

# *Village of Palatine*

ADOPTED  
CY 2016

## OPERATING BUDGET

& CAPITAL  
INVESTMENT PLAN



# Village of Palatine

## CY 2016 ANNUAL BUDGET AND CAPITAL INVESTMENT PLAN AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL

### MAYOR AND COUNCIL

Jim Schwantz	Mayor
Tim Millar (District 1)	Council Member
Scott Lamerand (District 2)	Council Member
Doug Myslinski (District 3)	Council Member
Gregory J. Solberg (District 4)	Council Member
Kollin Kozlowski (District 5)	Council Member
Brad Helms (District 6)	Council Member

Margaret R. Duer	Village Clerk
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### APPOINTED OFFICIALS

Reid Ottesen	Village Manager
Michael Jacobs	Deputy Village Manager
Paul Mehring	Director of Finance & Operations
Al Stoeckel	Police Chief
Scott Andersen	Fire Chief
Matt Barry	Director of Public Works
Michael Danecki	Village Engineer
Ben Vyverberg	Director of Planning & Zoning
Harry Spila	Director of Community Services
Pamela Jackson	Director of Human Resources
Larry Schroth	Director of Information Technology

Jeffrey Boundy	Village Treasurer
Schain, Banks, Kenny & Schwartz	Village Attorneys

### Budget Staff

Susan Conn	Assistant Finance Director
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December, 2015

Honorable Mayor and Village Council:

It is once again my privilege to present the Annual Budget and Capital Investment Plan for the Village of Palatine.

Despite many outside pressures from other units of government, our Budget is again balanced and continues to be aligned with the Village of Palatine's Strategic Plan adopted in 2014. Our organization's mission is:

***"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."***

The Budget also makes strides in our efforts to achieve our 5 year goals of:

- High Performing Village Organization: Financially strong, highest level of services
- Great Community for Families
- Highly Positive Environment for Business Investment
- Upgraded Village Facilities and Infrastructure

The Annual Budget further marks a continuation of our efforts to provide property tax stability to our residents. Following four consecutive years of property tax reductions, the Annual Budget is predicated on a constant property tax levy. While opportunity for a reduction may exist, the turmoil and lack of governance in Springfield suggests that a constant levy is a more responsible approach for 2016. After 25 years of an increasing property tax levy, the Village will now have decreased or maintained this revenue source for 5 consecutive years. This has resulted in savings to the taxpayers of more than \$300,000 per year.

The Annual Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. Our expenditures are aligned with our available resources. We continue to live within our means and focus on our core services.

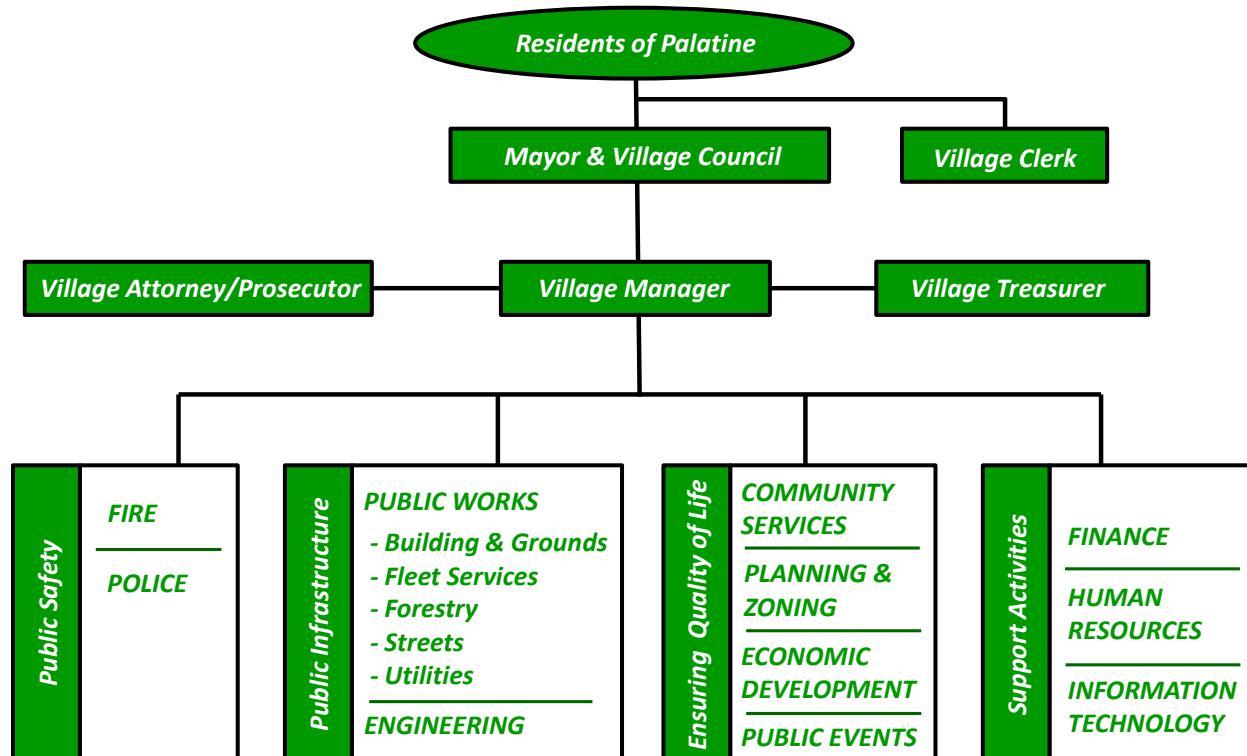
The 2016 Annual Budget and Capital Investment Plan totals \$112,003,631. \$69,078,846 represents the Operations Budget and the remaining \$42,924,785 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. The operations budget is increasing by only 1.97%, once again demonstrating our ongoing cost control measures. Included in the budget are the annual pension payments made to retired employees from Police and Fire. Under state statutes, the Village serves as the paying agent for these pensions and thus the costs are born within our annual budget. All civilian employees participate in the Illinois Municipal Retirement Fund. The Village makes a contribution to IMRF and they administer all pension payments.

The Annual Budget is fully funded with No property tax increase, No new fees, and No new taxes.

	2015	2016	% Change
	Adopted Budget	Adopted Budget	
Personnel Services	\$ 48,023,955	\$ 49,216,425	2.48%
Supplies	2,612,950	2,515,010	-3.75%
Services & Charges	17,079,832	17,247,411	0.98%
Other Expenses	25,000	100,000	300.00%
<b>Sub-Total Operations</b>	<b>67,741,737</b>	<b>69,078,846</b>	<b>1.97%</b>
Transfers Out	860,000	368,000	-57.21%
Pension Benefits & Administration	9,380,900	10,315,900	9.97%
Development (TIF)	1,268,000	1,229,460	-3.04%
Capital Items	14,051,459	8,923,365	-36.50%
Debt Service	16,055,310	13,321,235	-17.03%
Self-Insurance Programs	8,335,990	8,766,825	5.17%
<b>All Expenditures Total</b>	<b>\$ 117,693,396</b>	<b>\$ 112,003,631</b>	<b>-4.83%</b>

The Annual Budget continues to reflect the Village Council's vision and commitment to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for those that choose to live, work or visit Palatine. Our organization is structured to deliver on these commitments. The following organizational chart reflects our organizational structure.

### ***VILLAGE OF PALATINE - ORGANIZATIONAL CHART***



The Annual Budget continues to reflect not only the ongoing challenges of the post-recession economy, but more importantly, the fiscal crisis of the State of Illinois and Cook County.

### **Financial Outlook**

The Village organization underwent significant changes from 2008 through 2010. Structural changes were needed to compete and deliver services in the new economy. Business as usual simply wouldn't work and structural changes were needed. The Village positioned itself with a solid foundation for our future. The organization was reengineered to focus on our core services and live within our current revenue stream.

The premier bond rating agencies have independently reinforced our position as they have renewed our Aa1 and AA+ bond ratings indicating we are a very stable organization with a strong outlook. We have a strong balance sheet with healthy fund balances. Our local revenues are stable and growth is again being experienced in many revenue categories.

Unfortunately, there remain other factors that fall outside our control. For five years I have discussed the impact the fiscal disaster facing the State of Illinois is having on our ability to move forward and remain on strong financial ground. The State holds a bond rating of "A3" by Moody's and "A-" by Standard and Poor's. These ratings are closer to "Junk" level than they are the level of the Village of Palatine. The State has no budget. They are delinquent in their payments to vendors. They are refusing to distribute funds to municipalities that have already been collected from the taxpayers. Their outstanding debt continues to increase. They have had no capital plan for more than a decade. They cannot even solve their biggest crisis – their pension obligations, let alone ever consider providing relief for the municipal pension crisis. The State of Illinois is a financial disaster and the egos in Springfield are preventing any kind of solution from taking place. Our State leaders are not only failing to represent us, they appear uninterested in how their actions will impact the people that elected them. Their actions (and inactions) can have catastrophic impacts on our organization.

The Annual Budget was developed assuming a status quo scenario as it relates to the relationship with the State. The Executive Leadership of the Village has developed various scenarios that would deal with State revenue reductions. All scenarios are difficult and would have significant impacts on the public health, safety and welfare of our residents.

Following five years of improved relations with Cook County and even partnerships with them on critical infrastructure projects, President Preckwinkle has gone back on a core campaign commitment and recently led the effort to approve a 1% increase to the sales tax rate. As a border community to Lake County, this has the potential to significantly impact our current businesses as well as deter future investment within our community. The Annual 2016 Budget has been based on a reduction of \$250,000 in sales tax revenues because of the actions of Cook County.

Palatine has done everything it can to provide a stable future. It is unfortunate that the State and County can wreak havoc on an otherwise strong organization.

### **Budget Policies and Parameters**

The Annual Budget remains a status quo budget. The uncertainty created by the fiscal affairs of the State and County make it necessary to focus on trying to maintain our current services rather than looking at any expansion of services. Every effort is made to live within the existing revenue streams. Any increase in tax rates or other fees was to be a last resort authorized by the Village Council after weighing service and personnel reductions. Fortunately, the Annual Budget did not require any increase in tax rates and no service reductions are anticipated.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, similar to last year, were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements, cost savings or further the implementation of the Strategic Plan.
- All non-personnel operating expenditures, including commodities and contractual services, were to receive a collective increase of 2%. Departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing, realignment of responsibility, or transfer between Departments.

### **Revenues**

Each year, the preparation of the budget starts with a detailed review of our existing revenue sources. Staff utilizes a model that examines the previous three years of receipts and weighted factors are assigned to the more recent years to develop

estimates for the upcoming calendar year. The estimates are then adjusted based upon known factors such as a closed business, or in the case of 2016, the impact of the Cook County sales tax increase. This model has proven to be dependable in both prosperous and declining economic conditions.

Some of the more significant revenue sources or sources experiencing significant changes are:

- **Property Tax** – Following four years and more than \$300,000 in reductions to our property tax levy, the Annual Budget recommends no increase to the property tax levy of \$21,713,931. This will then represent 5 consecutive years of either decreasing or constant property tax levies. This revenue source has been subject to much discussion in Springfield as our Governor and state leaders feel that they need to dictate how we handle our property tax levy. Our track record is outstanding and we do not need the Governor to tell us how to be responsible.
- **Sales Tax** – In general, we are seeing continued signs of stability and moderate growth in sales tax receipts in our community. However, there are two significant events that are impacting our projections for 2016 leading to the combined (State and Home Rule) sales tax receipts for 2016 at \$12,944,600, an increase of just \$11,400.

The recent relocation of Arlington Lexus from Palatine to Arlington Heights has caused a \$475,000 decrease in sales tax receipts. We are optimistic that much of this will be recaptured through an expansion of Arlington Acura or the addition of a new brand in the vacated space. As nothing is certain at this point, the budget must assume the total loss of revenue.

Additionally, as previously referenced, President Preckwinkle and the Cook County Board have again decided to create an unfair playing field for border communities. The President and County Board have again instituted the 1% increase in sales tax. Due in large part to the epic failure of all of our elected officials in Springfield to bring about meaningful pension reform, the County has resorted to a sales tax increase to continue to fund their operations. This will

have a significant impact on those communities that border other counties. Our 2016 Budget assumes a decrease of \$250,000 in sales tax revenues due to the inequities created with the County increase. This is a “best guess” as to the impact.

Staff will continue to put forth significant effort to not only work with our existing business community to retain businesses that have already invested in Palatine but to also market our community and vacant sites to both end users as well as the commercial brokers. Expansion of our retail base is critical if we are to continue to provide property tax relief to our residents.

- **State Income Tax** – Our projected receipts for 2016 are \$7,404,900. This represents an increase of \$663,700 over the 2015 Budget. This represents the current 2015 year end estimate for this revenue and no new growth. Nowhere is that impact of the State and their threatened revenue sharing more felt than this revenue source. Governor Rauner recently proposed taking 50% of this revenue source and keeping it at the state level. This would strip Palatine of \$3.7 million. This raid by the State would not decrease other State taxes paid by our residents and businesses. It instead would fund State operations and leave a 5% hole in our operating revenues. This would lead to either the largest service reduction in our community’s history or the largest property tax increase in our 150 year history. The most recent budget proposals in Springfield have not targeted this revenue source, but we cannot afford to let our guard down.
- **Simplified Telecommunications Tax** – This revenue historically has been the primary funding source for the Capital Equipment and Improvement Program. The costs of our equipment and improvements continue to rise and our infrastructure and facilities are aging while this funding source has decreased for multiple years, thus requiring a larger subsidy from our General Fund to meet our critical capital needs. The General Fund can no longer supplement our capital programs without significant personnel and program reductions or depletion of fund balance levels. A decision for a new funding source or elimination of programs must be made in 2016.

The Annual Budget anticipates the Simplified Telecommunications Tax to generate \$1,615,890. This represents a decrease of 21% or \$427,500 over 2015. We are now more than \$1.35 million under the 2008 funding level.

- **Building Permit/Inspection/Review Fees** – Our strong performance in building permit revenues and related fees continued again in 2015 and is expected to increase again in 2016. All components (building permits, plan review fees, inspection fees) were running between 5% and 10% ahead of budget as of the midpoint of 2015. Applying a modest increase for 2016, these revenues will represent an estimated \$1,390,000 which is an increase of \$105,000.
- **Fines and Violation Fees** – Following six years of declining circuit court fines, 2015 leveled off and we are projecting a status quo revenue for these fines of \$350,000. Additionally, with our Police Department staffing levels returning to budgeted strength, we are anticipating a small increase in compliance and parking tickets in 2016. We anticipate these revenues rising by \$5,000 rather than dropping as in past years. Additionally, process improvements related to the collections process in our Administrative Adjudication system will lead to increased revenues for this program. Revenues should increase from approximately \$32,000 to \$50,000. Finally, we are anticipating a decrease in revenues from the red light violations. A combination of increased compliance and construction activities taking the system out of service have led to revenues decreasing by \$119,700 to \$600,000.
- **Tax Increment Proceeds** – The Annual Budget again includes the appropriation of surplus revenues from the Dundee Road and Rand/Dundee TIF Districts. The Village has retired the outstanding debt from these project areas and for the sixth consecutive year, will be allocating surplus to all taxing bodies. The Village will use these funds to supplement our capital funding requirements. The anticipated allocation to the Village in 2016 is \$50,000. The surplus allocation represents 30% of what we anticipate collecting in the TIF District. The declining assessments over the past five years has resulted in declining TIF revenues. Subsequently, the increment generated in the Dundee and Rand/Dundee TIF Districts may also be needed to support other projects in the immediate vicinity.
- **Residential Rental Licenses** – We are budgeting a slight decrease in this revenue source largely due to increased compliance with rental properties in the community. The rental rates can have a surcharge based upon the number of violations in the previous year. As we have taken a more proactive approach to our rental program, compliance has increased which will likely stabilize this fee in the future. The revenues are expected to decrease from \$335,000 to \$306,900.
- **Electricity Use Tax** – This has proven to be a very stable revenue source which was one of the goals when the revenue was approved by the Village Council six

years ago. While many of our revenues are cyclical, this has provided the stability we were seeking. For 2016 this revenue is projected to generate \$1,550,000. The monies are split between operations and capital.

Many of our other revenues continue to remain relatively constant.

Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). Based upon the MCI, the indexed fees are scheduled for an increase of 1.27%. These fees are primarily usage based fees thus, those that are using the services are helping with cost recovery so that the general population is not having to fund the services. The more we can have usage based fees the more we can hold the line on our property taxes.

### **Reserves**

A multi-year view is necessary when considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them. Often, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. This is particularly evident in capital and utility funds. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus establishing a surplus for several years or spending down reserves is completely appropriate and, in fact, planned.

As recognized by the bond rating agencies, sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One primary measure of a city's financial strength is the size and relationship of the General Fund's unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2015 will mark the 12<sup>th</sup> consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. This is a significant accomplishment that demonstrates the commitment of the Council and Village leadership to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in

high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. These reserves are all the more important in light of the ongoing fiscal mismanagement of the State and their political games as it relates to the sharing of local revenues.

The General Fund Operating Reserves are projected to be approximately \$19.7 million, which exceeds the reserve policy maximum of \$19.2 million. This is in addition to the \$1 million Economic Stabilization Fund that the Village maintains.

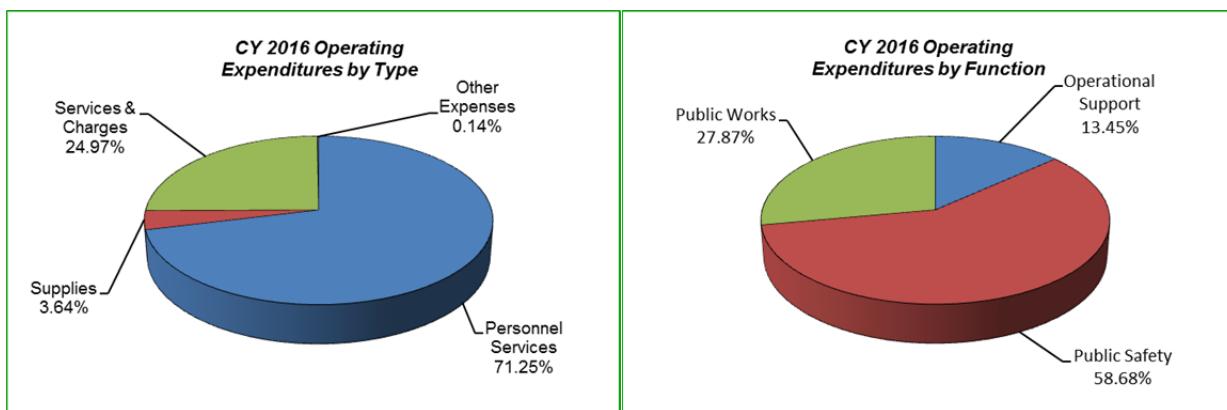
In the case of capital related reserves, these funds are considered sinking funds. It would not be fiscally prudent nor responsible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases.

### **Annual Operating Budget**

The entire Village organization is committed to delivering on our core services in the most cost effective manner. This commitment and quest for excellence has resulted in a fifth consecutive budget that either lowers or freezes property taxes while having no adverse impact on the delivery of services and programs. The operating budget is proposed to increase by only 1.97%. This is a true commitment to efficiency and living within our means. Something we can do without a mandate by a State government that is out of control.

Our operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2015	Adopted 2016	% Change
Personnel	\$48,023,955	\$49,216,425	2.48%
Supplies	2,612,950	2,515,010	-3.75%
Services & Charges/Other	17,104,832	17,347,411	1.42%
<b>Total Operations</b>	<b>\$67,741,737</b>	<b>\$69,078,846</b>	<b>1.97%</b>



Municipal government is a service business. Our job is to protect the public safety, maintain the infrastructure, and ensure a high quality of life. To accomplish this task, it takes a committed work force. 300 of our 338 employees work directly in our field services (Police, Fire, Public Works, Engineering and Community Services). In 2016, our personnel related costs, including all benefits, will again comprise 71% of the Village's Operating Budget.

With personnel costs being such a large component of our cost of doing business, it has been paramount that we focus on controlling our personnel count whenever possible. The economic collapse in 2008 required structural changes. These changes have become part of how we conduct business today. The last eight years have seen a real focus on enhanced technology and intergovernmental agreements that have allowed us to continue to reduce our personnel counts.

**PERSONNEL CHANGES 2009 to 2015**

Date	Full-Time Employees	Part-Time Employees	Seasonal/Intern Employees
January 1, 2009	367	38	29
January 1, 2012	343	32	21
January 1, 2013	341	33	21
January 1, 2014	339	37	22
January 1, 2015	339	38	22
January 1, 2016	338	37	22

The overall commitment to controlling personnel count becomes evident when you consider our 338 full-time employee count in 2016 is the same number of full-time employees employed by the Village in 1999. Over the past 17 years, the Village has had an 18% increase in population, added a new fire station, added an additional police beat, and seen significant increases in the quantity of roads, water and sewer infrastructure that we maintain. Again, through a dedicated workforce, the embracement of technology and expansion of partnerships, we are delivering on our services with the same staffing level from 17 years ago.

**Pensions**

The largest and fastest growing obligation, of not only the operating budget, but the entire organization, is the full funding of the three pension systems. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded to our employees as well as the employee contributions. The Village of Palatine has no control over these benefits.

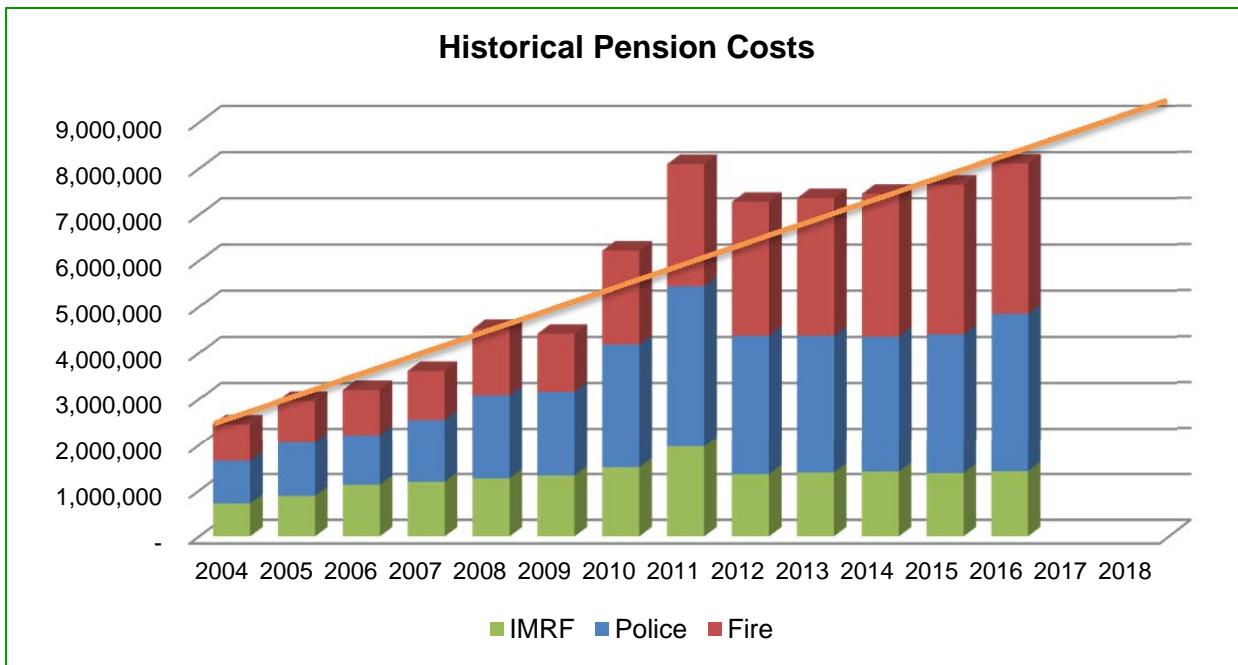
The system is broken and is not sustainable. Our elected State officials have proven completely incapable of setting aside politics and addressing this growing crisis. If the legislators do not enact significant reform within the very near future, there will be further reductions in staffing to be able to afford the benefits for those in the system. This will directly impact response time for public safety.

With no legal way to increase the employee contributions or reduce benefits, the Village

is left with the obligation to fund these pension programs. The budget includes a total of \$8,119,965 to simply meet the statutory obligations we face for all of our pension systems. This represents an increase of \$459,085 over 2015. Our 2016 pension obligations represent an increase of \$4.5 million or 224% over the past decade.

The system is not sustainable and our state leaders don't seem to care. It remains politics as usual despite new leadership in the executive branch.

The following represents the unsustainable path Springfield has failed to acknowledge.



## Insurance

The Village is self-insured for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. Over the years, we have had positive experience in our insurance programs, which have allowed us to build adequate reserves in our self-insurance funds.

2015 has been the first year in over a decade that our health insurance program has not outperformed expectations or national trend. We have had 12 specific individuals that have incurred more than \$50,000 in claims. As of October, only one has exceeded the \$125,000 limit that has our specific stop loss coverage kick in. These 12 individuals have accounted for over 25% of our health insurance costs to date.

Based upon medical trend and how we are tracking with some adjustments due to the unique nature of the year, we are projecting our medical costs to increase by 6% for the coming year although, due to strong fund balances that exceed our targets, we are only recommending a 3% premium increase. This will result in our total health insurance premiums having risen by 13.7% over the past decade.

The employees recognize the value of quality health insurance. The Health Insurance Committee continues to monitor performance and make plan design changes to keep our costs in line with premiums. In 2016, we are recommending changes to our prescription plan related to specialty drugs, increased co-pays for visits to specialists and increased emergency room co-pays. As we move through 2016, we will be looking at adding a Health Savings Account option for employees. Additionally, a review of our rates and claims indicate that the Village needs to address the rates for retirees that remain on the plan after age 65. By charging the rate of active employees, there is in essence a large subsidy being provided. Working with our health insurance advisor, we will develop a plan that would allow the retirees over age 65 to transition to a different plan bringing savings to them as well as our plan.

### **Departmental Budgets and New Initiatives**

As this is a status quo type budget, the Departments' operating budgets are generally representative of their respective 2015 budgets. However, there are several notable changes. Some of the program and personnel changes for CY 2016 include:

- **Personnel Changes** – The budget includes the elimination of one vacant position. There had been a management analyst that was to be shared by Police and Public Works. Through other staffing modifications, this position is now eliminated. In 2015 we converted our full-time Emergency Management Coordinator to two part-time positions. One would focus on the volunteer aspect of the position and the other handle administrative responsibilities. Through an expansion of intergovernmental cooperation, we will be fulfilling the administrative responsibilities through a shared position at Northwest Central Dispatch and thus eliminate the need for the Village to fill that position.

Additionally, there will be some responsibility realignment to address work load issues and allow us to continue to meet service demand levels within the existing

resources. A clerical position from the Engineering Department will be reassigned to Community Services. Additionally, the business license function will be moved from Fire Prevention to Finance which will allow for reallocation of time for the support staff in Fire Prevention to further help meet the demands in Community Services. The position moving from Engineering will be evaluated as to whether it needs to be filled on a full-time or part-time basis.

Staffing levels remain as low as possible while still being able to deliver on our core services. Short of cutting services, we will continue to look at converting vacant positions to part-time, which at least generates some benefit savings. Additionally, as some positions take on additional responsibilities in an effort to meet customer demands and avoid additional staffing needs, there will be several reclassifications that take place during the year. All funds are included within the Annual Budget.

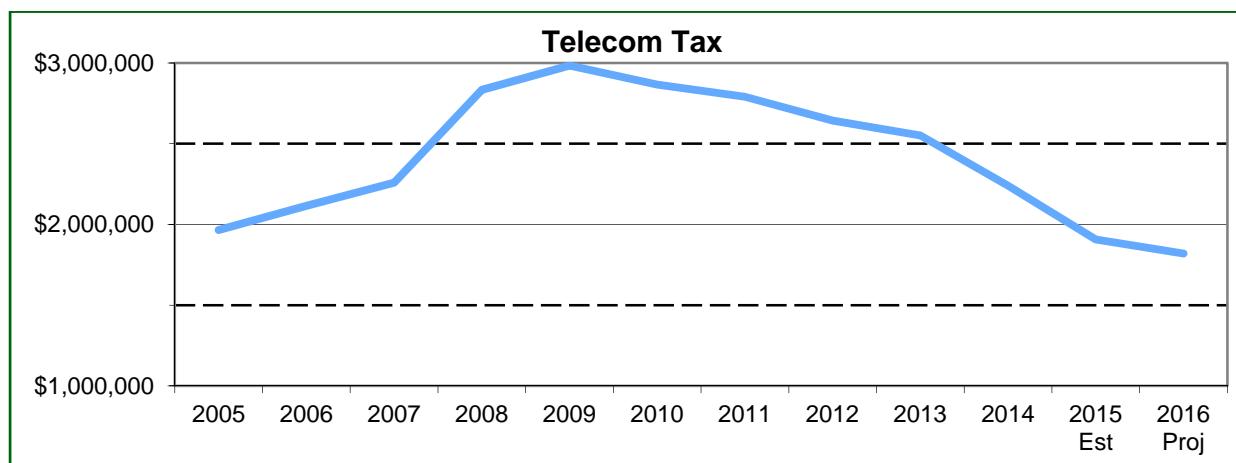
- ***Village Training Increase*** – Several initiatives are funded in the budget. The Fire Department will be establishing a relationship with a vendor that allows for on-line training, which also includes a management tool to track all training courses completed. Police will continue to move forward with specialized training for their command staff. Additionally, \$5,000 is being included in the general Village training account for allocation by the Village Manager. This will be a competitive process whereby employees that do not have a specific training allocation tied to their job can submit a request to the Village Manager to utilize some of these funds. The intention is to encourage employees to expand their knowledge base and potentially develop new skill sets that bring value to them and the organization. Beyond these initiatives, we have maintained the increased funding of nearly \$60,000 approved by the Village Council as part of the 2015 Budget process.
- ***Palatine 150<sup>th</sup> Anniversary*** – 2016 will mark the 150<sup>th</sup> Anniversary of our community. The Annual Budget includes \$25,000 specifically earmarked for this celebration. The Village will work with other governmental units and community volunteers to celebrate our history. This is a one-time expenditure that will be reduced out of the 2017 Budget.
- ***HAZMAT Monitors*** – In 2015 the Village completed the systematic replacement of turn out gear for fire personnel. The funds that had been appropriated for that program are now being reallocated to begin the systematic replacement of the HAZMAT monitors for our front line equipment. This expenditure will be \$4,750 and provide for a full replacement over the next 6 years.

- **Contract Building Inspections and Plan Review** – As our building related activity continues at a strong pace, we have struggled to maintain the goals of 10 day initial plan review completion and scheduling inspections within 24 hours of requests. The Annual Budget includes an additional \$25,200 to supplement these services. An evaluation will be conducted to determine whether contractual assistance or direct employment best meets our needs.
- **Refuse Contract Negotiated Savings** – The Village is a member of the Solid Waste Agency of Northern Cook County (SWANCC). As part of our membership, our refuse is routed through the SWANCC transfer station in Glenview. SWANCC was able to successfully negotiate a new contract for the operation of the transfer station which will result in savings to the Village of \$150,000 per year. This has allowed us to maintain a constant refuse collection fee for the eighth year in a row.
- **Motor Fuel** – The lower oil prices, as well as our success in forward purchasing contracts, has allowed us to reduce our total motor fuel budget by \$100,000.

### Annual Capital Investment Plan

The Capital Investment Plan for 2016 was developed within the limits of available resources. In 2016, the Plan provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community.

The primary capital equipment and improvement funding source for the past decade has been the Telecommunications Tax. This revenue has been declining every year since 2008, reflecting society's move to a more mobile environment. The following illustrates the actual receipts of this revenue source over the past decade:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources.

For the past four years, the Village has been maintaining our capital investments through reliance on year-end General Fund surpluses and transfers/subsidies from other General Fund revenue sources as well as TIF surplus funds. Following four years of advanced warning, the time has come that a new permanent funding source is identified to continue our capital investment. Our water and sewer systems generally are stable in their funding structure; however, the funding of our capital improvements, equipment, and roads continue to diminish while our needs and costs increase.

Staff has worked to develop a 20-year projection for capital improvement and equipment requirements. In an effort to break this into a meaningful and more predictable period, we have looked in greater detail at 2016 and the next 9 years. An average annual investment of \$5.8 million is required to meet our needs. Our estimated funding source, with no changes to the present allocations or fees/taxes, provides for \$4.0 million per year over that same 10-year period. Thus, there is a \$2.0 million annual gap or shortfall in funding.

This funding shortfall is caused by several factors. First, annual receipts from the Telecommunications Tax have decreased approximately \$1.0 million since its high-water mark in 2008 (from \$3.0 million per year to \$2.0 million per year). Second, State

shared Motor Fuel Tax has dropped by \$0.275 million since its high-water mark in 2005 (from \$1.923 million per year to \$1.648 million per year). Finally, the impact of continually escalating costs, especially in road projects, continues to erode the revenues that are collected. Understanding that new revenues alone cannot solve our long-term funding gap, management has scrutinized the Capital Program to determine a “bottom line” figure needed to be derived from new revenue.

Staff has identified the following items to minimize the amount of new revenue needed:

- Fund Reserves - \$300,000

The Capital Program has adequate fund balances and staff is comfortable allocating \$300,000 of fund reserves over the next nine years.

- Enterprise Fund Support - \$300,000

In order to better allocate equipment replacement costs, Staff is recommending increasing the support from these fee-based funds from \$368,000 to \$668,000.

- Annual Management Reductions/Grant Revenue Offsets - \$400,000

Staff is committed to identifying additional grant opportunities as well as reevaluating annual capital projects such as fleet replacement to achieve another \$400,000 in savings or grant offsets.

All of the above actions combine to reduce our new revenue need to \$1.0 million.

A new permanent funding source will allow us to continue to focus on our core needs. It does not allow the Village to reinstitute programs eliminated over the past seven years such as:

- Arterial, Collector and Residential Street Lights
- Most Pedestrian Intersection Improvements
- Limited Sidewalk Construction
- Community Entrance Program and Street Beautification
- Pocket Parks

Our focus has shifted to one of maintenance of the essentials rather than expansion of programs. This would continue under the new revenues scenario presented.

To address the total annual structural shortfall in the capital equipment, improvements and roads of approximately \$1.0 million, potential sources of new revenues could include any of the following:

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*Existing Village Sources:*

Vehicle Sticker	Increase from \$30 to \$55
Food & Beverage Tax	Increase from 1% to 1.8%
Property Tax Increase	5% Increase in Levy
Refuse Fee	Increase from \$20 to \$25.30 per month
Electric Utility Tax	Increase from 3% to 5% Tax based on Kwh - %'s are equivalent rates
Home Rule Sales Tax	Increase from 1% to 1.25% Can only be done in 1/4 percent increments

*New Sources:*

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Natural Gas Tax	\$0.02 per therm
Local Motor Fuel Tax	\$0.06 per Gallon

It is my recommendation that we increase the Electric Utility Tax rate to the equivalent of 5%. The ordinance should be adopted as part of the 2016 budget approval process with an effective date of July 1, 2016, so that the revenues are implemented and being collected prior to 2017. There are adequate reserves to bridge the gap to that point. The increase, regardless of source, would generally cost a typical home \$3 per month (\$36 per year) to fund our ongoing infrastructure needs.

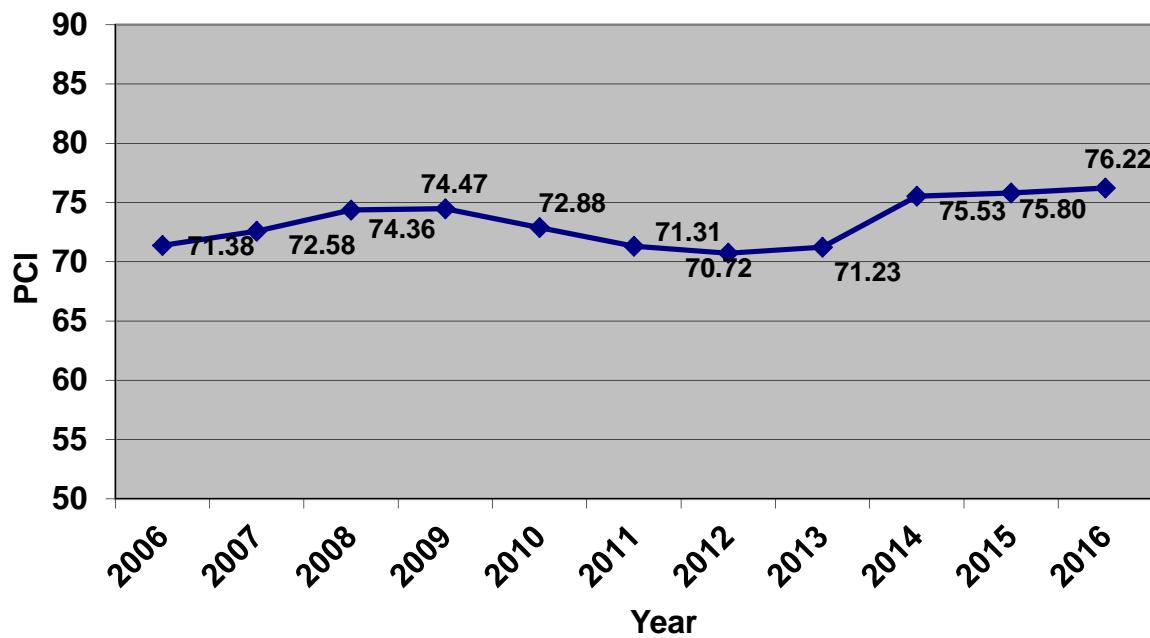
The following sections highlight the Capital Investment Plan for 2016.

### ***Street Maintenance Programs***

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a brand new street. When streets fall below 60 they generally begin to enter the 5 year capital plan for resurfacing.

Historic funding levels for street maintenance have been designed to provide a street system with an average rating in the lower “very good” range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.

**Street Conditions Average PCI**



Without new revenues to fund the resurfacing program, it is expected that the average PCI rating will be in the 60's within four years and in the 50's in six years. Additionally, the State has decided that they are withholding their MFT allocations to local government while they continue to operate without a budget. These dollars are still being paid at the pump by the public. These dollars are due to the municipalities but the State has refused to pay. As such, our 2016 road resurfacing program is proposed to

have six segments of streets cut from the program due to the uncertainty in Springfield. The streets proposed for funding and those eliminated from the funding are as follows:

***Proposed for Funding:***

CHERYL LANE (CEDAR to PLEASANT HILL BLVD)	HOME AVENUE (N. OAK to HICKS ROAD)
ILLINOIS AVENUE (MALLARD to QUENTIN	ILLINOIS AVE (PLUM GROVE to CALIFORNIA)
ILLINOIS AVE (CALIFORNIA to HICKS RD)	KENILWORTH (ROHLWING to DEAD END EAST)
OLD BRIDGE ROAD (HOME AVE to HICKS RD)	OXFORD CT (ILLINOIS to CUL-DE-SAC NORTH)
PATTEN DRIVE (GLENN DR to CLARK DR)	PRATT DRIVE (GLENN DR to CLARK DR)
ROSE STR (W GLADE AV to PLEASANT HILL BLVD)	SLAYTON DR (GLENN DR to CLARK DR)
THACKERAY DR (HOME AVE to CUNNINGHAM DR)	W. GLADE AVE (CEDAR ST to IMPERIAL CT)

***Eliminated Streets:***

ARBOR COURT (ARBOR LN to CUL-DE-SAC)	ARBOR LANE (DUNDEE RD to SHERWOOD LN)
BARONET LN (WILKE RD to CUL-DE-SAC W)	CARPENTER DR (STARK DR to ROHLWING RD)
LANCELOT LN (BARONET LN to WILKE RD)	POPLAR STREET (FRANKLIN to QUENTIN RD)
SHERWOOD LN (ARBOR LN to EDGEWATER LN)	

Resurfacing is not the only maintenance activity for our road system. In addition to resurfacing, our comprehensive road maintenance program will again include the following activities:

- ***Crack-filling:*** Performed within the first three or four years after a street is constructed or resurfaced.
- ***Milling & Patching:*** In some instances, patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is actually funded through our operations budget.
- ***Surface Rejuvenation/Micro-Surfacing:*** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. Due to limited revenues, this program was not funded in 2015 in an effort to fund the necessary road resurfacing and reconstruction programs. Should the state MFT

dollars not begin coming to Palatine by March, this program will be eliminated in 2016 to redirect what dollars we do have to our other road programs. \$75,000 is budgeted for this program.

- ***Curb and Gutter:*** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- ***Street Rehabilitation Program:*** This effort will address urbanizing underdeveloped collectors. This program traditionally includes widening, curb and gutter, sidewalk, base patching, and installation of storm sewer to bring neighborhood collectors to Village standards. In 2016 the planned rehabilitation and widening is on Dorset from Elm to Cedar.
- ***Partial or Total Street Reconstruction:*** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below or where other maintenance activities are no longer cost effective. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. In 2016, the planned project is the reconstruction of Elm Street south of Illinois Avenue.

In total, the Annual 2016 Capital Investment Plan calls for \$2,692,085 in direct investments in our street system.

### **Capital Equipment and Improvements**

Highlights of recommended projects and equipment replacement include:

- ***Colfax Street Rehabilitation/Resurfacing*** – The Village was successful in acquiring grant funding totaling \$794,000 to fund 80% of the cost to rehabilitate and resurface Colfax Street from Quentin Road to Plum Grove. The grant funding is very critical as we are dealing with the decreasing revenues to fund our road program.
- ***Palatine Road (Smith to Roselle) Phase I Engineering*** – With the completion of the Palatine Road/Plum Grove Road construction several years ago, our

attention has shifted to the traffic problems where Palatine Road intersects both Quentin and Roselle. IDOT has no plans to move forward with any study of this corridor. Understanding the importance of good traffic flow along this segment of roadway, and the impact that has on our residents and businesses, we were able to secure a grant that will fund 50% of the cost of undertaking a Phase I engineering study to identify opportunities for improvements. We would anticipate securing grant funding for the majority of the project as well and include that activity in the long term capital plan.

- ***Emerald Ash Borer Tree Removal (\$275,000)*** – This represents a decrease of \$125,000 and will be our final year of this program. In total, the Village will have spent \$1,162,960 dealing with this infestation. The funds that have been programmed for this work will be reallocated to our contractual tree trimming program as well as future street work in the years to come.
- ***Bike Plan Implementation (\$10,000)*** – In 2015, the Village included more than \$60,000 as the Village portion of the 80/20 ITEP grant expense. The funds for 2016 will supplement those dollars and allow for continued implementation.
- ***Sidewalk Replacement/Hazardous/Extension Program (\$280,000)*** – The sidewalk extension for 2016 is a unique situation. We plan to install sidewalks along the east side of Smith Street from just north of Hamilton Drive to Sundling School. This project cost will be split equally between the Village, Palatine Park District and Community Consolidated School District 15 as both the school and park will derive a direct benefit.
- ***Replacement of Seven Police Vehicles (\$247,975)*** – This program continues to run at a higher cost than previous years as the Ford Crown Victoria was discontinued as a police squad several years ago. The replacement vehicles will again require full outfitting as we cannot reuse equipment from the vehicle being taken out of service. This added expense ranges from \$7,000 to \$10,000 per vehicle. For 2016, we will continue purchasing Ford Explorers for the patrol fleet. This will have 68% of the marked patrol fleet in four wheel drive vehicles to add in response during the winter months.
- ***Replacement of Public Works Equipment and Vehicles (\$723,310)*** – The

significant purchases in 2016 will be two (2) 5-ton dump trucks, a wheel loader and a backhoe. This equipment is used year round by all divisions and functions of Public Works.

Our fleet replacement projects adhere to our practice of maximizing the frontline life of all vehicles. Generally, squad cars are replaced after 4 years of service and approximately 120,000+ miles. The Public Works equipment is on a 12 year replacement schedule. Every piece undergoes a life cycle cost analysis prior to any recommendation for replacement.

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions.

### Water and Sewer Funds

The 2016 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system. More than \$4 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- ***Storm and Sanitary Sewer Sliplining Program (\$210,000)***
- ***Private and Isolated Public Drainage Improvements (\$75,000)*** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing.
- ***Storm Inlet Reconstruction (\$60,000)*** – This program reconstructs failing and deteriorating storm sewer inlets throughout the Village.
- ***Ditch Drainage Modifications (\$200,000)*** – 2016 will again provide funds to continue the focus in the Arlington Crest neighborhood. The 2016 scope of work will involve the reprofiling of the overland flow on Warren, south of Olive.
- ***Storm Sewer and Draintile Replacement/Extension (\$75,000)*** – The project focus for this program in 2016 will be improvement of the 42 inch storm sewer on Elm Street between Revere and Medford. This will be done in conjunction with the reconstruction of Elm Street.
- ***Bridge and Culvert Repairs (\$60,000)*** – This project will involve the repair of

the bridge on Imperial over the creek.

- ***Lift Station Improvements (\$195,660)*** – Multiple projects are included in the 2016 Budget related to lift stations. Engineering work will be done related to the design of the Peppertree lift station abandonment project. Additionally, a 1990 generator will be replaced at the Kasuba lift station on Baldwin. The new generator will have the capacity to run all pumps where the current generator can only run two of the three pumps.
- ***Water Main Replacement/Extensions/Looping (\$1,061,590)*** – The Capital Investment Plan for 2016 includes the replacement of water main sections on Elizabeth, Babcock, Laurel from Lilly to Buffalo Creek. Extensions will take place on Dundee Road west of Palos. This will close two dead-ends in our system.
- ***Water Tank Maintenance (\$1,710,380)*** – This represents our contractual obligation for our water tank maintenance contract including the repainting of the Countryside standpipe. The Village has 13 water storage tanks of which 11 are steel. The cost of refurbishment of the steel tanks is significant although still much less than a full replacement.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long-term plan to maintain and reinvest within our water system. At the time of the adjustment, the plan outlined rate increases for the next five years (2012-2016) of 5% annually to continue with implementation of the plan. Our proposed rate of \$3.85 per 1,000 gallons will allow full funding of these improvements while continuing to maintain Palatine as one of the cheapest water rates in Illinois.

## TIF Districts

Significant efforts continue to be placed on the Village TIF Districts and fulfilling development obligations. While we have experienced tremendous success in our TIF Districts over their respective lives, we continue to be at a critical cross road. The decreasing assessed valuations over the past six years have depleted approximately more than \$100 million in incremental value across all the TIF Districts. This has placed the active districts in a short-term situation of current revenue lagging current expenditures. Staff held meetings with County officials in 2015 and have taken steps to

isolate the lagging properties which should return the TIF Districts to a positive cash flow in 2016.

We continue to take a cautious approach while we await the 2016 tax receipts. As such, the 2016 Budget does not include new projects in our TIF Districts. Should new development projects present themselves, they will be evaluated on a case by case basis with adequate protections in place to mitigate any risks to the Village.

### **Refuse Fund**

The Annual Budget includes no rate increase for refuse collection for the eighth consecutive year for single-family homes. Our 2016 rates are below our rates from 17 years ago. Our increasing recycling volumes, which lead to incentive rebates from the Solid Waste Agency of Northern Cook County (SWANCC), coupled with a new operating contract with Groot for the SWANCC facility have contributed to these stable rates.

### **Debt Service**

In October, 2015 the Village has again retained its AA+ bond rating from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village.

The Annual budget includes an appropriation of \$13,303,085 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

**Other Sources of Debt 2016**

<b>Source of Payment</b>	<b>Principal &amp; Interest</b>	<b>Percent of Debt</b>
TIF Revenues	\$5,874,165	44.16%
Water & Sewer Revenues	2,389,275	17.96%
Flood Control Fees	1,146,000	8.61%
Build America Bonds	676,485	5.09%
Special Service Area Revenues	585,075	4.40%
<b>Total</b>	<b>\$10,671,000</b>	<b>80.22%</b>

These other sources reduce the property tax burden on our stakeholders by a total of \$10,671,000. More than 80% of our 2015 debt will be paid through sources other than Village-wide property taxes.

Understanding our total outstanding debt is also important as we assess the long term financial stability of the Village. At the end of 2015, the Village will have \$89,262,180 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.

**Total Outstanding Debt**  
**(Principal Due as of December 31, 2015)**

<b>Source of Payment</b>	<b>Outstanding Principal</b>	<b>Percent of Total Debt</b>
Property Tax	\$36,110,000	40.45%
Water Fees	8,770,840	9.83%
Sewer Fees	21,340	0.02%
Flood Control Fees	7,940,000	8.90%
TIF Districts	36,420,000	40.80%
<b>Total</b>	<b>\$89,262,180</b>	<b>100.00%</b>

## The Future

Palatine remains on strong financial ground. This has come with a great deal of hard work, commitment and sacrifice. The elected officials and staff understand financial responsibility and sustainability must go hand in hand.

It would be easy to pat ourselves on the back for a job well done over the past 7 or 8 years. Without dismissing all the successes we have had, including five consecutive years of stable or reduced property tax levies, there is plenty of reason to exercise caution.

Last year at this point in the Budget Message I stated:

*“Springfield remains a disaster. Political will is non-existent. There is no accountability from the overwhelming majority of our State elected officials. Special interest groups and a very small number of individuals continue to control the future of this State. Palatine makes decisions based upon the future. Springfield makes political decisions based upon the here and now. This is no way to govern.”*

*“While the lack of pension reform is our largest issue in Springfield, the annual threat to local revenues is nearly as troubling. The potential financial damage that can be inflicted by the State’s failures and political decisions means that we must continue to be diligent at the local level in evaluating our finances and programs. We must be more focused on differentiating between ‘wants’ and ‘needs’. The status quo will not do. As Ronald Reagan once said, Status quo is Latin for the mess we’re in. We didn’t create the mess, but we are living in it.”*

I really can’t say it any better this year. The only thing that has changed is the calendar and the Governor. The result has been nothing new.

All employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have always risen to the challenge and will continue to do so.

In closing, I would like to once again express my appreciation to all of the employees of the Village of Palatine. Without their dedication and commitment 24 hours a day, 7 days a week, 365 days a year, this Village would not be what it is for our residents and

businesses. You will not find a more committed and efficient staff anywhere. I could not do my job without all of their effort. This Budget demonstrates our commitment to the Village.

Respectfully submitted,

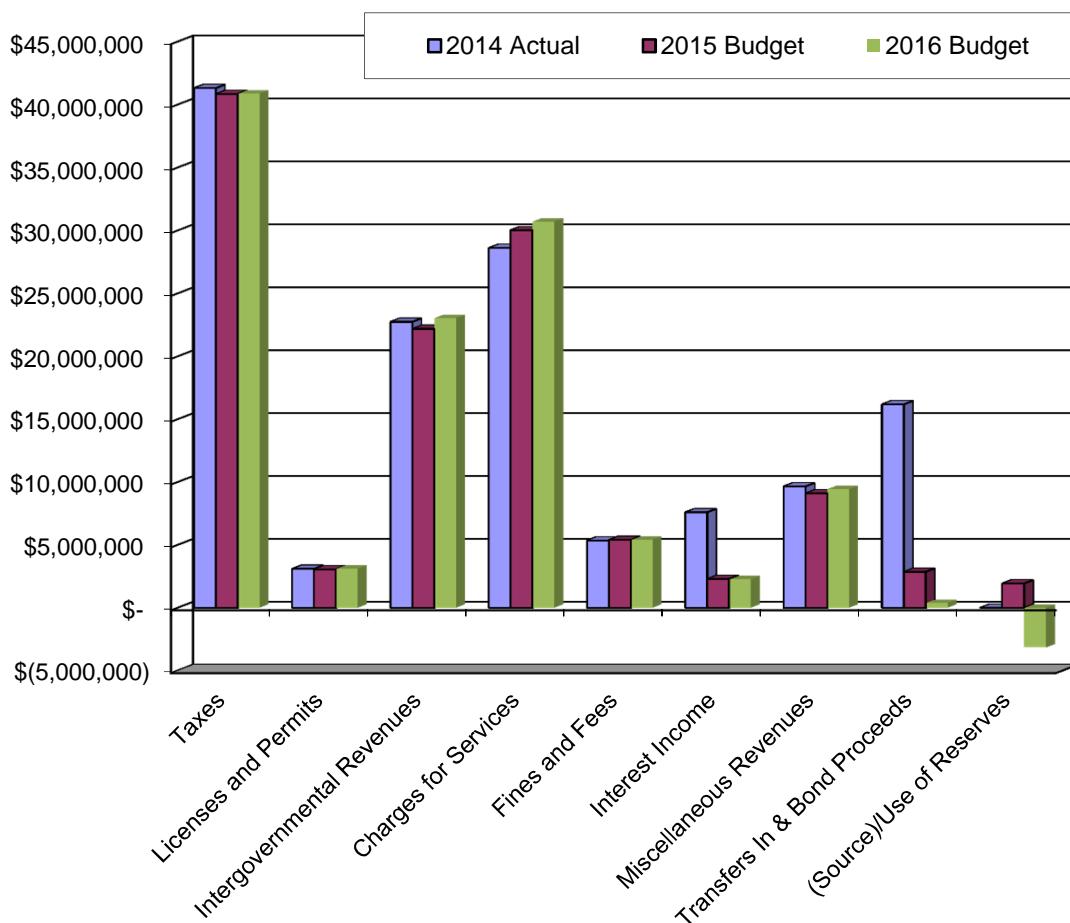


Reid T. Ottesen  
Village Manager

**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**All Funds Revenues**

	2014 Actual	2015	2016	% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 41,305,685	\$ 40,840,486	\$ 40,870,021	0.07%
Licenses and Permits	3,093,538	3,054,000	3,101,200	1.55%
Intergovernmental Revenues	22,743,318	22,190,256	23,033,104	3.80%
Charges for Services	28,608,381	30,021,965	30,701,660	2.26%
Fines and Fees	5,351,094	5,392,200	5,404,700	0.23%
Interest Income	7,595,947	2,293,635	2,257,490	-1.58%
Miscellaneous Revenues	9,653,138	9,109,875	9,438,970	3.61%
Transfers In & Bond Proceeds	16,180,980	2,860,000	368,000	-87.13%
(Source)/Use of Reserves	-	1,930,979	(3,171,514)	-264.24%
<b>All Revenues Total</b>	<b>\$ 134,532,081</b>	<b>\$ 117,693,396</b>	<b>\$ 112,003,631</b>	<b>-4.83%</b>



**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

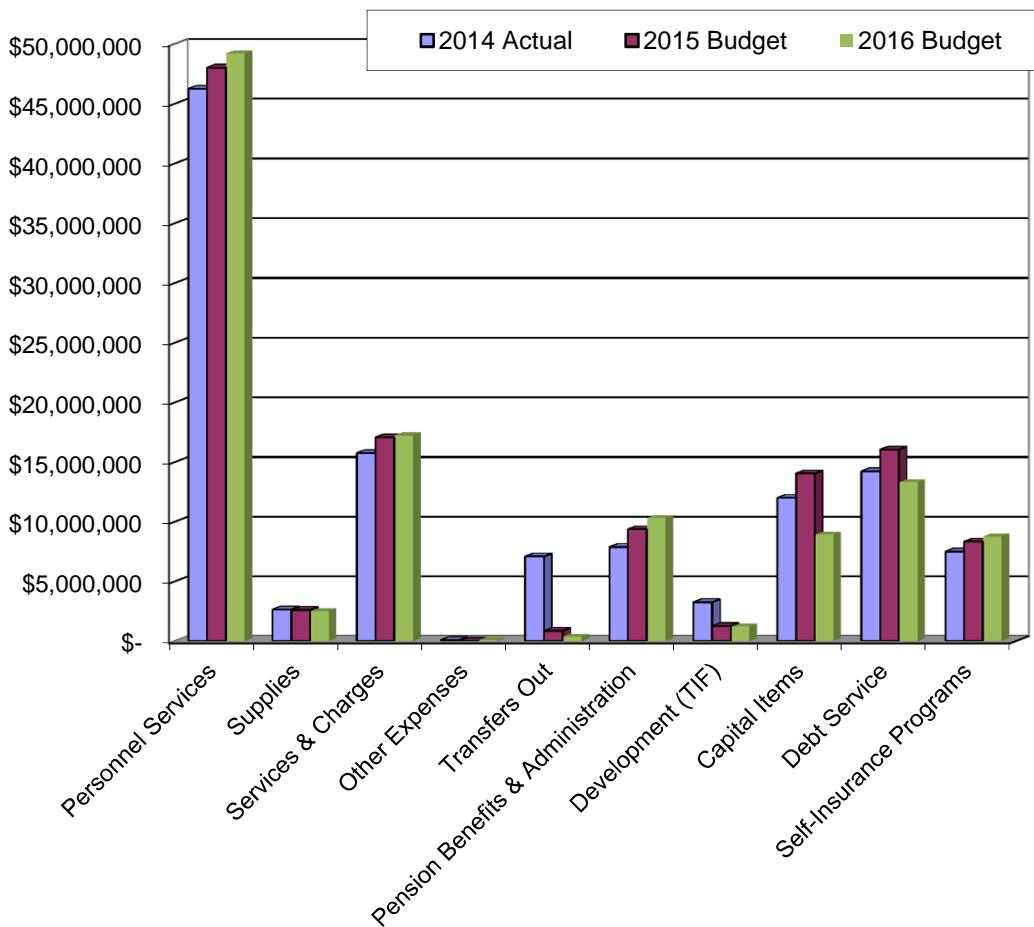
**Fund Revenue Summary**

			2014	2015	2016	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 54,120,518	\$ 53,742,955	\$ 54,598,115	1.59%
205	Motor Fuel Tax		2,333,780	2,159,535	1,573,455	-27.14%
210	CDBG		139,087	371,466	371,311	-0.04%
221	Federal Equitable Sharing		35,694	20,000	20,000	0.00%
222	State Equitable Sharing		44,315	5,000	5,000	0.00%
223	DUI Fines		28,929	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax		77,443	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		2,357,943	810,000	700,000	-13.58%
232	Rand/Dundee TIF (TIF #2)		265,584	71,000	82,000	15.49%
233	Downtown TIF (TIF #3)		8,802,330	6,015,820	4,807,070	-20.09%
234	Rand Corridor TIF (TIF #4)		2,215,667	2,546,615	2,160,385	-15.17%
235	Rand/Lake Cook TIF (TIF #5)		-	-	-	-
300	Debt Service		3,134,695	3,077,295	3,138,800	2.00%
401	Capital Equipment		1,647,451	1,392,280	1,219,795	-12.39%
402	Capital Improvements		2,252,698	1,903,095	1,746,130	-8.25%
430	Village Hall Renovation Fund		11,720,821	950,000	-	100.00%
605	Waterworks		10,287,592	15,225,185	11,139,390	-26.84%
610	Sewerage		3,725,786	3,601,910	3,504,410	-2.71%
615	Refuse		4,536,370	4,757,910	4,607,780	-3.16%
620	Parking System		712,696	642,640	636,650	-0.93%
701	Health Insurance		6,412,338	6,508,515	6,894,235	5.93%
702	Liability Insurance		1,547,651	1,827,475	1,872,590	2.47%
710	Fleet Services		2,040,563	2,019,200	1,947,540	-3.55%
801	Police Pension		8,891,722	4,407,150	5,007,150	13.61%
802	Fire Pension		6,576,115	4,973,750	5,308,750	6.74%
825	SSA #5		624,293	589,600	588,075	-0.26%
<b>All Funds Revenue Total</b>			<b>134,532,081</b>	<b>117,693,396</b>	<b>112,003,631</b>	<b>-4.83%</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**All Funds Expenditures**

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget	% Change
Personnel Services	\$ 46,259,178	\$ 48,023,955	\$ 49,216,425	2.48%
Supplies	2,655,943	2,612,950	2,515,010	-3.75%
Services & Charges	15,764,060	17,079,832	17,247,411	0.98%
Other Expenses	94,593	25,000	100,000	300.00%
<b>Sub-Total Operations</b>	<b>64,773,774</b>	<b>67,741,737</b>	<b>69,078,846</b>	<b>1.97%</b>
Transfers Out	7,095,285	860,000	368,000	-57.21%
Pension Benefits & Administration	7,887,169	9,380,900	10,315,900	9.97%
Development (TIF)	3,264,935	1,268,000	1,229,460	-3.04%
Capital Items	12,003,789	14,051,459	8,923,365	-36.50%
Debt Service	14,243,970	16,055,310	13,321,235	-17.03%
Self-Insurance Programs	7,510,356	8,335,990	8,766,825	5.17%
<b>All Expenditures Total</b>	<b>116,779,278</b>	<b>117,693,396</b>	<b>112,003,631</b>	<b>-4.83%</b>



**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**Fund Expenditure Summary**

			2014	2015	2016	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 53,976,418	\$ 53,742,955	\$ 54,598,115	1.59%
205	Motor Fuel Tax		1,862,754	2,159,535	1,573,455	-27.14%
210	CDBG		139,087	371,466	371,311	-0.04%
221	Federal Equitable Sharing		10,865	20,000	20,000	-
222	State Equitable Sharing		2,370	5,000	5,000	-
223	DUI Fines		6,875	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax		64,586	70,000	70,000	-
231	Dundee Road TIF (TIF #1)		2,002,992	810,000	700,000	-13.58%
232	Rand/Dundee TIF (TIF #2)		165,000	71,000	82,000	15.49%
233	Downtown TIF (TIF #3)		7,315,950	6,015,820	4,807,070	-20.09%
234	Rand Corridor TIF (TIF #4)		2,185,582	2,546,615	2,160,385	-15.17%
235	Rand/Lake Cook TIF (TIF #5)		-	-	-	-
300	Debt Service		3,131,741	3,077,295	3,138,800	2.00%
401	Capital Equipment		2,739,077	1,392,280	1,219,795	-12.39%
402	Capital Improvements		4,215,492	1,903,095	1,746,130	-8.25%
430	Village Hall Renovation		937,275	950,000	-	0.00%
605	Waterworks		9,790,417	15,225,185	11,139,390	-26.84%
610	Sewerage		4,267,290	3,601,910	3,504,410	-2.71%
615	Refuse		5,440,242	4,757,910	4,607,780	-3.16%
620	Parking System		539,520	642,640	636,650	-0.93%
701	Health Insurance		6,197,018	6,508,515	6,894,235	5.93%
702	Liability Insurance		1,313,338	1,827,475	1,872,590	2.47%
710	Fleet Services		2,002,770	2,019,200	1,947,540	-3.55%
801	Police Pension		3,646,448	4,407,150	5,007,150	13.61%
802	Fire Pension		4,240,721	4,973,750	5,308,750	6.74%
825	SSA #5		585,450	589,600	588,075	-0.26%
<b>All Funds Expenditure Total</b>			<b>116,779,278</b>	<b>117,693,396</b>	<b>112,003,631</b>	<b>-4.83%</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**Fund Balance Summary**

			2016	
		Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.0M Economic Stabilization Reserve)	\$ 19,544,093	\$ (240,363)	\$ 19,784,456
205	Motor Fuel Tax	1,040,795	(35,295)	1,076,090
210	CDBG	-	-	-
221	Federal Equitable Sharing	442,424	-	442,424
222	State Equitable Sharing	104,469	-	104,469
223	DUI Fines	48,255	(25,000)	73,255
224	Foreign Fire Insurance Tax	106,600	-	106,600
231	Dundee Road TIF (TIF #1)	3,703,428	(1,632,650)	5,336,078
232	Rand/Dundee TIF (TIF #2)	526,846	(190,100)	716,946
233	Downtown TIF (TIF #3)	1,810,639	(119,590)	1,930,229
234	Rand Corridor TIF (TIF #4)	8,720,459	(75,215)	8,795,674
235	Rand/Lake Cook TIF (TIF #5)	(43,615)	-	(43,615)
300	Debt Service	194,382	3,004	191,378
401	Capital Equipment	1,941,975	(135,045)	2,077,020
402	Capital Improvements	4,251,592	(53,365)	4,304,957
420	Police Facility Construction	-	-	-
430	Village Hall Renovation	-	-	-
605	Waterworks	2,402,824	(556,610)	2,959,434
610	Sewerage	1,027,912	(30,895)	1,058,807
615	Refuse	897,643	20,660	876,983
620	Parking System	1,034,223	(51,850)	1,086,073
701	Health Insurance	3,186,313	240,790	2,945,523
702	Liability Insurance	2,676,076	165,190	2,510,886
710	Fleet Services	469,272	(122,785)	592,057
801	Police Pension	63,411,664	(499,205)	63,910,869
802	Fire Pension	60,157,830	165,435	59,992,395
825	SSA #5	889,239	1,375	887,864
<b>All Funds Total</b>		<b>178,545,338</b>	<b>(3,171,514)</b>	<b>181,716,852</b>

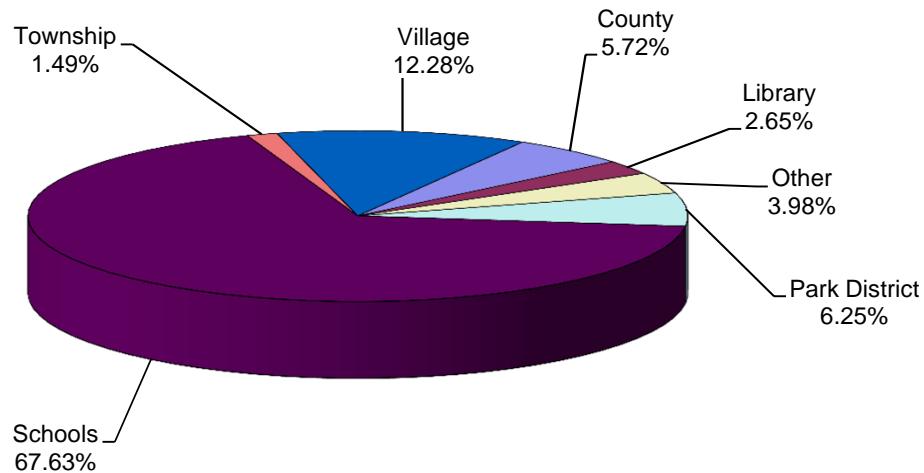
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

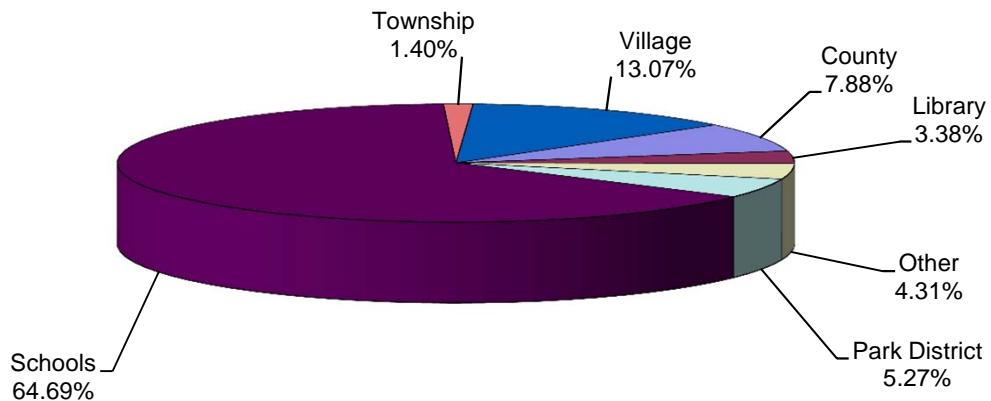
**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**Property Taxes**

**2014 Property Taxes (Payable in 2015)**



**2004 Property Taxes (Payable in 2005)**



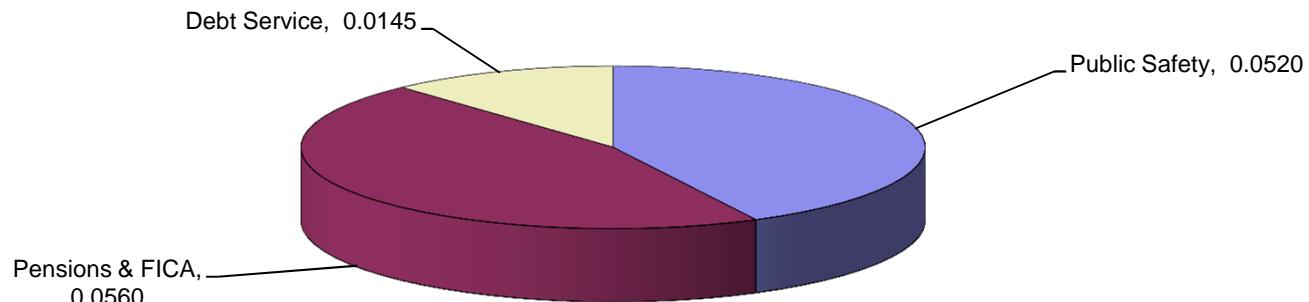
## Village of Palatine CY 2016 Adopted Budget - Budget Overview

### Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 5 consecutive years of either decreasing or constant property tax levies. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

**Where Does the Village's 12.25 Cents of a Property Tax Dollar Go**



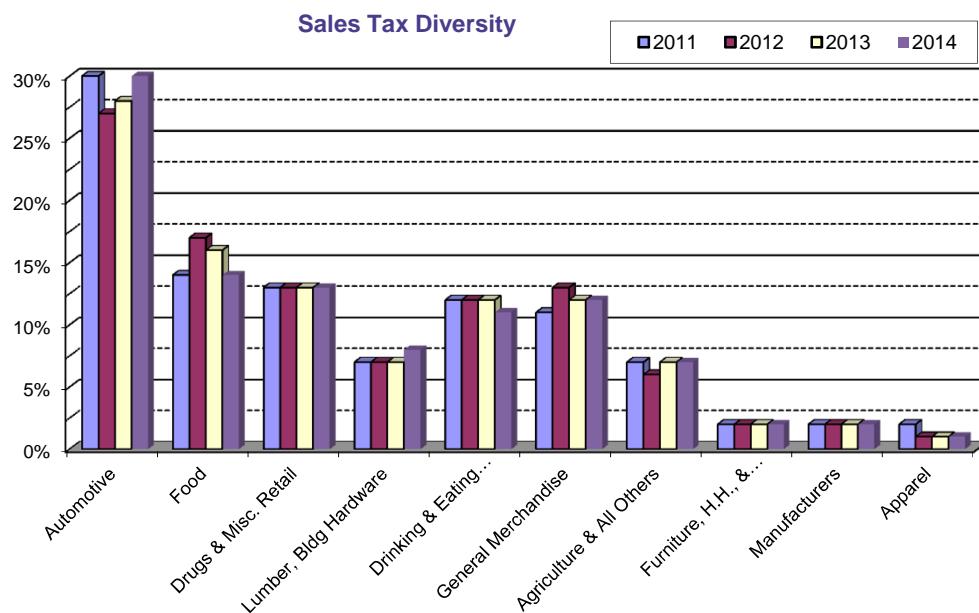
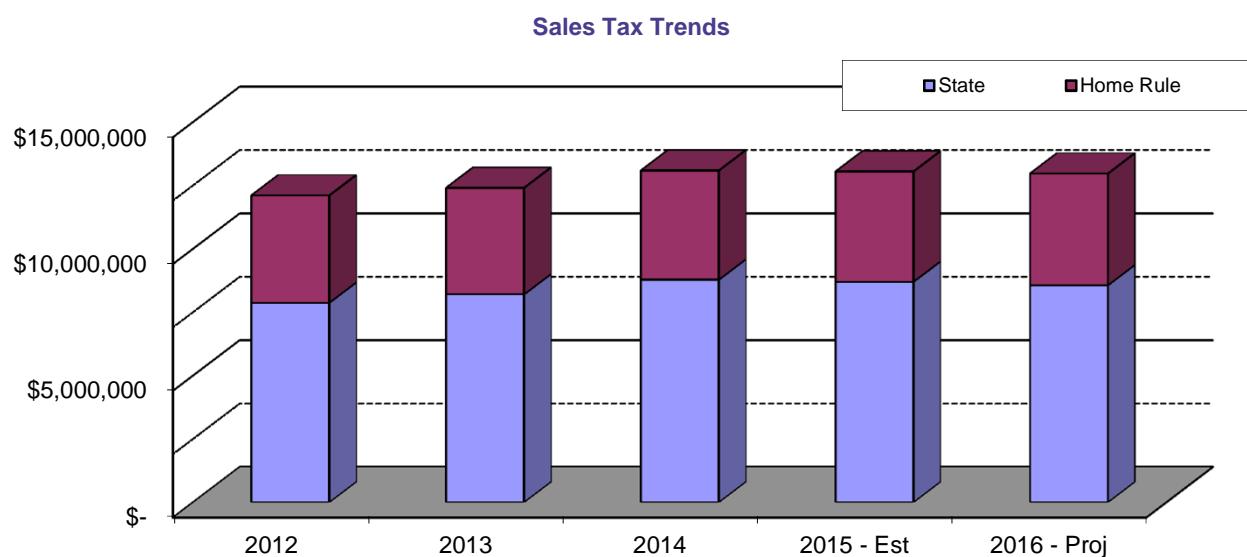
## Village of Palatine CY 2016 Adopted Budget - Budget Overview

### Sales Tax

The CY 2016 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

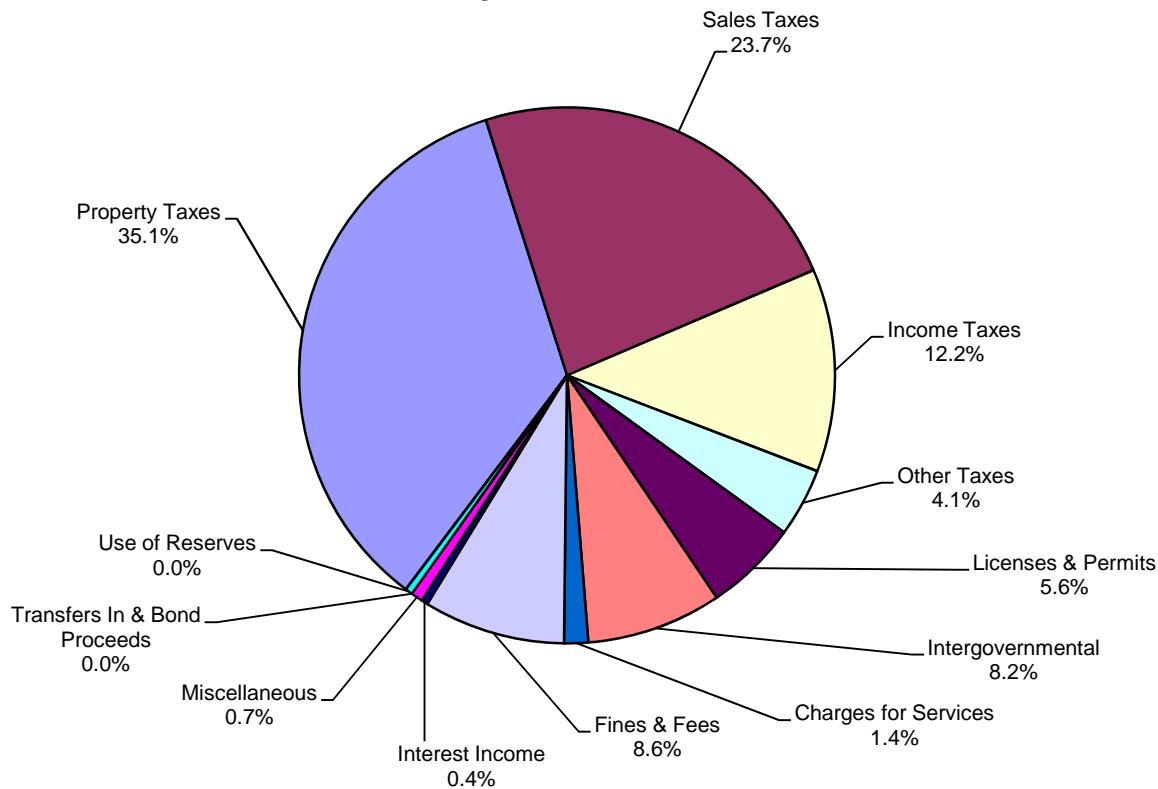
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 58% of sales tax dollars and are for sectors that are not generally discretionary in nature.



**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**General Fund Revenue**

**Where The Money Comes From CY 2016**

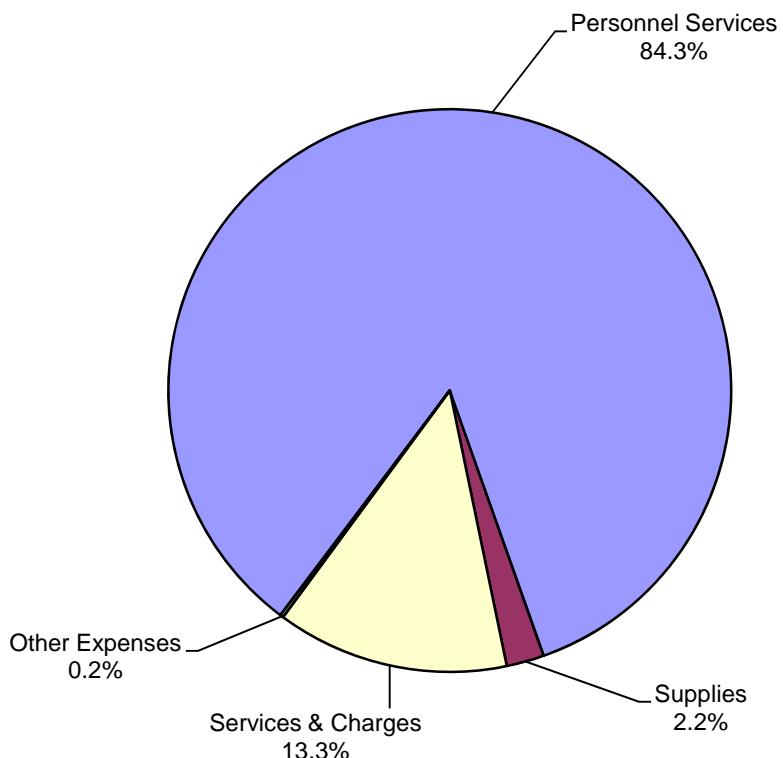


Revenues By Type	2014 Actual	2015 Adopted Budget		2016 Adopted Budget	% Change
		2014 Actual	2015 Adopted Budget		
Taxes	\$ 25,864,624	\$ 25,859,061	\$ 25,864,853		0.02%
Licenses & Permits	3,081,335	3,043,500	3,090,700		1.55%
Intergovernmental	18,899,415	18,845,290	19,764,260		4.88%
Charges for Services	756,750	771,000	796,260		3.28%
Fines & Fees	4,550,071	4,685,200	4,707,700		0.48%
Interest Income	273,849	244,150	219,105		-10.26%
Miscellaneous	519,064	403,100	395,600		-1.86%
Transfers In & Bond Proceeds	175,410	-	-		-
Use of Reserves	-	(108,346)	(240,363)		121.85%
<b>Total Revenues</b>	<b>54,120,518</b>	<b>53,742,955</b>	<b>54,598,115</b>		<b>1.59%</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Budget Overview**

**General Fund Expenditures**

**Where The Money Goes in CY 2016**



Expenditures by Type	2014 Actual	2015 Adopted Budget		2016 Adopted Budget	% Change
		2015 Adopted Budget	2016 Adopted Budget		
Personnel Services	\$ 43,312,290	\$ 44,967,130	\$ 46,029,900		2.36%
Supplies	1,285,176	1,195,430	1,181,390		-1.17%
Services & Charges	6,501,860	7,055,395	7,286,825		3.28%
Other Expenses	2,877,092	525,000	100,000		-80.95%
<b>Total Expenditures</b>	<b>53,976,418</b>	<b>53,742,955</b>	<b>54,598,115</b>		<b>1.59%</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

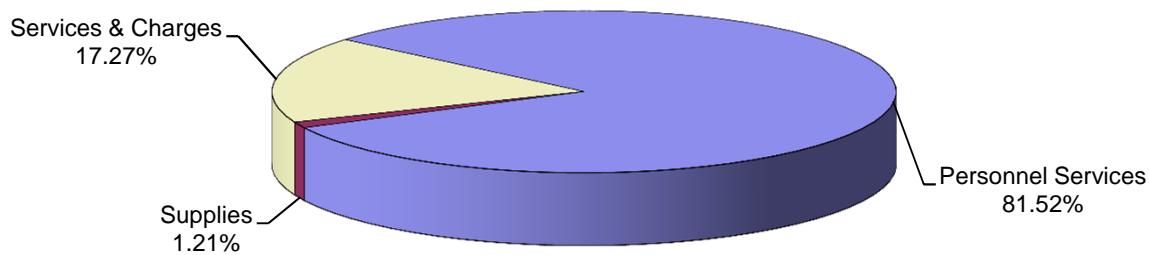
**Department 10 Mayor & Council**

Expenditures by Division	2015	2016	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 251,645	\$ 240,675	-4.36%
<b>Department Total: Mayor &amp; Council</b>	<b>251,645</b>	<b>240,675</b>	<b>-4.36%</b>

**Expenditures by Type**

Personnel Services	\$ 207,470	\$ 196,200	-5.43%
Supplies	5,005	2,920	-41.66%
Services & Charges	39,170	41,555	6.09%
<b>Department Total: Mayor &amp; Council</b>	<b>251,645</b>	<b>240,675</b>	<b>-4.36%</b>

**2016 Adopted Budget by Type**



**Village of Palatine**  
**CY 2016 Adopted Budget - Issues & Initiatives**

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**Department 10 Mayor & Council**

**Current Year**

- \* Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- \* Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- \* Maintain focus on core services of public safety and infrastructure.
- \* Determine permanent funding source for capital improvements and equipment for implementation in 2016.

The organization's mission is:

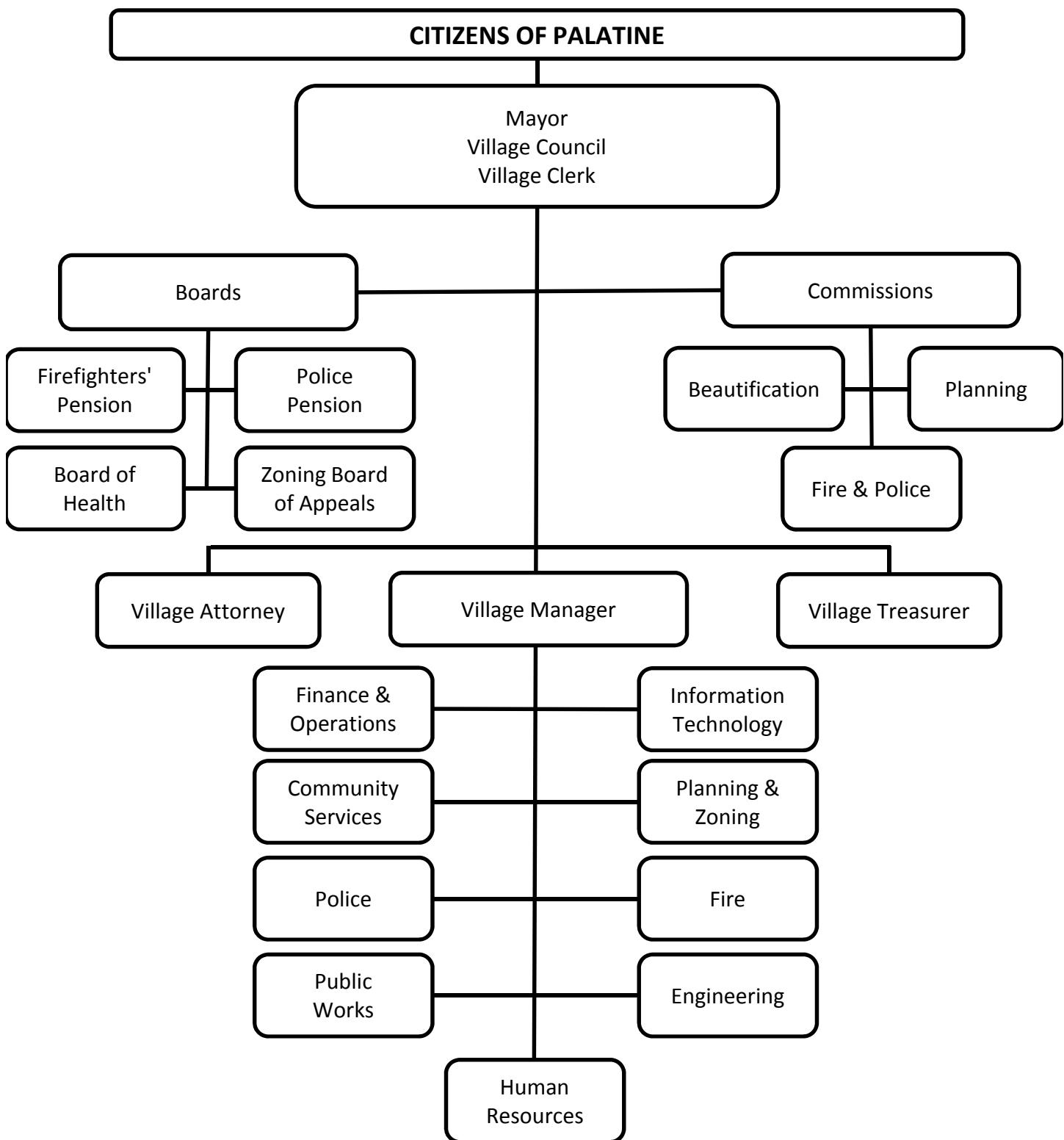
**"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."**

- **High Performing Village Organization: Financially strong, highest level of services**
- **Great Community for Families**
- **Highly Positive Environment for Business Investment**
- **Upgraded Village Facilities and Infrastructure**

## Village of Palatine

### CY 2016 Adopted Budget - Organization Chart

#### Department 10 Mayor & Council



**Village of Palatine****CY 2016 Adopted Budget - Personnel Summary****Department 10 Mayor & Council**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
<b>Department Total: Mayor &amp; Council</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 10 Mayor & Council

#### Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

#### Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 189,169	\$ 207,470	\$ 196,200
Supplies	1,826	5,005	2,920
Services & Charges	35,955	39,170	41,555
<b>Department Total</b>	<b>\$ 226,950</b>	<b>\$ 251,645</b>	<b>\$ 240,675</b>

#### Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 10</b>	<b>Mayor &amp; Council</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	97,044	111,000	111,000
<u>Total: Salaries</u>		\$ 97,044	\$ 111,000	\$ 111,000
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,414	1,845	1,845
510.15	Taxes & Benefits Social Security	6,045	7,805	7,805
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	71,094	71,645	60,375
510.40	Taxes & Benefits Life Insurance	419	495	495
510.60	Taxes & Benefits Allowances	13,153	14,680	14,680
<u>Total: Taxes &amp; Benefits</u>		92,125	96,470	85,200
<u>Supplies</u>				
520.05	Office Supplies General	222	560	270
520.10	Office Supplies Paper	354	395	100
520.15	Office Supplies Printed Forms	261	2,100	600
525.35	Operating Supplies Clothing	-	500	500
525.95	Operating Supplies Other	989	1,450	1,450
<u>Total: Supplies</u>		1,826	5,005	2,920
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	6,354	9,000	10,500
575.10	Other Memberships & Publications	29,082	29,420	30,415
575.15	Other Training & Travel	519	750	640
<u>Total: Services &amp; Charges</u>		35,955	39,170	41,555
<b>Division Total: Administration</b>		<b>226,950</b>	<b>251,645</b>	<b>240,675</b>
<b>Department Total: Mayor &amp; Council</b>		<b>226,950</b>	<b>251,645</b>	<b>240,675</b>
<b>Fund Total: General Fund</b>		<b>226,950</b>	<b>251,645</b>	<b>240,675</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

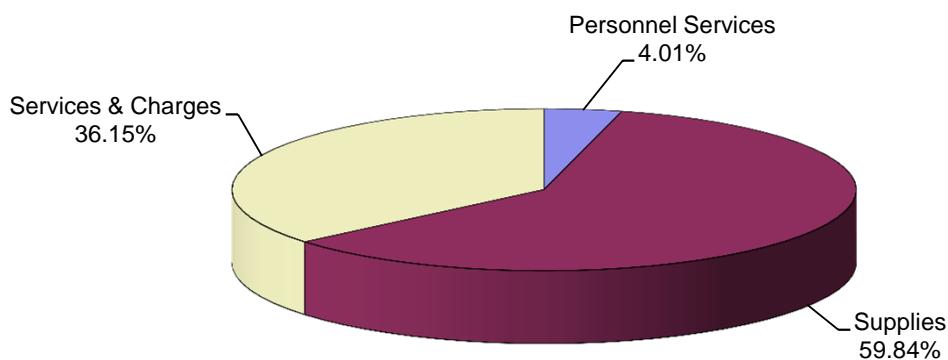
**Department 12 Boards & Commissions**

<b>Expenditures by Division</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>% Change</b>
	\$	\$	
Plan Commission	\$ 5,895	\$ 5,985	1.53%
Zoning Board	6,935	6,935	0.00%
Police & Fire Commission	16,680	15,430	-7.49%
Board of Health	4,650	4,650	0.00%
Beautification Commission	28,860	29,440	2.01%
Police Pension Board	4,407,150	5,007,150	13.61%
Fire Pension Board	4,973,750	5,308,750	6.74%
<b>Department Total: Boards &amp; Commissions</b>	<b>9,443,920</b>	<b>10,378,340</b>	<b>9.89%</b>

**Expenditures by Type**

Personnel Services	\$ 2,505	\$ 2,505	0.00%
Supplies	37,535	37,365	-0.45%
Services & Charges	22,980	22,570	-1.78%
Pension Benefits & Administration	9,380,900	10,315,900	9.97%
<b>Department Total: Boards &amp; Commissions</b>	<b>9,443,920</b>	<b>10,378,340</b>	<b>9.89%</b>

**2016 Adopted Budget by Type**



**Village of Palatine****CY 2016 Adopted Budget - Personnel Summary****Department 12 Boards & Commissions**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Recording Secretary	2	2	2
<u>Part-Time Total</u>	2	2	2
<b>Department Total: Boards &amp; Commissions</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b><u>Expenditures</u></b>			
Personnel Services	\$ 1,137	\$ 2,505	\$ 2,505
Supplies	34,962	37,535	37,365
Services & Charges	45,212	22,980	22,570
Pension Benefits & Administration	7,887,169	9,380,900	10,315,900
<b>Department Total</b>	<b>\$ 7,968,480</b>	<b>\$ 9,443,920</b>	<b>\$ 10,378,340</b>

#### Personnel Summary

Full-Time	0	0	0
Part-Time	2	2	2

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 02 Plan Commission

##### Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

##### Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 683	\$ 1,295	\$ 1,295
Supplies	27	1,000	1,000
Services & Charges	1,397	3,600	3,690
Program Total	<b>\$ 2,107</b>	<b>\$ 5,895</b>	<b>\$ 5,985</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 02</b>	<b>Plan Commission</b>			
<u>Salaries</u>				
500.10	Salaries Part Time	635	1,200	1,200
<u>Total: Salaries</u>		\$ 635	\$ 1,200	\$ 1,200
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	9	20	20
510.15	Taxes & Benefits Social Security	39	75	75
<u>Total: Taxes &amp; Benefits</u>		48	95	95
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
520.10	Office Supplies Paper	27	500	500
<u>Total: Supplies</u>		27	1,000	1,000
<u>Services &amp; Charges</u>				
550.05	Printing/Advertising Legal Notices	1,397	3,600	3,690
<u>Total: Services &amp; Charges</u>		1,397	3,600	3,690
<b>Division Total: Plan Commission</b>				
<b>Department Total: Boards &amp; Commissions</b>				
<b>Fund Total: General Fund</b>				

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 03 Zoning Board

##### Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

##### Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 454	\$ 1,210	\$ 1,210
Supplies	252	500	500
Services & Charges	4,625	5,225	5,225
<b>Program Total</b>	<b>\$ 5,331</b>	<b>\$ 6,935</b>	<b>\$ 6,935</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 03</b>	<b>Zoning Board</b>			
<b><u>Salaries</u></b>				
500.10	Salaries Part Time	422	1,000	1,000
<b>Total: Salaries</b>		<b>\$ 422</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b><u>Taxes &amp; Benefits</u></b>				
510.10	Taxes & Benefits Medicare	6	15	15
510.15	Taxes & Benefits Social Security	26	65	65
510.20	Taxes & Benefits IMRF Er Contribution	-	130	130
<b>Total: Taxes &amp; Benefits</b>		<b>32</b>	<b>210</b>	<b>210</b>
<b><u>Supplies</u></b>				
520.05	Office Supplies General	53	250	250
520.10	Office Supplies Paper	199	250	250
<b>Total: Supplies</b>		<b>252</b>	<b>500</b>	<b>500</b>
<b><u>Services &amp; Charges</u></b>				
550.05	Printing/Advertising Legal Notices	4,625	5,225	5,225
<b>Total: Services &amp; Charges</b>		<b>4,625</b>	<b>5,225</b>	<b>5,225</b>
<b>Division Total: Zoning Board</b>		<b>5,331</b>	<b>6,935</b>	<b>6,935</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>5,331</b>	<b>6,935</b>	<b>6,935</b>
<b>Fund Total: General Fund</b>		<b>5,331</b>	<b>6,935</b>	<b>6,935</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 04 Police & Fire Commission

##### Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

##### Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	3,727	6,500	5,750
Services & Charges	35,989	10,180	9,680
<b>Program Total</b>	<b>\$ 39,716</b>	<b>\$ 16,680</b>	<b>\$ 15,430</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 04</b>	<b>Police &amp; Fire Commission</b>			
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	3,727	6,500	5,750
<u>Total: Supplies</u>		3,727	6,500	5,750
<u>Services &amp; Charges</u>				
540.30	Services Legal	24,157	500	-
540.35	Services Medical	9,371	6,125	6,125
540.95	Services Other	2,086	2,430	2,430
550.10	Printing/Advertising Employment	-	-	-
575.10	Other Memberships & Publications	375	375	375
575.15	Other Training & Travel	-	750	750
<u>Total: Services &amp; Charges</u>		35,989	10,180	9,680
<b>Division Total: Police &amp; Fire Commission</b>		<b>39,716</b>	<b>16,680</b>	<b>15,430</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>39,716</b>	<b>16,680</b>	<b>15,430</b>
<b>Fund Total: General Fund</b>		<b>39,716</b>	<b>16,680</b>	<b>15,430</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 05 Board of Health

##### Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

##### Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Supplies	254	675	675
Services & Charges	3,201	3,975	3,975
<b>Program Total</b>	<b>\$ 3,455</b>	<b>\$ 4,650</b>	<b>\$ 4,650</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 05</b>	<b>Board of Health</b>			
<u>Supplies</u>				
520.05	Office Supplies General	-	100	100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	-	-	-
525.95	Operating Supplies Other	254	350	350
<b>Total: Supplies</b>		<b>254</b>	<b>675</b>	<b>675</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	3,201	3,735	3,735
540.95	Services Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	-	240	240
<b>Total: Services &amp; Charges</b>		<b>3,201</b>	<b>3,975</b>	<b>3,975</b>
<b>Division Total: Board of Health</b>		<b>3,455</b>	<b>4,650</b>	<b>4,650</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>3,455</b>	<b>4,650</b>	<b>4,650</b>
<b>Fund Total: General Fund</b>		<b>3,455</b>	<b>4,650</b>	<b>4,650</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 06 Beautification Commission

##### Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

##### Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Supplies	30,702	28,860	29,440
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 30,702</b>	<b>\$ 28,860</b>	<b>\$ 29,440</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 06</b>	<b>Beautification Commission</b>			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ 100	\$ 100
525.95	Operating Supplies Other	30,702	28,760	29,340
<u>Total: Supplies</u>		30,702	28,860	29,440
	<b>Division Total: Beautification Commission</b>	<b>30,702</b>	<b>28,860</b>	<b>29,440</b>
	<b>Department Total: Boards &amp; Commissions</b>	<b>30,702</b>	<b>28,860</b>	<b>29,440</b>
	<b>Fund Total: General Fund</b>	<b>30,702</b>	<b>28,860</b>	<b>29,440</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 07 Police Pension Board

##### Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

##### Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Pension Benefits	\$ 3,315,138	\$ 3,935,000	\$ 4,490,000
Pension Administration	331,310	472,150	517,150
<b>Program Total</b>	<b>\$ 3,646,448</b>	<b>\$ 4,407,150</b>	<b>\$ 5,007,150</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 801</b>	<b>Police Pension Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 07</b>	<b>Police Pension Board</b>			
<u>Salaries</u>				
505.05	Pension Service	2,908,102	3,400,000	4,000,000
505.10	Pension Duty Disability	173,618	245,000	250,000
505.15	Pension Non-Duty Disability	38,733	40,000	40,000
505.20	Pension Surviving Spouse	194,685	250,000	200,000
<b>Total: Pension Benefits</b>		<b>\$ 3,315,138</b>	<b>\$ 3,935,000</b>	<b>\$ 4,490,000</b>
<u>Supplies</u>				
520.05	Office Supplies General	111	750	750
<b>Total: Supplies</b>		<b>111</b>	<b>750</b>	<b>750</b>
<u>Services &amp; Charges</u>				
540.10	Services Financial	297,263	350,000	360,000
540.15	Services Banking	1,535	2,000	2,000
540.30	Services Legal	10,961	20,000	20,000
540.35	Services Medical	9,150	5,000	15,000
540.95	Services Other	8,000	12,400	12,400
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	-	2,000	2,000
575.15	Other Training & Travel	4,290	5,000	5,000
<b>Total: Services &amp; Charges</b>		<b>331,199</b>	<b>396,400</b>	<b>416,400</b>
<u>Other Expenses</u>				
805	Refunds	-	75,000	100,000
<b>Total: Other Expenses</b>		<b>-</b>	<b>75,000</b>	<b>100,000</b>
<b>Division Total: Police Pension Board</b>		<b>3,646,448</b>	<b>4,407,150</b>	<b>5,007,150</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>3,646,448</b>	<b>4,407,150</b>	<b>5,007,150</b>
<b>Fund Total: Police Pension Fund</b>		<b>3,646,448</b>	<b>4,407,150</b>	<b>5,007,150</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 08 Fire Pension Board

##### Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

##### Program Objectives

- 1      Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2      Prudently invest pension fund assets to earn the highest possible return without undue risk.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Pension Benefits	\$ 3,974,156	\$ 4,585,000	\$ 4,920,000
Pension Administration	266,565	388,750	388,750
<b>Program Total</b>	<b>\$ 4,240,721</b>	<b>\$ 4,973,750</b>	<b>\$ 5,308,750</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 802</b>	<b>Fire Pension Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 08</b>	<b>Fire Pension Board</b>			
<u>Salaries</u>				
505.05	Pension Service	3,548,741	4,100,000	4,400,000
505.10	Pension Duty Disability	312,085	370,000	410,000
505.15	Pension Non-Duty Disability	113,330	115,000	110,000
505.20	Pension Surviving Spouse	-	-	-
<b>Total: Pension Benefits</b>		<b>\$ 3,974,156</b>	<b>\$ 4,585,000</b>	<b>\$ 4,920,000</b>
<u>Supplies</u>				
520.05	Office Supplies General	83	750	750
<b>Total: Supplies</b>		<b>83</b>	<b>750</b>	<b>750</b>
<u>Services &amp; Charges</u>				
540.10	Services Financial	171,351	250,000	250,000
540.15	Services Banking	1,544	2,000	2,000
540.30	Services Legal	3,440	10,000	10,000
540.35	Services Medical	7,612	10,000	10,000
540.95	Services Other	8,000	12,000	12,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	775	1,000	1,000
575.15	Other Training & Travel	1,500	3,000	3,000
<b>Total: Services &amp; Charges</b>		<b>194,222</b>	<b>288,000</b>	<b>288,000</b>
<u>Other Expenses</u>				
805	Refunds	72,260	100,000	100,000
<b>Total: Other Expenses</b>		<b>72,260</b>	<b>100,000</b>	<b>100,000</b>
<b>Division Total: Fire Pension Board</b>		<b>4,240,721</b>	<b>4,973,750</b>	<b>5,308,750</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>4,240,721</b>	<b>4,973,750</b>	<b>5,308,750</b>
<b>Fund Total: Fire Pension Fund</b>		<b>4,240,721</b>	<b>4,973,750</b>	<b>5,308,750</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

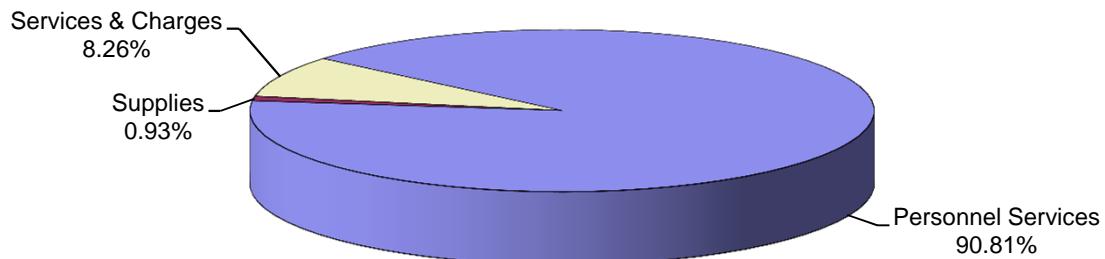
**Department 14 Village Clerk**

Expenditures by Division	2015	2016	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 211,975	\$ 220,550	4.05%
<b>Department Total: Village Clerk</b>	<b>211,975</b>	<b>220,550</b>	<b>4.05%</b>

**Expenditures by Type**

Personnel Services	\$ 192,470	\$ 200,280	4.06%
Supplies	1,430	2,050	43.36%
Services & Charges	18,075	18,220	0.80%
<b>Department Total: Village Clerk</b>	<b>211,975</b>	<b>220,550</b>	<b>4.05%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

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#### Department 14 Village Clerk

##### Prior Year - Status

- \* Coordinate with IT, Engineering, Public Works and Planning & Zoning Departments to identify and integrate records into the Village's GIS system.

##### *On-going.*

- \* Develop a new system to streamline processing Agenda items following a Village Council meeting.

***On-going. No longer attaching hard copies of back up material since it is maintained in MinuteTraq. As we progress with using MinuteTraq, we will continue to find more efficient ways to process items.***

- \* Utilize the Minutes Maker function of MinuteTraq to prepare and finalize Village minutes.

***On-going. Council Minutes will only be maintained in MinuteTraq. Hard copies will no longer be printed.***

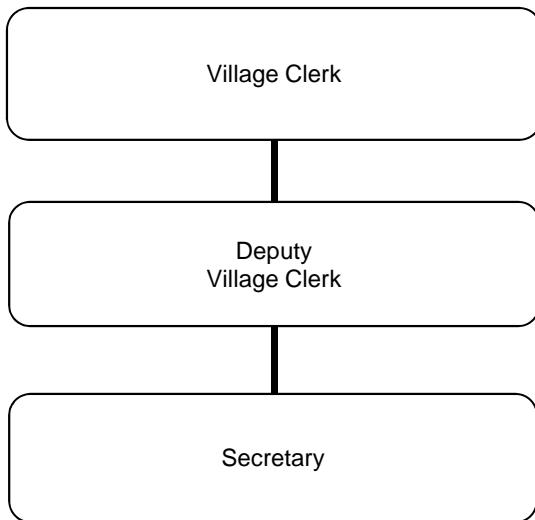
##### Current Year

- \* Develop a systematic records disposal request process with the State of Illinois to help facilitate the transition of the Village's files from paper to electronic format. (*Following completion of Village Hall renovations and records are returned to the Departments from long term storage, schedule a meeting with the State to complete a new inventory of all Village records and the format they are maintained in.*)

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

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**Department 14 Village Clerk**



**Village of Palatine****CY 2016 Adopted Budget - Personnel Summary****Department 14 Village Clerk**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Secretary	1	1	1
<u>Full-Time Total</u>	3	3	3
<b>Department Total: Village Clerk</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 14 Village Clerk

#### Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laserfiche (the document imaging system).

#### Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laserfiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laserfiche for easier and faster retrieval of records.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 185,316	\$ 192,470	\$ 200,280
Supplies	720	1,430	2,050
Services & Charges	9,728	18,075	18,220
<b>Department Total</b>	<b>\$ 195,764</b>	<b>\$ 211,975</b>	<b>\$ 220,550</b>

#### Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 14</b>	<b>Village Clerk</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	126,069	132,175	137,595
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,454	1,550	1,550
<b>Total: Salaries</b>		\$ 127,523	\$ 133,725	\$ 139,145
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,772	3,900	4,065
510.10	Taxes & Benefits Medicare	1,844	2,010	2,095
510.15	Taxes & Benefits Social Security	7,884	8,570	8,920
510.20	Taxes & Benefits IMRF Er Contribution	17,370	17,295	18,295
510.35	Taxes & Benefits Medical/Dental Insurance	26,050	26,055	26,835
510.40	Taxes & Benefits Life Insurance	298	335	345
510.60	Taxes & Benefits Allowances	575	580	580
<b>Total: Taxes &amp; Benefits</b>		57,793	58,745	61,135
<u>Supplies</u>				
520.05	Office Supplies General	593	840	1,550
520.10	Office Supplies Paper	127	590	500
525.95	Operating Supplies Other	-	-	-
<b>Total: Supplies</b>		720	1,430	2,050
<u>Services &amp; Charges</u>				
540.95	Services Other	3,432	6,000	6,500
545.20	Communications Postage	54	100	75
550.05	Printing/Advertising Legal Notices	3,693	8,400	8,820
565.05	Repair and Maintenance Machinery & Equipment	925	1,000	500
575.10	Other Memberships & Publications	554	875	875
575.15	Other Training & Travel	1,070	1,700	1,450
<b>Total: Services &amp; Charges</b>		9,728	18,075	18,220
<b>Division Total: Administration</b>		<b>195,764</b>	<b>211,975</b>	<b>220,550</b>
<b>Department Total: Village Clerk</b>		<b>195,764</b>	<b>211,975</b>	<b>220,550</b>
<b>Fund Total: General Fund</b>		<b>195,764</b>	<b>211,975</b>	<b>220,550</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

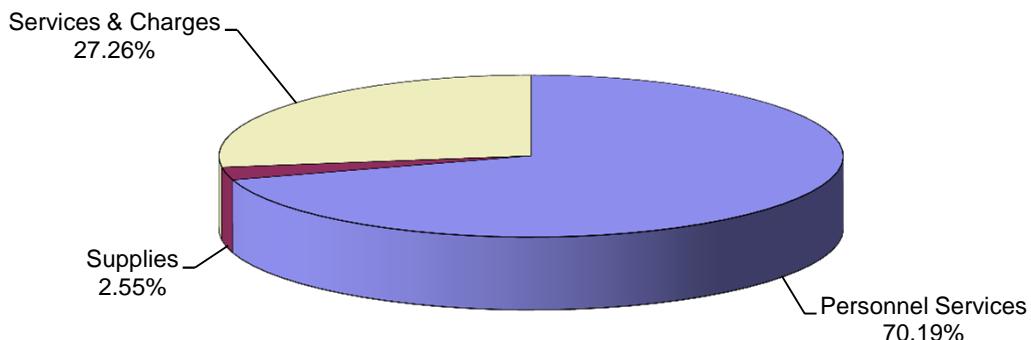
**Department 20 Village Manager's Office**

Expenditures by Division	2015	2016	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 791,100	\$ 809,650	2.34%
Public Information/Events	349,375	379,805	8.71%
<b>Operating Total: Village Manager's Office</b>	<b>1,140,475</b>	<b>1,189,455</b>	<b>4.29%</b>

**Expenditures by Type**

Personnel Services	\$ 818,745	\$ 834,915	1.97%
Supplies	6,695	30,280	352.28%
Services & Charges	315,035	324,260	2.93%
<b>Operating Total: Village Manager's Office</b>	<b>1,140,475</b>	<b>1,189,455</b>	<b>4.29%</b>

**2016 Adopted Budget by Type**



## Village of Palatine CY 2016 Adopted Budget - Issues & Initiatives

### Department 20 Village Manager's Office

#### Prior Year - Status

- \* Coordinate the construction of the Village Hall renovation project.

***This project is well underway and it is anticipated that the renovated Village Hall will open in June 2016.***

- \* Utilize the renovation of the Village Hall to identify how customer service enhancements could be implemented throughout the organization.

***The layout of the renovated Village Hall will help improve both the customer experience as well as improve interaction between various Village Departments.***

- \* Implement the Village's recently adopted Strategic Plan and measure the Village's progress towards the identified goals.

***The format of the Palatine 24/7 report was finalized and will be utilized in identifying and tracking various performance measures moving forward.***

- \* Continue to enhance the Village's communication efforts, further engaging our residents and businesses.

***The Village continues our efforts to communicate with the community in various formats. The Village's newsletter, website, E-News, and community event sign continue to be leveraged to engage our residents and businesses.***

- \* Continue to coordinate economic development efforts throughout the community.

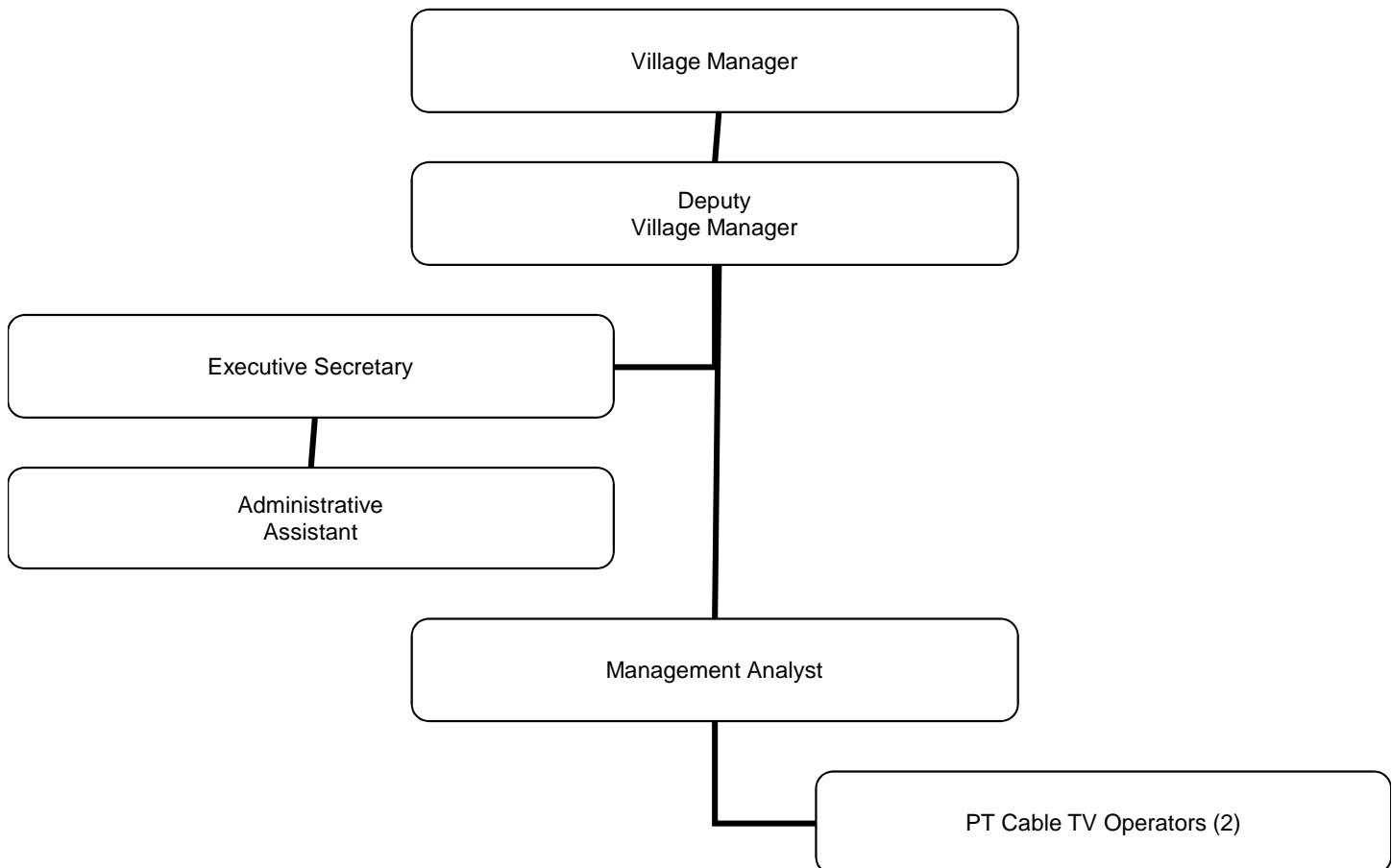
***Several significant projects are underway throughout the Village, including the reuse, remodeling, and redevelopment of several prominent properties throughout the Village.***

#### Current Year

- \* Continue to be an advocate for the Village in seeking significant and long term fiscal and policy reform from the State, including continued dialogue and information sharing with our local representatives.
- \* Complete the Request for Proposal, identify a preferred vendor, and present the business case to the Village Council for the conversion to a multi-space commuter parking meter system.
- \* Coordinate the Village's migration back to the renovated Village Hall and facilitating a smooth transition for the Village's residents, customers and employees.
- \* Continue to monitor the financial performance of the Village's TIF Districts to ensure the Village is capturing as much increment as possible.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 20 Village Manager's Office**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 20 Village Manager's Office**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Services Director	1	-	-
Management Analyst	-	1	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	5	5	5
Cable TV Operator	2	2	2
<u>Part-Time Total</u>	2	2	2
<b>Department Total: Village Manager's Office</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

#### Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 811,010	\$ 818,745	\$ 834,915
Supplies	4,677	6,695	30,280
Services & Charges	247,519	332,235	332,460
Other Expenses	94,593	25,000	100,000
Economic Development - TIF	3,264,935	1,268,000	1,229,460
<b>Department Total</b>	<b>\$ 4,422,734</b>	<b>\$ 2,450,675</b>	<b>\$ 2,527,115</b>

#### Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 01 Administration

##### Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

##### Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 708,036	\$ 720,295	\$ 739,150
Supplies	2,882	3,135	1,740
Services & Charges	8,050	67,670	68,760
<b>Program Total</b>	<b>\$ 718,968</b>	<b>\$ 791,100</b>	<b>\$ 809,650</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	466,924	480,345	492,390
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	28,913	17,585	17,925
<b>Total: Salaries</b>		\$ 495,837	\$ 497,930	\$ 510,315
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	28,219	29,070	29,785
510.10	Taxes & Benefits Medicare	7,759	7,895	8,085
510.15	Taxes & Benefits Social Security	23,737	33,720	34,535
510.20	Taxes & Benefits IMRF Er Contribution	69,332	66,205	68,980
510.35	Taxes & Benefits Medical/Dental Insurance	65,124	65,130	67,080
510.40	Taxes & Benefits Life Insurance	2,372	3,605	3,630
510.60	Taxes & Benefits Allowances	15,656	16,740	16,740
<b>Total: Taxes &amp; Benefits</b>		212,199	222,365	228,835
<u>Supplies</u>				
520.05	Office Supplies General	2,425	2,740	1,540
520.10	Office Supplies Paper	457	395	200
<b>Total: Supplies</b>		2,882	3,135	1,740
<u>Services &amp; Charges</u>				
545.20	Communications Postage	120	50,150	50,150
570.05	Rental Office Equipment	-	7,000	7,000
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	4,174	4,270	4,610
575.15	Other Training & Travel	3,756	5,750	6,500
<b>Total: Services &amp; Charges</b>		8,050	67,670	68,760
<b>Division Total: Administration</b>		<b>718,968</b>	<b>791,100</b>	<b>809,650</b>
<b>Department Total: Village Manager's Office</b>		<b>718,968</b>	<b>791,100</b>	<b>809,650</b>
<b>Fund Total: General Fund</b>		<b>718,968</b>	<b>791,100</b>	<b>809,650</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 09 Public Information/Events

##### Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

##### Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 102,974	\$ 98,450	\$ 95,765
Supplies	1,795	3,560	28,540
Services & Charges	230,402	247,365	255,500
<b>Program Total</b>	<b>\$ 335,171</b>	<b>\$ 349,375</b>	<b>\$ 379,805</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	2	2	2

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 09</b>	<b>Public Information/Events</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	56,644	62,880	66,700
500.10	Salaries Part Time	2,204	6,150	5,000
500.15	Salaries Temporary	930	-	-
500.25	Salaries Special Compensation	63	-	-
500.95	Salaries Other	13,065	-	-
<u>Total: Salaries</u>		\$ 72,906	\$ 69,030	\$ 71,700
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,790	1,890	2,005
510.10	Taxes & Benefits Medicare	1,062	1,040	1,090
510.15	Taxes & Benefits Social Security	4,539	4,455	4,615
510.20	Taxes & Benefits IMRF Er Contribution	9,468	8,140	8,775
510.35	Taxes & Benefits Medical/Dental Insurance	12,482	13,025	6,710
510.40	Taxes & Benefits Life Insurance	97	150	150
510.60	Taxes & Benefits Allowances	630	720	720
<u>Total: Taxes &amp; Benefits</u>		30,068	29,420	24,065
<u>Supplies</u>				
520.05	Office Supplies General	244	560	540
520.10	Office Supplies Paper	89	200	200
525.10	Operating Supplies Medical	435	300	300
525.95	Operating Supplies Other	1,027	2,500	27,500
<u>Total: Supplies</u>		1,795	3,560	28,540
<u>Services &amp; Charges</u>				
540.95	Services Other	190,053	198,390	208,390
545.20	Communications Postage	15,638	15,000	18,000
550.15	Printing/Advertising Outside Printing Services	24,351	29,060	24,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
570.10	Rental Machinery	262	1,000	1,000
575.05	Other Small Tools & Equipment	98	750	750
575.10	Other Memberships & Publications	-	1,415	810
575.15	Other Training & Travel	-	1,750	2,550
<u>Total: Services &amp; Charges</u>		230,402	247,365	255,500
<b>Division Total: Public Information/Events</b>		<b>335,171</b>	<b>349,375</b>	<b>379,805</b>
<b>Department Total: Village Manager's Office</b>		<b>335,171</b>	<b>349,375</b>	<b>379,805</b>
<b>Fund Total: General Fund</b>		<b>335,171</b>	<b>349,375</b>	<b>379,805</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

**Department 20 Village Manager's Office**

	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>% Change</b>
<b>Expenditures by Division</b>			
Economic Development - Non TIF	42,200	108,200	156.40%
Economic Development - TIF	1,268,000	1,229,460	-3.04%
<b>Economic Development Total: Village Manager's Office</b>	<b>1,310,200</b>	<b>1,337,660</b>	<b>2.10%</b>
<b>Expenditures by Type</b>			
Services & Charges	17,200	8,200	-52.33%
Other Expenses	25,000	100,000	300.00%
Economic Development - TIF	1,268,000	1,229,460	-3.04%
<b>Economic Development Total: Village Manager's Office</b>	<b>1,310,200</b>	<b>1,337,660</b>	<b>2.10%</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 10 Economic Development

##### Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

##### Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	9,067	17,200	8,200
Other Expenses	94,593	25,000	100,000
Economic Development - TIF	3,264,935	1,268,000	1,229,460
<b>Program Total</b>	<b>\$ 3,368,595</b>	<b>\$ 1,310,200</b>	<b>\$ 1,337,660</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Services &amp; Charges</u></b>				
540.05	Services Management Consulting	\$ -	\$ -	\$ -
545.20	Communications Postage	130	5,000	2,500
550.15	Printing/Advertising Outside Printing Services	-	2,500	2,500
575.10	Other Memberships & Publications	6,290	6,600	100
575.15	Other Training & Travel	2,647	3,100	3,100
<b>Total: Services &amp; Charges</b>		<b>9,067</b>	<b>17,200</b>	<b>8,200</b>
<b><u>Other Expenses</u></b>				
805	Refunds	94,593	25,000	100,000
<b>Total: Other Expenses</b>		<b>94,593</b>	<b>25,000</b>	<b>100,000</b>
<b>Division Total: Economic Development</b>		<b>103,660</b>	<b>42,200</b>	<b>108,200</b>
<b>Department Total: Village Manager's Office</b>		<b>103,660</b>	<b>42,200</b>	<b>108,200</b>
<b>Fund Total: General Fund</b>		<b>103,660</b>	<b>42,200</b>	<b>108,200</b>

**Village of Palatine  
CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 231</b>	<b>Dundee Road TIF (TIF #1) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Other Expenses</u></b>				
815	Rebates	\$ 1,978,000	\$ 735,000	\$ 700,000
<b>Total: Other Expenses</b>		1,978,000	735,000	700,000
<b>Division Total: Economic Development</b>		<b>1,978,000</b>	<b>735,000</b>	<b>700,000</b>
<b>Department Total: Village Manager's Office</b>		<b>1,978,000</b>	<b>735,000</b>	<b>700,000</b>
<b>Fund Total: Dundee Road TIF (TIF #1) Fund</b>		<b>1,978,000</b>	<b>735,000</b>	<b>700,000</b>

**Village of Palatine  
CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 232</b>	<b>Rand/Dundee TIF (TIF #2) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Other Expenses</u></b>				
815	Rebates	\$ 165,000	\$ 71,000	\$ 82,000
<b>Total: Other Expenses</b>		<b>165,000</b>	<b>71,000</b>	<b>82,000</b>
<b>Division Total: Economic Development</b>		<b>165,000</b>	<b>71,000</b>	<b>82,000</b>
<b>Department Total: Village Manager's Office</b>		<b>165,000</b>	<b>71,000</b>	<b>82,000</b>
<b>Fund Total: Rand/Dundee TIF (TIF #2) Fund</b>		<b>165,000</b>	<b>71,000</b>	<b>82,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Services &amp; Charges</u></b>				
540.10	Services Financial	1,600	10,000	5,000
540.30	Services Legal	6,958	15,000	15,000
540.95	Services Other	-	-	-
<b>Total: Services &amp; Charges</b>		<b>8,558</b>	<b>25,000</b>	<b>20,000</b>
<b><u>Other Expenses</u></b>				
820	TIF Development	766,607	25,000	25,000
<b>Total: Other Expenses</b>		<b>766,607</b>	<b>25,000</b>	<b>25,000</b>
<b>Division Total: Economic Development</b>		<b>775,165</b>	<b>50,000</b>	<b>45,000</b>
<b>Department Total: Village Manager's Office</b>		<b>775,165</b>	<b>50,000</b>	<b>45,000</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>775,165</b>	<b>50,000</b>	<b>45,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Services &amp; Charges</u></b>				
540.10	Services Financial	\$ 1,600	\$ 10,000	\$ 5,000
540.30	Services Legal	7,770	15,000	15,000
<b>Total: Services &amp; Charges</b>		<b>9,370</b>	<b>25,000</b>	<b>20,000</b>
<b><u>Other Expenses</u></b>				
820	TIF Development	337,400	387,000	382,460
<b>Total: Other Expenses</b>		<b>337,400</b>	<b>387,000</b>	<b>382,460</b>
<b>Division Total: Economic Development</b>				
<b>Department Total: Village Manager's Office</b>				
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>				

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 235</b>	<b>Rand/Lake Cook TIF (TIF #5) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<u>Other Expenses</u>				
820	TIF Development	-	-	-
<u>Total: Other Expenses</u>				
<b>Division Total: Economic Development</b>				
<b>Department Total: Village Manager's Office</b>				
<b>Fund Total: Rand/Lake Cook TIF (TIF #5) Fund</b>				

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

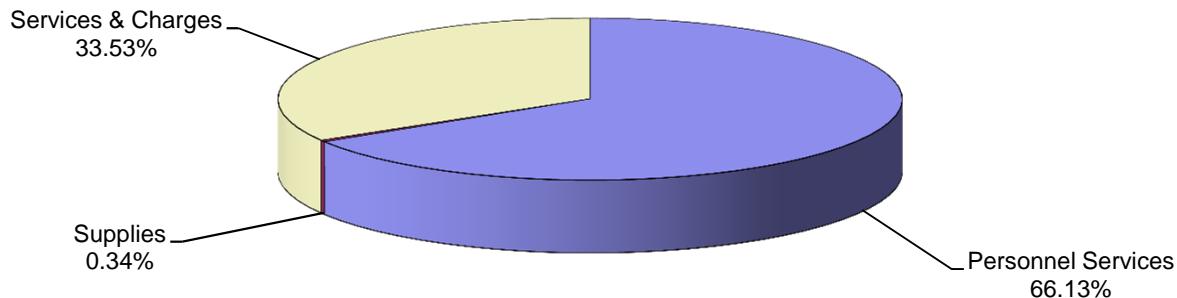
**Department 30 Finance & Operations**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 446,980	\$ 474,500	6.16%
Accounting Services	595,530	624,085	4.79%
Billing & Collections	682,585	725,775	6.33%
<b>Operating Total: Finance &amp; Operations</b>	<b>1,725,095</b>	<b>1,824,360</b>	<b>5.75%</b>

**Expenditures by Type**

Personnel Services	\$ 1,153,570	\$ 1,206,400	4.58%
Supplies	6,750	6,200	-8.15%
Services & Charges	564,775	611,760	8.32%
<b>Operating Total: Finance &amp; Operations</b>	<b>1,725,095</b>	<b>1,824,360</b>	<b>5.75%</b>

**2016 Adopted Budget by Type**



## Village of Palatine CY 2016 Adopted Budget - Issues & Initiatives

### Department 30 Finance & Operations

#### Prior Year - Status

- \* Evaluate pay-on-foot solutions for the Village's commuter parking lots.

***Staff has participated on the multi-departmental team that is reviewing this issue.***

- \* Work with our software vendor to assure the chosen automated water meter reading system solution interfaces with our current billing software.

***Staff has worked with the vendor to create a process to convert the existing accounts to the new format to assure the interface between the two systems.***

- \* Continue to monitor and report on the Village's financial condition.

***1) Staff has continued the quarterly reporting process.***

***2) The Village received a ratings affirmation of AA+ from Standard & Poor's.***

- \* Review the Village's outstanding debt to identify opportunities for bond refunding, in order to achieve savings on debt service costs.

***1) Staff met with the Village's Financial Advisor - no opportunities for refunding currently exist.***

***2) Completed the implementation of the new sick-time limitation policy, effective with the ratification of the Fire Contract.***

- \* Continue to review processes and procedures for opportunities for efficiency through higher utilization of the ERP system.

***Staff worked with the IT Department and our vendor to establish on-line utility payments. We are currently working through the testing stage before opening this to the public.***

- \* Establish a 10 Year Master Capital Plan with suggested funding.

***In conjunction with this budget, Staff has prepared the 10 Year Capital Plan with the suggested funding elements.***

- \* Review/analyze Village TIF District Revenues in light of declining assessments.

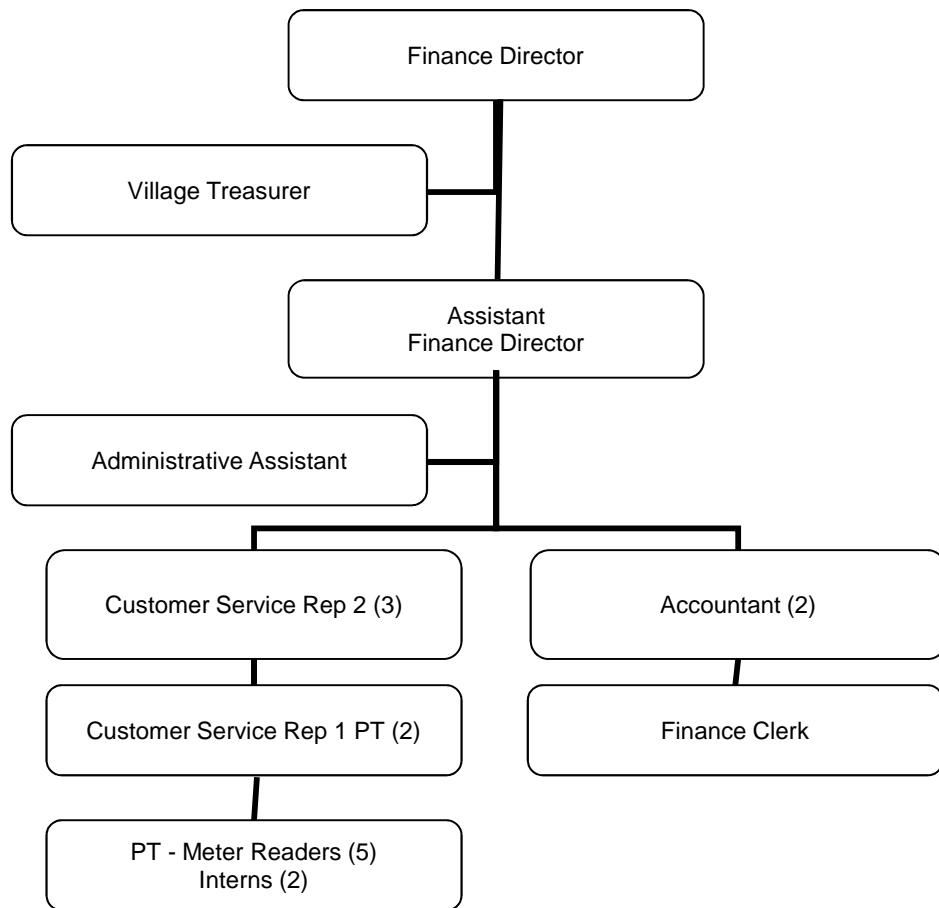
***Staff met with County representatives to review our options. Staff reviewed each district on a parcel-by-parcel basis and identified underperforming parcels to be isolated from the conglomerated calculation by the County. The next tax cycle, TLY 2015 payable in 2016, should show improved incremental revenues.***

#### Current Year

- \* Review and evaluate the current Reserve Policy for updates/amendments.
- \* Continue to monitor and report on the Village's financial condition.
- \* Monitor TIF District Revenues to determine that the isolated parcels are correctly accounted for.
- \* Continue to monitor the developments (or lack thereof) in the State's budget process and be prepared to present Council with any necessary alternatives.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 30 Finance & Operations**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 30 Finance & Operations**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Administrative Assistant	1	1	1
Finance Clerk	1	1	1
Customer Service Representative 2	3	3	3
<b><u>Full-Time Total</u></b>	<b><u>9</u></b>	<b><u>9</u></b>	<b><u>9</u></b>
Village Treasurer	1	1	1
Interns	2	2	2
Customer Service Rep 1 PT	2	2	2
Meter Readers	5	5	5
<b><u>Part-Time Total</u></b>	<b><u>10</u></b>	<b><u>10</u></b>	<b><u>10</u></b>
<b>Department Total: Finance &amp; Operations</b>	<b>19</b>	<b>19</b>	<b>19</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

#### Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,110,157	\$ 1,153,570	\$ 1,206,400
Supplies	2,938	6,750	6,200
Services & Charges	562,375	564,775	611,760
Debt Service	22,794,722	16,055,310	13,321,235
Transfers	14,603,235	3,256,593	2,866,660
<b>Department Total</b>	<b>\$ 39,073,427</b>	<b>\$ 21,036,998</b>	<b>\$ 18,012,255</b>

#### Personnel Summary

Full-Time	9	9	9
Part-Time	10	10	10

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 01 Administration

##### Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

##### Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 432,492	\$ 433,105	\$ 459,980
Supplies	506	1,750	1,750
Services & Charges	4,650	12,125	12,770
<b>Program Total</b>	<b>\$ 437,648</b>	<b>\$ 446,980</b>	<b>\$ 474,500</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 197,085	\$ 202,525	\$ 215,595
500.10	Salaries Part Time	\$ 3,092	\$ 3,000	\$ 3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	9,904	3,725	4,120
<b>Total: Salaries</b>		<b>\$ 210,081</b>	<b>\$ 209,250</b>	<b>\$ 222,715</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,648	9,935	10,525
510.10	Taxes & Benefits Medicare	3,218	3,285	3,490
510.15	Taxes & Benefits Social Security	11,452	14,030	14,905
510.20	Taxes & Benefits IMRF Er Contribution	28,678	27,155	29,405
510.35	Taxes & Benefits Medical/Dental Insurance	26,050	26,055	26,835
510.40	Taxes & Benefits Life Insurance	(762)	525	560
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<b>Total: Taxes &amp; Benefits</b>		<b>85,304</b>	<b>88,005</b>	<b>92,740</b>
<u>Supplies</u>				
520.05	Office Supplies General	347	1,000	1,000
520.10	Office Supplies Paper	159	750	750
<b>Total: Supplies</b>		<b>506</b>	<b>1,750</b>	<b>1,750</b>
<u>Services &amp; Charges</u>				
545.20	Communications Postage	-	-	250
575.05	Other Small Tools & Equipment	90	500	500
575.10	Other Memberships & Publications	1,525	2,525	2,520
575.15	Other Training & Travel	1,575	6,100	6,500
<b>Total: Services &amp; Charges</b>		<b>3,190</b>	<b>9,125</b>	<b>9,770</b>
<b>Division Total: Administration</b>		<b>299,081</b>	<b>308,130</b>	<b>326,975</b>
<b>Department Total: Finance &amp; Operations</b>		<b>299,081</b>	<b>308,130</b>	<b>326,975</b>
<b>Fund Total: General Fund</b>		<b>299,081</b>	<b>308,130</b>	<b>326,975</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 105,130	\$ 104,935	\$ 111,540
500.25	Salaries Special Compensation	3,743	3,020	3,145
<u>Total: Salaries</u>		\$ 108,873	\$ 107,955	\$ 114,685
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,092	4,200	4,465
510.10	Taxes & Benefits Medicare	1,775	1,640	1,740
510.15	Taxes & Benefits Social Security	6,881	7,000	7,435
510.20	Taxes & Benefits IMRF Er Contribution	14,572	14,090	15,220
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	194	245	260
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes &amp; Benefits</u>		28,234	27,895	29,840
<u>Services &amp; Charges</u>				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	1,360	2,750	2,750
<u>Total: Services &amp; Charges</u>		1,460	3,000	3,000
<b>Division Total: Administration</b>		<b>137,107</b>	<b>135,850</b>	<b>144,525</b>
<b>Department Total: Finance &amp; Operations</b>		<b>138,567</b>	<b>138,850</b>	<b>147,525</b>
<b>Fund Total: Waterworks Fund</b>		<b>138,567</b>	<b>138,850</b>	<b>147,525</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 11 Accounting Services

##### Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

##### Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 276,987	\$ 289,380	\$ 297,965
Supplies	621	3,000	2,450
Services & Charges	249,734	303,150	323,670
<b>Program Total</b>	<b>\$ 527,342</b>	<b>\$ 595,530</b>	<b>\$ 624,085</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 11</b>	<b>Accounting Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 135,802	\$ 125,230	\$ 136,135
500.20	Salaries Overtime	388	1,000	750
500.25	Salaries Special Compensation	750	750	1,000
500.95	Salaries Special Other	-	-	-
<b>Total: Salaries</b>		\$ 136,940	\$ 126,980	\$ 137,885
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,763	3,425	3,745
510.10	Taxes & Benefits Medicare	2,038	1,895	2,065
510.15	Taxes & Benefits Social Security	8,714	8,095	8,790
510.20	Taxes & Benefits IMRF Er Contribution	19,032	16,385	18,095
510.35	Taxes & Benefits Medical/Dental Insurance	32,562	26,055	26,835
510.40	Taxes & Benefits Life Insurance	278	290	315
<b>Total: Taxes &amp; Benefits</b>		66,387	56,145	59,845
<u>Supplies</u>				
520.05	Office Supplies General	545	1,250	750
520.10	Office Supplies Paper	76	500	500
520.15	Office Supplies Printed Forms	-	1,250	1,200
<b>Total: Supplies</b>		621	3,000	2,450
<u>Services &amp; Charges</u>				
540.10	Services Financial	33,812	49,750	53,850
540.15	Services Banking	117,591	132,000	139,000
565.35	Repair and Maintenance Software	42,800	51,800	52,800
575.05	Other Small Tools & Equipment	82	500	500
575.10	Other Memberships & Publications	100	750	750
575.15	Other Training & Travel	-	2,250	2,250
<b>Total: Services &amp; Charges</b>		194,385	237,050	249,150
<b>Division Total: Accounting Services</b>		<b>398,333</b>	<b>423,175</b>	<b>449,330</b>
<b>Department Total: Finance &amp; Operations</b>		<b>398,333</b>	<b>423,175</b>	<b>449,330</b>
<b>Fund Total: General Fund</b>		<b>398,333</b>	<b>423,175</b>	<b>449,330</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 11</b>	<b>Accounting Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 55,671	\$ 75,145	\$ 64,455
500.25	Salaries Special Compensation	\$ -	\$ -	\$ -
<b>Total: Salaries</b>		\$ 55,671	\$ 75,145	\$ 64,455
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,658	2,255	1,935
510.10	Taxes & Benefits Medicare	844	1,125	965
510.15	Taxes & Benefits Social Security	3,504	4,800	4,120
510.20	Taxes & Benefits IMRF Er Contribution	7,531	9,725	8,480
510.35	Taxes & Benefits Medical/Dental Insurance	4,341	13,025	20,125
510.40	Taxes & Benefits Life Insurance	111	180	155
<b>Total: Taxes &amp; Benefits</b>		17,989	31,110	35,780
<u>Services &amp; Charges</u>				
540.10	Services Financial	\$ 11,000	\$ 12,000	\$ 13,000
540.15	Services Banking	44,177	53,000	60,000
575.10	Other Memberships & Publications	100	600	600
575.15	Other Training & Travel	72	500	920
<b>Total: Services &amp; Charges</b>		55,349	66,100	74,520
<b>Division Total: Accounting Services</b>		<b>129,009</b>	<b>172,355</b>	<b>174,755</b>
<b>Department Total: Finance &amp; Operations</b>		<b>129,009</b>	<b>172,355</b>	<b>174,755</b>
<b>Fund Total: Waterworks Fund</b>		<b>129,009</b>	<b>172,355</b>	<b>174,755</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 11 Billing & Collections

##### Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

##### Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 400,678	\$ 431,085	\$ 448,455
Supplies	1,811	2,000	2,000
Services & Charges	307,991	249,500	275,320
<b>Program Total</b>	<b>\$ 710,480</b>	<b>\$ 682,585</b>	<b>\$ 725,775</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	9	9	9

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 12</b>	<b>Billing &amp; Collections</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	48,963	51,735	53,025
500.10	Salaries Part Time	49,851	54,390	58,500
500.15	Salaries Temporary	4,543	12,000	12,000
500.20	Salaries Overtime	507	6,500	6,500
500.25	Salaries Special Compensation	-	300	1,000
<u>Total: Salaries</u>		\$ 103,864	\$ 124,925	\$ 131,025
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,450	1,820	1,910
510.15	Taxes & Benefits Social Security	6,200	7,765	8,135
510.20	Taxes & Benefits IMRF Er Contribution	13,104	14,200	15,215
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	19,540	6,710
510.40	Taxes & Benefits Life Insurance	104	125	120
<u>Total: Taxes &amp; Benefits</u>		40,395	43,450	32,090
<u>Supplies</u>				
520.05	Office Supplies General	1,098	500	500
520.10	Office Supplies Paper	76	500	500
<u>Total: Supplies</u>		1,174	1,000	1,000
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	6,479	15,000	10,000
540.95	Services Other	-	5,000	5,000
545.20	Communications Postage	51,656	12,500	12,500
550.15	Printing/Advertising Outside Printing Services	32,364	35,000	34,000
565.05	Repair and Maintenance Machinery & Equipment	347	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
570.05	Rental Office Equipment	53,328	-	-
575.05	Other Small Tools & Equipment	1,373	500	750
575.15	Other Training & Travel	84	500	500
<u>Total: Services &amp; Charges</u>		146,626	70,500	64,750
<b>Division Total: Billing &amp; Collections</b>		<b>292,059</b>	<b>239,875</b>	<b>228,865</b>
<b>Department Total: Finance &amp; Operations</b>		<b>292,059</b>	<b>239,875</b>	<b>228,865</b>
<b>Fund Total: General Fund</b>		<b>292,059</b>	<b>239,875</b>	<b>228,865</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 12</b>	<b>Billing &amp; Collections</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	98,777	103,470	118,010
500.10	Salaries Part Time	102,129	102,500	95,000
500.20	Salaries Overtime	690	1,500	1,250
500.25	Salaries Special Compensation	1,375	1,000	600
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 202,971	\$ 208,470	\$ 214,860
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	2,961	3,045	3,140
510.15	Taxes & Benefits Social Security	12,361	12,950	13,340
510.20	Taxes & Benefits IMRF Er Contribution	18,391	18,465	20,170
510.35	Taxes & Benefits Medical/Dental Insurance	19,538	19,540	33,540
510.40	Taxes & Benefits Life Insurance	197	240	290
<u>Total: Taxes &amp; Benefits</u>		53,448	54,240	70,480
<u>Supplies</u>				
520.05	Office Supplies General	449	500	500
520.10	Office Supplies Paper	188	500	500
<u>Total: Supplies</u>		637	1,000	1,000
<u>Services &amp; Charges</u>				
545.20	Communications Postage	55,000	60,000	61,000
550.15	Printing/Advertising Outside Printing Services	33,403	40,000	39,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
565.35	Repair and Maintenance Software	17,780	18,500	18,870
575.05	Other Small Tools & Equipment	-	500	500
575.15	Other Training & Travel	-	500	500
<u>Total: Services &amp; Charges</u>		106,183	119,500	119,870
<b>Division Total: Billing &amp; Collections</b>		<b>363,239</b>	<b>383,210</b>	<b>406,210</b>
<b>Department Total: Finance &amp; Operations</b>		<b>363,239</b>	<b>383,210</b>	<b>406,210</b>
<b>Fund Total: Waterworks Fund</b>		<b>363,239</b>	<b>383,210</b>	<b>406,210</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 12</b>	<b>Billing &amp; Collections</b>			
<b><u>Services &amp; Charges</u></b>				
540.15	Services Banking	\$ -	\$ -	\$ 32,200
550.15	Printing/Advertising Outside Printing Services	\$ 2,559	\$ 5,500	\$ 4,500
570.20	Rental Buildings	52,623	54,000	54,000
<b>Total: Services &amp; Charges</b>		<b>55,182</b>	<b>59,500</b>	<b>90,700</b>
<b>Division Total: Billing &amp; Collections</b>		<b>55,182</b>	<b>59,500</b>	<b>90,700</b>
<b>Department Total: Finance &amp; Operations</b>		<b>55,182</b>	<b>59,500</b>	<b>90,700</b>
<b>Fund Total: Parking System Fund</b>		<b>55,182</b>	<b>59,500</b>	<b>90,700</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

**Department 30 Finance & Operations**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Debt Service	16,055,310	13,321,235	-17.03%
Transfers	3,256,593	2,866,660	-11.97%
<b>Debt Service &amp; Transfers Total: Finance &amp; Operations</b>	<b>19,311,903</b>	<b>16,187,895</b>	<b>-16.18%</b>
 <b>Expenditures by Type</b>			
Debt Service	16,055,310	13,321,235	-17.03%
Transfers	3,256,593	2,866,660	-11.97%
<b>Debt Service &amp; Transfers Total: Finance &amp; Operations</b>	<b>19,311,903</b>	<b>16,187,895</b>	<b>-16.18%</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 70 Debt Service

##### Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

##### Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Principal	\$ 8,831,099	\$ 11,182,465	\$ 9,028,000
Interest	5,404,831	4,855,770	4,275,085
Paying Agent Fees	13,200	17,075	18,150
Bond Issue Costs	150,967	-	-
Other Debt Service - Transfer to Escrow Agent	8,394,625	-	-
<b>Program Total</b>	<b>\$ 22,794,722</b>	<b>\$ 16,055,310</b>	<b>\$ 13,321,235</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 3,871,099	\$ 4,658,000	\$ 3,688,000
710	Interest	1,429,628	1,302,570	1,068,820
715	Paying Agent Fees	3,150	5,250	5,250
720	Bond Issue Costs	36,155	-	-
725	Other Debt Service	3,767,390	-	-
<b>Total: Debt Service</b>		<b>9,107,422</b>	<b>5,965,820</b>	<b>4,762,070</b>
<b>Division Total: Debt Service</b>		<b>9,107,422</b>	<b>5,965,820</b>	<b>4,762,070</b>
<b>Department Total: Finance &amp; Operations</b>		<b>9,107,422</b>	<b>5,965,820</b>	<b>4,762,070</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>9,107,422</b>	<b>5,965,820</b>	<b>4,762,070</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 995,000	\$ 1,040,000	\$ 1,160,000
710	Interest	837,498	792,365	595,675
715	Paying Agent Fees	1,000	2,250	2,250
720	Bond Issue Costs	78,797	-	-
725	Other Debt Service	7,308,995	-	-
<u>Total: Debt Service</u>		1,833,498	1,834,615	1,757,925
<b>Division Total: Debt Service</b>		<b>9,221,290</b>	<b>1,834,615</b>	<b>1,757,925</b>
<b>Department Total: Finance &amp; Operations</b>		<b>9,221,290</b>	<b>1,834,615</b>	<b>1,757,925</b>
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>9,221,290</b>	<b>1,834,615</b>	<b>1,757,925</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 1,223,240	\$ 1,199,865	\$ 1,300,000
710	Interest	1,905,265	1,873,930	1,834,300
715	Paying Agent Fees	3,236	3,500	4,500
<b>Total: Debt Service</b>		<b>3,131,741</b>	<b>3,077,295</b>	<b>3,138,800</b>
<b>Division Total: Debt Service</b>		<b>3,131,741</b>	<b>3,077,295</b>	<b>3,138,800</b>
<b>Department Total: Finance &amp; Operations</b>		<b>3,131,741</b>	<b>3,077,295</b>	<b>3,138,800</b>
<b>Fund Total: Debt Service Fund</b>		<b>3,131,741</b>	<b>3,077,295</b>	<b>3,138,800</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 1,900,780	\$ 3,358,320	\$ 1,894,000
710	Interest	342,330	28,835	14,000
715	Paying Agent Fees	1,057	1,250	1,200
750	Principal Reduction	(1,900,780)	-	-
<u>Total: Debt Service</u>		2,244,167	3,388,405	1,909,200
<b>Division Total: Debt Service</b>		<b>343,387</b>	<b>3,388,405</b>	<b>1,909,200</b>
<b>Department Total: Finance &amp; Operations</b>		<b>343,387</b>	<b>3,388,405</b>	<b>1,909,200</b>
<b>Fund Total: Waterworks Fund</b>		<b>343,387</b>	<b>3,388,405</b>	<b>1,909,200</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 780,980	\$ 856,280	\$ 911,000
710	Interest	367,660	341,470	252,215
715	Paying Agent Fees	1,757	1,825	1,950
720	Bond Issue Costs	36,015	-	-
750	Principal Reduction	(780,980)	-	-
<u>Total: Debt Service</u>		1,150,397	1,199,575	1,165,165
<b>Division Total: Debt Service</b>		<b>405,432</b>	<b>1,199,575</b>	<b>1,165,165</b>
<b>Department Total: Finance &amp; Operations</b>		<b>405,432</b>	<b>1,199,575</b>	<b>1,165,165</b>
<b>Fund Total: Sewerage Fund</b>		<b>405,432</b>	<b>1,199,575</b>	<b>1,165,165</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 825</b>	<b>Special Service Area #5 Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 60,000	\$ 70,000	\$ 75,000
710	Interest	522,450	516,600	510,075
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		<b>585,450</b>	<b>589,600</b>	<b>588,075</b>
<b>Division Total: Debt Service</b>		<b>585,450</b>	<b>589,600</b>	<b>588,075</b>
<b>Department Total: Finance &amp; Operations</b>		<b>585,450</b>	<b>589,600</b>	<b>588,075</b>
<b>Fund Total: Special Service Area #5 Fund</b>		<b>585,450</b>	<b>589,600</b>	<b>588,075</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 17 & 80 Transfers

##### Program Description

This program provides for the movement of funds from one Village fund to another.

##### Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Services & Charges	\$ 2,257,950	\$ 2,396,593	\$ 2,498,660
Other Financing Uses	12,345,285	860,000	368,000
<b>Program Total</b>	<b>\$ 14,603,235</b>	<b>\$ 3,256,593</b>	<b>\$ 2,866,660</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 17 &amp; 80</b>	<b>Interfund Transfers</b>			
<b><u>Services &amp; Charges</u></b>				
555.10	Insurance Liability Premiums	\$ 1,425,200	\$ 1,537,300	\$ 1,612,400
<b>Total: Services &amp; Charges</b>		<b>1,425,200</b>	<b>1,537,300</b>	<b>1,612,400</b>
<b><u>Other Financing Uses</u></b>				
905	Interfund Transfers Out	\$ 2,782,498	\$ 500,000	\$ -
<b>Total: Other Financing Uses</b>		<b>2,782,498</b>	<b>500,000</b>	<b>-</b>
<b>Division Total: Interfund Transfers</b>		<b>2,782,498</b>	<b>500,000</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>4,207,698</b>	<b>2,037,300</b>	<b>1,612,400</b>
<b>Fund Total: General Fund</b>		<b>4,207,698</b>	<b>2,037,300</b>	<b>1,612,400</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Services &amp; Charges</u>				
540.90	Services Administrative Service Charge	\$ 77,750	\$ 74,293	\$ 74,260
<u>Total: Services &amp; Charges</u>		<u>77,750</u>	<u>74,293</u>	<u>74,260</u>
<b>Division Total: Interfund Transfers</b>		<b>77,750</b>	<b>74,293</b>	<b>74,260</b>
<b>Department Total: Finance &amp; Operations</b>		<b>77,750</b>	<b>74,293</b>	<b>74,260</b>
<b>Fund Total: Community Dev Block Grant Fund</b>		<b>77,750</b>	<b>74,293</b>	<b>74,260</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 2,000,000	\$ -	\$ -
<u>Total: Other Financing Uses</u>		2,000,000	-	-
<b>Division Total: Interfund Transfers</b>		<b>2,000,000</b>	<b>-</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>2,000,000</b>	<b>-</b>	<b>-</b>
<b>Fund Total: Debt Service Fund</b>		<b>2,000,000</b>	<b>-</b>	<b>-</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 401</b>	<b>Capital Equipment Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	2,750,000	-	-
<u>Total: Other Financing Uses</u>		2,750,000	-	-
<b>Division Total: Interfund Transfers</b>		<b>2,750,000</b>	-	-
<b>Department Total: Finance &amp; Operations</b>		<b>2,750,000</b>	-	-
<b>Fund Total: Capital Equipment Fund</b>		<b>2,750,000</b>	-	-

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 402</b>	<b>Capital Improvement Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	3,090,000	-	-
<u>Total: Other Financing Uses</u>		3,090,000	-	-
<b>Division Total: Interfund Transfers</b>		<b>3,090,000</b>	-	-
<b>Department Total: Finance &amp; Operations</b>		<b>3,090,000</b>	-	-
<b>Fund Total: Capital Improvement Fund</b>		<b>3,090,000</b>	-	-

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 430</b>	<b>Village Hall Renovation Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	83,287	-	-
<u>Total: Other Financing Uses</u>		83,287	-	-
<b>Division Total: Interfund Transfers</b>		<b>83,287</b>	-	-
<b>Department Total: Finance &amp; Operations</b>		<b>83,287</b>	-	-
<b>Fund Total: Village Hall Renovation Fund</b>		<b>83,287</b>	-	-

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 17 &amp; 80</b>	<b>Interfund Transfers</b>			
<b><u>Services &amp; Charges</u></b>				
540.90	Services Administrative Service Charge	\$ 145,000	\$ 150,000	\$ 155,000
555.10	Insurance Liability Premiums	\$ 38,000	\$ 42,000	\$ 45,000
<b>Total: Services &amp; Charges</b>		<b>183,000</b>	<b>192,000</b>	<b>200,000</b>
<b><u>Other Financing Uses</u></b>				
905	Interfund Transfers Out	126,500	130,000	134,000
<b>Total: Other Financing Uses</b>		<b>126,500</b>	<b>130,000</b>	<b>134,000</b>
<b>Division Total: Interfund Transfers</b>		<b>309,500</b>	<b>322,000</b>	<b>334,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>309,500</b>	<b>322,000</b>	<b>334,000</b>
<b>Fund Total: Waterworks Fund</b>		<b>309,500</b>	<b>322,000</b>	<b>334,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 17 &amp; 80</b>	<b>Interfund Transfers</b>			
<u>Services &amp; Charges</u>				
540.90	Services Administrative Service Charge	\$ 368,000	\$ 380,000	\$ 392,000
555.10	Insurance Liability Premiums	\$ 38,000	\$ 42,000	\$ 45,000
<b>Total: Services &amp; Charges</b>		<b>406,000</b>	<b>422,000</b>	<b>437,000</b>
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	126,500	130,000	134,000
<b>Total: Other Financing Uses</b>		<b>126,500</b>	<b>130,000</b>	<b>134,000</b>
<b>Division Total: Interfund Transfers</b>		<b>532,500</b>	<b>552,000</b>	<b>571,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>532,500</b>	<b>552,000</b>	<b>571,000</b>
<b>Fund Total: Sewerage Fund</b>		<b>532,500</b>	<b>552,000</b>	<b>571,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<b>Services &amp; Charges</b>				
540.90	Services Administrative Service Charge	\$ 109,000	\$ 111,000	\$ 113,000
<b>Total: Services &amp; Charges</b>		<b>109,000</b>	<b>111,000</b>	<b>113,000</b>
<b>Other Financing Uses</b>				
905	Interfund Transfers Out	\$ 886,500	\$ 100,000	\$ 100,000
<b>Total: Other Financing Uses</b>		<b>886,500</b>	<b>100,000</b>	<b>100,000</b>
<b>Division Total: Interfund Transfers</b>		<b>995,500</b>	<b>211,000</b>	<b>213,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>995,500</b>	<b>211,000</b>	<b>213,000</b>
<b>Fund Total: Refuse Fund</b>		<b>995,500</b>	<b>211,000</b>	<b>213,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

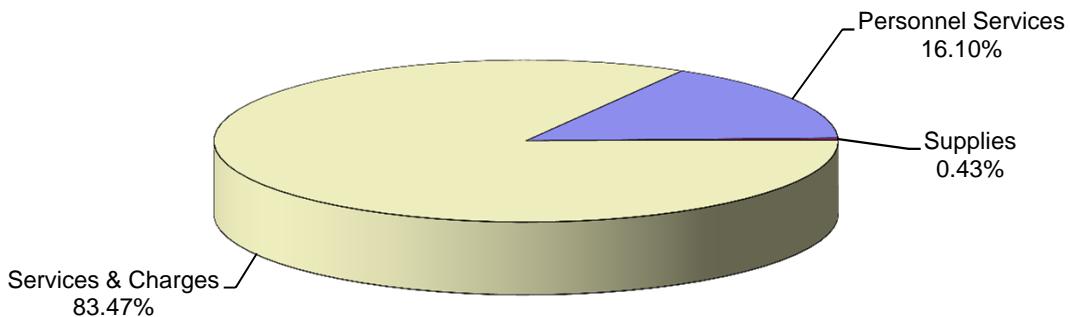
Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Services &amp; Charges</u>				
540.90	Services Administrative Service Charge	\$ 57,000	\$ 60,000	\$ 62,000
<u>Total: Services &amp; Charges</u>		<u>57,000</u>	<u>60,000</u>	<u>62,000</u>
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 500,000	\$ -	\$ -
<u>Total: Other Financing Uses</u>		<u>500,000</u>	<u>-</u>	<u>-</u>
<b>Division Total: Interfund Transfers</b>		<b>557,000</b>	<b>60,000</b>	<b>62,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>557,000</b>	<b>60,000</b>	<b>62,000</b>
<b>Fund Total: Parking System Fund</b>		<b>557,000</b>	<b>60,000</b>	<b>62,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

**Department 32 Legal**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Village Attorney	\$ 367,100	\$ 307,500	-16.24%
Village Prosecutor	41,400	42,000	1.45%
Labor/Collective Bargaining	20,200	50,000	147.52%
Administrative Adjudication	101,320	103,790	2.44%
<b>Department Total: Legal</b>	<b>530,020</b>	<b>503,290</b>	<b>-5.04%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 78,955	\$ 81,040	2.64%
Supplies	1,765	2,150	21.81%
Services & Charges	449,300	420,100	-6.50%
<b>Department Total: Legal</b>	<b>530,020</b>	<b>503,290</b>	<b>-5.04%</b>

**2016 Adopted Budget by Type**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 32 Legal**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Secretary	1	1	1
<u>Full-Time Total</u>	1	1	1
<b>Department Total: Legal</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 32 Legal

#### Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

#### Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 77,830	\$ 78,955	\$ 81,040
Supplies	336	1,765	2,150
Services & Charges	342,200	449,300	420,100
<b>Department Total</b>	<b>\$ 420,366</b>	<b>\$ 530,020</b>	<b>\$ 503,290</b>

#### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 13 Village Attorney

##### Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

##### Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	261,656	367,100	307,500
<b>Program Total</b>	<b>\$ 261,656</b>	<b>\$ 367,100</b>	<b>\$ 307,500</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 13</b>	<b>Village Attorney</b>			
<u>Services &amp; Charges</u>				
540.30	Services Legal	\$ 261,626	\$ 365,600	\$ 307,400
545.20	Communications Postage	30	400	100
575.10	Other Memberships & Publications	-	1,100	-
<u>Total: Services &amp; Charges</u>		<u>261,656</u>	<u>367,100</u>	<u>307,500</u>
<b>Division Total: Village Attorney</b>		<b>261,656</b>	<b>367,100</b>	<b>307,500</b>
<b>Department Total: Legal</b>		<b>261,656</b>	<b>367,100</b>	<b>307,500</b>
<b>Fund Total: General Fund</b>		<b>261,656</b>	<b>367,100</b>	<b>307,500</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 14 Village Prosecutor

##### Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

##### Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	41,400	42,000
<b>Program Total</b>	<b>\$ 41,400</b>	<b>\$ 41,400</b>	<b>\$ 42,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 14</b>	<b>Village Prosecutor</b>			
<b><u>Services &amp; Charges</u></b>				
540.30	Services Legal	\$ 41,400	\$ 41,400	\$ 42,000
<b>Total: Services &amp; Charges</b>		<b>41,400</b>	<b>41,400</b>	<b>42,000</b>
<b>Division Total: Village Prosecutor</b>		<b>41,400</b>	<b>41,400</b>	<b>42,000</b>
<b>Department Total: Legal</b>		<b>41,400</b>	<b>41,400</b>	<b>42,000</b>
<b>Fund Total: General Fund</b>		<b>41,400</b>	<b>41,400</b>	<b>42,000</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 15 Labor/Collective Bargaining

##### Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

##### Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	19,969	20,200	50,000
<b>Program Total</b>	<b>\$ 19,969</b>	<b>\$ 20,200</b>	<b>\$ 50,000</b>

##### Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	19,969	20,200	50,000
<b>Program Total</b>	<b>\$ 19,969</b>	<b>\$ 20,200</b>	<b>\$ 50,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 15</b>	<b>Labor/Collective Bargaining</b>			
<b>Services &amp; Charges</b>				
540.30	Services Legal	\$ 19,969	\$ 20,200	\$ 50,000
<b>Total: Services &amp; Charges</b>		<b>19,969</b>	<b>20,200</b>	<b>50,000</b>
<b>Division Total: Labor/Collective Bargaining</b>		<b>19,969</b>	<b>20,200</b>	<b>50,000</b>
<b>Department Total: Legal</b>		<b>19,969</b>	<b>20,200</b>	<b>50,000</b>
<b>Fund Total: General Fund</b>		<b>19,969</b>	<b>20,200</b>	<b>50,000</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 16 Administrative Adjudication

##### Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

##### Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 77,830	\$ 78,955	\$ 81,040
Supplies	336	1,765	2,150
Services & Charges	19,175	20,600	20,600
<b>Program Total</b>	<b>\$ 97,341</b>	<b>\$ 101,320</b>	<b>\$ 103,790</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

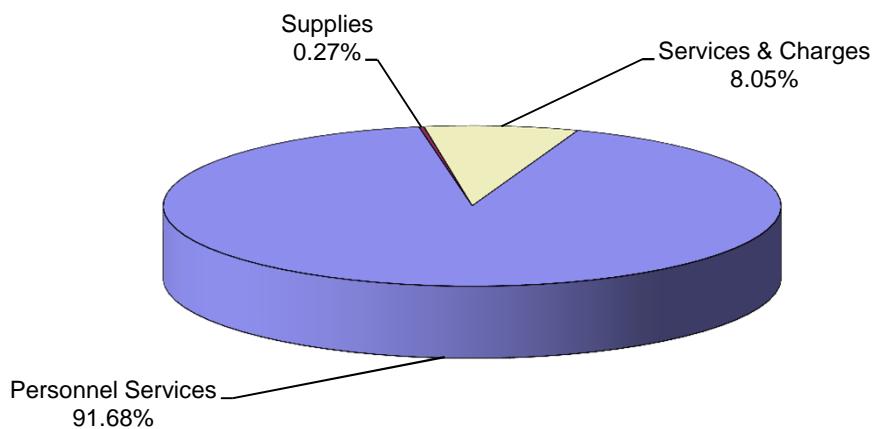
Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 16</b>	<b>Administrative Adjudication</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	56,390	57,575	59,010
500.20	Salaries Overtime	239	250	250
500.25	Salaries Special Compensation	966	1,000	1,000
<u>Total: Salaries</u>		\$ 57,595	\$ 58,825	\$ 60,260
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,409	1,440	1,480
510.10	Taxes & Benefits Medicare	853	880	900
510.15	Taxes & Benefits Social Security	3,647	3,745	3,835
510.20	Taxes & Benefits IMRF Er Contribution	7,862	7,575	7,890
510.35	Taxes & Benefits Medical/Dental Insurance	6,346	6,350	6,530
510.40	Taxes & Benefits Life Insurance	118	140	145
<u>Total: Taxes &amp; Benefits</u>		20,235	20,130	20,780
<u>Supplies</u>				
520.05	Office Supplies General	186	280	1,350
520.10	Office Supplies Paper	-	1,185	500
520.15	Office Supplies Printed Forms	150	300	300
<u>Total: Supplies</u>		336	1,765	2,150
<u>Services &amp; Charges</u>				
540.30	Services Legal	19,175	20,000	20,000
565.90	Repair and Maintenance Other	-	500	500
575.10	Other Memberships & Publications	-	100	100
575.15	Other Training & Travel	-	-	-
<u>Total: Services &amp; Charges</u>		19,175	20,600	20,600
<b>Division Total: Administrative Adjudication</b>		<b>97,341</b>	<b>101,320</b>	<b>103,790</b>
<b>Department Total: Legal</b>		<b>97,341</b>	<b>101,320</b>	<b>103,790</b>
<b>Fund Total: General Fund</b>		<b>97,341</b>	<b>101,320</b>	<b>103,790</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

**Department 34 Human Resources**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 363,280	\$ 392,495	8.04%
Village Wide Benefit Programs	339,140	356,560	5.14%
<b>Operating Total: Human Resources</b>	<b>702,420</b>	<b>749,055</b>	<b>6.64%</b>
Health Insurance Program	6,508,515	6,894,235	5.93%
Liability & Casualty Insurance Program	1,827,475	1,872,590	2.47%
<b>Department Total: Human Resources</b>	<b>9,038,410</b>	<b>9,515,880</b>	<b>5.28%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 651,405	\$ 686,730	5.42%
Supplies	2,455	2,000	-18.53%
Services & Charges	48,560	60,325	24.23%
<b>Operating Total: Human Resources</b>	<b>702,420</b>	<b>749,055</b>	<b>6.64%</b>
Insurance Programs	8,335,990	8,766,825	5.17%
<b>Department Total: Human Resources</b>	<b>9,038,410</b>	<b>9,515,880</b>	<b>5.28%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 34 Human Resources

##### Prior Year - Status

- \* Review solutions for on-line applicant tracking that will interface with the New World system.

***Several possible software solutions were identified, and funds were requested for 2016.***

- \* Review best practices for workers compensation accident investigation.

***Palatine partnered with Glenview and other communities to review the prospect of using a shared resource for accident investigation. Initial responses to RFP were not financially feasible.***

- \* Participate in collective bargaining sessions with International Association of Fire Fighters for the purpose of negotiating a new Agreement. Continue to review comparability issues.

***A successor Agreement was completed and signed in September 2015.***

- \* Work with Health Insurance Advisory Committee to continue to build wellness initiatives in order to keep health insurance program costs low.

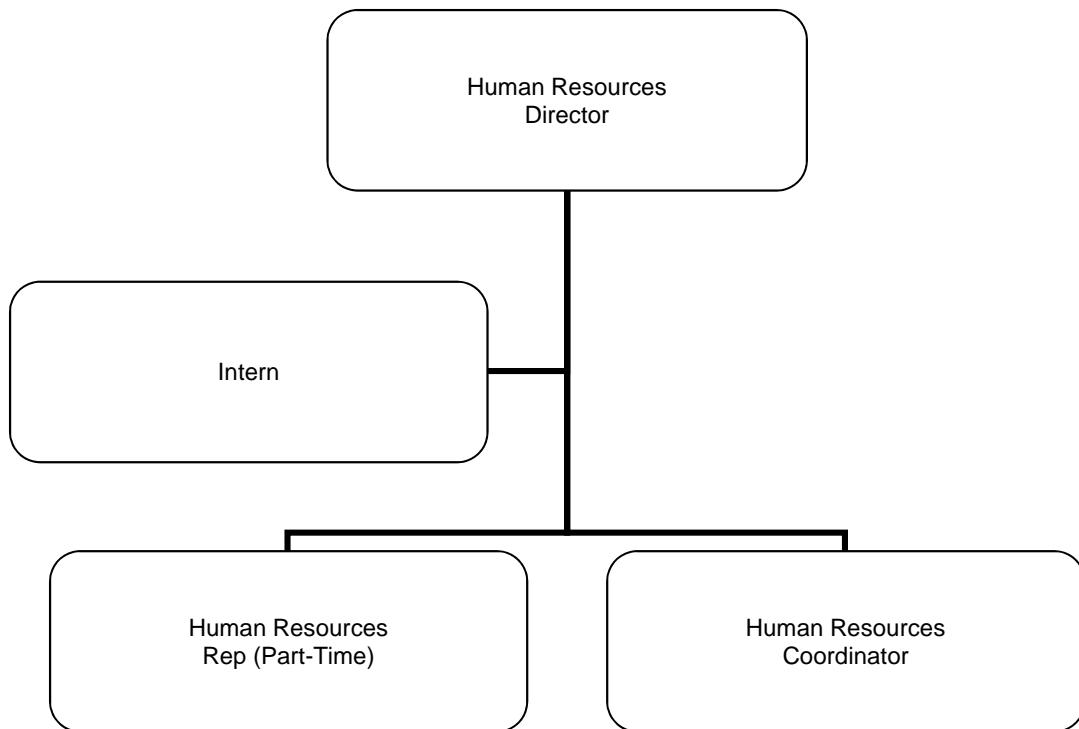
***The Health Insurance Advisory Committee continues to meet with The Horton Group, the Village's benefit consultant, to identify cost-saving measures for 2016 and on-going. Options such as a High Deductible Health Savings Account and Changes to Prescription Drug Co-Pays are recommended for the 2016 Plan Year. A Wellness Committee was re-established. Several new programs were implemented including a walking program and a Weight Watchers at Work program. Employee wellness screenings were completed again. Participation in Wellness Screening increased from 23% of plan members in 2014 to 34% of plan members in 2015.***

##### Current Year

- \* Conduct a formal RFP for an on-line applicant tracking system. Select and implement a program that will interface with New World.
- \* Participate in collective bargaining sessions with International Union of Operating Engineers, Local 150 for the purposes of negotiating a successor Agreement. Review Health Insurance costs and options for Local 150 members.
- \* Study health insurance plan alternatives for post-65 retirees, and provide information to affected retirees about alternatives by October 1, 2016 for implementation in 2017.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 34 Human Resources**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 34 Human Resources**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Human Resources Director	1	1	1
Human Resources Assistant	1	1	-
Human Resources Coordinator	-	-	1
<u>Full-Time Total</u>	2	2	2
Human Resources Rep	1	1	1
Intern	1	1	1
<u>Part-Time Total</u>	2	2	2
<b>Department Total: Human Resources</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

#### Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 326,710	\$ 651,405	\$ 686,730
Supplies	436	2,455	2,000
Services & Charges	36,245	48,560	60,325
Insurance Programs	7,510,357	8,335,990	8,766,825
<b>Department Total</b>	<b>\$ 7,873,748</b>	<b>\$ 9,038,410</b>	<b>\$ 9,515,880</b>

#### Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 01 Administration

##### Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

##### Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 326,710	\$ 338,790	\$ 365,695
Supplies	436	2,455	2,000
Services & Charges	17,539	22,035	24,800
<b>Program Total</b>	<b>\$ 344,685</b>	<b>\$ 363,280</b>	<b>\$ 392,495</b>

##### Personnel Summary

Full-Time	2	2	2
Part-Time	2	2	2

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	186,770	195,175	213,250
500.10	Salaries Part Time	26,512	29,305	31,490
500.15	Salaries Temporary	5,971	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	4,898	3,225	3,270
500.95	Salaries Special Other	-	-	-
<u>Total: Salaries</u>		\$ 224,151	\$ 233,705	\$ 254,010
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,191	9,560	10,170
510.10	Taxes & Benefits Medicare	3,394	3,635	3,945
510.15	Taxes & Benefits Social Security	13,428	15,530	16,825
510.20	Taxes & Benefits IMRF Er Contribution	30,079	29,810	32,980
510.35	Taxes & Benefits Medical/Dental Insurance	39,074	39,080	40,250
510.40	Taxes & Benefits Life Insurance	373	450	495
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes &amp; Benefits</u>		102,559	105,085	111,685
<u>Supplies</u>				
520.05	Office Supplies General	260	1,120	1,350
520.10	Office Supplies Paper	52	1,185	500
525.40	Operating Supplies Shop Materials	124	150	150
<u>Total: Supplies</u>		436	2,455	2,000
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	-	-	-
545.20	Communications Postage	180	200	300
550.10	Printing/Advertising Employment	395	2,000	750
565.35	Repair and Maintenance Software	13,000	14,200	14,480
575.05	Other Small Tools & Equipment	240	250	250
575.10	Other Memberships & Publications	2,191	2,270	2,270
575.15	Other Training & Travel	1,533	3,115	6,750
<u>Total: Services &amp; Charges</u>		17,539	22,035	24,800
<b>Division Total: Administration</b>		<b>344,685</b>	<b>363,280</b>	<b>392,495</b>
<b>Department Total: Human Resources</b>		<b>344,685</b>	<b>363,280</b>	<b>392,495</b>
<b>Fund Total: General Fund</b>		<b>344,685</b>	<b>363,280</b>	<b>392,495</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 17 Village Wide Benefit Programs

##### Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

##### Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ 312,615	\$ 321,035
Services & Charges	18,706	26,525	35,525
<b>Program Total</b>	<b>\$ 18,706</b>	<b>\$ 339,140</b>	<b>\$ 356,560</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	250,500	257,500
<u>Total: Salaries</u>		-	250,500	257,500
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	-	3,640	3,740
510.15	Taxes & Benefits Social Security	-	15,535	15,965
510.20	Taxes & Benefits IMRF Er Contribution	-	18,890	19,735
<u>Total: Taxes &amp; Benefits</u>		-	38,065	39,440
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	1,340	1,450	1,450
540.40	Services Management Fees	9,000	9,075	9,075
555.10	Insurance Liability Premiums	-	-	-
575.15	Other Training & Travel	1,340	5,000	15,000
575.20	Other Tuition Assistance	7,026	11,000	10,000
<u>Total: Services &amp; Charges</u>		18,706	26,525	35,525
<b>Division Total: Village Wide Benefit Programs</b>		<b>18,706</b>	<b>315,090</b>	<b>332,465</b>
<b>Department Total: Human Resources</b>		<b>18,706</b>	<b>315,090</b>	<b>332,465</b>
<b>Fund Total: General Fund</b>		<b>18,706</b>	<b>315,090</b>	<b>332,465</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	15,000	15,000
<u>Total: Salaries</u>		-	15,000	15,000
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	-	220	220
510.15	Taxes & Benefits Social Security	-	930	930
510.20	Taxes & Benefits IMRF Er Contribution	-	1,885	1,920
<u>Total: Taxes &amp; Benefits</u>		-	3,035	3,070
<u>Services &amp; Charges</u>				
555.10	Insurance Liability Premiums	-	-	-
<u>Total: Services &amp; Charges</u>		-	-	-
<b>Division Total: Village Wide Benefit Programs</b>		-	<b>18,035</b>	<b>18,070</b>
<b>Department Total: Human Resources</b>		-	<b>18,035</b>	<b>18,070</b>
<b>Fund Total: Waterworks Fund</b>		-	<b>18,035</b>	<b>18,070</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	5,000	5,000
<u>Total: Salaries</u>		-	5,000	5,000
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	-	75	75
510.15	Taxes & Benefits Social Security	-	310	310
510.20	Taxes & Benefits IMRF Er Contribution	-	630	640
<u>Total: Taxes &amp; Benefits</u>		-	1,015	1,025
<u>Services &amp; Charges</u>				
555.10	Insurance Liability Premiums	-	-	-
<u>Total: Services &amp; Charges</u>		-	-	-
<b>Division Total: Village Wide Benefit Programs</b>		-	<b>6,015</b>	<b>6,025</b>
<b>Department Total: Human Resources</b>		-	<b>6,015</b>	<b>6,025</b>
<b>Fund Total: Sewerage Fund</b>		-	<b>6,015</b>	<b>6,025</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 18/20 Health Insurance Program

##### Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

##### Program Objectives

- 1 Provide employees with quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including ACA, COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	150	670	670
Services & Charges	6,196,869	6,507,845	6,893,565
<b>Program Total</b>	<b>\$ 6,197,019</b>	<b>\$ 6,508,515</b>	<b>\$ 6,894,235</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 701</b>	<b>Health Insurance Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 18/20</b>	<b>Health Insurance Program</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 150	\$ 670	\$ 670
<b>Total: Supplies</b>		<b>150</b>	<b>670</b>	<b>670</b>
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	39,500	36,000	36,000
540.10	Services Financial	-	-	-
540.15	Services Banking	2,653	2,500	2,750
540.35	Services Medical	24,822	49,295	45,000
540.55	Services Claims Administration	288,699	335,780	331,500
555.05	Insurance Health Premiums	1,094,658	1,181,335	1,207,450
555.15	Insurance Medical Claims	3,277,415	3,230,000	3,600,000
555.20	Insurance Dental Claims	350,580	374,600	360,000
555.25	Insurance Prescription Claims	1,118,542	1,297,470	1,310,000
565.05	Repair and Maintenance Machinery & Equipment	-	550	550
575.05	Other Small Tools & Equipment	-	315	315
575.10	Other Memberships & Publications	-	-	-
<b>Total: Services &amp; Charges</b>		<b>6,196,869</b>	<b>6,507,845</b>	<b>6,893,565</b>
<b>Division Total: Health Insurance Program</b>		<b>6,197,019</b>	<b>6,508,515</b>	<b>6,894,235</b>
<b>Department Total: Human Resources</b>		<b>6,197,019</b>	<b>6,508,515</b>	<b>6,894,235</b>
<b>Fund Total: Health Insurance Fund</b>		<b>6,197,019</b>	<b>6,508,515</b>	<b>6,894,235</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 19 Liability Insurance Program

##### Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

##### Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	1,313,338	1,827,475	1,872,590
<b>Program Total</b>	<b>\$ 1,313,338</b>	<b>\$ 1,827,475</b>	<b>\$ 1,872,590</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 702</b>	<b>Liability Insurance Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 19</b>	<b>Casualty/Liability Insurance Program</b>			
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	\$ 14,000	\$ 14,420	\$ 14,420
540.10	Services Financial	-	-	-
540.15	Services Banking	2,224	2,500	2,550
540.40	Services Management Fees	27,000	27,000	34,500
540.55	Services Claims Administration	40,017	45,285	45,310
540.95	Services Other	7,000	39,200	39,200
555.10	Insurance Liability Premiums	436,562	457,655	479,835
555.30	Insurance General Liability Claims	47,739	360,500	356,730
555.35	Insurance Property Claims	25,739	51,500	53,045
555.40	Insurance Automotive Claims	54,967	69,010	71,085
555.45	Insurance Work Comp Claims	644,910	732,155	747,100
555.50	Insurance Unemployment Claims	3,230	15,000	15,300
575.10	Other Memberships & Publications	9,950	13,250	13,515
<b>Total: Services &amp; Charges</b>		<b>1,313,338</b>	<b>1,827,475</b>	<b>1,872,590</b>
<b>Division Total: Casualty/Liability Insurance Program</b>		<b>1,313,338</b>	<b>1,827,475</b>	<b>1,872,590</b>
<b>Department Total: Human Resources</b>		<b>1,313,338</b>	<b>1,827,475</b>	<b>1,872,590</b>
<b>Fund Total: Liability Insurance Fund</b>		<b>1,313,338</b>	<b>1,827,475</b>	<b>1,872,590</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

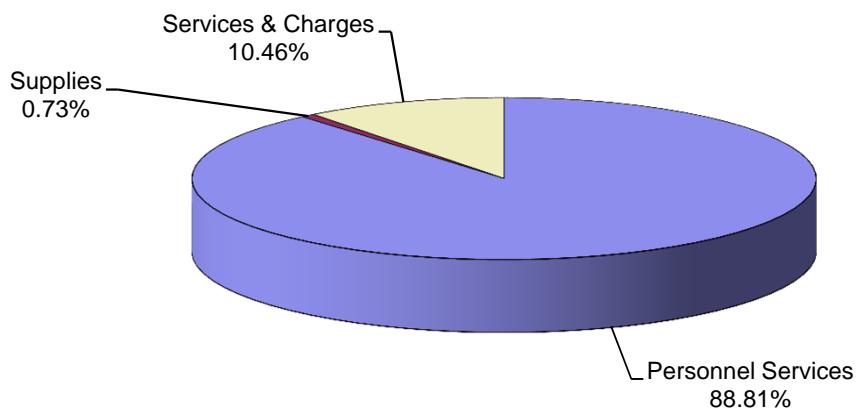
**Department 36 Planning & Zoning**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 543,700	\$ 533,150	-1.94%
Community Development	55,719	55,696	-0.04%
<b>Department Total: Planning &amp; Zoning</b>	<b>599,419</b>	<b>588,846</b>	<b>-1.76%</b>

**Expenditures by Type**

Personnel Services	\$ 534,150	\$ 522,935	-2.10%
Supplies	4,300	4,300	0.00%
Services & Charges	60,969	61,611	1.05%
<b>Department Total: Planning &amp; Zoning</b>	<b>599,419</b>	<b>588,846</b>	<b>-1.76%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

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#### Department 36 Planning & Zoning

##### Prior Year - Status

- \* Complete the Code Amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.

***Staff is currently reviewing potential Code amendments for unanimously approved ZBA agenda items to determine what procedural changes could be made. The changes could range from granting the ZBA final approval authority on limited requests or placing certain items on a consent agenda only. The goal is to reduce the processing time for items that are consistently approved and do not result in concerns from adjoining property owners or Staff.***

- \* Review and amend the commercial zoning district use lists (Permitted and Special Uses) for the B-1, B-2, B-3, B-4, and B-5 zoning districts to ensure both their consistency and appropriateness.

***Active and ongoing. Staff has processed periodic text amendments to the business district use lists in order to either address a new use or reconcile an inconsistency within the current use lists.***

- Update and review of the Downtown Land Use Guide and Downtown Design Guidelines. In conjunction with the awarded 2015 RTA Grant, complete a review and update to the 2000 and 2004 Downtown Land Use Guide and Downtown Design Guidelines. This update should include recommended changes to the sign code (pedestrian scale focus of the Downtown), a land use analysis for land use of properties immediately adjacent to the Downtown, and a review of the current development recommendations for Downtown Palatine.

***Active and ongoing. The RTA grant was awarded in May 2015. After the consultant was selected, a kick off meeting was held in September 2015. This updated plan should be completed by July 2016.***

- \* Review and amend, as necessary, the development requirements for Residential and Commercial developments to reflect the overall size and scope of a particular development. The intended Code amendments could create a tiered system of development requirements and securities, depending upon a development's overall size and scope.

***In progress. Staff is developing a text amendment with alternatives for the Plan Commission and Village Council to further review regarding the required securities and improvements necessary for development types.***

- \* In coordination with and as directed by HUD, update the CDBG eligible Census Blocks from the 2000 Census to the 2010 Census.

***Complete. This update was reflected within the current Consolidated Plan.***

- \* Review of the Comprehensive Plan Sub Areas and Future Land Use recommendations to determine if updates or amendments are necessary. This Staff review should also evaluate if any recommended amendments to the Zoning or Subdivision Ordinances are required.

***Active and ongoing. In response to development proposals Staff evaluates both the currency and appropriateness of the Sub Area and Future Land Use recommendations.***

- \* Implementation of Minutetraq use for Boards and Commissions - Schedule a "work shop" meeting with the Zoning Board of Appeals and Plan Commission to explore the process or further integration of Minutetraq at the Board/Commission level.

***The ZBA workshop was held August 2015 and the Plan Commission workshop will be scheduled before the end of 2015.***

**Village of Palatine**  
**CY 2016 Adopted Budget - Issues & Initiatives**

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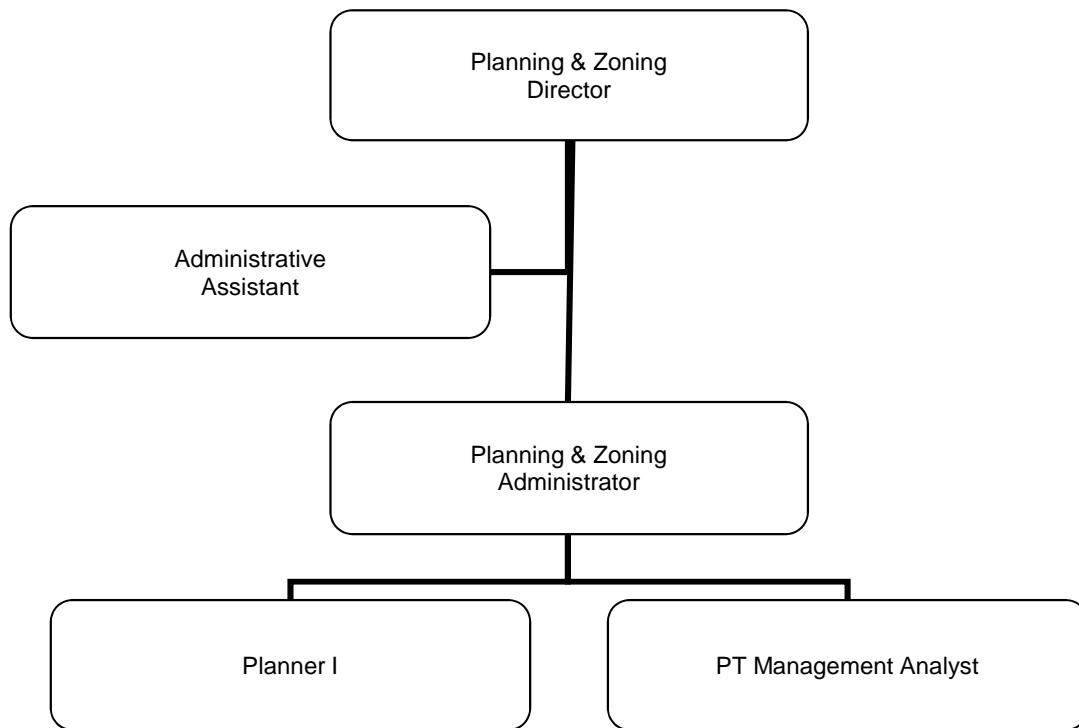
**Department 36 Planning & Zoning**

**Current Year**

- \* Complete the updated TOD Downtown Plan, including amendments to the Downtown Land Use Guide and Design Guidelines. This would also include any recommended Text Amendments to the Zoning Ordinance.
- \* Draft necessary Code Amendments to the Zoning and Subdivision Ordinances to effectuate the inclusion of graphics into both Codes in order to better communicate the Code requirements to residents, businesses, and development professionals.
- \* Update and Amend the Zoning Ordinance requirements and limitations for Outdoor Cafes and their operation in the right-of-way for Downtown Palatine.
- \* Review the Code requirements and process of determination under which the contribution of fees in lieu of park and school sites is administered for existing subdivisions to determine if amendments to the Subdivision Ordinance are recommended.
- \* Evaluate and review both the permitted use lists and Future Land Use recommendations for the Northwest Highway Corridor to recommend either an expansion of land uses or technical changes to the Code. This would include a summary of the existing constraints and potential solutions for the Village Council to review to provide direction for Staff.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 36 Planning & Zoning**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 36 Planning & Zoning**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	1	1	1
Administrative Assistant	1	1	1
<b><u>Full-Time Total</u></b>	<b>4</b>	<b>4</b>	<b>4</b>
Management Analyst	1	1	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Department Total: Planning &amp; Zoning</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

#### Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 490,264	\$ 534,150	\$ 522,935
Supplies	2,295	4,300	4,300
Services & Charges	60,740	60,969	61,611
<b>Department Total</b>	<b>\$ 553,299</b>	<b>\$ 599,419</b>	<b>\$ 588,846</b>

#### Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Division 01 Administration

##### Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

##### Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 490,264	\$ 534,150	\$ 522,935
Supplies	2,295	4,300	4,300
Services & Charges	2,940	5,250	5,915
<b>Program Total</b>	<b>\$ 495,499</b>	<b>\$ 543,700</b>	<b>\$ 533,150</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 36</b>	<b>Planning &amp; Zoning</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	315,572	340,280	345,110
500.10	Salaries Part Time	14,378	36,000	30,745
500.15	Salaries Temporary	12,432	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	5,232	4,195	4,240
500.95	Salaries Other	4,045	-	-
<u>Total: Salaries</u>		\$ 351,659	\$ 380,475	\$ 380,095
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	12,701	13,555	13,765
510.10	Taxes & Benefits Medicare	5,272	5,825	5,830
510.15	Taxes & Benefits Social Security	21,707	24,880	24,865
510.20	Taxes & Benefits IMRF Er Contribution	44,689	49,500	50,310
510.35	Taxes & Benefits Medical/Dental Insurance	46,672	52,105	40,250
510.40	Taxes & Benefits Life Insurance	544	790	800
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes &amp; Benefits</u>		138,605	153,675	142,840
<u>Supplies</u>				
520.05	Office Supplies General	1,683	3,235	3,235
520.10	Office Supplies Paper	612	810	810
525.95	Operating Supplies Other	-	255	255
<u>Total: Supplies</u>		2,295	4,300	4,300
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	-	-	-
545.20	Communications Postage	76	155	240
550.05	Printing/Advertising Legal Notices	-	-	-
575.10	Other Memberships & Publications	535	1,325	1,325
575.15	Other Training & Travel	2,329	3,770	4,350
<u>Total: Services &amp; Charges</u>		2,940	5,250	5,915
<b>Division Total: Administration</b>		<b>495,499</b>	<b>543,700</b>	<b>533,150</b>
<b>Department Total: Planning &amp; Zoning</b>		<b>495,499</b>	<b>543,700</b>	<b>533,150</b>
<b>Fund Total: General Fund</b>		<b>495,499</b>	<b>543,700</b>	<b>533,150</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Division 21 Community Development

##### Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

##### Program Objectives

- 1      Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2      Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	57,800	55,719	55,696
<b>Program Total</b>	<b>\$ 57,800</b>	<b>\$ 55,719</b>	<b>\$ 55,696</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>			
<b>Department 36</b>	<b>Planning &amp; Zoning</b>			
<b>Division 21</b>	<b>Community Development</b>			
<u>Services &amp; Charges</u>				
540.95	Services Other	\$ 57,800	\$ 55,719	\$ 55,696
<u>Total: Services &amp; Charges</u>		57,800	55,719	55,696
<b>Division Total: Community Development</b>		<b>57,800</b>	<b>55,719</b>	<b>55,696</b>
<b>Department Total: Planning &amp; Zoning</b>		<b>57,800</b>	<b>55,719</b>	<b>55,696</b>
<b>Fund Total: Community Dev Block Grant Fund</b>		<b>57,800</b>	<b>55,719</b>	<b>55,696</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

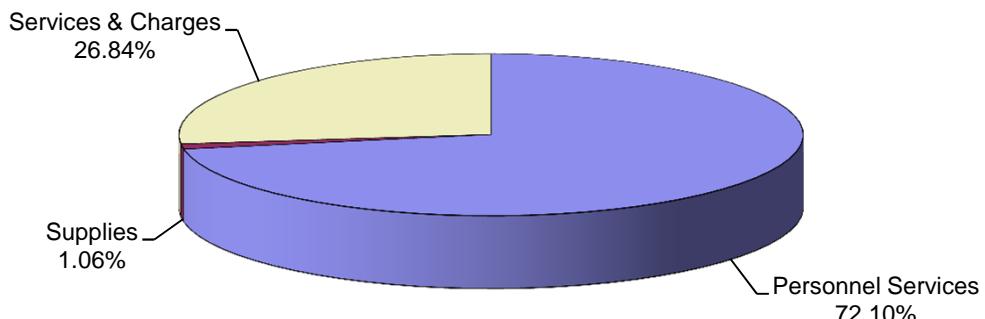
**Department 38 Information Technology**

<b>Expenditures by Division</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>% Change</b>
	\$ 941,010	\$ 965,570	2.61%
Administration	251,335	253,525	0.87%
Geographic Information Systems	101,560	82,790	-18.48%
<b>Department Total: Information Technology</b>	<b>1,293,905</b>	<b>1,301,885</b>	<b>0.62%</b>

**Expenditures by Type**

Personnel Services	\$ 913,945	\$ 938,645	2.70%
Supplies	14,200	13,750	-3.17%
Services & Charges	365,760	349,490	-4.45%
<b>Department Total: Information Technology</b>	<b>1,293,905</b>	<b>1,301,885</b>	<b>0.62%</b>

**2016 Adopted Budget by Type**



## Village of Palatine CY 2016 Adopted Budget - Issues & Initiatives

### Department 38 Information Technology

#### Prior Year - Status

- \* Roll-out IQM2 minute and board access by 3<sup>rd</sup> Qtr.

**Access provided to Board of Health and Zoning Board of Appeals. Additional boards will be deployed through the coordinating Departments as required.**

- \* Provide technology leadership in the rebuilding of Village Hall.

**Completed technology changes necessary to provide service at temporary Village Hall location, providing a seamless transition to temporary location for both data and phone services. Provided input on design and layout to facilitate current and future technology needs for data, audio/visual, phone and security systems.**

- \* Complete the transition to outsourced email by the end of 2nd Qtr.

**Currently underway, but delayed due to other conflicting priorities. Planned conversion to occur in November, 2015.**

- \* Support Department driven implementation software solutions. Currently identified are new software for the capture and management of pipe video and enhancement to the Personal Actions capabilities.

**1. Water Meter Conversion Program - Facilitated the creation of the new interface for billing information, provided processing for managing the meter switch-out process. Project currently underway with an expected completion in 2016.**

**2. Pipe Video - Deployed new software in PW to manage pipe video information and distribute internally,**

**3. Personnel Actions - Deployed personnel actions for Human Resources and Police Department with continued deployment for Fire Department by end of 2015.**

**4. Overnight Parking - Developed and deployed new on-line overnight parking program, streamlining both input and officer access to the overnight parking requests.**

**5. Multi-space Parking Solution - Provide technology consultation on Request for Proposal development.**

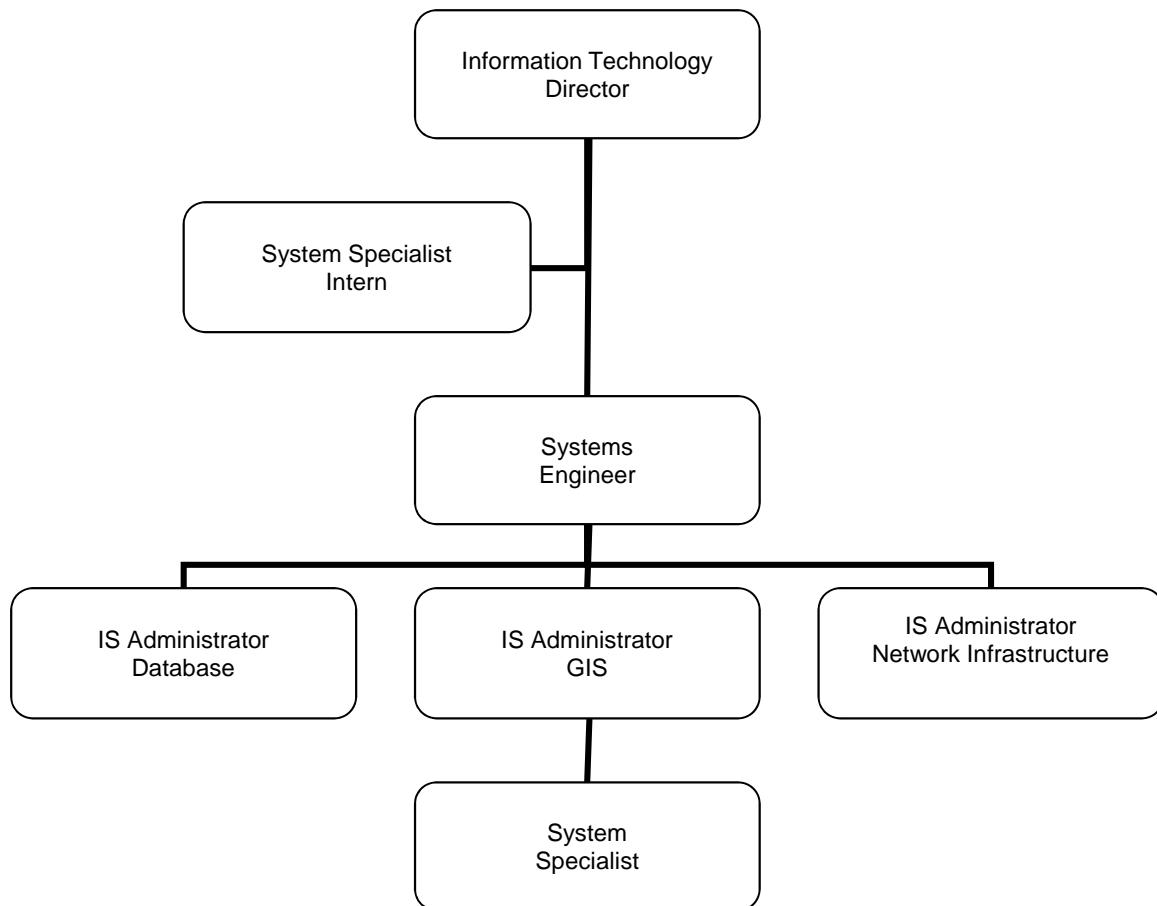
**6. Automatic License Plate Recognition - Reviewed option and completing selection of vendor.**

#### Current Year

- \* Provide technology leadership for Village Hall renovation and the transition back into the building
- \* Complete Water Meter Conversion Project with successful transfers of meter data.
- \* Assisting in setting future direction for Community Development software.
- \* Selection of vendor and deployment of updated Village Web site.
- \* Support Department driven implementation software solutions. Currently identified as: new employee recruiting solution, meeting video solution, multi-space parking solution, license plate recognition and others.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 38 Information Technology**



**Village of Palatine****CY 2016 Adopted Budget - Personnel Summary****Department 38 Information Technology**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	3	3	3
Systems Specialist	2	2	2
<b><u>Full-Time Total</u></b>	<b>7</b>	<b>7</b>	<b>7</b>
Intern	1	1	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Department Total: Information Technology</b>	<b>8</b>	<b>8</b>	<b>8</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

#### Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 893,348	\$ 913,945	\$ 938,645
Supplies	7,744	14,200	13,750
Services & Charges	189,950	365,760	349,490
<b>Department Total</b>	<b>\$ 1,091,042</b>	<b>\$ 1,293,905</b>	<b>\$ 1,301,885</b>

#### Personnel Summary

Full-Time	7	7	7
Part-Time	1	1	1

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 01 Administration

##### Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

##### Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 677,603	\$ 692,260	\$ 711,020
Supplies	7,581	12,550	12,550
Services & Charges	91,687	236,200	242,000
<b>Program Total</b>	<b>\$ 776,871</b>	<b>\$ 941,010</b>	<b>\$ 965,570</b>

##### Personnel Summary

Full-Time	5	5	5
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 38</b>	<b>Information Technology</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	480,132	494,285	506,360
500.15	Salaries Temporary	3,575	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	11,137	7,580	8,440
<b>Total: Salaries</b>		<b>\$ 494,844</b>	<b>\$ 507,865</b>	<b>\$ 520,800</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	17,105	17,570	17,990
510.10	Taxes & Benefits Medicare	7,419	7,735	7,935
510.15	Taxes & Benefits Social Security	30,403	33,060	33,885
510.20	Taxes & Benefits IMRF Er Contribution	67,253	65,260	68,050
510.35	Taxes & Benefits Medical/Dental Insurance	52,099	52,105	53,665
510.40	Taxes & Benefits Life Insurance	950	1,135	1,165
510.60	Taxes & Benefits Allowances	7,530	7,530	7,530
<b>Total: Taxes &amp; Benefits</b>		<b>182,759</b>	<b>184,395</b>	<b>190,220</b>
<u>Supplies</u>				
520.05	Office Supplies General	7,581	12,200	12,200
520.10	Office Supplies Paper	-	150	150
525.95	Operating Supplies Other	-	200	200
<b>Total: Supplies</b>		<b>7,581</b>	<b>12,550</b>	<b>12,550</b>
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	33,149	76,500	78,700
545.20	Communications Postage	494	400	500
545.95	Communications Other	1,058	-	500
565.05	Repair and Maintenance Machinery & Equipment	3,874	20,600	17,800
565.35	Repair and Maintenance Software	44,824	52,200	52,900
570.05	Rental Office Equipment	-	75,000	79,000
575.05	Other Small Tools & Equipment	148	200	300
575.10	Other Memberships & Publications	-	800	800
575.15	Other Training & Travel	8,140	10,500	11,500
<b>Total: Services &amp; Charges</b>		<b>91,687</b>	<b>236,200</b>	<b>242,000</b>
<b>Division Total: Administration</b>		<b>776,871</b>	<b>941,010</b>	<b>965,570</b>
<b>Department Total: Information Technology</b>		<b>776,871</b>	<b>941,010</b>	<b>965,570</b>
<b>Fund Total: General Fund</b>		<b>776,871</b>	<b>941,010</b>	<b>965,570</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 22 Geographic Information Systems

##### Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

##### Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 215,745	\$ 221,685	\$ 227,625
Supplies	163	650	700
Services & Charges	15,737	29,000	25,200
<b>Program Total</b>	<b>\$ 231,645</b>	<b>\$ 251,335</b>	<b>\$ 253,525</b>

##### Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 38</b>	<b>Information Technology</b>			
<b>Division 22</b>	<b>Geographic Information Systems</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	158,535	164,210	168,315
500.25	Salaries Special Compensation	1,102	1,050	1,050
<u>Total: Salaries</u>		\$ 159,637	\$ 165,260	\$ 169,365
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,784	2,845	2,915
510.10	Taxes & Benefits Medicare	2,335	2,445	2,505
510.15	Taxes & Benefits Social Security	9,988	10,430	10,685
510.20	Taxes & Benefits IMRF Er Contribution	21,486	21,120	22,005
510.35	Taxes & Benefits Medical/Dental Insurance	19,205	19,210	19,765
510.40	Taxes & Benefits Life Insurance	310	375	385
<u>Total: Taxes &amp; Benefits</u>		56,108	56,425	58,260
<u>Supplies</u>				
520.10	Office Supplies Paper	163	650	700
<u>Total: Supplies</u>		163	650	700
<u>Services &amp; Charges</u>				
565.35	Repair and Maintenance Software	15,627	25,800	22,000
575.15	Other Training & Travel	110	3,200	3,200
<u>Total: Services &amp; Charges</u>		15,737	29,000	25,200
<b>Division Total: Geographic Information Systems</b>		<b>231,645</b>	<b>251,335</b>	<b>253,525</b>
<b>Department Total: Information Technology</b>		<b>231,645</b>	<b>251,335</b>	<b>253,525</b>
<b>Fund Total: General Fund</b>		<b>231,645</b>	<b>251,335</b>	<b>253,525</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 23 Communication Systems

##### Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

##### Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	1,000	500
Services & Charges	82,526	100,560	82,290
<b>Program Total</b>	<b>\$ 82,526</b>	<b>\$ 101,560</b>	<b>\$ 82,290</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

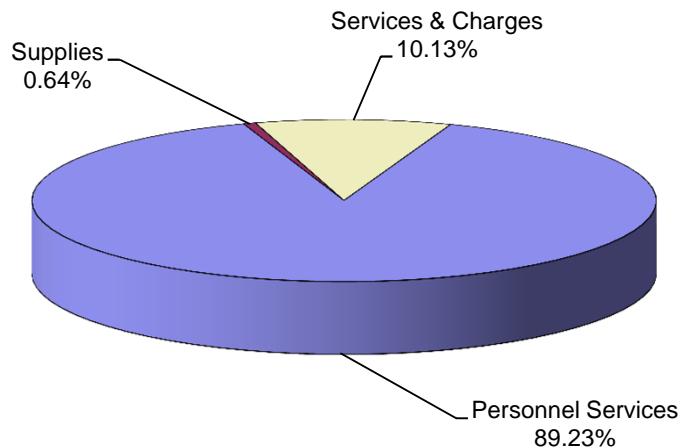
Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 38</b>	<b>Information Technology</b>			
<b>Division 23</b>	<b>Communication Systems</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	-	1,000	500
<u>Total: Supplies</u>		-	1,000	500
<u>Services &amp; Charges</u>				
545.10	Communications Telephone	31,133	34,980	25,380
545.15	Communications Cell Phones	20,679	26,340	26,940
545.95	Communications Other	8,773	12,240	11,970
565.05	Repair and Maintenance Machinery & Equipment	1,381	3,000	5,000
565.35	Repair and Maintenance Software	20,560	23,000	12,000
565.90	Repair and Maintenance Other	-	-	-
575.05	Other Small Tools & Equipment	-	1,000	1,000
575.15	Other Training & Travel	-	-	-
<u>Total: Services &amp; Charges</u>		82,526	100,560	82,290
<b>Division Total: Communication Systems</b>		<b>82,526</b>	<b>101,560</b>	<b>82,790</b>
<b>Department Total: Information Technology</b>		<b>82,526</b>	<b>101,560</b>	<b>82,790</b>
<b>Fund Total: General Fund</b>		<b>82,526</b>	<b>101,560</b>	<b>82,790</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

**Department 40 Community Services**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 222,500	\$ 225,315	1.27%
Building Permits & Inspections	709,705	826,610	16.47%
Neighborhood Services	551,090	560,920	1.78%
Environmental Health	485,120	518,700	6.92%
<b>Department Total: Community Services</b>	<b>1,968,415</b>	<b>2,131,545</b>	<b>8.29%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 1,782,025	\$ 1,901,905	6.73%
Supplies	12,415	13,645	9.91%
Services & Charges	173,975	215,995	24.15%
<b>Department Total: Community Services</b>	<b>1,968,415</b>	<b>2,131,545</b>	<b>8.29%</b>

**2016 Adopted Budget by Type**



## Village of Palatine CY 2016 Adopted Budget - Issues & Initiatives

### Department 40 Community Services

#### Prior Year - Status

- \* Initiate a pro-active multi-family property maintenance code enforcement program through the addition of an additional inspector.

***A property maintenance Inspector was hired and the proactive program was started in May. We are on track this year to complete inspections on 10 multifamily developments.***

- \* Act as owners rep for the Village Hall remodel construction.

***This project is ongoing and will be completed in June 2016.***

- \* Obtain IDOT approval to enter into Phase II engineering on the ITEP Bike Plan Grant.

***Approval to begin Phase II engineering was received by IDOT. The phase II engineering was completed by Christopher Burke engineers and submitted to IDOT for bidding and letting in 2016.***

- \* Conduct an efficiency study of our Express Permit process and implement recommendations.

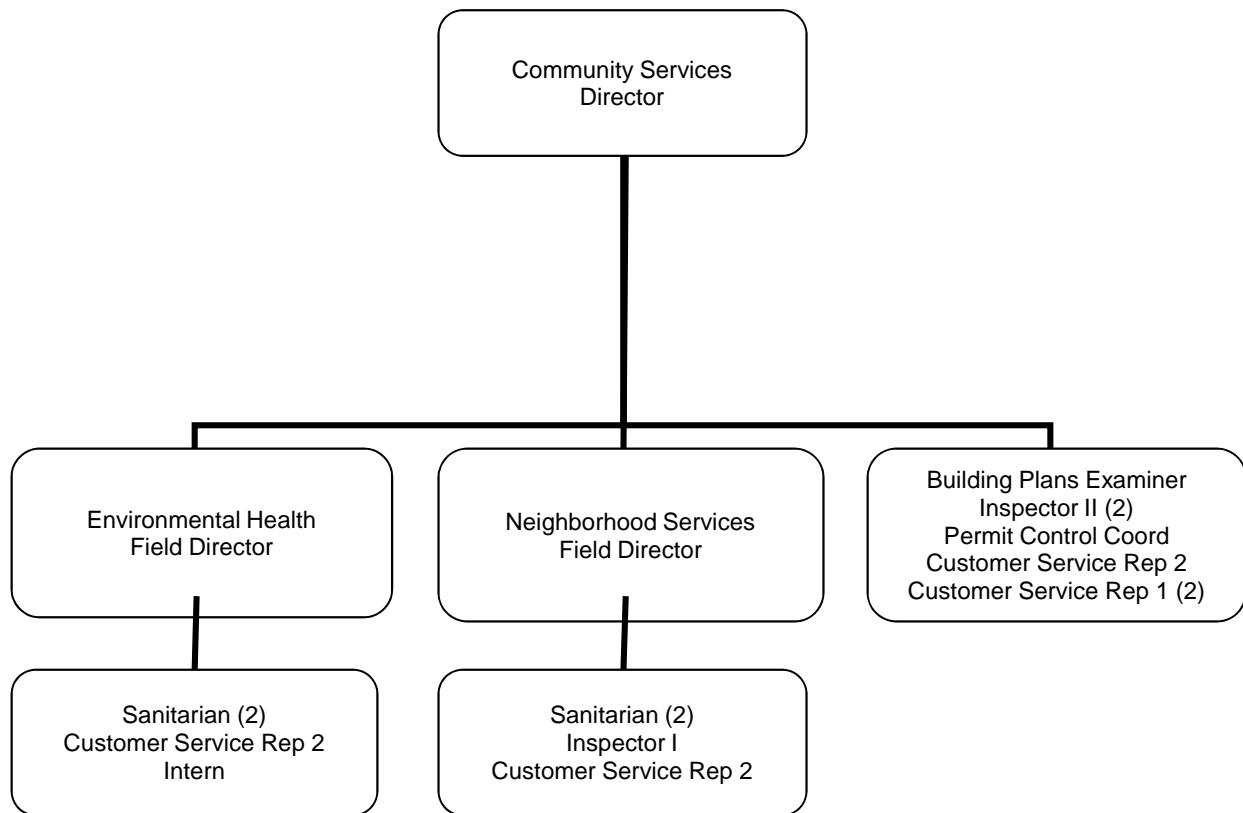
***A full study was not completed but numerous recommendations have been collected from staff and customers for improving clarity of applications and submittal requirements.***

#### Current Year

- \* Act as owner's rep for the Village Hall remodel thru occupancy in June 2016.
- \* Plan and train for implementation of the New State of Illinois Food Code (FDA Code).
- \* Plan and train for implementation of the New State of Illinois Energy Conservation Code (2015 edition of the International Energy Conservation Code).
- \* Year two of the proactive multi-family code enforcement program. Continued compliance enforcement from year one and inspection of additional multifamily developments.
- \* Installation of ITEP grant bike plan elements.
- \* Review options for community development software system.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 40 Community Services**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 40 Community Services**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Director of Community Services	1	1	1
Project Development Professional	1	-	-
Building Plans Examiner	-	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector I	-	1	1
Inspector II	2	2	2
Customer Service Representative I	1	1	2
Customer Service Representative II	3	3	3
Administrative Assistant	-	-	-
Permit Control Coordinator	1	1	1
<b><u>Full-Time Total</u></b>	<b>15</b>	<b>16</b>	<b>17</b>
Intern	1	1	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Department Total: Community Services</b>	<b>16</b>	<b>17</b>	<b>18</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 40 Community Services

#### Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

#### Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,611,293	\$ 1,782,025	\$ 1,901,905
Supplies	11,096	12,415	13,645
Services & Charges	150,583	173,975	215,995
<b>Department Total</b>	<b>\$ 1,772,972</b>	<b>\$ 1,968,415</b>	<b>\$ 2,131,545</b>

#### Personnel Summary

Full-Time	15	16	17
Part-Time	1	1	1

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 01 Administration

##### Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

##### Program Objectives

- 1      Implement and maintain cross training of the Community Services clerical staff.
- 2      Distribution of workload as required to ensure efficient operations.
- 3      Insuring clerical support/coverage is adequate at all times.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 205,161	\$ 202,900	\$ 208,350
Supplies	9,276	10,300	11,295
Services & Charges	4,808	9,300	5,670
<b>Program Total</b>	<b>\$ 219,245</b>	<b>\$ 222,500</b>	<b>\$ 225,315</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 40</b>	<b>Community Services</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	130,536	134,570	138,070
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	10,750	3,340	3,410
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 141,286	\$ 137,910	\$ 141,480
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,832	8,075	8,285
510.10	Taxes & Benefits Medicare	2,194	2,220	2,275
510.15	Taxes & Benefits Social Security	7,307	9,490	9,725
510.20	Taxes & Benefits IMRF Er Contribution	19,729	18,340	19,125
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	19,540	20,125
510.40	Taxes & Benefits Life Insurance	256	305	315
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes &amp; Benefits</u>		63,875	64,990	66,870
<u>Supplies</u>				
520.05	Office Supplies General	3,802	4,350	4,445
520.10	Office Supplies Paper	1,315	2,000	2,000
520.15	Office Supplies Printed Forms	3,076	3,100	4,000
525.25	Operating Supplies Chemicals	313	350	350
525.95	Operating Supplies Other	770	500	500
<u>Total: Supplies</u>		9,276	10,300	11,295
<u>Services &amp; Charges</u>				
540.95	Services Other	3,002	5,000	1,000
550.15	Printing/Advertising Outside Printing Services	450	500	500
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.10	Other Memberships & Publications	1,261	1,400	1,400
575.15	Other Training & Travel	95	2,400	2,770
<u>Total: Services &amp; Charges</u>		4,808	9,300	5,670
<b>Division Total: Administration</b>		<b>219,245</b>	<b>222,500</b>	<b>225,315</b>
<b>Department Total: Community Services</b>		<b>219,245</b>	<b>222,500</b>	<b>225,315</b>
<b>Fund Total: General Fund</b>		<b>219,245</b>	<b>222,500</b>	<b>225,315</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 24 Building Permits & Inspections

##### Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

##### Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 522,380	\$ 583,690	\$ 669,215
Supplies	468	705	705
Services & Charges	117,208	125,310	156,690
<b>Program Total</b>	<b>\$ 640,056</b>	<b>\$ 709,705</b>	<b>\$ 826,610</b>

##### Personnel Summary

Full-Time	6	6	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 40</b>	<b>Community Services</b>			
<b>Division 24</b>	<b>Building Permits &amp; Inspections</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	362,782	409,550	462,075
500.20	Salaries Overtime	676	-	1,000
500.25	Salaries Special Compensation	4,379	1,800	2,350
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 367,837	\$ 411,350	\$ 465,425
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,572	2,690	5,135
510.10	Taxes & Benefits Medicare	5,206	6,035	6,860
510.15	Taxes & Benefits Social Security	22,261	25,730	29,240
510.20	Taxes & Benefits IMRF Er Contribution	48,866	52,020	60,110
510.35	Taxes & Benefits Medical/Dental Insurance	75,250	84,170	100,620
510.40	Taxes & Benefits Life Insurance	668	975	1,105
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes &amp; Benefits</u>		154,543	172,340	203,790
<u>Supplies</u>				
525.35	Operating Supplies Clothing	468	705	705
<u>Total: Supplies</u>		468	705	705
<u>Services &amp; Charges</u>				
540.20	Services Architectual	5,550	3,500	6,000
540.25	Services Engineering	24,952	25,000	30,000
540.45	Services Data Processing/Technology	4,629	5,500	6,600
540.95	Services Other	33,860	43,200	78,200
565.35	Repair and Maintenance Software	23,000	23,000	23,460
565.95	Repair and Maintenance Vehicle Maint Service Charge	22,205	22,205	9,090
575.10	Other Memberships & Publications	1,173	625	1,060
575.15	Other Training & Travel	1,839	2,280	2,280
<u>Total: Services &amp; Charges</u>		117,208	125,310	156,690
<b>Division Total: Building Permits &amp; Inspections</b>		<b>640,056</b>	<b>709,705</b>	<b>826,610</b>
<b>Department Total: Community Services</b>		<b>640,056</b>	<b>709,705</b>	<b>826,610</b>
<b>Fund Total: General Fund</b>		<b>640,056</b>	<b>709,705</b>	<b>826,610</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 25 Neighborhood Services

##### Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

##### Program Objectives

- 1      Immediately respond to complaints regarding property maintenance violations.
- 2      To address overcrowding violations.
- 3      Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4      All residential rental property shall be inspected and licensed annually.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 436,208	\$ 538,235	\$ 538,350
Supplies	663	705	940
Services & Charges	12,120	12,150	21,630
<b>Program Total</b>	<b>\$ 448,991</b>	<b>\$ 551,090</b>	<b>\$ 560,920</b>

##### Personnel Summary

Full-Time	4	5	5
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 40</b>	<b>Community Services</b>			
<b>Division 25</b>	<b>Neighborhood Services</b>			
<b>Salaries</b>				
500.05	Salaries Full Time	300,741	375,075	381,195
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	960	500	1,000
500.25	Salaries Special Compensation	4808	3,140	3,990
<b>Total: Salaries</b>		\$ 306,509	\$ 378,715	\$ 386,185
<b>Taxes &amp; Benefits</b>				
510.05	Taxes & Benefits Deferred Compensation	3,420	3,510	3,715
510.10	Taxes & Benefits Medicare	4,369	5,560	5,685
510.15	Taxes & Benefits Social Security	18,685	23,715	24,255
510.20	Taxes & Benefits IMRF Er Contribution	41,000	48,020	49,805
510.35	Taxes & Benefits Medical/Dental Insurance	61,619	77,825	66,720
510.40	Taxes & Benefits Life Insurance	606	890	905
510.60	Taxes & Benefits Allowances	-	-	1,080
<b>Total: Taxes &amp; Benefits</b>		129,699	159,520	152,165
<b>Supplies</b>				
525.35	Operating Supplies Clothing	663	705	940
<b>Total: Supplies</b>		663	705	940
<b>Services &amp; Charges</b>				
540.95	Services Other	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,245	9,245	18,175
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	964	975	1,225
575.15	Other Training & Travel	1,911	1,930	2,230
<b>Total: Services &amp; Charges</b>		12,120	12,150	21,630
<b>Division Total: Neighborhood Services</b>		<b>448,991</b>	<b>551,090</b>	<b>560,920</b>
<b>Department Total: Community Services</b>		<b>448,991</b>	<b>551,090</b>	<b>560,920</b>
<b>Fund Total: General Fund</b>		<b>448,991</b>	<b>551,090</b>	<b>560,920</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 26 Environmental Health

##### Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

##### Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 447,544	\$ 457,200	\$ 485,990
Supplies	689	705	705
Services & Charges	16,447	27,215	32,005
<b>Program Total</b>	<b>\$ 464,680</b>	<b>\$ 485,120</b>	<b>\$ 518,700</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 40</b>	<b>Community Services</b>			
<b>Division 26</b>	<b>Environmental Health</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	300,570	309,925	326,210
500.15	Salaries Temporary	11,598	6,000	6,000
500.20	Salaries Overtime	1,722	2,000	1,750
500.25	Salaries Special Compensation	1,450	3,635	3,980
<b>Total: Salaries</b>		<b>\$ 315,340</b>	<b>\$ 321,560</b>	<b>\$ 337,940</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,515	3,610	3,800
510.10	Taxes & Benefits Medicare	4,245	4,745	4,985
510.15	Taxes & Benefits Social Security	18,151	20,240	21,270
510.20	Taxes & Benefits IMRF Er Contribution	40,573	40,105	42,890
510.35	Taxes & Benefits Medical/Dental Insurance	64,039	65,135	73,250
510.40	Taxes & Benefits Life Insurance	601	725	775
510.60	Taxes & Benefits Allowances	1,080	1,080	1,080
<b>Total: Taxes &amp; Benefits</b>		<b>132,204</b>	<b>135,640</b>	<b>148,050</b>
<u>Supplies</u>				
525.35	Operating Supplies Clothing	689	705	705
<b>Total: Supplies</b>		<b>689</b>	<b>705</b>	<b>705</b>
<u>Services &amp; Charges</u>				
540.60	Services Custodial	3,678	7,000	7,000
540.95	Services Other	-	525	525
560.25	Utility Services Refuse Disposal	840	7,540	7,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,245	9,245	13,635
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	887	975	1,375
575.15	Other Training & Travel	1,797	1,930	1,930
<b>Total: Services &amp; Charges</b>		<b>16,447</b>	<b>27,215</b>	<b>32,005</b>
<b>Division Total: Environmental Health</b>		<b>464,680</b>	<b>485,120</b>	<b>518,700</b>
<b>Department Total: Community Services</b>		<b>464,680</b>	<b>485,120</b>	<b>518,700</b>
<b>Fund Total: General Fund</b>		<b>464,680</b>	<b>485,120</b>	<b>518,700</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

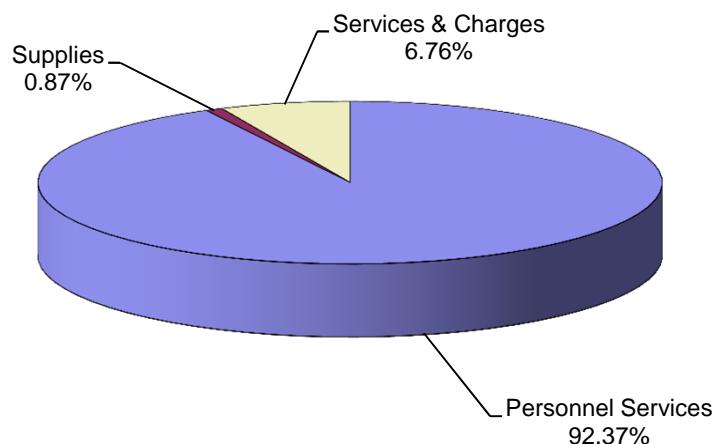
**Department 42 Police**

	2015 Adopted Budget	2016 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 1,463,000	\$ 1,636,315	11.85%
Crime Control & Investigation	16,230,745	16,667,225	2.69%
Traffic Control	536,820	560,465	4.40%
Police Training	56,135	63,535	13.18%
Support Services	1,994,455	2,035,810	2.07%
Special Detail Services	229,840	229,840	0.00%
<b>Department Total: Police</b>	<b>20,510,995</b>	<b>21,193,190</b>	<b>3.33%</b>

**Expenditures by Type**

Personnel Services	\$ 18,933,415	\$ 19,576,605	3.40%
Supplies	191,905	185,150	-3.52%
Services & Charges	1,385,675	1,431,435	3.30%
<b>Department Total: Police</b>	<b>20,510,995</b>	<b>21,193,190</b>	<b>3.33%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 42 Police

##### Prior Year - Status

- \* To utilize Lexipol's state specific law enforcement content in revising the department's policy manual, and using the legally defensible policies to train employees on a daily basis.

***The Police Department's traditional policy manual (General Orders) was merged into the new Lexipol policy system. All department employees are in the process of reviewing and acknowledging over 150 new policies, with an anticipated completion date of November 15, 2015.***

- \* To implement Social Media accounts (e.g. Facebook & Twitter) in an effort to more effectively provide timely information to the Palatine Community.

***The Police Department's Social Media policy is complete (Lexipol) and our Facebook page is ready to be launched. We are currently awaiting final policy development from Village Administration.***

- \* By partnering with the newly formed North Central Narcotics Task Force, and maintaining a commitment to HIDTA, we will continue to combat the drug activity in our villages.

***In addition to our continued partnership with HIDTA, the Palatine Police Department is now an active member of the North Central Narcotics Task Force (NCNTF). Officer Michael Dibble was selected for the 3 year detached narcotics assignment and Chief Stoeckel was elected Vice President of the Executive Board which oversees the NCNTF. From Jan. 1<sup>st</sup> through July 31, 2015, NCNTF cases in Palatine alone produced 13 felony and 5 misdemeanor drug-related arrests. These arrests brought in 481 grams of narcotics and the seizure of \$1,200 in U.S. currency.***

- \* To implement a new performance evaluation system and DCL Program for patrol officers in lieu of the new 'Quota Free' law that was signed.

***On the heels of the new "Quota Free" law which strips management of one of its rights, the department was forced to create and implement a new officer performance evaluation system and make corresponding adjustments to the DCL program. Utilizing officer input along with the prohibitive measures forced upon law enforcement management, a new performance evaluation was created. The new evaluation format tracks officers' traffic stops (Points of Contact), rather than the number of citations issued. Additional qualitative performance measures were also added to the new evaluation.***

- \* To allocate more personnel to the downtown area via foot and bike patrols, in an effort to improve upon the quality of life issues.

***Recognizing that downtown business and pedestrian traffic increases during the warmer months, the police department began the "The Downtown Initiative" from Friday June 12<sup>th</sup> through Saturday August 29<sup>th</sup>, 2015. Friday and Saturday evenings from 6pm-4am were the target periods for increased foot and bicycle patrols. Due to unforeseen staffing short-falls (retirements) during the first half of 2015, overtime funds were allocated to move forward with the initiative. Each Friday and Saturday evening two officers would conduct foot patrol/bicycle patrol visiting businesses, talking with residents and proactively addressing issues which may arise in the downtown area. These assignments proved to be very positive in the eyes of business owners and general public. Citizen contact was a priority with an emphasis placed on being highly visible especially around the downtown bars. Due to the positive response, the "Downtown Initiative" will continue in 2016.***

## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

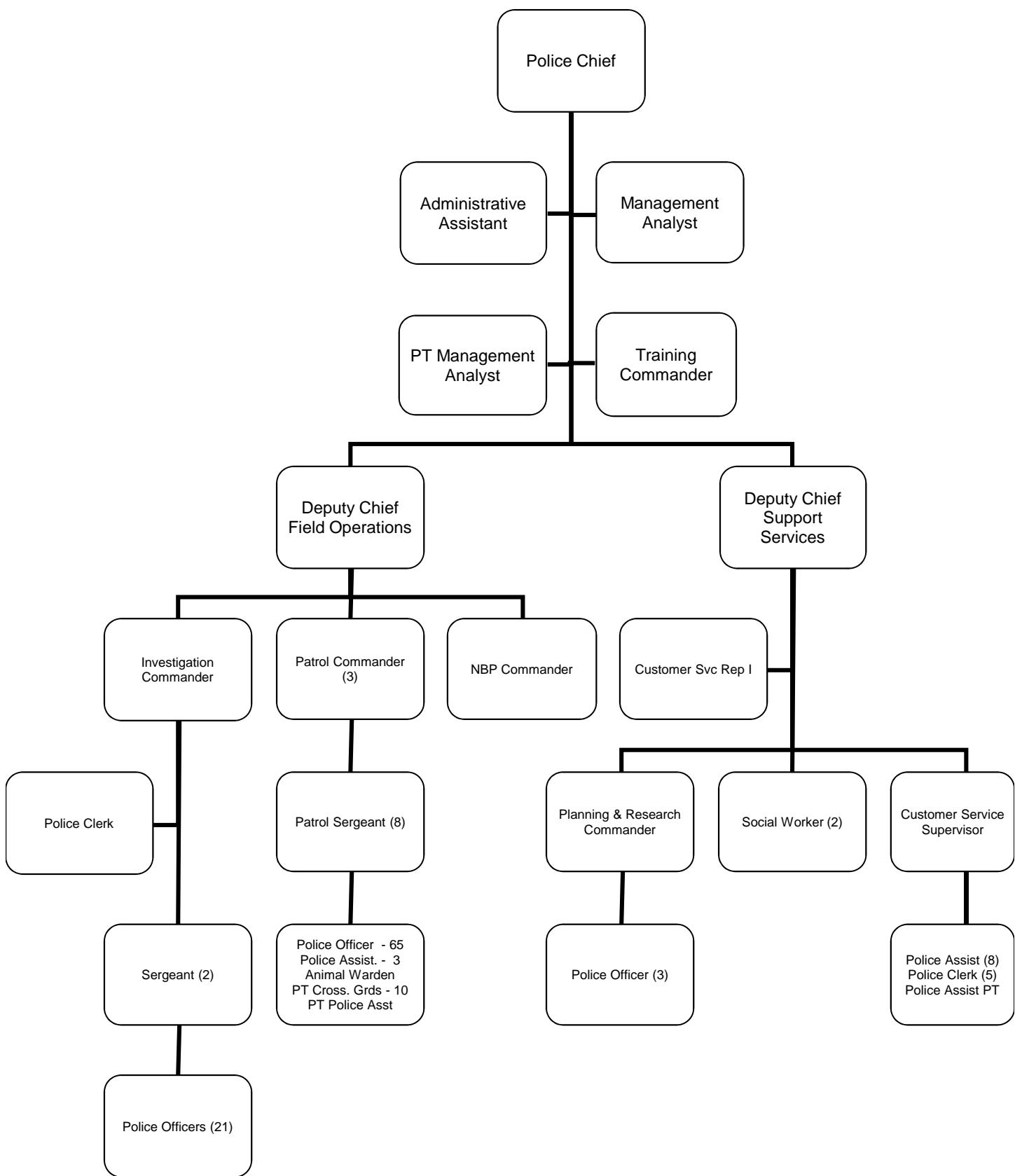
#### Department 42 Police

##### Current Year

- \* Train side by side with Palatine Fire Department personnel, clearly defining each agencies role and responsibility during joint police / paramedic responses to mass violence / active shooter situations.
  - As of today's date, there have been 10 college campus shootings in 2015 alone. Having Harper Community College in Palatine proves to be a positive asset in our community. However, in today's world it also proves to be a target for increased violence. Our department will focus on partnering with Harper College Police Administration to increase mass violence training alongside Harper Police personnel on campus.
  - \* Work collectively with other village departments to implement a new automated commuter parking system which will prove beneficial for both commuters and department personnel conducting parking enforcement.
  - \* Successfully negotiate a new collective bargaining agreement with the police officers' labor union. The officers' current 3-year labor contract expires on December 31, 2016.
- Offer a day of law enforcement tactical training (similar to what was offered to council members) to selected members of media and other governmental units, for educational purposes; understanding what law enforcement does and why we do it. This will not be a media frenzy; no video-taping! Transparent training to better understand the law enforcement profession is our goal.
- Due to recent rule changes in the Cook County State's Attorney Office, where they will no longer prosecute misdemeanor (under 30 grams) marijuana possession arrests, the police department looks to continue enforcement through other means. Working closely with the Village Attorney to modify the current local ordinance charge of Possession of Marijuana (less than 10 grams) increasing it to less than 30 grams, the adjudication process will be used to subject violators to fines or even community service for young offenders.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 42 Police**



Police - Organization Chart

**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 42 Police**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	89	89	89
Police Assistant	11	11	11
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative II	1	1	1
Police Clerk	6	6	6
Management Analyst	2	2	1
<b><u>Full-Time Total</u></b>	<b>134</b>	<b>134</b>	<b>133</b>
Crossing Guard	10	10	10
Police Assistant	2	2	2
Police Clerk	1	-	-
Management Analyst	1	1	1
<b><u>Part-Time Total</u></b>	<b>14</b>	<b>13</b>	<b>13</b>
<b>Department Total: Police</b>	<b>148</b>	<b>147</b>	<b>146</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 42 Police

#### Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

#### Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 18,464,171	\$ 18,933,415	\$ 19,576,605
Supplies	178,584	191,905	185,150
Services & Charges	1,370,331	1,385,675	1,431,435
<b>Department Total</b>	<b>\$ 20,013,086</b>	<b>\$ 20,510,995</b>	<b>\$ 21,193,190</b>

#### Personnel Summary

Full-Time	134	134	133
Part-Time	14	13	13

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 42 Police

#### Division 01 Administration

##### Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

##### Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,328,588	\$ 1,355,380	\$ 1,530,025
Supplies	37,491	46,160	40,505
Services & Charges	54,119	61,460	65,785
<b>Program Total</b>	<b>\$ 1,420,198</b>	<b>\$ 1,463,000</b>	<b>\$ 1,636,315</b>

##### Personnel Summary

Full-Time	8	8	9
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	785,927	840,025	933,685
500.10	Salaries Part Time	45,604	48,835	50,055
500.25	Salaries Special Compensation	19,762	13,585	14,170
500.95	Salaries Other	47,206	-	-
<b>Total: Salaries</b>		<b>\$ 898,499</b>	<b>\$ 902,445</b>	<b>\$ 997,910</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	21,530	23,005	22,545
510.10	Taxes & Benefits Medicare	12,636	13,480	14,890
510.15	Taxes & Benefits Social Security	51,040	57,585	63,535
510.20	Taxes & Benefits IMRF Er Contribution	30,224	33,590	29,120
510.25	Taxes & Benefits Police Pension Er Contribution	179,940	183,860	248,325
510.35	Taxes & Benefits Medical/Dental Insurance	130,562	136,615	147,580
510.40	Taxes & Benefits Life Insurance	1,547	1,920	2,160
510.60	Taxes & Benefits Allowances	2,610	2,880	3,960
<b>Total: Taxes &amp; Benefits</b>		<b>430,089</b>	<b>452,935</b>	<b>532,115</b>
<u>Supplies</u>				
520.05	Office Supplies General	4,239	5,100	5,100
520.10	Office Supplies Paper	3,829	3,000	3,000
525.05	Operating Supplies Custodial	2,058	3,790	3,790
525.10	Operating Supplies Medical	900	600	800
525.45	Operating Supplies Ammunition	23,864	30,670	24,815
525.95	Operating Supplies Other	2,601	3,000	3,000
<b>Total: Supplies</b>		<b>37,491</b>	<b>46,160</b>	<b>40,505</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	2,704	2,270	2,270
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	1,793	1,330	1,450
545.20	Communications Postage	198	300	300
550.15	Printing/Advertising Outside Printing Services	3,406	1,125	1,200
565.05	Repair and Maintenance Machinery & Equipment	23,528	28,155	26,625
575.05	Other Small Tools & Equipment	-	-	6,315
575.10	Other Memberships & Publications	12,490	12,005	11,350
575.15	Other Training & Travel	-	6,275	6,275
<b>Total: Services &amp; Charges</b>		<b>54,119</b>	<b>61,460</b>	<b>65,785</b>
<b>Division Total: Administration</b>		<b>1,420,198</b>	<b>1,463,000</b>	<b>1,636,315</b>
<b>Department Total: Police</b>		<b>1,420,198</b>	<b>1,463,000</b>	<b>1,636,315</b>
<b>Fund Total: General Fund</b>		<b>1,420,198</b>	<b>1,463,000</b>	<b>1,636,315</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 42 Police

#### Division 27 Crime Control & Investigation

##### Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

##### Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 15,797,956	\$ 16,041,505	\$ 16,477,305
Supplies	135,944	142,185	140,875
Services & Charges	43,732	47,055	49,045
<b>Program Total</b>	<b>\$ 15,977,632</b>	<b>\$ 16,230,745</b>	<b>\$ 16,667,225</b>

##### Personnel Summary

Full-Time	115	115	113
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	9,907,931	10,201,450	10,246,020
500.10	Salaries Part Time	12,058	23,545	24,135
500.20	Salaries Overtime	301,496	290,150	290,150
500.25	Salaries Special Compensation	147,498	79,100	75,750
500.95	Salaries Other	99,869	-	-
<b>Total: Salaries</b>		<b>\$ 10,468,852</b>	<b>\$ 10,594,245</b>	<b>\$ 10,636,055</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,922	3,115	3,230
510.10	Taxes & Benefits Medicare	146,088	154,295	154,940
510.15	Taxes & Benefits Social Security	624,652	658,505	661,295
510.20	Taxes & Benefits IMRF Er Contribution	96,368	97,350	100,760
510.25	Taxes & Benefits Police Pension Er Contribution	2,698,062	2,772,740	3,099,600
510.35	Taxes & Benefits Medical/Dental Insurance	1,721,487	1,718,220	1,775,735
510.40	Taxes & Benefits Life Insurance	19,465	23,695	23,850
510.60	Taxes & Benefits Allowances	20,060	19,340	21,840
<b>Total: Taxes &amp; Benefits</b>		<b>5,329,104</b>	<b>5,447,260</b>	<b>5,841,250</b>
<u>Supplies</u>				
520.05	Office Supplies General	866	1,575	1,805
520.15	Office Supplies Printed Forms	6,799	7,350	10,145
525.05	Operating Supplies Custodial	1,620	1,600	1,600
525.10	Operating Supplies Medical	248	250	250
525.35	Operating Supplies Clothing	86,747	80,940	75,830
525.95	Operating Supplies Other	19,554	20,470	21,245
<b>Total: Supplies</b>		<b>115,834</b>	<b>112,185</b>	<b>110,875</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	2,596	2,050	2,600
540.45	Services Data Processing/Technology	3,000	1,000	250
540.95	Services Other	7,376	11,250	11,250
545.10	Communications Telephone	518	360	480
545.95	Communications Other	989	-	-
550.15	Printing/Advertising Outside Printing Services	691	2,925	2,625
565.05	Repair and Maintenance Machinery & Equipment	1,874	1,900	2,450
565.35	Repair and Maintenance Software	17,825	18,335	18,580
575.05	Other Small Tools & Equipment	951	1,145	2,625
575.10	Other Memberships & Publications	7,912	8,090	8,185
<b>Total: Services &amp; Charges</b>		<b>43,732</b>	<b>47,055</b>	<b>49,045</b>
<b>Division Total: Crime Control &amp; Investigation</b>				
<b>Department Total: Police</b>		<b>15,957,522</b>	<b>16,200,745</b>	<b>16,637,225</b>
<b>Fund Total: General Fund</b>		<b>15,957,522</b>	<b>16,200,745</b>	<b>16,637,225</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 221</b>	<b>Federal Equitable Sharing Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 10,865	\$ 20,000	\$ 20,000
<u>Total: Supplies</u>		<u>10,865</u>	<u>20,000</u>	<u>20,000</u>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>10,865</b>	<b>20,000</b>	<b>20,000</b>
<b>Department Total: Police</b>		<b>10,865</b>	<b>20,000</b>	<b>20,000</b>
<b>Fund Total: Federal Equitable Sharing Fund</b>		<b>10,865</b>	<b>20,000</b>	<b>20,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 222</b>	<b>State Equitable Sharing Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 2,370	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>2,370</u>	<u>5,000</u>	<u>5,000</u>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>2,370</b>	<b>5,000</b>	<b>5,000</b>
<b>Department Total: Police</b>		<b>2,370</b>	<b>5,000</b>	<b>5,000</b>
<b>Fund Total: State Equitable Sharing Fund</b>		<b>2,370</b>	<b>5,000</b>	<b>5,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 223</b>	<b>DUI Fines Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 6,875	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>6,875</u>	<u>5,000</u>	<u>5,000</u>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>6,875</b>	<b>5,000</b>	<b>5,000</b>
<b>Department Total: Police</b>		<b>6,875</b>	<b>5,000</b>	<b>5,000</b>
<b>Fund Total: DUI Fines Fund</b>		<b>6,875</b>	<b>5,000</b>	<b>5,000</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 42 Police

#### Division 28 Traffic Control

##### Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

##### Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Personnel Services	\$ 381,707	\$ 533,135	\$ 556,605
Supplies	65	400	550
Services & Charges	2,517	3,285	3,310
<b>Program Total</b>	<b>\$ 384,289</b>	<b>\$ 536,820</b>	<b>\$ 560,465</b>

##### Expenditures

Personnel Services	\$ 381,707	\$ 533,135	\$ 556,605
Supplies	65	400	550
Services & Charges	2,517	3,285	3,310
<b>Program Total</b>	<b>\$ 384,289</b>	<b>\$ 536,820</b>	<b>\$ 560,465</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	11	10	10

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 28</b>	<b>Traffic Control</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	189,862	281,055	288,090
500.10	Salaries Part Time	55,040	76,100	78,050
500.20	Salaries Overtime	929	3,600	3,600
500.25	Salaries Special Compensation	3,174	2,450	2,800
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		\$ 249,005	\$ 363,205	\$ 372,540
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	3,592	5,330	5,440
510.15	Taxes & Benefits Social Security	15,355	22,585	23,140
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.25	Taxes & Benefits Police Pension Er Contribution	73,132	82,375	94,075
510.35	Taxes & Benefits Medical/Dental Insurance	39,888	58,620	60,375
510.40	Taxes & Benefits Life Insurance	375	660	675
510.60	Taxes & Benefits Allowances	360	360	360
<b>Total: Taxes &amp; Benefits</b>		132,702	169,930	184,065
<u>Supplies</u>				
525.95	Operating Supplies Other	65	400	550
<b>Total: Supplies</b>		65	400	550
<u>Services &amp; Charges</u>				
540.95	Services Other	920	1,600	1,600
565.05	Repair and Maintenance Machinery & Equipment	-	175	100
565.35	Repair and Maintenance Software	899	900	900
575.05	Other Small Tools & Equipment	698	500	600
575.10	Other Memberships & Publications	-	110	110
<b>Total: Services &amp; Charges</b>		2,517	3,285	3,310
<b>Division Total: Traffic Control</b>		<b>384,289</b>	<b>536,820</b>	<b>560,465</b>
<b>Department Total: Police</b>		<b>384,289</b>	<b>536,820</b>	<b>560,465</b>
<b>Fund Total: General Fund</b>		<b>384,289</b>	<b>536,820</b>	<b>560,465</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 42 Police

#### Division 29 Police Training

##### Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

##### Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	71,128	56,135	63,535
<b>Program Total</b>	<b>\$ 71,128</b>	<b>\$ 56,135</b>	<b>\$ 63,535</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 29</b>	<b>Police Training</b>			
<u>Services &amp; Charges</u>				
575.15	Other Training & Travel	\$ 71,128	\$ 56,135	\$ 63,535
<u>Total: Services &amp; Charges</u>		<u>71,128</u>	<u>56,135</u>	<u>63,535</u>
<b>Division Total: Police Training</b>		<b>71,128</b>	<b>56,135</b>	<b>63,535</b>
<b>Department Total: Police</b>		<b>71,128</b>	<b>56,135</b>	<b>63,535</b>
<b>Fund Total: General Fund</b>		<b>71,128</b>	<b>56,135</b>	<b>63,535</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 42 Police

#### Division 30 Support Services

##### Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

##### Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 748,373	\$ 773,555	\$ 782,830
Supplies	5,084	3,160	3,220
Services & Charges	1,198,835	1,217,740	1,249,760
<b>Program Total</b>	<b>\$ 1,952,292</b>	<b>\$ 1,994,455</b>	<b>\$ 2,035,810</b>

##### Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 30</b>	<b>Support Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	463,841	478,995	502,110
500.10	Salaries Part Time	22,229	34,535	24,600
500.20	Salaries Overtime	2,256	2,000	2,000
500.25	Salaries Special Compensation	3,308	2,000	3,000
500.95	Salaries Other	8,609	-	-
<b>Total: Salaries</b>		\$ 500,243	\$ 517,530	\$ 531,710
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	6,818	7,540	7,740
510.15	Taxes & Benefits Social Security	29,155	32,130	33,005
510.20	Taxes & Benefits IMRF Er Contribution	63,234	65,035	67,930
510.25	Taxes & Benefits Police Pension Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	147,614	149,805	140,875
510.40	Taxes & Benefits Life Insurance	949	1,155	1,210
510.60	Taxes & Benefits Allowances	360	360	360
<b>Total: Taxes &amp; Benefits</b>		248,130	256,025	251,120
<u>Supplies</u>				
525.95	Operating Supplies Other	1,284	200	200
530.05	R&M Supplies Equipment Parts	3,800	2,960	3,020
<b>Total: Supplies</b>		5,084	3,160	3,220
<u>Services &amp; Charges</u>				
545.05	Communications Dispatch Services	540,308	556,000	584,000
545.15	Communications Cell Phones	16,284	20,000	20,000
565.05	Repair and Maintenance Machinery & Equipment	2,563	1,500	2,320
565.95	Repair and Maintenance Vehicle Maint Service Charge	639,410	639,410	642,610
575.10	Other Memberships & Publications	270	830	830
<b>Total: Services &amp; Charges</b>		1,198,835	1,217,740	1,249,760
<b>Division Total: Support Services</b>		<b>1,952,292</b>	<b>1,994,455</b>	<b>2,035,810</b>
<b>Department Total: Police</b>		<b>1,952,292</b>	<b>1,994,455</b>	<b>2,035,810</b>
<b>Fund Total: General Fund</b>		<b>1,952,292</b>	<b>1,994,455</b>	<b>2,035,810</b>

**Village of Palatine  
CY 2016 Adopted Budget - Expenditures**

**Department 42 Police**

**Division 31 Special Detail Services**

**Program Description**

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

**Program Objectives**

- 1 Provide professional policing services to private entities and/or other governments for events.

**Budget Summary**

	<b>2014 Actual</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
<b><u>Expenditures</u></b>			
Personnel Services	\$ 207,547	\$ 229,840	\$ 229,840
Supplies	-	-	-
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 207,547</b>	<b>\$ 229,840</b>	<b>\$ 229,840</b>

**Personnel Summary**

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 31</b>	<b>Special Detail Services</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	192,534	213,500	213,500
<u>Total: Salaries</u>		\$ 192,534	\$ 213,500	\$ 213,500
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	2,846	3,100	3,100
510.15	Taxes & Benefits Social Security	12,167	13,240	13,240
<u>Total: Taxes &amp; Benefits</u>		15,013	16,340	16,340
<b>Division Total: Special Detail Services</b>		<b>207,547</b>	<b>229,840</b>	<b>229,840</b>
<b>Department Total: Police</b>		<b>207,547</b>	<b>229,840</b>	<b>229,840</b>
<b>Fund Total: General Fund</b>		<b>207,547</b>	<b>229,840</b>	<b>229,840</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

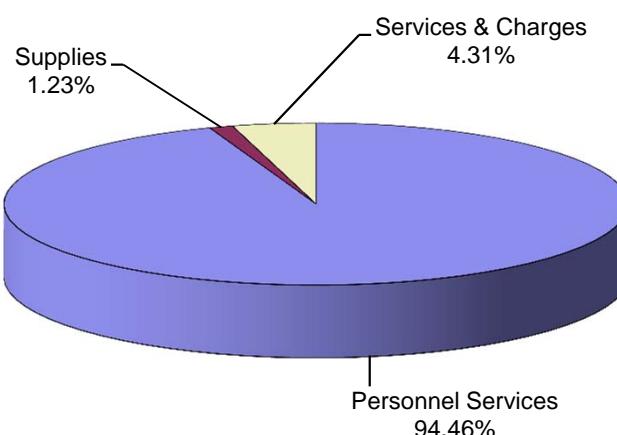
**Department 44 Fire**

Expenditures by Division	2015	2016	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 753,340	\$ 763,905	1.40%
Fire Service	14,704,700	15,023,535	2.17%
Fire Prevention & Education	469,270	481,520	2.61%
Fire Training	315,455	316,755	0.41%
Support Services	452,920	462,040	2.01%
Special Detail Services	70,000	70,000	0.00%
Emergency Management	115,095	93,345	-18.90%
<b>Department Total: Fire</b>	<b>16,880,780</b>	<b>17,211,100</b>	<b>1.96%</b>

**Expenditures by Type**

Personnel Services	\$ 15,992,770	\$ 16,258,075	1.66%
Supplies	217,405	210,750	-3.06%
Services & Charges	670,605	742,275	10.69%
<b>Department Total: Fire</b>	<b>16,880,780</b>	<b>17,211,100</b>	<b>1.96%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 44 Fire

##### Prior Year - Status

- \* Negotiate the 2015+ Collective Bargaining Agreement.

**Completed. The 2015-2017 Collective Bargaining Agreement was ratified by the Village Council on September 21, 2015.**

- \* Place new Engine 81, new Ambulance 82 and new Water Rescue Vehicle in service.

**The new Engine T427 was put in service in April, 2015, the new Ambulance T426 was put in service in January, 2015 & the new Water Rescue Vehicle has a February, 2016 delivery date.**

- \* Implement the new RPM Training Committee (1 chairman with 1 drillmaster from each RPM department) format which will now have all three RPM departments trained on the same topic, the same way at the same time.

**Completed.**

- \* Develop, train and implement standard emergency response procedures for High Rise/Large Multi-Family occupancies, Commercial/ Industrial occupancies, Hazardous Materials, Technical Rescue and Water Rescue incidents within the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District (RPM).

**In progress. High Rise/Large Multi-Family and Commercial/Industrial occupancies response procedures have been created and both classroom and practical training have occurred. Water Rescue, Building Collapse, Confined Space, Rope/Vertical and Trench response procedures have been completed with classroom and practical training scheduled for early 2016. Haz Mat response procedures are scheduled for completion by the end of the year with classroom and practical training scheduled for early 2016.**

- \* Conduct a Lieutenants promotional test and develop an eligibility list.

**Completed.**

- \* Conduct a Firefighter recruit test and develop an eligibility test.

**Completed.**

- \* Work on using the newly implemented I-Pads for other activities other than just annual inspections.

**Completed. Implemented hydrant flow testing data through the iPad and Firehouse Inspector program. Hydrant data was entered in the field to the iPad and synchronized back in the office. The information then went from Firehouse Inspector to Firehouse enterprise then to the GIS program. Worked perfectly and saved on double entry.**

- \* Continue to send Inspectors to training to be effective in the field by keeping up with the new technology within Fire Prevention.

**Completed. Inspectors attended the Annual NFPA conference in Chicago, including the trade show with information on the new Bulk CO2 alarming systems.**

- \* Send interested Inspectors to specialty schooling such as plan reviewing, OSFM public schools inspection certification and carnival inspection courses and conferences.

**In progress.**

- \* All newly hired Inspectors that completed the OSFM Inspector I class complete all necessary paperwork (practicum) for State Certification.

**Completed. All three newly hired inspectors completed their required paperwork and hold an OSFM Fire Inspector I certification.**

- \* Involve all Inspectors with the fire hydrant flow testing program.

**Completed.**

## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 44 Fire

##### Prior Year - Status (Continued)

- \* Continue the Self Inspection and Self Re-inspections program.

**Completed.**

- \* Fill the newly created Emergency Management Volunteer Coordinator position.

**Completed.**

- \* Fill the new Administrative/Multi-Jurisdictional Emergency Management Coordinator position.

***In progress. The NWCDS Board of Directors approved the position at the September meeting with the goal of having the position(s) filled by December 31, 2015.***

#### Current Year

- \* Continue to build on the RPM initiative in the following areas:

Begin to standardize vehicle inventories

Explore the feasibility of a Central Stores for reserve equipment

Continue to improve on district coverage during RPM training

Continue to improve on district coverage during large scale incidents

Implement "Target Solutions" web based training platform

- \* Work closely with the Police Department on response options to Incidents of Mass Violence / Active Shooter.

- \* Develop policies and deploy ballistic helmets and vest for suppression personnel.

- \* Implement all final inspections to the iPads.

- \* Confirm that all sprinklered occupancies have complied with the "5 year internal inspection" requirement.

- \* Implement the Knox Box loaner program.

- \* Assist in the integration process for the new NWCDS Multi-Jurisdictional Emergency Management Coordinator.

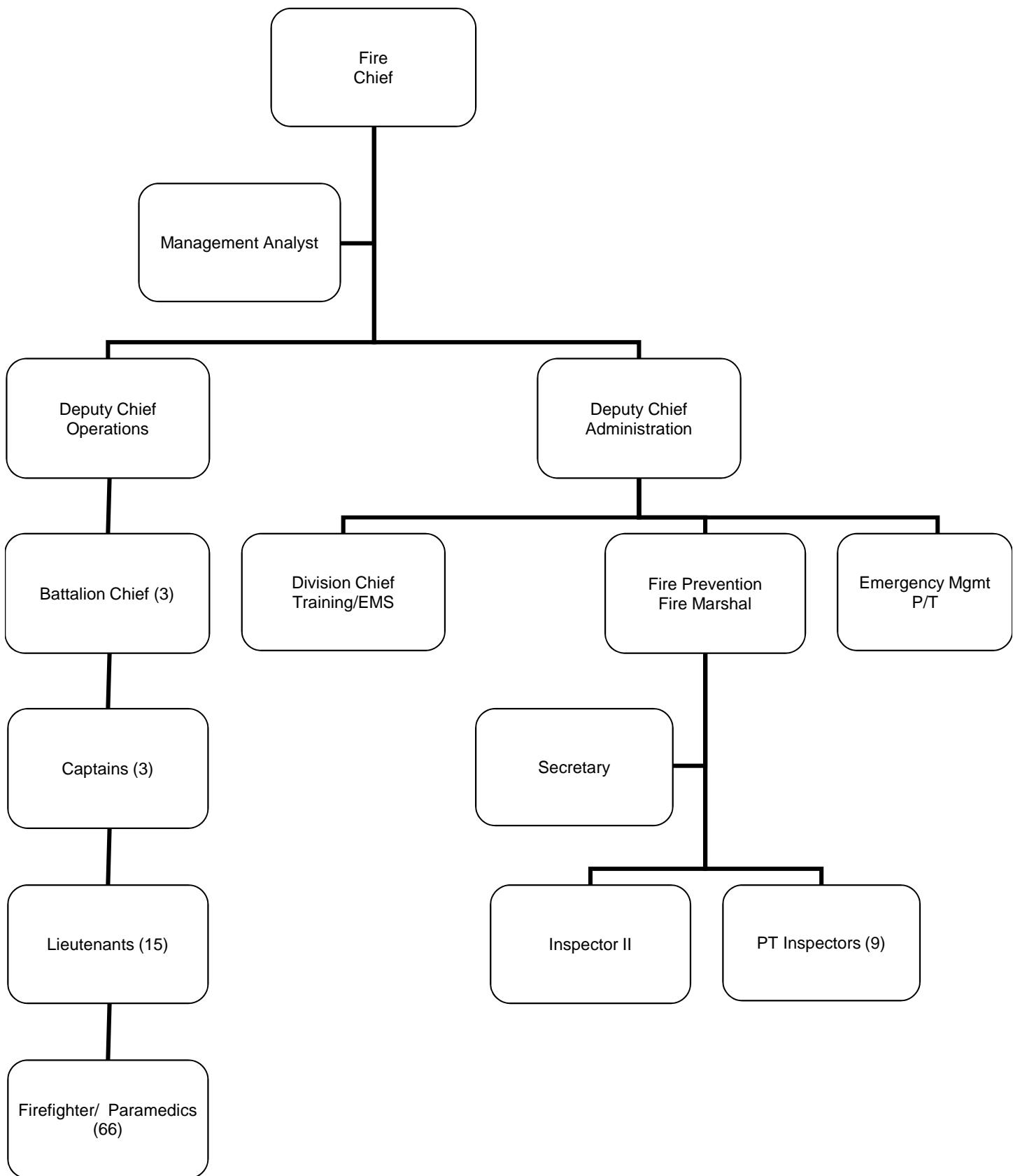
- \* Fully implement the "I Am Responding" notification and training record web based platform.

- \* Further develop leadership roles within PEMA and provide leadership training.

- \* Create a Public Education Bureau for specific meetings to targeted groups.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 44 Fire**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 44 Fire**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshal	1	1	1
Emergency Mgmt Coordinator	1	-	-
Management Analyst	-	-	1
Administrative Asst	1	1	-
Secretary	1	1	1
<b><u>Full-Time Total</u></b>	<b>96</b>	<b>95</b>	<b>95</b>
Inspector II	9*	9*	9*
Emergency Mgmt	-	2	1
<b><u>Part-Time Total</u></b>	<b>9</b>	<b>11</b>	<b>10</b>
<b>Department Total: Fire</b>	<b>105</b>	<b>106</b>	<b>105</b>

\* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

#### Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<hr/>			
<b>Expenditures</b>			
Personnel Services	\$ 15,443,407	\$ 15,992,770	\$ 16,258,075
Supplies	\$ 196,023	217,405	210,750
Services & Charges	\$ 641,156	670,605	742,275
<b>Department Total</b>	<b>\$ 16,280,586</b>	<b>\$ 16,880,780</b>	<b>\$ 17,211,100</b>

#### Personnel Summary

Full-Time	96	95	95
Part-Time	9	11	10

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 01 Administration

##### Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

##### Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 711,045	\$ 727,305	\$ 732,705
Supplies	7,895	8,445	9,550
Services & Charges	13,028	17,590	21,650
<b>Program Total</b>	<b>\$ 731,968</b>	<b>\$ 753,340</b>	<b>\$ 763,905</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 01</b>	<b>Administration</b>			
<b>Salaries</b>				
500.05	Salaries Full Time	433,485	445,090	447,655
500.25	Salaries Special Compensation	14,284	11,340	10,620
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		\$ 447,769	\$ 456,430	\$ 458,275
<b>Taxes &amp; Benefits</b>				
510.05	Taxes & Benefits Deferred Compensation	19,099	19,640	20,240
510.10	Taxes & Benefits Medicare	6,507	6,940	6,980
510.15	Taxes & Benefits Social Security	25,672	29,660	29,820
510.20	Taxes & Benefits IMRF Er Contribution	8,567	8,305	6,830
510.30	Taxes & Benefits Fire Pension Er Contribution	135,297	138,020	140,465
510.35	Taxes & Benefits Medical/Dental Insurance	65,124	65,135	66,905
510.40	Taxes & Benefits Life Insurance	850	1,015	1,030
510.60	Taxes & Benefits Allowances	2,160	2,160	2,160
<b>Total: Taxes &amp; Benefits</b>		263,276	270,875	274,430
<b>Supplies</b>				
520.05	Office Supplies General	6,745	6,845	6,750
520.10	Office Supplies Paper	651	1,000	1,000
520.15	Office Supplies Printed Forms	499	600	1,800
<b>Total: Supplies</b>		7,895	8,445	9,550
<b>Services &amp; Charges</b>				
545.20	Communications Postage	663	750	700
575.10	Other Memberships & Publications	4,468	4,690	5,650
575.15	Other Training & Travel	7,897	12,150	15,300
<b>Total: Services &amp; Charges</b>		13,028	17,590	21,650
<b>Division Total: Administration</b>		<b>731,968</b>	<b>753,340</b>	<b>763,905</b>
<b>Department Total: Fire</b>		<b>731,968</b>	<b>753,340</b>	<b>763,905</b>
<b>Fund Total: General Fund</b>		<b>731,968</b>	<b>753,340</b>	<b>763,905</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 32 Fire Service

##### Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

##### Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide water rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 14,025,863	\$ 14,485,665	\$ 14,799,000
Supplies	104,604	113,060	102,800
Services & Charges	96,350	105,975	121,735
<b>Program Total</b>	<b>\$ 14,226,817</b>	<b>\$ 14,704,700</b>	<b>\$ 15,023,535</b>

##### Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 32</b>	<b>Fire Service</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	8,129,670	8,453,515	8,652,555
500.20	Salaries Overtime	550,204	557,340	570,755
500.25	Salaries Special Compensation	225,596	152,890	163,930
500.95	Salaries Other	15,104	-	-
<b>Total: Salaries</b>		<b>\$ 8,920,574</b>	<b>\$ 9,163,745</b>	<b>\$ 9,387,240</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	56,400	67,200	54,280
510.10	Taxes & Benefits Medicare	124,958	134,105	137,170
510.15	Taxes & Benefits Social Security	530,622	572,655	585,645
510.30	Taxes & Benefits Fire Pension Er Contribution	2,922,414	3,057,625	3,071,015
510.35	Taxes & Benefits Medical/Dental Insurance	1,454,956	1,470,705	1,543,730
510.40	Taxes & Benefits Life Insurance	15,939	19,630	19,920
510.60	Taxes & Benefits Allowances	-	-	-
<b>Total: Taxes &amp; Benefits</b>		<b>5,105,289</b>	<b>5,321,920</b>	<b>5,411,760</b>
<u>Supplies</u>				
525.10	Operating Supplies Medical	14,566	15,100	15,100
525.35	Operating Supplies Clothing	71,983	76,710	61,250
525.95	Operating Supplies Other	3,475	4,250	9,650
530.05	R&M Supplies Equipment Parts	2,325	3,000	2,800
530.15	R&M Supplies Building Repair	12,255	14,000	14,000
<b>Total: Supplies</b>		<b>104,604</b>	<b>113,060</b>	<b>102,800</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	29,221	30,000	35,000
565.05	Repair and Maintenance Machinery & Equipment	32,641	36,075	38,425
565.15	Repair and Maintenance Buildings	5,461	6,500	6,500
565.35	Repair and Maintenance Software	4,215	7,350	8,250
575.05	Other Small Tools & Equipment	24,812	26,050	33,560
<b>Total: Services &amp; Charges</b>		<b>96,350</b>	<b>105,975</b>	<b>121,735</b>
<b>Division Total: Fire Service</b>		<b>14,226,817</b>	<b>14,704,700</b>	<b>15,023,535</b>
<b>Department Total: Fire</b>		<b>14,226,817</b>	<b>14,704,700</b>	<b>15,023,535</b>
<b>Fund Total: General Fund</b>		<b>14,226,817</b>	<b>14,704,700</b>	<b>15,023,535</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 33 Fire Prevention & Education

##### Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

##### Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 443,676	\$ 440,055	\$ 454,250
Supplies	11,829	14,750	11,500
Services & Charges	29,838	14,465	15,770
<b>Program Total</b>	<b>\$ 485,343</b>	<b>\$ 469,270</b>	<b>\$ 481,520</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	9	9	9

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 33</b>	<b>Fire Prevention &amp; Education</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	201,243	205,470	215,810
500.10	Salaries Part Time	92,090	92,225	94,535
500.20	Salaries Overtime	21,808	26,650	26,650
500.25	Salaries Special Compensation	2,397	2,000	2,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 317,538	\$ 326,345	\$ 338,995
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,930	4,910	5,045
510.10	Taxes & Benefits Medicare	5,500	4,840	5,035
510.15	Taxes & Benefits Social Security	23,517	20,640	21,445
510.20	Taxes & Benefits IMRF Er Contribution	26,056	29,640	28,470
510.35	Taxes & Benefits Medical/Dental Insurance	64,528	52,105	53,665
510.40	Taxes & Benefits Life Insurance	527	495	515
510.60	Taxes & Benefits Allowances	1,080	1,080	1,080
<u>Total: Taxes &amp; Benefits</u>		126,138	113,710	115,255
<u>Supplies</u>				
520.05	Office Supplies General	767	2,000	1,000
520.10	Office Supplies Paper	401	500	500
520.15	Office Supplies Printed Forms	2,389	2,750	2,500
525.95	Operating Supplies Other	8,272	9,500	7,500
<u>Total: Supplies</u>		11,829	14,750	11,500
<u>Services &amp; Charges</u>				
545.10	Communications Telephone	3,779	5,250	5,250
575.05	Other Small Tools & Equipment	19,477	2,350	3,250
575.10	Other Memberships & Publications	1,707	1,215	1,620
575.15	Other Training & Travel	4,875	5,650	5,650
<u>Total: Services &amp; Charges</u>		29,838	14,465	15,770
<b>Division Total: Fire Prevention &amp; Education</b>		<b>485,343</b>	<b>469,270</b>	<b>481,520</b>
<b>Department Total: Fire</b>		<b>485,343</b>	<b>469,270</b>	<b>481,520</b>
<b>Fund Total: General Fund</b>		<b>485,343</b>	<b>469,270</b>	<b>481,520</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 34 Fire Training

##### Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

##### Program Objectives

- 1 To have all firefighters certified at the state level Advanced Firefighter, paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Fire Officer I Level, Captains and Battalion / Division Chiefs certified at the Fire Officer II Level and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all paramedics be in compliance with the EMS System continuing education requirements.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 229,766	\$ 240,975	\$ 244,500
Supplies	3,666	6,400	4,900
Services & Charges	42,986	68,080	67,355
<b>Program Total</b>	<b>\$ 276,418</b>	<b>\$ 315,455</b>	<b>\$ 316,755</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 34</b>	<b>Fire Training</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	113,083	117,280	122,610
500.20	Salaries Overtime	40,070	42,695	43,765
500.25	Salaries Special Compensation	3,189	1,000	1,000
<u>Total: Salaries</u>		\$ 156,342	\$ 160,975	\$ 167,375
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,230	4,695	-
510.10	Taxes & Benefits Medicare	2,232	2,410	2,435
510.15	Taxes & Benefits Social Security	9,544	10,300	10,405
510.30	Taxes & Benefits Fire Pension Er Contribution	40,296	42,425	43,520
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	19,540	20,125
510.40	Taxes & Benefits Life Insurance	225	270	280
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes &amp; Benefits</u>		73,424	80,000	77,125
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	3,666	6,400	4,900
<u>Total: Supplies</u>		3,666	6,400	4,900
<u>Services &amp; Charges</u>				
575.05	Other Small Tools & Equipment	744	1,200	13,050
575.10	Other Memberships & Publications	4,312	6,985	6,410
575.15	Other Training & Travel	37,930	59,895	47,895
<u>Total: Services &amp; Charges</u>		42,986	68,080	67,355
<b>Division Total: Fire Training</b>		<b>276,418</b>	<b>315,455</b>	<b>316,755</b>
<b>Department Total: Fire</b>		<b>276,418</b>	<b>315,455</b>	<b>316,755</b>
<b>Fund Total: General Fund</b>		<b>276,418</b>	<b>315,455</b>	<b>316,755</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 35 Support Services

##### Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

##### Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	444,544	452,920	462,040
<b>Program Total</b>	<b>\$ 444,544</b>	<b>\$ 452,920</b>	<b>\$ 462,040</b>

##### Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	444,544	452,920	462,040
<b>Program Total</b>	<b>\$ 444,544</b>	<b>\$ 452,920</b>	<b>\$ 462,040</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 35</b>	<b>Support Services</b>			
<u>Services &amp; Charges</u>				
545.05	Communications Dispatch Services	\$ 135,075	\$ 139,000	\$ 146,000
545.15	Communications Cell Phones	5,249	9,700	10,300
565.95	Repair and Maintenance Vehicle Maint Service Charge	304,220	304,220	305,740
<u>Total: Services &amp; Charges</u>		<u>444,544</u>	<u>452,920</u>	<u>462,040</u>
<b>Division Total: Support Services</b>		<b>444,544</b>	<b>452,920</b>	<b>462,040</b>
<b>Department Total: Fire</b>		<b>444,544</b>	<b>452,920</b>	<b>462,040</b>
<b>Fund Total: General Fund</b>		<b>444,544</b>	<b>452,920</b>	<b>462,040</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 36 Special Detail Services

##### Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

##### Program Objectives

- 1      Provide professional emergency medical services to private entities and/or other governments for events.
- 2      Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	64,586	70,000	70,000
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 64,586</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 224</b>	<b>Foreign Fire Insurance Tax Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 36</b>	<b>Special Detail Services</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 64,586	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		<u>64,586</u>	<u>70,000</u>	<u>70,000</u>
<b>Division Total: Special Detail Services</b>		<b>64,586</b>	<b>70,000</b>	<b>70,000</b>
<b>Department Total: Fire</b>		<b>64,586</b>	<b>70,000</b>	<b>70,000</b>
<b>Fund Total: Foreign Fire Insurance Tax Fund</b>		<b>64,586</b>	<b>70,000</b>	<b>70,000</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 37 Emergency Management

##### Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

##### Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 33,057	\$ 98,770	\$ 27,620
Supplies	3,443	4,750	12,000
Services & Charges	14,410	11,575	53,725
<b>Program Total</b>	<b>\$ 50,910</b>	<b>\$ 115,095</b>	<b>\$ 93,345</b>

##### Personnel Summary

Full-Time	1	0	0
Part-Time	0	2	1

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 37</b>	<b>Emergency Management</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	22,919	-	-
500.10	Salaries Part Time	1,208	82,160	24,930
500.25	Salaries Special Compensation	167	-	-
<u>Total: Salaries</u>		\$ 24,294	\$ 82,160	\$ 24,930
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	635	-	-
510.10	Taxes & Benefits Medicare	372	1,195	375
510.15	Taxes & Benefits Social Security	1,590	5,095	1,595
510.20	Taxes & Benefits IMRF Er Contribution	2,881	10,320	-
510.35	Taxes & Benefits Medical/Dental Insurance	3,256	-	-
510.40	Taxes & Benefits Life Insurance	29	-	-
510.60	Taxes & Benefits Allowances	-	-	720
<u>Total: Taxes &amp; Benefits</u>		8,763	16,610	2,690
<u>Supplies</u>				
520.05	Office Supplies General	100	250	500
520.10	Office Supplies Paper	80	750	750
525.35	Operating Supplies Clothing	688	750	2,750
525.95	Operating Supplies Other	2,044	2,500	7,500
530.05	R&M Supplies Equipment Parts	531	500	500
<u>Total: Supplies</u>		3,443	4,750	12,000
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	-	600	850
540.95	Services Other	-	-	40,000
545.20	Communications Postage	-	100	50
565.05	Repair and Maintenance Machinery & Equipment	6,212	7,400	7,400
575.05	Other Small Tools & Equipment	6,158	750	750
575.10	Other Memberships & Publications	555	875	425
575.15	Other Training & Travel	1,485	1,850	4,250
<u>Total: Services &amp; Charges</u>		14,410	11,575	53,725
<b>Division Total: Emergency Management</b>		<b>50,910</b>	<b>115,095</b>	<b>93,345</b>
<b>Department Total: Fire</b>		<b>50,910</b>	<b>115,095</b>	<b>93,345</b>
<b>Fund Total: General Fund</b>		<b>50,910</b>	<b>115,095</b>	<b>93,345</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

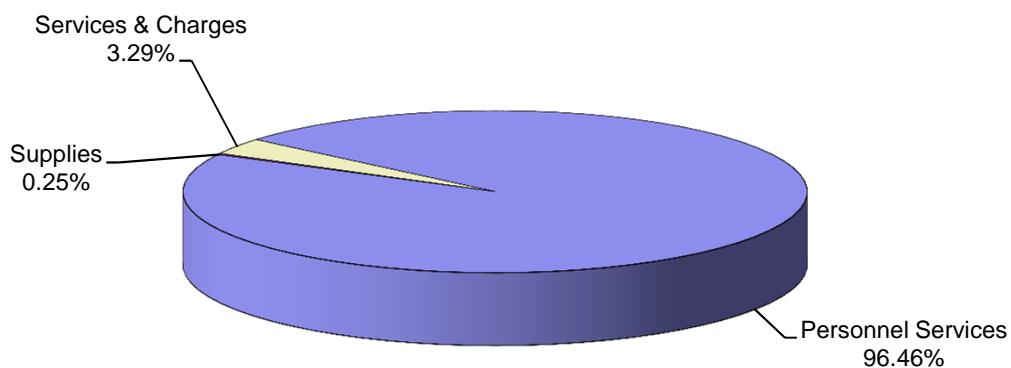
**Department 50 Engineering**

Expenditures by Division	2015	2016	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 655,840	\$ 593,025	-9.58%
<b>Department Total: Engineering</b>	<b>655,840</b>	<b>593,025</b>	<b>-9.58%</b>

**Expenditures by Type**

Personnel Services	\$ 634,910	\$ 572,025	-9.90%
Supplies	1,310	1,460	11.45%
Services & Charges	19,620	19,540	-0.41%
<b>Department Total: Engineering</b>	<b>655,840</b>	<b>593,025</b>	<b>-9.58%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 50 Engineering

##### Prior Year - Status

- \* Continue the Village's successful flood control initiative focusing on those residual areas that still are experiencing problems utilizing cost effective means to reduce or eliminate the flood risk.

***Two neighborhood drainage improvement projects, along with six localized drainage projects, were completed this year.***

- \* Satisfactorily resolve engineering related complaints with minimal (<2%) adjudication or court action.

***No violations needed to be pursued through adjudication or court action. Voluntary compliance was achieved on complaints that involved a violation.***

- \* Reduce the number of repeat complaints for the same issue to less than 10%.

***The number of repeat complaints was less than 5, with a major repeat drainage problem on Sandpiper Court being corrected by a drainage improvement project.***

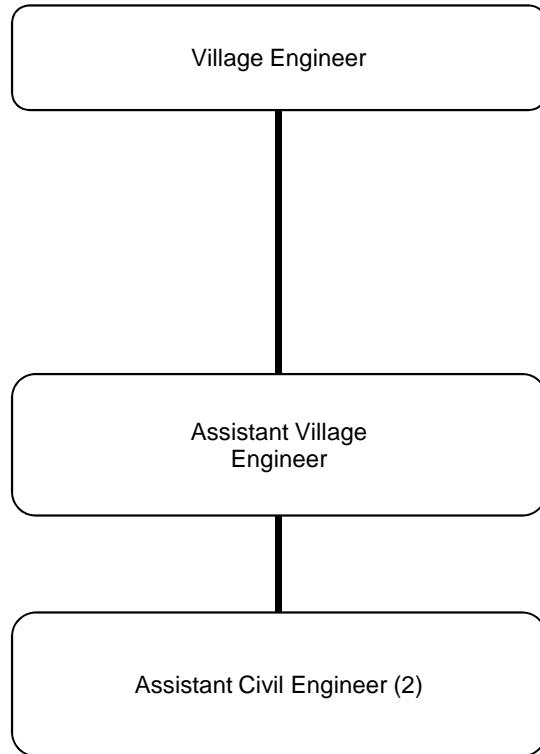
##### Current Year

- Continue with implementing the MWRD regional Infiltration/Inflow Control Program. The Village must meet certain goals and requirements both in a short term (by July 10, 2019) and long term (by July 10, 2024). The objective is to focus on the portion of the Village's system that presents the most problems, basement backups.
- \* Continue the Village's successful flood control initiative focusing on those residual areas that still are experiencing problems by utilizing cost effective means to reduce or eliminate the flood risk.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

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**Department 50 Engineering**



**Village of Palatine****CY 2016 Adopted Budget - Personnel Summary****Department 50 Engineering**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Assistant Civil Engineer	2	2	2
Secretary	1	1	-
<b><u>Full-Time Total</u></b>	<b>5</b>	<b>5</b>	<b>4</b>
Intern	1	-	-
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Department Total: Engineering</b>	<b>6</b>	<b>5</b>	<b>4</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 50 Engineering

#### Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

#### Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<hr/>			
Personnel Services	\$ 636,938	\$ 634,910	\$ 572,025
Supplies	1,633	1,310	1,460
Services & Charges	17,603	19,620	19,540
<b>Department Total</b>	<b>\$ 656,174</b>	<b>\$ 655,840</b>	<b>\$ 593,025</b>

#### Expenditures

Personnel Services	\$ 636,938	\$ 634,910	\$ 572,025
Supplies	1,633	1,310	1,460
Services & Charges	17,603	19,620	19,540
<b>Department Total</b>	<b>\$ 656,174</b>	<b>\$ 655,840</b>	<b>\$ 593,025</b>

#### Personnel Summary

Full-Time	5	5	4
Part-Time	1	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 50</b>	<b>Engineering</b>			
<b>Division 01</b>	<b>Administration</b>			
<b>Salaries</b>				
500.05	Salaries Full Time	265,770	272,725	220,170
500.10	Salaries Part Time	-	-	-
500.15	Salaries Temporary	6,048	-	-
500.25	Salaries Special Compensation	9,306	4,795	4,360
<b>Total: Salaries</b>		\$ 281,124	\$ 277,520	\$ 224,530
<b>Taxes &amp; Benefits</b>				
510.05	Taxes & Benefits Deferred Compensation	11,845	12,180	10,990
510.10	Taxes & Benefits Medicare	4,277	4,300	3,510
510.15	Taxes & Benefits Social Security	15,759	18,360	14,995
510.20	Taxes & Benefits IMRF Er Contribution	37,958	36,395	30,080
510.35	Taxes & Benefits Medical/Dental Insurance	39,074	39,080	33,540
510.40	Taxes & Benefits Life Insurance	524	625	505
510.60	Taxes & Benefits Allowances	6,300	6,300	6,300
<b>Total: Taxes &amp; Benefits</b>		115,737	117,240	99,920
<b>Supplies</b>				
520.05	Office Supplies General	647	700	600
520.10	Office Supplies Paper	601	200	200
520.15	Office Supplies Printed Forms	385	200	350
525.35	Operating Supplies Clothing	-	110	110
525.95	Operating Supplies Other	-	100	200
<b>Total: Supplies</b>		1,633	1,310	1,460
<b>Services &amp; Charges</b>				
540.20	Services Architectural	1,107	1,500	1,500
540.45	Services Data Processing/Technology	-	-	-
545.20	Communications Postage	360	100	100
565.05	Repair and Maintenance Machinery & Equipment	648	1,200	1,050
565.95	Repair and Maintenance Vehicle Maint Service Charge	13,570	13,570	4,550
575.10	Other Memberships & Publications	892	1,375	900
575.15	Other Training & Travel	1,026	1,875	975
<b>Total: Services &amp; Charges</b>		17,603	19,620	9,075
<b>Division Total: Administration</b>		<b>416,097</b>	<b>415,690</b>	<b>334,985</b>
<b>Department Total: Engineering</b>		<b>416,097</b>	<b>415,690</b>	<b>334,985</b>
<b>Fund Total: General Fund</b>		<b>416,097</b>	<b>415,690</b>	<b>334,985</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 50</b>	<b>Engineering</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	71,880	72,425	74,235
500.25	Salaries Special Compensation	1,093	550	750
<u>Total: Salaries</u>		\$ 72,973	\$ 72,975	\$ 74,985
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,128	2,175	2,230
510.10	Taxes & Benefits Medicare	1,070	1,090	1,125
510.15	Taxes & Benefits Social Security	4,332	4,660	4,810
510.20	Taxes & Benefits IMRF Er Contribution	9,811	9,440	9,865
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	19,540	20,125
510.40	Taxes & Benefits Life Insurance	145	170	175
510.60	Taxes & Benefits Allowances	-	-	360
<u>Total: Taxes &amp; Benefits</u>		37,023	37,075	38,690
<u>Services &amp; Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	4,545
575.10	Other Memberships & Publications	-	-	475
575.15	Other Training & Travel	-	-	900
<u>Total: Services &amp; Charges</u>		-	-	5,920
<b>Division Total: Administration</b>		<b>109,996</b>	<b>110,050</b>	<b>119,595</b>
<b>Department Total: Engineering</b>		<b>109,996</b>	<b>110,050</b>	<b>119,595</b>
<b>Fund Total: Waterworks Fund</b>		<b>109,996</b>	<b>110,050</b>	<b>119,595</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 50</b>	<b>Engineering</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	87,326	86,135	88,505
500.25	Salaries Special Compensation	1,193	2,210	2,255
<u>Total: Salaries</u>		\$ 88,519	\$ 88,345	\$ 90,760
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,358	3,450	3,545
510.10	Taxes & Benefits Medicare	1,443	1,335	1,370
510.15	Taxes & Benefits Social Security	5,346	5,695	5,850
510.20	Taxes & Benefits IMRF Er Contribution	11,708	11,530	12,045
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	19,540	20,125
510.40	Taxes & Benefits Life Insurance	170	205	205
<u>Total: Taxes &amp; Benefits</u>		41,562	41,755	43,140
<u>Services &amp; Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	4,545
<u>Total: Services &amp; Charges</u>		-	-	4,545
<b>Division Total: Administration</b>		<b>130,081</b>	<b>130,100</b>	<b>138,445</b>
<b>Department Total: Engineering</b>		<b>130,081</b>	<b>130,100</b>	<b>138,445</b>
<b>Fund Total: Sewerage Fund</b>		<b>130,081</b>	<b>130,100</b>	<b>138,445</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

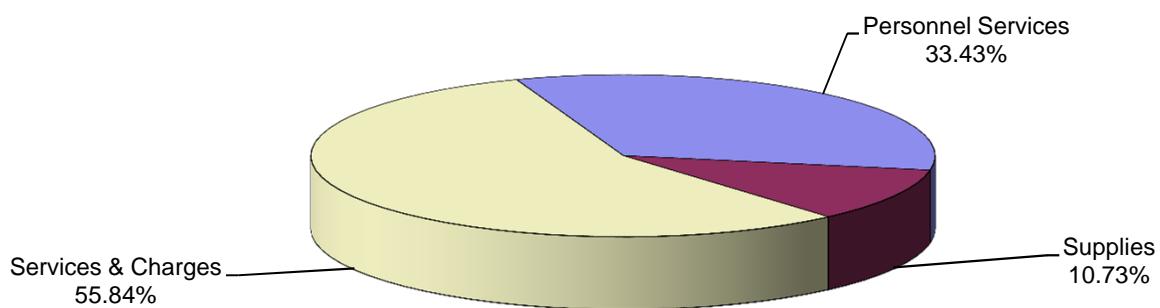
**Department 52 Public Works**

<b>Expenditures by Division</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>	<b>% Change</b>
	\$ 1,055,250	\$ 1,029,660	-2.43%
Administration	\$ 1,721,485	\$ 1,718,300	-0.19%
Building, Grounds, Electrical	1,266,765	1,267,345	0.05%
Forestry	9,725,975	9,673,260	-0.54%
Utilities	2,980,265	3,026,465	1.55%
Streets	2,019,200	1,947,540	-3.55%
Fleet Services			
<b>Department Total: Public Works</b>	<b>18,768,940</b>	<b>18,662,570</b>	<b>-0.57%</b>

**Expenditures by Type**

Personnel Services	\$ 6,127,620	\$ 6,238,165	1.80%
Supplies	2,109,780	2,002,990	-5.06%
Services & Charges	10,531,540	10,421,415	-1.05%
<b>Department Total: Public Works</b>	<b>18,768,940</b>	<b>18,662,570</b>	<b>-0.57%</b>

**2016 Adopted Budget by Type**



## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 52 Public Works

##### Prior Year - Status

- \* Continue to provide highly satisfactory customer service that is cost effective:
  - Update the intergovernmental agreement with the Palatine Park District for Village Hall & Combined Service Facility.

***This update is in progress.***

- Increase involvement in the Palatine E-News.

***Involvement has been increased with additional topics included.***

- \* Conduct a Capital Improvement Program that is timely and cost effective:
  - Complete all projects on time and within budget.

***Currently in process.***

- Complete an interagency improvement to realize economies of scale.

***Water meter replacement program implemented by a cooperative effort with Buffalo Grove and Glenview. Salt purchasing with Lake County purchasing cooperative realized \$250,000 cost avoidance when compared with prior year purchase price.***

- \* Deliver reliable building and electric systems to internal and external customers:
  - Support the efforts in the Village Hall renovations.

***Currently in process.***

- Incorporate LED improvements to reduce utility bills where possible.

***LED'S have been used at the train station along the railwalk to lower monthly energy costs.***

- \* Acquire and maintain equipment that is safe and reliable to operate and economical to own:
  - Report vehicle down time.

***Vehicle downtime has increased with several units requiring repairs. Many of these items are scheduled for replacement in 2016.***

- Continue to replace existing fleet vehicles with more economical units when possible.

***This effort will be ongoing.***

- Conduct a trial program with bi-fuel Police patrol vehicles to investigate the use of propane to diversity our fuel purchase and reduce commodity risk.

***Staff is finalizing a trial program agreement with a preferred vendor.***

- \* Maintain a safe and diverse urban forest:
  - Trim 3,500 parkway trees.

***1,677 trees have been trimmed as of the end of September.***

- Remove 1,200 declining ash trees and replace with variety.

***Over 1,200 removals have been completed.***

## Village of Palatine

### CY 2016 Adopted Budget - Issues & Initiatives

#### Department 52 Public Works

##### Prior Year - Status (Continued)

- Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.

***100% of plowing events had all routes opened within 7 hours and 100% had bare pavement within 24 hours of the end of the storm. Average for all routes being plowed open was 5.17 hours and average of all routes with bare pavement achieved was 9.94 hours. For the 2014/2015 season there were a total of 8 plowing events.***

- Improve salt storage to reduce commodity risk.

***Anticipated completion and commissioning for use in November.***

- \* Provide a roadway system that is functional and cost effective:

- Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.

***System average is 76.22.***

- \* Improve water system reliability:

- Track unscheduled customer outage hours and report yearly performance.

***The first 3 quarters of this year we experienced a total of 50 water service interruptions. Of the 50 total service interruptions, the water was actually shut off for a total of 1,449 customer-hours. 84 (6%) hours were scheduled customer hour outages and 1,365 (94%) hours were unscheduled / emergent.***

- Paint 2 water storage tanks, up from 1, in a calendar year.

***One tank has been completed with the scheduled second tank to be completed in November.***

- \* Deliver reliable sanitary and storm sewer systems to customers:

- Flush 25 miles of sanitary mains in preventative maintenance.

***26.20 miles have been flushed.***

- Televise 4 miles of storm and sanitary sewer in proactive maintenance.

***0.26 miles have been flushed as of the end of September.***

## Village of Palatine CY 2016 Adopted Budget - Issues & Initiatives

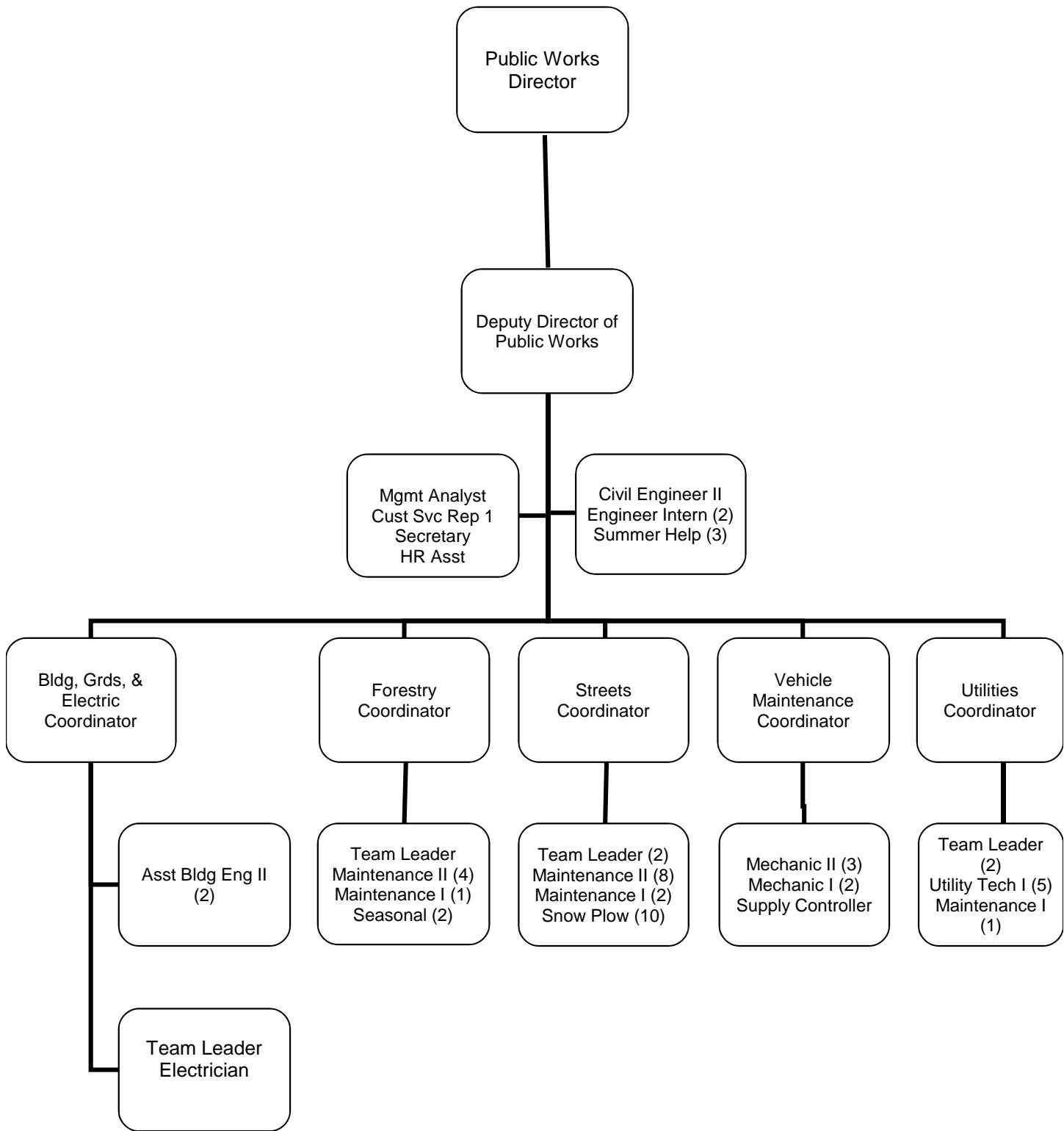
### Department 52 Public Works

#### Current Year

- \* **Continue to provide highly satisfactory customer service that is cost effective:**
  - CSF condition assessment and development of multiyear maintenance program.
  - Coordinate installation and integration of multi-space parking meters for commuter parking.
- \* **Conduct a Capital Improvement Program that is timely and cost effective:**
  - Multi-agency funded sidewalk extension.
  - Complete resurfacing of Colfax Street leveraging Federal Aid.
  - Initiate study of alternatives for improvement to Palatine Road from Smith to Quentin.
  - Parking lot LED lighting improvement to reduce energy consumption and costs.
  - Comprehensive review of building maintenance and HVAC service contracts with the commissioning of renovated Village Hall to improve efficiency of staff productivity and evaluate contract restructuring.
- \* **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
  - Identify any opportunities to replace existing fleet vehicles with more economical units and prolong replacement cycles.
  - Complete trial program with bi-fuel Police patrol vehicles.
- \* **Maintain a safe and diverse urban forest:**
  - Complete Emerald Ash Borer Removal & Replacement Program.
  - Develop a revised tree trimming program developing a recommendation on how to utilize in-house time freed up by the end of the EAB program with goal to move tree trimming cycle closer to the 5 or 6 year cycle.
- \* **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
  - Implement a contractual street sweeping pilot program.
  - Develop improved tracking system for rock salt usage with snow and ice control.
- \* **Improve water system reliability:**
  - Complete water meter conversion project.
  - Flush 25 miles of sanitary mains in preventative maintenance.
  - Televise 4 miles of storm and sanitary sewer in proactive maintenance.

**Village of Palatine**  
**CY 2016 Adopted Budget - Organization Chart**

**Department 52 Public Works**



**Village of Palatine**  
**CY 2016 Adopted Budget - Personnel Summary**

**Department 52 Public Works**

<b>Position</b>	<b>2014 Adopted Budget</b>	<b>2015 Adopted Budget</b>	<b>2016 Adopted Budget</b>
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	8	7	4
Maintenance II	11	12	15
Public Works Coordinator	5	5	5
Utility Technician I	5	5	4
Utility/Meter Service Worker	-	-	1
Electrician	1	1	1
Mechanic I	3	3	2
Mechanic II	2	2	3
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	1	1	1
Secretary	1	1	1
Customer Svc Representative I	1	-	1
Customer Svc Representative 2	-	1	-
Human Resource Assistant	1	1	1
<b><u>Full-Time Total</u></b>	<b>51</b>	<b>51</b>	<b>51</b>
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	1	2	2
<b><u>Part-Time Total</u></b>	<b>16</b>	<b>17</b>	<b>17</b>
<b>Department Total: Public Works</b>	<b>67</b>	<b>68</b>	<b>68</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

#### Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 6,022,465	\$ 6,127,620	\$ 6,238,165
Supplies	2,212,668	2,109,780	2,002,990
Services & Charges	9,796,513	10,531,540	10,421,415
<b>Department Total</b>	<b>\$ 18,031,646</b>	<b>\$ 18,768,940</b>	<b>\$ 18,662,570</b>

#### Personnel Summary

Full-Time	51	51	51
Part-Time	16	17	17

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 01 Administration

##### Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

##### Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 887,159	\$ 970,205	\$ 941,220
Supplies	16,768	24,780	27,780
Services & Charges	50,847	60,265	60,660
<b>Program Total</b>	<b>\$ 954,774</b>	<b>\$ 1,055,250</b>	<b>\$ 1,029,660</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	4	5	5

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	563,249	612,880	586,355
500.15	Salaries Temporary	18,586	27,000	27,000
500.20	Salaries Overtime	261	500	500
500.25	Salaries Special Compensation	67,476	74,805	74,265
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		\$ 649,572	\$ 715,185	\$ 688,120
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	19,946	21,775	21,445
510.10	Taxes & Benefits Medicare	9,665	10,745	10,345
510.15	Taxes & Benefits Social Security	39,639	45,810	44,110
510.20	Taxes & Benefits IMRF Er Contribution	87,642	89,190	87,190
510.35	Taxes & Benefits Medical/Dental Insurance	78,149	84,675	87,210
510.40	Taxes & Benefits Life Insurance	1,106	1,385	1,360
510.60	Taxes & Benefits Allowances	1,440	1,440	1,440
<b>Total: Taxes &amp; Benefits</b>		237,587	255,020	253,100
<u>Supplies</u>				
520.05	Office Supplies General	1,571	4,280	4,280
520.10	Office Supplies Paper	784	2,800	2,800
520.15	Office Supplies Printed Forms	-	500	500
525.35	Operating Supplies Clothing	11,447	12,000	15,000
<b>Total: Supplies</b>		13,802	19,580	22,580
<u>Services &amp; Charges</u>				
540.35	Services Medical	6,194	3,500	3,500
545.20	Communications Postage	753	2,050	2,050
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	20,855	20,855	20,950
575.05	Other Small Tools & Equipment	469	1,000	1,000
575.10	Other Memberships & Publications	4,494	4,700	5,000
575.15	Other Training & Travel	4,345	12,500	12,500
<b>Total: Services &amp; Charges</b>		37,110	44,605	45,000
<b>Division Total: Administration</b>		<b>938,071</b>	<b>1,034,390</b>	<b>1,008,800</b>
<b>Department Total: Public Works</b>		<b>938,071</b>	<b>1,034,390</b>	<b>1,008,800</b>
<b>Fund Total: General Fund</b>		<b>938,071</b>	<b>1,034,390</b>	<b>1,008,800</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 2,966	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		2,966	5,200	5,200
<u>Services &amp; Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	-	500	500
575.10	Other Memberships & Publications	10,789	12,010	12,010
575.15	Other Training & Travel	2,948	3,150	3,150
<u>Total: Services &amp; Charges</u>		13,737	15,660	15,660
<b>Division Total: Administration</b>		<b>16,703</b>	<b>20,860</b>	<b>20,860</b>
<b>Department Total: Public Works</b>		<b>16,703</b>	<b>20,860</b>	<b>20,860</b>
<b>Fund Total: Waterworks Fund</b>		<b>16,703</b>	<b>20,860</b>	<b>20,860</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 38 Building, Grounds, Electrical

##### Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

##### Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 587,174	\$ 609,980	\$ 604,790
Supplies	119,808	158,540	153,250
Services & Charges	758,393	952,965	960,260
<b>Program Total</b>	<b>\$ 1,465,375</b>	<b>\$ 1,721,485</b>	<b>\$ 1,718,300</b>

##### Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	292,556	322,370	313,965
500.20	Salaries Overtime	12,860	8,000	8,000
500.25	Salaries Special Compensation	4,706	3,750	2,750
500.95	Salaries Other	12,189	-	-
<b>Total: Salaries</b>		\$ 322,311	\$ 334,120	\$ 324,715
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,405	2,460	2,520
510.10	Taxes & Benefits Medicare	4,601	4,890	4,760
510.15	Taxes & Benefits Social Security	19,674	20,880	20,300
510.20	Taxes & Benefits IMRF Er Contribution	42,364	42,290	41,805
510.35	Taxes & Benefits Medical/Dental Insurance	73,975	81,535	82,225
510.40	Taxes & Benefits Life Insurance	193	230	235
<b>Total: Taxes &amp; Benefits</b>		143,212	152,285	151,845
<u>Supplies</u>				
525.05	Operating Supplies Custodial	25,084	35,000	35,000
525.35	Operating Supplies Clothing	1,606	1,400	1,200
530.05	R&M Supplies Equipment Parts	74,223	78,260	81,370
<b>Total: Supplies</b>		100,913	114,660	117,570
<u>Services &amp; Charges</u>				
540.60	Services Custodial	74,283	84,000	84,000
540.95	Services Other	13,422	28,700	28,700
560.05	Utility Services Electric	171,200	169,500	165,000
560.10	Utility Services Natural Gas	18,040	35,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	113,927	101,330	118,380
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,180	6,180	6,210
570.10	Rental Machinery	-	500	500
575.05	Other Small Tools & Equipment	17,884	2,840	2,840
<b>Total: Services &amp; Charges</b>		414,936	428,050	435,630
<b>Division Total: Building, Grounds, Electrical</b>		<b>981,372</b>	<b>1,029,115</b>	<b>1,029,760</b>
<b>Department Total: Public Works</b>		<b>981,372</b>	<b>1,029,115</b>	<b>1,029,760</b>
<b>Fund Total: General Fund</b>		<b>981,372</b>	<b>1,029,115</b>	<b>1,029,760</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	76,232	77,780	79,720
500.20	Salaries Overtime	6,276	4,500	4,500
500.25	Salaries Special Compensation	1,176	300	550
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 83,684	\$ 82,580	\$ 84,770
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,217	1,205	1,235
510.15	Taxes & Benefits Social Security	5,187	5,130	5,265
510.20	Taxes & Benefits IMRF Er Contribution	11,060	10,380	10,835
510.35	Taxes & Benefits Medical/Dental Insurance	20,100	20,665	20,700
<u>Total: Taxes &amp; Benefits</u>		37,564	37,380	38,035
<u>Supplies</u>				
525.05	Operating Supplies Custodial	9,246	10,200	10,200
525.35	Operating Supplies Clothing	1,216	1,400	1,200
530.05	R&M Supplies Equipment Parts	8,433	32,280	24,280
<u>Total: Supplies</u>		18,895	43,880	35,680
<u>Services &amp; Charges</u>				
540.60	Services Custodial	15,654	33,900	33,900
560.05	Utility Services Electric	4,527	10,300	8,000
560.10	Utility Services Natural Gas	31,344	97,000	95,000
565.05	Repair and Maintenance Machinery & Equipment	6,717	25,800	25,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	3,090	3,090	3,105
575.05	Other Small Tools & Equipment	81	300	300
<u>Total: Services &amp; Charges</u>		61,413	170,390	166,105
<b>Division Total: Building, Grounds, Electrical</b>		<b>201,556</b>	<b>334,230</b>	<b>324,590</b>
<b>Department Total: Public Works</b>		<b>201,556</b>	<b>334,230</b>	<b>324,590</b>
<b>Fund Total: Waterworks Fund</b>		<b>201,556</b>	<b>334,230</b>	<b>324,590</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>			
<u>Salaries</u>				
500.05	Salaries Overtime	327	3,000	4,500
<u>Total: Salaries</u>		\$ 327	\$ 3,000	\$ 4,500
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	5	45	70
510.15	Taxes & Benefits Social Security	23	190	280
510.20	Taxes & Benefits IMRF Er Contribution	48	380	575
<u>Total: Taxes &amp; Benefits</u>		76	615	925
<u>Services &amp; Charges</u>				
540.40	Services Management Fees	\$ -	\$ -	\$ -
540.60	Services Custodial	88,968	95,000	95,000
540.95	Services Other	60,537	87,025	97,525
560.05	Utility Services Electric	46,898	65,000	58,500
560.10	Utility Services Natural Gas	4,751	8,000	8,000
565.15	Repair and Maintenance Buildings	56,173	66,500	66,500
565.25	Repair and Maintenance Landscape	24,717	33,000	33,000
<u>Total: Services &amp; Charges</u>		282,044	354,525	358,525
<b>Division Total: Building, Grounds, Electrical</b>		<b>282,447</b>	<b>358,140</b>	<b>363,950</b>
<b>Department Total: Public Works</b>		<b>282,447</b>	<b>358,140</b>	<b>363,950</b>
<b>Fund Total: Parking System Fund</b>		<b>282,447</b>	<b>358,140</b>	<b>363,950</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 39 Forestry

##### Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

##### Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 768,491	\$ 808,235	\$ 803,525
Supplies	27,638	30,340	29,740
Services & Charges	436,860	428,190	434,080
<b>Program Total</b>	<b>\$ 1,232,989</b>	<b>\$ 1,266,765</b>	<b>\$ 1,267,345</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 39</b>	<b>Forestry</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	478,804	512,035	516,690
500.15	Salaries Temporary	24,250	30,000	30,000
500.20	Salaries Overtime	28,591	14,500	14,500
500.25	Salaries Special Compensation	3,485	3,650	3,650
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 535,130	\$ 560,185	\$ 564,840
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,405	2,460	2,520
510.10	Taxes & Benefits Medicare	7,574	8,190	8,260
510.15	Taxes & Benefits Social Security	32,387	34,930	35,220
510.20	Taxes & Benefits IMRF Er Contribution	69,507	70,695	72,485
510.35	Taxes & Benefits Medical/Dental Insurance	120,935	131,185	119,605
510.40	Taxes & Benefits Life Insurance	193	230	235
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes &amp; Benefits</u>		233,361	248,050	238,685
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	5,573	6,600	6,600
525.35	Operating Supplies Clothing	4,069	4,200	3,600
525.95	Operating Supplies Other	17,996	19,540	19,540
<u>Total: Supplies</u>		27,638	30,340	29,740
<u>Services &amp; Charges</u>				
565.25	Repair and Maintenance Landscape	286,100	276,600	281,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	137,340	137,340	138,030
575.05	Other Small Tools & Equipment	7,420	7,000	7,000
<u>Total: Services &amp; Charges</u>		430,860	420,940	426,830
<b>Division Total: Forestry</b>		<b>1,226,989</b>	<b>1,259,515</b>	<b>1,260,095</b>
<b>Department Total: Public Works</b>		<b>1,226,989</b>	<b>1,259,515</b>	<b>1,260,095</b>
<b>Fund Total: General Fund</b>		<b>1,226,989</b>	<b>1,259,515</b>	<b>1,260,095</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 39</b>	<b>Forestry</b>			
<u>Services &amp; Charges</u>				
540.60	Services Custodial	\$ 6,000	\$ 7,250	\$ 7,250
<u>Total: Services &amp; Charges</u>		6,000	7,250	7,250
<b>Division Total: Forestry</b>		<b>6,000</b>	<b>7,250</b>	<b>7,250</b>
<b>Department Total: Public Works</b>		<b>6,000</b>	<b>7,250</b>	<b>7,250</b>
<b>Fund Total: Waterworks Fund</b>		<b>6,000</b>	<b>7,250</b>	<b>7,250</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 40 Utilities

##### Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

##### Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,340,953	\$ 1,385,175	\$ 1,454,525
Supplies	157,052	162,240	181,140
Services & Charges	7,671,050	8,178,560	8,037,595
<b>Program Total</b>	<b>\$ 9,169,055</b>	<b>\$ 9,725,975</b>	<b>\$ 9,673,260</b>

##### Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 40</b>	<b>Utilities</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	488,953	504,760	540,320
500.20	Salaries Overtime	122,214	90,000	101,950
500.25	Salaries Special Compensation	12,040	4,750	5,500
500.95	Salaries Other	1,722	-	-
<b>Total: Salaries</b>		<b>\$ 624,929</b>	<b>\$ 599,510</b>	<b>\$ 647,770</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,405	2,460	2,520
510.10	Taxes & Benefits Medicare	9,324	8,745	9,450
510.15	Taxes & Benefits Social Security	36,313	37,345	40,340
510.20	Taxes & Benefits IMRF Er Contribution	81,936	75,620	83,060
510.35	Taxes & Benefits Medical/Dental Insurance	115,776	124,670	125,255
510.40	Taxes & Benefits Life Insurance	193	230	235
<b>Total: Taxes &amp; Benefits</b>		<b>245,947</b>	<b>249,070</b>	<b>260,860</b>
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	3,480	6,000	6,000
525.35	Operating Supplies Clothing	2,780	4,200	3,600
530.30	R&M Supplies Utility System	123,946	116,300	136,300
<b>Total: Supplies</b>		<b>130,206</b>	<b>126,500</b>	<b>145,900</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	51,719	40,080	40,080
550.15	Printing/Advertising Outside Printing Services	-	-	-
560.05	Utility Services Electric	255,591	263,350	262,900
560.10	Utility Services Natural Gas	7,464	11,750	11,750
560.15	Utility Services Water/Sewer	2,646,538	3,017,460	3,017,460
560.25	Utility Services Refuse Disposal	7,863	10,000	18,000
565.30	Repair and Maintenance Utility System	18,112	19,000	19,000
565.35	Repair and Maintenance Software	-	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	103,625	103,625	104,145
575.05	Other Small Tools & Equipment	2,788	10,000	10,000
<b>Total: Services &amp; Charges</b>		<b>3,093,700</b>	<b>3,477,765</b>	<b>3,485,835</b>
<b>Division Total: Utilities</b>		<b>4,094,782</b>	<b>4,452,845</b>	<b>4,540,365</b>
<b>Department Total: Public Works</b>		<b>4,094,782</b>	<b>4,452,845</b>	<b>4,540,365</b>
<b>Fund Total: Waterworks Fund</b>		<b>4,094,782</b>	<b>4,452,845</b>	<b>4,540,365</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 40</b>	<b>Utilities</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	292,914	331,485	348,450
500.20	Salaries Overtime	24,102	26,500	26,500
500.25	Salaries Special Compensation	3,687	2,400	2,650
<u>Total: Salaries</u>		\$ 320,703	\$ 360,385	\$ 377,600
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	4,463	5,240	5,490
510.15	Taxes & Benefits Social Security	19,062	22,360	23,430
510.20	Taxes & Benefits IMRF Er Contribution	40,686	45,285	48,235
510.35	Taxes & Benefits Medical/Dental Insurance	85,163	103,325	91,140
<u>Total: Taxes &amp; Benefits</u>		149,374	176,210	168,295
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	2,604	1,000	1,000
525.35	Operating Supplies Clothing	3,999	4,240	3,740
530.30	R&M Supplies Utility System	20,243	30,500	30,500
<u>Total: Supplies</u>		26,846	35,740	35,240
<u>Services &amp; Charges</u>				
540.25	Services Engineering	2,111	9,000	9,000
540.95	Services Other	8,035	11,500	10,000
560.25	Utility Services Refuse Disposal	38,215	47,840	52,090
565.30	Repair and Maintenance Utility System	12,205	13,000	13,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	69,095	69,095	69,440
575.05	Other Small Tools & Equipment	2,948	3,450	3,450
<u>Total: Services &amp; Charges</u>		132,609	153,885	156,980
<b>Division Total: Utilities</b>		<b>629,532</b>	<b>726,220</b>	<b>738,115</b>
<b>Department Total: Public Works</b>		<b>629,532</b>	<b>726,220</b>	<b>738,115</b>
<b>Fund Total: Sewerage Fund</b>		<b>629,532</b>	<b>726,220</b>	<b>738,115</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 40</b>	<b>Utilities</b>			
<b>Services &amp; Charges</b>				
560.20	Utility Services Refuse Collection	\$ 3,031,040	\$ 3,081,000	\$ 3,145,720
560.25	Utility Services Refuse Disposal	1,413,701	1,465,910	1,249,060
<b>Total: Services &amp; Charges</b>		<b>4,444,741</b>	<b>4,546,910</b>	<b>4,394,780</b>
<b>Division Total: Utilities</b>		<b>4,444,741</b>	<b>4,546,910</b>	<b>4,394,780</b>
<b>Department Total: Public Works</b>		<b>4,444,741</b>	<b>4,546,910</b>	<b>4,394,780</b>
<b>Fund Total: Refuse Fund</b>		<b>4,444,741</b>	<b>4,546,910</b>	<b>4,394,780</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 41 Streets

##### Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

##### Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,661,669	\$ 1,574,965	\$ 1,632,105
Supplies	784,882	628,680	600,480
Services & Charges	760,131	776,620	793,880
<b>Program Total</b>	<b>\$ 3,206,682</b>	<b>\$ 2,980,265</b>	<b>\$ 3,026,465</b>

##### Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 41</b>	<b>Streets</b>			
<b>Salaries</b>				
500.05	Salaries Full Time	916,058	936,415	969,545
500.15	Salaries Temporary	5,108	7,500	7,500
500.20	Salaries Overtime	217,491	131,500	142,000
500.25	Salaries Special Compensation	13,786	10,200	10,900
<b>Total: Salaries</b>		<b>\$ 1,152,443</b>	<b>\$ 1,085,615</b>	<b>\$ 1,129,945</b>
<b>Taxes &amp; Benefits</b>				
510.05	Taxes & Benefits Deferred Compensation	2,405	2,460	2,520
510.10	Taxes & Benefits Medicare	17,088	15,845	16,510
510.15	Taxes & Benefits Social Security	73,066	67,530	70,315
510.20	Taxes & Benefits IMRF Er Contribution	155,737	135,765	143,695
510.35	Taxes & Benefits Medical/Dental Insurance	260,737	267,520	268,525
510.40	Taxes & Benefits Life Insurance	193	230	235
510.60	Taxes & Benefits Allowances	-	-	360
<b>Total: Taxes &amp; Benefits</b>		<b>509,226</b>	<b>489,350</b>	<b>502,160</b>
<b>Supplies</b>				
525.25	Operating Supplies Chemicals	25,003	40,000	40,000
525.30	Operating Supplies Salt	575,725	350,000	300,000
525.35	Operating Supplies Clothing	5,850	8,400	7,200
525.40	Operating Supplies Shop Materials	28,534	42,500	42,500
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.20	R&M Supplies Street Maintenance	149,770	186,780	209,780
<b>Total: Supplies</b>		<b>784,882</b>	<b>628,680</b>	<b>600,480</b>
<b>Services &amp; Charges</b>				
540.95	Services Other	185,059	167,920	193,220
560.05	Utility Services Electric	574	4,005	1,970
560.25	Utility Services Refuse Disposal	20,910	46,750	38,550
565.20	Repair and Maintenance Streets	89,072	89,900	89,900
565.25	Repair and Maintenance Landscape	-	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	437,915	437,915	440,110
570.10	Rental Machinery	19,240	18,000	18,000
575.05	Other Small Tools & Equipment	7,361	11,600	11,600
<b>Total: Services &amp; Charges</b>		<b>760,131</b>	<b>776,620</b>	<b>793,880</b>
<b>Division Total: Streets</b>		<b>3,206,682</b>	<b>2,980,265</b>	<b>3,026,465</b>
<b>Department Total: Public Works</b>		<b>3,206,682</b>	<b>2,980,265</b>	<b>3,026,465</b>
<b>Fund Total: General Fund</b>		<b>3,206,682</b>	<b>2,980,265</b>	<b>3,026,465</b>

## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 42 Fleet Services

##### Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

##### Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

##### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 777,019	\$ 779,060	\$ 802,000
Supplies	1,106,520	1,105,200	1,010,600
Services & Charges	119,232	134,940	134,940
<b>Program Total</b>	<b>\$ 2,002,771</b>	<b>\$ 2,019,200</b>	<b>\$ 1,947,540</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditures**

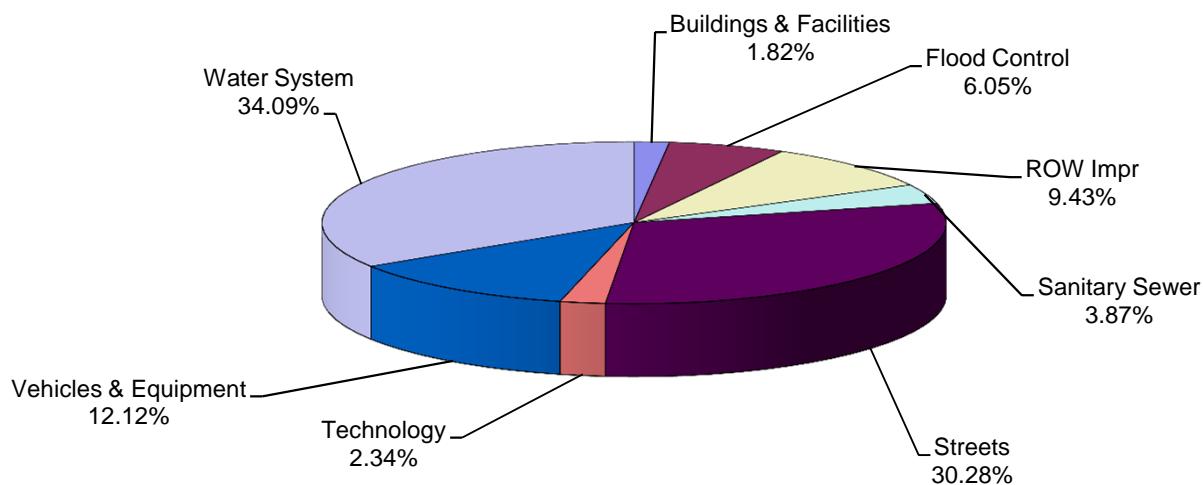
Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 710</b>	<b>Fleet Services Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 42</b>	<b>Fleet Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	515,575	525,950	546,715
500.20	Salaries Overtime	15,588	6,000	8,000
500.25	Salaries Special Compensation	5,875	4,300	4,500
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		\$ 537,038	\$ 536,250	\$ 559,215
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,405	2,460	2,520
510.10	Taxes & Benefits Medicare	7,858	7,825	8,165
510.15	Taxes & Benefits Social Security	32,469	33,430	34,850
510.20	Taxes & Benefits IMRF Er Contribution	70,278	67,680	71,760
510.35	Taxes & Benefits Medical/Dental Insurance	126,780	131,185	125,255
510.40	Taxes & Benefits Life Insurance	191	230	235
<b>Total: Taxes &amp; Benefits</b>		239,981	242,810	242,785
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	717,176	670,000	570,000
525.20	Operating Supplies Lubricants & Additives	20,485	25,000	25,000
525.35	Operating Supplies Clothing	2,694	4,200	3,600
530.05	R&M Supplies Equipment Parts	(5,101)	1,000	1,000
530.10	R&M Supplies Vehicle Parts	371,266	405,000	411,000
<b>Total: Supplies</b>		1,106,520	1,105,200	1,010,600
<u>Services &amp; Charges</u>				
540.95	Services Other	8,053	8,500	8,500
560.25	Utility Services Refuse Disposal	523	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	25,152	26,000	26,000
565.10	Repair and Maintenance Vehicles	72,292	78,940	78,940
565.35	Repair and Maintenance Software	3,771	7,000	7,000
575.05	Other Small Tools & Equipment	9,441	13,500	13,500
<b>Total: Services &amp; Charges</b>		119,232	134,940	134,940
<b>Division Total: Fleet Services</b>		<b>2,002,771</b>	<b>2,019,200</b>	<b>1,947,540</b>
<b>Department Total: Public Works</b>		<b>2,002,771</b>	<b>2,019,200</b>	<b>1,947,540</b>
<b>Fund Total: Fleet Services Fund</b>		<b>2,002,771</b>	<b>2,019,200</b>	<b>1,947,540</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Expenditure Overview**

**Division 75 Capital**

Expenditures by Division	2015 Adopted Budget	2016 Adopted Budget	% Change
	\$ 14,051,459	\$ 8,923,365	
Capital			-36.50%
<b>Division Total: Capital</b>	<b>14,051,459</b>	<b>8,923,365</b>	<b>-36.50%</b>
<b>Expenditures by Type</b>			
Buildings & Facilities	\$ 2,024,000	\$ 162,500	-91.97%
Flood Control	650,000	540,000	-16.92%
ROW Impr	1,210,454	841,355	-30.49%
Sanitary Sewer	320,000	345,660	8.02%
Streets	2,939,630	2,702,085	-8.08%
Technology	2,261,880	208,300	-90.79%
Vehicles & Equipment	1,148,400	1,081,495	-5.83%
Water System	3,497,095	3,041,970	-13.01%
<b>Division Total: Capital</b>	<b>14,051,459</b>	<b>8,923,365</b>	<b>-36.50%</b>

**2016 Adopted Budget by Type**



## Village of Palatine CY 2016 Adopted Budget - Expenditures

### Division 75      Capital Outlay

#### Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

#### Department Objectives

- 1      To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2      To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3      To improve the quality of life with capital projects that fulfill specific community needs.
- 4      To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

#### Budget Summary

	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Expenditures</b>			
Capital Outlay	12,003,789	14,051,459	8,923,365
<b>Division Total</b>	<b>\$ 12,003,789</b>	<b>\$ 14,051,459</b>	<b>\$ 8,923,365</b>
	\$ 12,003,789	\$ 14,051,459	\$ 8,923,365

Village of Palatine, IL

*Capital*

2016 thru 2020

**PROJECTS BY FUNDING SOURCE**

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>Capital Equipment - 401</b>								
Technology Hardware Infrastructure Replacements	IT 0001	2	42,500	33,000	79,000	32,000	47,200	233,700
Technology Hardware Additions	IT 0002	3	12,000	12,000	12,000	12,000	12,000	60,000
Infrastructure Software & Upgrades	IT 0003	2	27,800	73,000	12,000	53,000	14,500	180,300
Office Computer Hardware Replacement	IT 0004	3	32,000	55,950	123,150	31,700	31,600	274,400
Public Safety Communications Hardware	IT 0005	3	6,000	6,000	6,000	6,000	165,000	189,000
Enterprise Resource Planning Project	IT 0007	3	18,000	230,000	15,000	15,000	15,000	293,000
GIS	IT 0010	3		62,000	2,000		2,000	66,000
Village Wide Technology Improvements	IT 0012	3		37,000	37,000	37,000	37,000	148,000
Fire Department Station Alerting	IT 0014	3		62,000				62,000
Redesigned Web Site	IT 0015	3					30,000	30,000
Fire Dept Vehicle Replacements	VE 0001	3		915,840	166,775	972,720	949,040	3,004,375
Fire Dept Equipment Replacements & Additions	VE 0002	2		210,000	71,000	8,000	27,000	316,000
Public Works Vehicle Replacements	VE 0003	3	332,900	752,950	1,075,890	246,400	447,585	2,855,725
Public Works Equipment Replacements	VE 0004	3	390,410	125,610	149,875	187,040	184,575	1,037,510
Police Dept Vehicle Replacements	VE 0005	3	247,975	246,980	284,495	336,000	255,305	1,370,755
Administrative Vehicle Replacements	VE 0006	3	110,210	31,800	65,400		81,650	289,060
Public Works Equipment Additions	VE 0007	4	0					0
<b>Capital Equipment - 401 Total</b>				1,219,795	2,854,130	2,099,585	1,936,860	2,299,455
								<b>10,409,825</b>
<b>Capital Improvement - 402</b>								
Village Facility Roof Replacements	BF 0004	3		65,000				65,000
Combined Service Facility Maintenance Projects	BF 0006	3		50,000	50,000	50,000		150,000
Emergency Power Systems	BF 0010	2	17,500		1,000	5,000	20,000	43,500
Fire Station 85	BF 0022	3		46,500	50,000	2,000	120,000	218,500
Sidewalk Replacement Program	RW 0001	3	180,000	180,000	180,000	180,000	180,000	900,000
Sidewalk Extension Program	RW 0002	3	100,000	230,000	175,000	80,000	120,000	705,000
Irrigation Expansion	RW 0006	3			10,000			10,000
Street Light Cable Replacement	RW 0010	3	15,000	15,000	15,000	15,000	15,000	75,000
Traffic Signal Upgrade	RW 0015	4	30,000					30,000
Village Wide Ash Removal Program	RW 0017	3	275,000					275,000
Traffic Signal Pre-Emption Equipment	RW 0019	2		14,000		14,000		28,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	3	86,020	86,055	86,560	92,200	91,355	442,190
Curb and Gutter-Concrete Edging Extension Program	ST 0002	3	82,610	45,070	40,055		92,000	259,735
Collector Street Improvements & Maintenance	ST 0003	3	475,000	150,000	500,000	250,000	250,000	1,625,000
Integral Curb Program	ST 0006	3		127,990	40,055	226,475	155,245	549,765
Street Microsurfacing Program	ST 0007	2	75,000	75,000	75,000	75,000	75,000	375,000
Intersection Improvements - Pedestrian	ST 0009	3		105,000	105,000	105,000	105,000	420,000
Bike Plan Implementation	ST 0013	3	10,000	10,000	10,000	10,000	10,000	50,000
Arterial Street Improvements	ST 0014	3	400,000		100,000	100,000	750,000	1,350,000
<b>Capital Improvement - 402 Total</b>				1,746,130	1,199,615	1,437,670	1,204,675	1,983,600
								<b>7,571,690</b>

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>CDBG - 210</b>								
Creek Stabilization	FC 0002	3				270,000		270,000
Community Development Block Grant Improvements	RW 0018	3	241,355					241,355
				<b>241,355</b>		<b>270,000</b>		<b>511,355</b>
<b>CDBG - 210 Total</b>								
<b>Motor Fuel Tax - 205</b>								
Road Resurfacing	ST 0004	3	1,222,830	1,653,155	1,706,560	1,730,160	1,691,475	8,004,180
Residential Street Reconstruction Program	ST 0005	3	350,625	390,765	567,205	554,210	359,640	2,222,445
			<b>1,573,455</b>	<b>2,043,920</b>	<b>2,273,765</b>	<b>2,284,370</b>	<b>2,051,115</b>	<b>10,226,625</b>
<b>Motor Vehicle Parking - 620</b>								
Village Facility Roof Replacements	BF 0004	3			20,000			20,000
Parking Deck Maint & Improvements	BF 0007	3	100,000	50,000	25,000	75,000	75,000	325,000
Train Station Maint & Improvements	BF 0008	3	10,000	52,500	15,000	20,000		97,500
Parking Lot Lighting Modernization	BF 0023	3	10,000	10,000	10,000	10,000	10,000	50,000
			<b>120,000</b>	<b>112,500</b>	<b>70,000</b>	<b>105,000</b>	<b>85,000</b>	<b>492,500</b>
<b>Sewer - 610</b>								
Combined Service Facility Maintenance Projects	BF 0006	3		50,000	50,000	50,000		150,000
Roadway Drainage Improvements	FC 0001	3	45,000	45,000	45,000	45,000	45,000	225,000
Creek Stabilization	FC 0002	3			40,000			40,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3	60,000	60,000	60,000	60,000	60,000	300,000
Ditch Analysis and Rehabilitation	FC 0006	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	3	75,000	75,000	75,000	75,000	75,000	375,000
Storm Sewer System Sliplining	FC 0010	3	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011	2		50,000		50,000		100,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	30,000	30,000	30,000	30,000	30,000	150,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	2	195,660	900,000	900,000	50,000	50,000	2,095,660
			<b>885,660</b>	<b>1,780,000</b>	<b>1,770,000</b>	<b>930,000</b>	<b>830,000</b>	<b>6,195,660</b>
<b>TIF-233</b>								
Parking Lot Rehabilitation	BF 0016	3			35,000		350,000	385,000
Irrigation Expansion	RW 0006	3		10,000				10,000
DT Street Rehabilitation & Landscaping	ST 0008	3		325,000	50,000	500,000	750,000	1,625,000
				<b>335,000</b>	<b>85,000</b>	<b>500,000</b>	<b>1,100,000</b>	<b>2,020,000</b>
<b>TIF-234</b>								
TIF Sidewalk Extension	RW 0004	3			90,000	90,000		180,000
							<b>90,000</b>	<b>90,000</b>
								<b>180,000</b>
<b>Water - 605</b>								
Village Facility Roof Replacements	BF 0004	3		65,000				65,000

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Combined Service Facility Maintenance Projects	<i>BF 0006</i>	3	25,000	50,000	50,000	50,000		175,000
Pump Station Security Installations	<i>BF 0014</i>	3		17,000		19,000		36,000
Material Storage	<i>BF 0015</i>	3			350,000			350,000
Utilities SCADA System Upgrades	<i>IT 0006</i>	3	25,000	25,000	25,000	25,000	25,000	125,000
Water Meter Conversion Project	<i>IT 0009</i>	3	45,000	46,000	47,000	48,000	49,000	235,000
Water Tank Maintenance	<i>WW 0001</i>	3	1,710,380	1,590,005	1,603,740	841,800	553,610	6,299,535
Water Tank Removal and Upgrades	<i>WW 0001A</i>	3		205,000		350,000	3,215,000	3,770,000
Watermain Extensions & Looping	<i>WW 0002</i>	3	200,000	200,000	200,000	200,000	200,000	1,000,000
Watermain Replacements	<i>WW 0003</i>	3	861,590	1,030,325	1,206,940	1,391,795	1,584,945	6,075,595
Well and Pump Station Improvements	<i>WW 0005</i>	2	200,000		100,000		150,000	450,000
Water System 3 Zone Conversion	<i>WW 0006</i>	3	70,000	850,000	70,000	200,000		1,190,000
<b>Water - 605 Total</b>			<b>3,136,970</b>	<b>4,078,330</b>	<b>3,652,680</b>	<b>3,125,595</b>	<b>5,777,555</b>	<b>19,771,130</b>
<b>GRAND TOTAL</b>			<b>8,923,365</b>	<b>12,403,495</b>	<b>11,388,700</b>	<b>10,446,500</b>	<b>14,216,725</b>	<b>57,378,785</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** **BF 0004**  
**Project Name** **Village Facility Roof Replacements**

**Account #** XXX-52-75-6010 610

**Department** 52-Public Works

**Contact** Jeff Malinowski

**Type** Improvement

**Useful Life** 20 years

**Category** Buildings & Facilities

**Priority** Important

### Description

Replacement and upgrading of Village Facility Roofs  
 2017 - CSF Asphalt Shingles 130,000 (28% Park Dist Reimb)  
 2018- Deck (3 Towers) 20,000  
 (End of life expected for Rubber Membrane Roof)

### Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.

1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Expenditures	2016	2017	2018	2019	2020	Total	Future
Construction		130,000	20,000			150,000	230,000
<b>Total</b>	<b>130,000</b>	<b>20,000</b>				<b>150,000</b>	<b>Total</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Improvement - 402		65,000				65,000	230,000
Motor Vehicle Parking - 620			20,000			20,000	
Water - 605		65,000				65,000	
<b>Total</b>	<b>130,000</b>	<b>20,000</b>				<b>150,000</b>	<b>Total</b>

**Capital****2016 *thru* 2020****Village of Palatine, IL**

Project #	<b>BF 0006</b>
Project Name	<b>Combined Service Facility Maintenance Projects</b>

Account # 605-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings &amp; Facilities

Priority Important

**Description**

Annual improvements to portions of the CSF that have reached their service life  
Study in 2016 (\$25,000) to determine priority:

**Possible Projects**

Furnishings & ADA Improvements	\$ 50,000
Garage Doors	168,000
Site Lighting Replacement	55,000
Brick Wall Repair	80,000

**Justification**

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Expenditures	2016	2017	2018	2019	2020	Total	Future
Construction		150,000	150,000	150,000		450,000	
Other	25,000					25,000	
<b>Total</b>	<b>25,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>		<b>475,000</b>	<b>500,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Improvement - 402		50,000	50,000	50,000		150,000	
Sewer - 610		50,000	50,000	50,000		150,000	
Water - 605	25,000	50,000	50,000	50,000		175,000	
<b>Total</b>	<b>25,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>		<b>475,000</b>	<b>500,000</b>
<b>Total</b>	<b>25,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>		<b>475,000</b>	<b>500,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** **BF 0007**  
**Project Name** **Parking Deck Maint & Improvements**

**Account #** 620-52-75-6010 610

**Department** 52-Public Works

**Contact** Jeff Malinowski

**Type** Improvement

**Useful Life** 10 years

**Category** Buildings & Facilities

**Priority** Important

### Description

CY 2016 - Stain Exterior \$100,000  
CY 2017 - Canopy Improvements on Level 5 and flyovers (15,000/Ea) \$50,000  
CY 2018 - Supplemental Heat for 3 Spare/Elevator Towers \$25,000  
CY 2019 - Ground Tier Ceiling Painting \$75,000  
CY 2020 - Building Assessment & Wiring Replacement \$75,000

### Justification

Normal wear & tear repairs and proactive maintenance

Prior	Expenditures	2016	2017	2018	2019	2020	Total
150,000	Other	100,000	50,000	25,000	75,000	75,000	325,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>50,000</b>	<b>25,000</b>	<b>75,000</b>	<b>75,000</b>	<b>325,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
150,000	Motor Vehicle Parking - 620	100,000	50,000	25,000	75,000	75,000	325,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>50,000</b>	<b>25,000</b>	<b>75,000</b>	<b>75,000</b>	<b>325,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** **BF 0008**  
**Project Name** **Train Station Maint & Improvements**

**Account #** 620-52-75-6010 610

**Department** 52-Public Works

**Contact** Jeff Malinowski

**Type** Improvement

**Useful Life** 10 Years

**Category** Buildings & Facilities

**Priority** Important

### Description

CY 2016 - Powerwashing/Sealing	5,000
- Exterior Cameras near new meters	5,000
CY 2017 - Replace Circle Drive	52,500
Approximately 3,500 SF @ \$15/SF	
CY 2018 - Furniture/Newspaper Stands (Refurbish)	15,000
CY 2019 - Refinish Paneling	20,000

### Justification

The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
15,000	Construction	10,000	52,500	15,000	20,000		97,500
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>52,500</b>	<b>15,000</b>	<b>20,000</b>		<b>97,500</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
15,000	Motor Vehicle Parking - 620	10,000	52,500	15,000	20,000		97,500
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>52,500</b>	<b>15,000</b>	<b>20,000</b>		<b>97,500</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** **BF 0010**  
**Project Name** **Emergency Power Systems**

**Account #** 402-52-75-6010 610

**Department** 52-Public Works

**Contact** Matt Dusckett

**Type** Equipment

**Useful Life** 20 years

**Category** Buildings & Facilities

**Priority** Very Important

### Description

Installation and replacement of emergency power systems and components including generators and batteries

CY 2016 - Uninterruptible Power Supply Partial Battery Replacement Police HQ \$17,500  
CY 2020 - Uninterruptible Power Supply Partial Battery Replacement Police HQ \$18,000  
- Power Supply Village Hall \$10,000

### Justification

To provide power to critical Village functions and equipment during outages

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
380,000	Equipment	17,500		1,000	5,000	20,000	43,500	43,500
<b>Total</b>	<b>Total</b>	<b>17,500</b>		<b>1,000</b>	<b>5,000</b>	<b>20,000</b>	<b>43,500</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
380,000	Capital Improvement - 402	17,500		1,000	5,000	20,000	43,500	43,500
<b>Total</b>	<b>Total</b>	<b>17,500</b>		<b>1,000</b>	<b>5,000</b>	<b>20,000</b>	<b>43,500</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **BF 0014**  
Project Name **Pump Station Security Installations**

Account # 605-52-75-6010 610

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

### Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village. Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecome, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

### Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily bypassed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Expenditures	2016	2017	2018	2019	2020	Total
Equipment		17,000		19,000		36,000
<b>Total</b>		<b>17,000</b>		<b>19,000</b>		<b>36,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
Water - 605		17,000		19,000		36,000
<b>Total</b>		<b>17,000</b>		<b>19,000</b>		<b>36,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **BF 0015**  
Project Name **Material Storage**

Account # 605-52-75-6010 610

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

### Description

Construction of Salt Dome at Public Works in 2015

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2017 if warranted after Village Hall renovation and potential improvements to the Combined Service Facility.

### Justification

Seasonal equipment such as sprayers, tanks, plows and holiday decorations have longer service life when protected from the elements.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
500,000	Construction			350,000			350,000
<b>Total</b>	<b>Total</b>			350,000			350,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
500,000	Water - 605			350,000			350,000
<b>Total</b>	<b>Total</b>			350,000			350,000

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **BF 0016**  
Project Name **Parking Lot Rehabilitation**

Account # 233-52-75-6010

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

### Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2018 - \$ 35,000 - Design for Permanent Parking Block 22 in the area bounded by Wilson, Smith, Slade and Greeley

2020 - \$350,000 - Construction of Block 22 parking

### Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2016	2017	2018	2019	2020	Total
615 - Improvements Other than Buildings			35,000		350,000	385,000
<b>Total</b>			<b>35,000</b>		<b>350,000</b>	<b>385,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
TIF-233			35,000		350,000	385,000
<b>Total</b>			<b>35,000</b>		<b>350,000</b>	<b>385,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **BF 0022**  
 Project Name **Fire Station 85**

Account #

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

### Description

Preventative Maintenance is required at the Colfax Street Fire Station

2017 - Replacement of bay floors and drainage system (\$30,000) and replace east bay heater in upper loft (\$6,000)  
 - Replacement of 3 overhead garage door operators (\$5,000), replace 3 exhaust fans (\$2,500), and rear entrance door replacement (\$3,000)  
 2018 - Window replacement (\$35,000) and roof top unit (\$15,000)  
 2019 - Kitchen and hall tile replacement (\$2,000)  
 2020 - Upper and lower roof replacement (\$120,000)

### Justification

Originally constructed in the 1950's and added onto in 1974, systems and components are in need of repair or replacement.

Expenditures	2016	2017	2018	2019	2020	Total	Future
Construction		46,500	50,000	2,000	120,000	218,500	100,000
<b>Total</b>	<b>46,500</b>	<b>50,000</b>	<b>2,000</b>	<b>120,000</b>	<b>218,500</b>	<b>Total</b>	

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Improvement - 402		46,500	50,000	2,000	120,000	218,500	100,000
<b>Total</b>	<b>46,500</b>	<b>50,000</b>	<b>2,000</b>	<b>120,000</b>	<b>218,500</b>	<b>Total</b>	

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project #	<b>BF 0023</b>
Project Name	<b>Parking Lot Lighting Modernization</b>

Account # 620-52-75-6010 610

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Buildings & Facilities

Priority Important

### Description

An audit of our surface parking lots identified the replacement of existing fluorescent and high intensity discharge lamps with more efficient fixtures would be more economical over time.

2016 - Lot 1 at Train Station

2017 - Lot 9 and 10 northwest of Bothwell and Wilson

2018 - Lot 6 southeast of Palatine and Brockway

2019 - Lot 7 northeast of Brockway and Slade

2020 - Lot 14 northeast of Smith and Slade

### Justification

Operational savings from lighting retrofits include both quantifiable and qualitative benefits. Through the increased lamp life of the new fixtures, there is a direct decrease in the cost of re-lamping as lights fail. This avoids the cost of the lamps as well as the labor associated with the replacement of lamps. Qualitative benefits of lighting retrofits can include improved lighting quality and color, improved lighting control, instantaneous start, and increased security.

Expenditures	2016	2017	2018	2019	2020	Total
Construction	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
Motor Vehicle Parking - 620	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **FC 0001**  
Project Name **Roadway Drainage Improvements**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

### Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way with storm sewer installation or channel regrading.

### Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
45,000	Construction	45,000	45,000	45,000	45,000	45,000	225,000
<b>Total</b>	<b>Total</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>225,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
45,000	Sewer - 610	45,000	45,000	45,000	45,000	45,000	225,000
<b>Total</b>	<b>Total</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>225,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** FC 0002  
**Project Name** Creek Stabilization

**Account #** 610-52-75-6020 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 40 years

**Category** Flood Control

**Priority** Important

### Description

Segments of Salt and Buffalo Creeks have limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties, reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements are to be prioritized based on losses to structures, safety, and erosion control. Improvements are additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2018 - Design and Permit CY 2019 - Construct

### Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Expenditures	2016	2017	2018	2019	2020	Total
Engineering			40,000			40,000
Construction				270,000		270,000
<b>Total</b>			<b>40,000</b>	<b>270,000</b>		<b>310,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
CDBG - 210				270,000		270,000
Sewer - 610			40,000			40,000
<b>Total</b>			<b>40,000</b>	<b>270,000</b>		<b>310,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **FC 0003**  
Project Name **Creek Outfall Structure Rehabilitation**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

### Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek and Buffalo Creek

### Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2016	2017	2018	2019	2020	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **FC 0004**  
Project Name **Storm Inlet Reconstruction/Repair**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 30 years

Category Flood Control

Priority Less Important

### Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

### Justification

Maintain integrity of storm sewer system (ensure positive drainage)

Eliminate structure, street and parkway erosion

Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2016	2017	2018	2019	2020	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** FC 0005  
**Project Name** Bridges and Culverts

**Account #** 610-52-75-6020 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 40 years

**Category** Flood Control

**Priority** Important

### Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2016 - Imperial @ West Branch

CY 2017 - Tahoe @ East Branch

CY 2018 - Capri @ Buffalo Creek

CY 2019 - Illinois @ West Branch

CY 2020 - TBD based upon future condition assessments

Priorities to be adjusted to reflect creek inventory and annual inspections.

### Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2016	2017	2018	2019	2020	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** FC 0006  
**Project Name** Ditch Analysis and Rehabilitation

**Account #** 610-52-75-6020 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 50 years

**Category** Flood Control

**Priority** Less Important

### Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will maintain open channel flow.

CY 2016 - Warren South of Olive

Future Potential locations are:

- Leonard south of Palatine Rd
- Ellis west of Quentin
- Olive; Williams to Wilke
- Glade; Cedar to Imperial

### Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right of way drainage and long term maintenance

Prior	Expenditures	2016	2017	2018	2019	2020	Total
235,000	Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
235,000	Sewer - 610	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project #	<b>FC 0007</b>
Project Name	<b>Storm Sewer &amp; Draintile Repl/Expansion</b>

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

### Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended for draintiles. Deteriorating metal pipes will also be replaced with this program.

CY 2016 - Elm Street 42 inch metal pipe replacement between Revere and Medford (part of road reconstruction effort)

CY 2017 - North of Illinois between Brockway & Plum Grove Rd

CY 2018 - Draintile internal to the block east of Plum Grove Rd and north of Michigan Av

CY 2019 - Quentin near Echo

Future - Wood west of Clyde, Lilac South to Tulip

### Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2016	2017	2018	2019	2020	Total
75,000	Construction	75,000	75,000	75,000	75,000	75,000	375,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
75,000	Sewer - 610	75,000	75,000	75,000	75,000	75,000	375,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** FC 0010  
**Project Name** Storm Sewer System Sliplining

**Account #** 610-52-75-6020 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 50 years

**Category** Flood Control

**Priority** Important

### Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village

Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Wilmette East of Benton
- King George outfall (21")
- Kenilworth from 828 West to Crescent
- Crescent South of Hillside

### Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2016	2017	2018	2019	2020	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** FC 0011  
**Project Name** Sub-Watershed Analysis

**Account #** 610-52-75-6020 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 50 years

**Category** Flood Control

**Priority** Very Important

### Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village hired outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-watershed capacity. Identified improvements would feed into the Ditch Rehabilitation Program or Storm Sewer Expansion Program.

Areas Targeted include:

Reimer Reservoir Additional Engineering, Elm near Echo, Kenilworth West of Crescent, Anthony to Trailside, Drain Tile replacement

### Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Prior	Expenditures	2016	2017	2018	2019	2020	Total
75,000	Construction		50,000		50,000		100,000
<b>Total</b>		<b>50,000</b>		<b>50,000</b>		<b>100,000</b>	

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
75,000	Sewer - 610		50,000		50,000		100,000
<b>Total</b>		<b>50,000</b>		<b>50,000</b>		<b>100,000</b>	

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project #	<b>FC 0012</b>
Project Name	<b>Storm Sewer Televising</b>

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Flood Control

Priority Important

### Description

Much of the Village's storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. It is desired to become proactive, rather than reactive, in our approach to storm sewer system maintenance. To establish a baseline condition, televising existing facilities would be necessary. In house equipment can televise pipes up to 12 inches in diameter. Larger pipes are recommended for contractual assistance. The estimated unit cost is \$1.25 per lineal foot.

### Justification

Reduce flood risk  
 Reduce maintenance costs  
 Improve the Village's approach to preservation of long term assets  
 Link with start of Storm Water Utility  
 VOP only capable of televising 12" Diameter Pipe or smaller

Expenditures	2016	2017	2018	2019	2020	Total
Construction		90,000	90,000	90,000	90,000	360,000
<b>Total</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>360,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
<b>Total</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>360,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project #	<b>FC 0013</b>
Project Name	<b>Residential Drainage Improvements</b>

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

### Description

In 1991, the Village started a program to extend public storm sewers into private areas with poor drainage. The program focused on private drainage issues with an extension of the public system via a cost share with neighborhoods. As the majority of these issues have been addressed, the program adjusted in 2008 to include a small diameter cost sharing program with small diameter extensions to be led by residents. Rain Gardens are offered for the most local of issues. The Basement Protection Program, intended to modernize homes with gravity wastewater drainage is additionally funded by this program.

1. Small Diameter Program (4" or 6") with the Village participating 50% up to \$2,500
2. Rain Garden Program - Village participating 50% up to \$3,000.
3. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

### Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
30,000	Construction	30,000	30,000	30,000	30,000	30,000	150,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
30,000	Sewer - 610	30,000	30,000	30,000	30,000	30,000	150,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** RW 0001  
**Project Name** Sidewalk Replacement Program

**Account #** 402-52-75-6040 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 Years

**Category** Rights of Way Improvements

**Priority** Important

### Description

The sidewalk maintenance program consists of:

Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village 50/50 Sidewalk Replacement \$20,000

Misc Infill/Repairs \$10,000

The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the seventh year at this threshold.

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

### Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:

- A. Vertical Displacement (offsets) greater than 3/4 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
180,000	Construction	180,000	180,000	180,000	180,000	180,000	900,000	1,040,000
<b>Total</b>	<b>Total</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>900,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	180,000	900,000	1,040,000
<b>Total</b>	<b>Total</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>900,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** RW 0002  
**Project Name** Sidewalk Extension Program

**Account #** 402-52-75-6040 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 years

**Category** Rights of Way Improvements

**Priority** Important

### Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2016 - Smith, South of Cunningham, East Side (Revenue Offset of \$65,000)

CY 2017 - Michigan from Cedar to Brockway, North Side \$150,000 Smith Complete Gap on East Side South of Cunningham \$80,000

CY 2018 - Illinois Ave, North Side, Benton to Hicks

CY 2019 - Oak St from Home Ave to Eagle Pool & Benton North of Illinois to Glade

CY 2020 - Quentin Road, Lake Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2021 - Quentin Road US-14 to Colfax

### Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
60,000	Construction	100,000	230,000	175,000	80,000	120,000	705,000	595,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>230,000</b>	<b>175,000</b>	<b>80,000</b>	<b>120,000</b>	<b>705,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
60,000	Capital Improvement - 402	100,000	230,000	175,000	80,000	120,000	705,000	595,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>230,000</b>	<b>175,000</b>	<b>80,000</b>	<b>120,000</b>	<b>705,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Department 52-Public Works

### Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # **RW 0004**  
 Project Name **TIF Sidewalk Extension**

Account # XXX-52-75-6040 615

### Description

To provide a safe and adequate means of transportation for pedestrians

CY 2019 - Rand, West side from Capri to Spruce Fill Gaps

CY 2020 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2021 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2022 - Hicks Rand to Dundee if Eligible

### Justification

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Expenditures	2016	2017	2018	2019	2020	Total	Future
615 - Improvements Other than Buildings				90,000	90,000	180,000	200,000
<b>Total</b>				90,000	90,000	180,000	<b>Total</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
TIF-234				90,000	90,000	180,000	200,000
<b>Total</b>				90,000	90,000	180,000	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **RW 0006**  
 Project Name **Irrigation Expansion**

Account # XXX-52-75-6040 615

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

### Description

A second phase of the Downtown landscaping program started in 2013. In this extension from the original program, landscaping and irrigation has been installed in areas along the Palatine Road corridor or pocket park areas that were not improved in the first 5-year program.

2017 - Hanging Baskets West of Brockway

2019 - Northwest Highway & North Hicks Road - 2 island beds

### Justification

This program is designed to provide for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District, while lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Expenditures	2016	2017	2018	2019	2020	Total	Future
Construction			10,000			10,000	20,000
615 - Improvements Other than Buildings		10,000				10,000	
<b>Total</b>		<b>10,000</b>	<b>10,000</b>			<b>20,000</b>	

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Improvement - 402			10,000			10,000	20,000
TIF-233		10,000				10,000	
<b>Total</b>		<b>10,000</b>	<b>10,000</b>			<b>20,000</b>	
<b>Total</b>		<b>10,000</b>	<b>10,000</b>			<b>20,000</b>	

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** RW 0010  
**Project Name** Street Light Cable Replacement

**Account #** 402-52-75-6040 615

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 20 years

**Category** Rights of Way Improvements

**Priority** Important

### Description

Systematic replacement of old rubber-coated Type R street light cable with new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision, it is proposed that for 2015 through 2019, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

### Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
15,000	Construction	15,000	15,000	15,000	15,000	15,000	75,000	75,000
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
15,000	Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000	75,000
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

Department 52-Public Works

## Village of Palatine, IL

Project # **RW 0015**  
 Project Name **Traffic Signal Upgrade**

Account # 402-52-75-6040 615

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

### Description

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road  
 CY 2016 - US 14 from Smith to Palatine Road \$19,000 - Remaining Village obligation for signal modernization  
 CY 2016 - Various location on Rand, Dundee and Palatine Road LED Improvements. Village's portion estimated at \$11,000

### Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
300,000	Construction	30,000					30,000	60,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>					<b>30,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
300,000	Capital Improvement - 402	30,000					30,000	60,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>					<b>30,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** RW 0017  
**Project Name** Village Wide Ash Removal Program

**Account #** 402-52-75-6040 615

**Department** 52-Public Works

**Contact** Charlie Powers

**Type** Improvement

**Useful Life** 20 Years

**Category** Rights of Way Improvements

**Priority** Important

### Description

Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.

CY 2016 - 300 Contracted Removals  
700 In-House Removals  
1000 Contracted Replacements

Planting of replacements may extend into 2017

### Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce noise
3. Enhance the image of the Village to pass-through traffic
4. Manage affects of Emerald Ash Borer on our Urban Forest

Prior	Expenditures	2016	2017	2018	2019	2020	Total
400,000	615 - Improvements Other than Buildings	275,000					275,000
<b>Total</b>		<b>275,000</b>					<b>275,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
400,000	Capital Improvement - 402	275,000					275,000
<b>Total</b>		<b>275,000</b>					<b>275,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **RW 0018**  
Project Name **Community Development Block Grant Improvements**

Account # 210-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

### Description

Infrastructure improvement in Block Grant eligible areas  
Route 68 & Denise Pedestrian Signal and Sidewalk Improvement

### Justification

Address isolated depressional areas

Prior	Expenditures	2016	2017	2018	2019	2020	Total
241,454	615 - Improvements Other than Buildings	241,355					241,355
<b>Total</b>		<b>241,355</b>					<b>241,355</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
241,454	CDBG - 210	241,355					241,355
<b>Total</b>		<b>241,355</b>					<b>241,355</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** RW 0019  
**Project Name** Traffic Signal Pre-Emption Equipment

**Account #** 402-52-75-6040 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Equipment

**Useful Life** 10 years

**Category** Rights of Way Improvements

**Priority** Very Important

### Description

CY 2015 - Traffic Signal Preemption Equipment - Preventative Maintenance Program  
CY 2017 - Traffic Signal Preemption Equipment - Preventative Maintenance Program  
CY 2019 - Traffic Signal Preemption Equipment - Preventative Maintenance Program

### Justification

Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersections (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
14,000	Equipment		14,000		14,000		28,000	42,000
<b>Total</b>	<b>Total</b>		<b>14,000</b>		<b>14,000</b>		<b>28,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
14,000	Capital Improvement - 402		14,000		14,000		28,000	42,000
<b>Total</b>	<b>Total</b>		<b>14,000</b>		<b>14,000</b>		<b>28,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** SS 0001  
**Project Name** Village Wide Sanitary Sewer Sliplining

**Account #** 610-52-75-6050 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 50 years

**Category** Sanitary Sewer

**Priority** Very Important

### Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park Unit #1, Orchard Hills, Princeton/Delgado Drive, Reseda East & West, Imperial, Royal and other areas.

This project is administered with the Storm Sewer Sliplining program as well.

### Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2016	2017	2018	2019	2020	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total</b>	<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total</b>	<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # SS 0003  
 Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

### Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures.  
 CY2016 - Peppertree LS Abandonment Design \$50,000, Cathodic Protection at Arlington Crest \$20,000, G005 1990 Onan Emergency Generator \$125,660  
 CY2017/18 - Peppertree LS Abandonment Construction \$1,800,000  
 CY2019 - Station Efficiencies with Pump Equipment Modernization \$50,000  
 CY2020 - Cathodic Protection \$50,000

### Justification

To improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
170,000	Engineering	70,000					70,000
<b>Total</b>	Construction		900,000	900,000	50,000	50,000	1,900,000
	Other	125,660					125,660
	<b>Total</b>	<b>195,660</b>	<b>900,000</b>	<b>900,000</b>	<b>50,000</b>	<b>50,000</b>	<b>2,095,660</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
170,000	Sewer - 610	195,660	900,000	900,000	50,000	50,000	2,095,660
<b>Total</b>	<b>Total</b>	<b>195,660</b>	<b>900,000</b>	<b>900,000</b>	<b>50,000</b>	<b>50,000</b>	<b>2,095,660</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0001  
**Project Name** 50/50 Apron/Curb/Gutter Replacement

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 20 years

**Category** Streets

**Priority** Important

### Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs.

### Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. If the criteria used if a resident wants to "depress" their curb in order to eliminate a bump is met, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents over the last 15 years have ever wanted to pay for more curb & gutter to be replaced that was not adjacent to the driveway apron.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
85,000	Construction	86,020	86,055	86,560	92,200	91,355	442,190	500,000
<b>Total</b>	<b>Total</b>	<b>86,020</b>	<b>86,055</b>	<b>86,560</b>	<b>92,200</b>	<b>91,355</b>	<b>442,190</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
85,000	Capital Improvement - 402	86,020	86,055	86,560	92,200	91,355	442,190	500,000
<b>Total</b>	<b>Total</b>	<b>86,020</b>	<b>86,055</b>	<b>86,560</b>	<b>92,200</b>	<b>91,355</b>	<b>442,190</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0002  
**Project Name** Curb and Gutter-Concrete Edging Extension Program

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 20 years

**Category** Streets

**Priority** Important

### Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2016-2020 - Concrete edging at miscellaneous locations depending on resurfacing program

### Justification

1. To improve neighborhood appearance by reducing vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
83,390	Construction	82,610	45,070	40,055		92,000	259,735	500,000
<b>Total</b>	<b>Total</b>	<b>82,610</b>	<b>45,070</b>	<b>40,055</b>		<b>92,000</b>	<b>259,735</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
83,390	Capital Improvement - 402	82,610	45,070	40,055		92,000	259,735	500,000
<b>Total</b>	<b>Total</b>	<b>82,610</b>	<b>45,070</b>	<b>40,055</b>		<b>92,000</b>	<b>259,735</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0003  
**Project Name** Collector Street Improvements & Maintenance

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 Years

**Category** Streets

**Priority** Important

### Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.

CY 2016 - Dorset from Cedar to Elm at an estimated cost of \$275,000 (\$225/lf). This section is proposed to have increased width and concrete curbing added along the north edge. A recapture fee is recommended for all properties on the north side of Dorset. Also, road construction for Federal Aid Resurfacing of Colfax Street from east of Quentin Road to Plum Grove Road. The estimated construction cost is \$1M with the Village share estimated at \$200K.

CY 2017 - Design Resurface of Plum Grove Road from US-14 to Aldridge

CY 2018 - Plum Grove Resurfacing with Federal Aid Matching Funds

### Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
325,000	Construction	475,000	150,000	500,000	250,000	250,000	1,625,000	1,250,000
<b>Total</b>	<b>Total</b>	<b>475,000</b>	<b>150,000</b>	<b>500,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,625,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
325,000	Capital Improvement - 402	475,000	150,000	500,000	250,000	250,000	1,625,000	1,250,000
<b>Total</b>	<b>Total</b>	<b>475,000</b>	<b>150,000</b>	<b>500,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,625,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **ST 0004**  
 Project Name **Road Resurfacing**

Account # 205-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

### Description

This program addresses the annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventative maintenance, and relationship to planned utility work under the streets. The program consists of milling of existing surface, full depth patching as needed, and final overlay. Inflation is included in out years.

### Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of service ability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
1,629,535	Construction	1,222,830	1,653,155	1,706,560	1,730,160	1,691,475	8,004,180	9,200,000
<b>Total</b>	<b>Total</b>	<b>1,222,830</b>	<b>1,653,155</b>	<b>1,706,560</b>	<b>1,730,160</b>	<b>1,691,475</b>	<b>8,004,180</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
1,629,535	Motor Fuel Tax - 205	1,222,830	1,653,155	1,706,560	1,730,160	1,691,475	8,004,180	9,200,000
<b>Total</b>	<b>Total</b>	<b>1,222,830</b>	<b>1,653,155</b>	<b>1,706,560</b>	<b>1,730,160</b>	<b>1,691,475</b>	<b>8,004,180</b>	<b>Total</b>

## PALATINE STREETS

rev. 10/08/2015

## 2016 Street Resurfacing Program

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2015)					TOTAL Estimated Cost 2016	(\$T 0002) Curb Ext Conc Edge Cost	(\$T 0006) Integral Curb Repl Cost
									April 2016	April 2017	April 2018	April 2019	April 2020			
CHERY	001	CHERYL LANE	CEDAR STREET	PLEASANT HILL BOULEVARD	2	1,277	23	29,371	70	70	69	69	68	80,770		
HOME	002	HOME AVENUE	N. OAK STREET	HICKS ROAD	3	1,279	25	31,975	62	60	57	55	52	87,931		
ILLIN	002	ILLINOIS AVENUE	MALLARD DRIVE	QUENTIN ROAD	2	2,212	36	79,632	39	36	33	30	27	218,988		
ILLIN	006	ILLINOIS AVENUE	PLUM GROVE ROAD	CALIFORNIA STREET	2	1,292	34	49,584	60	58	56	54	52	136,356		
ILLIN	007	ILLINOIS AVENUE	CALIFORNIA STREET	HICKS ROAD	2	1,273	42	54,441	46	43	41	38	35	149,713		
KENIL	010	KENILWORTH AVENUE	ROHLWING ROAD	DEAD END EAST	5	950	25	23,750	49	46	43	40	36	65,313		
OLDBR	001	OLD BRIDGE ROAD	HOME AVENUE	HICKS ROAD	3	2,206	25	55,150	59	57	54	51	48	151,663		
OXFOR	001	OXFORD COURT	ILLINOIS AVENUE	CUL-DE-SAC NORTH	2	405	25	10,125	62	60	57	55	52	30,594		
PATTE	001	PATTEN DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,048	25	26,200	41	38	34	30	27	72,050		
PRATT	001	PRATT DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,023	25	25,575	52	49	46	42	39	70,331		
ROSE	006B	ROSE STREET	W. GLADE AVENUE	PLEASANT HILL BLVD	2	320	22	7,580	72	71	70	69	69	32,594	16,297	
SLAYT	001	SLAYTON DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,046	25	26,150	55	52	49	46	43	71,913		
THACK	001	THACKERAY DRIVE	HOME AVENUE	CUNNINGHAM DRIVE	3	1,318	25	32,950	48	45	41	38	34	90,613		
WGLAD	001	W. GLADE AVENUE	CEDAR STREET	IMPERIAL COURT	2	1,341	23	30,843	51	48	44	39	35	132,625	66,312	
											Total Cost	\$1,391,452	\$82,609	\$0		
14 Sections											16,990 feet	483,326 Sq Ft	50/50 (4.5% of TOTAL) (ST 0001)	\$86,016		
											3.22 Miles	53,703 Sq Yd	Road Resurfacing (ST 0004)	\$1,222,826		

ARBCT	001	ARBOR COURT	ARBOR LANE	CUL-DE-SAC	1	161	25	8,220	57	55	52	49	45	22,605		
ARBLN	001	ARBOR LANE	DUNDEE ROAD	SHERWOOD LANE	1	511	25	12,775	60	58	56	53	50	35,131		
BARON	001	BARONET LANE	WILKE ROAD	CUL-DE-SAC (WEST)	5	1,838	25	45,950	54	51	47	43	39	126,363		
CARPE	003	CARPENTER DRIVE	STARK DRIVE	ROHLWING ROAD	6	1,250	33	41,250	58	57	56	55	53	113,438		
LANCE	001	LANCELOT LANE	BARONET LANE	WILKE ROAD	5	1,808	25	45,200	51	48	44	40	35	124,300		
POPLA	005	POPLAR STREET	FRANKLIN AVENUE	QUENTIN ROAD	1	376	25	9,400	61	60	57	55	52	25,850		
SHERW	001	SHERWOOD LANE	ARBOR LANE	EDGEWATER LANE	1	1,052	25	26,300	53	50	47	43	38	72,325		
											Total Cost	\$520,011	\$0	\$0		
7 Sections											6,996 feet	735,630 Sq Ft	Road Resurfacing (ST 0004)	\$520,011		
											1.33 Miles	81,737 Sq Yd				

PALATINE STREETS

rev. 08/21/2015

2016 Resurfacing of NWWC streets

2016 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2014)					TOTAL Estimated Cost 2016
										April 2016	April 2017	April 2018	April 2019	April 2020	
2016	CLARK	002	CLARK DRIVE	CARPENTER DRIVE	SAYLES DRIVE	4	1,075	34	36,550	57	56	55	53	51	100,513
2016	CLARK	003	CLARK DRIVE	SAYLES DRIVE	ANDERSON DRIVE	4	1,339	34	45,526	66	64	63	62	61	125,197
2016	CLARK	004	CLARK DRIVE	ANDERSON DRIVE	BALDWIN ROAD	4	1,547	34	52,598	62	61	60	58	56	144,645
2016	CLARK	005	CLARK DRIVE	BALWIN ROAD	WILLIAMS DRIVE	4	1,369	34	46,546	62	61	60	58	56	128,002
2016	WILLI	007	WILLIAMS DRIVE	CLARK DRIVE	PALATINE ROAD	5	450	34	15,300	51	49	46	43	39	42,075
2016	NHOPE	001	NEW HOPE DRIVE	PALATINE ROAD	FIRE STATION P-LOT	5	260	34	9,155	78	76	74	73	72	25,176
2016	GLENC	004	GLENCOE STREET	ROHLWING ROAD	KRISTA LANE	5	1,328	21	29,040	63	61	60	58	55	79,860
2016	GLENC	003	GLENCOE STREET	FOREST AVENUE	ROHLWING ROAD	6	1,240	22	27,700	69	69	69	68	68	76,175
2016	FORES	002	FOREST AVENUE	PALATINE ROAD	NORTHWEST HIGHWAY	6	2,036	22	44,792	56	53	50	47	43	123,178
														\$844,819	

Note: The pavement between New Hope Drive and Glencoe Road (access road through church property) will be repaired under the Collector Street Improvements (**ST 0003**)

PALATINE STREETS

rev. 08/21/2015

2017 Street Resurfacing - Tentative List

2016 plan	Branch	Section	Council	Section	Section	True Area	PCI PROJECTIONS (JUL 2014)					TOTAL Estimated Cost 2017	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost				
							District	Length (FT)	Width (FT)	(SF)	April 2016	April 2017	April 2018	April 2019	April 2020			
2017	ALVA	001	ALVA STREET	COOLIDGE AVENUE	MAPLE AVENUE (CL)	8,214	1	444	18.5		38	33	28	22	15	36,963	18,482	
2017	AUSTN	001	AUSTIN LANE	BRISTOL COURT	CHATHAM DRIVE	21,000	1	690	25		56	53	50	47	44	60,900		
2017	BABCK	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	31,000	4	1,240	25		70	70	69	69	68	89,900		
2017	BRIST	001	BRISTOL COURT	WHYTECLIFF ROAD	CUL-DE-SACE	17,950	1	718	25		51	48	45	41	38	52,055		
2017	CARPE	004	CARPENTER DRIVE	ROHLWING ROAD	CLARK DRIVE	51,625	4	2,065	25		60	59	58	57	56	149,713		
2017	CROOK	001	CROOKED WILLOW LANE	WILLOW WALK DRIVE	WHITE WILLOW BAY	22,875	2	915	25		56	53	50	47	43	66,338		
2017	DELGA	000	DELGADO DRIVE	HOME AVENUE	KNOX STREET	11,375	3	455	25		65	64	63	62	60	32,988		
2017	DELGA	001	DELGADO DRIVE	KNOX STREET	ELMWOOD AVENUE	15,320	3	766	20		54	51	47	44	39	44,428		
2017	DELGA	002	DELGADO DRIVE	ELMWOOD DRIVE	SPRINGWOOD DRIVE	14,475	3	579	25		63	61	60	57	55	41,978		
2017	EDGEW	001	EDGEWATER LANE	ARBOR LANE	E. LINE OF 1505 W.	32,500	1	1,300	25		52	49	45	41	36	94,250		
2017	EDGEW	002	EDGEWATER LANE	E. LINE OF 1504 W	PALOS AVENUE	10,655	1	405	25		83	81	78	77	75	30,900		
2017	ELIZA	001	ELIZABETH AVENUE	DEAD END NORTH	KENILWORTH AVENUE	18,050	5	722	25		71	71	70	70	69	52,345		
2017	ELIZC	001	ELIZABETH COURT	ELIZABETH AVENUE	CUL-DE-SAC	9,009	5	332	25		60	58	56	53	50	26,126		
2017	HALE	003	HALE STREET	WASHINGTON STREET	HELEN ROAD	34,017	6	1,479	23		55	52	49	45	41	178,589		89,295
2017	MALLA	001	MALLARD DRIVE	MIDDLETON AVENUE	TEAL DRIVE	39,182	2	1,507	26		53	50	47	44	40	113,628		
2017	MALRC	001	MALLARD COURT	MALLARD DRIVE	CUL-DE-SAC	9,000	2	360	25		51	48	45	41	38	26,100		
2017	MAPLA	004	MAPLE AVENUE	ALVA STREET	COLFAX STREET	11,817	1	606	19.5		51	47	44	39	34	53,177		26,588
2017	OAKST	008	OAK STREET	MICHIGAN AVENUE	CUL-DE-SAC SOUTH	7,625	2	305	25		51	47	43	39	34	22,113		
2017	ROSIL	001	ROSILAND DRIVE	RUHL ROAD	inlets at 578 W near center island	28,900	1	1,156	25		53	50	47	43	39	83,810		
2017	ROSIL	002	ROSILAND DRIVE	inlets at 578 W near center island	NORTHUMBERLAND PASS	36,140	1	1,380	25		53	50	47	43	39	104,806		
2017	SHERM	002	SHERMAN STREET	BENTON STREET	OAK STREET	14,740	6	670	22		62	59	56	52	49	77,385		38,693
2017	SUTHE	001	SUTHERLAND COURT	CARPENTER DRIVE	CUL-DE-SAC	9,250	4	370	25		50	46	43	40	36	26,825		
2017	THORN	001	THORNHILL LANE	HOME AVENUE	LARKSPUR LANE	48,525	3	1,941	25		55	52	49	45	41	140,723		
2017	WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC	34,375	1	1,375	25		53	50	47	44	40	99,688		
2017	WILLO	002	WILLOW WALK DRIVE	ILLINOIS AVENUE	CROOKED WILLOW LANE	7,500	1	300	25		60	58	56	53	50	21,750		
2017	WINNE	003	WINNETKA STREET	DEER AVENUE	GROVE AVENUE	24,270	1	960	25		51	47	44	39	34	70,383		
2017	WINST	003	WINSTON DRIVE	PALATINE ROAD	JOYCE AVENUE	21,450	5	550	39		54	51	47	44	40	62,205		
2017	WINST	004	WINSTON DRIVE	JOYCE AVENUE	KENILWORTH AVENUE	18,000	5	720	25		63	62	61	61	61	52,200		
28 Sections						24,310 feet		608,839 Sq Ft			50/50 (4.5% of TOTAL) (ST 0001)					\$1,912,262	\$45,070	\$127,987
						4.60 Miles		67,649 Sq Yd			Road Resurfacing (ST 0004)					\$86,052		
																\$1,653,153		

**PALATINE STREETS**

rev. 08/21/2015

**2018 Street Resurfacing - Tentative List**

2016 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2015)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
											April 2016	April 2017	April 2018	April 2019	April 2020		
2018	APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25	15,850	55	52	49	46	43	48,343		
2018	BALDF	001	BALDWIN FRONTAGE ROAD	BALDWIN ROAD WEST	BALDWIN ROAD EAST	6	1,025	19	20,621	50	46	42	37	32	62,894		
2018	BRITC	001	BRIGHTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	570	25	14,250	53	50	47	44	40	43,463		
2018	CCLUB	001	COUNTRY CLUB COURT	PEPPER TREE DRIVE (NORTH)	PEPPER TREE DRIVE (SOUTH)	3	1,284	25	32,640	53	50	47	44	40	99,552		
2018	COOLI	003	COOLIDGE AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	991	21	20,811	56	53	50	47	43	98,852	49,426	
2018	DROVE	001	DROVERS LANE	WHITEHALL DRIVE	KENSINGTON COURT	1	563	25	14,075	56	53	50	47	44	42,929		
2018	FOREC	001	FOREST COURT	LINCOLN STREET	CUL-DE-SAC	6	319	25	7,975	55	52	49	45	41	24,324		
2018	FORES	001	FOREST AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,300	22	28,600	58	56	53	50	47	87,230		
2018	GARDC	001	GARDEN COURT	GARDEN AVENUE	CUL-DE-SAC	3	200	25	12,854	46	43	40	36	33	39,205		
2018	GILBA	001	GILBERT AVENUE	MIDDLETON AVENUE	QUENTIN ROAD	2	1,331	25	33,275	59	57	54	51	48	101,489		
2018	GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25	13,095	63	61	58	56	53	39,940		
2018	GREEL	000	GREELEY STREET	WILSON STREET	SLADE STREET	6	343	22	7,546	62	59	56	53	49	41,503	20,752	
2018	GREEL	001	GREELEY STREET	SLADE STREET	PALATINE ROAD	6	318	22	6,996	48	45	41	37	33	21,338		
2018	GREEL	002	GREELEY STREET	PALATINE ROAD	WASHINGTON STREET	2	660	22	14,520	57	53	50	46	42	44,286		
2018	GRENA	004	GREENWOOD AVENUE	KENILWORTH AVENUE	NORTHWEST HIGHWAY	6	1,317	22	28,974	57	55	52	48	45	88,371		
2018	GRNLF	001	GREENLEAF COURT	ILLINOIS AVENUE	CUL-DE-SAC	2	370	25	9,787	55	52	49	45	41	29,850		
2018	HETHW	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	GOLDEN GATE LANE	3	820	25	22,211	55	52	49	46	43	67,744		
2018	IVYPL	001	IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305	25	7,625	46	42	38	33	27	23,256		
2018	IVYPL	002	IVY PLACE	HOLLY WAY	ASTER AVENUE	4	307	25	7,675	61	59	56	54	51	23,409		
2018	KCHAR	001	KING CHARLES COURT	GARDEN AVENUE	CUNNINGHAM DRIVE	3	1,332	25	33,300	53	50	47	44	40	101,565		
2018	KENIL	009	KENILWORTH AVENUE	FOREST AVENUE	ROHLWING ROAD	6	1,323	20	26,460	59	57	55	52	49	80,703		
2018	MORSN	001	MORRISON AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	690	25	17,250	59	56	54	51	47	81,938	40,969	
2018	RAVEN	001	RAVEN LANE	HUNTING DRIVE	CUL-DE-SAC	2	630	25	15,750	57	54	51	48	45	48,038		
2018	ROCKL	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951	25	23,775	56	53	50	47	43	72,514		
2018	STARK	002	STARK DRIVE	CARPENTER DRIVE	TAHOE TRAIL	4	1,522	25	38,050	57	55	52	48	45	116,053		
2018	STARK	003	STARK DRIVE	TAHOE TRAIL	ROHLWING ROAD	4	1,845	25	46,125	56	53	50	47	43	140,681		
2018	WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25	14,293	54	51	47	44	39	43,594		
2018	WILSO	006	WILSON STREET	SMITH STREET	GREELEY STREET	6	319	22	7,018	52	48	45	41	37	38,599	19,300	
2018	WILSO	009	WILSON STREET	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,300	21	27,300	59	57	55	52	49	83,265		
2018	WILSO	010	WILSON STREET	FOREST AVENUE	ROHLWING ROAD	6	1,321	22	29,062	50	47	43	39	34	88,639		

30 Sections

24,758 feet 597,763 Sq Ft 50/50 (4.5% of TOTAL) (ST 0001) \$1,923,563 \$90,395 \$40,051  
4.69 Miles 66418,1111 Sq Yd \$86,560 Road Resurfacing (ST 0004) \$1,706,556

PALATINE STREETS

rev. 08/21/2015

2019 Street Resurfacing - Tentative List

2016 plan	Branch	Section	Street Name	From	To	Council District	Section	Section	Section	PCI PROJECTIONS (JUL 2015)					TOTAL	(ST 0002)	(ST 0006)
	ID	ID					Length (FT)	Width (FT)	True Area (SF)	April 2016	April 2017	April 2018	April 2019	April 2020	Estimated Cost 2019	Curb Ext Conc Edge Cost	Integral Curb Repl Cost
2019	BROCK	003	BROCKWAY STREET	COLFAX STREET	WOOD STREET	6	654	29	18,966	60	57	53	50	46	109,055		54,527
2019	CNTRY	001	COUNTRY LANE	RUSSET WAY	HEATHERLEA DRIVE	3	809	25	21,495	61	59	57	54	52	68,784		
2019	EAGLE	001	EAGLE LANE	HERON DRIVE	HAWK STREET	6	905	25	22,625	57	55	52	49	45	72,400		
2019	HAWK	001	HAWK STREET	DEAD END NORTH	EAGLE LANE	6	1,270	27	34,290	57	55	52	49	45	109,728		
2019	HEATH	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	COUNTRY LANE	3	619	25	16,745	75	73	72	72	71	53,584		
2019	HELEN	006	HELEN ROAD	OAK STREET	HICKS ROAD	2	1,523	34	51,782	54	52	50	47	44	165,702		
2019	MEADO	001	MEADOW LANE	STARK DRIVE	GREENWOOD AVENUE	4	730	25	18,250	58	56	53	50	47	58,400		
2019	NORTH	001	NORTH COURT	RENAISSANCE PLACE	NORTHWEST HIGHWAY	6	766	33	25,278	68	68	67	67	66	80,890		
2019	PLUM	005B	PLUM GROVE ROAD	WASHINGTON STREET (N. EOP-E. SIDE)	DANIELS ROAD	6	825	36	29,700	58	55	51	48	44	170,775		85,388
2019	RESED	001	RESEDA PARKWAY	DEAD END WEST	HICKS ROAD	6	1,529	24	36,696	58	56	53	50	47	117,427		
2019	SANBO	001	SANBORN DRIVE	DEAD END NORTH	THURSTON DRIVE	5	1,495	25	37,375	57	55	52	49	46	119,600		
2019	WASHI	002	WASHINGTON STREET	PLUM GROVE ROAD	OAK STREET	6	1,309	23	30,107	57	53	50	46	42	173,115		86,558
2019	WEST	001	WEST COURT (NORTH COURT)	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33	27,390	57	55	52	49	45	87,648		
2019	WHYTE	001	WHYTECLIFF ROAD	ROSELLE ROAD	CHATHAM DRIVE	1	1,600	32	51,200	58	55	53	50	47	163,840		
2019	WILLI	003	WILLIAMS DRIVE	CARPENTER DRIVE	JANE ADDAMS DRIVE	5	339	34	11,526	52	49	47	45	42	36,883		
2019	WILLI	004	WILLIAMS DRIVE	JANE ADDAMS DRIVE	PLATE DRIVE	5	2,051	34	69,734	59	57	55	53	50	223,149		
2019	WILLI	005	WILLIAMS DRIVE	PLATE DRIVE	ANDERSON DRIVE	5	1,392	34	47,328	61	60	58	56	54	151,450		
2019	ZINNI	001	ZINNIA LANE	LAUREL DRIVE	IRIS DRIVE	4	1,080	25	27,000	56	53	50	47	43	86,400		
<b>18 Sections</b>											19,726 feet	577,487 Sq Ft	50/50 (4.5% of TOTAL) (ST 0001)		\$2,048,830	\$0	\$226,472
											3.74 Miles	64165.2222 Sq Yd	Road Resurfacing (ST 0004)		\$92,197		
													\$1,730,160				

PALATINE STREETS

rev. 08/21/2015

2020 Street Resurfacing - Tentative List

2016 plan	Branch	Section	ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2015)					(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
											April 2016	April 2017	April 2018	April 2019	April 2020		
2020	ARROW	001	ARROWHEAD DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,093	25	29,900	60	58	56	53	50	100,165		
2020	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	177	25	8,823	59	57	54	52	48	29,557		
2020	BISSE	001	BISSELL DRIVE	BALDWIN ROAD	CLARK DRIVE	4	910	25	22,750	59	57	55	52	49	76,213		
2020	BROCK	008	BROCKWAY STREET	MICHIGAN AVENUE	ILLINOIS AVENUE	2	633	18	11,394	59	56	54	51	47	59,819	29,909	
2020	CHARL	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327	22	7,194	60	57	53	50	46	43,164		21,582
2020	CHATH	001	CHATHAM DRIVE	WHYTECLIFF ROAD	MIDDLETON AVE	1	1,945	25	48,625	60	58	56	53	50	162,894		
2020	CRESC	006	CRESCENT AVENUE	KENILWORTH AVENUE	DORSET AVENUE	1	1,295	18	23,654	60	58	55	53	49	124,184	62,092	
2020	DIANE	002	DIANE DRIVE	418 E DIANE DRIVE	CUL-DE-SAC	3	570	25	14,250	58	56	53	50	47	47,738		
2020	FREMO	004	FREMONT STREET	WASHINGTON STREET	DANIELS ROAD	6	823	23	18,929	61	58	55	52	48	113,574		56,787
2020	GERIA	001	GERI AVENUE	GERI COURT	STEPHEN DRIVE	1	384	24	9,216	62	60	58	56	53	30,874		
2020	GERIA	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	1	135	24	3,412	55	52	49	45	41	11,430		
2020	GREND	001	GREENWOOD DRIVE	POMPANO LANE	TAHOE TRAIL	4	1,016	25	25,400	59	57	55	52	49	85,090		
2020	ILLIN	005	ILLINOIS AVENUE	BROCKWAY STREET	PLUM GROVE ROAD	2	630	34	28,029	47	44	41	37	33	93,897		
2020	IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25	9,250	46	43	40	36	32	30,988		
2020	KELLY	001	KELLY ANN DRIVE	QUENTIN ROAD	CUL-DE-SAC WEST	1	665	25	16,625	60	58	55	53	49	55,694		
2020	KELSE	001	KELSEY COURT	MIDDLETON AVENUE	CUL-DE-SAC	1	577	25	15,040	59	56	54	51	47	50,384		
2020	KENSI	001	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	1,175	25	29,375	59	57	54	51	48	98,406		
2020	KGEOG	002	KING GEORGE COURT	KING EDWARD COURT SOUTH	KING EDWARD COURT NORTH	3	1,338	25	39,330	59	57	54	51	48	131,756		
2020	LILAP	001	LILAC PLACE	LILAC DRIVE	DEAD END	4	206	25	5,150	55	52	49	45	41	17,253		
2020	MRSHL	001	MARSHALL COURT	OLD HICKS ROAD	CUL-DE-SAC EAST	3	850	22	18,700	61	59	56	54	51	62,645		
2020	OLDHK	002	OLD HICKS ROAD	OLD HICKS ROAD (COACH ROAD)	NICHOLS ROAD	3	2,186	33	72,138	55	53	51	48	45	241,662		
2020	PARKS	002	PARKSIDE DRIVE	EUCLID AVENUE	VILLAGE LIMITS SOUTH	2	1,153	25	28,825	60	58	56	53	50	96,564		
2020	PRGCT	001	PEREGRINE COURT	PEREGRINE DRIVE	CUL-DE-SAC	2	260	27	7,020	62	60	57	55	52	23,517		
2020	WHIPP	001	WHIPPOORWILL LANE	PARTRIDGE DRIVE	PEREGRINE DRIVE	2	1,061	25	26,525	59	57	54	51	48	88,859		
2020	WILSO	007	WILSON STREET	BROCKWAY STREET	PLUM GROVE ROAD	6	625	41	25,625	61	58	55	51	48	153,750		76,875

25 Sections

20,404 feet  
3.86 Miles

545,179 Sq Ft  
60575.4444 Sq Yd

50/50 (4.5% of TOTAL) (ST 0001)  
Road Resurfacing (ST 0004)

\$2,030,073  
\$91,353  
\$1,691,475

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0005  
**Project Name** Residential Street Reconstruction Program

**Account #** 205-52-75-6060 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 30 years

**Category** Streets

**Priority** Important

### Description

The Residential Street Rehabilitation Program is designed to compliment the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a program is recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

Elm South of Illinois is recommended in 2016

### Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
530,000	Construction	350,625	390,765	567,205	554,210	359,640	2,222,445	2,600,000
<b>Total</b>	<b>Total</b>	<b>350,625</b>	<b>390,765</b>	<b>567,205</b>	<b>554,210</b>	<b>359,640</b>	<b>2,222,445</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
530,000	Motor Fuel Tax - 205	350,625	390,765	567,205	554,210	359,640	2,222,445	2,600,000
<b>Total</b>	<b>Total</b>	<b>350,625</b>	<b>390,765</b>	<b>567,205</b>	<b>554,210</b>	<b>359,640</b>	<b>2,222,445</b>	<b>Total</b>

## PALATINE STREETS

rev. 08/24/2015

## Street Rehabilitation Program

2016 plan	Branch	Section	Street Name	From	To	Council	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2015)					(ST 0005)	(ST 0005)	(ST 0005)	(ST 0005)	
										April 2016	April 2017	April 2018	April 2019	April 2020	Rehab Cost 2016	Rehab Cost 2017	Rehab Cost 2018	Rehab Cost 2019	Rehab Cost 2020
rehab 2016	ELMST	005	ELM STREET	ILLINOIS AVENUE	PEREGRINE DRIVE	2	1,700	25	42,500	53	50	47	44	40	350,625				
rehab 2017	REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25	45,175	58	56	53	50	47		390,764			
rehab 2018	PARTR	001	PARTRIDGE DRIVE	FALMORE DRIVE	HARVARD DRIVE	2	660	25	16,500	72	71	71	71	71			150,150		
rehab 2018	PARTR	002	PARTRIDGE DRIVE	HARVARD DRIVE	WHIPPOORWILL LANE	2	1,398	25	34,950	67	66	64	62	60			318,045		
rehab 2018	PARTR	003	PARTRIDGE DRIVE	WHIPPOORWILL LANE	QUENTIN ROAD	2	320	34	10,880	74	73	72	72	71			99,008		
rehab 2019	COUNT	001	COUNTRYSIDE DRIVE	NORTHWEST HIGHWAY	STERLING DRIVE	1	1,574	34	58,032	47	45	42	39	36				554,206	
rehab 2020	CUNNI	005	CUNNINGHAM DRIVE	ELMWOOD AVENUE	ROHLWING ROAD	3	972	37	35,964	67	65	64	62	62					359,640
															\$350,625	\$390,764	\$567,203	\$554,206	\$359,640

7 Sections

8,431 feet  
1.60 Miles

244,001  
27111.2222

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0006  
**Project Name** Integral Curb Program

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 20 years

**Category** Streets

**Priority** Important

### Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

### Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program and replace with new curb and gutter.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
120,370	Construction		127,990	40,055	226,475	155,245	549,765	500,000
<b>Total</b>	<b>Total</b>	<b>127,990</b>	<b>40,055</b>	<b>226,475</b>	<b>155,245</b>	<b>549,765</b>	<b>Total</b>	

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
120,370	Capital Improvement - 402		127,990	40,055	226,475	155,245	549,765	500,000
<b>Total</b>	<b>Total</b>	<b>127,990</b>	<b>40,055</b>	<b>226,475</b>	<b>155,245</b>	<b>549,765</b>	<b>Total</b>	

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0007  
**Project Name** Street Microsurfacing Program

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 5 years

**Category** Streets

**Priority** Very Important

### Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-8 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing, a new riding surface is provided, thereby slowing the loss of surface oils and protecting the pavement integrity. Streets selected for this program would have rather high PCI values.

### Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 3-8 years, depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2014 this program was suspended due to budget constraints. It should be noted that this program gives the appearance of a new street, without the smooth rideability of a resurfaced street. However, the material does compact and the final product has a relatively smooth finish.

Expenditures	2016	2017	2018	2019	2020	Total	Future
Engineering	75,000	75,000	75,000	75,000	75,000	375,000	500,000
<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>	<b>Total</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Improvement - 402	75,000	75,000	75,000	75,000	75,000	375,000	500,000
<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0008  
**Project Name** DT Street Rehabilitation & Landscaping

**Account #** 233-52-75-6060 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life**

**Category** Streets

**Priority** Important

### Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2017: Construct Wilson West of Bothwell	\$ 325,000
2018: Design Greeley	50,000
2019: Construct Greeley North of Palatine Rd	500,000
2020: Final Design & Construction Brockway - Slade to Palatine Rd	750,000

### Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Expenditures	2016	2017	2018	2019	2020	Total
615 - Improvements Other than Buildings		325,000	50,000	500,000	750,000	1,625,000
<b>Total</b>	<b>325,000</b>	<b>50,000</b>	<b>500,000</b>	<b>750,000</b>	<b>750,000</b>	<b>1,625,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
TIF-233		325,000	50,000	500,000	750,000	1,625,000
<b>Total</b>	<b>325,000</b>	<b>50,000</b>	<b>500,000</b>	<b>750,000</b>	<b>750,000</b>	<b>1,625,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0009  
**Project Name** Intersection Improvements - Pedestrian

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 Years

**Category** Streets

**Priority** Important

### Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2017 - IL-53 at US-14 (Const), US-14 at Rohlwing (Design)  
CY 2018 - US-14 at Rohlwing (Constr), Dundee at Smith (Design)  
CY 2019 - Route 68 at Smith (Constr) Quentin at Colfax (Design)  
CY 2020 - Quentin @ Colfax (Constr) TBD (Design)

### Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
105,000	Engineering		30,000	30,000	30,000	30,000	120,000	240,000
<b>Total</b>	Construction		75,000	75,000	75,000	75,000	300,000	
	<b>Total</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>420,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
105,000	Capital Improvement - 402		105,000	105,000	105,000	105,000	420,000	240,000
<b>Total</b>	<b>Total</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>420,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **ST 0013**  
 Project Name **Bike Plan Implementation**

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Priority Important

### Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and, if awarded, will fund a large portion of the bike plan phase II engineering and implementation.

### Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicates that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips, which benefits their health, pocketbooks, and surrounding air quality.

Future CMAQ Applications for side paths on Roselle, south of Palatine Road and Smith Street, north of Cunningham, are planned with future calls for regional projects.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
61,335	615 - Improvements Other than Buildings	10,000	10,000	10,000	10,000	10,000	50,000	50,000
<b>Total</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
61,335	Capital Improvement - 402	10,000	10,000	10,000	10,000	10,000	50,000	50,000
<b>Total</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** ST 0014  
**Project Name** Arterial Street Improvements

**Account #** 402-52-75-6060 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 years

**Category** Streets

**Priority** Important

### Description

By working with state, federal and regional agencies to implement transportation improvement projects, improvements can be made to reduce congestion and improve air quality. Funding sources are available from federal and regional authorities which could benefit traffic flow in Palatine.

Phase 1 for Palatine Road from Smith Street to Quentin Road recommended

\$200,000 is funded by Village and \$200,000 will be funded by a grant

### Justification

The transportation objective for the Street System of the Village's Comprehensive Plan is to improve traffic circulation and promote street improvements that improve traffic flow and safety, and that are sensitive to the land use context. By participating in the Surface Transportation Program the Village has the opportunity to secure federal grants for detailed design and construction while acting as the lead agency on State routes to ensure context sensitive solutions. Policies A-1 and A-2 of the Transportation Section of the Comprehensive Plan would be the focal point of this program.

Expenditures	2016	2017	2018	2019	2020	Total	Future
Engineering	400,000		100,000	100,000	750,000	1,350,000	2,200,000
<b>Total</b>	<b>400,000</b>		<b>100,000</b>	<b>100,000</b>	<b>750,000</b>	<b>1,350,000</b>	<b>Total</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Improvement - 402	400,000		100,000	100,000	750,000	1,350,000	2,200,000
<b>Total</b>	<b>400,000</b>		<b>100,000</b>	<b>100,000</b>	<b>750,000</b>	<b>1,350,000</b>	<b>Total</b>

**Capital****2016 *thru* 2020****Village of Palatine, IL**

**Project #** **IT 0001**  
**Project Name** **Technology Hardware Infrastructure Replacements**

**Account #** 401-38-75-6030 640**Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 5 years**Category** Technology**Priority** Very Important**Description**

Annual replacement of one scheduled server	\$ 9,000
Backup Storage Replacement	13,000
Replacement of 6 Network Switches	12,500
Replacement of Firewall - Replacement of EOL Firewall Equipment	8,000

**Justification**

Annual replacement of misc equipment on an as-needed basis.  
 Replacement of older defunct mfg equipment with new server.  
 Replacement of 6 older network switches with new equipment.  
 Replacement of End-of-Life firewall with updated version.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
29,600	Equipment	42,500	33,000	79,000	32,000	47,200	233,700	314,600
<b>Total</b>	<b>Total</b>	<b>42,500</b>	<b>33,000</b>	<b>79,000</b>	<b>32,000</b>	<b>47,200</b>	<b>233,700</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
29,600	Capital Equipment - 401	42,500	33,000	79,000	32,000	47,200	233,700	314,600
<b>Total</b>	<b>Total</b>	<b>42,500</b>	<b>33,000</b>	<b>79,000</b>	<b>32,000</b>	<b>47,200</b>	<b>233,700</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **IT 0002**  
 Project Name **Technology Hardware Additions**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

### Description

5 Laptops - Additions for P&Z, PD Records, CS - \$6,000

Upgrade of DF440 W/2TB Drives - \$2,000

Tablets for Environmental Health - \$4,000

### Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them.

Replacement of Desktops in P&Z, PD Records, and CS with Laptops to provide mobility.

Upgrade of storage systems.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
32,500	Equipment	12,000	12,000	12,000	12,000	12,000	60,000	60,000
<b>Total</b>	<b>Total</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>60,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
32,500	Capital Equipment - 401	12,000	12,000	12,000	12,000	12,000	60,000	60,000
<b>Total</b>	<b>Total</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>60,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **IT 0003**  
 Project Name **Infrastructure Software & Upgrades**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

### Description

CY 2016  
 General Software Upgrades / Replacements \$ 10,000  
 Upgrade to SQL Server 2015 4,000  
 Applicant Tracking and Onboarding Software 13,800 (Annual Maint beginning in 2017 will be funded in Operating Budget)

### Justification

Replacement of two SQL Server 2008 with 2015, keeping our SQL environment in alignment with supported projects.  
 Applicant Tracking Software allows applicants the ability to apply on line with a more seamless flow.  
 Misc upgrades identified during the year.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
13,500	Equipment	27,800	73,000	12,000	53,000	14,500	180,300	66,500
<b>Total</b>	<b>Total</b>	<b>27,800</b>	<b>73,000</b>	<b>12,000</b>	<b>53,000</b>	<b>14,500</b>	<b>180,300</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
13,500	Capital Equipment - 401	27,800	73,000	12,000	53,000	14,500	180,300	66,500
<b>Total</b>	<b>Total</b>	<b>27,800</b>	<b>73,000</b>	<b>12,000</b>	<b>53,000</b>	<b>14,500</b>	<b>180,300</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **IT 0004**  
 Project Name **Office Computer Hardware Replacement**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

### Description

100 Computer Monitors Replacement	\$ 17,000
Office Software Replacement	10,000
SSD Drives	5,000

### Justification

Upgrade of existing desktop computers with SSD Drives, extending their life by 2 years.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
20,180	Equipment	32,000	55,950	123,150	31,700	31,600	274,400	226,350
<b>Total</b>	<b>Total</b>	<b>32,000</b>	<b>55,950</b>	<b>123,150</b>	<b>31,700</b>	<b>31,600</b>	<b>274,400</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
20,180	Capital Equipment - 401	32,000	55,950	123,150	31,700	31,600	274,400	226,350
<b>Total</b>	<b>Total</b>	<b>32,000</b>	<b>55,950</b>	<b>123,150</b>	<b>31,700</b>	<b>31,600</b>	<b>274,400</b>	<b>Total</b>

**Capital****2016 *thru* 2020****Village of Palatine, IL**

**Project #** **IT 0005**  
**Project Name** **Public Safety Communications Hardware**

**Account #** 401-38-75-6030 640**Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 6 Years**Category** Technology**Priority** Important**Description**

Video Conference Unit - Station 81 \$6,000

**Justification**

Replacement of one per year for the next 5 years, replaces older Sony PS1 system with newer camera and equipment.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
103,100	Equipment	6,000	6,000	6,000	6,000	165,000	189,000	309,500
<b>Total</b>	<b>Total</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>165,000</b>	<b>189,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
103,100	Capital Equipment - 401	6,000	6,000	6,000	6,000	165,000	189,000	309,500
<b>Total</b>	<b>Total</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>165,000</b>	<b>189,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **IT 0006**  
Project Name **Utilities SCADA System Upgrades**

Account # 605-52-75-6030 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

### Description

This program calls for continuous improvements and modernization to the Village's SCADA System. Improvements include energy recovery, hatch alarms, and various electrical improvements.

2016 - System Criticality Plan \$25,000  
2017 - Energy Recovery Improvements or Back Up Power For Smith St \$25,000  
2018 - Energy Recovery Improvements \$25,000  
2019 - Energy Recovery Improvements \$25,000  
Future - Radio Hardware Improvements \$25,000

### Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.

Expenditures	2016	2017	2018	2019	2020	Total
Construction	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

Funding Sources	2016	2017	2018	2019	2020	Total
Water - 605	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

**Capital****2016 *thru* 2020****Village of Palatine, IL**

**Project #** **IT 0007**  
**Project Name** **Enterprise Resource Planning Project**

**Account #** 401-38-75-6030 640

**Department** 38-Information Technology  
**Contact** Paul Mehring/Larry Schroth  
**Type** Improvement  
**Useful Life** 10 years  
**Category** Technology  
**Priority** Important

**Description**

Training on Redeveloped CS Module - \$18,000

**Justification**

Provide funds for training on Community Services module or replacement.

<b>Expenditures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>	<b>Future</b>
Other	18,000	230,000	15,000	15,000	15,000	293,000	705,000
<b>Total</b>	<b>18,000</b>	<b>230,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>293,000</b>	<b>Total</b>

<b>Funding Sources</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>	<b>Future</b>
Capital Equipment - 401	18,000	230,000	15,000	15,000	15,000	293,000	705,000
<b>Total</b>	<b>18,000</b>	<b>230,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>293,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project #	IT 0009
Project Name	Water Meter Conversion Project

Account # 605-52-75-6030 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

### Description

The technology currently utilized by the Village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses are discontinued. The Palatine ROM - External Building Reading Equipment system is no longer supported. A Performance Based Contract will be used to modernize and upgrade our water meter system.

### Justification

In general this program would improve customer service, improve readability of meters and readings, reduce meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
2,000,000	Equipment	45,000	46,000	47,000	48,000	49,000	235,000
<b>Total</b>	<b>Total</b>	<b>45,000</b>	<b>46,000</b>	<b>47,000</b>	<b>48,000</b>	<b>49,000</b>	<b>235,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
2,000,000	Water - 605	45,000	46,000	47,000	48,000	49,000	235,000
<b>Total</b>	<b>Total</b>	<b>45,000</b>	<b>46,000</b>	<b>47,000</b>	<b>48,000</b>	<b>49,000</b>	<b>235,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **IT 0010**

Project Name **GIS**

Account # XXX-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

### Description

FY 2017

Provide updated aerial photography and 1ft lidar of Palatine for the use of Engineering, Public Works, Planning and Zoning in the evaluation and impact of changes in flood control and other projects. GIS also utilizes the updated information to verify and maintain the existing GIS base of information.

### Justification

Palatine's last full aerial/lidar was completed in '09 and an updated aerial of lesser quality was supplied by NWCD in '10.

An updated aerial/lidar reflecting the changes in Palatine (including Palatine Rd reconfiguration, etc) would help in decision making by providing more information on the current conditions that exist.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
18,000	Equipment		62,000	2,000		2,000	66,000	52,000
<b>Total</b>	<b>Total</b>		<b>62,000</b>	<b>2,000</b>		<b>2,000</b>	<b>66,000</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
18,000	Capital Equipment - 401		62,000	2,000		2,000	66,000	52,000
<b>Total</b>	<b>Total</b>		<b>62,000</b>	<b>2,000</b>		<b>2,000</b>	<b>66,000</b>	<b>Total</b>

**Capital****2016 *thru* 2020****Village of Palatine, IL****Department** 38-Information Technology

**Project #** **IT 0012**  
**Project Name** **Village Wide Technology Improvements**

**Account #** 401-38-75-6030 640

**Contact** Larry Schroth  
**Type** Equipment  
**Useful Life**  
**Category** Technology  
**Priority** Important

**Description**

Fiber from Parking Deck to Smith Tank

**Justification**

Smith Water Tank has become a key communication point for a significant amount of systems, this includes PW Radio, Water Meter Reads, AM 1660.

Replacement of wireless communications w/fiber will provide a stable channel.

<b>Expenditures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>	<b>Future</b>
Equipment		37,000	37,000	37,000	37,000	148,000	167,000
<b>Total</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>148,000</b>	<b>Total</b>

<b>Funding Sources</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>	<b>Future</b>
Capital Equipment - 401		37,000	37,000	37,000	37,000	148,000	167,000
<b>Total</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>148,000</b>	<b>Total</b>

**Capital****2016 *thru* 2020****Village of Palatine, IL**

Project # **IT 0014**  
 Project Name **Fire Department Station Alerting**

Department 44-Fire  
 Contact Scott Andersen  
 Type Equipment  
 Useful Life 10 years  
 Category Technology  
 Priority Important

Account #

**Description**

CY 2017 - Phoenix G2 Station Alerting Peripherals for all five (5) Fire Stations \$62,000

**Justification**

The goal of this project is to reduce the response times of the Fire Department crews by improving dispatch communication efficiency. The project would include the purchase and installation of LED soft-start speakers, message signs displaying CAD information and "turnout timers" in all of the Fire Stations.

Expenditures	2016	2017	2018	2019	2020	Total	Future
Equipment		62,000				62,000	62,000
<b>Total</b>		<b>62,000</b>				<b>62,000</b>	<b>Total</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Capital Equipment - 401		62,000				62,000	62,000
<b>Total</b>		<b>62,000</b>				<b>62,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **IT 0015**  
 Project Name **Redesigned Web Site**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

### Description

Refreshing of our current web site for www.palatine.il.us with up-to-date technologies

### Justification

Our current website is 4 years old and is beginning to show its age from design to functionality. Current difficulties in utilizing the editors, file uploading and other functional problems occur on a regular basis. This project would look to update the capabilities and functionality of our web site to leverage up-to-date functionality along with providing new capabilities in areas such as mobile phones, etc...

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
45,000	Equipment					30,000	30,000	20,000
<b>Total</b>	<b>Total</b>					30,000	30,000	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
45,000	Capital Equipment - 401					30,000	30,000	20,000
<b>Total</b>	<b>Total</b>					30,000	30,000	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **VE 0001**  
 Project Name **Fire Dept Vehicle Replacements**

Account # 401-44-75-6070 625

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

2017 - Engine T288	625,000
- Ambulance T366	290,840

### Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
433,000	Equipment		915,840	166,775	972,720	949,040	3,004,375	2,715,715
<b>Total</b>	<b>Total</b>	<b>915,840</b>	<b>166,775</b>	<b>972,720</b>	<b>949,040</b>	<b>3,004,375</b>	<b>Total</b>	<b>2,715,715</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
433,000	Capital Equipment - 401		915,840	166,775	972,720	949,040	3,004,375	2,715,715
<b>Total</b>	<b>Total</b>	<b>915,840</b>	<b>166,775</b>	<b>972,720</b>	<b>949,040</b>	<b>3,004,375</b>	<b>Total</b>	<b>2,715,715</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **VE 0002**  
 Project Name **Fire Dept Equipment Replacements & Additions**

Account # 401-44-75-6070 635

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Priority Very Important

### Description

CY 2017 - Five (5) Zoll "X" Cardiac Monitor/Defibrillators for FD Ambulance (Replacing 8 yr old units)

- Zodiac Boat with Trailer
- Cardiac Arrest Equipment
- Smoke Machine

### Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

The 3 Stations have a high likelihood of being occupied by Village residents and this Life Saving Equipment would be available when Fire Crews are not in quarters.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
3,900	Equipment		210,000	71,000	8,000	27,000	316,000	855,000
<b>Total</b>	<b>Total</b>	<b>210,000</b>	<b>71,000</b>	<b>8,000</b>	<b>27,000</b>	<b>316,000</b>	<b>Total</b>	

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
3,900	Capital Equipment - 401		210,000	71,000	8,000	27,000	316,000	855,000
<b>Total</b>	<b>Total</b>	<b>210,000</b>	<b>71,000</b>	<b>8,000</b>	<b>27,000</b>	<b>316,000</b>	<b>Total</b>	

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **VE 0003**  
 Project Name **Public Works Vehicle Replacements**

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

CY 2016 Replacements  
 \$ 151,000 - T331 2004 Intnl 5-Ton Dump Truck  
 151,000 - T332 2005 Intnl 5-Ton Dump Truck  
 30,900 - T335 2003 Ford F-250 4X4 with Plow

### Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
76,000	Equipment	332,900	752,950	1,075,890	246,400	447,585	2,855,725	3,003,795
<b>Total</b>	<b>Total</b>	<b>332,900</b>	<b>752,950</b>	<b>1,075,890</b>	<b>246,400</b>	<b>447,585</b>	<b>2,855,725</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
76,000	Capital Equipment - 401	332,900	752,950	1,075,890	246,400	447,585	2,855,725	3,003,795
<b>Total</b>	<b>Total</b>	<b>332,900</b>	<b>752,950</b>	<b>1,075,890</b>	<b>246,400</b>	<b>447,585</b>	<b>2,855,725</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **VE 0004**  
 Project Name **Public Works Equipment Replacements**

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett/Jeff Malinowski

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

CY 2016 Replacements  
 \$ 10,300 - E100 2001 Non-Chemical Parts Washer  
 5,150 - E101 2001 Bead/Soda Blaster  
 7,210 - E102 1975 MIG Welder  
 5,150 - E104 2001 Plasma Cutter  
 10,300 - E126 1999 Wheel Balancer Machine  
 15,450 - E413 1985 Komatsu Forklift  
 10,300 - E430 2004 Cross Conveyor Tailgate Spreader  
 46,350 - T314 2002 Bobcat Skid-Steer Tractor  
 156,000 - T336 2005 John Deere Wheel Loader (Trade-in Value \$50,000)  
 124,200 - T343 2006 John Deere 410G Backhoe (Trade-in Value \$20,000)

### Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
236,500	Equipment	390,410	125,610	149,875	187,040	184,575	1,037,510	1,037,670
<b>Total</b>	<b>Total</b>	<b>390,410</b>	<b>125,610</b>	<b>149,875</b>	<b>187,040</b>	<b>184,575</b>	<b>1,037,510</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
236,500	Capital Equipment - 401	390,410	125,610	149,875	187,040	184,575	1,037,510	1,037,670
<b>Total</b>	<b>Total</b>	<b>390,410</b>	<b>125,610</b>	<b>149,875</b>	<b>187,040</b>	<b>184,575</b>	<b>1,037,510</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **VE 0005**  
 Project Name **Police Dept Vehicle Replacements**

Account # 401-42-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

\$ 39,915 - C333 2008 Ford Crown Vic - K9 Patrol (Replace with Ford Explorer)  
 35,020 - C355 2012 Dodge Charger - Patrol (Replace with Ford Explorer)  
 35,020 - C356 2012 Dodge Charger - Patrol (Replace with Ford Explorer)  
 35,020 - C357 2012 Dodge Charger - Patrol (Replace with Ford Explorer)  
 35,020 - C358 2013 Dodge Charger - Patrol (Replace with Ford Explorer)  
 30,900 - T376 2010 Ford Ranger - Police Assistant (Replace with Ford Explorer) will be reassigned to Fire Prevention  
 37,080 - T393 2012 Chevrolet Tahoe - Supervisor (Replace with 4X4 Chevy Tahoe) will be reassigned to Investigations  
 0 - C305 Ford Taurus - Investigations (Staff recommends replacing this unit with Police Vehicle T393, a 2012 Chevrolet Tahoe)

### Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
308,000	Equipment	247,975	246,980	284,495	336,000	255,305	1,370,755	1,473,755
<b>Total</b>	<b>Total</b>	<b>247,975</b>	<b>246,980</b>	<b>284,495</b>	<b>336,000</b>	<b>255,305</b>	<b>1,370,755</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
308,000	Capital Equipment - 401	247,975	246,980	284,495	336,000	255,305	1,370,755	1,473,755
<b>Total</b>	<b>Total</b>	<b>247,975</b>	<b>246,980</b>	<b>284,495</b>	<b>336,000</b>	<b>255,305</b>	<b>1,370,755</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** VE 0006  
**Project Name** Administrative Vehicle Replacements

**Account #** 401-52-75-6070 625

**Department** 52-Public Works

**Contact** Matt Dusckett

**Type** Equipment

**Useful Life** 10 years

**Category** Vehicles & Equipment

**Priority** Important

### Description

2016 Planned Replacements  
\$ 15,450 - C303 2005 Ford Focus - Community Services  
\$ 15,450 - C304 2005 Ford Focus - Community Services  
\$ 15,450 - C316 2006 Ford Focus - Engineering  
\$ 32,960 - C346 2011 Ford Taurus- Fire DC (Replacing with a Ford Explorer Utility) (Transferred to C311)  
\$ 15,450 - T327 2004 Ford Ranger - Community Services (Replace with a Ford Focus)  
\$ 15,450 - T328 2004 Ford Ranger - Community Services (Replace with a Ford Focus)  
\$ 0 - T342 2006 Dodge Caravan (Replacing with T376 from Police, 2010 Ford Ranger Pickup)

### Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
77,000	Equipment	110,210	31,800	65,400		81,650	289,060	153,400
<b>Total</b>	<b>Total</b>	<b>110,210</b>	<b>31,800</b>	<b>65,400</b>		<b>81,650</b>	<b>289,060</b>	<b>Total</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
77,000	Capital Equipment - 401	110,210	31,800	65,400		81,650	289,060	153,400
<b>Total</b>	<b>Total</b>	<b>110,210</b>	<b>31,800</b>	<b>65,400</b>		<b>81,650</b>	<b>289,060</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **VE 0007**  
Project Name **Public Works Equipment Additions**

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Jim McCullar

Type Equipment

Useful Life 20 years

Category Vehicles & Equipment

Priority Less Important

### Description

No Requests for 2016

### Justification

Prior	Expenditures	2016	2017	2018	2019	2020	Total
14,000	Equipment	0					0
<b>Total</b>	<b>Total</b>	<b>0</b>					<b>0</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
14,000	Capital Equipment - 401	0					0
<b>Total</b>	<b>Total</b>	<b>0</b>					<b>0</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** WW 0001  
**Project Name** Water Tank Maintenance

**Account #** 605-52-75-6080 615

**Department** 52-Public Works

**Contact** Jim Vleek

**Type** Improvement

**Useful Life** 15 years

**Category** Water System

**Priority** Important

### Description

CY 2016 - CP & Countryside Standpipe

CY 2017 - CP & Countryside Ground

CY 2018 - CP & South Supply #2

CY 2019 - CP

CP - Contract Payment

### Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Prior to 2011, the Village had been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred, which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired at least one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
1,421,620	Construction	1,710,380	1,590,005	1,603,740	841,800	553,610	6,299,535
<b>Total</b>	<b>Total</b>	<b>1,710,380</b>	<b>1,590,005</b>	<b>1,603,740</b>	<b>841,800</b>	<b>553,610</b>	<b>6,299,535</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
1,421,620	Water - 605	1,710,380	1,590,005	1,603,740	841,800	553,610	6,299,535
<b>Total</b>	<b>Total</b>	<b>1,710,380</b>	<b>1,590,005</b>	<b>1,603,740</b>	<b>841,800</b>	<b>553,610</b>	<b>6,299,535</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** WW 0001A  
**Project Name** Water Tank Removal and Upgrades

**Account #** 605-52-75-6080 615

**Department** 52-Public Works

**Contact** Jim Vlcek

**Type** Improvement

**Useful Life** 15 years

**Category** Water System

**Priority** Important

### Description

CY 2017 - Hicks/Dundee Elevated Removal & Hicks/Dundee Monopole Installation

CY 2019 - New Standpipe in West Zone Design

CY 2020 - New Standpipe in West Zone Construction

### Justification

The 2010 master water plan identified elevated water tanks with limited functionality and provided only 1% of the Village's total storage volume. Demolition was identified as more cost effective than long term maintenance.

The need for increased elevated storage in the southwest portion of the community was identified to improve fire flows, allow for the ability to blend water in supply emergencies, and to achieve a full day of elevated storage based on annual daily demand.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
75,000	Engineering				350,000		350,000
<b>Total</b>	Construction		205,000			3,215,000	3,420,000
	<b>Total</b>		<b>205,000</b>		<b>350,000</b>	<b>3,215,000</b>	<b>3,770,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
75,000	Water - 605		205,000		350,000	3,215,000	3,770,000
<b>Total</b>	<b>Total</b>		<b>205,000</b>		<b>350,000</b>	<b>3,215,000</b>	<b>3,770,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # **WW 0002**  
 Project Name **Watermain Extensions & Looping**

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

### Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary  
 CY 2016 - Dundee Road  
 CY 2017 - Doe (1275 Feet)  
 CY 2018 - Center Phase 1  
 CY 2019 - Bryant at Smith  
 CY 2020 - Long Valley & Runaway Bay Loop  
 Estimated Cost of \$200/LF without inflation

### Justification

1. Increase fire protection
2. Improve service to residents
3. Eliminate dead-ends

Prior	Expenditures	2016	2017	2018	2019	2020	Total
200,000	Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
200,000	Water - 605	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** WW 0003  
**Project Name** Watermain Replacements

**Account #** 605-52-75-6080 615

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 40 years

**Category** Water System

**Priority** Important

### Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2016 - Elizabeth (300), Babcock (300), Laurel - Lilly to Buffalo Creek (150), Design for 2017 (100)

CY 2017 - Wilke, Thomas to IL-53

CY 2018 - Quentin Road

CY 2019 - To be determined

CY 2020 - To be determined

Estimated Cost of \$250/LF without inflation

### Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2016	2017	2018	2019	2020	Total
700,475	Construction	861,590	1,030,325	1,206,940	1,391,795	1,584,945	6,075,595
<b>Total</b>	<b>Total</b>	<b>861,590</b>	<b>1,030,325</b>	<b>1,206,940</b>	<b>1,391,795</b>	<b>1,584,945</b>	<b>6,075,595</b>

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
700,475	Water - 605	861,590	1,030,325	1,206,940	1,391,795	1,584,945	6,075,595
<b>Total</b>	<b>Total</b>	<b>861,590</b>	<b>1,030,325</b>	<b>1,206,940</b>	<b>1,391,795</b>	<b>1,584,945</b>	<b>6,075,595</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

**Project #** WW 0005  
**Project Name** Well and Pump Station Improvements

**Account #** 605-52-75-6080 615

**Department** 52-Public Works

**Contact** Jim Vleek

**Type** Improvement

**Useful Life** 20 years

**Category** Water System

**Priority** Very Important

### Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time, the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

- CY 2016 - Demolition of Vacated Well Sites (Well #9 on Sterling) \$25,000 & Well 16 (East of IL-53) Maintain Well #15 (Old Hicks Rd)  
 CY 2018 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968  
 CY 2020 - Heron Drive Well (#10), inspect and repair \$150,000, never pulled, drilled in 1979  
 CY 2022 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967  
 CY 2024 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

### Justification

To prolong station life and reduce problems and failures  
 To reduce operating costs and improve efficiencies  
 To maintain vital systems necessary for the public health and welfare  
 To provide proper equipment to operate a three-zone system

Expenditures	2016	2017	2018	2019	2020	Total	Future
Construction	200,000		100,000		150,000	450,000	275,000
<b>Total</b>	<b>200,000</b>		<b>100,000</b>		<b>150,000</b>	<b>450,000</b>	<b>Total</b>

Funding Sources	2016	2017	2018	2019	2020	Total	Future
Water - 605	200,000		100,000		150,000	450,000	275,000
<b>Total</b>	<b>200,000</b>		<b>100,000</b>		<b>150,000</b>	<b>450,000</b>	<b>Total</b>

# Capital

2016 *thru* 2020

## Village of Palatine, IL

Project # WW 0006  
Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

### Description

CY 2016 - Design Separation Main 2 of 2  
CY 2017 - Construct Separation Main 2 of 2  
CY 2018 - Design various location valve & disconnection projects  
CY 2019 - Construct various location valve & disconnection projects

### Justification

Address system operating pressure  
Improve fire protection  
Improve system efficiencies

Prior	Expenditures	2016	2017	2018	2019	2020	Total
1,100,000	Engineering	70,000		70,000			140,000
Total	Construction		850,000		200,000		1,050,000
	Total	70,000	850,000	70,000	200,000		1,190,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
1,100,000	Water - 605	70,000	850,000	70,000	200,000		1,190,000
Total		70,000	850,000	70,000	200,000		1,190,000

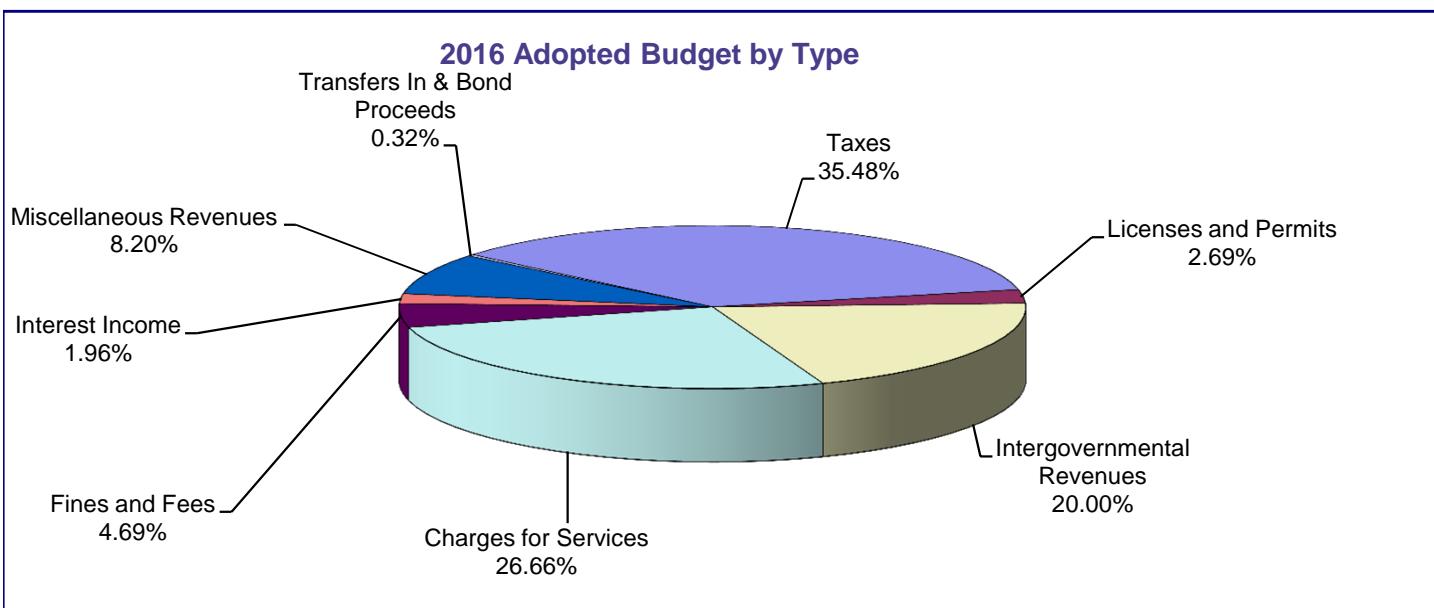
**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Revenues By Type	2014 Actual	2015	2016	% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 41,305,685	\$ 40,840,486	\$ 40,870,021	0.07%
Licenses and Permits	3,093,538	3,054,000	3,101,200	1.55%
Intergovernmental Revenues	22,743,318	22,190,256	23,033,104	3.80%
Charges for Services	28,608,382	30,021,965	30,701,660	2.26%
Fines and Fees	5,351,095	5,392,200	5,404,700	0.23%
Interest Income	7,595,946	2,293,635	2,257,490	-1.58%
Miscellaneous Revenues	9,653,138	9,109,875	9,438,970	3.61%
Transfers In & Bond Proceeds	16,005,570	2,860,000	368,000	-87.13%
(Source)/Use of Reserves	175,410	1,930,979	(3,171,514)	-264.24%
<b>Total Revenues</b>	<b>\$ 134,532,082</b>	<b>\$ 117,693,396</b>	<b>\$ 112,003,631</b>	<b>-4.83%</b>

Water Rate increase \$0.19

Sewer Rate increase \$0.05

Refuse Rate - No increase



**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 4,772,946	\$ 4,871,558	\$ 4,564,974
410.10	Property Tax Fire Protection	4,776,090	4,871,558	4,564,974
410.15	Property Tax FICA	2,314,219	1,885,000	1,941,600
410.20	Property Tax IMRF	1,270,799	1,275,000	1,313,300
410.30	Property Tax Police Pension	2,951,135	3,038,975	3,442,000
410.35	Property Tax Fire Pension	3,098,007	3,238,070	3,255,000
411	Sales Tax Home Rule	4,471,298	4,403,900	4,379,700
412	Food & Beverage Tax	1,119,180	1,100,000	1,203,300
413	Hotel/Motel Tax	190,464	165,000	207,500
415	Electric Use Utility Tax	900,485	1,010,000	992,505
<b>Total: Taxes</b>		<b>25,864,623</b>	<b>25,859,061</b>	<b>25,864,853</b>
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits	223,395	223,900	226,300
	Professional & Occupational			
420.10	Business Licenses & Permits	331,878	328,600	331,500
	Liquor Licenses			
420.15	Business Licenses & Permits	325,879	335,000	306,900
	Rental Dwelling License			
420.95	Business Licenses & Permits	161,179	150,000	155,000
	Other Licenses & Permits			
425.05	Non-Business Licenses & Permits	760,110	750,000	815,000
	Building Permits & Fees			
425.10	Non-Business Licenses & Permits	1,181,776	1,200,000	1,200,000
	Vehicle Licenses			
425.15	Non-Business Licenses & Permits	32,200	33,000	33,000
	Pet Licenses			
425.95	Non-Business Licenses & Permits	64,918	23,000	23,000
	Other Non-Business Lic & Permits			
<b>Total: Licenses and Permits</b>		<b>3,081,335</b>	<b>3,043,500</b>	<b>3,090,700</b>
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	721,097	728,100	692,600
430.10	Shared Revenue Replacement Tax	119,130	124,100	133,200
430.15	Shared Revenue Sales Tax - State	8,782,197	8,529,300	8,564,900
430.20	Shared Revenue Local Use Tax	1,278,963	1,304,200	1,485,200
430.25	Shared Revenue State Income Tax	6,563,909	6,741,200	7,404,900
430.30	Shared Revenue Auto Rental Tax	10,772	9,000	9,000
430.50	Shared Revenue Charitable Games Tax	3,604	1,500	1,500
432.05	Reimbursements Public Safety Training	56,590	25,000	25,000
432.10	Reimbursements Dist 211 Officer	249,200	257,900	271,000
432.15	Reimbursements Dist 211 Academy Officer	151,260	156,540	164,460
432.20	Reimbursements Dist 15 Officer	174,600	178,950	185,500
432.25	Reimbursements Rural Fire District	571,144	597,000	645,180
432.30	Reimbursements State Hwy Maintenance	141,364	146,000	149,605
432.35	Reimbursements Park District - CC & CSF	35,199	5,000	5,700
432.45	Reimbursements Rural/Meadows Agreement	11,516	11,500	11,515
434	Grants	28,871	30,000	15,000
<b>Total: Intergovernmental Revenues</b>		<b>18,899,416</b>	<b>18,845,290</b>	<b>19,764,260</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	145,000	150,000	155,000
440.10	Intragovernmental Service Charge - Sewer	368,000	380,000	392,000
440.15	Intragovernmental Service Charge - Refuse	109,000	111,000	113,000
440.20	Intragovernmental Service Charge - Parking	57,000	60,000	62,000
440.25	Intragovernmental Service Charge - CDBG	77,750	70,000	74,260
<b>Total: Charges for Services</b>		<b>756,750</b>	<b>771,000</b>	<b>796,260</b>
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	880,098	885,000	942,600
450.10	Gen Govt Fees Photocopy Fees	7,889	7,500	7,500
450.15	Gen Govt Fees Mulch Delivery	28,600	20,000	25,000
450.30	Gen Govt Fees 50/50 Trees	5,230	-	-
450.95	Gen Govt Fees Other Fees	13,932	15,000	15,000
451.05	Comm Dev Fees Plan Review Fees	243,319	235,000	250,000
451.10	Comm Dev Fees Inspection Fees	340,491	300,000	325,000
451.25	Comm Dev Fees VRAD Landscape Fees	9,000	-	-
452.05	Public Safety Fees Special Police Service	123,362	126,000	129,400
452.10	Public Safety Fees Special Fire Service	14,642	20,600	21,200
452.15	Public Safety Fees Ambulance Fees	1,296,383	1,377,000	1,376,000
452.20	Public Safety Fees Vehicle Impound Fees	209,000	206,700	211,000
452.25	Public Safety Fees False Alarm Fees	4,500	5,000	5,000
452.30	Public Safety Fees Spiller Pay Fees	-	5,000	5,000
454.05	Fines Circuit Court Fines	321,283	350,900	350,000
454.10	Fines Parking Violations	151,611	150,000	140,000
454.15	Fines Compliance Violations	230,410	230,000	250,000
454.20	Fines Red Light Violations	629,141	719,700	600,000
454.25	Fines Adjudication Fines	32,680	31,800	50,000
454.95	Fines Other Fines and Fees	8,500	-	5,000
<b>Total: Fines and Fees</b>		<b>4,550,071</b>	<b>4,685,200</b>	<b>4,707,700</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	273,849	244,150	219,105
<b>Total: Interest Income</b>		<b>273,849</b>	<b>244,150</b>	<b>219,105</b>
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	155,100	117,500	120,000
471.05	Insurance & Property Damage Property Damage Recovery	27,797	35,000	25,000
471.10	Insurance & Property Damage Workers Comp Recovery	62,892	45,000	45,000
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	22,633	25,000	25,000
474.10	Other Miscellaneous Donations	5,890	-	-
474.15	Other Miscellaneous Forfeitures	84,174	600	600
474.20	Other Streetfest Revenue	154,610	175,000	175,000
474.90	Other Miscellaneous Income	5,968	5,000	5,000
<b>Total: Miscellaneous Revenues</b>		<b>519,064</b>	<b>403,100</b>	<b>395,600</b>
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<b>Total: Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	175,410	(108,346)	(240,363)
<b>Total: (Source)/Use of Reserves</b>		<b>175,410</b>	<b>(108,346)</b>	<b>(240,363)</b>
<b>Fund Total: General Fund</b>		<b>54,120,518</b>	<b>53,742,955</b>	<b>54,598,115</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 205</b>	<b>Motor Fuel Tax Fund</b>			
<u>Intergovernmental Revenues</u>				
430.35	Shared Revenue Motor Fuel Tax	\$ 2,333,673	\$ 1,734,300	\$ 1,608,500
<b>Total: Intergovernmental Revenues</b>		<b>2,333,673</b>	<b>1,734,300</b>	<b>1,608,500</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	107	250	250
<b>Total: Interest Income</b>		<b>107</b>	<b>250</b>	<b>250</b>
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	-	-	-
<b>Total: Miscellaneous Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	424,985	(35,295)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>424,985</b>	<b>(35,295)</b>
<b>Fund Total: Motor Fuel Tax Fund</b>		<b>2,333,780</b>	<b>2,159,535</b>	<b>1,573,455</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 139,087	\$ 371,466	\$ 371,311
	<u>Total: Intergovernmental Revenues</u>	<u>139,087</u>	<u>371,466</u>	<u>371,311</u>
	<b>Fund Total: Community Dev Block Grant Fund</b>	<b>139,087</b>	<b>371,466</b>	<b>371,311</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 221</b>	<b>Federal Equitable Sharing Fund</b>			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ 35,688	\$ 20,000	\$ 20,000
<u>Total: Intergovernmental Revenues</u>		<u>35,688</u>	<u>20,000</u>	<u>20,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6	-	-
<u>Total: Interest Income</u>		<u>6</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Total: Federal Equitable Sharing Fund</b>		<b>35,694</b>	<b>20,000</b>	<b>20,000</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 222</b>	<b>State Equitable Sharing Fund</b>			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 44,315	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	44,315	5,000	5,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	-	-	-
	<u>Total: Interest Income</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	<b>Fund Total: State Equitable Sharing Fund</b>	<b>44,315</b>	<b>5,000</b>	<b>5,000</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 223</b>	<b>DUI Fines Fund</b>			
<u>Fines and Fees</u>				
454.30	Fines DUI Fines	\$ 28,929	\$ 40,000	\$ 30,000
<u>Total: Fines and Fees</u>		<u>28,929</u>	<u>40,000</u>	<u>30,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	-	-	-
<u>Total: Interest Income</u>		<u>-</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(35,000)	(25,000)
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>(35,000)</u>	<u>(25,000)</u>
<b>Fund Total: DUI Fines Fund</b>		<b>28,929</b>	<b>5,000</b>	<b>5,000</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 224</b>	<b>Foreign Fire Insurance Tax Fund</b>			
<u>Intergovernmental Revenues</u>				
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 77,120	\$ 70,000	\$ 70,000
<b>Total: Intergovernmental Revenues</b>		<b>77,120</b>	<b>70,000</b>	<b>70,000</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	75	-	-
<b>Total: Interest Income</b>		<b>75</b>	<b>-</b>	<b>-</b>
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	248	-	-
<b>Total: Miscellaneous Revenues</b>		<b>248</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Total: Foreign Fire Insurance Tax Fund</b>		<b>77,443</b>	<b>70,000</b>	<b>70,000</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016		
			Adopted Budget	Adopted Budget		
<b>Fund 231 Dundee Road TIF (TIF #1) Fund</b>						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 2,357,036	\$ 2,447,000	\$ 2,331,900		
<u>Total: Taxes</u>		2,357,036	2,447,000	2,331,900		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	907	1,000	750		
<u>Total: Interest Income</u>		907	1,000	750		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(1,638,000)	(1,632,650)		
<u>Total: (Source)/Use of Reserves</u>		-	(1,638,000)	(1,632,650)		
<b>Fund Total: Dundee Road TIF (TIF #1) Fund</b>		<b>2,357,943</b>	<b>810,000</b>	<b>700,000</b>		

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 232</b>	<b>Rand/Dundee TIF (TIF #2) Fund</b>			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 265,419	\$ 234,000	\$ 272,000
<u>Total: Taxes</u>		265,419	234,000	272,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	165	125	100
<u>Total: Interest Income</u>		165	125	100
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(163,125)	(190,100)
<u>Total: (Source)/Use of Reserves</u>		-	(163,125)	(190,100)
<b>Fund Total: Rand/Dundee TIF (TIF #2) Fund</b>		<b>265,584</b>	<b>71,000</b>	<b>82,000</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 4,775,938	\$ 4,204,600	\$ 4,775,000
<u>Total: Taxes</u>		4,775,938	4,204,600	4,775,000
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	126,579	136,475	136,475
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		126,579	136,475	136,475
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6,799	4,000	-
460.10	Interest Income Interest on Loans	7,207	16,510	15,185
<u>Total: Interest Income</u>		14,006	20,510	15,185
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimb/Refunds	79,042	-	-
<u>Total: Miscellaneous Revenues</u>		79,042	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	3,806,765	-	-
<u>Total: Other Financing Sources</u>		3,806,765	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	1,654,235	(119,590)
<u>Total: (Source)/Use of Reserves</u>		-	1,654,235	(119,590)
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>8,802,330</b>	<b>6,015,820</b>	<b>4,807,070</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016		
			Adopted Budget	Adopted Budget		
<b>Fund 234 Rand Corridor TIF (TIF #4) Fund</b>						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 2,090,192	\$ 2,140,200	\$ 2,234,100		
<u>Total: Taxes</u>		2,090,192	2,140,200	2,234,100		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	15	1,500	1,500		
<u>Total: Interest Income</u>		15	1,500	1,500		
<u>Other Financing Sources</u>						
484	Bond Premium/Discount	125,460	-	-		
<u>Total: Other Financing Sources</u>		125,460	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	404,915	(75,215)		
<u>Total: (Source)/Use of Reserves</u>		-	404,915	(75,215)		
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>2,215,667</b>	<b>2,546,615</b>	<b>2,160,385</b>		

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 235</b>	<b>Rand/Lake Cook TIF (TIF #5) Fund</b>			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ -	\$ -	\$ -
<u>Total: Taxes</u>		-	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	-	-	-
<u>Total: Interest Income</u>		-	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfer In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
<b>Fund Total: Rand/Lake Cook TIF (TIF #5) Fund</b>		-	-	-

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 2,631,219	\$ 2,533,785	\$ 2,632,083
<u>Total: Taxes</u>		2,631,219	2,533,785	2,632,083
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	500,862	540,010	502,213
<u>Total: Intergovernmental Revenues</u>		500,862	540,010	502,213
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,614	2,500	1,500
<u>Total: Interest Income</u>		2,614	2,500	1,500
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	1,000	3,004
<u>Total: (Source)/Use of Reserves</u>		-	1,000	3,004
<b>Fund Total: Debt Service Fund</b>		<b>3,134,695</b>	<b>3,077,295</b>	<b>3,138,800</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 401</b>	<b>Capital Equipment Fund</b>			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 635,513	\$ 682,495	\$ 751,390
<u>Total: Taxes</u>		635,513	682,495	751,390
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	278,303	100,830	50,000
434	Grants	27,540	-	-
<u>Total: Intergovernmental Revenues</u>		305,843	100,830	50,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6,819	3,000	2,500
<u>Total: Interest Income</u>		6,819	3,000	2,500
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	225,864	251,275	232,950
472.05	Sales Fixed Assets	211,418	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	8,995	45,000	-
<u>Total: Miscellaneous Revenues</u>		446,277	346,275	282,950
<u>Other Financing Sources</u>				
481	Interfund Transfers In	253,000	260,000	268,000
<u>Total: Other Financing Sources</u>		253,000	260,000	268,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(320)	(135,045)
<u>Total: (Source)/Use of Reserves</u>		-	(320)	(135,045)
<b>Fund Total: Capital Equipment Fund</b>		<b>1,647,452</b>	<b>1,392,280</b>	<b>1,219,795</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 402</b>	<b>Capital Improvement Fund</b>			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,271,032	\$ 1,360,895	\$ 864,500
415	Electric Use Utility Tax	790,500	790,000	557,495
<u>Total: Taxes</u>		2,061,532	2,150,895	1,421,995
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	-	-	-
434	Grants	-	61,335	200,000
<u>Total: Intergovernmental Revenues</u>		-	61,335	200,000
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	37,554	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	12,099	-	-
451.20	Comm Dev Fees Sidewalks	31,350	-	-
<u>Total: Fines and Fees</u>		81,003	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	10,163	3,000	2,500
<u>Total: Interest Income</u>		10,163	3,000	2,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	75,000
<u>Total: Miscellaneous Revenues</u>		-	-	75,000
<u>Other Financing Sources</u>				
481	Interfund Transfers In	100,000	100,000	100,000
<u>Total: Other Financing Sources</u>		100,000	100,000	100,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(412,135)	(53,365)
<u>Total: (Source)/Use of Reserves</u>		-	(412,135)	(53,365)
<b>Fund Total: Capital Improvement Fund</b>		<b>2,252,698</b>	<b>1,903,095</b>	<b>1,746,130</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 430</b>	<b>Village Hall Renovation Fund</b>			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	476	-	-
<u>Total: Interest Income</u>		<u>476</u>	<u>-</u>	<u>-</u>
<u>Other Financing Sources</u>				
481	Interfund Transfers In	11,720,345	500,000	-
<u>Total: Other Financing Sources</u>		<u>11,720,345</u>	<u>500,000</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	450,000	-
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>450,000</u>	<u>-</u>
<b>Fund Total: Village Hall Renovation Fund</b>		<b>11,720,821</b>	<b>950,000</b>	<b>-</b>

**Village of Palatine**  
**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 32,504	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		32,504	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	6,830,030	7,697,000	7,969,000
441.10	Water Service Resident - Tax-Exempt	738,964	962,000	931,000
441.15	Water Service Resident - User Charge	459,413	478,000	492,000
441.20	Water Service Resident - Penalties	56,769	60,000	60,000
441.25	Water Service Non-Resident - Regular	1,413,958	1,586,000	1,546,000
441.30	Water Service Non-Resident - IOTP	84,778	106,000	99,000
441.35	Water Service Non-Resident - Deer Park	334,491	345,000	395,000
441.40	Water Service Non-Resident - User Charge	26,897	57,000	58,000
441.45	Water Service Non-Resident - Penalties	10,595	10,000	10,000
441.50	Water Service Construction - Hydrant Meter	15,310	-	-
441.55	Water Service Fees - Water Meter Sales	56,097	15,000	15,000
441.60	Water Service Fees - Turn On	20,077	20,000	20,000
441.65	Water Service Fees - Water Use	16,020	10,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	72,857	20,000	20,000
441.75	Water Service Fees - Water Extensions	73,635	20,000	20,000
441.80	Water Service Fees - Water Connection	32,437	15,000	15,000
<u>Total: Charges for Services</u>		10,242,328	11,401,000	11,660,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	9,989	1,000	1,000
<u>Total: Interest Income</u>		9,989	1,000	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	-	-	-
474.90	Other Miscellaneous Income	2,771	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		2,771	5,000	5,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	2,000,000	-
<u>Total: Other Financing Sources</u>		-	2,000,000	-
499	(Source)/Use of Reserves	-	1,788,185	(556,610)
<u>Total: (Source)/Use of Reserves</u>		-	1,788,185	(556,610)
<b>Fund Total: Waterworks Fund</b>		<b>10,287,592</b>	<b>15,225,185</b>	<b>11,139,390</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 1,795,912	\$ 1,794,730	\$ 1,994,335
442.10	Sewer Service Resident - Penalties	24,831	25,000	25,000
442.15	Sewer Service Non-Resident - Regular	310,571	328,515	359,670
442.20	Sewer Service Non-Resident - Penalties	1,817	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	13,949	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	144,242	131,000	-
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,816	1,800	1,800
442.40	Sewer Service Fees - Flood Control	1,124,330	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	2,400	-	-
442.50	Sewer Service Fees - Detention	1,503	-	-
<b>Total: Charges for Services</b>		<b>3,421,371</b>	<b>3,435,045</b>	<b>3,534,805</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6,852	1,000	250
460.10	Interest Income Interest on Loans	548	-	-
<b>Total: Interest Income</b>		<b>7,400</b>	<b>1,000</b>	<b>250</b>
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	297,015	-	-
474.90	Other Miscellaneous Income	-	250	250
<b>Total: Miscellaneous Revenues</b>		<b>297,015</b>	<b>250</b>	<b>250</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	165,615	(30,895)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>165,615</b>	<b>(30,895)</b>
<b>Fund Total: Sewerage Fund</b>		<b>3,725,786</b>	<b>3,601,910</b>	<b>3,504,410</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 12,203	\$ 10,500	\$ 10,500
<u>Total: Licenses and Permits</u>		12,203	10,500	10,500
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,775,326	3,778,920	3,784,870
443.10	Refuse Service Senior Citizen Discount	-	-	-
443.15	Refuse Service Yard Waste Exemption	-	-	-
443.20	Refuse Service Back Door Pick-Up Svc Premium	-	-	-
443.25	Refuse Service Penalties	39,549	44,000	44,000
443.30	Refuse Service Multi-Family Disposal Fee	671,159	700,150	671,000
443.35	Refuse Service Recycling Incentive Proceeds	32,397	75,000	75,000
<u>Total: Charges for Services</u>		4,518,431	4,598,070	4,574,870
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	5,736	2,000	1,750
<u>Total: Interest Income</u>		5,736	2,000	1,750
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	147,340	20,660
<u>Total: (Source)/Use of Reserves</u>		-	147,340	20,660
<b>Fund Total: Refuse Fund</b>		<b>4,536,370</b>	<b>4,757,910</b>	<b>4,607,780</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>				
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	105,211	105,000	105,000
453.10	Parking Fees Daily Fee - Gateway Deck	319,147	315,000	315,000
453.50	Parking Fees Permit Fee - Surface Lots	71,144	72,000	72,000
453.55	Parking Fees Permit Fee - Gateway Deck	195,590	175,000	175,000
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	974	1,000	1,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	20,630	20,500	20,500
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(45,860)	(51,850)
<u>Total: (Source)/Use of Reserves</u>				
<b>Fund Total: Parking System Fund</b>		<b>712,696</b>	<b>642,640</b>	<b>636,650</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 701</b>	<b>Health Insurance Fund</b>			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 5,267,335	\$ 5,389,255	\$ 5,498,915
444.05	Insurance Fees Retiree Premiums	623,838	538,200	634,100
444.10	Insurance Fees COBRA Premiums	7,224	-	-
444.15	Insurance Fees Employee Premiums	493,910	492,100	515,430
<b>Total: Charges for Services</b>		<b>6,392,307</b>	<b>6,419,555</b>	<b>6,648,445</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	20,031	7,500	5,000
<b>Total: Interest Income</b>		<b>20,031</b>	<b>7,500</b>	<b>5,000</b>
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	-	-	-
<b>Total: Miscellaneous Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	81,460	240,790
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>81,460</b>	<b>240,790</b>
<b>Fund Total: Health Insurance Fund</b>		<b>6,412,338</b>	<b>6,508,515</b>	<b>6,894,235</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016		
			Adopted Budget	Adopted Budget		
<b>Fund 702 Liability Insurance Fund</b>						
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	\$ 1,501,200	\$ 1,621,300	\$ 1,702,400		
<u>Total: Charges for Services</u>		1,501,200	1,621,300	1,702,400		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	16,583	5,000	5,000		
<u>Total: Interest Income</u>		16,583	5,000	5,000		
<u>Miscellaneous Revenues</u>						
471.15	Insurance & Property Damage Excess Loss Recovery	-	-	-		
474.05	Other Misc Reimbursements/Refunds	29,868	-	-		
<u>Total: Miscellaneous Revenues</u>		29,868	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	201,175	165,190		
<u>Total: (Source)/Use of Reserves</u>		-	201,175	165,190		
<b>Fund Total: Liability Insurance Fund</b>		<b>1,547,651</b>	<b>1,827,475</b>	<b>1,872,590</b>		

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 710</b>	<b>Fleet Services Fund</b>			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 12,954	\$ 13,500	\$ 13,500
432.50	Reimbursements Various Governments - Fuel	154,797	177,670	184,695
432.55	Reimbursements Various Governments - Vehicle Parts	52,003	54,080	46,400
432.60	Reimbursements Various Governments - Fleet Labor	28,477	30,300	30,750
<u>Total: Intergovernmental Revenues</u>		248,231	275,550	275,345
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,775,995	1,775,995	1,784,880
<u>Total: Charges for Services</u>		1,775,995	1,775,995	1,784,880
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	-	100	100
<u>Total: Interest Income</u>		-	100	100
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	12,938	9,450	10,000
474.90	Other Miscellaneous Income	3,399	-	-
<u>Total: Miscellaneous Revenues</u>		16,337	9,450	10,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(41,895)	(122,785)
<u>Total: (Source)/Use of Reserves</u>		-	(41,895)	(122,785)
<b>Fund Total: Fleet Services Fund</b>		<b>2,040,563</b>	<b>2,019,200</b>	<b>1,947,540</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 801</b>	<b>Police Pension Fund</b>			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,527,403	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	3,131,046	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	(74,581)	-	-
<b>Total: Interest Income</b>		<b>4,583,868</b>	<b>1,000,000</b>	<b>1,000,000</b>
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	2,951,135	3,038,975	3,442,000
473.10	Pension Contributions Employee Contributions	1,004,749	1,180,155	1,064,355
473.15	Pension Contributions Portability Payments	351,727	-	-
474.90	Other Miscellaneous Income	243	-	-
<b>Total: Miscellaneous Revenues</b>		<b>4,307,854</b>	<b>4,219,130</b>	<b>4,506,355</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(811,980)	(499,205)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(811,980)</b>	<b>(499,205)</b>
<b>Fund Total: Police Pension Fund</b>		<b>8,891,722</b>	<b>4,407,150</b>	<b>5,007,150</b>

## Village of Palatine

### CY 2016 Adopted Budget - Revenue Overview

Account Number	Description	2014 Actual	2015	2016
			Adopted Budget	Adopted Budget
<b>Fund 802</b>	<b>Fire Pension Fund</b>			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,304,346	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	2,771,703	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	(1,433,966)	-	-
<b>Total: Interest Income</b>		<b>2,642,083</b>	<b>1,000,000</b>	<b>1,000,000</b>
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,098,007	3,238,070	3,255,000
473.10	Pension Contributions Employee Contributions	836,002	868,100	888,315
473.15	Pension Contributions Portability Payments	23	-	-
474.90	Other Miscellaneous Income	-	-	-
<b>Total: Miscellaneous Revenues</b>		<b>3,934,032</b>	<b>4,106,170</b>	<b>4,143,315</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(132,420)	165,435
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(132,420)</b>	<b>165,435</b>
<b>Fund Total: Fire Pension Fund</b>		<b>6,576,115</b>	<b>4,973,750</b>	<b>5,308,750</b>

**Village of Palatine**

**CY 2016 Adopted Budget - Revenue Overview**

Account Number	Description	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
<b>Fund 825</b>	<b>Special Service Area #5 Fund</b>			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 624,213	\$ 588,450	\$ 586,700
<u>Total: Taxes</u>		624,213	588,450	586,700
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	80	-	-
<u>Total: Interest Income</u>		80	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	1,150	1,375
<u>Total: (Source)/Use of Reserves</u>		-	1,150	1,375
<b>Fund Total: Special Service Area #5 Fund</b>		<b>624,293</b>	<b>589,600</b>	<b>588,075</b>