



**Village of Palatine  
Annual Budget and  
Capital Investment Plan  
Calendar Year 2011**

# **VILLAGE OF PALATINE**

## **CY 2011 ANNUAL BUDGET AND CAPITAL INVESTMENT PLAN AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL**

### **MAYOR AND COUNCIL**

Jim Schwantz	.....	Mayor
Aaron Del Mar (District 1)	.....	Council Member
Scott Lamerand (District 2)	.....	Council Member
James R. Clegg (District 3)	.....	Council Member
Gregory J. Solberg (District 4)	.....	Council Member
Jack Wagner (District 5)	.....	Council Member
Brad Helms (District 6)	.....	Council Member

Margaret R. Duer ..... Village Clerk

### **APPOINTED OFFICIALS**

Reid Ottesen	.....	Village Manager
Michael Jacobs	.....	Deputy Village Manager
Paul Mehring	.....	Director of Finance & Operations
John Koziol	.....	Police Chief
Robert Falardeau	.....	Fire Chief
Elias Koutas	.....	Acting Director of Public Works
Michael Danecki	.....	Village Engineer
Ben Vyverberg	.....	Director of Planning & Zoning
Harry Spila	.....	Director of Community Services
Pamela Jackson	.....	Director of Human Resources
Larry Schroth	.....	Director of Information Technology

Jeffrey Boundy ..... Village Treasurer  
Schain, Burney, Banks & Kenny ..... Village Attorneys

### **Budget Staff**

Susan Conn ..... Assistant Finance Director

# **VILLAGE OF PALATINE**

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December, 2010

Honorable Mayor and Village Council:

On behalf of the Village of Palatine, it is my privilege to present the 2011 Annual Budget and Capital Investment Plan.

Our service oriented philosophy attempts to balance the community's needs and provide responsive and fiscally responsible services to the nearly 70,000 residents and businesses that choose to make Palatine their home. The Annual Budget strives to achieve this philosophy.

The 2011 Annual Budget and Capital Investment Plan totals \$102,390,760. \$61,716,660 represents the Operations Budget and the remaining \$40,674,100 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability and Health Self-Insurance Programs, and Pension Administration requirements. In total, this represents a decrease of 19.11% over the 2010 Budget.

The Annual Budget directly reflects the impact of the economic climate confronting the nation. There are very few signs that the improvements seen nationally have taken hold within our local economy. Our recovery appears to still be in the making. The development of this budget included a combination of budget reductions and revenue enhancements as well as an appropriation of our fund balances. A Utility Tax on electricity is being recommended as a mechanism to help balance our budget and offset other declining sources. The anticipated revenue from this source will offset the estimated reduction in state income tax receipts. Even with this new source, cuts in programs and services are required to present a balanced budget as is an appropriation of our fund balances.

Last year, we began the process of reprioritizing Village services to make sure that the core programs addressing the public health, safety and welfare of our stakeholders remain funded and services are delivered in an exemplary manner. We have continued that process and further reductions in these core services will take place as we attempt to balance our service delivery with available financial resources. The expenditure and personnel reductions included in this budget will result in changes to our service delivery standards, although we continue to focus on being flexible and adaptable to meet our customer's needs.

## **BACKGROUND**

### **Budget Policies and Parameters**

As in the past, the budget was developed under a Maintenance of Effort approach. The intention was to maintain current service levels as we move forward into a new fiscal year. The cost of maintaining these services exceeds the revenues available and reductions were required.

Operating budget guidelines were established by the Village Manager and provided to the Department Directors for their guidance in developing their budgets. These guidelines, much like last year were as follows:

- All budget requests should be predicated upon providing our core services. Recognizing the economic environment, there was to be no program expansion or personnel expansion.
- All non-personnel operating expenditures including commodities and contractual services were to receive no collective increase. Fixed costs or areas with contractual obligations or outside influences such as salt and motor fuel must be funded through reprioritization of other expenditures.
- Departments were to explore public/private partnerships and intergovernmental cooperation opportunities wherever possible.
- Benefit related expenditures would meet all statutory requirements for funding.

- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads and facilities.
- All expenditures should be evaluated as to timing of expense to identify potential projects that could be delayed to address the uncertain economic climate.

### **Revenues**

The budget process is a year round process in these economic times. Our revenues and expenditures are continually monitored and mid year adjustments are made to address a very dynamic process. The preparation of the Annual Budget starts with a detailed review of our existing revenue sources. Existing revenues are analyzed and every effort is made to live within our means and be sensitive to the multiple demands placed upon every dollar earned by our stakeholders. Staff understands that our expenditures and service levels need to be adjusted to reflect the financial future of our community.

Revenues as a whole are significantly down from last year. More than 71% of our operating revenues come from three sources: property taxes; sales taxes; and state income taxes. The later two sources are down \$2,604,200 or 14.3%. This places significant pressures on the other revenue sources should we continue to deliver the same service levels.

The Annual Budget anticipates a 3.99% increase in our Property Tax Levy. 100% of this increase is to fund the public safety pension increases facing the Village. This translates to an estimated real estate tax rate of \$0.81 per \$100 of Equalized Assessed Valuation, a reduction of \$0.072 and the lowest rate since 1982.

We continue to diversify our revenue base through the retention and expansion of existing businesses, attraction of new businesses to our community and the redevelopment of underperforming areas within the community.

This past year saw the first full year of Arlington Toyota's operation. Additionally, within the Rand and Dundee corridor, the past year saw the construction and opening of Sonic Drive-in, a significant remodeling of Target, the opening of Fidelity Motors and the

commencement of construction of the new City Limits Harley Davidson and expansion of Caputo's Market. More projects are in the planning phases for this corridor and will contribute to the tax base of Palatine.

Our downtown area and other retail and commercial corridors have seen a variety of investment including a new Chase Bank, relocated and expanded Alexian Brothers medical facility, Mepham Building, Casey Automotive expansion and several significant façade improvements of existing centers.

The poor economy has increased our focus on sales taxes as an economic driver of our organization. We continue to put forth significant efforts to market our community and sites to both end users as well as the commercial brokers. We hope to realize gains through these efforts when the economy does improve.

The sales tax projections utilized in the formulation of this budget considers the level of estimated actual receipts for the current year, additions from major sales tax producers, and most importantly the overall poor state of the economy.

These factors have resulted in overall projection of sales tax for 2011 to be a decrease of 13.5% over the 2010 Approved Budget.

The economic conditions facing the country and our community impact revenues beyond sales tax and property tax receipts. Other significant revenue sources being impacted by the economy or proposed for adjustment are:

- **State Income Tax** – This revenue source continues to be one of the hardest hit due to the economy. Our projected receipts are \$4,740,100. This represents a decrease of \$896,700 over 2010 and a staggering decrease of \$1,530,822 over receipts from just 2 years ago. Furthermore, the State of Illinois is presently 4 months behind in remitting payments to Palatine. This “IOU” presently sits at \$1,650,000. This is money rightfully due to our residents that we are dependent upon to fund our operations.
- **Simplified Telecommunications Tax** – This revenue is the main funding source for the capital equipment and improvement program. The cost of our equipment and improvements are continuing to rise and our infrastructure and facilities are

aging while this funding source has decreased in three out of the past four years. In years past, the declining Telecommunications Tax required a larger subsidy from our General Fund to meet our needs. The General Fund can no longer sustain our capital programs and additional dedicated revenues will be required to maintain our equipment and infrastructure. By policy we allocate any General Fund surplus at the end of a year to these funds, which to date has allowed us to continue to fund our improvements. In CY2011 this revenue source is estimated to generate \$2,900,000.

- **Building Permit/Inspection/Review Fees** – A rare bright spot is actually in our Building Permit and Inspections revenues. We have seen the number of permits grow by 8.4%. Although many permits are for small projects, we are pleased to see some signs of growth. The total revenues are projected to grow by \$53,690. Also in the area of inspections, a modification is proposed to our rental inspection program whereby habitual violators will have increased inspections and fees to more accurately reflect their demand on the system.
- **Fines and Violation Fees** – We continue to experience a decline in Circuit Court fines. While violation numbers remain consistent, a recent Cook County increase in court costs appears to have impacted our revenue stream. Data suggests that the total court cost and fines imposed by judges has remained the same although the County raised their court fees. Thus when the total is collected, the County retains a much higher percentage to cover the higher court costs. Additionally, last year, the village expanded upon impounding of vehicles which has led to an increase of \$180,000 within this revenue category. Finally, it is recommended that compliance tickets issued by police increase from \$25 to \$30. Additionally, it is recommended that parking violations that presently are \$20 also go to \$30. These increases will only impact those not abiding by ordinances and laws.
- **Red Light Violations** – This revenue has been significantly impacted by IDOT construction projects. One of the intersections with the camera has been out of service for the entire CY2010. Revenues have been adjusted to reflect the expected intersections operating in the coming year as well as increased compliance levels. Projected 2011 revenues are \$450,000. This is a decrease of \$150,000 over the 2010 Approved Budget. These revenues continue to help offset the costs of our traffic unit which includes three police officers dedicated to traffic and truck enforcement efforts throughout the Village.

- **Tax Increment Proceeds** – The Annual Budget includes the appropriation of \$524,400 in surplus revenues from the Dundee Road TIF District. The Village has retired the outstanding debt from this project area and is in a position to allocate surplus revenues for a second consecutive year.

Many of our other revenues continue to remain relatively constant. Our Code of Ordinances provides for all other Village fees to increase as provided by the Municipal Price Index. The indexed fees will increase by 3.4%.

As previously mentioned, proposed as part of this budget is the implementation of a tax on electricity usage. Staff undertook a comprehensive comparative review of our various revenue sources and those of other communities. Palatine continues to have several untapped revenue sources that are widely utilized in other communities. The electric utility tax is being recommended as a mechanism to maintain fiscal stability and bring the Annual Budget into balance.

The Electricity Utility Tax would be a use tax based upon consumption of electricity. The taxes are collected by the utility company and remitted to the Village. Those using less electricity will pay less. Preliminary estimates for CY 2011 for this new revenue source are \$900,000 based upon a graduated usage scale rather than gross receipts. This is the equivalent of what is being lost through the state income tax reductions.

### **Reserves**

This budget was created with careful consideration of the existing reserve levels and their projected levels in future years. When considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them, it is important to keep a multi-year perspective. In many cases, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. An example of this situation is when a bond is issued in year one of a multi-year project. The first year shows a large surplus, while future years show deficits as expenditures are incurred. This is particularly evident in capital and utility funds.

The Annual Budget continues to recognize the need to maintain adequate fund reserves. CY 2011 will mark the eighth consecutive year that the general fund will end

within or above our targeted reserve range. This is a significant accomplishment given the economic climate of the past three years. Our conservative stewardship of our funds has provided security in these unstable times. The Village has continued to maintain our outstanding bond rating over the past year. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, places us in high stature with the rating agencies.

While our reserves remain healthy, the last three years has taken a toll on the organization and our ability to fund the core services we provide. For nearly a decade, the Village has maintained an Economic Stabilization Fund with a balance of \$1 million. This is fund balance outside the 3 to 4 months desired by rating agencies and necessary to adequately operate our organization. This in essence is a "Rainy Day Fund". A lot of "rain" has fallen in the past three years and the 2011 Annual Budget does contemplate the use of a portion of these funds to maintain ongoing operations. There was a delicate balance that needed to be considered in making this appropriation. While you do not want to create any dependency on your fund balances, you must weigh the cost of eliminating services. The actual amount used will be dependent upon the revenue receipts in the coming year. It is anticipated that approximately \$300,000 of reserves will be required leaving a suitable balance for any additional revenue shortfalls as we continue to navigate through these unprecedented times.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. This can be clearly illustrated in the case of the lagging revenues, such as the State Income Tax or even the delay in receipt of property taxes this year. The Village has been able to provide uninterrupted service delivery while using reserves to cash flow operations until the budgeted revenue comes in.

The General Fund Reserves are projected to be approximately \$18.236 million, which is within the reserve range that is recommended by the bond rating agencies.

In the case of capital related funds, these reserves are considered sinking funds. It would not be fiscally prudent or practically feasible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account. A present example is the reserve levels we are establishing knowing the aerial ladder truck will need to be replaced in another 2 to 3 years at a price well in excess of \$1 million. Additionally, these funds can be used to fund one-time emergency purchases.

### **Annual Operating Budget**

Initial projections of the General Fund, which comprises the majority of the Operating Budget, demonstrated a deficit in excess of \$3.6 million. This is based upon a combination of declining revenues and increasing pension costs. The Annual Budget does meet the statutory pension obligations which represent an increase of \$843,000 in public safety pensions. This is a similar situation to what we faced one year ago.

Through a significant amount of close review and scrutiny of our operating Departments as well as a more detailed review of our revenues, staff was able to reduce the shortfall to \$1.37 million. This was primarily through more than \$1.6 million in reductions in personnel, benefits, and contractual obligations, supplies and training. While the adopted budget includes the reduction of 9 positions, there are four additional positions that are expected to be vacated during 2011. The Village will continue to impose an initial hiring freeze on future vacancies. Every vacant position will be evaluated as to the impact on services of not filling the opening. Additionally, some realignment of functions and consolidation of work space will be considered in 2011 which could result in additional savings and/or increased efficiencies.

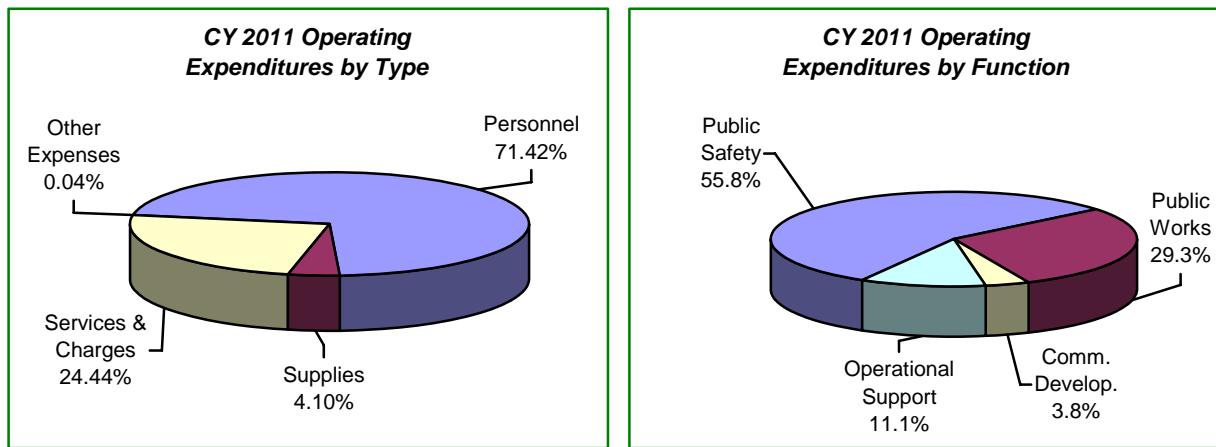
The remaining \$1.37 million reduction is proposed to be filled through final personnel decisions, the implementation of a tax on electricity usage and an appropriation of our Economic Stabilization Fund.

The Annual Operating Budget presently demonstrates a 0.47% increase in actual operating costs over our 2010 Budget. This translates to a budget of \$61,716,660. This budget continues to meet our mandated obligations. In fact, if not for the mandated

pension increases, the Operating Budget would be dropping by over \$540,000.

Our current operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2010	Adopted 2011	% Change
Personnel	\$ 43,408,195	\$ 44,079,255	1.55%
Supplies	2,513,175	2,531,035	0.71%
Commodities/Contractual	15,504,860	15,106,370	(2.73)%
<b>Total Operations</b>	<b>\$61,426,230</b>	<b>\$61,716,660</b>	<b>0.47%</b>



Local government is a service business. As such, personnel costs, including all benefits comprise a significant portion of our operating budget. In 2011, these costs will comprise 71.4% of the Village's Operating Budget. This continues to pose unique challenges in a time when expectations are for reduced costs, taxes and fees yet many services are mandated and/or absolutely essential in promoting the public health, safety and welfare. 88.8% of our operating budget funds the services of our police, fire, public works and community development functions. The Village has little choice in whether to provide these services. We continually strive to make sure we are providing the most efficient and cost effective services to ensure the highest return on the investment made by our stakeholders.

## Pensions

Like last year, the single largest increase within our Operating Budget will be the cost of adequately funding our pension obligations. By law, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded the employees as well as the employee contributions. The Village of Palatine has absolutely no control over these benefits. We in essence provide the elected officials in Springfield with a blank check every year.

The poor equity markets continue to have a negative impact on our pension plans and their actuarially based funding requirements. The time has come that the General Assembly needs to bring stability to this financial crisis and adopt meaningful pension reform for all levels of government. The present system is simply not sustainable and will ultimately impact major life safety funding decisions without immediate intervention.

With no legal way to increase the employee contributions, reduce benefits or defer payments, the Village is left with the daunting task of funding these programs. The budget includes an increase of \$843,000 (17.7%) to simply meet the statutory obligation we face for public safety pensions. This is on top of the \$1.66 million increase from the prior year. But for this increase, the Annual Operating Budget would be decreasing by \$546,000.

Fortunately, the Village's obligation to the Illinois Municipal Retirement Fund (IMRF) which covers the civilian positions is actually experiencing a slight decreasing in next years budget due in large part to position reductions.

It is important to highlight that the Village has a very dedicated and highly motivated group of employees. The pension crisis we face as an organization is not through the makings of any of our employees or local elected leaders. This is a statewide problem that needs to be addressed at a state level.

## Insurance

Our liability insurance, which includes all property and casualty insurance as well as our Workers' Compensation insurance, is again a positive story for the Village. We are now

completing our third year as a self insured organization. Over this period of time, we have saved an estimated \$1.6 million while still fully funding a self insurance reserve fund. This will protect our funds and limit exposure moving forward. The Annual Budget recommends a second consecutive year of no cost increase in this program.

Our Health Insurance Fund has also outperformed the general trends seen throughout the country. As in years past, we continue to have exceptionally high network penetration by our employees which has contributed to our success. While national trends suggest increases of 8% to 10% for 2011 health insurance costs, the Village is projecting a 0% increase. Like the liability insurance fund, this fund also maintains a healthy fund balance for any unexpected claims.

The Departments' operating budgets have all become victims of the economy. There were no increases provided for contractual services and supplies/materials. In fact, most areas actually were reduced to live within our available resources. Programs were reviewed and prioritized to ensure the core Village services would continue to be delivered in the most cost effective manner. Some of the significant program and personnel changes for CY 2011 include:

- **Personnel Reductions** – For the second consecutive year, the budget includes the elimination of a number of positions. At the time of adoption, the budget includes a reduction of 9 positions. Through additional actions, it is anticipated that up to four additional positions will be vacated during 2011 leading to additional cost savings. Total personnel and benefit savings are an estimated \$1.6 million to \$1.8 million.
- **Dispatch System Savings** – Through the addition of several new members over the past two years, our assessments for Northwest Central Dispatch Agency are projected to decrease by \$82,000 providing a direct savings to the Village.
- **Public Works Operations** – The number of seasonal/summer help has been reduced by approximately 50%. This will result in less proactive maintenance work taking place and a reduction in many functions within our landscape maintenance. Additionally, it is proposed that the residential street sweeping be reduced to every other month rather than every month in an effort to place more attention on the maintenance of our parkway trees through a reallocation of

resources. The popular mulch delivery program will still continue although Saturday deliveries will not take place. Deliveries will be scheduled during regular business hours. The cost of mulch is also being adjusted to help cover the cost of this service.

- **Rental Property Inspections** – Changes in the administration of our rental program are part of the CY2011 work program. There remain a small number of rental properties that require a significant disproportionate amount of staff time due to ongoing property violations. In an effort to have this program cover a majority of its costs, it is proposed to increase the number of inspections and the associated fees for those properties failing to adhere to basic property maintenance standards. This will help stabilize the fees for the landlords that routinely maintain their property.
- **Police Operation IMPACT** – This special assignment program, which allowed police to increase their presence and policing efforts in non-traditional ways (i.e. walking beats), has been eliminated due to funding constraints.
- **Fire Response** – The Annual Budget would include not filling vacancies through attrition within the Fire Department. It is likely that based upon the number of injuries that may take place during the coming year, along with other scheduled time off, our ability to have a full compliment of equipment fully staffed on a daily basis will be impacted. Without the increased revenue sources previously discussed, this impact would be more significant.

### Annual Capital Investment Plan

Despite the ongoing economic downturn, our budget attempts to continue an emphasis of investing in our infrastructure. Palatine is a community at a crossroad when it comes to our infrastructure. There are significant portions of the Village that were built 40 to 100 years ago and the infrastructure, from roads to sewers, are showing their age. An ongoing reinvestment in the infrastructure is necessary for Palatine to remain a strong, vibrant community and safe place to live. The capital investment plan set forth in CY2011 continues this focus within the limits of available resources. Unfortunately, the investment levels required to protect the public health, safety and welfare of our residents exceed what is available in the current economic climate. Last year as part of the presentation of the Capital Investment Plan it was specifically stated that “**There**

***will be difficult decisions that need to be made in the next one to two years to provide ongoing funding to maintain our infrastructure.”*** That time has come as we start to set utility rates to allow us to maintain a safe system moving forward.

Additionally, when the CY2009 Capital Plan was developed, a number of programs and projects were deferred to CY2012 based upon the economic climate and the assumption that over the ensuing three years, there would be recovery and revenue stabilization that would allow these programs to resume. Such deferrals included:

- Facility Maintenance
- Sidewalk Extension Program
- Arterial and Collector Street Lights
- Pedestrian Intersection Improvements
- Entrance Program and Street Beautification

All of these programs are now in jeopardy of permanent elimination or other existing capital projects will be eliminated to reinstate these improvements. Funding levels have not recovered – in fact they have decreased.

### ***Street Maintenance Programs***

Over the past five to six years, the Village has made significant strides in our street maintenance programs. On an annual basis, streets are evaluated and assigned a numeric rating utilizing a computer model. When streets fall below 60 they begin to enter the 5 year capital plan for resurfacing. In 2004 we were facing the lowest street rating since the early 1990's. Through increased funding levels, a back log in streets requiring resurfacing was eliminated by 2009.

Over the last twenty (20) plus years, the Village has been either in a catch up mode or a sustaining mode when it came to street maintenance. Funding levels for street maintenance have been designed to provide a street system with an average rating in the lower “very good” range (70-75 PCI). The significant drop in the early part of the decade was due to decreased funding available to the street program. Deferring

infrastructure investment will only serve to cost more in the long term. Presently, the primary funding source for our street resurfacing program is the Motor Fuel Tax Funds received from the state on a per capita basis. The CY2011 estimate is projected to drop by over 13% leading to a reduction in funds of nearly \$250,000. While the overall condition of our streets can sustain this decrease for one or two years, the long term outlook is not good if the state MFT funds do not increase or an alternative revenue source is identified.



Although many of our streets are approaching their second resurfacing since being constructed, there is a growing number of streets that will need a third resurfacing. Resurfacing streets for a third time often is not cost effective. Accordingly, last year a new program commenced that provided pavement rehabilitation which is designed to essentially rebuild the entire pavement as well as make base repairs, both in an effort to prolong the useful life of the street. Although initially more expensive, the long term impacts insofar as reducing costs are substantial. Unfortunately, the decreased state funding has suspended the program for the coming year. We hope to reintroduce this program within the next one or two years and continue our philosophy of embarking on a comprehensive, **pro-active** maintenance program designed to not only maintain our

street system but to improve it while attempting to minimize future funding levels. This comprehensive program consists of:

- **Crack-filling:** Performed within the first four or five years after a street is constructed or resurfaced.
- **Milling & Patching:** In some instances patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems.
- **Surface Rejuvenation/Micro-Surfacing:** 2011 will be the third year of this reinstated program. This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. This program generally represents a savings of 85% over the cost of a resurface.
- **Curb and Gutter:** Multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: the spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- **Resurfacing:** This activity still remains the backbone of the maintenance program and is usually performed when the street PCI falls below 50.
- **Street Rehabilitation Program:** This program has been suspended for the proposed budget year. Upon reinstatement, this effort will address those streets that have been resurfaced numerous times, yet do not need to be reconstructed. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. Under this program, activities such as recycling or replacement of pavement, rejuvenation of base or drainage improvements would be addressed.
- **Partial or Total Street Reconstruction:** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below and where other maintenance activities are no longer cost effective.

The economic downturn has continued to have a direct impact on the remainder of the 2011 Capital Investment Program. Many popular programs from the past have been

either delayed or suspended due to funding limitations. Additionally, there were many equipment purchases or facility projects delayed. Some of these delayed and/or suspended programs include:

- ***Public Works Trucks and Equipment***
- ***Leaf Collection Equipment***
- ***Village Hall Equipment and Facility Maintenance***
- ***Fire Station 85 Modernization***
- ***Pedestrian Intersection Improvements***
- ***Software Upgrades***
- ***Street Lighting***
- ***Sidewalk Extensions and Gaps***

In total, more than \$2 million in equipment, projects and other capital improvements have been either delayed or suspended. Reinstatement of these important projects will require a combination of economic recovery as well as a new funding source.

Despite the delayed and suspended projects, there is continued investment in our community. Highlights of recommended projects include:

- ***Replacement of 18 year old Fire Engine***
- ***Replacement of 8 Police Vehicles***
- ***Replacement of 7 Public Works Trucks/Vehicles***
- ***Replacement of Forestry Brush Chipper***
- ***Continuation of Technology Replacement Program and ERP Upgrade***
- ***Fire Station 85 Roof Replacement***
- ***Sidewalk Replacement/Extension/Hazardous Program***

## Water and Sewer Funds

Our underground infrastructure continues to be a significant focus of the capital investment plan. The 2011 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system.

Nearly \$2.5 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- **Sanitary Sewer Sliplining Program (\$225,000)**
- **Private and Isolated Public Drainage Improvements (\$75,000)** – This will offer assistance to residents with isolated water management areas.
- **Buffalo Creek Erosion Control and Capacity Enhancements (\$50,000)** – With construction anticipated to have been completed in 2010, it is proposed that we undertake the engineering study to pursue a map revision for flood purposes.
- **Storm Inlet Reconstruction (\$60,000)** – This program reconstructs failing storm sewer inlets.
- **Bridge and Culvert Construction (\$40,000)** – The 2011 scheduled work is Rose Street at the West Branch of Salt Creek. This was delayed from the CY2010 Budget.
- **Storm Sewer Extension (\$75,000)**
- **Lift Station Improvements (\$400,000)**
- **Water Main Replacement/Extensions (\$550,000)**
- **Emergency Generator for Water System (\$325,000)**
- **Smith Street Tank Rehabilitation (\$427,145)** – This places the Smith Street Tank into our annualized outside maintenance program. In CY2011 the tank will be rehabilitated and repainted.

For several years it has been discussed as part of the budget development that the water rate in Palatine was going to need an adjustment to fund the critical infrastructure

improvements required to have a safe and dependable water system for future generations. During 2010, an engineering study was completed that looked at our long term water system needs. The findings of this study were used to complete a 10 year capital investment plan for our system. The time is now to systematically upgrade and reinvest in our system. Our water system is the backbone of our community's public health. It would not be fiscally responsible to wait until the system started to experience higher rates of failure to begin funding and undertaking these improvements.

To this end, a rate increase from \$2.24 to \$3.00 per 1,000 gallons of water used is recommended. Palatine has historically had some of the lowest water rates within the entire Chicago region. In fact, our proposed rate would still be nearly 40% below the average rate. It is imperative that our rate begin to adjust to reflect what it truly costs to maintain the high quality water infrastructure we need.

The only three communities out of 50 other Lake Michigan water users with lower rates than Palatine would be three communities with direct access to Lake Michigan Water that are able to subsidize their system through the sale of water to other communities. Last year staff provided a preliminary estimate that indicated our water rates may need to be adjusted to the range of \$3.00 to \$3.50 per 1,000 gallons used. Fortunately, we are at the low end of this range and we continue to be below the average rate and demonstrate our commitment to providing the most cost effective services.

Municipality	Water Rate per 1,000 Gallons	Bill Amount 10,000 Gallons
Clarendon Hills	7.93	79.30
Hinsdale	7.67	76.70
Oakbrook Terrace	7.14	71.40
La Grange	7.07	70.70
Rolling Meadows	6.36	63.60
Winfield	6.26	62.60
Glen Ellyn	6.04	60.40
Bensenville	5.95	59.50
Villa Park	5.95	59.50
Lake Bluff	5.85	58.50
Wood Dale	5.84	58.40
Vernon Hills	5.69	56.90
Morton Grove	5.34	53.40
Schaumburg	5.32	53.20
Grayslake	5.21	52.10
Elk Grove Village	5.10	51.00
Niles	5.05	50.50
Glenview	5.00	50.00
Oak Brook	4.99	49.90
Elmhurst	4.95	49.50
Darien	4.90	49.00
Mt. Prospect	4.87	48.70
Lake Forest	4.79	47.90
Libertyville	4.79	47.90
Willowbrook	4.79	47.90
Addison	4.78	47.80
Lombard	4.68	46.80
Park Ridge	4.67	46.70
Wheeling	4.65	46.50
Des Plaines	4.56	45.60
Hanover Park	4.55	45.50
Bloomingdale	4.40	44.00
Hoffman Estates	4.38	43.80
Glencoe	4.37	43.70
Roselle	4.20	42.00
Downers Grove	4.18	41.80
Itasca	4.11	41.10
Glendale Heights	4.06	40.60
Arlington Heights	4.03	40.30
Westmont	4.00	40.00
Carol Stream	3.88	38.80
Woodridge	3.66	36.60
Northbrook	3.40	34.00
Naperville	3.17	31.70
Wilmette	3.17	31.70
Wheaton	3.12	31.20
Buffalo Grove	3.00	30.00
Highwood	2.65	26.50
Highland Park	2.25	22.50
Evanston	2.03	20.30
<b>Average Rate</b>	<b>4.79</b>	<b>47.90</b>
<b>Palatine – Proposed</b>	<b>3.00</b>	<b>30.00</b>

Target Rate

## **TIF Districts**

The Annual Budget for the Rand Corridor TIF District is \$875,000. The majority of the costs relate to the development of the new City Limits Harley-Davidson motorcycle dealership and remaining obligations related to Arlington Toyota.

The Village continues to take an active role in promoting the redevelopment of the Rand Road corridor. As one of the Village's primary commercial corridors, the long term viability of the corridor and its various uses is critical to the Village. Ensuring a consistent sales tax revenue stream allows the Village to reduce its dependency on property taxes. The Village is presently negotiating for the sale of a portion of the redevelopment parcel adjacent to Tore and Luke's restaurant. This would provide an return of funds to the TIF District from a previous land acquisition. We continue to market the former Menards property to prospective users in hopes of penetrating the market so when reinvestment in large parcels is again taking place, we are in the forefront of development activity.

The Downtown Area TIF District budget for 2011 is \$5,682,670. The two primary projects included within the Downtown Area TIF District are the reconstruction of the parking lot on the south side of Palatine Road (between Bothwell and Brockway) as well as the beginning of the reconstruction of Brockway Street.

## **Refuse Fund**

The Annual Budget includes no rate increase for refuse collection for the third consecutive year for single-family homes. In fact, we continue to enjoy rates that are below our 2000 level. Our residents continue to shift more materials into recycling which saves the Village money and offsets rate increases.

## **Debt Service**

This past year, the Village received an upgraded bond rating to Aa1 from Aa2 from Moody's and retained the AA+ from Standard & Poor's. As noted by both rating agencies these ratings reflect the Village's large and growing tax base with above

average income indices; healthy financial position with significant financial flexibility; and moderate debt burden largely supported by revenue sources other than the general tax levy. We believe that the Village's strong financial position/healthy reserves and management's fiscal responsibility, as demonstrated by this budget, will be strong factors to maintain our ratings in the future.

The Annual budget includes an appropriation of \$13,280,260 for the purpose of paying annual principal and interest on the Village's outstanding debt. Of the total \$13.0 million appropriation, \$6.15 million (51.25%) is provided by TIF Revenues, \$1.09 million (9.08%) is provided by Water and Sewer Revenues, and \$1.15 million (9.58%) is provided by the Flood Control Fee. These other sources reduce the property tax burden on our stakeholders by a total \$8.39 million or approximately \$0.31 per \$100 EAV on the tax rate. Almost 70% of our debt is paid through sources other than property taxes levied throughout the Village.

An economic development success story related to debt continues to be the Dundee Road and Rand/Dundee (Target – Home Depot) TIF Districts. Due to the financial success of these Districts, accelerated principal payments on the TIF Revenue Bonds were scheduled for January 1 of each year beginning in CY 2008. These accelerated payments were made in the amounts of \$6.475 million and \$4.635 million in CY 2008 and CY 2009, respectively. These accelerated payments (along with an accelerated payment of \$5.8 million in CY 2004) fully retired this bond issue in CY 2009, 8 years sooner than originally scheduled. This early retirement of debt resulted in \$6.325 million in saved interest expense. Further, the current increment will again serve as a surplus payment to assist all local taxing agencies during these trying times. Palatine alone will benefit to the total of \$525,000.

### **Looking Back/Looking Forward**

Two years ago, the 2009 Budget was presented with a "Hold List". The list represented projects that could be delayed or dropped in an effort to have a balanced budget at the end of the year. The Village did have to take action on many items on the "Hold List".

The 2010 Budget had no additional room for such a "Hold List". Millions of dollars in

projects and programs as well as personnel had been cut from the budget prior to its adoption by the Village Council. Again, the revenues lagged this year and cuts were taken from the budget including a hiring freeze on Village positions.

There remains no discretionary hold list for 2011. The programs funded provide our core services. Should further expenditure reductions be required mid year, it will take a joint effort of staff and the elected officials to determine where additional cuts will take place.

Staff will continue to closely monitor revenues over the first six months of the year and provide the Council with a detailed review and recommendations on any necessary adjustments based upon this review.

Our economic world has forever changed. This budget continues the realignment process with the new economy. Our programs and projects have changed to reflect the revenues that exist. Even with these changes and reductions, new revenue was required. We continue to be at a critical juncture when it comes to our infrastructure. The proposed water rate adjustment will stabilize our water system for the years to come and allow critical reinvestment to take place. If specific revenues dedicated to the balance of our capital improvements do not begin to recover, there will need to be a discussion on establishing dedicated funding source for us to maintain our roads, equipment and facilities if we are to continue to have a safe environment to call home.

The process of developing a balanced budget that attempts to address the needs of our community becomes more and more difficult each year. If one is to assume that the global recovery has begun, the Village will not realistically see the results of this recovery for another two years. There remains much work ahead of us if we are to remain a strong community.

## **Conclusion**

The 2011 Annual Budget and Capital Investment Plan will serve as a guide for our organization in the coming year. The Annual Budget reflects a focus and prioritization on the core services that local government must deliver. Our employees continue to be

the key to operational and financial success. We are committed to providing the highest quality services at one of the lowest costs.

I believe that the Annual Budget will meet the overall needs of our diverse community while recognizing the economic reality that we are living within.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the Department Directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

Finally, I would like to personally express my gratitude to the budget team. The leadership demonstrated by Paul Mehring, Susan Conn, and Michael Jacobs helped make this process a collaborative effort.

Respectfully submitted,



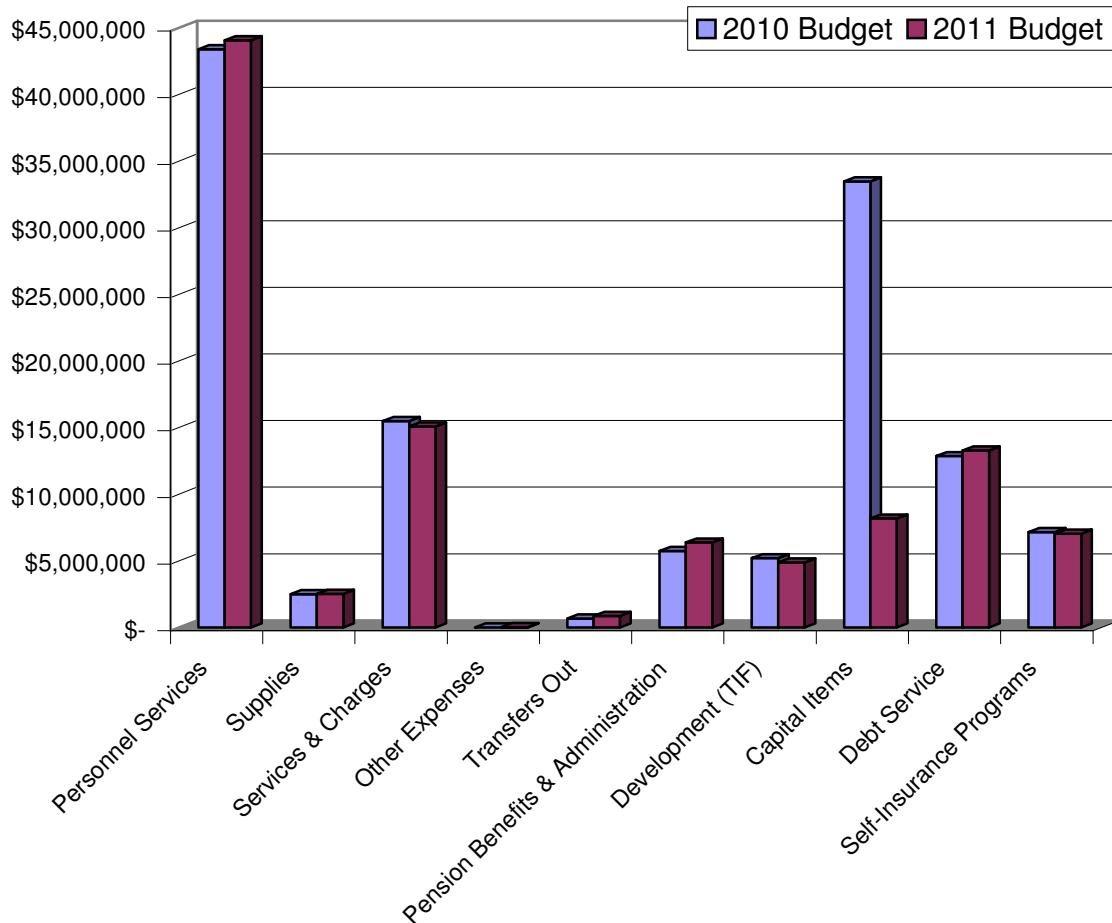
Reid T. Ottesen

Village Manager

**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**All Funds Expenditures**

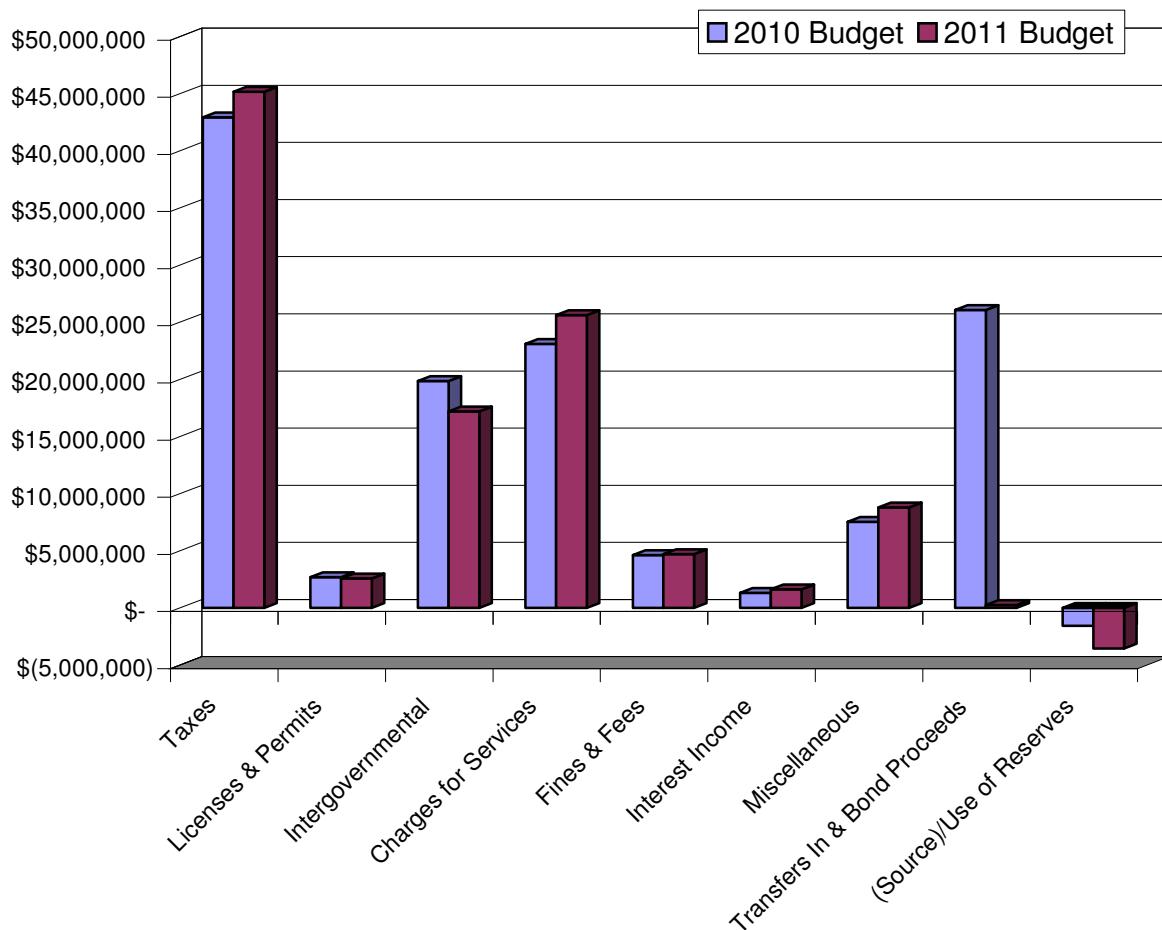
	2010 Adopted Budget	2011 Adopted Budget	% Change
Personnel Services	\$ 43,408,195	\$ 44,079,255	1.55%
Supplies	2,513,175	2,531,035	0.71%
Services & Charges	15,504,860	15,081,370	-2.73%
Other Expenses	-	25,000	-
<b>Sub-Total Operations</b>	<b>61,426,230</b>	<b>61,716,660</b>	<b>0.47%</b>
Transfers Out	684,980	881,770	28.73%
Pension Benefits & Administration	5,740,800	6,387,000	11.26%
Development (TIF)	5,207,770	4,885,000	-6.20%
Capital Items	33,487,030	8,186,615	-75.55%
Debt Service	12,871,065	13,280,260	3.18%
Self-Insurance Programs	7,164,480	7,053,455	-1.55%
<b>All Expenditures Total</b>	<b>126,582,355</b>	<b>102,390,760</b>	<b>-19.11%</b>



**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**All Funds Revenues**

	2010 Adopted Budget	2011 Adopted Budget	% Change
Taxes	\$ 42,933,915	\$ 45,168,270	5.20%
Licenses & Permits	2,693,500	2,590,180	-3.84%
Intergovernmental	19,865,415	17,184,385	-13.50%
Charges for Services	23,091,050	25,629,115	10.99%
Fines & Fees	4,634,300	4,697,225	1.36%
Interest Income	1,333,985	1,625,375	21.84%
Miscellaneous	7,533,605	8,788,960	16.66%
Transfers In & Bond Proceeds	26,072,000	253,000	-99.03%
(Source)/Use of Reserves	(1,575,415)	(3,545,750)	125.07%
<b>All Revenues Total</b>	<b>126,582,355</b>	<b>102,390,760</b>	<b>-19.11%</b>



**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**Fund Revenue Summary**

		2010 Adopted Budget	2011 Adopted Budget	% Change
100	General	\$ 49,074,390	\$ 48,991,555	-0.17%
205	Motor Fuel Tax	2,064,090	1,522,135	-26.26%
210	CDBG	412,025	443,850	7.72%
221	Federal Equitable Sharing	-	2,100	-
222	State Equitable Sharing	-	15,050	-
223	DUI Fines	-	16,075	-
224	Foreign Fire Insurance Tax	46,000	61,500	33.70%
231	Dundee Road TIF (TIF #1)	3,510,180	3,700,000	5.41%
232	Rand/Dundee TIF (TIF #2)	376,090	300,000	-20.23%
233	Downtown TIF (TIF #3)	5,519,055	5,682,670	2.96%
234	Rand Corridor TIF (TIF #4)	3,374,090	2,292,425	-32.06%
300	Debt Service	3,105,335	4,333,160	39.54%
401	Capital Equipment	905,000	1,755,000	93.92%
402	Capital Improvements	1,590,325	1,114,330	-29.93%
420	Police Facility Construction	26,072,000	-	-100.00%
605	Waterworks	6,616,310	7,744,705	17.05%
610	Sewerage	3,582,205	3,474,030	-3.02%
615	Refuse	4,388,930	4,488,840	2.28%
620	Parking System	676,185	624,835	-7.59%
701	Health Insurance	5,686,670	5,716,145	0.52%
702	Liability Insurance	1,477,810	1,337,310	-9.51%
710	Fleet Services	1,774,170	1,798,045	1.35%
801	Police Pension	2,748,900	2,700,000	-1.78%
802	Fire Pension	2,991,900	3,687,000	23.23%
824	SSA #4	695	-	-100.00%
825	SSA #5	590,000	590,000	0.00%
<b>All Funds Revenue Total</b>		<b>126,582,355</b>	<b>102,390,760</b>	<b>-19.11%</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**Fund Expenditure Summary**

		2010 Adopted Budget	2011 Adopted Budget	% Change
100	General	\$ 49,074,390	\$ 48,991,555	-0.17%
205	Motor Fuel Tax	2,064,090	1,522,135	-26.26%
210	CDBG	412,025	443,850	7.72%
221	Federal Equitable Sharing	-	2,100	-
222	State Equitable Sharing	-	15,050	-
223	DUI Fines	-	16,075	-
224	Foreign Fire Insurance Tax	46,000	61,500	33.70%
231	Dundee Road TIF (TIF #1)	3,510,180	3,700,000	5.41%
232	Rand/Dundee TIF (TIF #2)	376,090	300,000	-20.23%
233	Downtown TIF (TIF #3)	5,519,055	5,682,670	2.96%
234	Rand Corridor TIF (TIF #4)	3,374,090	2,292,425	-32.06%
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402	Capital Improvements	1,590,325	1,114,330	-29.93%
420	Police Facility Construction	26,072,000	-	-100.00%
605	Waterworks	6,616,310	7,744,705	17.05%
610	Sewerage	3,582,205	3,474,030	-3.02%
615	Refuse	4,388,930	4,488,840	2.28%
620	Parking System	676,185	624,835	-7.59%
701	Health Insurance	5,686,670	5,716,145	0.52%
702	Liability Insurance	1,477,810	1,337,310	-9.51%
710	Fleet Services	1,774,170	1,798,045	1.35%
801	Police Pension	2,748,900	2,700,000	-1.78%
802	Fire Pension	2,991,900	3,687,000	23.23%
824	SSA #4	695	-	-100.00%
825	SSA #5	590,000	590,000	0.00%
<b>All Funds Expenditure Total</b>		<b>126,582,355</b>	<b>102,390,760</b>	<b>-19.11%</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**Fund Balance Summary**

			2011	
		Estimated Beginning Fund Balance	Adopted (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General	\$ 18,747,393	\$ 505,210	\$ 18,242,183
205	Motor Fuel Tax	162,852	(115,765)	278,617
210	CDBG	-	-	-
221	Federal Equitable Sharing	67,118	-	67,118
222	State Equitable Sharing	45,825	-	45,825
223	DUI Fines	62,844	-	62,844
224	Foreign Fire Insurance Tax	95,305	-	95,305
231	Dundee Road TIF (TIF #1)	-	336,860	(336,860)
232	Rand/Dundee TIF (TIF #2)	-	(119,155)	119,155
233	Downtown TIF (TIF #3)	14,151,572	(663,805)	14,815,377
234	Rand Corridor TIF (TIF #4)	11,202,740	(1,117,575)	12,320,315
300	Debt Service	2,190,803	1,314,445	876,358
401	Capital Equipment	3,477,659	-	3,477,659
402	Capital Improvements	4,373,525	(328,170)	4,701,695
420	Police Facility Construction	760,354	-	760,354
425	Fire Facility Construction	(106,775)	-	(106,775)
490	SSA #5 Project	1,442,078	-	1,442,078
605	Waterworks	913,447	(952,795)	1,866,242
610	Sewerage	179,528	156,930	22,598
615	Refuse	1,703,776	(10,500)	1,714,276
620	Parking System	993,206	(23,665)	1,016,871
701	Health Insurance	2,269,822	247,950	2,021,872
702	Liability Insurance	1,779,889	(7,315)	1,787,204
710	Fleet Services	198,451	(158,040)	356,491
801	Police Pension	34,964,756	(2,218,880)	37,183,636
802	Fire Pension	37,635,373	(391,480)	38,026,853
824	SSA #4	-	-	-
825	SSA #5	-	-	-
<b>All Funds Total</b>		<b>137,311,541</b>	<b>(3,545,750)</b>	<b>140,857,291</b>

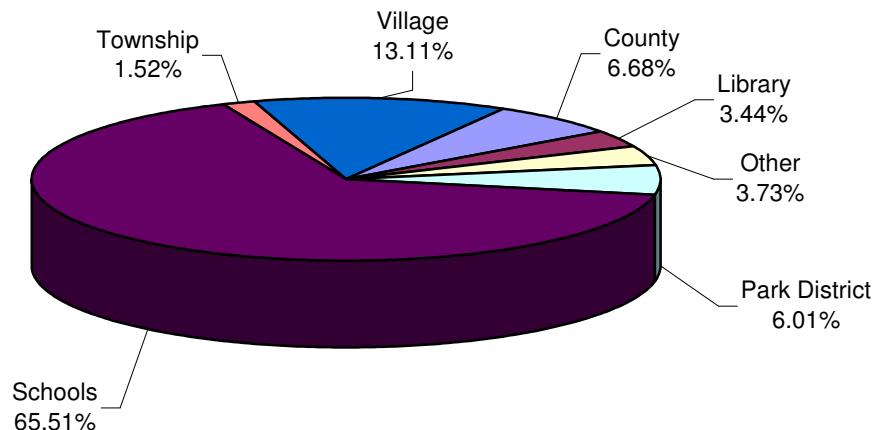
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

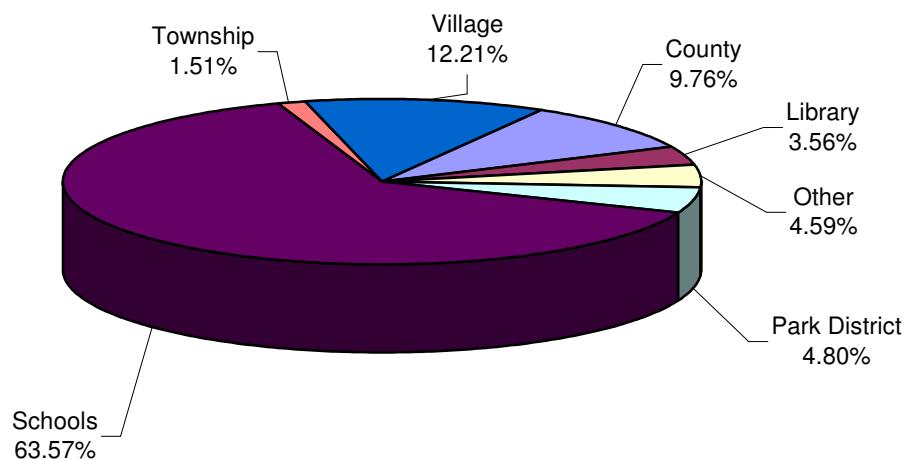
**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**Property Taxes**

**2008 Property Taxes (Payable in 2009)**



**1998 Property Taxes (Payable in 1999)**



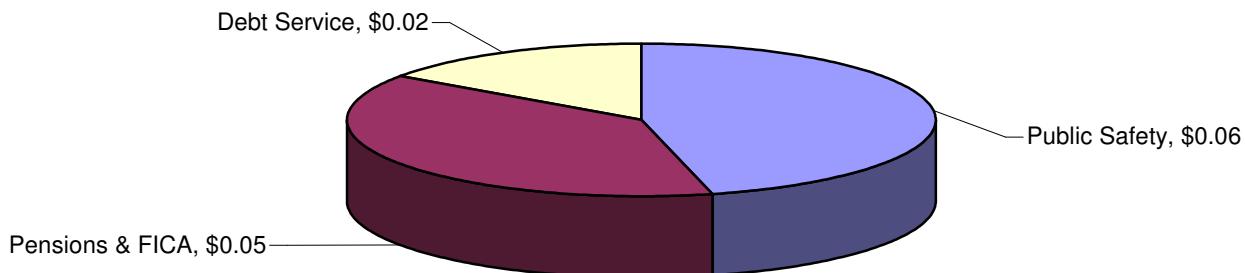
## Village of Palatine CY 2011 Adopted Budget - Budget Overview

### Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is borne out by the systematically decreasing tax rate. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

**Where Does the Village's 13 Cents of a Property Tax Dollar Go**



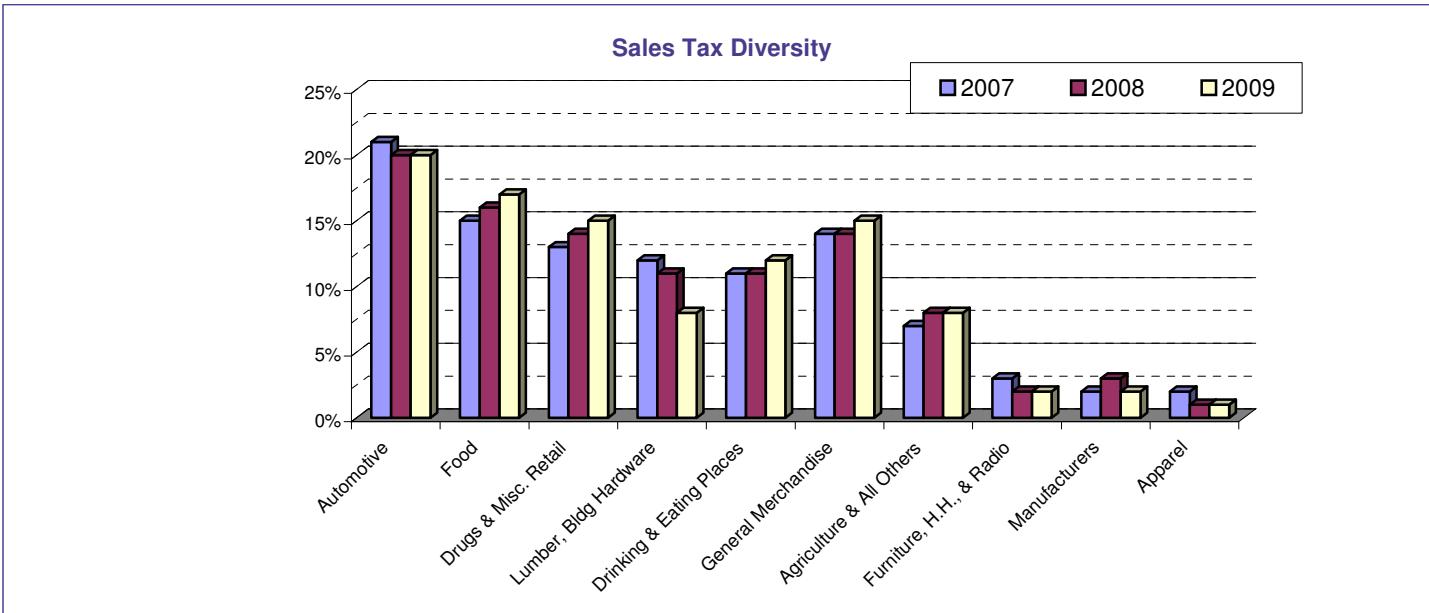
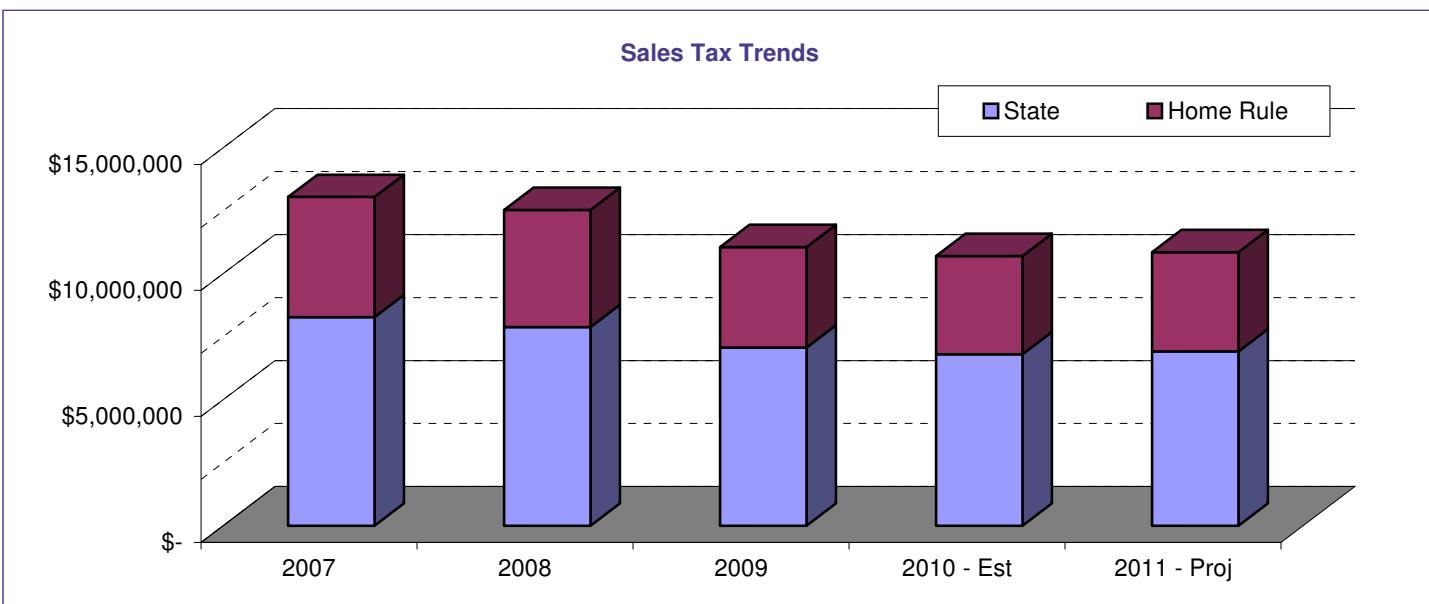
## Village of Palatine CY 2011 Adopted Budget - Budget Overview

### Sales Tax

The CY 2011 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

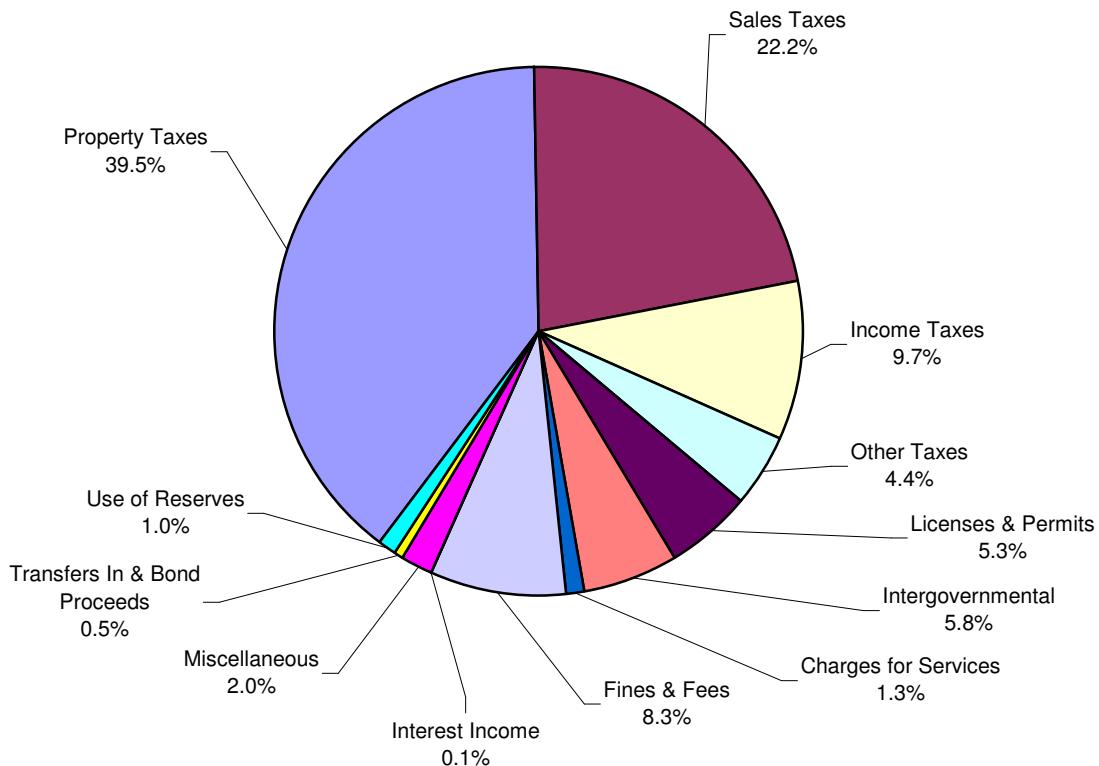
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 65% of sales tax dollars and are for sectors that are not generally discretionary in nature.



**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**General Fund Revenue**

**Where The Money Comes From CY 2011**

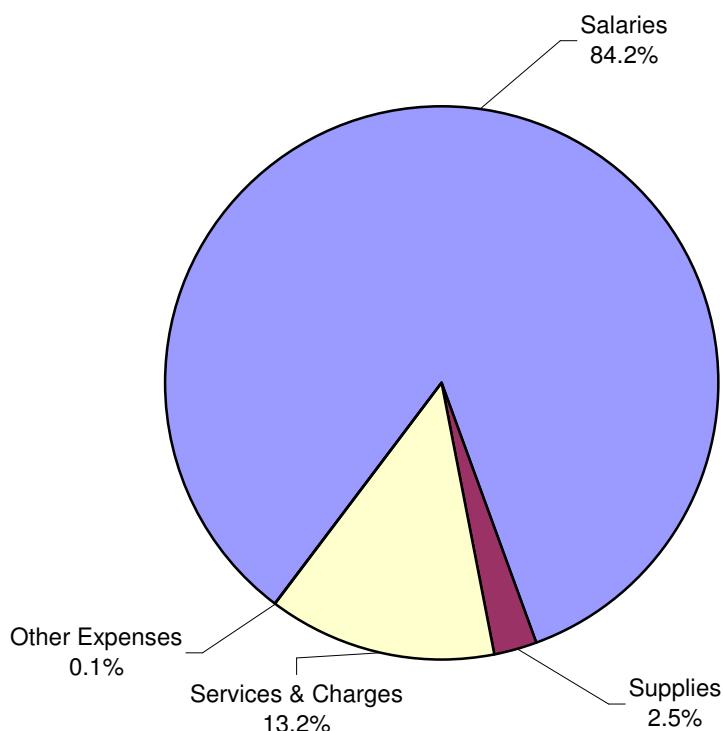


Revenues By Type	2010 Adopted Budget	2011 Adopted Budget	% Change
Taxes	\$ 24,037,520	\$ 25,458,380	5.91%
Licenses & Permits	- 2,683,000	2,579,680	-3.85%
Intergovernmental	17,013,265	14,517,440	-14.67%
Charges for Services	482,405	628,770	30.34%
Fines & Fees	3,946,800	4,050,225	2.62%
Interest Income	150,000	33,250	-77.83%
Miscellaneous	760,400	965,600	26.99%
Transfers In & Bond Proceeds	-	253,000	-
Use of Reserves	1,000	505,210	50421.00%
<b>Total Revenues</b>	<b>49,074,390</b>	<b>48,991,555</b>	<b>-0.17%</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Budget Overview**

**General Fund Revenue**

**Where The Money Goes in CY 2011**



**Expenditures by Type**

	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>	<b>% Change</b>
Salaries	\$ 40,686,995	\$ 41,261,320	1.41%
Supplies	- 1,265,125	1,240,910	-1.91%
Services & Charges	6,837,290	6,464,325	-5.45%
Other Expenses	284,980	25,000	-91.23%
<b>Total Expenditures</b>	<b>49,074,390</b>	<b>48,991,555</b>	<b>-0.17%</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

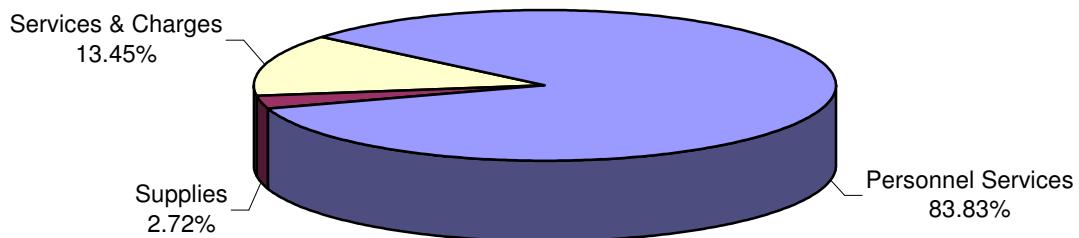
**Department 10 Mayor & Council**

Expenditures by Division	2010	2011	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 276,135	\$ 247,940	-10.21%
<b>Department Total: Mayor &amp; Council</b>	<b>276,135</b>	<b>247,940</b>	<b>-10.21%</b>

**Expenditures by Type**

Personnel Services	\$ 208,305	\$ 207,845	-0.22%
Supplies	22,000	6,750	-69.32%
Services & Charges	45,830	33,345	-27.24%
<b>Department Total: Mayor &amp; Council</b>	<b>276,135</b>	<b>247,940</b>	<b>-10.21%</b>

**2011 Adopted Budget by Type**



**Village of Palatine**  
**CY 2011 Adopted Budget - Issues & Initiatives**

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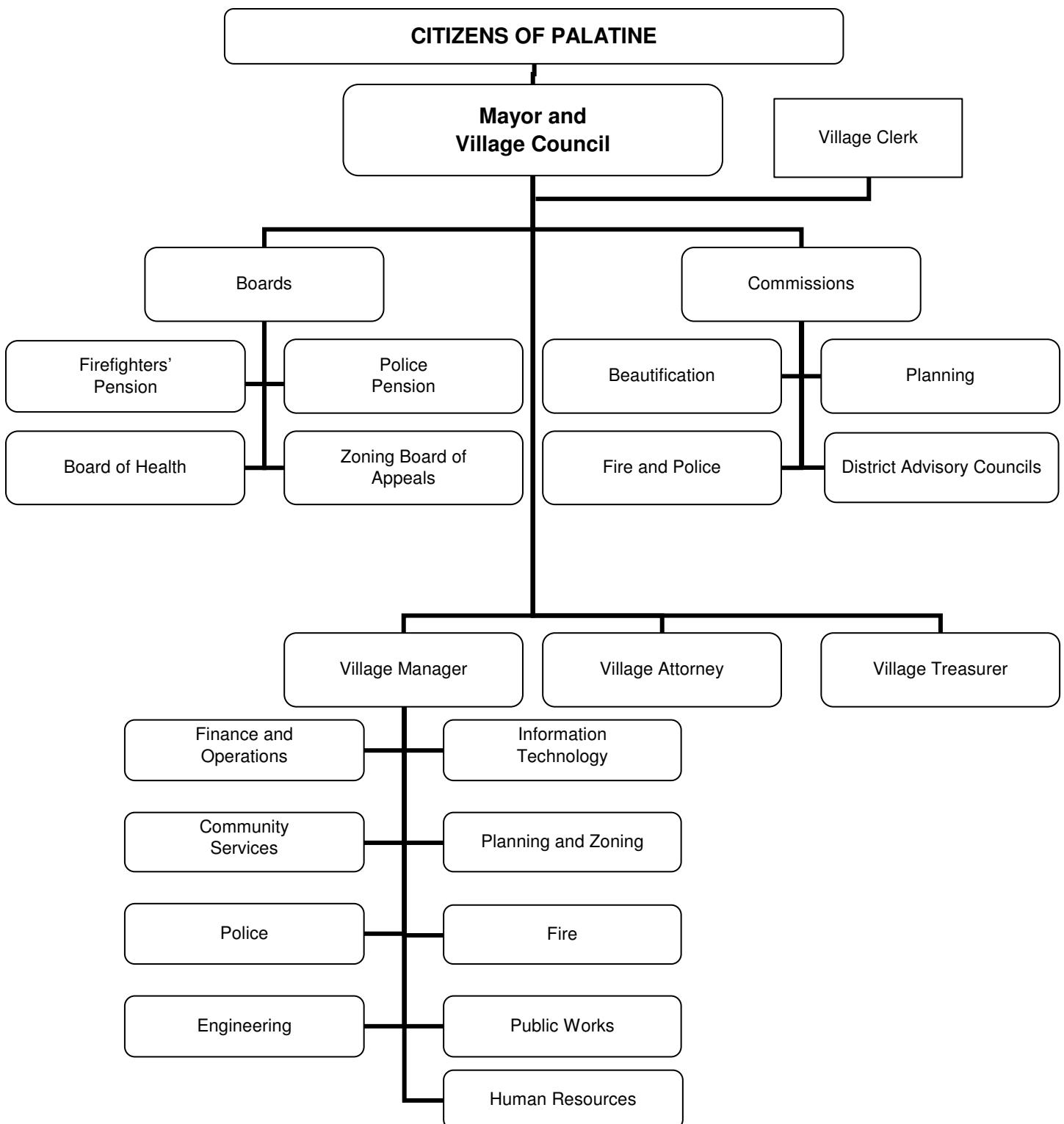
**Department 10 Mayor & Council**

**Current Year**

- \* Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- \* Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- \* Maintain focus on core services of public safety and infrastructure.
- \* Review Village bond debt to fund future infrastructure and facilities.
- \* Establish Long Range Village Goals and Objectives.
- \* Reduce travel and training expenses as well as outside memberships.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 10 Mayor & Council**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 10 Mayor & Council**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Mayor	1	1	1
Councilman	6	6	6
<u>Full-Time Total</u>	7	7	7
<b>Department Total: Mayor &amp; Council</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 10 Mayor & Council

#### Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

#### Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 187,319	\$ 208,305	\$ 207,845
Supplies	5,291	22,000	6,750
Services & Charges	108,917	45,830	33,345
<b>Department Total</b>	<b>\$ 301,527</b>	<b>\$ 276,135</b>	<b>\$ 247,940</b>

#### Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 10</b>	<b>Mayor &amp; Council</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 111,000	\$ 111,000
<u>Total: Taxes &amp; Benefits</u>		97,305	96,845
<u>Supplies</u>			
520.05	Office Supplies General	500	500
520.10	Office Supplies Paper	1,500	1,500
520.15	Office Supplies Printed Forms	-	750
525.35	Operating Supplies Clothing	750	500
525.95	Operating Supplies Other	19,250	3,500
<u>Total: Supplies</u>		22,000	6,750
<u>Services &amp; Charges</u>			
540.95	Services Other	5,000	-
575.10	Other Memberships & Publications	35,730	30,845
575.15	Other Training & Travel	5,100	2,500
<u>Total: Services &amp; Charges</u>		45,830	33,345
<b>Division Total: Administration</b>		<b>276,135</b>	<b>247,940</b>
<b>Department Total: Mayor &amp; Council</b>		<b>276,135</b>	<b>247,940</b>
<b>Fund Total: General Fund</b>		<b>276,135</b>	<b>247,940</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

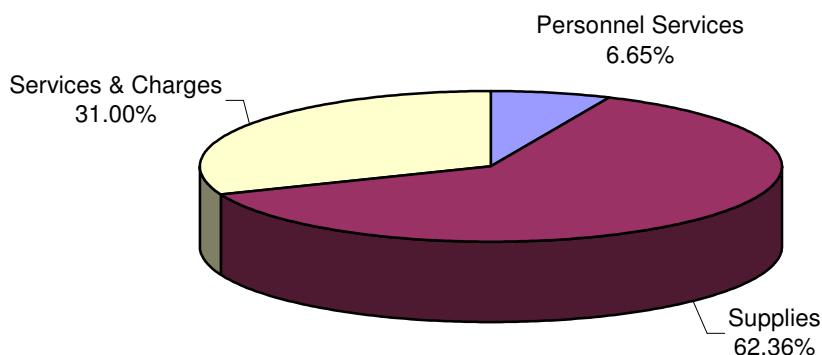
**Department 12 Boards & Commissions**

<b>Expenditures by Division</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>	<b>% Change</b>
Plan Commission	\$ 6,580	\$ 6,090	-7.45%
Zoning Board	7,865	6,875	-12.59%
Police & Fire Commission	22,575	6,425	-71.54%
Board of Health	5,865	5,370	-8.44%
Beautification Commission	28,200	28,200	0.00%
Police Pension Board	2,748,900	2,700,000	-1.78%
Fire Pension Board	2,991,900	3,687,000	23.23%
<b>Department Total: Boards &amp; Commissions</b>	<b>5,811,885</b>	<b>6,439,960</b>	<b>10.81%</b>

**Expenditures by Type**

Personnel Services	\$ 3,505	\$ 3,520	0.43%
Supplies	39,515	33,025	-16.42%
Services & Charges	28,065	16,415	-41.51%
Pension Benefits & Administration	5,740,800	6,387,000	11.26%
<b>Department Total: Boards &amp; Commissions</b>	<b>5,811,885</b>	<b>6,439,960</b>	<b>10.81%</b>

**2011 Adopted Budget by Type**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 12 Boards & Commissions**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Recording Secretary	3	3	3
<u>Part-Time Total</u>	3	3	3
<b>Department Total: Boards &amp; Commissions</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,384	\$ 3,505	\$ 3,520
Supplies	22,573	39,515	33,025
Services & Charges	25,483	28,065	16,415
Pension Benefits & Administration	4,875,277	5,740,800	6,387,000
<b>Department Total</b>	<b>\$ 4,924,717</b>	<b>\$ 5,811,885</b>	<b>\$ 6,439,960</b>

#### Personnel Summary

Full-Time	0	0	0
Part-Time	3	3	3

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 02 Plan Commission

##### Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

##### Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 522	\$ 1,510	\$ 1,515
Supplies	261	2,495	2,000
Services & Charges	1,480	2,575	2,575
<b>Program Total</b>	<b>\$ 2,263</b>	<b>\$ 6,580</b>	<b>\$ 6,090</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 02</b>	<b>Plan Commission</b>		
<u>Total: Salaries</u>		\$ 1,400	\$ 1,400
<u>Total: Taxes &amp; Benefits</u>		110	115
<u>Supplies</u>			
520.10	Office Supplies Paper	2,495	2,000
<u>Total: Supplies</u>		2,495	2,000
<u>Services &amp; Charges</u>			
550.05	Printing/Advertising Legal Notices	2,575	2,575
<u>Total: Services &amp; Charges</u>		2,575	2,575
<b>Division Total: Plan Commission</b>		<b>6,580</b>	<b>6,090</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>6,580</b>	<b>6,090</b>
<b>Fund Total: General Fund</b>		<b>6,580</b>	<b>6,090</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 03 Zoning Board

##### Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

##### Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 862	\$ 1,185	\$ 1,190
Supplies	130	2,495	1,500
Services & Charges	2,762	4,185	4,185
<b>Program Total</b>	<b>\$ 3,754</b>	<b>\$ 7,865</b>	<b>\$ 6,875</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 03</b>	<b>Zoning Board</b>		
<u>Total: Salaries</u>		\$ 1,100	\$ 1,100
<u>Total: Taxes &amp; Benefits</u>		85	90
<u>Supplies</u>			
520.10	Office Supplies Paper	2,495	1,500
<u>Total: Supplies</u>		2,495	1,500
<u>Services &amp; Charges</u>			
550.05	Printing/Advertising Legal Notices	4,185	4,185
<u>Total: Services &amp; Charges</u>		4,185	4,185
<b>Division Total: Zoning Board</b>		<b>7,865</b>	<b>6,875</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>7,865</b>	<b>6,875</b>
<b>Fund Total: General Fund</b>		<b>7,865</b>	<b>6,875</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 04 Police & Fire Commission

##### Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

##### Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	8,372	5,200	200
Services & Charges	11,245	17,375	6,225
<b>Program Total</b>	<b>\$ 19,617</b>	<b>\$ 22,575</b>	<b>\$ 6,425</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 04</b>	<b>Police &amp; Fire Commission</b>		
<u>Supplies</u>			
520.10	Office Supplies Paper	200	-
520.15	Office Supplies Printed Forms	5,000	200
<b>Total: Supplies</b>		<b>5,200</b>	<b>200</b>
<u>Services &amp; Charges</u>			
540.30	Services Legal	500	500
540.35	Services Medical	3,100	1,600
540.95	Services Other	6,650	3,000
550.10	Printing/Advertising Employment	6,000	-
575.10	Other Memberships & Publications	375	375
575.15	Other Training & Travel	750	750
<b>Total: Services &amp; Charges</b>		<b>17,375</b>	<b>6,225</b>
<b>Division Total: Police &amp; Fire Commission</b>		<b>22,575</b>	<b>6,425</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>22,575</b>	<b>6,425</b>
<b>Fund Total: General Fund</b>		<b>22,575</b>	<b>6,425</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 05 Board of Health

##### Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

##### Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ 810	\$ 815
Supplies	546	1,125	1,125
Services & Charges	2,960	3,930	3,430
<b>Program Total</b>	<b>\$ 3,506</b>	<b>\$ 5,865</b>	<b>\$ 5,370</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 05</b>	<b>Board of Health</b>		
<u>Total: Salaries</u>		\$ 750	\$ 750
<u>Total: Taxes &amp; Benefits</u>		60	65
<u>Supplies</u>			
520.05	Office Supplies General	100	100
520.10	Office Supplies Paper	425	425
525.10	Operating Supplies Medical	100	100
525.95	Operating Supplies Other	500	500
<u>Total: Supplies</u>		1,125	1,125
<u>Services &amp; Charges</u>			
540.35	Services Medical	3,000	3,000
540.95	Services Other	250	250
550.15	Printing/Advertising Outside Printing Services	680	180
<u>Total: Services &amp; Charges</u>		3,930	3,430
<b>Division Total: Board of Health</b>		<b>5,865</b>	<b>5,370</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>5,865</b>	<b>5,370</b>
<b>Fund Total: General Fund</b>		<b>5,865</b>	<b>5,370</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 06 Beautification Commission

##### Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

##### Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	13,264	28,200	28,200
Services & Charges	7,036	-	-
<b>Program Total</b>	<b>\$ 20,300</b>	<b>\$ 28,200</b>	<b>\$ 28,200</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 06</b>	<b>Beautification Commission</b>		
<u>Supplies</u>			
520.10	Office Supplies Paper	\$ 100	\$ 100
525.95	Operating Supplies Other	28,100	28,100
<u>Total: Supplies</u>		28,200	28,200
	<b>Division Total: Beautification Commission</b>	<b>28,200</b>	<b>28,200</b>
	<b>Department Total: Boards &amp; Commissions</b>	<b>28,200</b>	<b>28,200</b>
	<b>Fund Total: General Fund</b>	<b>28,200</b>	<b>28,200</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 07 Police Pension Board

##### Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

##### Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Pension Benefits	\$ 2,170,950	\$ 2,490,000	\$ 2,411,100
Pension Administration	326,837	258,900	288,900
<b>Program Total</b>	<b>\$ 2,497,787</b>	<b>\$ 2,748,900</b>	<b>\$ 2,700,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 801</b>	<b>Police Pension Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 07</b>	<b>Police Pension Board</b>		
<u>Total: Pension Benefits</u>		\$ 2,490,000	\$ 2,411,100
<u>Supplies</u>			
520.05	Office Supplies General	2,000	2,000
<u>Total: Supplies</u>		2,000	2,000
<u>Services &amp; Charges</u>			
540.10	Services Financial	160,000	185,000
540.15	Services Banking	10,000	10,000
540.30	Services Legal	5,000	10,000
540.35	Services Medical	1,500	1,500
540.95	Services Other	400	400
565.05	Repair and Maintenance Machinery & Equipment	3,000	3,000
575.10	Other Memberships & Publications	2,000	2,000
<u>Total: Services &amp; Charges</u>		181,900	211,900
<u>Other Expenses</u>			
805	Refunds	75,000	75,000
<u>Total: Other Expenses</u>		75,000	75,000
<b>Division Total: Police Pension Board</b>		<b>2,748,900</b>	<b>2,700,000</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>2,748,900</b>	<b>2,700,000</b>
<b>Fund Total: Police Pension Fund</b>		<b>2,748,900</b>	<b>2,700,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 08 Fire Pension Board

##### Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

##### Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Pension Benefits	\$ 2,241,738	\$ 2,735,000	\$ 3,405,100
Pension Administration	135,752	256,900	281,900
<b>Program Total</b>	<b>\$ 2,377,490</b>	<b>\$ 2,991,900</b>	<b>\$ 3,687,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

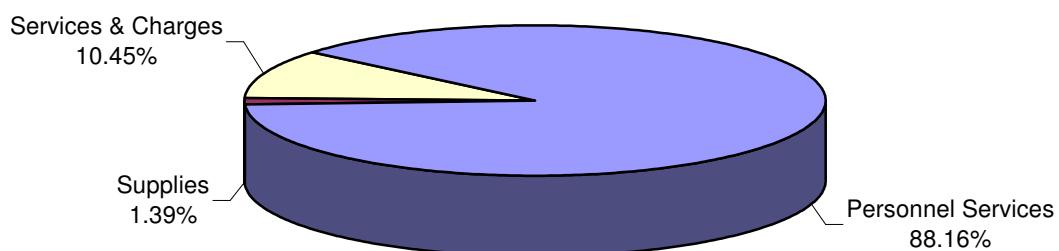
Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 802</b>	<b>Fire Pension Fund</b>		
<b>Department 12</b>	<b>Boards &amp; Commissions</b>		
<b>Division 08</b>	<b>Fire Pension Board</b>		
<u>Total: Pension Benefits</u>		\$ 2,735,000	\$ 3,405,100
<u>Supplies</u>			
520.05	Office Supplies General	2,000	2,000
<u>Total: Supplies</u>		2,000	2,000
<u>Services &amp; Charges</u>			
540.10	Services Financial	160,000	185,000
540.15	Services Banking	10,000	10,000
540.30	Services Legal	5,000	5,000
540.35	Services Medical	1,500	1,500
540.95	Services Other	400	400
565.05	Repair and Maintenance Machinery & Equipment	3,000	3,000
<u>Total: Services &amp; Charges</u>		179,900	204,900
<u>Other Expenses</u>			
805	Refunds	75,000	75,000
<u>Total: Other Expenses</u>		75,000	75,000
<b>Division Total: Fire Pension Board</b>		<b>2,991,900</b>	<b>3,687,000</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>2,991,900</b>	<b>3,687,000</b>
<b>Fund Total: Fire Pension Fund</b>		<b>2,991,900</b>	<b>3,687,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

**Department 14 Village Clerk**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 200,760	\$ 201,025	0.13%
<b>Department Total: Village Clerk</b>	<b>200,760</b>	<b>201,025</b>	<b>0.13%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 175,010	\$ 177,225	1.27%
Supplies	3,300	2,800	-15.15%
Services & Charges	22,450	21,000	-6.46%
<b>Department Total: Village Clerk</b>	<b>200,760</b>	<b>201,025</b>	<b>0.13%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

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#### Department 14 Village Clerk

##### Prior Year - Status

- \* Attend mandatory electronic training for New Freedom of Information Act and Open Meetings Act, within six (6) months after the effective date.

*Completed.*

- \* Continued utilization of Document Imaging program (Laserfiche).

*On-going.*

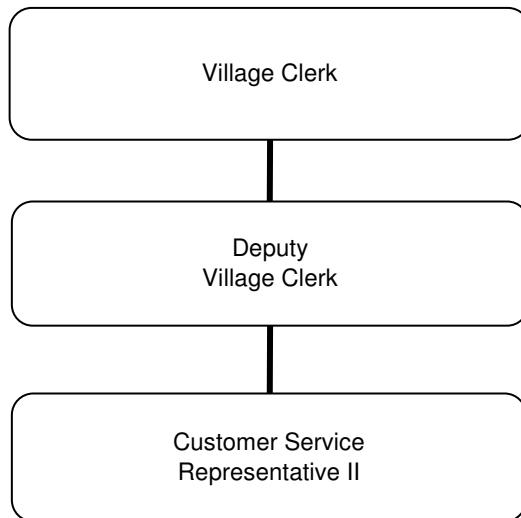
##### Current Year

- \* Continue processing Passport Applications.
- \* Disseminate information as it relates to the 2011 Consolidated Elections.
- \* Reorganize/restructure Village owned property files.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

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**Department 14 Village Clerk**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 14 Village Clerk**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Customer Service Representative II	1	1	1
<b><u>Full-Time Total</u></b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Department Total: Village Clerk</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 14 Village Clerk

#### Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laser fiche (the document imaging system).

#### Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laser fiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laser fiche for easier and faster retrieval of records.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 167,371	\$ 175,010	\$ 177,225
Supplies	990	3,300	2,800
Services & Charges	18,526	22,450	21,000
<b>Department Total</b>	<b>\$ 186,887</b>	<b>\$ 200,760</b>	<b>\$ 201,025</b>

#### Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

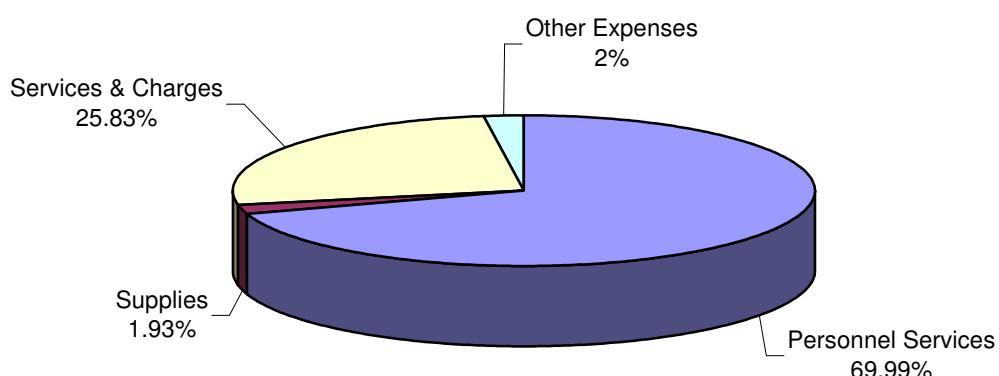
Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 14</b>	<b>Village Clerk</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 121,660	\$ 123,065
<u>Total: Taxes &amp; Benefits</u>		53,350	54,160
<u>Supplies</u>			
520.05	Office Supplies General	1,300	1,100
520.10	Office Supplies Paper	-	200
525.95	Operating Supplies Other	2,000	1,500
<u>Total: Supplies</u>		3,300	2,800
<u>Services &amp; Charges</u>			
540.95	Services Other	9,000	9,000
550.05	Printing/Advertising Legal Notices	8,000	7,800
565.05	Repair and Maintenance Machinery & Equipment	1,200	1,200
575.10	Other Memberships & Publications	950	950
575.15	Other Training & Travel	3,300	2,050
<u>Total: Services &amp; Charges</u>		22,450	21,000
<b>Division Total: Administration</b>		<b>200,760</b>	<b>201,025</b>
<b>Department Total: Village Clerk</b>		<b>200,760</b>	<b>201,025</b>
<b>Fund Total: General Fund</b>		<b>200,760</b>	<b>201,025</b>

**Village of Palatine**  
**CY 2011 Annual Budget - Expenditure Overview**

**Department 20 Village Manager's Office**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 697,385	\$ 667,945	-4.22%
Public Information/Events	425,655	398,465	-6.39%
Economic Development - Non TIF	48,290	46,290	-4.14%
<b>Operating Total: Village Manager's Office</b>	<b>1,171,330</b>	<b>1,112,700</b>	<b>-5.01%</b>
Economic Development - TIF	5,197,770	4,885,000	-6.02%
<b>Department Total: Village Manager's Office</b>	<b>6,369,100</b>	<b>5,997,700</b>	<b>-5.83%</b>
 <b>Expenditures by Type</b>			
Personnel Services	\$ 801,800	\$ 778,755	-2.87%
Supplies	26,150	21,500	-17.78%
Services & Charges	343,380	287,445	-16.29%
Other Expenses	-	25,000	-
<b>Operating Total: Village Manager's Office</b>	<b>1,171,330</b>	<b>1,112,700</b>	<b>-5.01%</b>
Economic Development - TIF	5,197,770	4,885,000	-6.02%
<b>Department Total: Village Manager's Office</b>	<b>6,369,100</b>	<b>5,997,700</b>	<b>-5.83%</b>

**2011 Adopted Budget by Type**



## **Village of Palatine CY 2011 Adopted Budget - Issues & Initiatives**

### **Department 20 Village Manager's Office**

#### **Prior Year - Status**

- \* Reduce the cost of the Village's Newsletter while maintaining the number of pages and providing full color, including conducting a Request for Proposals for editorial and printing services.

***Reduced the cost for each edition of the newsletter from \$13,000 to \$9,000, resulting in a savings of over \$12,000 for 2010. Newsletter changed from two-color to full-color.***

- \* Investigate the creation of a Special Events Ordinance and implement a reimbursement process of Village services to support Special Events.

#### ***Under development.***

- \* Create two regular monthly programs for Channel 6.

***Create a program "Palatine Business Spotlight" and additional programming under development.***

- \* Increase the number of video programs on Channel 6, both created in-house and acquired from outside sources.

***Partnered with Hoffman Estates to showcase a weekend "Game of the Week" High School 211 sports event and began airing "West Wing Week", a weekly guide of what is happening at the White House.***

- \* Implement new collection programs for outstanding debt to the Village, including the creation of a Denial of Village Services Ordinance for businesses or individuals and utilization of a collection agency.

#### ***Enacted a Denial of Service Ordinance.***

- \* Investigate new revenue sources for the Annual Downtown Palatine Street Fest.

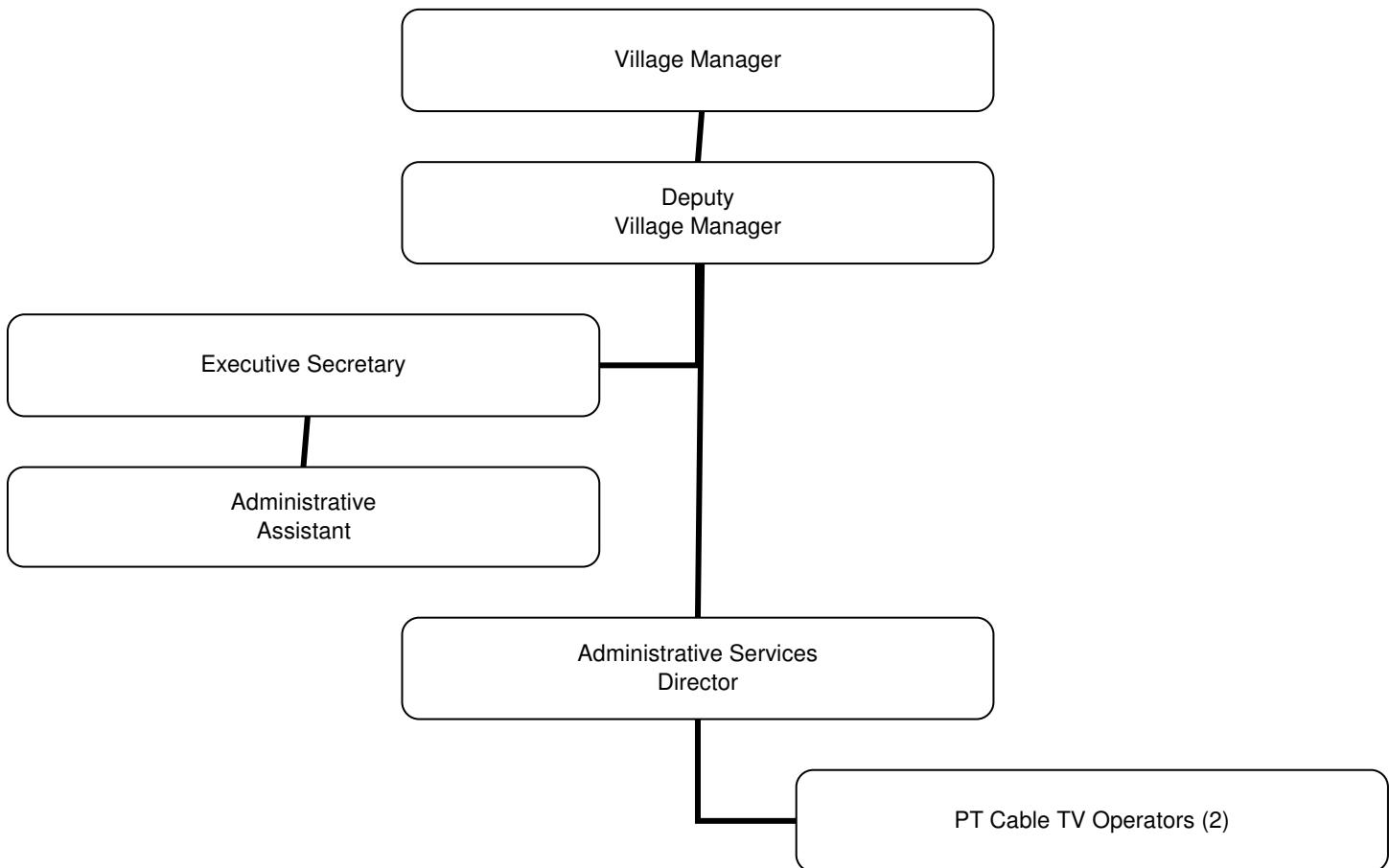
***Increased the price of alcoholic beverages.***

#### **Current Year**

- \* Continue to evaluate all programs and services delivered by Village to prioritize core services.
- \* Explore intergovernmental and private sector agreements to reduce costs of services.
- \* Participate in short and long range strategic planning and goal setting with Village Council.
- \* Rebrand Channel 6 to Palatine TV and begin Broadcasting on AT & T Video service
- \* Create a video program to market the Village and promote local businesses.
- \* Create an orientation program for new liquor license holders.
- \* Develop a procedure for utilizing new social media outlets for the dissemination of information about Village services and programs

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 20 Village Manager's Office**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 20 Village Manager's Office**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Services Director	1	1	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	1
<b><u>Full-Time Total</u></b>	<b>5</b>	<b>5</b>	<b>5</b>
Customer Service Representative I	1	-	-
Cable TV Operator	2	2	2
<b><u>Part-Time Total</u></b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>Department Total: Village Manager's Office</b>	<b>8</b>	<b>7</b>	<b>7</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

#### Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 810,340	\$ 801,800	\$ 778,755
Supplies	24,935	26,150	21,500
Services & Charges	348,823	343,380	287,445
Other Expenses	-	-	25,000
Economic Development - TIF	1,326,264	5,197,770	4,885,000
<b>Department Total</b>	<b>\$ 2,510,362</b>	<b>\$ 6,369,100</b>	<b>\$ 5,997,700</b>

#### Personnel Summary

Full-Time	6	6	6
Part-Time	3	2	2

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 01 Administration

##### Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

##### Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 684,290	\$ 670,730	\$ 648,230
Supplies	7,120	9,000	7,000
Services & Charges	12,730	17,655	12,715
<b>Program Total</b>	<b>\$ 704,140</b>	<b>\$ 697,385</b>	<b>\$ 667,945</b>

##### Personnel Summary

Full-Time	5	5	5
Part-Time	1	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 467,825	\$ 442,065
<u>Total: Taxes &amp; Benefits</u>		202,905	206,165
<u>Supplies</u>			
520.05	Office Supplies General	5,000	3,500
520.10	Office Supplies Paper	4,000	3,500
<u>Total: Supplies</u>		9,000	7,000
<u>Services &amp; Charges</u>			
545.20	Communications Postage	150	120
565.95	Repair and Maintenance Vehicle Maint Service Charge	4,130	4,130
575.05	Other Small Tools & Equipment	500	500
575.10	Other Memberships & Publications	4,775	4,465
575.15	Other Training & Travel	8,100	3,500
<u>Total: Services &amp; Charges</u>		17,655	12,715
<b>Division Total: Administration</b>		<b>697,385</b>	<b>667,945</b>
<b>Department Total: Village Manager's Office</b>		<b>697,385</b>	<b>667,945</b>
<b>Fund Total: General Fund</b>		<b>697,385</b>	<b>667,945</b>

## **Village of Palatine CY 2011 Adopted Budget - Expenditures**

### **Department 20 Village Manager's Office**

#### **Division 09 Public Information/Events**

##### **Program Description**

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

##### **Program Objectives**

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

##### **Budget Summary**

	<b>2009 Actual</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Expenditures</b>			
Personnel Services	\$ 126,050	\$ 131,070	\$ 130,525
Supplies	13,119	17,150	14,500
Services & Charges	236,513	277,435	253,440
<b>Program Total</b>	<b>\$ 375,682</b>	<b>\$ 425,655</b>	<b>\$ 398,465</b>

##### **Personnel Summary**

Full-Time	1	1	1
Part-Time	2	2	2

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 09</b>	<b>Public Information/Events</b>		
<u>Total: Salaries</u>		\$ 90,930	\$ 90,195
<u>Total: Taxes &amp; Benefits</u>		40,140	40,330
<u>Supplies</u>			
520.05	Office Supplies General	650	500
520.10	Office Supplies Paper	1,000	750
525.10	Operating Supplies Medical	500	500
525.95	Operating Supplies Other	15,000	12,750
<u>Total: Supplies</u>		17,150	14,500
<u>Services &amp; Charges</u>			
540.95	Services Other	201,500	201,000
545.20	Communications Postage	19,000	14,250
550.15	Printing/Advertising Outside Printing Services	48,500	32,060
565.05	Repair and Maintenance Machinery & Equipment	1,000	900
570.10	Rental Machinery	5,000	3,000
575.05	Other Small Tools & Equipment	500	500
575.10	Other Memberships & Publications	1,435	1,480
575.15	Other Training & Travel	500	250
<u>Total: Services &amp; Charges</u>		277,435	253,440
<b>Division Total: Public Information/Events</b>		<b>425,655</b>	<b>398,465</b>
<b>Department Total: Village Manager's Office</b>		<b>425,655</b>	<b>398,465</b>
<b>Fund Total: General Fund</b>		<b>425,655</b>	<b>398,465</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 10 Economic Development

##### Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

##### Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	4,696	-	-
Services & Charges	99,580	48,290	21,290
Other Expenses	-	-	25,000
Economic Development - TIF	1,326,264	5,197,770	4,885,000
<b>Program Total</b>	<b>\$ 1,430,540</b>	<b>\$ 5,246,060</b>	<b>\$ 4,931,290</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 10</b>	<b>Economic Development</b>		
<b><u>Services &amp; Charges</u></b>			
550.15	Printing/Advertising Outside Printing Services	\$ 38,000	\$ 12,325
575.10	Other Memberships & Publications	5,145	5,820
575.15	Other Training & Travel	5,145	3,145
<b>Total: Services &amp; Charges</b>		<b>48,290</b>	<b>21,290</b>
<b><u>Other Expenses</u></b>			
805	Refunds	-	25,000
<b>Total: Other Expenses</b>		<b>-</b>	<b>25,000</b>
<b>Division Total: Economic Development</b>		<b>48,290</b>	<b>46,290</b>
<b>Department Total: Village Manager's Office</b>		<b>48,290</b>	<b>46,290</b>
<b>Fund Total: General Fund</b>		<b>48,290</b>	<b>46,290</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 231</b>	<b>Dundee Road TIF (TIF #1) Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 10</b>	<b>Economic Development</b>		
<u>Other Expenses</u>			
815	Rebates	\$ 3,510,180	\$ 3,700,000
<u>Total: Other Expenses</u>		<u>3,510,180</u>	<u>3,700,000</u>
<b>Division Total: Economic Development</b>		<b>3,510,180</b>	<b>3,700,000</b>
<b>Department Total: Village Manager's Office</b>		<b>3,510,180</b>	<b>3,700,000</b>
<b>Fund Total: Dundee Road TIF (TIF #1) Fund</b>		<b>3,510,180</b>	<b>3,700,000</b>

**Village of Palatine  
CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 232</b>	<b>Rand/Dundee TIF (TIF #2) Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 10</b>	<b>Economic Development</b>		
<b><u>Other Expenses</u></b>			
815	Rebates	\$ 376,090	\$ 300,000
<b>Total: Other Expenses</b>		<b>376,090</b>	<b>300,000</b>
<b>Division Total: Economic Development</b>		<b>376,090</b>	<b>300,000</b>
<b>Department Total: Village Manager's Office</b>		<b>376,090</b>	<b>300,000</b>
<b>Fund Total: Rand/Dundee TIF (TIF #2) Fund</b>		<b>376,090</b>	<b>300,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 10</b>	<b>Economic Development</b>		
<u>Supplies</u>			
520.05	Office Supplies General	\$ 5,000	\$ -
525.95	Operating Supplies Other	5,000	-
<b>Total: Supplies</b>		<b>10,000</b>	<b>-</b>
<u>Services &amp; Charges</u>			
540.10	Services Financial	20,000	10,000
540.30	Services Legal	-	40,000
540.95	Services Other	10,000	-
<b>Total: Services &amp; Charges</b>		<b>30,000</b>	<b>50,000</b>
<u>Other Expenses</u>			
820	TIF Development	21,500	35,000
<b>Total: Other Expenses</b>		<b>21,500</b>	<b>35,000</b>
<b>Division Total: Economic Development</b>		<b>61,500</b>	<b>85,000</b>
<b>Department Total: Village Manager's Office</b>		<b>61,500</b>	<b>85,000</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>61,500</b>	<b>85,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>		
<b>Department 20</b>	<b>Village Manager's Office</b>		
<b>Division 10</b>	<b>Economic Development</b>		
<b><u>Services &amp; Charges</u></b>			
540.10	Services Financial	\$ -	\$ 10,000
540.30	Services Legal	-	40,000
<b>Total: Services &amp; Charges</b>		-	50,000
<b><u>Other Expenses</u></b>			
820	TIF Development	1,250,000	750,000
<b>Total: Other Expenses</b>		<b>1,250,000</b>	<b>750,000</b>
<b>Division Total: Economic Development</b>		<b>1,250,000</b>	<b>800,000</b>
<b>Department Total: Village Manager's Office</b>		<b>1,250,000</b>	<b>800,000</b>
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>1,250,000</b>	<b>800,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

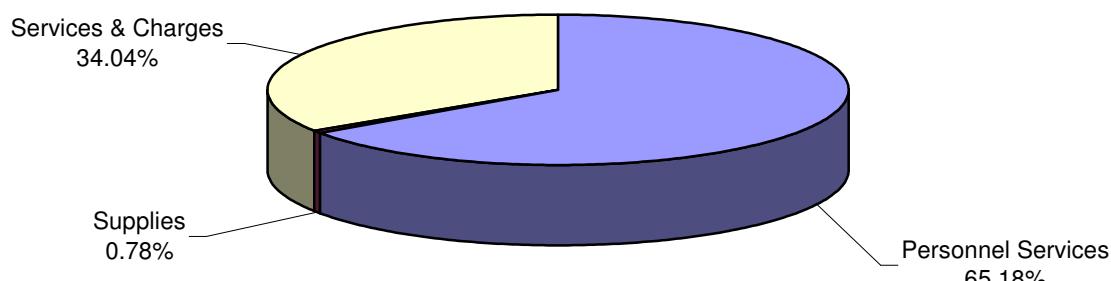
**Department 30 Finance & Operations**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 420,090	\$ 400,220	-4.73%
Accounting Services	449,360	509,640	13.41%
Billing & Collections	918,210	816,965	-11.03%
<b>Operating Total: Finance &amp; Operations</b>	<b>1,787,660</b>	<b>1,726,825</b>	<b>-3.40%</b>
Debt Service	12,871,065	13,280,260	3.18%
Transfers	767,385	881,770	14.91%
<b>Department Total: Finance &amp; Operations</b>	<b>15,426,110</b>	<b>15,888,855</b>	<b>3.00%</b>

**Expenditures by Type**

Personnel Services	\$ 1,226,620	\$ 1,125,460	-8.25%
Supplies	13,975	13,475	-3.58%
Services & Charges	547,065	587,890	7.46%
<b>Operating Total: Finance &amp; Operations</b>			
Debt Service	12,871,065	13,280,260	3.18%
Transfers	767,385	881,770	14.91%
<b>Department Total: Finance &amp; Operations</b>	<b>15,426,110</b>	<b>15,888,855</b>	<b>3.00%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

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#### Department 30 Finance & Operations

##### Prior Year - Status

- \* Continued monitoring of and reporting on the Village's fiscal condition.

##### ***This is a continuing initiative***

- \* Complete a successful issuance of bonds to fund the Village's Public Safety Building Projects, continue evaluating potential refunding opportunities, and maintain the Village's good bond ratings.

##### ***This initiative was met with a successful bond issue for building projects along with a refunding issue.***

- \* Complete a Water and Sewer Rate Study to provide funding for operational and capital maintenance needs of our aging utility infrastructure.

##### ***It was determined that a "study" by an outside consultant was not necessary. Staff internally reviewed the rate structure based on the Baxter Master Water Study completed earlier in the year.***

- \* Obtain the GFOA's Certificate of Achievement in Financial Reporting.

##### ***This goal was achieved.***

- \* Begin implementation of Phase 1 of the Village's new ERP system.

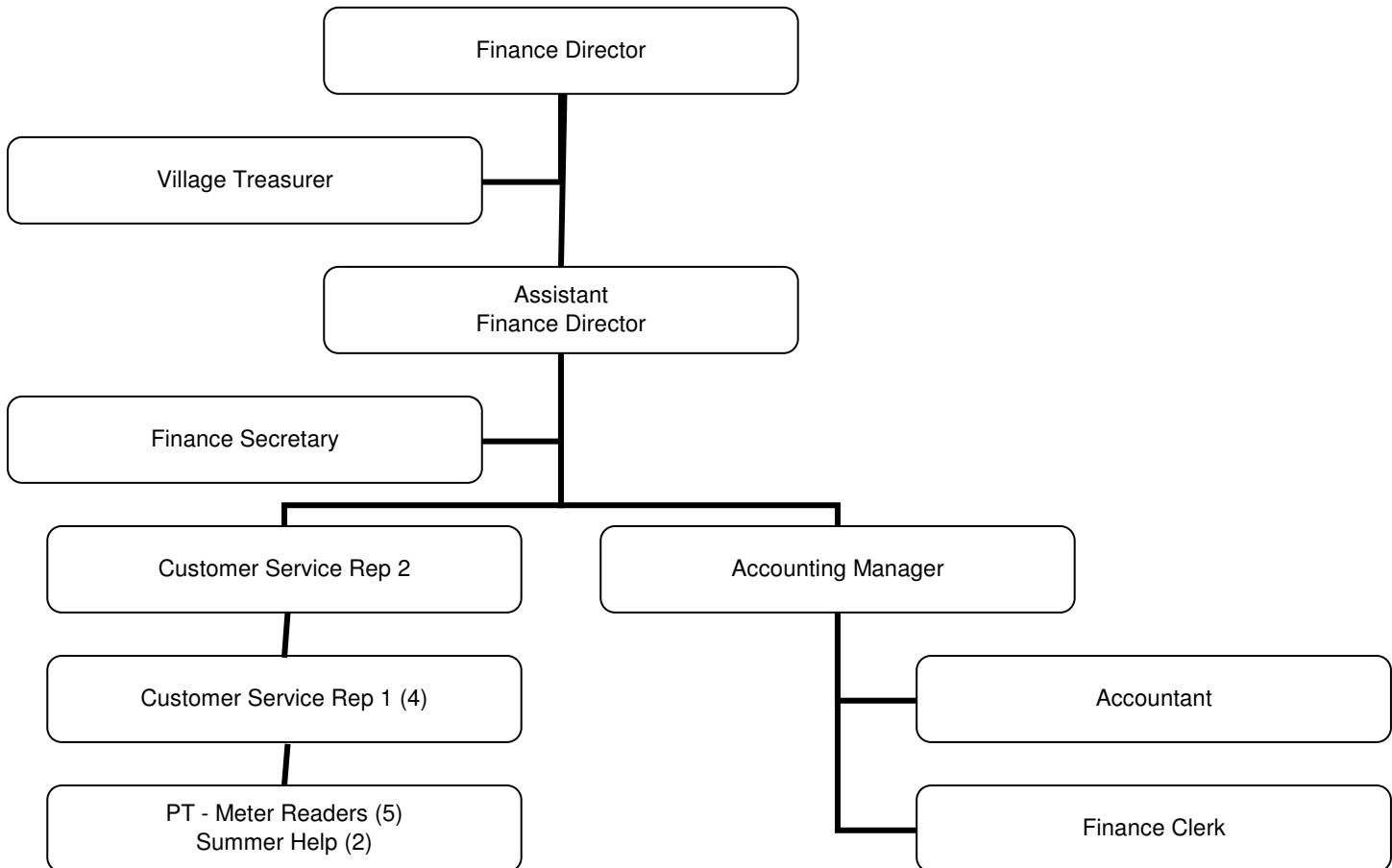
##### ***Evaluation and training was begun for the implementation of Payroll and Accounts Payable/General Ledger on January 1, 2011.***

##### Current Year

- \* Roll-out and training of the User departments in the newly implemented ERP modules - Payroll and Accounts Payable.
- \* Implementation of Utility Billing, Miscellaneous Receivables, Cash Receipts, and Licensing modules of the new ERP software solution.
- \* Obtain the GFOA's Certificate of Achievement in Financial Reporting.
- \* Investigate and present revenue options for permanent funding of the Village's Capital Improvement Program.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 30 Finance & Operations**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 30 Finance & Operations**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accounting Manager	1	1	1
Customer Service Supervisor	1	-	-
Accountant	1	2	1
Secretary	1	1	1
Finance Clerk	2	1	1
Customer Service Representative I	3	4	4
Customer Service Representative II	2	1	1
<b><u>Full-Time Total</u></b>	<b>13</b>	<b>12</b>	<b>11</b>
Village Treasurer	1	1	1
Permanent Part-Time	1	-	-
Accounting Intern	1	-	-
Summer Help	2	2	2
Meter Readers	5	5	5
<b><u>Part-Time Total</u></b>	<b>10</b>	<b>8</b>	<b>8</b>
<b>Department Total: Finance &amp; Operations</b>	<b>23</b>	<b>20</b>	<b>19</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

#### Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,175,500	\$ 1,226,620	\$ 1,125,460
Supplies	11,541	13,975	13,475
Services & Charges	509,787	547,065	587,890
Debt Service	22,948,676	12,871,065	13,280,260
Transfers	481,704	767,385	881,770
<b>Department Total</b>	<b>\$ 24,645,504</b>	<b>\$ 14,658,725</b>	<b>\$ 15,007,085</b>

#### Personnel Summary

Full-Time	14	13	12
Part-Time	7	6	6

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 01 Administration

##### Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

##### Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 379,659	\$ 404,275	\$ 389,480
Supplies	3,062	3,000	3,500
Services & Charges	5,061	12,815	7,240
<b>Program Total</b>	<b>\$ 387,782</b>	<b>\$ 420,090</b>	<b>\$ 400,220</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 293,420	\$ 184,395
<u>Total: Taxes &amp; Benefits</u>		110,855	82,230
<u>Supplies</u>			
520.05	Office Supplies General	1,750	1,750
520.10	Office Supplies Paper	1,250	1,750
<u>Total: Supplies</u>		3,000	3,500
<u>Services &amp; Charges</u>			
575.05	Other Small Tools & Equipment	1,000	500
575.10	Other Memberships & Publications	2,415	2,340
575.15	Other Training & Travel	9,400	4,400
<u>Total: Services &amp; Charges</u>		12,815	7,240
<b>Division Total: Administration</b>		<b>420,090</b>	<b>277,365</b>
<b>Department Total: Finance &amp; Operations</b>		<b>420,090</b>	<b>277,365</b>
<b>Fund Total: General Fund</b>		<b>420,090</b>	<b>277,365</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ -	\$ 96,545
<u>Total: Taxes &amp; Benefits</u>		-	26,310
<b>Division Total: Administration</b>		-	<b>122,855</b>
<b>Department Total: Finance &amp; Operations</b>		-	<b>122,855</b>
<b>Fund Total: Waterworks Fund</b>		-	<b>122,855</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 11 Accounting Services

##### Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

##### Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 356,475	\$ 285,835	\$ 290,465
Supplies	5,800	7,000	6,250
Services & Charges	141,045	156,525	212,925
<b>Program Total</b>	<b>\$ 503,320</b>	<b>\$ 449,360</b>	<b>\$ 509,640</b>

##### Personnel Summary

Full-Time	4	3	3
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 11</b>	<b>Accounting Services</b>		
<u>Total: Salaries</u>		\$ 194,180	\$ 197,220
<u>Total: Taxes &amp; Benefits</u>		91,655	93,245
<u>Supplies</u>			
520.05	Office Supplies General	3,000	2,250
520.10	Office Supplies Paper	1,500	1,500
520.15	Office Supplies Printed Forms	2,500	2,500
<u>Total: Supplies</u>		7,000	6,250
<u>Services &amp; Charges</u>			
540.10	Services Financial	44,500	44,500
540.15	Services Banking	35,000	110,000
565.35	Repair and Maintenance Software	24,000	8,600
575.05	Other Small Tools & Equipment	750	500
575.10	Other Memberships & Publications	1,525	1,075
575.15	Other Training & Travel	3,750	1,250
<u>Total: Services &amp; Charges</u>		109,525	165,925
<b>Division Total: Accounting Services</b>		<b>402,360</b>	<b>462,640</b>
<b>Department Total: Finance &amp; Operations</b>		<b>402,360</b>	<b>462,640</b>
<b>Fund Total: General Fund</b>		<b>402,360</b>	<b>462,640</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 11</b>	<b>Accounting Services</b>		
<b><u>Services &amp; Charges</u></b>			
540.10	Services Financial	\$ 12,000	\$ 12,000
540.15	Services Banking	35,000	35,000
<b>Total: Services &amp; Charges</b>		<b>47,000</b>	<b>47,000</b>
	<b>Division Total: Accounting Services</b>	<b>47,000</b>	<b>47,000</b>
	<b>Department Total: Finance &amp; Operations</b>	<b>47,000</b>	<b>47,000</b>
	<b>Fund Total: Waterworks Fund</b>	<b>47,000</b>	<b>47,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 11 Billing & Collections

##### Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

##### Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 439,366	\$ 536,510	\$ 445,515
Supplies	2,679	3,975	3,725
Services & Charges	363,681	377,725	367,725
<b>Program Total</b>	<b>\$ 805,726</b>	<b>\$ 918,210</b>	<b>\$ 816,965</b>

##### Personnel Summary

Full-Time	7	7	6
Part-Time	7	6	6

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 12</b>	<b>Billing &amp; Collections</b>		
<u>Total: Salaries</u>		\$ 143,030	\$ 148,260
<u>Total: Taxes &amp; Benefits</u>		64,390	66,040
<u>Supplies</u>			
520.05	Office Supplies General	1,725	1,725
520.10	Office Supplies Paper	500	500
<u>Total: Supplies</u>		2,225	2,225
<u>Services &amp; Charges</u>			
545.20	Communications Postage	81,250	83,750
550.15	Printing/Advertising Outside Printing Services	39,500	39,000
565.05	Repair and Maintenance Machinery & Equipment	1,025	1,025
565.35	Repair and Maintenance Software	1,000	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	2,950
570.05	Rental Office Equipment	95,000	87,000
575.05	Other Small Tools & Equipment	500	500
575.15	Other Training & Travel	1,000	750
<u>Total: Services &amp; Charges</u>		222,225	215,975
<b>Division Total: Billing &amp; Collections</b>		<b>431,870</b>	<b>432,500</b>
<b>Department Total: Finance &amp; Operations</b>		<b>431,870</b>	<b>432,500</b>
<b>Fund Total: General Fund</b>		<b>431,870</b>	<b>432,500</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 12</b>	<b>Billing &amp; Collections</b>		
<u>Total: Salaries</u>		\$ 261,765	\$ 192,120
<u>Total: Taxes &amp; Benefits</u>		67,325	39,095
<u>Supplies</u>			
520.05	Office Supplies General	1,250	1,000
520.10	Office Supplies Paper	500	500
<u>Total: Supplies</u>		1,750	1,500
<u>Services &amp; Charges</u>			
545.20	Communications Postage	45,000	48,000
550.15	Printing/Advertising Outside Printing Services	43,000	40,000
565.05	Repair and Maintenance Machinery & Equipment	1,000	-
565.35	Repair and Maintenance Software	2,000	4,000
575.05	Other Small Tools & Equipment	500	250
575.15	Other Training & Travel	1,000	500
<u>Total: Services &amp; Charges</u>		92,500	92,750
<b>Division Total: Billing &amp; Collections</b>		<b>423,340</b>	<b>325,465</b>
<b>Department Total: Finance &amp; Operations</b>		<b>423,340</b>	<b>325,465</b>
<b>Fund Total: Waterworks Fund</b>		<b>423,340</b>	<b>325,465</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 12</b>	<b>Billing &amp; Collections</b>		
<b><u>Services &amp; Charges</u></b>			
550.15	Printing/Advertising Outside Printing Services	\$ 9,000	\$ 5,000
570.20	Rental Buildings	54,000	54,000
<b>Total: Services &amp; Charges</b>		<b>63,000</b>	<b>59,000</b>
<b>Division Total: Billing &amp; Collections</b>		<b>63,000</b>	<b>59,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>63,000</b>	<b>59,000</b>
<b>Fund Total: Parking System Fund</b>		<b>63,000</b>	<b>59,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 70 Debt Service

##### Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

##### Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Principal	\$ 12,674,263	\$ 7,617,275	\$ 7,397,250
Interest	5,330,306	5,184,995	5,855,760
Paying Agent Fees	12,168	21,545	27,250
Bond Issue Costs	253,679	-	-
Other Debt Service - Transfer to Escrow Agent	4,678,260	47,250	-
<b>Program Total</b>	<b>\$ 22,948,676</b>	<b>\$ 12,871,065</b>	<b>\$ 13,280,260</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 70</b>	<b>Debt Service</b>		
<u>Debt Service</u>			
705	Principal	\$ 2,818,350	\$ 3,022,250
710	Interest	2,090,105	1,701,920
715	Paying Agent Fees	6,600	9,000
<b>Total: Debt Service</b>		<b>4,915,055</b>	<b>4,733,170</b>
<b>Division Total: Debt Service</b>		<b>4,915,055</b>	<b>4,733,170</b>
<b>Department Total: Finance &amp; Operations</b>		<b>4,915,055</b>	<b>4,733,170</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>4,915,055</b>	<b>4,733,170</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
	<u>Debt Service</u>		
705	Principal	\$ 978,925	\$ 485,000
710	Interest	972,965	929,425
715	Paying Agent Fees	2,200	3,000
	<u>Total: Debt Service</u>	<u>1,954,090</u>	<u>1,417,425</u>
	<b>Division Total: Debt Service</b>	<b>1,954,090</b>	<b>1,417,425</b>
	<b>Department Total: Finance &amp; Operations</b>	<b>1,954,090</b>	<b>1,417,425</b>
	<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>	<b>1,954,090</b>	<b>1,417,425</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 70</b>	<b>Debt Service</b>		
<u>Debt Service</u>			
705	Principal	\$ 2,209,830	\$ 2,195,660
710	Interest	888,005	2,127,500
715	Paying Agent Fees	7,500	10,000
<b>Total: Debt Service</b>		<b>3,105,335</b>	<b>4,333,160</b>
<b>Division Total: Debt Service</b>		<b>3,105,335</b>	<b>4,333,160</b>
<b>Department Total: Finance &amp; Operations</b>		<b>3,105,335</b>	<b>4,333,160</b>
<b>Fund Total: Debt Service Fund</b>		<b>3,105,335</b>	<b>4,333,160</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 70</b>	<b>Debt Service</b>		
<u>Debt Service</u>			
705	Principal	\$ 912,740	\$ 902,695
710	Interest	149,905	115,085
715	Paying Agent Fees	600	1,500
<b>Total: Debt Service</b>		<b>1,063,245</b>	<b>1,019,280</b>
<b>Division Total: Debt Service</b>		<b>1,063,245</b>	<b>1,019,280</b>
<b>Department Total: Finance &amp; Operations</b>		<b>1,063,245</b>	<b>1,019,280</b>
<b>Fund Total: Waterworks Fund</b>		<b>1,063,245</b>	<b>1,019,280</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 70</b>	<b>Debt Service</b>		
<u>Debt Service</u>			
705	Principal	\$ 697,430	\$ 741,645
710	Interest	544,015	444,080
715	Paying Agent Fees	1,200	1,500
<b>Total: Debt Service</b>		<b>1,242,645</b>	<b>1,187,225</b>
<b>Division Total: Debt Service</b>		<b>1,242,645</b>	<b>1,187,225</b>
<b>Department Total: Finance &amp; Operations</b>		<b>1,242,645</b>	<b>1,187,225</b>
<b>Fund Total: Sewerage Fund</b>		<b>1,242,645</b>	<b>1,187,225</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 824	Special Service Area #4 Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
	<u>Debt Service</u>		
715	Paying Agent Fees	\$ 695	\$ -
	<u>Total: Debt Service</u>	<u>695</u>	<u>-</u>
	<b>Division Total: Debt Service</b>	<b>695</b>	<b>-</b>
	<b>Department Total: Finance &amp; Operations</b>	<b>695</b>	<b>-</b>
	<b>Fund Total: Special Service Area #4 Fund</b>	<b>695</b>	<b>-</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 825</b>	<b>Special Service Area #5 Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 70</b>	<b>Debt Service</b>		
<u>Debt Service</u>			
705	Principal	\$ -	\$ 50,000
710	Interest	540,000	537,750
715	Paying Agent Fees	2,750	2,250
725	Other Debt Service - Transfer to Escrow Agent	47,250	-
<b>Total: Debt Service</b>		<b>590,000</b>	<b>590,000</b>
<b>Division Total: Debt Service</b>		<b>590,000</b>	<b>590,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>590,000</b>	<b>590,000</b>
<b>Fund Total: Special Service Area #5 Fund</b>		<b>590,000</b>	<b>590,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

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**Department 30 Finance & Operations**

**Division 80 Transfers**

**Program Description**

This program provides for the movement of funds from one Village fund to another.

**Program Objectives**

- 1      Allocate "overhead" costs to user Departments.
- 2      Provide for one-time transfer of funds, when appropriate.
- 3      Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

**Budget Summary**

	<b>2009 Actual</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Expenditures</b>			
Services & Charges	\$ 481,704	\$ 482,405	\$ 628,770
Other Financing Uses	-	284,980	253,000
<b>Program Total</b>	<b>\$ 481,704</b>	<b>\$ 767,385</b>	<b>\$ 881,770</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 80</b>	<b>Interfund Transfers</b>		
<u>Other Financing Uses</u>			
905.40	Interfund Transfers Out Capital Project Funds	\$ 284,980	\$ -
<u>Total: Other Financing Uses</u>		<u>284,980</u>	<u>-</u>
<b>Division Total: Interfund Transfers</b>		<b>284,980</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>284,980</b>	<b>-</b>
<b>Fund Total: General Fund</b>		<b>284,980</b>	<b>-</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 80</b>	<b>Interfund Transfers</b>		
<b><u>Services &amp; Charges</u></b>			
540.90	Services Administrative Service Charge	\$ 82,405	\$ 88,770
<b>Total: Services &amp; Charges</b>		<b>82,405</b>	<b>88,770</b>
<b>Division Total: Interfund Transfers</b>		<b>82,405</b>	<b>88,770</b>
<b>Department Total: Finance &amp; Operations</b>		<b>82,405</b>	<b>88,770</b>
<b>Fund Total: Community Dev Block Grant Fund</b>		<b>82,405</b>	<b>88,770</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 80</b>	<b>Interfund Transfers</b>		
<b><u>Services &amp; Charges</u></b>			
540.90	Services Administrative Service Charge	\$ -	\$ 55,000
<b>Total: Services &amp; Charges</b>		-	55,000
<b><u>Other Financing Uses</u></b>			
905.10	Interfund Transfers Out General Fund	-	126,500
<b>Total: Other Financing Uses</b>		-	126,500
<b>Division Total: Interfund Transfers</b>		-	<b>181,500</b>
<b>Department Total: Finance &amp; Operations</b>		-	<b>181,500</b>
<b>Fund Total: Waterworks Fund</b>		-	<b>181,500</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 80</b>	<b>Interfund Transfers</b>		
<b><u>Services &amp; Charges</u></b>			
540.90	Services Administrative Service Charge	\$ 300,000	\$ 335,000
<b>Total: Services &amp; Charges</b>		<b>300,000</b>	<b>335,000</b>
<b><u>Other Financing Uses</u></b>			
905.10	Interfund Transfers Out General Fund	-	126,500
<b>Total: Other Financing Uses</b>		<b>-</b>	<b>126,500</b>
<b>Division Total: Interfund Transfers</b>		<b>300,000</b>	<b>461,500</b>
<b>Department Total: Finance &amp; Operations</b>		<b>300,000</b>	<b>461,500</b>
<b>Fund Total: Sewerage Fund</b>		<b>300,000</b>	<b>461,500</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 80</b>	<b>Interfund Transfers</b>		
<b><u>Services &amp; Charges</u></b>			
540.90	Services Administrative Service Charge	\$ 50,000	\$ 100,000
<b>Total: Services &amp; Charges</b>		<b>50,000</b>	<b>100,000</b>
<b>Division Total: Interfund Transfers</b>		<b>50,000</b>	<b>100,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>50,000</b>	<b>100,000</b>
<b>Fund Total: Refuse Fund</b>		<b>50,000</b>	<b>100,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>		
<b>Department 30</b>	<b>Finance &amp; Operations</b>		
<b>Division 80</b>	<b>Interfund Transfers</b>		
<b><u>Services &amp; Charges</u></b>			
540.90	Services Administrative Service Charge	\$ 50,000	\$ 50,000
<b>Total: Services &amp; Charges</b>		<b>50,000</b>	<b>50,000</b>
<b>Division Total: Interfund Transfers</b>		<b>50,000</b>	<b>50,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>50,000</b>	<b>50,000</b>
<b>Fund Total: Parking System Fund</b>		<b>50,000</b>	<b>50,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

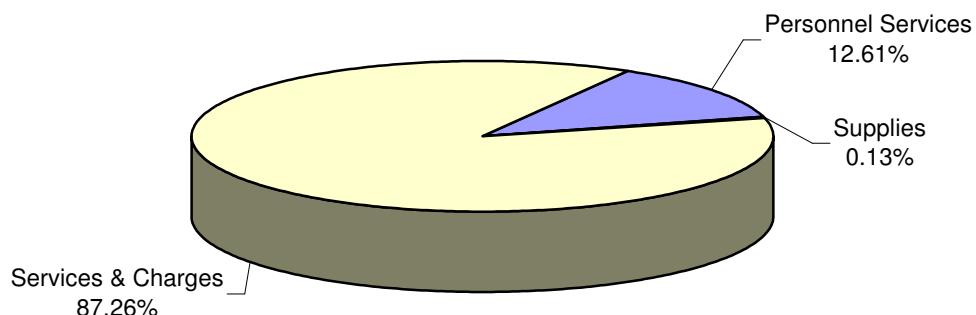
**Department 32 Legal**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Village Attorney	\$ 401,125	\$ 353,700	-11.82%
Village Prosecutor	42,645	42,000	-1.51%
Labor/Collective Bargaining	35,000	60,000	71.43%
Administrative Adjudication	90,275	90,445	0.19%
<b>Department Total: Legal</b>	<b>569,045</b>	<b>546,145</b>	<b>-4.02%</b>

**Expenditures by Type**

Personnel Services	\$ 68,025	\$ 68,895	1.28%
Supplies	750	700	-6.67%
Services & Charges	500,270	476,550	-4.74%
<b>Department Total: Legal</b>			
	<b>569,045</b>	<b>546,145</b>	<b>-4.02%</b>

**2011 Adopted Budget by Type**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 32 Legal**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Secretary	1	1	1
<u>Full-Time Total</u>	1	1	1
<b>Department Total: Legal</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 32 Legal

#### Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

#### Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 66,947	\$ 68,025	\$ 68,895
Supplies	691	750	700
Services & Charges	582,529	500,270	476,550
<b>Department Total</b>	<b>\$ 650,167</b>	<b>\$ 569,045</b>	<b>\$ 546,145</b>

#### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 13 Village Attorney

##### Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

##### Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	454,962	401,125	353,700
<b>Program Total</b>	<b>\$ 454,962</b>	<b>\$ 401,125</b>	<b>\$ 353,700</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 32</b>	<b>Legal</b>		
<b>Division 13</b>	<b>Village Attorney</b>		
<b><u>Services &amp; Charges</u></b>			
540.30	Services Legal	\$ 400,000	\$ 352,000
545.20	Communications Postage	625	600
575.10	Other Memberships & Publications	500	1,100
<b>Total: Services &amp; Charges</b>		<b>401,125</b>	<b>353,700</b>
<b>Division Total: Village Attorney</b>		<b>401,125</b>	<b>353,700</b>
<b>Department Total: Legal</b>		<b>401,125</b>	<b>353,700</b>
<b>Fund Total: General Fund</b>		<b>401,125</b>	<b>353,700</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 14 Village Prosecutor

##### Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

##### Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	42,645	42,000
<b>Program Total</b>	<b>\$ 41,400</b>	<b>\$ 42,645</b>	<b>\$ 42,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 32</b>	<b>Legal</b>		
<b>Division 14</b>	<b>Village Prosecutor</b>		
<b><u>Services &amp; Charges</u></b>			
540.30	Services Legal	\$ 42,645	\$ 42,000
<b>Total: Services &amp; Charges</b>		<b>42,645</b>	<b>42,000</b>
<b>Division Total: Village Prosecutor</b>		<b>42,645</b>	<b>42,000</b>
<b>Department Total: Legal</b>		<b>42,645</b>	<b>42,000</b>
<b>Fund Total: General Fund</b>		<b>42,645</b>	<b>42,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 15 Labor/Collective Bargaining

##### Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

##### Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	62,889	35,000	60,000
<b>Program Total</b>	<b>\$ 62,889</b>	<b>\$ 35,000</b>	<b>\$ 60,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 32</b>	<b>Legal</b>		
<b>Division 15</b>	<b>Labor/Collective Bargaining</b>		
<b><u>Services &amp; Charges</u></b>			
540.30	Services Legal	\$ 35,000	\$ 60,000
<b>Total: Services &amp; Charges</b>		<b>35,000</b>	<b>60,000</b>
<b>Division Total: Labor/Collective Bargaining</b>		<b>35,000</b>	<b>60,000</b>
<b>Department Total: Legal</b>		<b>35,000</b>	<b>60,000</b>
<b>Fund Total: General Fund</b>		<b>35,000</b>	<b>60,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 16 Administrative Adjudication

##### Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

##### Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 66,947	\$ 68,025	\$ 68,895
Supplies	691	750	700
Services & Charges	23,278	21,500	20,850
<b>Program Total</b>	<b>\$ 90,916</b>	<b>\$ 90,275</b>	<b>\$ 90,445</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

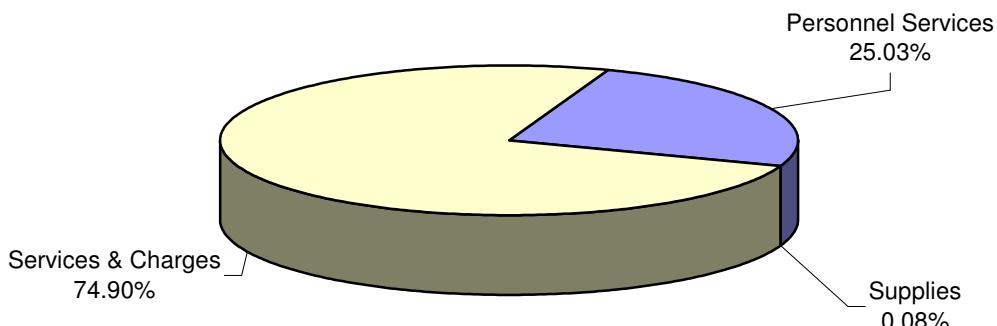
Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 32</b>	<b>Legal</b>		
<b>Division 16</b>	<b>Administrative Adjudication</b>		
<u>Total: Salaries</u>		\$ 54,425	\$ 54,950
<u>Total: Taxes &amp; Benefits</u>		13,600	13,945
<u>Supplies</u>			
520.05	Office Supplies General	500	200
520.10	Office Supplies Paper	250	200
520.15	Office Supplies Printed Forms	-	300
<u>Total: Supplies</u>		750	700
<u>Services &amp; Charges</u>			
540.30	Services Legal	20,000	20,000
565.90	Repair and Maintenance Other	1,000	750
575.10	Other Memberships & Publications	250	100
575.15	Other Training & Travel	250	-
<u>Total: Services &amp; Charges</u>		21,500	20,850
<b>Division Total: Administrative Adjudication</b>		<b>90,275</b>	<b>90,445</b>
<b>Department Total: Legal</b>		<b>90,275</b>	<b>90,445</b>
<b>Fund Total: General Fund</b>		<b>90,275</b>	<b>90,445</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

**Department 34 Human Resources**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 472,880	\$ 460,105	-2.70%
Village Wide Benefit Programs	1,396,275	1,377,330	-1.36%
<b>Operating Total: Human Resources</b>	<b>1,869,155</b>	<b>1,837,435</b>	<b>-1.70%</b>
Health Insurance Program	5,686,670	5,716,145	0.52%
Liability & Casualty Insurance Program	1,477,810	1,337,310	-9.51%
<b>Department Total: Human Resources</b>	<b>9,033,635</b>	<b>8,890,890</b>	<b>-1.58%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 466,005	\$ 459,885	-1.31%
Supplies	8,150	1,400	-82.82%
Services & Charges	1,395,000	1,376,150	-1.35%
<b>Operating Total: Human Resources</b>	<b>1,869,155</b>	<b>1,837,435</b>	<b>-1.70%</b>
Insurance Programs	7,164,480	7,053,455	-1.55%
<b>Department Total: Human Resources</b>	<b>9,033,635</b>	<b>8,890,890</b>	<b>-1.58%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

#### Department 34 Human Resources

##### Prior Year - Status

- \* Implement initial phases of Enterprise Technology System.

***Currently implementing the New World Technology for on-line open enrollment for 2011. Also, supporting live payroll implementation in January 2011.***

- \* Continue to negotiate first Fire Contract and prepare for Captain Promotions Process.

***Negotiations completed with first contract March 2010. Language for Captains Promotional Process ratified in October 2010.***

- \* Support organization through employee meetings, communication during transition following implementation of the Separation Incentive Program.

***Completed group and individual meetings to communicate the Separation Incentive Program.***

- \* Conduct an audit of liability program to ensure proper reserves for loss risk. Review communication process after new accident and update letters.

***Actuarial study completed by Milliman recommended setting of reserves for the next five years based on actual and projected risk.***

- \* Conduct a routine audit of pay practices under the Fair Labor Standards Act.

***Audit delayed due to budget revenue shortfall. Program will be rescheduled when funds are available.***

##### Current Year

- \* Conduct training needs survey of employees. Identify low cost training resources to meet the needs of employees.

- \* Roll out communication to employees regarding the use of the new Village-wide technology for benefit information.

- \* Negotiate successor contracts for three labor groups: Police, Fire and Public Works.

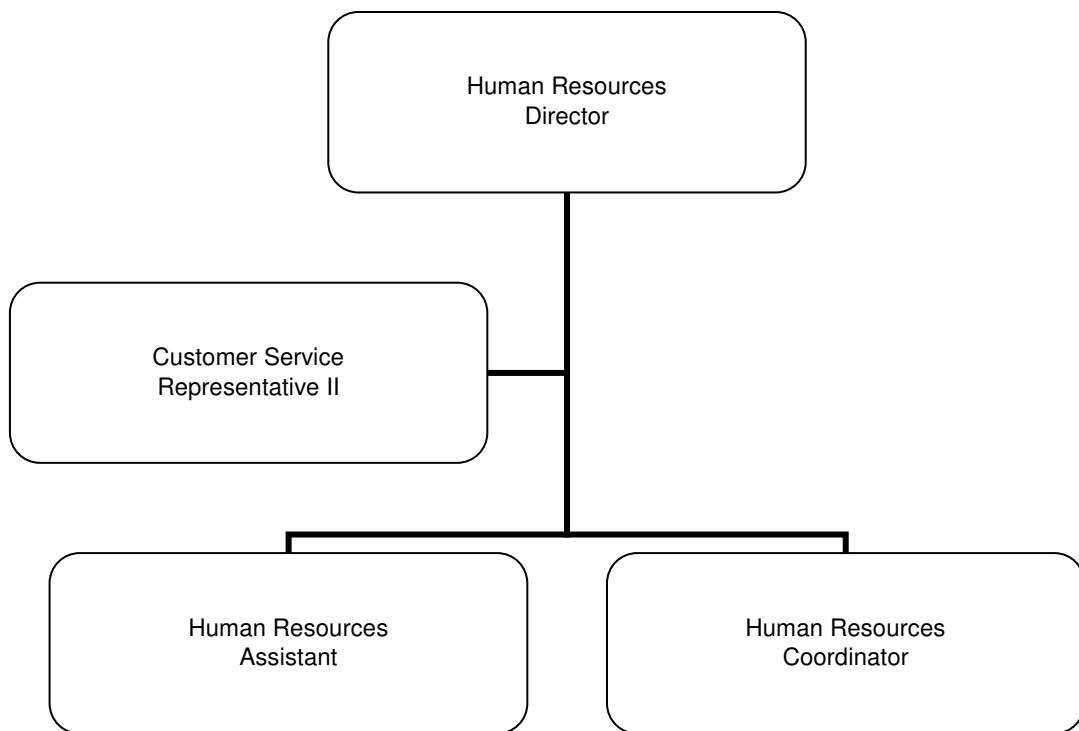
- \* Finalize update to Fire and Police Commission section of Village Code. Update and communicate Rules and Regulations for Fire and Police Commission.

- \* Ensure implementation of required health insurance plan changes, and continue to monitor costs to measure claims impact.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

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**Department 34 Human Resources**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 34 Human Resources**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Human Resources Director	1	1	1
Human Resources Coordinator	1	1	1
Human Resources Assistant	1	1	1
Customer Service Representative II	1	1	1
<b><u>Full-Time Total</u></b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Department Total: Human Resources</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Village of Palatine CY 2011 Proposed Budget - Expenditures

### Department 34 Human Resources

#### Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

#### Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 434,434	\$ 466,005	\$ 459,885
Supplies	6,089	8,150	1,400
Services & Charges	1,236,320	1,395,000	1,376,150
Insurance Programs	6,250,458	7,164,480	7,053,455
<b>Department Total</b>	<b>\$ 7,927,301</b>	<b>\$ 9,033,635</b>	<b>\$ 8,890,890</b>

#### Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 01 Administration

##### Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

##### Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 434,434	\$ 459,005	\$ 451,330
Supplies	491	1,650	900
Services & Charges	7,031	12,225	7,875
<b>Program Total</b>	<b>\$ 441,956</b>	<b>\$ 472,880</b>	<b>\$ 460,105</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 34</b>	<b>Human Resources</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 309,890	\$ 303,220
<u>Total: Taxes &amp; Benefits</u>		149,115	148,110
<u>Supplies</u>			
520.05	Office Supplies General	1,000	500
520.10	Office Supplies Paper	500	250
525.40	Operating Supplies Shop Materials	150	150
<u>Total: Supplies</u>		1,650	900
<u>Services &amp; Charges</u>			
545.20	Communications Postage	200	200
550.10	Printing/Advertising Employment	6,000	3,000
575.05	Other Small Tools & Equipment	250	250
575.10	Other Memberships & Publications	2,275	1,925
575.15	Other Training & Travel	3,500	2,500
<u>Total: Services &amp; Charges</u>		12,225	7,875
<b>Division Total: Administration</b>		<b>472,880</b>	<b>460,105</b>
<b>Department Total: Human Resources</b>		<b>472,880</b>	<b>460,105</b>
<b>Fund Total: General Fund</b>		<b>472,880</b>	<b>460,105</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 17 Village Wide Benefit Programs

##### Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

##### Program Objectives

- 1      Provide funding for programs and initiatives that benefit the entire organization.
- 2

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ 7,000	\$ 8,555
Supplies	5,598	6,500	500
Services & Charges	1,229,289	1,382,775	1,368,275
<b>Program Total</b>	<b>\$ 1,234,887</b>	<b>\$ 1,396,275</b>	<b>\$ 1,377,330</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 34</b>	<b>Human Resources</b>		
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>		
<u>Total: Salaries</u>		7,000	7,000
<u>Total: Taxes &amp; Benefits</u>		-	1,555
<u>Supplies</u>			
520.05	Office Supplies General	500	500
525.95	Operating Supplies Other	6,000	-
<u>Total: Supplies</u>		6,500	500
<u>Services &amp; Charges</u>			
540.05	Services Management Consulting	9,000	9,000
540.40	Services Management Fees	9,650	9,650
555.10	Insurance Liability Premiums	1,337,125	1,337,125
575.15	Other Training & Travel	17,000	5,000
575.20	Other Tuition Assistance	10,000	7,500
<u>Total: Services &amp; Charges</u>		1,382,775	1,368,275
<b>Division Total: Village Wide Benefit Programs</b>		<b>1,396,275</b>	<b>1,377,330</b>
<b>Department Total: Human Resources</b>		<b>1,396,275</b>	<b>1,377,330</b>
<b>Fund Total: General Fund</b>		<b>1,396,275</b>	<b>1,377,330</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 18/20 Health Insurance Program

##### Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

##### Program Objectives

- 1 Provide employees with the highest quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	845	2,040	655
Services & Charges	5,190,063	5,684,630	5,715,490
<b>Program Total</b>	<b>\$ 5,190,908</b>	<b>\$ 5,686,670</b>	<b>\$ 5,716,145</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 701</b>	<b>Health Insurance Fund</b>		
<b>Department 34</b>	<b>Human Resources</b>		
<b>Division 18/20</b>	<b>Health Insurance Program</b>		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 2,040	\$ 655
<u>Total: Supplies</u>		2,040	655
<u>Services &amp; Charges</u>			
540.05	Services Management Consulting	48,090	42,000
540.10	Services Financial	3,000	-
540.15	Services Banking	4,000	4,000
540.35	Services Medical	12,360	12,360
540.55	Services Claims Administration	249,820	261,280
555.05	Insurance Health Premiums	997,755	1,026,275
555.15	Insurance Medical Claims	3,254,215	3,066,740
555.20	Insurance Dental Claims	350,190	344,385
555.25	Insurance Prescription Claims	764,220	957,610
565.05	Repair and Maintenance Machinery & Equipment	535	535
575.05	Other Small Tools & Equipment	305	305
575.10	Other Memberships & Publications	140	-
<u>Total: Services &amp; Charges</u>		5,684,630	5,715,490
<b>Division Total: Health Insurance Program</b>		<b>5,686,670</b>	<b>5,716,145</b>
<b>Department Total: Human Resources</b>		<b>5,686,670</b>	<b>5,716,145</b>
<b>Fund Total: Health Insurance Fund</b>		<b>5,686,670</b>	<b>5,716,145</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 19 Liability Insurance Program

##### Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

##### Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	1,059,550	1,477,810	1,337,310
<b>Program Total</b>	<b>\$ 1,059,550</b>	<b>\$ 1,477,810</b>	<b>\$ 1,337,310</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 702</b>	<b>Liability Insurance Fund</b>		
<b>Department 34</b>	<b>Human Resources</b>		
<b>Division 19</b>	<b>Casualty/Liability Insurance Program</b>		
<b><u>Services &amp; Charges</u></b>			
540.05	Services Management Consulting	\$ 13,000	\$ 13,000
540.10	Services Financial	12,500	-
540.15	Services Banking	4,500	4,500
540.40	Services Management Fees	27,000	27,000
540.55	Services Claims Administration	50,860	50,860
540.95	Services Other	10,500	5,000
555.10	Insurance Liability Premiums	430,950	401,950
555.30	Insurance General Liability Claims	-	85,000
555.35	Insurance Property Claims	255,000	44,000
555.40	Insurance Automotive Claims	255,000	255,000
555.45	Insurance Work Comp Claims	300,000	375,000
555.50	Insurance Unemployment Claims	90,000	60,000
575.10	Other Memberships & Publications	15,500	11,000
575.15	Other Training & Travel	13,000	5,000
<b>Total: Services &amp; Charges</b>		<b>1,477,810</b>	<b>1,337,310</b>
<b>Division Total: Casualty/Liability Insurance Program</b>		<b>1,477,810</b>	<b>1,337,310</b>
<b>Department Total: Human Resources</b>		<b>1,477,810</b>	<b>1,337,310</b>
<b>Fund Total: Liability Insurance Fund</b>		<b>1,477,810</b>	<b>1,337,310</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

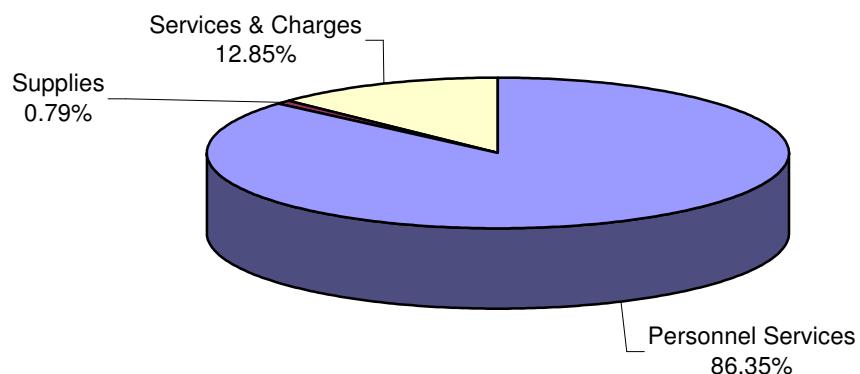
**Department 36 Planning & Zoning**

<b>Expenditures by Division</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>	<b>% Change</b>
	\$ 498,720	\$ 477,760	-4.20%
Administration	\$ 61,805	66,575	7.72%
<b>Department Total: Planning &amp; Zoning</b>	<b>560,525</b>	<b>544,335</b>	<b>-2.89%</b>

**Expenditures by Type**

Personnel Services	\$ 477,930	\$ 470,060	-1.65%
Supplies	5,135	4,305	-16.16%
Services & Charges	77,460	69,970	-9.67%
<b>Department Total: Planning &amp; Zoning</b>	<b>560,525</b>	<b>544,335</b>	<b>-2.89%</b>

**2011 Adopted Budget by Type**



## Village of Palatine CY 2011 Adopted Budget - Issues & Initiatives

### Department 36 Planning & Zoning

#### Prior Year - Status

- \* Complete and submit for approval the CDBG and HUD required 2010 5 year Consolidated Plan.

***The 5-year Consolidated Plan and Annual Action Plan received HUD approval in October 2010.***

- \* Revise and refine the permitted and special use districts within the manufacturing districts to distinguish between the Colfax corridor and Vermont/Illinois corridor.

***Staff prepared an agenda item that was reviewed by the Plan Commission in 2010. Staff is revising the list for Village Council review in November/December 2010.***

- \* Explore the combining of CDBG Action Plans over multi-year cycles to reflect public improvement projects which span several fiscal years.

***We will identify public works projects for HUD acceptance in this format beginning with the 2011 CDBG.***

- \* Complete the 2010 Draft of the Comprehensive Plan and process through the Plan Commission for adoption by the Village Council. It is anticipated that there will be additional sub-area plans and text amendments resulting from this process and pursued by staff.

***The Draft document review and adoption is targeted for the first quarter of 2011.***

\*

Draft test amendments to the Zoning and Subdivision ordinance to recognize and regulate alternate energy opportunities. Included within these amendments will be sustainable practices, as identified within the 2010 Comprehensive Plan.

***A specific section of the new Comprehensive Plan is devoted to identifying and implementing sustainable practices.***

- \* Continue to expand the use and application of the Village's available property database.

***Staff uses this tool to respond to available property inquiries, post available property information on the website, and to run property data reports.***

- \* Partner with relevant Departments and agencies to implement a formal business retention program within the Village.

***This program was presented to the Village Council in August 2010. The initial business visits are scheduled.***

\*

Complete the required text amendments to include graphics and expanded definitions to the Zoning and subdivision ordinances.

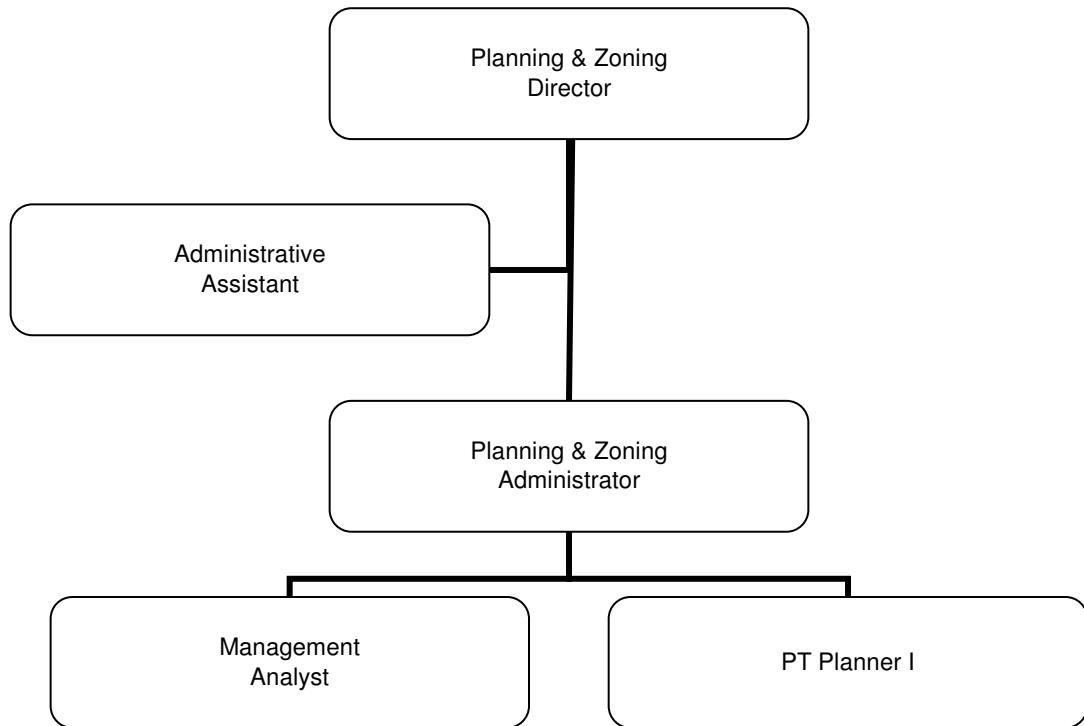
***Staff completed five substantial amendments to the Zoning Ordinance and has identified all of the areas within the Zoning and Subdivision Ordinance to insert graphics.***

#### Current Year

- \* Complete the Comprehensive Plan Draft for review by the public, Plan Commission and ultimate adoption by the Village Council.
- \* Implement the updated Comprehensive Plan; completing any recommended text amendments to the Zoning or Subdivision ordinances to facilitate.
- \* Create and review Sub Areas Plans for areas identified as part of the update to the Village's Comprehensive Plan.
- \* Comprehensive Sign Ordinance review and revision.
- \* Continue implementing the Business Retention program - complete annual visits, necessary follow up and aggregate reporting to the Village Council.
- \* Coordinate with the Village Attorney, Engineering Department, and Planning Department to update the Planned Development regulations in order to improve the Planned Developments application and review process.
- \* Complete the CDBG Annual Action Plan, CAPER, Environmental reviews, and other reporting and any necessary training requirements to maintain the Village's CDBG program.

## **Village of Palatine CY 2011 Adopted Budget - Organization Chart**

Department 36 Planning & Zoning



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 36 Planning & Zoning**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	1	-	-
Management Analyst	1	1	1
Administrative Assistant	1	1	1
<b><u>Full-Time Total</u></b>	<b>5</b>	<b>4</b>	<b>4</b>
Planner I	-	1	1
<b><u>Part-Time Total</u></b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Department Total: Village Manager's Office</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

#### Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 484,306	\$ 477,930	\$ 470,060
Supplies	5,601	5,135	4,305
Services & Charges	194,309	77,460	69,970
<b>Department Total</b>	<b>\$ 684,216</b>	<b>\$ 560,525</b>	<b>\$ 544,335</b>

#### Personnel Summary

Full-Time	5	4	4
Part-Time	0	1	1

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Division 01 Administration

##### Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

##### Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<hr/>			
Personnel Services	\$ 484,306	\$ 477,930	\$ 470,060
Supplies	5,601	5,135	4,305
Services & Charges	51,330	15,655	3,395
<b>Program Total</b>	<b>\$ 541,237</b>	<b>\$ 498,720</b>	<b>\$ 477,760</b>

##### Expenditures

Personnel Services	\$ 484,306	\$ 477,930	\$ 470,060
Supplies	5,601	5,135	4,305
Services & Charges	51,330	15,655	3,395
<b>Program Total</b>	<b>\$ 541,237</b>	<b>\$ 498,720</b>	<b>\$ 477,760</b>

##### Personnel Summary

Full-Time	5	4	4
Part-Time	0	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 36</b>	<b>Planning &amp; Zoning</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 345,255	\$ 334,855
<u>Total: Taxes &amp; Benefits</u>		132,675	135,205
<u>Supplies</u>			
520.05	Office Supplies General	3,175	3,175
520.10	Office Supplies Paper	1,630	800
525.95	Operating Supplies Other	330	330
<u>Total: Supplies</u>		5,135	4,305
<u>Services &amp; Charges</u>			
540.05	Services Management Consulting	-	-
545.20	Communications Postage	150	150
550.05	Printing/Advertising Legal Notices	525	525
575.10	Other Memberships & Publications	6,110	1,845
575.15	Other Training & Travel	8,870	875
<u>Total: Services &amp; Charges</u>		15,655	3,395
<b>Division Total: Administration</b>		<b>498,720</b>	<b>477,760</b>
<b>Department Total: Planning &amp; Zoning</b>		<b>498,720</b>	<b>477,760</b>
<b>Fund Total: General Fund</b>		<b>498,720</b>	<b>477,760</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Division 21 Community Development

##### Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

##### Program Objectives

- 1      Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2      Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	142,979	61,805	66,575
<b>Program Total</b>	<b>\$ 142,979</b>	<b>\$ 61,805</b>	<b>\$ 66,575</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>		
<b>Department 36</b>	<b>Planning &amp; Zoning</b>		
<b>Division 21</b>	<b>Community Development</b>		
<u>Services &amp; Charges</u>			
540.95	Services Other	\$ 61,805	\$ 66,575
<b>Total: Services &amp; Charges</b>		<b>61,805</b>	<b>66,575</b>
<b>Division Total: Community Development</b>		<b>61,805</b>	<b>66,575</b>
<b>Department Total: Planning &amp; Zoning</b>		<b>61,805</b>	<b>66,575</b>
<b>Fund Total: Community Dev Block Grant Fund</b>		<b>61,805</b>	<b>66,575</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

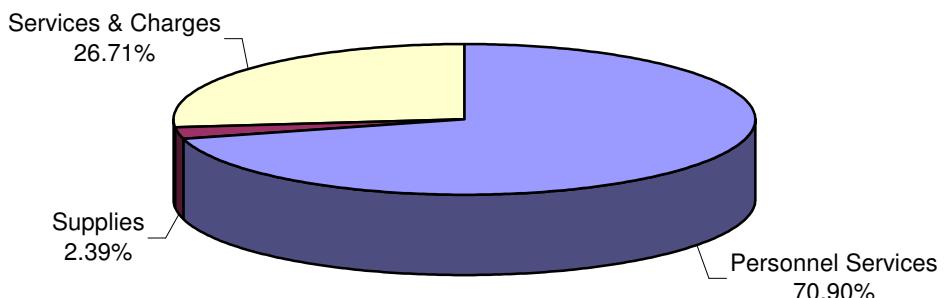
**Department 38 Information Technology**

<b>Expenditures by Division</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>	<b>% Change</b>
Administration	\$ 874,940	\$ 760,805	-13.04%
Geographic Information Systems	206,210	214,650	4.09%
Communication Systems	225,875	206,725	-8.48%
<b>Department Total: Information Technology</b>	<b>1,307,025</b>	<b>1,182,180</b>	<b>-9.55%</b>

**Expenditures by Type**

Personnel Services	\$ 938,225	\$ 838,130	-10.67%
Supplies	29,510	28,310	-4.07%
Services & Charges	339,290	315,740	-6.94%
<b>Department Total: Information Technology</b>	<b>1,307,025</b>	<b>1,182,180</b>	<b>-9.55%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

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#### Department 38 Information Technology

##### Prior Year - Status

- \* Complete network infrastructure upgrade, voice integration, and incorporation of the new FD 81.

***Delayed due to construction of Fire Station #81. Completed wireless link selection and installation for the new Fire Station #81. Completed voice integration for all fire stations within the Village, reducing operating costs.***

- \* Complete upgrade and integration of Village software such as CFA, Netware, ArcServer, and others.

***Completed upgrades of CFA, GroupWise, Laserfiche, Internet Firewall.***

- \* Plan and begin deployment of Windows 7 and Office upgrade for the Village.

***Deployed windows 7 in IT Department. Began developing computer policies for machines for future deployment.***

- \* Maintain system availability of >99.2

***Currently running with 99.7% availability for the year on major systems.***

- \* Investigate and implement web based mapping application where appropriate, such as overnight parking.

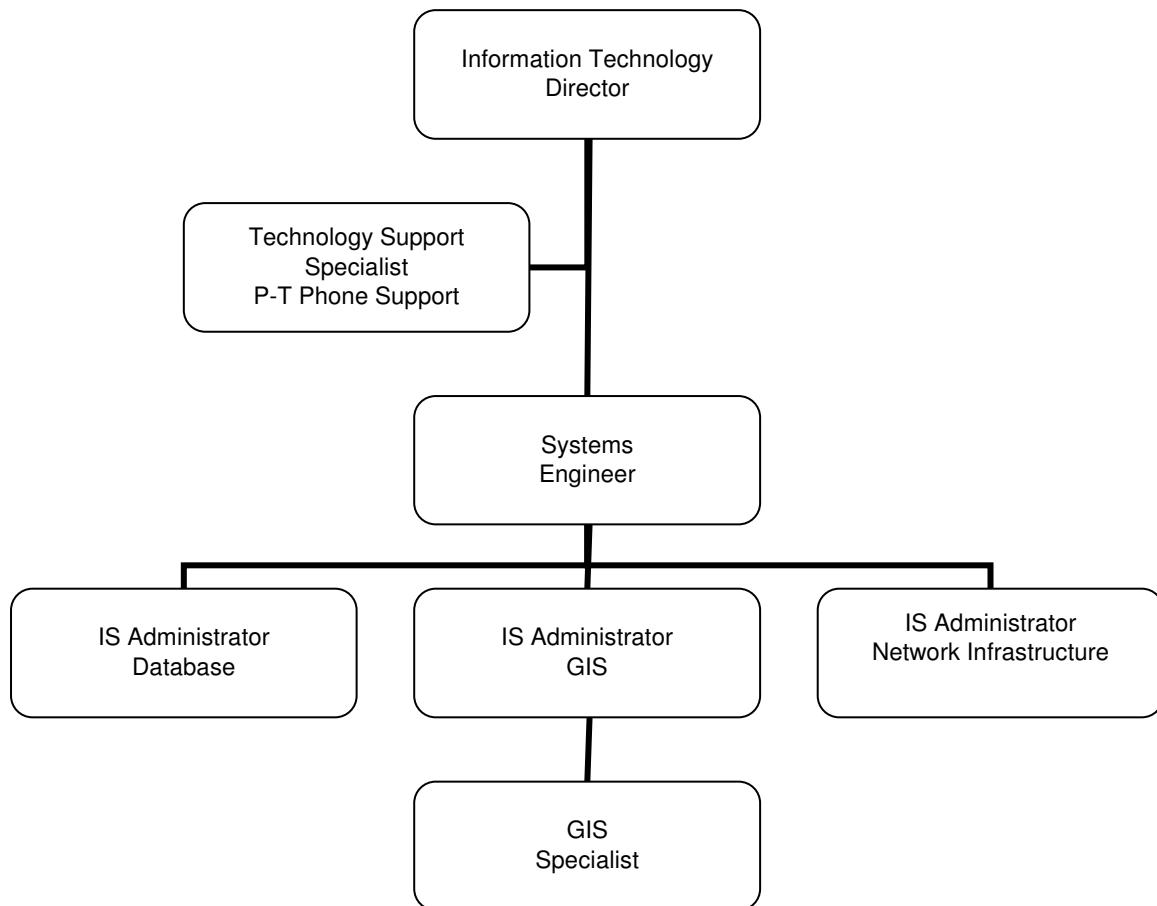
***Implemented water shutoff solution utilizing GIS routing to reduce efforts in developing routes for employees.***

##### Current Year

- \* Complete IT / phone outfitting of the new Fire Station #81.
- \* Complete project plan and Phase 2 (HR and Finance) of Enterprise Resource Planning.
- \* Begin deployment of Windows 7 to specific Departments.
- \* Maintain system availability of >99.5%.
- \* Replace Internet Firewall and Virtual Private Network with supported software.
- \* Complete IT / phone outfitting of the Police Headquarters.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 38 Information Technology**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 38 Information Technology**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	4	4	3
GIS Specialist	1	1	1
Secretary	1	1	-
Technology Support Specialist	1	1	1
<u>Full-Time Total</u>	<u>9</u>	<u>9</u>	<u>7</u>
Intern	1	-	-
Phone Support	1	1	1
<u>Part-Time Total</u>	<u>2</u>	<u>1</u>	<u>1</u>
<b>Department Total: Information Technology</b>	<b>11</b>	<b>10</b>	<b>8</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

#### Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 969,070	\$ 938,225	\$ 838,130
Supplies	29,393	29,510	28,310
Services & Charges	314,693	339,290	315,740
<b>Department Total</b>	<b>\$ 1,313,156</b>	<b>\$ 1,307,025</b>	<b>\$ 1,182,180</b>

#### Personnel Summary

Full-Time	9	9	7
Part-Time	1	1	1

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 01 Administration

##### Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

##### Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 788,869	\$ 745,130	\$ 635,595
Supplies	28,792	25,010	23,810
Services & Charges	84,539	104,800	101,400
<b>Program Total</b>	<b>\$ 902,200</b>	<b>\$ 874,940</b>	<b>\$ 760,805</b>

##### Personnel Summary

Full-Time	7	7	5
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 38</b>	<b>Information Technology</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 524,430	\$ 449,475
<u>Total: Taxes &amp; Benefits</u>		220,700	186,120
<u>Supplies</u>			
520.05	Office Supplies General	24,360	23,360
520.10	Office Supplies Paper	150	150
525.95	Operating Supplies Other	500	300
<u>Total: Supplies</u>		25,010	23,810
<u>Services &amp; Charges</u>			
540.45	Services Data Processing/Technology	45,000	44,000
545.20	Communications Postage	600	600
545.95	Communications Other	13,200	13,800
565.35	Repair and Maintenance Software	36,600	35,300
575.05	Other Small Tools & Equipment	500	300
575.10	Other Memberships & Publications	1,100	1,100
575.15	Other Training & Travel	7,800	6,300
<u>Total: Services &amp; Charges</u>		104,800	101,400
<b>Division Total: Administration</b>		<b>874,940</b>	<b>760,805</b>
<b>Department Total: Information Technology</b>		<b>874,940</b>	<b>760,805</b>
<b>Fund Total: General Fund</b>		<b>874,940</b>	<b>760,805</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 22 Geographic Information Systems

##### Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting its users.

##### Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 176,571	\$ 187,710	\$ 197,150
Supplies	364	500	500
Services & Charges	14,383	18,000	17,000
<b>Program Total</b>	<b>\$ 191,318</b>	<b>\$ 206,210</b>	<b>\$ 214,650</b>

##### Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 38</b>	<b>Information Technology</b>		
<b>Division 22</b>	<b>Geographic Information Systems</b>		
<u>Total: Salaries</u>		\$ 137,085	\$ 144,260
<u>Total: Taxes &amp; Benefits</u>		50,625	52,890
<u>Supplies</u>			
520.10	Office Supplies Paper	500	500
<u>Total: Supplies</u>		500	500
<u>Services &amp; Charges</u>			
565.35	Repair and Maintenance Software	14,500	14,000
575.15	Other Training & Travel	3,500	3,000
<u>Total: Services &amp; Charges</u>		18,000	17,000
<b>Division Total: Geographic Information Systems</b>		<b>206,210</b>	<b>214,650</b>
<b>Department Total: Information Technology</b>		<b>206,210</b>	<b>214,650</b>
<b>Fund Total: General Fund</b>		<b>206,210</b>	<b>214,650</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 23 Communication Systems

##### Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

##### Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 3,630	\$ 5,385	\$ 5,385
Supplies	237	4,000	4,000
Services & Charges	215,771	216,490	197,340
<b>Program Total</b>	<b>\$ 219,638</b>	<b>\$ 225,875</b>	<b>\$ 206,725</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 38</b>	<b>Information Technology</b>		
<b>Division 23</b>	<b>Communication Systems</b>		
<u>Total: Salaries</u>		\$ 5,000	\$ 5,000
<u>Total: Taxes &amp; Benefits</u>		385	385
<u>Supplies</u>			
525.95	Operating Supplies Other	4,000	4,000
<u>Total: Supplies</u>		4,000	4,000
<u>Services &amp; Charges</u>			
545.10	Communications Telephone	140,000	123,040
545.15	Communications Cell Phones	65,000	64,500
545.95	Communications Other	10,490	8,800
575.05	Other Small Tools & Equipment	500	500
575.15	Other Training & Travel	500	500
<u>Total: Services &amp; Charges</u>		216,490	197,340
<b>Division Total: Communication Systems</b>		<b>225,875</b>	<b>206,725</b>
<b>Department Total: Information Technology</b>		<b>225,875</b>	<b>206,725</b>
<b>Fund Total: General Fund</b>		<b>225,875</b>	<b>206,725</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

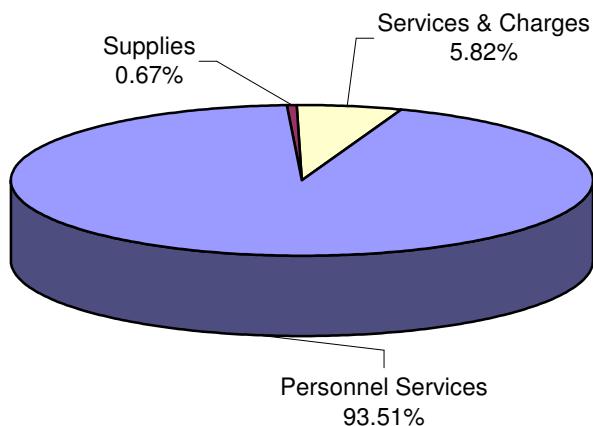
**Department 40 Community Services**

<b>Expenditures by Division</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>	<b>% Change</b>
Administration	\$ 291,825	\$ 282,550	-3.18%
Building Permits & Inspections	697,305	662,225	-5.03%
Neighborhood Services	400,390	402,920	0.63%
Environmental Health	415,715	416,075	0.09%
<b>Department Total: Community Services</b>	<b>1,805,235</b>	<b>1,763,770</b>	<b>-2.30%</b>

**Expenditures by Type**

Personnel Services	\$ 1,666,865	\$ 1,649,265	-1.06%
Supplies	12,185	11,875	-2.54%
Services & Charges	126,185	102,630	-18.67%
<b>Department Total: Community Services</b>	<b>1,805,235</b>	<b>1,763,770</b>	<b>-2.30%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

#### Department 40 Community Services

##### Prior Year - Status

- \* Formalize Police Beat/Property Maintenance Inspection Program.

***Proposal for program submitted to Village Manager.***

- \* Investigate and report on local proactive property maintenance programs.

***Completed.***

- \* Continued Training of Food Establishment Owners on the 2008 food code changes.

***Completed.***

- \* Start an internal recycling committee.

***Deferred.***

- \* Completion of green resources web page.

***Completed.***

- \* Incorporate and manage Backflow Prevention Certification Program information in GIS.

***Completed.***

- \* Implement bi-annual Elevator Inspection Program.

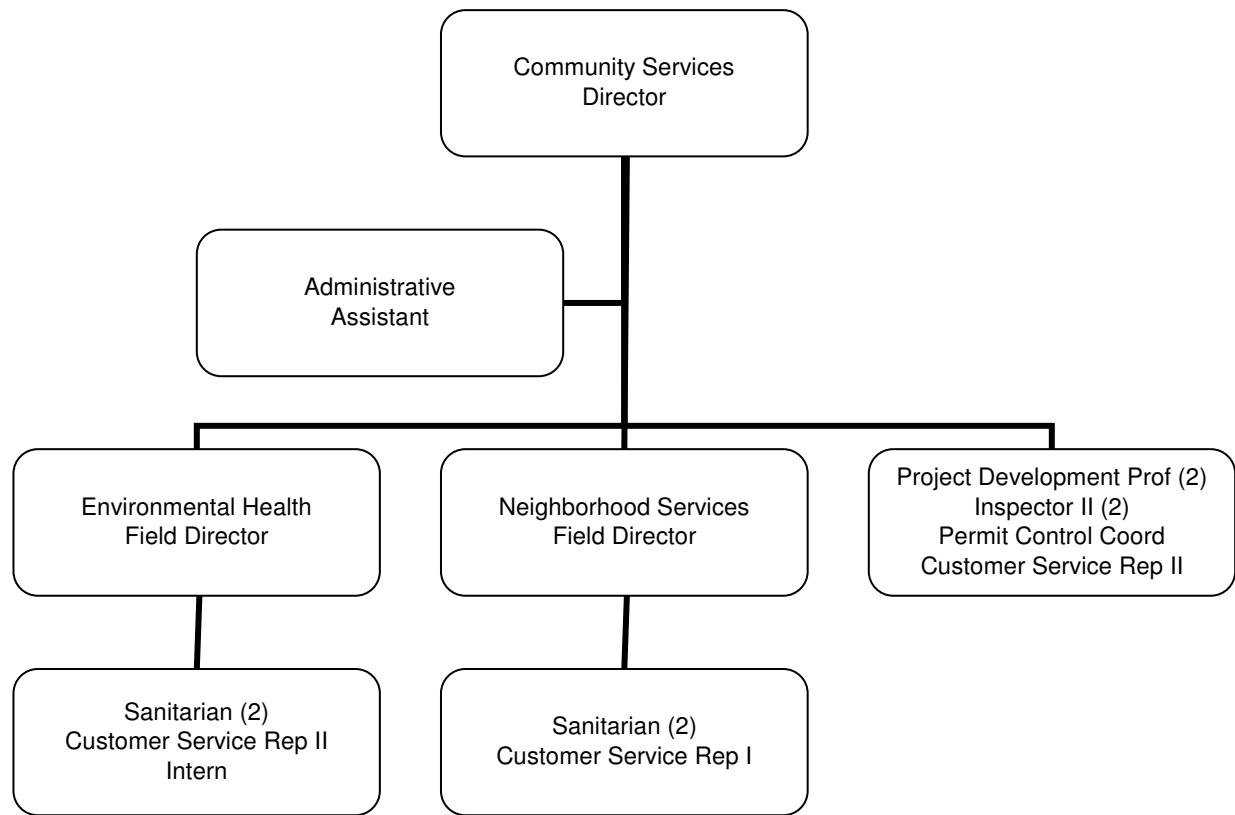
***Completed.***

##### Current Year

- \* Implement New World System/ERP features.
- \* Roll out communication to employees regarding the use of the new Village-wide technology for benefit information.
- \* Adopt 2009 Property Maintenance Code.
- \* Implement New Rental Inspection Program and an Association Common Area Inspection Program.
- \* Implement New Special Events Application Process.
- \* Adopt 2009 Building Codes.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 40 Community Services**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 40 Community Services**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Director of Community Services	1	1	1
Project Development Professional	2	2	2
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector I	2	-	-
Inspector II	3	2	2
Customer Service Representative II	1	2	2
Customer Service Representative I	2	1	1
Administrative Assistant	1	1	1
Permit Control Coordinator	1	1	1
<b><u>Full-Time Total</u></b>	<b>19</b>	<b>16</b>	<b>16</b>
Intern	1	1	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Department Total: Community Services</b>	<b>20</b>	<b>17</b>	<b>17</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 40 Community Services

#### Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

#### Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,775,912	\$ 1,666,865	\$ 1,649,265
Supplies	12,160	12,185	11,875
Services & Charges	151,424	126,185	102,630
<b>Department Total</b>	<b>\$ 1,939,496</b>	<b>\$ 1,805,235</b>	<b>\$ 1,763,770</b>

#### Personnel Summary

Full-Time	19	16	16
Part-Time	1	1	1

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 01 Administration

##### Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

##### Program Objectives

- 1      Implement and maintain cross training of the Community Services clerical staff.
- 2      Distribution of workload as required to ensure efficient operations.
- 3      Insuring clerical support/coverage is adequate at all times.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 254,654	\$ 273,480	\$ 264,205
Supplies	12,137	11,200	11,200
Services & Charges	6,467	7,145	7,145
<b>Program Total</b>	<b>\$ 273,258</b>	<b>\$ 291,825</b>	<b>\$ 282,550</b>

##### Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 40</b>	<b>Community Services</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 191,205	\$ 182,900
<u>Total: Taxes &amp; Benefits</u>		82,275	81,305
<u>Supplies</u>			
520.05	Office Supplies General	4,075	4,075
520.10	Office Supplies Paper	2,000	2,000
520.15	Office Supplies Printed Forms	3,590	3,590
525.25	Operating Supplies Chemicals	1,050	1,050
525.95	Operating Supplies Other	485	485
<u>Total: Supplies</u>		11,200	11,200
<u>Services &amp; Charges</u>			
550.15	Printing/Advertising Outside Printing Services	760	760
565.95	Repair and Maintenance Vehicle Maint Service Charge	4,130	4,130
575.10	Other Memberships & Publications	1,355	1,355
575.15	Other Training & Travel	900	900
<u>Total: Services &amp; Charges</u>		7,145	7,145
<b>Division Total: Administration</b>		<b>291,825</b>	<b>282,550</b>
<b>Department Total: Community Services</b>		<b>291,825</b>	<b>282,550</b>
<b>Fund Total: General Fund</b>		<b>291,825</b>	<b>282,550</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 24 Building Permits & Inspections

##### Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

##### Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 769,969	\$ 610,715	\$ 597,910
Supplies	-	-	225
Services & Charges	74,332	86,590	64,090
<b>Program Total</b>	<b>\$ 844,301</b>	<b>\$ 697,305</b>	<b>\$ 662,225</b>

##### Personnel Summary

Full-Time	8	6	6
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 40</b>	<b>Community Services</b>		
<b>Division 24</b>	<b>Building Permits &amp; Inspections</b>		
<u>Total: Salaries</u>		\$ 437,550	\$ 425,640
<u>Total: Taxes &amp; Benefits</u>		173,165	172,270
<u>Supplies</u>			
525.35	Operating Supplies Clothing	-	225
<u>Total: Supplies</u>		-	225
<u>Services &amp; Charges</u>			
540.20	Services Architectural	9,000	4,500
540.25	Services Engineering	31,000	23,000
540.45	Services Data Processing/Technology	7,500	7,500
540.95	Services Other	15,000	5,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	21,230	21,230
575.10	Other Memberships & Publications	605	605
575.15	Other Training & Travel	2,255	2,255
<u>Total: Services &amp; Charges</u>		86,590	64,090
<b>Division Total: Building Permits &amp; Inspections</b>		<b>697,305</b>	<b>662,225</b>
<b>Department Total: Community Services</b>		<b>697,305</b>	<b>662,225</b>
<b>Fund Total: General Fund</b>		<b>697,305</b>	<b>662,225</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 25 Neighborhood Services

##### Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

##### Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 384,287	\$ 388,855	\$ 391,480
Supplies	-	-	225
Services & Charges	10,762	11,535	11,215
<b>Program Total</b>	<b>\$ 395,049</b>	<b>\$ 400,390</b>	<b>\$ 402,920</b>

##### Personnel Summary

Full-Time	5	4	4
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 40</b>	<b>Community Services</b>		
<b>Division 25</b>	<b>Neighborhood Services</b>		
<u>Total: Salaries</u>		\$ 272,175	\$ 273,445
<u>Total: Taxes &amp; Benefits</u>		116,680	118,035
<u>Supplies</u>			
525.35	Operating Supplies Clothing	-	225
<u>Total: Supplies</u>		-	225
<u>Services &amp; Charges</u>			
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	8,840
575.05	Other Small Tools & Equipment	320	-
575.10	Other Memberships & Publications	725	725
575.15	Other Training & Travel	1,650	1,650
<u>Total: Services &amp; Charges</u>		11,535	11,215
<b>Division Total: Neighborhood Services</b>		<b>400,390</b>	<b>402,920</b>
<b>Department Total: Community Services</b>		<b>400,390</b>	<b>402,920</b>
<b>Fund Total: General Fund</b>		<b>400,390</b>	<b>402,920</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 26 Environmental Health

##### Program Description

Covers all areas and aspects of the Health Inspection program. The areas covered are food handling inspections, swimming pool inspections, microwave surveys, well water sampling and general complaints (vermin, sewage disposal, etc.) and annual inoculations.

##### Program Objectives

- 1 Coordinate with NWMAD to transmit complaints and periodically meet to identify projects to prevent or abate mosquito problems.
- 2 Continue current food handling inspections on quarterly basis.
- 3 Take a proactive role to control high weeds.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 367,002	\$ 393,815	\$ 395,670
Supplies	23	985	225
Services & Charges	59,863	20,915	20,180
<b>Program Total</b>	<b>\$ 426,888</b>	<b>\$ 415,715</b>	<b>\$ 416,075</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 40</b>	<b>Community Services</b>		
<b>Division 26</b>	<b>Environmental Health</b>		
<u>Total: Salaries</u>		\$ 281,455	\$ 281,940
<u>Total: Taxes &amp; Benefits</u>		112,360	113,730
<u>Supplies</u>			
525.35	Operating Supplies Clothing	985	225
<u>Total: Supplies</u>		985	225
<u>Services &amp; Charges</u>			
540.60	Services Custodial	6,990	6,990
540.95	Services Other	525	525
560.25	Utility Services Refuse Disposal	1,540	1,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	8,840
575.05	Other Small Tools & Equipment	735	-
575.10	Other Memberships & Publications	780	780
575.15	Other Training & Travel	1,505	1,505
<u>Total: Services &amp; Charges</u>		20,915	20,180
<b>Division Total: Environmental Health</b>		<b>415,715</b>	<b>416,075</b>
<b>Department Total: Community Services</b>		<b>415,715</b>	<b>416,075</b>
<b>Fund Total: General Fund</b>		<b>415,715</b>	<b>416,075</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

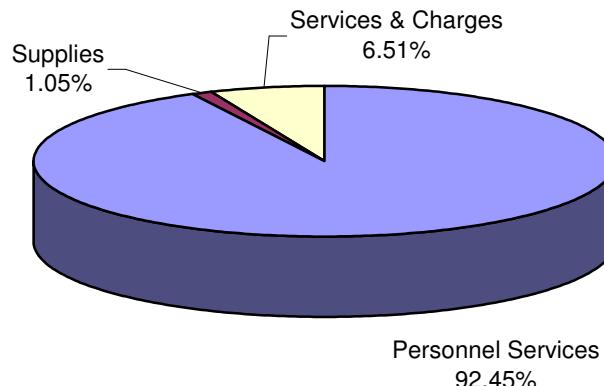
**Department 42 Police**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 1,231,445	\$ 1,209,050	-1.82%
Crime Control & Investigation	15,011,800	15,787,010	5.16%
Traffic Control	516,205	479,980	-7.02%
Police Training	10,860	10,860	0.00%
Support Services	1,878,050	1,769,790	-5.76%
Special Detail Services	262,130	262,135	0.00%
<b>Department Total: Police</b>	<b>18,910,490</b>	<b>19,518,825</b>	<b>3.22%</b>

**Expenditures by Type**

Personnel Services	\$ 17,437,830	\$ 18,044,185	3.48%
Supplies	129,155	204,330	58.21%
Services & Charges	1,343,505	1,270,310	-5.45%
<b>Department Total: Police</b>	<b>18,910,490</b>	<b>19,518,825</b>	<b>3.22%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

#### Department 42 Police

##### Prior Year - Status

- \* To approve the Design Development Stage and prepare the "Construction Documents" that will serve as plans to be used in the actual construction of the new police station. At the 90% construction document phase, Camosy must deliver a GMP (Gross Maximum Price) of the project.

***This goal was achieved.***

- \* To provide high quality instruction for police personnel through in-service instructors and maintain the necessary proficiencies required by various assignments/positions after an 85% cut in the training budget.

***This goal was achieved.***

- \* To reduce overall overtime expenditures by 33%.

***This is an ongoing initiative - YTD overtime is down 43%.***

- \* To implement and maintain documented proofs of critical police processes/procedures/inspections in lieu of cancelling our CALEA membership.

***This goal was achieved.***

- \* To increase the administrative penalty to \$500 for vehicles impounded due to DUI & Drug arrests and amend the village ordinance accordingly.

***This goal was achieved.***

- \* To continue utilizing IDOT Traffic Safety Grants to support efforts related to seat belt use, DUI enforcement, and roadside safety checkpoints.

***This goal was achieved.***

- \* To assist and support the administrative hearings related to parking and compliance citations in hopes of generating more revenue to counteract the change in courthouse fines / fees now assessed.

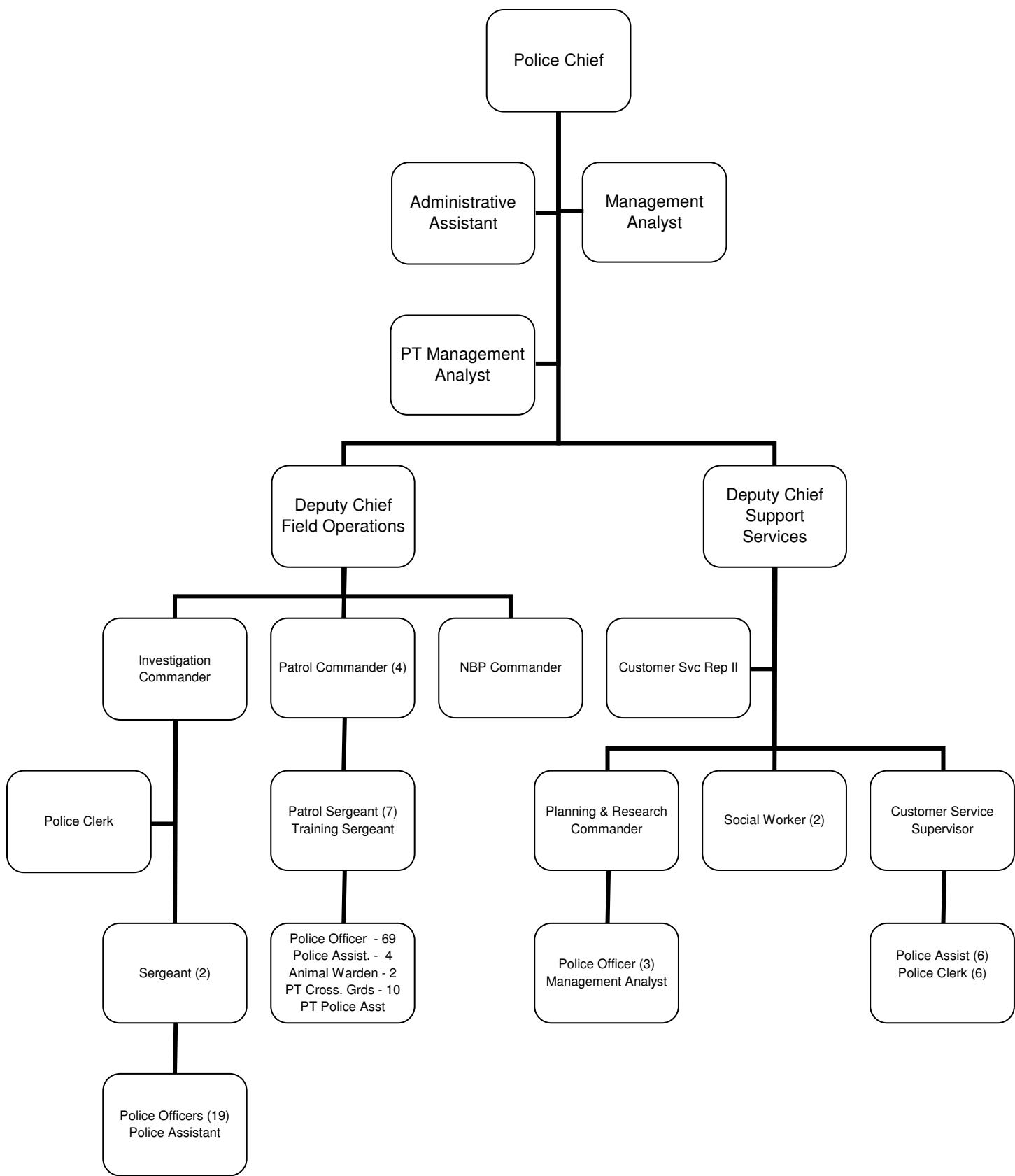
***This initiative was implemented; however, it did not have a positive impact on revenues.***

##### Current Year

- \* To assist Camosy Construction and SRBL Architects during the building and occupancy phase of our new police headquarters with an anticipated move in date occurring by the end of 2011.
- \* To complete deployment, training and a written policy regarding video cameras for the entire patrol fleet, which were obtained through Justice Assistance Grants.
- \* To increase pedestrian safety with the use of a new ordinance designed to prohibit pedestrians crossing major roadways in non designated crosswalks.
- \* To continue utilizing IDOT Traffic Safety Grants to support efforts related to seat belt use, DUI enforcement, and roadside safety checkpoints.
- \* Implement a new fee for service to offset the costs incurred by processing fingerprint applications.
- \* Update the Village's fee structure for compliance tickets and parking tickets.
- \* To secure overtime funds from the Federal Government and continue our cooperative efforts with the 'Organized Crime Drug Enforcement Task Force' in combating drug activity within the village.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 42 Police**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 42 Police**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	92	92	91
Police Assistant	13	13	11
Animal Control Warden	2	2	2
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative II	1	1	1
Police Clerk	7	7	7
Management Analyst	2	2	2
<b><u>Full-Time Total</u></b>	<b>141</b>	<b>141</b>	<b>138</b>
Crossing Guard	10	10	10
Police Assistant	1	1	1
Management Analyst	1	1	1
<b><u>Part-Time Total</u></b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Department Total: Finance &amp; Operations</b>	<b>153</b>	<b>153</b>	<b>150</b>

## Village of Palatine CY 2011 Proposed Budget - Expenditures

### Department 42 Police

#### Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

#### Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 16,280,185	\$ 17,437,830	\$ 18,044,185
Supplies	153,671	129,155	204,330
Services & Charges	1,406,294	1,343,505	1,270,310
<b>Department Total</b>	<b>\$ 17,840,150</b>	<b>\$ 18,910,490</b>	<b>\$ 19,518,825</b>

#### Personnel Summary

Full-Time	141	141	138
Part-Time	12	12	12

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 42 Police

#### Division 01 Administration

##### Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

##### Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,123,003	\$ 1,146,395	\$ 1,132,810
Supplies	44,305	47,550	44,600
Services & Charges	57,340	37,500	31,640
<b>Program Total</b>	<b>\$ 1,224,648</b>	<b>\$ 1,231,445</b>	<b>\$ 1,209,050</b>

##### Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 42</b>	<b>Police</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 823,580	\$ 787,600
<u>Total: Taxes &amp; Benefits</u>		322,815	345,210
<u>Supplies</u>			
520.05	Office Supplies General	8,000	6,500
520.10	Office Supplies Paper	6,300	6,300
525.05	Operating Supplies Custodial	1,000	1,000
525.10	Operating Supplies Medical	750	750
525.45	Operating Supplies Ammunition	25,000	23,550
525.95	Operating Supplies Other	6,500	6,500
<u>Total: Supplies</u>		47,550	44,600
<u>Services &amp; Charges</u>			
540.35	Services Medical	1,500	4,415
540.40	Services Management Fees	10,000	10,000
540.95	Services Other	980	500
545.20	Communications Postage	325	325
550.15	Printing/Advertising Outside Printing Services	1,100	1,100
560.25	Utility Services Refuse Disposal	500	-
565.05	Repair and Maintenance Machinery & Equipment	5,225	-
570.20	Rental Buildings	2,040	-
575.10	Other Memberships & Publications	15,010	14,205
575.15	Other Training & Travel	820	1,095
<u>Total: Services &amp; Charges</u>		37,500	31,640
<b>Division Total: Administration</b>		<b>1,231,445</b>	<b>1,209,050</b>
<b>Department Total: Police</b>		<b>1,231,445</b>	<b>1,209,050</b>
<b>Fund Total: General Fund</b>		<b>1,231,445</b>	<b>1,209,050</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 42 Police

#### Division 27 Crime Control & Investigation

##### Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

##### Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 13,868,416	\$ 14,862,205	\$ 15,558,135
Supplies	88,220	73,605	153,130
Services & Charges	85,346	75,990	75,745
<b>Program Total</b>	<b>\$ 14,041,982</b>	<b>\$ 15,011,800</b>	<b>\$ 15,787,010</b>

##### Personnel Summary

Full-Time	120	120	119
Part-Time	1	1	1

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 42</b>	<b>Police</b>		
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>		
<u>Total: Salaries</u>		\$ 9,822,535	\$ 9,983,835
<u>Total: Taxes &amp; Benefits</u>		5,039,670	5,574,300
<u>Supplies</u>			
520.05	Office Supplies General	1,700	2,200
520.10	Office Supplies Paper	500	500
520.15	Office Supplies Printed Forms	3,500	6,800
525.05	Operating Supplies Custodial	1,280	1,280
525.10	Operating Supplies Medical	500	500
525.35	Operating Supplies Clothing	42,200	88,200
525.95	Operating Supplies Other	23,925	20,425
<u>Total: Supplies</u>		73,605	119,905
<u>Services &amp; Charges</u>			
540.35	Services Medical	6,000	6,000
540.45	Services Data Processing/Technology	2,700	2,700
540.95	Services Other	16,035	12,200
545.10	Communications Telephone	1,520	1,220
545.20	Communications Postage	400	400
545.95	Communications Other	3,000	1,980
550.15	Printing/Advertising Outside Printing Services	3,400	2,270
565.05	Repair and Maintenance Machinery & Equipment	3,600	2,150
565.35	Repair and Maintenance Software	10,180	14,225
575.05	Other Small Tools & Equipment	5,505	8,950
575.10	Other Memberships & Publications	23,650	23,650
<u>Total: Services &amp; Charges</u>		75,990	75,745
<b>Division Total: Crime Control &amp; Investigation</b>		<b>15,011,800</b>	<b>15,753,785</b>
<b>Department Total: Police</b>		<b>15,011,800</b>	<b>15,753,785</b>
<b>Fund Total: General Fund</b>		<b>15,011,800</b>	<b>15,753,785</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 221	<b>Federal Equitable Sharing Fund</b>		
Department 42	<b>Police</b>		
Division 27	<b>Crime Control &amp; Investigation</b>		
	<u>Supplies</u>		
525.95	Operating Supplies Other	\$ -	\$ 2,100
	<u>Total: Supplies</u>	<u>-</u>	<u>2,100</u>
	<b>Division Total: Crime Control &amp; Investigation</b>	<b>-</b>	<b>2,100</b>
	<b>Department Total: Police</b>	<b>-</b>	<b>2,100</b>
	<b>Fund Total: Federal Equitable Sharing Fund</b>	<b>-</b>	<b>2,100</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 222	<b>State Equitable Sharing Fund</b>		
Department 42	<b>Police</b>		
Division 27	<b>Crime Control &amp; Investigation</b>		
	<u>Supplies</u>		
525.95	Operating Supplies Other	\$ -	\$ 15,050
	<u>Total: Supplies</u>	<u>-</u>	<u>15,050</u>
	<b>Division Total: Crime Control &amp; Investigation</b>	<b>-</b>	<b>15,050</b>
	<b>Department Total: Police</b>	<b>-</b>	<b>15,050</b>
	<b>Fund Total: State Equitable Sharing Fund</b>	<b>-</b>	<b>15,050</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 223	<b>DUI Fines Fund</b>		
Department 42	<b>Police</b>		
Division 27	<b>Crime Control &amp; Investigation</b>		
	<u>Supplies</u>		
525.95	Operating Supplies Other	\$ -	\$ 16,075
	<u>Total: Supplies</u>	-	16,075
	<b>Division Total: Crime Control &amp; Investigation</b>	-	<b>16,075</b>
	<b>Department Total: Police</b>	-	<b>16,075</b>
	<b>Fund Total: DUI Fines Fund</b>	-	<b>16,075</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 42 Police

#### Division 28 Traffic Control

##### Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

##### Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 478,247	\$ 508,145	\$ 477,120
Supplies	4,620	6,000	1,000
Services & Charges	1,614	2,060	1,860
<b>Program Total</b>	<b>\$ 484,481</b>	<b>\$ 516,205</b>	<b>\$ 479,980</b>

##### Personnel Summary

Full-Time	4	4	3
Part-Time	10	10	10

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 42</b>	<b>Police</b>		
<b>Division 28</b>	<b>Traffic Control</b>		
<u>Total: Salaries</u>		\$ 363,910	\$ 329,325
<u>Total: Taxes &amp; Benefits</u>		144,235	147,795
<u>Supplies</u>			
520.05	Office Supplies General	500	-
520.15	Office Supplies Printed Forms	5,000	500
525.95	Operating Supplies Other	500	500
<u>Total: Supplies</u>		6,000	1,000
<u>Services &amp; Charges</u>			
540.95	Services Other	1,550	1,450
565.35	Repair and Maintenance Software	100	-
575.05	Other Small Tools & Equipment	300	300
575.10	Other Memberships & Publications	110	110
<u>Total: Services &amp; Charges</u>		2,060	1,860
<b>Division Total: Traffic Control</b>		<b>516,205</b>	<b>479,980</b>
<b>Department Total: Police</b>		<b>516,205</b>	<b>479,980</b>
<b>Fund Total: General Fund</b>		<b>516,205</b>	<b>479,980</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 42 Police

#### Division 29 Police Training

##### Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

##### Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	60,580	10,860	10,860
<b>Program Total</b>	<b>\$ 60,580</b>	<b>\$ 10,860</b>	<b>\$ 10,860</b>

##### Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	60,580	10,860	10,860
<b>Program Total</b>	<b>\$ 60,580</b>	<b>\$ 10,860</b>	<b>\$ 10,860</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 29	Police Training		
<u>Services &amp; Charges</u>			
575.15	Other Training & Travel	\$ 10,860	\$ 10,860
<u>Total: Services &amp; Charges</u>		10,860	10,860
<b>Division Total: Police Training</b>		<b>10,860</b>	<b>10,860</b>
<b>Department Total: Police</b>		<b>10,860</b>	<b>10,860</b>
<b>Fund Total: General Fund</b>		<b>10,860</b>	<b>10,860</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 42 Police

#### Division 30 Support Services

##### Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

##### Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 615,423	\$ 658,955	\$ 613,985
Supplies	105	2,000	5,600
Services & Charges	1,201,414	1,217,095	1,150,205
<b>Program Total</b>	<b>\$ 1,816,942</b>	<b>\$ 1,878,050</b>	<b>\$ 1,769,790</b>

##### Personnel Summary

Full-Time	9	9	8
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 42</b>	<b>Police</b>		
<b>Division 30</b>	<b>Support Services</b>		
<u>Total: Salaries</u>		\$ 477,055	\$ 448,525
<u>Total: Taxes &amp; Benefits</u>		181,900	165,460
<u>Supplies</u>			
520.05	Office Supplies General	500	500
520.15	Office Supplies Printed Forms	500	500
530.05	R&M Supplies Equipment Parts	1,000	4,600
<u>Total: Supplies</u>		2,000	5,600
<u>Services &amp; Charges</u>			
545.05	Communications Dispatch Services	592,095	525,705
565.05	Repair and Maintenance Machinery & Equipment	8,480	7,980
565.95	Repair and Maintenance Vehicle Maint Service Charge	611,250	611,250
570.15	Rental Vehicle	4,370	4,370
575.10	Other Memberships & Publications	600	600
575.15	Other Training & Travel	300	300
<u>Total: Services &amp; Charges</u>		1,217,095	1,150,205
<b>Division Total: Support Services</b>		<b>1,878,050</b>	<b>1,769,790</b>
<b>Department Total: Police</b>		<b>1,878,050</b>	<b>1,769,790</b>
<b>Fund Total: General Fund</b>		<b>1,878,050</b>	<b>1,769,790</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 42 Police

#### Division 31 Special Detail Services

##### Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

##### Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 195,096	\$ 262,130	\$ 262,135
Supplies	16,421	-	-
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 211,517</b>	<b>\$ 262,130</b>	<b>\$ 262,135</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 31	Special Detail Services		
	Total: Salaries	\$ 243,500	\$ 243,500
	Total: Taxes & Benefits	18,630	18,635
	Division Total: Special Detail Services	<b>262,130</b>	<b>262,135</b>
	Department Total: Police	<b>262,130</b>	<b>262,135</b>
	Fund Total: General Fund	<b>262,130</b>	<b>262,135</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

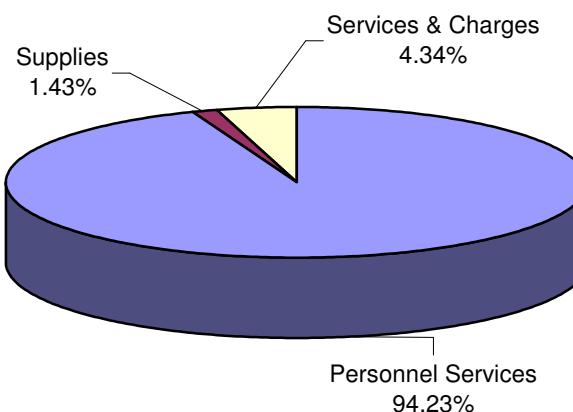
**Department 44 Fire**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 633,915	\$ 633,490	-0.07%
Fire Service	12,623,580	12,910,030	2.27%
Fire Prevention & Education	468,565	462,510	-1.29%
Fire Training	251,235	246,605	-1.84%
Support Services	469,875	453,225	-3.54%
Special Detail Services	43,000	58,500	36.05%
Emergency Management	135,775	125,925	-7.25%
<b>Department Total: Fire</b>	<b>14,625,945</b>	<b>14,890,285</b>	<b>1.81%</b>

**Expenditures by Type**

Personnel Services	\$ 13,665,480	\$ 14,031,320	2.68%
Supplies	189,430	213,015	12.45%
Services & Charges	771,035	645,950	-16.22%
<b>Department Total: Fire</b>			
	<b>14,625,945</b>	<b>14,890,285</b>	<b>1.81%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

#### Department 44 Fire

##### Prior Year - Status

- \* Continue Quentin Rd Fire Station Project with a targeted completion date of January, 2011.  
***Project is proceeding well and new target completion date is April of 2011.***
- \* Initiate replacement program for the Zoll Monitor Defibrillators.

***Accomplished through the diligent efforts of our Monitor/Defib Coordinator and the financial assistance of the Foreign Fire Tax Board the department was able to update and replace all but one of its aging monitor defibrillators.***

- \* Initiate improved tracking program for overtime expenses.

***Accomplished.***

- \* With the downturn in the economy, the Fire Department will look at ways to curb or cut costs. We will look at how and what we currently do to save everything from overtime, to operational costs to future Capital expenditures. We will focus on finding innovative solutions to these costs while maintaining our current level of service while protecting the safety of our personnel.

***Accomplished through numerous newly developed programs, such as focusing training dollars on “Train the Trainer” courses, implementation of “Stoplight” approach to overtime management, reorganizing Special Teams as a MABAS Division, and agreeing to consolidate team resources with our neighbors in the Palatine Rural and Rolling Meadows.***

- \* Elimination of Fire Captain responsible for departmental training. Responsibilities will be absorbed within organization.

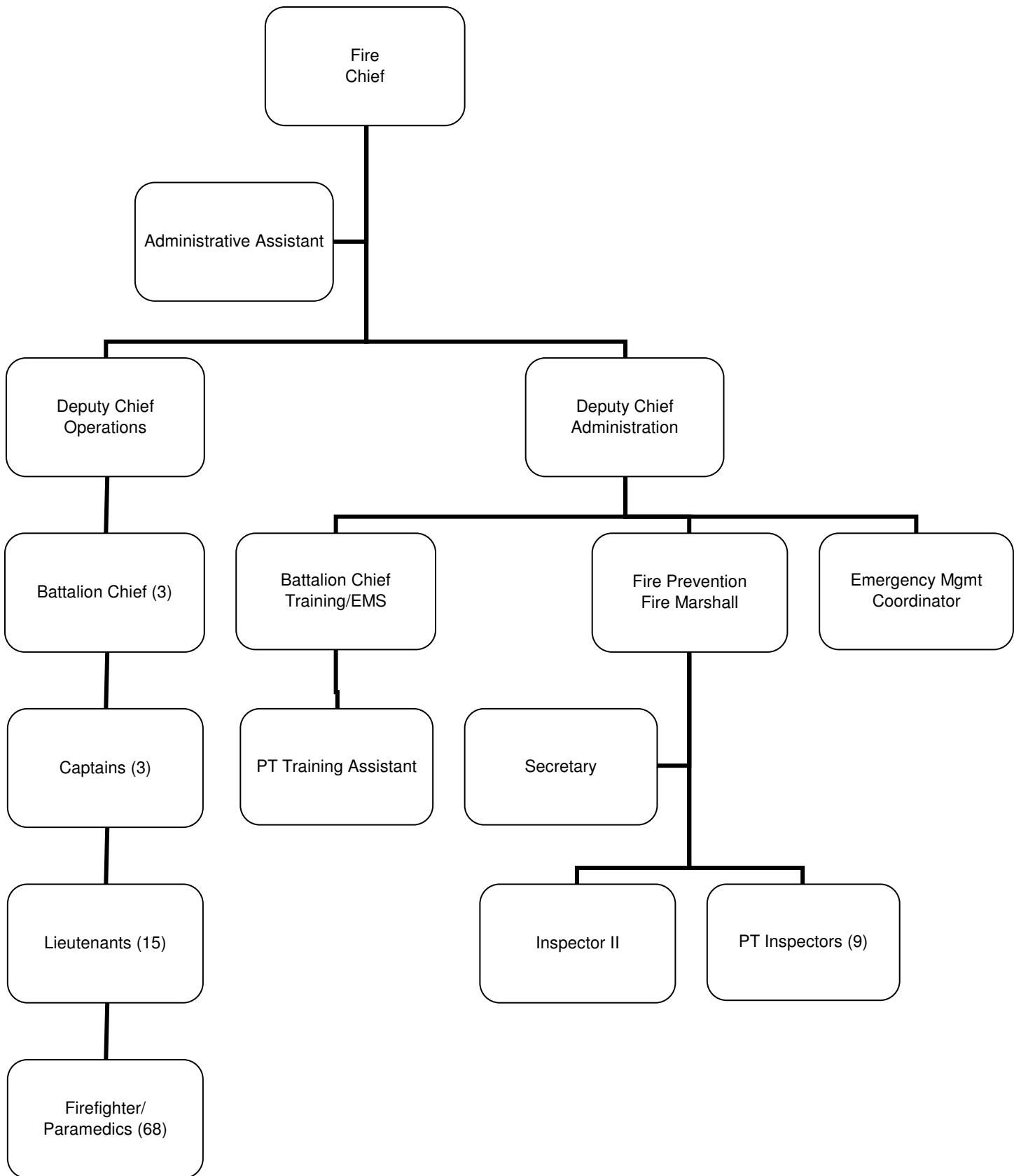
***This was accomplished through our Training Officer and the willingness of our shift personnel to provide instruction in their areas of expertise.***

##### Current Year

- \* Continue Quentin Rd Fire Station Project with a revised targeted completion date of April of 2011. This should greatly improve overall response times in our northwest areas of the Village.
- \* Negotiate the next Collective Bargaining Agreement.
- \* Replace engine T-233 due to its inability to work up to its rated capacity despite numerous mechanical repair efforts.
- \* The Fire Department will continue to look at how to reduce costs related to overtime, operations, and future capital expenditures, while also working with our neighboring Fire Departments to see where we can mutually save through consolidation of resources.
- \* Finalize and present for Council consideration a Wireless Fire Alarm Program as a new revenue stream.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 44 Fire**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 44 Fire**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	4	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	69	69	68
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshall	1	1	1
Emergency Mgmt Coordinator	1	1	1
Administrative Asst	1	1	1
Secretary	1	1	1
<b><u>Full-Time Total</u></b>	<b>100</b>	<b>99</b>	<b>98</b>
Training Assistant	1	1	-
Inspector II	9	9	9
Emergency Mgmt Coordinator P-T	1	1	-
Intern	1	1	-
<b><u>Part-Time Total</u></b>	<b>12</b>	<b>12</b>	<b>9</b>
<b>Department Total: Fire</b>	<b>112</b>	<b>111</b>	<b>107</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services. The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

#### Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 12,968,041	\$ 13,665,480	\$ 14,031,320
Supplies	\$ 166,173	189,430	213,015
Services & Charges	\$ 754,513	771,035	645,950
<b>Department Total</b>	<b>\$ 13,888,727</b>	<b>\$ 14,625,945</b>	<b>\$ 14,890,285</b>

#### Personnel Summary

Full-Time	99	99	98
Part-Time	12	12	9

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 01 Administration

##### Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

##### Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 693,773	\$ 611,735	\$ 609,310
Supplies	6,390	8,050	10,600
Services & Charges	9,996	14,130	13,580
<b>Program Total</b>	<b>\$ 710,159</b>	<b>\$ 633,915</b>	<b>\$ 633,490</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 436,920	\$ 418,490
<u>Total: Taxes &amp; Benefits</u>		174,815	190,820
<u>Supplies</u>			
520.05	Office Supplies General	1,700	9,050
520.10	Office Supplies Paper	6,000	1,200
520.15	Office Supplies Printed Forms	350	350
<u>Total: Supplies</u>		8,050	10,600
<u>Services &amp; Charges</u>			
540.45	Services Data Processing/Technology	550	-
545.20	Communications Postage	675	675
560.15	Utility Services Water/Sewer	5,200	5,200
575.10	Other Memberships & Publications	4,455	4,455
575.15	Other Training & Travel	3,250	3,250
<u>Total: Services &amp; Charges</u>		14,130	13,580
<b>Division Total: Administration</b>		<b>633,915</b>	<b>633,490</b>
<b>Department Total: Fire</b>		<b>633,915</b>	<b>633,490</b>
<b>Fund Total: General Fund</b>		<b>633,915</b>	<b>633,490</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 32 Fire Service

##### Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

##### Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide dive rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 11,511,404	\$ 12,318,785	\$ 12,680,050
Supplies	83,759	112,430	116,755
Services & Charges	196,959	192,365	113,225
<b>Program Total</b>	<b>\$ 11,792,122</b>	<b>\$ 12,623,580</b>	<b>\$ 12,910,030</b>

##### Personnel Summary

Full-Time	90	90	89
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 32</b>	<b>Fire Service</b>		
<u>Total: Salaries</u>		\$ 8,262,135	\$ 8,337,825
<u>Total: Taxes &amp; Benefits</u>		4,056,650	4,342,225
<u>Supplies</u>			
520.10	Office Supplies Paper	250	-
520.15	Office Supplies Printed Forms	1,350	-
525.10	Operating Supplies Medical	17,345	19,345
525.35	Operating Supplies Clothing	67,155	67,655
525.95	Operating Supplies Other	6,480	6,480
530.05	R&M Supplies Equipment Parts	9,575	12,275
530.15	R&M Supplies Building Repair	10,275	11,000
<u>Total: Supplies</u>		112,430	116,755
<u>Services &amp; Charges</u>			
540.10	Services Financial	73,355	-
540.35	Services Medical	29,905	29,905
565.05	Repair and Maintenance Machinery & Equipment	38,010	40,510
565.15	Repair and Maintenance Buildings	4,800	5,800
565.35	Repair and Maintenance Software	16,600	7,800
575.05	Other Small Tools & Equipment	29,695	29,210
<u>Total: Services &amp; Charges</u>		192,365	113,225
<b>Division Total: Fire Service</b>		<b>12,623,580</b>	<b>12,910,030</b>
<b>Department Total: Fire</b>		<b>12,623,580</b>	<b>12,910,030</b>
<b>Fund Total: General Fund</b>		<b>12,623,580</b>	<b>12,910,030</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 33 Fire Prevention & Education

##### Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business license in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

##### Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 413,246	\$ 444,980	\$ 434,635
Supplies	13,150	15,625	17,035
Services & Charges	8,449	7,960	10,840
<b>Program Total</b>	<b>\$ 434,845</b>	<b>\$ 468,565</b>	<b>\$ 462,510</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	10	10	9

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 33</b>	<b>Fire Prevention &amp; Education</b>		
<u>Total: Salaries</u>		\$ 340,775	\$ 330,800
<u>Total: Taxes &amp; Benefits</u>		104,205	103,835
<u>Supplies</u>			
520.05	Office Supplies General	2,835	2,545
520.10	Office Supplies Paper	290	-
520.15	Office Supplies Printed Forms	4,500	4,000
525.95	Operating Supplies Other	8,000	10,490
<u>Total: Supplies</u>		15,625	17,035
<u>Services &amp; Charges</u>			
545.10	Communications Telephone	-	4,080
575.05	Other Small Tools & Equipment	1,065	865
575.10	Other Memberships & Publications	1,445	1,445
575.15	Other Training & Travel	5,450	4,450
<u>Total: Services &amp; Charges</u>		7,960	10,840
<b>Division Total: Fire Prevention &amp; Education</b>		<b>468,565</b>	<b>462,510</b>
<b>Department Total: Fire</b>		<b>468,565</b>	<b>462,510</b>
<b>Fund Total: General Fund</b>		<b>468,565</b>	<b>462,510</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 34 Fire Training

##### Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

##### Program Objectives

- 1 To have all firefighters certified at the state level Firefighter III, paramedic, and Haz-Mat I, and all present officers and officer candidates certified at the Fire Officer I level and to pursue Fire Officer II level certification of all lieutenants.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To have all officers, with the rank of Captain or above, certified at the Fire Officer III level.
- 4 To continue to develop programs such as hazardous materials, technical rescue, and dive rescue to further enhance the education and skills of all fire department personnel.
- 5 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 6 To have all paramedics be in compliance with the EMS System continuing education requirements.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 235,003	\$ 171,205	\$ 195,725
Supplies	2,592	6,900	6,700
Services & Charges	45,605	73,130	44,180
<b>Program Total</b>	<b>\$ 283,200</b>	<b>\$ 251,235</b>	<b>\$ 246,605</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	1	1	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 34</b>	<b>Fire Training</b>		
<u>Total: Salaries</u>		\$ 124,160	\$ 137,240
<u>Total: Taxes &amp; Benefits</u>		47,045	58,485
<u>Supplies</u>			
520.05	Office Supplies General	200	-
525.95	Operating Supplies Other	6,700	6,700
<u>Total: Supplies</u>		6,900	6,700
<u>Services &amp; Charges</u>			
575.05	Other Small Tools & Equipment	1,850	1,850
575.10	Other Memberships & Publications	1,560	1,060
575.15	Other Training & Travel	69,720	41,270
<u>Total: Services &amp; Charges</u>		73,130	44,180
<b>Division Total: Fire Training</b>		<b>251,235</b>	<b>246,605</b>
<b>Department Total: Fire</b>		<b>251,235</b>	<b>246,605</b>
<b>Fund Total: General Fund</b>		<b>251,235</b>	<b>246,605</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 35 Support Services

##### Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

##### Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	464,042	469,875	453,225
<b>Program Total</b>	<b>\$ 464,042</b>	<b>\$ 469,875</b>	<b>\$ 453,225</b>

##### Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	464,042	469,875	453,225
<b>Program Total</b>	<b>\$ 464,042</b>	<b>\$ 469,875</b>	<b>\$ 453,225</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 35</b>	<b>Support Services</b>		
<b><u>Services &amp; Charges</u></b>			
545.05	Communications Dispatch Services	\$ 148,025	\$ 131,425
545.95	Communications Other	3,000	2,750
565.05	Repair and Maintenance Machinery & Equipment	750	950
565.95	Repair and Maintenance Vehicle Maint Service Charge	315,100	315,100
<b>Total: Services &amp; Charges</b>		<b>466,875</b>	<b>450,225</b>
<b>Division Total: Support Services</b>		<b>466,875</b>	<b>450,225</b>
<b>Department Total: Fire</b>		<b>466,875</b>	<b>450,225</b>
<b>Fund Total: General Fund</b>		<b>466,875</b>	<b>450,225</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 224</b>	<b>Foreign Fire Insurance Tax Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 35</b>	<b>Support Services</b>		
<u>Services &amp; Charges</u>			
545.95	Communications Other	\$ 3,000	\$ 3,000
<u>Total: Services &amp; Charges</u>		3,000	3,000
<b>Division Total: Support Services</b>		<b>3,000</b>	<b>3,000</b>
<b>Department Total: Fire</b>		<b>3,000</b>	<b>3,000</b>
<b>Fund Total: General Fund</b>		<b>3,000</b>	<b>3,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 36 Special Detail Services

##### Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

##### Program Objectives

- 1      Provide professional emergency medical services to private entities and/or other governments for events.
- 2      Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	47,469	43,000	58,500
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 47,469</b>	<b>\$ 43,000</b>	<b>\$ 58,500</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 224</b>	<b>Foreign Fire Insurance Tax Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 36</b>	<b>Special Detail Services</b>		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 43,000	\$ 58,500
<u>Total: Supplies</u>		<u>43,000</u>	<u>58,500</u>
<b>Division Total: Special Detail Services</b>		<b>43,000</b>	<b>58,500</b>
<b>Department Total: Fire</b>		<b>43,000</b>	<b>58,500</b>
<b>Fund Total: Foreign Fire Insurance Tax Fund</b>		<b>43,000</b>	<b>58,500</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 37 Emergency Management

##### Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

##### Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 114,615	\$ 118,775	\$ 111,600
Supplies	12,813	3,425	3,425
Services & Charges	29,462	13,575	10,900
<b>Program Total</b>	<b>\$ 156,890</b>	<b>\$ 135,775</b>	<b>\$ 125,925</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	1	1	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 44</b>	<b>Fire</b>		
<b>Division 37</b>	<b>Emergency Management</b>		
<u>Total: Salaries</u>		\$ 85,300	\$ 78,435
<u>Total: Taxes &amp; Benefits</u>		33,475	33,165
<u>Supplies</u>			
520.05	Office Supplies General	200	200
520.10	Office Supplies Paper	1,000	1,000
525.95	Operating Supplies Other	2,075	2,075
530.05	R&M Supplies Equipment Parts	150	150
<u>Total: Supplies</u>		3,425	3,425
<u>Services &amp; Charges</u>			
540.45	Services Data Processing/Technology	600	600
545.20	Communications Postage	400	400
565.05	Repair and Maintenance Machinery & Equipment	7,000	7,000
575.05	Other Small Tools & Equipment	250	250
575.10	Other Memberships & Publications	600	600
575.15	Other Training & Travel	4,725	2,050
<u>Total: Services &amp; Charges</u>		13,575	10,900
<b>Division Total: Emergency Management</b>		<b>135,775</b>	<b>125,925</b>
<b>Department Total: Fire</b>		<b>135,775</b>	<b>125,925</b>
<b>Fund Total: Emergency Management</b>		<b>135,775</b>	<b>125,925</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

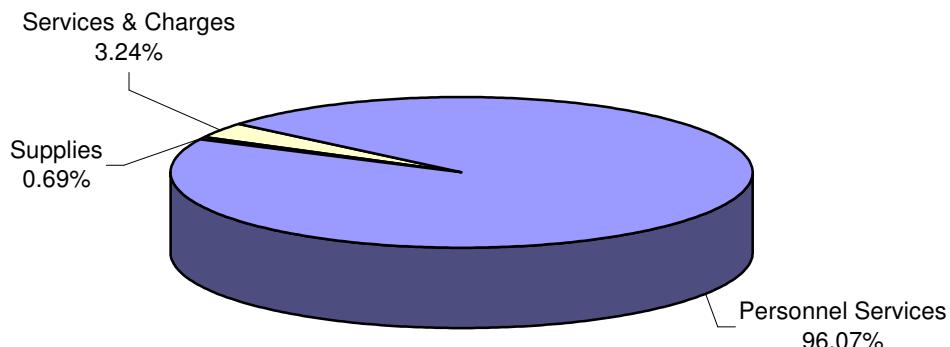
**Department 50 Engineering**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 756,410	\$ 661,105	-12.60%
<b>Department Total: Engineering</b>	<b>756,410</b>	<b>661,105</b>	<b>-12.60%</b>

**Expenditures by Type**

Personnel Services	\$ 729,810	\$ 635,100	-12.98%
Supplies	7,360	4,575	-37.84%
Services & Charges	19,240	21,430	11.38%
<b>Department Total: Engineering</b>	<b>756,410</b>	<b>661,105</b>	<b>-12.60%</b>

**2011 Adopted Budget by Type**



## Village of Palatine

### CY 2011 Adopted Budget - Issues & Initiatives

#### Department 50 Engineering

##### Prior Year - Status

- \* Utilize Laserfische to archive retired files for easier accessibility and retrieval.

***Fully implemented resulting in eliminating microfilming expenses from the budget.***

- \* Complete the Buffalo Creek Channel Improvements.

***Project completed.***

- \* Design the Capri Gardens storm relief sewer.

***Buffalo Creek channel improvements needed to be completed first.***

- \* Design and construct the Fairgrounds Park Sanitary Diversion.

***Preliminary design and cost estimates completed.***

- \* Construct the Fairgrounds Park Storm Water Diversion.

***Design completed and permits have been issued. Acquisition of one easement is necessary before proceeding to construction. An alternative to the original design concept is also under evaluation.***

- \* Construct the Palatine and Plum Grove Rd intersection improvement project.

***Road construction will be suspended through the winter and will resume in spring 2011.***

- \* Rehabilitate Parking Lot#6 in conjunction with the Palatine/Plum Grove Intersection Improvement Project.

***Design to be completed in 2010 with construction to take place in 2011.***

- \* Construct additional parking on Block 27.

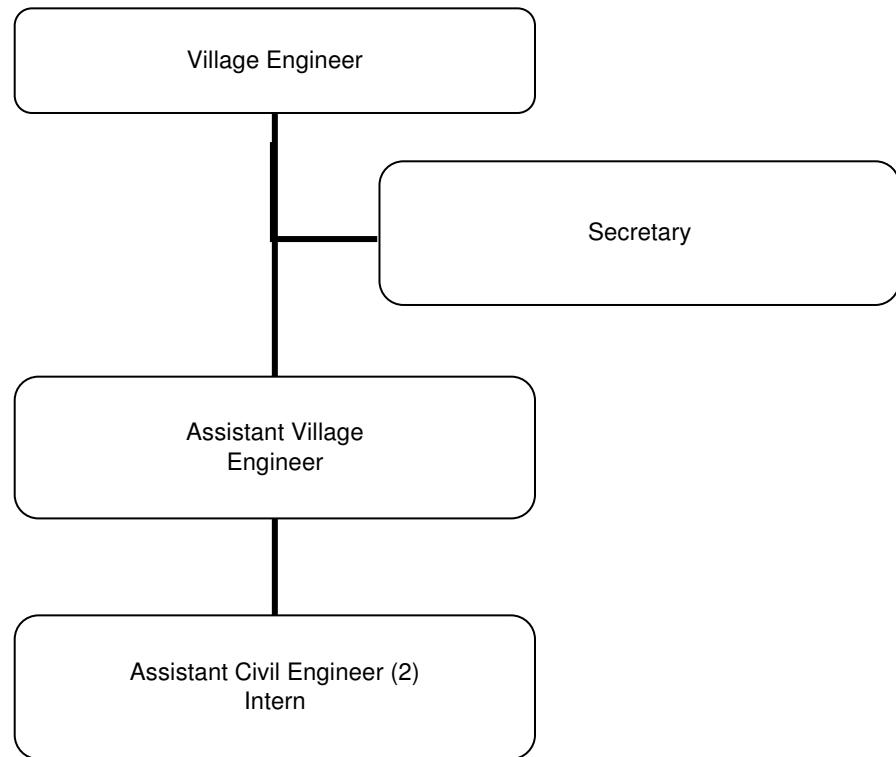
***Project completed.***

##### Current Year

- \* Complete the Palatine/Plum Grove Intersection Improvement Project.
- \* Complete final design and permitting for the Capri Gardens storm relief sewer.
- \* Construct the Fairgrounds Park Storm Water Diversion or a viable alternative.
- \* Complete the final design and permitting for the Fairgrounds Park Sanitary Diversion.
- \* Replace the deteriorated force main from the Lily Lane lift station.
- \* Complete the rehabilitation of Parking Lot #6.
- \* Construct sidewalk extensions along Rand Road in high pedestrian traffic areas.
- \* Apply to FEMA for a Letter of Map Revision to incorporate the reduction in flood elevations as a result of the Buffalo Creek channel improvements.
- \* Work with the Northwest Municipal Conference Infiltration & Inflow Task Force to develop appropriate collective positions and actions amongst neighboring communities to the upcoming Metropolitan Water Reclamation District's I&I reduction program.

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 50 Engineering**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 50 Engineering**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Assistant Civil Engineer	3	3	2
Secretary	1	1	1
<b><u>Full-Time Total</u></b>	<b>6</b>	<b>6</b>	<b>5</b>
Intern	1	1	1
Assistant Village Engineer	-	-	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Department Total: Engineering</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 50 Engineering

#### Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

#### Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 702,648	\$ 729,810	\$ 635,100
Supplies	3,218	7,360	4,575
Services & Charges	16,572	19,240	21,430
<b>Department Total</b>	<b>\$ 722,438</b>	<b>\$ 756,410</b>	<b>\$ 661,105</b>

#### Personnel Summary

Full-Time	6	6	5
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 50</b>	<b>Engineering</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 369,165	\$ 297,760
<u>Total: Taxes &amp; Benefits</u>		157,955	115,850
<u>Supplies</u>			
520.05	Office Supplies General	2,500	1,100
520.10	Office Supplies Paper	4,140	2,400
520.15	Office Supplies Printed Forms	400	750
525.35	Operating Supplies Clothing	320	225
525.95	Operating Supplies Other	-	100
<u>Total: Supplies</u>		7,360	4,575
<u>Services &amp; Charges</u>			
540.20	Services Architectual	1,000	2,750
540.45	Services Data Processing/Technology	740	740
545.20	Communications Postage	1,500	1,500
565.05	Repair and Maintenance Machinery & Equipment	560	1,100
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,970	12,970
575.10	Other Memberships & Publications	1,270	1,170
575.15	Other Training & Travel	1,200	1,200
<u>Total: Services &amp; Charges</u>		19,240	21,430
<b>Division Total: Administration</b>		<b>553,720</b>	<b>439,615</b>
<b>Department Total: Engineering</b>		<b>553,720</b>	<b>439,615</b>
<b>Fund Total: General Fund</b>		<b>553,720</b>	<b>439,615</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 50</b>	<b>Engineering</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 66,560	\$ 67,220
<u>Total: Taxes &amp; Benefits</u>		34,785	35,215
<b>Division Total: Administration</b>		<b>101,345</b>	<b>102,435</b>
<b>Department Total: Engineering</b>		<b>101,345</b>	<b>102,435</b>
<b>Fund Total: Waterworks Fund</b>		<b>101,345</b>	<b>102,435</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
Fund 610	Sewerage Fund		
Department 50	Engineering		
Division 01	Administration		
<u>Total: Salaries</u>		\$ 66,560	\$ 80,300
<u>Total: Taxes &amp; Benefits</u>		34,785	38,755
<b>Division Total: Administration</b>		<b>101,345</b>	<b>119,055</b>
<b>Department Total: Engineering</b>		<b>101,345</b>	<b>119,055</b>
<b>Fund Total: Sewerage Fund</b>		<b>101,345</b>	<b>119,055</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

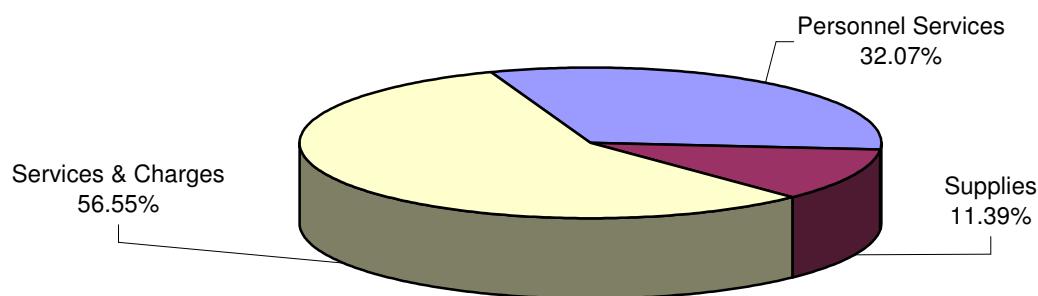
**Department 52 Public Works**

	2010 Adopted Budget	2011 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 775,360	\$ 802,200	3.46%
Building, Grounds, Electrical	1,918,880	1,797,385	-6.33%
Forestry	1,136,275	1,099,995	-3.19%
Utilities	9,090,095	9,165,845	0.83%
Streets	2,754,505	2,783,920	1.07%
Fleet Services	1,757,910	1,781,785	1.36%
<b>Department Total: Public Works</b>	<b>17,433,025</b>	<b>17,431,130</b>	<b>-0.01%</b>

**Expenditures by Type**

Personnel Services	\$ 5,542,785	\$ 5,589,610	0.84%
Supplies	2,026,560	1,984,975	-2.05%
Services & Charges	9,863,680	9,856,545	-0.07%
<b>Department Total: Public Works</b>			
	<b>17,433,025</b>	<b>17,431,130</b>	<b>-0.01%</b>

**2011 Adopted Budget by Type**



## Village of Palatine CY 2011 Adopted Budget - Issues & Initiatives

### Department 52 Public Works

#### Prior Year - Status

- \* Review Cook County Storm Ordinance. Determine impact on Village operations.

***Completed.***

- \* Conduct Equipment & Vehicle Utilization Study. Determine if the Village has the proper mix of vehicles and equipment.

***Phase 1 ("On-Road" Vehicles) Accomplished, Phase 2 ("Off-Road" Vehicles) is a CY 2011 Initiative.***

- \* Develop a Comprehensive Building Maintenance Program. Incorporate all Village buildings into a comprehensive plan, identifying standards and a stable budget allocation.

***This is an on-going project.***

- \* Identify Potential SCADA System Upgrades. Potential expansion to include buildings and parking deck.

***Completed.***

- \* Implement Management Transition Plan for Public Works.

***Completed.***

- \* Evaluate Emerald Ash Borer Infestation. Identify potential funding needs in both the short term and long term.

***This is an on-going project.***

#### Current Year

- \* Evaluate the Emerald Ash Borer Infestation (Phase III – continued). Identifying new initiatives, chemical treatment “pilot” program and funding sources.

- \* Implementation of the new Enterprise Resource Plan (ERP) as it relates to the Department of Public Works.

- \* Develop and Implement a village wide Cross Connection Control Ordinance.

- \* Fleet Implementation (Phase II):

    Review and Evaluate the Parts Inventory. Establishment of parts inventory criteria.

    Conduct an Equipment Utilization Phase II Study. Determine if the Village has the proper mix of “off-road” equipment.

- \* Evaluate the methods of communications and the impacts of the Narrow Banding upcoming requirements.

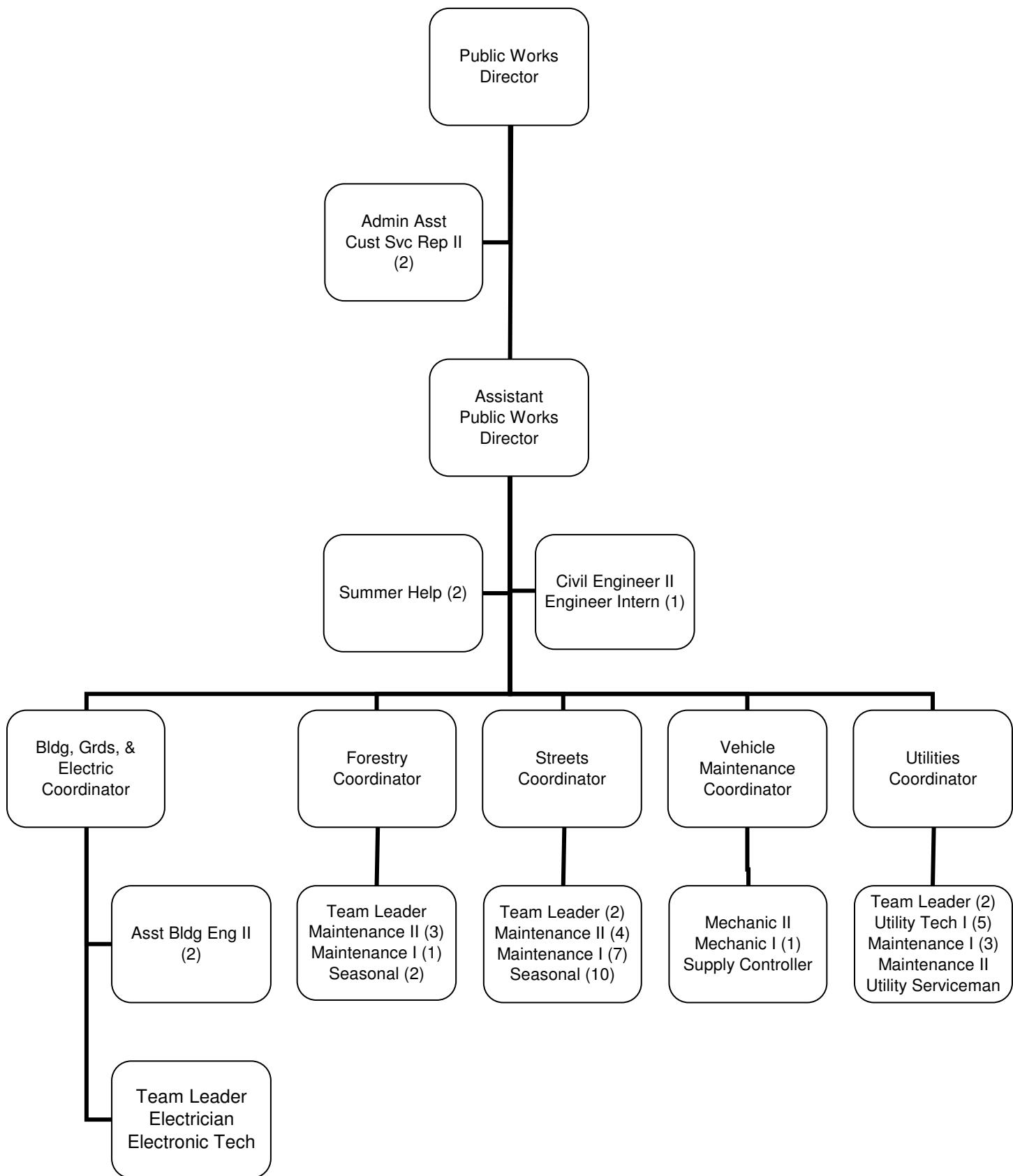
- \* Evaluating the radio repair and replacement program within the Department of Public Works.

- \* Develop a Comprehensive Building Maintenance Program (Phase II). Incorporate the new Police Department facility into the comprehensive plan, identifying standards and a stable budget allocation.

- \* Implementation of the Master Water System Plan (continued).

**Village of Palatine**  
**CY 2011 Adopted Budget - Organization Chart**

**Department 52 Public Works**



**Village of Palatine**  
**CY 2011 Adopted Budget - Personnel Summary**

**Department 52 Public Works**

<b>Position</b>	<b>2009 Adopted Budget</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
Director of Public Works	1	1	1
Asst Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	14	12	11
Maintenance II	5	7	8
Public Works Coordinator	5	5	5
Utility Technician I	5	5	5
Electrician	1	1	1
Electronics Tech	1	1	1
Mechanic I	4	4	4
Mechanic II	1	1	1
Asst Building Engineer	3	3	2
Supply Controller	1	1	1
Administrative Assistant	1	1	1
Management Analyst	1	-	-
Customer Svc Representative II	2	2	2
<b><u>Full-Time Total</u></b>	<b>53</b>	<b>52</b>	<b>51</b>
Summer Help	9	9	2
Seasonal	3	3	2
Snow Plow	-	10	10
Engineering Intern	2	2	1
<b><u>Part-Time Total</u></b>	<b>14</b>	<b>24</b>	<b>15</b>
<b>Department Total: Fire</b>	<b>67</b>	<b>76</b>	<b>66</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

#### Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 5,439,639	\$ 5,542,785	\$ 5,589,610
Supplies	1,942,268	2,026,560	1,984,975
Services & Charges	9,910,730	9,863,680	9,856,545
<b>Department Total</b>	<b>\$ 17,292,637</b>	<b>\$ 17,433,025</b>	<b>\$ 17,431,130</b>

#### Personnel Summary

Full-Time	53	52	51
Part-Time	14	24	15

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 01 Administration

##### Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

##### Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 787,150	\$ 692,830	\$ 731,545
Supplies	16,733	21,680	19,280
Services & Charges	128,365	60,850	51,375
<b>Program Total</b>	<b>\$ 932,248</b>	<b>\$ 775,360</b>	<b>\$ 802,200</b>

##### Personnel Summary

Full-Time	7	6	6
Part-Time	11	11	3

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Total: Salaries</u>		\$ 522,060	\$ 520,985
<u>Total: Taxes &amp; Benefits</u>		170,770	210,560
<u>Supplies</u>			
520.05	Office Supplies General	3,980	3,980
520.10	Office Supplies Paper	2,000	2,000
520.15	Office Supplies Printed Forms	500	100
525.35	Operating Supplies Clothing	10,000	8,000
<u>Total: Supplies</u>		16,480	14,080
<u>Services &amp; Charges</u>			
540.35	Services Medical	1,500	1,900
545.20	Communications Postage	850	850
550.15	Printing/Advertising Outside Printing Services	2,000	2,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	19,940	19,940
575.05	Other Small Tools & Equipment	1,000	1,000
575.10	Other Memberships & Publications	4,025	4,025
575.15	Other Training & Travel	15,375	7,500
<u>Total: Services &amp; Charges</u>		44,690	37,215
<b>Division Total: Administration</b>		<b>754,000</b>	<b>782,840</b>
<b>Department Total: Public Works</b>		<b>754,000</b>	<b>782,840</b>
<b>Fund Total: General Fund</b>		<b>754,000</b>	<b>782,840</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 01</b>	<b>Administration</b>		
<u>Supplies</u>			
520.05	Office Supplies General	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		5,200	5,200
<u>Services &amp; Charges</u>			
565.05	Repair and Maintenance Machinery & Equipment	500	500
575.10	Other Memberships & Publications	10,510	10,510
575.15	Other Training & Travel	5,150	3,150
<u>Total: Services &amp; Charges</u>		16,160	14,160
<b>Division Total: Administration</b>		<b>21,360</b>	<b>19,360</b>
<b>Department Total: Public Works</b>		<b>21,360</b>	<b>19,360</b>
<b>Fund Total: Waterworks Fund</b>		<b>21,360</b>	<b>19,360</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 38 Building, Grounds, Electrical

##### Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

##### Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 708,169	\$ 737,955	\$ 660,215
Supplies	105,138	189,670	170,785
Services & Charges	982,818	991,255	966,385
<b>Program Total</b>	<b>\$ 1,796,125</b>	<b>\$ 1,918,880</b>	<b>\$ 1,797,385</b>

##### Personnel Summary

Full-Time	7	7	6
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>		
<u>Total: Salaries</u>		\$ 370,385	\$ 314,000
<u>Total: Taxes &amp; Benefits</u>		162,980	136,485
<u>Supplies</u>			
525.05	Operating Supplies Custodial	42,500	35,765
525.35	Operating Supplies Clothing	3,500	2,800
525.95	Operating Supplies Other	3,300	3,300
530.05	R&M Supplies Equipment Parts	88,810	77,360
<u>Total: Supplies</u>		138,110	119,225
<u>Services &amp; Charges</u>			
540.60	Services Custodial	61,900	65,900
540.95	Services Other	4,900	5,380
560.05	Utility Services Electric	199,000	199,000
560.10	Utility Services Natural Gas	37,500	37,500
560.15	Utility Services Water/Sewer	18,500	18,500
565.05	Repair and Maintenance Machinery & Equipment	80,150	76,150
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,900	5,900
570.10	Rental Machinery	500	500
575.05	Other Small Tools & Equipment	2,840	2,840
<u>Total: Services &amp; Charges</u>		411,190	411,670
<b>Division Total: Building, Grounds, Electrical</b>		<b>1,082,665</b>	<b>981,380</b>
<b>Department Total: Public Works</b>		<b>1,082,665</b>	<b>981,380</b>
<b>Fund Total: General Fund</b>		<b>1,082,665</b>	<b>981,380</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>		
<u>Total: Salaries</u>		\$ 142,695	\$ 146,465
<u>Total: Taxes &amp; Benefits</u>		61,895	63,265
<u>Supplies</u>			
525.05	Operating Supplies Custodial	10,200	10,200
525.35	Operating Supplies Clothing	1,400	1,400
530.05	R&M Supplies Equipment Parts	31,290	31,290
<u>Total: Supplies</u>		42,890	42,890
<u>Services &amp; Charges</u>			
540.60	Services Custodial	25,500	25,500
560.05	Utility Services Electric	6,300	6,300
560.10	Utility Services Natural Gas	34,700	34,700
560.15	Utility Services Water/Sewer	2,000	2,000
565.05	Repair and Maintenance Machinery & Equipment	28,010	28,010
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	2,950
575.05	Other Small Tools & Equipment	300	300
<u>Total: Services &amp; Charges</u>		99,760	99,760
<b>Division Total: Building, Grounds, Electrical</b>		<b>347,240</b>	<b>352,380</b>
<b>Department Total: Public Works</b>		<b>347,240</b>	<b>352,380</b>
<b>Fund Total: Waterworks Fund</b>		<b>347,240</b>	<b>352,380</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>		
<u>Supplies</u>			
530.05	R&M Supplies Equipment Parts	\$ 1,530	\$ 1,530
<u>Total: Supplies</u>		<u>1,530</u>	<u>1,530</u>
	<b>Division Total: Building, Grounds, Electrical</b>	<b>1,530</b>	<b>1,530</b>
	<b>Department Total: Public Works</b>	<b>1,530</b>	<b>1,530</b>
	<b>Fund Total: Sewerage Fund</b>	<b>1,530</b>	<b>1,530</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>		
<b><u>Services &amp; Charges</u></b>			
540.40	Services Management Fees	\$ 33,000	\$ 33,000
540.60	Services Custodial	110,625	111,680
540.95	Services Other	53,580	52,525
560.05	Utility Services Electric	110,390	91,365
560.10	Utility Services Natural Gas	6,090	6,185
560.15	Utility Services Water/Sewer	3,500	3,305
565.15	Repair and Maintenance Buildings	113,695	107,470
565.25	Repair and Maintenance Landscape	40,305	40,305
<b>Total: Services &amp; Charges</b>		<b>471,185</b>	<b>445,835</b>
<b>Division Total: Building, Grounds, Electrical</b>		<b>471,185</b>	<b>445,835</b>
<b>Department Total: Public Works</b>		<b>471,185</b>	<b>445,835</b>
<b>Fund Total: Parking System Fund</b>		<b>471,185</b>	<b>445,835</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 710</b>	<b>Fleet Services Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>		
<u>Supplies</u>			
530.05	R&M Supplies Equipment Parts	\$ 7,140	\$ 7,140
<u>Total: Supplies</u>		7,140	7,140
<u>Services &amp; Charges</u>			
565.05	Repair and Maintenance Machinery & Equipment	7,080	7,080
575.05	Other Small Tools & Equipment	2,040	2,040
<u>Total: Services &amp; Charges</u>		9,120	9,120
<b>Division Total: Building, Grounds, Electrical</b>		<b>16,260</b>	<b>16,260</b>
<b>Department Total: Public Works</b>		<b>16,260</b>	<b>16,260</b>
<b>Fund Total: Fleet Services Fund</b>		<b>16,260</b>	<b>16,260</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 39 Forestry

##### Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

##### Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 701,655	\$ 739,115	\$ 744,535
Supplies	46,630	47,040	36,340
Services & Charges	393,714	350,120	319,120
<b>Program Total</b>	<b>\$ 1,141,999</b>	<b>\$ 1,136,275</b>	<b>\$ 1,099,995</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	3	3	2

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 39</b>	<b>Forestry</b>		
<u>Total: Salaries</u>		\$ 533,470	\$ 519,400
<u>Total: Taxes &amp; Benefits</u>		205,645	225,135
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	6,600	6,600
525.35	Operating Supplies Clothing	4,900	4,200
525.95	Operating Supplies Other	35,540	25,540
<u>Total: Supplies</u>		47,040	36,340
<u>Services &amp; Charges</u>			
565.25	Repair and Maintenance Landscape	227,280	196,280
565.95	Repair and Maintenance Vehicle Maint Service Charge	110,840	110,840
575.05	Other Small Tools & Equipment	7,000	7,000
<u>Total: Services &amp; Charges</u>		345,120	314,120
<b>Division Total: Forestry</b>		<b>1,131,275</b>	<b>1,094,995</b>
<b>Department Total: Public Works</b>		<b>1,131,275</b>	<b>1,094,995</b>
<b>Fund Total: General Fund</b>		<b>1,131,275</b>	<b>1,094,995</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 39</b>	<b>Forestry</b>		
<b><u>Services &amp; Charges</u></b>			
540.60	Services Custodial	\$ 5,000	\$ 5,000
<b>Total: Services &amp; Charges</b>		<b>5,000</b>	<b>5,000</b>
<b>Division Total: Forestry</b>		<b>5,000</b>	<b>5,000</b>
<b>Department Total: Public Works</b>		<b>5,000</b>	<b>5,000</b>
<b>Fund Total: Waterworks Fund</b>		<b>5,000</b>	<b>5,000</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 40 Utilities

##### Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

##### Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,245,553	\$ 1,289,400	\$ 1,312,640
Supplies	109,686	198,640	192,940
Services & Charges	7,434,878	7,602,055	7,660,265
<b>Program Total</b>	<b>\$ 8,790,117</b>	<b>\$ 9,090,095</b>	<b>\$ 9,165,845</b>

##### Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 40</b>	<b>Utilities</b>		
<u>Total: Salaries</u>		\$ 583,930	\$ 587,195
<u>Total: Taxes &amp; Benefits</u>		231,345	234,285
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	10,000	5,000
525.35	Operating Supplies Clothing	4,900	4,200
530.30	R&M Supplies Utility System	149,000	149,000
<u>Total: Supplies</u>		163,900	158,200
<u>Services &amp; Charges</u>			
540.95	Services Other	34,610	30,610
550.15	Printing/Advertising Outside Printing Services	8,000	8,000
560.05	Utility Services Electric	298,750	298,750
560.10	Utility Services Natural Gas	6,750	6,750
560.15	Utility Services Water/Sewer	2,624,000	2,651,000
560.25	Utility Services Refuse Disposal	3,125	3,125
565.30	Repair and Maintenance Utility System	25,580	17,880
565.35	Repair and Maintenance Software	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	99,060	99,060
575.05	Other Small Tools & Equipment	9,930	9,930
<u>Total: Services &amp; Charges</u>		3,112,305	3,127,605
<b>Division Total: Utilities</b>		<b>4,091,480</b>	<b>4,107,285</b>
<b>Department Total: Public Works</b>		<b>4,091,480</b>	<b>4,107,285</b>
<b>Fund Total: Waterworks Fund</b>		<b>4,091,480</b>	<b>4,107,285</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 40</b>	<b>Utilities</b>		
<u>Total: Salaries</u>		\$ 333,375	\$ 339,010
<u>Total: Taxes &amp; Benefits</u>		140,750	152,150
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	1,000	1,000
525.35	Operating Supplies Clothing	4,240	4,240
530.30	R&M Supplies Utility System	29,500	29,500
<u>Total: Supplies</u>		34,740	34,740
<u>Services &amp; Charges</u>			
540.25	Services Engineering	4,000	4,000
540.95	Services Other	12,000	5,000
560.25	Utility Services Refuse Disposal	51,680	51,680
565.30	Repair and Maintenance Utility System	13,650	13,650
565.95	Repair and Maintenance Vehicle Maint Service Charge	66,040	66,040
575.05	Other Small Tools & Equipment	3,450	3,450
<u>Total: Services &amp; Charges</u>		150,820	143,820
<b>Division Total: Utilities</b>		<b>659,685</b>	<b>669,720</b>
<b>Department Total: Public Works</b>		<b>659,685</b>	<b>669,720</b>
<b>Fund Total: Sewerage Fund</b>		<b>659,685</b>	<b>669,720</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 40</b>	<b>Utilities</b>		
<b><u>Services &amp; Charges</u></b>			
560.20	Utility Services Refuse Collection	\$ 2,867,880	\$ 2,949,620
560.25	Utility Services Refuse Disposal	1,471,050	1,439,220
<b>Total: Services &amp; Charges</b>		<b>4,338,930</b>	<b>4,388,840</b>
	<b>Division Total: Utilities</b>	<b>4,338,930</b>	<b>4,388,840</b>
	<b>Department Total: Public Works</b>	<b>4,338,930</b>	<b>4,388,840</b>
	<b>Fund Total: Refuse Fund</b>	<b>4,338,930</b>	<b>4,388,840</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 41 Streets

##### Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

##### Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,330,477	\$ 1,388,055	\$ 1,420,670
Supplies	784,617	621,630	618,430
Services & Charges	760,596	744,820	744,820
<b>Program Total</b>	<b>\$ 2,875,690</b>	<b>\$ 2,754,505</b>	<b>\$ 2,783,920</b>

##### Personnel Summary

Full-Time	13	13	13
Part-Time	0	10	10

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 41</b>	<b>Streets</b>		
<u>Total: Salaries</u>		\$ 985,640	\$ 1,002,550
<u>Total: Taxes &amp; Benefits</u>		402,415	418,120
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	40,000	40,000
525.30	Operating Supplies Salt	360,000	360,000
525.35	Operating Supplies Clothing	11,600	8,400
525.40	Operating Supplies Shop Materials	49,750	49,750
530.05	R&M Supplies Equipment Parts	3,500	3,500
530.20	R&M Supplies Street Maintenance	156,780	156,780
<u>Total: Supplies</u>		621,630	618,430
<u>Services &amp; Charges</u>			
540.95	Services Other	158,200	158,200
560.05	Utility Services Electric	2,310	2,310
560.25	Utility Services Refuse Disposal	46,750	46,750
565.20	Repair and Maintenance Streets	89,900	89,900
565.25	Repair and Maintenance Landscape	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	418,630	418,630
570.10	Rental Machinery	17,000	17,000
575.05	Other Small Tools & Equipment	11,500	11,500
<u>Total: Services &amp; Charges</u>		744,820	744,820
<b>Division Total: Streets</b>		<b>2,754,505</b>	<b>2,783,920</b>
<b>Department Total: Public Works</b>		<b>2,754,505</b>	<b>2,783,920</b>
<b>Fund Total: General Fund</b>		<b>2,754,505</b>	<b>2,783,920</b>

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 42 Fleet Services

##### Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

##### Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

##### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 666,635	\$ 695,430	\$ 720,005
Supplies	879,464	947,900	947,200
Services & Charges	210,359	114,580	114,580
<b>Program Total</b>	<b>\$ 1,756,458</b>	<b>\$ 1,757,910</b>	<b>\$ 1,781,785</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditures**

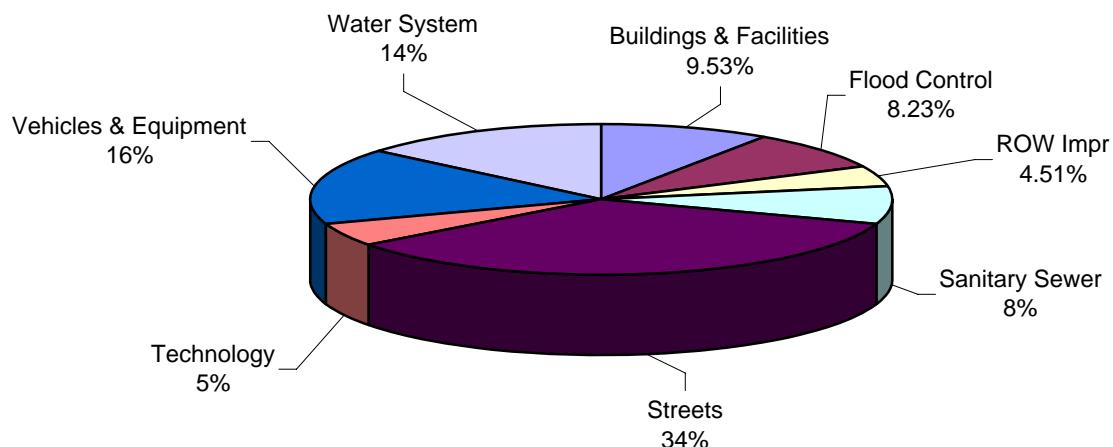
Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 710</b>	<b>Fleet Services Fund</b>		
<b>Department 52</b>	<b>Public Works</b>		
<b>Division 42</b>	<b>Fleet Services</b>		
<u>Total: Salaries</u>		\$ 507,420	\$ 511,705
<u>Total: Taxes &amp; Benefits</u>		188,010	208,300
<u>Supplies</u>			
525.15	Operating Supplies Motor Fuel	525,000	525,000
525.20	Operating Supplies Lubricants & Additives	25,000	25,000
525.35	Operating Supplies Clothing	4,900	4,200
530.10	R&M Supplies Vehicle Parts	393,000	393,000
<u>Total: Supplies</u>		947,900	947,200
<u>Services &amp; Charges</u>			
540.95	Services Other	7,000	7,000
560.25	Utility Services Refuse Disposal	2,500	2,500
565.05	Repair and Maintenance Machinery & Equipment	19,000	19,000
565.10	Repair and Maintenance Vehicles	68,300	68,300
565.35	Repair and Maintenance Software	7,000	7,000
575.05	Other Small Tools & Equipment	10,780	10,780
<u>Total: Services &amp; Charges</u>		114,580	114,580
<b>Division Total: Fleet Services</b>		<b>1,757,910</b>	<b>1,781,785</b>
<b>Department Total: Public Works</b>		<b>1,757,910</b>	<b>1,781,785</b>
<b>Fund Total: Fleet Services Fund</b>		<b>1,757,910</b>	<b>1,781,785</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Expenditure Overview**

**Division 75 Capital**

Expenditures by Division	2010 Adopted Budget	2011 Adopted Budget	% Change
Capital	\$ 32,784,530	\$ 8,186,615	-75.03%
<b>Division Total: Capital</b>	<b>32,784,530</b>	<b>8,186,615</b>	<b>-75.03%</b>
<b>Expenditures by Type</b>			
Buildings & Facilities	\$ 26,507,000	\$ 780,000	-97.06%
Flood Control	1,229,815	673,505	-45.24%
ROW Impr	582,500	369,500	-36.57%
Sanitary Sewer	315,000	650,000	106.35%
Streets	2,728,915	2,821,465	3.39%
Technology	269,500	417,000	54.73%
Vehicles & Equipment	635,500	1,338,000	110.54%
Water System	516,300	1,137,145	120.25%
<b>Division Total: Capital</b>	<b>32,784,530</b>	<b>8,186,615</b>	<b>-75.03%</b>

**2011 Adopted Budget by Type**



**Village of Palatine**  
**CY 2011 Adopted Budget - Issues & Initiatives**

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**Division 75 Capital**

**Current Year**

- \* Continued enhancement of Street Improvement Program.
- \* Continued implementation of Storm Water Management Initiatives.
- \* Implementation of 10 year Capital Improvement/Reinvestment Plan for water system.
- \* Continuation of Sidewalk Program.
- \* Implementation of the Village's new ERP system.
- \* Systematic replacement of vehicles and equipment that are essential in delivering our core services.

## Village of Palatine CY 2011 Adopted Budget - Expenditures

### Division 75      Capital Outlay

#### Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

#### Department Objectives

- 1      To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2      To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3      To improve the quality of life with capital projects that fulfill specific community needs.
- 4      To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

#### Budget Summary

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget
<b>Expenditures</b>			
Capital Outlay	18,448,045	32,784,530	8,186,615
<b>Division Total</b>	<b>\$ 18,448,045</b>	<b>\$ 32,784,530</b>	<b>\$ 8,186,615</b>
	\$ 18,448,045	\$ 32,784,530	\$ 8,186,615

Village of Palatine, IL

*Capital*

**2011 thru 2015**

**PROJECTS BY FUNDING SOURCE**

<b>Source</b>	<b>Project#</b>	<b>Priority</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
<b>Capital Equipment - 401</b>								
Technology Hardware Infrastructure Replacements	<i>IT 0001</i>	2	25,000	30,000	20,000	70,000	20,000	165,000
Technology Hardware Additions	<i>IT 0002</i>	3		5,000	7,000	7,000	7,000	26,000
Infrastructure Software & Upgrades	<i>IT 0003</i>	2	22,500	32,000	32,000	32,000	32,000	150,500
Office Computer Hardware Replacement	<i>IT 0004</i>	3	30,000	40,000	40,000	40,000	40,000	190,000
Public Safety Communications Hardware	<i>IT 0005</i>	3	26,500	70,000	70,000	70,000	70,000	306,500
Enterprise Resource Planning Project	<i>IT 0007</i>	3	300,000	200,000				500,000
Backup and Recovery	<i>IT 0008</i>	3	13,000	7,000	7,000	7,000	7,000	41,000
GIS	<i>IT 0010</i>	3		50,000	30,000	2,000	2,000	84,000
Telephone System Update - VoIP	<i>IT 0011</i>	3		70,000	80,000	50,000		200,000
Fire Dept Vehicle Replacements	<i>VE 0001</i>	3	535,000	840,000	1,315,000	930,000	955,000	4,575,000
Fire Dept Equipment Replacements	<i>VE 0002</i>	3			20,000	800,000	25,000	845,000
Public Works Vehicle Replacements	<i>VE 0003</i>	3	533,000	1,424,000	460,500	552,500	495,000	3,465,000
Public Works Equipment Replacements	<i>VE 0004</i>	3	65,000	200,000	97,500	173,500	295,000	831,000
Police Dept Vehicle Replacements	<i>VE 0005</i>	3	205,000	284,000	277,000	161,000	377,000	1,304,000
Administrative Vehicle Replacements	<i>VE 0006</i>	3		22,000		52,000	61,000	135,000
<b>Capital Equipment - 401 Total</b>			<b>1,755,000</b>	<b>3,274,000</b>	<b>2,456,000</b>	<b>2,947,000</b>	<b>2,386,000</b>	<b>12,818,000</b>
<b>Capital Improvement - 402</b>								
Sears Site Development	<i>BF 0002</i>	2		400,000				400,000
Village Facility Roof Replacements	<i>BF 0004</i>	3	120,000	20,000	10,000	10,000		160,000
Community Center Maintenance Projects	<i>BF 0005</i>	3	15,000	787,500	893,500	535,150	7,000,000	9,231,150
Combined Service Facility Maintenance Projects	<i>BF 0006</i>	3		145,000	145,000	75,000	80,000	445,000
Combined Service Facility Parking Lot Expansion	<i>BF 0009</i>	3		85,000				85,000
Fire Station #85 Remodeling	<i>BF 0011</i>	3		500,000				500,000
Repair, Refinish Fire Stations Truck Room Floor	<i>BF 0012</i>	3		20,000				20,000
Community Center HVAC Replacement	<i>BF 0013</i>	3		795,900	819,000	568,050		2,182,950
Sidewalk Replacement Program	<i>RW 0001</i>	3	180,000	180,000	180,000	180,000	180,000	900,000
Sidewalk Extension Program	<i>RW 0002</i>	3		40,000	120,000	100,000	100,000	360,000
Gateway Entrance Program	<i>RW 0008</i>	3		30,000	45,000	48,000	27,000	150,000
Arterial Street Lights	<i>RW 0009</i>	3		74,000	315,000	415,000	515,000	1,319,000
Street Light Cable Replacement	<i>RW 0010</i>	3		15,000	15,000	15,000	15,000	60,000
Collector Street Lighting	<i>RW 0011</i>	3		100,000	121,000	90,000	90,000	401,000
Neighborhood Lighting Program	<i>RW 0012</i>	2		100,000	85,000	85,000	130,000	400,000
Arterial Street Beautification	<i>RW 0013</i>	3			56,500	60,000	55,000	171,500
50/50 Apron/Curb/Gutter Replacement	<i>ST 0001</i>	3	50,000	50,000	50,000	50,000	50,000	250,000
Curb and Gutter-Concrete Edging Extension Program	<i>ST 0002</i>	3	304,075	399,230	194,080	397,235	104,105	1,398,725
Collector Street Improvements	<i>ST 0003</i>	3	300,000	300,000	300,000	350,000	325,000	1,575,000
Integral Curb Program	<i>ST 0006</i>	3	70,255	158,475	35,640	21,095	178,590	464,055
Street Microsurfacing Program	<i>ST 0007</i>	2	75,000	75,000	75,000	75,000	75,000	375,000
Intersection Improvements - Pedestrian	<i>ST 0009</i>	3			20,000	70,000	70,000	160,000
Dorset Avenue Improvement	<i>ST 0010</i>	4				50,000	50,000	100,000

Source	Project#	Priority	2011	2012	2013	2014	2015	Total
<b>Capital Improvement - 402 Total</b>			1,114,330	4,275,105	3,479,720	3,194,530	9,044,695	21,108,380
<b>CDBG - 210</b>								
Creek Stabilization	FC 0002	3					270,000	270,000
Capri Gardens Drainage Program	FC 0009	4	288,505	275,000	275,000	275,000	275,000	1,388,505
<b>CDBG - 210 Total</b>			288,505	275,000	275,000	275,000	545,000	1,658,505
<b>Fire Station Const Fund - 425</b>								
Relocate Northwest Fire Station	BF 0003	3		0				0
<b>Fire Station Const Fund - 425 Total</b>				0				0
<b>Motor Fuel Tax - 205</b>								
Road Resurfacing	ST 0004	3	1,522,135	1,361,090	1,678,595	1,512,920	1,630,330	7,705,070
Residential Street Rehabilitation Program	ST 0005	3		433,000	316,000	505,000	447,000	1,701,000
<b>Motor Fuel Tax - 205 Total</b>			1,522,135	1,794,090	1,994,595	2,017,920	2,077,330	9,406,070
<b>Motor Vehicle Parking - 620</b>								
Parking Deck Maint & Improvements	BF 0007	1	70,000	125,000	140,000	181,000	175,000	691,000
Train Station Maint & Improvements	BF 0008	3		20,000	10,000	50,000	15,000	95,000
<b>Motor Vehicle Parking - 620 Total</b>			70,000	145,000	150,000	231,000	190,000	786,000
<b>Police Facility Const Fund - 420</b>								
New Police Station	BF 0001	2		0				0
<b>Police Facility Const Fund - 420 Total</b>				0				0
<b>Sewer - 610</b>								
Spot Drainage Improvements	FC 0001	3	20,000	20,000	20,000	20,000	20,000	100,000
Creek Stabilization	FC 0002	3	50,000	40,000	330,000	40,000		460,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3	40,000	100,000	60,000	60,000	60,000	320,000
Ditch Analysis and Rehabilitation	FC 0006	4		200,000	200,000	200,000	200,000	800,000
Storm Sewer & Drain tile Repl/Expansion	FC 0007	3	75,000	75,000	75,000	100,000	75,000	400,000
Gilbert/Glade Neighborhood Enhancements	FC 0008	3	75,000	75,000	35,000			185,000
Storm Sewer System Sliplining	FC 0010	3		60,000	60,000	60,000	60,000	240,000
Sub-Watershed Analysis	FC 0011	2			50,000	50,000	50,000	150,000
Storm Sewer Televising	FC 0012	3			90,000	90,000	90,000	270,000
Residential Drainage Improvements	FC 0013	3	55,000	55,000	55,000	55,000	55,000	275,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	225,000	150,000	150,000	150,000	150,000	825,000
Fairgrounds Sanitary Sewer Diversion	SS 0002	3	25,000		1,000,000			1,025,000
Lift Station Improvements	SS 0003	2	400,000	70,000	70,000	70,000	260,000	870,000
Sanitary Sewer Extension	SS 0004	3				15,000	75,000	90,000
<b>Sewer - 610 Total</b>			1,035,000	915,000	2,265,000	980,000	1,165,000	6,360,000

Source	Project#	Priority	2011	2012	2013	2014	2015	Total
<b>TIF-233</b>								
Parking Lot Rehabilitation	<i>BF 0016</i>	3	250,000	25,000	225,000			500,000
Railwalk Program	<i>RW 0005</i>	3		35,000	125,000	125,000		285,000
Downtown Streetscape Projects	<i>RW 0006</i>	3	22,500	22,500				45,000
Downtown Crosswalk Upgrades	<i>RW 0007</i>	4	27,000	36,000	36,000	33,000	30,000	162,000
Downtown Public Art	<i>RW 0014</i>	3		30,000	5,000	30,000		65,000
Downtown Amenities Program	<i>RW 0016</i>	3	65,000		300,000	200,000	150,000	715,000
DT Street Rehabilitation & Landscaping	<i>ST 0008</i>	3	500,000	400,000	800,000	450,000	500,000	2,650,000
<b>TIF-233 Total</b>			<b>864,500</b>	<b>548,500</b>	<b>1,491,000</b>	<b>838,000</b>	<b>680,000</b>	<b>4,422,000</b>
<b>TIF-234</b>								
TIF Sidewalk Extension	<i>RW 0004</i>	3	75,000	90,000	60,000	90,000	90,000	405,000
Traffic Signal Upgrade - Painting	<i>RW 0015</i>	4			10,000	10,000	10,000	30,000
<b>TIF-234 Total</b>			<b>75,000</b>	<b>90,000</b>	<b>70,000</b>	<b>100,000</b>	<b>100,000</b>	<b>435,000</b>
<b>Water - 605</b>								
Emergency Power Systems	<i>BF 0010</i>	2	325,000		375,000		325,000	1,025,000
Pump Station Security Installations	<i>BF 0014</i>	3		15,760			16,970	32,730
Utilities SCADA System Upgrades	<i>IT 0006</i>	3		20,000	25,000	20,000	25,000	90,000
Water Meter Conversion Project	<i>IT 0009</i>	3				5,500,000		5,500,000
Water Tank Maintenance	<i>WW 0001</i>	3	427,145	427,145	623,715	322,350	494,200	2,294,555
Watermain Extensions & Looping	<i>WW 0002</i>	3	275,000	100,000	75,000	200,000	200,000	850,000
Watermain Replacements	<i>WW 0003</i>	3	275,000	260,180	400,040	546,710	700,475	2,182,405
Alternative Water Supply	<i>WW 0004</i>	3			40,000	50,000	1,000,000	1,090,000
Well and Pump Station Improvements	<i>WW 0005</i>	1	160,000	50,000	145,000		100,000	455,000
Water System 3 Zone Conversion	<i>WW 0006</i>	3		205,000	40,000	250,000	250,000	745,000
<b>Water - 605 Total</b>			<b>1,462,145</b>	<b>1,078,085</b>	<b>1,723,755</b>	<b>6,889,060</b>	<b>3,111,645</b>	<b>14,264,690</b>
<b>GRAND TOTAL</b>			<b>8,186,615</b>	<b>12,394,780</b>	<b>13,905,070</b>	<b>17,472,510</b>	<b>19,299,670</b>	<b>71,258,645</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0001**

Project Name **New Police Station**

Account # 420-42-75-6010

Department 52-Public Works

Contact Andy Radetski

Type Improvement

Useful Life 40 years

Category Buildings & Facilities

Priority Very Important

### Description

Design and Engineering of a New Police Station  
Construction in 2010 and 2011

### Justification

After conducting a Facility Study, it was determined to proceed with the building of a new Police Station.

### Prior

26,072,000

### Total

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
26,072,000	Police Facility Const Fund - 42	0					0
<b>Total</b>	<b>Total</b>	<b>0</b>					<b>0</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0002**

Project Name **Sears Site Development**

Account #

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 years

**Category** Buildings & Facilities

**Priority** Very Important

### Description

2012 - Should redevelopment not proceed, site restoration to include pavement removal and landscaping

### Justification

Improvements to accommodate redevelopment

Prior	Expenditures	2011	2012	2013	2014	2015	Total
400,000	Construction		400,000				400,000
<b>Total</b>		<b>Total</b>		400,000			400,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
400,000	Capital Improvement - 402		400,000				400,000
<b>Total</b>		<b>Total</b>		400,000			400,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0003**

Project Name **Relocate Northwest Fire Station**

Account # 425-44-75-6010

Department 44-Fire

Contact Bob Falardeau

Type Improvement

Useful Life 40 years

Category Buildings & Facilities

Priority Important

### Description

2009 - Land Acquisition for New NW Fire Station

2010 - Construction of New NW Fire Station

### Justification

Relocate and build new Fire Station to serve the NW portion of the Village, providing improved level of service.

Prior

0

Total

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
0	Fire Station Const Fund - 425	0					0
Total		Total	0				0

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0004**

Project Name **Village Facility Roof Replacements**

Account # 402-52-75-6010

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

### Description

Replacement and upgrading of Village Facility Roofs

2011 - Station 85	\$120,000
2012 - Base 5 (Michigan)	\$ 20,000
2013 - Well #6 & Well #7	\$ 10,000
2014 - CC Garage	\$ 10,000

### Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.

1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Expenditures	2011	2012	2013	2014	2015	Total
Construction	120,000	20,000	10,000	10,000		160,000
<b>Total</b>	<b>120,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>		<b>160,000</b>

Funding Sources	2011	2012	2013	2014	2015	Total
Capital Improvement - 402	120,000	20,000	10,000	10,000		160,000
<b>Total</b>	<b>120,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>		<b>160,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0005**

Project Name **Community Center Maintenance Projects**

Account # 402-52-75-6010

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

### Description

CY 2011 - Carpet Replacement Community Services & Engineering \$15,000  
 CY 2012 - Carpet Replacement 1st Floor north corridor \$15,000 Site Renovation North - includes north retaining wall \$772,500  
 CY 2013 - Carpet Replacement Finance \$18,000 Renovate South Facade \$875,500  
 CY 2014 - Carpet Replacement Private Offices & IT Conference Room \$15,000 Environmental Remediation/asbestos removal \$520,150  
 CY 2015 - Building Renovation & Furnishings & Engineering Costs \$7,000,000

### Justification

This program is designed to maintain the Community Center and fix any repairs that are needed through wear and tear.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
15,000	Construction		772,500	875,500	520,150	7,000,000	9,168,150
<b>Total</b>	Other	15,000	15,000	18,000	15,000		63,000
	<b>Total</b>	<b>15,000</b>	<b>787,500</b>	<b>893,500</b>	<b>535,150</b>	<b>7,000,000</b>	<b>9,231,150</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
15,000	Capital Improvement - 402	15,000	787,500	893,500	535,150	7,000,000	9,231,150
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>787,500</b>	<b>893,500</b>	<b>535,150</b>	<b>7,000,000</b>	<b>9,231,150</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0006**

Project Name **Combined Service Facility Maintenance Projects**

Account #

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

### Description

The Combined Service Facility was completed in 1991 and now requires periodic maintenance and repair.

CY 2012 - Interior Staging Area Resurfacing	\$ 145,000
CY 2013 - West & Side Drive	\$ 70,000
CY 2013 - Vehicle Storage Door Replacement	\$ 75,000
CY 2014 - Vehicle Storage Door Replacement	\$ 75,000
CY 2015 - Repair East Border Wall	\$ 80,000

### Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through ware and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Expenditures	2011	2012	2013	2014	2015	Total
Construction		145,000	145,000	75,000	80,000	445,000
<b>Total</b>	<b>145,000</b>	<b>145,000</b>	<b>75,000</b>	<b>80,000</b>	<b>445,000</b>	

Funding Sources	2011	2012	2013	2014	2015	Total
Capital Improvement - 402		145,000	145,000	75,000	80,000	445,000
<b>Total</b>	<b>145,000</b>	<b>145,000</b>	<b>75,000</b>	<b>80,000</b>	<b>445,000</b>	

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0007**

Project Name **Parking Deck Maint & Improvements**

Account # 620-52-75-6010

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Urgent

### Description

CY 2011 - Cove Sealant (\$40,000) Perimeter Slab Repairs (\$10,000) Expansion Joint Repairs (\$20,000)

CY 2012 - Storage Room Exhaust Fans (\$4,000) Fifth Level Awnings (\$6,000) Runoff Drain (\$5,000) Sealant Replacements, PCC & Joint Repairs Level 4 (\$110,000)

CY 2013 - Security Cameras Stairwells (\$40,000) Stair Tower Repairs Level 2 & 3 (\$100,000)

CY 2014 - Deck Survey (\$6,000) Structural Sealant and Pavement Markings (\$175,000)

CY 2015 - Message Board (\$25,000) Stain (\$150,000)

Future - Signage

### Justification

Normal wear & tear repair

Prior	Expenditures	2011	2012	2013	2014	2015	Total
72,000	Other	70,000	125,000	140,000	181,000	175,000	691,000
<b>Total</b>	<b>Total</b>	<b>70,000</b>	<b>125,000</b>	<b>140,000</b>	<b>181,000</b>	<b>175,000</b>	<b>691,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
72,000	Motor Vehicle Parking - 620	70,000	125,000	140,000	181,000	175,000	691,000
<b>Total</b>	<b>Total</b>	<b>70,000</b>	<b>125,000</b>	<b>140,000</b>	<b>181,000</b>	<b>175,000</b>	<b>691,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0008**

Project Name **Train Station Maint & Improvements**

Account # 620-52-75-6010

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Priority Important

### Description

CY 2012 - Remodel Bathrooms	\$ 20,000
CY 2013 - Expand Bike Rack Area	\$ 10,000
CY 2014 - Tuckpointing/Powerwashing/Sealing - Exterior Cameras	\$ 35,000 \$ 15,000
CY 2015 - New Furniture	\$ 15,000
CY 2016 - Refinish Paneling	\$ 20,000
CY 2017 - Replace Circle Drive	\$ 30,000

### Justification

The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction		20,000	10,000	50,000	15,000	95,000	50,000
<b>Total</b>		20,000	10,000	50,000	15,000	95,000	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Motor Vehicle Parking - 620		20,000	10,000	50,000	15,000	95,000	50,000
<b>Total</b>		20,000	10,000	50,000	15,000	95,000	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0009**

Project Name **Combined Service Facility Parking Lot Expansion**

Account #

**Department** 52-Public Works

**Contact** Jim McCullar

**Type** Improvement

**Useful Life** 20 years

**Category** Buildings & Facilities

**Priority** Important

### Description

CY 2012

Expand parking lot at the Combined Service Facility by ten spaces

### Justification

At the time the facility was built, parking was sufficient. As more employees have been added by both the Park District and Public Works, parking is at a premium. With both agencies hiring summer help, they are instructed to park at other facilities because of lack of space. When meetings are planned, participants must park on the street out in front of the building raising concerns regarding safety. An additional ten spaces would allow visitors and residents places to park conveniently in front of the building.

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Construction		85,000				85,000
<b>Total</b>		85,000				85,000

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Improvement - 402		85,000				85,000
<b>Total</b>		85,000				85,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0010**

Project Name **Emergency Power Systems**

Account # 605-52-75-6080

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 20 years

Category Buildings & Facilities

Priority Very Important

### Description

Installation and replacement of emergency power systems and components including generators

CY 2011 - Replacement Generator at North Supply	\$325,000
CY 2013 - New Generator at Heron Drive Pump Station	\$375,000
CY 2015 - South Station Replacement	\$325,000

### Justification

To provide power to critical Village functions and equipment during outages

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies

Expenditures	2011	2012	2013	2014	2015	Total
Equipment	325,000		375,000		325,000	1,025,000
<b>Total</b>	<b>325,000</b>		<b>375,000</b>		<b>325,000</b>	<b>1,025,000</b>

Funding Sources	2011	2012	2013	2014	2015	Total
Water - 605	325,000		375,000		325,000	1,025,000
<b>Total</b>	<b>325,000</b>		<b>375,000</b>		<b>325,000</b>	<b>1,025,000</b>

**Capital****2011 *thru* 2015****Village of Palatine, IL**

**Project #** **BF 0011**  
**Project Name** **Fire Station #85 Remodeling**

**Account #****Department** 44-Fire**Contact** Bob Falardeau**Type** Improvement**Useful Life** 20 years**Category** Buildings & Facilities**Priority** Important**Description**

CY 2012 Administrative and dormitory remodeling to Station #85 at Colfax and Hale

**Justification**

1. To provide adequate administration space for Fire Department organization and operation to improve service delivery
2. To provide quality community meeting facility for use by various community groups such as homeowner associations, neighborhood watch groups, etc.
3. To provide adequate space for Fire Department staff physical fitness activities

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Construction		500,000				500,000
<b>Total</b>		500,000				500,000

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Improvement - 402		500,000				500,000
<b>Total</b>		500,000				500,000

**Capital**2011 *thru* 2015**Village of Palatine, IL****Project #** **BF 0012****Project Name** **Repair, Refinish Fire Stations Truck Room Floor****Account #****Department** 44-Fire**Contact** Bob Falardeau**Type** Improvement**Useful Life** 5 years**Category** Buildings & Facilities**Priority** Important**Description**

Repair and refinish Truck Room Floor at Stations 85 in CY2012

**Justification**

Proper maintenance of truck room floors

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Construction		20,000				20,000
<b>Total</b>		20,000				20,000

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Improvement - 402		20,000				20,000
<b>Total</b>		20,000				20,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0013**

Project Name **Community Center HVAC Replacement**

Account #

**Department** 52-Public Works

**Contact** Jeff Malinowski

**Type** Improvement

**Useful Life** 15 years

**Category** Buildings & Facilities

**Priority** Important

### Description

HVAC Study conducted in 2003 identified a need for replacement of the air chiller and associated pipe work and controls on HVAC system for the Community Center. In total, the entire HVAC needs replacement and upgrading having a total cost of \$2,182,950

### Justification

Key components of the HVAC System are more than forty (40) years old. As such, their reliability is highly questionable, as is our ability to maintain and repair when failures occur.

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Equipment		795,900	819,000	568,050		2,182,950
<b>Total</b>	<b>795,900</b>	<b>819,000</b>	<b>568,050</b>			<b>2,182,950</b>

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Improvement - 402		795,900	819,000	568,050		2,182,950
<b>Total</b>	<b>795,900</b>	<b>819,000</b>	<b>568,050</b>			<b>2,182,950</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0014**

Project Name **Pump Station Security Installations**

Account #

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

### Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village, Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecom, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

### Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily bypassed, CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Expenditures	2011	2012	2013	2014	2015	Total	Future
Equipment		15,760			16,970	32,730	18,735
<b>Total</b>	<b>15,760</b>				<b>16,970</b>	<b>32,730</b>	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Water - 605		15,760			16,970	32,730	18,735
<b>Total</b>	<b>15,760</b>				<b>16,970</b>	<b>32,730</b>	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **BF 0016**

Project Name **Parking Lot Rehabilitation**

Account # 233-52-75-6010

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

### Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2011 - \$250,000 - Design/Construction of Parking Lot 6  
2012 - \$ 25,000 - Design for Permanent Parking Block 22  
2013 - \$225,000 - Construction of Block 22 parking

### Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
235,000	615 - Improvements Other than	250,000	25,000	225,000			500,000
<b>Total</b>	<b>Total</b>	<b>250,000</b>	<b>25,000</b>	<b>225,000</b>			<b>500,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
235,000	TIF-233	250,000	25,000	225,000			500,000
<b>Total</b>	<b>Total</b>	<b>250,000</b>	<b>25,000</b>	<b>225,000</b>			<b>500,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **FC 0001**

Project Name **Spot Drainage Improvements**

Account # 610-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

### Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way by storm sewer installation or channel regrading.

### Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
32,000	Construction	20,000	20,000	20,000	20,000	20,000	100,000
<b>Total</b>	<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>100,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
32,000	Sewer - 610	20,000	20,000	20,000	20,000	20,000	100,000
<b>Total</b>	<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>100,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	FC 0002
Project Name	Creek Stabilization

Account # 610-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

### Description

Segments of Salt and Buffalo Creeks have limitations that present limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements to be prioritized based on losses to structures, safety, and erosion control. Improvement additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2011 - Complete letter of map revision for Buffalo Creek from Iris to High Grove. Hire consultant to assist with creek inventory and prioritizing future improvements

CY 2012 - Design and Permit Salt Creek from Clark to Williams (St Thomas Area) CY 2013 - Construct Salt Creek West of Williams Dr (St Thomas Area) This drainage channel is located in public right of way CY 2014 - Design and Permit Buffalo Creek Rand to Laurel CY 2015 - Construct Buffalo Creek Rand to Laurel

### Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Prior	Expenditures	2011	2012	2013	2014	2015	Total
567,815	Engineering	50,000	40,000		40,000		130,000
	Construction			330,000		270,000	600,000
<b>Total</b>		<b>50,000</b>	<b>40,000</b>	<b>330,000</b>	<b>40,000</b>	<b>270,000</b>	<b>730,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
567,815	CDBG - 210					270,000	270,000
	Sewer - 610	50,000	40,000	330,000	40,000		460,000
<b>Total</b>		<b>50,000</b>	<b>40,000</b>	<b>330,000</b>	<b>40,000</b>	<b>270,000</b>	<b>730,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **FC 0003**

Project Name **Creek Outfall Structure Rehabilitation**

Account # 610-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

### Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek

### Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2011	2012	2013	2014	2015	Total
20,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
20,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Department** 52-Public Works

**Contact** Jim Vlcek

**Type** Improvement

**Useful Life** 30 years

**Category** Flood Control

**Priority** Less Important

**Project #** FC 0004

**Project Name** Storm Inlet Reconstruction

**Account #** 610-52-75-6020

### Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.  
Reduced by \$10,000 due to savings from reduction in Inspection Program Time Savings

### Justification

Maintain integrity of storm sewer system (ensure positive drainage)  
Eliminate structure, street and parkway erosion  
Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2011	2012	2013	2014	2015	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	60,000	60,000	60,000	60,000	60,000	300,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** FC 0005  
**Project Name** Bridges and Culverts

**Account #** 610-52-75-6020

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 40 years

**Category** Flood Control

**Priority** Important

### Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways (\$35,000 annually). In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$25,000 annually).

CY 2011 - Design & Permit Rose @ West Branch

CY 2012 - Construct Rose

CY 2013 - Imperial @ West Branch

CY 2014 - Palatine @ West Branch

CY 2015 - Michigan @ West Branch

Priorities to be adjusted to reflect creek inventory, County wide storm water management ordinance, and annual inspections.

### Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2011	2012	2013	2014	2015	Total
60,000	Engineering	40,000					40,000
<b>Total</b>	Construction		100,000	60,000	60,000	60,000	280,000
	<b>Total</b>	40,000	100,000	60,000	60,000	60,000	320,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
60,000	Sewer - 610	40,000	100,000	60,000	60,000	60,000	320,000
<b>Total</b>	<b>Total</b>	40,000	100,000	60,000	60,000	60,000	320,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** FC 0006  
**Project Name** Ditch Analysis and Rehabilitation

**Account #** 610-52-75-6020

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 50 years

**Category** Flood Control

**Priority** Less Important

### Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will wait.  
CY 2012 - Williams from Olive to Thomas  
CY 2013 - Suthers from Hillcrest to South of Woodland  
CY 2014 - Warren from Thomas to Olive  
CY 2015 - Warren from Olive to US-14  
Future - Leonard from Glencoe north  
- Ellis west of Quentin

### Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance  
Improve longitudinal ditch slopes  
Create maintainable side slopes  
Improvements to right of way drainage and long term maintenance

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction		200,000	200,000	200,000	200,000	800,000	200,000
<b>Total</b>		200,000	200,000	200,000	200,000	800,000	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Sewer - 610		200,000	200,000	200,000	200,000	800,000	200,000
<b>Total</b>		200,000	200,000	200,000	200,000	800,000	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **FC 0007**

Project Name **Storm Sewer & Drain tile Repl/Expansion**

Account # 610-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

### Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended.

CY 2011 - Lilac Place @ Lilac Drive

CY 2012 - Drain tile internal to the block south of Hillcrest west of Suthers

CY 2013 - Drain tile internal to the block south of Plum Grove Road and north of Michigan Avenue

CY 2014 - Quentin near Echo

CY 2015 - Forest south of North Avenue (Development may provide portion of facility)

Future - east side of Quentin north of Echo, Wood west of Clyde

### Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2011	2012	2013	2014	2015	Total
200,000	Construction	75,000	75,000	75,000	100,000	75,000	400,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>100,000</b>	<b>75,000</b>	<b>400,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
200,000	Sewer - 610	75,000	75,000	75,000	100,000	75,000	400,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>100,000</b>	<b>75,000</b>	<b>400,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** FC 0008  
**Project Name** Gilbert/Glade Neighborhood Enhancements

**Account #** 610-52-75-6020

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 50 years

**Category** Flood Control

**Priority** Important

### Description

Following the installation of the storm water lift station a series of improvements is contemplated to enhance the area from both a functional and aesthetic approach.  
CY 2011 - Hammerhead (\$75,000) This alternative would be over \$50K less than reconstructing Oak while allowing for a more comprehensive wetland enhancement in future years. Pedestrian way, signage, lighting  
CY 2012 - Extension of storm sewers to address isolated depressional areas to the south  
CY 2013 - Wetland Enhancement east Benton

### Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station  
To enhance the pedestrian, aesthetics, and wetland qualities of the area

Prior	Expenditures	2011	2012	2013	2014	2015	Total
100,000	Construction	75,000	75,000	35,000			185,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>35,000</b>			<b>185,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
100,000	Sewer - 610	75,000	75,000	35,000			185,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>35,000</b>			<b>185,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **FC 0009**

Project Name **Capri Gardens Drainage Program**

Account # 210-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Flood Control

Priority Less Important

### Description

Commercial properties on the north side of Dundee and the east side of Rand were originally developed without standard stormwater collection and conveyance. Many of the properties allow un-detained stormwater to sheet flow into the residential Capri Gardens neighborhood. A conceptual study was completed in 2008 indicating a storm sewer extension was feasible and would not adversely impact downstream properties.

A storm sewer would be installed on Capri from north of Rand to Buffalo Creek and ultimately discharge downstream of the box culvert at Capri Drive over Buffalo Creek. Work in out years would include improvements to local depressional areas and repairs to the Baldwin Road crossing of Buffalo Creek.

### Justification

Address isolated depressional areas  
Repair road crossings of Buffalo Creek

Prior	Expenditures	2011	2012	2013	2014	2015	Total
50,000	Drainage Improvements	288,505	275,000	275,000	275,000	275,000	1,388,505
<b>Total</b>	<b>Total</b>	<b>288,505</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>1,388,505</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
50,000	CDBG - 210	288,505	275,000	275,000	275,000	275,000	1,388,505
<b>Total</b>	<b>Total</b>	<b>288,505</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>1,388,505</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **FC 0010**

Project Name **Storm Sewer System Sliplining**

Account # 610-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

### Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village

Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Smith St between Palatine Rd & Metra train tracks
- North Benton between Comfort and Colfax
- King George outfall

### Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Expenditures	2011	2012	2013	2014	2015	Total
Construction		60,000	60,000	60,000	60,000	240,000
<b>Total</b>		60,000	60,000	60,000	60,000	240,000

Funding Sources	2011	2012	2013	2014	2015	Total
Sewer - 610		60,000	60,000	60,000	60,000	240,000
<b>Total</b>		60,000	60,000	60,000	60,000	240,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **FC 0011**

Project Name **Sub-Watershed Analysis**

Account # 610-52-75-6020

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Very Important

### Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village brought in outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-system capacity. Identified improvements would feed into the W-23 (Ditch Rehabilitation Program) or W-30 (Storm Sewer Expansion Program).

2013 - Smith at Colfax sub watershed

2014 - Eisenhower at Greenwood sub watershed

2015 - Pompano at Rohlwing sub watershed

### Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Link with start of Storm Water Utility

Expenditures	2011	2012	2013	2014	2015	Total
Construction			50,000	50,000	50,000	150,000
<b>Total</b>			50,000	50,000	50,000	150,000

Funding Sources	2011	2012	2013	2014	2015	Total
Sewer - 610			50,000	50,000	50,000	150,000
<b>Total</b>			50,000	50,000	50,000	150,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** FC 0012  
**Project Name** Storm Sewer Televising

**Account #** 610-52-75-6020

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 40 Years

**Category** Flood Control

**Priority** Important

### Description

Much of the Villages storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. Currently, televising is completed on an "as-needed" or "emergency" basis when systems are observed to react insufficiently or fail. During the storm water utility feasibility study a program was identified to convert our approach from reactive to more proactive. This pilot program would allow for contractual televising services to determine if it would be more cost effective to complete base line investigation by expanding in-house capabilities or an ongoing out-of-house program. There are approximately 214 miles of storm sewer main in the Village. It is estimated that 850,000 lineal feet of the existing system warrants investigation. At an approximate cost of \$1.00-\$1.25/LF the total program is approximated at \$850,000.

### Justification

Reduce flood risk  
 Reduce maintenance costs  
 Improve the Village's approach to preservation of long term assets  
 Link with start of Storm Water Utility

Prior	Expenditures	2011	2012	2013	2014	2015	Total
90,000	Construction			90,000	90,000	90,000	270,000
<b>Total</b>	<b>Total</b>			90,000	90,000	90,000	270,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
90,000	Sewer - 610			90,000	90,000	90,000	270,000
<b>Total</b>	<b>Total</b>			90,000	90,000	90,000	270,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** FC 0013  
**Project Name** Residential Drainage Improvements

**Account #** 610-52-75-6020

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 40 years

**Category** Flood Control

**Priority** Important

### Description

In 1991, the Village instituted a program to provide storm sewer ext into areas with poor drainage when requested by residents. This program is intended to address private and public drainage issues with either an extension of the public system (50/50 Storm Sewer Extension Project), participating in a private storm sewer extension (Small diameter project), or participating in the installation of a Rain Garden.

Activities in the program include:

1. 50/50 program (8" diameter) requiring the residents pay for 50% or the storm sewer, up to a maximum of \$1,200 per benefiting property (\$15,000)
2. Small diameter program (4" or 6") with the Village participating 50% up to \$2,500 (\$10,000)
3. Rain Garden program - Village participating 75% up to \$3,000. (\$5,000)
4. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program (\$25,000)

### Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
100,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
<b>Total</b>	<b>Total</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>275,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
100,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
<b>Total</b>	<b>Total</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>275,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0001**

Project Name **Technology Hardware Infrastructure Replacements**

Account # 401-38-75-6030

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

### Description

CY 2011 Planned Replacements

- File Server Replacement \$10,000
- Replacement of Firewall/Proxy Server \$15,000

### Justification

Complete replacement of unsupported key MPC servers with Supported Dell Servers

Current Novell proxy/Firewall/vpn does not seem to be enhanced to support the latest capabilities. This will reduce operating expenses by 4K

Prior	Expenditures	2011	2012	2013	2014	2015	Total
76,000	Equipment	25,000	30,000	20,000	70,000	20,000	165,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>30,000</b>	<b>20,000</b>	<b>70,000</b>	<b>20,000</b>	<b>165,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
76,000	Capital Equipment - 401	25,000	30,000	20,000	70,000	20,000	165,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>30,000</b>	<b>20,000</b>	<b>70,000</b>	<b>20,000</b>	<b>165,000</b>

**Capital****2011 *thru* 2015****Village of Palatine, IL****Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 5 years**Category** Technology**Priority** Important**Project #** **IT 0002****Project Name** **Technology Hardware Additions****Account #** 401-38-75-6030**Description**

Various Hardware/Software needed each year

2011

Cell Phone Capture Devices - use Police Forfeiture Funds

**Justification**

Allow for PD to download cellphone data from different devices, enabling faster gathering of information

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Equipment		5,000	7,000	7,000	7,000	26,000
<b>Total</b>	<b>5,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>26,000</b>

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Equipment - 401		5,000	7,000	7,000	7,000	26,000
<b>Total</b>	<b>5,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>26,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0003**

Project Name **Infrastructure Software & Upgrades**

Account # 401-38-75-6030

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 3 Years

Category Technology

Priority Very Important

### Description

Web Site Development	\$ 10,000
General Software Upgrades / replacements	\$ 10,000
ESXI Licenses for test	\$ 2,500

### Justification

Provide funding for continue enhancement of the web site to enable easier communication to the community.  
 Enable Test servers to b included into the Central Management System  
 MS Office Upgrade of 350 computers

Prior	Expenditures	2011	2012	2013	2014	2015	Total
15,000	Equipment	22,500	32,000	32,000	32,000	32,000	150,500
<b>Total</b>		<b>22,500</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>	<b>150,500</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
15,000	Capital Equipment - 401	22,500	32,000	32,000	32,000	32,000	150,500
<b>Total</b>		<b>22,500</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>	<b>150,500</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0004**

Project Name **Office Computer Hardware Replacement**

Account # 401-38-75-6030

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

### Description

Replacement of 38 Computers, maintaining our 5 year replacement schedule \$30,000

### Justification

Maintain current cycle of 5 year replacement of computers

Prior	Expenditures	2011	2012	2013	2014	2015	Total
34,000	Equipment	30,000	40,000	40,000	40,000	40,000	190,000
<b>Total</b>		<b>30,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>190,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
34,000	Capital Equipment - 401	30,000	40,000	40,000	40,000	40,000	190,000
<b>Total</b>		<b>30,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>190,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0005**

Project Name **Public Safety Communications Hardware**

Account # 401-38-75-6030

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 3 Years

Category Technology

Priority Important

### Description

Purchase of leased CF30 computer	\$18,000
In-Car Printer Replacement	\$ 3,500
In-Car Video System-FD Battalion Chief	\$ 5,000

### Justification

Purchasing the last machines out of lease  
 In-Car Printers - replacement of In-Car Printers with the new ones, supporting ticketing  
 Convert/upgrade the FD Battalion Chief vehicle to capture and upload video to the Video Server. Addresses issues identified during the WINGS fire.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
130,500	Equipment	26,500	70,000	70,000	70,000	70,000	306,500
<b>Total</b>		<b>26,500</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>306,500</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
130,500	Capital Equipment - 401	26,500	70,000	70,000	70,000	70,000	306,500
<b>Total</b>		<b>26,500</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>306,500</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** IT 0006  
**Project Name** Utilities SCADA System Upgrades

**Account #**

**Department** 52-Public Works

**Contact** Jim Vlcek

**Type** Improvement

**Useful Life** 20 years

**Category** Technology

**Priority** Important

### Description

This project calls for two recent improvements to be tied into the Village's SCADA System.

2012 - Radio Interconnects with Smith St Tank - \$20,000  
 2013 - Reservoir Fill Time - \$25,000  
 2014 - Reservoir Fill Time Countryside - \$20,000  
 2015 - Reservoir Fill Time - \$25,000

### Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.

Expenditures	2011	2012	2013	2014	2015	Total	Future
Engineering		10,000				10,000	200,000
Equipment		10,000				10,000	
Construction			25,000	20,000	25,000	70,000	
<b>Total</b>		20,000	25,000	20,000	25,000	90,000	

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Water - 605		20,000	25,000	20,000	25,000	90,000	200,000
<b>Total</b>		20,000	25,000	20,000	25,000	90,000	

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	IT 0007
Project Name	Enterprise Resource Planning Project

Account # 401-38-75-6030

Department 38-Information Technology

Contact Paul Mehring/Larry Schroth

Type Improvement

Useful Life 10 years

Category Technology

Priority Important

### Description

Implementation of New World's Logo system, supporting Finance, Utility management, Licensing, Inspections, Permitting, and Human Resource with an integrated system. Provide self service to employees and citizens, enabling greater access to information and more efficient business processes.

Implementation over the next 3 years will effect all departments and employee's within the Village, providing faster process and greater access to information.

### Justification

Currently multiple disparate systems are needed to complete most transactions within the Village. These different system inhibit the timely flow of information and require re-entry of information to provide a business process. By replacing the disparate system with a single integrated system, information and business process can provide enhanced services and reduced cycle time to citizens.

Expenditures	2011	2012	2013	2014	2015	Total
Other	300,000	200,000				500,000
<b>Total</b>	<b>300,000</b>	<b>200,000</b>				<b>500,000</b>

Funding Sources	2011	2012	2013	2014	2015	Total
Capital Equipment - 401	300,000	200,000				500,000
<b>Total</b>	<b>300,000</b>	<b>200,000</b>				<b>500,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0008**

Project Name **Backup and Recovery**

Account # 401-38-75-6030

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

### Description

Expansion of Backup Target \$13,000

### Justification

Expansion of backup system space. Current appliance is running at 90% full when we keep 90 days of history

Prior	Expenditures	2011	2012	2013	2014	2015	Total
12,000	Equipment	13,000	7,000	7,000	7,000	7,000	41,000
<b>Total</b>		<b>13,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>41,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
12,000	Capital Equipment - 401	13,000	7,000	7,000	7,000	7,000	41,000
<b>Total</b>		<b>13,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>41,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0009**

Project Name **Water Meter Conversion Project**

Account #

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

### Description

The Village of Palatine has not used a systematic method for water meter replacement since the 1970's. The technology currently utilized by the village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses will be discontinued by 2010. The Palatine ROM system will no longer be supported after these meters are discontinued. This project is expected to take three years, or 36 months. Phase One (2012) will be to install automatic collectors and repeaters, purchase a 450Mhz licensed frequency, and replace 33% of the Village's old meters. Phase Two (2013) will be to replace another 33% of the village's old meters. Phase Three (2014) completes the project by replacing the final 33% of old meters and a complete retrofit for AMR on meters less than five years old.

### Justification

A justification, Cost Benefit Analysis, and Return on Investment information is available from DPW's Management Analyst, and is provided as a supplementary attachment to this request. In general this program would improve customer service, improve readability of meters and readings, eliminate meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue.

Expenditures	2011	2012	2013	2014	2015	Total
Equipment				5,500,000		5,500,000
<b>Total</b>				5,500,000		5,500,000

Funding Sources	2011	2012	2013	2014	2015	Total
Water - 605				5,500,000		5,500,000
<b>Total</b>				5,500,000		5,500,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **IT 0010**

Project Name **GIS**

Account # 401-38-75-6030

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

### Description

Various GIS Hardware/Software needed each year

### Justification

Prior	Expenditures	2011	2012	2013	2014	2015	Total
2,000	Equipment		50,000	30,000	2,000	2,000	84,000
<b>Total</b>		<b>Total</b>	50,000	30,000	2,000	2,000	84,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
2,000	Capital Equipment - 401		50,000	30,000	2,000	2,000	84,000
<b>Total</b>		<b>Total</b>	50,000	30,000	2,000	2,000	84,000

**Capital****2011 *thru* 2015****Village of Palatine, IL****Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 10 years**Category** Technology**Priority** Important**Project #** **IT 0011****Project Name** **Telephone System Update - VoIP****Account #** 401-38-75-6030**Description**

Phase 1 phone - PD only  
 Phase 2 phone - FD/PW  
 Phase 3 phone - AD

**Justification**

Replacement of current phone system along with the installation of a system to support the new PD offices.

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Equipment		70,000	80,000	50,000		200,000
<b>Total</b>	<b>70,000</b>	<b>80,000</b>	<b>50,000</b>			<b>200,000</b>

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Equipment - 401		70,000	80,000	50,000		200,000
<b>Total</b>	<b>70,000</b>	<b>80,000</b>	<b>50,000</b>			<b>200,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0001**

Project Name **Sidewalk Replacement Program**

Account # 402-52-75-6040

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

### Description

The sidewalk maintenance program consists of:

Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village

50/50 Sidewalk Replacement \$20,000

Misc Infill/Repairs \$10,000

The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. Since property owners have areas outside of the hazardous program. The hazardous program addresses vertical displacements of 7/8 inches or greater.

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

### Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:

- A. Vertical Displacement (offsets) greater than 3/4 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
180,000	Construction	180,000	180,000	180,000	180,000	180,000	900,000
<b>Total</b>	<b>Total</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>900,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	180,000	900,000
<b>Total</b>	<b>Total</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>900,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0002**

Project Name **Sidewalk Extension Program**

Account # 402-52-75-6040

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

### Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2012 - Quentin Road, Echo to Hill

CY 2013 - Quentin Road, Lake-Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2014 - Dundee, Hicks to Rand Rd

Future - Lake-Cook west of Rand

### Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Prior	Expenditures	2011	2012	2013	2014	2015	Total
60,000	Construction		40,000	120,000	100,000	100,000	360,000
<b>Total</b>	<b>Total</b>		40,000	120,000	100,000	100,000	360,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
60,000	Capital Improvement - 402		40,000	120,000	100,000	100,000	360,000
<b>Total</b>	<b>Total</b>		40,000	120,000	100,000	100,000	360,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0004

Project Name TIF Sidewalk Extension

Account # 234-52-75-6040

### Description

To provide a safe and adequate means of transportation for pedestrians

CY 2011 - Rand from Spruce to Hicks; West Side (Construct)  
Rand @ Hicks Ped Signal Design and Construction

CY 2012 - Rand from Diane to Dundee; West Side

CY 2013 - Rand from Lily to Dundee; East Side

CY 2014 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2015 - Rand from Hicks to north limit of TIF boundary Phase 2

### Justification

Reduce flood risk

Improve quality of life

Reduce maintenance costs

Prior	Expenditures	2011	2012	2013	2014	2015	Total
120,000	615 - Improvements Other than	75,000	90,000	60,000	90,000	90,000	405,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>90,000</b>	<b>60,000</b>	<b>90,000</b>	<b>90,000</b>	<b>405,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
120,000	TIF-234	75,000	90,000	60,000	90,000	90,000	405,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>90,000</b>	<b>60,000</b>	<b>90,000</b>	<b>90,000</b>	<b>405,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0005**

Project Name **Railwalk Program**

Account # 233-52-75-6040

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

### Description

The total program is to extend railwalks from Maple Street on the west to Plum Grove Road on the east. Amenities to be included are lights, signage, and landscaping. Remaining sections to complete this project are:

2012 - Brockway to Greeley (Design)  
2013 - Brockway to Greeley (Construct)  
2014 - Greeley to Smith with development of Block 22

### Justification

The railwalk is considered an aesthetic improvement along the railroad tracks while also providing the functionality of a pedestrian walkway to encourage free-flow access through the downtown.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
285,000	615 - Improvements Other than		35,000	125,000	125,000		285,000
<b>Total</b>		<b>Total</b>		35,000	125,000	125,000	285,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
285,000	TIF-233		35,000	125,000	125,000		285,000
<b>Total</b>		<b>Total</b>		35,000	125,000	125,000	285,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0006**

Project Name **Downtown Streetscape Projects**

Account # 233-52-75-6040

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

### Description

The many aesthetic enhancements made in the Downtown TIF require ongoing maintenance. These maintenance activities are:

Downtown "WOW" Program

2011 - \$22,500

2012 - \$22,500

### Justification

This program is designed to provided for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
22,500	615 - Improvements Other than	22,500	22,500				45,000
<b>Total</b>		<b>22,500</b>	<b>22,500</b>				<b>45,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
22,500	TIF-233	22,500	22,500				45,000
<b>Total</b>		<b>22,500</b>	<b>22,500</b>				<b>45,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0007**

Project Name **Downtown Crosswalk Upgrades**

Account # 233-52-75-6040

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

### Description

Under this program, all crosswalks in the downtown business district would be upgraded to 8 centimeter Brick Pavers, replacing either the asphalt pavement crosswalks or brick paver crosswalks. A total of 20 intersections have been identified which would have their crosswalks upgraded over the next six years.

CY 2011 - Brockway & Wilson; Smith & Wood; Bothwell & Slade

CY 2012 - Bothwell & Wood; Brockway & Wood; Brockway & Colfax

CY 2013 - Smith & Colfax; Smith & Wilson; Bothwell & Wilson

CY 2014 - Smith & Slade; Smith & Palatine; Bothwell & Colfax

CY 2015 - Plum Grove & Railroad; Plum Grove & Wilson; Plum Grove & Station; Bothwell & Station; Station & Wilson

CY 2016 - Greeley & Slade; Greeley & Wilson

### Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
15,000	615 - Improvements Other than	27,000	36,000	36,000	33,000	30,000	162,000
<b>Total</b>	<b>Total</b>	<b>27,000</b>	<b>36,000</b>	<b>36,000</b>	<b>33,000</b>	<b>30,000</b>	<b>162,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
15,000	TIF-233	27,000	36,000	36,000	33,000	30,000	162,000
<b>Total</b>	<b>Total</b>	<b>27,000</b>	<b>36,000</b>	<b>36,000</b>	<b>33,000</b>	<b>30,000</b>	<b>162,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	RW 0008
Project Name	Gateway Entrance Program

Account #

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

### Description

To define the entrances to the Downtown and Village  
CY 2012 - NW Hwy at Creekside Dr (Near Rt. 53) and Hicks and Illinois \$30,000 (Both Replace existing)  
CY 2013 - Rand Rd at Rt. 53 (New) and Plum Grove Rd South of Illinois (Replacement) \$45,000  
CY 2014 - Dundee, West of Doe Rd (Replacement) and Hicks, South of Dundee Rd (New) \$48,000  
CY 2015 - Roselle at Algonquin (Replace sign by Harper College) \$27,000  
CY 2016 - END OF PROGRAM

### Justification

To define the entrances to the Downtown and Village  
To improve landscaping and enhance the appearance of major routes throughout the Village

Prior	Expenditures	2011	2012	2013	2014	2015	Total	Future
42,000	Construction		30,000	45,000	48,000	27,000	150,000	0
<b>Total</b>	<b>Total</b>		30,000	45,000	48,000	27,000	150,000	<b>Total</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
42,000	Capital Improvement - 402		30,000	45,000	48,000	27,000	150,000
<b>Total</b>	<b>Total</b>		30,000	45,000	48,000	27,000	150,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	<b>RW 0009</b>
Project Name	<b>Arterial Street Lights</b>

Account #

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 years

**Category** Rights of Way Improvements

**Priority** Important

### Description

CY 2012 - Non TIF costs Dundee and Rand lighting and signal improvements (Intergovernmental Agreement Commitment of \$9,000) Design NW Hwy between Wilke and IL-53  
 CY 2013 - Construct NW Hwy between Wilke and IL-53. Design NW Hwy between North Ct and Smith  
 CY 2014 - Construct NW Hwy between North Ct and Smith. Design NW Hwy between Smith and Quentin  
 CY 2015 - Construct NW Hwy between Smith and Quentin. Design NW Hwy between Quentin and Sterling  
 CY 2016 - Construct NW Hwy between Quentin and Sterling. Design NW Hwy between Countryside and Dundee  
 Future - Construct NW Hwy between Countryside and Dundee  
 Installation of street lights, curb and gutter, parking and storm sewers between Palatine Rd and Parallel St  
 Installation of street lights on Palatine Rd between NW and IL-53

### Justification

Continue the program of enhancing arterial corridors by concentrating improvements along the main entrance ways into the Village. Funding from the Federal Surface Transportation Program has been secured to participate in construction costs for NW Hwy from Wilke to IL-53

Expenditures	2011	2012	2013	2014	2015	Total	Future
Engineering		65,000	65,000	65,000	65,000	260,000	365,000
Construction		9,000	250,000	350,000	450,000	1,059,000	
<b>Total</b>	<b>74,000</b>	<b>315,000</b>	<b>415,000</b>	<b>515,000</b>	<b>1,319,000</b>		<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Capital Improvement - 402		74,000	315,000	415,000	515,000	1,319,000	365,000
<b>Total</b>	<b>74,000</b>	<b>315,000</b>	<b>415,000</b>	<b>515,000</b>	<b>1,319,000</b>		<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	<b>RW 0010</b>
Project Name	<b>Street Light Cable Replacement</b>

Account #

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 20 years

**Category** Rights of Way Improvements

**Priority** Important

### Description

Systematic replacement of old rubber-coated Type R street light cable w/new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision it is proposed that for 2012 through 2016, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 be addressed.

### Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction		15,000	15,000	15,000	15,000	60,000	15,000
<b>Total</b>		15,000	15,000	15,000	15,000	60,000	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Capital Improvement - 402		15,000	15,000	15,000	15,000	60,000	15,000
<b>Total</b>		15,000	15,000	15,000	15,000	60,000	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	<b>RW 0011</b>
Project Name	<b>Collector Street Lighting</b>

Account #

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 years

**Category** Rights of Way Improvements

**Priority** Important

### Description

To install a systematic street lighting system along collector streets within the Village including Rohlwing, Cedar, Illinois, Colfax, Baldwin (west of Rohlwing), Cunningham, Kenilworth, Williams, and Helen. Segment locations selected based upon average daily traffic load and density of adjacent land uses for the approximately 100 intersections that are currently not lighted. It is recommended that when roadways with average daily traffic above 2,500 vehicles have been brought to standard, local roadways adjacent to parks and schools be given priority.

2012 - Colfax St Quentin Rd to Post Office

2013 - Illinois between Plum Grove Rd and Hicks Rd

2014 - Rohlwing Rd between Northwest Hwy and Palatine Rd

2015 - Rohlwing between Palatine Rd & Baldwin

2016 - Helen Hicks to Oak

Future - West Helen & South Cedar, adjacent to Park/Schools

### Justification

1. Protection of persons and property along collector streets within the Village
2. Improve traffic safety
3. Delineation of major thoroughfares and separation of neighborhoods

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction		100,000	121,000	90,000	90,000	401,000	90,000
<b>Total</b>	<b>100,000</b>	<b>121,000</b>	<b>90,000</b>	<b>90,000</b>	<b>401,000</b>	<b>Total</b>	<b>90,000</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Capital Improvement - 402		100,000	121,000	90,000	90,000	401,000	90,000
<b>Total</b>	<b>100,000</b>	<b>121,000</b>	<b>90,000</b>	<b>90,000</b>	<b>401,000</b>	<b>Total</b>	<b>90,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0012**

Project Name **Neighborhood Lighting Program**

Account #

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 Years

Category Rights of Way Improvements

Priority Very Important

### Description

This project is designed to ultimately extend street lighting into areas presently not being lit. A total of 160 intersections have been identified which, by code, should be given consideration. In addition, continuation of lighting in the Northeast part of the Village is proposed. It is recommended that when roadways with average daily traffic above 2,500 vehicles have been brought to standard, local roadways adjacent to parks and schools be given priority.

CY 2012 - West of Smith Street and North of Palatine Road  
CY 2013 - Palatine Park  
CY 2014 - Barrington Woods Neighborhood  
CY 2015 - Brentwood Estates Palatine Park  
CY 2016 - Woodland St Suthers Ln W Center Rd

### Justification

This past year, the Village has received approximately 15 requests for street lighting. Recent de-regulation of the electrical industry has resulted in both an increase in cost for new installation as well as a more bureaucratic process.

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction		100,000	85,000	85,000	130,000	400,000	10,000
<b>Total</b>	<b>100,000</b>	<b>85,000</b>	<b>85,000</b>	<b>130,000</b>	<b>400,000</b>	<b>Total</b>	<b>10,000</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Capital Improvement - 402		100,000	85,000	85,000	130,000	400,000	10,000
<b>Total</b>	<b>100,000</b>	<b>85,000</b>	<b>85,000</b>	<b>130,000</b>	<b>400,000</b>	<b>Total</b>	<b>10,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	<b>RW 0013</b>
Project Name	<b>Arterial Street Beautification</b>

Account #

**Department** 52-Public Works

**Contact** Charlie Powers

**Type** Improvement

**Useful Life** 20 years

**Category** Rights of Way Improvements

**Priority** Important

### Description

The Arterial Street Beautification Project for 2012 would complete the median island to the east of Route 53 on NW Hwy (RT 14) and the area to the north and south of RT 14, east of RT 53. The full plan includes asphalt to be removed along with base material at a cost of approximately \$10,000, top soil added for about \$8,000, and a three foot strip 203 feet long where brick pavers would be installed for \$5,500. Trees, shrubs, and mulch would be added in the median island, as well as, in the parkway area north and south of NW Hwy. At RT 53, shade and ornamental trees and numerous perennials would also be planted. The costs for trees, shrubs, and mulch would be about \$29,000. The total cost for the first phase east of NW Hwy would be \$52,500.

### Justification

This program seeks to improve the quality and amount of landscaping that is in each pocket park in Palatine. Several projects have been completed, such as the Hicks/Baldwin/NW Hwy Intersection, the parkway landscaping on NW Hwy north of Palatine Rd, and the creation of median island landscaping on NW Hwy west of Illinois 53. Continuing this program of corridor enhancement, the following list identifies proposed sites for the next few years: NW Hwy & RT 53 Final Phase I & Phase II, Rohlwing Rd & NW Hwy

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction			56,500	60,000	55,000	171,500	55,000
<b>Total</b>			56,500	60,000	55,000	171,500	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Capital Improvement - 402			56,500	60,000	55,000	171,500	55,000
<b>Total</b>			56,500	60,000	55,000	171,500	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** RW 0014  
**Project Name** Downtown Public Art

**Account #** 233-52-75-6040

**Department** 52-Public Works

**Contact** Elias Koutas

**Type** Improvement

**Useful Life** 20 Years

**Category** Rights of Way Improvements

**Priority** Important

### Description

As a result of the on going improvements in the downtown area, additional pieces of sculpture art are being recommended by the Beautification Commission. These are the potential sites for the sculptures: Palatine Road and Plum Grove Road, Brockway and Wilson, Plum Grove Road and Slade. Fund in the intermediate years will be used to hire a professional to design the site for the following years sculpture

CY 2012 - Palatine and Plum Grove Rd \$30,000  
CY 2013 - Brockway and Palatine Design \$ 5,000  
CY 2014 - Brockway and Palatine Construction \$30,000

### Justification

- Create a "hometown" aesthetic ambiance in the downtown area
- Improve the appearance of the downtown area
- Enhance the image of the Village to pass through traffic
- Downtown as a focal point

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
615 - Improvements Other than		30,000	5,000	30,000		65,000
<b>Total</b>		30,000	5,000	30,000		65,000

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
TIF-233		30,000	5,000	30,000		65,000
<b>Total</b>		30,000	5,000	30,000		65,000

**Capital****2011 *thru* 2015****Village of Palatine, IL****Department** 52-Public Works**Contact****Type** Improvement**Useful Life****Category** Rights of Way Improvements**Priority** Less Important**Project #** **RW 0015****Project Name** **Traffic Signal Upgrade - Painting****Account #****Description**

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road  
 CY 2013 - Rand & Dundee, Rand & Old Hicks  
 CY 2014 - Rand & Hicks, Dundee & Baldwin  
 CY 2015 - Rand & Williams, Rand & Wal-Mart Driveway  
 CY 2016 - Dundee & Denise, Dundee & Lynda  
 CY 2017 - Dundee & Frontage Rd, Dundee & Hicks

**Justification**

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area/

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>	<b>Future</b>
615 - Improvements Other than			10,000	10,000	10,000	30,000	20,000
<b>Total</b>			10,000	10,000	10,000	30,000	<b>Total</b>

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>	<b>Future</b>
TIF-234			10,000	10,000	10,000	30,000	20,000
<b>Total</b>			10,000	10,000	10,000	30,000	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **RW 0016**

Project Name **Downtown Amenities Program**

Account # 233-52-75-6040

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

### Description

Addition of amenities that are becoming commonplace in most downtown business districts. Projected improvements include:

2011: Community Information Electronic Sign \$50,000

Landscaping \$10,000

Design (Focal Feature) \$5,000

2013: Street Light Electrical System Replacement \$300,000

2014: Irrigation System \$200,000

2015: Sound System \$150,000

2016: Special Events Electrical System \$200,000

### Justification

The purpose of this program is to promote the downtown business district as a community focal point by enhancing the overall experience in the downtown area. These improvements are designed to improve communication, promote safety, reduce maintenance cost, and encourage residents to visit downtown.

Expenditures	2011	2012	2013	2014	2015	Total	Future
615 - Improvements Other than	65,000		300,000	200,000	150,000	715,000	200,000
<b>Total</b>	<b>65,000</b>		<b>300,000</b>	<b>200,000</b>	<b>150,000</b>	<b>715,000</b>	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
TIF-233	65,000		300,000	200,000	150,000	715,000	200,000
<b>Total</b>	<b>65,000</b>		<b>300,000</b>	<b>200,000</b>	<b>150,000</b>	<b>715,000</b>	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **SS 0001**

Project Name **Village Wide Sanitary Sewer Sliplining**

Account # 610-52-75-6050

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

### Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park, Orchard Hills, Capri Gardens, Pinehurst Manor, Palanois Park, Princeton/Delgado Ave, Reseda East & West, Imperial, Royale and other areas.

In the CY 2010 & 2011 program it is recommended to proceed with sliplining in the Peppertree neighborhood as it would have all the below referenced benefits in the Justification section while additionally allowing for the future construction of the fairgrounds Park Sanitary Sewer Diversion which requires the removal of 450,000 gpd of Inflow and Infiltration from a Village sewer tributary to the MWRD Brockway interceptor sewer.

### Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2011	2012	2013	2014	2015	Total
225,000	Construction	225,000	150,000	150,000	150,000	150,000	825,000
<b>Total</b>	<b>Total</b>	<b>225,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>825,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
225,000	Sewer - 610	225,000	150,000	150,000	150,000	150,000	825,000
<b>Total</b>	<b>Total</b>	<b>225,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>825,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # SS 0002

Project Name Fairgrounds Sanitary Sewer Diversion

Account # 610-52-75-6050

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Important

### Description

A proposed sanitary sewer has been identified on Lincoln Av from Hicks to east of Forest Ct. This sanitary sewer would serve as a diversion of waste water flows from the Fairgrounds Park and Reskin neighborhood westerly as opposed to flowing through the Palanois Park neighborhood in the current condition.

CY 2010 - Preliminary Design including geotechnical investigation

CY 2011 - Detailed design and permitting

CY 2013 - Construction

### Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station

To enhance the pedestrian, aesthetics, and wetland qualities of the area

Prior	Expenditures	2011	2012	2013	2014	2015	Total
40,000	Engineering		25,000				25,000
	Construction			1,000,000			1,000,000
<b>Total</b>		<b>25,000</b>		<b>1,000,000</b>			<b>1,025,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
40,000	Sewer - 610		25,000	1,000,000			1,025,000
<b>Total</b>		<b>25,000</b>		<b>1,000,000</b>			<b>1,025,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # SS 0003

Project Name Lift Station Improvements

Account # 610-52-75-6050

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

### Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures. Costs for cathodic protection were developed from a 2008 system evaluation

CY2010 - Engineer and permit Capri/Rand forcemain replacement \$50,000

CY2011 - Construct Capri/rand forcemain reconstruction 2,000 lf at \$200/LF \$400,000

CY2012 - Cathodic Protection of 1/3 of stations

CY2013 - Cathodic Protection of 1/3 of stations

CY2014 - Cathodic Protection of 1/3 of stations

CY2015 - Kasuba Grinder pump \$260,000

Future - Gravity Sewer to allow abandonment of Peppertree Lift Station \$700,000

### Justification

to improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
50,000	Construction	400,000	70,000	70,000	70,000	260,000	870,000
<b>Total</b>	<b>Total</b>	<b>400,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>260,000</b>	<b>870,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
50,000	Sewer - 610	400,000	70,000	70,000	70,000	260,000	870,000
<b>Total</b>	<b>Total</b>	<b>400,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>260,000</b>	<b>870,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # SS 0004

Project Name Sanitary Sewer Extension

Account # 610-52-75-6050

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Sanitary Sewer

Priority Important

### Description

This project involves:

2014 - Design Sanitary Sewer Extension on Echo to east limit of Village property

2015 - Construct Echo Extension

### Justification

1. To improve sanitary sewer service to an area presently serviced by private sewers or septic systems
2. To encourage redevelopment of the Rand Rd Corridor per the Rand Rd Corridor Study

Expenditures	2011	2012	2013	2014	2015	Total
Engineering				15,000		15,000
Construction					75,000	75,000
<b>Total</b>				15,000	75,000	90,000

Funding Sources	2011	2012	2013	2014	2015	Total
Sewer - 610				15,000	75,000	90,000
<b>Total</b>				15,000	75,000	90,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** ST 0001  
**Project Name** 50/50 Apron/Curb/Gutter Replacement

**Account #** 402-52-75-6060

**Department** 52-Public Works

**Contact** Mark Grabowski

**Type** Improvement

**Useful Life** 20 years

**Category** Streets

**Priority** Important

### Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs. Expanded curb and gutter replacement to include all cracked curbing has been suggested.

### Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. The criteria used if a resident wants to "depress" their apron in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents, over the last 15 years has ever wanted to pay for more curb & gutter to be replaced that wasn't adjacent to the driveway apron

Prior	Expenditures	2011	2012	2013	2014	2015	Total
113,800	Construction	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	50,000	50,000	50,000	50,000	50,000	250,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
113,800	Capital Improvement - 402	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	50,000	50,000	50,000	50,000	50,000	250,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0002**

Project Name **Curb and Gutter-Concrete Edging Extension Program**

Account # 402-52-75-6060

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

### Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2011-2015 - Concrete edging at miscellaneous locations depending on resurfacing program

### Justification

1. To improve neighborhood appearance by eliminating vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2011	2012	2013	2014	2015	Total
355,200	Construction	304,075	399,230	194,080	397,235	104,105	1,398,725
<b>Total</b>	<b>Total</b>	<b>304,075</b>	<b>399,230</b>	<b>194,080</b>	<b>397,235</b>	<b>104,105</b>	<b>1,398,725</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
355,200	Capital Improvement - 402	304,075	399,230	194,080	397,235	104,105	1,398,725
<b>Total</b>	<b>Total</b>	<b>304,075</b>	<b>399,230</b>	<b>194,080</b>	<b>397,235</b>	<b>104,105</b>	<b>1,398,725</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** ST 0003

**Project Name** Collector Street Improvements

**Account #** 402-52-75-6060

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 Years

**Category** Streets

**Priority** Important

### Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.

CY 2011 - Palos from Dundee to Autumn

CY 2012 - Palos from Autumn to Northwest Hwy

CY 2013 - Helen east of Plum Grove to Oak

CY 2014 - Kenilworth from Harrison to Middleton

CY 2015 - Kenilworth from Middleton to Quentin Rd

Future - Brockway, Illinois to Aldridge, Brockway, Aldridge to Bryant

Brockway Street; Northwest Hwy to Comfort

Echo east of Quentin

Preliminary engineering for Colfax west of Quentin Rd. As Colfax is currently under the jurisdiction of IDOT, a future cost share with jurisdictional transfer could be recommended. Construction dollars have not been inserted within the program at this time to allow time for application for Federal funding to the Northwest Council of Mayors

### Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Construction	300,000	300,000	300,000	350,000	325,000	1,575,000
<b>Total</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>350,000</b>	<b>325,000</b>	<b>1,575,000</b>

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Improvement - 402	300,000	300,000	300,000	350,000	325,000	1,575,000
<b>Total</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>350,000</b>	<b>325,000</b>	<b>1,575,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0004**

Project Name **Road Resurfacing**

Account # 205-52-75-6060

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

### Description

The annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for prevent, and relationship to planned utility work under the streets. The program consists of planning of existing surface, application of engineering fabric, and final overlay.

### Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of service ability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
1,252,425	Construction	1,522,135	1,361,090	1,678,595	1,512,920	1,630,330	7,705,070
<b>Total</b>	<b>Total</b>	<b>1,522,135</b>	<b>1,361,090</b>	<b>1,678,595</b>	<b>1,512,920</b>	<b>1,630,330</b>	<b>7,705,070</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
1,252,425	Motor Fuel Tax - 205	1,522,135	1,361,090	1,678,595	1,512,920	1,630,330	7,705,070
<b>Total</b>	<b>Total</b>	<b>1,522,135</b>	<b>1,361,090</b>	<b>1,678,595</b>	<b>1,512,920</b>	<b>1,630,330</b>	<b>7,705,070</b>

2011 STREET RESURFACING  
REV. 11/4/2010  
ASPHALT SURFACED STREETS

2011 plan	Branch	Section	Street Name	From	To	Section	Section	PCI PROJECTIONS (JUL 2010)					TOTAL (T-05)	(T-36)					
								Council District	Length (FT)	Width (FT)	April 2011	April 2012	April 2013	April 2014	April 2015	Estimated Cost 2011	Curb Ext Cost	Integral Cost	Conc Edge Cost
2011	BENTO	001	BENTON STREET	HERON DRIVE	CHEWINK COURT	3	1,020	25	37	32	27	21	14	68,850					
2011	BISHO	001	BISHOP COURT	HUNTING DRIVE	CUL-DE-SAC	1	550	25	40	37	33	29	25	37,125					
2011	BRENT	001	BRENTWOOD DRIVE	WESTWOOD LANE	DEE LANE	1	2,075	22	54	51	47	44	39	123,728					
2011	BRENT	002	BRENTWOOD DRIVE	BRENTWOOD DRIVE	WEST CUL-DE-SAC (NORTH)	1	252	22	49	46	42	37	32	17,299					
2011	BRENT	003	BRENTWOOD DRIVE	BRENTWOOD DRIVE	EAST CUL-DE-SAC (NORTH)	1	156	22	46	42	38	33	27	13,230					
2011	BURNO	001	BURNO DRIVE	STUART LANE	BENNETT AVENUE	2	1,584	25	39	34	29	23	17	106,920					
2011	GRENC	001	GREENWOOD COURT	GREENWOOD DRIVE	CUL-DE-SAC	4	395	25	29	24	17	10	2	26,663					
2011	HERON	001	HERON DRIVE	DEAD END WEST	DEAD END EAST	3	1,167	25	42	38	33	27	21	78,773					
2011	IRENE	001	IRENE DRIVE	LAKE - COOK ROAD	BRENTWOOD DRIVE	1	440	22	42	37	32	27	20	26,609					
2011	JOAN	001	JOAN DRIVE	WINSTON DRIVE	RICHARDS DRIVE	5	1,674	25	34	29	23	16	9	112,995					
2011	LENWD	001	LENWOOD DRIVE	LAKE - COOK ROAD	BRENTWOOD DRIVE	1	440	22	46	42	38	33	27	26,865					
2011	MACAR	001	MACARTHUR DRIVE	TAHOE TRAIL	BALDWIN DRIVE	4	1,501	25	46	42	38	33	27	101,318					
2011	MALIB	001	MALIBOU LANE	STARK DRIVE	BEL AIRE TERRACE	4	547	25	44	40	35	30	24	36,923					
2011	MICH	003	MICHIGAN AVENUE	PLUM GROVE ROAD	BENTON STREET	2	595	20	44	39	35	29	23	32,130					
2011	MICH	004	MICHIGAN AVENUE	BENTON STREET	OAK STREET	2	452	25	46	42	37	32	27	30,510					
2011	MIDLC	001	MIDDLETON COURT	MIDDLETON AVENUE	CUL-DE-SAC	2	305	25	49	46	43	40	36	20,588					
2011	MONTY	001	MONTEREY ROAD	TOPANGA DRIVE	CARMEL DRIVE	6	811	24	62	60	58	55	52	52,164					
2011	MORRI	001	MORRIS DRIVE	MACARTHUR DRIVE	ROHLWING ROAD	4	1,215	25	34	29	23	16	9	82,013					
2011	OLDVC	001	OLD VIRGINIA COURT	OLDE VIRGINIA DRIVE	CUL-DE-SAC	4	525	25	50	47	43	38	33	35,438					
2011	PARKS	001	PARKSIDE DRIVE	EUCLID AVENUE (WEST)	EUCLID AVENUE (EAST)	2	2,210	25	47	43	39	34	28	149,175					
2011	PLUM	001	PLUM GROVE ROAD	CUNNINGHAM DRIVE	RUSSET WAY	3	1,189	17	37	34	30	26	23	54,575					
2011	POPLA	002	POPLAR STREET	PALOS AVENUE	DEER AVENUE	1	370	18	47	43	39	34	29	17,982					
2011	PRATT	002	PRATT DRIVE	ROBINSON DRIVE	WILLIAMS DRIVE	5	1,945	25	49	45	41	36	31	131,288					
2011	RESED	002	RESEA PARKWAY	HICKS ROAD	TOPANGA DRIVE	6	306	16	63	62	59	57	54	13,219					
2011	RICHA	001	RICHARDS DRIVE	ANDERSON DRIVE	NORMAN DRIVE	5	1,639	25	46	42	38	33	27	110,633					
2011	ROBER	002	ROBERTSON STREET	OAK STREET	SCHUBERT STREET	6	985	18	33	28	22	15	8	47,871					
2011	ROSAL	001	ROSALIE LANE	WESTWOOD LANE	LENWOOD DRIVE	1	782	22	48	45	40	36	30	46,923					
2011	ROSE	003	ROSE STREET	WILSON STREET	PALATINE ROAD	6	641	24	44	40	36	32	28	41,537					
2011	ROSE	004	ROSE STREET	PALATINE ROAD	JOHNSON STREET	6	287	28	31	27	24	20	16	21,697					
2011	TOPAN	002	TOPANGA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,025	24	45	41	38	34	31	66,420					
2011	TRAIL	001	TRAIL COURT	DUNDEE ROAD	CUL-DE-SAC SOUTH	3	550	25	45	40	36	30	25	37,125					
2011	WESTW	001	WESTWOOD LANE	ROSALIE LANE	DEAD END (SOUTH)	1	718	22	43	38	34	28	22	42,649					
2011	WHISP	001	WHISPERING OAKS DRIVE	OLD HICKS ROAD	CUL-DE-SAC WEST	3	1,125	25	44	40	35	30	24	77,447					
2011	WILSO	005	WILSON STREET	CEDAR STREET	SMITH STREET	6	1,320	23	48	44	41	37	32	81,972					
2011	YALEC	001	YALE COURT	HARVARD DRIVE	CUL-DE-SAC	1	380	25	35	31	28	24	20	25,650					
										31,176 FT	5.90 MI	50/50 (T-01)	\$99,834	1,986,299	304,076	70,254			
										Road Resurfacing (T-20)	\$1,522,135								

2012 Street Resurfacing  
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Branch 2011 plan 2012	Section ID	Street Name	From	To	Council District	Section (FT)	Section (FT)	PCI PROJECTIONS (JUL 2010)					TOTAL (T-05) Estimated Cost 2012	(T-36) Curb Ext Cost 2012	(T-36) Integral Curb Edge Cost 2012	(T-36) Curb Repi Cost 2012
								April 2011	April 2012	April 2013	April 2014	April 2015				
2012 ALDRI	001	ALDRIDGE AVENUE	DEAD END WEST	SMITH STREET	2	590	16.5	44	39	35	29	23	27,745	22,420		
2012 BRYAN	001	BRYANT AVENUE	S.VERMONT STREET	SMITH STREET	2	660	18.5	50	47	43	38	34	34,799	25,080		
2012 BRYAN	002	BRYANT AVENUE	SMITH STREET	BROCKWAY STREET	2	660	18.5	43	38	33	28	22	34,799	25,080		
2012 BRYAN	003	BRYANT AVENUE	BROCKWAY STREET	VILLAGE LIMITS EAST	2	320	18.5	53	49	46	42	37	17,642	12,160		
2012 CAPRI	003	CAPRI DRIVE	RAND ROAD	LYNDA DRIVE	3	572	22	36	31	26	19	13	35,864	21,736		
2012 CAPRI	004	CAPRI DRIVE	LYNDA DRIVE	DENISE DRIVE	3	528	22	32	27	20	14	6	33,106	20,064		
2012 CLARK	001	CLARK DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	4	517	35	35	32	29	25	22	51,571			
2012 COOLI	002	COOLIDGE AVENUE	MYRTLE STREET	NORTHWEST HIGHWAY	1	590	25	52	48	44	40	36	42,038			
2012 COOPE	001	COOPER DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,043	25	51	48	45	42	38	74,314			
2012 CRESC	005	CRESCENT AVENUE	W. LEONARD ROAD	KENILWORTH AVENUE	2	983	19	48	45	40	36	30	53,229	37,354		
2012 DORCH	001	DORCHESTER ROAD	CRESCENT AVENUE	QUENTIN ROAD	2	602	18	21	14	7	0	0	32,863	22,876		
2012 FARMG	001	FARM GATE LANE	PLUM GROVE ROAD	TIMBERLEA DRIVE	3	1,165	25	50	47	44	41	37	83,006			
2012 HAMST	001	HAMSTEAD COURT	CUL-DE-SAC	BEDFORD DRIVE	1	325	25	50	46	43	40	36	23,156			
2012 HARTS	001	HART STREET	WILSON AVENUE	SLADE STREET	6	331	24	53	50	46	42	38	22,640	18,768		
2012 HILLR	001	HILL ROAD	QUENTIN ROAD	VILLAGE LIMITS EAST	3	385	25	48	44	40	36	30	27,431			
2012 ILLIN	001	ILLINOIS AVENUE	ROSELLE ROAD	MALLARD DRIVE	1	2,015	34	49	46	43	39	36	195,254			
2012 KATHL	001	KATHLEEN DRIVE	QUENTIN ROAD	DEAD END WEST	2	875	16	32	26	20	13	6	39,900	33,250		
2012 LEECT	001	LEE COURT	DIANE DRIVE	CUL-DE-SAC	3	683	21	45	41	36	31	25	40,878	25,954		
2012 LINDE	001	LINDEN AVENUE	AMHERST STREET	CUNNINGHAM DRIVE	3	912	20	50	47	43	38	33	51,984	75-70		
2012 MIDL	004	MIDDLETON AVENUE	DEAD END NORTH	KENILWORTH AVENUE	2	941	20	49	46	42	37	32	53,637	35,758		
2012 OAKCT	001	S. OAK COURT	PALATINE ROAD	CUL-DE-SAC SOUTH	6	157	33	37	32	27	21	14	14,766			
2012 OAKST	006	OAK STREET	HELEN ROAD	GILBERT ROAD	2	1,807	22	40	35	29	24	17	113,299	68,666		
2012 OLDFI	001	OLDE VIRGINIA DRIVE	CUNNINGHAM DRIVE	CARDINAL DRIVE	4	1,100	25	45	41	36	31	26	78,375			
2012 PLEAS	001	PLEASANT HILL BOULEVARD	BENNETT AVENUE	CEDAR STREET	2	262	23	50	47	43	39	34	17,174			
2012 PLUM	002	PLUM GROVE ROAD	NORTHWEST HIGHWAY	COMFORT STREET	6	807	38	45	42	39	35	31	87,398			
2012 PLUM	003	PLUM GROVE ROAD	COMFORT STREET	COLFAX STREET	6	1,471	35	55	52	48	44	40	146,732	83,406		
2012 PLUM	004A	PLUM GROVE ROAD	COLFAX STREET	WILSON STREET	6	993	35	72	70	68	66	63	99,052	56,303		
2012 QUAIL	001	QUAIL HOLLOW LANE	HIDDENBROOK TRAIL	DEAD-END	1	195	20	53	49	46	42	37	11,115			
2012 RAVIN	001	RAVINE HILLS COURT	WINDHILL DRIVE	CUL-DE-SAC	1	305	25	50	47	43	39	34	21,731			
2012 ROANO	001	ROANOKE COURT	QUENTIN ROAD	CUL-DE-SAC	2	450	25	50	47	43	39	34	32,063			
2012 ROSE	005	ROSE STREET	DEAD END NORTH	HELEN ROAD	6	885	23	44	39	35	29	23	56,701			
2012 ROYAL	001	ROYAL COURT	IMPERIAL COURT	BOTHWELL STREET	2	1,052	25	52	49	45	42	39	74,955			
2012 SUTTC	001	SUTTON COURT	COOLIDGE AVENUE	CUL-DE-SAC	1	412	25	52	48	45	40	36	29,355			
2012 WOODL	001	WOODLAND STREET	QUENTIN ROAD	SUTHER LANE	1	1,285	16	33	28	21	15	7	58,596			
2012 ANDER	002	ANDERSON DRIVE	CLARK DRIVE	WILLIAMS DRIVE	5	2,091	34	46	43	40	36	32	202,618	158,477		
												27,949 FT 5.29 MI	50/50 (T-01) Road Resurfacing (T-20)	\$100,989 \$1,361,090	399,228 158,477	2,019,784 202,618

2013 Street Resurfacing  
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2011 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2010)					TOTAL (T-05) Cost 2013	(T-36) Curb Ext Cost	Integral Conc Edge Cost	Curb Repl Cost
									April 2011	April 2012	April 2013	April 2014	April 2015				
2013	AMHER	001	AMHERST STREET	HICKS ROAD	ASHLAND AVENUE	3	641	20	54	51	48	44	39	38,460	39,750	15,768	
2013	BOTHW	004	BOTHWELL STREET	RAILROAD AVENUE	PALATINE ROAD	6	265	50	56	52	49	45	41	43,560	46,400	26,400	
2013	BROCK	010	BROCKWAY STREET	ALDRIDGE AVENUE	BRYANT AVENUE	2	660	22	55	52	49	45	41	6,000	11,250		
2013	CHEST	001	CHESTNUT STREET	CORNELL AVENUE	DEAD END NORTH	2	150	25	50	46	42	37	32				
2013	COOPE	002	COOPER DRIVE	CLARK DRIVE	WILLIAMS DRIVE	4	1,200	25	56	53	50	47	44	90,000			
2013	CORNE	001	CORNELL AVENUE	CLYDE AVENUE	DEAD END WEST	1	500	13	39	35	29	23	17	19,500	20,000		
2013	CROWN	001	CROWN COURT	BARONET LANE	CUL-DE-SAC	5	400	25	50	46	42	37	32	30,000			
2013	CRMLN	001	CARRIAGE WAY LANE	CARRIAGE WAY COURT	MEDFORD DRIVE	2	700	25	55	52	49	46	43	52,500			
2013	CUNNI	001	CUNNINGHAM DRIVE	SMITH ROAD	KING CHARLES COURT	3	1,118	34	50	47	44	41	37	114,036			
2013	DEERA	002	DEER AVENUE	WINNETKA STREET	POLAR STREET	2	660	18	43	38	33	28	22	35,640	26,400		
2013	ERIC	002	ERIC DRIVE	CORNELL AVENUE	CULFAX STREET	2	912	25	53	50	47	43	39	68,400			
2013	FAWNL	001	FAWN LANE	HICKS ROAD	CUL-DE-SAC	1	846	25	53	50	46	42	37	63,450			
2013	FRANK	001	FRANKLIN AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	1,256	18	43	38	33	28	22	67,824	50,240		
2013	GERIA	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	2	135	24	0	0	0	0	0	10,236			
2013	GLENN	002	GLENN DRIVE	CARPENTER DRIVE	SAYLES DRIVE	4	996	25	54	51	48	45	41	74,700			
2013	GLENN	003	GLENN DRIVE	SAYLES DRIVE	ANDERSON DRIVE	4	1,344	25	53	50	47	43	40	100,800			
2013	GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25	49	46	43	39	36	39,285			
2013	HARVIA	001	HARVARD DRIVE	ILLINOIS AVENUE	PARTRIDGE DRIVE	1	1,438	25	55	52	49	46	43	107,850			
2013	HEHW	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	GOLDEN GATE LANE	3	820	25	56	53	51	48	44	66,833			
2013	HILL	001	HILL STREET	GROVE AVENUE	DEAD END WEST	1	360	16	52	48	45	40	36	17,280	14,400		
2013	JEWEL	001	JEWEL COURT	BARONET LANE	CUL-DE-SAC NORTH	5	614	25	55	52	49	45	41	46,050			
2013	JEWEL	002	JEWEL COURT	BARONET LANE	CUL-DE-SAC SOUTH	5	336	25	61	60	57	55	52	25,200			
2013	JOHNS	002	JOHNSON STREET	ROSE STREET	GREELEY STREET	6	979	25	55	52	49	45	41	73,425			
2013	JONAT	001	JONATHAN DRIVE	EVERETT DRIVE	CHURCHILL DRIVE	5	711	34	51	48	45	42	38	72,522			
2013	KAREN	001	KAREN LANE	STEPHEN DRIVE	DEAD END WEST	2	296	24	44	40	36	30	25	21,312			
2013	KGEOG	001	KING GEORGE COURT	SMITH ROAD	KING EDWARD COURT	3	805	34	55	52	49	46	43	82,110			
2013	MAPLA	004	MAPLE AVENUE	ALVA STREET	COLFAX STREET	1	606	18	47	43	39	34	29	32,724	24,240		
2013	OAKST	004	OAK STREET	WASHINGTON STREET	DANIELS ROAD	6	825	17	53	49	46	42	37	42,075			
2013	PROVD	001	PROVIDENCE ROAD	HICKS ROAD	WILLOW WOOD DRIVE	4	1,167	24	55	52	49	46	43	96,237			
2013	RAILR	001	RAILROAD AVENUE	BOTHWELL STREET	PLUM GROVE ROAD	6	334	22	52	49	45	41	37	22,734	19,873		
2013	STEPH	001	STEPHEN DRIVE	NORTHWEST HIGHWAY	COLFAX STREET	2	2,445	24	53	50	47	43	38	176,040			
2013	TERRC	001	TERRACE COURT	PARK PLACE DRIVE	CUL DE SAC	2	432	25	42	37	32	26	20	32,400			
2013	VALOR	001	VALOR COURT	BARONET LANE	CUL-DE-SAC	5	397	25	34	28	22	15	8	29,775			
2013	WILLD	001	WILLOW WOOD DRIVE	PROVIDENCE ROAD	TAHOE TRAIL	4	1,153	25	53	50	46	43	40	86,475			
2013	WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25	55	52	49	45	41	42,879			
2013	WOOD	000	WOOD STREET	DEAD END WEST	CLYDE AVENUE (CL)	1	660	18	22	19	15	12	9	35,640	26,400		
							27,029 FT							2,008,752	194,080	35,541	
							5,12 MI							Road Resurfacing (T-20)	\$100,438		
															\$1,678,594		

2014 Street Resurfacing  
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**ASPHALT SURFACED STREETS**

2011 plan	Branch	Section	Street Name	From	To	Council District	PCI PROJECTIONS (JUL 2010)					TOTAL 2014	(T-05) Estimated Cost	(T-36) Curb Ext Cost	Integral Conc Edge Cost	Curb Repl Cost	
							Section (FT)	Length (FT)	Width (FT)	April 2011	April 2012	April 2013	April 2014	April 2015			
2014	AVOND	001	AVONDALE DRIVE	WELLINGTON DRIVE	SMITH STREET	3	275	25	57	55	52	49	45	21,656	144,743	71,933	43,596
2014	BARON	001	BARONET LANE	WILKE ROAD	CUL-DE-SAC	5	1,838	25	57	55	52	49	45				
2014	BROCK	001	BROCKWAY STREET	NORTHWEST HIGHWAY	COMFORT STREET	6	1,038	22	55	53	51	48	45				
2014	DELMA	001	DEL MAR DRIVE	PEPPER TREE DRIVE	GARDEN AVENUE	3	1,436	25	56	53	51	48	44				
2014	DREWL	001	DREW LANE	WILSON STREET	QUENTIN ROAD	1	395	25	54	51	47	44	39				
2014	DUFON	001	DUPONT AVENUE	SMITH STREET	BROCKWAY STREET	2	660	21	46	42	37	32	27	43,659	27,720		
2014	GILBA	002	GILBERT AVENUE	QUENTIN ROAD	STUART LANE	2	1,564	25	57	54	51	48	45	141,593			
2014	GLNCR	003	GLENOE ROAD	QUENTIN ROAD	ELM STREET	2	1,255	21	55	52	49	45	41	83,018	52,710		
2014	GREEL	000	GREELEY STREET	WILSON STREET	SLADE STREET	6	343	22	58	54	51	47	44	23,770			
2014	GROVE	001	GROVE AVENUE	DUNDEE ROAD	145 N. OF CLARIDGE COURT	1	1,806	19	57	55	52	48	45	108,089	75,852		
2014	HALE	004	HALE STREET	HELEN ROAD	GILBERT ROAD	2	1,809	23	57	55	52	48	45	131,062	75,978		
2014	HIGHG	001	HIGH GROVE LANE	GARDENIA LANE	CUL-DE-SAC SOUTH	4	1,243	25	54	51	47	44	39	97,886			
2014	HILLS	001	HILLSIDE STREET	MIDDLETON AVENUE	QUENTIN ROAD	2	1,270	18	56	53	50	47	43	72,009	53,340		
2014	KARTH	001	KING ARTHUR COURT	SMITH ROAD	GARDEN AVENUE	3	1,417	25	57	55	52	49	46	121,656			
2014	MAPLE	005	MAPLE STREET	HELEN ROAD	W GLADE AVENUE	2	954	23	50	47	43	39	34	69,117	40,068		
2014	MIDL	002	MIDDLETON AVENUE	WOOD STREET	WILSON DRIVE	1	666	25	56	53	50	47	43	52,448	27,972		
2014	MIDL	009	MIDDLETON AVENUE	HUNTING DRIVE	ILLINOIS AVENUE	2	1,282	25	53	50	47	43	40	100,958			
2014	ROHLW	003	ROHLWING ROAD	CARPENTER DRIVE	ANDERSON DRIVE	4	2,252	34	56	53	51	48	45	241,189			
2014	SARAT	001	SARATOGA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,100	24	56	53	50	47	44	83,160	75-72		
2014	STJRH	001	ST. JOHNS PLACE	QUENTIN ROAD	CUL-DE-SAC	1	648	25	56	54	52	49	47	51,030			
2014	TERN	001	TERN DRIVE	DEAD END WEST	MAILARD DRIVE	1	195	25	56	53	50	47	44	16,207			
2014	VALLE	001	VALLEY CIRCLE	MEDFORD DRIVE	CUL-DE-SAC	2	260	26	54	51	48	45	41	21,294			
2014	WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC	1	1,375	25	56	53	50	47	44	108,281			
2014	WILOW	001	WILLOW STREET	MELANIE COURT	CLYDE STREET	1	590	25	53	50	46	42	37	46,463			
2014	WLSC	001	WILSON COURT	WILSON STREET	CUL-DE-SAC NORTH	1	476	25	53	50	46	42	37	37,485			
							26,147 FT	4,95 MI						2,032,897	397,236	21,095	
							50/50 (T-01)							\$101,645			
							Road Resurfacing (T-20)							\$1,512,921			

2015 Street Resurfacing  
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**ASPHALT SURFACED STREETS**

2011 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2010)					TOTAL (T-05)	(T-36)	
									April 2011	April 2012	April 2013	April 2014	April 2015	Estimated Cost	Curb Ext Integral Cost	Curb Edge Cost
2015	ARBLT	001	ARBOR COURT	ARBOR LANE	SHERWOOD LANE		CUL-DE-SAC	174	25	57	55	52	48	45	14,355	
2015	ARBLN	002	ARBOR LANE	NORTHWEST HIGHWAY		1	1,371	25	58	56	53	50	47	113,108		
2015	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE		6	CUL-DE-SAC	170	25	58	56	53	50	47	25,724	
2015	BRIST	001	BRISTOL COURT	WHYTECLIFF ROAD		1	CUL-DE-SACE	718	25	58	56	53	50	47	59,235	
2015	BRICK	008	BROCKWAY STREET	MICHIGAN AVENUE		2	633	18	59	57	55	52	48	37,600	27,852	
2015	CEDWD	001	CEDAR WOOD COURT	HICKS ROAD		3	CUL-DE-SAC	923	25	59	56	53	51	47	76,148	
2015	CHALA	001	CHALARY COURT	CORNELL AVENUE		1	CUL-DE-SAC	480	25	58	56	53	50	47	53,876	
2015	CHIVA	001	CHIVALRY LANE	LANGELOTT LANE		5	CUL-DE-SAC	600	25	59	56	54	51	47	49,500	
2015	CLYDE	001	CLYDE STREET	CORNELL AVENUE		1	1,287	25	56	53	50	47	43	106,178	56,628	
2015	CRESC	003	CRESCENT AVENUE	WILSON STREET		1	PALATINE ROAD	660	25	58	56	53	50	47	56,232	
2015	DEERC	001	DEER COURT	DEER AVENUE		1	CUL-DE-SAC	327	25	59	57	55	52	49	26,978	
2015	DIANE	002	DIANE DRIVE	418 E DIANE DRIVE		3	CUL-DE-SAC	570	25	58	56	53	50	47	47,025	
2015	EDGEW	001	EDGEMASTER LANE	ARBOR LANE		1	E. LINE OF 1505 W.	1,300	25	58	56	53	50	47	107,250	
2015	FAIRW	001	FAIRWAY DRIVE	RESEDA PARKWAY		3	CARPENTER DRIVE	921	24	60	57	55	52	49	72,943	
2015	HALE	003	HALE STREET	WASHINGTON STREET		6	HELEN ROAD	1,479	23	62	59	56	52	49	112,256	94,064
2015	KENSI	001	KENSINGTON COURT	WHYTECLIFF ROAD		1	CUL-DE-SAC NORTH	1,175	25	58	56	53	50	47	96,938	
2015	LINCO	002	LINCOLN STREET	NORTHWEST HIGHWAY		6	FOREST STREET	1,300	34	55	52	50	47	44	145,860	
2015	MARSH	001	MARSHA DRIVE	RESEDA PARKWAY		3	CARPENTER DRIVE	830	24	59	56	53	51	47	65,736	75-73
2015	NORTH	001	NORTH COURT	RENAISSANCE PLACE		6	NORTHWEST HIGHWAY	766	33	72	71	70	70	69	83,417	
2015	POPLA	004	POPLAR STREET	MAPLE AVENUE		1	FRANKLIN AVENUE	446	18	58	56	53	50	47	28,492	19,624
2015	ROBER	004	ROBERTSON STREET	NORTHWEST HIGHWAY		6	MARION STREET	1,092	18	58	55	52	49	45	64,865	
2015	WARWI	001	WARWICK ROAD	PROVIDENCE ROAD		4	WILLOW WOOD DRIVE	1,275	24	58	56	53	50	47	100,980	
2015	WEST	001	WEST COURT	RENAISSANCE PLACE		6	FIRST BANK DRIVE	830	33	57	55	52	49	45	90,387	
2015	WHYTE	001	WHYTECLIFF ROAD	ROSELLE ROAD		1	CHATHAM DRIVE	1,600	32	57	54	52	49	45	168,960	
2015	WILSO	004	WILSON STREET	DEAD END WEST		2	CEDAR STREET	687	25	57	55	52	48	45	56,678	
2015	WOOD	001	WOOD STREET	CLYDE AVENUE (CL)		1	MIDDLETON AVENUE	656	25	58	56	53	50	47	54,120	
2015	WOOD	006	WOOD STREET	SMITH STREET		6	PLUM GROVE ROAD	1,329	23	62	59	56	53	49	100,871	84,524
							23,579 FT							2015,710	104,104	178,589
							4.47 MI							50/50 (T-01)	\$100,685	
														\$1,630,331		

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0005**

Project Name **Residential Street Rehabilitation Program**

Account # 205-52-75-6060

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Priority Important

### Description

The Residential Street Rehabilitation Program is designed to fill the gap between the Street Resurfacing Program and total reconstruction. In an attempt to prolong the useful life of these streets, a new program has been recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using methods that essentially recycle the materials in place. An example of this would be using a heater scarifier to recycle the binder coarse. Other methods may include foamed asphalt. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

### Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
811,665	Construction		433,000	316,000	505,000	447,000	1,701,000
<b>Total</b>	<b>Total</b>		433,000	316,000	505,000	447,000	1,701,000

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
811,665	Motor Fuel Tax - 205		433,000	316,000	505,000	447,000	1,701,000
<b>Total</b>	<b>Total</b>		433,000	316,000	505,000	447,000	1,701,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0006**

Project Name **Integral Curb Program**

Account # 402-52-75-6060

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

### Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

### Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
38,825	Construction	70,255	158,475	35,640	21,095	178,590	464,055
<b>Total</b>	<b>Total</b>	<b>70,255</b>	<b>158,475</b>	<b>35,640</b>	<b>21,095</b>	<b>178,590</b>	<b>464,055</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
38,825	Capital Improvement - 402	70,255	158,475	35,640	21,095	178,590	464,055
<b>Total</b>	<b>Total</b>	<b>70,255</b>	<b>158,475</b>	<b>35,640</b>	<b>21,095</b>	<b>178,590</b>	<b>464,055</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0007**

Project Name **Street Microsurfacing Program**

Account # 402-52-75-6060

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Priority Very Important

### Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-5 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually with the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing a new riding surface is provided thereby slowing the loss of surface oils thereby protecting the pavement integrity. It is proposed that Illinois, from Quentin to Plum Grove be sealed in 2010. Streets selected for this program would have rather high PCI values with either one or no previous street resurfacing.

### Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 5-8 years depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2003 this program was dropped, due to resident concerns about the quality of the final product. Unfortunately, this program gave the appearance of a new street without the smooth rideability of a resurfaced street. It should be noted that in time, the material does compact and the final product does have a relatively smooth finish. Since 2003 the department has struggled to find a process that extends the useful life of pavement by 5-8 years at such a relatively low cost.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
100,000	Engineering	75,000	75,000	75,000	75,000	75,000	375,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
100,000	Capital Improvement - 402	75,000	75,000	75,000	75,000	75,000	375,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0008**

Project Name **DT Street Rehabilitation & Landscaping**

Account # 233-52-75-6060

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

### Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2011: Brockway from Palatine to Johnson (Construct)	\$450,000
Slade from Brockway to Greeley (Design)	50,000
2012: Slade from Brockway to Greeley (Construct)	400,000
2013: Brockway from Slade to Palatine (Construct)	750,000
Greeley from Palatine to Washington (Design)	50,000
2014: Greeley from Palatine to Washington (Construct)	400,000
Greeley from Palatine to Slade (Design)	50,000
2015: Greeley from Palatine to Slade (Construct)	500,000

### Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
75,000	615 - Improvements Other than	500,000	400,000	800,000	450,000	500,000	2,650,000
<b>Total</b>	<b>Total</b>	<b>500,000</b>	<b>400,000</b>	<b>800,000</b>	<b>450,000</b>	<b>500,000</b>	<b>2,650,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
75,000	TIF-233	500,000	400,000	800,000	450,000	500,000	2,650,000
<b>Total</b>	<b>Total</b>	<b>500,000</b>	<b>400,000</b>	<b>800,000</b>	<b>450,000</b>	<b>500,000</b>	<b>2,650,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0009**

Project Name **Intersection Improvements - Pedestrian**

Account #

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 Years

**Category** Streets

**Priority** Important

### Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2013 - Dundee at Smith (Design)  
CY 2014 - Dundee at Smith (Const), Northwest Highway at Rohlwing (Design)  
CY 2015 - Northwest Hwy at Rohlwing (Const), Dundee at Lynda (Design)  
Future - Dundee @ Lynda (Const), IL-53@ US-14 (Design)

### Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Prior	Expenditures	2011	2012	2013	2014	2015	Total	Future
20,000	Engineering			20,000	20,000	20,000	60,000	70,000
<b>Total</b>	Construction				50,000	50,000	100,000	
	<b>Total</b>			20,000	70,000	70,000	160,000	<b>Total</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total	Future
20,000	Capital Improvement - 402			20,000	70,000	70,000	160,000	70,000
<b>Total</b>	<b>Total</b>			20,000	70,000	70,000	160,000	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **ST 0010**

Project Name **Dorset Avenue Improvement**

Account #

**Department** 52-Public Works

**Contact** Matt Barry

**Type** Improvement

**Useful Life** 20 Years

**Category** Streets

**Priority** Less Important

### Description

This project is designed to widen the existing 16' pavement on Dorset, between Elm and Cedar, to 28' in width and to add curb and gutter along the north side. An agreement in place that the developer of the subdivision at the northwest corner at Cedar and Elm with install sidewalk on the north side of Dorset and pavement widening from Cedar to Elm. The Village would reimburse the developer the cost of curb and widening the reach between Bennett and Elm as this is not across the development frontage. The Village would then resurface in the following year Dorset from Elm to Cedar and the developer would reimburse the Village for the cost of resurfacing across the frontage of the development (approximately Bennett to Cedar)

### Justification

Improve safety, provide on street parking as well as limit parking and storage on the north parkway

<b>Expenditures</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Engineering				50,000	50,000	100,000
<b>Total</b>				50,000	50,000	100,000

<b>Funding Sources</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>
Capital Improvement - 402				50,000	50,000	100,000
<b>Total</b>				50,000	50,000	100,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project #	ST 0012
Project Name	Palatine Road Reconstruction

Account #

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

### Description

The reconstruction and widening at Palatine Road between Northwest Hwy and Smith Street. Improvements include curb and gutter, storm sewers, streetlights, sidewalks and incorporation of a common left turn lane. Revenue sources have been secured from the NW Mun Conf (\$3.5M) and the Congestion Mitigation and Air Quality Program (\$1.477M) and (\$5.5M) Stimulus via NWMC. Costs shown below only represent the VOP funds.

CY 2008 - Phase II Engineering, Land Acquisition to accommodate improvement (Estimate of Cost currently at \$2.8M

CY 2009 - Land Acquisition and Traffic Signal/Railroad Equipment Integration (\$2.8M - \$1.3M Rollover = \$1.5M Budget)

CY 2010, 2011, 2012 - Construction (\$7.8M Roadway, \$2.5M Railroad Improvements, \$1.5M in construction Engineering and Contingency) (\$11.8M - \$2.5M(NWMC) - \$1.477 (CMAQ) = \$7.825 over 3 years)

### Justification

To improve traffic flow characteristics and street capacity

To improve safety

To improve drainage

To reduce long term maintenance and operating costs

To conform with downtown master plan

To implement the Palatine Road Study

Prior	Expenditures	2011	2012	2013	2014	2015	Total
2,955,000	END OF PROGRAM	0					0
<b>Total</b>	<b>Total</b>	<b>0</b>					<b>0</b>

### Prior

2,955,000

### Total

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **VE 0001**

Project Name **Fire Dept Vehicle Replacements**

Account # 401-44-75-6070

Department 44-Fire

Contact Bob Falardeau

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

Engine Replacement and Equipment - 2011  
Ambulance T325 & Squad Replacement and Equipment - 2012  
Tower & Command Car Replacement and Equipment - 2013  
Ambulance & Engine Replacement & Equipment - 2014  
Ambulance & Engine Replacement & Equipment - 2015

### Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Expenditures	2011	2012	2013	2014	2015	Total
Equipment	535,000	840,000	1,315,000	930,000	955,000	4,575,000
<b>Total</b>	<b>535,000</b>	<b>840,000</b>	<b>1,315,000</b>	<b>930,000</b>	<b>955,000</b>	<b>4,575,000</b>

Funding Sources	2011	2012	2013	2014	2015	Total
Capital Equipment - 401	535,000	840,000	1,315,000	930,000	955,000	4,575,000
<b>Total</b>	<b>535,000</b>	<b>840,000</b>	<b>1,315,000</b>	<b>930,000</b>	<b>955,000</b>	<b>4,575,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **VE 0002**

Project Name **Fire Dept Equipment Replacements**

Account # 401-44-75-6070

Department 44-Fire

Contact Bob Falardeau

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Priority Important

### Description

CY 2013 - Monitor Defibrillator replacement

CY 2014 - If Grant is not approved - \$750,000 or 86,245 - 20% matching funds if AFG (FEMA) Grant is successful

Replacement of all SCBA Equipment including Fill Station. Equipment includes complete SCBA Airpacks, Testing Equipment, and Fill Station, with necessary Fill Hoses.

CY 2015 - Monitor Defibrillator replacement

### Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Current SCBA was purchased in January, 2000 and is mandated to retire in January, 2015. New Standards for SCBA will occur in 2013.

Expenditures	2011	2012	2013	2014	2015	Total
Equipment			20,000	800,000	25,000	845,000
<b>Total</b>			20,000	800,000	25,000	845,000

Funding Sources	2011	2012	2013	2014	2015	Total
Capital Equipment - 401			20,000	800,000	25,000	845,000
<b>Total</b>			20,000	800,000	25,000	845,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **VE 0003**

Project Name **Public Works Vehicle Replacements**

Account # 401-52-75-6070

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

\$ 95,000 - T277 1999 Chevy Step Van Utility Workshop - Utilities  
 30,000 - T303 2001 Dodge Pick Up - Streets  
 64,000 - T286 2001 Dodge 1 Ton Dump Truck - Utilities  
 64,000 - T295 2001 Dodge 1 Ton Dump Truck - Utilities  
 30,000 - T302 2001 Dodge Pick Up - Utilities  
 125,000 - T253 1998 Intl 5 Ton Dump Truck - Streets  
 125,000 - T252 1998 Intl 5 Ton Dump Truck - Streets

### Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2011	2012	2013	2014	2015	Total
495,000	Equipment	533,000	1,424,000	460,500	552,500	495,000	3,465,000
<b>Total</b>	<b>Total</b>	<b>533,000</b>	<b>1,424,000</b>	<b>460,500</b>	<b>552,500</b>	<b>495,000</b>	<b>3,465,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
495,000	Capital Equipment - 401	533,000	1,424,000	460,500	552,500	495,000	3,465,000
<b>Total</b>	<b>Total</b>	<b>533,000</b>	<b>1,424,000</b>	<b>460,500</b>	<b>552,500</b>	<b>495,000</b>	<b>3,465,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **VE 0004**

Project Name **Public Works Equipment Replacements**

Account # 401-52-75-6070

Department 52-Public Works

Contact Matt Dusckett/Jeff Malinows

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

CY 2011 Planned Replacements

\$ 55,000 - E625 1996 Bandit Brush Chipper  
10,000 - E128 Brake Lathe - Fleet Services

CY 2012

\$120,000 - T272 1999 Trackless Utility Machine w/attachments

20,000 - Programmable 2-Way Radios This project calls for a review of how PW communicates and what system will be required to meet the FCC Narrow banding Mandate which will go into effect in 2013. Purchase of the new system in 2012.  
60,000 - E610 & E612 1990 & 1992 New Holland Leaf Loader

### Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

The ability to communicate between vehicles, crews and departments is needed to improve all operations. However, during emergencies, the ability to communicate effectively and in a timely manner is crucial.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
17,500	Equipment	65,000	200,000	97,500	173,500	295,000	831,000
<b>Total</b>	<b>Total</b>	<b>65,000</b>	<b>200,000</b>	<b>97,500</b>	<b>173,500</b>	<b>295,000</b>	<b>831,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
17,500	Capital Equipment - 401	65,000	200,000	97,500	173,500	295,000	831,000
<b>Total</b>	<b>Total</b>	<b>65,000</b>	<b>200,000</b>	<b>97,500</b>	<b>173,500</b>	<b>295,000</b>	<b>831,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **VE 0005**

Project Name **Police Dept Vehicle Replacements**

Account # 401-42-75-6070

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

### Description

25,000 - C309 2006 Ford Crn Vic - Patrol  
 30,000 - C322 2007 Dodge Charger - PD Traffic Unit  
 25,000 - C323 2007 Ford Crn Vic - Patrol  
 25,000 - C324 2007 Ford Crn Vic - Patrol  
 25,000 - C325 2007 Ford Crn Vic - Patrol  
 25,000 - C326 2007 Ford Crn Vic - Patrol  
 25,000 - C327 2007 Ford Crn Vic - Patrol  
 25,000 - C301 2005 Ford Crn Vic - Supervisor

### Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2011	2012	2013	2014	2015	Total
123,000	Equipment	205,000	284,000	277,000	161,000	377,000	1,304,000
<b>Total</b>	<b>Total</b>	<b>205,000</b>	<b>284,000</b>	<b>277,000</b>	<b>161,000</b>	<b>377,000</b>	<b>1,304,000</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total
123,000	Capital Equipment - 401	205,000	284,000	277,000	161,000	377,000	1,304,000
<b>Total</b>	<b>Total</b>	<b>205,000</b>	<b>284,000</b>	<b>277,000</b>	<b>161,000</b>	<b>377,000</b>	<b>1,304,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

**Project #** VE 0006  
**Project Name** Administrative Vehicle Replacements

**Account #**

**Department** 52-Public Works

**Contact** Matt Dusckett

**Type** Equipment

**Useful Life** 10 years

**Category** Vehicles & Equipment

**Priority** Important

### Description

2012 - Civil Engineer - \$22,000  
2014 - Neighborhood Svcs, Environmental Svcs, Building Inspector - \$52,000  
2015 - Fire Chief Vehicle - \$35,000  
- Neighborhood Svcs, Environmental Svcs - \$26,000

### Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2011	2012	2013	2014	2015	Total
Equipment		22,000		52,000	61,000	135,000
<b>Total</b>		22,000		52,000	61,000	135,000

Funding Sources	2011	2012	2013	2014	2015	Total
Capital Equipment - 401		22,000		52,000	61,000	135,000
<b>Total</b>		22,000		52,000	61,000	135,000

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **WW 0001**

Project Name **Water Tank Maintenance**

Account # 605-52-75-6080

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

### Description

At the present time, the Village has three tanks in need of repair and repainting, Long Grove, Countryside and Smith Street. It is proposed that all three be repaired and repainted over the next two years with cost spread out over the next 5 years.

CY 2011 - Smith Street Elevated Tank Repaint, Long Grove Tank Maint. Fee

CY 2012 - Long Grove, Smith St. Maint Fee

CY 2013 - Hicks/Dundee Ground Repaint, Long Grove, Smith, Countryside Maint Fee

CY 2014 - Countryside Elevated Tank Removal, Long Grove, Countryside Ground, Hicks & Dundee Maint Fee

CY 2015 - Winston Elevated Repaint, Hicks/Dundee Elevated Removal, Long Grove, Smith, Countryside Grnd, Maint Fee

### Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Historically, the Village has been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred which has a direct bearing on repair cost. In an attempt to change this approach, the Village has had discussions with Utility Service with the intent that they take over the long term maintenance of these tanks. This approach would have each tank repainted every 10 years rather than every 24 years, resulting in less structural damage and repair costs.

Prior	Expenditures	2011	2012	2013	2014	2015	Total	Future
300,000	Construction	427,145	427,145	623,715	322,350	494,200	2,294,555	16,209,735
<b>Total</b>	<b>Total</b>	<b>427,145</b>	<b>427,145</b>	<b>623,715</b>	<b>322,350</b>	<b>494,200</b>	<b>2,294,555</b>	<b>Total</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total	Future
300,000	Water - 605	427,145	427,145	623,715	322,350	494,200	2,294,555	16,209,735
<b>Total</b>	<b>Total</b>	<b>427,145</b>	<b>427,145</b>	<b>623,715</b>	<b>322,350</b>	<b>494,200</b>	<b>2,294,555</b>	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **WW 0002**

Project Name **Watermain Extensions & Looping**

Account # 605-52-75-6080

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

### Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary

CY 2011 - Woodland Extension

CY 2012 - Grove/Hill Extension

CY 2013 - Long Valley & Runaway Bay Loop

CY 2014 - Doe

CY 2015 - Center Phase 1

Future - Echo east of Quentin

### Justification

1. Increased fire protection
2. Better service to residents
3. Eliminate dead-ends

Expenditures	2011	2012	2013	2014	2015	Total	Future
Construction	275,000	100,000	75,000	200,000	200,000	850,000	1,000,000
<b>Total</b>	<b>275,000</b>	<b>100,000</b>	<b>75,000</b>	<b>200,000</b>	<b>200,000</b>	<b>850,000</b>	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total
Water - 605	275,000	100,000	75,000	200,000	200,000	850,000
<b>Total</b>	<b>275,000</b>	<b>100,000</b>	<b>75,000</b>	<b>200,000</b>	<b>200,000</b>	<b>850,000</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **WW 0003**

Project Name **Watermain Replacements**

Account # 605-52-75-6080

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

### Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2011 - Winston, Palatine Road to Kenilworth

CY 2012 - Wilke, Thomas to IL-53

CY 2013 - Middleton, Illinois to Hunting (Scheduled for resurfacing in 2014)

CY 2014 - Mallard, Middleton to Eaton

CY 2015 - Babcock, Baldwin to Clark

### Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2011	2012	2013	2014	2015	Total	Future
216,300	Construction	275,000	260,180	400,040	546,710	700,475	2,182,405	6,075,595
<b>Total</b>	<b>Total</b>	<b>275,000</b>	<b>260,180</b>	<b>400,040</b>	<b>546,710</b>	<b>700,475</b>	<b>2,182,405</b>	<b>Total</b>

Prior	Funding Sources	2011	2012	2013	2014	2015	Total	Future
216,300	Water - 605	275,000	260,180	400,040	546,710	700,475	2,182,405	6,075,595
<b>Total</b>	<b>Total</b>	<b>275,000</b>	<b>260,180</b>	<b>400,040</b>	<b>546,710</b>	<b>700,475</b>	<b>2,182,405</b>	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **WW 0004**

Project Name **Alternative Water Supply**

Account # 605-52-75-6080

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

### Description

CY 2013 - Study connection with Schaumburg or Hoffman Estates

CY 2014 - Design connection

CY 2015 - Construct connection

CY 2016 - Design Extension to Heron

CY 2017 - Construct 3rd Receiving Point

### Justification

Alternate source, or supplemental sources, will reduce reliance on standby wells in the event of a supply interruption from the NWWC.

Expenditures	2011	2012	2013	2014	2015	Total	Future
Engineering			40,000	50,000		90,000	1,300,000
Construction					1,000,000	1,000,000	
<b>Total</b>			40,000	50,000	1,000,000	1,090,000	

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Water - 605			40,000	50,000	1,000,000	1,090,000	1,300,000
<b>Total</b>			40,000	50,000	1,000,000	1,090,000	

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **WW 0005**

Project Name **Well and Pump Station Improvements**

Account # 605-52-75-6080

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Water System

Priority Urgent

### Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

- CY 2011 - Model to identify pump needs in West Zone & PRV's locations \$10,000
- CY 2011 - Coach Road Well (#15), inspect and repair \$150,000, last inspected in 1998
- CY 2012 - Countryside Pump Improvements \$50,000
- CY 2013 - Heron Drive Well (#10), inspect and repair \$145,000, never pulled, drilled in 1979
- CY 2015 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2017 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967
- CY 2019 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

### Justification

To prolong station life and reduce problems and failures  
 To reduce operating costs and improve efficiencies  
 To maintain vital systems necessary for the public health and welfare  
 To provide proper equipment to operate a three-zone system

Expenditures	2011	2012	2013	2014	2015	Total	Future
Equipment	160,000	50,000	145,000		100,000	455,000	260,000
<b>Total</b>	<b>160,000</b>	<b>50,000</b>	<b>145,000</b>		<b>100,000</b>	<b>455,000</b>	<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Water - 605	160,000	50,000	145,000		100,000	455,000	260,000
<b>Total</b>	<b>160,000</b>	<b>50,000</b>	<b>145,000</b>		<b>100,000</b>	<b>455,000</b>	<b>Total</b>

# Capital

2011 *thru* 2015

## Village of Palatine, IL

Project # **WW 0006**

Project Name **Water System 3 Zone Conversion**

Account # 605-52-75-6080

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

### Description

CY 2012 - Study West Zone PRV's (included in Pump Study), West Zone PRV's

CY 2013 - Study expansion of Central Zone (Model)

CY 2014 - Central Zone Improvements

CY 2015 - Central Zone Improvements

### Justification

Address system disinfection byproducts

Improve fire protection

System efficiencies

Expenditures	2011	2012	2013	2014	2015	Total	Future
Engineering			40,000			40,000	555,000
Construction		205,000		250,000	250,000	705,000	
<b>Total</b>	<b>205,000</b>	<b>40,000</b>	<b>250,000</b>	<b>250,000</b>	<b>745,000</b>		<b>Total</b>

Funding Sources	2011	2012	2013	2014	2015	Total	Future
Water - 605		205,000	40,000	250,000	250,000	745,000	555,000
<b>Total</b>	<b>205,000</b>	<b>40,000</b>	<b>250,000</b>	<b>250,000</b>	<b>745,000</b>		<b>Total</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenue Overview**

Revenues By Type	2010 Adopted Budget	2011 Adopted Budget	% Change
Taxes	\$ 42,933,915	\$ 45,002,050	4.82%
Licenses & Permits	- 2,693,500	2,590,180	-3.84%
Intergovernmental	19,865,415	17,184,385	-13.50%
Charges for Services	23,091,050	25,629,115	10.99%
Fines & Fees	4,634,300	4,697,225	1.36%
Interest Income	1,333,985	1,625,375	21.84%
Miscellaneous	7,533,605	8,788,960	16.66%
Transfers In & Bond Proceeds	26,072,000	253,000	-99.03%
(Source)/Use of Reserves	(1,575,415)	(4,651,000)	195.22%
<b>Total Revenues</b>	<b>126,582,355</b>	<b>101,119,290</b>	<b>-20.12%</b>

Property Taxes raised \$884,360 to fund public safety pensions.

Municipal Cost Index increase of 3.4%.

Parking Tickets increased \$10; Compliance Tickets increased \$5

Rental Dwelling Permits increased \$5

Fingerprint Fees increased: Residents \$0 to \$10; Non-Residents \$25 to \$30

Water Rate increase \$0.76

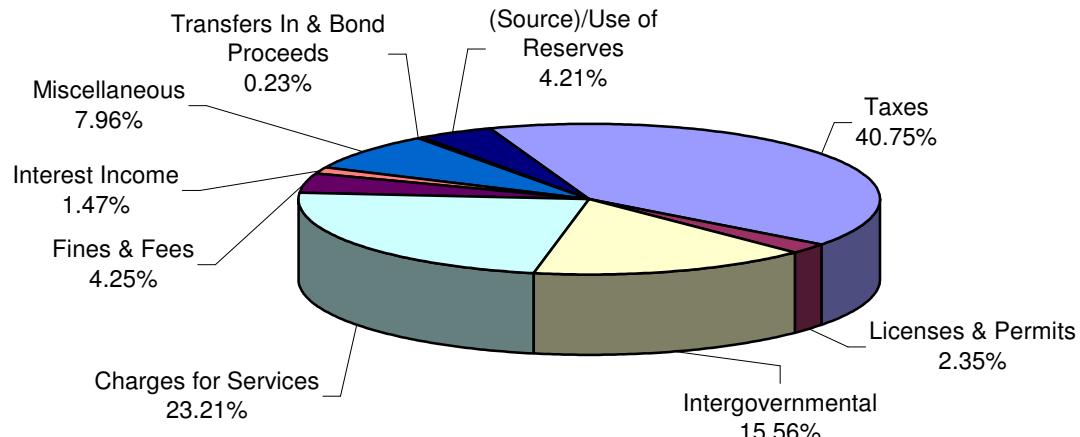
Sewer Rate increase \$0.02

Refuse Rate - No increase

Mulch Delivery increase Resident \$10.50 to \$12.00 and Commercial \$12.00 to \$15.00.

Electric Utility Tax - projected to raise ~\$900,000

**2011 Adopted Budget by Type**



**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<u>Taxes</u>			
410.05	Property Tax Police Protection	\$ 5,168,360	\$ 5,168,360
410.10	Property Tax Fire Protection	5,168,360	5,168,360
410.15	Property Tax FICA	2,100,000	2,100,000
410.20	Property Tax IMRF	1,300,000	1,300,000
410.30	Property Tax Police Pension	2,703,000	3,223,880
410.35	Property Tax Fire Pension	2,055,000	2,378,480
411	Sales Tax Home Rule	4,216,200	3,945,000
412	Food & Beverage Tax	1,050,000	1,058,000
413	Hotel/Motel Tax	276,600	216,300
415	Electric Use Utility Tax	-	900,000
<b>Total: Taxes</b>		<b>24,037,520</b>	<b>25,458,380</b>
<u>Licenses and Permits</u>			
420.05	Business Licenses & Permits		
	Professional & Occupational	262,600	245,980
420.10	Business Licenses & Permits		
	Liquor Licenses	334,000	335,000
420.15	Business Licenses & Permits		
	Rental Dwelling License	211,000	190,400
420.95	Business Licenses & Permits		
	Other Licenses & Permits	89,100	87,700
425.05	Non-Business Licenses & Permits		
	Building Permits & Fees	429,900	434,000
425.10	Non-Business Licenses & Permits		
	Vehicle Licenses	1,300,500	1,226,500
425.15	Non-Business Licenses & Permits		
	Pet Licenses	30,500	29,400
425.95	Non-Business Licenses & Permits		
	Other Non-Business Lic & Permits	25,400	30,700
<b>Total: Licenses and Permits</b>		<b>2,683,000</b>	<b>2,579,680</b>
<u>Intergovernmental Revenues</u>			
430.05	Shared Revenue Road & Bridge Tax	702,800	708,400
430.10	Shared Revenue Replacement Tax	121,400	74,800
430.15	Shared Revenue Sales Tax - State	8,349,300	6,913,000
430.20	Shared Revenue Local Use Tax	954,400	708,200
430.25	Shared Revenue State Income Tax	5,636,800	4,740,100
430.30	Shared Revenue Auto Rental Tax	10,800	12,000
432.05	Reimbursements Public Safety Training	25,300	25,000
432.10	Reimbursements Dist 211 Officer	220,400	235,000
432.15	Reimbursements Dist 211 Academy Officer	133,740	142,560
432.20	Reimbursements Dist 15 Officer	110,200	167,500
432.25	Reimbursements Rural Fire District	546,030	571,500
432.30	Reimbursements State Hwy Maintenance	125,695	129,480
432.35	Reimbursements Park District - CC & CSF	54,300	46,300
432.45	Reimbursements Rural/Meadows Agreement	-	11,500
434	Grants	22,100	32,100
<b>Total: Intergovernmental Revenues</b>		<b>17,013,265</b>	<b>14,517,440</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>		
<u>Charges for Services</u>			
440.05	Intragovernmental Service Charge - Water	-	55,000
440.10	Intragovernmental Service Charge - Sewer	300,000	335,000
440.15	Intragovernmental Service Charge - Refuse	50,000	100,000
440.20	Intragovernmental Service Charge - Parking	50,000	50,000
440.25	Intragovernmental Service Charge - CDBG	82,405	88,770
<b>Total: Charges for Services</b>		<b>482,405</b>	<b>628,770</b>
<u>Fines and Fees</u>			
450.05	Gen Govt Fees CATV Franchise Fees	657,100	605,000
450.10	Gen Govt Fees Photocopy Fees	9,100	7,200
450.15	Gen Govt Fees Mulch Delivery	13,500	14,500
450.30	Gen Govt Fees 50/50 Trees	4,700	-
450.95	Gen Govt Fees Other Fees	34,600	75,090
451.05	Comm Dev Fees Plan Review Fees	160,100	170,500
451.10	Comm Dev Fees Inspection Fees	180,300	219,490
452.05	Public Safety Fees Special Police Service	100,900	131,300
452.10	Public Safety Fees Special Fire Service	20,000	30,000
452.15	Public Safety Fees Ambulance Fees	1,090,000	1,100,000
452.20	Public Safety Fees Vehicle Impound Fees	100,000	320,000
452.25	Public Safety Fees False Alarm Fees	12,000	4,000
454.05	Fines Circuit Court Fines	495,300	480,000
454.10	Fines Parking Violations	185,500	185,670
454.15	Fines Compliance Violations	173,700	192,475
454.20	Fines Red Light Violations	600,000	450,000
454.25	Fines Adjudication Fines	110,000	65,000
<b>Total: Fines and Fees</b>		<b>3,946,800</b>	<b>4,050,225</b>
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	150,000	33,250
<b>Total: Interest Income</b>		<b>150,000</b>	<b>33,250</b>
<u>Miscellaneous Revenues</u>			
470.05	Rental Income Buildings	-	120,000
471.05	Insurance & Property Damage Property Damage Recovery	45,300	40,000
471.10	Insurance & Property Damage Workers Comp Recovery	45,000	30,000
474.05	Other Miscellaneous Reimbursements	36,800	35,000
474.15	Other Miscellaneous Forfeitures	1,200	600
474.20	Other Streetfest Revenue	167,100	210,000
474.90	Other Miscellaneous Income	465,000	530,000
<b>Total: Miscellaneous Revenues</b>		<b>760,400</b>	<b>965,600</b>
<u>Other Financing Sources</u>			
481	Interfund Transfers In	-	253,000
<b>Total: Other Financing Sources</b>		<b>-</b>	<b>253,000</b>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	1,000	510,960
<b>Total: (Source)/Use of Reserves</b>		<b>1,000</b>	<b>510,960</b>
<b>Fund Total: General Fund</b>		<b>49,074,390</b>	<b>48,997,305</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 205</b>	<b>Motor Fuel Tax Fund</b>		
	<u>Intergovernmental Revenues</u>		
430.35	Shared Revenue Motor Fuel Tax	\$ 1,886,240	\$ 1,637,900
	<u>Total: Intergovernmental Revenues</u>	1,886,240	1,637,900
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	177,850	(115,765)
	<u>Total: (Source)/Use of Reserves</u>	177,850	(115,765)
	<b>Fund Total: Motor Fuel Tax Fund</b>	<b>2,064,090</b>	<b>1,522,135</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ 412,025	\$ 443,850
	<u>Total: Intergovernmental Revenues</u>	<u>412,025</u>	<u>443,850</u>
	<b>Fund Total: Community Dev Block Grant Fund</b>	<b>412,025</b>	<b>443,850</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 221</b>	<b>Federal Equitable Sharing Fund</b>		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ -	\$ 2,000
	<u>Total: Intergovernmental Revenues</u>	-	2,000
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	-	100
	<u>Total: Interest Income</u>	-	100
	<b>Fund Total: Federal Equitable Sharing Fund</b>	<hr/>	<hr/> <b>2,100</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 222</b>	<b>State Equitable Sharing Fund</b>		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ -	\$ 15,000
	<u>Total: Intergovernmental Revenues</u>	-	15,000
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	-	50
	<u>Total: Interest Income</u>	-	50
	<b>Fund Total: State Equitable Sharing Fund</b>	<hr/>	<hr/> <b>15,050</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 223</b>	<b>DUI Fines Fund</b>		
	<u>Fines and Fees</u>		
454.30	Fines DUI Fines	\$ -	\$ 16,000
	<u>Total: Fines and Fees</u>	-	16,000
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	-	75
	<u>Total: Interest Income</u>	-	75
	<b>Fund Total: DUI Fines Fund</b>	<hr/>	<hr/> <b>16,075</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 224 Foreign Fire Insurance Tax Fund</b>			
<u>Intergovernmental Revenues</u>			
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 47,000	\$ 61,500
<u>Total: Intergovernmental Revenues</u>		<u>47,000</u>	<u>61,500</u>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(1,000)	-
<u>Total: (Source)/Use of Reserves</u>		<u>(1,000)</u>	<u>-</u>
<b>Fund Total: Foreign Fire Insurance Tax Fund</b>		<b>46,000</b>	<b>61,500</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 231 Dundee Road TIF (TIF #1) Fund</b>			
<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 3,510,180	\$ 3,359,640
<u>Total: Taxes</u>		3,510,180	3,359,640
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	-	3,500
<u>Total: Interest Income</u>		-	3,500
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	336,860
<u>Total: (Source)/Use of Reserves</u>		-	336,860
<b>Fund Total: Dundee Road TIF (TIF #1) Fund</b>			<b>3,510,180 3,700,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 232 Rand/Dundee TIF (TIF #2) Fund</b>			
<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 376,090	\$ 418,755
<u>Total: Taxes</u>		376,090	418,755
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	-	400
<u>Total: Interest Income</u>		-	400
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(119,155)
<u>Total: (Source)/Use of Reserves</u>		-	(119,155)
<b>Fund Total: Rand/Dundee TIF (TIF #2) Fund</b>		<b>376,090</b>	<b>300,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>		
<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 5,500,000	\$ 6,200,000
<u>Total: Taxes</u>		5,500,000	6,200,000
<u>Intergovernmental Revenues</u>			
432.40	Reimbursements Federal Interest Rebate (BAB's)	157,705	136,475
<u>Total: Intergovernmental Revenues</u>		157,705	136,475
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	25,000	10,000
<u>Total: Interest Income</u>		25,000	10,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(163,650)	(663,805)
<u>Total: (Source)/Use of Reserves</u>		(163,650)	(663,805)
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>5,519,055</b>	<b>5,682,670</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>		
<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 3,200,000	\$ 3,400,000
<u>Total: Taxes</u>		3,200,000	3,400,000
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	10,000	10,000
<u>Total: Interest Income</u>		10,000	10,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	164,090	(1,117,575)
<u>Total: (Source)/Use of Reserves</u>		164,090	(1,117,575)
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>3,374,090</b>	<b>2,292,425</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>		
<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 2,675,275	\$ 2,675,275
<u>Total: Taxes</u>		2,675,275	2,675,275
<u>Intergovernmental Revenues</u>			
432.40	Reimbursements Federal Interest Rebate (BAB's)	157,880	167,220
<u>Total: Intergovernmental Revenues</u>		157,880	167,220
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	15,000	10,000
<u>Total: Interest Income</u>		15,000	10,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	257,180	166,220
<u>Total: (Source)/Use of Reserves</u>		257,180	166,220
<b>Fund Total: Debt Service Fund</b>		<b>3,105,335</b>	<b>3,018,715</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 401</b>	<b>Capital Equipment Fund</b>		
<u>Taxes</u>			
414	Simplified Telecommunications Tax	\$ 1,040,000	\$ 1,477,500
<u>Total: Taxes</u>		1,040,000	1,477,500
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	5,000	7,500
<u>Total: Interest Income</u>		5,000	7,500
<u>Miscellaneous Revenues</u>			
470.10	Rental Income Communication Tower	184,000	220,000
472.05	Sales Fixed Assets	50,000	50,000
<u>Total: Miscellaneous Revenues</u>		234,000	270,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(374,000)	-
<u>Total: (Source)/Use of Reserves</u>		(374,000)	-
<b>Fund Total: Capital Equipment Fund</b>		<b>905,000</b>	<b>1,755,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 402</b>	<b>Capital Improvement Fund</b>		
<u>Taxes</u>			
414	Simplified Telecommunications Tax	\$ 1,979,670	\$ 1,422,500
<u>Total: Taxes</u>		1,979,670	1,422,500
<u>Fines and Fees</u>			
450.20	Gen Govt Fees 50/50 Curbs & Gutters	70,000	-
450.25	Gen Govt Fees 50/50 Sidewalks	10,000	-
<u>Total: Fines and Fees</u>		80,000	-
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	35,800	20,000
<u>Total: Interest Income</u>		35,800	20,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(505,145)	(328,170)
<u>Total: (Source)/Use of Reserves</u>		(505,145)	(328,170)
<b>Fund Total: Capital Improvement Fund</b>		<b>1,590,325</b>	<b>1,114,330</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 420</b>	<b>Police Facility Construction Fund</b>		
<u>Other Financing Sources</u>			
480	Bond Proceeds	\$ 26,072,000	\$ -
<u>Total: Other Financing Sources</u>		<u>26,072,000</u>	<u>-</u>
<b>Fund Total: Police Facility Construction Fund</b>		<b>26,072,000</b>	<b>-</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 605</b>	<b>Waterworks Fund</b>		
<u>Intergovernmental Revenues</u>			
432.35	Reimbursements Park District - CC & CSF	\$ 26,300	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		<u>26,300</u>	<u>30,000</u>
<u>Charges for Services</u>			
441.05	Water Service Resident - Regular	4,667,790	5,812,000
441.10	Water Service Resident - Tax-Exempt	-	680,000
441.15	Water Service Resident - User Charge	400,000	415,000
441.20	Water Service Resident - Penalties	58,350	50,000
441.25	Water Service Non-Resident - Regular	1,312,705	1,307,000
441.35	Water Service Non-Resident - Deer Park	-	282,000
441.40	Water Service Non-Resident - User Charge	21,000	25,000
441.45	Water Service Non-Resident - Penalties	10,505	9,000
441.55	Water Service Fees - Water Meter Sales	17,440	15,000
441.60	Water Service Fees - Turn On	7,600	7,500
441.65	Water Service Fees - Water Use	19,000	15,000
441.70	Water Service Fees - Water Syst Dev Surcharge	19,000	15,000
441.75	Water Service Fees - Water Extensions	19,000	15,000
441.80	Water Service Fees - Water Connection	9,500	10,000
<u>Total: Charges for Services</u>		<u>6,561,890</u>	<u>8,657,500</u>
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	5,000	5,000
<u>Total: Interest Income</u>		<u>5,000</u>	<u>5,000</u>
<u>Miscellaneous Revenues</u>			
474.90	Other Miscellaneous Income	2,705	5,000
<u>Total: Miscellaneous Revenues</u>		<u>2,705</u>	<u>5,000</u>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	20,415	(946,055)
<u>Total: (Source)/Use of Reserves</u>		<u>20,415</u>	<u>(946,055)</u>
<b>Fund Total: Waterworks Fund</b>		<b>6,616,310</b>	<b>7,751,445</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010		2011	
		Adopted Budget		Adopted Budget	
<b>Fund 610</b>	<b>Sewerage Fund</b>				
<u>Charges for Services</u>					
442.05	Sewer Service Resident - Regular	\$ 1,475,000		\$ 1,692,000	
442.10	Sewer Service Resident - Penalties	27,500		27,500	
442.15	Sewer Service Non-Resident - Regular	275,000		304,500	
442.20	Sewer Service Non-Resident - Penalties	2,000		2,000	
442.25	Sewer Service Fees - Sewer Connection	7,500		6,000	
442.30	Sewer Service Fees - Sewer Sep Surcharge	140,000		131,000	
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,600		1,600	
442.40	Sewer Service Fees - Flood Control	1,146,000		1,146,000	
442.45	Sewer Service Fees - 50/50 Sewer Extension	25,000		-	
<u>Total: Charges for Services</u>		3,099,600		3,310,600	
<u>Interest Income</u>					
460.05	Interest Income Interest on Investments	-		6,000	
<u>Total: Interest Income</u>		-		6,000	
<u>Miscellaneous Revenues</u>					
474.90	Other Miscellaneous Income	500		500	
<u>Total: Miscellaneous Revenues</u>		500		500	
<u>(Source)/Use of Reserves</u>					
499	(Source)/Use of Reserves	482,105		187,415	
<u>Total: (Source)/Use of Reserves</u>		482,105		187,415	
<b>Fund Total: Sewerage Fund</b>		<b>3,582,205</b>		<b>3,504,515</b>	

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 615</b>	<b>Refuse Fund</b>		
<u>Licenses and Permits</u>			
420.20	Business Licenses & Permits Commercial Refuse License	\$ 10,500	\$ 10,500
<b>Total: Licenses and Permits</b>		<b>10,500</b>	<b>10,500</b>
<u>Charges for Services</u>			
443.05	Refuse Service Refuse Collection	3,861,600	3,865,920
443.10	Refuse Service Senior Citizen Discount	(39,600)	(40,800)
443.15	Refuse Service Yard Waste Exemption	(74,790)	(74,700)
443.20	Refuse Service Back Door Pick-Up Svc Premium	760	760
443.25	Refuse Service Penalties	28,820	44,000
443.30	Refuse Service Multi-Family Disposal Fee	596,640	689,660
<b>Total: Charges for Services</b>		<b>4,373,430</b>	<b>4,484,840</b>
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	5,000	4,000
<b>Total: Interest Income</b>		<b>5,000</b>	<b>4,000</b>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(10,500)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(10,500)</b>
<b>Fund Total: Refuse Fund</b>		<b>4,388,930</b>	<b>4,488,840</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 620      Parking System Fund</b>			
<u>Fines and Fees</u>			
453.05	Parking Fees Daily Fee - Surface Lots	\$ 126,500	\$ 150,000
453.10	Parking Fees Daily Fee - Gateway Deck	481,000	481,000
<b>Total: Fines and Fees</b>		<b>607,500</b>	<b>631,000</b>
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	50,685	2,000
460.10	Interest Income Interest on Loans	-	-
<b>Total: Interest Income</b>		<b>50,685</b>	<b>2,000</b>
<u>Miscellaneous Revenues</u>			
470.05	Rental Income Buildings	18,000	15,500
<b>Total: Miscellaneous Revenues</b>		<b>18,000</b>	<b>15,500</b>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(23,665)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(23,665)</b>
<b>Fund Total: Parking System Fund</b>		<b>676,185</b>	<b>624,835</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 701</b>	<b>Health Insurance Fund</b>		
<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	\$ 4,817,600	\$ 4,679,555
444.05	Insurance Fees Retiree Premiums	247,200	325,000
444.15	Insurance Fees Employee Premiums	459,000	457,640
<b>Total: Charges for Services</b>		<b>5,523,800</b>	<b>5,462,195</b>
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	25,000	6,000
<b>Total: Interest Income</b>		<b>25,000</b>	<b>6,000</b>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	137,870	247,950
<b>Total: (Source)/Use of Reserves</b>		<b>137,870</b>	<b>247,950</b>
<b>Fund Total: Health Insurance Fund</b>		<b>5,686,670</b>	<b>5,716,145</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 702 Liability Insurance Fund</b>			
<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	\$ 1,337,125	\$ 1,337,125
<u>Total: Charges for Services</u>		<u>1,337,125</u>	<u>1,337,125</u>
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	7,500	7,500
<u>Total: Interest Income</u>		<u>7,500</u>	<u>7,500</u>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	133,185	(7,315)
<u>Total: (Source)/Use of Reserves</u>		<u>133,185</u>	<u>(7,315)</u>
<b>Fund Total: Liability Insurance Fund</b>		<b>1,477,810</b>	<b>1,337,310</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>		<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 710</b>	<b>Fleet Services Fund</b>			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 13,000	\$ 13,000	
432.35	Reimbursements Park District - CC & CSF	152,000	110,000	
432.50	Reimbursements Various Governments - Fleet Svcs	-	50,000	
<b>Total: Intergovernmental Revenues</b>		<b>165,000</b>	<b>173,000</b>	
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,712,800	1,748,085	
<b>Total: Charges for Services</b>		<b>1,712,800</b>	<b>1,748,085</b>	
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	35,000	35,000	
474.90	Other Miscellaneous Income	-	-	
<b>Total: Miscellaneous Revenues</b>		<b>35,000</b>	<b>35,000</b>	
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	(138,630)	(158,040)	
<b>Total: (Source)/Use of Reserves</b>		<b>(138,630)</b>	<b>(158,040)</b>	
<b>Fund Total: Fleet Services Fund</b>		<b>1,774,170</b>	<b>1,798,045</b>	

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>		<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 801</b>	<b>Police Pension Fund</b>			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments		\$ 500,000	\$ 750,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions		2,703,000	3,223,880
473.10	Pension Contributions Employee Contributions		935,000	945,000
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves		(1,389,100)	(2,218,880)
<u>Total: (Source)/Use of Reserves</u>				
<b>Fund Total: Police Pension Fund</b>			<b>2,748,900</b>	<b>2,700,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 802</b>	<b>Fire Pension Fund</b>		
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	\$ 500,000	\$ 750,000
<u>Total: Interest Income</u>		<u>500,000</u>	<u>750,000</u>
<u>Miscellaneous Revenues</u>			
473.05	Pension Contributions Employer Contributions	2,055,000	2,378,480
473.10	Pension Contributions Employee Contributions	790,000	950,000
<u>Total: Miscellaneous Revenues</u>		<u>2,845,000</u>	<u>3,328,480</u>
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(353,100)	(391,480)
<u>Total: (Source)/Use of Reserves</u>		<u>(353,100)</u>	<u>(391,480)</u>
<b>Fund Total: Fire Pension Fund</b>		<b>2,991,900</b>	<b>3,687,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 824</b>	<b>Special Service Area #4 Fund</b>		
<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 25,180	\$ -
<u>Total: Taxes</u>		25,180	-
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(24,485)	-
<u>Total: (Source)/Use of Reserves</u>		(24,485)	-
<b>Fund Total: Special Service Area #4 Fund</b>		<b>695</b>	<b>-</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 825</b>	<b>Special Service Area #5 Fund</b>		
<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 590,000	\$ 590,000
<u>Total: Taxes</u>		590,000	590,000
<b>Fund Total: Special Service Area #5 Fund</b>		<b>590,000</b>	<b>590,000</b>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 250</b>	<b>CDBG - ARRA Fund</b>		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ -	\$ -
	<u>Total: Intergovernmental Revenues</u>	-	-
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	-	-
	<u>Total: Interest Income</u>	-	-
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-
<b>Fund Total: CDBG - ARRA Fund</b>		<hr/>	<hr/>
		-	-

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

<b>Account Number</b>	<b>Description</b>	<b>2010 Adopted Budget</b>	<b>2011 Adopted Budget</b>
<b>Fund 251</b>	<b>EECBG - ARRA Fund</b>		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ -	\$ -
	<u>Total: Intergovernmental Revenues</u>	-	-
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	-	-
	<u>Total: Interest Income</u>	-	-
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-
	<b>Fund Total: CDBG - ARRA Fund</b>	<hr/>	<hr/>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 252</b>	<b>Justice Assistance - ARRA Fund</b>		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ -	\$ -
	<u>Total: Intergovernmental Revenues</u>	-	-
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	-	-
	<u>Total: Interest Income</u>	-	-
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-
	<b>Fund Total: CDBG - ARRA Fund</b>	<hr/>	<hr/>

**Village of Palatine**  
**CY 2011 Adopted Budget - Revenues**

Account Number	Description	2010 Adopted Budget	2011 Adopted Budget
<b>Fund 425</b>	<b>Fire Station Construction Fund</b>		
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	\$ -	\$ -
<u>Total: Interest Income</u>			
<u>Other Financing Sources</u>			
480	Bond Proceeds	-	-
<u>Total: Other Financing Sources</u>			
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-
<u>Total: (Source)/Use of Reserves</u>			
<b>Fund Total: Fire Station Construction Fund</b>			<b>-</b>