON STREET		6	327	22.0	7,194	52	49	45	41
2021 DANIE 002	DANIELS ROAD		ROSE STREET	HART STREET		2	480	23.0	11,040	51	48	44	39
2021 FLAKE 001	FLAKE DRIVE		DEAN DRIVE	MORRIS DRIVE		4	1,268	25.0	31,700	51	48	44	40
2021 FORVC 001	FORESTVIEW COURT		LAKEVIEW DRIVE	CUL-DE-SAC		1	494	25.0	12,350	56	53	50	47
2021 HARTS 002	HART STREET		KENILWORTH AVENUE	DANIELS ROAD		2	350	23.0	8,050	51	48	44	39
2021 HIDPR 001	HIDDEN PRAIRIE COURT		NORTHWEST HIGHWAY	CUL-DE-SAC (SOUTH)		6	800	25.0	23,385	54	51	47	43
2021 IMPCT 001	IMPERIAL CT		IMPERIAL COURT	CUL-DE-SAC		2	370	25.0	9,250	48	45	41	38
2021 IMPER 001	IMPERIAL COURT		WEST GLADE AVENUE	BOTHWELL STREET		2	1,333	25.0	33,325	50	47	44	40
2021 IRIS 001	IRIS DRIVE		ASTER AVENUE	ZINNIA LANE		4	344	25.0	8,600	54	51	47	43
2021 JANE 001	JANE ADDAMS DRIVE		CLARK DRIVE	WILLIAMS DRIVE		5	1,120	25.0	28,000	53	49	46	42
2021 LAGUN 001	LAGUNA COURT		LAKEVIEW DRIVE	CUL-DE-SAC		1	395	25.0	9,875	57	55	52	49
2021 LAKYC 001	LAKEVIEW COURT		LAKEVIEW DRIVE	CUL-DE-SAC		1	280	25.0	7,000	64	63	62	58
2021 LAURE 001	LAUREL DRIVE		ASTER AVENUE	LILY LANE		4	943	25.0	23,575	59	57	55	52
2021 LENRD 001	W. LEONARD ROAD		QUENTIN ROAD	CRESCENT AVENUE		1	594	19.0	11,286	43	39	34	29
2021 LILAC 001	LILAC DRIVE		CAPRI DRIVE	TULIP WAY		4	1,255	25.0	31,375	62	60	58	55
2021 LILAP 001	LILAC PLACE		LILAC DRIVE	DEAD END		4	206	25.0	5,150	62	60	58	55
2021 LONGV 001	LONG VIEW LANE		QUENTIN ROAD	ELM STREET		2	1,334	25.0	33,350	51	48	45	42
2021 MOZAR 002	MOZART STREET		COLFAX STREET	WOOD STREET		6	627	22.0	14,353	53	50	46	42
2021 NIGHT 001	NIGHTINGALE DRIVE		PARTRIDGE DRIVE	PEREGRINE DRIVE		2	785	25.0	19,625	49	45	42	39
2021 OAKRI 001	OAK RIDGE COURT		LAKEVIEW DRIVE	CUL-DE-SAC		1	293	25.0	7,325	64	63	62	58
2021 PATTE 002	PATTEN DRIVE		ROBINSON DRIVE	WILLIAMS DRIVE		5	1,911	25.0	47,775	50	47	43	39
2021 ROCKL 001	ROCKLEDGE DRIVE		PARKSIDE DRIVE	SLIPPERY ROCK DRIVE		2	951	25.0	23,775	51	47	43	39
2021 ROSEW 001	ROSEWOOD COURT		LAKEVIEW DRIVE	CUL-DE-SAC		1	259	25.0	6,475	56	53	50	47
2021 ROSIT 001	ROSITA DRIVE		WINSTON DRIVE	RICHARDS DRIVE		5	1,545	25.0	38,988	53	49	46	42
2021 SHORE 001	SHORESIDE COURT		LAKEVIEW DRIVE	CUL-DE-SAC		1	325	25.0	8,125	48	45	40	36
2021 TAHOE 001	TAHOE TRAIL		WILLOW WOOD DRIVE	STARK DRIVE		4	620	25.0	15,500	50	47	43	38
2021 VENTU 002	VENTURA DRIVE		MILL VALLEY ROAD	MONTEREY ROAD		6	1,098	24.0	26,352	51	47	44	41
2021 WOOD 007	WOOD STREET		PLUM GROVE ROAD	OAK STREET		6	1,307	22.0	28,924	52	49	45	41
2021 ZINNI 001	ZINNIA LANE		LAUREL DRIVE	IRIS DRIVE		4	1,080	25.0	27,000	53	49	46	42

36 Sections

31,022 Feet

5.9 Miles

PALATINE STREETS
rev. 09/30/2019
2022 Street Resurfacing Program - TENTATIVE

2020 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2019)				
											2020	2021	2022	2023	April 2024
2022	APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25.0	15,850	57	54	52	49	45	
2022	AUTUMN	002	AUTUMN ROAD	PALOS AVENUE	DEER AVENUE	1	346	25.0	9,576	53	50	47	43	38	
2022	BELAR	001	BEL AIRE TERRACE	POMPANO LANE	TAHOE TRAIL	4	1,015	25.0	25,375	55	52	49	45	41	
2022	BRADL	001	BRADLEY COURT	OLD HICKS ROAD	CUL-DE-SAC SOUTH	3	680	22.0	15,912	54	51	47	43	39	
2022	CARPE	005	CARPENTER DRIVE	CLARK DRIVE	WILLIAMS DRIVE	4	1,035	34.0	35,190	53	51	48	46	44	
2022	CARPE	006	CARPENTER DRIVE	WILLIAMS DRIVE	DEAD END WEST	5	1,701	34.0	57,834	54	52	50	48	45	
2022	CLYDC	001	CLYDE COURT	KENILWORTH AVENUE	CUL-DE-SAC SOUTH	1	1,390	25.0	36,538	53	50	47	43	38	
2022	DEERR	001	DEER RUN DRIVE	NORTHWEST HIGHWAY	WALDEN DRIVE	6	1,653	25.0	41,325	55	52	49	45	41	
2022	DIANE	002	DIANE DRIVE	418 E DIANE DRIVE	CUL-DE-SAC	3	570	25.0	14,250	52	48	44	40	35	
2022	EGLAD	001	E. GLADE AVENUE	PLUM GROVE ROAD	OAK STREET	2	1,149	20.0	22,980	68	68	68	68	68	
2022	GREN	001	GREENWOOD DRIVE	POMPANO LANE	TAHOE TRAIL	4	1,016	25.0	25,400	55	52	49	45	41	
2022	HOME	003	HOME AVENUE	HICKS ROAD	LARKSPUR LANE	3	1,995	25.0	49,875	54	51	47	43	39	
2022	IRIS	002	IRIS DRIVE	ZINNIA LANE	LILY LANE	4	360	25.0	9,000	49	46	42	37	32	
2022	JOYCE	001	JOYCE AVENUE	WINSTON DRIVE	PATRICIA LANE	5	1,440	25.0	36,000	55	52	49	46	42	
2022	LAKEV	001	LAKEVIEW DRIVE	QUENTIN ROAD (NORTH)	QUENTIN ROAD (SOUTH)	1	3,084	25.0	77,100	55	52	49	45	41	
2022	LILY	001	LILY LANE	RAND ROAD	DEAD END EAST	4	2,030	24.0	49,110	47	43	39	34	28	
2022	LUKAS	001	LUKAS AVENUE	PATRICK LANE	QUENTIN ROAD	2	802	25.0	20,050	57	55	52	49	45	
2022	MILL	001	MILL COURT	HOME AVENUE	CUL-DE-SAC	3	411	25.0	10,275	44	39	35	29	23	
2022	OLDFO	001	OLD FORGE COURT	EUCLID AVENUE	CUL-DE-SAC SOUTH	2	458	25.0	11,450	53	50	47	43	38	
2022	OLIVE	001	OLIVE STREET	WILKE ROAD	DEAD END WEST	5	1,464	20.0	29,280	55	52	49	45	41	
2022	PATRK	001	PATRICK LANE	LUKAS AVENUE	CUL-DE-SAC SOUTH	2	551	25.0	13,775	46	42	37	32	26	
2022	POPLA	003	POPLAR STREET	DEER AVENUE	PARK AVENUE	1	270	20.5	5,535	53	50	47	43	38	
2022	ROSEA	001	ROSE AVENUE	LILY LANE	CAPRI DRIVE	4	609	24.0	14,958	56	53	50	47	43	
2022	SKYLA	001	SKYLARK DRIVE	FALMORE DRIVE	PEREGRINE LANE	2	1,471	25.0	37,174	62	60	57	55	52	
2022	SKYLC	001	SKYLARK COURT	SKYLARK DRIVE	CUL-DE-SAC	2	250	27.0	6,750	54	52	49	45	42	
2022	TEAL	001	TEAL DRIVE	BORDERS DRIVE	MALLARD DRIVE	1	322	26.0	8,912	54	52	49	45	42	
2022	TULIP	001	TULIP WAY	CAPRI DRIVE	DEAD END EAST	4	735	25.0	18,375	52	48	44	40	35	
2022	WBROK	001	WEST BROOKLINE COURT	OLD FORGE COURT	CUL-DE-SAC WEST	2	530	25.0	13,250	55	52	48	45	40	
2022	WHTHC	001	WHITEHALL COURT	KENILWORTH AVENUE	CUL-DE-SAC	1	315	25.0	7,875	50	47	43	40	36	
2022	WILLA	001	WILLIAMS AVENUE	DEAD END NORTH	NORTHWEST HIGHWAY	5	2,475	21.0	51,975	49	45	41	37	32	

30 Sections

30,761.0 Feet

5.8 Miles

PALATINE STREETS
rev. 09/30/2019
2023 Street Resurfacing Program - TENTATIVE

2020 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2019)				
											2020	2021	2022	2023	April 2024
2023	BABCK	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	4	1,240	25.0	31,000	55	52	49	45	41	
2023	BENNE	001	BENNETT AVENUE	STUART LANE	PLEASANT HILL BLVD	2	830	24.0	19,920	52	49	45	41	37	
2023	BOTHW	005	BOTHWELL STREET	PALATINE ROAD	HELEN ROAD	2	2,100	22.0	46,200	59	56	53	49	45	
2023	CAMBR	001	NORTH CAMBRIDGE DRIVE	CORNELL AVENUE	ST. JOHNS PLACE	1	515	25.0	12,875	56	53	50	47	43	
2023	CHART	001	CHARTER HALL DRIVE	NORTHWEST HIGHWAY	DEER RUN DRIVE	6	1,290	25.0	32,250	56	54	50	47	43	
2023	CLYDE	005	CLYDE STREET	GLENCOE ROAD	KENILWORTH AVENUE	1	642	24.0	15,948	57	55	52	49	45	
2023	COMFL	001	COMFORT LANE	PLUM GROVE ROAD	BENTON STREET	6	1,017	23.0	23,391	57	55	52	48	45	
2023	COMFO	001	COMFORT STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22.0	28,666	59	55	52	49	45	
2023	COOLI	001	COOLIDGE AVENUE	DEAD END NORTH	MYRTLE STREET	1	660	19.5	12,870	56	53	50	47	43	
2023	ELMW	001	WEST ELM STREET	COVE DRIVE	COOLIDGE AVENUE	1	454	19.0	8,626	56	53	50	47	43	
2023	GROVE	003	GROVE AVENUE	145' N. OF CLARIDGE COURT	WINNETKA STREET	1	290	25.0	7,250	56	53	50	47	43	
2023	HAIG	001	HAIG COURT	WESTMORELAND DRIVE	CUL-DE-SAC EAST	3	326	22.0	7,172	54	51	47	43	39	
2023	HALE	004	HALE STREET	HELEN ROAD	GILBERT ROAD	2	1,809	23.0	41,607	73	71	71	70	69	
2023	JACKP	001	JACK PINE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	884	25.0	22,100	56	53	50	47	43	
2023	JONAT	002	JONATHAN DRIVE	CHURCHILL DRIVE	LAKE LOUISE DRIVE	5	650	25.0	16,250	55	52	49	46	43	
2023	KENSI	002	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC SOUTH	1	550	25.0	14,706	56	53	50	47	44	
2023	KRAML	001	KRAML COURT	GLENCOE ROAD	CUL-DE-SAC	1	481	25.0	12,850	56	53	50	47	43	
2023	LARKS	001	LARKSPUR LANE	THORNHILL LANE	LENOX LANE	3	810	25.0	20,250	59	57	55	52	49	
2023	LENOX	001	LENOX LANE	LARKSPUR LANE	ROHLWING ROAD	3	640	25.0	16,000	58	56	53	50	47	
2023	LYTLE	001	LYTLE DRIVE	MORRIS DRIVE	FLAKE DRIVE	4	1,645	25.0	41,125	57	55	52	48	45	
2023	MICHE	001	MICHELLE DRIVE	WINSTON DRIVE	RICHARDS DRIVE	5	1,604	25.0	40,464	55	52	49	45	41	
2023	MORRI	002	MORRIS DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,404	25.0	35,100	56	53	50	47	43	
2023	NORST	001	NORTH STREET	CRABTREE DRIVE	PALOS AVENUE	1	1,162	25.0	30,517	55	52	49	45	41	
2023	PENNY	001	PENNY LANE	WINNETKA STREET	COUNTRYSIDE DRIVE	1	1,615	25.0	43,325	56	53	50	47	43	
2023	PORTC	001	PORTAGE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	466	25.0	11,650	56	53	50	47	43	
2023	ROSE	006	ROSE STREET	HELEN ROAD	PLEASANT HILL BLVD	2	1,294	21.0	27,174	57	55	52	49	45	
2023	SELLS	001	SELLSTROM DRIVE	HICKS ROAD	DANIELS ROAD	6	543	24.0	19,469	51	47	43	39	34	
2023	STONB	001	STONE BRIDGE COURT	LEONARD ROAD	CUL-DE-SAC	5	355	25.0	8,875	45	40	36	31	25	
2023	WESTM	001	WESTMORELAND DRIVE	OLD HICKS ROAD	NICHOLS ROAD	3	1,130	22.0	24,860	57	55	52	48	45	
2023	WILSO	005	WILSON STREET	CEDAR STREET	SMITH STREET	6	1,320	22.0	29,580	58	55	51	48	44	
2023	WINNE	001	WINNETKA STREET	DEAD END WEST	PALOS AVENUE	1	230	22.0	5,060	53	50	47	43	38	

31 Sections

29,259.0 Feet

5.5 Miles

PALATINE STREETS
rev. 09/30/2019
2024 Street Resurfacing Program - TENTATIVE

2020 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2019)				
											2020	2021	2022	2023	April 2024
2024	ANDER	001	ANDERSON DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,334	34.0	45,356	61	60	58	56	54	
2024	ARLEN	001	ARLENE AVENUE	JOYCE AVENUE	PATRICIA LANE	5	1,315	25.0	32,875	56	53	50	47	44	
2024	CARCT	001	CARDINAL COURT	CARDINAL DRIVE	CUL-DE-SAC	4	244	25.0	6,100	57	55	52	48	45	
2024	CUNNI	006	CUNNINGHAM DRIVE	OLD VIRGINIA DRIVE	WILLIAMS DRIVE	4	1,200	22.0	26,400	58	56	54	51	48	
2024	EASY	002	EASY STREET	COMFORT STREET	ROBERTSON STREET	6	326	24.0	8,364	61	58	55	51	47	
2024	ERIC	001	ERIC DRIVE	FAIRVIEW WAY	CORNELL AVENUE	6	292	25.0	7,300	57	55	52	48	45	
2024	EVERG	001	EVERGREEN COURT	QUENTIN ROAD	CUL-DE-SAC	2	350	25.0	13,203	59	57	54	52	49	
2024	FARMG	001	FARM GATE LANE	PLUM GROVE ROAD	TIMBERLEA DRIVE	3	1,165	25.0	29,125	57	54	52	49	45	
2024	FARMG	002	FARM GATE LANE	COUNTRY LANE	HICKS ROAD	3	1,015	25.0	25,650	58	56	53	50	47	
2024	FERN	001	FERN COURT	PLUM GROVE ROAD NORTH	PLUM GROVE ROAD SOUTH	2	865	25.0	22,863	59	56	54	51	47	
2024	FORKN	001	FOREST KNOLL DRIVE	HICKS ROAD	CUL-DE-SAC (WEST)	1	1,450	25.0	36,250	58	56	53	50	47	
2024	HIDBR	002	SOUTH HIDDENBROOK TRAIL	WINDHILL DRIVE	HIDDENBROOK TRAIL	2	2,300	25.0	58,300	52	49	45	41	36	
2024	KENIL	011	KENILWORTH AVENUE	DEAD END WEST	PATRICIA LANE	5	1,758	25.0	43,950	59	57	54	51	48	
2024	MAPLE	001	MAPLE STREET	WOOD STREET	SLADE STREET	6	958	24.0	22,992	55	52	49	45	41	
2024	MAPLE	002	MAPLE STREET	SLADE STREET	PALATINE ROAD	6	300	22.0	7,140	60	57	54	50	47	
2024	NICHO	001	NICHOLS ROAD	OLD HICKS ROAD	N. BALDWIN ROAD	3	1,295	33.0	42,735	55	53	51	48	45	
2024	OAKST	001	OAK STREET	DUNDEE ROAD	HOME AVENUE	3	1,268	28.0	35,504	58	56	53	50	47	
2024	ROBER	001	ROBERTSON STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22.0	28,666	56	53	50	46	42	
2024	ROBIN	001	ROBINSON DRIVE	SAYLES DRIVE	ANDERSON DRIVE	4	1,335	25.0	33,375	58	56	53	50	46	
2024	SHERM	001	SHERMAN STREET	BROCKWAY STREET	PLUM GROVE ROAD	6	655	22.0	14,410	61	58	55	51	47	
2024	SLADE	001	SLADE STREET	CEDAR STREET	SMITH STREET	6	1,324	24.0	31,776	60	57	54	50	47	
2024	SLIPP	001	SLIPPERY ROCK DRIVE	PARKSIDE DRIVE	CUL-DE-SAC WEST	2	726	25.0	18,150	60	58	55	53	49	
2024	STJAM	001	ST. JAMES COURT	ROSELLE ROAD	CUL-DE-SAC	1	565	25.0	14,125	59	57	54	51	48	
2024	THREE	001	THREE WILLOW COURT	ILLINOIS AVENUE	CUL-DE-SAC	1	522	25.0	14,000	59	57	54	51	48	
2024	VIRGD	001	VIRGINIA DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	987	25.0	25,038	54	51	47	43	39	
2024	WILLO	001	WILLOW WALK DRIVE	SPRING WILLOW BAY	ILLINOIS AVENUE	1	857	25.0	22,023	59	57	54	51	48	
2024	WINTH	001	WINTERHAVEN COURT	DORSET AVENUE	CUL-DE-SAC SOUTH	1	300	25.0	7,500	59	56	54	51	47	

27 Sections

26,009.0 Feet

4.9 Miles

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Project # ST 0005
Project Name Residential Street Reconstruction Program

Account # 205-52-75-6060 615

Description

The Residential Street Rehabilitation Program is designed to complement the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a program is recommended that attempts to partially rebuild the binder course, base, and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

CY 2020 - Mallard: Middleton to Illinois

CY 2021 - Countryside: Northwest Hwy to Sterling

CY 2022 - Elm: Dorset to Illinois

CY 2023 - Cornell: Smith to Chestnut

CY 2024 - Cunningham East of Hicks

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder course, base, and sub-base have begun to fail. By taking a comprehensive look at the binder course, base, and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
575,000	Construction	750,000	700,000	825,000	700,000	750,000	3,725,000
Total	Total	750,000	700,000	825,000	700,000	750,000	3,725,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
575,000	Motor Fuel Tax - 205	750,000	700,000	825,000	700,000	750,000	3,725,000
Total	Total	750,000	700,000	825,000	700,000	750,000	3,725,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # ST 0006
Project Name Integral Curb Program

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program and replace with new curb and gutter.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
233,665	Construction	76,755	17,985		205,885	241,330	541,955
Total	Total	76,755	17,985		205,885	241,330	541,955

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
233,665	Capital Improvement - 402	76,755	17,985		205,885	241,330	541,955
Total	Total	76,755	17,985		205,885	241,330	541,955

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-8 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing, a new riding surface is provided, thereby slowing the loss of surface oils and protecting the pavement integrity. Streets selected for this program would have rather high PCI values.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 3-8 years, depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2014 this program was suspended due to budget constraints. It should be noted that this program gives the appearance of a new street, without the smooth rideability of a resurfaced street. However, the material does compact and the final product has a relatively smooth finish.

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
75,000	Construction	75,000	100,000	100,000	100,000	100,000	475,000	100,000
Total	Total	75,000	100,000	100,000	100,000	100,000	475,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
75,000	Capital Improvement - 402	75,000	100,000	100,000	100,000	100,000	475,000	100,000
Total	Total	75,000	100,000	100,000	100,000	100,000	475,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Project # ST 0008
Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

CY 2020 Trash Can & Bench Replacement in Downtown (\$20K), and Accent Brick Replacement (\$20K)
 Construction Brockway - Slade to Palatine Rd (with Water main Replacement) (\$850K)
 Resurfacing Wood, Smith to Plum Grove Rd (\$200K)
 Resurfacing Greeley, Palatine to Washington (\$100K)

CY 2021 Design Greeley North of Palatine Rd

CY 2022 Construction Greeley North of Palatine Rd

CY 2023 Resurfacing of selected streets

CY 2024 Resurfacing of selected streets

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
125,000	615 - Improvements Other than Buildings	1,190,000	50,000	500,000	350,000	350,000	2,440,000
Total		1,190,000	50,000	500,000	350,000	350,000	2,440,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
125,000	TIF-233	1,190,000	50,000	500,000	350,000	350,000	2,440,000
Total		1,190,000	50,000	500,000	350,000	350,000	2,440,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Description

The project will provide a safe and functional connection for pedestrians and bicyclists between the Smith Street sidewalks and bike route to the existing path system in the Jens Jensen and Deer Grove Forest Preserves. The project will include installing new pedestrian signals on the southern and western legs of Smith Street and Dundee Road and approximately 560 feet of a 10-foot wide bituminous path. A portion of the existing maintenance road will be used as part of the connection.

Justification

The project will connect the Village of Palatine's bikeway system to the Cook County Forest Preserve trails system in the Jens Jensen and Deer Grove Forest Preserve. This connection is considered a "high priority" connection on the Palatine Bicycle Transportation Plan adopted by the Village. The Forest Preserve paths not only provide recreational opportunities, they also tie into existing and future bicycle facilities on Quentin Road, US Route 14, Lake Cook Road and Hicks Road. This improved connectivity will offer an attractive alternate to motorized vehicle trips. This will result in less fuel consumption, vehicle emissions, and improved health benefits and air quality. Preliminary design work has been completed and Cook County is providing \$115,000.00 toward completion of this project.

Expenditures	2020	2021	2022	2023	2024	Total
615 - Improvements Other than Buildings	210,000					210,000
Total	210,000					210,000

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Improvement - 402	210,000					210,000
Total	210,000					210,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Streets

Project # ST 0014
Project Name Arterial Street Improvements

Account # 402-52-75-6060 615

Description

By working with state, federal and regional agencies to implement transportation improvement projects, improvements can be made to reduce congestion and improve air quality. Funding sources are available from federal and regional authorities which could benefit traffic flow in Palatine. Palatine Road from Quentin to Smith

CY 2019 Phase I in process
CY 2021 Phase II Design
CY 2024 Right of Way Acquisition
Future Construction

Justification

The transportation objective for the Street System of the Village's Comprehensive Plan is to improve traffic circulation and promote street improvements that improve traffic flow and safety, and that are sensitive to the land use context. By participating in the Surface Transportation Program, the Village has the opportunity to secure federal grants for detailed design and construction while acting as the lead agency on State routes to ensure context sensitive solutions. Policies A-1 and A-2 of the Transportation Section of the Comprehensive Plan would be the focal point of this program.

Expenditures	2020	2021	2022	2023	2024	Total	Future
Engineering		267,500				267,500	2,450,000
Other					200,000	200,000	
Total		267,500			200,000	467,500	Total

Funding Sources	2020	2021	2022	2023	2024	Total	Future
Capital Improvement - 402		267,500			200,000	467,500	2,450,000
Total		267,500			200,000	467,500	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0001
Project Name Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Description

CY 2020 Replacements
Annual replacement of one scheduled server \$ 10,000
Upgrade Village Facilities with Keycard Access 23,500

Justification

Replacement of older mfg. equipment with new server.
Outfit facilities with Keycard Access - Station 83 & 85 Complete Plan 1 Year Early

Future years have funding to replace main storage environment

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
56,500	Equipment	33,500	9,000	125,000	88,000	33,900	289,400	58,700
Total	Total	33,500	9,000	125,000	88,000	33,900	289,400	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
56,500	Capital Equipment - 401	33,500	9,000	125,000	88,000	33,900	289,400	58,700
Total	Total	33,500	9,000	125,000	88,000	33,900	289,400	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0002
Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

Description

CY 2020
Additional Backup Storage \$ 15,000
Misc Hardware Additions 5,000
Rugged Tablets for PW 4,400

Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them.

Two Rugged tablets with Cellular used in field collection at PW in Forestry and Utilities.

Additional Backup & Recovery Storage is needed to store application/data

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
30,600	Equipment	24,400	12,000	12,000	12,000	12,000	72,400	12,000
Total	Total	24,400	12,000	12,000	12,000	12,000	72,400	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
30,600	Capital Equipment - 401	24,400	12,000	12,000	12,000	12,000	72,400	12,000
Total	Total	24,400	12,000	12,000	12,000	12,000	72,400	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0003
Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Description

CY 2020
General Software Upgrades / Replacements \$ 10,000

Justification

Misc upgrades identified during the year.
2021 contains replacement of current IT Help Desk Software

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
21,500	Equipment	10,000	13,500	19,000	10,000	13,000	65,500	11,000
Total	Total	10,000	13,500	19,000	10,000	13,000	65,500	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
21,500	Capital Equipment - 401	10,000	13,500	19,000	10,000	13,000	65,500	11,000
Total	Total	10,000	13,500	19,000	10,000	13,000	65,500	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0004
Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description

CY 2020 Replacements
9 Laptop Computer Replacements \$ 10,000
21 Desktop Computer Replacement 17,000
Office Software Replacement 10,000

Justification

Replacement of 9 Desktops to Laptops (5 to 6 year life)

Replacement of 21 Desktops (7 year life)

2024 is due to changing of computer replacement schedule to 7 years.

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
42,500	Equipment	37,000	36,250	27,150	29,000	97,450	226,850	36,500
Total	Total	37,000	36,250	27,150	29,000	97,450	226,850	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
42,500	Capital Equipment - 401	37,000	36,250	27,150	29,000	97,450	226,850	36,500
Total	Total	37,000	36,250	27,150	29,000	97,450	226,850	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 6 Years

Category Technology

Project # IT 0005
Project Name Public Safety Communications Hardware

Account # XXX-38-75-6030 640

Description

CY 2020
Replacement of Radio Link to Hicks Dundee/Countryside \$ 13,000
Replacement of Wireless Links to Long Grove & POC 10,000
Replacement of PD Network Switches 25,000

Justification

Replacement of FD 81 Radio Link for Primary Communications
Upgrade of the Main PD switching environment

2021/2022 includes replacement of PD/FD Mobile Computing & Communications Environment

Prior	Expenditures	2020	2021	2022	2023	2024	Total
94,000	Equipment	48,000	145,500	112,000	26,000	26,000	357,500
Total	Total	48,000	145,500	112,000	26,000	26,000	357,500

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
94,000	Capital Equipment - 401	25,000	145,500	112,000	26,000	26,000	334,500
Total	Water - 605	23,000					23,000
	Total	48,000	145,500	112,000	26,000	26,000	357,500

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Technology

Project # IT 0006
 Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6030 615

Description

This program calls for continuous improvements and modernization to the Village's SCADA System. Improvements include energy recovery, hatch alarms, and various electrical improvements.

Includes:

Lift Station Connections
 Switch Replacement in West Zone
 Countryside Master P.L.C. Replacement
 U.P.S. Replacement at Countryside

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as ensure accuracy in billing.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
25,000	Construction	25,000	25,000	25,000	25,000	25,000	125,000
Total	Total	25,000	25,000	25,000	25,000	25,000	125,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
25,000	Water - 605	25,000	25,000	25,000	25,000	25,000	125,000
Total	Total	25,000	25,000	25,000	25,000	25,000	125,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Project # IT 0010

Project Name GIS

Account # XXX-38-75-6030 640

Description

CY 2022
Miscellaneous Software

Justification

2024 includes funding for updated Aerial and Lidar

Expenditures	2020	2021	2022	2023	2024	Total
Equipment			2,000		50,000	52,000
Total			2,000		50,000	52,000

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Equipment - 401			2,000		50,000	52,000
Total			2,000		50,000	52,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 38-Information Technology

Project # IT 0012
Project Name Village Wide Technology Improvements

Contact Larry Schroth
Type Equipment
Useful Life
Category Technology

Account # 401-38-75-6030 640

Description	
CY 2020	Upgrade to Outlook 2019 6,000

Justification	
Outlook Client must be upgraded to 2019 by end of 2020 to maintain office 365 compatibility	
2021 includes replacement/update of Village Website and Performance Management Software	

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
10,000	Equipment	6,000	77,000	37,000	25,000	25,000	170,000	25,000
Total	Total	6,000	77,000	37,000	25,000	25,000	170,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
10,000	Capital Equipment - 401	6,000	77,000	37,000	25,000	25,000	170,000	25,000
Total	Total	6,000	77,000	37,000	25,000	25,000	170,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Description

CY 2020 - Quint (T330) Replaced with Engine & Outfitting \$ 645,000
- Deputy Chief Pickup 36,000

Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Expenditures	2020	2021	2022	2023	2024	Total
Equipment	681,000	328,485	69,600	2,601,215	739,130	4,419,430
Total	681,000	328,485	69,600	2,601,215	739,130	4,419,430

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Equipment - 401	681,000	328,485	69,600	2,601,215	739,130	4,419,430
Total	681,000	328,485	69,600	2,601,215	739,130	4,419,430

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Description

CY 2020 - Cardiac Monitors	\$ 75,000
HazMat Meters	10,000
CY 2021 - Thermal Imagers	120,000
CY 2022 - SCBA PosiCheck3 Flow Tester	13,000
TRT Helmets	3,700
CY 2023 - High Pressure Airbags	10,000
SCBA Eagle II Talon Air Compressor	61,500
Medic Bikes	6,000
CY 2024 - Smoke Machine	3,600
Cardiac Monitors	171,000
SCBA Porta-Count Plus Fit Tester	20,000

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2020	2021	2022	2023	2024	Total
15,000	Equipment	85,000	120,000	16,700	77,500	194,600	493,800
Total	Total	85,000	120,000	16,700	77,500	194,600	493,800

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
15,000	Capital Equipment - 401	85,000	120,000	16,700	77,500	194,600	493,800
Total	Total	85,000	120,000	16,700	77,500	194,600	493,800

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0003

Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2020 Replacements

\$ 21,200 - T349 2008 Ford F-250 4X2 (39,742 miles) Building & Grounds (Replace with F-150) Existing unit reassign or to auction
 33,990 - T428 2015 Ford Explorer (45,250 miles) PW Director Replace with non-hybrid Ford Explorer Existing unit to be reassigned
 33,990 - T436 2015 Ford Explorer (27,794 miles) Asst. PW Director Replace with non-hybrid Ford Explorer Existing unit to be reassigned
 27,000 - Superintendent Vehicle

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
207,030	Equipment	116,180	843,600	355,885	729,390	490,705	2,535,760
Total	Total	116,180	843,600	355,885	729,390	490,705	2,535,760

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
207,030	Capital Equipment - 401	116,180	843,600	355,885	729,390	490,705	2,535,760
Total	Total	116,180	843,600	355,885	729,390	490,705	2,535,760

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0004

Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Description

CY 2020 Replacements

\$ 205,000 - E481 2005 Asphalt Paver Machine (Replace with larger machine for increased productivity)
 8,755 - E621 2005 Traffic Paint Sprayer (Replace with same)
 128,750 - T365 2008 Pelican Sweeper (Replace with factory refurbished unit to be used as secondary sweeper)
 41,375 - E115 2000 Truck Mobile Column Lift (4) (Replace with same)
 41,375 - E122 2001 Truck Mobile Column Lift (4) (Replace with same)
 10,300 - E141 1990 Shop & Ready Rooms Air Compressor (share with Parks) (Replace with same)
 5,305 - E620 1994 Line Striping Trailer (Replace with same)

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
60,770	Equipment	440,860	191,365	67,365	117,100	14,215	830,905
Total	Total	440,860	191,365	67,365	117,100	14,215	830,905

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
60,770	Capital Equipment - 401	440,860	191,365	67,365	117,100	14,215	830,905
Total	Total	440,860	191,365	67,365	117,100	14,215	830,905

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Description

CY 2020 Replacements

\$22,660 - C347 2010 Ford Taurus (Replace with same) Investigations Existing was total loss
 43,260 - T453 2013 Ford Explorer (100,000 miles) (Repl w/Explorer Hybrid) Patrol Existing was a total loss
 45,615 - T429 2015 Ford Explorer (109,769 miles) (Repl w/Explorer Hybrid) Patrol Existing to auction
 45,615 - T430 2015 Ford Explorer (121,762 miles) (Repl w/Explorer Hybrid) Patrol Existing to auction
 45,615 - T431 2015 Ford Explorer (105,911 miles) (Repl w/Explorer Hybrid) Patrol Existing to auction
 45,615 - T432 2015 Ford Explorer (113,224 miles) (Repl w/Explorer Hybrid) Patrol Existing to auction
 45,615 - T434 2015 Ford Explorer (104,725 miles) (Repl w/Explorer Hybrid) Patrol Existing to auction

Justification

This program provides the planned replacement of necessary Police vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
250,155	Equipment	293,995	222,225	48,275	437,995	276,020	1,278,510
Total	Total	293,995	222,225	48,275	437,995	276,020	1,278,510

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
250,155	Capital Equipment - 401	293,995	222,225	48,275	437,995	276,020	1,278,510
Total	Total	293,995	222,225	48,275	437,995	276,020	1,278,510

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0006
Project Name Administrative Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2020 Replacements
There are no scheduled administration replacements for 2020

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2020	2021	2022	2023	2024	Total
Equipment		89,530				89,530
Total		89,530				89,530

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Equipment - 401		89,530				89,530
Total		89,530				89,530

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # VE 0010
Project Name Wellness Equipment Replacement

Department 52-Public Works

Contact Reid Ottesen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Account # 401-52-75-6070 635

Description

The Wellness Room at Village Hall is equipped with four pieces of cardio equipment (2 Ellipticals and 2 Treadmills) all of which were purchased in 2004 and have reached the end of their service. The cost of repairs is beginning to escalate and approaching the cost of replacement. The Police Department has multiple pieces of equipment as well that were purchased approximately 8 years ago and receive significantly more use than Village Hall and thus are nearing the time for replacement.

Justification

The Village's wellness program promotes healthy lifestyles and fitness which not only helps the productivity of employees but helps avoid costly workplace injuries. To maintain this program it is necessary to have equipment that is functioning and safe.

Expenditures	2020	2021	2022	2023	2024	Total
Equipment	15,000	5,000	5,000	5,000	5,000	35,000
Total	15,000	5,000	5,000	5,000	5,000	35,000

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Equipment - 401	15,000	5,000	5,000	5,000	5,000	35,000
Total	15,000	5,000	5,000	5,000	5,000	35,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Water System

Project # WW 0001
Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Description

CY 2020 - CP
CY 2021 - CP
CY 2022 - CP
CY 2023 - CP
CY 2024 - CP

CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Prior to 2011, the Village had been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred, which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired at least one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
860,540	Construction	572,350	554,040	406,495	743,100	1,098,360	3,374,345
Total	Total	572,350	554,040	406,495	743,100	1,098,360	3,374,345

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
860,540	Water - 605	572,350	554,040	406,495	743,100	1,098,360	3,374,345
Total	Total	572,350	554,040	406,495	743,100	1,098,360	3,374,345

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # WW 0001A
Project Name Water Tank Removal and Upgrades

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Water System

Account # 605-52-75-6080 615

Description

CY 2019 - Design a new elevated water storage tank near Euclid Avenue and Roselle Road.
CY 2021 - Construct a new elevated water storage tank near Euclid Avenue and Roselle Road.

Justification

The 2010 master water plan identified the need for increased elevated storage in the southwest portion of the community. This will improve fire flows, allow for the ability to blend water supplies in supply emergencies, improve potential for a high capacity interconnection with Hoffman Estates, and expand storage for high demand periods. The least obtrusive location for the new tank may be the campus of Harper College.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
350,000	Construction		3,215,000				3,215,000
Total	Total		3,215,000				3,215,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
350,000	Water - 605		3,215,000				3,215,000
Total	Total		3,215,000				3,215,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary

CY 2020 - Long Valley Gap & Rand @ Ports O' Call Gap (250 feet plus)

CY 2020 - Bryant at Smith (350 feet plus)

CY 2021 - Warren at US-14 Gap

CY 2021 - RR Crossing @ Woodwork Ln to Colfax

CY 2021 - Arlington Crest

CY 2022 - Bonhill Second Feed

CY 2023/2024 TBD based on 10 Year Study

Justification

1. Increase fire protection
2. Improve service to residents
3. Eliminate dead-ends

Expenditures	2020	2021	2022	2023	2024	Total
Construction	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	400,000	400,000	400,000	400,000	400,000	2,000,000

Funding Sources	2020	2021	2022	2023	2024	Total
Water - 605	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	400,000	400,000	400,000	400,000	400,000	2,000,000

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Project # WW 0003
Project Name Watermain Replacements

Account # 605-52-75-6080 615

Description

Replacement of existing watermain and appurtenances at locations throughout the Village. This program is intended to be continuous. Targeted locations include:

- Thomas, Wilke to DeadEnd
- Victoria Drive
- Cooper Drive, Clark to Williams
- Skylark, Falmore to Peregrine
- Oak, Dundee to Garden
- Replace East of Jewel (DT TIF)
- Roselle Road at Palatine Road
- Poplar, Franklin to Maple

Estimated Cost of \$250/LF without inflation

Justification

1. Reduce the number of watermain breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2020	2021	2022	2023	2024	Total
1,981,795	Construction	2,675,000	2,750,000	3,025,000	3,327,500	3,660,250	15,437,750
Total	Total	2,675,000	2,750,000	3,025,000	3,327,500	3,660,250	15,437,750

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
1,981,795	TIF-233	175,000					175,000
Total	Water - 605	2,500,000	2,750,000	3,025,000	3,327,500	3,660,250	15,262,750
	Total	2,675,000	2,750,000	3,025,000	3,327,500	3,660,250	15,437,750

Capital

2020 *thru* 2024

Village of Palatine, IL

Project # WW 0005
 Project Name Well and Pump Station Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Water System

Account # 605-52-75-6080 615

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time, the Village has 5 wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has 7 water pumping stations throughout the system.

- CY 2020 - Fiber Line Connecting Heron to Police Headquarters
- CY 2021 - Maintain Well #15 (Old Hicks Rd)
- CY 2022 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2024 - Heron Drive Well (#10), inspect and repair \$150,000, never pulled, drilled in 1979
- CY 2026 - Illinois Avenue Well (#5), inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures
 To reduce operating costs and improve efficiencies
 To maintain vital systems necessary for the public health and welfare
 To provide proper equipment to operate a three-zone system

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
25,000	Construction	40,000	200,000	150,000		150,000	540,000	175,000
Total	Total	40,000	200,000	150,000		150,000	540,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
25,000	Water - 605	40,000	200,000	150,000		150,000	540,000	175,000
Total	Total	40,000	200,000	150,000		150,000	540,000	Total

Capital

2020 *thru* 2024

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Project # WW 0006

Project Name Water System Source Enhancements

Account # 605-52-75-6080 615

Description

CY2020 - Hoffman Estates Interconnection (Design)
CY2021 - Hoffman Estates Interconnection (Construction) NWWC Reimbursement

Justification

Alternate water supplies secure
Redundant sources of Lake Michigan Water

Prior	Expenditures	2020	2021	2022	2023	2024	Total
450,000	Construction	100,000	250,000				350,000
Total	Total	100,000	250,000				350,000

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
450,000	Water - 605	100,000	250,000				350,000
Total	Total	100,000	250,000				350,000

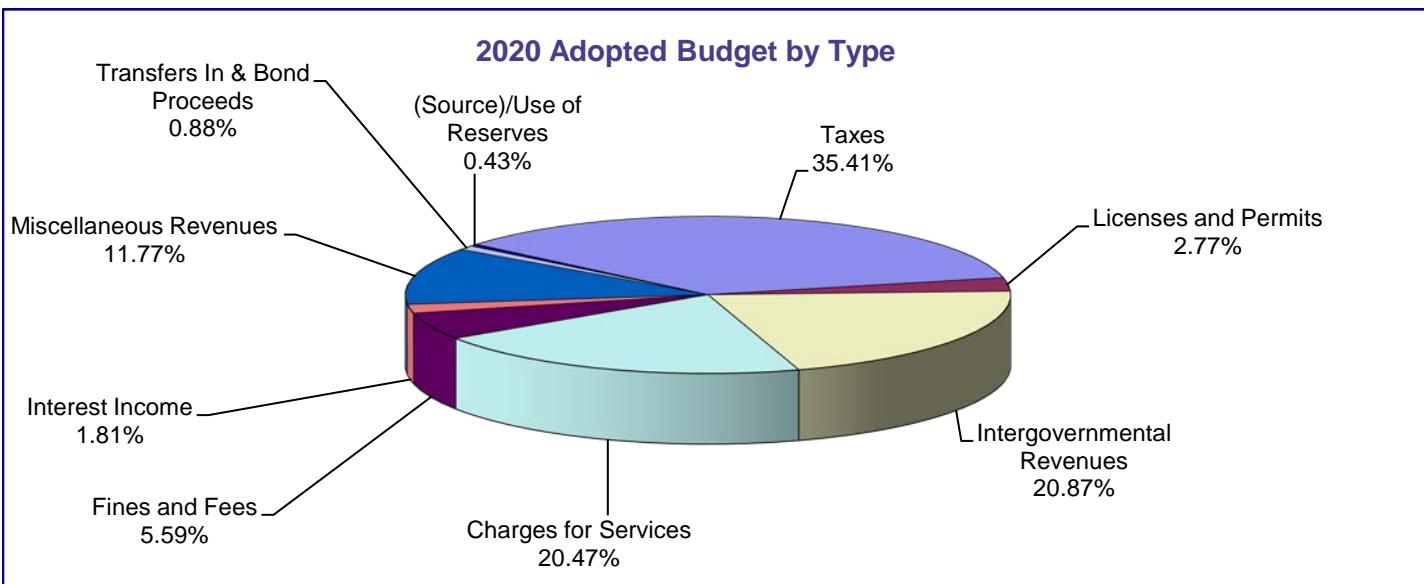
**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Revenues By Type	2018 Actual		2019 Adopted Budget	2020 Adopted Budget	% Change
	\$		\$	\$	
Taxes	\$ 45,010,242		\$ 45,957,392	\$ 43,467,434	-5.42%
Licenses and Permits		3,241,189	3,355,200	3,397,500	1.26%
Intergovernmental Revenues		22,474,161	22,364,171	25,619,066	14.55%
Charges for Services		30,844,764	32,119,014	25,124,444	-21.78%
Fines and Fees		6,790,698	6,575,200	6,858,840	4.31%
Interest Income		(7,523,287)	2,278,055	2,229,715	-2.12%
Miscellaneous Revenues		13,205,676	12,488,030	14,456,035	15.76%
Transfers In & Bond Proceeds		16,357,792	699,500	1,075,000	53.68%
(Source)/Use of Reserves		-	(5,580,766)	531,080	-109.52%
Total Revenues		\$ 130,401,235	\$ 120,255,796	\$ 122,759,114	2.08%

Water Rate increase \$0.15

Sewer Rate increase \$0.05

Refuse Rate - Decrease



Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 3,656,060	\$ 4,028,606	\$ 3,755,072
410.10	Property Tax Fire Protection	3,654,714	4,028,606	3,755,072
410.15	Property Tax FICA	2,423,922	2,054,350	2,105,800
410.20	Property Tax IMRF	1,065,341	958,650	1,100,000
410.30	Property Tax Police Pension	4,250,900	4,472,000	5,276,000
410.35	Property Tax Fire Pension	4,539,806	4,729,000	5,511,000
411	Sales Tax Home Rule	4,446,002	4,304,600	4,324,800
412	Food & Beverage Tax	1,271,622	1,325,200	1,322,100
413	Hotel/Motel Tax	190,071	171,400	65,000
415	Electric Use Utility Tax	1,220,118	1,265,500	1,862,100
<u>Total: Taxes</u>		26,718,556	27,337,912	29,076,944
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits	226,613	229,500	225,000
	Professional & Occupational			
420.10	Business Licenses & Permits	314,846	317,800	315,000
	Liquor Licenses			
420.15	Business Licenses & Permits	434,453	493,400	440,000
	Rental Dwelling License			
420.95	Business Licenses & Permits	156,121	184,500	184,000
	Other Licenses & Permits			
425.05	Non-Business Licenses & Permits	824,079	850,000	850,000
	Building Permits & Fees			
425.10	Non-Business Licenses & Permits	1,174,018	1,200,000	1,300,000
	Vehicle Licenses			
425.15	Non-Business Licenses & Permits	33,480	33,000	30,000
	Pet Licenses			
425.95	Non-Business Licenses & Permits	63,260	35,000	40,000
	Other Non-Business Lic & Permits			
<u>Total: Licenses and Permits</u>		3,226,870	3,343,200	3,384,000
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	692,747	707,900	708,900
430.10	Shared Revenue Replacement Tax	109,211	95,000	115,000
430.15	Shared Revenue Sales Tax - State	8,244,674	8,213,700	9,009,600
430.20	Shared Revenue Local Use Tax	1,918,640	2,037,700	2,246,200
430.25	Shared Revenue State Income Tax	6,565,435	6,506,400	7,272,000
430.30	Shared Revenue Auto Rental Tax	36,449	35,800	36,300
430.50	Shared Revenue Charitable Games Tax	3,758	1,500	1,500
430.55	Shared Revenue TIF Surplus	206,827	-	-
432.05	Reimbursements Public Safety Training	19,942	30,000	30,000
432.10	Reimbursements Dist 211 Officer	300,900	317,300	341,400
432.15	Reimbursements Dist 211 Academy Officer	182,520	192,480	207,060
432.20	Reimbursements Dist 15 Officer	240,630	317,300	341,400
432.25	Reimbursements Rural Fire District	654,077	672,780	695,050
432.30	Reimbursements State Hwy Maintenance	169,429	170,500	180,380
432.35	Reimbursements Park District - CC & CSF	114,768	119,120	121,365
432.45	Reimbursements Rural/Meadows Agreement	12,986	12,770	13,235
434	Grants	61,054	30,000	30,000
<u>Total: Intergovernmental Revenues</u>		19,534,047	19,460,250	21,349,390

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	425,000	445,000	546,000
440.10	Intragovernmental Service Charge - Sewer	425,000	445,000	473,000
440.15	Intragovernmental Service Charge - Refuse	119,000	145,000	150,000
440.20	Intragovernmental Service Charge - Parking	115,000	117,900	155,000
440.25	Intragovernmental Service Charge - CDBG	83,921	95,299	95,399
	<u>Total: Charges for Services</u>	1,167,921	1,248,199	1,419,399
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	1,143,321	1,154,300	1,155,400
450.10	Gen Govt Fees Photocopy Fees	14,717	12,000	12,000
450.15	Gen Govt Fees Mulch Delivery	20,670	30,000	25,000
450.30	Gen Govt Fees 50/50 Trees	1,335	-	-
450.95	Gen Govt Fees Other Fees	63,903	20,000	20,000
451.05	Comm Dev Fees Plan Review Fees	325,555	350,000	375,000
451.10	Comm Dev Fees Inspection Fees	366,575	375,000	395,500
452.05	Public Safety Fees Special Police Service	175,147	139,500	143,700
452.10	Public Safety Fees Special Fire Service	20,927	23,100	38,100
452.15	Public Safety Fees Ambulance Fees	1,645,061	1,504,000	1,725,000
452.20	Public Safety Fees Vehicle Impound Fees	195,500	200,000	175,000
452.25	Public Safety Fees False Alarm Fees	4,850	5,200	3,000
452.30	Public Safety Fees Spiller Pay Fees	-	5,000	5,000
452.35	Public Safety Fees MIH Fees	-	-	76,140
452.95	Public Safety Fees Accident Fees	83,429	100,000	80,000
454.05	Fines Circuit Court Fines	422,642	375,000	350,000
454.10	Fines Parking Violations	213,636	197,300	225,000
454.15	Fines Compliance Violations	514,353	535,200	540,000
454.20	Fines Red Light Violations	706,999	729,600	700,000
454.25	Fines Adjudication Fines	77,766	115,000	115,000
454.95	Fines Other Fines and Fees	1,020	2,500	2,500
	<u>Total: Fines and Fees</u>	5,997,406	5,872,700	6,161,340
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	545,964	188,195	145,855
460.10	Interest Income Interest on Loans	21,440	-	-
	<u>Total: Interest Income</u>	567,404	188,195	145,855
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	232,679	116,845	119,725
471.05	Insurance & Property Damage Property Damage Recovery	58,466	25,000	25,000
471.10	Insurance & Property Damage Workers Comp Recovery	5,547	25,000	25,000
474.05	Other Miscellaneous Reimbursements	372,518	370,000	370,000
474.10	Other Miscellaneous Donations	7,100	-	-
474.15	Other Miscellaneous Forfeitures	46,012	5,000	10,000
474.20	Other Streetfest Revenue	176,230	185,000	185,000
474.90	Other Miscellaneous Income	8,355	10,000	10,000
	<u>Total: Miscellaneous Revenues</u>	906,907	736,845	744,725
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	324,804	(39,018)
	<u>Total: (Source)/Use of Reserves</u>	-	324,804	(39,018)
	Fund Total: General Fund	\$ 58,119,111	\$ 58,512,105	\$ 62,242,635

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 205	Motor Fuel Tax Fund			
<u>Intergovernmental Revenues</u>				
430.35	Shared Revenue Motor Fuel Tax	\$ 1,828,246	\$ 1,746,000	\$ 2,962,000
<u>Total: Intergovernmental Revenues</u>		1,828,246	1,746,000	2,962,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	12,510	750	750
<u>Total: Interest Income</u>		12,510	750	750
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	383,720	211,745
<u>Total: (Source)/Use of Reserves</u>		-	383,720	211,745
Fund Total: Motor Fuel Tax Fund		\$ 1,840,756	\$ 2,130,470	\$ 3,174,495

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
	Intergovernmental Revenues			
434	Grants	\$ 220,724	\$ 481,496	\$ 476,996
	<u>Total: Intergovernmental Revenues</u>	220,724	481,496	476,996
	Fund Total: Community Dev Block Grant Fund	\$ 220,724	\$ 481,496	\$ 476,996

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ 27,532	\$ 20,000	\$ 20,000
<u>Total: Intergovernmental Revenues</u>		27,532	20,000	20,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	5,414	-	-
<u>Total: Interest Income</u>		5,414	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
Fund Total: Federal Equitable Sharing Fund		\$ 32,946	\$ 20,000	\$ 20,000

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 222	State Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 57,476	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	<u>57,476</u>	<u>5,000</u>	<u>5,000</u>
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	4,813	-	-
	<u>Total: Interest Income</u>	<u>4,813</u>	<u>-</u>	<u>-</u>
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Fund Total: State Equitable Sharing Fund	\$ 62,289	\$ 5,000	\$ 5,000

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 223	DUI Fines Fund			
	<u>Fines and Fees</u>			
454.30	Fines DUI Fines	\$ 17,005	\$ 20,000	\$ 20,000
	<u>Total: Fines and Fees</u>	17,005	20,000	20,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	1,534	-	-
	<u>Total: Interest Income</u>	1,534	-	-
	<u>Miscellaneous Revenues</u>			
474.05	Other Miscellaneous Reimbursements	-	-	-
	<u>Total: Miscellaneous Revenues</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(15,000)	(4,000)
	<u>Total: (Source)/Use of Reserves</u>	-	(15,000)	(4,000)
	Fund Total: DUI Fines Fund	\$ 18,539	\$ 5,000	\$ 16,000

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 224 Foreign Fire Insurance Tax Fund				
<u>Intergovernmental Revenues</u>				
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 70,529	\$ 70,000	\$ 70,000
	<u>Total: Intergovernmental Revenues</u>	70,529	70,000	70,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	115	-	-
	<u>Total: Interest Income</u>	115	-	-
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	35	-	-
	<u>Total: Miscellaneous Revenues</u>	35	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
Fund Total: Foreign Fire Insurance Tax Fund		\$ 70,679	\$ 70,000	\$ 70,000

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 2,996,847	\$ 3,164,400	\$ -
<u>Total: Taxes</u>		2,996,847	3,164,400	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	132,660	250	-
<u>Total: Interest Income</u>		132,660	250	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(2,336,650)	-
<u>Total: (Source)/Use of Reserves</u>		-	(2,336,650)	-
Fund Total: Dundee Road TIF (TIF #1) Fund		\$ 3,129,507	\$ 828,000	\$ -

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 315,439	\$ 318,500	\$ 321,600
<u>Total: Taxes</u>		315,439	318,500	321,600
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	14,582	750	750
<u>Total: Interest Income</u>		14,582	750	750
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	95,750	739,878
<u>Total: (Source)/Use of Reserves</u>		-	95,750	739,878
Fund Total: Rand/Dundee TIF (TIF #2) Fund		\$ 330,021	\$ 415,000	\$ 1,062,228

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 6,015,269	\$ 6,259,800	\$ 6,322,300
<u>Total: Taxes</u>		6,015,269	6,259,800	6,322,300
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	-	-	-
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		-	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	78,768	2,500	2,500
460.10	Interest Income Interest on Loans	12,113	10,610	8,860
<u>Total: Interest Income</u>		90,881	13,110	11,360
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimb/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(861,095)	186,270
<u>Total: (Source)/Use of Reserves</u>		-	(861,095)	186,270
Fund Total: Downtown Area TIF (TIF #3) Fund		\$ 6,106,150	\$ 5,411,815	\$ 6,519,930

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 3,019,601	\$ 3,111,200	\$ 3,142,300
<u>Total: Taxes</u>		3,019,601	3,111,200	3,142,300
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	71,087	1,500	1,500
<u>Total: Interest Income</u>		71,087	1,500	1,500
<u>Other Financing Sources</u>				
481	Interfund Transfers In	7,672,000	-	-
<u>Total: Other Financing Sources</u>		7,672,000	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(463,235)	1,503,965
<u>Total: (Source)/Use of Reserves</u>		-	(463,235)	1,503,965
Fund Total: Rand Corridor TIF (TIF #4) Fund		\$ 10,762,688	\$ 2,649,465	\$ 4,647,765

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 210,198	\$ 212,500	\$ 425,000
<u>Total: Taxes</u>		210,198	212,500	425,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	4,754	-	500
<u>Total: Interest Income</u>		4,754	-	500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	160,360	(104,000)
<u>Total: (Source)/Use of Reserves</u>		-	160,360	(104,000)
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		\$ 214,952	\$ 372,860	\$ 321,500

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 300	Debt Service Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 2,651,249	\$ 2,514,600	\$ 1,493,890
<u>Total: Taxes</u>		2,651,249	2,514,600	1,493,890
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	480,063	346,695	349,680
<u>Total: Intergovernmental Revenues</u>		480,063	346,695	349,680
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	60,990	3,000	2,500
<u>Total: Interest Income</u>		60,990	3,000	2,500
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	6,235,000	-	-
481	Interfund Transfers In	780,566	-	-
484	Bond Premium/Discount	903,240	-	-
<u>Total: Other Financing Sources</u>		7,918,806	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	(250)
<u>Total: (Source)/Use of Reserves</u>		-	-	(250)
Fund Total: Debt Service Fund		\$ 11,111,108	\$ 2,864,295	\$ 1,845,820

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 633,843	\$ 621,070	\$ 619,380
415	Electric Use Utility Tax	940,000	615,000	265,000
<u>Total: Taxes</u>		1,573,843	1,236,070	884,380
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	50,006	-	-
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		50,006	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	92,363	7,500	7,500
<u>Total: Interest Income</u>		92,363	7,500	7,500
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	282,975	194,070	199,965
471.05	Insurance & Property Damage Recovery	-	-	-
472.05	Sales Fixed Assets	84,209	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		367,184	244,070	249,965
<u>Other Financing Sources</u>				
481	Interfund Transfers In	584,000	592,000	600,000
<u>Total: Other Financing Sources</u>		584,000	592,000	600,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,199,585)	26,090
<u>Total: (Source)/Use of Reserves</u>		-	(1,199,585)	26,090
Fund Total: Capital Equipment Fund		\$ 2,667,396	\$ 880,055	\$ 1,767,935

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 714,729	\$ 714,560	\$ 712,620
415	Electric Use Utility Tax	200,000	500,000	500,000
<u>Total: Taxes</u>		914,729	1,214,560	1,212,620
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	231	-	50,000
434	Grants	-	-	115,000
<u>Total: Intergovernmental Revenues</u>		231	-	165,000
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	46,875	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	17,303	-	-
451.20	Comm Dev Fees Sidewalks	8,062	-	-
<u>Total: Fines and Fees</u>		72,240	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	69,825	7,500	7,500
<u>Total: Interest Income</u>		69,825	7,500	7,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	78,267	-	-
<u>Total: Miscellaneous Revenues</u>		78,267	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	182,986	107,500	475,000
<u>Total: Other Financing Sources</u>		182,986	107,500	475,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(23,635)	269,370
<u>Total: (Source)/Use of Reserves</u>		-	(23,635)	269,370
Fund Total: Capital Improvement Fund		\$ 1,318,278	\$ 1,305,925	\$ 2,129,490

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35 Reimbursements Park District - CC & CSF				
		\$ 23,623	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>				
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	8,420,164	8,856,000	9,204,000
441.10	Water Service Resident - Tax-Exempt	(22,710)	-	-
441.15	Water Service Resident - User Charge	529,619	550,000	561,000
441.20	Water Service Resident - Penalties	70,065	62,500	65,000
441.25	Water Service Non-Resident - Regular	1,212,999	1,186,000	1,239,000
441.30	Water Service Non-Resident - IOTP	74,149	66,000	68,000
441.35	Water Service Non-Resident - Deer Park	382,643	368,000	390,000
441.40	Water Service Non-Resident - User Charge	31,860	32,000	33,000
441.45	Water Service Non-Resident - Penalties	9,888	10,000	10,000
441.50	Water Service Construction - Hydrant Meter	21,729	-	-
441.55	Water Service Fees - Water Meter Sales	34,866	15,000	15,000
441.60	Water Service Fees - Turn On	19,119	20,000	20,000
441.65	Water Service Fees - Water Use	17,569	10,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	-	15,000	15,000
441.75	Water Service Fees - Water Extensions	110,912	20,000	20,000
441.80	Water Service Fees - Water Connection	(1,002)	10,000	10,000
<u>Total: Charges for Services</u>				
		10,911,870	11,220,500	11,660,000
<u>Fines and Fees</u>				
441.85	Water Service AMR Non-Compliance	(1,747)	5,000	-
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	131,957	15,000	15,000
<u>Total: Interest Income</u>				
		131,957	15,000	15,000
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	199,667	-	-
474.90	Other Miscellaneous Income	1,328	5,000	5,000
<u>Total: Miscellaneous Revenues</u>				
		200,995	5,000	5,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>				
		-	-	-
499	(Source)/Use of Reserves	-	(691,310)	81,670
<u>Total: (Source)/Use of Reserves</u>				
		-	(691,310)	81,670
Fund Total: Waterworks Fund				
		\$ 11,266,698	\$ 10,584,190	\$ 11,791,670

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 2,652,351	\$ 2,626,000	\$ 2,733,820
442.10	Sewer Service Resident - Penalties	28,769	25,000	25,000
442.15	Sewer Service Non-Resident - Regular	469,470	514,700	542,700
442.20	Sewer Service Non-Resident - Penalties	2,636	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	5,622	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	(553)	-	-
442.35	Sewer Service Fees - Fair Meadows Maintenance	2,079	1,800	1,800
442.40	Sewer Service Fees - Flood Control	1,128,407	1,146,000	1,125,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	7,200	-	-
442.50	Sewer Service Fees - Detention	7,205	-	-
Total: Charges for Services		4,303,186	4,321,500	4,436,320
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	68,381	5,000	5,000
460.10	Interest Income Interest on Loans	155	-	-
Total: Interest Income		68,536	5,000	5,000
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	32,119	-	-
474.90	Other Miscellaneous Income	13,250	250	250
Total: Miscellaneous Revenues		45,369	250	250
<u>Other Financing Sources</u>				
483	Capital Contributions	-	-	-
Total: Other Financing Sources		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(324,425)	(560,535)
Total: (Source)/Use of Reserves		-	(324,425)	(560,535)
Fund Total: Sewerage Fund		\$ 4,417,091	\$ 4,002,325	\$ 3,881,035

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 14,319	\$ 12,000	\$ 13,500
<u>Total: Licenses and Permits</u>		14,319	12,000	13,500
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,788,501	3,844,215	3,680,965
443.25	Refuse Service Penalties	35,674	40,000	37,500
443.30	Refuse Service Multi-Family Disposal Fee	674,845	692,640	714,380
443.35	Refuse Service Recycling Incentive Proceeds	2,037	30,000	2,500
<u>Total: Charges for Services</u>		4,501,057	4,606,855	4,435,345
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	26,348	1,500	7,500
<u>Total: Interest Income</u>		26,348	1,500	7,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	172,205	(21,100)
<u>Total: (Source)/Use of Reserves</u>		-	172,205	(21,100)
Fund Total: Refuse Fund		\$ 4,541,724	\$ 4,792,560	\$ 4,435,245

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 620 Parking System Fund				
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>				
<u>Fines and Fees</u>				
453.10	Parking Fees Daily Fee - Commuter	460,827	425,000	425,000
453.50	Parking Fees Permit Fee - Business	2,760	2,500	2,500
453.55	Parking Fees Permit Fee - Commuter	242,207	250,000	250,000
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	29,700	1,000	1,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	24,160	20,500	20,500
474.05	Other Misc Reimbursements/Refunds	309,188	-	-
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(138,585)	(81,985)
<u>Total: (Source)/Use of Reserves</u>				
Fund Total: Parking System Fund		\$ 1,068,842	\$ 560,415	\$ 617,015

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 701	Health Insurance Fund			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 5,642,904	\$ 6,149,215	\$ -
444.05	Insurance Fees Retiree Premiums	720,460	800,000	-
444.10	Insurance Fees COBRA Premiums	24,983	-	-
444.15	Insurance Fees Employee Premiums	558,183	686,685	-
<u>Total: Charges for Services</u>		6,946,530	7,635,900	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	34,088	10,000	-
<u>Total: Interest Income</u>		34,088	10,000	-
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	132	-	-
<u>Total: Miscellaneous Revenues</u>		132	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	54,025	-
<u>Total: (Source)/Use of Reserves</u>		-	54,025	-
Fund Total: Health Insurance Fund		\$ 6,980,750	\$ 7,699,925	\$ -

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019	2020
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 1,498,200	\$ 1,505,700	\$ 1,513,300
<u>Total: Charges for Services</u>		\$ 1,498,200	\$ 1,505,700	\$ 1,513,300
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	89,849	15,000	15,000
<u>Total: Interest Income</u>		89,849	15,000	15,000
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	19,930	-	-
474.05	Other Misc Reimbursements/Refunds	79,867	-	-
<u>Total: Miscellaneous Revenues</u>		99,797	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	254,560	319,500
<u>Total: (Source)/Use of Reserves</u>		-	254,560	319,500
Fund Total: Liability Insurance Fund		\$ 1,687,846	\$ 1,775,260	\$ 1,847,800

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 710	Fleet Services Fund			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 11,110	\$ 13,500	\$ 13,500
432.50	Reimbursements Various Governments - Fuel	97,147	101,230	100,000
432.55	Reimbursements Various Governments - Vehicle Parts	42,054	55,000	47,500
432.60	Reimbursements Various Governments - Fleet Labor	31,373	35,000	30,000
Total: Intergovernmental Revenues		181,684	204,730	191,000
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,516,000	1,580,360	1,660,080
Total: Charges for Services		1,516,000	1,580,360	1,660,080
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	17,360	5,000	5,000
Total: Interest Income		17,360	5,000	5,000
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	27,719	15,000	15,000
474.90	Other Miscellaneous Income	91	-	-
Total: Miscellaneous Revenues		27,810	15,000	15,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	103,920	79,850
Total: (Source)/Use of Reserves		-	103,920	79,850
Fund Total: Fleet Services Fund		\$ 1,742,854	\$ 1,909,010	\$ 1,950,930

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 2,433,754	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	2,323,007	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	(9,650,086)	-	-
<u>Total: Interest Income</u>		(4,893,325)	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	4,322,198	4,562,000	5,565,200
473.10	Pension Contributions Employee Contributions	1,077,694	1,140,690	1,148,525
473.15	Pension Contributions Portability Payments	90,613	-	-
474.90	Other Miscellaneous Income	50	-	-
<u>Total: Miscellaneous Revenues</u>		5,490,555	5,702,690	6,713,725
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(645,690)	(947,725)
<u>Total: (Source)/Use of Reserves</u>		-	(645,690)	(947,725)
Fund Total: Police Pension Fund		\$ 597,230	\$ 6,057,000	\$ 6,766,000

Village of Palatine
CY 2020 Adopted Budget - Revenue Overview

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,693,538	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	2,928,921	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	(8,799,126)	-	-
<u>Total: Interest Income</u>		(4,176,667)	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	4,675,335	4,819,000	5,800,200
473.10	Pension Contributions Employee Contributions	905,175	944,675	906,670
473.15	Pension Contributions Portability Payments	74,767	-	-
474.90	Other Miscellaneous Income	-	-	-
<u>Total: Miscellaneous Revenues</u>		5,655,277	5,763,675	6,706,870
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(425,175)	(1,123,370)
<u>Total: (Source)/Use of Reserves</u>		-	(425,175)	(1,123,370)
Fund Total: Fire Pension Fund		\$ 1,478,610	\$ 6,338,500	\$ 6,583,500

**Village of Palatine
CY 2020 Adopted Budget - Revenue Overview**

Account Number	Description	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Fund 825	Special Service Area #5 Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 594,511	\$ 587,850	\$ 588,400
<u>Total: Taxes</u>		<u>594,511</u>	<u>587,850</u>	<u>588,400</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	19,935	3,000	3,000
<u>Total: Interest Income</u>		<u>19,935</u>	<u>3,000</u>	<u>3,000</u>
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		<u>-</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(5,725)	(5,275)
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>(5,725)</u>	<u>(5,275)</u>
Fund Total: Special Service Area #5 Fund		\$ 614,446	\$ 585,125	\$ 586,125