

Village of Palatine

CY 2014 OPERATING BUDGET

& CAPITAL INVESTMENT PLAN



Village of Palatine

CY 2014 ANNUAL BUDGET AND CAPITAL INVESTMENT PLAN AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL

MAYOR AND COUNCIL

Jim Schwantz	Mayor
Tim Millar (District 1)	Council Member
Scott Lamerand (District 2)	Council Member
James R. Clegg (District 3)	Council Member
Gregory J. Solberg (District 4)	Council Member
Kollin Kozlowski (District 5)	Council Member
Brad Helms (District 6)	Council Member

Margaret R. Duer	Village Clerk
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APPOINTED OFFICIALS

Reid Ottesen	Village Manager
Michael Jacobs	Deputy Village Manager
Paul Mehring	Director of Finance & Operations
John Koziol	Police Chief
Scott Andersen	Fire Chief
Matt Barry	Director of Public Works
Michael Danecki	Village Engineer
Ben Vyverberg	Director of Planning & Zoning
Harry Spila	Director of Community Services
Pamela Jackson	Director of Human Resources
Larry Schroth	Director of Information Technology

Jeffrey Boundy	Village Treasurer
Schain, Burney, Banks & Kenny	Village Attorneys

Budget Staff

Susan Conn	Assistant Finance Director
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VILLAGE OF PALATINE

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December, 2013

Honorable Mayor and Village Council:

It is my privilege to present the 2014 Adopted Budget and Capital Investment Plan.

The Budget was prepared by Staff with a belief that the upcoming year will continue to bring new challenges including limited revenue growth and significant uncertainty generated by the inability of our legislators in Springfield to address structural deficits and pension reform. Our financial vulnerability remains high yet we have placed ourselves on solid financial footing through the actions of the past five years. We have done everything within our powers to secure our financial future.

Over the last five years, the Village has reduced the workforce and reprioritized spending while adjusting to the economic conditions that will guide our future. We have now positioned ourselves for a sustainable future – a future of maintenance and not growth. The organization is designed to be able to react quickly to change and provide creative solutions to meet the demands of our stakeholders, the 68,000 people that call Palatine home.

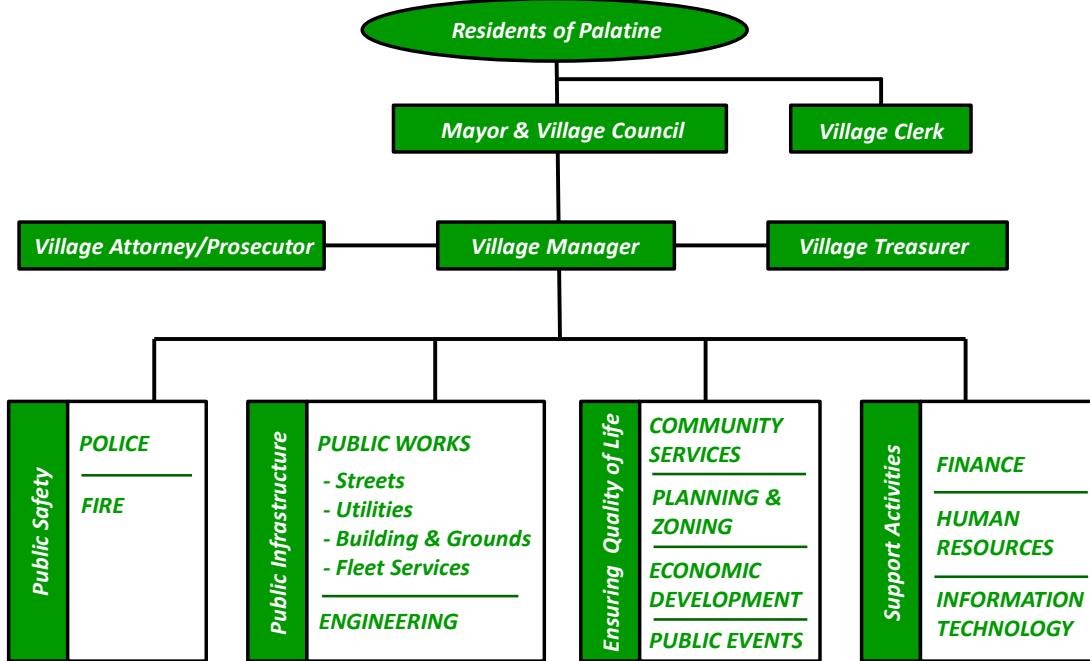
The Adopted Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. The Adopted Budget further marks a continuation of an important milestone achieved last year. The budget proposes a third consecutive decrease in the property tax levy. After 25 years of an increasing property tax levy, the Village will now have decreased this revenue source by more than \$200,000 over the past three years. The 2013 Property Tax Levy reflects a decrease of \$86,002 over the 2012 Levy.

The 2014 Annual Budget and Capital Investment Plan totals \$108,839,952. \$66,073,845 represents the Operations Budget and the remaining \$42,766,107 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. In total, this represents an increase of \$2,977,796 compared to the 2013 Annual Budget. Again, fully funded with no property tax increase or new fees or taxes.

	2013 Adopted Budget	2014 Adopted Budget	% Change
Personnel Services	\$ 45,557,115	\$ 46,897,465	2.94%
Supplies	2,582,725	2,565,700	-0.66%
Services & Charges	16,275,753	16,585,680	1.90%
Other Expenses	25,000	25,000	-
Sub-Total Operations	64,440,593	66,073,845	2.53%
Transfers Out	250,000	353,000	41.20%
Pension Benefits & Administration	7,126,800	7,804,400	9.51%
Development (TIF)	3,684,000	2,790,000	-24.27%
Capital Items	9,137,223	9,434,787	3.26%
Debt Service	13,213,965	13,957,315	5.63%
Self-Insurance Programs	8,009,575	8,426,605	5.21%
All Expenditures Total	\$ 105,862,156	\$ 108,839,952	2.81%

In addition to the property tax reduction, the Operating Budget, for the third consecutive year includes no new taxes or fees.

The Adopted Budget reflects the Village Council's vision to continue to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for those that choose to live, work or visit Palatine. Our organization is structured to deliver on these commitments. The following organizational chart reflects our organizational structure.

VILLAGE OF PALATINE - ORGANIZATIONAL CHART

Like last year, this is a “hold the line” budget. It continues to reflect the ongoing challenges of the post-recession economy and more importantly, the fiscal crisis of the State of Illinois. While many reductions in programs and staff have taken place since 2008, our focus remains on delivering our core services. This is a balanced budget that does that. We remain in an excellent position to continue to deliver on programs addressing the public health, safety and welfare of our stakeholders.

BACKGROUND

Budget Policies and Parameters

As in previous years, the focus of the budget development was to make every effort to maintain existing service levels within the existing revenue streams. Reductions in services would be necessary if revenues did not support the planned expenditures. The increase in tax rates or other fees was to be a last resort authorized by the Village Council. Fortunately, the Adopted Budget did not require any increase in tax rates and no service reductions are anticipated.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements or other cost savings.
- All non-personnel operating expenditures, including commodities and contractual services, were to receive a collective increase of 1%. Departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing or realignment of responsibility.

Revenues

The preparation of the Budget starts with a detailed review of our existing revenue sources. Existing revenues are analyzed and every effort is made to live within our means. A model has been developed that examines the previous three years of history for every revenue source and weighted factors are assigned to the more recent experience to develop estimates for the upcoming calendar year. This model has proven to be dependable in both prosperous and declining economic conditions.

Our economic conditions are largely influenced by the overall economic conditions of the nation and unfortunately, the State of Illinois. The state remains behind in remittance to the Village of taxes collected on our behalf. Additionally, we continue to operate with concerns over what impact the State may have on our finances as they work through their pension crisis as well as the potential expiration of the "temporary" income tax increase. The uncertainty facing us as we move forward to 2014 is primarily

driven by the crisis facing the State of Illinois.

The uncertainty in Springfield makes it absolutely critical that we maintain healthy reserves if we are to provide consistent services to our residents. This will be further discussed in the Reserve section of the Budget Message.

Using our model, the Adopted Budget is predicated upon General Fund revenues projected to increase by 2.58% in 2014. This increase comes even with a decrease in property taxes.

Some of the more significant revenue sources or sources experiencing significant changes are:

- **Property Tax** – The Adopted Budget includes a reduction of \$86,002 in our Property Tax Levy. This is in addition to the \$114,009 that has been reduced in the previous two years. In total, our property tax levy will have been reduced by more than \$200,000 over three years. The total levy is \$21,814,343.
- **Sales Tax** – The combined (State and Home Rule) sales tax receipts for 2014 is projected to be \$12,213,285. This represents an increase of 2.79% or nearly \$332,000. We are seeing signs of continued stability within our local economy. 2014 will see a full year of sales tax receipts from the new Patrick Hyundai dealership and continued strong sales in the grocery sector. Some of our growth is offset by the relocation of the Lexus dealership which has long been planned.

During the final preparation of the Adopted Budget, Dominicks announced the closing of all Chicago area stores. Palatine has two Dominicks stores that make a significant contribution to our sales tax receipts. While I anticipate a majority of these sales will be absorbed by the numerous other grocers in our community, undoubtedly a portion will go elsewhere. Thus, our Adopted Budget has been adjusted to reflect a loss of \$67,515 in sales tax receipts due to the

closing of the stores.

Staff continues to put forth significant efforts to market our community and vacant sites to both end users as well as the commercial brokers. These efforts returned dividends this past year with the Hyundai dealership. We are hopeful the expansion of TJ Maxx brings new sales tax receipts in the coming year. Additionally, staff is aggressively pursuing new uses for the former Menards property that we hope will result in new sales tax receipts in 2015. Finally, we are still working with the owners of vacant spaces to identify solutions. Discussions continue related to the Park Place Shopping Center as well as the Regency Plaza as two examples.

- **State Income Tax** – Our projected receipts for 2013 are \$6,500,000. This represents an increase of \$1,000,000 over the 2013 Budget. The future of this revenue source is anything but certain. The temporary increase in income tax is due to expire in another year, yet the State has yet to address their structural budget issues. We feel confident in this revenue for the coming year, but are very skeptical as to the future allocations. The State is presently about 2 months behind in remittance. This is an improvement over 2012 when they consistently were 3 to 4 months behind in remitting our revenues.
- **Simplified Telecommunications Tax** – This revenue is the primary funding source for the Capital Equipment and Improvement Program. The costs of our equipment and improvements continue to rise and our infrastructure and facilities are aging while this funding source has decreased for multiple years. In years past, the declining Telecommunications Tax required a larger subsidy from our General Fund to meet our needs. The General Fund cannot continue to supplement our capital programs without significant personnel and program reductions. Fortunately, the reserves within the Capital Equipment and Improvement Funds are adequate to bridge the gap for two more years. These reserves have been established largely through the appropriation of surplus revenues. By policy we allocate any General Fund surplus at the end of a year to these funds, which to date has allowed us to continue to fund our improvements.

In 2014, the Simplified Telecommunications Tax is expected to generate \$2,224,805. This represents a decrease of 10% or \$274,195 over 2013. We are now more than \$750,000 under the 2008 funding level. In the Capital section of the Budget Message, long term solutions will be presented.

- **Building Permit/Inspection/Review Fees** – 2014 will mark the second consecutive year of increases in this area. We anticipate a 3% increase over the 2013 Budget. Total revenues are expected to be \$849,000 which is an increase of more than \$25,000. The increase is encouraging as we continue to see slow increases in construction. As of October, 2013, there were 38 new single-family homes applied for.
- **Fines and Violation Fees** – For the sixth consecutive year, we expect to see a decline in Circuit Court fines. While we anticipate violation numbers to remain consistent next year, Cook County continues to retain an increasing percentage of fines. The \$240,000 included in the 2014 Budget represents a decrease of 33% over the 2013 Budget. This is \$307,100 under the 2008 actual levels. This trend is felt by all municipalities and another example of the impact other governmental agencies have on our financial wellbeing.
- **Red Light Violations** – All intersections are expected to be fully operational in the coming year. Subsequently we anticipate revenues of \$725,000 in 2014 which is an increase of just over 50% over 2013. The 2013 estimate was a best guess as several key intersections had been down for several years due to IDOT construction activities.
- **Tax Increment Proceeds** – The Annual Budget again includes the appropriation of surplus revenues from the Dundee Road and Rand/Dundee TIF Districts. The Village has retired the outstanding debt from these project areas and is in a position to allocate surplus revenues for a fifth consecutive year. The anticipated allocation to the Village in 2014 is \$269,160. Like last year, 100% of this surplus will be allocated to our capital investments. There will be no surplus subsidizing our operations. This shift eliminated any ongoing dependency on the revenue as well as provided much needed capital funding. The surplus allocation represents 75% of what we anticipate collecting in the TIF District. The remaining increment will be used for projects in the TIF District.

- **Impound Fees** – Recent court rulings in other communities have directly impacted this revenue source. There are now new legal standards related to suspended licenses as well as rules allowing other licensed drivers, who are passengers, to drive the vehicle from the scene rather than impounding the car. These new standards were referenced last year and we made our best guess at the impact when we lowered our revenues from 2012 to 2013 by more than 20%. As it turns out, we are further lowering the estimate by 18% to a total of \$225,000. This compares to actual collections of \$304,000 as recently as 2011.
- **Electricity Use Tax** – As we now have several years' worth of history on this revenue source, we feel relatively confident in our projections. Our total receipts for 2014 are projected to be \$1,790,500. Of this amount, \$613,000 is being recommended to be allocated for capital improvements on a one time basis along with the regular 10% that is already budgeted in this fund. This will help fund the upcoming facility renovations. This one time allocation will reduce the need to borrow for the renovations. The allocation will save more than \$350,000 in interest if bonding were required.

Many of our other revenues continue to remain relatively constant.

Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). Based upon the MCI, the indexed fees are scheduled for an increase of 2.1%. For the past two years, we did not increase any fees despite the ordinance. It is recommended that we apply the modest 2.1% increase for 2014. These fees help cover many costs incurred by the Village. The more we can have usage based fees the more we can hold the line on our property taxes.

Reserves

When considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them, it is important to keep a multi-year perspective. In many cases, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. An example of this situation is when a bond is issued in year one of a multi-year project. The first year shows a large surplus, while future years show deficits as expenditures are incurred. This is particularly evident in capital and utility

funds. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus building a surplus for several years or spending down reserves is completely appropriate and in fact planned.

Sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One measure of a city's financial strength is the size and relationship of the General Fund unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2014 will mark the 11th consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. This is a significant accomplishment that demonstrates the commitment of the Village leadership and Council to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. Despite the State falling behind in their payments to the Village and the occasional delay in property tax receipts from the County, the Village has been able to provide uninterrupted service delivery while using reserves to cash flow operations until the budgeted revenue comes in.

The General Fund Operating Reserves are projected to be approximately \$18.8 million, which exceeds the reserve policy maximum of \$18.3 million. This is in addition to the \$1 million Economic Stabilization Fund. It is my recommendation that the Economic Stabilization Fund increase to \$2 million for the coming year as the State continues to deal with significant uncertainty as it relates to the pensions and the upcoming expiration of the income tax increase. The increased funding of the Economic Stabilization Fund will provide the certainty that we need to deliver our core services regardless of State action. Assuming the State is able to get their fiscal affairs in order, this excess could then be transferred to our capital reserves.

In the case of capital related funds, these reserves are considered sinking funds. It would not be fiscally prudent or practically feasible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. A portion of the Capital Improvement reserves will be utilized for the upcoming facility improvements.

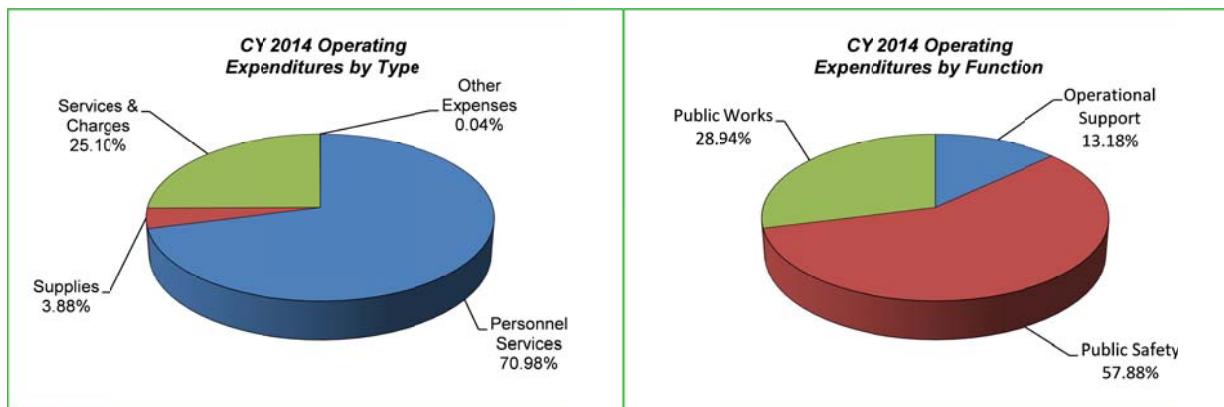
Annual Operating Budget

The realignment of the organization that has been ongoing since 2008 has positioned us to move forward in 2014 with no reduction in services or programs for the second consecutive year. Our operating budget is proposed to increase by 2.53% or \$1,633,252. This includes meeting all of our actuarial and statutory obligations with pensions as well as funding our health insurance and other benefit programs.

The 2.53% increase has again been accomplished with a third consecutive decrease in the property tax levy and no new fees or taxes. We continue to live within our means.

Our current operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2013	Adopted 2014	% Change
Personnel	\$45,557,115	\$46,897,465	2.94%
Supplies	2,585,725	2,565,700	-0.66%
Services & Charges/Other	16,300,753	16,610,680	1.90%
Total Operations	\$64,440,593	\$66,073,845	2.53%



With our primary focus being public safety, maintaining the infrastructure and ensuring/enhancing quality of life, we are a service business. Like most service organizations, the majority of our expenses are related to our human resources. In 2014, our personnel related costs including all benefits, will comprise 70.98% of the Village's Operating Budget.

86.82% of our operating budget funds the services of our Community Services, Police, Fire, and Public Works functions. The Village has little choice in whether to provide these services. We continually strive to make sure we are providing the most efficient and cost effective services to ensure the highest return on the investment made by our stakeholders. As previously referenced, we have restructured the delivery of our services. This has led to efficiencies and new ways of delivering services. Through these changes, our employee count has been significantly reduced.

PERSONNEL CHANGES 2009 to 2014

Date	Full-Time Employees	Part-Time Employees	Seasonal/Intern Employees
January 1, 2009	367	38	29
January 1, 2012	343	32	21
January 1, 2013	341	33	21
January 1, 2014	339	37	22

Despite these reductions, our personnel related expenses remain a significant portion of the budget – particularly due to pension obligations.

Additionally, you will see that the 2014 Budget continues to convert full-time positions to

part-time positions. For the coming year this is reflected in Finance as well as a civilian position in Police. The Information Technology Department is recommended to have a seasonal/summer intern marking the increase in that category.

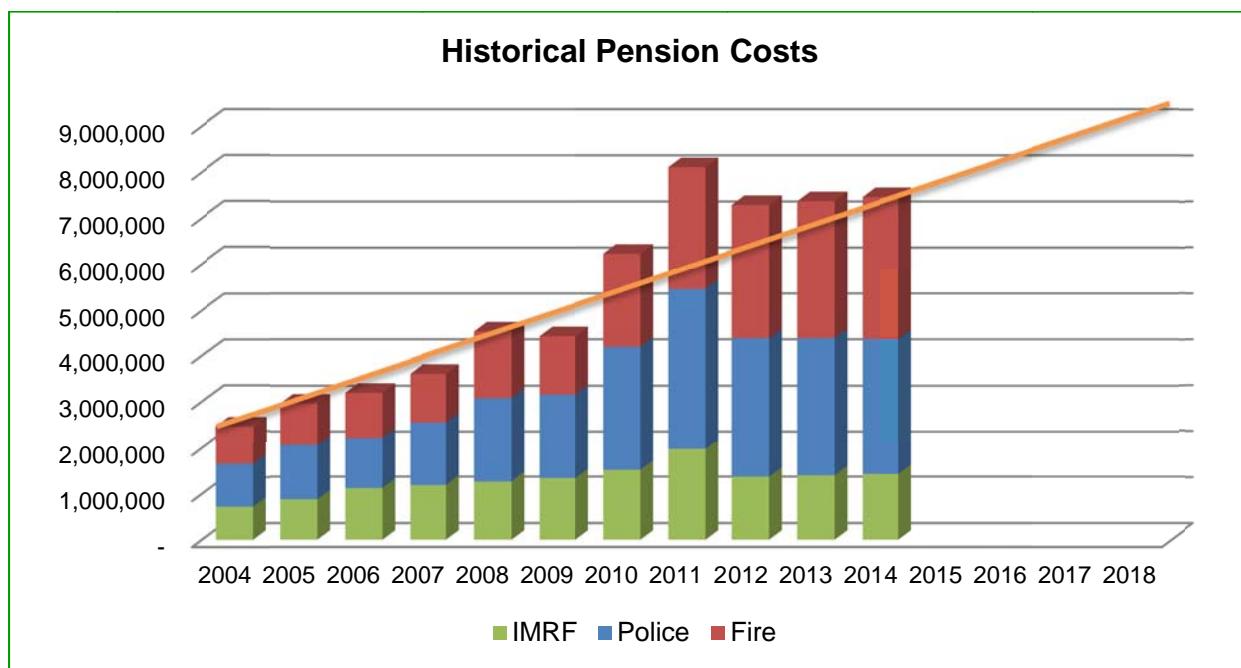
Pensions

One of the largest (and fastest growing) obligations of the operating budget is the full funding of the three pension systems. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded our employees as well as the employee contributions. The Village of Palatine has no control over these benefits.

Just over one year ago, the legislators made some modifications creating a Tier 2 pension system for new hires. Unfortunately, the “new” system is still a defined benefit program and it will take decades to really start to see the difference from a funding standpoint. In simple terms, the present system is broken and is not sustainable. The lack of additional reform in Springfield will ultimately impact major life safety funding decisions. There must be some level of political will and cooperation from our elected State officials in order to allow municipalities to continue to deliver the core services expected by the residents. No reform will ultimately lead to further reduction in staffing to be able to afford the benefits for those in the system.

With no legal way to increase the employee contributions, reduce benefits, or defer payments, the Village is left with the daunting task of funding these programs. The budget includes a total of \$7,460,160 to simply meet the statutory obligations we face for all of our pension systems. Fortunately, the market returns of the past 24 months have tempered the increase. The 2014 funding level represents an increase of only 2% over last year.

Despite our reduction of 28 full time employees since 2009, our pension costs have significantly increased. The following represents the unsustainable path Springfield has placed us on.



We need to continue to advocate for additional pension reform in an effort to develop a system that is sustainable in the long-term. We must hold our elected officials in Springfield accountable.

Insurance

The Village is self-insured for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. Fortunately, we have had a positive experience in our insurance programs which have allowed us to build adequate reserves in our self-insurance funds.

Our Health Insurance Fund once again continues to outperform the medical trend cost projections. How the plan performs in the future will be largely impacted by ObamaCare. In fact, the 2014 Budget illustrates the first examples of this federal unfunded mandate.

This past year, our Employee Health Insurance Committee implemented plan design changes that generated approximately \$135,000 in savings to the plan. Unfortunately, the new ObamaCare has negated more than half (\$70,900) of these savings. Additionally, ObamaCare will require the Village to pay \$66,950 to the federal government for their new programs. All said, through the negating of our plan design changes and the fee we must pay, ObamaCare will directly cause our insurance rates to

increase by 3% or \$137,850. Those costs aside, medical trend is projecting 7% cost increases however, based upon our experience and the high in-network penetration, we are anticipating a 3% increase (excluding ObamaCare impacts). The Employee Health Insurance Committee has again reviewed our plan design and they have recommended increased deductible limits and out of pocket maximums which will eliminate 1 ½% of the required increase. Thus, the total premium increase will be 4 ½% with 3% being directly related to ObamaCare.

The outstanding performance of our plan has served as a significant cost containment factor for the Village. Over the past eight years, the total increase in premiums has been 10.7%. But for the ObamaCare impact (3%), this represents an average annual increase of a mere 0.96%.

Departmental Budgets and New Initiatives

The Departments' operating budgets are generally representative of their respective 2013 budgets. However, there are several notable changes. Some of the program and personnel changes for CY 2014 include:

- **Personnel Reductions** – For the fourth consecutive year, the budget includes a reduction in positions. The Annual Budget includes a reduction of two full-time positions with both positions being converted to a part-time position. These reductions have already been achieved through attrition and realignment of responsibilities that will continue through 2014 and beyond. The positions come in Police and Finance. Total personnel and benefit savings are \$40,000 from these changes. Staffing levels are as low as they can be and still deliver our core services. Short of cutting services, we will continue to look at converting positions to part-time which at least generates some benefit savings.
- **Fire Department Training Increase** – Ever since the training budgets were cut in 2009, one of my goals as well as the Village Council was to reinstate the training as soon as possible. I had said that several years of reduction in training could be absorbed. If we didn't reinstate training funds by 2013, the quality of our services would begin to suffer. Fortunately, funds were appropriated last year and additional funds are included in the 2014 Budget. The Fire Department Budget will see an increase of \$19,550 in their training programs.

- **Police Department Training Increase** – Similar to the Fire Department, the Police Department will experience an increase in their training budget. Police will be joining the Northeast Multi-Regional Training (NEMRT) group which has a cost of \$7,200. However, membership brings with it training opportunities that would otherwise cost a minimum of \$26,000. Additional training opportunities are funded for the Crime Free Multi-Housing Program.
- **Police Headquarters Operational Expenses** – As original warranties begin to expire, there are several items within police that will be starting maintenance contracts or extended warranties. Examples include the security system, parking lot gates, and HVAC systems. These costs add \$17,675 to the Police budget. The costs were anticipated at the time the building was constructed.
- **Fire Prevention Bureau Digital Inspection Program** – The Fire Department has requested funds in the amount of \$5,740 to convert their system to an iPad based fire inspection process. The inspectors would use an iPad in the field to complete all of their inspections which will not only help digitize records, but it is anticipated that there will be annual savings in excess of 500 hours of Staff time. In 2014, these savings will allow the Bureau to get caught up in their annual inspections which have lagged behind due to staffing decreases. In future years, this could translate into annual savings in excess of \$10,000.
- **Electronic Agenda Management** – Full implementation of our electronic agenda management system will allow the Village to continue to expand the savings in printing of packets. More importantly, significant Staff time savings will be generated by utilizing the new system. Personnel reductions over the past several years were in part predicated on the conversion to the new system and the efficiencies that would be achieved. This system will be used for all Village Boards and Commissions.
- **Contractual Tree Trimming** – Public Works has reallocated funds within their existing budget allocations to increase the contractual tree trimming program by \$17,400. This program remains important to protect property and maintain the health of trees. The increased workload of the EAB program has caused the contractual tree trimming to suffer, but all efforts are being made in 2014 to increase this program.
- **Milling and Paving Program** – The Village Council approved the purchase of an asphalt reclaimer machine in 2013. When this was considered as part of the 2013 Budget, it was identified that this equipment would ultimately generate

\$10,000 in annual savings. The machine has been successful and the savings are being achieved. These dollars have been reallocated to expand our milling and paving program without having to increase our budget.

- **Utility Billing Route Adjustments** – The full implementation of the ERP system has allowed the Finance staff to review the process used to gather water account usage information. Now that an accurate tracking system is in place, Finance will be adjusting the frequency of actual reads so that each residential account will receive one to two estimated reads and four to five actual reads each year. This was done on an experimental basis in 2013 due to a medical leave and proved successful. This adjustment over the course of a year will save approximately \$15,000.

Annual Capital Investment Plan

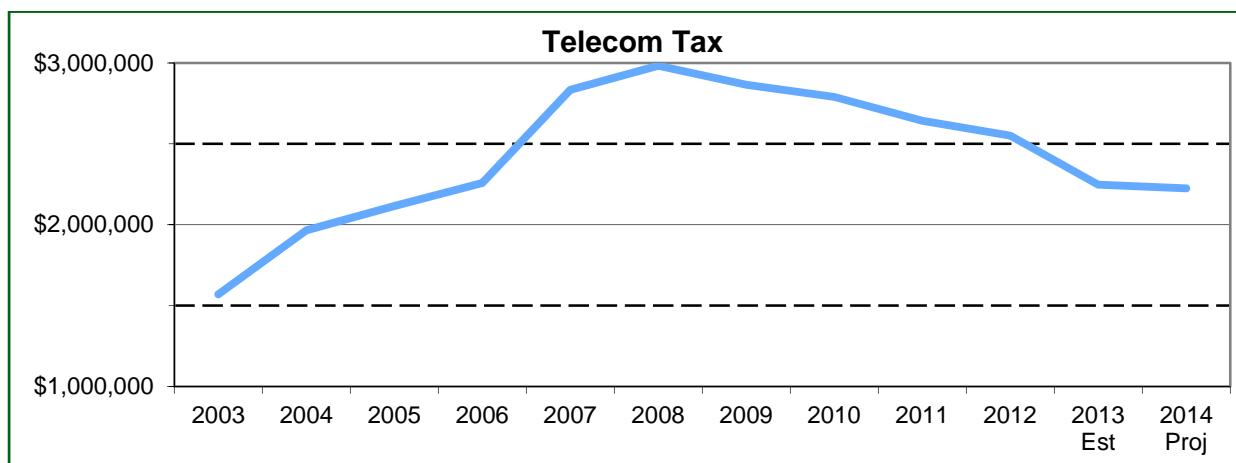
The Annual Budget continues to invest in our utilities, streets, equipment, and facilities. An ongoing reinvestment in the infrastructure is necessary for Palatine to remain a strong, vibrant community and safe place to live.

The capital investment plan in 2014 continues this focus within the limits of available resources. Prior to discussing specific projects, a discussion on funding our capital needs is necessary.

As mentioned in the last three budget cycles, our water and sewer system generally are stable in their funding structure. The Village completed a 10 year plan for our utility needs and the required funding levels were approved to implement the plan.

Our capital improvements, equipment, and streets are suffering from funding decreases.

The primary capital funding source for the past decade has been the Telecommunications Tax. This revenue has been declining every year since 2008 as society moves to a more mobile environment. The following illustrates the actual receipts of this revenue source over the past decade:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources. Last year, an allocation of the Dundee Road TIF surplus (\$292,386) as well as \$150,000 of Utility Tax receipts into our capital program allowed for investment to continue. These two sources will again help continue our investment for another year, however; a permanent solution needs to be approved prior to the preparation of the 2016 Budget.

A 10-year projection for capital improvement and equipment indicates an average annual investment of \$1.975 million. This has been adjusted to include inflationary pressures. Our estimated funding source with no changes to the present allocations or fees/taxes provides for \$1.47 million per year over that same 10-year period. Thus, there is a \$505,000 annual gap or shortfall in funding.

The structural changes we have made in our operating budget have been very successful and I feel that we can use this to our advantage in offsetting some of the shortfall. To this end, I would recommend that \$200,000 of our Utility Tax receipts be **permanently** allocated to the capital program. This would leave us with a \$305,000 per year structural shortfall. As discussed the last several years, non-essential capital programs have been permanently eliminated. These include:

- Arterial and Collector Street Lights
- Many Pedestrian Intersection Improvements

- Community Entrance Program and Street Beautification
- Pocket Parks

Our focus has shifted to one of maintenance of the essentials rather than expansion of programs.

To address the \$305,000 structural shortfall, I would suggest consideration of one of the following sources of new revenues.

Revenue Source	Increase Required Per \$100,000 Revenue
Vehicle Sticker	\$3.00 (current annual rate is \$30)
Refuse Fee	\$0.50 (current monthly rate is \$20.00)
Electric Utility Tax	0.2% on rate (current rate is 3.3%)

Again, the revenue source is necessary for the investments required in 2016. There are adequate reserves to bridge the gap to that point. An ordinance however can be adopted in advance. In fact, the source should be identified and authorized prior to 2016 so that all necessary steps can be taken to achieve adequate funding. The increase, regardless of source, would generally cost a typical home \$20 per year to fund our ongoing infrastructure needs. I look forward to the discussion with the Village Council regarding this matter.

The following sections highlight the Capital Investment Plan for 2014.

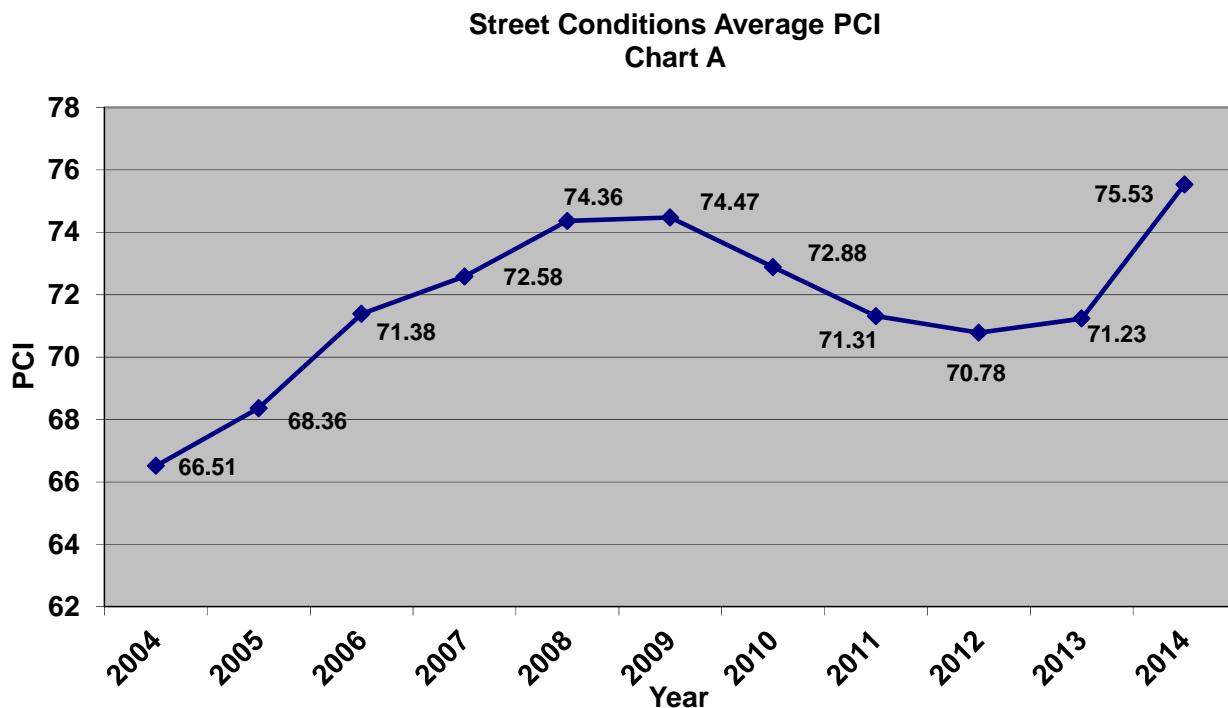
Street Maintenance Programs

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. Every street is evaluated at least every two years. A street rated 100 represents a brand new street. When streets fall below 60 they generally begin to enter the 5 year capital plan for resurfacing.

Current funding levels for street maintenance have been designed to provide a street

system with an average rating in the lower “very good” range (70-75 PCI). Presently, the primary funding source for our street resurfacing program is the Motor Fuel Tax Funds received from the State on a per capita basis. Unfortunately, this funding source is projected to decrease for the second consecutive year. All indications are that this trend will continue. Staff will closely monitor the funding stream and condition of the streets to determine at what time supplemental funding will be necessary so as to avoid the problems we faced one decade ago when streets were deteriorating relatively quickly.

The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.



Resurfacing is not the only maintenance activity for our road system. In addition to resurfacing, our comprehensive road maintenance program, the following activities are included:

- **Crack-filling:** Performed within the first four or five years after a street is constructed or resurfaced.

- ***Milling & Patching:*** In some instances patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is actually funded through our operations budget.
- ***Surface Rejuvenation/Micro-Surfacing:*** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. This program generally represents a savings of 85% over the cost of a resurface.
- ***Curb and Gutter:*** Multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: the spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- ***Street Rehabilitation Program:*** This effort will address those streets that have been resurfaced numerous times, yet do not need to be reconstructed. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. Under this program, activities such as recycling or replacement of pavement, rejuvenation of base, or drainage improvements would be addressed.
- ***Partial or Total Street Reconstruction:*** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below and where other maintenance activities are no longer cost effective.

In total, the Adopted 2014 Capital Investment Plan calls for **\$2,611,480** in direct investments in our street system.

Capital Equipment and Improvements

Highlights of recommended projects and equipment replacement include:

- ***Technology and Software Replacement/Upgrades (\$241,390)*** – This program includes the scheduled replacement of desktop and laptop computers (5 year replacement schedule) – including squad car computers as well as the equipment and software necessary to begin the migration to a cloud based e-mail system that will provide integration to our ERP system.

- ***Fire Vehicle and Equipment Replacement (\$885,000)*** – The budget includes the replacement of both a 10 year old ambulance (\$265,000) and a 17 year old engine (\$572,000). Additionally, the Fire Department will be replacing their stretchers with a power lift stretcher. This equipment has been in service in one ambulance this past year and been very effective in lifting heavier patients and avoiding some of the potential workplace injuries that can come with lifting. Finally, the 2014 Budget includes the necessary funds to replace the last of the thermal imaging cameras.
- ***Emerald Ash Borer Tree Removal (\$325,000)*** – This represents an increase of \$75,000 over last year. The Ash trees are failing at a much faster pace than originally anticipated. While we believe the total removal costs over the duration of this event will still be within what was anticipated, we need to accelerate funding. The recommended funding level will allow for the removal and replacement of over 1,000 trees. At this pace, we anticipate completing the program in 2016.
- ***Bike Plan Implementation (\$61,335)*** – This is the Village portion of the 80/20 ITEP grant expense which will allow the ongoing implementation of the Bike Plan that was approved by the Council in 2011. Staff continues to seek grant funds to offset implementation costs.
- ***Sidewalk Replacement/Hazardous/Extension Program (\$240,000)***
- ***Replacement of Five Police Vehicles (\$165,000)*** – This program has increased significantly in cost as the Ford Crown Victoria was discontinued as a police squad. Thus, the replacement vehicles for approximately two more years will require full outfitting as we cannot reuse equipment from the vehicle being taken out of service. This added expense ranges from \$7,000 to \$10,000 per vehicle. For 2014, we will be purchasing three Ford Explorers for the patrol fleet. This will give some four wheel drive capabilities in marked squads to complement the five four wheel drive vehicles available elsewhere within Police.
- ***Replacement of Seven Public Works Trucks (\$443,000)*** – This scheduled replacement includes two front line snow trucks as well as five heavy duty pick-up trucks and vans.

- **Public Works Equipment Rehabilitation (\$30,000)** – On a trial basis, we are recommending that we refurbish our 2004 Wheel Loader to extend the life of the equipment as compared to a \$200,000 replacement.
- **Log Loader Apparatus (\$15,000)** – With the increased amount of tree removal taking place, Public Works has requested the purchase of a log loader truck to remove larger trees. This will increase efficiency in the operations to help keep up with demand as well as allow in-house crews to take on larger trees. We are proposing to auction a piece of sewer equipment that is seldom used to offset the price of the log loader. The log loader is approximately \$50,000 so we will need to achieve a minimum sale price of \$35,000 for the Stetco machine to make this new acquisition.

Our fleet replacement projects adhere to our practice of maximizing the frontline life of all vehicles. Generally, squad cars are replaced after 4 years of service and approximately 120,000+ miles. The Public Works equipment is on a 12 year replacement schedule. Every piece undergoes a life cycle cost analysis prior to any recommendation for replacement.

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions. In fact, our fleet will be reduced for the second consecutive year in 2014 based upon reallocation of existing equipment.

While not a specific line item within the 2014 Budget, plans continue to renovate the existing Village Hall and Fire Station 85. Funds were appropriated in 2013 that not only funded 100% of the architectural and engineering expenses, but would allow for the commencement of construction activities. Once final construction costs are known during 2014, the budget will be adjusted at that time.

Water and Sewer Funds

The 2014 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system. More than \$3.1 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- **Storm and Sanitary Sewer Sliplining Program (\$210,000)**
- **Private and Isolated Public Drainage Improvements (\$85,000)** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing.
- **Storm Inlet Reconstruction (\$60,000)** – This program reconstructs failing and deteriorating storm sewer inlets throughout the Village.
- **Ditch Drainage Modifications (\$200,000)** – In 2010, a new program was introduced to modify ditch drainage in areas that structures were in jeopardy of flooding and storm sewers were not present and would be very challenging from an engineering perspective to install. The focus thus far has been in the Arlington Crest neighborhood. In 2014, we will continue work in this area with the reprofiling of the overland flow on Warren, north of Olive.
- **Storm Sewer and Draintile Replacement/Extension (\$100,000)** – The main project focus for this program in 2014 will be the Plum Grove Hills Unit I Subdivision where old corrugated metal pipes are showing signs of failure. This was originally included in the 2013 Budget but the funds were reallocated to complete the Fairgrounds Sanitary Diversion project.
- **Bridge and Culvert Repairs (\$90,000)** – This project will involve the repair or removal of the bridge on Rose Street over the creek.
- **Watershed Analysis (\$50,000)** – Continuing the work that was done on Suthers Lane, funds are included to perform an analysis of the West Center Road area to identify solutions to stormwater management issues in this neighborhood.
- **Water Main Replacement/Extensions/Looping (\$863,710)** – The Capital Investment Plan for 2014 includes the replacement of water main sections on Bennett, Stuart and Rose. \$117,000 of this project will be covered through the use of downtown TIF funds.
- **Lift Station Improvements (\$70,000)**
- **Water System Three Zone Conversion (\$250,000)** – The Budget includes funds to continue to convert our water system into three separate and balanced pressure zones. Not only does this benefit end users with their pressure, it is a significant improvement for the purposes of fire suppression activities.

- **Water System Improvements (\$979,335)** – This represents our contractual obligation for our water tank maintenance contract.
- **Water Tank Removal (\$30,000)** – Funds are included in the Capital Investment Plan to begin the process to remove the Hicks and Dundee elevated storage tank. This tank provides only 1% of Village storage and is in need of significant repairs if it is to remain in our system. It is far more cost effective to remove the tank which is scheduled for 2015.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long-term engineering plan to maintain and reinvest within our water system. To continue with implementation of the plan, our proposed rate of \$3.48 per 1,000 gallons will continue to maintain Palatine as one of the cheapest water rates in Illinois.

TIF Districts

The Village TIF Districts continue to be active, both fulfilling development obligations as well as funding infrastructure improvements. 2014 will mark the first full year operation of our newest TIF assisted project, Patrick Hyundai. This project we hope will spur more activity in the Rand/Lake Cook TIF District created in 2012. This joins our other successful Districts along the Rand Road corridor, Dundee Road, and Downtown. We also continue to work proactively with the owner of the Park Place Shopping Center to identify new users to this now, largely vacant center. As for specific projects in 2014 within our TIF Districts, the following are planned:

- Sidewalk Extension on Dundee from Lynda to Hicks
- Pedestrian Crossing at Dundee and Rand Roads and Dundee and Lynda
- Downtown Street Rehabilitation Design for Wilson, from Brockway to Bothwell, as well as Greeley, from Slade to Palatine Road.
- Expansion of Downtown Irrigation Project

The 2014 Budget includes \$100,000 for the Downtown Facade Improvement Program. Following the Program's commencement in 2012, the Village has approved proposals resulting in improvements to nine different buildings within downtown Palatine. To date, the investment in facade improvements has totaled approximately \$535,000, including

approximately \$230,000 in reimbursement of costs through the Facade Improvement Program.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the sixth consecutive year for single-family homes. Our 2014 rates are below our rates from 15 years ago. Our increasing recycling volumes, which lead to incentive rebates from the Solid Waste Agency of Northern Cook County, coupled with a new contract with Groot have contributed to these stable rates.

Debt Service

The Village has again retained its Aa1 rating from Moody's and AA+ from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village. With a potential bond issue coming forward in the next year for the renovations of Village Hall and Fire Station 85, we fully expect to again retain our high ratings.

The Annual budget includes an appropriation of \$13,940,190 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

Other Sources of Debt 2014

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$6,745,650	48.39%
Water & Sewer Revenues	1,850,440	13.27%
Flood Control Fees	1,046,645	7.51%
Build America Bonds	676,490	4.85%
Special Service Area Revenues	582,450	4.18%
Total	\$10,901,675	78.20%

These other sources reduce the property tax burden on our stakeholders by a total of

\$10.9 million. More than 78% of our 2014 debt is paid through sources other than property taxes levied throughout the Village.

A similar picture holds true when looking at our total outstanding debt – debt that is due beyond the current year. At the end of 2013, the Village had \$97,002,790 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for these bonds in essence, reducing dependency on the property tax dollar. The following table represents the breakdown of all outstanding debt.

**Total Outstanding Debt
(Principal Due as of December 31, 2013)**

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$38,533,105	39.7%
Water Fees	2,147,800	2.2%
Sewer Fees	151,885	0.2%
Flood Control Fees	9,220,000	9.5%
TIF Districts	46,950,000	48.4%
Total	\$97,002,790	100.0%

The Future

Although there are reasons to enter 2014 with more optimism than has been seen since 2007, there remains plenty of reasons to exercise caution. The fiscal crisis in Springfield and lack of pension reform represent the primary reasons for caution. That said, the Village has made the necessary structural changes in the delivery of our core services. We operate at the most efficient levels in the area. In Palatine, we truly do more with less.

Our economic development efforts continue to realize positive impacts on our bottom line. Whether recent success such as Patrick Hyundai and Mariano's or projects from several years back such as Arlington Toyota, our sales tax receipts will continue to offset the need for property tax increases.

All employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have risen to the challenges in the past and we are up for whatever challenge the future brings.

In closing, I would like to once again express my appreciation to all of the Department Directors and Staff that have contributed to the development of the 2014 Annual Budget and Capital Investment Plan. Additionally, I would like to recognize the three labor groups that represent many of our employees. The past six years have been unlike any in our professional careers. These groups worked with the Village to make sure core services continued to be provided in a cost effective manner.

Finally, I would like to acknowledge the outstanding efforts of three individuals that were instrumental in the preparation and development of this budget. Our Finance Director Paul Mehring, Assistant Finance Director Sue Conn, and Deputy Village Manager Michael Jacobs all spent countless hours working through the process and providing me with the guidance, direction, and constructive criticism necessary to deliver a balanced budget that the entire organization should take pride in. Thank you for all of your assistance!

Respectfully submitted,

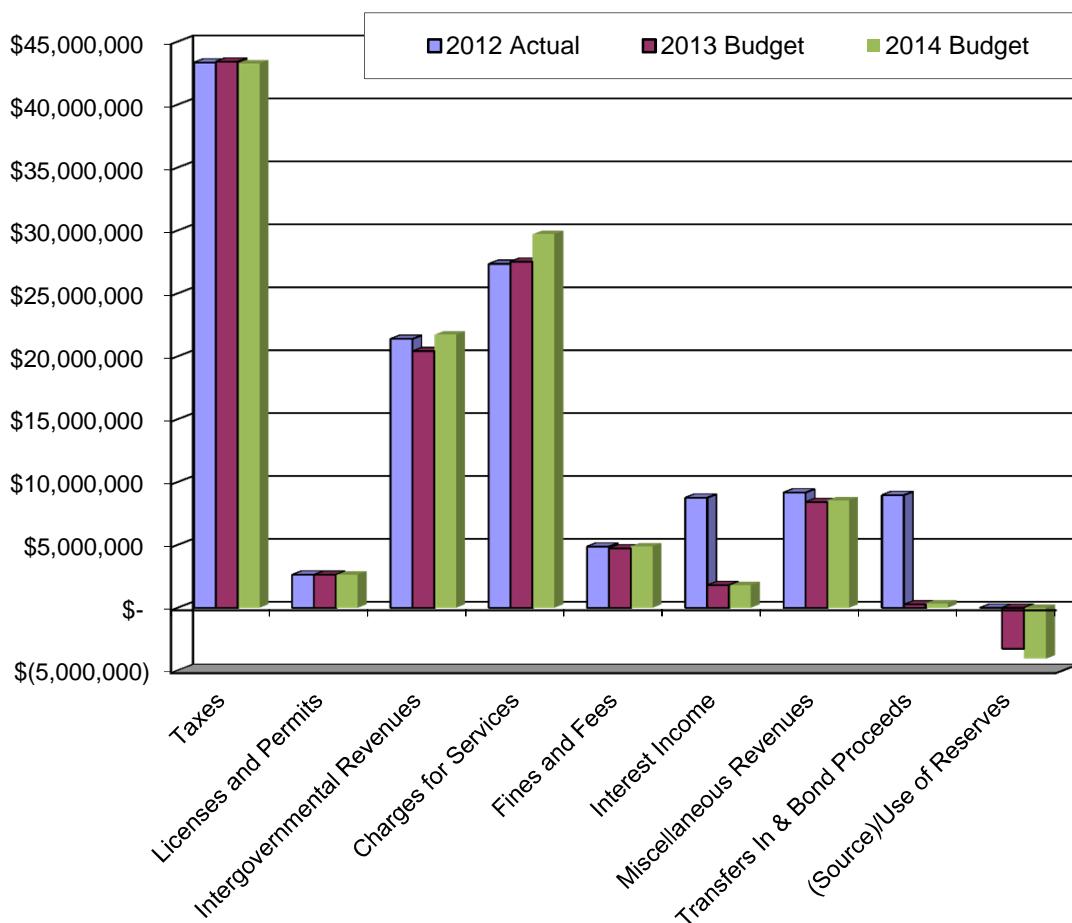


Reid T. Ottesen
Village Manager

Village of Palatine
CY 2014 Adopted Budget - Budget Overview

All Funds Revenues

	2012 Actual	2013	2014	% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 43,331,024	\$ 43,408,845	\$ 43,271,610	-0.32%
Licenses and Permits	2,621,259	2,613,400	2,630,500	0.65%
Intergovernmental Revenues	21,382,408	20,402,571	21,719,982	6.46%
Charges for Services	27,339,831	27,522,219	29,699,415	7.91%
Fines and Fees	4,865,835	4,723,500	4,886,000	3.44%
Interest Income	8,751,903	1,789,100	1,784,250	-0.27%
Miscellaneous Revenues	9,164,220	8,406,870	8,550,665	1.71%
Transfers In & Bond Proceeds	8,960,162	250,000	353,000	41.20%
(Source)/Use of Reserves	-	(3,254,349)	(4,055,470)	24.62%
All Revenues Total	\$ 126,416,642	\$ 105,862,156	\$ 108,839,952	2.81%



Village of Palatine
CY 2014 Adopted Budget - Budget Overview

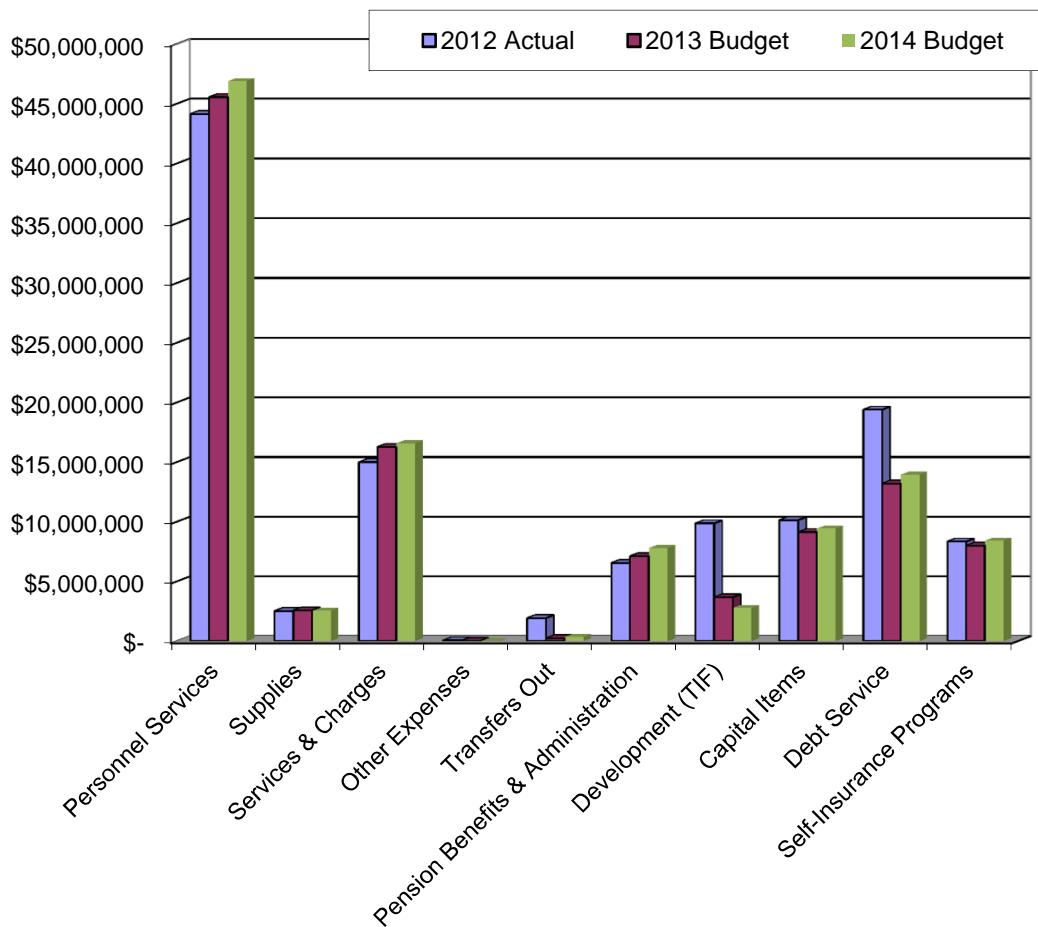
Fund Revenue Summary

			2012	2013	2014	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 51,489,262	\$ 50,466,475	\$ 51,767,555	2.58%
205	Motor Fuel Tax		2,049,135	1,906,470	1,884,990	-1.13%
210	CDBG		515,137	356,796	388,787	8.97%
221	Federal Equitable Sharing		63,600	20,000	20,000	-
222	State Equitable Sharing		1,907	5,000	5,000	-
223	DUI Fines		34,763	1,000	5,000	-
224	Foreign Fire Insurance Tax		65,692	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		2,649,072	2,570,000	2,198,000	-14.47%
232	Rand/Dundee TIF (TIF #2)		249,135	279,000	165,000	-40.86%
233	Downtown TIF (TIF #3)		10,472,357	6,362,080	5,771,880	-9.28%
234	Rand Corridor TIF (TIF #4)		2,953,739	2,382,855	2,534,755	6.37%
235	Rand/Lake Cook TIF (TIF #5)		2,000,000	-	-	-
300	Debt Service		4,149,857	3,504,120	3,132,015	-10.62%
401	Capital Equipment		2,955,257	1,873,690	1,830,690	-2.29%
402	Capital Improvements		1,979,986	1,752,600	1,437,825	-17.96%
605	Waterworks		9,824,117	8,186,365	10,115,190	23.56%
610	Sewerage		3,425,157	3,206,155	3,410,120	6.36%
615	Refuse		4,523,887	4,632,830	4,652,090	0.42%
620	Parking System		679,874	599,345	648,660	8.23%
701	Health Insurance		6,054,420	6,382,740	6,652,290	4.22%
702	Liability Insurance		1,556,505	1,626,835	1,774,315	9.07%
710	Fleet Services		1,983,637	1,960,150	1,985,940	1.32%
801	Police Pension		8,119,682	3,066,900	3,316,650	8.14%
802	Fire Pension		7,963,205	4,059,900	4,487,750	10.54%
825	SSA #5		657,259	590,850	585,450	-0.91%
All Funds Revenue Total			126,416,642	105,862,156	108,839,952	2.81%

Village of Palatine
CY 2014 Adopted Budget - Budget Overview

All Funds Expenditures

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget	% Change
Personnel Services	\$ 44,151,473	\$ 45,557,115	\$ 46,897,465	2.94%
Supplies	2,528,218	2,582,725	2,565,700	-0.66%
Services & Charges	14,992,995	16,275,753	16,585,680	1.90%
Other Expenses	55,813	25,000	25,000	-
Sub-Total Operations	61,728,499	64,440,593	66,073,845	2.53%
Transfers Out	1,935,162	250,000	353,000	41.20%
Pension Benefits & Administration	6,551,557	7,126,800	7,804,400	9.51%
Development (TIF)	9,870,931	3,684,000	2,790,000	-24.27%
Capital Items	10,143,950	9,137,223	9,434,787	3.26%
Debt Service	19,404,880	13,213,965	13,957,315	5.63%
Self-Insurance Programs	8,353,619	8,009,575	8,426,605	5.21%
All Expenditures Total	117,988,598	105,862,156	108,839,952	2.81%



Village of Palatine
CY 2014 Adopted Budget - Budget Overview

Fund Expenditure Summary

			2012	2013	2014	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 49,572,640	\$ 50,466,475	\$ 51,767,555	2.58%
205	Motor Fuel Tax		1,968,735	1,906,470	1,884,990	-1.13%
210	CDBG		515,137	356,796	388,787	8.97%
221	Federal Equitable Sharing		115,700	20,000	20,000	-
222	State Equitable Sharing		3,410	5,000	5,000	-
223	DUI Fines		500	1,000	5,000	400.00%
224	Foreign Fire Insurance Tax		84,129	70,000	70,000	-
231	Dundee Road TIF (TIF #1)		3,192,000	2,570,000	2,198,000	-14.47%
232	Rand/Dundee TIF (TIF #2)		398,000	279,000	165,000	-40.86%
233	Downtown TIF (TIF #3)		11,332,422	6,362,080	5,771,880	-9.28%
234	Rand Corridor TIF (TIF #4)		5,555,498	2,382,855	2,534,755	6.37%
235	Rand/Lake Cook TIF (TIF #5)		2,043,615	-	-	-
300	Debt Service		4,309,022	3,504,120	3,132,015	-10.62%
401	Capital Equipment		1,986,044	1,873,690	1,830,690	-2.29%
402	Capital Improvements		2,003,982	1,752,600	1,437,825	-17.96%
605	Waterworks		8,087,891	8,186,365	10,115,190	23.56%
610	Sewerage		4,238,111	3,206,155	3,410,120	6.36%
615	Refuse		4,530,912	4,632,830	4,652,090	0.42%
620	Parking System		661,193	599,345	648,660	8.23%
701	Health Insurance		6,207,073	6,382,740	6,652,290	4.22%
702	Liability Insurance		2,146,546	1,626,835	1,774,315	9.07%
710	Fleet Services		1,893,457	1,960,150	1,985,940	1.32%
801	Police Pension		2,866,065	3,066,900	3,316,650	8.14%
802	Fire Pension		3,685,491	4,059,900	4,487,750	10.54%
825	SSA #5		591,025	590,850	585,450	-0.91%
All Funds Expenditure Total			117,988,598	105,862,156	108,839,952	2.81%

Village of Palatine
CY 2014 Adopted Budget - Budget Overview

Fund Balance Summary

			2014	
		Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.0M Economic Stabilization Resv)	\$ 18,769,439	\$ (90,890)	\$ 18,860,329
205	Motor Fuel Tax	865,011	(22,260)	887,271
210	CDBG	-	-	-
221	Federal Equitable Sharing	49,748	-	49,748
222	State Equitable Sharing	60,472	-	60,472
223	DUI Fines	155,728	(45,000)	200,728
224	Foreign Fire Insurance Tax	79,090	-	79,090
231	Dundee Road TIF (TIF #1)	2,096,598	(439,400)	2,535,998
232	Rand/Dundee TIF (TIF #2)	294,004	(55,150)	349,154
233	Downtown TIF (TIF #3)	11,141,949	(368,595)	11,510,544
234	Rand Corridor TIF (TIF #4)	9,726,615	33,255	9,693,360
235	Rand/Lake Cook TIF (TIF #5)	(43,615)	-	(43,615)
300	Debt Service	2,212,468	1,000	2,211,468
401	Capital Equipment	4,746,297	73,955	4,672,342
402	Capital Improvements	5,516,572	(802,350)	6,318,922
605	Waterworks	5,858,721	(1,146,810)	7,005,531
610	Sewerage	780,742	(16,730)	797,472
615	Refuse	1,887,648	71,740	1,815,908
620	Parking System	1,279,708	(32,840)	1,312,548
701	Health Insurance	2,766,656	198,520	2,568,136
702	Liability Insurance	2,106,289	268,115	1,838,174
710	Fleet Services	437,886	(71,905)	509,791
801	Police Pension	51,352,442	(1,400,895)	52,753,337
802	Fire Pension	50,598,046	(204,930)	50,802,976
825	SSA #5	(5,700)	(4,300)	(1,400)
All Funds Total		172,732,814	(4,055,470)	176,788,284

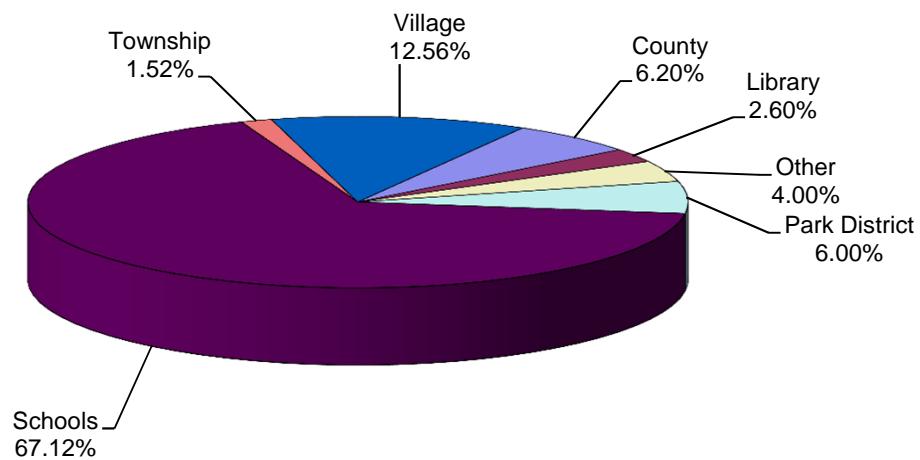
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

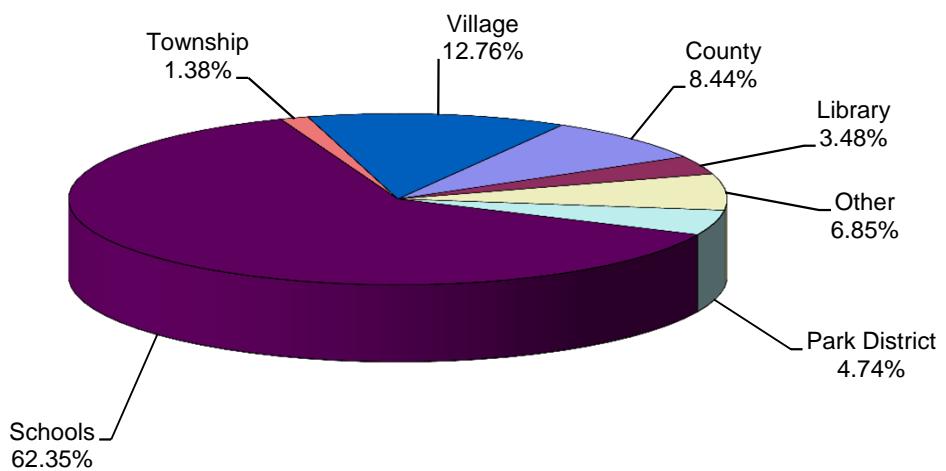
Village of Palatine
CY 2014 Adopted Budget - Budget Overview

Property Taxes

2012 Property Taxes (Payable in 2013)



2002 Property Taxes (Payable in 2003)



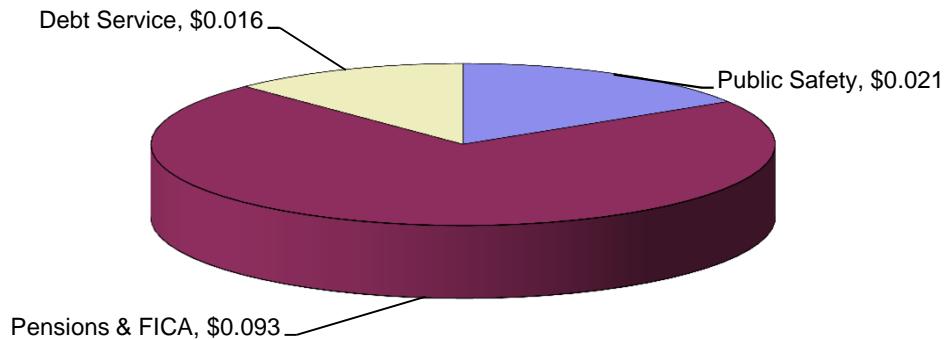
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Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is borne out by the systematically decreasing tax rate. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Where Does the Village's 13 Cents of a Property Tax Dollar Go



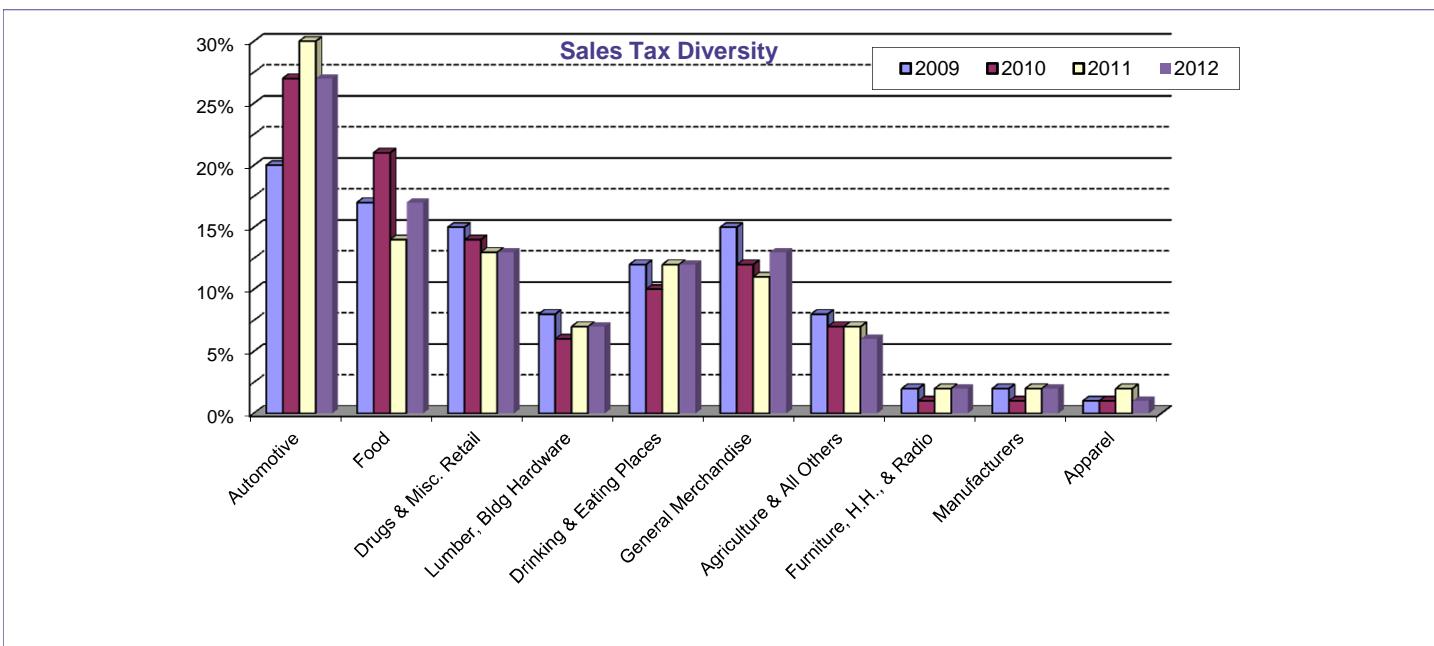
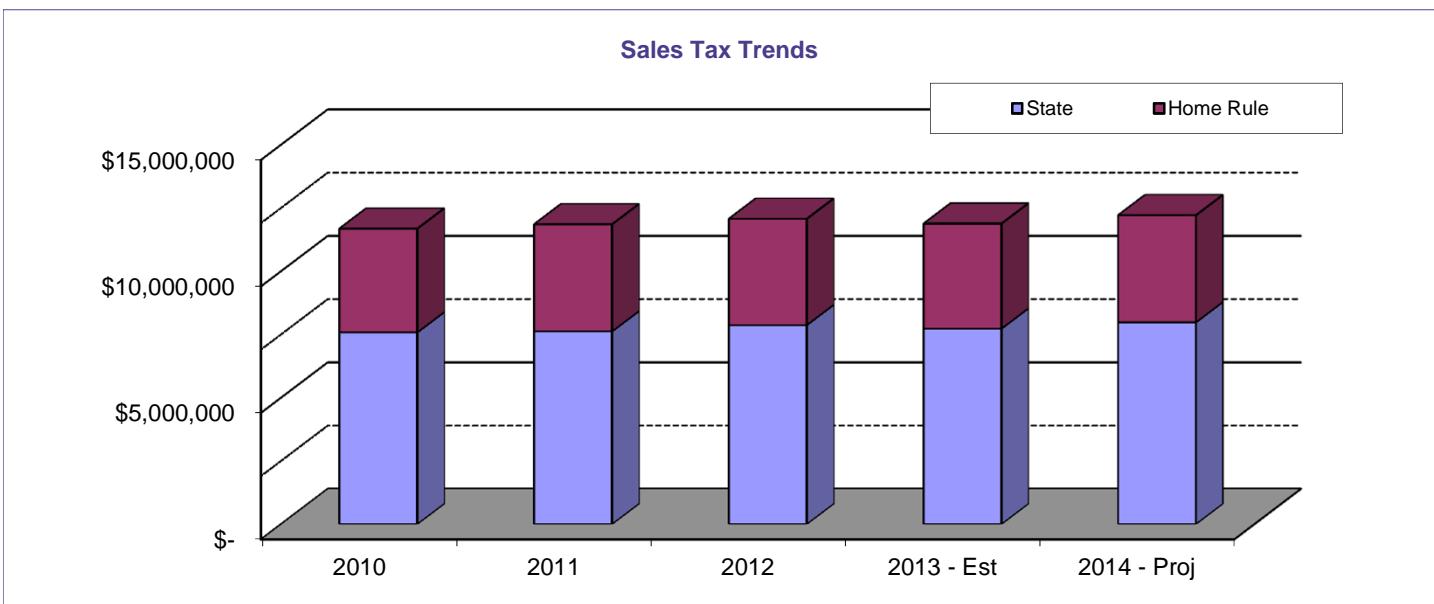
Village of Palatine CY 2014 Adopted Budget - Budget Overview

Sales Tax

The CY 2014 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

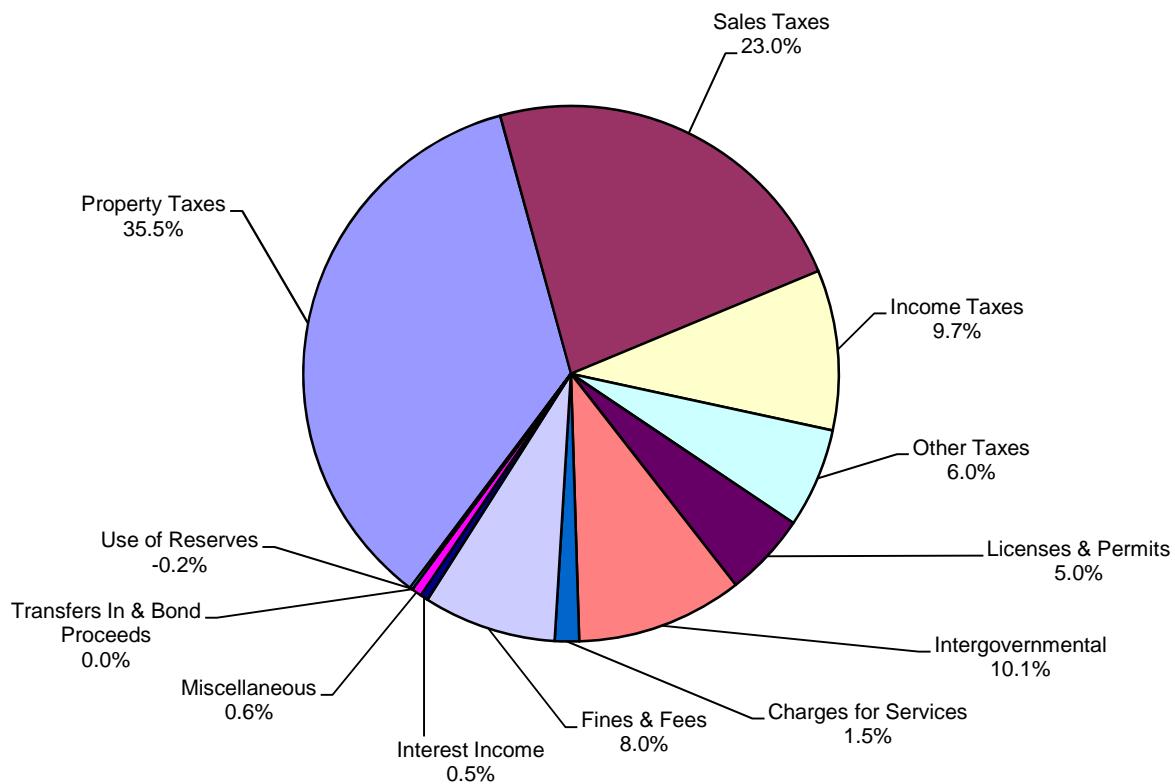
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 65% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2014 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2014

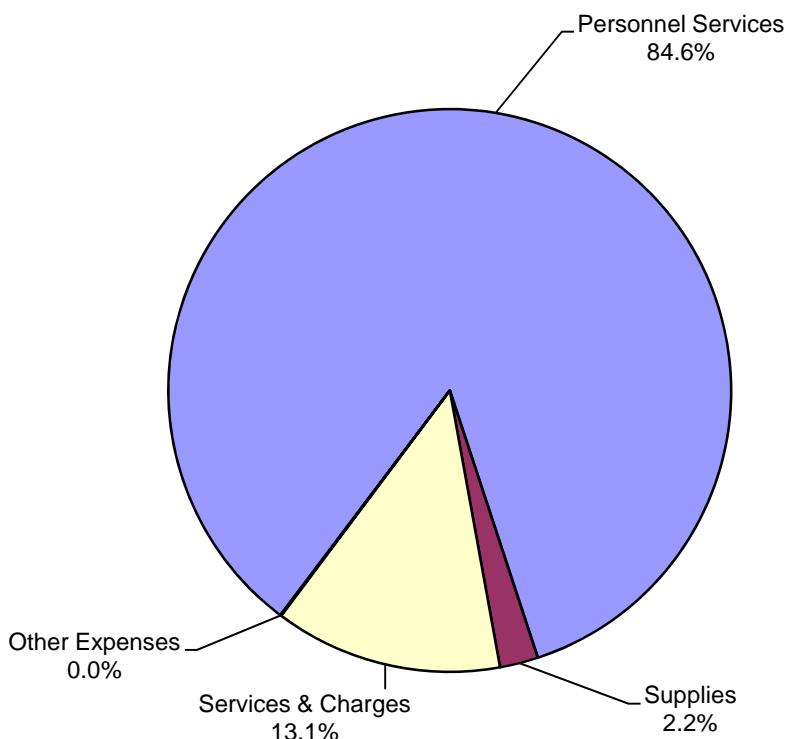


Revenues By Type	2012 Actual	2013		% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 25,588,613	\$ 25,952,200	\$ 25,721,650	-0.89%
Licenses & Permits	2,612,185	2,602,900	2,620,000	0.66%
Intergovernmental	17,742,033	16,653,650	18,020,445	8.21%
Charges for Services	709,675	728,409	756,750	3.89%
Fines & Fees	4,126,753	4,033,500	4,176,000	3.53%
Interest Income	260,142	250,000	250,000	0.00%
Miscellaneous	449,861	328,100	313,600	-4.42%
Transfers In & Bond Proceeds	-	-	-	-
Use of Reserves	-	(81,284)	(90,890)	-
Total Revenues	51,489,262	50,467,475	51,767,555	2.58%

Village of Palatine
CY 2014 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2014



Expenditures by Type	2012 Actual		2013 Adopted Budget	2014 Adopted Budget	% Change
Personnel Services	\$ 41,293,902	\$ 42,610,415	\$ 43,821,135	\$ 43,821,135	2.84%
Supplies		1,079,311	1,157,175	1,143,180	-1.21%
Services & Charges		5,873,724	6,673,885	6,778,240	1.56%
Other Expenses		1,325,703	25,000	25,000	0.00%
Total Expenditures	49,572,640	50,466,475	51,767,555		2.58%

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

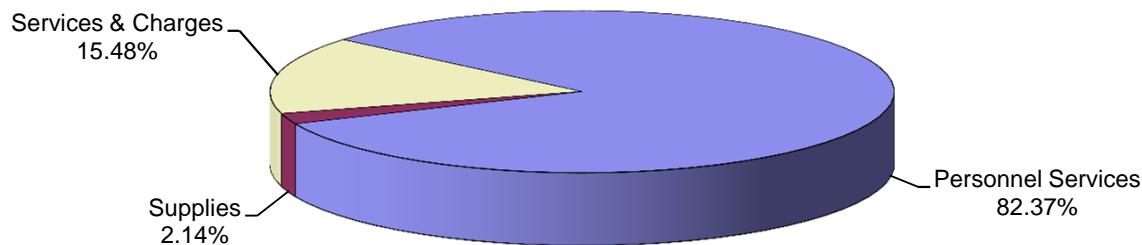
Department 10 Mayor & Council

Expenditures by Division	2013	2014	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 246,580	\$ 249,750	1.29%
Department Total: Mayor & Council	246,580	249,750	1.29%

Expenditures by Type

Personnel Services	\$ 202,310	\$ 205,730	1.69%
Supplies	5,650	5,350	-5.31%
Services & Charges	38,620	38,670	0.13%
Department Total: Mayor & Council	246,580	249,750	1.29%

2014 Adopted Budget by Type



Village of Palatine
CY 2014 Adopted Budget - Issues & Initiatives

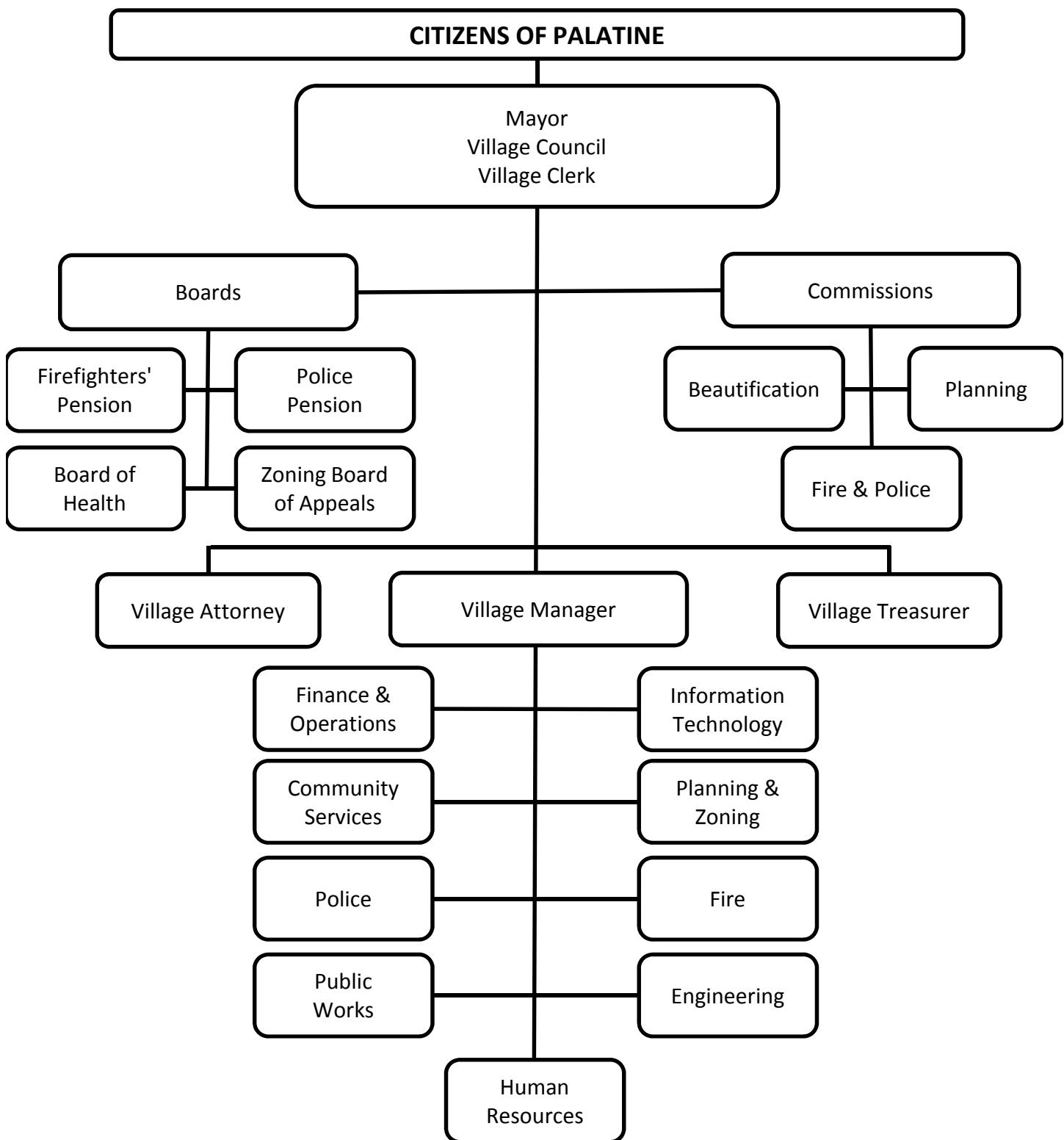
Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Determine permanent funding source for capital improvements and equipment for implementation in 2015.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 10 Mayor & Council



Village of Palatine**CY 2014 Adopted Budget - Personnel Summary****Department 10 Mayor & Council**

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 191,171	\$ 202,310	\$ 205,730
Supplies	3,062	5,650	5,350
Services & Charges	31,973	38,620	38,670
Department Total	\$ 226,206	\$ 246,580	\$ 249,750

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 10	Mayor & Council			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	97,750	111,000	111,000
<u>Total: Salaries</u>		\$ 97,750	\$ 111,000	\$ 111,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,457	1,775	1,775
510.15	Taxes & Benefits Social Security	6,231	7,500	7,500
510.20	Taxes & Benefits IMRF Er Contribution	6,166	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	66,817	68,845	71,645
510.40	Taxes & Benefits Life Insurance	427	630	630
510.60	Taxes & Benefits Allowances	12,323	12,560	13,180
<u>Total: Taxes & Benefits</u>		93,421	91,310	94,730
<u>Supplies</u>				
520.05	Office Supplies General	139	500	500
520.10	Office Supplies Paper	1,000	600	300
520.15	Office Supplies Printed Forms	258	2,100	2,100
525.35	Operating Supplies Clothing	-	500	500
525.95	Operating Supplies Other	1,665	1,950	1,950
<u>Total: Supplies</u>		3,062	5,650	5,350
<u>Services & Charges</u>				
540.95	Services Other	-	6,000	8,500
575.10	Other Memberships & Publications	31,286	31,620	29,420
575.15	Other Training & Travel	687	1,000	750
<u>Total: Services & Charges</u>		31,973	38,620	38,670
Division Total: Administration		226,206	246,580	249,750
Department Total: Mayor & Council		226,206	246,580	249,750
Fund Total: General Fund		226,206	246,580	249,750

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

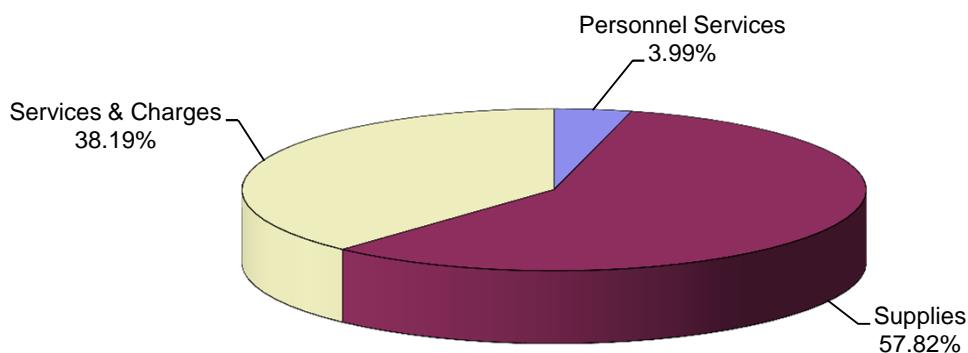
Department 12 Boards & Commissions

Expenditures by Division	2013 Adopted Budget	2014 Adopted Budget	% Change
	\$	\$	
Plan Commission	\$ 5,925	\$ 5,895	-0.51%
Zoning Board	6,825	6,805	-0.29%
Police & Fire Commission	11,480	13,905	21.12%
Board of Health	4,600	4,650	1.09%
Beautification Commission	28,200	28,200	0.00%
Police Pension Board	3,066,900	3,316,650	8.14%
Fire Pension Board	4,059,900	4,487,750	10.54%
Department Total: Boards & Commissions	7,183,830	7,863,855	9.47%

Expenditures by Type

Personnel Services	\$ 2,425	\$ 2,375	-2.06%
Supplies	31,575	34,375	8.87%
Services & Charges	23,030	22,705	-1.41%
Pension Benefits & Administration	7,126,800	7,804,400	9.51%
Department Total: Boards & Commissions	7,183,830	7,863,855	9.47%

2014 Adopted Budget by Type



Village of Palatine**CY 2014 Adopted Budget - Personnel Summary****Department 12 Boards & Commissions**

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Recording Secretary	2	2	2
<u>Part-Time Total</u>	2	2	2
Department Total: Boards & Commissions	2	2	2

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,122	\$ 2,425	\$ 2,375
Supplies	44,501	31,575	34,375
Services & Charges	18,534	23,030	22,705
Pension Benefits & Administration	6,551,556	7,126,800	7,804,400
Department Total	\$ 6,615,713	\$ 7,183,830	\$ 7,863,855

Personnel Summary

Full-Time	0	0	0
Part-Time	2	2	2

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 657	\$ 1,325	\$ 1,295
Supplies	165	1,000	1,000
Services & Charges	1,515	3,600	3,600
Program Total	\$ 2,337	\$ 5,925	\$ 5,895

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 02	Plan Commission			
<u>Salaries</u>				
500.10	Salaries Part Time	610	1,225	1,200
<u>Total: Salaries</u>		\$ 610	\$ 1,225	\$ 1,200
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	9	20	20
510.15	Taxes & Benefits Social Security	38	80	75
<u>Total: Taxes & Benefits</u>		47	100	95
<u>Supplies</u>				
520.05	Office Supplies General	-	-	500
520.10	Office Supplies Paper	165	1,000	500
<u>Total: Supplies</u>		165	1,000	1,000
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	1,515	3,600	3,600
<u>Total: Services & Charges</u>		1,515	3,600	3,600
Division Total: Plan Commission		2,337	5,925	5,895
Department Total: Boards & Commissions		2,337	5,925	5,895
Fund Total: General Fund		2,337	5,925	5,895

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 432	\$ 1,100	\$ 1,080
Supplies	248	500	500
Services & Charges	3,727	5,225	5,225
Program Total	\$ 4,407	\$ 6,825	\$ 6,805

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 03	Zoning Board			
<u>Salaries</u>				
500.10	Salaries Part Time	427	1,020	1,000
<u>Total: Salaries</u>		\$ 427	\$ 1,020	\$ 1,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1	15	15
510.15	Taxes & Benefits Social Security	4	65	65
<u>Total: Taxes & Benefits</u>		5	80	80
<u>Supplies</u>				
520.05	Office Supplies General	-	-	250
520.10	Office Supplies Paper	248	500	250
<u>Total: Supplies</u>		248	500	500
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	3,727	5,225	5,225
<u>Total: Services & Charges</u>		3,727	5,225	5,225
Division Total: Zoning Board		4,407	6,825	6,805
Department Total: Boards & Commissions		4,407	6,825	6,805
Fund Total: General Fund		4,407	6,825	6,805

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	10,610	1,200	4,000
Services & Charges	10,381	10,280	9,905
Program Total	\$ 20,991	\$ 11,480	\$ 13,905

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	10,610	1,200	4,000
<u>Total: Supplies</u>		10,610	1,200	4,000
<u>Services & Charges</u>				
540.30	Services Legal	-	500	500
540.35	Services Medical	3,075	5,850	5,850
540.95	Services Other	3,635	2,430	2,430
550.10	Printing/Advertising Employment	3,248	-	-
575.10	Other Memberships & Publications	375	750	375
575.15	Other Training & Travel	48	750	750
<u>Total: Services & Charges</u>		10,381	10,280	9,905
Division Total: Police & Fire Commission		20,991	11,480	13,905
Department Total: Boards & Commissions		20,991	11,480	13,905
Fund Total: General Fund		20,991	11,480	13,905

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 33	\$ -	\$ -
Supplies	212	675	675
Services & Charges	2,911	3,925	3,975
Program Total	\$ 3,156	\$ 4,600	\$ 4,650

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Salaries</u>				
500.10	Salaries Part Time	-	-	-
500.20	Salaries Overtime	33	-	-
<u>Total: Salaries</u>		\$ 33	\$ -	\$ -
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	-	-
510.15	Taxes & Benefits Social Security	-	-	-
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
<u>Total: Taxes & Benefits</u>		-	-	-
<u>Supplies</u>				
520.05	Office Supplies General	97	100	100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	-	-	-
525.95	Operating Supplies Other	115	350	350
<u>Total: Supplies</u>		212	675	675
<u>Services & Charges</u>				
540.35	Services Medical	2,869	3,735	3,735
540.95	Services Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	42	190	240
<u>Total: Services & Charges</u>		2,911	3,925	3,975
Division Total: Board of Health		3,156	4,600	4,650
Department Total: Boards & Commissions		3,156	4,600	4,650
Fund Total: General Fund		3,156	4,600	4,650

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	33,266	28,200	28,200
Services & Charges	-	-	-
Program Total	\$ 33,266	\$ 28,200	\$ 28,200

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ 100	\$ 100
525.95	Operating Supplies Other	33,266	28,100	28,100
<u>Total: Supplies</u>		33,266	28,200	28,200
	Division Total: Beautification Commission	33,266	28,200	28,200
	Department Total: Boards & Commissions	33,266	28,200	28,200
	Fund Total: General Fund	33,266	28,200	28,200

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Pension Benefits	\$ 2,401,758	\$ 2,630,000	\$ 2,880,000
Pension Administration	464,307	436,900	436,650
Program Total	\$ 2,866,065	\$ 3,066,900	\$ 3,316,650

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	2,033,395	2,250,000	2,500,000
505.10	Pension Duty Disability	132,913	140,000	140,000
505.15	Pension Non-Duty Disability	38,732	40,000	40,000
505.20	Pension Surviving Spouse	196,718	200,000	200,000
Total: Pension Benefits		\$ 2,401,758	\$ 2,630,000	\$ 2,880,000
<u>Supplies</u>				
520.05	Office Supplies General	185	2,000	750
Total: Supplies		185	2,000	750
<u>Services & Charges</u>				
540.10	Services Financial	296,335	328,000	332,000
540.15	Services Banking	1,395	2,000	2,000
540.30	Services Legal	14,383	20,000	20,000
540.35	Services Medical	-	1,500	1,500
540.95	Services Other	-	400	400
565.05	Repair and Maintenance Machinery & Equipment	-	3,000	-
575.10	Other Memberships & Publications	1,566	2,000	2,000
575.15	Other Training & Travel	2,306	3,000	3,000
Total: Services & Charges		315,985	359,900	360,900
<u>Other Expenses</u>				
805	Refunds	148,137	75,000	75,000
Total: Other Expenses		148,137	75,000	75,000
Division Total: Police Pension Board		2,866,065	3,066,900	3,316,650
Department Total: Boards & Commissions		2,866,065	3,066,900	3,316,650
Fund Total: Police Pension Fund		2,866,065	3,066,900	3,316,650

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Pension Benefits	\$ 3,431,661	\$ 3,750,000	\$ 4,167,000
Pension Administration	253,830	309,900	320,750
Program Total	\$ 3,685,491	\$ 4,059,900	\$ 4,487,750

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
<u>Salaries</u>				
505.05	Pension Service	2,974,388	3,450,000	3,767,000
505.10	Pension Duty Disability	389,099	230,000	320,000
505.15	Pension Non-Duty Disability	68,174	70,000	80,000
505.20	Pension Surviving Spouse	-	-	-
Total: Pension Benefits		\$ 3,431,661	\$ 3,750,000	\$ 4,167,000
<u>Supplies</u>				
520.05	Office Supplies General	235	2,000	750
Total: Supplies		235	2,000	750
<u>Services & Charges</u>				
540.10	Services Financial	193,461	210,000	237,000
540.15	Services Banking	1,408	3,000	2,000
540.30	Services Legal	11,428	7,500	5,000
540.35	Services Medical	9,816	3,000	2,000
540.95	Services Other	-	400	-
565.05	Repair and Maintenance Machinery & Equipment	-	3,000	-
575.10	Other Memberships & Publications	1,550	1,000	1,000
575.15	Other Training & Travel	-	5,000	3,000
Total: Services & Charges		217,663	232,900	250,000
<u>Other Expenses</u>				
805	Refunds	35,932	75,000	70,000
Total: Other Expenses		35,932	75,000	70,000
Division Total: Fire Pension Board		3,685,491	4,059,900	4,487,750
Department Total: Boards & Commissions		3,685,491	4,059,900	4,487,750
Fund Total: Fire Pension Fund		3,685,491	4,059,900	4,487,750

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

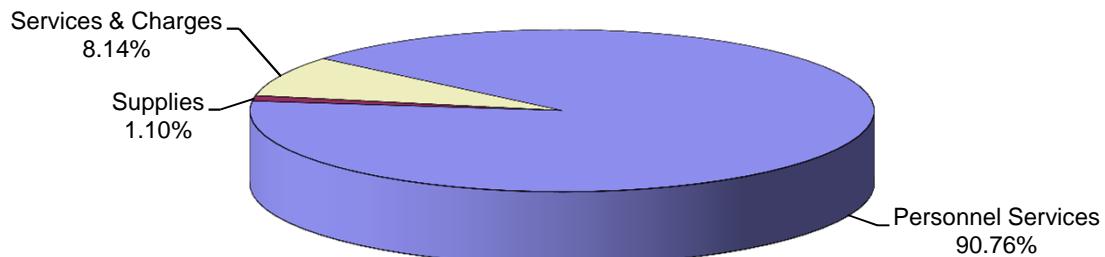
Department 14 Village Clerk

Expenditures by Division	2013	2014	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 199,600	\$ 204,175	2.29%
Department Total: Village Clerk	199,600	204,175	2.29%

Expenditures by Type

Personnel Services	\$ 180,675	\$ 185,300	2.56%
Supplies	2,300	2,250	-2.17%
Services & Charges	16,625	16,625	0.00%
Department Total: Village Clerk	199,600	204,175	2.29%

2014 Adopted Budget by Type



Village of Palatine CY 2014 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Coordinate with the Public Works and IT Departments to integrate street and easement documents into the Village's GIS system.

Coordinated with IT on integrating Village owned properties and Special Service Areas (SSA) into GIS, continuing to work with Staff on integrating street and easement documents into GIS.

- * Participate in the application of a new agenda management system.

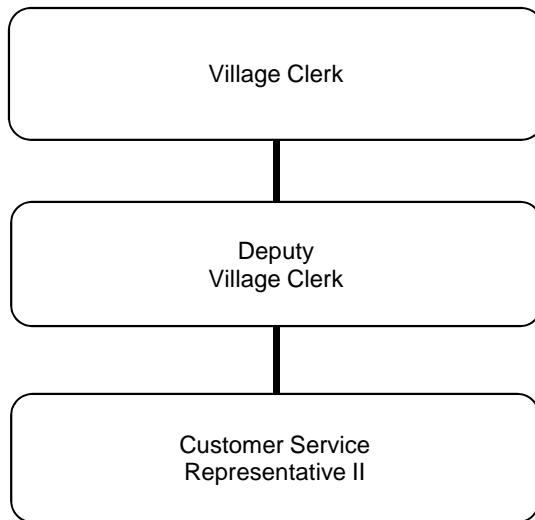
Participated in Vendor selection for the new agenda management system.

Current Year

- * Continue digitizing Village Clerk's records, focusing on Ordinances, Resolutions, and Village property files.
- * Coordinate with IT, Engineering, Public Works and Planning & Zoning Departments to identify and integrate records into the Village's GIS system.
- * Develop a systematic records disposal request process with the State of Illinois to help facilitate the transition of the Village's files from paper to electronic format.

**Village of Palatine
CY 2014 Adopted Budget - Organization Chart**

Department 14 Village Clerk



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Customer Service Representative II	1	1	1
<u>Full-Time Total</u>	3	3	3
Department Total: Village Clerk	3	3	3

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laser fiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laser fiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laser fiche for easier and faster retrieval of records.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 175,436	\$ 180,675	\$ 185,300
Supplies	2,186	2,300	2,250
Services & Charges	9,495	16,625	16,625
Department Total	\$ 187,117	\$ 199,600	\$ 204,175

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

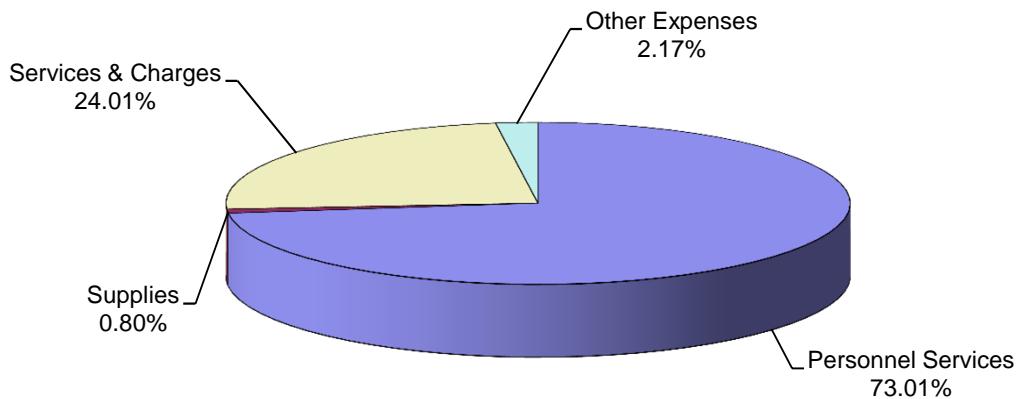
Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	120,724	124,105	127,255
500.20	Salaries Overtime	27	-	-
500.25	Salaries Special Compensation	1,421	1,050	1,050
Total: Salaries		\$ 122,172	\$ 125,155	\$ 128,305
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,395	2,435	2,505
510.10	Taxes & Benefits Medicare	1,753	1,865	1,910
510.15	Taxes & Benefits Social Security	7,495	7,955	8,150
510.20	Taxes & Benefits IMRF Er Contribution	16,445	17,195	17,335
510.35	Taxes & Benefits Medical/Dental Insurance	24,296	25,040	26,055
510.40	Taxes & Benefits Life Insurance	304	450	460
510.60	Taxes & Benefits Allowances	576	580	580
Total: Taxes & Benefits		53,264	55,520	56,995
<u>Supplies</u>				
520.05	Office Supplies General	836	1,100	1,050
520.10	Office Supplies Paper	166	200	200
525.95	Operating Supplies Other	1,184	1,000	1,000
Total: Supplies		2,186	2,300	2,250
<u>Services & Charges</u>				
540.95	Services Other	2,504	6,500	5,000
545.20	Communications Postage	34	250	100
550.05	Printing/Advertising Legal Notices	4,836	6,000	7,700
565.05	Repair and Maintenance Machinery & Equipment	1,103	1,200	1,150
575.10	Other Memberships & Publications	878	875	875
575.15	Other Training & Travel	140	1,800	1,800
Total: Services & Charges		9,495	16,625	16,625
Division Total: Administration		187,117	199,600	204,175
Department Total: Village Clerk		187,117	199,600	204,175
Fund Total: General Fund		187,117	199,600	204,175

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 700,430	\$ 720,670	2.89%
Public Information/Events	384,050	382,790	-0.33%
Economic Development - Non TIF	44,495	46,745	5.06%
Operating Total: Village Manager's Office	1,128,975	1,150,205	1.88%
Expenditures by Type			
Personnel Services	\$ 816,235	\$ 839,785	2.89%
Supplies	10,250	9,250	-9.76%
Services & Charges	277,490	276,170	-0.48%
Other Expenses	25,000	25,000	-
Operating Total: Village Manager's Office	1,128,975	1,150,205	1.88%

2014 Adopted Budget by Type



Village of Palatine

CY 2014 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * Consolidate all performance measurements for Departments into one comprehensive document.

A draft report will be shared with the Council in November, with a final document to be prepared with all 2013 year end data.

- * Continue to utilize the TIF Districts to promote reinvestment/redevelopment within the Village's primary commercial corridors.

The Patrick Hyundai dealership is nearing completion with an anticipated opening in early December. Staff has continued to meet with other property owners/developers to facilitate additional redevelopment/reinvestment.

- * Conduct an efficiency survey to measure Palatine's efficiency levels compared to other suburban communities.

This is being done in conjunction with the performance measurement report referenced above.

- * Develop financing strategies for Village Hall improvements.

Have reviewed funding options with the Finance Director to minimize the Village's need to utilize financing to complete the Village Hall renovation project.

- * Complete and implement an organizational Strategic Plan.

This process is ongoing with the Village Council.

- * Conduct new elected official orientation program to ensure an expeditious orientation process and active participation.

Completed.

- * Increase the quality, as well as the number of subscribers, of Palatine E-News by partnering with all Village Departments to include new items of interest in each edition.

A redesign of the PalatineE-News was completed and content enhancements are ongoing. The number of subscribers has increased by 14% since the end of 2012.

- * Implement electronic agenda management software for the Village Council and other Village Boards/Commissions, resulting in a decrease in the number of packets by 75%.

Administration has leveraged existing resources to almost eliminate the production of paper packets. The Village will be implementing a new agenda management system in 2014 that will further leverage our use of technology.

- * Partner with other Palatine special event sponsors/organizers to reduce costs and increase revenues related to the Village's special events.

The Village partnered with the Palatine Rotary Club to combine the purchase of common materials for each others events. In addition, the Palatine Rotary Club contributed \$500 to the purchase of Village materials.

- * Encourage the use of compliance tickets rather than Court appearance citations for minor violations and examine the use of the Village's new ERP system to track final judgments for payments and collections.

The use of compliance tickets was implemented for violations related to snow removal. Staff is currently reviewing the expanded use of compliance tickets for other violations.

Village of Palatine
CY 2014 Adopted Budget - Issues & Initiatives

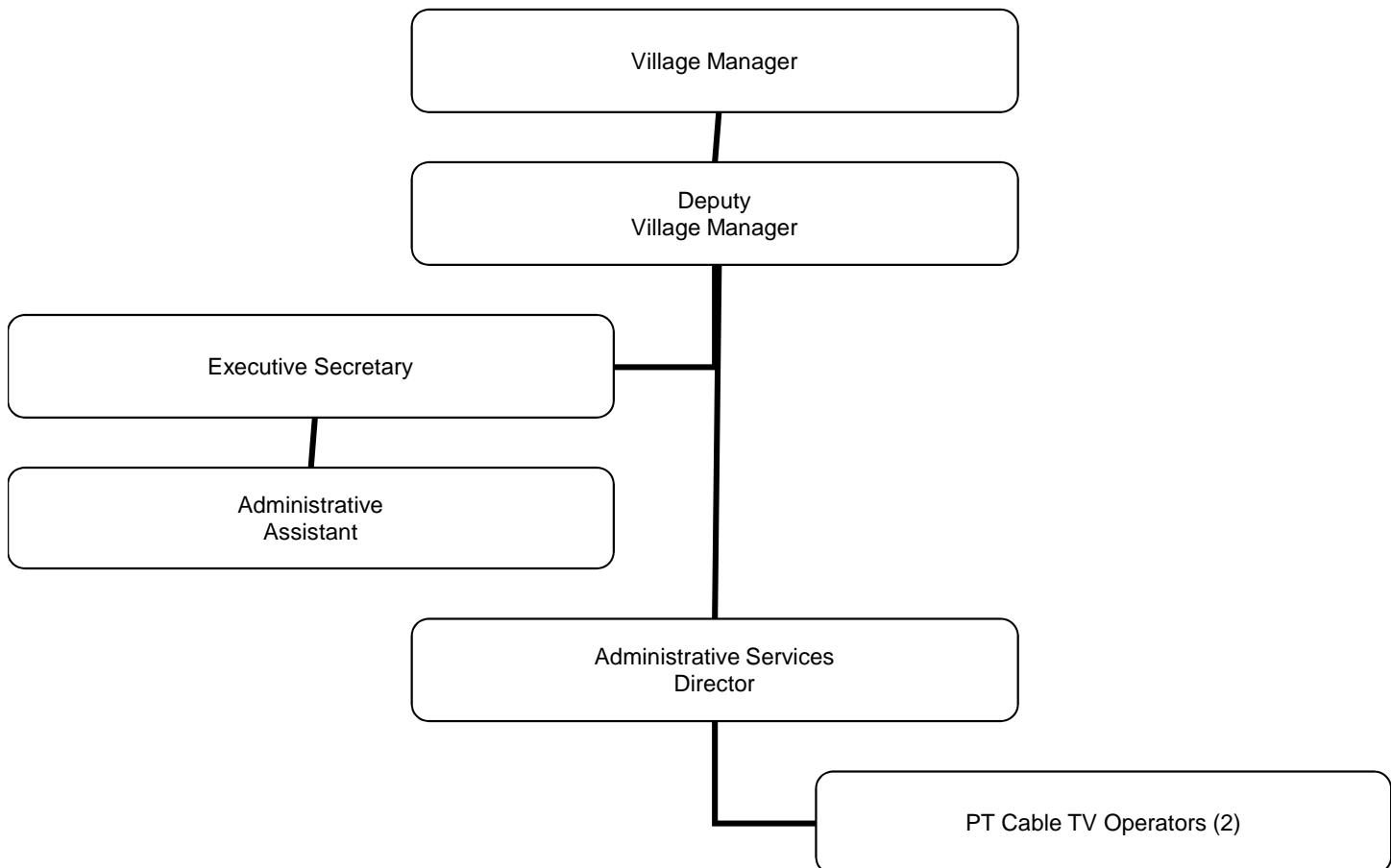
Department 20 Village Manager's Office

Current Year

- * Work with the Village Attorney and Planning & Zoning Department in evaluating the establishment of a legal escrow system to offset costs incurred by the Village when reviewing private development proposals.
- * Coordinate the implementation of the new agenda management system with all Departments and Boards/Commissions.
- * Take the lead role in coordinating the design, relocation, and construction of the Village Hall renovation project as well as ensuring continuing Village operations during all phases of the project.
- * Continue to focus on and facilitate economic development opportunities within the Village's primary commercial corridors.
- * Approach other jurisdictions (State, IDOT, Cook County, etc.) to identify projects that they could complete that would benefit the Village's residents and businesses.
- * Negotiate a new Electric Aggregation Program with either current vendor or new vendor to continue providing residents with cost savings over Commonwealth Edison.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Services Director	1	1	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	<u>5</u>	<u>5</u>	<u>5</u>
Cable TV Operator	2	2	2
<u>Part-Time Total</u>	<u>2</u>	<u>2</u>	<u>2</u>
Department Total: Village Manager's Office	7	7	7

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 785,977	\$ 816,235	\$ 839,785
Supplies	4,005	10,250	9,250
Services & Charges	230,621	277,490	276,170
Other Expenses	55,814	25,000	25,000
Economic Development - TIF	7,870,931	3,684,000	2,790,000
Department Total	\$ 8,947,348	\$ 4,812,975	\$ 3,940,205

Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 660,012	\$ 684,650	\$ 705,860
Supplies	2,429	6,500	5,500
Services & Charges	7,527	9,280	9,310
Program Total	\$ 669,968	\$ 700,430	\$ 720,670

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	445,323	452,505	467,350
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	13,470	16,495	16,920
Total: Salaries		\$ 458,793	\$ 469,000	\$ 484,270
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	26,910	27,360	28,255
510.10	Taxes & Benefits Medicare	7,147	7,415	7,650
510.15	Taxes & Benefits Social Security	22,340	31,670	32,685
510.20	Taxes & Benefits IMRF Er Contribution	66,538	66,865	67,920
510.35	Taxes & Benefits Medical/Dental Insurance	60,739	62,590	65,130
510.40	Taxes & Benefits Life Insurance	2,353	3,945	3,990
510.60	Taxes & Benefits Allowances	15,192	15,805	15,960
Total: Taxes & Benefits		201,219	215,650	221,590
<u>Supplies</u>				
520.05	Office Supplies General	1,751	3,250	3,000
520.10	Office Supplies Paper	678	3,250	2,500
Total: Supplies		2,429	6,500	5,500
<u>Services & Charges</u>				
545.20	Communications Postage	51	120	120
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.05	Other Small Tools & Equipment	98	500	500
575.10	Other Memberships & Publications	4,484	4,160	4,190
575.15	Other Training & Travel	2,894	4,500	4,500
Total: Services & Charges		7,527	9,280	9,310
Division Total: Administration		669,968	700,430	720,670
Department Total: Village Manager's Office		669,968	700,430	720,670
Fund Total: General Fund		669,968	700,430	720,670

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 125,965	\$ 131,585	\$ 133,925
Supplies	1,576	3,750	3,750
Services & Charges	225,641	248,715	245,115
Program Total	\$ 353,182	\$ 384,050	\$ 382,790

Personnel Summary

Full-Time	1	1	1
Part-Time	2	2	2

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	80,746	82,050	84,310
500.10	Salaries Part Time	3,923	7,000	6,000
500.25	Salaries Special Compensation	1,168	750	750
<u>Total: Salaries</u>		\$ 85,837	\$ 89,800	\$ 91,060
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,229	3,285	3,375
510.10	Taxes & Benefits Medicare	1,249	1,360	1,375
510.15	Taxes & Benefits Social Security	5,337	5,780	5,865
510.20	Taxes & Benefits IMRF Er Contribution	11,252	11,600	11,720
510.35	Taxes & Benefits Medical/Dental Insurance	18,222	18,775	19,540
510.40	Taxes & Benefits Life Insurance	179	265	270
510.60	Taxes & Benefits Allowances	660	720	720
<u>Total: Taxes & Benefits</u>		40,128	41,785	42,865
<u>Supplies</u>				
520.05	Office Supplies General	247	500	500
520.10	Office Supplies Paper	200	750	750
525.10	Operating Supplies Medical	219	250	250
525.95	Operating Supplies Other	910	2,250	2,250
<u>Total: Supplies</u>		1,576	3,750	3,750
<u>Services & Charges</u>				
540.95	Services Other	190,656	201,990	198,390
545.20	Communications Postage	9,476	14,250	14,250
550.15	Printing/Advertising Outside Printing Services	23,060	29,060	29,060
565.05	Repair and Maintenance Machinery & Equipment	156	-	-
570.10	Rental Machinery	250	1,000	1,000
575.05	Other Small Tools & Equipment	668	750	750
575.10	Other Memberships & Publications	1,247	1,415	1,415
575.15	Other Training & Travel	128	250	250
<u>Total: Services & Charges</u>		225,641	248,715	245,115
Division Total: Public Information/Events		353,182	384,050	382,790
Department Total: Village Manager's Office		353,182	384,050	382,790
Fund Total: General Fund		353,182	384,050	382,790

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Economic Development - TIF	3,684,000	2,790,000	-24.27%
Economic Development - TIF Total: Village Manager's Office	3,684,000	2,790,000	-24.27%
Expenditures by Type			
Economic Development - TIF	3,684,000	2,790,000	-24.27%
Economic Development - TIF Total: Village Manager's Office	3,684,000	2,790,000	-24.27%

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	(2,547)	19,495	21,745
Other Expenses	55,814	25,000	25,000
Economic Development - TIF	7,870,931	3,684,000	2,790,000
Program Total	\$ 7,924,198	\$ 3,728,495	\$ 2,836,745

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ (14,422)	\$ -	\$ -
545.20	Communications Postage	-	-	5,000
550.15	Printing/Advertising Outside Printing Services	4,518	10,500	7,500
575.10	Other Memberships & Publications	5,668	6,100	6,350
575.15	Other Training & Travel	1,689	2,895	2,895
Total: Services & Charges		(2,547)	19,495	21,745
<u>Other Expenses</u>				
805	Refunds	55,814	25,000	25,000
Total: Other Expenses		55,814	25,000	25,000
Division Total: Economic Development				
Department Total: Village Manager's Office				
Fund Total: General Fund				

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 3,192,000	\$ 2,570,000	\$ 1,978,000
<u>Total: Other Expenses</u>		3,192,000	2,570,000	1,978,000
Division Total: Economic Development		3,192,000	2,570,000	1,978,000
Department Total: Village Manager's Office		3,192,000	2,570,000	1,978,000
Fund Total: Dundee Road TIF (TIF #1) Fund		3,192,000	2,570,000	1,978,000

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 398,000	\$ 279,000	\$ 165,000
Total: Other Expenses		398,000	279,000	165,000
Division Total: Economic Development		398,000	279,000	165,000
Department Total: Village Manager's Office		398,000	279,000	165,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		398,000	279,000	165,000

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	-	10,000	10,000
540.30	Services Legal	3,062	50,000	50,000
540.95	Services Other	-	-	-
Total: Services & Charges		3,062	60,000	60,000
<u>Other Expenses</u>				
820	TIF Development	243,906	335,000	137,000
Total: Other Expenses		243,906	335,000	137,000
Division Total: Economic Development		246,968	395,000	197,000
Department Total: Village Manager's Office		246,968	395,000	197,000
Fund Total: Downtown Area TIF (TIF #3) Fund		246,968	395,000	197,000

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ -	\$ 10,000	\$ 10,000
540.30	Services Legal	38,280	50,000	50,000
Total: Services & Charges		38,280	60,000	60,000
<u>Other Expenses</u>				
820	TIF Development	1,952,068	380,000	390,000
Total: Other Expenses		1,952,068	380,000	390,000
Division Total: Economic Development		1,990,348	440,000	450,000
Department Total: Village Manager's Office		1,990,348	440,000	450,000
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,990,348	440,000	450,000

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
820	TIF Development	2,043,615	-	-
<u>Total: Other Expenses</u>		2,043,615	-	-
Division Total: Economic Development		2,043,615	-	-
Department Total: Village Manager's Office		2,043,615	-	-
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		2,043,615	-	-

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

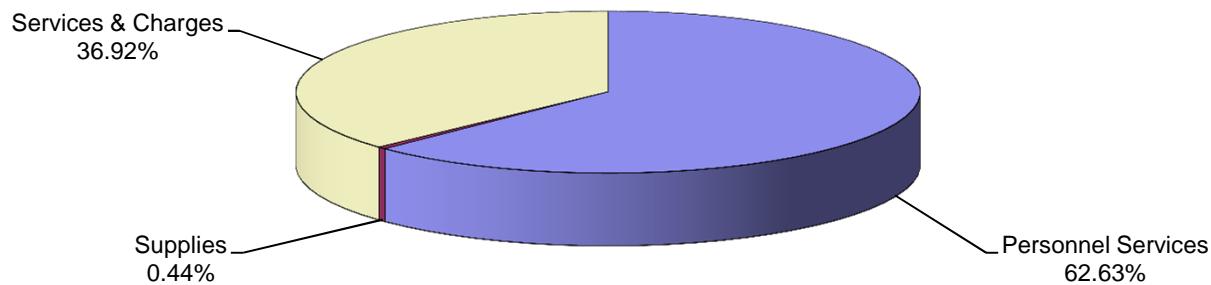
Department 30 Finance & Operations

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 423,455	\$ 438,960	3.66%
Accounting Services	582,985	601,455	3.17%
Billing & Collections	807,850	813,585	0.71%
Operating Total: Finance & Operations	1,814,290	1,854,000	2.19%

Expenditures by Type

Personnel Services	\$ 1,123,055	\$ 1,161,200	3.40%
Supplies	11,250	8,250	-26.67%
Services & Charges	679,985	684,550	0.67%
Operating Total: Finance & Operations	1,814,290	1,854,000	2.19%

2014 Adopted Budget by Type



Village of Palatine

CY 2014 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

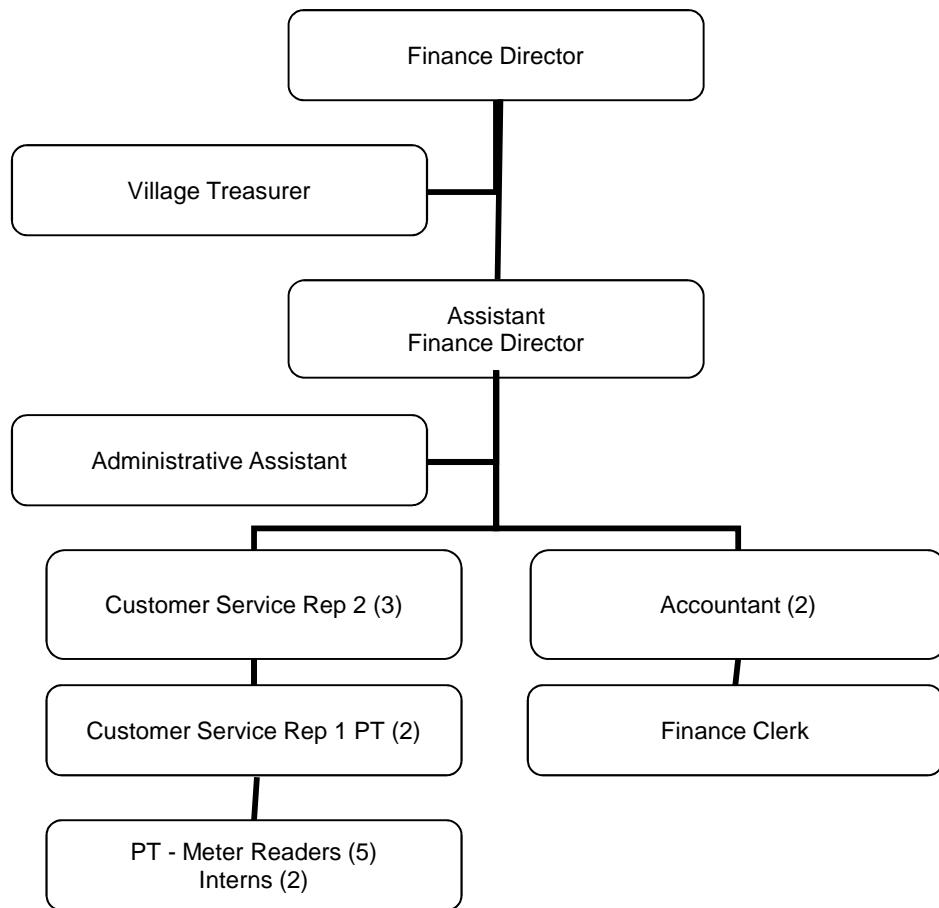
- * Review actuarial assumptions used to determine the Village's annual contribution for the Public Safety Pension Plans.
Completed.
- * Meet with the Village's Financial Advisor to review opportunities for bond refundings, in order to achieve savings on debt service costs.
Completed.
- * Obtain the GFOA's Certificate of Achievement in Financial Reporting for the Village's Comprehensive Annual Financial Report.
Completed.
- * Fully implement the Project Accounting Module of the ERP system and work with other Departments to establish a quarterly review process for the Capital Program.
Completed.
- * Monitor the Village's tax levy requirements for opportunities to continue a multi-year reduction in the property tax levy.
Completed.
- * Re-evaluate internal cost allocations to determine the adequacy of Administrative Service charges.
Completed.
- * Work with Administration and the Village's Financial Advisor to develop financing strategies for Village Hall improvements.
In Progress.
- * Research software requirements and resulting process changes required to perform departmental time entry.
On Going Project.

Current Year

- * Review the Village's outstanding debt to identify opportunities for bond refunding, in order to achieve savings on debt service costs.
- * Review the Village's sick-leave policy and develop alternatives to reduce the accumulated accrued liability.
- * Review the health insurance program with the Village's actuary to develop alternatives to reduce the Other Post-Employment Benefit liability reported as part of the annual financial audit.
- * Begin the evaluation of automated water meter reading systems to replace the current manual system that is over 40 years old.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 30 Finance & Operations



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Administrative Assistant	1	1	1
Finance Clerk	1	1	1
Customer Service Representative 1	1	1	-
Customer Service Representative 2	3	3	3
<u>Full-Time Total</u>	10	10	9
Village Treasurer	1	1	1
Interns	2	2	2
Customer Service Rep 1 PT	-	-	2
Meter Readers	5	5	5
<u>Part-Time Total</u>	8	8	10
Department Total: Finance & Operations	18	18	19

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 1,042,218	\$ 1,123,055	\$ 1,161,200
Supplies	6,526	11,250	8,250
Services & Charges	478,793	679,985	684,550
Debt Service	19,404,880	13,213,965	13,957,315
Transfers	4,644,837	978,409	1,109,750
Department Total	\$ 25,577,254	\$ 16,006,664	\$ 16,921,065

Personnel Summary

Full-Time	10	10	9
Part-Time	8	8	10

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 398,661	\$ 409,660	\$ 425,360
Supplies	2,043	3,000	2,250
Services & Charges	5,890	10,795	11,350
Program Total	\$ 406,594	\$ 423,455	\$ 438,960

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 187,501	\$ 189,450	\$ 197,235
500.10	Salaries Part Time	\$ -	\$ 3,000	\$ 3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	4,209	3,270	3,650
Total: Salaries		\$ 191,710	\$ 195,720	\$ 203,885
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,124	9,330	9,660
510.10	Taxes & Benefits Medicare	2,933	3,070	3,190
510.15	Taxes & Benefits Social Security	10,521	13,115	13,640
510.20	Taxes & Benefits IMRF Er Contribution	26,140	27,225	27,905
510.35	Taxes & Benefits Medical/Dental Insurance	24,296	25,035	26,055
510.40	Taxes & Benefits Life Insurance	380	610	630
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		80,414	85,405	88,100
<u>Supplies</u>				
520.05	Office Supplies General	1,477	1,500	1,250
520.10	Office Supplies Paper	566	1,500	1,000
Total: Supplies		2,043	3,000	2,250
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	142	500	500
575.10	Other Memberships & Publications	1,604	2,140	2,250
575.15	Other Training & Travel	3,062	5,150	5,600
Total: Services & Charges		4,808	7,790	8,350
Division Total: Administration		278,975	291,915	302,585
Department Total: Finance & Operations		278,975	291,915	302,585
Fund Total: General Fund		278,975	291,915	302,585

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 96,585	\$ 98,425	\$ 102,375
500.25	Salaries Special Compensation	3,598	2,895	2,970
<u>Total: Salaries</u>		\$ 100,183	\$ 101,320	\$ 105,345
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,874	3,940	4,095
510.10	Taxes & Benefits Medicare	2,039	1,530	1,590
510.15	Taxes & Benefits Social Security	5,931	6,530	6,790
510.20	Taxes & Benefits IMRF Er Contribution	13,788	14,180	14,505
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	212	315	330
510.60	Taxes & Benefits Allowances	510	720	720
<u>Total: Taxes & Benefits</u>		26,354	27,215	28,030
<u>Services & Charges</u>				
575.10	Other Memberships & Publications	255	255	250
575.15	Other Training & Travel	827	2,750	2,750
<u>Total: Services & Charges</u>		1,082	3,005	3,000
Division Total: Administration		126,537	128,535	133,375
Department Total: Finance & Operations		127,619	131,540	136,375
Fund Total: Waterworks Fund		127,619	131,540	136,375

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 260,522	\$ 293,295	\$ 312,005
Supplies	2,861	5,250	3,500
Services & Charges	194,763	284,440	285,950
Program Total	\$ 458,146	\$ 582,985	\$ 601,455

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 127,642	\$ 131,730	\$ 137,770
500.20	Salaries Overtime	251	1,000	1,000
500.25	Salaries Special Compensation	1,303	750	750
500.95	Salaries Special Other	-	-	-
Total: Salaries		\$ 129,196	\$ 133,480	\$ 139,520
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,551	3,665	3,830
510.10	Taxes & Benefits Medicare	1,877	1,990	2,085
510.15	Taxes & Benefits Social Security	8,025	8,510	8,895
510.20	Taxes & Benefits IMRF Er Contribution	17,540	18,480	19,005
510.35	Taxes & Benefits Medical/Dental Insurance	30,370	31,295	32,565
510.40	Taxes & Benefits Life Insurance	290	425	445
Total: Taxes & Benefits		61,653	64,365	66,825
<u>Supplies</u>				
520.05	Office Supplies General	1,709	1,750	1,000
520.10	Office Supplies Paper	286	1,500	1,000
520.15	Office Supplies Printed Forms	866	2,000	1,500
Total: Supplies		2,861	5,250	3,500
<u>Services & Charges</u>				
540.10	Services Financial	35,235	49,250	49,750
540.15	Services Banking	98,014	121,500	121,500
565.35	Repair and Maintenance Software	600	50,600	50,600
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	691	750	750
575.15	Other Training & Travel	223	750	750
Total: Services & Charges		134,763	223,350	223,850
Division Total: Accounting Services		328,473	426,445	433,695
Department Total: Finance & Operations		328,473	426,445	433,695
Fund Total: General Fund		328,473	426,445	433,695

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 52,837	\$ 66,295	\$ 68,970
500.25	Salaries Special Compensation	\$ -	\$ -	\$ -
Total: Salaries		\$ 52,837	\$ 66,295	\$ 68,970
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,551	1,990	2,070
510.10	Taxes & Benefits Medicare	803	995	1,035
510.15	Taxes & Benefits Social Security	3,149	4,235	4,405
510.20	Taxes & Benefits IMRF Er Contribution	7,037	9,200	9,415
510.35	Taxes & Benefits Medical/Dental Insurance	4,191	12,520	19,540
510.40	Taxes & Benefits Life Insurance	105	215	225
Total: Taxes & Benefits		16,836	29,155	36,690
<u>Services & Charges</u>				
540.10	Services Financial	\$ 10,000	\$ 10,000	\$ 11,000
540.15	Services Banking	\$ 50,000	\$ 50,000	\$ 50,000
575.10	Other Memberships & Publications	\$ -	\$ 590	\$ 600
575.15	Other Training & Travel	\$ -	\$ 500	\$ 500
Total: Services & Charges		60,000	61,090	62,100
Division Total: Accounting Services		129,673	156,540	167,760
Department Total: Finance & Operations		129,673	156,540	167,760
Fund Total: Waterworks Fund		129,673	156,540	167,760

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 383,035	\$ 420,100	\$ 423,835
Supplies	1,622	3,000	2,500
Services & Charges	278,140	384,750	387,250
Program Total	\$ 662,797	\$ 807,850	\$ 813,585

Personnel Summary

Full-Time	4	4	3
Part-Time	7	7	9

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	80,409	84,750	49,630
500.10	Salaries Part Time	-	-	50,200
500.15	Salaries Temporary	8,700	12,000	12,000
500.20	Salaries Overtime	4,431	6,500	6,500
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		\$ 93,540	\$ 103,250	\$ 118,330
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,495	1,510	1,725
510.15	Taxes & Benefits Social Security	6,394	6,415	7,355
510.20	Taxes & Benefits IMRF Er Contribution	13,683	12,305	14,105
510.35	Taxes & Benefits Medical/Dental Insurance	30,370	31,295	19,540
510.40	Taxes & Benefits Life Insurance	181	280	160
<u>Total: Taxes & Benefits</u>		52,123	51,805	42,885
<u>Supplies</u>				
520.05	Office Supplies General	1,287	1,500	1,000
520.10	Office Supplies Paper	163	500	500
<u>Total: Supplies</u>		1,450	2,000	1,500
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	8,498	25,000	15,000
540.95	Services Other	-	-	5,000
545.20	Communications Postage	46,460	72,500	72,500
550.15	Printing/Advertising Outside Printing Services	31,458	37,000	37,000
565.05	Repair and Maintenance Machinery & Equipment	214	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
570.05	Rental Office Equipment	59,260	82,000	82,000
575.05	Other Small Tools & Equipment	-	500	500
575.15	Other Training & Travel	88	500	500
<u>Total: Services & Charges</u>		146,973	219,500	214,500
Division Total: Billing & Collections		294,086	376,555	377,215
Department Total: Finance & Operations		294,086	376,555	377,215
Fund Total: General Fund		294,086	376,555	377,215

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	87,392	92,715	99,460
500.10	Salaries Part Time	98,092	110,000	100,000
500.20	Salaries Overtime	2,228	1,500	1,500
500.25	Salaries Special Compensation	1,511	1,000	1,000
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 189,223	\$ 205,215	\$ 201,960
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	2,750	2,990	2,935
510.15	Taxes & Benefits Social Security	8,777	12,735	12,530
510.20	Taxes & Benefits IMRF Er Contribution	12,131	18,765	18,815
510.35	Taxes & Benefits Medical/Dental Insurance	24,296	25,035	26,055
510.40	Taxes & Benefits Life Insurance	195	305	325
Total: Taxes & Benefits		48,149	59,830	60,660
<u>Supplies</u>				
520.05	Office Supplies General	8	500	500
520.10	Office Supplies Paper	164	500	500
Total: Supplies		172	1,000	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	41,131	48,000	55,000
550.15	Printing/Advertising Outside Printing Services	35,985	40,000	40,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
565.35	Repair and Maintenance Software	3,780	18,000	18,500
575.05	Other Small Tools & Equipment	-	250	250
575.15	Other Training & Travel	-	500	500
Total: Services & Charges		80,896	106,750	114,250
Division Total: Billing & Collections		318,440	372,795	377,870
Department Total: Finance & Operations		318,440	372,795	377,870
Fund Total: Waterworks Fund		318,440	372,795	377,870

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
550.15	Printing/Advertising Outside Printing Services	\$ 2,293	\$ 4,500	\$ 4,500
570.20	Rental Buildings	47,978	54,000	54,000
Total: Services & Charges		50,271	58,500	58,500
Division Total: Billing & Collections				
Department Total: Finance & Operations				
Fund Total: Parking System Fund				

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

Expenditures by Division	2013 Adopted Budget	2014 Adopted Budget	% Change
Debt Service	13,213,965	13,957,315	5.63%
Transfers	978,409	1,109,750	13.42%
Debt Service & Transfers Total: Finance & Operations	14,192,374	15,067,065	6.16%

Expenditures by Type

Debt Service	13,213,965	13,957,315	5.63%
Transfers	978,409	1,109,750	13.42%
Debt Service & Transfers Total: Finance & Operations	14,192,374	15,067,065	6.16%

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Principal	\$ 8,186,824	\$ 7,673,455	\$ 7,465,475
Interest	6,180,900	5,517,260	6,474,715
Paying Agent Fees	14,950	23,250	17,125
Bond Issue Costs	83,134	-	-
Other Debt Service - Transfer to Escrow Agent	4,939,072	-	-
Program Total	\$ 19,404,880	\$ 13,213,965	\$ 13,957,315

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 3,631,824	\$ 3,773,455	\$ 3,883,000
710	Interest	1,829,968	1,707,625	1,429,630
715	Paying Agent Fees	3,550	6,000	5,250
720	Bond Issue Costs	83,134	-	-
725	Other Debt Service	4,939,072	-	-
<u>Total: Debt Service</u>		10,487,548	5,487,080	5,317,880
Division Total: Debt Service		10,487,548	5,487,080	5,317,880
Department Total: Finance & Operations		10,487,548	5,487,080	5,317,880
Fund Total: Downtown Area TIF (TIF #3) Fund		10,487,548	5,487,080	5,317,880

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 500,000	\$ 950,000	\$ 995,000
710	Interest	905,398	880,605	837,505
715	Paying Agent Fees	1,000	2,250	2,250
Total: Debt Service		1,406,398	1,832,855	1,834,755
Division Total: Debt Service		1,406,398	1,832,855	1,834,755
Department Total: Finance & Operations		1,406,398	1,832,855	1,834,755
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,406,398	1,832,855	1,834,755

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 2,272,080	\$ 1,541,165	\$ 1,223,240
710	Interest	2,032,720	1,956,955	1,905,275
715	Paying Agent Fees	4,222	6,000	3,500
<u>Total: Debt Service</u>		<u>4,309,022</u>	<u>3,504,120</u>	<u>3,132,015</u>
Division Total: Debt Service		4,309,022	3,504,120	3,132,015
Department Total: Finance & Operations		4,309,022	3,504,120	3,132,015
Fund Total: Debt Service Fund		4,309,022	3,504,120	3,132,015

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
	<u>Debt Service</u>			
705	Principal	\$ 921,280	\$ 554,380	\$ 576,480
710	Interest	455,142	57,865	1,362,420
715	Paying Agent Fees	1,489	3,000	1,300
	Total: Debt Service	1,377,911	615,245	1,940,200
	Division Total: Debt Service	1,377,911	615,245	1,940,200
	Department Total: Finance & Operations	1,377,911	615,245	1,940,200
	Fund Total: Waterworks Fund	1,377,911	615,245	1,940,200

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 806,640	\$ 794,455	\$ 727,755
710	Interest	424,647	386,360	417,435
715	Paying Agent Fees	1,689	3,000	1,825
Total: Debt Service		1,232,976	1,183,815	1,147,015
Division Total: Debt Service		1,232,976	1,183,815	1,147,015
Department Total: Finance & Operations		1,232,976	1,183,815	1,147,015
Fund Total: Sewerage Fund		1,232,976	1,183,815	1,147,015

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 55,000	\$ 60,000	\$ 60,000
710	Interest	533,025	527,850	522,450
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		591,025	590,850	585,450
Division Total: Debt Service		591,025	590,850	585,450
Department Total: Finance & Operations		591,025	590,850	585,450
Fund Total: Special Service Area #5 Fund		591,025	590,850	585,450

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<u>Expenditures</u>			
Services & Charges	\$ 709,675	\$ 728,409	\$ 756,750
Other Financing Uses	3,935,162	250,000	353,000
Program Total	\$ 4,644,837	\$ 978,409	\$ 1,109,750

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 1,269,890	\$ -	\$ -
<u>Total: Other Financing Uses</u>		1,269,890	-	-
Division Total: Interfund Transfers		1,269,890	-	-
Department Total: Finance & Operations		1,269,890	-	-
Fund Total: General Fund		1,269,890	-	-

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 73,675	\$ 71,359	\$ 77,750
<u>Total: Services & Charges</u>		<u>73,675</u>	<u>71,359</u>	<u>77,750</u>
Division Total: Interfund Transfers		73,675	71,359	77,750
Department Total: Finance & Operations		73,675	71,359	77,750
Fund Total: Community Dev Block Grant Fund		73,675	71,359	77,750

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 2,000,000	\$ -	\$ -
<u>Total: Other Financing Uses</u>		2,000,000	-	-
Division Total: Interfund Transfers		2,000,000	-	-
Department Total: Finance & Operations		2,000,000	-	-
Fund Total: Rand Corridor TIF (TIF #4) Fund		2,000,000	-	-

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 402	Capital Improvement Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	325,715	-	-
<u>Total: Other Financing Uses</u>		325,715	-	-
Division Total: Interfund Transfers		325,715	-	-
Department Total: Finance & Operations		325,715	-	-
Fund Total: Capital Improvement Fund		325,715	-	-

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 135,000	\$ 139,050	\$ 145,000
Total: Services & Charges		135,000	139,050	145,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	100,000	100,000	126,500
Total: Other Financing Uses		100,000	100,000	126,500
Division Total: Interfund Transfers		235,000	239,050	271,500
Department Total: Finance & Operations		235,000	239,050	271,500
Fund Total: Waterworks Fund		235,000	239,050	271,500

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 346,000	\$ 357,000	\$ 368,000
Total: Services & Charges		\$ 346,000	\$ 357,000	\$ 368,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	50,000	50,000	126,500
Total: Other Financing Uses		50,000	50,000	126,500
Division Total: Interfund Transfers		396,000	407,000	494,500
Department Total: Finance & Operations		396,000	407,000	494,500
Fund Total: Sewerage Fund		396,000	407,000	494,500

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 103,000	\$ 107,000	\$ 109,000
Total: Services & Charges		103,000	107,000	109,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 100,000	\$ 100,000	\$ 100,000
Total: Other Financing Uses		100,000	100,000	100,000
Division Total: Interfund Transfers		203,000	207,000	209,000
Department Total: Finance & Operations		203,000	207,000	209,000
Fund Total: Refuse Fund		203,000	207,000	209,000

Village of Palatine
CY 2014 Adopted Budget - Expenditures

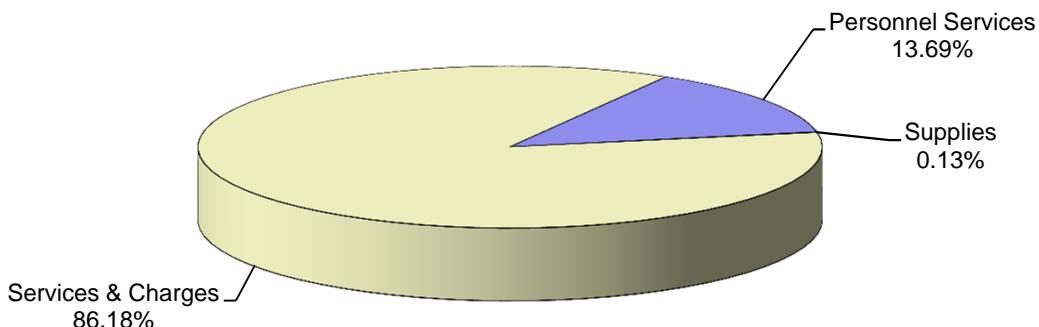
Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 52,000	\$ 54,000	\$ 57,000
Total: Services & Charges		52,000	54,000	57,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 89,557	\$ -	\$ -
Total: Other Financing Uses		89,557	-	-
Division Total: Interfund Transfers		52,000	54,000	57,000
Department Total: Finance & Operations		141,557	54,000	57,000
Fund Total: Parking System Fund		141,557	54,000	57,000

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Department 32 Legal

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Village Attorney	\$ 353,500	\$ 367,100	3.85%
Village Prosecutor	41,400	41,400	0.00%
Labor/Collective Bargaining	20,000	20,200	1.00%
Administrative Adjudication	90,745	92,655	2.10%
Department Total: Legal	505,645	521,355	3.11%
Expenditures by Type			
Personnel Services	\$ 69,445	\$ 71,355	2.75%
Supplies	700	700	0.00%
Services & Charges	435,500	449,300	3.17%
Department Total: Legal	505,645	521,355	3.11%

2014 Adopted Budget by Type



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 32 Legal

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Secretary	1	1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 68,552	\$ 69,445	\$ 71,355
Supplies	139	700	700
Services & Charges	361,877	435,500	449,300
Department Total	\$ 430,568	\$ 505,645	\$ 521,355

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	294,045	353,500	367,100
Program Total	\$ 294,045	\$ 353,500	\$ 367,100

Expenditures

Personnel Services

\$ - \$ - \$ -

Supplies

- - -

Services & Charges

294,045 353,500 367,100

Program Total

\$ 294,045 \$ 353,500 \$ 367,100

Personnel Summary

Full-Time

0 0 0

Part-Time

0 0 0

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 293,969	\$ 352,000	\$ 365,600
545.20	Communications Postage	-	400	400
575.10	Other Memberships & Publications	76	1,100	1,100
<u>Total: Services & Charges</u>		<u>294,045</u>	<u>353,500</u>	<u>367,100</u>
Division Total: Village Attorney		294,045	353,500	367,100
Department Total: Legal		294,045	353,500	367,100
Fund Total: General Fund		294,045	353,500	367,100

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	41,400	41,400
Program Total	\$ 41,400	\$ 41,400	\$ 41,400

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 41,400	\$ 41,400
Total: Services & Charges		41,400	41,400	41,400
Division Total: Village Prosecutor		41,400	41,400	41,400
Department Total: Legal		41,400	41,400	41,400
Fund Total: General Fund		41,400	41,400	41,400

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	8,212	20,000	20,200
Program Total	\$ 8,212	\$ 20,000	\$ 20,200

Expenditures

Personnel Services

\$ - \$ - \$ -

Supplies

- - -

Services & Charges

8,212 20,000 20,200

Program Total

\$ 8,212 \$ 20,000 \$ 20,200

Personnel Summary

Full-Time

0 0 0

Part-Time

0 0 0

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
Services & Charges				
540.30	Services Legal	\$ 8,212	\$ 20,000	\$ 20,200
Total: Services & Charges		8,212	20,000	20,200
Division Total: Labor/Collective Bargaining		8,212	20,000	20,200
Department Total: Legal		8,212	20,000	20,200
Fund Total: General Fund		8,212	20,000	20,200

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 68,552	\$ 69,445	\$ 71,355
Supplies	139	700	700
Services & Charges	18,220	20,600	20,600
Program Total	\$ 86,911	\$ 90,745	\$ 92,655

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

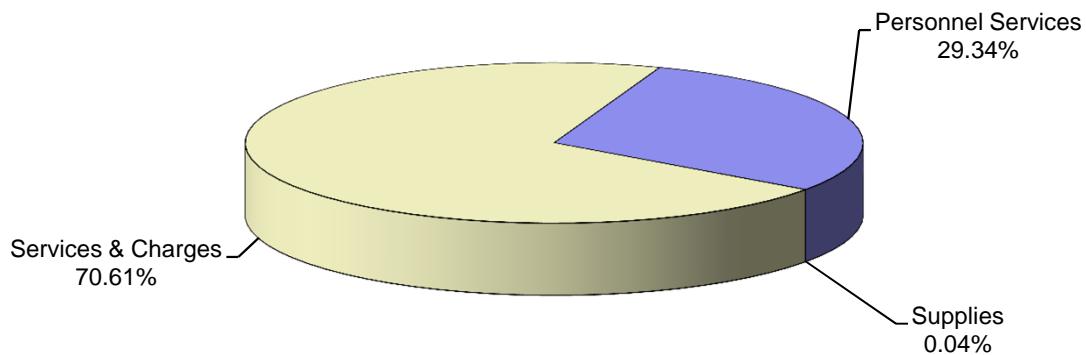
Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 16	Administrative Adjudication			
Salaries				
500.05	Salaries Full Time	53,933	54,805	56,450
500.20	Salaries Overtime	52	250	250
500.25	Salaries Special Compensation	1,163	750	750
Total: Salaries		\$ 55,148	\$ 55,805	\$ 57,450
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	1,348	1,375	1,415
510.10	Taxes & Benefits Medicare	829	830	855
510.15	Taxes & Benefits Social Security	3,543	3,550	3,650
510.20	Taxes & Benefits IMRF Er Contribution	7,522	7,705	7,800
510.40	Taxes & Benefits Life Insurance	162	180	185
Total: Taxes & Benefits		13,404	13,640	13,905
Supplies				
520.05	Office Supplies General	67	200	200
520.10	Office Supplies Paper	-	200	200
520.15	Office Supplies Printed Forms	72	300	300
Total: Supplies		139	700	700
Services & Charges				
540.30	Services Legal	18,220	20,000	20,000
565.90	Repair and Maintenance Other	-	500	500
575.10	Other Memberships & Publications	-	100	100
575.15	Other Training & Travel	-	-	-
Total: Services & Charges		18,220	20,600	20,600
Division Total: Administrative Adjudication		86,911	90,745	92,655
Department Total: Legal		86,911	90,745	92,655
Fund Total: General Fund		86,911	90,745	92,655

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Department 34 Human Resources

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 343,310	\$ 352,605	2.71%
Village Wide Benefit Programs	1,595,015	1,839,500	15.33%
Operating Total: Human Resources	1,938,325	2,192,105	13.09%
Health Insurance Program	6,382,740	6,652,290	4.22%
Liability & Casualty Insurance Program	1,626,835	1,774,315	9.07%
Department Total: Human Resources	9,947,900	10,618,710	6.74%
Expenditures by Type			
Personnel Services	\$ 517,660	\$ 643,260	24.26%
Supplies	900	900	0.00%
Services & Charges	1,419,765	1,547,945	9.03%
Operating Total: Human Resources	1,938,325	2,192,105	13.09%
Insurance Programs	8,009,575	8,426,605	5.21%
Department Total: Human Resources	9,947,900	10,618,710	6.74%

2014 Adopted Budget by Type



Village of Palatine

CY 2014 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

- * Expand the use of ERP technology. Elements of this will include 75% of salary changes being processed electronically by the end of the year.

This initiative was put on hold this year when software system vendor, New World, removed the module from use. This capability is currently not available. When the software is operational, we will implement electronic processing of salary changes. Anticipated by second quarter, 2014.

- * Create and implement a Wellness program to reduce Health Insurance Costs, investigate possible Wellness Program options, compare cost versus savings, and involve Health Insurance Advisory Committee. Set program goals for the next three years beginning in 2014. Goals will be created and a Quarterly Report on a Wellness Program will be prepared.

After the Village's health insurance consultant conducted a Request for Proposals, a new wellness vendor was selected. The first screenings were conducted in September, 2013, with new options and an incentive that increased participation nearly 100%. We are working on the development of organizational wellness goals. We are also in the early stages of partnering with local organizations to develop new wellness activities.

- * Prepare and implement a plan for electronic storage of personnel files.

A plan was prepared and implemented for electronic storage of terminated employee files. All personnel files for employees terminated on or after January 1, 2010 are now stored electronically. The Village collaborated with a local non-for profit, Clearbrook for a cost-efficient way of scanning documents.

- * Hire an Intern to perform various analytical projects Village-wide. Collaborate with other Directors to schedule and ensure maximum use of time.

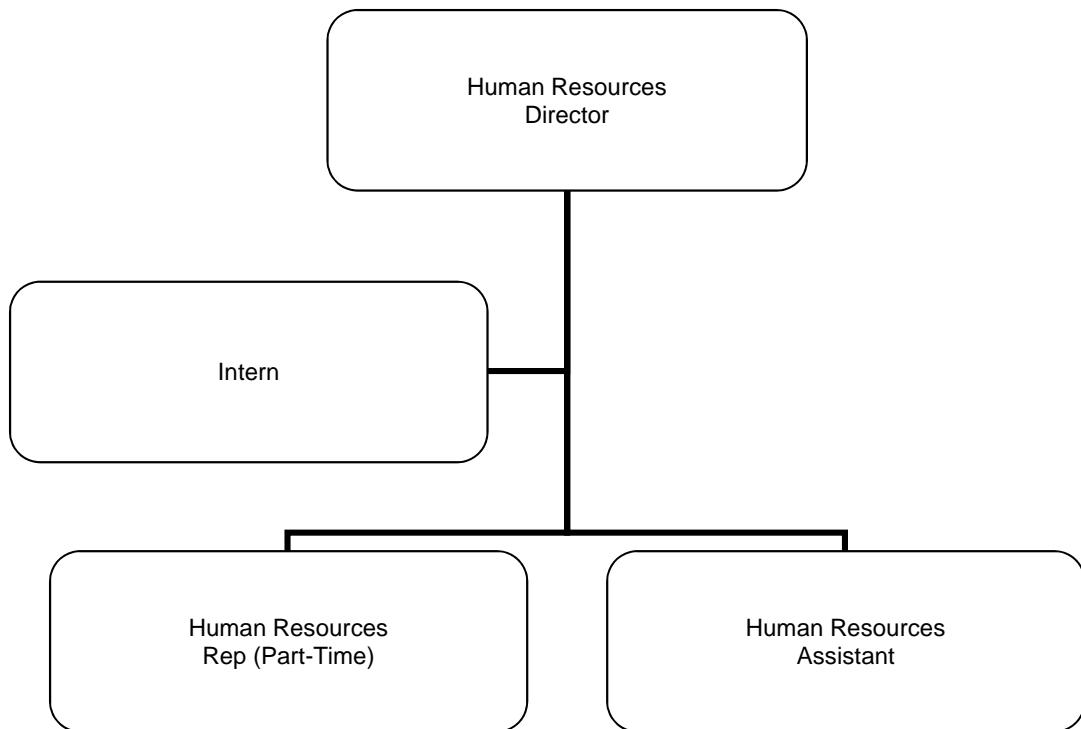
This summer an intern was brought on board to prepare surveys in preparation of budget and contract negotiations. This was a successful project. The Human Resources Intern completed projects for other areas of the Village as well.

Current Year

- * Expand the use of ERP technology. This will include the electronic processing of salary changes as well as continued reductions in the use of paper for record-keeping. This will also include the review of efficiently priced systems that can interface with the ERP for applicant tracking and performance review.
- * Conduct cyclical Loss Projection Study for liability program.
- * Participate in collective bargaining sessions with Fraternal Order of Police for the purpose of negotiating a new Agreement.
- * Continue to develop Human Resources' staff skills following staffing reductions in 2012.
- * Work with Finance and Village Manager's office regarding impact of OPEB requirements and the impact on retiree health insurance.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 34 Human Resources



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 34 Human Resources

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Human Resources Director	1	1	1
Human Resources Coordinator	1	-	-
Human Resources Assistant	1	1	1
Customer Service Representative II	1	-	-
<u>Full-Time Total</u>	4	2	2
Human Resources Rep	-	1	1
Intern	-	1	1
<u>Part-Time Total</u>	-	2	2
Department Total: Human Resources	4	4	4

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 332,740	\$ 517,660	\$ 643,260
Supplies	570	900	900
Services & Charges	1,363,059	1,419,765	1,547,945
Insurance Programs	8,353,619	8,009,575	8,426,605
Department Total	\$ 10,049,988	\$ 9,947,900	\$ 10,618,710

Personnel Summary

Full-Time	4	2	2
Part-Time	0	2	2

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 332,740	\$ 321,410	\$ 330,485
Supplies	570	900	900
Services & Charges	5,618	21,000	21,220
Program Total	\$ 338,928	\$ 343,310	\$ 352,605

Personnel Summary

Full-Time	4	2	2
Part-Time	0	2	2

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	208,835	185,790	189,380
500.10	Salaries Part Time	11,883	25,430	27,440
500.15	Salaries Temporary	-	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	907	4,125	2,855
500.95	Salaries Special Other	3,403	-	-
<u>Total: Salaries</u>		\$ 225,028	\$ 221,345	\$ 225,675
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,712	6,975	9,280
510.10	Taxes & Benefits Medicare	3,363	3,410	3,510
510.15	Taxes & Benefits Social Security	13,485	14,560	14,970
510.20	Taxes & Benefits IMRF Er Contribution	31,014	29,955	30,345
510.35	Taxes & Benefits Medical/Dental Insurance	42,770	37,550	39,080
510.40	Taxes & Benefits Life Insurance	468	595	605
510.60	Taxes & Benefits Allowances	6,900	7,020	7,020
<u>Total: Taxes & Benefits</u>		107,712	100,065	104,810
<u>Supplies</u>				
520.05	Office Supplies General	450	500	500
520.10	Office Supplies Paper	120	250	250
525.40	Operating Supplies Shop Materials	-	150	150
<u>Total: Supplies</u>		570	900	900
<u>Services & Charges</u>				
545.20	Communications Postage	10	200	200
550.10	Printing/Advertising Employment	2,243	3,000	3,000
565.35	Repair and Maintenance Software	-	13,000	13,000
575.05	Other Small Tools & Equipment	58	250	250
575.10	Other Memberships & Publications	1,721	2,050	2,270
575.15	Other Training & Travel	1,586	2,500	2,500
<u>Total: Services & Charges</u>		5,618	21,000	21,220
Division Total: Administration		338,928	343,310	352,605
Department Total: Human Resources		338,928	343,310	352,605
Fund Total: General Fund		338,928	343,310	352,605

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ 196,250	\$ 312,775
Services & Charges	1,357,441	1,398,765	1,526,725
Program Total	\$ 1,357,441	\$ 1,595,015	\$ 1,839,500

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	173,500	250,500
<u>Total: Salaries</u>		-	173,500	250,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	2,520	3,640
510.15	Taxes & Benefits Social Security	-	10,760	15,535
510.20	Taxes & Benefits IMRF Er Contribution	-	9,470	18,910
<u>Total: Taxes & Benefits</u>		-	22,750	38,085
<u>Services & Charges</u>				
540.05	Services Management Consulting	-	1,450	1,450
540.40	Services Management Fees	9,000	9,075	9,075
555.10	Insurance Liability Premiums	1,337,125	1,377,240	1,425,200
575.15	Other Training & Travel	3,816	5,000	5,000
575.20	Other Tuition Assistance	7,500	6,000	10,000
<u>Total: Services & Charges</u>		1,357,441	1,398,765	1,450,725
Division Total: Village Wide Benefit Programs		1,357,441	1,595,015	1,739,310
Department Total: Human Resources		1,357,441	1,595,015	1,739,310
Fund Total: General Fund		1,357,441	1,595,015	1,739,310

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	-	15,000
<u>Total: Salaries</u>		-	-	15,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	-	220
510.15	Taxes & Benefits Social Security	-	-	930
510.20	Taxes & Benefits IMRF Er Contribution	-	-	1,990
<u>Total: Taxes & Benefits</u>		-	-	3,140
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	-	-	38,000
<u>Total: Services & Charges</u>		-	-	38,000
Division Total: Village Wide Benefit Programs		-	-	56,140
Department Total: Human Resources		-	-	56,140
Fund Total: Waterworks Fund		-	-	56,140

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	Sewerage Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	-	5,000
<u>Total: Salaries</u>		-	-	5,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	-	75
510.15	Taxes & Benefits Social Security	-	-	310
510.20	Taxes & Benefits IMRF Er Contribution	-	-	665
<u>Total: Taxes & Benefits</u>		-	-	1,050
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	-	-	38,000
<u>Total: Services & Charges</u>		-	-	38,000
Division Total: Village Wide Benefit Programs		-	-	44,050
Department Total: Human Resources		-	-	44,050
Fund Total: Sewerage Fund		-	-	44,050

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with the highest quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	312	655	655
Services & Charges	6,206,761	6,382,085	6,651,635
Program Total	\$ 6,207,073	\$ 6,382,740	\$ 6,652,290

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 312	\$ 655	\$ 655
Total: Supplies		312	655	655
<u>Services & Charges</u>				
540.05	Services Management Consulting	42,000	42,000	42,000
540.10	Services Financial	-	-	-
540.15	Services Banking	1,488	2,500	2,500
540.35	Services Medical	9,435	12,325	48,325
540.55	Services Claims Administration	271,420	265,475	338,590
555.05	Insurance Health Premiums	1,137,712	1,154,560	1,179,380
555.15	Insurance Medical Claims	3,334,330	3,481,400	3,320,000
555.20	Insurance Dental Claims	352,451	383,690	410,000
555.25	Insurance Prescription Claims	1,057,097	1,039,295	1,310,000
565.05	Repair and Maintenance Machinery & Equipment	828	535	535
575.05	Other Small Tools & Equipment	-	305	305
575.10	Other Memberships & Publications	-	-	-
Total: Services & Charges		6,206,761	6,382,085	6,651,635
Division Total: Health Insurance Program		6,207,073	6,382,740	6,652,290
Department Total: Human Resources		6,207,073	6,382,740	6,652,290
Fund Total: Health Insurance Fund		6,207,073	6,382,740	6,652,290

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	2,146,546	1,626,835	1,774,315
Program Total	\$ 2,146,546	\$ 1,626,835	\$ 1,774,315

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 13,500	\$ 13,500	\$ 14,000
540.10	Services Financial	-	-	-
540.15	Services Banking	2,197	3,000	2,500
540.40	Services Management Fees	27,000	27,000	27,000
540.55	Services Claims Administration	42,000	51,880	45,285
540.95	Services Other	300	5,000	9,200
555.10	Insurance Liability Premiums	415,385	440,455	450,330
555.30	Insurance General Liability Claims	416,893	214,000	350,000
555.35	Insurance Property Claims	30,718	44,000	50,000
555.40	Insurance Automotive Claims	141,971	160,000	100,000
555.45	Insurance Work Comp Claims	1,042,842	642,000	700,000
555.50	Insurance Unemployment Claims	3,510	15,000	15,000
575.10	Other Memberships & Publications	10,230	11,000	11,000
Total: Services & Charges		2,146,546	1,626,835	1,774,315
Division Total: Casualty/Liability Insurance Program		2,146,546	1,626,835	1,774,315
Department Total: Human Resources		2,146,546	1,626,835	1,774,315
Fund Total: Liability Insurance Fund		2,146,546	1,626,835	1,774,315

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

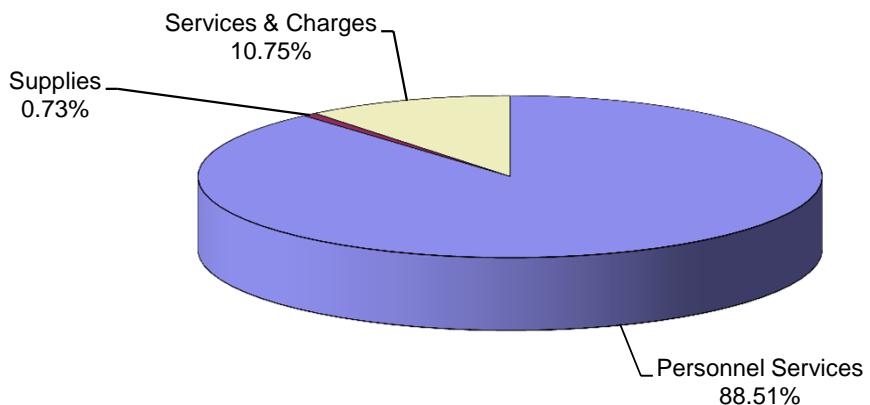
Department 36 Planning & Zoning

Expenditures by Division	2013	2014	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 507,530	\$ 527,260	3.89%
Community Development	53,519	57,800	8.00%
Department Total: Planning & Zoning	561,049	585,060	4.28%

Expenditures by Type

Personnel Services	\$ 496,700	\$ 517,860	4.26%
Supplies	4,265	4,300	0.82%
Services & Charges	60,084	62,900	4.69%
Department Total: Planning & Zoning	561,049	585,060	4.28%

2014 Adopted Budget by Type



Village of Palatine

CY 2014 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * Work collectively with the Community Services and Public Works Departments to implement a Complete Streets policy for the Village of Palatine.
This initiative is in process. The initial meeting with the Active Transportation Alliance has occurred and the next meeting is scheduled for November 2013.
- * Complete 80% of all zoning complaint site inspections within 4 days of receipt.
The Department has met this goal and is working with the IT Department to enhance their tracking and reporting process.
- * Process 90% of all Planning & Zoning permit reviews within the established Building Permit time frame (not including permits which require the input and review of the Plan Commission, Zoning Board of Appeals, or Village Council).
Through mid 2013, 97% of the Planning & Zoning portion of building permit reviews were completed within the established building permit review time.
- * Schedule 80% of all Public Hearing Petitions before the applicable review body within five weeks of filing.
Through mid June 2013, 33 of 42 cases (79%) were scheduled for a public hearing within 5 weeks. Of the 9 that took longer than 5 weeks, there were 5 applications where Staff was awaiting a resubmittal from the Petitioner. Therefore, 38 of the 43 Petitions (90%) were completed within the appropriate time by the Village.
- * Rewrite the applicable Zoning and Subdivision Ordinance sections to recognize and incorporate Sustainable Practices and Alternative Energy Practices within the Village.

Coinciding with the Comprehensive Plan direction, Staff began the process of identifying sections of the Zoning and Subdivision Ordinances for amendment. Public hearings for any proposed Code amendments will occur in 2014.

- * Reduce any process duplicity and streamline the interdepartmental review process by continuing to integrate the project planning module in the ERP system.
Planning & Zoning will continue to work with the IT Department to distribute all ZBA and Plan Commission petitions electronically for review through the ERP system.
- * Draft Code Amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.
Administrative relief already exists within the Zoning Ordinance, Staff is currently reviewing the scope of Administrative approvals to determine if modifications are appropriate.
- * Implement the streamlined ticketing process for signage and parking violations of the Zoning Ordinance. Evaluate and expand where appropriate to ensure compliance with the Zoning Ordinance.
Partially complete – The Village Council amended the Code to allow such tickets to be issued (Public Works was the first Department to utilize this approval). Planning & Zoning is revising the ticketing process to operate as a function of the ERP system.

Current Year

- * Complete the Code Amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.
- * Complete the integration of streamlined or directed tickets to be issued in conjunction with the ERP system.
- * Complete the text amendments for the applicable Zoning and Subdivision Ordinance Sections to recognize and incorporate Sustainable Practices and Alternative Energy Practices within the Village and set a Public Hearing before the Plan Commission.
- * Review and amend the commercial zoning district use lists (Permitted and Special Uses) for the B-1, B-2, B-3, B-4, and B-5 zoning districts to ensure both their consistency and appropriateness.

**Village of Palatine
CY 2014 Adopted Budget - Issues & Initiatives**

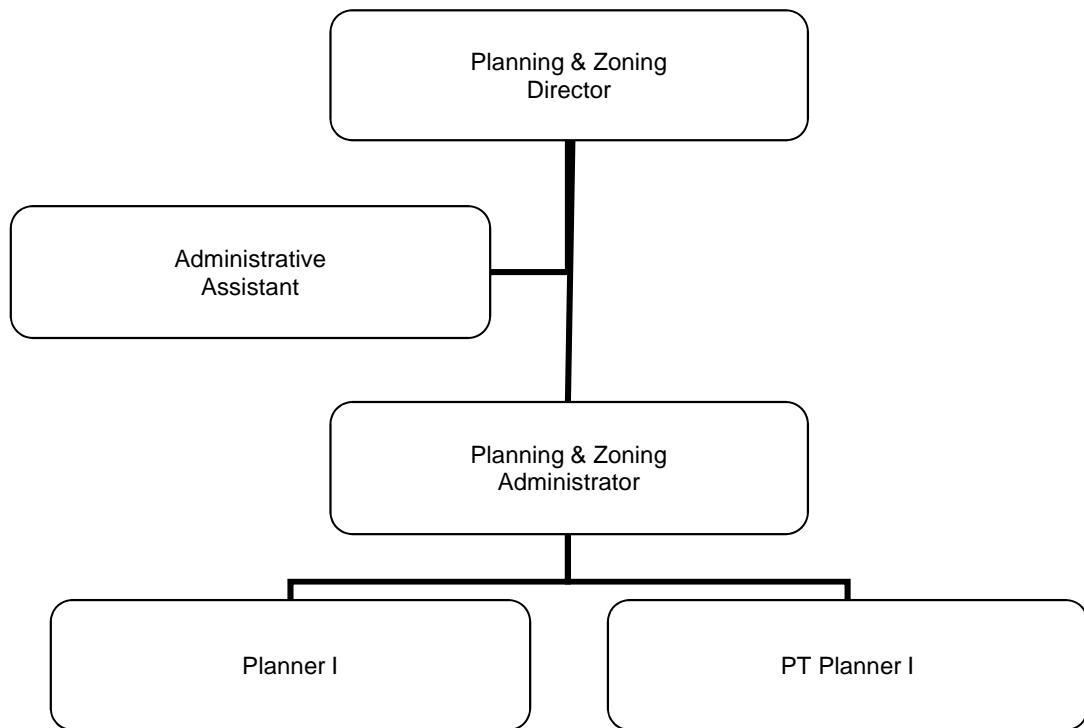
Department 36 Planning & Zoning

Current Year continued

- * Coordinate with shopping center owners and developers to recommend potential amendments for older commercial centers. This includes such things as revising outdated use lists or irregular regulations, which do not conform to existing zoning criteria.
- * Initiate the Comprehensive Plan recommendation for completing the Northwest Highway (NWH) Sub Area plan. This includes evaluating the creation an overlay district to establish appropriate zoning regulations and, if deemed appropriate, design guidelines to reflect the Comprehensive Plan recommendations and NWH Sub Area constraints.
- * Implement IQM2 Agenda Management System for all Plan Commission and Zoning Board of Appeals meetings. Initial training and testing of IQM2 began in October 2013. Both Plan Commission and ZBA Agendas will be operative by January 2014.
- * Complete an updated Analysis to Impediments within the 2013 CDBG calendar (through August 2014). HUD requires this report to update the current Fair Housing situation in all communities, typically as a function of the Consolidated Plan.
- * In conjunction with the Community Services Department, review and examine the Village Code and Zoning Ordinance to explore the feasibility of Code Amendments regulating “Food Trucks” within the Village.

Village of Palatine CY 2014 Adopted Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine**CY 2014 Adopted Budget - Personnel Summary****Department 36 Planning & Zoning**

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	4	4	4
Planner I	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	5	5	5

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 480,010	\$ 496,700	\$ 517,860
Supplies	1,435	4,265	4,300
Services & Charges	57,307	60,084	62,900
Department Total	\$ 538,752	\$ 561,049	\$ 585,060

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 480,010	\$ 496,700	\$ 517,860
Supplies	1,435	4,265	4,300
Services & Charges	2,051	6,565	5,100
Program Total	\$ 483,496	\$ 507,530	\$ 527,260

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	314,286	320,150	334,610
500.10	Salaries Part Time	31,220	34,210	35,265
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,918	3,515	4,180
Total: Salaries		\$ 347,424	\$ 357,875	\$ 374,055
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	12,527	12,765	13,300
510.10	Taxes & Benefits Medicare	5,218	5,480	5,725
510.15	Taxes & Benefits Social Security	21,458	23,385	24,420
510.20	Taxes & Benefits IMRF Er Contribution	43,435	45,330	46,665
510.35	Taxes & Benefits Medical/Dental Insurance	42,517	43,815	45,595
510.40	Taxes & Benefits Life Insurance	621	1,030	1,080
510.60	Taxes & Benefits Allowances	6,810	7,020	7,020
Total: Taxes & Benefits		132,586	138,825	143,805
Supplies				
520.05	Office Supplies General	874	3,205	3,235
520.10	Office Supplies Paper	561	810	810
525.95	Operating Supplies Other	-	250	255
Total: Supplies		1,435	4,265	4,300
Services & Charges				
540.05	Services Management Consulting	-	3,500	-
545.20	Communications Postage	114	150	155
550.05	Printing/Advertising Legal Notices	-	-	-
575.10	Other Memberships & Publications	1,197	2,015	1,340
575.15	Other Training & Travel	740	900	3,605
Total: Services & Charges		2,051	6,565	5,100
Division Total: Administration		483,496	507,530	527,260
Department Total: Planning & Zoning		483,496	507,530	527,260
Fund Total: General Fund		483,496	507,530	527,260

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	55,256	53,519	57,800
Program Total	\$ 55,256	\$ 53,519	\$ 57,800

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.95	Services Other	\$ 55,256	\$ 53,519	\$ 57,800
Total: Services & Charges		55,256	53,519	57,800
Division Total: Community Development		55,256	53,519	57,800
Department Total: Planning & Zoning		55,256	53,519	57,800
Fund Total: Community Dev Block Grant Fund		55,256	53,519	57,800

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

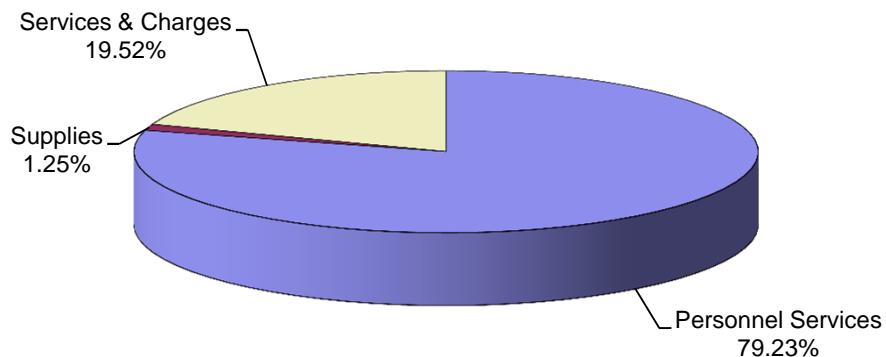
Department 38 Information Technology

Expenditures by Division	2013 Adopted Budget	2014 Adopted Budget	% Change
	\$ 793,735	\$ 808,070	1.81%
Administration	226,955	233,770	3.00%
Geographic Information Systems	101,900	95,690	-6.09%
Department Total: Information Technology	1,122,590	1,137,530	1.33%

Expenditures by Type

Personnel Services	\$ 871,220	\$ 901,230	3.44%
Supplies	16,810	14,210	-15.47%
Services & Charges	234,560	222,090	-5.32%
Department Total: Information Technology	1,122,590	1,137,530	1.33%

2014 Adopted Budget by Type



Village of Palatine CY 2014 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

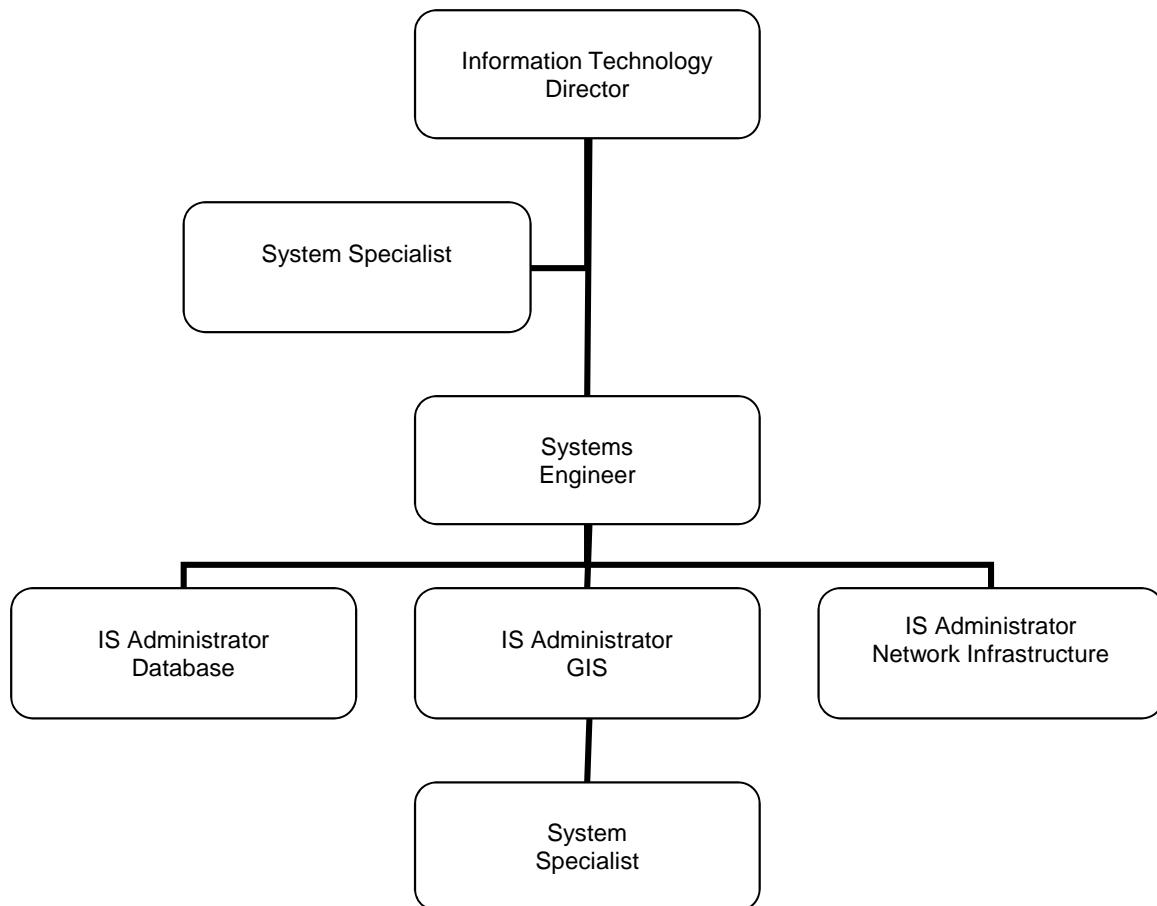
- * Maintain average system availability at 99.8%.
Currently systems running at 99.78% availability. Greatest downtime caused by GroupWise Email system problems during off-hours. Planned replacement/outsourcing of the system in 2014.
- * Assist Finance in the implementation of the ERP System for time entry.
Time Entry implementation put on hold, awaiting resources from Department. IT focused on implementation of the mobile data solution in Police instead, which has been exceeding expectations and was delivered on-time and under budget.
- * Implement agenda management software by the end of the 2nd quarter.
Agenda Management solution implemented in 4th Quarter due to additional requirements of a formal RFP and team coordination to review. Planned implementation for Village Council starting in January, 2014.
- * Implement the Utility Billing on-line portal by the end of the 3rd quarter.
Utility Billing portal put on hold, awaiting resources from Department. IT focused efforts to on-line liquor training for special events, deployed in July and utilized for multiple events.
- * Convert 60% of Netware services to Windows Services by the end of 2013.
On schedule to complete 60% conversion by end of year, with final decommission of Netware during the 2nd quarter of 2014.

Current Year

- * Complete conversion from Netware to MS servers by 2nd quarter.
- * Identify and implement outsourced email for all Village email users.
- * Complete deployment of agenda management system for all public meetings by 3rd Quarter.
- * Provide technology leadership in the rebuilding of Village Hall.
- * Support Department driven implementation of New World or other software solutions.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 38 Information Technology



Village of Palatine

CY 2014 Adopted Budget - Personnel Summary

Department 38 Information Technology

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	3	3	3
GIS Specialist	1	-	-
Technology Support Specialist	1	-	-
Systems Specialist	-	2	2
<u>Full-Time Total</u>	7	7	7
Phone Support	1	-	-
Intern	-	-	1
<u>Part-Time Total</u>	1	-	1
Department Total: Information Technology	8	7	8

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 843,815	\$ 871,220	\$ 901,230
Supplies	13,185	16,810	14,210
Services & Charges	234,829	234,560	222,090
Department Total	\$ 1,091,829	\$ 1,122,590	\$ 1,137,530

Personnel Summary

Full-Time	7	7	7
Part-Time	1	0	1

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 641,362	\$ 661,965	\$ 685,260
Supplies	12,854	15,310	12,710
Services & Charges	95,227	116,460	110,100
Program Total	\$ 749,443	\$ 793,735	\$ 808,070

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	453,468	463,140	480,555
500.15	Salaries Temporary	-	-	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	4,527	7,130	7,260
<u>Total: Salaries</u>		\$ 457,995	\$ 470,270	\$ 493,815
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	16,355	16,635	17,135
510.10	Taxes & Benefits Medicare	6,829	7,185	7,535
510.15	Taxes & Benefits Social Security	28,222	30,670	32,160
510.20	Taxes & Benefits IMRF Er Contribution	62,692	65,600	66,920
510.35	Taxes & Benefits Medical/Dental Insurance	60,739	62,590	58,620
510.40	Taxes & Benefits Life Insurance	1,000	1,485	1,545
510.60	Taxes & Benefits Allowances	7,530	7,530	7,530
<u>Total: Taxes & Benefits</u>		183,367	191,695	191,445
<u>Supplies</u>				
520.05	Office Supplies General	12,854	14,860	12,360
520.10	Office Supplies Paper	-	150	150
525.95	Operating Supplies Other	-	300	200
<u>Total: Supplies</u>		12,854	15,310	12,710
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	34,172	47,900	38,700
545.20	Communications Postage	621	300	300
545.95	Communications Other	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	-	13,300
565.35	Repair and Maintenance Software	51,655	57,160	46,300
575.05	Other Small Tools & Equipment	215	200	200
575.10	Other Memberships & Publications	-	800	800
575.15	Other Training & Travel	8,564	10,100	10,500
<u>Total: Services & Charges</u>		95,227	116,460	110,100
Division Total: Administration		749,443	793,735	808,070
Department Total: Information Technology		749,443	793,735	808,070
Fund Total: General Fund		749,443	793,735	808,070

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 202,453	\$ 209,255	\$ 215,970
Supplies	331	500	500
Services & Charges	16,796	17,200	17,300
Program Total	\$ 219,580	\$ 226,955	\$ 233,770

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
<u>Salaries</u>				
500.05	Salaries Full Time	149,292	153,850	158,665
500.25	Salaries Special Compensation	550	550	850
<u>Total: Salaries</u>		\$ 149,842	\$ 154,400	\$ 159,515
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,661	2,710	2,790
510.10	Taxes & Benefits Medicare	2,192	2,280	2,360
510.15	Taxes & Benefits Social Security	9,376	9,745	10,070
510.20	Taxes & Benefits IMRF Er Contribution	20,149	21,170	21,510
510.35	Taxes & Benefits Medical/Dental Insurance	17,908	18,455	19,210
510.40	Taxes & Benefits Life Insurance	325	495	515
<u>Total: Taxes & Benefits</u>		52,611	54,855	56,455
<u>Supplies</u>				
520.10	Office Supplies Paper	331	500	500
<u>Total: Supplies</u>		331	500	500
<u>Services & Charges</u>				
565.35	Repair and Maintenance Software	14,901	14,500	14,300
575.15	Other Training & Travel	1,895	2,700	3,000
<u>Total: Services & Charges</u>		16,796	17,200	17,300
Division Total: Geographic Information Systems		219,580	226,955	233,770
Department Total: Information Technology		219,580	226,955	233,770
Fund Total: General Fund		219,580	226,955	233,770

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	1,000	1,000
Services & Charges	122,806	100,900	94,690
Program Total	\$ 122,806	\$ 101,900	\$ 95,690

Personnel Summary

Full-Time	0	0	0
Part-Time	1	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Supplies</u>				
525.95	Operating Supplies Other	-	1,000	1,000
<u>Total: Supplies</u>		-	1,000	1,000
<u>Services & Charges</u>				
545.10	Communications Telephone	56,904	65,440	39,540
545.15	Communications Cell Phones	45,450	21,940	26,340
545.95	Communications Other	19,691	10,320	10,560
565.05	Repair and Maintenance Machinery & Equipment	-	-	1,000
565.35	Repair and Maintenance Software	-	2,000	17,000
565.90	Repair and Maintenance Other	702	950	-
575.05	Other Small Tools & Equipment	59	250	250
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		122,806	100,900	94,690
Division Total: Communication Systems		122,806	101,900	95,690
Department Total: Information Technology		122,806	101,900	95,690
Fund Total: General Fund		122,806	101,900	95,690

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

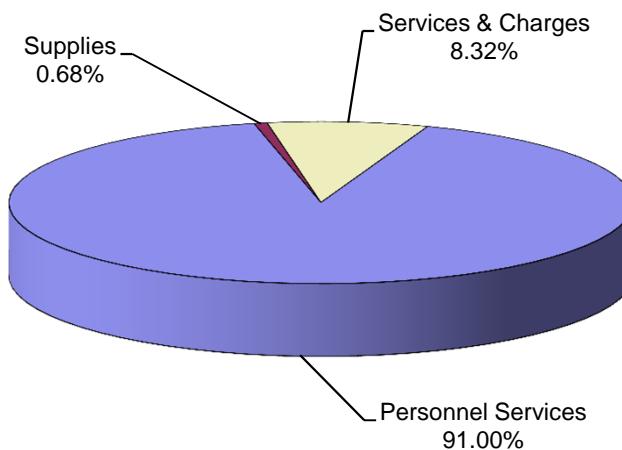
Department 40 Community Services

Expenditures by Division	2013 Adopted Budget	2014 Adopted Budget	% Change
	\$ 301,410	\$ 293,810	-2.52%
Administration	\$ 596,545	\$ 612,455	2.67%
Building Permits & Inspections	\$ 430,885	\$ 444,960	3.27%
Neighborhood Services	\$ 447,505	\$ 474,080	5.94%
Department Total: Community Services	1,776,345	1,825,305	2.76%

Expenditures by Type

Personnel Services	\$ 1,613,440	\$ 1,661,015	2.95%
Supplies	\$ 12,415	\$ 12,415	0.00%
Services & Charges	\$ 150,490	\$ 151,875	0.92%
Department Total: Community Services	1,776,345	1,825,305	2.76%

2014 Adopted Budget by Type



Village of Palatine CY 2014 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Investigate automation of cross connection program regarding registration fee schedule, online registration/tracking/payment, and automated notification.

Hired Backflow Solutions Inc. (BSI) to help facilitate program.

- * Work with Public Works and consultants in coordinating Village Hall preliminary remodel design and cost estimates.

Completion of schematic design in November.

- * Conduct food establishment training as requested by business owners.

A total of eight food safety training sessions have been conducted during 2013 at the following locations: Thai D-Lite, Sarpino's, Jimmy John's, Gianni's, Sodexho Lakeview Café & Palatine High School

- * Revise the Community Services' portion of the Village's website to be more interactive and informative, and develop online rental dwelling license applications.

In progress, completion planned for mid-December.

- * Investigate opportunities to conduct public presentations regarding the Village's rental program and its benefits.

Rental licensing article written for the Spring newsletter. Presentation given at the Palatine Opportunity Center in Spanish. Palatine Senior Center presentation scheduled for October 31st.

- * Support the Villages Bicycle Transportation Plan by reviewing the Village code to determine if revisions are needed.

Tied into complete streets policy goal below.

- * Working with Planning & Zoning and Public Works to pursue a complete streets policy.

Draft policy completed, final draft due December.

- * Coordinate RFP process and implementation of Phase II engineering for ITEP Bike Plan Grant.

Met with IDOT to review process. Completing phase 1 planning work this year and project will require a multi-year process.

- * Coordinate with the Greater Palatine Bicycle Task Force and Palatine Park District activities to promote bicycling and the path system.

Sponsored Cycle Fest event and currently reviewing options for the placement of additional bike racks within the downtown area.

- * Coordinate with the League of Illinois Bicyclists on development of the Bike to Metra Guide.

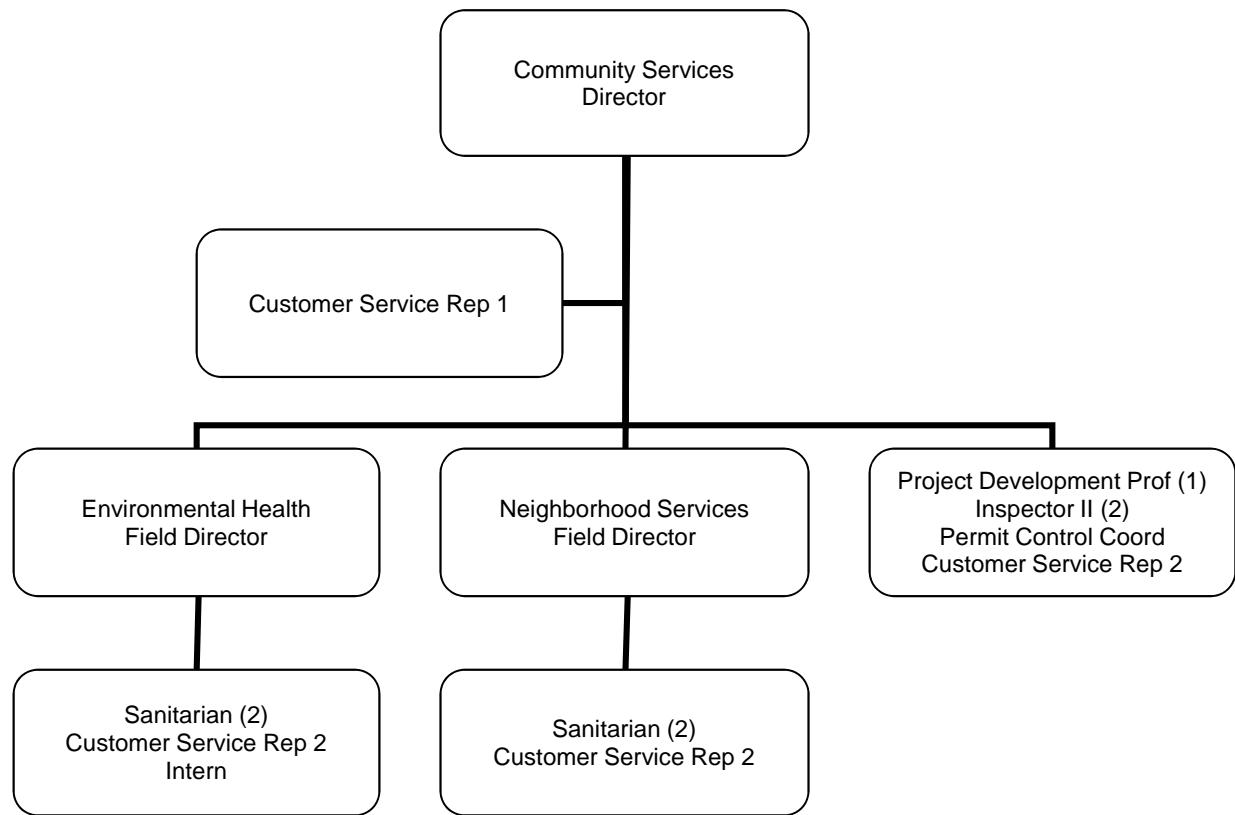
In Progress - publication photo shoot completed. Final formatting of the guide prior to printing is in progress.

Current Year

- * Assist Administration with the coordination of the Village Hall remodel, bidding, and temporary relocation.
- * Research an inspection program that addresses property maintenance issues on all multi-family residential rental property common areas.
- * Form a committee comprised of Village staff to review existing ordinances pertaining to mobile food vending operations and benchmark with other communities.
- * Support of Bicycle Transportation Plan's existing and recommended facilities and coordinate RFP process and implementation of Phase II engineering of Bike Plan.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 40 Community Services



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Director of Community Services	1	1	1
Project Development Professional	1	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector II	2	2	2
Customer Service Representative I	-	-	1
Customer Service Representative II	3	3	3
Administrative Assistant	1	1	-
Permit Control Coordinator	1	1	1
<u>Full-Time Total</u>	15	15	15
Intern	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Community Services	16	16	16

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 1,567,174	\$ 1,613,440	\$ 1,661,015
Supplies	10,724	12,415	12,415
Services & Charges	87,521	150,490	151,875
Department Total	\$ 1,665,419	\$ 1,776,345	\$ 1,825,305

Personnel Summary

Full-Time	15	15	15
Part-Time	1	1	1

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 271,682	\$ 281,610	\$ 274,210
Supplies	8,973	10,300	10,300
Services & Charges	2,678	9,500	9,300
Program Total	\$ 283,333	\$ 301,410	\$ 293,810

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	184,321	187,295	176,695
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,100	3,540	3,265
Total: Salaries		\$ 185,421	\$ 190,835	\$ 179,960
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	8,976	9,130	7,840
510.10	Taxes & Benefits Medicare	2,827	2,995	2,820
510.15	Taxes & Benefits Social Security	10,585	12,795	12,035
510.20	Taxes & Benefits IMRF Er Contribution	26,076	26,940	24,890
510.35	Taxes & Benefits Medical/Dental Insurance	30,370	31,295	39,080
510.40	Taxes & Benefits Life Insurance	407	600	565
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		86,261	90,775	94,250
Supplies				
520.05	Office Supplies General	4,517	3,900	3,900
520.10	Office Supplies Paper	1,246	2,000	2,000
520.15	Office Supplies Printed Forms	2,598	3,100	3,100
525.25	Operating Supplies Chemicals	-	350	350
525.95	Operating Supplies Other	612	950	950
Total: Supplies		8,973	10,300	10,300
Services & Charges				
540.95	Services Other	-	5,000	5,000
550.15	Printing/Advertising Outside Printing Services	463	500	500
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.10	Other Memberships & Publications	1,487	1,400	1,400
575.15	Other Training & Travel	728	2,600	2,400
Total: Services & Charges		2,678	9,500	9,300
Division Total: Administration		283,333	301,410	293,810
Department Total: Community Services		283,333	301,410	293,810
Fund Total: General Fund		283,333	301,410	293,810

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 483,010	\$ 492,975	\$ 508,540
Supplies	438	705	705
Services & Charges	56,751	102,865	103,210
Program Total	\$ 540,199	\$ 596,545	\$ 612,455

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	344,408	349,970	360,500
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	2,350	1,850	2,050
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 346,758	\$ 351,820	\$ 362,550
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,515	2,560	2,635
510.10	Taxes & Benefits Medicare	4,936	5,150	5,305
510.15	Taxes & Benefits Social Security	21,105	21,980	22,655
510.20	Taxes & Benefits IMRF Er Contribution	46,155	47,745	48,390
510.35	Taxes & Benefits Medical/Dental Insurance	60,739	62,590	65,130
510.40	Taxes & Benefits Life Insurance	682	1,130	1,155
510.60	Taxes & Benefits Allowances	120	-	720
Total: Taxes & Benefits		136,252	141,155	145,990
<u>Supplies</u>				
525.35	Operating Supplies Clothing	438	705	705
Total: Supplies		438	705	705
<u>Services & Charges</u>				
540.20	Services Architectual	3,440	6,600	6,600
540.25	Services Engineering	25,099	25,000	25,000
540.45	Services Data Processing/Technology	4,614	5,500	5,500
540.95	Services Other	1,511	18,000	18,000
565.35	Repair and Maintenance Software	-	23,000	23,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	21,230	21,865	22,205
575.10	Other Memberships & Publications	460	620	625
575.15	Other Training & Travel	397	2,280	2,280
Total: Services & Charges		56,751	102,865	103,210
Division Total: Building Permits & Inspections		540,199	596,545	612,455
Department Total: Community Services		540,199	596,545	612,455
Fund Total: General Fund		540,199	596,545	612,455

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 405,310	\$ 418,650	\$ 432,105
Supplies	643	705	705
Services & Charges	10,288	11,530	12,150
Program Total	\$ 416,241	\$ 430,885	\$ 444,960

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
<u>Salaries</u>				
500.05	Salaries Full Time	284,327	291,815	301,430
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	151	500	500
500.25	Salaries Special Compensation	2,519	2,810	2,855
Total: Salaries		\$ 286,997	\$ 295,125	\$ 304,785
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,286	3,340	3,440
510.10	Taxes & Benefits Medicare	4,082	4,340	4,480
510.15	Taxes & Benefits Social Security	17,456	18,520	19,120
510.20	Taxes & Benefits IMRF Er Contribution	38,357	40,215	40,855
510.35	Taxes & Benefits Medical/Dental Insurance	54,508	56,170	58,455
510.40	Taxes & Benefits Life Insurance	624	940	970
Total: Taxes & Benefits		118,313	123,525	127,320
<u>Supplies</u>				
525.35	Operating Supplies Clothing	643	705	705
Total: Supplies		643	705	705
<u>Services & Charges</u>				
540.95	Services Other	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	9,105	9,245
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	482	750	975
575.15	Other Training & Travel	966	1,675	1,930
Total: Services & Charges		10,288	11,530	12,150
Division Total: Neighborhood Services		416,241	430,885	444,960
Department Total: Community Services		416,241	430,885	444,960
Fund Total: General Fund		416,241	430,885	444,960

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 407,172	\$ 420,205	\$ 446,160
Supplies	670	705	705
Services & Charges	17,804	26,595	27,215
Program Total	\$ 425,646	\$ 447,505	\$ 474,080

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	283,232	290,755	299,470
500.15	Salaries Temporary	5,238	5,880	12,000
500.20	Salaries Overtime	895	2,000	2,000
500.25	Salaries Special Compensation	850	2,795	3,145
Total: Salaries		\$ 290,215	\$ 301,430	\$ 316,615
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,362	3,420	3,520
510.10	Taxes & Benefits Medicare	4,353	4,430	4,655
510.15	Taxes & Benefits Social Security	18,613	18,915	19,865
510.20	Taxes & Benefits IMRF Er Contribution	40,538	40,285	40,835
510.35	Taxes & Benefits Medical/Dental Insurance	49,097	50,070	58,620
510.40	Taxes & Benefits Life Insurance	619	935	970
510.60	Taxes & Benefits Allowances	375	720	1,080
Total: Taxes & Benefits		116,957	118,775	129,545
<u>Supplies</u>				
525.35	Operating Supplies Clothing	670	705	705
Total: Supplies		670	705	705
<u>Services & Charges</u>				
540.60	Services Custodial	1,120	7,000	7,000
540.95	Services Other	110	525	525
560.25	Utility Services Refuse Disposal	5,581	7,540	7,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	9,105	9,245
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	825	825	975
575.15	Other Training & Travel	1,328	1,600	1,930
Total: Services & Charges		17,804	26,595	27,215
Division Total: Environmental Health		425,646	447,505	474,080
Department Total: Community Services		425,646	447,505	474,080
Fund Total: General Fund		425,646	447,505	474,080

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

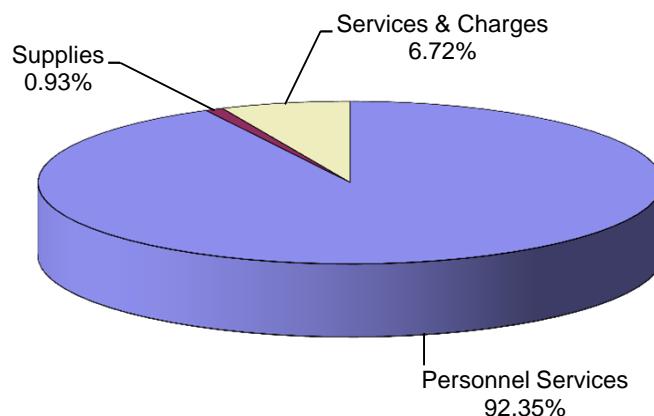
Department 42 Police

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 1,321,395	\$ 1,374,125	3.99%
Crime Control & Investigation	15,850,805	16,050,110	1.26%
Traffic Control	486,555	531,480	9.23%
Police Training	20,600	34,685	68.37%
Support Services	1,875,900	1,987,045	5.92%
Special Detail Services	229,840	229,840	0.00%
Department Total: Police	19,785,095	20,207,285	2.13%

Expenditures by Type

Personnel Services	\$ 18,305,335	\$ 18,661,520	1.95%
Supplies	166,835	188,430	12.94%
Services & Charges	1,312,925	1,357,335	3.38%
Department Total: Police	19,785,095	20,207,285	2.13%

2014 Adopted Budget by Type



Village of Palatine CY 2014 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * Maintain the Part I Crime Rate at 13.0 or lower.

The 2013 Part I Crime Rate in Palatine is projected to remain below the 13.0 level.

- * Work cooperatively with IT in creating an online Overnight Parking System.

The online Overnight Parking System has been successfully implemented and is working effectively for both the internal customers (Police personnel) and external customers (Palatine residents).

- * Increase the average number of annual training hours per officer.

Through the use of more in-service training through certified Department instructors, the Department is on pace to surpass the number of annual training hours per Officer by more than 20% in 2013.

- * Reduce the number of traffic crashes in Palatine by 5%.

Although the number of traffic crashes increased during the first quarter of the year, the 2nd and 3rd quarters have seen a noticeable decrease, with hopes of continuing to the end of the year. This was achieved by each Police Beat identifying its high accident intersections and then completing selective enforcement measures during peak traffic hours.

- * Maintain a safety belt usage compliance rate of 98% or higher through the use of the selective enforcement efforts supported by state grant funding.

The safety belt usage compliance rate is nearing 99% as of the 3rd quarter.

- * Reduce the number of Burglary to Motor Vehicles by 5%.

In comparing Burglary to Motor Vehicles in the first six months of 2012 to 2013, the numbers have decreased by 45%.

- * Maintain Bank Alarm Response times to 3 minutes or less and Maintain Domestic Battery Response times to 4 minutes or less.

Response times for both Bank Alarms and Domestic Batteries have decreased by nearly 30 seconds during the first six months of the year.

- * Maintain overtime expenditures at the 2012 level.

The 2013 overtime expenditures are on pace to equal the 2012 figures.

Current Year

To implement the DDACTS Program (Data Driven Approach to Crime and Traffic Safety) which uses geomapping to

- * **identify areas with high incidences of crime and crashes, along with traffic enforcement strategies to fight crime and reduce crashes and overall traffic violations.**

To successfully implement the ID Networks mobile field reporting module within the squad cars, leading to reduced report writing time and an increase in the amount of patrol visibility.

- * **To cross-train with the Fire Department in order to develop a strategic plan when responding to high risk incidents, such as active shooter incidents.**

Double the departments sign and release eligible ordinances, which will reduce the processing time for officers and provide more available patrol time.

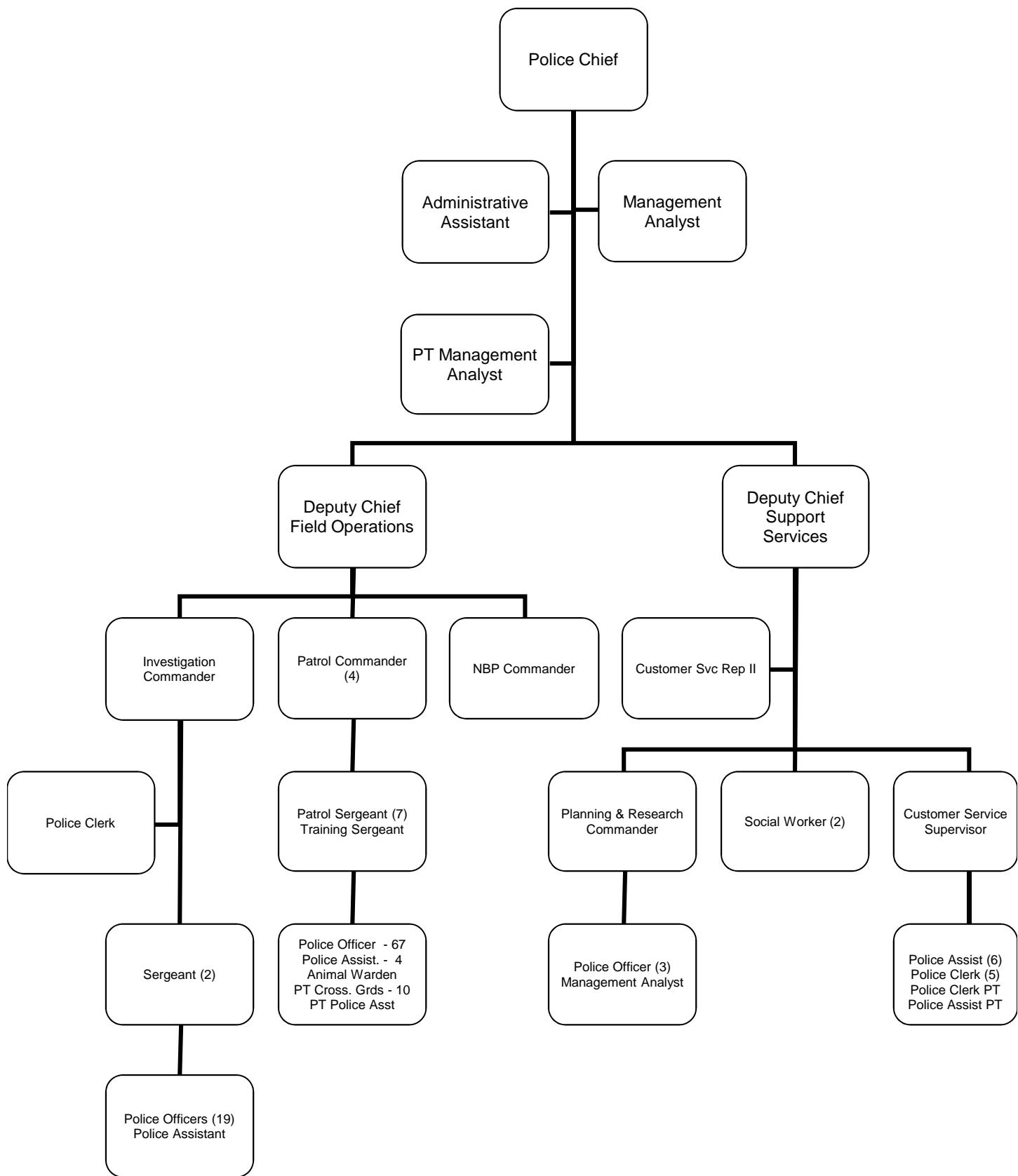
- * **To increase the number of DUI arrests by 5% through the use of strategic and tactical patrol methods, supported by IDOT grant funding.**

To closely monitor the various maintenance contracts for Police Headquarters in order to manage future expenditures most efficiently and effectively.

Village of Palatine

CY 2014 Adopted Budget - Organization Chart

Department 42 Police



Police - Organization Chart

Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 42 Police

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	90	89	89
Police Assistant	11	11	11
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative II	1	1	1
Police Clerk	7	7	6
Management Analyst	2	2	2 *
Full-Time Total	136	135	134
Crossing Guard	10	10	10
Police Assistant	1	1	2
Police Clerk	-	-	1
Management Analyst	1	1	1
Part-Time Total	12	12	14
Department Total: Police	148	147	148

* This is a Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 17,792,786	\$ 18,305,335	\$ 18,661,520
Supplies	266,381	166,835	188,430
Services & Charges	1,232,113	1,312,925	1,357,335
Department Total	\$ 19,291,280	\$ 19,785,095	\$ 20,207,285

Personnel Summary

Full-Time	136	135	134
Part-Time	12	12	14

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 1,172,539	\$ 1,255,475	\$ 1,285,050
Supplies	36,875	27,920	40,395
Services & Charges	26,551	38,000	48,680
Program Total	\$ 1,235,965	\$ 1,321,395	\$ 1,374,125

Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	747,840	764,620	799,230
500.10	Salaries Part Time	43,516	43,930	33,020
500.25	Salaries Special Compensation	7,356	13,265	13,515
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 798,712	\$ 821,815	\$ 845,765
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	29,360	29,965	22,050
510.10	Taxes & Benefits Medicare	11,738	12,380	12,620
510.15	Taxes & Benefits Social Security	46,921	52,875	53,920
510.20	Taxes & Benefits IMRF Er Contribution	28,433	29,615	28,605
510.25	Taxes & Benefits Police Pension Er Contribution	137,410	179,935	179,710
510.35	Taxes & Benefits Medical/Dental Insurance	117,778	125,015	136,615
510.40	Taxes & Benefits Life Insurance	1,647	2,455	2,565
510.60	Taxes & Benefits Allowances	540	1,420	3,200
Total: Taxes & Benefits		373,827	433,660	439,285
<u>Supplies</u>				
520.05	Office Supplies General	4,824	5,000	5,000
520.10	Office Supplies Paper	4,223	4,800	4,800
525.05	Operating Supplies Custodial	692	3,605	2,940
525.10	Operating Supplies Medical	597	600	600
525.45	Operating Supplies Ammunition	21,475	10,915	24,055
525.95	Operating Supplies Other	5,064	3,000	3,000
Total: Supplies		36,875	27,920	40,395
<u>Services & Charges</u>				
540.35	Services Medical	169	4,025	905
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	271	300	910
545.10	Communications Telephone	-	-	-
545.20	Communications Postage	98	360	180
550.15	Printing/Advertising Outside Printing Services	1,063	1,100	1,100
560.25	Utility Services Refuse Disposal	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	1,870	7,510	23,025
570.20	Rental Buildings	-	-	-
575.10	Other Memberships & Publications	12,260	12,805	12,560
575.15	Other Training & Travel	820	1,900	-
Total: Services & Charges		26,551	38,000	48,680
Division Total: Administration		1,235,965	1,321,395	1,374,125
Department Total: Police		1,235,965	1,321,395	1,374,125
Fund Total: General Fund		1,235,965	1,321,395	1,374,125

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 15,274,807	\$ 15,648,150	\$ 15,858,610
Supplies	225,261	135,865	139,570
Services & Charges	71,447	66,790	51,930
Program Total	\$ 15,571,515	\$ 15,850,805	\$ 16,050,110

Personnel Summary

Full-Time	117	116	115
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	9,466,755	9,792,220	10,060,840
500.10	Salaries Part Time	17,462	21,330	22,660
500.20	Salaries Overtime	246,831	290,150	290,150
500.25	Salaries Special Compensation	149,114	84,900	85,000
500.95	Salaries Other	19,562	-	-
Total: Salaries		\$ 9,899,724	\$ 10,188,600	\$ 10,458,650
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	47,793	50,295	3,760
510.10	Taxes & Benefits Medicare	141,014	148,880	152,150
510.15	Taxes & Benefits Social Security	602,363	635,935	649,720
510.20	Taxes & Benefits IMRF Er Contribution	98,405	107,970	103,185
510.25	Taxes & Benefits Police Pension Er Contribution	2,797,100	2,737,070	2,695,990
510.35	Taxes & Benefits Medical/Dental Insurance	1,666,413	1,731,425	1,743,140
510.40	Taxes & Benefits Life Insurance	20,915	31,335	32,115
510.60	Taxes & Benefits Allowances	1,080	16,640	19,900
Total: Taxes & Benefits		5,375,083	5,459,550	5,399,960
<u>Supplies</u>				
520.05	Office Supplies General	1,056	1,235	1,530
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	5,799	8,295	7,210
525.05	Operating Supplies Custodial	1,353	1,800	1,600
525.10	Operating Supplies Medical	176	250	250
525.35	Operating Supplies Clothing	78,112	76,200	79,250
525.95	Operating Supplies Other	19,155	22,085	19,730
Total: Supplies		105,651	109,865	109,570
<u>Services & Charges</u>				
540.35	Services Medical	1,528	2,700	2,825
540.45	Services Data Processing/Technology	5,500	6,000	3,000
540.95	Services Other	10,700	9,100	11,080
545.10	Communications Telephone	1,243	1,280	480
545.20	Communications Postage	-	-	-
545.95	Communications Other	1,151	1,300	1,100
550.15	Printing/Advertising Outside Printing Services	1,592	3,945	3,100
565.05	Repair and Maintenance Machinery & Equipment	929	5,000	1,850
565.35	Repair and Maintenance Software	12,379	17,820	17,865
575.05	Other Small Tools & Equipment	13,019	7,750	2,325
575.10	Other Memberships & Publications	23,406	11,895	8,305
Total: Services & Charges		71,447	66,790	51,930
Division Total: Crime Control & Investigation		15,451,905	15,824,805	16,020,110
Department Total: Police		15,451,905	15,824,805	16,020,110
Fund Total: General Fund		15,451,905	15,824,805	16,020,110

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 115,700	\$ 20,000	\$ 20,000
<u>Total: Supplies</u>		<u>115,700</u>	<u>20,000</u>	<u>20,000</u>
Division Total: Crime Control & Investigation		115,700	20,000	20,000
Department Total: Police		115,700	20,000	20,000
Fund Total: Federal Equitable Sharing Fund		115,700	20,000	20,000

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 3,410	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>3,410</u>	<u>5,000</u>	<u>5,000</u>
Division Total: Crime Control & Investigation		3,410	5,000	5,000
Department Total: Police		3,410	5,000	5,000
Fund Total: State Equitable Sharing Fund		3,410	5,000	5,000

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 500	\$ 1,000	\$ 5,000
<u>Total: Supplies</u>		<u>500</u>	<u>1,000</u>	<u>5,000</u>
Division Total: Crime Control & Investigation		500	1,000	5,000
Department Total: Police		500	1,000	5,000
Fund Total: DUI Fines Fund		500	1,000	5,000

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Personnel Services	\$ 456,361	\$ 483,795	\$ 528,020
Supplies	190	500	500
Services & Charges	1,224	2,260	2,960
Program Total	\$ 457,775	\$ 486,555	\$ 531,480

Expenditures

Personnel Services	\$ 456,361	\$ 483,795	\$ 528,020
Supplies	190	500	500
Services & Charges	1,224	2,260	2,960
Program Total	\$ 457,775	\$ 486,555	\$ 531,480

Personnel Summary

Full-Time	3	3	3
Part-Time	10	10	11

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	256,058	263,070	251,890
500.10	Salaries Part Time	52,587	72,000	106,750
500.20	Salaries Overtime	1,637	3,600	3,600
500.25	Salaries Special Compensation	1,883	900	900
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 312,165	\$ 339,570	\$ 363,140
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	4,688	4,940	5,300
510.15	Taxes & Benefits Social Security	20,044	21,100	22,580
510.20	Taxes & Benefits IMRF Er Contribution	-	-	4,315
510.25	Taxes & Benefits Police Pension Er Contribution	82,482	79,795	72,900
510.35	Taxes & Benefits Medical/Dental Insurance	36,371	37,550	58,620
510.40	Taxes & Benefits Life Insurance	566	840	805
510.60	Taxes & Benefits Allowances	45	-	360
Total: Taxes & Benefits		144,196	144,225	164,880
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
520.15	Office Supplies Printed Forms	-	-	-
525.95	Operating Supplies Other	190	500	500
Total: Supplies		190	500	500
<u>Services & Charges</u>				
540.95	Services Other	1,000	1,400	1,200
565.05	Repair and Maintenance Machinery & Equipment	-	250	250
565.35	Repair and Maintenance Software	-	-	900
575.05	Other Small Tools & Equipment	114	500	500
575.10	Other Memberships & Publications	110	110	110
Total: Services & Charges		1,224	2,260	2,960
Division Total: Traffic Control		457,775	486,555	531,480
Department Total: Police		457,775	486,555	531,480
Fund Total: General Fund		457,775	486,555	531,480

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	17,543	20,600	34,685
Program Total	\$ 17,543	\$ 20,600	\$ 34,685

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
<u>Services & Charges</u>				
575.15	Other Training & Travel	\$ 17,543	\$ 20,600	\$ 34,685
<u>Total: Services & Charges</u>		<u>17,543</u>	<u>20,600</u>	<u>34,685</u>
Division Total: Police Training		17,543	20,600	34,685
Department Total: Police		17,543	20,600	34,685
Fund Total: General Fund		17,543	20,600	34,685

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 665,941	\$ 688,075	\$ 760,000
Supplies	4,055	2,550	7,965
Services & Charges	1,115,348	1,185,275	1,219,080
Program Total	\$ 1,785,344	\$ 1,875,900	\$ 1,987,045

Personnel Summary

Full-Time	8	8	8
Part-Time	0	0	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	459,775	474,780	471,775
500.10	Salaries Part Time	-	-	32,550
500.20	Salaries Overtime	3,508	2,000	2,000
500.25	Salaries Special Compensation	2,850	2,150	2,150
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 466,133	\$ 478,930	\$ 508,475
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	6,429	6,965	7,400
510.15	Taxes & Benefits Social Security	27,488	29,710	31,550
510.20	Taxes & Benefits IMRF Er Contribution	61,555	64,530	67,395
510.25	Taxes & Benefits Police Pension Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	103,257	106,400	143,290
510.40	Taxes & Benefits Life Insurance	1,019	1,540	1,530
510.60	Taxes & Benefits Allowances	60	-	360
Total: Taxes & Benefits		199,808	209,145	251,525
<u>Supplies</u>				
520.05	Office Supplies General	-	300	300
520.15	Office Supplies Printed Forms	-	-	-
525.95	Operating Supplies Other	505	200	200
530.05	R&M Supplies Equipment Parts	3,550	2,050	7,465
Total: Supplies		4,055	2,550	7,965
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	499,856	530,960	556,000
545.15	Communications Cell Phones	-	20,150	20,150
565.05	Repair and Maintenance Machinery & Equipment	4,242	3,980	2,680
565.95	Repair and Maintenance Vehicle Maint Service Charge	611,250	629,585	639,410
570.15	Rental Vehicle	-	-	-
575.10	Other Memberships & Publications	-	200	440
575.15	Other Training & Travel	-	400	400
Total: Services & Charges		1,115,348	1,185,275	1,219,080
Division Total: Support Services		1,785,344	1,875,900	1,987,045
Department Total: Police		1,785,344	1,875,900	1,987,045
Fund Total: General Fund		1,785,344	1,875,900	1,987,045

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 223,138	\$ 229,840	\$ 229,840
Supplies	-	-	-
Services & Charges	-	-	-
Program Total	\$ 223,138	\$ 229,840	\$ 229,840

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
<u>Salaries</u>				
500.20	Salaries Overtime	-		
500.25	Salaries Special Compensation	217,042	213,500	213,500
<u>Total: Salaries</u>		\$ 217,042	\$ 213,500	\$ 213,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,175	3,100	3,100
510.15	Taxes & Benefits Social Security	4,921	13,240	13,240
<u>Total: Taxes & Benefits</u>		6,096	16,340	16,340
Division Total: Special Detail Services		223,138	229,840	229,840
Department Total: Police		223,138	229,840	229,840
Fund Total: General Fund		223,138	229,840	229,840

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

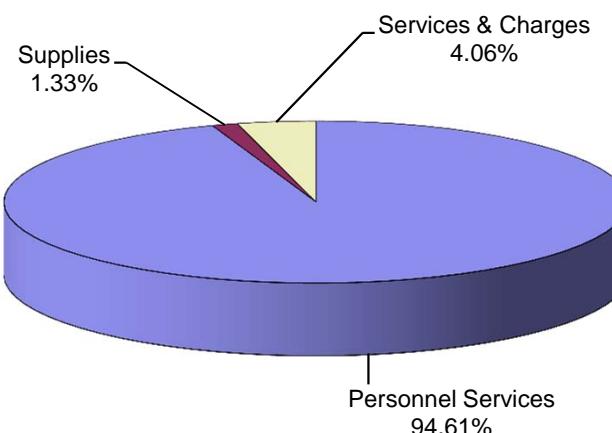
Department 44 Fire

	2013 Adopted Budget	2014 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 700,475	\$ 731,095	4.37%
Fire Service	13,652,790	14,085,710	3.17%
Fire Prevention & Education	465,960	452,870	-2.81%
Fire Training	265,095	285,890	7.84%
Support Services	446,695	456,670	2.23%
Special Detail Services	70,000	70,000	0.00%
Emergency Management	127,055	129,185	1.68%
Department Total: Fire	15,728,070	16,211,420	3.07%

Expenditures by Type

Personnel Services	\$ 14,867,195	\$ 15,337,615	3.16%
Supplies	215,315	215,280	-0.02%
Services & Charges	645,560	658,525	2.01%
Department Total: Fire			
	15,728,070	16,211,420	3.07%

2014 Adopted Budget by Type



Village of Palatine

CY 2014 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Place new Tower 85 in service.
The Tower has a tentative delivery date of November 2013 and should be in service by the end of the year.
- * Create new Captain's promotional list. Current list expires on March 31, 2013.

Completed.

- * Place new portable and mobile radios in service (carry over from 2012).

Completed.

- * Search for additional sharing of services and efficiencies between the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District (RPM).

Launched the Rural Palatine Meadows (RPM) interactive training calendar/website. Battalion 8 now provides Incident Command for calls in the Rural District north of Palatine Road and Battalion 15 provides Incident Command for calls in the Rural District south of Palatine Road. Gained additional efficiencies by consolidating monthly EMS In-Station to include all three communities at Station 84. Created standard response cards for all three communities to be implemented in the 1st quarter of 2014.

- * Create a variety of reports to monitor the Department's efficiency and availability.

All of the desired reports have been created. The response time data for 2012 and 2013 is inaccurate due to the roll out of the new CAD and Fire Station Alerting. Moving forward the new reporting systems should provide much more accurate data.

Current Year

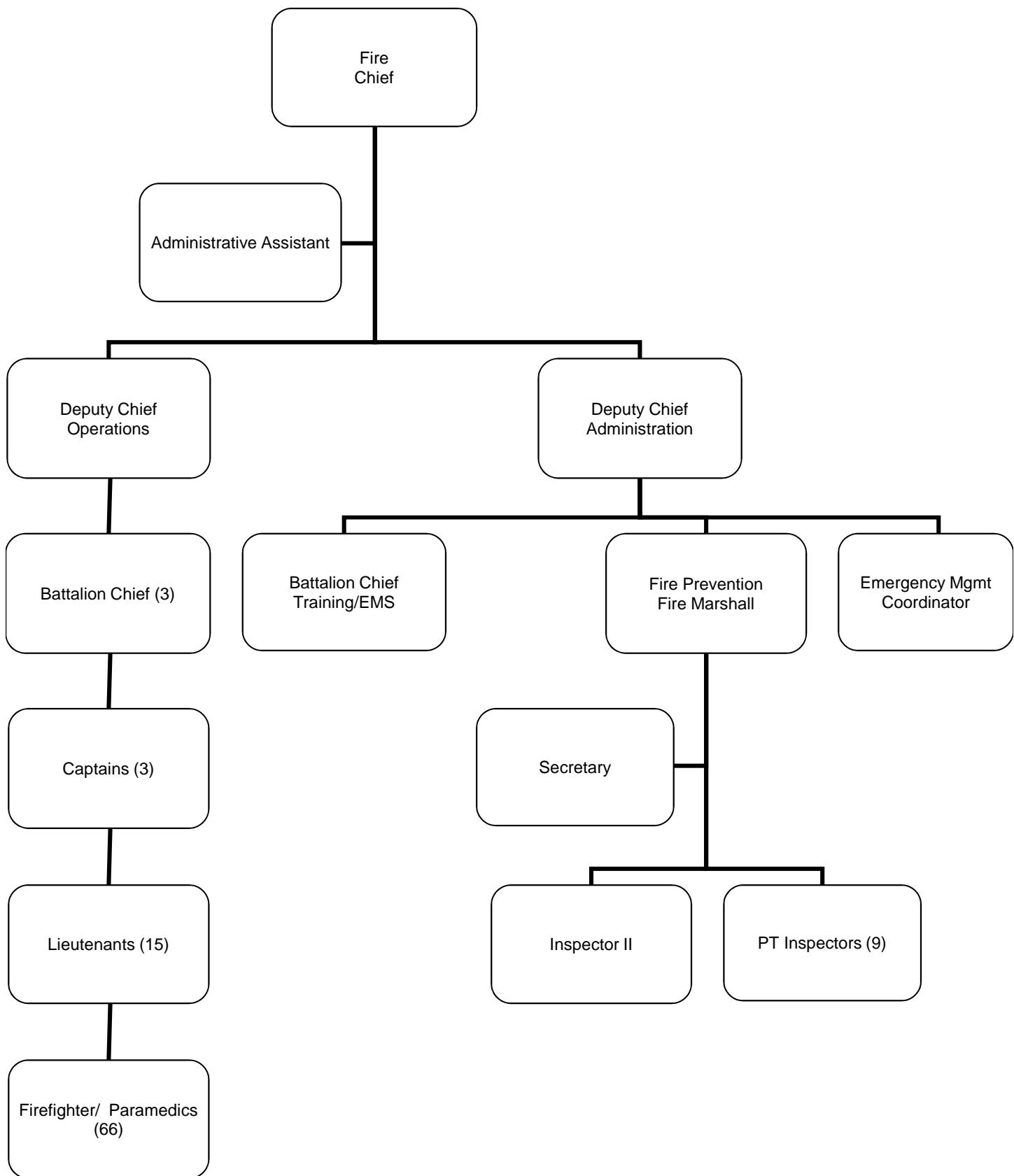
- * Negotiate the 2014 wage reopen for the Collective Bargaining Agreement.
- * Place new Squad 85 in service.
- * Place new Ambulance 81 in service.
- * Place new Engine 81 in service.
- * Place new Self Contained Breathing Apparatus (SCBA) in service.

Develop, train and implement standard emergency response procedures for the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District regardless of emergency location and crew assignment.

- * Gain efficiencies within the Fire Prevention Division by automating inspection forms and record keeping with the use of I-Pads for the inspectors.
- * Continue to track and report on response time metrics.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 44 Fire



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshall	1	1	1
Emergency Mgmt Coordinator	1	1	1
Administrative Asst	1	1	1
Secretary	1	1	1
<u>Full-Time Total</u>	96	96	96
Inspector II	9	9	9*
<u>Part-Time Total</u>	9	9	9
Department Total: Fire	105	105	105

* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services. The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 14,708,645	\$ 14,867,195	\$ 15,337,615
Supplies	\$ 219,372	215,315	215,280
Services & Charges	\$ 613,175	645,560	658,525
Department Total	\$ 15,541,192	\$ 15,728,070	\$ 16,211,420

Personnel Summary

Full-Time	96	96	96
Part-Time	9	9	9

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 695,679	\$ 680,760	\$ 706,455
Supplies	9,635	10,495	8,345
Services & Charges	7,365	9,220	16,295
Program Total	\$ 712,679	\$ 700,475	\$ 731,095

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	409,639	418,370	433,880
500.25	Salaries Special Compensation	10,801	6,005	6,095
500.95	Salaries Other	60,604	-	-
<u>Total: Salaries</u>		\$ 481,044	\$ 424,375	\$ 439,975
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	18,056	18,440	19,130
510.10	Taxes & Benefits Medicare	6,214	6,430	6,665
510.15	Taxes & Benefits Social Security	24,445	27,465	28,475
510.20	Taxes & Benefits IMRF Er Contribution	8,189	8,485	8,590
510.30	Taxes & Benefits Fire Pension Er Contribution	95,109	129,480	134,935
510.35	Taxes & Benefits Medical/Dental Insurance	59,727	62,585	65,135
510.40	Taxes & Benefits Life Insurance	885	1,340	1,390
510.60	Taxes & Benefits Allowances	2,010	2,160	2,160
<u>Total: Taxes & Benefits</u>		214,635	256,385	266,480
<u>Supplies</u>				
520.05	Office Supplies General	8,074	9,145	6,845
520.10	Office Supplies Paper	1,213	1,000	1,000
520.15	Office Supplies Printed Forms	348	350	500
<u>Total: Supplies</u>		9,635	10,495	8,345
<u>Services & Charges</u>				
545.20	Communications Postage	631	675	750
575.10	Other Memberships & Publications	4,415	4,995	4,645
575.15	Other Training & Travel	2,319	3,550	10,900
<u>Total: Services & Charges</u>		7,365	9,220	16,295
Division Total: Administration		712,679	700,475	731,095
Department Total: Fire		712,679	700,475	731,095
Fund Total: General Fund		712,679	700,475	731,095

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide dive rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 13,208,290	\$ 13,417,675	\$ 13,860,060
Supplies	106,126	111,555	112,310
Services & Charges	114,699	123,560	113,340
Program Total	\$ 13,429,115	\$ 13,652,790	\$ 14,085,710

Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	7,590,270	7,768,710	8,031,600
500.20	Salaries Overtime	540,548	531,350	544,350
500.25	Salaries Special Compensation	212,198	146,040	150,525
500.95	Salaries Other	32,483	-	-
Total: Salaries		\$ 8,375,499	\$ 8,446,100	\$ 8,726,475
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	60,637	62,515	64,530
510.10	Taxes & Benefits Medicare	119,191	123,565	127,665
510.15	Taxes & Benefits Social Security	503,087	527,770	545,270
510.30	Taxes & Benefits Fire Pension Er Contribution	2,749,519	2,810,380	2,916,220
510.35	Taxes & Benefits Medical/Dental Insurance	1,382,597	1,422,465	1,454,165
510.40	Taxes & Benefits Life Insurance	17,700	24,880	25,735
510.60	Taxes & Benefits Allowances	60	-	-
Total: Taxes & Benefits		4,832,791	4,971,575	5,133,585
<u>Supplies</u>				
525.10	Operating Supplies Medical	15,890	18,300	15,200
525.35	Operating Supplies Clothing	67,655	69,455	76,710
525.95	Operating Supplies Other	3,892	3,950	3,900
530.05	R&M Supplies Equipment Parts	2,747	2,850	2,500
530.15	R&M Supplies Building Repair	15,942	17,000	14,000
Total: Supplies		106,126	111,555	112,310
<u>Services & Charges</u>				
540.35	Services Medical	40,898	30,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	43,780	54,395	43,405
565.15	Repair and Maintenance Buildings	5,672	6,500	6,500
565.35	Repair and Maintenance Software	7,253	7,650	7,650
575.05	Other Small Tools & Equipment	17,096	25,015	25,785
Total: Services & Charges		114,699	123,560	113,340
Division Total: Fire Service		13,429,115	13,652,790	14,085,710
Department Total: Fire		13,429,115	13,652,790	14,085,710
Fund Total: General Fund		13,429,115	13,652,790	14,085,710

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business license in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 476,279	\$ 442,290	\$ 425,715
Supplies	11,378	14,990	14,500
Services & Charges	8,392	8,680	12,655
Program Total	\$ 496,049	\$ 465,960	\$ 452,870

Personnel Summary

Full-Time	3	3	3
Part-Time	9	9	9

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	201,398	216,890	195,905
500.10	Salaries Part Time	95,268	90,995	92,330
500.20	Salaries Overtime	22,683	26,000	26,000
500.25	Salaries Special Compensation	2,585	2,750	1,750
500.95	Salaries Other	55,088	-	-
<u>Total: Salaries</u>		\$ 377,022	\$ 336,635	\$ 315,985
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,153	4,755	4,815
510.10	Taxes & Benefits Medicare	3,471	4,970	4,695
510.15	Taxes & Benefits Social Security	14,842	21,180	19,920
510.20	Taxes & Benefits IMRF Er Contribution	34,778	30,235	26,835
510.35	Taxes & Benefits Medical/Dental Insurance	41,505	43,815	52,105
510.40	Taxes & Benefits Life Insurance	448	700	640
510.60	Taxes & Benefits Allowances	60	-	720
<u>Total: Taxes & Benefits</u>		99,257	105,655	109,730
<u>Supplies</u>				
520.05	Office Supplies General	896	1,000	2,000
520.10	Office Supplies Paper	359	500	500
520.15	Office Supplies Printed Forms	3,143	3,000	2,500
525.95	Operating Supplies Other	6,980	10,490	9,500
<u>Total: Supplies</u>		11,378	14,990	14,500
<u>Services & Charges</u>				
545.10	Communications Telephone	3,401	4,080	4,080
575.05	Other Small Tools & Equipment	265	450	1,975
575.10	Other Memberships & Publications	883	950	1,200
575.15	Other Training & Travel	3,843	3,200	5,400
<u>Total: Services & Charges</u>		8,392	8,680	12,655
Division Total: Fire Prevention & Education		496,049	465,960	452,870
Department Total: Fire		496,049	465,960	452,870
Fund Total: General Fund		496,049	465,960	452,870

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Firefighter III, paramedic, and Haz-Mat I, and all present officers and officer candidates certified at the Fire Officer I level and to pursue Fire Officer II level certification of all lieutenants.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To have all officers, with the rank of Captain or above, certified at the Fire Officer III level.
- 4 To continue to develop programs such as hazardous materials, technical rescue, and dive rescue to further enhance the education and skills of all fire department personnel.
- 5 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 6 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 216,033	\$ 212,490	\$ 230,095
Supplies	5,608	5,700	6,400
Services & Charges	29,399	46,905	49,395
Program Total	\$ 251,040	\$ 265,095	\$ 285,890

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	105,110	106,805	110,550
500.20	Salaries Overtime	42,929	31,650	41,650
500.25	Salaries Special Compensation	3,882	1,000	1,000
<u>Total: Salaries</u>		\$ 151,921	\$ 139,455	\$ 153,200
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,203	4,275	4,425
510.10	Taxes & Benefits Medicare	1,835	2,090	2,290
510.15	Taxes & Benefits Social Security	7,845	8,915	9,780
510.30	Taxes & Benefits Fire Pension Er Contribution	31,745	38,640	40,145
510.35	Taxes & Benefits Medical/Dental Insurance	18,222	18,775	19,540
510.40	Taxes & Benefits Life Insurance	232	340	355
510.60	Taxes & Benefits Allowances	30	-	360
<u>Total: Taxes & Benefits</u>		64,112	73,035	76,895
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	5,608	5,700	6,400
<u>Total: Supplies</u>		5,608	5,700	6,400
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	1,097	1,200	1,200
575.10	Other Memberships & Publications	2,154	4,960	5,900
575.15	Other Training & Travel	26,148	40,745	42,295
<u>Total: Services & Charges</u>		29,399	46,905	49,395
Division Total: Fire Training		251,040	265,095	285,890
Department Total: Fire		251,040	265,095	285,890
Fund Total: General Fund		251,040	265,095	285,890

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	440,400	446,695	456,670
Program Total	\$ 440,400	\$ 446,695	\$ 456,670

Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	440,400	446,695	456,670
Program Total	\$ 440,400	\$ 446,695	\$ 456,670

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 124,970	\$ 132,740	\$ 139,000
545.15	Communications Cell Phones	-	13,450	13,450
545.95	Communications Other	330	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	950	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	315,100	299,555	304,220
Total: Services & Charges		440,400	446,695	456,670
Division Total: Support Services		440,400	446,695	456,670
Department Total: Fire		440,400	446,695	456,670
Fund Total: General Fund		440,400	446,695	456,670

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	84,129	70,000	70,000
Services & Charges	-	-	-
Program Total	\$ 84,129	\$ 70,000	\$ 70,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 36	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 84,129	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		<u>84,129</u>	<u>70,000</u>	<u>70,000</u>
	Division Total: Special Detail Services		84,129	70,000
	Department Total: Fire		84,129	70,000
	Fund Total: Foreign Fire Insurance Tax Fund		84,129	70,000

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 112,364	\$ 113,980	\$ 115,290
Supplies	2,496	2,575	3,725
Services & Charges	12,920	10,500	10,170
Program Total	\$ 127,780	\$ 127,055	\$ 129,185

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.05	Salaries Full Time	78,117	79,375	80,155
500.10	Salaries Part Time	-	-	-
500.25	Salaries Special Compensation	1,599	1,000	1,000
<u>Total: Salaries</u>		\$ 79,716	\$ 80,375	\$ 81,155
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,124	3,175	3,210
510.10	Taxes & Benefits Medicare	1,186	1,215	1,225
510.15	Taxes & Benefits Social Security	5,071	5,185	5,235
510.20	Taxes & Benefits IMRF Er Contribution	10,947	11,255	11,180
510.35	Taxes & Benefits Medical/Dental Insurance	12,148	12,520	13,025
510.40	Taxes & Benefits Life Insurance	172	255	260
<u>Total: Taxes & Benefits</u>		32,648	33,605	34,135
<u>Supplies</u>				
520.05	Office Supplies General	49	150	150
520.10	Office Supplies Paper	-	100	100
525.35	Operating Supplies Clothing	-	-	750
525.95	Operating Supplies Other	2,297	2,175	2,175
530.05	R&M Supplies Equipment Parts	150	150	550
<u>Total: Supplies</u>		2,496	2,575	3,725
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	500	-
545.20	Communications Postage	-	100	100
565.05	Repair and Maintenance Machinery & Equipment	10,783	7,000	7,100
575.05	Other Small Tools & Equipment	549	550	550
575.10	Other Memberships & Publications	595	600	670
575.15	Other Training & Travel	993	1,750	1,750
<u>Total: Services & Charges</u>		12,920	10,500	10,170
Division Total: Emergency Management		127,780	127,055	129,185
Department Total: Fire		127,780	127,055	129,185
Fund Total: Emergency Management		127,780	127,055	129,185

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

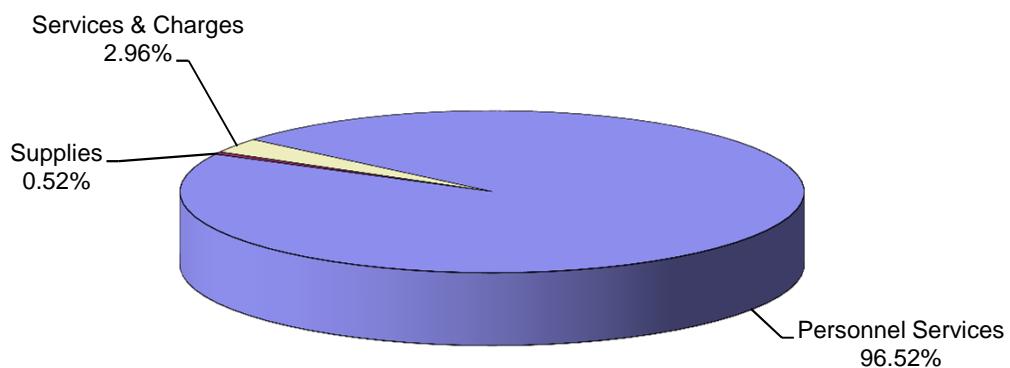
Department 50 Engineering

Expenditures by Division	2013	2014	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 636,725	\$ 654,610	2.81%
Department Total: Engineering	636,725	654,610	2.81%

Expenditures by Type

Personnel Services	\$ 614,080	\$ 631,800	2.89%
Supplies	3,350	3,410	1.79%
Services & Charges	19,295	19,400	0.54%
Department Total: Engineering	636,725	654,610	2.81%

2014 Adopted Budget by Type



Village of Palatine

CY 2014 Adopted Budget - Issues & Initiatives

Department 50 Engineering

Prior Year - Status

- * Improve self sufficiency for Capital Improvement Project design and construction management, while reducing the Village's expenditures for consultant fees without sacrificing the quality and/or the timeliness of the projects to be completed.

From 2009 through 2012, the median ratio of in-house design and construction observation costs when compared to private consultants was 1.8, while in 2013 the ratio was 2. While the scale and costs of engineering improvement projects can vary significantly from year to year, Staff will continue efforts to minimize design/construction observation costs and maximize the use of in-house resources.

- * Improve customer satisfaction by reducing the amount of time from case initiation to resolution of engineering/drainage complaints.

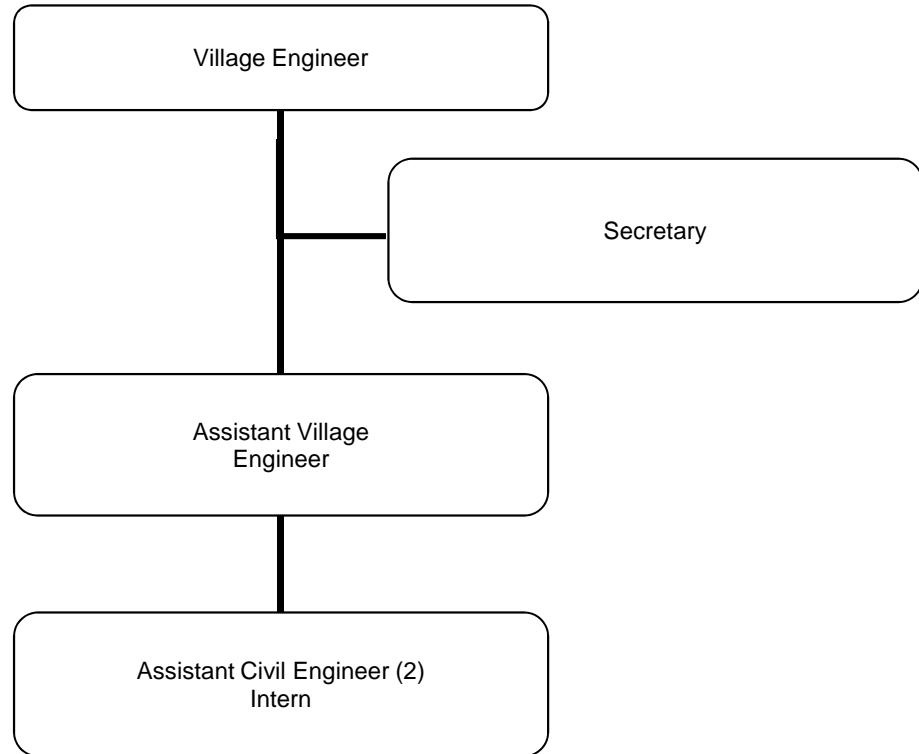
During the first half of 2013, the length of time from complaint initiation to resolution took 12.6 days, while the length of time during the same period in 2012 took 33.6 days. One of the key focuses has been to obtain compliance as quickly as possible, while also eliminating repeat problems, thus reducing the amount of time that Staff must dedicate to a specific issue, while also reducing the impacts the issue has on the surrounding properties.

Current Year

- * Achieve full compliance with the new Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance prior to the May, 2014 deadline.
- * In anticipation of the MWRD modifying their Infiltration/Inflow (I&I) requirements, the Village should begin to focus on the following issues:
 - Identify areas of the sanitary sewer system that experience overflows or backups.
 - Identify and address the sources of I&I.
 - Develop a long term Operation and Maintenance Plan for submission to MWRD.
 - Finalize a complete and accurate GIS based sanitary sewer atlas.
 - Develop programs including a maintenance and rehabilitation, private sector inspection and removal, and an annual Capital Improvement Program for sewer rehabilitation with adequate funding and staffing.
- * Undertake a five year review of the Village's floodplain management regulations and activities with the goal of improving the Village's National Flood Insurance Program Community Rating System rating, and ultimately reducing homeowner insurance premiums.
- * Utilize existing Staff to convert all non-active project and development files into an electronic format.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 50 Engineering



Village of Palatine**CY 2014 Adopted Budget - Personnel Summary****Department 50 Engineering**

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Assistant Civil Engineer	2	2	2
Secretary	1	1	1
<u>Full-Time Total</u>	5	5	5
Intern	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Engineering	6	6	6

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 50 Engineering

Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 601,373	\$ 614,080	\$ 631,800
Supplies	1,641	3,350	3,410
Services & Charges	15,639	19,295	19,400
Department Total	\$ 618,653	\$ 636,725	\$ 654,610

Personnel Summary

Full-Time	5	5	5
Part-Time	1	1	1

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 50	Engineering			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	254,170	258,260	266,015
500.10	Salaries Part Time	-	-	-
500.15	Salaries Temporary	6,114	6,000	6,000
500.25	Salaries Special Compensation	5,820	4,640	4,715
Total: Salaries		\$ 266,104	\$ 268,900	\$ 276,730
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	11,326	11,515	11,860
510.10	Taxes & Benefits Medicare	4,034	4,170	4,280
510.15	Taxes & Benefits Social Security	14,938	17,785	18,290
510.20	Taxes & Benefits IMRF Er Contribution	35,853	36,970	37,450
510.35	Taxes & Benefits Medical/Dental Insurance	36,444	37,555	39,080
510.40	Taxes & Benefits Life Insurance	560	835	855
510.60	Taxes & Benefits Allowances	6,300	6,300	6,300
Total: Taxes & Benefits		109,455	115,130	118,115
Supplies				
520.05	Office Supplies General	952	1,100	1,100
520.10	Office Supplies Paper	397	1,500	1,500
520.15	Office Supplies Printed Forms	192	500	600
525.35	Operating Supplies Clothing	100	150	110
525.95	Operating Supplies Other	-	100	100
Total: Supplies		1,641	3,350	3,410
Services & Charges				
540.20	Services Architectual	425	2,500	1,500
540.45	Services Data Processing/Technology	-	-	-
545.20	Communications Postage	269	600	500
565.05	Repair and Maintenance Machinery & Equipment	360	800	800
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,970	13,360	13,570
575.10	Other Memberships & Publications	972	1,225	1,225
575.15	Other Training & Travel	643	810	1,805
Total: Services & Charges		15,639	19,295	19,400
Division Total: Administration		392,839	406,675	417,655
Department Total: Engineering		392,839	406,675	417,655
Fund Total: General Fund		392,839	406,675	417,655

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	69,750	68,930	70,995
500.25	Salaries Special Compensation	810	550	550
<u>Total: Salaries</u>		\$ 70,560	\$ 69,480	\$ 71,545
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,035	2,070	2,130
510.10	Taxes & Benefits Medicare	1,082	1,040	1,070
510.15	Taxes & Benefits Social Security	4,094	4,440	4,570
510.20	Taxes & Benefits IMRF Er Contribution	9,340	9,640	9,765
510.35	Taxes & Benefits Medical/Dental Insurance	18,222	18,775	19,540
510.40	Taxes & Benefits Life Insurance	151	225	230
<u>Total: Taxes & Benefits</u>		34,924	36,190	37,305
Division Total: Administration		105,484	105,670	108,850
Department Total: Engineering		105,484	105,670	108,850
Fund Total: Waterworks Fund		105,484	105,670	108,850

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	Sewerage Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	80,335	81,580	84,035
500.25	Salaries Special Compensation	915	2,120	2,170
<u>Total: Salaries</u>		\$ 81,250	\$ 83,700	\$ 86,205
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,212	3,265	3,365
510.10	Taxes & Benefits Medicare	1,415	1,265	1,300
510.15	Taxes & Benefits Social Security	4,898	5,395	5,555
510.20	Taxes & Benefits IMRF Er Contribution	11,155	11,715	11,870
510.35	Taxes & Benefits Medical/Dental Insurance	18,222	18,775	19,540
510.40	Taxes & Benefits Life Insurance	178	265	270
<u>Total: Taxes & Benefits</u>		39,080	40,680	41,900
Division Total: Administration		120,330	124,380	128,105
Department Total: Engineering		120,330	124,380	128,105
Fund Total: Sewerage Fund		120,330	124,380	128,105

Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

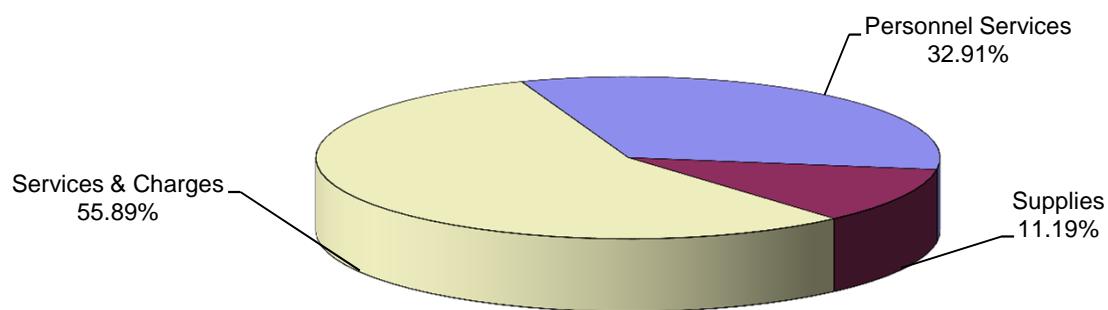
Department 52 Public Works

Expenditures by Division	2013 Adopted Budget	2014 Adopted Budget	% Change
	\$ 979,140	\$ 1,008,460	2.99%
Administration	\$ 1,706,585	\$ 1,694,075	-0.73%
Building, Grounds, Electrical	1,193,400	1,246,670	4.46%
Forestry	9,521,425	9,624,455	1.08%
Utilities	2,851,165	2,905,240	1.90%
Streets	1,960,150	1,985,940	1.32%
Department Total: Public Works	18,211,865	18,464,840	1.39%

Expenditures by Type

Personnel Services	\$ 5,877,340	\$ 6,077,420	3.40%
Supplies	2,101,110	2,066,580	-1.64%
Services & Charges	10,233,415	10,320,840	0.85%
Department Total: Public Works	18,211,865	18,464,840	1.39%

2014 Adopted Budget by Type



Village of Palatine CY 2014 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Continue to provide satisfactory customer service that is cost effective:

Update productivity and staffing reporting system to align with functions and allow for greater in-house analysis.

Project is developing as a coordinated effort with the Information Technology Department.

Report on leaf program alternatives.

Data collection will take place in 2013 and leaf program report to be assembled near end of calendar year.

- * Conduct a Capital Improvement Program that is timely and cost effective.

The majority of projects are tracking on time and within budget. Three programs are currently incomplete, but targeted for late in the year (SCADA improvements, various location drainage improvements, and lift station improvements). Two projects are delayed due to outside agency timelines (Park Place traffic signal and Bike Plan implementation). Plum Grove Hills Unit 1 corrugated metal pipe replacement and pedestrian signal improvements are targeted for an early 2014 start. The Municipal Partnering Initiative was joined for the leak detection of watermains.

- * Deliver reliable building and electric systems to internal and external customers.

Schematic design for the Village Hall renovation project will be presented to the Council by the end of 2013. Village owned street light outages have been reduced by 23%.

- * Acquire and maintain equipment that is safe and reliable to operate and economical to own.

Through the first three quarters of 2013 we experienced 3,904 hours of vehicle downtime which is less than the amount experienced during the same period in 2012. A draft policy for parts inventory criteria has been prepared and will be finalized by year end.

- * Maintain a safe and diverse urban forest.

In 2013, 614 parkway trees have been trimmed (14% of the targeted 4,500 trees). Increased needs for EAB related tree removals have required reprioritization. By the end of 2013, 1,000 Ash trees will have been removed and replaced due to the EAB infestation (the goal for 2013 was 800 trees).

- * Provide a roadway system that is safe, functional, and cost effective.

During the 2013 winter season, 63% of storms had all routes plowed open within 7 hours and 66% of storms had bare pavement within 24 hours of the end of the storm. Our average for all routes being plowed open was 6.68 hours and all routes with bare pavement was 24.25 hours after the end of a storm. The current Pavement Condition Index (PCI) for the Village's street system is 75, which exceeds the target of being above 70 (which is the lowest "Very Good" value of the PAVER rating system). Revised eligibility of contractors to include those that do not own an asphalt batch plant, contributing to the program coming in \$250,000 under budget.

- * Improve water system reliability and deliver reliable sanitary and storm sewer systems.

During the first 3 quarters of 2013 we experienced a total of 55 water service interruptions. Of the 55 total service interruptions, the water was actually shut off for a total of 1,463 customer-hours. 307 (21%) hours were scheduled customer hour outages and 1,156 (79%) hours were unscheduled/emergency. Implemented an enhanced tracking system to allow for watermain replacement to include high frequency mid-block locations where property damage has occurred. For preventive/proactive maintenance purposes, 31.4 miles of sanitary mains have been flushed (which exceeded the target of 25 miles). In addition, 5.9 miles of storm and sanitary sewer were televised (which exceeded the target of 2 miles).

Village of Palatine CY 2014 Proposed Budget - Issues & Initiatives

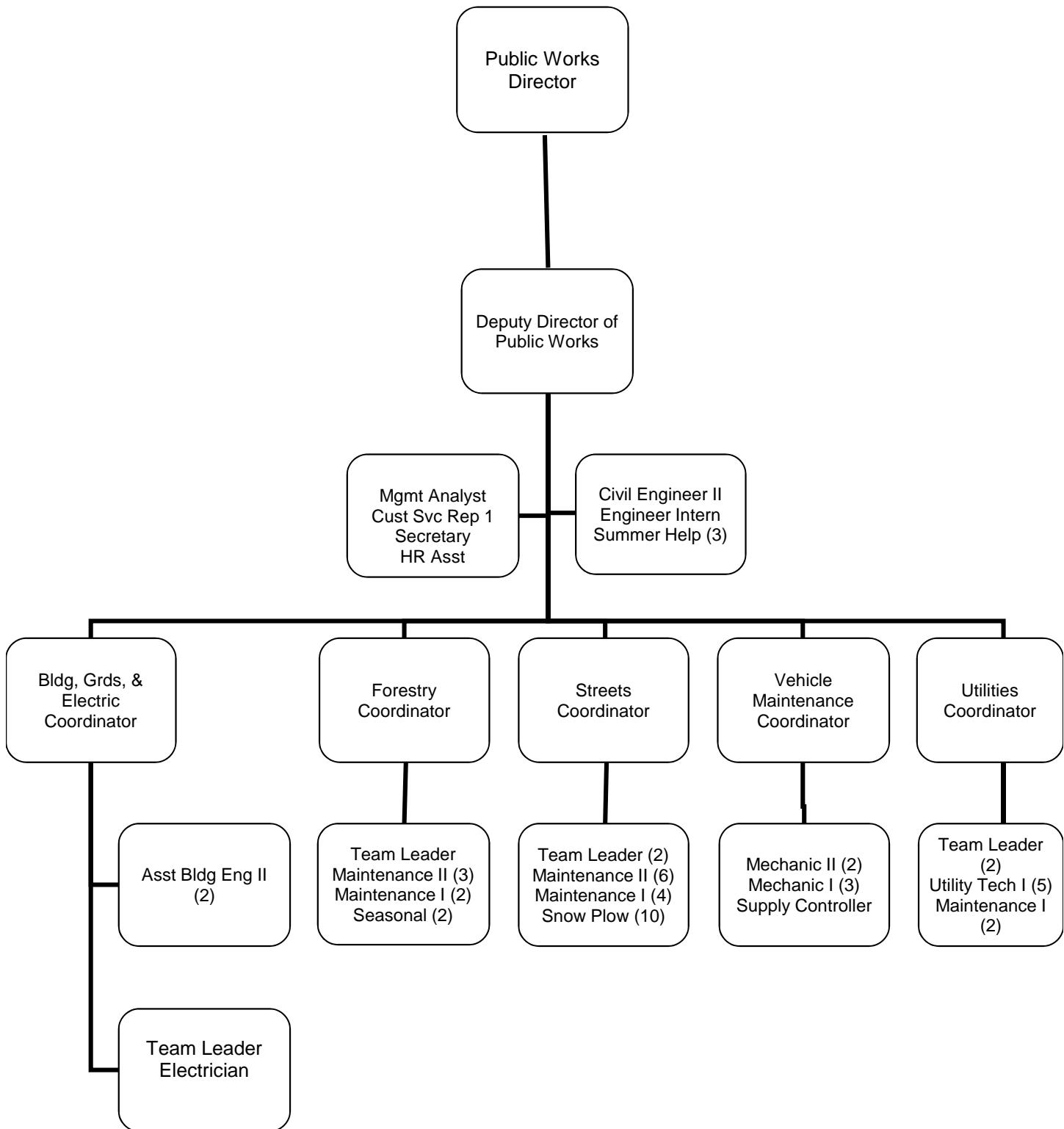
Department 52 Public Works

Current Year

- * **Continue to provide highly satisfactory customer service that is cost effective:**
 - Update and implement productivity and staffing reporting system to align with functions and allow for greater in-house analysis.
 - Develop long term maintenance program for the Combined Service Facility.
 - Review and update the tap, development surcharge, and extension costs for new water services.
- * **Conduct a Capital Improvement Program that is timely and cost effective:**
 - Complete all projects on time and within budget.
 - Work with the Manager's Office and Finance Department to develop alternatives for increasing participation in the Surface Transportation to improve roadways eligible for Federal Participation.
- * **Deliver reliable building and electric systems to internal and external customers:**
 - Participate in the Design Development for Village Hall.
 - Provide temporary accommodations for Village Hall during renovations.
 - Track and report street light outages.
- * **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Report vehicle down time.
 - Work with the Manager's Office and Finance Department to develop a sustainable program for Capital Equipment Replacement.
- * **Maintain a safe and diverse urban forest:**
 - Trim 3,500 parkway trees through expanded contracted effort.
 - Remove 1,000 declining ash trees and replace with variety.
 - Revise the wood mulch program to adapt to increased volume from the Emerald Ash Borer.
- * **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
 - Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.
 - Increase data collection on salt and chemical usage during snow and ice control to better benchmark our use and control annual material expenses.
- * **Provide a roadway system that is functional and cost effective:**
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
- * **Improve water system reliability:**
 - Track unscheduled customer outage hours and report yearly performance.
 - Sample portion of meter inventory to prepare for meter and reader conversion in future budget years.
- * **Deliver reliable sanitary and storm sewer systems to customers:**
 - Flush 25 miles of sanitary mains in preventative maintenance.
 - Televise 4 miles of storm and sanitary sewer in proactive maintenance.

Village of Palatine
CY 2014 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine
CY 2014 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2012 Adopted Budget	2013 Adopted Budget	2014 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	9	8	8
Maintenance II	10	11	11
Public Works Coordinator	5	5	5
Utility Technician I	5	5	5
Electrician	1	1	1
Mechanic I	4	4	3
Mechanic II	1	1	2
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	-	-	1 *
Administrative Assistant	1	1	-
Secretary	-	1	1
Customer Svc Representative I	1	1	1
Customer Svc Representative 2	1	-	-
Human Resource Assistant	-	1	1
Full-Time Total	50	51	51
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	1	1	1
Part-Time Total	16	16	16
Department Total: Public Works	66	67	67

* There is also another Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 5,560,453	\$ 5,877,340	\$ 6,077,420
Supplies	1,954,486	2,101,110	2,066,580
Services & Charges	9,548,382	10,233,415	10,320,840
Department Total	\$ 17,063,321	\$ 18,211,865	\$ 18,464,840

Personnel Summary

Full-Time	50	51	51
Part-Time	16	16	16

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 779,958	\$ 908,860	\$ 936,860
Supplies	18,617	19,080	19,080
Services & Charges	47,741	51,200	52,520
Program Total	\$ 846,316	\$ 979,140	\$ 1,008,460

Personnel Summary

Full-Time	6	7	7
Part-Time	4	4	4

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	505,823	562,790	587,545
500.15	Salaries Temporary	18,903	18,000	18,000
500.20	Salaries Overtime	324	500	500
500.25	Salaries Special Compensation	49,992	74,010	74,220
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 575,042	\$ 655,300	\$ 680,265
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	18,306	20,000	21,100
510.10	Taxes & Benefits Medicare	8,015	9,835	10,195
510.15	Taxes & Benefits Social Security	33,047	41,905	43,510
510.20	Taxes & Benefits IMRF Er Contribution	72,752	88,565	90,575
510.35	Taxes & Benefits Medical/Dental Insurance	71,115	90,760	87,930
510.40	Taxes & Benefits Life Insurance	1,111	1,775	1,845
510.60	Taxes & Benefits Allowances	570	720	1,440
Total: Taxes & Benefits		204,916	253,560	256,595
<u>Supplies</u>				
520.05	Office Supplies General	3,280	3,980	3,980
520.10	Office Supplies Paper	189	1,800	1,800
520.15	Office Supplies Printed Forms	230	100	100
525.35	Operating Supplies Clothing	12,594	8,000	8,000
Total: Supplies		16,293	13,880	13,880
<u>Services & Charges</u>				
540.35	Services Medical	3,288	2,000	2,000
545.20	Communications Postage	1,306	1,750	1,750
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	19,935	20,535	20,855
575.05	Other Small Tools & Equipment	2,047	1,000	1,000
575.10	Other Memberships & Publications	3,425	4,255	4,255
575.15	Other Training & Travel	6,332	7,500	7,500
Total: Services & Charges		36,333	37,040	37,360
Division Total: Administration		832,584	959,780	988,100
Department Total: Public Works		832,584	959,780	988,100
Fund Total: General Fund		832,584	959,780	988,100

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 2,324	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		2,324	5,200	5,200
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	333	500	500
575.10	Other Memberships & Publications	9,245	10,510	11,510
575.15	Other Training & Travel	1,830	3,150	3,150
<u>Total: Services & Charges</u>		11,408	14,160	15,160
Division Total: Administration		13,732	19,360	20,360
Department Total: Public Works		13,732	19,360	20,360
Fund Total: Waterworks Fund		13,732	19,360	20,360

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 582,726	\$ 588,295	\$ 605,760
Supplies	121,720	174,570	148,040
Services & Charges	697,716	943,720	940,275
Program Total	\$ 1,402,162	\$ 1,706,585	\$ 1,694,075

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	305,871	310,805	319,020
500.20	Salaries Overtime	7,638	8,000	8,000
500.25	Salaries Special Compensation	8,147	3,550	3,550
<u>Total: Salaries</u>		\$ 321,656	\$ 322,355	\$ 330,570
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	4,802	4,720	4,845
510.15	Taxes & Benefits Social Security	20,534	20,145	20,660
510.20	Taxes & Benefits IMRF Er Contribution	44,439	43,760	44,135
510.35	Taxes & Benefits Medical/Dental Insurance	72,887	75,100	79,840
510.40	Taxes & Benefits Life Insurance	204	300	310
<u>Total: Taxes & Benefits</u>		145,166	146,365	152,200
<u>Supplies</u>				
525.05	Operating Supplies Custodial	24,889	39,000	36,000
525.35	Operating Supplies Clothing	1,291	1,400	1,400
525.95	Operating Supplies Other	-	1,500	-
530.05	R&M Supplies Equipment Parts	72,363	89,760	74,760
<u>Total: Supplies</u>		98,543	131,660	112,160
<u>Services & Charges</u>				
540.60	Services Custodial	70,244	115,300	81,900
540.95	Services Other	17,896	16,400	16,400
560.05	Utility Services Electric	156,240	176,910	176,910
560.10	Utility Services Natural Gas	20,145	50,355	35,000
560.15	Utility Services Water/Sewer	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	87,551	96,990	103,330
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,900	6,080	6,180
570.10	Rental Machinery	-	500	500
575.05	Other Small Tools & Equipment	2,750	2,840	2,840
<u>Total: Services & Charges</u>		360,726	465,375	423,060
Division Total: Building, Grounds, Electrical		926,091	1,065,755	1,017,990
Department Total: Public Works		926,091	1,065,755	1,017,990
Fund Total: General Fund		926,091	1,065,755	1,017,990

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	75,728	75,405	77,285
500.20	Salaries Overtime	3,504	4,500	4,500
500.25	Salaries Special Compensation	853	300	300
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 80,085	\$ 80,205	\$ 82,085
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,558	1,170	1,195
510.15	Taxes & Benefits Social Security	4,624	4,975	5,095
510.20	Taxes & Benefits IMRF Er Contribution	10,656	10,810	10,880
510.35	Taxes & Benefits Medical/Dental Insurance	18,981	18,775	20,100
Total: Taxes & Benefits		35,819	35,730	37,270
<u>Supplies</u>				
525.05	Operating Supplies Custodial	6,800	10,200	10,200
525.35	Operating Supplies Clothing	1,343	1,400	1,400
530.05	R&M Supplies Equipment Parts	14,190	29,780	24,280
Total: Supplies		22,333	41,380	35,880
<u>Services & Charges</u>				
540.60	Services Custodial	21,614	25,500	30,500
560.05	Utility Services Electric	4,143	6,300	10,300
560.10	Utility Services Natural Gas	6,486	47,000	97,000
560.15	Utility Services Water/Sewer	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	7,730	23,000	21,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	3,040	3,090
575.05	Other Small Tools & Equipment	78	300	300
Total: Services & Charges		43,001	105,140	162,690
Division Total: Building, Grounds, Electrical		181,238	262,455	317,925
Department Total: Public Works		181,238	262,455	317,925
Fund Total: Waterworks Fund		181,238	262,455	317,925

**Village of Palatine
CY 2014 Adopted Budget - Expenditures**

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Supplies</u>				
530.05	R&M Supplies Equipment Parts	\$ 587	\$ 1,530	\$ -
<u>Total: Supplies</u>		<u>587</u>	<u>1,530</u>	<u>-</u>
	Division Total: Building, Grounds, Electrical	587	1,530	-
	Department Total: Public Works	587	1,530	-
	Fund Total: Sewerage Fund	587	1,530	-

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime	-	3,000	3,000
<u>Total: Salaries</u>		\$ -	\$ 3,000	\$ 3,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	45	45
510.15	Taxes & Benefits Social Security	-	190	190
510.20	Taxes & Benefits IMRF Er Contribution	-	405	400
<u>Total: Taxes & Benefits</u>		-	640	635
<u>Services & Charges</u>				
540.40	Services Management Fees	\$ 16,083	\$ -	\$ -
540.60	Services Custodial	90,248	111,680	95,000
540.95	Services Other	31,467	87,025	87,025
560.05	Utility Services Electric	53,208	65,000	65,000
560.10	Utility Services Natural Gas	3,344	8,000	8,000
565.15	Repair and Maintenance Buildings	76,814	66,500	66,500
565.25	Repair and Maintenance Landscape	18,747	35,000	33,000
<u>Total: Services & Charges</u>		289,911	373,205	354,525
Division Total: Building, Grounds, Electrical				
Department Total: Public Works				
Fund Total: Parking System Fund				

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Supplies</u>				
530.05	R&M Supplies Equipment Parts	\$ 257	\$ -	\$ -
<u>Total: Supplies</u>		<u>257</u>	<u>-</u>	<u>-</u>
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	2,823	-	-
575.05	Other Small Tools & Equipment	1,255	-	-
<u>Total: Services & Charges</u>		<u>4,078</u>	<u>-</u>	<u>-</u>
Division Total: Building, Grounds, Electrical		4,335	-	-
Department Total: Public Works		4,335	-	-
Fund Total: Fleet Services Fund		4,335	-	-

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 719,613	\$ 778,450	\$ 798,920
Supplies	30,805	32,340	30,340
Services & Charges	373,040	382,610	417,410
Program Total	\$ 1,123,458	\$ 1,193,400	\$ 1,246,670

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	459,016	489,295	502,035
500.15	Salaries Temporary	18,300	24,800	30,000
500.20	Salaries Overtime	12,111	14,500	14,500
500.25	Salaries Special Compensation	4,454	2,950	5,250
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 493,881	\$ 531,545	\$ 551,785
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	7,341	7,760	8,065
510.15	Taxes & Benefits Social Security	31,389	33,130	34,395
510.20	Taxes & Benefits IMRF Er Contribution	67,642	71,950	73,455
510.35	Taxes & Benefits Medical/Dental Insurance	116,856	131,425	128,140
510.40	Taxes & Benefits Life Insurance	204	300	310
510.60	Taxes & Benefits Allowances	-	-	360
<u>Total: Taxes & Benefits</u>		225,732	246,905	247,135
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	3,391	6,600	6,600
525.35	Operating Supplies Clothing	2,759	4,200	4,200
525.95	Operating Supplies Other	24,655	21,540	19,540
<u>Total: Supplies</u>		30,805	32,340	30,340
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	230,992	235,380	265,820
565.95	Repair and Maintenance Vehicle Maint Service Charge	131,290	135,230	137,340
575.05	Other Small Tools & Equipment	6,758	7,000	7,000
<u>Total: Services & Charges</u>		369,040	377,610	410,160
Division Total: Forestry		1,119,458	1,188,400	1,239,420
Department Total: Public Works		1,119,458	1,188,400	1,239,420
Fund Total: General Fund		1,119,458	1,188,400	1,239,420

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 4,000	\$ 5,000	\$ 7,250
<u>Total: Services & Charges</u>		4,000	5,000	7,250
Division Total: Forestry		4,000	5,000	7,250
Department Total: Public Works		4,000	5,000	7,250
Fund Total: Waterworks Fund		4,000	5,000	7,250

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 1,347,107	\$ 1,363,715	\$ 1,420,420
Supplies	166,096	187,240	187,240
Services & Charges	7,709,130	7,970,470	8,016,795
Program Total	\$ 9,222,333	\$ 9,521,425	\$ 9,624,455

Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	511,140	517,960	531,355
500.20	Salaries Overtime	97,112	78,050	78,050
500.25	Salaries Special Compensation	11,023	6,750	6,750
<u>Total: Salaries</u>		\$ 619,275	\$ 602,760	\$ 616,155
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	12,583	8,790	8,985
510.15	Taxes & Benefits Social Security	34,716	37,530	38,370
510.20	Taxes & Benefits IMRF Er Contribution	82,523	81,530	81,975
510.35	Taxes & Benefits Medical/Dental Insurance	117,251	120,585	128,140
510.40	Taxes & Benefits Life Insurance	203	300	310
<u>Total: Taxes & Benefits</u>		249,576	251,075	260,190
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	4,900	6,000	6,000
525.35	Operating Supplies Clothing	632	4,200	4,200
530.30	R&M Supplies Utility System	131,183	141,300	141,300
<u>Total: Supplies</u>		136,715	151,500	151,500
<u>Services & Charges</u>				
540.95	Services Other	36,738	39,260	39,580
550.15	Printing/Advertising Outside Printing Services	8,929	7,000	7,000
560.05	Utility Services Electric	247,013	263,350	263,350
560.10	Utility Services Natural Gas	5,579	11,750	11,750
560.15	Utility Services Water/Sewer	2,823,085	2,929,000	2,958,290
560.25	Utility Services Refuse Disposal	50	3,125	8,165
565.30	Repair and Maintenance Utility System	23,044	22,880	17,880
565.35	Repair and Maintenance Software	2,434	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	99,060	102,035	103,625
575.05	Other Small Tools & Equipment	8,988	9,930	9,930
<u>Total: Services & Charges</u>		3,254,920	3,390,830	3,422,070
Division Total: Utilities		4,260,486	4,396,165	4,449,915
Department Total: Public Works		4,260,486	4,396,165	4,449,915
Fund Total: Waterworks Fund		4,260,486	4,396,165	4,449,915

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	298,253	321,275	337,955
500.20	Salaries Overtime	19,131	20,000	26,500
500.25	Salaries Special Compensation	3,361	2,150	2,400
<u>Total: Salaries</u>		\$ 320,745	\$ 343,425	\$ 366,855
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	5,250	4,995	5,335
510.15	Taxes & Benefits Social Security	20,464	21,310	22,760
510.20	Taxes & Benefits IMRF Er Contribution	46,003	46,275	48,625
510.35	Taxes & Benefits Medical/Dental Insurance	85,794	93,875	100,500
<u>Total: Taxes & Benefits</u>		157,511	166,455	177,220
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	1,154	1,000	1,000
525.35	Operating Supplies Clothing	2,894	4,240	4,240
530.30	R&M Supplies Utility System	25,333	30,500	30,500
<u>Total: Supplies</u>		29,381	35,740	35,740
<u>Services & Charges</u>				
540.25	Services Engineering	2,200	9,000	9,000
540.95	Services Other	9,785	10,000	10,000
560.25	Utility Services Refuse Disposal	35,212	51,680	47,090
565.30	Repair and Maintenance Utility System	9,984	11,650	13,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	66,040	68,030	69,095
575.05	Other Small Tools & Equipment	3,077	3,450	3,450
<u>Total: Services & Charges</u>		126,298	153,810	151,635
Division Total: Utilities		633,935	699,430	731,450
Department Total: Public Works		633,935	699,430	731,450
Fund Total: Sewerage Fund		633,935	699,430	731,450

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 2,949,221	\$ 2,955,360	\$ 3,001,330
560.25	Utility Services Refuse Disposal	1,378,691	1,470,470	1,441,760
Total: Services & Charges		4,327,912	4,425,830	4,443,090
Division Total: Utilities		4,327,912	4,425,830	4,443,090
Department Total: Public Works		4,327,912	4,425,830	4,443,090
Fund Total: Refuse Fund		4,327,912	4,425,830	4,443,090

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 1,395,887	\$ 1,493,690	\$ 1,545,340
Supplies	563,849	594,680	588,680
Services & Charges	620,194	762,795	771,220
Program Total	\$ 2,579,930	\$ 2,851,165	\$ 2,905,240

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	859,290	894,090	924,815
500.15	Salaries Temporary	2,137	5,000	5,000
500.20	Salaries Overtime	87,975	121,000	121,000
500.25	Salaries Special Compensation	14,022	9,450	9,450
Total: Salaries		\$ 963,424	\$ 1,029,540	\$ 1,060,265
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	13,600	15,035	15,470
510.15	Taxes & Benefits Social Security	58,199	64,045	65,960
510.20	Taxes & Benefits IMRF Er Contribution	124,242	138,355	140,185
510.35	Taxes & Benefits Medical/Dental Insurance	233,918	244,075	260,740
510.40	Taxes & Benefits Life Insurance	204	300	310
Total: Taxes & Benefits		432,463	464,150	485,075
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	17,018	40,000	40,000
525.30	Operating Supplies Salt	339,671	310,000	310,000
525.35	Operating Supplies Clothing	5,602	8,400	8,400
525.40	Operating Supplies Shop Materials	38,900	48,500	42,500
530.05	R&M Supplies Equipment Parts	1,105	1,000	1,000
530.20	R&M Supplies Street Maintenance	161,553	186,780	186,780
Total: Supplies		563,849	594,680	588,680
<u>Services & Charges</u>				
540.95	Services Other	79,286	163,520	163,520
560.05	Utility Services Electric	-	2,310	4,005
560.25	Utility Services Refuse Disposal	19,981	46,750	46,750
565.20	Repair and Maintenance Streets	81,788	89,900	89,900
565.25	Repair and Maintenance Landscape	530	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	418,630	431,185	437,915
570.10	Rental Machinery	14,550	17,000	17,000
575.05	Other Small Tools & Equipment	5,429	11,600	11,600
Total: Services & Charges		620,194	762,795	771,220
Division Total: Streets		2,579,930	2,851,165	2,905,240
Department Total: Public Works		2,579,930	2,851,165	2,905,240
Fund Total: General Fund		2,579,930	2,851,165	2,905,240

Village of Palatine CY 2014 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Personnel Services	\$ 735,162	\$ 744,330	\$ 770,120
Supplies	1,053,399	1,093,200	1,093,200
Services & Charges	100,561	122,620	122,620
Program Total	\$ 1,889,122	\$ 1,960,150	\$ 1,985,940

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2014 Adopted Budget - Expenditures

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	506,624	510,495	518,235
500.20	Salaries Overtime	3,351	6,000	6,000
500.25	Salaries Special Compensation	8,059	4,800	4,050
<u>Total: Salaries</u>		\$ 518,034	\$ 521,295	\$ 528,285
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,300	2,340	2,410
510.10	Taxes & Benefits Medicare	10,264	7,610	7,715
510.15	Taxes & Benefits Social Security	28,654	32,485	32,920
510.20	Taxes & Benefits IMRF Er Contribution	68,760	70,555	70,340
510.35	Taxes & Benefits Medical/Dental Insurance	106,948	109,745	128,140
510.40	Taxes & Benefits Life Insurance	202	300	310
<u>Total: Taxes & Benefits</u>		217,128	223,035	241,835
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	698,562	670,000	670,000
525.20	Operating Supplies Lubricants & Additives	21,018	25,000	25,000
525.35	Operating Supplies Clothing	2,292	4,200	4,200
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.10	R&M Supplies Vehicle Parts	331,527	393,000	393,000
<u>Total: Supplies</u>		1,053,399	1,093,200	1,093,200
<u>Services & Charges</u>				
540.95	Services Other	8,421	8,500	8,500
560.25	Utility Services Refuse Disposal	105	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	26,241	25,000	25,000
565.10	Repair and Maintenance Vehicles	52,125	68,300	68,300
565.35	Repair and Maintenance Software	3,740	7,000	7,000
575.05	Other Small Tools & Equipment	9,929	12,820	12,820
<u>Total: Services & Charges</u>		100,561	122,620	122,620
Division Total: Fleet Services		1,889,122	1,960,150	1,985,940
Department Total: Public Works		1,889,122	1,960,150	1,985,940
Fund Total: Fleet Services Fund		1,889,122	1,960,150	1,985,940

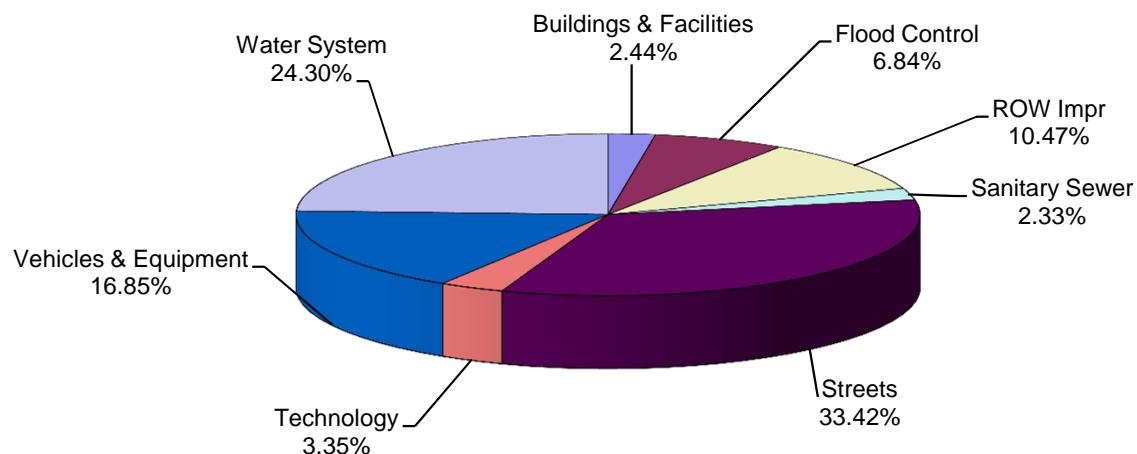
Village of Palatine
CY 2014 Adopted Budget - Expenditure Overview

Division 75 Capital

Expenditures by Division	2013	2014	% Change
	Adopted Budget	Adopted Budget	
Capital	\$ 9,137,223	\$ 9,434,787	3.26%
Division Total: Capital	9,137,223	9,434,787	3.26%

Expenditures by Type	2013	2014	% Change
Buildings & Facilities	\$ 808,500	\$ 230,000	-71.55%
Flood Control	570,000	645,000	13.16%
ROW Impr	801,918	988,237	23.23%
Sanitary Sewer	220,000	220,000	0.00%
Streets	3,355,570	3,152,815	-6.04%
Technology	341,000	316,390	-7.22%
Vehicles & Equipment	1,566,690	1,589,300	1.44%
Water System	1,473,545	2,293,045	55.61%
Division Total: Capital	9,137,223	9,434,787	3.26%

2014 Adopted Budget by Type



Village of Palatine CY 2014 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Expenditures			
Capital Outlay	10,143,950	9,137,223	9,434,787
Division Total	\$ 10,143,950	\$ 9,137,223	\$ 9,434,787
	\$ 10,143,950	\$ 9,137,223	\$ 9,434,787

Village of Palatine, IL

Capital

2014 thru 2018

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2014	2015	2016	2017	2018	Total
Capital Equipment - 401								
Technology Hardware Infrastructure Replacements	<i>IT 0001</i>	2	13,600	13,600	28,600	13,600	13,600	83,000
Technology Hardware Additions	<i>IT 0002</i>	3	8,240	7,000	7,000	7,000	7,000	36,240
Infrastructure Software & Upgrades	<i>IT 0003</i>	2	21,000	40,000	40,000	40,000	40,000	181,000
Office Computer Hardware Replacement	<i>IT 0004</i>	3	52,650	53,000	53,000	53,000	53,000	264,650
Public Safety Communications Hardware	<i>IT 0005</i>	3	70,400	72,000				142,400
Enterprise Resource Planning Project	<i>IT 0007</i>	3		20,000	20,000	20,000	20,000	80,000
Backup and Recovery	<i>IT 0008</i>	3	7,000	7,000	7,000			21,000
GIS	<i>IT 0010</i>	3		4,000	2,000	72,000	2,000	80,000
Village Wide Technology Improvements	<i>IT 0012</i>	3	68,500	27,000				95,500
Fire Dept Vehicle Replacements	<i>VE 0001</i>	3	837,000	1,155,000		915,000	71,000	2,978,000
Fire Dept Equipment Replacements & Additions	<i>VE 0002</i>	3	48,000	3,500		150,000		201,500
Public Works Vehicle Replacements	<i>VE 0003</i>	3	443,000	350,000	450,000	400,000	400,000	2,043,000
Public Works Equipment Replacements	<i>VE 0004</i>	3	72,000	250,000	500,000	75,000	325,000	1,222,000
Police Dept Vehicle Replacements	<i>VE 0005</i>	3	165,000	250,000	250,000	250,000	250,000	1,165,000
Administrative Vehicle Replacements	<i>VE 0006</i>	3		78,350	45,000	15,000	20,000	158,350
Public Works Equipment Additions	<i>VE 0007</i>	4	15,000					15,000
Police Dept Equipment Replacements	<i>VE 0009</i>	3	9,300		9,300			18,600
Capital Equipment - 401 Total			1,830,690	2,330,450	1,411,900	2,010,600	1,201,600	8,785,240
Capital Improvement - 402								
Village Facility Roof Replacements	<i>BF 0004</i>	3		110,000			10,000	120,000
Combined Service Facility Maintenance Projects	<i>BF 0006</i>	3	25,000	50,000	50,000	50,000	50,000	225,000
Material Storage	<i>BF 0015</i>	3		563,000				563,000
Sidewalk Replacement Program	<i>RW 0001</i>	3	180,000	180,000	180,000	180,000	180,000	900,000
Sidewalk Extension Program	<i>RW 0002</i>	3	60,000	60,000	120,000	60,000	60,000	360,000
Street Light Cable Replacement	<i>RW 0010</i>	3	15,000	15,000	15,000	15,000	15,000	75,000
Traffic Signal Upgrade	<i>RW 0015</i>	4	45,000					45,000
Village Wide Ash Removal Program	<i>RW 0017</i>	3	325,000	325,000	350,000			1,000,000
50/50 Apron/Curb/Gutter Replacement	<i>ST 0001</i>	3	80,000	80,000	80,000	80,000	80,000	400,000
Curb and Gutter-Concrete Edging Extension Program	<i>ST 0002</i>	3	184,495	141,100	102,165	191,680		619,440
Collector Street Improvements	<i>ST 0003</i>	3	350,000	325,000				675,000
Integral Curb Program	<i>ST 0006</i>	3	36,995	117,965	159,655	77,400	69,155	461,170
Street Microsurfacing Program	<i>ST 0007</i>	2	75,000	75,000	75,000	75,000	75,000	375,000
Intersection Improvements - Pedestrian	<i>ST 0009</i>	3		30,000	105,000	105,000	105,000	345,000
Bike Plan Implementation	<i>ST 0013</i>	3	61,335	61,335	61,335			184,005
Capital Improvement - 402 Total			1,437,825	2,133,400	1,298,155	834,080	644,155	6,347,615
CDBG - 210								
Creek Stabilization	<i>FC 0002</i>	3					270,000	270,000
Community Development Block Grant Improvements	<i>RW 0018</i>	3	253,237	254,000				507,237

Source	Project#	Priority	2014	2015	2016	2017	2018	Total
CDBG - 210 Total			253,237	254,000			270,000	777,237
Motor Fuel Tax - 205								
Road Resurfacing	ST 0004	3	1,604,940	1,566,775	1,552,940	1,546,880	1,758,510	8,030,045
Residential Street Rehabilitation Program	ST 0005	3	280,050	544,475	382,500	592,135	451,750	2,250,910
Motor Fuel Tax - 205 Total			1,884,990	2,111,250	1,935,440	2,139,015	2,210,260	10,280,955
Motor Vehicle Parking - 620								
Village Facility Roof Replacements	BF 0004	3				15,000		15,000
Parking Deck Maint & Improvements	BF 0007	3	175,000	150,000	100,000	50,000	50,000	525,000
Train Station Maint & Improvements	BF 0008	3		15,000	10,000	15,000	20,000	60,000
Motor Vehicle Parking - 620 Total			175,000	165,000	110,000	80,000	70,000	600,000
Sewer - 610								
Spot Drainage Improvements	FC 0001	3	20,000	20,000	20,000	20,000	20,000	100,000
Creek Stabilization	FC 0002	3		40,000	330,000	40,000		410,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3	90,000	60,000	60,000	60,000	60,000	330,000
Ditch Analysis and Rehabilitation	FC 0006	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	3	100,000	75,000	75,000	75,000	75,000	400,000
Gilbert/Glade Neighborhood Enhancements	FC 0008	3	0					0
Storm Sewer System Sliplining	FC 0010	3	60,000	60,000	60,000	60,000		240,000
Sub-Watershed Analysis	FC 0011	2	50,000	50,000				100,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	55,000	55,000	55,000	55,000	55,000	275,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	2	70,000	260,000	700,000			1,030,000
Sewer - 610 Total			865,000	1,130,000	1,810,000	820,000	720,000	5,345,000
TIF-231								
TIF Sidewalk Extension	RW 0004	3	90,000					90,000
Intersection Improvements - Pedestrian	ST 0009	3	130,000	75,000				205,000
TIF-231 Total			220,000	75,000				295,000
TIF-233								
Train Station Maint & Improvements	BF 0008	3	20,000					20,000
Parking Lot Rehabilitation	BF 0016	3		25,000	225,000			250,000
Railwalk Program	RW 0005	3			50,000	250,000		300,000
Downtown Irrigation Projects	RW 0006	3	20,000	10,000				30,000
Downtown Crosswalk Upgrades	RW 0007	4	0					0
DT Street Rehabilitation & Landscaping	ST 0008	3	100,000	475,000	500,000	750,000		1,825,000
Watermain Replacements	WW 0003	3	117,000					117,000
TIF-233 Total			257,000	510,000	775,000	1,000,000		2,542,000
TIF-234								

Source	Project#	Priority	2014	2015	2016	2017	2018	Total
TIF Sidewalk Extension	<i>RW 0004</i>	3		90,000	90,000	100,000		280,000
Traffic Signal Upgrade	<i>RW 0015</i>	4		250,000				250,000
Intersection Improvements - Pedestrian	<i>ST 0009</i>	3	250,000					250,000
TIF-234 Total			250,000	340,000	90,000	100,000		780,000
Village Hall/Fire HQ Const - 430								
Village Hall Renovation	<i>BF 0018</i>	3		7,000,000				7,000,000
Village Hall/Fire HQ Const - 430 Total				7,000,000				7,000,000
Water - 605								
Village Facility Roof Replacements	<i>BF 0004</i>	3	10,000		5,000			15,000
Emergency Power Systems	<i>BF 0010</i>	2		325,000				325,000
Pump Station Security Installations	<i>BF 0014</i>	3		16,970				16,970
Material Storage	<i>BF 0015</i>	3				350,000		350,000
Utilities SCADA System Upgrades	<i>IT 0006</i>	3	25,000	25,000	25,000	25,000	20,000	120,000
Water Meter Conversion Project	<i>IT 0009</i>	3	50,000	450,000	4,000,000			4,500,000
Water Tank Maintenance	<i>WW 0001</i>	3	979,335	1,043,530	891,670	902,575	820,145	4,637,255
Water Tank Removal and Upgrades	<i>WW 0001A</i>	3	30,000	100,000	30,000	100,000		260,000
Watermain Extensions & Looping	<i>WW 0002</i>	3	200,000	200,000	200,000	200,000	200,000	1,000,000
Watermain Replacements	<i>WW 0003</i>	3	546,710	700,475	861,590	1,030,325	1,206,940	4,346,040
Alternative Water Supply	<i>WW 0004</i>	3			40,000	50,000	1,000,000	1,090,000
Well and Pump Station Improvements	<i>WW 0005</i>	2	170,000		100,000		150,000	420,000
Water System 3 Zone Conversion	<i>WW 0006</i>	3	250,000	250,000	250,000	150,000	200,000	1,100,000
Water - 605 Total			2,261,045	3,110,975	6,403,260	2,457,900	3,947,085	18,180,265
GRAND TOTAL			9,434,787	19,160,075	13,833,755	9,441,595	9,063,100	60,933,312

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0004**
Project Name **Village Facility Roof Replacements**

Account # XXX-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

Replacement and upgrading of Village Facility Roofs	
2014 - Well #6 & Well #7	\$ 10,000
2015 - CSF Asphalt Shingles	110,000 (28% Park Dist Reimb)
2016 - Well 16 (East of IL-53)	5,000
2017 - Deck (3 Towers)	15,000
(End of life expected for Rubber Membrane Roof)	
2018 - CSF Asphalt Shingles	10,000

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.

1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Prior	Expenditures	2014	2015	2016	2017	2018	Total
90,000	Construction	10,000	110,000	5,000	15,000	10,000	150,000
Total	Total	10,000	110,000	5,000	15,000	10,000	150,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
90,000	Capital Improvement - 402		110,000			10,000	120,000
Total	Motor Vehicle Parking - 620				15,000		15,000
	Water - 605	10,000		5,000			15,000
	Total	10,000	110,000	5,000	15,000	10,000	150,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0006**
Project Name **Combined Service Facility Maintenance Projects**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

Annual improvements to portions of the CSF that have reached their service life as prioritized by the site assessment

CY 2014 - Site Assessment (PW \$5,000 Reimb) \$ 25,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through ware and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
95,000	Construction	25,000	50,000	50,000	50,000	50,000	225,000
Total	Total	25,000	50,000	50,000	50,000	50,000	225,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
95,000	Capital Improvement - 402	25,000	50,000	50,000	50,000	50,000	225,000
Total	Total	25,000	50,000	50,000	50,000	50,000	225,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0007**
Project Name **Parking Deck Maint & Improvements**

Account # 620-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

CY 2014 - Structural Sealant and Pavement Markings \$175,000
CY 2015 - Stain \$150,000
CY 2016 - Signage Replacement Upgrade \$100,000
CY 2017 - Spot Joint Repairs \$50,000
CY 2018 & Future - Supplemental Heat for 3 Spare/Elevator Towers
- Pay on Foot System
- Canopy on doors at top deck

Justification

Normal wear & tear repair

Prior	Expenditures	2014	2015	2016	2017	2018	Total
110,000	Other	175,000	150,000	100,000	50,000	50,000	525,000
Total	Total	175,000	150,000	100,000	50,000	50,000	525,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
110,000	Motor Vehicle Parking - 620	175,000	150,000	100,000	50,000	50,000	525,000
Total	Total	175,000	150,000	100,000	50,000	50,000	525,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0008**
Project Name **Train Station Maint & Improvements**

Account # XXX-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Priority Important

Description	
CY 2014 - Replace Circle Drive	\$ 20,000
Approximately 3,500 SF @ \$13/SF	
CY 2015 - Expand Bike Rack Area	15,000
CY 2016 - Powerwashing/Sealing	5,000
- Exterior Cameras	5,000
CY 2017 - New Furniture/Newspaper Stands	15,000
CY 2018 - Refinish Paneling	20,000

Justification	
The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.	

Expenditures	2014	2015	2016	2017	2018	Total
Construction	20,000	15,000	10,000	15,000	20,000	80,000
Total	20,000	15,000	10,000	15,000	20,000	80,000

Funding Sources	2014	2015	2016	2017	2018	Total
Motor Vehicle Parking - 620		15,000	10,000	15,000	20,000	60,000
TIF-233	20,000					20,000
Total	20,000	15,000	10,000	15,000	20,000	80,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0010**
Project Name **Emergency Power Systems**

Account # 605-52-75-6010 620

Department 52-Public Works

Contact Matt Dusckett

Type **Equipment**

Useful Life 20 years

Category Buildings & Facilities

Priority Very Important

Description

Installation and replacement of emergency power systems and components including generators

CY 2015 - South Station Replacement @ CSF Complex \$325,000

Justification

To provide power to critical Village functions and equipment during outages

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies

Prior	Expenditures	2014	2015	2016	2017	2018	Total
375,000	Equipment		325,000				325,000
Total	Total		325,000				325,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
375,000	Water - 605		325,000				325,000
Total	Total		325,000				325,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0014**
Project Name **Pump Station Security Installations**

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village. Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecom, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily bypassed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Expenditures	2014	2015	2016	2017	2018	Total	Future
Equipment		16,970				16,970	18,735
Total		16,970				16,970	Total

Funding Sources	2014	2015	2016	2017	2018	Total	Future
Water - 605		16,970				16,970	18,735
Total		16,970				16,970	Total

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0015**
Project Name **Material Storage**

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Account #

Description

Construction of Salt Dome at Public Works

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2017.

Justification

Expanding Salt Storage would allow the village to realize savings in product purchasing with the state cooperative. The Village has paid approximately 30k premium per year to have smaller storage and our own procurement arrangement. Materials are stored at the subject site exposed to the elements as well as visible to adjacent properties and motorists passing the site. A storage building would allow for protection of equipment and materials while improving the aesthetics of the site.

Expenditures	2014	2015	2016	2017	2018	Total
Construction		563,000			350,000	913,000
Total		563,000			350,000	913,000

Funding Sources	2014	2015	2016	2017	2018	Total
Capital Improvement - 402		563,000				563,000
Water - 605					350,000	350,000
Total		563,000			350,000	913,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0016**
Project Name **Parking Lot Rehabilitation**

Account # 233-52-75-6010

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2015 - \$ 25,000 - Design for Permanent Parking Block 22

2016 - \$225,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2014	2015	2016	2017	2018	Total
615 - Improvements Other tha		25,000	225,000			250,000
Total		25,000	225,000			250,000

Funding Sources	2014	2015	2016	2017	2018	Total
TIF-233		25,000	225,000			250,000
Total		25,000	225,000			250,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **BF 0018**
Project Name **Village Hall Renovation**

Account # 430-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

CY 2013 - Study updates for Renovation, Reconstruction, Relocation

Building Renovation

CY 2015 Construction \$7,000,000 (Estimate)

Justification

This program is designed to renovate the Village Hall. Professional services and schematic design would be recommended in 2013.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
80,000	Construction		7,000,000				7,000,000
Total	Total		7,000,000				7,000,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
80,000	Village Hall/Fire HQ Const - 43		7,000,000				7,000,000
Total	Total		7,000,000				7,000,000

Capital

Village of Palatine, IL

2014 *thru* 2018

Department 44-Fire

Contact Scott Andersen

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Very Important

Project # **BF 0019**
Project Name **Fire Station #83 Bayfloor Lighting**

Account # 402-44-75-6010 610

Description

Remove existing bayfloor light fixtures. Remove old, damaged, melted wire and replace with new wire. Install new fluorescent high bay light fixtures with wire guards.

Justification

In June, 2009 it was determined that the bayfloor lights at Station 82 were overheating and melting the insulation on the wiring causing an arcing/shorting condition. The damaged wire and the fixtures were replaced. We now have the same problem at Station 83 which appears to be a failure of the lighting fixture which is designed to shut off after it reaches a certain temperature to save electricity. The lights are not automatically shutting off, overheating and then melting the insulation on the wiring and causing the same arcing/shorting condition. These are the only fixtures of this type in any of the fire stations and will be replaced with the same fixtures that were installed in Station 82 which appear to have corrected the problem.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
8,500	END OF PROGRAM	0					0
Total	Total	0					0

Prior

8,500

Total

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0001
Project Name Spot Drainage Improvements

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way by storm sewer installation or channel regrading.

Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
35,000	Construction	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
35,000	Sewer - 610	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0002
Project Name Creek Stabilization

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Description

Segments of Salt and Buffalo Creeks have limitations that present limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements to be prioritized based on losses to structures, safety, and erosion control. Improvement additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2014 - VOP will inventory and prioritize future improvements

CY 2015 - Design and Permit CY 2016 - Construct CY 2017 - Design and Permit 2nd Creek Priority CY 2018 - Construct 2nd Creek Priority as determined by inventory

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Expenditures	2014	2015	2016	2017	2018	Total
Engineering		40,000		40,000		80,000
Construction			330,000		270,000	600,000
Total	40,000	330,000	40,000	270,000	680,000	

Funding Sources	2014	2015	2016	2017	2018	Total
CDBG - 210					270,000	270,000
Sewer - 610		40,000	330,000	40,000		410,000
Total	40,000	330,000	40,000	270,000	680,000	

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0003
Project Name Creek Outfall Structure Rehabilitation

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek and Buffalo Creek

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2014	2015	2016	2017	2018	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0004
Project Name Storm Inlet Reconstruction/Repair

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 30 years
Category Flood Control
Priority Less Important

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)
 Eliminate structure, street and parkway erosion
 Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2014	2015	2016	2017	2018	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0005
Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2014 - Rose Repairs or Removal

CY 2015 - Imperial @ West Branch

CY 2016 - Palatine @ West Branch

CY 2017 - Michigan @ West Branch

CY 2018 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory, County wide storm water management ordinance, and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2014	2015	2016	2017	2018	Total
60,000	Construction	90,000	60,000	60,000	60,000	60,000	330,000
Total	Total	90,000	60,000	60,000	60,000	60,000	330,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
60,000	Sewer - 610	90,000	60,000	60,000	60,000	60,000	330,000
Total	Total	90,000	60,000	60,000	60,000	60,000	330,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Less Important

Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will wait.

CY 2014 - Reshaping Overland Flow Warren North of Olive in Arlington Crest

Future Potential locations are:

- Warren north of Olive
- Warren south of Olive
- Leonard south of Palatine Rd
- Ellis west of Quentin

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right of way drainage and long term maintenance

Prior	Expenditures	2014	2015	2016	2017	2018	Total
175,000	Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
175,000	Sewer - 610	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project #	FC 0007
Project Name	Storm Sewer & Draintile Repl/Expansion

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Important

Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended.

CY 2014 - CMP Replacement in Plum Grove Hills Unit 1
CY 2015 - Lilac South to Tulip
CY 2016 - North of Illinois between Brockway & Plum Grove Rd
CY 2017 - Draintile internal to the block east of Plum Grove Rd and north of Michigan Av
CY 2018 - Quentin near Echo
Future - Wood west of Clyde

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2014	2015	2016	2017	2018	Total
100,000	Construction	100,000	75,000	75,000	75,000	75,000	400,000
Total	Total	100,000	75,000	75,000	75,000	75,000	400,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
100,000	Sewer - 610	100,000	75,000	75,000	75,000	75,000	400,000
Total	Total	100,000	75,000	75,000	75,000	75,000	400,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0008
Project Name Gilbert/Glade Neighborhood Enhancements

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Important

Description

Following the installation of the storm water lift station a series of improvements is contemplated to enhance the area from both a functional and aesthetic approach.

CY 2013 - Extension of storm sewers to address isolated depressional areas to the south

Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station
To enhance the pedestrian, aesthetics, and wetland qualities of the area

Prior	Expenditures	2014	2015	2016	2017	2018	Total
30,000	END OF PROGRAM	0					0
Total	Total	0					0

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
30,000	Sewer - 610	0					0
Total	Total	0					0

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0010
Project Name Storm Sewer System Sliplining

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Important

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village
Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Wilmette East of Benton
- King George outfall (21")
- Kenilworth from 828 West to Crescent

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2014	2015	2016	2017	2018	Total
60,000	Construction	60,000	60,000	60,000	60,000		240,000
Total	Total	60,000	60,000	60,000	60,000		240,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000		240,000
Total	Total	60,000	60,000	60,000	60,000		240,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0011
Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Very Important

Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village brought in outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-system capacity. Identified improvements would feed into the Ditch Rehabilitation Program or Storm Sewer Expansion Program.

Areas Targeted include:

2014 - West Center Road

2015 - Reimer Reservoir Additional Engineering

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Link with start of Storm Water Utility

Expenditures	2014	2015	2016	2017	2018	Total
Construction	50,000	50,000				100,000
Total	50,000	50,000				100,000

Funding Sources	2014	2015	2016	2017	2018	Total
Sewer - 610	50,000	50,000				100,000
Total	50,000	50,000				100,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0012
Project Name Storm Sewer Televising

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 Years
Category Flood Control
Priority Important

Description

Much of the Village's storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. Currently, televising is completed on an "as-needed" or "emergency" basis when systems are observed to react insufficiently or fail. During the storm water utility feasibility study a program was identified to convert our approach from reactive to more proactive. This pilot program would allow for contractual televising services to determine if it would be more cost effective to complete base line investigation by expanding in-house capabilities or an ongoing out-of-house program. There are approximately 214 miles of storm sewer main in the Village. It is estimated that 850,000 lineal feet of the existing system warrants investigation. At an approximate cost of \$1.00-\$1.25/LF the total program is approximated at \$850,000.

Justification

Reduce flood risk
 Reduce maintenance costs
 Improve the Village's approach to preservation of long term assets
 Link with start of Storm Water Utility

Expenditures	2014	2015	2016	2017	2018	Total
Construction		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Funding Sources	2014	2015	2016	2017	2018	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # FC 0013
Project Name Residential Drainage Improvements

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Description

In 1991, the Village instituted a program to provide storm sewer ext into areas with poor drainage when requested by residents. This program is intended to address private and public drainage issues with either an extension of the public system (50/50 Storm Sewer Extension Project), participating in a private storm sewer extension (Small diameter project), or participating in the installation of a Rain Garden.

Activities in the program include:

1. 50/50 program (8" diameter) requiring the residents pay for 50% of the storm sewer, up to a maximum of \$1,200 per benefiting property
2. Small diameter program (4" or 6") with the Village participating 50% up to \$2,500
3. Rain Garden program - Village participating 75% up to \$3,000.
4. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
40,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
40,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0001
Project Name Sidewalk Replacement Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Description

The sidewalk maintenance program consists of:
 Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village
 50/50 Sidewalk Replacement \$20,000
 Misc Infill/Repairs \$10,000
 The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. Since property owners have areas outside of the hazardous program. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the fifth year at this threshold.
 Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:
 A. Vertical Displacement (offsets) greater than 3/4 inch;
 B. Horizontal Displacements (cracks) greater than 1/2 inch;
 C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
 D. Surface Deterioration (spauling) greater than 50%

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
180,000	Construction	180,000	180,000	180,000	180,000	180,000	900,000
Total	Total	180,000	180,000	180,000	180,000	180,000	900,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	180,000	900,000
Total	Total	180,000	180,000	180,000	180,000	180,000	900,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0002
Project Name Sidewalk Extension Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2014 - Benton, Gilbert to Illinois

CY 2015 - Wilson East of Harrison to Clyde, South Side

CY 2016 - Quentin Road, Lake-Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2017 - Smith South of Cunningham, East Side

CY 2018 - Illinois West of Hicks to Vermont

Future - Quentin Road US-14 to Colfax

Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Prior	Expenditures	2014	2015	2016	2017	2018	Total
20,000	Construction	60,000	60,000	120,000	60,000	60,000	360,000
Total	Total	60,000	60,000	120,000	60,000	60,000	360,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
20,000	Capital Improvement - 402	60,000	60,000	120,000	60,000	60,000	360,000
Total	Total	60,000	60,000	120,000	60,000	60,000	360,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0004
Project Name TIF Sidewalk Extension

Account # XXX-52-75-6040 615

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians

CY 2014 - Dundee, Hicks to Lynda

CY 2015 - Rand, West side from Capri to Spruce Fill Gaps

CY 2016 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2017 - Rand from Hicks to north limit of TIF boundary Phase 2

Justification

Reduce flood risk

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Prior	Expenditures	2014	2015	2016	2017	2018	Total
30,000	615 - Improvements Other tha	90,000	90,000	90,000	100,000		370,000
Total	Total	90,000	90,000	90,000	100,000		370,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
30,000	TIF-231	90,000					90,000
Total	TIF-234		90,000	90,000	100,000		280,000
	Total	90,000	90,000	90,000	100,000		370,000

Capital

Village of Palatine, IL

2014 *thru* 2018

Project # RW 0005
Project Name Railwalk Program

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

The total program is to extend railwalks from Maple Street on the west to Plum Grove Road on the east. Amenities to be included are lights, signage, and landscaping. Remaining sections to complete this project are:

2016 - Brockway to Smith (Design)

2017 - Brockway to Smith (Construct)

Justification

The railwalk is considered an aesthetic improvement along the railroad tracks while also providing the functionality of a pedestrian walkway to encourage free-flow access through the downtown.

Expenditures	2014	2015	2016	2017	2018	Total
615 - Improvements Other tha			50,000	250,000		300,000
Total			50,000	250,000		300,000

Funding Sources	2014	2015	2016	2017	2018	Total
TIF-233			50,000	250,000		300,000
Total			50,000	250,000		300,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0006
Project Name Downtown Irrigation Projects

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

A second phase of the Downtown landscaping program is contemplated to start in 2013. In this extension from the original program, landscaping and irrigation could be installed in areas along the Palatine Rd corridor or pocket park areas that were not improved in the first 5-year program.
 2014 - Remaining Downtown At-Grade Locations
 2015 - Hanging Baskets

Justification

This program is designed to provided for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District. While lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
20,000	615 - Improvements Other tha	20,000	10,000				30,000
Total	Total	20,000	10,000				30,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
20,000	TIF-233	20,000	10,000				30,000
Total	Total	20,000	10,000				30,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0007
Project Name Downtown Crosswalk Upgrades

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Description

Under this program, all crosswalks in the downtown business district would be upgraded to 8 centimeter Brick Pavers, replacing either the asphalt pavement crosswalks or brick paver crosswalks.

CY 2013 - Bothwell & Station; Station & Wilson; Wilson & Smith (East Side); Slade & Smith (E Side)

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area. Replacing with 8 centimeter concrete pavers will improve aesthetics and longevity.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
10,000	END OF PROGRAM	0					0
Total	Total	0					0

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
10,000	TIF-233	0					0
Total	Total	0					0

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0010
Project Name Street Light Cable Replacement

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

Systematic replacement of old rubber-coated Type R street light cable w/new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision it is proposed that for 2014 through 2018, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Expenditures	2014	2015	2016	2017	2018	Total
Construction	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

Funding Sources	2014	2015	2016	2017	2018	Total
Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000
Total	15,000	15,000	15,000	15,000	15,000	75,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0015
Project Name Traffic Signal Upgrade

Account # XXX-52-75-6040 615

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Description

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road
CY 2014 - NW Hwy Traffic Signals \$30,000
- Village wide Signal Upgrades \$15,000
CY 2015 - Construct Signal at IL-68 & Park Place Dr

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area

Prior	Expenditures	2014	2015	2016	2017	2018	Total
60,000	Construction	45,000					45,000
Total	615 - Improvements Other tha		250,000				250,000
	Total	45,000	250,000				295,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
60,000	Capital Improvement - 402	45,000					45,000
Total	TIF-234		250,000				250,000
	Total	45,000	250,000				295,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0017
Project Name Village Wide Ash Removal Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Description

Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.

CY 2014 - 650 Removals & Replacements by Contractor

350 Additional removals by in-house crews

Estimated 2200 Ash Trees remaining at end of 2014

Removal, Procurement, installation unit prices known through 2015

Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce the noise
3. Enhance the image of the Village to pass-through traffic
4. Manage affects of Emerald Ash Borer on our Urban Forest

Prior	Expenditures	2014	2015	2016	2017	2018	Total
250,000	615 - Improvements Other tha	325,000	325,000	350,000			1,000,000
Total	Total	325,000	325,000	350,000			1,000,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
250,000	Capital Improvement - 402	325,000	325,000	350,000			1,000,000
Total	Total	325,000	325,000	350,000			1,000,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # RW 0018
Project Name Community Development Block Grant Improvements

Account # 210-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

Infrastructure improvement in Block Grant eligible areas
Lighting in the area north of Gardenia and east of Old Hicks
Lilac storm sewer extension
Sidewalk extension on North Court north of First Bank Drive

Justification

Address isolated depressional areas

Prior	Expenditures	2014	2015	2016	2017	2018	Total
231,918	615 - Improvements Other tha	253,237	254,000				507,237
Total	Total	253,237	254,000				507,237

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
231,918	CDBG - 210	253,237	254,000				507,237
Total	Total	253,237	254,000				507,237

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # SS 0001
Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Sanitary Sewer
Priority Very Important

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park Unit #6, Orchard Hills, Palanois Park, Princeton/Delgado Ave, Reseda East & West, Imperial, Royale and other areas.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2014	2015	2016	2017	2018	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # SS 0003
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Sanitary Sewer
Priority Very Important

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures.
CY2014 - Mechanical and physical structure repairs for safety improvements and energy reductions.
CY2015 - Kasuba Grinder pump \$260,000
CY2016 - Gravity Sewer to allow abandonment of Peppertree Lift Station \$700,000

Justification

to improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
70,000	Construction	70,000	260,000	700,000			1,030,000
Total	Total	70,000	260,000	700,000			1,030,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
70,000	Sewer - 610	70,000	260,000	700,000			1,030,000
Total	Total	70,000	260,000	700,000			1,030,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project #	ST 0001
Project Name	50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Department	52-Public Works
Contact	Mark Grabowski
Type	Improvement
Useful Life	20 years
Category	Streets
Priority	Important

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs. Expanded curb and gutter replacement to include all cracked curbing has been suggested.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. The criteria used if a resident wants to "depress" their apron in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents, over the last 15 years has ever wanted to pay for more curb & gutter to be replaced that wasn't adjacent to the driveway apron

Prior	Expenditures	2014	2015	2016	2017	2018	Total
80,000	Construction	80,000	80,000	80,000	80,000	80,000	400,000
Total	Total	80,000	80,000	80,000	80,000	80,000	400,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
80,000	Capital Improvement - 402	80,000	80,000	80,000	80,000	80,000	400,000
Total	Total	80,000	80,000	80,000	80,000	80,000	400,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0002
Project Name Curb and Gutter-Concrete Edging Extension Program

Account # 402-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2014-2017 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by eliminating vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2014	2015	2016	2017	2018	Total
333,350	Construction	184,495	141,100	102,165	191,680		619,440
Total	Total	184,495	141,100	102,165	191,680		619,440

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
333,350	Capital Improvement - 402	184,495	141,100	102,165	191,680		619,440
Total	Total	184,495	141,100	102,165	191,680		619,440

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0003
Project Name Collector Street Improvements

Account # 402-52-75-6060 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Streets
Priority Important

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.
CY 2014 - Kenilworth from Harrison to Middleton
CY 2015 - Kenilworth from Middleton to Quentin Rd
CY 2016 - End of Program

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2014	2015	2016	2017	2018	Total
450,000	Construction	350,000	325,000				675,000
Total	Total	350,000	325,000				675,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
450,000	Capital Improvement - 402	350,000	325,000				675,000
Total	Total	350,000	325,000				675,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0004
Project Name Road Resurfacing

Account # 205-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Description

The annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for maintenance, and relationship to planned utility work under the streets. The program consists of planning of existing surface, application of engineering fabric, and final overlay. Inflation included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
1,436,470	Construction	1,604,940	1,566,775	1,552,940	1,546,880	1,758,510	8,030,045
Total	Total	1,604,940	1,566,775	1,552,940	1,546,880	1,758,510	8,030,045

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
1,436,470	Motor Fuel Tax - 205	1,604,940	1,566,775	1,552,940	1,546,880	1,758,510	8,030,045
Total	Total	1,604,940	1,566,775	1,552,940	1,546,880	1,758,510	8,030,045

PALATINE STREETS
rev. 7/19/2013
2014 Street Resurfacing Program

2014 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2013)						(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
										April 2014	April 2015	April 2016	April 2017	April 2018			
2014	ALDRI	003	ALDRIDGE AVENUE	BROCKWAY STREET	PLUM GROVE ROAD	2	618	20	12,360	47	43	39	34	29	40,788	20,394	
2014	BOARC	001	BOARDWALK COURT	BOARDWALK DRIVE	CUL-DE-SAC	2	318	25	7,950	51	47	44	39	34	17,888		
2014	BROCK	010	BROCKWAY STREET	ALDRIDGE AVENUE	BRYANT AVENUE	2	660	22	14,520	50	46	42	37	32	47,916	23,958	
2014	BROOK	001	BROOKSIDE STREET	CRESCENT AVENUE	QUENTIN ROAD	1	602	17	10,704	46	42	37	32	26	35,323	17,662	
2014	CARPE	002	CARPENTER DRIVE	HICKS ROAD	STARK DRIVE	6	1,435	33	47,355	50	48	46	43	41	106,549		
2014	CEDWD	001	CEDAR WOOD COURT	HICKS ROAD	CUL-DE-SAC	3	923	25	23,075	48	45	42	38	35	51,919		
2014	CLARK	001	CLARK DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	4	517	35	18,095	58	57	56	55	53	40,714		
2014	COOPE	001	COOPER DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,043	25	26,075	41	38	34	30	27	58,669		
2014	COOPE	002	COOPER DRIVE	CLARK DRIVE	WILLIAMS DRIVE	4	1,200	25	30,000	43	40	36	33	29	67,500		
2014	DEAN	001	DEAN DRIVE	CLARK DRIVE	WILLIAMS DRIVE	4	1,482	25	37,050	47	43	39	34	29	83,363		
2014	DEERA	002	DEER AVENUE	WINNETKA STREET	POPLAR STREET	1	660	20	13,200	28	22	15	8	0	43,560	21,780	
2014	DEERA	003	DEER AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	724	25	18,100	55	52	49	45	41	40,725		
2014	DEERC	001	DEER COURT	DEER AVENUE	CUL-DE-SAC	1	327	25	8,175	48	45	41	36	31	18,394		
2014	DORSE	002	DORSET AVENUE	QUENTIN ROAD	ELM STREET	2	1,250	25	31,250	49	46	42	39	35	70,313		
2014	ELMST	001	ELM STREET	PALATINE ROAD	KENILWORTH AVENUE	2	1,290	20	25,800	51	47	44	39	34	58,050		
2014	ELMWO	001	ELMWOOD AVENUE	DELGADO STREET	CUNNINGHAM DRIVE	3	385	20	8,240	44	40	35	30	24	18,540		
2014	GROVE	001	GROVE AVENUE	DUNDEE ROAD	NORTH STREET (CL)	1	788	20	15,760	52	49	45	41	37	52,008	26,004	
2014	HILL	001	HILL STREET	GROVE AVENUE	DEAD END WEST	1	360	16	5,760	37	32	27	21	14	19,008	9,504	
2014	HILLS	001	HILLSIDE STREET	MIDDLETON AVENUE	QUENTIN ROAD	1	1,270	18	22,860	49	46	42	37	32	75,438	37,719	
2014	HOME	001	HOME AVENUE	DEL MAR DRIVE	N. OAK STREET	3	409	25	10,225	53	50	47	43	40	23,006		
2014	JOHNS	003	JOHNSON STREET	BROCKWAY STREET	PLUM GROVE ROAD	2	663	24	15,912	49	45	41	37	33	73,991	36,995	
2014	KARTH	001	KING ARTHUR COURT	SMITH ROAD	GARDEN AVENUE	3	1,417	25	38,621	53	50	47	43	40	86,897		
2014	KENIL	004	KENILWORTH AVENUE	QUENTIN ROAD	ELM STREET	2	1,255	21	26,355	46	43	39	36	32	59,299		
2014	KENIL	005	KENILWORTH AVENUE	ELM STREET	CEDAR STREET	2	1,306	20	26,120	53	51	48	45	42	58,770		
2014	LINDE	001	LINDEN AVENUE	AMHERST STREET	CUNNINGHAM DRIVE	3	912	20	18,240	40	35	30	24	17	41,040		
2014	MIDL	002	MIDDLETON AVENUE	WOOD STREET	WILSON DRIVE	1	666	25	16,650	47	43	39	34	28	54,945	27,473	
2014	MIDL	009	MIDDLETON AVENUE	HUNTING DRIVE	ILLINOIS AVENUE	2	1,282	25	32,050	49	45	42	39	35	72,113		
2014	PADDO	001	PADDOCK DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,049	25	26,225	50	47	43	40	36	59,006		
2014	PLEAS	004	PLEASANT HILL BOULEVARD	SALT CREEK BRIDGE	PLUM GROVE ROAD	2	1,258	23	28,934	48	45	40	36	31	65,102		
2014	SARAT	001	SARATOGA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,100	24	26,400	33	29	26	22	18	59,400		
2014	TIMBR	001	TIMBER LANE	OLD BRIDGE ROAD	CEDAR WOOD COURT	3	1,098	25	30,700	47	44	41	37	34	69,075		
2014	WALNU	001	WALNUT STREET	PALATINE ROAD	KENILWORTH AVENUE	2	1,290	22	28,580	50	46	42	37	32	64,305		
2014	WARWI	001	WARWICK ROAD	PROVIDENCE ROAD	WILLOW WOOD DRIVE	4	1,275	24	30,600	39	36	32	28	25	68,850		
2014	WATER	001	WATERBURY CIRCLE	THORNHILL DRIVE WEST	THORNHILL DRIVE EAST	3	857	25	21,425	49	46	42	37	32	48,206		
2014	WILSH	001	WILSHIRE COURT	MORRIS DRIVE	CUL DE SAC	4	235	25	5,875	46	42	37	32	27	13,219		
2014	WILSO	004	WILSON STREET	DEAD END WEST	CEDAR STREET	2	687	25	17,175	51	48	44	39	35	38,644		

36 Sections

32,611 Feet
6.18 Miles

50/50 (4% of TOTAL) (ST 0001)
Road Resurfacing (ST 0004) 1,604,940

76,101
1,604,940

1,902,530
184,493
36,995

PALATINE STREETS
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2015 Street Resurfacing Program

2014 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2013)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost	
											April 2014	April 2015	April 2016	April 2017	April 2018			
2015	ARBCT	001	ARBOR COURT	ARBOR LANE	CUL-DE-SAC		1	174	25	4,350	50	46	42	38	33	10,223		
2015	ARBLN	001	ARBOR LANE	DUNDEE ROAD	SHERWOOD LANE		1	511	25	12,775	55	52	49	45	41	30,021		
2015	ARBLN	002	ARBOR LANE	SHERWOOD LANE	NORTHWEST HIGHWAY		1	1,371	25	34,275	60	58	56	53	50	80,546		
2015	ARROW	001	ARROWHEAD DRIVE	MILL VALLEY ROAD	MONTEREY ROAD		6	1,093	25	29,900	57	54	52	49	45	70,265		
2015	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC		6	177	25	8,823	56	53	51	47	44	20,734		
2015	BRIST	001	BRISTOL COURT	WHYTECLIFF ROAD	CUL-DE-SACE		1	718	25	17,950	56	53	50	47	44	42,183		
2015	BROCK	006	BROCKWAY STREET	PALATINE ROAD	HELEN ROAD		2	2,114	22	48,148	50	46	42	39	35	235,925		117,963
2015	CARPE	003	CARPENTER DRIVE	STARK DRIVE	ROHLWING ROAD		6	1,250	33	41,250	57	56	55	53	51	96,938		
2015	CHEST	001	CHESTNUT STREET	CORNELL AVENUE	DEAD END NORTH		6	150	25	3,750	48	45	40	36	30	13,125		6,563
2015	CLYDC	001	CLYDE COURT	KENILWORTH AVENUE	CUL-DE-SAC SOUTH		1	1,390	25	36,538	60	58	55	53	50	85,864		
2015	CLYDE	001	CLYDE STREET	CORNELL AVENUE	WOOD STREET		1	1,287	25	32,175	47	43	39	34	28	112,613		56,306
2015	CRABT	001	CRABTREE DRIVE	DUNDEE ROAD	NORTH STREET		1	330	25	10,317	54	50	47	43	39	24,245		
2015	CRESC	003	CRESCENT AVENUE	WILSON STREET	PALATINE ROAD		1	660	25	17,040	56	53	50	47	43	40,044		
2015	CRSCT	001	CRESCENT COURT	CRESCENT AVENUE	CUL-DE-SAC WEST		1	415	25	10,375	50	46	42	37	32	24,381		
2015	CRWLN	001	CARRIAGE WAY LANE	CARRIAGE WAY COURT	MEDFORD DRIVE		2	700	25	17,500	42	39	35	31	28	41,125		
2015	DUPON	001	DUPONT AVENUE	SMITH STREET	BROCKWAY STREET		2	660	21	13,860	30	24	18	11	3	48,610		24,255
2015	GREND	002	GREENWOOD DRIVE	TAHOE TRAIL	STARK DRIVE		4	938	25	23,450	57	55	52	48	45	55,108		
2015	ILLIN	002	ILLINOIS AVENUE	MALLARD DRIVE	QUENTIN ROAD		2	2,212	36	79,632	53	52	49	47	45	187,135		
2015	KENIL	001	KENILWORTH AVENUE	WHITEHALL DRIVE	HARRISON AVENUE		1	698	25	17,450	58	56	53	50	47	41,008		
2015	KERRY	001	KERRY COURT	CEDAR STREET NORTH	CEDAR STREET SOUTH		2	713	25	17,825	43	40	36	32	29	41,889		
2015	MARSH	001	MARSHA DRIVE	RESEDA PARKWAY	CARPENTER DRIVE		6	830	24	19,920	55	52	49	46	43	46,812		
2015	MELAN	001	MELANIE COURT	WILLOW STREET	CUL-DE-SAC SOUTH		1	337	25	8,425	63	61	59	57	55	19,799		
2015	NORST	001	NORTH STREET	CRABTREE DRIVE	PALOS AVENUE		1	1,162	25	30,517	61	60	58	55	52	71,714.95		
2015	STARK	003	STARK DRIVE	TAHOE TRAIL	ROHLWING ROAD		4	1,845	25	46,125	59	57	55	52	49	108,394		
2015	THORN	001	THORNHILL LANE	HOME AVENUE	LARKSPUR LANE		3	1,941	25	48,525	59	57	55	52	49	114,034		
2015	VALLE	001	VALLEY CIRCLE	MEDFORD DRIVE	CUL-DE-SAC		2	260	26	6,760	49	46	42	39	35	15,886		
2015	WGLAD	001	W. GLADE AVENUE	CEDAR STREET	IMPERIAL COURT		2	1,341	23	30,843	52	49	45	41	36	107,951		53,975
2015	WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC		1	1,375	25	34,375	51	48	45	41	38	80,781		
2015	WILOW	001	WILLOW STREET	MELANIE COURT	CLYDE STREET		1	590	25	14,750	50	46	42	37	32	34,663		

29 Sections

27,242 Feet

5.16 Miles

50/50 (4% of TOTAL) (ST 0001) 76,077
Road Resurfacing (ST 0004) 1,566,776

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2016 Street Resurfacing Program

2014 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2013)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost		
										April 2014	April 2015	April 2016	April 2017	April 2018				
2016	BABCK	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	4	1,240	25	31,000	57	55	52	48	45	77,500			
2016	BALDF	001	BALDWIN FRONTAGE ROAD	BALDWIN ROAD WEST	BALDWIN ROAD EAST	6	1,025	19	20,621	59	56	54	50	47	51,553			
2016	BLOOM	001	BLOOMFIELD COURT	ROCKLEDGE DRIVE	CUL-DE-SAC WEST	2	404	25	10,100	59	56	54	51	47	25,250			
2016	BROCK	008	BROCKWAY STREET	MICHIGAN AVENUE	ILLINOIS AVENUE	2	633	18	11,394	53	50	47	43	39	42,158	21,079		
2016	CCLUB	001	COUNTRY CLUB COURT	PEPPER TREE DRIVE (NORTH)	PEPPER TREE DRIVE (SOUTH)	3	1,284	25	32,640	58	56	53	50	47	81,600			
2016	DELMA	001	DEL MAR DRIVE	PEPPER TREE DRIVE	GARDEN AVENUE	3	1,436	25	35,900	59	57	54	51	48	89,750			
2016	EDGEW	001	EDGEWATER LANE	ARBOR LANE	E. LINE OF 1505 W.	1	1,300	25	32,500	54	50	47	43	39	81,250			
2016	FREMO	002	FREMONT STREET	SHERMAN STREET	COLFAX STREET	6	602	22	13,244	60	57	53	50	46	68,207	34,103		
2016	GARDC	001	GARDEN COURT	GARDEN AVENUE	CUL-DE-SAC	3	200	25	12,854	56	53	50	47	44	32,135			
2016	GERIA	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	1	135	24	3,412	47	43	39	34	29	8,530			
2016	GLNCR	001	GLENCOE ROAD	HARRISON AVENUE	MIDDLETON AVENUE	1	1,300	21	27,840	57	55	52	49	45	103,008	51,504		
2016	GREEL	002	GREELEY STREET	PALATINE ROAD	WASHINGTON STREET	2	660	22	14,520	52	49	45	41	37	36,300			
2016	HALE	003	HALE STREET	WASHINGTON STREET	HELEN ROAD	6	1,479	23	34,017	56	53	50	46	42	175,188	87,594		
2016	HARVA	001	HARVARD DRIVE	ILLINOIS AVENUE	PARTRIDGE DRIVE	2	1,438	25	35,950	56	53	50	47	43	89,875			
2016	HOME	003	HOME AVENUE	HICKS ROAD	LARKSPUR LANE	3	1,995	25	49,875	59	57	55	52	49	124,688			
2016	JACKP	001	JACK PINE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	884	25	22,100	57	55	52	49	45	55,250			
2016	KENSI	001	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	1,175	25	29,375	57	54	51	48	45	73,438			
2016	MIDDL	003	MIDDLETON AVENUE	WILSON DRIVE	PALATINE ROAD	1	650	24	15,990	53	50	47	43	38	59,163	29,582		
2016	OXFOR	001	OXFORD COURT	ILLINOIS AVENUE	CUL-DE-SAC NORTH	2	405	25	10,125	60	58	56	53	50	25,313			
2016	PARKS	002	PARKSIDE DRIVE	EUCLID AVENUE	VILLAGE LIMITS SOUTH	2	1,153	25	28,825	59	56	54	51	47	72,063			
2016	PORTC	001	PORTAGE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	466	25	11,650	57	55	52	49	45	29,125			
2016	ROCKL	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951	25	23,775	60	58	56	53	50	59,438			
2016	SHERM	002	SHERMAN STREET	BENTON STREET	OAK STREET	6	670	22	14,740	61	58	54	51	47	75,911	37,956		
2016	SHERW	001	SHERWOOD LANE	ARBOR LANE	EDGEWATER LANE	1	1,052	25	26,300	58	55	52	49	45	65,750			
2016	STEPH	001	STEPHEN DRIVE	NORTHWEST HIGHWAY	COLFAX STREET	1	2,445	24	58,680	60	57	55	52	49	146,700			
2016	SUTHE	001	SUTHERLAND COURT	CARPENTER DRIVE	CUL-DE-SAC	4	370	25	9,250	53	50	47	43	40	23,125			
2016	THACK	001	THACKERAY DRIVE	HOME AVENUE	CUNNINGHAM DRIVE	3	1,318	25	32,950	56	53	50	47	44	82,375			
2016	WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25	14,293	54	51	47	43	39	35,733			
28 Sections								27,065 Feet				50/50 (4% of TOTAL) (ST 0001)				1,890,371	102,164	159,653
								5.13 Miles				Road Resurfacing (ST 0004)				75,615		

PALATINE STREETS
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2017 Street Resurfacing Program

2014 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2013)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
											April 2014	April 2015	April 2016	April 2017	April 2018		
2017	ALVA	001	ALVA STREET	COOLIDGE AVENUE	MAPLE AVENUE (CL)	1	444	18.5	8,214	62	60	58	55	52	32,035	16,017	
2017	CHERY	001	CHERYL LANE	CEDAR STREET	PLEASANT HILL BOULEVARD	2	1,277	23	29,371	56	53	50	47	43	77,833		
2017	CLYDE	005	CLYDE STREET	GLENCOE ROAD	KENILWORTH AVENUE	1	642	24	15,948	61	60	57	55	52	62,197	31,099	
2017	CNTRY	001	COUNTRY LANE	RUSSET WAY	HEATHERLEA DRIVE	3	809	25	21,495	60	58	55	53	50	56,962		
2017	COOLI	001	COOLIDGE AVENUE	DEAD END NORTH	MYRTLE STREET	1	660	19.5	12,870	57	55	52	49	45	50,193	25,097	
2017	COOLI	003	COOLIDGE AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	991	21	20,811	58	55	52	49	45	81,163	40,581	
2017	CRESC	006	CRESCENT AVENUE	KENILWORTH AVENUE	DORSET AVENUE	1	1,295	18	23,654	59	56	54	51	47	92,251	46,125	
2017	DAVID	001	DAVID DRIVE	WINSTON DRIVE	WINSTON DRIVE	5	1,210	25	30,250	61	59	56	54	51	80,163		
2017	FORVC	001	FORESTVIEW COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	494	25	12,350	59	57	54	51	47	32,728		
2017	KELSE	001	KELSEY COURT	MIDDLETON AVENUE	CUL-DE-SAC	1	577	25	15,040	57	55	52	49	45	39,856		
2017	KENIL	009	KENILWORTH AVENUE	FOREST AVENUE	ROHLWING ROAD	6	1,323	20	26,460	57	55	52	49	45	70,119		
2017	LAKEV	001	LAKEVIEW DRIVE	QUENTIN ROAD (NORTH)	QUENTIN ROAD (SOUTH)	1	3,084	25	77,100	60	58	56	53	50	204,315		
2017	MAPLA	001	MAPLE AVENUE	POPLAR STREET	MYRTLE R.O.W. END OF CURB	1	800	21	16,800	62	60	58	55	52	65,520	32,760	
2017	MAPLE	001	MAPLE STREET	WOOD STREET	SLADE STREET	6	958	24	22,992	56	53	50	47	43	60,929		
2017	PEPPR	001	PEPPER TREE DRIVE	DUNDEE ROAD	GARDEN AVENUE	3	1,216	25	30,400	60	58	55	53	50	80,560		
2017	PEREG	002	PEREGRINE DRIVE	NIGHTINGALE DRIVE	QUENTIN ROAD	2	1,367	25	34,175	56	53	50	47	44	90,564		
2017	PRGCT	001	PEREGRINE COURT	PEREGRINE DRIVE	CUL-DE-SAC	2	260	27	7,020	60	58	56	53	50	18,603		
2017	RIDGE	001	RIDGEWOOD LANE	CUNNINGHAM DRIVE	FARMGATE LANE	3	828	25	20,700	58	56	53	50	47	54,855		
2017	ROBER	001	ROBERTSON STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22	28,666	63	60	57	54	50	154,796	77,398	
2017	TYMOR	001	TYMORE DRIVE	PEREGRINE DRIVE	CUL-DE-SAC	2	380	25	9,500	59	57	54	51	48	25,175		
2017	WEST	001	WEST COURT	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33	27,390	56	53	50	47	43	72,584		
2017	WINST	003	WINSTON DRIVE	PALATINE ROAD	JOYCE AVENUE	5	550	39	21,450	64	61	58	55	52	56,843		
2017	WINST	004	WINSTON DRIVE	JOYCE AVENUE	KENILWORTH AVENUE	5	720	25	18,000	54	52	50	48	45	47,700		
2017	WOOD	002	WOOD STREET	MIDDLETON AVENUE	QUENTIN ROAD	1	1,316	25	32,900	59	56	54	51	47	87,185		
2017	WOOD	004	WOOD STREET	300' WEST WOODWORKING	MAPLE STREET	2	1,510	34	51,340	56	54	51	49	46	136,051		
2017	WOODW	001	WOODWORK LANE	WOOD STREET	CUL-DE-SAC	2	692	25	22,810	61	58	56	53	50	60,447		

26 Sections

25,536 Feet

50/50 (4% of TOTAL) (ST 0001)

75,665

4.84 Miles

Road Resurfacing (ST 0004)

1,546,881

PALATINE STREETS
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2018 Street Resurfacing Program

2014 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2013)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost	
										April 2014	April 2015	April 2016	April 2017	April 2018			
2018	CARPE	004	CARPENTER DRIVE	ROHLWING ROAD	CLARK DRIVE	4	2,065	25	51,625	54	52	50	48	45	144,550		
2018	CHRCH	001	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD	5	755	34	25,670	60	58	56	53	50	71,876		
2018	CITAD	001	CITADEL COURT	LANCELOT LANE	CUL-DE-SAC	5	554	25	13,850	61	59	56	54	51	38,780		
2018	CROWN	001	CROWN COURT	BARONET LANE	CUL-DE-SAC	5	400	25	10,000	49	46	42	37	32	28,000		
2018	ECHO	001	ECHO LANE	ELM STREET NORTH	ELM STREET SOUTH	2	1,295	26	34,210	62	60	57	55	52	95,788		
2018	ELMCT	001	ELM COURT	ELM STREET	CUL-DE-SAC	2	285	25	7,125	59	57	54	51	48	19,950		
2018	GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25	13,095	62	60	58	56	53	36,666		
2018	IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25	9,250	49	46	42	39	35	25,900		
2018	IVYPL	001	IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305	25	7,625	58	56	53	50	47	21,350		
2018	JONAT	002	JONATHAN DRIVE	CHURCHILL DRIVE	LAKE LOUISE DRIVE	5	650	25	16,250	61	59	57	54	51	45,500		
2018	KELLY	001	KELLY ANN DRIVE	QUENTIN ROAD	CUL-DE-SAC WEST	1	665	25	16,625	60	58	55	53	50	46,550		
2018	KIMBA	001	KIMBALL AVENUE	QUENTIN ROAD	ELM STREET	2	1,280	25	32,000	59	57	54	51	48	89,600		
2018	LILAC	001	LILAC DRIVE	CAPRI DRIVE	TULIP WAY	4	1,255	25	31,375	61	59	56	54	51	87,850		
2018	LINCO	001	LINCOLN STREET	PLUM GROVE ROAD	FREMONT STREET	6	1,020	24	24,480	62	59	56	52	49	138,312		69,156
2018	MALRC	001	MALLARD COURT	MALLARD DRIVE	CUL-DE-SAC	2	360	25	9,000	58	55	53	50	47	25,200		
2018	MERRI	001	MERRILL AVENUE	PALATINE ROAD	DEAD END NORTH	2	310	16	4,960	59	56	54	51	47	13,888		
2018	OAKST	008	OAK STREET	MICHIGAN AVENUE	CUL-DE-SAC SOUTH	2	305	25	7,625	60	58	56	53	50	21,350		
2018	PLEAS	002	PLEASANT HILL BOULEVARD	CEDAR STREET	ROSE STREET	2	760	23	17,480	60	58	56	53	50	48,944		
2018	PLMTC	001	PLUM TREE COURT	PLUM TREE LANE	CUL-DE-SAC	2	255	25	6,375	61	58	56	53	50	17,850		
2018	POPLA	005	POPLAR STREET	FRANKLIN AVENUE	QUENTIN ROAD	1	376	25	9,400	60	58	56	53	50	26,320		
2018	RAVEN	001	RAVEN LANE	HUNTING DRIVE	CUL-DE-SAC	2	630	25	15,750	62	60	57	55	52	44,100		
2018	STONH	001	STONEHEDGE LANE	ELM STREET	PEREGRINE LANE	2	1,045	25	26,125	59	57	54	52	49	73,150		
2018	THURS	001	THURSTON DRIVE	WILLIAMS DRIVE	SANBORN DRIVE	5	826	25	20,650	61	59	56	54	51	57,820		
2018	VENTU	001	VENTURA DRIVE	CUNNINGHAM DRIVE	MILL VALLEY ROAD	6	963	24	23,112	48	44	41	37	34	64,714		
2018	WHIPP	001	WHIPPOORWILL LANE	PARTRIDGE DRIVE	PEREGRINE DRIVE	2	1,061	25	26,525	62	60	57	55	52	74,270		
2018	WHTHD	002	WHITEHALL DRIVE	WHYTECLIFF ROAD	BEDFORD DRIVE	1	1,055	25	26,375	58	55	53	50	47	73,850		
2018	WILLI	001	WILLIAMS DRIVE	RAND ROAD	COOPER DRIVE NORTH	5	1,889	34	64,226	58	56	54	51	49	179,833		
2018	WILLI	004	WILLIAMS DRIVE	JANE ADDAMS DRIVE	PLATE DRIVE	5	2,051	34	69,734	59	57	55	53	50	195,255		
2018	WILLO	002	WILLOW WALK DRIVE	ILLINOIS AVENUE	CROOKED WILLOW LANE	1	300	25	7,500	62	60	57	55	52	21,000		
2018	ZINNI	001	ZINNIA LANE	LAUREL DRIVE	IRIS DRIVE	4	1,080	25	27,000	61	59	56	54	51	75,600		

30 Sections

24,638 Feet
4.67 Miles

50/50 (4% of TOTAL) (ST 0001)
Road Resurfacing (ST 0004)

1,903,816

0

69,156

76,153

1,758,507

Capital

2014 *thru* 2018

Village of Palatine, IL

Project #	ST 0005
Project Name	Residential Street Rehabilitation Program

Account # 205-52-75-6060 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 30 years
Category Streets
Priority Important

Description

The Residential Street Rehabilitation Program is designed to compliment the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a new program has been recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

2014 - Bothwell St from Helen Rd to Royal Court
- W. Glade St from Bothwell St to Plum Grove Rd

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
470,000	Construction	280,050	544,475	382,500	592,135	451,750	2,250,910
Total	Total	280,050	544,475	382,500	592,135	451,750	2,250,910

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
470,000	Motor Fuel Tax - 205	280,050	544,475	382,500	592,135	451,750	2,250,910
Total	Total	280,050	544,475	382,500	592,135	451,750	2,250,910

PALATINE STREETS

rev. 10/8/2013

Residential Street Rehabilitation (2014 to 2018)

2014 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2013)						(ST 0005) Rehab Cost 2014	(ST 0005) Rehab Cost 2015	(ST 0005) Rehab Cost 2016	(ST 0005) Rehab Cost 2017	(ST 0005) Rehab Cost 2018
										April 2014	April 2015	April 2016	April 2017	April 2018	(ST 0005) Rehab Cost 2014	(ST 0005) Rehab Cost 2015	(ST 0005) Rehab Cost 2016	(ST 0005) Rehab Cost 2017	(ST 0005) Rehab Cost 2018	
										2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	
rehab 14	BOTHW	006	BOTHWELL STREET	HELEN ROAD	ROYAL COURT	2	899	26	23,374	22	19	15	12	9	189,329					
rehab 14	WGLDS	001	W. GLADE STREET	BOTHWELL STREET	PLUM GROVE ROAD	2	350	32	11,200	35	30	24	17	10	90,720					
rehab 15	JUNIP	001	JUNIPER DRIVE	HICKS ROAD	VENTURA DRIVE	6	1,436	24	34,464	65	63	61	59	56		292,944				
rehab 15	JUNIP	002	JUNIPER DRIVE	VENTURA DRIVE	ROHLWING ROAD	6	1,233	24	29,592	46	43	40	36	32		251,532				
rehab 16	ELMST	005	ELM STREET	ILLINOIS AVENUE	PEREGRINE DRIVE	2	1,700	25	42,500	58	56	53	50	47		382,500				
rehab 17	PARTR	001	PARTRIDGE DRIVE	FALMORE DRIVE	HARVARD DRIVE	2	660	25	16,500	40	36	33	29	25			156,750			
rehab 17	PARTR	002	PARTRIDGE DRIVE	HARVARD DRIVE	WHIPPOORWILL LANE	2	1,398	25	34,950	77	75	74	73	72			332,025			
rehab 17	PARTR	003	PARTRIDGE DRIVE	WHIPPOORWILL LANE	QUENTIN ROAD	2	320	34	10,880	73	72	72	71	71			103,360			
rehab 18	REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25	45,175	77	76	74	73	72				451,750		
50/50 (2% of TOTAL) (ST 0001)													280,049	544,476	382,500	592,135	451,750			
													5,601	10,890	7,650	11,843	9,035			

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0006
Project Name Integral Curb Program

Account # 402-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program.

Expenditures	2014	2015	2016	2017	2018	Total
Construction	36,995	117,965	159,655	77,400	69,155	461,170
Total	36,995	117,965	159,655	77,400	69,155	461,170

Funding Sources	2014	2015	2016	2017	2018	Total
Capital Improvement - 402	36,995	117,965	159,655	77,400	69,155	461,170
Total	36,995	117,965	159,655	77,400	69,155	461,170

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 5 years
Category Streets
Priority Very Important

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-5 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually with the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing a new riding surface is provided thereby slowing the loss of surface oils thereby protecting the pavement integrity. It is proposed that Illinois, from Quentin to Plum Grove be sealed in 2010. Streets selected for this program would have rather high PCI values with either one or no previous street resurfacing.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 5-8 years depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2003 this program was dropped, due to resident concerns about the quality of the final product. Unfortunately, this program gave the appearance of a new street without the smooth rideability of a resurfaced street. It should be noted that in time, the material does compact and the final product does have a relatively smooth finish. Since 2003 the department has struggled to find a process that extends the useful life of pavement by 5-8 years at such a relatively low cost.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
75,000	Engineering	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
75,000	Capital Improvement - 402	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

PALATINE STREETS
 rev. 7/19/2013
 MicroSurfacing Program

2014 plan	Branch	Section	Street Name	From	To	Council	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2013)					(ST 0007) Micro Surfacing 2014
									April 2014	April 2015	April 2016	April 2017	April 2018	
micro	CARPE	004	CARPENTER DRIVE	ROHLWING ROAD	CLARK DRIVE	4	2,065	25	54	52	50	48	45	26,845
micro	MOZAR	001	MOZART STREET	ROBERTSON STREET	COLFAX STREET	6	945	22	65	64	63	62	60	10,811
micro	ASHLA	001	ASHLAND AVENUE	AMHERST STREET	CUNNINGHAM DRIVE	3	941	20	77	75	74	72	71	9,786
micro	CEDAR	005	CEDAR STREET	PALATINE ROAD	JOHNSON STREET	2	275	32	70	69	68	67	67	4,777
micro	CEDAR	006	CEDAR STREET	JOHNSON STREET	DANIELS ROAD	2	1,565	28	67	67	66	66	66	22,786
														75,006
5 Sections									5,791 Feet					
									1.10 Miles					

Other Future MicroSurfacing Streets

Branch	Section	Street Name	From	To	Council	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2013)					(ST 0007) Micro Surfacing	
								April 2014	April 2015	April 2016	April 2017	April 2018		
future	CEDAR	004	CEDAR STREET	WOOD STREET	PALATINE ROAD	2	1,285	28	73	71	70	69	68	19,492
future	SCHUB	001	SCHUBERT STREET	ROBERTSON STREET	COLFAX STREET	6	926	22	93	90	87	84	81	10,968
future	OAKST	002	OAK STREET	ROBERTSON STREET	COLFAX STREET	6	922	20	97	93	90	87	84	9,790
future	ASHLA	003	ASHLAND AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,305	22	84	81	79	77	75	14,929
future	ASHLA	004	ASHLAND AVENUE	PALATINE ROAD	NORTHWEST HIGHWAY	6	1,772	22	69	69	69	68	68	20,272
future	FORES	001	FOREST AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,300	22	73	72	71	70	69	14,872
future	FORES	002	FOREST AVENUE	PALATINE ROAD	NORTHWEST HIGHWAY	6	2,036	22	77	76	74	73	72	23,292

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0008
Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life
Category Streets
Priority Important

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed.

Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2014: Design Wilson - Brockway to Bothwell	\$ 50,000
Design Greeley - Slade to Palatine Rd	50,000
2015: Construct Wilson - Brockway to Bothwell	475,000
2016: Construct Greeley - Slade to Palatine Rd	500,000
2017: Final Design & Construction Brockway - Slade to Palatine Rd	750,000

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
450,000	615 - Improvements Other tha	100,000	475,000	500,000	750,000		1,825,000
Total	Total	100,000	475,000	500,000	750,000		1,825,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
450,000	TIF-233	100,000	475,000	500,000	750,000		1,825,000
Total	Total	100,000	475,000	500,000	750,000		1,825,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0009
Project Name Intersection Improvements - Pedestrian

Account # XXX-52-75-6060 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Streets
Priority Important

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2014 - Route 12 at Hicks (250K Construction, 200K State DCEO Grant), Dundee at Denise (Design) Dundee @ Lynda (Const)
CY 2015 - Dundee at Denise (Const), IL-53 at US-14 (Design)
CY 2016 - IL-53 at US-14 (Const), US-14 at Rohlwing (Design)
CY 2017 - US-14 at Rohlwing (Const), Dundee at Smith (Design)
CY 2018 - Route 68 at Smith (Constr)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
20,000	Engineering	30,000	30,000	30,000	30,000	30,000	150,000
Total	Construction	350,000	75,000	75,000	75,000	75,000	650,000
	Total	380,000	105,000	105,000	105,000	105,000	800,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
20,000	Capital Improvement - 402		30,000	105,000	105,000	105,000	345,000
Total	TIF-231	130,000	75,000				205,000
	TIF-234	250,000					250,000
	Total	380,000	105,000	105,000	105,000	105,000	800,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Priority Important

Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and if awarded will fund a large portion of the bike plan phase II engineering and implementation.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicate that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips - which benefits their health, pocketbooks and surrounding air quality.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
40,750	615 - Improvements Other tha	61,335	61,335	61,335			184,005
Total	Total	61,335	61,335	61,335			184,005

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
40,750	Capital Improvement - 402	61,335	61,335	61,335			184,005
Total	Total	61,335	61,335	61,335			184,005

Capital

2014 *thru* 2018

Village of Palatine, IL

Project #	IT 0001
Project Name	Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Very Important

Description

Annual Replacements	
One Server with New Dell Equipment	\$ 9,000
One Network Switch	4,600
CY 2016	
Move Transmitter from YMCA to Countryside	\$ 15,000

Justification

Replacement of older (7+ years), unsupported (vendor is bankrupt) server for the main computing environment, providing a stable, cost effective platform for Village of Palatine.

Our current network switches used in the phone system, fire stations, etc are now 7+ years old. This would allow the replacement of one switch every year (and replacement in case of failure).

Prior	Expenditures	2014	2015	2016	2017	2018	Total
15,000	Equipment	13,600	13,600	28,600	13,600	13,600	83,000
Total	Total	13,600	13,600	28,600	13,600	13,600	83,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
15,000	Capital Equipment - 401	13,600	13,600	28,600	13,600	13,600	83,000
Total	Total	13,600	13,600	28,600	13,600	13,600	83,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **IT 0002**
Project Name **Technology Hardware Additions**

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Description

CY 2014 - Fire Prevention Digital Inspection & Reporting System \$3,000 (one time license fee) and \$2,740 for (4) Ipads

Additional 2.5K for additions that are brought up during the year.

Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them. The departments are required to identify 50% of the costs of any identified new technology items out of their operational budget.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
7,000	Equipment	8,240	7,000	7,000	7,000	7,000	36,240
Total	Total	8,240	7,000	7,000	7,000	7,000	36,240

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
7,000	Capital Equipment - 401	8,240	7,000	7,000	7,000	7,000	36,240
Total	Total	8,240	7,000	7,000	7,000	7,000	36,240

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # IT 0003
Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Very Important

Description

CY 2014
General Software Upgrades / replacements \$ 10,000
Server Conversion/ Upgrade to MS Windows 4,000
Network Monitoring Tools 7,000

Justification

Continue replacing older MS windows server with updated software to allow the support of system.
During '13 year, we identified two tools to help in managing and increasing reliability of the computer system. The network monitoring tool is the second tool allowing for better management of the IT infrastructure.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
76,000	Equipment	21,000	40,000	40,000	40,000	40,000	181,000
Total	Total	21,000	40,000	40,000	40,000	40,000	181,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
76,000	Capital Equipment - 401	21,000	40,000	40,000	40,000	40,000	181,000
Total	Total	21,000	40,000	40,000	40,000	40,000	181,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **IT 0004**
Project Name **Office Computer Hardware Replacement**

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Description

Replacement of 45 Computers and office software
 Laptop/Computer Replacements \$31,500
 Office Software \$21,150

Justification

Desktop computers and software continue to evolve. To take advantage of new productivity tools, updated operating functionality and reduced equipment issues, it is recommended to replace desktop equipment on a regular 5 year basis.

Our current office software is now 10 years old, resulting in non-existent support and limited integrations.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
32,000	Equipment	52,650	53,000	53,000	53,000	53,000	264,650
Total	Total	52,650	53,000	53,000	53,000	53,000	264,650

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
32,000	Capital Equipment - 401	52,650	53,000	53,000	53,000	53,000	264,650
Total	Total	52,650	53,000	53,000	53,000	53,000	264,650

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # IT 0005
Project Name Public Safety Communications Hardware

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 6 Years
Category Technology
Priority Important

Description

Replacement of 16 FD Toughbook in-vehicle computers \$70,400

Justification

The current equipment, purchased in '08 are increasing failures and repair costs as the equipment ages. Replacement of the equipment will improve reliability and performance.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
125,000	Equipment	70,400	72,000				142,400
Total	Total	70,400	72,000				142,400

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
125,000	Capital Equipment - 401	70,400	72,000				142,400
Total	Total	70,400	72,000				142,400

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **IT 0006**
Project Name **Utilities SCADA System Upgrades**

Account # 605-52-75-6030 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 20 years
Category Technology
Priority Important

Description

This project calls for two recent improvements to be tied into the Village's SCADA System.
2014 - Pressure Point Data Collector - \$8,000 Energy Recovery Study & System Criticality Plan \$17,000
2015 - Energy Recovery Improvements - \$25,000
2016 - Energy Recovery Improvements - \$25,000
2017 - Energy Recovery Improvements - \$25,000
2018 - Radio Hardware Improvements - \$20,000

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.
2013 - Integrate with Village Network and provide system backups

Prior	Expenditures	2014	2015	2016	2017	2018	Total
34,000	Construction	25,000	25,000	25,000	25,000	20,000	120,000
Total	Total	25,000	25,000	25,000	25,000	20,000	120,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
34,000	Water - 605	25,000	25,000	25,000	25,000	20,000	120,000
Total	Total	25,000	25,000	25,000	25,000	20,000	120,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # IT 0007
Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Paul Mehring/Larry Schroth
Type Improvement
Useful Life 10 years
Category Technology
Priority Important

Description

Future years for additional modules/enhancements or training on new modules where needed.

Justification

Provide new visualization of metrics using Dashboards and using other modules within New World

Prior	Expenditures	2014	2015	2016	2017	2018	Total
20,000	Other		20,000	20,000	20,000	20,000	80,000
Total	Total		20,000	20,000	20,000	20,000	80,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
20,000	Capital Equipment - 401		20,000	20,000	20,000	20,000	80,000
Total	Total		20,000	20,000	20,000	20,000	80,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # IT 0008
Project Name Backup and Recovery

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Description

Replacement of the Novell Backup agents with MS Windows Agents

Justification

As part of the conversion from Novell to MS Windows, we need to update the agents to support Windows instead of Novell

Prior	Expenditures	2014	2015	2016	2017	2018	Total
7,000	Equipment	7,000	7,000	7,000			21,000
Total	Total	7,000	7,000	7,000			21,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
7,000	Capital Equipment - 401	7,000	7,000	7,000			21,000
Total	Total	7,000	7,000	7,000			21,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # IT 0009
Project Name Water Meter Conversion Project

Account # 605-52-75-6030 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 20 years
Category Technology
Priority Important

Description

The Village of Palatine has not used a systematic method for water meter replacement since the 1970's. The technology currently utilized by the village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses are discontinued. The Palatine ROM - External Building Reading Equipment system is no longer supported.

Justification

In general this program would improve customer service, improve readability of meters and readings, eliminate meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue. Anticipate replacement meters over 5 years old with Radio Conversion.

Expenditures	2014	2015	2016	2017	2018	Total
Equipment		450,000	4,000,000			4,450,000
Other	50,000					50,000
Total	50,000	450,000	4,000,000			4,500,000

Funding Sources	2014	2015	2016	2017	2018	Total
Water - 605	50,000	450,000	4,000,000			4,500,000
Total	50,000	450,000	4,000,000			4,500,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **IT 0010**

Project Name **GIS**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

Description

FY 2017

Provide updated aerial photography and 1ft lidar of Palatine for the use of Engineering, Public Works, Planning and Zoning in the evaluation and impact of changes in flood control and other projects. GIS also utilizes the updated information to verify and maintain the existing GIS base of information. (\$68,000)

ESRI 3D analyst module - Allows for the representation of the elevation data and buildings in the ESRI software using a 3D perspective. Planned uses include water flow modeling and development representation. (\$4,000)

Justification

Palatine's last full aerial/lidar was completed in '09 and a updated aerial of lesser quality was supplied by NWCD in '10.

An updated aerial/lidar reflecting the changes in Palatine (including Palatine Rd reconfiguration, etc) would help in decision making by providing more information on the current conditions that exist.

Expenditures	2014	2015	2016	2017	2018	Total
Equipment		4,000	2,000	72,000	2,000	80,000
Total		4,000	2,000	72,000	2,000	80,000

Funding Sources	2014	2015	2016	2017	2018	Total
Capital Equipment - 401		4,000	2,000	72,000	2,000	80,000
Total		4,000	2,000	72,000	2,000	80,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # **IT 0012**
Project Name **Village Wide Technology Improvements**

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life
Category Technology
Priority Important

Description

Replacement of current in-building wifi system \$16,000
 Outsourced Email Services
 1 yr email service \$42,500
 Consulting services \$10,000

Justification

Current wifi is provided by a mixture of older equipment, providing limited mgmt and capabilities. The replacement equipment would increase wireless speed, provide greater flexibility for communication, allow for "Bring your own device" (BYOD) for employees and enhanced security for the Village information assets.
 Email has become a commodity service that can be provided by a third party with better reliability, increased capabilities and better disaster recovery. Over 2013, our largest downtime was attributed to our current email system, and this conversion would address in a long term situation. Our focus would be to transition from GroupWise to Outlook or Gmail, depending on the price, capabilities, and integrations with current applications.

Expenditures	2014	2015	2016	2017	2018	Total
Other	68,500	27,000				95,500
Total	68,500	27,000				95,500

Funding Sources	2014	2015	2016	2017	2018	Total
Capital Equipment - 401	68,500	27,000				95,500
Total	68,500	27,000				95,500

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

2014 - Ambulance T325	\$ 265,000
- Engine T244	572,000
2015 - Ambulance T340	273,000
- Quint T330	787,000
- Dive Rescue Team Van T313	95,000
2017 - Engine T288	625,000
- Ambulance T366	290,000
2018 - Command Car T351	71,000

Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2014	2015	2016	2017	2018	Total
661,000	Equipment	837,000	1,155,000		915,000	71,000	2,978,000
Total	Total	837,000	1,155,000		915,000	71,000	2,978,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
661,000	Capital Equipment - 401	837,000	1,155,000		915,000	71,000	2,978,000
Total	Total	837,000	1,155,000		915,000	71,000	2,978,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Priority Important

Description

CY 2014 - Two (2) Stryker "Power Pro" Lift-Assist Cots for Ambulances \$39,000
- One (1) Thermal Imaging Cameras \$9,000

CY 2015 - Three (3) Zoll "Plus+" AED's (Replacing 15 yr old AED's in VOP CC and Police Dept) \$3,500

CY 2017 - Five (5) Zoll "X" Cardiac Monitor/Defibrillators for FD Ambulance (Replacing 8 yr old units) \$150,000

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

The 3 Stations have a high likelihood of being occupied by Village residents and this Life Saving Equipment would be available when Fire Crews are not in quarters.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
24,650	Equipment	48,000	3,500		150,000		201,500
Total	Total	48,000	3,500		150,000		201,500

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
24,650	Capital Equipment - 401	48,000	3,500		150,000		201,500
Total	Total	48,000	3,500		150,000		201,500

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0003
Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

\$ 55,000 - T318 2003 Ford F-450 - Forestry
 30,000 - T329 2004 Ford F-250 with Plow - Forestry
 20,000 - T323 2003 Ford F-250 4X2 no Plow - Utilities
 28,000 - T317 2003 Chevy Express - BG & E
 30,000 - T321 2003 Ford F-250 with Plow - Forestry
 140,000 - T307 2002 5 Ton Dump - Streets
 140,000 - T306 2002 5 Ton Dump - Streets

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2014	2015	2016	2017	2018	Total
365,000	Equipment	443,000	350,000	450,000	400,000	400,000	2,043,000
Total	Total	443,000	350,000	450,000	400,000	400,000	2,043,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
365,000	Capital Equipment - 401	443,000	350,000	450,000	400,000	400,000	2,043,000
Total	Total	443,000	350,000	450,000	400,000	400,000	2,043,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project #	VE 0004
Project Name	Public Works Equipment Replacements

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett/Jeff Malinowski

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

CY 2014 Planned Replacements

\$ 30,000 - T326 2004 John Deere Wheel Loader (Refurbish) - Streets
 12,000 - E634 2002 Bobcat Commercial Mower - Forestry
 30,000 - E142 1991 Fuel Dispensers and Concrete Work - Fleet

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

The ability to communicate between vehicles, crews and departments is needed to improve all operations. However, during emergencies, the ability to communicate effectively and in a timely manner is crucial.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
145,000	Equipment	72,000	250,000	500,000	75,000	325,000	1,222,000
Total	Total	72,000	250,000	500,000	75,000	325,000	1,222,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
145,000	Capital Equipment - 401	72,000	250,000	500,000	75,000	325,000	1,222,000
Total	Total	72,000	250,000	500,000	75,000	325,000	1,222,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

\$ 34,000 - C343 2010 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 34,000 - C344 2010 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 34,000 - C319 2007 Dodge Magnum - CSI (Replace with Ford Explorer)
 31,000 - T348 2007 Ford Explorer - Deputy Chief (Replace with Dodge Charger)
 32,000 - T357 2008 Ford Explorer - Deputy Chief (Replace with Ford Explorer)

Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
314,600	Equipment	165,000	250,000	250,000	250,000	250,000	1,165,000
Total	Total	165,000	250,000	250,000	250,000	250,000	1,165,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
314,600	Capital Equipment - 401	165,000	250,000	250,000	250,000	250,000	1,165,000
Total	Total	165,000	250,000	250,000	250,000	250,000	1,165,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0006
Project Name Administrative Vehicle Replacements

Account # 401-44-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

2015 Planned Replacements
\$ 32,000 - C342 2009 Ford Taurus - Deputy Chief Fire (Replacing with Ford Explorer)
\$ 15,450 - C287 2004 Cavalier - Env Health (Replacing with a Focus)
\$ 15,450 - T327 2004 Ranger - Inspection Services (Replacing with a Focus)
\$ 15,450 - C228 2004 Ranger - Neighborhood Services (Replacing with a Focus)

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
31,140	Equipment		78,350	45,000	15,000	20,000	158,350
Total	Total		78,350	45,000	15,000	20,000	158,350

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
31,140	Capital Equipment - 401		78,350	45,000	15,000	20,000	158,350
Total	Total		78,350	45,000	15,000	20,000	158,350

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0007
Project Name Public Works Equipment Additions

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Jim McCullar

Type Equipment

Useful Life 20 years

Category Vehicles & Equipment

Priority Less Important

Description

\$ 15,000 - Log Loader

Justification

A log loader truck is near a 5 ton truck in appearance and specification. The primary difference is the dump body which has greater capacity and is equipped with a 30" wide grappling bucket, a swing arm boom, and an operator control area. The grappling bucket is able to pick up logs, wood chips, stump grinding materials, dirt, and other loose materials. This equipment would improve efficiency with the increasing number of tree removals relating to the EAB infestation, would assist in creek cleaning activities, and used for emergency clean up in wind storms. Approximately 2,500 man-hours could be reallocated in 2014 from stump restoration with this equipment.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
25,300	Equipment	15,000					15,000
Total	Total	15,000					15,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
25,300	Capital Equipment - 401	15,000					15,000
Total	Total	15,000					15,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # VE 0009
Project Name Police Dept Equipment Replacements

Account # 401-42-75-6070 635

Department 42-Police

Contact John Koziol

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Priority Important

Description

In 2014, the four current portable wheel load weighed scales used by the truck enforcement unit will be 15 years old. These scales have weighed thousands of trucks and performed remarkably. While all four scales are still functioning properly within tolerance, they are beginning to show signs of wear. One scale has needed to be repaired several times in the last five years, and another has developed a crack in the housing around the motherboard. By adding two new scales (PAT SAW 10 Portable Truck Scales) to the truck unit, the life of these older two scales can be extended through less use. This would also provide the truck officer with the necessary four scale minimum in the event of a failure.

Justification

Expenditures	2014	2015	2016	2017	2018	Total
Equipment	9,300		9,300			18,600
Total	9,300		9,300			18,600

Funding Sources	2014	2015	2016	2017	2018	Total
Capital Equipment - 401	9,300		9,300			18,600
Total	9,300		9,300			18,600

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0001
Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 15 years
Category Water System
Priority Important

Description

CY 2014 - CP & North Supply #1
CY 2015 - CP & North Supply #2
CY 2016 - CP & Winston Elevated
CY 2017 - CP & Countryside Ground
CY 2018 - CP & South Supply #2
CY 2019 - CP & Countryside Standpipe

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Historically, the Village has been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred which has a direct bearing on repair cost. In an attempt to change this approach, the Village. This approach has repainted and repaired one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2014	2015	2016	2017	2018	Total	Future
900,545	Construction	979,335	1,043,530	891,670	902,575	820,145	4,637,255	2,358,005
Total	Total	979,335	1,043,530	891,670	902,575	820,145	4,637,255	Total

Prior	Funding Sources	2014	2015	2016	2017	2018	Total	Future
900,545	Water - 605	979,335	1,043,530	891,670	902,575	820,145	4,637,255	2,358,005
Total	Total	979,335	1,043,530	891,670	902,575	820,145	4,637,255	Total

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0001A
Project Name Water Tank Removal and Upgrades

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 15 years
Category Water System
Priority Important

Description

CY 2014 - Hicks/Dundee Elevated Removal Design
CY 2015 - Hicks/Dundee Elevated Removal Construction
CY 2016 - Countryside Elevated Removal Design
CY 2017 - Countryside Elevated Removal Construction
CY 2019 - New Standpipe in West Zone Design
CY 2020 - New Standpipe in West Zone Construction

Justification

The 2010 master water plan identified elevated water tanks with limited functionality and provided only 1% of the Village's total storage volume. Demolition was identified as more cost effective than long term maintenance.

The need for increased elevated storage in the southwest portion of the community was identified to improve fire flows, allow for the ability to blend water in supply emergencies, and to achieve a full day of elevated storage based on annual daily demand.

Expenditures	2014	2015	2016	2017	2018	Total	Future
Engineering	30,000		30,000			60,000	3,565,000
Construction		100,000		100,000		200,000	
Total	30,000	100,000	30,000	100,000		260,000	

Funding Sources	2014	2015	2016	2017	2018	Total	Future
Water - 605	30,000	100,000	30,000	100,000		260,000	3,565,000
Total	30,000	100,000	30,000	100,000		260,000	3,565,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0002
Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 Years
Category Water System
Priority Important

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary
CY 2014 - West Zone Extensions Phase II
CY 2015 - Doe
CY 2016 - Center Phase 1
CY 2017 - Bryant @ Smith
CY 2018 - Long Valley & Runaway Bay Loop
Estimated Cost of \$200/LF without inflation

Justification

1. Increased fire protection
2. Better service to residents
3. Eliminate dead-ends

Prior	Expenditures	2014	2015	2016	2017	2018	Total
175,000	Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
175,000	Water - 605	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0003
Project Name Watermain Replacements

Account # XXX-52-75-6080 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Water System
Priority Important

Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2014 - Bennett, Stuart, Rose south of Johnson (TIF)

CY 2015 - Elizabeth, Babcock, Mallard, Partridge

CY 2016 - Wilke, Thomas to IL-53

CY 2017 - Quentin Road

CY 2018 - To be determined

Estimated Cost of \$225/LF without inflation

Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2014	2015	2016	2017	2018	Total	Future
338,000	Construction	663,710	700,475	861,590	1,030,325	1,206,940	4,463,040	2,976,740
Total	Total	663,710	700,475	861,590	1,030,325	1,206,940	4,463,040	Total

Prior	Funding Sources	2014	2015	2016	2017	2018	Total	Future
338,000	TIF-233	117,000					117,000	2,976,740
Total	Water - 605	546,710	700,475	861,590	1,030,325	1,206,940	4,346,040	Total
	Total	663,710	700,475	861,590	1,030,325	1,206,940	4,463,040	

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0004
Project Name Alternative Water Supply

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 Years
Category Water System
Priority Important

Description

CY 2016 - Study connection with Schaumburg or Hoffman Estates
CY 2017 - Design connection
CY 2018 - Construct connection
CY 2019 - Study needed & if deemed warranted, Design Extension to Heron
CY 2020 - Construct Extension to Heron

Justification

Alternate source, or supplemental sources, will reduce reliance on standby wells in the event of a supply interruption from the NWWC.

Expenditures	2014	2015	2016	2017	2018	Total	Future
Engineering			40,000	50,000		90,000	
Construction					1,000,000	1,000,000	
Total			40,000	50,000	1,000,000	1,090,000	Total 1,300,000

Funding Sources	2014	2015	2016	2017	2018	Total	Future
Water - 605			40,000	50,000	1,000,000	1,090,000	
Total			40,000	50,000	1,000,000	1,090,000	Total 1,300,000

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0005
Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 20 years
Category Water System
Priority Very Important

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

- CY 2014 - Heron Drive Well (#10), inspect and repair \$145,000, never pulled, drilled in 1979
- CY 2014 - Demolition of Vacated Well Site (Well #9 on Sterling) \$25,000
- CY 2016 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2018 - Well 15 \$150,000
- CY 2020 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967
- CY 2022 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures
 To reduce operating costs and improve efficiencies
 To maintain vital systems necessary for the public health and welfare
 To provide proper equipment to operate a three-zone system

Expenditures	2014	2015	2016	2017	2018	Total	Future
Construction	170,000		100,000		150,000	420,000	275,000
Total	170,000		100,000		150,000	420,000	Total

Funding Sources	2014	2015	2016	2017	2018	Total	Future
Water - 605	170,000		100,000		150,000	420,000	275,000
Total	170,000		100,000		150,000	420,000	Total

Capital

2014 *thru* 2018

Village of Palatine, IL

Project # WW 0006
Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Water System
Priority Important

Description

CY 2014 - Central Zone Improvements Construct Separations
CY 2015 - Central Zone Improvements Construct Separations
CY 2016 - Various Improvements to optimize 3 Zone Plan Construct Separations
CY 2017 - Design Redundant Supplies
CY 2018 - Construct Redundant Supplies

Justification

Address system disinfection byproducts
Improve fire protection
System efficiencies

Prior	Expenditures	2014	2015	2016	2017	2018	Total
60,000	Construction	250,000	250,000	250,000	150,000	200,000	1,100,000
Total	Total	250,000	250,000	250,000	150,000	200,000	1,100,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
60,000	Water - 605	250,000	250,000	250,000	150,000	200,000	1,100,000
Total	Total	250,000	250,000	250,000	150,000	200,000	1,100,000

Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Revenues By Type	2012 Actual	2013 Adopted Budget	2014 Adopted Budget	% Change
Taxes	\$ 43,331,024	\$ 43,408,845	\$ 43,271,610	-0.32%
Licenses and Permits	2,621,259	2,613,400	2,630,500	0.65%
Intergovernmental Revenues	21,382,408	20,402,571	21,719,982	6.46%
Charges for Services	27,339,831	27,522,219	29,699,415	7.91%
Fines and Fees	4,865,835	4,723,500	4,886,000	3.44%
Interest Income	8,751,903	1,789,100	1,784,250	-0.27%
Miscellaneous Revenues	9,164,220	8,406,870	8,550,665	1.71%
Transfers In & Bond Proceeds	8,960,162	250,000	353,000	41.20%
(Source)/Use of Reserves	-	(3,254,349)	(4,055,470)	24.62%
Total Revenues	\$ 126,416,642	\$ 105,862,156	\$ 108,839,952	2.81%

Property Taxes reduced by \$86,002

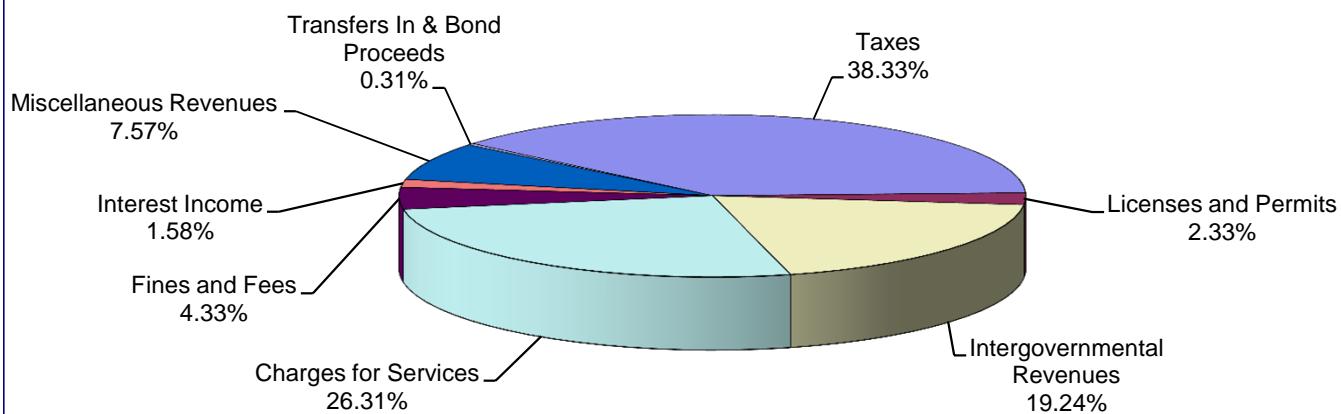
Municipal Cost Index 2.1% increase

Water Rate increase \$0.17

Sewer Rate increase \$0.03

Refuse Rate - No increase

2014 Adopted Budget by Type



Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 4,560,958	\$ 4,882,900	\$ 4,792,975
410.10	Property Tax Fire Protection	4,560,959	4,882,900	4,792,975
410.15	Property Tax FICA	2,139,050	2,220,150	2,325,000
410.20	Property Tax IMRF	1,167,249	1,190,000	1,275,000
410.30	Property Tax Police Pension	3,035,141	2,996,800	2,948,600
410.35	Property Tax Fire Pension	2,906,461	2,978,500	3,091,300
411	Sales Tax Home Rule	4,199,803	4,150,950	4,230,800
412	Food & Beverage Tax	1,099,314	1,100,000	1,125,000
413	Hotel/Motel Tax	167,834	150,000	140,000
415	Electric Use Utility Tax	1,751,844	1,400,000	1,000,000
Total: Taxes		25,588,613	25,952,200	25,721,650
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits	235,217	230,000	230,000
	Professional & Occupational			
420.10	Business Licenses & Permits	322,269	320,000	320,000
	Liquor Licenses			
420.15	Business Licenses & Permits	301,245	256,500	260,000
	Rental Dwelling License			
420.95	Business Licenses & Permits	91,997	86,600	95,000
	Other Licenses & Permits			
425.05	Non-Business Licenses & Permits	405,905	453,800	459,000
	Building Permits & Fees			
425.10	Non-Business Licenses & Permits	1,201,969	1,200,000	1,200,000
	Vehicle Licenses			
425.15	Non-Business Licenses & Permits	32,683	33,000	33,000
	Pet Licenses			
425.95	Non-Business Licenses & Permits	20,899	23,000	23,000
	Other Non-Business Lic & Permits			
Total: Licenses and Permits		2,612,184	2,602,900	2,620,000
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	763,344	749,100	749,100
430.10	Shared Revenue Replacement Tax	105,259	112,200	112,300
430.15	Shared Revenue Sales Tax - State	7,873,410	7,730,820	7,982,485
430.20	Shared Revenue Local Use Tax	1,058,049	1,089,300	1,181,700
430.25	Shared Revenue State Income Tax	6,023,925	5,500,000	6,500,000
430.30	Shared Revenue Auto Rental Tax	7,676	9,000	9,000
430.55	Shared Revenue TIF Surplus	494,995	-	-
432.05	Reimbursements Public Safety Training	21,929	25,000	25,000
432.10	Reimbursements Dist 211 Officer	235,200	240,500	249,200
432.15	Reimbursements Dist 211 Academy Officer	142,740	145,980	151,260
432.20	Reimbursements Dist 15 Officer	167,600	170,250	174,600
432.25	Reimbursements Rural Fire District	632,983	652,000	652,000
432.30	Reimbursements State Hwy Maintenance	134,153	138,000	142,300
432.35	Reimbursements Park District - CC & CSF	37,628	50,000	50,000
432.45	Reimbursements Rural/Meadows Agreement	11,516	11,500	11,500
434	Grants	31,626	30,000	30,000
Total: Intergovernmental Revenues		17,742,033	16,653,650	18,020,445

Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	135,000	139,050	145,000
440.10	Intragovernmental Service Charge - Sewer	346,000	357,000	368,000
440.15	Intragovernmental Service Charge - Refuse	103,000	107,000	109,000
440.20	Intragovernmental Service Charge - Parking	52,000	54,000	57,000
440.25	Intragovernmental Service Charge - CDBG	73,675	71,359	77,750
Total: Charges for Services		709,675	728,409	756,750
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	787,547	745,200	874,500
450.10	Gen Govt Fees Photocopy Fees	7,737	7,500	7,500
450.15	Gen Govt Fees Mulch Delivery	16,977	14,500	20,000
450.30	Gen Govt Fees 50/50 Trees	3,374	-	-
450.95	Gen Govt Fees Other Fees	32,732	50,000	15,000
451.05	Comm Dev Fees Plan Review Fees	180,113	170,000	175,000
451.10	Comm Dev Fees Inspection Fees	199,682	200,000	215,000
452.05	Public Safety Fees Special Police Service	131,171	115,000	118,200
452.10	Public Safety Fees Special Fire Service	14,308	23,300	23,900
452.15	Public Safety Fees Ambulance Fees	1,164,801	1,223,500	1,175,000
452.20	Public Safety Fees Vehicle Impound Fees	223,000	275,000	225,000
452.25	Public Safety Fees False Alarm Fees	3,350	5,000	5,000
452.30	Public Safety Fees Spiller Pay Fees	800	5,000	5,000
454.05	Fines Circuit Court Fines	332,240	360,000	240,000
454.10	Fines Parking Violations	119,301	125,000	125,000
454.15	Fines Compliance Violations	197,948	209,800	200,000
454.20	Fines Red Light Violations	677,452	475,000	725,000
454.25	Fines Adjudication Fines	34,221	29,700	26,900
Total: Fines and Fees		4,126,754	4,033,500	4,176,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	260,142	250,000	250,000
Total: Interest Income		260,142	250,000	250,000
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	136,500	32,500	18,000
471.05	Insurance & Property Damage Property Damage Recovery	29,857	45,000	45,000
471.10	Insurance & Property Damage Workers Comp Recovery	70,169	45,000	45,000
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	25,856	25,000	25,000
474.10	Other Miscellaneous Donations	4,314	-	-
474.15	Other Miscellaneous Forfeitures	1,383	600	600
474.20	Other Streetfest Revenue	173,700	175,000	175,000
474.90	Other Miscellaneous Income	8,082	5,000	5,000
Total: Miscellaneous Revenues		449,861	328,100	313,600
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
Total: Other Financing Sources		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(82,284)	(90,890)
Total: (Source)/Use of Reserves		-	(82,284)	(90,890)
Fund Total: General Fund		51,489,262	50,466,475	51,767,555

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 205	Motor Fuel Tax Fund			
<u>Intergovernmental Revenues</u>				
430.35	Shared Revenue Motor Fuel Tax	\$ 2,034,315	\$ 1,922,900	\$ 1,907,000
Total: Intergovernmental Revenues		2,034,315	1,922,900	1,907,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	526	250	250
Total: Interest Income		526	250	250
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	14,294	-	-
Total: Miscellaneous Revenues		14,294	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(16,680)	(22,260)
Total: (Source)/Use of Reserves		-	(16,680)	(22,260)
Fund Total: Motor Fuel Tax Fund		2,049,135	1,906,470	1,884,990

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 515,137	\$ 356,796	\$ 388,787
	<u>Total: Intergovernmental Revenues</u>	<u>515,137</u>	<u>356,796</u>	<u>388,787</u>
	Fund Total: Community Dev Block Grant Fund	515,137	356,796	388,787

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ 63,568	\$ 20,000	\$ 20,000
<u>Total: Intergovernmental Revenues</u>		<u>63,568</u>	<u>20,000</u>	<u>20,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	32	-	-
<u>Total: Interest Income</u>		<u>32</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>-</u>	<u>-</u>
Fund Total: Federal Equitable Sharing Fund		63,600	20,000	20,000

Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 1,873	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	1,873	5,000	5,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	34	-	-
	<u>Total: Interest Income</u>	34	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	Fund Total: State Equitable Sharing Fund	1,907	5,000	5,000

Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 223	DUI Fines Fund			
<u>Fines and Fees</u>				
454.30	Fines DUI Fines	\$ 34,643	\$ 30,000	\$ 50,000
<u>Total: Fines and Fees</u>		<u>34,643</u>	<u>30,000</u>	<u>50,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	120	-	-
<u>Total: Interest Income</u>		<u>120</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(29,000)	(45,000)
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>(29,000)</u>	<u>(45,000)</u>
Fund Total: DUI Fines Fund		34,763	1,000	5,000

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
<u>Intergovernmental Revenues</u>				
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 64,588	\$ 70,000	\$ 70,000
Total: Intergovernmental Revenues		64,588	70,000	70,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	152	-	-
Total: Interest Income		152	-	-
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	952	-	-
Total: Miscellaneous Revenues		952	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
Total: (Source)/Use of Reserves		-	-	-
Fund Total: Foreign Fire Insurance Tax Fund		65,692	70,000	70,000

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014		
			Adopted Budget	Adopted Budget		
Fund 231 Dundee Road TIF (TIF #1) Fund						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 2,646,573	\$ 2,570,000	\$ 2,636,400		
<u>Total: Taxes</u>		2,646,573	2,570,000	2,636,400		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	2,499	1,000	1,000		
<u>Total: Interest Income</u>		2,499	1,000	1,000		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(1,000)	(439,400)		
<u>Total: (Source)/Use of Reserves</u>		-	(1,000)	(439,400)		
Fund Total: Dundee Road TIF (TIF #1) Fund		2,649,072	2,570,000	2,198,000		

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 248,691	\$ 278,400	\$ 220,000
<u>Total: Taxes</u>		248,691	278,400	220,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	444	250	150
<u>Total: Interest Income</u>		444	250	150
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	350	(55,150)
<u>Total: (Source)/Use of Reserves</u>		-	350	(55,150)
Fund Total: Rand/Dundee TIF (TIF #2) Fund		249,135	279,000	165,000

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 5,298,957	\$ 6,190,000	\$ 6,000,000
<u>Total: Taxes</u>		5,298,957	6,190,000	6,000,000
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	136,474	136,475	136,475
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		136,474	136,475	136,475
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	11,926	4,000	4,000
<u>Total: Interest Income</u>		11,926	4,000	4,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	5,025,000	-	-
<u>Total: Other Financing Sources</u>		5,025,000	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	31,605	(368,595)
<u>Total: (Source)/Use of Reserves</u>		-	31,605	(368,595)
Fund Total: Downtown Area TIF (TIF #3) Fund		10,472,357	6,362,080	5,771,880

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 2,736,497	\$ 2,435,000	\$ 2,500,000
<u>Total: Taxes</u>		2,736,497	2,435,000	2,500,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	3,307	1,500	1,500
<u>Total: Interest Income</u>		3,307	1,500	1,500
<u>Miscellaneous Revenues</u>				
472.05	Sale of Fixed Assets	213,935	-	-
<u>Total: Miscellaneous Revenues</u>		213,935	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(53,645)	33,255
<u>Total: (Source)/Use of Reserves</u>		-	(53,645)	33,255
Fund Total: Rand Corridor TIF (TIF #4) Fund		2,953,739	2,382,855	2,534,755

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ -	\$ -	\$ -
<u>Total: Taxes</u>		-	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	-	-	-
<u>Total: Interest Income</u>		-	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfer In	2,000,000	-	-
<u>Total: Other Financing Sources</u>		2,000,000	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		2,000,000	-	-

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 3,603,825	\$ 2,749,095	\$ 2,588,505
<u>Total: Taxes</u>		3,603,825	2,749,095	2,588,505
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	540,013	540,015	540,010
<u>Total: Intergovernmental Revenues</u>		540,013	540,015	540,010
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6,019	2,500	2,500
<u>Total: Interest Income</u>		6,019	2,500	2,500
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	212,510	1,000
<u>Total: (Source)/Use of Reserves</u>		-	212,510	1,000
Fund Total: Debt Service Fund		4,149,857	3,504,120	3,132,015

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 850,154	\$ 824,000	\$ 939,985
<u>Total: Taxes</u>		850,154	824,000	939,985
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	-	370,000	269,160
<u>Total: Intergovernmental Revenues</u>		-	370,000	269,160
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	17,102	4,000	3,500
<u>Total: Interest Income</u>		17,102	4,000	3,500
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	228,772	232,970	241,090
472.05	Sales Fixed Assets	111,494	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	9,150	-	-
<u>Total: Miscellaneous Revenues</u>		349,416	282,970	291,090
<u>Other Financing Sources</u>				
481	Interfund Transfers In	1,738,585	150,000	253,000
<u>Total: Other Financing Sources</u>		1,738,585	150,000	253,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	242,720	73,955
<u>Total: (Source)/Use of Reserves</u>		-	242,720	73,955
Fund Total: Capital Equipment Fund		2,955,257	1,873,690	1,830,690

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,700,549	\$ 1,675,000	\$ 1,284,820
415	Electric Use Utility Tax	-	150,000	790,500
Total: Taxes		1,700,549	1,825,000	2,075,320
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	-	26,600	-
434	Grants	-	-	61,355
Total: Intergovernmental Revenues		-	26,600	61,355
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	41,017	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	6,404	-	-
Total: Fines and Fees		47,421	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	16,158	4,000	3,500
Total: Interest Income		16,158	4,000	3,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	-
Total: Miscellaneous Revenues		19,281	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	196,577	100,000	100,000
Total: Other Financing Sources		196,577	100,000	100,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(203,000)	(802,350)
Total: (Source)/Use of Reserves		-	(203,000)	(802,350)
Fund Total: Capital Improvement Fund		1,979,986	1,752,600	1,437,825

Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 26,961	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		26,961	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	6,682,818	6,568,000	7,694,000
441.10	Water Service Resident - Tax-Exempt	718,290	761,000	755,000
441.15	Water Service Resident - User Charge	445,909	445,000	456,000
441.20	Water Service Resident - Penalties	63,590	50,000	50,000
441.25	Water Service Non-Resident - Regular	1,283,454	1,351,000	1,678,000
441.30	Water Service Non-Resident - IOTP	87,924	75,000	104,000
441.35	Water Service Non-Resident - Deer Park	338,750	344,000	378,000
441.40	Water Service Non-Resident - User Charge	8,896	26,000	27,000
441.45	Water Service Non-Resident - Penalties	16,881	9,000	9,000
441.50	Water Service Construction - Hydrant Meter	28,448	-	-
441.55	Water Service Fees - Water Meter Sales	12,429	10,000	10,000
441.60	Water Service Fees - Turn On	24,903	10,000	10,000
441.65	Water Service Fees - Water Use	11,307	15,000	15,000
441.70	Water Service Fees - Water Syst Dev Surcharge	12,958	15,000	15,000
441.75	Water Service Fees - Water Extensions	22,666	15,000	15,000
441.80	Water Service Fees - Water Connection	9,000	10,000	10,000
<u>Total: Charges for Services</u>		9,768,223	9,704,000	11,226,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	5,208	1,000	1,000
<u>Total: Interest Income</u>		5,208	1,000	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	18,176	-	-
474.90	Other Miscellaneous Income	5,549	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		23,725	5,000	5,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,553,635)	(1,146,810)
<u>Total: (Source)/Use of Reserves</u>		-	(1,553,635)	(1,146,810)
Fund Total: Waterworks Fund		9,824,117	8,186,365	10,115,190

Village of Palatine
CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 1,783,250	\$ 1,705,825	\$ 1,797,230
442.10	Sewer Service Resident - Penalties	27,337	27,500	27,500
442.15	Sewer Service Non-Resident - Regular	297,528	301,965	314,170
442.20	Sewer Service Non-Resident - Penalties	2,340	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	5,085	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	144,546	131,000	131,000
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,806	1,700	1,700
442.40	Sewer Service Fees - Flood Control	1,116,139	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	-	-	-
442.50	Sewer Service Fees - Detention	935	-	-
Total: Charges for Services		3,378,966	3,321,990	3,425,600
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	12,803	4,000	1,000
460.10	Interest Income Interest on Loans	557	500	-
Total: Interest Income		13,360	4,500	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	32,828	-	-
474.90	Other Miscellaneous Income	3	-	250
Total: Miscellaneous Revenues		32,831	-	250
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(120,335)	(16,730)
Total: (Source)/Use of Reserves		-	(120,335)	(16,730)
Fund Total: Sewerage Fund		3,425,157	3,206,155	3,410,120

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 9,075	\$ 10,500	\$ 10,500
Total: Licenses and Permits		9,075	10,500	10,500
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,775,691	3,871,920	3,871,200
443.10	Refuse Service Senior Citizen Discount	(6,937)	(42,000)	(42,720)
443.15	Refuse Service Yard Waste Exemption	(12,739)	(74,700)	(74,430)
443.20	Refuse Service Back Door Pick-Up Svc Premium	216	1,620	1,620
443.25	Refuse Service Penalties	41,236	44,000	44,000
443.30	Refuse Service Multi-Family Disposal Fee	656,793	671,270	692,930
443.35	Refuse Service Recycling Incentive Proceeds	55,091	75,000	75,000
Total: Charges for Services		4,509,351	4,547,110	4,567,600
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	5,461	2,500	2,250
Total: Interest Income		5,461	2,500	2,250
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	72,720	71,740
Total: (Source)/Use of Reserves		-	72,720	71,740
Fund Total: Refuse Fund		4,523,887	4,632,830	4,652,090

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 620 Parking System Fund				
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>				
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	108,574	100,000	100,000
453.10	Parking Fees Daily Fee - Gateway Deck	311,725	340,000	325,000
453.50	Parking Fees Permit Fee - Surface Lots	70,067	70,000	70,000
453.55	Parking Fees Permit Fee - Gateway Deck	166,651	150,000	165,000
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	1,387	1,000	1,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	21,470	20,500	20,500
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(82,155)	(32,840)
<u>Total: (Source)/Use of Reserves</u>				
Fund Total: Parking System Fund				
		679,874	599,345	648,660

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014		
			Adopted Budget	Adopted Budget		
Fund 701 Health Insurance Fund						
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	\$ 4,976,901	\$ 5,182,960	\$ 5,387,240		
444.05	Insurance Fees Retiree Premiums	457,634	413,800	545,900		
444.10	Insurance Fees COBRA Premiums	8,030	-	-		
444.15	Insurance Fees Employee Premiums	471,891	498,000	513,130		
Total: Charges for Services		5,914,456	6,094,760	6,446,270		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	14,255	7,500	7,500		
Total: Interest Income		14,255	7,500	7,500		
<u>Miscellaneous Revenues</u>						
471.15	Insurance & Property Damage Excess Loss Recovery	125,709	-	-		
Total: Miscellaneous Revenues		125,709	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	280,480	198,520		
Total: (Source)/Use of Reserves		-	280,480	198,520		
Fund Total: Health Insurance Fund		6,054,420	6,382,740	6,652,290		

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014		
			Adopted Budget	Adopted Budget		
Fund 702 Liability Insurance Fund						
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	\$ 1,337,125	\$ 1,377,240	\$ 1,501,200		
<u>Total: Charges for Services</u>		1,337,125	1,377,240	1,501,200		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	11,885	5,000	5,000		
<u>Total: Interest Income</u>		11,885	5,000	5,000		
<u>Miscellaneous Revenues</u>						
471.15	Insurance & Property Damage Excess Loss Recovery	2,116	-	-		
474.05	Other Misc Reimbursements/Refunds	205,379	-	-		
<u>Total: Miscellaneous Revenues</u>		207,495	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	244,595	268,115		
<u>Total: (Source)/Use of Reserves</u>		-	244,595	268,115		
Fund Total: Liability Insurance Fund		1,556,505	1,626,835	1,774,315		

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 710	Fleet Services Fund			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 12,679	\$ 14,500	\$ 14,750
432.50	Reimbursements Various Governments - Fuel	169,948	172,650	175,000
432.55	Reimbursements Various Governments - Vehicle Parts	44,581	51,680	52,000
432.60	Reimbursements Various Governments - Fleet Labor	30,238	32,305	30,000
Total: Intergovernmental Revenues		257,446	271,135	271,750
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,722,035	1,748,710	1,775,995
Total: Charges for Services		1,722,035	1,748,710	1,775,995
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	277	100	100
Total: Interest Income		277	100	100
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	2,185	32,000	10,000
474.90	Other Miscellaneous Income	1,694	-	-
Total: Miscellaneous Revenues		3,879	32,000	10,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(91,795)	(71,905)
Total: (Source)/Use of Reserves		-	(91,795)	(71,905)
Fund Total: Fleet Services Fund		1,983,637	1,960,150	1,985,940

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,204,160	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	1,515,951	-	-
461.10	Investment Income Unrealized Gain/Loss	1,354,225	-	-
Total: Interest Income		4,074,336	750,000	750,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,016,992	2,996,800	2,948,600
473.10	Pension Contributions Employee Contributions	972,251	977,000	1,018,945
473.15	Pension Contributions Portability Payments	56,103	-	-
Total: Miscellaneous Revenues		4,045,346	3,973,800	3,967,545
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,656,900)	(1,400,895)
Total: (Source)/Use of Reserves		-	(1,656,900)	(1,400,895)
Fund Total: Police Pension Fund		8,119,682	3,066,900	3,316,650

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013	2014
			Adopted Budget	Adopted Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 784,933	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	632,521	-	-
461.10	Investment Income Unrealized Gain/Loss	2,889,725	-	-
Total: Interest Income		4,307,179	750,000	750,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	2,876,372	2,978,500	3,091,300
473.10	Pension Contributions Employee Contributions	779,604	786,000	851,380
473.15	Pension Contributions Portability Payments	-	-	-
474.90	Other Miscellaneous Income	50	-	-
Total: Miscellaneous Revenues		3,656,026	3,764,500	3,942,680
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(454,600)	(204,930)
Total: (Source)/Use of Reserves		-	(454,600)	(204,930)
Fund Total: Fire Pension Fund		7,963,205	4,059,900	4,487,750

Village of Palatine

CY 2014 Adopted Budget - Revenue Overview

Account Number	Description	2012 Actual	2013 Adopted Budget	2014 Adopted Budget
Fund 825	Special Service Area #5 Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 657,165	\$ 585,150	\$ 589,750
<u>Total: Taxes</u>		657,165	585,150	589,750
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	94	-	-
<u>Total: Interest Income</u>		94	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	5,700	(4,300)
<u>Total: (Source)/Use of Reserves</u>		-	5,700	(4,300)
Fund Total: Special Service Area #5 Fund		657,259	590,850	585,450