



ADOPTED CY 2021 OPERATING BUDGET & CAPITAL INVESTMENT PLAN





**CY 2021 ANNUAL BUDGET AND
CAPITAL INVESTMENT PLAN
AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL
MAYOR AND COUNCIL**

Jim Schwantz Mayor

Tim Millar (District 1)	Council Member
Scott Lamerand (District 2)	Council Member
Doug Myslinski (District 3)	Council Member
Gregory J. Solberg (District 4)	Council Member
Kollin Kozlowski (District 5)	Council Member
Brad Helms (District 6)	Council Member

Margaret R. Duer Village Clerk

APPOINTED OFFICIALS

Reid Ottesen	Village Manager
Michael Jacobs	Deputy Village Manager
Paul Mehring	Director of Finance & Operations
David Daigle	Police Chief
Scott Andersen	Fire Chief
Matt Barry	Director of Public Works
Ben Vyverberg	Director of Planning & Zoning
Harry Spila	Director of Community Services
Pamela Jackson	Director of Human Resources
Larry Schroth	Director of Information Technology

Jeffrey Boundy	Village Treasurer
SChain, Banks, Kenny & Schwartz	Village Attorneys

Budget Staff

Susan Conn	Assistant Finance Director
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December, 2020

Honorable Mayor and Village Council:

On behalf of the Village of Palatine, it is my privilege to present the 2021 Annual Budget and Capital Investment Plan for the Village of Palatine.

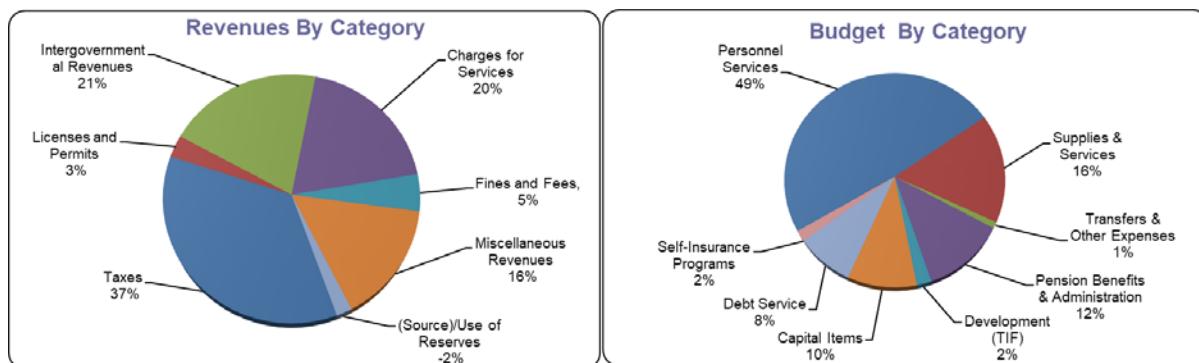
The 2021 Budget marks the 30th municipal budget I have actively been involved in developing and my 18th as Village Manager of Palatine. While I have learned over the years that developing a budget for a municipality is always filled with many unknown variables, the development of the 2021 Budget, in the midst of a global pandemic and partial shutdown of the economy raises the level of uncertainty to something that never could have been imagined. We have been required to reprioritize everything we do as an organization. Demands for our services have never been higher. Uncertainty in our revenue sources has never been greater. It is impossible to predict or anticipate the impact and duration of the COVID-19 pandemic. Yet, our conservative and cautious approach to budgeting over the past 15+ years has put us in a position to succeed and deliver on our core services.

The Annual Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services.

The 2021 Annual Budget and Capital Investment Plan totals \$118,148,164. \$77,103,604 represents the Operations Budget and the remaining \$41,044,560 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. This is a 3.76% **decrease** over the 2020 Budget.

The development of a budget is a balance between existing resources (revenues) and demand for those resources (expenditures). Staff has worked hard over the year to achieve a balance between these resources. This year that task became more

challenging given the uncertainty of revenue sources in the near term due to the pandemic.



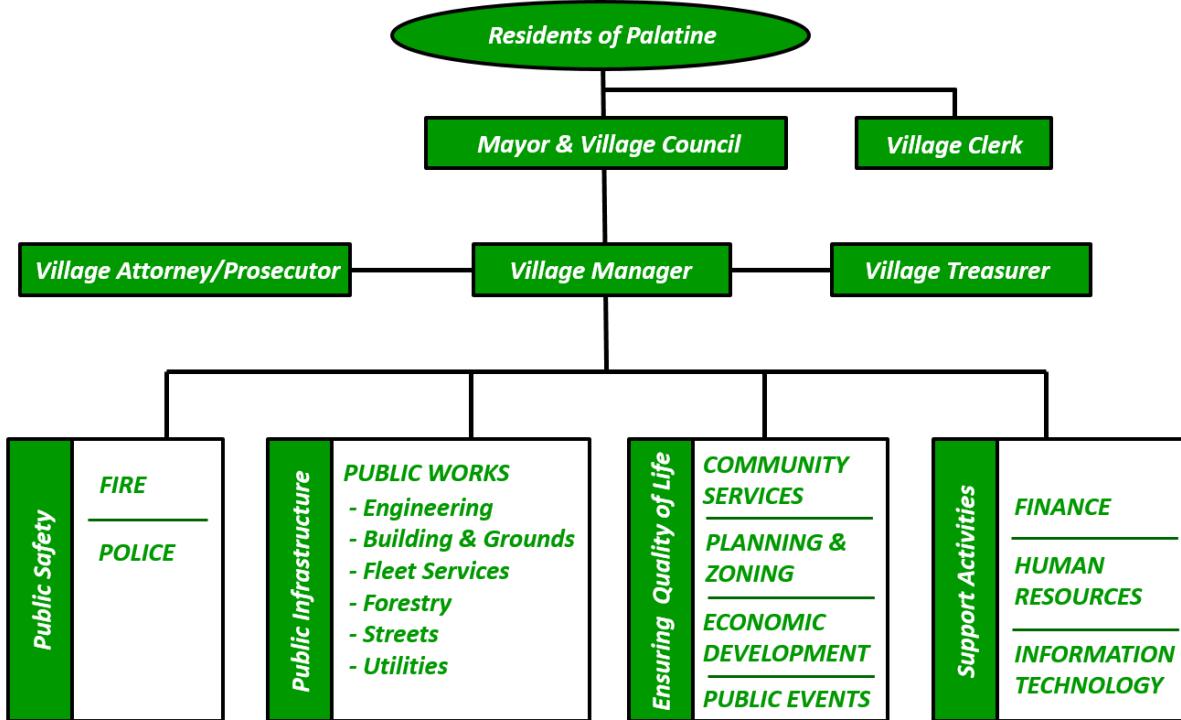
	2020 Adopted Budget	2021 Adopted Budget	2021 % of Total
Personnel Services	\$ 57,880,865	\$ 57,668,495	48.8%
Supplies	2,396,625	2,250,290	1.9%
Services & Charges	17,079,673	17,157,319	14.5%
Other Expenses	27,500	27,500	0.0%
Sub-Total Operations	77,384,663	77,103,604	65.3%
Transfers Out	1,150,000	1,085,000	0.9%
Pension Benefits & Administration	13,349,500	14,119,500	12.0%
Development (TIF)	4,153,728	2,475,000	2.1%
Capital Items	14,447,318	11,603,099	9.8%
Debt Service	10,426,105	9,787,111	8.3%
Self-Insurance Programs	1,847,800	1,974,850	1.7%
All Expenditures Total	\$ 122,759,114	\$ 118,148,164	

The Annual Budget, while continuing the commitment to invest in our infrastructure, and ensuring a strong quality of life for our residents, is also a budget of sacrifice. The Budget includes the permanent elimination of six (6) full-time positions and nine (9) part-time positions. Further, it includes holding five more positions (2 sworn police and 3 sworn fire) vacant and unfunded for the coming year. There will be service impacts due to these changes, but these are the steps necessary to bridge the upcoming year and avoid significant increases in taxes and/or fees. The investment in our core infrastructure and delivery of our core services will continue to meet the demands and expectations of our customers.



Our organization is structured to deliver on these commitments. The following chart reflects our organizational structure.

VILLAGE OF PALATINE - ORGANIZATIONAL CHART



In 2018, the Village Council approved a policy to raise property taxes by 1% per year to help fund the unfunded liability of the police and fire pension plans. Additionally, the Council approved a policy to capture the growth from the retiring TIF Districts to help offset pension costs. While this would have resulted in a 1.15% increase in the property tax levy in the Annual Budget, staff is recommending foregoing this increase to provide relief for our residents and businesses that are suffering financial hardship due to the pandemic. We will still meet our pension obligations.

Budget Policies and Parameters

Over the past several years, the uncertainty created by the fiscal affairs of the State and the rapidly increasing public safety pension costs have made it necessary to focus on



trying to maintain our current services rather than looking at any expansion of services. Every effort is made to live within the existing revenue streams. Any increase in tax rates or other fees was to be a last resort authorized by the Village Council after weighing service and personnel reductions. This year that became even more challenging. The Operating budget guidelines we have traditionally used were again established by the Village Manager as part of the budget development process. These guidelines were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements or cost savings.
- All non-personnel operating expenditures, including commodities and contractual services, were to be funded at 2020 levels or less. No increase would be available for the fourth consecutive year due to other pressures on our revenues and demands for the dollars to meet statutory obligations (pensions). All Departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing, realignment of responsibility, or transfer between Departments. In fact, the 2021 Budget will have 11 fewer full-time and 9 fewer part-time employees as compared to the Adopted 2020 Budget.
- Further and new to 2021, all Departments were to establish a "Hold List" of operating expenses that could be deferred until the second half of 2021 to make sure revenues were meeting expectations. A similar list was to be developed for capital projects.

Revenues

Typically, our annual budget process commences with a detailed review of our existing revenue sources. Staff utilizes a model that examines the previous three years of receipts

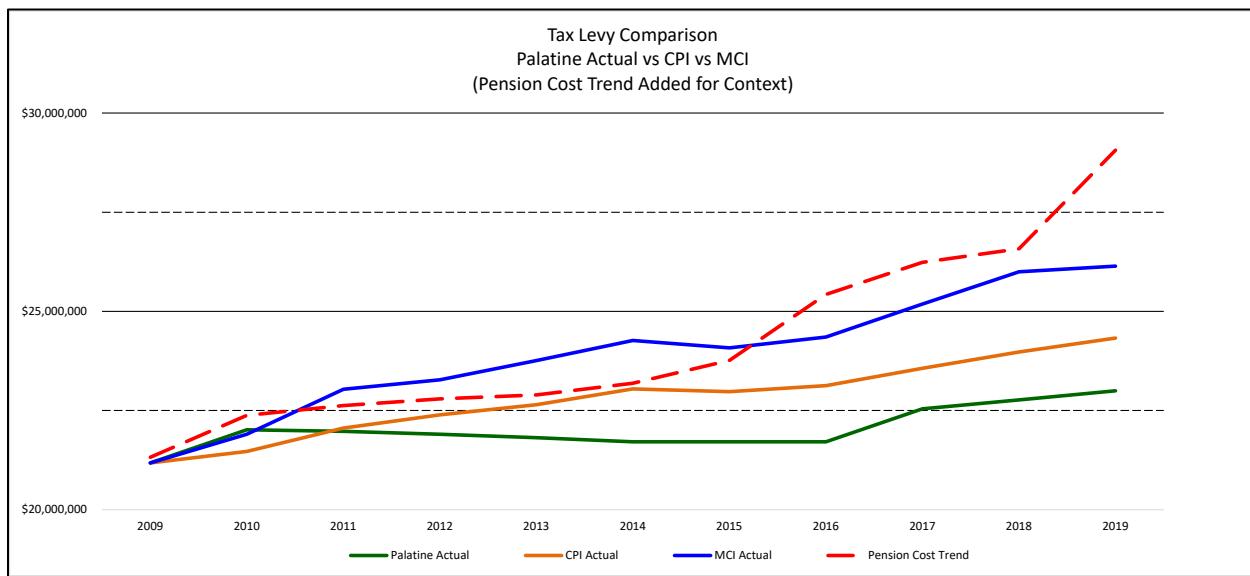


and weighted factors are assigned to the more recent years to develop estimates for the upcoming calendar year. The estimates are then adjusted based upon known factors such as new or closed businesses. This model has proven to be dependable in both prosperous and declining economic conditions. The 2021 budget process was unlike any ever experienced due to the pandemic and delayed reporting of revenues by the State of Illinois. The historical model was still used with a number of adjustments based upon a variety of factors including discussion with business owners, smoothing to address pandemic sales surges (ie. grocery store and general merchandise stores). The revenue projections for 2021 represent the best educated guess available.

Some of the more significant revenue sources and/or sources experiencing significant changes are:

- **Property Tax** – Our track record over the past decade in reducing and stabilizing property taxes has been outstanding. The Village went six years (2012-2017) with a constant or reducing property tax levy. From 2018 through 2020, the Village raised their property tax levy solely to fund increasing public safety pension obligations. That increase was part of the 10-year plan approved by the Council to provide additional payments towards the pension liabilities while providing for a stable tax levy and capturing the growth from successful economic activities (TIF) upon the expiration of TIF Districts over the next decade.

When you compare our property tax levy to the Consumer Price Index or the Municipal Cost Index as depicted in the following chart, it is very clear that we do everything in our power to minimize property tax impacts on our residents.



For 2021, the Village is proposing no property tax levy increase.

Our total pension contributions to police and fire are increasing by \$1,486,000. With no levy increase, the Village is absorbing the balance of the pension increase through other cuts or organic revenue growth. While the recent pension consolidation will provide some long-term relief, the \$1,486,000 includes an increase of \$443,233 to fund the pension enhancements the General Assembly approved as part of the pension consolidation changes.

- **Sales Tax** – Total sales tax receipts are one of the most difficult revenue projections undertaken for the upcoming year. There have been delays in reporting due to COVID-19 and there are many factors that needed to be accounted for including pandemic sales surges in some businesses (i.e. home improvement centers, general merchandise centers, grocery stores) and sales plunges due to shutdowns in other categories (i.e. auto sales, retail sales, restaurants). After attempting to account for these unique circumstances, our sales tax projections for 2021 reflect collections of \$13,050,000. In essence, 2021 is very reflective of our 2019 actual receipts with adjustments for several new businesses from this past year (Napleton Mazda, Napleton Subaru, and Studio 41). This revenue will be tracked very closely throughout the year and our budget will be adjusted accordingly.



- **State Use Tax** – This is a per capita revenue received from the State of Illinois. Generally, these funds represent sales taxes paid on out of state or on-line purchases that are remitted to the State and then distributed on a per capita basis. The current shift to online purchasing that has accelerated in 2020 with the pandemic is leading to an increase of 21% or \$489,700. This offsets the decreases we are experiencing in the traditional sales tax receipts. 2021 will commence the collection (in some circumstances) of local sales tax from on-line and out of state businesses. This is based upon point of delivery of goods. We will closely monitor this revenue source to determine what impact this may have.
- **State Income Tax** – This represents our largest loss in the upcoming year due to the statewide unemployment levels. A portion of the State income tax is distributed to local units of government on a per capita basis. For 2021, we anticipate a reduction of \$1,279,100. This is based upon information provided by the State to the Illinois Municipal League. That decrease is after we were able to add back \$317,000 that the State had been withholding from receipts. We are back at 2018 collection levels with these estimates.
- **Food and Beverage Tax** – As far as local revenue sources, the food and beverage tax is the most impacted revenue source due to the pandemic. The 2021 revenue estimate is \$1 million. This reflects a decrease of \$322,100 over the 2020 Budget (-24.4%). There remains enormous uncertainty for the indoor, sit down dining and the \$1 million reflects a “best guess” by Staff.
- **Building Permit/Inspection/Review Fees** – A bright spot remains the strength of our building activity in the community. While 2020 was uncharacteristically strong due to the permit for the Amazon facility, 2021 continues to reflect the reinvestment and new investment being made in Palatine. In total, building permit related revenues are anticipated to increase by \$245,000 with an anticipated revenue of \$1,865,500.
- **Cable Television Fees** – This revenue source continues to see an annual decline as more people are “cutting the cord.” In 2021 we are anticipating total revenues



of \$1,054,900. This reflects a decrease from the \$1,155,400 that was anticipated in 2020. As we see more people switching away from cable and to streaming services, we will begin exploring the possibility of a streaming tax that could be implemented in 2022. This would simply be replacing the losses we are experiencing due to the shifting technology. This will be discussed as part of the 2022 Budget process.

- **Red Light Camera Fines** – This is a very dynamic revenue driven in large part by road construction activities which often times result in certain intersections being offline for periods of time. This upcoming year is again one of these years. While typically we would expect to have revenues of approximately \$700,000 from this source, in 2021 we are anticipating \$412,300 or more than a 40% reduction due to the construction at the intersection of Rand and Dundee.

The Village is in the process of evaluating proposals from several red light vendors. Based upon this evaluation and decision by the Village Council, we anticipate offsetting \$65,000 of this loss through a more favorable fee structure.

Many of our other revenues continue to remain relatively constant or experience a short-term increase or decrease. Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). This cost index is a representation of the costs for goods and services incurred by municipal government. For 2021, the Annual Budget is recommending that all general fees be increased by 4.25%. This would not apply to required purchases such as vehicle stickers but rather the discretionary items such as permits, zoning fees, licenses, etc. The 4.25% increase is estimated to generate a total of \$125,000 which will offset a significant portion of our credit card fees as we see an escalating number of transactions completed with credit cards.

This will simplify the process compared to trying to add per transaction fees or fees based upon a percent of total charges. Again, the increase will not apply to vehicle stickers. Once established, this amount will help offset our credit card fees moving forward.



Reserves

A multi-year view is necessary when considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them. Particularly in capital funds, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus, establishing a surplus for several years or spending down reserves is completely appropriate and, in fact, planned.

As recognized by the bond rating agencies, sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. This past year has put us to the test unlike anything that could have ever been anticipated or planned.

We were able to withstand the pandemic in 2020 through a combination of expenditure reductions, the use of 2019 surplus dollars and utilization of our Economic Stabilization fund. All told, the Village adjusted the budget by \$5.2 million. After these actions, the Village still retained strong unrestricted fund balance levels. The Budget anticipates 2020 will mark the 17th consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. We should finish 2021 in that same position as well. This meaningful accomplishment demonstrates the commitment of the Council and Village leadership to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. These reserves serve as a stabilizer during reduced revenue collections, which in turn allows for a consistent delivery of our most important services.



As previously discussed, as part of our efforts to counteract the public safety pension cost increases, the Annual 2021 Budget includes an appropriation of reserves. Specifically, a plan has been developed to appropriate \$180,000 per year over five years to smooth the pension cost increases. This total of \$900,000 was specifically earmarked out of the 2017 surplus and 2021 will mark the fourth year of the five year draw down.

The General Fund operating reserves are projected to be approximately \$21.3 million, which falls within the 3 to 4 month policy range. This does not include the Economic Stabilization Reserve which as previously mentioned is being utilized to address revenue shortfall in 2020. A top priority will be again funding the Economic Stabilization Fund to the Reserve Policy level of \$1 million.

In the case of capital related reserves, these funds are considered sinking funds. It would not be fiscally prudent or responsible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. These fund balance levels will fluctuate from year to year based upon our capital project needs. All are within or in excess of our fund balance targets.

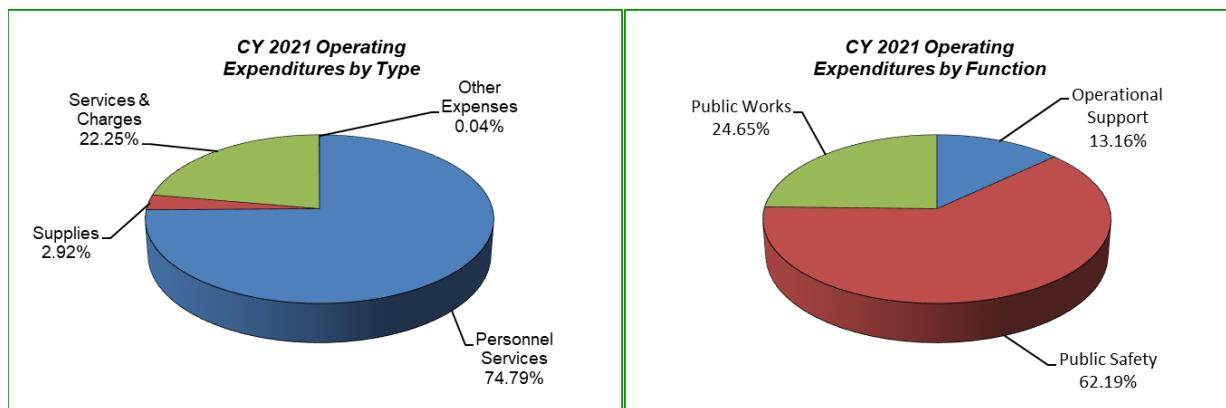
Annual Operating Budget

The entire Village organization is committed to delivering on our core services in the most cost effective and efficient manner. The challenges in doing so have never been greater with the global pandemic. Despite the challenges, the budget demonstrates a real commitment to efficiency and living within our means.

Our operating expenditures are summarized as follows:



Expenditures by Category	Adopted 2020	Adopted 2021	% Change
Personnel	\$57,880,865	\$57,668,495	-0.37%
Supplies	2,396,625	2,250,290	-6.11%
Services & Charges/Other	17,107,173	17,184,819	0.45%
Total Operations	\$77,384,663	\$77,103,604	-0.36%



As we have discussed in the past, municipal government is a service business, and the services continue to grow and demand increases. Our job is to protect the public safety, maintain the infrastructure, and ensure a high quality of life. To accomplish this task, it takes a committed work force. 298 of our 327 employees (91%) work directly in our field services (Police, Fire, Public Works, Planning and Community Services).

Personnel costs represent 75% of our operating expenses. As such it is paramount that we focus on controlling our personnel costs at all times and balancing any increase or decrease in positions with the needs of the residents. Following the economic collapse, a decade ago, there has been a continuous focus on how we conduct business and the application of technology and cross-training in the workplace. This has allowed services to remain constant and the organization to reduce our personnel counts. As benefit costs continue to rise through outside influences, the head count reduction has allowed the Village to live within our means and limit tax adjustments.



Last year was to mark the first increase in personnel counts in over a decade with two new positions in Public Works and one proposed in Community Services. The onset of a global pandemic quickly changed our plans and now the Annual 2021 Budget reflects a reduction in our workforce.

PERSONNEL CHANGES OVER PAST DECADE

Date	Full-Time Employees	PT/Seasonal Employees
January 1, 2008	367	53
January 1, 2012	343	53
January 1, 2014	339	59
January 1, 2016	338	59
January 1, 2018	331	64
January 1, 2019	330	63
January 1, 2020	333	63
January 1, 2021	327	54

In an effort to live within our revenues and avoid significant tax increases, there were five full-time positions eliminated during the course of 2020 along with nine part-time positions. These positions are permanently eliminated as part of the 2021 Budget bringing over \$1 million in savings.

Additionally, included within the 327 full-time positions are five positions that are going unfunded in 2021. The intention is to bring these positions back in 2022 or potentially earlier if revenues exceed expectations. These five positions include two sworn police officers and three sworn firefighters. The impact in police will be a reduction in the traffic unit as well as a reduction in staffing for a multi-agency task force. In fire, the impact will often result in our Squad 85 being out of service with one employee previously assigned to the Squad operating off our Tower 85 apparatus.

Our staffing level remains below our staffing levels in 1999 – more than 20 years ago and with a much smaller population and geographic area to serve at that time.



Departmental Budgets and New Initiatives

The upcoming year is much more about survival and bridging us to what hopefully is a full recovery in 2022 as compared to new initiatives. In fact, with the reduction in personnel, there will be programs that are slowed or even dropped in the coming year.

Some of the more notable changes for CY 2021 include:

- **Personnel Changes** – As previously discussed, the budget has been developed reflecting a mid-year 2020 decision to eliminate five full-time and nine part-time positions. These were a combination of vacant positions and layoffs. Of particular note is the elimination of the newly created pro-active property maintenance inspector. This was a program that we were looking forward to expanding, but the current economic climate does not allow for this program. Several positions will not be filled as a result of an expansion of our technology and new building permit software.

Additionally, there are several other positions that are presently under review for their inclusion in the budget. Evaluations are taking place as to alternatives to conduct the same services in at significantly reduced cost. These evaluations may carry into the new year and become decisions made after the adoption of the budget.

Due in part to the changing responsibilities as we lose positions, several other positions have taken on additional or expanded responsibilities in an effort to meet customer demands and avoid additional staffing needs. As such, there will be several reclassifications that take place with the adoption of the budget and during the upcoming year. All funds are included within the Annual Budget.

Change is a continuous process for our organization. While we have adjusted our organizational structure to deliver the highest level of services in the most efficient manner, we continue to be one of the leanest and most efficient municipalities anywhere in suburban Chicago. Staffing levels remain as low as possible while still being able to deliver on our core services.

- **Expansion of Technology** – We continue to move forward with implementation of new technology which not only streamlines our processes and achieves efficiency, but also provides enhanced services for our residents. 2021 will mark



the first full year of our new community development software which will allow for an expanded process for permit submittal and allow our field personnel to go more paperless and transmit inspection reports to the contractors and property owners while still in the field.

- **Development of a “Hold List”** – While there was a great deal of effort in developing reasonable revenue estimates, there is the underlying concern over the impact of the pandemic and what 2021 will ultimately reflect from a revenue standpoint. To this end, a “Hold List” has been developed that has identified \$600,000 in operating department expenses that, while included in the budget, will not be committed or spent until the Council completes a mid-year financial review. Thus, if revenues are lagging, there is already a built-in safety measure to keep our expenditures in line with revenues. Similarly, if things are tracking better than expected, the Village Council can release these funds earlier in the year.

A significant amount of training is on the “Hold List”. We have highly skilled employees, and the upcoming year will have a focus on internal training and development. The outside training that has allowed us to drive efficiencies and be a leader in the delivery of municipal services will be sacrificed if the economy falters. As the departments will attest, missing one year is not going to have a material impact on the services you see from our employees. It is the second or third year that will result in a drop in quality. The single largest item is to hold on the third round of milling and paving of our streets. This alone totals over \$100,000 of the hold list.

The 2021 Budget does continue to provide funding for our Police Walking Beats in areas identified by Police that benefit from enhanced police presence. Additionally, the Budget will continue some mid-year 2020 decisions to modify our delivery of communications. The newsletters will continue to be all completed in an electronic format and done more frequently. We will be pursuing more paperless permits and licenses which will have small impacts on staff time savings and supply expenses.

Our Operating Budget for 2021 is really about keeping the boat afloat and pointed in the right direction without a motor. We understand it is a year of sacrifice and are optimistic that the economy will improve, and medical advances will continue to develop and begin putting the COVID-19 pandemic in the rearview mirror.



Pensions

Our pension contribution obligations continue to be a significant factor in the development of our budget for over a decade. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded to our employees as well as the employee contributions. The Village of Palatine has no control over these benefits. Palatine, like many other communities, cannot sustain the system put in place by our legislators. Last year, the State moved forward with a plan to consolidate the police and fire pensions throughout the State. In the long-term (10+ years) this should drive smaller increases in funding requirements due to economies of scale.

Unfortunately, prior to seeing any of the savings, the Village gets to cover an increase in costs as the State provided pension enhancements as part of the consolidation. In fact, of the total public safety pension required contribution increase of \$1,486,000, just over \$440,000 is to cover these police and fire pension enhancements.

The Village's required contribution to our third pension plan, IMRF which covers our civilian employees is projected to see a slight increase of \$17,850 in 2021.

The 2021 Budget includes \$12,325,000 to meet the statutorily required contributions we face for our three state pension systems. This represents an increase of \$1,586,000 over last year. In order to fund this increase with no increase in the total property tax levy, we are redirecting our additional amortization payments and 2010C Bond refunding savings towards the required contributions and absorbing the remaining \$715,966 within our budget.

Insurance

The Budget continues to fund the Village's self-insurance programs for our liability insurance and health insurance. We continue to see strong performance in our liability program with actual claims coming in under expected claims putting us in a secure position for any unforeseen large claims. Unfortunately, the natural disasters throughout the country (hurricanes, flooding, wildfires), civil unrest, and the pandemic have led to a



significant tightening of the property and liability insurance markets. As such, despite our performance, we are anticipating an increase of 9.2% in these lines of coverage. In fact, moving forward there is concern that municipalities may no longer be able to get insurance for police liability coverage.

The upcoming year is a good news story for our health insurance plan. As part of our transition to the Intergovernmental Personnel Benefits Cooperative (IPBC) in 2020, we were able to lock our rates for 2021 and thus, there is no increase in the budget for the employees covered by this plan. The Public Works union employees remain in a separate plan through their union and we anticipate those costs will be increasing. Our past collective bargaining agreement requires the employees to cover any costs increases that exceed that of other employees and thus, any costs will be offset by employee contributions.

Annual Capital Investment Plan

The 2021 Capital Investment Plan is balanced and provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community.

Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources. Fortunately, the sinking fund process, coupled with other stable revenue sources, have allowed us to not only maintain our annual capital investment, but establish adequate reserves to address unforeseen situations or emergency repairs and replacements. These reserves are at a level that I am recommending a transfer of some of the utility tax revenues to the operating budget for the 2021 Budget year to help maintain core services as we await a full economic recovery in 2022. These funds would then return to the capital fund the next year.



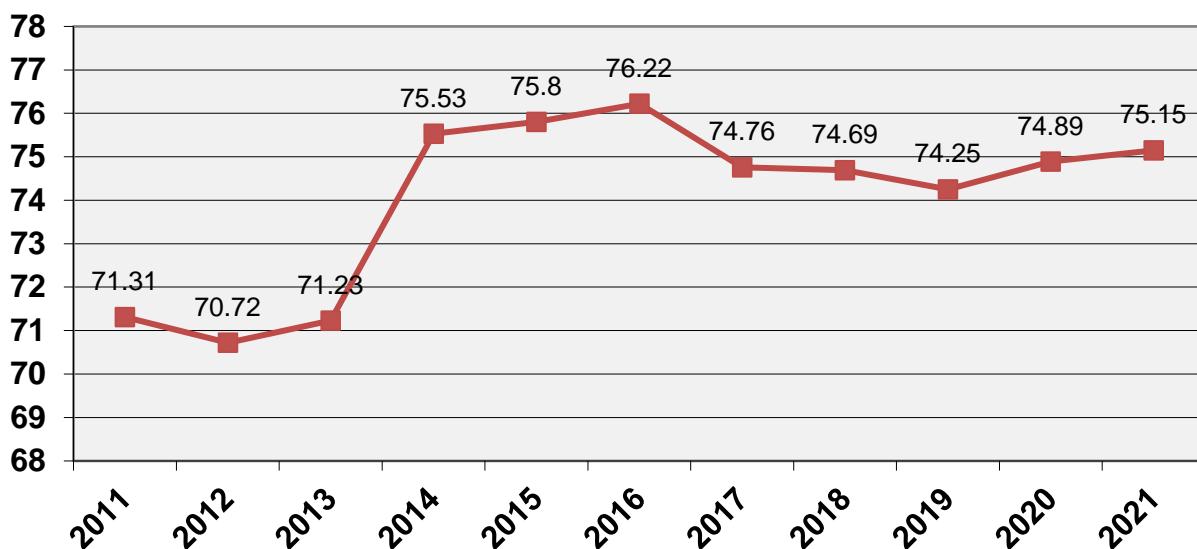
Furthering helping the health of our capital reserves is our commitment to identify grant monies for capital projects. In the past several years we have been successful with the award of more than \$5 million in funding for the complete resurfacing and other associated improvements for Plum Grove Road, Colfax Street, Smith Street and Rohlwing Road over the past several years. These grant dollars free up money to be utilized for other local roads. Grants have been secured for bicycle trail implementation and needed drainage improvements. Staff continues to look for grant opportunities for all capital projects.

The following sections highlight the Capital Investment Plan for 2021.

Street Maintenance Programs

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a new street. When streets fall below 60 they generally begin to enter the 5-year capital plan for resurfacing. Historic and present funding levels for street maintenance have been designed to provide a street system throughout the Village that carries an average rating in the lower "very good" range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.

Street Conditions Average PCI





As discussed last year, the State of Illinois increased their MFT tax rate last year which has in turn resulted in additional funds for the Village which, coupled with an appropriation from the refuse contract savings, has the Village back on strong ground for our road maintenance program and allows us to more proactively address our collector streets and meet the goals endorsed by the Village Council in 2019 which were:

- Eliminate all resurfacing backlog (Streets below a 50 PCI)
- Establish a system wide average PCI of 75-80
- Increase resurfacing to over 6 miles and expand reconstruction.
- Resurface main/collector roads at or before PCI of 60 (was 50) and residential roads at or before PCI of 55 (was 50)
- Complete concrete edging and integral curb program in 10 years or less
- Expand In-house programs to include resurfacing of concrete edging streets and add a third round of milling and paving

With these new goals, the 2021 Budget continues to make meaningful progress towards full implementation.

The annual resurfacing program for 2021 includes funds for the following street resurfacing:

**2021 STREET RESURFACING PROGRAM**

Street	From	To
Aster Avenue	Old Hicks	Capri
Babcock Drive	Church	Clark
Bel Aire Terrace	Pompano	Tahoe
Bloomfield Court	Rockledge	Cul-de-Sac
Brighton Lane	Bedford	Whytecliff
Carpenter Drive	Clark	Dead End West
Charlotte Street	Comfort	Robertson
Clyde Street	Glencoe	Kenilworth
Countryside Drive	NW Highway	Sterling
Forestview Circle	Lakeview	Cul-de-Sac
Greenwood Drive	Pompano	Cul-de-Sac
Hidden Prairie Court	NW Highway	Cul-de-Sac
Imperial Court	Glade	Bothwell
Iris Drive	Aster	Zinnia
King Charles Court	Garden	Cunningham
Joyce Avenue	Winston	Patricia
Kenilworth Avenue	Dead End West	Patricia
Laguna Court	Lakeview	Cul-de-Sac
Lakeview Court	Lakeview	Cul-de-Sac
Leonard Road	Quentin	Crescent
Longview Lane	Quentin	Elm
Mozart Street	Colfax	Wood
Middleton Avenue	Whytecliff	Hunting
Nightingale Drive	Partridge	Peregrine
Oak Ridge Court	Lakeview	Cul-de-Sac
Patten Drive	Robinson	Williams
Rockledge Drive	Parkside	Slippery Rock
Rosewood Court	Lakeview	Cul-de-Sac
Rosita Drive	Winston	Richards
Shoreside Court	Lakeview	Cul-de-Sac
Tahoe Trail	Willow Wood	Stark
Williams Avenue	Dead End North	NW Highway
Wood Street	Plum Grove	Oak
Zinnia Lane	Laurel	Iris



Resurfacing is just one activity in a much larger effort of maintaining our road network. In addition to resurfacing, our comprehensive road maintenance program will again include the following activities:

- **Crack-filling:** Performed within the first three or four years after a street is constructed or resurfaced.
- **Milling & Patching:** This activity removes the surface course of asphalt, undertakes any base repair, and then places a new layer of asphalt. In some instances, patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is funded through our operations budget. In 2021, there are funds for three cycles of milling and paving. The third cycle (\$100,000) is on the operating "Hold List".
- **Surface Rejuvenation/Micro-Surfacing:** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. In an effort to establish a balanced budget for 2021, this program has been reduced from \$75,000 to \$35,000 for the upcoming year.
- **Curb and Gutter:** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- **Street Rehabilitation/Reconstruction Program:** This effort will vary from year to year. In some cases, this program traditionally includes widening, curb and gutter, sidewalk, base patching, and installation of storm sewer to bring neighborhood collectors to Village standards. In 2021 the Village will be undertaking the rehabilitation and resurfacing of Rohlwing Road from Palatine Road to Northwest Highway.



Capital Equipment and Improvements

Separate from our road system, the Village maintains a long-range plan for the systematic maintenance, replacement, and new investment in our equipment and other improvements throughout the Village. While these investments are all discussed in detail in the budget document, some highlights and higher cost items include:

- ***Sidewalk Replacement/Hazardous/Extension Program*** – The 2020 Budget saw a significant increase in sidewalk funding to \$1,065,000. It was anticipated that this would be enough funding for the Village to complete a full cycle of hazardous sidewalk replacement throughout the Village. This includes a systematic replacement of sidewalks throughout the Village that have vertical displacements of 7/8 of an inch or greater, horizontal displacement greater than 1/2 inch, and settlement that has resulted in back pitch of more than 5%. Unfortunately, there was more sidewalk in need of replacement in 2020 than the \$1,065,000 could cover. Thus, the 2021 Budget includes \$334,929 which is primarily focused on completing our annual replacement program. Prior to moving forward in 2022, staff will be re-evaluating the sidewalk program and recommend new standards for Council consideration.
- ***Replacement of Equipment and Vehicles*** – The Budget continues with implementation of the Vehicle Equipment and Optimization Plan. Included in the 2021 budget are the following equipment and vehicle replacements:
 - Ambulance replacement
 - 6 Administrative/Field Vehicles/Pick-ups
 - 3 Heavy Duty Public Works Trucks
 - Truck and vehicle lifts
 - 5 Police vehicles
 - Replacement generator for Fire Station 85



The ongoing switch to hybrid squad cars will continue to deliver long-term savings in the budget. We anticipate saving \$11,500 on each vehicle over the life of the squad in our fleet.

All our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet because of these acquisitions.

- **Bike Plan Implementation (\$210,000)** – One of the remaining components of the implementation of the Bike Plan is the connection of the bikeway system to the Forest Preserve. The County has agreed to fund \$115,000 of this request. This was originally included in the 2020 Capital Investment Plan but eliminated due to the budget cuts. As there is a significant commitment from the County, as well as a cost share from the Park District, we felt it important to re-budget the item in 2021.
- **Security Improvements** – Included within the TIF District funds, there is \$250,000 to upgrade the original camera system within the parking deck as well as expand the system within other portions of the downtown. This will help address vandalism concerns as well as create a more secure environment for those frequenting and living within our downtown.

Water and Sewer Funds

The 2021 Capital Investment Plan continues to invest in storm water management, sanitary sewers, and our water system. \$5,768,040 in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- **Storm and Sanitary Sewer Sliplining Program (\$210,000)** – This is a proactive program to help seal our sewer systems.
- **Private and Isolated Public Drainage Improvements (\$155,000)** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing. Additionally, this funding source will aid in some minor drainage corrections in conjunction with larger road projects.



- **Storm Sewer and Draintile Replacement/Extension (\$275,000)** – The project focus for this program is fine-tuned each year. The identified locations are in the detailed budget sheets.
- **Water Main Replacement/Extensions/Looping (\$3,150,000)** – This infrastructure improvement continues to increase as the Village aggressively moves forward with more water main replacements.
- **Water System Interconnect (\$1,200,000)** – This is for the planned interconnect with Hoffman Estates. 50% of the cost will be reimbursed by Hoffman Estates and the remaining \$600,000 is expected to be eligible for a 50% match from the Northwest Water Commission.

Unfortunately, with the ongoing decrease in water consumption, the costs of maintaining the system continues to increase, rates will tend to rise by a higher percentage as many of our costs are fixed regardless of usage. Further, the cost associated with replacing aging pipes is rising each year. Based upon a comprehensive review of our long-range projects and the financial stability of the Northwest Water Commission which supplies our water, Staff is recommending a 5.5% rate increase bringing our rate per 1,000 gallons to \$4.80 for our residents. Palatine will continue to have one of the cheapest water rates in Illinois.

This said, over the coming year, staff will undertake a review of our rate structure. In an environment of decreasing usage and increasing costs, staff feels that there may be a more equitable and stable way to collect revenues. This evaluation will include reviewing our fixed monthly billing charge, the actual water and sewer usage rates, and the minimum monthly consumption charge. This review will be done with "industry standards" in mind. For instance, many municipal utilities charge a monthly fixed fee based upon the size of the water line entering the premises (i.e., 3/8-inch, 1/2-inch, etc.) and/or provide for a fixed fee based upon the number of dwelling units. This review could lead to a change in our rate structure moving forward to provide a more dependable source of revenues for our basic maintenance and operating costs.



TIF Districts

The Village continues to promote development within our various TIF Districts to further expand our sales tax revenues and increase shopping, dining, and convenience options for our residents.

This past year marked our first year with the original Dundee Road TIF District having been retired. In 2021, the second portion (Home Depot) will also be retired. The increment generated over the years of development will now help us manage our pension contributions and other operations. The vision of the Council 23 years ago to establish the TIF District, and the efforts of elected officials and appointed staff since that time to manage the TIF District, has helped provide the financial stability we experience today. This original TIF District was responsible for generating nearly \$2 million in sales tax dollars and food and beverage tax receipts in 2018 alone. The now retiring district generated an additional \$851,460 in sales tax/food and beverage tax receipts in 2019. Our TIF Districts by all accounts have been very successful. This is in addition to the property taxes generated from this area.

The Rand and Lake Cook TIF Districts are strengthening with recent projects such as the construction of the new Mazda and Subaru dealerships. Staff is actively engaged with the owner of the Park Place Center discussing redevelopment options for this property.

The Downtown TIF District is nearing the end of its initial life. The Village continues to invest millions in infrastructure improvements in the downtown and discussions are taking place regarding a potential extension of this TIF District to continue with our infrastructure investments. The lack of a spring legislative session this past year delayed more progress on the extension.

Refuse Fund

Last year, the Village renegotiated a contract for refuse services. The new contract has very favorable terms for the Village and led to a 5% rate reduction in our refuse rates for single-family and townhome customers in 2020 and no increase in 2021. Based upon our projections, the Village should realize this reduced rate for the next five years.



Debt Service

The Village's AA+ bond rating from Standard & Poor's was just reaffirmed and it's Aa2 rating from Moody's remains unchanged. These strong ratings help drive lower interest rates for any borrowing done by the Village.

The annual budget includes an appropriation of \$8,734,011 for the annual principal and interest on the Village's outstanding general obligation debt. Only a small portion of this payment comes through the property tax levy. There are three other sources of this debt payment listed in the chart below.

Other Sources of Debt 2021

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$4,917,965	56.31%
Water & Sewer Revenues	1,955,165	22.39%
Special Service Area Revenues	583,225	6.68%
Total	\$7,456,355	85.38%

These other sources reduce the property tax burden on our stakeholders by a total of \$7,456,355. More than 85% of our 2021 debt will be paid through sources other than Village-wide property taxes.

Understanding our total outstanding debt is also important as we assess the long-term financial stability of the Village. At the end of 2020, the Village will have \$52,000,000 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.



Total Outstanding Debt
(Principal Balance as of December 31, 2020)

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$25,250,000	47.96%
TIF Districts	14,430,000	27.41%
Water & Sewer Fees	7,705,000	14.63%
Special Service Area	5,260,000	10.00%
Total	\$52,645,000	100.00%

In 2020, the Village reduced its outstanding General Obligation debt burden by an additional \$465,000 by refunding the outstanding principal of the 2010C bond issue to reduce the outstanding principal by a total of \$465,000 and provide for interest savings of \$3,359,519.

The Future

After 30 years of developing municipal budgets including recessions, rapid growth, impacts from other units of government, mandate after mandate – you begin to think you have seen it all. This year was unlike all previous 30 combined. The 2021 Annual Budget and Capital Investment Plan took an incredible amount of effort across the entire organization. Throughout the past year, the employees pulled together like never before and delivered on all of our services. We had to part ways with some of our employees due to the pandemic, but those left gave it their all.

We are poised to make it through the next year. The Annual Budget is balanced and reflective of a very small property tax increase. There has been sacrifice and there will be some impact on services, but we all know this is what is necessary to move the organization forward to more prosperous times ahead.

The employees and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have always risen to the challenge and will continue to do so.



As I have said throughout my tenure as Village Manager, nothing in this budget would be possible without the dedication and commitment of our employees. They serve 24 hours a day, 7 days a week, 365 days a year. You will not find a more committed and efficient Staff anywhere. I could not do my job without all their effort. This Budget demonstrates our commitment to the Village Council, the community, and to all that serve the public daily.

Thank you for the opportunity to continue to serve and lead this organization.

Respectfully submitted,

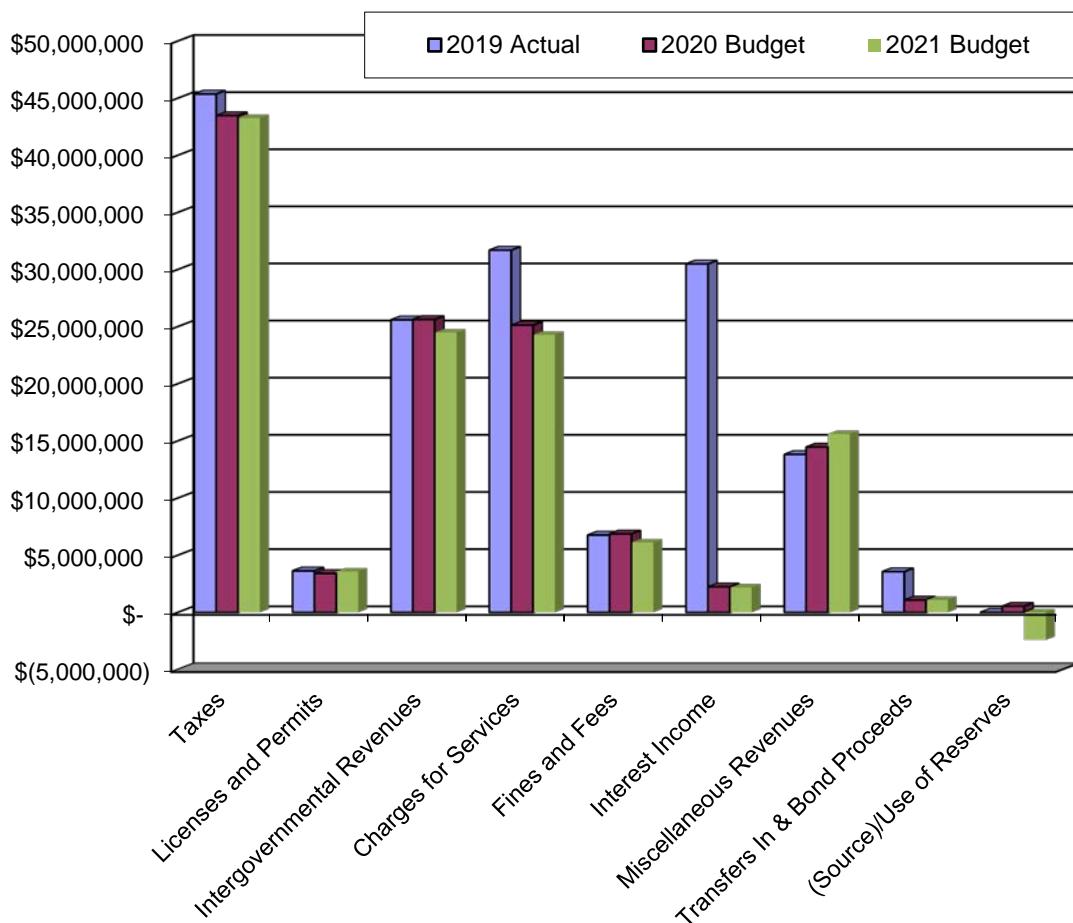
A handwritten signature in blue ink that reads "Reid T. Ottesen".

Reid T. Ottesen
Village Manager

Village of Palatine
CY 2021 Adopted Budget - Budget Overview

All Funds Revenues

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget	% Change
Taxes	\$ 45,357,774	\$ 43,467,434	\$ 43,256,284	-0.49%
Licenses and Permits	3,624,319	3,397,500	3,577,500	5.30%
Intergovernmental Revenues	25,587,834	25,619,066	24,470,899	-4.48%
Charges for Services	31,686,987	25,124,444	24,276,934	-3.37%
Fines and Fees	6,755,122	6,858,840	6,116,845	-10.82%
Interest Income	30,482,626	2,229,715	2,175,400	-2.44%
Miscellaneous Revenues	13,810,716	14,456,035	15,607,275	7.96%
Transfers In & Bond Proceeds	3,556,360	1,075,000	1,085,000	0.93%
(Source)/Use of Reserves	-	531,080	(2,417,973)	-555.29%
All Revenues Total	\$ 160,861,738	\$ 122,759,114	\$ 118,148,164	-3.76%



Village of Palatine
CY 2021 Adopted Budget - Budget Overview

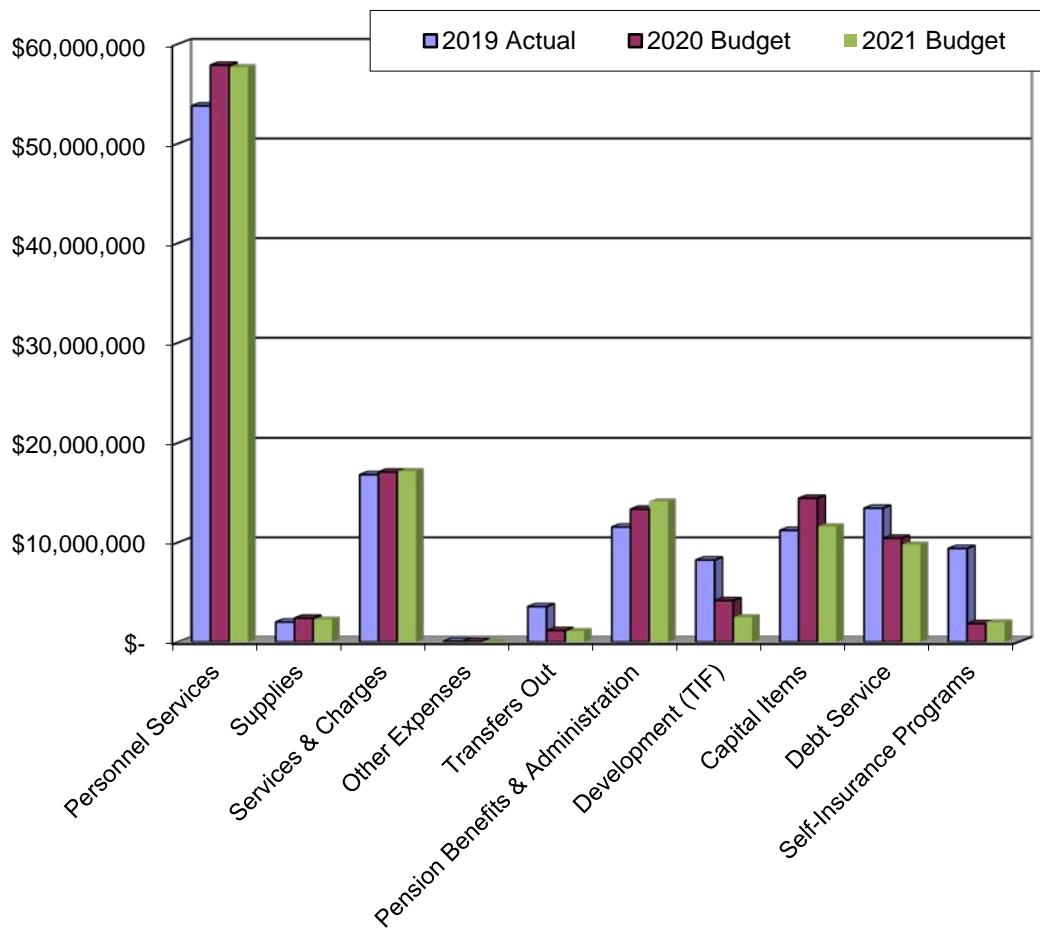
Fund Revenue Summary

			2019	2020	2021	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 60,352,051	\$ 62,242,635	\$ 62,061,116	-0.29%
205	Motor Fuel Tax		2,275,846	3,174,495	2,471,375	-22.15%
210	CDBG		987,589	476,996	515,274	8.02%
221	Federal Equitable Sharing		188,273	20,000	20,000	0.00%
222	State Equitable Sharing		28,916	5,000	5,000	0.00%
223	DUI Fines		14,664	16,000	5,000	-68.75%
224	Foreign Fire Insurance Tax		93,895	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		3,380,584	-	-	0.00%
232	Rand/Dundee TIF (TIF #2)		334,132	1,062,228	-	-100.00%
233	Downtown TIF (TIF #3)		6,232,379	6,519,930	4,858,600	-25.48%
234	Rand Corridor TIF (TIF #4)		3,253,307	4,647,765	4,025,115	-13.40%
235	Rand/Lake Cook TIF (TIF #5)		463,605	321,500	5,000	-98.44%
300	Debt Service		5,759,781	1,845,820	1,279,906	-30.66%
401	Capital Equipment		2,333,956	1,767,935	1,630,960	-7.75%
402	Capital Improvements		1,778,465	2,129,490	927,795	-56.43%
605	Waterworks		11,300,433	11,791,670	12,706,545	7.76%
610	Sewerage		4,456,131	3,881,035	4,000,348	3.07%
615	Refuse		4,614,245	4,435,245	4,506,385	1.60%
620	Parking System		773,214	617,015	582,905	-5.53%
701	Health Insurance		7,580,845	-	-	0.00%
702	Liability Insurance		1,694,140	1,847,800	1,974,850	6.88%
710	Fleet Services		1,889,296	1,950,930	1,796,265	-7.93%
801	Police Pension		21,915,083	6,766,000	7,026,000	3.84%
802	Fire Pension		18,524,879	6,583,500	7,093,500	7.75%
825	SSA #5		636,029	586,125	586,225	0.02%
All Funds Revenue Total			\$ 160,861,738	\$ 122,759,114	\$ 118,148,164	-3.76%

Village of Palatine
CY 2021 Adopted Budget - Budget Overview

All Funds Expenditures

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget	% Change
Personnel Services	\$ 53,798,898	\$ 57,880,865	\$ 57,668,495	-0.37%
Supplies	2,009,257	2,396,625	2,250,290	-6.11%
Services & Charges	16,819,180	17,079,673	17,157,319	0.45%
Other Expenses	77,740	27,500	27,500	0.00%
Sub-Total Operations	\$ 72,705,075	\$ 77,384,663	\$ 77,103,604	-0.36%
Transfers Out	3,556,360	1,150,000	1,085,000	-5.65%
Pension Benefits & Administration	11,549,873	13,349,500	14,119,500	5.77%
Development (TIF)	8,241,673	4,153,728	2,475,000	-40.41%
Capital Items	11,218,619	14,447,318	11,603,099	-19.69%
Debt Service	13,447,195	10,426,105	9,787,111	-6.13%
Self-Insurance Programs	9,402,971	1,847,800	1,974,850	6.88%
All Expenditures Total	\$ 130,121,766	\$ 122,759,114	\$ 118,148,164	-3.76%



Village of Palatine
CY 2021 Adopted Budget - Budget Overview

Fund Expenditure Summary

			2020		2021	
			2019 Actual	Adopted Budget	Adopted Budget	% Change
100	General		\$ 60,919,737	\$ 62,242,635	\$ 62,061,116	-0.29%
205	Motor Fuel Tax		2,095,152	3,174,495	2,471,375	-22.15%
210	CDBG		987,589	476,996	515,274	8.02%
221	Federal Equitable Sharing		23,060	20,000	20,000	0.00%
222	State Equitable Sharing		2,308	5,000	5,000	0.00%
223	DUI Fines		4,820	16,000	5,000	-68.75%
224	Foreign Fire Insurance Tax		44,538	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		4,408,170	-	-	0.00%
232	Rand/Dundee TIF (TIF #2)		415,000	1,062,228	-	-100.00%
233	Downtown TIF (TIF #3)		5,487,194	6,519,930	4,858,600	-25.48%
234	Rand Corridor TIF (TIF #4)		3,491,529	4,647,765	4,025,115	-13.40%
235	Rand/Lake Cook TIF (TIF #5)		15,489	321,500	5,000	-98.44%
300	Debt Service		5,863,744	1,845,820	1,279,906	-30.66%
401	Capital Equipment		1,828,775	1,767,935	1,630,960	-7.75%
402	Capital Improvements		1,746,392	2,129,490	927,795	-56.43%
605	Waterworks		10,362,963	11,791,670	12,706,545	7.76%
610	Sewerage		3,535,800	3,881,035	4,000,348	3.07%
615	Refuse		4,749,162	4,435,245	4,506,385	1.60%
620	Parking System		765,080	617,015	582,905	-5.53%
701	Health Insurance		7,123,487	-	-	0.00%
702	Liability Insurance		2,279,484	1,847,800	1,974,850	6.88%
710	Fleet Services		1,837,296	1,950,930	1,796,265	-7.93%
801	Police Pension		5,788,706	6,766,000	7,026,000	3.84%
802	Fire Pension		5,761,166	6,583,500	7,093,500	7.75%
825	SSA #5		585,125	586,125	586,225	0.02%
All Funds Expenditure Total			\$ 130,121,766	\$ 122,759,114	\$ 118,148,164	-3.76%

Village of Palatine
CY 2021 Adopted Budget - Budget Overview

Fund Balance Summary

		2021		
		Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes Economic Stabilization Reserve)	\$ 21,460,341	\$ 175,569	\$ 21,284,772
205	Motor Fuel Tax	982,064	(221,375)	1,203,439
210	CDBG	-	-	-
221	Federal Equitable Sharing	442,035	-	442,035
222	State Equitable Sharing	283,138	-	283,138
223	DUI Fines	100,189	(15,000)	115,189
224	Foreign Fire Insurance Tax	190,241	-	190,241
231	Dundee Road TIF (TIF #1)	716,292	-	716,292
232	Rand/Dundee TIF (TIF #2)	65,554	-	65,554
233	Downtown TIF (TIF #3)	4,688,124	(1,493,900)	6,182,024
234	Rand Corridor TIF (TIF #4)	5,671,384	623,615	5,047,769
235	Rand/Lake Cook TIF (TIF #5)	790,018	(1,395,500)	2,185,518
300	Debt Service	124,907	-	124,907
401	Capital Equipment	6,139,845	-	6,139,845
402	Capital Improvements	3,989,778	-	3,989,778
605	Waterworks	7,652,292	932,545	6,719,747
610	Sewerage	1,526,251	(450,032)	1,976,283
615	Refuse	799,520	(3,100)	802,620
620	Parking System	1,994,663	288,905	1,705,758
701	Health Insurance	1,573,443	-	1,573,443
702	Liability Insurance	3,972,209	431,350	3,540,859
710	Fleet Services	661,339	30,000	631,339
801	Police Pension	89,825,000	(861,975)	90,686,975
802	Fire Pension	82,860,203	(454,250)	83,314,453
825	SSA #5	1,318,657	(4,825)	1,323,482
All Funds Total		\$ 237,827,487	\$ (2,417,973)	\$ 240,245,460

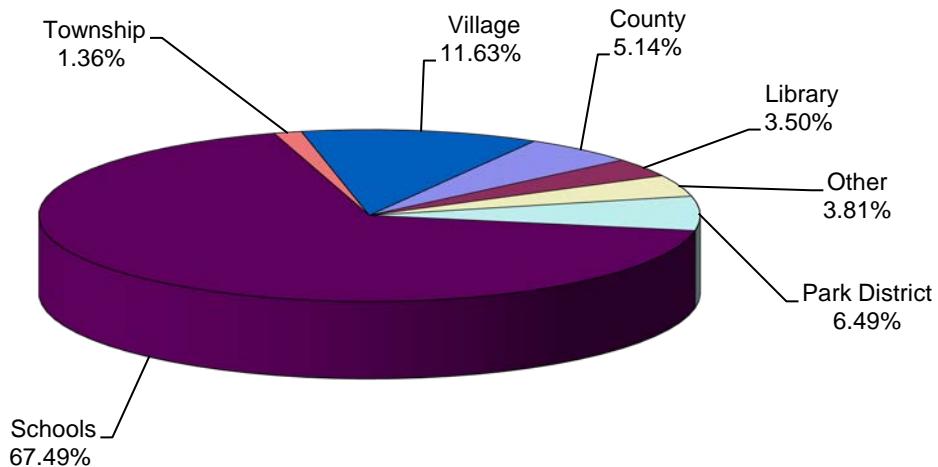
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

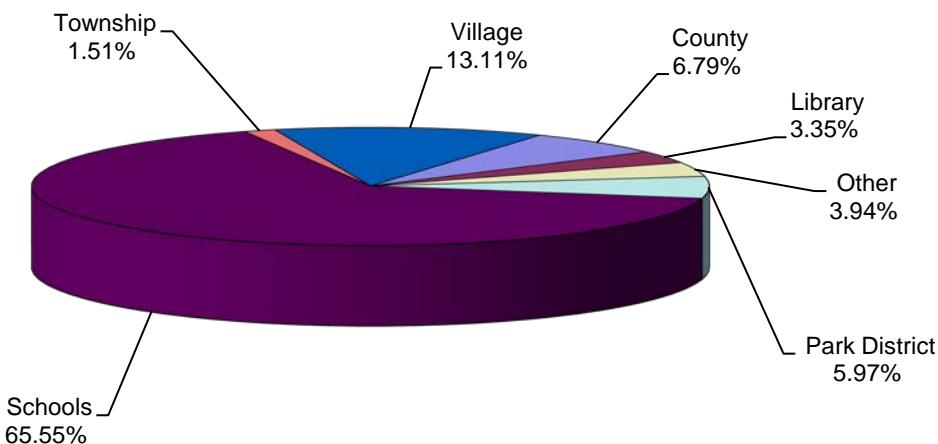
Village of Palatine
CY 2021 Adopted Budget - Budget Overview

Property Taxes

2019 Property Taxes (Payable in 2020)



2009 Property Taxes (Payable in 2010)



Village of Palatine CY 2021 Adopted Budget - Budget Overview

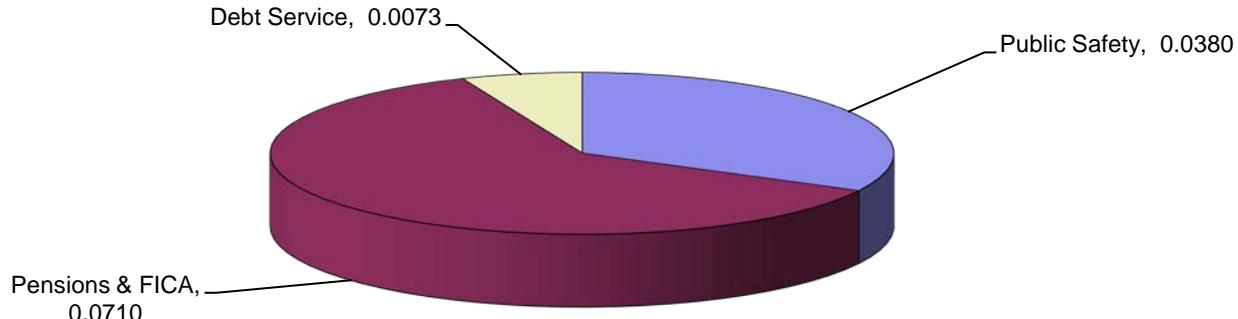
Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 6 consecutive years of either decreasing or constant property tax levies (2012-2017). Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

For 2021, the Village is proposing no property tax levy increase.

Where Does the Village's 11.63 Cents of a Property Tax Dollar Go



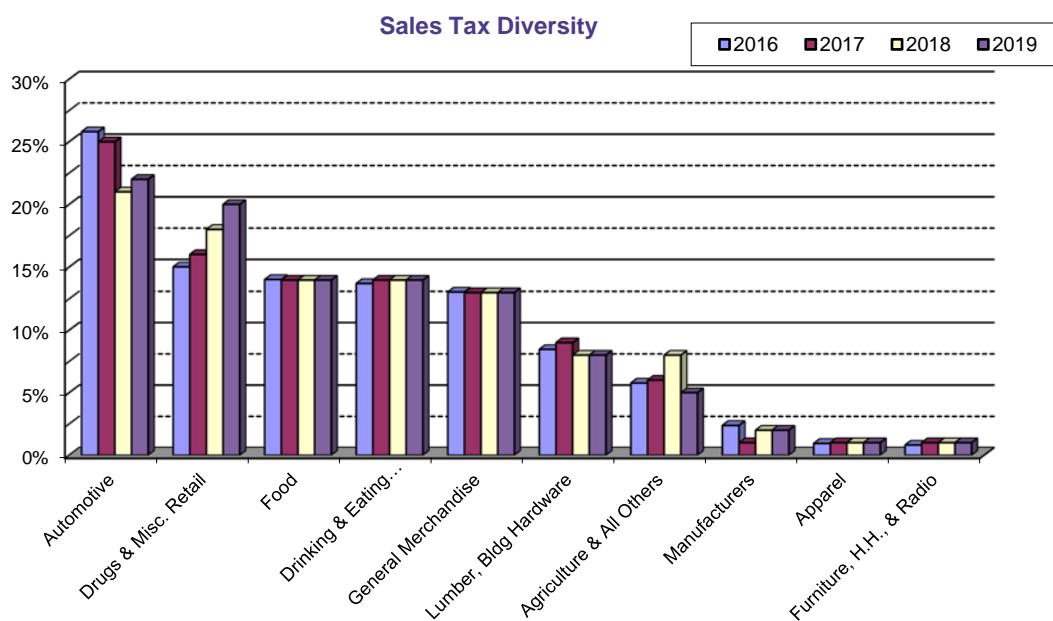
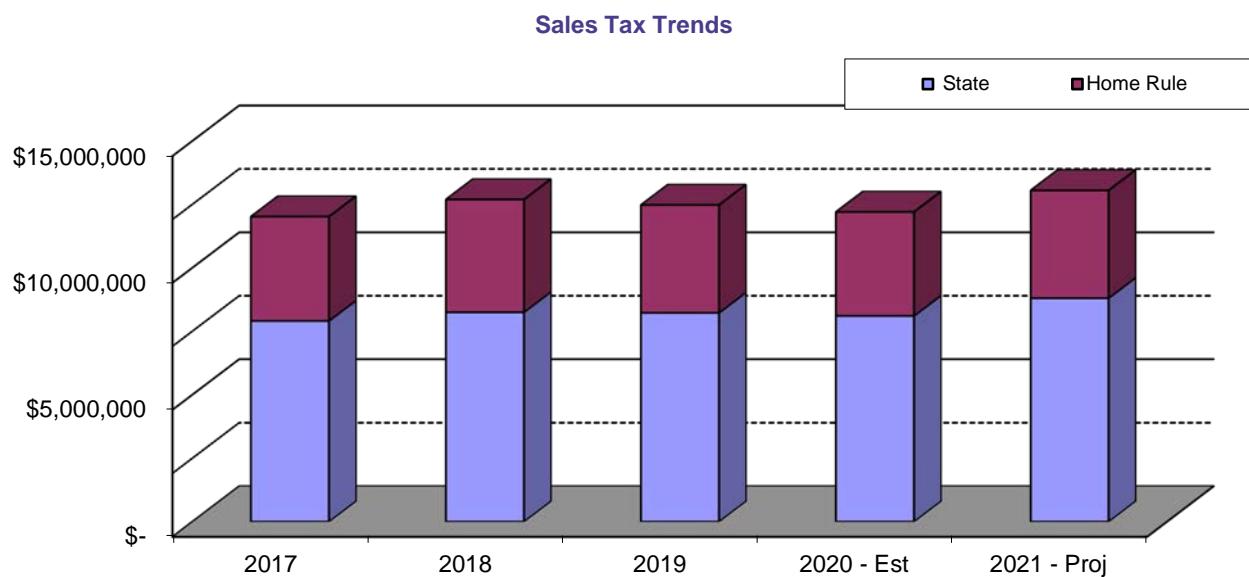
Village of Palatine CY 2021 Adopted Budget - Budget Overview

Sales Tax

The CY 2021 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As can be seen in the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

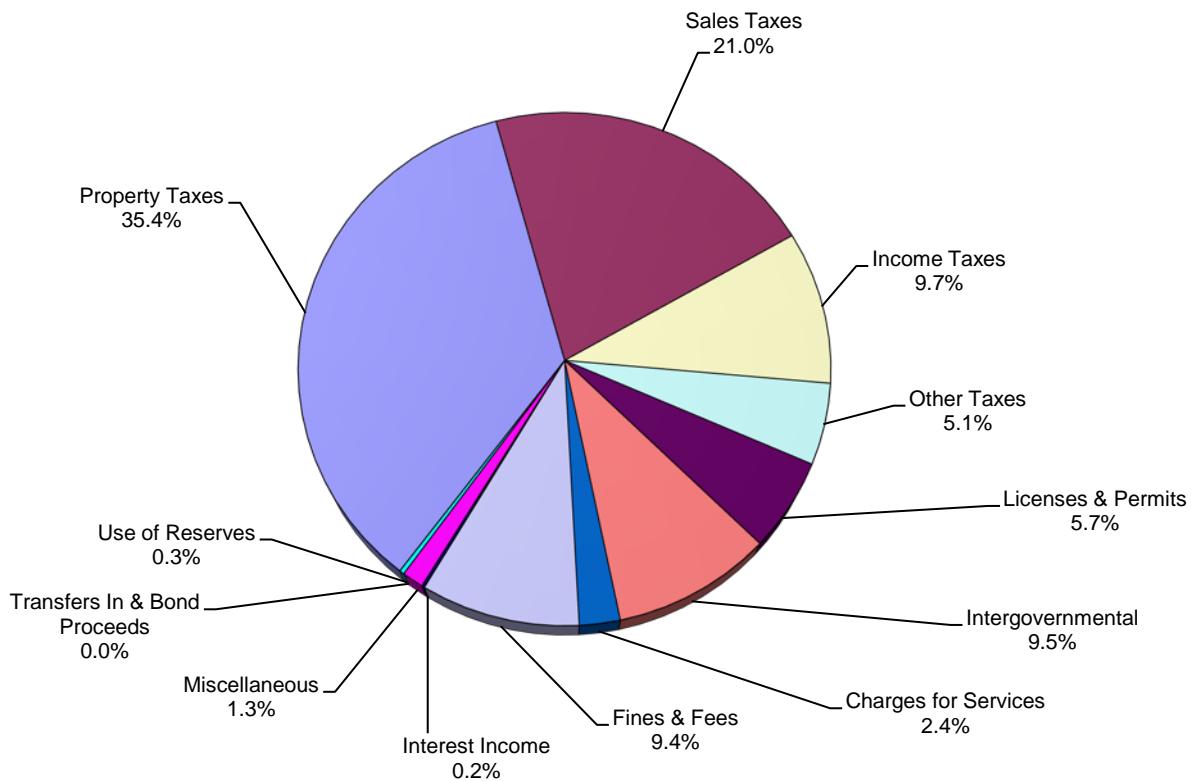
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, four of the top five producers, excluding automotive, account for 62% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2021 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2021

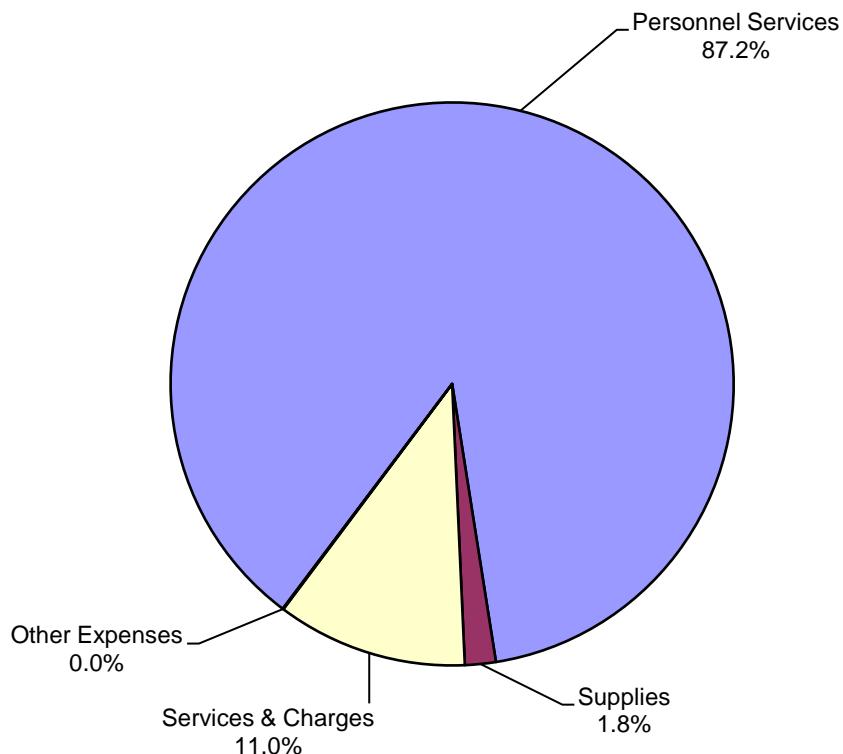


Revenues By Type	2019 Actual	2020 Adopted Budget		2021 Adopted Budget	% Change
		2020 Adopted Budget	2021 Adopted Budget		
Taxes	\$ 26,719,976	\$ 29,076,944	\$ 29,393,068		1.09%
Licenses & Permits	3,609,533	3,384,000	3,564,000		5.32%
Intergovernmental	21,290,468	21,349,390	20,667,625		-3.19%
Charges for Services	1,248,199	1,419,399	1,538,054		8.36%
Fines & Fees	5,996,905	6,161,340	5,824,345		-5.47%
Interest Income	697,884	145,855	101,400		-30.48%
Miscellaneous	789,086	744,725	797,055		7.03%
Transfers In & Bond Proceeds	-	-	-		-
Use of Reserves	-	(39,018)	175,569		-549.97%
Total Revenues	\$ 60,352,051	\$ 62,242,635	\$ 62,061,116		-0.29%

Village of Palatine
CY 2021 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2021



Expenditures by Type	2019 Actual	2020		2021 Adopted Budget	% Change
		Adopted Budget	2021 Adopted Budget		
Personnel Services	\$ 50,672,195	\$ 54,149,800	\$ 54,138,140		-0.02%
Supplies	1,053,564	1,183,805	1,097,920		-7.25%
Services & Charges	6,259,378	6,881,530	6,797,556		-1.22%
Other Expenses	2,934,600	27,500	27,500		0.00%
Total Expenditures	\$ 60,919,737	\$ 62,242,635	\$ 62,061,116		-0.29%

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

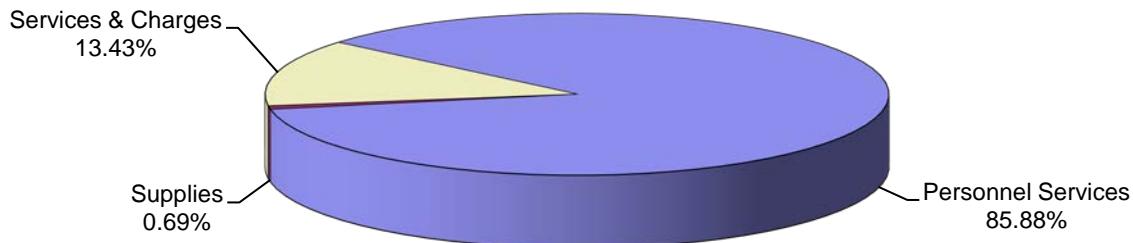
Department 10 Mayor & Council

Expenditures by Division	2020	2021	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 275,905	\$ 308,430	11.79%
Department Total: Mayor & Council	\$ 275,905	\$ 308,430	11.79%

Expenditures by Type

Personnel Services	\$ 232,340	\$ 264,865	14.00%
Supplies	2,150	2,150	0.00%
Services & Charges	41,415	41,415	0.00%
Department Total: Mayor & Council	\$ 275,905	\$ 308,430	11.79%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Monitor progress in pension funding initiative.

The organization's mission is:

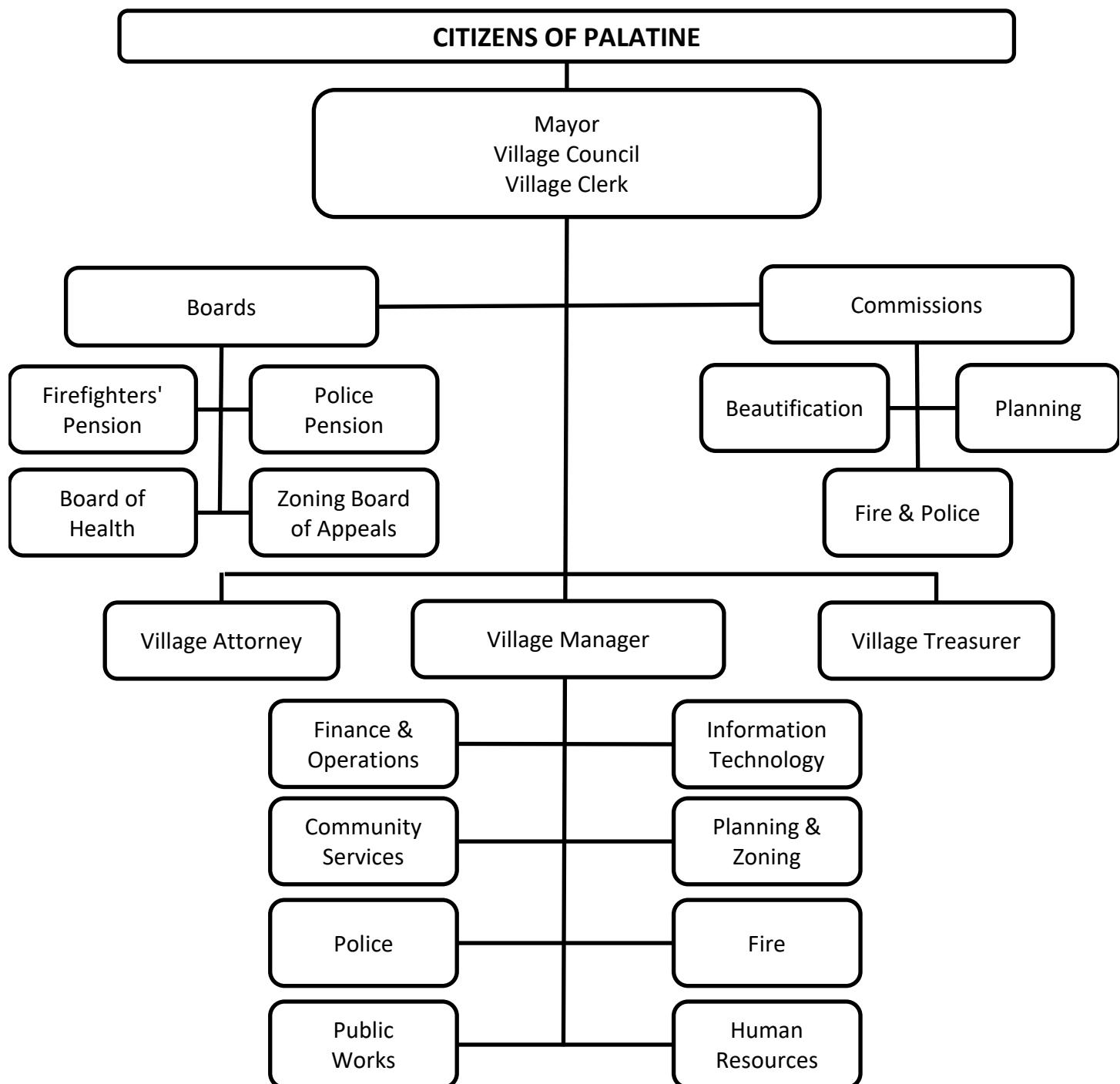
"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community that provides:

- **High Performing Village Organization: Financially strong, highest level of services**
- **Great Community for Families**
- **Highly Positive Environment for Business Investment**
- **Upgraded Village Facilities and Infrastructure"**

Village of Palatine

CY 2021 Adopted Budget - Organization Chart

Department 10 Mayor & Council



Village of Palatine**CY 2021 Adopted Budget - Personnel Summary****Department 10 Mayor & Council**

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 230,779	\$ 232,340	\$ 264,865
Supplies	1,620	2,150	2,150
Services & Charges	29,428	41,415	41,415
Department Total	\$ 261,827	\$ 275,905	\$ 308,430

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020		2021	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 100	General Fund					
Department 10	Mayor & Council					
Division 01	Administration					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 91,850	\$ 100,500	\$ 100,500	\$ 100,500	\$ 100,500
<u>Total: Salaries</u>		91,850	100,500	100,500	100,500	100,500
<u>Taxes & Benefits</u>						
510.10	Taxes & Benefits Medicare	1,170	1,685	1,685	1,685	1,685
510.15	Taxes & Benefits Social Security	5,003	7,145	7,145	7,145	7,145
510.35	Taxes & Benefits Medical/Dental Insurance	118,519	108,120	140,735	140,735	140,735
510.40	Taxes & Benefits Life Insurance	464	510	420	420	420
510.60	Taxes & Benefits Allowances	13,773	14,380	14,380	14,380	14,380
<u>Total: Taxes & Benefits</u>		138,929	131,840	131,840	164,365	164,365
<u>Supplies</u>						
520.05	Office Supplies General	103	250	250	250	250
520.10	Office Supplies Paper	39	100	100	100	100
520.15	Office Supplies Printed Forms	-	350	350	350	350
525.35	Operating Supplies Clothing	436	500	500	500	500
525.95	Operating Supplies Other	1,042	950	950	950	950
<u>Total: Supplies</u>		1,620	2,150	2,150	2,150	2,150
<u>Services & Charges</u>						
540.05	Services Management Consulting	-	10,500	7,000	7,000	7,000
575.10	Other Memberships & Publications	29,428	30,415	33,915	33,915	33,915
575.15	Other Training & Travel	-	500	500	500	500
<u>Total: Services & Charges</u>		29,428	41,415	41,415	41,415	41,415
Division Total: Administration		261,827	275,905	308,430		
Department Total: Mayor & Council		261,827	275,905	308,430		
Fund Total: General Fund		\$ 261,827	\$ 275,905	\$ 308,430		

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

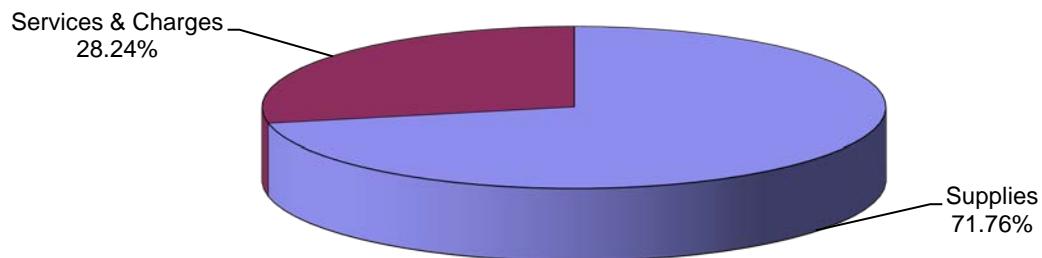
Department 12 Boards & Commissions

Expenditures by Division	2020 Adopted Budget	2021 Adopted Budget	% Change
	\$ 16,110	\$ 20,805	29.14%
Police & Fire Commission	\$ 4,650	\$ 4,650	0.00%
Board of Health	\$ 29,440	\$ 29,440	0.00%
Beautification Commission	\$ 6,766,000	\$ 7,026,000	3.84%
Police Pension Board	\$ 6,583,500	\$ 7,093,500	7.75%
Department Total: Boards & Commissions	\$ 13,399,700	\$ 14,174,395	5.78%

Expenditures by Type

Supplies	\$ 34,695	\$ 39,390	13.53%
Services & Charges	\$ 15,505	\$ 15,505	0.00%
Pension Benefits & Administration	\$ 13,349,500	\$ 14,119,500	5.77%
Department Total: Boards & Commissions	\$ 13,399,700	\$ 14,174,395	5.78%

2021 Adopted Budget by Type



Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
<u>Expenditures</u>			
Supplies	\$ 36,601	\$ 34,695	\$ 39,390
Services & Charges	20,400	15,505	15,505
Pension Benefits & Administration	11,545,509	13,349,500	14,119,500
Department Total	\$ 11,602,510	\$ 13,399,700	\$ 14,174,395

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	2,085	4,580	9,275
Services & Charges	17,013	11,530	11,530
Program Total	\$ 19,098	\$ 16,110	\$ 20,805

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.15	Office Supplies Printed Forms	\$ 2,085	\$ 4,580	\$ 9,275
<u>Total: Supplies</u>		2,085	4,580	9,275
<u>Services & Charges</u>				
540.35	Services Medical	14,318	9,355	9,355
540.95	Services Other	2,320	1,800	1,800
575.10	Other Memberships & Publications	375	375	375
<u>Total: Services & Charges</u>		17,013	11,530	11,530
Division Total: Police & Fire Commission		19,098	16,110	20,805
Department Total: Boards & Commissions		19,098	16,110	20,805
Fund Total: General Fund		\$ 19,098	\$ 16,110	\$ 20,805

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Supplies	\$ 139	\$ 675	\$ 675
Services & Charges	3,387	3,975	3,975
Program Total	\$ 3,526	\$ 4,650	\$ 4,650

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine

CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Supplies</u>				
520.05	Office Supplies General	\$ -	\$ 100	\$ 100
520.10	Office Supplies Paper		- 225	225
525.95	Operating Supplies Other	139	350	350
Total: Supplies		139	675	675
<u>Services & Charges</u>				
540.35	Services Medical	3,387	3,735	3,735
550.15	Printing/Advertising Outside Printing Services	-	240	240
Total: Services & Charges		3,387	3,975	3,975
Division Total: Board of Health		3,526	4,650	4,650
Department Total: Boards & Commissions		3,526	4,650	4,650
Fund Total: General Fund		\$ 3,526	\$ 4,650	\$ 4,650

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Supplies	\$ 34,377	\$ 29,440	\$ 29,440
Services & Charges	-	-	-
Program Total	\$ 34,377	\$ 29,440	\$ 29,440

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ 17	\$ 100	\$ 100
525.95	Operating Supplies Other	34,360	29,340	29,340
<u>Total: Supplies</u>		34,377	29,440	29,440
	Division Total: Beautification Commission	34,377	29,440	29,440
	Department Total: Boards & Commissions	34,377	29,440	29,440
	Fund Total: General Fund	\$ 34,377	\$ 29,440	\$ 29,440

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Pension Benefits	\$ 5,496,722	\$ 6,315,000	\$ 6,575,000
Pension Administration	291,984	451,000	451,000
Program Total	\$ 5,788,706	\$ 6,766,000	\$ 7,026,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	\$ 4,686,870	\$ 5,420,000	\$ 5,600,000
505.10	Pension Duty Disability	228,604	295,000	325,000
505.15	Pension Non-Duty Disability	89,440	90,000	90,000
505.20	Pension Surviving Spouse	491,808	510,000	560,000
Total: Pension Benefits		5,496,722	6,315,000	6,575,000
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
Total: Supplies		-	500	500
<u>Services & Charges</u>				
540.10	Services Financial	255,663	300,000	300,000
540.15	Services Banking	1,205	2,000	2,000
540.30	Services Legal	3,863	25,000	25,000
540.35	Services Medical	131	5,000	5,000
540.95	Services Other	8,000	12,000	12,000
575.10	Other Memberships & Publications	1,590	1,500	1,500
575.15	Other Training & Travel	1,986	5,000	5,000
Total: Services & Charges		272,438	350,500	350,500
<u>Other Expenses</u>				
805	Refunds	19,546	100,000	100,000
Total: Other Expenses		19,546	100,000	100,000
Division Total: Police Pension Board		5,788,706	6,766,000	7,026,000
Department Total: Boards & Commissions		5,788,706	6,766,000	7,026,000
Fund Total: Police Pension Fund		\$ 5,788,706	\$ 6,766,000	\$ 7,026,000

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Pension Benefits	\$ 5,479,659	\$ 6,195,000	\$ 6,705,000
Pension Administration	277,144	388,500	388,500
Program Total	\$ 5,756,803	\$ 6,583,500	\$ 7,093,500

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
<u>Salaries</u>				
505.05	Pension Service	\$ 4,949,235	\$ 5,510,000	\$ 6,070,000
505.10	Pension Duty Disability	341,701	445,000	440,000
505.15	Pension Non-Duty Disability	76,360	120,000	80,000
505.20	Pension Surviving Spouse	112,363	120,000	115,000
Total: Pension Benefits		5,479,659	6,195,000	6,705,000
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
Total: Supplies		-	500	500
<u>Services & Charges</u>				
540.10	Services Financial	169,524	250,000	250,000
540.15	Services Banking	1,000	2,000	2,000
540.30	Services Legal	1,613	15,000	15,000
540.35	Services Medical	275	5,000	5,000
540.95	Services Other	9,003	12,000	12,000
575.10	Other Memberships & Publications	795	1,000	1,000
575.15	Other Training & Travel	1,296	3,000	3,000
Total: Services & Charges		183,506	288,000	288,000
<u>Other Expenses</u>				
805	Refunds	93,638	100,000	100,000
Total: Other Expenses		93,638	100,000	100,000
Division Total: Fire Pension Board		5,756,803	6,583,500	7,093,500
Department Total: Boards & Commissions		5,756,803	6,583,500	7,093,500
Fund Total: Fire Pension Fund		\$ 5,756,803	\$ 6,583,500	\$ 7,093,500

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

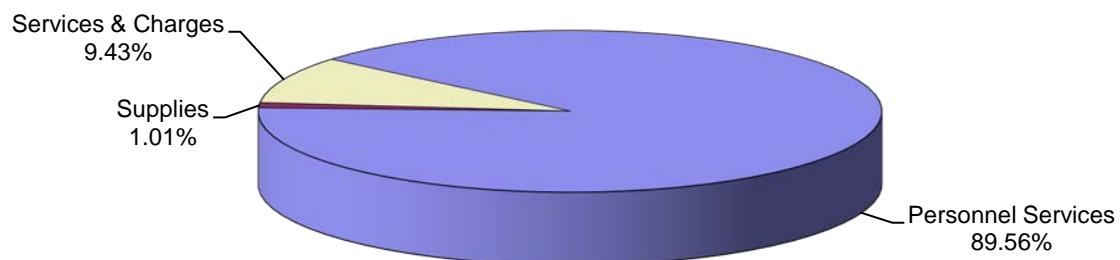
Department 14 Village Clerk

Expenditures by Division	2020	2021	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 172,460	\$ 152,720	-11.45%
Department Total: Village Clerk	\$ 172,460	\$ 152,720	-11.45%

Expenditures by Type

Personnel Services	\$ 156,010	\$ 136,770	-12.33%
Supplies	1,550	1,550	0.00%
Services & Charges	14,900	14,400	-3.36%
Department Total: Village Clerk	\$ 172,460	\$ 152,720	-11.45%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Continue the cross-training initiative with support staff.

Cross-training initiatives are progressing with support staff.

- * Provide training opportunities for the Deputy Clerk and Clerk support staff through the Municipal Clerks of Illinois and the International Institute of Municipal Clerks.

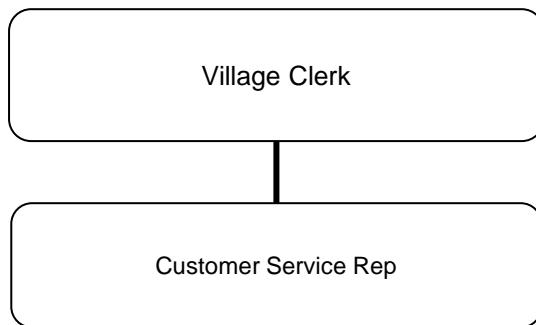
Clerk support staff has completed the first year of Municipal Clerks of Illinois Institute and Academy.

Current Year

- * Continue the cross-training initiative with support staff.
- * Continue training opportunities for the Deputy Clerk and Clerk support staff through the Municipal Clerks of Illinois.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 14 Village Clerk



Village of Palatine
CY 2021 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk *	-	-	-
Customer Service Rep	1	1	1
<u>Full-Time Total</u>	2	2	2
Project Manager	1	1	-
<u>Part-Time Total</u>	1	1	-
Department Total: Village Clerk	3	3	2

* Deputy Village Clerk is merged with Customer Service Supervisor in Village Manager's Office

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laserfiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laserfiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laserfiche for easier and faster retrieval of records.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 144,680	\$ 156,010	\$ 136,770
Supplies	694	1,550	1,550
Services & Charges	7,691	14,900	14,400
Department Total	\$ 153,065	\$ 172,460	\$ 152,720

Personnel Summary

Full-Time	2	2	2
Part-Time	1	1	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 88,484	\$ 92,480	\$ 97,100
500.10	Salaries Part Time	19,024	23,650	-
500.25	Salaries Special Compensation	1,525	300	980
Total: Salaries		109,033	116,430	98,080
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,534	1,710	1,445
510.15	Taxes & Benefits Social Security	6,559	7,280	6,135
510.20	Taxes & Benefits IMRF Er Contribution	7,483	9,630	10,270
510.35	Taxes & Benefits Medical/Dental Insurance	19,138	19,965	19,875
510.40	Taxes & Benefits Life Insurance	214	270	240
510.60	Taxes & Benefits Allowances	719	725	725
Total: Taxes & Benefits		35,647	39,580	38,690
<u>Supplies</u>				
520.05	Office Supplies General	500	1,050	1,050
520.10	Office Supplies Paper	194	500	500
Total: Supplies		694	1,550	1,550
<u>Services & Charges</u>				
540.95	Services Other	1,612	3,500	3,000
545.20	Communications Postage	-	75	75
550.05	Printing/Advertising Legal Notices	3,207	7,000	7,000
565.35	Repair and Maintenance Software	-	500	500
575.10	Other Memberships & Publications	810	875	875
575.15	Other Training & Travel	2,062	2,950	2,950
Total: Services & Charges		7,691	14,900	14,400
Division Total: Administration		153,065	172,460	152,720
Department Total: Village Clerk		153,065	172,460	152,720
Fund Total: General Fund		\$ 153,065	\$ 172,460	\$ 152,720

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

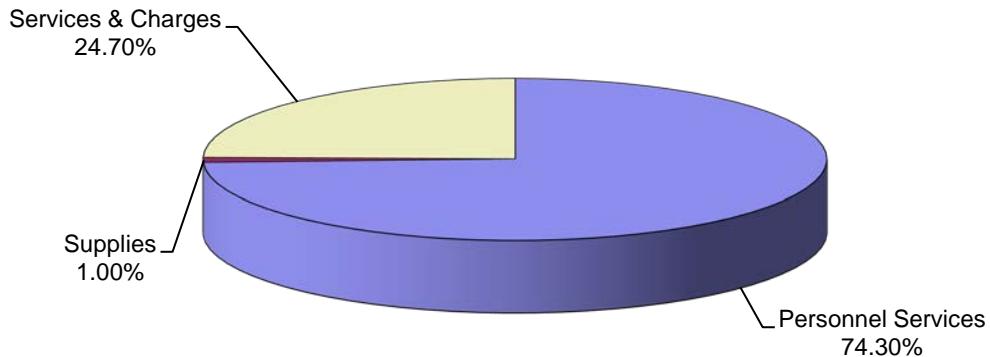
Department 20 Village Manager's Office

Expenditures by Division	2020	2021	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 772,320	\$ 787,165	1.92%
Public Information/Events	272,235	248,465	-8.73%
Operating Total: Village Manager's Office	\$ 1,044,555	\$ 1,035,630	-0.85%

Expenditures by Type

Personnel Services	\$ 758,585	\$ 769,460	1.43%
Supplies	9,380	10,380	10.66%
Services & Charges	276,590	255,790	-7.52%
Operating Total: Village Manager's Office	\$ 1,044,555	\$ 1,035,630	-0.85%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * Identify and present options for the Council to consider related to the Village owned property between Towne Square Park and the Palatine Train Station.

This is ongoing, but has been delayed due to the ongoing COVID-19 pandemic and related market impacts. In addition, COVID-19's impact on commuter parking demands, both short and long term, need to be identified as the properties in question serve primarily as commuter parking. The identification of options will continue into 2020, with a presentation to the Council in mid-2021.

- * Facilitate the creation and implementation of 'electronic' newsletters in addition to a single Village paper newsletter. Continue to leverage the Village's information outlets (newsletter, E-News, website, and Facebook) to share Village related information.

2020 saw the Village create and distribute four separate electronic newsletters. While the Village had intended to print the fall newsletter for mail distribution, the COVID-19 pandemic and related budget reductions eliminated the funding for a mailed newsletter. One key element that was identified relates to the timing of preparing and distributing an electronic newsletter. While a print newsletter needs significant lead time for printing and mailing (roughly 3 weeks), the use of electronic newsletters allows for last minute changes or additions. This was highlighted by the ongoing COVID-19 pandemic and the Village's desire to share timely and up to date information with the community.

- * Monitor the impacts and challenges of the State's legalization of marijuana.

This has been somewhat impacted by the delay in nearby dispensaries being approved, developed, and opened. This is an issue Staff will need to continue to review as we move into 2021.

- * Work with Village Clerk's Office to complete updates to Village Code of Ordinances in preparation for a recodification.

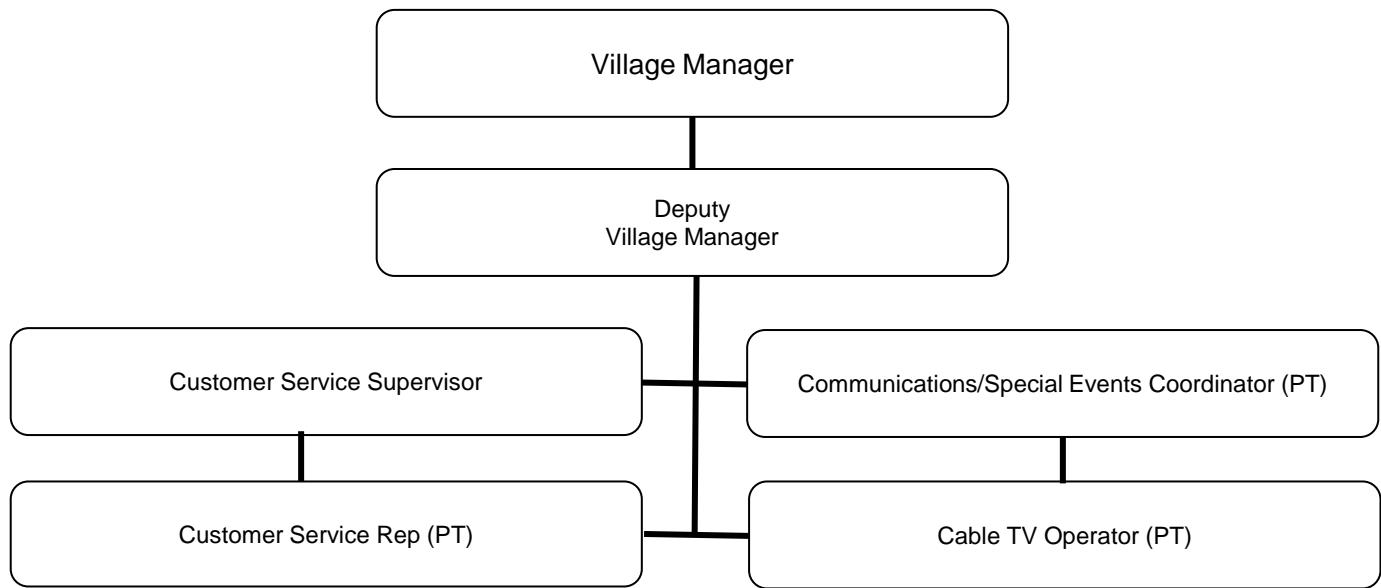
This is ongoing and will be completed in 2021.

Current Year

- * Identify and present options for the Council to consider related to the Village owned property between Towne Square Park and the Palatine Train Station.
- * Monitor the ongoing COVID-19 pandemic and related fiscal impacts on the Village. This will include establishing a 2021 Budget hold list to determine if Village revenues meet projections and that planned expenditures have the associated funding needed.
- * Expand the use of the Village's electronic newsletter, E-News, Village website, and Facebook page to share and promote timely Village related information. This will include a refresh to the Village website.
- * Work with Village Clerk's Office, and all Village Departments, to complete updates and a corresponding recodification to Village Code of Ordinances.
- * Monitor commuter parking usage and associated revenues to determine if any adjustments should be made to the fees, supply, and location.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine

CY 2021 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Customer Service Supervisor	1	1	1
<u>Full-Time Total</u>	3	3	3
Cable TV Operator	2	2	1
Communications/Special Events Coordinator	1	1	1
Customer Service Rep	1	1	1
<u>Part-Time Total</u>	4	4	3
Department Total: Village Manager's Office	7	7	6

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2019 Actual	2020		2021
		Adopted Budget	Adopted Budget	Adopted Budget
Expenditures				
Personnel Services	\$ 728,045	\$ 758,585	\$ 769,460	
Supplies	2,408	9,380	10,380	
Services & Charges	275,539	280,190	259,390	
Other Expenses	77,741	27,500	27,500	
Economic Development - TIF	8,241,673	4,153,728	2,475,000	
Department Total	\$ 9,325,406	\$ 5,229,383	\$ 3,541,730	

Personnel Summary

Full-Time	3	3	3
Part-Time	4	4	3

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 685,894	\$ 700,065	\$ 719,910
Supplies	1,523	1,665	1,665
Services & Charges	47,046	70,590	65,590
Program Total	\$ 734,463	\$ 772,320	\$ 787,165

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	\$ 434,909	\$ 444,475	\$ 456,765
500.10	Salaries Part Time	31,610	34,385	37,025
500.25	Salaries Special Compensation	36,818	14,285	15,630
500.95	Salaries Other	6,353	-	-
Total: Salaries		509,690	493,145	509,420
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	21,332	28,300	29,055
510.10	Taxes & Benefits Medicare	7,937	7,815	8,065
510.15	Taxes & Benefits Social Security	22,161	33,390	34,455
510.20	Taxes & Benefits IMRF Er Contribution	52,562	62,530	64,630
510.35	Taxes & Benefits Medical/Dental Insurance	53,179	54,895	54,640
510.40	Taxes & Benefits Life Insurance	2,947	3,030	2,685
510.60	Taxes & Benefits Allowances	16,086	16,960	16,960
Total: Taxes & Benefits		176,204	206,920	210,490
Supplies				
520.05	Office Supplies General	1,446	1,540	1,540
520.10	Office Supplies Paper	77	125	125
Total: Supplies		1,523	1,665	1,665
Services & Charges				
540.95	Services Other	3,090	3,000	3,000
545.20	Communications Postage	30,085	50,150	45,150
570.05	Rental Office Equipment	4,028	4,000	4,000
575.05	Other Small Tools & Equipment	27	500	500
575.10	Other Memberships & Publications	4,719	4,690	4,690
575.15	Other Training & Travel	5,097	8,250	8,250
Total: Services & Charges		47,046	70,590	65,590
Division Total: Administration		734,463	772,320	787,165
Department Total: Village Manager's Office		734,463	772,320	787,165
Fund Total: General Fund		\$ 734,463	\$ 772,320	\$ 787,165

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 42,151	\$ 58,520	\$ 49,550
Supplies	885	7,715	8,715
Services & Charges	226,137	206,000	190,200
Program Total	\$ 269,173	\$ 272,235	\$ 248,465

Personnel Summary

Full-Time	0	0	0
Part-Time	3	3	2

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ -	\$ -	\$ -
500.10	Salaries Part Time	35,676	49,305	41,840
500.95	Salaries Other	324	-	-
Total: Salaries		36,000	49,305	41,840
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	522	720	615
510.15	Taxes & Benefits Social Security	2,232	3,060	2,610
510.20	Taxes & Benefits IMRF Er Contribution	3,397	5,435	4,485
Total: Taxes & Benefits		6,151	9,215	7,710
<u>Supplies</u>				
520.05	Office Supplies General	234	540	540
520.10	Office Supplies Paper	78	125	125
525.10	Operating Supplies Medical	225	300	300
525.95	Operating Supplies Other	348	6,750	7,750
Total: Supplies		885	7,715	8,715
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	-	1,200
540.95	Services Other	196,743	185,000	185,000
545.20	Communications Postage	10,435	6,000	-
550.15	Printing/Advertising Outside Printing Services	17,989	11,000	-
570.10	Rental Machinery	282	750	750
575.05	Other Small Tools & Equipment	253	750	750
575.10	Other Memberships & Publications	50	500	500
575.15	Other Training & Travel	385	2,000	2,000
Total: Services & Charges		226,137	206,000	190,200
Division Total: Public Information/Events				
Department Total: Village Manager's Office				
Fund Total: General Fund				
		\$ 269,173	\$ 272,235	\$ 248,465

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Economic Development - Non TIF	\$ 31,100	\$ 31,100	0.00%
Economic Development - TIF	4,153,728	2,475,000	-40.41%
Economic Development Total: Village Manager's Office	\$ 4,184,828	\$ 2,506,100	-40.11%
 Expenditures by Type			
Services & Charges	\$ 3,600	\$ 3,600	0.00%
Other Expenses	27,500	27,500	0.00%
Economic Development - TIF	4,153,728	2,475,000	-40.41%
Economic Development Total: Village Manager's Office	\$ 4,184,828	\$ 2,506,100	-40.11%

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	2,356	3,600	3,600
Other Expenses	77,741	27,500	27,500
Economic Development - TIF	8,241,673	4,153,728	2,475,000
Program Total	\$ 8,321,770	\$ 4,184,828	\$ 2,506,100

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
545.20	Communications Postage	\$ 320	\$ -	\$ -
550.15	Printing/Advertising Outside Printing Services	\$ -	\$ 1,000	\$ 1,000
575.10	Other Memberships & Publications	\$ 100	\$ 100	\$ 100
575.15	Other Training & Travel	\$ 1,936	\$ 2,500	\$ 2,500
Total: Services & Charges		\$ 2,356	\$ 3,600	\$ 3,600
<u>Other Expenses</u>				
805	Refunds	\$ 77,741	\$ 27,500	\$ 27,500
Total: Other Expenses		\$ 77,741	\$ 27,500	\$ 27,500
Division Total: Economic Development		\$ 80,097	\$ 31,100	\$ 31,100
Department Total: Village Manager's Office		\$ 80,097	\$ 31,100	\$ 31,100
Fund Total: General Fund		\$ 80,097	\$ 31,100	\$ 31,100

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 4,373,437	\$ -	\$ -
820	TIF Development	34,733	-	-
Total: Other Expenses		4,408,170	-	-
Division Total: Economic Development				
Department Total: Village Manager's Office				
Fund Total: Dundee Road TIF (TIF #1) Fund				
		\$ 4,408,170	\$ -	\$ -

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 415,000	\$ 987,228	\$ -
<u>Total: Other Expenses</u>		415,000	987,228	-
Division Total: Economic Development		415,000	987,228	-
Department Total: Village Manager's Office		415,000	987,228	-
Fund Total: Rand/Dundee TIF (TIF #2) Fund		\$ 415,000	\$ 987,228	\$ -

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ 3,732	\$ 5,000	\$ 5,000
540.30	Services Legal	3,851	5,000	5,000
540.95	Services Other	-	-	-
Total: Services & Charges		7,583	10,000	10,000
<u>Other Expenses</u>				
820	TIF Development	1,527,300	-	-
Total: Other Expenses		1,527,300	-	-
Division Total: Economic Development		1,534,883	10,000	10,000
Department Total: Village Manager's Office		1,534,883	10,000	10,000
Fund Total: Downtown Area TIF (TIF #3) Fund		\$ 1,534,883	\$ 10,000	\$ 10,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ -	\$ 5,000	\$ 5,000
540.30	Services Legal	1,548	5,000	5,000
Total: Services & Charges		1,548	10,000	10,000
<u>Other Expenses</u>				
815	Rebates	941,890	2,250,000	2,250,000
820	TIF Development	940,182	750,000	200,000
Total: Other Expenses		1,882,072	3,000,000	2,450,000
Division Total: Economic Development				
Department Total: Village Manager's Office				
Fund Total: Rand Corridor TIF (TIF #4) Fund				
		\$ 1,883,620	\$ 3,010,000	\$ 2,460,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	-	-	5,000
<u>Total: Services & Charges</u>				
<u>Other Expenses</u>				
820	TIF Development	\$ -	\$ 146,500	\$ -
<u>Total: Other Expenses</u>				
Division Total: Economic Development				
Department Total: Village Manager's Office				
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund				

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

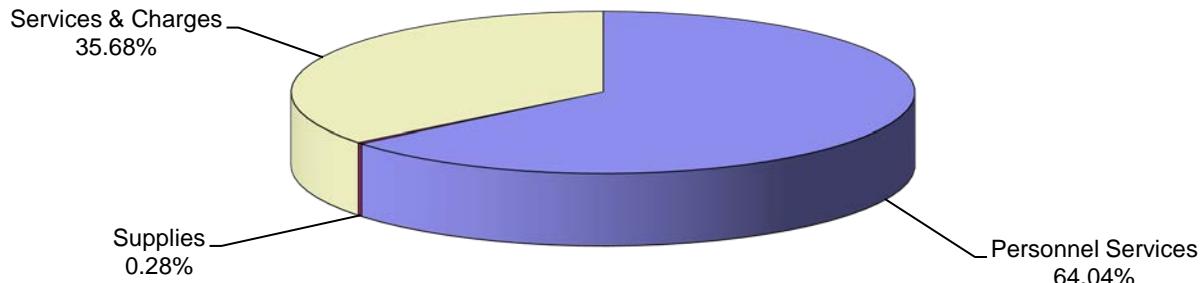
Department 30 Finance & Operations

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 556,160	\$ 570,040	2.50%
Accounting Services	764,565	769,110	0.59%
Billing & Collections	644,150	613,270	-4.79%
Operating Total: Finance & Operations	\$ 1,964,875	\$ 1,952,420	-0.63%

Expenditures by Type

Personnel Services	\$ 1,248,635	\$ 1,250,280	0.13%
Supplies	5,550	5,550	0.00%
Services & Charges	710,690	696,590	-1.98%
Operating Total: Finance & Operations	\$ 1,964,875	\$ 1,952,420	-0.63%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

- * Take the appropriate actions to close the Village's second TIF District, the Rand/Dundee TIF.

Completed

- * Complete the implementation and integration of the new adjudication system with the Village's Tyler/New World System ERP.

Completed

- * Facilitate the transition of the Business License Program to the Planning Department.

In Process

- * Review outstanding bond issues for potential refunding opportunities to reduce debt service costs and/or shorten maturity terms.

Completed a successful refunding in October 2020

- * Provide support to the Manager's Office in the continued financial evaluation of the Downtown TIF District.

In Process

- * Review the existing actuarial assumptions for the Public Safety Pension Plans with the Village's Actuaries for propriety to provide sustainable and less volatile required contributions over the near term and higher funding levels over the long-term.

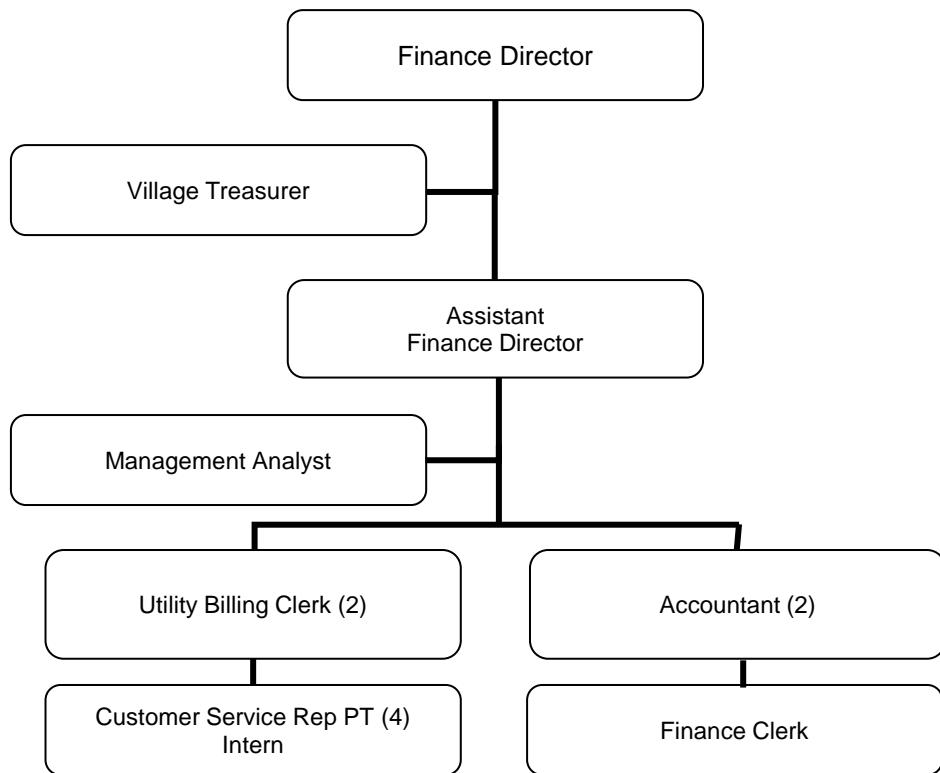
Completed

Current Year

- * **Facilitate the transition of the Business License Program to the Planning Department.**
- * **Continue to monitor and report on federal grants related to COVID-19.**
- * **Review water rate structure.**
- * **Prepare and report the preliminary findings on a new "streaming tax".**
- * **Continue to monitor and support the public safety pension fund consolidations.**
- * **Review outstanding bond issues for potential refunding opportunities to reduce debt service costs and/or shorten maturity terms.**

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 30 Finance & Operations



Village of Palatine

CY 2021 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Management Analyst	1	1	1
Finance Clerk	1	1	1
Utility Billing Clerk	2	2	2
<u>Full-Time Total</u>	8	8	8
Village Treasurer	1	1	1
Intern	1	1	1
Customer Service Rep PT	5	5	4
<u>Part-Time Total</u>	7	7	6
Department Total: Finance & Operations	15	15	14

Village of Palatine

CY 2021 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2019 Actual	2020		2021
		Adopted Budget	Adopted Budget	Adopted Budget
Expenditures				
Personnel Services	\$ 1,092,763	\$ 1,248,635	\$ 1,250,280	
Supplies	5,010	5,550	5,550	
Services & Charges	573,242	710,690	696,590	
Debt Service	13,447,197	10,426,105	9,787,111	
Transfers	6,310,259	4,082,699	4,151,554	
Department Total	\$ 21,428,471	\$ 16,473,679	\$ 15,891,085	

Personnel Summary

Full-Time	8	8	8
Part-Time	7	7	6

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 510,486	\$ 541,640	\$ 555,520
Supplies	1,158	1,500	1,500
Services & Charges	3,234	13,020	13,020
Program Total	\$ 514,878	\$ 556,160	\$ 570,040

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	\$ 240,616	\$ 246,110	\$ 253,105
500.10	Salaries Part Time	3,000	3,000	3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	12,608	4,775	5,070
500.95	Salaries Other	-	-	-
Total: Salaries		256,224	253,885	261,175
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	9,822	10,060	10,360
510.10	Taxes & Benefits Medicare	3,892	3,935	4,045
510.15	Taxes & Benefits Social Security	13,249	16,810	17,280
510.20	Taxes & Benefits IMRF Er Contribution	25,950	31,295	32,225
510.35	Taxes & Benefits Medical/Dental Insurance	33,145	33,270	33,115
510.40	Taxes & Benefits Life Insurance	69	645	580
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		93,147	103,035	104,625
Supplies				
520.05	Office Supplies General	988	1,000	1,000
520.10	Office Supplies Paper	170	500	500
Total: Supplies		1,158	1,500	1,500
Services & Charges				
545.20	Communications Postage	145	250	250
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	1,703	2,520	2,520
575.15	Other Training & Travel	1,213	6,750	6,750
Total: Services & Charges		3,061	10,020	10,020
Division Total: Administration		353,590	368,440	377,320
Department Total: Finance & Operations		353,590	368,440	377,320
Fund Total: General Fund		\$ 353,590	\$ 368,440	\$ 377,320

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 126,826	\$ 129,150	\$ 133,355
500.25	Salaries Special Compensation	3,423	3,485	3,565
500.95	Salaries Other	-	-	-
Total: Salaries		130,249	132,635	136,920
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,814	1,935	2,000
510.15	Taxes & Benefits Social Security	7,756	8,270	8,535
510.20	Taxes & Benefits IMRF Er Contribution	7,270	15,905	16,435
510.35	Taxes & Benefits Medical/Dental Insurance	13,025	24,950	24,835
510.40	Taxes & Benefits Life Insurance	281	305	275
510.60	Taxes & Benefits Allowances	720	720	720
Total: Taxes & Benefits		30,866	52,085	52,800
<u>Services & Charges</u>				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	73	2,750	2,750
Total: Services & Charges		173	3,000	3,000
Division Total: Administration		161,115	184,720	189,720
Department Total: Finance & Operations		161,288	187,720	192,720
Fund Total: Waterworks Fund		\$ 161,288	\$ 187,720	\$ 192,720

Village of Palatine

CY 2021 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 318,734	\$ 356,195	\$ 363,340
Supplies	2,795	2,050	2,050
Services & Charges	320,059	406,320	403,720
Program Total	\$ 641,588	\$ 764,565	\$ 769,110

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 159,817	\$ 168,315	\$ 172,560
500.20	Salaries Overtime	-	750	500
500.25	Salaries Special Compensation	1,000	1,000	1,000
500.95	Salaries Other	-	-	-
Total: Salaries		160,817	170,065	174,060
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,268	2,475	2,530
510.15	Taxes & Benefits Social Security	9,699	10,555	10,800
510.20	Taxes & Benefits IMRF Er Contribution	15,876	20,400	20,890
510.35	Taxes & Benefits Medical/Dental Insurance	37,498	41,585	41,395
510.40	Taxes & Benefits Life Insurance	363	405	360
Total: Taxes & Benefits		65,704	75,420	75,975
<u>Supplies</u>				
520.05	Office Supplies General	697	750	750
520.10	Office Supplies Paper	226	500	500
520.15	Office Supplies Printed Forms	1,872	800	800
Total: Supplies		2,795	2,050	2,050
<u>Services & Charges</u>				
540.10	Services Financial	39,578	53,850	53,850
540.15	Services Banking	133,575	181,400	181,400
565.35	Repair and Maintenance Software	26,634	27,350	24,750
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	100	750	750
575.15	Other Training & Travel	285	2,250	2,250
Total: Services & Charges		200,172	266,100	263,500
Division Total: Accounting Services		429,488	513,635	515,585
Department Total: Finance & Operations		429,488	513,635	515,585
Fund Total: General Fund		\$ 429,488	\$ 513,635	\$ 515,585

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 77,238	\$ 85,410	\$ 87,620
500.25	Salaries Special Compensation	305	-	-
Total: Salaries		77,543	85,410	87,620
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,111	1,240	1,275
510.15	Taxes & Benefits Social Security	4,751	5,300	5,435
510.20	Taxes & Benefits IMRF Er Contribution	3,966	10,245	10,515
510.35	Taxes & Benefits Medical/Dental Insurance	4,676	8,320	8,280
510.40	Taxes & Benefits Life Insurance	166	195	180
Total: Taxes & Benefits		14,670	25,300	25,685
<u>Services & Charges</u>				
540.10	Services Financial	13,000	13,000	13,000
540.15	Services Banking	106,787	125,700	125,700
575.10	Other Memberships & Publications	100	600	600
575.15	Other Training & Travel	-	920	920
Total: Services & Charges		119,887	140,220	140,220
Division Total: Accounting Services		212,100	250,930	253,525
Department Total: Finance & Operations		212,100	250,930	253,525
Fund Total: Waterworks Fund		\$ 212,100	\$ 250,930	\$ 253,525

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support, the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 263,543	\$ 350,800	\$ 331,420
Supplies	1,057	2,000	2,000
Services & Charges	249,949	291,350	279,850
Program Total	\$ 514,549	\$ 644,150	\$ 613,270

Personnel Summary

Full-Time	2	2	2
Part-Time	6	6	5

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ -	\$ -	\$ -
500.10	Salaries Part Time	50,459	55,035	64,735
500.15	Salaries Temporary	-	6,000	-
500.20	Salaries Overtime	1,825	12,500	10,000
500.25	Salaries Special Compensation	-	-	-
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		52,284	73,535	74,735
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	758	1,075	1,090
510.15	Taxes & Benefits Social Security	3,241	4,565	4,645
510.20	Taxes & Benefits IMRF Er Contribution	5,160	8,105	8,250
<u>Total: Taxes & Benefits</u>		9,159	13,745	13,985
<u>Supplies</u>				
520.05	Office Supplies General	59	500	500
520.10	Office Supplies Paper	170	500	500
<u>Total: Supplies</u>		229	1,000	1,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	1,595	12,500	12,500
540.95	Services Other	-	3,000	3,000
545.20	Communications Postage	12,500	12,500	12,500
550.15	Printing/Advertising Outside Printing Services	31,020	48,500	48,000
565.05	Repair and Maintenance Machinery & Equipment	-	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
575.05	Other Small Tools & Equipment	112	750	750
575.15	Other Training & Travel	141	500	500
<u>Total: Services & Charges</u>		46,363	79,750	79,250
Division Total: Billing & Collections		108,035	168,030	168,970
Department Total: Finance & Operations		108,035	168,030	168,970
Fund Total: General Fund		\$ 108,035	\$ 168,030	\$ 168,970

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 117,153	\$ 125,030	\$ 128,195
500.10	Salaries Part Time	47,063	72,295	51,585
500.20	Salaries Overtime	1,468	1,250	1,500
500.25	Salaries Special Compensation	963	550	550
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		166,647	199,125	181,830
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,375	2,895	2,650
510.15	Taxes & Benefits Social Security	10,196	12,355	11,285
510.20	Taxes & Benefits IMRF Er Contribution	8,592	23,890	21,830
510.35	Taxes & Benefits Medical/Dental Insurance	14,030	24,955	24,840
510.40	Taxes & Benefits Life Insurance	260	300	265
<u>Total: Taxes & Benefits</u>		35,453	64,395	60,870
<u>Supplies</u>				
520.05	Office Supplies General	582	600	600
520.10	Office Supplies Paper	246	400	400
<u>Total: Supplies</u>		828	1,000	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	61,000	61,000	50,000
550.15	Printing/Advertising Outside Printing Services	35,550	39,000	39,000
565.35	Repair and Maintenance Software	30,500	30,500	30,500
575.05	Other Small Tools & Equipment	202	500	500
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		127,252	131,500	120,500
Division Total: Billing & Collections		330,180	396,020	364,200
Department Total: Finance & Operations		330,180	396,020	364,200
Fund Total: Waterworks Fund		\$ 330,180	\$ 396,020	\$ 364,200

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
540.15	Services Banking	\$ 24,033	\$ 25,200	\$ 25,200
570.20	Rental Buildings	52,301	54,900	54,900
Total: Services & Charges		76,334	80,100	80,100
Division Total: Billing & Collections		76,334	80,100	80,100
Department Total: Finance & Operations		76,334	80,100	80,100
Fund Total: Parking System Fund		\$ 76,334	\$ 80,100	\$ 80,100

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

Expenditures by Division	2020	2021	% Change
	Adopted Budget	Adopted Budget	
Debt Service	\$ 10,426,105	\$ 9,787,111	-6.13%
Transfers	4,082,699	4,151,554	1.69%
Debt Service & Transfers Total: Finance & Operations	\$ 14,508,804	\$ 13,938,665	-3.93%
Expenditures by Type			
Debt Service	\$ 10,426,105	\$ 9,787,111	-6.13%
Transfers	4,082,699	4,151,554	1.69%
Debt Service & Transfers Total: Finance & Operations	\$ 14,508,804	\$ 13,938,665	-3.93%

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Principal	\$ 10,200,419	\$ 7,607,000	\$ 7,765,600
Interest	3,236,353	2,807,255	2,010,411
Paying Agent Fees	10,425	11,850	11,100
Bond Issue Costs	-	-	-
Other Debt Service - Transfer to Escrow Agent	-	-	-
Program Total	\$ 13,447,197	\$ 10,426,105	\$ 9,787,111

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 3,060,419	\$ 4,157,000	\$ 4,175,600
710	Interest	443,813	319,930	220,750
715	Paying Agent Fees	2,250	3,000	2,250
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		3,506,482	4,479,930	4,398,600
Division Total: Debt Service		3,506,482	4,479,930	4,398,600
Department Total: Finance & Operations		3,506,482	4,479,930	4,398,600
Fund Total: Downtown Area TIF (TIF #3) Fund		\$ 3,506,482	\$ 4,479,930	\$ 4,398,600

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,270,000	\$ 1,305,000	\$ 1,340,000
710	Interest	287,963	256,265	223,615
715	Paying Agent Fees	1,225	1,500	1,500
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		1,559,188	1,562,765	1,565,115
Division Total: Debt Service		1,559,188	1,562,765	1,565,115
Department Total: Finance & Operations		1,559,188	1,562,765	1,565,115
Fund Total: Rand Corridor TIF (TIF #4) Fund		\$ 1,559,188	\$ 1,562,765	\$ 1,565,115

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 4,245,000	\$ 440,000	\$ 470,000
710	Interest	1,616,294	1,403,570	807,656
715	Paying Agent Fees	2,450	2,250	2,250
720	Bond Issue Costs	-	-	-
<u>Total: Debt Service</u>		5,863,744	1,845,820	1,279,906
Division Total: Debt Service		5,863,744	1,845,820	1,279,906
Department Total: Finance & Operations		5,863,744	1,845,820	1,279,906
Fund Total: Debt Service Fund		\$ 5,863,744	\$ 1,845,820	\$ 1,279,906

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 532,000	\$ 556,000	\$ 580,000
710	Interest	182,650	162,920	140,440
715	Paying Agent Fees	600	600	600
720	Bond Issue Costs	-	-	-
<u>Total: Debt Service</u>		<u>715,250</u>	<u>719,520</u>	<u>721,040</u>
Division Total: Debt Service		715,250	719,520	721,040
Department Total: Finance & Operations		715,250	719,520	721,040
Fund Total: Waterworks Fund		\$ 715,250	\$ 719,520	\$ 721,040

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 998,000	\$ 1,044,000	\$ 1,085,000
710	Interest	218,508	186,445	149,725
715	Paying Agent Fees	900	1,500	1,500
720	Bond Issue Costs	-	-	-
<u>Total: Debt Service</u>		1,217,408	1,231,945	1,236,225
Division Total: Debt Service		1,217,408	1,231,945	1,236,225
Department Total: Finance & Operations		1,217,408	1,231,945	1,236,225
Fund Total: Sewerage Fund		\$ 1,217,408	\$ 1,231,945	\$ 1,236,225

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 95,000	\$ 105,000	\$ 115,000
710	Interest	487,125	478,125	468,225
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		585,125	586,125	586,225
Division Total: Debt Service		585,125	586,125	586,225
Department Total: Finance & Operations		585,125	586,125	586,225
Fund Total: Special Service Area #5 Fund		\$ 585,125	\$ 586,125	\$ 586,225

**Village of Palatine
CY 2021 Adopted Budget - Expenditures**

Department 30 Finance & Operations

Division 17 & 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the various funds.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Services & Charges	\$ 2,753,899	\$ 2,932,699	\$ 3,066,554
Other Financing Uses	3,556,360	1,150,000	1,085,000
Program Total	\$ 6,310,259	\$ 4,082,699	\$ 4,151,554

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	\$ 1,393,700	\$ 1,397,300	\$ 1,406,500
Total: Services & Charges		1,393,700	1,397,300	1,406,500
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	2,856,860	-	-
Total: Other Financing Uses		2,856,860	-	-
Division Total: Interfund Transfers		2,856,860	-	-
Department Total: Finance & Operations		4,250,560	1,397,300	1,406,500
Fund Total: General Fund		\$ 4,250,560	\$ 1,397,300	\$ 1,406,500

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 95,299	\$ 95,399	\$ 103,054
<u>Total: Services & Charges</u>		<u>95,299</u>	<u>95,399</u>	<u>103,054</u>
Division Total: Interfund Transfers		95,299	95,399	103,054
Department Total: Finance & Operations		95,299	95,399	103,054
Fund Total: Community Dev Block Grant Fund		\$ 95,299	\$ 95,399	\$ 103,054

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>		<hr/>	<hr/>	<hr/>
Division Total: Interfund Transfers		<hr/>	<hr/>	<hr/>
Department Total: Finance & Operations		<hr/>	<hr/>	<hr/>
Fund Total: Dundee Road TIF (TIF #1) Fund		<hr/>	<hr/>	<hr/>

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ 75,000	\$ -
<u>Total: Other Financing Uses</u>		<hr/>	<hr/>	<hr/>
		-	75,000	-
Division Total: Interfund Transfers		<hr/>	<hr/>	<hr/>
		-	75,000	-
Department Total: Finance & Operations		<hr/>	<hr/>	<hr/>
		-	75,000	-
Fund Total: Rand/Dundee TIF (TIF #2) Fund		<hr/>	<hr/>	<hr/>
		\$ -	\$ 75,000	\$ -

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 445,000	\$ 546,000	\$ 574,000
555.10	Insurance Liability Premiums	56,000	58,000	61,000
Total: Services & Charges		501,000	604,000	635,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	296,000	300,000	305,000
Total: Other Financing Uses		296,000	300,000	305,000
Division Total: Interfund Transfers		797,000	904,000	940,000
Department Total: Finance & Operations		797,000	904,000	940,000
Fund Total: Waterworks Fund		\$ 797,000	\$ 904,000	\$ 940,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 445,000	\$ 473,000	\$ 540,000
555.10	Insurance Liability Premiums	56,000	58,000	61,000
Total: Services & Charges		501,000	531,000	601,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	296,000	300,000	305,000
Total: Other Financing Uses		296,000	300,000	305,000
Division Total: Interfund Transfers		797,000	831,000	906,000
Department Total: Finance & Operations		797,000	831,000	906,000
Fund Total: Sewerage Fund		\$ 797,000	\$ 831,000	\$ 906,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 145,000	\$ 150,000	\$ 158,000
<u>Total: Services & Charges</u>		145,000	150,000	158,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	107,500	475,000	475,000
<u>Total: Other Financing Uses</u>		107,500	475,000	475,000
Division Total: Interfund Transfers		252,500	625,000	633,000
Department Total: Finance & Operations		252,500	625,000	633,000
Fund Total: Refuse Fund		\$ 252,500	\$ 625,000	\$ 633,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 117,900	\$ 155,000	\$ 163,000
<u>Total: Services & Charges</u>		117,900	155,000	163,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	-	-	-
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		117,900	155,000	163,000
Department Total: Finance & Operations		117,900	155,000	163,000
Fund Total: Parking System Fund		\$ 117,900	\$ 155,000	\$ 163,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

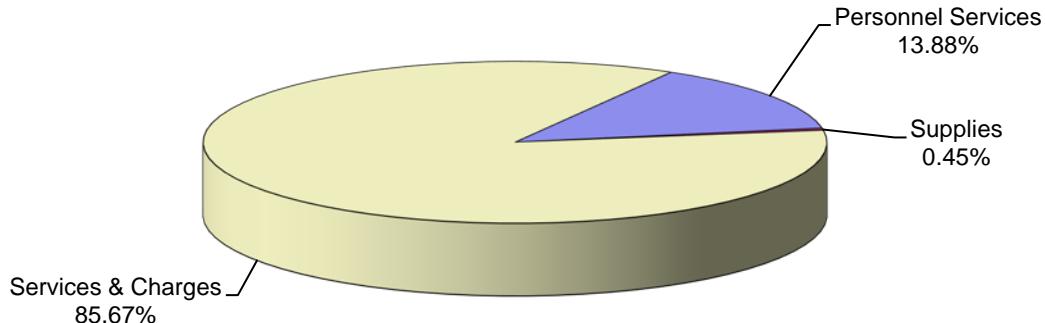
Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 710	Fleet Services Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ -	\$ -	\$ -
<u>Total: Services & Charges</u>				
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>				
Division Total: Interfund Transfers				
Department Total: Finance & Operations				
Fund Total: Fleet Services Fund				

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 32 Legal

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Village Attorney	\$ 288,850	\$ 288,850	0.00%
Village Prosecutor	44,500	44,500	0.00%
Labor/Collective Bargaining	45,000	45,000	0.00%
Administrative Adjudication	106,080	107,160	1.02%
Department Total: Legal	\$ 484,430	\$ 485,510	0.22%
Expenditures by Type			
Personnel Services	\$ 66,330	\$ 67,410	1.63%
Supplies	2,150	2,150	0.00%
Services & Charges	415,950	415,950	0.00%
Department Total: Legal	\$ 484,430	\$ 485,510	0.22%

2021 Adopted Budget by Type



Village of Palatine**CY 2021 Adopted Budget - Personnel Summary****Department 32 Legal**

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Customer Service Rep	1	1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 58,410	\$ 66,330	\$ 67,410
Supplies	670	2,150	2,150
Services & Charges	377,659	415,950	415,950
Department Total	\$ 436,739	\$ 484,430	\$ 485,510

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	268,214	288,850	288,850
Program Total	\$ 268,214	\$ 288,850	\$ 288,850

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 268,214	\$ 288,750	\$ 288,750
545.20	Communications Postage	-	100	100
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		268,214	288,850	288,850
Division Total: Village Attorney		268,214	288,850	288,850
Department Total: Legal		268,214	288,850	288,850
Fund Total: General Fund		\$ 268,214	\$ 288,850	\$ 288,850

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	44,500	44,500
Program Total	\$ 41,400	\$ 44,500	\$ 44,500

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 44,500	\$ 44,500
<u>Total: Services & Charges</u>		<u>41,400</u>	<u>44,500</u>	<u>44,500</u>
Division Total: Village Prosecutor		41,400	44,500	44,500
Department Total: Legal		41,400	44,500	44,500
Fund Total: General Fund		\$ 41,400	\$ 44,500	\$ 44,500

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	30,133	45,000	45,000
Program Total	\$ 30,133	\$ 45,000	\$ 45,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 30,133	\$ 45,000	\$ 45,000
<u>Total: Services & Charges</u>		30,133	45,000	45,000
Division Total: Labor/Collective Bargaining		30,133	45,000	45,000
Department Total: Legal		30,133	45,000	45,000
Fund Total: General Fund		\$ 30,133	\$ 45,000	\$ 45,000

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 58,410	\$ 66,330	\$ 67,410
Supplies	670	2,150	2,150
Services & Charges	37,912	37,600	37,600
Program Total	\$ 96,992	\$ 106,080	\$ 107,160

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

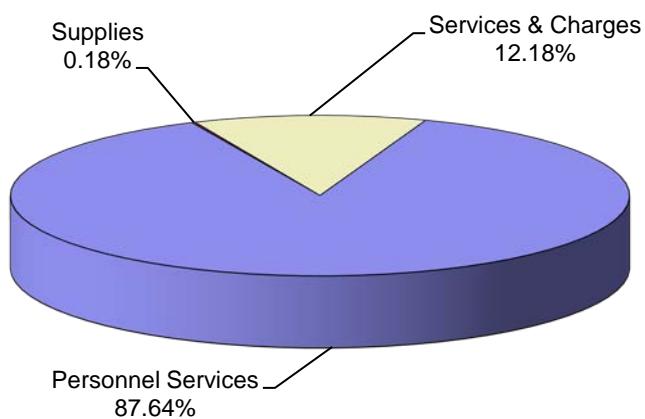
Account Number	Description	2019 Actual	2020		2021	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 100	General Fund					
Department 32	Legal					
Division 16	Administrative Adjudication					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 42,833	\$ 48,135	\$ 49,330		
500.20	Salaries Overtime	-	250	-		
500.25	Salaries Special Compensation	-	-	-		
500.95	Salaries Other	-	-	-		
<u>Total: Salaries</u>		42,833	48,385	49,330		
<u>Taxes & Benefits</u>						
510.10	Taxes & Benefits Medicare	609	705	720		
510.15	Taxes & Benefits Social Security	2,602	3,005	3,060		
510.20	Taxes & Benefits IMRF Er Contribution	4,230	5,805	5,920		
510.35	Taxes & Benefits Medical/Dental Insurance	8,035	8,320	8,280		
510.40	Taxes & Benefits Life Insurance	101	110	100		
<u>Total: Taxes & Benefits</u>		15,577	17,945	18,080		
<u>Supplies</u>						
520.05	Office Supplies General	211	1,350	1,350		
520.10	Office Supplies Paper	194	500	500		
520.15	Office Supplies Printed Forms	265	300	300		
<u>Total: Supplies</u>		670	2,150	2,150		
<u>Services & Charges</u>						
540.30	Services Legal	37,912	37,500	37,500		
575.10	Other Memberships & Publications	-	100	100		
<u>Total: Services & Charges</u>		37,912	37,600	37,600		
Division Total: Administrative Adjudication		96,992	106,080	107,160		
Department Total: Legal		96,992	106,080	107,160		
Fund Total: General Fund		\$ 96,992	\$ 106,080	\$ 107,160		

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 34 Human Resources

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 458,785	\$ 483,780	5.45%
Village Wide Benefit Programs	506,955	558,825	10.23%
Operating Total: Human Resources	\$ 965,740	\$ 1,042,605	7.96%
Health Insurance Program	-	-	0.00%
Liability & Casualty Insurance Program	1,847,800	1,974,850	6.88%
Department Total: Human Resources	\$ 2,813,540	\$ 3,017,455	7.25%
Expenditures by Type			
Personnel Services	\$ 888,045	\$ 913,810	2.90%
Supplies	1,850	1,850	0.00%
Services & Charges	75,845	126,945	67.37%
Operating Total: Human Resources	\$ 965,740	\$ 1,042,605	7.96%
Insurance Programs	1,847,800	1,974,850	6.88%
Department Total: Human Resources	\$ 2,813,540	\$ 3,017,455	7.25%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

- * Initiate Supervisor Roundtable Training and Discussions on current workplace issues.

The supervisor roundtable program was set aside this year due to new priorities created by Covid-19. This program will start in 2021.

- * Transition Health Insurance Plan to IPBC and Gallagher.

The health, life, dental and employee assistance programs were successfully transferred as of January 1, 2020. We continue to work with IPBC and Business Solver on the electronic transfer of data.

- * Simplify Electronic Filing of Forms, Documents, etc.; Continue to scan active employee files and look for resources for completion.

Implemented new FMLA forms, continued development of electronic on-boarding packages for new employees to shorten time in orientation. The scanning of employee files is more than 60% complete, using internal resources.

- * Complete negotiations for expiring 2019 contracts (Police and Public Works). Begin negotiations for expiring 2020 contract (Fire).

Police Contract finalized March 2020. Fire negotiations began on September 16, 2020. Public Works scheduling is underway.

- * Explore implementation of Roth 457 within the ICMA-RC Program

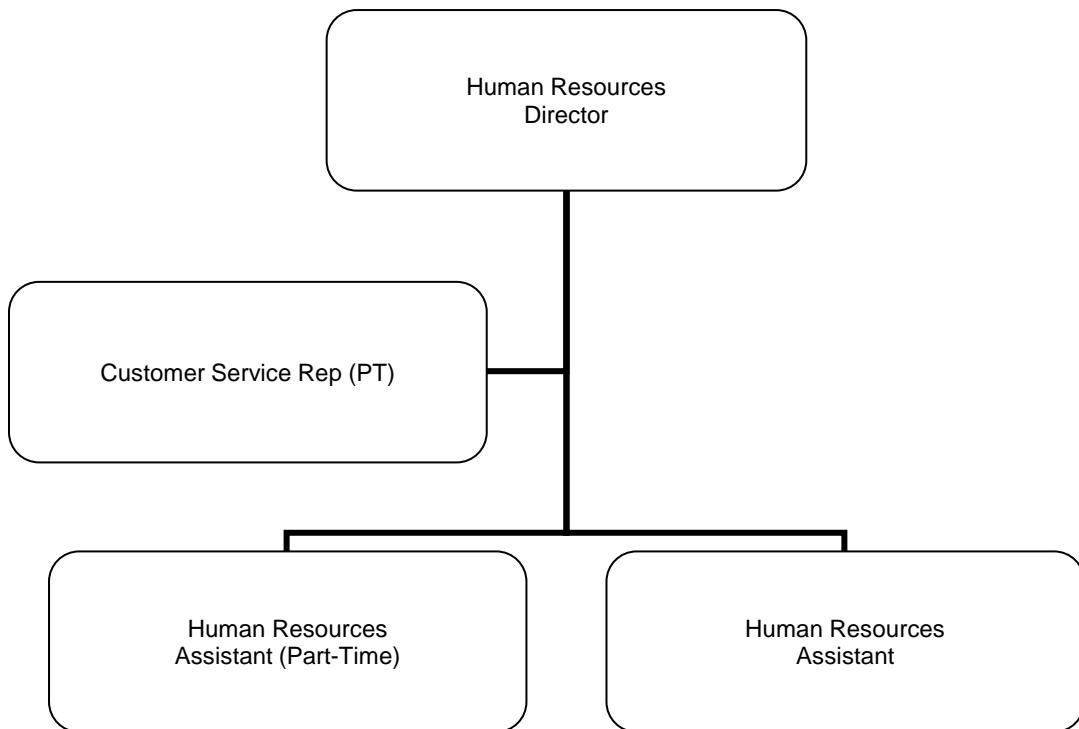
Roth 457 is the next 457 project. This year's planning efforts were superseded by the ICMA initiative of electronic election changes, implemented in July 2020.

Current Year

- * Continue development of wellness program using IPBC resources in order to maximize reimbursements under IPBC.
- * Complete a dependent status audit of health insurance plan participants as required by IPBC by June 30, 2021.
- * Work with Police and Fire Commission and internal departments to update the Rules and Regulations of the Fire and Police Commission to allow for alternative testing methods for entry hiring processes.
- * Complete RFP for expiring risk claims management program.
- * Explore cost-effective software alternatives to existing applicant tracking and on-boarding programs.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 34 Human Resources



Village of Palatine
CY 2021 Adopted Budget - Personnel Summary

Department 34 Human Resources

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
<u>Full-Time Total</u>	2	2	2
Human Resources Asst	1	1	1
Customer Service Rep	1	1	1
<u>Part-Time Total</u>	2	2	2
Department Total: Human Resources	4	4	4

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 384,923	\$ 888,045	\$ 913,810
Supplies	813	1,850	1,850
Services & Charges	58,649	75,845	126,945
Insurance Programs	9,402,970	1,847,800	1,974,850
Department Total	\$ 9,847,355	\$ 2,813,540	\$ 3,017,455

Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 384,923	\$ 420,365	\$ 442,760
Supplies	813	1,850	1,850
Services & Charges	31,864	36,570	39,170
Program Total	\$ 417,600	\$ 458,785	\$ 483,780

Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 202,290	\$ 220,015	\$ 227,800
500.10	Salaries Part Time	77,651	85,345	89,235
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	3,750	3,340	3,405
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		283,691	308,700	320,440
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,889	8,080	8,280
510.10	Taxes & Benefits Medicare	4,239	4,700	4,880
510.15	Taxes & Benefits Social Security	17,340	20,085	20,820
510.20	Taxes & Benefits IMRF Er Contribution	28,784	37,990	39,455
510.35	Taxes & Benefits Medical/Dental Insurance	35,489	33,270	41,395
510.40	Taxes & Benefits Life Insurance	471	520	470
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		101,232	111,665	122,320
<u>Supplies</u>				
520.05	Office Supplies General	619	1,350	1,350
520.10	Office Supplies Paper	194	500	500
<u>Total: Supplies</u>		813	1,850	1,850
<u>Services & Charges</u>				
545.20	Communications Postage	166	300	300
565.35	Repair and Maintenance Software	28,503	29,000	31,600
575.05	Other Small Tools & Equipment	-	250	250
575.10	Other Memberships & Publications	2,035	2,270	2,270
575.15	Other Training & Travel	1,160	4,750	4,750
<u>Total: Services & Charges</u>		31,864	36,570	39,170
Division Total: Administration		417,600	458,785	483,780
Department Total: Human Resources		417,600	458,785	483,780
Fund Total: General Fund		\$ 417,600	\$ 458,785	\$ 483,780

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ 467,680	\$ 471,050
Services & Charges	26,785	39,275	87,775
Program Total	\$ 26,785	\$ 506,955	\$ 558,825

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 402,000	\$ 407,000
<u>Total: Salaries</u>		<u>-</u>	<u>402,000</u>	<u>407,000</u>
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	5,835	5,910
510.15	Taxes & Benefits Social Security	-	24,925	25,235
510.20	Taxes & Benefits IMRF Er Contribution	-	28,930	29,305
<u>Total: Taxes & Benefits</u>		<u>-</u>	<u>59,690</u>	<u>60,450</u>
<u>Services & Charges</u>				
540.05	Services Management Consulting	180	400	400
540.35	Services Medical	-	-	50,000
540.40	Services Management Fees	8,507	8,875	8,875
575.15	Other Training & Travel	2,547	10,000	8,500
575.20	Other Tuition Assistance	15,551	20,000	20,000
<u>Total: Services & Charges</u>		<u>26,785</u>	<u>39,275</u>	<u>87,775</u>
Division Total: Village Wide Benefit Programs				
Department Total: Human Resources				
Fund Total: General Fund				
		\$ 26,785	\$ 500,965	\$ 555,225

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 605	Waterworks Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
Salaries				
500.25	Salaries Special Compensation	\$ -	\$ 3,750	\$ 2,500
Total: Salaries		-	3,750	2,500
Taxes & Benefits				
510.10	Taxes & Benefits Medicare		- 55	40
510.15	Taxes & Benefits Social Security		- 235	155
510.20	Taxes & Benefits IMRF Er Contribution		- 450	300
Total: Taxes & Benefits		-	740	495
Division Total: Village Wide Benefit Programs		-	4,490	2,995
Department Total: Human Resources		-	4,490	2,995
Fund Total: Waterworks Fund		\$ -	\$ 4,490	\$ 2,995

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 610	Sewerage Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 1,250	\$ 500
<u>Total: Salaries</u>		<u>-</u>	<u>1,250</u>	<u>500</u>
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare		- 20	10
510.15	Taxes & Benefits Social Security		- 80	35
510.20	Taxes & Benefits IMRF Er Contribution		- 150	60
<u>Total: Taxes & Benefits</u>		<u>-</u>	<u>250</u>	<u>105</u>
Division Total: Village Wide Benefit Programs		-	1,500	605
Department Total: Human Resources		-	1,500	605
Fund Total: Sewerage Fund		\$ -	\$ 1,500	\$ 605

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including ACA, COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	7,123,486	-	-
Program Total	\$ 7,123,486	\$ -	\$ -

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ -	\$ -	\$ -
<u>Total: Supplies</u>				
<u>Services & Charges</u>				
540.05	Services Management Consulting	36,000	-	-
540.10	Services Financial	-	-	-
540.15	Services Banking	1,423	-	-
540.35	Services Medical	63,295	-	-
540.55	Services Claims Administration	143,102	-	-
555.05	Insurance Health Premiums	816,821	-	-
555.15	Insurance Medical Claims	3,970,583	-	-
555.20	Insurance Dental Claims	391,723	-	-
555.25	Insurance Prescription Claims	1,700,539	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>				
Division Total: Health Insurance Program				
Department Total: Human Resources				
Fund Total: Health Insurance Fund				
		\$ 7,123,486	\$ -	\$ -

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	2,279,484	1,847,800	1,974,850
Program Total	\$ 2,279,484	\$ 1,847,800	\$ 1,974,850

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 16,800	\$ 16,800	\$ 18,200
540.15	Services Banking	3,241	3,500	3,500
540.40	Services Management Fees	25,000	25,000	25,000
540.55	Services Claims Administration	38,941	45,000	36,650
540.95	Services Other	327,300	320,000	320,000
555.10	Insurance Liability Premiums	461,841	490,000	596,500
555.30	Insurance General Liability Claims	64,440	127,000	117,500
555.35	Insurance Property Claims	65,953	74,500	78,000
555.40	Insurance Automotive Claims	31,424	73,500	59,500
555.45	Insurance Work Comp Claims	1,229,733	650,000	695,000
555.50	Insurance Unemployment Claims	-	7,500	7,500
575.10	Other Memberships & Publications	14,811	15,000	17,500
Total: Services & Charges		2,279,484	1,847,800	1,974,850
Division Total: Casualty/Liability Insurance Program		2,279,484	1,847,800	1,974,850
Department Total: Human Resources		2,279,484	1,847,800	1,974,850
Fund Total: Liability Insurance Fund		\$ 2,279,484	\$ 1,847,800	\$ 1,974,850

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

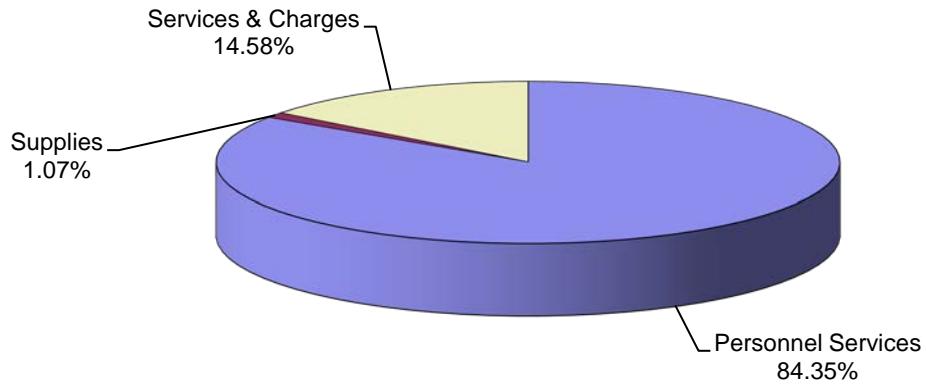
Department 36 Planning & Zoning

Expenditures by Division	2020	2021	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 524,615	\$ 531,468	1.31%
Community Development	96,549	77,291	-19.95%
Department Total: Planning & Zoning	\$ 621,164	\$ 608,759	-2.00%

Expenditures by Type

Personnel Services	\$ 504,500	\$ 513,485	1.78%
Supplies	6,545	6,545	0.00%
Services & Charges	110,119	88,729	-19.42%
Department Total: Planning & Zoning	\$ 621,164	\$ 608,759	-2.00%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

In review of the Comprehensive Plan - Northwest Highway Sub Area - Staff will prepare a Phase 2 Sub Area Analysis to

- * complete the 2nd Section of the Northwest Highway corridor, between approximately Hicks Road and the western boundary of the Village. This plan will initially be presented to the Plan Commission and finally to the Village Council for policy review and direction.

The data analysis and initial plan recommendations are complete. Staff is refining these elements of the Phase 2 Sub Area Analysis for an initial Public Hearing before the Plan Commission in December and Village Council review thereafter.

- * Complete the Planning and Zoning implementation of the EnerGov system Phase 2 for all Planning and Zoning projects, project review, business license administration, and the other remaining Planning Modules.

In working with Energov and the other Departments, Energov has delayed the implementation of the Phase 1 system. In conjunction with the Phase 1 implementation, Phase 2 system, including the project review, business license administration and the remaining Planning Modules will occur.

- * Continued support for the HUD directed consultant (Enterprise) to complete the HUD required Assessment of Fair Housing in coordination with the other municipal members of the HOME consortium for the 2019-2020 CDBG program years.

Per HUD directives, this initiative ceased during the pandemic and, although it has been initially re-started it will not be completed until 2021.

- * Coordinate and process all necessary text amendments to the Zoning and Subdivision Ordinances, as components of the entire recodification of the Village Code.

This remains active and ongoing. The Planning and Zoning Department completed multiple text amendments this year and the recodification process will continue into 2021.

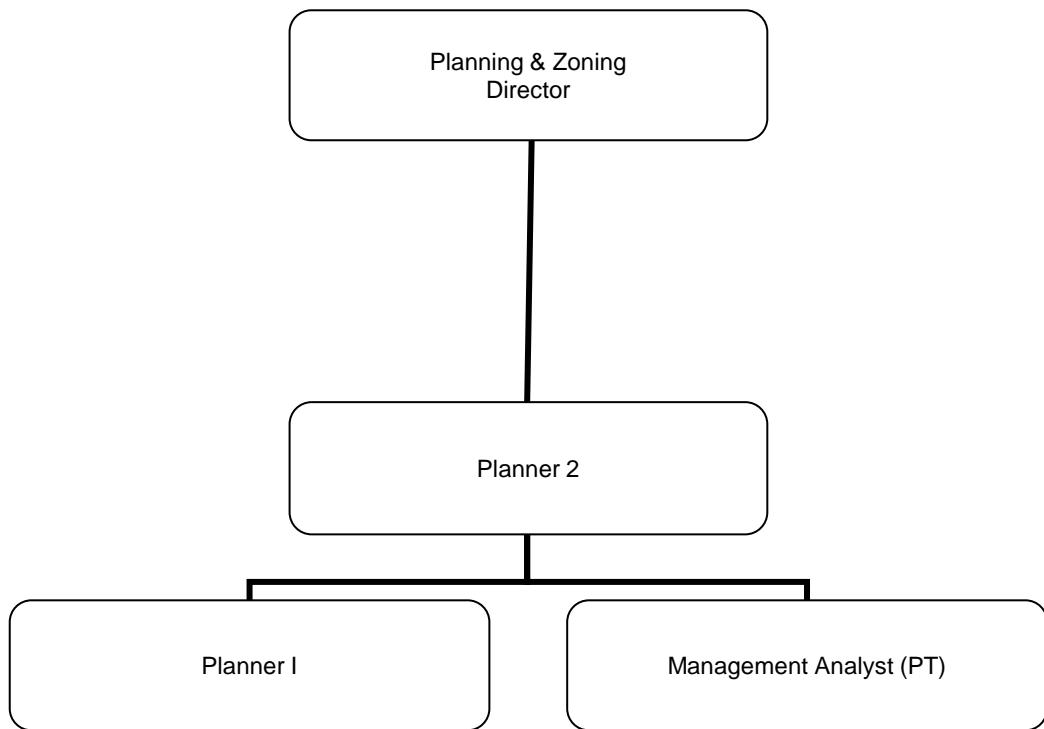
Current Year

- * Coordinate and process all necessary text amendments to the Zoning and Subdivision Ordinances, as components of the entire recodification of the Village Code. This would include the completion of a noise ordinance for adoption into the Zoning Ordinance.
- * Complete a Code analysis of the current multiple relief processes (e.g. Special Use, Minor Special Use, and Administrative Special Use) in order to refine and clarify the process into a more workable format.

Complete the Planning and Zoning implementation of the EnerGov system Phase 2 for all Planning and Zoning projects, project review, business license administration, and the other remaining Planning Modules. The business license implementation will include a recodification of Chapter 11 of the Village Code.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine

CY 2021 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Dir of Planning & Zoning	1	1	1
Planner 1	1	1	1
Planner 2	1	1	1
<u>Full-Time Total</u>	3	3	3
Management Analyst	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	4	4	4

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 457,382	\$ 504,500	\$ 513,485
Supplies	972	6,545	6,545
Services & Charges	79,478	110,119	88,729
Department Total	\$ 537,832	\$ 621,164	\$ 608,759

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 457,382	\$ 504,500	\$ 513,485
Supplies	972	6,545	6,545
Services & Charges	11,560	13,570	11,438
Program Total	\$ 469,914	\$ 524,615	\$ 531,468

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 287,946	\$ 312,820	\$ 319,330
500.10	Salaries Part Time	29,403	34,990	35,870
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	6,100	3,160	3,410
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		323,449	350,970	358,610
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,940	8,130	8,295
510.10	Taxes & Benefits Medicare	4,722	5,320	5,440
510.15	Taxes & Benefits Social Security	19,466	22,710	23,190
510.20	Taxes & Benefits IMRF Er Contribution	29,860	43,070	44,035
510.35	Taxes & Benefits Medical/Dental Insurance	64,281	66,535	66,230
510.40	Taxes & Benefits Life Insurance	644	745	665
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		133,933	153,530	154,875
<u>Supplies</u>				
520.05	Office Supplies General	855	3,415	3,415
520.10	Office Supplies Paper	117	930	930
520.15	Office Supplies Printed Forms	-	2,000	2,000
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		972	6,545	6,545
<u>Services & Charges</u>				
545.15	Communications Cell Phones	-	-	468
545.20	Communications Postage	116	240	240
550.05	Printing/Advertising Legal Notices	3,464	5,000	5,000
575.10	Other Memberships & Publications	3,837	4,080	1,480
575.15	Other Training & Travel	4,143	4,250	4,250
<u>Total: Services & Charges</u>		11,560	13,570	11,438
Division Total: Administration		469,914	524,615	531,468
Department Total: Planning & Zoning		469,914	524,615	531,468
Fund Total: General Fund		\$ 469,914	\$ 524,615	\$ 531,468

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	67,918	96,549	77,291
Program Total	\$ 67,918	\$ 96,549	\$ 77,291

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

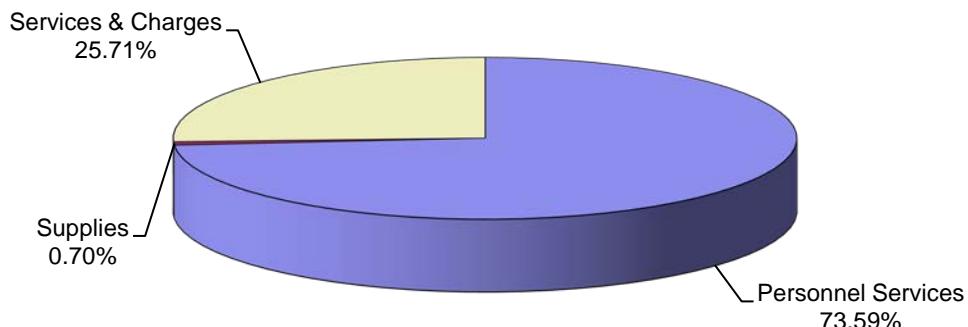
Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 456	\$ 25,000	\$ -
540.95	Services Other	67,462	71,549	77,291
Total: Services & Charges		67,918	96,549	77,291
Division Total: Community Development		67,918	96,549	77,291
Department Total: Planning & Zoning		67,918	96,549	77,291
Fund Total: Community Dev Block Grant Fund		\$ 67,918	\$ 96,549	\$ 77,291

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 38 Information Technology

Expenditures by Division	2020	2021	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 1,007,640	\$ 1,022,284	1.45%
Geographic Information Systems	285,105	290,500	1.89%
Communication Systems	81,310	96,055	18.13%
Department Total: Information Technology	\$ 1,374,055	\$ 1,408,839	2.53%
Expenditures by Type			
Personnel Services	\$ 1,002,485	\$ 1,036,820	3.42%
Supplies	11,050	9,900	-10.41%
Services & Charges	360,520	362,119	0.44%
Department Total: Information Technology	\$ 1,374,055	\$ 1,408,839	2.53%

2021 Adopted Budget by Type



Village of Palatine CY 2021 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

- * Complete the implementation of Community Development software.

Phase 1 will be deployed this year, phase 2 will be done by 2nd Qtr 2021. Problems with Vendors consulting / software has delayed this implementation significantly.

- * Complete the implementation of Time Entry / Advanced Scheduling software.

On schedule for completion on 11/6. Time Entry completed in all departments, Advanced Scheduling in progress for FD and PD.

- * Complete the deployment of Citation and Adjudication software.

Completed deployment in PD for both Citation and Adjudication. Deployment in progress for Admin / code enforcement. This has resulted in significant savings for PD.

- * Update Disaster Recovery plans to incorporate updated environment.

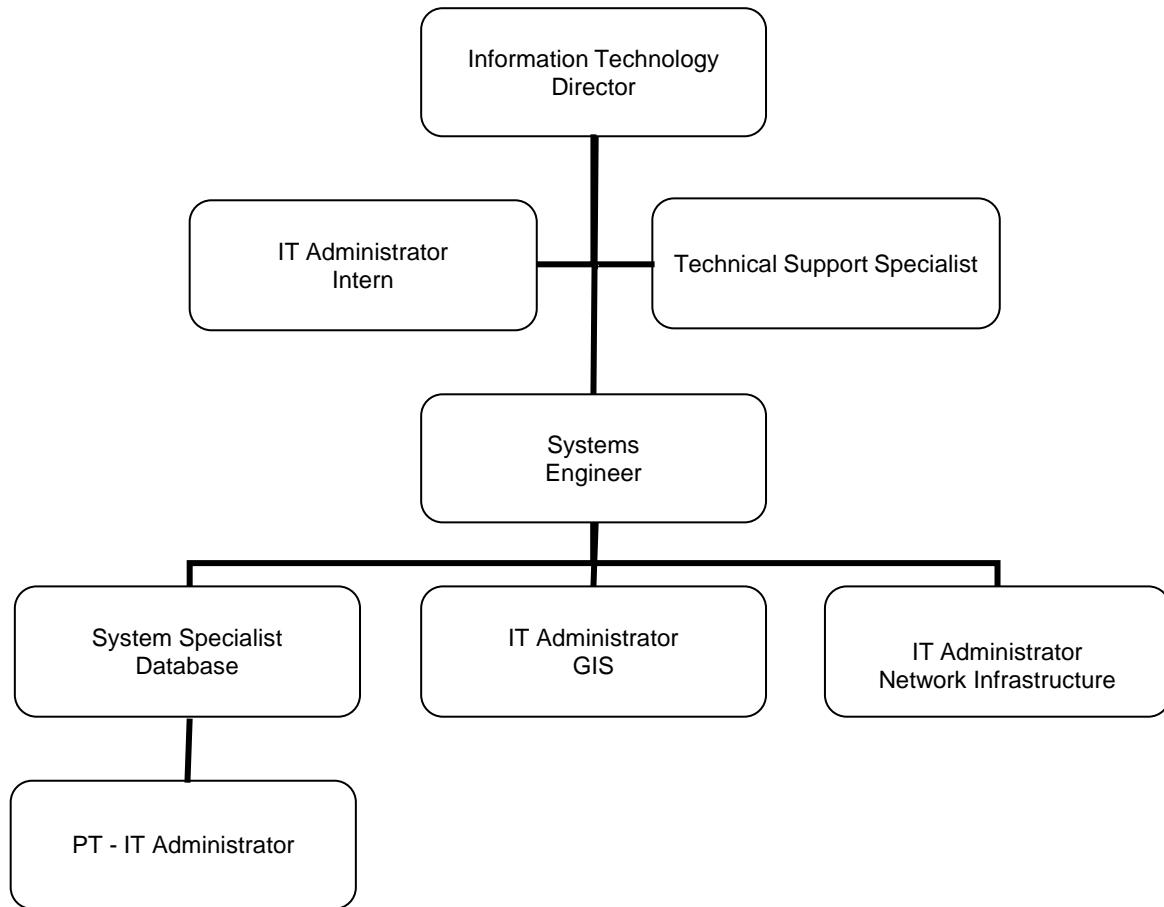
Completed update of disaster recover plans to handle new environment.

Current Year

- * Complete the implementation of Community Development software.
- * Upgrade the SCADA radio system to newer equipment.
- * Create a strategic roadmap for enterprise software and integrations.
- * Select vendor and start deployment of review management solution with HR department.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 38 Information Technology



Village of Palatine
CY 2021 Adopted Budget - Personnel Summary

Department 38 Information Technology

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IT Administrator	2	2	3
Technical Support Specialist	1	1	1
Systems Specialist	2	2	1
<u>Full-Time Total</u>	7	7	7
Intern	1	1	1
IT Administrator	1	1	1
<u>Part-Time Total</u>	2	2	2
Department Total: Information Technology	9	9	9

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 941,151	\$ 1,002,485	\$ 1,036,820
Supplies	7,908	11,050	9,900
Services & Charges	298,466	360,520	362,119
Department Total	\$ 1,247,525	\$ 1,374,055	\$ 1,408,839

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 690,584	\$ 741,080	\$ 770,020
Supplies	7,908	9,900	8,900
Services & Charges	215,093	256,660	243,364
Program Total	\$ 913,585	\$ 1,007,640	\$ 1,022,284

Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 496,571	\$ 516,215	\$ 539,740
500.10	Salaries Part Time	16,773	24,470	30,470
500.15	Salaries Temporary	4,137	6,000	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	13,383	8,525	8,930
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		530,864	555,210	579,140
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,250	8,450	8,680
510.10	Taxes & Benefits Medicare	7,779	8,305	8,650
510.15	Taxes & Benefits Social Security	31,621	35,430	36,925
510.20	Taxes & Benefits IMRF Er Contribution	51,093	66,875	69,830
510.35	Taxes & Benefits Medical/Dental Insurance	52,351	57,660	57,745
510.40	Taxes & Benefits Life Insurance	1,096	1,210	1,110
510.60	Taxes & Benefits Allowances	7,530	7,940	7,940
<u>Total: Taxes & Benefits</u>		159,720	185,870	190,880
<u>Supplies</u>				
520.05	Office Supplies General	7,769	9,350	8,350
520.10	Office Supplies Paper	-	350	350
525.95	Operating Supplies Other	139	200	200
<u>Total: Supplies</u>		7,908	9,900	8,900
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	81,500	98,860	89,864
545.20	Communications Postage	1,682	1,000	1,000
545.95	Communications Other	30	250	250
565.05	Repair and Maintenance Machinery & Equipment	27,439	23,200	28,200
565.35	Repair and Maintenance Software	51,028	50,700	58,200
570.05	Rental Office Equipment	42,005	51,800	50,000
575.05	Other Small Tools & Equipment	268	200	200
575.10	Other Memberships & Publications	74	750	750
575.15	Other Training & Travel	11,067	29,900	14,900
<u>Total: Services & Charges</u>		215,093	256,660	243,364
Division Total: Administration		913,585	1,007,640	1,022,284
Department Total: Information Technology		913,585	1,007,640	1,022,284
Fund Total: General Fund		\$ 913,585	\$ 1,007,640	\$ 1,022,284

Village of Palatine

CY 2021 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting its users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Village's GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 250,567	\$ 261,405	\$ 266,800
Supplies	-	900	900
Services & Charges	18,778	22,800	22,800
Program Total	\$ 269,345	\$ 285,105	\$ 290,500

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
Salaries				
500.05	Salaries Full Time	\$ 184,427	\$ 188,745	\$ 193,205
500.25	Salaries Special Compensation	1,300	1,550	1,750
Total: Salaries		185,727	190,295	194,955
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	2,644	2,765	2,830
510.15	Taxes & Benefits Social Security	11,305	11,805	12,090
510.20	Taxes & Benefits IMRF Er Contribution	18,334	22,820	23,400
510.35	Taxes & Benefits Medical/Dental Insurance	32,141	33,270	33,120
510.40	Taxes & Benefits Life Insurance	416	450	405
Total: Taxes & Benefits		64,840	71,110	71,845
Supplies				
520.10	Office Supplies Paper	-	900	900
Total: Supplies		-	900	900
Services & Charges				
540.45	Services Data Processing/Technology	750	2,400	2,400
565.35	Repair and Maintenance Software	18,028	18,900	19,600
575.15	Other Training & Travel	-	1,500	800
Total: Services & Charges		18,778	22,800	22,800
Division Total: Geographic Information Systems		269,345	285,105	290,500
Department Total: Information Technology		269,345	285,105	290,500
Fund Total: General Fund		\$ 269,345	\$ 285,105	\$ 290,500

**Village of Palatine
CY 2021 Adopted Budget - Expenditures**

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	250	100
Services & Charges	64,595	81,060	95,955
Program Total	\$ 64,595	\$ 81,310	\$ 96,055

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

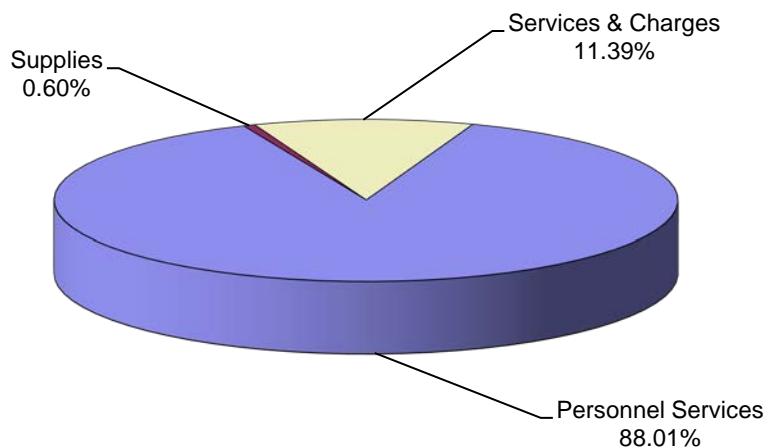
Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ -	\$ 250	\$ 100
<u>Total: Supplies</u>			250	100
<u>Services & Charges</u>				
545.10	Communications Telephone	19,861	23,020	25,600
545.15	Communications Cell Phones	21,963	22,860	22,360
545.95	Communications Other	10,814	21,180	24,960
565.05	Repair and Maintenance Machinery & Equipment	6,585	5,000	3,500
565.35	Repair and Maintenance Software	5,347	8,000	18,535
575.05	Other Small Tools & Equipment	25	1,000	1,000
<u>Total: Services & Charges</u>		64,595	81,060	95,955
Division Total: Communication Systems		64,595	81,310	96,055
Department Total: Information Technology		64,595	81,310	96,055
Fund Total: General Fund		\$ 64,595	\$ 81,310	\$ 96,055

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 40 Community Services

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 250,410	\$ 253,830	1.37%
Building Permits & Inspections	1,190,070	1,007,836	-15.31%
Neighborhood Services	795,510	727,519	-8.55%
Environmental Health	513,675	518,944	1.03%
Department Total: Community Services	\$ 2,749,665	\$ 2,508,129	-8.78%
Expenditures by Type			
Personnel Services	\$ 2,489,375	\$ 2,207,410	-11.33%
Supplies	16,145	15,045	-6.81%
Services & Charges	244,145	285,674	17.01%
Department Total: Community Services	\$ 2,749,665	\$ 2,508,129	-8.78%

2021 Adopted Budget by Type



Village of Palatine CY 2021 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Complete Phase II Energov Implementation.

Moved to 2021.

- * Smith/Dundee Connector Path to Deer Grove Trail Project.

Moved to 2021.

- * Hire and train a FT person for the New Pro-Active Code Enforcement program.

Position on indefinite hold.

- * Implement a Pro-Active Code Enforcement Program.

Program on hold due to Staffing Freeze.

- * SolSmart Community Designation.

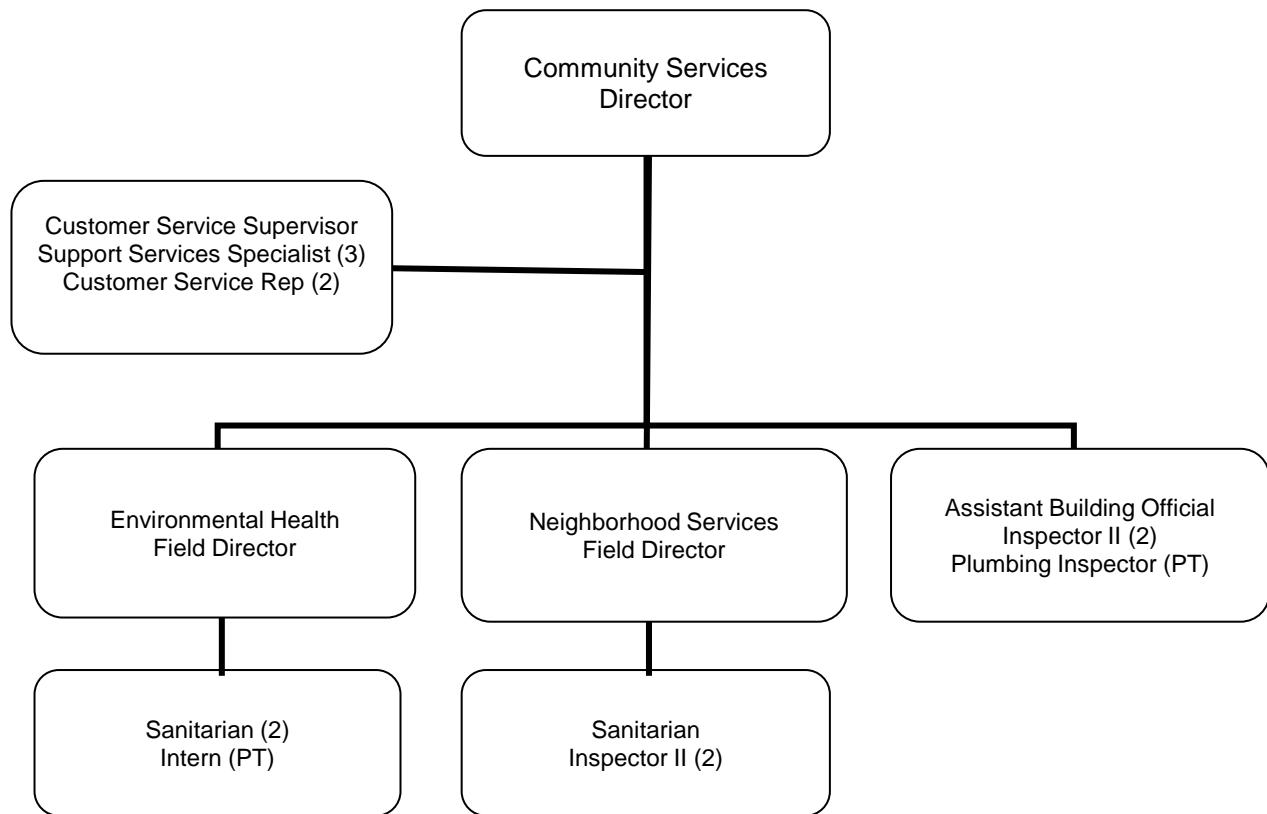
Completed.

Current Year

- * Complete Phase II Energov Implementation.
- * Develop Citizen Self Service Portal Training.
- * Achieve a 25% Usage Rate for Online Permitting.
- * Smith/Dundee Connector Path to Deer Grove Trail Project.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 40 Community Services



Village of Palatine
CY 2021 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Director of Community Services	1	1	1
Assistant Building Official	1	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	3	3	3
Inspector 1	1	2	-
Inspector 2	4	4	4
Customer Service Rep	2	2	2
Support Services Specialist	4	4	3
Customer Service Supervisor	1	1	1
<u>Full-Time Total</u>	19	20	17
Intern	1	1	1
Inspector 2	1	1	1
<u>Part-Time Total</u>	2	2	2
Department Total: Community Services	21	22	19

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Personnel Services	\$ 2,225,835	\$ 2,489,375	\$ 2,207,410
Supplies	11,742	16,145	15,045
Services & Charges	129,088	244,145	285,674
Department Total	\$ 2,366,665	\$ 2,749,665	\$ 2,508,129

Expenditures

Personnel Services	\$ 2,225,835	\$ 2,489,375	\$ 2,207,410
Supplies	11,742	16,145	15,045
Services & Charges	129,088	244,145	285,674
Department Total	\$ 2,366,665	\$ 2,749,665	\$ 2,508,129

Personnel Summary

Full-Time	19	20	17
Part-Time	2	2	2

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 225,827	\$ 233,745	\$ 239,610
Supplies	8,352	11,595	10,845
Services & Charges	3,948	5,070	3,375
Program Total	\$ 238,127	\$ 250,410	\$ 253,830

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 151,080	\$ 154,640	\$ 159,285
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	7,000	3,975	4,065
500.95	Salaries Other	-	-	-
Total: Salaries		158,080	158,615	163,350
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,063	9,280	9,560
510.10	Taxes & Benefits Medicare	2,447	2,540	2,610
510.15	Taxes & Benefits Social Security	8,289	10,845	11,160
510.20	Taxes & Benefits IMRF Er Contribution	16,489	20,135	20,750
510.35	Taxes & Benefits Medical/Dental Insurance	24,106	24,950	24,835
510.40	Taxes & Benefits Life Insurance	333	360	325
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		67,747	75,130	76,260
<u>Supplies</u>				
520.05	Office Supplies General	4,255	4,745	4,745
520.10	Office Supplies Paper	1,299	2,000	1,250
520.15	Office Supplies Printed Forms	2,676	4,000	4,000
525.25	Operating Supplies Chemicals	122	350	350
525.95	Operating Supplies Other	-	500	500
Total: Supplies		8,352	11,595	10,845
<u>Services & Charges</u>				
540.95	Services Other	400	600	600
550.15	Printing/Advertising Outside Printing Services	572	500	500
575.10	Other Memberships & Publications	1,105	1,200	475
575.15	Other Training & Travel	1,871	2,770	1,800
Total: Services & Charges		3,948	5,070	3,375
Division Total: Administration		238,127	250,410	253,830
Department Total: Community Services		238,127	250,410	253,830
Fund Total: General Fund		\$ 238,127	\$ 250,410	\$ 253,830

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 923,461	\$ 1,006,575	\$ 782,150
Supplies	806	1,400	1,400
Services & Charges	83,908	182,095	224,286
Program Total	\$ 1,008,175	\$ 1,190,070	\$ 1,007,836

Personnel Summary

Full-Time	8	8	6
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 637,817	\$ 674,280	\$ 525,030
500.10	Salaries Part Time	31,767	38,190	40,120
500.20	Salaries Overtime	1,216	1,000	1,000
500.25	Salaries Special Compensation	3,816	6,935	6,300
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		674,616	720,405	572,450
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	9,539	10,490	8,345
510.15	Taxes & Benefits Social Security	40,788	44,810	35,630
510.20	Taxes & Benefits IMRF Er Contribution	63,426	86,405	63,900
510.35	Taxes & Benefits Medical/Dental Insurance	132,570	141,035	98,930
510.40	Taxes & Benefits Life Insurance	1,442	1,630	1,095
510.60	Taxes & Benefits Allowances	1,080	1,800	1,800
<u>Total: Taxes & Benefits</u>		248,845	286,170	209,700
<u>Supplies</u>				
525.35	Operating Supplies Clothing	806	1,400	1,400
<u>Total: Supplies</u>		806	1,400	1,400
<u>Services & Charges</u>				
540.20	Services Architectual	36,597	45,200	41,279
540.25	Services Engineering	21,857	30,000	75,000
540.45	Services Data Processing/Technology	8,745	8,500	8,500
545.15	Communications Cell Phones	-	-	1,872
565.05	Repair and Maintenance Machinery & Equipment	-	1,050	1,050
565.35	Repair and Maintenance Software	-	80,000	80,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,015	12,620	11,860
575.10	Other Memberships & Publications	1,609	1,625	1,625
575.15	Other Training & Travel	3,085	3,100	3,100
<u>Total: Services & Charges</u>		83,908	182,095	224,286
Division Total: Building Permits & Inspections		1,008,175	1,190,070	1,007,836
Department Total: Community Services		1,008,175	1,190,070	1,007,836
Fund Total: General Fund		\$ 1,008,175	\$ 1,190,070	\$ 1,007,836

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 629,903	\$ 772,325	\$ 704,295
Supplies	1,570	2,100	1,750
Services & Charges	19,308	21,085	21,474
Program Total	\$ 650,781	\$ 795,510	\$ 727,519

Personnel Summary

Full-Time	6	7	6
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 440,909	\$ 531,820	\$ 496,550
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	2,188	3,000	3,000
500.25	Salaries Special Compensation	3,210	3,535	3,700
500.95	Salaries Other	-	-	-
Total: Salaries		446,307	538,355	503,250
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	6,277	7,855	7,340
510.15	Taxes & Benefits Social Security	26,838	33,535	31,335
510.20	Taxes & Benefits IMRF Er Contribution	44,067	64,565	60,400
510.35	Taxes & Benefits Medical/Dental Insurance	103,615	124,575	99,135
510.40	Taxes & Benefits Life Insurance	999	1,280	1,035
510.60	Taxes & Benefits Allowances	1,800	2,160	1,800
Total: Taxes & Benefits		183,596	233,970	201,045
<u>Supplies</u>				
525.35	Operating Supplies Clothing	1,570	2,100	1,750
Total: Supplies		1,570	2,100	1,750
<u>Services & Charges</u>				
545.15	Communications Cell Phones	-	-	1,404
565.95	Repair and Maintenance Vehicle Maint Service Charge	16,120	16,935	15,920
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	803	1,625	1,625
575.15	Other Training & Travel	2,385	2,525	2,525
Total: Services & Charges		19,308	21,085	21,474
Division Total: Neighborhood Services		650,781	795,510	727,519
Department Total: Community Services		650,781	795,510	727,519
Fund Total: General Fund		\$ 650,781	\$ 795,510	\$ 727,519

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 446,644	\$ 476,730	\$ 481,355
Supplies	1,014	1,050	1,050
Services & Charges	21,924	35,895	36,539
Program Total	\$ 469,582	\$ 513,675	\$ 518,944

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 325,933	\$ 338,350	\$ 348,660
500.15	Salaries Temporary	3,955	6,000	6,000
500.20	Salaries Overtime	1,822	1,750	1,750
500.25	Salaries Special Compensation	1,850	4,370	4,620
500.95	Salaries Other	-	-	-
Total: Salaries		333,560	350,470	361,030
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4,646	5,115	5,260
510.15	Taxes & Benefits Social Security	19,864	21,790	22,440
510.20	Taxes & Benefits IMRF Er Contribution	32,530	41,310	42,615
510.35	Taxes & Benefits Medical/Dental Insurance	54,605	56,530	48,565
510.40	Taxes & Benefits Life Insurance	719	795	725
510.60	Taxes & Benefits Allowances	720	720	720
Total: Taxes & Benefits		113,084	126,260	120,325
<u>Supplies</u>				
525.35	Operating Supplies Clothing	1,014	1,050	1,050
Total: Supplies		1,014	1,050	1,050
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	-	-
540.60	Services Custodial	5,620	5,500	5,500
545.15	Communications Cell Phones	-	-	1,404
560.25	Utility Services Refuse Disposal	1,854	3,500	3,500
565.35	Repair and Maintenance Software	-	10,000	10,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,015	12,620	11,860
575.10	Other Memberships & Publications	714	1,675	1,675
575.15	Other Training & Travel	1,721	2,600	2,600
Total: Services & Charges		21,924	35,895	36,539
Division Total: Environmental Health		469,582	513,675	518,944
Department Total: Community Services		469,582	513,675	518,944
Fund Total: General Fund		\$ 469,582	\$ 513,675	\$ 518,944

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

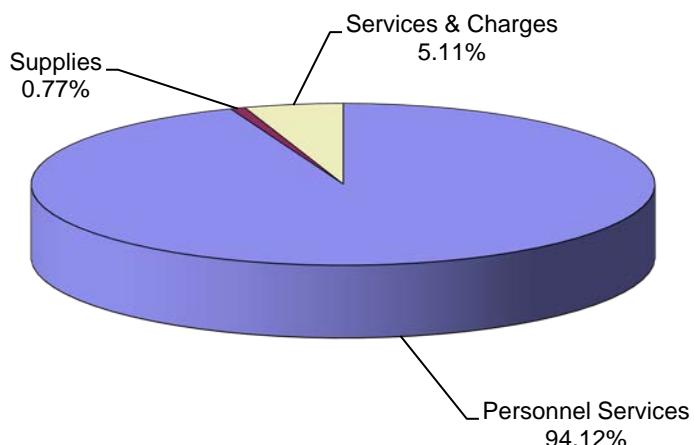
Department 42 Police

	2019 Adopted Budget	2020 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 1,958,990	\$ 1,990,700	1.62%
Crime Control & Investigation	19,937,990	20,130,815	0.97%
Traffic Control	463,310	453,180	-2.19%
Police Training	65,995	67,580	2.40%
Support Services	1,946,555	1,860,865	-4.40%
Special Detail Services	233,075	233,075	0.00%
Department Total: Police	\$ 24,605,915	\$ 24,736,215	0.53%

Expenditures by Type

Personnel Services	\$ 23,031,835	\$ 23,280,955	1.08%
Supplies	190,820	190,040	-0.41%
Services & Charges	1,383,260	1,265,220	-8.53%
Department Total: Police	\$ 24,605,915	\$ 24,736,215	0.53%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * Enhance enforcement of Village vehicle stickers and work cooperatively with other Village staff to improve Village-wide vehicle sticker compliance.

Through January and February of 2020 we were significantly ahead of 2019 (272-2020 and 39-2019). Due to Covid-19 delaying the Village Vehicle Sticker Program until October 31, 2020, we plan to make an enforcement push in November and December with multi-family complex enforcement and enforcement at the high schools if they are back in session. We have also made Village Sticker enforcement a priority through Selective Enforcement initiatives.

- * Improve our system of ensuring liquor establishments remain compliant with State BASSET certification requirements.

Records Supervisor Maher established a database of contact information for the owners and managers of each establishment, allowing us to update a current list of compliant employees in real time. Each establishment was also assigned a patrol beat officer to act as a liaison to address any issues. Periodic checks by investigators will also resume in the Fall.

- * Complete our transition to the new Motorola CAD/Records Management System in coordination with Northwest Central Dispatch.

This project has faced multiple delays due to COVID-19 and issues with Motorola. The anticipated go-live date is January 2021. While we are at the mercy of several factors we cannot control, we will begin training personnel in the new system in September and October.

- * Reconfigure the police patrol beat structure in the north half of the Village with a focus on evening out call volume and allowing for a stronger focus in the northeast neighborhoods.

This initiative is contingent on the Motorola CAD/RMS being implemented. When initiated, the reconfiguration should reduce calls for service in Beat 8180 by 30% allowing officers to spend more time in the multi-family complexes. This will also reduce the range of calls for service, from highest to lowest across the seven beats, from 1,703 to 664. We are ready to roll it out as soon as NWCDs makes the transition.

- * Continue the police department's community outreach efforts utilizing concentrated foot patrols in Northeast Palatine and downtown Palatine on weekend evenings.

The Department used 156 hours for the Northeast Initiative and 128 hours for the Downtown Initiative. The Northeast Initiative yielded 20 A tickets, 3 custodial arrests, 5 crime opportunity cards and 5 field interview reports. The Downtown Initiative yielded 10 A tickets, 24 crime opportunity cards, 1 field interview report and countless positive contacts.

- * Continue utilizing IDOT Traffic Safety Grant funding to support enforcement efforts related to occupant protection, DUIs, and roadside safety checkpoints.

The Department was approved for \$88,140 for fiscal year 2020, up from \$73,150 in 2019. Unfortunately, IDOT cancelled the Distracted Driving Campaign for 2020 due to COVID-19. This comprises \$21,216 of the total. We have used approximately \$56,233.64 to date and have one more campaign scheduled targeting impaired driving, occupant protection and speeding in the amount of \$5,460. This campaign will begin on September 11th and run through September 27th.

- * Work with the Fire & Police Commission to coordinate a Police Sergeant promotional exam and establish a new 3-year eligibility list.

We completed the Police Sergeant promotional process in March 2020 and established a 3-year eligibility list. The top ranked candidate, Greg Guimon, was promoted to Sergeant on September 2nd.

Village of Palatine
CY 2021 Adopted Budget - Issues & Initiatives

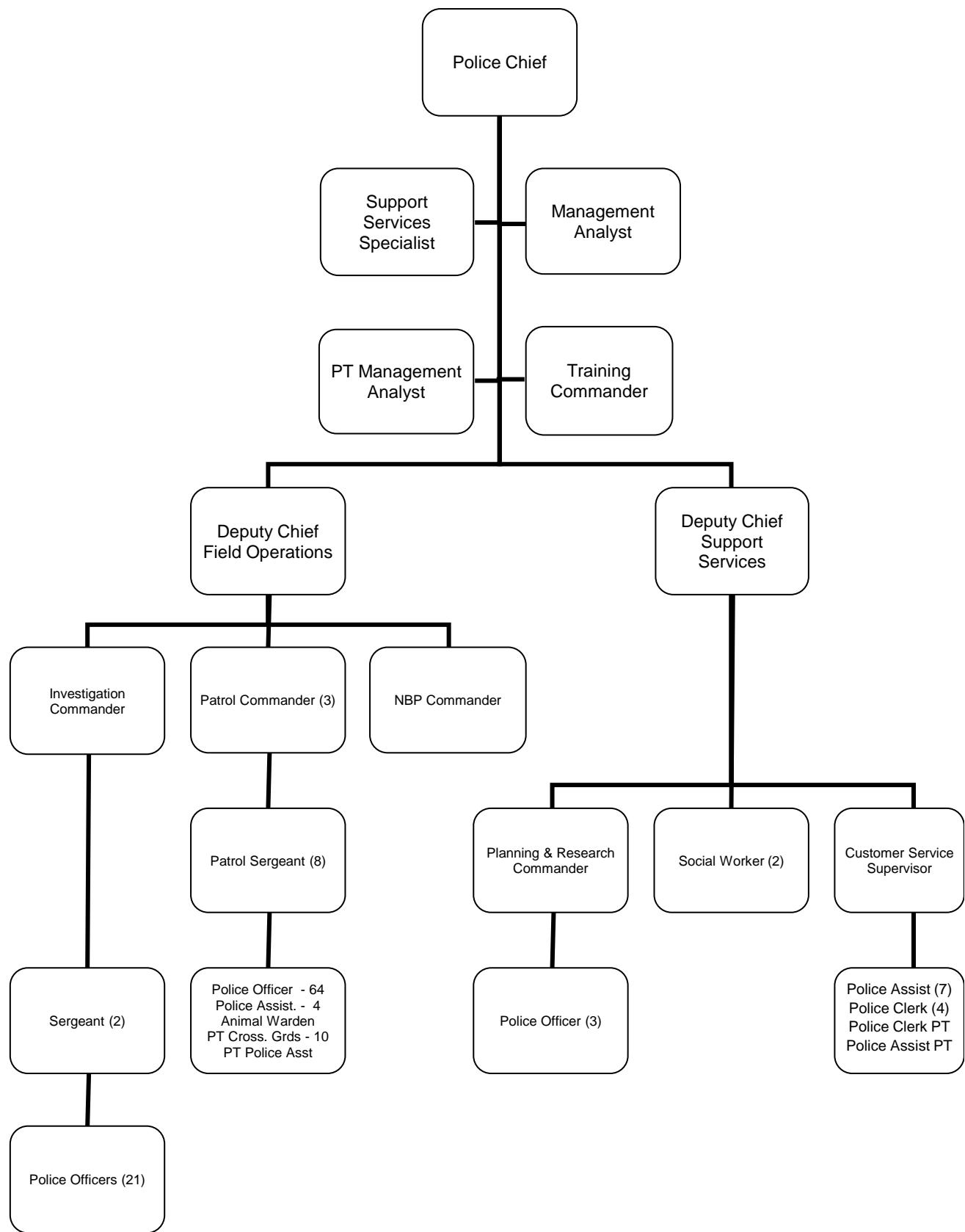
Department 42 Police

Current Year

- * Complete our transition to the new Motorola CAD/Records Management System in coordination with Northwest Central Dispatch.
- * Reconfigure the police patrol beat structure in the north half of the Village with a focus on evening out call volume and allowing for a stronger focus in the northeast neighborhoods.
- * Enhance enforcement of Village vehicle stickers and work cooperatively with other Village staff to improve Village-wide vehicle sticker compliance.
- * Implementation of a Narcan program involving patrol officers trained to administer Narcan to patients who overdose.
- * Implementation of a Drone program administered by the Police Department but incorporating personnel from the Palatine Fire Department and Public Works for joint usage of practical applications Village-wide.
- * An enhanced in-house training program focusing on scenario based exercises conducted at the Watch level and facilitated by members of the training cadre.
- * Adopt the 10 Shared Principles, sponsored by the ILACP and the NAACP, that are designed to build trust between law enforcement and communities of color.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 42 Police



Police - Organization Chart

Village of Palatine
CY 2021 Adopted Budget - Personnel Summary

Department 42 Police

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	88	88	88
Police Assistant	12	12	11
Animal Control Warden	1	1	1
Administrative Assistant	1	1	-
Support Services Specialist	-	-	1
Customer Service Supervisor	1	1	1
Customer Service Representative	1	1	-
Police Clerk	4	4	4
Management Analyst	1	1	1
<u>Full-Time Total</u>	131	131	129
Crossing Guard	10	10	10
Police Assistant	2	2	2
Police Clerk	2	1	1
Management Analyst	1	1	1
Intern	1	1	-
<u>Part-Time Total</u>	16	15	14
Department Total: Police	147	146	143

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 21,720,742	\$ 23,031,835	\$ 23,280,955
Supplies	179,620	190,820	190,040
Services & Charges	1,281,026	1,383,260	1,265,220
Department Total	\$ 23,181,388	\$ 24,605,915	\$ 24,736,215

Personnel Summary

Full-Time	132	131	129
Part-Time	16	15	14

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 1,829,951	\$ 1,859,925	\$ 1,894,440
Supplies	35,872	43,865	49,725
Services & Charges	50,467	55,200	46,535
Program Total	\$ 1,916,290	\$ 1,958,990	\$ 1,990,700

Personnel Summary

Full-Time	9	9	8
Part-Time	2	2	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 1,033,555	\$ 1,051,225	\$ 1,067,580
500.10	Salaries Part Time	50,075	56,915	58,355
500.15	Salaries Temporary	5,045	6,000	-
500.25	Salaries Special Compensation	41,074	16,665	16,730
500.95	Salaries Other	52,095	-	-
Total: Salaries		1,181,844	1,130,805	1,142,665
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,432	9,435	9,720
510.10	Taxes & Benefits Medicare	16,553	16,625	16,795
510.15	Taxes & Benefits Social Security	66,334	70,970	71,715
510.20	Taxes & Benefits IMRF Er Contribution	25,002	31,690	32,030
510.25	Taxes & Benefits Police Pension Er Contribution	331,942	394,350	424,940
510.35	Taxes & Benefits Medical/Dental Insurance	192,638	199,605	190,410
510.40	Taxes & Benefits Life Insurance	2,291	2,485	2,205
510.60	Taxes & Benefits Allowances	3,915	3,960	3,960
Total: Taxes & Benefits		648,107	729,120	751,775
<u>Supplies</u>				
520.05	Office Supplies General	3,185	4,100	4,100
520.10	Office Supplies Paper	2,935	3,000	3,000
525.05	Operating Supplies Custodial	2,556	3,545	4,045
525.10	Operating Supplies Medical	414	800	800
525.45	Operating Supplies Ammunition	24,402	29,420	34,780
525.95	Operating Supplies Other	2,380	3,000	3,000
Total: Supplies		35,872	43,865	49,725
<u>Services & Charges</u>				
540.35	Services Medical	1,347	1,270	1,270
540.40	Services Management Fees	10,000	10,000	-
540.95	Services Other	1,735	1,730	1,730
545.20	Communications Postage	54	225	225
550.15	Printing/Advertising Outside Printing Services	368	400	400
565.05	Repair and Maintenance Machinery & Equipment	20,154	21,880	22,505
575.10	Other Memberships & Publications	12,171	13,495	13,215
575.15	Other Training & Travel	4,638	6,200	7,190
Total: Services & Charges		50,467	55,200	46,535
Division Total: Administration		1,916,290	1,958,990	1,990,700
Department Total: Police		1,916,290	1,958,990	1,990,700
Fund Total: General Fund		\$ 1,916,290	\$ 1,958,990	\$ 1,990,700

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 18,487,334	\$ 19,683,495	\$ 19,882,690
Supplies	139,249	140,605	136,975
Services & Charges	40,212	113,890	111,150
Program Total	\$ 18,666,795	\$ 19,937,990	\$ 20,130,815

Personnel Summary

Full-Time	112	112	111
Part-Time	3	2	2

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 10,540,159	\$ 11,194,925	\$ 11,136,860
500.10	Salaries Part Time	57,823	64,125	51,635
500.20	Salaries Overtime	361,361	352,150	351,850
500.25	Salaries Special Compensation	188,509	64,450	59,460
500.95	Salaries Other	37,757	-	-
Total: Salaries		11,185,609	11,675,650	11,599,805
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	157,614	169,885	168,850
510.15	Taxes & Benefits Social Security	673,612	725,515	720,770
510.20	Taxes & Benefits IMRF Er Contribution	76,652	97,255	82,875
510.25	Taxes & Benefits Police Pension Er Contribution	4,356,818	4,873,010	5,198,010
510.35	Taxes & Benefits Medical/Dental Insurance	1,994,900	2,094,090	2,067,465
510.40	Taxes & Benefits Life Insurance	23,404	26,250	23,075
510.60	Taxes & Benefits Allowances	18,725	21,840	21,840
Total: Taxes & Benefits		7,301,725	8,007,845	8,282,885
<u>Supplies</u>				
520.05	Office Supplies General	2,088	1,805	975
520.15	Office Supplies Printed Forms	9,845	8,650	6,200
525.05	Operating Supplies Custodial	210	550	50
525.10	Operating Supplies Medical	231	250	250
525.35	Operating Supplies Clothing	79,310	77,530	76,490
525.95	Operating Supplies Other	17,376	21,820	23,010
Total: Supplies		109,060	110,605	106,975
<u>Services & Charges</u>				
540.35	Services Medical	4,920	3,875	4,425
540.45	Services Data Processing/Technology	-	63,800	63,800
540.95	Services Other	2,529	5,800	5,800
545.10	Communications Telephone	137	240	240
545.95	Communications Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	2,074	2,725	1,870
565.05	Repair and Maintenance Machinery & Equipment	1,249	2,450	2,450
565.35	Repair and Maintenance Software	19,594	14,015	16,115
575.05	Other Small Tools & Equipment	1,093	1,500	1,250
575.10	Other Memberships & Publications	8,616	8,485	15,200
Total: Services & Charges		40,212	102,890	111,150
Division Total: Crime Control & Investigation				
Department Total: Police		18,636,606	19,896,990	20,100,815
Fund Total: General Fund		\$ 18,636,606	\$ 19,896,990	\$ 20,100,815

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 23,060	\$ 20,000	\$ 20,000
Total: Supplies		23,060	20,000	20,000
Division Total: Crime Control & Investigation		23,060	20,000	20,000
Department Total: Police		23,060	20,000	20,000
Fund Total: Federal Equitable Sharing Fund		\$ 23,060	\$ 20,000	\$ 20,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 2,308	\$ 5,000	\$ 5,000
Total: Supplies		2,308	5,000	5,000
Division Total: Crime Control & Investigation		2,308	5,000	5,000
Department Total: Police		2,308	5,000	5,000
Fund Total: State Equitable Sharing Fund		\$ 2,308	\$ 5,000	\$ 5,000

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 4,821	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>4,821</u>	<u>5,000</u>	<u>5,000</u>
<u>Services & Charges</u>				
575.15	Other Training & Travel	-	11,000	-
<u>Total: Services & Charges</u>		<u>-</u>	<u>11,000</u>	<u>-</u>
Division Total: Crime Control & Investigation		4,821	16,000	5,000
Department Total: Police		4,821	16,000	5,000
Fund Total: DUI Fines Fund		\$ 4,821	\$ 16,000	\$ 5,000

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 411,500	\$ 458,670	\$ 449,540
Supplies	100	350	350
Services & Charges	5,306	4,290	3,290
Program Total	\$ 416,906	\$ 463,310	\$ 453,180

Personnel Summary

Full-Time	3	2	2
Part-Time	10	10	10

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 205,278	\$ 211,590	\$ 216,920
500.10	Salaries Part Time	59,274	86,350	65,000
500.20	Salaries Overtime	3,334	3,600	3,600
500.25	Salaries Special Compensation	5,018	1,250	1,250
500.95	Salaries Other	-	-	-
Total: Salaries		272,904	302,790	286,770
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4,010	4,450	4,180
510.15	Taxes & Benefits Social Security	17,144	18,850	17,830
510.25	Taxes & Benefits Police Pension Er Contribution	82,726	98,640	107,050
510.35	Taxes & Benefits Medical/Dental Insurance	33,903	33,090	32,905
510.40	Taxes & Benefits Life Insurance	453	490	445
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		138,596	155,880	162,770
<u>Supplies</u>				
525.95	Operating Supplies Other	100	350	350
Total: Supplies		100	350	350
<u>Services & Charges</u>				
540.95	Services Other	2,025	2,400	2,500
565.05	Repair and Maintenance Machinery & Equipment	-	100	200
565.35	Repair and Maintenance Software	-	1,050	-
575.05	Other Small Tools & Equipment	3,181	640	490
575.10	Other Memberships & Publications	100	100	100
Total: Services & Charges		5,306	4,290	3,290
Division Total: Traffic Control		416,906	463,310	453,180
Department Total: Police		416,906	463,310	453,180
Fund Total: General Fund		\$ 416,906	\$ 463,310	\$ 453,180

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	40,942	65,995	67,580
Program Total	\$ 40,942	\$ 65,995	\$ 67,580

Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	40,942	65,995	67,580
Program Total	\$ 40,942	\$ 65,995	\$ 67,580

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
<u>Services & Charges</u>				
575.15	Other Training & Travel	\$ 40,942	\$ 65,995	\$ 67,580
<u>Total: Services & Charges</u>		40,942	65,995	67,580
Division Total: Police Training		40,942	65,995	67,580
Department Total: Police		40,942	65,995	67,580
Fund Total: General Fund		\$ 40,942	\$ 65,995	\$ 67,580

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Personnel Services	\$ 754,222	\$ 796,670	\$ 821,210
Supplies	4,399	6,000	2,990
Services & Charges	1,144,099	1,143,885	1,036,665
Program Total	\$ 1,902,720	\$ 1,946,555	\$ 1,860,865

Expenditures

Personnel Services	\$ 754,222	\$ 796,670	\$ 821,210
Supplies	4,399	6,000	2,990
Services & Charges	1,144,099	1,143,885	1,036,665
Program Total	\$ 1,902,720	\$ 1,946,555	\$ 1,860,865

Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 508,064	\$ 536,170	\$ 556,700
500.10	Salaries Part Time	17,986	12,235	12,855
500.20	Salaries Overtime	2,831	2,000	2,000
500.25	Salaries Special Compensation	3,774	2,800	3,050
500.95	Salaries Other	995	-	-
Total: Salaries		533,650	553,205	574,605
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	7,329	8,050	8,365
510.15	Taxes & Benefits Social Security	31,337	34,340	35,675
510.20	Taxes & Benefits IMRF Er Contribution	50,854	66,345	68,980
510.35	Taxes & Benefits Medical/Dental Insurance	129,568	133,075	132,045
510.40	Taxes & Benefits Life Insurance	1,124	1,295	1,180
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		220,572	243,465	246,605
<u>Supplies</u>				
525.95	Operating Supplies Other	543	200	200
530.05	R&M Supplies Equipment Parts	3,856	5,800	2,790
Total: Supplies		4,399	6,000	2,990
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	559,469	528,000	456,185
545.15	Communications Cell Phones	13,296	15,000	17,100
565.05	Repair and Maintenance Machinery & Equipment	1,875	2,500	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	568,930	597,630	561,625
575.10	Other Memberships & Publications	529	755	755
Total: Services & Charges		1,144,099	1,143,885	1,036,665
Division Total: Support Services		1,902,720	1,946,555	1,860,865
Department Total: Police		1,902,720	1,946,555	1,860,865
Fund Total: General Fund		\$ 1,902,720	\$ 1,946,555	\$ 1,860,865

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 237,735	\$ 233,075	\$ 233,075
Supplies	-	-	-
Services & Charges	-	-	-
Program Total	\$ 237,735	\$ 233,075	\$ 233,075

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

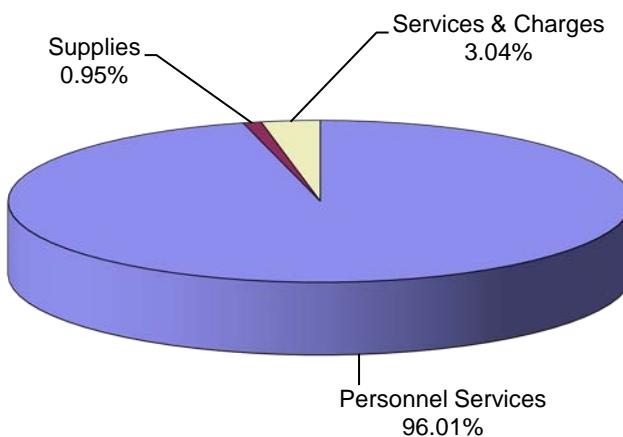
Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ 221,056	\$ 216,500	\$ 216,500
<u>Total: Salaries</u>		<u>221,056</u>	<u>216,500</u>	<u>216,500</u>
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	3,161	3,150	3,150
510.15	Taxes & Benefits Social Security	13,518	13,425	13,425
<u>Total: Taxes & Benefits</u>		<u>16,679</u>	<u>16,575</u>	<u>16,575</u>
Division Total: Special Detail Services		237,735	233,075	233,075
Department Total: Police		237,735	233,075	233,075
Fund Total: General Fund		\$ 237,735	\$ 233,075	\$ 233,075

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Department 44 Fire

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 937,940	\$ 961,890	2.55%
Special Detail Services	70,000	100,570	43.67%
Fire Service	18,432,590	18,368,745	-0.35%
Fire Prevention & Education	402,735	357,615	-11.20%
Fire Training	337,075	348,795	3.48%
Support Services	423,875	395,285	-6.74%
Mobile Integrated Healthcare	76,140	78,045	2.50%
Emergency Management	94,415	94,790	0.40%
Department Total: Fire	\$ 20,774,770	\$ 20,705,735	-0.33%
Expenditures by Type			
Personnel Services	\$ 19,914,050	\$ 19,880,105	-0.17%
Supplies	196,150	195,600	-0.28%
Services & Charges	664,570	630,030	-5.20%
Department Total: Fire	\$ 20,774,770	\$ 20,705,735	-0.33%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Negotiate the successor Collective Bargaining Agreement (CBA).

The first bargaining session was held on September 16, 2020. Bargaining items were separated into economic and non-economic. The next formal bargaining session is scheduled for November 6, 2020.

- * Implement ExecuTime to manage all leave time and transition to a more paperless system.

The FD Administration, Battalion Chiefs, Division Chief and Captains have all been trained. ExecuTime went live for Fire Administration in Mid-August. The payroll feature will be rolled out to the shifts starting October 1st with full implementation expected in the first Qtr. 2021.

- * Replace Quint 83 with Engine 83 and Transition to a Frontline Compliment of Four (4) Engines and One (1) Aerial.

New Engine 83 is scheduled for delivery in Mid-November and subsequently placed in front line service by December 31st.

- * Continue the Community Risk Reduction Roll Out at the Working Sub-Committee Level.

Not accomplished. Due to COVID-19, 5 of the 6 part-time inspectors were furloughed and the remaining staff is focused on essential services.

- * Fully Implement Energov Consistent with the VOP Roll Out.

Fire Prevention has participated in all required Energov meetings and is anxiously awaiting the VOP roll out.

- * PEMA Leadership Succession Planning at All Levels.

Not accomplished. Discussions have taken place around several potential scenarios but no real solution has been identified. Discussions have begun with the Village Manager regarding potential 2021 budgetary impact affecting PEMA's future. This initiative may be restated for 2021.

- * With Several New PEMA members; Bring a Renewed Focus to the Core Services: Secondary Responders, Special Events & Fire Rehab Team.

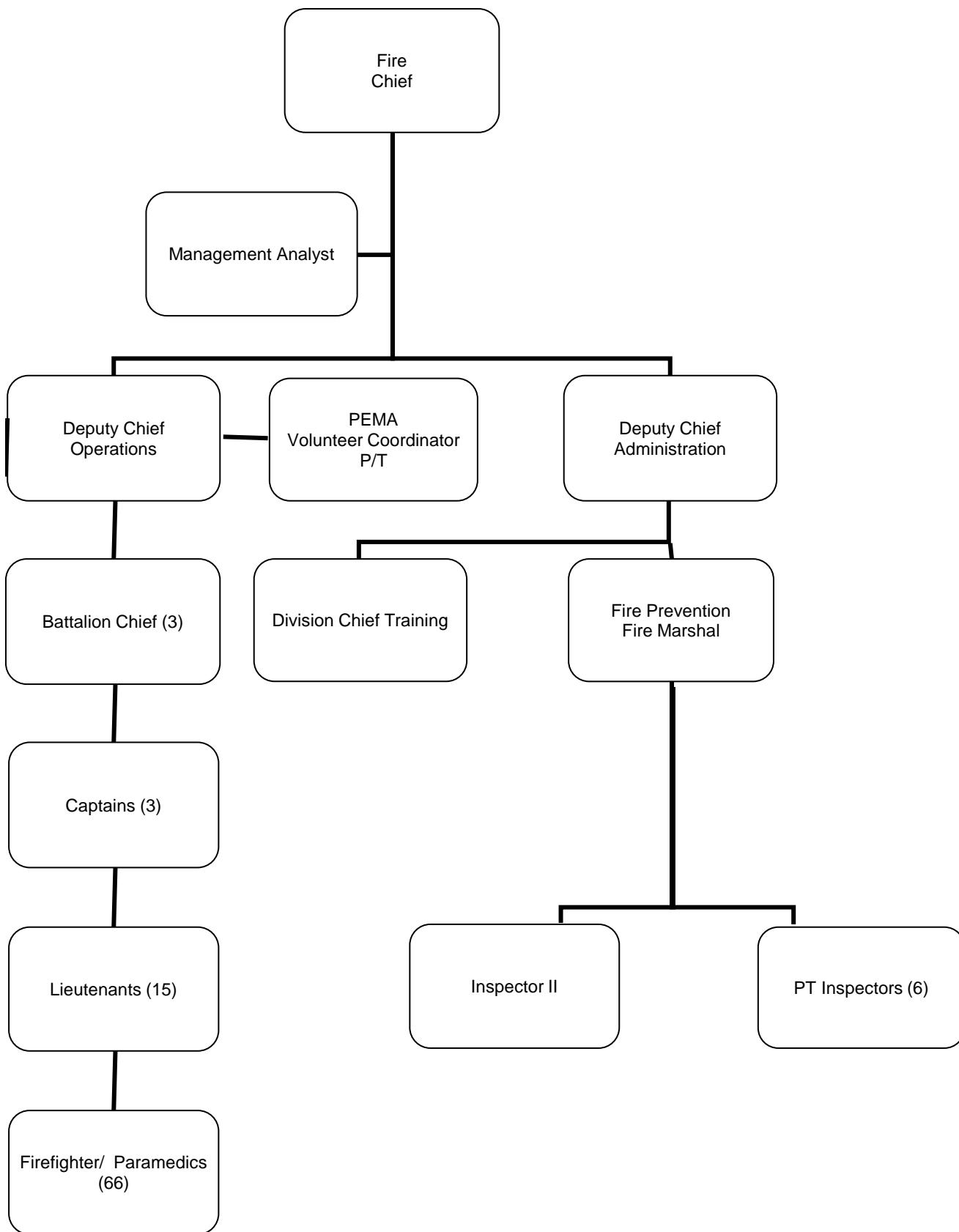
Not accomplished due to COVID19. In Mid-March all PEMA training was suspended and all VOP special events were cancelled. Additionally, since the majority of PEMA volunteers are in the COVID at risk category only a select few members continued on with planned activities.

Current Year

- * Design, build and place new Ambulance 82 in service.
- * Establish a new Lieutenant's promotional list.
- * Successfully fill all officer slots required as a result of Chief Andersen's retirement in May, 2021.
- * Focus the limited Fire Prevention Division resources on new construction and High Risk / Target Hazard inspections.
- * Continue to create the Community Risk Reduction (CRR) "Risk Score" living document.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 44 Fire



Village of Palatine
CY 2021 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Division Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Inspector II	1	1	1
Fire Marshal	1	1	1
Management Analyst	1	1	1
<u>Full-Time Total</u>	94	94	94
Fire Inspector	9*	9*	6*
Volunteer Coordinator	1	1	1
<u>Part-Time Total</u>	10	10	8
Department Total: Fire	104	104	101

* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 19,144,443	\$ 19,914,050	\$ 19,880,105
Supplies	161,325	196,150	195,600
Services & Charges	632,465	664,570	630,030
Department Total	\$ 19,938,233	\$ 20,774,770	\$ 20,705,735

Personnel Summary

Full-Time	94	94	94
Part-Time	10	10	7

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 871,514	\$ 916,215	\$ 941,665
Supplies	5,688	6,950	6,950
Services & Charges	10,405	14,775	13,275
Program Total	\$ 887,607	\$ 937,940	\$ 961,890

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 504,800	\$ 518,875	\$ 538,690
500.25	Salaries Special Compensation	23,678	11,550	11,815
500.95	Salaries Other	-	-	-
Total: Salaries		528,478	530,425	550,505
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,274	9,495	9,780
510.10	Taxes & Benefits Medicare	7,503	7,870	8,170
510.15	Taxes & Benefits Social Security	29,171	33,620	34,885
510.20	Taxes & Benefits IMRF Er Contribution	6,989	8,960	9,660
510.30	Taxes & Benefits Fire Pension Er Contribution	211,162	247,620	250,890
510.35	Taxes & Benefits Medical/Dental Insurance	75,665	74,855	74,510
510.40	Taxes & Benefits Life Insurance	1,112	1,210	1,105
510.60	Taxes & Benefits Allowances	2,160	2,160	2,160
Total: Taxes & Benefits		343,036	385,790	391,160
<u>Supplies</u>				
520.05	Office Supplies General	4,499	5,700	5,700
520.10	Office Supplies Paper	689	750	750
520.15	Office Supplies Printed Forms	500	500	500
Total: Supplies		5,688	6,950	6,950
<u>Services & Charges</u>				
545.20	Communications Postage	310	350	350
575.10	Other Memberships & Publications	6,463	7,675	7,675
575.15	Other Training & Travel	3,632	6,750	5,250
Total: Services & Charges		10,405	14,775	13,275
Division Total: Administration		887,607	937,940	961,890
Department Total: Fire		887,607	937,940	961,890
Fund Total: General Fund		\$ 887,607	\$ 937,940	\$ 961,890

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 31 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	-	-	30,570
Supplies	44,538	70,000	70,000
Services & Charges	-	-	-
Program Total	\$ 44,538	\$ 70,000	\$ 100,570

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 31	Special Detail Services			
Salaries				
500.20	Salaries Full Time Overtime	\$ -	\$ -	\$ 20,000
500.25	Salaries Special Compensation	-	-	8,390
500.95	Salaries Other	-	-	-
Total: Salaries		-	-	28,390
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	-	-	415
510.15	Taxes & Benefits Social Security	-	-	1,765
Total: Taxes & Benefits		-	-	2,180
Division Total: Special Detail Services		-	-	30,570
Department Total: Fire		-	-	30,570
Fund Total: General Fund		\$ -	\$ -	\$ 30,570

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 31	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 44,538	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		<u>44,538</u>	<u>70,000</u>	<u>70,000</u>
Division Total: Special Detail Services		44,538	70,000	70,000
Department Total: Fire		44,538	70,000	70,000
Fund Total: Foreign Fire Insurance Tax Fund		\$ 44,538	\$ 70,000	\$ 70,000

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide 90% of emergent response times throughout the Village in under 5 minutes for EMS calls and under 5 minutes 20 seconds for Fire calls (measured from the moment the 911 call is dispatched to the time emergency crews arrive on the scene).
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide water rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 17,644,879	\$ 18,195,340	\$ 18,134,750
Supplies	94,391	101,200	101,200
Services & Charges	110,126	136,050	132,795
Program Total	\$ 17,849,396	\$ 18,432,590	\$ 18,368,745

Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 9,147,152	\$ 9,473,470	\$ 9,531,800
500.20	Salaries Overtime	589,190	551,725	538,110
500.25	Salaries Special Compensation	332,428	172,680	175,515
500.95	Salaries Other	46,970	-	-
Total: Salaries		10,115,740	10,197,875	10,245,425
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	38,396	40,035	31,560
510.10	Taxes & Benefits Medicare	140,495	148,715	149,240
510.15	Taxes & Benefits Social Security	594,461	635,035	637,375
510.30	Taxes & Benefits Fire Pension Er Contribution	4,932,609	5,281,505	5,249,270
510.35	Taxes & Benefits Medical/Dental Insurance	1,802,854	1,869,820	1,802,100
510.40	Taxes & Benefits Life Insurance	20,324	22,355	19,780
510.60	Taxes & Benefits Allowances	-	-	-
Total: Taxes & Benefits		7,529,139	7,997,465	7,889,325
<u>Supplies</u>				
525.10	Operating Supplies Medical	13,165	14,600	14,600
525.35	Operating Supplies Clothing	63,065	62,700	62,700
525.95	Operating Supplies Other	906	4,200	4,200
530.05	R&M Supplies Equipment Parts	351	2,700	2,700
530.15	R&M Supplies Building Repair	16,904	17,000	17,000
Total: Supplies		94,391	101,200	101,200
<u>Services & Charges</u>				
540.35	Services Medical	22,176	37,000	31,695
565.05	Repair and Maintenance Machinery & Equipment	49,127	51,700	53,400
565.15	Repair and Maintenance Buildings	3,897	6,500	7,500
565.35	Repair and Maintenance Software	6,725	8,750	11,400
575.05	Other Small Tools & Equipment	28,201	22,350	18,350
575.10	Other Memberships & Publications	-	1,250	1,250
575.15	Other Training & Travel	-	8,500	9,200
Total: Services & Charges		110,126	136,050	132,795
Division Total: Fire Service		17,849,396	18,432,590	18,368,745
Department Total: Fire		17,849,396	18,432,590	18,368,745
Fund Total: General Fund		\$ 17,849,396	\$ 18,432,590	\$ 18,368,745

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work for the VOP with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 315,953	\$ 382,615	\$ 337,495
Supplies	8,192	9,750	9,750
Services & Charges	10,658	10,370	10,370
Program Total	\$ 334,803	\$ 402,735	\$ 357,615

Personnel Summary

Full-Time	2	2	2
Part-Time	9	9	6

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 149,590	\$ 168,155	\$ 172,585
500.10	Salaries Part Time	69,822	104,400	59,450
500.20	Salaries Overtime	14,695	16,650	15,000
500.25	Salaries Special Compensation	688	-	-
500.95	Salaries Other	3,820	-	-
<u>Total: Salaries</u>		238,615	289,205	247,035
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	3,390	4,230	3,615
510.15	Taxes & Benefits Social Security	14,495	17,990	15,380
510.20	Taxes & Benefits IMRF Er Contribution	15,219	20,165	20,715
510.35	Taxes & Benefits Medical/Dental Insurance	43,189	49,900	49,670
510.40	Taxes & Benefits Life Insurance	325	405	360
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		77,338	93,410	90,460
<u>Supplies</u>				
520.05	Office Supplies General	413	1,000	1,000
520.10	Office Supplies Paper	354	500	500
520.15	Office Supplies Printed Forms	1,021	1,500	1,500
525.95	Operating Supplies Other	6,404	6,750	6,750
<u>Total: Supplies</u>		8,192	9,750	9,750
<u>Services & Charges</u>				
545.10	Communications Telephone	2,953	3,250	3,250
575.05	Other Small Tools & Equipment	4,477	2,500	2,500
575.10	Other Memberships & Publications	1,262	1,620	1,620
575.15	Other Training & Travel	1,966	3,000	3,000
<u>Total: Services & Charges</u>		10,658	10,370	10,370
Division Total: Fire Prevention & Education		334,803	402,735	357,615
Department Total: Fire		334,803	402,735	357,615
Fund Total: General Fund		\$ 334,803	\$ 402,735	\$ 357,615

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent Fire Fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all Firefighters certified at the state level Advanced Firefighter, Paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Company Fire Officer, Captains and Battalion / Division Chiefs certified at the Advanced Fire Officer and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all Paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 263,454	\$ 289,340	\$ 301,825
Supplies	2,641	3,500	3,500
Services & Charges	53,356	44,235	43,470
Program Total	\$ 319,451	\$ 337,075	\$ 348,795

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 126,251	\$ 128,915	\$ 136,675
500.20	Salaries Overtime	36,549	48,270	49,480
500.25	Salaries Special Compensation	1,967	1,000	1,000
500.95	Salaries Other	-	-	-
Total: Salaries		164,767	178,185	187,155
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,332	2,590	2,725
510.15	Taxes & Benefits Social Security	9,972	11,075	11,630
510.30	Taxes & Benefits Fire Pension Er Contribution	61,636	71,875	74,840
510.35	Taxes & Benefits Medical/Dental Insurance	24,106	24,950	24,835
510.40	Taxes & Benefits Life Insurance	281	305	280
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		98,687	111,155	114,670
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	2,641	3,500	3,500
Total: Supplies		2,641	3,500	3,500
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	11,567	10,740	10,940
575.10	Other Memberships & Publications	4,813	3,745	2,780
575.15	Other Training & Travel	36,976	29,750	29,750
Total: Services & Charges		53,356	44,235	43,470
Division Total: Fire Training		319,451	337,075	348,795
Department Total: Fire		319,451	337,075	348,795
Fund Total: General Fund		\$ 319,451	\$ 337,075	\$ 348,795

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	418,087	423,875	395,285
Program Total	\$ 418,087	\$ 423,875	\$ 395,285

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 139,867	\$ 132,000	\$ 114,045
545.15	Communications Cell Phones	7,500	7,500	14,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	270,720	284,375	267,240
Total: Services & Charges		418,087	423,875	395,285
Division Total: Support Services		418,087	423,875	395,285
Department Total: Fire		418,087	423,875	395,285
Fund Total: General Fund		\$ 418,087	\$ 423,875	\$ 395,285

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Mobile Integrated Healthcare

Program Description

This RPM pilot program in partnership with Northwest Community Hospital (NCH) will allow Community Paramedics (CP) to make house calls to specific discharged NCH patients within the following zip codes (60008, 60010, 60067 and 60074) to insure their compliance with discharge orders consistent with the NCH MIH Pilot PLAN - Phase 1 in an effort to reduce the thirty (30) day readmission rate and provide for a healthier community.

Program Objectives

- 1 Two (2) CP's will make initial contact with selected discharged patients within 24 hours of discharge. The initial visit will include a patient assessment and a home safety inspection.
- 2 Subsequent visits (1-3) will be conducted by one (1) CP and will focus on patient compliance with discharge orders and to reduce the thirty (30) day readmission rate.
- 3 Patients are expected to graduate from the program within four (4) visits.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ 76,140	\$ 78,045
Program Total	\$ -	\$ 76,140	\$ 78,045

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 36	Mobile Integrated Healthcare			
<u>Salaries</u>				
500.10	Salaries Part Time	\$ -	\$ 70,725	\$ 72,495
500.20	Salaries Overtime	-	-	-
<u>Total: Salaries</u>		-	70,725	72,495
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	1,030	1,055
510.15	Taxes & Benefits Social Security	-	4,385	4,495
<u>Total: Taxes & Benefits</u>		-	5,415	5,550
Division Total: Mobile Integrated Healthcare		-	76,140	78,045
Department Total: Fire		-	76,140	78,045
Fund Total: General Fund		\$ -	\$ 76,140	\$ 78,045

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Serve as Secondary Responders to assist the Police, Fire and Public Works Departments.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan and Continuity of Operations Plan.
- 2 Recruit and Train EMA Volunteers.
- 3 Conduct exercises measuring emergency response readiness.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 48,643	\$ 54,400	\$ 55,755
Supplies	5,875	4,750	4,200
Services & Charges	29,833	35,265	34,835
Program Total	\$ 84,351	\$ 94,415	\$ 94,790

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.10	Salaries Part Time	\$ 40,779	\$ 44,815	\$ 45,945
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		40,779	44,815	45,945
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	591	665	680
510.15	Taxes & Benefits Social Security	2,528	2,825	2,895
510.20	Taxes & Benefits IMRF Er Contribution	4,025	5,375	5,515
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		7,864	9,585	9,810
<u>Supplies</u>				
520.05	Office Supplies General	500	500	400
520.10	Office Supplies Paper	126	400	300
525.35	Operating Supplies Clothing	1,000	500	400
525.95	Operating Supplies Other	4,182	3,100	2,850
530.05	R&M Supplies Equipment Parts	67	250	250
<u>Total: Supplies</u>		5,875	4,750	4,200
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	810	1,170	1,170
540.95	Services Other	19,568	22,500	22,500
565.05	Repair and Maintenance Machinery & Equipment	6,615	7,650	7,450
575.05	Other Small Tools & Equipment	480	750	500
575.10	Other Memberships & Publications	205	545	565
575.15	Other Training & Travel	2,155	2,650	2,650
<u>Total: Services & Charges</u>		29,833	35,265	34,835
Division Total: Emergency Management		84,351	94,415	94,790
Department Total: Fire		84,351	94,415	94,790
Fund Total: General Fund		\$ 84,351	\$ 94,415	\$ 94,790

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

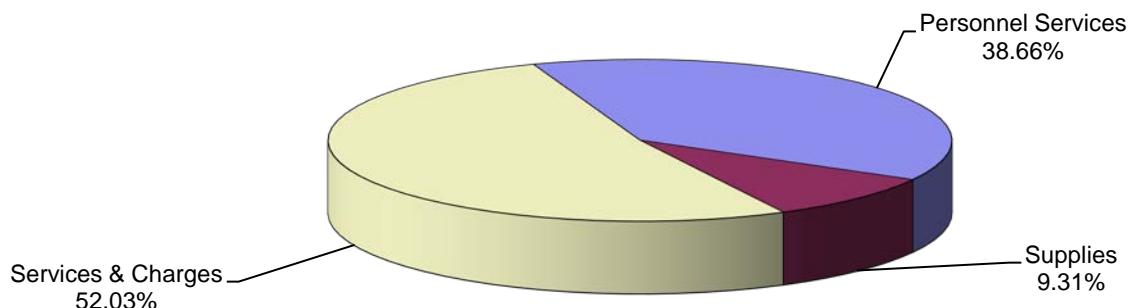
Department 52 Public Works

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 1,133,775	\$ 1,159,130	2.24%
Building, Grounds, Electrical	1,641,625	1,611,870	-1.81%
Forestry	1,457,500	1,411,475	-3.16%
Utilities	9,517,815	9,479,800	-0.40%
Streets	3,103,480	2,982,995	-3.88%
Fleet Services	1,950,930	1,796,265	-7.93%
Engineering	532,005	564,528	0.00%
Department Total: Public Works	\$ 19,337,130	\$ 19,006,063	-1.71%

Expenditures by Type

Personnel Services	\$ 7,588,675	\$ 7,347,125	-3.18%
Supplies	1,918,590	1,770,140	-7.74%
Services & Charges	9,829,865	9,888,798	0.60%
Department Total: Public Works	\$ 19,337,130	\$ 19,006,063	-1.71%

2021 Adopted Budget by Type



Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Continue to provide highly satisfactory customer service that is cost effective:
 - Integrate new time entry software to improve efficiency in payroll and reporting.

Complete.

- * Conduct a Capital Improvement Program that is timely and cost effective:
 - Implement an expanded investment in the sidewalk maintenance and improvement plan which includes over \$1M in investment in the 2020 program.

All under contract and work to be complete by year end.

- * Deliver reliable building and electric systems to internal and external customers:
 - Complete schematic design of improvements to the Combined Services Facility with the Palatine Park District.

Architect selection complete with work to start in 2021.

- * Acquire and maintain equipment that is safe and reliable to operate and economical to own:
 - Integrate replacement paver into the fleet to allow for expanded in-house paving.
 - Coordinate with Fire and Police for the replacement of an Engine and 6 Hybrid Patrol Units, respectively.

Both Complete.

- * Maintain a safe and diverse urban forest:
 - Evaluate our limited chemical treatment plan to evaluate long term strategy which factors in cost of replacement alternative.

Ongoing.

- * Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:
 - Expand cross training amongst all divisions to focus on street clearing. Integrate four new employees into program.

Complete.

- * Provide a roadway system that is functional and cost effective:
 - Commence with the 10-year Road Maintenance and Investment Program as directed by the Village Council including an increased contractual resurfacing program, reconstruction program, and in-house resurfacing program.
 - Resurface Rohlwing Road and improve Brockway Street in the downtown.

Both Complete.

Village of Palatine

CY 2021 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status Continued

- * Improve water system reliability:
 - Conduct a study of the system to develop a 10-year maintenance and investment program. **Complete**.
 - Complete the recommendations of the Utility Division Evaluation including the development of documented standard operating procedures, expanded cross training, and a proactive replacement program for pump station components.

Consultant report and documents due in late 2020.

- * Deliver reliable sanitary and storm sewer systems to customers:
 - Complete the Kasuba forcemain relocation/replacement. **Complete**.
 - Further explore improvements to the Smith/Colfax watershed with the MWRD.

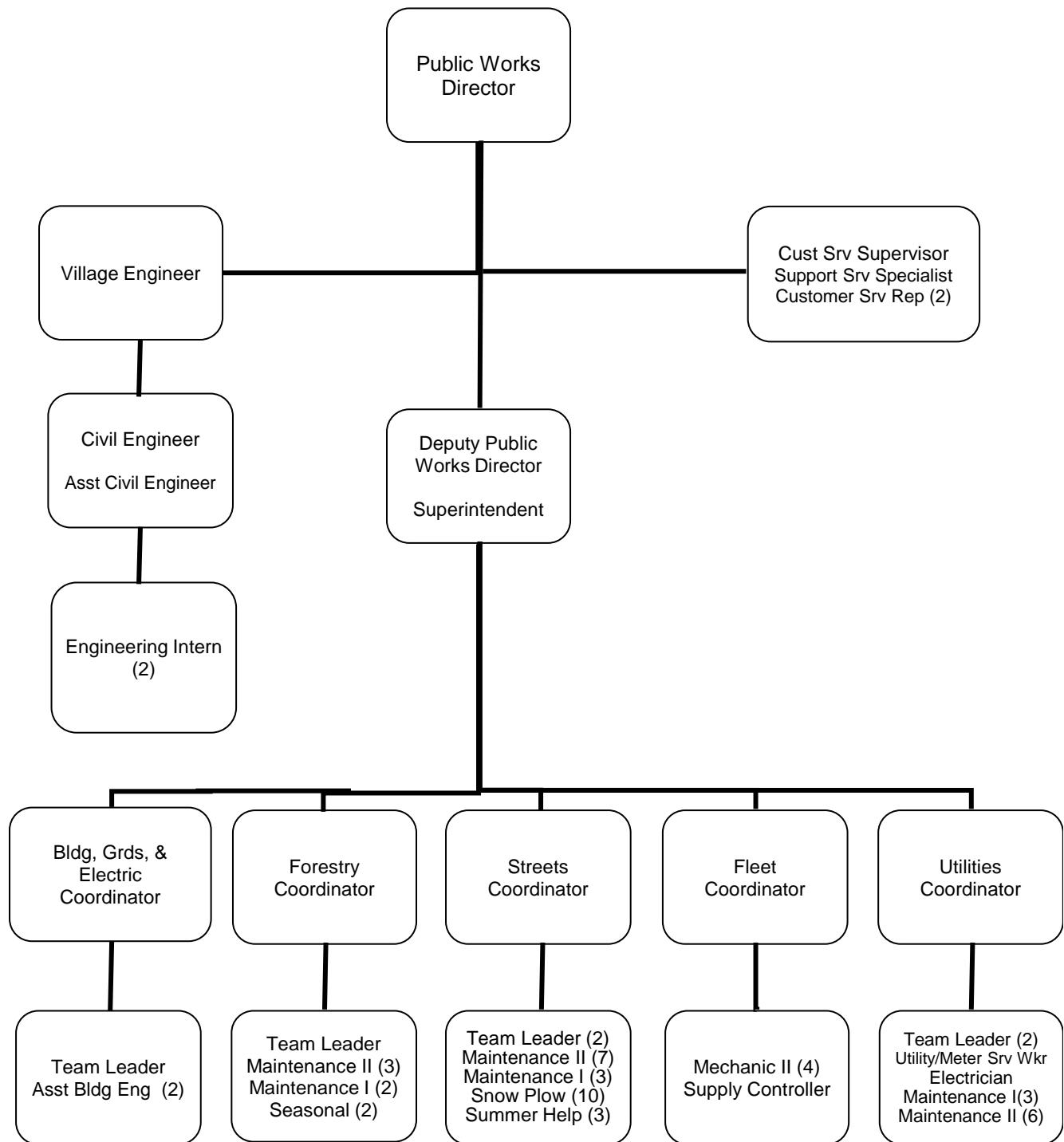
Coordinated with the MWRD which has led to the need to coordinate with the National Resource Conservation Service as this federal agency participated in the original funding of the Reimer Reservoir.

Current Year

- * **Continue to provide highly satisfactory customer service that is cost effective:**
 - Promote online interactions with the Department using the Request for Action portal and general PW email.
 - Integrate new code violation software to improve timeliness in safety compliance and citation generation.
- * **Conduct a Capital Improvement Program that is timely and cost effective:**
 - Implement the Peppertree sanitary sewer conversion to gravity.
- * **Deliver reliable building and electric systems to internal and external customers:**
 - Complete schematic design of improvements to the Combined Services Facility with the Palatine Park District.
- * **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Coordinate with Fire for the replacement of an Ambulance.
- * **Maintain a safe and diverse urban forest:**
 - Evaluate a selective treatment for Bur Oak Trees to decline due to fungus.
- * **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
 - Expand cross training amongst all divisions to focus on street clearing.
- * **Provide a roadway system that is functional and cost effective:**
 - Implement the 10-year Road Maintenance and Investment Program as directed by the Village Council including an increased contractual resurfacing program, reconstruction program, and in-house resurfacing program.
 - Rehabilitate Rohlwing Road between Palatine Road and Northwest Highway.
- * **Improve water system reliability:**
 - Conduct the new 10-year maintenance and investment evaluation.
 - Integrate the standard operating procedures, expanded cross training, and a proactive steps recommended with the review of operations completed by an outside consultant.
- * **Deliver reliable sanitary and storm sewer systems to customers:**
 - Complete the design for the replacement of the Baldwin Road culvert at Buffalo Creek.
 - Obtain conceptual approval from the National Resource Conservation Service for the adjustment to the Reimer Reservoir to improve the intersection of Smith and Colfax.

Village of Palatine
CY 2021 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine

CY 2021 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Superintendent	-	1	1
Civil Engineer	1	1	1
Village Engineer	1	1	1
Asst Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	4	4	8
Maintenance II	18	19	16
Public Works Coordinator	5	5	5
Utility Technician I	1	1	-
Utility/Meter Service Worker	1	1	1
Electrician	1	1	1
Mechanic II	5	5	4
Asst Building Engineer 1	1	1	1
Asst Building Engineer 2	1	1	1
Supply Controller	1	1	1
Management Analyst	1	1	-
Customer Service Supervisor	-	-	1
Customer Svc Representative	2	2	2
Support Services Specialist	1	1	1
<u>Full-Time Total</u>	53	55	54
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	2	2	2
Project Manager	1	2	-
<u>Part-Time Total</u>	18	19	17
Department Total: Public Works	71	74	71

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 6,669,742	\$ 7,588,675	\$ 7,347,125
Supplies	1,599,877	1,918,590	1,770,140
Services & Charges	10,302,148	9,829,865	9,888,798
Department Total	\$ 18,571,767	\$ 19,337,130	\$ 19,006,063

Personnel Summary

Full-Time	53	55	54
Part-Time	18	19	17

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 868,867	\$ 1,043,945	\$ 1,070,525
Supplies	34,128	25,580	25,580
Services & Charges	52,988	64,250	63,025
Program Total	\$ 955,983	\$ 1,133,775	\$ 1,159,130

Personnel Summary

Full-Time	6	7	7
Part-Time	5	5	5

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 553,084	\$ 657,010	\$ 677,760
500.10	Salaries Part Time	34,885	36,000	36,000
500.20	Salaries Overtime	-	500	500
500.25	Salaries Special Compensation	49,194	58,820	60,610
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		637,163	752,330	774,870
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,531	9,760	10,050
510.10	Taxes & Benefits Medicare	9,182	11,115	11,450
510.15	Taxes & Benefits Social Security	36,336	47,405	48,820
510.20	Taxes & Benefits IMRF Er Contribution	60,660	87,085	89,880
510.35	Taxes & Benefits Medical/Dental Insurance	113,035	132,890	132,245
510.40	Taxes & Benefits Life Insurance	1,220	1,560	1,410
510.60	Taxes & Benefits Allowances	1,740	1,800	1,800
<u>Total: Taxes & Benefits</u>		231,704	291,615	295,655
<u>Supplies</u>				
520.05	Office Supplies General	6,000	2,780	2,780
520.10	Office Supplies Paper	577	2,300	2,300
520.15	Office Supplies Printed Forms	620	300	300
525.35	Operating Supplies Clothing	18,075	15,500	15,500
<u>Total: Supplies</u>		25,272	20,880	20,880
<u>Services & Charges</u>				
540.35	Services Medical	5,056	3,325	3,325
545.20	Communications Postage	539	750	750
565.95	Repair and Maintenance Vehicle Maint Service Charge	19,440	20,420	19,195
575.05	Other Small Tools & Equipment	441	1,000	1,000
575.10	Other Memberships & Publications	3,253	5,600	5,600
575.15	Other Training & Travel	8,769	11,120	11,120
<u>Total: Services & Charges</u>		37,498	42,215	40,990
Division Total: Administration		931,637	1,107,040	1,132,395
Department Total: Public Works		931,637	1,107,040	1,132,395
Fund Total: General Fund		\$ 931,637	\$ 1,107,040	\$ 1,132,395

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 8,856	\$ 4,700	\$ 4,700
<u>Total: Supplies</u>		8,856	4,700	4,700
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	194	500	500
575.10	Other Memberships & Publications	11,788	16,485	16,485
575.15	Other Training & Travel	3,508	5,050	5,050
<u>Total: Services & Charges</u>		15,490	22,035	22,035
Division Total: Administration		24,346	26,735	26,735
Department Total: Public Works		24,346	26,735	26,735
Fund Total: Waterworks Fund		\$ 24,346	\$ 26,735	\$ 26,735

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 616,527	\$ 671,090	\$ 683,115
Supplies	109,334	128,550	127,350
Services & Charges	716,232	841,985	801,405
Program Total	\$ 1,442,093	\$ 1,641,625	\$ 1,611,870

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 331,188	\$ 354,130	\$ 365,965
500.20	Salaries Overtime	4,820	8,000	7,000
500.25	Salaries Special Compensation	4,813	2,750	2,750
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		340,821	364,880	375,715
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4,919	5,305	5,460
510.15	Taxes & Benefits Social Security	21,034	22,640	23,305
510.20	Taxes & Benefits IMRF Er Contribution	33,940	43,760	45,095
510.35	Taxes & Benefits Medical/Dental Insurance	88,387	91,485	91,065
510.40	Taxes & Benefits Life Insurance	743	845	760
<u>Total: Taxes & Benefits</u>		149,023	164,035	165,685
<u>Supplies</u>				
525.05	Operating Supplies Custodial	20,413	28,800	25,800
525.35	Operating Supplies Clothing	624	1,200	1,200
530.05	R&M Supplies Equipment Parts	57,784	65,870	65,870
<u>Total: Supplies</u>		78,821	95,870	92,870
<u>Services & Charges</u>				
540.60	Services Custodial	76,275	80,000	81,400
540.95	Services Other	19,203	23,900	22,900
560.05	Utility Services Electric	139,613	129,430	129,430
560.10	Utility Services Natural Gas	16,327	25,000	23,000
565.05	Repair and Maintenance Machinery & Equipment	120,588	127,950	124,400
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,850	6,145	5,775
570.10	Rental Machinery	416	500	500
575.05	Other Small Tools & Equipment	4,317	2,840	2,840
<u>Total: Services & Charges</u>		382,589	395,765	390,245
Division Total: Building, Grounds, Electrical		951,254	1,020,550	1,024,515
Department Total: Public Works		951,254	1,020,550	1,024,515
Fund Total: General Fund		\$ 951,254	\$ 1,020,550	\$ 1,024,515

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 83,678	\$ 88,035	\$ 90,255
500.20	Salaries Overtime	556	4,500	2,000
500.25	Salaries Special Compensation	1,541	750	750
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		85,775	93,285	93,005
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,241	1,360	1,355
510.15	Taxes & Benefits Social Security	5,322	5,790	5,775
510.20	Taxes & Benefits IMRF Er Contribution	4,627	11,190	11,165
510.35	Taxes & Benefits Medical/Dental Insurance	24,105	24,950	24,835
510.40	Taxes & Benefits Life Insurance	195	210	190
<u>Total: Taxes & Benefits</u>		35,490	43,500	43,320
<u>Supplies</u>				
525.05	Operating Supplies Custodial	10,098	10,200	12,000
525.35	Operating Supplies Clothing	1,157	1,200	1,200
530.05	R&M Supplies Equipment Parts	19,258	21,280	21,280
<u>Total: Supplies</u>		30,513	32,680	34,480
<u>Services & Charges</u>				
540.60	Services Custodial	12,934	19,400	19,400
560.05	Utility Services Electric	3,581	7,000	6,000
560.10	Utility Services Natural Gas	4,304	60,000	50,000
565.05	Repair and Maintenance Machinery & Equipment	10,588	16,850	14,900
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,850	6,145	6,145
575.05	Other Small Tools & Equipment	2,735	300	300
<u>Total: Services & Charges</u>		39,992	109,695	96,745
Division Total: Building, Grounds, Electrical		191,770	279,160	267,550
Department Total: Public Works		191,770	279,160	267,550
Fund Total: Waterworks Fund		\$ 191,770	\$ 279,160	\$ 267,550

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime	\$ 4,674	\$ 4,500	\$ 4,500
<u>Total: Salaries</u>		4,674	4,500	4,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	62	70	70
510.15	Taxes & Benefits Social Security	266	280	280
510.20	Taxes & Benefits IMRF Er Contribution	416	540	540
<u>Total: Taxes & Benefits</u>		744	890	890
<u>Services & Charges</u>				
540.60	Services Custodial	91,192	95,000	95,000
540.95	Services Other	105,026	111,505	90,395
560.05	Utility Services Electric	48,958	53,000	52,000
560.10	Utility Services Natural Gas	4,108	6,000	6,000
565.15	Repair and Maintenance Buildings	29,023	52,020	52,020
565.25	Repair and Maintenance Landscape	15,344	19,000	19,000
<u>Total: Services & Charges</u>		293,651	336,525	314,415
Division Total: Building, Grounds, Electrical				
Department Total: Public Works				
Fund Total: Parking System Fund				
		\$ 299,069	\$ 341,915	\$ 319,805

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Personnel Services	\$ 839,183	\$ 933,705	\$ 897,380
Supplies	27,881	31,740	31,740
Services & Charges	433,067	492,055	482,355
Program Total	\$ 1,300,131	\$ 1,457,500	\$ 1,411,475

Expenditures

Personnel Services	\$ 839,183	\$ 933,705	\$ 897,380
Supplies	27,881	31,740	31,740
Services & Charges	433,067	492,055	482,355
Program Total	\$ 1,300,131	\$ 1,457,500	\$ 1,411,475

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 521,098	\$ 593,395	\$ 580,960
500.10	Salaries Part Time	44,308	30,000	30,000
500.20	Salaries Overtime	10,485	14,500	12,500
500.25	Salaries Special Compensation	8,820	8,900	7,550
500.95	Salaries Other	13,266	-	-
Total: Salaries		597,977	646,795	631,010
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	8,654	9,405	9,175
510.15	Taxes & Benefits Social Security	37,003	40,145	39,160
510.20	Taxes & Benefits IMRF Er Contribution	59,080	77,575	75,735
510.35	Taxes & Benefits Medical/Dental Insurance	134,925	158,020	140,735
510.40	Taxes & Benefits Life Insurance	1,154	1,405	1,205
510.60	Taxes & Benefits Allowances	390	360	360
Total: Taxes & Benefits		241,206	286,910	266,370
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	1,758	4,600	4,600
525.35	Operating Supplies Clothing	4,345	3,600	3,600
525.95	Operating Supplies Other	21,778	23,540	23,540
Total: Supplies		27,881	31,740	31,740
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	302,911	350,525	348,025
565.95	Repair and Maintenance Vehicle Maint Service Charge	113,790	119,530	112,330
575.05	Other Small Tools & Equipment	8,931	7,000	7,000
Total: Services & Charges		425,632	477,055	467,355
Division Total: Forestry		1,292,696	1,442,500	1,396,475
Department Total: Public Works		1,292,696	1,442,500	1,396,475
Fund Total: General Fund		\$ 1,292,696	\$ 1,442,500	\$ 1,396,475

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 7,435	\$ 15,000	\$ 15,000
<u>Total: Services & Charges</u>		<u>7,435</u>	<u>15,000</u>	<u>15,000</u>
Division Total: Forestry		7,435	15,000	15,000
Department Total: Public Works		7,435	15,000	15,000
Fund Total: Waterworks Fund		\$ 7,435	\$ 15,000	\$ 15,000

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 1,410,590	\$ 1,773,585	\$ 1,688,780
Supplies	155,816	183,840	183,190
Services & Charges	8,140,471	7,560,390	7,607,830
Program Total	\$ 9,706,877	\$ 9,517,815	\$ 9,479,800

Personnel Summary

Full-Time	12	13	13
Part-Time	0	1	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 510,950	\$ 637,935	\$ 650,800
500.10	Salaries Part Time	14,680	24,565	-
500.20	Salaries Overtime	88,909	112,475	100,000
500.25	Salaries Special Compensation	27,551	23,500	22,500
500.95	Salaries Other	10,455	-	-
Total: Salaries		652,545	798,475	773,300
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	9,468	11,625	11,245
510.15	Taxes & Benefits Social Security	40,506	49,580	48,005
510.20	Taxes & Benefits IMRF Er Contribution	37,011	92,815	92,815
510.35	Taxes & Benefits Medical/Dental Insurance	114,491	166,340	132,460
510.40	Taxes & Benefits Life Insurance	1,124	1,510	1,345
510.60	Taxes & Benefits Allowances	405	720	720
Total: Taxes & Benefits		203,005	322,590	286,590
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	3,419	6,000	5,000
525.35	Operating Supplies Clothing	5,492	3,600	4,200
530.30	R&M Supplies Utility System	127,652	140,000	140,000
Total: Supplies		136,563	149,600	149,200
<u>Services & Charges</u>				
540.95	Services Other	107,990	103,630	88,680
560.05	Utility Services Electric	260,000	260,000	260,000
560.10	Utility Services Natural Gas	8,292	11,000	10,000
560.15	Utility Services Water/Sewer	2,937,410	3,017,460	3,017,460
560.25	Utility Services Refuse Disposal	26,765	30,000	30,000
565.30	Repair and Maintenance Utility System	13,711	27,600	27,600
565.35	Repair and Maintenance Software	4,070	4,500	4,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	106,045	111,395	111,395
575.05	Other Small Tools & Equipment	14,650	10,000	10,000
Total: Services & Charges		3,478,933	3,575,585	3,559,635
Division Total: Utilities		4,471,046	4,846,250	4,768,725
Department Total: Public Works		4,471,046	4,846,250	4,768,725
Fund Total: Waterworks Fund		\$ 4,471,046	\$ 4,846,250	\$ 4,768,725

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 372,015	\$ 410,530	\$ 399,995
500.20	Salaries Overtime	12,368	26,500	20,000
500.25	Salaries Special Compensation	4,690	3,250	2,500
Total: Salaries		389,073	440,280	422,495
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	5,667	6,395	6,145
510.15	Taxes & Benefits Social Security	24,236	27,315	26,200
510.20	Taxes & Benefits IMRF Er Contribution	23,133	52,800	50,710
510.35	Taxes & Benefits Medical/Dental Insurance	112,091	124,750	122,505
510.40	Taxes & Benefits Life Insurance	840	980	835
Total: Taxes & Benefits		165,967	212,240	206,395
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	1,649	2,000	3,500
525.35	Operating Supplies Clothing	4,413	3,740	3,740
530.30	R&M Supplies Utility System	13,191	28,500	26,750
Total: Supplies		19,253	34,240	33,990
<u>Services & Charges</u>				
540.25	Services Engineering	22,194	14,000	14,000
540.95	Services Other	7,048	15,000	15,000
560.25	Utility Services Refuse Disposal	50,589	52,090	51,340
565.30	Repair and Maintenance Utility System	4,017	9,000	9,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	77,130	81,020	81,020
575.05	Other Small Tools & Equipment	3,897	3,450	4,450
Total: Services & Charges		164,875	174,560	174,810
Division Total: Utilities		739,168	861,320	837,690
Department Total: Public Works		739,168	861,320	837,690
Fund Total: Sewerage Fund		\$ 739,168	\$ 861,320	\$ 837,690

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 3,383,242	\$ 2,615,690	\$ 2,673,065
560.25	Utility Services Refuse Disposal	1,113,421	1,194,555	1,200,320
Total: Services & Charges		4,496,663	3,810,245	3,873,385
Division Total: Utilities		4,496,663	3,810,245	3,873,385
Department Total: Public Works		4,496,663	3,810,245	3,873,385
Fund Total: Refuse Fund		\$ 4,496,663	\$ 3,810,245	\$ 3,873,385

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs and pavement markings) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition as scored by the Pavement Condition Index employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 1,636,111	\$ 1,733,545	\$ 1,720,905
Supplies	587,500	657,980	572,980
Services & Charges	632,772	711,955	689,110
Program Total	\$ 2,856,383	\$ 3,103,480	\$ 2,982,995

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 1,030,437	\$ 1,044,320	\$ 1,047,355
500.10	Salaries Part Time	1,914	7,500	7,500
500.20	Salaries Overtime	115,005	150,050	141,500
500.25	Salaries Special Compensation	16,596	9,250	8,250
500.95	Salaries Other	985	-	-
Total: Salaries		1,164,937	1,211,120	1,204,605
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	16,177	17,645	17,555
510.15	Taxes & Benefits Social Security	69,172	75,175	74,750
510.20	Taxes & Benefits IMRF Er Contribution	114,994	144,340	143,685
510.35	Taxes & Benefits Medical/Dental Insurance	267,527	282,775	278,130
510.40	Taxes & Benefits Life Insurance	2,329	2,490	2,180
510.60	Taxes & Benefits Allowances	975	-	-
Total: Taxes & Benefits		471,174	522,425	516,300
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	30,810	39,000	30,000
525.30	Operating Supplies Salt	290,384	248,000	163,000
525.35	Operating Supplies Clothing	7,640	7,200	7,200
525.40	Operating Supplies Shop Materials	16,517	34,000	35,000
530.05	R&M Supplies Equipment Parts	-	1,000	-
530.20	R&M Supplies Street Maintenance	242,149	328,780	337,780
Total: Supplies		587,500	657,980	572,980
<u>Services & Charges</u>				
540.95	Services Other	153,954	175,220	175,220
560.05	Utility Services Electric	543	1,200	1,000
560.25	Utility Services Refuse Disposal	17,804	22,000	22,000
565.20	Repair and Maintenance Streets	56,930	89,900	89,900
565.25	Repair and Maintenance Landscape	400	1,530	1,530
565.95	Repair and Maintenance Vehicle Maint Service Charge	360,755	378,955	356,110
570.10	Rental Machinery	34,420	30,550	30,550
575.05	Other Small Tools & Equipment	7,966	12,600	12,800
Total: Services & Charges		632,772	711,955	689,110
Division Total: Streets		2,856,383	3,103,480	2,982,995
Department Total: Public Works		2,856,383	3,103,480	2,982,995
Fund Total: General Fund		\$ 2,856,383	\$ 3,103,480	\$ 2,982,995

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 853,038	\$ 925,890	\$ 822,450
Supplies	684,955	890,600	829,000
Services & Charges	299,303	134,440	144,815
Program Total	\$ 1,837,296	\$ 1,950,930	\$ 1,796,265

Personnel Summary

Full-Time	7	7	6
Part-Time	0	0	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 619,524	\$ 645,515	\$ 570,315
500.15	Salaries Temporary	8,632	-	-
500.20	Salaries Overtime	7,701	8,000	8,000
500.25	Salaries Special Compensation	8,915	7,800	7,050
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		644,772	661,315	585,365
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	7,643	9,615	8,500
510.15	Taxes & Benefits Social Security	32,672	41,030	36,305
510.20	Taxes & Benefits IMRF Er Contribution	36,052	79,315	70,255
510.35	Taxes & Benefits Medical/Dental Insurance	130,494	133,075	120,840
510.40	Taxes & Benefits Life Insurance	1,405	1,540	1,185
<u>Total: Taxes & Benefits</u>		208,266	264,575	237,085
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	408,501	450,000	395,000
525.20	Operating Supplies Lubricants & Additives	10,166	25,000	20,000
525.35	Operating Supplies Clothing	2,801	3,600	3,000
530.05	R&M Supplies Equipment Parts	-	1,000	-
530.10	R&M Supplies Vehicle Parts	263,487	411,000	411,000
<u>Total: Supplies</u>		684,955	890,600	829,000
<u>Services & Charges</u>				
540.95	Services Other	9,457	8,000	17,500
560.25	Utility Services Refuse Disposal	505	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	28,460	26,000	26,000
565.10	Repair and Maintenance Vehicles	244,669	78,940	78,940
565.35	Repair and Maintenance Software	8,447	7,000	9,000
575.05	Other Small Tools & Equipment	7,765	13,500	12,375
<u>Total: Services & Charges</u>		299,303	134,440	144,815
Division Total: Fleet Services		1,837,296	1,950,930	1,796,265
Department Total: Public Works		1,837,296	1,950,930	1,796,265
Fund Total: Fleet Services Fund		\$ 1,837,296	\$ 1,950,930	\$ 1,796,265

Village of Palatine CY 2021 Adopted Budget - Expenditures

Department 52 Public Works

Division 43 Engineering

Program Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Program Objectives

- 1 Ensure the design and construction of projects are in compliance with current engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion on time and within budget.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Personnel Services	\$ 445,426	\$ 506,915	\$ 463,970
Supplies	263	300	300
Services & Charges	27,315	24,790	100,258
Program Total	\$ 473,004	\$ 532,005	\$ 564,528

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	0

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 43	Engineering			
Salaries				
500.05	Salaries Full Time	\$ 100,756	\$ 102,885	\$ 105,460
500.10	Salaries Part Time	33,188	46,055	-
500.25	Salaries Special Compensation	1,772	1,000	1,000
500.95	Salaries Other	-	-	-
Total: Salaries		135,716	149,940	106,460
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	1,967	2,180	1,545
510.15	Taxes & Benefits Social Security	8,410	9,305	6,605
510.20	Taxes & Benefits IMRF Er Contribution	10,120	12,460	12,780
510.35	Taxes & Benefits Medical/Dental Insurance	8,035	8,320	8,280
510.40	Taxes & Benefits Life Insurance	218	235	215
510.60	Taxes & Benefits Allowances	-	-	-
Total: Taxes & Benefits		28,750	32,500	29,425
Supplies				
520.10	Office Supplies Paper	200	200	200
525.95	Operating Supplies Other	63	100	100
Total: Supplies		263	300	300
Services & Charges				
540.20	Services Architectual	15,615	1,500	1,500
540.25	Services Engineering	-	-	20,000
540.45	Services Data Processing/Technology	-	500	500
565.05	Repair and Maintenance Machinery & Equipment	-	500	500
Total: Services & Charges		15,615	2,500	22,500
Division Total: Engineering		180,344	185,240	158,685
Department Total: Public Works		180,344	185,240	158,685
Fund Total: General Fund		\$ 180,344	\$ 185,240	\$ 158,685

Village of Palatine
CY 2021 Adopted Budget - Expenditures

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 86,460	\$ 102,120	\$ 99,465
500.25	Salaries Special Compensation	1,081	750	1,000
500.95	Salaries Other	-	-	-
Total: Salaries		87,541	102,870	100,465
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,213	1,500	1,465
510.15	Taxes & Benefits Social Security	5,177	6,405	6,255
510.20	Taxes & Benefits IMRF Er Contribution	4,627	12,335	12,060
510.35	Taxes & Benefits Medical/Dental Insurance	9,353	16,635	16,560
510.40	Taxes & Benefits Life Insurance	196	245	205
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		20,926	37,480	36,905
<u>Services & Charges</u>				
540.25	Services Engineering	-	10,000	42,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,850	6,145	6,145
Total: Services & Charges		5,850	16,145	48,645
Division Total: Engineering		114,317	156,495	186,015
Department Total: Public Works		114,317	156,495	186,015
Fund Total: Waterworks Fund		\$ 114,317	\$ 156,495	\$ 186,015

Village of Palatine
CY 2021 Adopted Budget - Expenditures

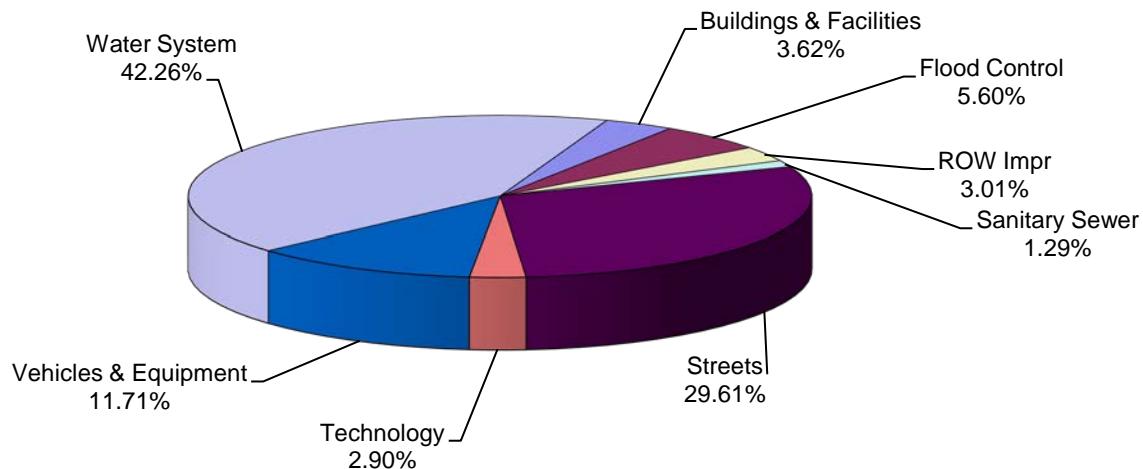
Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 43	Engineering			
Salaries				
500.05	Salaries Full Time	\$ 127,189	\$ 129,535	\$ 135,045
500.25	Salaries Special Compensation	4,152	3,245	3,350
500.95	Salaries Other	-	-	-
Total: Salaries		131,341	132,780	138,395
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	1,832	1,930	2,010
510.15	Taxes & Benefits Social Security	7,832	8,235	8,585
510.20	Taxes & Benefits IMRF Er Contribution	6,910	15,925	16,610
510.35	Taxes & Benefits Medical/Dental Insurance	24,297	24,950	24,835
510.40	Taxes & Benefits Life Insurance	281	305	280
Total: Taxes & Benefits		41,152	51,345	52,320
Services & Charges				
540.25	Services Engineering	-	-	22,500
545.15	Communications Cell Phones	-	-	468
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,850	6,145	6,145
Total: Services & Charges		5,850	6,145	29,113
Division Total: Engineering		178,343	190,270	219,828
Department Total: Public Works		178,343	190,270	219,828
Fund Total: Sewerage Fund		\$ 178,343	\$ 190,270	\$ 219,828

Village of Palatine
CY 2021 Adopted Budget - Expenditure Overview

Division 75 Capital

	2020 Adopted Budget	2021 Adopted Budget	% Change
Expenditures by Division			
Capital	\$ 14,447,318	\$ 11,603,099	-19.69%
Division Total: Capital	\$ 14,447,318	\$ 11,603,099	-19.69%
Expenditures by Type			
Buildings & Facilities	\$ 1,043,500	\$ 420,000	-59.75%
Flood Control	570,000	650,000	14.04%
ROW Impr	1,100,048	348,929	-68.28%
Sanitary Sewer	150,000	150,000	0.00%
Streets	5,980,485	3,435,170	-42.56%
Technology	183,900	335,950	82.68%
Vehicles & Equipment	1,632,035	1,359,010	-16.73%
Water System	3,787,350	4,904,040	29.48%
Division Total: Capital	\$ 14,447,318	\$ 11,603,099	-19.69%

2021 Adopted Budget by Type



Village of Palatine CY 2021 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Expenditures			
Capital Outlay	\$ 11,218,619	\$ 14,447,318	\$ 11,603,099
Program Total	\$ 11,218,619	\$ 14,447,318	\$ 11,603,099

Village of Palatine, IL

Capital

2021 thru 2025

PROJECTS BY FUNDING SOURCE

Source	Project #	2021	2022	2023	2024	2025	Total
Capital Equipment - 401							
Technology Hardware Infrastructure Replacements	IT 0001	13,000	139,500	131,000	32,800	87,100	403,400
Technology Hardware Additions	IT 0002	5,000	12,000	12,000	12,000	12,000	53,000
Infrastructure Software & Upgrades	IT 0003	20,000	30,000	10,000	13,000	720,000	793,000
Office Computer Hardware Replacement	IT 0004	22,200	54,500	54,500	44,500	64,750	240,450
Public Safety Communications Hardware	IT 0005	190,750	150,000	28,000	3,600	9,600	381,950
GIS	IT 0010		17,000		50,000		67,000
Village Wide Technology Improvements	IT 0012	21,000	25,000	50,000	25,000	25,000	146,000
Fire Dept Vehicle Replacements	VE 0001	327,390	69,725	2,606,205	741,445	284,850	4,029,615
Fire Dept Equipment Replacements & Additions	VE 0002		63,000	77,500	194,600	0	335,100
Public Works Vehicle Replacements	VE 0003	564,290	637,430	731,150	438,775	430,795	2,802,440
Public Works Equipment Replacements	VE 0004	140,240	156,325	196,950	14,260	597,820	1,105,595
Police Dept Vehicle Replacements	VE 0005	232,485	82,430	440,935	123,620	518,295	1,397,765
Administrative Vehicle Replacements	VE 0006	89,605					89,605
Wellness Equipment Replacement	VE 0010	5,000	5,000	5,000	5,000	5,000	25,000
Capital Equipment - 401 Total		1,630,960	1,441,910	4,343,240	1,698,600	2,755,210	11,869,920
Capital Improvement - 402							
Village Facility Roof Replacements	BF 0004		25,000			250,000	275,000
Combined Service Facility Maintenance Projects	BF 0006		15,000	150,000	150,000	60,000	375,000
Emergency Power Systems	BF 0010		22,000	1,000	5,000	20,000	48,000
Fire Station 85	BF 0022		60,500				60,500
Community Lighting Modernization	BF 0023			40,000	40,000		80,000
Sidewalk Replacement & Extension Program	RW 0001		350,000	360,000	370,000	380,000	1,460,000
Irrigation Expansion	RW 0006		15,000	15,000	15,000	15,000	60,000
Street Light Cable & Pole Replacement	RW 0010			20,000	20,000	20,000	60,000
Traffic Signal Pre-Emption Equipment	RW 0019	14,000		14,000		14,000	42,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	110,410	110,355	109,880	110,310	110,430	551,385
Curb and Gutter-Concrete Edging Extension Program	ST 0002	160,400	80,790	65,150	79,275	147,765	533,380
Collector Street Improvements & Maintenance	ST 0003	350,000	750,000	350,000		350,000	1,800,000
Integral Curb Program	ST 0006	17,985	21,960	78,835	124,920	106,085	349,785
Street Microsurfacing Program	ST 0007	35,000	100,000	100,000	100,000	100,000	435,000
Bike Plan Implementation	ST 0013	240,000					240,000
Arterial Street Improvements	ST 0014		267,500		200,000	750,000	1,217,500
Capital Improvement - 402 Total		927,795	1,818,105	1,263,865	1,214,505	2,363,280	7,587,550
CDBG - 210							
Community Development Block Grant Improvements	RW 0018	334,929	270,000	270,000	270,000	270,000	1,414,929
CDBG - 210 Total		334,929	270,000	270,000	270,000	270,000	1,414,929
Motor Fuel Tax - 205							

Source	Project #	2021	2022	2023	2024	2025	Total
Road Resurfacing	ST 0004	2,471,375	2,545,675	2,493,140	2,443,180	2,396,415	12,349,785
Residential Street Reconstruction Program	ST 0005		750,000	750,000	750,000	750,000	3,000,000
Motor Fuel Tax - 205 Total		2,471,375	3,295,675	3,243,140	3,193,180	3,146,415	15,349,785

Motor Vehicle Parking - 620

Parking Deck Maint & Improvements	BF 0007		100,000	100,000	100,000	300,000
Train Station Maint & Improvements	BF 0008	20,000	40,000	50,000	50,000	20,000
Motor Vehicle Parking - 620 Total		20,000	40,000	150,000	150,000	120,000

Sewer - 610

Combined Service Facility Maintenance Projects	BF 0006		67,500	675,000	675,000	157,500	1,575,000
Roadway Drainage Improvements & Repairs	FC 0001	110,000	110,000	110,000	110,000	110,000	550,000
Creek Outfall Structure Rehabilitation	FC 0003	10,000	10,000	10,000	10,000	10,000	50,000
Bridges and Culverts	FC 0005	150,000	220,000	60,000	60,000	60,000	550,000
Ditch Analysis and Rehabilitation	FC 0006		200,000	200,000	200,000	200,000	800,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	275,000	75,000	100,000	100,000	1,100,000	1,650,000
Storm Sewer System Slip lining	FC 0010	60,000	60,000	60,000	60,000	60,000	300,000
Residential Drainage Improvements	FC 0013	45,000	30,000	30,000	30,000	30,000	165,000
Village Wide Sanitary Sewer Sliplining	SS 0001	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003		50,000	50,000	75,000	75,000	250,000
Sewer - 610 Total		800,000	972,500	1,445,000	1,470,000	1,952,500	6,640,000

TIF-233

Parking Deck Maint & Improvements	BF 0007	250,000	200,000				450,000
Parking Lot Rehabilitation	BF 0016	150,000	100,000	50,000	350,000	75,000	725,000
Community Lighting Modernization	BF 0023		40,000	40,000			80,000
Sub-Watershed Analysis	FC 0011		50,000	2,500,000	2,500,000		5,050,000
DT Street Rehabilitation & Landscaping	ST 0008	50,000	500,000	350,000	350,000		1,250,000
TIF-233 Total		450,000	890,000	2,940,000	3,200,000	75,000	7,555,000

TIF-234

TIF Sidewalk Extension	RW 0004		100,000	100,000			200,000
TIF-234 Total			100,000	100,000			200,000

Water - 605

Combined Service Facility Maintenance Projects	BF 0006		67,500	675,000	675,000	157,500	1,575,000
Technology Hardware Infrastructure Replacements	IT 0001	34,000					34,000
Utilities SCADA System Upgrades	IT 0006	30,000	25,000	25,000	25,000	25,000	130,000
Water Tank Maintenance	WW 0001	554,040	406,495	743,100	1,098,360	1,098,360	3,900,355
Water Tank Removal and Upgrades	WW 0001A		600,000	2,615,000			3,215,000
Watermain Extensions & Looping	WW 0002	400,000	400,000	400,000	400,000	400,000	2,000,000
Watermain Replacements	WW 0003	2,750,000	3,025,000	3,327,500	3,660,250	4,026,275	16,789,025
Well and Pump Station Improvements	WW 0005		200,000	150,000		150,000	500,000
Water System Source Enhancements	WW 0006		1,200,000			1,000,000	2,200,000
Water - 605 Total		4,968,040	4,723,995	7,935,600	5,858,610	6,857,135	30,343,380

Source	Project #	2021	2022	2023	2024	2025	Total
GRAND TOTAL		11,603,099	13,452,185	21,690,845	17,154,895	17,539,540	81,440,564

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0004
 Project Name Village Facility Roof Replacements

Account # XXX-52-75-6010 610

Description

Replacement and upgrading of Village Facility Roofs

CY 2022 - Fire Station 81	\$ 25,000
CY 2025 - CSF Recoating non-shingled roofs	\$250,000

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage, and incur excessive repair costs.

1. Ensure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Expenditures	2021	2022	2023	2024	2025	Total	Future
Construction		25,000			250,000	275,000	225,000
Total		25,000			250,000	275,000	Total

Funding Sources	2021	2022	2023	2024	2025	Total	Future
Capital Improvement - 402		25,000			250,000	275,000	225,000
Total		25,000			250,000	275,000	Total

Capital

2021 *thru* 2025

Village of Palatine, IL

Project #	BF 0006
Project Name	Combined Service Facility Maintenance Projects

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Account # 605-52-75-6010 610

Description

Annual improvements to portions of the CSF that have reached their service life. The combined service facility was constructed in the 1980's when the Village served approximately 60% of the population and geographic territory it now serves. A comprehensive study of the needs, use, and partnership to best serve the Village and the Park District is proceeding with renovations targeted for 2022.

Possible Projects:

Furnishings & ADA Improvements	\$ 50,000
Garage Doors	180,000
Site Lighting Replacement	60,000
Brick Wall Repair Perimeter Project	375,000
CSF HVAC Replacement	260,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	Construction		150,000	1,500,000	1,500,000	375,000	3,525,000
Total	Total		150,000	1,500,000	1,500,000	375,000	3,525,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	Capital Improvement - 402		15,000	150,000	150,000	60,000	375,000
Total	Sewer - 610		67,500	675,000	675,000	157,500	1,575,000
	Water - 605		67,500	675,000	675,000	157,500	1,575,000
	Total		150,000	1,500,000	1,500,000	375,000	3,525,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # BF 0007
 Project Name Parking Deck Maint & Improvements

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Account # 233-52-75-6010 615

Description

The Gateway Center Parking structure was originally constructed in the early 2000's. A Ten year maintenance and improvement program started in 2020.

CY 2021 - Video Security Improvements
 CY 2022 - Level 4 Concrete, Joint, Sealant Repair
 CY 2022 - Deck (3 Towers) Roof Replacement
 CY 2023 - Level 3 Concrete, Joint, Sealant Repair
 CY 2024 - Level 2 Concrete, Joint, Sealant Repair
 CY 2025 - Level 1 Concrete, Joint, Sealant Repair
 Future - Markings and Signage Improvements

Justification

Normal wear & tear repairs and proactive maintenance.
 Maintaining joints, sealant, and structural elements will avoid costly repairs and extend life of this facility.
 Security Improvements

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
175,000	Other	250,000	200,000	100,000	100,000	100,000	750,000	50,000
Total	Total	250,000	200,000	100,000	100,000	100,000	750,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
175,000	Motor Vehicle Parking - 620			100,000	100,000	100,000	300,000	50,000
Total	TIF-233	250,000	200,000	100,000	100,000	100,000	750,000	Total
	Total	250,000	200,000	100,000	100,000	100,000	750,000	

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # BF 0008
 Project Name Train Station Maint & Improvements

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Account # 620-52-75-6010 610

Description	
CY 2021 - Stair Replacement from Lot A	20,000
CY 2022 - Fencing Replacement	30,000
- Planter Replacement	10,000
CY 2023 - Railing Replacement	20,000
- Concrete Walk R/R	30,000
CY 2024 - HVAC Replacement	50,000
CY 2025 - Fencing Replacement	20,000
CY 2026 - Fencing Replacement	20,000

Justification	
The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.	

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
40,000	Construction	20,000	40,000	50,000	50,000	20,000	180,000	20,000
Total	Total	20,000	40,000	50,000	50,000	20,000	180,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
40,000	Motor Vehicle Parking - 620	20,000	40,000	50,000	50,000	20,000	180,000	20,000
Total	Total	20,000	40,000	50,000	50,000	20,000	180,000	Total

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0010
Project Name Emergency Power Systems

Account # 402-52-75-6010 610

Description

Installation and replacement of emergency power systems and components including generators and batteries

CY 2022 - Power Supply Police HQ	\$ 22,000
CY 2024 - CSF	5,000
CY 2025 - Village Hall	20,000

Justification

To provide power to critical Village functions and equipment during outages.

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
20,000	Equipment		22,000	1,000	5,000	20,000	48,000
Total	Total		22,000	1,000	5,000	20,000	48,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
20,000	Capital Improvement - 402		22,000	1,000	5,000	20,000	48,000
Total	Total		22,000	1,000	5,000	20,000	48,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0016
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010 615

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.
 CY 2021 - Resurface Dario's Parking Lot (Commuter Lot F)
 CY 2022 - Resurface selected parking lots near train station Lot B & C Lot at 50 W Wood
 CY 2023 - Design for Parking Lot G (Fire Memorial) Improvements
 CY 2024 - Construction of Lot G (Fire Memorial) Improvements
 CY 2025 - Design Lots for Resurfacing (Lot D, E, H)
 CY 2026 - Construction of Lots to be Resurfaced in Downtown (Lot D, E, H)

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
250,000	615 - Improvements Other than Buildings	150,000	100,000	50,000	350,000	75,000	725,000	300,000
Total		150,000	100,000	50,000	350,000	75,000	725,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
250,000	TIF-233	150,000	100,000	50,000	350,000	75,000	725,000	300,000
Total		150,000	100,000	50,000	350,000	75,000	725,000	Total

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0022
Project Name Fire Station 85

Account # 402-44-75-6010 610

Description

Preventative Maintenance is required at the Colfax Street Fire Station

CY 2022 - Replace east bay heater in upper loft (\$6,000)

- Replace Carpet (\$5,000)
- Replace Front Door (\$3,000)
- Plumbing (\$30,000)
- Office Furniture (\$4,000)
- Office Reconfig/construction work (doors, trim etc.) (\$10,000)
- Replace 3 exhaust fans (\$2,500)

Justification

Originally constructed in the 1950's and added onto in 1974, systems and components are in need of repair or replacement.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
118,500	Construction		60,500				60,500
Total		<u>60,500</u>					<u>60,500</u>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
118,500	Capital Improvement - 402		60,500				60,500
Total		<u>60,500</u>					<u>60,500</u>

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Buildings & Facilities

Project # BF 0023

Project Name Community Lighting Modernization

Account # 233-52-75-6010 615

Description

An audit of our surface parking lots identified the replacement of existing fluorescent and high intensity discharge lamps with more efficient fixtures would be more economical over time.

CY 2022 - Design of Palatine Road, from US-14 to Smith St

CY 2023 - Construct Palatine Road, from US-14 to Smith St

CY 2024 - Design US-14

CY 2025 - Construct US-14

CY 2026 - In House LED Conversions

Justification

Operational savings from lighting retrofits include both quantifiable and qualitative benefits. Through the increased lamp life of the new fixtures, there is a direct decrease in the cost of re-lamping as lights fail. This avoids the cost of the lamps as well as the labor associated with the replacement of lamps. Qualitative benefits of lighting retrofits can include improved lighting quality and color, improved lighting control, instantaneous start, and increased security.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
40,000	Construction		40,000	40,000	40,000	40,000	160,000	50,000
Total	Total	40,000	40,000	40,000	40,000	40,000	160,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
40,000	Capital Improvement - 402				40,000	40,000	80,000	50,000
Total	TIF-233		40,000	40,000			80,000	Total

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # FC 0001
Project Name Roadway Drainage Improvements & Repairs

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

Description

This program is intended to improve drainage in rights-of-way with improvements including storm sewer extensions, addition of inlets, or alteration of surface improvements. It additionally addresses declining storm sewer facilities in need of repair. This program is coordinated with the annual roadway maintenance programs.

Justification

The program has been in response to concerns brought forward by residents, neighborhoods, or Village right-of-way maintainers. It maintains the integrity of the storm sewer system and minimizes public safety hazards (sink holes) and reduces potential flooding damages.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
55,000	Construction	110,000	110,000	110,000	110,000	110,000	550,000
Total	Total	110,000	110,000	110,000	110,000	110,000	550,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
55,000	Sewer - 610	110,000	110,000	110,000	110,000	110,000	550,000
Total	Total	110,000	110,000	110,000	110,000	110,000	550,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # FC 0003
Project Name Creek Outfall Structure Rehabilitation

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of Salt Creek and Buffalo Creek.

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2021	2022	2023	2024	2025	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Project # FC 0005
Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$60,000 annually).

CY 2021 - Buffalo Creek Box Culvert Design & ROW with Federal Aid Funds (\$150,000, \$120,000 to be reimbursed)

CY 2022 - Buffalo Creek Box Culvert Construction & Construction Engineering

CY 2023 - Illinois @ West Branch

CY 2024 - Tahoe @ East Branch

CY 2025 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Expenditures	2021	2022	2023	2024	2025	Total
Construction	150,000	220,000	60,000	60,000	60,000	550,000
Total	150,000	220,000	60,000	60,000	60,000	550,000

Funding Sources	2021	2022	2023	2024	2025	Total
Sewer - 610	150,000	220,000	60,000	60,000	60,000	550,000
Total	150,000	220,000	60,000	60,000	60,000	550,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Description

Improve existing open channel storm water flow or convert to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will maintain open channel flow.

Potential Locations include:

FUTURE - Leonard south of Palatine Road
- Ellis west of Quentin Road

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right-of-way drainage and long term maintenance

Expenditures	2021	2022	2023	2024	2025	Total
Construction		200,000	200,000	200,000	200,000	800,000
Total	200,000	200,000	200,000	200,000	200,000	800,000

Funding Sources	2021	2022	2023	2024	2025	Total
Sewer - 610		200,000	200,000	200,000	200,000	800,000
Total	200,000	200,000	200,000	200,000	200,000	800,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project #	FC 0007	Department	52-Public Works
Project Name	Storm Sewer & Draintile Repl/Expansion	Contact	Matt Barry
		Type	Improvement
		Useful Life	50 years
Category			Flood Control
Account # 610-52-75-6020 615			

Description

Certain properties originally developed outside of the Village rely on draintile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain or may not need current standards for size. Systematic replacement with standard storm sewer facilities is recommended for draintiles. Deteriorating metal pipes will also be replaced with this program.

2021 - Portage at North & Springwillow Bay

Future locations may include:

Box Culvert Extension on Franklin Avenue, north of US-14

Draintile internal to the block east of Plum Grove Rd and north of Michigan Av

Quentin near Echo

Lilac South to Tulip

East of Quentin and north of Hillside

North Ave at Deer ROW

2025 - Greenwood at Eisenhower

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2021	2022	2023	2024	2025	Total
200,000	Construction	275,000	75,000	100,000	100,000	1,100,000	1,650,000
Total	Total	275,000	75,000	100,000	100,000	1,100,000	1,650,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
200,000	Sewer - 610	275,000	75,000	100,000	100,000	1,100,000	1,650,000
Total	Total	275,000	75,000	100,000	100,000	1,100,000	1,650,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Project # FC 0010
Project Name Storm Sewer System Slip lining

Account # 610-52-75-6020 615

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village
Identified locations for consideration include:

- Brighton Court & Kensington
- Forest south of Kenilworth
- Pebble Creek Rd to Salt Creek

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2021	2022	2023	2024	2025	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Project # FC 0011
Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Description

In recent more severe rain events, some sub-watersheds performed below current storm sewer system standards. In response to these observations, the Village hired outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure, it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub-watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-watershed capacity.

2020/21 - Reimer Reservoir Additional Engineering, for Smith/Colfax
2022 - Land Acquisition: Easements for Smith/Colfax
2023/2024 - Construction for Smith/Colfax

Justification

Reduce flood risk
Reduce maintenance costs
Improve the Village's approach to preservation of long term assets

Prior	Expenditures	2021	2022	2023	2024	2025	Total
200,000	Construction			2,500,000	2,500,000		5,000,000
Total	4730 - Land Acquisition/Reimb		50,000				50,000
	Total		50,000	2,500,000	2,500,000		5,050,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
200,000	TIF-233		50,000	2,500,000	2,500,000		5,050,000
Total	Total		50,000	2,500,000	2,500,000		5,050,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # FC 0013
Project Name Residential Drainage Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

Description

This program has two activities to assist residents with property drainage issues.

Basement Protection program

Focuses on reduction or elimination of sanitary backups in homes. This program funds 50%, up to \$6,000, to convert homes to overhead sewers. It also offers 50%, up to \$750, to install a sanitary check valve on the home's sanitary service line as an alternative to the overhead sewer.

Small Diameter program

This program is intended to help improve stormwater drainage on private property, by offering 50%, up to \$2,500, for small diameter privately owned storm sewer connections to the Village's storm sewer system.

Justification

Reduction of sanitary sewer backups into a home and improving the drainage of isolated depressional areas on private property.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
45,000	Construction	45,000	30,000	30,000	30,000	30,000	165,000
Total	Total	45,000	30,000	30,000	30,000	30,000	165,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
45,000	Sewer - 610	45,000	30,000	30,000	30,000	30,000	165,000
Total	Total	45,000	30,000	30,000	30,000	30,000	165,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Project # RW 0001
Project Name Sidewalk Replacement & Extension Program

Account # 402-52-75-6040 6 15

Description

The sidewalk replacement program consists of: This will be funded out of CDBG Funds for 2021 and is explained in RW 0018 Sidewalk Replacement Program to address offsets. 50/50 Sidewalk Replacement for qualifying public sidewalks. The extension program completes gaps with a priority towards high volume routes, access to schools and access to parks. (No extensions in 2021) The collective goal of each respective subcategory is to provide a safe and adequate means of transportation for pedestrians. The replacement program addresses vertical displacements of 7/8 inches or greater only. 2021 - Sidewalk replacement area includes the area bounded by Quentin/Helen/Plum Grove/Palatine Road in CDBG Eligible Areas. See RW 0018

Justification

The replacement program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used for 50/50 only consists of four warrants:

- A. Vertical Displacement (offsets) greater than 7/8 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%.

After second round of replacements through community in 2021, it is recommended the offset height be re-evaluated and if the warrants of the 50/50 program should be incorporated into the replacement program.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
815,048	Construction		350,000	360,000	370,000	380,000	1,460,000
Total	Total		350,000	360,000	370,000	380,000	1,460,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
815,048	Capital Improvement - 402		350,000	360,000	370,000	380,000	1,460,000
Total	Total		350,000	360,000	370,000	380,000	1,460,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0004
Project Name TIF Sidewalk Extension

Account # XXX-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians.

CY 2023 - Hicks from Rand to Dundee

CY 2024 - Complete Gaps

Justification

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Prior	Expenditures	2021	2022	2023	2024	2025	Total
250,000	615 - Improvements Other than Buildings			100,000	100,000		200,000
Total		Total		100,000	100,000		200,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
250,000	TIF-234			100,000	100,000		200,000
Total		Total		100,000	100,000		200,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0006
Project Name Irrigation Expansion

Account # 402-52-75-6040 615

Description

Installation of irrigation is proposed to reduce reliance on manual watering. As part of this program, planted areas will be reviewed to balance irrigation installation costs with aesthetic improvements to utilize perennial plantings where possible.

CY 2022 - Hicks & Northwest Hwy (Phase 1 - Clock Tower)
CY 2023 - Hicks & Northwest Hwy (Phase 2 - Island Beds)
CY 2024 - Palatine & Northwest Hwy
CY 2025 - Rohlwing Road Planter
FUTURE - 14/Creekside
- Fire Station 85

Justification

This program is designed to provide for the continuing maintenance to the aesthetic enhancements undertaken in the main corridors, while lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
20,000	Construction		15,000	15,000	15,000	15,000	60,000
Total	Total		15,000	15,000	15,000	15,000	60,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
20,000	Capital Improvement - 402		15,000	15,000	15,000	15,000	60,000
Total	Total		15,000	15,000	15,000	15,000	60,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Project # RW 0010
Project Name Street Light Cable & Pole Replacement

Account # 402-52-75-6040 615

Description

Systematic replacement of old rubber-coated Type R street light cable with new burial type wire in various subdivisions. When necessary, declining poles will be replaced.

It is proposed that for 2023 through 2025, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2021	2022	2023	2024	2025	Total
15,000	Construction			20,000	20,000	20,000	60,000
Total	Total			20,000	20,000	20,000	60,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
15,000	Capital Improvement - 402			20,000	20,000	20,000	60,000
Total	Total			20,000	20,000	20,000	60,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0018

Project Name Community Development Block Grant Improvements

Account # 210-52-75-6040 615

Description

Infrastructure improvements in Block Grant eligible areas:

2021 - Sidewalk Replacement as described in RW 0001. Improvement Area is Quentin/Palatine Road/Plum Grove/Helen Road.

Justification

Improve Pedestrian access

Expenditures	2021	2022	2023	2024	2025	Total
615 - Improvements Other than Buildings	334,929	270,000	270,000	270,000	270,000	1,414,929
Total	334,929	270,000	270,000	270,000	270,000	1,414,929

Funding Sources	2021	2022	2023	2024	2025	Total
CDBG - 210	334,929	270,000	270,000	270,000	270,000	1,414,929
Total	334,929	270,000	270,000	270,000	270,000	1,414,929

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Equipment

Useful Life 10 years

Category Rights of Way Improvements

Project # RW 0019
Project Name Traffic Signal Pre-Emption Equipment

Account # 402-52-75-6040 615

Description

CY 2021 - Traffic Signal Preemption Equipment - Preventative Maintenance Program (2 Intersections)

CY 2023 - Traffic Signal Preemption Equipment - Preventative Maintenance Program (2 Intersections)

CY 2025 - Traffic Signal Preemption Equipment - Preventative Maintenance Program (2 Intersections)

There are 11 Intersections to be modernized until the end of the program.

Justification

Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersections (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	14,000		14,000		14,000	42,000
Total	14,000		14,000		14,000	42,000

Funding Sources	2021	2022	2023	2024	2025	Total
Capital Improvement - 402	14,000		14,000		14,000	42,000
Total	14,000		14,000		14,000	42,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Project # SS 0001

Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specifically identified maintenance locations.

Neighborhoods targeted include Winston Park Units north of Anderson and west of Williams where sanitary sewers are located in rear yard easement as well as north of Dundee Road and east of Rand Road.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2021	2022	2023	2024	2025	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Project # SS 0003
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems, as well as the physical structures.
CY 2022 - Condition Assessment and Long Term Planning \$50,000 (Pump Upgrades, Shut off Valve Replacement, Quick Connections for Emergent Operations)
CY 2023 - Cathodic Protection \$50,000
CY 2024/2025 - Station Efficiencies with Pump Equipment Modernization \$75,000

Justification

To improve the reliability, reduce operating costs, modernize pump equipment, and to ensure the long term viability of these facilities.

Expenditures	2021	2022	2023	2024	2025	Total
Construction		50,000	50,000	75,000	75,000	250,000
Total		50,000	50,000	75,000	75,000	250,000

Funding Sources	2021	2022	2023	2024	2025	Total
Sewer - 610		50,000	50,000	75,000	75,000	250,000
Total		50,000	50,000	75,000	75,000	250,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # ST 0001
 Project Name 50/50 Apron/Curb/Gutter Replacement

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. If a resident wants to "depress" their curb in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program, at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents over the last 15 years have ever wanted to pay for more curb & gutter to be replaced that was not adjacent to the driveway apron.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
110,220	Construction	110,410	110,355	109,880	110,310	110,430	551,385
Total	Total	110,410	110,355	109,880	110,310	110,430	551,385

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
110,220	Capital Improvement - 402	110,410	110,355	109,880	110,310	110,430	551,385
Total	Total	110,410	110,355	109,880	110,310	110,430	551,385

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # ST 0002
Project Name Curb and Gutter-Concrete Edging Extension Program

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems.

CY 2021-2025 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by reducing vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2021	2022	2023	2024	2025	Total
144,015	Construction	160,400	80,790	65,150	79,275	147,765	533,380
Total	Total	160,400	80,790	65,150	79,275	147,765	533,380

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
144,015	Capital Improvement - 402	160,400	80,790	65,150	79,275	147,765	533,380
Total	Total	160,400	80,790	65,150	79,275	147,765	533,380

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Project # ST 0003
Project Name Collector Street Improvements & Maintenance

Account # 402-52-75-6060 615

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume. Maintain roadways eligible for Federal Aid.
CY 2021 - Rohlwing Road from Palatine Road to US-14
CY 2022 - Michigan from Cedar to Plum Grove Rd & Brockway from Michigan to Illinois
CY 2023 - Illinois from Quentin to Plum Grove Rd
CY 2025 - Grove south of Dundee Rd

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2021	2022	2023	2024	2025	Total
1,000,000	Construction	350,000	750,000	350,000		350,000	1,800,000
Total	Total	350,000	750,000	350,000		350,000	1,800,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
1,000,000	Capital Improvement - 402	350,000	750,000	350,000		350,000	1,800,000
Total	Total	350,000	750,000	350,000		350,000	1,800,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Project # ST 0004
Project Name Road Resurfacing

Account # 205-52-75-6060 615

Description

This program addresses the annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventative maintenance, and relationship to planned utility work under the streets. The program consists of milling of existing surface, full depth patching as needed, and final overlay. Inflation is included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
2,424,495	Construction	2,471,375	2,545,675	2,493,140	2,443,180	2,396,415	12,349,785
Total	Total	2,471,375	2,545,675	2,493,140	2,443,180	2,396,415	12,349,785

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
2,424,495	Motor Fuel Tax - 205	2,471,375	2,545,675	2,493,140	2,443,180	2,396,415	12,349,785
Total	Total	2,471,375	2,545,675	2,493,140	2,443,180	2,396,415	12,349,785

PALATINE STREETS

rev. 09/15/2020

2021 Street Resurfacing Program

2021 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI at Last Inspection	PCI PROJECTIONS (JULY 2019)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
										April 2021	April 2022	April 2023	April 2024	April 2025		
2021	ASTER	001	ASTER AVENUE	OLD HICKS ROAD	CAPRI DRIVE	4	1,630	25.0	55	49	46	42	37	32	118,175	
2021	BABCK	003	BABCOCK DRIVE	CHURCH DRIVE	CLARK DRIVE	4	1,026	25.0	54	48	44	40	35	30	74,385	
2021	BELAR	001	BEL AIRE TERRACE	POMPANO LANE	TAHOE TRAIL	4	1,015	25.0	57	52	49	45	41	36	76,310	
2021	BLOOM	001	BLOOMFIELD COURT	ROCKLEDGE DRIVE	CUL-DE-SAC WEST	2	404	25.0	53	50	47	43	39	34	29,290	
2021	BRITL	001	BRIGHTON LANE	BEDFORD DRIVE	WHYTECLIFF ROAD	1	665	25.0	53	50	47	44	41	37	48,213	
2021	CARPE	005	CARPENTER DRIVE	CLARK DRIVE	WILLIAMS DRIVE	4	1,035	34.0	54	51	48	46	44	41	102,051	
2021	CARPE	006	CARPENTER DRIVE	WILLIAMS DRIVE	DEAD END WEST	5	1,701	34.0	55	52	50	48	45	43	167,719	
2021	CHARL	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327	22.0	55	49	45	41	37	33	35,970	
2021	CLYDE	005	CLYDE STREET	GLENOE ROAD	KENILWORTH AVENUE	1	642	24.0	56	54	51	47	43	39	64,589	32,295
2021	COUNT	001	COUNTRYSIDE DRIVE	NORTHWEST HIGHWAY	STERLING DRIVE	1	1,574	34.0	49	47	45	42	39	36	168,293	
2021	FORVC	001	FORESTVIEW COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	494	25.0	52	49	46	42	37	32	35,815	
2021	GRENDR	001	GREENWOOD DRIVE	POMPANO LANE	TAHOE TRAIL	4	1,016	25.0	57	52	49	45	41	36	73,660	
2021	HIDPR	001	HIDDEN PRAIRIE COURT	NORTHWEST HIGHWAY	CUL-DE-SAC (SOUTH)	6	800	25.0	55	53	49	46	42	37	67,817	
2021	IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25.0	50	47	44	41	37	34	26,825	
2021	IMPER	001	IMPERIAL COURT	WEST GLADE AVENUE	BOTHWELL STREET	2	1,333	25.0	52	50	46	43	40	36	96,643	
2021	IRIS	001	IRIS DRIVE	ASTER AVENUE	ZINNIA LANE	4	344	25.0	56	51	47	43	39	34	24,940	
2021	KCHAR	001	KING CHARLES COURT	GARDEN AVENUE	CUNNINGHAM DRIVE	3	1,332	25.0	50	44	41	37	34	30	96,570	
2021	JOYCE	001	JOYCE AVENUE	WINSTON DRIVE	PATRICIA LANE	5	1,440	25.0	57	52	49	46	42	39	104,400	
2021	KENIL	011	KENILWORTH AVENUE	DEAD END WEST	PATRICIA LANE	5	1,758	25.0	61	57	54	51	48	45	127,455	
2021	LAGUN	001	LAGUNA COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	395	25.0	59	57	55	52	48	45	28,638	
2021	LAKVC	001	LAKEVIEW COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	280	25.0	63	62	60	58	55	53	20,300	
2021	LENRD	001	W. LEONARD ROAD	QUENTIN ROAD	CRESCENT AVENUE	1	594	19.0	48	45	41	36	31	25	45,708	22,854
2021	LONGV	001	LONG VIEW LANE	QUENTIN ROAD	ELM STREET	2	1,334	25.0	51	48	45	42	38	35	96,715	
2021	MOZAR	002	MOZART STREET	COLFAX STREET	WOOD STREET	6	627	22.0	55	50	46	42	37	32	41,624	
2021	MIDL	007	MIDDLETON AVENUE	WHYTECLIFF ROAD	GILBERT AVENUE	1	1,070	30.0	56	55	53	51	49	47	94,430	
2021	MIDL	008	MIDDLETON AVENUE	GILBERT AVENUE	HUNTING DRIVE	2	462	26.0	52	50	48	46	43	40	34,835	
2021	NIGHT	001	NIGHTINGALE DRIVE	PARTRIDGE DRIVE	PEREGRINE DRIVE	2	785	25.0	55	53	50	47	43	40	56,913	
2021	OAKRI	001	OAK RIDGE COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	293	25.0	62	61	59	56	54	51	21,243	
2021	PATTE	002	PATTEN DRIVE	ROBINSON DRIVE	WILLIAMS DRIVE	5	1,911	25.0	53	47	43	39	34	28	138,548	
2021	ROCKL	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951	25.0	64	63	61	60	57	55	68,948	
2021	ROSEW	001	ROSEWOOD COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	259	25.0	62	61	59	56	54	51	18,778	
2021	ROSIT	001	ROSITA DRIVE	WINSTON DRIVE	RICHARDS DRIVE	5	1,545	25.0	55	49	46	42	37	32	113,065	
2021	SHORE	001	SHORESIDE COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	325	25.0	62	61	59	56	54	51	23,563	
2021	TAHOE	001	TAHOE TRAIL	WILLOW WOOD DRIVE	STARK DRIVE	4	620	25.0	53	47	43	38	34	28	44,950	
2021	WILLA	001	WILLIAMS AVENUE	DEAD END NORTH	NORTHWEST HIGHWAY	5	2,475	21.0	52	45	41	37	32	26	210,499	105,249
2021	WOOD	007	WOOD STREET	PLUM GROVE ROAD	OAK STREET	6	1,307	22.0	55	49	45	41	37	33	83,880	
2021	ZINNI	001	ZINNIA LANE	LAUREL DRIVE	IRIS DRIVE	4	1,080	25.0	55	49	46	42	37	32	78,300	

37 Sections

35,219.0 Feet

6.7 Miles

Total Cost \$2,760,051

160,398

17,985

50/50 (4% of TOTAL) (ST 0001) \$110,293

Road Resurfacing (ST 0004) \$2,471,375

PALATINE STREETS

rev. 09/15/2020

2022 Street Resurfacing Program - TENTATIVE

2021 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI at Last Inspection	PCI PROJECTIONS (JULY 2019)					TOTAL Estimated Cost 2022	(\$T 0002) Curb Ext Conc Edge Cost	(\$T 0006) Integral Curb Repl Cost
	ID	ID								April 2021	April 2022	April 2023	April 2024	April 2025			
2022	APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25.0	59	54	52	49	45	42	48,343		
2022	AUTUM	002	AUTUMN ROAD	PALOS AVENUE	DEER AVENUE	1	346	25.0	55	53	49	46	42	37	29,207		
2022	BABCK	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	4	1,240	25.0	57	52	49	45	41	36	94,550		
2022	BENNE	001	BENNETT AVENUE	STUART LANE	PLEASANT HILL BLVD	2	830	24.0	53	50	47	43	39	34	60,756		
2022	BENTC	001	BENTON COURT	BENTON STREET	CUL-DE-SAC	2	340	25.0	64	63	61	60	57	55	25,925		
2022	BENTO	010	BENTON STREET	WILMETTE AVENUE	BENTON COURT	2	432	22.0	56	54	51	47	44	39	40,392	20,196	
2022	BRADL	001	BRADLEY COURT	OLD HICKS ROAD	CUL-DE-SAC SOUTH	3	680	22.0	56	51	47	43	39	34	48,532		
2022	BURNO	001	BURNO DRIVE	STUART LANE	BENNETT AVENUE	2	1,590	25.0	57	55	52	49	45	41	124,486		
2022	CHART	001	CHARTER HALL DRIVE	NORTHWEST HIGHWAY	DEER RUN DRIVE	6	1,290	25.0	54	52	48	44	40	35	98,363		
2022	CLEAR	001	CLEARWATER COURT	EDGEWATER LANE	CUL-DE-SAC	1	277	25.0	53	50	47	43	39	34	33,901		
2022	CLINT	001	CLINTON COURT	BEDFORD DRIVE	CUL-DE-SAC	1	315	25.0	60	58	56	53	50	47	24,019		
2022	CNTRY	002	COUNTRY LANE	RUSSET WAY	RESEDA PARKWAY	6	295	25.0	59	54	52	49	45	42	24,141		
2022	EASY	002	EASY STREET	COMFORT STREET	ROBERTSON STREET	6	326	24.0	63	58	55	51	47	44	43,911	21,956	
2022	EGLAD	001	E. GLADE AVENUE	PLUM GROVE ROAD	OAK STREET	2	1,149	20.0	60	58	56	53	50	47	97,665	48,833	
2022	GARDA	001	GARDEN AVENUE	SMITH ROAD	PEPPER TREE DRIVE	3	1,731	25.0	64	60	58	56	53	50	131,989		
2022	GARDA	002	GARDEN AVENUE	PEPPER TREE DRIVE	N.OAK STREET	3	1,161	25.0	66	63	61	59	56	54	88,526		
2022	HOME	003	HOME AVENUE	HICKS ROAD	LARKSPUR LANE	3	1,995	25.0	56	51	47	43	39	34	152,119		
2022	IRIS	002	IRIS DRIVE	ZINNIA LANE	LILY LANE	4	360	25.0	52	46	42	37	32	26	27,450		
2022	JONAT	001	JONATHAN DRIVE	EVERETT DRIVE	CHURCHILL DRIVE	5	711	34.0	59	57	56	55	53	51	73,731		
2022	JONAT	002	JONATHAN DRIVE	CHURCHILL DRIVE	LAKE LOUISE DRIVE	5	650	25.0	57	52	49	46	43	39	49,563		
2022	LAKEV	001	LAKEVIEW DRIVE	QUENTIN ROAD (NORTH)	QUENTIN ROAD (SOUTH)	1	3,084	25.0	56	54	51	47	43	39	235,155		
2022	LAURE	001	LAUREL DRIVE	ASTER AVENUE	LILY LANE	4	943	25.0	61	57	55	52	49	45	71,904		
2022	MICHE	001	MICHELLE DRIVE	WINSTON DRIVE	RICHARDS DRIVE	5	1,604	25.0	57	52	49	45	41	36	123,415		
2022	MILL	001	MILL COURT	HOME AVENUE	CUL-DE-SAC	3	411	25.0	47	39	35	29	23	17	31,339		
2022	MORRI	002	MORRIS DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,404	25.0	58	53	50	47	43	38	107,055		
2022	OLDML	001	OLD MILL DRIVE	PEPPER TREE DRIVE	CUNNINGHAM DRIVE	3	1,356	25.0	75	73	72	72	71	71	103,395		
2022	PEREG	001	PEREGRINE DRIVE	PEREGRINE COURT	NIGHTINGALE DRIVE	2	1,028	25.0	60	60	59	58	57	56	93,906		
2022	POMPA	001	POMPANO LANE	STARK DRIVE	ROHLWING ROAD	4	1,160	25.0	56	51	47	43	39	34	89,542		
2022	POPLA	003	POPLAR STREET	DEER AVENUE	PARK AVENUE	1	270	20.5	57	55	52	49	45	41	23,524	11,762	
2022	ROSEA	001	ROSE AVENUE	LILY LANE	CAPRI DRIVE	4	609	24.0	58	53	50	47	43	38	45,622		
2022	SHERC	001	SHERWOOD COURT	SHERWOOD LANE	CUL-DE-SAC	1	161	25.0	54	51	48	44	40	35	26,736		
2022	SKYLA	001	SKYLAIR DRIVE	FALMORE DRIVE	PEREGRINE LANE	2	1,471	25.0	66	65	63	61	59	56	113,381		
2022	SKYLC	001	SKYLARK COURT	SKYLARK DRIVE	CUL-DE-SAC	2	250	27.0	57	55	52	49	46	42	20,588		
2022	VENTU	002	VENTURA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,098	24.0	53	47	44	41	37	34	77,513		
2022	VIRGD	001	VIRGINIA DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	987	25.0	56	51	47	43	39	34	76,366		
2022	WINNE	001	WINNETKA STREET	DEAD END WEST	PALOS AVENUE	1	230	22.0	53	50	47	43	39	34	15,433		
2022	WINST	001	WINSTON DRIVE	EVERETT DRIVE	ANDERSON DRIVE	5	1,798	34.0	60	57	55	53	50	47	186,453		

37 Sections

34,216.0 Feet

Total Cost 2,758,891 80,790 21,956

6.5 Miles

50/50 (4% of TOTAL) (\$T 0001) \$110,470

Road Resurfacing (\$T 0004) \$2,545,675

PALATINE STREETS

rev. 07/21/2020

2023 Street Resurfacing Program - TENTATIVE

2021 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI at Last Inspection	PCI PROJECTIONS (JULY 2019)					TOTAL Cost 2023	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
	ID	ID								April 2021	April 2022	April 2023	April 2024	April 2025			
2023	ARLEN	001	ARLENE AVENUE	JOYCE AVENUE	PATRICIA LANE	5	1,315	25.0	58	53	50	47	44	40	105,200		
2023	CARCT	001	CARDINAL COURT	CARDINAL DRIVE	CUL-DE-SAC	4	244	25.0	59	55	52	48	45	40	19,520		
2023	CEDAR	005	CEDAR STREET	PALATINE ROAD	JOHNSON STREET	2	275	32.0	63	62	61	60	58	56	29,398		
2023	CEDAR	006	CEDAR STREET	JOHNSON STREET	DANIELS ROAD	2	1,565	28.0	57	55	53	51	48	45	140,224		
2023	CEDAR	007	CEDAR STREET	DANIELS ROAD	PLEASANT HILL BLVD	2	1,611	28.0	64	63	62	61	60	58	144,346		
2023	CEDAR	008	CEDAR STREET	PLEASANT HILL BOULEVARD	ILLINOIS AVENUE	2	1,815	25.0	60	59	57	55	53	50	145,200		
2023	CHRCH	001	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD	5	755	34.0	58	56	54	53	51	49	82,144		
2023	COMFL	001	COMFORT LANE	PLUM GROVE ROAD	BENTON STREET	6	1,017	23.0	59	55	52	48	45	41	74,851		
2023	COMFO	001	COMFORT STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22.0	61	55	52	49	45	41	157,663		78,832
2023	DEERR	001	DEER RUN DRIVE	NORTHWEST HIGHWAY	WALDEN DRIVE	6	1,653	25.0	60	58	56	53	50	47	132,240		
2023	HAIG	001	HAIG COURT	WESTMORELAND DRIVE	CUL-DE-SAC EAST	3	326	22.0	56	51	47	43	39	34	22,950		
2023	HAMPC	001	HAMPTON COURT	CUL-DE-SAC	KENILWORTH AVENUE	1	484	25.0	57	55	52	49	46	42	41,760		
2023	JACKP	001	JACK PINE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	884	25.0	56	54	51	47	43	39	70,720		
2023	KENIL	000	KENILWORTH AVENUE	ROSELLE ROAD	WHITEHALL DRIVE	1	710	30.0	65	64	62	60	57	55	77,846		
2023	KENSI	002	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC SOUTH	1	550	25.0	54	52	49	45	42	39	47,059		
2023	LARKS	001	LARKSPUR LANE	THORNHILL LANE	LENOX LANE	3	810	26.0	61	57	55	52	49	45	64,800		
2023	LENOX	001	LENOX LANE	LARKSPUR LANE	ROHLWING ROAD	3	640	25.0	60	56	53	50	47	43	51,200		
2023	LEOCT	001	LEO COURT	LUKAS AVENUE	CUL-DE-SAC SOUTH	2	304	25.0	60	58	56	53	50	46	24,320		
2023	LUKAS	001	LUKAS AVENUE	PATRICK LANE	QUENTIN ROAD	2	802	25.0	61	59	57	55	52	48	64,160		
2023	LYTLE	001	LYTLE DRIVE	MORRIS DRIVE	FLAKE DRIVE	4	1,645	25.0	59	55	52	48	45	40	131,600		
2023	MYRLC	001	MERYLS COURT	ROSILAND DRIVE	CUL-DE-SAC	1	1,220	25.0	54	52	48	45	40	36	99,565		
2023	MYRILT	001	MERYLS TERRACE	ROSILAND DRIVE	RUHL ROAD	1	482	25.0	59	57	55	52	49	45	40,288		
2023	NICHO	001	NICHOLS ROAD	OLD HICKS ROAD	N. BALDWIN ROAD	3	1,295	33.0	57	53	51	48	45	42	136,752		
2023	NORST	001	NORTH STREET	CRABTREE DRIVE	PALOS AVENUE	1	1,162	25.0	57	55	52	49	45	41	97,654		
2023	OLDFO	001	OLD FORGE COURT	EUCLID AVENUE	CUL-DE-SAC SOUTH	2	458	25.0	57	55	52	49	45	41	36,640		
2023	OLIVE	001	OLIVE STREET	WILKE ROAD	DEAD END WEST	5	1,464	20.0	57	52	49	45	41	36	130,296	65,148	
2023	PATRK	001	PATRICK LANE	LUKAS AVENUE	CUL-DE-SAC SOUTH	2	551	25.0	55	52	49	46	42	37	44,080		
2023	PEBCR	001	PEBBLE CREEK ROAD	WILLOW WOOD DRIVE	CUL-DE-SAC	4	853	24.0	58	53	50	47	44	40	68,320		
2023	SALEM	001	SALEM COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	320	24.0	55	50	47	43	40	36	26,006		
2023	STJAM	001	ST. JAMES COURT	ROSELLE ROAD	CUL-DE-SAC	1	565	25.0	57	55	52	49	46	43	45,200		
2023	STONB	001	STONE BRIDGE COURT	LEONARD ROAD	CUL-DE-SAC	5	355	25.0	48	40	36	31	25	18	28,400		
2023	THREE	001	THREE WILLOW COURT	ILLINOIS AVENUE	CUL-DE-SAC	1	522	25.0	56	54	51	48	45	41	44,800		
2023	WBROK	001	WEST BROOKLINE COURT	OLD FORGE COURT	CUL-DE-SAC WEST	2	530	25.0	56	54	51	47	43	39	42,400		
2023	WESTM	001	WESTMORELAND DRIVE	OLD HICKS ROAD	NICHOLS ROAD	3	1,130	22.0	59	55	52	48	45	40	79,552		
2023	WHTHC	001	WHITEHALL COURT	KENILWORTH AVENUE	CUL-DE-SAC	1	315	25.0	50	47	44	41	37	33	25,200		
2023	WHTHD	001	WHITEHALL DRIVE	KENILWORTH AVENUE	WHYTECLIFF ROAD	1	2,183	25.0	57	55	52	49	46	42	174,640		

36 Sections

32,113.0 Feet

6.1 Miles

Total Cost 2,746,996 65,148 78,832

50/50 (4% of TOTAL) (ST 0001) \$109,880

Road Resurfacing (ST 0004) \$2,493,136

PALATINE STREETS
rev. 07/21/2020

2024 Street Resurfacing Program - TENTATIVE

2021 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI at Last Inspection	PCI PROJECTIONS (JULY 2019)					TOTAL Estimated Cost 2024	(\$T 0002) Curb Ext Conc Edge Cost	(\$T 0006) Integral Curb Repl Cost
											April 2021	April 2022	April 2023	April 2024	April 2025			
2024	BOARD	001	BOARDWALK DRIVE	BROCKWAY STREET	CUL-DE-SAC	2	1,203	25.0	59	57	55	52	48	45		100,751		
2024	CASTL	001	CASTLE COURT	NEWKIRK LANE	CUL-DE-SAC EAST	5	353	25.0	61	57	55	52	48	45		29,564		
2024	COOLI	001	COOLIDGE AVENUE	DEAD END NORTH	MYRTLE STREET	1	660	19.5	56	54	51	47	43	39		59,846	29,923	
2024	CRWCT	001	CARRIAGE WAY COURT	CARRIAGE WAY LANE	CUL-DE-SAC	2	250	27.0	58	56	53	50	47	44		23,765		
2024	CUNNI	006	CUNNINGHAM DRIVE	OLD VIRGINIA DRIVE	WILLIAMS DRIVE	4	1,200	22.0	59	56	54	51	48	45		88,440		
2024	DANIE	003	DANIELS ROAD	GREELEY STREET	PLUM GROVE ROAD	2	921	22.0	60	58	54	51	47	44		67,878		
2024	DANIE	004	DANIELS ROAD	PLUM GROVE ROAD	OAK STREET NORTH	6	1,331	23.0	61	59	55	52	49	45		102,554		
2024	DIANE	002	DIANE DRIVE	418 E DIANE DRIVE	CUL-DE-SAC	3	570	25.0	54	48	44	40	35	30		47,738		
2024	DREWC	001	DREW COURT	DREW LANE	CUL-DE-SAC	1	395	25.0	58	56	53	50	47	43		33,081		
2024	ECHO	001	ECHO LANE	ELM STREET NORTH	ELM STREET SOUTH	2	1,295	26.0	55	53	50	47	43	40		114,604		
2024	ELMST	004	ELM STREET	GILBERT AVENUE	ILLINOIS AVENUE	2	1,295	25.0	59	57	55	52	48	45		110,349		
2024	ELMW	001	WEST ELM STREET	COVE DRIVE	COOLIDGE AVENUE	1	454	19.0	58	56	53	50	47	43		40,111	20,055	
2024	ERIC	001	ERIC DRIVE	FAIRVIEW WAY	CORNELL AVENUE	6	292	25.0	59	55	52	48	45	41		24,455		
2024	EVERG	001	EVERGREEN COURT	QUENTIN ROAD	CUL-DE-SAC	2	350	25.0	58	56	53	50	47	44		44,230		
2024	FARMG	001	FARM GATE LANE	PLUM GROVE ROAD	TIMBERLEA DRIVE	3	1,165	25.0	59	54	52	49	45	42		97,569		
2024	FARMG	002	FARM GATE LANE	COUNTRY LANE	HICKS ROAD	3	1,015	25.0	60	56	53	50	47	44		85,928		
2024	FORKN	001	FOREST KNOLL DRIVE	HICKS ROAD	CUL-DE-SAC (WEST)	1	1,450	25.0	60	56	53	50	47	43		121,438		
2024	GREEL	001	GREELEY STREET	SLADE STREET	PALATINE ROAD	6	318	22.0	57	54	51	47	44	40		23,437		
2024	GREEL	002	GREELEY STREET	PALATINE ROAD	WASHINGTON STREET	2	660	22.0	60	58	54	51	47	44		48,642		
2024	GROVE	003	GROVE AVENUE	145' N. OF CLARIDGE COURT	WINNETKA STREET	1	290	25.0	57	55	52	49	45	41		24,288		
2024	HARRI	004	HARRISON STREET	GLENCOE AVENUE	KENILWORTH AVENUE	1	630	20.0	59	57	55	52	48	45		58,590	29,295	
2024	KENIL	007	KENILWORTH AVENUE	ROSE STREET	SMITH STREET	2	646	23.5	58	56	53	50	47	43		52,799		
2024	KRAML	001	KRAML COURT	GLENCOE ROAD	CUL-DE-SAC	1	481	25.0	57	55	52	49	45	41		43,048		
2024	MAPLE	002	MAPLE STREET	SLADE STREET	PALATINE ROAD	6	300	22.0	61	59	55	52	49	45		23,919		
2024	MORRI	001	MORRIS DRIVE	MAC ARTHUR DRIVE	ROHLWING ROAD	4	1,192	25.0	61	57	55	52	48	45		101,304		
2024	OAKST	001	OAK STREET	DUNDEE ROAD	HOME AVENUE	3	1,268	28.0	60	56	53	50	47	44		118,938		
2024	PLUM	001	PLUM GROVE ROAD	CUNNINGHAM DRIVE	RUSSET WAY	3	1,170	20.0	61	57	54	51	48	45		80,132		
2024	PORTC	001	PORTAGE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	466	25.0	58	56	53	50	47	43		39,028		
2024	ROBER	001	ROBERTSON STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22.0	59	53	50	46	42	38		166,263	83,131	
2024	ROBIN	001	ROBINSON DRIVE	SAYLES DRIVE	ANDERSON DRIVE	4	1,335	25.0	60	56	53	50	46	43		111,806		
2024	ROSE	001	ROSE STREET	WOOD STREET	300' SOUTH OF WOOD STREET	6	300	25.0	56	54	51	47	43	39		26,030		
2024	ROSE	002	ROSE STREET	300' SOUTH OF WOOD ST	WILSON STREET	6	290	25.0	58	56	53	50	47	43		25,192		
2024	SADDL	001	SADDLE RIDGE COURT	STEEPLE CHASE DRIVE	CUL-DE-SAC	2	455	25.0	56	54	51	47	43	39		42,150		
2024	SHERM	001	SHERMAN STREET	BROCKWAY STREET	PLUM GROVE ROAD	6	655	22.0	63	58	55	51	47	44		83,578	41,789	
2024	STEEP	001	STEEPELCHASE DRIVE	WINDHILL DRIVE	HIDDENBROOK TRAIL	2	827	25.0	60	58	56	53	50	46		76,859		
2024	VERMO	001	VERMONT STREET	ILLINOIS AVENUE	CUL-DE-SAC	2	2,612	34.0	58	56	53	50	47	44		314,977		
2024	WILSO	003	WILSON STREET	MIDDLETON AVENUE	WILSON COURT	1	925	25.0	58	56	53	50	47	43		79,278		
2024	WINTH	001	WINTERHAVEN COURT	DORSET AVENUE	CUL-DE-SAC SOUTH	1	300	25.0	59	57	55	52	48	45		25,125		

38 Sections

30,622.0 Feet

Total Cost 2,757,679 79,273 124,920

5.8 Miles

50/50 (4% of TOTAL) (\$T 0001) \$110,307

Road Resurfacing (\$T 0004) \$2,443,178

PALATINE STREETS

rev. 07/21/2020

2025 Street Resurfacing Program - TENTATIVE

2021 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI at Last Inspection	PCI PROJECTIONS (JULY 2019)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
											April 2021	April 2022	April 2023	April 2024	April 2025		
2025	CAMBR	001	NORTH CAMBRIDGE DRIVE	CORNELL AVENUE	ST. JOHNS PLACE	1	515	25.0	60	58	56	53	50	46	45,063		
2025	CLYDC	001	CLYDE COURT	KENILWORTH AVENUE	CUL-DE-SAC SOUTH	1	1,390	25.0	61	59	57	55	52	48	127,883		
2025	CUNNI	004	CUNNINGHAM DRIVE	HICKS ROAD	ELMWOOD AVENUE	3	1,698	36.0	58	56	55	53	51	49	213,948		
2025	FERN	001	FERN COURT	PLUM GROVE ROAD NORTH	PLUM GROVE ROAD SOUTH	2	865	25.0	60	58	56	53	50	47	80,021		
2025	GLORI	001	GLORIA DRIVE	WINSTON DRIVE	RICHARDS DRIVE	5	1,689	25.0	62	59	56	54	50	47	147,788		
2025	GRNLF	001	GREENLEAF COURT	ILLINOIS AVENUE	CUL-DE-SAC	2	370	25.0	61	59	57	55	52	49	34,255		
2025	HARRI	005	HARRISON STREET	KENILWORTH AVENUE	CUL-DE-SAC	1	1,440	25.0	61	59	57	55	52	48	127,890		
2025	HAVEN	001	HAVEN DRIVE	DUNDEE ROAD	CUL-DE-SAC NORTH	1	515	25.0	60	58	56	53	50	47	45,063		
2025	HIDBR	002	SOUTH HIDDENBROOK TRAIL	WINDHILL DRIVE	HIDDENBROOK TRAIL	2	2,300	25.0	54	51	48	44	40	35	204,050		
2025	KERWO	001	KERWOOD STREET	PALATINE ROAD	PARALLEL STREET	6	891	22.0	65	60	57	54	50	47	119,572		59,786
2025	KITSO	001	KITSON DRIVE	WILLIAMS DRIVE	WILLIAMS DRIVE	5	1,775	25.0	63	60	58	55	53	49	155,313		
2025	MAPLE	001	MAPLE STREET	WOOD STREET	SLADE STREET	6	958	24.0	60	58	56	53	50	47	80,472		
2025	MEDLK	001	MEADOW LAKE DRIVE	CUNNINGHAM DRIVE	WILLIAMS DRIVE	4	1,464	25.0	63	60	58	55	53	49	128,100		
2025	OAKST	005	OAK STREET	DANIELS ROAD	HELEN ROAD	6	660	23.0	60	58	54	51	47	44	92,598		46,299
2025	PENNY	001	PENNY LANE	WINNETKA STREET	COUNTRYSIDE DRIVE	1	1,615	25.0	61	59	57	55	52	49	151,638		
2025	ROSIL	001	ROSILAND DRIVE	RUHL ROAD	Inlets at 578 W near center Islar	1	1,156	25.0	60	58	56	53	50	47	101,150		
2025	ROSIL	002	ROSILAND DRIVE	inlets at 578 W near center island	NORTHUMBERLAND PASS	1	1,380	25.0	60	58	56	53	50	47	126,490		
2025	SLIPP	001	SLIPPERY ROCK DRIVE	PARKSIDE DRIVE	CUL-DE-SAC WEST	2	726	25.0	61	59	57	55	52	49	63,525		
2025	SPRIN	001	SPRING WILLOW BAY	PEEBLES ROAD	CUL-DE-SAC	1	1,218	25.0	61	59	57	54	51	48	106,575		
2025	STUAR	002	STUART LANE	BENNETT DRIVE	GILBERT AVENUE	2	1,250	25.0	61	59	57	55	52	49	109,375		
2025	WARRE	001	WARREN AVENUE	NORTHWEST HIGHWAY	DEAD END NORTH	5	2,872	21.0	62	59	56	54	50	47	295,529	147,764	
2025	WILLO	001	WILLOW WALK DRIVE	SPRING WILLOW BAY	ILLINOIS AVENUE	1	857	25.0	60	58	55	53	50	47	77,081		
2025	WINDH	002	WINDHILL DRIVE	HIDDENBROOK TRAIL	STEEPLE CHASE DRIVE	2	1,455	25.0	59	57	54	52	48	44	127,313		

23 Sections

29,059.0 Feet

5.5 Miles

Total Cost

2,760,688 147,764 106,085

50/50 (4% of TOTAL) (ST 0001) \$110,428

Road Resurfacing (ST 0004) \$2,396,411

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # ST 0005
Project Name Residential Street Reconstruction Program

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 30 years
Category Streets

Account # 205-52-75-6060 615

Description

The Residential Street Rehabilitation Program is designed to complement the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a program is recommended that attempts to partially rebuild the binder course, base, and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

CY 2021 - Countryside: Northwest Hwy to Sterling (Included in ST 0004) Isolated

CY 2022 - Crescent: Kenilworth to Dorset

CY 2023 - Elm: Dorset to Gilbert and Cedar south of Illinois

CY 2024 - Cornell: Smith to Chestnut

CY 2025 - Cunningham East of Hicks

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder course, base, and sub-base have begun to fail. By taking a comprehensive look at the binder course, base, and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
750,000	Construction		750,000	750,000	750,000	750,000	3,000,000
Total	Total		750,000	750,000	750,000	750,000	3,000,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
750,000	Motor Fuel Tax - 205		750,000	750,000	750,000	750,000	3,000,000
Total	Total		750,000	750,000	750,000	750,000	3,000,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # ST 0006
Project Name Integral Curb Program

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program and replace with new curb and gutter.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
76,755	Construction	17,985	21,960	78,835	124,920	106,085	349,785
Total	Total	17,985	21,960	78,835	124,920	106,085	349,785

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
76,755	Capital Improvement - 402	17,985	21,960	78,835	124,920	106,085	349,785
Total	Total	17,985	21,960	78,835	124,920	106,085	349,785

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-8 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing, a new riding surface is provided, thereby slowing the loss of surface oils and protecting the pavement integrity. Streets selected for this program would have rather high PCI values.

CY 2021 - Kenilworth - West of Quentin

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 3-8 years, depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2014 this program was suspended due to budget constraints. It should be noted that this program gives the appearance of a new street, without the smooth rideability of a resurfaced street. However, the material does compact and the final product has a relatively smooth finish.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
75,000	Construction	35,000	100,000	100,000	100,000	100,000	435,000
Total	Total	35,000	100,000	100,000	100,000	100,000	435,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
75,000	Capital Improvement - 402	35,000	100,000	100,000	100,000	100,000	435,000
Total	Total	35,000	100,000	100,000	100,000	100,000	435,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Project # ST 0008
Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:
CY 2021 Design Greeley North of Palatine Rd
CY 2022 Construction Greeley North of Palatine Rd
CY 2023 Resurfacing of selected streets
CY 2024 Resurfacing of selected streets

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
1,190,000	615 - Improvements Other than Buildings	50,000	500,000	350,000	350,000		1,250,000
Total		50,000	500,000	350,000	350,000		1,250,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
1,190,000	TIF-233	50,000	500,000	350,000	350,000		1,250,000
Total		50,000	500,000	350,000	350,000		1,250,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Description

The project will provide a safe and functional connection for pedestrians and bicyclists between the Smith Street sidewalks and bike route to the existing path system in the Jens Jensen and Deer Grove Forest Preserves. The project will include installing new pedestrian signals on the southern and western legs of Smith Street and Dundee Road and approximately 560 feet of a 10-foot wide bituminous path. A portion of the existing maintenance road will be used as part of the connection. The Cook County Forest Preserve District is requiring a tree preservation/replacement plan as part of their approval.

Tree Preservation Plan \$ 5,000.00
Design Engineering 30,000.00
Const. Engineering 25,000.00
Construction 180,000.00

Justification

The project will connect the Village of Palatine's bikeway system to the Cook County Forest Preserve trails system in the Jens Jensen and Deer Grove Forest Preserve. This connection is considered a "high priority" connection on the Palatine Bicycle Transportation Plan adopted by the Village. The Forest Preserve paths not only provide recreational opportunities, they also tie into existing and future bicycle facilities on Quentin Road, US Route 14, Lake Cook Road and Hicks Road. This improved connectivity will offer an attractive alternate to motorized vehicle trips. This will result in less fuel consumption, vehicle emissions, and improved health benefits and air quality. Preliminary design work has been completed and Cook County is providing \$115,000.00 toward completion of this project. The Palatine Park District has previously committed to splitting the cost 50/50 but that will need to be reaffirmed.

Expenditures	2021	2022	2023	2024	2025	Total
615 - Improvements Other than Buildings	240,000					240,000
Total	240,000					240,000

Funding Sources	2021	2022	2023	2024	2025	Total
Capital Improvement - 402	240,000					240,000
Total	240,000					240,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Streets

Project # ST 0014
Project Name Arterial Street Improvements

Account # 402-52-75-6060 615

Description

By working with state, federal and regional agencies to implement transportation improvement projects, improvements can be made to reduce congestion and improve air quality. Funding sources are available from federal and regional authorities which could benefit traffic flow in Palatine. Palatine Road from Quentin to Smith

CY 2022 Phase II Design
CY 2024 Right of Way Acquisition
CY 2025 Construction

Justification

The transportation objective for the Street System of the Village's Comprehensive Plan is to improve traffic circulation and promote street improvements that improve traffic flow and safety, and that are sensitive to the land use context. By participating in the Surface Transportation Program, the Village has the opportunity to secure federal grants for detailed design and construction while acting as the lead agency on State routes to ensure context sensitive solutions. Policies A-1 and A-2 of the Transportation Section of the Comprehensive Plan would be the focal point of this program.

Expenditures	2021	2022	2023	2024	2025	Total	Future
Engineering		267,500			750,000	1,017,500	1,700,000
Other				200,000		200,000	
Total	267,500		200,000		750,000	1,217,500	Total

Funding Sources	2021	2022	2023	2024	2025	Total	Future
Capital Improvement - 402		267,500		200,000	750,000	1,217,500	1,700,000
Total	267,500		200,000		750,000	1,217,500	Total

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0001
Project Name Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Description

CY 2021 Replacements
Annual replacement of one scheduled server \$ 10,000
Replacement of PW Switches 1,500
Replacement of Phone Switch (1) 3,000
Replacement of SCADA Radio Data Links 32,500
Upgrade Village Facilities with Keycard Access (Rolling \$13,000 due to FD Project)

Justification

Replacement of older mfg. equipment with new server.
Replacement of old switch at PW Base 5
Replacement of 9 year old Digital Sign Players
Replacement of unsupported Phone Switch - needed as part of upgrade
Future years have funding to replace main storage environment

Prior	Expenditures	2021	2022	2023	2024	2025	Total
33,500	Equipment	47,000	139,500	131,000	32,800	87,100	437,400
Total	Total	47,000	139,500	131,000	32,800	87,100	437,400

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
33,500	Capital Equipment - 401	13,000	139,500	131,000	32,800	87,100	403,400
Total	Water - 605		34,000				34,000
	Total	47,000	139,500	131,000	32,800	87,100	437,400

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0002
Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

Description

CY 2021
Misc Hardware Additions \$ 5,000

Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
24,400	Equipment	5,000	12,000	12,000	12,000	12,000	53,000
Total	Total	5,000	12,000	12,000	12,000	12,000	53,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
24,400	Capital Equipment - 401	5,000	12,000	12,000	12,000	12,000	53,000
Total	Total	5,000	12,000	12,000	12,000	12,000	53,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0003
Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Description

CY 2021
General Software Upgrades / Replacements \$ 10,000
Replacement of EHelp Software 5,000
Mobile Device Management Solution 5,000

Justification

Misc upgrades identified during the year.
Replacement of IT ticketing system to newer solution
Addition of Mobile Device Management software to allow central management of iPads/Mobile Devices
2022 contains replacement of current Applicant Tracking Software
2025 contains replacement of ERP Software

Prior	Expenditures	2021	2022	2023	2024	2025	Total
10,000	Equipment	20,000	30,000	10,000	13,000	720,000	793,000
Total	Total	20,000	30,000	10,000	13,000	720,000	793,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
10,000	Capital Equipment - 401	20,000	30,000	10,000	13,000	720,000	793,000
Total	Total	20,000	30,000	10,000	13,000	720,000	793,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0004

Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description

CY 2021 Replacements

16 Desktop Computer Replacement	\$ 13,000
Office Software Replacement	5,000
IPad Replacement	3,000
1 Laptop Computer Replacement	1,200

Justification

Replacement of 1 Laptop (5 to 6 year life) - Deputy Village Manager Apple Laptop

Replacement of 16 Desktops (7 year life)

5 IPads purchased in 2014 (6 year life) used in FD/FP

Prior	Expenditures	2021	2022	2023	2024	2025	Total
37,000	Equipment	22,200	54,500	54,500	44,500	64,750	240,450
Total	Total	22,200	54,500	54,500	44,500	64,750	240,450

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
37,000	Capital Equipment - 401	22,200	54,500	54,500	44,500	64,750	240,450
Total	Total	22,200	54,500	54,500	44,500	64,750	240,450

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 6 Years

Category Technology

Project # IT 0005
Project Name Public Safety Communications Hardware

Account # 401-38-75-6030 640

Description	
CY 2021	
Replacement of PD In Car Computing	\$ 131,750
Replacement of PD Network Switches	33,000
Replacement of Radio Link to FD 81	13,000
Replacement of Radio Link to PW	13,000
Replacement of Radio Link to Hicks Dundee/Countryside (Rolling \$ 13,000 due to PW Project)	
Replacement of Wireless Links to Long Grove & POC (Rolling \$ 10,000 due to PW Project)	

Justification	
PD In-Car computer replacement, purchased in 2014	
Replacement of FD 81 Radio Link for Primary Communications - Installed 2011.	
Upgrade of the Main PD switching environment. Network, the switches for the equipment are over 10+ years old.	
Replacement of Radio Link to PW from Countryside - Installed 2011.	
2022 contains replacement of FD In-Car Computers, suggesting switching to "rugged tablet" with separate keyboards to address screen failures at hinges.	

Prior	Expenditures	2021	2022	2023	2024	2025	Total
48,000	Equipment	190,750	150,000	28,000	3,600	9,600	381,950
Total	Total	190,750	150,000	28,000	3,600	9,600	381,950

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
48,000	Capital Equipment - 401	190,750	150,000	28,000	3,600	9,600	381,950
Total	Total	190,750	150,000	28,000	3,600	9,600	381,950

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Technology

Project # IT 0006
Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6030 615

Description

This program calls for continuous improvements and modernization to the Village's SCADA System. Improvements include energy recovery, hatch alarms, and various electrical improvements.

CY 2021 - Countryside Master P.L.C. Replacement

Includes:

Lift Station Connections

Switch Replacement in West Zone

U.P.S. Replacement at Countryside

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as ensure accuracy in billing.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
25,000	Construction	30,000	25,000	25,000	25,000	25,000	130,000
Total	Total	30,000	25,000	25,000	25,000	25,000	130,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
25,000	Water - 605	30,000	25,000	25,000	25,000	25,000	130,000
Total	Total	30,000	25,000	25,000	25,000	25,000	130,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Project # IT 0010

Project Name GIS

Account # 401-38-75-6030 640

Description

CY 2022

Replacement of KIP Large Format Printer/Scanner

Justification

2022 includes funding for replacement of KIP Large Format Printer/Scanner

2024 includes funding for updated Aerial and Lidar

Expenditures	2021	2022	2023	2024	2025	Total
Equipment		17,000		50,000		67,000
Total		17,000		50,000		67,000

Funding Sources	2021	2022	2023	2024	2025	Total
Capital Equipment - 401		17,000		50,000		67,000
Total		17,000		50,000		67,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life

Category Technology

Project # IT 0012
Project Name Village Wide Technology Improvements

Account # 401-38-75-6030 640

Description	
CY 2021	
Interface between Tyler Cashiering and DACRA	\$ 15,000
Kiosk Payment Station at PD	6,000
CY 2022	
Includes Applicant Tracking Replacement	
CY 2023	
Performance Management Software	25,000

Justification	
Management Personnel, replaces 15 paper evaluation process.	
Interface between Tyler Cashiering and DACRA will address payment received over-the-counter or by mail, providing cashier with verification of amount owed before processing.	
Provide Payment Kiosk at Police Dept for online payment options 24/7 operations.	

Prior	Expenditures	2021	2022	2023	2024	2025	Total
6,000	Equipment	21,000	25,000	50,000	25,000	25,000	146,000
Total	Total	21,000	25,000	50,000	25,000	25,000	146,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
6,000	Capital Equipment - 401	21,000	25,000	50,000	25,000	25,000	146,000
Total	Total	21,000	25,000	50,000	25,000	25,000	146,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # VE 0001
 Project Name Fire Dept Vehicle Replacements

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Account # 401-44-75-6070 625

Description

CY 2021 - T340 2006 International Ambulance w/Wheel Coach Body Replaced with Ford F550 with Braun Body \$ 287,390
 - T440 2016 Ford Explorer Deputy Chief Replaced with Dodge Ram Pickup 40,000

Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2021	2022	2023	2024	2025	Total
681,000	Equipment	327,390	69,725	2,606,205	741,445	284,850	4,029,615
Total	Total	327,390	69,725	2,606,205	741,445	284,850	4,029,615

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
681,000	Capital Equipment - 401	327,390	69,725	2,606,205	741,445	284,850	4,029,615
Total	Total	327,390	69,725	2,606,205	741,445	284,850	4,029,615

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Description	
CY 2022 - Thermal Imagers	50,000
- SCBA PosiCheck3 Flow Tester	13,000
CY 2023 - High Pressure Airbags	10,000
SCBA Eagle II Talon Air Compressor	61,500
Medic Bikes	6,000
CY 2024 - Smoke Machine	3,600
Cardiac Monitors	171,000
SCBA Porta-Count Plus Fit Tester	20,000

Justification	
This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency	

Prior	Expenditures	2021	2022	2023	2024	2025	Total
85,000	Equipment		63,000	77,500	194,600	0	335,100
Total	Total	63,000	77,500	194,600	0	335,100	

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
85,000	Capital Equipment - 401		63,000	77,500	194,600	0	335,100
Total	Total	63,000	77,500	194,600	0	335,100	

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0003

Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2021 Replacements

\$ 177,170 - T369 2009 5 Ton Dump Street Maintenance (Replace with the same)
 177,170 - T370 2009 5 Ton Dump Street Maintenance (Replace with the same)
 177,170 - T372 2009 5 Ton Dump Street Maintenance (Replace with the same)
 32,780 - T375 2009 F-250 Pickup Street Coordinator (Replace with the same)

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
116,180	Equipment	564,290	637,430	731,150	438,775	430,795	2,802,440
Total	Total	564,290	637,430	731,150	438,775	430,795	2,802,440

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
116,180	Capital Equipment - 401	564,290	637,430	731,150	438,775	430,795	2,802,440
Total	Total	564,290	637,430	731,150	438,775	430,795	2,802,440

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # VE 0004
Project Name Public Works Equipment Replacements

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Account # 401-52-75-6070 625

Description

CY 2021 Replacements
\$ 55,000 - G011 1996 Fire Station 85 Emergency Generator (Replace with same)
42,620 - E115 2000 Mobile Column Lift (Replace with same)
42,620 - E122 2001 Mobile Column Lift (Replace with same)

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
440,860	Equipment	140,240	156,325	196,950	14,260	597,820	1,105,595
Total	Total	140,240	156,325	196,950	14,260	597,820	1,105,595

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
440,860	Capital Equipment - 401	140,240	156,325	196,950	14,260	597,820	1,105,595
Total	Total	140,240	156,325	196,950	14,260	597,820	1,105,595

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Description

CY 2021 Replacements
\$ 44,561 - T402 2013 Ford Explorer (Replace w/Explorer Hybrid) Police Asst Existing to Auction
46,981 - T442 2016 Ford Explorer (Repl w/Explorer Hybrid) Patrol Existing to Auction
46,981 - T443 2016 Ford Explorer (Repl w/Explorer Hybrid) Patrol Existing to auction
46,981 - T444 2016 Ford Explorer (Repl w/Explorer Hybrid) Patrol Existing to auction
46,981 - T445 2016 Ford Explorer (Repl w/Explorer Hybrid) Patrol Existing to auction

Justification

This program provides the planned replacement of necessary Police vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
293,995	Equipment	232,485	82,430	440,935	123,620	518,295	1,397,765
Total	Total	232,485	82,430	440,935	123,620	518,295	1,397,765

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
293,995	Capital Equipment - 401	232,485	82,430	440,935	123,620	518,295	1,397,765
Total	Total	232,485	82,430	440,935	123,620	518,295	1,397,765

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0006
Project Name Administrative Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2021 Replacements
\$ 17,483 - C329 - 2007 Ford Focus (Replace with same) Community Services
24,040 - T328 - 2004 Ford Pickup (Replace with same) Community Services
24,040 - T361 - 2008 Ford Pickup (Replace with same) Community Services
24,040 - T363 - 2009 Ford Pickup (Replace with same) Community Services

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2021	2022	2023	2024	2025	Total
Equipment	89,605					89,605
Total	89,605					89,605

Funding Sources	2021	2022	2023	2024	2025	Total
Capital Equipment - 401	89,605					89,605
Total	89,605					89,605

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Reid Ottesen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0010
Project Name Wellness Equipment Replacement

Account # 401-52-75-6070 635

Description

The Wellness Room at Village Hall is equipped with four pieces of cardio equipment (2 Ellipticals and 2 Treadmills) all of which were purchased in 2004 and have reached the end of their service. The cost of repairs is beginning to escalate and approaching the cost of replacement. The Police Department has multiple pieces of equipment as well that were purchased approximately 8 years ago and receive significantly more use than Village Hall and thus are nearing the time for replacement.

Justification

The Village's wellness program promotes healthy lifestyles and fitness which not only helps the productivity of employees but helps avoid costly workplace injuries. To maintain this program it is necessary to have equipment that is functioning and safe.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
15,000	Equipment	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
15,000	Capital Equipment - 401	5,000	5,000	5,000	5,000	5,000	25,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Water System

Project # WW 0001
Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Description

CY 2021 - CP
CY 2022 - CP
CY 2023 - CP plus Estimate for New Long Grove Contract
CY 2024 - CP plus Estimate for New Long Grove and Smith Contracts
CY 2025 - CP plus Estimate for New Long Grove and Smith Contracts

CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Prior to 2011, the Village had been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred, which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired at least one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
572,350	Construction	554,040	406,495	743,100	1,098,360	1,098,360	3,900,355
Total	Total	554,040	406,495	743,100	1,098,360	1,098,360	3,900,355

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
572,350	Water - 605	554,040	406,495	743,100	1,098,360	1,098,360	3,900,355
Total	Total	554,040	406,495	743,100	1,098,360	1,098,360	3,900,355

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Water System

Project # WW 0001A

Project Name Water Tank Removal and Upgrades

Account # 605-52-75-6080 615

Description

CY 2022 - Design a new elevated water storage tank near Euclid Avenue and Roselle Road.
CY 2023 - Construction of new elevated water storage tank near Euclid Avenue and Roselle Road.

Justification

The 2010 master water plan identified the need for increased elevated storage in the southwest portion of the community. This will improve fire flows, allow for the ability to blend water supplies in supply emergencies, improve potential for a high capacity interconnection with Hoffman Estates, and expand storage for high demand periods. The least obtrusive location for the new tank may be the campus of Harper College.

Expenditures	2021	2022	2023	2024	2025	Total
Engineering		600,000				600,000
Construction			2,615,000			2,615,000
Total	600,000	2,615,000				3,215,000

Funding Sources	2021	2022	2023	2024	2025	Total
Water - 605		600,000	2,615,000			3,215,000
Total	600,000	2,615,000				3,215,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary

CY 2021 - Warren at US-14 Gap to Reinforce East Pressure Zone

CY 2022 - RR Crossing @ Woodwork Ln to Colfax

CY 2023 - US 14:Rohlwing to Wilke

CY 2024 - Bonhill Second Feed

CY 2025 TBD based on Master Plan

Justification

1. Increase fire protection
2. Improve service to residents
3. Eliminate dead-ends

Prior	Expenditures	2021	2022	2023	2024	2025	Total
400,000	Construction	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	Total	400,000	400,000	400,000	400,000	400,000	2,000,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
400,000	Water - 605	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	Total	400,000	400,000	400,000	400,000	400,000	2,000,000

Capital

2021 *thru* 2025

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Project # WW 0003
Project Name Watermain Replacements

Account # 605-52-75-6080 615

Description

Replacement of existing watermain and appurtenances at locations throughout the Village. This program is intended to be continuous. Targeted locations include:

- Harvard Drive, Illinois to Partridge
- Old Mill, Cunningham to Peppertree
- Ventura Drive, Mill Valley to Monterey
- Skylark, Falmore to Peregrine
- Arlene Avenue, Patricia to Kenilworth
- Garden, Smith to Oak
- Roselle Road at Palatine Road

Estimated Cost of \$250/LF without inflation

Justification

1. Reduce the number of watermain breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2021	2022	2023	2024	2025	Total
2,675,000	Construction	2,750,000	3,025,000	3,327,500	3,660,250	4,026,275	16,789,025
Total	Total	2,750,000	3,025,000	3,327,500	3,660,250	4,026,275	16,789,025

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
2,675,000	Water - 605	2,750,000	3,025,000	3,327,500	3,660,250	4,026,275	16,789,025
Total	Total	2,750,000	3,025,000	3,327,500	3,660,250	4,026,275	16,789,025

Capital

2021 *thru* 2025

Village of Palatine, IL

Project #	WW 0005	Department	52-Public Works
Project Name	Well and Pump Station Improvements	Contact	Matt Barry
		Type	Improvement
		Useful Life	20 years
Category Water System			
Account # 605-52-75-6080 615			

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time, the Village has 5 wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has 7 water pumping stations throughout the system.

- CY 2022 - Maintain Well #15 (Old Hicks Rd)
- CY 2023 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2025 - Heron Drive Well (#10), inspect and repair \$150,000, never pulled, drilled in 1979
- CY 2027 - Illinois Avenue Well (#5), inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures
 To reduce operating costs and improve efficiencies
 To maintain vital systems necessary for the public health and welfare
 To provide proper equipment to operate a three-zone system

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
40,000	Construction		200,000	150,000		150,000	500,000	175,000
Total	Total	200,000	150,000			150,000	500,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
40,000	Water - 605		200,000	150,000		150,000	500,000	175,000
Total	Total	200,000	150,000			150,000	500,000	Total

Capital

2021 *thru* 2025

Village of Palatine, IL

Project # WW 0006
Project Name Water System Source Enhancements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Account # 605-52-75-6080 615

Description

CY2021 - Hoffman Estates Interconnection (Construction) HE to reimburse \$600,000 and NWWC to reimburse \$300,000
CY2025 - Roselle at Algonquin System Reinforcements

Justification

Alternate water supplies secure
Redundant sources of Lake Michigan Water

Prior	Expenditures	2021	2022	2023	2024	2025	Total
100,000	Construction	1,200,000				1,000,000	2,200,000
Total	Total	<u>1,200,000</u>				<u>1,000,000</u>	<u>2,200,000</u>

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
100,000	Water - 605	1,200,000				1,000,000	2,200,000
Total	Total	<u>1,200,000</u>				<u>1,000,000</u>	<u>2,200,000</u>

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

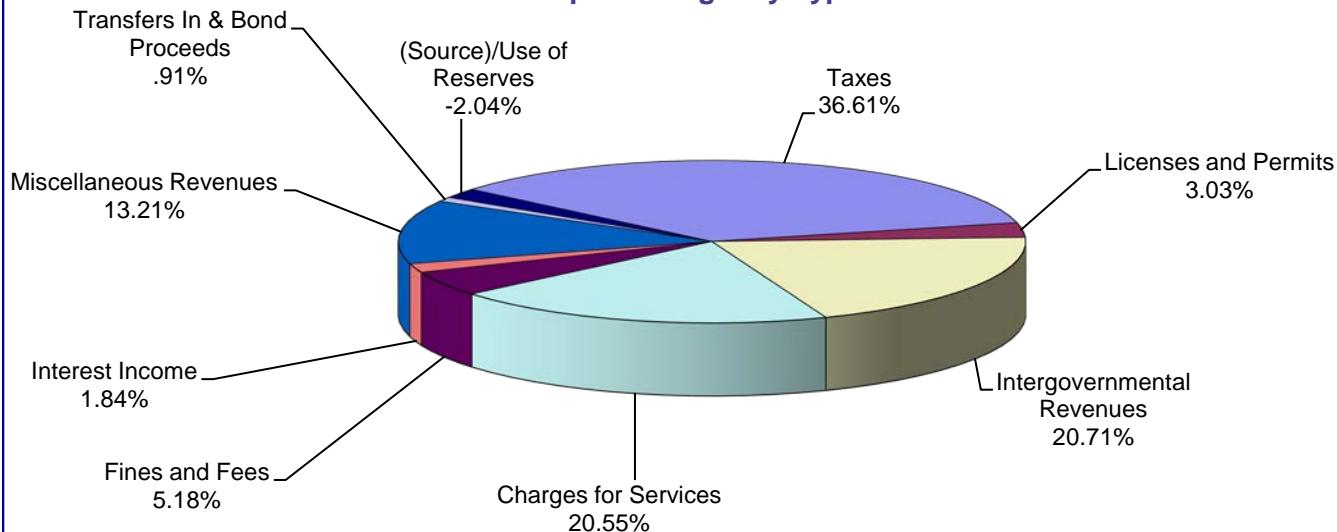
Revenues By Type	2019 Actual	2020 Adopted Budget	2021 Adopted Budget	% Change
Taxes	\$ 45,357,774	\$ 43,467,434	\$ 43,256,284	-0.49%
Licenses and Permits	3,624,319	3,397,500	3,577,500	5.30%
Intergovernmental Revenues	25,587,834	25,619,066	24,470,899	-4.48%
Charges for Services	31,686,987	25,124,444	24,276,934	-3.37%
Fines and Fees	6,755,122	6,858,840	6,116,845	-10.82%
Interest Income	30,482,626	2,229,715	2,175,400	-2.44%
Miscellaneous Revenues	13,810,716	14,456,035	15,607,275	7.96%
Transfers In & Bond Proceeds	3,556,360	1,075,000	1,085,000	0.93%
(Source)/Use of Reserves	-	531,080	(2,417,973)	-555.29%
Total Revenues	\$ 160,861,738	\$ 122,759,114	\$ 118,148,164	-3.76%

Water Rate increase of \$0.25

Sewer Rate - No Increase

Refuse Rate - No Increase

2021 Adopted Budget by Type



Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 3,944,643	\$ 3,755,072	\$ 3,397,089
410.10	Property Tax Fire Protection	3,945,977	3,755,072	3,397,089
410.15	Property Tax FICA	2,017,104	2,105,800	2,600,000
410.20	Property Tax IMRF	941,044	1,100,000	1,200,000
410.30	Property Tax Police Pension	4,409,024	5,276,000	5,640,000
410.35	Property Tax Fire Pension	4,674,353	5,511,000	5,485,000
411	Sales Tax Home Rule	4,252,692	4,324,800	4,250,000
412	Food & Beverage Tax	1,296,063	1,322,100	1,000,000
413	Hotel/Motel Tax	128,970	65,000	75,000
414	Simplified Telecommunications Tax	-	-	192,190
415	Electric Use Utility Tax	1,110,106	1,862,100	2,156,700
<u>Total: Taxes</u>		26,719,976	29,076,944	29,393,068
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits Professional & Occupational	223,189	225,000	225,600
420.10	Business Licenses & Permits Liquor Licenses	338,210	315,000	312,800
420.15	Business Licenses & Permits Rental Dwelling License	519,035	440,000	482,000
420.95	Business Licenses & Permits Other Licenses & Permits	155,828	184,000	144,200
425.05	Non-Business Licenses & Permits Building Permits & Fees	1,120,012	850,000	1,032,900
425.10	Non-Business Licenses & Permits Vehicle Licenses	1,186,813	1,300,000	1,300,000
425.15	Non-Business Licenses & Permits Pet Licenses	28,792	30,000	30,000
425.95	Non-Business Licenses & Permits Other Non-Business Lic & Permits	37,654	40,000	36,500
<u>Total: Licenses and Permits</u>		3,609,533	3,384,000	3,564,000
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	691,109	708,900	708,900
430.10	Shared Revenue Replacement Tax	135,865	115,000	102,400
430.15	Shared Revenue Sales Tax - State	8,220,113	9,009,600	8,800,000
430.20	Shared Revenue Local Use Tax	2,241,141	2,246,200	2,735,900
430.25	Shared Revenue State Income Tax	7,297,142	7,272,000	5,992,900
430.30	Shared Revenue Auto Rental Tax	38,880	36,300	36,100
430.50	Shared Revenue Charitable Games Tax	1,347	1,500	1,500
430.55	Shared Revenue TIF Surplus	713,517	-	171,475
430.60	Shared Revenue Cannabis Excise Tax	-	-	62,000
432.05	Reimbursements Public Safety Training	111,319	30,000	30,000
432.10	Reimbursements Dist 211 Officer	317,300	341,400	368,500
432.15	Reimbursements Dist 211 Academy Officer	192,480	207,060	223,440
432.20	Reimbursements Dist 15 Officer	316,940	341,400	368,500
432.25	Reimbursements Rural Fire District	672,784	695,050	708,470
432.30	Reimbursements State Hwy Maintenance	172,528	180,380	190,370
432.35	Reimbursements Park District - CC & CSF	117,811	121,365	123,565
432.45	Reimbursements Rural/Meadows Agreement	13,214	13,235	13,605
434	Grants	36,977	30,000	30,000
<u>Total: Intergovernmental Revenues</u>		21,290,467	21,349,390	20,667,625

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	445,000	546,000	574,000
440.10	Intragovernmental Service Charge - Sewer	445,000	473,000	540,000
440.15	Intragovernmental Service Charge - Refuse	145,000	150,000	158,000
440.20	Intragovernmental Service Charge - Parking	117,900	155,000	163,000
440.25	Intragovernmental Service Charge - CDBG	95,299	95,399	103,054
<u>Total: Charges for Services</u>		1,248,199	1,419,399	1,538,054
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	1,096,368	1,155,400	1,054,900
450.10	Gen Govt Fees Photocopy Fees	26,675	12,000	12,000
450.15	Gen Govt Fees Mulch Delivery	22,140	25,000	25,000
450.30	Gen Govt Fees 50/50 Trees	2,605	-	-
450.95	Gen Govt Fees Other Fees	90,226	20,000	20,000
451.05	Comm Dev Fees Plan Review Fees	486,376	375,000	467,700
451.10	Comm Dev Fees Inspection Fees	427,188	395,500	364,900
452.05	Public Safety Fees Special Police Service	153,359	143,700	147,800
452.10	Public Safety Fees Special Fire Service	35,017	38,100	20,000
452.15	Public Safety Fees Ambulance Fees	1,743,706	1,725,000	1,860,200
452.20	Public Safety Fees Vehicle Impound Fees	149,250	175,000	-
452.25	Public Safety Fees False Alarm Fees	4,050	3,000	2,500
452.30	Public Safety Fees Spiller Pay Fees	4,072	5,000	5,000
452.35	Public Safety Fees MIH Fees	-	76,140	78,045
452.95	Public Safety Fees Accident Fees	74,239	80,000	80,000
454.05	Fines Circuit Court Fines	278,585	350,000	207,000
454.10	Fines Parking Violations	229,729	225,000	-
454.15	Fines Compliance Violations	485,216	540,000	1,000,000
454.20	Fines Red Light Violations	607,669	700,000	477,300
454.25	Fines Adjudication Fines	78,348	115,000	-
454.95	Fines Other Fines and Fees	2,087	2,500	2,000
<u>Total: Fines and Fees</u>		5,996,905	6,161,340	5,824,345
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	495,450	145,855	101,400
460.10	Interest Income Interest on Loans	202,434	-	-
<u>Total: Interest Income</u>		697,884	145,855	101,400
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	116,375	119,725	122,655
471.05	Insurance & Property Damage Property Damage Recovery	32,860	25,000	25,000
471.10	Insurance & Property Damage Workers Comp Recovery	50,185	25,000	25,000
474.05	Other Miscellaneous Reimbursements	369,421	370,000	429,400
474.10	Other Miscellaneous Donations	3,500	-	-
474.15	Other Miscellaneous Forfeitures	2,550	10,000	5,000
474.20	Other Streetfest Revenue	213,345	185,000	185,000
474.90	Other Miscellaneous Income	851	10,000	5,000
<u>Total: Miscellaneous Revenues</u>		789,087	744,725	797,055
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(39,018)	175,569
<u>Total: (Source)/Use of Reserves</u>		-	(39,018)	175,569
Fund Total: General Fund		\$ 60,352,051	\$ 62,242,635	\$ 62,061,116

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021		
			Adopted Budget	Adopted Budget		
Fund 205 Motor Fuel Tax Fund						
<u>Intergovernmental Revenues</u>						
430.35	Shared Revenue Motor Fuel Tax	\$ 2,261,264	\$ 2,962,000	\$ 2,692,000		
Total: Intergovernmental Revenues		2,261,264	2,962,000	2,692,000		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	14,582	750	750		
Total: Interest Income		14,582	750	750		
<u>Miscellaneous Revenues</u>						
474.05	Other Miscellaneous Reimbursements	-	-	-		
Total: Miscellaneous Revenues		-	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	211,745	(221,375)		
Total: (Source)/Use of Reserves		-	211,745	(221,375)		
Fund Total: Motor Fuel Tax Fund		\$ 2,275,846	\$ 3,174,495	\$ 2,471,375		

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 987,589	\$ 476,996	\$ 515,274
	<u>Total: Intergovernmental Revenues</u>	987,589	476,996	515,274
	Fund Total: Community Dev Block Grant Fund	\$ 987,589	\$ 476,996	\$ 515,274

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 221 Federal Equitable Sharing Fund				
<u>Intergovernmental Revenues</u>				
434	Grants	\$ 178,774	\$ 20,000	\$ 20,000
<u>Total: Intergovernmental Revenues</u>		<u>178,774</u>	<u>20,000</u>	<u>20,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	9,499	-	-
<u>Total: Interest Income</u>		<u>9,499</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>-</u>	<u>-</u>
Fund Total: Federal Equitable Sharing Fund		\$ 188,273	\$ 20,000	\$ 20,000

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020		2021	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund					
	<u>Intergovernmental Revenues</u>					
434	Grants	\$ 22,571	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	22,571	5,000	5,000	5,000	5,000
	<u>Interest Income</u>					
460.05	Interest Income Interest on Investments	6,345	-	-	-	-
	<u>Total: Interest Income</u>	6,345	-	-	-	-
	<u>(Source)/Use of Reserves</u>					
499	(Source)/Use of Reserves	-	-	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-	-	-
	Fund Total: State Equitable Sharing Fund	\$ 28,916	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 223	DUI Fines Fund			
<u>Fines and Fees</u>				
454.30	Fines DUI Fines	\$ 12,521	\$ 20,000	\$ 20,000
Total: Fines and Fees		12,521	20,000	20,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,143	-	-
Total: Interest Income		2,143	-	-
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	-	-	-
Total: Miscellaneous Revenues		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(4,000)	(15,000)
Total: (Source)/Use of Reserves		-	(4,000)	(15,000)
Fund Total: DUI Fines Fund		\$ 14,664	\$ 16,000	\$ 5,000

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 224 Foreign Fire Insurance Tax Fund				
<u>Intergovernmental Revenues</u>				
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 93,680	\$ 70,000	\$ 70,000
Total: Intergovernmental Revenues		93,680	70,000	70,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	207	-	-
Total: Interest Income		207	-	-
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	-	-	-
Total: Miscellaneous Revenues		8	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
Total: (Source)/Use of Reserves		-	-	-
Fund Total: Foreign Fire Insurance Tax Fund		\$ 93,895	\$ 70,000	\$ 70,000

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 3,312,549	\$ -	\$ -
<u>Total: Taxes</u>		3,312,549	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	68,035	-	-
<u>Total: Interest Income</u>		68,035	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
Fund Total: Dundee Road TIF (TIF #1) Fund		\$ 3,380,584	\$ -	\$ -

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 312,878	\$ 321,600	\$ -
<u>Total: Taxes</u>		312,878	321,600	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	21,254	750	-
<u>Total: Interest Income</u>		21,254	750	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	739,878	-
<u>Total: (Source)/Use of Reserves</u>		-	739,878	-
Fund Total: Rand/Dundee TIF (TIF #2) Fund		\$ 334,132	\$ 1,062,228	\$ -

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020		2021		
			Adopted Budget	Adopted Budget	Adopted Budget		
Fund 233 Downtown Area TIF (TIF #3) Fund							
<u>Taxes</u>							
410.95	Property Tax TIF Increment	\$ 6,090,442	\$ 6,322,300	\$ 6,350,000			
<u>Total: Taxes</u>		6,090,442	6,322,300	6,350,000			
<u>Intergovernmental Revenues</u>							
432.40	Reimbursements Federal Interest Rebate (BAB's)	-	-	-			
434	Grants	-	-	-			
<u>Total: Intergovernmental Revenues</u>		-	-	-			
<u>Interest Income</u>							
460.05	Interest Income Interest on Investments	131,333	2,500	2,500			
460.10	Interest Income Interest on Loans	10,604	8,860	-			
<u>Total: Interest Income</u>		141,937	11,360	2,500			
<u>Miscellaneous Revenues</u>							
474.05	Other Miscellaneous Reimb/Refunds	-	-	-			
<u>Total: Miscellaneous Revenues</u>		-	-	-			
<u>Other Financing Sources</u>							
480	Bond Proceeds	-	-	-			
<u>Total: Other Financing Sources</u>		-	-	-			
<u>(Source)/Use of Reserves</u>							
499	(Source)/Use of Reserves	-	186,270	(1,493,900)			
<u>Total: (Source)/Use of Reserves</u>		-	186,270	(1,493,900)			
Fund Total: Downtown Area TIF (TIF #3) Fund		\$ 6,232,379	\$ 6,519,930	\$ 4,858,600			

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021		
			Adopted Budget	Adopted Budget		
Fund 234 Rand Corridor TIF (TIF #4) Fund						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 3,014,256	\$ 3,142,300	\$ 3,400,000		
<u>Total: Taxes</u>		3,014,256	3,142,300	3,400,000		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	236,827	1,500	1,500		
<u>Total: Interest Income</u>		236,827	1,500	1,500		
<u>Miscellaneous Revenues</u>						
472.05	Sales Fixed Assets	2,224	-	-		
<u>Total: Miscellaneous Revenues</u>		2,224	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	1,503,965	623,615		
<u>Total: (Source)/Use of Reserves</u>		-	1,503,965	623,615		
Fund Total: Rand Corridor TIF (TIF #4) Fund		\$ 3,253,307	\$ 4,647,765	\$ 4,025,115		

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 450,633	\$ 425,000	\$ 1,400,000
<u>Total: Taxes</u>		450,633	425,000	1,400,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	12,972	500	500
<u>Total: Interest Income</u>		12,972	500	500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(104,000)	(1,395,500)
<u>Total: (Source)/Use of Reserves</u>		-	(104,000)	(1,395,500)
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		\$ 463,605	\$ 321,500	\$ 5,000

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 2,518,366	\$ 1,493,890	\$ 1,277,656
<u>Total: Taxes</u>		2,518,366	1,493,890	1,277,656
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	350,238	349,680	-
<u>Total: Intergovernmental Revenues</u>		350,238	349,680	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	34,317	2,500	2,250
<u>Total: Interest Income</u>		34,317	2,500	2,250
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
481	Interfund Transfers In	2,856,860	-	-
484	Bond Premium/Discount	-	-	-
<u>Total: Other Financing Sources</u>		2,856,860	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(250)	-
<u>Total: (Source)/Use of Reserves</u>		-	(250)	-
Fund Total: Debt Service Fund		\$ 5,759,781	\$ 1,845,820	\$ 1,279,906

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 564,852	\$ 619,380	\$ 579,715
415	Electric Use Utility Tax	615,000	265,000	-
Total: Taxes		1,179,852	884,380	579,715
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	-	-	-
434	Grants	-	-	-
Total: Intergovernmental Revenues		-	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	150,767	7,500	7,500
Total: Interest Income		150,767	7,500	7,500
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	349,178	199,965	383,745
471.05	Insurance & Property Damage Recovery	-	-	-
472.05	Sales Fixed Assets	59,681	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	2,478	-	-
Total: Miscellaneous Revenues		411,337	249,965	433,745
<u>Other Financing Sources</u>				
481	Interfund Transfers In	592,000	600,000	610,000
Total: Other Financing Sources		592,000	600,000	610,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	26,090	-
Total: (Source)/Use of Reserves		-	26,090	-
Fund Total: Capital Equipment Fund		\$ 2,333,956	\$ 1,767,935	\$ 1,630,960

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 649,924	\$ 712,620	\$ 267,795
415	Electric Use Utility Tax	500,000	500,000	-
<u>Total: Taxes</u>		1,149,924	1,212,620	267,795
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	-	50,000	62,500
434	Grants	208,740	115,000	115,000
<u>Total: Intergovernmental Revenues</u>		208,740	165,000	177,500
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	36,674	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	15,605	-	-
451.20	Comm Dev Fees Sidewalks	4,082	-	-
<u>Total: Fines and Fees</u>		56,361	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	104,110	7,500	7,500
<u>Total: Interest Income</u>		104,110	7,500	7,500
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	45,296	-	-
474.05	Other Misc Reimbursements/Refunds	106,534	-	-
<u>Total: Miscellaneous Revenues</u>		151,830	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	107,500	475,000	475,000
<u>Total: Other Financing Sources</u>		107,500	475,000	475,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	269,370	-
<u>Total: (Source)/Use of Reserves</u>		-	269,370	-
Fund Total: Capital Improvement Fund		\$ 1,778,465	\$ 2,129,490	\$ 927,795

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 24,421	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		24,421	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	8,331,393	9,204,000	8,417,000
441.10	Water Service Resident - Tax-Exempt	-	-	-
441.15	Water Service Resident - User Charge	558,346	561,000	595,000
441.20	Water Service Resident - Penalties	81,289	65,000	65,000
441.25	Water Service Non-Resident - Regular	1,153,790	1,239,000	1,213,000
441.30	Water Service Non-Resident - IOTP	65,285	68,000	66,000
441.35	Water Service Non-Resident - Deer Park	375,786	390,000	333,000
441.40	Water Service Non-Resident - User Charge	33,735	33,000	35,000
441.45	Water Service Non-Resident - Penalties	8,831	10,000	10,000
441.50	Water Service Construction - Hydrant Meter	5,014	-	-
441.55	Water Service Fees - Water Meter Sales	64,170	15,000	15,000
441.60	Water Service Fees - Turn On	18,613	20,000	20,000
441.65	Water Service Fees - Water Use	16,606	10,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	-	15,000	15,000
441.75	Water Service Fees - Water Extensions	186,894	20,000	20,000
441.80	Water Service Fees - Water Connection	192	10,000	10,000
<u>Total: Charges for Services</u>		10,899,944	11,660,000	10,824,000
<u>Fines and Fees</u>				
441.85	Water Service AMR Non-Compliance	2,138	-	-
<u>Total: Fines and Fees</u>		2,138	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	200,558	15,000	15,000
<u>Total: Interest Income</u>		200,558	15,000	15,000
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	171,870	-	900,000
474.90	Other Miscellaneous Income	1,502	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		173,372	5,000	905,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
499	(Source)/Use of Reserves	-	81,670	932,545
<u>Total: (Source)/Use of Reserves</u>		-	81,670	932,545
Fund Total: Waterworks Fund		\$ 11,300,433	\$ 11,791,670	\$ 12,706,545

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 610	Sewerage Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ 120,000
<u>Total: Intergovernmental Revenues</u>				
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	2,672,167	2,733,820	2,621,265
442.10	Sewer Service Resident - Penalties	34,122	25,000	25,000
442.15	Sewer Service Non-Resident - Regular	491,209	542,700	544,065
442.20	Sewer Service Non-Resident - Penalties	2,710	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	6,484	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	100	-	-
442.35	Sewer Service Fees - Fair Meadows Maintenance	2,141	1,800	1,800
442.40	Sewer Service Fees - Flood Control	1,139,342	1,125,000	1,125,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	4,800	-	-
442.50	Sewer Service Fees - Detention	10,244	-	-
<u>Total: Charges for Services</u>				
		4,363,319	4,436,320	4,325,130
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	92,719	5,000	5,000
460.10	Interest Income Interest on Loans	93	-	-
<u>Total: Interest Income</u>				
		92,812	5,000	5,000
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	-
474.90	Other Miscellaneous Income	-	250	250
<u>Total: Miscellaneous Revenues</u>				
		-	250	250
<u>Other Financing Sources</u>				
483	Capital Contributions	-	-	-
<u>Total: Other Financing Sources</u>				
		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(560,535)	(450,032)
<u>Total: (Source)/Use of Reserves</u>				
		-	(560,535)	(450,032)
Fund Total: Sewerage Fund				
		\$ 4,456,131	\$ 3,881,035	\$ 4,000,348

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 14,786	\$ 13,500	\$ 13,500
Total: Licenses and Permits		14,786	13,500	13,500
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,819,564	3,680,965	3,720,625
443.25	Refuse Service Penalties	42,546	37,500	37,500
443.30	Refuse Service Multi-Family Disposal Fee	697,133	714,380	730,360
443.35	Refuse Service Recycling Incentive Proceeds	-	2,500	-
Total: Charges for Services		4,559,243	4,435,345	4,488,485
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	40,216	7,500	7,500
Total: Interest Income		40,216	7,500	7,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(21,100)	(3,100)
Total: (Source)/Use of Reserves		-	(21,100)	(3,100)
Fund Total: Refuse Fund		\$ 4,614,245	\$ 4,435,245	\$ 4,506,385

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 620	Parking System Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>				
<u>Fines and Fees</u>				
453.10	Parking Fees Daily Fee - Commuter	455,926	425,000	170,000
453.50	Parking Fees Permit Fee - Business	5,425	2,500	2,500
453.55	Parking Fees Permit Fee - Commuter	225,846	250,000	100,000
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	42,949	1,000	1,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	24,502	20,500	20,500
471.05	Insurance&Property Damage Property Damage Recoevery	18,566	-	-
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(81,985)	288,905
<u>Total: (Source)/Use of Reserves</u>				
Fund Total: Parking System Fund		\$ 773,214	\$ 617,015	\$ 582,905

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020		2021	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 701	Health Insurance Fund					
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	\$ 6,155,431	\$ -	\$ -	\$ -	\$ -
444.05	Insurance Fees Retiree Premiums	727,366	-	-	-	-
444.10	Insurance Fees COBRA Premiums	9,141	-	-	-	-
444.15	Insurance Fees Employee Premiums	638,284	-	-	-	-
Total: Charges for Services		7,530,222	-	-	-	-
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	49,931	-	-	-	-
Total: Interest Income		49,931	-	-	-	-
<u>Miscellaneous Revenues</u>						
471.15	Insurance&Property Damage Excess Loss Recovery	692	-	-	-	-
Total: Miscellaneous Revenues		692	-	-	-	-
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	-	-	-	-
Total: (Source)/Use of Reserves		-	-	-	-	-
Fund Total: Health Insurance Fund		\$ 7,580,845	\$ -	\$ -	\$ -	\$ -

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021		
			Adopted Budget	Adopted Budget		
Fund 702 Liability Insurance Fund						
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	\$ 1,505,700	\$ 1,513,300	\$ 1,528,500		
Total: Charges for Services		1,505,700	1,513,300	1,528,500		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	129,723	15,000	15,000		
Total: Interest Income		129,723	15,000	15,000		
<u>Miscellaneous Revenues</u>						
471.15	Insurance & Property Damage Excess Loss Recovery	14,480	-	-		
474.05	Other Misc Reimbursements/Refunds	44,237	-	-		
Total: Miscellaneous Revenues		58,717	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	319,500	431,350		
Total: (Source)/Use of Reserves		-	319,500	431,350		
Fund Total: Liability Insurance Fund		\$ 1,694,140	\$ 1,847,800	\$ 1,974,850		

Village of Palatine
CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020		2021	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 710	Fleet Services Fund					
<u>Intergovernmental Revenues</u>						
430.45	Shared Revenue County Gas Tax Rebate	\$ 11,872	\$ 13,500	\$ 13,500		
432.50	Reimbursements Various Governments - Fuel	89,371	100,000	90,000		
432.55	Reimbursements Various Governments - Vehicle Parts	37,119	47,500	40,000		
432.60	Reimbursements Various Governments - Fleet Labor	31,728	30,000	30,000		
Total: Intergovernmental Revenues		170,090	191,000	173,500		
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	1,580,360	1,660,080	1,572,765		
Total: Charges for Services		1,580,360	1,660,080	1,572,765		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	21,529	5,000	5,000		
Total: Interest Income		21,529	5,000	5,000		
<u>Miscellaneous Revenues</u>						
471.05	Insurance & Property Damage Property Damage Recovery	47,398	15,000	15,000		
471.10	Insurance & Property Damage Workers Comp Recovery	69,752	-	-		
474.90	Other Miscellaneous Income	167	-	-		
Total: Miscellaneous Revenues		117,317	15,000	15,000		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	79,850	30,000		
Total: (Source)/Use of Reserves		-	79,850	30,000		
Fund Total: Fleet Services Fund		\$ 1,889,296	\$ 1,950,930	\$ 1,796,265		

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 2,486,281	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	1,901,781	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	11,609,884	-	-
Total: Interest Income		15,997,946	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	4,771,486	5,565,200	5,730,000
473.10	Pension Contributions Employee Contributions	1,098,141	1,148,525	1,157,975
473.15	Pension Contributions Portability Payments	47,234	-	-
474.90	Other Miscellaneous Income	276	-	-
Total: Miscellaneous Revenues		5,917,137	6,713,725	6,887,975
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(947,725)	(861,975)
Total: (Source)/Use of Reserves		-	(947,725)	(861,975)
Fund Total: Police Pension Fund		\$ 21,915,083	\$ 6,766,000	\$ 7,026,000

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020	2021
			Adopted Budget	Adopted Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 2,066,811	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	4,339,031	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	5,973,110	-	-
Total: Interest Income		12,378,952	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	5,205,407	5,800,200	5,575,000
473.10	Pension Contributions Employee Contributions	940,244	906,670	972,750
473.15	Pension Contributions Portability Payments	276	-	-
474.90	Other Miscellaneous Income	-	-	-
Total: Miscellaneous Revenues		6,145,927	6,706,870	6,547,750
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,123,370)	(454,250)
Total: (Source)/Use of Reserves		-	(1,123,370)	(454,250)
Fund Total: Fire Pension Fund		\$ 18,524,879	\$ 6,583,500	\$ 7,093,500

Village of Palatine

CY 2021 Adopted Budget - Revenue Overview

Account Number	Description	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Fund 825	Special Service Area #5 Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 608,898	\$ 588,400	\$ 588,050
<u>Total: Taxes</u>		608,898	588,400	588,050
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	27,131	3,000	3,000
<u>Total: Interest Income</u>		27,131	3,000	3,000
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(5,275)	(4,825)
<u>Total: (Source)/Use of Reserves</u>		-	(5,275)	(4,825)
Fund Total: Special Service Area #5 Fund		\$ 636,029	\$ 586,125	\$ 586,225