



**Annual Budget and
Capital Investment Plan**

Calendar Year 2012



**CY 2012 ANNUAL BUDGET AND
CAPITAL INVESTMENT PLAN
AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL**

MAYOR AND COUNCIL

Jim Schwantz.....Mayor

Aaron Del Mar (District 1).....Council Member

Scott Lamerand (District 2).....Council Member

Jim Clegg (District 3).....Council Member

Greg Solberg (District 4).....Council Member

Kollin Kozlowski (District 5).....Council Member

Brad Helms (District 6).....Council Member

Margaret Duer.....Village Clerk

APPOINTED OFFICIALS

Reid Ottesen.....Village Manager

Michael Jacobs.....Deputy Village Manager

Paul Mehring.....Director of Finance & Operations

John Koziol.....Police Chief

Scott Andersen.....Fire Chief

Matt Barry.....Director of Public Works

Michael Danecki.....Village Engineer

Ben Vyverberg.....Director of Planning & Zoning

Harry Spila.....Director of Community Services

Pamela Jackson.....Director of Human Resources

Larry Schroth.....Director of Information Technology

Jeffrey Boundy.....Village Treasurer

Schain, Burney, Banks & Kenny.....Village Attorneys

Budget Staff

Susan Conn.....Assistant Finance Director



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December, 2011

Honorable Mayor and Village Council:

It is my privilege to present the 2012 Annual Budget and Capital Investment Plan.

The Annual Budget continues to fund and deliver our core services in a responsive and fiscally prudent manner to the residents and businesses that choose to make Palatine their home.

The Annual Budget also marks an important milestone in our organization's recent history. The budget proposes an actual decrease in the property tax levy. This is the first time in a quarter century that there has been not only no increase to this key revenue source, but an actual decrease.

The 2012 Annual Budget and Capital Investment Plan totals \$105,869,920. \$63,772,046 represents the Operations Budget and the remaining \$42,097,874 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. In total, this represents an increase of 3.4% over the 2011 Budget.

The \$63,772,046 Operating Budget includes no new taxes or fees as well as the property tax reduction. This represents significant cost reductions and controls implemented by the Village Council.

The Annual Budget continues to reflect the impact of the economic climate confronting the nation and world. Indicators suggest that the worst may be past; however, there are very few signs that improvement will be anything but a lengthy process.

The Annual Budget is once again, a balanced budget.

Over the past three years, we have been prioritizing Village services to make sure the core programs addressing public health, safety and welfare of our stakeholders remain funded and services are delivered in an exemplary manner. That process continues for yet another year. The expenditure and personnel reductions included in this budget will result in some changes to our service delivery standards, although we continue to focus on being flexible and adaptable to meet our customer's needs.

BACKGROUND

Budget Policies and Parameters

The budget was developed under a Maintenance of Effort approach. The focus of the budget development was to make every effort to maintain existing service levels within the existing revenue streams. Reductions in services would be necessary if revenues did not support the maintenance of effort levels of service.

Operating budget guidelines were established by the Village Manager and provided to the Department Directors for their guidance in developing their budgets. These guidelines, much like last year were as follows:

- All budgets would again be predicated upon providing our core services. Recognizing the economic environment, there was to be no program expansion or personnel expansion for the fourth year in a row.
- All non-personnel operating expenditures including commodities and contractual services were to receive no collective increase. Fixed costs or areas with contractual obligations or outside influences, such as motor fuel and snow removal, should be funded when possible through reprioritization of other expenditures.
- Departments were to continue to explore public/private partnerships and intergovernmental cooperation opportunities wherever possible.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.

- All expenditures should be evaluated as to timing of expense to identify potential projects that could be delayed to address the uncertain economic climate.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing or realignment of responsibility.

Revenues

The budgeting process in Palatine is a very dynamic process that takes place throughout the year. The current economic rollercoaster requires even closer monitoring of revenues and expenditures, including quarterly and mid-year adjustments to the budget to reflect current conditions.

The preparation of the Annual Budget starts with a detailed review of our existing revenue sources. Existing revenues are analyzed and every effort is made to live within our means and be sensitive to the multiple demands placed upon every dollar earned by our stakeholders. Staff understands that our expenditures and service levels need to be adjusted to reflect the financial future of our community. A model has been developed that examines the previous five years of history for every revenue source and weighted factors are assigned to the more recent experience to develop estimates for the upcoming calendar year. This model has proven to be dependable in both prosperous and declining economic conditions.

General Fund revenues are projected to increase by 2.48% in 2012. This is with no increase in property taxes or any other general fund fee adjustment.

As previously mentioned, the Annual Budget anticipates an actual reduction of \$38,967 in our Property Tax Levy. This marks the first time since 1987 that the Village has reduced the property tax levy over the previous year. This reduction is a result of the decisions and cost containment efforts of the past four years.

The Annual Budget also recognizes some improvements in existing revenue sources. We continue to diversify our revenue base through the retention and expansion of

existing businesses, attraction of new businesses to our community, and the redevelopment of underperforming areas within the community.

This past year saw the opening of the new City Limits Harley-Davidson and expansion of Caputo's Market. In the upcoming year, the opening of the Mariano's Fresh Market will further diversify the revenue base of the Village adding more long term stability.

While the poor economy has taken its toll on sales tax receipts over the past several years, 2012 marks only the second time in the past five years that sales tax receipts are expected to increase. We continue to put forth significant efforts to market our community and sites to both end users as well as the commercial brokers. We hope to realize gains through these efforts as the economy continues to stabilize.

The sales tax projections utilized in the formulation of this budget considers the level of estimated actual receipts for the current year, additions and reductions from major sales tax producers, and most importantly the overall state of the economy.

These factors have resulted in overall projection of sales tax for 2012 to be an increase of 10% over the 2011 Approved Budget.

The economic conditions facing the country and our community impact revenues beyond sales tax and property tax receipts. While some revenues have stabilized or slightly risen, others continue to lag behind previous years and projections. Other significant revenue sources impacting the funding of our organization are:

- **State Income Tax** – This revenue source is projected to see its first increase following four years of decline. Our projected receipts for 2012 are \$5,023,900. This represents an increase of \$283,800 over the 2011 Budget. Despite the increase, we are still \$1.25 million below the 2008 receipts. The delayed payment from the State of Illinois continues to cast a cloud over this revenue source. Last year at this time, the state was 4 months behind in remitting payments to Palatine. Presently, the state is 3 months behind. The "IOU" is \$1.3 million.
- **Simplified Telecommunications Tax** – This revenue is the primary funding source for the capital equipment and improvement program. The cost of our

equipment and improvements are continuing to rise and our infrastructure and facilities are aging while this funding source has decreased for the past two years. In years past, the declining Telecommunications Tax required a larger subsidy from our General Fund to meet our needs. The General Fund can no longer sustain our capital programs and additional dedicated revenues will be required to maintain our equipment and infrastructure as we move forward. By policy we allocate any General Fund surplus at the end of a year to these funds, which to date has allowed us to continue to fund our improvements. In CY2011 this revenue source is budgeted to generate \$2.9 million, but is on a pace to only generate \$2.55 million. In 2012, this revenue is expected to generate \$2.49 million. This is a decrease of more than \$500,000 over the 2008 levels. Support from the Water and Sewer funds will help fund the CY2012 Program. Staff will be presenting the Council with other funding options as part of the CY2013 Budget process.

- **Building Permit/Inspection/Review Fees** – What this year started out as a bright spot; quickly became another lagging revenue source. We have seen the number of permits grow by nearly 4% over the 2010 numbers. However, many permits continue to be for smaller projects and our “Express Permits”. Smaller projects translate to a smaller revenue base. Even though permit numbers are expected to rise, the total revenues for 2012 are projected to decrease by 10% for building permit and review fees. This represents a reduction of \$60,450.
- **Fines and Violation Fees** – For the fourth consecutive year, we expect to see a decline in Circuit Court fines. While violation numbers remain consistent, Cook County appears to be retaining an ever increasing percentage of fines. The \$384,000 included in the 2012 Budget represents a decrease of 20% over the 2011 Budget. This is \$163,100 under the 2008 actual levels. This trend is very concerning as the time and costs to pursue these violations continue to increase yet the revenue generation is decreasing. Even more concerning is that as revenues from fines and other violations decrease, it increases the need to resort to fees for services on law abiding citizens and businesses. During 2012, we will pursue a dialogue with the County and other local law enforcement agencies in an effort to correct this trend. The one bright revenue source in this category is local ordinance violation tickets. This revenue is expected to grow by 17% or \$33,525.
- **Red Light Violations** – The past several years have seen this revenue significantly impacted by IDOT construction projects. One of the intersections

with a camera has been out of service for all of 2010 and 2011. Revenues were adjusted in 2011 in anticipation of the intersection coming back on line. As IDOT did not finish their project in a timely manner, this revenue source is falling short of expectations in 2011. The \$400,000 included in the 2012 Budget is our best estimate assuming all intersections are operational.

- **Tax Increment Proceeds** – The Annual Budget again includes the appropriation of surplus revenues from the Dundee Road and Rand/Dundee TIF Districts. The Village has retired the outstanding debt from these project areas and is in a position to allocate surplus revenues for a third consecutive year. The anticipated allocation to the Village in 2012 is \$525,000. Over three years, the Village will have generated \$10.69 million in supplemental revenues to the taxing bodies within these Districts as a result of this economic development success.
- **Franchise Fees** – The Annual Budget anticipates a significant increase in the revenues generated through cable television franchise fees. With the addition of AT&T U-Verse in the Palatine market, the revenues are performing better than anticipated. This appears to be due to increased subscriber volumes – potentially a shift from satellite subscribers that paid no franchise fee. This revenue source is estimated to increase by 18.6% over last year. This is an increase of \$112,700.
- **Electricity Use** – 2011 marked the first year of this revenue source. This revenue was established to offset the continuing erosion of state revenues. At the present time, we have six months of history with this revenue. Based upon performance thus far, the Annual Budget estimates this revenue to generate \$1,300,000. This is an increase over the \$900,000 included in the 2011 Budget.

Many of our other revenues continue to remain relatively constant.

Our Code of Ordinances provides for all other Village fees to increase as provided by the Municipal Cost Index (MCI). Based upon the MCI, the indexed fees are scheduled for an increase of 5.2%. However, in recognition of the continued economic pressures facing our residents, the Annual Budget was developed with **no general fee increase**.

Reserves

The Annual Budget was created with careful consideration of the existing reserve levels and their projected levels in future years. When considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them, it is important to keep a multi-year perspective. In many cases, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. An example of this situation is when a bond is issued in year one of a multi-year project. The first year shows a large surplus, while future years show deficits as expenditures are incurred. This is particularly evident in capital and utility funds.

The Annual Budget continues to recognize the need to maintain adequate fund reserves. The Budget anticipates 2012 will mark the ninth consecutive year that the general fund will end within or above our targeted reserve range. This is a significant accomplishment given the economic climate of the past four years. Our conservative stewardship of our funds has provided security in these unstable times. The Village has continued to maintain our outstanding bond rating over the past year. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, places us in high stature with the rating agencies.

While our reserves remain healthy, the last four years have taken a toll on the organization and our ability to fund the core services we provide. For the past decade, the Village has maintained an Economic Stabilization Fund with a balance of \$1 million. This is fund balance in addition to the 3 to 4 months desired by rating agencies and necessary to adequately operate our organization. This in essence is a “Rainy Day Fund”. The 2011 Annual Budget included the use of a portion of these funds to maintain ongoing operations. There was a delicate balance that needed to be considered in making this appropriation. While not wanting to create any dependency on fund balances, we weighed the cost of eliminating services. The 2011 Budget anticipated that \$300,000 of reserves would be required leaving a suitable balance for any additional revenue shortfalls as we continue to navigate through these unprecedented times. At this time, the 2012 Annual Budget anticipates ending the upcoming year with a fully funded Economic Stabilization Fund.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. This can be clearly illustrated in the case of the lagging revenues, such as the State Income Tax. The Village has been able to provide uninterrupted service delivery while using reserves to cash flow operations until the budgeted revenue comes in.

The General Fund Operating Reserves are projected to be approximately \$14.2 million, which is within the reserve range that is recommended by the bond rating agencies.

In the case of capital related funds, these reserves are considered sinking funds. It would not be fiscally prudent or practically feasible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. A present example is the reserve levels we are establishing knowing the aerial ladder truck will need to be replaced as early as 2013 at a price well in excess of \$1 million. Additionally, these funds can be used to fund one-time emergency purchases.

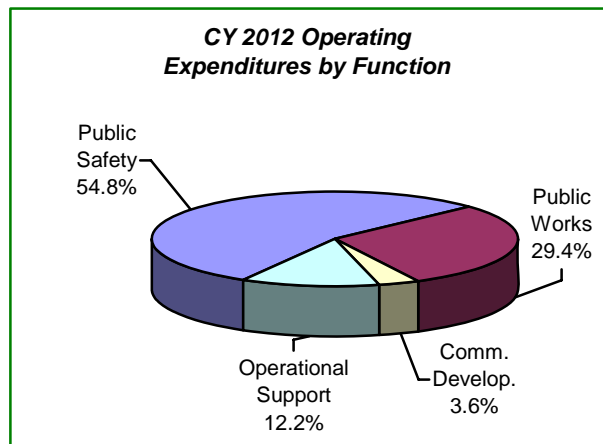
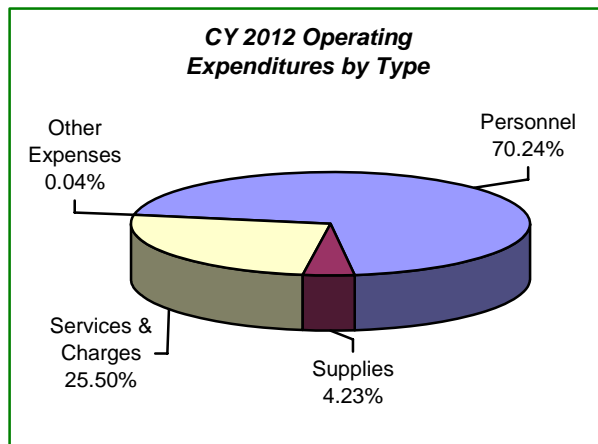
Annual Operating Budget

Through significant review and scrutiny of programs and projects, as well as the Maintenance of Effort budget approach parameters set by the Village Manager at the onset of the budget preparation process and the ongoing hiring freeze, the Annual Budget is a balanced budget. Unlike the last three years, there were not significant reductions that were made prior to the final Annual Budget being submitted.

The Annual Operating Budget represents a 2.29% increase in operating costs over our 2011 Budget. This translates to a budget of \$63,772,046. This budget continues to meet all of our mandated obligations and maintains the core services delivered in 2011. This again has been accomplished with a **decrease** in the property tax levy and no new fees.

Our current operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2011	Adopted 2012	% Change
Personnel	\$44,079,255	44,791,520	1.62%
Supplies	2,531,035	2,695,465	6.50%
Services & Charges/Other	15,735,140	16,285,061	3.49%
Total Operations	\$62,345,430	\$63,772,046	2.29%



Local government is a service business. As such, personnel costs, including all benefits comprise a significant portion of our operating budget. In 2012, these costs will comprise 70.24% of the Village's Operating Budget. This continues to pose unique challenges in a time when expectations are for reduced costs, taxes and fees yet many services are mandated and/or essential in promoting the public health, safety and welfare. Nearly 88% of our operating budget funds the services of our police, fire, public works and community development functions. The Village has little choice in whether to provide these services. We continually strive to make sure we are providing the most efficient and cost effective services to ensure the highest return on the investment made by our stakeholders. Modification in service levels in these core departments will directly impact the public health, safety and welfare of our customers.

Pensions

One of the largest obligations of the operating budget is the full funding of the three pension systems. By state statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded the employees as well as the employee contributions. The Village of Palatine has absolutely no control over these benefits. We in essence provide the elected officials in Springfield with a blank check every year.

Despite some recent legislative reforms, the present system is simply not sustainable and will ultimately impact major life safety funding decisions without additional reform.

With no legal way to increase the employee contributions, reduce benefits or defer payments, the Village is left with the daunting task of funding these programs. The budget includes a total of \$7,288,595 to simply meet the statutory obligation we face for all of our pension systems. Fortunately, in 2011, the Village was in a position to retire an outstanding liability with the Illinois Municipal Retirement Fund saving the Village \$135,000 over the next three years in interest expense as well as lowering our annual contribution. Additionally, some funds were designated for the public safety pension funds to smooth the increases in 2012 and beyond.

We will continue to advocate for additional pension reform in an effort to develop a system that is sustainable in the long-term. The conversion from a defined benefit program to a defined contribution program would accomplish this.

Insurance

Our liability insurance, which includes all property and casualty insurance as well as our Workers' Compensation insurance, is again a positive story for the Village. We are now completing our fourth year as a self insured organization. Over this period of time, we have saved more than \$1.6 million while still fully funding a self insurance reserve fund. This will protect our funds and limit exposure moving forward. The increase in the

Annual Budget recognizes a direct revenue offset from our former insurance provider. These funds will be used to fund our self-insurance reserve funds.

Our Health Insurance Fund has also continued to outperform medical trends seen throughout the country. As in years past, we continue to have exceptionally high network penetration by our employees which has contributed to our success. While national trends suggest increases of approximately 10% for 2012 health insurance costs, the Village is projecting an increase of 3% increase. This will represent the first premium increase in three years. The outstanding performance of our plan has served as a significant cost containment factor for the Village. Over the past seven years, the total increase in premiums has been 3.2%. This represents an average annual increase of a mere 0.46%. Like the liability insurance fund, this fund also maintains a healthy fund balance for any unexpected claims.

The Departments' operating budgets are all very reflective of their respective 2011 budgets. There were no increases provided for contractual services and supplies/materials. Programs were reviewed and prioritized to ensure the core Village services would continue to be delivered in the most cost effective manner. The Annual Budget is relatively uneventful from an operations standpoint. Some of the significant program and personnel changes for CY 2012 include:

- **Personnel Reductions** – For the third consecutive year, the budget includes the elimination of a number of positions. The Annual Budget includes a reduction of seven full-time and two part-time positions. These reductions have already been achieved generally through attrition and realignment of responsibilities that will continue through 2012 and beyond. Total personnel and benefit savings are \$588,725 from these eliminations.
- **Dispatch System Savings** – Through the addition of several new members over the past several years, as well as a reapportionment of wireless alarm fees, our assessments for Northwest Central Dispatch Agency are projected to remain the same in our budget. But for the alarm fees, our assessment would have increased by approximately \$27,000.
- **Public Works Operations** – Public Works will continue to adjust to the reductions in personnel over the past several years. There continues to be less

proactive maintenance work taking place and a reduction in many functions within our landscape maintenance including the ongoing reduction in tree trimming and maintenance. The Budget includes a modification to the snow removal program at both the train station and parking deck. The past several years have seen this expense exceed the budgeted funds and change was needed. A change in contractor as well as more Village oversight rather than contractual oversight will help bring the costs in line with the revenues to fund this service.

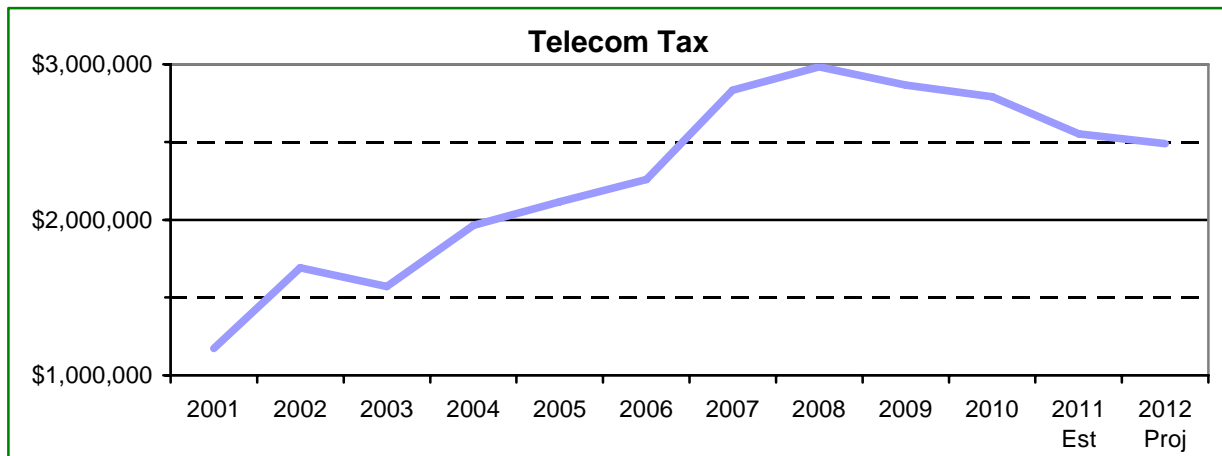
- ***Snow Removal*** – As part of a comprehensive review of our fleet operations this past year, the Capital Budget will begin a systematic conversion of several large trucks (5 ton trucks) to smaller 1 ton trucks. In addition to a purchase cost savings of \$61,000 per truck, the 1 ton trucks are much more efficient to operate. In 2012, we will be introducing the 1 ton truck into the snow removal process. The truck should provide greater maneuverability in tight areas, particularly around cul-de-sacs. This will be a pilot project. Staff will be monitoring the effectiveness of snow removal and the impact on timeliness to clear a route. If successful, full implementation of this pilot project would have significant long term cost savings to the Village. Additionally, a pilot project will take place with an outside contractor undertaking our sidewalk snow removal program in lieu of replacing \$125,000 in equipment.
- ***Rental Property Inspections*** – This program continues to see an increased volume of activity. More properties are finding their way onto the rental market as a result of the depressed housing market. This drives the need for additional inspections and enforcement efforts within the Division. The Annual Budget allocates funds for additional assistance in delivering these services. These funds are a reallocation from existing programs.
- ***Police and Fire Training*** – There continues to be no funding available to restore some of the critical training programs that have been cut over the past several years. These cuts were made as an alternative to further reducing the staffing levels on the street. The police training budget has dropped from \$90,000 in 2008 to \$16,300 in 2012. Similarly, the fire training budget has dropped from \$82,000 to \$42,000. If funds are not restored to these programs in 2013, the level of service received by our customers will likely begin to suffer. Of equal concern, the safety of our personnel may begin to be compromised. This is an area that will be a critical need as we move forward.

- **Police Headquarters Operations** – Coming as no surprise, the addition of the new police headquarters comes with an ongoing maintenance cost. The Annual Budget includes \$131,250 to cover the anticipated utility and maintenance services for the building. The budget will experience some offset through a reduction in these expenses at the Community Center. These costs will be monitored throughout the year to make sure the budget accurately reflects expenses.
- **Motor Fuel** – A concerted effort has taken place this past year to review the fleet operations, right size the fleet and adjust our usage of vehicles and equipment to reduce fuel usage. These efforts have been very successful as we are presently on track to reduce our motor fuel usage by 7.25% over 2010 levels. Despite this significant decrease, our fuel budget is estimated to increase by 38% or \$199,000 in 2012. The inconsistent and generally rising cost of petroleum products is driving this cost. While the organization will continue to evaluate ways to further reduce usage, the costs of fuel will drive this line item far more than usage.

Annual Capital Investment Plan

Despite generally stagnant revenues, our budget attempts to continue an emphasis of investing in our infrastructure. Failure to maintain a systematic reinvestment in our infrastructure will only drive costs higher in the future. An ongoing reinvestment in the infrastructure is necessary for Palatine to remain a strong, vibrant community and safe place to live. The capital investment plan in 2012 continues this focus within the limits of available resources. Unfortunately, available resources are not sufficient to meet all identified needs and requests. The investment levels required to protect the public health, safety and welfare of our residents simply exceed the available revenues. Two years ago, during the presentation of the Capital Investment Plan, I stated ***“There will be difficult decisions that need to be made in the next one to two years to provide ongoing funding to maintain our infrastructure.”*** Last year a significant step forward was taken through the adjustment to our utility rates to adequately fund our water and sewer systems well into the future. The time has now come to begin addressing the resources necessary to fund our capital equipment and other capital improvement needs. The primary funding source for the past decade has been the Telecommunications Tax. This revenue has been declining nearly every year as

society moves to a more mobile environment. The following illustrates the actual receipts of this revenue source over the past decade:



The ongoing decline of the primary funding source began to impact the Five Year Capital Investment Plan in 2009. The Adopted 2009 Capital Investment Plan necessitated the deferral of many programs to 2012 in hopes that the declining revenue trends would stabilize and hopefully return to a growth pattern. As illustrated above, this has not happened.

Programs originally deferred included:

- Select Facility Maintenance
- Sidewalk Extension Program
- Arterial and Collector Street Lights
- Pedestrian Intersection Improvements
- Community Entrance Program and Street Beautification
- Pocket Parks
- Underground Street Light Cable Replacement

Other than facility maintenance, these programs are now being recommended for elimination rather than continued deferral. Many other capital programs that have more significant impact on the public safety are now being jeopardized due to reduced funding levels. Additionally, costs of our equipment replacement and capital

improvements continue to rise. Our focus has shifted to one of maintenance of the essentials rather than expansion of programs.

In an effort to present a balanced Capital Investment Plan, more than \$4.3 million in project cuts and deferrals were required. Many important programs from the past have been either delayed or suspended due to funding limitations. Additionally, there were many equipment purchases or facility projects that have been delayed. Some of these delayed and/or suspended programs include:

- ***Street Lighting***
- ***Roof Replacements***
- ***Village Hall Equipment and Facility Maintenance***
- ***Fire Station 85 Modernization***
- ***Pedestrian Intersection Improvements***
- ***Software Upgrades***
- ***Council Chambers Video Equipment***
- ***Leaf Collection Equipment***
- ***Sidewalk Snow Removal Equipment***
- ***Fire Rescue Squad***

Reinstatement of these important projects will require a combination of stabilization of existing revenues as well as a new funding source.

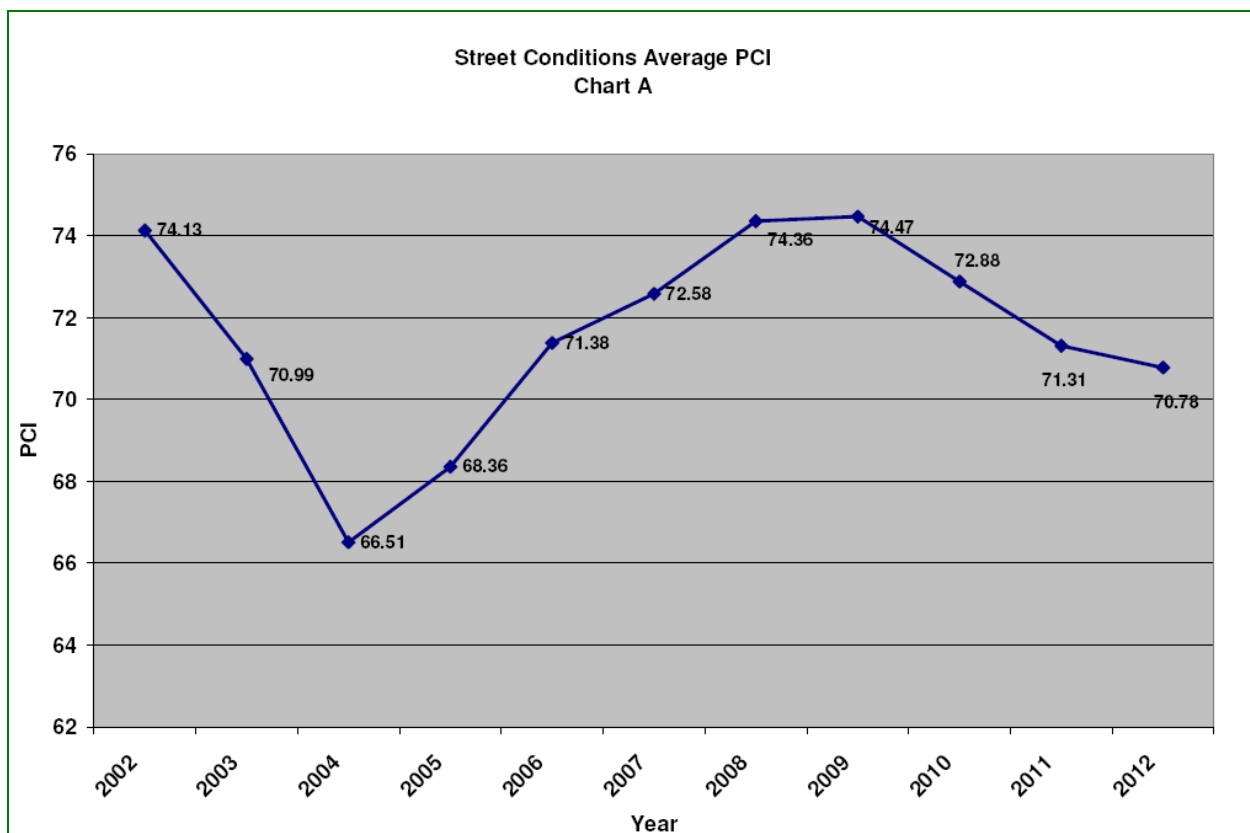
The funds that do exist have been prioritized to address our greatest needs. The following sections highlight the Annual Capital Investment Plan.

Street Maintenance Programs

The Village has made significant strides in our street maintenance programs over the past six years. The 2012 program was developed with an increased focus on coordinating maintenance activities with construction related activities.

On an annual basis, streets are evaluated and assigned a numeric rating (1 to 100) utilizing a computer model. A street rated 100 represents a brand new street. When streets fall below 60 they begin to enter the 5 year capital plan for resurfacing. In 2004 we were facing the lowest average street rating since the early 1990's. Through increased funding levels, a back log in streets requiring resurfacing was eliminated again placing the Village in a position to sustain our investment in our streets.

Current funding levels for street maintenance have been designed to provide a street system with an average rating in the lower "very good" range (70-75 PCI). The significant drop in the early part of the past decade was due to decreased funding available to the street program. Deferring infrastructure investment will only serve to cost more in the long term. Presently, the primary funding source for our street resurfacing program is the Motor Fuel Tax Funds received from the State on a per capita basis. Through supplemental appropriations from the State, the next three years continue to allow for a sustainable program. In fact the 2012 Budget represents an increase of \$447,060 (29%) over the 2011 Budget.



Although many of our streets are approaching their second resurfacing since being constructed, there are a quickly growing number of streets that will soon require a third resurfacing. Although every street can be unique, resurfacing streets for a third time often is not cost effective. Accordingly, in 2010 a new program commenced that provided pavement rehabilitation which is designed to essentially rebuild the entire pavement as well as make base repairs, both in an effort to prolong the useful life of the street. Although initially more expensive, the long term impacts insofar as reducing costs are substantial. This program was suspended in 2011 due to funding considerations. It was a high priority for inclusion in the 2012 Annual Budget and it is recommended. This will again allow us to continue our philosophy of embarking on a comprehensive, **pro-active** maintenance program designed to not only maintain our street system but to improve it, while attempting to minimize future funding levels. The comprehensive program consists of:

- ***Crack-filling:*** Performed within the first four or five years after a street is constructed or resurfaced.
- ***Milling & Patching:*** In some instances patching of streets proceeds resurfacing by two or three years and in other cases, it will address isolated problems.
- ***Surface Rejuvenation/Micro-Surfacing:*** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. This program generally represents a savings of 85% over the cost of a resurface.
- ***Curb and Gutter:*** Multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: the spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- ***Resurfacing:*** This activity still remains the backbone of the maintenance program and is usually preformed when the street PCI falls below 50.

- ***Street Rehabilitation Program:*** This effort will address those streets that have been resurfaced numerous times, yet do not need to be reconstructed. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. Under this program, activities such as recycling or replacement of pavement, rejuvenation of base or drainage improvements would be addressed.
- ***Partial or Total Street Reconstruction:*** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below and where other maintenance activities are no longer cost effective.

Capital Equipment and Improvements

As previously discussed, in 2008, there were a number of capital projects that were suspended until 2012 due to funding constraints. The intention was to restore these programs after four years. Fiscal reality dictates that these programs are now being recommended for permanent elimination. Funds continue to be scarce and the costs of the core capital programs continue to increase. These programs being recommended for permanent elimination from the budget include:

- Pocket Park Program
- Arterial Street Light Program
- Collector Street Light Program
- Gateway Entrance Signs
- Permanent Funding Reduction in Sidewalk Replacement and Extension Program

The limited revenues appropriated for capital spending have been prioritized to address the most critical needs of the community and organization. Highlights of recommended projects and equipment replacement include:

- *Replacement of 10 Year Old Ambulance (\$250,000)*
- *Replacement of 15+ Year Phone System (\$50,000)*
- *Replacement of 4 Police Vehicles (\$118,040)*
- *Replacement of 4 Public Works Trucks (\$425,000)*
- *Fire Station 85 Plumbing Upgrades and Building Repair (\$50,000)*
- *Combined Services Resurfacing (\$165,170)*
- *Technology Replacement Program and ERP Upgrade (\$334,000)*
- *Bike Plan Implementation (\$7,500)*
- *Sidewalk Replacement/Hazardous Program (\$180,000)*
- *Emerald Ash Borer Tree Removal (\$125,000)*

Our fleet replacement projects adhere to our practice of maximizing the frontline life of all vehicles. Generally, squad cars are replaced after 4 years of service and approximately 120,000+ miles. The Public Works equipment generally is on a 12 year replacement schedule. Every piece undergoes a life cycle cost analysis prior to any recommendation for replacement.

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions. In fact, our fleet will be reduced in 2012 based upon reallocation of existing equipment.

Water and Sewer Funds

As in the past, our underground infrastructure continues to be a significant focus of the capital investment plan. The 2012 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system.

Nearly \$1.8 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- ***Storm and Sanitary Sewer Sliplining Program (\$180,000)***
- ***Private and Isolated Public Drainage Improvements (\$75,000)*** – This will offer assistance to residents with isolated water management areas.
- ***Fairground Park Sanitary Sewer Diversion (\$50,000)*** – Funds in 2012 are targeted for the detailed design and permitting for the diversion project that will redirect sanitary flow from the Fairgrounds Park area to alleviate the flow into the Palanois Park System.
- ***Storm Inlet Reconstruction (\$60,000)*** – This program reconstructs failing storm sewer inlets.
- ***Ditch Drainage Modifications (\$170,000)*** – Several years ago, a new program was introduced to modify ditch drainage in areas that structures were in jeopardy of flooding. This program was delayed last year due to funding considerations. The program is recommended for funding in 2012 with work taking place along Williams from Olive to Thomas.
- ***Storm Sewer Extension (\$75,000)*** – The main project focus for this program in 2012 will be Suthers Lane south of Woodland.
- ***Capri Gardens Drainage (\$275,000)*** – This project will convey storm water from the commercial properties along the north side of Dundee and east side of Rand Road into a storm system rather than the overland flow creating impacts on the adjacent residential neighborhood.
- ***Water Main Replacement/Extensions (\$370,000)*** – The Capital Investment Plan for 2012 includes the replacement of water main sections on Pleasant Hill from Plum Grove to Salt Creek. Additionally, funds are recommended for the extension of water main to the Grove/Hill area of the northwest section of our community.
- ***Lift Station Improvements (\$70,000)***
- ***Water System Improvements (\$205,000)*** – In 2012, the work includes the installation of pressure relief valves throughout the west zone of our water system.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long term engineering plan to maintain and reinvest within our water system. Our water system remains the backbone of our community's public health. It would not have been fiscally responsible to wait until the system started to experience higher rates of failure to begin funding and undertaking these improvements. Our present rate of \$3.00 per 1,000 gallons makes Palatine one of the cheapest water rates in Illinois.

There are only three communities out of 50 other Lake Michigan water users have rates lower than Palatine. These three communities have direct access to Lake Michigan Water and are able to subsidize their system through the sale of water to other communities. In 2009, the budget analysis indicated our water rates would need to be adjusted to a range of \$3.00 to \$3.50 per 1,000 gallons used in order to fund the required system improvements. This analysis continues to hold true with the 2012 rate being \$3.15 per 1,000 gallons. At this rate, we will have one of the five lowest rates in the Chicago region.

<u>Municipality</u>	<u>Sept 2010 Water Rate per 1,000 Gallons</u>
Clarendon Hills	7.93
Hinsdale	7.67
Oakbrook Terrace	7.14
La Grange	7.07
Rolling Meadows	6.36
Winfield	6.26
Glen Ellyn	6.04
Bensenville	5.95
Villa Park	5.95
Lake Bluff	5.85
Wood Dale	5.84
Vernon Hills	5.69
Morton Grove	5.34
Schaumburg	5.32
Grayslake	5.21
Elk Grove Village	5.10
Niles	5.05
Glenview	5.00
Oak Brook	4.99
Elmhurst	4.95
Darien	4.90
Mt. Prospect	4.87
Lake Forest	4.79
Libertyville	4.79
Willowbrook	4.79
Addison	4.78
Lombard	4.68
Park Ridge	4.67
Wheeling	4.65
Des Plaines	4.56
Hanover Park	4.55
Bloomington	4.40
Hoffman Estates	4.38
Glencoe	4.37
Roselle	4.20
Downers Grove	4.18
Itasca	4.11
Glendale Heights	4.06
Arlington Heights	4.03
Westmont	4.00
Carol Stream	3.88
Woodridge	3.66
Northbrook	3.40
Naperville	3.17
Wilmette	3.17
Palatine-2012	3.15
Wheaton ⁽¹⁾	3.12
Buffalo Grove	3.00
Highwood	2.65
Highland Park	2.25
Evanston	2.03

Target Rate
Range

⁽¹⁾ Current rate is \$3.48.

TIF Districts

The annual budget for the Rand Corridor TIF District is \$1,301,410. The majority of the budget ties to obligations related to the recently opened City Limits Harley-Davidson motorcycle dealership and the Arlington Toyota dealership.

The new City Limits Harley-Davidson dealership and recently completed expansion of the Caputo's grocery store illustrate that even amidst a poor economy, the Rand Road corridor remains a viable commercial destination.

The Village will be undertaking a TIF feasibility study to determine if the most recently annexed properties along Rand Road, between Hicks Road and Lake Cook Road, would qualify for the creation of a new TIF district. The implementation of a new TIF district along this segment of the Rand Road corridor may help to further spur reinvestment.

The Village is finalizing the sales contract for a portion of the redevelopment parcel located directly north of Tore & Luke's restaurant, thus resulting in a return of funds to the TIF District from a previous land acquisition. The Village also continues to market the former Menard's site. While the recent economy has resulted in limited interest in redeveloping larger parcels, the recent development within the corridor should help to generate more interest in the site.

The Downtown Area TIF District non-debt service budget for 2012 is \$917,765. The two primary projects included within the Downtown Area TIF District are the funding of the newly approved Downtown Façade Grant Program and the rehabilitation of Bothwell Street between Palatine Road and the tracks and Railroad Street from Bothwell to Plum Grove. Also, 2012 will mark the commencement of repayment to the general fund from the Downtown TIF District funds that were loaned through an interfund loan to avoid the costs of borrowing.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the fourth consecutive year for single-family homes. In fact, our 2012 rates are below our 2000

level. Our residents continue to shift more materials into recycling which saves the Village money and offsets rate increases.

Debt Service

This past year, the Village retained its Aa1 rating from Moody's and AA+ from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village.

The Annual budget includes an appropriation of \$14,042,720 for the purpose of paying annual principal and interest on the Village's outstanding debt. Of the total \$14.04 million appropriation, \$6.89 million (49.07%) is provided by TIF Revenues, \$1.12 million (7.98%) is provided by Water and Sewer Revenues, \$1.13 million (8.05%) is provided by the Flood Control Fee, and \$0.59 million (4.20%) is provided by Special Service Area Revenues. These other sources reduce the property tax burden on our stakeholders by a total \$9.73 million. Almost 70% of our debt is paid through sources other than property taxes levied throughout the Village.

The Future

Three years ago, we had the luxury of developing a "Hold List". The list represented projects that could be delayed or dropped in an effort to have a balanced budget at the end of the year. The Village did have to take action on many "Hold List" items. Additionally, many programs were identified over the past several years for suspension or deferral as we awaited an economic turnaround. There has been no such turnaround nor is one expected. These programs are now recommended for permanent elimination. There is no room for discretionary hold lists in 2012. We are living in the "New Normal".

The economic future we face will be far less prosperous than the past we have longed for. History is quickly proving that it is not a good indicator of the future when it comes to the New Normal. Relying on historical trends and ways of conducting business are no longer reliable planning tools in the New Normal. Our organization has adapted and reprioritized its core services. In our business, demand for services increases when the

economy falters. However, the revenues do not increase to correspond to demand for services. The programs funded through this Annual Budget provide our core services in an efficient and cost effective manner.

The process of developing a balanced budget that attempts to address the needs of our community becomes more and more difficult each year. While I commend every employee and the elected officials for the work done over the past three to four years, there remains plenty of work in our future. The external environment will continue to impact our organization. Pension reform is still needed from Springfield. New areas of intergovernmental cooperation need to be explored to maintain the most cost effective services. There remain great challenges ahead of us if we are to remain a strong community. Palatine is up for the challenge. We are committed to providing the highest quality services at one of the lowest costs.

Respectfully submitted,

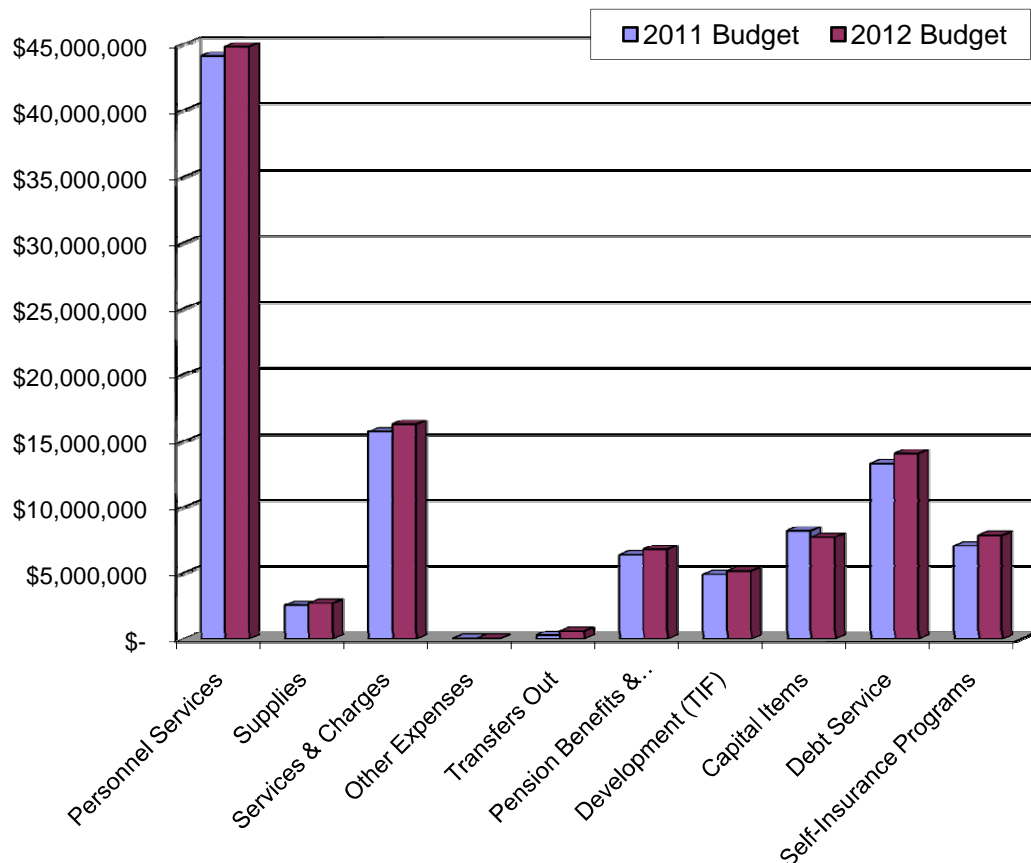


Reid T. Ottesen
Village Manager

Village of Palatine
CY 2012 Adopted Budget - Budget Overview

All Funds Expenditures

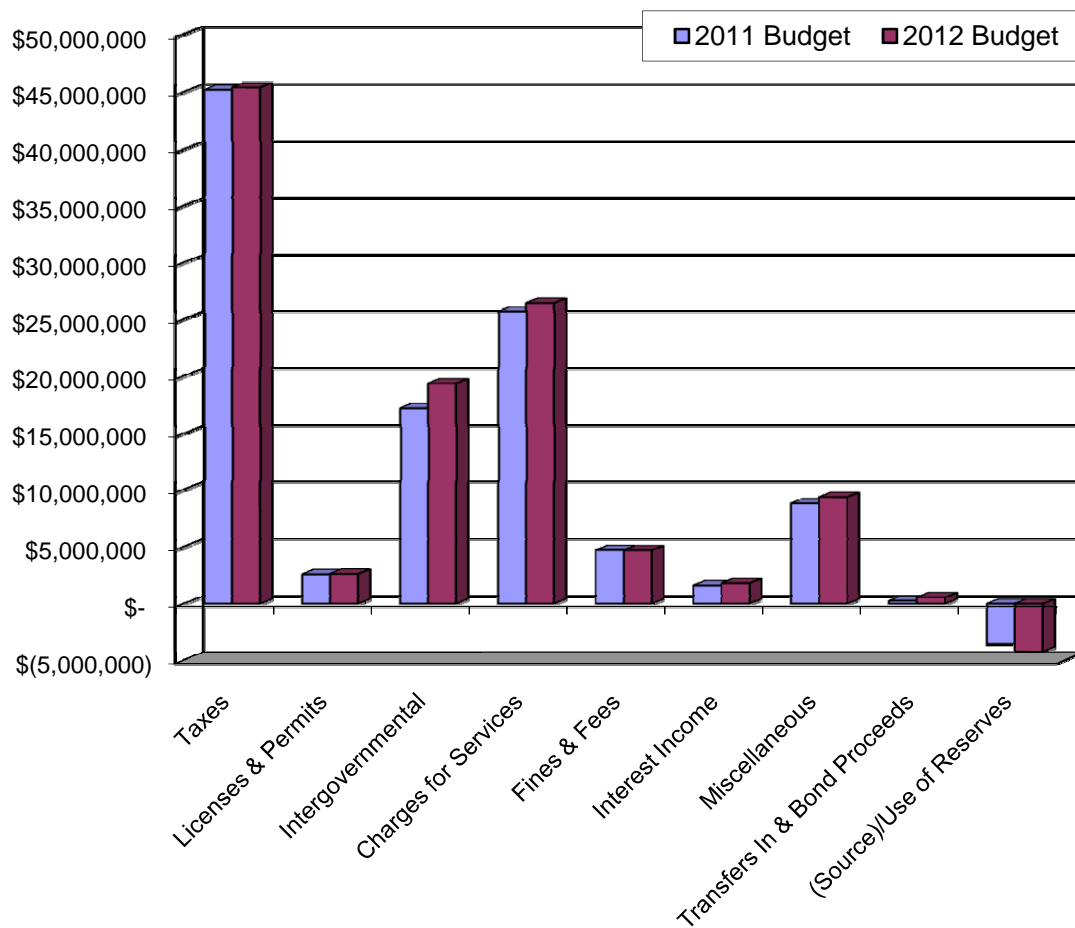
	2011 Adopted Budget	2012 Adopted Budget	% Change
Personnel Services	\$ 44,079,255	\$ 44,791,520	1.62%
Supplies	2,531,035	2,695,465	6.50%
Services & Charges	15,710,140	16,260,061	3.50%
Other Expenses	25,000	25,000	-
Sub-Total Operations	62,345,430	63,772,046	2.29%
Transfers Out	253,000	575,715	127.56%
Pension Benefits & Administration	6,387,000	6,785,080	6.23%
Development (TIF)	4,885,000	5,134,265	5.10%
Capital Items	8,186,615	7,705,139	-5.88%
Debt Service	13,280,260	14,042,720	5.74%
Self-Insurance Programs	7,053,455	7,854,955	11.36%
All Expenditures Total	102,390,760	105,869,920	3.40%



Village of Palatine
CY 2012 Adopted Budget - Budget Overview

All Funds Revenues

	2011 Adopted Budget	2012 Adopted Budget	% Change
Taxes	\$ 45,168,270	\$ 45,374,425	0.46%
Licenses & Permits	2,590,180	2,625,700	1.37%
Intergovernmental	17,184,385	19,354,135	12.63%
Charges for Services	25,629,115	26,391,470	2.97%
Fines & Fees	4,697,225	4,678,525	-0.40%
Interest Income	1,625,375	1,809,260	11.31%
Miscellaneous	8,788,960	9,332,845	6.19%
Transfers In & Bond Proceeds	253,000	575,715	127.56%
(Source)/Use of Reserves	(3,545,750)	(4,272,155)	20.49%
All Revenues Total	102,390,760	105,869,920	3.40%



Village of Palatine
CY 2012 Adopted Budget - Budget Overview

Fund Revenue Summary

		2011 Adopted Budget	2012 Adopted Budget	% Change
100	General	\$ 48,991,555	\$ 49,688,135	1.42%
205	Motor Fuel Tax	1,522,135	1,969,195	29.37%
210	CDBG	443,850	368,375	-17.00%
221	Federal Equitable Sharing	2,100	2,100	-
222	State Equitable Sharing	15,050	15,050	-
223	DUI Fines	16,075	16,075	-
224	Foreign Fire Insurance Tax	61,500	70,000	13.82%
231	Dundee Road TIF (TIF #1)	3,700,000	3,192,000	-13.73%
232	Rand/Dundee TIF (TIF #2)	300,000	398,000	32.67%
233	Downtown TIF (TIF #3)	5,682,670	6,401,395	12.65%
234	Rand Corridor TIF (TIF #4)	2,292,425	2,708,615	18.16%
300	Debt Service	4,333,160	4,316,820	-0.38%
401	Capital Equipment	1,755,000	1,422,040	-18.97%
402	Capital Improvements	1,114,330	1,772,360	59.05%
605	Waterworks	7,744,705	7,696,050	-0.63%
610	Sewerage	3,474,030	3,124,800	-10.05%
615	Refuse	4,488,840	4,728,760	5.34%
620	Parking System	624,835	728,530	16.60%
701	Health Insurance	5,716,145	6,285,330	9.96%
702	Liability Insurance	1,337,310	1,569,625	17.37%
710	Fleet Services	1,798,045	2,020,560	12.38%
801	Police Pension	2,700,000	2,831,490	4.87%
802	Fire Pension	3,687,000	3,953,590	7.23%
825	SSA #5	590,000	591,025	0.17%
All Funds Revenue Total		102,390,760	105,869,920	3.40%

Village of Palatine
CY 2012 Adopted Budget - Budget Overview

Fund Expenditure Summary

		2011 Adopted Budget	2012 Adopted Budget	% Change
100	General	\$ 48,991,555	\$ 49,688,135	1.42%
205	Motor Fuel Tax	1,522,135	1,969,195	29.37%
210	CDBG	443,850	368,375	-17.00%
221	Federal Equitable Sharing	2,100	2,100	-
222	State Equitable Sharing	15,050	15,050	-
223	DUI Fines	16,075	16,075	-
224	Foreign Fire Insurance Tax	61,500	70,000	13.82%
231	Dundee Road TIF (TIF #1)	3,700,000	3,192,000	-13.73%
232	Rand/Dundee TIF (TIF #2)	300,000	398,000	32.67%
233	Downtown TIF (TIF #3)	5,682,670	6,401,395	12.65%
234	Rand Corridor TIF (TIF #4)	2,292,425	2,708,615	18.16%
300	Debt Service	4,333,160	4,316,820	-0.38%
401	Capital Equipment	1,755,000	1,422,040	-18.97%
402	Capital Improvements	1,114,330	1,772,360	59.05%
605	Waterworks	7,744,705	7,696,050	-0.63%
610	Sewerage	3,474,030	3,124,800	-10.05%
615	Refuse	4,488,840	4,728,760	5.34%
620	Parking System	624,835	728,530	16.60%
701	Health Insurance	5,716,145	6,285,330	9.96%
702	Liability Insurance	1,337,310	1,569,625	17.37%
710	Fleet Services	1,798,045	2,020,560	12.38%
801	Police Pension	2,700,000	2,831,490	4.87%
802	Fire Pension	3,687,000	3,953,590	7.23%
825	SSA #5	590,000	591,025	0.17%
All Funds Expenditure Total		102,390,760	105,869,920	3.40%

Village of Palatine
CY 2012 Adopted Budget - Budget Overview

Fund Balance Summary

		Estimated Beginning Fund Balance	2012 Adopted (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.0M Economic Stabilization Resrve)	\$ 15,265,488	\$ -	\$ 15,265,488
205	Motor Fuel Tax	403,045	5,695	397,350
210	CDBG	-	-	-
221	Federal Equitable Sharing	152,578	-	152,578
222	State Equitable Sharing	50,314	-	50,314
223	DUI Fines	75,771	-	75,771
224	Foreign Fire Insurance Tax	85,399	-	85,399
231	Dundee Road TIF (TIF #1)	3,470,449	(1,700)	3,472,149
232	Rand/Dundee TIF (TIF #2)	586,344	(50)	586,394
233	Downtown TIF (TIF #3)	15,857,021	(205,080)	16,062,101
234	Rand Corridor TIF (TIF #4)	12,780,410	(798,885)	13,579,295
300	Debt Service	1,371,518	209,000	1,162,518
401	Capital Equipment	4,389,420	(156,565)	4,545,985
402	Capital Improvements	4,909,456	-	4,909,456
605	Waterworks	1,191,335	(1,357,450)	2,548,785
610	Sewerage	3,168,634	40,945	3,127,689
615	Refuse	1,713,191	163,100	1,550,091
620	Parking System	1,003,296	80,030	923,266
701	Health Insurance	3,019,396	299,710	2,719,686
702	Liability Insurance	2,566,613	-	2,566,613
710	Fleet Services	324,643	(75)	324,718
801	Police Pension	42,267,605	(1,905,085)	44,172,690
802	Fire Pension	45,420,296	(646,270)	46,066,566
824	SSA #4	-	-	-
825	SSA #5	921,104	525	920,579
All Funds Total		160,993,326	(4,272,155)	165,265,481

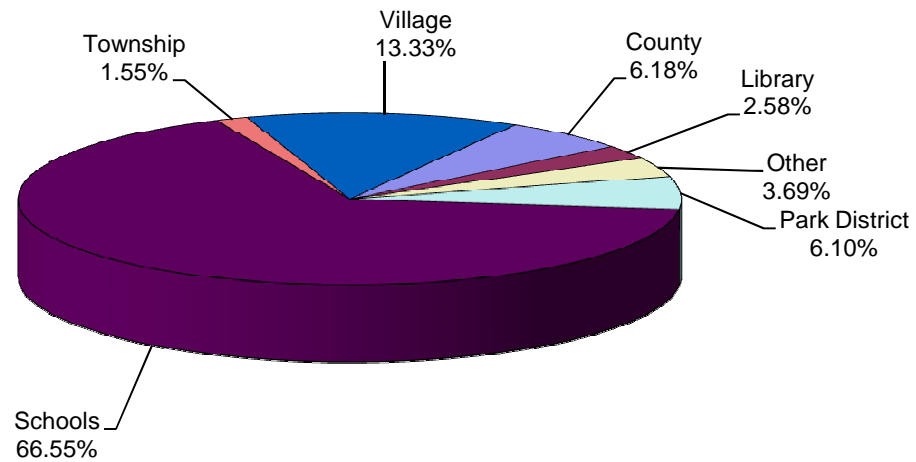
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

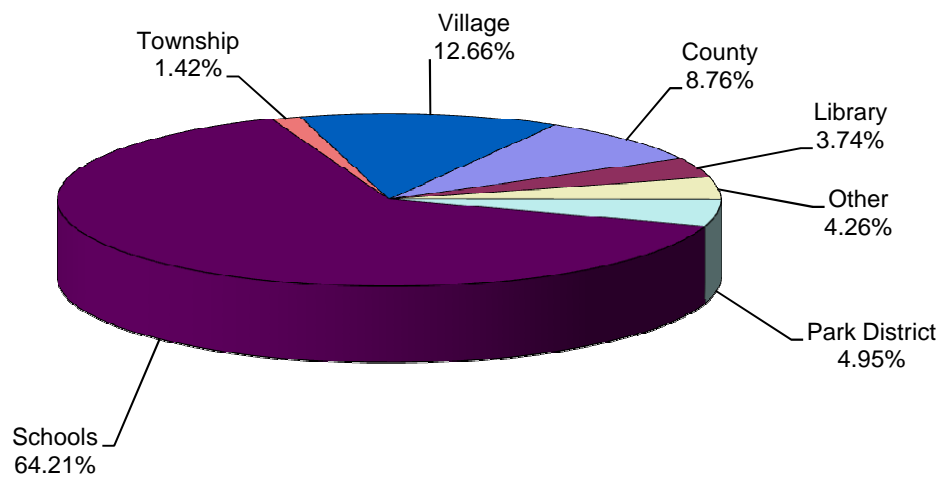
Village of Palatine
CY 2012 Adopted Budget - Budget Overview

Property Taxes

2010 Property Taxes (Payable in 2011)



2000 Property Taxes (Payable in 2001)



Village of Palatine

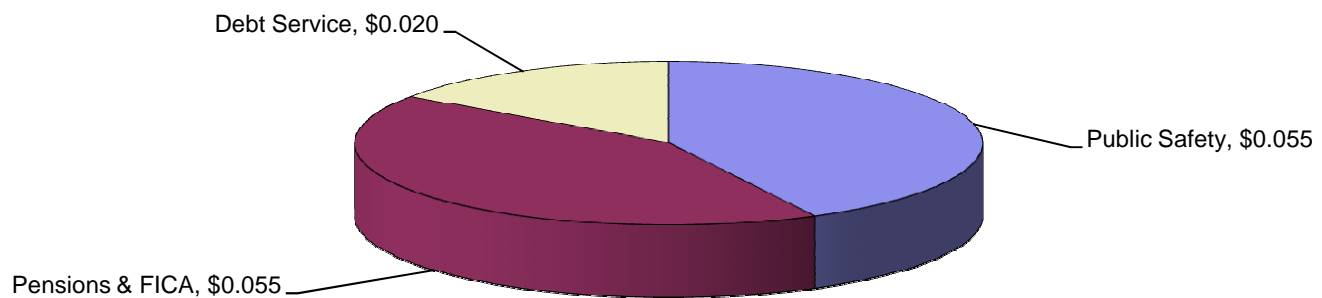
CY 2012 Adopted Budget - Budget Overview

Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is borne out by the systematically decreasing tax rate. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Where Does the Village's 13 Cents of a Property Tax Dollar Go



Village of Palatine

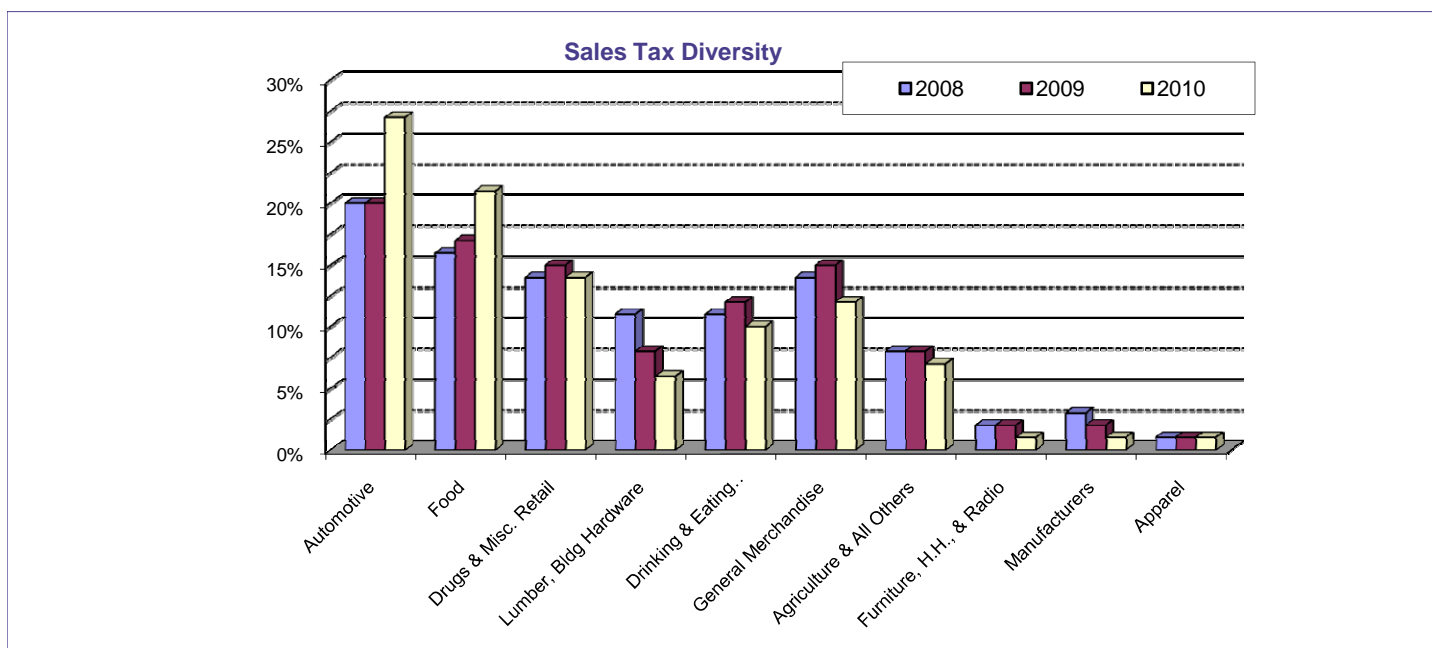
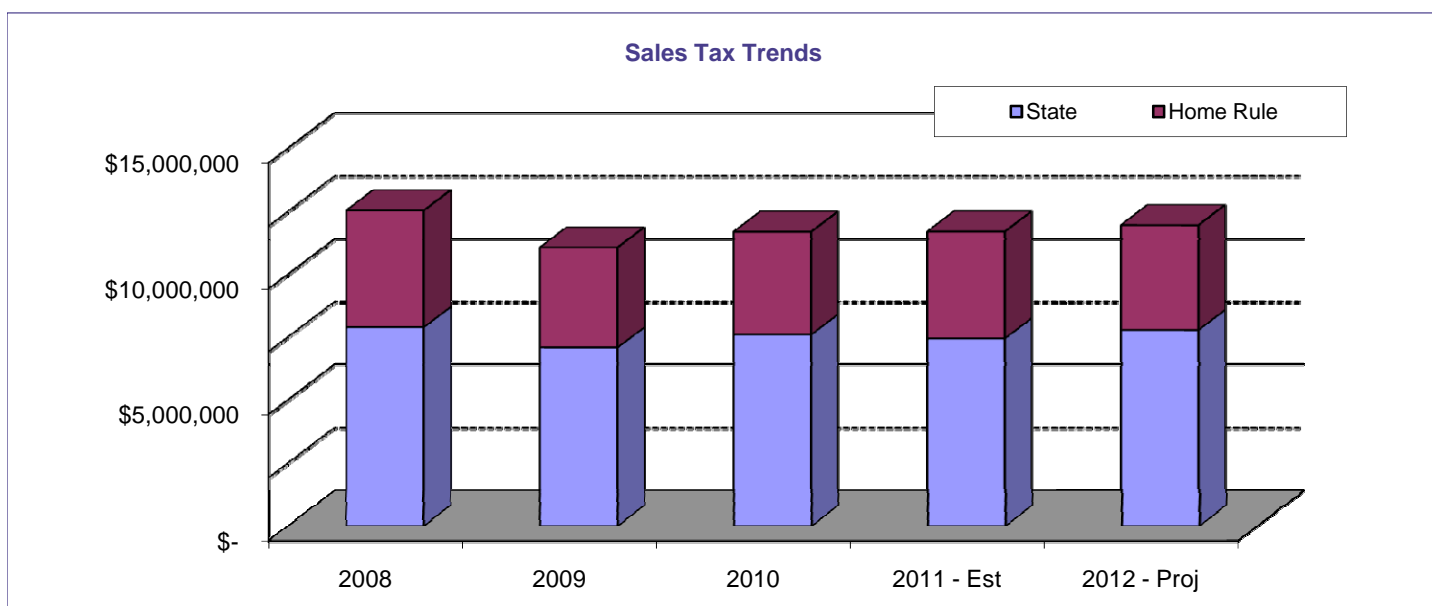
CY 2012 Adopted Budget - Budget Overview

Sales Tax

The CY 2012 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

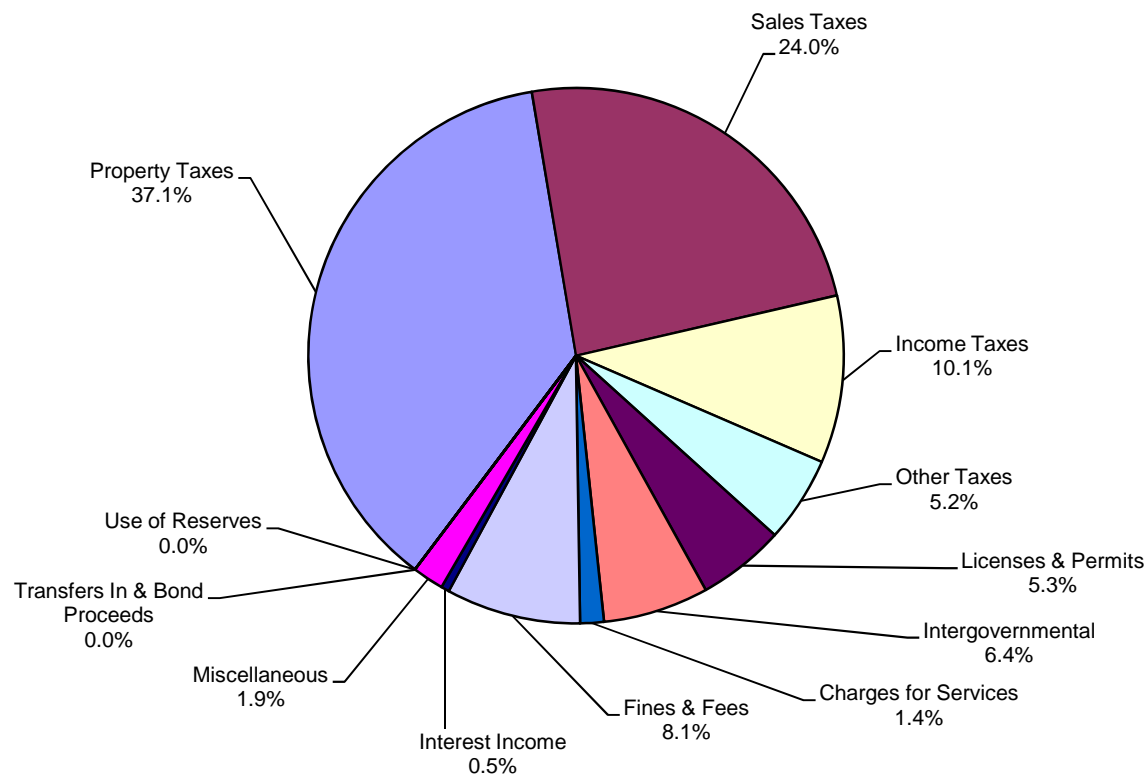
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 65% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2012 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2012

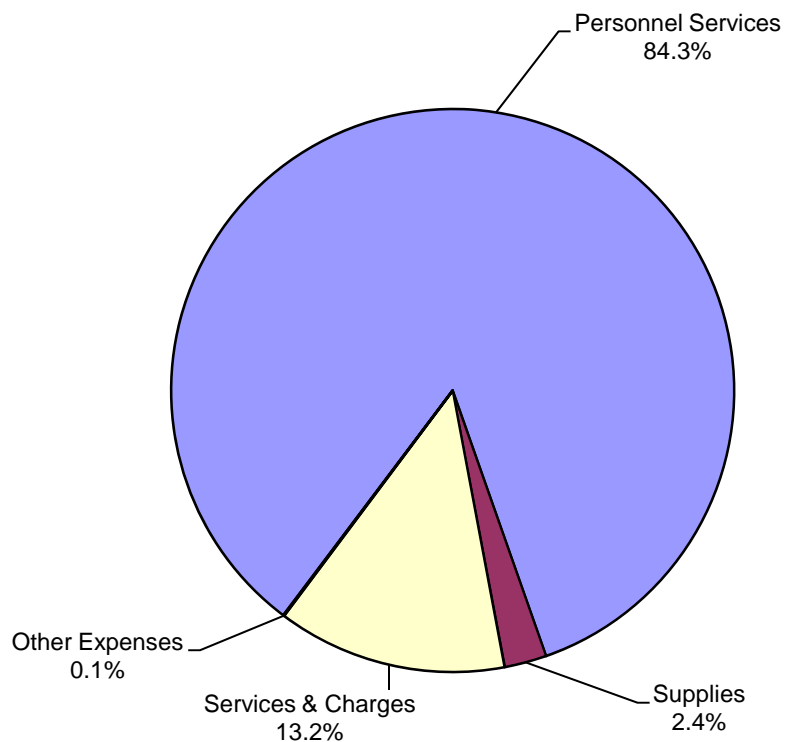


Revenues By Type	2011 Adopted Budget	2012 Proposed Annual Budget	% Change
Taxes	\$ 25,458,380	\$ 25,179,195	-1.10%
Licenses & Permits	- 2,579,680	2,615,200	1.38%
Intergovernmental	14,517,440	15,962,020	9.95%
Charges for Services	628,770	709,675	12.87%
Fines & Fees	4,050,225	4,031,450	-0.46%
Interest Income	33,250	250,000	651.88%
Miscellaneous	965,600	940,595	-2.59%
Transfers In & Bond Proceeds	253,000	-	-100.00%
Use of Reserves	505,210	-	-100.00%
Total Revenues	48,991,555	49,688,135	1.42%

Village of Palatine
CY 2012 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Goes in CY 2012



Expenditures by Type	2011 Adopted Budget	2012 Proposed Annual Budget	% Change
Personnel Services	\$ 41,261,320	\$ 41,904,515	1.56%
Supplies	- 1,240,910	1,209,790	-2.51%
Services & Charges	6,464,325	6,548,830	1.31%
Other Expenses	25,000	25,000	0.00%
Total Expenditures	48,991,555	49,688,135	1.42%

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

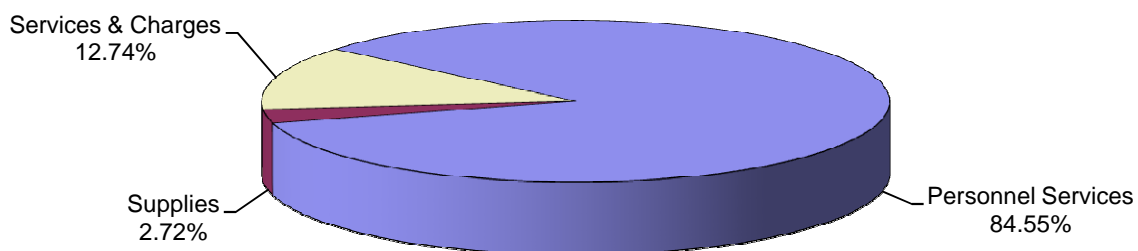
Department 10 Mayor & Council

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 247,940	\$ 250,245	0.93%
Department Total: Mayor & Council	247,940	250,245	0.93%

Expenditures by Type

Personnel Services	\$ 207,845	\$ 211,575	1.79%
Supplies	6,750	6,800	0.74%
Services & Charges	33,345	31,870	-4.42%
Department Total: Mayor & Council	247,940	250,245	0.93%

2012 Adopted Budget by Type



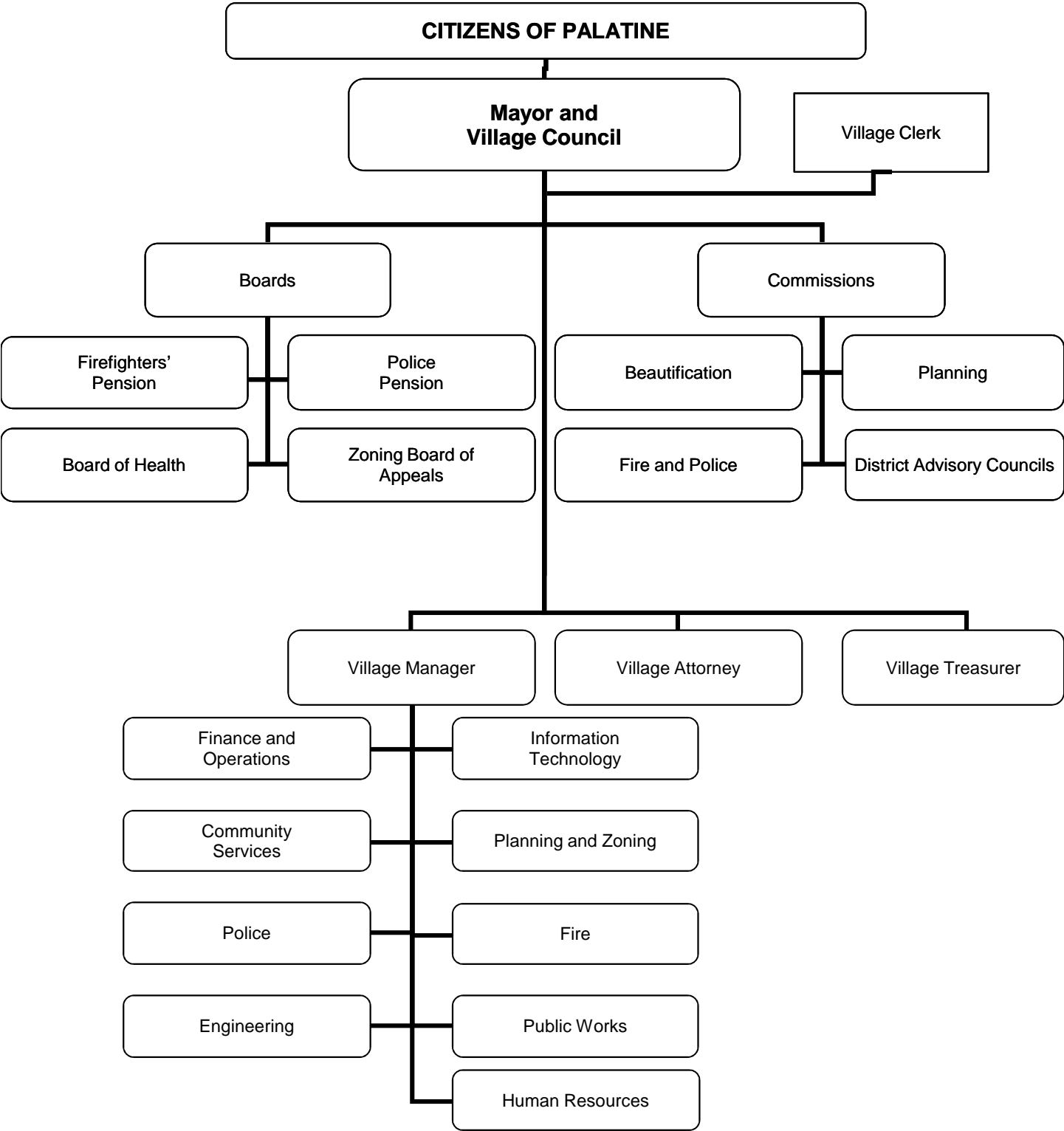
Village of Palatine
CY 2012 Adopted Budget - Issues & Initiatives

Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Establish Long Range Village Goals and Objectives.

Department 10 Mayor & Council



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 10 Mayor & Council

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	184,463	\$	207,845	\$	211,575
Supplies		1,745		6,750		6,800
Services & Charges		28,627		33,345		31,870
Department Total	\$	214,835	\$	247,940	\$	250,245

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 10	Mayor & Council		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	111,000	111,000
<u>Total: Salaries</u>		\$ 111,000	\$ 111,000
<u>Total: Taxes & Benefits</u>		96,845	100,575
<u>Supplies</u>			
520.05	Office Supplies General	500	500
520.10	Office Supplies Paper	1,500	1,500
520.15	Office Supplies Printed Forms	750	2,100
525.35	Operating Supplies Clothing	500	500
525.95	Operating Supplies Other	3,500	2,200
<u>Total: Supplies</u>		6,750	6,800
<u>Services & Charges</u>			
540.95	Services Other	-	-
575.10	Other Memberships & Publications	30,845	30,870
575.15	Other Training & Travel	2,500	1,000
<u>Total: Services & Charges</u>		33,345	31,870
Division Total: Administration		247,940	250,245
Department Total: Mayor & Council		247,940	250,245
Fund Total: General Fund		247,940	250,245

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

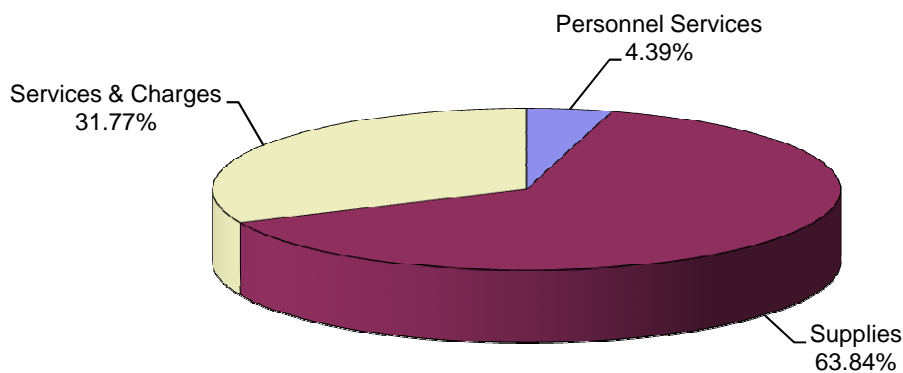
Department 12 Boards & Commissions

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Plan Commission	\$ 6,090	\$ 5,890	-3.28%
Zoning Board	6,875	6,775	-1.45%
Police & Fire Commission	6,425	22,475	249.81%
Board of Health	5,370	5,155	-4.00%
Beautification Commission	28,200	28,200	0.00%
Police Pension Board	2,700,000	2,831,490	4.87%
Fire Pension Board	3,687,000	3,953,590	7.23%
Department Total: Boards & Commissions	6,439,960	6,853,575	6.42%

Expenditures by Type

Personnel Services	\$ 3,520	\$ 3,005	-14.63%
Supplies	33,025	43,730	32.41%
Services & Charges	16,415	21,760	32.56%
Pension Benefits & Administration	6,387,000	6,785,080	6.23%
Department Total: Boards & Commissions	6,439,960	6,853,575	6.42%

2012 Adopted Budget by Type



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 12 Boards & Commissions

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Recording Secretary	3	3	2
<u>Part-Time Total</u>	3	3	2
Department Total: Boards & Commissions	3	3	2

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,635	\$ 3,520	\$ 3,005
Supplies	19,596	33,025	43,730
Services & Charges	13,323	16,415	21,760
Pension Benefits & Administration	5,316,431	6,387,000	6,785,080
Department Total	\$ 5,350,985	\$ 6,439,960	\$ 6,853,575

Personnel Summary

Full-Time	0	0	0
Part-Time	3	3	2

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	621	\$	1,515	\$	1,315
Supplies		138		2,000		2,000
Services & Charges		1,456		2,575		2,575
Program Total	\$	2,215	\$	6,090	\$	5,890

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 12	Boards & Commissions		
Division 02	Plan Commission		
<u>Salaries</u>			
500.10	Salaries Part Time	1,400	1,215
<u>Total: Salaries</u>		\$ 1,400	\$ 1,215
<u>Total: Taxes & Benefits</u>		115	100
<u>Supplies</u>			
520.10	Office Supplies Paper	2,000	2,000
<u>Total: Supplies</u>		2,000	2,000
<u>Services & Charges</u>			
550.05	Printing/Advertising Legal Notices	2,575	2,575
<u>Total: Services & Charges</u>		2,575	2,575
Division Total: Plan Commission		6,090	5,890
Department Total: Boards & Commissions		6,090	5,890
Fund Total: General Fund		6,090	5,890

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,014	\$	1,190	\$	1,090
Supplies		162		1,500		1,500
Services & Charges		3,471		4,185		4,185
Program Total	\$	4,647	\$	6,875	\$	6,775

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 12	Boards & Commissions		
Division 03	Zoning Board		
<u>Salaries</u>			
500.10	Salaries Part Time	1,100	1,010
<u>Total: Salaries</u>		\$ 1,100	\$ 1,010
<u>Total: Taxes & Benefits</u>		90	80
<u>Supplies</u>			
520.10	Office Supplies Paper	1,500	1,500
<u>Total: Supplies</u>		1,500	1,500
<u>Services & Charges</u>			
550.05	Printing/Advertising Legal Notices	4,185	4,185
<u>Total: Services & Charges</u>		4,185	4,185
Division Total: Zoning Board		6,875	6,775
Department Total: Boards & Commissions		6,875	6,775
Fund Total: General Fund		6,875	6,775

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	2,864	200	11,355
Services & Charges	5,470	6,225	11,120
Program Total	\$ 8,334	\$ 6,425	\$ 22,475

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 12	Boards & Commissions		
Division 04	Police & Fire Commission		
<u>Supplies</u>			
520.10	Office Supplies Paper	-	-
520.15	Office Supplies Printed Forms	200	11,355
<u>Total: Supplies</u>		200	11,355
<u>Services & Charges</u>			
540.30	Services Legal	500	500
540.35	Services Medical	1,600	1,750
540.95	Services Other	3,000	3,870
550.10	Printing/Advertising Employment	-	3,500
575.10	Other Memberships & Publications	375	750
575.15	Other Training & Travel	750	750
<u>Total: Services & Charges</u>		6,225	11,120
Division Total: Police & Fire Commission		6,425	22,475
Department Total: Boards & Commissions		6,425	22,475
Fund Total: General Fund		6,425	22,475

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ 815	\$ 600
Supplies	187	1,125	675
Services & Charges	2,926	3,430	3,880
Program Total	\$ 3,113	\$ 5,370	\$ 5,155

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 12	Boards & Commissions		
Division 05	Board of Health		
<u>Salaries</u>			
500.10	Salaries Part Time	750	-
500.20	Salaries Overtime	-	490
<u>Total: Salaries</u>		\$ 750	\$ 490
<u>Total: Taxes & Benefits</u>		65	110
<u>Supplies</u>			
520.05	Office Supplies General	100	100
520.10	Office Supplies Paper	425	225
525.10	Operating Supplies Medical	100	-
525.95	Operating Supplies Other	500	350
<u>Total: Supplies</u>		1,125	675
<u>Services & Charges</u>			
540.35	Services Medical	3,000	3,700
540.95	Services Other	250	-
550.15	Printing/Advertising Outside Printing Services	180	180
<u>Total: Services & Charges</u>		3,430	3,880
Division Total: Board of Health		5,370	5,155
Department Total: Boards & Commissions		5,370	5,155
Fund Total: General Fund		5,370	5,155

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		16,245		28,200		28,200
Services & Charges		-		-		-
Program Total	\$	16,245	\$	28,200	\$	28,200

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 12	Boards & Commissions		
Division 06	Beautification Commission		
<u>Supplies</u>			
520.10	Office Supplies Paper	\$ 100	\$ 100
525.95	Operating Supplies Other	28,100	28,100
Total: Supplies		28,200	28,200
Division Total: Beautification Commission		28,200	28,200
Department Total: Boards & Commissions		28,200	28,200
Fund Total: General Fund		28,200	28,200

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	<div> <div>2010</div> <div>2011</div> <div>2012</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Pension Benefits	\$ 2,238,293	\$ 2,411,100	\$ 2,537,590
Pension Administration	285,178	288,900	293,900
Program Total	\$ 2,523,471	\$ 2,700,000	\$ 2,831,490

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 801	Police Pension Fund		
Department 12	Boards & Commissions		
Division 07	Police Pension Board		
<u>Salaries</u>			
505.05	Pension Service	2,045,315	2,171,105
505.10	Pension Duty Disability	132,220	132,920
505.15	Pension Non-Duty Disability	38,735	38,735
505.20	Pension Surviving Spouse	194,830	194,830
<u>Total: Pension Benefits</u>		\$ 2,411,100	\$ 2,537,590
<u>Supplies</u>			
520.05	Office Supplies General	2,000	2,000
<u>Total: Supplies</u>		2,000	2,000
<u>Services & Charges</u>			
540.10	Services Financial	185,000	185,000
540.15	Services Banking	10,000	7,000
540.30	Services Legal	10,000	15,000
540.35	Services Medical	1,500	1,500
540.95	Services Other	400	400
565.05	Repair and Maintenance Machinery & Equipment	3,000	3,000
575.10	Other Memberships & Publications	2,000	2,000
575.15	Other Training & Travel	-	3,000
<u>Total: Services & Charges</u>		211,900	216,900
<u>Other Expenses</u>			
805	Refunds	75,000	75,000
<u>Total: Other Expenses</u>		75,000	75,000
Division Total: Police Pension Board		2,700,000	2,831,490
Department Total: Boards & Commissions		2,700,000	2,831,490
Fund Total: Police Pension Fund		2,700,000	2,831,490

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	<div> <div>2010</div> <div>2011</div> <div>2012</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Pension Benefits	\$ 2,634,344	\$ 3,405,100	\$ 3,671,190
Pension Administration	158,616	281,900	282,400
Program Total	\$ 2,792,960	\$ 3,687,000	\$ 3,953,590

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 802	Fire Pension Fund		
Department 12	Boards & Commissions		
Division 08	Fire Pension Board		
<u>Salaries</u>			
505.05	Pension Service	3,045,745	3,291,880
505.10	Pension Duty Disability	169,750	171,285
505.15	Pension Non-Duty Disability	166,685	185,105
505.20	Pension Surviving Spouse	22,920	22,920
<u>Total: Pension Benefits</u>		\$ 3,405,100	\$ 3,671,190
<u>Supplies</u>			
520.05	Office Supplies General	2,000	2,000
<u>Total: Supplies</u>		2,000	2,000
<u>Services & Charges</u>			
540.10	Services Financial	185,000	185,000
540.15	Services Banking	10,000	7,000
540.30	Services Legal	5,000	5,000
540.35	Services Medical	1,500	1,500
540.95	Services Other	400	400
565.05	Repair and Maintenance Machinery & Equipment	3,000	3,000
575.10	Other Memberships & Publications	-	500
575.15	Other Training & Travel	-	3,000
<u>Total: Services & Charges</u>		204,900	205,400
<u>Other Expenses</u>			
805	Refunds	75,000	75,000
<u>Total: Other Expenses</u>		75,000	75,000
Division Total: Fire Pension Board		3,687,000	3,953,590
Department Total: Boards & Commissions		3,687,000	3,953,590
Fund Total: Fire Pension Fund		3,687,000	3,953,590

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

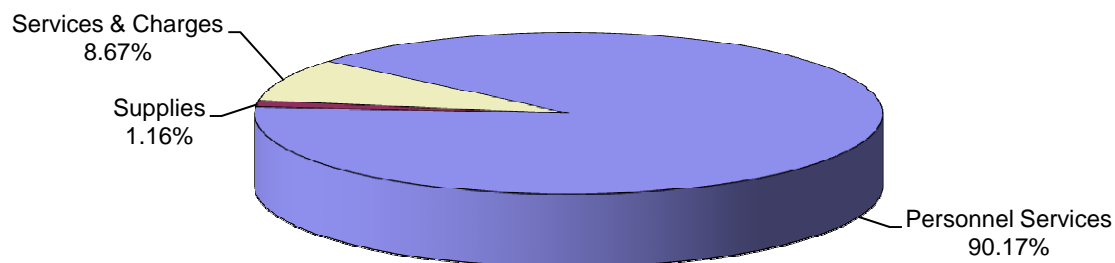
Department 14 Village Clerk

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 201,025	\$ 197,575	-1.72%
Department Total: Village Clerk	201,025	197,575	-1.72%

Expenditures by Type

Personnel Services	\$ 177,225	\$ 178,150	0.52%
Supplies	2,800	2,300	-17.86%
Services & Charges	21,000	17,125	-18.45%
Department Total: Village Clerk	201,025	197,575	-1.72%

2012 Adopted Budget by Type



Village of Palatine
CY 2012 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

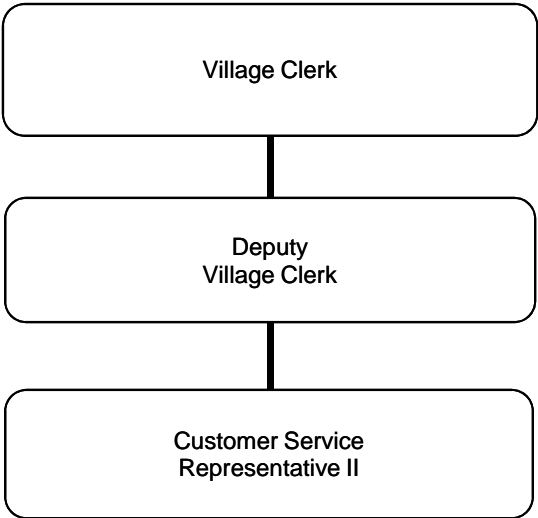
Prior Year - Status

- * Continue processing Passport Applications.
On-going
- * Disseminate information as it relates to the 2011 Consolidated Elections.
Complete
- * Reorganize/restructure Village owned property files.
On-going

Current Year

- * Enhance on-line updates of Village Code modifications.
- * Continue to digitize historic written documents.

Department 14 Village Clerk



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Customer Service Representative II	1	1	1
<u>Full-Time Total</u>	3	3	3
Department Total: Village Clerk	3	3	3

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laser fiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laser fiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laser fiche for easier and faster retrieval of records.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	173,774	\$	177,225	\$	178,150
Supplies		762		2,800		2,300
Services & Charges		13,560		21,000		17,125
Department Total	\$	188,096	\$	201,025	\$	197,575

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 14	Village Clerk		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	121,315	121,950
500.20	Salaries Overtime	1,000	1,000
500.25	Salaries Special Compensation	750	1,050
<u>Total: Salaries</u>		\$ 123,065	\$ 124,000
<u>Total: Taxes & Benefits</u>		54,160	54,150
<u>Supplies</u>			
520.05	Office Supplies General	1,100	1,100
520.10	Office Supplies Paper	200	200
525.95	Operating Supplies Other	1,500	1,000
<u>Total: Supplies</u>		2,800	2,300
<u>Services & Charges</u>			
540.95	Services Other	9,000	7,000
550.05	Printing/Advertising Legal Notices	7,800	6,000
565.05	Repair and Maintenance Machinery & Equipment	1,200	1,200
575.10	Other Memberships & Publications	950	875
575.15	Other Training & Travel	2,050	2,050
<u>Total: Services & Charges</u>		21,000	17,125
Division Total: Administration		201,025	197,575
Department Total: Village Clerk		201,025	197,575
Fund Total: General Fund		201,025	197,575

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

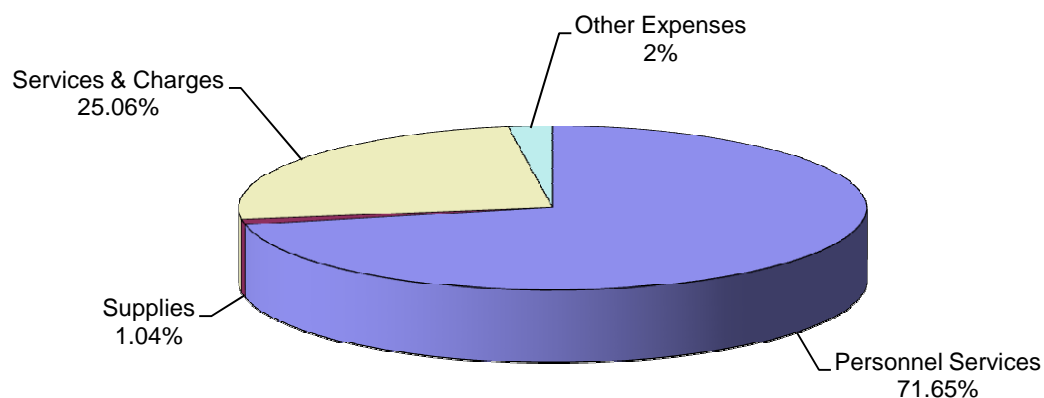
Department 20 Village Manager's Office

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 667,945	\$ 681,520	2.03%
Public Information/Events	398,465	383,715	-3.70%
Economic Development - Non TIF	46,290	44,075	-4.79%
Operating Total: Village Manager's Office	1,112,700	1,109,310	-0.30%

Expenditures by Type

Personnel Services	\$ 778,755	\$ 794,770	2.06%
Supplies	21,500	11,500	-46.51%
Services & Charges	287,445	278,040	-3.27%
Other Expenses	25,000	25,000	-
Operating Total: Village Manager's Office	1,112,700	1,109,310	-0.30%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

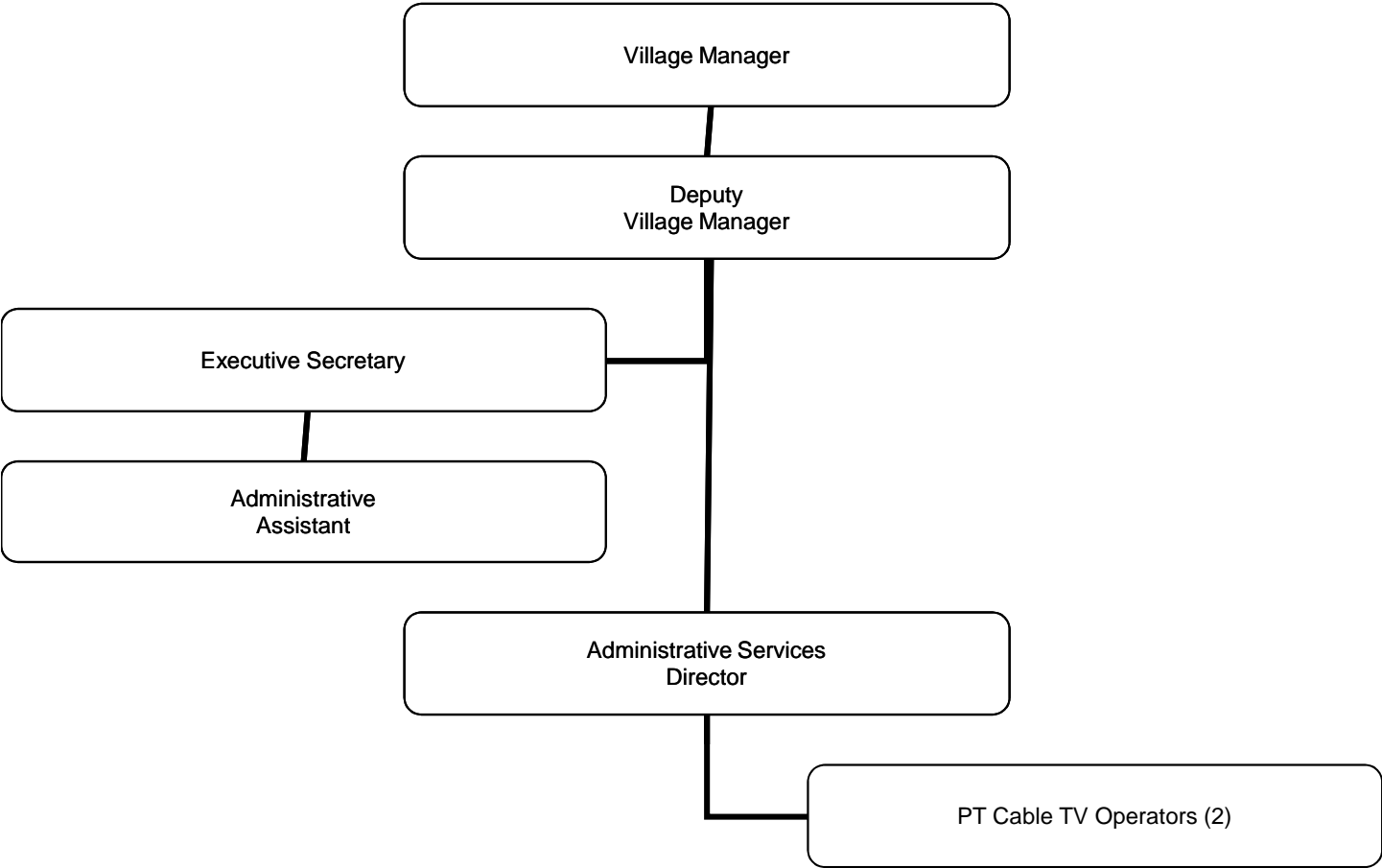
- * Continue to evaluate all programs and services delivered by Village to prioritize core services.
On going
- * Explore intergovernmental and private sector agreements to reduce costs of services.
On going
- * Participate in short and long range strategic planning and goal setting with Village Council.
Under development
- * Rebrand Channel 6 to Palatine TV and begin Broadcasting on AT & T Video service
Completed
- * Create a video program to market the Village and promote local businesses.
Under development
- * Create an orientation program for new liquor license holders.
Completed
- * Develop a procedure for utilizing new social media outlets for the dissemination of information about Village services and programs
Use of Social Media was tested during this year's Street Fest. Further evaluation is needed to determine if the use of social media is both cost and time effective.

Current Year

- * Leverage new ERP system to enhance on-line services available to our residents and businesses.
- * Expand the utilization of Laser fiche for document management for Village Manager's Office's records.
- * Evaluate funding alternatives for ongoing Capital Improvement Program.
- * Negotiate new long-term refuse contract.
- * Develop program to identify grant opportunities to fund Village projects.

Village of Palatine
CY 2012 Adopted Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Services Director	1	1	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	5	5	5
Customer Service Representative I	-	-	-
Cable TV Operator	2	2	2
<u>Part-Time Total</u>	2	2	2
Department Total: Village Manager's Office	7	7	7

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 824,084	\$ 778,755	\$ 794,770
Supplies	22,351	21,500	11,500
Services & Charges	273,083	287,445	278,040
Other Expenses	-	25,000	25,000
Economic Development - TIF	3,946,080	4,885,000	5,134,265
Department Total	\$ 5,065,598	\$ 5,997,700	\$ 6,243,575

Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	697,612	\$	648,230	\$	666,415
Supplies		5,425		7,000		7,000
Services & Charges		14,819		12,715		8,105
Program Total	\$	717,856	\$	667,945	\$	681,520

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 20	Village Manager's Office		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	439,265	441,800
500.20	Salaries Overtime	250	250
500.25	Salaries Special Compensation	2,550	15,930
<u>Total: Salaries</u>		\$ 442,065	\$ 457,980
<u>Total: Taxes & Benefits</u>		206,165	208,435
<u>Supplies</u>			
520.05	Office Supplies General	3,500	3,500
520.10	Office Supplies Paper	3,500	3,500
<u>Total: Supplies</u>		7,000	7,000
<u>Services & Charges</u>			
545.20	Communications Postage	120	120
565.95	Repair and Maintenance Vehicle Maint Service Charge	4,130	-
575.05	Other Small Tools & Equipment	500	500
575.10	Other Memberships & Publications	4,465	4,235
575.15	Other Training & Travel	3,500	3,250
<u>Total: Services & Charges</u>		12,715	8,105
Division Total: Administration		667,945	681,520
Department Total: Village Manager's Office		667,945	681,520
Fund Total: General Fund		667,945	681,520

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	126,472	\$	130,525	\$	128,355
Supplies		681		14,500		4,500
Services & Charges		240,582		253,440		250,860
Program Total	\$	367,735	\$	398,465	\$	383,715

Personnel Summary

Full-Time	1	1	1
Part-Time	2	2	2

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 20	Village Manager's Office		
Division 09	Public Information/Events		
<u>Salaries</u>			
500.05	Salaries Full Time	79,645	80,445
500.10	Salaries Part Time	10,000	7,500
500.25	Salaries Special Compensation	550	550
<u>Total: Salaries</u>		\$ 90,195	\$ 88,495
<u>Total: Taxes & Benefits</u>		40,330	39,860
<u>Supplies</u>			
520.05	Office Supplies General	500	500
520.10	Office Supplies Paper	750	750
525.10	Operating Supplies Medical	500	250
525.95	Operating Supplies Other	12,750	3,000
<u>Total: Supplies</u>		14,500	4,500
<u>Services & Charges</u>			
540.95	Services Other	201,000	200,900
545.20	Communications Postage	14,250	14,250
550.15	Printing/Advertising Outside Printing Services	32,060	32,060
565.05	Repair and Maintenance Machinery & Equipment	900	-
570.10	Rental Machinery	3,000	1,000
575.05	Other Small Tools & Equipment	500	900
575.10	Other Memberships & Publications	1,480	1,500
575.15	Other Training & Travel	250	250
<u>Total: Services & Charges</u>		253,440	250,860
Division Total: Public Information/Events		398,465	383,715
Department Total: Village Manager's Office		398,465	383,715
Fund Total: General Fund		398,465	383,715

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Economic Development - TIF	4,885,000	5,134,265	5.10%
Economic Development - TIF Total: Village Manager's Office	4,885,000	5,134,265	5.10%

Expenditures by Type

Economic Development - TIF	4,885,000	5,134,265	5.10%
Economic Development - TIF Total: Village Manager's Office	4,885,000	5,134,265	5.10%

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	16,245	-	-
Services & Charges	17,682	21,290	19,075
Other Expenses	-	25,000	25,000
Economic Development - TIF	3,946,080	4,885,000	5,134,265
Program Total	\$ 3,980,007	\$ 4,931,290	\$ 5,178,340

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 20	Village Manager's Office		
Division 10	Economic Development		
<u>Services & Charges</u>			
550.15	Printing/Advertising Outside Printing Services	\$ 12,325	\$ 10,500
575.10	Other Memberships & Publications	5,820	5,680
575.15	Other Training & Travel	3,145	2,895
<u>Total: Services & Charges</u>		21,290	19,075
<u>Other Expenses</u>			
805	Refunds	25,000	25,000
<u>Total: Other Expenses</u>		25,000	25,000
Division Total: Economic Development		46,290	44,075
Department Total: Village Manager's Office		46,290	44,075
Fund Total: General Fund		46,290	44,075

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund		
Department 20	Village Manager's Office		
Division 10	Economic Development		
<u>Other Expenses</u>			
815	Rebates	\$ 3,700,000	\$ 3,192,000
<u>Total: Other Expenses</u>		3,700,000	3,192,000
Division Total: Economic Development		3,700,000	3,192,000
Department Total: Village Manager's Office		3,700,000	3,192,000
Fund Total: Dundee Road TIF (TIF #1) Fund		3,700,000	3,192,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund		
Department 20	Village Manager's Office		
Division 10	Economic Development		
<u>Other Expenses</u>			
815	Rebates	\$ 300,000	\$ 398,000
<u>Total: Other Expenses</u>		300,000	398,000
Division Total: Economic Development		300,000	398,000
Department Total: Village Manager's Office		300,000	398,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		300,000	398,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund		
Department 20	Village Manager's Office		
Division 10	Economic Development		
<u>Supplies</u>			
520.05	Office Supplies General	\$ -	\$ -
525.95	Operating Supplies Other	-	-
<u>Total: Supplies</u>		-	-
<u>Services & Charges</u>			
540.10	Services Financial	10,000	10,000
540.30	Services Legal	40,000	50,000
540.95	Services Other	-	-
<u>Total: Services & Charges</u>		50,000	60,000
<u>Other Expenses</u>			
820	TIF Development	35,000	399,265
<u>Total: Other Expenses</u>		35,000	399,265
Division Total: Economic Development		85,000	459,265
Department Total: Village Manager's Office		85,000	459,265
Fund Total: Downtown Area TIF (TIF #3) Fund		85,000	459,265

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund		
Department 20	Village Manager's Office		
Division 10	Economic Development		
<u>Services & Charges</u>			
540.10	Services Financial	\$ 10,000	\$ 10,000
540.30	Services Legal	40,000	50,000
<u>Total: Services & Charges</u>		50,000	60,000
<u>Other Expenses</u>			
820	TIF Development	750,000	1,025,000
<u>Total: Other Expenses</u>		750,000	1,025,000
Division Total: Economic Development		800,000	1,085,000
Department Total: Village Manager's Office		800,000	1,085,000
Fund Total: Rand Corridor TIF (TIF #4) Fund		800,000	1,085,000

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

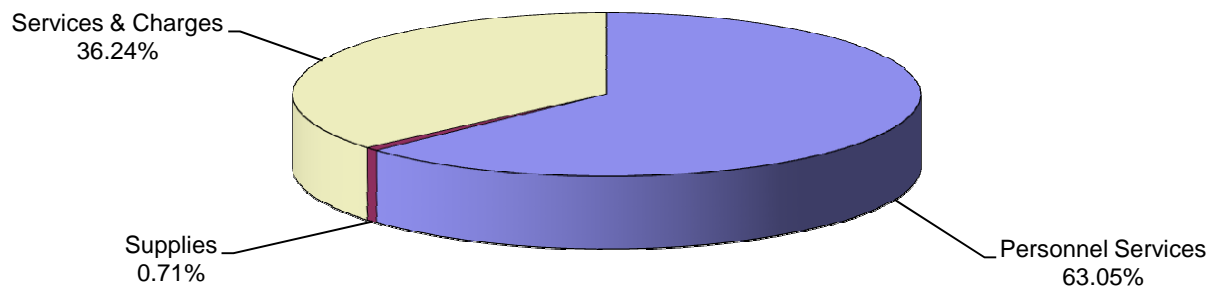
Department 30 Finance & Operations

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 400,220	\$ 409,355	2.28%
Accounting Services	509,640	523,865	2.79%
Billing & Collections	816,965	789,935	-3.31%
Operating Total: Finance & Operations	1,726,825	1,723,155	-0.21%

Expenditures by Type

Personnel Services	\$ 1,125,460	\$ 1,086,460	-3.47%
Supplies	13,475	12,225	-9.28%
Services & Charges	587,890	624,470	6.22%
Operating Total: Finance & Operations	1,726,825	1,723,155	-0.21%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

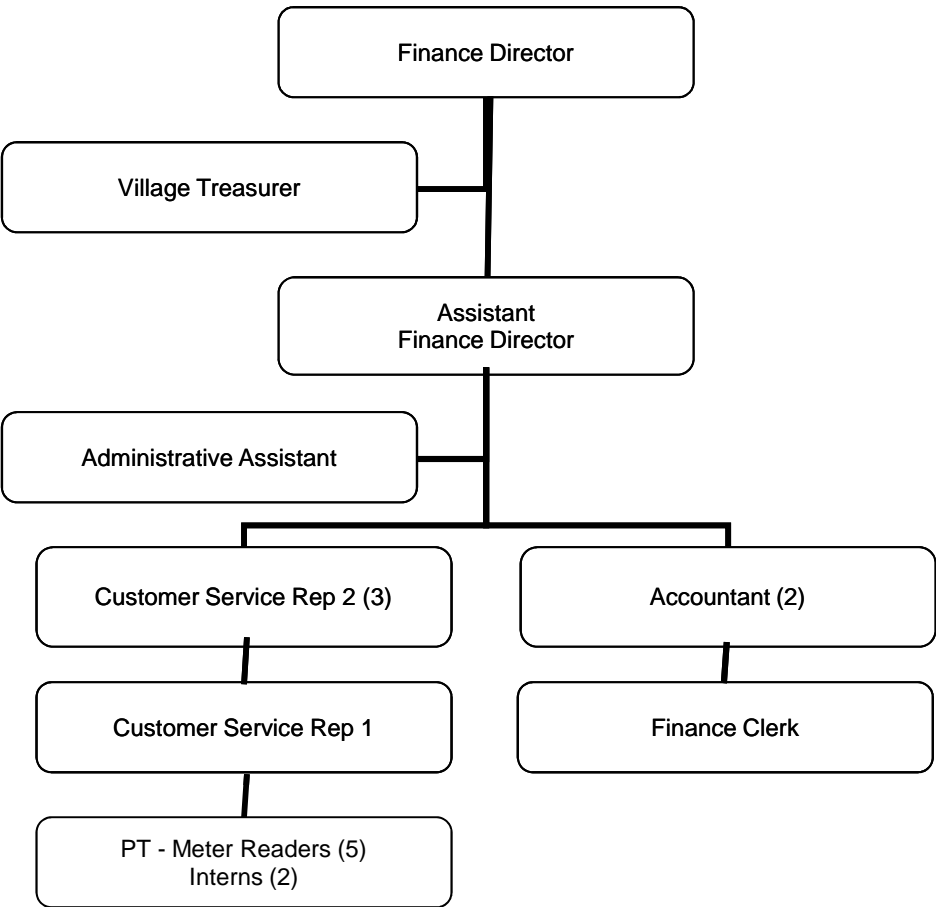
Prior Year - Status

- * Roll-out and training of the User departments in the newly implemented ERP modules - Payroll and Accounts Payable.
This goal was achieved.
- * Implementation of Utility Billing, Miscellaneous Receivables, Cash Receipts, and Licensing modules of the new ERP software solution.
This project is scheduled for "go live" in January 2012.
- * Obtain the GFOA's Certificate of Achievement in Financial Reporting.
This goal was achieved.
- * Investigate and present revenue options for permanent funding of the Village's Capital Improvement Program.
This project was deferred to 2012.

Current Year

- * Implement acceptance of Electronic Bill Payments from third party payment processors.
- * Investigate on-line purchase of Vehicle Stickers.
- * Implement On-Line payment of Water Bills via the new ERP System.
- * Continue to review existing debt for refunding opportunities.
- * Obtain the GFOA's Certificate of Achievement in Financial Reporting.
- * Investigate the formulation of a formal financial policy regarding the use of one-time revenues.
- * Evaluate and recommend "Pay on Foot" system for the Commuter garage.
- * Evaluate Village purchasing procedures for possible savings with regards to general office supplies.

Department 30 Finance & Operations



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accounting Manager	1	1	-
Accountant	2	1	2
Administrative Assistant	-	-	1
Secretary	1	1	-
Finance Clerk	1	1	1
Customer Service Representative I	4	4	1
Customer Service Representative II	1	1	3
<u>Full-Time Total</u>	12	11	10
Village Treasurer	1	1	1
Interns	2	2	2
Meter Readers	5	5	5
<u>Part-Time Total</u>	8	8	8
Department Total: Finance & Operations	20	19	18

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,158,716	\$ 1,125,460	\$ 1,086,460
Supplies	8,295	13,475	12,225
Services & Charges	448,707	587,890	624,470
Debt Service	24,622,627	13,280,260	14,042,720
Transfers	547,404	881,770	1,285,390
Department Total	\$ 26,785,749	\$ 15,888,855	\$ 17,051,265

Personnel Summary

Full-Time	12	11	10
Part-Time	8	8	8

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	407,491	\$	389,480	\$	398,060
Supplies		1,787		3,500		3,000
Services & Charges		3,953		7,240		8,295
Program Total	\$	413,231	\$	400,220	\$	409,355

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$	183,395	\$ 186,805
500.20	Salaries Overtime		250	250
500.25	Salaries Special Compensation		750	3,225
<u>Total: Salaries</u>		\$	184,395	\$ 190,280
<u>Total: Taxes & Benefits</u>			82,230	82,710
<u>Supplies</u>				
520.05	Office Supplies General		1,750	1,500
520.10	Office Supplies Paper		1,750	1,500
<u>Total: Supplies</u>			3,500	3,000
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment		500	500
575.10	Other Memberships & Publications		2,340	2,140
575.15	Other Training & Travel		4,400	3,150
<u>Total: Services & Charges</u>			7,240	5,790
Division Total: Administration			277,365	281,780
Department Total: Finance & Operations			277,365	281,780
Fund Total: General Fund			277,365	281,780

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 30	Finance & Operations		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	\$ 95,545	\$ 96,500
500.25	Salaries Special Compensation	1,000	2,860
<u>Total: Salaries</u>		\$ 96,545	\$ 99,360
<u>Total: Taxes & Benefits</u>		26,310	25,710
<u>Services & Charges</u>			
575.10	Other Memberships & Publications	-	255
575.15	Other Training & Travel	-	2,250
<u>Total: Services & Charges</u>		-	2,505
Division Total: Administration		122,855	125,070
Department Total: Finance & Operations		122,855	127,575
Fund Total: Waterworks Fund		122,855	127,575

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principals (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	292,536	\$	290,465	\$	285,440
Supplies		5,242		6,250		5,750
Services & Charges		140,366		212,925		232,675
Program Total	\$	438,144	\$	509,640	\$	523,865

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 30	Finance & Operations		
Division 11	Accounting Services		
<u>Salaries</u>			
500.05	Salaries Full Time	\$ 195,470	\$ 127,215
500.20	Salaries Overtime	1,000	1,000
500.25	Salaries Special Compensation	750	750
<u>Total: Salaries</u>		\$ 197,220	\$ 128,965
<u>Total: Taxes & Benefits</u>		93,245	61,995
<u>Supplies</u>			
520.05	Office Supplies General	2,250	1,750
520.10	Office Supplies Paper	1,500	1,500
520.15	Office Supplies Printed Forms	2,500	2,500
<u>Total: Supplies</u>		6,250	5,750
<u>Services & Charges</u>			
540.10	Services Financial	44,500	49,250
540.15	Services Banking	110,000	120,000
565.35	Repair and Maintenance Software	8,600	600
575.05	Other Small Tools & Equipment	500	500
575.10	Other Memberships & Publications	1,075	1,075
575.15	Other Training & Travel	1,250	1,250
<u>Total: Services & Charges</u>		165,925	172,675
Division Total: Accounting Services		462,640	369,385
Department Total: Finance & Operations		462,640	369,385
Fund Total: General Fund		462,640	369,385

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 30	Finance & Operations		
Division 11	Accounting Services		
<u>Salaries</u>			
500.05	Salaries Full Time	\$ -	\$ 61,085
500.25	Salaries Special Compensation	-	-
<u>Total: Salaries</u>		\$ -	\$ 61,085
<u>Total: Taxes & Benefits</u>		-	33,395
<u>Services & Charges</u>			
540.10	Services Financial	\$ 12,000	\$ 10,000
540.15	Services Banking	35,000	50,000
<u>Total: Services & Charges</u>		47,000	60,000
Division Total: Accounting Services		47,000	154,480
Department Total: Finance & Operations		47,000	154,480
Fund Total: Waterworks Fund		47,000	154,480

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	458,689	\$	445,515	\$	402,960
Supplies		1,266		3,725		3,475
Services & Charges		304,388		367,725		383,500
Program Total	\$	764,343	\$	816,965	\$	789,935

Personnel Summary

Full-Time	6	5	4
Part-Time	7	7	7

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 30	Finance & Operations		
Division 12	Billing & Collections		
<u>Salaries</u>			
500.05	Salaries Full Time	120,260	81,025
500.15	Salaries Temporary	17,500	12,000
500.20	Salaries Overtime	9,500	9,500
500.25	Salaries Special Compensation	1,000	-
<u>Total: Salaries</u>		\$ 148,260	\$ 102,525
<u>Total: Taxes & Benefits</u>		66,040	50,465
<u>Supplies</u>			
520.05	Office Supplies General	1,725	1,725
520.10	Office Supplies Paper	500	500
<u>Total: Supplies</u>		2,225	2,225
<u>Services & Charges</u>			
540.45	Services Data Processing/Technology	-	30,000
545.20	Communications Postage	83,750	77,500
550.15	Printing/Advertising Outside Printing Services	39,000	39,000
565.05	Repair and Maintenance Machinery & Equipment	1,025	1,250
565.35	Repair and Maintenance Software	1,000	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	-
570.05	Rental Office Equipment	87,000	82,000
575.05	Other Small Tools & Equipment	500	500
575.15	Other Training & Travel	750	500
<u>Total: Services & Charges</u>		215,975	231,750
Division Total: Billing & Collections		432,500	386,965
Department Total: Finance & Operations		432,500	386,965
Fund Total: General Fund		432,500	386,965

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 30	Finance & Operations		
Division 12	Billing & Collections		
<u>Salaries</u>			
500.05	Salaries Full Time	83,695	87,740
500.10	Salaries Part Time	107,125	108,575
500.20	Salaries Overtime	1,000	1,000
500.25	Salaries Special Compensation	300	1,000
<u>Total: Salaries</u>		\$ 192,120	\$ 198,315
<u>Total: Taxes & Benefits</u>		39,095	51,655
<u>Supplies</u>			
520.05	Office Supplies General	1,000	750
520.10	Office Supplies Paper	500	500
<u>Total: Supplies</u>		1,500	1,250
<u>Services & Charges</u>			
545.20	Communications Postage	48,000	48,000
550.15	Printing/Advertising Outside Printing Services	40,000	40,000
565.05	Repair and Maintenance Machinery & Equipment	-	-
565.35	Repair and Maintenance Software	4,000	4,000
575.05	Other Small Tools & Equipment	250	250
575.15	Other Training & Travel	500	500
<u>Total: Services & Charges</u>		92,750	92,750
Division Total: Billing & Collections		325,465	343,970
Department Total: Finance & Operations		325,465	343,970
Fund Total: Waterworks Fund		325,465	343,970

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 620	Parking System Fund		
Department 30	Finance & Operations		
Division 12	Billing & Collections		
<u>Services & Charges</u>			
550.15	Printing/Advertising Outside Printing Services	\$ 5,000	\$ 5,000
570.20	Rental Buildings	54,000	54,000
Total: Services & Charges		59,000	59,000
Division Total: Billing & Collections		59,000	59,000
Department Total: Finance & Operations		59,000	59,000
Fund Total: Parking System Fund		59,000	59,000

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Debt Service	13,280,260	14,042,720	5.74%
Transfers	881,770	1,285,390	45.77%
Debt Service & Transfers Total: Finance & Operations	14,162,030	15,328,110	8.23%

Expenditures by Type

Debt Service	13,280,260	14,042,720	5.74%
Transfers	881,770	1,285,390	45.77%
Debt Service & Transfers Total: Finance & Operations	14,162,030	15,328,110	8.23%

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Principal	\$ 5,493,746	\$ 7,397,250	\$ 8,194,285
Interest	5,540,922	5,855,760	5,807,435
Paying Agent Fees	313,898	27,250	41,000
Bond Issue Costs	(376,380)	-	-
Other Debt Service - Transfer to Escrow Agent	13,650,441	-	-
Program Total	\$ 24,622,627	\$ 13,280,260	\$ 14,042,720

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
<u>Debt Service</u>			
705	Principal	\$ 3,022,250	\$ 3,639,285
710	Interest	1,701,920	1,835,345
715	Paying Agent Fees	9,000	9,000
Total: Debt Service		4,733,170	5,483,630
Division Total: Debt Service		4,733,170	5,483,630
Department Total: Finance & Operations		4,733,170	5,483,630
Fund Total: Downtown Area TIF (TIF #3) Fund		4,733,170	5,483,630

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
<u>Debt Service</u>			
705	Principal	\$ 485,000	\$ 500,000
710	Interest	929,425	904,205
715	Paying Agent Fees	3,000	3,000
Total: Debt Service		1,417,425	1,407,205
Division Total: Debt Service		1,417,425	1,407,205
Department Total: Finance & Operations		1,417,425	1,407,205
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,417,425	1,407,205

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 300	Debt Service Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
<u>Debt Service</u>			
705	Principal	\$ 2,195,660	\$ 2,272,080
710	Interest	2,127,500	2,032,740
715	Paying Agent Fees	10,000	12,000
Total: Debt Service		4,333,160	4,316,820
Division Total: Debt Service		4,333,160	4,316,820
Department Total: Finance & Operations		4,333,160	4,316,820
Fund Total: Debt Service Fund		4,333,160	4,316,820

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
<u>Debt Service</u>			
705	Principal	\$ 902,695	\$ 921,280
710	Interest	115,085	90,440
715	Paying Agent Fees	1,500	7,000
Total: Debt Service		1,019,280	1,018,720
Division Total: Debt Service		1,019,280	1,018,720
Department Total: Finance & Operations		1,019,280	1,018,720
Fund Total: Waterworks Fund		1,019,280	1,018,720

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 610	Sewerage Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
<u>Debt Service</u>			
705	Principal	\$ 741,645	\$ 806,640
710	Interest	444,080	411,680
715	Paying Agent Fees	1,500	7,000
Total: Debt Service		1,187,225	1,225,320
Division Total: Debt Service		1,187,225	1,225,320
Department Total: Finance & Operations		1,187,225	1,225,320
Fund Total: Sewerage Fund		1,187,225	1,225,320

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 825	Special Service Area #5 Fund		
Department 30	Finance & Operations		
Division 70	Debt Service		
<u>Debt Service</u>			
705	Principal	\$ 50,000	\$ 55,000
710	Interest	537,750	533,025
715	Paying Agent Fees	2,250	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-
<u>Total: Debt Service</u>		590,000	591,025
Division Total: Debt Service		590,000	591,025
Department Total: Finance & Operations		590,000	591,025
Fund Total: Special Service Area #5 Fund		590,000	591,025

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Services & Charges	\$	482,404	\$	628,770	\$	709,675
Other Financing Uses		65,000		253,000		575,715
Program Total	\$	547,404	\$	881,770	\$	1,285,390

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Other Financing Uses</u>			
905.40	Interfund Transfers Out Capital Project Funds	\$ -	\$ -
<u>Total: Other Financing Uses</u>		-	-
Division Total: Interfund Transfers		-	-
Department Total: Finance & Operations		-	-
Fund Total: General Fund		-	-

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 210	Community Dev Block Grant Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Services & Charges</u>			
540.90	Services Administrative Service Charge	\$ 88,770	\$ 73,675
<u>Total: Services & Charges</u>		88,770	73,675
Division Total: Interfund Transfers		88,770	73,675
Department Total: Finance & Operations		88,770	73,675
Fund Total: Community Dev Block Grant Fund		88,770	73,675

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 402	Capital Improvement Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Other Financing Uses</u>			
905.10	Interfund Transfers Out General Fund	-	-
905.40	Interfund Transfers Out Capital Project Funds	-	325,715
<u>Total: Other Financing Uses</u>		-	325,715
Division Total: Interfund Transfers		-	325,715
Department Total: Finance & Operations		-	325,715
Fund Total: Capital Improvement Fund		-	325,715

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Services & Charges</u>			
540.90	Services Administrative Service Charge	\$ 55,000	\$ 135,000
<u>Total: Services & Charges</u>		55,000	135,000
<u>Other Financing Uses</u>			
905.10	Interfund Transfers Out General Fund	126,500	-
905.40	Interfund Transfers Out Capital Project Funds	-	100,000
<u>Total: Other Financing Uses</u>		126,500	100,000
Division Total: Interfund Transfers		181,500	235,000
Department Total: Finance & Operations		181,500	235,000
Fund Total: Waterworks Fund		181,500	235,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 610	Sewerage Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Services & Charges</u>			
540.90	Services Administrative Service Charge	\$ 335,000	\$ 346,000
<u>Total: Services & Charges</u>		335,000	346,000
<u>Other Financing Uses</u>			
905.10	Interfund Transfers Out General Fund	126,500	-
905.40	Interfund Transfers Out Capital Project Funds	-	50,000
<u>Total: Other Financing Uses</u>		126,500	50,000
Division Total: Interfund Transfers		461,500	396,000
Department Total: Finance & Operations		461,500	396,000
Fund Total: Sewerage Fund		461,500	396,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 615	Refuse Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Services & Charges</u>			
540.90	Services Administrative Service Charge	\$ 100,000	\$ 103,000
<u>Total: Services & Charges</u>		100,000	103,000
<u>Other Financing Uses</u>			
905.40	Interfund Transfers Out Capital Project Funds	\$ -	\$ 100,000
<u>Total: Other Financing Uses</u>		-	100,000
Division Total: Interfund Transfers		100,000	203,000
Department Total: Finance & Operations		100,000	203,000
Fund Total: Refuse Fund		100,000	203,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 620	Parking System Fund		
Department 30	Finance & Operations		
Division 80	Interfund Transfers		
<u>Services & Charges</u>			
540.90	Services Administrative Service Charge	\$ 50,000	\$ 52,000
<u>Total: Services & Charges</u>		50,000	52,000
Division Total: Interfund Transfers		50,000	52,000
Department Total: Finance & Operations		50,000	52,000
Fund Total: Parking System Fund		50,000	52,000

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

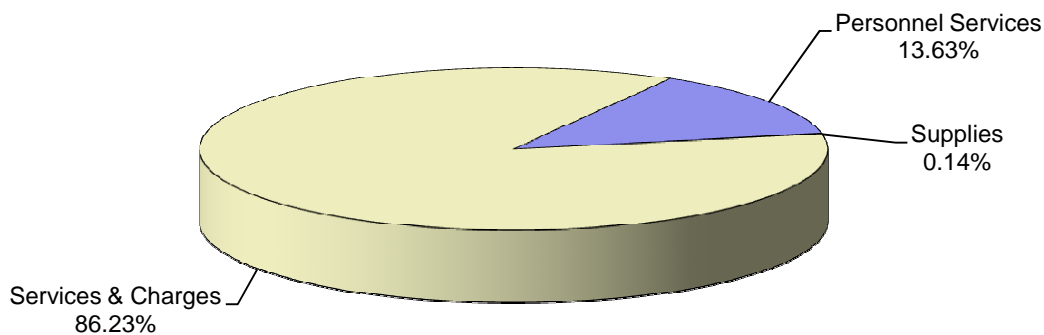
Department 32 Legal

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Village Attorney	\$ 353,700	\$ 353,700	0.00%
Village Prosecutor	42,000	41,400	-1.43%
Labor/Collective Bargaining	60,000	20,000	-66.67%
Administrative Adjudication	90,445	90,165	-0.31%
Department Total: Legal	546,145	505,265	-7.49%

Expenditures by Type

Personnel Services	\$ 68,895	\$ 68,865	-0.04%
Supplies	700	700	0.00%
Services & Charges	476,550	435,700	-8.57%
Department Total: Legal	546,145	505,265	-7.49%

2012 Adopted Budget by Type



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 32 Legal

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Secretary	1	1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	69,091	\$	68,895	\$	68,865
Supplies		440		700		700
Services & Charges		388,607		476,550		435,700
Department Total	\$	458,138	\$	546,145	\$	505,265

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	310,669	353,700	353,700
Program Total	\$ 310,669	\$ 353,700	\$ 353,700

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 32	Legal		
Division 13	Village Attorney		
<u>Services & Charges</u>			
540.30	Services Legal	\$ 352,000	\$ 352,000
545.20	Communications Postage	600	600
575.10	Other Memberships & Publications	1,100	1,100
Total: Services & Charges		353,700	353,700
Division Total: Village Attorney		353,700	353,700
Department Total: Legal		353,700	353,700
Fund Total: General Fund		353,700	353,700

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,677	42,000	41,400
Program Total	\$ 41,677	\$ 42,000	\$ 41,400

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 32	Legal		
Division 14	Village Prosecutor		
<u>Services & Charges</u>			
540.30	Services Legal	\$ 42,000	\$ 41,400
<u>Total: Services & Charges</u>		42,000	41,400
Division Total: Village Prosecutor		42,000	41,400
Department Total: Legal		42,000	41,400
Fund Total: General Fund		42,000	41,400

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	17,488	60,000	20,000
Program Total	\$ 17,488	\$ 60,000	\$ 20,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 32	Legal		
Division 15	Labor/Collective Bargaining		
<u>Services & Charges</u>			
540.30	Services Legal	\$ 60,000	\$ 20,000
<u>Total: Services & Charges</u>		60,000	20,000
Division Total: Labor/Collective Bargaining		60,000	20,000
Department Total: Legal		60,000	20,000
Fund Total: General Fund		60,000	20,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	69,091	\$	68,895	\$	68,865
Supplies		440		700		700
Services & Charges		18,773		20,850		20,600
Program Total	\$	88,304	\$	90,445	\$	90,165

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 32	Legal		
Division 16	Administrative Adjudication		
<u>Salaries</u>			
500.05	Salaries Full Time	53,200	53,735
500.20	Salaries Overtime	1,000	1,000
500.25	Salaries Special Compensation	750	750
<u>Total: Salaries</u>		\$ 54,950	\$ 55,485
<u>Total: Taxes & Benefits</u>		13,945	13,380
<u>Supplies</u>			
520.05	Office Supplies General	200	200
520.10	Office Supplies Paper	200	200
520.15	Office Supplies Printed Forms	300	300
<u>Total: Supplies</u>		700	700
<u>Services & Charges</u>			
540.30	Services Legal	20,000	20,000
565.90	Repair and Maintenance Other	750	500
575.10	Other Memberships & Publications	100	100
575.15	Other Training & Travel	-	-
<u>Total: Services & Charges</u>		20,850	20,600
Division Total: Administrative Adjudication		90,445	90,165
Department Total: Legal		90,445	90,165
Fund Total: General Fund		90,445	90,165

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

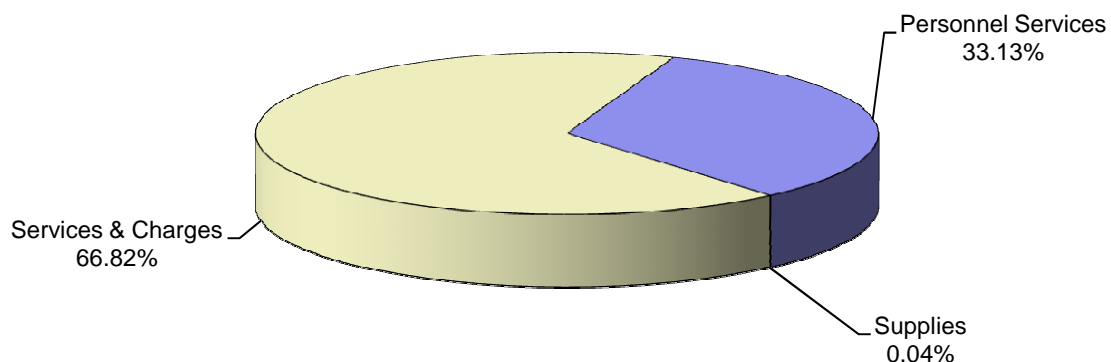
Department 34 Human Resources

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 460,105	\$ 468,115	1.74%
Village Wide Benefit Programs	1,377,330	1,587,690	15.27%
Operating Total: Human Resources	1,837,435	2,055,805	11.88%
Health Insurance Program	5,716,145	6,285,330	9.96%
Liability & Casualty Insurance Program	1,337,310	1,569,625	17.37%
Department Total: Human Resources	8,890,890	9,910,760	11.47%

Expenditures by Type

Personnel Services	\$ 459,885	\$ 681,130	48.11%
Supplies	1,400	900	-35.71%
Services & Charges	1,376,150	1,373,775	-0.17%
Operating Total: Human Resources	1,837,435	2,055,805	11.88%
Insurance Programs	7,053,455	7,854,955	11.36%
Department Total: Human Resources	8,890,890	9,910,760	11.47%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

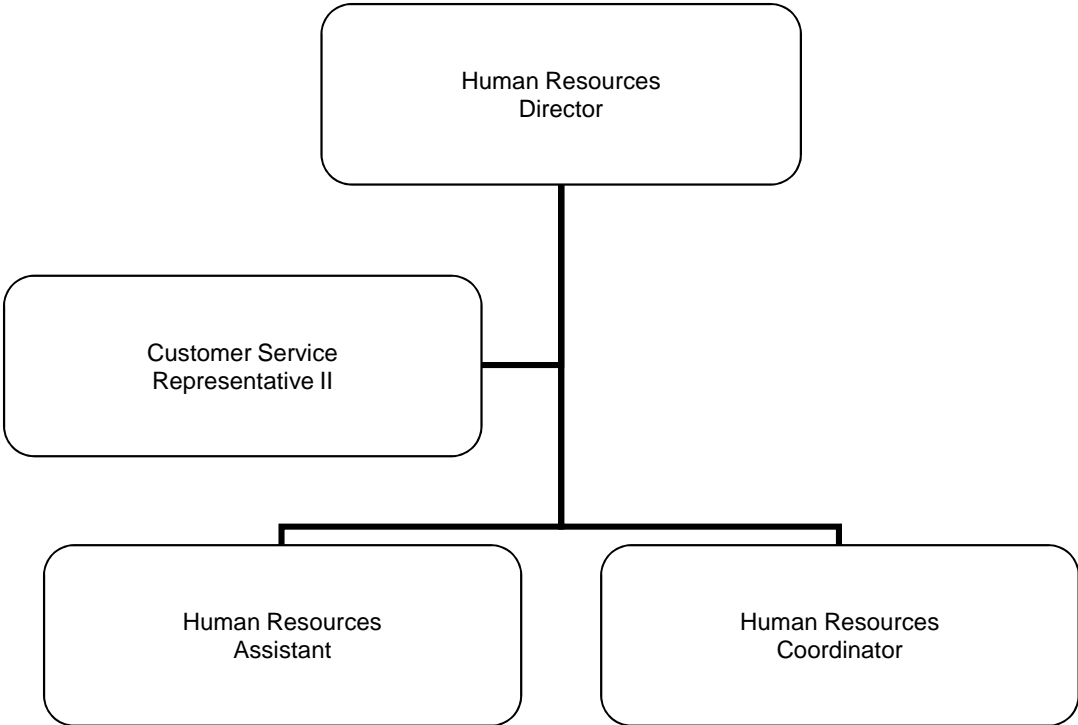
Prior Year - Status

- * Conduct training needs survey of employees. Identify low cost training resources to meet the needs of employees.
Conducted FMLA training for public works employees, and have identified resources for training. Also implementing supervisor training for use of the new e-applicant system.
- * Roll out communication to employees regarding the use of the new Village-wide technology for benefit information.
Successfully completed the first electronic open enrollment, and training in the use of the hr portal for employee information.
- * Negotiate successor contracts for three labor groups: Police, Fire and Public Works.
Three contracts successfully negotiated for 2011 without lawyers, and without arbitration.
- * Finalize update to Fire and Police Commission section of Village Code. Update and communicate Rules and Regulations for Fire and Police Commission.
This is a work in progress. Recent changes to state law pre-empted the pending changes.
- *
Ensure implementation of required health insurance plan changes, and continue to monitor costs to measure claims impact.
Currently reviewing new summary plan descriptions, and monitoring cost impact.

Current Year

- * Review supplemental insurance vendors for a secondary source of coverage.
- * Implement Nurse Triage system for first-report of work related accidents.
- * Conduct RFPs for Risk Management Broker, Third Party Claims Administrator for liability claims.
- * Complete Fire and Police Commission Code and Rules/Regulations update. Implement new testing process for Fire Department Entry Candidates to comply with new state law.
- * Review Wellness opportunities with health insurance consultant, CBC, and employees to maximize low/no-cost opportunities to promote health and wellness initiatives.

Department 34 Human Resources



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 34 Human Resources

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Human Resources Director	1	1	1
Human Resources Coordinator	1	1	1
Human Resources Assistant	1	1	1
Customer Service Representative II	1	1	1
<u>Full-Time Total</u>	4	4	4
Department Total: Human Resources	4	4	4

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 451,970	\$ 459,885	\$ 681,130
Supplies	13,827	1,400	900
Services & Charges	1,012,184	1,376,150	1,373,775
Insurance Programs	6,314,691	7,053,455	7,854,955
Department Total	\$ 7,792,672	\$ 8,890,890	\$ 9,910,760

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	451,970	\$	451,330	\$	459,340
Supplies		225		900		900
Services & Charges		6,105		7,875		7,875
Program Total	\$	458,300	\$	460,105	\$	468,115

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 34	Human Resources		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	301,370	306,005
500.20	Salaries Overtime	250	250
500.25	Salaries Special Compensation	1,600	5,190
<u>Total: Salaries</u>		\$ 303,220	\$ 311,445
<u>Total: Taxes & Benefits</u>		148,110	147,895
<u>Supplies</u>			
520.05	Office Supplies General	500	500
520.10	Office Supplies Paper	250	250
525.40	Operating Supplies Shop Materials	150	150
<u>Total: Supplies</u>		900	900
<u>Services & Charges</u>			
545.20	Communications Postage	200	200
550.10	Printing/Advertising Employment	3,000	3,000
575.05	Other Small Tools & Equipment	250	250
575.10	Other Memberships & Publications	1,925	1,925
575.15	Other Training & Travel	2,500	2,500
<u>Total: Services & Charges</u>		7,875	7,875
Division Total: Administration		460,105	468,115
Department Total: Human Resources		460,105	468,115
Fund Total: General Fund		460,105	468,115

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ 8,555	\$ 221,790
Supplies	13,602	500	-
Services & Charges	1,006,079	1,368,275	1,365,900
Program Total	\$ 1,019,681	\$ 1,377,330	\$ 1,587,690

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 34	Human Resources		
Division 17	Village Wide Benefit Programs		
<u>Salaries</u>			
500.25	Salaries Special Compensation	7,000	183,500
<u>Total: Salaries</u>		7,000	183,500
<u>Total: Taxes & Benefits</u>		1,555	38,290
<u>Supplies</u>			
520.05	Office Supplies General	500	-
525.95	Operating Supplies Other	-	-
<u>Total: Supplies</u>		500	-
<u>Services & Charges</u>			
540.05	Services Management Consulting	9,000	7,200
540.40	Services Management Fees	9,650	9,075
555.10	Insurance Liability Premiums	1,337,125	1,337,125
575.15	Other Training & Travel	5,000	5,000
575.20	Other Tuition Assistance	7,500	7,500
<u>Total: Services & Charges</u>		1,368,275	1,365,900
Division Total: Village Wide Benefit Programs		1,377,330	1,587,690
Department Total: Human Resources		1,377,330	1,587,690
Fund Total: General Fund		1,377,330	1,587,690

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with the highest quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	584	655	655
Services & Charges	5,416,310	5,715,490	6,284,675
Program Total	\$ 5,416,894	\$ 5,716,145	\$ 6,285,330

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 701	Health Insurance Fund		
Department 34	Human Resources		
Division 18/20	Health Insurance Program		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 655	\$ 655
<u>Total: Supplies</u>		655	655
<u>Services & Charges</u>			
540.05	Services Management Consulting	42,000	42,000
540.10	Services Financial	-	-
540.15	Services Banking	4,000	4,000
540.35	Services Medical	12,360	12,325
540.55	Services Claims Administration	261,280	261,690
555.05	Insurance Health Premiums	1,026,275	1,131,680
555.15	Insurance Medical Claims	3,066,740	3,496,225
555.20	Insurance Dental Claims	344,385	344,385
555.25	Insurance Prescription Claims	957,610	991,530
565.05	Repair and Maintenance Machinery & Equipment	535	535
575.05	Other Small Tools & Equipment	305	305
575.10	Other Memberships & Publications	-	-
<u>Total: Services & Charges</u>		5,715,490	6,284,675
Division Total: Health Insurance Program		5,716,145	6,285,330
Department Total: Human Resources		5,716,145	6,285,330
Fund Total: Health Insurance Fund		5,716,145	6,285,330

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	897,797	1,337,310	1,569,625
Program Total	\$ 897,797	\$ 1,337,310	\$ 1,569,625

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 702	Liability Insurance Fund		
Department 34	Human Resources		
Division 19	Casualty/Liability Insurance Program		
<u>Services & Charges</u>			
540.05	Services Management Consulting	\$ 13,000	\$ 13,000
540.10	Services Financial	-	-
540.15	Services Banking	4,500	4,000
540.40	Services Management Fees	27,000	27,000
540.55	Services Claims Administration	50,860	50,860
540.95	Services Other	5,000	5,000
555.10	Insurance Liability Premiums	401,950	401,950
555.30	Insurance General Liability Claims	85,000	88,000
555.35	Insurance Property Claims	44,000	44,000
555.40	Insurance Automotive Claims	255,000	279,000
555.45	Insurance Work Comp Claims	375,000	593,315
555.50	Insurance Unemployment Claims	60,000	50,000
575.10	Other Memberships & Publications	11,000	11,000
575.15	Other Training & Travel	5,000	2,500
<u>Total: Services & Charges</u>		1,337,310	1,569,625
Division Total: Casualty/Liability Insurance Program		1,337,310	1,569,625
Department Total: Human Resources		1,337,310	1,569,625
Fund Total: Liability Insurance Fund		1,337,310	1,569,625

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

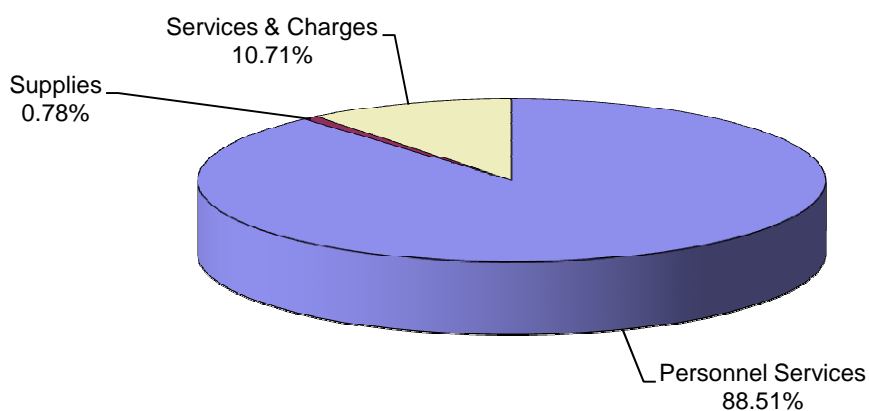
Department 36 Planning & Zoning

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 477,760	\$ 494,165	3.43%
Community Development	66,575	55,256	-17.00%
Department Total: Planning & Zoning	544,335	549,421	0.93%

Expenditures by Type

Personnel Services	\$ 470,060	\$ 486,295	3.45%
Supplies	4,305	4,305	0.00%
Services & Charges	69,970	58,821	-15.93%
Department Total: Planning & Zoning	544,335	549,421	0.93%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * Complete the Comprehensive Plan Draft for review by the public, Plan Commission and ultimate adoption by the Village Council.
The Final Draft was reviewed and recommended for approval by the Plan Commission in October 2011. Village Council review will occur in November 2011.
- * Implement the updated Comprehensive Plan; completing any recommended text amendments to the Zoning or Subdivision ordinances to facilitate.
The Village Council will review the Final Draft of the Palatine Comprehensive Plan in November 2011. The associated implementation schedule and related text amendments will occur after the Final Draft is adopted.
- * Create and review Sub Areas Plans for areas identified as part of the update to the Village's Comprehensive Plan.
This is complete and the Sub Areas were reviewed; with specific recommendations and goals for each Sub Area, as a component of the Final Draft (Chapter 4). Further detailed planning may occur in response to redevelopment opportunities or development requests.
- * Comprehensive Sign Ordinance review and revision.
Several amendments to the sign ordinance have already occurred. Additional changes and design guidelines within the Sub Areas may occur moving forward.
- * Continue implementing the Business Outreach program - complete annual visits, necessary follow up and aggregate reporting to the Village Council.
This is in progress and sixteen visits have been completed to date.
- * Coordinate with the Village Attorney, Engineering Department, and Planning Department to update the Planned Development regulations in order to improve the Planned Developments application and review process.
A draft of the proposed amendments is complete. Plan Commission review and Village Council adoption is anticipated in the First Quarter of 2012.
- * Complete the CDBG Annual Action Plan, CAPER, Environmental reviews, and other reporting and any necessary training requirements to maintain the Village's CDBG program.
This is complete and HUD accepted and approved the 2011 Action Plan, CAPER and Capri Storm System Improvement Environmental Review.

Current Year

- * Continue implementing the Business Outreach program - complete annual visits, necessary follow up and aggregate reporting to the Village Council.
- * Begin implementing the new Comprehensive Plan.
- * Determine the relevance and eligibility for any Federal or State grants in support of implementing the Comprehensive Plan.
- * Evaluate code amendments to promote sustainable practices within commercial land use areas.
- * Complete the CDBG Annual Action Plan, CAPER, Environmental reviews, and other reporting and any necessary training requirements to maintain the Village's CDBG program.
- * Complete the Sign Ordinance review and revision.
- * Initiate the implementation of an overlay district for the Sub-Areas identified in the Comprehensive Plan.
- * Evaluate the Village's Development Regulations to determine if unnecessary obstacles exist for commercial and industrial development and changes are warranted.

Department 36 Planning & Zoning



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	-	-	1
Management Analyst	1	1	-
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	4	4	4
Planner I	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	5	5	5

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	479,866	\$	470,060	\$	486,295
Supplies		2,361		4,305		4,305
Services & Charges		97,689		69,970		58,821
Department Total	\$	579,916	\$	544,335	\$	549,421

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	479,866	\$	470,060	\$	486,295
Supplies		2,361		4,305		4,305
Services & Charges		35,886		3,395		3,565
Program Total	\$	518,113	\$	477,760	\$	494,165

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 36	Planning & Zoning		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	300,370	313,920
500.10	Salaries Part Time	33,485	34,560
500.20	Salaries Overtime	250	250
500.25	Salaries Special Compensation	750	3,220
<u>Total: Salaries</u>		\$ 334,855	\$ 351,950
<u>Total: Taxes & Benefits</u>		135,205	134,345
<u>Supplies</u>			
520.05	Office Supplies General	3,175	3,175
520.10	Office Supplies Paper	800	800
525.95	Operating Supplies Other	330	330
<u>Total: Supplies</u>		4,305	4,305
<u>Services & Charges</u>			
540.05	Services Management Consulting	-	-
545.20	Communications Postage	150	150
550.05	Printing/Advertising Legal Notices	525	525
575.10	Other Memberships & Publications	1,845	2,015
575.15	Other Training & Travel	875	875
<u>Total: Services & Charges</u>		3,395	3,565
Division Total: Administration		477,760	494,165
Department Total: Planning & Zoning		477,760	494,165
Fund Total: General Fund		477,760	494,165

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	61,803	66,575	55,256
Program Total	\$ 61,803	\$ 66,575	\$ 55,256

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 210	Community Dev Block Grant Fund		
Department 36	Planning & Zoning		
Division 21	Community Development		
<u>Services & Charges</u>			
540.95	Services Other	\$ 66,575	\$ 55,256
<u>Total: Services & Charges</u>		66,575	55,256
Division Total: Community Development		66,575	55,256
Department Total: Planning & Zoning		66,575	55,256
Fund Total: Community Dev Block Grant Fund		66,575	55,256

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

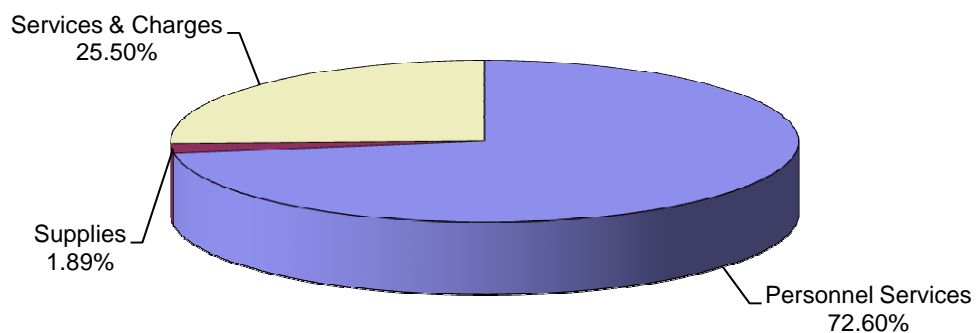
Department 38 Information Technology

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 760,805	\$ 767,595	0.89%
Geographic Information Systems	214,650	219,530	2.27%
Communication Systems	206,725	190,665	-7.77%
Department Total: Information Technology	1,182,180	1,177,790	-0.37%

Expenditures by Type

Personnel Services	\$ 838,130	\$ 855,100	2.02%
Supplies	28,310	22,310	-21.19%
Services & Charges	315,740	300,380	-4.86%
Department Total: Information Technology	1,182,180	1,177,790	-0.37%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

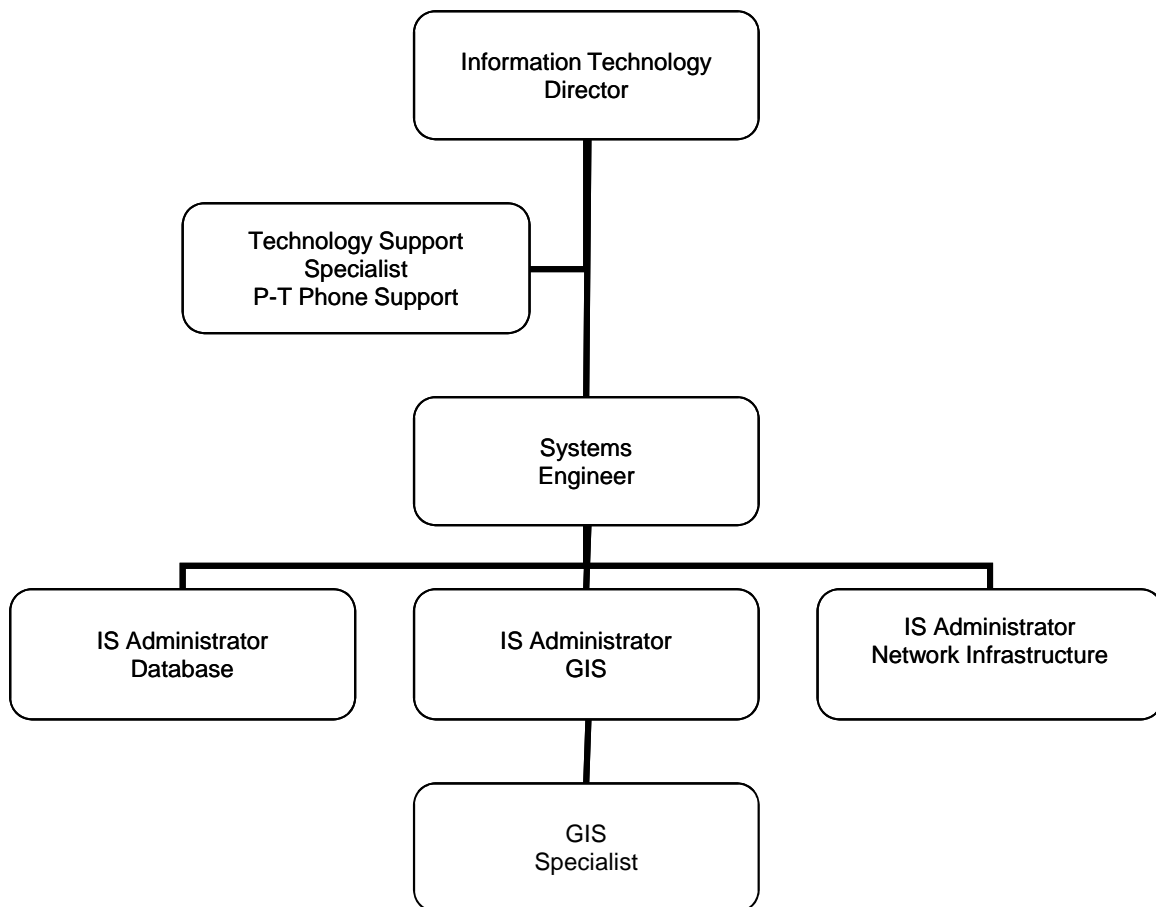
- * Complete IT / phone outfitting of the new Fire Station #81.
Completed on time and within budget.
- * Complete project plan and Phase 2 (HR and Finance) of Enterprise Resource Planning.
Go-live of Payroll / HR completed on time per project plan, implemented HR Portal, On-line benefit enrollment. Go-live of Utility Billing on schedule for January deployment.
- * Begin deployment of Windows 7 to specific Departments.
Began deployment with IT. Plan to deploy with new machines schedule in 4th Qtr.
- * Maintain system availability of >99.5%.
Currently yearly availability of 99.8%
- * Replace Internet Firewall and Virtual Private Network with supported software.
Completed and achieved significant cost reductions and increased performance.
- * Complete IT / phone outfitting of the Police Headquarters.
On schedule for implementation at new PD Headquarters.

Current Year

- * Maintain system availability of 99.7%.
- * Complete outfitting of Police Department Headquarters.
- * Complete 90% of the phone system conversion.
- * Complete project plan deployment for Utility Billing and Licensing in Enterprise Resource Planning.
- * Complete update of Workstation Management software.
- * Review options and provide recommendations for Agenda Management software.

Village of Palatine
CY 2012 Adopted Budget - Organization Chart

Department 38 Information Technology



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 38 Information Technology

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	4	3	3
GIS Specialist	1	1	1
Secretary	1	-	-
Technology Support Specialist	1	1	1
<u>Full-Time Total</u>	9	7	7
Intern	-	-	-
Phone Support	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Information Technology	10	8	8

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	<div> <div>2010</div> <div>2011</div> <div>2012</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Personnel Services	\$ 914,079	\$ 838,130	\$ 855,100
Supplies	24,215	28,310	22,310
Services & Charges	308,753	315,740	300,380
Department Total	\$ 1,247,047	\$ 1,182,180	\$ 1,177,790

Personnel Summary

Full-Time	9	7	7
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	720,649	\$	635,595	\$	647,685
Supplies		23,812		23,810		20,810
Services & Charges		75,639		101,400		99,100
Program Total	\$	820,100	\$	760,805	\$	767,595

Personnel Summary

Full-Time	7	5	5
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 38	Information Technology		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	446,575	454,035
500.20	Salaries Overtime	300	300
500.25	Salaries Special Compensation	2,600	7,045
<u>Total: Salaries</u>		\$ 449,475	\$ 461,380
<u>Total: Taxes & Benefits</u>		186,120	186,305
<u>Supplies</u>			
520.05	Office Supplies General	23,360	20,360
520.10	Office Supplies Paper	150	150
525.95	Operating Supplies Other	300	300
<u>Total: Supplies</u>		23,810	20,810
<u>Services & Charges</u>			
540.45	Services Data Processing/Technology	44,000	42,350
545.20	Communications Postage	600	300
545.95	Communications Other	13,800	-
565.35	Repair and Maintenance Software	35,300	48,750
575.05	Other Small Tools & Equipment	300	300
575.10	Other Memberships & Publications	1,100	1,100
575.15	Other Training & Travel	6,300	6,300
<u>Total: Services & Charges</u>		101,400	99,100
Division Total: Administration		760,805	767,595
Department Total: Information Technology		760,805	767,595
Fund Total: General Fund		760,805	767,595

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	191,511	\$	197,150	\$	202,030
Supplies		144		500		500
Services & Charges		14,430		17,000		17,000
Program Total	\$	206,085	\$	214,650	\$	219,530

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 38	Information Technology		
Division 22	Geographic Information Systems		
<u>Salaries</u>			
500.05	Salaries Full Time	143,710	148,730
500.25	Salaries Special Compensation	550	550
<u>Total: Salaries</u>		\$ 144,260	\$ 149,280
<u>Total: Taxes & Benefits</u>		52,890	52,750
<u>Supplies</u>			
520.10	Office Supplies Paper	500	500
<u>Total: Supplies</u>		500	500
<u>Services & Charges</u>			
565.35	Repair and Maintenance Software	14,000	14,500
575.15	Other Training & Travel	3,000	2,500
<u>Total: Services & Charges</u>		17,000	17,000
Division Total: Geographic Information Systems		214,650	219,530
Department Total: Information Technology		214,650	219,530
Fund Total: General Fund		214,650	219,530

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,919	\$	5,385	\$	5,385
Supplies		259		4,000		1,000
Services & Charges		218,684		197,340		184,280
Program Total	\$	220,862	\$	206,725	\$	190,665

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 38	Information Technology		
Division 23	Communication Systems		
<u>Salaries</u>			
500.10	Salaries Part Time	5,000	5,000
<u>Total: Salaries</u>		\$ 5,000	\$ 5,000
<u>Total: Taxes & Benefits</u>		385	385
<u>Supplies</u>			
525.95	Operating Supplies Other	4,000	1,000
<u>Total: Supplies</u>		4,000	1,000
<u>Services & Charges</u>			
545.10	Communications Telephone	123,040	105,040
545.15	Communications Cell Phones	64,500	65,790
545.95	Communications Other	8,800	12,000
565.90	Repair and Maintenance Other	-	950
575.05	Other Small Tools & Equipment	500	500
575.15	Other Training & Travel	500	-
<u>Total: Services & Charges</u>		197,340	184,280
Division Total: Communication Systems		206,725	190,665
Department Total: Information Technology		206,725	190,665
Fund Total: General Fund		206,725	190,665

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

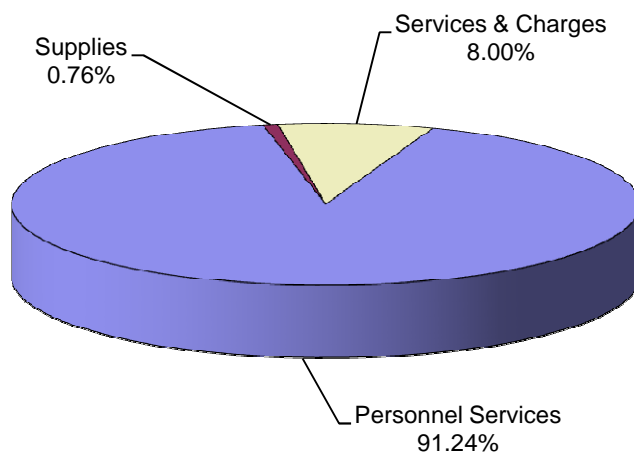
Department 40 Community Services

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 282,550	\$ 289,595	2.49%
Building Permits & Inspections	662,225	575,255	-13.13%
Neighborhood Services	402,920	427,120	6.01%
Environmental Health	416,075	427,835	2.83%
Department Total: Community Services	1,763,770	1,719,805	-2.49%

Expenditures by Type

Personnel Services	\$ 1,649,265	\$ 1,569,235	-4.85%
Supplies	11,875	13,025	9.68%
Services & Charges	102,630	137,545	34.02%
Department Total: Community Services	1,763,770	1,719,805	-2.49%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 40 Community Services

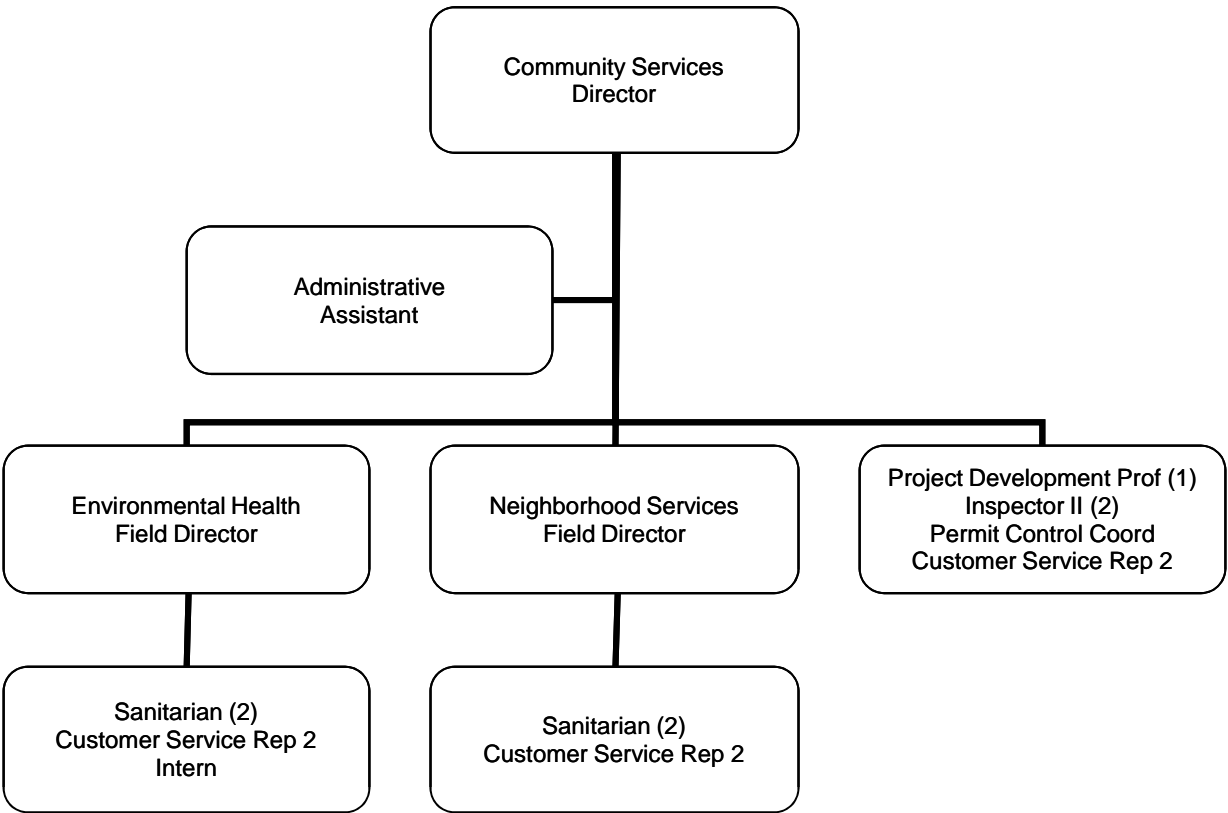
Prior Year - Status

- * Implement New World System/ERP features.
Ongoing
- * Adopt 2009 Property Maintenance Code.
Ongoing
- * Implement New Rental Inspection Program and an Association Common Area Inspection Program.
Completed
- * Implement New Special Events Application Process.
Completed
- * Adopt 2009 Building Codes.
Completed

Current Year

- * Implement New World System/ERP features.
- * Implement Pro-Active Police Beat Code Enforcement
- * Work with the Palatine Opportunity Center to deliver informational presentations
- * Develop Food Safety In-Service Training Modules for Food Establishments :
 - Food Temperatures
 - Cooling and Date Marking
 - Chemical/Toxic Storage
 - Employee Hygiene and Cross Contamination

Department 40 Community Services



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Director of Community Services	1	1	1
Project Development Professional	2	2	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector II	2	2	2
Customer Service Representative II	2	2	3
Customer Service Representative I	1	1	-
Administrative Assistant	1	1	1
Permit Control Coordinator	1	1	1
<u>Full-Time Total</u>	16	16	15
Intern	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Community Services	17	17	16

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,655,592	\$	1,649,265	\$	1,569,235
Supplies		10,089		11,875		13,025
Services & Charges		112,295		102,630		137,545
Department Total	\$	1,777,976	\$	1,763,770	\$	1,719,805

Personnel Summary

Full-Time	16	16	15
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	269,583	\$	264,205	\$	275,580
Supplies		10,033		11,200		11,000
Services & Charges		6,274		7,145		3,015
Program Total	\$	285,890	\$	282,550	\$	289,595

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 40	Community Services		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	181,800	183,625
500.15	Salaries Temporary	-	-
500.20	Salaries Overtime	-	100
500.25	Salaries Special Compensation	1,100	3,495
<u>Total: Salaries</u>		\$ 182,900	\$ 187,220
<u>Total: Taxes & Benefits</u>		81,305	88,360
<u>Supplies</u>			
520.05	Office Supplies General	4,075	4,075
520.10	Office Supplies Paper	2,000	2,000
520.15	Office Supplies Printed Forms	3,590	3,590
525.25	Operating Supplies Chemicals	1,050	350
525.95	Operating Supplies Other	485	985
<u>Total: Supplies</u>		11,200	11,000
<u>Services & Charges</u>			
550.15	Printing/Advertising Outside Printing Services	760	760
565.95	Repair and Maintenance Vehicle Maint Service Charge	4,130	-
575.10	Other Memberships & Publications	1,355	1,355
575.15	Other Training & Travel	900	900
<u>Total: Services & Charges</u>		7,145	3,015
Division Total: Administration		282,550	289,595
Department Total: Community Services		282,550	289,595
Fund Total: General Fund		282,550	289,595

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	606,209	\$	597,910	\$	482,000
Supplies		-		225		675
Services & Charges		78,834		64,090		92,580
Program Total	\$	685,043	\$	662,225	\$	575,255

Personnel Summary

Full-Time	6	6	5
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 40	Community Services		
Division 24	Building Permits & Inspections		
<u>Salaries</u>			
500.05	Salaries Full Time	422,540	343,130
500.15	Salaries Temporary	-	-
500.20	Salaries Overtime	250	100
500.25	Salaries Special Compensation	2,850	1,850
<u>Total: Salaries</u>		\$ 425,640	\$ 345,080
<u>Total: Taxes & Benefits</u>		172,270	136,920
<u>Supplies</u>			
525.35	Operating Supplies Clothing	225	675
<u>Total: Supplies</u>		225	675
<u>Services & Charges</u>			
540.20	Services Architectural	4,500	6,500
540.25	Services Engineering	23,000	23,000
540.45	Services Data Processing/Technology	7,500	5,500
540.95	Services Other	5,000	33,490
565.95	Repair and Maintenance Vehicle Maint Service Charge	21,230	21,230
575.10	Other Memberships & Publications	605	605
575.15	Other Training & Travel	2,255	2,255
<u>Total: Services & Charges</u>		64,090	92,580
Division Total: Building Permits & Inspections		662,225	575,255
Department Total: Community Services		662,225	575,255
Fund Total: General Fund		662,225	575,255

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	383,876	\$	391,480	\$	404,675
Supplies		-		225		675
Services & Charges		10,098		11,215		21,770
Program Total	\$	393,974	\$	402,920	\$	427,120

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 40	Community Services		
Division 25	Neighborhood Services		
<u>Salaries</u>			
500.05	Salaries Full Time	273,445	283,260
500.15	Salaries Temporary	-	-
500.20	Salaries Overtime	-	525
500.25	Salaries Special Compensation	-	1,875
<u>Total: Salaries</u>		\$ 273,445	\$ 285,660
<u>Total: Taxes & Benefits</u>		118,035	119,015
<u>Supplies</u>			
525.35	Operating Supplies Clothing	225	675
<u>Total: Supplies</u>		225	675
<u>Services & Charges</u>			
540.95	Services Other	-	10,555
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	8,840
575.05	Other Small Tools & Equipment	-	-
575.10	Other Memberships & Publications	725	725
575.15	Other Training & Travel	1,650	1,650
<u>Total: Services & Charges</u>		11,215	21,770
Division Total: Neighborhood Services		402,920	427,120
Department Total: Community Services		402,920	427,120
Fund Total: General Fund		402,920	427,120

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Covers all areas and aspects of the Health Inspection program. The areas covered are food handling inspections, swimming pool inspections, microwave surveys, well water sampling and general complaints (vermin, sewage disposal, etc.) and annual inoculations.

Program Objectives

- 1 Coordinate with NWMAD to transmit complaints and periodically meet to identify projects to prevent or abate mosquito problems.
- 2 Continue current food handling inspections on quarterly basis.
- 3 Take a proactive role to control high weeds.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	395,924	\$	395,670	\$	406,980
Supplies		56		225		675
Services & Charges		17,089		20,180		20,180
Program Total	\$	413,069	\$	416,075	\$	427,835

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 40	Community Services		
Division 26	Environmental Health		
<u>Salaries</u>			
500.05	Salaries Full Time	276,140	282,190
500.15	Salaries Temporary	5,000	5,880
500.20	Salaries Overtime	250	2,500
500.25	Salaries Special Compensation	550	2,465
<u>Total: Salaries</u>		\$ 281,940	\$ 293,035
<u>Total: Taxes & Benefits</u>		113,730	113,945
<u>Supplies</u>			
525.35	Operating Supplies Clothing	225	675
<u>Total: Supplies</u>		225	675
<u>Services & Charges</u>			
540.60	Services Custodial	6,990	6,990
540.95	Services Other	525	525
560.25	Utility Services Refuse Disposal	1,540	1,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	8,840
575.05	Other Small Tools & Equipment	-	-
575.10	Other Memberships & Publications	780	780
575.15	Other Training & Travel	1,505	1,505
<u>Total: Services & Charges</u>		20,180	20,180
Division Total: Environmental Health		416,075	427,835
Department Total: Community Services		416,075	427,835
Fund Total: General Fund		416,075	427,835

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

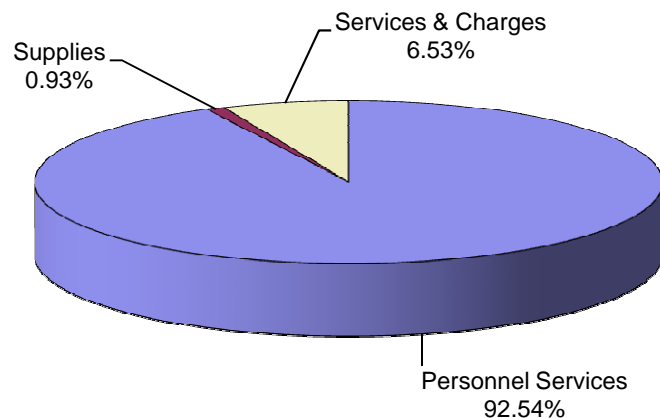
Department 42 Police

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 1,209,050	\$ 1,245,230	2.99%
Crime Control & Investigation	15,787,010	15,717,645	-0.44%
Traffic Control	479,980	479,650	-0.07%
Police Training	10,860	16,300	50.09%
Support Services	1,769,790	1,807,315	2.12%
Special Detail Services	262,135	238,240	-9.12%
Department Total: Police	19,518,825	19,504,380	-0.07%

Expenditures by Type

Personnel Services	\$ 18,044,185	\$ 18,049,705	0.03%
Supplies	204,330	181,315	-11.26%
Services & Charges	1,270,310	1,273,360	0.24%
Department Total: Police	19,518,825	19,504,380	-0.07%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * To assist Camosy Construction and SRBL Architects during the building and occupancy phase of our new police headquarters with an anticipated move in date occurring by the end of 2011.

The cooperative effort between Camosy Construction, SRBL Architects, and the Police Department has been very strong and we are on target to move in by the end of the year, or the beginning of January, 2012.

- * To complete deployment, training and a written policy regarding video cameras for the entire patrol fleet, which were obtained through Justice Assistance Grants.

Deployment of the in-car cameras purchased with the Justice Assistance Grant was successful. Officers were trained on the use of the cameras and we have already experienced benefits associated with this new equipment.

- * To increase pedestrian safety with the use of a new ordinance designed to prohibit pedestrians crossing major roadways in non designated crosswalks.

Pedestrian safety has improved along some of the main roadways since the adoption of this ordinance. Specifically, high school students in the Rand Road corridor are much more cognizant of this safety ordinance, which is critical for the success of these types of preventative efforts.

- * To continue utilizing IDOT Traffic Safety Grants to support efforts related to seat belt use, DUI enforcement, and roadside safety checkpoints.

Utilizing funds from the 2011 IDOT STEP Grant, 6 roadside safety checks, 16 seat belt enforcement zones, 70 saturation patrols for impaired driving, and 72 saturation patrols for seat belt enforcement were conducted. This resulted in 54 DUI arrests, 477 seatbelt citations, 158 speeding violations, 23 child safety restraint citations and additional traffic citations and misdemeanor / felony arrests.

- * Implement a new fee for service to offset the costs incurred by processing fingerprint applications.

The village has received approximately two thousand dollars in revenue due to the implementation of this new fee for fingerprint applications.

- * Update the Village's fee structure for compliance tickets and parking tickets.

The revised fee schedule for compliance and parking tickets has shown a significant increase in compliance and parking ticket revenue for the village.

- * To secure overtime funds from the Federal Government and continue our cooperative efforts with the 'Organized Crime Drug Enforcement Task Force' in combating drug activity within the village.

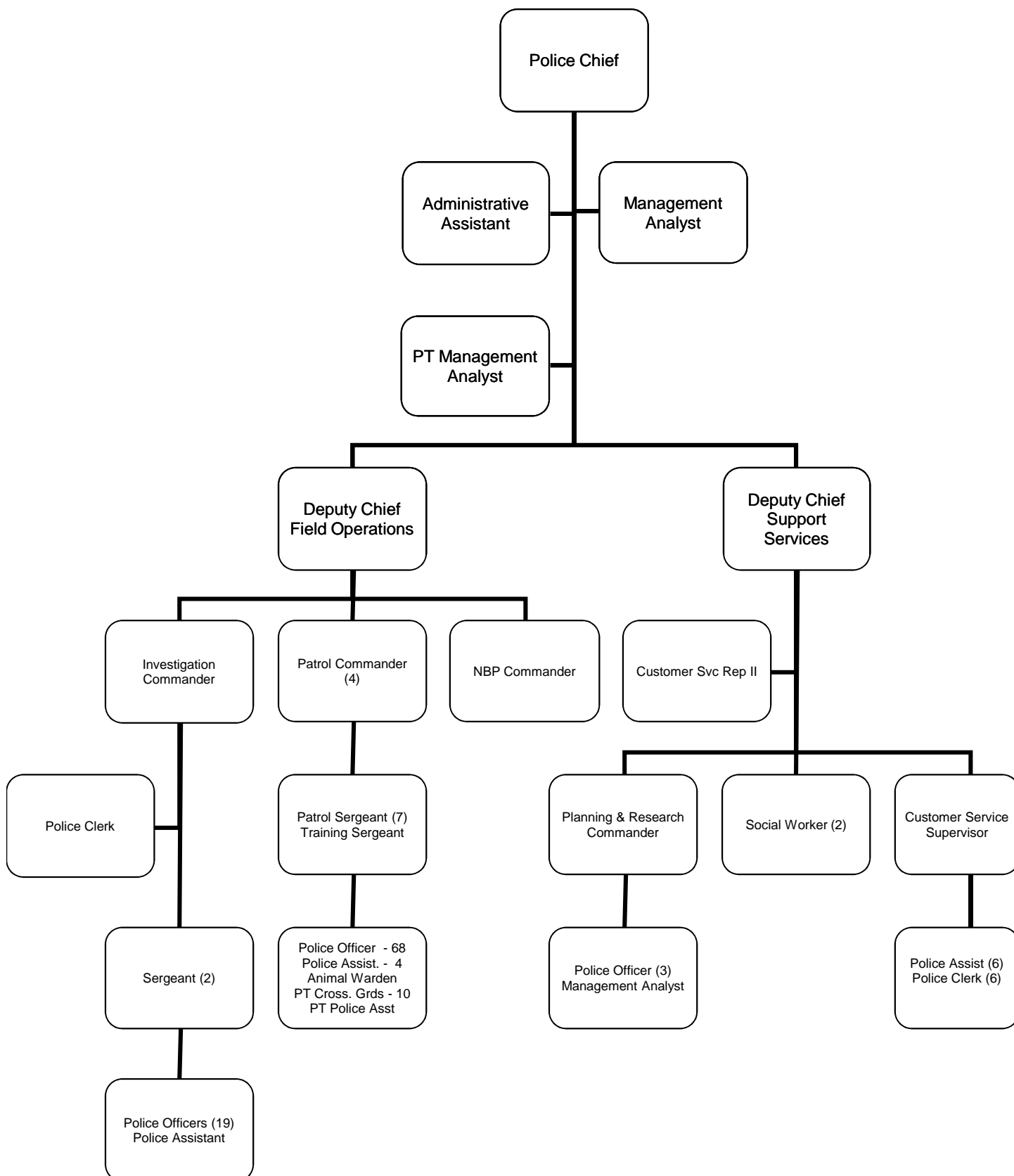
Investigators are still utilizing these overtime funds to combat drug and gang activity in the Village of Palatine.

Current Year

- * To work cooperatively with Camosy Construction, SRBL, and the numerous vendors, in order to have a smooth transition to the new police headquarters.
- * To partner our K9 Units with District 211 schools in order to establish strong drug prevention efforts for the well being of the student population.
- * To coordinate with Public Works the tasks and responsibilities of a data analyst, who will be responsible for crime analysis for the Police Department and project analysis for the Public Works Department.
- * To continue utilizing IDOT Traffic Safety Grants to support efforts related to seat belt use, DUI enforcement, and roadside safety checkpoints.
- * To continue close monitoring of overtime fund expenses and holding supervisors and officers accountable for the use of these funds.

Village of Palatine
CY 2012 Adopted Budget - Organization Chart

Department 42 Police



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 42 Police

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	92	91	90
Police Assistant	13	11	11
Animal Control Warden	2	2	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative II	1	1	1
Police Clerk	7	7	7
Management Analyst	2	2	2
<u>Full-Time Total</u>	141	138	136
Crossing Guard	10	10	10
Police Assistant	1	1	1
Management Analyst	1	1	1
<u>Part-Time Total</u>	12	12	12
Department Total: Police	153	150	148

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 17,521,030	\$ 18,044,185	\$ 18,049,705
Supplies	122,382	204,330	181,315
Services & Charges	1,275,839	1,270,310	1,273,360
Department Total	\$ 18,919,251	\$ 19,518,825	\$ 19,504,380

Personnel Summary

Full-Time	141	138	136
Part-Time	12	12	12

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	<div> <div>2010</div> <div>2011</div> <div>2012</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Personnel Services	\$ 1,301,649	\$ 1,132,810	\$ 1,173,445
Supplies	17,262	44,600	39,120
Services & Charges	53,834	31,640	32,665
Program Total	\$ 1,372,745	\$ 1,209,050	\$ 1,245,230

Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	736,600	743,980
500.10	Salaries Part Time	45,000	45,000
500.20	Salaries Overtime	-	-
500.25	Salaries Special Compensation	6,000	13,130
500.95	Salaries Other	-	-
<u>Total: Salaries</u>		\$ 787,600	\$ 802,110
<u>Total: Taxes & Benefits</u>		345,210	371,335
<u>Supplies</u>			
520.05	Office Supplies General	6,500	5,000
520.10	Office Supplies Paper	6,300	4,800
525.05	Operating Supplies Custodial	1,000	800
525.10	Operating Supplies Medical	750	600
525.45	Operating Supplies Ammunition	23,550	23,320
525.95	Operating Supplies Other	6,500	4,600
<u>Total: Supplies</u>		44,600	39,120
<u>Services & Charges</u>			
540.35	Services Medical	4,415	3,425
540.40	Services Management Fees	10,000	10,000
540.95	Services Other	500	360
545.20	Communications Postage	325	480
550.15	Printing/Advertising Outside Printing Services	1,100	1,340
560.25	Utility Services Refuse Disposal	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	3,000
570.20	Rental Buildings	-	-
575.10	Other Memberships & Publications	14,205	12,755
575.15	Other Training & Travel	1,095	1,305
<u>Total: Services & Charges</u>		31,640	32,665
Division Total: Administration		1,209,050	1,245,230
Department Total: Police		1,209,050	1,245,230
Fund Total: General Fund		1,209,050	1,245,230

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 14,996,068	\$ 15,558,135	\$ 15,501,000
Supplies	91,429	153,130	136,895
Services & Charges	64,080	75,745	79,750
Program Total	\$ 15,151,577	\$ 15,787,010	\$ 15,717,645

Personnel Summary

Full-Time	120	119	117
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 27	Crime Control & Investigation		
<u>Salaries</u>			
500.05	Salaries Full Time	9,578,470	9,595,945
500.10	Salaries Part Time	20,265	22,070
500.20	Salaries Overtime	306,700	306,700
500.25	Salaries Special Compensation	78,400	80,600
500.95	Salaries Other	-	-
<u>Total: Salaries</u>		\$ 9,983,835	\$ 10,005,315
<u>Total: Taxes & Benefits</u>		5,574,300	5,495,685
<u>Supplies</u>			
520.05	Office Supplies General	2,200	2,000
520.10	Office Supplies Paper	500	-
520.15	Office Supplies Printed Forms	6,800	7,420
525.05	Operating Supplies Custodial	1,280	1,500
525.10	Operating Supplies Medical	500	300
525.35	Operating Supplies Clothing	88,200	71,800
525.95	Operating Supplies Other	20,425	20,650
<u>Total: Supplies</u>		119,905	103,670
<u>Services & Charges</u>			
540.35	Services Medical	6,000	3,700
540.45	Services Data Processing/Technology	2,700	5,800
540.95	Services Other	12,200	9,700
545.10	Communications Telephone	1,220	1,170
545.20	Communications Postage	400	-
545.95	Communications Other	1,980	1,300
550.15	Printing/Advertising Outside Printing Services	2,270	1,600
565.05	Repair and Maintenance Machinery & Equipment	2,150	3,625
565.35	Repair and Maintenance Software	14,225	14,365
575.05	Other Small Tools & Equipment	8,950	14,840
575.10	Other Memberships & Publications	23,650	23,650
<u>Total: Services & Charges</u>		75,745	79,750
Division Total: Crime Control & Investigation		15,753,785	15,684,420
Department Total: Police		15,753,785	15,684,420
Fund Total: General Fund		15,753,785	15,684,420

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 221	Federal Equitable Sharing Fund		
Department 42	Police		
Division 27	Crime Control & Investigation		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 2,100	\$ 2,100
<u>Total: Supplies</u>		<u>2,100</u>	<u>2,100</u>
Division Total: Crime Control & Investigation		2,100	2,100
Department Total: Police		2,100	2,100
Fund Total: Federal Equitable Sharing Fund		2,100	2,100

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 222	State Equitable Sharing Fund		
Department 42	Police		
Division 27	Crime Control & Investigation		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 15,050	\$ 15,050
<u>Total: Supplies</u>		15,050	15,050
Division Total: Crime Control & Investigation		15,050	15,050
Department Total: Police		15,050	15,050
Fund Total: State Equitable Sharing Fund		15,050	15,050

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 223	DUI Fines Fund		
Department 42	Police		
Division 27	Crime Control & Investigation		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 16,075	\$ 16,075
<u>Total: Supplies</u>		16,075	16,075
Division Total: Crime Control & Investigation		16,075	16,075
Department Total: Police		16,075	16,075
Fund Total: DUI Fines Fund		16,075	16,075

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	504,042	\$	477,120	\$	477,140
Supplies		8,251		1,000		500
Services & Charges		-		1,860		2,010
Program Total	\$	512,293	\$	479,980	\$	479,650

Personnel Summary

Full-Time	4	3	3
Part-Time	10	10	10

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 28	Traffic Control		
<u>Salaries</u>			
500.05	Salaries Full Time	252,825	255,390
500.10	Salaries Part Time	72,000	72,000
500.20	Salaries Overtime	3,600	3,600
500.25	Salaries Special Compensation	900	900
500.95	Salaries Other	-	-
<u>Total: Salaries</u>		\$ 329,325	\$ 331,890
<u>Total: Taxes & Benefits</u>		147,795	145,250
<u>Supplies</u>			
520.05	Office Supplies General	-	-
520.15	Office Supplies Printed Forms	500	-
525.95	Operating Supplies Other	500	500
<u>Total: Supplies</u>		1,000	500
<u>Services & Charges</u>			
540.95	Services Other	1,450	1,400
565.05	Repair and Maintenance Machinery & Equipment	-	250
575.05	Other Small Tools & Equipment	300	250
575.10	Other Memberships & Publications	110	110
<u>Total: Services & Charges</u>		1,860	2,010
Division Total: Traffic Control		479,980	479,650
Department Total: Police		479,980	479,650
Fund Total: General Fund		479,980	479,650

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		-		-		-
Services & Charges		699		10,860		16,300
Program Total	\$	699	\$	10,860	\$	16,300

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 29	Police Training		
<u>Services & Charges</u>			
575.15	Other Training & Travel	\$ 10,860	\$ 16,300
<u>Total: Services & Charges</u>		10,860	16,300
Division Total: Police Training		10,860	16,300
Department Total: Police		10,860	16,300
Fund Total: General Fund		10,860	16,300

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	455,529	\$	613,985	\$	659,880
Supplies		5,440		5,600		4,800
Services & Charges		1,157,226		1,150,205		1,142,635
Program Total	\$	1,618,195	\$	1,769,790	\$	1,807,315

Personnel Summary

Full-Time	9	8	8
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 30	Support Services		
<u>Salaries</u>			
500.05	Salaries Full Time	444,875	460,620
500.10	Salaries Part Time	-	-
500.20	Salaries Overtime	2,300	2,300
500.25	Salaries Special Compensation	1,350	1,350
500.95	Salaries Other	-	-
<u>Total: Salaries</u>		\$ 448,525	\$ 464,270
<u>Total: Taxes & Benefits</u>		165,460	195,610
<u>Supplies</u>			
520.05	Office Supplies General	500	300
520.15	Office Supplies Printed Forms	500	-
530.05	R&M Supplies Equipment Parts	4,600	4,500
<u>Total: Supplies</u>		5,600	4,800
<u>Services & Charges</u>			
545.05	Communications Dispatch Services	525,705	525,705
565.05	Repair and Maintenance Machinery & Equipment	7,980	5,480
565.95	Repair and Maintenance Vehicle Maint Service Charge	611,250	611,250
570.15	Rental Vehicle	4,370	-
575.10	Other Memberships & Publications	600	-
575.15	Other Training & Travel	300	200
<u>Total: Services & Charges</u>		1,150,205	1,142,635
Division Total: Support Services		1,769,790	1,807,315
Department Total: Police		1,769,790	1,807,315
Fund Total: General Fund		1,769,790	1,807,315

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	263,742	\$	262,135	\$	238,240
Supplies		-		-		-
Services & Charges		-		-		-
Program Total	\$	263,742	\$	262,135	\$	238,240

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 42	Police		
Division 31	Special Detail Services		
<u>Salaries</u>			
500.20	Salaries Overtime	120,000	107,800
500.25	Salaries Special Compensation	123,500	113,500
<u>Total: Salaries</u>		\$ 243,500	\$ 221,300
<u>Total: Taxes & Benefits</u>		18,635	16,940
Division Total: Special Detail Services		262,135	238,240
Department Total: Police		262,135	238,240
Fund Total: General Fund		262,135	238,240

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

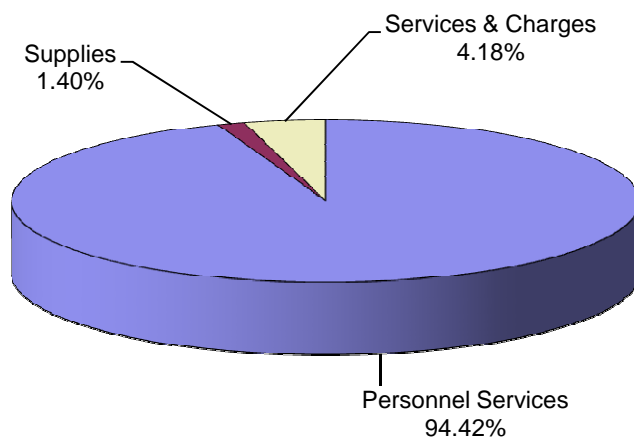
Department 44 Fire

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 633,490	\$ 654,985	3.39%
Fire Service	12,910,030	13,421,325	3.96%
Fire Prevention & Education	462,510	462,135	-0.08%
Fire Training	246,605	254,660	3.27%
Support Services	453,225	451,225	-0.44%
Special Detail Services	58,500	67,000	14.53%
Emergency Management	125,925	125,265	-0.52%
Department Total: Fire	14,890,285	15,436,595	3.67%

Expenditures by Type

Personnel Services	\$ 14,031,320	\$ 14,574,910	3.87%
Supplies	213,015	216,295	1.54%
Services & Charges	645,950	645,390	-0.09%
Department Total: Fire	14,890,285	15,436,595	3.67%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Continue Quentin Rd Fire Station Project with a revised targeted completion date of April of 2011. This should greatly improve overall response times in our northwest areas of the Village.

Accomplished. New Station 81 went completely operational on May 2, 2011 and under budget by \$152,710.00.

- * Negotiate the next Collective Bargaining Agreement.

Accomplished. A one year contract extension for 2011 was completed.

- * Replace engine T-233 due to its inability to work up to its rated capacity despite numerous mechanical repair efforts.

Accomplished. T-233 was retired in October 2011 and the new Crimson Fire Engine will be put in full service at Station 82 by the end of November 2011.

- * The Fire Department will continue to look at how to reduce costs related to overtime, operations, and future capital expenditures, while also working with our neighboring Fire Departments to see where we can mutually save through consolidation of resources.

Accomplished through the use of daily monitoring, combined use of Rolling Meadows TRT vehicle & Train the Trainer concept.

- * Finalize and present for Council consideration a Wireless Fire Alarm Program as a new revenue stream.

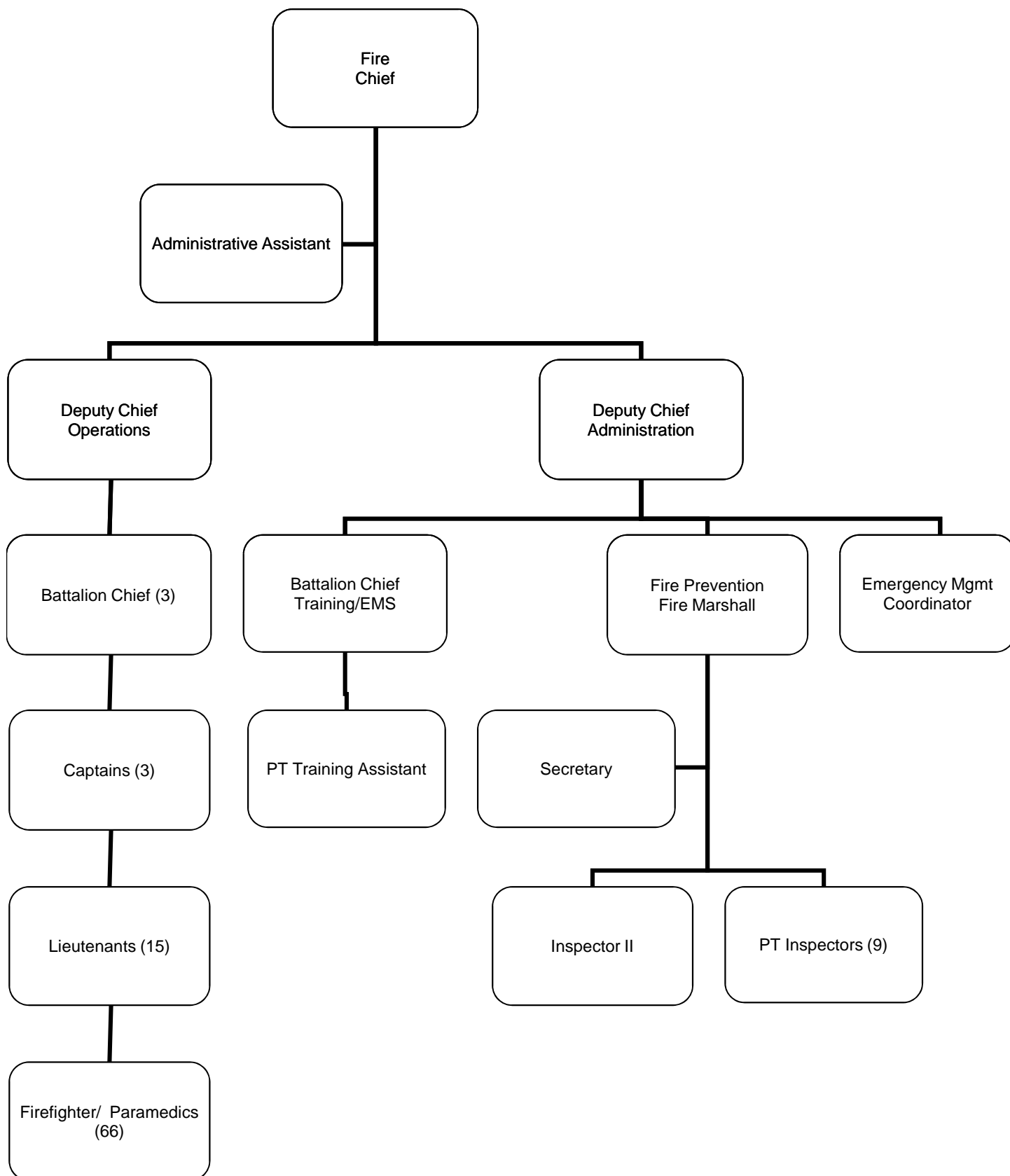
It was determined that the initial capital outlay of roughly \$400,000 was not a prudent expenditure at this time. The wireless alarm program can be revisited and reevaluated at any time.

Current Year

- * Negotiate the next Collective Bargaining Agreement.
- * Replace Reserve Ambulance T-310.
- * Establish a new Firefighter eligibility list.
- * Establish a new Lieutenant promotional list.
- * Submit Assistance to Firefighter Grant (AFG) for complete SCBA replacement. Our current SCBA's will no longer be NFPA compliant as of 12/31/2013.
- * Replace all portable and 800 mobile radios due to new FCC narrow banding requirements.
- * Narrowband all tornado warning sirens due to new FCC requirements.
- * Update/improve essential infrastructure within Station 85 and investigate options for new downtown station location.

Village of Palatine
CY 2012 Adopted Budget - Organization Chart

Department 44 Fire



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	69	68	66
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshall	1	1	1
Emergency Mgmt Coordinator	1	1	1
Administrative Asst	1	1	1
Secretary	1	1	1
<u>Full-Time Total</u>	99	98	96
Training Assistant	1	1	1
Inspector II	9	9	9
Emergency Mgmt Coordinator P-T	1	-	-
Intern	1	-	-
<u>Part-Time Total</u>	12	10	10
Department Total: Fire	111	108	106

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services. The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 13,744,092	\$ 14,031,320	\$ 14,574,910
Supplies	\$ 202,619	213,015	216,295
Services & Charges	\$ 682,662	645,950	645,390
Department Total	\$ 14,629,373	\$ 14,890,285	\$ 15,436,595

Personnel Summary

Full-Time	99	98	96
Part-Time	12	10	10

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	602,601	\$	609,310	\$	634,960
Supplies		6,693		10,600		11,645
Services & Charges		11,301		13,580		8,380
Program Total	\$	620,595	\$	633,490	\$	654,985

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 44	Fire		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	414,490	412,440
500.25	Salaries Special Compensation	4,000	10,800
<u>Total: Salaries</u>		\$ 418,490	\$ 423,240
<u>Total: Taxes & Benefits</u>		190,820	211,720
<u>Supplies</u>			
520.05	Office Supplies General	9,050	10,095
520.10	Office Supplies Paper	1,200	1,200
520.15	Office Supplies Printed Forms	350	350
<u>Total: Supplies</u>		10,600	11,645
<u>Services & Charges</u>			
540.45	Services Data Processing/Technology	-	-
545.20	Communications Postage	675	675
560.15	Utility Services Water/Sewer	5,200	-
575.10	Other Memberships & Publications	4,455	4,455
575.15	Other Training & Travel	3,250	3,250
<u>Total: Services & Charges</u>		13,580	8,380
Division Total: Administration		633,490	654,985
Department Total: Fire		633,490	654,985
Fund Total: General Fund		633,490	654,985

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide dive rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 12,390,261	\$ 12,680,050	\$ 13,188,930
Supplies	92,037	116,755	113,035
Services & Charges	174,056	113,225	119,360
Program Total	\$ 12,656,354	\$ 12,910,030	\$ 13,421,325

Personnel Summary

Full-Time	90	89	87
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 44	Fire		
Division 32	Fire Service		
<u>Salaries</u>			
500.05	Salaries Full Time	7,676,170	7,603,485
500.20	Salaries Overtime	453,500	528,500
500.25	Salaries Special Compensation	208,155	149,400
<u>Total: Salaries</u>		\$ 8,337,825	\$ 8,281,385
<u>Total: Taxes & Benefits</u>		4,342,225	4,907,545
<u>Supplies</u>			
520.10	Office Supplies Paper	-	-
520.15	Office Supplies Printed Forms	-	-
525.10	Operating Supplies Medical	19,345	21,580
525.35	Operating Supplies Clothing	67,655	67,655
525.95	Operating Supplies Other	6,480	3,950
530.05	R&M Supplies Equipment Parts	12,275	2,850
530.15	R&M Supplies Building Repair	11,000	17,000
<u>Total: Supplies</u>		116,755	113,035
<u>Services & Charges</u>			
540.10	Services Financial	-	-
540.35	Services Medical	29,905	30,000
565.05	Repair and Maintenance Machinery & Equipment	40,510	54,895
565.15	Repair and Maintenance Buildings	5,800	5,800
565.35	Repair and Maintenance Software	7,800	7,650
575.05	Other Small Tools & Equipment	29,210	21,015
<u>Total: Services & Charges</u>		113,225	119,360
Division Total: Fire Service		12,910,030	13,421,325
Department Total: Fire		12,910,030	13,421,325
Fund Total: General Fund		12,910,030	13,421,325

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business license in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	440,918	\$	434,635	\$	436,765
Supplies		12,546		17,035		15,990
Services & Charges		4,081		10,840		9,380
Program Total	\$	457,545	\$	462,510	\$	462,135

Personnel Summary

Full-Time	3	3	3
Part-Time	10	9	9

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 44	Fire		
Division 33	Fire Prevention & Education		
<u>Salaries</u>			
500.05	Salaries Full Time	210,550	212,650
500.10	Salaries Part Time	91,000	91,915
500.20	Salaries Overtime	26,500	26,500
500.25	Salaries Special Compensation	2,750	2,750
<u>Total: Salaries</u>		\$ 330,800	\$ 333,815
<u>Total: Taxes & Benefits</u>		103,835	102,950
<u>Supplies</u>			
520.05	Office Supplies General	2,545	1,500
520.10	Office Supplies Paper	-	-
520.15	Office Supplies Printed Forms	4,000	4,000
525.95	Operating Supplies Other	10,490	10,490
<u>Total: Supplies</u>		17,035	15,990
<u>Services & Charges</u>			
545.10	Communications Telephone	4,080	4,080
575.05	Other Small Tools & Equipment	865	450
575.10	Other Memberships & Publications	1,445	950
575.15	Other Training & Travel	4,450	3,900
<u>Total: Services & Charges</u>		10,840	9,380
Division Total: Fire Prevention & Education		462,510	462,135
Department Total: Fire		462,510	462,135
Fund Total: General Fund		462,510	462,135

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Firefighter III, paramedic, and Haz-Mat I, and all present officers and officer candidates certified at the Fire Officer I level and to pursue Fire Officer II level certification of all lieutenants.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To have all officers, with the rank of Captain or above, certified at the Fire Officer III level.
- 4 To continue to develop programs such as hazardous materials, technical rescue, and dive rescue to further enhance the education and skills of all fire department personnel.
- 5 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 6 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	196,052	\$	195,725	\$	202,815
Supplies		3,804		6,700		5,700
Services & Charges		27,770		44,180		46,145
Program Total	\$	227,626	\$	246,605	\$	254,660

Personnel Summary

Full-Time	1	1	1
Part-Time	1	1	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 44	Fire		
Division 34	Fire Training		
<u>Salaries</u>			
500.05	Salaries Full Time	100,960	101,975
500.10	Salaries Part Time	-	-
500.20	Salaries Overtime	34,500	34,500
500.25	Salaries Special Compensation	1,780	1,000
<u>Total: Salaries</u>		\$ 137,240	\$ 137,475
<u>Total: Taxes & Benefits</u>		58,485	65,340
<u>Supplies</u>			
520.05	Office Supplies General	-	-
525.95	Operating Supplies Other	6,700	5,700
<u>Total: Supplies</u>		6,700	5,700
<u>Services & Charges</u>			
575.05	Other Small Tools & Equipment	1,850	1,200
575.10	Other Memberships & Publications	1,060	2,950
575.15	Other Training & Travel	41,270	41,995
<u>Total: Services & Charges</u>		44,180	46,145
Division Total: Fire Training		246,605	254,660
Department Total: Fire		246,605	254,660
Fund Total: General Fund		246,605	254,660

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	451,744	453,225	451,225
Program Total	\$ 451,744	\$ 453,225	\$ 451,225

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 44	Fire		
Division 35	Support Services		
<u>Services & Charges</u>			
545.05	Communications Dispatch Services	\$ 131,425	\$ 131,425
545.95	Communications Other	2,750	750
565.05	Repair and Maintenance Machinery & Equipment	950	950
565.95	Repair and Maintenance Vehicle Maint Service Charge	315,100	315,100
Total: Services & Charges		450,225	448,225
Division Total: Support Services		450,225	448,225
Department Total: Fire		450,225	448,225
Fund Total: General Fund		450,225	448,225

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund		
Department 44	Fire		
Division 35	Support Services		
<u>Services & Charges</u>			
545.95	Communications Other	\$ 3,000	\$ 3,000
<u>Total: Services & Charges</u>		3,000	3,000
Division Total: Support Services		3,000	3,000
Department Total: Fire		3,000	3,000
Fund Total: General Fund		3,000	3,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		77,902		58,500		67,000
Services & Charges		-		-		-
Program Total	\$	77,902	\$	58,500	\$	67,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund		
Department 44	Fire		
Division 36	Special Detail Services		
<u>Supplies</u>			
525.95	Operating Supplies Other	\$ 58,500	\$ 67,000
<u>Total: Supplies</u>		58,500	67,000
Division Total: Special Detail Services		58,500	67,000
Department Total: Fire		58,500	67,000
Fund Total: Foreign Fire Insurance Tax Fund		58,500	67,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	114,260	\$	111,600	\$	111,440
Supplies		9,637		3,425		2,925
Services & Charges		13,710		10,900		10,900
Program Total	\$	137,607	\$	125,925	\$	125,265

Personnel Summary

Full-Time	1	1	1
Part-Time	1	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 44	Fire		
Division 37	Emergency Management		
<u>Salaries</u>			
500.05	Salaries Full Time	77,435	77,825
500.10	Salaries Part Time	-	-
500.25	Salaries Special Compensation	1,000	1,000
<u>Total: Salaries</u>		\$ 78,435	\$ 78,825
<u>Total: Taxes & Benefits</u>		33,165	32,615
<u>Supplies</u>			
520.05	Office Supplies General	200	300
520.10	Office Supplies Paper	1,000	100
525.95	Operating Supplies Other	2,075	2,375
530.05	R&M Supplies Equipment Parts	150	150
<u>Total: Supplies</u>		3,425	2,925
<u>Services & Charges</u>			
540.45	Services Data Processing/Technology	600	600
545.20	Communications Postage	400	100
565.05	Repair and Maintenance Machinery & Equipment	7,000	7,000
575.05	Other Small Tools & Equipment	250	550
575.10	Other Memberships & Publications	600	600
575.15	Other Training & Travel	2,050	2,050
<u>Total: Services & Charges</u>		10,900	10,900
Division Total: Emergency Management		125,925	125,265
Department Total: Fire		125,925	125,265
Fund Total: Emergency Management		125,925	125,265

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

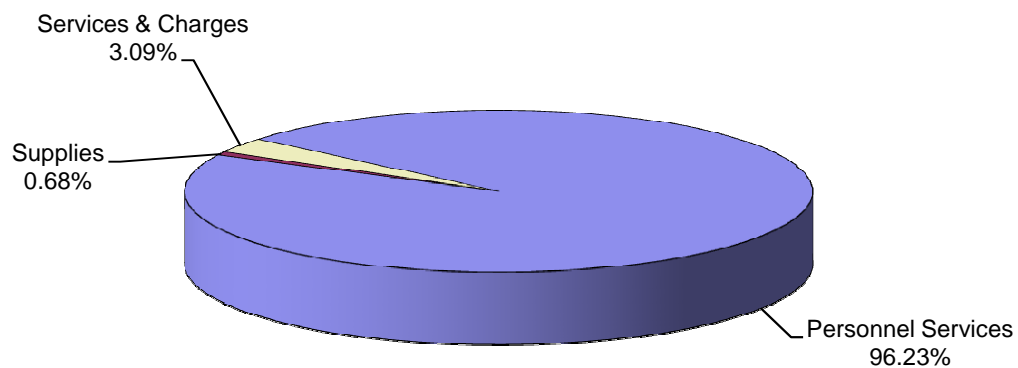
Department 50 Engineering

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 661,105	\$ 625,580	-5.37%
Department Total: Engineering	661,105	625,580	-5.37%

Expenditures by Type

Personnel Services	\$ 635,100	\$ 602,025	-5.21%
Supplies	4,575	4,250	-7.10%
Services & Charges	21,430	19,305	-9.92%
Department Total: Engineering	661,105	625,580	-5.37%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 50 Engineering

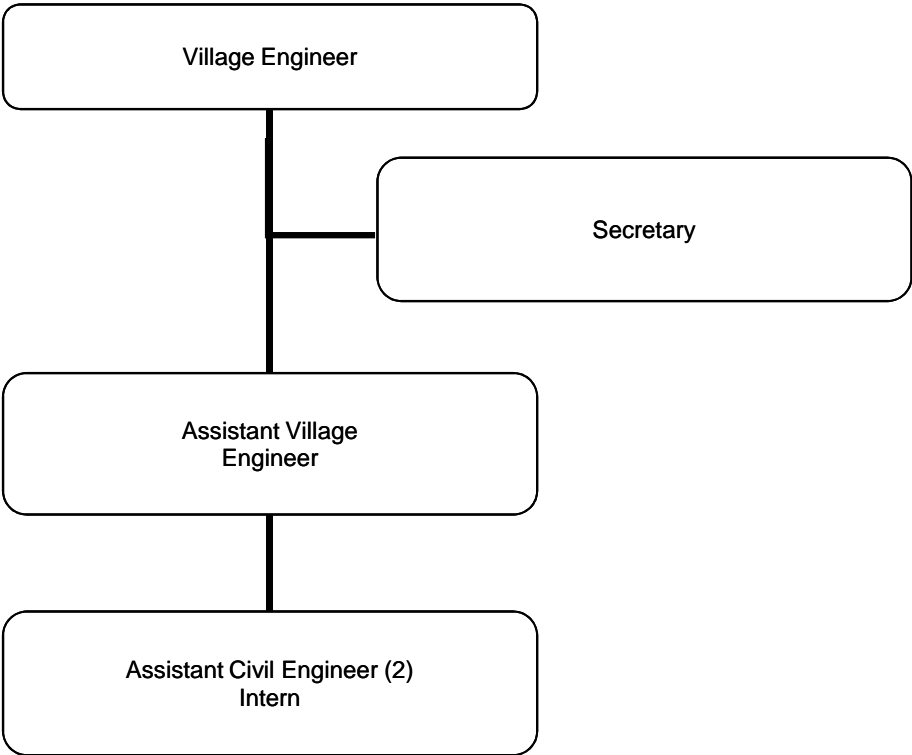
Prior Year - Status

- * Complete the Palatine/Plum Grove Intersection Improvement Project.
Project completed.
- * Complete final design and permitting for the Capri Gardens storm relief sewer.
The contract to prepare the final design plans and the contract documents has been awarded.
- * Construct the Fairgrounds Park Storm Water Diversion or a viable alternative.
The contract has been awarded. Construction to begin late fall 2001 and be completed late spring of 2012.
- * Complete the final design and permitting for the Fairgrounds Park Sanitary Diversion.
Preliminary design has been completed and the list of remedial work to the existing sanitary sewer system for the compensatory I&I reduction has been submitted to the MWRD.
- * Replace the deteriorated force main from the Lily Lane lift station.
The final design has been completed and is awaiting the MWRD permit.
- * Complete the rehabilitation of Parking Lot #6.
Project completed.
- * Construct sidewalk extensions along Rand Road in high pedestrian traffic areas.
Project completed.
- * Apply to FEMA for a Letter of Map Revision to incorporate the reduction in flood elevations as a result of the Buffalo Creek channel improvements.
The study for the revised floodplain limits had been completed and is near ready for submission to FEMA.
- * Work with the Northwest Municipal Conference Infiltration & Inflow Task Force to develop appropriate collective positions and actions amongst neighboring communities to the upcoming Metropolitan Water Reclamation District's I&I reduction program.
The MWRD has agreed to form an advisory task force comprised of district staff, IEPA staff and technical representatives from various communities to review the current ICAP program and develop a new I&I reduction program in line with upcoming federal EPA regulations.

Current Year

- * Complete final design and permitting for the Capri Gardens storm relief sewer and begin construction.
- * Submit to FEMA the information necessary for a Letter of Map Revision to incorporate the reduction in flood elevations as a result of the Buffalo Creek channel improvements.
- * Complete the replacement of the deteriorated force main from the Lily Lane lift station.
- * Complete the final design and permitting for the Fairgrounds Park Sanitary Diversion.
- * Complete the hydrological & hydraulic analysis of the Plum Grove Hills Unit 3 and the Reseda Subdivisions storm sewer systems.
- * Select a consultant to assist the Village with assessing creek conditions and developing potential improvement projects.
- * Begin preliminary design assessment of the operation of the Margreth Reimer Reservoir to make it more reactive to varying flood conditions.
- * Work with the MWRD and their consultant in preparing final design of improvement SCAH-50 to reducing flooding in the Wellington Park development.
- * Work with the Infiltration & Inflow Advisory Task Force to assess the current ICAP program and develop a new MWRD I&I reduction program.

Department 50 Engineering



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 50 Engineering

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Assistant Civil Engineer	3	2	2
Secretary	1	1	1
<u>Full-Time Total</u>	6	5	5
Intern	1	1	1
Assistant Village Engineer	-	1	-
<u>Part-Time Total</u>	1	2	1
Department Total: Engineering	7	7	6

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 50 Engineering

Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	721,482	\$	635,100	\$	602,025
Supplies		1,819		4,575		4,250
Services & Charges		15,232		21,430		19,305
Department Total	\$	738,533	\$	661,105	\$	625,580

Personnel Summary

Full-Time	6	5	5
Part-Time	1	2	1

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 50	Engineering		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	250,710	253,205
500.10	Salaries Part Time	32,000	-
500.15	Salaries Temporary	13,500	8,000
500.25	Salaries Special Compensation	1,550	4,290
<u>Total: Salaries</u>		\$ 297,760	\$ 265,495
<u>Total: Taxes & Benefits</u>		115,850	112,045
<u>Supplies</u>			
520.05	Office Supplies General	1,100	1,100
520.10	Office Supplies Paper	2,400	2,400
520.15	Office Supplies Printed Forms	750	500
525.35	Operating Supplies Clothing	225	150
525.95	Operating Supplies Other	100	100
<u>Total: Supplies</u>		4,575	4,250
<u>Services & Charges</u>			
540.20	Services Architectural	2,750	2,500
540.45	Services Data Processing/Technology	740	-
545.20	Communications Postage	1,500	800
565.05	Repair and Maintenance Machinery & Equipment	1,100	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,970	12,970
575.10	Other Memberships & Publications	1,170	1,225
575.15	Other Training & Travel	1,200	810
<u>Total: Services & Charges</u>		21,430	19,305
Division Total: Administration		439,615	401,095
Department Total: Engineering		439,615	401,095
Fund Total: General Fund		439,615	401,095

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 50	Engineering		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	66,920	67,575
500.25	Salaries Special Compensation	300	550
<u>Total: Salaries</u>		\$ 67,220	\$ 68,125
<u>Total: Taxes & Benefits</u>		35,215	35,115
Division Total: Administration		102,435	103,240
Department Total: Engineering		102,435	103,240
Fund Total: Waterworks Fund		102,435	103,240

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 610	Sewerage Fund		
Department 50	Engineering		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	80,000	79,980
500.25	Salaries Special Compensation	300	1,840
<u>Total: Salaries</u>		\$ 80,300	\$ 81,820
<u>Total: Taxes & Benefits</u>		38,755	39,425
Division Total: Administration		119,055	121,245
Department Total: Engineering		119,055	121,245
Fund Total: Sewerage Fund		119,055	121,245

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

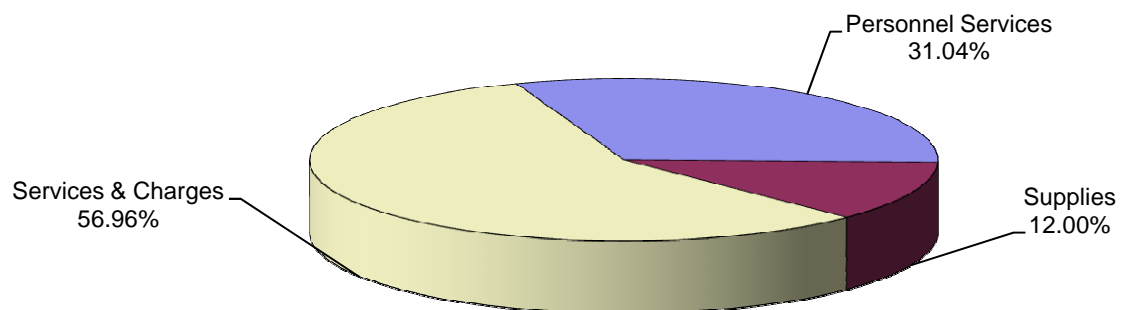
Department 52 Public Works

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Administration	\$ 802,200	\$ 814,575	1.54%
Building, Grounds, Electrical	1,797,385	1,754,885	-2.36%
Forestry	1,099,995	1,185,350	7.76%
Utilities	9,165,845	9,575,190	4.47%
Streets	2,783,920	2,813,570	1.07%
Fleet Services	1,781,785	1,995,380	11.99%
Department Total: Public Works	17,431,130	18,138,950	4.06%

Expenditures by Type

Personnel Services	\$ 5,589,610	\$ 5,630,295	0.73%
Supplies	1,984,975	2,175,810	9.61%
Services & Charges	9,856,545	10,332,845	4.83%
Department Total: Public Works	17,431,130	18,138,950	4.06%

2012 Adopted Budget by Type



Village of Palatine

CY 2012 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Evaluate the Emerald Ash Borer Infestation (Phase III – continued). Identifying new initiatives, chemical treatment “pilot” program and funding sources.

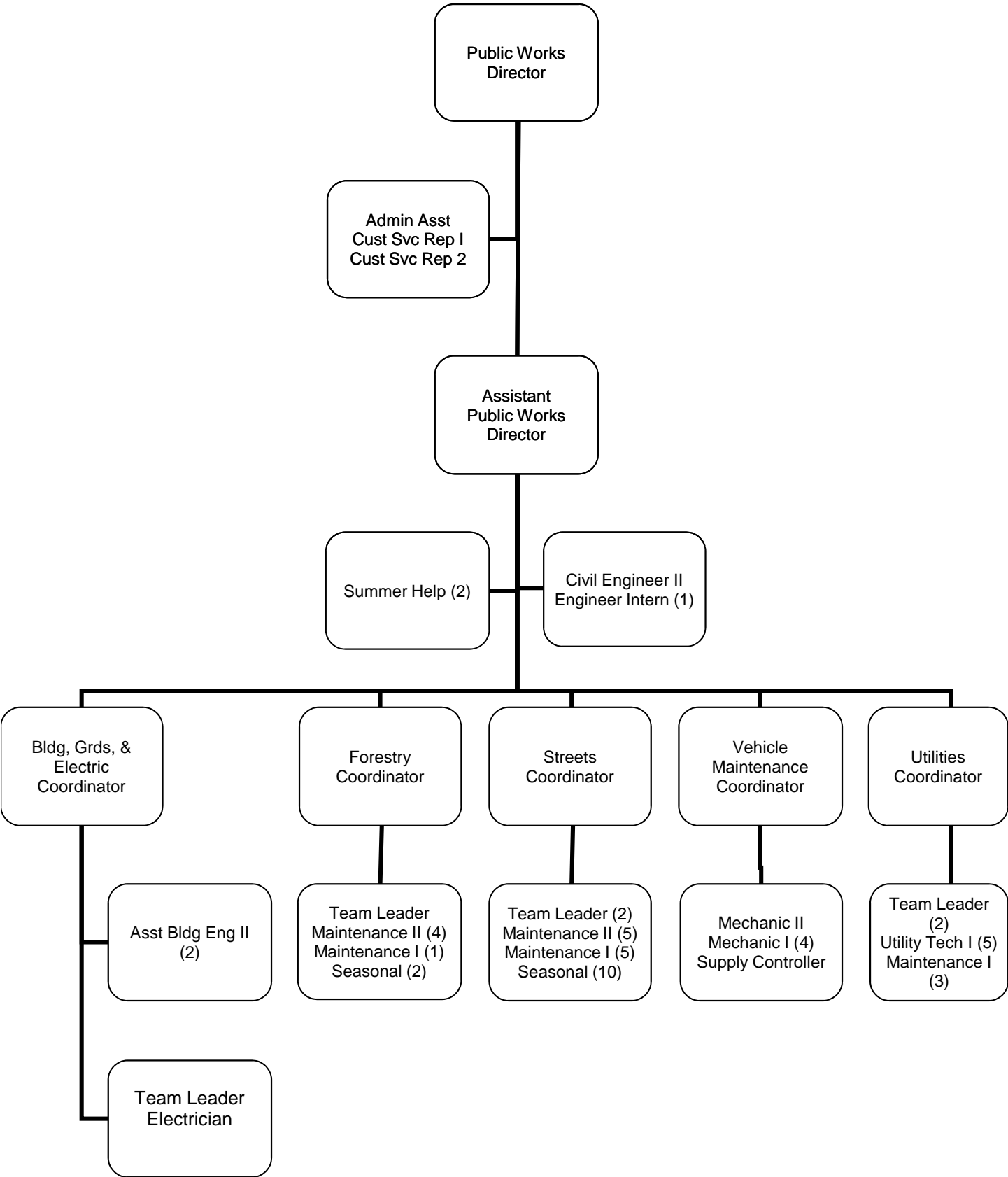
The Village participated in a grant program administered by the Metropolitan Mayor's Caucus to secure a reimbursement grant of up to \$7,000 for the removal of declining ash trees. This grant allowed for resources originally targeted for removal to be directed towards replacement trees to maintain a one-for-one replacement of the urban forest.

- * Implementation of the new Enterprise Resource Plan (ERP) as it relates to the Department of Public Works.
New World Systems was integrated into daily use in the Department for processing financial matters as well as work orders.
- * Develop and Implement a village wide Cross Connection Control Ordinance.
The necessary code amendment was approved by the Village Council in the 3rd quarter of 2011 with the Village wide survey of water customers planned for the 4th quarter of 2011.
- * Fleet Implementation (Phase II):
 - Review and Evaluate the Parts Inventory. Establishment of parts inventory criteria.
 - Conduct an Equipment Utilization Phase II Study. Determine if the Village has the proper mix of “off-road” equipment.***Parts inventory and evaluation of the "off-road" equipment are in process. The evaluation of the one piece of "off-road" equipment (Trackless Sidewalk Machine) lead to the evaluation of a pilot program to enhance a contractual partnership for the 23 miles of sidewalk cleared by the Village. Adjusting this service delivery to the private sector could allow the Village to avoid a six figure capital equipment cost.***
- * Evaluate the methods of communications and the impacts of the Narrow Banding upcoming requirements.
Methods evaluated and maintaining existing VHF equipment with modest portable and mobile replacement selected.
- * Evaluating the radio repair and replacement program within the Department of Public Works.
Radio repair and replacement practices evaluated leading to a recommended reduction in the operating cost for the Department in 2012.
- * Develop a Comprehensive Building Maintenance Program (Phase II). Incorporate the new Police Department facility into the comprehensive plan, identifying standards and a stable budget allocation.
In Process. To be enhanced with the new Police Headquarters coming into service.
- * Implementation of the Master Water System Plan (continued).
In Process. Most notably the Smith Street elevated water storage tank was improved and repainted. The north supply generator has been approved and is expected to be installed in early 2012.

Current Year

- * Assist with operating and maintaining new Police Headquarters.
- * Continue implementing Master Water System.
- * Complete Narrow Banding of Public Works radios to be compliant with FCC requirement by end of 2012.
- * Experiment with use of smaller trucks in snow control operations to evaluate ways to reduce capital expenditure in future years.
- * Complete "off road" equipment evaluation and parts inventory criteria in Fleet Services.
- * Develop a downtown landscaping and maintenance program that can be sustainable in cost and comparable to the Downtown WOW program which expires in 2012.
- * Commence with the new Village Wide Ash Tree Removal Program.
- * Improve the analytical abilities and output of the Department.
- * Reduce costs at the Train Station and Parking Deck by adjusting services and contractual relationships with vendors.
- * Evaluate bringing our tree inventory software into the Village's GIS system rather than licensing private software.

Department 52 Public Works



Village of Palatine
CY 2012 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2010 Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Director of Public Works	1	1	1
Asst Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	12	11	9
Maintenance II	7	8	10
Public Works Coordinator	5	5	5
Utility Technician I	5	5	5
Electrician	1	1	1
Electronics Tech	1	1	-
Mechanic I	4	4	4
Mechanic II	1	1	1
Asst Building Engineer	3	2	2
Supply Controller	1	1	1
Administrative Assistant	1	1	1
Customer Svc Representative I	-	-	1
Customer Svc Representative 2	2	2	1
<u>Full-Time Total</u>	52	51	50
Summer Help	9	2	2
Seasonal	3	2	2
Snow Plow	10	10	10
Engineering Intern	2	1	1
<u>Part-Time Total</u>	24	15	15
Department Total: Fire	76	66	65

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	<div> <div>2010</div> <div>2011</div> <div>2012</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Personnel Services	\$ 5,815,975	\$ 5,589,610	\$ 5,630,295
Supplies	1,849,896	1,984,975	2,175,810
Services & Charges	9,482,812	9,856,545	10,332,845
Department Total	\$ 17,148,683	\$ 17,431,130	\$ 18,138,950

Personnel Summary

Full-Time	52	51	50
Part-Time	24	15	15

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	810,303	\$	731,545	\$	745,595
Supplies		18,724		19,280		19,080
Services & Charges		79,045		51,375		49,900
Program Total	\$	908,072	\$	802,200	\$	814,575

Personnel Summary

Full-Time	6	6	6
Part-Time	11	3	3

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 52	Public Works		
Division 01	Administration		
<u>Salaries</u>			
500.05	Salaries Full Time	465,235	472,470
500.15	Salaries Temporary	18,000	18,000
500.20	Salaries Overtime	500	500
500.25	Salaries Special Compensation	37,250	40,625
<u>Total: Salaries</u>		\$ 520,985	\$ 531,595
<u>Total: Taxes & Benefits</u>		210,560	214,000
<u>Supplies</u>			
520.05	Office Supplies General	3,980	3,980
520.10	Office Supplies Paper	2,000	1,800
520.15	Office Supplies Printed Forms	100	100
525.35	Operating Supplies Clothing	8,000	8,000
<u>Total: Supplies</u>		14,080	13,880
<u>Services & Charges</u>			
540.35	Services Medical	1,900	2,000
545.20	Communications Postage	850	1,050
550.15	Printing/Advertising Outside Printing Services	2,000	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	19,940	19,935
575.05	Other Small Tools & Equipment	1,000	1,000
575.10	Other Memberships & Publications	4,025	4,255
575.15	Other Training & Travel	7,500	7,500
<u>Total: Services & Charges</u>		37,215	35,740
Division Total: Administration		782,840	795,215
Department Total: Public Works		782,840	795,215
Fund Total: General Fund		782,840	795,215

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 52	Public Works		
Division 01	Administration		
<u>Supplies</u>			
520.05	Office Supplies General	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		5,200	5,200
<u>Services & Charges</u>			
565.05	Repair and Maintenance Machinery & Equipment	500	500
575.10	Other Memberships & Publications	10,510	10,510
575.15	Other Training & Travel	3,150	3,150
<u>Total: Services & Charges</u>		14,160	14,160
Division Total: Administration		19,360	19,360
Department Total: Public Works		19,360	19,360
Fund Total: Waterworks Fund		19,360	19,360

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	735,426	\$	660,215	\$	572,475
Supplies		123,735		170,785		177,020
Services & Charges		932,194		966,385		1,005,390
Program Total	\$	1,791,355	\$	1,797,385	\$	1,754,885

Personnel Summary

Full-Time	7	6	5
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 52	Public Works		
Division 38	Building, Grounds, Electrical		
<u>Salaries</u>			
500.05	Salaries Full Time	301,700	304,695
500.20	Salaries Overtime	9,000	9,000
500.25	Salaries Special Compensation	3,300	3,550
<u>Total: Salaries</u>		\$ 314,000	\$ 317,245
<u>Total: Taxes & Benefits</u>		136,485	142,195
<u>Supplies</u>			
525.05	Operating Supplies Custodial	35,765	46,000
525.35	Operating Supplies Clothing	2,800	1,400
525.95	Operating Supplies Other	3,300	3,300
530.05	R&M Supplies Equipment Parts	77,360	74,760
<u>Total: Supplies</u>		119,225	125,460
<u>Services & Charges</u>			
540.60	Services Custodial	65,900	115,300
540.95	Services Other	5,380	23,980
560.05	Utility Services Electric	199,000	188,000
560.10	Utility Services Natural Gas	37,500	38,000
560.15	Utility Services Water/Sewer	18,500	-
565.05	Repair and Maintenance Machinery & Equipment	76,150	84,150
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,900	5,900
570.10	Rental Machinery	500	500
575.05	Other Small Tools & Equipment	2,840	2,840
<u>Total: Services & Charges</u>		411,670	458,670
Division Total: Building, Grounds, Electrical		981,380	1,043,570
Department Total: Public Works		981,380	1,043,570
Fund Total: General Fund		981,380	1,043,570

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 52	Public Works		
Division 38	Building, Grounds, Electrical		
<u>Salaries</u>			
500.05	Salaries Full Time	139,715	73,935
500.20	Salaries Overtime	6,000	4,500
500.25	Salaries Special Compensation	750	-
<u>Total: Salaries</u>		\$ 146,465	\$ 78,435
<u>Total: Taxes & Benefits</u>		63,265	34,600
<u>Supplies</u>			
525.05	Operating Supplies Custodial	10,200	10,200
525.35	Operating Supplies Clothing	1,400	1,400
530.05	R&M Supplies Equipment Parts	31,290	31,290
<u>Total: Supplies</u>		42,890	42,890
<u>Services & Charges</u>			
540.60	Services Custodial	25,500	25,500
560.05	Utility Services Electric	6,300	6,300
560.10	Utility Services Natural Gas	34,700	28,100
560.15	Utility Services Water/Sewer	2,000	-
565.05	Repair and Maintenance Machinery & Equipment	28,010	23,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	2,950
575.05	Other Small Tools & Equipment	300	300
<u>Total: Services & Charges</u>		99,760	86,150
Division Total: Building, Grounds, Electrical		352,380	242,075
Department Total: Public Works		352,380	242,075
Fund Total: Waterworks Fund		352,380	242,075

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 610	Sewerage Fund		
Department 52	Public Works		
Division 38	Building, Grounds, Electrical		
<u>Supplies</u>			
530.05	R&M Supplies Equipment Parts	\$ 1,530	\$ 1,530
<u>Total: Supplies</u>		1,530	1,530
Division Total: Building, Grounds, Electrical		1,530	1,530
Department Total: Public Works		1,530	1,530
Fund Total: Sewerage Fund		1,530	1,530

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 620	Parking System Fund		
Department 52	Public Works		
Division 38	Building, Grounds, Electrical		
<u>Services & Charges</u>			
540.40	Services Management Fees	\$ 33,000	\$ 33,000
540.60	Services Custodial	111,680	111,680
540.95	Services Other	52,525	92,525
560.05	Utility Services Electric	91,365	51,365
560.10	Utility Services Natural Gas	6,185	6,185
560.15	Utility Services Water/Sewer	3,305	-
565.15	Repair and Maintenance Buildings	107,470	107,470
565.25	Repair and Maintenance Landscape	40,305	40,305
<u>Total: Services & Charges</u>		445,835	442,530
Division Total: Building, Grounds, Electrical		445,835	442,530
Department Total: Public Works		445,835	442,530
Fund Total: Parking System Fund		445,835	442,530

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 710	Fleet Services Fund		
Department 52	Public Works		
Division 38	Building, Grounds, Electrical		
<u>Supplies</u>			
530.05	R&M Supplies Equipment Parts	\$ 7,140	\$ 7,140
<u>Total: Supplies</u>		7,140	7,140
<u>Services & Charges</u>			
565.05	Repair and Maintenance Machinery & Equipment	7,080	16,000
575.05	Other Small Tools & Equipment	2,040	2,040
<u>Total: Services & Charges</u>		9,120	18,040
Division Total: Building, Grounds, Electrical		16,260	25,180
Department Total: Public Works		16,260	25,180
Fund Total: Fleet Services Fund		16,260	25,180

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2010		2011		2012	
	Actual		Adopted		Adopted	
			Budget		Budget	
<u>Expenditures</u>						
Personnel Services	\$	769,449	\$	744,535	\$	779,440
Supplies		42,333		36,340		36,340
Services & Charges		298,652		319,120		369,570
Program Total	\$	1,110,434	\$	1,099,995	\$	1,185,350

Personnel Summary

Full-Time	7	7	7
Part-Time	3	2	2

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 52	Public Works		
Division 39	Forestry		
<u>Salaries</u>			
500.05	Salaries Full Time	482,665	496,370
500.15	Salaries Temporary	21,385	24,800
500.20	Salaries Overtime	12,000	12,000
500.25	Salaries Special Compensation	3,350	3,600
<u>Total: Salaries</u>		\$ 519,400	\$ 536,770
<u>Total: Taxes & Benefits</u>		225,135	242,670
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	6,600	6,600
525.35	Operating Supplies Clothing	4,200	4,200
525.95	Operating Supplies Other	25,540	25,540
<u>Total: Supplies</u>		36,340	36,340
<u>Services & Charges</u>			
565.25	Repair and Maintenance Landscape	196,280	226,280
565.95	Repair and Maintenance Vehicle Maint Service Charge	110,840	131,290
575.05	Other Small Tools & Equipment	7,000	7,000
<u>Total: Services & Charges</u>		314,120	364,570
Division Total: Forestry		1,094,995	1,180,350
Department Total: Public Works		1,094,995	1,180,350
Fund Total: General Fund		1,094,995	1,180,350

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 52	Public Works		
Division 39	Forestry		
<u>Services & Charges</u>			
540.60	Services Custodial	\$ 5,000	\$ 5,000
<u>Total: Services & Charges</u>		<u>5,000</u>	<u>5,000</u>
Division Total: Forestry		5,000	5,000
Department Total: Public Works		5,000	5,000
Fund Total: Waterworks Fund		5,000	5,000

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	<div> <div>2010</div> <div>2011</div> <div>2012</div> </div>		
	<div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div>		
<u>Expenditures</u>			
Personnel Services	\$ 1,347,227	\$ 1,312,640	\$ 1,345,365
Supplies	54,841	192,940	181,240
Services & Charges	7,337,913	7,660,265	8,048,585
Program Total	\$ 8,739,981	\$ 9,165,845	\$ 9,575,190

Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
Department 52	Public Works		
Division 40	Utilities		
<u>Salaries</u>			
500.05	Salaries Full Time	502,845	507,850
500.20	Salaries Overtime	78,050	78,050
500.25	Salaries Special Compensation	6,300	6,550
<u>Total: Salaries</u>		\$ 587,195	\$ 592,450
<u>Total: Taxes & Benefits</u>		234,285	243,770
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	5,000	6,000
525.35	Operating Supplies Clothing	4,200	4,200
530.30	R&M Supplies Utility System	149,000	136,300
<u>Total: Supplies</u>		158,200	146,500
<u>Services & Charges</u>			
540.95	Services Other	30,610	33,760
550.15	Printing/Advertising Outside Printing Services	8,000	8,000
560.05	Utility Services Electric	298,750	290,000
560.10	Utility Services Natural Gas	6,750	6,750
560.15	Utility Services Water/Sewer	2,651,000	2,900,000
560.25	Utility Services Refuse Disposal	3,125	3,125
565.30	Repair and Maintenance Utility System	17,880	22,880
565.35	Repair and Maintenance Software	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	99,060	99,060
575.05	Other Small Tools & Equipment	9,930	9,930
<u>Total: Services & Charges</u>		3,127,605	3,376,005
Division Total: Utilities		4,107,285	4,358,725
Department Total: Public Works		4,107,285	4,358,725
Fund Total: Waterworks Fund		4,107,285	4,358,725

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 610	Sewerage Fund		
Department 52	Public Works		
Division 40	Utilities		
<u>Salaries</u>			
500.05	Salaries Full Time	316,860	323,690
500.20	Salaries Overtime	20,000	20,000
500.25	Salaries Special Compensation	2,150	2,150
<u>Total: Salaries</u>		\$ 339,010	\$ 345,840
<u>Total: Taxes & Benefits</u>		152,150	163,305
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	1,000	1,000
525.35	Operating Supplies Clothing	4,240	4,240
530.30	R&M Supplies Utility System	29,500	29,500
<u>Total: Supplies</u>		34,740	34,740
<u>Services & Charges</u>			
540.25	Services Engineering	4,000	4,000
540.95	Services Other	5,000	10,000
560.25	Utility Services Refuse Disposal	51,680	51,680
565.30	Repair and Maintenance Utility System	13,650	11,650
565.95	Repair and Maintenance Vehicle Maint Service Charge	66,040	66,040
575.05	Other Small Tools & Equipment	3,450	3,450
<u>Total: Services & Charges</u>		143,820	146,820
Division Total: Utilities		669,720	690,705
Department Total: Public Works		669,720	690,705
Fund Total: Sewerage Fund		669,720	690,705

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 615	Refuse Fund		
Department 52	Public Works		
Division 40	Utilities		
<u>Services & Charges</u>			
560.20	Utility Services Refuse Collection	\$ 2,949,620	\$ 3,001,360
560.25	Utility Services Refuse Disposal	1,439,220	1,524,400
<u>Total: Services & Charges</u>		4,388,840	4,525,760
Division Total: Utilities		4,388,840	4,525,760
Department Total: Public Works		4,388,840	4,525,760
Fund Total: Refuse Fund		4,388,840	4,525,760

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	1,417,528	\$	1,420,670	\$	1,452,820
Supplies		650,097		618,430		615,930
Services & Charges		675,226		744,820		744,820
Program Total	\$	2,742,851	\$	2,783,920	\$	2,813,570

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
Department 52	Public Works		
Division 41	Streets		
<u>Salaries</u>			
500.05	Salaries Full Time	846,400	863,255
500.15	Salaries Temporary	5,000	5,000
500.20	Salaries Overtime	142,500	135,500
500.25	Salaries Special Compensation	8,650	8,900
<u>Total: Salaries</u>		\$ 1,002,550	\$ 1,012,655
<u>Total: Taxes & Benefits</u>		418,120	440,165
<u>Supplies</u>			
525.25	Operating Supplies Chemicals	40,000	40,000
525.30	Operating Supplies Salt	360,000	360,000
525.35	Operating Supplies Clothing	8,400	8,400
525.40	Operating Supplies Shop Materials	49,750	48,500
530.05	R&M Supplies Equipment Parts	3,500	2,250
530.20	R&M Supplies Street Maintenance	156,780	156,780
<u>Total: Supplies</u>		618,430	615,930
<u>Services & Charges</u>			
540.95	Services Other	158,200	158,200
560.05	Utility Services Electric	2,310	2,310
560.25	Utility Services Refuse Disposal	46,750	46,750
565.20	Repair and Maintenance Streets	89,900	89,900
565.25	Repair and Maintenance Landscape	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	418,630	418,630
570.10	Rental Machinery	17,000	17,000
575.05	Other Small Tools & Equipment	11,500	11,500
<u>Total: Services & Charges</u>		744,820	744,820
Division Total: Streets		2,783,920	2,813,570
Department Total: Public Works		2,783,920	2,813,570
Fund Total: General Fund		2,783,920	2,813,570

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2010		2011		2012	
	Actual		Adopted Budget		Adopted Budget	
<u>Expenditures</u>						
Personnel Services	\$	736,042	\$	720,005	\$	734,600
Supplies		960,166		947,200		1,146,200
Services & Charges		159,782		114,580		114,580
Program Total	\$	1,855,990	\$	1,781,785	\$	1,995,380

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 710	Fleet Services Fund		
Department 52	Public Works		
Division 42	Fleet Services		
<u>Salaries</u>			
500.05	Salaries Full Time	495,555	500,490
500.20	Salaries Overtime	12,000	12,000
500.25	Salaries Special Compensation	4,150	4,600
<u>Total: Salaries</u>		\$ 511,705	\$ 517,090
<u>Total: Taxes & Benefits</u>		208,300	217,510
<u>Supplies</u>			
525.15	Operating Supplies Motor Fuel	525,000	724,000
525.20	Operating Supplies Lubricants & Additives	25,000	25,000
525.35	Operating Supplies Clothing	4,200	4,200
530.10	R&M Supplies Vehicle Parts	393,000	393,000
<u>Total: Supplies</u>		947,200	1,146,200
<u>Services & Charges</u>			
540.95	Services Other	7,000	7,000
560.25	Utility Services Refuse Disposal	2,500	2,500
565.05	Repair and Maintenance Machinery & Equipment	19,000	19,000
565.10	Repair and Maintenance Vehicles	68,300	68,300
565.35	Repair and Maintenance Software	7,000	7,000
575.05	Other Small Tools & Equipment	10,780	10,780
<u>Total: Services & Charges</u>		114,580	114,580
Division Total: Fleet Services		1,781,785	1,995,380
Department Total: Public Works		1,781,785	1,995,380
Fund Total: Fleet Services Fund		1,781,785	1,995,380

Village of Palatine
CY 2012 Adopted Budget - Expenditure Overview

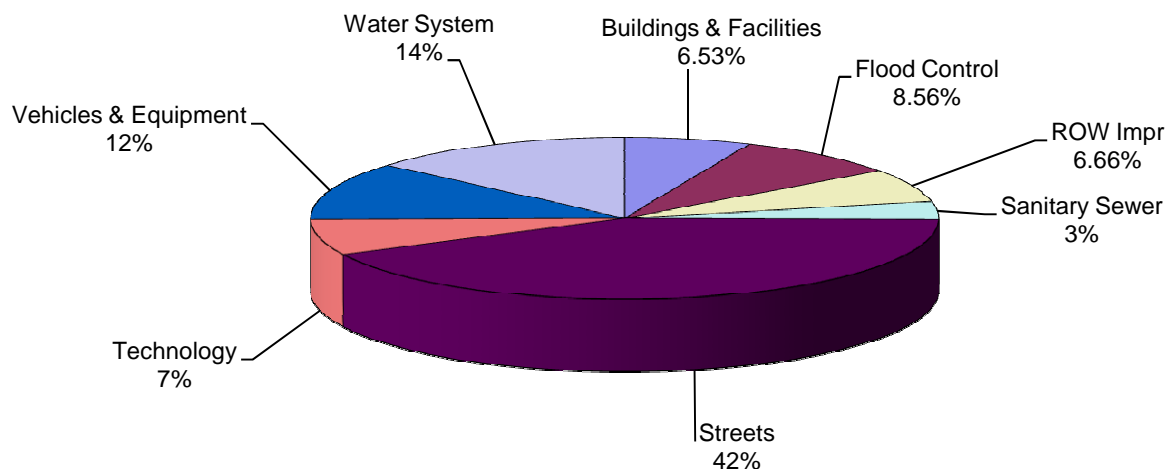
Division 75 Capital

Expenditures by Division	2011 Adopted Budget	2012 Adopted Budget	% Change
Capital	\$ 8,186,615	\$ 7,705,139	-5.88%
Division Total: Capital	8,186,615	7,705,139	-5.88%

Expenditures by Type

Buildings & Facilities	\$ 780,000	\$ 502,930	-35.52%
Flood Control	673,505	659,444	-2.09%
ROW Impr	369,500	513,500	38.97%
Sanitary Sewer	650,000	270,000	-58.46%
Streets	2,821,465	3,265,080	15.72%
Technology	417,000	549,000	31.65%
Vehicles & Equipment	1,338,000	893,040	-33.26%
Water System	1,137,145	1,052,145	-7.47%
Division Total: Capital	8,186,615	7,705,139	-5.88%

2012 Adopted Budget by Type



Village of Palatine
CY 2012 Adopted Budget - Issues & Initiatives

Division 75 Capital

Current Year

- * Continued enhancement of Street Improvement Program.
- * Continued implementation of Storm Water Management Initiatives.
- * Implementation of 10 year Capital Improvement/Reinvestment Plan for water system.
- * Continuation of Sidewalk Program.
- * Implementation of the Village's new ERP system.
- * Systematic replacement of vehicles and equipment that are essential in delivering our core services.

Village of Palatine
CY 2012 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermain, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget
<u>Expenditures</u>			
Capital Outlay	14,101,193	8,186,615	7,705,139
Division Total	\$ 14,101,193	\$ 8,186,615	\$ 7,705,139
	\$ 14,101,193	\$ 8,186,615	\$ 7,705,139

Village of Palatine, IL

Capital

2012 thru 2016

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2012	2013	2014	2015	2016	Total
Capital Equipment - 401								
Technology Hardware Infrastructure Replacements	IT 0001	2	92,000	20,000	20,000	20,000	20,000	172,000
Technology Hardware Additions	IT 0002	3		7,000	7,000	7,000	7,000	28,000
Infrastructure Software & Upgrades	IT 0003	2	27,000	32,000	32,000	32,000	32,000	155,000
Office Computer Hardware Replacement	IT 0004	3	39,000	40,000	40,000	40,000	40,000	199,000
Public Safety Communications Hardware	IT 0005	3	18,000	70,000	70,000	70,000	30,000	258,000
Enterprise Resource Planning Project	IT 0007	3	300,000	70,000	30,000	30,000	30,000	460,000
Backup and Recovery	IT 0008	3	3,000	7,000	7,000	7,000	5,000	29,000
GIS	IT 0010	3		70,000	2,000	2,000	2,000	76,000
Telephone System Update - VoIP	IT 0011	3	50,000					50,000
Video System Replacement	IT 0013	3		30,000	3,000			33,000
Fire Dept Vehicle Replacements	VE 0001	3	250,000	1,905,000	930,000	300,000	680,000	4,065,000
Fire Dept Equipment Replacements	VE 0002	3		20,000	800,000	25,000		845,000
Public Works Vehicle Replacements	VE 0003	3	425,000	607,000	607,000	607,000	820,000	3,066,000
Public Works Equipment Replacements	VE 0004	3	100,000	97,500	173,500	295,000	150,000	816,000
Police Dept Vehicle Replacements	VE 0005	3	118,040	277,000	191,000	495,000	116,000	1,197,040
Administrative Vehicle Replacements	VE 0006	3		52,000	52,000	61,000	13,000	178,000
Capital Equipment - 401 Total			1,422,040	3,304,500	2,964,500	1,991,000	1,945,000	11,627,040

Capital Improvement - 402

Village Facility Roof Replacements	BF 0004	3		205,000	20,000	10,000	10,000	245,000
Community Center Maintenance Projects	BF 0005	3	97,000	21,000	1,426,000	7,026,000	7,700,000	16,270,000
Combined Service Facility Maintenance Projects	BF 0006	3	165,170	160,000	75,000	80,000		480,170
Combined Service Facility Parking Lot Expansion	BF 0009	3			85,000			85,000
Fire Station #85 Remodeling	BF 0011	3	50,000		450,000			500,000
Repair, Refinish Fire Stations Truck Room Floor	BF 0012	3			20,000			20,000
Community Center HVAC Replacement	BF 0013	3			300,000	540,000	580,000	1,420,000
Sidewalk Replacement Program	RW 0001	3	180,000	180,000	180,000	180,000	180,000	900,000
Sidewalk Extension Program	RW 0002	3			60,000	120,000	100,000	280,000
Street Light Cable Replacement	RW 0010	3			15,000	15,000	15,000	45,000
Neighborhood Lighting Program	RW 0012	2		100,000	85,000	85,000	130,000	400,000
Arterial Street Beautification	RW 0013	3		56,500	60,000	55,000	55,000	226,500
Village Wide Ash Removal Program	RW 0017	3	125,000	125,000	125,000	125,000	125,000	625,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	3	60,540	59,855	60,245	60,085	60,090	300,815
Curb and Gutter-Concrete Edging Extension Program	ST 0002	3	336,435	400,635	149,800	163,760	27,855	1,078,485
Collector Street Improvements	ST 0003	3	350,000	300,000	350,000	325,000		1,325,000
Integral Curb Program	ST 0006	3			172,270	342,665	99,940	614,875
Street Microsurfacing Program	ST 0007	2	75,000	75,000	75,000	75,000	75,000	375,000
Intersection Improvements - Pedestrian	ST 0009	3		20,000	70,000	70,000	70,000	230,000
Dorset Avenue Improvement	ST 0010	4			50,000	50,000		100,000
Bike Plan Implementation	ST 0013	3	7,500	7,500	7,500	7,500	7,500	37,500

Source	Project#	Priority	2012	2013	2014	2015	2016	Total
Capital Improvement - 402 Total			1,446,645	1,710,490	3,835,815	9,330,010	9,235,385	25,558,345
CDBG - 210								
Capri Gardens Drainage Program	FC 0009	4	239,444	275,000	275,000	275,000		1,064,444
CDBG - 210 Total			239,444	275,000	275,000	275,000		1,064,444
Motor Fuel Tax - 205								
Road Resurfacing	ST 0004	3	1,477,320	1,534,565	1,625,925	1,436,315	1,815,115	7,889,240
Residential Street Rehabilitation Program	ST 0005	3	332,000	470,000	455,000	530,000	475,000	2,262,000
Integral Curb Program	ST 0006	3	159,875					159,875
Motor Fuel Tax - 205 Total			1,969,195	2,004,565	2,080,925	1,966,315	2,290,115	10,311,115
Motor Vehicle Parking - 620								
Parking Deck Maint & Improvements	BF 0007	3	155,000	140,000	181,000	175,000	100,000	751,000
Train Station Maint & Improvements	BF 0008	3	20,000	87,500	50,000	15,000	20,000	192,500
Motor Vehicle Parking - 620 Total			175,000	227,500	231,000	190,000	120,000	943,500
Sewer - 610								
Spot Drainage Improvements	FC 0001	3	20,000	20,000	20,000	20,000	20,000	100,000
Creek Stabilization	FC 0002	3			20,000	40,000	330,000	390,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3		60,000	60,000	60,000	60,000	240,000
Ditch Analysis and Rehabilitation	FC 0006	4	170,000	200,000	200,000	200,000	200,000	970,000
Storm Sewer & Drain tile Repl/Expansion	FC 0007	3	75,000	75,000	100,000	75,000	75,000	400,000
Gilbert/Glade Neighborhood Enhancements	FC 0008	3		75,000				75,000
Storm Sewer System Sliplining	FC 0010	3	30,000	45,000	60,000	60,000	60,000	255,000
Sub-Watershed Analysis	FC 0011	2		50,000	50,000	50,000		150,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	55,000	55,000	55,000	55,000	55,000	275,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Fairgrounds Sanitary Sewer Diversion	SS 0002	3	50,000	950,000				1,000,000
Lift Station Improvements	SS 0003	2	70,000	70,000	70,000	260,000	700,000	1,170,000
Sanitary Sewer Extension	SS 0004	3			15,000	75,000		90,000
Sewer - 610 Total			690,000	1,910,000	960,000	1,205,000	1,810,000	6,575,000
TIF-233								
Parking Lot Rehabilitation	BF 0016	3				25,000	225,000	250,000
Railwalk Program	RW 0005	3				125,000	125,000	250,000
Downtown Landscape Projects	RW 0006	3	22,500	20,000	20,000	20,000	20,000	102,500
Downtown Crosswalk Upgrades	RW 0007	4	36,000	36,000	33,000	30,000	27,000	162,000
Downtown Public Art	RW 0014	3		30,000	5,000	30,000		65,000
Downtown Amenities Program	RW 0016	3			200,000	150,000	300,000	650,000
DT Street Rehabilitation & Landscaping	ST 0008	3	400,000	400,000	800,000	450,000	500,000	2,550,000
TIF-233 Total			458,500	486,000	1,058,000	830,000	1,197,000	4,029,500

Source	Project#	Priority	2012	2013	2014	2015	2016	Total
TIF-234								
TIF Sidewalk Extension	<i>RW 0004</i>	3	150,000	60,000	90,000	90,000		390,000
Traffic Signal Upgrade - Painting	<i>RW 0015</i>	4		10,000	10,000	10,000	10,000	40,000
Curb and Gutter-Concrete Edging Extension Program	<i>ST 0002</i>	3	6,865					6,865
Road Resurfacing	<i>ST 0004</i>	3	59,545					59,545
TIF-234 Total			216,410	70,000	100,000	100,000	10,000	496,410
Water - 605								
Emergency Power Systems	<i>BF 0010</i>	2		375,000		325,000		700,000
Pump Station Security Installations	<i>BF 0014</i>	3	15,760			16,970		32,730
Cold Storage	<i>BF 0015</i>	3					400,000	400,000
Utilities SCADA System Upgrades	<i>IT 0006</i>	3	20,000	25,000	20,000	25,000	20,000	110,000
Water Meter Conversion Project	<i>IT 0009</i>	3			5,500,000			5,500,000
Water Tank Maintenance	<i>WW 0001</i>	3	427,145	623,715	322,350	494,200	918,720	2,786,130
Watermain Extensions & Looping	<i>WW 0002</i>	3	100,000	175,000	200,000	200,000	200,000	875,000
Watermain Replacements	<i>WW 0003</i>	3	270,000	338,000	546,710	700,475	861,590	2,716,775
Alternative Water Supply	<i>WW 0004</i>	3		40,000	50,000	1,000,000	75,000	1,165,000
Well and Pump Station Improvements	<i>WW 0005</i>	2	50,000	145,000		100,000		295,000
Water System 3 Zone Conversion	<i>WW 0006</i>	3	205,000	40,000	250,000	250,000	250,000	995,000
Water - 605 Total			1,087,905	1,761,715	6,889,060	3,111,645	2,725,310	15,575,635
GRAND TOTAL			7,705,139	11,749,770	18,394,300	18,998,970	19,332,810	76,180,989

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # BF 0004
Project Name Village Facility Roof Replacements

Account # 402-52-75-6010

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Description
Replacement and upgrading of Village Facility Roofs
2013 - Station 85 \$120,000
2013 - 150 W Wilson (CLU) Reconstruct with a new EPDM \$ 85,000
2014 - Base 5 (Michigan) \$ 20,000
2015 - Well #6 & Well #7 \$ 10,000
2016 - CC Garage \$ 10,000

Justification
This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.
1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Prior	Expenditures	2012	2013	2014	2015	2016	Total
120,000	Construction		205,000	20,000	10,000	10,000	245,000
Total	Total		205,000	20,000	10,000	10,000	245,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
120,000	Capital Improvement - 402		205,000	20,000	10,000	10,000	245,000
Total	Total		205,000	20,000	10,000	10,000	245,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0005
Project Name Community Center Maintenance Projects

Account # 402-52-75-6010 610

Description

Carpet Replacement Schedule
 CY 2012 - Carpet Replacement Community Services & Engineering \$22,000 (+15K Rollover)
 CY 2012 - General Maintenance Needs \$75,000
 CY 2013 - Carpet Replacement North & South Corridor \$21,000
 CY 2014 - Carpet Replacement Finance \$26,000
 CY 2015 - Carpet Replacement Private Offices & IT Conference Room \$26,000
 Building Renovation
 CY 2014 - Design \$1,400,000
 CY 2015 - Construction \$7,000,000
 CY 2016 - Construction \$7,700,000

Justification

This program is designed to maintain the Community Center and fix any repairs that are needed through wear and tear.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
15,000	Construction			1,426,000	7,026,000	7,700,000	16,152,000
	Other	97,000	21,000				118,000
Total	Total	97,000	21,000	1,426,000	7,026,000	7,700,000	16,270,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
15,000	Capital Improvement - 402	97,000	21,000	1,426,000	7,026,000	7,700,000	16,270,000
Total	Total	97,000	21,000	1,426,000	7,026,000	7,700,000	16,270,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0006
Project Name Combined Service Facility Maintenance Projects

Account # 402-52-75-6010 610

Description

The Combined Service Facility was completed in 1991 and now requires periodic maintenance and repair.

CY 2012 - Interior Staging Area Resurfacing	\$ 165,170
CY 2013 - West & Side Drive	\$ 85,000
CY 2013 - Vehicle Storage Door Replacement	\$ 75,000
CY 2014 - Vehicle Storage Door Replacement	\$ 75,000
CY 2015 - Replace East Border Wall	\$ 80,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Expenditures	2012	2013	2014	2015	2016	Total
Construction	165,170	160,000	75,000	80,000		480,170
Total	165,170	160,000	75,000	80,000		480,170

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402	165,170	160,000	75,000	80,000		480,170
Total	165,170	160,000	75,000	80,000		480,170

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0007
Project Name Parking Deck Maint & Improvements

Account # 620-52-75-6010 610

Description

CY 2012 - Perimeter Slab Repairs (\$10,000) Expansion Joint Repairs (\$20,000)
 Storage Room Exhaust Fans (\$4,000) Fifth Level Awnings (\$6,000) Runoff Drain (\$5,000) Sealant Replacements,
 PCC & Joint Repairs Level 4 (\$110,000)
 CY 2013 - Security Cameras Stairwells (\$40,000) Stair Tower Repairs Level 2 & 3 (\$100,000)
 CY 2014 - Deck Survey (\$6,000) Structural Sealant and Pavement Markings (\$175,000)
 CY 2015 - Message Board (\$25,000) Stain (\$150,000)
 CY 2016 - Signage (\$100,000)

Justification

Normal wear & tear repair

Prior	Expenditures	2012	2013	2014	2015	2016	Total
70,000	Other	155,000	140,000	181,000	175,000	100,000	751,000
Total	Total	155,000	140,000	181,000	175,000	100,000	751,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
70,000	Motor Vehicle Parking - 620	155,000	140,000	181,000	175,000	100,000	751,000
Total	Total	155,000	140,000	181,000	175,000	100,000	751,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 Years
Category Buildings & Facilities
Priority Important

Project # BF 0008
Project Name Train Station Maint & Improvements

Account # 620-52-75-6010 610

Description

CY 2012 - Remodel Bathrooms	\$ 20,000
CY 2013 - Replace Circle Drive	\$ 87,500
Approximately 3,500 SF @ \$25/SF	
CY 2014 - Tuckpointing/Powerwashing/Sealing	\$ 35,000
- Exterior Cameras	\$ 15,000
CY 2015 - New Furniture	\$ 15,000
CY 2016 - Refinish Paneling	\$ 20,000
CY 2017 - Expand Bike Rack Area	\$ 10,000

Justification

The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Expenditures	2012	2013	2014	2015	2016	Total	Future
Construction	20,000	87,500	50,000	15,000	20,000	192,500	10,000
Total	20,000	87,500	50,000	15,000	20,000	192,500	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Motor Vehicle Parking - 620	20,000	87,500	50,000	15,000	20,000	192,500	10,000
Total	20,000	87,500	50,000	15,000	20,000	192,500	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # BF 0009
Project Name Combined Service Facility Parking Lot Expansion

Account #

Department 52-Public Works
Contact Jim McCullar
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Description

CY 2014
Expand parking lot at the Combined Service Facility by ten spaces

Justification

At the time the facility was built, parking was sufficient. As more employees have been added by both the Park District and Public Works, parking is at a premium. With both agencies hiring summer help, they are instructed to park at other facilities because of lack of space. When meetings are planned, participants must park on the street out in front of the building raising concerns regarding safety. An additional ten spaces would allow visitors and residents places to park conveniently in front of the building.

Expenditures	2012	2013	2014	2015	2016	Total
Construction			85,000			85,000
Total			85,000			85,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402			85,000			85,000
Total			85,000			85,000

Village of Palatine, IL

2012 *thru* 2016

Department	52-Public Works
Contact	Matt Dusckett
Type	Equipment
Useful Life	20 years
Category	Buildings & Facilities
Priority	Very Important

Project #	BF 0010
Project Name	Emergency Power Systems

Account # 605-52-75-6080

Description

Installation and replacement of emergency power systems and components including generators

CY 2011 - Replacement Generator at North Supply	\$325,000
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CY 2013 - New Generator at Heron Drive Pump Station	\$375,000
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CY 2015 - South Station Replacement	\$325,000
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Justification

To provide power to critical Village functions and equipment during outages

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies

Prior	Expenditures	2012	2013	2014	2015	2016	Total
325,000	Equipment		375,000		325,000		700,000
Total	Total		375,000		325,000		700,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
325,000	Water - 605		375,000		325,000		700,000
Total	Total		375,000		325,000		700,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # BF 0011
Project Name Fire Station #85 Remodeling

Account # 402-44-75-6010 610

Department 44-Fire
Contact Scott Andersen
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Description

CY 2012-14 Administrative and dormitory remodeling to Station #85 at Colfax and Hale.

Justification

To provide adequate living quarters and improve utilities and plumbing due to end of life usefulness and repeated repairs. This project will buy us time until plans are enacted for either a total remodel of Station #85 or a new station.

Expenditures	2012	2013	2014	2015	2016	Total
Construction	50,000		450,000			500,000
Total	50,000		450,000			500,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402	50,000		450,000			500,000
Total	50,000		450,000			500,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # BF 0012
Project Name Repair, Refinish Fire Stations Truck Room Floor

Account #

Department 44-Fire
Contact Scott Andersen
Type Improvement
Useful Life 5 years
Category Buildings & Facilities
Priority Important

Description

Repair and refinish Truck Room Floor at Stations 85 in CY2014

Justification

Proper maintenance of truck room floors

Expenditures	2012	2013	2014	2015	2016	Total
Construction			20,000			20,000
Total			20,000			20,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402			20,000			20,000
Total			20,000			20,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # BF 0013
Project Name Community Center HVAC Replacement

Account #

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 15 years
Category Buildings & Facilities
Priority Important

Description

HVAC Study conducted in 2003 identified a need for replacement of the air chiller and associated pipe work and controls on HVAC system for the Community Center. In total, the entire HVAC needs replacement and upgrading having a total cost of \$1,790,000

CY 2014 - Boiler Replacement & Pumps \$300,000

CY 2015 - Second Floor HVAC System Replacement \$540,000

CY 2016 - First Floor HVAC System Replacement \$580,000

CY 2017 - Ground Floor HVAC System Replacement \$370,000

Justification

Key components of the HVAC System are more than forty (40) years old. As such, their reliability is highly questionable, as is our ability to maintain and repair when failures occur.

Note : Depending on Implementation of BF 0005, some costs should be reviewed

Expenditures	2012	2013	2014	2015	2016	Total	Future
Equipment			300,000	540,000	580,000	1,420,000	370,000
Total			300,000	540,000	580,000	1,420,000	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Capital Improvement - 402			300,000	540,000	580,000	1,420,000	370,000
Total			300,000	540,000	580,000	1,420,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0014
Project Name Pump Station Security Installations

Account # 605-52-75-6080 615

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village, Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecome, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily by passed, CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Expenditures	2012	2013	2014	2015	2016	Total	Future
Equipment	15,760			16,970		32,730	18,735
Total	15,760			16,970		32,730	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Water - 605	15,760			16,970		32,730	18,735
Total	15,760			16,970		32,730	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # BF 0015
Project Name Cold Storage

Account #

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Description

Construction of an auxiliary building at Village site at Northwest Highway at Sterling.

Justification

Materials are stored at the subject site exposed to the elements as well as visible to adjacent properties and motorists passing the site. A storage building would allow for protection of equipment and materials while improving the aesthetics of the site.

Expenditures	2012	2013	2014	2015	2016	Total
Construction					400,000	400,000
Total					400,000	400,000

Funding Sources	2012	2013	2014	2015	2016	Total
Water - 605					400,000	400,000
Total					400,000	400,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0016
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2011 - \$250,000 - Design/Construction of Parking Lot 6
2015 - \$ 25,000 - Design for Permanent Parking Block 22
2016 - \$225,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
250,000	615 - Improvements Other than				25,000	225,000	250,000
Total	Total				25,000	225,000	250,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
250,000	TIF-233				25,000	225,000	250,000
Total	Total				25,000	225,000	250,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0001

Project Name Spot Drainage Improvements

Account # 610-52-75-6020 615

Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way by storm sewer installation or channel regrading.

Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
20,000	Construction	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
20,000	Sewer - 610	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Project # FC 0002
Project Name Creek Stabilization

Account # 610-52-75-6020

Description

Segments of Salt and Buffalo Creeks have limitations that present limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements to be prioritized based on losses to structures, safety, and erosion control. Improvement additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2014 - Hire consultant to assist with creek inventory and prioritizing future improvements

CY 2015 - Design and Permit Salt Creek from Clark to Williams (St Thomas Area) CY 2016 - Construct Salt Creek

West of Williams Dr (St Thomas Area) This drainage channel is located in public right of way CY 2017 - Design and Permit 2nd Creek Priority CY 2018 - Construct 2nd Creek Priority as determined by inventory

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Prior	Expenditures	2012	2013	2014	2015	2016	Total	Future
50,000	Engineering			20,000	40,000		60,000	310,000
	Construction					330,000	330,000	
Total	Total			20,000	40,000	330,000	390,000	Total

Prior	Funding Sources	2012	2013	2014	2015	2016	Total	Future
50,000	Sewer - 610			20,000	40,000	330,000	390,000	310,000
Total	Total			20,000	40,000	330,000	390,000	Total

Capital2012 *thru* 2016**Village of Palatine, IL****Department** 52-Public Works**Contact** Matt Barry**Type** Improvement**Useful Life** 40 years**Category** Flood Control**Priority** Important**Project #** FC 0003**Project Name** Creek Outfall Structure Rehabilitation**Account #** 610-52-75-6020 615**Description**

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2012	2013	2014	2015	2016	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 30 years
Category Flood Control
Priority Less Important

Project # FC 0004
Project Name Storm Inlet Reconstruction

Account # 610-52-75-6020 615

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)
 Eliminate structure, street and parkway erosion
 Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2012	2013	2014	2015	2016	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # FC 0005
Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2013 - Imperial @ West Branch

CY 2014 - Palatine @ West Branch

CY 2015 - Michigan @ West Branch

CY 2016 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory, County wide storm water management ordinance, and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2012	2013	2014	2015	2016	Total
40,000	Construction		60,000	60,000	60,000	60,000	240,000
Total	Total		60,000	60,000	60,000	60,000	240,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
40,000	Sewer - 610		60,000	60,000	60,000	60,000	240,000
Total	Total		60,000	60,000	60,000	60,000	240,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Less Important

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will wait.

CY 2012 - Williams from Olive to Thomas

CY 2013 - Warren from Thomas to Olive

CY 2014 - Warren from Olive to US-14

CY 2015 - Leonard from Glencoe north

CY 2016 - Ellis west of Quentin

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right of way drainage and long term maintenance

Expenditures	2012	2013	2014	2015	2016	Total
Construction	170,000	200,000	200,000	200,000	200,000	970,000
Total	170,000	200,000	200,000	200,000	200,000	970,000

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer - 610	170,000	200,000	200,000	200,000	200,000	970,000
Total	170,000	200,000	200,000	200,000	200,000	970,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Important

Project # FC 0007
Project Name Storm Sewer & Drain tile Repl/Expansion

Account # 610-52-75-6020 615

Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended.

CY 2012 - Suthers South of Woodland

CY 2013 - Drain tile internal to the block south of Hillcrest west of Suthers

CY 2014 - Drain tile internal to the block south of Plum Grove Road and north of Michigan Avenue

CY 2015 - Quentin near Echo

CY 2016 - Forest south of North Avenue (Development may provide portion of facility)

Future - Kenilworth West of Quentin, Wood west of Clyde

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2012	2013	2014	2015	2016	Total
75,000	Construction	75,000	75,000	100,000	75,000	75,000	400,000
Total	Total	75,000	75,000	100,000	75,000	75,000	400,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
75,000	Sewer - 610	75,000	75,000	100,000	75,000	75,000	400,000
Total	Total	75,000	75,000	100,000	75,000	75,000	400,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0008

Project Name Gilbert/Glade Neighborhood Enhancements

Account # 610-52-75-6020

Description

Following the installation of the storm water lift station a series of improvements is contemplated to enhance the area from both a functional and aesthetic approach.

CY 2013 - Extension of storm sewers to address isolated depressional areas to the south

Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station

To enhance the pedestrian, aesthetics, and wetland qualities of the area

Prior	Expenditures	2012	2013	2014	2015	2016	Total
75,000	Construction		75,000				75,000
Total	Total		75,000				75,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
75,000	Sewer - 610		75,000				75,000
Total	Total		75,000				75,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Flood Control

Priority Less Important

Project # FC 0009

Project Name Capri Gardens Drainage Program

Account # 210-52-75-6020 615

Description

Commercial properties on the north side of Dundee and the east side of Rand were originally developed without standard stormwater collection and conveyance. Many of the properties allow un-detained stormwater to sheet flow into the residential Capri Gardens neighborhood. A conceptual study was completed in 2008 indicating a storm sewer extension was feasible and would not adversely impact downstream properties.

A storm sewer would be installed on Capri from north of Rand to Buffalo Creek and ultimately discharge downstream of the box culvert at Capri Drive over Buffalo Creek. Work in out years would include improvements to local depressional areas and repairs to the Baldwin Road crossing of Buffalo Creek.

Justification

Address isolated depressional areas
Repair road crossings of Buffalo Creek

Prior	Expenditures	2012	2013	2014	2015	2016	Total
288,505	Drainage Improvements	239,444	275,000	275,000	275,000		1,064,444
Total	Total	239,444	275,000	275,000	275,000		1,064,444

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
288,505	CDBG - 210	239,444	275,000	275,000	275,000		1,064,444
Total	Total	239,444	275,000	275,000	275,000		1,064,444

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # FC 0010
Project Name Storm Sewer System Sliplining

Account # 610-52-75-6020 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Important

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village. Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Smith St between Palatine Rd & Metra train tracks 900 Feet of 36" Diameter Pipe
- North Benton between Comfort and Colfax
- King George outfall 21" Diameter Pipe
- Kenilworth from 828 West to Crescent

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Expenditures	2012	2013	2014	2015	2016	Total
Construction	30,000	45,000	60,000	60,000	60,000	255,000
Total	30,000	45,000	60,000	60,000	60,000	255,000

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer - 610	30,000	45,000	60,000	60,000	60,000	255,000
Total	30,000	45,000	60,000	60,000	60,000	255,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # FC 0011
Project Name Sub-Watershed Analysis

Account # 610-52-75-6020

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Very Important

Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village brought in outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-system capacity. Identified improvements would feed into the W-23 (Ditch Rehabilitation Program) or W-30 (Storm Sewer Expansion Program).

2013 - Smith at Colfax sub watershed

2014 - Eisenhower at Greenwood sub watershed

2015 - Pompano at Rohlwing sub watershed

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Link with start of Storm Water Utility

Expenditures	2012	2013	2014	2015	2016	Total
Construction		50,000	50,000	50,000		150,000
Total		50,000	50,000	50,000		150,000

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer - 610		50,000	50,000	50,000		150,000
Total		50,000	50,000	50,000		150,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # FC 0012
Project Name Storm Sewer Televising

Account # 610-52-75-6020

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 Years
Category Flood Control
Priority Important

Description

Much of the Villages storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. Currently, televising is completed on an "as-needed" or "emergency" basis when systems are observed to react insufficiently or fail. During the storm water utility feasibility study a program was identified to convert our approach from reactive to more proactive. This pilot program would allow for contractual televising services to determine if it would be more cost effective to complete base line investigation by expanding in-house capabilities or an ongoing out-of-house program. There are approximately 214 miles of storm sewer main in the Village. It is estimated that 850,000 lineal feet of the existing system warrants investigation. At an approximate cost of \$1.00-\$1.25/LF the total program is approximated at \$850,000.

Justification

Reduce flood risk
Reduce maintenance costs
Improve the Village's approach to preservation of long term assets
Link with start of Storm Water Utility

Expenditures	2012	2013	2014	2015	2016	Total
Construction		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Flood Control
Priority Important

Project # FC 0013
Project Name Residential Drainage Improvements

Account # 610-52-75-6020 615

Description

In 1991, the Village instituted a program to provide storm sewer ext into areas with poor drainage when requested by residents. This program is intended to address private and public drainage issues with either an extension of the public system (50/50 Storm Sewer Extension Project), participating in a private storm sewer extension (Small diameter project), or participating in the installation of a Rain Garden.

Activities in the program include:

1. 50/50 program (8" diameter) requiring the residents pay for 50% or the storm sewer, up to a maximum of \$1,200 per benefiting property (\$15,000)
2. Small diameter program (4" or 6") with the Village participating 50% up to \$2,500 (\$10,000)
3. Rain Garden program - Village participating 75% up to \$3,000. (\$5,000)
4. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program (\$25,000)

Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
55,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
55,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Capital2012 *thru* 2016**Village of Palatine, IL****Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 5 years**Category** Technology**Priority** Very Important**Project #** IT 0001**Project Name** Technology Hardware Infrastructure Replacements**Account #** 401-38-75-6030 640**Description****CY 2012 Planned Replacements**

- Environmental Controlled Server Rack	\$ 17,000
- Replacement of Wire Scanner	\$ 5,000
- Storage Replacement	\$ 70,000

Justification

Our current DR site of PW has limited environmental controls, leading to overheating. We also have fully utilized the rack, leaving no room for expansion. This new rack will completely replace existing. Cable Scanner is a key tool for troubleshooting, our battery is no longer able to hold a charge making the device hard to use.

Current main storage array is no longer supported and has had multiple failures this year.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
25,000	Equipment	92,000	20,000	20,000	20,000	20,000	172,000
Total	Total	92,000	20,000	20,000	20,000	20,000	172,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
25,000	Capital Equipment - 401	92,000	20,000	20,000	20,000	20,000	172,000
Total	Total	92,000	20,000	20,000	20,000	20,000	172,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # IT 0002
Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Description

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Equipment		7,000	7,000	7,000	7,000	28,000
Total		7,000	7,000	7,000	7,000	28,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment - 401		7,000	7,000	7,000	7,000	28,000
Total		7,000	7,000	7,000	7,000	28,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 3 Years
Category Technology
Priority Very Important

Project # IT 0003
Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Description
Web Site Development \$ 5,000
General Software Upgrades / replacements \$ 10,000
MS Office 2010 \$ 12,000

Justification

Prior	Expenditures	2012	2013	2014	2015	2016	Total
22,500	Equipment	27,000	32,000	32,000	32,000	32,000	155,000
Total	Total	27,000	32,000	32,000	32,000	32,000	155,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
22,500	Capital Equipment - 401	27,000	32,000	32,000	32,000	32,000	155,000
Total	Total	27,000	32,000	32,000	32,000	32,000	155,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Project # IT 0004
Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description

Replacement of 45 Computers, maintaining our 5 year replacement schedule \$36,000
 1 Laptop Replacement Loaner \$1,000
 1 Laptop Replacement PW \$1,000
 2 Projectors \$1,000

Justification

Maintain current cycle of 5 year replacement of desktop computers.
 Replace two older laptops with new laptops
 Replacement of 2 projectors 1 loaner, 1 FD Station projector

Prior	Expenditures	2012	2013	2014	2015	2016	Total
30,000	Equipment	39,000	40,000	40,000	40,000	40,000	199,000
Total	Total	39,000	40,000	40,000	40,000	40,000	199,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
30,000	Capital Equipment - 401	39,000	40,000	40,000	40,000	40,000	199,000
Total	Total	39,000	40,000	40,000	40,000	40,000	199,000

Capital2012 *thru* 2016**Village of Palatine, IL****Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 3 Years**Category** Technology**Priority** Important**Project #** IT 0005**Project Name** Public Safety Communications Hardware**Account #** 401-38-75-6030 640**Description**

Purchase of new Wireless Communications for Station 83 \$15,000
Replacement of Toughbook Screens \$3,000

Justification

Current Wireless connection to Station 83 is experiencing interference. Suggestion to address is to replace with new Lic Wireless Data System.
Extending the life of the PD Toughbooks with replacement screens where appropriate

Prior	Expenditures	2012	2013	2014	2015	2016	Total
26,500	Equipment	18,000	70,000	70,000	70,000	30,000	258,000
Total	Total	18,000	70,000	70,000	70,000	30,000	258,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
26,500	Capital Equipment - 401	18,000	70,000	70,000	70,000	30,000	258,000
Total	Total	18,000	70,000	70,000	70,000	30,000	258,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Project # IT 0006

Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6080 615

Description

This project calls for two recent improvements to be tied into the Village's SCADA System.

2012 - Palatine/Rolling Meadows Interconnect - \$20,000

2013 - Reservoir Fill Time - \$25,000

2014 - Reservoir Fill Time Countryside - \$20,000

2015 - Reservoir Fill Time - \$25,000

2016 - Radio Interconnects with Smith St Tank - \$20,000

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.

Expenditures	2012	2013	2014	2015	2016	Total	Future
Engineering					10,000	10,000	175,000
Equipment					10,000	10,000	Total
Construction	20,000	25,000	20,000	25,000		90,000	
Total	20,000	25,000	20,000	25,000	20,000	110,000	

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Water - 605	20,000	25,000	20,000	25,000	20,000	110,000	175,000
Total	20,000	25,000	20,000	25,000	20,000	110,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # IT 0007
Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

Department 38-Information Technology
Contact Paul Mehring/Larry Schroth
Type Improvement
Useful Life 10 years
Category Technology
Priority Important

Description

Implementation of New World's Logo system, supporting Finance, Utility management, Licensing, Inspections, Permitting, and Human Resource with an integrated system. Provide self service to employees and citizens, enabling greater access to information and more efficient business processes.

Implementation over the next 3 years will effect all departments and employee's within the Village, providing faster process and greater access to information.

Justification

Currently multiple disparate systems are needed to complete most transactions within the Village. These different system inhibit the timely flow of information and require re-entry of information to provide a business process. By replacing the disparate system with a single integrated system, information and business process can provide enhanced services and reduced cycle time to citizens.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
300,000	Other	300,000	70,000	30,000	30,000	30,000	460,000
Total	Total	300,000	70,000	30,000	30,000	30,000	460,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
300,000	Capital Equipment - 401	300,000	70,000	30,000	30,000	30,000	460,000
Total	Total	300,000	70,000	30,000	30,000	30,000	460,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Project # IT 0008

Project Name Backup and Recovery

Account # 401-38-75-6030 640

Description

Agent Change Over \$ 3,000

Justification

Moving from Novell to Linux or Windows

Prior	Expenditures	2012	2013	2014	2015	2016	Total
13,000	Equipment	3,000	7,000	7,000	7,000	5,000	29,000
Total	Total	3,000	7,000	7,000	7,000	5,000	29,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
13,000	Capital Equipment - 401	3,000	7,000	7,000	7,000	5,000	29,000
Total	Total	3,000	7,000	7,000	7,000	5,000	29,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # IT 0009
Project Name Water Meter Conversion Project

Account #

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 20 years
Category Technology
Priority Important

Description

The Village of Palatine has not used a systematic method for water meter replacement since the 1970's. The technology currently utilized by the village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses are discontinued. The Palatine ROM - External Building Reading Equipment system is no longer supported.

Justification

In general this program would improve customer service, improve readability of meters and readings, eliminate meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue.

Expenditures	2012	2013	2014	2015	2016	Total
Equipment			5,500,000			5,500,000
Total			5,500,000			5,500,000

Funding Sources	2012	2013	2014	2015	2016	Total
Water - 605			5,500,000			5,500,000
Total			5,500,000			5,500,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

Project # IT 0010

Project Name GIS

Account # 401-38-75-6030 640

Description

Various GIS Hardware/Software needed each year

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Equipment		70,000	2,000	2,000	2,000	76,000
Total		70,000	2,000	2,000	2,000	76,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment - 401		70,000	2,000	2,000	2,000	76,000
Total		70,000	2,000	2,000	2,000	76,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 10 years

Category Technology

Priority Important

Project # IT 0011

Project Name Telephone System Update - VoIP

Account # 401-38-75-6030 640

Description

Phase 3 phone - AD

Justification

Replacement of current phone system along with the installation of a system to support the Village needs.

Expenditures	2012	2013	2014	2015	2016	Total
Equipment	50,000					50,000
Total	50,000					50,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment - 401	50,000					50,000
Total	50,000					50,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # IT 0013
Project Name Video System Replacement

Account #

Department 38-Information Technology
Contact Sam Trakas/Larry Schroth
Type Equipment
Useful Life 10 years
Category Technology
Priority Important

Description

Replacement of Channel 6 BBS - \$25,000
Change over to Digital Service - \$ 5,000

Justification

Change over from Analog to Digital transmission for Channel 6
Replacement of BBS system for Channel 6

Expenditures	2012	2013	2014	2015	2016	Total
Equipment		30,000	3,000			33,000
Total		30,000	3,000			33,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment - 401		30,000	3,000			33,000
Total		30,000	3,000			33,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0001
Project Name Sidewalk Replacement Program

Account # 402-52-75-6040 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Rights of Way Improvements
Priority Important

Description

The sidewalk maintenance program consists of:
Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village
50/50 Sidewalk Replacement \$20,000
Misc Infill/Repairs \$10,000
The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. Since property owners have areas outside of the hazardous program. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the fourth year at this threshold.
Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:
A. Vertical Displacement (offsets) greater than 3/4 inch;
B. Horizontal Displacements (cracks) greater than 1/2 inch;
C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
D. Surface Deterioration (spauling) greater than 50%
Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
180,000	Construction	180,000	180,000	180,000	180,000	180,000	900,000
Total	Total	180,000	180,000	180,000	180,000	180,000	900,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	180,000	900,000
Total	Total	180,000	180,000	180,000	180,000	180,000	900,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0002
Project Name Sidewalk Extension Program

Account # 402-52-75-6040

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Rights of Way Improvements
Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2014 - Quentin Road, Echo to Hill

CY 2015 - Quentin Road, Lake-Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road)
\$100,000, Echo \$20,000

CY 2016 - Dundee, Hicks to Rand Rd

CY 2017 - Lake-Cook west of Rand

CY 2018 - Quentin Road US-14 to Colfax

Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Expenditures	2012	2013	2014	2015	2016	Total	Future
Construction			60,000	120,000	100,000	280,000	150,000
Total			60,000	120,000	100,000	280,000	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Capital Improvement - 402			60,000	120,000	100,000	280,000	150,000
Total			60,000	120,000	100,000	280,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0004
Project Name TIF Sidewalk Extension

Account # 234-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians

CY 2011 - Rand from Spruce to Hicks; West Side (Construct)

Rand @ Hicks Ped Signal Design and Construction

CY 2012 - Rand from Diane to Dundee; West Side

CY 2013 - Rand from Lily to Dundee; East Side

CY 2014 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2015 - Rand from Hicks to north limit of TIF boundary Phase 2

Justification

Reduce flood risk

Improve quality of life

Reduce maintenance costs

Prior	Expenditures	2012	2013	2014	2015	2016	Total
75,000	615 - Improvements Other than	150,000	60,000	90,000	90,000		390,000
Total	Total	150,000	60,000	90,000	90,000		390,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
75,000	TIF-234	150,000	60,000	90,000	90,000		390,000
Total	Total	150,000	60,000	90,000	90,000		390,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0005
Project Name Railwalk Program

Account # 233-52-75-6040

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Rights of Way Improvements
Priority Important

Description

The total program is to extend railwalks from Maple Street on the west to Plum Grove Road on the east. Amenities to be included are lights, signage, and landscaping. Remaining sections to complete this project are:

2015 - Brockway to Greeley (Construct)

2016 - Greeley to Smith with development of Block 22

Justification

The railwalk is considered an aesthetic improvement along the railroad tracks while also providing the functionality of a pedestrian walkway to encourage free-flow access through the downtown.

Expenditures	2012	2013	2014	2015	2016	Total
615 - Improvements Other than				125,000	125,000	250,000
Total				125,000	125,000	250,000

Funding Sources	2012	2013	2014	2015	2016	Total
TIF-233				125,000	125,000	250,000
Total				125,000	125,000	250,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Elias Koutas
Type Improvement
Useful Life
Category Rights of Way Improvements
Priority Important

Project # RW 0006
Project Name Downtown Landscape Projects

Account # 233-52-75-6040 615

Description

The many aesthetic enhancements made in the Downtown TIF require ongoing maintenance. These maintenance activities are:

Downtown "WOW" Program

2011 - \$22,500

2012 - \$22,500

A second phase of the WOW landscaping program is contemplated to start in 2013. In this extension from the original program, landscaping and irrigation could be installed in areas along the Palatine Rd corridor or pocket park areas that were not improved in the first 5-year program.

Justification

This program is designed to provided for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
22,500	615 - Improvements Other than	22,500	20,000	20,000	20,000	20,000	102,500
Total	Total	22,500	20,000	20,000	20,000	20,000	102,500

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
22,500	TIF-233	22,500	20,000	20,000	20,000	20,000	102,500
Total	Total	22,500	20,000	20,000	20,000	20,000	102,500

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Charlie Powers
Type Improvement
Useful Life
Category Rights of Way Improvements
Priority Less Important

Project # RW 0007
Project Name Downtown Crosswalk Upgrades

Account # 233-52-75-6040 615

Description

Under this program, all crosswalks in the downtown business district would be upgraded to 8 centimeter Brick Pavers, replacing either the asphalt pavement crosswalks or brick paver crosswalks. A total of 20 intersections have been identified which would have their crosswalks upgraded over the next six years.

CY 2011 - Brockway & Wilson; Smith & Wood; Bothwell & Slade

CY 2012 - Bothwell & Wood; Brockway & Wood; Brockway & Colfax

CY 2013 - Smith & Colfax; Smith & Wilson; Bothwell & Wilson

CY 2014 - Smith & Slade; Smith & Palatine; Bothwell & Colfax

CY 2015 - Plum Grove & Railroad; Plum Grove & Wilson; Plum Grove & Station; Bothwell & Station; Station & Wilson

CY 2016 - Greeley & Slade; Greeley & Wilson

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area. Replacing with 8 centimeter concrete pavers will improve aesthetics and longevity.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
27,000	615 - Improvements Other than	36,000	36,000	33,000	30,000	27,000	162,000
Total	Total	36,000	36,000	33,000	30,000	27,000	162,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
27,000	TIF-233	36,000	36,000	33,000	30,000	27,000	162,000
Total	Total	36,000	36,000	33,000	30,000	27,000	162,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0010
Project Name Street Light Cable Replacement

Account #

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Rights of Way Improvements
Priority Important

Description

Systematic replacement of old rubber-coated Type R street light cable w/new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision it is proposed that for 2012 through 2016, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Expenditures	2012	2013	2014	2015	2016	Total
Construction			15,000	15,000	15,000	45,000
Total			15,000	15,000	15,000	45,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402			15,000	15,000	15,000	45,000
Total			15,000	15,000	15,000	45,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0012
Project Name Neighborhood Lighting Program

Account #

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 30 Years
Category Rights of Way Improvements
Priority Very Important

Description

This project is designed to ultimately extend street lighting into areas presently not being lit. A total of 160 intersections have been identified which, by code, should be given consideration. In addition, continuation of lighting in the Northeast part of the Village is proposed. It is recommended that when roadways with average daily traffic above 2,500 vehicles have been brought to standard, local roadways adjacent to parks and schools be given priority.

CY 2013 - West of Smith Street and North of Palatine Road

CY 2014 - Palatine Park

CY 2015 - Barrington Woods Neighborhood

CY 2016 - Brentwood Estates Palatine Park

CY 2017 - Woodland St Suthers Ln W Center Rd

Justification

This past year, the Village has received approximately 15 requests for street lighting. Recent de-regulation of the electrical industry has resulted in both an increase in cost for new installation as well as a more bureaucratic process.

Expenditures	2012	2013	2014	2015	2016	Total
Construction		100,000	85,000	85,000	130,000	400,000
Total		100,000	85,000	85,000	130,000	400,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402		100,000	85,000	85,000	130,000	400,000
Total		100,000	85,000	85,000	130,000	400,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0013
Project Name Arterial Street Beautification

Account #

Department 52-Public Works
Contact Charlie Powers
Type Improvement
Useful Life 20 years
Category Rights of Way Improvements
Priority Important

Description

The Arterial Street Beautification Project for 2013 would complete the median island to the east of Route 53 on NW Hwy (RT 14) and the area to the north and south of RT 14, east of RT 53. The full plan includes asphalt to be removed along with base material at a cost of approximately \$10,000, top soil added for about \$8,000, and a three foot strip 203 feet long where brick pavers would be installed for \$5,500. Trees, shrubs, and mulch would be added in the median island, as well as, in the parkway area north and south of NW Hwy. At RT 53, shade and ornamental trees and numerous perennials would also be planted. The costs for trees, shrubs, and mulch would be about \$29,000. The total cost for the first phase east of NW Hwy would be \$52,500.

Justification

This program seeks to improve the quality and amount of landscaping that is in each pocket park in Palatine. Several projects have been completed, such as the Hicks/Baldwin/NW Hwy Intersection, the parkway landscaping on NW Hwy north of Palatine Rd, and the creation of median island landscaping on NW Hwy west of Illinois 53. Continuing this program of corridor enhancement, the following list identifies proposed sites for the next few years: NW Hwy & RT 53 Final Phase I & Phase II, Rohlwing Rd & NW Hwy

Expenditures	2012	2013	2014	2015	2016	Total
Construction		56,500	60,000	55,000	55,000	226,500
Total		56,500	60,000	55,000	55,000	226,500

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402		56,500	60,000	55,000	55,000	226,500
Total		56,500	60,000	55,000	55,000	226,500

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0014
Project Name Downtown Public Art

Account # 233-52-75-6040

Department 52-Public Works
Contact Elias Koutas
Type Improvement
Useful Life 20 Years
Category Rights of Way Improvements
Priority Important

Description

As a result of the on going improvements in the downtown area, additional pieces of sculpture art are being recommended by the Beautification Commission. These are the potential sites for the sculptures: Palatine Road and Plum Grove Road, Brockway and Wilson, Plum Grove Road and Slade. Fund in the intermediate years will be used to hire a professional to design the site for the following years sculpture

CY 2013 - Palatine and Plum Grove Rd \$30,000
CY 2014 - Brockway and Palatine Design \$ 5,000
CY 2015 - Brockway and Palatine Construction \$30,000

Justification

- Create a "hometown" aesthetic ambiance in the downtown area
- Improve the appearance of the downtown area
- Enhance the image of the Village to pass through traffic
- Downtown as a focal point

Expenditures	2012	2013	2014	2015	2016	Total
615 - Improvements Other than		30,000	5,000	30,000		65,000
Total		30,000	5,000	30,000		65,000

Funding Sources	2012	2013	2014	2015	2016	Total
TIF-233		30,000	5,000	30,000		65,000
Total		30,000	5,000	30,000		65,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Project # RW 0015

Project Name Traffic Signal Upgrade - Painting

Account #

Description

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road
CY 2013 - Rand & Dundee, Rand & Old Hicks
CY 2014 - Rand & Hicks, Dundee & Baldwin
CY 2015 - Rand & Williams, Rand & Wal-Mart Driveway
CY 2016 - Dundee & Denise, Dundee & Lynda
CY 2017 - Dundee & Frontage Rd, Dundee & Hicks

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area/

Expenditures	2012	2013	2014	2015	2016	Total	Future
615 - Improvements Other than		10,000	10,000	10,000	10,000	40,000	10,000
Total		10,000	10,000	10,000	10,000	40,000	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
TIF-234		10,000	10,000	10,000	10,000	40,000	10,000
Total		10,000	10,000	10,000	10,000	40,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Elias Koutas
Type Improvement
Useful Life
Category Rights of Way Improvements
Priority Important

Project # RW 0016
Project Name Downtown Amenities Program

Account # 233-52-75-6040

Description

Addition of amenities that are becoming commonplace in most downtown business districts. Projected improvements include:

2011: Community Information Electronic Sign \$50,000

Landscaping \$10,000

Design (Focal Feature) \$5,000

2014: Irrigation System \$200,000

2015: Sound System \$150,000

2016: Street Light Electrical System Replacement \$300,000

2017: Special Events Electrical System \$200,000

Justification

The purpose of this program is to promote the downtown business district as a community focal point by enhancing the overall experience in the downtown area. These improvements are designed to improve communication, promote safety, reduce maintenance cost, and encourage residents to visit downtown.

Prior	Expenditures	2012	2013	2014	2015	2016	Total	Future
65,000	615 - Improvements Other than			200,000	150,000	300,000	650,000	200,000
Total	Total			200,000	150,000	300,000	650,000	Total

Prior	Funding Sources	2012	2013	2014	2015	2016	Total	Future
65,000	TIF-233			200,000	150,000	300,000	650,000	200,000
Total	Total			200,000	150,000	300,000	650,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # RW 0017
Project Name Village Wide Ash Removal Program

Account # 402-52-75-6040 615

Department 52-Public Works
Contact Charlie Powers
Type Improvement
Useful Life 20 Years
Category Rights of Way Improvements
Priority Important

Description
Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.
CY 2012 - 300 removals \$75,000 300 installations \$50,000

Justification
1. Improve the appearance of the community 2. Improve the air quality and reduce the noise 3. Enhance the image of the Village to pass-through traffic 4. Manage affects of Emerald Ash Borer on our Urban Forest

Expenditures	2012	2013	2014	2015	2016	Total
615 - Improvements Other than	125,000	125,000	125,000	125,000	125,000	625,000
Total	125,000	125,000	125,000	125,000	125,000	625,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402	125,000	125,000	125,000	125,000	125,000	625,000
Total	125,000	125,000	125,000	125,000	125,000	625,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Project # SS 0001

Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park, Orchard Hills, Capri Gardens, Pinehurst Manor, Palanois Park, Princeton/Delgado Ave, Reseda East & West, Imperial, Royale and other areas.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2012	2013	2014	2015	2016	Total
225,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
225,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Sanitary Sewer
Priority Important

Project # SS 0002
Project Name Fairgrounds Sanitary Sewer Diversion

Account # 610-52-75-6050 615

Description

A proposed sanitary sewer has been identified on Lincoln Av from Hicks to east of Forest Ct. This sanitary sewer would serve as a diversion of waste water flows from the Fairgrounds Park and Reskin neighborhood westerly as opposed to flowing through the Palanois Park neighborhood in the current condition.

CY 2010 - Preliminary Design including geotechnical investigation
CY 2012 - Detailed design and permitting
CY 2013 - Construction

Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station
To enhance the pedestrian, aesthetics, and wetland qualities of the area

Prior	Expenditures	2012	2013	2014	2015	2016	Total
25,000	Engineering	50,000					50,000
	Construction		950,000				950,000
Total	Total	50,000	950,000				1,000,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
25,000	Sewer - 610	50,000	950,000				1,000,000
Total	Total	50,000	950,000				1,000,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Sanitary Sewer
Priority Very Important

Project # SS 0003
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures. Costs for cathodic protection were developed from a 2008 system evaluation

CY2012 - Cathodic Protection of 1/3 of stations

CY2013 - Cathodic Protection of 1/3 of stations

CY2014 - Cathodic Protection of 1/3 of stations

CY2015 - Kasuba Grinder pump \$260,000

CY2016 - Gravity Sewer to allow abandonment of Peppertree Lift Station \$700,000

Justification

to improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
400,000	Construction	70,000	70,000	70,000	260,000	700,000	1,170,000
Total	Total	70,000	70,000	70,000	260,000	700,000	1,170,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
400,000	Sewer - 610	70,000	70,000	70,000	260,000	700,000	1,170,000
Total	Total	70,000	70,000	70,000	260,000	700,000	1,170,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # SS 0004
Project Name Sanitary Sewer Extension

Account # 610-52-75-6050

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Sanitary Sewer
Priority Important

Description

This project involves:
2014 - Design Sanitary Sewer Extension on Echo to east limit of Village property
2015 - Construct Echo Extension

Justification

1. To improve sanitary sewer service to an area presently serviced by private sewers or septic systems
2. To encourage redevelopment of the Rand Rd Corridor per the Rand Rd Corridor Study

Expenditures	2012	2013	2014	2015	2016	Total
Engineering			15,000			15,000
Construction				75,000		75,000
Total			15,000	75,000		90,000

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer - 610			15,000	75,000		90,000
Total			15,000	75,000		90,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Project # ST 0001
Project Name 50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs. Expanded curb and gutter replacement to include all cracked curbing has been suggested.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. The criteria used if a resident wants to "depress" their apron in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents, over the last 15 years has ever wanted to pay for more curb & gutter to be replaced that wasn't adjacent to the driveway apron

Prior	Expenditures	2012	2013	2014	2015	2016	Total
50,000	Construction	60,540	60,000	60,000	60,000	60,000	300,540
Total	Total	60,540	60,000	60,000	60,000	60,000	300,540

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
50,000	Capital Improvement - 402	60,540	59,855	60,245	60,085	60,090	300,815
Total	Total	60,540	59,855	60,245	60,085	60,090	300,815

Capital2012 *thru* 2016**Village of Palatine, IL****Department** 52-Public Works**Contact** Mark Grabowski**Type** Improvement**Useful Life** 20 years**Category** Streets**Priority** Important**Project #** ST 0002**Project Name** Curb and Gutter-Concrete Edging Extension Program**Account #** 402-52-75-6060 615**Description**

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2012-2016 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by eliminating vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2012	2013	2014	2015	2016	Total
304,075	Construction	343,300	400,635	149,800	163,760	27,855	1,085,350
Total	Total	343,300	400,635	149,800	163,760	27,855	1,085,350

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
304,075	Capital Improvement - 402	336,435	400,635	149,800	163,760	27,855	1,078,485
	TIF-234	6,865					6,865
Total	Total	343,300	400,635	149,800	163,760	27,855	1,085,350

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Streets
Priority Important

Project # ST 0003
Project Name Collector Street Improvements

Account # 402-52-75-6060 615

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.

CY 2012 - Palos from Autumn to Northwest Hwy & Poplar east and west of Palos

CY 2013 - Helen east of Plum Grove to Oak

CY 2014 - Kenilworth from Harrison to Middleton

CY 2015 - Kenilworth from Middleton to Quentin Rd

Future - Brockway, Illinois to Aldridge, Brockway, Aldridge to Bryant

Brockway Street; Northwest Hwy to Comfort

Echo east of Quentin

Preliminary engineering for Colfax west of Quentin Rd. As Colfax is currently under the jurisdiction of IDOT, a future cost share with jurisdictional transfer could be recommended. Construction dollars have not been inserted within the program at this time to allow time for application for Federal funding to the Northwest Council of Mayors

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2012	2013	2014	2015	2016	Total
300,000	Construction	350,000	300,000	350,000	325,000		1,325,000
Total	Total	350,000	300,000	350,000	325,000		1,325,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
300,000	Capital Improvement - 402	350,000	300,000	350,000	325,000		1,325,000
Total	Total	350,000	300,000	350,000	325,000		1,325,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # ST 0004
Project Name Road Resurfacing

Account # 205-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Description

The annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for prev maint, and relationship to planned utility work under the streets. The program consists of planning of existing surface, application of engineering fabric, and final overlay. Inflation included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of service ability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
1,522,135	Construction	1,536,865	1,534,565	1,625,925	1,436,315	1,815,115	7,948,785
Total	Total	1,536,865	1,534,565	1,625,925	1,436,315	1,815,115	7,948,785

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
1,522,135	Motor Fuel Tax - 205	1,477,320	1,534,565	1,625,925	1,436,315	1,815,115	7,889,240
	TIF-234	59,545					59,545
Total	Total	1,536,865	1,534,565	1,625,925	1,436,315	1,815,115	7,948,785

2012 Street Resurfacing Program

rev 9/13/2011

ASPHALT SURFACED STREETS

2012 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2011)					TOTAL Estimated Cost 2012	(ST 0002) Curb Ext Conc Edge Cost		(ST 0006) Integral Curb Repl Cost
									April 2012	April 2013	April 2014	April 2015	April 2016				
2012	ALDRI	001	ALDRIDGE AVENUE	DEAD END WEST	SMITH STREET	2	590	18.5	39	35	29	23	17	29,471	21,240		
2012	ASHLA	002	ASHLAND AVENUE	ROBERTSON STREET	LINCOLN STREET	6	1,079	18	43	36	33	28	22	52,439			
2012	BRYAN	001	BRYANT AVENUE	S.VERMONT STREET	SMITH STREET	2	660	20	47	43	38	34	28	35,640	23,760		
2012	BRYAN	002	BRYANT AVENUE	SMITH STREET	BROCKWAY STREET	2	660	20	38	33	28	22	15	35,640	23,760		
2012	BRYAN	003	BRYANT AVENUE	BROCKWAY STREET	VILLAGE LIMITS EAST	2	320	20	49	46	42	37	32	18,009	11,520		
2012	CADY	001	CADY DRIVE	BALDWIN ROAD	3ABCOCK DRIVE	4	1,282	25	57	55	52	48	45	87,210			
2012	CAPRI	003	CAPRI DRIVE	RAND ROAD	LYNDA DRIVE	3	572	22	31	26	19	13	5	33,977	20,592		
2012	CAPRI	004	CAPRI DRIVE	LYNDA DRIVE	DENISE DRIVE	3	528	22	27	20	14	6	0	31,363	19,008		
2012	CARML	001	CARMEL DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,085	24	56	53	50	47	44	70,956			
2012	COOLI	002	COOLIDGE AVENUE	MYRTLE STREET	NORTHWEST HIGHWAY	1	590	25	48	44	40	36	30	39,825			
2012	DORCH	001	DORCHESTER ROAD	CRESCENT AVENUE	QUENTIN ROAD	2	602	18	14	7	0	0	0	31,134	21,672		
2012	ERIC	002	ERIC DRIVE	CORNELL AVENUE	COLFAX STREET	2	912	25	53	49	46	42	37	61,560			
2012	FAIRC	001	FAIRWAY COURT	FAIRWAY DRIVE	CUL-DE-SAC	3	355	24	51	48	44	41	38	23,004			
2012	FAIRW	001	FAIRWAY DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	3	921	24	47	43	40	36	33	59,881			
2012	GLENW	001	GLENWOOD STREET	PALATINE ROAD	PARALLEL STREET	6	696	24	42	38	34	30	26	45,101	44,544		
2012	HAMST	001	HAMSTEAD COURT	CUL-DE SAC	BEDFORD DRIVE	1	325	25	46	43	40	38	32	21,938			
2012	HARTS	001	HART STREET	WILSON AVENUE	SLADE STREET	6	331	24	50	46	42	38	34	21,449			
2012	HILLR	001	HILL ROAD	QUENTIN ROAD	VILLAGE LIMITS EAST	3	385	25	44	40	36	30	24	25,988			
2012	ILLIN	001	ILLINOIS AVENUE	ROSELLE ROAD	MALLARD DRIVE	1	2,015	34	46	43	39	36	32	184,977			
2012	KATHL	001	KATHLEEN DRIVE	QUENTIN ROAD	DEAD END WEST	2	875	16	26	20	13	6	0	37,800	31,500		
2012	LECT	001	LEE COURT	DIANE DRIVE	CUL-DE-SAC	3	683	21	41	36	31	25	19	38,726	24,588		
2012	MACAR	002	MAC ARTHUR DRIVE	BALDWIN ROAD	ELMWOOD AVENUE	6	1,250	23	49	46	42	37	32	77,625			
2012	MAPLE	005	MAPLE STREET	HELLEN ROAD	W GLADE AVENUE	2	954	23	47	43	39	34	28	59,243	34,344		
2012	OAKCT	001	S. OAK COURT	PALATINE ROAD	CUL-DE-SAC SOUTH	6	157	33	32	27	21	14	6	13,989			
2012	OAKST	004	OAK STREET	WASHINGTON STREET	DANIELS ROAD	6	825	17	49	46	42	37	32	37,868			
2012	OAKST	006	OAK STREET	HELEN ROAD	GILBERT ROAD	2	1,807	22	35	29	24	17	10	107,336	65,052		
2012	OLDVI	001	OLDE VIRGINIA DRIVE	CUNNINGHAM DRIVE	CARDINAL DRIVE	4	1,100	25	51	47	43	39	34	74,250			
2012	PLEAS	001	PLEASANT HILL BOULEVARD	BENNETT AVENUE	CEDAR STREET	2	262	23	47	43	39	34	28	16,270			
2012	PLUM	002	PLUM GROVE ROAD	NORTHWEST HIGHWAY	COMFORT STREET	6	807	38	46	43	39	35	31	82,798			
2012	PLUM	003	PLUM GROVE ROAD	COMFORT STREET	COLFAX STREET	6	1,471	35	45	41	37	33	29	139,010	94,144		
2012	PROVD	001	PROVIDENCE ROAD	HICKS ROAD	WILLOW WOOD DRIVE	4	1,167	24	40	37	33	29	26	86,613			
2012	QUAIL	001	QUAIL HOLLOW LANE	HIDDENBROOK TRAIL	DEAD-END	1	195	20	49	46	42	37	32	10,530			
2012	RAVIN	001	RAVINE HILLS COURT	WINDHILL DRIVE	CUL-DE-SAC	1	305	25	47	43	39	34	28	20,588			
2012	ROANO	001	ROANOKE COURT	QUENTIN ROAD	CUL-DE-SAC	2	460	25	47	43	39	34	28	30,375			
2012	ROBER	004	ROBERTSON STREET	NORTHWEST HIGHWAY	MARION STREET	6	1,092	18	38	33	28	22	15	53,071			
2012	ROYAL	001	ROYAL COURT	IMPERIAL COURT	BOTHWELL STREET	2	1,052	25	49	45	42	39	35	71,010			
2012	SUTTC	001	SUTTON COURT	COOLIDGE AVENUE	CUL-DE-SAC	1	412	25	48	45	40	36	30	27,810			
2012	TERRC	001	TERRACE COURT	PARK PLACE DRIVE	CUL DE SAC	2	432	25	37	32	26	20	13	29,160			
2012	WILLD	001	WILLOW WOOD DRIVE	PROVIDENCE ROAD	SALT CREEK BRIDGE	4	512	24	51	48	44	41	37	39,010			
2012	WOODL	001	WOODLAND STREET	QUENTIN ROAD	SUTHERS LANE	1	1,285	16	28	21	15	7	0	55,512	46,280		
40 Sections														2,017,953	343,296	169,872	
														80,539	1,454,246		
														50/50 (3% of TOTAL) (ST 0001) Road Resurfacing (ST 0004)			
							31,021 feet	5.88 Miles									
2012	OLDHK	001	OLD HICKS ROAD	RAND ROAD	ASTER AVENUE	3	825	36	68	65	65	64	64	82,620	TIF?		
41 Sections																	
							31,846 feet	6.03 Miles									

2013 Street Resurfacing Program

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ASPHALT SURFACED STREETS

2012 plan ID	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2011)					TOTAL Estimated Cost 2013	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Rptl Cost
									April 2012	April 2013	April 2014	April 2015	April 2018			
2013	ARBCT	001	ARBOR COURT	ARBOR LANE	CUL-DE-SAC	1	174	25	55	52	48	46	41	12,388		
2013	ARBLN	002	ARBOR LANE	SHERWOOD LANE	NORTHWEST HIGHWAY	1	1,371	25	56	53	50	47	43	97,684		
2013	BROCK	010	BROCKWAY STREET	ALDRIDGE AVENUE	BRYANT AVENUE	2	660	22	52	49	45	41	38	41,382	25,080	
2013	CHEST	001	CHESTNUT STREET	CORNELL AVENUE	DEAD END NORTH	2	150	25	50	46	42	38	33	10,688	5,700	
2013	CORNE	001	CORNELL AVENUE	CLYDE AVENUE	DEAD END WEST	1	500	13	35	29	23	17	10	18,525	19,000	
2013	CRESC	005	CRESCENT AVENUE	W LEONARD ROAD	KENILWORTH AVENUE	2	983	19	45	40	36	30	25	53,229	37,354	
2013	CRWLN	001	CARRIAGE WAY LANE	CARRIAGE WAY COURT	MEDFORD DRIVE	2	700	25	52	49	46	43	39	49,875		
2013	CUNNI	001	CUNNINGHAM DRIVE	SMITH ROAD	KING CHARLES COURT	3	1,118	34	52	50	47	44	40	108,334		
2013	DEERA	002	DEER AVENUE	WINNETKA STREET	POPLAR STREET	1	660	20	38	33	28	22	15	37,620	25,080	
2013	DREWLN	001	DREW LANE	WILSON STREET	QUENTIN ROAD	1	395	25	51	47	44	39	34	28,144		
2013	DUPON	001	DUPONT AVENUE	SMITH STREET	BROCKWAY STREET	2	660	21	42	37	32	27	20	39,501	25,080	
2013	EDGEW	001	EDGEWATER LANE	ARBOR LANE	E. LINE OF 1505 W.	1	1,300	25	56	53	50	47	43	92,625		
2013	FAWNL	001	FAWN LANE	HICKS ROAD	CUL-DE-SAC	1	846	25	50	46	42	37	32	60,278		
2013	FRANK	001	FRANKLIN AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	1,256	22	38	33	28	22	15	78,751	47,728	
2013	GILBA	002	GILBERT AVENUE	QUENTIN ROAD	STUART LANE	2	1,564	25	54	51	48	45	42	128,108		
2013	GLENN	002	GLENN DRIVE	CARPENTER DRIVE	SAYLES DRIVE	4	996	25	47	44	41	37	34	70,965		
2013	GLENN	003	GLENN DRIVE	SAYLES DRIVE	ANDERSON DRIVE	4	1,344	25	52	49	46	42	39	95,760		
2013	GLNCR	003	GLENCOE ROAD	QUENTIN ROAD	ELM STREET	2	1,255	21	52	49	45	41	36	75,112	47,690	
2013	HARVA	001	HARVARD DRIVE	ILLINOIS AVENUE	PARTRIDGE DRIVE	1	1,438	25	52	49	46	43	39	102,458		
2013	HIGHG	001	HIGH GROVE LANE	GARDENIA LANE	CUL-DE-SAC SOUTH	4	1,243	25	51	47	44	39	34	88,564		
2013	MAPLA	004	MAPLE AVENUE	ALVA STREET	COLFAX STREET	1	606	18.5	43	39	34	29	23	33,678	23,028	
2013	MIDDL	004	MIDDLETON AVENUE	DEAD END NORTH	KENILWORTH AVENUE	2	941	20	46	42	37	32	26	53,637	35,758	
2013	ROSE	005	ROSE STREET	DEAD END NORTH	HELEN ROAD	6	865	23	39	35	29	23	17	56,701		
2013	STJOH	001	ST. JOHNS PLACE	QUENTIN ROAD	CUL-DE-SAC	1	648	25	54	52	49	47	45	46,170		
2013	TERN	001	TERN DRIVE	DEAD END WEST	MALLARD DRIVE	1	195	25	53	50	47	44	41	14,663		
2013	VALLE	001	VALLEY CIRCLE	MEDFORD DRIVE	CUL-DE-SAC	2	260	26	51	48	45	41	38	19,266		
2013	VRINA	001	VIRN ALLEN DRIVE	NORTHWEST HIGHWAY	CUL-DE-SAC SOUTH	2	378	25	54	51	47	43	39	26,933		
2013	WARRE	001	WARREN AVENUE	DEAD END NORTH	NORTHWEST HIGHWAY	5	2,672	21	48	44	40	35	30	171,889	109,136	
2013	WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC	1	1,375	25	53	50	47	44	41	97,989		
2013	WILME	002	WILMETTIE ROAD	ROHLWING ROAD	TWIN LAKES DRIVE	6	1,130	34	53	51	49	46	44	109,497		
2013	WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25	54	51	47	43	39	40,735		
2013	WILSC	001	WILSON COURT	WILSON STREET	CUL-DE-SAC NORTH	1	476	25	50	46	42	37	32	33,915		
32 Sections									50/50 (3% of TOTAL) (ST 0001) Road Resurfacing (ST 0004)					1,995,051	400,634	0
									28,754 feet 5.45 Miles					59,852	1,534,666	

2014 Street resurfacing Program
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ASPHALT SURFACED STREETS

2012 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2011)								TOTAL Estimated Cost	(ST 0002) Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
									2012	2013	2014	2015	2016	2017	2018	2019			
2014	APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25	57	55	52	49	46				47,550		
2014	BELLE	001	BELLE AVENUE	PALATINE FTG ROAD S	KENILWORTH AVENUE	5	1,258	25	56	53	50	47	44				103,950		
2014	BRAND	001	BRANDON COURT	SMITH STREET (NORTH)	SMITH STREET (SOUTH)	6	1,507	25	54	51	48	44	39				113,025		
2014	CHALA	001	CHALARY COURT	CORNELL AVENUE	CUL-DE-SAC	1	460	25.5	56	53	50	47	43				48,978		
2014	CHARL	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327	22	56	52	49	45	41				21,582		22,890
2014	CHATH	001	CHATHAM DRIVE	WHYTECLIFF ROAD	MIDDLETON AVE	1	1,945	25	57	54	51	48	45				145,875		
2014	EAGLE	001	EAGLE LANE	HERON DRIVE	HAWK STREET	3	905	25	53	50	46	42	38				67,875		
2014	EASY	002	EASY STREET	COMFORT STREET	ROBERTSON STREET	6	326	22	58	54	51	47	44				21,516		22,820
2014	ELIZA	001	ELIZABETH AVENUE	DEAD END NORTH	KENILWORTH AVENUE	5	722	25	55	52	49	46	43				54,150		
2014	FARMG	001	FARM GATE LANE	PLUM GROVE ROAD	TIMBERLEA DRIVE	3	1,165	25	56	53	51	47	44				87,375		
2014	GARDC	001	GARDEN COURT	GARDEN AVENUE	CUL-DE-SAC	3	200	25	55	52	49	46	43				38,562		
2014	HALE	004	HALE STREET	HELEN ROAD	GILBERT ROAD	2	1,809	23	55	52	48	45	40				124,821	72,360	
2014	HELEN	005	HELEN ROAD	PLUM GROVE ROAD	OAK STREET	2	1,138	23	55	52	48	45	41				78,522		79,660
2014	HILLS	001	HILLSIDE STREET	MIDDLETON AVENUE	QUENTIN ROAD	2	1,270	18	53	50	47	43	38				68,580	50,800	
2014	JOHNS	001	JOHNSON STREET	CEDAR AVENUE	ROSE STREET	6	660	25	59	56	54	51	47				49,500		
2014	JOHNS	002	JOHNSON STREET	ROSE STREET	GREELEY STREET	6	979	25	52	49	45	41	36				73,425		
2014	KARTH	001	KING ARTHUR COURT	SMITH ROAD	GARDEN AVENUE	3	1,417	25	56	53	51	47	44				115,863		
2014	KGEOG	001	KING GEORGE COURT	SMITH ROAD	KING EDWARD COURT	3	805	34	55	52	49	46	43				82,110		
2014	LINDE	001	LINDEN AVENUE	AMHERST STREET	CUNNINGHAM DRIVE	3	912	20	53	50	46	42	37				54,720		
2014	MIDDL	002	MIDDLETON AVENUE	WOOD STREET	WILSON DRIVE	1	666	25	53	50	47	43	38				48,950	26,640	
2014	PLATE	001	PLATE DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,047	25	53	50	47	43	40				78,525		
2014	SHERM	002	SHERMAN STREET	BENTON STREET	OAK STREET	6	670	22	59	56	52	49	45				44,220		46,900
2014	SMITH	008	SMITH STREET	JOHNSON STREET	DEAD END SOUTH	6	250	22	33	28	22	15	8				16,500		
2014	STARK	003	STARK DRIVE	TAHOE TRAIL	ROHLWING ROAD	4	1,845	25	57	55	52	48	45				138,375		
2014	WHYTE	001	WHYTECLIFF ROAD	ROSELLE ROAD	CHATHAM DRIVE	1	1,600	32	54	52	49	45	42				153,600		
2014	WILLOW	001	WILLOW STREET	MELANIE COURT	CLYDE STREET	1	590	25	50	46	42	37	32				44,250		
2014	WOOD	000	WOOD STREET	DEAD END WEST	CLYDE AVENUE (CL)	1	660	18	19	15	12	9	6				35,640		
2014	WOOD	001	WOOD STREET	CLYDE AVENUE (CL)	MIDDLETON AVENUE	1	656	25	58	53	50	47	43				49,200		
28 Sections									50/50 (3% of TOTAL) (ST 0001)								2,008,239	149,800	172,270
26,423 feet 5.00 Miles									Road Resurfacing (ST 0004)								60,247	1,625,922	

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2012 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2011)					TOTAL Estimated Cost 2015	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
2015	BARON	001	BARONET LANE	WILKE ROAD	CUL-DE-SAC	5	1,838	25	56	53	50	47	43	144,743		
2015	BOTHW	004	BOTHWELL STREET	RAILROAD AVENUE	PALATINE ROAD	6	265	50	52	49	45	41	37	41,738		19,345
2015	BRIST	001	BRISTOL COURT	WHYTECLIFF ROAD	CUL-DE-SACE	1	718	25	56	53	50	47	44	56,543		
2015	CLARK	001	CLARK DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	4	517	35	54	52	50	48	45	56,999		
2015	CLYDE	001	CLYDE STREET	CORNELL AVENUE	WOOD STREET	1	1,287	25	53	50	47	43	38	101,351	54,054	
2015	CROWN	001	CROWN COURT	BARONET LANE	CUL-DE-SAC	5	400	25	57	55	52	48	45	31,500		
2015	DIANE	002	DIANE DRIVE	418 E DIANE DRIVE	CUL-DE-SAC	3	570	25	56	53	50	47	43	44,888		
2015	GERIA	001	GERI AVENUE	GERI COURT	STEPHEN DRIVE	2	384	24	58	54	51	47	43	29,030		
2015	GERIC	001	GERI COURT	NORTH CUL-DE-SAC	SOUTH CUL-DE-SAC	2	629	25	58	55	52	49	45	49,534		
2015	GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25	57	55	52	49	46	41,249		
2015	GREEL	000	GREELEY STREET	WILSON STREET	SLADE STREET	6	343	22	54	51	47	44	40	23,770	75,852	25,039
2015	GROVE	001	GROVE AVENUE	DUNDEE ROAD	145' N. OF CLARIDGE COURT	1	1,806	20	55	52	48	45	41	113,778		107,967
2015	HALE	003	HALE STREET	WASHINGTON STREET	HELEN ROAD	6	1,479	23	59	56	52	49	45	69,965		
2015	HETHW	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	GOLDEN GATE LANE	3	820	25	56	53	51	47	44	18,144	15,120	
2015	HILL	001	HILL STREET	GROVE AVENUE	DEAD END WEST	1	360	18	48	45	40	36	30	22,378		
2015	KAREN	001	KAREN LANE	STEPHEN DRIVE	DEAD END WEST	2	296	24	40	35	30	24	18	104,895		
2015	KCHAR	001	KING CHARLES COURT	GARDEN AVENUE	CUNNINGHAM DRIVE	3	1,332	25	56	53	51	47	44	62,748		
2015	MARSH	001	MARSHA DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	3	830	24	56	53	51	47	44	100,958		
2015	MIDDL	009	MIDDLETON AVENUE	HUNTING DRIVE	ILLINOIS AVENUE	2	1,282	25	50	47	43	40	36	25,288	18,732	
2015	POPLA	004	POPLAR STREET	MAPLE AVENUE	FRANKLIN AVENUE	1	446	18	56	53	50	47	43	23,871		24,382
2015	RAILR	001	RAILROAD AVENUE	BOTHWELL STREET	PLUM GROVE ROAD	6	334	22	49	45	41	37	33	83,180		
2015	SARAT	001	SARATOGA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,100	24	59	57	54	51	48	29,138		
2015	SUTHE	001	SUTHERLAND COURT	CARPENTER DRIVE	CUL-DE-SAC	4	370	25	58	56	53	50	47	152,854		
2015	THORN	001	THORNHILL LANE	HOME AVENUE	LARKSPUR LANE	3	1,941	25	56	53	50	47	43	31,264		
2015	VALOR	001	VALOR COURT	BARONET LANE	CUL-DE-SAC	5	397	25	53	49	46	42	37	96,390		
2015	WARWI	001	WARWICK ROAD	PROVIDENCE ROAD	WILLOW WOOD DRIVE	4	1,275	24	56	53	50	47	44	86,279		
2015	WEST	001	WEST COURT	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33	57	55	52	49	45	54,101		
2015	WILSO	004	WILSON STREET	DEAD END WEST	CEDAR STREET	2	687	25	55	52	48	45	40	22,107		23,287
2015	WILSO	006	WILSON STREET	SMITH STREET	GREELEY STREET	6	319	22	60	57	54	50	47	80,719		45,625
2015	WILSO	007	WILSON STREET	BROCKWAY STREET	PLUM GROVE ROAD	6	625	41	57	53	50	46	42	96,286		97,017
2015	WOOD	006	WOOD STREET	SMITH STREET	PLUM GROVE ROAD	6	1,329	23	59	56	53	49	45	2,002,817	183,758	342,662
31 Sections									50/50 (3% of TOTAL) (ST 0001)					60,065		
25,282 feet									Road Resurfacing (ST 0004)					1,436,313		
4.79 Miles																

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2012 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	PCI PROJECTIONS (JUL 2011)								TOTAL Estimated Cost 2016	(ST 0002) Curb Ext Conc Edg Cost	(ST 0006) Integral Curb Repl Cost
2016	AMHER	001	AMHERST STREET	HICKS ROAD	ASHLAND AVENUE	3	641	20	60	57	55	52	49				42,306		
2016	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	170	25	59	57	54	51	48				25,724		
2016	BABCK	003	BABCOCK DRIVE	CHURCH DRIVE	CLARK DRIVE	4	1,026	25	59	57	55	52	49				84,645		
2016	BOMBW	001	BOMBAY WAY	CLYDE AVENUE	WESTMINSTER DRIVE	1	841	25	59	58	54	51	47				69,383		
2016	BROCK	008	BROCKWAY STREET	MICHIGAN AVENUE	ILLINOIS AVENUE	2	633	18	57	55	52	48	45				37,800	27,852	
2016	CLUB	003	CARPENTER DRIVE	STARK DRIVE	ROHLWING ROAD	6	1,250	33	56	55	53	51	49				136,125		
2016	CCLUB	001	COUNTRY CLUB COURT	PEPPER TREE DRIVE (NORTH)	PEPPER TREE DRIVE (SOUTH)	3	1,284	25	56	53	51	47	44				107,712		
2016	CEDWD	001	CEDAR WOOD COURT	HICKS ROAD	CUL-DE-SAC	3	923	25	59	57	54	52	48				76,148		
2016	CHIVA	001	CHIVALRY LANE	LANCELOT LANE	CUL-DE-SAC	5	600	25	58	56	53	50	46				49,500		
2016	COOPE	001	COOPER DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,043	25	58	56	53	50	47				86,048		
2016	CRESC	003	CRESCENT AVENUE	WILSON STREET	PALATINE ROAD	1	660	25	56	53	50	47	43				56,232		
2016	DAVID	001	DAVID DRIVE	WINSTON DRIVE	WINSTON DRIVE	5	1,210	25	59	57	55	52	48				99,825		
2016	DEERC	001	DEER COURT	DEER AVENUE	CUL-DE-SAC	1	327	25	57	55	52	49	45				26,978		
2016	DELGA	001	DELGADO DRIVE	KNOX STREET	ELMWOOD AVENUE	3	766	20	58	56	53	50	47				50,556		
2016	FOREC	001	FOREST COURT	LINCOLN STREET	CUL-DE-SAC	6	319	25	58	56	53	50	47				26,318		
2016	GERIA	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	2	135	24	0	0	0	0	0				11,260		
2016	IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25	58	55	53	50	47				30,525		
2016	IMPER	001	IMPERIAL COURT	WEST GLADE AVENUE	BOTHWELL STREET	2	1,333	25	58	55	53	50	47				109,973		
2016	KELLY	001	KELLY ANN DRIVE	QUENTIN ROAD	CUL-DE-SAC WEST	2	685	25	59	56	54	51	47				54,863		
2016	KERRY	001	KERRY COURT	CEDAR STREET NORTH	CEDAR STREET SOUTH	2	713	25	58	55	53	50	47				58,823		
2016	MALLA	001	MALLARD DRIVE	MIDDLETON AVENUE	TEAL DRIVE	1	1,507	26	58	55	53	50	47				129,301		
2016	ROBER	001	ROBERTSON STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22	60	57	53	50	46				94,598		99,940
2016	SCHIR	001	SCHIRRA DRIVE	GLENN DRIVE	ANDERSON DRIVE	4	919	25	59	57	54	51	48				75,618		
2016	SLAYT	001	SLAYTON DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,046	25	58	56	53	50	47				86,295		
2016	STARK	001	STARK DRIVE	MILL VALLEY ROAD	CARPENTER DRIVE	6	1,412	24	50	47	43	40	36				111,830		
2016	TIMBR	001	TIMBER LANE	OLD BRIDGE ROAD	CEDAR WOOD COURT	3	1,098	25	58	53	51	47	44				101,310		
2016	VENTU	001	VENTURA DRIVE	CUNNINGHAM DRIVE	MILL VALLEY ROAD	6	963	24	59	57	54	51	48				76,270		
2016	WHTHD	002	WHITEHALL DRIVE	WHYTECLIFF ROAD	BEDFORD DRIVE	1	1,055	25	59	57	54	51	48				87,038		
28 Sections									24,212 feet 4.59 Miles								2,002,988	27,852	99,940
									50/50 (3% of TOTAL) (ST 0001) Road Resurfacing (ST 0004)								60,090		
																	1,815,116		

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # ST 0005
Project Name Residential Street Rehabilitation Program

Account # 205-52-75-6060 615

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 30 years
Category Streets
Priority Important

Description

The Residential Street Rehabilitation Program is designed to fill the gap between the Street Resurfacing Program and total reconstruction. In an attempt to prolong the useful life of these streets, a new program has been recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using methods that essential recycles the materials in place. An example of this would be using a heater scarifier to recycle the binder coarse. Other methods may include foamed asphalt. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Expenditures	2012	2013	2014	2015	2016	Total
Construction	332,000	470,000	455,000	530,000	475,000	2,262,000
Total	332,000	470,000	455,000	530,000	475,000	2,262,000

Funding Sources	2012	2013	2014	2015	2016	Total
Motor Fuel Tax - 205	332,000	470,000	455,000	530,000	475,000	2,262,000
Total	332,000	470,000	455,000	530,000	475,000	2,262,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # ST 0006
Project Name Integral Curb Program

Account # 205-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb Based on this type of construction, the Village will need to remove the entire monolithic curb with this program.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
70,255	Construction	159,875		172,270	342,665	99,940	774,750
Total	Total	159,875		172,270	342,665	99,940	774,750

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
70,255	Capital Improvement - 402			172,270	342,665	99,940	614,875
	Motor Fuel Tax - 205	159,875					159,875
Total	Total	159,875		172,270	342,665	99,940	774,750

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 5 years
Category Streets
Priority Very Important

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-5 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually with the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing a new riding surface is provided thereby slowing the loss of surface oils thereby protecting the pavement integrity. It is proposed that Illinois, from Quentin to Plum Grove be sealed in 2010. Streets selected for this program would have rather high PCI values with either one or no previous street resurfacing.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 5-8 years depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2003 this program was dropped, due to resident concerns about the quality of the final product. Unfortunately, this program gave the appearance of a new street without the smooth rideability of a resurfaced street. It should be noted that in time, the material does compact and the final product does have a relatively smooth finish. Since 2003 the department has struggled to find a process that extends the useful life of pavement by 5-8 years at such a relatively low cost.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
75,000	Engineering	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
75,000	Capital Improvement - 402	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

Project # ST 0008

Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping.

Subsurface utilities to be evaluated and replaced as needed.

Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2012: Bothwell from Palatine to Railroad and Railroad from Bothwell to Plum Grove (Construct)	\$350,000
Slade from Brockway to Greeley (Design)	50,000
2013: Slade from Brockway to Greeley (Construct)	400,000
2014: Brockway from Slade to Palatine (Construct)	750,000
Greeley from Palatine to Washington (Design)	50,000
2015: Greeley from Palatine to Washington (Construct)	400,000
Greeley from Palatine to Slade (Design)	50,000
2016: Greeley from Palatine to Slade (Construct)	500,000

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
500,000	615 - Improvements Other than	400,000	400,000	800,000	450,000	500,000	2,550,000
Total	Total	400,000	400,000	800,000	450,000	500,000	2,550,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
500,000	TIF-233	400,000	400,000	800,000	450,000	500,000	2,550,000
Total	Total	400,000	400,000	800,000	450,000	500,000	2,550,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Project # ST 0009

Project Name Intersection Improvements - Pedestrian

Account #

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2013 - Dundee at Smith (Design)

CY 2014 - Dundee at Smith (Const), Northwest Highway at Rohlwing (Design)

CY 2015 - Northwest Hwy at Rohlwing (Const), Dundee at Lynda (Design)

Future - Dundee @ Lynda (Const), IL-53@ US-14 (Design)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Expenditures	2012	2013	2014	2015	2016	Total
Engineering		20,000	20,000	20,000	20,000	80,000
Construction			50,000	50,000	50,000	150,000
Total		20,000	70,000	70,000	70,000	230,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402		20,000	70,000	70,000	70,000	230,000
Total		20,000	70,000	70,000	70,000	230,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # ST 0010
Project Name Dorset Avenue Improvement

Account #

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Streets
Priority Less Important

Description

This project is designed to widen the existing 16' pavement on Dorset, between Elm and Cedar, to 28' in width and to add curb and gutter along the north side. An agreement in place that the developer of the subdivision at the northwest corner at Cedar and Elm with install sidewalk on the north side of Dorset and pavement widening from Cedar to Elm. The Village would reimburse the developer the cost of curb and widening the reach between Bennett and Elm as this is not across the development frontage. The Village would then resurface in the following year Dorset from Elm to Cedar and the developer would reimburse the Village for the cost of resurfacing across the frontage of the development (approximately Bennett to Cedar)

Justification

Improve safety, provide on street parking as well as limit parking and storage on the north parkway

Expenditures	2012	2013	2014	2015	2016	Total
Engineering			50,000	50,000		100,000
Total			50,000	50,000		100,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402			50,000	50,000		100,000
Total			50,000	50,000		100,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Department 52-Public Works
Contact Harry Spila/Matt Barry
Type Improvement
Useful Life 5 years
Category Streets
Priority Important

Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicate that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips - which benefits their health, pocketbooks and surrounding air quality.

Expenditures	2012	2013	2014	2015	2016	Total
615 - Improvements Other than	7,500	7,500	7,500	7,500	7,500	37,500
Total	7,500	7,500	7,500	7,500	7,500	37,500

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Improvement - 402	7,500	7,500	7,500	7,500	7,500	37,500
Total	7,500	7,500	7,500	7,500	7,500	37,500

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Description
2012 - Ambulance T310 \$250,000 2013 - Squad T217 \$550,000 and Equipment \$40,000 - Tower T248 \$1,200,000 & Command Car T260 \$70,000 and Equipment \$45,000 2014 - Ambulance T325 \$280,000 & Engine T244 \$600,000 & Equipment \$50,000 2015 - Ambulance T340 \$300,000 2016 - Engine T288 \$625,000 & Equipment \$55,000

Justification
This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2012	2013	2014	2015	2016	Total
535,000	Equipment	250,000	1,905,000	930,000	300,000	680,000	4,065,000
Total	Total	250,000	1,905,000	930,000	300,000	680,000	4,065,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
535,000	Capital Equipment - 401	250,000	1,905,000	930,000	300,000	680,000	4,065,000
Total	Total	250,000	1,905,000	930,000	300,000	680,000	4,065,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # VE 0002
Project Name Fire Dept Equipment Replacements

Account # 401-44-75-6070

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 15 Years
Category Vehicles & Equipment
Priority Important

Description

CY 2013 - Monitor Defibrillator replacement for Reserve Ambulance
CY 2014 - If Grant is not approved - \$750,000 or 150,000 - 20% matching funds if AFG (FEMA) Grant is successful
Replacement of all SCBA Equipment including Fill Station. Equipment includes complete SCBA Airpacks, Testing Equipment, and Fill Station, with necessary Fill Hoses.
CY 2015 - Monitor Defibrillator replacement for Squad

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency
Current SCBA was purchased in January, 2000 and is mandated to retire in January, 2015. New Standards for SCBA will occur in 2013.

Expenditures	2012	2013	2014	2015	2016	Total
Equipment		20,000	800,000	25,000		845,000
Total		20,000	800,000	25,000		845,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment - 401		20,000	800,000	25,000		845,000
Total		20,000	800,000	25,000		845,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0003
Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Description

\$ 140,000 - T280 Aerial Bucket - Forestry
 80,000 - T287 Aerial Bucket - B/G/E
 65,000 - T296 2500 Utility - Utilities
 140,000 - T290 6 Wheel Dump - Streets

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2012	2013	2014	2015	2016	Total
533,000	Equipment	425,000	607,000	607,000	607,000	820,000	3,066,000
Total	Total	425,000	607,000	607,000	607,000	820,000	3,066,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
533,000	Capital Equipment - 401	425,000	607,000	607,000	607,000	820,000	3,066,000
Total	Total	425,000	607,000	607,000	607,000	820,000	3,066,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # VE 0004
Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Department 52-Public Works
Contact Matt Dusckett/Jeff Malinowsk
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Description
CY 2012 Planned Replacements \$ 55,000 - E625 1996 Bandit Brush Chipper Investigate Contractual Sidewalk Clearing in 2012 20,000 - Programmable 2-Way Radios This project calls for a review of how PW communicates and what system will be required to meet the FCC Narrow banding Mandate which will go into effect in 2013. Purchase of the new system in 2012. 15,000 - E615 & E616 Roller Trailers 10,000 - E125 Tire Changing Machine

Justification
This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency. The ability to communicate between vehicles, crews and departments is needed to improve all operations. However, during emergencies, the ability to communicate effectively and in a timely manner is crucial.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
65,000	Equipment	100,000	97,500	173,500	295,000	150,000	816,000
Total	Total	100,000	97,500	173,500	295,000	150,000	816,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
65,000	Capital Equipment - 401	100,000	97,500	173,500	295,000	150,000	816,000
Total	Total	100,000	97,500	173,500	295,000	150,000	816,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Description
28,255 - C301 2005 Ford Crn Vic - Police Supervisor
29,928 - C332 2008 Ford Crn Vic - Patrol
29,928 - C334 2008 Ford Crn Vic - Patrol
29,929 - C335 2008 Ford Crn Vic - Patrol

Justification
This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
205,000	Equipment	118,040	277,000	191,000	495,000	116,000	1,197,040
Total	Total	118,040	277,000	191,000	495,000	116,000	1,197,040

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
205,000	Capital Equipment - 401	118,040	277,000	191,000	495,000	116,000	1,197,040
Total	Total	118,040	277,000	191,000	495,000	116,000	1,197,040

Capital

2012 *thru* 2016

Village of Palatine, IL

Project # VE 0006
Project Name Administrative Vehicle Replacements

Account #

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Description
2013 - Civil Engineer - \$22,000 - EMA - \$30,000 2014 - Neighborhood Svcs, Environmental Svcs, Building Inspector - \$52,000 2015 - Fire Chief Vehicle - \$35,000 - Neighborhood Svcs, Environmental Svcs - \$26,000 2016 - Community Service - \$13,000

Justification
This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2012	2013	2014	2015	2016	Total
Equipment		52,000	52,000	61,000	13,000	178,000
Total		52,000	52,000	61,000	13,000	178,000

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment - 401		52,000	52,000	61,000	13,000	178,000
Total		52,000	52,000	61,000	13,000	178,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 15 years
Category Water System
Priority Important

Project # WW 0001
Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Description

At the present time, the Village has three tanks in need of repair and repainting, Long Grove, Countryside and Smith Street. It is proposed that all three be repaired and repainted over the next two years with cost spread out over the next 5 years.

CY 2011 - Smith Street Elevated Tank Repaint, Long Grove Tank Maint. Fee

CY 2012 - Long Grove, Smith St. Maint Fee

CY 2013 - Hicks/Dundee Ground Repaint, Long Grove, Smith, Countryside Maint Fee

CY 2014 - Countryside Elevated Tank Removal, Long Grove, Countryside Ground, Hicks & Dundee Maint Fee

CY 2015 - Winston Elevated Repaint, Hicks/Dundee Elevated Removal, Long Grove, Smith, Countryside Grnd, Maint Fee

CY 2016 - E. North Supply Grnd Repaint, Winston, Long Grove, Countryside Grnd, Hicks/68, Smith, Maint Fee

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Historically, the Village has been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred which has a direct bearing on repair cost. In an attempt to change this approach, the Village has had discussions with Utility Service with the intent that they take over the long term maintenance of these tanks. This approach would have each tank repainted every 10 years rather than every 24 years, resulting in less structural damage and repair costs.

Prior	Expenditures	2012	2013	2014	2015	2016	Total	Future
427,145	Construction	427,145	623,715	322,350	494,200	918,720	2,786,130	15,291,015
Total	Total	427,145	623,715	322,350	494,200	918,720	2,786,130	Total

Prior	Funding Sources	2012	2013	2014	2015	2016	Total	Future
427,145	Water - 605	427,145	623,715	322,350	494,200	918,720	2,786,130	15,291,015
Total	Total	427,145	623,715	322,350	494,200	918,720	2,786,130	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary

CY 2011 - Woodland Extension

CY 2012 - Grove/Hill Extension

CY 2013 - Long Valley & Runaway Bay Loop

CY 2014 - Doe

CY 2015 - Center Phase 1

CY 2016 - Echo east of Quentin

Estimated Cost of \$200/LF without inflation

Justification

1. Increased fire protection
2. Better service to residents
3. Eliminate dead-ends

Prior	Expenditures	2012	2013	2014	2015	2016	Total
275,000	Construction	100,000	175,000	200,000	200,000	200,000	875,000
Total	Total	100,000	175,000	200,000	200,000	200,000	875,000

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
275,000	Water - 605	100,000	175,000	200,000	200,000	200,000	875,000
Total	Total	100,000	175,000	200,000	200,000	200,000	875,000

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Water System
Priority Important

Project # WW 0003
Project Name Watermain Replacements

Account # 605-52-75-6080 615

Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2012 - Pleasant Hill from Plum Grove to Salt Creek
 CY 2013 - Wilke, Thomas to IL-53
 CY 2014 - Middleton, Illinois to Hunting (Scheduled for resurfacing in 2014)
 CY 2015 - Mallard, Middleton to Eaton
 CY 2016 - Babcock, Baldwin to Clark
 Future - Quentin Road
 Estimated Cost of \$225/LF without inflation

Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2012	2013	2014	2015	2016	Total	Future
275,000	Construction	270,000	338,000	546,710	700,475	861,590	2,716,775	5,214,005
Total	Total	270,000	338,000	546,710	700,475	861,590	2,716,775	Total

Prior	Funding Sources	2012	2013	2014	2015	2016	Total	Future
275,000	Water - 605	270,000	338,000	546,710	700,475	861,590	2,716,775	5,214,005
Total	Total	270,000	338,000	546,710	700,475	861,590	2,716,775	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Project # WW 0004

Project Name Alternative Water Supply

Account # 605-52-75-6080

Description

CY 2013 - Study connection with Schaumburg or Hoffman Estates

CY 2014 - Design connection

CY 2015 - Construct connection

CY 2016 - Design Extension to Heron

CY 2017 - Construct 3rd Receiving Point

Justification

Alternate source, or supplemental sources, will reduce reliance on standby wells in the event of a supply interruption from the NWWC.

Expenditures	2012	2013	2014	2015	2016	Total	Future
Engineering		40,000	50,000		75,000	165,000	1,225,000
Construction				1,000,000		1,000,000	
Total		40,000	50,000	1,000,000	75,000	1,165,000	Total

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Water - 605		40,000	50,000	1,000,000	75,000	1,165,000	1,225,000
Total		40,000	50,000	1,000,000	75,000	1,165,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Jim Vlcek
Type Improvement
Useful Life 20 years
Category Water System
Priority Very Important

Project # WW 0005
Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

CY 2011 - Model to identify pump needs in West Zone & PRV's locations \$10,000
 CY 2011 - Coach Road Well (#15), inspect and repair \$150,000, last inspected in 1998 To proceed with 2011 or 2012 Project savings when available
 CY 2012 - Countryside Pump Improvements \$50,000
 CY 2013 - Heron Drive Well (#10), inspect and repair \$145,000, never pulled, drilled in 1979
 CY 2015 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
 CY 2017 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967
 CY 2019 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures
 To reduce operating costs and improve efficiencies
 To maintain vital systems necessary for the public health and welfare
 To provide proper equipment to operate a three-zone system

Prior	Expenditures	2012	2013	2014	2015	2016	Total	Future
160,000	Equipment	50,000	145,000		100,000		295,000	260,000
Total	Total	50,000	145,000		100,000		295,000	Total

Prior	Funding Sources	2012	2013	2014	2015	2016	Total	Future
160,000	Water - 605	50,000	145,000		100,000		295,000	260,000
Total	Total	50,000	145,000		100,000		295,000	Total

Capital

2012 *thru* 2016

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 40 years
Category Water System
Priority Important

Project # WW 0006
Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Description

CY 2012 - Study West Zone PRV's (included in Pump Study), West Zone PRV's
 CY 2013 - Study expansion of Central Zone (Model)
 CY 2014 - Central Zone Improvements
 CY 2015 - Central Zone Improvements
 CY 2016 - Various Improvements to optimize 3 Zone Plan

Justification

Address system disinfection byproducts
 Improve fire protection
 System efficiencies

Expenditures	2012	2013	2014	2015	2016	Total	Future
Engineering		40,000				40,000	305,000
Construction	205,000		250,000	250,000	250,000	955,000	Total
Total	205,000	40,000	250,000	250,000	250,000	995,000	

Funding Sources	2012	2013	2014	2015	2016	Total	Future
Water - 605	205,000	40,000	250,000	250,000	250,000	995,000	305,000
Total	205,000	40,000	250,000	250,000	250,000	995,000	Total

Village of Palatine
CY 2012 Adopted Budget - Revenue Overview

Revenues By Type	2011 Adopted Budget	2012 Adopted Budget	% Change
Taxes	\$ 45,168,270	\$ 45,374,425	0.46%
Licenses & Permits	2,590,180	2,625,700	1.37%
Intergovernmental	17,184,385	19,354,135	12.63%
Charges for Services	25,629,115	26,391,470	2.97%
Fines & Fees	4,697,225	4,678,525	-0.40%
Interest Income	1,625,375	1,809,260	11.31%
Miscellaneous	8,788,960	9,332,845	6.19%
Transfers In & Bond Proceeds	253,000	575,715	127.56%
(Source)/Use of Reserves	(3,545,750)	(4,272,155)	20.49%
Total Revenues	102,390,760	105,869,920	3.40%

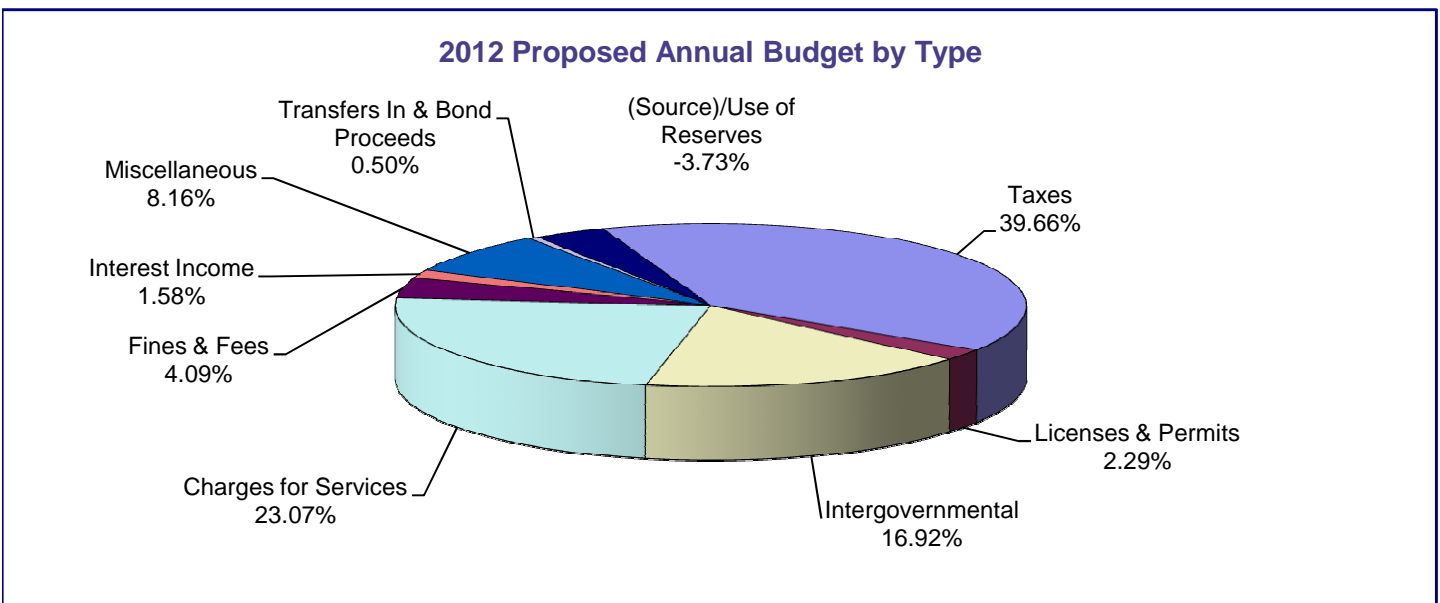
Property Taxes reduced by \$38,967

Municipal Cost Index No increase

Water Rate increase \$0.15

Sewer Rate increase \$0.02

Refuse Rate - No increase



Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
<u>Taxes</u>			
410.05	Property Tax Police Protection	\$ 5,168,360	\$ 4,584,980
410.10	Property Tax Fire Protection	5,168,360	4,584,980
410.15	Property Tax FICA	2,100,000	2,150,000
410.20	Property Tax IMRF	1,300,000	1,173,200
410.30	Property Tax Police Pension	3,223,880	3,026,575
410.35	Property Tax Fire Pension	2,378,480	2,899,860
411	Sales Tax Home Rule	3,945,000	4,181,600
412	Food & Beverage Tax	1,058,000	1,058,700
413	Hotel/Motel Tax	216,300	219,300
415	Electric Use Utility Tax	900,000	1,300,000
<u>Total: Taxes</u>		25,458,380	25,179,195
<u>Licenses and Permits</u>			
420.05	Business Licenses & Permits Professional & Occupational	245,980	252,600
420.10	Business Licenses & Permits Liquor Licenses	335,000	338,700
420.15	Business Licenses & Permits Rental Dwelling License	190,400	267,900
420.95	Business Licenses & Permits Other Licenses & Permits	87,700	77,700
425.05	Non-Business Licenses & Permits Building Permits & Fees	434,000	396,100
425.10	Non-Business Licenses & Permits Vehicle Licenses	1,226,500	1,226,500
425.15	Non-Business Licenses & Permits Pet Licenses	29,400	33,000
425.95	Non-Business Licenses & Permits Other Non-Business Lic & Permits	30,700	22,700
<u>Total: Licenses and Permits</u>		2,579,680	2,615,200
<u>Intergovernmental Revenues</u>			
430.05	Shared Revenue Road & Bridge Tax	708,400	766,900
430.10	Shared Revenue Replacement Tax	74,800	124,400
430.15	Shared Revenue Sales Tax - State	6,913,000	7,764,000
430.20	Shared Revenue Local Use Tax	708,200	924,800
430.25	Shared Revenue State Income Tax	4,740,100	5,023,900
430.30	Shared Revenue Auto Rental Tax	12,000	9,000
432.05	Reimbursements Public Safety Training	25,000	25,000
432.10	Reimbursements Dist 211 Officer	235,000	235,200
432.15	Reimbursements Dist 211 Academy Officer	142,560	142,740
432.20	Reimbursements Dist 15 Officer	167,500	167,600
432.25	Reimbursements Rural Fire District	571,500	548,000
432.30	Reimbursements State Hwy Maintenance	129,480	133,980
432.35	Reimbursements Park District - CC & CSF	46,300	45,000
432.45	Reimbursements Rural/Meadows Agreement	11,500	11,500
434	Grants	32,100	40,000
<u>Total: Intergovernmental Revenues</u>		14,517,440	15,962,020

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 100	General Fund		
<u>Charges for Services</u>			
440.05	Intragovernmental Service Charge - Water	55,000	135,000
440.10	Intragovernmental Service Charge - Sewer	335,000	346,000
440.15	Intragovernmental Service Charge - Refuse	100,000	103,000
440.20	Intragovernmental Service Charge - Parking	50,000	52,000
440.25	Intragovernmental Service Charge - CDBG	88,770	73,675
<u>Total: Charges for Services</u>		628,770	709,675
<u>Fines and Fees</u>			
450.05	Gen Govt Fees CATV Franchise Fees	605,000	717,700
450.10	Gen Govt Fees Photocopy Fees	7,200	7,500
450.15	Gen Govt Fees Mulch Delivery	14,500	14,500
450.30	Gen Govt Fees 50/50 Trees	-	-
450.95	Gen Govt Fees Other Fees	75,090	50,900
451.05	Comm Dev Fees Plan Review Fees	170,500	153,450
451.10	Comm Dev Fees Inspection Fees	219,490	228,500
452.05	Public Safety Fees Special Police Service	131,300	107,800
452.10	Public Safety Fees Special Fire Service	30,000	24,800
452.15	Public Safety Fees Ambulance Fees	1,100,000	1,199,500
452.20	Public Safety Fees Vehicle Impound Fees	320,000	356,200
452.25	Public Safety Fees False Alarm Fees	4,000	6,000
452.30	Public Safety Fees Spiller Pay Fees	-	5,000
454.05	Fines Circuit Court Fines	480,000	384,000
454.10	Fines Parking Violations	185,670	125,000
454.15	Fines Compliance Violations	192,475	226,000
454.20	Fines Red Light Violations	450,000	400,000
454.25	Fines Adjudication Fines	65,000	24,600
<u>Total: Fines and Fees</u>		4,050,225	4,031,450
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	33,250	250,000
<u>Total: Interest Income</u>		33,250	250,000
<u>Miscellaneous Revenues</u>			
470.05	Rental Income Buildings	120,000	120,000
471.05	Insurance & Property Damage Property Damage Recovery	40,000	45,000
471.10	Insurance & Property Damage Workers Comp Recovery	30,000	45,000
474.05	Other Miscellaneous Reimbursements	35,000	25,000
474.15	Other Miscellaneous Forfeitures	600	595
474.20	Other Streetfest Revenue	210,000	175,000
474.90	Other Miscellaneous Income	530,000	530,000
<u>Total: Miscellaneous Revenues</u>		965,600	940,595
<u>Other Financing Sources</u>			
481	Interfund Transfers In	253,000	-
<u>Total: Other Financing Sources</u>		253,000	-
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	505,210	-
<u>Total: (Source)/Use of Reserves</u>		505,210	-
Fund Total: General Fund		48,991,555	49,688,135

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 205	Motor Fuel Tax Fund			
	<u>Intergovernmental Revenues</u>			
430.35	Shared Revenue Motor Fuel Tax	\$	1,637,900	\$ 1,963,500
	<u>Total: Intergovernmental Revenues</u>		1,637,900	1,963,500
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves		(115,765)	5,695
	<u>Total: (Source)/Use of Reserves</u>		(115,765)	5,695
Fund Total: Motor Fuel Tax Fund			1,522,135	1,969,195

Village of Palatine
CY 2012 Adopted Budget - Revenues

		2011	2012
Account		Adopted	Adopted
Number	Description	Budget	Budget
Fund 210	Community Dev Block Grant Fund		
<u>Intergovernmental Revenues</u>			
434	Grants	\$ 443,850	\$ 368,375
<u>Total: Intergovernmental Revenues</u>		443,850	368,375
Fund Total: Community Dev Block Grant Fund		443,850	368,375

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 221	Federal Equitable Sharing Fund		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ 2,000	\$ 2,100
	<u>Total: Intergovernmental Revenues</u>	2,000	2,100
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	100	-
	<u>Total: Interest Income</u>	100	-
Fund Total: Federal Equitable Sharing Fund		2,100	2,100

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 222	State Equitable Sharing Fund		
	<u>Intergovernmental Revenues</u>		
434	Grants	\$ 15,000	\$ 15,050
	<u>Total: Intergovernmental Revenues</u>	15,000	15,050
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	50	-
	<u>Total: Interest Income</u>	50	-
Fund Total: State Equitable Sharing Fund		15,050	15,050

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 223	DUI Fines Fund		
<u>Fines and Fees</u>			
454.30	Fines DUI Fines	\$ 16,000	\$ 16,075
<u>Total: Fines and Fees</u>		16,000	16,075
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	75	-
<u>Total: Interest Income</u>		75	-
Fund Total: DUI Fines Fund		16,075	16,075

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund		
	<u>Intergovernmental Revenues</u>		
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 61,500	\$ 70,000
	<u>Total: Intergovernmental Revenues</u>	61,500	70,000
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-
Fund Total: Foreign Fire Insurance Tax Fund		61,500	70,000

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund		
	<u>Taxes</u>		
410.95	Property Tax TIF Increment	\$ 3,359,640	\$ 3,191,700
	<u>Total: Taxes</u>	3,359,640	3,191,700
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	3,500	2,000
	<u>Total: Interest Income</u>	3,500	2,000
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	336,860	(1,700)
	<u>Total: (Source)/Use of Reserves</u>	336,860	(1,700)
	Fund Total: Dundee Road TIF (TIF #1) Fund	3,700,000	3,192,000

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund		
	<u>Taxes</u>		
410.95	Property Tax TIF Increment	\$ 418,755	\$ 397,800
	<u>Total: Taxes</u>	418,755	397,800
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	400	250
	<u>Total: Interest Income</u>	400	250
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	(119,155)	(50)
	<u>Total: (Source)/Use of Reserves</u>	(119,155)	(50)
	Fund Total: Rand/Dundee TIF (TIF #2) Fund	300,000	398,000

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
	<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$	6,200,000	\$ 6,465,000
	<u>Total: Taxes</u>		6,200,000	6,465,000
	<u>Intergovernmental Revenues</u>			
432.40	Reimbursements Federal Interest Rebate (BAB's)		136,475	136,475
	<u>Total: Intergovernmental Revenues</u>		136,475	136,475
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments		10,000	5,000
	<u>Total: Interest Income</u>		10,000	5,000
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves		(663,805)	(205,080)
	<u>Total: (Source)/Use of Reserves</u>		(663,805)	(205,080)
	Fund Total: Downtown Area TIF (TIF #3) Fund		5,682,670	6,401,395

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund		
	<u>Taxes</u>		
410.95	Property Tax TIF Increment	\$ 3,400,000	\$ 3,505,000
	<u>Total: Taxes</u>	3,400,000	3,505,000
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	10,000	2,500
	<u>Total: Interest Income</u>	10,000	2,500
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	(1,117,575)	(798,885)
	<u>Total: (Source)/Use of Reserves</u>	(1,117,575)	(798,885)
	Fund Total: Rand Corridor TIF (TIF #4) Fund	2,292,425	2,708,615

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 300	Debt Service Fund			
	<u>Taxes</u>			
410.25	Property Tax Debt Service	\$	2,841,495	\$ 3,555,795
	<u>Total: Taxes</u>		2,841,495	3,555,795
	<u>Intergovernmental Revenues</u>			
432.40	Reimbursements Federal Interest Rebate (BAB's)		167,220	540,015
	<u>Total: Intergovernmental Revenues</u>		167,220	540,015
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments		10,000	12,010
	<u>Total: Interest Income</u>		10,000	12,010
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves		1,314,445	209,000
	<u>Total: (Source)/Use of Reserves</u>		1,314,445	209,000
	Fund Total: Debt Service Fund		4,333,160	4,316,820

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 401	Capital Equipment Fund		
<u>Taxes</u>			
414	Simplified Telecommunications Tax	\$ 1,477,500	\$ 821,075
<u>Total: Taxes</u>		1,477,500	821,075
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	7,500	4,000
<u>Total: Interest Income</u>		7,500	4,000
<u>Miscellaneous Revenues</u>			
470.10	Rental Income Communication Tower	220,000	227,815
472.05	Sales Fixed Assets	50,000	50,000
<u>Total: Miscellaneous Revenues</u>		270,000	277,815
<u>Other Financing Sources</u>			
481	Interfund Transfers In	-	475,715
<u>Total: Other Financing Sources</u>		-	475,715
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(156,565)
<u>Total: (Source)/Use of Reserves</u>		-	(156,565)
Fund Total: Capital Equipment Fund		1,755,000	1,422,040

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 402	Capital Improvement Fund		
<u>Taxes</u>			
414	Simplified Telecommunications Tax	\$ 1,422,500	\$ 1,668,360
<u>Total: Taxes</u>		1,422,500	1,668,360
<u>Fines and Fees</u>			
450.20	Gen Govt Fees 50/50 Curbs & Gutters	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	-	-
<u>Total: Fines and Fees</u>		-	-
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	20,000	4,000
<u>Total: Interest Income</u>		20,000	4,000
<u>Other Financing Sources</u>			
480	Bond Proceeds	-	-
481	Interfund Transfers In	-	100,000
<u>Total: Other Financing Sources</u>		-	100,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(328,170)	-
<u>Total: (Source)/Use of Reserves</u>		(328,170)	-
Fund Total: Capital Improvement Fund		1,114,330	1,772,360

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 605	Waterworks Fund		
<u>Intergovernmental Revenues</u>			
432.35	Reimbursements Park District - CC & CSF	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		30,000	30,000
<u>Charges for Services</u>			
441.05	Water Service Resident - Regular	5,812,000	6,074,000
441.10	Water Service Resident - Tax-Exempt	680,000	683,000
441.15	Water Service Resident - User Charge	415,000	431,000
441.20	Water Service Resident - Penalties	50,000	50,000
441.25	Water Service Non-Resident - Regular	1,307,000	1,349,000
441.35	Water Service Non-Resident - Deer Park	282,000	314,000
441.40	Water Service Non-Resident - User Charge	25,000	26,000
441.45	Water Service Non-Resident - Penalties	9,000	9,000
441.55	Water Service Fees - Water Meter Sales	15,000	15,000
441.60	Water Service Fees - Turn On	7,500	7,500
441.65	Water Service Fees - Water Use	15,000	15,000
441.70	Water Service Fees - Water Syst Dev Surcharge	15,000	15,000
441.75	Water Service Fees - Water Extensions	15,000	15,000
441.80	Water Service Fees - Water Connection	10,000	10,000
<u>Total: Charges for Services</u>		8,657,500	9,013,500
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	5,000	5,000
<u>Total: Interest Income</u>		5,000	5,000
<u>Miscellaneous Revenues</u>			
474.90	Other Miscellaneous Income	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		5,000	5,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(952,795)	(1,357,450)
<u>Total: (Source)/Use of Reserves</u>		(952,795)	(1,357,450)
Fund Total: Waterworks Fund		7,744,705	7,696,050

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 610	Sewerage Fund		
<u>Charges for Services</u>			
442.05	Sewer Service Resident - Regular	\$ 1,692,000	\$ 1,491,225
442.10	Sewer Service Resident - Penalties	27,500	27,500
442.15	Sewer Service Non-Resident - Regular	304,500	273,930
442.20	Sewer Service Non-Resident - Penalties	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	131,000	131,000
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,600	1,700
442.40	Sewer Service Fees - Flood Control	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	-	-
<u>Total: Charges for Services</u>		3,310,600	3,079,355
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	6,000	4,000
460.10	Interest Income Interest on Loans	-	-
<u>Total: Interest Income</u>		6,000	4,000
<u>Miscellaneous Revenues</u>			
474.90	Other Miscellaneous Income	500	500
474.95	Other Cash Over/Short	-	-
<u>Total: Miscellaneous Revenues</u>		500	500
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	156,930	40,945
<u>Total: (Source)/Use of Reserves</u>		156,930	40,945
Fund Total: Sewerage Fund		3,474,030	3,124,800

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 615	Refuse Fund		
<u>Licenses and Permits</u>			
420.20	Business Licenses & Permits Commercial Refuse License	\$ 10,500	\$ 10,500
<u>Total: Licenses and Permits</u>		10,500	10,500
<u>Charges for Services</u>			
443.05	Refuse Service Refuse Collection	3,865,920	3,871,920
443.10	Refuse Service Senior Citizen Discount	(40,800)	(43,200)
443.15	Refuse Service Yard Waste Exemption	(74,700)	(74,790)
443.20	Refuse Service Back Door Pick-Up Svc Premium	760	1,080
443.25	Refuse Service Penalties	44,000	44,000
443.30	Refuse Service Multi-Family Disposal Fee	689,660	677,650
443.35	Refuse Service Recycling Incentive Proceeds	-	75,000
<u>Total: Charges for Services</u>		4,484,840	4,551,660
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	4,000	3,500
<u>Total: Interest Income</u>		4,000	3,500
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(10,500)	163,100
<u>Total: (Source)/Use of Reserves</u>		(10,500)	163,100
Fund Total: Refuse Fund		4,488,840	4,728,760

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 620	Parking System Fund			
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	\$	150,000	\$ 150,000
453.10	Parking Fees Daily Fee - Gateway Deck		481,000	481,000
<u>Total: Fines and Fees</u>			631,000	631,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments		2,000	2,000
460.10	Interest Income Interest on Loans		-	-
<u>Total: Interest Income</u>			2,000	2,000
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings		15,500	15,500
<u>Total: Miscellaneous Revenues</u>			15,500	15,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves		(23,665)	80,030
<u>Total: (Source)/Use of Reserves</u>			(23,665)	80,030
Fund Total: Parking System Fund			624,835	728,530

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 701	Health Insurance Fund		
<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	\$ 4,679,555	\$ 5,093,620
444.05	Insurance Fees Retiree Premiums	325,000	401,700
444.15	Insurance Fees Employee Premiums	457,640	482,800
<u>Total: Charges for Services</u>		5,462,195	5,978,120
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	6,000	7,500
<u>Total: Interest Income</u>		6,000	7,500
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	247,950	299,710
<u>Total: (Source)/Use of Reserves</u>		247,950	299,710
Fund Total: Health Insurance Fund		5,716,145	6,285,330

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 702	Liability Insurance Fund			
	<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	\$	1,337,125	\$ 1,337,125
	<u>Total: Charges for Services</u>		1,337,125	1,337,125
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments		7,500	7,500
	<u>Total: Interest Income</u>		7,500	7,500
	<u>Miscellaneous Revenues</u>			
474.05	Other Miscellaneous Reimbursements		-	225,000
	<u>Total: Miscellaneous Revenues</u>		-	225,000
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves		(7,315)	-
	<u>Total: (Source)/Use of Reserves</u>		(7,315)	-
	Fund Total: Liability Insurance Fund		1,337,310	1,569,625

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 710	Fleet Services Fund		
<u>Intergovernmental Revenues</u>			
430.45	Shared Revenue County Gas Tax Rebate	\$ 13,000	\$ 13,000
432.35	Reimbursements Park District - CC & CSF	110,000	-
432.50	Reimbursements Various Governments - Fuel	50,000	170,390
432.55	Reimbursements Various Governments - Vehicle Parts	-	50,905
432.60	Reimbursements Various Governments - Fleet Labor	-	32,305
<u>Total: Intergovernmental Revenues</u>		173,000	266,600
<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	1,748,085	1,722,035
<u>Total: Charges for Services</u>		1,748,085	1,722,035
<u>Miscellaneous Revenues</u>			
471.05	Insurance & Property Damage Property Damage Recovery	35,000	32,000
474.90	Other Miscellaneous Income	-	-
<u>Total: Miscellaneous Revenues</u>		35,000	32,000
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(158,040)	(75)
<u>Total: (Source)/Use of Reserves</u>		(158,040)	(75)
Fund Total: Fleet Services Fund		1,798,045	2,020,560

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 801	Police Pension Fund		
<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	\$ 750,000	\$ 750,000
<u>Total: Interest Income</u>		750,000	750,000
<u>Miscellaneous Revenues</u>			
473.05	Pension Contributions Employer Contributions	3,223,880	3,026,575
473.10	Pension Contributions Employee Contributions	945,000	960,000
<u>Total: Miscellaneous Revenues</u>		4,168,880	3,986,575
<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	(2,218,880)	(1,905,085)
<u>Total: (Source)/Use of Reserves</u>		(2,218,880)	(1,905,085)
Fund Total: Police Pension Fund		2,700,000	2,831,490

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description	2011 Adopted Budget	2012 Adopted Budget
Fund 802	Fire Pension Fund		
	<u>Interest Income</u>		
460.05	Interest Income Interest on Investments	\$ 750,000	\$ 750,000
	<u>Total: Interest Income</u>	750,000	750,000
	<u>Miscellaneous Revenues</u>		
473.05	Pension Contributions Employer Contributions	2,378,480	2,899,860
473.10	Pension Contributions Employee Contributions	950,000	950,000
	<u>Total: Miscellaneous Revenues</u>	3,328,480	3,849,860
	<u>(Source)/Use of Reserves</u>		
499	(Source)/Use of Reserves	(391,480)	(646,270)
	<u>Total: (Source)/Use of Reserves</u>	(391,480)	(646,270)
	Fund Total: Fire Pension Fund	3,687,000	3,953,590

Village of Palatine
CY 2012 Adopted Budget - Revenues

Account Number	Description		2011 Adopted Budget	2012 Adopted Budget
Fund 825	Special Service Area #5 Fund			
	<u>Taxes</u>			
410.25	Property Tax Debt Service	\$	590,000	\$ 590,500
	<u>Total: Taxes</u>		590,000	590,500
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments		-	-
	<u>Total: Interest Income</u>		-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves		-	525
	<u>Total: (Source)/Use of Reserves</u>		-	525
Fund Total: Special Service Area #5 Fund			590,000	591,025