

Village of Palatine

ADOPTED
CY 2015

OPERATING BUDGET

& CAPITAL
INVESTMENT PLAN



Village of Palatine

CY 2015 ANNUAL BUDGET AND CAPITAL INVESTMENT PLAN AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL

MAYOR AND COUNCIL

Jim Schwantz	Mayor
Tim Millar (District 1)	Council Member
Scott Lamerand (District 2)	Council Member
James R. Clegg (District 3)	Council Member
Gregory J. Solberg (District 4)	Council Member
Kollin Kozlowski (District 5)	Council Member
Brad Helms (District 6)	Council Member

Margaret R. Duer	Village Clerk
------------------	-------	---------------

APPOINTED OFFICIALS

Reid Ottesen	Village Manager
Michael Jacobs	Deputy Village Manager
Paul Mehring	Director of Finance & Operations
Al Stoeckel	Police Chief
Scott Andersen	Fire Chief
Matt Barry	Director of Public Works
Michael Danecki	Village Engineer
Ben Vyverberg	Director of Planning & Zoning
Harry Spila	Director of Community Services
Pamela Jackson	Director of Human Resources
Larry Schroth	Director of Information Technology

Jeffrey Boundy	Village Treasurer
Schain, Banks & Kenny & Schwartz	Village Attorneys

Budget Staff

Susan Conn	Assistant Finance Director
------------	-------	----------------------------

VILLAGE OF PALATINE

VILLAGE MANAGER'S OFFICE
200 E. Wood Street · Palatine, IL 60067-5339
Telephone (847) 359-9050 · Fax (847) 359-9040
www.palatine.il.us

December, 2014

Honorable Mayor and Village Council:

It is once again my privilege to present the Adopted Budget and Capital Investment Plan for the Village of Palatine.

The Budget is balanced and aligned with the Village of Palatine's Strategic Plan adopted in 2014. Our organization's mission is:

"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."

The Budget furthers our efforts to achieve our 5 year goals of:

- High Performing Village Organization: Financially strong, highest level of services
- Great Community for Families
- Highly Positive Environment for Business Investment
- Upgraded Village Facilities and Infrastructure

The Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. Our expenditures are aligned with our available resources. We continue to live within our means and focus on our core services. The Budget further marks a continuation of a historic milestone. The budget proposes a fourth consecutive decrease in the property tax levy. After 25 years of an increasing property tax levy, the Village will now have decreased this revenue source by more than \$300,000 over the past four years. The 2014 Property Tax Levy reflects a decrease of \$100,412 over the 2013 Levy.

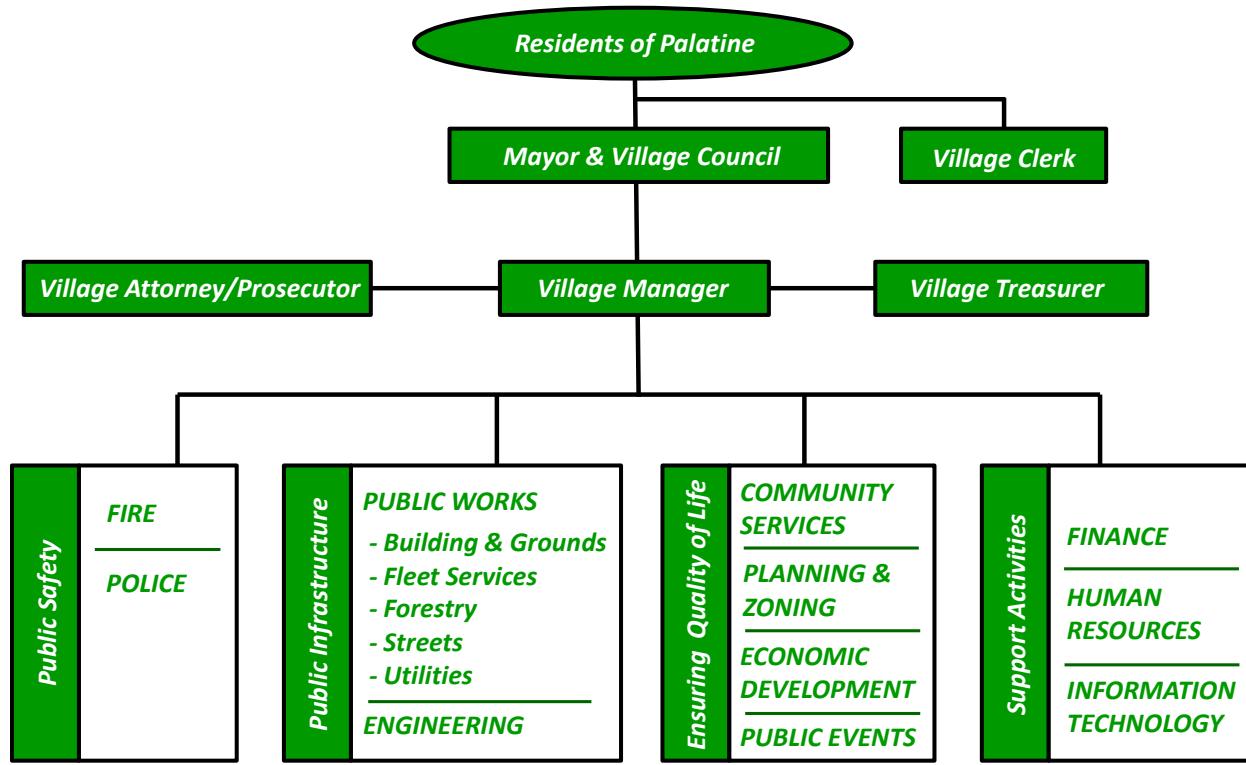
The 2015 Annual Budget and Capital Investment Plan totals \$117,693,396. \$67,741,737 represents the Operations Budget and the remaining \$49,951,659 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. The operations budget is increasing by only 2.52%, once again demonstrating our ongoing cost control measures. The significant increase in total budget comes in our capital program, transfers and pension costs. While all will be discussed in more detail, the pension line item below is a reflection of a significant number of new retirees in Police and Fire now in receipt of their pension. Unlike IMRF, the budget reflects the annual pension payments made to retired employees from Police and Fire. The IMRF retirement payments are made by IMRF based upon previous Village contributions.

Again, the Proposed Budget is fully funded with no property tax increase, no new fees, and no new taxes.

	2014	2015	%Change
	Adopted Budget	Adopted Budget	
Personnel Services	\$ 46,897,465	\$ 48,023,955	2.40%
Supplies	2,565,700	2,612,950	1.84%
Services & Charges	16,585,680	17,079,832	2.98%
Other Expenses	25,000	25,000	-
Sub-Total Operations	66,073,845	67,741,737	2.52%
Transfers Out	353,000	860,000	143.63%
Pension Benefits & Administration	7,804,400	9,380,900	20.20%
Development (TIF)	2,790,000	1,268,000	-54.55%
Capital Items	9,434,787	14,051,459	48.93%
Debt Service	13,957,315	16,055,310	15.03%
Self-Insurance Programs	8,426,605	8,335,990	-1.08%
All Expenditures Total	\$ 108,839,952	\$ 117,693,396	8.13%

The Budget reflects the Village Council's vision to continue to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for those that choose to live, work or visit Palatine. Our organization is structured to deliver on these commitments. The following organizational chart reflects our organizational structure.

VILLAGE OF PALATINE - ORGANIZATIONAL CHART



Like the last five years, this is a “hold the line” budget. It continues to reflect the ongoing challenges of the post-recession economy and more importantly, the fiscal crisis of the State of Illinois.

Financial Outlook

The Village has positioned itself with a solid foundation for our future. From 2008 through 2010 structural changes were made within our organization to focus on our core services and live within our current revenue stream. Recent reviews by Moody's and Standard and Poor have reinforced our position as they have recently renewed our Aa1 and AA+ bond ratings indicating we are a very stable organization with a strong outlook. We have a strong balance sheet with healthy fund balances. Our local revenues are stable and growth is again being experienced in many revenue categories.

Unfortunately, there is another factor that can heavily influence the Village that we have no control over – the State of Illinois. The State has had their bond rating downgraded to “A3” by Moody’s and “A-” by Standard and Poor’s. Their outstanding debt has

increased, they have had no capital plan for more than a decade, their financial obligations to vendors is over \$3.5 billion and their pension pressures have not been solved. The temporary income tax increase is due to expire at the end of the present calendar year which will only worsen the dismal financial picture of the State.

While the focus of the Budget and this document is the Village of Palatine, the factors impacting the State could potentially have catastrophic impacts on our organization and other municipalities throughout the State.

The State has yet to provide pension reform to address escalating costs to local governments. Further, the State frequently imposes unfunded mandates on local communities that drive up our costs. They fail to provide reform in areas like prevailing wages that would save our community money.

Most troubling is the annual consideration by our elected state leaders to reduce the local government revenue sharing or “Local Share.” The Village receives \$15,394,600 in local share revenues from Springfield. These are revenues that are being used to fund our Police and Fire services and contribute to our road maintenance program. If the State were to follow through on their threats to reduce these dollars, Palatine residents would be faced with either the largest service reduction in local services in recent history or the largest property tax increase in our history.

But for the State, our future is stable, if not bright, but for the state of the State of Illinois.

Budget Policies and Parameters

As in previous years, the focus of the budget development was to make every effort to maintain existing service levels within the existing revenue streams. Reductions in services would be necessary if revenues did not support the planned expenditures. The increase in tax rates or other fees was to be a last resort authorized by the Village Council. Fortunately, the Proposed Budget did not require any increase in tax rates and no service reductions are anticipated. In fact, for the first time since 2007, an expansion in a service area is recommended.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements, cost savings or further the implementation of the Strategic Plan.
- All non-personnel operating expenditures, including commodities and contractual services, were to receive a collective increase of 2%. Departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing or realignment of responsibility.

Revenues

The preparation of the Budget starts with a detailed review of our existing revenue sources. Staff utilizes a model that examines the previous three years of history for every revenue source and weighted factors are assigned to the more recent experience to develop estimates for the upcoming calendar year. This model has proven to be dependable in both prosperous and declining economic conditions.

Specific adjustments are made to the model result to reflect known changes such as large sales tax generators that are opening or closing.

Using our model, the Budget is predicated upon General Fund revenues projected to increase by 3.82% in 2014. This increase comes even with a decrease of \$100,412 in property taxes.

Some of the more significant revenue sources or sources experiencing significant changes are:

- **Property Tax** – The Budget includes a reduction of \$100,412 in our Property Tax

Levy. This is in addition to the total of \$200,011 that has been reduced in the previous three years. In total, our property tax levy will have been reduced by more than \$300,000 over the past four years. This is a cumulative reduction of \$653,284 over a four year period. The total levy is \$21,713,931.

- **Sales Tax** – The combined (State and Home Rule) sales tax receipts for 2015 is projected to be \$12,933,200. This represents an increase of 5.9% over the 2014 Budget. We are seeing signs of continued stability within our local economy. Our mid-year financial showed sales taxes coming in approximately 5% ahead of projections. With modest growth projected for 2015, this revenue source will continue to grow in importance and as a percentage of total general fund revenues.

We remain hopeful that the two vacant Dominick's locations will bring in new sales tax dollars during the coming year as Staff continues to work with center owners on adaptive reuse of the properties.

Staff continues to put forth significant efforts to market our community and vacant sites to both end users as well as the commercial brokers. The Council approved a Redevelopment Agreement in 2014 for the redevelopment of the Menards property. We are optimistic that some development could commence on that property in the coming year which would generate additional sales tax dollars.

- **State Income Tax** – Our projected receipts for 2015 are \$6,741,200. This represents an increase of \$241,200 over the 2014 Budget. In the introductory portion of this budget message, the impact of the State of Illinois on Village funding was discussed. Nowhere is that impact more felt than this revenue source. While the temporary increase in income tax is due to expire at the end of the year, the Village did not receive any incremental increase from the temporary hike. Thus the reduction will not have a direct impact on Palatine. However, this revenue is a big part of the State allocations to local governments that seems to be threatened on an annual basis. As this revenue provides for 12 ½% of our general fund revenues, any formula reduction would have significant impacts in either service delivery or our other tax rates.

- **Simplified Telecommunications Tax** – This revenue is the primary funding source for the Capital Equipment and Improvement Program. The costs of our equipment and improvements continue to rise and our infrastructure and facilities are aging while this funding source has decreased for multiple years. In years past, the declining Telecommunications Tax required a larger subsidy from our General Fund to meet our needs. This is the last year that the General Fund can continue to supplement our capital programs without significant personnel and program reductions or depletion of fund balance levels.

In 2015, the Simplified Telecommunications Tax is expected to generate \$2,043,390. This represents a decrease of 8.2% or \$181,415 over 2014. We are now more than \$930,000 under the 2008 funding level. This at a time when capital expenses continue to rise.

- **Building Permit/Inspection/Review Fees** – This past year has seen very strong performance in our building related fees. All components (building permits, plan review fees, inspection fees) are running at least 30% ahead of budget. Even assuming a leveling off in activity, the 2015 Budget represents revenues of \$1,285,000 for this area. This places us at levels not seen since 2007.
- **Fines and Violation Fees** – After six years of decline, we are expecting an increase in Circuit Court fines. The 2015 Budget reflects \$350,900. While this is a 46% increase over the 2014 Budget, we have seen a lot of strength in the receipts during 2014. Next year's projection is equal to where we anticipate ending this year. This is partly attributable to Police being back at full staffing on the street. Similarly, our parking tickets and compliance tickets are expected to generate an additional \$55,000 in 2015. Again, full staffing levels have helped increase this revenue.
- **Tax Increment Proceeds** – The Annual Budget again includes the appropriation of surplus revenues from the Dundee Road and Rand/Dundee TIF Districts. The Village has retired the outstanding debt from these project areas and for the sixth consecutive year, will be allocating surplus to all taxing bodies. The Village will use these funds to supplement our capital funding requirements. The anticipated allocation to the Village in 2015 is \$100,830. The surplus allocation represents 30% of what we anticipate collecting in the TIF District. The declining assessments over the past five years has resulted in declining TIF revenues. Subsequently, the increment generated in the Dundee and Rand/Dundee TIF Districts may also be needed to support other projects in the immediate vicinity.

- **Residential Rental Licenses** – We continue to see an increase in properties being converted to rental units. Over the past five years the number of rental units has more than doubled from 1,500 rental licenses to 3,100 licenses in 2014. Our revenues for 2015 are projected to be \$75,000 over the 2014 Budget for total revenue of \$335,000. This program area is the one area that I am recommending an upward adjustment in staffing levels.
- **Electricity Use Tax** – There is very little change projected for this revenue in 2015 with an increase of 0.5%. However, this has proven to be a very stable revenue source which was one of the goals when the revenue was approved by the Village Council five years ago. While many of our revenues are cyclical, this has provided the stability we were seeking.

Many of our other revenues continue to remain relatively constant.

Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). Based upon the MCI, the indexed fees are scheduled for an increase of 2.13%. This will represent just the second increase in four years as the Village forewent the scheduled increases for two years as we worked through the economic recovery of our community. These fees help cover many costs incurred by the Village. The more we can have usage based fees the more we can hold the line on our property taxes.

Reserves

When considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them, it is important to keep a multi-year perspective. In many cases, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. An example of this situation is when a bond is issued in year one of a multi-year project. The first year shows a large surplus, while future years show deficits as expenditures are incurred. This is particularly evident in capital and utility funds. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus building a surplus for several years or spending down reserves is completely appropriate and in fact planned.

Sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One measure of a

city's financial strength is the size and relationship of the General Fund unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2014 will mark the 11th consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. This is a significant accomplishment that demonstrates the commitment of the Village leadership and Council to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. Despite the State falling behind in their payments to the Village and the occasional delay in property tax receipts from the County, the Village has been able to provide uninterrupted service delivery while using reserves to cash flow operations until the budgeted revenue comes in.

The General Fund Operating Reserves are projected to be approximately \$21.9 million, which exceeds the reserve policy maximum of \$18.9 million. This is in addition to the \$1 million Economic Stabilization Fund.

In the case of capital related funds, these reserves are considered sinking funds. It would not be fiscally prudent or practically feasible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. A portion of the Capital Improvement reserves will be utilized for the upcoming facility improvements.

Annual Operating Budget

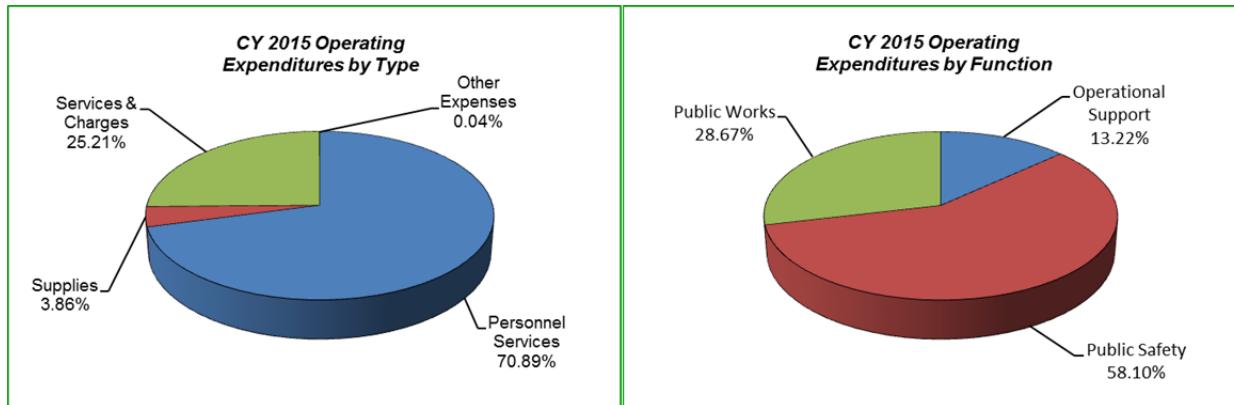
The ongoing focus and commitment of the Village Council and Staff at all levels of the organization have allowed me to submit a budget that for the third consecutive year will

reflect no reduction in services or programs. In fact, this budget recommends the funding of the first program expansion in seven years. Our operating budget is proposed to increase by only 2.52%. This includes meeting all of our actuarial and statutory obligations with pensions as well as funding our health insurance and other benefit programs.

The 2.52% increase has again been accomplished with a fourth consecutive decrease in the property tax levy and no new fees or taxes. We continue to live within our means.

Our current operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2014	Adopted 2015	% Change
Personnel	\$46,897,495	\$48,023,955	2.40%
Supplies	2,565,700	2,612,950	1.84%
Services & Charges/Other	16,610,680	17,104,832	2.97%
Total Operations	\$66,073,845	\$67,741,737	2.52%



With our primary focus being public safety, maintaining the infrastructure and ensuring/enhancing quality of life, we are a service business. Like most service organizations, the majority of our expenses are related to our human resources. In 2015, our personnel related costs, including all benefits, will comprise 71% of the Village's Operating Budget.

PERSONNEL CHANGES 2009 to 2015

Date	Full-Time Employees	Part-Time Employees	Seasonal/Intern Employees
January 1, 2009	367	38	29
January 1, 2012	343	32	21
January 1, 2013	341	33	21
January 1, 2014	339	37	22
January 1, 2015	339	38	22

Despite these reductions, our personnel related expenses remain a significant portion of the budget – particularly due to pension obligations.

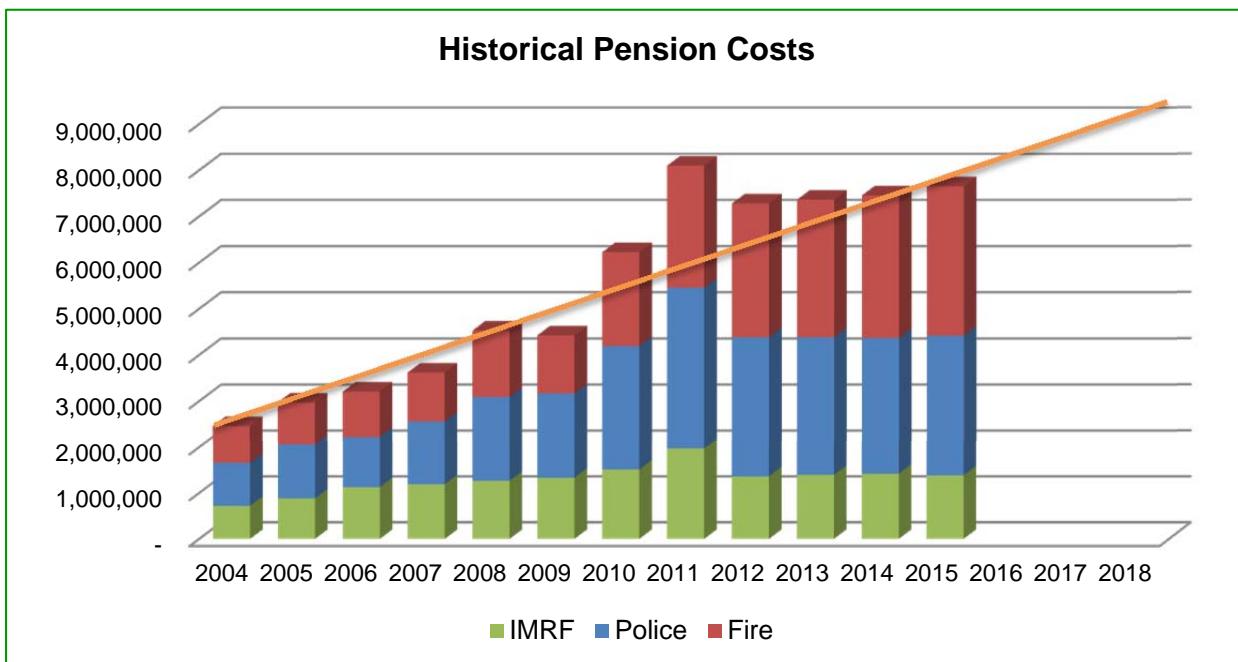
The 2015 Budget recommends the first expansion in personnel in eight years. This will be further discussed in the Departmental Budget Highlights.

Pensions

One of the largest (and fastest growing) obligations of the operating budget is the full funding of the three pension systems. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded our employees as well as the employee contributions. The Village of Palatine has no control over these benefits. The system is broken and is not sustainable. There must be some level of political will and cooperation from our elected State officials in order to allow municipalities to continue to deliver the core services expected by the residents. A lack of reform by the State will ultimately lead to further reduction in staffing to be able to afford the benefits for those in the system.

With no legal way to increase the employee contributions or reduce benefits, the Village is left with the obligation to fund these pension programs. The budget includes a total of \$7,660,880 to simply meet the statutory obligations we face for all of our pension systems. This represents a modest increase of \$200,720 over 2014. Fortunately, the market returns of the past 36 months have tempered the increase. However, our 2015 pension obligations represent an increase of \$4,685,700 or 157% over the past decade. Again, the system is not sustainable and our state leaders don't seem to care.

The following represents the unsustainable path Springfield has failed to acknowledge.



The recent slowing of increases simply is not enough. We need true reform including consideration of a defined contribution program if we are to continue to deliver on our core services without a significant increase in local taxes. We must hold our elected officials in Springfield accountable.

Insurance

The Village is self-insured for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. Over the years, we have had more positive experiences than negative experiences in our insurance programs which have allowed us to build adequate reserves in our self-insurance funds.

Despite the mandated costs of ObamaCare, our Health Insurance Fund once again continues to shine and outperform not only the medical trend cost projections, but almost any other health insurance program around. Our performance has been so strong that the budget recommends no increase in health insurance premiums for 2015.

The outstanding performance of our plan has served as a significant cost containment factor for the Village. With no increase in 2015, the total increase in premiums over the past nine years has been 10.7% or a mere 1.18% per year on average. The 2015 recommendation alone will save the Village over \$325,000 based upon medical trend cost projections of 6.5% increases.

Departmental Budgets and New Initiatives

The Departments' operating budgets are generally representative of their respective 2014 budgets. However, there are several notable changes. Some of the program and personnel changes for CY 2015 include:

- **Personnel Changes** – Once again, the budget includes a conversion of a full-time position to two part-time positions. A vacant part-time position has been eliminated and one new full-time position is being recommended for funding. Our full-time Emergency Management Coordinator is being converted to two part-time positions. One would focus on the volunteer aspect of the position and the other handle administrative responsibilities. Through realignment of duties, a part-time position in Police has been eliminated. The proposed new position is in Community Services and discussed separately. Staffing levels remain as low as possible while still being able to deliver on our core services. Short of cutting services, we will continue to look at converting vacant positions to part-time which at least generates some benefit savings.
- **Community Services Rental Property Expansion** – Since 2009, the Village has seen a 200% increase in the number of rental licenses. During the same time, we have dropped from three inspectors to two inspectors to inspect the rental properties. These two inspectors handle 3,100 rental licenses covering 8,500 rental units. We have reduced the frequency of inspections to some properties in an effort to keep up with the increase in units. Unfortunately, our ability to inspect all properties, even on a reduced frequency, is more than the two inspectors can handle. Additionally, the pro-active work that had been done prior to 2009, as well as the targeted approach for some of the more challenging properties, has not been able to take place. We have been seeing a decline in the overall condition of some properties that we attribute in part to our increased volume and decreased staffing. Proposed in the budget is the creation of one additional inspection position. This will allow an existing inspector to spend half their time on routine inspections and half their time proactively working with

owners and property management companies as well as the Police beat officers to address concerns with properties. The cost of this position with all benefits is \$94,470. As a reminder, the rental license revenue is projected to increase by \$75,000.

- **Village Training Increase** – As part of the \$3 million in budget reductions in 2009, Village wide training was significantly reduced. While a short term reduction would not have a direct impact on service delivery, the concern was that long term reductions would start to impact our ability to deliver exceptional services. The last two years have seen incremental increases to our training budgets through both one time appropriations by the Village Council as well as \$26,750 of permanent increases last year. The 2015 Budget provides for an additional \$59,430 of new training money throughout a number of Departments. A focus continues to take advantage of “train the trainer” opportunities to continue to leverage the most out of our training dollars.
- **Downtown Planning Update** – Through the utilization of an \$80,000 grant (plus a \$20,000 local match), a review and update to the Downtown Land Use Guide will be completed with a focus on land use options for properties on the fringe of the downtown as well as appropriate signage options within the downtown.
- **Leaf Collection Modifications** – The 2014 leaf collection program was modified on a trial basis to reduce the weeks of collection which allowed Public Works employees to focus more on the tree removal and stump grinding as a result of the 1,000+ trees removed due to Emerald Ash Borer disease. This modification is planned to remain in place for 2015 which will allow Public Works to continue to address the EAB infestation and some preventative tree trimming without any additional budget allocation.
- **North Central Narcotics Task Force Participation** – Through the reassignment of an Investigations Officer, the Village will be able to participate in the newly established North Central Narcotics Task Force which has a strong local presence in dealing with drug activity within the northwest suburbs. This reassignment will also allow us to maintain our participation with HIDTA which has proven to be a source of significant drug forfeiture funds. These funds allow Police to expand their operations and replace necessary technology.
- **Village E-mail Conversion** – Starting late 2014, we initiated a program to outsource email services for the village accounts to an outside service provider. This program will provide new capabilities and integrations with our key business

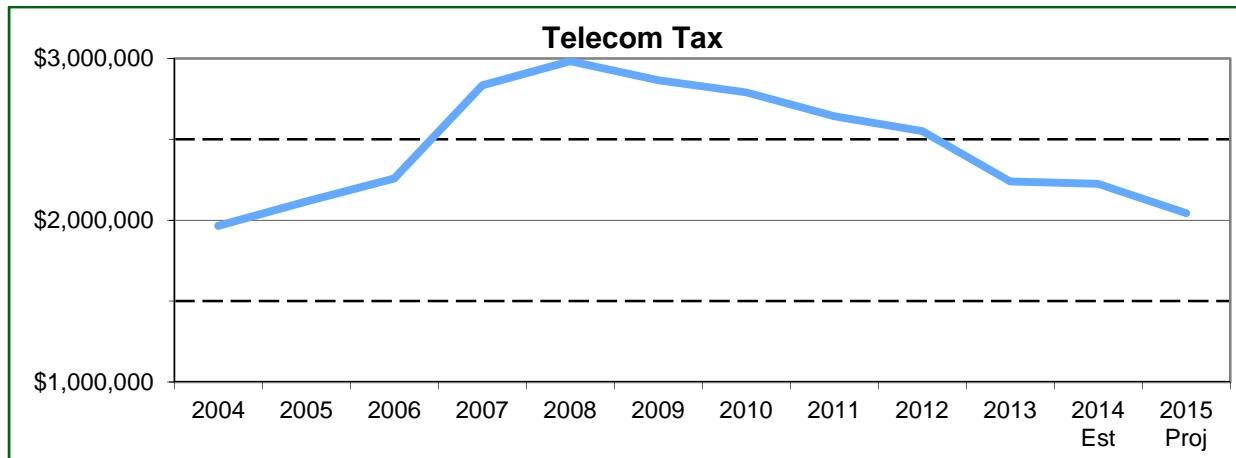
applications, such as Laserfiche, New World System and ShoreTel. The program is expected to increase availability, decrease disaster recovery time frame, and reduce IT administrative workload by contracting for email services.

- **Annual Capital Investment Plan**

The Capital Investment Plan for 2015 was developed within the limits of available resources. In 2015, the Plan provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community. Any deferral in investment will only result in cost increases in the future.

Since 2012, the need for a permanent funding source to continue our capital investment has been discussed. Our water and sewer systems generally are stable in their funding structure; however, the funding of our capital improvements, equipment and roads continue to diminish while our needs and costs increase.

The primary capital equipment and improvement funding source for the past decade has been the Telecommunications Tax. This revenue has been declining every year since 2008 as society moves to a more mobile environment. The following illustrates the actual receipts of this revenue source over the past decade:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at

fund balance levels and defer the need for permanent funding sources. Last year, an allocation of the Dundee Road TIF surplus totaling \$269,160, as well as \$790,000 of Utility Tax receipts into our capital program, allowed for the necessary investment to take place. These two sources will again help continue our investment for another year, however; a permanent solution needs to be approved prior to the preparation of the 2016 Budget.

A 10-year projection for capital improvement and equipment indicates an average annual investment of \$2.25 million. This has been adjusted to include inflationary pressures. Our estimated funding source with no changes to the present allocations or fees/taxes provides for \$1.9 million per year over that same 10-year period. Thus, there is a \$350,000 annual gap or shortfall in funding.

The structural changes we have made in our operating budget have been very successful and thus, for the third year in a row, we can use this to our advantage in offsetting some of the capital shortfall. To this end, I would recommend that \$200,000 of our Utility Tax receipts be **permanently** allocated to the capital program. This would leave us with a \$150,000 per year structural shortfall in our capital improvements and equipment.

A new permanent funding source will allow us to continue to focus on our core needs. It does not allow the Village to reinstitute programs eliminated six years ago such as:

- Arterial, Collector and Residential Street Lights
- Most Pedestrian Intersection Improvements
- Limited Sidewalk Construction
- Community Entrance Program and Street Beautification
- Pocket Parks

Our focus has shifted to one of maintenance of the essentials rather than expansion of programs.

Similarly, the primary funding source for our street resurfacing program has seen three consecutive years of decline. The Motor Fuel Tax funds (MFT) received from the State

on a per capita basis funds 62% of our roads program. Our 2015 projected revenues of \$1,734,300 falls \$300,015 short of the 2012 revenue level. This funding drop of approximately 15% comes at a time that the cost of maintaining our streets continues to rise. Looking out over the next five years, the continuing decline in state MFT funds is creating a funding gap of approximately \$350,000 per year.

To address the total structural shortfall in the capital equipment, improvements and roads of approximately \$500,000, I would suggest consideration of one of the following sources of new revenues.

Revenue Source	Increase Required Per \$100,000 Revenue
Vehicle Sticker	\$3.00 (current annual rate is \$30)
Refuse Fee	\$0.50 (current monthly rate is \$20.00)
Electric Utility Tax	0.2% on rate (current rate 3.3%)

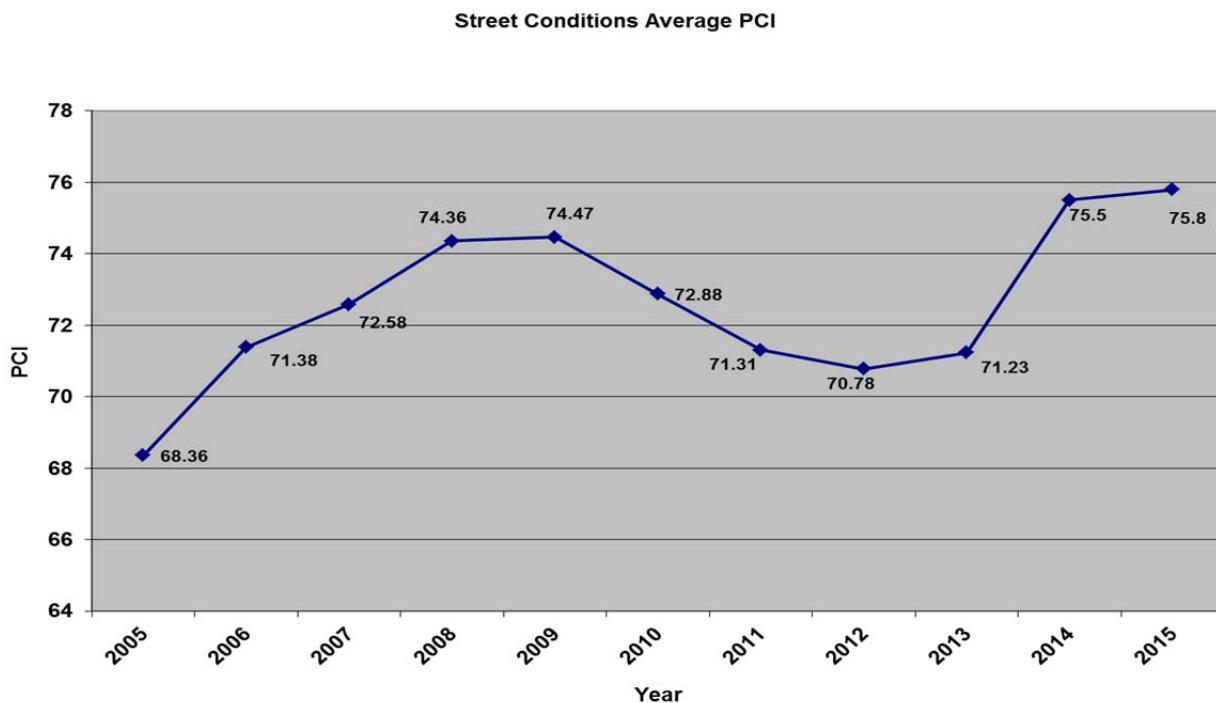
Again, the revenue source is necessary for the investments required in 2016. There are adequate reserves to bridge the gap to that point. An ordinance however can be adopted in advance. In fact, the source should be identified and authorized prior to 2016 so that all necessary steps can be taken to achieve adequate funding. The increase, regardless of source, would generally cost a typical home \$30 per year to fund our ongoing infrastructure needs. I look forward to the discussion with the Village Council regarding this matter.

The following sections highlight the Capital Investment Plan for 2015.

Street Maintenance Programs

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a brand new street. When streets fall below 60 they generally begin to enter the 5 year capital plan for resurfacing.

Current funding levels for street maintenance have been designed to provide a street system with an average rating in the lower “very good” range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.



Resurfacing is not the only maintenance activity for our road system. In addition to resurfacing, our comprehensive road maintenance program, the following activities are included:

- **Crack-filling:** Performed within the first three or four years after a street is constructed or resurfaced.
- **Milling & Patching:** In some instances patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is actually funded through our operations budget.
- **Surface Rejuvenation/Micro-Surfacing:** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. This program is not being funded in 2015 in an effort to fund the necessary road

resurfacing and reconstruction programs as well as fund our road salt purchases.

- ***Curb and Gutter:*** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- ***Street Rehabilitation Program:*** This effort will address those streets that have been resurfaced numerous times, yet do not need to be reconstructed. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. Under this program, activities such as recycling or replacement of pavement, rejuvenation of base, or drainage improvements would be addressed. In 2015, the planned rehabilitation project is Juniper Lane.
- ***Partial or Total Street Reconstruction:*** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below and where other maintenance activities are no longer cost effective. Phase II of the Kenilworth reconstruction process will take place in 2015.

In total, the Proposed 2015 Capital Investment Plan calls for **\$2,803,295** in direct investments in our street system.

Capital Equipment and Improvements

Highlights of recommended projects and equipment replacement include:

- ***Emerald Ash Borer Tree Removal (\$400,000)*** – This represents an increase of \$75,000 over last year and \$150,000 more than 2013. The increase for 2015 will bring down an estimated 1,200 ash trees. The funding increase does not change the total costs for the program however. We anticipate completing the program in 2016.
- ***Bike Plan Implementation (\$61,335)*** – This is the Village portion of the 80/20 ITEP grant expense which will allow funding for the implementation of the Bike Plan that was approved by the Council in 2011. At the present time, the IDOT

requirements for the bike plan are preventing immediate implementation. Staff will be providing more detailed updates during early 2015. Staff continues to seek grant funds to offset implementation costs.

- ***Pay-on-Foot Commuter Parking System (\$100,000)*** – The temporary Village Hall location provided the backbone infrastructure to support the installation of a pay-on-foot system to replace the old pay boxes. The new system will provide convenience for commuters as well as provide efficiencies in the collection of the daily fees, which in turn will provide more Police Assistant presence on the street. Additionally, the implementation of the system will provide an option to the Village to look at providing differential fees for our residents as compared to non-residents.
- ***Salt Storage Facility (\$500,000)*** – The Village presently has the ability to store just over 2,000 tons of bulk road salt at our Public Works facility. In a typical winter we will use between 5,000 to 7,000 tons of salt, although this past winter we used over 9,000 tons. The construction of a larger salt storage facility should reduce our annual salt purchase by approximately \$30,000 in a typical year. Based upon pricing in a season like the 2014/15 winter, having had the ability to acquire additional salt last year in preparation for this winter would have generated savings of more than \$150,000.
- ***Public Safety Communications Hardware Replacement (\$103,100)*** – This program includes the scheduled replacement of the computers in all the Fire emergency response vehicles as well as the replacement of the 28 printers in our Police squads that have reached and exceeded their useful life.
- ***Sidewalk Replacement/Hazardous/Extension Program (\$240,000)*** – The sidewalk extension proposed for 2015 is on Wilson Street, from Harrison to Clyde.
- ***Village Hall Renovation (\$950,000)*** – The construction cost associated with this project is to be awarded in 2014. The funds for the 2015 Capital Investment Plan provide for the purchases of the furniture, audio/visual equipment, and the relocation expenses to move back to Village Hall.

- **Wing Plow Attachment (\$14,000)** – As we continue to have some significant accumulation of snow, the need for a wing plow to push back snow banks and clear corners has increased. The wing plow will be added to one of our newer plow trucks for use in large accumulating snows.
- **Web Site Enhancements (\$45,000)** – This project will create a stronger mobile functionality to our website and further promote the use of our site for sharing of information with our residents and allow them more function to conduct business with the Village via the internet.
- **Fire Vehicle Replacement (\$433,000)** – Scheduled for replacement is a 2005 ambulance which will move into a reserve status as well as the replacement of our 1987 Dive/Rescue van. The dive rescue van replacement will be offset by contributions from both the City of Rolling Meadows and the Palatine Rural Fire Protection District as we provide dive and rescue services for those Departments. We have included in the budget a revenue offset of \$45,000.
- **Replacement of Nine Police Vehicles (\$308,000)** – This program has increased significantly in cost as the Ford Crown Victoria was discontinued as a police squad several years ago. The replacement vehicles for another year will require full outfitting as we cannot reuse equipment from the vehicle being taken out of service. This added expense ranges from \$7,000 to \$10,000 per vehicle. For 2015, we will continue purchasing Ford Explorers for the patrol fleet. This will give additional four wheel drive capabilities in marked squads.
- **Replacement of Public Works Equipment (\$312,500)** – The primary purchase for 2015 is the replacement of one of our front line end loaders. This equipment is used year round by all divisions and functions of public works.

Our fleet replacement projects adhere to our practice of maximizing the frontline life of all vehicles. Generally, squad cars are replaced after 4 years of service and approximately 120,000+ miles. The Public Works equipment is on a 12 year replacement schedule. Every piece undergoes a life cycle cost analysis prior to any recommendation for replacement.

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions.

Water and Sewer Funds

The 2015 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system. More than \$6.5 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- ***Storm and Sanitary Sewer Sliplining Program (\$210,000)***
- ***Private and Isolated Public Drainage Improvements (\$75,000)*** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing.
- ***Storm Inlet Reconstruction (\$60,000)*** – This program reconstructs failing and deteriorating storm sewer inlets throughout the Village.
- ***Ditch Drainage Modifications (\$235,000)*** – 2015 will provide funds to continue the focus in the Arlington Crest neighborhood. In 2015, we will continue work in this area with the reprofiling of the overland flow on Warren, north of Olive.
- ***Storm Sewer and Draintile Replacement/Extension (\$75,000)*** – The project focus for this program in 2015 will be improvement of the storm water management system along West Center Road.
- ***Bridge and Culvert Repairs (\$60,000)*** – This project will involve the repair or removal of the bridge on Rose Street over the creek. This was budgeted last year, but the funds were reallocated to another sewer project.
- ***Watershed Analysis (\$75,000)*** – Recent observations of the Smith and Colfax intersection have led staff to pursue a watershed analysis of this area to improve the drainage challenges at the intersection.
- ***Water Main Replacement/Extensions/Looping (\$900,475)*** – The Capital Investment Plan for 2015 includes the replacement of water main sections on Elizabeth and Cheryl as well as extensions in our west zone.
- ***Lift Station Improvements (\$170,000)*** – The primary focus of this program will be the Peppertree lift station.

- **Emergency Power Supply (\$380,000)** – The south supply water system is scheduled for a new stand-by power system that can operate the facility for prolonged periods of time in the event of power outages or other disasters.
- **Water System Three Zone Conversion (\$1,100,000)** – The Budget includes funds to continue to convert our water system into three separate and balanced pressure zones. Not only does this benefit end users with their pressure, it is a significant improvement for the purposes of fire suppression activities. 2015 represents the largest single year funding of this project that was first envisioned 20 years ago under our former water superintendent Orrin Helms.
- **Water Tank Maintenance (\$1,421,620)** – This represents our contractual obligation for our water tank maintenance contract. The Village has 14 water storage tanks of which 12 are steel. The cost of refurbishment of the steel tanks is significant although still much less than a full replacement.
- **Water Meter Conversion Project (\$2,000,000)** – Funds are included to commence the replacement of all water meters throughout the Village. An independent study was just completed that indicates the current meters are well beyond their typical life expectancy and running up to 20% slower than actual usage. This project will pay for itself in approximately 10 years or less. Additionally, Palatine will be pursuing this project with several other communities which should derive economies of scale and purchasing discounts.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long-term engineering plan to maintain and reinvest within our water system. To continue with implementation of the plan, our proposed rate of \$3.66 per 1,000 gallons will continue to maintain Palatine as one of the cheapest water rates in Illinois.

TIF Districts

The Village TIF Districts continue to be active and fulfilling development obligations. While we have experienced tremendous success in our TIF Districts over their respective lives, we are at a critical cross road at the present time. The decreasing assessed valuations over the past six years have depleted approximately 109 million in incremental value across all the TIF Districts. This has placed all active districts in a precarious situation of current revenue lagging current expenditures. While we expect

things to slowly adjust back to positive cash flows over the next several years, we will be utilizing some of our fund balance in the coming year.

It is my recommendation in the budget that we hold off on any new infrastructure improvements within the TIF Districts for CY2015 as we undertake an exhaustive parcel by parcel evaluation of all the TIF Districts to confirm which properties have declined and to verify that everything is being properly assessed. The only project recommended in 2015 is the installation of traffic signals at the Dundee Road entrance to Park Place Shopping Center.

Should new development projects present themselves, they will be evaluated on a case by case basis with adequate protections in place to mitigate any risks to the Village.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the seventh consecutive year for single-family homes. Our 2015 rates are below our rates from 16 years ago. Our increasing recycling volumes, which lead to incentive rebates from the Solid Waste Agency of Northern Cook County, coupled with a new contract with Groot have contributed to these stable rates.

Debt Service

During the past year, the Village has again retained its Aa1 rating from Moody's and AA+ from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village.

The Annual budget includes an appropriation of \$16,038,235 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

Other Sources of Debt 2014

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$7,656,460	47.74%
Water & Sewer Revenues	2,390,875	14.90%
Flood Control Fees	1,054,565	6.60%
Build America Bonds	676,490	4.20%
Special Service Area Revenues	586,600	3.70%
Total	\$12,364,990	77.10%

These other sources reduce the property tax burden on our stakeholders by a total of \$12,364,990 million. More than 77% of our 2015 debt will be paid through sources other than village-wide property taxes.

Understanding our total outstanding debt is also important as we assess the long term financial stability of the Village. At the end of 2014, the Village had \$89,085,317 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.

**Total Outstanding Debt
(Principal Due as of December 31, 2014)**

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$37,309,865	41.9%
Water Fees	1,571,320	1.8%
Sewer Fees	109,132	0.1%
Flood Control Fees	8,005,000	9.5%
TIF Districts	42,090,000	47.2%
Total	\$89,085,317	100.0%

The Future

Palatine is in an enviable financial position today as compared to many other municipalities and units of local government. This has not come without a great deal of hard work, commitment and sacrifice. We are fortunate to have been governed over the years by a Village Council that understands financial responsibility and sustainability. Working in partnership with Staff, we have made decisions that look to the future and not dwell in the past or present.

Although there are many reasons for optimism as we consider a budget with a fourth consecutive property tax reduction, no new fees or taxes, and a solid plan to deliver on our core services, there is plenty of reason to exercise caution.

Springfield remains a disaster. Political will is non-existent. There is no accountability from the overwhelming majority of our State elected officials. Special interest groups and a very small number of individuals continue to control the future of this State. Palatine makes decisions based upon the future. Springfield makes political decisions based upon the here and now. This is no way to govern.

While the lack of pension reform is our largest issue in Springfield, the annual threat to local revenues is nearly as troubling. The potential financial damage that can be inflicted by the State's failures and political decisions means that we must continue to be diligent at the local level in evaluating our finances and programs. We must be more focused on differentiating between "wants" and "needs". The status quo will not do. As Ronald Reagan once said, "Status quo is Latin for 'the mess we're in.'" We didn't create the mess, but we are living in it.

All employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have risen to the challenges in the past and we are up for whatever challenge the future brings.

In closing, I would like to once again express my appreciation to all of the Department Directors and Staff that have contributed to the development of the 2015 Annual Budget and Capital Investment Plan. Specifically, our Finance Director Paul Mehring, Assistant Finance Director Sue Conn, and Deputy Village Manager Michael Jacobs who spent countless hours working through the process and providing me with the information, guidance and direction necessary to deliver a balanced budget. Thank you for all of your assistance!

Respectfully submitted,

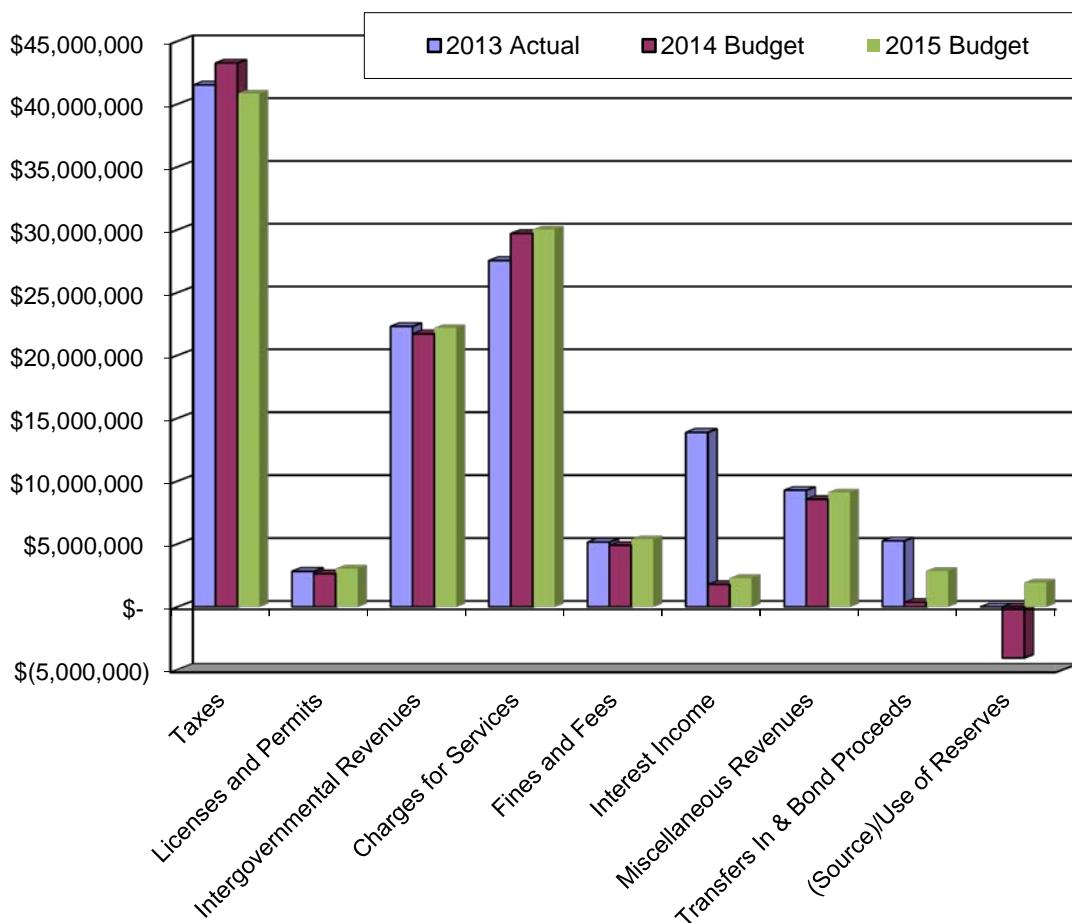


Reid T. Ottesen
Village Manager

Village of Palatine
CY 2015 Adopted Budget - Budget Overview

All Funds Revenues

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget	% Change
Taxes	\$ 41,526,940	\$ 43,271,610	\$ 40,840,486	-5.62%
Licenses and Permits	2,832,285	2,630,500	3,054,000	16.10%
Intergovernmental Revenues	22,303,737	21,719,982	22,190,256	2.17%
Charges for Services	27,548,265	29,699,415	30,021,965	1.09%
Fines and Fees	5,147,330	4,886,000	5,392,200	10.36%
Interest Income	13,881,031	1,784,250	2,293,635	28.55%
Miscellaneous Revenues	9,272,853	8,550,665	9,109,875	6.54%
Transfers In & Bond Proceeds	5,249,753	353,000	2,860,000	710.20%
(Source)/Use of Reserves	-	(4,055,470)	1,930,979	-147.61%
All Revenues Total	\$ 127,762,194	\$ 108,839,952	\$ 117,693,396	8.13%



Village of Palatine
CY 2015 Adopted Budget - Budget Overview

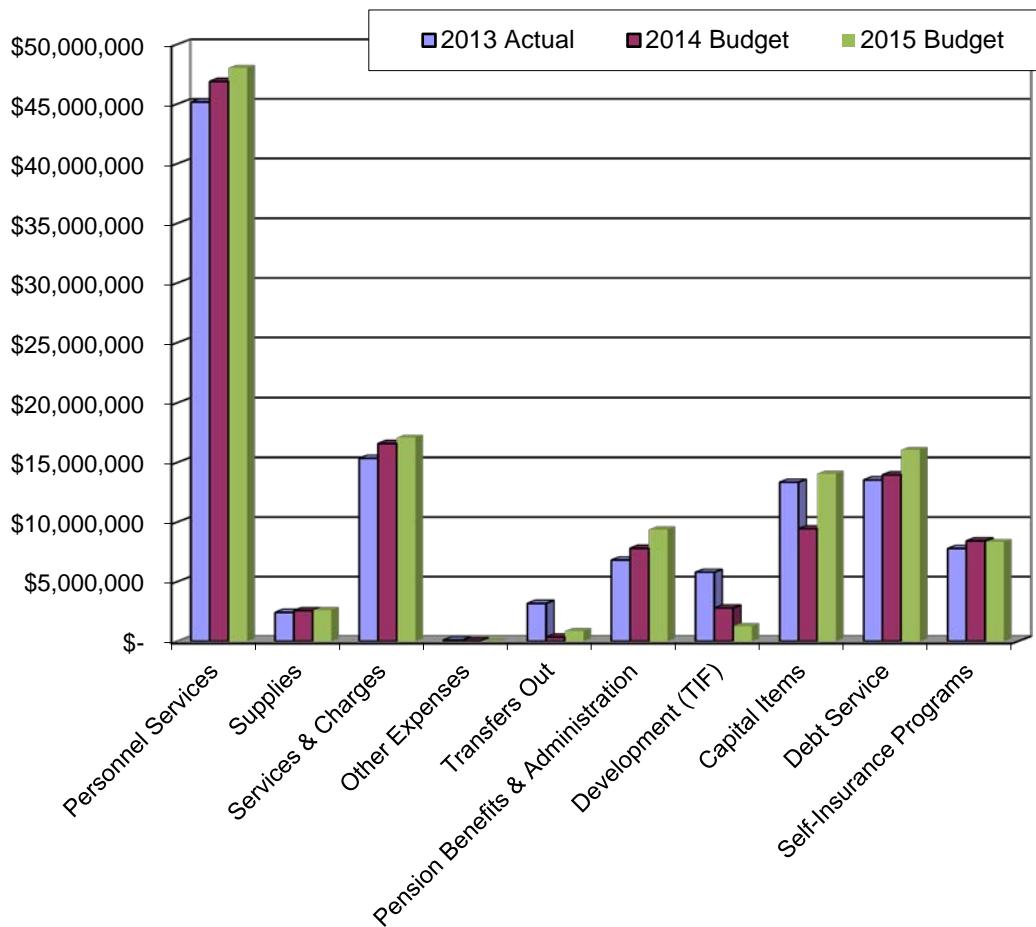
Fund Revenue Summary

			2013	2014	2015	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 52,914,757	\$ 51,767,555	\$ 53,742,955	3.82%
205	Motor Fuel Tax		2,020,156	1,884,990	2,159,535	14.56%
210	CDBG		350,204	388,787	371,466	-4.46%
221	Federal Equitable Sharing		387,373	20,000	20,000	0.00%
222	State Equitable Sharing		5,331	5,000	5,000	0.00%
223	DUI Fines		40,429	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax		78,014	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		2,459,887	2,198,000	810,000	-63.15%
232	Rand/Dundee TIF (TIF #2)		243,783	165,000	71,000	-56.97%
233	Downtown TIF (TIF #3)		4,985,168	5,771,880	6,015,820	4.23%
234	Rand Corridor TIF (TIF #4)		2,254,693	2,534,755	2,546,615	0.47%
235	Rand/Lake Cook TIF (TIF #5)		1,000,000	-	-	-
300	Debt Service		3,269,261	3,132,015	3,077,295	-1.75%
401	Capital Equipment		2,203,914	1,830,690	1,392,280	-23.95%
402	Capital Improvements		1,874,707	1,437,825	1,903,095	32.36%
430	Village Hall Renovation Fund		3,409,960	-	950,000	100.00%
605	Waterworks		9,774,756	10,115,190	15,225,185	50.52%
610	Sewerage		3,431,048	3,410,120	3,601,910	5.62%
615	Refuse		4,514,950	4,652,090	4,757,910	2.27%
620	Parking System		684,843	648,660	642,640	-0.93%
701	Health Insurance		6,101,999	6,652,290	6,508,515	-2.16%
702	Liability Insurance		1,980,378	1,774,315	1,827,475	3.00%
710	Fleet Services		2,016,163	1,985,940	2,019,200	1.67%
801	Police Pension		10,244,120	3,316,650	4,407,150	32.88%
802	Fire Pension		11,013,403	4,487,750	4,973,750	10.83%
825	SSA #5		502,897	585,450	589,600	0.71%
All Funds Revenue Total			127,762,194	108,839,952	117,693,396	8.13%

Village of Palatine
CY 2015 Adopted Budget - Budget Overview

All Funds Expenditures

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget	% Change
Personnel Services	\$ 45,154,786	\$ 46,897,465	\$ 48,023,955	2.40%
Supplies	2,422,899	2,565,700	2,612,950	1.84%
Services & Charges	15,347,259	16,585,680	17,079,832	2.98%
Other Expenses	99,108	25,000	25,000	-
Sub-Total Operations	63,024,052	66,073,845	67,741,737	2.52%
Transfers Out	3,178,000	353,000	860,000	143.63%
Pension Benefits & Administration	6,815,411	7,804,400	9,380,900	20.20%
Development (TIF)	5,789,207	2,790,000	1,268,000	-54.55%
Capital Items	13,339,452	9,434,787	14,051,459	48.93%
Debt Service	13,534,578	13,957,315	16,055,310	15.03%
Self-Insurance Programs	7,782,306	8,426,605	8,335,990	-1.08%
All Expenditures Total	113,463,006	108,839,952	117,693,396	8.13%



Village of Palatine
CY 2015 Adopted Budget - Budget Overview

Fund Expenditure Summary

			2013	2014	2015	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 51,313,209	\$ 51,767,555	\$ 53,742,955	3.82%
205	Motor Fuel Tax		1,873,733	1,884,990	2,159,535	14.56%
210	CDBG		350,204	388,787	371,466	-4.46%
221	Federal Equitable Sharing		19,526	20,000	20,000	-
222	State Equitable Sharing		3,279	5,000	5,000	-
223	DUI Fines		5,082	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax		63,361	70,000	70,000	-
231	Dundee Road TIF (TIF #1)		1,900,000	2,198,000	810,000	-63.15%
232	Rand/Dundee TIF (TIF #2)		275,000	165,000	71,000	-56.97%
233	Downtown TIF (TIF #3)		12,551,002	5,771,880	6,015,820	4.23%
234	Rand Corridor TIF (TIF #4)		3,263,606	2,534,755	2,546,615	0.47%
235	Rand/Lake Cook TIF (TIF #5)		1,000,000	-	-	-
300	Debt Service		3,501,811	3,132,015	3,077,295	-1.75%
401	Capital Equipment		1,804,366	1,830,690	1,392,280	-23.95%
402	Capital Improvements		1,128,579	1,437,825	1,903,095	32.36%
430	Village Hall Renovation		150,677	-	950,000	0.00%
605	Waterworks		8,070,660	10,115,190	15,225,185	50.52%
610	Sewerage		3,977,883	3,410,120	3,601,910	5.62%
615	Refuse		4,526,461	4,652,090	4,757,910	2.27%
620	Parking System		485,525	648,660	642,640	-0.93%
701	Health Insurance		6,093,981	6,652,290	6,508,515	-2.16%
702	Liability Insurance		1,688,325	1,774,315	1,827,475	3.00%
710	Fleet Services		2,010,475	1,985,940	2,019,200	1.67%
801	Police Pension		2,948,577	3,316,650	4,407,150	32.88%
802	Fire Pension		3,866,834	4,487,750	4,973,750	10.83%
825	SSA #5		590,850	585,450	589,600	0.71%
All Funds Expenditure Total			113,463,006	108,839,952	117,693,396	8.13%

Village of Palatine
CY 2015 Adopted Budget - Budget Overview

Fund Balance Summary

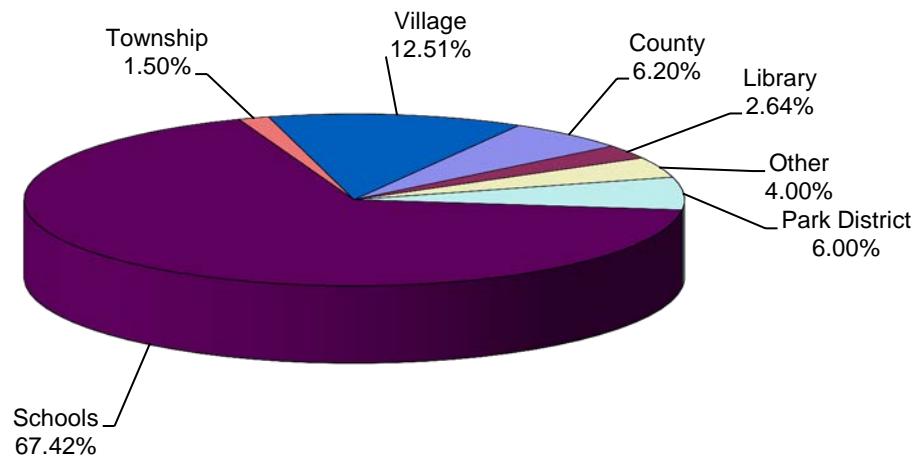
			2015	
		Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.0M Economic Stabilization Resv)	\$ 21,821,571	\$ (108,346)	\$ 21,929,917
205	Motor Fuel Tax	998,903	424,985	573,918
210	CDBG	-	-	-
221	Federal Equitable Sharing	417,594	-	417,594
222	State Equitable Sharing	62,524	-	62,524
223	DUI Fines	209,075	(35,000)	244,075
224	Foreign Fire Insurance Tax	93,743	-	93,743
231	Dundee Road TIF (TIF #1)	3,094,886	(1,638,000)	4,732,886
232	Rand/Dundee TIF (TIF #2)	318,287	(163,125)	481,412
233	Downtown TIF (TIF #3)	3,441,850	1,654,235	1,787,615
234	Rand Corridor TIF (TIF #4)	8,594,602	404,915	8,189,687
235	Rand/Lake Cook TIF (TIF #5)	(43,615)	-	(43,615)
300	Debt Service	2,191,428	1,000	2,190,428
401	Capital Equipment	4,644,670	(320)	4,644,990
402	Capital Improvements	6,719,119	(412,135)	7,131,254
420	Police Facility Construction	30,078	-	30,078
430	Village Hall Renovation	-	450,000	(450,000)
605	Waterworks	5,925,094	1,788,185	4,136,909
610	Sewerage	915,705	165,615	750,090
615	Refuse	1,347,117	147,340	1,199,777
620	Parking System	1,935,460	(45,860)	1,981,320
701	Health Insurance	2,862,983	81,460	2,781,523
702	Liability Insurance	2,374,823	201,175	2,173,648
710	Fleet Services	450,400	(41,895)	492,295
801	Police Pension	58,391,980	(811,980)	59,203,960
802	Fire Pension	57,489,296	(132,420)	57,621,716
825	SSA #5	855,845	1,150	854,695
All Funds Total		185,143,418	1,930,979	183,212,439

An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

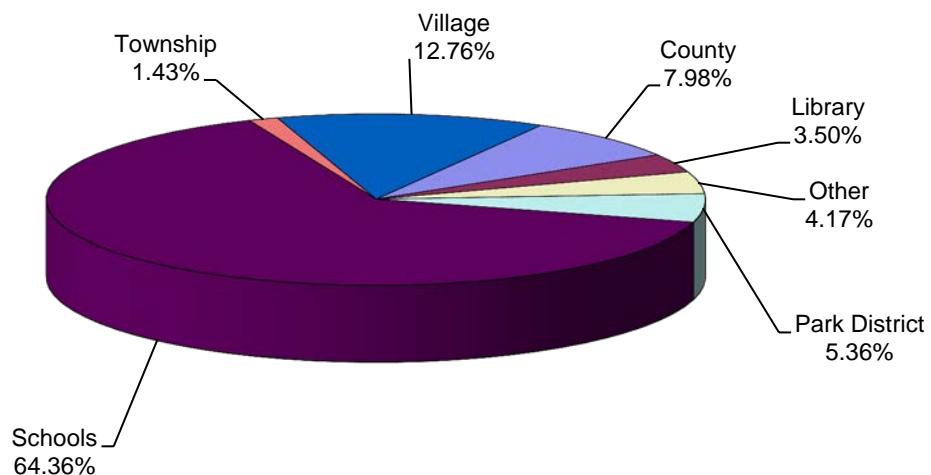
In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

Property Taxes

2013 Property Taxes (Payable in 2014)



2003 Property Taxes (Payable in 2004)



Village of Palatine

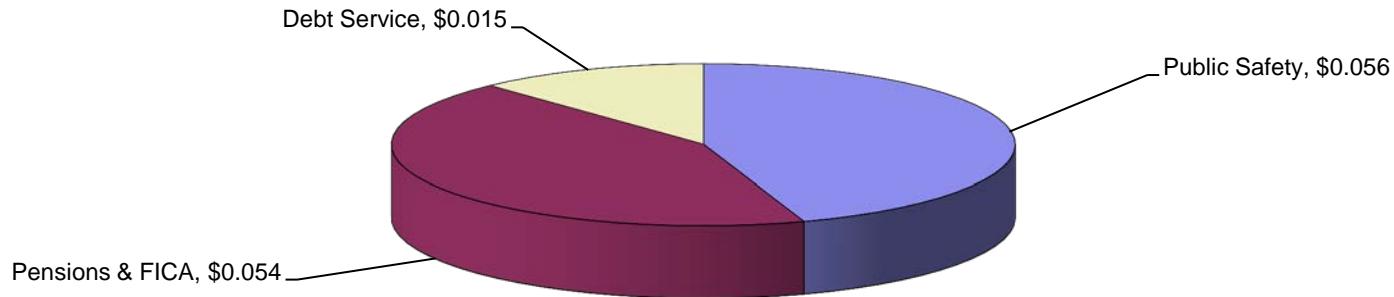
CY 2015 Adopted Budget - Budget Overview

Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is borne out by the systematic decrease in requested tax dollars (the Village has decreased its tax levy request over the past 4 years by a cumulative \$300,423). Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Where Does the Village's 12.5 Cents of a Property Tax Dollar Go



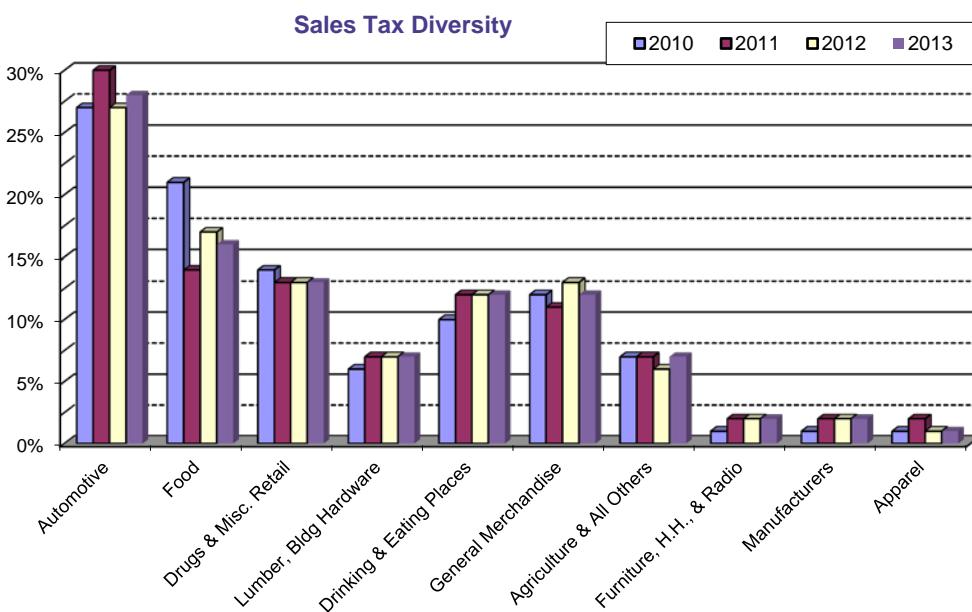
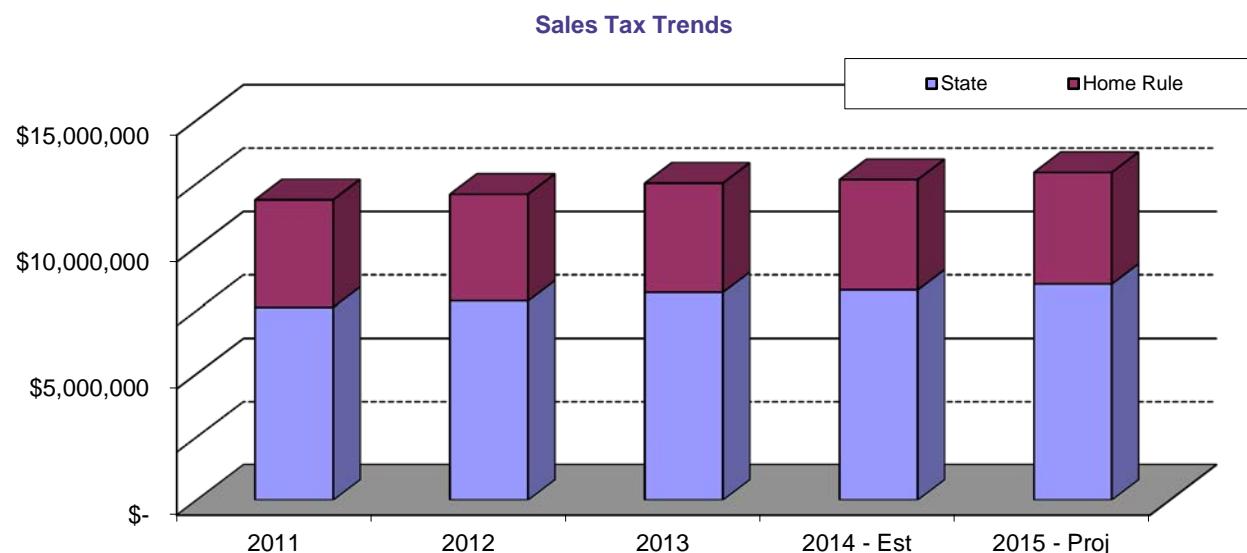
Village of Palatine CY 2015 Adopted Budget - Budget Overview

Sales Tax

The CY 2015 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

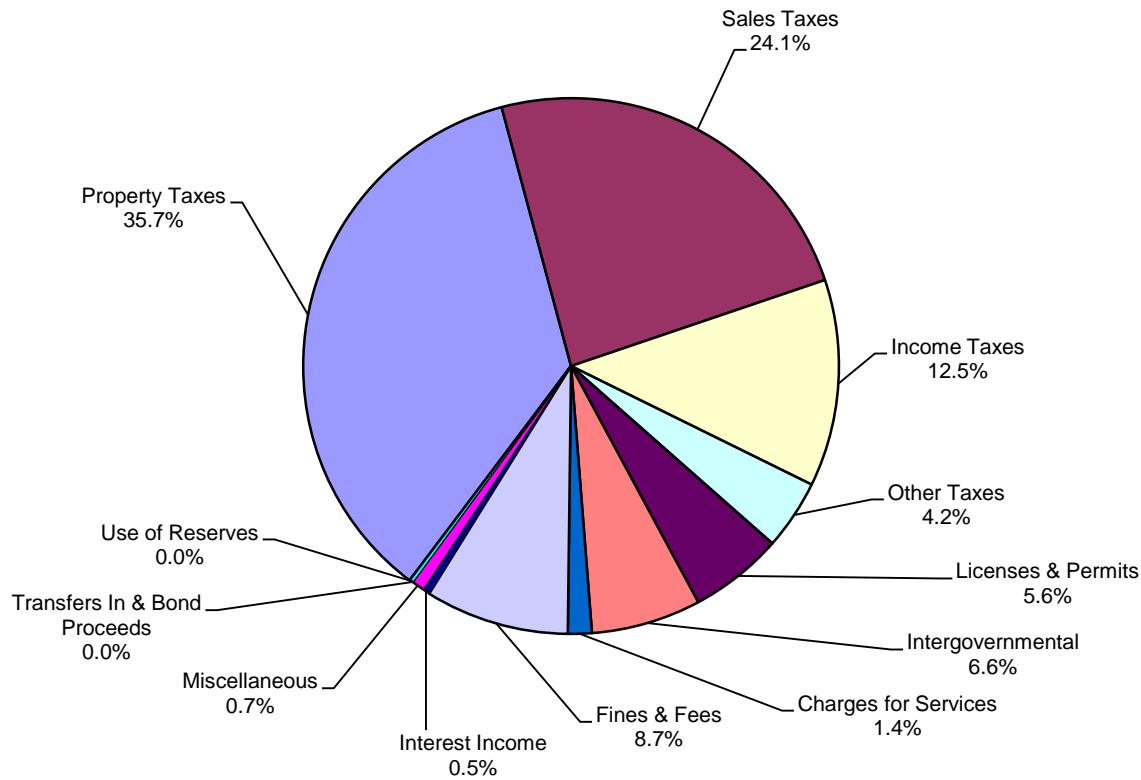
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 60% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2015 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2015

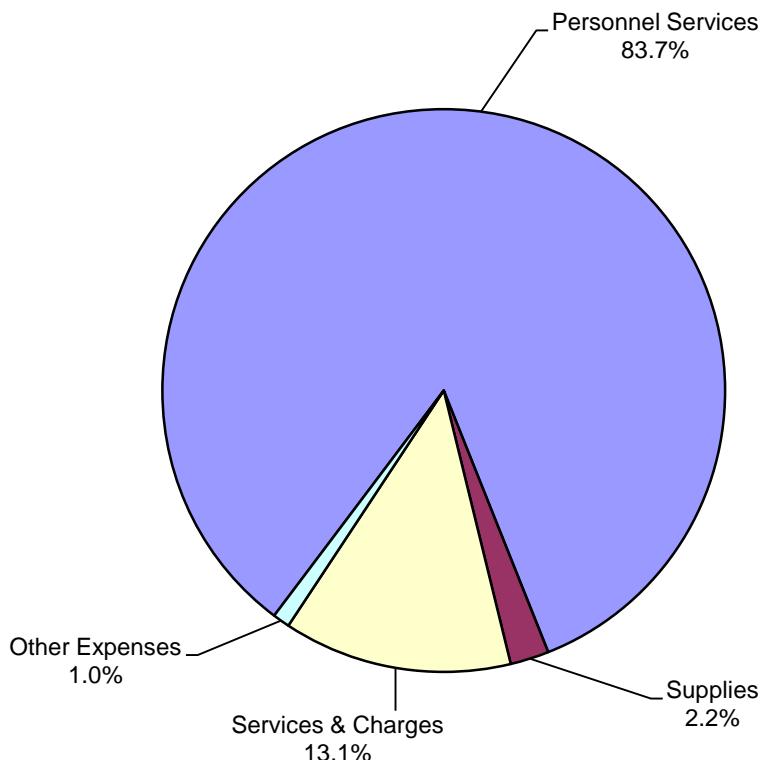


Revenues By Type	2013 Actual	2014 Adopted Budget		2015 Adopted Budget	% Change
		2014 Adopted Budget	2015 Adopted Budget		
Taxes	\$ 26,061,333	\$ 25,721,650	\$ 25,859,061	0.53%	
Licenses & Permits	2,822,148	2,620,000	3,043,500	16.16%	
Intergovernmental	18,176,446	18,020,445	18,845,290	4.58%	
Charges for Services	728,409	756,750	771,000	1.88%	
Fines & Fees	4,376,949	4,176,000	4,685,200	12.19%	
Interest Income	257,432	250,000	244,150	-2.34%	
Miscellaneous	492,041	313,600	403,100	28.54%	
Transfers In & Bond Proceeds	-	-	-	-	-
Use of Reserves	-	(90,890)	(108,346)	19.21%	
Total Revenues	52,914,758	51,767,555	53,742,955	3.82%	

Village of Palatine
CY 2015 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2015



Expenditures by Type	2013 Actual	2014 Adopted Budget		2015 Adopted Budget	% Change
		2014 Adopted Budget	2015 Adopted Budget		
Personnel Services	\$ 42,192,793	\$ 43,821,135	\$ 44,967,130		2.62%
Supplies		1,052,692	1,143,180	1,195,430	4.57%
Services & Charges		6,120,616	6,778,240	7,055,395	4.09%
Other Expenses		1,947,108	25,000	525,000	2000.00%
Total Expenditures		51,313,209	51,767,555	53,742,955	3.82%

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

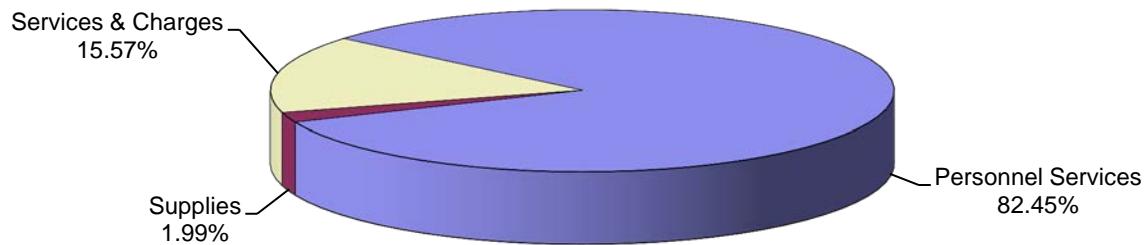
Department 10 Mayor & Council

Expenditures by Division	2014	2015	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 249,750	\$ 251,645	0.76%
Department Total: Mayor & Council	249,750	251,645	0.76%

Expenditures by Type

Personnel Services	\$ 205,730	\$ 207,470	0.85%
Supplies	5,350	5,005	-6.45%
Services & Charges	38,670	39,170	1.29%
Department Total: Mayor & Council	249,750	251,645	0.76%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Determine permanent funding source for capital improvements and equipment for implementation in 2015.
- * Implement the Village of Palatine's Strategic Plan adopted in 2014.

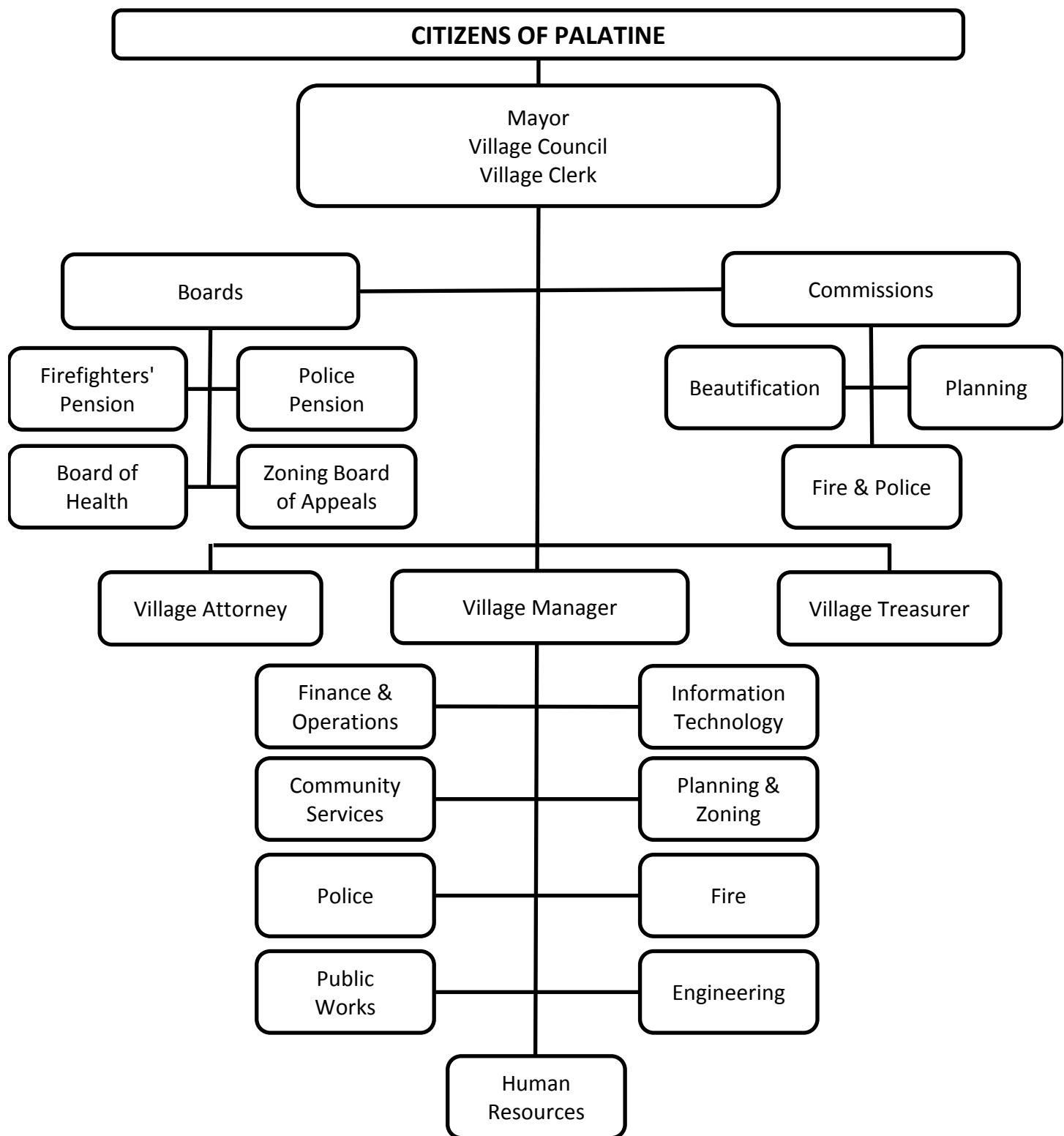
The organization's mission is:

"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."

- **High Performing Village Organization: Financially strong, highest level of services**
- **Great Community for Families**
- **Highly Positive Environment for Business Investment**
- **Upgraded Village Facilities and Infrastructure**

Village of Palatine
CY 2015 Adopted Budget - Organization Chart

Department 10 Mayor & Council



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 10 Mayor & Council

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 182,217	\$ 205,730	\$ 207,470
Supplies	2,992	5,350	5,005
Services & Charges	46,285	38,670	39,170
Department Total	\$ 231,494	\$ 249,750	\$ 251,645

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 10	Mayor & Council			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	92,975	111,000	111,000
<u>Total: Salaries</u>		\$ 92,975	\$ 111,000	\$ 111,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,370	1,775	1,845
510.15	Taxes & Benefits Social Security	5,857	7,500	7,805
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	68,668	71,645	71,645
510.40	Taxes & Benefits Life Insurance	427	630	495
510.60	Taxes & Benefits Allowances	12,920	13,180	14,680
<u>Total: Taxes & Benefits</u>		89,242	94,730	96,470
<u>Supplies</u>				
520.05	Office Supplies General	191	500	560
520.10	Office Supplies Paper	591	300	395
520.15	Office Supplies Printed Forms	258	2,100	2,100
525.35	Operating Supplies Clothing	84	500	500
525.95	Operating Supplies Other	1,868	1,950	1,450
<u>Total: Supplies</u>		2,992	5,350	5,005
<u>Services & Charges</u>				
540.05	Services Management Consulting	17,203	8,500	9,000
575.10	Other Memberships & Publications	28,842	29,420	29,420
575.15	Other Training & Travel	240	750	750
<u>Total: Services & Charges</u>		46,285	38,670	39,170
Division Total: Administration		231,494	249,750	251,645
Department Total: Mayor & Council		231,494	249,750	251,645
Fund Total: General Fund		231,494	249,750	251,645

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

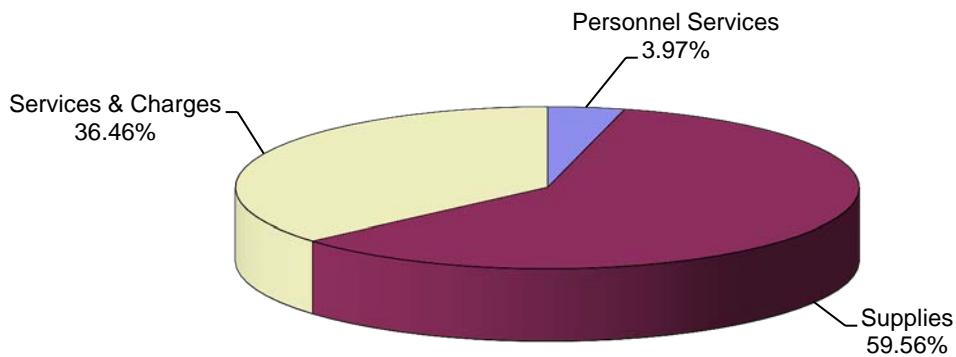
Department 12 Boards & Commissions

Expenditures by Division	2014 Adopted Budget	2015 Adopted Budget	% Change
	\$	\$	
Plan Commission	\$ 5,895	\$ 5,895	0.00%
Zoning Board	6,805	6,935	1.91%
Police & Fire Commission	13,905	16,680	19.96%
Board of Health	4,650	4,650	0.00%
Beautification Commission	28,200	28,860	2.34%
Police Pension Board	3,316,650	4,407,150	32.88%
Fire Pension Board	4,487,750	4,973,750	10.83%
Department Total: Boards & Commissions	7,863,855	9,443,920	20.09%

Expenditures by Type

Personnel Services	\$ 2,375	\$ 2,505	5.47%
Supplies	34,375	37,535	9.19%
Services & Charges	22,705	22,980	1.21%
Pension Benefits & Administration	7,804,400	9,380,900	20.20%
Department Total: Boards & Commissions	7,863,855	9,443,920	20.09%

2015 Adopted Budget by Type



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 12 Boards & Commissions

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Recording Secretary	2	2	2
<u>Part-Time Total</u>	2	2	2
Department Total: Boards & Commissions	2	2	2

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2013 Actual	2014		2015	
		Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<u>Expenditures</u>					
Personnel Services	\$ 1,103	\$ 2,375	\$ 2,505		
Supplies	27,823	34,375	37,535		
Services & Charges	16,608	22,705	22,980		
Pension Benefits & Administration	6,815,411	7,804,400	9,380,900		
Department Total	\$ 6,860,945	\$ 7,863,855	\$ 9,443,920		

Personnel Summary

Full-Time	0	0	0
Part-Time	2	2	2

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 472	\$ 1,295	\$ 1,295
Supplies	220	1,000	1,000
Services & Charges	1,088	3,600	3,600
Program Total	\$ 1,780	\$ 5,895	\$ 5,895

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 02	Plan Commission			
<u>Salaries</u>				
500.10	Salaries Part Time	451	1,200	1,200
<u>Total: Salaries</u>		\$ 451	\$ 1,200	\$ 1,200
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4	20	20
510.15	Taxes & Benefits Social Security	17	75	75
<u>Total: Taxes & Benefits</u>		21	95	95
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
520.10	Office Supplies Paper	220	500	500
<u>Total: Supplies</u>		220	1,000	1,000
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	1,088	3,600	3,600
<u>Total: Services & Charges</u>		1,088	3,600	3,600
Division Total: Plan Commission		1,780	5,895	5,895
Department Total: Boards & Commissions		1,780	5,895	5,895
Fund Total: General Fund		1,780	5,895	5,895

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 631	\$ 1,080	\$ 1,210
Supplies	165	500	500
Services & Charges	3,317	5,225	5,225
Program Total	\$ 4,113	\$ 6,805	\$ 6,935

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 03	Zoning Board			
<u>Salaries</u>				
500.10	Salaries Part Time	631	1,000	1,000
Total: Salaries		\$ 631	\$ 1,000	\$ 1,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	15	15
510.15	Taxes & Benefits Social Security	-	65	65
510.2	Taxes & Benefits IMRF Er Contribution	-	-	130
Total: Taxes & Benefits		-	80	210
<u>Supplies</u>				
520.05	Office Supplies General	-	250	250
520.10	Office Supplies Paper	165	250	250
Total: Supplies		165	500	500
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	3,317	5,225	5,225
Total: Services & Charges		3,317	5,225	5,225
Division Total: Zoning Board		4,113	6,805	6,935
Department Total: Boards & Commissions		4,113	6,805	6,935
Fund Total: General Fund		4,113	6,805	6,935

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	3,000	4,000	6,500
Services & Charges	8,984	9,905	10,180
Program Total	\$ 11,984	\$ 13,905	\$ 16,680

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	3,000	4,000	6,500
<u>Total: Supplies</u>		3,000	4,000	6,500
<u>Services & Charges</u>				
540.30	Services Legal	-	500	500
540.35	Services Medical	6,448	5,850	6,125
540.95	Services Other	1,863	2,430	2,430
550.10	Printing/Advertising Employment	298	-	-
575.10	Other Memberships & Publications	375	375	375
575.15	Other Training & Travel	-	750	750
<u>Total: Services & Charges</u>		8,984	9,905	10,180
Division Total: Police & Fire Commission		11,984	13,905	16,680
Department Total: Boards & Commissions		11,984	13,905	16,680
Fund Total: General Fund		11,984	13,905	16,680

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Supplies	81	675	675
Services & Charges	3,219	3,975	3,975
Program Total	\$ 3,300	\$ 4,650	\$ 4,650

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Supplies</u>				
520.05	Office Supplies General	-	100	100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	-	-	-
525.95	Operating Supplies Other	81	350	350
Total: Supplies		81	675	675
<u>Services & Charges</u>				
540.35	Services Medical	3,219	3,735	3,735
540.95	Services Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	-	240	240
Total: Services & Charges		3,219	3,975	3,975
Division Total: Board of Health		3,300	4,650	4,650
Department Total: Boards & Commissions		3,300	4,650	4,650
Fund Total: General Fund		3,300	4,650	4,650

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Supplies	24,357	28,200	28,860
Services & Charges	-	-	-
Program Total	\$ 24,357	\$ 28,200	\$ 28,860

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ 88	\$ 100	\$ 100
525.95	Operating Supplies Other	24,269	28,100	28,760
<u>Total: Supplies</u>		24,357	28,200	28,860
	Division Total: Beautification Commission	24,357	28,200	28,860
	Department Total: Boards & Commissions	24,357	28,200	28,860
	Fund Total: General Fund	24,357	28,200	28,860

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Pension Benefits	\$ 2,579,379	\$ 2,880,000	\$ 3,935,000
Pension Administration	369,198	436,650	472,150
Program Total	\$ 2,948,577	\$ 3,316,650	\$ 4,407,150

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	2,212,348	2,500,000	3,400,000
505.10	Pension Duty Disability	133,613	140,000	245,000
505.15	Pension Non-Duty Disability	38,733	40,000	40,000
505.20	Pension Surviving Spouse	194,685	200,000	250,000
Total: Pension Benefits		\$ 2,579,379	\$ 2,880,000	\$ 3,935,000
<u>Supplies</u>				
520.05	Office Supplies General	-	750	750
Total: Supplies		-	750	750
<u>Services & Charges</u>				
540.10	Services Financial	288,494	320,000	350,000
540.15	Services Banking	1,429	2,000	2,000
540.30	Services Legal	4,314	20,000	20,000
540.35	Services Medical	-	1,500	5,000
540.95	Services Other	8,000	12,400	12,400
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	775	2,000	2,000
575.15	Other Training & Travel	2,379	3,000	5,000
Total: Services & Charges		305,391	360,900	396,400
<u>Other Expenses</u>				
805	Refunds	63,807	75,000	75,000
Total: Other Expenses		63,807	75,000	75,000
Division Total: Police Pension Board		2,948,577	3,316,650	4,407,150
Department Total: Boards & Commissions		2,948,577	3,316,650	4,407,150
Fund Total: Police Pension Fund		2,948,577	3,316,650	4,407,150

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Pension Benefits	\$ 3,660,825	\$ 4,167,000	\$ 4,585,000
Pension Administration	206,009	320,750	388,750
Program Total	\$ 3,866,834	\$ 4,487,750	\$ 4,973,750

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
<u>Salaries</u>				
505.05	Pension Service	3,281,100	3,767,000	4,100,000
505.10	Pension Duty Disability	310,544	320,000	370,000
505.15	Pension Non-Duty Disability	69,181	80,000	115,000
505.20	Pension Surviving Spouse	-	-	-
Total: Pension Benefits		\$ 3,660,825	\$ 4,167,000	\$ 4,585,000
<u>Supplies</u>				
520.05	Office Supplies General	-	750	750
Total: Supplies		-	750	750
<u>Services & Charges</u>				
540.10	Services Financial	195,046	225,000	250,000
540.15	Services Banking	1,450	2,000	2,000
540.30	Services Legal	6,504	5,000	10,000
540.35	Services Medical	-	2,000	10,000
540.95	Services Other	-	12,000	12,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	775	1,000	1,000
575.15	Other Training & Travel	2,234	3,000	3,000
Total: Services & Charges		206,009	250,000	288,000
<u>Other Expenses</u>				
805	Refunds	-	70,000	100,000
Total: Other Expenses		-	70,000	100,000
Division Total: Fire Pension Board		3,866,834	4,487,750	4,973,750
Department Total: Boards & Commissions		3,866,834	4,487,750	4,973,750
Fund Total: Fire Pension Fund		3,866,834	4,487,750	4,973,750

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

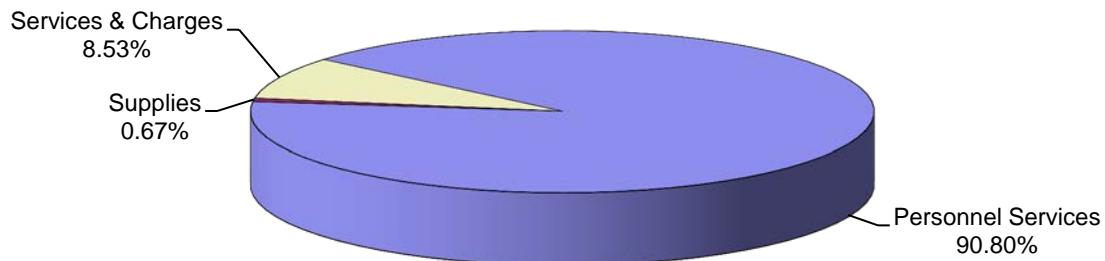
Department 14 Village Clerk

Expenditures by Division	2014	2015	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 204,175	\$ 211,975	3.82%
Department Total: Village Clerk	204,175	211,975	3.82%

Expenditures by Type

Personnel Services	\$ 185,300	\$ 192,470	3.87%
Supplies	2,250	1,430	-36.44%
Services & Charges	16,625	18,075	8.72%
Department Total: Village Clerk	204,175	211,975	3.82%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Continue digitizing Village Clerk's records, focusing on Ordinances, Resolutions, and Village property files.

Ongoing. Ordinances and Resolutions are digitized back to 1980. All Ordinances and Resolutions, except for current year, are in long term storage. Therefore, the ones prior to 1980 will not be digitized until the Village Hall renovations are complete. Village owned property files are complete.

- * Coordinate with IT, Engineering, Public Works and Planning & Zoning Departments to identify and integrate records into the Village's GIS system.

Ongoing. Village owned properties and Special Service Areas are complete.

- * Develop a systematic records disposal request process with the State of Illinois to help facilitate the transition of the Village's files from paper to electronic format.

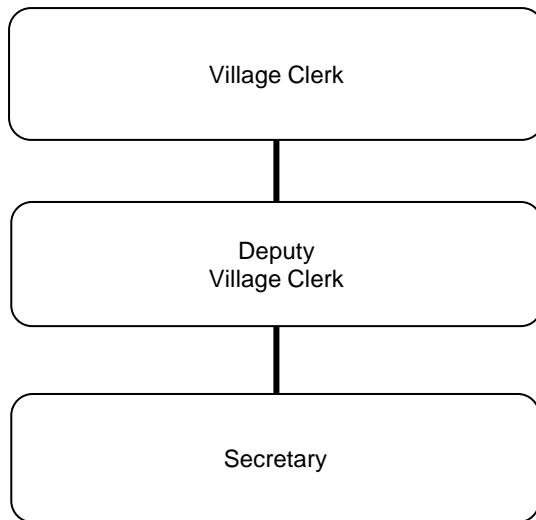
On hold until Village Hall renovations are completed and records are returned to the Departments from long term storage. Will then schedule a meeting with the State to complete a new inventory of Village records, including the format they are maintained in.

Current Year

- * Continue digitizing Village Clerk's records, focusing on Agreements.
- * Coordinate with IT, Engineering, Public Works and Planning & Zoning Departments to identify and integrate records into the Village's GIS system.
- * Develop a new system to streamline processing Agenda items following a Village Council meeting.
- * Utilize the Minutes Maker function of Minute Traq to prepare and finalize Village minutes.

**Village of Palatine
CY 2015 Adopted Budget - Organization Chart**

Department 14 Village Clerk



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Secretary	1	1	1
<u>Full-Time Total</u>	3	3	3
Department Total: Village Clerk	3	3	3

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laser fiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laser fiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laser fiche for easier and faster retrieval of records.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 177,430	\$ 185,300	\$ 192,470
Supplies	1,175	2,250	1,430
Services & Charges	10,887	16,625	18,075
Department Total	\$ 189,492	\$ 204,175	\$ 211,975

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	122,592	127,255	132,175
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,429	1,050	1,550
Total: Salaries		\$ 124,021	\$ 128,305	\$ 133,725
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,438	2,505	3,900
510.10	Taxes & Benefits Medicare	1,780	1,910	2,010
510.15	Taxes & Benefits Social Security	7,610	8,150	8,570
510.20	Taxes & Benefits IMRF Er Contribution	17,027	17,335	17,295
510.35	Taxes & Benefits Medical/Dental Insurance	23,669	26,055	26,055
510.40	Taxes & Benefits Life Insurance	310	460	335
510.60	Taxes & Benefits Allowances	575	580	580
Total: Taxes & Benefits		53,409	56,995	58,745
<u>Supplies</u>				
520.05	Office Supplies General	222	1,050	840
520.10	Office Supplies Paper	163	200	590
525.95	Operating Supplies Other	790	1,000	-
Total: Supplies		1,175	2,250	1,430
<u>Services & Charges</u>				
540.95	Services Other	2,586	5,000	6,000
545.20	Communications Postage	22	100	100
550.05	Printing/Advertising Legal Notices	4,823	7,700	8,400
565.05	Repair and Maintenance Machinery & Equipment	925	1,150	1,000
575.10	Other Memberships & Publications	1,204	875	875
575.15	Other Training & Travel	1,327	1,800	1,700
Total: Services & Charges		10,887	16,625	18,075
Division Total: Administration		189,492	204,175	211,975
Department Total: Village Clerk		189,492	204,175	211,975
Fund Total: General Fund		189,492	204,175	211,975

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

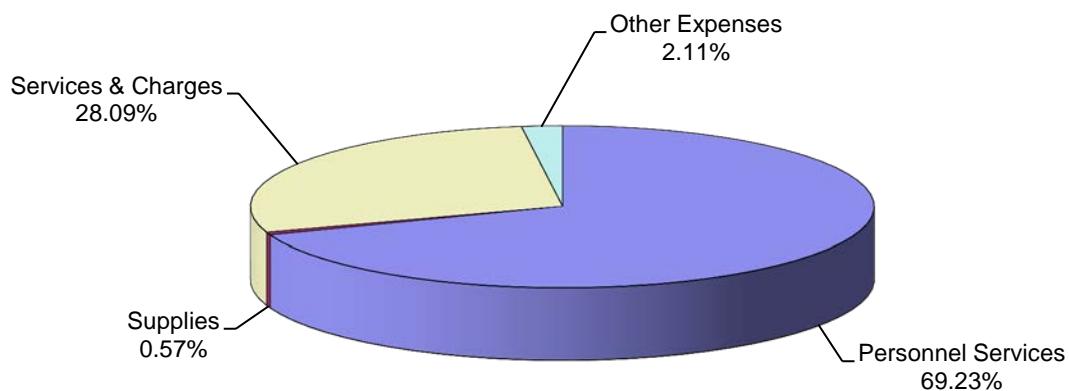
Department 20 Village Manager's Office

Expenditures by Division	2014 Adopted Budget	2015 Adopted Budget	% Change
	\$ 777,670	\$ 791,100	1.73%
Administration	\$ 382,790	349,375	-8.73%
Public Information/Events	46,745	42,200	-9.72%
Operating Total: Village Manager's Office	1,207,205	1,182,675	-2.03%

Expenditures by Type

Personnel Services	\$ 839,785	\$ 818,745	-2.51%
Supplies	9,250	6,695	-27.62%
Services & Charges	333,170	332,235	-0.28%
Other Expenses	25,000	25,000	-
Operating Total: Village Manager's Office	1,207,205	1,182,675	-2.03%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * Work with the Village Attorney and Planning & Zoning Department in evaluating the establishment of a legal escrow system to offset costs incurred by the Village when reviewing private development proposals.

Currently evaluating the filing fee structure and costs associated with the Village's review and processing of private development proposals.

- * Coordinate the implementation of the new agenda management system with all Departments and Boards/Commissions.

Completed.

- * Take the lead role in coordinating the design, relocation, and construction of the Village Hall renovation project as well as ensuring continuing Village operations during all phases of the project.

Coordinated the relocation of the Village Hall to the temporary location at 150 W. Wilson Street and the design of the Village Hall renovation project.

- * Continue to focus on and facilitate economic development opportunities within the Village's primary commercial corridors.

Continue to facilitate economic development opportunities within the Village's primary commercial corridors.

- * Approach other jurisdictions (State, IDOT, Cook County, etc.) to identify projects that they could complete that would benefit the Village's residents and businesses.

Partnered with other jurisdictions IDOT, County, etc.) to facilitate projects that benefitted Palatine residents and businesses.

- * Negotiate a new Electric Aggregation Program with either current vendor or new vendor to continue providing residents with cost savings over Commonwealth Edison.

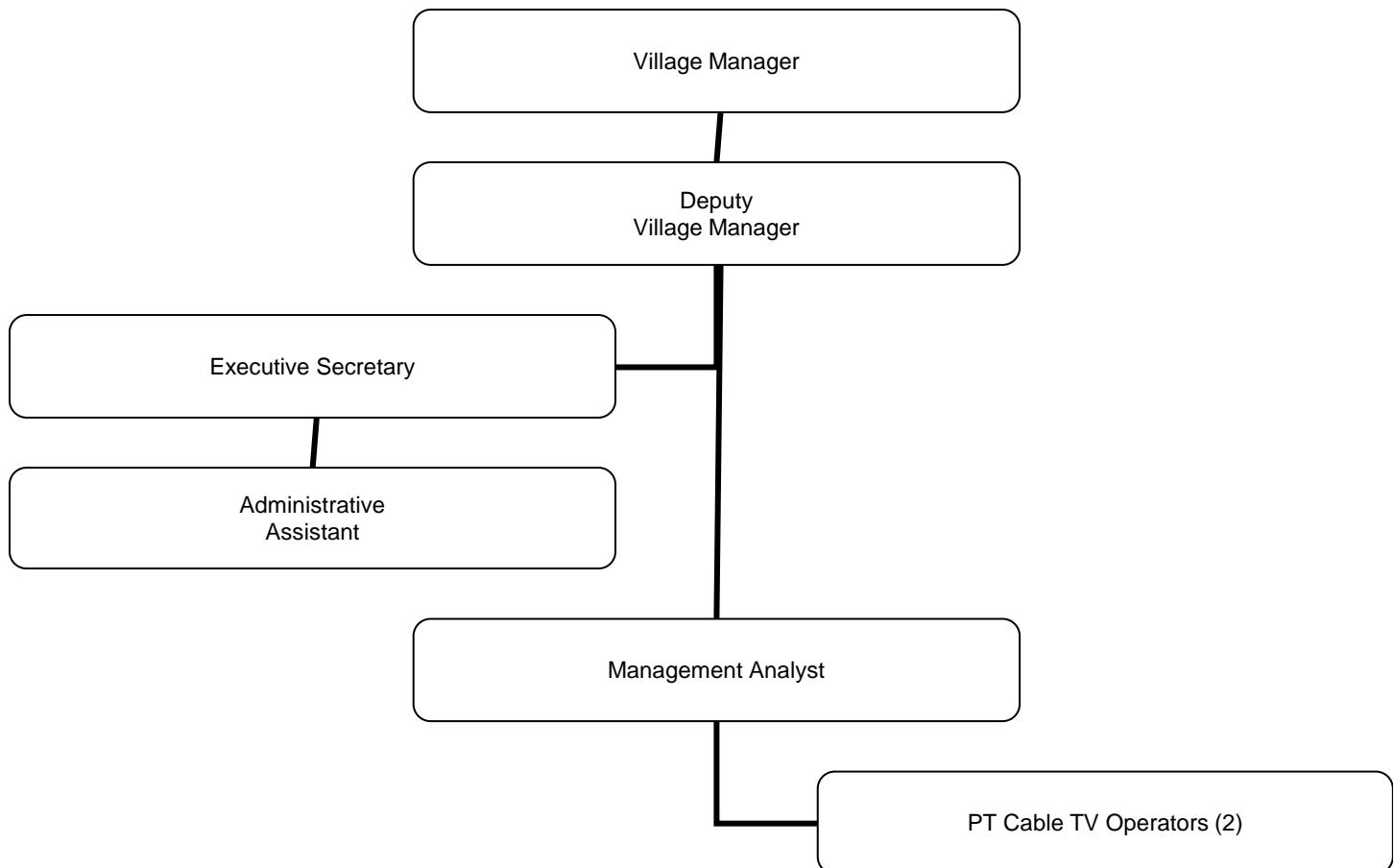
Negotiated a new Electric Aggregation Program with a new vendor to continue providing Palatine's residents and small businesses with savings over Commonwealth Edison's electricity rates.

Current Year

- * Coordinate the construction of the Village Hall renovation project.
- * Utilize the renovation of the Village Hall to identify how customer service enhancements could be implemented throughout the organization.
- * Implement the Village's recently adopted Strategic Plan and measure the Village's progress towards the identified goals.
- * Continue to enhance the Village's communication efforts, further engaging our residents and businesses.
- * Identify and implement improvements to the Village's development and subdivision process, coordinating with the appropriate Village Department.
- * Continue to coordinate economic development efforts throughout the community.

**Village of Palatine
CY 2015 Adopted Budget - Organization Chart**

Department 20 Village Manager's Office



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Services Director	1	1	-
Management Analyst	-	-	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	5	5	5
Cable TV Operator	2	2	2
<u>Part-Time Total</u>	2	2	2
Department Total: Village Manager's Office	7	7	7

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 812,093	\$ 839,785	\$ 818,745
Supplies	4,845	9,250	6,695
Services & Charges	271,146	333,170	332,235
Other Expenses	99,108	25,000	25,000
Economic Development - TIF	5,789,208	2,790,000	1,268,000
Department Total	\$ 6,976,400	\$ 3,997,205	\$ 2,450,675

Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 683,897	\$ 705,860	\$ 720,295
Supplies	3,352	5,500	3,135
Services & Charges	9,807	66,310	67,670
Program Total	\$ 697,056	\$ 777,670	\$ 791,100

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	455,463	467,350	480,345
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	21,892	16,920	17,585
Total: Salaries		\$ 477,355	\$ 484,270	\$ 497,930
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	27,527	28,255	29,070
510.10	Taxes & Benefits Medicare	7,473	7,650	7,895
510.15	Taxes & Benefits Social Security	23,072	32,685	33,720
510.20	Taxes & Benefits IMRF Er Contribution	67,979	67,920	66,205
510.35	Taxes & Benefits Medical/Dental Insurance	62,424	65,130	65,130
510.40	Taxes & Benefits Life Insurance	2,411	3,990	3,605
510.60	Taxes & Benefits Allowances	15,656	15,960	16,740
Total: Taxes & Benefits		206,542	221,590	222,365
<u>Supplies</u>				
520.05	Office Supplies General	2,380	3,000	2,740
520.10	Office Supplies Paper	972	2,500	395
Total: Supplies		3,352	5,500	3,135
<u>Services & Charges</u>				
545.20	Communications Postage	-	50,120	50,150
570.05	Rental Office Equipment	-	7,000	7,000
575.05	Other Small Tools & Equipment	349	500	500
575.10	Other Memberships & Publications	4,146	4,190	4,270
575.15	Other Training & Travel	5,312	4,500	5,750
Total: Services & Charges		9,807	66,310	67,670
Division Total: Administration		697,056	777,670	791,100
Department Total: Village Manager's Office		697,056	777,670	791,100
Fund Total: General Fund		697,056	777,670	791,100

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 128,196	\$ 133,925	\$ 98,450
Supplies	1,493	3,750	3,560
Services & Charges	243,931	245,115	247,365
Program Total	\$ 373,620	\$ 382,790	\$ 349,375

Personnel Summary

Full-Time	1	1	1
Part-Time	2	2	2

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	82,160	84,310	62,880
500.10	Salaries Part Time	3,380	6,000	6,150
500.25	Salaries Special Compensation	1,380	750	-
<u>Total: Salaries</u>		\$ 86,920	\$ 91,060	\$ 69,030
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,287	3,375	1,890
510.10	Taxes & Benefits Medicare	1,264	1,375	1,040
510.15	Taxes & Benefits Social Security	5,406	5,865	4,455
510.20	Taxes & Benefits IMRF Er Contribution	11,690	11,720	8,140
510.35	Taxes & Benefits Medical/Dental Insurance	18,727	19,540	13,025
510.40	Taxes & Benefits Life Insurance	182	270	150
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		41,276	42,865	29,420
<u>Supplies</u>				
520.05	Office Supplies General	173	500	560
520.10	Office Supplies Paper	210	750	200
525.10	Operating Supplies Medical	254	250	300
525.95	Operating Supplies Other	856	2,250	2,500
<u>Total: Supplies</u>		1,493	3,750	3,560
<u>Services & Charges</u>				
540.95	Services Other	199,810	198,390	198,390
545.20	Communications Postage	14,560	14,250	15,000
550.15	Printing/Advertising Outside Printing Services	22,336	29,060	29,060
565.05	Repair and Maintenance Machinery & Equipment	5,382	-	-
570.10	Rental Machinery	256	1,000	1,000
575.05	Other Small Tools & Equipment	311	750	750
575.10	Other Memberships & Publications	1,168	1,415	1,415
575.15	Other Training & Travel	108	250	1,750
<u>Total: Services & Charges</u>		243,931	245,115	247,365
Division Total: Public Information/Events		373,620	382,790	349,375
Department Total: Village Manager's Office		373,620	382,790	349,375
Fund Total: General Fund		373,620	382,790	349,375

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Economic Development - TIF	2,790,000	1,268,000	-54.55%
Economic Development - TIF Total: Village Manager's Office	2,790,000	1,268,000	-54.55%
Expenditures by Type			
Economic Development - TIF	2,790,000	1,268,000	-54.55%
Economic Development - TIF Total: Village Manager's Office	2,790,000	1,268,000	-54.55%

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	17,408	21,745	17,200
Other Expenses	99,108	25,000	25,000
Economic Development - TIF	5,789,208	2,790,000	1,268,000
Program Total	\$ 5,905,724	\$ 2,836,745	\$ 1,310,200

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ -	\$ -	\$ -
545.20	Communications Postage	4,785	5,000	5,000
550.15	Printing/Advertising Outside Printing Services	5,079	7,500	2,500
575.10	Other Memberships & Publications	5,539	6,350	6,600
575.15	Other Training & Travel	2,005	2,895	3,100
Total: Services & Charges		17,408	21,745	17,200
<u>Other Expenses</u>				
805	Refunds	99,108	25,000	25,000
Total: Other Expenses		99,108	25,000	25,000
Division Total: Economic Development				
Department Total: Village Manager's Office				
Fund Total: General Fund				

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 1,900,000	\$ 1,978,000	\$ 735,000
Total: Other Expenses		1,900,000	1,978,000	735,000
Division Total: Economic Development		1,900,000	1,978,000	735,000
Department Total: Village Manager's Office		1,900,000	1,978,000	735,000
Fund Total: Dundee Road TIF (TIF #1) Fund		1,900,000	1,978,000	735,000

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 275,000	\$ 165,000	\$ 71,000
<u>Total: Other Expenses</u>		275,000	165,000	71,000
Division Total: Economic Development		275,000	165,000	71,000
Department Total: Village Manager's Office		275,000	165,000	71,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		275,000	165,000	71,000

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	-	10,000	10,000
540.30	Services Legal	14,879	50,000	15,000
540.95	Services Other	-	-	-
Total: Services & Charges		14,879	60,000	25,000
<u>Other Expenses</u>				
820	TIF Development	2,238,570	137,000	25,000
Total: Other Expenses		2,238,570	137,000	25,000
Division Total: Economic Development		2,253,449	197,000	50,000
Department Total: Village Manager's Office		2,253,449	197,000	50,000
Fund Total: Downtown Area TIF (TIF #3) Fund		2,253,449	197,000	50,000

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ -	\$ 10,000	\$ 10,000
540.30	Services Legal	3,369	50,000	15,000
Total: Services & Charges		3,369	60,000	25,000
<u>Other Expenses</u>				
820	TIF Development	357,390	390,000	387,000
Total: Other Expenses		357,390	390,000	387,000
Division Total: Economic Development			360,759	450,000
Department Total: Village Manager's Office			360,759	450,000
Fund Total: Rand Corridor TIF (TIF #4) Fund			360,759	450,000
				412,000

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
820	TIF Development	1,000,000	-	-
<u>Total: Other Expenses</u>		1,000,000	-	-
Division Total: Economic Development		1,000,000	-	-
Department Total: Village Manager's Office		1,000,000	-	-
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		1,000,000	-	-

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

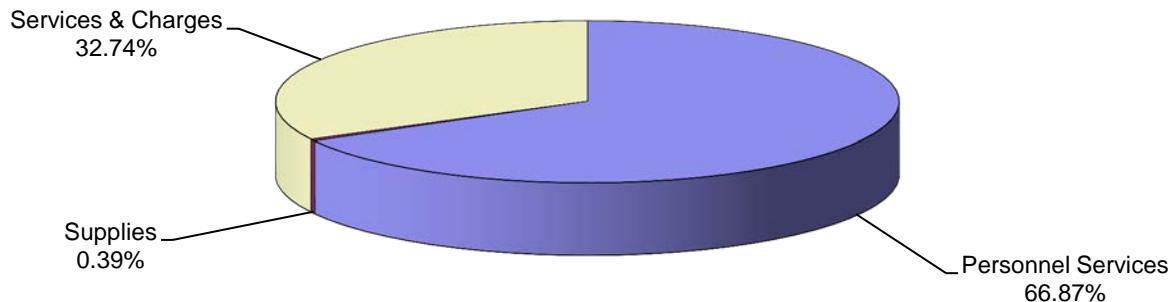
Department 30 Finance & Operations

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 438,960	\$ 446,980	1.83%
Accounting Services	601,455	595,530	-0.99%
Billing & Collections	681,585	682,585	0.15%
Operating Total: Finance & Operations	1,722,000	1,725,095	0.18%

Expenditures by Type

Personnel Services	\$ 1,161,200	\$ 1,153,570	-0.66%
Supplies	8,250	6,750	-18.18%
Services & Charges	552,550	564,775	2.21%
Operating Total: Finance & Operations	1,722,000	1,725,095	0.18%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

- * Review the Village's outstanding debt to identify opportunities for bond refunding, in order to achieve savings on debt service costs.

Recently met with the Village's Financial Advisor to review refunding opportunities. There are several potential areas that will be evaluated over the next several months.

- * Review the Village's sick-leave policy and develop alternatives to reduce the accumulated accrued liability.

Discussed alternatives with the Mayor & Council. Anticipate implementation of solution in the fourth quarter of 2014.

- * Review the health insurance program with the Village's actuary to develop alternatives to reduce the Other Post-Employment Benefit liability reported as part of the annual financial audit.

This will be addressed during the planning phase of the CY 2014 Audit - fourth quarter of 2014.

- * Begin the evaluation of automated water meter reading systems to replace the current manual system that is over 40 years old.

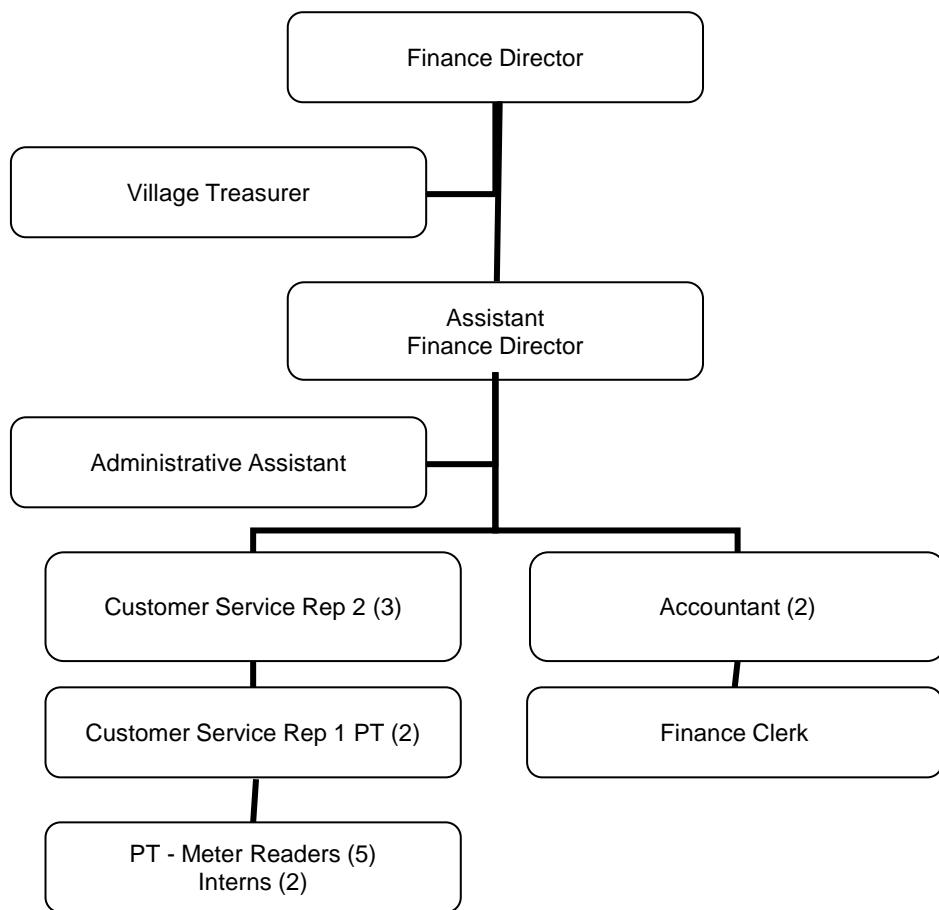
This is currently in progress - the estimated project cost is in the capital program for 2015 - 2017.

Current Year

- * Evaluate pay-on-foot solutions for the Village's commuter parking lots.
- * Work with our software vendor to assure the chosen automated water meter reading system solution interfaces with our current billing software.
- * Continue to monitor and report on the Village's financial condition.
- * Continue to review processes and procedures for opportunities for efficiency through higher utilization of the ERP system.
- * Review the Village's outstanding debt to identify opportunities for bond refunding, in order to achieve savings on debt service costs.

**Village of Palatine
CY 2015 Adopted Budget - Organization Chart**

Department 30 Finance & Operations



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Administrative Assistant	1	1	1
Finance Clerk	1	1	1
Customer Service Representative 1	1	-	-
Customer Service Representative 2	3	3	3
<u>Full-Time Total</u>	10	9	9
Village Treasurer	1	1	1
Interns	2	2	2
Customer Service Rep 1 PT	-	2	2
Meter Readers	5	5	5
<u>Part-Time Total</u>	8	10	10
Department Total: Finance & Operations	18	19	19

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 1,067,846	\$ 1,161,200	\$ 1,153,570
Supplies	5,470	8,250	6,750
Services & Charges	554,171	552,550	564,775
Debt Service	13,534,579	13,957,315	16,055,310
Transfers	3,906,409	1,109,750	1,635,293
Department Total	\$ 19,068,475	\$ 16,789,065	\$ 19,415,698

Personnel Summary

Full-Time	10	9	9
Part-Time	8	10	10

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 418,581	\$ 425,360	\$ 433,105
Supplies	1,096	2,250	1,750
Services & Charges	6,677	11,350	12,125
Program Total	\$ 426,354	\$ 438,960	\$ 446,980

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 193,167	\$ 197,235	\$ 202,525
500.10	Salaries Part Time	\$ -	\$ 3,000	\$ 3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	7,022	3,650	3,725
Total: Salaries		\$ 200,189	\$ 203,885	\$ 209,250
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,358	9,660	9,935
510.10	Taxes & Benefits Medicare	3,073	3,190	3,285
510.15	Taxes & Benefits Social Security	10,979	13,640	14,030
510.20	Taxes & Benefits IMRF Er Contribution	27,829	27,905	27,155
510.35	Taxes & Benefits Medical/Dental Insurance	24,970	26,055	26,055
510.40	Taxes & Benefits Life Insurance	424	630	525
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		83,653	88,100	88,005
<u>Supplies</u>				
520.05	Office Supplies General	864	1,250	1,000
520.10	Office Supplies Paper	232	1,000	750
Total: Supplies		1,096	2,250	1,750
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	293	500	500
575.10	Other Memberships & Publications	1,498	2,250	2,525
575.15	Other Training & Travel	3,234	5,600	6,100
Total: Services & Charges		5,025	8,350	9,125
Division Total: Administration		289,963	302,585	308,130
Department Total: Finance & Operations		289,963	302,585	308,130
Fund Total: General Fund		289,963	302,585	308,130

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 103,168	\$ 102,375	\$ 104,935
500.25	Salaries Special Compensation	3,676	2,970	3,020
<u>Total: Salaries</u>		\$ 106,844	\$ 105,345	\$ 107,955
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,991	4,095	4,200
510.10	Taxes & Benefits Medicare	1,775	1,590	1,640
510.15	Taxes & Benefits Social Security	6,726	6,790	7,000
510.20	Taxes & Benefits IMRF Er Contribution	14,466	14,505	14,090
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	217	330	245
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		27,895	28,030	27,895
<u>Services & Charges</u>				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	1,552	2,750	2,750
<u>Total: Services & Charges</u>		1,652	3,000	3,000
Division Total: Administration		134,739	133,375	135,850
Department Total: Finance & Operations		136,391	136,375	138,850
Fund Total: Waterworks Fund		136,391	136,375	138,850

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2013 Actual	2014		2015	
		Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Expenditures					
Personnel Services	\$ 256,724	\$ 312,005	\$ 289,380		
Supplies	2,326	3,500	3,000		
Services & Charges	242,984	285,950	303,150		
Program Total	\$ 502,034	\$ 601,455	\$ 595,530		

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 132,220	\$ 137,770	\$ 125,230
500.20	Salaries Overtime	602	1,000	1,000
500.25	Salaries Special Compensation	750	750	750
500.95	Salaries Special Other	-	-	-
Total: Salaries		\$ 133,572	\$ 139,520	\$ 126,980
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,674	3,830	3,425
510.10	Taxes & Benefits Medicare	1,941	2,085	1,895
510.15	Taxes & Benefits Social Security	8,299	8,895	8,095
510.20	Taxes & Benefits IMRF Er Contribution	18,472	19,005	16,385
510.35	Taxes & Benefits Medical/Dental Insurance	31,212	32,565	26,055
510.40	Taxes & Benefits Life Insurance	293	445	290
Total: Taxes & Benefits		63,891	66,825	56,145
<u>Supplies</u>				
520.05	Office Supplies General	1,095	1,000	1,250
520.10	Office Supplies Paper	283	1,000	500
520.15	Office Supplies Printed Forms	948	1,500	1,250
Total: Supplies		2,326	3,500	3,000
<u>Services & Charges</u>				
540.10	Services Financial	39,233	49,750	49,750
540.15	Services Banking	103,442	121,500	132,000
565.35	Repair and Maintenance Software	38,190	50,600	51,800
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	316	750	750
575.15	Other Training & Travel	609	750	2,250
Total: Services & Charges		181,790	223,850	237,050
Division Total: Accounting Services		381,579	433,695	423,175
Department Total: Finance & Operations		381,579	433,695	423,175
Fund Total: General Fund		381,579	433,695	423,175

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 44,044	\$ 68,970	\$ 75,145
500.25	Salaries Special Compensation	\$ -	\$ -	\$ -
Total: Salaries		\$ 44,044	\$ 68,970	\$ 75,145
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,351	2,070	2,255
510.10	Taxes & Benefits Medicare	613	1,035	1,125
510.15	Taxes & Benefits Social Security	2,849	4,405	4,800
510.20	Taxes & Benefits IMRF Er Contribution	6,243	9,415	9,725
510.35	Taxes & Benefits Medical/Dental Insurance	4,070	19,540	13,025
510.40	Taxes & Benefits Life Insurance	91	225	180
Total: Taxes & Benefits		15,217	36,690	31,110
<u>Services & Charges</u>				
540.10	Services Financial	\$ 10,000	\$ 11,000	\$ 12,000
540.15	Services Banking	50,509	50,000	53,000
575.10	Other Memberships & Publications	585	600	600
575.15	Other Training & Travel	100	500	500
Total: Services & Charges		61,194	62,100	66,100
Division Total: Accounting Services		120,455	167,760	172,355
Department Total: Finance & Operations		120,455	167,760	172,355
Fund Total: Waterworks Fund		120,455	167,760	172,355

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 392,541	\$ 423,835	\$ 431,085
Supplies	2,048	2,500	2,000
Services & Charges	304,510	255,250	249,500
Program Total	\$ 699,099	\$ 681,585	\$ 682,585

Personnel Summary

Full-Time	4	3	3
Part-Time	7	9	9

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	62,228	49,630	51,735
500.10	Salaries Part Time	11,142	50,200	54,390
500.15	Salaries Temporary	10,969	12,000	12,000
500.20	Salaries Overtime	5,706	6,500	6,500
500.25	Salaries Special Compensation	1,010	-	300
<u>Total: Salaries</u>		\$ 91,055	\$ 118,330	\$ 124,925
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,252	1,725	1,820
510.15	Taxes & Benefits Social Security	5,354	7,355	7,765
510.20	Taxes & Benefits IMRF Er Contribution	10,769	14,105	14,200
510.35	Taxes & Benefits Medical/Dental Insurance	24,449	19,540	19,540
510.40	Taxes & Benefits Life Insurance	139	160	125
<u>Total: Taxes & Benefits</u>		41,963	42,885	43,450
<u>Supplies</u>				
520.05	Office Supplies General	1,032	1,000	500
520.10	Office Supplies Paper	232	500	500
<u>Total: Supplies</u>		1,264	1,500	1,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	6,248	15,000	15,000
540.95	Services Other	-	5,000	5,000
545.20	Communications Postage	46,408	22,500	12,500
550.15	Printing/Advertising Outside Printing Services	32,310	37,000	35,000
565.05	Repair and Maintenance Machinery & Equipment	509	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
570.05	Rental Office Equipment	52,356	-	-
575.05	Other Small Tools & Equipment	-	500	500
575.15	Other Training & Travel	195	500	500
<u>Total: Services & Charges</u>		139,021	82,500	70,500
Division Total: Billing & Collections		273,303	245,215	239,875
Department Total: Finance & Operations		273,303	245,215	239,875
Fund Total: General Fund		273,303	245,215	239,875

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	95,279	99,460	103,470
500.10	Salaries Part Time	105,144	100,000	102,500
500.20	Salaries Overtime	672	1,500	1,500
500.25	Salaries Special Compensation	1,000	1,000	1,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 202,095	\$ 201,960	\$ 208,470
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	2,716	2,935	3,045
510.15	Taxes & Benefits Social Security	11,181	12,530	12,950
510.20	Taxes & Benefits IMRF Er Contribution	18,355	18,815	18,465
510.35	Taxes & Benefits Medical/Dental Insurance	24,970	26,055	19,540
510.40	Taxes & Benefits Life Insurance	206	325	240
<u>Total: Taxes & Benefits</u>		57,428	60,660	54,240
<u>Supplies</u>				
520.05	Office Supplies General	487	500	500
520.10	Office Supplies Paper	297	500	500
<u>Total: Supplies</u>		784	1,000	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	60,500	55,000	60,000
550.15	Printing/Advertising Outside Printing Services	35,881	40,000	40,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
565.35	Repair and Maintenance Software	17,780	18,500	18,500
575.05	Other Small Tools & Equipment	605	250	500
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		114,766	114,250	119,500
Division Total: Billing & Collections		375,073	377,870	383,210
Department Total: Finance & Operations		375,073	377,870	383,210
Fund Total: Waterworks Fund		375,073	377,870	383,210

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
550.15	Printing/Advertising Outside Printing Services	\$ 2,360	\$ 4,500	\$ 5,500
570.20	Rental Buildings	48,363	54,000	54,000
Total: Services & Charges		50,723	58,500	59,500
Division Total: Billing & Collections				
Department Total: Finance & Operations				
Fund Total: Parking System Fund				

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Debt Service	13,957,315	16,055,310	15.03%
Transfers	1,109,750	1,635,293	47.36%
Debt Service & Transfers Total: Finance & Operations	15,067,065	17,690,603	17.41%
Expenditures by Type			
Debt Service	13,957,315	16,055,310	15.03%
Transfers	1,109,750	1,635,293	47.36%
Debt Service & Transfers Total: Finance & Operations	15,067,065	17,690,603	17.41%

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Principal	\$ 7,755,193	\$ 7,465,475	\$ 11,182,465
Interest	5,764,837	6,474,715	4,855,770
Paying Agent Fees	14,549	17,125	17,075
Bond Issue Costs	-	-	-
Other Debt Service - Transfer to Escrow Agent	-	-	-
Program Total	\$ 13,534,579	\$ 13,957,315	\$ 16,055,310

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 3,855,193	\$ 3,883,000	\$ 4,658,000
710	Interest	1,548,675	1,429,630	1,302,570
715	Paying Agent Fees	3,597	5,250	5,250
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		5,407,465	5,317,880	5,965,820
Division Total: Debt Service		5,407,465	5,317,880	5,965,820
Department Total: Finance & Operations		5,407,465	5,317,880	5,965,820
Fund Total: Downtown Area TIF (TIF #3) Fund		5,407,465	5,317,880	5,965,820

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
	<u>Debt Service</u>			
705	Principal	\$ 950,000	\$ 995,000	\$ 1,040,000
710	Interest	880,598	837,505	792,365
715	Paying Agent Fees	1,000	2,250	2,250
	Total: Debt Service	1,831,598	1,834,755	1,834,615
	Division Total: Debt Service	1,831,598	1,834,755	1,834,615
	Department Total: Finance & Operations	1,831,598	1,834,755	1,834,615
	Fund Total: Rand Corridor TIF (TIF #4) Fund	1,831,598	1,834,755	1,834,615

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,541,165	\$ 1,223,240	\$ 1,199,865
710	Interest	1,956,940	1,905,275	1,873,930
715	Paying Agent Fees	3,706	3,500	3,500
Total: Debt Service		3,501,811	3,132,015	3,077,295
Division Total: Debt Service		3,501,811	3,132,015	3,077,295
Department Total: Finance & Operations		3,501,811	3,132,015	3,077,295
Fund Total: Debt Service Fund		3,501,811	3,132,015	3,077,295

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 554,380	\$ 576,480	\$ 3,358,320
710	Interest	450,030	1,362,420	28,835
715	Paying Agent Fees	1,523	1,300	1,250
Total: Debt Service		1,005,933	1,940,200	3,388,405
Division Total: Debt Service		1,005,933	1,940,200	3,388,405
Department Total: Finance & Operations		1,005,933	1,940,200	3,388,405
Fund Total: Waterworks Fund		1,005,933	1,940,200	3,388,405

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
	<u>Debt Service</u>			
705	Principal	\$ 794,455	\$ 727,755	\$ 856,280
710	Interest	400,744	417,435	341,470
715	Paying Agent Fees	1,723	1,825	1,825
	Total: Debt Service	1,196,922	1,147,015	1,199,575
	Division Total: Debt Service	1,196,922	1,147,015	1,199,575
	Department Total: Finance & Operations	1,196,922	1,147,015	1,199,575
	Fund Total: Sewerage Fund	1,196,922	1,147,015	1,199,575

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 60,000	\$ 60,000	\$ 70,000
710	Interest	527,850	522,450	516,600
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		590,850	585,450	589,600
Division Total: Debt Service		590,850	585,450	589,600
Department Total: Finance & Operations		590,850	585,450	589,600
Fund Total: Special Service Area #5 Fund		590,850	585,450	589,600

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Services & Charges	\$ 728,409	\$ 756,750	\$ 775,293
Other Financing Uses	3,178,000	353,000	860,000
Program Total	\$ 3,906,409	\$ 1,109,750	\$ 1,635,293

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 1,848,000	\$ -	\$ 500,000
<u>Total: Other Financing Uses</u>		1,848,000	-	500,000
Division Total: Interfund Transfers		1,848,000	-	500,000
Department Total: Finance & Operations		1,848,000	-	500,000
Fund Total: General Fund		1,848,000	-	500,000

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 71,359	\$ 77,750	\$ 74,293
<u>Total: Services & Charges</u>		<u>71,359</u>	<u>77,750</u>	<u>74,293</u>
Division Total: Interfund Transfers		71,359	77,750	74,293
Department Total: Finance & Operations		71,359	77,750	74,293
Fund Total: Community Dev Block Grant Fund		71,359	77,750	74,293

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 1,000,000	\$ -	\$ -
<u>Total: Other Financing Uses</u>		1,000,000	-	-
Division Total: Interfund Transfers		1,000,000	-	-
Department Total: Finance & Operations		1,000,000	-	-
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,000,000	-	-

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 402	Capital Improvement Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	80,000	-	-
<u>Total: Other Financing Uses</u>		80,000	-	-
Division Total: Interfund Transfers		80,000	-	-
Department Total: Finance & Operations		80,000	-	-
Fund Total: Capital Improvement Fund		80,000	-	-

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 139,050	\$ 145,000	\$ 150,000
<u>Total: Services & Charges</u>		139,050	145,000	150,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	100,000	126,500	130,000
<u>Total: Other Financing Uses</u>		100,000	126,500	130,000
Division Total: Interfund Transfers		239,050	271,500	280,000
Department Total: Finance & Operations		239,050	271,500	280,000
Fund Total: Waterworks Fund		239,050	271,500	280,000

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 357,000	\$ 368,000	\$ 380,000
<u>Total: Services & Charges</u>		357,000	368,000	380,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	50,000	126,500	130,000
<u>Total: Other Financing Uses</u>		50,000	126,500	130,000
Division Total: Interfund Transfers		407,000	494,500	510,000
Department Total: Finance & Operations		407,000	494,500	510,000
Fund Total: Sewerage Fund		407,000	494,500	510,000

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 107,000	\$ 109,000	\$ 111,000
<u>Total: Services & Charges</u>		107,000	109,000	111,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 100,000	\$ 100,000	\$ 100,000
<u>Total: Other Financing Uses</u>		100,000	100,000	100,000
Division Total: Interfund Transfers		207,000	209,000	211,000
Department Total: Finance & Operations		207,000	209,000	211,000
Fund Total: Refuse Fund		207,000	209,000	211,000

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 54,000	\$ 57,000	\$ 60,000
<u>Total: Services & Charges</u>		\$ 54,000	\$ 57,000	\$ 60,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		54,000	57,000	60,000
Department Total: Finance & Operations		54,000	57,000	60,000
Fund Total: Parking System Fund		54,000	57,000	60,000

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

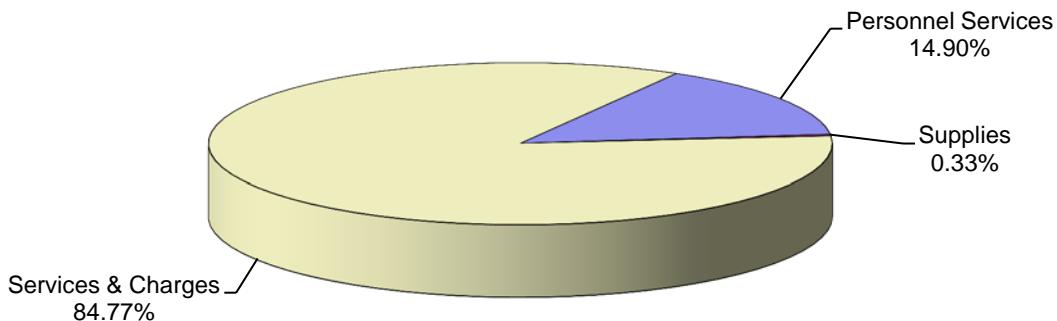
Department 32 Legal

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Village Attorney	\$ 367,100	\$ 367,100	0.00%
Village Prosecutor	41,400	41,400	0.00%
Labor/Collective Bargaining	20,200	20,200	0.00%
Administrative Adjudication	92,655	101,320	9.35%
Department Total: Legal	521,355	530,020	1.66%

Expenditures by Type

Personnel Services	\$ 71,355	\$ 78,955	10.65%
Supplies	700	1,765	152.14%
Services & Charges	449,300	449,300	0.00%
Department Total: Legal			
	521,355	530,020	1.66%

2015 Adopted Budget by Type



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 32 Legal

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Secretary	1	1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 69,613	\$ 71,355	\$ 78,955
Supplies	247	700	1,765
Services & Charges	297,322	449,300	449,300
Department Total	\$ 367,182	\$ 521,355	\$ 530,020

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	227,309	367,100	367,100
Program Total	\$ 227,309	\$ 367,100	\$ 367,100

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 227,309	\$ 365,600	\$ 365,600
545.20	Communications Postage	-	400	400
575.10	Other Memberships & Publications	-	1,100	1,100
Total: Services & Charges		227,309	367,100	367,100
Division Total: Village Attorney		227,309	367,100	367,100
Department Total: Legal		227,309	367,100	367,100
Fund Total: General Fund		227,309	367,100	367,100

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	41,400	41,400
Program Total	\$ 41,400	\$ 41,400	\$ 41,400

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 41,400	\$ 41,400
Total: Services & Charges		41,400	41,400	41,400
Division Total: Village Prosecutor		41,400	41,400	41,400
Department Total: Legal		41,400	41,400	41,400
Fund Total: General Fund		41,400	41,400	41,400

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	11,744	20,200	20,200
Program Total	\$ 11,744	\$ 20,200	\$ 20,200

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 11,744	\$ 20,200	\$ 20,200
<u>Total: Services & Charges</u>		<u>11,744</u>	<u>20,200</u>	<u>20,200</u>
Division Total: Labor/Collective Bargaining		11,744	20,200	20,200
Department Total: Legal		11,744	20,200	20,200
Fund Total: General Fund		11,744	20,200	20,200

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 69,613	\$ 71,355	\$ 78,955
Supplies	247	700	1,765
Services & Charges	16,869	20,600	20,600
Program Total	\$ 86,729	\$ 92,655	\$ 101,320

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

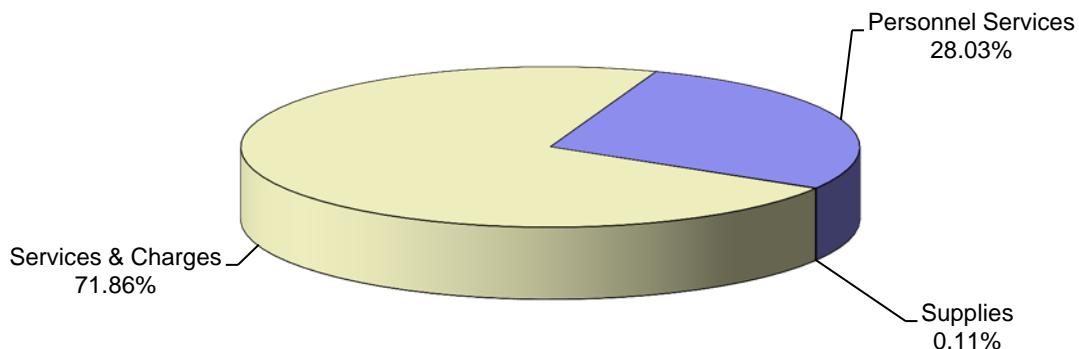
Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 16	Administrative Adjudication			
<u>Salaries</u>				
500.05	Salaries Full Time	55,011	56,450	57,575
500.20	Salaries Overtime	75	250	250
500.25	Salaries Special Compensation	750	750	1,000
<u>Total: Salaries</u>		\$ 55,836	\$ 57,450	\$ 58,825
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,375	1,415	1,440
510.10	Taxes & Benefits Medicare	844	855	880
510.15	Taxes & Benefits Social Security	3,609	3,650	3,745
510.20	Taxes & Benefits IMRF Er Contribution	7,812	7,800	7,575
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	6,350
510.40	Taxes & Benefits Life Insurance	137	185	140
<u>Total: Taxes & Benefits</u>		13,777	13,905	20,130
<u>Supplies</u>				
520.05	Office Supplies General	152	200	280
520.10	Office Supplies Paper	10	200	1,185
520.15	Office Supplies Printed Forms	85	300	300
<u>Total: Supplies</u>		247	700	1,765
<u>Services & Charges</u>				
540.30	Services Legal	16,869	20,000	20,000
565.90	Repair and Maintenance Other	-	500	500
575.10	Other Memberships & Publications	-	100	100
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		16,869	20,600	20,600
Division Total: Administrative Adjudication		86,729	92,655	101,320
Department Total: Legal		86,729	92,655	101,320
Fund Total: General Fund		86,729	92,655	101,320

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

Department 34 Human Resources

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 352,605	\$ 363,280	3.03%
Village Wide Benefit Programs	1,839,500	1,960,440	6.57%
Operating Total: Human Resources	2,192,105	2,323,720	6.00%
Health Insurance Program	6,652,290	6,508,515	-2.16%
Liability & Casualty Insurance Program	1,774,315	1,827,475	3.00%
Department Total: Human Resources	10,618,710	10,659,710	0.39%
Expenditures by Type			
Personnel Services	\$ 643,260	\$ 651,405	1.27%
Supplies	900	2,455	172.78%
Services & Charges	1,547,945	1,669,860	7.88%
Operating Total: Human Resources	2,192,105	2,323,720	6.00%
Insurance Programs	8,426,605	8,335,990	-1.08%
Department Total: Human Resources	10,618,710	10,659,710	0.39%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

- * Expand the use of ERP technology. This will include the electronic processing of salary changes as well as continued reductions in the use of paper for record-keeping. This will also include the review of efficiently priced systems that can interface with the ERP for applicant tracking and performance review.

The updated system from New World was released in the third quarter. We trained, set up and rolled out the program to two of our largest departments. Since this was a completely new module for New World, we are still working with them to make the program as efficient as possible.
- * Conduct cyclical Loss Projection Study for liability program.

This was completed in August, 2014.

- * Participate in collective bargaining sessions with Fraternal Order of Police for the purpose of negotiating a new Agreement.

A successor Agreement was completed and signed in February 2014.

- * Continue to develop Human Resources' staff skills following staffing reductions in 2012.

This continues as an on-going initiative. Staff continues to cross-train each other. In addition, staff participated in several webinars.

- * Work with Finance and Village Manager's office regarding impact of OPEB requirements and the impact on retiree health insurance.

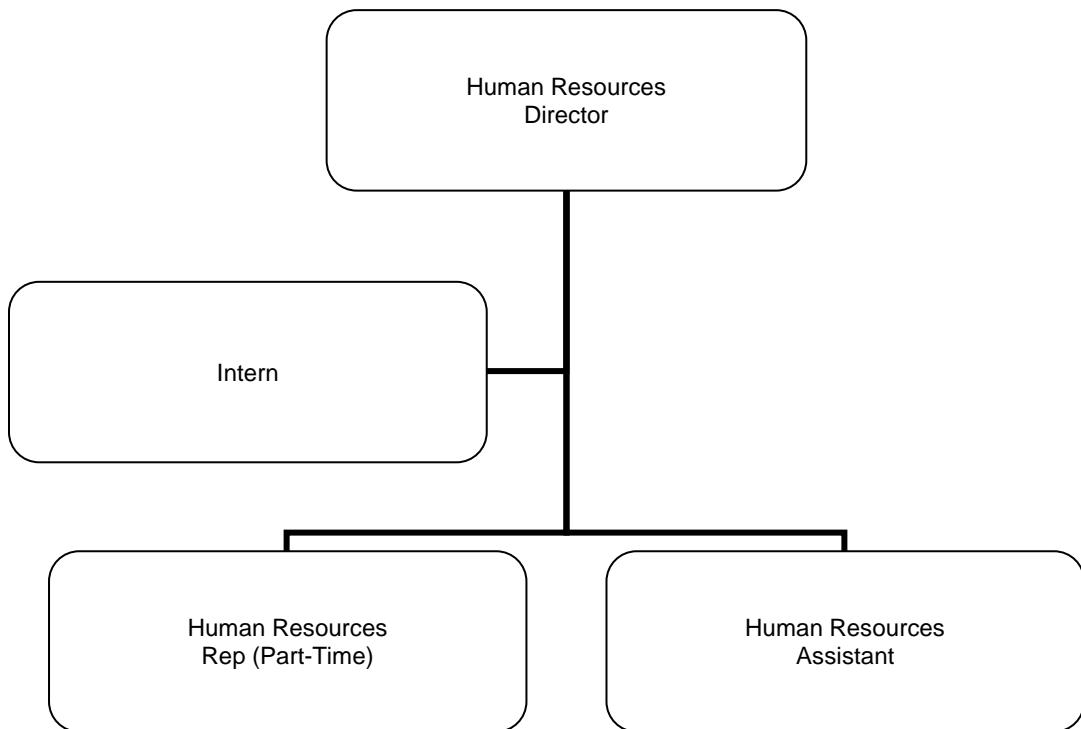
This continues as an on-going project.

Current Year

- * Review solutions for on-line applicant tracking that will interface with the New World system.
- * Review best practices for workers compensation accident investigation.
- * Participate in collective bargaining sessions with International Association of Fire Fighters for the purpose of negotiating a new Agreement. Continue to review comparability issues.
- * Work with Health Insurance Advisory Committee to continue to build wellness initiatives in order to keep health insurance program costs low.

**Village of Palatine
CY 2015 Adopted Budget - Organization Chart**

Department 34 Human Resources



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 34 Human Resources

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
<u>Full-Time Total</u>	2	2	2
Human Resources Rep	1	1	1
Intern	1	1	1
<u>Part-Time Total</u>	2	2	2
Department Total: Human Resources	4	4	4

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 306,234	\$ 643,260	\$ 651,405
Supplies	291	900	2,455
Services & Charges	1,417,892	1,547,945	1,669,860
Insurance Programs	7,782,306	8,426,605	8,335,990
Department Total	\$ 9,506,723	\$ 10,618,710	\$ 10,659,710

Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2013 Actual	2014		2015
		Adopted Budget	Adopted Budget	Adopted Budget
<u>Expenditures</u>				
Personnel Services	\$ 306,069	\$ 330,485	\$ 338,790	
Supplies	291	900	2,455	
Services & Charges	17,643	21,220	22,035	
Program Total	\$ 324,003	\$ 352,605	\$ 363,280	

Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	181,467	189,380	195,175
500.10	Salaries Part Time	21,372	27,440	29,305
500.15	Salaries Temporary	3,950	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,052	2,855	3,225
500.95	Salaries Special Other	-	-	-
<u>Total: Salaries</u>		\$ 207,841	\$ 225,675	\$ 233,705
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,943	9,280	9,560
510.10	Taxes & Benefits Medicare	3,144	3,510	3,635
510.15	Taxes & Benefits Social Security	12,613	14,970	15,530
510.20	Taxes & Benefits IMRF Er Contribution	28,656	30,345	29,810
510.35	Taxes & Benefits Medical/Dental Insurance	37,454	39,080	39,080
510.40	Taxes & Benefits Life Insurance	398	605	450
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		98,228	104,810	105,085
<u>Supplies</u>				
520.05	Office Supplies General	181	500	1,120
520.10	Office Supplies Paper	110	250	1,185
525.40	Operating Supplies Shop Materials	-	150	150
<u>Total: Supplies</u>		291	900	2,455
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	950	-	-
545.20	Communications Postage	-	200	200
550.10	Printing/Advertising Employment	200	3,000	2,000
565.35	Repair and Maintenance Software	13,000	13,000	14,200
575.05	Other Small Tools & Equipment	270	250	250
575.10	Other Memberships & Publications	1,876	2,270	2,270
575.15	Other Training & Travel	1,347	2,500	3,115
<u>Total: Services & Charges</u>		17,643	21,220	22,035
Division Total: Administration		324,003	352,605	363,280
Department Total: Human Resources		324,003	352,605	363,280
Fund Total: General Fund		324,003	352,605	363,280

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 165	\$ 312,775	\$ 312,615
Services & Charges	1,400,249	1,526,725	1,647,825
Program Total	\$ 1,400,414	\$ 1,839,500	\$ 1,960,440

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	250,500	250,500
<u>Total: Salaries</u>		-	250,500	250,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	3,640	3,640
510.15	Taxes & Benefits Social Security	-	15,535	15,535
510.20	Taxes & Benefits IMRF Er Contribution	-	18,910	18,890
<u>Total: Taxes & Benefits</u>		165	38,085	38,065
<u>Services & Charges</u>				
540.05	Services Management Consulting	2,680	1,450	1,450
540.40	Services Management Fees	8,975	9,075	9,075
555.10	Insurance Liability Premiums	1,377,240	1,425,200	1,537,300
575.15	Other Training & Travel	2,775	5,000	5,000
575.20	Other Tuition Assistance	8,579	10,000	11,000
<u>Total: Services & Charges</u>		1,400,249	1,450,725	1,563,825
Division Total: Village Wide Benefit Programs		1,400,414	1,739,310	1,852,390
Department Total: Human Resources		1,400,414	1,739,310	1,852,390
Fund Total: General Fund		1,400,414	1,739,310	1,852,390

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	15,000	15,000
<u>Total: Salaries</u>		-	15,000	15,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	220	220
510.15	Taxes & Benefits Social Security	-	930	930
510.20	Taxes & Benefits IMRF Er Contribution	-	1,990	1,885
<u>Total: Taxes & Benefits</u>		-	3,140	3,035
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	-	38,000	42,000
<u>Total: Services & Charges</u>		-	38,000	42,000
Division Total: Village Wide Benefit Programs		-	56,140	60,035
Department Total: Human Resources		-	56,140	60,035
Fund Total: Waterworks Fund		-	56,140	60,035

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 610	Sewerage Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	5,000	5,000
<u>Total: Salaries</u>		-	5,000	5,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	75	75
510.15	Taxes & Benefits Social Security	-	310	310
510.20	Taxes & Benefits IMRF Er Contribution	-	665	630
<u>Total: Taxes & Benefits</u>		-	1,050	1,015
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	-	38,000	42,000
<u>Total: Services & Charges</u>		-	38,000	42,000
Division Total: Village Wide Benefit Programs		-	44,050	48,015
Department Total: Human Resources		-	44,050	48,015
Fund Total: Sewerage Fund		-	44,050	48,015

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with the highest quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	250	655	670
Services & Charges	6,093,731	6,651,635	6,507,845
Program Total	\$ 6,093,981	\$ 6,652,290	\$ 6,508,515

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 250	\$ 655	\$ 670
<u>Total: Supplies</u>		250	655	670
<u>Services & Charges</u>				
540.05	Services Management Consulting	42,000	42,000	36,000
540.10	Services Financial	-	-	-
540.15	Services Banking	2,147	2,500	2,500
540.35	Services Medical	42,376	48,325	49,295
540.55	Services Claims Administration	270,483	338,590	335,780
555.05	Insurance Health Premiums	1,123,874	1,179,380	1,181,335
555.15	Insurance Medical Claims	3,124,771	3,320,000	3,230,000
555.20	Insurance Dental Claims	372,947	410,000	374,600
555.25	Insurance Prescription Claims	1,114,405	1,310,000	1,297,470
565.05	Repair and Maintenance Machinery & Equipment	728	535	550
575.05	Other Small Tools & Equipment	-	305	315
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		6,093,731	6,651,635	6,507,845
Division Total: Health Insurance Program		6,093,981	6,652,290	6,508,515
Department Total: Human Resources		6,093,981	6,652,290	6,508,515
Fund Total: Health Insurance Fund		6,093,981	6,652,290	6,508,515

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	1,688,325	1,774,315	1,827,475
Program Total	\$ 1,688,325	\$ 1,774,315	\$ 1,827,475

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 13,500	\$ 14,000	\$ 14,420
540.10	Services Financial	-	-	-
540.15	Services Banking	2,125	2,500	2,500
540.40	Services Management Fees	19,225	27,000	27,000
540.55	Services Claims Administration	37,000	45,285	45,285
540.95	Services Other	-	9,200	39,200
555.10	Insurance Liability Premiums	424,940	450,330	457,655
555.30	Insurance General Liability Claims	260,118	350,000	360,500
555.35	Insurance Property Claims	20,370	50,000	51,500
555.40	Insurance Automotive Claims	900	100,000	69,010
555.45	Insurance Work Comp Claims	895,581	700,000	732,155
555.50	Insurance Unemployment Claims	3,566	15,000	15,000
575.10	Other Memberships & Publications	11,000	11,000	13,250
Total: Services & Charges		1,688,325	1,774,315	1,827,475
Division Total: Casualty/Liability Insurance Program		1,688,325	1,774,315	1,827,475
Department Total: Human Resources		1,688,325	1,774,315	1,827,475
Fund Total: Liability Insurance Fund		1,688,325	1,774,315	1,827,475

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

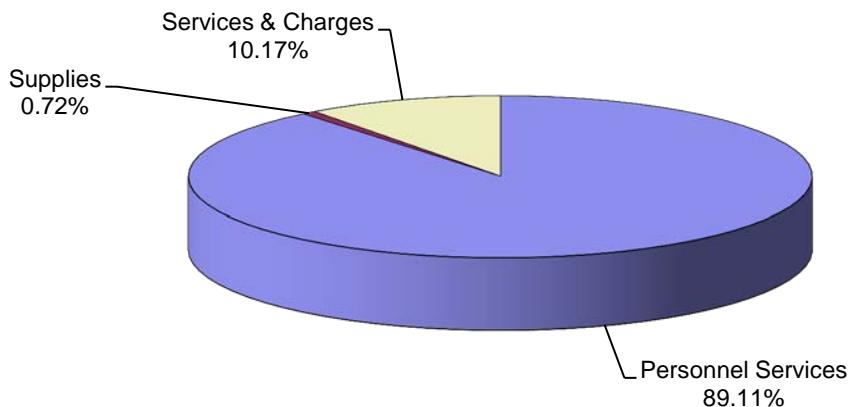
Department 36 Planning & Zoning

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 527,260	\$ 543,700	3.12%
Community Development	57,800	55,719	-3.60%
Department Total: Planning & Zoning	585,060	599,419	2.45%

Expenditures by Type

Personnel Services	\$ 517,860	\$ 534,150	3.15%
Supplies	4,300	4,300	0.00%
Services & Charges	62,900	60,969	-3.07%
Department Total: Planning & Zoning	585,060	599,419	2.45%

2015 Adopted Budget by Type



Village of Palatine
CY 2015 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * Complete the Code Amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.

The initial background research and community surveying is complete. This remains an open item that will be addressed and completed in 2015. Through October 2014, Staff has reviewed and identified the consistent areas of relief from the Zoning Ordinance.

- * Complete the integration of streamlined or directed tickets to be issued in conjunction with the ERP system.

This is an outstanding item. Planning and Zoning Staff will coordinate with the IT Department to better understand and facilitate the process and feasibility of this task within New World Systems during the upcoming year.

- * Complete the text amendments for the applicable Zoning and Subdivision Ordinance Sections to recognize and incorporate Sustainable Practices and Alternative Energy Practices within the Village and set a Public Hearing before the Plan Commission.

Ongoing. Staff has reviewed areas of the Zoning and Subdivision Ordinance and identified areas which could be revised to incorporate alternative energy practices and policies.

- * Review and amend the commercial zoning district use lists (Permitted and Special Uses) for the B-1, B-2, B-3, B-4, and B-5 zoning districts to ensure both their consistency and appropriateness.

Ongoing. On an as-needed basis or in response to a specific circumstance, staff has both amended the Zoning Ordinance to incorporate use changes and made compatible use recommendations to the Village Council. Nevertheless, a comprehensive review of the business district use lists is outstanding.

- * Coordinate with shopping center owners and developers to recommend potential amendments for older commercial centers. This includes such things as revising outdated use lists or irregular regulations, which do not conform to existing zoning criteria.

Partially complete. Staff regularly reviews the regulating ordinances for older commercial centers in response to tenant inquiries or development proposals. Staff has not yet undertaken a process to make individual recommendations about the use lists or signage updates for older commercial centers, as this is likely an individual development issue.

- * Initiate the Comprehensive Plan recommendation for completing the Northwest Highway (NWH) Sub Area plan. This includes evaluating the creation an overlay district to establish appropriate zoning regulations and, if deemed appropriate, design guidelines to reflect the Comprehensive Plan recommendations and NWH Sub Area constraints.

Incomplete. Although this area was specifically identified in the 2011 Comprehensive Plan, Staff has not undertaken this review. The goals and objectives of the Comprehensive Plan remain active and on-going.

- * Implement IQM2 Agenda Management System for all Plan Commission and Zoning Board of Appeals meetings. Initial training and testing of IQM2 began in October 2013. Both Plan Commission and ZBA Agendas will be operative by January 2014.

Complete. The Plan Commission and Zoning Board of Appeals agenda packets are all completed using the Minutetraq system. We will begin completing all of the Staff reviews electronically for projects, using New World Systems in 2015.

- * Complete an updated Analysis to Impediments within the 2013 CDBG calendar (through August 2014). HUD requires this report to update the current Fair Housing situation in all communities, typically as a function of the Consolidated Plan.

In process. Staff is reviewing with HUD the timing and requirements for completing the Analysis to Impediments.

- * In conjunction with the Community Services Department, review and examine the Village Code and Zoning Ordinance to explore the feasibility of Code Amendments regulating "Food Trucks" within the Village.

Complete. Environmental Health is the lead Department is this review. The background analysis and recommendations are complete, with a Village Council review pending.

Village of Palatine
CY 2015 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Current Year

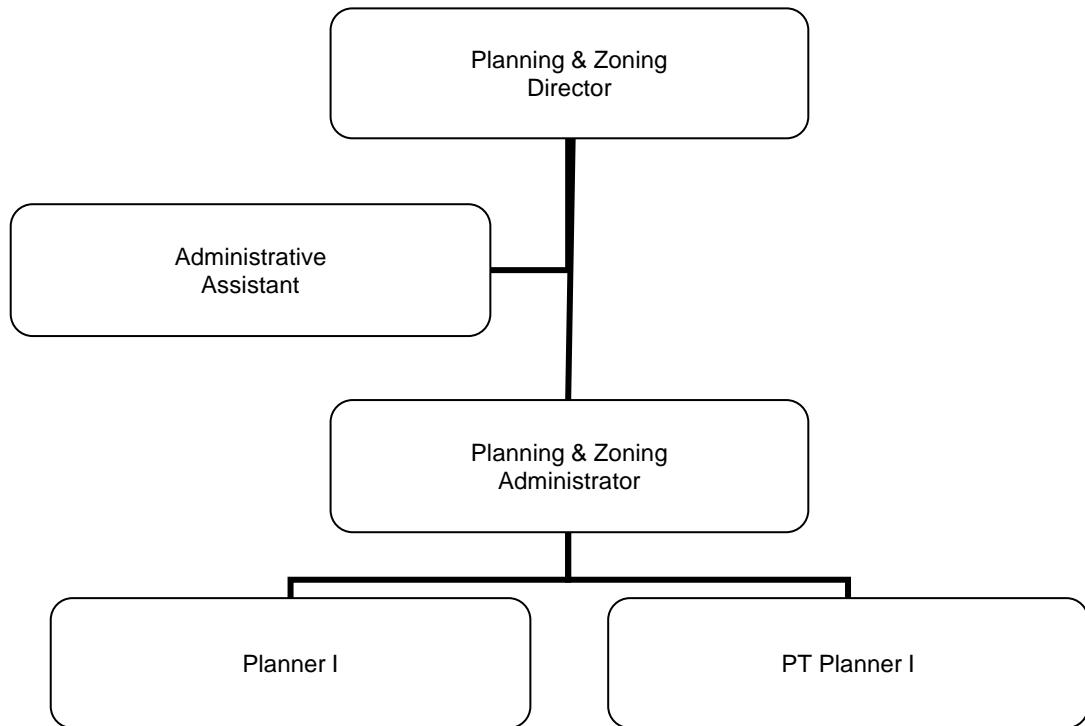
- * Complete the Code Amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.
- * Review and evaluate the integration of streamlined or directed tickets to be issued in conjunction with New World Systems.
- * Review and amend the commercial zoning district use lists (Permitted and Special Uses) for the B-1, B-2, B-3, B-4, and B-5 zoning districts to ensure both their consistency and appropriateness.

Update and review of the Downtown Land Use Guide and Downtown Design Guidelines. In conjunction with the awarded 2015 RTA Grant, complete a review and update to the 2000 and 2004 Downtown Land Use Guide and Downtown Design Guidelines. This update should include recommended changes to the sign code (pedestrian scale focus of the Downtown), a land use analysis for land use of properties immediately adjacent to the Downtown, and a review of the current development recommendations for Downtown Palatine.

- * Review and amend, as necessary, the development requirements for Residential and Commercial developments to reflect the overall size and scope of a particular development. The intended Code amendments could create a tiered system of development requirements and securities, depending upon a development's overall size and scope.
- * In coordination with and as directed by HUD, update the CDBG eligible Census Blocks from the 2000 Census to the 2010 Census.
- * Review of the Comprehensive Plan Sub Areas and Future Land Use recommendations to determine if updates or amendments are necessary. This Staff review should also evaluate if any recommended amendments to the Zoning or Subdivision Ordinances are required.
- * Implementation of Minutetraq use for Boards and Commissions - Schedule a "work shop" meeting with the Zoning Board of Appeals and Plan Commission to explore the process or further integration of Minutetraq at the Board/Commission level.

Village of Palatine CY 2015 Adopted Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	4	4	4
Planner I	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	5	5	5

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 479,457	\$ 517,860	\$ 534,150
Supplies	1,956	4,300	4,300
Services & Charges	54,833	62,900	60,969
Department Total	\$ 536,246	\$ 585,060	\$ 599,419

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 479,457	\$ 517,860	\$ 534,150
Supplies	1,956	4,300	4,300
Services & Charges	1,333	5,100	5,250
Program Total	\$ 482,746	\$ 527,260	\$ 543,700

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	324,290	334,610	340,280
500.10	Salaries Part Time	16,884	35,265	36,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,935	4,180	4,195
Total: Salaries		\$ 343,109	\$ 374,055	\$ 380,475
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	12,891	13,300	13,555
510.10	Taxes & Benefits Medicare	5,152	5,725	5,825
510.15	Taxes & Benefits Social Security	21,287	24,420	24,880
510.20	Taxes & Benefits IMRF Er Contribution	45,659	46,665	49,500
510.35	Taxes & Benefits Medical/Dental Insurance	43,697	45,595	52,105
510.40	Taxes & Benefits Life Insurance	642	1,080	790
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
Total: Taxes & Benefits		136,348	143,805	153,675
Supplies				
520.05	Office Supplies General	1,477	3,235	3,235
520.10	Office Supplies Paper	479	810	810
525.95	Operating Supplies Other	-	255	255
Total: Supplies		1,956	4,300	4,300
Services & Charges				
540.05	Services Management Consulting	-	-	-
545.20	Communications Postage	64	155	155
550.05	Printing/Advertising Legal Notices	-	-	-
575.10	Other Memberships & Publications	1,094	1,340	1,325
575.15	Other Training & Travel	175	3,605	3,770
Total: Services & Charges		1,333	5,100	5,250
Division Total: Administration		482,746	527,260	543,700
Department Total: Planning & Zoning		482,746	527,260	543,700
Fund Total: General Fund		482,746	527,260	543,700

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	53,500	57,800	55,719
Program Total	\$ 53,500	\$ 57,800	\$ 55,719

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.95	Services Other	\$ 53,500	\$ 57,800	\$ 55,719
<u>Total: Services & Charges</u>		53,500	57,800	55,719
Division Total: Community Development		53,500	57,800	55,719
Department Total: Planning & Zoning		53,500	57,800	55,719
Fund Total: Community Dev Block Grant Fund		53,500	57,800	55,719

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

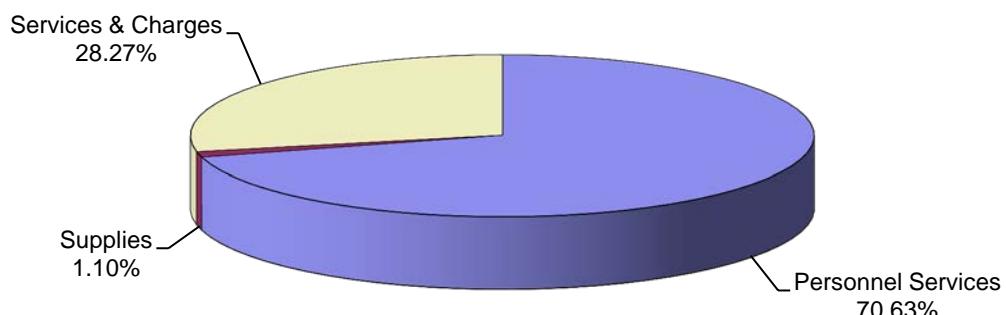
Department 38 Information Technology

Expenditures by Division	2014 Adopted Budget	2015 Adopted Budget	% Change
	\$ 883,070	\$ 941,010	6.56%
Administration	\$ 233,770	\$ 251,335	7.51%
Geographic Information Systems	95,690	101,560	6.13%
Department Total: Information Technology	1,212,530	1,293,905	6.71%

Expenditures by Type

Personnel Services	\$ 901,230	\$ 913,945	1.41%
Supplies	14,210	14,200	-0.07%
Services & Charges	297,090	365,760	23.11%
Department Total: Information Technology	1,212,530	1,293,905	6.71%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

- * Complete conversion from Netware to MS servers by 2nd quarter.

Completed the conversion of all file server / application servers from Netware to MS Servers. All users are now in native Active Directory system.

- * Identify and implement outsourced email for all Village email users.

Request for Proposal in development and will be published by Nov 1, with implementation starting in late December.

- * Complete deployment of agenda management system for all public meetings by 3rd Quarter.

Completed Beatification Commission, Planning Commission and Zoning Board by 3rd Qtr. Worked with Administration to Complete Village Council meeting at the first meeting in Oct. Will continue to work with departments to implement additional aspects of the Agenda Management solution over the next year.

- * Provide technology leadership in the rebuilding of Village Hall.

Completed the renovations / implementation necessary for the temporary village hall including installation of fiber optics cabling, radio data links, and distribution wiring. Completed the move of private fiber to secure location in the Community Center with minimal interruption. Completed permanently moving all radio antennas and systems from Village Hall to other facilities in Village. Successfully configured the temporary council meeting room with minimal costs.

- * Support Department driven implementation of New World or other software solutions.

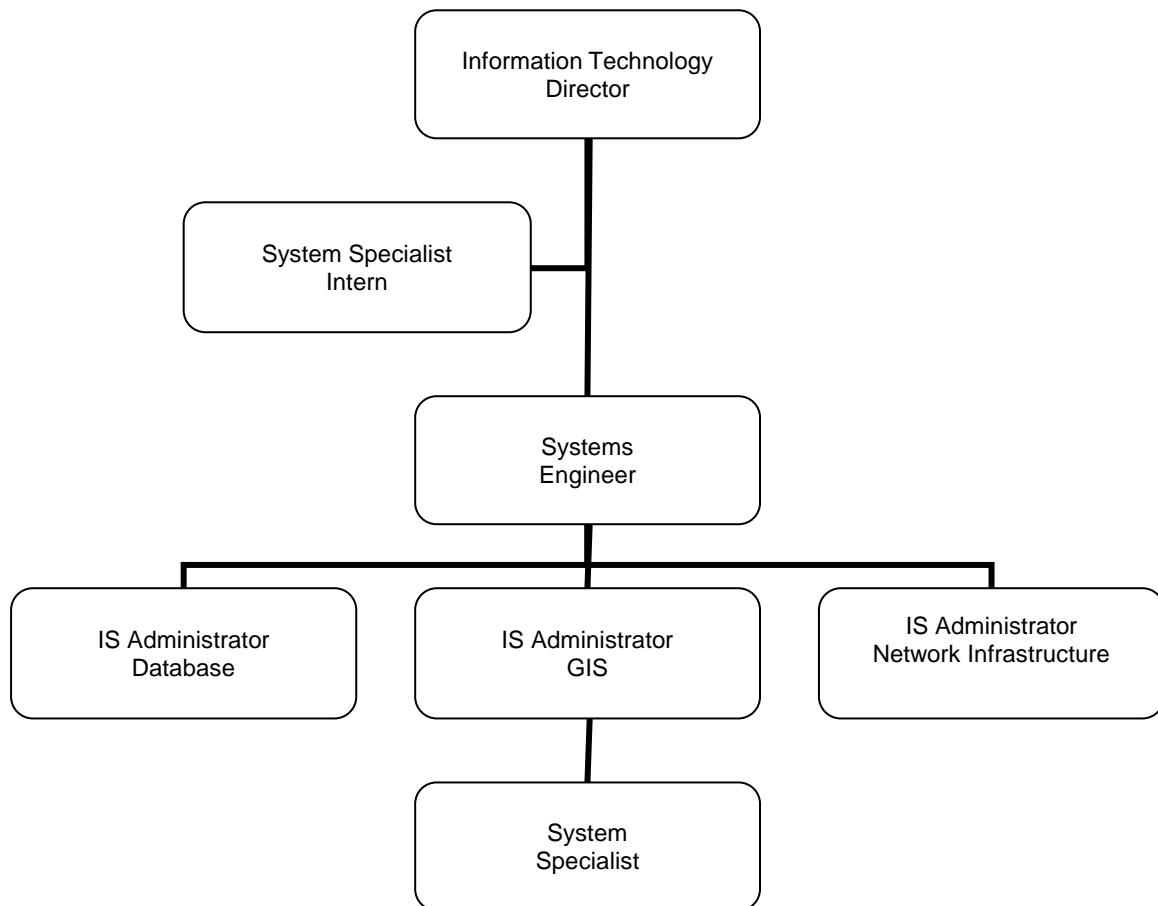
Supported the upgrading of SCADA software and moving to a virtual environment. Implemented Radio-over-IP software to support Public Works radio system and address issues encounter with older equipment. In progress of implementing new cash registers solutions in New World to support the upcoming integrated credit card processing implementation. Implementing new WIFI solution throughout Village Facilities to support both internal and public access to the Internet. Implementing Personal Actions in New World to support the process to change Employee information.

Current Year

- * Roll-out IQM2 minute and board access by 3rd Qtr.
- * Complete the Integrated Credit processing implementation in New World by 2nd Qtr.
- * Provide technology leadership in the rebuilding of Village Hall.
- * Complete the transition to outsourced email by the end of 2nd Qtr.
- * Support Department driven implementation software solutions. Currently identified are new software for the capture and management of pipe video and enhancement to the Personal Actions capabilities.

Village of Palatine
CY 2015 Adopted Budget - Organization Chart

Department 38 Information Technology



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 38 Information Technology

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	3	3	3
Systems Specialist	2	2	2
<u>Full-Time Total</u>	7	7	7
Intern	-	1	1
<u>Part-Time Total</u>	-	1	1
Department Total: Information Technology	7	8	8

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 863,845	\$ 901,230	\$ 913,945
Supplies	11,903	14,210	14,200
Services & Charges	212,667	297,090	365,760
Department Total	\$ 1,088,415	\$ 1,212,530	\$ 1,293,905

Personnel Summary

Full-Time	7	7	7
Part-Time	0	1	1

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 656,011	\$ 685,260	\$ 692,260
Supplies	10,986	12,710	12,550
Services & Charges	95,681	185,100	236,200
Program Total	\$ 762,678	\$ 883,070	\$ 941,010

Personnel Summary

Full-Time	5	5	5
Part-Time	0	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	466,167	480,555	494,285
500.15	Salaries Temporary	-	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	4,560	7,260	7,580
<u>Total: Salaries</u>		\$ 470,727	\$ 493,815	\$ 507,865
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	16,684	17,135	17,570
510.10	Taxes & Benefits Medicare	7,023	7,535	7,735
510.15	Taxes & Benefits Social Security	29,132	32,160	33,060
510.20	Taxes & Benefits IMRF Er Contribution	65,626	66,920	65,260
510.35	Taxes & Benefits Medical/Dental Insurance	58,262	58,620	52,105
510.40	Taxes & Benefits Life Insurance	1,027	1,545	1,135
510.60	Taxes & Benefits Allowances	7,530	7,530	7,530
<u>Total: Taxes & Benefits</u>		185,284	191,445	184,395
<u>Supplies</u>				
520.05	Office Supplies General	10,986	12,360	12,200
520.10	Office Supplies Paper	-	150	150
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		10,986	12,710	12,550
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	47,200	38,700	76,500
545.20	Communications Postage	223	300	400
545.95	Communications Other	264	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	13,300	20,600
565.35	Repair and Maintenance Software	44,163	46,300	52,200
570.05	Rental Office Equipment	-	75,000	75,000
575.05	Other Small Tools & Equipment	164	200	200
575.10	Other Memberships & Publications	450	800	800
575.15	Other Training & Travel	3,217	10,500	10,500
<u>Total: Services & Charges</u>		95,681	185,100	236,200
Division Total: Administration		762,678	883,070	941,010
Department Total: Information Technology		762,678	883,070	941,010
Fund Total: General Fund		762,678	883,070	941,010

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting its users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Village's GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 207,834	\$ 215,970	\$ 221,685
Supplies	401	500	650
Services & Charges	15,285	17,300	29,000
Program Total	\$ 223,520	\$ 233,770	\$ 251,335

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
<u>Salaries</u>				
500.05	Salaries Full Time	152,463	158,665	164,210
500.25	Salaries Special Compensation	1,025	850	1,050
<u>Total: Salaries</u>		\$ 153,488	\$ 159,515	\$ 165,260
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,715	2,790	2,845
510.10	Taxes & Benefits Medicare	2,247	2,360	2,445
510.15	Taxes & Benefits Social Security	9,605	10,070	10,430
510.20	Taxes & Benefits IMRF Er Contribution	21,031	21,510	21,120
510.35	Taxes & Benefits Medical/Dental Insurance	18,413	19,210	19,210
510.40	Taxes & Benefits Life Insurance	335	515	375
<u>Total: Taxes & Benefits</u>		54,346	56,455	56,425
<u>Supplies</u>				
520.10	Office Supplies Paper	401	500	650
<u>Total: Supplies</u>		401	500	650
<u>Services & Charges</u>				
565.35	Repair and Maintenance Software	15,285	14,300	25,800
575.15	Other Training & Travel	-	3,000	3,200
<u>Total: Services & Charges</u>		15,285	17,300	29,000
Division Total: Geographic Information Systems		223,520	233,770	251,335
Department Total: Information Technology		223,520	233,770	251,335
Fund Total: General Fund		223,520	233,770	251,335

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	516	1,000	1,000
Services & Charges	101,701	94,690	100,560
Program Total	\$ 102,217	\$ 95,690	\$ 101,560

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Supplies</u>				
525.95	Operating Supplies Other	516	1,000	1,000
<u>Total: Supplies</u>		516	1,000	1,000
<u>Services & Charges</u>				
545.10	Communications Telephone	35,810	39,540	34,980
545.15	Communications Cell Phones	50,398	26,340	26,340
545.95	Communications Other	13,755	10,560	12,240
565.05	Repair and Maintenance Machinery & Equipment	-	1,000	3,000
565.35	Repair and Maintenance Software	720	17,000	23,000
565.90	Repair and Maintenance Other	850	-	-
575.05	Other Small Tools & Equipment	168	250	1,000
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		101,701	94,690	100,560
Division Total: Communication Systems		102,217	95,690	101,560
Department Total: Information Technology		102,217	95,690	101,560
Fund Total: General Fund		102,217	95,690	101,560

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

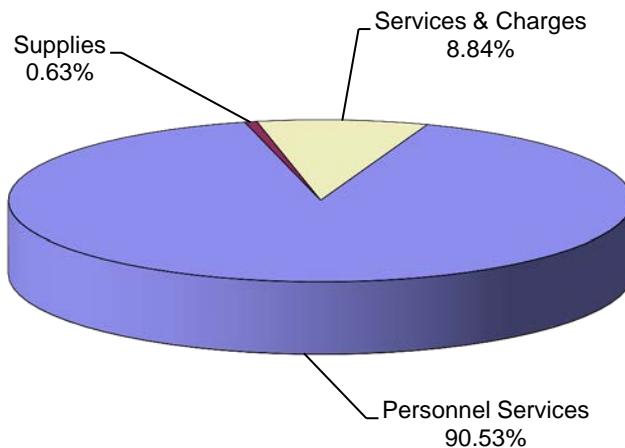
Department 40 Community Services

Expenditures by Division	2014 Adopted Budget	2015 Adopted Budget	% Change
	\$ 293,810	\$ 222,500	-24.27%
Administration	\$ 612,455	709,705	15.88%
Building Permits & Inspections	444,960	551,090	23.85%
Neighborhood Services	474,080	485,120	2.33%
Department Total: Community Services	1,825,305	1,968,415	7.84%

Expenditures by Type

Personnel Services	\$ 1,661,015	\$ 1,782,025	7.29%
Supplies	12,415	12,415	0.00%
Services & Charges	151,875	173,975	14.55%
Department Total: Community Services	1,825,305	1,968,415	7.84%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Assist Administration with the coordination of the Village Hall remodel, bidding, and temporary relocation.

Completed/Ongoing

- * Research an inspection program that addresses property maintenance issues on all multi-family residential rental property common areas.

Draft completed, will be finalized before year end.

- * Form a committee comprised of Village staff to review existing ordinances pertaining to mobile food vending operations and benchmark with other communities.

Completed, report submitted to Administration

- * Support of Bicycle Transportation Plan's existing and recommended facilities and coordinate RFP process and implementation of Phase II engineering of Bike Plan.

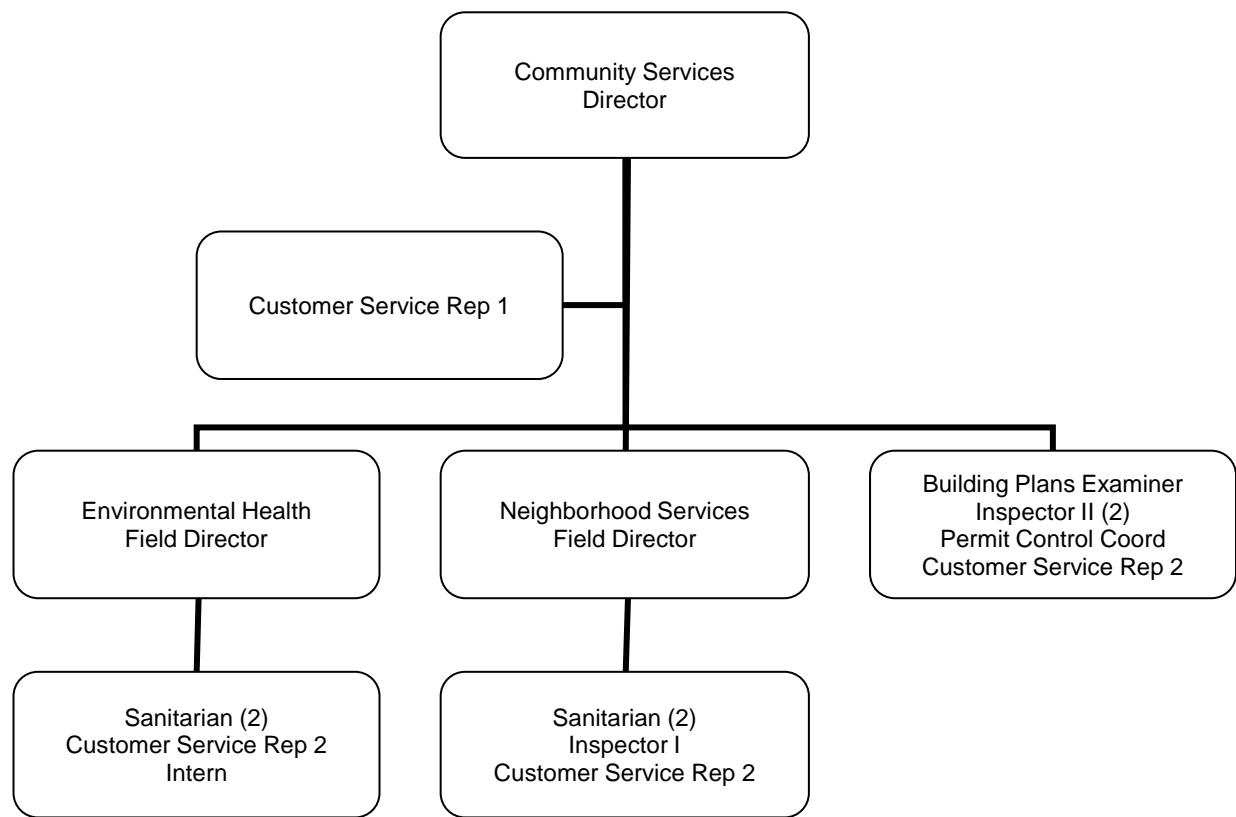
Due to a temporary staff reduction, resources were not available to work on this project. It will be restarted in 2015.

Current Year

- * Initiate a pro-active multi-family property maintenance code enforcement program through the addition of an additional inspector.
- * Act as owners rep for the Village Hall remodel construction.
- * Obtain IDOT approval to enter into Phase II engineering on the ITEP Bike Plan Grant.
- * Conduct an efficiency study of our Express Permit process and implement recommendations.

**Village of Palatine
CY 2015 Adopted Budget - Organization Chart**

Department 40 Community Services



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Director of Community Services	1	1	1
Project Development Professional	1	1	-
Building Plans Examiner	-	-	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector I	-	-	1
Inspector II	2	2	2
Customer Service Representative I	-	1	1
Customer Service Representative II	3	3	3
Administrative Assistant	1	-	-
Permit Control Coordinator	1	1	1
<u>Full-Time Total</u>	15	15	16
Intern	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Community Services	16	16	17

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 1,603,831	\$ 1,661,015	\$ 1,782,025
Supplies	10,241	12,415	12,415
Services & Charges	115,417	151,875	173,975
Department Total	\$ 1,729,489	\$ 1,825,305	\$ 1,968,415

Personnel Summary

Full-Time	15	15	16
Part-Time	1	1	1

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 263,255	\$ 274,210	\$ 202,900
Supplies	8,364	10,300	10,300
Services & Charges	1,776	9,300	9,300
Program Total	\$ 273,395	\$ 293,810	\$ 222,500

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	178,240	176,695	134,570
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	917	3,265	3,340
500.95	Salaries Other	332	-	-
<u>Total: Salaries</u>		\$ 179,489	\$ 179,960	\$ 137,910
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,622	7,840	8,075
510.10	Taxes & Benefits Medicare	2,742	2,820	2,220
510.15	Taxes & Benefits Social Security	10,278	12,035	9,490
510.20	Taxes & Benefits IMRF Er Contribution	25,331	24,890	18,340
510.35	Taxes & Benefits Medical/Dental Insurance	29,391	39,080	19,540
510.40	Taxes & Benefits Life Insurance	382	565	305
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		83,766	94,250	64,990
<u>Supplies</u>				
520.05	Office Supplies General	3,453	3,900	4,350
520.10	Office Supplies Paper	1,232	2,000	2,000
520.15	Office Supplies Printed Forms	2,749	3,100	3,100
525.25	Operating Supplies Chemicals	114	350	350
525.95	Operating Supplies Other	816	950	500
<u>Total: Supplies</u>		8,364	10,300	10,300
<u>Services & Charges</u>				
540.95	Services Other	400	5,000	5,000
550.15	Printing/Advertising Outside Printing Services	-	500	500
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.10	Other Memberships & Publications	672	1,400	1,400
575.15	Other Training & Travel	704	2,400	2,400
<u>Total: Services & Charges</u>		1,776	9,300	9,300
Division Total: Administration		273,395	293,810	222,500
Department Total: Community Services		273,395	293,810	222,500
Fund Total: General Fund		273,395	293,810	222,500

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 495,873	\$ 508,540	\$ 583,690
Supplies	485	705	705
Services & Charges	86,714	103,210	125,310
Program Total	\$ 583,072	\$ 612,455	\$ 709,705

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	351,314	360,500	409,550
500.20	Salaries Overtime	521	-	-
500.25	Salaries Special Compensation	2,947	2,050	1,800
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 354,782	\$ 362,550	\$ 411,350
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,566	2,635	2,690
510.10	Taxes & Benefits Medicare	5,036	5,305	6,035
510.15	Taxes & Benefits Social Security	21,537	22,655	25,730
510.20	Taxes & Benefits IMRF Er Contribution	48,113	48,390	52,020
510.35	Taxes & Benefits Medical/Dental Insurance	62,424	65,130	84,170
510.40	Taxes & Benefits Life Insurance	695	1,155	975
510.60	Taxes & Benefits Allowances	720	720	720
Total: Taxes & Benefits		141,091	145,990	172,340
<u>Supplies</u>				
525.35	Operating Supplies Clothing	485	705	705
Total: Supplies		485	705	705
<u>Services & Charges</u>				
540.20	Services Architectual	1,974	6,600	3,500
540.25	Services Engineering	22,819	25,000	25,000
540.45	Services Data Processing/Technology	9,538	5,500	5,500
540.95	Services Other	6,609	18,000	43,200
565.35	Repair and Maintenance Software	23,000	23,000	23,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	21,865	22,205	22,205
575.10	Other Memberships & Publications	364	625	625
575.15	Other Training & Travel	545	2,280	2,280
Total: Services & Charges		86,714	103,210	125,310
Division Total: Building Permits & Inspections		583,072	612,455	709,705
Department Total: Community Services		583,072	612,455	709,705
Fund Total: General Fund		583,072	612,455	709,705

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 420,607	\$ 432,105	\$ 538,235
Supplies	687	705	705
Services & Charges	9,750	12,150	12,150
Program Total	\$ 431,044	\$ 444,960	\$ 551,090

Personnel Summary

Full-Time	4	4	5
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
<u>Salaries</u>				
500.05	Salaries Full Time	292,093	301,430	375,075
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	553	500	500
500.25	Salaries Special Compensation	5,036	2,855	3,140
Total: Salaries		\$ 297,682	\$ 304,785	\$ 378,715
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,352	3,440	3,510
510.10	Taxes & Benefits Medicare	4,241	4,480	5,560
510.15	Taxes & Benefits Social Security	18,133	19,120	23,715
510.20	Taxes & Benefits IMRF Er Contribution	40,532	40,855	48,020
510.35	Taxes & Benefits Medical/Dental Insurance	56,024	58,455	77,825
510.40	Taxes & Benefits Life Insurance	643	970	890
Total: Taxes & Benefits		122,925	127,320	159,520
<u>Supplies</u>				
525.35	Operating Supplies Clothing	687	705	705
Total: Supplies		687	705	705
<u>Services & Charges</u>				
540.95	Services Other	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,105	9,245	9,245
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	210	975	975
575.15	Other Training & Travel	435	1,930	1,930
Total: Services & Charges		9,750	12,150	12,150
Division Total: Neighborhood Services		431,044	444,960	551,090
Department Total: Community Services		431,044	444,960	551,090
Fund Total: General Fund		431,044	444,960	551,090

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 424,096	\$ 446,160	\$ 457,200
Supplies	705	705	705
Services & Charges	17,177	27,215	27,215
Program Total	\$ 441,978	\$ 474,080	\$ 485,120

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	291,823	299,470	309,925
500.15	Salaries Temporary	5,022	12,000	6,000
500.20	Salaries Overtime	2,175	2,000	2,000
500.25	Salaries Special Compensation	1,150	3,145	3,635
Total: Salaries		\$ 300,170	\$ 316,615	\$ 321,560
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,429	3,520	3,610
510.10	Taxes & Benefits Medicare	4,245	4,655	4,745
510.15	Taxes & Benefits Social Security	18,151	19,865	20,240
510.20	Taxes & Benefits IMRF Er Contribution	40,201	40,835	40,105
510.35	Taxes & Benefits Medical/Dental Insurance	56,182	58,620	65,135
510.40	Taxes & Benefits Life Insurance	638	970	725
510.60	Taxes & Benefits Allowances	1,080	1,080	1,080
Total: Taxes & Benefits		123,926	129,545	135,640
<u>Supplies</u>				
525.35	Operating Supplies Clothing	705	705	705
Total: Supplies		705	705	705
<u>Services & Charges</u>				
540.60	Services Custodial	3,554	7,000	7,000
540.95	Services Other	-	525	525
560.25	Utility Services Refuse Disposal	2,403	7,540	7,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,105	9,245	9,245
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	660	975	975
575.15	Other Training & Travel	1,455	1,930	1,930
Total: Services & Charges		17,177	27,215	27,215
Division Total: Environmental Health		441,978	474,080	485,120
Department Total: Community Services		441,978	474,080	485,120
Fund Total: General Fund		441,978	474,080	485,120

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

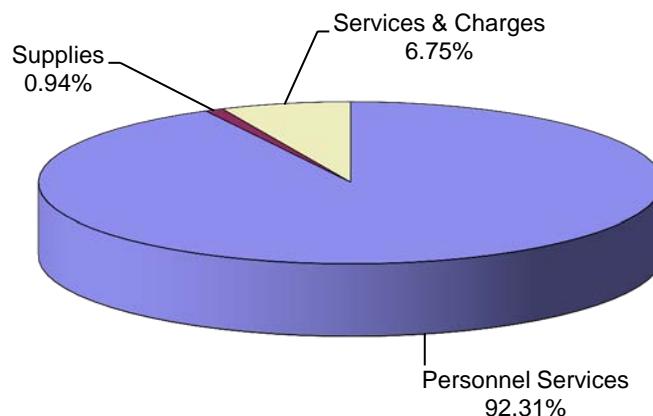
Department 42 Police

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 1,374,125	\$ 1,463,000	6.47%
Crime Control & Investigation	16,050,110	16,230,745	1.13%
Traffic Control	531,480	536,820	1.00%
Police Training	34,685	56,135	61.84%
Support Services	1,987,045	1,994,455	0.37%
Special Detail Services	229,840	229,840	0.00%
Department Total: Police	20,207,285	20,510,995	1.50%

Expenditures by Type

Personnel Services	\$ 18,661,520	\$ 18,933,415	1.46%
Supplies	188,430	191,905	1.84%
Services & Charges	1,357,335	1,385,675	2.09%
Department Total: Police	20,207,285	20,510,995	1.50%

2015 Adopted Budget by Type



Village of Palatine

CY 2015 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * To implement the DDACTS Program (Data Driven Approach to Crime and Traffic Safety) which uses geomapping to identify areas with high incidences of crime and crashes, along with traffic enforcement strategies to fight crime and reduce crashes and overall traffic violations.

After using DDACTS during the first 6 months of 2014, it was determined that information wasn't getting to beat officers in a timely manner to be effective in the problem areas. However, an alternative plan of attacking the problem areas was developed by beat officers and their sergeants.

- * To successfully implement the ID Networks mobile field reporting module within the squad cars, leading to reduced report writing time and an increase in the amount of patrol visibility.

The ID Networks mobile field reporting module was successfully implemented within all patrol cars over the course of two months. This has allowed officers to write reports in their cars, leading to more available patrol time. It has also allowed supervisors to review the reports from their desktops, negating the need for officers to come in station to correct their reports.

- * To cross-train with the Fire Department in order to develop a strategic plan when responding to high risk incidents, such as active shooter incidents.

All beat officers and their respective sergeants were crossed-trained with Fire Department personnel through a table top exercise involving an active shooter incident occurring at one of our local high schools. This was very effective training that resulted in team building among our own personnel and solidifying our relationship with Fire Department personnel in the process.

- * Double the departments sign and release eligible ordinances, which will reduce the processing time for officers and provide more available patrol time.

The number of sign and release citations increased by 52% when compared to last year.

- * To increase the number of DUI arrests by 5% through the use of strategic and tactical patrol methods, supported by IDOT grant funding.

DUI arrests supported by IDOT grant funding decreased from 16 to 13 (19%) in 2014.

- * To closely monitor the various maintenance contracts for Police Headquarters in order to manage future expenditures most efficiently and effectively.

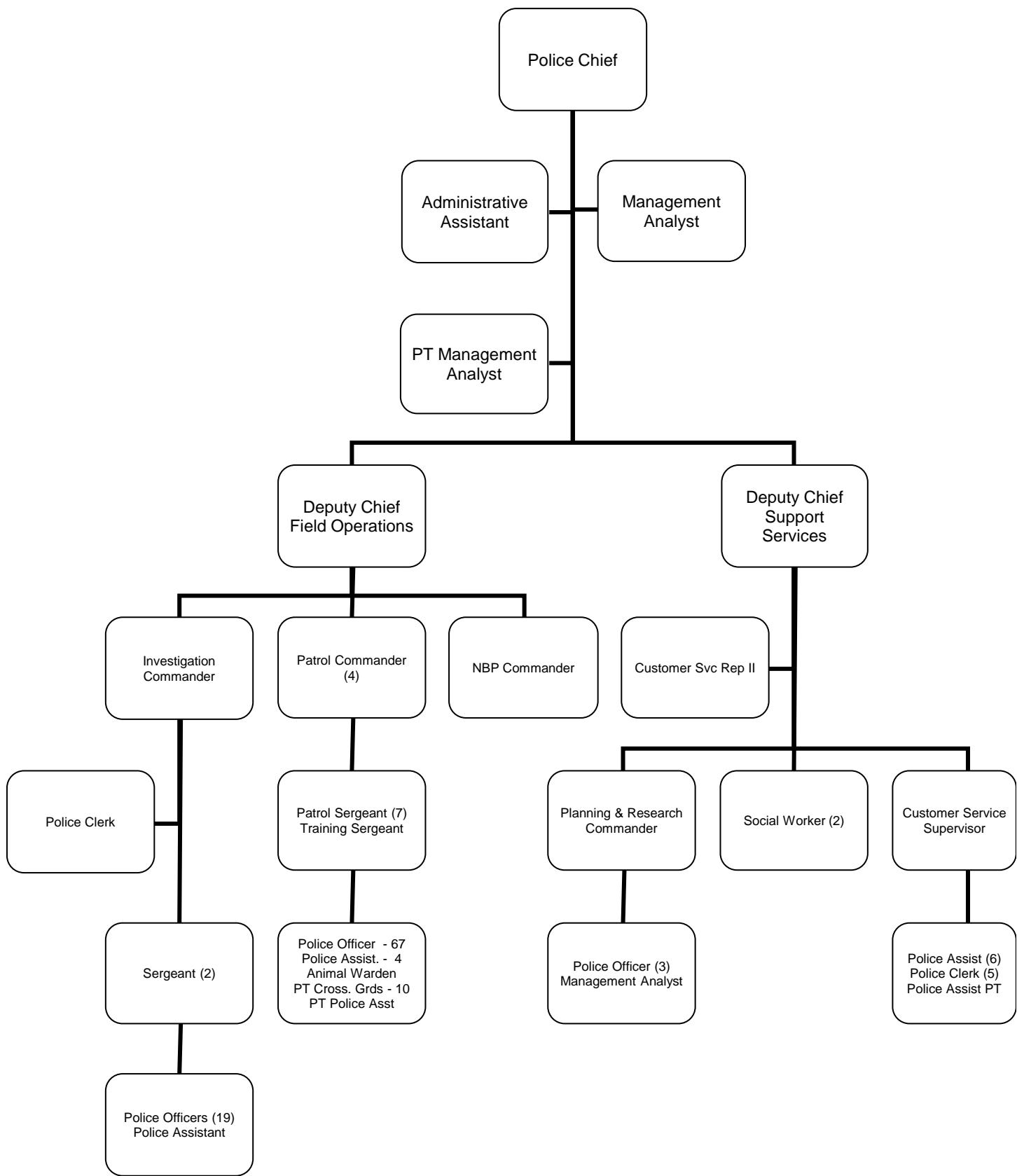
The police department was able to manage several maintenance contracts this year without going over budget. This included the addition of new contracts for the police facility and several unforeseen repairs caused by damaging winds in September.

Current Year

- * To utilize Lexipol's state specific law enforcement content in revising the department's policy manual, and using the legally defensible policies to train employees on a daily basis.
- * To implement Social Media accounts (e.g. Facebook & Twitter) in an effort to more effectively provide timely information to the Palatine Community.
- * By partnering with the newly formed North Central Narcotics Task Force, and maintaining a commitment to HIDTA, we will continue to combat the drug activity in our villages.
- * To implement a new performance evaluation system and DCL Program for patrol officers in lieu of the new 'Quota Free' law that was signed.
- * To allocate more personnel to the downtown area via foot and bike patrols, in an effort to improve upon the quality of life issues.

Village of Palatine
CY 2015 Adopted Budget - Organization Chart

Department 42 Police



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 42 Police

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	89	89	89
Police Assistant	11	11	11
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative II	1	1	1
Police Clerk	7	6	6
Management Analyst	2	2	2 *
Full-Time Total	135	134	134
Crossing Guard	10	10	10
Police Assistant	1	2	2
Police Clerk	-	1	-
Management Analyst	1	1	1
Part-Time Total	12	14	13
Department Total: Police	147	148	147

* This is a Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 18,161,294	\$ 18,661,520	\$ 18,933,415
Supplies	179,465	188,430	191,905
Services & Charges	1,288,269	1,357,335	1,385,675
Department Total	\$ 19,629,028	\$ 20,207,285	\$ 20,510,995

Personnel Summary

Full-Time	135	134	134
Part-Time	12	14	13

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 1,309,037	\$ 1,285,050	\$ 1,355,380
Supplies	27,710	40,395	46,160
Services & Charges	28,275	48,680	61,460
Program Total	\$ 1,365,022	\$ 1,374,125	\$ 1,463,000

Personnel Summary

Full-Time	8	8	9
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	773,156	799,230	840,025
500.10	Salaries Part Time	40,097	33,020	48,835
500.25	Salaries Special Compensation	17,282	13,515	13,585
500.95	Salaries Other	56,832	-	-
Total: Salaries		\$ 887,367	\$ 845,765	\$ 902,445
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	23,594	22,050	23,005
510.10	Taxes & Benefits Medicare	12,422	12,620	13,480
510.15	Taxes & Benefits Social Security	49,312	53,920	57,585
510.20	Taxes & Benefits IMRF Er Contribution	29,162	28,605	33,590
510.25	Taxes & Benefits Police Pension Er Contribution	178,407	179,710	183,860
510.35	Taxes & Benefits Medical/Dental Insurance	125,861	136,615	136,615
510.40	Taxes & Benefits Life Insurance	1,682	2,565	1,920
510.60	Taxes & Benefits Allowances	1,230	3,200	2,880
Total: Taxes & Benefits		421,670	439,285	452,935
<u>Supplies</u>				
520.05	Office Supplies General	5,303	5,000	5,100
520.10	Office Supplies Paper	4,609	4,800	3,000
525.05	Operating Supplies Custodial	3,179	2,940	3,790
525.10	Operating Supplies Medical	652	600	600
525.45	Operating Supplies Ammunition	11,502	24,055	30,670
525.95	Operating Supplies Other	2,465	3,000	3,000
Total: Supplies		27,710	40,395	46,160
<u>Services & Charges</u>				
540.35	Services Medical	1,851	905	2,270
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	273	910	1,330
545.20	Communications Postage	184	180	300
550.15	Printing/Advertising Outside Printing Services	1,063	1,100	1,125
565.05	Repair and Maintenance Machinery & Equipment	2,265	23,025	28,155
575.10	Other Memberships & Publications	11,639	12,560	12,005
575.15	Other Training & Travel	1,000	-	6,275
Total: Services & Charges		28,275	48,680	61,460
Division Total: Administration		1,365,022	1,374,125	1,463,000
Department Total: Police		1,365,022	1,374,125	1,463,000
Fund Total: General Fund		1,365,022	1,374,125	1,463,000

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 15,542,031	\$ 15,858,610	\$ 16,041,505
Supplies	148,642	139,570	142,185
Services & Charges	57,993	51,930	47,055
Program Total	\$ 15,748,666	\$ 16,050,110	\$ 16,230,745

Personnel Summary

Full-Time	116	114	114
Part-Time	1	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	9,789,178	10,060,840	10,201,450
500.10	Salaries Part Time	-	22,660	23,545
500.20	Salaries Overtime	271,946	290,150	290,150
500.25	Salaries Special Compensation	163,874	85,000	79,100
500.95	Salaries Other	2,938	-	-
Total: Salaries		\$ 10,227,936	\$ 10,458,650	\$ 10,594,245
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,482	3,760	3,115
510.10	Taxes & Benefits Medicare	146,546	152,150	154,295
510.15	Taxes & Benefits Social Security	626,039	649,720	658,505
510.20	Taxes & Benefits IMRF Er Contribution	99,048	103,185	97,350
510.25	Taxes & Benefits Police Pension Er Contribution	2,712,240	2,695,990	2,772,740
510.35	Taxes & Benefits Medical/Dental Insurance	1,678,992	1,743,140	1,718,220
510.40	Taxes & Benefits Life Insurance	21,628	32,115	23,695
510.60	Taxes & Benefits Allowances	21,120	19,900	19,340
Total: Taxes & Benefits		5,314,095	5,399,960	5,447,260
<u>Supplies</u>				
520.05	Office Supplies General	1,395	1,530	1,575
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	7,079	7,210	7,350
525.05	Operating Supplies Custodial	1,515	1,600	1,600
525.10	Operating Supplies Medical	331	250	250
525.35	Operating Supplies Clothing	88,837	79,250	80,940
525.95	Operating Supplies Other	21,598	19,730	20,470
Total: Supplies		120,755	109,570	112,185
<u>Services & Charges</u>				
540.35	Services Medical	2,372	2,825	2,050
540.45	Services Data Processing/Technology	6,000	3,000	1,000
540.95	Services Other	13,668	11,080	11,250
545.10	Communications Telephone	576	480	360
545.20	Communications Postage	-	-	-
545.95	Communications Other	982	1,100	-
550.15	Printing/Advertising Outside Printing Services	2,685	3,100	2,925
565.05	Repair and Maintenance Machinery & Equipment	4,132	1,850	1,900
565.35	Repair and Maintenance Software	11,416	17,865	18,335
575.05	Other Small Tools & Equipment	6,103	2,325	1,145
575.10	Other Memberships & Publications	10,059	8,305	8,090
Total: Services & Charges		57,993	51,930	47,055
Division Total: Crime Control & Investigation		15,720,779	16,020,110	16,200,745
Department Total: Police		15,720,779	16,020,110	16,200,745
Fund Total: General Fund		15,720,779	16,020,110	16,200,745

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 19,526	\$ 20,000	\$ 20,000
<u>Total: Supplies</u>		<u>19,526</u>	<u>20,000</u>	<u>20,000</u>
Division Total: Crime Control & Investigation		19,526	20,000	20,000
Department Total: Police		19,526	20,000	20,000
Fund Total: Federal Equitable Sharing Fund		19,526	20,000	20,000

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 3,279	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>3,279</u>	<u>5,000</u>	<u>5,000</u>
Division Total: Crime Control & Investigation		3,279	5,000	5,000
Department Total: Police		3,279	5,000	5,000
Fund Total: State Equitable Sharing Fund		3,279	5,000	5,000

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 5,082	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>5,082</u>	<u>5,000</u>	<u>5,000</u>
Division Total: Crime Control & Investigation		5,082	5,000	5,000
Department Total: Police		5,082	5,000	5,000
Fund Total: DUI Fines Fund		5,082	5,000	5,000

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 404,271	\$ 528,020	\$ 533,135
Supplies	61	500	400
Services & Charges	1,387	2,960	3,285
Program Total	\$ 405,719	\$ 531,480	\$ 536,820

Personnel Summary

Full-Time	3	4	3
Part-Time	10	11	10

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	211,062	251,890	281,055
500.10	Salaries Part Time	49,887	106,750	76,100
500.20	Salaries Overtime	1,682	3,600	3,600
500.25	Salaries Special Compensation	2,440	900	2,450
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 265,071	\$ 363,140	\$ 363,205
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	4,113	5,300	5,330
510.15	Taxes & Benefits Social Security	17,587	22,580	22,585
510.20	Taxes & Benefits IMRF Er Contribution	-	4,315	-
510.25	Taxes & Benefits Police Pension Er Contribution	79,230	72,900	82,375
510.35	Taxes & Benefits Medical/Dental Insurance	37,454	58,620	58,620
510.40	Taxes & Benefits Life Insurance	456	805	660
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		139,200	164,880	169,930
<u>Supplies</u>				
525.95	Operating Supplies Other	61	500	400
Total: Supplies		61	500	400
<u>Services & Charges</u>				
540.95	Services Other	800	1,200	1,600
565.05	Repair and Maintenance Machinery & Equipment	175	250	175
565.35	Repair and Maintenance Software	-	900	900
575.05	Other Small Tools & Equipment	302	500	500
575.10	Other Memberships & Publications	110	110	110
Total: Services & Charges		1,387	2,960	3,285
Division Total: Traffic Control		405,719	531,480	536,820
Department Total: Police		405,719	531,480	536,820
Fund Total: General Fund		405,719	531,480	536,820

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	36,737	34,685	56,135
Program Total	\$ 36,737	\$ 34,685	\$ 56,135

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
<u>Services & Charges</u>				
575.15	Other Training & Travel	\$ 36,737	\$ 34,685	\$ 56,135
<u>Total: Services & Charges</u>		<u>36,737</u>	<u>34,685</u>	<u>56,135</u>
Division Total: Police Training		36,737	34,685	56,135
Department Total: Police		36,737	34,685	56,135
Fund Total: General Fund		36,737	34,685	56,135

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 691,858	\$ 760,000	\$ 773,555
Supplies	3,052	7,965	3,160
Services & Charges	1,163,877	1,219,080	1,217,740
Program Total	\$ 1,858,787	\$ 1,987,045	\$ 1,994,455

Personnel Summary

Full-Time	8	8	8
Part-Time	0	1	1

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	466,705	471,775	478,995
500.10	Salaries Part Time	411	32,550	34,535
500.20	Salaries Overtime	2,929	2,000	2,000
500.25	Salaries Special Compensation	3,575	2,150	2,000
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 473,620	\$ 508,475	\$ 517,530
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	6,496	7,400	7,540
510.15	Taxes & Benefits Social Security	27,775	31,550	32,130
510.20	Taxes & Benefits IMRF Er Contribution	63,699	67,395	65,035
510.25	Taxes & Benefits Police Pension Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	118,865	143,290	149,805
510.40	Taxes & Benefits Life Insurance	1,043	1,530	1,155
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		218,238	251,525	256,025
<u>Supplies</u>				
520.05	Office Supplies General	-	300	-
525.95	Operating Supplies Other	700	200	200
530.05	R&M Supplies Equipment Parts	2,352	7,465	2,960
Total: Supplies		3,052	7,965	3,160
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	530,400	556,000	556,000
545.15	Communications Cell Phones	-	20,150	20,000
565.05	Repair and Maintenance Machinery & Equipment	3,414	2,680	1,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	629,585	639,410	639,410
570.15	Rental Vehicle	-	-	-
575.10	Other Memberships & Publications	190	440	830
575.15	Other Training & Travel	288	400	-
Total: Services & Charges		1,163,877	1,219,080	1,217,740
Division Total: Support Services		1,858,787	1,987,045	1,994,455
Department Total: Police		1,858,787	1,987,045	1,994,455
Fund Total: General Fund		1,858,787	1,987,045	1,994,455

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 214,097	\$ 229,840	\$ 229,840
Supplies	-	-	-
Services & Charges	-	-	-
Program Total	\$ 214,097	\$ 229,840	\$ 229,840

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
Salaries				
500.20	Salaries Overtime	-		
500.25	Salaries Special Compensation	209,069	213,500	213,500
Total: Salaries		\$ 209,069	\$ 213,500	\$ 213,500
Taxes & Benefits				
510.10	Taxes & Benefits Medicare	953	3,100	3,100
510.15	Taxes & Benefits Social Security	4,075	13,240	13,240
Total: Taxes & Benefits		5,028	16,340	16,340
Division Total: Special Detail Services		214,097	229,840	229,840
Department Total: Police		214,097	229,840	229,840
Fund Total: General Fund		214,097	229,840	229,840

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

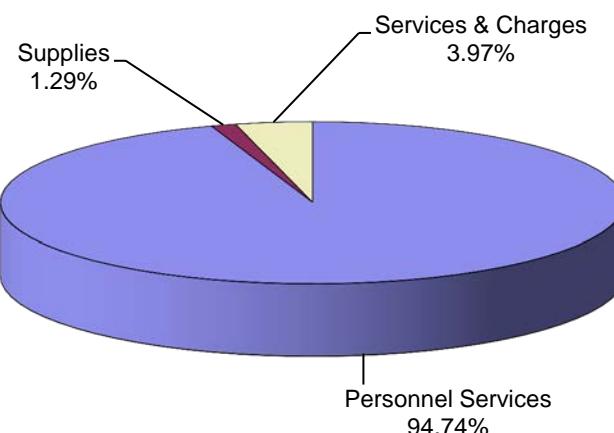
Department 44 Fire

	2014 Adopted Budget	2015 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 731,095	\$ 753,340	3.04%
Fire Service	14,085,710	14,704,700	4.39%
Fire Prevention & Education	452,870	469,270	3.62%
Fire Training	285,890	315,455	10.34%
Support Services	456,670	452,920	-0.82%
Special Detail Services	70,000	70,000	0.00%
Emergency Management	129,185	115,095	-10.91%
Department Total: Fire	16,211,420	16,880,780	4.13%

Expenditures by Type

Personnel Services	\$ 15,337,615	\$ 15,992,770	4.27%
Supplies	215,280	217,405	0.99%
Services & Charges	658,525	670,605	1.83%
Department Total: Fire			
	16,211,420	16,880,780	4.13%

2015 Adopted Budget by Type



Village of Palatine

CY 2015 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Negotiate the 2014 wage reopener for the Collective Bargaining Agreement.

Completed. The contract was reopened and 2014 midpoint wages were successfully negotiated.

- * Place new Tower 85 in service.

Completed. The new Tower was outfitted and placed in full service. All tower drivers received tower specific drivers training and the old Tower was taken out of service and sold.

- * Place new Squad 85 in service.

Completed. The new squad was outfitted and placed in full service. All drivers received squad specific drivers training and the old squad was placed in reserve status.

- * Place new Ambulance 81 in service.

In-Progress. The new ambulance has been ordered with a tentative delivery date of December 2014.

- * Place new Engine 81 in service.

In-Progress. The new engine has been ordered with a tentative delivery date of February 2015.

- * Place new Self Contained Breathing Apparatus (SCBA) in service.

Completed. All members completed class room and practical training on the new SCBA's. The old SCBA's were removed from service and the new SCBA's were placed in full service on all front line and reserve vehicles.

- * Develop, train and implement standard emergency response procedures for the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District regardless of emergency location and crew assignment.

Completed. All three RPM communities new run cards went live at Northwest Central Dispatch (NWCDS), the new single family and small multi-family fireground response guidelines were created and went into effect. All RPM members have received class room and multiple practical, scenario based, training opportunities. Training on this cutting edge approach will continue into 2015.

- * Gain efficiencies within the Fire Prevention Division by automating inspection forms and record keeping with the use of I-Pads for the inspectors.

Completed. The I-Pads went live in March and although the inspectors were still learning the new technology there was an average improvement of .09 activities/hour. I expect this number to increase in 2015 as the inspectors become proficient with the I-Pads. Additional efficiencies gained by the I-Pads and not reflected in activities/hour is the transition to a paperless system and the automatic reminders of re-inspections due.

- * Continue to track and report on response time metrics.

Ongoing. Response times are monitored on a daily basis with crew justification due by the end of each shift for any emergent call that exceeded 6:30 from time of 911 call. Chief Andersen and Deputy Chief Gabrenya had several meetings with NWCDS regarding dispatch call processing times and now NWCDS provides a monthly report tracking call processing time and have adopted a similar quality control program that requires justification for events which call handling times exceeded defined parameters.

Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

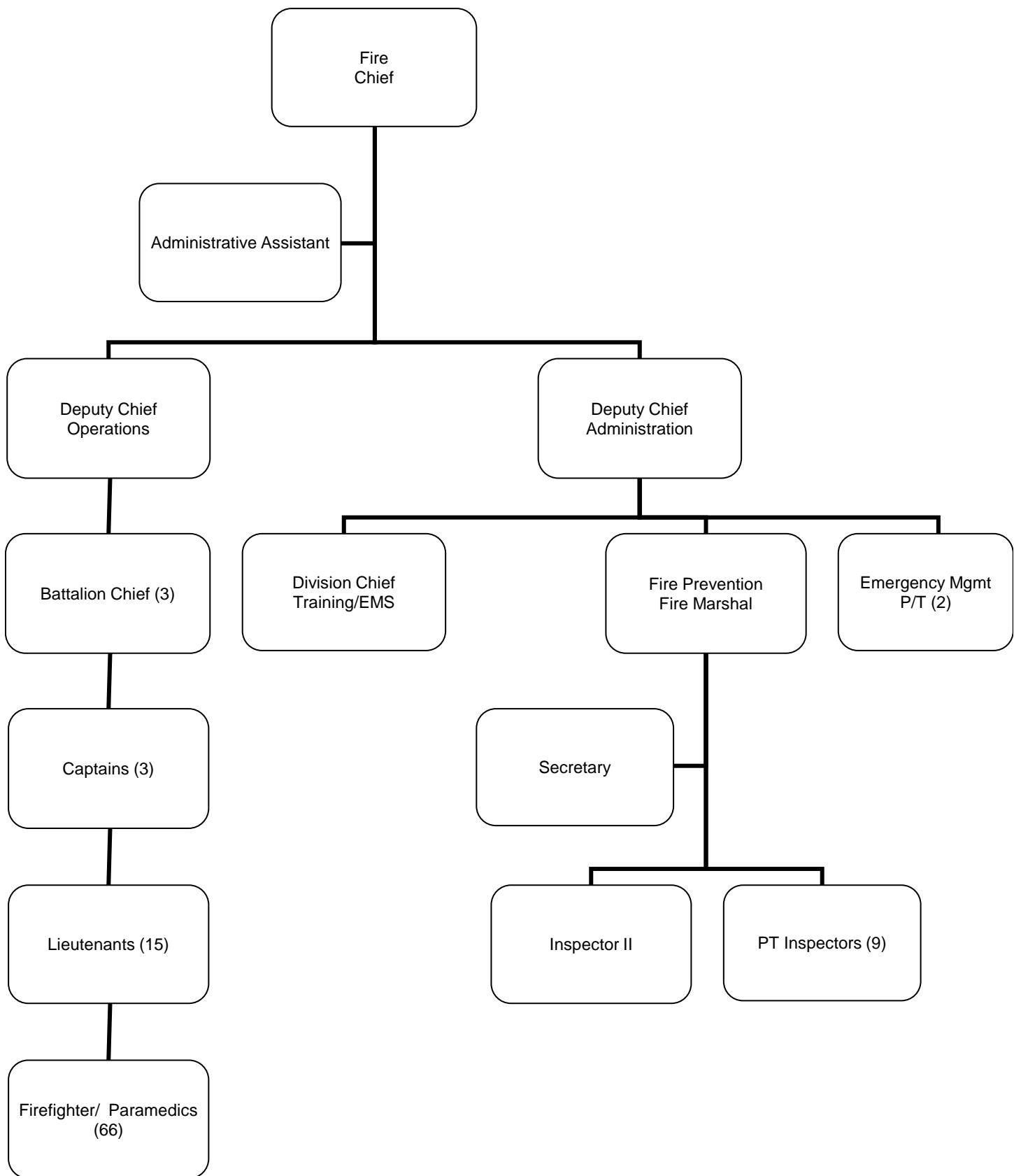
Department 44 Fire

Current Year

- * Negotiate the 2015+ Collective Bargaining Agreement.
- * Place new Engine 81, new Ambulance 82 and new Water Rescue Vehicle in service.
- * Implement the new RPM Training Committee (1 chairman with 1 drillmaster from each RPM department) format which will now have all three RPM departments trained on the same topic, the same way at the same time.
- * Develop, train and implement standard emergency response procedures for High Rise/Large Multi-Family occupancies,
- * Commercial/ Industrial occupancies, Hazardous Materials, Technical Rescue and Water Rescue incidents within the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District (RPM).
- * Conduct a Lieutenants promotional test and develop an eligibility list.
- * Conduct a Firefighter recruit test and develop an eligibility test.
- * Work on using the newly implemented I-Pads for other activities other than just annual inspections.
- * Continue to send Inspectors to training to be effective in the field by keeping up with the new technology within Fire Prevention.
- * Send interested Inspectors to specialty schooling such as plan reviewing, OSFM public schools inspection certification and carnival inspection courses and conferences.
- * All newly hired Inspectors that completed the OSFM Inspector I class complete all necessary paperwork (practicum) for State Certification.
- * Involve all Inspectors with the fire hydrant flow testing program.
- * Continue the Self Inspection and Self Reinspections program.
- * Fill the newly created Emergency Management Volunteer Coordinator position.
- * Fill the new Administrative/Multi-Jurisdictional Emergency Management Coordinator position.

Village of Palatine
CY 2015 Adopted Budget - Organization Chart

Department 44 Fire



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshal	1	1	1
Emergency Mgmt Coordinator	1	1	-
Administrative Asst	1	1	1
Secretary	1	1	1
<u>Full-Time Total</u>	96	96	95
Inspector II	9*	9*	9*
Emergency Mgmt	-	-	2
<u>Part-Time Total</u>	9	9	11
Department Total: Fire	105	105	106

* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 14,898,544	\$ 15,337,615	\$ 15,992,770
Supplies	\$ 204,360	215,280	217,405
Services & Charges	\$ 605,094	658,525	670,605
Department Total	\$ 15,707,998	\$ 16,211,420	\$ 16,880,780

Personnel Summary

Full-Time	96	96	95
Part-Time	9	9	11

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 685,625	\$ 706,455	\$ 727,305
Supplies	9,120	8,345	8,445
Services & Charges	7,767	16,295	17,590
Program Total	\$ 702,512	\$ 731,095	\$ 753,340

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	422,846	433,880	445,090
500.25	Salaries Special Compensation	10,118	6,095	11,340
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 432,964	\$ 439,975	\$ 456,430
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	18,631	19,130	19,640
510.10	Taxes & Benefits Medicare	6,349	6,665	6,940
510.15	Taxes & Benefits Social Security	24,981	28,475	29,660
510.20	Taxes & Benefits IMRF Er Contribution	8,508	8,590	8,305
510.30	Taxes & Benefits Fire Pension Er Contribution	128,678	134,935	138,020
510.35	Taxes & Benefits Medical/Dental Insurance	62,424	65,135	65,135
510.40	Taxes & Benefits Life Insurance	930	1,390	1,015
510.60	Taxes & Benefits Allowances	2,160	2,160	2,160
Total: Taxes & Benefits		252,661	266,480	270,875
<u>Supplies</u>				
520.05	Office Supplies General	7,794	6,845	6,845
520.10	Office Supplies Paper	981	1,000	1,000
520.15	Office Supplies Printed Forms	345	500	600
Total: Supplies		9,120	8,345	8,445
<u>Services & Charges</u>				
545.20	Communications Postage	603	750	750
575.10	Other Memberships & Publications	4,706	4,645	4,690
575.15	Other Training & Travel	2,458	10,900	12,150
Total: Services & Charges		7,767	16,295	17,590
Division Total: Administration		702,512	731,095	753,340
Department Total: Fire		702,512	731,095	753,340
Fund Total: General Fund		702,512	731,095	753,340

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide dive rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 13,537,640	\$ 13,860,060	\$ 14,485,665
Supplies	109,760	112,310	113,060
Services & Charges	107,614	113,340	105,975
Program Total	\$ 13,755,014	\$ 14,085,710	\$ 14,704,700

Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	7,688,936	8,031,600	8,453,515
500.20	Salaries Overtime	729,702	544,350	557,340
500.25	Salaries Special Compensation	221,259	150,525	152,890
500.95	Salaries Other	8,400	-	-
Total: Salaries		\$ 8,648,297	\$ 8,726,475	\$ 9,163,745
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	61,379	64,530	67,200
510.10	Taxes & Benefits Medicare	120,526	127,665	134,105
510.15	Taxes & Benefits Social Security	507,607	545,270	572,655
510.30	Taxes & Benefits Fire Pension Er Contribution	2,790,889	2,916,220	3,057,625
510.35	Taxes & Benefits Medical/Dental Insurance	1,391,750	1,454,165	1,470,705
510.40	Taxes & Benefits Life Insurance	17,192	25,735	19,630
510.60	Taxes & Benefits Allowances	-	-	-
Total: Taxes & Benefits		4,889,343	5,133,585	5,321,920
<u>Supplies</u>				
525.10	Operating Supplies Medical	17,945	15,200	15,100
525.35	Operating Supplies Clothing	69,455	76,710	76,710
525.95	Operating Supplies Other	3,919	3,900	4,250
530.05	R&M Supplies Equipment Parts	2,089	2,500	3,000
530.15	R&M Supplies Building Repair	16,352	14,000	14,000
Total: Supplies		109,760	112,310	113,060
<u>Services & Charges</u>				
540.35	Services Medical	24,400	30,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	47,210	43,405	36,075
565.15	Repair and Maintenance Buildings	5,561	6,500	6,500
565.35	Repair and Maintenance Software	6,775	7,650	7,350
575.05	Other Small Tools & Equipment	23,668	25,785	26,050
Total: Services & Charges		107,614	113,340	105,975
Division Total: Fire Service		13,755,014	14,085,710	14,704,700
Department Total: Fire		13,755,014	14,085,710	14,704,700
Fund Total: General Fund		13,755,014	14,085,710	14,704,700

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 349,930	\$ 425,715	\$ 440,055
Supplies	11,150	14,500	14,750
Services & Charges	7,751	12,655	14,465
Program Total	\$ 368,831	\$ 452,870	\$ 469,270

Personnel Summary

Full-Time	3	3	3
Part-Time	9	9	9

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	150,538	195,905	205,470
500.10	Salaries Part Time	87,522	92,330	92,225
500.20	Salaries Overtime	20,675	26,000	26,650
500.25	Salaries Special Compensation	2,385	1,750	2,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 261,120	\$ 315,985	\$ 326,345
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,631	4,815	4,910
510.10	Taxes & Benefits Medicare	3,751	4,695	4,840
510.15	Taxes & Benefits Social Security	16,031	19,920	20,640
510.20	Taxes & Benefits IMRF Er Contribution	19,469	26,835	29,640
510.35	Taxes & Benefits Medical/Dental Insurance	43,726	52,105	52,105
510.40	Taxes & Benefits Life Insurance	437	640	495
510.60	Taxes & Benefits Allowances	765	720	1,080
<u>Total: Taxes & Benefits</u>		88,810	109,730	113,710
<u>Supplies</u>				
520.05	Office Supplies General	884	2,000	2,000
520.10	Office Supplies Paper	407	500	500
520.15	Office Supplies Printed Forms	2,506	2,500	2,750
525.95	Operating Supplies Other	7,353	9,500	9,500
<u>Total: Supplies</u>		11,150	14,500	14,750
<u>Services & Charges</u>				
545.10	Communications Telephone	3,271	4,080	5,250
575.05	Other Small Tools & Equipment	330	1,975	2,350
575.10	Other Memberships & Publications	950	1,200	1,215
575.15	Other Training & Travel	3,200	5,400	5,650
<u>Total: Services & Charges</u>		7,751	12,655	14,465
Division Total: Fire Prevention & Education		368,831	452,870	469,270
Department Total: Fire		368,831	452,870	469,270
Fund Total: General Fund		368,831	452,870	469,270

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Advanced Firefighter, paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Fire Officer I Level, Captains and Battalion / Division Chiefs certified at the Fire Officer II Level and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 212,428	\$ 230,095	\$ 240,975
Supplies	4,488	6,400	6,400
Services & Charges	39,276	49,395	68,080
Program Total	\$ 256,192	\$ 285,890	\$ 315,455

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	107,210	110,550	117,280
500.20	Salaries Overtime	31,488	41,650	42,695
500.25	Salaries Special Compensation	1,000	1,000	1,000
Total: Salaries		\$ 139,698	\$ 153,200	\$ 160,975
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,288	4,425	4,695
510.10	Taxes & Benefits Medicare	2,002	2,290	2,410
510.15	Taxes & Benefits Social Security	8,655	9,780	10,300
510.30	Taxes & Benefits Fire Pension Er Contribution	38,461	40,145	42,425
510.35	Taxes & Benefits Medical/Dental Insurance	18,727	19,540	19,540
510.40	Taxes & Benefits Life Insurance	237	355	270
510.60	Taxes & Benefits Allowances	360	360	360
Total: Taxes & Benefits		72,730	76,895	80,000
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	4,488	6,400	6,400
Total: Supplies		4,488	6,400	6,400
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	1,178	1,200	1,200
575.10	Other Memberships & Publications	3,459	5,900	6,985
575.15	Other Training & Travel	34,639	42,295	59,895
Total: Services & Charges		39,276	49,395	68,080
Division Total: Fire Training		256,192	285,890	315,455
Department Total: Fire		256,192	285,890	315,455
Fund Total: General Fund		256,192	285,890	315,455

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	432,156	456,670	452,920
Program Total	\$ 432,156	\$ 456,670	\$ 452,920

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 132,601	\$ 139,000	\$ 139,000
545.15	Communications Cell Phones	-	13,450	9,700
565.95	Repair and Maintenance Vehicle Maint Service Charge	299,555	304,220	304,220
Total: Services & Charges		432,156	456,670	452,920
Division Total: Support Services		432,156	456,670	452,920
Department Total: Fire		432,156	456,670	452,920
Fund Total: General Fund		432,156	456,670	452,920

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	63,361	70,000	70,000
Services & Charges	-	-	-
Program Total	\$ 63,361	\$ 70,000	\$ 70,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 36	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 63,361	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		<u>63,361</u>	<u>70,000</u>	<u>70,000</u>
Division Total: Special Detail Services		63,361	70,000	70,000
Department Total: Fire		63,361	70,000	70,000
Fund Total: Foreign Fire Insurance Tax Fund		63,361	70,000	70,000

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 112,921	\$ 115,290	\$ 98,770
Supplies	6,481	3,725	4,750
Services & Charges	10,530	10,170	11,575
Program Total	\$ 129,932	\$ 129,185	\$ 115,095

Personnel Summary

Full-Time	1	1	0
Part-Time	0	0	2

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.05	Salaries Full Time	78,117	80,155	-
500.10	Salaries Part Time	-	-	82,160
500.25	Salaries Special Compensation	1,599	1,000	-
Total: Salaries		\$ 79,716	\$ 81,155	\$ 82,160
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,125	3,210	-
510.10	Taxes & Benefits Medicare	1,188	1,225	1,195
510.15	Taxes & Benefits Social Security	5,080	5,235	5,095
510.20	Taxes & Benefits IMRF Er Contribution	11,154	11,180	10,320
510.35	Taxes & Benefits Medical/Dental Insurance	12,485	13,025	-
510.40	Taxes & Benefits Life Insurance	173	260	-
Total: Taxes & Benefits		33,205	34,135	16,610
<u>Supplies</u>				
520.05	Office Supplies General	97	150	250
520.10	Office Supplies Paper	57	100	750
525.35	Operating Supplies Clothing	-	750	750
525.95	Operating Supplies Other	6,182	2,175	2,500
530.05	R&M Supplies Equipment Parts	145	550	500
Total: Supplies		6,481	3,725	4,750
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	500	-	600
545.20	Communications Postage	-	100	100
565.05	Repair and Maintenance Machinery & Equipment	6,997	7,100	7,400
575.05	Other Small Tools & Equipment	549	550	750
575.10	Other Memberships & Publications	860	670	875
575.15	Other Training & Travel	1,624	1,750	1,850
Total: Services & Charges		10,530	10,170	11,575
Division Total: Emergency Management		129,932	129,185	115,095
Department Total: Fire		129,932	129,185	115,095
Fund Total: Emergency Management		129,932	129,185	115,095

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

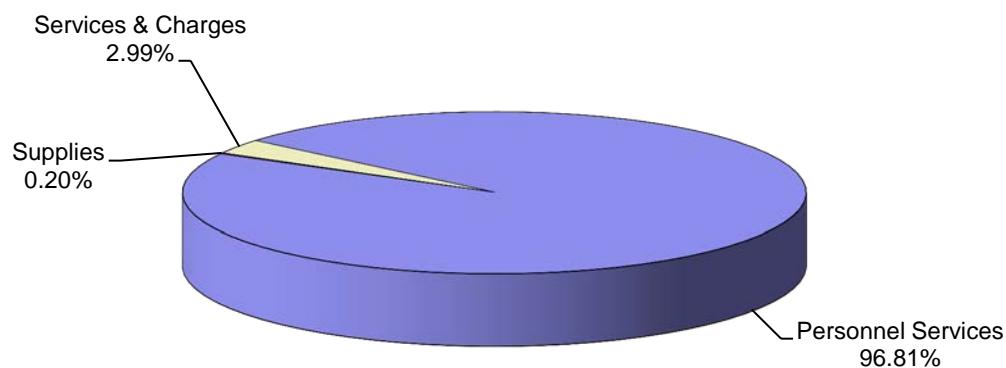
Department 50 Engineering

Expenditures by Division	2014	2015	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 648,610	\$ 655,840	1.11%
Department Total: Engineering	648,610	655,840	1.11%

Expenditures by Type

Personnel Services	\$ 625,800	\$ 634,910	1.46%
Supplies	3,410	1,310	-61.58%
Services & Charges	19,400	19,620	1.13%
Department Total: Engineering	648,610	655,840	1.11%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 50 Engineering

Prior Year - Status

- * Achieve full compliance with the new Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance prior to the May, 2014 deadline.

Completed.

- * In anticipation of the MWRD modifying their Infiltration/Inflow (I&I) requirements, the Village should begin to focus on the following issues:
 - Identify areas of the sanitary sewer system that experience overflows or backups.
 - Identify and address the sources of I&I.
 - Develop a long term Operation and Maintenance Plan for submission to MWRD.
 - Finalize a complete and accurate GIS based sanitary sewer atlas.
 - Develop programs including a maintenance and rehabilitation, private sector inspection and removal, and an annual Capital Improvement Program for sewer rehabilitation with adequate funding and staffing.

Ongoing.

- * Undertake a five year review of the Village's floodplain management regulations and activities with the goal of improving the Village's National Flood Insurance Program Community Rating System rating, and ultimately reducing homeowner insurance premiums.

Completed with the current class 7 Rating remaining the same.

- * Utilize existing Staff to convert all non-active project and development files into an electronic format.

Completed.

Current Year

Now that the MWRD has implemented their regional Infiltration/Inflow Control Program, the Village must meet certain

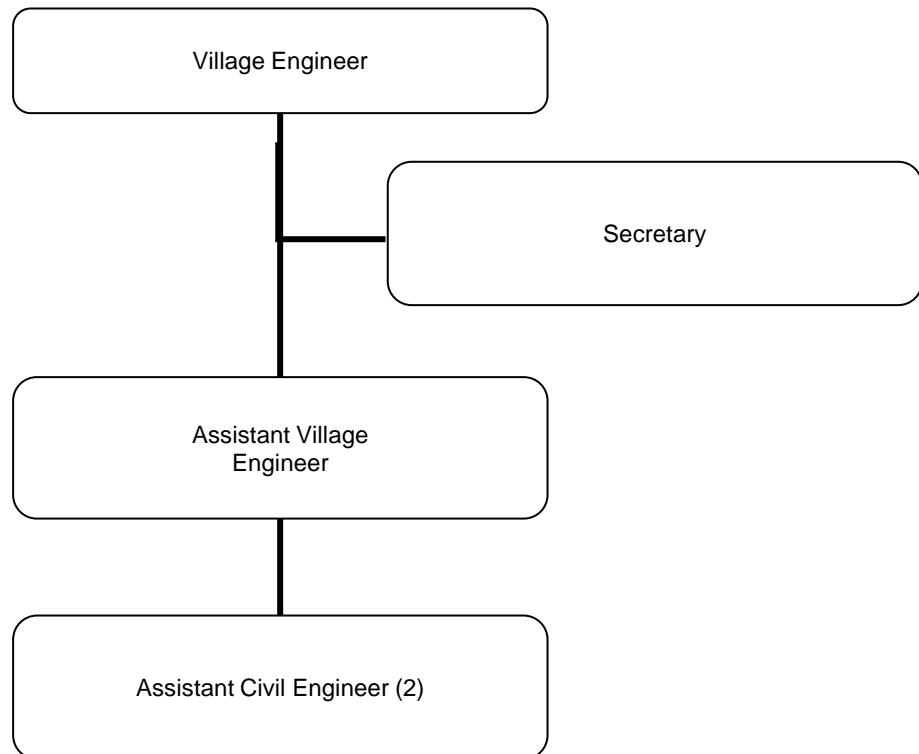
- * **goals and requirements both in a short term (by July 10, 2019) and long term (by July 10, 2024). The objective is to focus on the portion of the Village's system that presents the most problems, basement backups. The initial approach will be to:**

- Identify areas of their system that has or is of the highest risk for sanitary sewer overflows or backups.
- Develop a private source I/I investigation and rehabilitation strategy and program.
- Develop an ongoing private sector inspection and removal program.
- Modify the current Basement Protection Program as needed to best achieve the MWRD requirements.

- * **Continue the Village's successful flood control initiative focusing on those residual areas that still are experiencing problems utilizing cost effective means to reduce or eliminate the flood risk.**
- * **Satisfactorily resolve engineering related complaints with minimal (<2%) adjudication or court action.**
- * **Reduce the number of repeat complaints for the same issue to less than 10%.**

Village of Palatine
CY 2015 Adopted Budget - Organization Chart

Department 50 Engineering



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 50 Engineering

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Assistant Civil Engineer	2	2	2
Secretary	1	1	1
<u>Full-Time Total</u>	5	5	5
Intern	1	-	-
<u>Part-Time Total</u>	1	-	-
Department Total: Engineering	6	5	5

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 50 Engineering

Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 614,690	\$ 625,800	\$ 634,910
Supplies	1,566	3,410	1,310
Services & Charges	16,639	19,400	19,620
Department Total	\$ 632,895	\$ 648,610	\$ 655,840

Personnel Summary

Full-Time	5	5	5
Part-Time	1	1	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 50	Engineering			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	259,246	266,015	272,725
500.10	Salaries Part Time	-	-	-
500.15	Salaries Temporary	5,664	-	-
500.25	Salaries Special Compensation	3,615	4,715	4,795
Total: Salaries		\$ 268,525	\$ 270,730	\$ 277,520
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	11,554	11,860	12,180
510.10	Taxes & Benefits Medicare	4,095	4,280	4,300
510.15	Taxes & Benefits Social Security	15,315	18,290	18,360
510.20	Taxes & Benefits IMRF Er Contribution	36,948	37,450	36,395
510.35	Taxes & Benefits Medical/Dental Insurance	37,454	39,080	39,080
510.40	Taxes & Benefits Life Insurance	571	855	625
510.60	Taxes & Benefits Allowances	6,300	6,300	6,300
Total: Taxes & Benefits		112,237	118,115	117,240
Supplies				
520.05	Office Supplies General	394	1,100	700
520.10	Office Supplies Paper	672	1,500	200
520.15	Office Supplies Printed Forms	500	600	200
525.35	Operating Supplies Clothing	-	110	110
525.95	Operating Supplies Other	-	100	100
Total: Supplies		1,566	3,410	1,310
Services & Charges				
540.20	Services Architectual	475	1,500	1,500
540.45	Services Data Processing/Technology	-	-	-
545.20	Communications Postage	588	500	100
565.05	Repair and Maintenance Machinery & Equipment	389	800	1,200
565.95	Repair and Maintenance Vehicle Maint Service Charge	13,360	13,570	13,570
575.10	Other Memberships & Publications	1,002	1,225	1,375
575.15	Other Training & Travel	825	1,805	1,875
Total: Services & Charges		16,639	19,400	19,620
Division Total: Administration		398,967	411,655	415,690
Department Total: Engineering		398,967	411,655	415,690
Fund Total: General Fund		398,967	411,655	415,690

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	70,789	70,995	72,425
500.25	Salaries Special Compensation	1,080	550	550
<u>Total: Salaries</u>		\$ 71,869	\$ 71,545	\$ 72,975
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,076	2,130	2,175
510.10	Taxes & Benefits Medicare	1,094	1,070	1,090
510.15	Taxes & Benefits Social Security	4,263	4,570	4,660
510.20	Taxes & Benefits IMRF Er Contribution	9,741	9,765	9,440
510.35	Taxes & Benefits Medical/Dental Insurance	18,727	19,540	19,540
510.40	Taxes & Benefits Life Insurance	155	230	170
<u>Total: Taxes & Benefits</u>		36,056	37,305	37,075
Division Total: Administration		107,925	108,850	110,050
Department Total: Engineering		107,925	108,850	110,050
Fund Total: Waterworks Fund		107,925	108,850	110,050

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 610	Sewerage Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	83,344	84,035	86,135
500.25	Salaries Special Compensation	2,119	2,170	2,210
<u>Total: Salaries</u>		\$ 85,463	\$ 86,205	\$ 88,345
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,276	3,365	3,450
510.10	Taxes & Benefits Medicare	1,324	1,300	1,335
510.15	Taxes & Benefits Social Security	5,281	5,555	5,695
510.20	Taxes & Benefits IMRF Er Contribution	11,751	11,870	11,530
510.35	Taxes & Benefits Medical/Dental Insurance	18,727	19,540	19,540
510.40	Taxes & Benefits Life Insurance	181	270	205
<u>Total: Taxes & Benefits</u>		40,540	41,900	41,755
Division Total: Administration		126,003	128,105	130,100
Department Total: Engineering		126,003	128,105	130,100
Fund Total: Sewerage Fund		126,003	128,105	130,100

Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

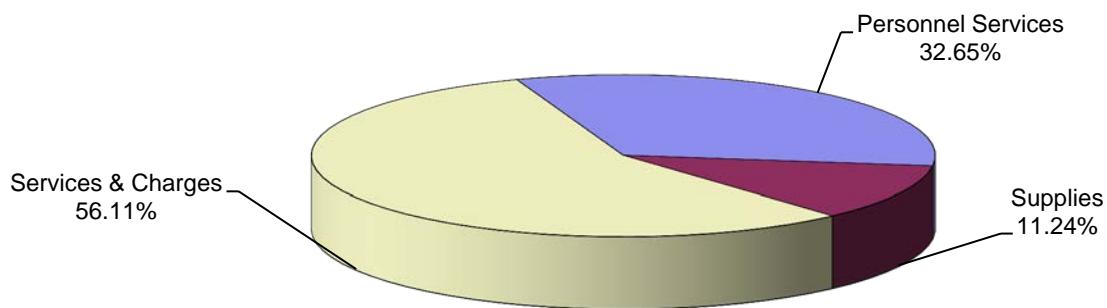
Department 52 Public Works

Expenditures by Division	2014 Adopted Budget	2015 Adopted Budget	% Change
	\$ 1,014,460	\$ 1,055,250	4.02%
Administration	\$ 1,694,075	\$ 1,721,485	1.62%
Building, Grounds, Electrical	1,246,670	1,266,765	1.61%
Forestry	9,624,455	9,725,975	1.05%
Utilities	2,905,240	2,980,265	2.58%
Streets	1,985,940	2,019,200	1.67%
Department Total: Public Works	18,470,840	18,768,940	1.61%

Expenditures by Type

Personnel Services	\$ 6,083,420	\$ 6,127,620	0.73%
Supplies	2,066,580	2,109,780	2.09%
Services & Charges	10,320,840	10,531,540	2.04%
Department Total: Public Works	18,470,840	18,768,940	1.61%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Continue to provide highly satisfactory customer service that is cost effective:
 - Update & implement productivity and staffing reporting system to align with functions and allow for greater in-house analysis.

Project is developing as a coordinated effort with the Information Technology Department

- Develop long term maintenance program for the Combined Service Facility.□

Project suspended to allow for the completion of an energy audit.

- Review and update the tap, development surcharge, and extension costs for new water services.

Survey of communities completed to assist with the formulation of the 2015 fee schedule.

- * Conduct a Capital Improvement Program that is timely and cost effective:
 - Complete all projects on time and within budget.

The majority of projects are tracking on time and within budget. Two projects are delayed due to outside agency timelines (Park Place Traffic Signal and Bike Plan Implementation).

- Work with the Manager's Office and Finance Department to develop alternatives for increasing participation in the Surface Transportation to improve roadways eligible for Federal Participation.

Maintenance efforts were tracked in detail along Palatine Road from Quentin Road to Smith Street to facilitate discussions on a joint improvement with IDOT for Palatine Road.

- * Deliver reliable building and electric systems to internal and external customers:
 - Participate in the Design Development for Village Hall.

Design development and construction design for Village Hall completed.

- Provide temporary accommodations for Village Hall during renovations.

Build out of 150 W Wilson was completed by the end of the 3rd quarter of 2014.

- Track and report street light outages.

30 additional street light outages recorded compared to prior year.

- * Acquire and maintain equipment that is safe and reliable to operate and economical to own:
 - Report vehicle down time.

Through the first 3 quarters of the year we experienced 4,394 hours of downtime which is an increase from the amount experienced in 2013 in the same time period. Much of this is attributable to an unusually severe winter and a major windstorm in early September

- Work with the Manager's Office and Finance Dept to develop a sustainable program for Capital Equipment Replacement.

A long term capital replacement schedule has been completed with funding recommendations to be presented to the Village Council by the end of 2014.

- * Maintain a safe and diverse urban forest:
 - Trim 3,500 parkway trees through expanded contracted effort.

Have trimmed 0 trees through the third quarter of the year. Increased needs for tree removals have required reprioritization.

- Remove 1,000 declining ash trees and replace with variety.

Village of Palatine CY 2015 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status Continued

Over 1,000 ash trees will be removed and replaced by year end.

- Revise the wood mulch program to adapt to increased volume from the Emerald Ash Borer.

Increased to 6 Friday delivery cycles, up from 4 cycles, in prior years.

- * Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:
 - Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.

60% of storms had all routes plowed open within 7 hours and 87% of storms had bare pavement within 24 hours of the end of the storm. Our average for all routes being plowed open was 7.5 hours and all routes with bare pavement was 11 hours after the end of a storm.

- Increase data collection on salt and chemical usage during snow and ice control to better benchmark our use and control annual material expenses.

Starting in November, detailed calibration will be completed prior to salt/chemical application. The Department is participating in a regional discussion group reviewing application rates and material purchasing alternatives.

- * Provide a roadway system that is functional and cost effective:
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.

PCI system average is 75.80.

- * Improve water system reliability:
 - Track unscheduled customer outage hours and report yearly performance.

The first 3 quarters of this year we experienced a total of 66 water service interruptions. Of the 66 total service interruptions, the water was actually shut off for a total of 1,720 customer-hours. 130 (7%) hours were scheduled customer hour outages and 1,720 (92%) hours were unscheduled / emergent.

- Sample portion of meter inventory to prepare for meter and reader conversion in future budget years.

More than 60 meters were removed and tested as part of a no cost audit. This indicates meter efficiency of less than 85% in our current system.

- * Deliver reliable sanitary and storm sewer systems to customers:
 - Flush 25 miles of sanitary mains in preventative maintenance.

23.83 miles have been flushed.

- Televise 4 miles of storm and sanitary sewer in proactive maintenance.

1.6 miles of storm and sanitary sewer have been televised as of the end of the 3rd quarter.

Village of Palatine

CY 2015 Adopted Budget - Issues & Initiatives

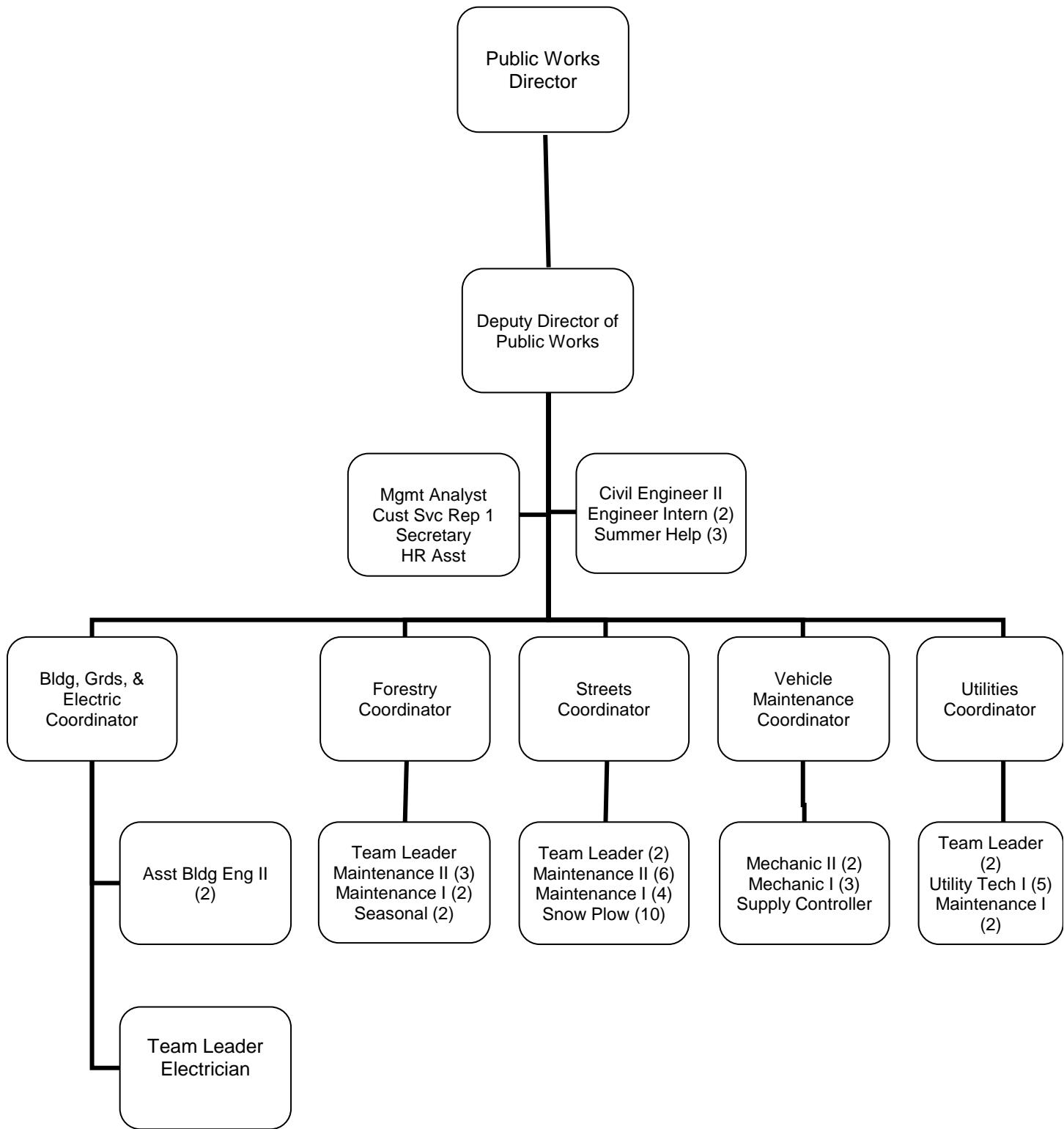
Department 52 Public Works

Current Year

- * **Continue to provide highly satisfactory customer service that is cost effective:**
 - Update the intergovernmental agreement with the Palatine Park District for Village Hall & Combined Service Facility.
 - Increase involvement in the Palatine E-News.
- * **Conduct a Capital Improvement Program that is timely and cost effective:**
 - Complete all projects on time and within budget.
 - Complete an interagency improvement to realize economies of scale.
- * **Deliver reliable building and electric systems to internal and external customers:**
 - Support the efforts in the Village Hall renovations.
 - Incorporate LED improvements to reduce utility bills where possible.
- * **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Report vehicle down time.
 - Continue to replace existing fleet vehicles with more economical units when possible.
 - Conduct a trial program with bi-fuel Police patrol vehicles to investigate the use of propane to diversity our fuel purchase and reduce commodity risk.
- * **Maintain a safe and diverse urban forest:**
 - Trim 3,500 parkway trees.
 - Remove 1,200 declining ash trees and replace with variety.
- * **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
 - Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.
 - Improve salt storage to reduce commodity risk.
- * **Provide a roadway system that is functional and cost effective:**
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
- * **Improve water system reliability:**
 - Track unscheduled customer outage hours and report yearly performance.
 - Paint 2 water storage tanks, up from 1, in a calendar year.
- * **Deliver reliable sanitary and storm sewer systems to customers:**
 - Flush 25 miles of sanitary mains in preventative maintenance.
 - Televise 4 miles of storm and sanitary sewer in proactive maintenance.

Village of Palatine
CY 2015 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine
CY 2015 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2013 Adopted Budget	2014 Adopted Budget	2015 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	8	8	8
Maintenance II	11	11	11
Public Works Coordinator	5	5	5
Utility Technician I	5	5	5
Electrician	1	1	1
Mechanic I	4	3	3
Mechanic II	1	2	2
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	-	1	1 *
Administrative Assistant	1	-	-
Secretary	1	1	1
Customer Svc Representative I	1	1	1
Customer Svc Representative 2	-	-	-
Human Resource Assistant	1	1	1
Full-Time Total	51	51	51
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	1	2	2
Part-Time Total	16	17	17
Department Total: Public Works	67	68	68

* There is also another Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 5,916,582	\$ 6,083,420	\$ 6,127,620
Supplies	1,970,564	2,066,580	2,109,780
Services & Charges	9,711,623	10,320,840	10,531,540
Department Total	\$ 17,598,769	\$ 18,470,840	\$ 18,768,940

Personnel Summary

Full-Time	51	51	51
Part-Time	16	17	17

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 832,479	\$ 942,860	\$ 970,205
Supplies	18,112	19,080	24,780
Services & Charges	44,986	52,520	60,265
Program Total	\$ 895,577	\$ 1,014,460	\$ 1,055,250

Personnel Summary

Full-Time	7	7	7
Part-Time	4	5	5

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
Salaries				
500.05	Salaries Full Time	539,946	587,545	612,880
500.15	Salaries Temporary	15,609	24,000	27,000
500.20	Salaries Overtime	25	500	500
500.25	Salaries Special Compensation	56,182	74,220	74,805
500.95	Salaries Other	-	-	-
Total: Salaries		\$ 611,762	\$ 686,265	\$ 715,185
Taxes & Benefits				
510.05	Taxes & Benefits Deferred Compensation	19,340	21,100	21,775
510.10	Taxes & Benefits Medicare	8,961	10,195	10,745
510.15	Taxes & Benefits Social Security	37,076	43,510	45,810
510.20	Taxes & Benefits IMRF Er Contribution	77,804	90,575	89,190
510.35	Taxes & Benefits Medical/Dental Insurance	74,909	87,930	84,675
510.40	Taxes & Benefits Life Insurance	1,187	1,845	1,385
510.60	Taxes & Benefits Allowances	1,440	1,440	1,440
Total: Taxes & Benefits		220,717	256,595	255,020
Supplies				
520.05	Office Supplies General	3,978	3,980	4,280
520.10	Office Supplies Paper	986	1,800	2,800
520.15	Office Supplies Printed Forms	85	100	500
525.35	Operating Supplies Clothing	11,745	8,000	12,000
Total: Supplies		16,794	13,880	19,580
Services & Charges				
540.35	Services Medical	5,051	2,000	3,500
545.20	Communications Postage	1,131	1,750	2,050
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	20,535	20,855	20,855
575.05	Other Small Tools & Equipment	-	1,000	1,000
575.10	Other Memberships & Publications	4,675	4,255	4,700
575.15	Other Training & Travel	2,703	7,500	12,500
Total: Services & Charges		34,095	37,360	44,605
Division Total: Administration		883,368	994,100	1,034,390
Department Total: Public Works		883,368	994,100	1,034,390
Fund Total: General Fund		883,368	994,100	1,034,390

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 1,318	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		1,318	5,200	5,200
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	-	500	500
575.10	Other Memberships & Publications	10,481	11,510	12,010
575.15	Other Training & Travel	410	3,150	3,150
<u>Total: Services & Charges</u>		10,891	15,160	15,660
Division Total: Administration		12,209	20,360	20,860
Department Total: Public Works		12,209	20,360	20,860
Fund Total: Waterworks Fund		12,209	20,360	20,860

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 618,285	\$ 605,760	\$ 609,980
Supplies	142,494	148,040	158,540
Services & Charges	740,468	940,275	952,965
Program Total	\$ 1,501,247	\$ 1,694,075	\$ 1,721,485

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	310,903	319,020	322,370
500.20	Salaries Overtime	6,413	8,000	8,000
500.25	Salaries Special Compensation	28,540	3,550	3,750
<u>Total: Salaries</u>		\$ 345,856	\$ 330,570	\$ 334,120
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,346	2,410	2,460
510.10	Taxes & Benefits Medicare	4,741	4,845	4,890
510.15	Taxes & Benefits Social Security	20,271	20,660	20,880
510.20	Taxes & Benefits IMRF Er Contribution	49,184	44,135	42,290
510.35	Taxes & Benefits Medical/Dental Insurance	75,427	79,840	81,535
510.40	Taxes & Benefits Life Insurance	208	310	230
<u>Total: Taxes & Benefits</u>		152,177	152,200	152,285
<u>Supplies</u>				
525.05	Operating Supplies Custodial	24,403	36,000	35,000
525.35	Operating Supplies Clothing	1,052	1,400	1,400
525.95	Operating Supplies Other	-	-	-
530.05	R&M Supplies Equipment Parts	88,091	74,760	78,260
<u>Total: Supplies</u>		113,546	112,160	114,660
<u>Services & Charges</u>				
540.60	Services Custodial	55,768	81,900	84,000
540.95	Services Other	13,255	16,400	28,700
560.05	Utility Services Electric	152,729	176,910	169,500
560.10	Utility Services Natural Gas	37,094	35,000	35,000
560.15	Utility Services Water/Sewer	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	123,038	103,330	101,330
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,080	6,180	6,180
570.10	Rental Machinery	-	500	500
575.05	Other Small Tools & Equipment	1,497	2,840	2,840
<u>Total: Services & Charges</u>		389,461	423,060	428,050
Division Total: Building, Grounds, Electrical		1,001,040	1,017,990	1,029,115
Department Total: Public Works		1,001,040	1,017,990	1,029,115
Fund Total: General Fund		1,001,040	1,017,990	1,029,115

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	75,793	77,285	77,780
500.20	Salaries Overtime	4,325	4,500	4,500
500.25	Salaries Special Compensation	1,177	300	300
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 81,295	\$ 82,085	\$ 82,580
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,208	1,195	1,205
510.15	Taxes & Benefits Social Security	5,055	5,095	5,130
510.20	Taxes & Benefits IMRF Er Contribution	10,719	10,880	10,380
510.35	Taxes & Benefits Medical/Dental Insurance	18,900	20,100	20,665
<u>Total: Taxes & Benefits</u>		35,882	37,270	37,380
<u>Supplies</u>				
525.05	Operating Supplies Custodial	7,904	10,200	10,200
525.35	Operating Supplies Clothing	774	1,400	1,400
530.05	R&M Supplies Equipment Parts	20,270	24,280	32,280
<u>Total: Supplies</u>		28,948	35,880	43,880
<u>Services & Charges</u>				
540.60	Services Custodial	12,656	30,500	33,900
560.05	Utility Services Electric	3,931	10,300	10,300
560.10	Utility Services Natural Gas	11,646	97,000	97,000
565.05	Repair and Maintenance Machinery & Equipment	7,511	21,500	25,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	3,040	3,090	3,090
575.05	Other Small Tools & Equipment	33	300	300
<u>Total: Services & Charges</u>		38,817	162,690	170,390
Division Total: Building, Grounds, Electrical		184,942	317,925	334,230
Department Total: Public Works		184,942	317,925	334,230
Fund Total: Waterworks Fund		184,942	317,925	334,230

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime	2,857	3,000	3,000
<u>Total: Salaries</u>		\$ 2,857	\$ 3,000	\$ 3,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	45	45	45
510.15	Taxes & Benefits Social Security	173	190	190
510.20	Taxes & Benefits IMRF Er Contribution	-	400	380
<u>Total: Taxes & Benefits</u>		218	635	615
<u>Services & Charges</u>				
540.40	Services Management Fees	\$ -	\$ -	\$ -
540.60	Services Custodial	90,248	95,000	95,000
540.95	Services Other	68,080	87,025	87,025
560.05	Utility Services Electric	46,952	65,000	65,000
560.10	Utility Services Natural Gas	3,689	8,000	8,000
565.15	Repair and Maintenance Buildings	74,905	66,500	66,500
565.25	Repair and Maintenance Landscape	28,316	33,000	33,000
<u>Total: Services & Charges</u>		312,190	354,525	354,525
Division Total: Building, Grounds, Electrical		315,265	358,160	358,140
Department Total: Public Works		315,265	358,160	358,140
Fund Total: Parking System Fund		315,265	358,160	358,140

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 758,349	\$ 798,920	\$ 808,235
Supplies	23,514	30,340	30,340
Services & Charges	362,880	417,410	428,190
Program Total	\$ 1,144,743	\$ 1,246,670	\$ 1,266,765

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	484,705	502,035	512,035
500.15	Salaries Temporary	22,315	30,000	30,000
500.20	Salaries Overtime	9,029	14,500	14,500
500.25	Salaries Special Compensation	4,593	5,250	3,650
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 520,642	\$ 551,785	\$ 560,185
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,346	2,410	2,460
510.10	Taxes & Benefits Medicare	7,551	8,065	8,190
510.15	Taxes & Benefits Social Security	32,328	34,395	34,930
510.20	Taxes & Benefits IMRF Er Contribution	73,767	73,455	70,695
510.35	Taxes & Benefits Medical/Dental Insurance	121,147	128,140	131,185
510.40	Taxes & Benefits Life Insurance	208	310	230
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		237,707	247,135	248,050
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	6,068	6,600	6,600
525.35	Operating Supplies Clothing	4,101	4,200	4,200
525.95	Operating Supplies Other	13,345	19,540	19,540
<u>Total: Supplies</u>		23,514	30,340	30,340
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	217,463	265,820	276,600
565.95	Repair and Maintenance Vehicle Maint Service Charge	135,230	137,340	137,340
575.05	Other Small Tools & Equipment	5,187	7,000	7,000
<u>Total: Services & Charges</u>		357,880	410,160	420,940
Division Total: Forestry		1,139,743	1,239,420	1,259,515
Department Total: Public Works		1,139,743	1,239,420	1,259,515
Fund Total: General Fund		1,139,743	1,239,420	1,259,515

**Village of Palatine
CY 2015 Adopted Budget - Expenditures**

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 5,000	\$ 7,250	\$ 7,250
<u>Total: Services & Charges</u>		5,000	7,250	7,250
Division Total: Forestry		5,000	7,250	7,250
Department Total: Public Works		5,000	7,250	7,250
Fund Total: Waterworks Fund		5,000	7,250	7,250

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 1,401,287	\$ 1,420,420	\$ 1,385,175
Supplies	166,693	187,240	162,240
Services & Charges	7,673,244	8,016,795	8,178,560
Program Total	\$ 9,241,224	\$ 9,624,455	\$ 9,725,975

Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	493,800	531,355	504,760
500.20	Salaries Overtime	89,068	78,050	90,000
500.25	Salaries Special Compensation	32,682	6,750	4,750
<u>Total: Salaries</u>		\$ 615,550	\$ 616,155	\$ 599,510
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,346	2,410	2,460
510.10	Taxes & Benefits Medicare	7,475	8,985	8,745
510.15	Taxes & Benefits Social Security	35,886	38,370	37,345
510.20	Taxes & Benefits IMRF Er Contribution	89,611	81,975	75,620
510.35	Taxes & Benefits Medical/Dental Insurance	120,774	128,140	124,670
510.40	Taxes & Benefits Life Insurance	208	310	230
<u>Total: Taxes & Benefits</u>		256,300	260,190	249,070
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	3,442	6,000	6,000
525.35	Operating Supplies Clothing	3,246	4,200	4,200
530.30	R&M Supplies Utility System	131,428	141,300	116,300
<u>Total: Supplies</u>		138,116	151,500	126,500
<u>Services & Charges</u>				
540.95	Services Other	37,707	39,580	40,080
550.15	Printing/Advertising Outside Printing Services	-	7,000	-
560.05	Utility Services Electric	228,796	263,350	263,350
560.10	Utility Services Natural Gas	6,368	11,750	11,750
560.15	Utility Services Water/Sewer	2,835,454	2,958,290	3,017,460
560.25	Utility Services Refuse Disposal	162	8,165	10,000
565.30	Repair and Maintenance Utility System	16,868	17,880	19,000
565.35	Repair and Maintenance Software	660	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	102,035	103,625	103,625
575.05	Other Small Tools & Equipment	9,564	9,930	10,000
<u>Total: Services & Charges</u>		3,237,614	3,422,070	3,477,765
Division Total: Utilities		4,247,580	4,449,915	4,452,845
Department Total: Public Works		4,247,580	4,449,915	4,452,845
Fund Total: Waterworks Fund		4,247,580	4,449,915	4,452,845

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	324,173	337,955	331,485
500.20	Salaries Overtime	28,202	26,500	26,500
500.25	Salaries Special Compensation	3,734	2,400	2,400
Total: Salaries		\$ 356,109	\$ 366,855	\$ 360,385
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	5,392	5,335	5,240
510.15	Taxes & Benefits Social Security	22,304	22,760	22,360
510.20	Taxes & Benefits IMRF Er Contribution	50,759	48,625	45,285
510.35	Taxes & Benefits Medical/Dental Insurance	94,873	100,500	103,325
Total: Taxes & Benefits		173,328	177,220	176,210
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	733	1,000	1,000
525.35	Operating Supplies Clothing	3,124	4,240	4,240
530.30	R&M Supplies Utility System	24,720	30,500	30,500
Total: Supplies		28,577	35,740	35,740
<u>Services & Charges</u>				
540.25	Services Engineering	1,468	9,000	9,000
540.95	Services Other	3,790	10,000	11,500
560.25	Utility Services Refuse Disposal	33,162	47,090	47,840
565.30	Repair and Maintenance Utility System	7,980	13,000	13,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	68,030	69,095	69,095
575.05	Other Small Tools & Equipment	1,739	3,450	3,450
Total: Services & Charges		116,169	151,635	153,885
Division Total: Utilities		674,183	731,450	726,220
Department Total: Public Works		674,183	731,450	726,220
Fund Total: Sewerage Fund		674,183	731,450	726,220

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 2,955,087	\$ 3,001,330	\$ 3,081,000
560.25	Utility Services Refuse Disposal	1,364,374	1,441,760	1,465,910
Total: Services & Charges		4,319,461	4,443,090	4,546,910
Division Total: Utilities		4,319,461	4,443,090	4,546,910
Department Total: Public Works		4,319,461	4,443,090	4,546,910
Fund Total: Refuse Fund		4,319,461	4,443,090	4,546,910

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 1,553,180	\$ 1,545,340	\$ 1,574,965
Supplies	538,535	588,680	628,680
Services & Charges	713,788	771,220	776,620
Program Total	\$ 2,805,503	\$ 2,905,240	\$ 2,980,265

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	894,206	924,815	936,415
500.15	Salaries Temporary	3,647	5,000	7,500
500.20	Salaries Overtime	170,052	121,000	131,500
500.25	Salaries Special Compensation	17,112	9,450	10,200
<u>Total: Salaries</u>		\$ 1,085,017	\$ 1,060,265	\$ 1,085,615
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,346	2,410	2,460
510.10	Taxes & Benefits Medicare	15,538	15,470	15,845
510.15	Taxes & Benefits Social Security	66,440	65,960	67,530
510.20	Taxes & Benefits IMRF Er Contribution	138,104	140,185	135,765
510.35	Taxes & Benefits Medical/Dental Insurance	245,527	260,740	267,520
510.40	Taxes & Benefits Life Insurance	208	310	230
<u>Total: Taxes & Benefits</u>		468,163	485,075	489,350
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	20,459	40,000	40,000
525.30	Operating Supplies Salt	325,569	310,000	350,000
525.35	Operating Supplies Clothing	5,270	8,400	8,400
525.40	Operating Supplies Shop Materials	37,111	42,500	42,500
530.05	R&M Supplies Equipment Parts	1,092	1,000	1,000
530.20	R&M Supplies Street Maintenance	149,034	186,780	186,780
<u>Total: Supplies</u>		538,535	588,680	628,680
<u>Services & Charges</u>				
540.95	Services Other	173,142	163,520	167,920
560.05	Utility Services Electric	1,198	4,005	4,005
560.25	Utility Services Refuse Disposal	9,104	46,750	46,750
565.20	Repair and Maintenance Streets	65,764	89,900	89,900
565.25	Repair and Maintenance Landscape	-	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	431,185	437,915	437,915
570.10	Rental Machinery	16,739	17,000	18,000
575.05	Other Small Tools & Equipment	16,656	11,600	11,600
<u>Total: Services & Charges</u>		713,788	771,220	776,620
Division Total: Streets		2,805,503	2,905,240	2,980,265
Department Total: Public Works		2,805,503	2,905,240	2,980,265
Fund Total: General Fund		2,805,503	2,905,240	2,980,265

Village of Palatine CY 2015 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Personnel Services	\$ 753,002	\$ 770,120	\$ 779,060
Supplies	1,081,216	1,093,200	1,105,200
Services & Charges	176,257	122,620	134,940
Program Total	\$ 2,010,475	\$ 1,985,940	\$ 2,019,200

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2015 Adopted Budget - Expenditures

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	468,557	518,235	525,950
500.20	Salaries Overtime	7,389	6,000	6,000
500.25	Salaries Special Compensation	41,133	4,050	4,300
500.95	Salaries Other	6,700	-	-
Total: Salaries		\$ 523,779	\$ 528,285	\$ 536,250
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,346	2,410	2,460
510.10	Taxes & Benefits Medicare	5,295	7,715	7,825
510.15	Taxes & Benefits Social Security	31,867	32,920	33,430
510.20	Taxes & Benefits IMRF Er Contribution	76,597	70,340	67,680
510.35	Taxes & Benefits Medical/Dental Insurance	112,912	128,140	131,185
510.40	Taxes & Benefits Life Insurance	206	310	230
Total: Taxes & Benefits		229,223	241,835	242,810
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	741,200	670,000	670,000
525.20	Operating Supplies Lubricants & Additives	24,702	25,000	25,000
525.35	Operating Supplies Clothing	2,912	4,200	4,200
530.05	R&M Supplies Equipment Parts	(3,455)	1,000	1,000
530.10	R&M Supplies Vehicle Parts	315,857	393,000	405,000
Total: Supplies		1,081,216	1,093,200	1,105,200
<u>Services & Charges</u>				
540.95	Services Other	6,130	8,500	8,500
560.25	Utility Services Refuse Disposal	549	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	74,382	25,000	26,000
565.10	Repair and Maintenance Vehicles	79,275	68,300	78,940
565.35	Repair and Maintenance Software	5,635	7,000	7,000
575.05	Other Small Tools & Equipment	10,286	12,820	13,500
Total: Services & Charges		176,257	122,620	134,940
Division Total: Fleet Services		2,010,475	1,985,940	2,019,200
Department Total: Public Works		2,010,475	1,985,940	2,019,200
Fund Total: Fleet Services Fund		2,010,475	1,985,940	2,019,200

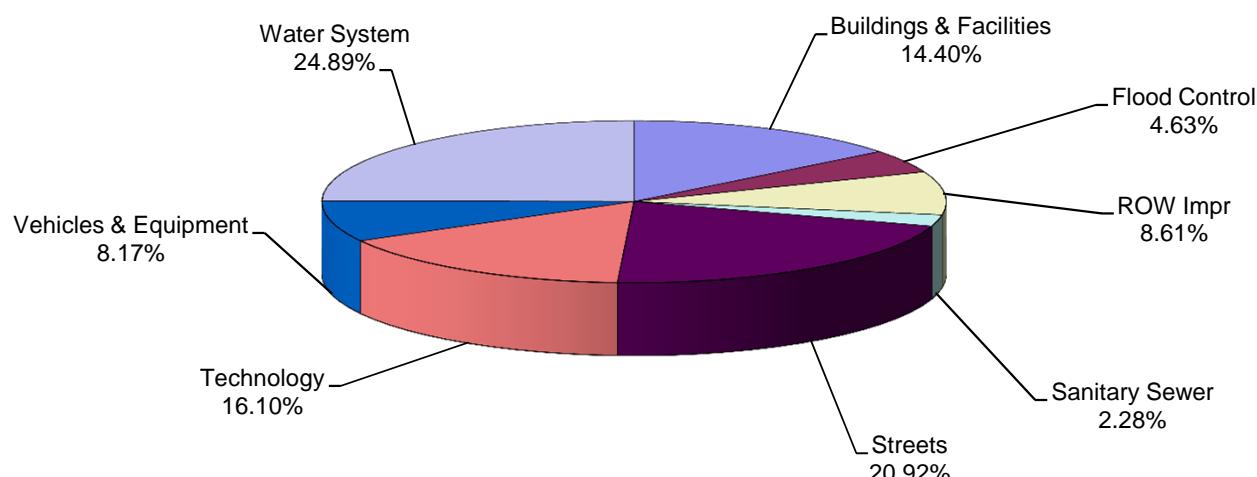
Village of Palatine
CY 2015 Adopted Budget - Expenditure Overview

Division 75 Capital

Expenditures by Division	2014	2015	% Change
	Adopted Budget	Adopted Budget	
Capital	\$ 9,434,787	\$ 14,051,459	48.93%
Division Total: Capital	9,434,787	14,051,459	48.93%

Expenditures by Type	2014	2015	% Change
Buildings & Facilities	\$ 230,000	\$ 2,024,000	780.00%
Flood Control	645,000	650,000	0.78%
ROW Impr	988,237	1,210,454	22.49%
Sanitary Sewer	220,000	320,000	45.45%
Streets	3,152,815	2,939,630	-6.76%
Technology	316,390	2,261,880	614.90%
Vehicles & Equipment	1,589,300	1,148,400	-27.74%
Water System	2,293,045	3,497,095	52.51%
Division Total: Capital	9,434,787	14,051,459	48.93%

2015 Adopted Budget by Type



Village of Palatine CY 2015 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Expenditures			
Capital Outlay	13,339,452	9,434,787	14,051,459
Division Total	\$ 13,339,452	\$ 9,434,787	\$ 14,051,459
	\$ 13,339,452	\$ 9,434,787	\$ 14,051,459

Village of Palatine, IL

Capital

2015 thru 2019

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
Capital Equipment - 401								
Technology Hardware Infrastructure Replacements	<i>IT 0001</i>	2	29,600	13,600	28,600	4,600	4,600	81,000
Technology Hardware Additions	<i>IT 0002</i>	3	32,500	9,000	9,000	9,000	9,000	68,500
Infrastructure Software & Upgrades	<i>IT 0003</i>	2	13,500	15,000	15,000	15,000	15,000	73,500
Office Computer Hardware Replacement	<i>IT 0004</i>	3	20,180	53,000	53,000	53,000	53,000	232,180
Public Safety Communications Hardware	<i>IT 0005</i>	3	103,100	12,000	3,000	7,000	3,000	128,100
GIS	<i>IT 0010</i>	3		2,000	72,000	2,000	2,000	78,000
Fire Department Station Alerting	<i>IT 0014</i>	3			62,000			62,000
Redesigned Web Site	<i>IT 0015</i>	3	45,000					45,000
Fire Dept Vehicle Replacements	<i>VE 0001</i>	3	433,000		975,000	71,000	307,000	1,786,000
Fire Dept Equipment Replacements & Additions	<i>VE 0002</i>	2	3,900		150,000			153,900
Public Works Vehicle Replacements	<i>VE 0003</i>	3	76,000	509,850	853,300	359,700	470,400	2,269,250
Public Works Equipment Replacements	<i>VE 0004</i>	3	236,500	517,515	132,500	62,675	231,840	1,181,030
Police Dept Vehicle Replacements	<i>VE 0005</i>	3	308,000	232,785	279,840	284,495	347,205	1,452,325
Administrative Vehicle Replacements	<i>VE 0006</i>	3	77,000	94,760	31,800	100,280		303,840
Public Works Equipment Additions	<i>VE 0007</i>	4	14,000					14,000
Police Dept Equipment Replacements	<i>VE 0009</i>	3		9,300				9,300
Capital Equipment - 401 Total			1,392,280	1,468,810	2,665,040	968,750	1,443,045	7,937,925
Capital Improvement - 402								
Village Facility Roof Replacements	<i>BF 0004</i>	3		60,000				60,000
Combined Service Facility Maintenance Projects	<i>BF 0006</i>	3		50,000	50,000	50,000	50,000	200,000
Material Storage	<i>BF 0015</i>	3	500,000					500,000
Clocktower Renovation	<i>BF 0021</i>	2	29,000					29,000
Sidewalk Replacement Program	<i>RW 0001</i>	3	180,000	180,000	180,000	180,000	180,000	900,000
Sidewalk Extension Program	<i>RW 0002</i>	3	60,000	120,000	60,000	60,000	80,000	380,000
Contractual Tree Maintenance	<i>RW 0003</i>	3			50,000	50,000	50,000	150,000
Street Light Cable Replacement	<i>RW 0010</i>	3	15,000	15,000	15,000	15,000	15,000	75,000
Village Wide Ash Removal Program	<i>RW 0017</i>	3	400,000	275,000				675,000
Traffic Signal Pre-Emption Equipment	<i>RW 0019</i>	2	14,000		14,000		14,000	42,000
50/50 Apron/Curb/Gutter Replacement	<i>ST 0001</i>	3	85,000	85,000	85,000	85,000	85,000	425,000
Curb and Gutter-Concrete Edging Extension Program	<i>ST 0002</i>	3	83,390	89,030	133,770	33,640	129,910	469,740
Collector Street Improvements	<i>ST 0003</i>	3	325,000	325,000				650,000
Integral Curb Program	<i>ST 0006</i>	3	120,370	162,760	78,840	112,260	179,430	653,660
Street Microsurfacing Program	<i>ST 0007</i>	2		75,000	75,000	75,000	75,000	300,000
Intersection Improvements - Pedestrian	<i>ST 0009</i>	3	30,000	105,000	105,000	105,000	105,000	450,000
Bike Plan Implementation	<i>ST 0013</i>	3	61,335	61,335				122,670
Capital Improvement - 402 Total			1,903,095	1,603,125	846,610	765,900	963,340	6,082,070
CDBG - 210								
Creek Stabilization	<i>FC 0002</i>	3					270,000	270,000
Community Development Block Grant Improvements	<i>RW 0018</i>	3	241,454					241,454

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
CDBG - 210 Total			241,454				270,000	511,454
Motor Fuel Tax - 205								
Road Resurfacing	ST 0004	3	1,629,535	1,559,920	1,608,170	1,691,650	1,698,795	8,188,070
Residential Street Reconstruction Program	ST 0005	3	530,000	375,000	415,000	595,000	585,000	2,500,000
Motor Fuel Tax - 205 Total			2,159,535	1,934,920	2,023,170	2,286,650	2,283,795	10,688,070
Motor Vehicle Parking - 620								
Village Facility Roof Replacements	BF 0004	3			18,000			18,000
Parking Deck Maint & Improvements	BF 0007	3	150,000	100,000	50,000	25,000	75,000	400,000
Train Station Maint & Improvements	BF 0008	3	15,000	10,000	52,500	15,000	20,000	112,500
Motor Vehicle Parking - 620 Total			165,000	110,000	120,500	40,000	95,000	530,500
Sewer - 610								
Spot Drainage Improvements	FC 0001	3	45,000	45,000	45,000	45,000	45,000	225,000
Creek Stabilization	FC 0002	3		40,000	330,000	40,000		410,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3	60,000	60,000	60,000	60,000	60,000	300,000
Ditch Analysis and Rehabilitation	FC 0006	4	235,000	200,000	200,000	200,000	200,000	1,035,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	3	75,000	75,000	75,000	75,000	75,000	375,000
Storm Sewer System Sliplining	FC 0010	3	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011	2	75,000	50,000				125,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	30,000	30,000	30,000	30,000	30,000	150,000
GIS	IT 0010	3	18,000					18,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	2	170,000	50,000	500,000	500,000	50,000	1,270,000
Sewer - 610 Total			988,000	920,000	1,610,000	1,320,000	830,000	5,668,000
TIF-231								
Intersection Improvements - Pedestrian	ST 0009	3		75,000				75,000
TIF-231 Total				75,000				75,000
TIF-233								
Parking Lot Rehabilitation	BF 0016	3			35,000			35,000
Downtown Irrigation Projects	RW 0006	3			10,000			10,000
DT Street Rehabilitation & Landscaping	ST 0008	3			450,000	500,000	750,000	1,700,000
TIF-233 Total					460,000	535,000	750,000	1,745,000
TIF-234								
TIF Sidewalk Extension	RW 0004	3					90,000	90,000
Traffic Signal Upgrade	RW 0015	4	300,000					300,000
TIF-234 Total					300,000		90,000	390,000

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
Village Hall Renovation Fund - 430								
Village Hall Renovation	<i>BF 0018</i>	3	950,000					950,000
Village Hall Renovation Fund - 430 Total			950,000					950,000
Water - 605								
Village Facility Roof Replacements	<i>BF 0004</i>	3		60,000				60,000
Emergency Power Systems	<i>BF 0010</i>	2	380,000					380,000
Pump Station Security Installations	<i>BF 0014</i>	3			17,000		19,000	36,000
Material Storage	<i>BF 0015</i>	3				350,000		350,000
Utilities SCADA System Upgrades	<i>IT 0006</i>	3	25,000	25,000	25,000	25,000		100,000
Water Meter Conversion Project	<i>IT 0009</i>	3	2,000,000	3,250,000	3,250,000			8,500,000
Water Tank Maintenance	<i>WW 0001</i>	3	1,421,620	1,500,225	1,651,190	1,714,925	945,000	7,232,960
Water Tank Removal and Upgrades	<i>WW 0001A</i>	3	75,000	205,000			350,000	630,000
Watermain Extensions & Looping	<i>WW 0002</i>	3	200,000	200,000	200,000	200,000	200,000	1,000,000
Watermain Replacements	<i>WW 0003</i>	3	700,475	861,590	1,030,325	1,206,940	1,391,795	5,191,125
Well and Pump Station Improvements	<i>WW 0005</i>	2		170,000		100,000		270,000
Water System 3 Zone Conversion	<i>WW 0006</i>	3	1,100,000	70,000	850,000	70,000	200,000	2,290,000
Water - 605 Total			5,877,095	6,341,815	7,023,515	3,666,865	3,130,795	26,040,085
GRAND TOTAL			14,051,459	12,378,670	14,748,835	9,583,165	9,855,975	60,618,104

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0004**
Project Name **Village Facility Roof Replacements**

Account # XXX-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

Replacement and upgrading of Village Facility Roofs
 2016 - CSF Asphalt Shingles 120,000 (28% Park Dist Reimb)
 2017 - Deck (3 Towers) 18,000
 (End of life expected for Rubber Membrane Roof)

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.

1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Prior	Expenditures	2015	2016	2017	2018	2019	Total
10,000	Construction		120,000	18,000			138,000
Total	Total		120,000	18,000			138,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
10,000	Capital Improvement - 402		60,000				60,000
Total	Motor Vehicle Parking - 620			18,000			18,000
	Water - 605		60,000				60,000
	Total		120,000	18,000			138,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0006**
Project Name **Combined Service Facility Maintenance Projects**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

Annual improvements to portions of the CSF that have reached their service life as prioritized by the site assessment

Future Projects:

Furnishings & ADA Improvements	\$ 50,000
Garage Doors	168,000
Site Lighting Replacement	55,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through ware and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
25,000	Construction		50,000	50,000	50,000	50,000	200,000
Total	Total		50,000	50,000	50,000	50,000	200,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
25,000	Capital Improvement - 402		50,000	50,000	50,000	50,000	200,000
Total	Total		50,000	50,000	50,000	50,000	200,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0007**
Project Name **Parking Deck Maint & Improvements**

Account # 620-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

CY 2015 - Pay on Foot Parking Equipment, Electrical & Data \$100,000, \$30,000 West Stair Recon, \$20,000 Rebuild 4 Interior Doors
CY 2016 - Stain Exterior \$100,000
CY 2017 - Canopy Improvements on Level 5 and flyovers (15,000/Ea) \$50,000
CY 2018 - Supplemental Heat for 3 Spare/Elevator Towers \$25,000
CY 2019 - Ground Tier Ceiling Painting \$75,000

Justification

Normal wear & tear repair

Prior	Expenditures	2015	2016	2017	2018	2019	Total
175,000	Other	150,000	100,000	50,000	25,000	75,000	400,000
Total	Total	150,000	100,000	50,000	25,000	75,000	400,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
175,000	Motor Vehicle Parking - 620	150,000	100,000	50,000	25,000	75,000	400,000
Total	Total	150,000	100,000	50,000	25,000	75,000	400,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0008**
Project Name **Train Station Maint & Improvements**

Account # 620-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Priority Important

Description	
CY 2015 - General Maintenance	\$ 15,000
CY 2016 - Powerwashing/Sealing	5,000
- Exterior Cameras	5,000
CY 2017 - Replace Circle Drive	52,500
Approximately 3,500 SF @ \$15/SF	
CY 2018 - Furniture/Newspaper Stands (Refurbish)	15,000
CY 2019 - Refinish Paneling	20,000

Justification	
The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.	

Prior	Expenditures	2015	2016	2017	2018	2019	Total
20,000	Construction	15,000	10,000	52,500	15,000	20,000	112,500
Total	Total	15,000	10,000	52,500	15,000	20,000	112,500

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
20,000	Motor Vehicle Parking - 620	15,000	10,000	52,500	15,000	20,000	112,500
Total	Total	15,000	10,000	52,500	15,000	20,000	112,500

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0010**
Project Name **Emergency Power Systems**

Account # 605-52-75-6010 610

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 20 years

Category Buildings & Facilities

Priority Very Important

Description

Installation and replacement of emergency power systems and components including generators

CY 2015 - South Station Replacement @ CSF Complex \$380,000

Justification

To provide power to critical Village functions and equipment during outages

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies

Expenditures	2015	2016	2017	2018	2019	Total
Equipment	380,000					380,000
Total	380,000					380,000

Funding Sources	2015	2016	2017	2018	2019	Total
Water - 605	380,000					380,000
Total	380,000					380,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0014**
Project Name **Pump Station Security Installations**

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village. Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecome, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily bypassed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Expenditures	2015	2016	2017	2018	2019	Total
Equipment			17,000		19,000	36,000
Total			17,000		19,000	36,000

Funding Sources	2015	2016	2017	2018	2019	Total
Water - 605			17,000		19,000	36,000
Total			17,000		19,000	36,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0015**
Project Name **Material Storage**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

Construction of Salt Dome at Public Works

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2017 if warranted after Village Hall renovation and potential improvements to the Combined Service Facility.

Justification

Expanding Salt Storage would allow the village to realize savings in product purchasing with the state cooperative. The Village has paid approximately 30k premium per year to have smaller storage and our own procurement arrangement. Materials are stored at the subject site exposed to the elements as well as visible to adjacent properties and motorists passing the site. A storage building would allow for protection of equipment and materials while improving the aesthetics of the site. Current storage is between 2000 and 3000 Tons while over 9,000 Tons were used in the Winter of 2013/2014.

Expenditures	2015	2016	2017	2018	2019	Total
Construction	500,000			350,000		850,000
Total	500,000			350,000		850,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Improvement - 402	500,000					500,000
Water - 605				350,000		350,000
Total	500,000			350,000		850,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0016**
Project Name **Parking Lot Rehabilitation**

Account # 233-52-75-6010

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2018 - \$ 35,000 - Design for Permanent Parking Block 22 in the area bounded by Wilson, Smith, Slade and Greeley

2018 - \$350,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2015	2016	2017	2018	2019	Total	Future
615 - Improvements Other than Buildings				35,000		35,000	350,000
Total				35,000		35,000	Total

Funding Sources	2015	2016	2017	2018	2019	Total	Future
TIF-233				35,000		35,000	350,000
Total				35,000		35,000	Total

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0018**
Project Name **Village Hall Renovation**

Account # 430-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

Building Renovation

CY 2015 Direct Purchase, Buy Owner Costs \$950,000

These include the Furniture Costs, Technology Costs, Channel 6 equipment and the relocation expenses moving back to the Village Hall.

Justification

This program is designed to renovate the Village Hall.

Expenditures	2015	2016	2017	2018	2019	Total
Construction	950,000					950,000
Total	950,000					950,000

Funding Sources	2015	2016	2017	2018	2019	Total
Village Hall Renovation Fund - 430	950,000					950,000
Total	950,000					950,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **BF 0021**
Project Name **Clocktower Renovation**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Very Important

Description

Replacement clock movement (\$15,000) and re-coat steel structure (\$14,000)

Justification

The clocktower at the intersection of US-14 and North Hicks Rd is over 20 years old. The movement, which controls the timing and face panel displays, has experienced several breakdowns. The paint is peeling and the rust is visible on the legs of the steel structure warranting mechanical removal and re-painting.

Expenditures	2015	2016	2017	2018	2019	Total
Other	29,000					29,000
Total	29,000					29,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Improvement - 402	29,000					29,000
Total	29,000					29,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **FC 0001**
Project Name **Spot Drainage Improvements**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way by storm sewer installation or channel regrading.

Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
20,000	Construction	45,000	45,000	45,000	45,000	45,000	225,000
Total	Total	45,000	45,000	45,000	45,000	45,000	225,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
20,000	Sewer - 610	45,000	45,000	45,000	45,000	45,000	225,000
Total	Total	45,000	45,000	45,000	45,000	45,000	225,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # FC 0002
Project Name Creek Stabilization

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

Segments of Salt and Buffalo Creeks have limitations that present limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements to be prioritized based on losses to structures, safety, and erosion control. Improvement additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2016 - Design and Permit CY 2017 - Construct CY 2018 - Design and Permit 2nd Creek Priority CY 2019 - Construct 2nd Creek Priority as determined by inventory

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Expenditures	2015	2016	2017	2018	2019	Total
Engineering		40,000		40,000		80,000
Construction			330,000		270,000	600,000
Total	40,000	330,000	40,000	270,000	680,000	

Funding Sources	2015	2016	2017	2018	2019	Total
CDBG - 210					270,000	270,000
Sewer - 610		40,000	330,000	40,000		410,000
Total	40,000	330,000	40,000	270,000	680,000	

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **FC 0003**
Project Name **Creek Outfall Structure Rehabilitation**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek and Buffalo Creek

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2015	2016	2017	2018	2019	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **FC 0004**
Project Name **Storm Inlet Reconstruction/Repair**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 30 years

Category Flood Control

Priority Less Important

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)
Eliminate structure, street and parkway erosion
Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2015	2016	2017	2018	2019	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # FC 0005
Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2015 - Rose Repairs or Removal

CY 2016 - Imperial @ West Branch

CY 2017 - Palatine @ West Branch

CY 2018 - Michigan @ West Branch

CY 2019 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory, County wide storm water management ordinance, and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2015	2016	2017	2018	2019	Total
90,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
90,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Less Important

Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will wait.

CY 2015 - Reshaping Overland Flow Warren North of Olive in Arlington Crest

Future Potential locations are:

- Warren north of Olive
- Warren south of Olive
- Leonard south of Palatine Rd
- Ellis west of Quentin

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right of way drainage and long term maintenance

Prior	Expenditures	2015	2016	2017	2018	2019	Total
200,000	Construction	235,000	200,000	200,000	200,000	200,000	1,035,000
Total	Total	235,000	200,000	200,000	200,000	200,000	1,035,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
200,000	Sewer - 610	235,000	200,000	200,000	200,000	200,000	1,035,000
Total	Total	235,000	200,000	200,000	200,000	200,000	1,035,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # FC 0007
Project Name Storm Sewer & Draintile Repl/Expansion

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended.

CY 2015 - Center

CY 2016 - Lilac South to Tulip

CY 2017 - North of Illinois between Brockway & Plum Grove Rd

CY 2018 - Draintile internal to the block east of Plum Grove Rd and north of Michigan Av

CY 2019 - Quentin near Echo

Future - Wood west of Clyde

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2015	2016	2017	2018	2019	Total
100,000	Construction	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
100,000	Sewer - 610	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **FC 0010**
 Project Name **Storm Sewer System Sliplining**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village

Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Wilmette East of Benton
- King George outfall (21")
- Kenilworth from 828 West to Crescent

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2015	2016	2017	2018	2019	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # FC 0011
Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Very Important

Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village brought in outside consultants to revise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-system capacity. Identified improvements would feed into the Ditch Rehabilitation Program or Storm Sewer Expansion Program.

Areas Targeted include:

2015 - Smith/Colfax

2016 - Reimer Reservoir Additional Engineering

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Link with start of Storm Water Utility

Prior	Expenditures	2015	2016	2017	2018	2019	Total
50,000	Construction	75,000	50,000				125,000
Total	Total	75,000	50,000				125,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
50,000	Sewer - 610	75,000	50,000				125,000
Total	Total	75,000	50,000				125,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project #	FC 0012
Project Name	Storm Sewer Televising

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Flood Control

Priority Important

Description

Much of the Villages storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. It is desired to become proactive, rather than reactive, in our approach to storm sewer system maintenance. To establish a baseline condition, televising existing facilities would be necessary. In house equipment can televise pipes up to 12 inches in diameter. Larger pipes are recommended for contractual assistance. The estimated unit cost is \$1.25 per lineal foot.

Justification

Reduce flood risk
 Reduce maintenance costs
 Improve the Village's approach to preservation of long term assets
 Link with start of Storm Water Utility
 VOP only capable of televising 12" Diameter Pipe or smaller

Expenditures	2015	2016	2017	2018	2019	Total
Construction		90,000	90,000	90,000	90,000	360,000
Total	90,000	90,000	90,000	90,000	90,000	360,000

Funding Sources	2015	2016	2017	2018	2019	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
Total	90,000	90,000	90,000	90,000	90,000	360,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # FC 0013
Project Name Residential Drainage Improvements

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

In 1991, the Village started a program to extend public storm sewers into private areas with poor drainage. The program focused on private drainage issues with an extension of the public system via a cost share with neighborhoods. As the majority of these issues have been addressed, the program adjusted in 2008 to include a small diameter cost sharing program with small diameter extensions to be led by residents. Rain Gardens are offered for the most local of issues. The Basement Protection Program, intended to modernize homes with gravity wastewater drainage is additionally funded by this program.

1. Small Diameter Program (4" or 6") with the Village participating 50% up to \$2,500
2. Rain Garden Program - Village participating 50% up to \$3,000.
3. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
55,000	Construction	30,000	30,000	30,000	30,000	30,000	150,000
Total	Total	30,000	30,000	30,000	30,000	30,000	150,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
55,000	Sewer - 610	30,000	30,000	30,000	30,000	30,000	150,000
Total	Total	30,000	30,000	30,000	30,000	30,000	150,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # RW 0001
Project Name Sidewalk Replacement Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Description

The sidewalk maintenance program consists of:

Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village 50/50 Sidewalk Replacement \$20,000

Misc Infill/Repairs \$10,000

The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. Since property owners have areas outside of the hazardous program. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the sixth year at this threshold.

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:

- A. Vertical Displacement (offsets) greater than 3/4 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
180,000	Construction	180,000	180,000	180,000	180,000	180,000	900,000
Total	Total	180,000	180,000	180,000	180,000	180,000	900,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	180,000	900,000
Total	Total	180,000	180,000	180,000	180,000	180,000	900,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # RW 0002
Project Name Sidewalk Extension Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2015 - Wilson East of Harrison to Clyde, South Side

CY 2016 - Quentin Road, Lake-Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2017 - Smith South of Cunningham, East Side

CY 2018 - Oak St to Eagle

CY 2019 - Quentin Road US-14 to Colfax

Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Prior	Expenditures	2015	2016	2017	2018	2019	Total
60,000	Construction	60,000	120,000	60,000	60,000	80,000	380,000
Total	Total	60,000	120,000	60,000	60,000	80,000	380,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
60,000	Capital Improvement - 402	60,000	120,000	60,000	60,000	80,000	380,000
Total	Total	60,000	120,000	60,000	60,000	80,000	380,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # RW 0003
Project Name Contractual Tree Maintenance

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

Implementation of a program that systematically removes and replaces distressed trees throughout the Village.

Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce the noise
3. Enhance the image of the Village to pass-through traffic

Expenditures	2015	2016	2017	2018	2019	Total
Other			50,000	50,000	50,000	150,000
Total			50,000	50,000	50,000	150,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Improvement - 402			50,000	50,000	50,000	150,000
Total			50,000	50,000	50,000	150,000

Capital

2015 *thru* 2019

Department 52-Public Works

Village of Palatine, IL

Project # **RW 0004**
 Project Name **TIF Sidewalk Extension**

Account # XXX-52-75-6040 615

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians

CY 2014 - Dundee, Hicks to Lynda (Roll into 2015) (Walk goes with Construction of Pedestrian Signals)

CY 2019 - Rand, West side from Capri to Spruce Fill Gaps

CY 2020 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2021 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2022 - Hicks Rand to Dundee if Eligible

Justification

Reduce flood risk

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Prior	Expenditures	2015	2016	2017	2018	2019	Total	Future
90,000	615 - Improvements Other than Buildings					90,000	90,000	290,000
Total		Total				90,000	90,000	Total

Prior	Funding Sources	2015	2016	2017	2018	2019	Total	Future
90,000	TIF-234					90,000	90,000	290,000
Total		Total				90,000	90,000	Total

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # RW 0006
Project Name Downtown Irrigation Projects

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

A second phase of the Downtown landscaping program is contemplated to start in 2013. In this extension from the original program, landscaping and irrigation could be installed in areas along the Palatine Rd corridor or pocket park areas that were not improved in the first 5-year program.

2017 - Hanging Baskets

Justification

This program is designed to provided for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District. While lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
20,000	615 - Improvements Other than Buildings			10,000			10,000
Total		Total		10,000			10,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
20,000	TIF-233			10,000			10,000
Total		Total		10,000			10,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # RW 0010
Project Name Street Light Cable Replacement

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

Systematic replacement of old rubber-coated Type R street light cable w/new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision it is proposed that for 2015 through 2019, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2015	2016	2017	2018	2019	Total
15,000	Construction	15,000	15,000	15,000	15,000	15,000	75,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
15,000	Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # RW 0015
Project Name Traffic Signal Upgrade

Account # 234-52-75-6040 615

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Description

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road
CY 2015 - Construct Signal at IL-68 & Park Place Dr
- Opticom Improvement as Separate Program by Fire

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area

Prior	Expenditures	2015	2016	2017	2018	2019	Total
45,000	615 - Improvements Other than Buildings	300,000					300,000
Total		Total	300,000				300,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
45,000	TIF-234	300,000					300,000
Total		Total	300,000				300,000

Capital**2015 *thru* 2019****Village of Palatine, IL**

Project # RW 0017
Project Name Village Wide Ash Removal Program

Account # 402-52-75-6040 615

Department 52-Public Works**Contact** Charlie Powers**Type** Improvement**Useful Life** 20 Years**Category** Rights of Way Improvements**Priority** Important**Description**

Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.

CY 2015 - 500 Contracted Removals
 700 In-House Removals
 1200 Contracted Replacements

Estimated 1,000 ash trees remaining at the end of 2015.

Removal, purchasing, and installation unit prices fixed by contract until 2015.

Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce the noise
3. Enhance the image of the Village to pass-through traffic
4. Manage affects of Emerald Ash Borer on our Urban Forest

Prior	Expenditures	2015	2016	2017	2018	2019	Total
325,000	615 - Improvements Other than Buildings	400,000	275,000				675,000
Total		Total	400,000	275,000			675,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
325,000	Capital Improvement - 402	400,000	275,000				675,000
Total		Total	400,000	275,000			675,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **RW 0018**
Project Name **Community Development Block Grant Improvements**

Account # 210-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

Infrastructure improvement in Block Grant eligible areas
Lighting in the area north of Gardenia and east of Old Hicks
Lilac storm sewer extension
Sidewalk extension on North Court north of First Bank Drive

Justification

Address isolated depressional areas

Prior	Expenditures	2015	2016	2017	2018	2019	Total
253,237	615 - Improvements Other than Buildings	241,454					241,454
Total		241,454					241,454

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
253,237	CDBG - 210	241,454					241,454
Total		241,454					241,454

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **RW 0019**
Project Name **Traffic Signal Pre-Emption Equipment**

Account # 402-52-75-6040 615

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Rights of Way Improvements

Priority Very Important

Description

CY 2015 - Traffic Signal Preemption Equipment - Preventative Maintenance Program
CY 2017 - Traffic Signal Preemption Equipment - Preventative Maintenance Program
CY 2019 - Traffic Signal Preemption Equipment - Preventative Maintenance Program

Justification

Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersection (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Expenditures	2015	2016	2017	2018	2019	Total
Equipment	14,000		14,000		14,000	42,000
Total	14,000		14,000		14,000	42,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Improvement - 402	14,000		14,000		14,000	42,000
Total	14,000		14,000		14,000	42,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # SS 0001
Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park Unit #6, Orchard Hills, Palanois Park, Princeton/Delgado Ave, Reseda East & West, Imperial Royale and other areas.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2015	2016	2017	2018	2019	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # SS 0003
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures.

CY2015 - Cathodic Protection \$70,000 Peppertree LS Abandonment Study \$75,000 & Dunhaven LS Improvement \$25,000

CY2016 - Peppertree LS Abandonment Design \$50,000

CY2017/18 - Peppertree LS Abandonment Construction \$1,000,000

CY2019 - Station Efficiencies with Pump Equipment Modernization \$50,000

Justification

To improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

Dunhaven LS Improvement to accommodate Forest Preserve Expansion at Camp Reinburg. Costs to be reimbursed by Forest Preserve.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
70,000	Engineering		50,000				50,000
Total	Construction	170,000		500,000	500,000	50,000	1,220,000
	Total	170,000	50,000	500,000	500,000	50,000	1,270,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
70,000	Sewer - 610	170,000	50,000	500,000	500,000	50,000	1,270,000
Total		170,000	50,000	500,000	500,000	50,000	1,270,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # ST 0001
Project Name 50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs. Expanded curb and gutter replacement to include all cracked curbing has been suggested.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. The criteria used if a resident wants to "depress" their apron in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents, over the last 15 years has ever wanted to pay for more curb & gutter to be replaced that wasn't adjacent to the driveway apron

Prior	Expenditures	2015	2016	2017	2018	2019	Total
80,000	Construction	85,000	85,000	85,000	85,000	85,000	425,000
Total	Total	85,000	85,000	85,000	85,000	85,000	425,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
80,000	Capital Improvement - 402	85,000	85,000	85,000	85,000	85,000	425,000
Total	Total	85,000	85,000	85,000	85,000	85,000	425,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # ST 0002
Project Name Curb and Gutter-Concrete Edging Extension Program

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2015-2019 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by eliminating vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2015	2016	2017	2018	2019	Total
184,495	Construction	83,390	89,030	133,770	33,640	129,910	469,740
Total	Total	83,390	89,030	133,770	33,640	129,910	469,740

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
184,495	Capital Improvement - 402	83,390	89,030	133,770	33,640	129,910	469,740
Total	Total	83,390	89,030	133,770	33,640	129,910	469,740

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **ST 0003**
Project Name **Collector Street Improvements**

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.
CY 2014 - Kenilworth from Harrison to Middleton
CY 2015 - Kenilworth from Middleton to Quentin Rd
CY 2016 - Dorset from Cedar to Elm \$225/LF

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2015	2016	2017	2018	2019	Total
350,000	Construction	325,000	325,000				650,000
Total	Total	325,000	325,000				650,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
350,000	Capital Improvement - 402	325,000	325,000				650,000
Total	Total	325,000	325,000				650,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **ST 0004**
 Project Name **Road Resurfacing**

Account # 205-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

The annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventive maintenance, and relationship to planned utility work under the streets. The program consists of planning of existing surface, application of engineering fabric, and final overlay. Inflation included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
1,604,940	Construction	1,629,535	1,559,920	1,608,170	1,691,650	1,698,795	8,188,070
Total	Total	1,629,535	1,559,920	1,608,170	1,691,650	1,698,795	8,188,070

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
1,604,940	Motor Fuel Tax - 205	1,629,535	1,559,920	1,608,170	1,691,650	1,698,795	8,188,070
Total	Total	1,629,535	1,559,920	1,608,170	1,691,650	1,698,795	8,188,070

PALATINE STREETS

rev. 9/5/2014

2015 Street Resurfacing Program

2015 plan	Branch	Section	Street Name	From	To	Council	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					TOTAL Cost 2015	(ST 0002) Curb Ext Cost	(ST 0006) Integral Curb Repl Cost
										April 2015	April 2016	April 2017	April 2018	April 2019			
2015	ARBLN	002	ARBOR LANE	SHERWOOD LANE	NORTHWEST HIGHWAY	1	1,371	25.0	34,275	50	47	43	39	34	78,833		
2015	AVERY	001	AVERRY COURT	DREW LANE	CUL-DE-SAC	1	225	25.0	5,625	72	71	70	70	69	12,938		
2015	BELLE	001	BELLE AVENUE	PALATINE FTG ROAD S	KENILWORTH AVENUE	5	1,258	25.0	34,650	50	47	43	40	36	79,695		
2015	BENNE	002	BENNETT AVENUE	PLEASANT HILL BOULEVARD	ILLINOIS AVENUE	2	1,917	23.0	44,091	72	71	70	70	69	101,409		
2015	BROCK	006	BROCKWAY STREET	PALATINE ROAD	HELEN ROAD	2	2,114	22.0	48,148	61	58	54	51	47	240,740		120,370
2015	CHEST	001	CHESTNUT STREET	CORNELL AVENUE	DEAD END NORTH	6	150	25.0	3,750	45	40	36	30	25	12,563	6,281	
2015	CHIVA	001	CHIVALRY LANE	LANCELOT LANE	CUL-DE-SAC	5	600	25.0	15,000	34	29	23	16	9	34,500		
2015	CITAD	001	CITADEL COURT	LANCELOT LANE	CUL-DE-SAC	5	554	25.0	13,850	43	38	34	28	22	31,855		
2015	CLYDE	001	CLYDE STREET	CORNELL AVENUE	WOOD STREET	1	1,287	25.0	32,175	61	59	56	54	51	107,786	53,893	
2015	CRESC	003	CRESCENT AVENUE	WILSON STREET	PALATINE ROAD	1	660	25.0	17,040	48	44	40	36	30	39,192		
2015	CROWN	001	CROWN COURT	BARONET LANE	CUL-DE-SAC	5	400	25.0	10,000	32	26	20	13	6	23,000		
2015	CRWLN	001	CARRIAGE WAY LANE	CARRIAGE WAY COURT	MEDFORD DRIVE	2	700	25.0	17,500	36	32	29	25	21	40,250		
2015	DREWL	001	DREW LANE	WILSON STREET	QUENTIN ROAD	1	395	25.0	9,875	37	32	26	20	14	22,713		
2015	DUPON	001	DUPONT AVENUE	SMITH STREET	BROCKWAY STREET	2	660	21.0	13,860	26	20	13	6	0	46,431	23,216	
2015	HARVA	001	HARVARD DRIVE	ILLINOIS AVENUE	PARTRIDGE DRIVE	2	1,438	25.0	35,950	46	43	40	36	32	82,685		
2015	JEWEL	001	JEWEL COURT	BARONET LANE	CUL-DE-SAC NORTH	5	614	25.0	15,350	48	45	40	36	31	35,305		
2015	JEWEL	002	JEWEL COURT	BARONET LANE	CUL-DE-SAC SOUTH	5	336	25.0	8,400	43	39	34	28	22	19,320		
2015	KERRY	001	KERRY COURT	CEDAR STREET NORTH	CEDAR STREET SOUTH	2	713	25.0	17,825	49	46	43	40	36	40,998		
2015	LINCO	002	LINCOLN STREET	NORTHWEST HIGHWAY	FOREST STREET	6	1,300	34.0	44,200	48	45	42	38	34	101,660		
2015	LINCO	003	LINCOLN STREET	FOREST AVENUE	ROHLWING ROAD	6	1,330	34.0	45,220	58	56	54	51	49	104,006		
2015	MARSH	001	MARSHA DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	6	830	24.0	19,920	52	49	46	43	39	45,816		
2015	MEDFO	001	MEDFORD DRIVE	QUENTIN ROAD	ELM STREET	2	1,100	25.0	27,500	74	73	72	72	71	63,250		
2015	MELAN	001	MELANIE COURT	WILLOW STREET	CUL-DE-SAC SOUTH	1	337	25.0	8,425	62	60	58	55	53	19,378		
2015	MERRI	001	MERRILL AVENUE	PALATINE ROAD	DEAD END NORTH	2	310	16.0	4,960	43	38	33	28	22	11,408		
2015	PENDE	001	PENDELTON COURT	DUNDEE ROAD	CUL-DE-SAC SOUTH	1	700	25.0	17,500	45	41	36	31	25	40,250		
2015	PEREG	002	PEREGRINE DRIVE	NIGHTINGALE DRIVE	QUENTIN ROAD	2	1,367	25.0	34,175	48	45	42	38	35	78,603		
2015	PEREG	003	PEREGRINE DRIVE	QUENTIN ROAD	STONEHEDGE LANE	2	2,013	34.0	68,442	46	43	40	36	32	157,417		
2015	STUAR	003	STUART LANE	GILBERT AVENUE	BENNETT AVENUE	2	1,306	25.0	32,650	63	61	60	57	55	75,095		
2015	TYMR	001	TYMORE DRIVE	PEREGRINE DRIVE	CUL-DE-SAC	2	380	25.0	9,500	55	52	49	46	43	21,850		
2015	VALLE	001	VALLEY CIRCLE	MEDFORD DRIVE	CUL-DE-SAC	2	260	26.0	6,760	61	59	57	54	51	15,548		
2015	VALOR	001	VALOR COURT	BARONET LANE	CUL-DE-SAC	5	397	25.0	9,925	65	64	63	62	60	22,828		
2015	WAYNE	001	WAYNES COURT	WILLOW STREET	CUL-DE-SAC	1	322	24.0	7,728	49	40	31	21	12	17,774		
2015	WHTHD	002	WHITEHALL DRIVE	WHYTECLIFF ROAD	BEDFORD DRIVE	1	1,055	25.0	26,375	51	47	44	41	37	60,663		
2015	WILOW	001	WILLOW STREET	MELANIE COURT	CLYDE STREET	1	590	25.0	14,750	41	36	31	25	19	33,925		

34 Sections

28,989 Feet
5.49 Miles

83,933 Sq. Yd.
Road Resurfacing (ST 0004)

50/50 (4.5% of TOTAL) (ST 0001)
1,629,535

Total Cost 1,919,680 83,390 120,370

86,386

1,629,535

PALATINE STREETS

rev. 07/02/2014

2016 Street Resurfacing Program - Tentative List

2015 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					TOTAL 2016	(ST 0002) Curb Ext	(ST 0006) Integral Conc Edge	Curb Repl Cost
											April 2015	April 2016	April 2017	April 2018	April 2019				
2016	ALVA	001	ALVA STREET	COOLIDGE AVENUE	MAPLE AVENUE (CL)	1	444	18.5	8,214	43	38	33	28	22	28,749	14,375			
2016	ARBCT	001	ARBOR COURT	ARBOR LANE	CUL-DE-SAC	1	161	25.0	8,220	60	57	55	52	49	19,728				
2016	ARBLN	001	ARBOR LANE	DUNDEE ROAD	SHERWOOD LANE	1	511	25.0	12,775	62	60	58	56	53	30,660				
2016	ARROW	001	ARROWHEAD DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,093	25.0	29,900	54	52	49	45	42	71,760				
2016	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	177	25.0	8,823	53	51	47	44	41	21,175				
2016	BARON	001	BARONET LANE	WILKE ROAD	CUL-DE-SAC	5	1,838	25.0	45,950	55	52	49	45	41	110,280				
2016	CARPE	003	CARPENTER DRIVE	STARK DRIVE	ROHLWING ROAD	6	1,250	33.0	41,250	56	55	53	51	49	99,000				
2016	CHERY	001	CHERYL LANE	CEDAR STREET	PLEASANT HILL BOULEVARD	2	1,277	23.0	29,371	71	70	70	69	69	70,490				
2016	FREMO	002	FREMONT STREET	SHERMAN STREET	COLFAX STREET	6	602	22.0	13,244	57	53	50	46	42	69,531		34,766		
2016	GREND	002	GREENWOOD DRIVE	TAHOE TRAIL	STARK DRIVE	4	938	25.0	23,450	55	52	48	45	41	56,280				
2016	HALE	003	HALE STREET	WASHINGTON STREET	HELEN ROAD	6	1,479	23.0	34,017	59	55	52	49	45	178,589		89,295		
2016	ILLIN	002	ILLINOIS AVENUE	MALLARD DRIVE	QUENTIN ROAD	2	2,212	36.0	79,632	42	39	36	33	30	191,117				
2016	ILLIN	006	ILLINOIS AVENUE	PLUM GROVE ROAD	CALIFORNIA STREET	2	1,292	34.0	49,584	61	60	58	56	54	119,002				
2016	ILLIN	007	ILLINOIS AVENUE	CALIFORNIA STREET	HICKS ROAD	2	1,273	42.0	54,441	48	46	43	41	38	130,658				
2016	LANCE	001	LANCELOT LANE	BARONET LANE	WILKE ROAD	5	1,808	25.0	45,200	53	50	46	42	38	108,480				
2016	MAPLA	004	MAPLE AVENUE	ALVA STREET	COLFAX STREET	1	606	19.5	11,817	54	51	47	44	39	41,360	20,680			
2016	SHERM	002	SHERMAN STREET	BENTON STREET	OAK STREET	6	670	22.0	14,740	58	54	51	47	44	77,385		38,693		
2016	SHERW	001	SHERWOOD LANE	ARBOR LANE	EDGEWATER LANE	1	1,052	25.0	26,300	56	53	50	47	43	63,120				
2016	STARK	003	STARK DRIVE	TAHOE TRAIL	ROHLWING ROAD	4	1,845	25.0	46,125	57	55	52	49	45	110,700				
2016	SUTHE	001	SUTHERLAND COURT	CARPENTER DRIVE	CUL-DE-SAC	4	370	25.0	9,250	50	47	43	40	36	22,200				
2016	THACK	001	THACKERAY DRIVE	HOME AVENUE	CUNNINGHAM DRIVE	3	1,318	25.0	32,950	53	50	47	44	41	79,080				
2016	VENTU	001	VENTURA DRIVE	CUNNINGHAM DRIVE	MILL VALLEY ROAD	6	963	24.0	23,112	44	41	37	34	30	55,469				
2016	WGLAD	001	W. GLADE AVENUE	CEDAR STREET	IMPERIAL COURT	2	1,341	23.0	30,843	54	51	48	44	39	107,951	53,975			
2016	WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25.0	14,293	51	47	43	39	34	34,303				
											Total Cost	1,897,067	89,030	162,753					
24 Sections											24,915 Feet	77,056 Sq. Yd.	50/50 (4.5% of TOTAL) (ST 0001)	85,368					
											4.72 Miles		Road Resurfacing (ST 0004)	1,559,917					

PALATINE STREETS

rev. 07/17/2014

2017 Street Resurfacing Program - Tentative List

2015 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					(ST 0002) Curb Ext Cost	(ST 0006) Integral Conc Edge Cost
											April 2015	April 2016	April 2017	April 2018	April 2019		
2017	AUSTN	001	AUSTIN LANE	BRISTOL COURT	CHATHAM DRIVE	1	690	25.0	21,000	58	56	53	50	47	52,500		
2017	BABCK	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	4	1,240	25.0	31,000	55	52	48	45	40	77,500		
2017	BISSE	002	BISSELL DRIVE	BALDWIN ROAD	BOYNTON DRIVE	4	1,220	25.0	30,500	60	58	55	53	49	76,250		
2017	BRIST	001	BRISTOL COURT	WHYTECLIFF ROAD	CUL-DE-SACE	1	718	25.0	17,950	54	51	48	45	41	44,875		
2017	CARPE	004	CARPENTER DRIVE	ROHLWING ROAD	CLARK DRIVE	4	2,065	25.0	51,625	52	50	48	45	43	129,063		
2017	COOLI	003	COOLIDGE AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	991	21.0	20,811	58	56	53	50	47	77,001	38,500	
2017	CRESC	006	CRESCENT AVENUE	KENILWORTH AVENUE	DORSET AVENUE	1	1,295	18.0	23,654	62	60	58	55	53	87,520	43,760	
2017	DAVID	001	DAVID DRIVE	WINSTON DRIVE	WINSTON DRIVE	5	1,210	25.0	30,250	59	56	54	51	47	75,625		
2017	DEERA	001	DEER AVENUE	WINNETKA STREET	CUL-DE-SAC NORTH	1	993	25.0	25,785	62	60	58	56	53	64,463		
2017	DELMA	001	DEL MAR DRIVE	PEPPER TREE DRIVE	GARDEN AVENUE	3	1,436	25.0	35,900	57	54	51	48	45	89,750		
2017	EDGEW	001	EDGEWATER LANE	ARBOR LANE	E. LINE OF 1505 W.	1	1,300	25.0	32,500	55	52	49	45	41	81,250		
2017	EDGEW	002	EDGEWATER LANE	E. LINE OF 1504 W	PALOS AVENUE	1	405	25.0	10,655	86	83	81	78	77	26,638		
2017	GLNCR	001	GLENCOE ROAD	HARRISON AVENUE	MIDDLETON AVENUE	1	1,300	21.0	27,840	62	60	58	56	53	103,008	51,504	
2017	KELSE	001	KELSEY COURT	MIDDLETON AVENUE	CUL-DE-SAC	1	577	25.0	15,040	61	59	56	54	51	37,600		
2017	KENIL	009	KENILWORTH AVENUE	FOREST AVENUE	ROHLWING ROAD	6	1,323	20.0	26,460	55	52	49	45	41	66,150		
2017	MALRC	001	MALLARD COURT	MALLARD DRIVE	CUL-DE-SAC	2	360	25.0	9,000	54	51	48	45	41	22,500		
2017	OAKST	008	OAK STREET	MICHIGAN AVENUE	CUL-DE-SAC SOUTH	2	305	25.0	7,625	54	51	47	43	39	19,063		
2017	PEPPR	001	PEPPER TREE DRIVE	DUNDEE ROAD	GARDEN AVENUE	3	1,216	25.0	30,400	58	55	53	50	47	76,000		
2017	RAVEN	001	RAVEN LANE	HUNTING DRIVE	CUL-DE-SAC	2	630	25.0	15,750	59	57	54	51	48	39,375		
2017	RIDGE	001	RIDGEWOOD LANE	CUNNINGHAM DRIVE	FARMGATE LANE	3	828	25.0	20,700	56	53	50	47	44	51,750		
2017	ROBER	001	ROBERTSON STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22.0	28,666	60	57	54	50	47	157,663		78,832
2017	ROSIL	001	ROSILAND DRIVE	RUHL ROAD	inlets at 578 W near center island	1	1,156	25.0	28,900	56	53	50	47	43	72,250		
2017	ROSIL	002	ROSILAND DRIVE	inlets at 578 W near center island	NORTHUMBERLAND PASS	1	1,380	25.0	36,140	56	53	50	47	43	90,350		
2017	THORN	001	THORNHILL LANE	HOME AVENUE	LARKSPUR LANE	3	1,941	25.0	48,525	57	55	52	49	45	121,313		
2017	WEST	001	WEST COURT	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33.0	27,390	53	50	47	43	38	68,475		
2017	WINST	003	WINSTON DRIVE	PALATINE ROAD	JOYCE AVENUE	5	550	39.0	21,450	61	58	55	52	48	53,625		
2017	WINST	004	WINSTON DRIVE	JOYCE AVENUE	KENILWORTH AVENUE	5	720	25.0	18,000	52	50	48	45	43	45,000		

Total Cost 1,906,554 133,764 78,832
27 Sections
27,982 Feet 77,057 Sq. Yd. 50/50 (4.5% of TOTAL) (ST 0001) 85,795
5.30 Miles Road Resurfacing (ST 0004) 1,608,163

PALATINE STREETS

rev. 07/02/2014

2018 Street Resurfacing Program - Tentative List

2015 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					(ST 0002) Curb Ext Cost	(ST 0006) Integral Conc Edge Cost
											April 2015	April 2016	April 2017	April 2018	April 2019		
2018	APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25.0	15,850	63	61	59	56	54	42,003		
2018	BRITC	001	BRIGHTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	570	25.0	14,250	56	53	50	47	44	37,763		
2018	CAPRI	002	CAPRI DRIVE	LILY LANE	RAND ROAD	4	1,409	25.0	35,225	61	60	57	55	52	93,346		
2018	CCLUB	001	COUNTRY CLUB COURT	PEPPER TREE DRIVE (NORTH)	PEPPER TREE DRIVE (SOUTH)	3	1,284	25.0	32,640	56	53	50	47	44	86,496		
2018	CNTRY	001	COUNTRY LANE	RUSSET WAY	HEATHERLEA DRIVE	3	809	25.0	21,495	58	55	53	50	47	56,962		
2018	DROVE	001	DROVERS LANE	WHITEHALL DRIVE	KENSINGTON COURT	1	563	25.0	14,075	58	56	53	50	47	37,299		
2018	ELIZA	001	ELIZABETH AVENUE	DEAD END NORTH	KENILWORTH AVENUE	5	722	25.0	18,050	63	61	59	57	54	47,833		
2018	ELIZC	001	ELIZABETH COURT	ELIZABETH AVENUE	CUL-DE-SAC	5	332	25.0	9,009	78	76	74	73	72	23,874		
2018	GARDA	001	GARDEN AVENUE	SMITH ROAD	PEPPER TREE DRIVE	3	1,731	25.0	43,275	62	60	57	55	52	114,679		
2018	GARDC	001	GARDEN COURT	GARDEN AVENUE	CUL-DE-SAC	3	200	25.0	12,854	53	50	47	44	41	34,063		
2018	GERIA	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	1	135	24.0	3,412	43	39	34	29	23	9,042		
2018	GREEL	000	GREELEY STREET	WILSON STREET	SLADE STREET	6	343	22.0	7,546	52	49	45	41	37	43,390		21,695
2018	GREEL	001	GREELEY STREET	SLADE STREET	PALATINE ROAD	6	318	22.0	6,996	56	52	49	45	41	18,539		
2018	GRNLF	001	GREENLEAF COURT	ILLINOIS AVENUE	CUL-DE-SAC	2	370	25.0	9,787	57	55	52	49	45	25,936		
2018	HOME	003	HOME AVENUE	HICKS ROAD	LARKSPUR LANE	3	1,995	25.0	49,875	57	55	52	49	45	132,169		
2018	ILLIN	005	ILLINOIS AVENUE	BROCKWAY STREET	PLUM GROVE ROAD	2	630	34.0	28,029	50	47	44	41	37	74,277		
2018	JOYCE	001	JOYCE AVENUE	WINSTON DRIVE	PATRICIA LANE	5	1,440	25.0	36,000	63	61	59	57	54	95,400		
2018	LINCO	001	LINCOLN STREET	PLUM GROVE ROAD	FREMONT STREET	6	1,020	24.0	24,480	59	56	52	49	45	140,760		70,380
2018	MALLA	001	MALLARD DRIVE	MIDDLETON AVENUE	TEAL DRIVE	2	1,507	26.0	39,182	56	53	50	47	44	103,832		
2018	MORSN	001	MORRISON AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	690	25.0	17,250	61	59	56	54	51	67,275		33,638
2018	ROCKL	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951	25.0	23,775	58	56	53	50	47	63,004		
2018	STEPH	001	STEPHEN DRIVE	NORTHWEST HIGHWAY	COLFAX STREET	1	2,445	24.0	58,680	57	55	52	49	45	155,502		
2018	THURS	001	THURSTON DRIVE	WILLIAMS DRIVE	SANBORN DRIVE	5	826	25.0	20,650	59	56	54	51	47	54,723		
2018	WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC	1	1,375	25.0	34,375	56	53	50	47	44	91,094		
2018	WILLI	001	WILLIAMS DRIVE	RAND ROAD	COOPER DRIVE NORTH	5	1,889	34.0	64,226	56	54	51	49	46	170,199		
2018	WILSO	006	WILSON STREET	SMITH STREET	GREELEY STREET	6	319	22.0	7,018	55	52	48	45	41	40,354		20,177
2018	WINNE	003	WINNETKA STREET	DEER AVENUE	GROVE AVENUE	1	960	25.0	24,270	54	51	47	44	39	64,316		
27	Sections						25,467	Feet		74,697	Sq. Yd.	50/50 (4.5% of TOTAL) (ST 0001)			1,924,125	33,638	112,252
							4.82	Miles				Road Resurfacing (ST 0004)			86,586		1,691,650

PALATINE STREETS

rev. 07/02/2014

2019 Street Resurfacing Program - Tentative List

2015 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					(ST 0002) Curb Ext Cost	(ST 0006) Integral Conc Edge Cost
											April 2015	April 2016	April 2017	April 2018	April 2019		
2019	BROCK	004	BROCKWAY STREET	WOOD STREET	UNION PACIFIC RAILROAD	6	365	36.0	15,082	59	56	53	49	46	41,476		
2019	BROCK	008	BROCKWAY STREET	MICHIGAN AVENUE	ILLINOIS AVENUE	2	633	18.0	11,394	61	59	56	54	51	46,715	23,358	
2019	CHRCH	001	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD	5	755	34.0	25,670	58	56	53	50	47	70,593		
2019	CROOK	001	CROOKED WILLOW LANE	WILLOW WALK DRIVE	WHITE WILLOW BAY	2	915	25.0	22,875	58	56	53	50	47	62,906		
2019	GILBA	001	GILBERT AVENUE	MIDDLETON AVENUE	QUENTIN ROAD	2	1,331	25.0	33,275	61	59	57	54	51	91,506		
2019	GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25.0	13,095	60	58	56	53	50	36,011		
2019	GREEL	002	GREELEY STREET	PALATINE ROAD	WASHINGTON STREET	2	660	22.0	14,520	60	57	53	50	46	39,930		
2019	HELEN	006	HELEN ROAD	OAK STREET	HICKS ROAD	2	1,523	34.0	51,782	57	54	52	50	47	142,401		
2019	IMPC	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25.0	9,250	50	46	43	40	36	25,438		
2019	IRIS	001	IRIS DRIVE	ASTER AVENUE	ZINNIA LANE	4	344	25.0	8,600	61	60	57	55	52	23,650		
2019	IVYPL	001	IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305	25.0	7,625	56	53	50	47	43	20,969		
2019	JONAT	002	JONATHAN DRIVE	CHURCHILL DRIVE	LAKE LOUISE DRIVE	5	650	25.0	16,250	59	57	54	51	48	44,688		
2019	KELLY	001	KELLY ANN DRIVE	QUENTIN ROAD	CUL-DE-SAC WEST	1	665	25.0	16,625	62	60	58	55	53	45,719		
2019	KENSI	001	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	1,175	25.0	29,375	61	59	57	54	51	80,781		
2019	LILAC	001	LILAC DRIVE	CAPRI DRIVE	TULIP WAY	4	1,255	25.0	31,375	59	56	54	51	47	86,281		
2019	PARKS	002	PARKSIDE DRIVE	EUCLID AVENUE	VILLAGE LIMITS SOUTH	2	1,153	25.0	28,825	62	60	58	56	53	79,269		
2019	PLUM	005B	PLUM GROVE ROAD	WASHINGTON STREET (N. EOP-DANIELS ROAD)	825	6	36.0	29,700	61	58	55	51	48	178,200	89,100		
2019	STMAR	001	ST. MARKS PLACE	DUNDEE ROAD	ST MARKS PLACE SOUTH	1	1,315	25.0	33,485	60	58	56	53	50	92,084		
2019	WASHI	002	WASHINGTON STREET	PLUM GROVE ROAD	OAK STREET	6	1,309	23.0	30,107	60	57	53	50	46	180,642	90,321	
2019	WHIPP	001	WHIPPOORWILL LANE	PARTRIDGE DRIVE	PEREGRINE DRIVE	2	1,061	25.0	26,525	61	59	57	54	51	72,944		
2019	WHYTE	001	WHYTECLIFF ROAD	ROSELLE ROAD	CHATHAM DRIVE	1	1,600	32.0	51,200	60	58	55	53	50	140,800		
2019	WILLA	001	WILLIAMS AVENUE	DEAD END NORTH	NORTHWEST HIGHWAY	5	2,475	21.0	51,975	61	59	56	54	51	213,098	106,549	
2019	WILLI	004	WILLIAMS DRIVE	JANE ADDAMS DRIVE	PLATE DRIVE	5	2,051	34.0	69,734	57	55	53	50	48	191,769		
2019	WILLO	002	WILLOW WALK DRIVE	ILLINOIS AVENUE	CROOKED WILLOW LANE	1	300	25.0	7,500	62	60	58	56	53	20,625		
2019	ZINNI	001	ZINNIA LANE	LAUREL DRIVE	IRIS DRIVE	4	1,080	25.0	27,000	59	56	54	51	47	74,250		
25	Sections														2,102,742	129,906	179,421
															24,588 Feet	73,649 Sq. Yd.	50/50 (4.5% of TOTAL) (ST 0001) 94,623
															4.66 Miles		Road Resurfacing (ST 0004) 1,698,791

Capital

2015 *thru* 2019

Village of Palatine, IL

Project #	ST 0005
Project Name	Residential Street Reconstruction Program

Account # 205-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Priority Important

Description

The Residential Street Rehabilitation Program is designed to compliment the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a new program has been recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
280,050	Construction	530,000	375,000	415,000	595,000	585,000	2,500,000
Total	Total	530,000	375,000	415,000	595,000	585,000	2,500,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
280,050	Motor Fuel Tax - 205	530,000	375,000	415,000	595,000	585,000	2,500,000
Total	Total	530,000	375,000	415,000	595,000	585,000	2,500,000

PALATINE STREETS

rev. 07/02/2014

ASPHALT SURFACED STREETS

2015 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					(ST 0005) Rehab Cost 2015	(ST 0005) Rehab Cost 2016	(ST 0005) Rehab Cost 2017	(ST 0005) Rehab Cost 2018	(ST 0005) Rehab Cost 2019
										April 2015	April 2016	April 2017	April 2018	April 2019	(ST 0005) Rehab Cost 2015	(ST 0005) Rehab Cost 2016	(ST 0005) Rehab Cost 2017	(ST 0005) Rehab Cost 2018	(ST 0005) Rehab Cost 2019
rehab 2015	JUNIP	001	JUNIPER DRIVE	HICKS ROAD	VENTURA DRIVE	6	1,436	24.0	34,464	63	61	59	56	54	284,328				
rehab 2015	JUNIP	002	JUNIPER DRIVE	VENTURA DRIVE	ROHLWING ROAD	6	1,233	24.0	29,592	43	40	36	32	29	244,134				
rehab 2016	ELMST	005	ELM STREET	ILLINOIS AVENUE	PEREGRINE DRIVE	2	1,700	25.0	42,500	56	53	50	47	44	367,625				
rehab 2017	REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25.0	45,175	76	74	73	72	71	411,093				
rehab 2018	PARTR	001	PARTRIDGE DRIVE	FALMORE DRIVE	HARVARD DRIVE	2	660	25.0	16,500	72	72	71	71	71	157,575				
rehab 2018	PARTR	002	PARTRIDGE DRIVE	HARVARD DRIVE	WHIPPOORWILL LANE	2	1,398	25.0	34,950	68	67	66	64	62	333,773				
rehab 2018	PARTR	003	PARTRIDGE DRIVE	WHIPPOORWILL LANE	QUENTIN ROAD	2	320	34.0	10,880	75	74	73	72	72	103,904				
rehab 2019	COUNT	001	COUNTRYSIDE DRIVE	NORTHWEST HIGHWAY	STERLING DRIVE	1	1,574	34.0	58,032	49	47	45	42	39	580,320				
															528,462	367,625	411,093	595,252	580,320

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # ST 0006
Project Name Integral Curb Program

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
36,995	Construction	120,370	162,760	78,840	112,260	179,430	653,660
Total	Total	120,370	162,760	78,840	112,260	179,430	653,660

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
36,995	Capital Improvement - 402	120,370	162,760	78,840	112,260	179,430	653,660
Total	Total	120,370	162,760	78,840	112,260	179,430	653,660

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Priority Very Important

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-5 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually with the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing a new riding surface is provided thereby slowing the loss of surface oils thereby protecting the pavement integrity. It is proposed that Illinois, from Quentin to Plum Grove be sealed in 2010. Streets selected for this program would have rather high PCI values with either one or no previous street resurfacing.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 5-8 years depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2003 this program was dropped, due to resident concerns about the quality of the final product. Unfortunately, this program gave the appearance of a new street without the smooth rideability of a resurfaced street. It should be noted that in time, the material does compact and the final product does have a relatively smooth finish. Since 2003 the department has struggled to find a process that extends the useful life of pavement by 5-8 years at such a relatively low cost.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
75,000	Engineering		75,000	75,000	75,000	75,000	300,000
Total	Total		75,000	75,000	75,000	75,000	300,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
75,000	Capital Improvement - 402		75,000	75,000	75,000	75,000	300,000
Total	Total		75,000	75,000	75,000	75,000	300,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **ST 0008**
 Project Name **DT Street Rehabilitation & Landscaping**

Account # 233-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2017: Design Greeley	\$ 50,000
2017: Construct Wilson West of Bothwell	400,000
2018: Construct Greeley North of Palatine Rd	500,000
2019: Final Design & Construction Brockway - Slade to Palatine Rd	750,000

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
100,000	615 - Improvements Other than Buildings			450,000	500,000	750,000	1,700,000
Total		Total		450,000	500,000	750,000	1,700,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
100,000	TIF-233			450,000	500,000	750,000	1,700,000
Total		Total		450,000	500,000	750,000	1,700,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # ST 0009
Project Name Intersection Improvements - Pedestrian

Account # XXX-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2014 - Route 12 at Hicks (250K Construction, 200K State DCEO Grant), Dundee at Denise (Design) Dundee @ Lynda (Const)

CY 2015 - Dundee at Denise (Const), IL-53 at US-14 (Design)

CY 2016 - IL-53 at US-14 (Const), US-14 at Rohlwing (Design)

CY 2017 - US-14 at Rohlwing (Const), Dundee at Smith (Design)

CY 2018 - Route 68 at Smith (Constr) Quentin at Colfax (Design)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
380,000	Engineering	30,000	30,000	30,000	30,000	30,000	150,000
Total	Construction	75,000	75,000	75,000	75,000	75,000	375,000
	Total	105,000	105,000	105,000	105,000	105,000	525,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
380,000	Capital Improvement - 402	30,000	105,000	105,000	105,000	105,000	450,000
Total	TIF-231	75,000					75,000
	Total	105,000	105,000	105,000	105,000	105,000	525,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Priority Important

Description

In August 2011 the Village Council reviewed an placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and if awarded will fund a large portion of the bike plan phase II engineering and implementation.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicate that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips - which benefits their health, pocketbooks and surrounding air quality.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
61,335	615 - Improvements Other than Buildings	61,335	61,335				122,670
Total		61,335	61,335				122,670

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
61,335	Capital Improvement - 402	61,335	61,335				122,670
Total		61,335	61,335				122,670

Capital

2015 *thru* 2019

Village of Palatine, IL

Project #	IT 0001
Project Name	Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Department 38-Information Technology
 Contact Larry Schroth
 Type Equipment
 Useful Life 5 years
 Category Technology
 Priority Very Important

Description	
Annual Replacements	
One Server with New Dell Equipment	\$ 10,000
One Network Switch	4,600
 CY 2015	
Move Transmitter from YMCA to Countryside	\$ 15,000

Justification	
Replacement of older (8+ years), unsupported (vendor is bankrupt) server for the main computing environment, providing a stable, cost effective platform for Village of Palatine.	
Our current network switches used in the phone system, fire stations, etc are now 8+ years old. This would allow the replacement of one switch every year (and replacement in case of failure).	

Prior	Expenditures	2015	2016	2017	2018	2019	Total
13,600	Equipment	29,600	13,600	28,600	4,600	4,600	81,000
Total	Total	29,600	13,600	28,600	4,600	4,600	81,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
13,600	Capital Equipment - 401	29,600	13,600	28,600	4,600	4,600	81,000
Total	Total	29,600	13,600	28,600	4,600	4,600	81,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project #	IT 0002
Project Name	Technology Hardware Additions

Account # 401-38-75-6030 640

Department 38-Information Technology
 Contact Larry Schroth
 Type Equipment
 Useful Life 5 years
 Category Technology
 Priority Important

Description

5 Digital sign players, software, and large screen displays (43 in) with installation for Firestations \$18,000
 One Macintosh computer for IT support \$3,500
 5 Windows tablet computers with rugged cases and car chargers for PW \$5,000
 Additions that are brought up during the year \$3,000
 Additional licenses for BEAST software \$1,000
 Additional label printer for BEAST \$350
 Additional computer/monitor for BEAST \$1,000
 Monitor Arm for BEAST \$650

Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them. The departments are required to identify 50% of the costs of any identified new technology items out of their operational budget.
 Licensing and equipment to outfit the FD stations with Digital signage solution utilized by Channel 6.
 The addition of 1 Macintosh for IT to support Mac users.
 5 rugged PC tablets to allow PW to replace printed map books with up-to-date digital maps along with the ability to access New World for re-reads and other activities.
 The BEAST request will allow PD officers to log in evidence easier and quicker.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
8,240	Equipment	32,500	9,000	9,000	9,000	9,000	68,500
Total	Total	32,500	9,000	9,000	9,000	9,000	68,500

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
8,240	Capital Equipment - 401	32,500	9,000	9,000	9,000	9,000	68,500
Total	Total	32,500	9,000	9,000	9,000	9,000	68,500

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **IT 0003**
 Project Name **Infrastructure Software & Upgrades**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

Description

CY 2015
 General Software Upgrades / replacements \$ 10,000
 Upgrade to SQL Server 2015 3,500

Justification

Replacement of one SQL Server 2008 with 2015, keeping our SQL environment in alignment with supported projects.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
21,000	Equipment	13,500	15,000	15,000	15,000	15,000	73,500
Total	Total	13,500	15,000	15,000	15,000	15,000	73,500

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
21,000	Capital Equipment - 401	13,500	15,000	15,000	15,000	15,000	73,500
Total	Total	13,500	15,000	15,000	15,000	15,000	73,500

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **IT 0004**
 Project Name **Office Computer Hardware Replacement**

Account # 401-38-75-6030 640

Department 38-Information Technology
 Contact Larry Schroth
 Type Equipment
 Useful Life 5 years
 Category Technology
 Priority Important

Description

Upgrade of 37 Office Desktop computers \$ 5,180
 Replacement of 7 Laptops \$ 8,000
 Office Software Replacement \$ 7,000

Justification

This year we are suggesting a trial of an upgrade of existing equipment with new solid state drives and additional memory. This should provide an enhanced user experience at a fraction of the cost.

Replacement of users laptops with new ones, with the addition of 5 replacements for school officers.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
52,650	Equipment	20,180	53,000	53,000	53,000	53,000	232,180
Total	Total	20,180	53,000	53,000	53,000	53,000	232,180

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
52,650	Capital Equipment - 401	20,180	53,000	53,000	53,000	53,000	232,180
Total	Total	20,180	53,000	53,000	53,000	53,000	232,180

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **IT 0005**
 Project Name **Public Safety Communications Hardware**

Account # 401-38-75-6030 640

Department 38-Information Technology
 Contact Larry Schroth
 Type Equipment
 Useful Life 6 Years
 Category Technology
 Priority Important

Description

Replacement of 16 FD Toughbook in-vehicle computers \$72,000
 Replace 28 PD's in-car printers with new printers \$19,600
 Replace 6 year old FD in-ambulance CF 19 computers with rugged tablets \$11,500

Justification

The current equipment, purchased in '08 are increasing failures and repair costs as the equipment ages. Replacement of the equipment will improve reliability and performance.
 Current printers are 8+ years old and parts are no longer available.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
70,400	Equipment	103,100	12,000	3,000	7,000	3,000	128,100
Total	Total	103,100	12,000	3,000	7,000	3,000	128,100

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
70,400	Capital Equipment - 401	103,100	12,000	3,000	7,000	3,000	128,100
Total	Total	103,100	12,000	3,000	7,000	3,000	128,100

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **IT 0006**
 Project Name **Utilities SCADA System Upgrades**

Account # 605-52-75-6030 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Description

This project calls for two recent improvements to be tied into the Village's SCADA System.

2016 - System Criticality Plan	\$25,000
2017 - Energy Recovery Improvements	
or Back Up Power For Smith St	\$25,000
2018 - Energy Recovery Improvements	\$25,000
2019 - Energy Recovery Improvements	\$25,000
Future - Radio Hardware Improvements	\$25,000

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.
 2013 - Integrate with Village Network and provide system backups

Prior	Expenditures	2015	2016	2017	2018	2019	Total
25,000	Construction		25,000	25,000	25,000	25,000	100,000
Total	Total		25,000	25,000	25,000	25,000	100,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
25,000	Water - 605		25,000	25,000	25,000	25,000	100,000
Total	Total		25,000	25,000	25,000	25,000	100,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # IT 0009
Project Name Water Meter Conversion Project

Account # 605-52-75-6030 615

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 20 years
Category Technology
Priority Important

Description

The Village of Palatine has not used a systematic method for water meter replacement since the 1970's. The technology currently utilized by the village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses are discontinued. The Palatine ROM - External Building Reading Equipment system is no longer supported. An Investment Grade Audit is being performed in 2014 at no cost to the Village to determine if a Performance Based Contract would be a preferred procurement method.

Justification

In general this program would improve customer service, improve readability of meters and readings, eliminate meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
50,000	Equipment	2,000,000	3,250,000	3,250,000			8,500,000
Total	Total	2,000,000	3,250,000	3,250,000			8,500,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
50,000	Water - 605	2,000,000	3,250,000	3,250,000			8,500,000
Total	Total	2,000,000	3,250,000	3,250,000			8,500,000

Capital

Village of Palatine, IL

2015 *thru* 2019

Department 38-Information Technology
Contact Larry Schroth
Type Improvement
Useful Life 4 years
Category Technology
Priority Important

Project # **IT 0010**
Project Name **GIS**

Account # XXX-38-75-6030 640

Description

FY 2015

Replacement of the Video Capture Software for the sewer camera and the addition of video server w/GIS integration

FY 2017

Provide updated aerial photography and 1ft lidar of Palatine for the use of Engineering, Public Works, Planning and Zoning in the evaluation and impact of changes in flood control and other projects. GIS also utilizes the updated information to verify and maintain the existing GIS base of information.

ESRI 3D analyst module - Allows for the representation of the elevation data and buildings in the ESRI software using a 3D perspective. Planned uses include water flow modeling and development representation.

Justification

Over the last year we have lost significant number of videos due to either hardware failures, limited backups, or other process deficiencies. We are suggesting a replacement of the software system to include automatic uploading along with GIS integration, allowing the cataloging and pipe identification for future reference.

Palatine's last full aerial/lidar was completed in '09 and a updated aerial of lesser quality was supplied by NWCD in '10.

An updated aerial/lidar reflecting the changes in Palatine (including Palatine Rd reconfiguration, etc) would help in decision making by providing more information on the current conditions that exist.

Expenditures	2015	2016	2017	2018	2019	Total
Equipment	18,000	2,000	72,000	2,000	2,000	96,000
Total	18,000	2,000	72,000	2,000	2,000	96,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Equipment - 401		2,000	72,000	2,000	2,000	78,000
Sewer - 610		18,000				18,000
Total	18,000	2,000	72,000	2,000	2,000	96,000

Capital**2015 *thru* 2019****Village of Palatine, IL**

Project # **IT 0014**
 Project Name **Fire Department Station Alerting**

Department 44-Fire
 Contact Scott Andersen
 Type Equipment
 Useful Life 10 years
 Category Technology
 Priority Important

Account #

Description

CY 2017 - Phoenix G2 Station Alerting Peripherals for all five (5) Fire Stations \$62,000

Justification

The goal of this project is to reduce the response times of the Fire Department crews by improving dispatch communication efficiency. The project would include the purchase and installation of LED soft-start speakers, message signs displaying CAD information and "turnout timers" in all of the Fire Stations.

Expenditures	2015	2016	2017	2018	2019	Total
Equipment			62,000			62,000
Total			62,000			62,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Equipment - 401			62,000			62,000
Total			62,000			62,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # IT 0015
Project Name Redesigned Web Site

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Description

Refreshing of our current web site for www.palatine.il.us with up-to-date technologies

Justification

Our current website is 4 years old and is beginning to show its age from design to functionality. Current difficulties in utilizing the editors, file uploading and other functional problems occur on a regular basis. This project would look to update the capabilities and functionality of our web site to leverage up-to-date functionality along with providing new capabilities in areas such as mobile phones, etc...

Expenditures	2015	2016	2017	2018	2019	Total
Equipment	45,000					45,000
Total	45,000					45,000

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Equipment - 401	45,000					45,000
Total	45,000					45,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description	
2015 - Ambulance T340	273,000
- Dive Rescue Team Van T313	160,000
2017 - Engine T288	625,000
- Ambulance T366	290,000
- Utility Truck T352	60,000
2018 - Command Car T351	71,000
2019 - Ambulance T378	307,000

Justification	
This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency	

Prior	Expenditures	2015	2016	2017	2018	2019	Total
837,000	Equipment	433,000		975,000	71,000	307,000	1,786,000
Total	Total	433,000		975,000	71,000	307,000	1,786,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
837,000	Capital Equipment - 401	433,000		975,000	71,000	307,000	1,786,000
Total	Total	433,000		975,000	71,000	307,000	1,786,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Priority Very Important

Description

CY 2015 - Three (3) Zoll "Plus+" AED's (Replacing 15 yr old AED's in VOP CC and Police Dept) \$3,900
CY 2017 - Five (5) Zoll "X" Cardiac Monitor/Defibrillators for FD Ambulance (Replacing 8 yr old units) \$150,000

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency
The 3 Stations have a high likelihood of being occupied by Village residents and this Life Saving Equipment would be available when Fire Crews are not in quarters.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
48,000	Equipment	3,900		150,000			153,900
Total	Total	3,900		150,000			153,900

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
48,000	Capital Equipment - 401	3,900		150,000			153,900
Total	Total	3,900		150,000			153,900

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # VE 0003
Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

CY 2015 Replacements
\$ 20,000 - T322 2003 Ford F-250 4X2 No Plow - Streets (Replace with F-150 No Plow)
28,000 - T359 2008 Ford Explorer - Admin PW Director (Transferred to Police Investigations to replace C295)
28,000 - T360 2008 Ford Explorer - Admin PW Asst Director (Transferred to Police Investigations to replace C296)

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2015	2016	2017	2018	2019	Total
443,000	Equipment	76,000	509,850	853,300	359,700	470,400	2,269,250
Total	Total	76,000	509,850	853,300	359,700	470,400	2,269,250

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
443,000	Capital Equipment - 401	76,000	509,850	853,300	359,700	470,400	2,269,250
Total	Total	76,000	509,850	853,300	359,700	470,400	2,269,250

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # VE 0004
Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett/Jeff Malinowski

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

CY 2015 Replacements

\$ 200,000 - T326 2004 John Deere Wheel Loader - Streets (Trade-in Value \$40,000)
 17,000 - EN311 Total Station Survey Equipment
 6,000 - E629 2000 IMER Mortar Mixer - Utilities
 5,000 - E611 2000 Concrete Scarifier (Grinder) - Streets
 8,500 - E621 2005 Traffic Line Striper - Streets

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

The ability to communicate between vehicles, crews and departments is needed to improve all operations. However, during emergencies, the ability to communicate effectively and in a timely manner is crucial.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
72,000	Equipment	236,500	517,515	132,500	62,675	231,840	1,181,030
Total	Total	236,500	517,515	132,500	62,675	231,840	1,181,030

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
72,000	Capital Equipment - 401	236,500	517,515	132,500	62,675	231,840	1,181,030
Total	Total	236,500	517,515	132,500	62,675	231,840	1,181,030

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

\$ 31,000 - C348 2011 Dodge Charger - Patrol
 36,000 - C349 2011 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 36,000 - C350 2011 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 36,000 - C351 2011 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 36,000 - C352 2011 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 36,000 - C353 2011 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 36,000 - C354 2011 Ford Crn Vic - Patrol (Replace with Ford Explorer)
 39,000 - T341 2006 Ford F-250 Pickup - Truck Enforcement 4X4 Upgrade
 22,000 - T337 2006 Ford E-250 Full Size Van - Animal Control

Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
165,000	Equipment	308,000	232,785	279,840	284,495	347,205	1,452,325
Total		308,000	232,785	279,840	284,495	347,205	1,452,325

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
165,000	Capital Equipment - 401	308,000	232,785	279,840	284,495	347,205	1,452,325
Total		308,000	232,785	279,840	284,495	347,205	1,452,325

Capital**2015 *thru* 2019****Village of Palatine, IL**

Project # VE 0006
Project Name Administrative Vehicle Replacements

Account # 401-44-75-6070 625

Department 52-Public Works**Contact** Matt Dusckett**Type** Equipment**Useful Life** 10 years**Category** Vehicles & Equipment**Priority** Important**Description**

2015 Planned Replacements
\$ 15,000 - C287 2004 Chevrolet Cavalier - Env Health (Replacing with a Focus)
\$ 15,000 - C297 2005 Ford Crown Vic - Inspection Services (Replacing with a Focus)
\$ 15,000 - T327 2004 Ranger - Inspection Services (Replacing with a Focus)
\$ 32,000 - C342 2009 Ford Taurus - Fire DC (Replacing with a Ford Explorer Utility) (Transferred to Fire Prevention to Replace 2003 Crown Victoria)

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2015	2016	2017	2018	2019	Total
Equipment	77,000	94,760	31,800	100,280		303,840
Total	77,000	94,760	31,800	100,280		303,840

Funding Sources	2015	2016	2017	2018	2019	Total
Capital Equipment - 401	77,000	94,760	31,800	100,280		303,840
Total	77,000	94,760	31,800	100,280		303,840

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **VE 0007**
Project Name **Public Works Equipment Additions**

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Jim McCullar

Type Equipment

Useful Life 20 years

Category Vehicles & Equipment

Priority Less Important

Description

Purchasing and installing a wing plow on 2014 truck purchase for \$14,000

Justification

When snow banks extend above 3-4 feet in height, it is necessary to push back or "bench" these banks to allow room for subsequent snow accumulations. The Village does not own a wing plow and customarily hires the Township to complete these tasks. During severe winters, obtaining equipment time can be problematic as each agency can have needs that surpass the capabilities for one piece of equipment.

Prior	Expenditures	2015	2016	2017	2018	2019	Total
15,000	Equipment	14,000					14,000
Total	Total	14,000					14,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
15,000	Capital Equipment - 401	14,000					14,000
Total	Total	14,000					14,000

Capital**2015 *thru* 2019****Village of Palatine, IL**

Project # VE 0009
Project Name Police Dept Equipment Replacements

Account # 401-42-75-6070 635

Department 42-Police**Contact** John Koziol**Type** Equipment**Useful Life** 15 Years**Category** Vehicles & Equipment**Priority** Important**Description**

In 2014, the four current portable wheel load weighed scales used by the truck enforcement unit will be 15 years old. These scales have weighed thousands of trucks and performed remarkably. While all four scales are still functioning properly within tolerance, they are beginning to show signs of wear. One scale has needed to be repaired several times in the last five years, and another has developed a crack in the housing around the motherboard. By adding two new scales (PAT SAW 10 Portable Truck Scales) to the truck unit, the life of these older two scales can be extended through less use. This would also provide the truck officer with the necessary four scale minimum in the event of a failure.

Justification

Prior	Expenditures	2015	2016	2017	2018	2019	Total
9,300	Equipment		9,300				9,300
Total	Total		9,300				9,300

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
9,300	Capital Equipment - 401		9,300				9,300
Total	Total		9,300				9,300

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **WW 0001**
 Project Name **Water Tank Maintenance**

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Description

CY 2015 - CP & North Supply #2 & Winston Elevated
 CY 2016 - CP & Countryside Ground
 CY 2017 - CP & Countryside Standpipe
 CY 2018 - CP & South Supply #2
 CY 2019 - CP
 CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Historically, the Village has been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2015	2016	2017	2018	2019	Total	Future
979,335	Construction	1,421,620	1,500,225	1,651,190	1,714,925	945,000	7,232,960	870,490
Total	Total	1,421,620	1,500,225	1,651,190	1,714,925	945,000	7,232,960	Total

Prior	Funding Sources	2015	2016	2017	2018	2019	Total	Future
979,335	Water - 605	1,421,620	1,500,225	1,651,190	1,714,925	945,000	7,232,960	870,490
Total	Total	1,421,620	1,500,225	1,651,190	1,714,925	945,000	7,232,960	Total

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # WW 0001A
Project Name Water Tank Removal and Upgrades

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Description

CY 2015 - Countryside Elevated Removal
CY 2016 - Hicks/Dundee Elevated Removal & Hicks/Dundee Monopole Intallation
CY 2019 - New Standpipe in West Zone Design
CY 2020 - New Standpipe in West Zone Construction

Justification

The 2010 master water plan identified elevated water tanks with limited functionality and provided only 1% of the Village's total storage volume. Demolition was identified as more cost effective then long term maintenance.

The need for increased elevated storage in the southwest portion of the community was identified to improve fire flows, allow for the ability to blend water in supply emergencies, and to achieve a full day of elevated storage based on annual daily demand.

Prior	Expenditures	2015	2016	2017	2018	2019	Total	Future
30,000	Engineering					350,000	350,000	3,215,000
Total	Construction	75,000	205,000				280,000	
	Total	75,000	205,000			350,000	630,000	Total

Prior	Funding Sources	2015	2016	2017	2018	2019	Total	Future
30,000	Water - 605	75,000	205,000			350,000	630,000	3,215,000
Total	Total	75,000	205,000			350,000	630,000	Total

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # WW 0002
Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary
CY 2015 - West Zone Extensions - Phase III
CY 2016 - Doe
CY 2017 - Center Phase 1
CY 2018 - Bryant @ Smith
CY 2019 - Long Valley & Runaway Bay Loop
Estimated Cost of \$200/LF without inflation

Justification

1. Increased fire protection
2. Better service to residents
3. Eliminate dead-ends

Prior	Expenditures	2015	2016	2017	2018	2019	Total
200,000	Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
200,000	Water - 605	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # WW 0003
Project Name Watermain Replacements

Account # 605-52-75-6080 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Water System
Priority Important

Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2015 - Elizabeth, Cheryl

CY 2016 - Wilke, Thomas to IL-53

CY 2017 - Quentin Road

CY 2018 - To be determined

Estimated Cost of \$250/LF without inflation

Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2015	2016	2017	2018	2019	Total	Future
663,710	Construction	700,475	861,590	1,030,325	1,206,940	1,391,795	5,191,125	1,584,945
Total	Total	700,475	861,590	1,030,325	1,206,940	1,391,795	5,191,125	Total

Prior	Funding Sources	2015	2016	2017	2018	2019	Total	Future
663,710	Water - 605	700,475	861,590	1,030,325	1,206,940	1,391,795	5,191,125	1,584,945
Total	Total	700,475	861,590	1,030,325	1,206,940	1,391,795	5,191,125	Total

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # WW 0005
Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Water System

Priority Very Important

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

- CY 2016 - Heron Drive Well (#10), inspect and repair \$145,000, never pulled, drilled in 1979
- CY 2016 - Demolition of Vacated Well Site (Well #9 on Sterling) \$25,000
- CY 2018 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2020 - Well 15 \$150,000
- CY 2022 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967
- CY 2024 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures
 To reduce operating costs and improve efficiencies
 To maintain vital systems necessary for the public health and welfare
 To provide proper equipment to operate a three-zone system

Prior	Expenditures	2015	2016	2017	2018	2019	Total	Future
170,000	Construction		170,000		100,000		270,000	425,000
Total	Total	170,000			100,000		270,000	Total

Prior	Funding Sources	2015	2016	2017	2018	2019	Total	Future
170,000	Water - 605		170,000		100,000		270,000	425,000
Total	Total	170,000			100,000		270,000	Total

Capital

2015 *thru* 2019

Village of Palatine, IL

Project # **WW 0006**
 Project Name **Water System 3 Zone Conversion**

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Description

CY 2015 - Central Zone Improvements Construct Separations Main 1 of 2
 CY 2016 - Design Separation Main 2 of 2
 CY 2017 - Construct Separations Main 2 of 2
 CY 2018 - Design various location valve & disconnection project
 CY 2019 - Construct various location valve & disconnection project

Justification

Address system disinfection byproducts
 Improve fire protection
 System efficiencies

Prior	Expenditures	2015	2016	2017	2018	2019	Total
250,000	Engineering		70,000		70,000		140,000
Total	Construction	1,100,000		850,000		200,000	2,150,000
	Total	1,100,000	70,000	850,000	70,000	200,000	2,290,000

Prior	Funding Sources	2015	2016	2017	2018	2019	Total
250,000	Water - 605	1,100,000	70,000	850,000	70,000	200,000	2,290,000
Total	Total	1,100,000	70,000	850,000	70,000	200,000	2,290,000

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

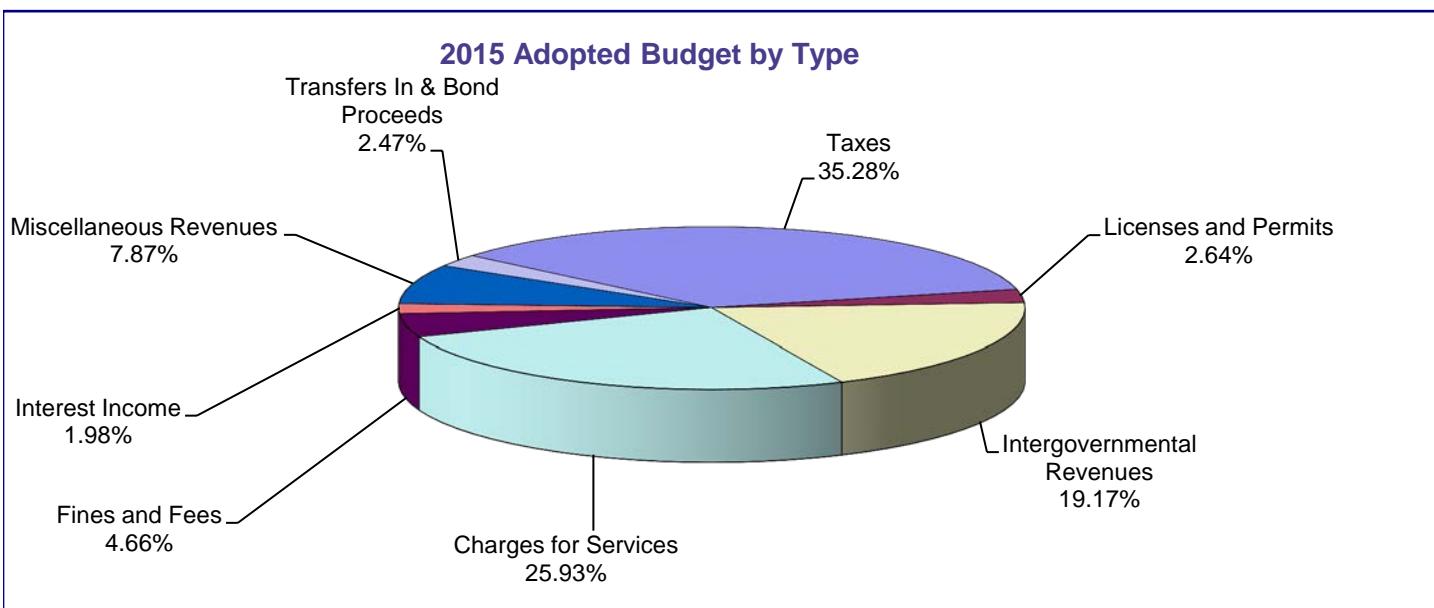
Revenues By Type	2013 Actual	2014 Adopted Budget	2015 Adopted Budget	% Change
Taxes	\$ 41,526,940	\$ 43,271,610	\$ 40,840,486	-5.62%
Licenses and Permits	2,832,285	2,630,500	3,054,000	16.10%
Intergovernmental Revenues	22,303,737	21,719,982	22,190,256	2.17%
Charges for Services	27,548,265	29,699,415	30,021,965	1.09%
Fines and Fees	5,147,330	4,886,000	5,392,200	10.36%
Interest Income	13,881,031	1,784,250	2,293,635	28.55%
Miscellaneous Revenues	9,272,853	8,550,665	9,109,875	6.54%
Transfers In & Bond Proceeds	5,249,753	353,000	2,860,000	710.20%
(Source)/Use of Reserves	-	(4,055,470)	1,930,979	-147.61%
Total Revenues	\$ 127,762,194	\$ 108,839,952	\$ 117,693,396	8.13%

Property Taxes reduced by \$100,412

Water Rate increase \$0.18

Sewer Rate increase \$0.04

Refuse Rate - No increase



Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 4,822,328	\$ 4,792,975	\$ 4,871,558
410.10	Property Tax Fire Protection	4,822,344	4,792,975	4,871,558
410.15	Property Tax FICA	2,192,697	2,325,000	1,885,000
410.20	Property Tax IMRF	1,176,240	1,275,000	1,275,000
410.30	Property Tax Police Pension	2,969,876	2,948,600	3,038,975
410.35	Property Tax Fire Pension	2,958,027	3,091,300	3,238,070
411	Sales Tax Home Rule	4,305,118	4,230,800	4,403,900
412	Food & Beverage Tax	1,075,949	1,125,000	1,100,000
413	Hotel/Motel Tax	166,749	140,000	165,000
415	Electric Use Utility Tax	1,572,005	1,000,000	1,010,000
Total: Taxes		26,061,333	25,721,650	25,859,061
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits	223,819	230,000	223,900
	Professional & Occupational			
420.10	Business Licenses & Permits	325,800	320,000	328,600
	Liquor Licenses			
420.15	Business Licenses & Permits	298,312	260,000	335,000
	Rental Dwelling License			
420.95	Business Licenses & Permits	101,061	95,000	150,000
	Other Licenses & Permits			
425.05	Non-Business Licenses & Permits	601,986	459,000	750,000
	Building Permits & Fees			
425.10	Non-Business Licenses & Permits	1,205,037	1,200,000	1,200,000
	Vehicle Licenses			
425.15	Non-Business Licenses & Permits	32,326	33,000	33,000
	Pet Licenses			
425.95	Non-Business Licenses & Permits	33,807	23,000	23,000
	Other Non-Business Lic & Permits			
Total: Licenses and Permits		2,822,148	2,620,000	3,043,500
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	741,534	749,100	728,100
430.10	Shared Revenue Replacement Tax	117,307	112,300	124,100
430.15	Shared Revenue Sales Tax - State	8,204,666	7,982,485	8,529,300
430.20	Shared Revenue Local Use Tax	1,138,671	1,181,700	1,304,200
430.25	Shared Revenue State Income Tax	6,532,135	6,500,000	6,741,200
430.30	Shared Revenue Auto Rental Tax	9,119	9,000	9,000
430.55	Shared Revenue TIF Surplus	617	-	1,500
432.05	Reimbursements Public Safety Training	41,302	25,000	25,000
432.10	Reimbursements Dist 211 Officer	240,500	249,200	257,900
432.15	Reimbursements Dist 211 Academy Officer	145,980	151,260	156,540
432.20	Reimbursements Dist 15 Officer	170,250	174,600	178,950
432.25	Reimbursements Rural Fire District	603,108	652,000	597,000
432.30	Reimbursements State Hwy Maintenance	137,886	142,300	146,000
432.35	Reimbursements Park District - CC & CSF	46,616	50,000	5,000
432.45	Reimbursements Rural/Meadows Agreement	11,516	11,500	11,500
434	Grants	35,239	30,000	30,000
Total: Intergovernmental Revenues		18,176,446	18,020,445	18,845,290

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	139,050	145,000	150,000
440.10	Intragovernmental Service Charge - Sewer	357,000	368,000	380,000
440.15	Intragovernmental Service Charge - Refuse	107,000	109,000	111,000
440.20	Intragovernmental Service Charge - Parking	54,000	57,000	60,000
440.25	Intragovernmental Service Charge - CDBG	71,359	77,750	70,000
<u>Total: Charges for Services</u>		728,409	756,750	771,000
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	825,104	874,500	885,000
450.10	Gen Govt Fees Photocopy Fees	8,088	7,500	7,500
450.15	Gen Govt Fees Mulch Delivery	21,246	20,000	20,000
450.30	Gen Govt Fees 50/50 Trees	2,210	-	-
450.95	Gen Govt Fees Other Fees	14,703	15,000	15,000
451.05	Comm Dev Fees Plan Review Fees	275,366	175,000	235,000
451.10	Comm Dev Fees Inspection Fees	248,308	215,000	300,000
451.25	Comm Dev Fees VRAD Landscape Fees	37,500	-	-
452.05	Public Safety Fees Special Police Service	124,455	118,200	126,000
452.10	Public Safety Fees Special Fire Service	20,741	23,900	20,600
452.15	Public Safety Fees Ambulance Fees	1,259,539	1,175,000	1,377,000
452.20	Public Safety Fees Vehicle Impound Fees	187,500	225,000	206,700
452.25	Public Safety Fees False Alarm Fees	4,675	5,000	5,000
452.30	Public Safety Fees Spiller Pay Fees	665	5,000	5,000
454.05	Fines Circuit Court Fines	321,889	240,000	350,900
454.10	Fines Parking Violations	140,951	125,000	150,000
454.15	Fines Compliance Violations	191,913	200,000	230,000
454.20	Fines Red Light Violations	658,804	725,000	719,700
454.25	Fines Adjudication Fines	22,669	26,900	31,800
454.95	Fines Other Fines and Fees	10,623	-	-
<u>Total: Fines and Fees</u>		4,376,949	4,176,000	4,685,200
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	257,432	250,000	244,150
<u>Total: Interest Income</u>		257,432	250,000	244,150
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	120,070	18,000	117,500
471.05	Insurance & Property Damage Property Damage Recovery	26,806	45,000	35,000
471.10	Insurance & Property Damage Workers Comp Recovery	72,816	45,000	45,000
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	33,907	25,000	25,000
474.10	Other Miscellaneous Donations	5,526	-	-
474.15	Other Miscellaneous Forfeitures	7,766	600	600
474.20	Other Streetfest Revenue	219,637	175,000	175,000
474.90	Other Miscellaneous Income	5,513	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		492,041	313,600	403,100
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(90,890)	(108,346)
<u>Total: (Source)/Use of Reserves</u>		-	(90,890)	(108,346)
Fund Total: General Fund		52,914,758	51,767,555	53,742,955

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015		
			Adopted Budget	Adopted Budget		
Fund 205 Motor Fuel Tax Fund						
<u>Intergovernmental Revenues</u>						
430.35	Shared Revenue Motor Fuel Tax	\$ 2,019,914	\$ 1,907,000	\$ 1,734,300		
<u>Total: Intergovernmental Revenues</u>		2,019,914	1,907,000	1,734,300		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	242	250	250		
<u>Total: Interest Income</u>		242	250	250		
<u>Miscellaneous Revenues</u>						
474.05	Other Miscellaneous Reimbursements	-	-	-		
<u>Total: Miscellaneous Revenues</u>		-	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(22,260)	424,985		
<u>Total: (Source)/Use of Reserves</u>		-	(22,260)	424,985		
Fund Total: Motor Fuel Tax Fund		2,020,156	1,884,990	2,159,535		

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 350,204	\$ 388,787	\$ 371,466
	<u>Total: Intergovernmental Revenues</u>	<u>350,204</u>	<u>388,787</u>	<u>371,466</u>
	Fund Total: Community Dev Block Grant Fund	350,204	388,787	371,466

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ 387,344	\$ 20,000	\$ 20,000
<u>Total: Intergovernmental Revenues</u>		<u>387,344</u>	<u>20,000</u>	<u>20,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	29	-	-
<u>Total: Interest Income</u>		<u>29</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>-</u>	<u>-</u>
Fund Total: Federal Equitable Sharing Fund		387,373	20,000	20,000

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 5,331	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	5,331	5,000	5,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	-	-	-
	<u>Total: Interest Income</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	Fund Total: State Equitable Sharing Fund	5,331	5,000	5,000

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 223	DUI Fines Fund			
<u>Fines and Fees</u>				
454.30	Fines DUI Fines	\$ 40,403	\$ 50,000	\$ 40,000
<u>Total: Fines and Fees</u>		<u>40,403</u>	<u>50,000</u>	<u>40,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	26	-	-
<u>Total: Interest Income</u>		<u>26</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(45,000)	(35,000)
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>(45,000)</u>	<u>(35,000)</u>
Fund Total: DUI Fines Fund		40,429	5,000	5,000

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 224 Foreign Fire Insurance Tax Fund				
<u>Intergovernmental Revenues</u>				
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 74,236	\$ 70,000	\$ 70,000
Total: Intergovernmental Revenues		74,236	70,000	70,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	62	-	-
Total: Interest Income		62	-	-
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	3,716	-	-
Total: Miscellaneous Revenues		3,716	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
Total: (Source)/Use of Reserves		-	-	-
Fund Total: Foreign Fire Insurance Tax Fund		78,014	70,000	70,000

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015		
			Adopted Budget	Adopted Budget		
Fund 231 Dundee Road TIF (TIF #1) Fund						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 2,458,769	\$ 2,636,400	\$ 2,447,000		
<u>Total: Taxes</u>		2,458,769	2,636,400	2,447,000		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	1,118	1,000	1,000		
<u>Total: Interest Income</u>		1,118	1,000	1,000		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(439,400)	(1,638,000)		
<u>Total: (Source)/Use of Reserves</u>		-	(439,400)	(1,638,000)		
Fund Total: Dundee Road TIF (TIF #1) Fund		2,459,887	2,198,000	810,000		

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 243,592	\$ 220,000	\$ 234,000
<u>Total: Taxes</u>		243,592	220,000	234,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	191	150	125
<u>Total: Interest Income</u>		191	150	125
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(55,150)	(163,125)
<u>Total: (Source)/Use of Reserves</u>		-	(55,150)	(163,125)
Fund Total: Rand/Dundee TIF (TIF #2) Fund		243,783	165,000	71,000

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 4,850,954	\$ 6,000,000	\$ 4,204,600
<u>Total: Taxes</u>		4,850,954	6,000,000	4,204,600
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	125,624	136,475	136,475
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		125,624	136,475	136,475
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	8,590	4,000	4,000
460.10	Interest Income Interest on Loans	-	-	16,510
<u>Total: Interest Income</u>		8,590	4,000	20,510
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(368,595)	1,654,235
<u>Total: (Source)/Use of Reserves</u>		-	(368,595)	1,654,235
Fund Total: Downtown Area TIF (TIF #3) Fund		4,985,168	5,771,880	6,015,820

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 2,253,091	\$ 2,500,000	\$ 2,140,200
<u>Total: Taxes</u>		2,253,091	2,500,000	2,140,200
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	1,602	1,500	1,500
<u>Total: Interest Income</u>		1,602	1,500	1,500
<u>Miscellaneous Revenues</u>				
472.05	Sale of Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	33,255	404,915
<u>Total: (Source)/Use of Reserves</u>		-	33,255	404,915
Fund Total: Rand Corridor TIF (TIF #4) Fund		2,254,693	2,534,755	2,546,615

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ -	\$ -	\$ -
<u>Total: Taxes</u>		-	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	-	-	-
<u>Total: Interest Income</u>		-	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfer In	1,000,000	-	-
<u>Total: Other Financing Sources</u>		1,000,000	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		1,000,000	-	-

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 300	Debt Service Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 2,767,147	\$ 2,588,505	\$ 2,533,785
<u>Total: Taxes</u>		2,767,147	2,588,505	2,533,785
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	497,052	540,010	540,010
<u>Total: Intergovernmental Revenues</u>		497,052	540,010	540,010
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	5,062	2,500	2,500
<u>Total: Interest Income</u>		5,062	2,500	2,500
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	1,000	1,000
<u>Total: (Source)/Use of Reserves</u>		-	1,000	1,000
Fund Total: Debt Service Fund		3,269,261	3,132,015	3,077,295

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 746,379	\$ 939,985	\$ 682,495
<u>Total: Taxes</u>		746,379	939,985	682,495
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	292,386	269,160	100,830
434	Grants	60,485	-	-
<u>Total: Intergovernmental Revenues</u>		352,871	269,160	100,830
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	12,772	3,500	3,000
<u>Total: Interest Income</u>		12,772	3,500	3,000
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	236,200	241,090	251,275
472.05	Sales Fixed Assets	115,692	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	-	-	45,000
<u>Total: Miscellaneous Revenues</u>		351,892	291,090	346,275
<u>Other Financing Sources</u>				
481	Interfund Transfers In	740,000	253,000	260,000
<u>Total: Other Financing Sources</u>		740,000	253,000	260,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	73,955	(320)
<u>Total: (Source)/Use of Reserves</u>		-	73,955	(320)
Fund Total: Capital Equipment Fund		2,203,914	1,830,690	1,392,280

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,492,861	\$ 1,284,820	\$ 1,360,895
415	Electric Use Utility Tax	150,000	790,500	790,000
Total: Taxes		1,642,861	2,075,320	2,150,895
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	-	-	-
434	Grants	30,000	61,355	61,335
Total: Intergovernmental Revenues		30,000	61,355	61,335
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	14,278	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	7,002	-	-
451.20	Comm Dev Fees Sidewalks	45,561	-	-
Total: Fines and Fees		66,841	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	12,458	3,500	3,000
Total: Interest Income		12,458	3,500	3,000
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	22,546	-	-
Total: Miscellaneous Revenues		22,546	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	100,000	100,000	100,000
Total: Other Financing Sources		100,000	100,000	100,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(802,350)	(412,135)
Total: (Source)/Use of Reserves		-	(802,350)	(412,135)
Fund Total: Capital Improvement Fund		1,874,706	1,437,825	1,903,095

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 430	Village Hall Renovation Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	207	-	-
<u>Total: Interest Income</u>		<u>207</u>	<u>-</u>	<u>-</u>
<u>Other Financing Sources</u>				
481	Interfund Transfers In	3,409,753	-	500,000
<u>Total: Other Financing Sources</u>		<u>3,409,753</u>	<u>-</u>	<u>500,000</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	450,000
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>-</u>	<u>450,000</u>
Fund Total: Village Hall Renovation Fund		3,409,960	-	950,000

Village of Palatine
CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 24,953	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		24,953	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	6,517,455	7,694,000	7,697,000
441.10	Water Service Resident - Tax-Exempt	767,501	755,000	962,000
441.15	Water Service Resident - User Charge	444,133	456,000	478,000
441.20	Water Service Resident - Penalties	55,652	50,000	60,000
441.25	Water Service Non-Resident - Regular	1,318,465	1,678,000	1,586,000
441.30	Water Service Non-Resident - IOTP	80,021	104,000	106,000
441.35	Water Service Non-Resident - Deer Park	285,358	378,000	345,000
441.40	Water Service Non-Resident - User Charge	25,884	27,000	57,000
441.45	Water Service Non-Resident - Penalties	11,146	9,000	10,000
441.50	Water Service Construction - Hydrant Meter	47,188	-	-
441.55	Water Service Fees - Water Meter Sales	27,348	10,000	15,000
441.60	Water Service Fees - Turn On	22,528	10,000	20,000
441.65	Water Service Fees - Water Use	9,819	15,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	34,187	15,000	20,000
441.75	Water Service Fees - Water Extensions	56,597	15,000	20,000
441.80	Water Service Fees - Water Connection	18,956	10,000	15,000
<u>Total: Charges for Services</u>		9,722,238	11,226,000	11,401,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	7,028	1,000	1,000
<u>Total: Interest Income</u>		7,028	1,000	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	18,097	-	-
474.90	Other Miscellaneous Income	2,440	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		20,537	5,000	5,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	2,000,000
<u>Total: Other Financing Sources</u>		-	-	2,000,000
499	(Source)/Use of Reserves	-	(1,146,810)	1,788,185
<u>Total: (Source)/Use of Reserves</u>		-	(1,146,810)	1,788,185
Fund Total: Waterworks Fund		9,774,756	10,115,190	15,225,185

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 1,744,039	\$ 1,797,230	\$ 1,794,730
442.10	Sewer Service Resident - Penalties	25,468	27,500	25,000
442.15	Sewer Service Non-Resident - Regular	300,692	314,170	328,515
442.20	Sewer Service Non-Resident - Penalties	1,872	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	7,813	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	144,293	131,000	131,000
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,815	1,700	1,800
442.40	Sewer Service Fees - Flood Control	1,119,994	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	10,438	-	-
442.50	Sewer Service Fees - Detention	24,688	-	-
Total: Charges for Services		3,381,112	3,425,600	3,435,045
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	7,453	1,000	1,000
460.10	Interest Income Interest on Loans	616	-	-
Total: Interest Income		8,069	1,000	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	41,867	-	-
474.90	Other Miscellaneous Income	-	250	250
Total: Miscellaneous Revenues		41,867	250	250
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(16,730)	165,615
Total: (Source)/Use of Reserves		-	(16,730)	165,615
Fund Total: Sewerage Fund		3,431,048	3,410,120	3,601,910

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 10,137	\$ 10,500	\$ 10,500
Total: Licenses and Permits		10,137	10,500	10,500
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,760,535	3,871,200	3,778,920
443.10	Refuse Service Senior Citizen Discount	-	(42,720)	-
443.15	Refuse Service Yard Waste Exemption	-	(74,430)	-
443.20	Refuse Service Back Door Pick-Up Svc Premium	-	1,620	-
443.25	Refuse Service Penalties	40,706	44,000	44,000
443.30	Refuse Service Multi-Family Disposal Fee	671,162	692,930	700,150
443.35	Refuse Service Recycling Incentive Proceeds	28,505	75,000	75,000
Total: Charges for Services		4,500,908	4,567,600	4,598,070
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	3,905	2,250	2,000
Total: Interest Income		3,905	2,250	2,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	71,740	147,340
Total: (Source)/Use of Reserves		-	71,740	147,340
Fund Total: Refuse Fund		4,514,950	4,652,090	4,757,910

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 620 Parking System Fund				
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>				
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	110,186	100,000	105,000
453.10	Parking Fees Daily Fee - Gateway Deck	285,195	325,000	315,000
453.50	Parking Fees Permit Fee - Surface Lots	76,523	70,000	72,000
453.55	Parking Fees Permit Fee - Gateway Deck	191,233	165,000	175,000
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	1,064	1,000	1,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	20,642	20,500	20,500
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(32,840)	(45,860)
<u>Total: (Source)/Use of Reserves</u>				
Fund Total: Parking System Fund				
		684,843	648,660	642,640

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 701	Health Insurance Fund			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 5,074,670	\$ 5,387,240	\$ 5,389,255
444.05	Insurance Fees Retiree Premiums	523,995	545,900	538,200
444.10	Insurance Fees COBRA Premiums	11,850	-	-
444.15	Insurance Fees Employee Premiums	479,133	513,130	492,100
Total: Charges for Services		6,089,648	6,446,270	6,419,555
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	12,098	7,500	7,500
Total: Interest Income		12,098	7,500	7,500
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	253	-	-
Total: Miscellaneous Revenues		253	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	198,520	81,460
Total: (Source)/Use of Reserves		-	198,520	81,460
Fund Total: Health Insurance Fund		6,101,999	6,652,290	6,508,515

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015		
			Adopted Budget	Adopted Budget		
Fund 702 Liability Insurance Fund						
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	\$ 1,377,240	\$ 1,501,200	\$ 1,621,300		
Total: Charges for Services		1,377,240	1,501,200	1,621,300		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	9,403	5,000	5,000		
Total: Interest Income		9,403	5,000	5,000		
<u>Miscellaneous Revenues</u>						
471.15	Insurance & Property Damage Excess Loss Recovery	5,417	-	-		
474.05	Other Misc Reimbursements/Refunds	588,319	-	-		
Total: Miscellaneous Revenues		593,736	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	268,115	201,175		
Total: (Source)/Use of Reserves		-	268,115	201,175		
Fund Total: Liability Insurance Fund		1,980,379	1,774,315	1,827,475		

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 710	Fleet Services Fund			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 13,125	\$ 14,750	\$ 13,500
432.50	Reimbursements Various Governments - Fuel	174,968	175,000	177,670
432.55	Reimbursements Various Governments - Vehicle Parts	41,497	52,000	54,080
432.60	Reimbursements Various Governments - Fleet Labor	30,172	30,000	30,300
Total: Intergovernmental Revenues		259,762	271,750	275,550
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,748,710	1,775,995	1,775,995
Total: Charges for Services		1,748,710	1,775,995	1,775,995
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	86	100	100
Total: Interest Income		86	100	100
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	5,609	10,000	9,450
474.90	Other Miscellaneous Income	1,995	-	-
Total: Miscellaneous Revenues		7,604	10,000	9,450
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(71,905)	(41,895)
Total: (Source)/Use of Reserves		-	(71,905)	(41,895)
Fund Total: Fleet Services Fund		2,016,162	1,985,940	2,019,200

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,298,101	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	2,895,393	-	250,000
461.10	Investment Income Unrealized Gain/Loss	2,084,320	-	-
Total: Interest Income		6,277,814	750,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	2,969,877	2,948,600	3,038,975
473.10	Pension Contributions Employee Contributions	996,348	1,018,945	1,180,155
473.15	Pension Contributions Portability Payments	-	-	-
474.90	Other Miscellaneous Income	81	-	-
Total: Miscellaneous Revenues		3,966,306	3,967,545	4,219,130
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,400,895)	(811,980)
Total: (Source)/Use of Reserves		-	(1,400,895)	(811,980)
Fund Total: Police Pension Fund		10,244,120	3,316,650	4,407,150

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014	2015
			Adopted Budget	Adopted Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,002,811	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	3,181,297	-	250,000
461.10	Investment Income Unrealized Gain/Loss	3,077,582	-	-
Total: Interest Income		7,261,690	750,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	2,958,027	3,091,300	3,238,070
473.10	Pension Contributions Employee Contributions	793,686	851,380	868,100
473.15	Pension Contributions Portability Payments	-	-	-
474.90	Other Miscellaneous Income	-	-	-
Total: Miscellaneous Revenues		3,751,713	3,942,680	4,106,170
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(204,930)	(132,420)
Total: (Source)/Use of Reserves		-	(204,930)	(132,420)
Fund Total: Fire Pension Fund		11,013,403	4,487,750	4,973,750

Village of Palatine

CY 2015 Adopted Budget - Revenue Overview

Account Number	Description	2013 Actual	2014 Adopted Budget	2015 Adopted Budget
Fund 825	Special Service Area #5 Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 502,814	\$ 589,750	\$ 588,450
<u>Total: Taxes</u>		502,814	589,750	588,450
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	83	-	-
<u>Total: Interest Income</u>		83	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(4,300)	1,150
<u>Total: (Source)/Use of Reserves</u>		-	(4,300)	1,150
Fund Total: Special Service Area #5 Fund		502,897	585,450	589,600