

Village of Palatine

ADOPTED
CY 2017

OPERATING BUDGET

& CAPITAL
INVESTMENT PLAN



Village of Palatine

CY 2017 ANNUAL BUDGET AND CAPITAL INVESTMENT PLAN AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL

MAYOR AND COUNCIL

Jim Schwantz.....Mayor

Tim Millar (District 1).....Council Member

Scott Lamerand (District 2).....Council Member

Doug Myslinski (District 3).....Council Member

Gregory J. Solberg (District 4).....Council Member

Kollin Kozlowski (District 5).....Council Member

Brad Helms (District 6).....Council Member

Margaret R. Duer.....Village Clerk

APPOINTED OFFICIALS

Reid Ottesen.....Village Manager

Michael Jacobs.....Deputy Village Manager

Paul Mehring.....Director of Finance & Operations

Al Stoeckel.....Police Chief

Scott Andersen.....Fire Chief

Matt Barry.....Director of Public Works

Michael Danecki.....Village Engineer

Ben Vyverberg.....Director of Planning & Zoning

Harry Spila.....Director of Community Services

Pamela Jackson.....Director of Human Resources

Larry Schroth.....Director of Information Technology

Jeffrey Boundy.....Village Treasurer

Schain, Banks, Kenny & Schwartz.....Village Attorneys

Budget Staff

Susan Conn.....Assistant Finance Director



VILLAGE MANAGER'S OFFICE
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December, 2016

Honorable Mayor and Village Council:

It is my privilege to present the Adopted 2017 Annual Budget and Capital Investment Plan for the Village of Palatine.

The Budget is very similar to last year in that we continue to face many outside fiscal pressures from other units of government and the economy. Through tremendous efforts of the department directors and outstanding staff, our Budget is again balanced and continues to be aligned with the Village of Palatine's mission:

"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."

The Budget also makes strides in our efforts to achieve our 5 year goals of:

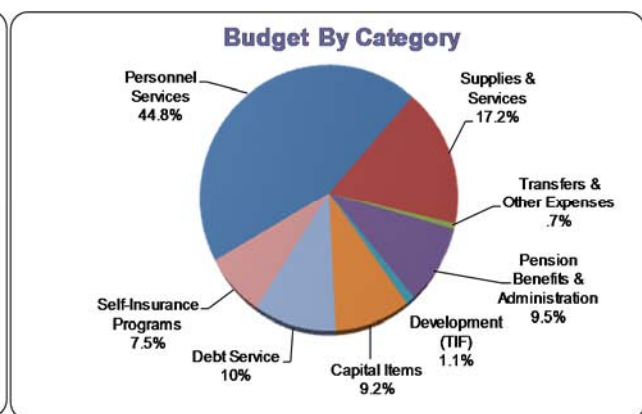
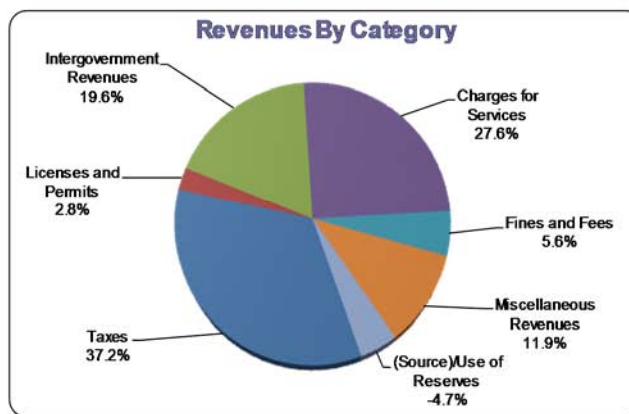
- High Performing Village Organization: Financially strong, highest level of services
- Great Community for Families
- Highly Positive Environment for Business Investment
- Upgraded Village Facilities and Infrastructure

Despite a nearly \$1.3 million increase in public safety pension contributions (20%), the Budget further marks a continuation of our efforts to provide property tax stability to our residents. Following four consecutive years of property tax reductions, the Adopted Budget is predicated on a constant property tax levy for a second straight year. After nearly three decades of an increasing property tax levy, the Village will now have decreased or maintained this revenue source for 6 consecutive years. This has resulted in savings to the taxpayers of more than \$300,000 per year or \$1.8 million over the six year period.

The Adopted Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. Our expenditures are aligned with our available resources. We continue to live within our means and focus on our core services.

The 2017 Adopted Budget and Capital Investment Plan totals \$113,815,226. \$70,704,825 represents the Operations Budget and the remaining \$43,110,401 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. The total budget is increasing by only 1.62%, once again demonstrating our ongoing cost control measures.

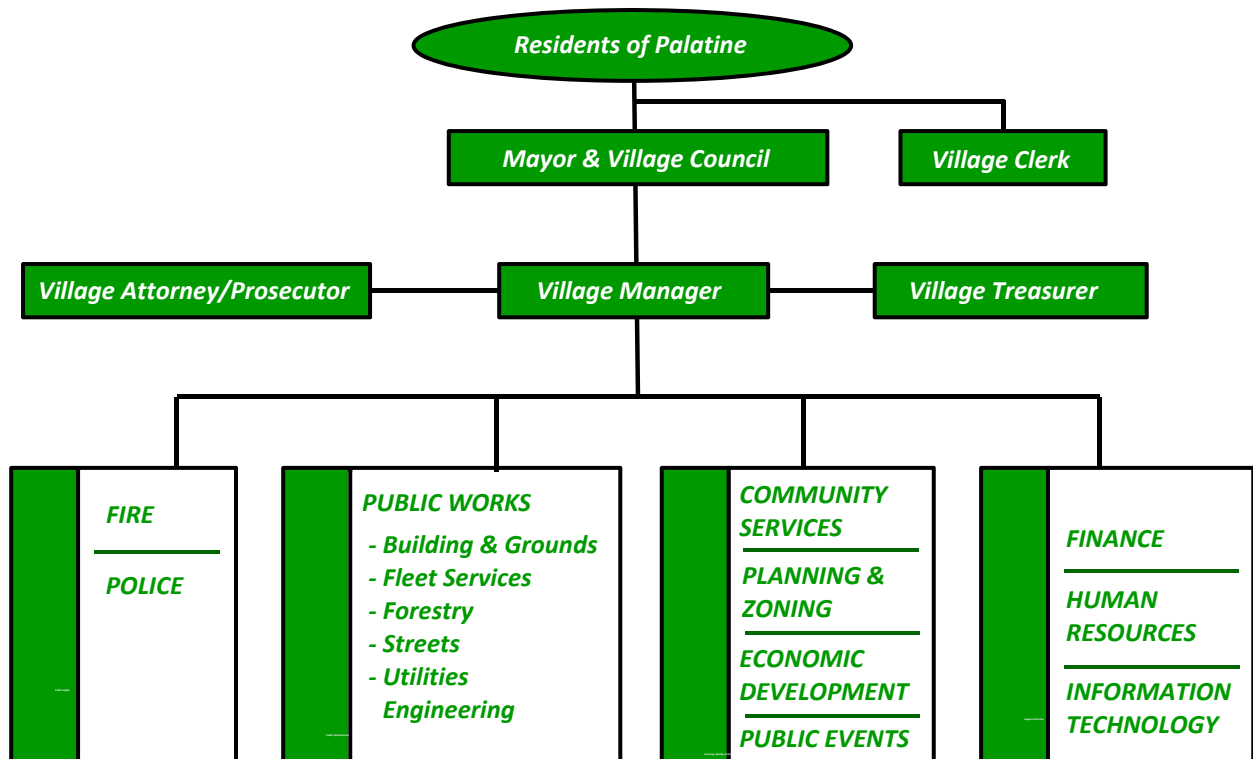
The development of a budget is a balance between existing resources (revenues) and demand on those resources (expenditures). We once again have struck a balance whereby the Adopted Budget is fully funded with no property tax increase and no new taxes.



	2016 Adopted Budget	2017 Adopted Budget	2017 % of Total
Personnel Services	\$ 49,216,425	\$ 51,033,565	44.8%
Supplies	2,515,010	2,427,740	2.1%
Services & Charges	17,247,411	17,143,520	15.1%
Other Expenses	100,000	100,000	0.1%
Sub-Total Operations	69,078,846	70,704,825	62.1%
Transfers Out	368,000	678,500	0.6%
Pension Benefits & Administration	10,315,900	10,840,650	9.5%
Development (TIF)	1,229,460	1,234,000	1.1%
Capital Items	8,923,365	10,468,808	9.2%
Debt Service	13,321,235	11,357,305	10.0%
Self-Insurance Programs	8,766,825	8,531,138	7.5%
All Expenditures Total	\$ 112,003,631	\$ 113,815,226	

The Adopted Budget continues to reflect the Village Council's vision and commitment to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for those that choose to live, work or visit Palatine. Our organization is structured to deliver on these commitments. The following organizational chart reflects our organizational structure.

VILLAGE OF PALATINE - ORGANIZATIONAL CHART



The Adopted Budget continues to reflect not only the ongoing challenges of the post-recession economy, but more importantly, the fiscal crisis of the State of Illinois.

Financial Outlook

Ongoing financial stability is critical to an organizations ability to plan for the future. Our current situation is anything but stable due to outside influences. The State of Illinois has once again neglected to address their own fiscal disaster as they are in their second year of no budget. Many now believe the State may be at least two more years away from having any formal budget. As an organization, Palatine receives more than \$18 million in funds that in some way are allocated by the State or pass through the

State. The ongoing threat to these revenues makes responsible planning very difficult. It is critical that our organization remain flexible and lean. As an organization, we continue to identify structural changes in our operations to decrease dependency on state funds and prepare ourselves for rapid response should revenues dramatically change.

The Adopted 2017 Budget again brings change to our organizational structure to further our efficiencies and flexibilities.

The budget reduces our overall employee count by 4 full time employees. This was through the restructuring of positions as a result of numerous retirements in 2016. There are also reallocations taking place where positions are switching departments to meet operational needs. Additionally, our engineering function is being consolidated into Public Works in the spring which will streamline service delivery and coordination efforts.

The Adopted Budget was developed assuming a status quo scenario as it relates to the relationship with the State. A plan has been developed that would address State funding shortfalls. Unfortunately, all reductions would have significant impacts on the public health, safety and welfare of our residents.

Palatine has done everything it can to provide a stable future. It is unfortunate that the State continues to wreak havoc on an otherwise strong organization. 2017 is likely the last year we can withstand the lack of State intervention without either facing a double digit property tax increase or significant restructuring of our public safety functions.

Budget Policies and Parameters

The uncertainty created by the fiscal affairs of the State and the skyrocketing public safety pension costs make it necessary to focus on trying to maintain our current services rather than looking at any expansion of services. Every effort is made to live within the existing revenue streams. Any increase in tax rates or other fees was to be a last resort authorized by the Village Council after weighing service and personnel reductions.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, similar to last year, were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements, cost savings or further the implementation of the Strategic Plan.
- All non-personnel operating expenditures, including commodities and contractual services, were to be funded at 2016 levels. No increase would be available due to public safety pension cost increases. All departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing, realignment of responsibility, or transfer between Departments.

Revenues

Each year, the preparation of the budget starts with a detailed review of our existing revenue sources. Staff utilizes a model that examines the previous three years of receipts and weighted factors are assigned to the more recent years to develop estimates for the upcoming calendar year. The estimates are then adjusted based upon known factors such as new or closed business, or in the case of 2017, some recommended market based adjustments recommended by the Village Manager. This model has proven to be dependable in both prosperous and declining economic conditions. This practice was again followed this year for our existing revenue sources.

Based upon the ever increasing pension costs, there was a need to look at increased or new revenue sources. This review has led to the recommended adjustment of some revenue fees as well as the introduction of one new revenue source. The underlying philosophy is that our core revenues (property taxes, sales taxes, state income taxes) should cover our basic staffing demands and services. It is the extra services such as permits as well as ordinance violators that should cover the additional costs necessary

to operate our village.

Some of the more significant revenue sources and/or sources experiencing significant changes or recommended for inclusion are:

- **Property Tax** – Following four years and more than \$300,000 in reductions to our property tax levy, the Budget recommends a second year of no increase to the property tax levy of \$21,731,631. This represents 6 consecutive years of either decreasing or constant property tax levies. This revenue source has been subject to much discussion in Springfield as our Governor and state leaders feel that they need to dictate how we handle our property tax levy. Our track record is outstanding and we do not need our legislators to tell us how to be responsible.
- **Sales Tax** – This past year has been difficult for sales tax receipts. We have been impacted by Cook County increasing their sales tax which drives customers to neighboring counties. Additionally, 2015 was the first full year without Arlington Lexus and mid-year saw the relocation of one of our top ten sales tax generators, Richards Building Supply. Despite significant efforts to try and identify new Palatine locations, Richards had outgrown their space and relocated to a larger property adjacent to Palatine. These two businesses accounted for well over \$500,000 per year in sales tax receipts. Fortunately, there is some upside as we welcome Aldi to our community and look forward to sales tax receipts again being paid by the Caputo's store. The Budget assumes stability moving forward in sales tax receipts. However, based upon our mid-year trends, the 2017 Budget is projecting a net reduction in sales tax revenues of \$211,500 for total collections of \$12,733,100. Staff will closely monitor this revenue throughout the year and will be prepared to adjust spending should the negative trend continue.

Additionally, we will continue to put forth significant effort to not only work with our existing business community to retain businesses that have already invested in Palatine, but to also market our community and vacant sites to both end users as well as the commercial brokers. Expansion of our retail base is critical if we

are to continue to provide property tax relief to our residents.

- **State Income Tax** – Our projected receipts for 2017 are \$6,767,100 which is a reduction of \$637,800 or 9%. This estimate is based upon the financial information provided to the Illinois Municipal League by the State of Illinois. I remain optimistic that the IML estimate is extremely conservative and the revenue outperforms our estimate; however, given the uncertainty in Springfield, the IML estimate is appropriate for budget purposes.
- **Building Permit/Inspection/Review Fees** – We continue to experience strong performance in our building permit revenues and related fees. We expect to see this continue in 2017. Our revenues related to building permits, plan review fees, inspection fees are projected to increase by 5% to \$1,458,300.
- **Fines and Violation Fees** – The Budget is predicated on a restructuring of many of the fines and violation fees. Rather than looking to reduce services (cut costs) or increase taxes on all residents, the changes in the budget will increase our revenues from those that are violating Village codes. Circuit Court fines have been on the decline for the better part of the past decade. The County has been withholding larger percentages of the fines and now, the Cook County State's Attorney has indicated that they will no longer prosecute low level misdemeanor marijuana possession charges. Based upon lack of prosecution and the shifting fines, staff is in the process of finalizing Code amendments to bring many circuit court matters into our adjudication process. There are a number of violations such as underage possession of alcohol that can be handled as a ticket that the violator can either pay or contest in adjudication. This would be more expeditious for the violator and allow the fine revenues to remain with the Village. With the shift to tickets and adjudication from circuit court, we expect to result in a net increase in fines and adjudication of \$135,000. Additionally, it is recommended that parking tickets be increased from \$30 to \$40. It has been 7 years since this fine has been adjusted.
- **Ambulance Fee** – The ambulance fee has been a relatively stable and predictable revenue source. That said, a survey conducted this year shows that

the Palatine rates generally are under the market rate and when you compare the non-resident rate, we are as much as 15% below market rate. As part of the fee schedule for consideration in 2017, staff will be recommending an adjustment to the non-resident rate to be more in line with comparable communities. This is justified as our residents do supplement the costs of ambulance service through their property tax bills.

AMBULANCE FEE COMPARISON

	RESIDENT			NON-RESIDENT FEES			MILEAGE (per mile)	
	BLS	ALS-1	ALS-2	BLS	ALS-1	ALS-2	RES.	NON-RES.
Arlington Heights	\$400	\$400	\$450	\$600	\$600	\$650	-	-
Des Plaines	\$500	\$700	\$950	\$650	\$950	\$1,150	\$15.00	\$15.00
Elk Grove Village	\$535	\$641	\$920	\$797	\$902	\$1,190	\$12.68	\$12.68
Mount Prospect	\$475	\$650	\$750	\$575	\$650	\$850	\$8.00	\$8.00
Palatine	\$443	\$527	\$762	\$541	\$643	\$930	\$7.00	\$7.00
Palatine Rural	\$700	\$825	\$1,000	\$945	\$1,115	\$1,350	\$10.00	\$10.00
Prospect Heights	\$400	\$450	\$600	\$500	\$550	\$700	\$10.00	\$10.00
Schaumburg	\$371	\$441	\$638	\$640	\$785	\$968	\$7.27	\$7.27
Streamwood	\$371	\$440	\$637	\$625	\$725	\$975	\$7.46	\$10.50
Rolling Meadows	\$375	\$450	\$600	\$375	\$450	\$600	\$7.00	\$7.00
Hoffman Estates	\$370	\$440	\$636	\$653	\$757	\$1,019	\$8.32	\$8.32
Average	\$449	\$542	\$722	\$627	\$738	\$943	\$9.27	\$9.58

The adjustments in fees should translate to approximately \$125,000 in additional revenues over the constant rate in our model. Revenues should grow from \$1,376,000 in the 2016 Budget to a projected \$1,500,000 in 2017.

- **Fire Accident Fee** – The Budget includes one new revenue source. It is recommended that the Village implement a fee for vehicular accidents that fire crews are dispatched to for an emergency response. Most insurance carriers cover the costs of a fire response similar to medical plans covering ambulance fees. The Village would engage the services of an outside agency to handle the billing and collection. The revenues would all come from insurance carriers and not any individual resident. It is anticipated that this fee would generate \$125,000 in new revenues to the Village.

Many of our other revenues continue to remain relatively constant. Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). It is recommended that in 2017, rather than an across the board increase as provided for in the Code of Ordinances, staff will be recommending adjustments on only a select few fees. These are fees that tend to require a disproportionate amount of staff time or are a result of ordinance violations. Foregoing the general increase will save money for those looking to proactively invest in their properties.

Reserves

A multi-year view is necessary when considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them. Often, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. This is particularly evident in capital and utility funds. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus establishing a surplus for several years or spending down reserves is completely appropriate and, in fact, planned.

As recognized by the bond rating agencies, sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One primary measure of a city's financial strength is the size and relationship of the General Fund's unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2016 will mark the 13th consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. This meaningful accomplishment demonstrates the commitment of the Council and Village leadership to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

Additionally, our healthy reserves have allowed the Village to access several federal grant programs that require local share matches. Had we not had adequate reserves, we would have foregone nearly \$3 million in grants over the past two years.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. These reserves serve as a stabilizer during reduced revenue collections which in turn allows for a consistent delivery of our most important services.

The General Fund Operating Reserves are projected to be approximately \$19.0 million, which exceeds the reserve policy maximum of \$18.6 million. This is in addition to the \$2.8 million Economic Stabilization Fund that the Village maintains.

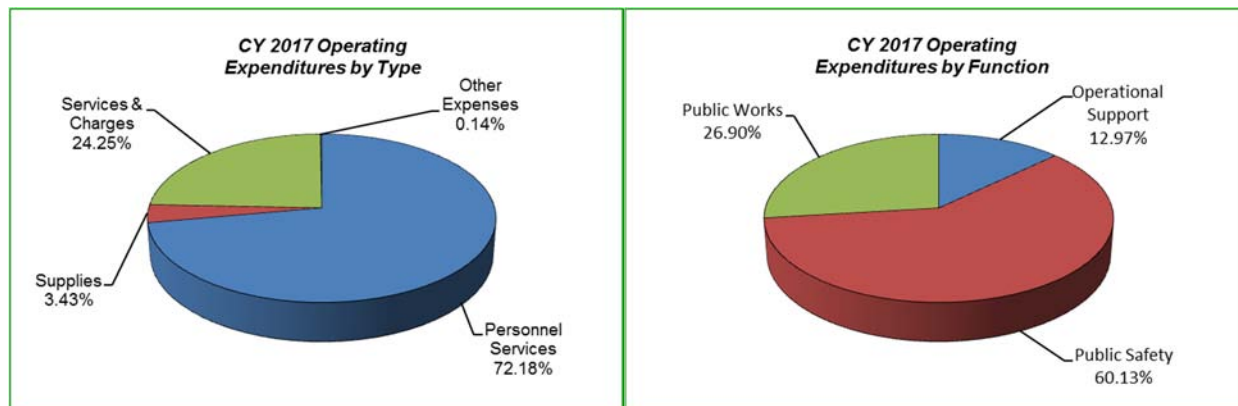
In the case of capital related reserves, these funds are considered sinking funds. It would not be fiscally prudent or responsible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. These fund balance levels will fluctuate from year to year based upon our capital project needs.

Annual Operating Budget

The entire Village organization is committed to delivering on our core services in the most cost effective manner. This commitment and quest for excellence has resulted in a sixth consecutive budget that either lowers or freezes property taxes while having no adverse impact on the delivery of services and programs. The operating budget demonstrates a real commitment to efficiency and living within our means.

Our operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2016	Adopted 2017	% Change
Personnel	\$49,216,425	\$51,033,565	3.69%
Supplies	2,515,010	2,427,740	-3.47%
Services & Charges/Other	17,347,411	17,243,520	-0.60%
Total Operations	\$69,078,846	\$70,704,825	2.35%



Municipal government is a service business. Our job is to protect the public safety, maintain the infrastructure, and ensure a high quality of life. To accomplish this task, it takes a committed work force. 302 of our 334 employees work directly in our field services (Police, Fire, Public Works, Planning and Community Services). In 2017, our personnel related costs, including all benefits, will again comprise 72% of the Village's Operating Budget.

With personnel costs being nearly 73% of our cost of doing business, it has been paramount that we focus on controlling our personnel count whenever possible. Since the economic collapse in 2008, there has been a continuous focus on how we conduct business today and the application of technology and cross-training in the workplace. This has allowed services to remain constant and the organization to reduce our personnel counts. As benefit costs continue to rise through outside influences, the head count reduction has allowed the Village to live within our means.

PERSONNEL CHANGES OVER PAST DECADE

Date	Full-Time Employees	PT/Seasonal Employees
January 1, 2008	367	53
January 1, 2012	343	53
January 1, 2014	339	59
January 1, 2016	338	59
January 1, 2017	334	59

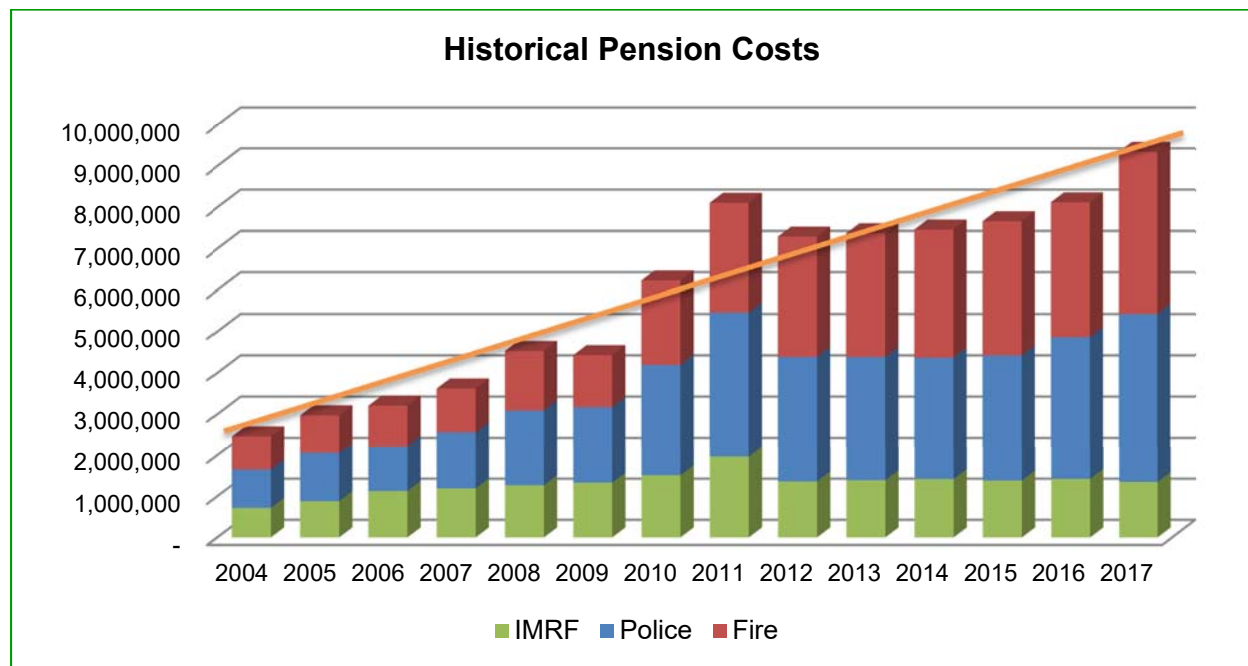
As I mentioned last year in this Budget Message, the commitment to controlling personnel counts is a focus of the administration. Our staffing level is below our staffing level from 18 years ago. Over this time period, the Village has had an 18% increase in population, added a new fire station and police beat, and seen significant increases in the quantity of roads, water and sewer infrastructure that we maintain. Again, through a dedicated workforce, the utilization of technology and expansion of partnerships, we are delivering more services, to more people than we did 18 years ago – all with less staff. This is only possible through the commitment and dedication of our employees.

Pensions

The controls on personnel count are driven in large part by our ever rising pension contributions. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded to our employees as well as the employee contributions. The Village of Palatine has no control over these benefits. The system is broken and is not sustainable. Our elected State officials have proven completely incapable of setting aside politics and addressing this growing crisis. If the current model does not change, the staffing levels in public safety will need to be reduced or double digit property tax increases will need to be passed.

With no legal way to increase the employee contributions or reduce benefits, the Village and its residents are left with the obligation to fund these pension programs. The budget includes a total of \$9,338,680 to simply meet the statutory obligations we face for all of our pension systems. This represents an increase of \$1,218,715 over 2016. Our 2017 pension obligations represent an increase of \$4.8 million or 206% over the past decade. The two public safety pensions alone account for \$4.7 million of this increase. The civilian pension (Illinois Municipal Retirement Fund) is a very manageable cost and fits within our available revenues.

The public safety system is not sustainable and our State leaders don't seem to give a damn. Every year we show the graph the following chart demonstrating the unsustainable path which Springfield has failed to acknowledge.



Insurance

The Budget continues to fund the Village's self-insurance program for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. We continue to see strong performance in our liability program with actual claims coming in under expected claims. This has led to strong fund balances. In 2017 we will conduct a new five-year actuarial review of this fund. Our experiences over the past several years put us in a position to lower our liability budget by 12%.

2015 was the first year in over a decade that our health insurance program did not outperform expectations or national trends. 2016 continues to exhibit some higher than expected claims. This has led our Health Insurance Advisory Committee as well as upper level management staff to undertake a comprehensive review of the plan and some of the potential causes of our recent financial performance. Fortunately, there are very strong fund balances within the Health Insurance Fund that allow us the ability to implement changes over several years.

2017 will mark two significant changes to the plan in an effort to align our expected costs with available revenues. First, the plan will be making a significant shift to a focus on wellness and prevention. The Village has offered voluntary wellness screenings for

many years. In 2017, while still voluntary, an employee that does not participate will be assessed a \$50 per month penalty in their insurance premium. Based upon experiences with other employer sponsored plans, this should significantly increase our participation which in turn leads to long term claims savings as health conditions are identified early on and can be treated in much more economical methods. We should expect to see claims leveling off over the next several years through this change.

The other significant change is the shifting of post-65 retirees to a market based plan. State law requires a municipality to offer health insurance to all retirees under the age of Medicare eligibility. Palatine has always done this and the retirees pay 100% of the premium cost. The Village never had an age that employees had to switch to Medicare. This has resulted in many Medicare eligible employees staying on the Village plan in a primary or supplemental status. A recent actuarial study undertaken by our consultant indicated that the post-65 participants were utilizing a disproportionate portion of the plan. In fact, the premiums would need to rise by 254% for this category of plan participants to cover expected claims exposure. Rather than imposing such a significant increase to this group or raising all premiums by approximately 10% to subsidize the group, the Village has worked with our plan consultants to offer post-65 retirees a Medicare supplement plan through Benistar. This will allow all retirees a Medicare supplement option priced at group rates. This will let them avoid a significant increase to the Village plan premiums.

The net result in these changes is a 5% increase in health insurance costs. Staff and the Committee will closely monitor the results of these changes throughout 2017 and make further plan design recommendations for 2018 based upon the financial results witnessed by mid-year.

Departmental Budgets and New Initiatives

The operating budgets of each department are generally similar to their respective 2016 budgets. However, there are several notable changes. Some of the program and personnel changes for CY 2017 include:

- **Personnel Changes** – The budget has been developed with a net reduction of four full-time positions. Included in the net reduction is a reallocation of several

positions to different departments in order to meet our ongoing demands for services. Specifically, the Village Clerk's Office and Village Manager's Office will be dropping full-time positions and establishing part-time positions. Finance is dropping a full-time position as is the Police Department. Additionally, Public Works will be absorbing the Engineering Department with the Engineering Inspector being reassigned to Community Services.

All of these changes are being driven in large part by a number of retirements that took place in 2016 and will occur in early 2017. This has required us to once again rethink the optimal organizational structure to deliver the highest level of services in the most efficient manner. Our organization will continue to be one of the leanest and most efficient anywhere in suburban Chicago. Staffing levels remain as low as possible while still being able to deliver on our core services.

Additionally, as some positions take on additional responsibilities in an effort to meet customer demands and avoid additional staffing needs, there will be several reclassifications that take place during the year. All funds are included within the Budget.

- ***Ongoing Training Investment*** – The Village will continue to invest in employees through an appropriation of more than \$224,000 for ongoing training and professional development. This was an area that was hit hard in the cuts of 2009-2012. The Village Council committed to reinstating these dollars and they have done that. Our employees are our most valuable resource and they need to be adequately trained to meet the service demands of our residents and businesses.
- ***Fire Ballistic Vests*** – The Fire Department will begin the systematic replacement of ballistic vests for each manned position on the fire vehicles. Some of the current vests are 20 years old and all of the current vests only meet the Level II (most handguns) standard which does not provide the safety we need for our front-line emergency responders. This will be a multi-year project with the \$5,000 expenditure in 2017 replacing roughly 25% of the vests.
- ***Motor Fuel Savings*** – Based upon favorable markets, as well as our fixed price contracting, we will experience a savings of \$50,000 in motor fuel expenses. This savings has provided flexibility for funding ongoing street maintenance programs.

- ***Ongoing Contract Building Inspections and Plan Review*** – Our building related activity continues at a strong pace. Last year, we increased the funding for contractual plan review and inspections in an effort to maintain the goals of 10 day initial plan review completion and scheduling inspections within 24 hours of requests. We were successful in these efforts and the funds remain in the 2017 Budget. Additionally, with the upcoming retirement of the Village Engineer, there are funds for part-time or contractual engineering plan review work.
- ***Northwest Central Dispatch Fees*** – The budget does include an increase of \$25,700 for our membership in Northwest Central Dispatch (NWCD). As we are operating with a status quo budget, dollars were reallocated from other areas to meet this cost increase. Despite the increase, this remains an outstanding value to our taxpayers.

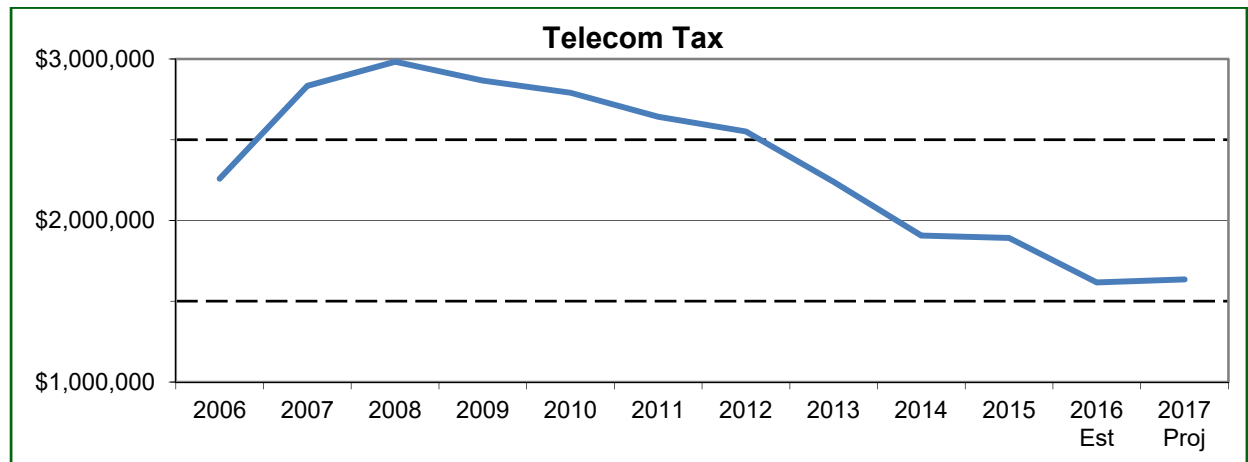
Annual Capital Investment Plan

Along with the adoption of the 2016 Capital Investment Plan, the Village Council committed permanent revenues to fund our capital needs through an adjustment in the utility tax on electricity. The approved plan also called for the expenditure of up to \$300,000 per year in sinking fund reserves, continued support from the enterprise funds, and for Village management to seek out a combination of grant opportunities or further spending reductions of up to \$400,000 per year.

The funding adjustment and management commitment has paid off. We have a financially balanced 2017 Capital Investment Plan that provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community.

The primary funding source for our capital equipment and improvements continues to be the Telecommunications Tax. This revenue has seen nearly a decade of decline reflecting society's move to a more mobile environment. This trend may be nearing an end as the 2017 projection shows an ever so slight increase in the revenue source of \$18,990.

The following illustrates the actual receipts of this revenue source over the past decade:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources.

Our commitment to identify grant monies has been successful with the award of nearly \$1.8 million in federal funding for the complete resurfacing and other associated improvements for Plum Grove Road from Northwest Highway to Aldridge Avenue.

Additionally, staff completed a Vehicle and Equipment Optimization Study this past year which is reflected in our long range planning for fleet purchases. Adjustments to fleet size, types of equipment, and life cycles are projected to save \$3.9 million over the next 10 years.

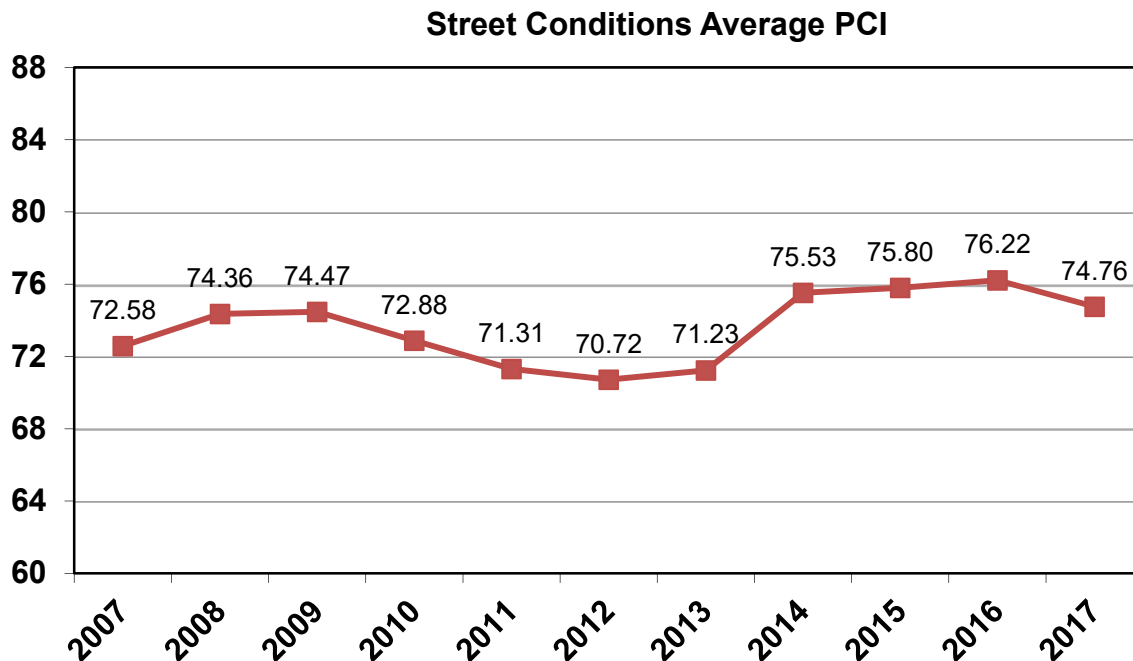
The following sections highlight the Capital Investment Plan for 2017.

Street Maintenance Programs

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a brand new street. When streets fall below 60 they generally begin to enter the 5 year capital plan for resurfacing.

Historic and present funding levels for street maintenance have been designed to

provide a street system throughout the Village that carries an average rating in the lower “very good” range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.



The primary funding source for our road resurfacing program are the Motor Fuel Tax (MFT) dollars we receive from the State. Over the past several years, these dollars have been declining. Part of the decline was a one-time sweep of funds that the State did to fund their own operations. Staff has had recent success in receiving grant funding for significant road projects which have helped offset the declining State monies. In 2016 we received \$800,000 for Colfax Street resurfacing and in 2017 we will be receiving \$1.8 million for the resurfacing and related improvements to Plum Grove Road as it runs through the entire Village.

Grant funding only will get us so far and is never a sure thing. Without capital equipment and improvements on secure financial ground and our water and sewer funds having adequate funding, our future focus needs to be on maintaining adequate funds for our road projects. Without stable revenues to fund the resurfacing program, it is expected that the average PCI rating will be in the 60's within the next four to five years.

2017 STREET RESURFACING PROGRAM

Street	From	To
Alva Street	Coolidge	Maple
Austin Lane	Bristol	Chatham
Bristol Court	Whytecliff	Cul-de-Sac
Carolyn Drive	Middleton	Cul-de-Sac
Carpenter Drive	Rohlwing	Clark
Country Club Court	Peppertree	Peppertree
Crooked Willow Lane	Willow Walk	White Willow
Delgado Drive	Home	Springwood
Garden Court	Garden	Cul-de-Sac
Gull Court	Mallard	Cul-de-Sac
Hale Street	Washington	Helen
Kelly Ann Drive	Quentin	Cul-de-Sac
Mallard Court	Mallard	Cul-de-Sac
Maple Avenue	Alva	Colfax
Pepper Tree Drive	Dundee	Garden
Peregrine Court	Peregrine	Cul-de-Sac
Sherman Street	Benton	Oak
Springwood Drive	Lenox	Delgado
Sutherland Court	Carpenter	Cul-de-Sac
Tern Drive	Dead End	Mallard
Thornhill Lane	Home	Larkspur
Whippoorwill Lane	Partridge	Peregrine
White Willow Bay	Illinois	Cul-de-Sac
Williams Drive	Carpenter	Clark
Willow Walk Drive	Illinois	Crooked Willow
Winston Drive	Palatine	Kenilworth

Resurfacing may be the highest profile activity in our comprehensive road program, but it is just one activity in a much larger effort. In addition to resurfacing, our comprehensive road maintenance program will again include the following activities:

- ***Crack-filling:*** Performed within the first three or four years after a street is constructed or resurfaced.
- ***Milling & Patching:*** This activity removes the surface course of asphalt, undertakes any base repair and then places a new layer of asphalt. In some instances, patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is actually funded through our operations budget.
- ***Surface Rejuvenation/Micro-Surfacing:*** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. \$75,000 is budgeted for this program.
- ***Curb and Gutter:*** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- ***Street Rehabilitation/Reconstruction Program:*** This effort will vary from year to year. In some cases this program traditionally includes widening, curb and gutter, sidewalk, base patching, and installation of storm sewer to bring neighborhood collectors to Village standards. Last year, that was the case with the reconstruction of Dorset Avenue. In 2017, we will be undertaking a major effort with the resurfacing of Plum Grove Road from Northwest Highway to our southern border. The Village funding for this project is \$475,000 with a federal grant of \$1.8 million. Additionally, in 2017 we are recommending the resurfacing and other related improvements for Wood Street from Village Hall to Northwest Highway. This will include a dedicated left and right turn lane at Northwest Highway.
- ***Partial or Total Street Reconstruction:*** This activity occurs whenever the

condition of the street has fallen to a PCI range of 30 or below or where other maintenance activities are no longer cost effective. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. With a major undertaking of Plum Grove Road planned for 2017, there will be no reconstruction activities in 2017.

In total, the 2017 Capital Investment Plan calls for \$4,658,260 in direct investments in our street system when including the federal grant money.

Capital Equipment and Improvements

Separate from our road system, the Village maintains a long range plan for the systematic maintenance, replacement, and new investment in our equipment and other improvements throughout the Village. While these investments are all discussed in detail in the budget document, some highlights and higher cost items include:

- ***Combined Service Facility (Public Works) Maintenance*** – The Village and Park District share the facility on Illinois Avenue. The building was constructed in 1991 and as such, is now in need of routine maintenance and replacement activities. In 2017, the budget includes funds for the replacement of the roof on the administrative building as well as replacement of much of the HVAC system. The Park District will be covering 28% of these costs based upon their square footage of the building.
- ***Emerald Ash Borer Tree Removal (\$0)*** – 2017 represents the first year that we will not have a dedicated line item for this program. In total, the Village spent \$1,162,960 dealing with this infestation.
- ***Bike Plan Implementation (\$10,000)*** – This funding represents the Village's ongoing commitment to improving bicycle access throughout the community.
- ***Sidewalk Replacement/Hazardous/Extension Program (\$280,000)*** – The sidewalk extension plan for 2017 includes the installation of a sidewalk on Michigan Avenue from Cedar Street to Brockway Street. This will improve pedestrian safety on a route heavily traveled by children walking to Pleasant Hill

School. Some of this expense could be offset by private developer contributions with a future development project. Additionally, the Village will continue to replace sidewalks throughout the Village that have vertical displacements of 7/8th of an inch or greater, horizontal displacement greater than 1/2" and settlement that has resulted in back pitch of more than 5%.

- ***Technology Upgrades (\$304,000)*** – There has been a lot of development and infrastructure improvement in Palatine since 2009 when the Village last conducted an aerial flyover for our Geographic Information System (GIS). This system is critical for us in our infrastructure planning and other geographic based operations. The budget includes \$68,000 for this project. Additionally, \$236,000 is included in the budget for a new software system for Community Services/Planning. This will allow for streamlined permit submittal and issuance as well as begin the process for mobile computing for building officials.
- ***Replacement of Equipment and Vehicles (\$1,329,990)*** – As previously discussed, the Village completed a Vehicle Equipment and Optimization Plan in 2016. The results begin to show in 2017 with a new replacement schedule. Included in the 2017 budget are the following equipment and vehicle replacements:
 - ***Fire Ambulance***
 - ***Cardiac Monitors***
 - ***Dive Team Rescue Boat***
 - ***Street Sweeper***
 - ***High Ranger Bucket Truck***
 - ***Sewer Vactor***
 - ***Wood Chipper***
 - ***Two Squad Cars***

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions.

Water and Sewer Funds

The 2017 Capital Investment Plan continues to invest in storm water management,

sanitary sewers, and our water system. More than \$4.7 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- ***Storm and Sanitary Sewer Sliplining Program (\$210,000)***
- ***Private and Isolated Public Drainage Improvements (\$75,000)*** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing. Additionally, this funding source will aid in some minor drainage corrections in conjunction with larger road projects.
- ***Storm Inlet Reconstruction (\$60,000)*** – This program reconstructs failing and deteriorating storm sewer inlets throughout the Village.
- ***Ditch Drainage Modifications (\$200,000)*** – 2017 will again provide funds to continue the focus in the Arlington Crest neighborhood.
- ***Storm Sewer and Drain Tile Replacement/Extension (\$75,000)*** – The project focus for this program in 2017 will be prioritized as several studies are completed and necessary easements are received.
- ***Lift Station Improvements (\$150,000)*** – In 2017, we will embark on the design process to abandon the Peppertree Lift Station and convert the area to gravity sewers. The construction would take place in 2018 and is estimated to cost \$2 million.
- ***Water Main Replacement/Extensions/Looping (\$1,280,325)*** – The Capital Investment Plan for 2017 includes the replacement of water main sections on Wilke from Thomas to Route 53, Laurel and Lilly to Buffalo Creek, and Skylark Drive. Extensions will take place on Dundee Road near Portage.
- ***Water Tank Removal (\$205,000)*** – Based upon previous studies, it is more cost effective to remove the elevated tank at Hicks and Dundee. Based upon the telecommunication providers as well as Village communication devices installed on the tank, the Village will be constructing a monopole after completion of the removal.
- ***Water Tank Maintenance (\$1,590,005)*** – This represents our contractual obligation for our water tank maintenance contract including the repainting of the Countryside ground storage. The Village has 14 water storage tanks of which 12

are steel. The cost of refurbishment of the steel tanks is significant although still much less than a full replacement.

- **Three Zone Conversion (\$850,000)** – One goal of our water system was to convert into three distinct zones. This will help the Village for fire flows as well as general pressure throughout the system. One of the last critical components to this undertaking is the construction of a separation main in Capri Village. The dollars allocated in 2017 will accomplish this task.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long-term plan to maintain and reinvest within our water system. At the time of the adjustment, the plan outlined rate increases for the next five years (2012-2016) of 5% annually to continue with implementation of the plan. We are again recommending an increase of 5% as we finish implementation of many identified improvements. Part of our 2017 action plan will be to update our water and sewer master plan and propose a revised long term rate structure. Our rate of \$4.05 per 1,000 gallons will allow full funding of these improvements while continuing to maintain Palatine as one of the cheapest water rates in Illinois. Further, it was originally contemplated that the rate at the end of 5 years would be somewhere between \$4.00 and \$4.50 per 1,000 gallons. We fell at the low end of that range.

Finally, in 2017 there will be a reduction in the rate charged to tax exempt (schools, churches, etc) users and other non-resident users as we retire the last of our property tax supported water debt for Lake Michigan Water.

TIF Districts

The Village continues to promote development within our various TIF Districts in an effort to further expand our sales tax revenues and increase shopping, dining and convenience options for our residents. The main challenge continues to relate addressing the reduction in assessed values that has occurred over the past several years. Staff began working with County officials in 2015 in an effort to identify what is contributing to the reductions in incremental value and what actions could be taken to improve things. In the end, it was determined that isolating underperforming properties would help neutralize their impact while allowing us to capture the increment being

generated by those properties that have redeveloped or experienced significant investment. Due to the timing related to the County's taxing process, the benefits anticipated from these adjustments should come to fruition in 2017.

Staff will continue to monitor the TIF Districts to determine the extent in which the adjustments made with the County will improve incremental revenue. Assuming the adjustments improve revenue, the focus of 2017 will be to prioritize development and infrastructure improvements within our TIF Districts, particularly those that are nearing their expiration. While we have not specifically included projects in the 2017 Budget, staff will come back to the Council for approval to move forward with projects in the downtown assuming the increment is again coming in strong.

Recent development activities within our TIF Districts, such as the opening of Aldi, relocation of Hobby Lobby, and ongoing constructing of a Panera at the intersection of Rand and Dundee Roads, highlight that Palatine continues to attract commercial uses and the associated investment in property.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the ninth consecutive year for single-family homes. Our 2017 rates are below our rates from 18 years ago. The refuse and recycling market is in the midst of a great deal of change. While our current contract with Groot is in place through 2019, it may be prudent to consider a negotiated extension to take advantage of some new pricing in the market which would allow us to continue to our low rates.

Debt Service

The Village has an AA+ bond rating from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village.

The Annual budget includes an appropriation of \$11,340,355 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

Other Sources of Debt 2016

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$5,093,736	44.92%
Water & Sewer Revenues	1,083,650	9.56%
Flood Control Fees	1,031,113	9.09%
Build America Bonds	629,134	5.54%
Special Service Area Revenues	583,100	5.14%
Total	\$8,420,733	74.25%

These other sources reduce the property tax burden on our stakeholders by a total of \$8,420,733. More than 74% of our 2016 debt will be paid through sources other than Village-wide property taxes.

Understanding our total outstanding debt is also important as we assess the long term financial stability of the Village. At the end of 2016, the Village will have \$82,100,000 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.

Total Outstanding Debt
(Principal Due as of December 31, 2016)

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$34,810,000	42.4%
Water Fees	5,436,000	6.6%
Sewer Fees	1,314,000	1.6%
Flood Control Fees	7,160,000	8.7%
TIF Districts	33,380,000	40.7%
Total	\$82,100,000	100.00%

The Future

In Palatine, efficiency is a way of life and we demonstrate on a daily basis the financial stewardship that the public expects. For a full service community to achieve six consecutive years of stable or lowered property taxes is one demonstration of this commitment. Unfortunately, despite all of our efforts, our future rests in the hands of our State leaders. Our elected officials and staff understand financial responsibility and sustainability must go hand in hand – that does not appear to be the situation in Springfield. Special interest groups and a very small number of individuals continue to control the future of this State. Palatine makes decisions based upon the future. Springfield makes political decisions based upon the here and now and who is contributing to campaigns. This is no way to govern.

If pension reform for public safety pensions is not achieved in the coming year, the development of the 2018 Budget will likely need to include a complete restructuring of how we provide public safety services and their respective staffing levels or a property tax increase in excess of 10% or \$2 million. The current system simply is not sustainable. This is through no fault of our employees, but rather the elected leaders in Springfield that historically enhanced public safety pensions and now refuse to correct their mistakes.

All employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have always risen to the challenge and will continue to do so.

In closing, I would like to once again express my appreciation to all of the employees of the Village of Palatine. Without their dedication and commitment 24 hours a day, 7 days a week, 365 days a year, this Village would not be what it is for our residents and businesses. You will not find a more committed and efficient staff anywhere. I could not do my job without all of their effort. This Budget demonstrates our commitment to the Village.

Respectfully submitted,

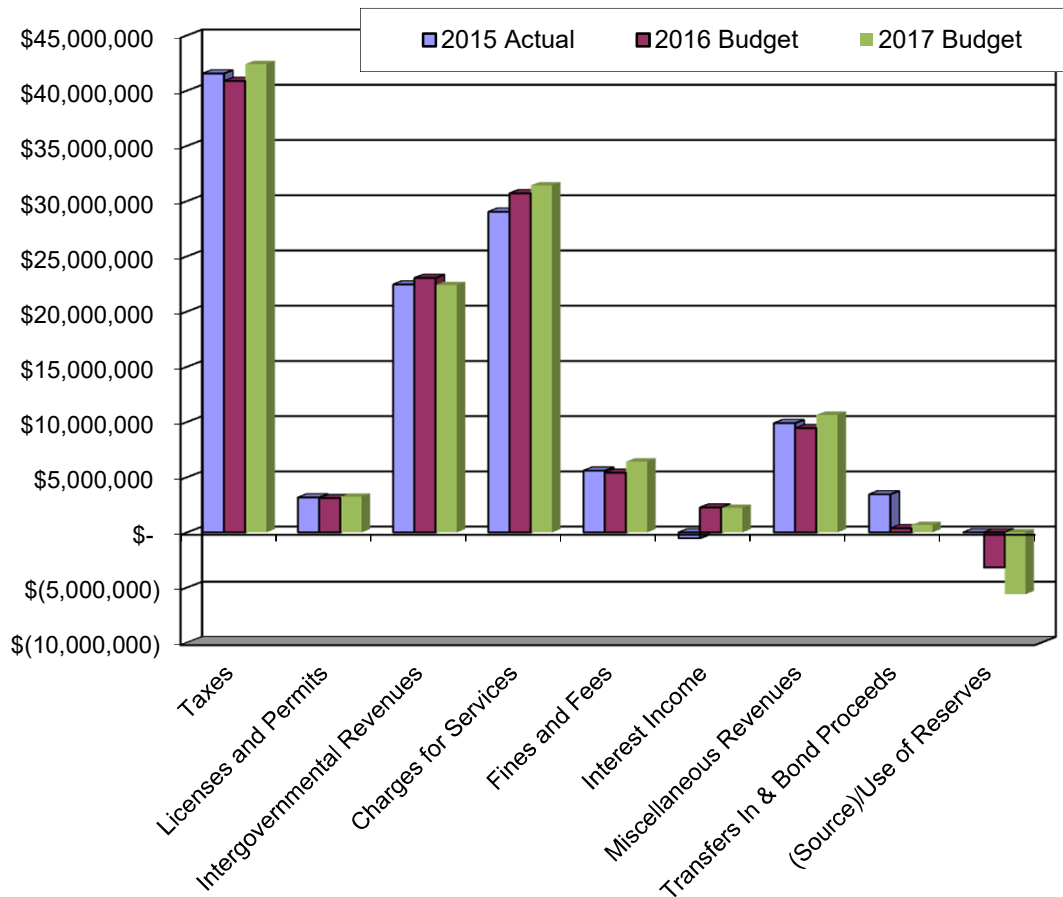


Reid T. Ottesen
Village Manager

Village of Palatine
CY 2017 Adopted Budget - Budget Overview

All Funds Revenues

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
Taxes	\$ 41,550,893	\$ 40,870,021	\$ 42,400,012	3.74%
Licenses and Permits	3,166,253	3,101,200	3,226,800	4.05%
Intergovernmental Revenues	22,451,823	23,033,104	22,401,092	-2.74%
Charges for Services	29,029,056	30,701,660	31,420,715	2.34%
Fines and Fees	5,592,759	5,404,700	6,414,350	18.68%
Interest Income	(532,433)	2,257,490	2,231,504	-1.15%
Miscellaneous Revenues	9,893,191	9,438,970	10,647,570	12.80%
Transfers In & Bond Proceeds	3,451,125	368,000	678,500	84.38%
(Source)/Use of Reserves	-	(3,171,514)	(5,605,317)	76.74%
All Revenues Total	\$ 114,602,667	\$ 112,003,631	\$ 113,815,226	1.62%



Village of Palatine
CY 2017 Adopted Budget - Budget Overview

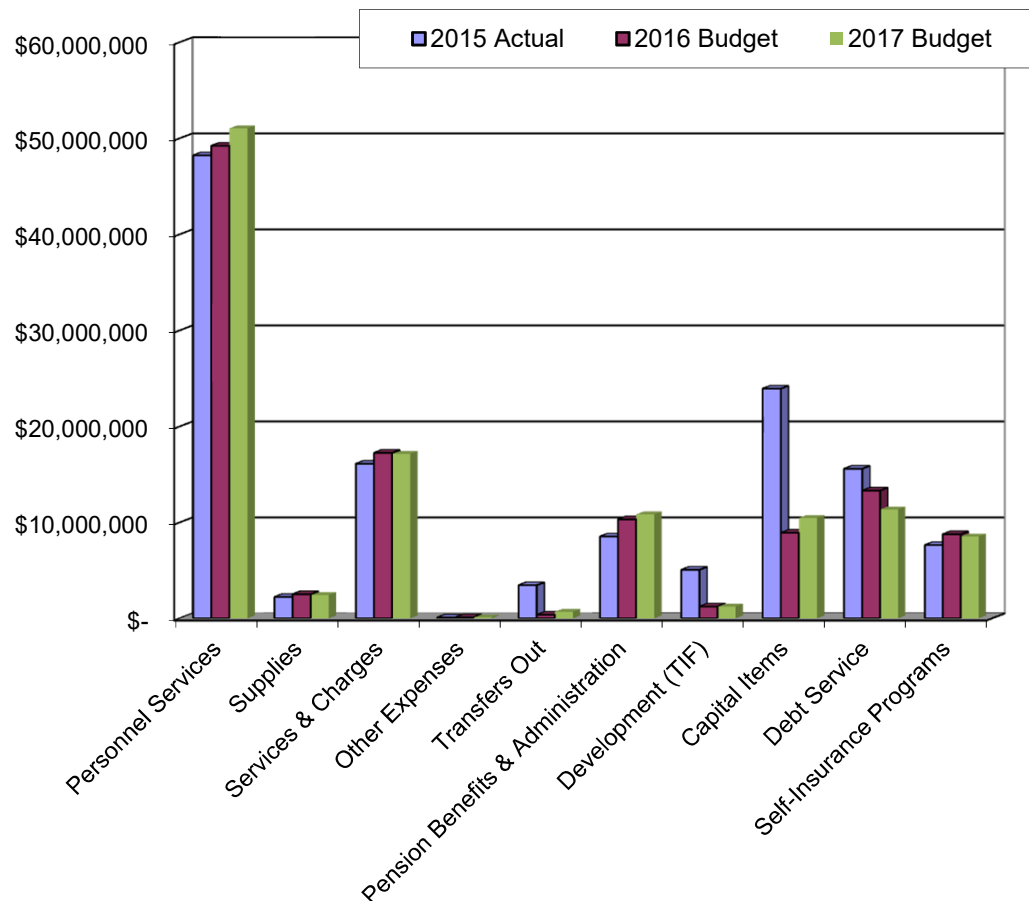
Fund Revenue Summary

		2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
100	General	\$ 54,488,459	\$ 54,598,115	\$ 55,879,340	2.35%
205	Motor Fuel Tax	1,736,704	1,573,455	1,663,935	5.75%
210	CDBG	127,512	371,311	402,158	8.31%
221	Federal Equitable Sharing	69,209	20,000	94,050	370.25%
222	State Equitable Sharing	15,621	5,000	5,000	0.00%
223	DUI Fines	27,328	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax	85,226	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)	2,599,718	700,000	783,000	11.86%
232	Rand/Dundee TIF (TIF #2)	273,859	82,000	81,000	-1.22%
233	Downtown TIF (TIF #3)	5,296,179	4,807,070	3,774,520	-21.48%
234	Rand Corridor TIF (TIF #4)	2,680,505	2,160,385	2,092,045	-3.16%
235	Rand/Lake Cook TIF (TIF #5)	-	-	-	-
300	Debt Service	3,045,846	3,138,800	3,167,175	0.90%
401	Capital Equipment	1,284,122	1,219,795	1,771,390	45.22%
402	Capital Improvements	2,274,717	1,746,130	1,633,325	-6.46%
430	Village Hall Renovation Fund	2,273,177	-	-	100.00%
605	Waterworks	10,579,313	11,139,390	11,485,725	3.11%
610	Sewerage	3,545,435	3,504,410	3,771,345	7.62%
615	Refuse	4,540,472	4,607,780	4,607,220	-0.01%
620	Parking System	701,953	636,650	638,625	0.31%
701	Health Insurance	6,336,966	6,894,235	7,241,143	5.03%
702	Liability Insurance	1,709,328	1,872,590	1,289,995	-31.11%
710	Fleet Services	2,040,932	1,947,540	1,932,485	-0.77%
801	Police Pension	4,421,884	5,007,150	5,281,900	5.49%
802	Fire Pension	3,579,071	5,308,750	5,558,750	4.71%
825	SSA #5	869,131	588,075	586,100	-0.34%
All Funds Revenue Total		114,602,667	112,003,631	113,815,226	1.62%

Village of Palatine
CY 2017 Adopted Budget - Budget Overview

All Funds Expenditures

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
Personnel Services	\$ 48,222,761	\$ 49,216,425	\$ 51,033,565	3.69%
Supplies	2,225,600	2,515,010	2,427,740	-3.47%
Services & Charges	16,115,535	17,247,411	17,143,520	-0.60%
Other Expenses	86,026	100,000	100,000	0.00%
Sub-Total Operations	66,649,922	69,078,846	70,704,825	2.35%
Transfers Out	3,451,125	368,000	678,500	84.38%
Pension Benefits & Administration	8,529,034	10,315,900	10,840,650	5.09%
Development (TIF)	5,059,964	1,229,460	1,234,000	0.37%
Capital Items	23,936,622	8,923,365	10,468,808	17.32%
Debt Service	15,594,583	13,321,235	11,357,305	-14.74%
Self-Insurance Programs	7,643,761	8,766,825	8,531,138	-2.69%
All Expenditures Total	130,865,011	112,003,631	113,815,226	1.62%



Village of Palatine
CY 2017 Adopted Budget - Budget Overview

Fund Expenditure Summary

		2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
100	General	\$ 55,361,407	\$ 54,598,115	\$ 55,879,340	2.35%
205	Motor Fuel Tax	2,159,535	1,573,455	1,663,935	5.75%
210	CDBG	127,512	371,311	402,158	8.31%
221	Federal Equitable Sharing	3,054	20,000	94,050	370.25%
222	State Equitable Sharing	750	5,000	5,000	0.00%
223	DUI Fines	107,374	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax	60,946	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)	1,485,000	700,000	783,000	11.86%
232	Rand/Dundee TIF (TIF #2)	71,000	82,000	81,000	-1.22%
233	Downtown TIF (TIF #3)	5,966,702	4,807,070	3,774,520	-21.48%
234	Rand Corridor TIF (TIF #4)	5,961,858	2,160,385	2,092,045	-3.16%
235	Rand/Lake Cook TIF (TIF #5)	-	-	-	-
300	Debt Service	3,077,019	3,138,800	3,167,175	0.90%
401	Capital Equipment	1,835,574	1,219,795	1,771,390	45.22%
402	Capital Improvements	1,738,385	1,746,130	1,633,325	-6.46%
430	Village Hall Renovation	10,006,119	-	-	0.00%
605	Waterworks	15,431,458	11,139,390	11,485,725	3.11%
610	Sewerage	3,765,138	3,504,410	3,771,345	7.62%
615	Refuse	4,653,546	4,607,780	4,607,220	-0.01%
620	Parking System	442,300	636,650	638,625	0.31%
701	Health Insurance	6,852,180	6,894,235	7,241,143	5.03%
702	Liability Insurance	791,581	1,872,590	1,289,995	-31.11%
710	Fleet Services	1,847,939	1,947,540	1,932,485	-0.77%
801	Police Pension	4,127,270	5,007,150	5,281,900	5.49%
802	Fire Pension	4,401,764	5,308,750	5,558,750	4.71%
825	SSA #5	589,600	588,075	586,100	-0.34%
All Funds Expenditure Total		130,865,011	112,003,631	113,815,226	1.62%

Village of Palatine
CY 2017 Adopted Budget - Budget Overview

Fund Balance Summary

		Estimated Beginning Fund Balance	2017 Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$2.8M Economic Stabilization Reserve)	\$ 21,674,134	\$ (113,319)	\$ 21,787,453
205	Motor Fuel Tax	879,244	(139,215)	1,018,459
210	CDBG	-	-	-
221	Federal Equitable Sharing	426,339	74,050	352,289
222	State Equitable Sharing	119,341	-	119,341
223	DUI Fines	54,954	(25,000)	79,954
224	Foreign Fire Insurance Tax	130,880	-	130,880
231	Dundee Road TIF (TIF #1)	5,753,648	(1,827,750)	7,581,398
232	Rand/Dundee TIF (TIF #2)	756,680	(186,875)	943,555
233	Downtown TIF (TIF #3)	2,790,657	(1,637,766)	4,428,423
234	Rand Corridor TIF (TIF #4)	5,078,338	244,745	4,833,593
235	Rand/Lake Cook TIF (TIF #5)	(43,615)	-	(43,615)
300	Debt Service	161,206	-	161,206
401	Capital Equipment	2,141,471	(846,825)	2,988,296
402	Capital Improvements	4,394,666	426,050	3,968,616
420	Police Facility Construction	-	-	-
430	Village Hall Renovation	7,053	-	7,053
605	Waterworks	2,805,390	(121,275)	2,926,665
610	Sewerage	962,646	(344,130)	1,306,776
615	Refuse	911,250	(29,005)	940,255
620	Parking System	1,116,105	(58,875)	1,174,980
701	Health Insurance	2,206,129	332,038	1,874,091
702	Liability Insurance	3,629,808	(213,205)	3,843,013
710	Fleet Services	471,619	-	471,619
801	Police Pension	63,130,178	(885,975)	64,016,153
802	Fire Pension	59,037,283	(249,585)	59,286,868
825	SSA #5	1,168,545	(3,400)	1,171,945
All Funds Total		179,763,949	(5,605,317)	185,369,266

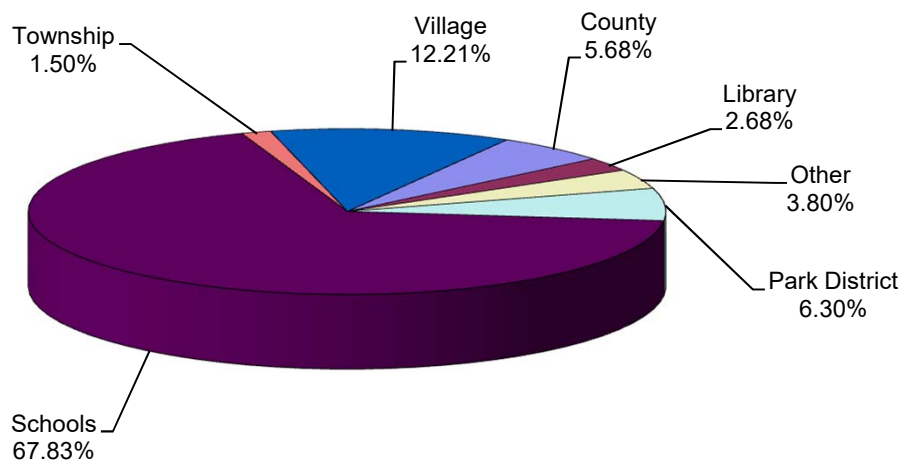
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

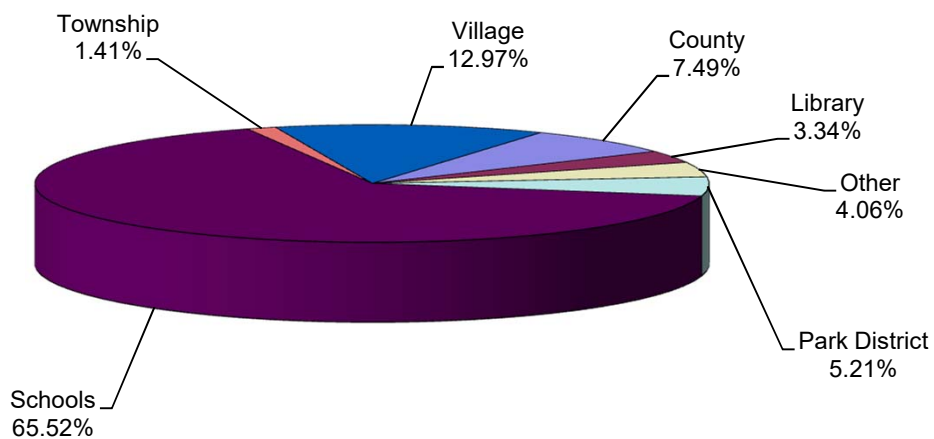
Village of Palatine
CY 2017 Adopted Budget - Budget Overview

Property Taxes

2015 Property Taxes (Payable in 2016)



2005 Property Taxes (Payable in 2006)



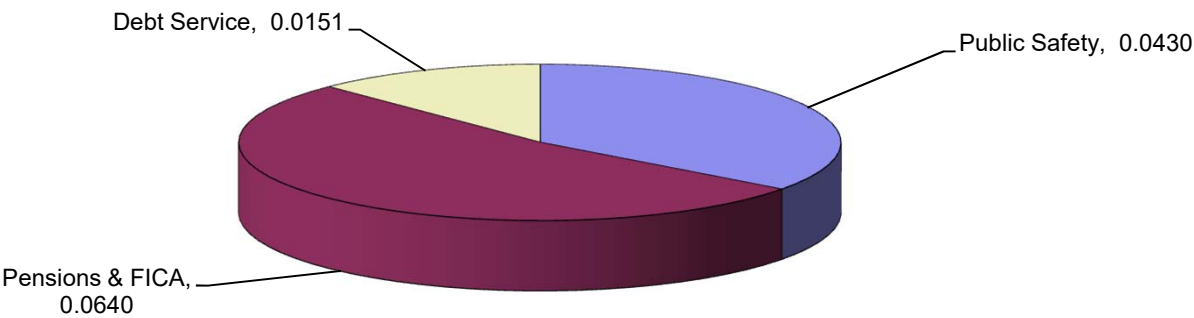
Village of Palatine
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Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 6 consecutive years of either decreasing or constant property tax levies. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Where Does the Village's 12.21 Cents of a Property Tax Dollar Go



Village of Palatine CY 2017 Adopted Budget - Budget Overview

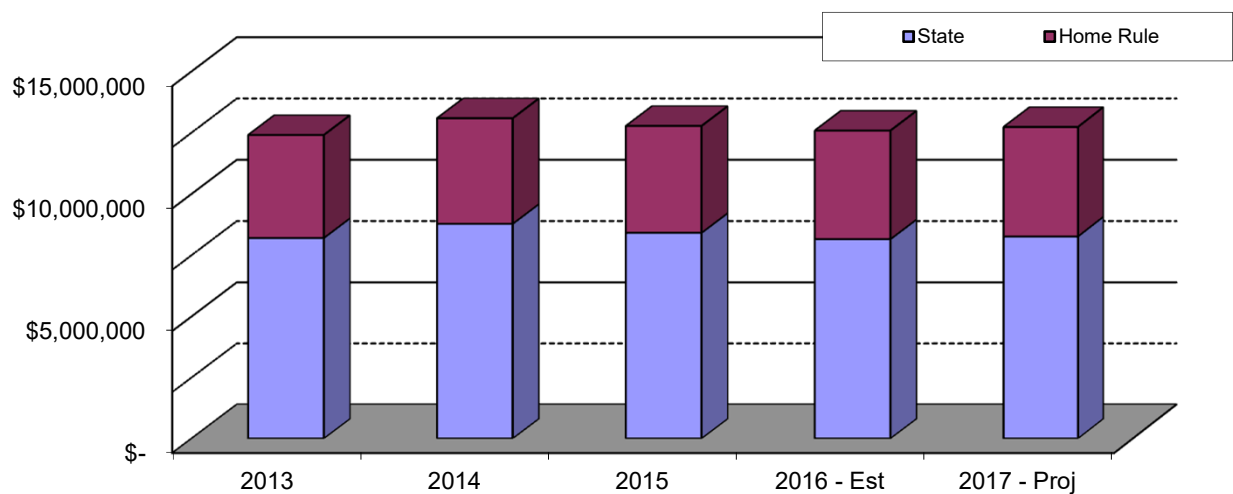
Sales Tax

The CY 2017 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

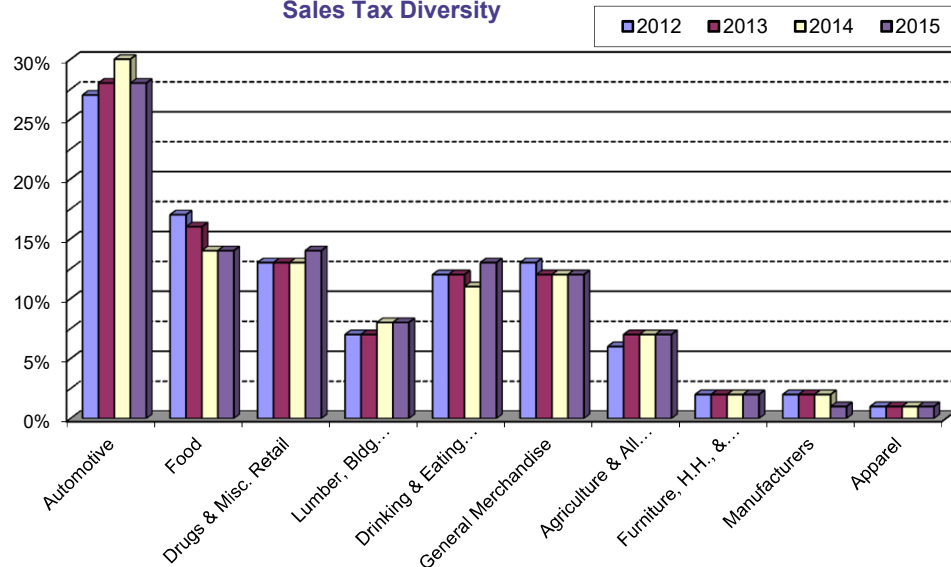
The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 61% of sales tax dollars and are for sectors that are not generally discretionary in nature.

Sales Tax Trends



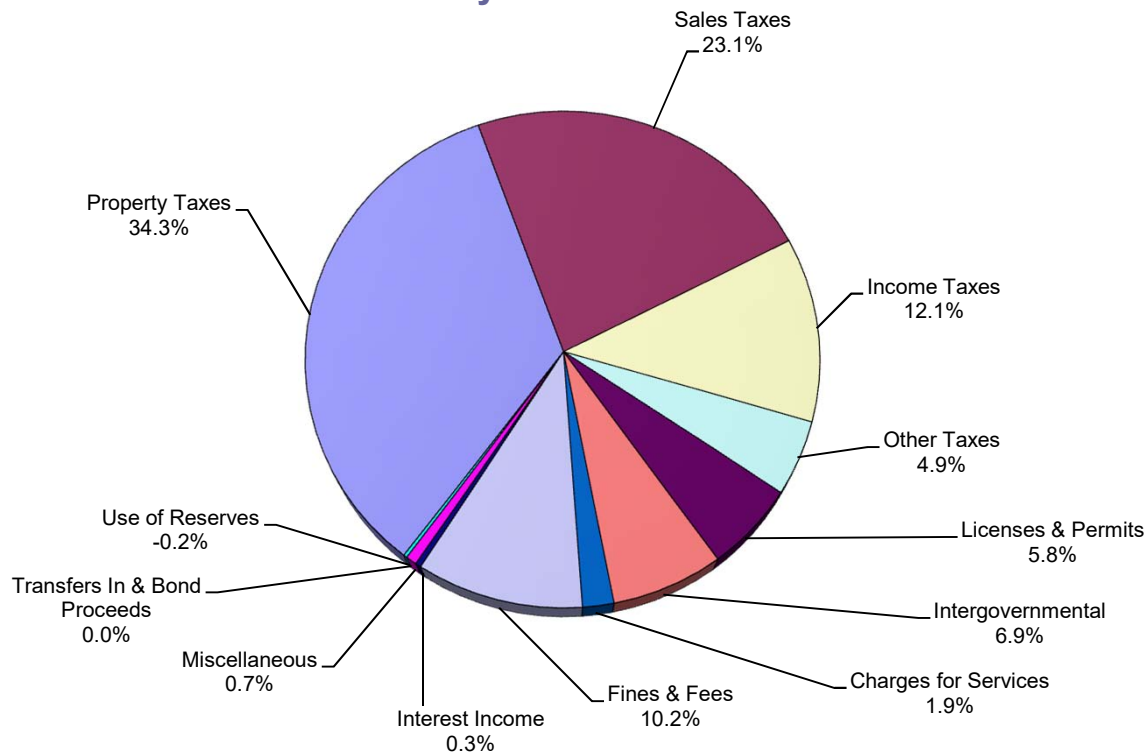
Sales Tax Diversity



Village of Palatine
CY 2017 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2017

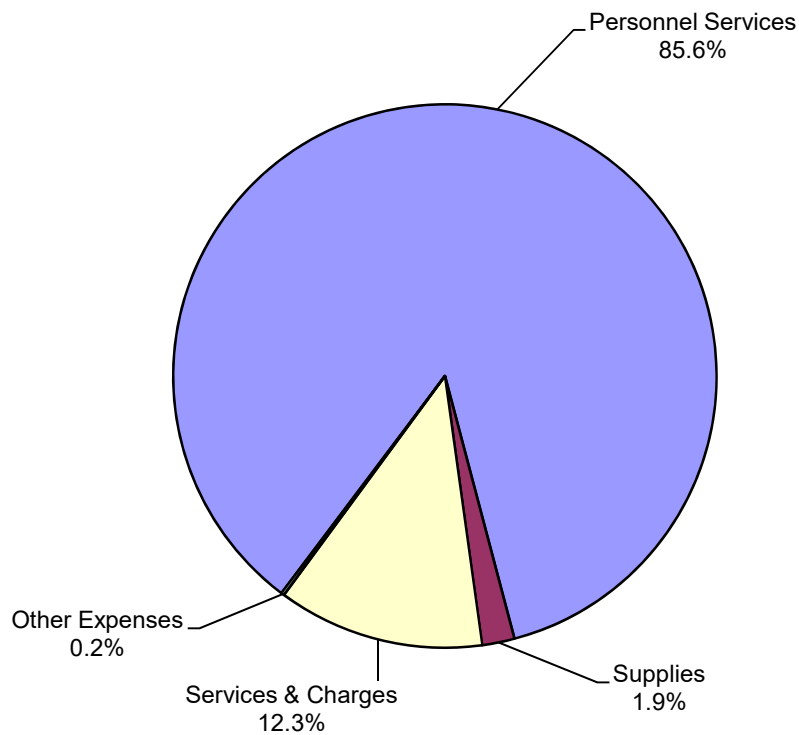


Revenues By Type	2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
Taxes	\$ 25,505,028	\$ 25,864,853	\$ 26,319,974	1.76%
Licenses & Permits	3,153,793	3,090,700	3,214,800	4.02%
Intergovernmental	19,484,490	19,764,260	19,109,795	-3.31%
Charges for Services	775,293	796,260	1,068,430	34.18%
Fines & Fees	4,830,459	4,707,700	5,708,350	21.26%
Interest Income	266,893	219,105	192,810	-12.00%
Miscellaneous	472,504	395,600	378,500	-4.32%
Transfers In & Bond Proceeds	-	-	-	-
Use of Reserves	-	(240,363)	(121,894)	-49.29%
Total Revenues	54,488,460	54,598,115	55,870,765	2.33%

Village of Palatine
CY 2017 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2017



Expenditures by Type	2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
Personnel Services	\$ 45,322,370	\$ 46,029,900	\$ 47,826,105	3.90%
Supplies	1,112,763	1,181,390	1,075,070	-9.00%
Services & Charges	8,840,247	7,286,825	6,869,590	-5.73%
Other Expenses	86,026	100,000	100,000	0.00%
Total Expenditures	55,361,406	54,598,115	55,870,765	2.33%

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

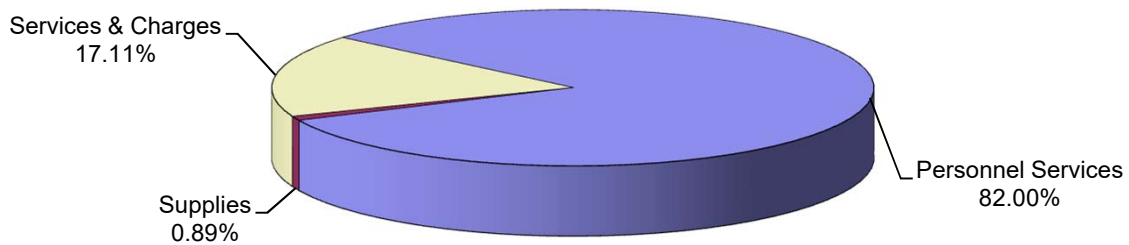
Department 10 Mayor & Council

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 240,675	\$ 242,845	0.90%
Department Total: Mayor & Council	240,675	242,845	0.90%

Expenditures by Type

Personnel Services	\$ 196,200	\$ 199,140	1.50%
Supplies	2,920	2,150	-26.37%
Services & Charges	41,555	41,555	0.00%
Department Total: Mayor & Council	240,675	242,845	0.90%

2017 Adopted Annual Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 10 Mayor & Council

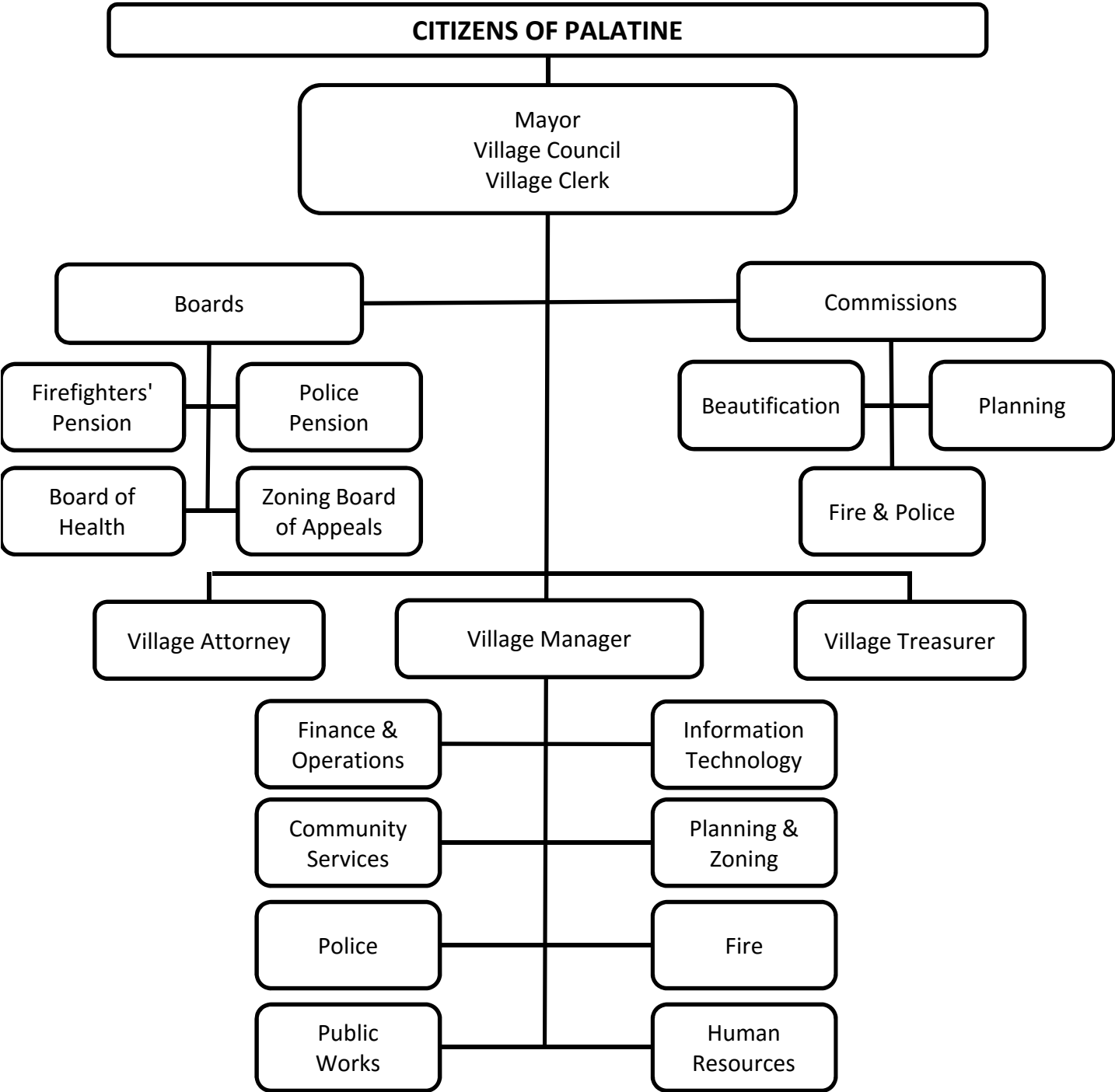
Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.

The organization's mission is:

"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community that provides:

- High Performing Village Organization: Financially strong, highest level of services
- Great Community for Families
- Highly Positive Environment for Business Investment
- Upgraded Village Facilities and Infrastructure"



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 10 Mayor & Council

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine

CY 2017 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 174,692	\$ 196,200	\$ 199,140
Supplies	1,070	2,920	2,150
Services & Charges	41,593	41,555	41,555
Department Total	\$ 217,355	\$ 240,675	\$ 242,845

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 10	Mayor & Council			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	93,962	111,000	111,000
<u>Total: Salaries</u>		\$ 93,962	\$ 111,000	\$ 111,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,386	1,845	1,845
510.15	Taxes & Benefits Social Security	5,930	7,805	7,805
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	59,426	60,375	63,285
510.40	Taxes & Benefits Life Insurance	448	495	525
510.60	Taxes & Benefits Allowances	13,540	14,680	14,680
<u>Total: Taxes & Benefits</u>		80,730	85,200	88,140
<u>Supplies</u>				
520.05	Office Supplies General	485	270	250
520.10	Office Supplies Paper	181	100	100
520.15	Office Supplies Printed Forms	-	600	350
525.35	Operating Supplies Clothing	117	500	500
525.95	Operating Supplies Other	287	1,450	950
<u>Total: Supplies</u>		1,070	2,920	2,150
<u>Services & Charges</u>				
540.05	Services Management Consulting	11,566	10,500	10,500
575.10	Other Memberships & Publications	29,478	30,415	30,415
575.15	Other Training & Travel	549	640	640
<u>Total: Services & Charges</u>		41,593	41,555	41,555
Division Total: Administration		217,355	240,675	242,845
Department Total: Mayor & Council		217,355	240,675	242,845
Fund Total: General Fund		217,355	240,675	242,845

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

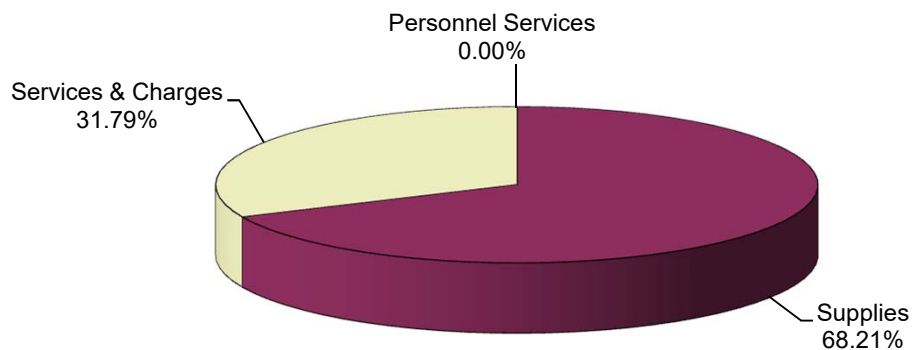
Department 12 Boards & Commissions

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Plan Commission	\$ 5,985	\$ -	-100.00%
Zoning Board	6,935	-	-100.00%
Police & Fire Commission	15,430	14,530	-5.83%
Board of Health	4,650	4,650	0.00%
Beautification Commission	29,440	29,440	0.00%
Police Pension Board	5,007,150	5,281,900	5.49%
Fire Pension Board	5,308,750	5,558,750	4.71%
Department Total: Boards & Commissions	10,378,340	10,889,270	4.92%

Expenditures by Type

Personnel Services	\$ 2,505	\$ -	-100.00%
Supplies	37,365	33,165	-11.24%
Services & Charges	22,570	15,455	-31.52%
Pension Benefits & Administration	10,315,900	10,840,650	5.09%
Department Total: Boards & Commissions	10,378,340	10,889,270	4.92%

2017 Adopted Budget by Type



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 12 Boards & Commissions

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Recording Secretary	2	2	-
<u>Part-Time Total</u>	2	2	-
Department Total: Boards & Commissions	2	2	-

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,810	\$	2,505	\$	-
Supplies		34,775		37,365		33,165
Services & Charges		18,031		22,570		15,455
Pension Benefits & Administration		8,529,034		10,315,900		10,840,650
Department Total	\$	8,583,650	\$	10,378,340	\$	10,889,270

Personnel Summary

Full-Time	0	0	0
Part-Time	2	2	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	979	\$	1,295	\$	-
Supplies		258		1,000		-
Services & Charges		1,866		3,690		-
Program Total	\$	3,103	\$	5,985	\$	-

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 02	Plan Commission			
<u>Salaries</u>				
500.10	Salaries Part Time	910	1,200	-
<u>Total: Salaries</u>		\$ 910	\$ 1,200	\$ -
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	13	20	-
510.15	Taxes & Benefits Social Security	56	75	-
<u>Total: Taxes & Benefits</u>		69	95	-
<u>Supplies</u>				
520.05	Office Supplies General	258	500	-
520.10	Office Supplies Paper	-	500	-
<u>Total: Supplies</u>		258	1,000	-
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	1,866	3,690	-
<u>Total: Services & Charges</u>		1,866	3,690	-
Division Total: Plan Commission		3,103	5,985	-
Department Total: Boards & Commissions		3,103	5,985	-
Fund Total: General Fund		3,103	5,985	-

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 831	\$ 1,210	\$ -
Supplies	145	500	-
Services & Charges	3,673	5,225	-
Program Total	\$ 4,649	\$ 6,935	\$ -

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 03	Zoning Board			
<u>Salaries</u>				
500.10	Salaries Part Time	780	1,000	-
<u>Total: Salaries</u>		\$ 780	\$ 1,000	\$ -
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	10	15	-
510.15	Taxes & Benefits Social Security	41	65	-
510.20	Taxes & Benefits IMRF Er Contribution	-	130	-
<u>Total: Taxes & Benefits</u>		51	210	-
<u>Supplies</u>				
520.05	Office Supplies General	30	250	-
520.10	Office Supplies Paper	115	250	-
<u>Total: Supplies</u>		145	500	-
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	3,673	5,225	-
<u>Total: Services & Charges</u>		3,673	5,225	-
Division Total: Zoning Board		4,649	6,935	-
Department Total: Boards & Commissions		4,649	6,935	-
Fund Total: General Fund		4,649	6,935	-

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		6,387		5,750		3,050
Services & Charges		9,417		9,680		11,480
Program Total	\$	15,804	\$	15,430	\$	14,530

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	6,387	5,750	3,050
<u>Total: Supplies</u>		6,387	5,750	3,050
<u>Services & Charges</u>				
540.30	Services Legal	-	-	-
540.35	Services Medical	7,064	6,125	7,925
540.95	Services Other	1,593	2,430	2,430
550.10	Printing/Advertising Employment	-	-	-
575.10	Other Memberships & Publications	375	375	375
575.15	Other Training & Travel	385	750	750
<u>Total: Services & Charges</u>		9,417	9,680	11,480
Division Total: Police & Fire Commission		15,804	15,430	14,530
Department Total: Boards & Commissions		15,804	15,430	14,530
Fund Total: General Fund		15,804	15,430	14,530

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Supplies	-	675	675
Services & Charges	3,075	3,975	3,975
Program Total	\$ 3,075	\$ 4,650	\$ 4,650
<u>Personnel Summary</u>			
Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Supplies</u>				
520.05	Office Supplies General	-	100	100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	-	-	-
525.95	Operating Supplies Other	-	350	350
<u>Total: Supplies</u>		-	675	675
<u>Services & Charges</u>				
540.35	Services Medical	3,075	3,735	3,735
540.95	Services Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	-	240	240
<u>Total: Services & Charges</u>		3,075	3,975	3,975
Division Total: Board of Health		3,075	4,650	4,650
Department Total: Boards & Commissions		3,075	4,650	4,650
Fund Total: General Fund		3,075	4,650	4,650

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Supplies	27,985	29,440	29,440
Services & Charges	-	-	-
Program Total	\$ 27,985	\$ 29,440	\$ 29,440
<u>Personnel Summary</u>			
Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ 100	\$ 100
525.95	Operating Supplies Other	27,985	29,340	29,340
<u>Total: Supplies</u>		27,985	29,440	29,440
Division Total: Beautification Commission		27,985	29,440	29,440
Department Total: Boards & Commissions		27,985	29,440	29,440
Fund Total: General Fund		27,985	29,440	29,440

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	<div> <div>2015</div> <div>2016</div> <div>2017</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Pension Benefits	\$ 3,866,026	\$ 4,490,000	\$ 4,765,000
Pension Administration	261,244	517,150	516,900
Program Total	\$ 4,127,270	\$ 5,007,150	\$ 5,281,900

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	3,400,363	4,000,000	4,200,000
505.10	Pension Duty Disability	232,245	250,000	325,000
505.15	Pension Non-Duty Disability	38,733	40,000	40,000
505.20	Pension Surviving Spouse	194,685	200,000	200,000
<u>Total: Pension Benefits</u>		\$ 3,866,026	\$ 4,490,000	\$ 4,765,000
<u>Supplies</u>				
520.05	Office Supplies General	-	750	500
<u>Total: Supplies</u>		-	750	500
<u>Services & Charges</u>				
540.10	Services Financial	225,532	360,000	360,000
540.15	Services Banking	1,558	2,000	2,000
540.30	Services Legal	11,838	20,000	20,000
540.35	Services Medical	12,286	15,000	15,000
540.95	Services Other	8,000	12,400	12,400
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	-	2,000	2,000
575.15	Other Training & Travel	2,030	5,000	5,000
<u>Total: Services & Charges</u>		261,244	416,400	416,400
<u>Other Expenses</u>				
805	Refunds	-	100,000	100,000
<u>Total: Other Expenses</u>		-	100,000	100,000
Division Total: Police Pension Board		4,127,270	5,007,150	5,281,900
Department Total: Boards & Commissions		4,127,270	5,007,150	5,281,900
Fund Total: Police Pension Fund		4,127,270	5,007,150	5,281,900

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Pension Benefits	\$	4,215,646	\$	4,920,000	\$	5,170,000
Pension Administration		186,118		388,750		388,750
Program Total	\$	4,401,764	\$	5,308,750	\$	5,558,750

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
<u>Salaries</u>				
505.05	Pension Service	3,830,443	4,400,000	4,600,000
505.10	Pension Duty Disability	313,629	410,000	410,000
505.15	Pension Non-Duty Disability	71,574	110,000	110,000
505.20	Pension Surviving Spouse	-	-	50,000
<u>Total: Pension Benefits</u>		\$ 4,215,646	\$ 4,920,000	\$ 5,170,000
<u>Supplies</u>				
520.05	Office Supplies General	-	750	750
<u>Total: Supplies</u>		-	750	750
<u>Services & Charges</u>				
540.10	Services Financial	172,690	250,000	250,000
540.15	Services Banking	1,552	2,000	2,000
540.30	Services Legal	1,033	10,000	10,000
540.35	Services Medical	798	10,000	10,000
540.95	Services Other	8,000	12,000	12,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	795	1,000	1,000
575.15	Other Training & Travel	1,250	3,000	3,000
<u>Total: Services & Charges</u>		186,118	288,000	288,000
<u>Other Expenses</u>				
805	Refunds	-	100,000	100,000
<u>Total: Other Expenses</u>		-	100,000	100,000
Division Total: Fire Pension Board		4,401,764	5,308,750	5,558,750
Department Total: Boards & Commissions		4,401,764	5,308,750	5,558,750
Fund Total: Fire Pension Fund		4,401,764	5,308,750	5,558,750

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

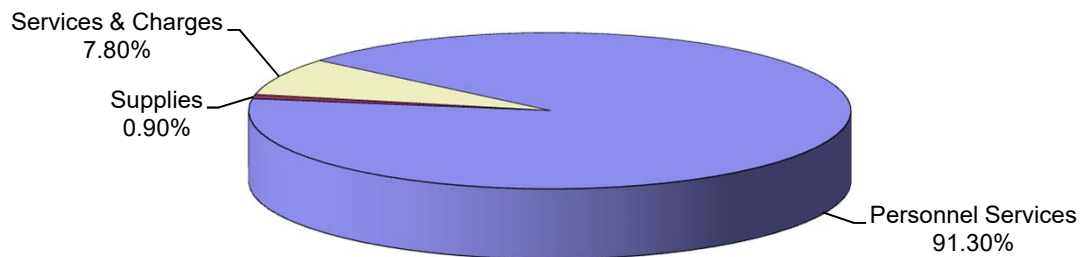
Department 14 Village Clerk

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 220,550	\$ 171,860	-22.08%
Department Total: Village Clerk	220,550	171,860	-22.08%

Expenditures by Type

Personnel Services	\$ 200,280	\$ 156,910	-21.65%
Supplies	2,050	1,550	-24.39%
Services & Charges	18,220	13,400	-26.45%
Department Total: Village Clerk	220,550	171,860	-22.08%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Develop a systematic records disposal request process with the State of Illinois to help facilitate the transition of the Village's files from paper to electronic format. (Following completion of Village Hall renovations and records are returned to the Departments from long term storage, schedule a meeting with the State to complete a new inventory of all Village records and the format they are maintained in.)

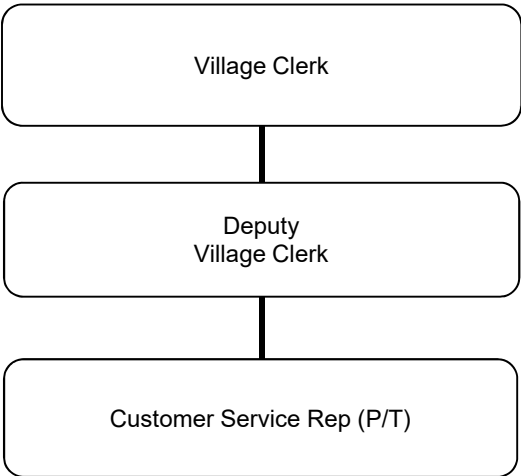
Ongoing. The relocation back to Village Hall is complete and a general organization of files has occurred.

Current Year

- * Conduct comprehensive review of all Village Clerk's Office Records and digitize commonly used records.

Village of Palatine
CY 2017 Adopted Budget - Organization Chart

Department 14 Village Clerk



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Admin Support Specialist	1	1	-
<u>Full-Time Total</u>	3	3	2
Customer Service Rep	-	-	1
<u>Part-Time Total</u>	-	-	1
Department Total: Village Clerk	3	3	3

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laserfiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laserfiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laserfiche for easier and faster retrieval of records.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	190,830	\$	200,280	\$	156,910
Supplies		572		2,050		1,550
Services & Charges		6,655		18,220		13,400
Department Total	\$	198,057	\$	220,550	\$	171,860

Personnel Summary

Full-Time	3	3	2
Part-Time	0	0	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	130,895	137,595	84,360
500.20	Salaries Overtime	-	-	27,410
500.25	Salaries Special Compensation	1,764	1,550	550
<u>Total: Salaries</u>		\$ 132,659	\$ 139,145	\$ 112,320
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,907	4,065	-
510.10	Taxes & Benefits Medicare	1,921	2,095	1,650
510.15	Taxes & Benefits Social Security	8,213	8,920	7,025
510.20	Taxes & Benefits IMRF Er Contribution	17,162	18,295	13,640
510.35	Taxes & Benefits Medical/Dental Insurance	26,050	26,835	21,100
510.40	Taxes & Benefits Life Insurance	343	345	235
510.60	Taxes & Benefits Allowances	575	580	940
<u>Total: Taxes & Benefits</u>		58,171	61,135	44,590
<u>Supplies</u>				
520.05	Office Supplies General	436	1,550	1,050
520.10	Office Supplies Paper	136	500	500
525.95	Operating Supplies Other	-	-	-
<u>Total: Supplies</u>		572	2,050	1,550
<u>Services & Charges</u>				
540.95	Services Other	2,076	6,500	4,000
545.20	Communications Postage	90	75	75
550.05	Printing/Advertising Legal Notices	3,544	8,820	7,000
565.05	Repair and Maintenance Machinery & Equipment	-	500	-
575.10	Other Memberships & Publications	769	875	875
575.15	Other Training & Travel	176	1,450	1,450
<u>Total: Services & Charges</u>		6,655	18,220	13,400
Division Total: Administration		198,057	220,550	171,860
Department Total: Village Clerk		198,057	220,550	171,860
Fund Total: General Fund		198,057	220,550	171,860

Village of Palatine CY 2017 Adopted Budget - Expenditure Overview

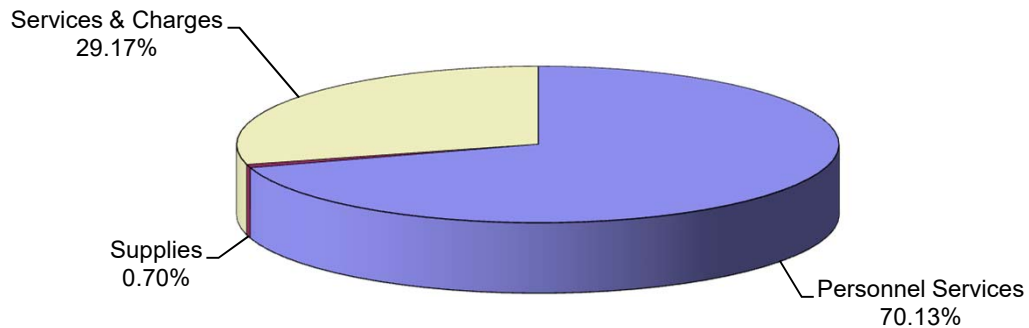
Department 20 Village Manager's Office

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 809,650	\$ 748,855	-7.51%
Public Information/Events	379,805	347,200	-8.58%
Operating Total: Village Manager's Office	1,189,455	1,096,055	-7.85%

Expenditures by Type

Personnel Services	\$ 834,915	\$ 768,635	-7.94%
Supplies	30,280	7,630	-74.80%
Services & Charges	324,260	319,790	-1.38%
Operating Total: Village Manager's Office	1,189,455	1,096,055	-7.85%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * Continue to be an advocate for the Village in seeking significant and long term fiscal and policy reform from the State, including continued dialogue and information sharing with our local representatives.

Ongoing. Despite ongoing efforts to educate both our State and County officials of the negative impact their actions, or inactions, have on Palatine and other communities, the State has failed to enact any pension legislation. In addition, the County has undertaken changes in regards to sick leave and minimum wage that continues to place Cook County communities at a competitive disadvantage when compared to surrounding counties.

- * Complete the Request for Proposal, identify a preferred vendor, and present the business case to the Village Council for the conversion to a multi-space commuter parking meter system.

This project is underway with the conversion of daily fee payment process to occur in November and implementation of the new permit system to take place prior to 2017.

- * Coordinate the Village's migration back to the renovated Village Hall and facilitating a smooth transition for the Village's residents, customers and employees.

Completed.

- * Continue to monitor the financial performance of the Village's TIF Districts to ensure the Village is capturing as much increment as possible.

It is anticipated that the changes made with the County will have a positive impact on the increment generated in the Village's TIF District in 2017.

Current Year

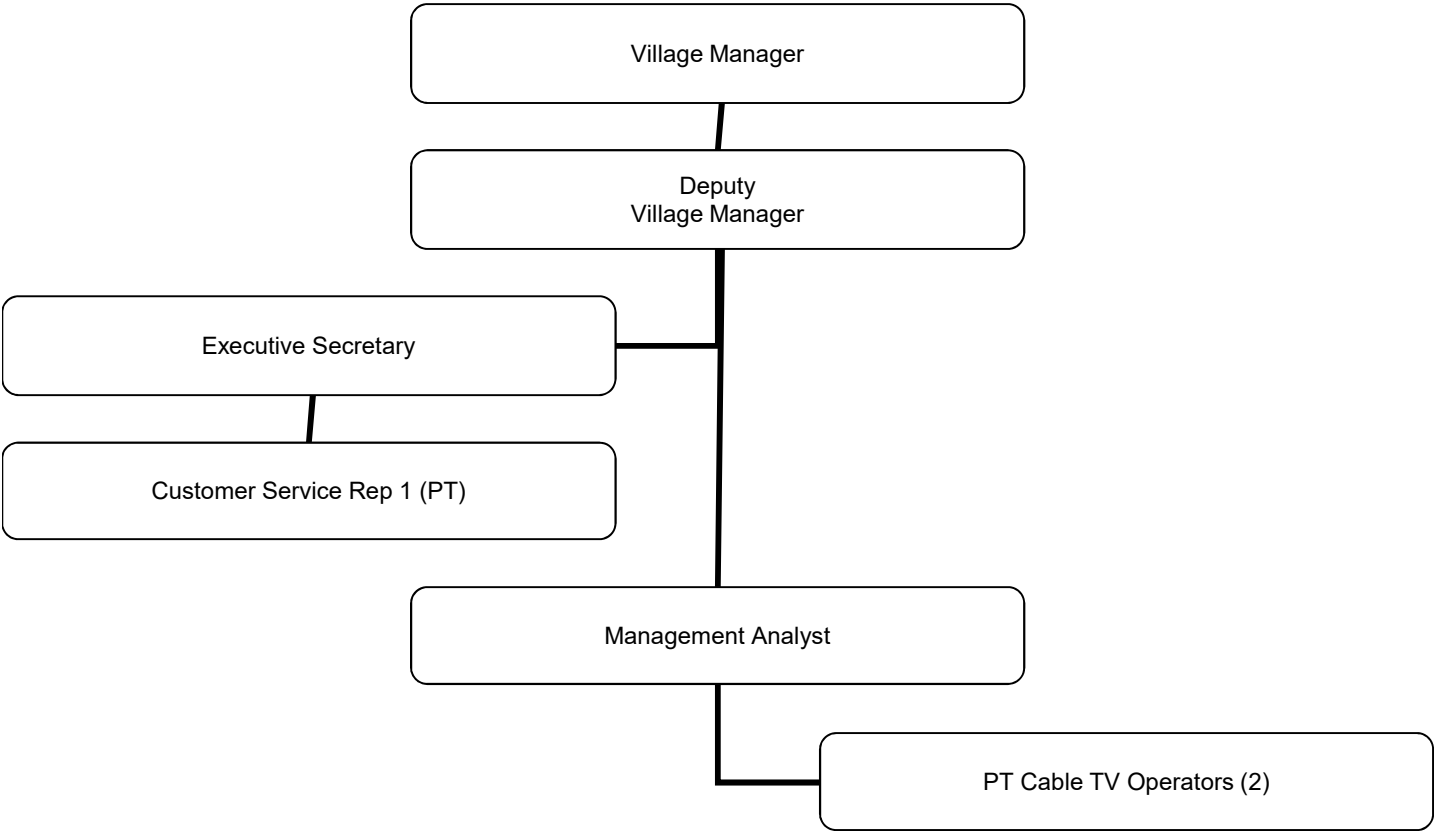
- * Work with various Village Departments to help facilitate the vision and goals outlined in the final Downtown TOD Plan adopted by the Village Council.

Re-evaluate the Village's communication and public information methods and determine what changes could be

- * implemented to continue to promote an open and transparent government while keeping our residents updated on various Village related matters. This process will include re-evaluating and reassigning some duties within the Village Manager's Office.

Village of Palatine
CY 2017 Adopted Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Management Analyst	1	1	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	-
<u>Full-Time Total</u>	5	5	4
Cable TV Operator	2	2	2
Customer Service Rep 1	-	-	1
<u>Part-Time Total</u>	2	2	3
Department Total: Village Manager's Office	7	7	7

Village of Palatine

CY 2017 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 837,551	\$ 834,915	\$ 768,635
Supplies	3,548	30,280	7,630
Services & Charges	269,674	332,460	324,390
Other Expenses	86,026	100,000	100,000
Economic Development - TIF	5,059,963	1,229,460	1,234,000
Department Total	\$ 6,256,762	\$ 2,527,115	\$ 2,434,655

Personnel Summary

Full-Time	5	5	4
Part-Time	2	2	3

Village of Palatine

CY 2017 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 747,466	\$ 739,150	\$ 678,430
Supplies	2,194	1,740	1,665
Services & Charges	54,073	68,760	68,760
Program Total	\$ 803,733	\$ 809,650	\$ 748,855

Personnel Summary

Full-Time	4	4	3
Part-Time	0	0	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	479,094	492,390	435,485
500.10	Salaries Part Time	-	-	27,410
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	31,451	17,925	13,135
500.95	Salaries Other	21,557	-	-
<u>Total: Salaries</u>		\$ 532,102	\$ 510,315	\$ 476,030
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	28,955	29,785	25,355
510.10	Taxes & Benefits Medicare	8,295	8,085	7,520
510.15	Taxes & Benefits Social Security	24,089	34,535	32,135
510.20	Taxes & Benefits IMRF Er Contribution	70,505	68,980	60,875
510.35	Taxes & Benefits Medical/Dental Insurance	65,124	67,080	56,255
510.40	Taxes & Benefits Life Insurance	2,526	3,630	3,520
510.60	Taxes & Benefits Allowances	15,870	16,740	16,740
<u>Total: Taxes & Benefits</u>		215,364	228,835	202,400
<u>Supplies</u>				
520.05	Office Supplies General	1,742	1,540	1,540
520.10	Office Supplies Paper	452	200	125
<u>Total: Supplies</u>		2,194	1,740	1,665
<u>Services & Charges</u>				
545.20	Communications Postage	40,411	50,150	50,150
570.05	Rental Office Equipment	4,184	7,000	7,000
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	4,088	4,610	4,610
575.15	Other Training & Travel	5,390	6,500	6,500
<u>Total: Services & Charges</u>		54,073	68,760	68,760
Division Total: Administration		803,733	809,650	748,855
Department Total: Village Manager's Office		803,733	809,650	748,855
Fund Total: General Fund		803,733	809,650	748,855

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	90,085	\$	95,765	\$	90,205
Supplies		1,354		28,540		5,965
Services & Charges		210,271		255,500		251,030
Program Total	\$	301,710	\$	379,805	\$	347,200

Personnel Summary

Full-Time	1	1	1
Part-Time	2	2	2

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	63,739	66,700	53,075
500.10	Salaries Part Time	1,010	5,000	5,000
500.15	Salaries Temporary	-	-	-
500.25	Salaries Special Compensation	500	-	-
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 65,249	\$ 71,700	\$ 58,075
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,912	2,005	-
510.10	Taxes & Benefits Medicare	960	1,090	850
510.15	Taxes & Benefits Social Security	4,108	4,615	3,605
510.20	Taxes & Benefits IMRF Er Contribution	8,314	8,775	6,445
510.35	Taxes & Benefits Medical/Dental Insurance	8,683	6,710	21,095
510.40	Taxes & Benefits Life Insurance	139	150	135
510.60	Taxes & Benefits Allowances	720	720	-
<u>Total: Taxes & Benefits</u>		24,836	24,065	32,130
<u>Supplies</u>				
520.05	Office Supplies General	225	540	540
520.10	Office Supplies Paper	90	200	125
525.10	Operating Supplies Medical	99	300	300
525.95	Operating Supplies Other	940	27,500	5,000
<u>Total: Supplies</u>		1,354	28,540	5,965
<u>Services & Charges</u>				
540.95	Services Other	170,923	208,390	208,390
545.20	Communications Postage	16,500	18,000	18,000
550.15	Printing/Advertising Outside Printing Services	21,198	24,000	21,500
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
570.10	Rental Machinery	264	1,000	1,000
575.05	Other Small Tools & Equipment	-	750	750
575.10	Other Memberships & Publications	367	810	390
575.15	Other Training & Travel	1,019	2,550	1,000
<u>Total: Services & Charges</u>		210,271	255,500	251,030
Division Total: Public Information/Events		301,710	379,805	347,200
Department Total: Village Manager's Office		301,710	379,805	347,200
Fund Total: General Fund		301,710	379,805	347,200

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2016 Adopted Budget	2017 Adopted Budget	% Change
Expenditures by Division			
Economic Development - Non TIF	108,200	104,600	-3.33%
Economic Development - TIF	1,229,460	1,234,000	0.37%
Economic Development Total: Village Manager's Office	1,337,660	1,338,600	0.07%

Expenditures by Type

Services & Charges	8,200	4,600	-43.90%
Other Expenses	100,000	100,000	0.00%
Economic Development - TIF	1,229,460	1,234,000	0.37%
Economic Development Total: Village Manager's Office	1,337,660	1,338,600	0.07%

Village of Palatine

CY 2017 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	5,330	8,200	4,600
Other Expenses	86,026	100,000	100,000
Economic Development - TIF	5,059,963	1,229,460	1,234,000
Program Total	\$ 5,151,319	\$ 1,337,660	\$ 1,338,600

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ -	\$ -	\$ -
545.20	Communications Postage	-	2,500	1,000
550.15	Printing/Advertising Outside Printing Services	-	2,500	1,000
575.10	Other Memberships & Publications	3,804	100	100
575.15	Other Training & Travel	1,526	3,100	2,500
<u>Total: Services & Charges</u>		5,330	8,200	4,600
<u>Other Expenses</u>				
805	Refunds	86,026	100,000	100,000
<u>Total: Other Expenses</u>		86,026	100,000	100,000
Division Total: Economic Development		91,356	108,200	104,600
Department Total: Village Manager's Office		91,356	108,200	104,600
Fund Total: General Fund		91,356	108,200	104,600

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 735,000	\$ 700,000	\$ 783,000
<u>Total: Other Expenses</u>		735,000	700,000	783,000
Division Total: Economic Development		735,000	700,000	783,000
Department Total: Village Manager's Office		735,000	700,000	783,000
Fund Total: Dundee Road TIF (TIF #1) Fund		735,000	700,000	783,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 71,000	\$ 82,000	\$ 81,000
<u>Total: Other Expenses</u>		<u>71,000</u>	<u>82,000</u>	<u>81,000</u>
Division Total: Economic Development		71,000	82,000	81,000
Department Total: Village Manager's Office		71,000	82,000	81,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		71,000	82,000	81,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	-	5,000	5,000
540.30	Services Legal	5,457	15,000	5,000
540.95	Services Other	-	-	-
<u>Total: Services & Charges</u>		5,457	20,000	10,000
<u>Other Expenses</u>				
820	TIF Development	39,433	25,000	25,000
<u>Total: Other Expenses</u>		39,433	25,000	25,000
Division Total: Economic Development		44,890	45,000	35,000
Department Total: Village Manager's Office		44,890	45,000	35,000
Fund Total: Downtown Area TIF (TIF #3) Fund		44,890	45,000	35,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ -	\$ 5,000	\$ 5,000
540.30	Services Legal	11,730	15,000	5,000
<u>Total: Services & Charges</u>		11,730	20,000	10,000
<u>Other Expenses</u>				
820	TIF Development	4,197,343	382,460	325,000
<u>Total: Other Expenses</u>		4,197,343	382,460	325,000
Division Total: Economic Development		4,209,073	402,460	335,000
Department Total: Village Manager's Office		4,209,073	402,460	335,000
Fund Total: Rand Corridor TIF (TIF #4) Fund		4,209,073	402,460	335,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
820	TIF Development	-	-	-
<u>Total: Other Expenses</u>		-	-	-
Division Total: Economic Development		-	-	-
Department Total: Village Manager's Office		-	-	-
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		-	-	-

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

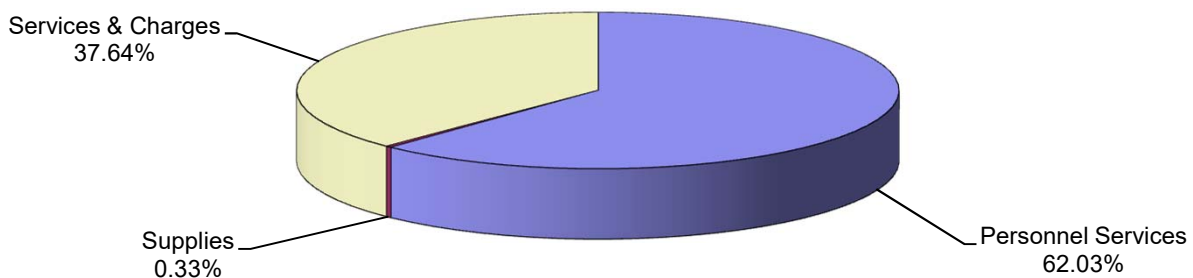
Department 30 Finance & Operations

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 474,500	\$ 484,750	2.16%
Accounting Services	624,085	639,950	2.54%
Billing & Collections	725,775	566,065	-22.01%
Operating Total: Finance & Operations	1,824,360	1,690,765	-7.32%

Expenditures by Type

Personnel Services	\$ 1,206,400	\$ 1,048,795	-13.06%
Supplies	6,200	5,550	-10.48%
Services & Charges	611,760	636,420	4.03%
Operating Total: Finance & Operations	1,824,360	1,690,765	-7.32%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

- * Review and evaluate the current Reserve Policy for updates/amendments.

During 2016, Staff proposed and Council adopted a revised Reserve Policy.

- * Continue to monitor and report on the Village's financial condition.

Staff prepared and presented quarterly financial reports to the Mayor and Council.

- * Monitor TIF District Revenues to determine that the isolated parcels are correctly accounted for.

After discussion with Cook County Staff, it was determined that the previous changes made by the Village will take effect with tax levy year 2016 (collected in 2017).

- * Continue to monitor the developments (or lack thereof) in the State's budget process and be prepared to present Council with any necessary alternatives.

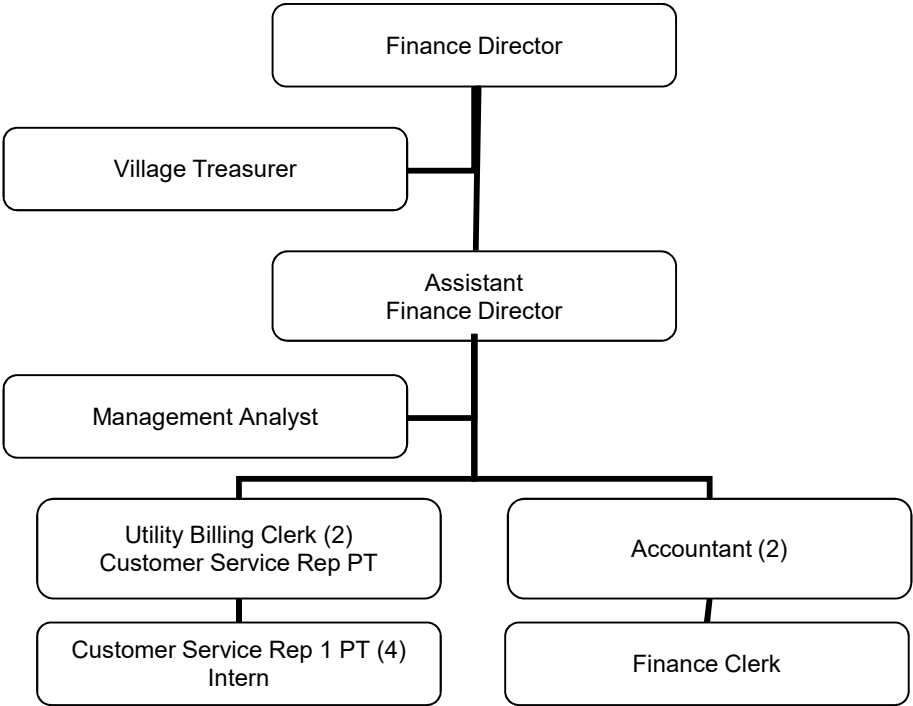
Staff continued to monitor the State's budget process and Staff proposed and Council concurred with a temporary increase in the Economic Stabilization Fund of \$1.8 million, bringing the total to \$2.8 million.

Current Year

- * Complete the implementation of a new payment process for commuter parking permits.
- * Implementation of new credit card technology (chip readers).
- * Monitor and report on the Village's financial condition.
- * Seek opportunities to further reduce debt service costs through bond refundings.
- * Undertake a rate study for the utility funds recommending a 5-year rate structure.

Village of Palatine
CY 2017 Adopted Budget - Organization Chart

Department 30 Finance & Operations



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Administrative Assistant	1	-	-
Management Analyst	-	1	1
Finance Clerk	1	1	1
Customer Service Rep II	1	1	-
Utility Billing Clerk	2	2	2
<u>Full-Time Total</u>	9	9	8
Village Treasurer	1	1	1
Interns	2	2	1
Customer Service Rep 1 PT	2	4	5
Meter Readers	5	5	-
<u>Part-Time Total</u>	10	12	7
Department Total: Finance & Operations	19	21	15

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,055,281	\$ 1,206,400	\$ 1,048,795
Supplies	4,329	6,200	5,550
Services & Charges	473,851	611,760	636,420
Debt Service	15,594,583	13,321,235	11,357,305
Transfers	4,226,418	2,866,660	3,245,130
Department Total	\$ 21,354,462	\$ 18,012,255	\$ 16,293,200

Personnel Summary

Full-Time	9	9	8
Part-Time	10	12	7

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	457,051	\$	459,980	\$	470,480
Supplies		1,052		1,750		1,500
Services & Charges		3,681		12,770		12,770
Program Total	\$	461,784	\$	474,500	\$	484,750

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 206,181	\$ 215,595	\$ 223,485
500.10	Salaries Part Time	\$ 2,908	\$ 3,000	\$ 3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	10,872	4,120	4,450
500.95	Salaries Other	16,431	-	-
<u>Total: Salaries</u>		\$ 236,392	\$ 222,715	\$ 230,935
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	10,140	10,525	9,040
510.10	Taxes & Benefits Medicare	3,600	3,490	3,585
510.15	Taxes & Benefits Social Security	11,589	14,905	15,320
510.20	Taxes & Benefits IMRF Er Contribution	30,618	29,405	28,775
510.35	Taxes & Benefits Medical/Dental Insurance	26,050	26,835	28,130
510.40	Taxes & Benefits Life Insurance	(128)	560	590
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		88,889	92,740	92,460
<u>Supplies</u>				
520.05	Office Supplies General	911	1,000	1,000
520.10	Office Supplies Paper	141	750	500
<u>Total: Supplies</u>		1,052	1,750	1,500
<u>Services & Charges</u>				
545.20	Communications Postage	182	250	250
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	1,785	2,520	2,520
575.15	Other Training & Travel	1,568	6,500	6,500
<u>Total: Services & Charges</u>		3,535	9,770	9,770
Division Total: Administration		329,868	326,975	334,665
Department Total: Finance & Operations		329,868	326,975	334,665
Fund Total: General Fund		329,868	326,975	334,665

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 100,202	\$ 111,540	\$ 118,615
500.25	Salaries Special Compensation	3,908	3,145	3,285
500.95	Salaries Other	8,067	-	-
<u>Total: Salaries</u>		\$ 112,177	\$ 114,685	\$ 121,900
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,336	4,465	-
510.10	Taxes & Benefits Medicare	1,301	1,740	1,780
510.15	Taxes & Benefits Social Security	7,263	7,435	7,605
510.20	Taxes & Benefits IMRF Er Contribution	5,741	15,220	14,800
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	232	260	280
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		19,593	29,840	25,185
<u>Services & Charges</u>				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	46	2,750	2,750
<u>Total: Services & Charges</u>		146	3,000	3,000
Division Total: Administration		131,770	144,525	147,085
Department Total: Finance & Operations		131,916	147,525	150,085
Fund Total: Waterworks Fund		131,916	147,525	150,085

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principals (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	214,197	\$	297,965	\$	277,980
Supplies		1,920		2,450		2,050
Services & Charges		248,978		323,670		359,920
Program Total	\$	465,095	\$	624,085	\$	639,950

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 126,407	\$ 136,135	\$ 143,745
500.20	Salaries Overtime	72	750	750
500.25	Salaries Special Compensation	1,230	1,000	1,000
500.95	Salaries Other	4,229	-	-
<u>Total: Salaries</u>		\$ 131,938	\$ 137,885	\$ 145,495
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,465	3,745	-
510.10	Taxes & Benefits Medicare	1,873	2,065	2,120
510.15	Taxes & Benefits Social Security	8,011	8,790	9,030
510.20	Taxes & Benefits IMRF Er Contribution	16,591	18,095	17,675
510.35	Taxes & Benefits Medical/Dental Insurance	26,321	26,835	28,130
510.40	Taxes & Benefits Life Insurance	286	315	340
<u>Total: Taxes & Benefits</u>		56,547	59,845	57,295
<u>Supplies</u>				
520.05	Office Supplies General	972	750	750
520.10	Office Supplies Paper	213	500	500
520.15	Office Supplies Printed Forms	735	1,200	800
<u>Total: Supplies</u>		1,920	2,450	2,050
<u>Services & Charges</u>				
540.10	Services Financial	40,672	53,850	53,850
540.15	Services Banking	112,399	139,000	175,250
565.35	Repair and Maintenance Software	46,632	52,800	52,800
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	100	750	750
575.15	Other Training & Travel	219	2,250	2,250
<u>Total: Services & Charges</u>		200,022	249,150	285,400
Division Total: Accounting Services		390,427	449,330	490,240
Department Total: Finance & Operations		390,427	449,330	490,240
Fund Total: General Fund		390,427	449,330	490,240

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 20,540	\$ 64,455	\$ 62,635
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		\$ 20,540	\$ 64,455	\$ 62,635
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	612	1,935	-
510.10	Taxes & Benefits Medicare	310	965	910
510.15	Taxes & Benefits Social Security	1,308	4,120	3,885
510.20	Taxes & Benefits IMRF Er Contribution	2,643	8,480	7,605
510.35	Taxes & Benefits Medical/Dental Insurance	271	20,125	-
510.40	Taxes & Benefits Life Insurance	28	155	155
<u>Total: Taxes & Benefits</u>		5,172	35,780	12,555
<u>Services & Charges</u>				
540.10	Services Financial	\$ 12,000	\$ 13,000	\$ 13,000
540.15	Services Banking	36,956	60,000	60,000
575.10	Other Memberships & Publications	-	600	600
575.15	Other Training & Travel	-	920	920
<u>Total: Services & Charges</u>		48,956	74,520	74,520
Division Total: Accounting Services		74,668	174,755	149,710
Department Total: Finance & Operations		74,668	174,755	149,710
Fund Total: Waterworks Fund		74,668	174,755	149,710

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	384,033	\$	448,455	\$	300,335
Supplies		1,357		2,000		2,000
Services & Charges		221,192		275,320		263,730
Program Total	\$	606,582	\$	725,775	\$	566,065

Personnel Summary

Full-Time	3	3	2
Part-Time	9	11	6

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	50,367	53,025	-
500.10	Salaries Part Time	51,537	58,500	47,890
500.15	Salaries Temporary	10,097	12,000	6,000
500.20	Salaries Overtime	4,372	6,500	12,500
500.25	Salaries Special Compensation	1,000	1,000	-
<u>Total: Salaries</u>		\$ 117,373	\$ 131,025	\$ 66,390
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,600	1,910	975
510.15	Taxes & Benefits Social Security	6,842	8,135	4,120
510.20	Taxes & Benefits IMRF Er Contribution	12,936	15,215	7,340
510.35	Taxes & Benefits Medical/Dental Insurance	8,935	6,710	-
510.40	Taxes & Benefits Life Insurance	113	120	-
<u>Total: Taxes & Benefits</u>		30,426	32,090	12,435
<u>Supplies</u>				
520.05	Office Supplies General	497	500	500
520.10	Office Supplies Paper	141	500	500
<u>Total: Supplies</u>		638	1,000	1,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	1,511	10,000	5,000
540.95	Services Other	-	5,000	3,000
545.20	Communications Postage	12,500	12,500	12,500
550.15	Printing/Advertising Outside Printing Services	31,018	34,000	34,000
565.05	Repair and Maintenance Machinery & Equipment	434	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
575.05	Other Small Tools & Equipment	-	750	750
575.15	Other Training & Travel	101	500	500
<u>Total: Services & Charges</u>		46,559	64,750	57,750
Division Total: Billing & Collections		194,996	228,865	137,575
Department Total: Finance & Operations		194,996	228,865	137,575
Fund Total: General Fund		194,996	228,865	137,575

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	90,744	118,010	101,555
500.10	Salaries Part Time	84,291	95,000	69,815
500.20	Salaries Overtime	1,337	1,250	1,250
500.25	Salaries Special Compensation	300	600	300
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 176,672	\$ 214,860	\$ 172,920
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,914	3,140	2,525
510.15	Taxes & Benefits Social Security	11,334	13,340	10,730
510.20	Taxes & Benefits IMRF Er Contribution	15,935	20,170	21,010
510.35	Taxes & Benefits Medical/Dental Insurance	30,139	33,540	14,065
510.40	Taxes & Benefits Life Insurance	240	290	260
<u>Total: Taxes & Benefits</u>		59,562	70,480	48,590
<u>Supplies</u>				
520.05	Office Supplies General	483	500	500
520.10	Office Supplies Paper	236	500	500
<u>Total: Supplies</u>		719	1,000	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	60,000	61,000	61,000
550.15	Printing/Advertising Outside Printing Services	34,811	39,000	39,000
565.35	Repair and Maintenance Software	17,780	18,870	14,280
575.05	Other Small Tools & Equipment	2,534	500	500
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		115,125	119,870	115,280
Division Total: Billing & Collections		352,078	406,210	337,790
Department Total: Finance & Operations		352,078	406,210	337,790
Fund Total: Waterworks Fund		352,078	406,210	337,790

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
540.15	Services Banking	\$ -	\$ 32,200	\$ 32,200
550.15	Printing/Advertising Outside Printing Services	\$ 1,678	\$ 4,500	\$ -
570.20	Rental Buildings	57,830	54,000	58,500
<u>Total: Services & Charges</u>		59,508	90,700	90,700
Division Total: Billing & Collections		59,508	90,700	90,700
Department Total: Finance & Operations		59,508	90,700	90,700
Fund Total: Parking System Fund		59,508	90,700	90,700

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Debt Service	13,321,235	11,357,305	-14.74%
Transfers	2,866,660	3,245,130	13.20%
Debt Service & Transfers Total: Finance & Operations	16,187,895	14,602,435	-9.79%

Expenditures by Type

Debt Service	13,321,235	11,357,305	-14.74%
Transfers	2,866,660	3,245,130	13.20%
Debt Service & Transfers Total: Finance & Operations	16,187,895	14,602,435	-9.79%

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2015	2016	2017
	Actual	Adopted Budget	Adopted Budget
<u>Expenditures</u>			
Principal	\$ 11,308,148	\$ 9,028,000	\$ 7,025,000
Interest	4,699,650	4,275,085	4,315,355
Paying Agent Fees	14,800	18,150	16,950
Bond Issue Costs	132,120	-	-
Other Debt Service - Transfer to Escrow Agent	(560,135)	-	-
Program Total	\$ 15,594,583	\$ 13,321,235	\$ 11,357,305

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 4,673,148	\$ 3,688,000	\$ 2,780,000
710	Interest	1,225,317	1,068,820	945,020
715	Paying Agent Fees	3,775	5,250	4,500
720	Bond Issue Costs	1,500	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		5,903,740	4,762,070	3,729,520
Division Total: Debt Service		5,903,740	4,762,070	3,729,520
Department Total: Finance & Operations		5,903,740	4,762,070	3,729,520
Fund Total: Downtown Area TIF (TIF #3) Fund		5,903,740	4,762,070	3,729,520

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,115,000	\$ 1,160,000	\$ 1,200,000
710	Interest	630,446	595,675	554,795
715	Paying Agent Fees	1,350	2,250	2,250
720	Bond Issue Costs	1,750	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		<u>1,746,796</u>	<u>1,757,925</u>	<u>1,757,045</u>
Division Total: Debt Service		1,748,546	1,757,925	1,757,045
Department Total: Finance & Operations		1,748,546	1,757,925	1,757,045
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,748,546	1,757,925	1,757,045

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,199,865	\$ 1,300,000	\$ 1,370,000
710	Interest	1,873,918	1,834,300	1,792,675
715	Paying Agent Fees	3,236	4,500	4,500
<u>Total: Debt Service</u>		<u>3,077,019</u>	<u>3,138,800</u>	<u>3,167,175</u>
Division Total: Debt Service		3,077,019	3,138,800	3,167,175
Department Total: Finance & Operations		3,077,019	3,138,800	3,167,175
Fund Total: Debt Service Fund		3,077,019	3,138,800	3,167,175

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 3,358,320	\$ 1,894,000	\$ 672,000
710	Interest	163,759	14,000	232,360
715	Paying Agent Fees	1,057	1,200	1,200
720	Bond Issue Costs	101,897	-	-
750	Principal Reduction	(263,820)	-	-
<u>Total: Debt Service</u>		3,361,213	1,909,200	905,560
Division Total: Debt Service		3,361,213	1,909,200	905,560
Department Total: Finance & Operations		3,361,213	1,909,200	905,560
Fund Total: Waterworks Fund		3,361,213	1,909,200	905,560

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 891,815	\$ 911,000	\$ 923,000
710	Interest	289,610	252,215	287,405
715	Paying Agent Fees	2,382	1,950	1,500
720	Bond Issue Costs	26,973	-	-
750	Principal Reduction	(296,315)	-	-
<u>Total: Debt Service</u>		914,465	1,165,165	1,211,905
Division Total: Debt Service		914,465	1,165,165	1,211,905
Department Total: Finance & Operations		914,465	1,165,165	1,211,905
Fund Total: Sewerage Fund		914,465	1,165,165	1,211,905

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 70,000	\$ 75,000	\$ 80,000
710	Interest	516,600	510,075	503,100
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		589,600	588,075	586,100
Division Total: Debt Service		589,600	588,075	586,100
Department Total: Finance & Operations		589,600	588,075	586,100
Fund Total: Special Service Area #5 Fund		589,600	588,075	586,100

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 17 & 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Services & Charges	850,293	2,498,660	2,566,630
Other Financing Uses	3,376,125	368,000	678,500
Program Total	\$ 4,226,418	\$ 2,866,660	\$ 3,245,130

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	\$ -	\$ 1,612,400	\$ 1,398,200
<u>Total: Services & Charges</u>		-	1,612,400	1,398,200
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 2,266,125	\$ -	\$ -
<u>Total: Other Financing Uses</u>		2,266,125	-	-
Division Total: Interfund Transfers		2,266,125	-	-
Department Total: Finance & Operations		2,266,125	1,612,400	1,398,200
Fund Total: General Fund		2,266,125	1,612,400	1,398,200

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 74,293	\$ 74,260	\$ 80,430
<u>Total: Services & Charges</u>		<u>74,293</u>	<u>74,260</u>	<u>80,430</u>
Division Total: Interfund Transfers		74,293	74,260	80,430
Department Total: Finance & Operations		74,293	74,260	80,430
Fund Total: Community Dev Block Grant Fund		74,293	74,260	80,430

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 750,000	\$ -	\$ -
<u>Total: Other Financing Uses</u>		750,000	-	-
Division Total: Interfund Transfers		750,000	-	-
Department Total: Finance & Operations		750,000	-	-
Fund Total: Dundee Road TIF (TIF #1) Fund		750,000	-	-

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 150,000	\$ 155,000	\$ 404,000
555.10	Insurance Liability Premiums	\$ -	\$ 45,000	\$ 50,000
<u>Total: Services & Charges</u>		150,000	200,000	454,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	130,000	134,000	288,000
<u>Total: Other Financing Uses</u>		130,000	134,000	288,000
Division Total: Interfund Transfers		280,000	334,000	742,000
Department Total: Finance & Operations		280,000	334,000	742,000
Fund Total: Waterworks Fund		280,000	334,000	742,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 380,000	\$ 392,000	\$ 404,000
555.10	Insurance Liability Premiums	\$ -	\$ 45,000	\$ 50,000
<u>Total: Services & Charges</u>		380,000	437,000	454,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	130,000	134,000	288,000
<u>Total: Other Financing Uses</u>		130,000	134,000	288,000
Division Total: Interfund Transfers		510,000	571,000	742,000
Department Total: Finance & Operations		510,000	571,000	742,000
Fund Total: Sewerage Fund		510,000	571,000	742,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 111,000	\$ 113,000	\$ 116,000
<u>Total: Services & Charges</u>		111,000	113,000	116,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 100,000	\$ 100,000	\$ 102,500
<u>Total: Other Financing Uses</u>		100,000	100,000	102,500
Division Total: Interfund Transfers		211,000	213,000	218,500
Department Total: Finance & Operations		211,000	213,000	218,500
Fund Total: Refuse Fund		211,000	213,000	218,500

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 60,000	\$ 62,000	\$ 64,000
<u>Total: Services & Charges</u>		60,000	62,000	64,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		60,000	62,000	64,000
Department Total: Finance & Operations		60,000	62,000	64,000
Fund Total: Parking System Fund		60,000	62,000	64,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 710	Fleet Services Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 75,000	\$ -	\$ -
<u>Total: Services & Charges</u>		75,000	-	-
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		75,000	-	-
Department Total: Finance & Operations		75,000	-	-
Fund Total: Fleet Services Fund		75,000	-	-

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

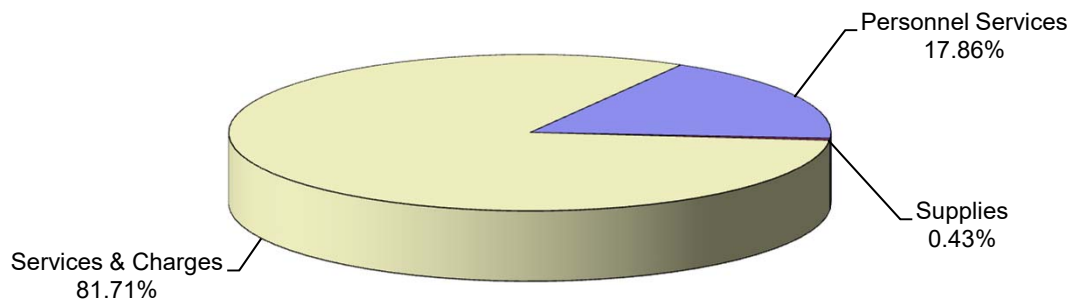
Department 32 Legal

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Village Attorney	\$ 307,500	\$ 290,100	-5.66%
Village Prosecutor	42,000	42,000	0.00%
Labor/Collective Bargaining	50,000	50,000	0.00%
Administrative Adjudication	103,790	119,185	14.83%
Department Total: Legal	503,290	501,285	-0.40%

Expenditures by Type

Personnel Services	\$ 81,040	\$ 89,535	10.48%
Supplies	2,150	2,150	0.00%
Services & Charges	420,100	409,600	-2.50%
Department Total: Legal	503,290	501,285	-0.40%

2017 Adopted Budget by Type



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 32 Legal			
Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Secretary	1	1	-
Admin Support Specialist			1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	79,396	\$	81,040	\$	89,535
Supplies		737		2,150		2,150
Services & Charges		353,828		420,100		409,600
Department Total	\$	433,961	\$	503,290	\$	501,285

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	226,731	307,500	290,100
Program Total	\$ 226,731	\$ 307,500	\$ 290,100

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 226,486	\$ 307,400	\$ 290,000
545.20	Communications Postage	32	100	100
575.10	Other Memberships & Publications	213	-	-
<u>Total: Services & Charges</u>		226,731	307,500	290,100
Division Total: Village Attorney		226,731	307,500	290,100
Department Total: Legal		226,731	307,500	290,100
Fund Total: General Fund		226,731	307,500	290,100

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	42,000	42,000
Program Total	\$ 41,400	\$ 42,000	\$ 42,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 42,000	\$ 42,000
<u>Total: Services & Charges</u>		41,400	42,000	42,000
Division Total: Village Prosecutor		41,400	42,000	42,000
Department Total: Legal		41,400	42,000	42,000
Fund Total: General Fund		41,400	42,000	42,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	60,934	50,000	50,000
Program Total	\$ 60,934	\$ 50,000	\$ 50,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 60,934	\$ 50,000	\$ 50,000
<u>Total: Services & Charges</u>		60,934	50,000	50,000
Division Total: Labor/Collective Bargaining		60,934	50,000	50,000
Department Total: Legal		60,934	50,000	50,000
Fund Total: General Fund		60,934	50,000	50,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	79,396	\$	81,040	\$	89,535
Supplies		737		2,150		2,150
Services & Charges		24,763		20,600		27,500
Program Total	\$	104,896	\$	103,790	\$	119,185

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 16	Administrative Adjudication			
<u>Salaries</u>				
500.05	Salaries Full Time	57,779	59,010	56,750
500.10	Salaries Part Time	-	-	-
500.20	Salaries Overtime	127	250	250
500.25	Salaries Special Compensation	1,221	1,000	-
<u>Total: Salaries</u>		\$ 59,127	\$ 60,260	\$ 57,000
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,445	1,480	-
510.10	Taxes & Benefits Medicare	877	900	830
510.15	Taxes & Benefits Social Security	3,752	3,835	3,540
510.20	Taxes & Benefits IMRF Er Contribution	7,713	7,890	6,925
510.35	Taxes & Benefits Medical/Dental Insurance	6,346	6,530	21,095
510.40	Taxes & Benefits Life Insurance	136	145	145
<u>Total: Taxes & Benefits</u>		20,269	20,780	32,535
<u>Supplies</u>				
520.05	Office Supplies General	30	1,350	1,350
520.10	Office Supplies Paper	408	500	500
520.15	Office Supplies Printed Forms	299	300	300
<u>Total: Supplies</u>		737	2,150	2,150
<u>Services & Charges</u>				
540.30	Services Legal	24,763	20,000	27,400
565.90	Repair and Maintenance Other	-	500	-
575.10	Other Memberships & Publications	-	100	100
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		24,763	20,600	27,500
Division Total: Administrative Adjudication		104,896	103,790	119,185
Department Total: Legal		104,896	103,790	119,185
Fund Total: General Fund		104,896	103,790	119,185

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

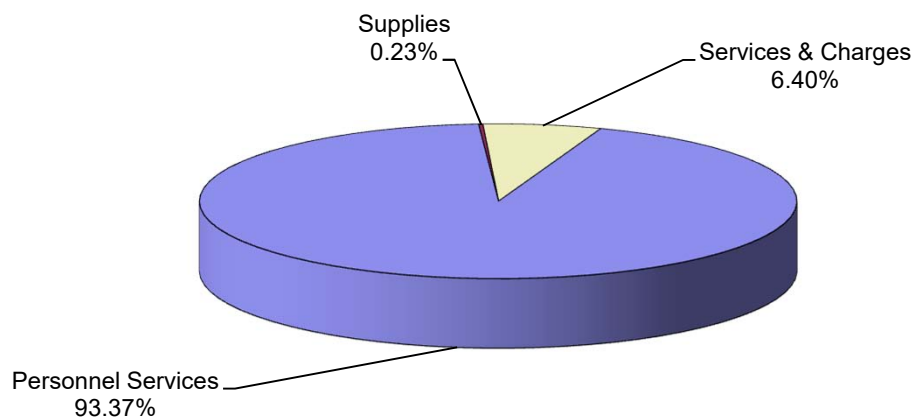
Department 34 Human Resources

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 392,495	\$ 430,750	9.75%
Village Wide Benefit Programs	356,560	383,205	7.47%
Operating Total: Human Resources	749,055	813,955	8.66%
Health Insurance Program	6,894,235	7,241,143	5.03%
Liability & Casualty Insurance Program	1,872,590	1,289,995	-31.11%
Department Total: Human Resources	9,515,880	9,345,093	-1.79%

Expenditures by Type

Personnel Services	\$ 686,730	\$ 760,030	10.67%
Supplies	2,000	1,850	-7.50%
Services & Charges	60,325	52,075	-13.68%
Operating Total: Human Resources	749,055	813,955	8.66%
Insurance Programs	8,766,825	8,531,138	-2.69%
Department Total: Human Resources	9,515,880	9,345,093	-1.79%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

- * Conduct a formal RFP for an on-line applicant tracking system. Select and implement a program that will interface with New World.

Vendor was selected in conjunction with website upgrade and approved by the Village Council in October. Implementation is expected in the first quarter of 2017.

- * Participate in collective bargaining sessions with International Union of Operating Engineers, Local 150 for the purposes of negotiating a successor Agreement. Review Health Insurance costs and options for Local 150 members.

Collective bargaining with Local 150 continues, with the most critical issue being health insurance. Union leadership promised substantial re-design of their health insurance program offerings. However, ultimately the re-design was not made available to public sector participants. We continue to negotiate over the cost of health insurance.

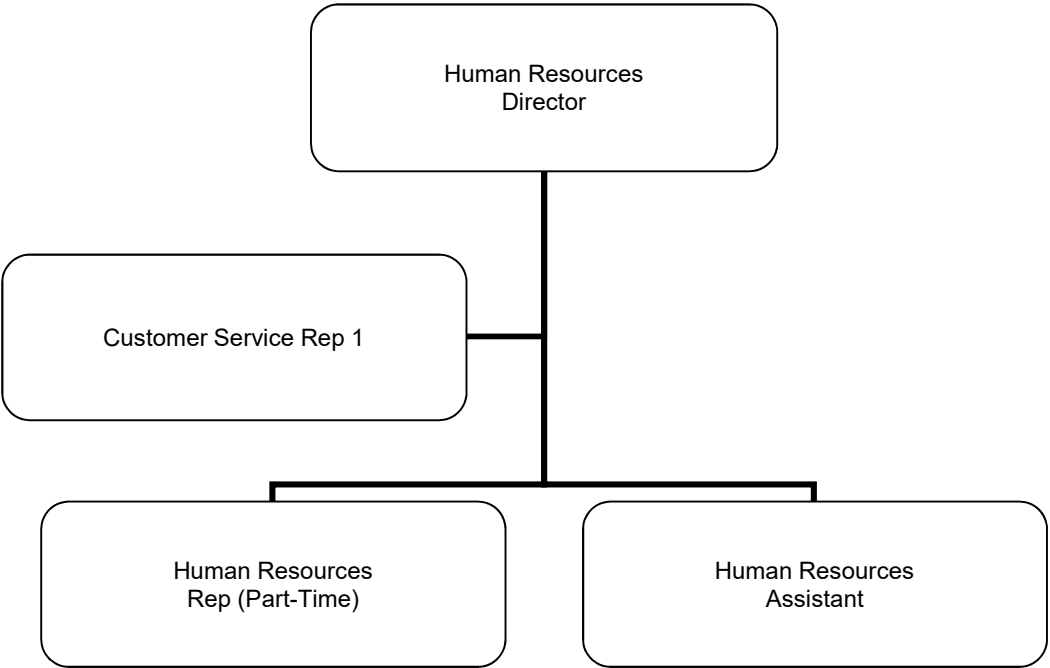
- * Study health insurance plan alternatives for post-65 retirees, and provide information to affected retirees about alternatives by October 1, 2016 for implementation in 2017.

Alternative plans were sought and reviewed. A vendor, Benistar, was selected for providing a retiree over-65 carve-out. Enrollment meetings will be held mid-October 2016. Implementation will take place January 2017.

Current Year

- * Implement new applicant tracking system and website tools for onboarding new employees.
- * Create partnership with local municipalities to provide on-site organizational training to employees.
- * Implement recently recommended standards for contract administration to reduce Village liability in subcontracting.
- * Participate in collective bargaining sessions with Fraternal Order of Police for the purpose of negotiating a successor Agreement.
- * Complete a comprehensive salary survey of exempt and non-exempt positions.

Department 34 Human Resources



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 34 Human Resources

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Position			
Human Resources Director	1	1	1
Human Resources Assistant	1	-	1
Human Resources Rep	-	1	-
Customer Service Rep 1	-	-	1
<u>Full-Time Total</u>	2	2	3
Human Resources Rep	1	1	1
Intern	1	1	-
<u>Part-Time Total</u>	2	2	1
Department Total: Human Resources	4	4	4

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	313,651	\$	686,730	\$	760,030
Supplies		347		2,000		1,850
Services & Charges		1,672,398		60,325		52,075
Insurance Programs		7,643,761		8,766,825		8,531,138
Department Total	\$	9,630,157	\$	9,515,880	\$	9,345,093

Personnel Summary

Full-Time	2	2	3
Part-Time	2	2	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	313,651	\$	365,695	\$	406,100
Supplies		347		2,000		1,850
Services & Charges		27,636		24,800		22,800
Program Total	\$	341,634	\$	392,495	\$	430,750

Personnel Summary

Full-Time	2	2	3
Part-Time	2	2	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	171,577	213,250	233,475
500.10	Salaries Part Time	29,083	31,490	46,750
500.15	Salaries Temporary	4,640	6,000	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	6,617	3,270	3,215
500.95	Salaries Other	6,400	-	-
<u>Total: Salaries</u>		\$ 218,317	\$ 254,010	\$ 283,440
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,815	10,170	7,680
510.10	Taxes & Benefits Medicare	3,303	3,945	4,335
510.15	Taxes & Benefits Social Security	12,862	16,825	18,490
510.20	Taxes & Benefits IMRF Er Contribution	27,956	32,980	35,355
510.35	Taxes & Benefits Medical/Dental Insurance	35,004	40,250	49,225
510.40	Taxes & Benefits Life Insurance	374	495	555
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		95,334	111,685	122,660
<u>Supplies</u>				
520.05	Office Supplies General	302	1,350	1,350
520.10	Office Supplies Paper	45	500	500
525.40	Operating Supplies Shop Materials	-	150	-
<u>Total: Supplies</u>		347	2,000	1,850
<u>Services & Charges</u>				
540.95	Services Other	7,350	-	-
545.20	Communications Postage	307	300	300
550.10	Printing/Advertising Employment	722	750	750
565.35	Repair and Maintenance Software	14,200	14,480	14,480
575.05	Other Small Tools & Equipment	-	250	250
575.10	Other Memberships & Publications	1,796	2,270	2,270
575.15	Other Training & Travel	3,261	6,750	4,750
<u>Total: Services & Charges</u>		27,636	24,800	22,800
Division Total: Administration		341,634	392,495	430,750
Department Total: Human Resources		341,634	392,495	430,750
Fund Total: General Fund		341,634	392,495	430,750

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	321,035	\$	353,930
Services & Charges		1,644,762		35,525		29,275
Program Total	\$	1,644,762	\$	356,560	\$	383,205
<u>Personnel Summary</u>						
Full-Time		0		0		0
Part-Time		0		0		0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	257,500	297,500
<u>Total: Salaries</u>		-	257,500	297,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	3,740	4,320
510.15	Taxes & Benefits Social Security	-	15,965	18,445
510.20	Taxes & Benefits IMRF Er Contribution	-	19,735	21,675
<u>Total: Taxes & Benefits</u>		-	39,440	44,440
<u>Services & Charges</u>				
540.05	Services Management Consulting	1,519	1,450	200
540.40	Services Management Fees	9,000	9,075	9,075
555.10	Insurance Liability Premiums	1,537,300	-	-
575.15	Other Training & Travel	1,184	15,000	10,000
575.20	Other Tuition Assistance	11,759	10,000	10,000
<u>Total: Services & Charges</u>		1,560,762	35,525	29,275
Division Total: Village Wide Benefit Programs		1,560,762	332,465	371,215
Department Total: Human Resources		1,560,762	332,465	371,215
Fund Total: General Fund		1,560,762	332,465	371,215

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	15,000	5,000
<u>Total: Salaries</u>		-	15,000	5,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	220	75
510.15	Taxes & Benefits Social Security	-	930	310
510.20	Taxes & Benefits IMRF Er Contribution	-	1,920	610
<u>Total: Taxes & Benefits</u>		-	3,070	995
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	42,000	-	-
<u>Total: Services & Charges</u>		42,000	-	-
Division Total: Village Wide Benefit Programs		42,000	18,070	5,995
Department Total: Human Resources		42,000	18,070	5,995
Fund Total: Waterworks Fund		42,000	18,070	5,995

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	5,000	5,000
<u>Total: Salaries</u>		-	5,000	5,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	75	75
510.15	Taxes & Benefits Social Security	-	310	310
510.20	Taxes & Benefits IMRF Er Contribution	-	640	610
<u>Total: Taxes & Benefits</u>		-	1,025	995
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	42,000	-	-
<u>Total: Services & Charges</u>		42,000	-	-
Division Total: Village Wide Benefit Programs		42,000	6,025	5,995
Department Total: Human Resources		42,000	6,025	5,995
Fund Total: Sewerage Fund		42,000	6,025	5,995

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including ACA, COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	670	600
Services & Charges	6,852,180	6,893,565	7,240,543
Program Total	\$ 6,852,180	\$ 6,894,235	\$ 7,241,143

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ -	\$ 670	\$ 600
<u>Total: Supplies</u>		-	670	600
<u>Services & Charges</u>				
540.05	Services Management Consulting	36,000	36,000	36,000
540.10	Services Financial	-	-	-
540.15	Services Banking	3,079	2,750	3,500
540.35	Services Medical	39,487	45,000	94,325
540.55	Services Claims Administration	337,934	331,500	338,500
555.05	Insurance Health Premiums	1,115,592	1,207,450	1,241,353
555.15	Insurance Medical Claims	3,602,654	3,600,000	3,800,000
555.20	Insurance Dental Claims	378,803	360,000	430,000
555.25	Insurance Prescription Claims	1,338,631	1,310,000	1,296,000
565.05	Repair and Maintenance Machinery & Equipment	-	550	550
575.05	Other Small Tools & Equipment	-	315	315
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		6,852,180	6,893,565	7,240,543
Division Total: Health Insurance Program		6,852,180	6,894,235	7,241,143
Department Total: Human Resources		6,852,180	6,894,235	7,241,143
Fund Total: Health Insurance Fund		6,852,180	6,894,235	7,241,143

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	791,581	1,872,590	1,289,995
Program Total	\$ 791,581	\$ 1,872,590	\$ 1,289,995

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 14,420	\$ 14,420	\$ 14,710
540.10	Services Financial	-	-	-
540.15	Services Banking	2,572	2,550	2,550
540.40	Services Management Fees	33,819	34,500	34,500
540.55	Services Claims Administration	38,142	45,310	45,310
540.95	Services Other	-	39,200	39,200
555.10	Insurance Liability Premiums	474,914	479,835	474,680
555.30	Insurance General Liability Claims	17,303	356,730	50,000
555.35	Insurance Property Claims	12,354	53,045	50,000
555.40	Insurance Automotive Claims	131,240	71,085	50,000
555.45	Insurance Work Comp Claims	53,567	747,100	500,000
555.50	Insurance Unemployment Claims	-	15,300	15,000
575.10	Other Memberships & Publications	13,250	13,515	14,045
<u>Total: Services & Charges</u>		791,581	1,872,590	1,289,995
Division Total: Casualty/Liability Insurance Program		791,581	1,872,590	1,289,995
Department Total: Human Resources		791,581	1,872,590	1,289,995
Fund Total: Liability Insurance Fund		791,581	1,872,590	1,289,995

Village of Palatine CY 2017 Adopted Budget - Expenditure Overview

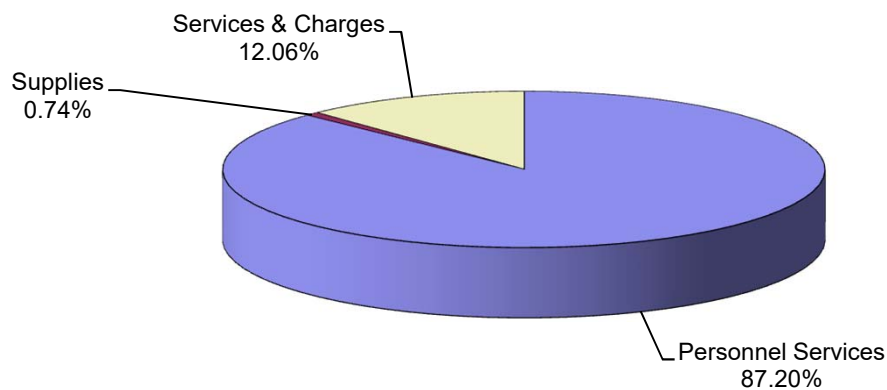
Department 36 Planning & Zoning

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 533,150	\$ 552,270	3.59%
Community Development	55,696	60,300	8.27%
Department Total: Planning & Zoning	588,846	612,570	4.03%

Expenditures by Type

Personnel Services	\$ 522,935	\$ 534,155	2.15%
Supplies	4,300	4,545	5.70%
Services & Charges	61,611	73,870	19.90%
Department Total: Planning & Zoning	588,846	612,570	4.03%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * Complete the updated TOD Downtown Plan, including amendments to the Downtown Land Use Guide and Design Guidelines. This would also include any recommended Text Amendments to the Zoning Ordinance.

The Final Draft Plan is complete. Public Hearings were held by the Plan Commission in September and October 2016, with the Final Public Hearing to occur in November 2016 and Village Council review thereafter.

- * Draft necessary Code Amendments to the Zoning and Subdivision Ordinances to effectuate the inclusion of graphics into both Codes in order to better communicate the Code requirements to residents, businesses, and development professionals.

Staff has prepared several sections of draft graphics for inclusion in the Zoning Ordinance. The formal amendment process needed to include the graphics will be conducted in early 2017.

- * Update and Amend the Zoning Ordinance requirements and limitations for Outdoor Cafes and their operation in the right-of-way for Downtown Palatine.

The text amendments were approved by the Village Council in March 2016.

- * Review the Code requirements and process of determination under which the contribution of fees in lieu of park and school sites is administered for existing subdivisions to determine if amendments to the Subdivision Ordinance are recommended.

The initial text amendment review and Public Hearing will be part of a broader text amendment proposal to be considered by the Plan Commission by the end of 2016.

- * Evaluate and review both the permitted use lists and Future Land Use recommendations for the Northwest Highway Corridor to recommend either an expansion of land uses or technical changes to the Code. This would include a summary of the existing constraints and potential solutions for the Village Council to review to provide direction for Staff.

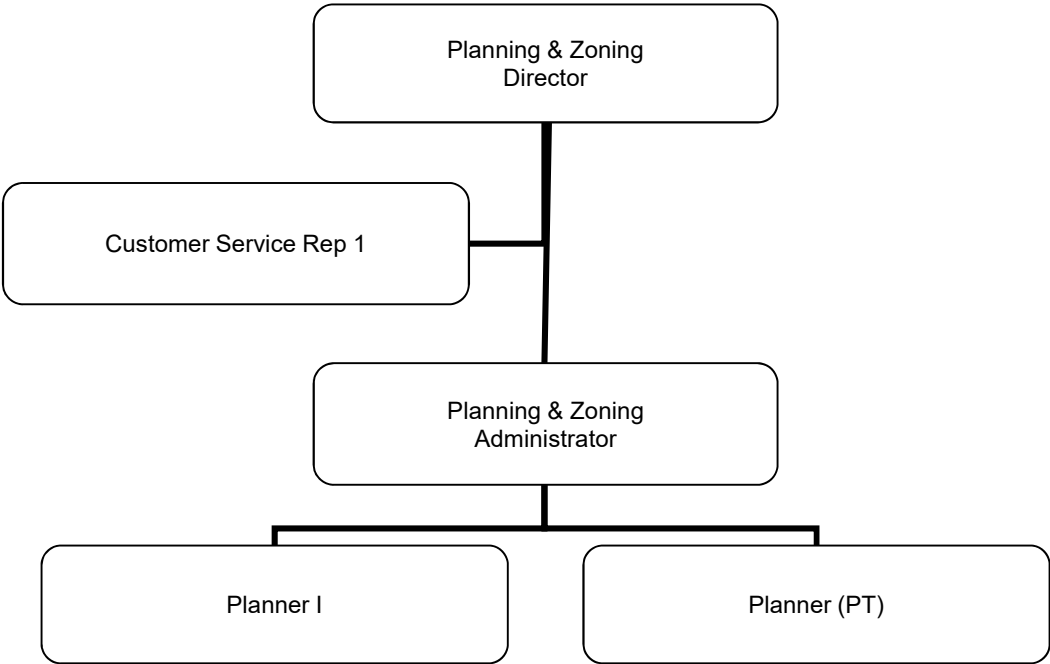
While the initial review was started, it will not be completed until 2017.

Current Year

- * Propose text amendments as recommended as part of the TOD Plan to create a separate Sign Code for Downtown Palatine. The Downtown Sign Code will be drafted to appropriately recognize the pedestrian scale and unique quality of the Downtown.
- * Review the current Permitted and Special Uses and applicable zoning districts within the TOD Plan's recommended overlay areas (Downtown and Colfax Street) and then present text amendments to the Zoning Ordinance for Plan Commission and Village Council review.
- * Complete a comprehensive review of all of the Business District use lists in order to consolidate redundant uses, eliminate outdated uses, and align the revised uses lists with the Legislative Intent in the business districts. This will result in a series of proposed Text Amendments to the Zoning Ordinance for consideration in 2017.

Village of Palatine
CY 2017 Adopted Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Position			
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	1	1	1
Administrative Assistant	1	1	-
Customer Service Rep 1	-	-	1
<u>Full-Time Total</u>	4	4	4
Planner I	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	5	5	5

Village of Palatine

CY 2017 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	507,355	\$	522,935	\$	534,155
Supplies		1,919		4,300		4,545
Services & Charges		57,019		61,611		73,870
Department Total	\$	566,293	\$	588,846	\$	612,570

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	507,355	\$	522,935	\$	534,155
Supplies		1,919		4,300		4,545
Services & Charges		3,800		5,915		13,570
Program Total	\$	513,074	\$	533,150	\$	552,270

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	331,705	345,110	337,580
500.10	Salaries Part Time	34,149	30,745	35,405
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	2,000
500.25	Salaries Special Compensation	4,776	4,240	3,520
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 370,630	\$ 380,095	\$ 378,505
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	13,256	13,765	7,550
510.10	Taxes & Benefits Medicare	5,567	5,830	5,710
510.15	Taxes & Benefits Social Security	22,903	24,865	24,390
510.20	Taxes & Benefits IMRF Er Contribution	48,244	50,310	46,885
510.35	Taxes & Benefits Medical/Dental Insurance	39,074	40,250	63,290
510.40	Taxes & Benefits Life Insurance	661	800	805
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		136,725	142,840	155,650
<u>Supplies</u>				
520.05	Office Supplies General	1,491	3,235	3,415
520.10	Office Supplies Paper	428	810	930
525.95	Operating Supplies Other	-	255	200
<u>Total: Supplies</u>		1,919	4,300	4,545
<u>Services & Charges</u>				
540.05	Services Management Consulting	-	-	-
545.20	Communications Postage	345	240	240
550.05	Printing/Advertising Legal Notices	-	-	5,000
575.10	Other Memberships & Publications	438	1,325	4,080
575.15	Other Training & Travel	3,017	4,350	4,250
<u>Total: Services & Charges</u>		3,800	5,915	13,570
Division Total: Administration		513,074	533,150	552,270
Department Total: Planning & Zoning		513,074	533,150	552,270
Fund Total: General Fund		513,074	533,150	552,270

Village of Palatine CY 2017 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	53,219	55,696	60,300
Program Total	\$ 53,219	\$ 55,696	\$ 60,300

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.95	Services Other	\$ 53,219	\$ 55,696	\$ 60,300
<u>Total: Services & Charges</u>		<u>53,219</u>	<u>55,696</u>	<u>60,300</u>
Division Total: Community Development		53,219	55,696	60,300
Department Total: Planning & Zoning		53,219	55,696	60,300
Fund Total: Community Dev Block Grant Fund		53,219	55,696	60,300

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

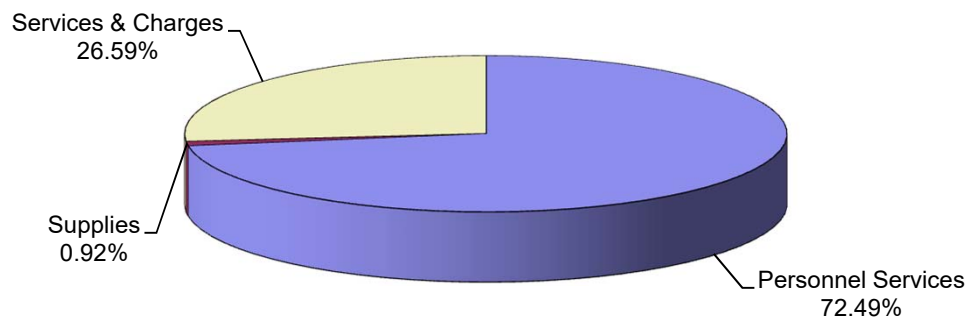
Department 38 Information Technology

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 965,570	\$ 959,235	-0.66%
Geographic Information Systems	253,525	265,890	4.88%
Communication Systems	82,790	95,910	15.85%
Department Total: Information Technology	1,301,885	1,321,035	1.47%

Expenditures by Type

Personnel Services	\$ 938,645	\$ 957,655	2.03%
Supplies	13,750	12,150	-11.64%
Services & Charges	349,490	351,230	0.50%
Department Total: Information Technology	1,301,885	1,321,035	1.47%

2017 Adopted Budget by Type



Village of Palatine

CY 2017 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

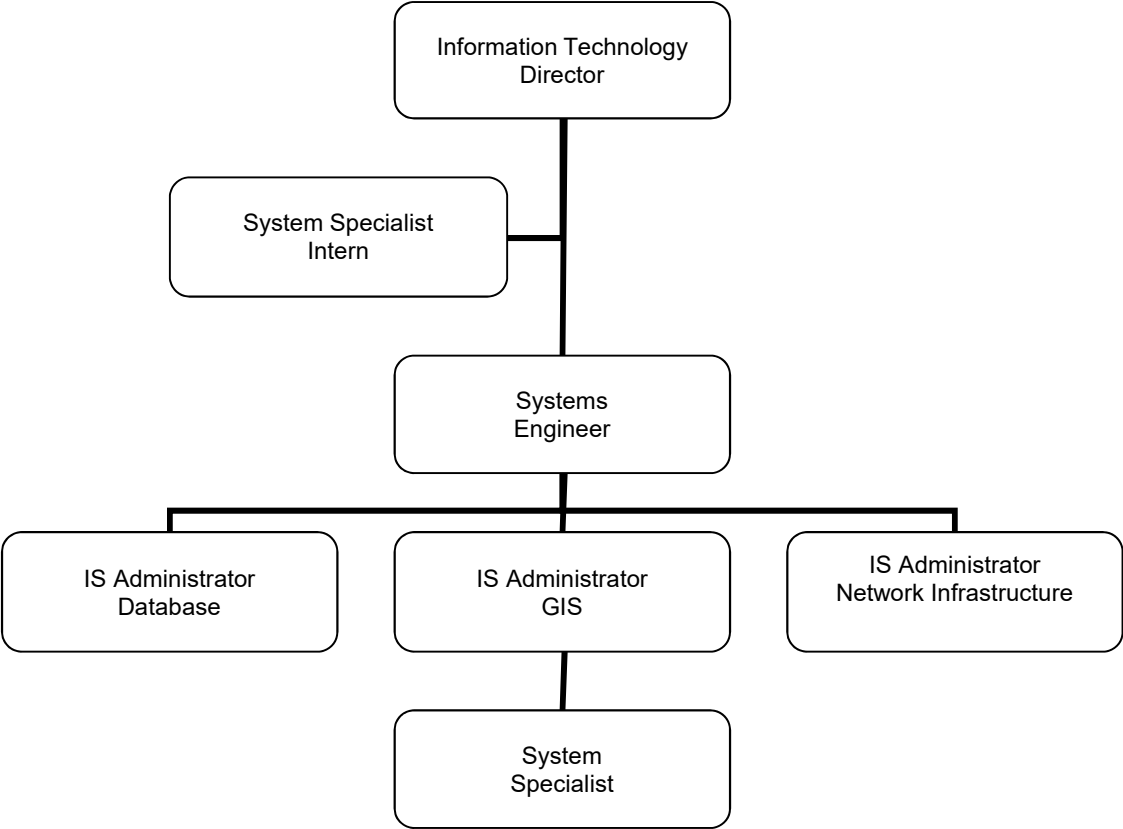
Prior Year - Status

- * Provide technology leadership for Village Hall renovation and the transition back into the building
Completed the move back into Village Hall with minimal disruption of the business. Successfully oversaw the implementation of new technologies for Video distribution in the building, Video broadcasting, building security, and others now in use at the Village Hall.
- * Complete Water Meter Conversion Project with successful transfers of meter data.
Completed the successful replacement of all meters on an on-going basis for the meter reading project. Integrated the new meter reading system into the New World Utility Billing system.
- * Assisting in setting future direction for Community Development software.
Looking at multiple different options with the Community Development software after our ERP vendor surprised us with a cancellation of a major revamping of their current product and a "upgrade" to a newly acquired solution. Continue working with vendor along with looking outside for other options in 2017.
- * Selection of vendor and deployment of updated Village Web site.
Completed the selection of the website vendor and initiating the project in 2016. Go Live of the new web site is planned in the early 2nd qtr of 2017. The website project was a little delayed due to loss of key personal on the project.
- * Support Department driven implementation software solutions. Currently identified as: new employee recruiting solution, meeting video solution, multi-space parking solution, license plate recognition and others.
IT has participated or lead multiple solutions for department's needs. Currently we are participating on Multi-space Parking solution, leading the Pay-by-Phone implementation, Completing the License Plate Recognition, and on the implementation phase of 2 factor authentication for the Police department. We are also partnering with HR on the replacement HR recruiting system and the new employee on-boarding system. We 2016 delivered the new Bidder portal, updated overnight parking system, sewer video management, and many others.

Current Year

- * Support department driven implementation software solutions. Currently identified as: FD checklist automation, IT Help Desk solution, FD dash boarding.
- * Revise and update our IT policies and disaster recovery plans, incorporating in the changes for the new village hall along with documenting our current practices.
- * Migrate electronic long-term data storage to cloud storage to reduce on premise storage requirements and reduce overall risk.
- * Select and deploy scheduling software in Fire Department, Police Department, and Public Works to help in managing schedules, time tracking, and other functions.
- * Participate in the selection of the Community Development software and begin the implementation project.
Migration/Update of our Website & Email News blasts system to modern platform, supporting newer technologies for customers. Integrate 3rd party applications & websites to a unified look and feel to our users. Provide a stable backend to enable timely updates by department of published data.
- * Deploy new HR Recruiting and onboarding software to departments/boards, allowing a modern recruiting to be employed.

Department 38 Information Technology



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 38 Information Technology

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Position			
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	3	3	2
Systems Specialist	2	2	3
<u>Full-Time Total</u>	7	7	7
Intern	1	1	1
* IT Specialist	-	-	1
<u>Part-Time Total</u>	1	1	1
Department Total: Information Technology	8	8	9

* During CY 2017 a reduction of an IS Administrator position will create a PT IT Specialist position as well as a full time System Specialist position

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	933,340	\$	938,645	\$	957,655
Supplies		7,143		13,750		12,150
Services & Charges		257,247		349,490		351,230
Department Total	\$	1,197,730	\$	1,301,885	\$	1,321,035

Personnel Summary

Full-Time	7	7	7
Part-Time	1	1	2

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	710,976	\$	711,020	\$	717,665
Supplies		6,384		12,550		11,000
Services & Charges		168,808		242,000		230,570
Program Total	\$	886,168	\$	965,570	\$	959,235

Personnel Summary

Full-Time	5	5	5
Part-Time	1	1	2

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	494,100	506,360	528,180
500.15	Salaries Temporary	4,695	6,000	6,000
500.20	Salaries Overtime	13,788	-	-
500.25	Salaries Special Compensation	13,506	8,440	8,865
<u>Total: Salaries</u>		\$ 526,089	\$ 520,800	\$ 543,045
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	17,523	17,990	7,715
510.10	Taxes & Benefits Medicare	7,815	7,935	8,110
510.15	Taxes & Benefits Social Security	31,095	33,885	34,625
510.20	Taxes & Benefits IMRF Er Contribution	67,725	68,050	66,150
510.35	Taxes & Benefits Medical/Dental Insurance	52,099	53,665	49,225
510.40	Taxes & Benefits Life Insurance	1,100	1,165	1,265
510.60	Taxes & Benefits Allowances	7,530	7,530	7,530
<u>Total: Taxes & Benefits</u>		184,887	190,220	174,620
<u>Supplies</u>				
520.05	Office Supplies General	6,384	12,200	10,150
520.10	Office Supplies Paper	-	150	650
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		6,384	12,550	11,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	59,376	78,700	81,400
545.20	Communications Postage	228	500	500
545.95	Communications Other	-	500	500
565.05	Repair and Maintenance Machinery & Equipment	18,606	17,800	23,200
565.35	Repair and Maintenance Software	36,693	52,900	59,700
570.05	Rental Office Equipment	46,364	79,000	52,000
575.05	Other Small Tools & Equipment	179	300	270
575.10	Other Memberships & Publications	250	800	1,000
575.15	Other Training & Travel	7,112	11,500	12,000
<u>Total: Services & Charges</u>		168,808	242,000	230,570
Division Total: Administration		886,168	965,570	959,235
Department Total: Information Technology		886,168	965,570	959,235
Fund Total: General Fund		886,168	965,570	959,235

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	222,364	\$	227,625	\$	239,990
Supplies		339		700		900
Services & Charges		25,732		25,200		25,000
Program Total	\$	248,435	\$	253,525	\$	265,890

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
<u>Salaries</u>				
500.05	Salaries Full Time	164,808	168,315	175,500
500.25	Salaries Special Compensation	1,117	1,050	1,300
<u>Total: Salaries</u>		\$ 165,925	\$ 169,365	\$ 176,800
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,852	2,915	-
510.10	Taxes & Benefits Medicare	2,428	2,505	2,570
510.15	Taxes & Benefits Social Security	10,382	10,685	10,965
510.20	Taxes & Benefits IMRF Er Contribution	21,211	22,005	21,470
510.35	Taxes & Benefits Medical/Dental Insurance	19,205	19,765	27,760
510.40	Taxes & Benefits Life Insurance	361	385	425
<u>Total: Taxes & Benefits</u>		56,439	58,260	63,190
<u>Supplies</u>				
520.10	Office Supplies Paper	339	700	900
<u>Total: Supplies</u>		339	700	900
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	-	2,400
565.35	Repair and Maintenance Software	25,732	22,000	19,000
575.15	Other Training & Travel	-	3,200	3,600
<u>Total: Services & Charges</u>		25,732	25,200	25,000
Division Total: Geographic Information Systems		248,435	253,525	265,890
Department Total: Information Technology		248,435	253,525	265,890
Fund Total: General Fund		248,435	253,525	265,890

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		420		500		250
Services & Charges		62,707		82,290		95,660
Program Total	\$	63,127	\$	82,790	\$	95,910

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Supplies</u>				
525.95	Operating Supplies Other	420	500	250
<u>Total: Supplies</u>		420	500	250
<u>Services & Charges</u>				
545.10	Communications Telephone	26,372	25,380	24,400
545.15	Communications Cell Phones	22,866	26,940	24,300
545.95	Communications Other	10,948	11,970	9,960
565.05	Repair and Maintenance Machinery & Equipment	2,205	5,000	5,000
565.35	Repair and Maintenance Software	-	12,000	31,000
565.90	Repair and Maintenance Other	-	-	-
575.05	Other Small Tools & Equipment	316	1,000	1,000
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		62,707	82,290	95,660
Division Total: Communication Systems		63,127	82,790	95,910
Department Total: Information Technology		63,127	82,790	95,910
Fund Total: General Fund		63,127	82,790	95,910

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

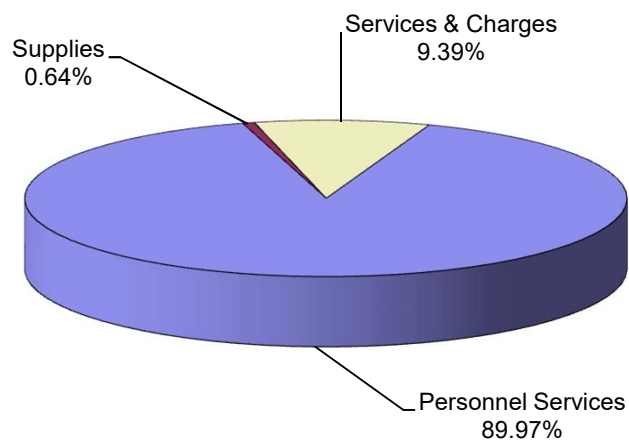
Department 40 Community Services

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 225,315	\$ 229,950	2.06%
Building Permits & Inspections	826,610	883,835	6.92%
Neighborhood Services	560,920	582,960	3.93%
Environmental Health	518,700	520,575	0.36%
Department Total: Community Services	2,131,545	2,217,320	4.02%

Expenditures by Type

Personnel Services	\$ 1,901,905	\$ 1,994,875	4.89%
Supplies	13,645	14,180	3.92%
Services & Charges	215,995	208,265	-3.58%
Department Total: Community Services	2,131,545	2,217,320	4.02%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Act as owner's rep for the Village Hall remodel thru occupancy in June 2016.

Completed.

- * Plan and train for implementation of the New State of Illinois Food Code (FDA Code).

Training started and will continue into 2017. State will implement new Code in 2018.

- * Plan and train for implementation of the New State of Illinois Energy Conservation Code (2015 edition of the International Energy Conservation Code).

Completed.

- * Year two of the proactive multi-family code enforcement program. Continued compliance enforcement from year one and inspection of additional multifamily developments.

The following complexes have been, or will be, completed: Inverrary West, Fox Cove, Brentwood Condominiums, and 137-233 E. Lake Cook Road.

- * Installation of ITEP grant bike plan elements.

Completed.

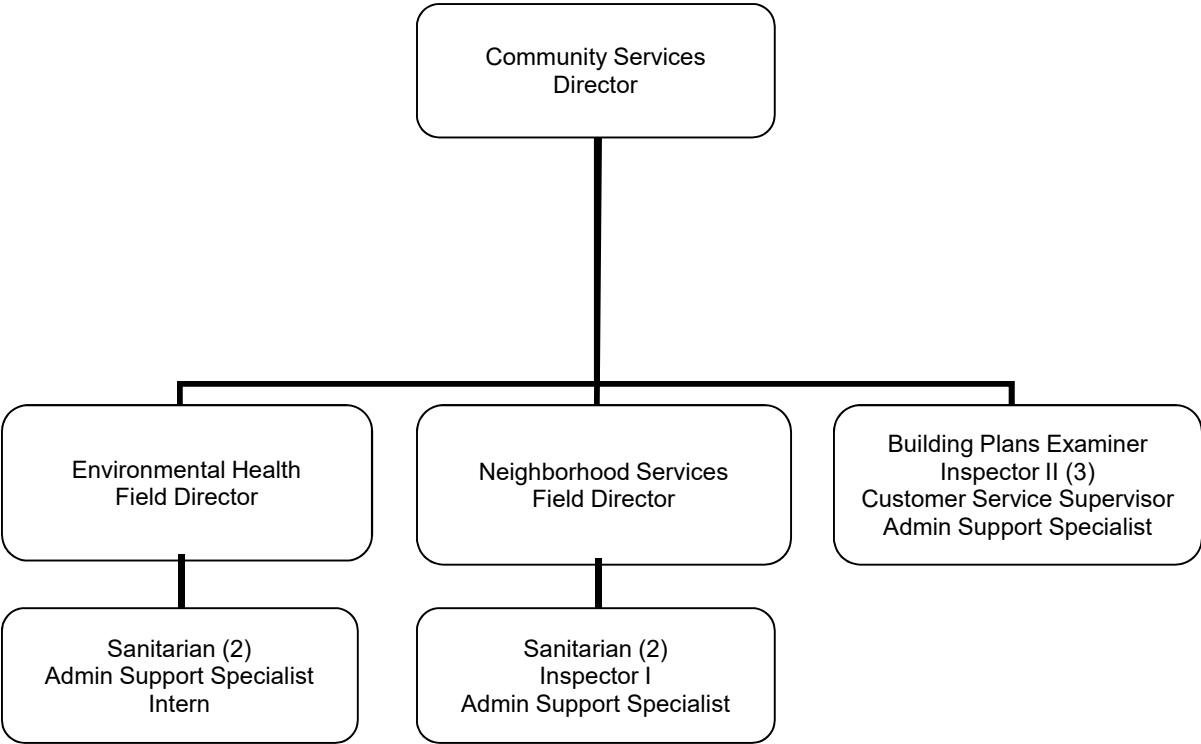
- * Review options for community development software system.

On-going. Vendors were reviewed in 2016 and funds are proposed in the 2017 Budget.

Current Year

- * Continued planning and training for implementation of the New State of Illinois Food Code (FDA Code).
- * Phase I design of Forest Preserve Bike Trail connection at Smith/Dundee.
- * Support implementation of Fire Prevention re-inspection fee collection initiative.
- * Design and implement fill-in of small gaps in Bike Routes.
- * Year three of the Proactive Multi-Family Code Enforcement Program. Continued compliance enforcement from year one & two and inspection of additional multifamily developments. Conduct three year assessment of the program.
- * Review options for Community Development software system including handheld devices for inspections.

Department 40 Community Services



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Director of Community Services	1	1	1
Building Plans Examiner	1	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector I	1	1	1
Inspector II	2	2	3
Customer Service Representative I	1	2	1
Customer Service Representative II	3	3	-
Admin Support Specialist	-	-	3
Customer Service Supervisor	1	1	1
<u>Full-Time Total</u>	16	17	17
Intern	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Community Services	17	18	18

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,721,996	\$	1,901,905	\$	1,994,875
Supplies		12,190		13,645		14,180
Services & Charges		173,214		215,995		208,265
Department Total	\$	1,907,400	\$	2,131,545	\$	2,217,320

Personnel Summary

Full-Time	16	17	17
Part-Time	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	203,200	\$	208,350	\$	212,685
Supplies		10,183		11,295		11,595
Services & Charges		2,095		5,670		5,670
Program Total	\$	215,478	\$	225,315	\$	229,950

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	134,210	138,070	141,385
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	5,750	3,410	3,470
500.95	Salaries Other	160	-	-
<u>Total: Salaries</u>		\$ 140,120	\$ 141,480	\$ 144,855
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,053	8,285	8,485
510.10	Taxes & Benefits Medicare	2,180	2,275	2,330
510.15	Taxes & Benefits Social Security	7,372	9,725	9,945
510.20	Taxes & Benefits IMRF Er Contribution	18,621	19,125	18,620
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	20,125	21,095
510.40	Taxes & Benefits Life Insurance	297	315	335
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		63,080	66,870	67,830
<u>Supplies</u>				
520.05	Office Supplies General	5,029	4,445	4,745
520.10	Office Supplies Paper	1,275	2,000	2,000
520.15	Office Supplies Printed Forms	3,851	4,000	4,000
525.25	Operating Supplies Chemicals	-	350	350
525.95	Operating Supplies Other	28	500	500
<u>Total: Supplies</u>		10,183	11,295	11,595
<u>Services & Charges</u>				
540.95	Services Other	400	1,000	1,000
550.15	Printing/Advertising Outside Printing Services	-	500	500
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.10	Other Memberships & Publications	1,435	1,400	1,400
575.15	Other Training & Travel	260	2,770	2,770
<u>Total: Services & Charges</u>		2,095	5,670	5,670
Division Total: Administration		215,478	225,315	229,950
Department Total: Community Services		215,478	225,315	229,950
Fund Total: General Fund		215,478	225,315	229,950

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	557,968	\$	669,215	\$	730,065
Supplies		439		705		705
Services & Charges		141,527		156,690		153,065
Program Total	\$	699,934	\$	826,610	\$	883,835

Personnel Summary

Full-Time	6	7	7
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	392,456	462,075	516,065
500.20	Salaries Overtime	641	1,000	1,000
500.25	Salaries Special Compensation	1,800	2,350	2,900
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 394,897	\$ 465,425	\$ 519,965
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,000	5,135	-
510.10	Taxes & Benefits Medicare	5,594	6,860	7,565
510.15	Taxes & Benefits Social Security	23,916	29,240	32,300
510.20	Taxes & Benefits IMRF Er Contribution	49,879	60,110	63,145
510.35	Taxes & Benefits Medical/Dental Insurance	80,153	100,620	105,110
510.40	Taxes & Benefits Life Insurance	809	1,105	1,260
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		163,071	203,790	210,100
<u>Supplies</u>				
525.35	Operating Supplies Clothing	439	705	705
<u>Total: Supplies</u>		439	705	705
<u>Services & Charges</u>				
540.20	Services Architectural	5,995	6,000	5,000
540.25	Services Engineering	27,647	30,000	30,000
540.45	Services Data Processing/Technology	6,029	6,600	6,600
540.95	Services Other	54,503	78,200	78,200
565.05	Repair and Maintenance Machinery & Equipment	-	-	1,450
565.35	Repair and Maintenance Software	23,000	23,460	16,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	22,205	9,090	12,475
575.10	Other Memberships & Publications	625	1,060	1,060
575.15	Other Training & Travel	1,523	2,280	2,280
<u>Total: Services & Charges</u>		141,527	156,690	153,065
Division Total: Building Permits & Inspections		699,934	826,610	883,835
Department Total: Community Services		699,934	826,610	883,835
Fund Total: General Fund		699,934	826,610	883,835

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	504,879	\$	538,350	\$	561,595
Supplies		870		940		1,175
Services & Charges		10,445		21,630		20,190
Program Total	\$	516,194	\$	560,920	\$	582,960

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
<u>Salaries</u>				
500.05	Salaries Full Time	356,646	381,195	397,370
500.15	Salaries Temporary	795	-	-
500.20	Salaries Overtime	4,474	1,000	1,000
500.25	Salaries Special Compensation	-	3,990	4,055
<u>Total: Salaries</u>		\$ 361,915	\$ 386,185	\$ 402,425
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,522	3,715	-
510.10	Taxes & Benefits Medicare	5,174	5,685	5,865
510.15	Taxes & Benefits Social Security	22,121	24,255	25,035
510.20	Taxes & Benefits IMRF Er Contribution	45,926	49,805	48,870
510.35	Taxes & Benefits Medical/Dental Insurance	64,792	66,720	77,350
510.40	Taxes & Benefits Life Insurance	799	905	970
510.60	Taxes & Benefits Allowances	630	1,080	1,080
<u>Total: Taxes & Benefits</u>		142,964	152,165	159,170
<u>Supplies</u>				
525.35	Operating Supplies Clothing	870	940	1,175
<u>Total: Supplies</u>		870	940	1,175
<u>Services & Charges</u>				
540.95	Services Other	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,245	18,175	16,735
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	440	1,225	1,225
575.15	Other Training & Travel	760	2,230	2,230
<u>Total: Services & Charges</u>		10,445	21,630	20,190
Division Total: Neighborhood Services		516,194	560,920	582,960
Department Total: Community Services		516,194	560,920	582,960
Fund Total: General Fund		516,194	560,920	582,960

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	455,949	\$	485,990	\$	490,530
Supplies		698		705		705
Services & Charges		19,147		32,005		29,340
Program Total	\$	475,794	\$	518,700	\$	520,575

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	310,617	326,210	331,795
500.15	Salaries Temporary	4,550	6,000	6,000
500.20	Salaries Overtime	1,609	1,750	1,750
500.25	Salaries Special Compensation	1,900	3,980	4,295
<u>Total: Salaries</u>		\$ 318,676	\$ 337,940	\$ 343,840
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,603	3,800	-
510.10	Taxes & Benefits Medicare	4,466	4,985	5,020
510.15	Taxes & Benefits Social Security	19,098	21,270	21,400
510.20	Taxes & Benefits IMRF Er Contribution	39,898	42,890	41,030
510.35	Taxes & Benefits Medical/Dental Insurance	68,424	73,250	77,350
510.40	Taxes & Benefits Life Insurance	704	775	810
510.60	Taxes & Benefits Allowances	1,080	1,080	1,080
<u>Total: Taxes & Benefits</u>		137,273	148,050	146,690
<u>Supplies</u>				
525.35	Operating Supplies Clothing	698	705	705
<u>Total: Supplies</u>		698	705	705
<u>Services & Charges</u>				
540.60	Services Custodial	5,228	7,000	5,500
540.95	Services Other	-	525	525
560.25	Utility Services Refuse Disposal	2,515	7,540	7,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,245	13,635	12,470
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	480	1,375	1,375
575.15	Other Training & Travel	1,679	1,930	1,930
<u>Total: Services & Charges</u>		19,147	32,005	29,340
Division Total: Environmental Health		475,794	518,700	520,575
Department Total: Community Services		475,794	518,700	520,575
Fund Total: General Fund		475,794	518,700	520,575

Village of Palatine CY 2017 Adopted Budget - Expenditure Overview

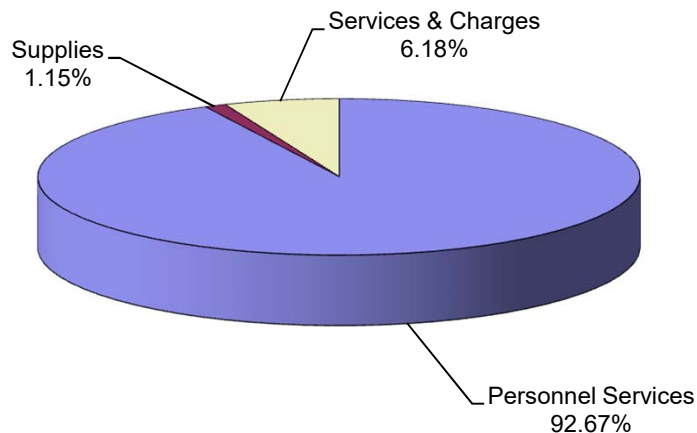
Department 42 Police

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 1,636,315	\$ 1,703,040	4.08%
Crime Control & Investigation	16,667,225	17,708,175	6.25%
Traffic Control	560,465	590,725	5.40%
Police Training	63,535	60,355	-5.01%
Support Services	2,035,810	2,006,980	-1.42%
Special Detail Services	229,840	208,850	-9.13%
Department Total: Police	21,193,190	22,278,125	5.12%

Expenditures by Type

Personnel Services	\$ 19,576,605	\$ 20,644,635	5.46%
Supplies	185,150	256,680	38.63%
Services & Charges	1,431,435	1,376,810	-3.82%
Department Total: Police	21,193,190	22,278,125	5.12%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * Train side by side with Palatine Fire Department personnel, clearly defining each agencies role and responsibility during joint police / paramedic responses to mass violence / active shooter situations.

This past year the Police Department worked closely with the Fire Department, helping them develop their response and staging plans for active shooter situations. The Police Training Unit trained all Rural, Palatine, and Rolling Meadows fire personnel on the "Rescue Task Force" concept where paramedics are brought into the "warm zone" of an active shooter incident, allowing rapid medical treatment and evacuation of injured individuals.

- * As of today's date, there have been 10 college campus shootings in 2015 alone. Having Harper Community College in Palatine proves to be a positive asset in our community. However, in today's world it also proves to be a target for increased violence. Our department will focus on partnering with Harper College Police Administration to increase mass violence training alongside Harper Police personnel on campus.

The "Rescue Task Force" training prepared fire personnel to work closely with front line tactical police personnel during the simulated active shooter drill, along with Harper College staff on August 5, 2016. This initiative not only enhanced our working relationship with Harper College staff and members of RPM fire personnel, but it took our active shooter training to the next level.

- * Work collectively with other village departments to implement a new automated commuter parking system which will prove beneficial for both commuters and department personnel conducting parking enforcement.

Working closely with Administration, Finance, Information Technology, and Public Works, the implementation of an automated commuter parking system is well underway. The License Plate Recognition (LPR) equipment has already been purchased and installed on our parking enforcement vehicle. We expect the system to be fully operation before the end of 2016.

- * Successfully negotiate a new collective bargaining agreement with the police officers' labor union. The officers' current 3-year labor contract expires on December 31, 2016.

Police administration has already completed the necessary contract research with all the agreed upon comparable police departments. Communication between administration and our police labor union representatives has begun.

- * Offer a day of law enforcement tactical training (similar to what was offered to council members) to selected members of media and other governmental units, for educational purposes; understanding what law enforcement does and why we do it. This will not be a media frenzy; no video-taping! Transparent training to better understand the law enforcement profession is our goal.

Unfortunately, we were unable to complete this initiative due to conflicting schedules with local politicians and media representatives. Due to the significant importance of this initiative; particularly given what we have seen the law enforcement profession go through in 2016, this will be a 2017 Initiative.

- * Due to recent rule changes in the Cook County State's Attorney Office, where they will no longer prosecute misdemeanor (under 30 grams) marijuana possession arrests, the police department looks to continue enforcement through other means. Working closely with the Village Attorney to modify the current local ordinance charge of Possession of Marijuana (less than 10 grams) increasing it to less than 30 grams, the adjudication process will be used to subject violators to fines or even community service for young offenders.

This initiative is in progress and we are working closely with the Village attorney to finalize ordinance changes by the end of 2016.

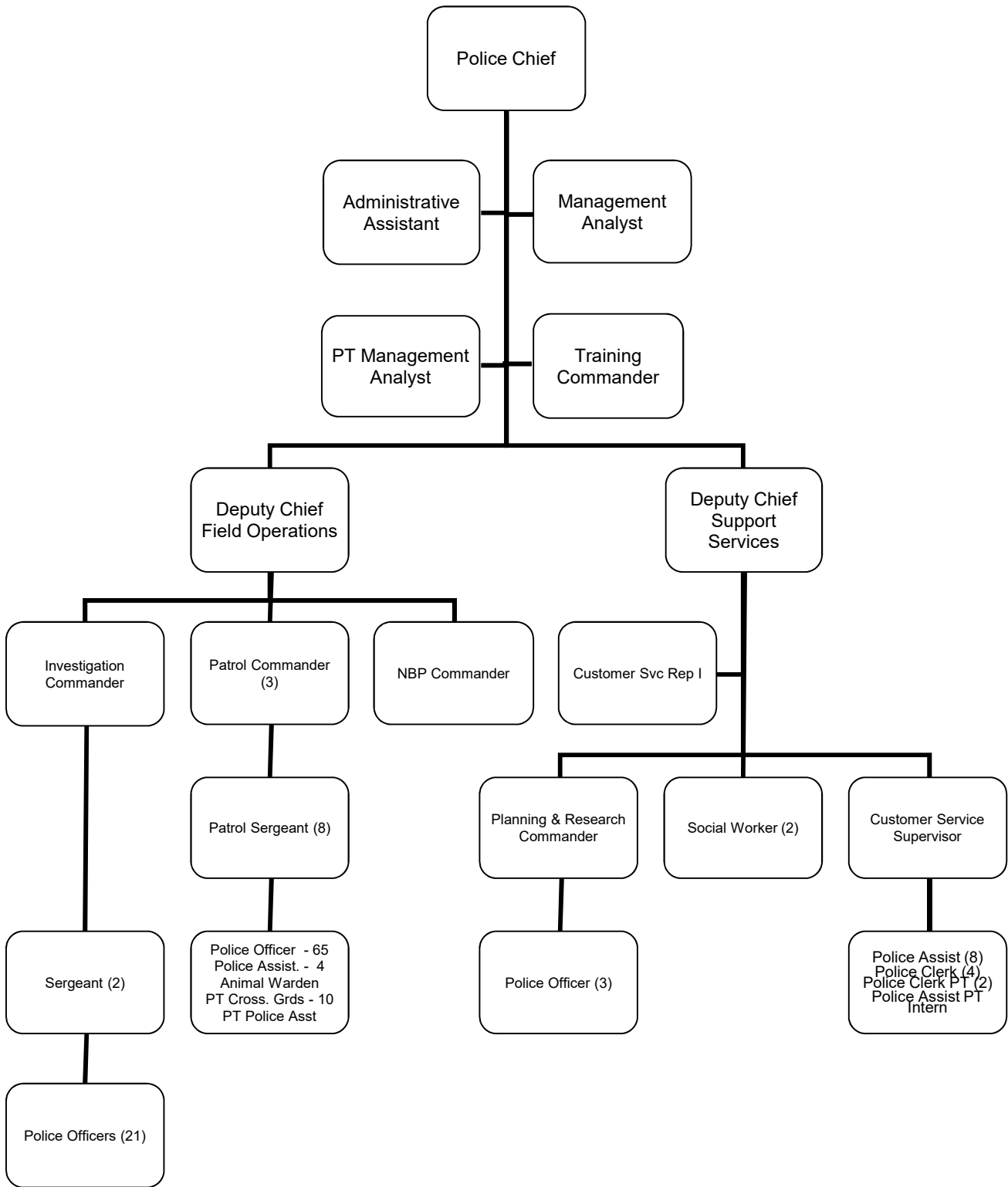
Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 42 Police

Current Year

- Offer a day of law enforcement tactical training (similar to what was offered to Council members) to selected members of media, for educational purposes; understanding what law enforcement does and why we do it. Through transparency, we hope to educate others to better understand the law enforcement profession.
- Certifying police officers in Crisis Intervention continues to be a proactive method, educating police officers about mental illness and equipping them with the tools and skills to effectively and safely interact with someone who is experiencing a crisis. Crisis Intervention Team (CIT) training is a 40-hour state-certified specialized course that trains officers to better handle situations involving citizens with mental illness or suffering from substance abuse. The police department currently has eight officers that are CIT certified and we look to at least double that number in 2017.
- Host a Citizen's Police Academy in 2017. A Citizen's Police Academy is an in-depth opportunity for Palatine residents to learn more about the law enforcement profession, Palatine Police Department and the challenges faced every day.
- Recertify all sworn officers with new X2 Taser deployment.
- Conduct an Active Shooter Drill at Fremd High School. This involves coordination with District 211 and will include participation by the Palatine Fire Department.
- Successfully convert vacant Police Clerk position to an additional Police Assistant to serve public on the street. This reallocation of personnel is accomplished through a redistribution of internal task assignments, and will result in improved service levels for citizens who may be in need of non-emergency assistance outside the four walls of the police department at no additional cost.

Department 42 Police



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 42 Police

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	89	89	89
Police Assistant	11	11	12
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative I	1	1	1
Police Clerk	6	6	4
Management Analyst	2	1	1
Full-Time Total	134	133	132
Crossing Guard	10	10	10
Police Assistant	2	2	2
Police Clerk	-	-	2
Management Analyst	1	1	1
Intern	-	-	1
Part-Time Total	13	13	16
Department Total: Police	147	146	148

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 19,112,072	\$ 19,576,605	\$ 20,644,635
Supplies	152,810	185,150	256,680
Services & Charges	1,362,368	1,431,435	1,376,810
Department Total	\$ 20,627,250	\$ 21,193,190	\$ 22,278,125

Personnel Summary

Full-Time	134	133	132
Part-Time	13	13	16

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,454,841	\$	1,530,025	\$	1,606,215
Supplies		40,945		40,505		36,930
Services & Charges		65,176		65,785		59,895
Program Total	\$	1,560,962	\$	1,636,315	\$	1,703,040

Personnel Summary

Full-Time	8	9	9
Part-Time	1	1	2

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	832,758	933,685	966,490
500.10	Salaries Part Time	44,648	50,055	52,845
500.15	Salaries Temporary	-	-	6,000
500.25	Salaries Special Compensation	30,949	14,170	15,700
500.95	Salaries Other	114,673	-	-
<u>Total: Salaries</u>		\$ 1,023,028	\$ 997,910	\$ 1,041,035
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	21,944	22,545	8,875
510.10	Taxes & Benefits Medicare	14,773	14,890	15,305
510.15	Taxes & Benefits Social Security	54,188	63,535	65,365
510.20	Taxes & Benefits IMRF Er Contribution	27,591	29,120	29,670
510.25	Taxes & Benefits Police Pension Er Contribution	181,204	248,325	292,035
510.35	Taxes & Benefits Medical/Dental Insurance	127,159	147,580	147,670
510.40	Taxes & Benefits Life Insurance	1,834	2,160	2,300
510.60	Taxes & Benefits Allowances	3,120	3,960	3,960
<u>Total: Taxes & Benefits</u>		431,813	532,115	565,180
<u>Supplies</u>				
520.05	Office Supplies General	3,904	5,100	5,100
520.10	Office Supplies Paper	2,862	3,000	3,000
525.05	Operating Supplies Custodial	2,478	3,790	4,630
525.10	Operating Supplies Medical	914	800	800
525.45	Operating Supplies Ammunition	28,011	24,815	20,400
525.95	Operating Supplies Other	2,776	3,000	3,000
<u>Total: Supplies</u>		40,945	40,505	36,930
<u>Services & Charges</u>				
540.35	Services Medical	410	2,270	2,270
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	2,928	1,450	1,450
545.20	Communications Postage	119	300	300
550.15	Printing/Advertising Outside Printing Services	1,131	1,200	1,200
565.05	Repair and Maintenance Machinery & Equipment	28,673	26,625	25,315
575.05	Other Small Tools & Equipment	-	6,315	-
575.10	Other Memberships & Publications	17,102	11,350	12,560
575.15	Other Training & Travel	4,813	6,275	6,800
<u>Total: Services & Charges</u>		65,176	65,785	59,895
Division Total: Administration		1,560,962	1,636,315	1,703,040
Department Total: Police		1,560,962	1,636,315	1,703,040
Fund Total: General Fund		1,560,962	1,636,315	1,703,040

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 16,193,124	\$ 16,477,305	\$ 17,443,245
Supplies	108,319	140,875	216,850
Services & Charges	49,281	49,045	48,080
Program Total	\$ 16,350,724	\$ 16,667,225	\$ 17,708,175

Personnel Summary

Full-Time	115	113	112
Part-Time	1	1	3

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	9,757,248	10,246,020	10,465,485
500.10	Salaries Part Time	20,066	24,135	74,450
500.20	Salaries Overtime	324,811	290,150	290,150
500.25	Salaries Special Compensation	170,017	75,750	73,850
500.95	Salaries Other	237,446	-	-
<u>Total: Salaries</u>		\$ 10,509,588	\$ 10,636,055	\$ 10,903,935
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,135	3,230	-
510.10	Taxes & Benefits Medicare	148,241	154,940	158,775
510.15	Taxes & Benefits Social Security	627,409	661,295	677,660
510.20	Taxes & Benefits IMRF Er Contribution	95,750	100,760	93,820
510.25	Taxes & Benefits Police Pension Er Contribution	3,108,681	3,099,600	3,672,970
510.35	Taxes & Benefits Medical/Dental Insurance	1,656,312	1,775,735	1,889,375
510.40	Taxes & Benefits Life Insurance	21,638	23,850	24,870
510.60	Taxes & Benefits Allowances	22,370	21,840	21,840
<u>Total: Taxes & Benefits</u>		5,683,536	5,841,250	6,539,310
<u>Supplies</u>				
520.05	Office Supplies General	1,241	1,805	1,805
520.15	Office Supplies Printed Forms	6,380	10,145	9,645
525.05	Operating Supplies Custodial	485	1,600	550
525.10	Operating Supplies Medical	180	250	250
525.35	Operating Supplies Clothing	77,968	75,830	78,920
525.95	Operating Supplies Other	14,507	21,245	21,630
<u>Total: Supplies</u>		100,761	110,875	112,800
<u>Services & Charges</u>				
540.35	Services Medical	3,685	2,600	2,850
540.45	Services Data Processing/Technology	-	250	-
540.95	Services Other	15,504	11,250	11,500
545.10	Communications Telephone	687	480	480
545.95	Communications Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	803	2,625	2,725
565.05	Repair and Maintenance Machinery & Equipment	1,430	2,450	2,450
565.35	Repair and Maintenance Software	18,129	18,580	18,840
575.05	Other Small Tools & Equipment	1,199	2,625	1,050
575.10	Other Memberships & Publications	7,844	8,185	8,185
<u>Total: Services & Charges</u>		49,281	49,045	48,080
Division Total: Crime Control & Investigation		16,343,166	16,637,225	17,604,125
Department Total: Police		16,343,166	16,637,225	17,604,125
Fund Total: General Fund		16,343,166	16,637,225	17,604,125

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 3,054	\$ 20,000	\$ 94,050
<u>Total: Supplies</u>		3,054	20,000	94,050
Division Total: Crime Control & Investigation		3,054	20,000	94,050
Department Total: Police		3,054	20,000	94,050
Fund Total: Federal Equitable Sharing Fund		3,054	20,000	94,050

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 750	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		750	5,000	5,000
Division Total: Crime Control & Investigation		750	5,000	5,000
Department Total: Police		750	5,000	5,000
Fund Total: State Equitable Sharing Fund		750	5,000	5,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 3,754	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>3,754</u>	<u>5,000</u>	<u>5,000</u>
Division Total: Crime Control & Investigation		3,754	5,000	5,000
Department Total: Police		3,754	5,000	5,000
Fund Total: DUI Fines Fund		3,754	5,000	5,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 513,069	\$ 556,605	\$ 586,075
Supplies	-	550	550
Services & Charges	2,780	3,310	4,100
Program Total	\$ 515,849	\$ 560,465	\$ 590,725

Personnel Summary

Full-Time	3	3	3
Part-Time	10	10	10

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	282,089	288,090	295,320
500.10	Salaries Part Time	58,542	78,050	80,050
500.20	Salaries Overtime	460	3,600	3,600
500.25	Salaries Special Compensation	4,972	2,800	2,450
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 346,063	\$ 372,540	\$ 381,420
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	4,949	5,440	5,590
510.15	Taxes & Benefits Social Security	21,162	23,140	23,720
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.25	Taxes & Benefits Police Pension Er Contribution	81,287	94,075	110,995
510.35	Taxes & Benefits Medical/Dental Insurance	58,612	60,375	63,285
510.40	Taxes & Benefits Life Insurance	636	675	705
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		167,006	184,065	204,655
<u>Supplies</u>				
525.95	Operating Supplies Other	-	550	550
<u>Total: Supplies</u>		-	550	550
<u>Services & Charges</u>				
540.95	Services Other	1,408	1,600	2,400
565.05	Repair and Maintenance Machinery & Equipment	-	100	100
565.35	Repair and Maintenance Software	899	900	900
575.05	Other Small Tools & Equipment	373	600	600
575.10	Other Memberships & Publications	100	110	100
<u>Total: Services & Charges</u>		2,780	3,310	4,100
Division Total: Traffic Control		515,849	560,465	590,725
Department Total: Police		515,849	560,465	590,725
Fund Total: General Fund		515,849	560,465	590,725

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	42,624	63,535	60,355
Program Total	\$ 42,624	\$ 63,535	\$ 60,355

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
	<u>Services & Charges</u>			
575.15	Other Training & Travel	\$ 42,624	\$ 63,535	\$ 60,355
	<u>Total: Services & Charges</u>	<u>42,624</u>	<u>63,535</u>	<u>60,355</u>
	Division Total: Police Training	42,624	63,535	60,355
	Department Total: Police	42,624	63,535	60,355
	Fund Total: General Fund	42,624	63,535	60,355

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	751,399	\$	782,830	\$	800,250
Supplies		3,546		3,220		2,350
Services & Charges		1,202,507		1,249,760		1,204,380
Program Total	\$	1,957,452	\$	2,035,810	\$	2,006,980

Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	487,069	502,110	519,590
500.10	Salaries Part Time	18,177	24,600	18,345
500.20	Salaries Overtime	3,261	2,000	2,000
500.25	Salaries Special Compensation	4,987	3,000	3,400
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 513,494	\$ 531,710	\$ 543,335
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	6,994	7,740	7,910
510.15	Taxes & Benefits Social Security	29,906	33,005	33,725
510.20	Taxes & Benefits IMRF Er Contribution	62,233	67,930	65,980
510.35	Taxes & Benefits Medical/Dental Insurance	137,303	140,875	147,670
510.40	Taxes & Benefits Life Insurance	1,109	1,210	1,270
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		237,905	251,120	256,915
<u>Supplies</u>				
525.95	Operating Supplies Other	1,086	200	250
530.05	R&M Supplies Equipment Parts	2,460	3,020	2,100
<u>Total: Supplies</u>		3,546	3,220	2,350
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	555,860	584,000	590,285
545.15	Communications Cell Phones	6,743	20,000	20,000
565.05	Repair and Maintenance Machinery & Equipment	-	2,320	2,760
565.95	Repair and Maintenance Vehicle Maint Service Charge	639,410	642,610	590,505
575.10	Other Memberships & Publications	494	830	830
<u>Total: Services & Charges</u>		1,202,507	1,249,760	1,204,380
Division Total: Support Services		1,957,452	2,035,810	2,006,980
Department Total: Police		1,957,452	2,035,810	2,006,980
Fund Total: General Fund		1,957,452	2,035,810	2,006,980

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	199,639	\$	229,840	\$	208,850
Supplies		-		-		-
Services & Charges		-		-		-
Program Total	\$	199,639	\$	229,840	\$	208,850

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
<u>Salaries</u>				
500.25	Salaries Special Compensation	185,440	213,500	194,000
<u>Total: Salaries</u>		\$ 185,440	\$ 213,500	\$ 194,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,692	3,100	2,820
510.15	Taxes & Benefits Social Security	11,507	13,240	12,030
<u>Total: Taxes & Benefits</u>		14,199	16,340	14,850
Division Total: Special Detail Services		199,639	229,840	208,850
Department Total: Police		199,639	229,840	208,850
Fund Total: General Fund		199,639	229,840	208,850

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

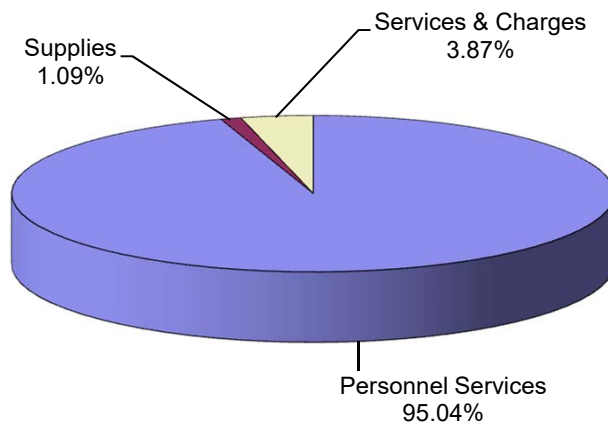
Department 44 Fire

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 763,905	\$ 814,740	6.65%
Fire Service	15,023,535	15,835,685	5.41%
Fire Prevention & Education	481,520	461,965	-4.06%
Fire Training	316,755	315,455	-0.41%
Support Services	462,040	438,850	-5.02%
Special Detail Services	70,000	70,000	0.00%
Emergency Management	93,345	83,765	-10.26%
Department Total: Fire	17,211,100	18,020,460	4.70%

Expenditures by Type

Personnel Services	\$ 16,258,075	\$ 17,126,145	5.34%
Supplies	210,750	197,350	-6.36%
Services & Charges	742,275	696,965	-6.10%
Department Total: Fire	17,211,100	18,020,460	4.70%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Continue to build on the RPM initiative in the following areas:

Begin to standardize vehicle inventories

In progress as an on-going multi-year project

Explore the feasibility of a Central Stores for reserve equipment

In progress as an on-going multi-year project. A study was conducted with Station 84 as the preferred location with Station 85 as the secondary choice. Currently hampered by the lack of existing storage space.

Continue to improve on district coverage during RPM training

In progress. Palatine Fire Department crews that have already received the training or will at a future date will change vehicle assignments to cover districts. At this time the comingling of RPM crews during training events has been met with Union opposition and has been tabled until a future date.

Continue to improve on district coverage during large scale incidents

Completed. During large scale incidents the shift commanders will relocate crews within the RPM footprint to best serve the entire district.

Implement "Target Solutions" web based training platform

Completed. Target Solutions was rolled out to all RPM members and has become the exclusive medium for scheduling, reporting and delivery of non-practical training.

- * Work closely with the Police Department on response options to Incidents of Mass Violence / Active Shooter.

Completed. Numerous planning meetings have taken place between the Palatine Police and Fire Departments and then extended to RPM Fire Departments and Harper College Police. An Operating Guideline/Police Statement (OG/PS) has been created, Rescue Task Force (RTF) equipment has been purchased and both RPM and multi-discipline training has taken place and is regularly planned for the future.

- * Implement all final inspections to the iPads.

Completed. Implemented in January, 2016 and is working well. However with only 1 iPad having internet connectivity multiple final inspections cannot be done at the same time.

- * Confirm that all sprinklered occupancies have complied with the "5 year internal inspection" requirement.

90% complete. The final 10% consists of businesses that already had the inspection completed prior to the mandate and will submit confirmation at the time of their next test.

- * Implement the Knox Box loaner program.

Completed. The Fire Prevention Division and Palatine Firefighter's Local 4588 have partnered in this very successful program that has been well received by our residents.

- * Assist in the integration process for the new NWCDs Multi-Jurisdictional Emergency Management Coordinator.

Completed. Chief Andersen participated on the interview panel and introduced Mr. Mick Fleming to all 10 member agencies in February, 2016.

- * Fully implement the "I Am Responding" notification and training record web based platform.

Completed. All members have been trained and regularly utilize the "I am Responding" platform for both emergent and non-emergent notifications and monthly testing.

- * Further develop leadership roles within PEMA and provide leadership training.

Not Completed. Ed Kemper has met significant resistance from certain PEMA member's willingness to assume additional responsibility and volunteer additional time. This will now switch to a long term goal.

- * Create a Public Education Bureau for specific meetings to targeted groups.

Not Completed. Ed Kemper is unable to start this new initiative without the assistance of PEMA Volunteers and within his allotted 999 annual hours. While this remains a goal for PEMA it is not attainable within the current volunteer base.

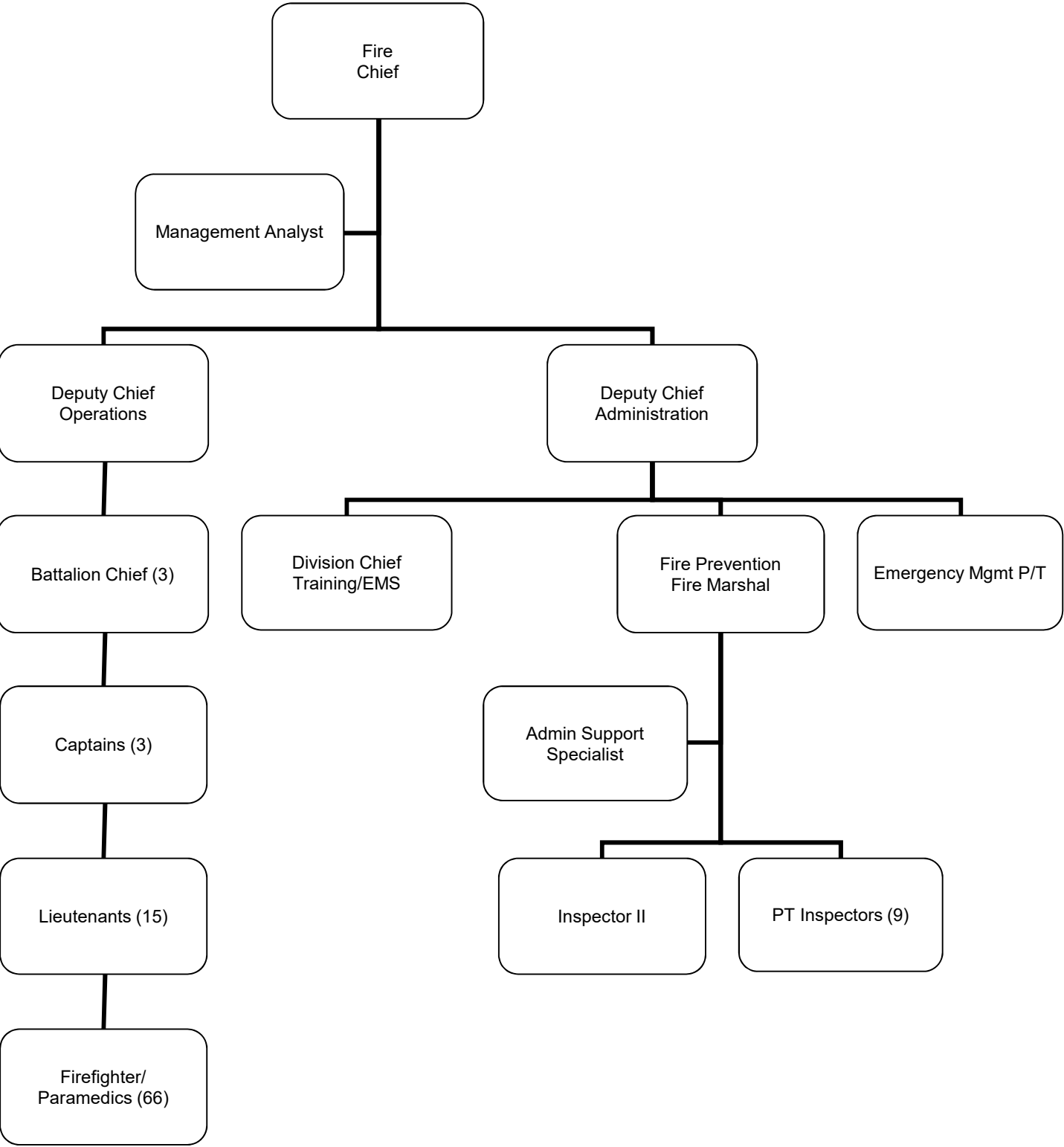
Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 44 Fire

Current Year

- * Place new Ambulance 83 in service.
- * Place new inflatable water rescue boat in service.
- * Continue to build on the RPM initiative in the following areas:
 - Standardization committee
 - Critique committee
 - Fire Investigations committee
- * Implement paperless vehicle / station inspection program.
- * Install new bay floor dispatch to en-route timers.
- * New Fire Marshal.
- * Implement the commercial Knox Box program.
- * Implement the re-inspection fee program.
- * Implement the use of iPads for special event inspections.
- * Install the new AM1660 automatic receiver.
- * Install ARES/RACES radios and antennas for EOC and make operational.
- * Continue to improve on volunteer training.

Department 44 Fire



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshal	1	1	1
Management Analyst	-	1	1
Administrative Asst	1	-	-
Admin Support Specialist	1	1	1
<u>Full-Time Total</u>	95	95	95
Inspector II	9*	9*	9*
Emergency Mgmt	2	1	1
<u>Part-Time Total</u>	11	10	10
Department Total: Fire	106	105	105

* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

Village of Palatine

CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 16,665,705	\$ 16,258,075	\$ 17,126,145
Supplies	\$ 233,182	210,750	197,350
Services & Charges	\$ 681,805	742,275	696,965
Department Total	\$ 17,580,692	\$ 17,211,100	\$ 18,020,460

Personnel Summary

Full-Time	95	95	95
Part-Time	11	10	10

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	790,296	\$	732,705	\$	782,390
Supplies		8,435		9,550		9,000
Services & Charges		16,612		21,650		23,350
Program Total	\$	815,343	\$	763,905	\$	814,740

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	435,621	447,655	471,470
500.25	Salaries Special Compensation	24,849	10,620	10,940
500.95	Salaries Other	63,990	-	-
<u>Total: Salaries</u>		\$ 524,460	\$ 458,275	\$ 482,410
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	19,521	20,240	8,710
510.10	Taxes & Benefits Medicare	7,610	6,980	7,160
510.15	Taxes & Benefits Social Security	26,296	29,820	30,590
510.20	Taxes & Benefits IMRF Er Contribution	7,527	6,830	7,180
510.30	Taxes & Benefits Fire Pension Er Contribution	136,743	140,465	172,925
510.35	Taxes & Benefits Medical/Dental Insurance	65,027	66,905	70,135
510.40	Taxes & Benefits Life Insurance	952	1,030	1,120
510.60	Taxes & Benefits Allowances	2,160	2,160	2,160
<u>Total: Taxes & Benefits</u>		265,836	274,430	299,980
<u>Supplies</u>				
520.05	Office Supplies General	6,842	6,750	6,750
520.10	Office Supplies Paper	1,000	1,000	1,250
520.15	Office Supplies Printed Forms	593	1,800	1,000
<u>Total: Supplies</u>		8,435	9,550	9,000
<u>Services & Charges</u>				
545.20	Communications Postage	433	700	500
575.10	Other Memberships & Publications	4,869	5,650	7,550
575.15	Other Training & Travel	11,310	15,300	15,300
<u>Total: Services & Charges</u>		16,612	21,650	23,350
Division Total: Administration		815,343	763,905	814,740
Department Total: Fire		815,343	763,905	814,740
Fund Total: General Fund		815,343	763,905	814,740

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide water rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	<div> <div>2015</div> <div>2016</div> <div>2017</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Personnel Services	\$ 15,152,308	\$ 14,799,000	\$ 15,611,825
Supplies	119,244	102,800	96,850
Services & Charges	102,732	121,735	127,010
Program Total	\$ 15,374,284	\$ 15,023,535	\$ 15,835,685

Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	8,343,674	8,652,555	8,794,985
500.20	Salaries Overtime	569,269	570,755	610,450
500.25	Salaries Special Compensation	419,416	163,930	160,630
500.95	Salaries Other	141,306	-	-
<u>Total: Salaries</u>		\$ 9,473,665	\$ 9,387,240	\$ 9,566,065
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	51,667	54,280	-
510.10	Taxes & Benefits Medicare	129,934	137,170	138,960
510.15	Taxes & Benefits Social Security	547,383	585,645	593,295
510.30	Taxes & Benefits Fire Pension Er Contribution	3,442,162	3,071,015	3,688,350
510.35	Taxes & Benefits Medical/Dental Insurance	1,489,196	1,543,730	1,604,135
510.40	Taxes & Benefits Life Insurance	18,301	19,920	21,020
510.60	Taxes & Benefits Allowances	-	-	-
<u>Total: Taxes & Benefits</u>		5,678,643	5,411,760	6,045,760
<u>Supplies</u>				
525.10	Operating Supplies Medical	15,097	15,100	12,000
525.35	Operating Supplies Clothing	76,639	61,250	54,200
525.95	Operating Supplies Other	4,243	9,650	10,950
530.05	R&M Supplies Equipment Parts	2,694	2,800	2,700
530.15	R&M Supplies Building Repair	20,571	14,000	17,000
<u>Total: Supplies</u>		119,244	102,800	96,850
<u>Services & Charges</u>				
540.35	Services Medical	28,000	35,000	37,000
565.05	Repair and Maintenance Machinery & Equipment	36,427	38,425	49,750
565.15	Repair and Maintenance Buildings	4,319	6,500	6,500
565.35	Repair and Maintenance Software	7,948	8,250	8,250
575.05	Other Small Tools & Equipment	26,038	33,560	25,510
<u>Total: Services & Charges</u>		102,732	121,735	127,010
Division Total: Fire Service		15,374,284	15,023,535	15,835,685
Department Total: Fire		15,374,284	15,023,535	15,835,685
Fund Total: General Fund		15,374,284	15,023,535	15,835,685

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	411,536	\$	454,250	\$	436,945
Supplies		12,051		11,500		10,500
Services & Charges		10,558		15,770		14,520
Program Total	\$	434,145	\$	481,520	\$	461,965

Personnel Summary

Full-Time	3	3	3
Part-Time	9	9	9

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	207,841	215,810	220,385
500.10	Salaries Part Time	80,363	94,535	96,885
500.20	Salaries Overtime	11,991	26,650	26,650
500.25	Salaries Special Compensation	2,663	2,000	1,000
500.95	Salaries Other	382	-	-
<u>Total: Salaries</u>		\$ 303,240	\$ 338,995	\$ 344,920
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	4,907	5,045	1,515
510.10	Taxes & Benefits Medicare	4,270	5,035	5,085
510.15	Taxes & Benefits Social Security	18,293	21,445	21,580
510.20	Taxes & Benefits IMRF Er Contribution	27,168	28,470	27,065
510.35	Taxes & Benefits Medical/Dental Insurance	52,099	53,665	35,160
510.40	Taxes & Benefits Life Insurance	479	515	540
510.60	Taxes & Benefits Allowances	1,080	1,080	1,080
<u>Total: Taxes & Benefits</u>		108,296	115,255	92,025
<u>Supplies</u>				
520.05	Office Supplies General	1,528	1,000	1,000
520.10	Office Supplies Paper	330	500	500
520.15	Office Supplies Printed Forms	2,126	2,500	1,500
525.95	Operating Supplies Other	8,067	7,500	7,500
<u>Total: Supplies</u>		12,051	11,500	10,500
<u>Services & Charges</u>				
545.10	Communications Telephone	2,818	5,250	5,250
575.05	Other Small Tools & Equipment	2,145	3,250	3,250
575.10	Other Memberships & Publications	1,061	1,620	1,620
575.15	Other Training & Travel	4,534	5,650	4,400
<u>Total: Services & Charges</u>		10,558	15,770	14,520
Division Total: Fire Prevention & Education		434,145	481,520	461,965
Department Total: Fire		434,145	481,520	461,965
Fund Total: General Fund		434,145	481,520	461,965

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Advanced Firefighter, paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Company Fire Officer, Captains and Battalion / Division Chiefs certified at the Advanced Fire Officer and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	265,799	\$	244,500	\$	251,805
Supplies		4,596		4,900		3,500
Services & Charges		67,191		67,355		60,150
Program Total	\$	337,586	\$	316,755	\$	315,455

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	101,874	122,610	120,950
500.20	Salaries Overtime	42,252	43,765	44,860
500.25	Salaries Special Compensation	833	1,000	750
500.95	Salaries Other	47,792	-	-
<u>Total: Salaries</u>		\$ 192,751	\$ 167,375	\$ 166,560
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,746	2,435	2,425
510.15	Taxes & Benefits Social Security	9,772	10,405	10,355
510.30	Taxes & Benefits Fire Pension Er Contribution	42,084	43,520	50,725
510.35	Taxes & Benefits Medical/Dental Insurance	17,909	20,125	21,095
510.40	Taxes & Benefits Life Insurance	222	280	285
510.60	Taxes & Benefits Allowances	315	360	360
<u>Total: Taxes & Benefits</u>		73,048	77,125	85,245
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	4,596	4,900	3,500
<u>Total: Supplies</u>		4,596	4,900	3,500
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	945	13,050	9,550
575.10	Other Memberships & Publications	6,126	6,410	8,530
575.15	Other Training & Travel	60,120	47,895	42,070
<u>Total: Services & Charges</u>		67,191	67,355	60,150
Division Total: Fire Training		337,586	316,755	315,455
Department Total: Fire		337,586	316,755	315,455
Fund Total: General Fund		337,586	316,755	315,455

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	450,408	462,040	438,850
Program Total	\$ 450,408	\$ 462,040	\$ 438,850

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 138,954	\$ 146,000	\$ 147,570
545.15	Communications Cell Phones	7,234	10,300	10,300
565.95	Repair and Maintenance Vehicle Maint Service Charge	304,220	305,740	280,980
<u>Total: Services & Charges</u>		450,408	462,040	438,850
Division Total: Support Services		450,408	462,040	438,850
Department Total: Fire		450,408	462,040	438,850
Fund Total: General Fund		450,408	462,040	438,850

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		60,946		70,000		70,000
Services & Charges		-		-		-
Program Total	\$	60,946	\$	70,000	\$	70,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 36	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 60,946	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		60,946	70,000	70,000
Division Total: Special Detail Services		60,946	70,000	70,000
Department Total: Fire		60,946	70,000	70,000
Fund Total: Foreign Fire Insurance Tax Fund		60,946	70,000	70,000

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	45,766	\$	27,620	\$	43,180
Supplies		27,910		12,000		7,500
Services & Charges		34,304		53,725		33,085
Program Total	\$	107,980	\$	93,345	\$	83,765

Personnel Summary

Full-Time	0	0	0
Part-Time	2	1	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.05	Salaries Full Time	-	-	-
500.10	Salaries Part Time	41,844	24,930	35,395
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		\$ 41,844	\$ 24,930	\$ 35,395
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	607	375	525
510.15	Taxes & Benefits Social Security	2,595	1,595	2,240
510.20	Taxes & Benefits IMRF Er Contribution	-	-	4,300
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	-	-	-
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		3,922	2,690	7,785
<u>Supplies</u>				
520.05	Office Supplies General	850	500	500
520.10	Office Supplies Paper	750	750	500
525.35	Operating Supplies Clothing	10,090	2,750	2,000
525.95	Operating Supplies Other	10,520	7,500	4,000
530.05	R&M Supplies Equipment Parts	5,700	500	500
<u>Total: Supplies</u>		27,910	12,000	7,500
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	3,007	850	850
540.95	Services Other	-	40,000	17,000
545.20	Communications Postage	44	50	-
565.05	Repair and Maintenance Machinery & Equipment	12,297	7,400	9,500
575.05	Other Small Tools & Equipment	14,835	750	2,050
575.10	Other Memberships & Publications	380	425	285
575.15	Other Training & Travel	3,741	4,250	3,400
<u>Total: Services & Charges</u>		34,304	53,725	33,085
Division Total: Emergency Management		107,980	93,345	83,765
Department Total: Fire		107,980	93,345	83,765
Fund Total: General Fund		107,980	93,345	83,765

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

Department 50 Engineering

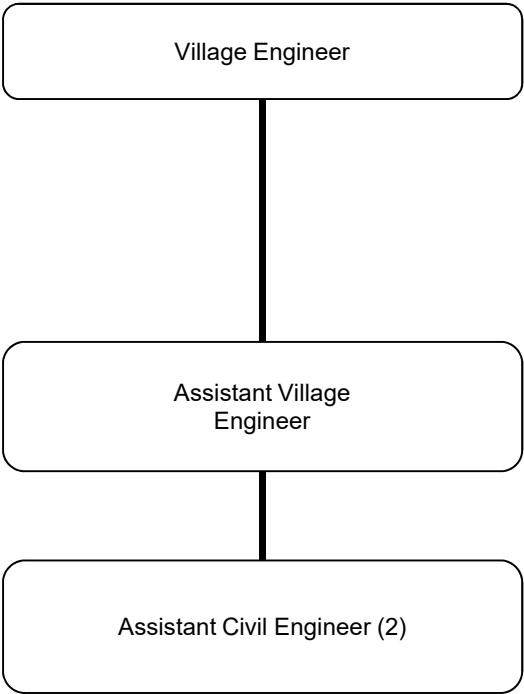
	2016 Adopted Budget		2017 Adopted Budget		% Change
Administration	\$	593,025	\$	-	-100.00%
Department Total: Engineering		593,025		-	-100.00%

Expenditures by Type

Personnel Services	\$	572,025	\$	-	-100.00%
Supplies		1,460		-	-100.00%
Services & Charges		19,540		-	-100.00%
Department Total: Engineering		593,025		-	-100.00%

Village of Palatine
CY 2017 Adopted Budget - Organization Chart

Department 50 Engineering



**Village of Palatine
CY 2017 Adopted Budget - Personnel Summary**

Department 50 Engineering

	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Position			
Village Engineer	1	1	-
Assistant Village Engineer	1	1	-
Assistant Civil Engineer	2	2	-
Secretary	1	-	-
<u>Full-Time Total</u>	5	4	-
Intern	-	-	-
<u>Part-Time Total</u>	-	-	-
Department Total: Engineering	5	4	-

*Moving to PW in 2017

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 50 Engineering

Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 602,578	\$ 572,025	\$ -
Supplies	968	1,460	-
Services & Charges	18,548	19,540	-
Department Total	\$ 622,094	\$ 593,025	\$ -

Personnel Summary

Full-Time	5	4	0
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	241,552	220,170	-
500.15	Salaries Temporary	4,084	-	-
500.20	Salaries Overtime	443	-	-
500.25	Salaries Special Compensation	8,259	4,360	-
500.95	Salaries Other	5,042	-	-
<u>Total: Salaries</u>		\$ 259,380	\$ 224,530	\$ -
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	11,367	10,990	-
510.10	Taxes & Benefits Medicare	4,012	3,510	-
510.15	Taxes & Benefits Social Security	14,447	14,995	-
510.20	Taxes & Benefits IMRF Er Contribution	34,223	30,080	-
510.35	Taxes & Benefits Medical/Dental Insurance	35,818	33,540	-
510.40	Taxes & Benefits Life Insurance	531	505	-
510.60	Taxes & Benefits Allowances	6,300	6,300	-
<u>Total: Taxes & Benefits</u>		106,698	99,920	-
<u>Supplies</u>				
520.05	Office Supplies General	649	600	-
520.10	Office Supplies Paper	50	200	-
520.15	Office Supplies Printed Forms	169	350	-
525.35	Operating Supplies Clothing	100	110	-
525.95	Operating Supplies Other	-	200	-
<u>Total: Supplies</u>		968	1,460	-
<u>Services & Charges</u>				
540.20	Services Architectural	1,154	1,500	-
545.20	Communications Postage	116	100	-
565.05	Repair and Maintenance Machinery & Equipment	1,933	1,050	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	13,570	4,550	-
575.10	Other Memberships & Publications	942	900	-
575.15	Other Training & Travel	833	975	-
<u>Total: Services & Charges</u>		18,548	9,075	-
Division Total: Administration		385,594	334,985	-
Department Total: Engineering		385,594	334,985	-
Fund Total: General Fund		385,594	334,985	-

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	69,570	74,235	-
500.25	Salaries Special Compensation	550	750	-
500.95	Salaries Other	3,979	-	-
<u>Total: Salaries</u>		\$ 74,099	\$ 74,985	\$ -
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,180	2,230	-
510.10	Taxes & Benefits Medicare	898	1,125	-
510.15	Taxes & Benefits Social Security	4,628	4,810	-
510.20	Taxes & Benefits IMRF Er Contribution	6,799	9,865	-
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	20,125	-
510.40	Taxes & Benefits Life Insurance	167	175	-
510.60	Taxes & Benefits Allowances	360	360	-
<u>Total: Taxes & Benefits</u>		34,569	38,690	-
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	4,545	-
575.10	Other Memberships & Publications	-	475	-
575.15	Other Training & Travel	-	900	-
<u>Total: Services & Charges</u>		-	5,920	-
Division Total: Administration		108,668	119,595	-
Department Total: Engineering		108,668	119,595	-
Fund Total: Waterworks Fund		108,668	119,595	-

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	81,538	88,505	-
500.25	Salaries Special Compensation	4,506	2,255	-
500.95	Salaries Other	2,998	-	-
<u>Total: Salaries</u>		\$ 89,042	\$ 90,760	\$ -
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,441	3,545	-
510.10	Taxes & Benefits Medicare	1,072	1,370	-
510.15	Taxes & Benefits Social Security	5,695	5,850	-
510.20	Taxes & Benefits IMRF Er Contribution	8,849	12,045	-
510.35	Taxes & Benefits Medical/Dental Insurance	19,537	20,125	-
510.40	Taxes & Benefits Life Insurance	196	205	-
<u>Total: Taxes & Benefits</u>		38,790	43,140	-
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	4,545	-
<u>Total: Services & Charges</u>		-	4,545	-
Division Total: Administration		127,832	138,445	-
Department Total: Engineering		127,832	138,445	-
Fund Total: Sewerage Fund		127,832	138,445	-

Village of Palatine
CY 2017 Adopted Budget - Expenditure Overview

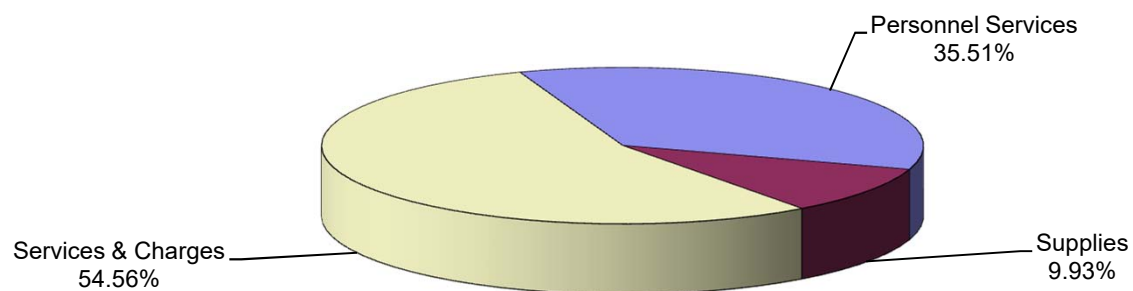
Department 52 Public Works

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Administration	\$ 1,029,660	\$ 870,500	-15.46%
Building, Grounds, Electrical	1,718,300	1,703,630	-0.85%
Forestry	1,267,345	1,273,015	0.45%
Utilities	9,673,260	9,757,595	0.87%
Streets	3,026,465	2,947,255	-2.62%
Fleet Services	1,947,540	1,932,485	-0.77%
Engineering	-	534,220	0.00%
Department Total: Public Works	18,662,570	19,018,700	1.91%

Expenditures by Type

Personnel Services	\$ 6,238,165	\$ 6,753,055	8.25%
Supplies	2,002,990	1,888,790	-5.70%
Services & Charges	10,421,415	10,376,855	-0.43%
Department Total: Public Works	18,662,570	19,018,700	1.91%

2017 Adopted Budget by Type



Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Continue to provide highly satisfactory customer service that is cost effective:
 - CSF condition assessment and development of multiyear maintenance program.
The condition assessment has been postponed to allow for resources to be placed toward current needs including the replacement of deteriorated security gate, replacing HVAC equipment.
 - Coordinate installation and integration of multi-space parking meters for commuter parking.
Conversion for daily fee spaces is scheduled for November and permit spaces in January.
- * Conduct a Capital Improvement Program that is timely and cost effective:
 - Multi-agency funded sidewalk extension.
The sidewalk extension on Smith Street, near Hamilton Park and Sundling Junior High, has been installed.
 - Complete resurfacing of Colfax Street leveraging Federal Aid.
A contract has been awarded and work is scheduled to be completed in November.
 - Initiate study of alternatives for improvement to Palatine Road from Smith to Quentin.
An Engineering consultant has been selected and the proposed agreement is being reviewed by the Illinois Department of Transportation.
- * Acquire and maintain equipment that is safe and reliable to operate and economical to own:
 - Identify any opportunities to replace existing fleet vehicles with more economical units and prolong replacement cycles.
Ongoing in 2016, a notable right sizing was completed with the replacement of a F-250 with a F-150 saving more than 12% on this purchase. Additionally completed a Fleet Optimization Plan to match long term replacement schedule with funding availability and need.
 - Complete trial program with bi-fuel Police patrol vehicles.
This project has been postponed due to favorable gasoline prices.
- * Maintain a safe and diverse urban forest:
 - Complete Emerald Ash Borer Removal & Replacement Program.
No additional funding is requested to complete this program. Remaining ash trees will be removed when they have declined to a point requiring removal.
 - Develop a revised tree trimming program developing a recommendation on how to utilize in-house time freed up by the end of the EAB program with goal to move tree trimming cycle closer to the 5 or 6 year cycle.
This project has been postponed until 2017 due to the focus on maximizing in-house removals with the EAB program to control costs.
- * Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:
 - Implement a contractual street sweeping pilot program.
A community contractual sweeping was performed in the spring. Additional fall trials and data collection will assist with formulating recommendations for street sweeper equipment.
 - Develop improved tracking system for rock salt usage with snow and ice control.
New equipment use planned for winter of 2016/2017.
- * Improve water system reliability:
 - Complete water meter conversion project.
Project complete.
 - Flush 25 miles of sanitary mains in preventative maintenance.
12.5 miles have been flushed.
 - Televis 4 miles of storm and sanitary sewer in proactive maintenance.
3.75 miles have been televised as of the end of September.

Village of Palatine CY 2017 Adopted Budget - Issues & Initiatives

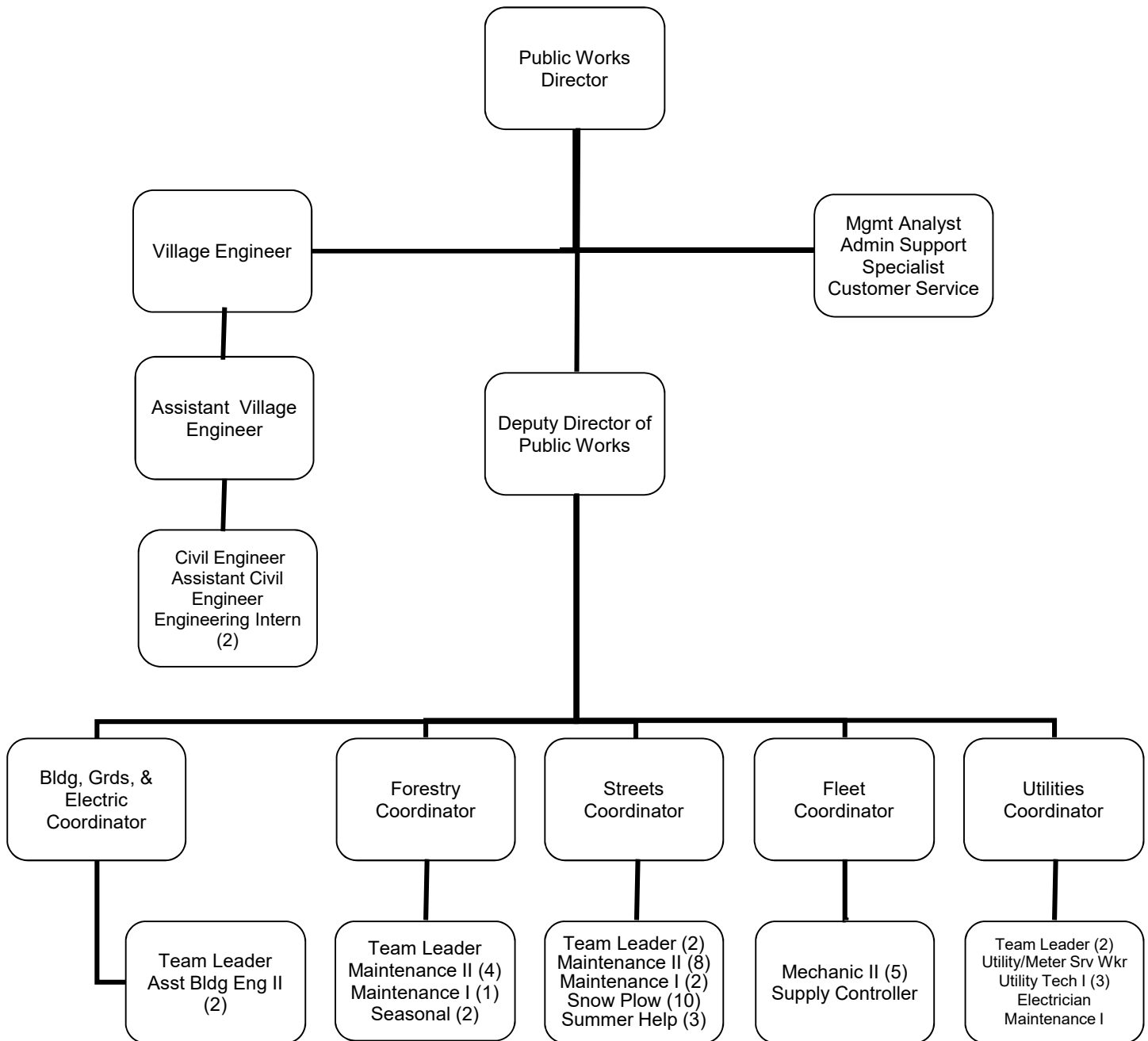
Department 52 Public Works

Current Year

- * **Continue to provide highly satisfactory customer service that is cost effective:**
 - Incorporate and train two newly hired Customer Service Representatives to replace the retire Human Resources Assistant and Secretary positions.
 - Integrate the Engineering function into the Department of Public Works.
- * **Conduct a Capital Improvement Program that is timely and cost effective:**
 - Evaluation, and if determined appropriate, execute a design/build delivery approach for a utility improvement
- * **Deliver reliable building and electric systems to internal and external customers:**
 - LED lighting improvement to reduce energy consumption and costs in parking lots and/or with Com Ed rental lights.
 - Comprehensive review of building maintenance and HVAC service.
- * **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Continue to replace existing fleet vehicles with more economical units when possible.
 - Conduct a trial program with bi-fuel Police patrol vehicles to investigate the use of propane to diversify our fuel purchase and reduce commodity risk.
- * **Maintain a safe and diverse urban forest:**
 - Develop a revised tree trimming program developing a recommendation on how to utilize in-house time freed up by the end of the EAB program.
 - Reduce contractual watering costs.
- * **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
 - Improve tracking on rock salt usage with snow and ice control.
 - Complete evaluation of street sweeping delivery alternatives including community contractual sweeping, rentals, replace-in-kind of two existing street sweepers, or sharing agreements with other units of government.
- * **Provide a roadway system that is functional and cost effective:**
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
 - Complete resurfacing of Plum Grove Road leveraging Federal Aid.
- * **Improve water system reliability:**
 - Complete the first annual water meter audit to confirm reliability and realize full warranty benefits purchased with the water meter conversion project.
 - Complete the decommissioning of the elevated water storage tank at Hicks & Dundee Roads.
- * **Deliver reliable sanitary and storm sewer systems to customers:**
 - Flush 25 miles of sanitary mains in preventative maintenance.
 - Televis 4 miles of storm and sanitary sewer in proactive maintenance.

Village of Palatine
CY 2017 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine
CY 2017 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Village Engineer	-	-	1
Asst Village Engineer	-	-	1
Asst Civil Engineer	-	-	1
Team Leader	5	5	5
Technical Team Leader	1	1	1
Maintenance I	7	4	4
Maintenance II	12	15	16
Public Works Coordinator	5	5	5
Utility Technician I	5	4	3
Utility/Meter Service Worker	-	1	1
Electrician	1	1	1
Mechanic I	3	2	-
Mechanic II	2	3	5
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	1	1	1
Secretary	1	1	-
Customer Svc Representative I	-	1	2
Customer Svc Representative 2	1	-	-
Admin Support Specialist	-	-	1
Human Resource Assistant	1	1	-
Full-Time Total	51	51	54
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	2	2	2
Engineering Plans Examiner	-	-	1
Part-Time Total	17	17	18
Department Total: Public Works	68	68	72

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 6,026,501	\$ 6,238,165	\$ 6,753,055
Supplies	1,772,007	2,002,990	1,888,790
Services & Charges	9,954,008	10,421,415	10,376,855
Department Total	\$ 17,752,516	\$ 18,662,570	\$ 19,018,700

Personnel Summary

Full-Time	51	51	54
Part-Time	17	17	18

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	949,123	\$	941,220	\$	786,520
Supplies		22,754		27,780		25,780
Services & Charges		49,974		60,660		58,200
Program Total	\$	1,021,851	\$	1,029,660	\$	870,500

Personnel Summary

Full-Time	7	7	7
Part-Time	5	5	5

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	566,775	586,355	472,400
500.15	Salaries Temporary	36,239	27,000	27,000
500.20	Salaries Overtime	89	500	500
500.25	Salaries Special Compensation	63,101	74,265	71,965
500.95	Salaries Other	43,484	-	-
<u>Total: Salaries</u>		\$ 709,688	\$ 688,120	\$ 571,865
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	21,613	21,445	8,975
510.10	Taxes & Benefits Medicare	10,497	10,345	8,480
510.15	Taxes & Benefits Social Security	41,994	44,110	36,120
510.20	Taxes & Benefits IMRF Er Contribution	88,354	87,190	67,260
510.35	Taxes & Benefits Medical/Dental Insurance	74,295	87,210	91,230
510.40	Taxes & Benefits Life Insurance	1,242	1,360	1,150
510.60	Taxes & Benefits Allowances	1,440	1,440	1,440
<u>Total: Taxes & Benefits</u>		239,435	253,100	214,655
<u>Supplies</u>				
520.05	Office Supplies General	4,485	4,280	2,780
520.10	Office Supplies Paper	1,085	2,800	2,300
520.15	Office Supplies Printed Forms	500	500	500
525.35	Operating Supplies Clothing	13,877	15,000	15,000
<u>Total: Supplies</u>		19,947	22,580	20,580
<u>Services & Charges</u>				
540.35	Services Medical	3,304	3,500	3,000
545.20	Communications Postage	842	2,050	2,050
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	20,855	20,950	20,115
575.05	Other Small Tools & Equipment	1,154	1,000	1,000
575.10	Other Memberships & Publications	4,575	5,000	5,000
575.15	Other Training & Travel	5,960	12,500	10,000
<u>Total: Services & Charges</u>		36,690	45,000	41,165
Division Total: Administration		1,005,760	1,008,800	848,265
Department Total: Public Works		1,005,760	1,008,800	848,265
Fund Total: General Fund		1,005,760	1,008,800	848,265

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 2,807	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		2,807	5,200	5,200
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	144	500	500
575.10	Other Memberships & Publications	11,444	12,010	12,485
575.15	Other Training & Travel	1,696	3,150	4,050
<u>Total: Services & Charges</u>		13,284	15,660	17,035
Division Total: Administration		16,091	20,860	22,235
Department Total: Public Works		16,091	20,860	22,235
Fund Total: Waterworks Fund		16,091	20,860	22,235

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	593,079	\$	604,790	\$	619,935
Supplies		115,096		153,250		152,250
Services & Charges		731,232		960,260		931,445
Program Total	\$	1,439,407	\$	1,718,300	\$	1,703,630

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	300,764	313,965	327,225
500.20	Salaries Overtime	6,157	8,000	8,000
500.25	Salaries Special Compensation	5,102	2,750	2,750
500.95	Salaries Other	7,888	-	-
<u>Total: Salaries</u>		\$ 319,911	\$ 324,715	\$ 337,975
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,465	2,520	-
510.10	Taxes & Benefits Medicare	4,627	4,760	4,915
510.15	Taxes & Benefits Social Security	19,785	20,300	20,970
510.20	Taxes & Benefits IMRF Er Contribution	40,509	41,805	41,050
510.35	Taxes & Benefits Medical/Dental Insurance	79,837	82,225	84,380
510.40	Taxes & Benefits Life Insurance	222	235	250
<u>Total: Taxes & Benefits</u>		147,445	151,845	151,565
<u>Supplies</u>				
525.05	Operating Supplies Custodial	20,891	35,000	35,000
525.35	Operating Supplies Clothing	1,400	1,200	1,200
530.05	R&M Supplies Equipment Parts	64,719	81,370	80,370
<u>Total: Supplies</u>		87,010	117,570	116,570
<u>Services & Charges</u>				
540.60	Services Custodial	85,531	84,000	84,000
540.95	Services Other	20,654	28,700	29,200
560.05	Utility Services Electric	170,429	165,000	160,000
560.10	Utility Services Natural Gas	6,839	30,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	92,145	118,380	118,380
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,180	6,210	6,000
570.10	Rental Machinery	62	500	500
575.05	Other Small Tools & Equipment	4,828	2,840	2,840
<u>Total: Services & Charges</u>		386,668	435,630	430,920
Division Total: Building, Grounds, Electrical		941,034	1,029,760	1,037,030
Department Total: Public Works		941,034	1,029,760	1,037,030
Fund Total: General Fund		941,034	1,029,760	1,037,030

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	78,379	79,720	81,665
500.20	Salaries Overtime	5,086	4,500	4,500
500.25	Salaries Special Compensation	1,197	550	550
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 84,662	\$ 84,770	\$ 86,715
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,248	1,235	1,265
510.15	Taxes & Benefits Social Security	5,259	5,265	5,385
510.20	Taxes & Benefits IMRF Er Contribution	10,656	10,835	10,535
510.35	Taxes & Benefits Medical/Dental Insurance	20,100	20,700	21,095
<u>Total: Taxes & Benefits</u>		37,263	38,035	38,280
<u>Supplies</u>				
525.05	Operating Supplies Custodial	7,392	10,200	10,200
525.35	Operating Supplies Clothing	741	1,200	1,200
530.05	R&M Supplies Equipment Parts	19,953	24,280	24,280
<u>Total: Supplies</u>		28,086	35,680	35,680
<u>Services & Charges</u>				
540.60	Services Custodial	20,331	33,900	23,900
560.05	Utility Services Electric	4,854	8,000	8,000
560.10	Utility Services Natural Gas	17,302	95,000	80,000
565.05	Repair and Maintenance Machinery & Equipment	15,715	25,800	23,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	3,090	3,105	6,000
575.05	Other Small Tools & Equipment	91	300	300
<u>Total: Services & Charges</u>		61,383	166,105	142,000
Division Total: Building, Grounds, Electrical		211,394	324,590	302,675
Department Total: Public Works		211,394	324,590	302,675
Fund Total: Waterworks Fund		211,394	324,590	302,675

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime	3,196	4,500	4,500
<u>Total: Salaries</u>		\$ 3,196	\$ 4,500	\$ 4,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	46	70	70
510.15	Taxes & Benefits Social Security	198	280	280
510.20	Taxes & Benefits IMRF Er Contribution	358	575	550
<u>Total: Taxes & Benefits</u>		602	925	900
<u>Services & Charges</u>				
540.40	Services Management Fees	\$ -	\$ -	\$ -
540.60	Services Custodial	90,056	95,000	95,000
540.95	Services Other	55,616	97,525	97,525
560.05	Utility Services Electric	50,019	58,500	58,500
560.10	Utility Services Natural Gas	3,434	8,000	8,000
565.15	Repair and Maintenance Buildings	59,339	66,500	66,500
565.25	Repair and Maintenance Landscape	24,717	33,000	33,000
<u>Total: Services & Charges</u>		283,181	358,525	358,525
Division Total: Building, Grounds, Electrical		286,979	363,950	363,925
Department Total: Public Works		286,979	363,950	363,925
Fund Total: Parking System Fund		286,979	363,950	363,925

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	747,604	\$	803,525	\$	825,225
Supplies		23,008		29,740		29,740
Services & Charges		375,252		434,080		418,050
Program Total	\$	1,145,864	\$	1,267,345	\$	1,273,015

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	501,099	516,690	537,635
500.15	Salaries Temporary	-	30,000	30,000
500.20	Salaries Overtime	8,949	14,500	14,500
500.25	Salaries Special Compensation	4,650	3,650	3,900
500.95	Salaries Other	8,020	-	-
<u>Total: Salaries</u>		\$ 522,718	\$ 564,840	\$ 586,035
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,464	2,520	-
510.10	Taxes & Benefits Medicare	7,556	8,260	8,535
510.15	Taxes & Benefits Social Security	32,309	35,220	36,390
510.20	Taxes & Benefits IMRF Er Contribution	65,838	72,485	71,180
510.35	Taxes & Benefits Medical/Dental Insurance	116,137	119,605	122,475
510.40	Taxes & Benefits Life Insurance	222	235	250
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		224,886	238,685	239,190
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	1,168	6,600	6,600
525.35	Operating Supplies Clothing	1,996	3,600	3,600
525.95	Operating Supplies Other	19,844	19,540	19,540
<u>Total: Supplies</u>		23,008	29,740	29,740
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	224,424	281,800	285,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	137,340	138,030	118,000
575.05	Other Small Tools & Equipment	8,088	7,000	7,000
<u>Total: Services & Charges</u>		369,852	426,830	410,800
Division Total: Forestry		1,140,464	1,260,095	1,265,765
Department Total: Public Works		1,140,464	1,260,095	1,265,765
Fund Total: General Fund		1,140,464	1,260,095	1,265,765

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 5,400	\$ 7,250	\$ 7,250
<u>Total: Services & Charges</u>		5,400	7,250	7,250
Division Total: Forestry		5,400	7,250	7,250
Department Total: Public Works		5,400	7,250	7,250
Fund Total: Waterworks Fund		5,400	7,250	7,250

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,372,860	\$	1,454,525	\$	1,491,505
Supplies		150,994		181,140		176,140
Services & Charges		7,902,294		8,037,595		8,089,950
Program Total	\$	9,426,148	\$	9,673,260	\$	9,757,595

Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	523,352	540,320	556,440
500.20	Salaries Overtime	99,517	101,950	107,050
500.25	Salaries Special Compensation	10,125	5,500	5,500
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 632,994	\$ 647,770	\$ 668,990
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,464	2,520	-
510.10	Taxes & Benefits Medicare	9,234	9,450	9,720
510.15	Taxes & Benefits Social Security	37,585	40,340	41,495
510.20	Taxes & Benefits IMRF Er Contribution	53,276	83,060	81,245
510.35	Taxes & Benefits Medical/Dental Insurance	121,625	125,255	128,040
510.40	Taxes & Benefits Life Insurance	222	235	250
<u>Total: Taxes & Benefits</u>		224,406	260,860	260,750
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	4,745	6,000	6,000
525.35	Operating Supplies Clothing	1,586	3,600	3,600
530.30	R&M Supplies Utility System	127,380	136,300	131,300
<u>Total: Supplies</u>		133,711	145,900	140,900
<u>Services & Charges</u>				
540.95	Services Other	43,336	40,080	84,580
550.15	Printing/Advertising Outside Printing Services	-	-	-
560.05	Utility Services Electric	280,202	262,900	265,400
560.10	Utility Services Natural Gas	6,192	11,750	11,750
560.15	Utility Services Water/Sewer	2,849,443	3,017,460	3,017,460
560.25	Utility Services Refuse Disposal	2,048	18,000	13,000
565.30	Repair and Maintenance Utility System	21,602	19,000	19,000
565.35	Repair and Maintenance Software	2,478	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	103,625	104,145	110,000
575.05	Other Small Tools & Equipment	5,701	10,000	10,000
<u>Total: Services & Charges</u>		3,314,627	3,485,835	3,533,690
Division Total: Utilities		4,305,738	4,540,365	4,604,330
Department Total: Public Works		4,305,738	4,540,365	4,604,330
Fund Total: Waterworks Fund		4,305,738	4,540,365	4,604,330

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	334,632	348,450	362,030
500.20	Salaries Overtime	26,007	26,500	26,500
500.25	Salaries Special Compensation	4,736	2,650	2,850
<u>Total: Salaries</u>		\$ 365,375	\$ 377,600	\$ 391,380
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	5,360	5,490	5,690
510.15	Taxes & Benefits Social Security	22,716	23,430	24,285
510.20	Taxes & Benefits IMRF Er Contribution	33,509	48,235	47,530
510.35	Taxes & Benefits Medical/Dental Insurance	88,500	91,140	92,880
<u>Total: Taxes & Benefits</u>		150,085	168,295	170,385
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	109	1,000	1,000
525.35	Operating Supplies Clothing	1,816	3,740	3,740
530.30	R&M Supplies Utility System	15,358	30,500	30,500
<u>Total: Supplies</u>		17,283	35,240	35,240
<u>Services & Charges</u>				
540.25	Services Engineering	5,885	9,000	9,000
540.95	Services Other	10,426	10,000	13,000
560.25	Utility Services Refuse Disposal	44,091	52,090	51,090
565.30	Repair and Maintenance Utility System	12,551	13,000	11,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	69,095	69,440	80,000
575.05	Other Small Tools & Equipment	3,073	3,450	3,450
<u>Total: Services & Charges</u>		145,121	156,980	167,540
Division Total: Utilities		677,864	738,115	764,545
Department Total: Public Works		677,864	738,115	764,545
Fund Total: Sewerage Fund		677,864	738,115	764,545

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 3,104,938	\$ 3,145,720	\$ 3,236,845
560.25	Utility Services Refuse Disposal	1,337,608	1,249,060	1,151,875
<u>Total: Services & Charges</u>		4,442,546	4,394,780	4,388,720
Division Total: Utilities		4,442,546	4,394,780	4,388,720
Department Total: Public Works		4,442,546	4,394,780	4,388,720
Fund Total: Refuse Fund		4,442,546	4,394,780	4,388,720

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs and pavement markings) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition as scored by the Pavement Condition Index employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,592,244	\$	1,632,105	\$	1,673,505
Supplies		598,430		600,480		543,980
Services & Charges		755,633		793,880		729,770
Program Total	\$	2,946,307	\$	3,026,465	\$	2,947,255

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	945,330	969,545	1,000,795
500.15	Salaries Temporary	1,855	7,500	7,500
500.20	Salaries Overtime	145,017	142,000	148,775
500.25	Salaries Special Compensation	13,816	10,900	11,100
<u>Total: Salaries</u>		\$ 1,106,018	\$ 1,129,945	\$ 1,168,170
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,464	2,520	-
510.10	Taxes & Benefits Medicare	15,952	16,510	17,010
510.15	Taxes & Benefits Social Security	68,210	70,315	72,535
510.20	Taxes & Benefits IMRF Er Contribution	138,431	143,695	140,945
510.35	Taxes & Benefits Medical/Dental Insurance	260,737	268,525	274,235
510.40	Taxes & Benefits Life Insurance	222	235	250
510.60	Taxes & Benefits Allowances	210	360	360
<u>Total: Taxes & Benefits</u>		486,226	502,160	505,335
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	8,630	40,000	39,000
525.30	Operating Supplies Salt	390,342	300,000	248,000
525.35	Operating Supplies Clothing	4,186	7,200	7,200
525.40	Operating Supplies Shop Materials	13,686	42,500	39,000
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.20	R&M Supplies Street Maintenance	181,586	209,780	209,780
<u>Total: Supplies</u>		598,430	600,480	543,980
<u>Services & Charges</u>				
540.95	Services Other	194,752	193,220	193,220
560.05	Utility Services Electric	657	1,970	1,970
560.25	Utility Services Refuse Disposal	24,648	38,550	37,550
565.20	Repair and Maintenance Streets	78,801	89,900	89,900
565.25	Repair and Maintenance Landscape	530	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	437,915	440,110	375,000
570.10	Rental Machinery	9,758	18,000	20,000
575.05	Other Small Tools & Equipment	8,572	11,600	11,600
<u>Total: Services & Charges</u>		755,633	793,880	729,770
Division Total: Streets		2,946,307	3,026,465	2,947,255
Department Total: Public Works		2,946,307	3,026,465	2,947,255
Fund Total: General Fund		2,946,307	3,026,465	2,947,255

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2015		2016		2017	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	771,591	\$	802,000	\$	836,945
Supplies		861,725		1,010,600		960,600
Services & Charges		139,623		134,940		134,940
Program Total	\$	1,772,939	\$	1,947,540	\$	1,932,485

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	540,072	546,715	578,475
500.20	Salaries Overtime	9,000	8,000	8,000
500.25	Salaries Special Compensation	6,615	4,500	5,050
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 555,687	\$ 559,215	\$ 591,525
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,464	2,520	-
510.10	Taxes & Benefits Medicare	8,312	8,165	8,595
510.15	Taxes & Benefits Social Security	33,922	34,850	36,700
510.20	Taxes & Benefits IMRF Er Contribution	49,360	71,760	71,835
510.35	Taxes & Benefits Medical/Dental Insurance	121,625	125,255	128,040
510.40	Taxes & Benefits Life Insurance	221	235	250
<u>Total: Taxes & Benefits</u>		215,904	242,785	245,420
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	459,605	570,000	520,000
525.20	Operating Supplies Lubricants & Additives	23,536	25,000	25,000
525.35	Operating Supplies Clothing	2,162	3,600	3,600
530.05	R&M Supplies Equipment Parts	967	1,000	1,000
530.10	R&M Supplies Vehicle Parts	375,455	411,000	411,000
<u>Total: Supplies</u>		861,725	1,010,600	960,600
<u>Services & Charges</u>				
540.95	Services Other	10,350	8,500	8,500
560.25	Utility Services Refuse Disposal	398	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	21,485	26,000	26,000
565.10	Repair and Maintenance Vehicles	96,175	78,940	78,940
565.35	Repair and Maintenance Software	5,866	7,000	7,000
575.05	Other Small Tools & Equipment	5,349	13,500	13,500
<u>Total: Services & Charges</u>		139,623	134,940	134,940
Division Total: Fleet Services		1,772,939	1,947,540	1,932,485
Department Total: Public Works		1,772,939	1,947,540	1,932,485
Fund Total: Fleet Services Fund		1,772,939	1,947,540	1,932,485

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Department 52 Public Works

Division 43 Engineering

Program Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Program Objectives

- 1 Ensure the design and construction of projects are in compliance with current engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion on time and within budget.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2015		2016		2017
	Actual		Adopted		Adopted
			Budget		Budget
<u>Expenditures</u>					
Personnel Services	\$	-	\$	-	\$ 519,420
Supplies		-		-	300
Services & Charges		-		-	14,500
Program Total	\$	-	\$	-	\$ 534,220

Personnel Summary

Full-Time	0	0	3
Part-Time	0	0	1

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	-	-	131,985
500.10	Salaries Part Time	-	-	55,000
500.25	Salaries Special Compensation	-	-	2,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ -	\$ -	\$ 188,985
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	2,230
510.10	Taxes & Benefits Medicare	-	-	2,805
510.15	Taxes & Benefits Social Security	-	-	11,970
510.20	Taxes & Benefits IMRF Er Contribution	-	-	16,540
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	10,555
510.40	Taxes & Benefits Life Insurance	-	-	315
510.60	Taxes & Benefits Allowances	-	-	1,755
<u>Total: Taxes & Benefits</u>		-	-	46,170
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	200
525.95	Operating Supplies Other	-	-	100
<u>Total: Supplies</u>		-	-	300
<u>Services & Charges</u>				
540.20	Services Architectural	-	-	1,500
540.45	Services Data Processing/Technology	-	-	500
565.05	Repair and Maintenance Machinery & Equipment	-	-	500
<u>Total: Services & Charges</u>		-	-	2,500
Division Total: Engineering		-	-	237,955
Department Total: Public Works		-	-	237,955
Fund Total: General Fund		-	-	237,955

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	-	-	78,365
500.25	Salaries Special Compensation	-	-	750
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ -	\$ -	\$ 79,115
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	-	1,150
510.15	Taxes & Benefits Social Security	-	-	4,910
510.20	Taxes & Benefits IMRF Er Contribution	-	-	9,605
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	21,095
510.40	Taxes & Benefits Life Insurance	-	-	190
<u>Total: Taxes & Benefits</u>		-	-	36,950
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	6,000
<u>Total: Services & Charges</u>		-	-	6,000
Division Total: Engineering		-	-	122,065
Department Total: Public Works		-	-	122,065
Fund Total: Waterworks Fund		-	-	122,065

Village of Palatine
CY 2017 Adopted Budget - Expenditures

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	-	-	119,510
500.25	Salaries Special Compensation	-	-	3,050
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ -	\$ -	\$ 122,560
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	-	1,780
510.15	Taxes & Benefits Social Security	-	-	7,600
510.20	Taxes & Benefits IMRF Er Contribution	-	-	14,880
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	21,095
510.40	Taxes & Benefits Life Insurance	-	-	285
<u>Total: Taxes & Benefits</u>		-	-	45,640
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	6,000
<u>Total: Services & Charges</u>		-	-	6,000
Division Total: Engineering		-	-	174,200
Department Total: Public Works		-	-	174,200
Fund Total: Sewerage Fund		-	-	174,200

Village of Palatine CY 2017 Adopted Budget - Expenditure Overview

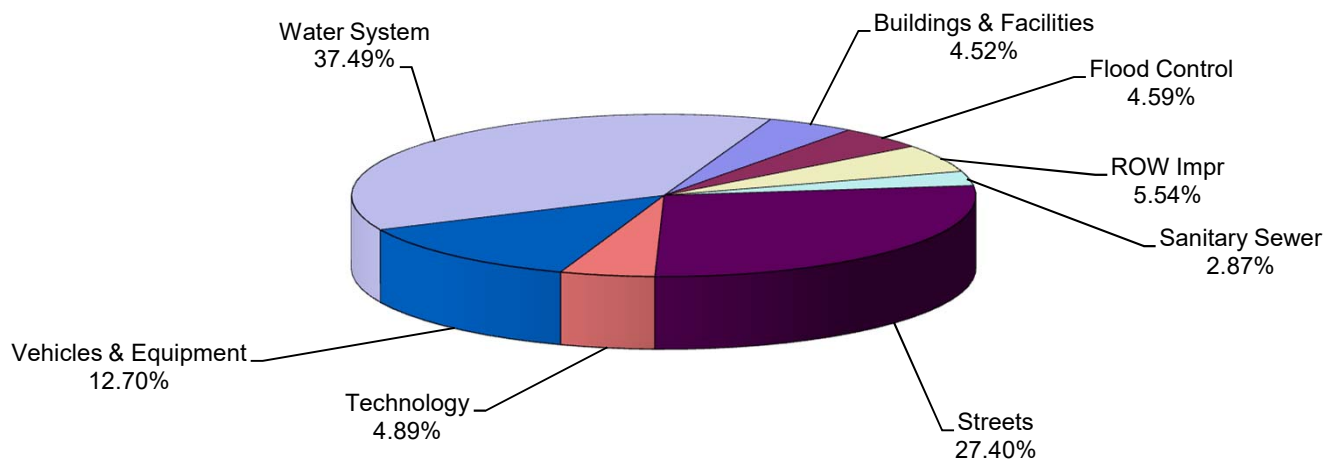
Division 75 Capital

Expenditures by Division	2016 Adopted Budget	2017 Adopted Budget	% Change
Capital	\$ 8,923,365	\$ 10,468,808	17.32%
Division Total: Capital	8,923,365	10,468,808	17.32%

Expenditures by Type

Buildings & Facilities	\$ 162,500	\$ 473,000	191.08%
Flood Control	540,000	480,000	-11.11%
ROW Impr	841,355	580,428	-31.01%
Sanitary Sewer	345,660	300,000	-13.21%
Streets	2,702,085	2,868,260	6.15%
Technology	208,300	511,800	145.70%
Vehicles & Equipment	1,081,495	1,329,990	22.98%
Water System	3,041,970	3,925,330	29.04%
Division Total: Capital	8,923,365	10,468,808	17.32%

2017 Adopted Budget by Type



Village of Palatine
CY 2017 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermain, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
<u>Expenditures</u>			
Capital Outlay	23,936,622	8,923,365	10,468,808
Division Total	\$ 23,936,622	\$ 8,923,365	\$ 10,468,808

Village of Palatine, IL

Capital

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Capital Equipment - 401								
Technology Hardware Infrastructure Replacements	IT 0001	2	33,000	79,000	32,000	47,200	9,000	200,200
Technology Hardware Additions	IT 0002	3	5,000	12,000	12,000	12,000	12,000	53,000
Infrastructure Software & Upgrades	IT 0003	2	10,000	12,000	53,000	14,500	13,500	103,000
Office Computer Hardware Replacement	IT 0004	3	59,800	123,150	31,700	31,600	36,250	282,500
Public Safety Communications Hardware	IT 0005	3	11,000			160,000	145,500	316,500
Enterprise Resource Planning Project	IT 0007	3	236,000	15,000	15,000	15,000	15,000	296,000
GIS	IT 0010	3	22,600	2,000		2,000		26,600
Village Wide Technology Improvements	IT 0012	3	37,000	37,000	37,000	37,000	55,000	203,000
Fire Department Station Alerting	IT 0014	3	27,000					27,000
Fire Dept Vehicle Replacements	VE 0001	3	275,000	697,000	292,000	679,000	307,380	2,250,380
Fire Dept Equipment Replacements & Additions	VE 0002	2	186,700	57,400	63,500	38,000	120,000	465,600
Public Works Vehicle Replacements	VE 0003	3	726,450	715,605		276,195	973,370	2,691,620
Public Works Equipment Replacements	VE 0004	3	61,800	103,350	43,600	346,000	158,700	713,450
Police Dept Vehicle Replacements	VE 0005	3	70,040	372,245	182,035	321,440	156,405	1,102,165
Administrative Vehicle Replacements	VE 0006	3		49,820	32,700	165,760	36,800	285,080
Public Works Equipment Additions	VE 0007	4	10,000					10,000
Capital Equipment - 401 Total			1,771,390	2,275,570	794,535	2,145,695	2,038,905	9,026,095

Capital Improvement - 402								
Village Facility Roof Replacements	BF 0004	3	50,000	30,000				80,000
Combined Service Facility Maintenance Projects	BF 0006	3	70,000	50,000	50,000	50,000	50,000	270,000
Emergency Power Systems	BF 0010	2			5,000	20,000	17,500	42,500
Clocktower Renovation	BF 0021	2				15,000	20,000	35,000
Fire Station 85	BF 0022	3		96,500	2,000	120,000		218,500
Sidewalk Replacement Program	RW 0001	3	180,000	180,000	180,000	180,000	200,000	920,000
Sidewalk Extension Program	RW 0002	3	100,000	175,000	80,000	120,000	100,000	575,000
Irrigation Expansion	RW 0006	3		10,000			10,000	20,000
Street Light Cable Replacement	RW 0010	3	15,000	15,000	15,000	15,000	15,000	75,000
Traffic Signal Upgrade	RW 0015	4		30,000			30,000	60,000
Traffic Signal Pre-Emption Equipment	RW 0019	2	14,000		14,000		14,000	42,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	3	85,870	86,840	93,180	91,870	90,570	448,330
Curb and Gutter-Concrete Edging Extension Program	ST 0002	3	36,560	33,205	145,160	71,575	12,315	298,815
Collector Street Improvements & Maintenance	ST 0003	3	875,000	600,000	350,000	500,000	800,000	3,125,000
Integral Curb Program	ST 0006	3	121,895	155,365	134,850	117,085	162,875	692,070
Street Microsurfacing Program	ST 0007	2	75,000	75,000	75,000	75,000	100,000	400,000
Intersection Improvements - Pedestrian	ST 0009	3		150,000	205,000	105,000	105,000	565,000
Bike Plan Implementation	ST 0013	3	10,000	10,000	10,000	10,000	10,000	50,000
Arterial Street Improvements	ST 0014	3			100,000	100,000	750,000	950,000
Capital Improvement - 402 Total			1,633,325	1,696,910	1,459,190	1,590,530	2,487,260	8,867,215

CDBG - 210

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Creek Stabilization	FC 0002	3			270,000			270,000
Community Development Block Grant Improvements	RW 0018	3	261,428					261,428
CDBG - 210 Total			261,428		270,000			531,428

Motor Fuel Tax - 205

Road Resurfacing	ST 0004	3	1,663,935	1,654,350	1,697,435	1,761,060	1,746,915	8,523,695
Residential Street Reconstruction Program	ST 0005	3		429,165	580,320	741,090	600,755	2,351,330
Motor Fuel Tax - 205 Total			1,663,935	2,083,515	2,277,755	2,502,150	2,347,670	10,875,025

Motor Vehicle Parking - 620

Village Facility Roof Replacements	BF 0004	3		20,000				20,000
Parking Deck Maint & Improvements	BF 0007	3	50,000	25,000	75,000	75,000	100,000	325,000
Train Station Maint & Improvements	BF 0008	3	60,000	15,000	20,000	30,000	25,000	150,000
Parking Lot Lighting Modernization	BF 0023	3	10,000	10,000	10,000	10,000	10,000	50,000
Motor Vehicle Parking - 620 Total			120,000	70,000	105,000	115,000	135,000	545,000

Sewer - 610

Combined Service Facility Maintenance Projects	BF 0006	3	70,000	50,000	50,000	50,000		220,000
Roadway Drainage Improvements	FC 0001	3	55,000	55,000	55,000	55,000	55,000	275,000
Creek Stabilization	FC 0002	3		40,000				40,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3		60,000	60,000	60,000	60,000	240,000
Ditch Analysis and Rehabilitation	FC 0006	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Storm Sewer & Drintile Repl/Expansion	FC 0007	3	75,000	50,000	100,000	100,000	50,000	375,000
Storm Sewer System Sliplining	FC 0010	3	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011	2		50,000		50,000		100,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	20,000	20,000	20,000	20,000	20,000	100,000
GIS	IT 0010	3	22,700					22,700
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	2	150,000	2,000,000	50,000	50,000	75,000	2,325,000
Sewer - 610 Total			872,700	2,895,000	905,000	955,000	830,000	6,457,700

TIF-233

Parking Lot Rehabilitation	BF 0016	3		50,000		350,000		400,000
Irrigation Expansion	RW 0006	3	10,000					10,000
DT Street Rehabilitation & Landscaping	ST 0008	3		350,000	50,000	500,000	750,000	1,650,000
TIF-233 Total			10,000	400,000	50,000	850,000	750,000	2,060,000

TIF-234

TIF Sidewalk Extension	RW 0004	3			90,000	90,000	100,000	280,000
TIF-234 Total					90,000	90,000	100,000	280,000

Water - 605

Village Facility Roof Replacements	BF 0004	3	50,000	30,000				80,000
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Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Combined Service Facility Maintenance Projects	BF 0006	3	70,000	50,000	50,000	50,000		220,000
Pump Station Security Installations	BF 0014	3	43,000					43,000
Material Storage	BF 0015	3		350,000				350,000
Utilities SCADA System Upgrades	IT 0006	3	25,000	25,000	25,000	25,000	25,000	125,000
GIS	IT 0010	3	22,700					22,700
Water Tank Maintenance	WW 0001	3	1,590,005	1,603,740	841,800	553,610	533,525	5,122,680
Water Tank Removal and Upgrades	WW 0001A	3	205,000		350,000	3,215,000		3,770,000
Watermain Extensions & Looping	WW 0002	3	250,000	250,000	200,000	200,000	200,000	1,100,000
Watermain Replacements	WW 0003	3	1,030,325	1,206,940	1,391,795	1,584,945	1,787,165	7,001,170
Well and Pump Station Improvements	WW 0005	2		150,000		100,000		250,000
Water System 3 Zone Conversion	WW 0006	3	850,000	70,000	200,000			1,120,000
Water - 605 Total			4,136,030	3,735,680	3,058,595	5,728,555	2,545,690	19,204,550
GRAND TOTAL			10,468,808	13,156,675	9,010,075	13,976,930	11,234,525	57,847,013

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0004
Project Name Village Facility Roof Replacements

Account # XXX-52-75-6010 610

Description

Replacement and upgrading of Village Facility Roofs
2017 - CSF Asphalt Shingles 100,000 (28% Park Dist Reimb)
2018 - Deck (3 Towers) & CSF 80,000

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage, and incur excessive repair costs.

1. Ensure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Expenditures	2017	2018	2019	2020	2021	Total	Future
Construction	100,000	80,000				180,000	230,000
Total	100,000	80,000				180,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402	50,000	30,000				80,000	230,000
Motor Vehicle Parking - 620		20,000				20,000	
Water - 605	50,000	30,000				80,000	
Total	100,000	80,000				180,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0006
Project Name Combined Service Facility Maintenance Projects

Account # 605-52-75-6010 610

Description

Annual improvements to portions of the CSF that have reached their service life
2017 - H.V.A.C. Equipment Replacement \$210,000 (28% Park Dist Reimb)

Possible Projects:

Furnishings & ADA Improvements	50,000
Garage Doors	168,000
Site Lighting Replacement	55,000
Brick Wall Repair	80,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
25,000	Construction	210,000	150,000	150,000	150,000	50,000	710,000	450,000
Total	Total	210,000	150,000	150,000	150,000	50,000	710,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
25,000	Capital Improvement - 402	70,000	50,000	50,000	50,000	50,000	270,000	450,000
	Sewer - 610	70,000	50,000	50,000	50,000		220,000	
	Water - 605	70,000	50,000	50,000	50,000		220,000	
Total	Total	210,000	150,000	150,000	150,000	50,000	710,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0007
Project Name Parking Deck Maint & Improvements

Account # 620-52-75-6010 610

Description

CY 2017 - Structure Assessment \$25,000 Door Replacements \$25,000
CY 2018 - Supplemental Heat for 3 Spare/Elevator Towers \$25,000
CY 2019 - Ground Tier Ceiling Painting \$75,000
CY 2020 - Wiring Replacement \$75,000
CY 2021 - Joint Repairs \$100,000

Justification

Normal wear & tear repairs and proactive maintenance.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
100,000	Other	50,000	25,000	75,000	75,000	100,000	325,000
Total	Total	50,000	25,000	75,000	75,000	100,000	325,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
100,000	Motor Vehicle Parking - 620	50,000	25,000	75,000	75,000	100,000	325,000
Total	Total	50,000	25,000	75,000	75,000	100,000	325,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 Years
Category Buildings & Facilities
Priority Important

Project # BF 0008
Project Name Train Station Maint & Improvements

Account # 620-52-75-6010 610

Description

CY 2017 - Exterior Cameras near new meters & Replace Circle Dr \$60,000
Approximately 3,500 SF @ \$15/SF
CY 2018 - Furniture (Refurbish) 15,000
CY 2019 - Refinish Paneling 20,000
CY 2020 - Concrete Replacement 30,000
CY 2021 - Fence Replacement 25,000

Justification

The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
10,000	Construction	60,000	15,000	20,000	30,000	25,000	150,000
Total	Total	60,000	15,000	20,000	30,000	25,000	150,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
10,000	Motor Vehicle Parking - 620	60,000	15,000	20,000	30,000	25,000	150,000
Total	Total	60,000	15,000	20,000	30,000	25,000	150,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 20 years
Category Buildings & Facilities
Priority Very Important

Project # BF 0010
Project Name Emergency Power Systems

Account # 402-52-75-6010 610

Description

Installation and replacement of emergency power systems and components including generators and batteries

CY 2019 - Power Supply CSF \$ 5,000
CY 2020 - Uninterruptible Power Supply Partial Battery Replacement Police HQ 20,000
CY 2021- Power Supply Village Hall 17,500

Justification

To provide power to critical Village functions and equipment during outages.
To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.
To allow continued operations during storms and other emergencies.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
17,500	Equipment			5,000	20,000	17,500	42,500	26,000
Total	Total			5,000	20,000	17,500	42,500	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
17,500	Capital Improvement - 402			5,000	20,000	17,500	42,500	26,000
Total	Total			5,000	20,000	17,500	42,500	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0014
Project Name Pump Station Security Installations

Account # 605-52-75-6010 610

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village; Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecome, conducted the study. Based upon specific criteria, potential risks and threats were identified, site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

FY2017 - 9 Doors @ Heron, North Supply, & Countryside
- CSF Rear Automatic Gate & Operator

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily by-passed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	43,000					43,000
Total	43,000					43,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water - 605	43,000					43,000
Total	43,000					43,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0015
Project Name Material Storage

Account # 605-52-75-6010 610

Description

Construction of Salt Dome at Public Works in 2015

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2017 if warranted after Village Hall renovation and potential improvements to the Combined Service Facility.

Justification

Seasonal equipment such as sprayers, tanks, plows and holiday decorations have longer service life when protected from the elements.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		350,000				350,000
Total		350,000				350,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water - 605		350,000				350,000
Total		350,000				350,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0016
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2018 - \$ 50,000 - Design for Permanent Parking Block 22 in the area bounded by Wilson, Smith, Slade and Greeley
2020 - \$350,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2017	2018	2019	2020	2021	Total
615 - Improvements Other than Buildings		50,000		350,000		400,000
Total		50,000		350,000		400,000

Funding Sources	2017	2018	2019	2020	2021	Total
TIF-233		50,000		350,000		400,000
Total		50,000		350,000		400,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Project # BF 0021
Project Name Clocktower Renovation

Account # 402-52-75-6010 610

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 15 years
Category Buildings & Facilities
Priority Very Important

Description

Replacement clock movement (\$15,000) at Train Station

Justification

The clocktower is over 15 years old. The movement, which controls the timing and face panel displays, has experienced several breakdowns.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Other				15,000	20,000	35,000	20,000
Total				15,000	20,000	35,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402				15,000	20,000	35,000	20,000
Total				15,000	20,000	35,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0022
Project Name Fire Station 85

Account #

Description

Preventative Maintenance is required at the Colfax Street Fire Station
2018 - Replacement of bay floors and drainage system (\$30,000) and replace east bay heater in upper loft (\$6,000)
- Replacement of 3 overhead garage door operators (\$5,000), replace 3 exhaust fans (\$2,500), and rear entrance door replacement (\$3,000)
- Window replacement (\$35,000) and roof top unit (\$15,000)
2019 - Kitchen and hall tile replacement (\$2,000)
2020 - Upper and lower roof replacement (\$120,000)

Justification

Originally constructed in the 1950's and added onto in 1974, systems and components are in need of repair or replacement.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Construction		96,500	2,000	120,000		218,500	100,000
Total		96,500	2,000	120,000		218,500	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402		96,500	2,000	120,000		218,500	100,000
Total		96,500	2,000	120,000		218,500	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Buildings & Facilities
Priority Important

Project # BF 0023
Project Name Parking Lot Lighting Modernization

Account # 620-52-75-6010 610

Description

An audit of our surface parking lots identified the replacement of existing fluorescent and high intensity discharge lamps with more efficient fixtures would be more economical over time.

2017 - Lot 1 at Train Station

2018 - Lot 9 and 10 northwest of Bothwell and Wilson

2019 - Lot 6 southeast of Palatine and Brockway

2020 - Lot 7 northeast of Brockway and Slade

2021 - Lot 14 northeast of Smith and Slade

Justification

Operational savings from lighting retrofits include both quantifiable and qualitative benefits. Through the increased lamp life of the new fixtures, there is a direct decrease in the cost of re-lamping as lights fail. This avoids the cost of the lamps as well as the labor associated with the replacement of lamps. Qualitative benefits of lighting retrofits can include improved lighting quality and color, improved lighting control, instantaneous start, and increased security.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
10,000	Motor Vehicle Parking - 620	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0001

Project Name Roadway Drainage Improvements

Account # 610-52-75-6020 615

Description

This program is intended to improve drainage in rights-of-way with improvements including storm sewer extensions, addition of inlets, or alteration of surface improvements. This program is coordinated with the annual roadway maintenance programs.

Justification

The program has been in response to concerns brought forward by residents, neighborhoods, or Village right-of-way maintainers.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
45,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
45,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0002

Project Name Creek Stabilization

Account # 610-52-75-6020 615

Description

Segments of Salt and Buffalo Creeks have limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties, reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements are to be prioritized based on losses to structures, safety, and erosion control. Improvements are additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2018 - Design and Permit

CY 2019 - Construct

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Expenditures	2017	2018	2019	2020	2021	Total
Engineering		40,000				40,000
Construction			270,000			270,000
Total		40,000	270,000			310,000

Funding Sources	2017	2018	2019	2020	2021	Total
CDBG - 210			270,000			270,000
Sewer - 610		40,000				40,000
Total		40,000	270,000			310,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0003

Project Name Creek Outfall Structure Rehabilitation

Account # 610-52-75-6020 615

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of Salt Creek and Buffalo Creek.

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2017	2018	2019	2020	2021	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 30 years

Category Flood Control

Priority Less Important

Project # FC 0004

Project Name Storm Inlet Reconstruction/Repair

Account # 610-52-75-6020 615

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)
Eliminate structure, street, and parkway erosion
Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2017	2018	2019	2020	2021	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0005

Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2018 - Tahoe @ East Branch

CY 2019 - Capri @ Buffalo Creek

CY 2020 - Illinois @ West Branch

CY 2021 - TBD based upon future condition assessments

Priorities to be adjusted to reflect creek inventory and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2017	2018	2019	2020	2021	Total
60,000	Construction		60,000	60,000	60,000	60,000	240,000
Total	Total		60,000	60,000	60,000	60,000	240,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
60,000	Sewer - 610		60,000	60,000	60,000	60,000	240,000
Total	Total		60,000	60,000	60,000	60,000	240,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Less Important

Project # FC 0006

Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Description

Improve existing open channel storm water flow or convert to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will maintain open channel flow.

Potential Locations include:

Warren north of Northwest Hwy

Olive east of Williams

Leonard south of Palatine Road

Ellis west of Quentin Road

Glade east of Cedar

Clyde south of Wilson

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right-of-way drainage and long term maintenance

Prior	Expenditures	2017	2018	2019	2020	2021	Total
200,000	Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
200,000	Sewer - 610	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	Total	200,000	200,000	200,000	200,000	200,000	1,000,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0007

Project Name Storm Sewer & Drintile Repl/Expansion

Account # 610-52-75-6020 615

Description

Certain properties originally developed outside of the Village rely on drintile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended for drintiles. Deteriorating metal pipes will also be replaced with this program.

Potential locations include:

Forest south of Grove Ave

North of Illinois between Brockway & Plum Grove Rd

Drintile internal to the block east of Plum Grove Rd and north of Michigan Av

Quentin near Echo

Wood west of Clyde, Lilac South to Tulip

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2017	2018	2019	2020	2021	Total
75,000	Construction	75,000	50,000	100,000	100,000	50,000	375,000
Total	Total	75,000	50,000	100,000	100,000	50,000	375,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
75,000	Sewer - 610	75,000	50,000	100,000	100,000	50,000	375,000
Total	Total	75,000	50,000	100,000	100,000	50,000	375,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0010

Project Name Storm Sewer System Sliplining

Account # 610-52-75-6020 615

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village
Identified locations for consideration include:

- Forest south of Kenilworth
- Pebble Creek Rd to Salt Creek
- Brighton Court

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2017	2018	2019	2020	2021	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Very Important

Project # FC 0011

Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Description

In recent more severe rain events, some sub-watersheds performed below current storm sewer system standards. In response to these observations, the Village hired outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure, it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub-watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-watershed capacity. Identified improvements would feed into the Ditch Rehabilitation Program or Storm Sewer Expansion Program.

Areas Targeted include:

Reimer Reservoir Additional Engineering, Elm near Echo, Kenilworth West of Crescent, Anthony to Trailside, Drain Tile replacement

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Expenditures	2017	2018	2019	2020	2021	Total
Construction		50,000		50,000		100,000
Total		50,000		50,000		100,000

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer - 610		50,000		50,000		100,000
Total		50,000		50,000		100,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Flood Control

Priority Important

Project # FC 0012

Project Name Storm Sewer Televising

Account # 610-52-75-6020 615

Description

Much of the Village's storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. It is desired to become proactive, rather than reactive, in our approach to storm sewer system maintenance. To establish a baseline condition, televising existing facilities would be necessary. In-house equipment can televise pipes up to 12 inches in diameter. Larger pipes are recommended for contractual assistance. The estimated unit cost is \$1.25 per lineal foot.

Justification

Reduce flood risk
Reduce maintenance costs
Improve the Village's approach to preservation of long term assets
Link with start of Storm Water Utility
VOP only capable of televising 12" diameter pipe or smaller

Expenditures	2017	2018	2019	2020	2021	Total
Construction		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0013

Project Name Residential Drainage Improvements

Account # 610-52-75-6020 615

Description

In 1991, the Village initiated a program to extend public storm sewers into private property areas with substandard drainage. This program focused on private drainage issues with an extension of the public storm sewer system via a cost share with neighborhoods. As the majority of these issues have been improved, the program was adjusted in 2008 to include a small diameter cost sharing program with small diameter extensions to be led, and owned, by the residents. Rain gardens were also added as eligible projects in 2008 but have received very little interest since their introduction into the program. The Basement Protection Program is also included in this Capital Program to allow for modernizing structural plumbing for residential structures to reduce wastewater back up into basements. It is recommended the Small Diameter Storm Sewer Extension and Basement Protection Program be funded in 2017, with the extension of publicly owned storm sewers into private property and rain garden be suspended.

1. Small Diameter Program (4" or 6") with the Village participating 50% up to \$2,500
2. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

Justification

The program and its sub-program parts have been in response to residents who, due to added runoff resulting from the sump pump disconnect program, were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
30,000	Construction	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
30,000	Sewer - 610	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Project # RW 0001

Project Name Sidewalk Replacement Program

Account # 402-52-75-6040 615

Description

The sidewalk maintenance program consists of:

Hazardous Sidewalk Replacement \$150,000 This funding level equates to an 8 year cycle to complete the Village.

50/50 Sidewalk Replacement \$20,000

Misc Infill/Repairs \$10,000

The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the eighth year at this threshold.

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consists of four warrants:

- A. Vertical Displacement (offsets) greater than 7/8 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
180,000	Construction	180,000	180,000	180,000	180,000	200,000	920,000	840,000
Total	Total	180,000	180,000	180,000	180,000	200,000	920,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	200,000	920,000	840,000
Total	Total	180,000	180,000	180,000	180,000	200,000	920,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Project # RW 0002

Project Name Sidewalk Extension Program

Account # 402-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2017 - Michigan from Cedar to Brockway, North Side \$100,000

CY 2018 - Illinois Ave, North Side, Benton to Hicks

CY 2019 - Oak St from Home Ave to Eagle Pool & Benton North of Illinois to Glade

CY 2020 - Quentin Road, Lake Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2021 - Quentin Road US-14 to Colfax

Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
100,000	Construction	100,000	175,000	80,000	120,000	100,000	575,000	495,000
Total	Total	100,000	175,000	80,000	120,000	100,000	575,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
100,000	Capital Improvement - 402	100,000	175,000	80,000	120,000	100,000	575,000	495,000
Total	Total	100,000	175,000	80,000	120,000	100,000	575,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0004

Project Name TIF Sidewalk Extension

Account # XXX-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians.

CY 2019 - Rand, West side from Capri to Spruce Fill Gaps

CY 2020 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2021 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2022 - Hicks from Rand to Dundee if eligible

Justification

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Expenditures	2017	2018	2019	2020	2021	Total	Future
615 - Improvements Other than Buildings			90,000	90,000	100,000	280,000	100,000
Total			90,000	90,000	100,000	280,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
TIF-234			90,000	90,000	100,000	280,000	100,000
Total			90,000	90,000	100,000	280,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0006

Project Name Irrigation Expansion

Account # XXX-52-75-6040 615

Description

A second phase of the Downtown landscaping program started in 2013. In this extension from the original program, landscaping and irrigation has been installed in areas along the Palatine Road corridor or pocket park areas that were not improved in the first 5-year program.

2017 - Hanging Baskets West of Brockway

2019 - Northwest Highway & North Hicks Road - 2 island beds

Justification

This program is designed to provide for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District, while lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Construction		10,000			10,000	20,000	10,000
615 - Improvements Other than Buildings	10,000					10,000	Total
Total	10,000	10,000			10,000	30,000	

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402		10,000			10,000	20,000	10,000
TIF-233	10,000					10,000	Total
Total	10,000	10,000			10,000	30,000	

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Project # RW 0010

Project Name Street Light Cable Replacement

Account # 402-52-75-6040 615

Description

Systematic replacement of old rubber-coated Type R street light cable with new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision, it is proposed that for 2015 through 2019, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
15,000	Construction	15,000	15,000	15,000	15,000	15,000	75,000	60,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
15,000	Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000	60,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Project # RW 0015

Project Name Traffic Signal Upgrade

Account # 402-52-75-6040 615

Description

2018 - Required Village participation on State roadway projects

Justification

This program anticipates required local participation on State improvements including traffic signal modernizations.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
30,000	Construction		30,000			30,000	60,000	30,000
Total	Total		30,000			30,000	60,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
30,000	Capital Improvement - 402		30,000			30,000	60,000	30,000
Total	Total		30,000			30,000	60,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Project # RW 0017

Project Name Village Wide Ash Removal Program

Account # 402-52-75-6040 615

Description

Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.

CY 2016 - 300 Contracted Removals
700 In-House Removals
1000 Contracted Replacements

Planting of replacements may extend into 2017.

Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce noise
3. Enhance the image of the Village to pass-through traffic
4. Manage affects of Emerald Ash Borer on our Urban Forest

Prior	Expenditures	2017	2018	2019	2020	2021	Total
275,000	END OF PROGRAM	0					0
Total	Total	0					0

Prior

275,000

Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0018

Project Name Community Development Block Grant Improvements

Account # 210-52-75-6040 615

Description

Infrastructure improvements in Block Grant eligible areas:
Route 68 & Denise Pedestrian Signal and Sidewalk Improvement

Justification

Address isolated depressional areas

Prior	Expenditures	2017	2018	2019	2020	2021	Total
241,355	615 - Improvements Other than Buildings	261,428					261,428
Total	Total	261,428					261,428

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
241,355	CDBG - 210	261,428					261,428
Total	Total	261,428					261,428

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Equipment

Useful Life 10 years

Category Rights of Way Improvements

Priority Very Important

Project # RW 0019

Project Name Traffic Signal Pre-Emption Equipment

Account # 402-52-75-6040 615

Description

CY 2017 - Traffic Signal Preemption Equipment - Preventative Maintenance Program
CY 2019 - Traffic Signal Preemption Equipment - Preventative Maintenance Program
CY 2021 - Traffic Signal Preemption Equipment - Preventative Maintenance Program

Justification

Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersections (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	14,000		14,000		14,000	42,000	28,000
Total	14,000		14,000		14,000	42,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402	14,000		14,000		14,000	42,000	28,000
Total	14,000		14,000		14,000	42,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Project # SS 0001

Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specifically identified maintenance locations.

Neighborhoods targeted include Winston Park Units 2 and 3 where sanitary sewers are located in rear yard easements.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2017	2018	2019	2020	2021	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Project # SS 0003

Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems, as well as the physical structures.

CY2017 - Peppertree LS Abandonment Design \$150,000,

CY2018 - Peppertree LS Abandonment Construction \$2,000,000

CY2019 - Station Efficiencies with Pump Equipment Modernization \$50,000

CY2020 - Cathodic Protection \$50,000

CY2021 - Condition Assessment and Long Term Planning

Justification

To improve the reliability, reduce operating costs, modernize pump equipment, and to ensure the long term viability of these facilities.

The replacement of the existing Peppertree Lift Station and Force main is approximately \$1.7M. The station costs an additional \$40K annually to operate in energy and emergency response. A Gravity Sewer Replacement is feasible and considered preferred for long term operation and maintenance.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
195,660	Construction	150,000	2,000,000	50,000	50,000	75,000	2,325,000
Total	Total	150,000	2,000,000	50,000	50,000	75,000	2,325,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
195,660	Sewer - 610	150,000	2,000,000	50,000	50,000	75,000	2,325,000
Total	Total	150,000	2,000,000	50,000	50,000	75,000	2,325,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0001

Project Name 50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. If the criteria used if a resident wants to "depress" their curb in order to eliminate a bump is met, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program, at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents over the last 15 years have ever wanted to pay for more curb & gutter to be replaced that was not adjacent to the driveway apron.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
86,020	Construction	85,870	86,840	93,180	91,870	90,570	448,330	400,000
Total	Total	85,870	86,840	93,180	91,870	90,570	448,330	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
86,020	Capital Improvement - 402	85,870	86,840	93,180	91,870	90,570	448,330	400,000
Total	Total	85,870	86,840	93,180	91,870	90,570	448,330	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0002

Project Name Curb and Gutter-Concrete Edging Extension Program

Account # 402-52-75-6060 615

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems.

CY 2016-2020 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by reducing vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
82,610	Construction	36,560	33,205	145,160	71,575	12,315	298,815	400,000
Total	Total	36,560	33,205	145,160	71,575	12,315	298,815	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
82,610	Capital Improvement - 402	36,560	33,205	145,160	71,575	12,315	298,815	400,000
Total	Total	36,560	33,205	145,160	71,575	12,315	298,815	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Project # ST 0003

Project Name Collector Street Improvements & Maintenance

Account # 402-52-75-6060 615

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume. Maintain roadways eligible for Federal Aid.

CY 2017 - Plum Grove Resurfacing with Federal Aid Matching Funds (1.8M in Federal Aid) match of \$475,000.
Smith Phase I & II from US-14 to Palatine Rd \$75,000.
Wood Street West of US-14 \$325,000.

CY 2018 - Smith Resurfacing with Federal Aid Matching Funds (\$600,000 in Federal Aid) match of \$200,000.
- Rohlwing Road Phase I south of Palatine Road \$400,000 (\$200,000 reimbursed by future grant).

CY 2019 - Rohlwing Road Design south of Palatine Road \$350,000.

CY 2020 - Rohlwing Road Reconstruction south of Palatine Road with Federal Aid Matching Funds (\$2M in Federal Aid) match of \$500,000.

CY 2021 - Rohlwing north of Palatine and Cunningham west of Rohlwing Phase I \$800,000 (\$400 reimbursed by future grant).

Future - Michigan from Cedar to Plum Grove Rd
Rohlwing North of Palatine
Cunningham East of Hicks
Illinois from Quentin to Plum Grove Rd

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
475,000	Construction	875,000	600,000	350,000	500,000	800,000	3,125,000	1,000,000
Total	Total	875,000	600,000	350,000	500,000	800,000	3,125,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
475,000	Capital Improvement - 402	875,000	600,000	350,000	500,000	800,000	3,125,000	1,000,000
Total	Total	875,000	600,000	350,000	500,000	800,000	3,125,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0004

Project Name Road Resurfacing

Account # 205-52-75-6060 615

Description

This program addresses the annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventative maintenance, and relationship to planned utility work under the streets. The program consists of milling of existing surface, full depth patching as needed, and final overlay. Inflation is included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
1,222,830	Construction	1,663,935	1,654,350	1,697,435	1,761,060	1,746,915	8,523,695	7,400,000
Total	Total	1,663,935	1,654,350	1,697,435	1,761,060	1,746,915	8,523,695	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
1,222,830	Motor Fuel Tax - 205	1,663,935	1,654,350	1,697,435	1,761,060	1,746,915	8,523,695	7,400,000
Total	Total	1,663,935	1,654,350	1,697,435	1,761,060	1,746,915	8,523,695	Total

PALATINE STREETS

rev. 08/23/2016

2017 Street Resurfacing Program

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2016)					TOTAL Estimated Cost 2017	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
									April 2017	April 2018	April 2019	April 2020	April 2021			
ALVA	001	ALVA STREET	COOLIDGE AVENUE	MAPLE AVENUE (CL)	1	444	18.5	8214.0	28	21	15	7	0	29,981	14,991	
AUSTN	001	AUSTIN LANE	BRISTOL COURT	CHATHAM DRIVE	1	690	25.0	21000.0	56	53	50	47	44	49,350		
BRIST	001	BRISTOL COURT	WHYTECLIFF ROAD	CUL-DE-SAC	1	718	25.0	17950.0	55	52	49	46	43	42,183		
CAROL	001	CAROLYN DRIVE	MIDDLETON AVENUE	CUL-DE-SAC EAST	1	550	25.0	13750.0	47	43	39	34	29	32,313		
CARPE	004	CARPENTER DRIVE	ROHLWING ROAD	CLARK DRIVE	4	2,065	25.0	51625.0	59	58	57	56	55	121,319		
CCUB	001	COUNTRY CLUB COURT	PEPPER TREE DRIVE (NORTH)	PEPPER TREE DRIVE (SOUTH)	3	1,284	25.0	32640.0	50	47	44	40	37	76,704		
CROOK	001	CROOKED WILLOW LANE	WILLOW WALK DRIVE	WHITE WILLOW BAY	2	915	25.0	22875.0	45	42	38	35	31	53,756		
DELGA	000	DELGADO DRIVE	HOME AVENUE	KNOX STREET	3	455	25.0	11375.0	64	63	62	60	58	26,731		
DELGA	001	DELGADO DRIVE	KNOX STREET	ELMWOOD AVENUE	3	766	20.0	15320.0	51	47	44	39	34	36,002		
DELGA	002	DELGADO DRIVE	ELMWOOD DRIVE	SPRINGWOOD DRIVE	3	579	25.0	14475.0	61	60	57	55	52	34,016		
GARDC	001	GARDEN COURT	GARDEN AVENUE	CUL-DE-SAC	3	200	25.0	12854.0	43	40	36	33	29	30,207		
GULL	001	GULL COURT	MALLARD DRIVE	CUL-DE-SAC	2	315	27.0	8505.0	57	54	52	49	45	19,987		
HALE	003	HALE STREET	WASHINGTON STREET	HELEN ROAD	6	1,479	23.0	34017.0	43	39	35	31	27	170,085		85,043
KELLY	001	KELLY ANN DRIVE	QUENTIN ROAD	CUL-DE-SAC WEST	1	665	25.0	16625.0	53	49	46	42	37	39,069		
MALRC	001	MALLARD COURT	MALLARD DRIVE	CUL-DE-SAC	2	360	25.0	9000.0	53	50	47	43	40	21,150		
MAPLA	004	MAPLE AVENUE	ALVA STREET	COLFAX STREET	1	606	19.5	11817.0	38	33	28	22	15	43,132	21,566	
PEPPR	001	PEPPER TREE DRIVE	DUNDEE ROAD	GARDEN AVENUE	3	1,216	25.0	30400.0	63	61	59	57	54	71,440		
PRGCT	001	PEREGRINE COURT	PEREGRINE DRIVE	CUL-DE-SAC	2	260	27.0	7020.0	57	54	52	49	45	16,497		
SHERM	002	SHERMAN STREET	BENTON STREET	OAK STREET	6	670	22.0	14740.0	59	56	52	49	45	73,700		36,850
SPRWD	001	SPRINGWOOD DRIVE	LENOX LANE	DELGADO DRIVE	3	296	25.0	7400.0	61	60	57	55	52	17,390		
SUTHE	001	SUTHERLAND COURT	CARPENTER DRIVE	CUL-DE-SAC	4	370	25.0	9250.0	46	43	40	36	32	21,738		
TERN	001	TERN DRIVE	DEAD END WEST	MALLARD DRIVE	2	195	25.0	5145.0	75	73	72	72	71	12,091		
THORN	001	THORNHILL LANE	HOME AVENUE	LARKSPUR LANE	3	1,941	25.0	48525.0	52	49	45	41	37	114,034		
WHIPP	001	WHIPPOORWILL LANE	PARTIDGE DRIVE	PEREGRINE DRIVE	2	1,061	25.0	26525.0	48	45	42	38	35	62,334		
WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC	1	1,375	25.0	34375.0	61	59	57	54	51	80,781		
WILLI	003	WILLIAMS DRIVE	CARPENTER DRIVE	JANE ADDAMS DRIVE	5	339	34.0	11526.0	49	47	45	42	39	27,086		
WILLI	004	WILLIAMS DRIVE	JANE ADDAMS DRIVE	PLATE DRIVE	5	2,051	34.0	69734.0	57	55	53	50	48	163,875		
WILLI	005	WILLIAMS DRIVE	PLATE DRIVE	ANDERSON DRIVE	5	1,392	34.0	47328.0	60	58	56	54	52	111,221		
WILLO	002	WILLOW WALK DRIVE	ANDERSON DRIVE	CLARK DRIVE	5	2,500	34.0	85000.0	61	60	58	56	54	199,750		
WINST	003	WINSTON DRIVE	ILLINOIS AVENUE	CROOKED WILLOW LANE	1	300	25.0	7500.0	53	50	47	43	40	17,625		
WINST	004	WINSTON DRIVE	PALATINE ROAD	JOYCE AVENUE	5	550	39.0	21450.0	51	47	44	40	36	50,408		
WINST	004	WINSTON DRIVE	JOYCE AVENUE	KENILWORTH AVENUE	5	720	25.0	18000.0	62	61	61	61	61	42,300		
32 Sections									Total Cost					\$1,908,252	\$36,557	\$121,893
27,327 feet									50/50 (4.5% of TOTAL) (ST 0001)					\$85,871		
5.18 Miles									Road Resurfacing (ST 0004)					\$1,663,932		

PALATINE STREETS
rev. 08/23/2016
2018 Street Resurfacing Program (TENTATIVE)

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2016)					TOTAL Estimated Cost 2018	(ST 0002) Curb Ext Conc Edge Cost		(ST 0006) Integral Curb Repl Cost
									April 2017	April 2018	April 2019	April 2020	April 2021				
APPLE 001	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25.0	15850.0	52	49	46	43	39			39,625	
BABCK 001	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	4	1,240	25.0	31000.0	70	69	69	68	68			77,500	
BENTO 006	006	BENTON STREET	WASHINGTON STREET	HELEN ROAD	6	1,509	23.0	34707.0	49	45	42	38	34			182,212	91,106
BRITC 001	001	BRIGHTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	570	25.0	14250.0	56	53	50	47	44			35,625	
CUNNI 002	002	CUNNINGHAM DRIVE	KING CHARLES COURT	THACKERAY DRIVE	3	1,358	34.0	46172.0	61	61	61	61	61			115,430	
DROVE 001	001	DROVERS LANE	WHITEHALL DRIVE	KENSINGTON COURT	1	563	25.0	14075.0	53	50	47	43	40			35,188	
EDGEW 001	001	EDGEWATER LANE	ARBOR LANE	E. LINE OF 1505 W.	1	1,300	25.0	32500.0	67	66	65	64	62			81,250	
EDGEW 002	002	EDGEWATER LANE	E. LINE OF 1504 W	PALOS AVENUE	1	405	25.0	10655.0	73	72	71	70	69			26,638	
ELIZA 001	001	ELIZABETH AVENUE	DEAD END NORTH	KENILWORTH AVENUE	5	722	25.0	18050.0	71	70	70	69	68			45,125	
ELIZC 001	001	ELIZABETH COURT	ELIZABETH AVENUE	CUL-DE-SAC	5	332	25.0	9009.0	58	56	53	50	47			22,523	
FOREC 001	001	FOREST COURT	LINCOLN STREET	CUL-DE-SAC	6	319	25.0	7975.0	52	49	45	41	36			19,938	
FORES 001	001	FOREST AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,300	22.0	28600.0	56	53	50	47	43			71,500	
GOLDG 001	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25.0	13095.0	61	58	56	53	50			32,738	
HETHW 001	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	GOLDEN GATE LANE	3	820	25.0	22211.0	52	49	46	43	39			55,528	
KCHAR 001	001	KING CHARLES COURT	GARDEN AVENUE	CUNNINGHAM DRIVE	3	1,332	25.0	33300.0	50	47	44	40	37			83,250	
KENSI 001	001	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	1,175	25.0	29375.0	57	54	52	49	45			73,438	
LINCO 001	001	LINCOLN STREET	PLUM GROVE ROAD	FREMONT STREET	6	1,020	24.0	24480.0	60	57	54	50	47			128,520	64,260
MORNS 001	001	MORRISON AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	690	25.0	17250.0	56	53	50	47	43			66,413	33,206
NORTH 001	001	NORTH COURT	RENAISSANCE PLACE	NORTHWEST HIGHWAY	6	766	33.0	25278.0	68	67	67	66	66			63,195	
PARKS 002	002	PARKSIDE DRIVE	EUCID AVENUE	VILLAGE LIMITS SOUTH	2	1,153	25.0	28825.0	55	52	49	45	41			72,063	
PEPPR 002	002	PEPPER TREE DRIVE	GARDEN AVENUE	THACKERAY DRIVE	3	1,965	25.0	49125.0	63	61	59	57	54			122,813	
ROCKL 001	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951	25.0	23775.0	51	48	44	40	35			59,438	
STARK 002	002	STARK DRIVE	CARPENTER DRIVE	TAHOE TRAIL	4	1,522	25.0	38050.0	55	52	48	45	41			95,125	
STARK 003	003	STARK DRIVE	TAHOE TRAIL	ROHLWING ROAD	4	1,845	25.0	46125.0	53	50	47	43	38			115,313	
WEST 001	001	WEST COURT	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33.0	27390.0	55	52	49	45	41			68,475	
WILSO 009	009	WILSON STREET	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,300	21.0	27300.0	57	55	52	49	45			68,250	
WILSO 010	010	WILSON STREET	FOREST AVENUE	ROHLWING ROAD	6	1,321	22.0	29062.0	47	43	39	34	28			72,655	
27 Sections									Total Cost					\$1,929,762	\$33,206		\$155,366
									50/50 (4.5% of TOTAL) (ST 0001)					\$86,839			
									Road Resurfacing (ST 0004)					\$1,654,350			

PALATINE STREETS

rev. 08/23/2016

2019 Street Resurfacing Program (TENTATIVE)

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2016)					TOTAL Estimated Cost 2019	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
									April 2017	April 2018	April 2019	April 2020	April 2021			
BALDF	001	BALDWIN FRONTAGE ROAD	BALDWIN ROAD WEST	BALDWIN ROAD EAST	6	1,025	19.0	20621.0	46	42	37	32	27	54,646		
CNTRY	001	COUNTRY LANE	RUSSET WAY	HEATHERLEA DRIVE	3	809	25.0	21495.0	59	57	54	52	49	56,962		
DELMA	001	DEL MAR DRIVE	PEPPER TREE DRIVE	GARDEN AVENUE	3	1,436	25.0	35900.0	59	57	54	52	49	95,135		
EAGLE	001	EAGLE LANE	HERON DRIVE	HAWK STREET	6	905	25.0	22625.0	55	52	49	45	41	59,956		
EAGLE	002	EAGLE LANE	HAWK AND EAGLE	NORTHWEST HIGHWAY	6	220	35.0	7700.0	64	63	61	60	58	20,405		
FREMO	004	FREMONT STREET	WASHINGTON STREET	DANIELS ROAD	6	823	23.0	18929.0	55	52	49	45	41	104,110		52,055
GLNCR	001	GLENCOE ROAD	HARRISON AVENUE	MIDDLETON AVENUE	1	1,300	21.0	27840.0	61	59	56	54	51	112,752	56,376	
GLNCR	002	GLENCOE ROAD	MIDDLETON AVENUE	QUENTIN ROAD	1	1,266	22.0	27853.0	64	63	61	59	57	112,805	56,402	
GRENA	003	GREENWOOD AVENUE	PALATINE ROAD	KENILWORTH AVENUE	6	1,313	22.0	28886.0	61	59	57	55	52	76,548		
GRENA	004	GREENWOOD AVENUE	KENILWORTH AVENUE	NORTHWEST HIGHWAY	6	1,317	22.0	28974.0	55	52	48	45	40	76,781		
GRENDR	001	GREENWOOD DRIVE	POMPAO LANE	TAHOE TRAIL	4	1,016	25.0	25400.0	57	55	52	49	45	67,310		
HAWK	001	HAWK STREET	DEAD END NORTH	EAGLE LANE	6	1,270	27.0	34290.0	55	52	49	45	41	90,869		
HEATH	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	COUNTRY LANE	3	619	25.0	16745.0	73	72	72	71	71	44,374		
HOME	002	HOME AVENUE	N. OAK STREET	HICKS ROAD	3	1,279	25.0	31975.0	60	57	55	52	49	84,734		
IRIS	001	IRIS DRIVE	ASTER AVENUE	ZINNIA LANE	4	344	25.0	8600.0	59	56	54	51	47	22,790		
IVYPL	001	IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305	25.0	7625.0	42	38	33	27	21	20,206		
IVYPL	002	IVY PLACE	HOLLY WAY	ASTER AVENUE	4	307	25.0	7675.0	59	56	54	51	47	20,339		
KENIL	008	KENILWORTH AVENUE	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,161	20.0	23220.0	61	59	57	55	52	61,533		
KENIL	009	KENILWORTH AVENUE	FOREST AVENUE	ROHLWING ROAD	6	1,323	20.0	26460.0	57	55	52	49	45	70,119		
LAURE	001	LAUREL DRIVE	ASTER AVENUE	LILY LANE	4	943	25.0	23575.0	61	60	58	55	52	62,474		
MEADO	001	MEADOW LANE	STARK DRIVE	GREENWOOD AVENUE	4	730	25.0	18250.0	56	53	50	47	43	48,363		
MIDDLE	003	MIDDLETON AVENUE	WILSON DRIVE	PALATINE ROAD	1	650	24.0	15990.0	53	50	46	42	37	64,760	32,380	
RAVEN	001	RAVEN LANE	HUNTING DRIVE	CUL-DE-SAC	2	630	25.0	15750.0	56	53	50	47	44	41,738		
ROSAL	001	ROSALIE LANE	WESTWOOD LANE	LENWOOD DRIVE	1	778	22.5	17775.0	75	73	72	71	70	47,104		
SKYLA	001	SKYLARK DRIVE	FALMORE DRIVE	PEREGRINE LANE	2	1,471	25.0	37174.0	74	73	72	72	71	98,511		
SKYLC	001	SKYLARK COURT	SKYLARK DRIVE	CUL-DE-SAC	2	250	27.0	6750.0	65	63	61	59	56	17,888		
STONH	001	STONEHEDGE LANE	ELM STREET	PEREGRINE LANE	2	1,045	25.0	26125.0	45	42	39	35	31	69,231		
WASHI	002	WASHINGTON STREET	PLUM GROVE ROAD	OAK STREET	6	1,309	23.0	30107.0	55	52	49	45	41	165,589		82,794
WESTW	001	WESTWOOD LANE	ROSALIE LANE	DEAD END (SOUTH)	1	722	22.5	16245.0	70	70	69	69	68	43,049		
WHITE	002	WHITE WILLOW BAY	ILLINOIS AVENUE	DEAD END SOUTH	2	717	26.0	18912.0	67	66	64	62	60	50,117		
WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25.0	14293.0	51	47	44	39	34	37,876		
ZINNI	001	ZINNIA LANE	LAUREL DRIVE	IRIS DRIVE	4	1,080	25.0	27000.0	53	50	47	43	39	71,550		
32 Sections									Total Cost:					\$2,070,620	\$145,158	\$134,849
									50/50 (4.5% of TOTAL) (ST 0001)					\$93,178		
									Road Resurfacing (ST 0004)					\$1,697,435		

PALATINE STREETS
rev. 08/23/2016
2020 Street Resurfacing Program (TENTATIVE)

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2016)					TOTAL Estimated Cost 2020	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
ARROW	001	ARROWHEAD DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,093	25.0	29900.0	58	56	53	50	47	83,720		
ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	177	25.0	8823.0	57	54	52	48	45	24,704		
BENTO	007	BENTON STREET	HELEN ROAD	GILBERT ROAD	2	1,850	22.0	40700.0	57	55	52	48	45	113,960		
BISSE	001	BISSELL DRIVE	BALDWIN ROAD	CLARK DRIVE	4	910	25.0	22750.0	57	55	52	49	45	63,700		
BORDE	001	BORDERS DRIVE	ROSELLE ROAD	TEAL DRIVE	1	1,501	25.0	46777.0	58	56	53	50	47	130,976		
BORDE	002	BORDERS DRIVE	TEAL DRIVE	WHITE WILLOW BAY	1	315	25.0	7875.0	58	56	53	50	47	22,050		54,527
BROCK	003	BROCKWAY STREET	COLFAX STREET	WOOD STREET	6	654	29.0	18966.0	57	53	50	46	42	109,055		20,683
CHARL	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327	22.0	7194.0	57	53	50	46	42	41,366		
COOLI	001	COOLIDGE AVENUE	DEAD END NORTH	MYRTLE STREET	1	660	19.5	12870.0	58	56	53	50	47	54,698	27,349	
COOLI	003	COOLIDGE AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	991	21.0	20811.0	59	57	55	52	49	88,447	44,223	
DANIE	002	DANIELS ROAD	ROSE STREET	HART STREET	2	480	23.0	11040.0	61	59	56	54	51	30,912		
DIANE	002	DIANE DRIVE	418 E DIANE DRIVE	CUL-DE-SAC	3	570	25.0	14250.0	56	53	50	47	43	39,900		
GILBA	001	GILBERT AVENUE	MIDDLETON AVENUE	QUENTIN ROAD	2	1,331	25.0	33275.0	61	59	57	54	51	93,170		21,695
GREEL	000	GREENEY STREET	WILSON STREET	SLADE STREET	6	343	22.0	7546.0	61	58	55	51	48	43,390		
HARTS	002	HART STREET	KENILWORTH AVENUE	DANIELS ROAD	2	350	23.0	8050.0	57	55	52	49	45	22,540		
KELSE	001	KELSEY COURT	MIDDLETON AVENUE	CUL-DE-SAC	1	577	25.0	15040.0	37	32	27	20	14	42,112		
KENIL	006	KENILWORTH AVENUE	CEDAR STREET	MAPLE STREET	2	320	23.0	7360.0	49	46	42	37	32	20,608		
KGEOG	001	KING GEORGE COURT	SMITH ROAD	KING EDWARD COURT	3	805	34.0	27370.0	58	56	53	50	47	76,636		
KGEOG	002	KING GEORGE COURT	KING EDWARD COURT SOUTH	KING EDWARD COURT NORTH	3	1,338	25.0	39330.0	57	54	51	48	45	110,124		
LILYL	001	LILY LANE	RAND ROAD	DEAD END EAST	4	2,030	24.0	49110.0	59	56	54	51	47	137,508		
NIGHT	001	NIGHTINGALE DRIVE	PARTIDGE DRIVE	PEREGRINE DRIVE	2	785	25.0	19625.0	57	54	52	49	45	54,950		
OLDHK	002	OLD HICKS ROAD	OLD HICKS ROAD (COACH ROAD)	NICHOLS ROAD	3	2,186	33.0	72138.0	53	51	48	45	42	201,986		
RESED	001	RESEDA PARKWAY	DEAD END WEST	HICKS ROAD	6	1,529	24.0	36696.0	56	53	50	47	44	102,749		
RUSSE	001	RUSSET WAY	PLUM GROVE ROAD	HICKS ROAD	3	2,676	25.0	66900.0	61	58	56	53	50	187,320		
SANBO	001	SANBORN DRIVE	DEAD END NORTH	THURSTON DRIVE	5	1,495	25.0	37375.0	55	52	49	46	42	104,650		
WILSO	006	WILSON STREET	SMITH STREET	GREENEY STREET	6	319	22.0	7018.0	57	53	50	46	42	40,354		20,177
26 Sections									Total Cost					\$2,041,592	\$71,572	\$117,082
4.85 Miles									50/50 (4.5% of TOTAL) (ST 0001)					\$91,871		
									Road Resurfacing (ST 0004)					\$1,761,058		

PALATINE STREETS

rev. 08/23/2016

2021 Street Resurfacing Program (TENTATIVE)

2021 Street Resurfacing Program (PRIORITY)																		
Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2016)					TOTAL Estimated Cost 2021	(ST 0002) Curb Ext Conc Edge Cost		(ST 0006) Integral Curb Repl Cost	
									April 2017	April 2018	April 2019	April 2020	April 2021					
BRTL	001	BRIGHTON LANE	BEDFORD DRIVE	WHYTECLIFF ROAD	1	665	25.0	16625.0	59	57	54	51	48	49,044				
BROCK	004	BROCKWAY STREET	WOOD STREET	UNION PACIFIC RAILROAD	6	365	36.0	15082.0	61	58	55	52	48	44,492				
CAPRI	001	CAPRI DRIVE	GARDENIA LANE	LILY LANE	4	1,496	25.0	37400.0	59	56	54	51	47	110,330				
CLYDE	004	CLYDE STREET	PALATINE ROAD	GLENCOE ROAD	1	633	22.0	14486.0	57	55	52	48	45	42,734				
COMFO	001	COMFORT STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22.0	28666.0	60	57	54	50	47	171,996			85,998	
CREST	001	CRESTVIEW DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	6	892	24.0	21408.0	58	56	53	50	47	63,154				
CRSCT	001	CRESCENT COURT	CRESCENT AVENUE	CUL-DE-SAC WEST	1	415	25.0	10375.0	58	56	53	50	47	30,606				
HADDI	001	HADDINGTON COURT	PEEBLES ROAD	CUL-DE-SAC	1	740	26.0	19240.0	58	56	53	50	47	56,758				
HOME	003	HOME AVENUE	HICKS ROAD	LARKSPUR LANE	3	1,995	25.0	49875.0	59	56	54	51	47	147,131				
HOMEC	001	HOME COURT	HOME AVENUE	CUL-DE-SAC	3	272	25.0	6800.0	61	60	57	55	52	20,060				
IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25.0	9250.0	57	55	52	49	46	27,288				
IMPER	001	IMPERIAL COURT	WEST GLADE AVENUE	BOTHWELL STREET	2	1,333	25.0	33325.0	64	62	60	57	55	98,309				
LANAR	001	LANARK LANE	GILBERT AVENUE	CUL-DE-SAC	2	680	25.0	17000.0	62	60	58	56	53	50,150				
LILAP	001	LILAC PLACE	LILAC DRIVE	DEAD END	4	206	25.0	5150.0	52	49	45	41	37	15,193				
LONGV	001	LONG VIEW LANE	QUENTIN ROAD	ELM STREET	2	1,334	25.0	33350.0	59	57	54	51	48	98,383				
MALLA	001	MALLARD DRIVE	MIDDLETON AVENUE	TEAL DRIVE	2	1,507	26.0	39182.0	66	64	63	61	58	115,587				
MALLA	002	MALLARD DRIVE	TEAL DRIVE	ILLINOIS AVENUE	2	842	26.0	21892.0	66	64	63	61	58	64,581				
MALLA	003	MALLARD DRIVE	ILLINOIS AVENUE	FALMORE DRIVE	2	1,610	26.0	41860.0	58	56	53	50	47	123,487				
MILL	001	MILL COURT	HOME AVENUE	CUL-DE-SAC	3	411	25.0	10275.0	60	58	56	53	50	30,311				
MOZAR	001	MOZART STREET	ROBERTSON STREET	COLFAX STREET	6	945	22.0	20790.0	59	56	54	51	47	61,331				
MRSHL	001	MARSHALL COURT	OLD HICKS ROAD	CUL-DE-SAC EAST	3	850	22.0	18700.0	59	56	54	51	47	55,165				
OAKST	008	OAK STREET	MICHIGAN AVENUE	CUL-DE-SAC SOUTH	2	305	25.0	7625.0	56	53	50	47	43	22,494				
PEEBL	001	PEEBLES ROAD	BORDERS DRIVE	SPRING WILLOW BAY	1	470	26.0	12760.0	60	58	55	53	50	37,642				
POPLA	003	POPLAR STREET	DEER AVENUE	PARK AVENUE	1	270	20.5	5535.0	54	51	47	44	39	24,631	12,315			
READ	001	READING COURT	BROCKWAY STREET	CUL-DE-SAC	2	236	25.0	5900.0	59	57	55	52	49	17,405				
ROYAL	001	ROYAL COURT	IMPERIAL COURT	BOTHWELL STREET	2	1,017	25.0	27864.0	78	76	74	73	72	82,199				
SALEM	001	SALEM COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	320	24.0	8127.0	59	57	54	51	48	23,975				
SANBO	002	SANBORN DRIVE	THURSTON DRIVE	WILLIAMS DRIVE	5	1,540	25.0	38500.0	69	69	68	68	68	113,575				
THURS	001	THURSTON DRIVE	WILLIAMS DRIVE	SANBORN DRIVE	5	826	25.0	20650.0	61	60	57	55	52	60,918				
WILSO	007	WILSON STREET	BROCKWAY STREET	PLUM GROVE ROAD	6	625	41.0	25625.0	58	55	51	48	44	153,750			76,875	
30 Sections						24,473 feet			Total Cost					\$2,012,675	\$12,315		\$162,873	
						4.64 Miles			50/50 (4.5% of TOTAL) (ST 0001)					\$90,570				
									Road Resurfacing (ST 0004)					\$1,746,916				

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Priority Important

Project # ST 0005

Project Name Residential Street Reconstruction Program

Account # 205-52-75-6060 615

Description

The Residential Street Rehabilitation Program is designed to complement the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a program is recommended that attempts to partially rebuild the binder coarse, base, and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base, and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base, and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
350,625	Construction		429,165	580,320	741,090	600,755	2,351,330	2,100,000
Total	Total		429,165	580,320	741,090	600,755	2,351,330	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
350,625	Motor Fuel Tax - 205		429,165	580,320	741,090	600,755	2,351,330	2,100,000
Total	Total		429,165	580,320	741,090	600,755	2,351,330	Total

PALATINE STREETS
rev. 08/09/2016
Street Rehabilitation Program

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2016)					(ST 0005)		(ST 0005)		(ST 0005)		(ST 0005)		
									April 2017	April 2018	April 2019	April 2020	April 2021	Rehab Cost	Rehab Cost	Rehab Cost	Rehab Cost	Rehab Cost				
REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25.0	45,175.0	56	53	50	47	43									
COUNT	001	COUNTRYSIDE DRIVE	NORTHWEST HIGHWAY	STERLING DRIVE	1	1,574	34.0	58,032.0	61	61	61	61	61			580,320						
PARTR	001	PARTRIDGE DRIVE	FALMORE DRIVE	HARVARD DRIVE	2	660	25.0	16,500.0	59	57	54	51	48					173,250				
PARTR	002	PARTRIDGE DRIVE	HARVARD DRIVE	WHIPPOORWILL LANE	2	1,398	25.0	34,950.0	62	60	58	56	53					366,975				
PARTR	003	PARTRIDGE DRIVE	WHIPPOORWILL LANE	QUENTIN ROAD	2	320	34.0	10,880.0	64	62	60	57	55					114,240				
PARTC	001	PARTRIDGE COURT	PARTRIDGE DRIVE	CUL-DE-SAC	2	330	25.0	8,250.0	64	62	60	57	55					86,625				
FIRST	001	FIRST BANK DRIVE	NORTHWEST HIGHWAY	HICKS ROAD	6	1,162	44.0	51,128.0	70	68	68	67	67									
7 Sections						7,251 feet			0		429,163		580,320		741,080		600,754		600,754			
						1.37 Miles																

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0006

Project Name Integral Curb Program

Account # 402-52-75-6060 615

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program and replace with new curb and gutter.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Construction	121,895	155,365	134,850	117,085	162,875	692,070	400,000
Total	121,895	155,365	134,850	117,085	162,875	692,070	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402	121,895	155,365	134,850	117,085	162,875	692,070	400,000
Total	121,895	155,365	134,850	117,085	162,875	692,070	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Priority Very Important

Project # ST 0007

Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-8 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing, a new riding surface is provided, thereby slowing the loss of surface oils and protecting the pavement integrity. Streets selected for this program would have rather high PCI values.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 3-8 years, depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2014 this program was suspended due to budget constraints. It should be noted that this program gives the appearance of a new street, without the smooth rideability of a resurfaced street. However, the material does compact and the final product has a relatively smooth finish.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
75,000	Engineering	75,000	75,000	75,000	75,000	100,000	400,000	400,000
Total	Total	75,000	75,000	75,000	75,000	100,000	400,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
75,000	Capital Improvement - 402	75,000	75,000	75,000	75,000	100,000	400,000	400,000
Total	Total	75,000	75,000	75,000	75,000	100,000	400,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

Project # ST 0008

Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed.

Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2018: Construct Wilson West of Bothwell	\$ 350,000
2019: Design Greeley	50,000
2020: Construct Greeley North of Palatine Rd	500,000
2021: Final Design & Construction Brockway - Slade to Palatine Rd	750,000

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Expenditures	2017	2018	2019	2020	2021	Total
615 - Improvements Other than Buildings		350,000	50,000	500,000	750,000	1,650,000
Total		350,000	50,000	500,000	750,000	1,650,000

Funding Sources	2017	2018	2019	2020	2021	Total
TIF-233		350,000	50,000	500,000	750,000	1,650,000
Total		350,000	50,000	500,000	750,000	1,650,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Project # ST 0009

Project Name Intersection Improvements - Pedestrian

Account # 402-52-75-6060 615

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2018 - IL-68 at Smith (Const) (Design grant pending in 2017)

CY 2019 - IL-53 at US-14 (Const), US-14 at Rohlwing (Design)

CY 2020 - US-14 at Rohlwing (Const), Quentin at Colfax (Design)

CY 2021 - Quentin @ Colfax (Const) TBD (Design)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Engineering			30,000	30,000	30,000	90,000	240,000
Construction		150,000	175,000	75,000	75,000	475,000	
Total		150,000	205,000	105,000	105,000	565,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Improvement - 402		150,000	205,000	105,000	105,000	565,000	240,000
Total		150,000	205,000	105,000	105,000	565,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Harry Spila/Matt Barry
Type Improvement
Useful Life 5 years
Category Streets
Priority Important

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and, if awarded, will fund a large portion of the bike plan phase II engineering and implementation.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicates that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips, which benefits their health, pocketbooks, and surrounding air quality. Future CMAQ Applications for side paths on Roselle, south of Palatine Road, and Smith Street, north of Cunningham, are planned with future calls for regional projects.

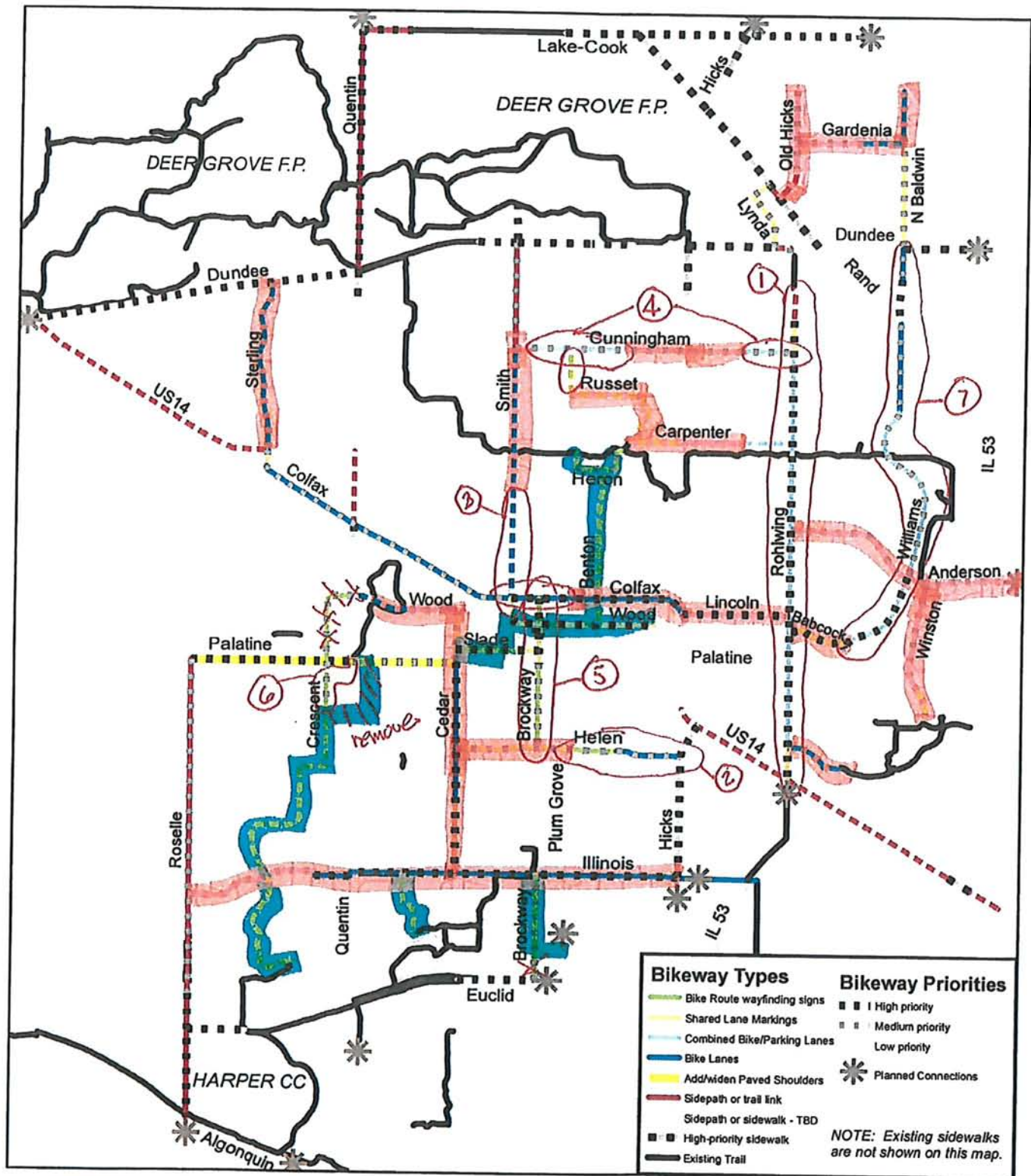
Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
10,000	615 - Improvements Other than Buildings	10,000	10,000	10,000	10,000	10,000	50,000	40,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
10,000	Capital Improvement - 402	10,000	10,000	10,000	10,000	10,000	50,000	40,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

2016
 Existing
 Possible 2017
 G priority #

Palatine Bicycle Transportation Plan

Recommended Bikeways and High-Priority Sidewalks



Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0014

Project Name Arterial Street Improvements

Account # 402-52-75-6060 615

Description

By working with state, federal and regional agencies to implement transportation improvement projects, improvements can be made to reduce congestion and improve air quality. Funding sources are available from federal and regional authorities which could benefit traffic flow in Palatine.

Phase 1 for Palatine Road from Smith Street to Quentin Road funded in 2016.

\$400,000 is funded by Village with \$200,000 reimbursed by a grant.

Justification

The transportation objective for the Street System of the Village's Comprehensive Plan is to improve traffic circulation and promote street improvements that improve traffic flow and safety, and that are sensitive to the land use context. By participating in the Surface Transportation Program, the Village has the opportunity to secure federal grants for detailed design and construction while acting as the lead agency on State routes to ensure context sensitive solutions. Policies A-1 and A-2 of the Transportation Section of the Comprehensive Plan would be the focal point of this program.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
400,000	Engineering			100,000	100,000	750,000	950,000	2,200,000
Total	Total			100,000	100,000	750,000	950,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
400,000	Capital Improvement - 402			100,000	100,000	750,000	950,000	2,200,000
Total	Total			100,000	100,000	750,000	950,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

Project # IT 0001

Project Name Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Description

Annual replacement of one scheduled server	\$ 9,000
Replacement of 5 Network Switches	14,000
Upgrade Village Facilities with Keycard Access	10,000

Justification

Annual replacement of misc equipment on an as-needed basis.
Replacement of older defunct mfg equipment with new server.
Replacement of 5 older network switches with new equipment.
Outfit Station 81 with Keycard Access

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
42,500	Equipment	33,000	79,000	32,000	47,200	9,000	200,200	305,600
Total	Total	33,000	79,000	32,000	47,200	9,000	200,200	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
42,500	Capital Equipment - 401	33,000	79,000	32,000	47,200	9,000	200,200	305,600
Total	Total	33,000	79,000	32,000	47,200	9,000	200,200	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Project # IT 0002

Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

Description

Misc Hardware Additions \$ 5,000

Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them.
Replacement of Desktop for Deputy Clerk to Laptop.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
12,000	Equipment	5,000	12,000	12,000	12,000	12,000	53,000	48,000
Total	Total	5,000	12,000	12,000	12,000	12,000	53,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
12,000	Capital Equipment - 401	5,000	12,000	12,000	12,000	12,000	53,000	48,000
Total	Total	5,000	12,000	12,000	12,000	12,000	53,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

Project # IT 0003

Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Description

CY 2017

General Software Upgrades / Replacements \$ 10,000

Justification

Misc upgrades identified during the year.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
27,800	Equipment	10,000	12,000	53,000	14,500	13,500	103,000	53,000
Total	Total	10,000	12,000	53,000	14,500	13,500	103,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
27,800	Capital Equipment - 401	10,000	12,000	53,000	14,500	13,500	103,000	53,000
Total	Total	10,000	12,000	53,000	14,500	13,500	103,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Project # IT 0004

Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description

100 Computer Monitors Replacement	\$ 17,000
28 Desktop Computer Replacement	24,000
Office Software Replacement	10,000
SSD Drives	6,000
Replacement Printer/Copier/Scanners	2,800

Justification

Upgrade of 40 existing desktop computers with SSD Drives, extending their life by 2 years.
Upgrade of Public Works, Fire and Police to new monitors to match Community Center
Replacement of 8 small Printer/Copier/Faxes in (5) Fire, (1) PW, (2) PD

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
32,000	Equipment	59,800	123,150	31,700	31,600	36,250	282,500	190,100
Total	Total	59,800	123,150	31,700	31,600	36,250	282,500	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
32,000	Capital Equipment - 401	59,800	123,150	31,700	31,600	36,250	282,500	190,100
Total	Total	59,800	123,150	31,700	31,600	36,250	282,500	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 6 Years

Category Technology

Priority Important

Project # IT 0005

Project Name Public Safety Communications Hardware

Account # 401-38-75-6030 640

Description

Video Conference Unit - Station 84 \$5,000
- Station 85 6,000

Justification

Replaces older Sony PS1 system with newer camera and equipment.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
6,000	Equipment	11,000			160,000	145,500	316,500	164,000
Total	Total	11,000			160,000	145,500	316,500	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
6,000	Capital Equipment - 401	11,000			160,000	145,500	316,500	164,000
Total	Total	11,000			160,000	145,500	316,500	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Project # IT 0006

Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6030 615

Description

This program calls for continuous improvements and modernization to the Village's SCADA System. Improvements include energy recovery, hatch alarms, and various electrical improvements.
2017 - Countryside upgrades to Pump Station Counters to improve low flow pumping to better accommodate when Stand Pipe or Ground Storage Tank are out of service for painting or maintenance.
2018 - 2021 - Energy Recovery Improvements and Annual Equipment Modernization

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as ensure accuracy in billing.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
25,000	Construction	25,000	25,000	25,000	25,000	25,000	125,000
Total	Total	25,000	25,000	25,000	25,000	25,000	125,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
25,000	Water - 605	25,000	25,000	25,000	25,000	25,000	125,000
Total	Total	25,000	25,000	25,000	25,000	25,000	125,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology
Contact Paul Mehring/Larry Schroth
Type Improvement
Useful Life 10 years
Category Technology
Priority Important

Project # IT 0007
Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

Description

Replacement of CS Module \$200,000
Enterprise Scheduling Software 36,000

Justification

Provide funds for replacement of Community Services module. Moving to Mobile Solutions Platform.
Provide enterprise scheduling capabilities for FD/PD/PW to ensure scheduling requirements are met with minimal overtime costs.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
18,000	Other	236,000	15,000	15,000	15,000	15,000	296,000	690,000
Total	Total	236,000	15,000	15,000	15,000	15,000	296,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
18,000	Capital Equipment - 401	236,000	15,000	15,000	15,000	15,000	296,000	690,000
Total	Total	236,000	15,000	15,000	15,000	15,000	296,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

Project # IT 0010

Project Name GIS

Account # XXX-38-75-6030 640

Description

FY 2017

Provide updated aerial photography and 1ft lidar of Palatine for the use of Engineering, Public Works, Planning and Zoning in the evaluation and impact of changes in flood control and other projects. GIS also utilizes the updated information to verify and maintain the existing GIS base of information.

Justification

Palatine's last full aerial/lidar was completed in '09 and an updated aerial of lesser quality was supplied by NWCD in '10.

An updated aerial/lidar reflecting the changes in Palatine (including Palatine Rd reconfiguration, etc) would help in decision making by providing more information on the current conditions that exist.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	68,000	2,000		2,000		72,000	52,000
Total	68,000	2,000		2,000		72,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Equipment - 401	22,600	2,000		2,000		26,600	52,000
Sewer - 610	22,700					22,700	
Water - 605	22,700					22,700	
Total	68,000	2,000		2,000		72,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life

Category Technology

Priority Important

Project # IT 0012

Project Name Village Wide Technology Improvements

Account # 401-38-75-6030 640

Description

Fiber from Parking Deck to Smith Tank

Justification

Smith Water Tank has become a key communication point for a significant amount of systems, this includes PW Radio, Water Meter Reads, AM 1660.

Replacement of wireless communications w/fiber will provide a stable channel.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	37,000	37,000	37,000	37,000	55,000	203,000	112,000
Total	37,000	37,000	37,000	37,000	55,000	203,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Equipment - 401	37,000	37,000	37,000	37,000	55,000	203,000	112,000
Total	37,000	37,000	37,000	37,000	55,000	203,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen/Larry Schroth
Type Equipment
Useful Life 10 years
Category Technology
Priority Important

Project # IT 0014
Project Name Fire Department Station Alerting

Account # 401-38-75-6030 640

Description

CY 2017 - Phoenix G2 Station Alerting Peripherals for all five (5) Fire Stations \$27,000

Justification

The goal of this project is to reduce the response times of the Fire Department crews by improving dispatch communication efficiency. The project would include the purchase and installation of message signs displaying CAD information and "turnout timers" in all of the Fire Stations.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	27,000					27,000	62,000
Total	27,000					27,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Equipment - 401	27,000					27,000	62,000
Total	27,000					27,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Description	
2017 - Ambulance T340	275,000
2018 - Engine T288	644,000
- Command Vehicle BATT8 T351	53,000
2019 - Ambulance T378	292,000
2020 - Quint (T330) Replaced with Engine	679,000
2021 - Ambulance T396	307,380

Justification
This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	275,000	697,000	292,000	679,000	307,380	2,250,380	1,908,590
Total	275,000	697,000	292,000	679,000	307,380	2,250,380	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Equipment - 401	275,000	697,000	292,000	679,000	307,380	2,250,380	1,908,590
Total	275,000	697,000	292,000	679,000	307,380	2,250,380	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 15 Years
Category Vehicles & Equipment
Priority Very Important

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Description	
CY 2017 - Cardiac Monitors	\$ 150,000
Zodiac Boat/Motor/Trailer	20,000
TRT Helmets/Harness	10,700
Smoke Machine	3,000
Dive Tracker	3,000
CY 2018 - Dive Buoyancy Compensator & Escape Air Supply	26,400
Dive Surface Air	19,000
Medium Pressure Airbags	5,200
Personal Flotation Device	3,600
TRT Struts	3,200

Justification
This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equipment	186,700	57,400	63,500	38,000	120,000	465,600	800,000
Total	186,700	57,400	63,500	38,000	120,000	465,600	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Capital Equipment - 401	186,700	57,400	63,500	38,000	120,000	465,600	800,000
Total	186,700	57,400	63,500	38,000	120,000	465,600	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Project # VE 0003

Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2017 Replacements

\$ 196,000 - T344 2006 Eagle Street Sweeper

169,950 - T308 2002 Terex High Ranger Aerial Bucket

360,500 - T368 2009 Vactor Sewer Vacuum/Hydro-Excavator (\$11,000 is for the Hydro Excavator upgrade)

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
332,900	Equipment	726,450	715,605		276,195	973,370	2,691,620	2,412,375
Total	Total	726,450	715,605		276,195	973,370	2,691,620	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
332,900	Capital Equipment - 401	726,450	715,605		276,195	973,370	2,691,620	2,412,375
Total	Total	726,450	715,605		276,195	973,370	2,691,620	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett/Jeff Malinowsk
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0004
Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Description

CY 2017 Replacements

\$ 61,800 - E628 1999 Brush Bandit Wood Chipper (\$16,000 upgrade cost for 15" capacity from a 12")

The Village currently owns three chippers: a 1999 12-inch capacity, a 2008 18-inch capacity, and a 2012 15-inch capacity unit. Two units are typically out with crews at any given time for service calls and trimming duties, and the third is used when there are additional needs such as after a wind storm or during brush collection. The third machine also allows two crews to continue tree work if there is a breakdown or a need for service on a particular machine. Having three machines has assisted with EAB removals and it is anticipated that in-house trimming efforts will increase as EAB subsides. Replacing with a 15-inch chipper corresponds with the size of removals that have become normal where they previously had been contracted out, and allows for better positioning of equipment should the 2008 18-inch capacity chipper be eliminated from the fleet.

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
390,410	Equipment	61,800	103,350	43,600	346,000	158,700	713,450	822,580
Total	Total	61,800	103,350	43,600	346,000	158,700	713,450	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
390,410	Capital Equipment - 401	61,800	103,350	43,600	346,000	158,700	713,450	822,580
Total	Total	61,800	103,350	43,600	346,000	158,700	713,450	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Description

CY 2017 Replacements
\$35,020 - C321 2007 Dodge Magnum (Crime Scene Tech) (Replace with a Ford Explorer)
\$35,020 - T393 2012 Chevy Tahoe Upgrade to 4X4 (Supervisor) (Replace with a Ford Explorer)

Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
247,975	Equipment	70,040	372,245	182,035	321,440	156,405	1,102,165	1,235,390
Total	Total	70,040	372,245	182,035	321,440	156,405	1,102,165	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
247,975	Capital Equipment - 401	70,040	372,245	182,035	321,440	156,405	1,102,165	1,235,390
Total	Total	70,040	372,245	182,035	321,440	156,405	1,102,165	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Project # VE 0006

Project Name Administrative Vehicle Replacements

Account # 401-52-75-6070 625

Description

No Requests for 2017

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
110,210	Equipment		49,820	32,700	165,760	36,800	285,080	153,400
Total	Total		49,820	32,700	165,760	36,800	285,080	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
110,210	Capital Equipment - 401		49,820	32,700	165,760	36,800	285,080	153,400
Total	Total		49,820	32,700	165,760	36,800	285,080	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works
Contact Jim McCullar
Type Equipment
Useful Life 20 years
Category Vehicles & Equipment
Priority Less Important

Project # VE 0007
Project Name Public Works Equipment Additions

Account # 401-52-75-6070 625

Description

Purchase a chipper box for the back of a five-ton dump truck to be able to use a brush chipper to deposit into the dump bed.

Justification

T-354 is dedicated as a "chipper truck". It does not have a snow plow nor can it be used for other purposes. This truck will be sold and a chipper box purchased to mount to an existing five-ton truck, thereby decreasing the PW fleet by one heavy-duty vehicle. This will also allow for more versatility with existing trucks. T-354 is a 2008 International Model 4300 with a permanent steel box for hauling wood chips. The truck has dumping capabilities but no other equipment. Based on current market prices, it is valued at \$30,000-\$50,000.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Equipment - 401	10,000					10,000
Total	10,000					10,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Project # WW 0001

Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Description

CY 2017 - CP & Countryside Ground

CY 2018 - CP & South Supply #2

CY 2019 - CP

CY 2020 - CP

CY 2021 - CP

CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Prior to 2011, the Village had been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred, which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired at least one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
1,710,380	Construction	1,590,005	1,603,740	841,800	553,610	533,525	5,122,680
Total	Total	1,590,005	1,603,740	841,800	553,610	533,525	5,122,680

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
1,710,380	Water - 605	1,590,005	1,603,740	841,800	553,610	533,525	5,122,680
Total	Total	1,590,005	1,603,740	841,800	553,610	533,525	5,122,680

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Project # WW 0001A

Project Name Water Tank Removal and Upgrades

Account # 605-52-75-6080 615

Description

CY 2017 - Hicks/Dundee Elevated Removal & Hicks/Dundee Monopole Installation

CY 2019 - New Standpipe in West Zone Design

CY 2020 - New Standpipe in West Zone Construction

Justification

The 2010 master water plan identified elevated water tanks with limited functionality and provided only 1% of the Village's total storage volume. Demolition was identified as more cost effective than long term maintenance.

The need for increased elevated storage in the southwest portion of the community was identified to improve fire flows, allow for the ability to blend water in supply emergencies, and to achieve a full day of elevated storage based on annual daily demand.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering			350,000			350,000
Construction	205,000			3,215,000		3,420,000
Total	205,000		350,000	3,215,000		3,770,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water - 605	205,000		350,000	3,215,000		3,770,000
Total	205,000		350,000	3,215,000		3,770,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary
CY 2017 - Dundee Rd East/West of Portage
CY 2018 - Northwest Hwy west of Deer
CY 2019 - Doe (1275 Feet)
CY 2020 - Gaps near Kenilworth/Middleton
CY 2021 - Warren at US-14 Gap
CY 2022 - Bryant at Smith
Future - Long Valley & Runaway Bay Loop

Justification

1. Increase fire protection
2. Improve service to residents
3. Eliminate dead-ends

Prior	Expenditures	2017	2018	2019	2020	2021	Total
200,000	Construction	250,000	250,000	200,000	200,000	200,000	1,100,000
Total	Total	250,000	250,000	200,000	200,000	200,000	1,100,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
200,000	Water - 605	250,000	250,000	200,000	200,000	200,000	1,100,000
Total	Total	250,000	250,000	200,000	200,000	200,000	1,100,000

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Project # WW 0003

Project Name Watermain Replacements

Account # 605-52-75-6080 615

Description

Replacement of existing watermain and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2017 - Wilke, Thomas to IL-53, Laurel - Lilly to Buffalo Creek, Skylark

CY 2018 - To be determined and coordinated with road program

CY 2019 - To be determined and coordinated with road program

CY 2020 - To be determined and coordinated with road program

CY 2021 - To be determined and coordinated with road program

Estimated Cost of \$250/LF without inflation

Justification

1. Reduce the number of watermain breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2017	2018	2019	2020	2021	Total
861,590	Construction	1,030,325	1,206,940	1,391,795	1,584,945	1,787,165	7,001,170
Total	Total	1,030,325	1,206,940	1,391,795	1,584,945	1,787,165	7,001,170

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
861,590	Water - 605	1,030,325	1,206,940	1,391,795	1,584,945	1,787,165	7,001,170
Total	Total	1,030,325	1,206,940	1,391,795	1,584,945	1,787,165	7,001,170

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Water System

Priority Very Important

Project # WW 0005

Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time, the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

CY 2018 - Maintain Well #15 (Old Hicks Rd)

CY 2020 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968

CY 2022 - Heron Drive Well (#10), inspect and repair \$150,000, never pulled, drilled in 1979

CY 2024 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967

CY 2026 - Illinois Avenue Well (#5), inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures

To reduce operating costs and improve efficiencies

To maintain vital systems necessary for the public health and welfare

To provide proper equipment to operate a three-zone system

Prior	Expenditures	2017	2018	2019	2020	2021	Total	Future
200,000	Construction		150,000		100,000		250,000	425,000
Total	Total		150,000		100,000		250,000	Total

Prior	Funding Sources	2017	2018	2019	2020	2021	Total	Future
200,000	Water - 605		150,000		100,000		250,000	425,000
Total	Total		150,000		100,000		250,000	Total

Capital

2017 *thru* 2021

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Project # WW 0006

Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Description

CY 2017 - Construct Separation Main in Capri Village
CY 2018 - Design various location valve & disconnection projects
CY 2019 - Construct various location valve & disconnection projects

Justification

Address system operating pressure
Improve fire protection
Improve system efficiencies

Prior	Expenditures	2017	2018	2019	2020	2021	Total
70,000	Engineering		70,000				70,000
Total	Construction	850,000		200,000			1,050,000
	Total	850,000	70,000	200,000			1,120,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
70,000	Water - 605	850,000	70,000	200,000			1,120,000
Total	Total	850,000	70,000	200,000			1,120,000

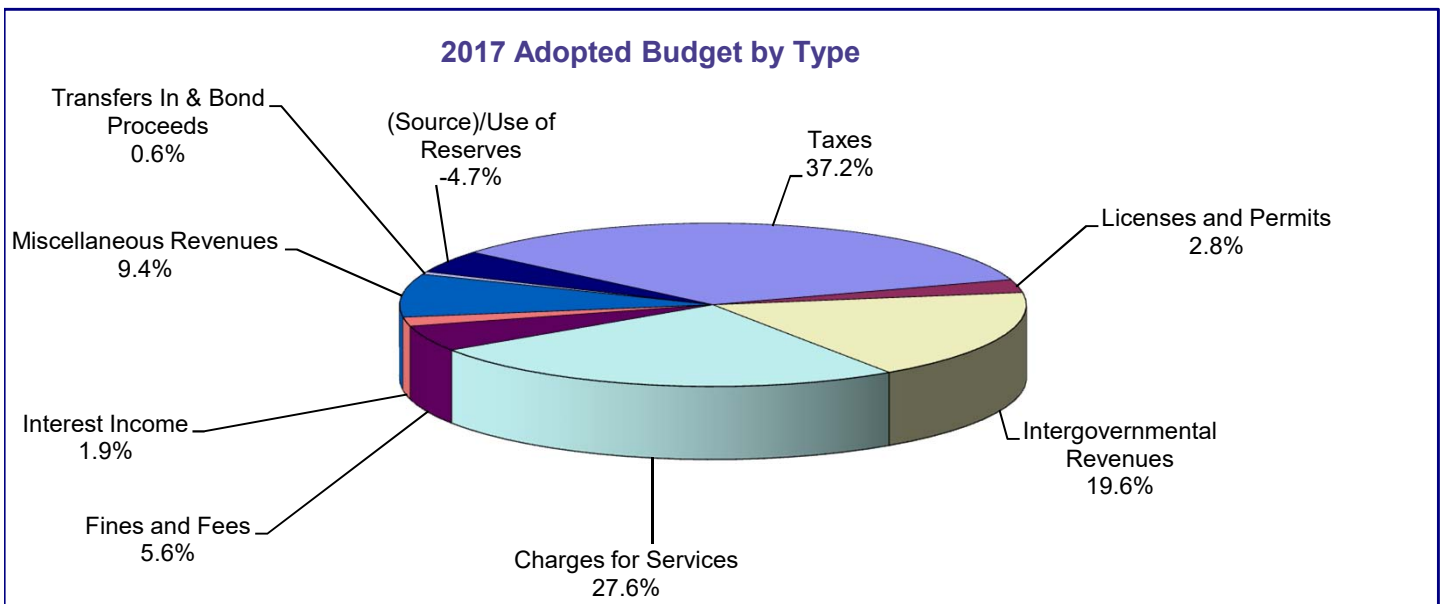
Village of Palatine CY 2017 Adopted Budget - Revenue Overview

Revenues By Type	2015 Actual	2016 Adopted Budget	2017 Adopted Budget	% Change
Taxes	\$ 41,550,893	\$ 40,870,021	\$ 42,400,012	3.74%
Licenses and Permits	3,166,253	3,101,200	3,226,800	4.05%
Intergovernmental Revenues	22,451,823	23,033,104	22,401,092	-2.74%
Charges for Services	29,029,056	30,701,660	31,420,715	2.34%
Fines and Fees	5,592,759	5,404,700	6,414,350	18.68%
Interest Income	(532,433)	2,257,490	2,231,504	-1.15%
Miscellaneous Revenues	9,893,191	9,438,970	10,647,570	12.80%
Transfers In & Bond Proceeds	3,451,125	368,000	678,500	84.38%
(Source)/Use of Reserves	-	(3,171,514)	(5,605,317)	76.74%
Total Revenues	\$ 114,602,667	\$ 112,003,631	\$ 113,815,226	1.62%

Water Rate increase \$0.20

Sewer Rate increase \$0.20

Refuse Rate - No increase



Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 4,790,979	\$ 4,564,974	\$ 3,856,437
410.10	Property Tax Fire Protection	4,792,489	4,564,974	3,856,437
410.15	Property Tax FICA	1,854,582	1,941,600	1,999,900
410.20	Property Tax IMRF	1,254,166	1,313,300	1,352,400
410.30	Property Tax Police Pension	2,994,024	3,442,000	4,076,000
410.35	Property Tax Fire Pension	3,206,225	3,255,000	3,912,000
411	Sales Tax Home Rule	4,360,722	4,379,700	4,466,300
412	Food & Beverage Tax	1,179,314	1,203,300	1,274,000
413	Hotel/Motel Tax	221,280	207,500	220,000
415	Electric Use Utility Tax	851,246	992,505	1,306,500
<u>Total: Taxes</u>		25,505,027	25,864,853	26,319,974
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits Professional & Occupational	228,074	226,300	229,000
420.10	Business Licenses & Permits Liquor Licenses	343,741	331,500	334,500
420.15	Business Licenses & Permits Rental Dwelling License	356,840	306,900	375,000
420.95	Business Licenses & Permits Other Licenses & Permits	160,211	155,000	165,000
425.05	Non-Business Licenses & Permits Building Permits & Fees	753,286	815,000	843,300
425.10	Non-Business Licenses & Permits Vehicle Licenses	1,171,505	1,200,000	1,200,000
425.15	Non-Business Licenses & Permits Pet Licenses	43,370	33,000	33,000
425.95	Non-Business Licenses & Permits Other Non-Business Lic & Permits	96,766	23,000	35,000
<u>Total: Licenses and Permits</u>		3,153,793	3,090,700	3,214,800
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	703,569	692,600	723,800
430.10	Shared Revenue Replacement Tax	115,666	133,200	86,400
430.15	Shared Revenue Sales Tax - State	8,404,053	8,564,900	8,266,800
430.20	Shared Revenue Local Use Tax	1,488,793	1,485,200	1,714,100
430.25	Shared Revenue State Income Tax	7,294,684	7,404,900	6,767,100
430.30	Shared Revenue Auto Rental Tax	10,833	9,000	10,000
430.50	Shared Revenue Charitable Games Tax	-	1,500	1,500
430.55	Shared Revenue TIF Surplus	28,587	-	-
432.05	Reimbursements Public Safety Training	37,215	25,000	25,000
432.10	Reimbursements Dist 211 Officer	257,900	271,000	285,100
432.15	Reimbursements Dist 211 Academy Officer	156,540	164,460	172,980
432.20	Reimbursements Dist 15 Officer	178,950	185,500	192,550
432.25	Reimbursements Rural Fire District	596,559	645,180	657,760
432.30	Reimbursements State Hwy Maintenance	150,593	149,605	165,205
432.35	Reimbursements Park District - CC & CSF	16,258	5,700	5,000
432.45	Reimbursements Rural/Meadows Agreement	11,516	11,515	11,500
434	Grants	32,776	15,000	25,000
<u>Total: Intergovernmental Revenues</u>		19,484,492	19,764,260	19,109,795

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	150,000	155,000	404,000
440.10	Intragovernmental Service Charge - Sewer	380,000	392,000	404,000
440.15	Intragovernmental Service Charge - Refuse	111,000	113,000	116,000
440.20	Intragovernmental Service Charge - Parking	60,000	62,000	64,000
440.25	Intragovernmental Service Charge - CDBG	74,293	74,260	80,430
<u>Total: Charges for Services</u>		775,293	796,260	1,068,430
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	1,123,760	942,600	1,248,000
450.10	Gen Govt Fees Photocopy Fees	11,322	7,500	7,500
450.15	Gen Govt Fees Mulch Delivery	28,839	25,000	30,000
450.30	Gen Govt Fees 50/50 Trees	4,503	-	-
450.95	Gen Govt Fees Other Fees	14,715	15,000	15,000
451.05	Comm Dev Fees Plan Review Fees	229,343	250,000	270,000
451.10	Comm Dev Fees Inspection Fees	324,288	325,000	345,000
451.25	Comm Dev Fees VRAD Landscape Fees	12,000	-	-
452.05	Public Safety Fees Special Police Service	123,520	129,400	133,000
452.10	Public Safety Fees Special Fire Service	25,018	21,200	21,800
452.15	Public Safety Fees Ambulance Fees	1,358,698	1,376,000	1,500,000
452.20	Public Safety Fees Vehicle Impound Fees	198,500	211,000	172,000
452.25	Public Safety Fees False Alarm Fees	4,125	5,000	5,000
452.30	Public Safety Fees Spiller Pay Fees	-	5,000	5,000
452.95	Public Safety Fees Other Fees	-	-	221,250
454.05	Fines Circuit Court Fines	279,691	350,000	250,000
454.10	Fines Parking Violations	151,625	140,000	210,000
454.15	Fines Compliance Violations	277,219	250,000	400,000
454.20	Fines Red Light Violations	593,735	600,000	754,800
454.25	Fines Adjudication Fines	64,783	50,000	115,000
454.95	Fines Other Fines and Fees	4,775	5,000	5,000
<u>Total: Fines and Fees</u>		4,830,459	4,707,700	5,708,350
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	266,893	219,105	192,810
<u>Total: Interest Income</u>		266,893	219,105	192,810
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	212,140	120,000	120,000
471.05	Insurance & Property Damage Property Damage Recovery	14,100	25,000	25,000
471.10	Insurance & Property Damage Workers Comp Recovery	20,218	45,000	25,000
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	24,081	25,000	25,000
474.15	Other Miscellaneous Forfeitures	5,838	600	1,000
474.20	Other Streetfest Revenue	179,525	175,000	175,000
474.90	Other Miscellaneous Income	13,015	5,000	7,500
<u>Total: Miscellaneous Revenues</u>		472,504	395,600	378,500
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(240,363)	(113,319)
<u>Total: (Source)/Use of Reserves</u>		-	(240,363)	(113,319)
Fund Total: General Fund		54,488,461	54,598,115	55,879,340

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 205	Motor Fuel Tax Fund			
	<u>Intergovernmental Revenues</u>			
430.35	Shared Revenue Motor Fuel Tax	\$ 1,725,722	\$ 1,608,500	\$ 1,802,900
	<u>Total: Intergovernmental Revenues</u>	1,725,722	1,608,500	1,802,900
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	203	250	250
	<u>Total: Interest Income</u>	203	250	250
	<u>Miscellaneous Revenues</u>			
474.05	Other Miscellaneous Reimbursements	10,779	-	-
	<u>Total: Miscellaneous Revenues</u>	10,779	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(35,295)	(139,215)
	<u>Total: (Source)/Use of Reserves</u>	-	(35,295)	(139,215)
	Fund Total: Motor Fuel Tax Fund	1,736,704	1,573,455	1,663,935

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 127,512	\$ 371,311	\$ 402,158
	<u>Total: Intergovernmental Revenues</u>	127,512	371,311	402,158
Fund Total: Community Dev Block Grant Fund		127,512	371,311	402,158

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 69,018	\$ 20,000	\$ 20,000
	<u>Total: Intergovernmental Revenues</u>	69,018	20,000	20,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	191	-	-
	<u>Total: Interest Income</u>	191	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	74,050
	<u>Total: (Source)/Use of Reserves</u>	-	-	74,050
Fund Total: Federal Equitable Sharing Fund		69,209	20,000	94,050

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 222	State Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 15,593	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	15,593	5,000	5,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	28	-	-
	<u>Total: Interest Income</u>	28	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	Fund Total: State Equitable Sharing Fund	15,621	5,000	5,000

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 223	DUI Fines Fund			
	<u>Fines and Fees</u>			
454.30	Fines DUI Fines	\$ 27,328	\$ 30,000	\$ 30,000
	<u>Total: Fines and Fees</u>	27,328	30,000	30,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	-	-	-
	<u>Total: Interest Income</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(25,000)	(25,000)
	<u>Total: (Source)/Use of Reserves</u>	-	(25,000)	(25,000)
	Fund Total: DUI Fines Fund	27,328	5,000	5,000

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
	<u>Intergovernmental Revenues</u>			
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 84,995	\$ 70,000	\$ 70,000
	<u>Total: Intergovernmental Revenues</u>	84,995	70,000	70,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	78	-	-
	<u>Total: Interest Income</u>	78	-	-
	<u>Miscellaneous Revenues</u>			
474.90	Other Miscellaneous Income	154	-	-
	<u>Total: Miscellaneous Revenues</u>	154	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	Fund Total: Foreign Fire Insurance Tax Fund	85,227	70,000	70,000

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
	<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 2,597,532	\$ 2,331,900	\$ 2,610,000
	<u>Total: Taxes</u>	2,597,532	2,331,900	2,610,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	2,185	750	750
	<u>Total: Interest Income</u>	2,185	750	750
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(1,632,650)	(1,827,750)
	<u>Total: (Source)/Use of Reserves</u>	-	(1,632,650)	(1,827,750)
Fund Total: Dundee Road TIF (TIF #1) Fund		2,599,717	700,000	783,000

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
	<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 273,548	\$ 272,000	\$ 267,800
	<u>Total: Taxes</u>	273,548	272,000	267,800
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	311	100	75
	<u>Total: Interest Income</u>	311	100	75
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(190,100)	(186,875)
	<u>Total: (Source)/Use of Reserves</u>	-	(190,100)	(186,875)
Fund Total: Rand/Dundee TIF (TIF #2) Fund		273,859	82,000	81,000

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 5,150,456	\$ 4,775,000	\$ 5,271,600
<u>Total: Taxes</u>		5,150,456	4,775,000	5,271,600
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	126,852	136,475	126,921
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		126,852	136,475	126,921
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,466	-	-
460.10	Interest Income Interest on Loans	16,405	15,185	13,765
<u>Total: Interest Income</u>		18,871	15,185	13,765
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimb/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(119,590)	(1,637,766)
<u>Total: (Source)/Use of Reserves</u>		-	(119,590)	(1,637,766)
Fund Total: Downtown Area TIF (TIF #3) Fund		5,296,179	4,807,070	3,774,520

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
	<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 1,930,177	\$ 2,234,100	\$ 1,845,800
	<u>Total: Taxes</u>	1,930,177	2,234,100	1,845,800
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	328	1,500	1,500
	<u>Total: Interest Income</u>	328	1,500	1,500
	<u>Other Financing Sources</u>			
484	Bond Premium/Discount	-	-	-
	<u>Total: Other Financing Sources</u>	750,000	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(75,215)	244,745
	<u>Total: (Source)/Use of Reserves</u>	-	(75,215)	244,745
	Fund Total: Rand Corridor TIF (TIF #4) Fund	2,680,505	2,160,385	2,092,045

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
	<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ -	\$ -	\$ -
	<u>Total: Taxes</u>	-	-	-
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	-	-	-
	<u>Total: Interest Income</u>	-	-	-
	<u>Other Financing Sources</u>			
481	Interfund Transfer In	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		-	-	-

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 300	Debt Service Fund			
	<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 2,543,463	\$ 2,632,083	\$ 2,660,458
	<u>Total: Taxes</u>	2,543,463	2,632,083	2,660,458
	<u>Intergovernmental Revenues</u>			
432.40	Reimbursements Federal Interest Rebate (BAB's)	501,942	502,213	502,213
	<u>Total: Intergovernmental Revenues</u>	501,942	502,213	502,213
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	441	1,500	4,504
	<u>Total: Interest Income</u>	441	1,500	4,504
	<u>Miscellaneous Revenues</u>			
472.05	Sales Fixed Assets	-	-	-
	<u>Total: Miscellaneous Revenues</u>	-	-	-
	<u>Other Financing Sources</u>			
480	Bond Proceeds	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	3,004	-
	<u>Total: (Source)/Use of Reserves</u>	-	3,004	-
	Fund Total: Debt Service Fund	3,045,846	3,138,800	3,167,175

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 630,554	\$ 751,390	\$ 732,605
415	Electric Use Utility Tax	\$ -	\$ -	\$ 1,000,000
<u>Total: Taxes</u>		630,554	751,390	1,732,605
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	73,674	50,000	50,000
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		73,674	50,000	50,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,327	2,500	2,500
<u>Total: Interest Income</u>		2,327	2,500	2,500
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	219,396	232,950	207,110
472.05	Sales Fixed Assets	51,778	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	46,392	-	-
<u>Total: Miscellaneous Revenues</u>		317,566	282,950	257,110
<u>Other Financing Sources</u>				
481	Interfund Transfers In	260,000	268,000	576,000
<u>Total: Other Financing Sources</u>		260,000	268,000	576,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(135,045)	(846,825)
<u>Total: (Source)/Use of Reserves</u>		-	(135,045)	(846,825)
Fund Total: Capital Equipment Fund		1,284,121	1,219,795	1,771,390

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,261,100	\$ 864,500	\$ 902,275
415	Electric Use Utility Tax	790,000	557,495	200,000
<u>Total: Taxes</u>		2,051,100	1,421,995	1,102,275
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	-	-	-
434	Grants	-	200,000	-
<u>Total: Intergovernmental Revenues</u>		-	200,000	-
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	35,461	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	14,073	-	-
451.20	Comm Dev Fees Sidewalks	(7,700)	-	-
<u>Total: Fines and Fees</u>		41,834	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6,454	2,500	2,500
<u>Total: Interest Income</u>		6,454	2,500	2,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	329	75,000	-
<u>Total: Miscellaneous Revenues</u>		329	75,000	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	175,000	100,000	102,500
<u>Total: Other Financing Sources</u>		175,000	100,000	102,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(53,365)	426,050
<u>Total: (Source)/Use of Reserves</u>		-	(53,365)	426,050
Fund Total: Capital Improvement Fund		2,274,717	1,746,130	1,633,325

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 430	Village Hall Renovation Fund			
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	7,052	-	-
	<u>Total: Interest Income</u>	7,052	-	-
	<u>Other Financing Sources</u>			
481	Interfund Transfers In	2,266,125	-	-
	<u>Total: Other Financing Sources</u>	2,266,125	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
Fund Total: Village Hall Renovation Fund		2,273,177	-	-

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 34,717	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		34,717	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	6,994,292	7,969,000	8,898,000
441.10	Water Service Resident - Tax-Exempt	776,198	931,000	-
441.15	Water Service Resident - User Charge	487,355	492,000	507,000
441.20	Water Service Resident - Penalties	58,440	60,000	60,000
441.25	Water Service Non-Resident - Regular	1,513,863	1,546,000	1,459,000
441.30	Water Service Non-Resident - IOTP	87,463	99,000	93,000
441.35	Water Service Non-Resident - Deer Park	406,377	395,000	384,000
441.40	Water Service Non-Resident - User Charge	28,527	58,000	60,000
441.45	Water Service Non-Resident - Penalties	14,167	10,000	10,000
441.50	Water Service Construction - Hydrant Meter	5,738	-	-
441.55	Water Service Fees - Water Meter Sales	30,478	15,000	15,000
441.60	Water Service Fees - Turn On	19,824	20,000	20,000
441.65	Water Service Fees - Water Use	14,804	10,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	21,622	20,000	20,000
441.75	Water Service Fees - Water Extensions	34,898	20,000	20,000
441.80	Water Service Fees - Water Connection	16,361	15,000	15,000
<u>Total: Charges for Services</u>		10,510,407	11,660,000	11,571,000
<u>Fines and Fees</u>				
441.85	Water Service AMR Non-Compliance	12,591	-	-
<u>Total: Fines and Fees</u>		12,591	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	6,934	1,000	1,000
<u>Total: Interest Income</u>		6,934	1,000	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	12,587	-	-
474.90	Other Miscellaneous Income	2,077	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		14,664	5,000	5,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
499	(Source)/Use of Reserves	-	(556,610)	(121,275)
<u>Total: (Source)/Use of Reserves</u>		-	(556,610)	(121,275)
Fund Total: Waterworks Fund		10,579,313	11,139,390	11,485,725

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 610	Sewerage Fund			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 1,852,876	\$ 1,994,335	\$ 2,416,700
442.10	Sewer Service Resident - Penalties	25,552	25,000	25,000
442.15	Sewer Service Non-Resident - Regular	326,596	359,670	517,475
442.20	Sewer Service Non-Resident - Penalties	2,346	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	8,689	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	142,724	-	-
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,849	1,800	1,800
442.40	Sewer Service Fees - Flood Control	1,136,290	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	-	-	-
442.50	Sewer Service Fees - Detention	744	-	-
<u>Total: Charges for Services</u>		3,497,666	3,534,805	4,114,975
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	5,282	250	250
460.10	Interest Income Interest on Loans	452	-	-
<u>Total: Interest Income</u>		5,734	250	250
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	42,034	-	-
474.90	Other Miscellaneous Income	-	250	250
<u>Total: Miscellaneous Revenues</u>		42,034	250	250
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(30,895)	(344,130)
<u>Total: (Source)/Use of Reserves</u>		-	(30,895)	(344,130)
Fund Total: Sewerage Fund		3,545,434	3,504,410	3,771,345

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 12,460	\$ 10,500	\$ 12,000
<u>Total: Licenses and Permits</u>		12,460	10,500	12,000
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,785,541	3,784,870	3,841,525
443.10	Refuse Service Senior Citizen Discount	-	-	-
443.15	Refuse Service Yard Waste Exemption	-	-	-
443.20	Refuse Service Back Door Pick-Up Svc Premium	-	-	-
443.25	Refuse Service Penalties	39,038	44,000	40,000
443.30	Refuse Service Multi-Family Disposal Fee	671,162	671,000	691,200
443.35	Refuse Service Recycling Incentive Proceeds	29,226	75,000	50,000
<u>Total: Charges for Services</u>		4,524,967	4,574,870	4,622,725
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	3,045	1,750	1,500
<u>Total: Interest Income</u>		3,045	1,750	1,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	20,660	(29,005)
<u>Total: (Source)/Use of Reserves</u>		-	20,660	(29,005)
Fund Total: Refuse Fund		4,540,472	4,607,780	4,607,220

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 620	Parking System Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>		-	-	-
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	91,047	105,000	100,000
453.10	Parking Fees Daily Fee - Gateway Deck	332,091	315,000	330,000
453.50	Parking Fees Permit Fee - Surface Lots	71,285	72,000	71,000
453.55	Parking Fees Permit Fee - Gateway Deck	186,124	175,000	175,000
<u>Total: Fines and Fees</u>		680,547	667,000	676,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	689	1,000	1,000
<u>Total: Interest Income</u>		689	1,000	1,000
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	20,717	20,500	20,500
<u>Total: Miscellaneous Revenues</u>		20,717	20,500	20,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(51,850)	(58,875)
<u>Total: (Source)/Use of Reserves</u>		-	(51,850)	(58,875)
Fund Total: Parking System Fund		701,953	636,650	638,625

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 701	Health Insurance Fund			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 5,197,000	\$ 5,498,915	\$ 5,697,205
444.05	Insurance Fees Retiree Premiums	628,008	634,100	665,800
444.10	Insurance Fees COBRA Premiums	7,429	-	-
444.15	Insurance Fees Employee Premiums	490,991	515,430	542,100
<u>Total: Charges for Services</u>		6,323,428	6,648,445	6,905,105
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	13,538	5,000	4,000
<u>Total: Interest Income</u>		13,538	5,000	4,000
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	240,790	332,038
<u>Total: (Source)/Use of Reserves</u>		-	240,790	332,038
Fund Total: Health Insurance Fund		6,336,966	6,894,235	7,241,143

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 702	Liability Insurance Fund			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 1,621,300	\$ 1,702,400	\$ 1,498,200
<u>Total: Charges for Services</u>		1,621,300	1,702,400	1,498,200
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	14,756	5,000	5,000
<u>Total: Interest Income</u>		14,756	5,000	5,000
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	-	-	-
474.05	Other Misc Reimbursements/Refunds	73,272	-	-
<u>Total: Miscellaneous Revenues</u>		73,272	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	165,190	(213,205)
<u>Total: (Source)/Use of Reserves</u>		-	165,190	(213,205)
Fund Total: Liability Insurance Fund		1,709,328	1,872,590	1,289,995

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 710	Fleet Services Fund			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 13,118	\$ 13,500	\$ 13,500
432.50	Reimbursements Various Governments - Fuel	96,735	184,695	195,525
432.55	Reimbursements Various Governments - Vehicle Parts	64,493	46,400	42,330
432.60	Reimbursements Various Governments - Fleet Labor	32,960	30,750	30,750
<u>Total: Intergovernmental Revenues</u>		207,306	275,345	282,105
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,775,995	1,784,880	1,640,280
<u>Total: Charges for Services</u>		1,775,995	1,784,880	1,640,280
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	192	100	100
<u>Total: Interest Income</u>		192	100	100
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	50,387	10,000	10,000
474.90	Other Miscellaneous Income	7,052	-	-
<u>Total: Miscellaneous Revenues</u>		57,439	10,000	10,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(122,785)	-
<u>Total: (Source)/Use of Reserves</u>		-	(122,785)	-
Fund Total: Fleet Services Fund		2,040,932	1,947,540	1,932,485

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,724,676	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	3,039,803	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	(4,748,253)	-	-
<u>Total: Interest Income</u>		16,226	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,371,172	3,442,000	4,076,000
473.10	Pension Contributions Employee Contributions	1,004,032	1,064,355	1,091,875
473.15	Pension Contributions Portability Payments	30,187	-	-
474.90	Other Miscellaneous Income	267	-	-
<u>Total: Miscellaneous Revenues</u>		4,405,658	4,506,355	5,167,875
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(499,205)	(885,975)
<u>Total: (Source)/Use of Reserves</u>		-	(499,205)	(885,975)
Fund Total: Police Pension Fund		4,421,884	5,007,150	5,281,900

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,369,470	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	1,406,628	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	(3,675,102)	-	-
<u>Total: Interest Income</u>		(899,004)	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,620,989	3,255,000	3,912,000
473.10	Pension Contributions Employee Contributions	857,036	888,315	896,335
473.15	Pension Contributions Portability Payments	50	-	-
474.90	Other Miscellaneous Income	-	-	-
<u>Total: Miscellaneous Revenues</u>		4,478,075	4,143,315	4,808,335
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	165,435	(249,585)
<u>Total: (Source)/Use of Reserves</u>		-	165,435	(249,585)
Fund Total: Fire Pension Fund		3,579,071	5,308,750	5,558,750

Village of Palatine
CY 2017 Adopted Budget - Revenue Overview

Account Number	Description	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Fund 825	Special Service Area #5 Fund			
	<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 869,036	\$ 586,700	\$ 589,500
	<u>Total: Taxes</u>	869,036	586,700	589,500
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	95	-	-
	<u>Total: Interest Income</u>	95	-	-
	<u>Other Financing Sources</u>			
481	Interfund Transfers In	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	1,375	(3,400)
	<u>Total: (Source)/Use of Reserves</u>	-	1,375	(3,400)
Fund Total: Special Service Area #5 Fund		869,131	588,075	586,100