

# VILLAGE of PALATINE

## HOLIDAY TREE LIGHTING

SAT., NOVEMBER 20



Join Santa and the Village of Palatine on Saturday, November 20, at 5 p.m. to help kick-off the holiday season at our annual Tree Lighting event at Towne Square Park.

Enjoy holiday music performed by the Palatine Children's Chorus and help Santa light the holiday tree. Children may also take pictures with Santa in the Towne Square gazebo.

### **Do you want to help Santa light the holiday tree?**

Simply submit a one-page letter about the importance of the season by November 12th for a chance to be selected.

#### **Please send letters to:**

Tree Lighting, Village of Palatine  
200 East Wood Street  
Palatine, IL 60067

*Masks will be required for photos with Santa.*



### **PALATINE'S WINTER FARMERS' MARKET OPENS NOVEMBER 6!**

The Palatine Winter Farmers' Market returns to the train station parking lot on November 6, 2021 and is open the first and third Saturday of every month between November and April, from 10 a.m. to 12 p.m. The market will not be open on New Year's Day.

The market is both a Drive-through and Walk-up. All are welcome: driving, walking, and those parking and shopping.

Products can be pre-ordered and prepaid, Wednesdays by noon, for pick-up on Saturday. To reduce personal contact, vendors will place orders in your trunk as you drive through.

All winter, vendors will offer an assortment of goods such as Hasselmann Farms organically raised turkeys, farm-fresh eggs and pasture raised meats; Katich Breads; Mimi of Garlic Underground Chicago with fresh garlic, spices and micro-greens. Vegetarians and vegans will be delighted with The Eating Well's vegan burgers, spanakopita and much more!

New to the market is the Salsa King of Chicago with fresh salsa. The Soft Wave Fish Co. offers their full menu of fresh and frozen fish; Stamper Cheese will have their full line of unique cheeses, and yes, Barb will be accessible by car and on foot with her Maggie's Munchies dog treats, not to be confused with the Treat Yourself Cookies by Mari Russion.

For a detailed list of participating vendors and how to place orders, visit **Palatine Sister Cities Winter Market**.

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# VILLAGE OF PALATINE

200 East Wood Street  
Palatine, IL 60067  
www.palatine.il.us  
village@palatine.il.us

**VILLAGE HALL HOURS**  
8 am to 4 pm  
Monday through Friday



## VILLAGE PHONE NUMBERS

Emergency.....911  
Village Hall.....358-7500  
TDD (Emergency).....911  
Village Action Line .....705-5200  
Community Services.....359-9042  
Fire (Non-Emergency)....202-6340  
Police (Non-Emergency) 359-9000  
Public Works.....705-5200

**Mayor**  
Jim Schwantz.....359-9007  
jschwantz@palatine.il.us

**Village Clerk**  
Margaret R. Duer.....359-9051  
mduer@palatine.il.us

**District 1**  
Tim Millar.....894-0001  
tmillar@palatine.il.us

**District 2**  
Scott Lamerand.....894-0002  
slamerand@palatine.il.us

**District 3**  
Doug Myslinski.....894-0003  
dmyslinski@palatine.il.us

**District 4**  
Greg Solberg.....894-0004  
gsolberg@palatine.il.us

**District 5**  
Kollin Kozlowski.....894-0005  
kkozlowski@palatine.il.us

**District 6**  
Brad Helms .....894-0006  
bhelms@palatine.il.us

**Village Manager**  
Reid Ottesen.....359-9050  
rottesen@palatine.il.us

All phone numbers are (847) area code unless otherwise noted.

## FURNACE SAFETY TIPS

Days are getting shorter and there is a chill in the air. **WINTER IS ON ITS WAY!** As winter approaches, it is a great time to check the heating equipment in your home. Most residential homes use natural gas for heat. Modern homes use a central heating system that includes a furnace. The following steps will help prevent fires, deadly carbon monoxide (CO) levels, and keep your furnace running efficiently.



- Change your filter (1-inch thick filter every month, 4-inch thick filter every 3-6 months).
- Clear the area – do not store items or combustibles within 36 inches of the furnace.
- Hire a professionally licensed technician to service and check for CO leaks.
- Have your ducts cleaned every 10 years.
- Clear air vents and returns of objects that may block them.
- Check your outside vent pipes and make sure that they are not blocked. Check that no beehives or bird nests are blocking the exhaust pipe.
- Have a working CO detector on each level and make sure they are within 15 feet of each sleeping area.
- If you have a malfunction of your furnace, call a licensed professional. Never heat your home with the oven or a propane heater; this can lead to a build-up of deadly CO.

Following the above tips can prevent a furnace emergency and help keep your furnace running efficiently.



The kitchen is the heart of the home, especially at Thanksgiving. Kids love to be involved in holiday preparations. Safety in the kitchen is important, especially on Thanksgiving Day when there is a lot of activity and people at home.

- Stay in the kitchen when you are cooking on the stovetop so you can keep an eye on the food.
- Stay in the home when cooking your turkey and check on it frequently.
- Keep children away from the stove. The stove will be hot and kids should stay 3 feet away.
- Make sure kids stay away from hot food and liquids. The steam or splash from vegetables, gravy or coffee could cause serious burns.
- Keep the floor clear so you don't trip over kids, toys, pocketbooks or bags.
- Keep knives out of the reach of children.
- Be sure electric cords from an electric knife, coffee maker, plate warmer or mixer are not dangling off the counter within easy reach of a child.
- Keep matches and utility lighters out of the reach of children — up high in a locked cabinet.
- Never leave children alone in room with a lit candle.
- Make sure your smoke alarms are working. Test them by pushing the test button.



Thanksgiving is the leading day of the year for home fires involving cooking equipment.

**Have activities** that keep **kids out of the kitchen** during this busy time. Games, puzzles or books can keep them busy. Kids can get involved in Thanksgiving preparations with recipes that can be done **outside** the kitchen.



**NATIONAL FIRE  
PROTECTION ASSOCIATION**  
The leading information and knowledge resource  
on fire, electrical and related hazards



# FINAL CURBSIDE LEAF COLLECTION

Public Works crews have been busy collecting leaves this fall season! Each Palatine single-family residence still has two leaf pickup opportunities remaining; one scheduled collection day and the final all zone collection.

Visit our [website](#) to lookup your collection zone and scheduled day.

All raked leaves must be put into the street and ready for pick up no later than 7 a.m. on scheduled days, but no earlier than 4 p.m. on the day prior to collection.

The final **"ALL ZONE"** collection will take place the week of Monday, November 15.

All zones must have the final collection of leaves out on the street by 7 a.m. on that day. Crews will start the final pickup on Monday and continue throughout the week until all the leaves have been collected. Only one pass will be made down each street. Leaf piles set out after crews have cleaned the street will not be collected and must be bagged for the weekly household yard waste pickup.

To review the collection guidelines, click [here](#).

## ADDITIONAL PICKUPS

The Village does not anticipate adding any additional leaf pickups this season. We will continue to monitor the weather and announce if conditions allow for an additional all zone sweep on our [website](#), in the weekly emailed PalatinE-Newsletter (sign up [here](#)) and on our [Facebook](#) page.

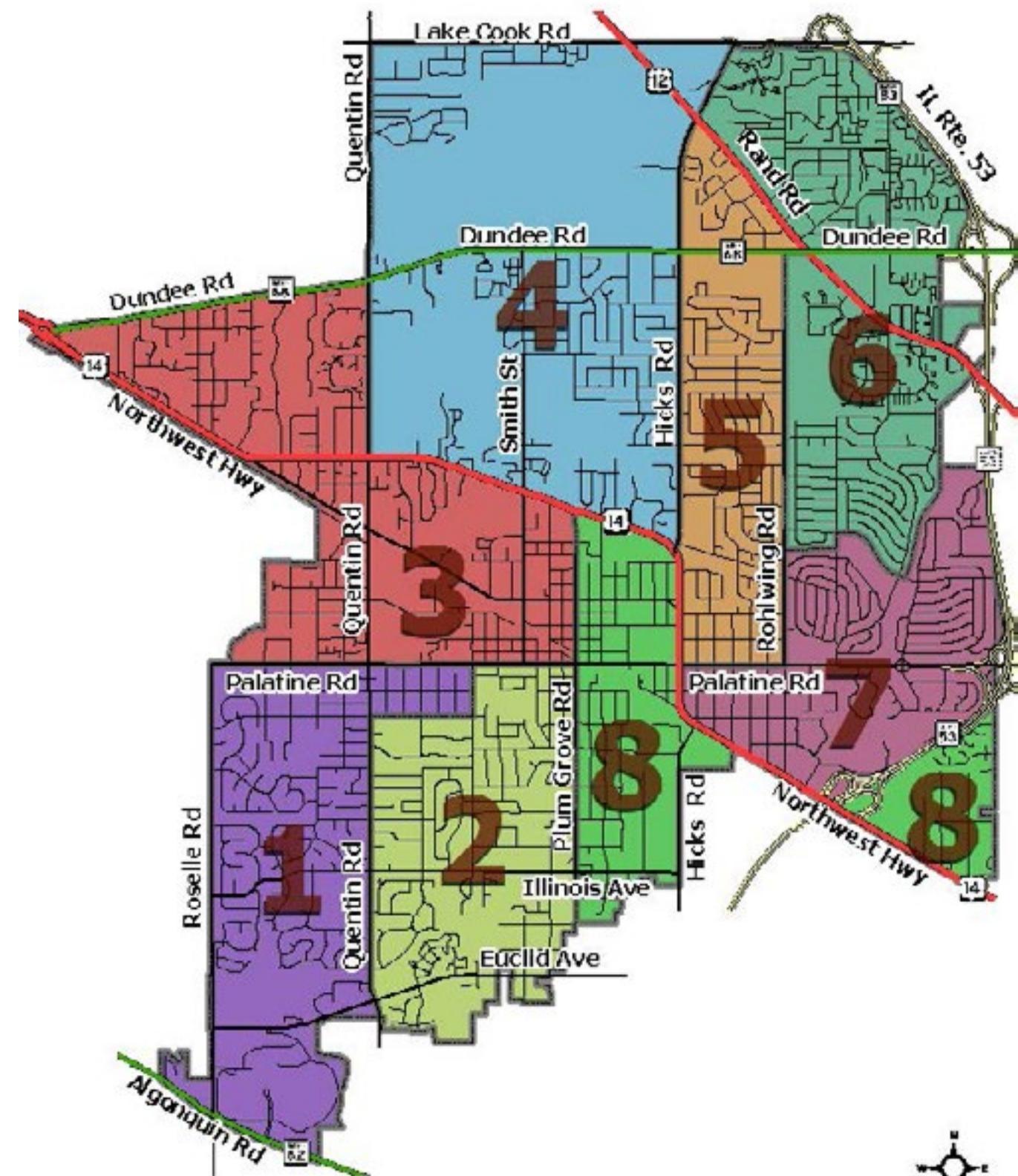
## BAG LEAVES FOR PICKUP

Residents may continue to bag fallen leaves for their weekly household refuse pickup. The final scheduled pickup for curbside bagged yard waste and bundled brush will occur the week of December 13, 2021.

For more information, call the Public Works Department at (847)705-5200 or email us at [PublicWorks@palatine.il.us](mailto:PublicWorks@palatine.il.us).

ZONE	DAY/DATE
1	MON., NOV. 1
2	TUES., NOV. 2
3	WED., NOV. 3
4	THURS., NOV. 4
5	MON., NOV. 8
6	TUES., NOV. 9
7	WED., NOV. 10
8	THURS., NOV. 11

ALL ZONES  
MON., NOV. 15



## SNOW REMOVAL

Winters are usually a challenge for almost everyone in the Midwest area. But when the snow begins to fall or icy conditions are present, the Department of Public Works is ready to set its snow and ice removal operation plans into motion to get the streets cleared and motorists on their way as safely as possible.

The Village plows 167 center lane miles, which are divided into 11 routes with 2 trucks assigned to each route for a plowing event. Depending on the type and amount of snowfall, it takes approximately 6 to 7 hours to clear 15 miles of streets (the typical length of a route). Major streets are plowed first, such as Northwest Highway and Palatine and Hicks Roads. Then the secondary and residential streets, including cul-de-sacs, are cleared. Please remember that the Snow Plowing Team is working as efficiently as possible to maintain safe roads throughout the Village.

The Village does not plow certain State or County Roads. The Illinois Department of Transportation (IDOT) is responsible for Rand, Dundee and Algonquin Roads, Hicks Road north of Dundee Road and Route 53. The Cook County Department of Transportation and Highways (CCDOH) is responsible for Lake Cook, Quentin and Roselle Roads, Euclid Avenue and Wilke Road south of Route 53.



### PARKING ON STREETS

Residents can help by not parking vehicles on any public street within a 24 hour period after an accumulation of two or more inches of snow or when snow removal is in progress. Illegally parked cars that are interfering with snow plowing operations may be ticketed and towed at the owner's expense. Cars are towed only when absolutely necessary and every effort is made to tow the vehicle to a nearby location. If your car has been towed, please call the Police Department at (847) 359-9000 for information on its location.

### SIDEWALKS AND SNOW PLACEMENT

Designated sidewalks are cleared by the Village when three or more inches of snow falls. The selected sidewalks are main routes to schools or on higher volume roads to help keep children and other pedestrians from walking in the streets. Some of the routes include the sidewalks along portions of:

- Dundee Road
- Hicks Road
- Illinois Avenue
- Northwest Highway
- Palatine Road
- Plum Grove Road
- Quentin Road
- Rand Road
- Rohlwing Road
- Smith Street

Homeowners are not required to shovel the public sidewalk adjacent to their property. However, the Village encourages residents to clear the sidewalks for the safety of pedestrians and children walking to school. State law protects property owners from any added liability if they shovel the sidewalks.

### CURBSIDE MAILBOXES

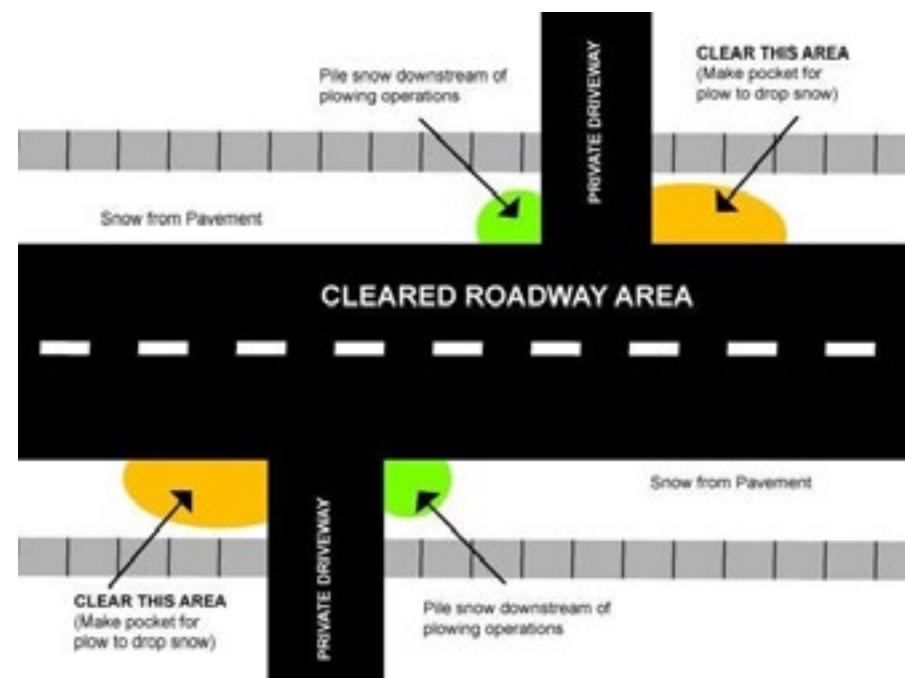
Snow plow drivers make every effort to plow the snow as close to the mailbox as possible so mail can be delivered. However, it is very difficult, especially on cul-de-sacs, to completely clear snow without risking damage to mailboxes or posts. Therefore, drivers may err on the side of caution and not clear the snow up to the curb line. Residents are responsible for removing snow from around their mailboxes to ensure mail carriers can reach the mailboxes.

If you believe your curbside mailbox was damaged by a Village snowplow, report it to Public Works at **(847) 705-5200** or by email to **PublicWorks@palatine.il.us**. A temporary mailbox will be set up so you can continue to receive mail delivery. Every effort will be made to repair your mailbox. If that is not possible, it will be replaced with a standard metal mailbox and/or standard pre-treated wood post. The Village is not responsible for mailboxes if they do not meet Village Code or if they are damaged by non-Village vehicles.

### DRIVEWAYS

Unfortunately, plow trucks will push snow into driveways during a plowing event. This is an unavoidable inconvenience, but there are a few tips you can use when clearing snow to minimize the amount plowed onto your driveway. When possible, save time and prevent frustration by waiting to clear the bottom of your driveway until after the plows have completed the final pass from curb to curb.

You can also reduce the amount of snow dumped onto your driveway by clearing an area "upstream" of the driveway. This allows more snow to roll off into that pocket and less onto the driveway.



When shoveling snow from driveways or sidewalks, please refrain from throwing or blowing it back onto an already plowed street. Doing so can create a hazardous condition for motorists. Village ordinances prohibit plowing, blowing or shoveling snow into any public street, onto a public sidewalk or on a parkway across from your property. We understand it is sometimes difficult to find a place to deposit snow, but putting it in a street or parkway not adjacent to your property could result in a fine.

For more information about snow plowing, visit our [website](#) or call Public Works at (847) 705-5200.

## ADOPT-A-HYDRANT PROGRAM

The Palatine Fire Department is continuing its community-based safety program and needs your help this winter to clear snow away from the more than 3,500 fire hydrants within the Village.



During the winter months, heavy snowfall makes finding and accessing fire hydrants extremely difficult for firefighters, and during an emergency - every second counts!

The Fire Department is asking residents, business owners, and local civic groups to consider participating in the Adopt-A-Hydrant program.

Consider adopting a hydrant or two near your home, organization, or business. Commit to keeping them clear of snow after snowfall. To Adopt-A-Hydrant, click [here](#).

When clearing a fire hydrant, snow should be removed about three (3) feet away from the hydrant in all directions, with a pathway cleared between the hydrant and the roadway. Please exercise caution when shoveling because of the potential for vehicle traffic nearby. Do not stand in the street when clearing the hydrant and be careful not to slip and fall out into the roadway.

The Fire Department appreciates all of those that have already adopted a hydrant and encourages others to become partners through this valuable public safety program. For more information visit our [website](#) or call us at 847-202-6340.

## 2021-2022 HOLIDAY WASTE COLLECTION SCHEDULE

Mark your calendar for the below holidays that will affect single-family solid waste collection by Groot Industries. For those holidays not listed, solid waste collection will take place as regularly scheduled. Save and post this handy schedule for reference throughout the year and save yourself from hauling the trash to the curb a day early or missing your collection entirely.

Week of	Holiday	Collection
December 27, 2021	Christmas Day	No Change
January 3, 2022	New Year's Day	No Change
May 30, 2022	Memorial Day	All collection one day later
July 4, 2022	Independence Day	All collection one day later
September 5, 2022	Labor Day	All collection one day later
December 26, 2022	Christmas Day	All collection one day later



Curbside collection of bagged and bundled yard waste ends the week of December 13, 2021 and resumes the week of April 4, 2022.

For more information, contact the Environmental Health Division at 847-359-9042.



The Palatine Police and Fire Benevolent Association partners with the U.S. Marine Corp's "Toys-For-Tots" program by collecting toys in and around the Palatine area during the holiday season. The toy drive begins early November and runs through the third week in December.

Coming Soon! Check [palatine.il.us](http://palatine.il.us) for donation drop off locations. Additional info can be found at [PPFBA.org](http://PPFBA.org).



## RULES of the GAME for Food Safety



### Keep it clean



Before you eat or handle food, wash your hands, food prep tools and surfaces.

### Cook to the right temperature

Use a food thermometer to check that foods are cooked to the right temperature:  
165°F for chicken and  
160°F for ground beef.

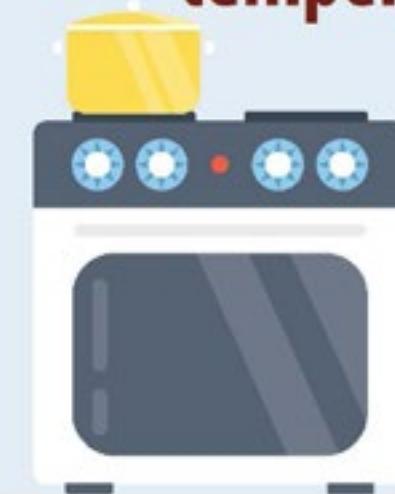


### Watch the clock

Throw out perishable food that has been sitting at room temperature for more than two hours; one hour if it's 90°F or warmer.



### Serve at the right temperature



Keep hot foods at 140°F or warmer, and cold foods at 40°F or colder.



[www.cdc.gov/foodsafety](http://www.cdc.gov/foodsafety)

## FEBRUARY CURBSIDE BRUSH COLLECTION

A curbside brush collection for single-family residences will occur ONLY ONCE during the winter season in February of 2022. All loose brush must be set out at the curb no later than 7 a.m. on Monday, February 7, 2022.

### GUIDELINES

- Brush must be 8" or less in diameter to accommodate the chipper.
- Firewood, tree stumps, and root balls are not accepted because of the potential damage to the chipper.
- Clean Christmas trees (without lights or decorations) will be accepted.
- Cut ends of limbs must face the street, with branches as long as possible.



Crews will pass down each street just once. Piles set out after February 7 will be left at the curb. If amounts of brush are excessive, the collection may take the entire week to finish. The collection may also be delayed due to snow. The Village will monitor the weather conditions and announce if the collection week will be rescheduled on our [website](#), in the weekly emailed PalatinE-Newsletter (sign up [here](#)) and on our [Facebook](#) page.

## PALATINE POLICE QUARTERLY ENFORCEMENT HEADLIGHTS WHEN REQUIRED

The Palatine Police Department will be focusing on numerous safety violations in the coming winter months. We encourage all drivers to re-acquaint themselves with winter driving safety. Please read the below Illinois Vehicle Code (625 ILCS 5/12-201) as it pertains to illuminating your headlights at required times and conditions. Stay safe this season!

All other motor vehicles shall exhibit at least 2 lighted head lamps, with at least one on each side of the front of the vehicle, which satisfy United States Department of Transportation requirements, showing white lights, including that emitted by high intensity discharge (HID) lamps, or lights of a yellow or amber tint, during the period from sunset to sunrise, at times when rain, snow, fog, or other atmospheric conditions require the use of windshield wipers, and at any other times when, due to insufficient light or unfavorable atmospheric conditions, persons and vehicles on the highway are not clearly discernible at a distance of 1000 feet. Parking lamps may be used in addition to but not in lieu of such head lamps. Every motor vehicle, trailer, or semi-trailer shall also exhibit at least 2 lighted lamps, commonly known as tail lamps, which shall be mounted on the left rear and right rear of the vehicle so as to throw a red light visible for at least 500 feet in the reverse direction, except that a truck tractor or road tractor manufactured before January 1, 1968 and all motorcycles need be equipped with only one such tail lamp.



Look for this label  
on film products  
like these:

**Recycle clean, dry plastic bags and film packaging**



A collage of various plastic bags and wrap items labeled with their names. The items include:

- Air Pillows
- Grocery & Retail Bags labeled #2 (HDPE) or #4 (LLDPE)  
*Tip: Store in plastic bag until next trip to the store*
- Case Wrap
- Newspaper Bags
- Bread Bags (with crumbs shaken out)
- Produce Bags
- Food Storage Bags
- Napkin, Paper Towel, Bathroom Tissue and Diaper Wrap Packaging

[plasticfilmrecycling.org](http://plasticfilmrecycling.org)

### PLASTIC BAGS AND FILM WRAP RECYCLING

Plastic bags and film wrap can be recycled, but not in municipal curbside programs. Bags and film wrap are considered "contamination" at a Materials Recovery Facility where recyclables are processed because they get tangled in the equipment.

### WHAT EXACTLY IS FILM WRAP AND HOW DO YOU RECYCLE IT?

Plastic film – also known as plastic film packaging – is soft, flexible polyethylene (PE) packaging such as grocery, bread, zip-top and dry cleaning bags. It's also the wrap around many products including paper plates, napkins, bathroom tissue, diapers, and more.

To prep items for recycling, completely empty plastic bags and make sure film wrap is clean and dry. Then stuff into one bag, tie closed and take to your nearest participating grocery or retail store. There are more than 18,000 locations across the U.S. and Canada!

To learn more about plastic bags and film, including which types you can recycle and where to recycle them visit [plasticfilmrecycling.org](http://plasticfilmrecycling.org).

## KEEP THE WREATH RED

The Palatine Fire Department will again be participating in the annual "Keep the Wreath Red" holiday safety program. This public-safety campaign was started in the mid 1950's to increase fire safety awareness during the holidays.

Between Thanksgiving and New Year's Day, each of our five (5) fire stations will display a wreath decorated only in red lights. In the event of a "holiday related fire," we will exchange a red bulb with a white bulb. We hope, as you pass the wreaths you will consider potential fire safety problems in your home and take the time to correct them. Some safety considerations include:

- Check all holiday lighting for wear or damaged wiring and replace as needed.
- Use indoor/outdoor lighting and extension cords where they are intended.
- Do not run lighting or extension cords through windows, doors or across sidewalks.
- Do not overload electrical cords. If it is hot, it is overloaded!
- Turn off all holiday lighting prior to leaving or going to bed.
- If displaying a live tree, use a sturdy tree stand and water the tree often.
- Keep the tree, wreaths and all holiday decorations away from any heat source, such as fireplaces, space heaters, candles and heating ducts.
- Make sure smoke alarms are tested and in good working order with fresh batteries.
- Check the age of all smoke alarms. If they are more than 10 years old, replace them.
- Keep and maintain a Carbon Monoxide alarm near all bedrooms.
- Use only sturdy candle holders and only place on firm, uncluttered surfaces.
- Do not place candles in windows near blinds and curtains.
- Have fireplaces and wood-burning stoves cleaned regularly.



For more information on home fire safety visit our [website](#) or the [National Fire Protection Association](#).

**All of the members of the Palatine Fire Department wish you a safe and happy holiday season.**

## VILLAGE SEEKS CDL DRIVERS FOR SNOW PLOWING SEASON

The Village is still accepting applications for seasonal snow plow drivers!

Experienced CDL drivers who hold a valid Illinois Class B commercial driver's license with air brakes endorsement are needed to assist Public Works with snow plowing during the winter season.

Candidates must be available to work flexible hours. These positions are temporary and require a high school diploma or equivalent. Snow plowing experience is a plus, and starting pay is \$20 / hour.

Apply online on our [website](#). Positions are open until filled.

## PALATINE VILLAGE HALL WILL BE CLOSED

**Thursday, November 25 & Friday, November 26, 2021**  
In Observance of Thanksgiving

**Friday, December 24, 2021**  
In Observance of Christmas

**Friday, December 31, 2021**  
In Observance of New Year's Day

## DO YOUR SMOKE ALARMS MAKE THE GRADE?

Smoke alarms are required by law to be installed in all residences. However, not all smoke alarms are created equal. Most homeowners settle for the bare minimum in a smoke alarm to protect their family.



### See Below for your Home's Smoke Alarm Grade

**A** – Hardwired and interconnected

**B** – Interconnected by Bluetooth – Hardwired or Battery

- A single station smoke alarm will only sound that smoke alarm
- Interconnected smoke alarms will sound all smoke alarms

**C** – Single station hardwired or with a long life battery

**D** – Single station with a replaceable battery

**F** – Not present, disconnected, no battery, over 10 years old, batteries over 6 months old

*Add a plus behind the grade if your CO detector is integrated with your smoke alarm*

### Three out of five home fire deaths result from fires in residences without a working smoke alarm!

Beginning January 1, 2023 battery operated smoke alarms in Illinois will be required to have long life batteries. Replaceable batteries will no longer be allowed. While the initial cost of a long life battery smoke alarm is higher, the overall 10 year cost is much less than the replaceable battery smoke alarms. You can see the price difference below using a 2 story, 3 bedroom house as an example:

#### Battery Only

6 smoke alarms = \$30  
114 batteries = \$456  
10 year cost = \$486

#### 10 Year Battery

6 smoke alarms = \$90  
Batteries = \$0  
10 year cost = \$90

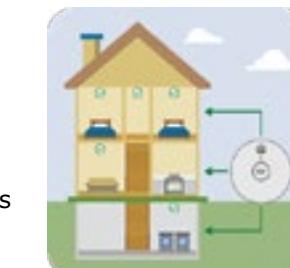
#### 10 Year Battery, wireless, interconnected

6 smoke alarms = \$210  
Batteries = \$0  
10 year cost = \$210

*(Best Chance for Survival)*

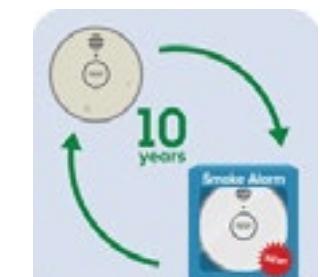
### Smoke Alarm Codes Adopted Require

- One in every bedroom
- One within 15 feet of every bedroom
- One on every level of the house
- Do not replace hardwired smoke alarms with battery only smoke alarms



### Things to Remember

- Test your smoke alarms monthly
- All smoke alarms must be replaced after 10 years
- Make sure your smoke alarms are UL listed, counterfeit alarms are being sold on e-commerce sites



# CRIME PREVENTION SAFETY TIPS FOR THE WINTER SEASON

## VEHICLE & DRIVING SAFETY

- Preparation is key. Keep a blanket, flashlight, ice scraper, warning devices such as flares & reflectors, jumper cables, first aid kit, snow shovel, rock salt or sand, bottled water and snacks in your vehicle. Always have a cell phone with you!
- Driving safely begins before you even get on the road. Regular tune-ups and maintenance are the starting point for safe driving. Pay special attention to your battery, wiper operation, coolant, and tires during cold months. Have snow tires installed before the snow begins to fall. Clear your car of snow, ice or dirt from the windows, forward sensors, headlights, tail lights and backup camera.
- Drive slowly. It is harder to control your vehicle on a road covered in snow. Increase your following distance so you will have plenty of stopping time if needed. Take the time to learn how your vehicle handles under winter weather driving conditions. Before heading out, plan your route based on weather and traffic conditions. Allow yourself extra travel time in inclement weather.
- If you get stuck in the snow, light two flares and place one at each end of the car, at a safe distance away. Make sure snow is not blocking the exhaust pipe, and stay in the vehicle with a window open slightly to allow fresh air in. Call 911 for assistance.
- If your car is parked outside, make sure the exhaust pipe and the area around it is clear of snow before you start the car.
- As always, do not drive distracted. Pay close attention to the road and other drivers.
- Do not drink and drive. Make plans for a designated driver. If you order a driver service, always ask the driver who they are there to pick up in order to verify their identity.
- REMOVE your valuables and LOCK your vehicle.



## HOLIDAY SHOPPING SAFETY

- Never give your credit card number over the phone to anyone if you did not initiate the call. Ensure you are dealing with a reputable company when ordering over the phone.
- When shopping online, be sure to use a secure browser to keep your personal information private. Shop with companies you know are reputable, and type in their website address directly when ordering (do not click on links on other websites to get to the one you want).
- DO NOT give out your Social Security Number, e-mail address, phone number, or address unless you know who is collecting the information, why they are collecting it and how they will use it. Always verify the person or company calling and tell them you will call them back at the number you have on file for them. Never trust your caller ID to provide who the caller is. Scammers can "spoof" your caller ID to make it appear as if a different number is calling.
- Save all transaction information, including e-mails and any records of any phone conversations.
- Never display a large amount of money in a check out area or anywhere in public.
- If you go to an ATM, try to go during daylight. If you must go at night, pick a machine that is well-lit and visible to passing traffic.



## HOME SECURITY & TRAVEL SAFETY

- Lock your windows and doors before you leave the house and set any burglar alarms.
- Do NOT put gifts in view of your windows. Do not leave them in a vehicle.
- If you are going out of town, use some automatic or random lighting timers.
- Keep the snow removal under control. If you are out of town, have a service plow for you, or ask a neighbor to pull in and out of your driveway to give the appearance someone is home.
- Record the serial numbers of the expensive items you purchase along with other expensive items in your home. Keep the records in a safe place.
- Avoid carrying large amounts of cash. Pay for your purchases with a debit or credit card.
- Notify your bank immediately if your credit or debit card is lost or stolen.
- Stay alert to your surroundings and the people around you, especially in parking lots. Park in well-lit parking lots near the light posts.
- Do not advertise the new items you have in your home. Flatten empty boxes and place them in a recycling container.
- Watch for suspicious activity in your neighborhood and call 911 immediately if you observe any.



**Serve foods safely this holiday**

Keep hot foods hot and cold foods cold.

[www.cdc.gov/foodsafety](http://www.cdc.gov/foodsafety)





# Recycling is part of the solution! Get it Right!



**PAPER**  
Office News  
Junk Mail  
Magazines  
Cartons  
Non-Waxed Boxes  
Flatten Boxes



**METAL**  
Steel Cans  
Aluminum Cans  
Foil Pans  
Aerosol Cans  
Depressurize Aerosols



**THINK Before You Throw!**  
Is it EMPTY? CLEAN? LOOSE? DRY?



**GLASS**  
Food/Bev.  
Bottles & Jars  
NO Small Caps



**Close cart lid!**



**PLASTIC**  
Bottles - Cap On  
Jugs - Jars - Tubs  
NO Bags  
NO Foam  
DON'T Crush

