

PVILLAGE OF **PALATINE**

Annual Budget and Capital Investment Plan

Calendar Year 2013

VILLAGE OF PALATINE

CY 2013 ANNUAL BUDGET AND CAPITAL INVESTMENT PLAN AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL

MAYOR AND COUNCIL

Jim Schwantz	Mayor
Aaron Del Mar (District 1)	Council Member
Scott Lamerand (District 2)	Council Member
James R. Clegg (District 3)	Council Member
Gregory J. Solberg (District 4)	Council Member
Kollin Kozlowski (District 5)	Council Member
Brad Helms (District 6)	Council Member

Margaret R. Duer	Village Clerk
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APPOINTED OFFICIALS

Reid Ottesen	Village Manager
Michael Jacobs	Deputy Village Manager
Paul Mehring	Director of Finance & Operations
John Koziol	Police Chief
Scott Andersen	Fire Chief
Matt Barry	Director of Public Works
Michael Danecki	Village Engineer
Ben Vyverberg	Director of Planning & Zoning
Harry Spila	Director of Community Services
Pamela Jackson	Director of Human Resources
Larry Schroth	Director of Information Technology

Jeffrey Boundy	Village Treasurer
Schain, Burney, Banks & Kenny	Village Attorneys

Budget Staff

Susan Conn	Assistant Finance Director
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VILLAGE OF PALATINE

VILLAGE MANAGER'S OFFICE
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December, 2012

Honorable Mayor and Village Council:

It is my privilege to present the 2013 Annual Budget and Capital Investment Plan.

The past five years have been unlike any in modern economic history. Our organization and Annual Budget is a reflection of the economic downfall and slow stabilization that has taken place since 2008.

In 2008, we set out on a course to reposition ourselves for a sustainable future. A future that focuses on maintenance and stabilization rather than our past that focused on an era of growing revenue and rapid expansion.

The Annual Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. The Annual Budget also marks a continuation of an important milestone achieved last year. The budget proposes a second consecutive decrease in the property tax levy. After 25 years of increasing property tax revenues, the Village will now have decreased this revenue source by more than \$113,000 over two years. The 2012 Property Tax Levy reflects a decrease of \$75,000 over the 2011 Levy.

The 2013 Budget as submitted to the Village Council reflects an actual decrease in spending as compared to the Annual 2012 Budget. Despite rising costs in our supplies and materials, the pension obligations facing the Village, the cost of employee benefits, and the "mortgage payment" on our new police facility, real spending is down.

The 2013 Annual Budget and Capital Investment Plan totals \$105,862,656. \$64,441,093 represents the Operations Budget and the remaining \$41,421,563 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. In total, this represents a decrease of \$7,264 compared to the 2012 Annual Budget.

	2012	2013	% Change
	Adopted Budget	Adopted Budget	
Personnel Services	\$ 44,791,520	\$ 45,557,115	1.71%
Supplies	2,695,465	2,583,225	-4.16%
Services & Charges	16,260,061	16,275,753	0.10%
Other Expenses	25,000	25,000	0.00%
Sub-Total Operations	63,772,046	64,441,093	1.05%
Transfers Out	575,715	250,000	-56.58%
Pension Benefits & Administration	6,785,080	7,126,800	5.04%
Development (TIF)	5,134,265	3,684,000	-28.25%
Capital Items	7,705,139	9,137,223	18.59%
Debt Service	14,042,720	13,213,965	-5.90%
Self-Insurance Programs	7,854,955	8,009,575	1.97%
All Expenditures Total	\$ 105,869,920	\$ 105,862,656	-0.01%

In addition to the property tax reduction, the Operating Budget, for the second consecutive year includes no new taxes or fees. This is a reflection of the repositioning and structural changes implemented over the past five years.

The Annual Budget continues to reflect the impact of the economic climate confronting the nation and world. While some indicators are beginning to demonstrate slow but steady improvement in our long term revenue projections, fiscal responsibility requires that we not begin to undertake additional commitments or restore programs and services that were eliminated or significantly reduced over the past five years.

This is a “hold the line” budget. It delivers on our core services and it is once again a balanced budget. Over the past five years, the commitment and efforts of the Village Council and Village staff have been remarkable. I could not be more pleased with the

way the organization came together to navigate the economic times. We have positioned ourselves for the future. We are in an excellent position to continue to deliver on our core programs addressing public health, safety and welfare of our stakeholders.

BACKGROUND

Budget Policies and Parameters

As in previous years, the focus of the budget development was to make every effort to maintain existing service levels within the existing revenue streams. Reductions in services would be necessary if revenues did not support the planned expenditures. The increase in tax rates or other fees was to be a last resort authorized by the Village Council.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, much like last year were as follows:

- All budgets would be predicated upon providing our core services. Recognizing the economic environment, there was to be no program expansion or personnel expansion for the fifth year in a row. Any new initiatives should drive efficiency improvements or other cost savings.
- All non-personnel operating expenditures, including commodities and contractual services, were to receive a collective increase of 1%. Departments would need to reallocate funds between accounts to meet any increased funding needs. Fixed costs or areas with contractual obligations or outside influences, such as motor fuel and snow removal, should be funded when possible through reprioritization of other expenditures.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing or realignment of responsibility.

Revenues

The budgeting process in Palatine is very dynamic. Throughout the year, Staff is monitoring revenues and expenditures and making necessary adjustments through the quarterly budget process. Additionally, the Village Council undertakes the mid-year budget review where further adjustments are made.

The preparation of the Annual Budget starts with a detailed review of our existing revenue sources. Existing revenues are analyzed and every effort is made to live within our means and be sensitive to the multiple demands placed upon every dollar earned by our stakeholders. Staff understands that our expenditures and service levels need to be adjusted to reflect the financial future of our community. A model has been developed that examines the previous three years of history for every revenue source and weighted factors are assigned to the more recent experience to develop estimates for the upcoming calendar year. This model has proven to be dependable in both prosperous and declining economic conditions.

General Fund revenues are projected to increase by 1.57% in 2013. This is with a decrease in property taxes and no other general fund fee adjustments other than the Medicare indexed ambulance fee.

The Annual Budget includes a reduction of \$75,042 in our Property Tax Levy. This is in addition to the \$38,967 reduction last year. In total, our property tax levy will have been reduced by more than \$114,000. Last year marked the first time since 1987 that the Village reduced the property tax levy over the previous year. Reviewing Village records back to 1976, there has not been two consecutive years of a property tax reduction.

While the poor economy has taken its toll on sales tax receipts over the past several years, it is business openings and relocations that are impacting our 2013 sales tax estimates. 2013 will mark a full year of operations for Mariano's Fresh Market. The revenue generation from Mariano's will help to offset the revenue loss that is anticipated through the relocation of Lexus and Whole Foods. The loss of these two businesses represents a budget revenue decrease of more than \$500,000. If not for the relocation of these two businesses, our property tax levy would have been reduced by an

additional 2.6%.

We continue to put forth significant efforts to market our community and vacant sites to both end users as well as the commercial brokers. These efforts have returned dividends with Mariano's this past year and will bolster our receipts as early as late 2013 with the opening of the new Patrick Hyundai automobile dealership.

The sales tax projections utilized in the formulation of this budget considers the level of estimated actual receipts for the current year, additions and reductions from major sales tax producers, and most importantly the overall state of the economy.

These factors have resulted in overall projection of sales tax for 2013 to be a decrease of \$63,830 over the 2012 Approved Budget.

Our economic conditions are largely influenced by the overall economic conditions of the nation and unfortunately, the State of Illinois. While our sales tax receipts appear to be on a slow road to recovery (but for two significant business relocations), other revenues tend to lag. The State of Illinois continues to run approximately 3 to 4 months behind in payments to the Village. The delinquent status of the state makes it that much more important that we maintain healthy reserves.

Revenues are generally projected to be relatively stable this coming year. Some significant revenue sources impacting the funding of our organization or changing are:

- **State Income Tax** – Our projected receipts for 2013 are \$5,500,000. This represents an increase of \$476,100 over the 2012 Budget. Despite the increase, we are still \$750,000 below the 2008 receipts. The State of Illinois continues to be 3 to 4 months behind in remitting our revenues. Presently, the past due amount from the State is \$1.3 million.
- **Simplified Telecommunications Tax** – This revenue is the primary funding source for the Capital Equipment and Improvement Program. The costs of our equipment and improvements continue to rise and our infrastructure and facilities are aging while this funding source has decreased for the past two years. In years past, the declining Telecommunications Tax required a larger subsidy from our General Fund to meet our needs. The General Fund can no longer sustain

our capital programs and additional dedicated revenues will be required to maintain our equipment and infrastructure as we move forward. By policy we allocate any General Fund surplus at the end of a year to these funds, which to date has allowed us to continue to fund our improvements. In 2012, this revenue is expected to generate \$2.499 million. This is a very slight increase of only \$9,500 over CY 2012, however still represents a decrease of more than \$500,000 over the 2008 levels. Support from the Water and Sewer funds will help fund the CY 2013 Program. Staff will be presenting the Council with other funding options as part of this year's budget process. A discussion on this issue will need to take place in 2013 prior to the development of the CY2014 Budget.

- **Building Permit/Inspection/Review Fees** – 2013 is projected to be an increase of 5.8% in this revenue source. This represents an increase of \$45,750. We continue to move through cycles of increased permit activity followed by slowdowns. The small increase in total permits is encouraging.
- **Fines and Violation Fees** – For the fifth consecutive year, we expect to see a decline in Circuit Court fines. While violation numbers remain consistent, Cook County continues to retain an increasing percentage of fines. The \$360,000 included in the 2013 Budget represents a decrease of 6.3% over the 2012 Budget. This is \$187,100 under the 2008 actual levels. This trend is felt by all municipalities and another example of the impact other governmental agencies have on our financial wellbeing.
- **Red Light Violations** – With all intersections fully operational, this revenue should again reflect levels not seen since 2009. The Annual Budget projects an increase of \$75,000 over the 2012 Budget. We anticipate receiving \$475,000.
- **Tax Increment Proceeds** – The Annual Budget again includes the appropriation of surplus revenues from the Dundee Road and Rand/Dundee TIF Districts. The Village has retired the outstanding debt from these project areas and is in a position to allocate surplus revenues for a fourth consecutive year. The anticipated allocation to the Village in 2013 is \$370,085. In 2013, 100% of this surplus will be allocated to our capital investment. There will be no surplus subsidizing our operations. This shift eliminates any ongoing dependency on the revenue as well as provides much needed capital funding thus avoiding any new revenue for this area.

- **Impound Fees** – Recent court rulings in other communities have directly impacted this revenue source. There are now new legal standards related to suspended licenses as well as standards allowing other licensed drivers to take a vehicle rather than impounding the car. These new standards have resulted in the Impound Fee revenue decreasing by more than 20% in 2013. This is a decrease from \$356,200 in the 2012 Budget to \$275,000 in the Annual 2013 Budget.
- **Building Rental** – The Annual 2013 Budget assumes that the lease on the Menards property does not renew in March. This results in a decrease of \$87,500 in rental income.
- **Business Licenses** – A self-initiated decrease in revenues for 2013 comes in Business Licenses. Staff is recommending modifications to our business license system to significantly reduce the fees paid by our home occupations. A home based business will have to register their business at a cost of \$25 compared to the full licensing that ranged from \$75 to \$107. This change is in response to our ongoing efforts to review our dealings with businesses and streamline our processes. The total budgetary impact is estimated to be a reduction of \$22,600.
- **Hotel/Motel Tax** – With the closing of Hotel Indigo, this revenue continues to decline. The Annual Budget represents a decrease of 32% or \$69,300 over the 2012 Budget. We are now approximately 60% below 2009 actual receipts. This is revenue is not anticipated to ever recover to the historic levels as the hotel competition is fierce and very few new hotels being constructed. Given our proximity to Woodfield, it is very unlikely that a new facility would be built in Palatine.
- **Electricity Use Tax** – We are just completing our first full year of this revenue source. The revenue has proven to be very stable and with some history, it is a very predictable source. Our total receipts for 2013 are projected to be \$1,550,000. Of this amount, \$150,000 is being recommended for capital infrastructure. The capital funding sources have continued a decline and this allocation will help stabilize our capital funding requirements. The total revenue collection represents an increase of 7.7% based upon current collections.

Many of our other revenues continue to remain relatively constant.

Our Code of Ordinances provides for all other Village fees to increase as provided by the Municipal Cost Index (MCI). Based upon the MCI, the indexed fees are scheduled for an increase of 1%. However, in recognition of the continued economic pressures facing our residents, the Annual Budget was developed with **no general fee increase**. This represents the second consecutive year of no general fee increase. Our only operating fee with an adjustment will be the annual indexing of our ambulance fee to the Medicare rate.

Reserves

The ongoing economic uncertainty facing the country directly impacts many of our significant revenue sources. Subsequently, the Annual Budget was again created with careful consideration of the existing reserve levels and their projected levels in future years.

When considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them, it is important to keep a multi-year perspective. In many cases, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. An example of this situation is when a bond is issued in year one of a multi-year project. The first year shows a large surplus, while future years show deficits as expenditures are incurred. This is particularly evident in capital and utility funds.

The Annual Budget continues to recognize the need to maintain adequate fund reserves. The Budget anticipates 2013 will mark the 10th consecutive year that the general fund will end within or above our targeted reserve range. This is a significant accomplishment given the economic climate over the past five years. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, places us in high stature with the rating agencies.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. This

can be clearly illustrated in the case of the lagging revenues, such as the State Income Tax. The Village has been able to provide uninterrupted service delivery while using reserves to cash flow operations until the budgeted revenue comes in.

The General Fund Operating Reserves are projected to be approximately \$17.661 million, which is \$0.16 million below the reserve policy maximum and still well within the reserve range that is recommended by the bond rating agencies.

In the case of capital related funds, these reserves are considered sinking funds. It would not be fiscally prudent or practically feasible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases.

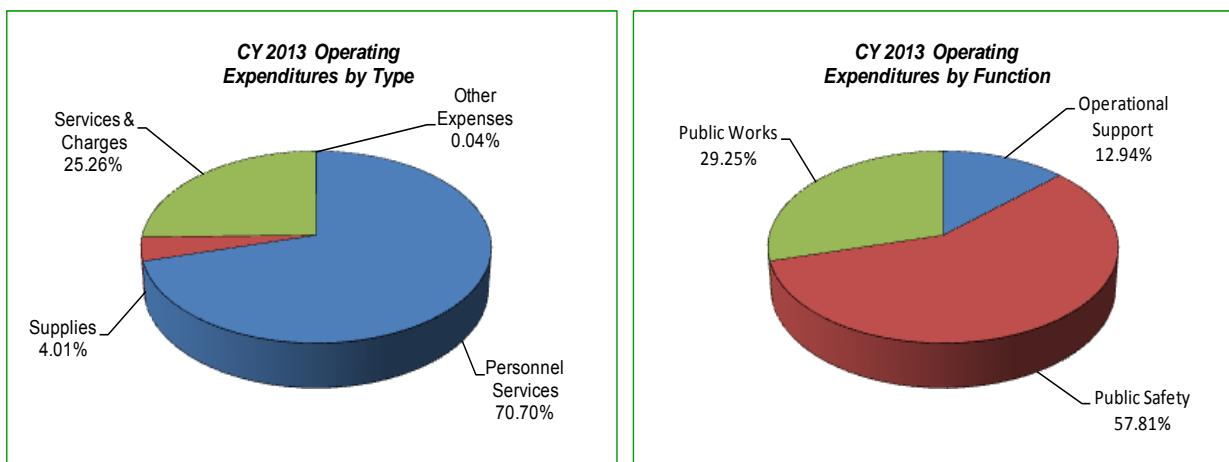
Annual Operating Budget

The structural changes and personnel reduction implemented over the past four years have allowed our organization to move forward in 2013 with no reduction in services or programs. Our operating budget is proposed to increase by 1.05% or \$669,047. This includes meeting all of our actuarial and statutory obligations with pensions as well as funding our health insurance and other benefits programs.

The 1.05% increase has again been accomplished with a decrease in the property tax levy and no new fees or taxes. We continue to live within our means.

Our current operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2012	Adopted 2013	% Change
Personnel	\$44,791,520	\$45,557,115	1.71%
Supplies	2,695,465	2,585,225	-4.16%
Services & Charges/Other	16,285,061	16,300,753	0.10%
Total Operations	\$63,772,046	\$64,441,093	1.05%



Local government is a service business. As such, personnel costs, including all benefits, comprise a significant portion of our operating budget. In 2013, these costs will comprise 70.7% of the Village's Operating Budget. This continues to pose unique challenges in a time when expectations are for reduced costs, taxes and fees yet many services are mandated and/or essential in promoting the public health, safety and welfare of our community.

87.06% of our operating budget funds the services of our Community Services, Police, Fire, and Public Works functions. The Village has little choice in whether to provide these services. We continually strive to make sure we are providing the most efficient and cost effective services to ensure the highest return on the investment made by our stakeholders. As previously referenced, we have restructured the delivery of our services. This has led to efficiencies and new ways of delivering services. Through these changes, our employee count has been significantly reduced.

PERSONNEL CHANGES 2009 to 2013

Date	Full-Time Employees	Part-Time Employees	Seasonal Employees
January 1, 2009	367	38	15
January 1, 2012	343	36	9
January 1, 2013	341	37	9

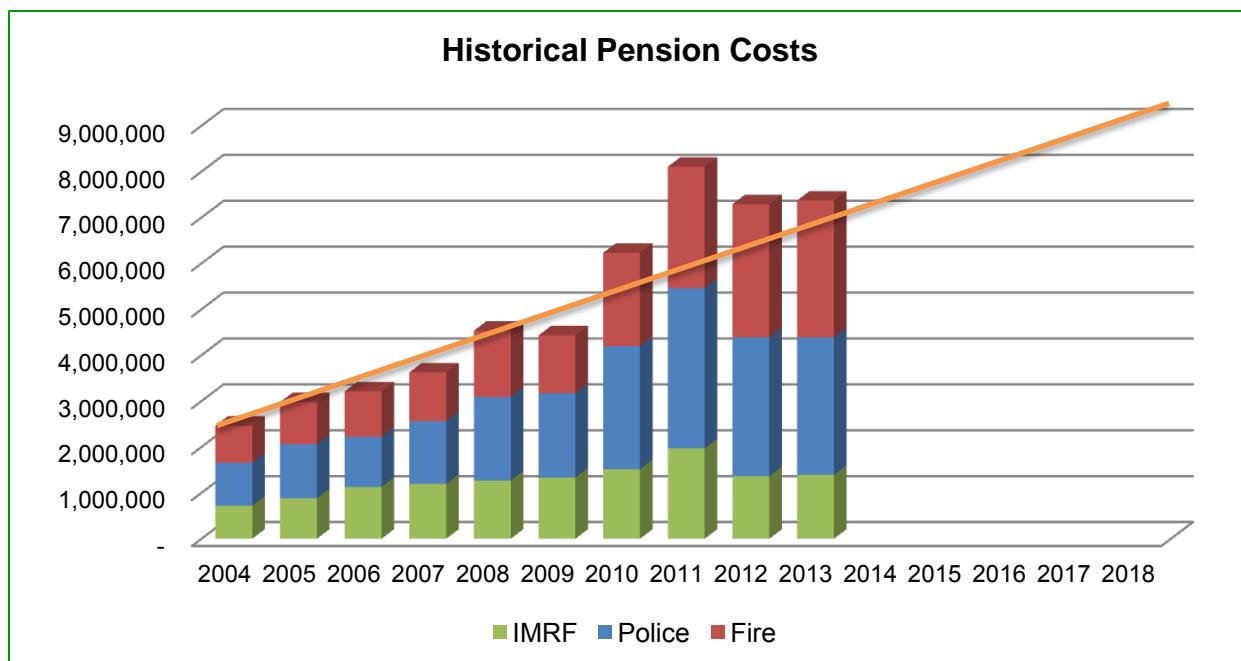
Despite these reductions, our personnel related expenses remain a significant portion of the budget – particularly due to pension obligations.

Pensions

One of the largest obligations of the operating budget is the full funding of the three pension systems. By state statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded our employees as well as the employee contributions. The Village of Palatine has absolutely no control over these benefits. We in essence provide the elected officials in Springfield with a blank check every year.

Despite some recent legislative reforms, the present system remains broken. It is simply not sustainable. The lack of additional reform in Springfield will ultimately impact major life safety funding decisions. There must be some level of political will and cooperation from our elected State officials in order to allow municipalities to continue to deliver the core services expected by the residents.

With no legal way to increase the employee contributions, reduce benefits, or defer payments, the Village is left with the daunting task of funding these programs. The budget includes a total of \$7,368,150 to simply meet the statutory obligations we face for all of our pension systems. Despite our reduction of 26 full time employees since 2009, our pension costs have significantly increased. The following represents the unsustainable path Springfield has placed us on.



We will continue to advocate for additional pension reform in an effort to develop a system that is sustainable in the long-term. However, our continuous advocacy has yet to accomplish reform. We need the residents of Palatine to advocate for reform with our state leaders.

Insurance

The Village is self insured for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. Fortunately, we have had a positive experience in our insurance programs which have allowed us to build adequate reserves in our self insurance funds.

Our Health Insurance Fund continues to outperform medical trends seen throughout the country. As in years past, we continue to have exceptionally high network penetration by our employees contributing to our success. While national trends suggest increases of more than 7% for 2013 health insurance costs, the Village is projecting an increase of 3%. This will represent only the second premium increase in four years. The outstanding performance of our plan has served as a significant cost containment factor for the Village. Over the past seven years, the total increase in premiums has been 6.2%. This represents an average annual increase of a mere 0.89%. The employees are to be commended for much of this performance. For the upcoming year, the employees have elected to incorporate plan design changes to offset additional premium increases. This will save approximately 2% in costs to the plan.

Departmental Budgets and New Initiatives

The Departments' operating budgets are generally representative of their respective 2012 budgets. However, there are several notable changes. Some of the program and personnel changes for CY 2013 include:

- **Personnel Reductions** – For the fourth consecutive year, the budget includes a reduction in positions. The Annual Budget includes a reduction of two full-time positions with one of the positions being converted to a part-time position. These reductions have already been achieved through attrition and realignment of responsibilities that will continue through 2013 and beyond. The positions come

in Police and Human Resources. Total personnel and benefit savings are \$141,560 from these changes.

- **Overtime Savings** – All departments were challenged to review their overtime expenditures. While a significant portion of the overtime is required to meet minimum staffing levels in police and fire as well as address snow and ice control, there remains some that is more controllable. In total, our overtime usage will be decreasing by approximately 2.5% in the coming year generating savings of \$28,000.
- **Full Implementation of ERP System** – The Village is in the final stages of implementing our new ERP software system throughout the organization. With the full implementation comes the ongoing maintenance expense of the system. Up to this point the software costs were a capital expense. The ongoing maintenance expense is \$100,000 and is split between the Human Resources, Finance and Community Services budgets. But for this expense, the Operating Budget would be increasing by 0.89%. The full implementation has directly allowed for the reduction of 2 ½ FTE positions within the organization and has also allowed for other structural changes resulting in additional savings.
- **Snow Removal** – Last winter's lighter than normal snow accumulation has led to a higher supply of salt heading into this coming winter. This has allowed not only a reduction in the salt required for purchase but also a shift back onto the State contract generating additional savings. This has led to a \$50,000 reduction in our salt supply budget. Additionally the pilot project from last winter regarding privatization of our sidewalk snow removal was successful. This has helped reduce the overtime budget within Public Works as well as avoid the purchase of a \$125,000 piece of equipment.
- **Phone System Changes** – Over the last few years, we have reduced our reliance on leased lines by consolidating our data, phone, and radio networks into a single network. Consolidating to wireless connections, secure internet tunnels, and Village owned lines replaced 95% of the high cost leased lines and 20% of standalone telephone lines. With the new phone system, over 35 separate phone circuits were combined into a single service. Additional savings are now being realized by the contract switch to Call One. The total phone budget has been reduced by \$39,600.

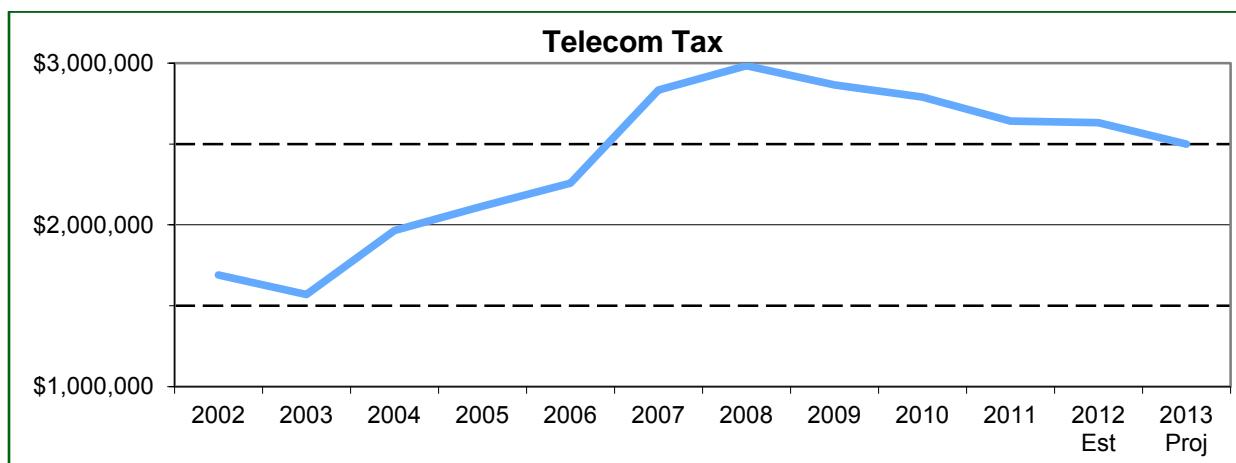
- ***Electronic Meeting Agenda System*** – One new initiative in the Annual Budget is the implementation of an electronic agenda system for the Village Council Meetings as well as the Plan Commission and Zoning Board. The system will allow for much more efficient preparation of the packets, management of historic packets, management of minutes, and posting of the packets. Full implementation will allow us to review time allocations of several positions. The estimated cost of this initiative is \$11,400 and is included in the budget.

Annual Capital Investment Plan

The Annual Budget continues to invest in our infrastructure. Fortunately, throughout the past four years, we were able to avoid any major infrastructure investment delays. Failure to maintain a systematic reinvestment in our infrastructure will only drive costs higher in the future. An ongoing reinvestment in the infrastructure is necessary for Palatine to remain a strong, vibrant community and safe place to live.

The capital investment plan in 2013 continues this focus within the limits of available resources. As mentioned over the past several years, our capital funding sources have been steadily decreasing as our capital expenses increase. In 2013, we are fully funded through the allocation of the Dundee Road TIF surplus as well as \$150,000 of Utility Tax receipts into our capital program. These two sources will help continue our investment for another year however, a permanent solution will need to be identified prior to the preparation of the 2014 Budget. Two years ago, a significant step forward was taken through the adjustment to our utility rates to adequately fund our water and sewer systems well into the future. These funds are now on track to meet our investment needs as well as provide adequate reserves in the event of emergent situations.

The primary capital funding source for the past decade has been the Telecommunications Tax. This revenue has been declining every year since 2008 as society moves to a more mobile environment. The following illustrates the actual receipts of this revenue source over the past decade:



The ongoing decline of the primary funding source began to impact the Five Year Capital Investment Plan in 2009. The Annual 2013 Capital Investment Plan represents what was Year Five of the 2009 Plan. It looks nothing like what was proposed. Many programs have been permanently eliminated from our budget. These include:

- Arterial and Collector Street Lights
- Many Pedestrian Intersection Improvements
- Community Entrance Program and Street Beautification
- Pocket Parks
- Underground Street Light Cable Replacement

Our focus has shifted to one of maintenance of the essentials rather than expansion of programs. This is not all bad. It has forced a reprioritization of what we do. Now we must have adequate funding to maintain this new vision.

The following sections highlight the Annual Capital Investment Plan.

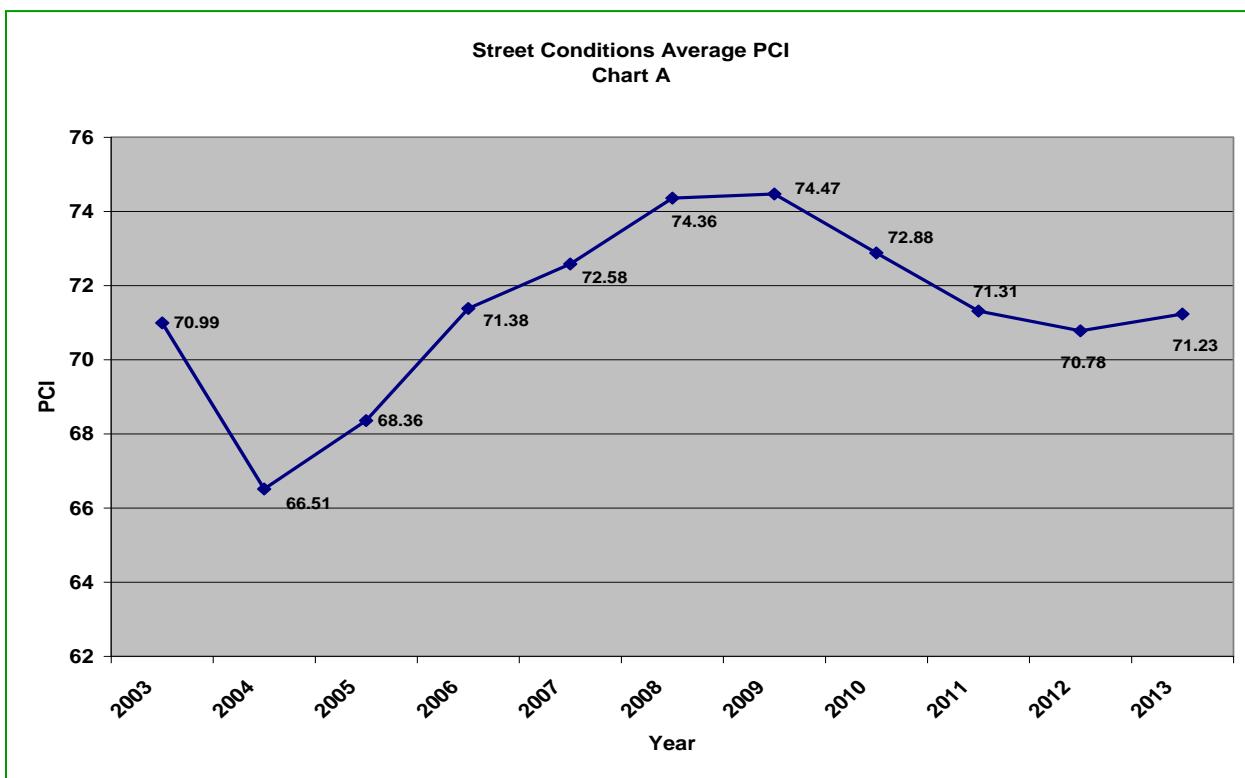
Street Maintenance Programs

The Village has made significant strides in our street maintenance programs over the past seven years. The 2013 program marks the second year of an increased coordination on maintenance activities and construction related activities.

On an annual basis, streets are evaluated and assigned a numeric rating (1 to 100)

utilizing a computer model. A street rated 100 represents a brand new street. When streets fall below 60 they begin to enter the 5 year capital plan for resurfacing.

Current funding levels for street maintenance have been designed to provide a street system with an average rating in the lower “very good” range (70-75 PCI). Presently, the primary funding source for our street resurfacing program is the Motor Fuel Tax Funds received from the State on a per capita basis. Through supplemental appropriations from the State, we have been able to maintain a sustainable program. Unfortunately, 2013 will mark the end of the supplemental allocation.



Resurfacing is not the only maintenance activities for our road system. Our comprehensive road maintenance program includes:

- **Crack-filling:** Performed within the first four or five years after a street is constructed or resurfaced.
- **Milling & Patching:** In some instances patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems.

- **Surface Rejuvenation/Micro-Surfacing:** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. This program generally represents a savings of 85% over the cost of a resurface.
- **Curb and Gutter:** Multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: the spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- **Resurfacing:** This activity still remains the backbone of the maintenance program and is usually preformed when the street PCI falls below 50.
- **Street Rehabilitation Program:** This effort will address those streets that have been resurfaced numerous times, yet do not need to be reconstructed. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. Under this program, activities such as recycling or replacement of pavement, rejuvenation of base or drainage improvements would be addressed.
- **Partial or Total Street Reconstruction:** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below and where other maintenance activities are no longer cost effective.

Capital Equipment and Improvements

Highlights of recommended projects and equipment replacement include:

- **Upgrade of Public Safety Field Communications System (\$53,000)** – The public safety vehicles are operating on an old technology platform that does not provide the required performance levels to utilize the current computer aided dispatch system. This upgrade will go to wireless cell cards in the vehicles.
- **Village Hall Schematic Study and Construction Estimates (\$80,000)** – This represents the funding necessary for the Council to make a final decision as to the future of Village Hall. The current facility has outlived its useful life and major reinvestment is necessary whether rehabilitating the facility or constructing new.

A preliminary review indicates the most cost effective solution is the rehabilitation of the existing facility.

- **Acquisition of New Asphalt Reclaimer (\$25,400)** – This piece of equipment would be an expansion to our equipment fleet. This new equipment would allow for hot asphalt to be placed throughout the winter as part of our pot hole repair operation. This would eliminate the need to come back and refill all potholes in the Spring. We have been able to reduce our asphalt budget by \$5,000 in anticipation of this equipment. The equipment will pay for itself within 5 years of use through operational savings.
- **Emerald Ash Borer Tree Removal (\$250,000)** – This represents an increase of \$125,000 in funding for Ash removals. This is estimated to be a 10 year, \$2.5 million endeavor.
- **Replacement of the Channel 6 Bulletin Board System (\$25,000)** – The present bulletin board system was installed in 2005 and has experienced numerous outages and is no longer supported.
- **Technology Replacement Program and ERP Upgrade (\$157,000)** – Included in this program is the first step to convert our e-mail to a cloud based system.
- **Bike Plan Implementation (\$40,750)** – This expense is to prepare the final engineering plans necessary for implementation. Staff is pursuing grant funding for the actual implementation costs.
- **Sidewalk Replacement/Hazardous Program (\$200,000)**
- **Replacement of Fire Rescue Squad (\$600,000)**
- **Replacement of Fire Command Vehicle (\$61,000)**
- **Replacement of 10 Police Vehicles (\$314,600)** – This program has increased significantly in costs as the Ford Crown Victoria is no longer available as a police squad. Thus, the replacement vehicles for several years will require full outfitting as we cannot reuse equipment from the vehicle being taken out of service. This added expense ranges from \$7,000 to \$10,000 per vehicle.
- **Replacement of 4 Public Works Trucks (\$365,000)**

Our fleet replacement projects adhere to our practice of maximizing the frontline life of all vehicles. Generally, squad cars are replaced after 4 years of service and approximately 120,000+ miles. The Public Works equipment generally is on a 12 year replacement schedule. Every piece undergoes a life cycle cost analysis prior to any recommendation for replacement.

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions. In fact, our fleet will be reduced in 2013 based upon reallocation of existing equipment.

Water and Sewer Funds

The 2013 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system. More than \$2.67 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- ***Storm and Sanitary Sewer Sliplining Program (\$210,000)***
- ***Private and Isolated Public Drainage Improvements (\$75,000)*** – This will offer assistance to residents with isolated water management areas.
- ***Storm Inlet Reconstruction (\$60,000)*** – This program reconstructs failing storm sewer inlets.
- ***Ditch Drainage Modifications (\$175,000)*** – Several years ago, a new program was introduced to modify ditch drainage in areas that structures were in jeopardy of flooding. The program recommended for funding in 2013 supplements the appropriation from last year for work taking place along Williams from Olive to Thomas.
- ***Storm Sewer and Draintile Replacement/Extension (\$100,000)*** – The main project focus for this program in 2013 will be the Plum Grove Hills Subdivisions where old corrugated metal pipes are showing signs of failure.
- ***Gilbert/Glade Improvement (\$30,000)*** – This project will extend storm sewers to address isolated depressional areas south of the existing improvements.

- **Bridge and Culvert Repairs (\$60,000)** – This project will involve the repair or removal of the bridge on Rose Street over the creek.
- **Water Main Replacement/Extensions/Looping (\$513,000)** – The Capital Investment Plan for 2013 includes the replacement of water main sections on Middleton from Illinois to Hunting. Additional funds are allocated for completing loops in the system in the west zone.
- **Lift Station Improvements (\$70,000)**
- **Emergency Power Supply (\$375,000)** – This program involves the installation of a standby generator for the Heron Drive Pump Station.
- **Water System Improvements (\$900,545)** – This represents our contractual obligation for our water tank maintenance contract.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long term engineering plan to maintain and reinvest within our water system. Our water system remains the backbone of our community's public health. It would not have been fiscally responsible to wait until the system started to experience higher rates of failure to begin funding and undertaking these improvements. Our proposed rate of \$3.31 per 1,000 gallons will continue to maintain Palatine as one of the cheapest water rates in Illinois.

TIF Districts

In 2012 the Village approved the creation of the new Rand/Lake Cook TIF District. This joins our other successful Districts along the Rand Road corridor, Dundee Road and Downtown. The new TIF District has already resulted in the approval of a Patrick Hyundai dealership to be developed at the southeast corner of Rand & Lake Cook Roads. Firestone has also acquired property from the Village to develop a new store directly north of Tore & Luke's. These recent developments, coupled with some signs of improvement in the economy, should generate interest in the Rand/Dundee corridors from commercial uses/developers. The Village recently hired a new commercial broker, Horizon Realty Services, to market the former Menard's site as well as the Village's

remaining parcel near Rand Road and Spruce Drive. The Village continues to take an active role in promoting development along these key commercial corridors.

Downtown, the Annual Budget includes \$875,000 to fund the facade program and street improvements. The Village's Facade Improvement Program has resulted in seven different projects being approved, with five of the projects completed and two currently under construction. The Annual 2013 budget includes additional funding for this project to further promote reinvestment within the downtown area. The Annual budget also includes improvements to Slade Street (west of Brockway Street). The Village is also in ongoing negotiations regarding the re-use of the former Mia Cucina building.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the fifth consecutive year for single-family homes. Our 2013 rates are below our rates from the Year 2000, 14 years ago. Our increasing recycling volumes, coupled with a new contract with Groot have contributed to these stable rates.

Debt Service

This past year, the Village again retained its Aa1 rating from Moody's and AA+ from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village. With a bond refinancing coming up at the end of 2012, we fully expect to again retain our high ratings.

The Annual budget includes an appropriation of \$13,213,965 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

Other Sources of Debt 2013

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$7,186,460	54.36%
Water & Sewer Revenues	708,700	5.36%
Flood Control Fees	1,090,360	8.25%
Build America Bonds	676,490	5.12%
Special Service Area Revenues	590,850	4.47%
Total	\$10,249,860	77.56%

These other sources reduce the property tax burden on our stakeholders by a total of \$10.2 million. Almost 78% of our 2013 debt is paid through sources other than property taxes levied throughout the Village.

A similar picture holds true when looking at our total outstanding debt – debt that is due beyond the current year. At the end of 2011, the Village had \$117,911,733 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for these bonds in essence, reducing dependency on the property tax dollar. The following table represents the breakdown of all outstanding debt.

**Total Outstanding Debt
(Principal Due as of December 31, 2011)**

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$42,346,350	36.0%
Water Fees	8,808,760	7.5%
Sewer Fees	542,290	0.5%
Flood Control Fees	10,647,600	9.0%
TIF Districts	55,911,733	47.0%
Total	\$117,911,733	100.0%

The Future

We repeatedly hear that government should operate more like a business. To some degree this is true. This has led our efforts structurally change the way we provide services. We have operated as a business in areas where that is possible. However, one conventional thought in the business world is that a successful business should focus on a single business purpose and sell or deliver that one product as best as possible. All your concentration and efforts are directed towards that one product or service. Local government does not have that luxury. We deliver multiple products and we have little or even no say in whether or not we want to be in that product line. We deliver on public health, safety and welfare. Our diverse product line builds great communities. Our product lines represent those that the private sector don't want to or won't deliver. If there were money to be made providing the services we provide, the private sector would be providing these services.

While we look to a financial bottom line, we also look to another bottom line which is much more difficult to measure. The bottom line of building a strong community. The Annual 2013 Annual Budget and Capital Investment Plan successfully achieves both bottom lines.

As I said last year, the process of developing a balanced budget that attempts to address the needs of our community becomes more and more difficult each year. There remains work to be done as we strive for this balance as we move forward. The external environment will continue to impact our organization. Pension reform is still needed from Springfield. New areas of intergovernmental cooperation need to be explored to maintain the most cost effective services. There remain great challenges ahead of us if we are to remain a strong community.

Palatine is up for the challenge.

Respectfully submitted,

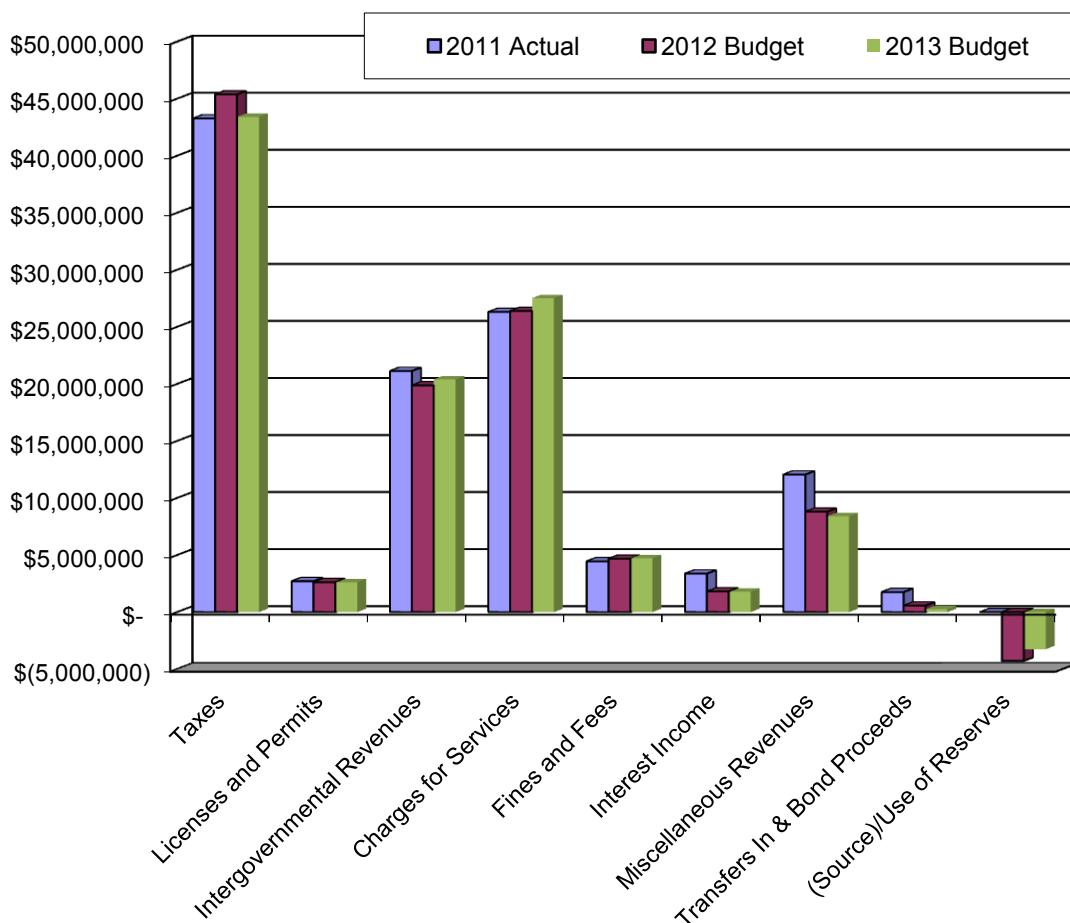


Reid T. Ottesen
Village Manager

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

All Funds Revenues

	2011 Actual	2012	2013	% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 43,276,992	\$ 45,374,425	\$ 43,408,845	-4.33%
Licenses and Permits	2,711,767	2,625,700	2,613,400	-0.47%
Intergovernmental Revenues	21,136,109	19,879,135	20,402,571	2.63%
Charges for Services	26,307,968	26,391,470	27,522,219	4.28%
Fines and Fees	4,457,911	4,678,525	4,723,500	0.96%
Interest Income	3,375,929	1,809,260	1,789,100	-1.11%
Miscellaneous Revenues	12,057,002	8,807,845	8,406,870	-4.55%
Transfers In & Bond Proceeds	1,760,747	575,715	250,000	-56.58%
(Source)/Use of Reserves	-	(4,272,155)	(3,253,849)	-23.84%
All Revenues Total	115,084,425	105,869,920	105,862,656	-0.01%



Village of Palatine
CY 2013 Adopted Budget - Budget Overview

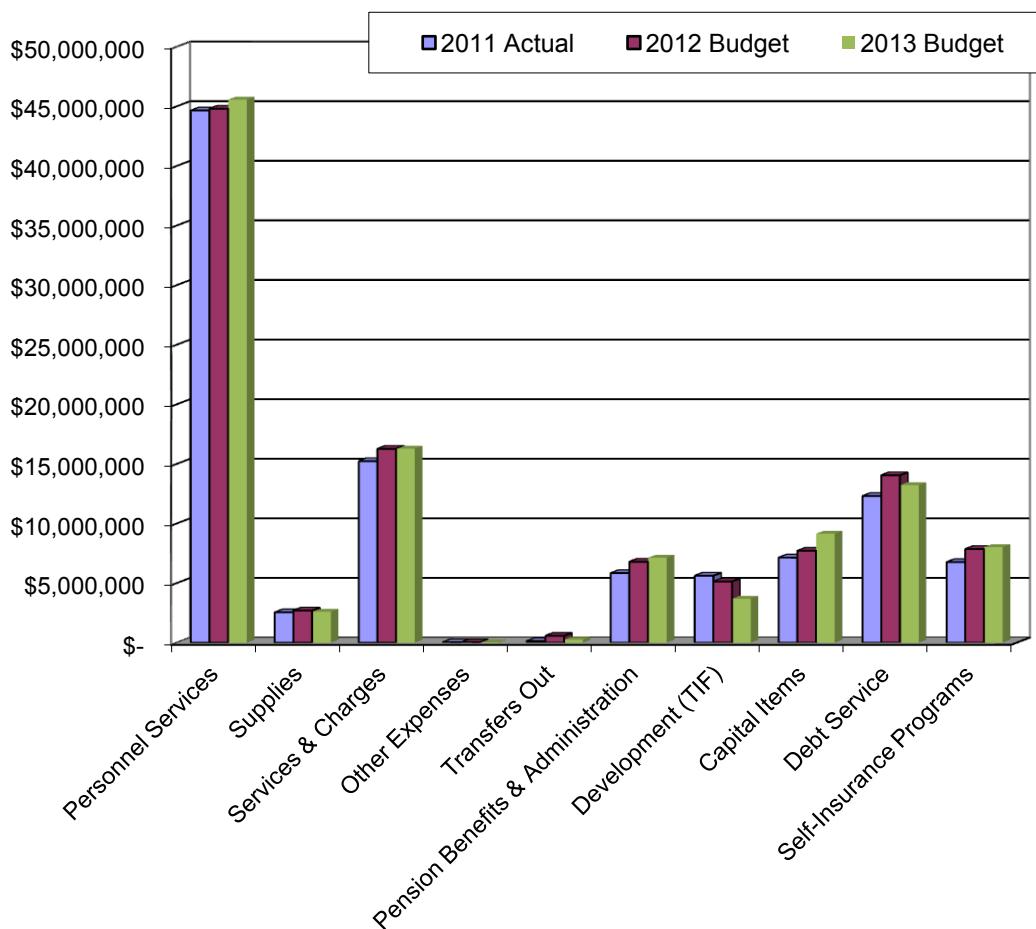
Fund Revenue Summary

			2011	2012	2013	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 52,164,568	\$ 49,688,135	\$ 50,466,975	1.57%
205	Motor Fuel Tax		1,997,226	1,969,195	1,906,470	-3.19%
210	CDBG		168,421	368,375	356,796	-3.14%
221	Federal Equitable Sharing		42,035	2,100	20,000	-
222	State Equitable Sharing		14,341	15,050	5,000	-
223	DUI Fines		22,628	16,075	1,000	-
224	Foreign Fire Insurance Tax		66,070	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		2,531,218	3,192,000	2,570,000	-19.49%
232	Rand/Dundee TIF (TIF #2)		276,030	398,000	279,000	-29.90%
233	Downtown TIF (TIF #3)		7,651,441	6,401,395	6,362,080	-0.61%
234	Rand Corridor TIF (TIF #4)		3,053,572	2,708,615	2,382,855	-12.03%
300	Debt Service		4,256,965	4,316,820	3,504,120	-18.83%
401	Capital Equipment		2,603,355	1,422,040	1,873,690	31.76%
402	Capital Improvements		1,747,581	1,772,360	1,752,600	-1.11%
605	Waterworks		9,084,950	7,696,050	8,186,365	6.37%
610	Sewerage		3,259,341	3,124,800	3,206,155	2.60%
615	Refuse		4,653,454	4,728,760	4,632,830	-2.03%
620	Parking System		781,881	728,530	599,345	-17.73%
701	Health Insurance		5,707,489	6,285,330	6,382,740	1.55%
702	Liability Insurance		1,361,935	1,569,625	1,626,835	3.64%
710	Fleet Services		2,037,110	2,020,560	1,960,150	-2.99%
801	Police Pension		7,069,943	2,831,490	3,066,900	8.31%
802	Fire Pension		3,989,961	3,953,590	4,059,900	2.69%
825	SSA #5		542,910	591,025	590,850	-0.03%
All Funds Revenue Total			115,084,425	105,869,920	105,862,656	-0.01%

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

All Funds Expenditures

	2011 Actual	2012	2013	% Change
		Adopted Budget	Adopted Budget	
Personnel Services	\$ 44,640,487	\$ 44,791,520	\$ 45,557,115	1.71%
Supplies	2,542,027	2,695,465	2,583,225	-4.16%
Services & Charges	15,232,435	16,260,061	16,275,753	0.10%
Other Expenses	29,825	25,000	25,000	-
Sub-Total Operations	62,444,774	63,772,046	64,441,093	1.05%
Transfers Out	126,500	575,715	250,000	-56.58%
Pension Benefits & Administration	5,829,789	6,785,080	7,126,800	5.04%
Development (TIF)	5,613,733	5,134,265	3,684,000	-28.25%
Capital Items	7,134,585	7,705,139	9,137,223	18.59%
Debt Service	12,303,434	14,042,720	13,213,965	-5.90%
Self-Insurance Programs	6,755,354	7,854,955	8,009,575	1.97%
All Expenditures Total	100,208,169	105,869,920	105,862,656	-0.01%



Village of Palatine
CY 2013 Adopted Budget - Budget Overview

Fund Expenditure Summary

			2011	2012	2013	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 49,003,762	\$ 49,688,135	\$ 50,466,975	1.57%
205	Motor Fuel Tax		1,516,576	1,969,195	1,906,470	-3.19%
210	CDBG		168,421	368,375	356,796	-3.14%
221	Federal Equitable Sharing		92,809	2,100	20,000	852.38%
222	State Equitable Sharing		2,686	15,050	5,000	-66.78%
223	DUI Fines		961	16,075	1,000	-93.78%
224	Foreign Fire Insurance Tax		53,943	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		3,700,000	3,192,000	2,570,000	-19.49%
232	Rand/Dundee TIF (TIF #2)		300,000	398,000	279,000	-29.90%
233	Downtown TIF (TIF #3)		7,463,178	6,401,395	6,362,080	-0.61%
234	Rand Corridor TIF (TIF #4)		2,368,554	2,708,615	2,382,855	-12.03%
300	Debt Service		4,412,057	4,316,820	3,504,120	-18.83%
401	Capital Equipment		1,414,865	1,422,040	1,873,690	31.76%
402	Capital Improvements		1,059,878	1,772,360	1,752,600	-1.11%
605	Waterworks		6,540,110	7,696,050	8,186,365	6.37%
610	Sewerage		2,066,709	3,124,800	3,206,155	2.60%
615	Refuse		4,386,027	4,728,760	4,632,830	-2.03%
620	Parking System		560,654	728,530	599,345	-17.73%
701	Health Insurance		5,775,046	6,285,330	6,382,740	1.55%
702	Liability Insurance		980,308	1,569,625	1,626,835	3.64%
710	Fleet Services		1,921,087	2,020,560	1,960,150	-2.99%
801	Police Pension		2,676,741	2,831,490	3,066,900	8.31%
802	Fire Pension		3,153,047	3,953,590	4,059,900	2.69%
825	SSA #5		590,750	591,025	590,850	-0.03%
All Funds Expenditure Total			100,208,169	105,869,920	105,862,656	-0.01%

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

Fund Balance Summary

			2013	
		Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.0M Economic Stabilization Resv)	\$ 18,925,892	\$ (81,784)	\$ 19,007,676
205	Motor Fuel Tax	762,235	(16,680)	778,915
210	CDBG	-	-	-
221	Federal Equitable Sharing	101,847	-	101,847
222	State Equitable Sharing	61,975	-	61,975
223	DUI Fines	97,465	(29,000)	126,465
224	Foreign Fire Insurance Tax	97,527	-	97,527
231	Dundee Road TIF (TIF #1)	2,640,226	(1,000)	2,641,226
232	Rand/Dundee TIF (TIF #2)	443,269	350	442,919
233	Downtown TIF (TIF #3)	14,734,310	31,605	14,702,705
234	Rand Corridor TIF (TIF #4)	13,146,740	(53,645)	13,200,385
300	Debt Service	2,375,143	212,510	2,162,633
401	Capital Equipment	5,425,555	242,720	5,182,835
402	Capital Improvements	5,577,910	(203,000)	5,780,910
605	Waterworks	3,544,234	(1,553,635)	5,097,869
610	Sewerage	3,542,340	(120,335)	3,662,675
615	Refuse	1,804,359	72,720	1,731,639
620	Parking System	1,120,828	(82,155)	1,202,983
701	Health Insurance	2,900,078	280,480	2,619,598
702	Liability Insurance	2,940,925	244,595	2,696,330
710	Fleet Services	282,702	(91,795)	374,497
801	Police Pension	46,347,012	(1,656,900)	48,003,912
802	Fire Pension	46,512,002	(454,600)	46,966,602
825	SSA #5	(525)	5,700	(6,225)
All Funds Total		173,384,049	(3,253,849)	176,637,898

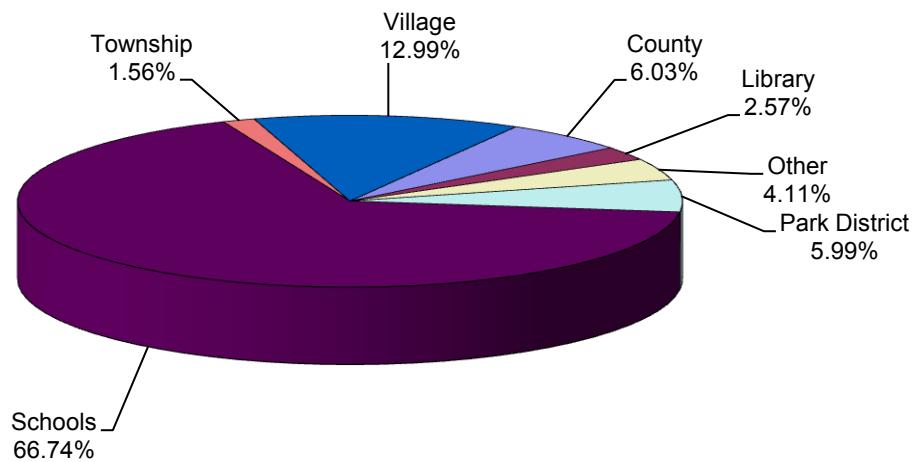
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

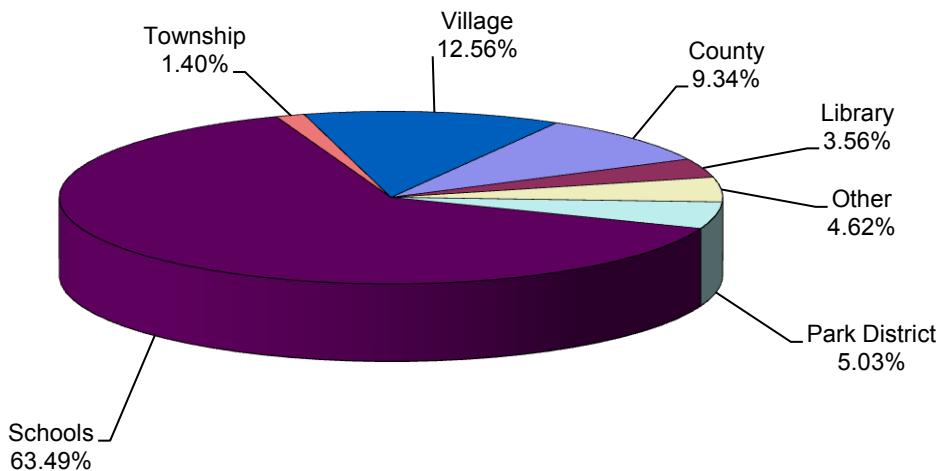
Village of Palatine
CY 2013 Adopted Budget - Budget Overview

Property Taxes

2011 Property Taxes (Payable in 2012)



2001 Property Taxes (Payable in 2002)



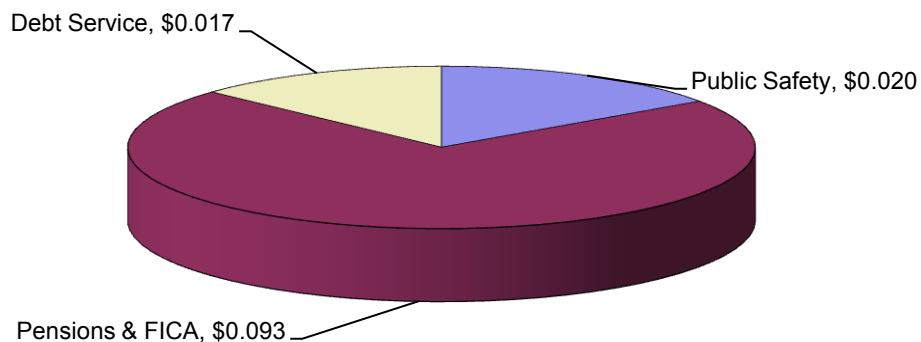
Village of Palatine CY 2013 Adopted Budget - Budget Overview

Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is borne out by the systematically decreasing tax rate. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Where Does the Village's 13 Cents of a Property Tax Dollar Go



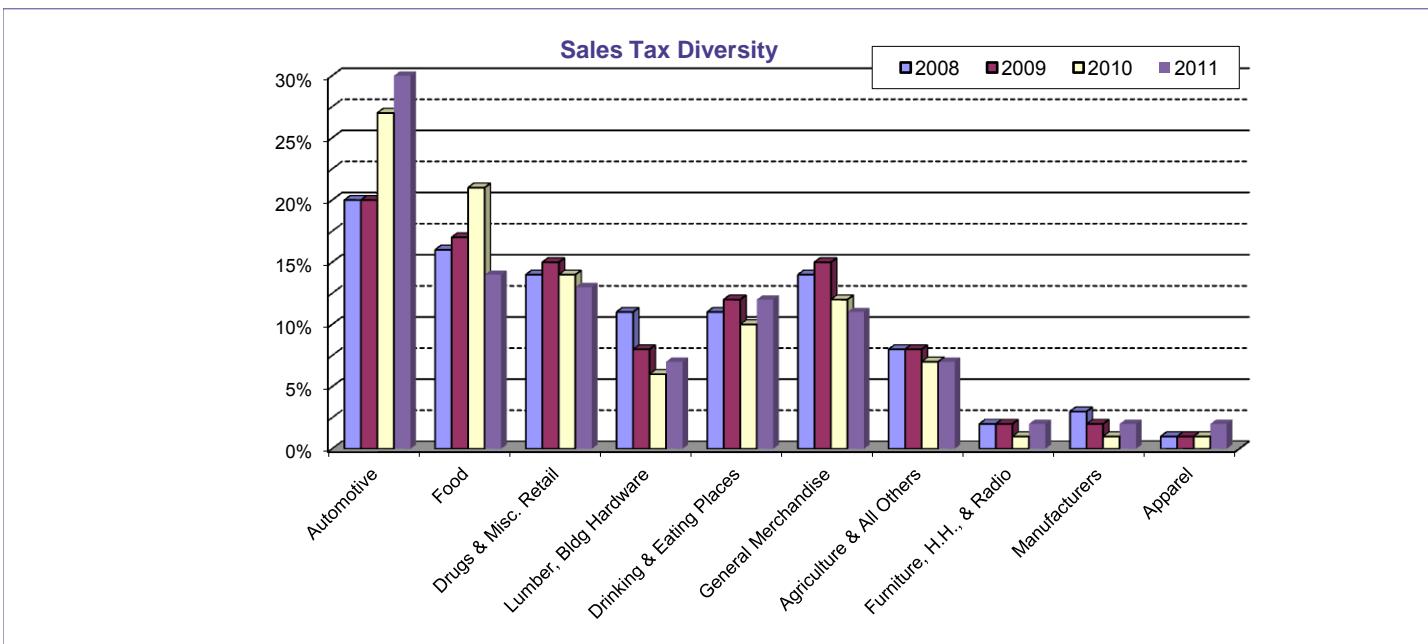
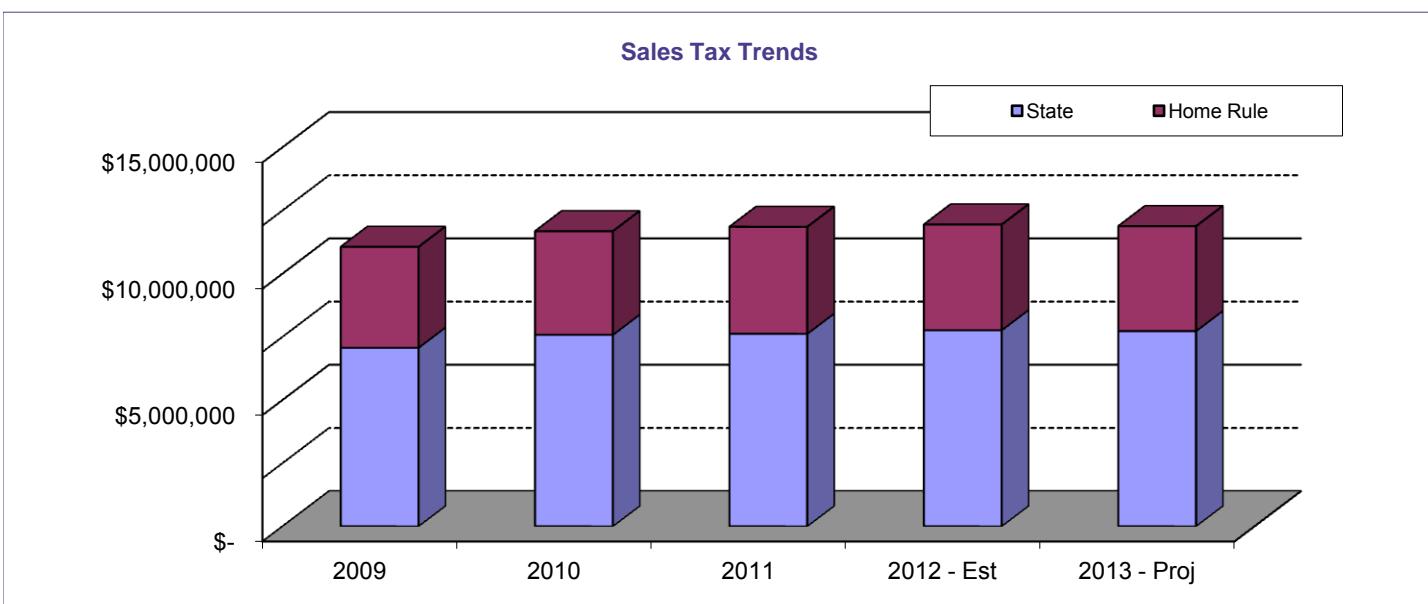
Village of Palatine CY 2013 Adopted Budget - Budget Overview

Sales Tax

The CY 2013 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

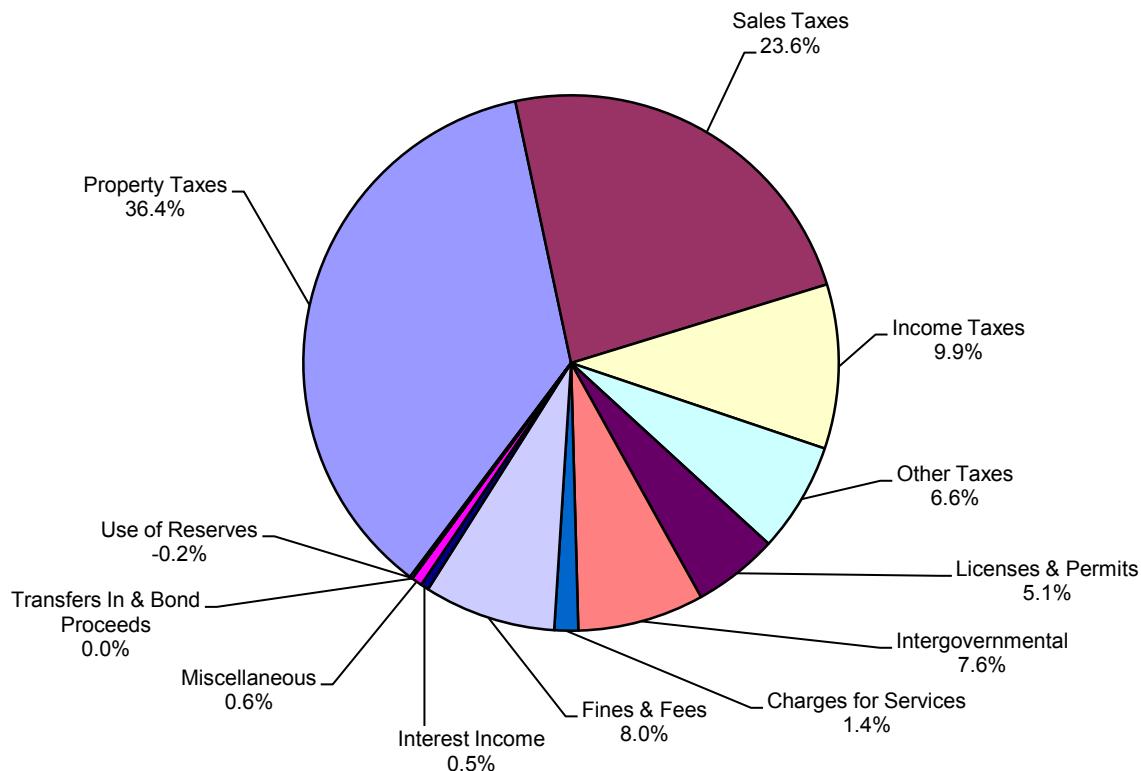
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 65% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2013 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2013

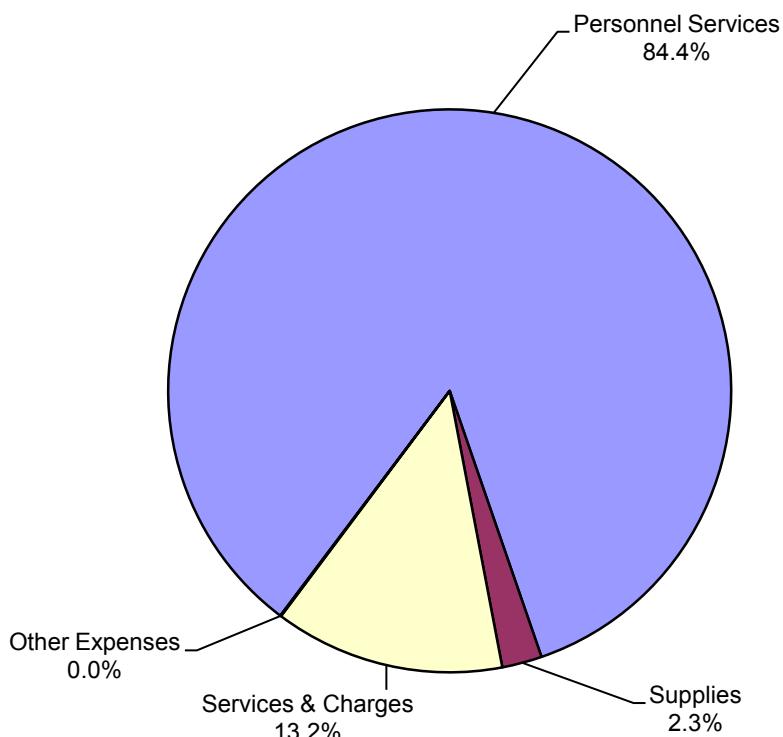


Revenues By Type	2011 Actual	2012 Adopted Budget		2013 Adopted Budget	% Change
		2012 Adopted Budget	2013 Adopted Budget		
Taxes	\$ 26,009,683	\$ 25,179,195	\$ 25,952,200		3.07%
Licenses & Permits	2,695,123	2,615,200	2,602,900		-0.47%
Intergovernmental	16,891,418	16,487,020	16,653,650		1.01%
Charges for Services	635,966	709,675	728,409		2.64%
Fines & Fees	3,735,235	4,031,450	4,033,500		0.05%
Interest Income	250,184	250,000	250,000		0.00%
Miscellaneous	1,693,959	415,595	328,100		-21.05%
Transfers In & Bond Proceeds	253,000	-	-		-
Use of Reserves	-	-	(81,784)		-
Total Revenues	52,164,568	49,688,135	50,466,975		1.57%

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2013



Expenditures by Type	2011 Actual	2012 Adopted Budget		2013 Adopted Budget	% Change
		2012 Adopted Budget	2013 Adopted Budget		
Personnel Services	\$ 41,767,672	\$ 41,904,515	\$ 42,610,415		1.68%
Supplies		1,103,070	1,209,790	1,157,675	-4.31%
Services & Charges		6,103,195	6,548,830	6,673,885	1.91%
Other Expenses		29,825	25,000	25,000	0.00%
Total Expenditures	49,003,762	49,688,135	50,466,975		1.57%

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

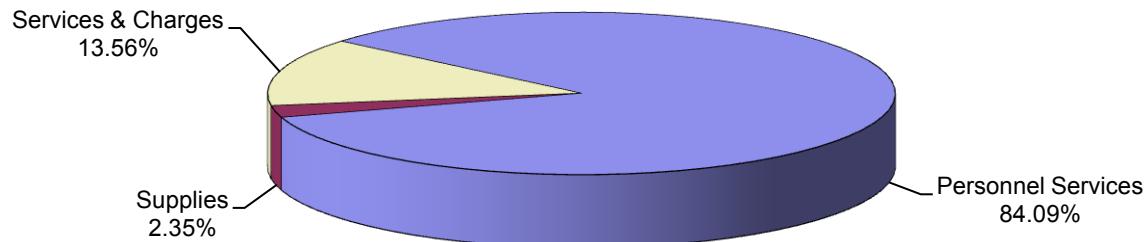
Department 10 Mayor & Council

Expenditures by Division	2012	2013	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 250,245	\$ 240,580	-3.86%
Department Total: Mayor & Council	250,245	240,580	-3.86%

Expenditures by Type

Personnel Services	\$ 211,575	\$ 202,310	-4.38%
Supplies	6,800	5,650	-16.91%
Services & Charges	31,870	32,620	2.35%
Department Total: Mayor & Council	250,245	240,580	-3.86%

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Issues & Initiatives

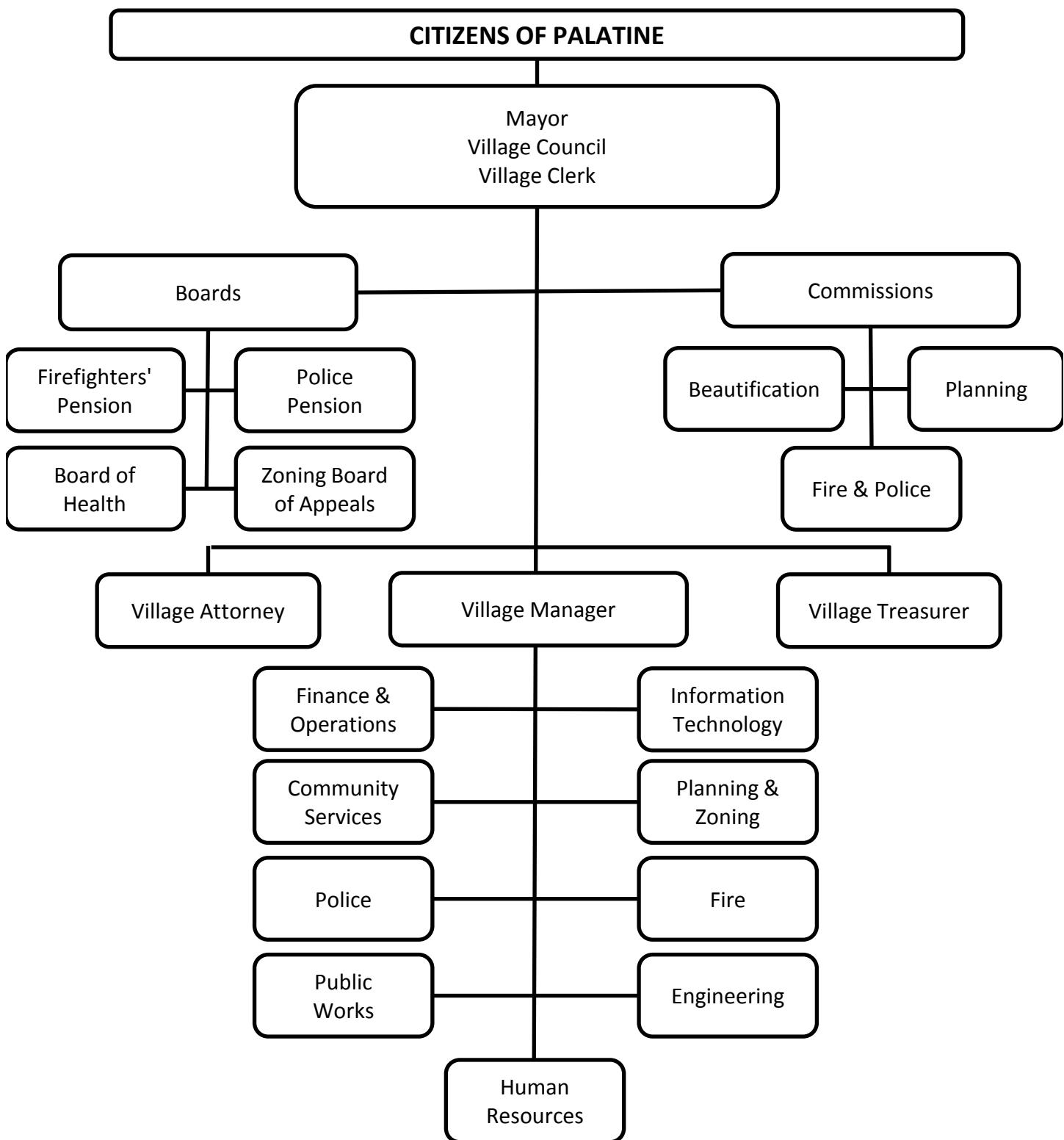
Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Establish Long Range Village Goals and Objectives.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 10 Mayor & Council



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 10 Mayor & Council

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 174,865	\$ 211,575	\$ 202,310
Supplies	4,686	6,800	5,650
Services & Charges	30,561	31,870	32,620
Department Total	\$ 210,112	\$ 250,245	\$ 240,580

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 10	Mayor & Council			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	95,665	111,000	111,000
<u>Total: Salaries</u>		\$ 95,665	\$ 111,000	\$ 111,000
<u>Total: Taxes & Benefits</u>		79,200	100,575	91,310
<u>Supplies</u>				
520.05	Office Supplies General	163	500	500
520.10	Office Supplies Paper	835	1,500	600
520.15	Office Supplies Printed Forms	809	2,100	2,100
525.35	Operating Supplies Clothing	230	500	500
525.95	Operating Supplies Other	2,649	2,200	1,950
<u>Total: Supplies</u>		4,686	6,800	5,650
<u>Services & Charges</u>				
540.95	Services Other	-	-	-
575.10	Other Memberships & Publications	30,561	30,870	31,620
575.15	Other Training & Travel	-	1,000	1,000
<u>Total: Services & Charges</u>		30,561	31,870	32,620
Division Total: Administration		210,112	250,245	240,580
Department Total: Mayor & Council		210,112	250,245	240,580
Fund Total: General Fund		210,112	250,245	240,580

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

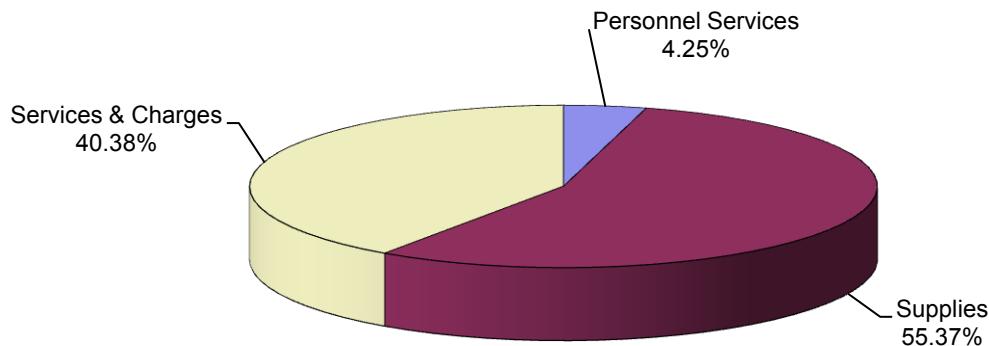
Department 12 Boards & Commissions

Expenditures by Division	2012 Adopted Budget	2013 Adopted Budget	% Change
	\$	\$	
Plan Commission	\$ 5,890	\$ 5,925	0.59%
Zoning Board	6,775	6,825	0.74%
Police & Fire Commission	22,475	11,480	-48.92%
Board of Health	5,155	4,600	-10.77%
Beautification Commission	28,200	28,200	0.00%
Police Pension Board	2,831,490	3,066,900	8.31%
Fire Pension Board	3,953,590	4,059,900	2.69%
Department Total: Boards & Commissions	6,853,575	7,183,830	4.82%

Expenditures by Type

Personnel Services	\$ 3,005	\$ 2,425	-19.30%
Supplies	43,730	31,575	-27.80%
Services & Charges	21,760	23,030	5.84%
Pension Benefits & Administration	6,785,080	7,126,800	5.04%
Department Total: Boards & Commissions	6,853,575	7,183,830	4.82%

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 12 Boards & Commissions

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Recording Secretary	3	2	2
<u>Part-Time Total</u>	3	2	2
Department Total: Boards & Commissions	3	2	2

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,535	\$ 3,005	\$ 2,425
Supplies	17,648	43,730	31,575
Services & Charges	15,741	21,760	23,030
Pension Benefits & Administration	5,829,790	6,785,080	7,126,800
Department Total	\$ 5,864,714	\$ 6,853,575	\$ 7,183,830

Personnel Summary

Full-Time	0	0	0
Part-Time	3	2	2

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,002	\$ 1,315	\$ 1,325
Supplies	245	2,000	1,000
Services & Charges	2,309	2,575	3,600
Program Total	\$ 3,556	\$ 5,890	\$ 5,925

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 02	Plan Commission			
<u>Salaries</u>				
500.10	Salaries Part Time	934	1,215	1,225
<u>Total: Salaries</u>		\$ 934	\$ 1,215	\$ 1,225
<u>Total: Taxes & Benefits</u>		68	100	100
<u>Supplies</u>				
520.10	Office Supplies Paper	245	2,000	1,000
<u>Total: Supplies</u>		245	2,000	1,000
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	2,309	2,575	3,600
<u>Total: Services & Charges</u>		2,309	2,575	3,600
Division Total: Plan Commission		3,556	5,890	5,925
Department Total: Boards & Commissions		3,556	5,890	5,925
Fund Total: General Fund		3,556	5,890	5,925

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 533	\$ 1,090	\$ 1,100
Supplies	245	1,500	500
Services & Charges	4,008	4,185	5,225
Program Total	\$ 4,786	\$ 6,775	\$ 6,825

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 03	Zoning Board			
Salaries				
500.10	Salaries Part Time	533	1,010	1,020
Total: Salaries		\$ 533	\$ 1,010	\$ 1,020
Total: Taxes & Benefits		-	80	80
Supplies				
520.10	Office Supplies Paper	245	1,500	500
Total: Supplies		245	1,500	500
Services & Charges				
550.05	Printing/Advertising Legal Notices	4,008	4,185	5,225
Total: Services & Charges		4,008	4,185	5,225
Division Total: Zoning Board		4,786	6,775	6,825
Department Total: Boards & Commissions		4,786	6,775	6,825
Fund Total: General Fund		4,786	6,775	6,825

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	11,355	1,200
Services & Charges	6,608	11,120	10,280
Program Total	\$ 6,608	\$ 22,475	\$ 11,480

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	-	11,355	1,200
<u>Total: Supplies</u>		-	11,355	1,200
<u>Services & Charges</u>				
540.30	Services Legal	-	500	500
540.35	Services Medical	1,750	1,750	2,475
540.95	Services Other	4,483	3,870	5,805
550.10	Printing/Advertising Employment	-	3,500	-
575.10	Other Memberships & Publications	375	750	750
575.15	Other Training & Travel	-	750	750
<u>Total: Services & Charges</u>		6,608	11,120	10,280
Division Total: Police & Fire Commission		6,608	22,475	11,480
Department Total: Boards & Commissions		6,608	22,475	11,480
Fund Total: General Fund		6,608	22,475	11,480

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ 600	\$ -
Supplies	222	675	675
Services & Charges	2,816	3,880	3,925
Program Total	\$ 3,038	\$ 5,155	\$ 4,600

Personnel Summary

Full-Time	0	0	0
Part-Time	1	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Salaries</u>				
500.10	Salaries Part Time	-	-	-
500.20	Salaries Overtime	-	490	-
<u>Total: Salaries</u>		\$ -	\$ 490	\$ -
<u>Total: Taxes & Benefits</u>			110	-
<u>Supplies</u>				
520.05	Office Supplies General	-	100	100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	22	-	-
525.95	Operating Supplies Other	200	350	350
<u>Total: Supplies</u>		222	675	675
<u>Services & Charges</u>				
540.35	Services Medical	2,816	3,700	3,735
540.95	Services Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	-	180	190
<u>Total: Services & Charges</u>		2,816	3,880	3,925
Division Total: Board of Health		3,038	5,155	4,600
Department Total: Boards & Commissions		3,038	5,155	4,600
Fund Total: General Fund		3,038	5,155	4,600

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	16,936	28,200	28,200
Services & Charges	-	-	-
Program Total	\$ 16,936	\$ 28,200	\$ 28,200

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ 100	\$ 100
525.95	Operating Supplies Other	16,936	28,100	28,100
<u>Total: Supplies</u>		16,936	28,200	28,200
	Division Total: Beautification Commission	16,936	28,200	28,200
	Department Total: Boards & Commissions	16,936	28,200	28,200
	Fund Total: General Fund	16,936	28,200	28,200

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Pension Benefits	\$ 2,372,446	\$ 2,537,590	\$ 2,630,000
Pension Administration	304,296	293,900	436,900
Program Total	\$ 2,676,742	\$ 2,831,490	\$ 3,066,900

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	1,977,923	2,171,105	2,250,000
505.10	Pension Duty Disability	132,212	132,920	140,000
505.15	Pension Non-Duty Disability	38,733	38,735	40,000
505.20	Pension Surviving Spouse	223,578	194,830	200,000
Total: Pension Benefits		\$ 2,372,446	\$ 2,537,590	\$ 2,630,000
<u>Supplies</u>				
520.05	Office Supplies General	246	2,000	2,000
Total: Supplies		246	2,000	2,000
<u>Services & Charges</u>				
540.10	Services Financial	241,143	185,000	328,000
540.15	Services Banking	1,242	7,000	2,000
540.30	Services Legal	17,849	15,000	20,000
540.35	Services Medical	-	1,500	1,500
540.95	Services Other	100	400	400
565.05	Repair and Maintenance Machinery & Equipment	-	3,000	3,000
575.10	Other Memberships & Publications	1,000	2,000	2,000
575.15	Other Training & Travel	2,298	3,000	3,000
Total: Services & Charges		263,632	216,900	359,900
<u>Other Expenses</u>				
805	Refunds	40,418	75,000	75,000
Total: Other Expenses		40,418	75,000	75,000
Division Total: Police Pension Board		2,676,742	2,831,490	3,066,900
Department Total: Boards & Commissions		2,676,742	2,831,490	3,066,900
Fund Total: Police Pension Fund		2,676,742	2,831,490	3,066,900

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Pension Benefits	\$ 2,956,424	\$ 3,671,190	\$ 3,750,000
Pension Administration	196,624	282,400	309,900
Program Total	\$ 3,153,048	\$ 3,953,590	\$ 4,059,900

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
<u>Salaries</u>				
505.05	Pension Service	2,664,053	3,291,880	3,450,000
505.10	Pension Duty Disability	196,549	171,285	230,000
505.15	Pension Non-Duty Disability	93,912	185,105	70,000
505.20	Pension Surviving Spouse	1,910	22,920	-
<u>Total: Pension Benefits</u>		\$ 2,956,424	\$ 3,671,190	\$ 3,750,000
<u>Supplies</u>				
520.05	Office Supplies General	196	2,000	2,000
<u>Total: Supplies</u>		196	2,000	2,000
<u>Services & Charges</u>				
540.10	Services Financial	176,623	185,000	210,000
540.15	Services Banking	1,364	7,000	3,000
540.30	Services Legal	12,488	5,000	7,500
540.35	Services Medical	900	1,500	3,000
540.95	Services Other	100	400	400
565.05	Repair and Maintenance Machinery & Equipment	-	3,000	3,000
575.10	Other Memberships & Publications	500	500	1,000
575.15	Other Training & Travel	4,453	3,000	5,000
<u>Total: Services & Charges</u>		196,428	205,400	232,900
<u>Other Expenses</u>				
805	Refunds	-	75,000	75,000
<u>Total: Other Expenses</u>		-	75,000	75,000
Division Total: Fire Pension Board		3,153,048	3,953,590	4,059,900
Department Total: Boards & Commissions		3,153,048	3,953,590	4,059,900
Fund Total: Fire Pension Fund		3,153,048	3,953,590	4,059,900

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

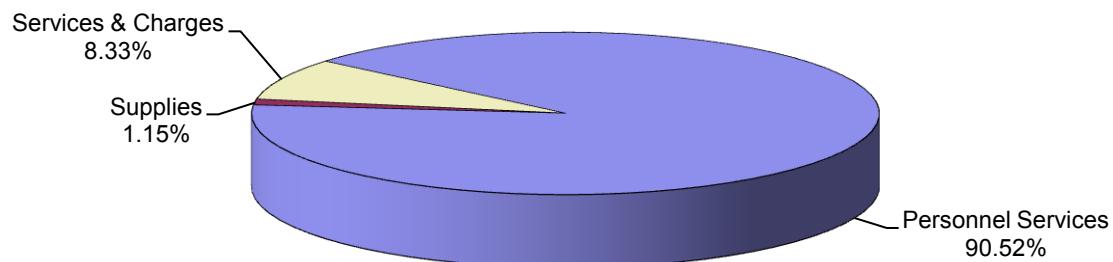
Department 14 Village Clerk

Expenditures by Division	2012	2013	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 197,575	\$ 199,600	1.02%
Department Total: Village Clerk	197,575	199,600	1.02%

Expenditures by Type

Personnel Services	\$ 178,150	\$ 180,675	1.42%
Supplies	2,300	2,300	0.00%
Services & Charges	17,125	16,625	-2.92%
Department Total: Village Clerk	197,575	199,600	1.02%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Enhance on-line updates of Village Code modifications.

Enhanced process by posting Text Amendment Ordinances following approval by the Village Council.

- * Continue to digitize historic written documents.

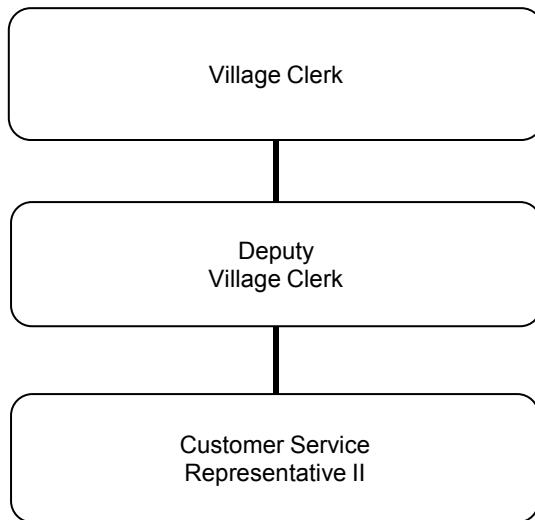
This process is on going.

Current Year

- * Coordinate with the Public Works and IT Departments to integrate street and easement documents into the Village's GIS system.
- * Participate in the application of a new agenda management system.

**Village of Palatine
CY 2013 Adopted Budget - Organization Chart**

Department 14 Village Clerk



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 14 Village Clerk

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Customer Service Representative II	1	1	1
<u>Full-Time Total</u>	3	3	3
Department Total: Village Clerk	3	3	3

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laser fiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laser fiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laser fiche for easier and faster retrieval of records.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 173,125	\$ 178,150	\$ 180,675
Supplies	1,330	2,300	2,300
Services & Charges	7,611	17,125	16,625
Department Total	\$ 182,066	\$ 197,575	\$ 199,600

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	119,476	121,950	124,105
500.20	Salaries Overtime	-	1,000	-
500.25	Salaries Special Compensation	1,118	1,050	1,050
<u>Total: Salaries</u>		\$ 120,594	\$ 124,000	\$ 125,155
<u>Total: Taxes & Benefits</u>		52,531	54,150	55,520
<u>Supplies</u>				
520.05	Office Supplies General	562	1,100	1,100
520.10	Office Supplies Paper	11	200	200
525.95	Operating Supplies Other	757	1,000	1,000
<u>Total: Supplies</u>		1,330	2,300	2,300
<u>Services & Charges</u>				
540.95	Services Other	2,322	7,000	6,500
545.20	Communications Postage	-	-	250
550.05	Printing/Advertising Legal Notices	3,594	6,000	6,000
565.05	Repair and Maintenance Machinery & Equipment	1,071	1,200	1,200
575.10	Other Memberships & Publications	433	875	875
575.15	Other Training & Travel	191	2,050	1,800
<u>Total: Services & Charges</u>		7,611	17,125	16,625
Division Total: Administration		182,066	197,575	199,600
Department Total: Village Clerk		182,066	197,575	199,600
Fund Total: General Fund		182,066	197,575	199,600

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

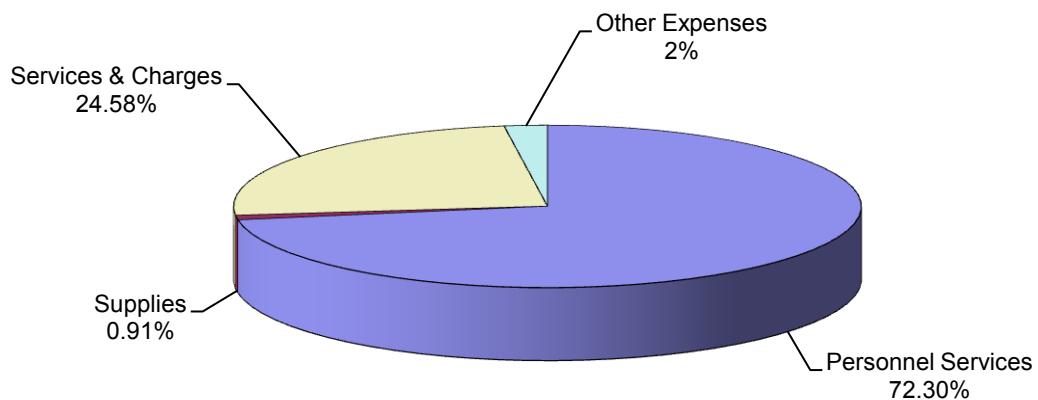
Department 20 Village Manager's Office

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 681,520	\$ 700,430	2.77%
Public Information/Events	383,715	384,050	0.09%
Economic Development - Non TIF	44,075	44,495	0.95%
Operating Total: Village Manager's Office	1,109,310	1,128,975	1.77%

Expenditures by Type

Personnel Services	\$ 794,770	\$ 816,235	2.70%
Supplies	11,500	10,250	-10.87%
Services & Charges	278,040	277,490	-0.20%
Other Expenses	25,000	25,000	-
Operating Total: Village Manager's Office	1,109,310	1,128,975	1.77%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * Leverage new ERP system to enhance on-line services available to our residents and businesses.

On going

- * Expand the utilization of Laser fiche for document management for Village Manager's Office's records.

On going

- * Evaluate funding alternatives for ongoing Capital Improvement Program.

Completed as part of the 2013 Budget.

- * Negotiate new long-term refuse contract.

Completed

- * Develop program to identify grant opportunities to fund Village projects.

On going every year

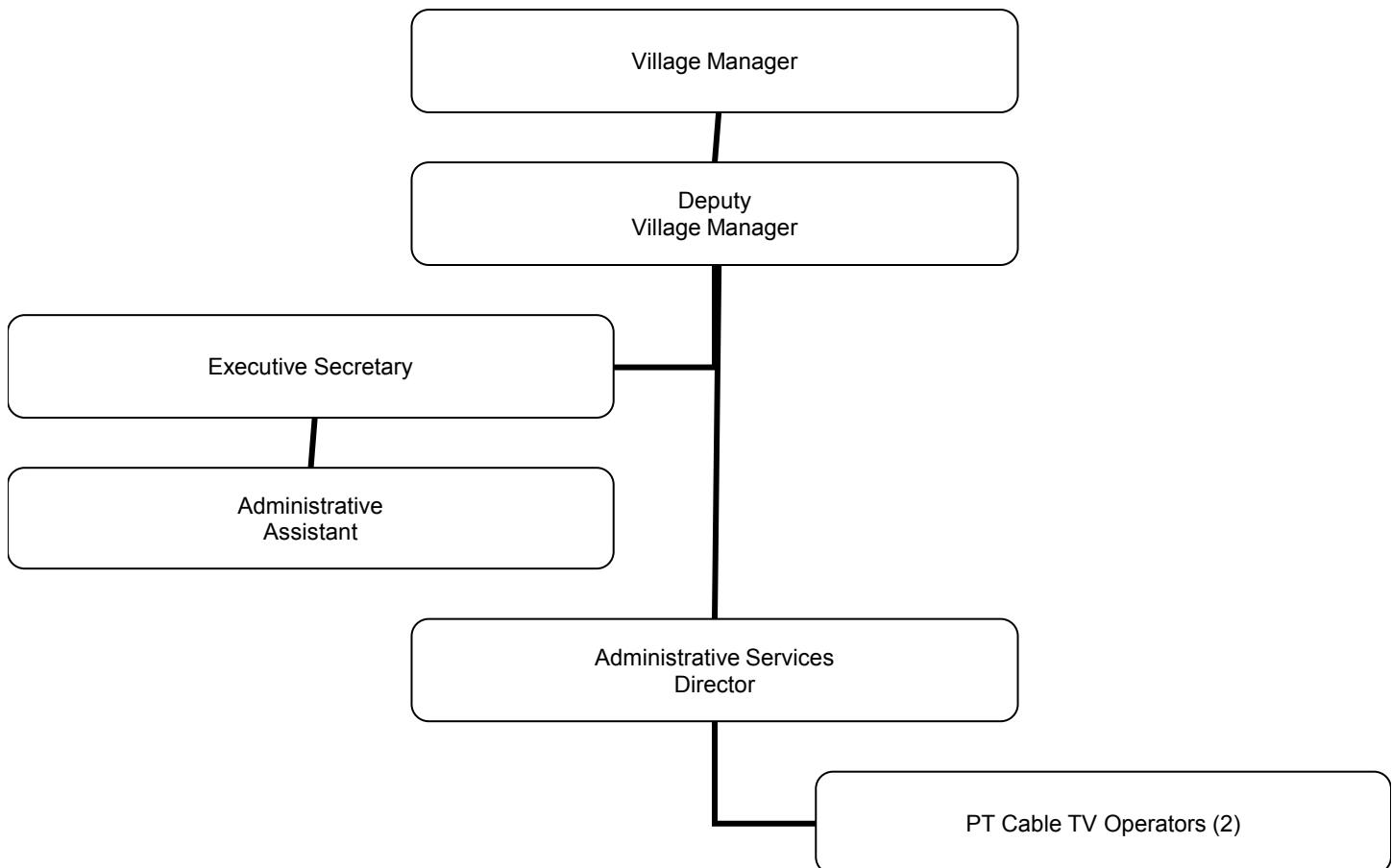
Current Year

- * **Consolidate all performance measurements for Departments into one comprehensive document and prepare a semi-annual update for review.**
- * **Continue to utilize the TIF Districts to promote reinvestment/redevelopment within the Village's primary commercial corridors.**
- * **Conduct an efficiency survey to measure Palatine's efficiency levels compared to other suburban communities.**
- * **Develop financing strategies for Village Hall improvements.**
- * **Complete and implement an organizational Strategic Plan.**
- * **Conduct new elected official orientation program to ensure an expeditious orientation process and active participation.**
- * **Increase the quality, as well as the number of subscribers, of PalatinE-News by partnering with all Village Departments to include at least two new items of interest in each weekly edition of PalatinE-News.**
- * **Implement electronic agenda management software for the Village Council and other Village Boards/Commissions, resulting in a decrease in the number of paper packets by 75%.**
- * **Partner with other Palatine special event sponsors/organizers to reduce costs and increase revenues related to the Village's special events.**

Encourage the use of compliance tickets rather than court appearance citations for minor violations and examine the use of the Village's new ERP system to track final judgments for payment and collections. These process improvements should reduce the number of hearing hours by 10%, while also increasing the collection rate of outstanding fines/penalties by 10%.

**Village of Palatine
CY 2013 Adopted Budget - Organization Chart**

Department 20 Village Manager's Office



**Village of Palatine
CY 2013 Adopted Budget - Personnel Summary**

Department 20 Village Manager's Office

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Services Director	1	1	1
Executive Secretary	1	1	1
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	<u>5</u>	<u>5</u>	<u>5</u>
Cable TV Operator	2	2	2
<u>Part-Time Total</u>	<u>2</u>	<u>2</u>	<u>2</u>
Department Total: Village Manager's Office	7	7	7

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 764,530	\$ 794,770	\$ 816,235
Supplies	6,639	11,500	10,250
Services & Charges	267,178	278,040	277,490
Other Expenses	29,825	25,000	25,000
Economic Development - TIF	5,613,733	5,134,265	3,684,000
Department Total	\$ 6,681,905	\$ 6,243,575	\$ 4,812,975

Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 639,184	\$ 666,415	\$ 684,650
Supplies	3,308	7,000	6,500
Services & Charges	4,795	8,105	9,280
Program Total	\$ 647,287	\$ 681,520	\$ 700,430

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	437,402	441,800	452,505
500.20	Salaries Overtime	40	250	-
500.25	Salaries Special Compensation	5,915	15,930	16,495
<u>Total: Salaries</u>		\$ 443,357	\$ 457,980	\$ 469,000
<u>Total: Taxes & Benefits</u>		195,827	208,435	215,650
<u>Supplies</u>				
520.05	Office Supplies General	1,806	3,500	3,250
520.10	Office Supplies Paper	1,502	3,500	3,250
<u>Total: Supplies</u>		3,308	7,000	6,500
<u>Services & Charges</u>				
545.20	Communications Postage	115	120	120
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	3,895	4,235	4,160
575.15	Other Training & Travel	785	3,250	4,500
<u>Total: Services & Charges</u>		4,795	8,105	9,280
Division Total: Administration		647,287	681,520	700,430
Department Total: Village Manager's Office		647,287	681,520	700,430
Fund Total: General Fund		647,287	681,520	700,430

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 125,346	\$ 128,355	\$ 131,585
Supplies	3,331	4,500	3,750
Services & Charges	224,036	250,860	248,715
Program Total	\$ 352,713	\$ 383,715	\$ 384,050

Personnel Summary

Full-Time	1	1	1
Part-Time	2	2	2

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	79,637	80,445	82,050
500.10	Salaries Part Time	5,246	7,500	7,000
500.25	Salaries Special Compensation	1,163	550	750
<u>Total: Salaries</u>		\$ 86,046	\$ 88,495	\$ 89,800
<u>Total: Taxes & Benefits</u>		39,300	39,860	41,785
<u>Supplies</u>				
520.05	Office Supplies General	251	500	500
520.10	Office Supplies Paper	-	750	750
525.10	Operating Supplies Medical	525	250	250
525.95	Operating Supplies Other	2,555	3,000	2,250
<u>Total: Supplies</u>		3,331	4,500	3,750
<u>Services & Charges</u>				
540.95	Services Other	181,752	200,900	201,990
545.20	Communications Postage	13,682	14,250	14,250
550.15	Printing/Advertising Outside Printing Services	26,902	32,060	29,060
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
570.10	Rental Machinery	240	1,000	1,000
575.05	Other Small Tools & Equipment	122	900	750
575.10	Other Memberships & Publications	1,278	1,500	1,415
575.15	Other Training & Travel	60	250	250
<u>Total: Services & Charges</u>		224,036	250,860	248,715
Division Total: Public Information/Events		352,713	383,715	384,050
Department Total: Village Manager's Office		352,713	383,715	384,050
Fund Total: General Fund		352,713	383,715	384,050

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Economic Development - TIF	5,134,265	3,684,000	-28.25%
Economic Development - TIF Total: Village Manager's Office	5,134,265	3,684,000	-28.25%
Expenditures by Type			
Economic Development - TIF	5,134,265	3,684,000	-28.25%
Economic Development - TIF Total: Village Manager's Office	5,134,265	3,684,000	-28.25%

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	38,347	19,075	19,495
Other Expenses	29,825	25,000	25,000
Economic Development - TIF	5,613,733	5,134,265	3,684,000
Program Total	\$ 5,681,905	\$ 5,178,340	\$ 3,728,495

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 21,878	\$ -	\$ -
550.15	Printing/Advertising Outside Printing Services	9,024	10,500	10,500
575.10	Other Memberships & Publications	5,574	5,680	6,100
575.15	Other Training & Travel	1,871	2,895	2,895
Total: Services & Charges		38,347	19,075	19,495
<u>Other Expenses</u>				
805	Refunds	29,825	25,000	25,000
Total: Other Expenses		29,825	25,000	25,000
Division Total: Economic Development		68,172	44,075	44,495
Department Total: Village Manager's Office		68,172	44,075	44,495
Fund Total: General Fund		68,172	44,075	44,495

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 3,700,000	\$ 3,192,000	\$ 2,570,000
<u>Total: Other Expenses</u>		3,700,000	3,192,000	2,570,000
Division Total: Economic Development		3,700,000	3,192,000	2,570,000
Department Total: Village Manager's Office		3,700,000	3,192,000	2,570,000
Fund Total: Dundee Road TIF (TIF #1) Fund		3,700,000	3,192,000	2,570,000

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 300,000	\$ 398,000	\$ 279,000
Total: Other Expenses		300,000	398,000	279,000
Division Total: Economic Development		300,000	398,000	279,000
Department Total: Village Manager's Office		300,000	398,000	279,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		300,000	398,000	279,000

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Supplies</u>				
520.05	Office Supplies General	\$ -	\$ -	\$ -
525.95	Operating Supplies Other	-	-	-
Total: Supplies		-	-	-
<u>Services & Charges</u>				
540.10	Services Financial	-	10,000	10,000
540.30	Services Legal	31,223	50,000	50,000
540.95	Services Other	-	-	-
Total: Services & Charges		31,223	60,000	60,000
<u>Other Expenses</u>				
820	TIF Development	684,636	399,265	335,000
Total: Other Expenses		684,636	399,265	335,000
Division Total: Economic Development		715,859	459,265	395,000
Department Total: Village Manager's Office		715,859	459,265	395,000
Fund Total: Downtown Area TIF (TIF #3) Fund		715,859	459,265	395,000

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ 6,000	\$ 10,000	\$ 10,000
540.30	Services Legal	14,941	50,000	50,000
Total: Services & Charges		20,941	60,000	60,000
<u>Other Expenses</u>				
820	TIF Development	876,933	1,025,000	380,000
Total: Other Expenses		876,933	1,025,000	380,000
Division Total: Economic Development		897,874	1,085,000	440,000
Department Total: Village Manager's Office		897,874	1,085,000	440,000
Fund Total: Rand Corridor TIF (TIF #4) Fund		897,874	1,085,000	440,000

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

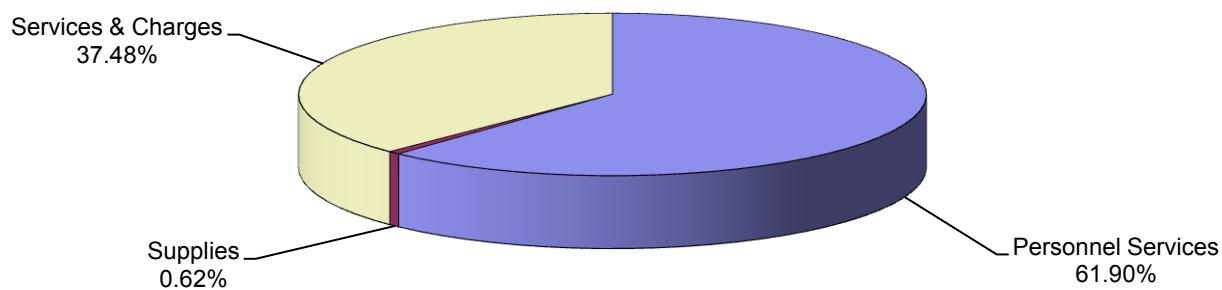
	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 409,355	\$ 423,455	3.44%
Accounting Services	523,865	582,985	11.29%
Billing & Collections	789,935	807,850	2.27%
Operating Total: Finance & Operations	1,723,155	1,814,290	5.29%

Expenditures by Type

Personnel Services	\$ 1,086,460	\$ 1,123,055	3.37%
Supplies	12,225	11,250	-7.98%
Services & Charges	624,470	679,985	8.89%
Operating Total: Finance & Operations	1,723,155	1,814,290	5.29%

**But for the New World Maintenance addition in CY 2013, the Total Budget Increase would be 1.57% over CY 2012

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

- * Implement acceptance of Electronic Bill Payments from third party payment processors.

Implemented.

- * Investigate On-line purchase of Vehicle Stickers.

Investigated and implemented.

- * Implement On-Line payment of Water Bills via the new ERP System.

On-going project - implementation delayed until 3Q 2013.

- * Continue to review existing debt for refunding opportunities.

Refunding Bond Issue contemplated for December 2012.

- * Obtain the GFOA's Certificate of Achievement in Financial Reporting.

Done.

- * Investigate the formulation of a formal financial policy regarding the use of one-time revenues.

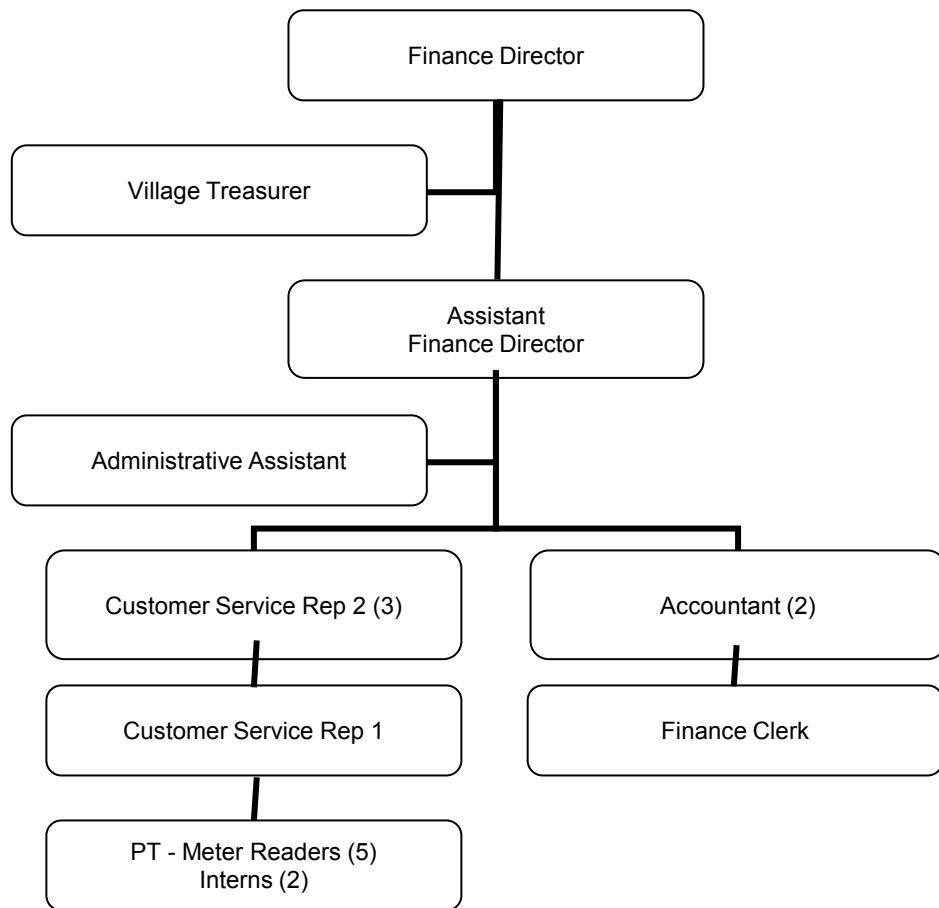
On-going project.

Current Year

- * Conduct an efficiency survey to measure Palatine's efficiency levels compared to other suburban communities.
- * Work with Administration and the Village's Financial Advisor to develop financing strategies for Village Hall improvements.
- * Review notification process and follow-up procedures for the Village's Vehicle Sticker Program with the goal of increasing collections by 5%.
- * Research software requirements and resulting process changes required to perform departmental time entry by the end of the second quarter. Target implementation for Police, Fire, and Public Works by the end of the third quarter and all remaining departments by the end of the year.
- * Review actuarial assumptions used to determine the Village's annual contribution for the Public Safety Pension Plans.
- * Meet with the Village's Financial Advisor to review opportunities for bond refundings, in order to achieve savings on debt service costs.
- * Obtain the GFOA's Certificate of Achievement in Financial Reporting for the Village's Comprehensive Annual Financial Report.
- * Fully implement the Project Accounting Module of the ERP system and work with other Departments to establish a quarterly review process for the Capital Program.
- * Monitor the Village's tax levy requirements for opportunities to continue a multi-year reduction in the property tax levy.
- * Re-evaluate internal cost allocations to determine the adequacy of Administrative Service charges.

**Village of Palatine
CY 2013 Adopted Budget - Organization Chart**

Department 30 Finance & Operations



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accounting Manager	1	-	-
Accountant	1	2	2
Administrative Assistant	-	1	1
Secretary	1	-	-
Finance Clerk	1	1	1
Customer Service Representative I	4	1	1
Customer Service Representative II	1	3	3
<u>Full-Time Total</u>	11	10	10
Village Treasurer	1	1	1
Interns	2	2	2
Meter Readers	5	5	5
<u>Part-Time Total</u>	8	8	8
Department Total: Finance & Operations	19	18	18

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2011 Actual	2012		2013
		Adopted Budget	Adopted Budget	Adopted Budget
Expenditures				
Personnel Services	\$ 1,042,514	\$ 1,086,460	\$ 1,123,055	
Supplies	8,455	12,225	11,250	
Services & Charges	477,093	624,470	679,985	
Debt Service	12,303,434	14,042,720	13,213,965	
Transfers	1,080,993	1,285,390	978,409	
Department Total	\$ 14,912,489	\$ 17,051,265	\$ 16,006,664	

Personnel Summary

Full-Time	11	10	10
Part-Time	8	8	8

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 399,522	\$ 398,060	\$ 409,660
Supplies	2,865	3,000	3,000
Services & Charges	3,436	8,295	10,795
Program Total	\$ 405,823	\$ 409,355	\$ 423,455

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012		2013	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 100	General Fund					
Department 30	Finance & Operations					
Division 01	Administration					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 181,508	\$ 186,805	\$ 192,450		
500.20	Salaries Overtime	-	250	-		
500.25	Salaries Special Compensation	2,138	3,225	3,270		
<u>Total: Salaries</u>		\$ 183,646	\$ 190,280	\$ 195,720		
<u>Total: Taxes & Benefits</u>		78,206	82,710	85,405		
<u>Supplies</u>						
520.05	Office Supplies General	1,361	1,500	1,500		
520.10	Office Supplies Paper	1,504	1,500	1,500		
<u>Total: Supplies</u>		2,865	3,000	3,000		
<u>Services & Charges</u>						
575.05	Other Small Tools & Equipment	-	500	500		
575.10	Other Memberships & Publications	1,903	2,140	2,140		
575.15	Other Training & Travel	1,533	3,150	5,150		
<u>Total: Services & Charges</u>		3,436	5,790	7,790		
Division Total: Administration		268,153	281,780	291,915		
Department Total: Finance & Operations		268,153	281,780	291,915		
Fund Total: General Fund		268,153	281,780	291,915		

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 108,776	\$ 96,500	\$ 98,425
500.25	Salaries Special Compensation	1,735	2,860	2,895
Total: Salaries		\$ 110,511	\$ 99,360	\$ 101,320
<u>Total: Taxes & Benefits</u>		27,159	25,710	27,215
<u>Services & Charges</u>				
575.10	Other Memberships & Publications	-	255	255
575.15	Other Training & Travel	-	2,250	2,750
Total: Services & Charges		-	2,505	3,005
Division Total: Administration		137,670	125,070	128,535
Department Total: Finance & Operations		137,670	127,575	131,540
Fund Total: Waterworks Fund		137,670	127,575	131,540

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 216,167	\$ 285,440	\$ 293,295
Supplies	3,282	5,750	5,250
Services & Charges	199,054	232,675	284,440
Program Total	\$ 418,503	\$ 523,865	\$ 582,985

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 141,146	\$ 127,215	\$ 131,730
500.20	Salaries Overtime	1,101	1,000	1,000
500.25	Salaries Special Compensation	1,279	750	750
500.95	Salaries Special Other	2,950	-	-
<u>Total: Salaries</u>		\$ 146,476	\$ 128,965	\$ 133,480
<u>Total: Taxes & Benefits</u>				
		69,691	61,995	64,365
<u>Supplies</u>				
520.05	Office Supplies General	1,634	1,750	1,750
520.10	Office Supplies Paper	371	1,500	1,500
520.15	Office Supplies Printed Forms	1,277	2,500	2,000
<u>Total: Supplies</u>		3,282	5,750	5,250
<u>Services & Charges</u>				
540.10	Services Financial	42,867	49,250	49,250
540.15	Services Banking	103,400	120,000	121,500
565.35	Repair and Maintenance Software	4,600	600	50,600
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	340	1,075	750
575.15	Other Training & Travel	65	1,250	750
<u>Total: Services & Charges</u>		151,272	172,675	223,350
Division Total: Accounting Services		370,721	369,385	426,445
Department Total: Finance & Operations		370,721	369,385	426,445
Fund Total: General Fund		370,721	369,385	426,445

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012		2013	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund					
Department 30	Finance & Operations					
Division 11	Accounting Services					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ -	\$ 61,085	\$ 66,295		
500.25	Salaries Special Compensation	\$ -	\$ -	\$ -		
Total: Salaries		\$ -	\$ 61,085	\$ 66,295		
Total: Taxes & Benefits		\$ -	\$ 33,395	\$ 29,155		
<u>Services & Charges</u>						
540.10	Services Financial	\$ 12,000	\$ 10,000	\$ 10,000		
540.15	Services Banking	\$ 35,782	\$ 50,000	\$ 50,000		
575.10	Other Memberships & Publications	\$ -	\$ -	\$ 590		
575.15	Other Training & Travel	\$ -	\$ -	\$ 500		
Total: Services & Charges		\$ 47,782	\$ 60,000	\$ 61,090		
Division Total: Accounting Services		\$ 47,782	\$ 154,480	\$ 156,540		
Department Total: Finance & Operations		\$ 47,782	\$ 154,480	\$ 156,540		
Fund Total: Waterworks Fund		\$ 47,782	\$ 154,480	\$ 156,540		

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 426,825	\$ 402,960	\$ 420,100
Supplies	2,308	3,475	3,000
Services & Charges	274,603	383,500	384,750
Program Total	\$ 703,736	\$ 789,935	\$ 807,850

Personnel Summary

Full-Time	5	4	4
Part-Time	7	7	7

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	101,011	81,025	84,750
500.15	Salaries Temporary	9,736	12,000	12,000
500.20	Salaries Overtime	5,833	9,500	6,500
500.25	Salaries Special Compensation	284	-	-
<u>Total: Salaries</u>		\$ 116,864	\$ 102,525	\$ 103,250
<u>Total: Taxes & Benefits</u>		60,826	50,465	51,805
<u>Supplies</u>				
520.05	Office Supplies General	1,425	1,725	1,500
520.10	Office Supplies Paper	198	500	500
<u>Total: Supplies</u>		1,623	2,225	2,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	30,000	25,000
545.20	Communications Postage	45,643	77,500	72,500
550.15	Printing/Advertising Outside Printing Services	34,310	39,000	37,000
565.05	Repair and Maintenance Machinery & Equipment	1,274	1,250	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
570.05	Rental Office Equipment	53,460	82,000	82,000
575.05	Other Small Tools & Equipment	-	500	500
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		135,682	231,750	219,500
Division Total: Billing & Collections		314,995	386,965	376,555
Department Total: Finance & Operations		314,995	386,965	376,555
Fund Total: General Fund		314,995	386,965	376,555

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	94,127	87,740	92,715
500.10	Salaries Part Time	100,032	108,575	110,000
500.20	Salaries Overtime	403	1,000	1,500
500.25	Salaries Special Compensation	1,821	1,000	1,000
500.95	Salaries Other	1,591	-	-
<u>Total: Salaries</u>		\$ 197,974	\$ 198,315	\$ 205,215
<u>Total: Taxes & Benefits</u>				
		51,161	51,655	59,830
<u>Supplies</u>				
520.05	Office Supplies General	552	750	500
520.10	Office Supplies Paper	133	500	500
<u>Total: Supplies</u>		685	1,250	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	48,000	48,000	48,000
550.15	Printing/Advertising Outside Printing Services	36,456	40,000	40,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
565.35	Repair and Maintenance Software	3,780	4,000	18,000
575.05	Other Small Tools & Equipment	175	250	250
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		88,411	92,750	106,750
Division Total: Billing & Collections		338,231	343,970	372,795
Department Total: Finance & Operations		338,231	343,970	372,795
Fund Total: Waterworks Fund		338,231	343,970	372,795

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
550.15	Printing/Advertising Outside Printing Services	\$ 2,321	\$ 5,000	\$ 4,500
570.20	Rental Buildings	48,189	54,000	54,000
Total: Services & Charges		50,510	59,000	58,500
Division Total: Billing & Collections				
Department Total: Finance & Operations				
Fund Total: Parking System Fund				

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Debt Service	14,042,720	13,213,965	-5.90%
Transfers	1,285,390	978,409	-23.88%
Debt Service & Transfers Total: Finance & Operations	15,328,110	14,192,374	-7.41%
 Expenditures by Type			
Debt Service	14,042,720	13,213,965	-5.90%
Transfers	1,285,390	978,409	-23.88%
Debt Service & Transfers Total: Finance & Operations	15,328,110	14,192,374	-7.41%

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2011 Actual	2012		2013
		Adopted Budget	Adopted Budget	Adopted Budget
Expenditures				
Principal	\$ 5,758,490	\$ 8,194,285	\$ 7,673,455	
Interest	6,529,794	5,807,435	5,517,260	
Paying Agent Fees	15,150	41,000	23,250	
Bond Issue Costs	-	-	-	
Other Debt Service - Transfer to Escrow Agent	-	-	-	
Program Total	\$ 12,303,434	\$ 14,042,720	\$ 13,213,965	

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 3,027,830	\$ 3,639,285	\$ 3,773,455
710	Interest	1,941,678	1,835,345	1,707,625
715	Paying Agent Fees	4,200	9,000	6,000
Total: Debt Service		4,973,708	5,483,630	5,487,080
Division Total: Debt Service		4,973,708	5,483,630	5,487,080
Department Total: Finance & Operations		4,973,708	5,483,630	5,487,080
Fund Total: Downtown Area TIF (TIF #3) Fund		4,973,708	5,483,630	5,487,080

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 485,000	\$ 500,000	\$ 950,000
710	Interest	929,418	904,205	880,605
715	Paying Agent Fees	1,000	3,000	2,250
<u>Total: Debt Service</u>		<u>1,415,418</u>	<u>1,407,205</u>	<u>1,832,855</u>
Division Total: Debt Service		1,415,418	1,407,205	1,832,855
Department Total: Finance & Operations		1,415,418	1,407,205	1,832,855
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,415,418	1,407,205	1,832,855

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 2,195,660	\$ 2,272,080	\$ 1,541,165
710	Interest	2,211,097	2,032,740	1,956,955
715	Paying Agent Fees	5,300	12,000	6,000
Total: Debt Service		4,412,057	4,316,820	3,504,120
Division Total: Debt Service		4,412,057	4,316,820	3,504,120
Department Total: Finance & Operations		4,412,057	4,316,820	3,504,120
Fund Total: Debt Service Fund		4,412,057	4,316,820	3,504,120

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ -	\$ 921,280	\$ 554,380
710	Interest	454,910	90,440	57,865
715	Paying Agent Fees	725	7,000	3,000
Total: Debt Service		455,635	1,018,720	615,245
Division Total: Debt Service		455,635	1,018,720	615,245
Department Total: Finance & Operations		455,635	1,018,720	615,245
Fund Total: Waterworks Fund		455,635	1,018,720	615,245

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ -	\$ 806,640	\$ 794,455
710	Interest	454,941	411,680	386,360
715	Paying Agent Fees	925	7,000	3,000
Total: Debt Service		455,866	1,225,320	1,183,815
Division Total: Debt Service		455,866	1,225,320	1,183,815
Department Total: Finance & Operations		455,866	1,225,320	1,183,815
Fund Total: Sewerage Fund		455,866	1,225,320	1,183,815

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 50,000	\$ 55,000	\$ 60,000
710	Interest	537,750	533,025	527,850
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		590,750	591,025	590,850
Division Total: Debt Service		590,750	591,025	590,850
Department Total: Finance & Operations		590,750	591,025	590,850
Fund Total: Special Service Area #5 Fund		590,750	591,025	590,850

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Services & Charges	\$ 635,966	\$ 709,675	\$ 728,409
Other Financing Uses	445,027	575,715	250,000
Program Total	\$ 1,080,993	\$ 1,285,390	\$ 978,409

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905.40	Interfund Transfers Out Capital Project Funds	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>				
	Division Total: Interfund Transfers	<hr/>	<hr/>	<hr/>
	Department Total: Finance & Operations	<hr/>	<hr/>	<hr/>
	Fund Total: General Fund	<hr/>	<hr/>	<hr/>

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 88,770	\$ 73,675	\$ 71,359
<u>Total: Services & Charges</u>		<u>88,770</u>	<u>73,675</u>	<u>71,359</u>
Division Total: Interfund Transfers		88,770	73,675	71,359
Department Total: Finance & Operations		88,770	73,675	71,359
Fund Total: Community Dev Block Grant Fund		88,770	73,675	71,359

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 250	CDBG - ARRA Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
540.90	Services Administrative Service Charge	\$ 7,196	\$ -	\$ -
<u>Total: Services & Charges</u>		<u>7,196</u>	<u>-</u>	<u>-</u>
Division Total: Interfund Transfers		7,196	-	-
Department Total: Finance & Operations		7,196	-	-
Fund Total: CDBG - ARRA Fund		7,196	-	-

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 402	Capital Improvement Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	-	325,715	-
<u>Total: Other Financing Uses</u>		-	325,715	-
Division Total: Interfund Transfers		-	325,715	-
Department Total: Finance & Operations		-	325,715	-
Fund Total: Capital Improvement Fund		-	325,715	-

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 490	SSA #5 Project Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905.70	Interfund Transfers Out	192,027	-	-
<u>Total: Other Financing Uses</u>		192,027	-	-
Division Total: Interfund Transfers		192,027	-	-
Department Total: Finance & Operations		192,027	-	-
Fund Total: SSA #5 Project Fund		192,027	-	-

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 55,000	\$ 135,000	\$ 139,050
<u>Total: Services & Charges</u>		55,000	135,000	139,050
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	126,500	100,000	100,000
<u>Total: Other Financing Uses</u>		126,500	100,000	100,000
Division Total: Interfund Transfers		181,500	235,000	239,050
Department Total: Finance & Operations		181,500	235,000	239,050
Fund Total: Waterworks Fund		181,500	235,000	239,050

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 335,000	\$ 346,000	\$ 357,000
<u>Total: Services & Charges</u>		335,000	346,000	357,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	126,500	50,000	50,000
<u>Total: Other Financing Uses</u>		126,500	50,000	50,000
Division Total: Interfund Transfers		461,500	396,000	407,000
Department Total: Finance & Operations		461,500	396,000	407,000
Fund Total: Sewerage Fund		461,500	396,000	407,000

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 100,000	\$ 103,000	\$ 107,000
<u>Total: Services & Charges</u>		100,000	103,000	107,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ 100,000	\$ 100,000
<u>Total: Other Financing Uses</u>		-	100,000	100,000
Division Total: Interfund Transfers		100,000	203,000	207,000
Department Total: Finance & Operations		100,000	203,000	207,000
Fund Total: Refuse Fund		100,000	203,000	207,000

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

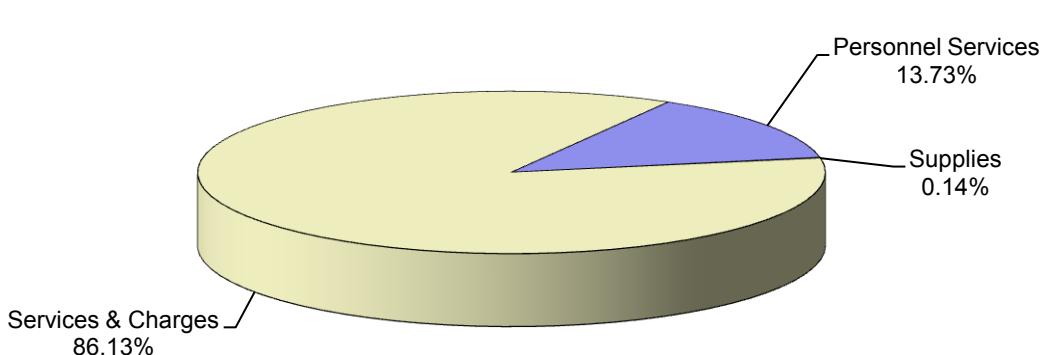
Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 50,000	\$ 52,000	\$ 54,000
<u>Total: Services & Charges</u>		50,000	52,000	54,000
Division Total: Interfund Transfers		50,000	52,000	54,000
Department Total: Finance & Operations		50,000	52,000	54,000
Fund Total: Parking System Fund		50,000	52,000	54,000

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 32 Legal

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Village Attorney	\$ 353,700	\$ 353,500	-0.06%
Village Prosecutor	41,400	41,400	0.00%
Labor/Collective Bargaining	20,000	20,000	0.00%
Administrative Adjudication	90,165	90,745	0.64%
Department Total: Legal	505,265	505,645	0.08%
Expenditures by Type			
Personnel Services	\$ 68,865	\$ 69,445	0.84%
Supplies	700	700	0.00%
Services & Charges	435,700	435,500	-0.05%
Department Total: Legal	505,265	505,645	0.08%

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 32 Legal

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Secretary	1	1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 68,106	\$ 68,865	\$ 69,445
Supplies	518	700	700
Services & Charges	383,995	435,700	435,500
Department Total	\$ 452,619	\$ 505,265	\$ 505,645

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	320,036	353,700	353,500
Program Total	\$ 320,036	\$ 353,700	\$ 353,500

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 319,572	\$ 352,000	\$ 352,000
545.20	Communications Postage	266	600	400
575.10	Other Memberships & Publications	198	1,100	1,100
<u>Total: Services & Charges</u>		<u>320,036</u>	<u>353,700</u>	<u>353,500</u>
Division Total: Village Attorney		320,036	353,700	353,500
Department Total: Legal		320,036	353,700	353,500
Fund Total: General Fund		320,036	353,700	353,500

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	41,400	41,400
Program Total	\$ 41,400	\$ 41,400	\$ 41,400

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 41,400	\$ 41,400
<u>Total: Services & Charges</u>		<u>41,400</u>	<u>41,400</u>	<u>41,400</u>
Division Total: Village Prosecutor		41,400	41,400	41,400
Department Total: Legal		41,400	41,400	41,400
Fund Total: General Fund		41,400	41,400	41,400

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	4,878	20,000	20,000
Program Total	\$ 4,878	\$ 20,000	\$ 20,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 4,878	\$ 20,000	\$ 20,000
<u>Total: Services & Charges</u>		4,878	20,000	20,000
Division Total: Labor/Collective Bargaining		4,878	20,000	20,000
Department Total: Legal		4,878	20,000	20,000
Fund Total: General Fund		4,878	20,000	20,000

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 68,106	\$ 68,865	\$ 69,445
Supplies	518	700	700
Services & Charges	17,681	20,600	20,600
Program Total	\$ 86,305	\$ 90,165	\$ 90,745

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 32	Legal			
Division 16	Administrative Adjudication			
<u>Salaries</u>				
500.05	Salaries Full Time	53,192	53,735	54,805
500.20	Salaries Overtime	512	1,000	250
500.25	Salaries Special Compensation	750	750	750
<u>Total: Salaries</u>		\$ 54,454	\$ 55,485	\$ 55,805
<u>Total: Taxes & Benefits</u>		13,652	13,380	13,640
<u>Supplies</u>				
520.05	Office Supplies General	51	200	200
520.10	Office Supplies Paper	184	200	200
520.15	Office Supplies Printed Forms	283	300	300
<u>Total: Supplies</u>		518	700	700
<u>Services & Charges</u>				
540.30	Services Legal	17,242	20,000	20,000
565.90	Repair and Maintenance Other	375	500	500
575.10	Other Memberships & Publications	64	100	100
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		17,681	20,600	20,600
Division Total: Administrative Adjudication		86,305	90,165	90,745
Department Total: Legal		86,305	90,165	90,745
Fund Total: General Fund		86,305	90,165	90,745

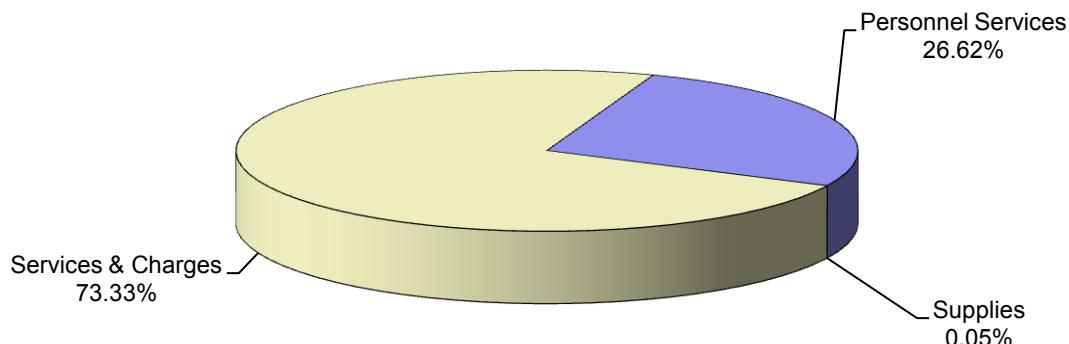
Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 34 Human Resources

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 468,115	\$ 343,310	-26.66%
Village Wide Benefit Programs	1,587,690	1,601,015	0.84%
Operating Total: Human Resources		2,055,805	1,944,325 -5.42%
Health Insurance Program	6,285,330	6,382,740	1.55%
Liability & Casualty Insurance Program	1,569,625	1,626,835	3.64%
Department Total: Human Resources		9,910,760	9,953,900 0.44%
Expenditures by Type			
Personnel Services	\$ 681,130	\$ 517,660	-24.00%
Supplies	900	900	0.00%
Services & Charges	1,373,775	1,425,765	3.78%
Operating Total: Human Resources		2,055,805	1,944,325 -5.42%
Insurance Programs	7,854,955	8,009,575	1.97%
Department Total: Human Resources		9,910,760	9,953,900 0.44%

**But for the New World Maintenance addition in CY 2013, the Total Budget Increase would be .30% over CY 2012

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

- * Review supplemental insurance vendors for a secondary source of coverage.

Completed

- * Implement Nurse Triage system for first-report of work related accidents.

Reviewed and evaluated proposed program from Medcor. Determined current set up would not be most cost-effective for the Village of Palatine.

- * Conduct RFPs for Risk Management Broker, Third Party Claims Administrator for liability claims.

Renewed Agreement with existing vendor when they agreed to continue same services with no increase in fees for two years. Explored option of pooling for Claims Administrator. Cost increase made the plan unfeasible. Currently working on renewal.

- * Complete Fire and Police Commission Code and Rules/Regulations update. Implement new testing process for Fire Department Entry Candidates to comply with new state law.

Completed

- * Review Wellness opportunities with health insurance consultant, CBC, and employees to maximize low/no-cost opportunities to promote health and wellness initiatives.

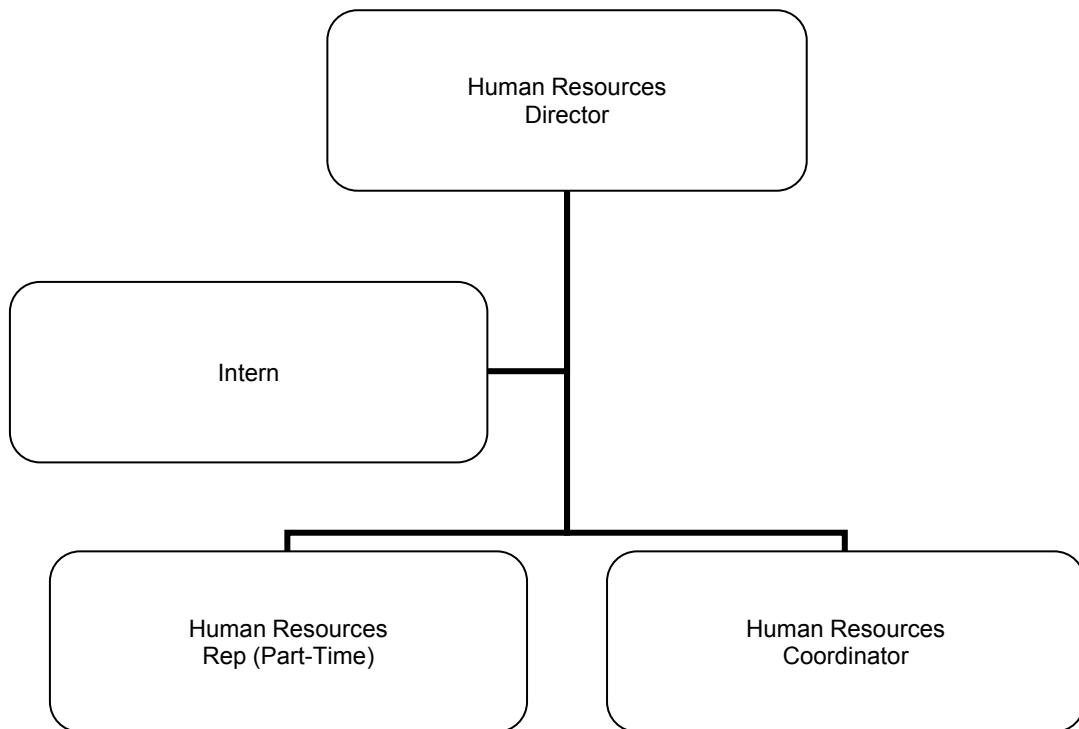
Deferred to explore plan design changes.

Current Year

- * ***Expand the use of ERP technology. Elements of this will include 75% of salary changes being processed electronically by the end of the year.***
- * ***Create and implement a Wellness program to reduce Health Insurance Costs, investigate possible Wellness Program options, compare cost versus savings, and involve Health Insurance Advisory Committee. Set program goals for the next three years beginning in 2014. Goals will be created and a Quarterly Report on a Wellness Program will be prepared.***
- * ***Prepare and implement a plan for electronic storage of personnel files.***
- * ***Hire an Intern to perform various analytical projects Village-wide. Collaborate with other Directors to schedule and ensure maximum use of time.***

**Village of Palatine
CY 2013 Adopted Budget - Organization Chart**

Department 34 Human Resources



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 34 Human Resources

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Human Resources Director	1	1	1
Human Resources Coordinator	1	1	1
Human Resources Assistant	1	1	-
Customer Service Representative II	1	1	-
<u>Full-Time Total</u>	4	4	2
Human Resources Rep	-	-	1
Intern	-	-	1
<u>Part-Time Total</u>	-	-	2
Department Total: Human Resources	4	4	4

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,030,324	\$ 681,130	\$ 517,660
Supplies	198	900	900
Services & Charges	1,358,450	1,373,775	1,425,765
Insurance Programs	6,755,354	7,854,955	8,009,575
Department Total	\$ 9,144,326	\$ 9,910,760	\$ 9,953,900

Personnel Summary

Full-Time	4	4	2
Part-Time	0	0	2

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 447,108	\$ 459,340	\$ 321,410
Supplies	198	900	900
Services & Charges	3,304	7,875	21,000
Program Total	\$ 450,610	\$ 468,115	\$ 343,310

Personnel Summary

Full-Time	4	4	2
Part-Time	0	0	2

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	301,355	306,005	185,790
500.10	Salaries Part Time	-	-	25,430
500.15	Salaries Temporary	-	-	6,000
500.20	Salaries Overtime	-	250	-
500.25	Salaries Special Compensation	1,955	5,190	4,125
<u>Total: Salaries</u>		\$ 303,310	\$ 311,445	\$ 221,345
<u>Total: Taxes & Benefits</u>		143,798	147,895	100,065
<u>Supplies</u>				
520.05	Office Supplies General	158	500	500
520.10	Office Supplies Paper	40	250	250
525.40	Operating Supplies Shop Materials	-	150	150
<u>Total: Supplies</u>		198	900	900
<u>Services & Charges</u>				
545.20	Communications Postage	137	200	200
550.10	Printing/Advertising Employment	-	3,000	3,000
565.35	Repair and Maintenance Software	-	-	13,000
575.05	Other Small Tools & Equipment	-	250	250
575.10	Other Memberships & Publications	2,067	1,925	2,050
575.15	Other Training & Travel	1,100	2,500	2,500
<u>Total: Services & Charges</u>		3,304	7,875	21,000
Division Total: Administration		450,610	468,115	343,310
Department Total: Human Resources		450,610	468,115	343,310
Fund Total: General Fund		450,610	468,115	343,310

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 583,216	\$ 221,790	\$ 196,250
Services & Charges	1,355,146	1,365,900	1,404,765
Program Total	\$ 1,938,362	\$ 1,587,690	\$ 1,601,015

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	183,500	173,500
<u>Total: Salaries</u>		-	183,500	173,500
<u>Total: Taxes & Benefits</u>		583,216	38,290	22,750
<u>Services & Charges</u>				
540.05	Services Management Consulting	1,510	7,200	7,450
540.40	Services Management Fees	9,075	9,075	9,075
555.10	Insurance Liability Premiums	1,337,125	1,337,125	1,377,240
575.15	Other Training & Travel	1,579	5,000	5,000
575.20	Other Tuition Assistance	5,857	7,500	6,000
<u>Total: Services & Charges</u>		1,355,146	1,365,900	1,404,765
Division Total: Village Wide Benefit Programs		1,938,362	1,587,690	1,601,015
Department Total: Human Resources		1,938,362	1,587,690	1,601,015
Fund Total: General Fund		1,938,362	1,587,690	1,601,015

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with the highest quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	480	655	655
Services & Charges	5,774,566	6,284,675	6,382,085
Program Total	\$ 5,775,046	\$ 6,285,330	\$ 6,382,740

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 480	\$ 655	\$ 655
<u>Total: Supplies</u>		<u>480</u>	<u>655</u>	<u>655</u>
<u>Services & Charges</u>				
540.05	Services Management Consulting	42,000	42,000	42,000
540.10	Services Financial	-	-	-
540.15	Services Banking	1,531	4,000	2,500
540.35	Services Medical	10,725	12,325	12,325
540.55	Services Claims Administration	266,344	261,690	265,475
555.05	Insurance Health Premiums	992,108	1,131,680	1,154,560
555.15	Insurance Medical Claims	3,202,854	3,496,225	3,481,400
555.20	Insurance Dental Claims	330,887	344,385	383,690
555.25	Insurance Prescription Claims	927,957	991,530	1,039,295
565.05	Repair and Maintenance Machinery & Equipment	140	535	535
575.05	Other Small Tools & Equipment	20	305	305
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		<u>5,774,566</u>	<u>6,284,675</u>	<u>6,382,085</u>
Division Total: Health Insurance Program				
Department Total: Human Resources				
Fund Total: Health Insurance Fund				
		5,775,046	6,285,330	6,382,740

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	980,308	1,569,625	1,626,835
Program Total	\$ 980,308	\$ 1,569,625	\$ 1,626,835

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 13,000	\$ 13,000	\$ 13,500
540.10	Services Financial	-	-	-
540.15	Services Banking	2,088	4,000	3,000
540.40	Services Management Fees	27,000	27,000	27,000
540.55	Services Claims Administration	41,600	50,860	51,880
540.95	Services Other	9,000	5,000	5,000
555.10	Insurance Liability Premiums	390,823	401,950	440,455
555.30	Insurance General Liability Claims	28,005	88,000	214,000
555.35	Insurance Property Claims	(1,295)	44,000	44,000
555.40	Insurance Automotive Claims	120,864	279,000	160,000
555.45	Insurance Work Comp Claims	331,287	593,315	642,000
555.50	Insurance Unemployment Claims	7,613	50,000	15,000
575.10	Other Memberships & Publications	10,323	11,000	11,000
575.15	Other Training & Travel	-	2,500	-
Total: Services & Charges		980,308	1,569,625	1,626,835
Division Total: Casualty/Liability Insurance Program		980,308	1,569,625	1,626,835
Department Total: Human Resources		980,308	1,569,625	1,626,835
Fund Total: Liability Insurance Fund		980,308	1,569,625	1,626,835

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

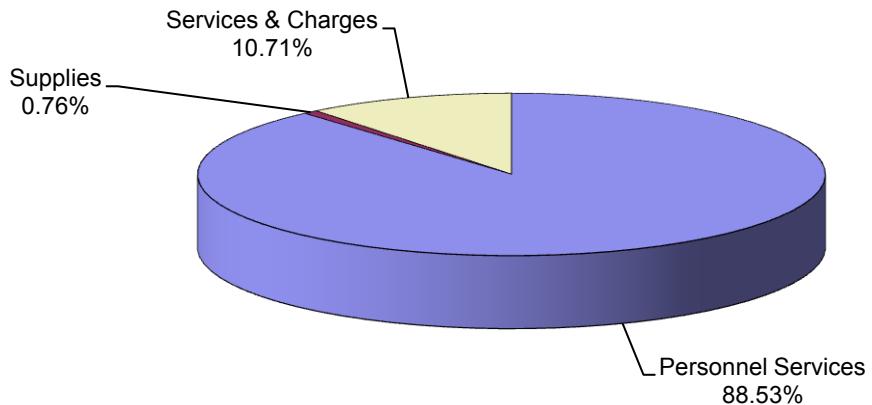
Department 36 Planning & Zoning

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 494,165	\$ 507,530	2.70%
Community Development	55,256	53,519	-3.14%
Department Total: Planning & Zoning	549,421	561,049	2.12%

Expenditures by Type

Personnel Services	\$ 486,295	\$ 496,700	2.14%
Supplies	4,305	4,265	-0.93%
Services & Charges	58,821	60,084	2.15%
Department Total: Planning & Zoning	549,421	561,049	2.12%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * Continue implementing the Business Outreach program - complete annual visits, necessary follow up and aggregate reporting to the Village Council.

Staff continues to meet with various Palatine Businesses. A summary of these meetings and associated feedback will be incorporated into Staff's economic development updates.

- * Begin implementing the new Comprehensive Plan.

Code changes affecting the sub-areas (Downtown, Rand Road) have already been implemented.

- * Determine the relevance and eligibility for any Federal or State grants in support of implement the Village's Comprehensive Plan.

Staff met with an environmental engineering firm to discuss the US EPA Brownfields Assessment Grant. The application window opens in the Fall and the Rand road corridor is an eligible and targeted area.

- * Evaluate code amendments to promote sustainable practices within commercial land use areas.

Staff participated in a key training opportunity and this goal has been incorporated into the Comprehensive Plan.

- * Complete the CDBG Annual Action Plan, CAPER, Environmental reviews, and other reporting and any necessary training requirements to maintain the Village's CDBG program.

HUD has approved the current Consolidated Plan that will remain in place through August 31, 2014.

- * Complete the Sign Ordinance review and revision.

After researching and reviewing numerous sign codes, Staff has identified and partially amended the Sign Code. More changes are forthcoming.

- * Initiate the implementation of an overlay district for the Sub-Areas identified in the Comprehensive Plan.

Redevelopment activities continue and Staff has reacted to process those requests.

- * Evaluate the Village's Development Regulations to determine if unnecessary obstacles exist for commercial and industrial development and changes are warranted.

Efforts regarding this issue are on going.

Current Year

- * Work collectively with the Community Services and Public Works' Departments to implement a Complete Streets policy for the Village of Palatine.

- * Complete 80% of all zoning complaint site inspections within 4 days of receipt.

- * Process 90% of all Planning & Zoning permit review within the established Building Permit time frame (this does not include permits which require the input and review of the Plan Commission, Zoning Board of Appeals, or Village Council).

- * Schedule 80% of all Public Hearing petitions before the applicable review body within five weeks of filing with the Planning & Zoning Department.

- * Rewrite the applicable Zoning and Subdivision Ordinance Sections to recognize and incorporate Sustainable Practices and Alternative Energy Practices within the Village.

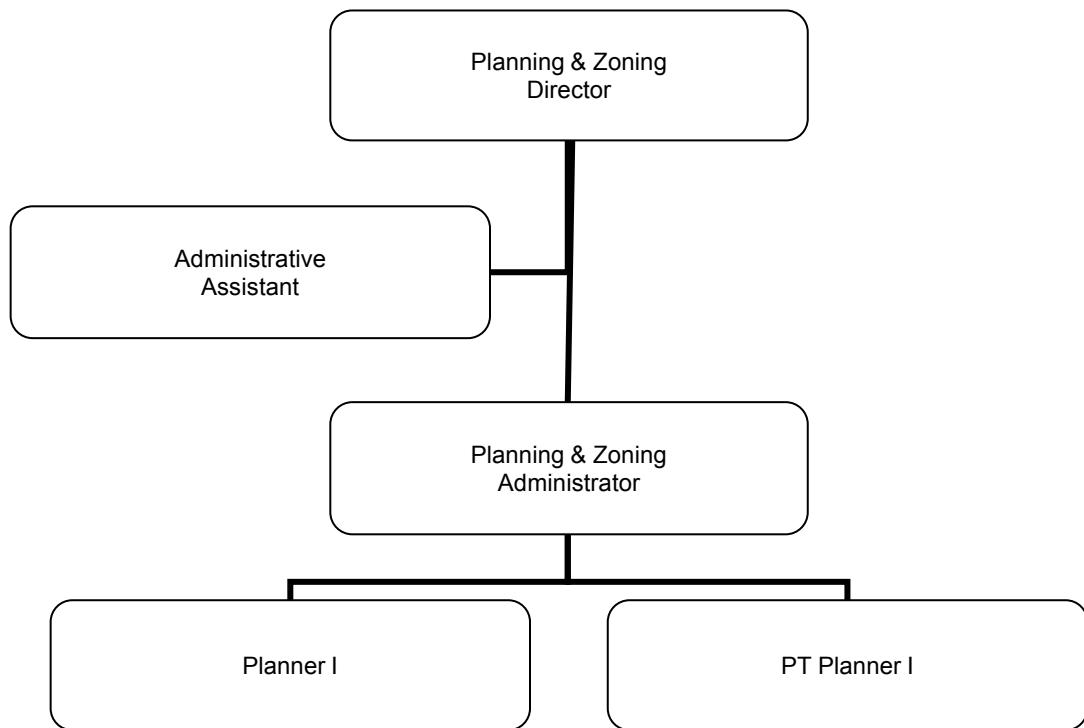
- * Reduce any process duplicity and streamline the interdepartmental review process by continuing to integrate the project planning module in the ERP system.

- * Draft Code amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.

- * Implement a streamline ticketing process for signage and parking violations of the Zoning Ordinance. Evaluate and expand where appropriate to ensure compliance with the Zoning Ordinance.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	-	1	1
Management Analyst	1	-	-
Administrative Assistant	1	1	1
<u>Full-Time Total</u>	4	4	4
Planner I	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	5	5	5

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 466,265	\$ 486,295	\$ 496,700
Supplies	1,357	4,305	4,265
Services & Charges	75,626	58,821	60,084
Department Total	\$ 543,248	\$ 549,421	\$ 561,049

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 466,265	\$ 486,295	\$ 496,700
Supplies	1,357	4,305	4,265
Services & Charges	9,051	3,565	6,565
Program Total	\$ 476,673	\$ 494,165	\$ 507,530

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	302,267	313,920	320,150
500.10	Salaries Part Time	31,592	34,560	34,210
500.20	Salaries Overtime	-	250	-
500.25	Salaries Special Compensation	2,264	3,220	3,515
<u>Total: Salaries</u>		\$ 336,123	\$ 351,950	\$ 357,875
<u>Total: Taxes & Benefits</u>		130,142	134,345	138,825
<u>Supplies</u>				
520.05	Office Supplies General	998	3,175	3,205
520.10	Office Supplies Paper	359	800	810
525.95	Operating Supplies Other	-	330	250
<u>Total: Supplies</u>		1,357	4,305	4,265
<u>Services & Charges</u>				
540.05	Services Management Consulting	6,617	-	3,500
545.20	Communications Postage	136	150	150
550.05	Printing/Advertising Legal Notices	-	525	-
575.10	Other Memberships & Publications	1,513	2,015	2,015
575.15	Other Training & Travel	785	875	900
<u>Total: Services & Charges</u>		9,051	3,565	6,565
Division Total: Administration		476,673	494,165	507,530
Department Total: Planning & Zoning		476,673	494,165	507,530
Fund Total: General Fund		476,673	494,165	507,530

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	66,575	55,256	53,519
Program Total	\$ 66,575	\$ 55,256	\$ 53,519

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.95	Services Other	\$ 66,575	\$ 55,256	\$ 53,519
<u>Total: Services & Charges</u>		<u>66,575</u>	<u>55,256</u>	<u>53,519</u>
Division Total: Community Development		66,575	55,256	53,519
Department Total: Planning & Zoning		66,575	55,256	53,519
Fund Total: Community Dev Block Grant Fund		66,575	55,256	53,519

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

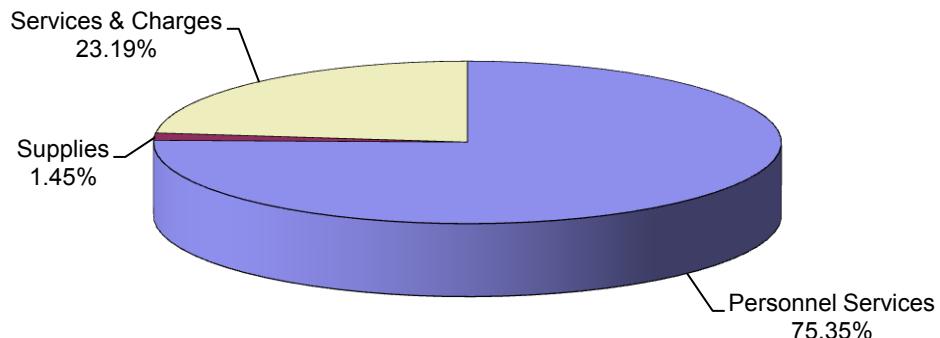
Department 38 Information Technology

Expenditures by Division	2012 Adopted Budget	2013 Adopted Budget	% Change
	\$ 767,595	\$ 793,735	3.41%
Administration	219,530	226,955	3.38%
Geographic Information Systems	190,665	135,500	-28.93%
Communication Systems			
Department Total: Information Technology	1,177,790	1,156,190	-1.83%

Expenditures by Type

Personnel Services	\$ 855,100	\$ 871,220	1.89%
Supplies	22,310	16,810	-24.65%
Services & Charges	300,380	268,160	-10.73%
Department Total: Information Technology	1,177,790	1,156,190	-1.83%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

- * Maintain system availability of 99.7%.

Currently providing 99.8% availability during 2012.

- * Complete outfitting of Police Department Headquarters.

Completed

- * Complete 90% of the phone system conversion.

Conversion to the new phone system is 100% complete.

- * Complete the deployment of Utility Billing and Licensing in ERP.

Completed

- * Complete update of Workstation Management software.

The setup has been completed, new workstation deployments currently underway.

- * Review options and provide recommendations for Agenda Management software.

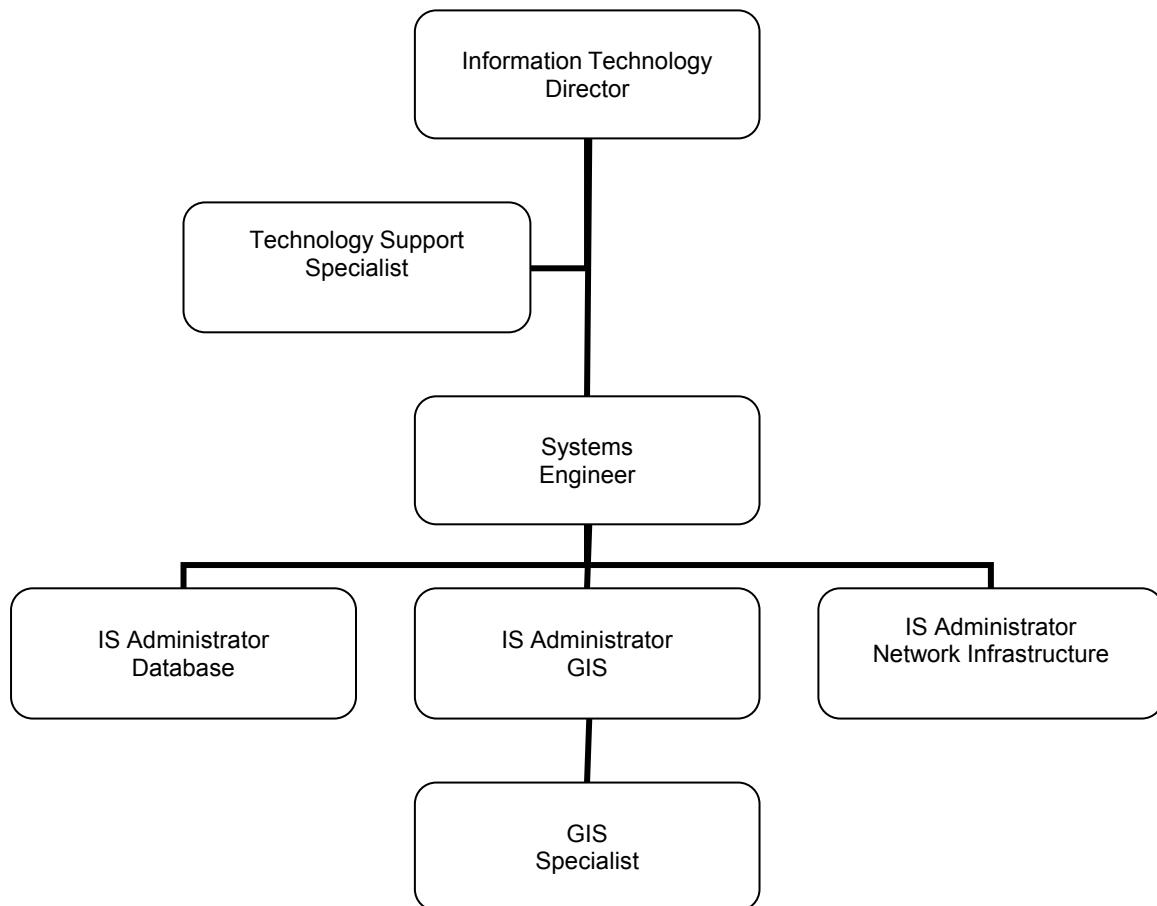
Selected IQM2 as the agenda management solution.

Current Year

- * **Maintain average system availability at 99.8%.**
- * **Assist Finance in the implementation of the ERP System for time entry.**
- * **Implement agenda management software by the end of the 2nd quarter.**
- * **Implement the Utility Billing on-line portal by the end of the 3rd quarter.**
- * **Convert 60% of Netware services to Windows Services by the end of 2013.**

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 38 Information Technology



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 38 Information Technology

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	3	3	3
GIS Specialist	1	1	1
Technology Support Specialist	1	1	1
<u>Full-Time Total</u>	7	7	7
Phone Support	1	1	-
<u>Part-Time Total</u>	1	1	-
Department Total: Information Technology	8	8	7

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
<hr/>			
Personnel Services	\$ 831,413	\$ 855,100	\$ 871,220
Supplies	22,010	22,310	16,810
Services & Charges	309,172	300,380	268,160
Department Total	\$ 1,162,595	\$ 1,177,790	\$ 1,156,190

Expenditures

Personnel Services	\$ 831,413	\$ 855,100	\$ 871,220
Supplies	22,010	22,310	16,810
Services & Charges	309,172	300,380	268,160
Department Total	\$ 1,162,595	\$ 1,177,790	\$ 1,156,190

Personnel Summary

Full-Time	7	7	7
Part-Time	1	1	0

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 633,794	\$ 647,685	\$ 661,965
Supplies	21,854	20,810	15,310
Services & Charges	91,048	99,100	116,460
Program Total	\$ 746,696	\$ 767,595	\$ 793,735

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	446,555	454,035	463,140
500.20	Salaries Overtime	-	300	-
500.25	Salaries Special Compensation	5,259	7,045	7,130
<u>Total: Salaries</u>		\$ 451,814	\$ 461,380	\$ 470,270
<u>Total: Taxes & Benefits</u>		181,980	186,305	191,695
<u>Supplies</u>				
520.05	Office Supplies General	21,761	20,360	14,860
520.10	Office Supplies Paper	93	150	150
525.95	Operating Supplies Other	-	300	300
<u>Total: Supplies</u>		21,854	20,810	15,310
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	44,068	42,350	47,900
545.20	Communications Postage	293	300	300
545.95	Communications Other	8,751	-	-
565.35	Repair and Maintenance Software	36,602	48,750	57,160
575.05	Other Small Tools & Equipment	97	300	200
575.10	Other Memberships & Publications	325	1,100	800
575.15	Other Training & Travel	912	6,300	10,100
<u>Total: Services & Charges</u>		91,048	99,100	116,460
Division Total: Administration		746,696	767,595	793,735
Department Total: Information Technology		746,696	767,595	793,735
Fund Total: General Fund		746,696	767,595	793,735

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting its users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Village's GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 195,798	\$ 202,030	\$ 209,255
Supplies	156	500	500
Services & Charges	16,285	17,000	17,200
Program Total	\$ 212,239	\$ 219,530	\$ 226,955

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
<u>Salaries</u>				
500.05	Salaries Full Time	143,650	148,730	153,850
500.25	Salaries Special Compensation	300	550	550
<u>Total: Salaries</u>		\$ 143,950	\$ 149,280	\$ 154,400
<u>Total: Taxes & Benefits</u>		51,848	52,750	54,855
<u>Supplies</u>				
520.10	Office Supplies Paper	156	500	500
<u>Total: Supplies</u>		156	500	500
<u>Services & Charges</u>				
565.35	Repair and Maintenance Software	16,285	14,500	14,500
575.15	Other Training & Travel	-	2,500	2,700
<u>Total: Services & Charges</u>		16,285	17,000	17,200
Division Total: Geographic Information Systems		212,239	219,530	226,955
Department Total: Information Technology		212,239	219,530	226,955
Fund Total: General Fund		212,239	219,530	226,955

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,821	\$ 5,385	\$ -
Supplies	-	1,000	1,000
Services & Charges	201,839	184,280	134,500
Program Total	\$ 203,660	\$ 190,665	\$ 135,500

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Salaries</u>				
500.10	Salaries Part Time	982	5,000	-
<u>Total: Salaries</u>		\$ 982	\$ 5,000	\$ -
<u>Total: Taxes & Benefits</u>		839	385	-
<u>Supplies</u>				
525.95	Operating Supplies Other	-	1,000	1,000
<u>Total: Supplies</u>		-	1,000	1,000
<u>Services & Charges</u>				
545.10	Communications Telephone	129,252	105,040	65,440
545.15	Communications Cell Phones	55,508	65,790	55,540
545.95	Communications Other	13,502	12,000	10,320
565.35	Repair and Maintenance Software	-	-	2,000
565.90	Repair and Maintenance Other	-	950	950
575.05	Other Small Tools & Equipment	3,577	500	250
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		201,839	184,280	134,500
Division Total: Communication Systems		203,660	190,665	135,500
Department Total: Information Technology		203,660	190,665	135,500
Fund Total: General Fund		203,660	190,665	135,500

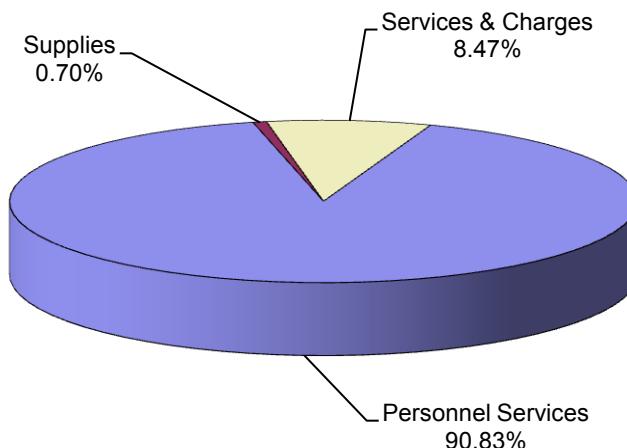
Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 40 Community Services

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 289,595	\$ 301,410	4.08%
Building Permits & Inspections	575,255	596,545	3.70%
Neighborhood Services	427,120	430,885	0.88%
Environmental Health	427,835	447,505	4.60%
Department Total: Community Services	1,719,805	1,776,345	3.29%
Expenditures by Type			
Personnel Services	\$ 1,569,235	\$ 1,613,440	2.82%
Supplies	13,025	12,415	-4.68%
Services & Charges	137,545	150,490	9.41%
Department Total: Community Services	1,719,805	1,776,345	3.29%

**But for the New World Maintenance addition in CY 2013, the Total Budget Increase would be 1.95% over CY 2012

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Implement New World System/ERP features.

Completed for complaint tracking.

- * Implement Pro-Active Police Beat Code Enforcement

Program has been initiated and Beats 8150 & 8160 were completed.

- * Work with the Palatine Opportunity Center to deliver informational presentations

Conducted presentation on bed bugs.

- * Develop Food Safety In-Service Training Modules for Food Establishments :

Completed separate modules for the areas of food temperatures, cooling and date marking, chemical/toxic storage, and employee hygiene and cross contamination.

Current Year

* NEIGHBORHOOD SERVICES

- Maintain average daily divisional rental licensing inspection totals of 16 to 18 inspections (1,800 annually), thus ensuring current staffing levels can complete thorough inspections.

* ENVIRONMENTAL HEALTH

- Maintain average daily divisional food establishment inspection totals of no more than 4, thus ensuring current staffing levels can complete thorough inspections.

- Promote public education regarding recycling within the Village's multi-family complexes, resulting in a 3% increase per household in the amount of waste diverted to recycling.

- Increase compliance, while limiting the use of the adjudication process, for citations issued for food establishment repeat critical violations, no food service sanitation manager, and no inspection posting notices.

* BUILDING PERMITS & INSPECTIONS

- Maintain average daily divisional building inspection totals of 18 to 22 (2,600 annually), thus ensuring current staffing levels can complete thorough inspections.

- Continue to complete at least 85% of initial plan review in 10 days or less.

* COMPLAINTS

- Maintain percentage of response time to complaints based on priority to 90% or better (High Priority - 24 hours, Medium Priority - 72 hours, and Low Priority - 120 hours).

- Maintain the resolution of property maintenance complaints resolved without citation to 80% or better.

* NEW PROGRAMS & INITIATIVES

- Investigate automation of cross connection program regarding registration fee schedule, online registration/tracking/payment, and automated notification.

- Work with Public Works and consultants in coordinating Village Hall preliminary remodel design and cost estimates.

- Conduct food establishment training as requested by business owners.

- Revise the Community Services' portion of the Village's website to be more interactive and informative, and develop online rental dwelling license applications.

- Investigate opportunities to conduct public presentations regarding the Village's rental program and its benefits.

Village of Palatine
CY 2013 Proposed Budget - Issues & Initiatives

Department 40 Community Services

Current Year continued

- Support the Village's Bicycle Transportation Plan by:

Reviewing the Village Code to determine if revisions are needed

Working with Planning & Zoning and Public Works Departments to pursue a complete streets policy

Coordinating the RFP process and implementation of Phase II engineering of Bike Plan

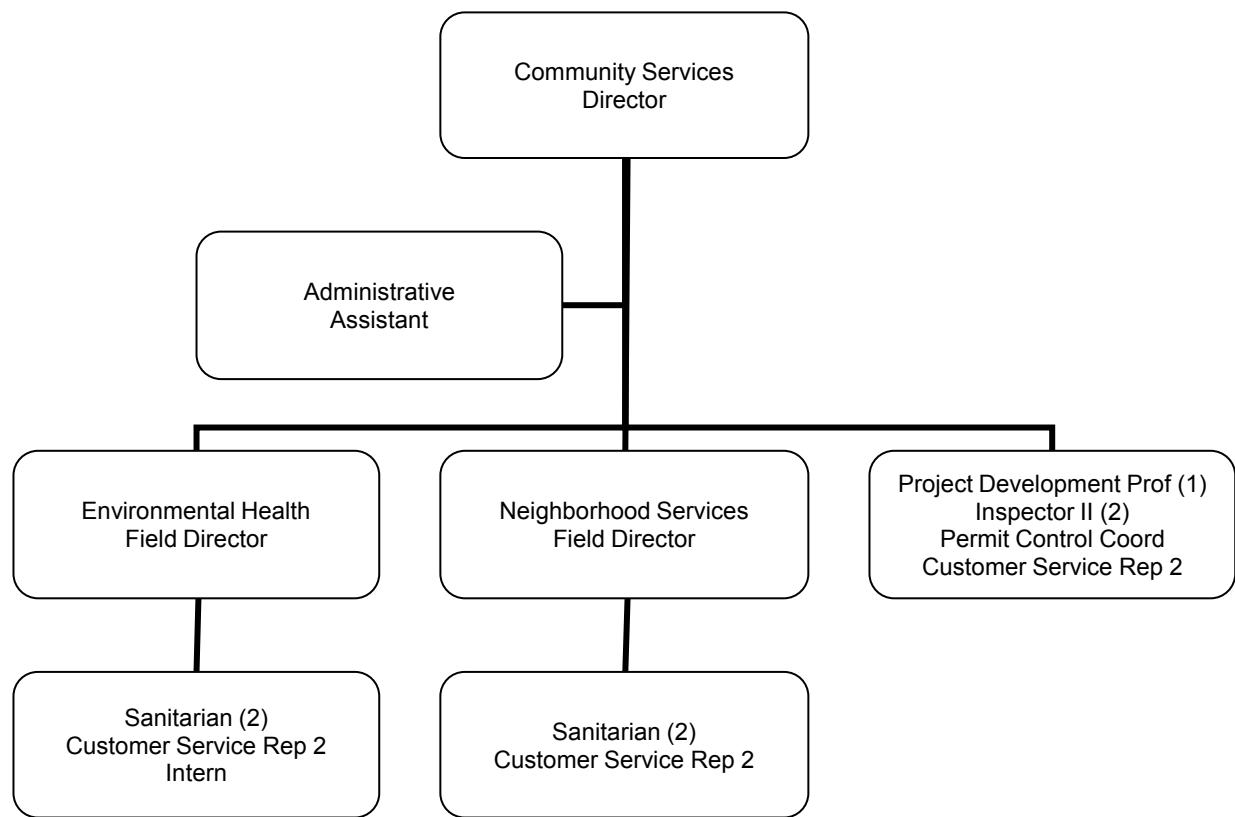
Coordinating with the Park District and IT Department, the development of an online and hardcopy map which communicates to locations of existing paths and routes

Coordinating activities with the Greater Palatine Bicycle Task Force and Palatine Park District to promote bicycling and the bike path system

Coordinate with the League of Illinois Bicyclists to develop a Bike to Metra Guide

**Village of Palatine
CY 2013 Adopted Budget - Organization Chart**

Department 40 Community Services



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 40 Community Services

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Director of Community Services	1	1	1
Project Development Professional	2	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector II	2	2	2
Customer Service Representative II	2	3	3
Customer Service Representative I	1	-	-
Administrative Assistant	1	1	1
Permit Control Coordinator	1	1	1
<u>Full-Time Total</u>	16	15	15
Intern	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Community Services	17	16	16

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,669,834	\$ 1,569,235	\$ 1,613,440
Supplies	9,652	13,025	12,415
Services & Charges	87,337	137,545	150,490
Department Total	\$ 1,766,823	\$ 1,719,805	\$ 1,776,345

Personnel Summary

Full-Time	16	15	15
Part-Time	1	1	1

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 266,986	\$ 275,580	\$ 281,610
Supplies	9,080	11,000	10,300
Services & Charges	1,683	3,015	9,500
Program Total	\$ 277,749	\$ 289,595	\$ 301,410

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	181,791	183,625	187,295
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	100	-
500.25	Salaries Special Compensation	2,047	3,495	3,540
<u>Total: Salaries</u>		\$ 183,838	\$ 187,220	\$ 190,835
<u>Total: Taxes & Benefits</u>		83,148	88,360	90,775
<u>Supplies</u>				
520.05	Office Supplies General	3,409	4,075	3,900
520.10	Office Supplies Paper	1,472	2,000	2,000
520.15	Office Supplies Printed Forms	3,973	3,590	3,100
525.25	Operating Supplies Chemicals	137	350	350
525.95	Operating Supplies Other	89	985	950
<u>Total: Supplies</u>		9,080	11,000	10,300
<u>Services & Charges</u>				
540.95	Services Other	-	-	5,000
550.15	Printing/Advertising Outside Printing Services	315	760	500
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.10	Other Memberships & Publications	1,069	1,355	1,400
575.15	Other Training & Travel	299	900	2,600
<u>Total: Services & Charges</u>		1,683	3,015	9,500
Division Total: Administration		277,749	289,595	301,410
Department Total: Community Services		277,749	289,595	301,410
Fund Total: General Fund		277,749	289,595	301,410

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 587,113	\$ 482,000	\$ 492,975
Supplies	150	675	705
Services & Charges	59,480	92,580	102,865
Program Total	\$ 646,743	\$ 575,255	\$ 596,545

Personnel Summary

Full-Time	6	5	5
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	393,610	343,130	349,970
500.20	Salaries Overtime	-	100	-
500.25	Salaries Special Compensation	5,061	1,850	1,850
500.95	Salaries Other	22,974	-	-
<u>Total: Salaries</u>		\$ 421,645	\$ 345,080	\$ 351,820
<u>Total: Taxes & Benefits</u>		165,468	136,920	141,155
<u>Supplies</u>				
525.35	Operating Supplies Clothing	150	675	705
<u>Total: Supplies</u>		150	675	705
<u>Services & Charges</u>				
540.20	Services Architectural	6,350	6,500	6,600
540.25	Services Engineering	25,324	23,000	25,000
540.45	Services Data Processing/Technology	3,901	5,500	5,500
540.95	Services Other	-	33,490	18,000
565.35	Repair and Maintenance Software	-	-	23,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	21,230	21,230	21,865
575.10	Other Memberships & Publications	695	605	620
575.15	Other Training & Travel	1,980	2,255	2,280
<u>Total: Services & Charges</u>		59,480	92,580	102,865
Division Total: Building Permits & Inspections		646,743	575,255	596,545
Department Total: Community Services		646,743	575,255	596,545
Fund Total: General Fund		646,743	575,255	596,545

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 418,676	\$ 404,675	\$ 418,650
Supplies	206	675	705
Services & Charges	10,588	21,770	11,530
Program Total	\$ 429,470	\$ 427,120	\$ 430,885

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
<u>Salaries</u>				
500.05	Salaries Full Time	292,645	283,260	291,815
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	525	500
500.25	Salaries Special Compensation	2,818	1,875	2,810
Total: Salaries		\$ 295,463	\$ 285,660	\$ 295,125
Total: Taxes & Benefits		123,213	119,015	123,525
<u>Supplies</u>				
525.35	Operating Supplies Clothing	206	675	705
Total: Supplies		206	675	705
<u>Services & Charges</u>				
540.95	Services Other	-	10,555	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	8,840	9,105
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	515	725	750
575.15	Other Training & Travel	1,233	1,650	1,675
Total: Services & Charges		10,588	21,770	11,530
Division Total: Neighborhood Services		429,470	427,120	430,885
Department Total: Community Services		429,470	427,120	430,885
Fund Total: General Fund		429,470	427,120	430,885

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 397,059	\$ 406,980	\$ 420,205
Supplies	216	675	705
Services & Charges	15,586	20,180	26,595
Program Total	\$ 412,861	\$ 427,835	\$ 447,505

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	270,765	282,190	290,755
500.15	Salaries Temporary	10,294	5,880	5,880
500.20	Salaries Overtime	-	2,500	2,000
500.25	Salaries Special Compensation	1,450	2,465	2,795
<u>Total: Salaries</u>		\$ 282,509	\$ 293,035	\$ 301,430
<u>Total: Taxes & Benefits</u>		114,550	113,945	118,775
<u>Supplies</u>				
525.35	Operating Supplies Clothing	216	675	705
<u>Total: Supplies</u>		216	675	705
<u>Services & Charges</u>				
540.60	Services Custodial	4,982	6,990	7,000
540.95	Services Other	56	525	525
560.25	Utility Services Refuse Disposal	-	1,540	7,540
565.95	Repair and Maintenance Vehicle Maint Service Charge	8,840	8,840	9,105
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	456	780	825
575.15	Other Training & Travel	1,252	1,505	1,600
<u>Total: Services & Charges</u>		15,586	20,180	26,595
Division Total: Environmental Health		412,861	427,835	447,505
Department Total: Community Services		412,861	427,835	447,505
Fund Total: General Fund		412,861	427,835	447,505

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

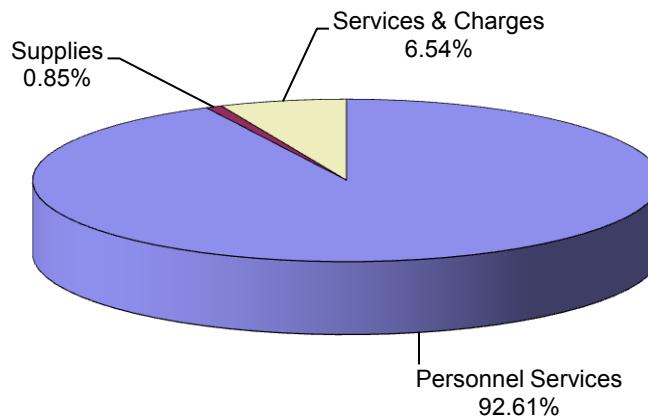
Department 42 Police

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 1,245,230	\$ 1,321,395	6.12%
Crime Control & Investigation	15,717,645	15,851,305	0.85%
Traffic Control	479,650	486,555	1.44%
Police Training	16,300	20,600	26.38%
Support Services	1,807,315	1,855,750	2.68%
Special Detail Services	238,240	229,840	-3.53%
Department Total: Police	19,504,380	19,765,445	1.34%

Expenditures by Type

Personnel Services	\$ 18,049,705	\$ 18,305,335	1.42%
Supplies	181,315	167,335	-7.71%
Services & Charges	1,273,360	1,292,775	1.52%
Department Total: Police			
	19,504,380	19,765,445	1.34%

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * To work cooperatively with Camosy Construction, SRBL, and the numerous vendors, in order to have a smooth transition to the new police headquarters.

The Police Department moved into their new headquarters on January 17, 2012.

- * To partner our K9 Units with District 211 schools in order to establish strong drug prevention efforts for the well being of the student population.

The K-9's searched our High Schools twice during the Spring semester. Starting in the Fall of 2012, Police will be making 5 visits per semester between both Palatine and Fremd.

- * To coordinate with Public Works the tasks and responsibilities of a data analyst, who will be responsible for crime analysis for the Police Department and project analysis for the Public Works Department.

A job description was completed that contained responsibilities for both Departments. Due to mid year budget concerns/uncertainties the position was not filled.

- * To continue utilizing IDOT Traffic Safety Grants to support efforts related to seat belt use, DUI enforcement, and roadside safety checkpoints.

The IDOT safety grants paid for 9 roadside safety checks, 16 seat belt safety zones, and 102 saturation patrols. The results of these details were 41 alcohol and drug related arrest, 21 custodial traffic arrests, 485 moving violation citations, and 226 other miscellaneous citations.

- * To continue close monitoring of overtime fund expenses and holding supervisors and officers accountable for the use of these funds.

The Police Department's projected total overtime for 2012 will be the lowest that have experienced in the last ten years and beyond.

Current Year

* **Crime Rate**

- Maintain the part I Crime Rate at 13.0 or lower.

* **Overnight Parking - Work cooperatively with IT in creating an online Overnight 'Parking System resulting in:**

- A reduction in the number of phone calls to our Communication's Center, allowing Desk Assistants to more effectively address their daily tasks.

- Allow for more proactive enforcement as officers will be able to access the information directly.

* **Training - Increase the average number of annual training hours per officer through:**

- Utilizing more in-service training through certified department instructors.

- Identifying more cost effective training solutions in the area (e.g. NEMRT, NWPA).

* **Traffic Crashes - The following efforts will be used to reduce the number of traffic crashes in Palatine by 5%:**

- Sergeants will utilize selective enforcement efforts at intersections within their beats that have higher numbers of traffic crashes.

- Review with the Village's Traffic Engineering Committee those intersections with frequent accidents and identify possible solutions to reduce accidents.

* **Safety Belt Usage - Maintain a safety belt usage compliance rate of 98% or higher through the use of selective enforcement efforts supported by State grant funding.**

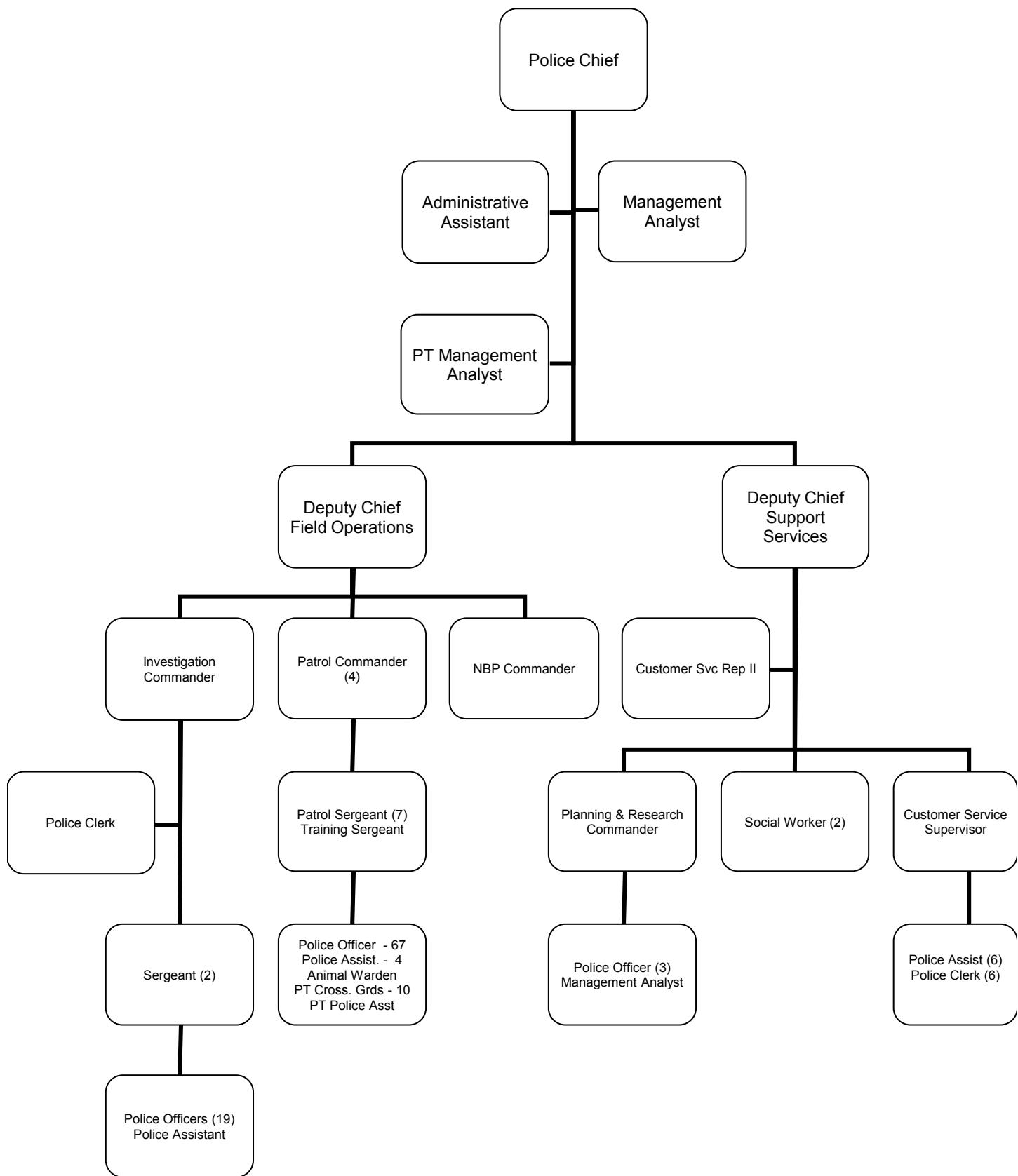
* **Crime Prevention - The following efforts will be made to reduce the number of motor vehicle burglaries by 5%:**

- Challenge beat officers to take full advantage of Crime Opportunity Cards in areas most prone to motor vehicle burglaries.
- Utilize various methods to educate residents on ways to avoid having their vehicles burglarized.

* **Overtime - Maintain overtime expenditures at the 2012 level.**

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 42 Police



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 42 Police

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	91	90	89
Police Assistant	11	11	11
Animal Control Warden	2	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative II	1	1	1
Police Clerk	7	7	7
Management Analyst	2	2	2 *
Full-Time Total	138	136	135
Crossing Guard	10	10	10
Police Assistant	1	1	1
Management Analyst	1	1	1
Part-Time Total	12	12	12
Department Total: Police	150	148	147

* This is a Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 18,076,172	\$ 18,049,705	\$ 18,305,335
Supplies	252,797	181,315	167,335
Services & Charges	1,225,613	1,273,360	1,292,775
Department Total	\$ 19,554,582	\$ 19,504,380	\$ 19,765,445

Personnel Summary

Full-Time	138	136	135.5
Part-Time	12	12	12

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,150,607	\$ 1,173,445	\$ 1,255,475
Supplies	37,915	39,120	27,920
Services & Charges	29,451	32,665	38,000
Program Total	\$ 1,217,973	\$ 1,245,230	\$ 1,321,395

Personnel Summary

Full-Time	8	8	8.5
Part-Time	1	1	1

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	731,308	743,980	764,620
500.10	Salaries Part Time	42,837	45,000	43,930
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	9,346	13,130	13,265
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 783,491	\$ 802,110	\$ 821,815
<u>Total: Taxes & Benefits</u>		367,116	371,335	433,660
<u>Supplies</u>				
520.05	Office Supplies General	5,398	5,000	5,000
520.10	Office Supplies Paper	5,521	4,800	4,800
525.05	Operating Supplies Custodial	330	800	3,605
525.10	Operating Supplies Medical	37	600	600
525.45	Operating Supplies Ammunition	23,034	23,320	10,915
525.95	Operating Supplies Other	3,595	4,600	3,000
<u>Total: Supplies</u>		37,915	39,120	27,920
<u>Services & Charges</u>				
540.35	Services Medical	4,038	3,425	4,025
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	311	360	300
545.10	Communications Telephone	-	-	-
545.20	Communications Postage	224	480	360
550.15	Printing/Advertising Outside Printing Services	1,063	1,340	1,100
560.25	Utility Services Refuse Disposal	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	-	3,000	7,510
570.20	Rental Buildings	-	-	-
575.10	Other Memberships & Publications	12,920	12,755	12,805
575.15	Other Training & Travel	895	1,305	1,900
<u>Total: Services & Charges</u>		29,451	32,665	38,000
Division Total: Administration		1,217,973	1,245,230	1,321,395
Department Total: Police		1,217,973	1,245,230	1,321,395
Fund Total: General Fund		1,217,973	1,245,230	1,321,395

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 15,660,238	\$ 15,501,000	\$ 15,648,150
Supplies	210,519	136,895	136,365
Services & Charges	66,350	79,750	66,790
Program Total	\$ 15,937,107	\$ 15,717,645	\$ 15,851,305

Personnel Summary

Full-Time	119	117	116
Part-Time	1	1	1

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	9,395,156	9,595,945	9,792,220
500.10	Salaries Part Time	18,008	22,070	21,330
500.20	Salaries Overtime	235,749	306,700	290,150
500.25	Salaries Special Compensation	149,770	80,600	84,900
500.95	Salaries Other	51,625	-	-
<u>Total: Salaries</u>		\$ 9,850,308	\$ 10,005,315	\$ 10,188,600
<u>Total: Taxes & Benefits</u>		5,809,930	5,495,685	5,459,550
<u>Supplies</u>				
520.05	Office Supplies General	2,117	2,000	1,735
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	4,618	7,420	8,295
525.05	Operating Supplies Custodial	1,000	1,500	1,800
525.10	Operating Supplies Medical	239	300	250
525.35	Operating Supplies Clothing	90,120	71,800	76,200
525.95	Operating Supplies Other	15,969	20,650	22,085
<u>Total: Supplies</u>		114,063	103,670	110,365
<u>Services & Charges</u>				
540.35	Services Medical	1,578	3,700	2,700
540.45	Services Data Processing/Technology	2,700	5,800	6,000
540.95	Services Other	11,428	9,700	9,100
545.10	Communications Telephone	1,077	1,170	1,280
545.20	Communications Postage	-	-	-
545.95	Communications Other	1,611	1,300	1,300
550.15	Printing/Advertising Outside Printing Services	2,406	1,600	3,945
565.05	Repair and Maintenance Machinery & Equipment	1,234	3,625	5,000
565.35	Repair and Maintenance Software	12,379	14,365	17,820
575.05	Other Small Tools & Equipment	8,270	14,840	7,750
575.10	Other Memberships & Publications	23,667	23,650	11,895
<u>Total: Services & Charges</u>		66,350	79,750	66,790
Division Total: Crime Control & Investigation		15,840,651	15,684,420	15,825,305
Department Total: Police		15,840,651	15,684,420	15,825,305
Fund Total: General Fund		15,840,651	15,684,420	15,825,305

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 92,809	\$ 2,100	\$ 20,000
<u>Total: Supplies</u>		<u>92,809</u>	<u>2,100</u>	<u>20,000</u>
Division Total: Crime Control & Investigation		92,809	2,100	20,000
Department Total: Police		92,809	2,100	20,000
Fund Total: Federal Equitable Sharing Fund		92,809	2,100	20,000

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 2,686	\$ 15,050	\$ 5,000
Total: Supplies		2,686	15,050	5,000
Division Total: Crime Control & Investigation		2,686	15,050	5,000
Department Total: Police		2,686	15,050	5,000
Fund Total: State Equitable Sharing Fund		2,686	15,050	5,000

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 961	\$ 16,075	\$ 1,000
Total: Supplies		961	16,075	1,000
Division Total: Crime Control & Investigation		961	16,075	1,000
Department Total: Police		961	16,075	1,000
Fund Total: DUI Fines Fund		961	16,075	1,000

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 458,050	\$ 477,140	\$ 483,795
Supplies	471	500	500
Services & Charges	1,776	2,010	2,260
Program Total	\$ 460,297	\$ 479,650	\$ 486,555

Personnel Summary

Full-Time	3	3	3
Part-Time	10	10	10

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	252,759	255,390	263,070
500.10	Salaries Part Time	51,981	72,000	72,000
500.20	Salaries Overtime	1,855	3,600	3,600
500.25	Salaries Special Compensation	2,298	900	900
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 308,893	\$ 331,890	\$ 339,570
<u>Total: Taxes & Benefits</u>		149,157	145,250	144,225
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
520.15	Office Supplies Printed Forms	-	-	-
525.95	Operating Supplies Other	471	500	500
<u>Total: Supplies</u>		471	500	500
<u>Services & Charges</u>				
540.95	Services Other	1,475	1,400	1,400
565.05	Repair and Maintenance Machinery & Equipment	-	250	250
575.05	Other Small Tools & Equipment	188	250	500
575.10	Other Memberships & Publications	113	110	110
<u>Total: Services & Charges</u>		1,776	2,010	2,260
Division Total: Traffic Control		460,297	479,650	486,555
Department Total: Police		460,297	479,650	486,555
Fund Total: General Fund		460,297	479,650	486,555

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	8,781	16,300	20,600
Program Total	\$ 8,781	\$ 16,300	\$ 20,600

Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	8,781	16,300	20,600
Program Total	\$ 8,781	\$ 16,300	\$ 20,600

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
<u>Services & Charges</u>				
575.15	Other Training & Travel	\$ 8,781	\$ 16,300	\$ 20,600
<u>Total: Services & Charges</u>		8,781	16,300	20,600
Division Total: Police Training		8,781	16,300	20,600
Department Total: Police		8,781	16,300	20,600
Fund Total: General Fund		8,781	16,300	20,600

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 641,014	\$ 659,880	\$ 688,075
Supplies	3,892	4,800	2,550
Services & Charges	1,119,255	1,142,635	1,165,125
Program Total	\$ 1,764,161	\$ 1,807,315	\$ 1,855,750

Personnel Summary

Full-Time	8	8	8
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	443,303	460,620	474,780
500.10	Salaries Part Time	-	-	-
500.20	Salaries Overtime	2,325	2,300	2,000
500.25	Salaries Special Compensation	3,132	1,350	2,150
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 448,760	\$ 464,270	\$ 478,930
<u>Total: Taxes & Benefits</u>		192,254	195,610	209,145
<u>Supplies</u>				
520.05	Office Supplies General	-	300	300
520.15	Office Supplies Printed Forms	1,006	-	-
525.95	Operating Supplies Other	-	-	200
530.05	R&M Supplies Equipment Parts	2,886	4,500	2,050
<u>Total: Supplies</u>		3,892	4,800	2,550
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	502,536	525,705	530,960
565.05	Repair and Maintenance Machinery & Equipment	3,726	5,480	3,980
565.95	Repair and Maintenance Vehicle Maint Service Charge	611,250	611,250	629,585
570.15	Rental Vehicle	1,455	-	-
575.10	Other Memberships & Publications	183	-	200
575.15	Other Training & Travel	105	200	400
<u>Total: Services & Charges</u>		1,119,255	1,142,635	1,165,125
Division Total: Support Services		1,764,161	1,807,315	1,855,750
Department Total: Police		1,764,161	1,807,315	1,855,750
Fund Total: General Fund		1,764,161	1,807,315	1,855,750

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ 166,263	\$ 238,240	\$ 229,840
Supplies	-	-	-
Services & Charges	-	-	-
Program Total	\$ 166,263	\$ 238,240	\$ 229,840

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
Salaries				
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	166,263	221,300	213,500
Total: Salaries		\$ 166,263	\$ 221,300	\$ 213,500
Total: Taxes & Benefits		-	16,940	16,340
Division Total: Special Detail Services		166,263	238,240	229,840
Department Total: Police		166,263	238,240	229,840
Fund Total: General Fund		166,263	238,240	229,840

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

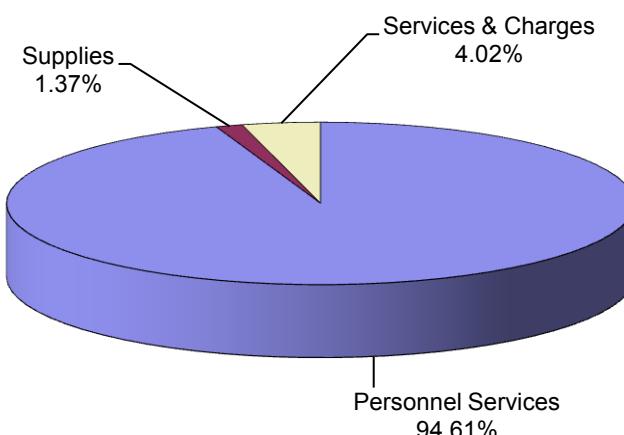
Department 44 Fire

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 654,985	\$ 700,475	6.95%
Fire Service	13,421,325	13,652,790	1.72%
Fire Prevention & Education	462,135	465,960	0.83%
Fire Training	254,660	265,095	4.10%
Support Services	451,225	433,245	-3.98%
Special Detail Services	67,000	70,000	4.48%
Emergency Management	125,265	127,055	1.43%
Department Total: Fire	15,436,595	15,714,620	1.80%

Expenditures by Type

Personnel Services	\$ 14,574,910	\$ 14,867,195	2.01%
Supplies	216,295	215,315	-0.45%
Services & Charges	645,390	632,110	-2.06%
Department Total: Fire			
	15,436,595	15,714,620	1.80%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Negotiate the next Collective Bargaining Agreement.

The agreement, running from January 1, 2012 through December 31, 2014, was ratified in February 2012.

- * Replace Reserve Ambulance T-310.

The ambulance has a tentative delivery date of December, 2012.

- * Establish a new Firefighter eligibility list.

Completed

- * Submit Assistance to Firefighter Grant (AFG) for complete SCBA replacement. Our current SCBA's will no longer be NFPA compliant as of 12/31/2013.

The Village did not receive any grant funds in 2012, but we have resubmitted the grant request for 2013.

- * Replace all portable and 800 mobile radios due to new FCC narrow banding requirements.

This purchase is being coordinated by Northwest Central Dispatch System (NWCDS) for all NWCDS agencies (with a delivery estimate in early 2013).

- * Narrowband all tornado warning sirens due to new FCC requirements.

Completed

- * Update/improve essential infrastructure within Station 85 and investigate options for new downtown station location.

Completed

Current Year

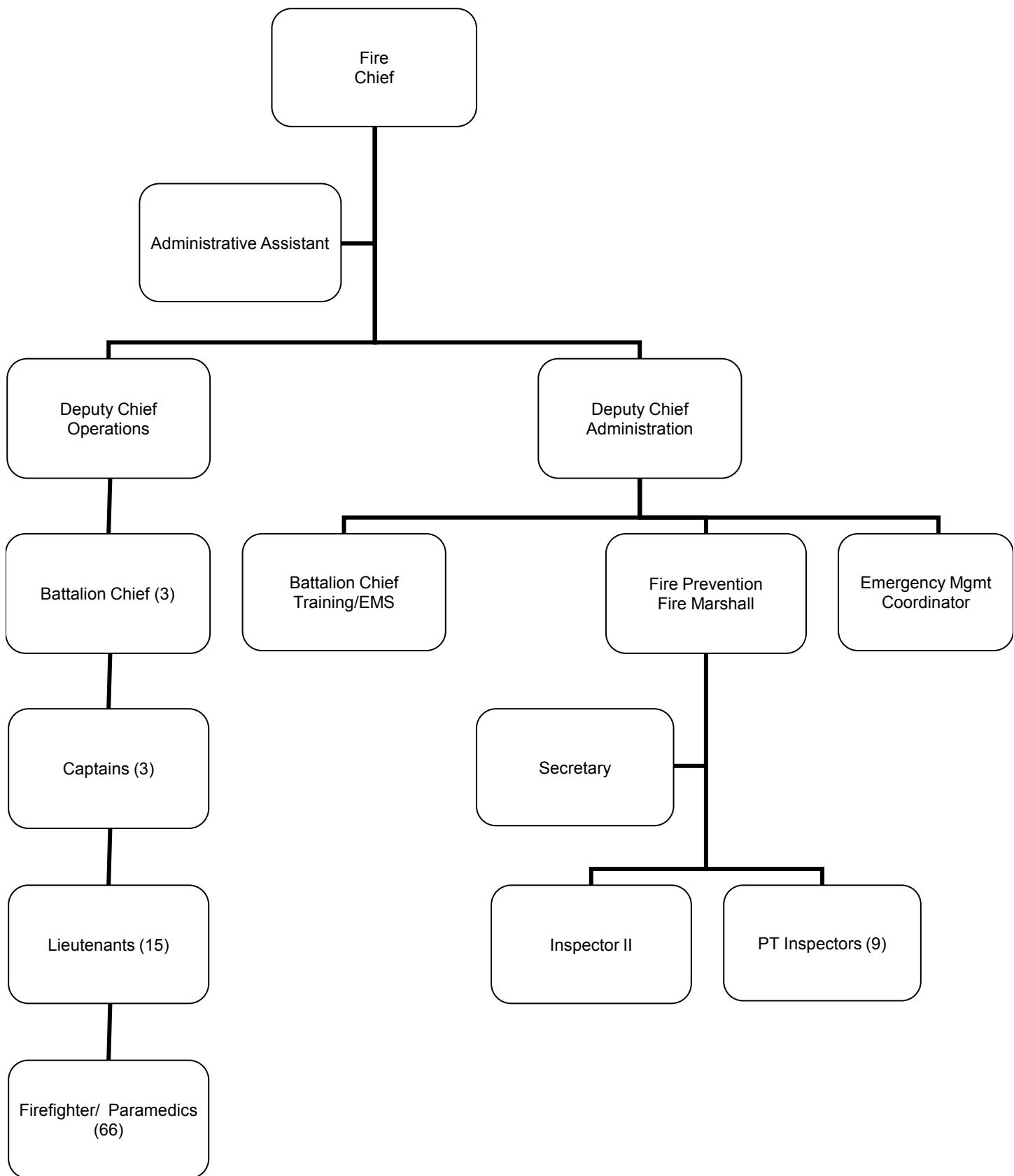
- * **Place new Tower 85 in service.**
- * **Create new Captain's promotional list.**
- * **Place new portable and mobile radios in service (carry over from 2012).**
- * **Identify additional sharing of services and efficiencies between the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District.**

- * **Create the following reports to monitor efficiency and availability:**

- Standard response time map by district.
- Average emergent response times (by station and vehicle).
- Average time assigned to 911 calls (by station and vehicle).
- Total incident count (by station and vehicle).
- Hourly time of day study to include incident count, push out time, travel time, and overall response time.
- Availability/unavailability by district and vehicle.
- Analysis of total training hours.
- Total number of calls (EMS, Fire, AFA's).
- Total number of EMS transports.
- Analysis of Public Education efforts.
- Analysis inspections completed by Fire Prevention.
- Analysis of the services offered through EMA's volunteers.

**Village of Palatine
CY 2013 Adopted Budget - Organization Chart**

Department 44 Fire



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 44 Fire

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	68	66	66
Fire/Life Safety Inspector II	1	1	1
Fire Prevention Fire Marshall	1	1	1
Emergency Mgmt Coordinator	1	1	1
Administrative Asst	1	1	1
Secretary	1	1	1
<u>Full-Time Total</u>	98	96	96
Inspector II	9	9	9
<u>Part-Time Total</u>	9	9	9
Department Total: Fire	107	105	105

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services. The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 14,218,286	\$ 14,574,910	\$ 14,867,195
Supplies	\$ 202,479	216,295	215,315
Services & Charges	\$ 616,941	645,390	632,110
Department Total	\$ 15,037,706	\$ 15,436,595	\$ 15,714,620

Personnel Summary

Full-Time	98	96	96
Part-Time	9	9	9

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 611,580	\$ 634,960	\$ 680,760
Supplies	8,525	11,645	10,495
Services & Charges	14,297	8,380	9,220
Program Total	\$ 634,402	\$ 654,985	\$ 700,475

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	364,368	412,440	418,370
500.25	Salaries Special Compensation	5,878	10,800	6,005
500.95	Salaries Other	68,102	-	-
<u>Total: Salaries</u>		\$ 438,348	\$ 423,240	\$ 424,375
<u>Total: Taxes & Benefits</u>		173,232	211,720	256,385
<u>Supplies</u>				
520.05	Office Supplies General	6,984	10,095	9,145
520.10	Office Supplies Paper	1,197	1,200	1,000
520.15	Office Supplies Printed Forms	344	350	350
<u>Total: Supplies</u>		8,525	11,645	10,495
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	-	-
545.20	Communications Postage	608	675	675
560.15	Utility Services Water/Sewer	8,431	-	-
575.10	Other Memberships & Publications	3,499	4,455	4,995
575.15	Other Training & Travel	1,759	3,250	3,550
<u>Total: Services & Charges</u>		14,297	8,380	9,220
Division Total: Administration		634,402	654,985	700,475
Department Total: Fire		634,402	654,985	700,475
Fund Total: General Fund		634,402	654,985	700,475

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide dive rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 12,883,234	\$ 13,188,930	\$ 13,417,675
Supplies	115,756	113,035	111,555
Services & Charges	107,184	119,360	123,560
Program Total	\$ 13,106,174	\$ 13,421,325	\$ 13,652,790

Personnel Summary

Full-Time	89	87	87
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	7,478,296	7,603,485	7,768,710
500.20	Salaries Overtime	578,507	528,500	531,350
500.25	Salaries Special Compensation	204,681	149,400	146,040
500.95	Salaries Other	42,417	-	-
<u>Total: Salaries</u>		\$ 8,303,901	\$ 8,281,385	\$ 8,446,100
<u>Total: Taxes & Benefits</u>		4,579,333	4,907,545	4,971,575
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	-	-	-
525.10	Operating Supplies Medical	11,664	21,580	18,300
525.35	Operating Supplies Clothing	71,399	67,655	69,455
525.95	Operating Supplies Other	4,146	3,950	3,950
530.05	R&M Supplies Equipment Parts	17,960	2,850	2,850
530.15	R&M Supplies Building Repair	10,587	17,000	17,000
<u>Total: Supplies</u>		115,756	113,035	111,555
<u>Services & Charges</u>				
540.10	Services Financial	-	-	-
540.35	Services Medical	27,783	30,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	35,329	54,895	54,395
565.15	Repair and Maintenance Buildings	3,760	5,800	6,500
565.35	Repair and Maintenance Software	7,112	7,650	7,650
575.05	Other Small Tools & Equipment	33,200	21,015	25,015
<u>Total: Services & Charges</u>		107,184	119,360	123,560
Division Total: Fire Service		13,106,174	13,421,325	13,652,790
Department Total: Fire		13,106,174	13,421,325	13,652,790
Fund Total: General Fund		13,106,174	13,421,325	13,652,790

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business license in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 423,951	\$ 436,765	\$ 442,290
Supplies	12,863	15,990	14,990
Services & Charges	6,431	9,380	8,680
Program Total	\$ 443,245	\$ 462,135	\$ 465,960

Personnel Summary

Full-Time	3	3	3
Part-Time	9	9	9

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	210,516	212,650	216,890
500.10	Salaries Part Time	91,817	91,915	90,995
500.20	Salaries Overtime	21,357	26,500	26,000
500.25	Salaries Special Compensation	4,369	2,750	2,750
<u>Total: Salaries</u>		\$ 328,059	\$ 333,815	\$ 336,635
<u>Total: Taxes & Benefits</u>		95,892	102,950	105,655
<u>Supplies</u>				
520.05	Office Supplies General	789	1,500	1,000
520.10	Office Supplies Paper	270	-	500
520.15	Office Supplies Printed Forms	2,169	4,000	3,000
525.95	Operating Supplies Other	9,635	10,490	10,490
<u>Total: Supplies</u>		12,863	15,990	14,990
<u>Services & Charges</u>				
545.10	Communications Telephone	2,417	4,080	4,080
575.05	Other Small Tools & Equipment	537	450	450
575.10	Other Memberships & Publications	2,122	950	950
575.15	Other Training & Travel	1,355	3,900	3,200
<u>Total: Services & Charges</u>		6,431	9,380	8,680
Division Total: Fire Prevention & Education		443,245	462,135	465,960
Department Total: Fire		443,245	462,135	465,960
Fund Total: General Fund		443,245	462,135	465,960

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Firefighter III, paramedic, and Haz-Mat I, and all present officers and officer candidates certified at the Fire Officer I level and to pursue Fire Officer II level certification of all lieutenants.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To have all officers, with the rank of Captain or above, certified at the Fire Officer III level.
- 4 To continue to develop programs such as hazardous materials, technical rescue, and dive rescue to further enhance the education and skills of all fire department personnel.
- 5 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 6 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 188,410	\$ 202,815	\$ 212,490
Supplies	5,802	5,700	5,700
Services & Charges	35,432	46,145	46,905
Program Total	\$ 229,644	\$ 254,660	\$ 265,095

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	100,960	101,975	106,805
500.20	Salaries Overtime	30,187	34,500	31,650
500.25	Salaries Special Compensation	1,799	1,000	1,000
Total: Salaries		\$ 132,946	\$ 137,475	\$ 139,455
<u>Total: Taxes & Benefits</u>				
		55,464	65,340	73,035
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	5,802	5,700	5,700
Total: Supplies		5,802	5,700	5,700
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	1,059	1,200	1,200
575.10	Other Memberships & Publications	889	2,950	4,960
575.15	Other Training & Travel	33,484	41,995	40,745
Total: Services & Charges		35,432	46,145	46,905
Division Total: Fire Training		229,644	254,660	265,095
Department Total: Fire		229,644	254,660	265,095
Fund Total: General Fund		229,644	254,660	265,095

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Proposed Annual Budget
Expenditures			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	443,739	451,225	433,245
Program Total	\$ 443,739	\$ 451,225	\$ 433,245

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 125,639	\$ 131,425	\$ 132,740
545.95	Communications Other	2,155	750	-
565.05	Repair and Maintenance Machinery & Equipment	845	950	950
565.95	Repair and Maintenance Vehicle Maint Service Charge	315,100	315,100	299,555
<u>Total: Services & Charges</u>		443,739	448,225	433,245
Division Total: Support Services		443,739	448,225	433,245
Department Total: Fire		443,739	448,225	433,245
Fund Total: General Fund		443,739	448,225	433,245

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.95	Communications Other	\$ -	\$ 3,000	\$ -
<u>Total: Services & Charges</u>		-	3,000	-
Division Total: Support Services		-	3,000	-
Department Total: Fire		-	3,000	-
Fund Total: General Fund		-	3,000	-

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	53,943	67,000	70,000
Services & Charges	-	-	-
Program Total	\$ 53,943	\$ 67,000	\$ 70,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 36	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 53,943	\$ 67,000	\$ 70,000
<u>Total: Supplies</u>		<u>53,943</u>	<u>67,000</u>	<u>70,000</u>
Division Total: Special Detail Services		53,943	67,000	70,000
Department Total: Fire		53,943	67,000	70,000
Fund Total: Foreign Fire Insurance Tax Fund		53,943	67,000	70,000

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 111,111	\$ 111,440	\$ 113,980
Supplies	5,590	2,925	2,575
Services & Charges	9,858	10,900	10,500
Program Total	\$ 126,559	\$ 125,265	\$ 127,055

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.05	Salaries Full Time	77,045	77,825	79,375
500.10	Salaries Part Time	-	-	-
500.25	Salaries Special Compensation	1,689	1,000	1,000
<u>Total: Salaries</u>		\$ 78,734	\$ 78,825	\$ 80,375
<u>Total: Taxes & Benefits</u>		32,377	32,615	33,605
<u>Supplies</u>				
520.05	Office Supplies General	169	300	150
520.10	Office Supplies Paper	683	100	100
525.95	Operating Supplies Other	4,370	2,375	2,175
530.05	R&M Supplies Equipment Parts	368	150	150
<u>Total: Supplies</u>		5,590	2,925	2,575
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	432	600	500
545.20	Communications Postage	-	100	100
565.05	Repair and Maintenance Machinery & Equipment	5,642	7,000	7,000
575.05	Other Small Tools & Equipment	3,085	550	550
575.10	Other Memberships & Publications	236	600	600
575.15	Other Training & Travel	463	2,050	1,750
<u>Total: Services & Charges</u>		9,858	10,900	10,500
Division Total: Emergency Management		126,559	125,265	127,055
Department Total: Fire		126,559	125,265	127,055
Fund Total: Emergency Management		126,559	125,265	127,055

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

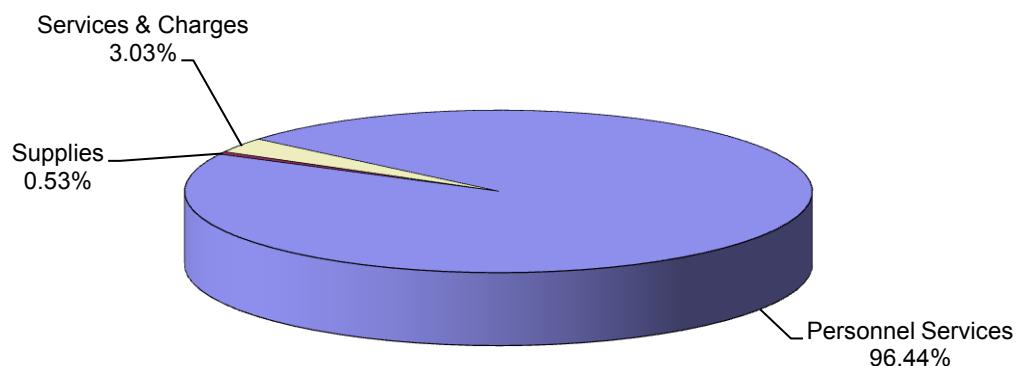
Department 50 Engineering

Expenditures by Division	2012	2013	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 625,580	\$ 636,725	1.78%
Department Total: Engineering	625,580	636,725	1.78%

Expenditures by Type

Personnel Services	\$ 602,025	\$ 614,080	2.00%
Supplies	4,250	3,350	-21.18%
Services & Charges	19,305	19,295	-0.05%
Department Total: Engineering	625,580	636,725	1.78%

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 50 Engineering

Prior Year - Status

- * Complete final design and permitting for the Capri Gardens storm relief sewer and begin construction.

Completed

- * Submit to FEMA the information necessary for a Letter of Map Revision to incorporate the reduction in flood elevations as a result of the Buffalo Creek channel improvements.

The request has been submitted and LOMR is being reviewed by IDNR-OWR. Before submission to FEMA.

- * Complete the replacement of the deteriorated force main from the Lily Lane lift station.

Completed

- * Complete the final design and permitting for the Fairgrounds Park Sanitary Diversion.

The final design has been completed and the permit applications submitted. It is anticipated that the project will be out for bid in early 2013.

- * Complete the hydrological & hydraulic analysis of the Plum Grove Hills Unit 3 and the Reseda Subdivisions storm sewer systems.

The design of both projects has been completed. It is anticipated that the project will be out for bid in the 1st quarter of 2013.

- * Select a consultant to assist the Village with assessing creek conditions and developing potential improvement projects.

This project has been deferred.

- * Begin preliminary design assessment of the operation of the Margreth Reimer Reservoir to make it more reactive to varying flood conditions.

The initial analysis has been completed and submitted to the MWRD. Further study is pending completion of similar analysis by the MWRD of modification to other flood control basins in their system.

- * Work with the MWRD and their consultant in preparing final design of improvement SCAH-50 to reducing flooding in the Wellington Park development.

MWRD is currently working on the construction plans.

- * Work with the Infiltration & Inflow Advisory Task Force to assess the current ICAP program and develop a new MWRD I&I reduction program.

The Advisory Task Forces has completed review and has submitted their findings and recommendation to the MWRD Board of Commissioners for modification to the current ICAP program.

Current Year

- * **Improve self sufficiency for Capital Improvement Project design and construction management, while reducing the Village's expenditures for consultant fees without sacrificing the quality and/or the timeliness of the projects to be completed. This will be accomplished through:**

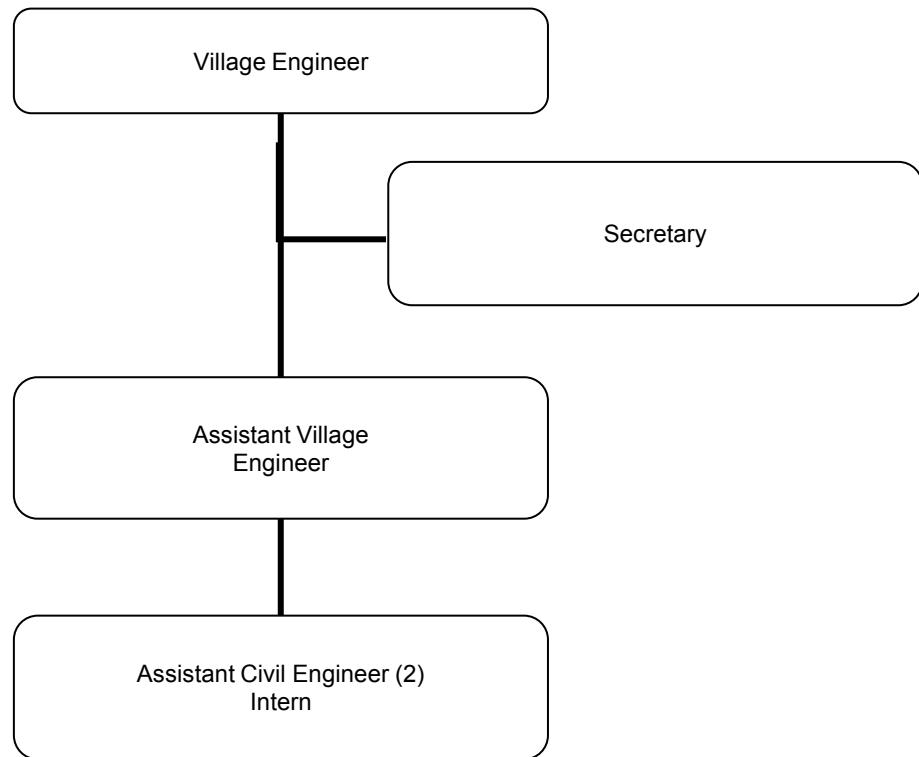
- An analysis of staff resources and the Capital Improvement Projects to be completed.
- Completing an annual consultant cost equivalent analysis comparing the use of in-house and consultant engineering services.
- Analyzing the timeliness, and related cost, of projects managed by staff and consultants.

- * **Improve customer satisfaction by reducing the amount of time from case initiation to resolution of engineering/drainage complaints. This will be analyzed based on a variety of measures, including the following:**

- Number of complaints on an annual basis (including past complaints for the same violation).
- Percentage of those issues resolved through voluntary compliance in comparison to requiring action through the administrative/judicial process.
- Analysis of the length of time needed to resolve the issue resolved through voluntary compliance compared to those handled through the administrative/judicial process.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 50 Engineering



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 50 Engineering

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Assistant Civil Engineer	2	2	2
Secretary	1	1	1
<u>Full-Time Total</u>	5	5	5
Intern	1	1	1
Assistant Village Engineer	1	-	-
<u>Part-Time Total</u>	2	1	1
Department Total: Engineering	7	6	6

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 50 Engineering

Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 623,222	\$ 602,025	\$ 614,080
Supplies	1,459	4,250	3,350
Services & Charges	15,284	19,305	19,295
Department Total	\$ 639,965	\$ 625,580	\$ 636,725

Personnel Summary

Full-Time	5	5	5
Part-Time	2	1	1

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	251,534	253,205	258,260
500.10	Salaries Part Time	29,422	-	-
500.15	Salaries Temporary	7,144	8,000	6,000
500.25	Salaries Special Compensation	2,940	4,290	4,640
<u>Total: Salaries</u>		\$ 291,040	\$ 265,495	\$ 268,900
<u>Total: Taxes & Benefits</u>		111,840	112,045	115,130
<u>Supplies</u>				
520.05	Office Supplies General	271	1,100	1,100
520.10	Office Supplies Paper	1,019	2,400	1,500
520.15	Office Supplies Printed Forms	155	500	500
525.35	Operating Supplies Clothing	-	150	150
525.95	Operating Supplies Other	14	100	100
<u>Total: Supplies</u>		1,459	4,250	3,350
<u>Services & Charges</u>				
540.20	Services Architectural	-	2,500	2,500
540.45	Services Data Processing/Technology	-	-	-
545.20	Communications Postage	496	800	600
565.05	Repair and Maintenance Machinery & Equipment	17	1,000	800
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,970	12,970	13,360
575.10	Other Memberships & Publications	1,011	1,225	1,225
575.15	Other Training & Travel	790	810	810
<u>Total: Services & Charges</u>		15,284	19,305	19,295
Division Total: Administration		419,623	401,095	406,675
Department Total: Engineering		419,623	401,095	406,675
Fund Total: General Fund		419,623	401,095	406,675

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 605	Waterworks Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	66,053	67,575	68,930
500.25	Salaries Special Compensation	815	550	550
<u>Total: Salaries</u>		\$ 66,868	\$ 68,125	\$ 69,480
<u>Total: Taxes & Benefits</u>		34,395	35,115	36,190
Division Total: Administration		101,263	103,240	105,670
Department Total: Engineering		101,263	103,240	105,670
Fund Total: Waterworks Fund		101,263	103,240	105,670

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 610	Sewerage Fund			
Department 50	Engineering			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	79,805	79,980	81,580
500.25	Salaries Special Compensation	909	1,840	2,120
Total: Salaries		\$ 80,714	\$ 81,820	\$ 83,700
<u>Total: Taxes & Benefits</u>		38,365	39,425	40,680
Division Total: Administration		119,079	121,245	124,380
Department Total: Engineering		119,079	121,245	124,380
Fund Total: Sewerage Fund		119,079	121,245	124,380

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

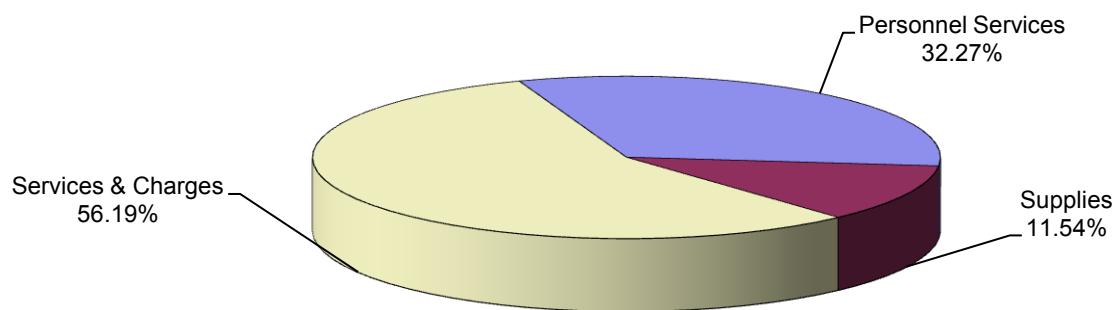
Department 52 Public Works

	2012 Adopted Budget	2013 Adopted Budget	% Change
Expenditures by Division			
Administration	\$ 814,575	\$ 979,140	20.20%
Building, Grounds, Electrical	1,754,885	1,706,585	-2.75%
Forestry	1,185,350	1,193,400	0.68%
Utilities	9,575,190	9,521,425	-0.56%
Streets	2,813,570	2,851,165	1.34%
Fleet Services	1,995,380	1,960,150	-1.77%
Department Total: Public Works	18,138,950	18,211,865	0.40%

Expenditures by Type

Personnel Services	\$ 5,630,295	\$ 5,877,340	4.39%
Supplies	2,175,810	2,101,110	-3.43%
Services & Charges	10,332,845	10,233,415	-0.96%
Department Total: Public Works			
	18,138,950	18,211,865	0.40%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Assist with operating and maintaining new Police Headquarters.

The department coordinated contracts, oversaw warranty work, and modified conditions as needed.

- * Continue implementing Master Water System.

An additional tank was moved to the outsourced maintenance method, the pressure boundaries were studied for future revision, and critical valve upgrades were accomplished in the west zone pumping station.

- * Complete Narrow Banding of Public Works radios to be compliant with FCC requirement by end of 2012.

Completed

- * Experiment with use of smaller trucks in snow control operations to evaluate ways to reduce capital expenditure in future years.

Smaller trucks were experimented with in two larger snow events. It was found that altering a portion of the fleet to smaller trucks would result in short term capital equipment savings but would result in unacceptable level of service reductions and likely increased operational costs.

- * Complete "off road" equipment evaluation and parts inventory criteria in Fleet Services.

The off-road evaluation was completed resulting in the elimination of several pieces of equipment from the fleet. The parts inventory criteria was improved with a reduction of over \$5,000 from inventory.

- * Develop a downtown landscaping and maintenance program that can be sustainable in cost and comparable to the Downtown WOW program which expires in 2012.

The downtown maintenance program was developed to commence in 2013. The focus will be to add irrigation systematically to reduce long term watering costs.

- * Commence with the new Village Wide Ash Tree Removal Program.

Over 10% of the parkway ash tree population was removed and replaced with diverse species. This elimination of 400 declining trees has addressed safety needs within the urban forest.

- * Improve the analytical abilities and output of the Department.

The addition of a new staff member, who transferred from another Department allowed for analysis of alternate truck use and the Village's resurfacing program.

- * Reduce costs at the Train Station and Parking Deck by adjusting services and contractual relationships with vendors.

Management returned to in-house resulting in a cost savings of over \$50,000.

- * Evaluate bringing our tree inventory software into the Village's GIS system rather than licensing private software.

The software cost was evaluated with the transition to in house GIS programs. It was determined most cost effective to remain with the private software, update the data, and revisit integration into the Village system in two years when the data is more reliable and current.

Current Year

- * **ADMINISTRATIVE** - Continue to provide satisfactory customer service that is cost effective:

- Update productivity and staffing reporting system to align with functions and allow for greater in-house analysis.
- Report on leaf program alternatives.

- * **CAPITAL** - Conduct a Capital Improvement Program that is timely and cost effective:

- Complete all projects on time and within budget.
- Conduct one capital improvement project in a partnering effort with another jurisdiction to reduce administrative burden and increase economies of scale.

Village of Palatine CY 2013 Adopted Budget - Issues & Initiatives

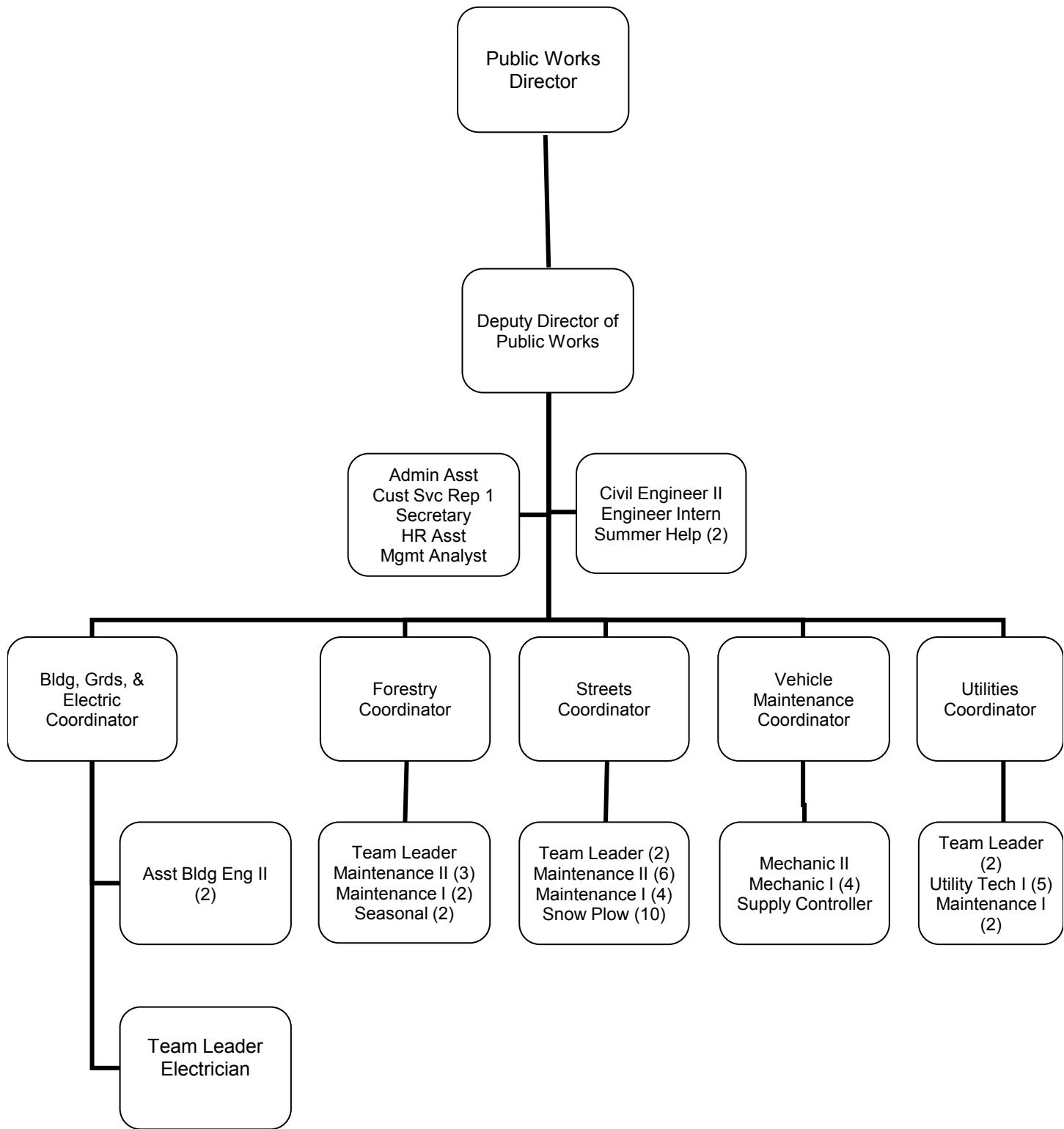
Department 52 Public Works

Current Year continued

- * **BUILDING/GROUNDS/ELECTRIC - Deliver reliable building and electric systems to internal and external customers:**
 - Complete schematic design for Village Hall renovation.
 - Reduce Village owned street light outages by 10%.
- * **FLEET - Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Report vehicle down time.
 - Complete parts inventory criteria and establish a benchmark for inventory levels.
- * **FORESTRY - Maintain a safe and diverse urban forest:**
 - Trim 4,500 parkway trees (20% of Village's urban forest).
 - Remove 800 declining Ash trees (Approximately 10% of Ash tree inventory) and replace with variety of species.
- * **STREETS - Ensure all Village maintained routes are cleared of snow/ice within policy level:**
 - Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.
- * **STREETS - Provide a roadway system that is functional and cost effective:**
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
 - Review bidding standards for contractors for the street resurfacing program to expand eligible bidders.
- * **UTILITIES - Improve water system reliability:**
 - Track unscheduled customer outage hours and report yearly performance.
 - Enhance tracking program for water main breaks in an effort to better direct future investment in the Village's water main system.
- * **UTILITIES - Deliver reliable sanitary and storm sewer systems to customers:**
 - Flush 25 miles of sanitary mains in preventative maintenance.
 - Televise 2 miles of storm and sanitary sewer in proactive maintenance.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 52 Public Works

Position	2011 Adopted Budget	2012 Adopted Budget	2013 Adopted Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Team Leader	6	6	6
Maintenance I	11	9	8
Maintenance II	8	10	11
Public Works Coordinator	5	5	5
Utility Technician I	5	5	5
Electrician	1	1	1
Electronics Tech	1	-	-
Mechanic I	4	4	4
Mechanic II	1	1	1
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	-	-	- *
Administrative Assistant	1	1	1
Secretary	-	-	1
Customer Svc Representative I	-	1	1
Customer Svc Representative 2	2	1	-
Human Resource Assistant	-	-	1
Full-Time Total	51	50	51
Summer Help	2	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	1	1	1
Part-Time Total	15	16	16
Department Total: Public Works	66	66	67

* This is a Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 5,500,299	\$ 5,630,295	\$ 5,877,340
Supplies	2,012,799	2,175,810	2,101,110
Services & Charges	9,733,065	10,332,845	10,233,415
Department Total	\$ 17,246,163	\$ 18,138,950	\$ 18,211,865

Personnel Summary

Full-Time	51	50	51
Part-Time	15	16	16

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 678,818	\$ 745,595	\$ 908,860
Supplies	15,335	19,080	19,080
Services & Charges	39,979	49,900	51,200
Program Total	\$ 734,132	\$ 814,575	\$ 979,140

Personnel Summary

Full-Time	6	6	7
Part-Time	3	4	4

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	424,737	472,470	562,790
500.15	Salaries Temporary	28,029	18,000	18,000
500.20	Salaries Overtime	-	500	500
500.25	Salaries Special Compensation	45,579	40,625	74,010
500.95	Salaries Other	965	-	-
<u>Total: Salaries</u>		\$ 499,310	\$ 531,595	\$ 655,300
<u>Total: Taxes & Benefits</u>		179,508	214,000	253,560
<u>Supplies</u>				
520.05	Office Supplies General	3,376	3,980	3,980
520.10	Office Supplies Paper	139	1,800	1,800
520.15	Office Supplies Printed Forms	200	100	100
525.35	Operating Supplies Clothing	9,818	8,000	8,000
<u>Total: Supplies</u>		13,533	13,880	13,880
<u>Services & Charges</u>				
540.35	Services Medical	2,596	2,000	2,000
545.20	Communications Postage	975	1,050	1,750
550.15	Printing/Advertising Outside Printing Services	257	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	19,940	19,935	20,535
575.05	Other Small Tools & Equipment	356	1,000	1,000
575.10	Other Memberships & Publications	1,874	4,255	4,255
575.15	Other Training & Travel	2,951	7,500	7,500
<u>Total: Services & Charges</u>		28,949	35,740	37,040
Division Total: Administration		721,300	795,215	959,780
Department Total: Public Works		721,300	795,215	959,780
Fund Total: General Fund		721,300	795,215	959,780

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 1,802	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		1,802	5,200	5,200
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	-	500	500
575.10	Other Memberships & Publications	10,681	10,510	10,510
575.15	Other Training & Travel	349	3,150	3,150
<u>Total: Services & Charges</u>		11,030	14,160	14,160
Division Total: Administration		12,832	19,360	19,360
Department Total: Public Works		12,832	19,360	19,360
Fund Total: Waterworks Fund		12,832	19,360	19,360

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 667,860	\$ 572,475	\$ 588,295
Supplies	137,365	177,020	174,570
Services & Charges	887,896	1,005,390	943,720
Program Total	\$ 1,693,121	\$ 1,754,885	\$ 1,706,585

Personnel Summary

Full-Time	6	5	5
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	302,712	304,695	310,805
500.20	Salaries Overtime	7,228	9,000	8,000
500.25	Salaries Special Compensation	8,885	3,550	3,550
<u>Total: Salaries</u>		\$ 318,825	\$ 317,245	\$ 322,355
<u>Total: Taxes & Benefits</u>		137,853	142,195	146,365
<u>Supplies</u>				
525.05	Operating Supplies Custodial	29,355	46,000	39,000
525.35	Operating Supplies Clothing	1,384	1,400	1,400
525.95	Operating Supplies Other	-	3,300	1,500
530.05	R&M Supplies Equipment Parts	69,799	74,760	89,760
<u>Total: Supplies</u>		100,538	125,460	131,660
<u>Services & Charges</u>				
540.60	Services Custodial	49,981	115,300	115,300
540.95	Services Other	9,782	23,980	16,400
560.05	Utility Services Electric	168,466	188,000	176,910
560.10	Utility Services Natural Gas	30,161	38,000	50,355
560.15	Utility Services Water/Sewer	30,192	-	-
565.05	Repair and Maintenance Machinery & Equipment	76,943	84,150	96,990
565.95	Repair and Maintenance Vehicle Maint Service Charge	5,900	5,900	6,080
570.10	Rental Machinery	-	500	500
575.05	Other Small Tools & Equipment	2,739	2,840	2,840
<u>Total: Services & Charges</u>		374,164	458,670	465,375
Division Total: Building, Grounds, Electrical		931,380	1,043,570	1,065,755
Department Total: Public Works		931,380	1,043,570	1,065,755
Fund Total: General Fund		931,380	1,043,570	1,065,755

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	137,457	73,935	75,405
500.20	Salaries Overtime	3,179	4,500	4,500
500.25	Salaries Special Compensation	3,173	-	300
500.95	Salaries Other	6,236	-	-
<u>Total: Salaries</u>		\$ 150,045	\$ 78,435	\$ 80,205
<u>Total: Taxes & Benefits</u>		61,137	34,600	35,730
<u>Supplies</u>				
525.05	Operating Supplies Custodial	7,343	10,200	10,200
525.35	Operating Supplies Clothing	524	1,400	1,400
530.05	R&M Supplies Equipment Parts	21,841	31,290	29,780
<u>Total: Supplies</u>		29,708	42,890	41,380
<u>Services & Charges</u>				
540.60	Services Custodial	20,775	25,500	25,500
560.05	Utility Services Electric	4,960	6,300	6,300
560.10	Utility Services Natural Gas	9,821	28,100	47,000
560.15	Utility Services Water/Sewer	2,420	-	-
565.05	Repair and Maintenance Machinery & Equipment	10,046	23,000	23,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	2,950	2,950	3,040
575.05	Other Small Tools & Equipment	300	300	300
<u>Total: Services & Charges</u>		51,272	86,150	105,140
Division Total: Building, Grounds, Electrical		292,162	242,075	262,455
Department Total: Public Works		292,162	242,075	262,455
Fund Total: Waterworks Fund		292,162	242,075	262,455

**Village of Palatine
CY 2013 Adopted Budget - Expenditures**

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Supplies</u>				
530.05	R&M Supplies Equipment Parts	\$ 158	\$ 1,530	\$ 1,530
<u>Total: Supplies</u>		158	1,530	1,530
	Division Total: Building, Grounds, Electrical	158	1,530	1,530
	Department Total: Public Works	158	1,530	1,530
	Fund Total: Sewerage Fund	158	1,530	1,530

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime		-	3,000
<u>Total: Salaries</u>		\$ -	\$ -	\$ 3,000
<u>Total: Taxes & Benefits</u>		-	-	640
<u>Services & Charges</u>				
540.40	Services Management Fees	\$ 33,000	\$ 33,000	\$ -
540.60	Services Custodial	103,003	111,680	111,680
540.95	Services Other	84,419	92,525	87,025
560.05	Utility Services Electric	85,057	51,365	65,000
560.10	Utility Services Natural Gas	4,181	6,185	8,000
560.15	Utility Services Water/Sewer	4,314	-	-
565.15	Repair and Maintenance Buildings	112,100	107,470	66,500
565.25	Repair and Maintenance Landscape	31,570	40,305	35,000
<u>Total: Services & Charges</u>		457,644	442,530	373,205
Division Total: Building, Grounds, Electrical		457,644	442,530	376,845
Department Total: Public Works		457,644	442,530	376,845
Fund Total: Parking System Fund		457,644	442,530	376,845

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Supplies</u>				
530.05	R&M Supplies Equipment Parts	\$ 6,961	\$ 7,140	\$ -
<u>Total: Supplies</u>		6,961	7,140	-
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	4,375	16,000	-
575.05	Other Small Tools & Equipment	441	2,040	-
<u>Total: Services & Charges</u>		4,816	18,040	-
Division Total: Building, Grounds, Electrical		11,777	25,180	-
Department Total: Public Works		11,777	25,180	-
Fund Total: Fleet Services Fund		11,777	25,180	-

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 750,193	\$ 779,440	\$ 778,450
Supplies	23,450	36,340	32,340
Services & Charges	326,262	369,570	382,610
Program Total	\$ 1,099,905	\$ 1,185,350	\$ 1,193,400

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	474,672	496,370	489,295
500.15	Salaries Temporary	22,070	24,800	24,800
500.20	Salaries Overtime	17,698	12,000	14,500
500.25	Salaries Special Compensation	8,550	3,600	2,950
500.95	Salaries Other	1,104	-	-
<u>Total: Salaries</u>		\$ 524,094	\$ 536,770	\$ 531,545
<u>Total: Taxes & Benefits</u>		226,099	242,670	246,905
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	2,270	6,600	6,600
525.35	Operating Supplies Clothing	1,863	4,200	4,200
525.95	Operating Supplies Other	19,317	25,540	21,540
<u>Total: Supplies</u>		23,450	36,340	32,340
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	208,093	226,280	235,380
565.95	Repair and Maintenance Vehicle Maint Service Charge	110,840	131,290	135,230
575.05	Other Small Tools & Equipment	3,850	7,000	7,000
<u>Total: Services & Charges</u>		322,783	364,570	377,610
Division Total: Forestry		1,096,426	1,180,350	1,188,400
Department Total: Public Works		1,096,426	1,180,350	1,188,400
Fund Total: General Fund		1,096,426	1,180,350	1,188,400

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 3,479	\$ 5,000	\$ 5,000
<u>Total: Services & Charges</u>		3,479	5,000	5,000
Division Total: Forestry		3,479	5,000	5,000
Department Total: Public Works		3,479	5,000	5,000
Fund Total: Waterworks Fund		3,479	5,000	5,000

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,343,251	\$ 1,345,365	\$ 1,363,715
Supplies	165,683	181,240	187,240
Services & Charges	7,604,436	8,048,585	7,970,470
Program Total	\$ 9,113,370	\$ 9,575,190	\$ 9,521,425

Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	511,407	507,850	517,960
500.20	Salaries Overtime	84,917	78,050	78,050
500.25	Salaries Special Compensation	13,993	6,550	6,750
<u>Total: Salaries</u>		\$ 610,317	\$ 592,450	\$ 602,760
<u>Total: Taxes & Benefits</u>		229,434	243,770	251,075
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	5,560	6,000	6,000
525.35	Operating Supplies Clothing	1,639	4,200	4,200
530.30	R&M Supplies Utility System	145,639	136,300	141,300
<u>Total: Supplies</u>		152,838	146,500	151,500
<u>Services & Charges</u>				
540.95	Services Other	19,064	33,760	39,260
550.15	Printing/Advertising Outside Printing Services	-	8,000	7,000
560.05	Utility Services Electric	248,898	290,000	263,350
560.10	Utility Services Natural Gas	6,178	6,750	11,750
560.15	Utility Services Water/Sewer	2,795,260	2,900,000	2,929,000
560.25	Utility Services Refuse Disposal	-	3,125	3,125
565.30	Repair and Maintenance Utility System	19,484	22,880	22,880
565.35	Repair and Maintenance Software	2,200	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	99,060	99,060	102,035
575.05	Other Small Tools & Equipment	7,888	9,930	9,930
<u>Total: Services & Charges</u>		3,198,032	3,376,005	3,390,830
Division Total: Utilities		4,190,621	4,358,725	4,396,165
Department Total: Public Works		4,190,621	4,358,725	4,396,165
Fund Total: Waterworks Fund		4,190,621	4,358,725	4,396,165

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	315,466	323,690	321,275
500.20	Salaries Overtime	26,521	20,000	20,000
500.25	Salaries Special Compensation	7,105	2,150	2,150
Total: Salaries		\$ 349,092	\$ 345,840	\$ 343,425
<u>Total: Taxes & Benefits</u>				
		154,408	163,305	166,455
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	694	1,000	1,000
525.35	Operating Supplies Clothing	2,575	4,240	4,240
530.30	R&M Supplies Utility System	9,576	29,500	30,500
Total: Supplies		12,845	34,740	35,740
<u>Services & Charges</u>				
540.25	Services Engineering	2,203	4,000	9,000
540.95	Services Other	-	10,000	10,000
560.25	Utility Services Refuse Disposal	42,896	51,680	51,680
565.30	Repair and Maintenance Utility System	5,818	11,650	11,650
565.95	Repair and Maintenance Vehicle Maint Service Charge	66,040	66,040	68,030
575.05	Other Small Tools & Equipment	3,420	3,450	3,450
Total: Services & Charges		120,377	146,820	153,810
Division Total: Utilities		636,722	690,705	699,430
Department Total: Public Works		636,722	690,705	699,430
Fund Total: Sewerage Fund		636,722	690,705	699,430

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 2,898,242	\$ 3,001,360	\$ 2,955,360
560.25	Utility Services Refuse Disposal	1,387,785	1,524,400	1,470,470
Total: Services & Charges		4,286,027	4,525,760	4,425,830
Division Total: Utilities		4,286,027	4,525,760	4,425,830
Department Total: Public Works		4,286,027	4,525,760	4,425,830
Fund Total: Refuse Fund		4,286,027	4,525,760	4,425,830

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 1,348,943	\$ 1,452,820	\$ 1,493,690
Supplies	587,406	615,930	594,680
Services & Charges	759,976	744,820	762,795
Program Total	\$ 2,696,325	\$ 2,813,570	\$ 2,851,165

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	844,048	863,255	894,090
500.15	Salaries Temporary	1,947	5,000	5,000
500.20	Salaries Overtime	86,294	135,500	121,000
500.25	Salaries Special Compensation	17,968	8,900	9,450
<u>Total: Salaries</u>		\$ 950,257	\$ 1,012,655	\$ 1,029,540
<u>Total: Taxes & Benefits</u>		398,686	440,165	464,150
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	20,086	40,000	40,000
525.30	Operating Supplies Salt	378,419	360,000	310,000
525.35	Operating Supplies Clothing	5,198	8,400	8,400
525.40	Operating Supplies Shop Materials	29,823	48,500	48,500
530.05	R&M Supplies Equipment Parts	2,414	2,250	1,000
530.20	R&M Supplies Street Maintenance	151,466	156,780	186,780
<u>Total: Supplies</u>		587,406	615,930	594,680
<u>Services & Charges</u>				
540.95	Services Other	172,756	158,200	163,520
560.05	Utility Services Electric	-	2,310	2,310
560.25	Utility Services Refuse Disposal	41,567	46,750	46,750
565.20	Repair and Maintenance Streets	73,280	89,900	89,900
565.25	Repair and Maintenance Landscape	-	530	530
565.95	Repair and Maintenance Vehicle Maint Service Charge	450,445	418,630	431,185
570.10	Rental Machinery	14,472	17,000	17,000
575.05	Other Small Tools & Equipment	7,456	11,500	11,600
<u>Total: Services & Charges</u>		759,976	744,820	762,795
Division Total: Streets		2,696,325	2,813,570	2,851,165
Department Total: Public Works		2,696,325	2,813,570	2,851,165
Fund Total: General Fund		2,696,325	2,813,570	2,851,165

Village of Palatine CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Personnel Services	\$ 711,234	\$ 734,600	\$ 744,330
Supplies	1,083,560	1,146,200	1,093,200
Services & Charges	114,516	114,580	122,620
Program Total	\$ 1,909,310	\$ 1,995,380	\$ 1,960,150

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2013 Adopted Budget - Expenditures

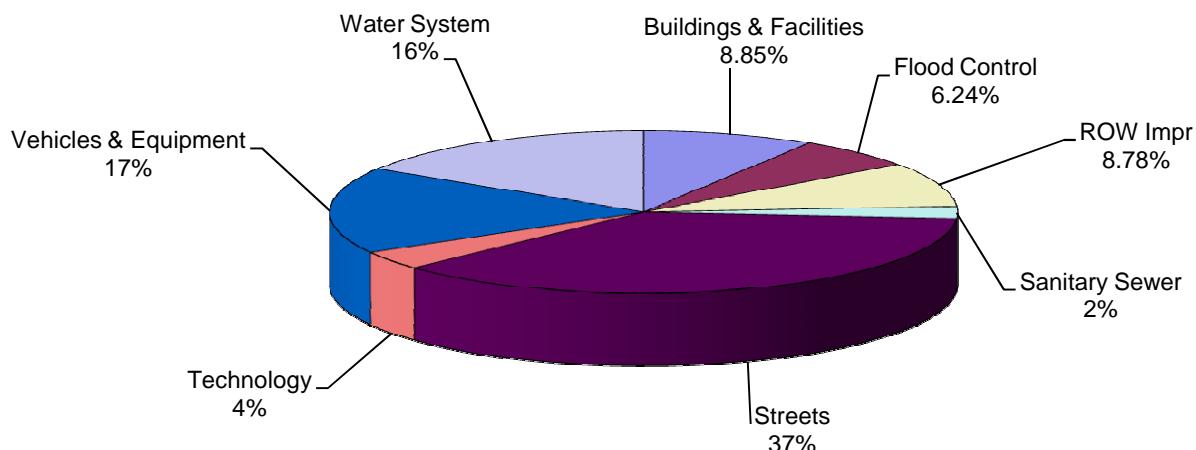
Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	501,614	500,490	510,495
500.20	Salaries Overtime	1,375	12,000	6,000
500.25	Salaries Special Compensation	9,691	4,600	4,800
Total: Salaries		\$ 512,680	\$ 517,090	\$ 521,295
<u>Total: Taxes & Benefits</u>				
		198,554	217,510	223,035
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	695,365	724,000	670,000
525.20	Operating Supplies Lubricants & Additives	25,327	25,000	25,000
525.35	Operating Supplies Clothing	1,580	4,200	4,200
530.05	R&M Supplies Equipment Parts	-	-	1,000
530.10	R&M Supplies Vehicle Parts	361,288	393,000	393,000
Total: Supplies		1,083,560	1,146,200	1,093,200
<u>Services & Charges</u>				
540.95	Services Other	6,815	7,000	8,500
560.25	Utility Services Refuse Disposal	386	2,500	1,000
565.05	Repair and Maintenance Machinery & Equipment	34,328	19,000	25,000
565.10	Repair and Maintenance Vehicles	58,617	68,300	68,300
565.35	Repair and Maintenance Software	5,118	7,000	7,000
575.05	Other Small Tools & Equipment	9,252	10,780	12,820
Total: Services & Charges		114,516	114,580	122,620
Division Total: Fleet Services				
Department Total: Public Works		1,909,310	1,995,380	1,960,150
Fund Total: Fleet Services Fund		1,909,310	1,995,380	1,960,150

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Division 75 Capital

Expenditures by Division	2012	2013	% Change
	Adopted Budget	Adopted Budget	
Capital	\$ 7,705,139	\$ 9,137,223	18.59%
Division Total: Capital	7,705,139	9,137,223	18.59%
Expenditures by Type			
Buildings & Facilities	\$ 502,930	\$ 808,500	60.76%
Flood Control	659,444	570,000	-13.56%
ROW Impr	513,500	801,918	56.17%
Sanitary Sewer	270,000	220,000	-18.52%
Streets	3,265,080	3,355,570	2.77%
Technology	549,000	341,000	-37.89%
Vehicles & Equipment	893,040	1,566,690	75.43%
Water System	1,052,145	1,473,545	40.05%
Division Total: Capital	7,705,139	9,137,223	18.59%

2013 Adopted Budget by Type



Village of Palatine CY 2013 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Expenditures			
Capital Outlay	7,134,585	7,705,139	9,137,223
Division Total	\$ 7,134,585	\$ 7,705,139	\$ 9,137,223
	\$ 7,134,585	\$ 7,705,139	\$ 9,137,223

Village of Palatine, IL

Capital

2013 thru 2017

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2013	2014	2015	2016	2017	Total
Capital Equipment - 401								
Technology Hardware Infrastructure Replacements	<i>IT 0001</i>	2	15,000	20,000	20,000	35,000	20,000	110,000
Technology Hardware Additions	<i>IT 0002</i>	3	7,000	7,000	7,000	7,000	7,000	35,000
Infrastructure Software & Upgrades	<i>IT 0003</i>	2	76,000	50,000	50,000	40,000	40,000	256,000
Office Computer Hardware Replacement	<i>IT 0004</i>	3	32,000	54,000	54,000	54,000	54,000	248,000
Public Safety Communications Hardware	<i>IT 0005</i>	3	125,000	94,500	72,000	30,000	30,000	351,500
Enterprise Resource Planning Project	<i>IT 0007</i>	3	20,000	20,000	20,000	20,000	20,000	100,000
Backup and Recovery	<i>IT 0008</i>	3	7,000	7,000	7,000	5,000		26,000
GIS	<i>IT 0010</i>	3		2,000	21,500	2,000	70,000	95,500
Video System Replacement	<i>IT 0013</i>	3	25,000	3,000				28,000
Fire Dept Vehicle Replacements	<i>VE 0001</i>	3	661,000	837,000	1,060,000		975,000	3,533,000
Fire Dept Equipment Replacements & Additions	<i>VE 0002</i>	3	24,650	665,580	25,000			715,230
Public Works Vehicle Replacements	<i>VE 0003</i>	3	365,000	512,000	335,000	420,000		1,632,000
Public Works Equipment Replacements	<i>VE 0004</i>	3	145,000	307,500	440,000	257,500	65,000	1,215,000
Police Dept Vehicle Replacements	<i>VE 0005</i>	3	314,600	226,000	256,000	243,000	240,000	1,279,600
Administrative Vehicle Replacements	<i>VE 0006</i>	3	31,140			48,000		79,140
Public Works Equipment Additions	<i>VE 0007</i>	4	25,300					25,300
Capital Equipment - 401 Total			1,873,690	2,805,580	2,367,500	1,161,500	1,521,000	9,729,270
Capital Improvement - 402								
Village Facility Roof Replacements	<i>BF 0004</i>	3	90,000		120,000			210,000
Community Center Maintenance Projects	<i>BF 0005</i>	3	50,000					50,000
Combined Service Facility Maintenance Projects	<i>BF 0006</i>	3	95,000	150,000	80,000		25,000	350,000
Community Center HVAC Replacement	<i>BF 0013</i>	3		300,000	540,000	580,000	370,000	1,790,000
Material Storage	<i>BF 0015</i>	3		300,000				300,000
HVAC Replacement in EOC/Training Room	<i>BF 0017</i>	2			20,000			20,000
Village Hall Renovation	<i>BF 0018</i>	3	80,000	7,026,000	7,700,000			14,806,000
Fire Station #83 Bayfloor Lighting	<i>BF 0019</i>	2	8,500					8,500
Sidewalk Replacement Program	<i>RW 0001</i>	3	180,000	180,000	180,000	180,000	180,000	900,000
Sidewalk Extension Program	<i>RW 0002</i>	3	20,000	60,000	120,000	60,000	60,000	320,000
Street Light Cable Replacement	<i>RW 0010</i>	3		15,000	15,000	15,000	15,000	60,000
Village Wide Ash Removal Program	<i>RW 0017</i>	3	250,000	250,000	250,000	250,000	250,000	1,250,000
50/50 Apron/Curb/Gutter Replacement	<i>ST 0001</i>	3	80,000	80,000	80,000	80,000	80,000	400,000
Curb and Gutter-Concrete Edging Extension Program	<i>ST 0002</i>	3	333,350	150,735	174,475	59,470	55,250	773,280
Collector Street Improvements	<i>ST 0003</i>	3	450,000	350,000	325,000	100,000		1,225,000
Integral Curb Program	<i>ST 0006</i>	3		87,650	368,820	91,210	106,045	653,725
Street Microsurfacing Program	<i>ST 0007</i>	2	75,000	75,000	75,000	75,000	75,000	375,000
Intersection Improvements - Pedestrian	<i>ST 0009</i>	3		20,000	70,000	70,000	70,000	230,000
Bike Plan Implementation	<i>ST 0013</i>	3	40,750	61,335	61,335	61,335		224,755
Capital Improvement - 402 Total			1,752,600	9,105,720	10,179,630	1,622,015	1,286,295	23,946,260
CDBG - 210								

Source	Project#	Priority	2013	2014	2015	2016	2017	Total
Community Development Block Grant Improvements	RW 0018	3	231,918	231,900	231,900			695,718
CDBG - 210 Total			231,918	231,900	231,900			695,718
Motor Fuel Tax - 205								
Road Resurfacing	ST 0004	3	1,436,470	1,733,990	1,397,480	1,781,250	1,797,545	8,146,735
Residential Street Rehabilitation Program	ST 0005	3	470,000	520,000	530,000	475,000	430,000	2,425,000
Motor Fuel Tax - 205 Total			1,906,470	2,253,990	1,927,480	2,256,250	2,227,545	10,571,735
Motor Vehicle Parking - 620								
Village Facility Roof Replacements	BF 0004	3					15,000	15,000
Parking Deck Maint & Improvements	BF 0007	3	110,000	175,000	175,000	100,000	50,000	610,000
Train Station Maint & Improvements	BF 0008	3		10,000	60,500	20,000	10,000	100,500
Motor Vehicle Parking - 620 Total			110,000	185,000	235,500	120,000	75,000	725,500
Sewer - 610								
Spot Drainage Improvements	FC 0001	3	35,000	20,000	20,000	20,000	20,000	115,000
Creek Stabilization	FC 0002	3		20,000	40,000	330,000	40,000	430,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3	60,000	60,000	60,000	60,000	60,000	300,000
Ditch Analysis and Rehabilitation	FC 0006	4	175,000	200,000	200,000	200,000	200,000	975,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	3	100,000	75,000	75,000	75,000	75,000	400,000
Gilbert/Glade Neighborhood Enhancements	FC 0008	3	30,000					30,000
Storm Sewer System Sliplining	FC 0010	3	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011	2		50,000	50,000	50,000		150,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	40,000	55,000	55,000	55,000	55,000	260,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	2	70,000	70,000	260,000	700,000		1,100,000
Sewer - 610 Total			790,000	920,000	1,130,000	1,860,000	820,000	5,520,000
TIF-233								
Parking Lot Rehabilitation	BF 0016	3			25,000	225,000		250,000
Railwalk Program	RW 0005	3			125,000	125,000		250,000
Downtown Irrigation Projects	RW 0006	3	20,000	20,000	20,000	20,000	20,000	100,000
Downtown Crosswalk Upgrades	RW 0007	4	10,000					10,000
Downtown Public Art	RW 0014	3	0					0
DT Street Rehabilitation & Landscaping	ST 0008	3	450,000	800,000	450,000	500,000		2,200,000
TIF-233 Total			480,000	820,000	620,000	870,000	20,000	2,810,000
TIF-234								
TIF Sidewalk Extension	RW 0004	3	30,000	90,000	90,000	100,000		310,000
Traffic Signal Upgrade	RW 0015	4	60,000	250,000				310,000
Intersection Improvements - Pedestrian	ST 0009	3	20,000	50,000				70,000
TIF-234 Total			110,000	390,000	90,000	100,000		690,000

Source	Project#	Priority	2013	2014	2015	2016	2017	Total
Water - 605								
Village Facility Roof Replacements	<i>BF 0004</i>	3		10,000		5,000		15,000
Emergency Power Systems	<i>BF 0010</i>	2	375,000		325,000			700,000
Pump Station Security Installations	<i>BF 0014</i>	3			16,970			16,970
Utilities SCADA System Upgrades	<i>IT 0006</i>	3	34,000	25,000	20,000	25,000	20,000	124,000
Water Meter Conversion Project	<i>IT 0009</i>	3		500,000	4,000,000			4,500,000
Water Tank Maintenance	<i>WW 0001</i>	3	900,545	838,150	1,004,160	991,675	902,575	4,637,105
Watermain Extensions & Looping	<i>WW 0002</i>	3	175,000	200,000	200,000	200,000	200,000	975,000
Watermain Replacements	<i>WW 0003</i>	3	338,000	546,710	700,475	861,590	1,030,325	3,477,100
Alternative Water Supply	<i>WW 0004</i>	3		40,000	50,000	1,000,000	75,000	1,165,000
Well and Pump Station Improvements	<i>WW 0005</i>	2		145,000		100,000		245,000
Water System 3 Zone Conversion	<i>WW 0006</i>	3	60,000	250,000	250,000	250,000	150,000	960,000
Water - 605 Total			1,882,545	2,554,860	6,566,605	3,433,265	2,377,900	16,815,175
GRAND TOTAL								
			9,137,223	19,267,050	23,348,615	11,423,030	8,327,740	71,503,658

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0004**
Project Name **Village Facility Roof Replacements**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

Replacement and upgrading of Village Facility Roofs	
2013 - Station 85	\$ 60,000 (would be minimum patching effort)
2013 - 150 W Wilson (CLU)	\$ 10,000
2013 - Base 5 (Michigan)	\$ 20,000
2014 - Well #6 & Well #7	\$ 10,000
2015 - CC Garage	\$ 10,000
2015 - CSF Asphalt Shingles	\$ 110,000 (28% Park Dist Reimb)
2016 - Well 16	\$ 5,000
2017 - Deck (3 Towers)	\$ 15,000

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.

1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Expenditures	2013	2014	2015	2016	2017	Total
Construction	90,000	10,000	120,000	5,000	15,000	240,000
Total	90,000	10,000	120,000	5,000	15,000	240,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402	90,000		120,000			210,000
Motor Vehicle Parking - 620					15,000	15,000
Water - 605		10,000		5,000		15,000
Total	90,000	10,000	120,000	5,000	15,000	240,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0005**
Project Name **Community Center Maintenance Projects**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

CY 2013 - General Maintenance Needs

Justification

This program is designed to maintain the Community Center and fix any repairs that are needed through wear and tear.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
97,000	Other	50,000					50,000
Total	Total	50,000					50,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
97,000	Capital Improvement - 402	50,000					50,000
Total	Total	50,000					50,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0006**
Project Name **Combined Service Facility Maintenance Projects**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

The Combined Service Facility was completed in 1991 and now requires periodic maintenance and repair.

CY 2013 - West & Side Drive	\$ 95,000
CY 2014 - Vehicle Storage All Door Replacement	\$ 150,000
CY 2015 - Replace East Border Wall	\$ 80,000
CY 2017 - Replace Rooftop Units RT-2 - RT-8	\$ 25,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through ware and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
165,170	Construction	95,000	150,000	80,000		25,000	350,000
Total	Total	95,000	150,000	80,000		25,000	350,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
165,170	Capital Improvement - 402	95,000	150,000	80,000		25,000	350,000
Total	Total	95,000	150,000	80,000		25,000	350,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0007**
Project Name **Parking Deck Maint & Improvements**

Account # 620-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

CY 2013 - Maintenance to all Joints & Tee to Tee Sealant on Levels 3, 2 and Ground (\$110,000)
CY 2014 - Structural Sealant and Pavement Markings (\$175,000)
CY 2015 - Message Board (\$25,000) Stain (\$150,000)
CY 2016 - Signage (\$100,000)
CY 2017 - Spot Joint Repairs

Justification

Normal wear & tear repair

Prior	Expenditures	2013	2014	2015	2016	2017	Total
155,000	Other	110,000	175,000	175,000	100,000	50,000	610,000
Total	Total	110,000	175,000	175,000	100,000	50,000	610,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
155,000	Motor Vehicle Parking - 620	110,000	175,000	175,000	100,000	50,000	610,000
Total	Total	110,000	175,000	175,000	100,000	50,000	610,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0008**
Project Name **Train Station Maint & Improvements**

Account # 620-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Priority Important

Description

CY 2014 - Powerwashing/Sealing	\$ 5,000
- Exterior Cameras	\$ 5,000
CY 2015 - Replace Circle Drive	\$ 45,500
Approximately 3,500 SF @ \$13/SF	
CY 2015 - New Furniture/Newspaper Stands	\$ 15,000
CY 2016 - Refinish Paneling	\$ 20,000
CY 2017 - Expand Bike Rack Area	\$ 10,000

Justification

The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
20,000	Construction		10,000	60,500	20,000	10,000	100,500
Total	Total		10,000	60,500	20,000	10,000	100,500

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
20,000	Motor Vehicle Parking - 620		10,000	60,500	20,000	10,000	100,500
Total	Total		10,000	60,500	20,000	10,000	100,500

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **BF 0010**
Project Name **Emergency Power Systems**

Account # 605-52-75-6010 620**Department** 52-Public Works**Contact** Matt Dusckett**Type** Equipment**Useful Life** 20 years**Category** Buildings & Facilities**Priority** Very Important**Description**

Installation and replacement of emergency power systems and components including generators

CY 2013 - New Generator at Heron Drive Pump Station \$375,000
CY 2015 - South Station Replacement \$325,000

Justification

To provide power to critical Village functions and equipment during outages
To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.
To allow continued operations during storms and other emergencies

Expenditures	2013	2014	2015	2016	2017	Total
Equipment	375,000		325,000			700,000
Total	375,000		325,000			700,000

Funding Sources	2013	2014	2015	2016	2017	Total
Water - 605	375,000		325,000			700,000
Total	375,000		325,000			700,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project #	BF 0013
Project Name	Community Center HVAC Replacement

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 15 years

Category Buildings & Facilities

Priority Important

Account #

Description

HVAC Study conducted in 2003 identified a need for replacement of the air chiller and associated pipe work and controls on HVAC system for the Community Center. In total, the entire HVAC needs replacement and upgrading having a total cost of \$1,790,000
 CY 2014 - Boiler Replacement & Pumps \$300,000
 CY 2015 - Second Floor HVAC System Replacement \$540,000
 CY 2016 - First Floor HVAC System Replacement \$580,000
 CY 2017 - Ground Floor HVAC System Replacement \$370,000

Justification

Key components of the HVAC System are more than forty (40) years old. As such, their reliability is highly questionable, as is our ability to maintain and repair when failures occur.

Note : Depending on Implementation of BF 0005, some costs should be reviewed

Expenditures	2013	2014	2015	2016	2017	Total
Equipment		300,000	540,000	580,000	370,000	1,790,000
Total	300,000	540,000	580,000	370,000	1,790,000	

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402		300,000	540,000	580,000	370,000	1,790,000
Total	300,000	540,000	580,000	370,000	1,790,000	

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0014**
Project Name **Pump Station Security Installations**

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village. Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecome, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily bypassed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

Prior	Expenditures	2013	2014	2015	2016	2017	Total	Future
15,760	Equipment			16,970			16,970	18,735
Total	Total			16,970			16,970	Total

Prior	Funding Sources	2013	2014	2015	2016	2017	Total	Future
15,760	Water - 605			16,970			16,970	18,735
Total	Total			16,970			16,970	Total

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **BF 0015**
Project Name **Material Storage**

Department 52-Public Works**Contact** Matt Barry**Type** Improvement**Useful Life** 10 years**Category** Buildings & Facilities**Priority** Important**Account #****Description**

Construction of Salt Dome at Public Works

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2017.

Justification

Expanding Salt Storage would allow the village to realize savings in product purchasing with the state cooperative. The Village has paid approximately 30k premium per year to have smaller storage and our own procurement arrangement. Materials are stored at the subject site exposed to the elements as well as visible to adjacent properties and motorists passing the site. A storage building would allow for protection of equipment and materials while improving the aesthetics of the site.

Expenditures	2013	2014	2015	2016	2017	Total	Future
Construction		300,000				300,000	350,000
Total		300,000				300,000	Total

Funding Sources	2013	2014	2015	2016	2017	Total	Future
Capital Improvement - 402		300,000				300,000	350,000
Total		300,000				300,000	Total

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0016**
Project Name **Parking Lot Rehabilitation**

Account # 233-52-75-6010

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2015 - \$ 25,000 - Design for Permanent Parking Block 22

2016 - \$225,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2013	2014	2015	2016	2017	Total
615 - Improvements Other tha			25,000	225,000		250,000
Total			25,000	225,000		250,000

Funding Sources	2013	2014	2015	2016	2017	Total
TIF-233			25,000	225,000		250,000
Total			25,000	225,000		250,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0017**
Project Name **HVAC Replacement in EOC/Training Room**

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Very Important

Account #

Description

Rooftop HVAC Unit Replacement for the Community Center EOC/Training Room

Justification

Over the last several years, this unit has had a number of breakdowns. The unit is over 25 years old. Additionally, this unit relies on the Community Centers main boiler for heating. New unit will include a natural gas heating section.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment			20,000			20,000
Total			20,000			20,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402			20,000			20,000
Total			20,000			20,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **BF 0018**
Project Name **Village Hall Renovation**

Account # 402-52-75-6010 610

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Priority Important

Description

CY 2013 - Study updates for Renovation, Reconstruction, Relocation

Building Renovation

CY 2014 Construction \$7,026,000

CY 2015 Construction \$7,700,000

Justification

This program is designed to renovate the Village Hall. Professional services and schematic design would be recommended in 2013.

Expenditures	2013	2014	2015	2016	2017	Total
Construction		7,026,000	7,700,000			14,726,000
Other		80,000				80,000
Total	80,000	7,026,000	7,700,000			14,806,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402	80,000	7,026,000	7,700,000			14,806,000
Total	80,000	7,026,000	7,700,000			14,806,000

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **BF 0019**
Project Name **Fire Station #83 Bayfloor Lighting**

Account # 402-44-75-6010 610**Department** 44-Fire**Contact** Scott Andersen**Type** Improvement**Useful Life** 20 years**Category** Buildings & Facilities**Priority** Very Important**Description**

Remove existing bayfloor light fixtures. Remove old, damaged, melted wire and replace with new wire. Install new fluorescent high bay light fixtures with wire guards.

Justification

In June, 2009 it was determined that the bayfloor lights at Station 82 were overheating and melting the insulation on the wiring causing an arcing/shorting condition. The damaged wire and the fixtures were replaced. We now have the same problem at Station 83 which appears to be a failure of the lighting fixture which is designed to shut off after it reaches a certain temperature to save electricity. The lights are not automatically shutting off, overheating and then melting the insulation on the wiring and causing the same arcing/shorting condition. These are the only fixtures of this type in any of the fire stations and will be replaced with the same fixtures that were installed in Station 82 which appear to have corrected the problem.

Expenditures	2013	2014	2015	2016	2017	Total
Other	8,500					8,500
Total	8,500					8,500

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402	8,500					8,500
Total	8,500					8,500

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **FC 0001**
Project Name **Spot Drainage Improvements**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way by storm sewer installation or channel regrading.

Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
20,000	Construction	35,000	20,000	20,000	20,000	20,000	115,000
Total	Total	35,000	20,000	20,000	20,000	20,000	115,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
20,000	Sewer - 610	35,000	20,000	20,000	20,000	20,000	115,000
Total	Total	35,000	20,000	20,000	20,000	20,000	115,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0002
Project Name Creek Stabilization

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

Segments of Salt and Buffalo Creeks have limitations that present limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements to be prioritized based on losses to structures, safety, and erosion control. Improvement additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2014 - Hire consultant to assist with creek inventory and prioritizing future improvements

CY 2015 - Design and Permit CY 2016 - Construct CY 2017 - Design and Permit 2nd Creek Priority CY 2018 - Construct 2nd Creek Priority as determined by inventory

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Expenditures	2013	2014	2015	2016	2017	Total	Future
Engineering		20,000	40,000		40,000	100,000	270,000
Construction				330,000		330,000	
Total		20,000	40,000	330,000	40,000	430,000	Total

Funding Sources	2013	2014	2015	2016	2017	Total	Future
Sewer - 610		20,000	40,000	330,000	40,000	430,000	270,000
Total		20,000	40,000	330,000	40,000	430,000	Total

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **FC 0003**
Project Name **Creek Outfall Structure Rehabilitation**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2013	2014	2015	2016	2017	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **FC 0004**
Project Name **Storm Inlet Reconstruction/Repair**

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 30 years

Category Flood Control

Priority Less Important

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)
Eliminate structure, street and parkway erosion
Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2013	2014	2015	2016	2017	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0005
Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2013 - Rose Repairs or Removal

CY 2014 - Imperial @ West Branch

CY 2015 - Palatine @ West Branch

CY 2016 - Michigan @ West Branch

CY 2017 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory, County wide storm water management ordinance, and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Expenditures	2013	2014	2015	2016	2017	Total
Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	60,000	60,000	60,000	60,000	60,000	300,000

Funding Sources	2013	2014	2015	2016	2017	Total
Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Less Important

Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will wait.

CY 2013 - Reshaping Overland Flow from Williams/Thomas

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right of way drainage and long term maintenance

Prior	Expenditures	2013	2014	2015	2016	2017	Total
170,000	Construction	175,000	200,000	200,000	200,000	200,000	975,000
Total	Total	175,000	200,000	200,000	200,000	200,000	975,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
170,000	Sewer - 610	175,000	200,000	200,000	200,000	200,000	975,000
Total	Total	175,000	200,000	200,000	200,000	200,000	975,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0007
Project Name Storm Sewer & Draintile Repl/Expansion

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended.

CY 2013 - CMP Replacement in Plum Grove Hills Unit 1

CY 2014 - North of Illinois Between Brockway & Plum Grove Rd

CY 2015 - Drain tile internal to the block south of Plum Grove Road and north of Michigan Avenue

CY 2016 - Quentin near Echo

CY 2017 - Forest south of North Avenue (Development may provide portion of facility)

Future - Kenilworth West of Quentin, Wood west of Clyde

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2013	2014	2015	2016	2017	Total
75,000	Construction	100,000	75,000	75,000	75,000	75,000	400,000
Total	Total	100,000	75,000	75,000	75,000	75,000	400,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
75,000	Sewer - 610	100,000	75,000	75,000	75,000	75,000	400,000
Total	Total	100,000	75,000	75,000	75,000	75,000	400,000

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **FC 0008**
Project Name **Gilbert/Glade Neighborhood Enhancements**

Account # 610-52-75-6020 615**Department** 52-Public Works**Contact** Matt Barry**Type** Improvement**Useful Life** 50 years**Category** Flood Control**Priority** Important**Description**

Following the installation of the storm water lift station a series of improvements is contemplated to enhance the area from both a functional and aesthetic approach.

CY 2013 - Extension of storm sewers to address isolated depressional areas to the south

Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station
 To enhance the pedestrian, aesthetics, and wetland qualities of the area

Expenditures	2013	2014	2015	2016	2017	Total
Construction	30,000					30,000
Total	30,000					30,000

Funding Sources	2013	2014	2015	2016	2017	Total
Sewer - 610	30,000					30,000
Total	30,000					30,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0010
Project Name Storm Sewer System Sliplining

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village

Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Smith St between Palatine Rd & Metra train tracks 900 Feet of 36" Diameter Pipe
- North Benton between Comfort and Colfax
- Kenilworth from 828 West to Crescent
- Carriageway C.M.P. (Plum Grove Hills Unit #1)

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2013	2014	2015	2016	2017	Total
30,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
30,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0011
Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Very Important

Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village brought in outside consultants to revise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-system capacity. Identified improvements would feed into the W-23 (Ditch Rehabilitation Program) or W-30 (Storm Sewer Expansion Program).

2014 - Smith at Colfax sub watershed

2015 - Eisenhower at Greenwood sub watershed

2016 - Pompano at Rohlwing sub watershed

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Link with start of Storm Water Utility

Expenditures	2013	2014	2015	2016	2017	Total
Construction		50,000	50,000	50,000		150,000
Total		50,000	50,000	50,000		150,000

Funding Sources	2013	2014	2015	2016	2017	Total
Sewer - 610		50,000	50,000	50,000		150,000
Total		50,000	50,000	50,000		150,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # FC 0012
Project Name Storm Sewer Televising

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Flood Control

Priority Important

Description

Much of the Villages storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. Currently, televising is completed on an "as-needed" or "emergency" basis when systems are observed to react insufficiently or fail. During the storm water utility feasibility study a program was identified to convert our approach from reactive to more proactive. This pilot program would allow for contractual televising services to determine if it would be more cost effective to complete base line investigation by expanding in-house capabilities or an ongoing out-of-house program. There are approximately 214 miles of storm sewer main in the Village. It is estimated that 850,000 lineal feet of the existing system warrants investigation. At an approximate cost of \$1.00-\$1.25/LF the total program is approximated at \$850,000.

Justification

Reduce flood risk
 Reduce maintenance costs
 Improve the Village's approach to preservation of long term assets
 Link with start of Storm Water Utility

Expenditures	2013	2014	2015	2016	2017	Total
Construction		90,000	90,000	90,000	90,000	360,000
Total	90,000	90,000	90,000	90,000	90,000	360,000

Funding Sources	2013	2014	2015	2016	2017	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
Total	90,000	90,000	90,000	90,000	90,000	360,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project #	FC 0013
Project Name	Residential Drainage Improvements

Account # 610-52-75-6020 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Description

In 1991, the Village instituted a program to provide storm sewer ext into areas with poor drainage when requested by residents. This program is intended to address private and public drainage issues with either an extension of the public system (50/50 Storm Sewer Extension Project), participating in a private storm sewer extension (Small diameter project), or participating in the installation of a Rain Garden.

Activities in the program include:

1. 50/50 program (8" diameter) requiring the residents pay for 50% or the storm sewer, up to a maximum of \$1,200 per benefiting property
2. Small diameter program (4" or 6") with the Village participating 50% up to \$2,500
3. Rain Garden program - Village participating 75% up to \$3,000.
4. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
55,000	Construction	40,000	55,000	55,000	55,000	55,000	260,000
Total	Total	40,000	55,000	55,000	55,000	55,000	260,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
55,000	Sewer - 610	40,000	55,000	55,000	55,000	55,000	260,000
Total	Total	40,000	55,000	55,000	55,000	55,000	260,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # IT 0001
Project Name Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

Description

CY 2013 Planned Replacements
- Server Replacement \$ 10,000
- UPS Battery Replacement \$ 5,000

CY 2016
- Move Transmitter from YMCA to Countryside \$ 15,000

Justification

Replacement of main server - normal schedule
Replacement of UPS Batteries at CC

Prior	Expenditures	2013	2014	2015	2016	2017	Total
92,000	Equipment	15,000	20,000	20,000	35,000	20,000	110,000
Total	Total	15,000	20,000	20,000	35,000	20,000	110,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
92,000	Capital Equipment - 401	15,000	20,000	20,000	35,000	20,000	110,000
Total	Total	15,000	20,000	20,000	35,000	20,000	110,000

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **IT 0002**
Project Name **Technology Hardware Additions**

Account # 401-38-75-6030 640**Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 5 years**Category** Technology**Priority** Important**Description**

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them. The departments are required to identify 50% of the costs of any identified new technology items out of their operational budget.

Justification

To provide seed money in the budget for new technology projects identified in the course of a year.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment	7,000	7,000	7,000	7,000	7,000	35,000
Total	7,000	7,000	7,000	7,000	7,000	35,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Equipment - 401	7,000	7,000	7,000	7,000	7,000	35,000
Total	7,000	7,000	7,000	7,000	7,000	35,000

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **IT 0003**
Project Name **Infrastructure Software & Upgrades**

Account # 401-38-75-6030 640**Department** 38-Information Technology**Contact** Larry Schroth**Type** Equipment**Useful Life** 3 Years**Category** Technology**Priority** Very Important**Description**

CY 2013
General Software Upgrades / replacements 10,000
AutoCAD Civil 3D 30,000
Server Conversion to MS Windows 19,000
Network Monitor Tools 5,000
Forms Software 12,000
CY 2014
Hosted Email Conversion 45,000

Justification

Website Refresh will update the Look & feel of www.palatine.il.us to embrace an easier look & feel. Last Refresh was 4 years ago
Update AutoCAD to latest version. This is the last year for an upgrade without having to purchase new
Convert main file/print servers to MS Windows
Add new network monitoring software to ensure the operation of our network
Replace older forms software with one with support for Windows 7
Move from internally supported groupwise to hosted email

Prior	Expenditures	2013	2014	2015	2016	2017	Total
27,000	Equipment	76,000	50,000	50,000	40,000	40,000	256,000
Total	Total	76,000	50,000	50,000	40,000	40,000	256,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
27,000	Capital Equipment - 401	76,000	50,000	50,000	40,000	40,000	256,000
Total	Total	76,000	50,000	50,000	40,000	40,000	256,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # IT 0004
Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Description

Replacement of 45 Computers, maintaining our 5 year replacement schedule (Delayed to 2014)
 Laptop/Computer Replacements \$20,000
 40 MS Office \$12,000

Justification

Maintain current cycle of 5 year replacement of desktop/laptop computers.
 Outfit new machines with MS Office 2010

Prior	Expenditures	2013	2014	2015	2016	2017	Total
39,000	Equipment	32,000	54,000	54,000	54,000	54,000	248,000
Total	Total	32,000	54,000	54,000	54,000	54,000	248,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
39,000	Capital Equipment - 401	32,000	54,000	54,000	54,000	54,000	248,000
Total	Total	32,000	54,000	54,000	54,000	54,000	248,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **IT 0005**
 Project Name **Public Safety Communications Hardware**

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 3 Years

Category Technology

Priority Important

Description

Replacement of 1/3 of toughbook computers \$72,000
 Outfit PD & FD with wireless air card communications \$53,000
 (Cell Service not included)

Justification

Replace initial 1/3 of PD/FD in car computers. Current model is 6 years old.
 Outfit PD/FD cars with cell data communications equipment including LTE Data, GPS and Wi-Fi to support long term needs of PD/FD.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
18,000	Equipment	125,000	94,500	72,000	30,000	30,000	351,500
Total	Total	125,000	94,500	72,000	30,000	30,000	351,500

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
18,000	Capital Equipment - 401	125,000	94,500	72,000	30,000	30,000	351,500
Total	Total	125,000	94,500	72,000	30,000	30,000	351,500

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **IT 0006**
 Project Name **Utilities SCADA System Upgrades**

Account # 605-52-75-6030 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Description

This project calls for two recent improvements to be tied into the Village's SCADA System.

2013 - SCADA Software & Computer Upgrade - \$34,000

2014 - Reservoir Fill Time - \$25,000

2015 - Reservoir Fill Time Countryside - \$20,000

2016 - Reservoir Fill Time - \$25,000

2017 - Radio Interconnects with Smith St Tank - \$20,000

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.

2013 - Integrate with Village Network and provide system backups

Prior	Expenditures	2013	2014	2015	2016	2017	Total
20,000	Construction	34,000	25,000	20,000	25,000	20,000	124,000
Total	Total	34,000	25,000	20,000	25,000	20,000	124,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
20,000	Water - 605	34,000	25,000	20,000	25,000	20,000	124,000
Total	Total	34,000	25,000	20,000	25,000	20,000	124,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # IT 0007
Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Paul Mehring/Larry Schroth

Type Improvement

Useful Life 10 years

Category Technology

Priority Important

Description

Implementation of New World's Logo system, supporting Finance, Utility management, Licensing, Inspections, Permitting, and Human Resource with an integrated system. Provide self service to employees and citizens, enabling greater access to information and more efficient business processes.

Implementation over the next 3 years will effect all departments and employee's within the Village, providing faster process and greater access to information.

Justification

Provide additional interfaces and training for NW module implementation

Prior	Expenditures	2013	2014	2015	2016	2017	Total
300,000	Other	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
300,000	Capital Equipment - 401	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # IT 0008
Project Name Backup and Recovery

Account # 401-38-75-6030 640

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Description

Agent Change Over \$ 7,000

Justification

Moving from Novell to Windows

Prior	Expenditures	2013	2014	2015	2016	2017	Total
3,000	Equipment	7,000	7,000	7,000	5,000		26,000
Total	Total	7,000	7,000	7,000	5,000		26,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
3,000	Capital Equipment - 401	7,000	7,000	7,000	5,000		26,000
Total	Total	7,000	7,000	7,000	5,000		26,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project #	IT 0009
Project Name	Water Meter Conversion Project

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Account #

Description

The Village of Palatine has not used a systematic method for water meter replacement since the 1970's. The technology currently utilized by the village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses are discontinued. The Palatine ROM - External Building Reading Equipment system is no longer supported.

Justification

In general this program would improve customer service, improve readability of meters and readings, eliminate meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue. Anticipate replacement meters over 5 years old with Radio Conversion.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment		500,000	4,000,000			4,500,000
Total	500,000	4,000,000				4,500,000

Funding Sources	2013	2014	2015	2016	2017	Total
Water - 605		500,000	4,000,000			4,500,000
Total	500,000	4,000,000				4,500,000

Capital**2013 *thru* 2017****Village of Palatine, IL****Project #** **IT 0010****Project Name** **GIS****Account #** 401-38-75-6030 640**Department** 38-Information Technology**Contact** Larry Schroth**Type** Improvement**Useful Life** 4 years**Category** Technology**Priority** Important**Description**

CY 2015
Pipe Software \$19,500

Justification

Integrate video from server television to GIS, enhancing access to video captured.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment		2,000	21,500	2,000	70,000	95,500
Total	2,000	21,500	2,000	70,000	95,500	

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Equipment - 401		2,000	21,500	2,000	70,000	95,500
Total	2,000	21,500	2,000	70,000	95,500	

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # **IT 0013**
Project Name **Video System Replacement**

Account # 401-38-75-6030 640**Department** 38-Information Technology**Contact** Sam Trakas/Larry Schroth**Type** Equipment**Useful Life** 10 years**Category** Technology**Priority** Important**Description**

Replacement of Channel 6 BBS - \$25,000

Justification

Replacement of BBS system for Channel 6

Expenditures	2013	2014	2015	2016	2017	Total
Equipment	25,000	3,000				28,000
Total	25,000	3,000				28,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Equipment - 401	25,000	3,000				28,000
Total	25,000	3,000				28,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0001
Project Name Sidewalk Replacement Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Description

The sidewalk maintenance program consists of:

Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village 50/50 Sidewalk Replacement \$20,000

Misc Infill/Repairs \$10,000

The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. Since property owners have areas outside of the hazardous program. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the fifth year at this threshold.

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:

- A. Vertical Displacement (offsets) greater than 3/4 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
180,000	Construction	180,000	180,000	180,000	180,000	180,000	900,000
Total		180,000	180,000	180,000	180,000	180,000	900,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
180,000	Capital Improvement - 402	180,000	180,000	180,000	180,000	180,000	900,000
Total		180,000	180,000	180,000	180,000	180,000	900,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0002
Project Name Sidewalk Extension Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2013 - Oak, Palatine to Slade (East Side)

CY 2014 - Wilson East of Harrison to Clyde, South Side

CY 2015 - Quentin Road, Lake-Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2016 - Smith South of Cunningham, East Side

CY 2017 - Illinois West of Hicks to Vermont

CY 2018 - Quentin Road US-14 to Colfax

Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

Expenditures	2013	2014	2015	2016	2017	Total	Future
Construction	20,000	60,000	120,000	60,000	60,000	320,000	50,000
Total	20,000	60,000	120,000	60,000	60,000	320,000	Total

Funding Sources	2013	2014	2015	2016	2017	Total	Future
Capital Improvement - 402	20,000	60,000	120,000	60,000	60,000	320,000	50,000
Total	20,000	60,000	120,000	60,000	60,000	320,000	Total

Capital

2013 *thru* 2017

Department 52-Public Works

Village of Palatine, IL

Project # **RW 0004**
 Project Name **TIF Sidewalk Extension**

Account # 234-52-75-6040 615

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

To provide a safe and adequate means of transportation for pedestrians

CY 2013 - Dundee @ Lynda Ped Signal & Sidewalk Extension (See ST 0009)

CY 2014 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2015 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2016 - Dundee, Hicks to Rand Rd

Justification

Reduce flood risk

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Prior	Expenditures	2013	2014	2015	2016	2017	Total
150,000	615 - Improvements Other tha	30,000	90,000	90,000	100,000		310,000
Total	Total	30,000	90,000	90,000	100,000		310,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
150,000	TIF-234	30,000	90,000	90,000	100,000		310,000
Total	Total	30,000	90,000	90,000	100,000		310,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0005
Project Name Railwalk Program

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Description

The total program is to extend railwalks from Maple Street on the west to Plum Grove Road on the east. Amenities to be included are lights, signage, and landscaping. Remaining sections to complete this project are:

2015 - Brockway to Greeley (Construct)
 2016 - Greeley to Smith with development of Block 22

Justification

The railwalk is considered an aesthetic improvement along the railroad tracks while also providing the functionality of a pedestrian walkway to encourage free-flow access through the downtown.

Expenditures	2013	2014	2015	2016	2017	Total
615 - Improvements Other tha			125,000	125,000		250,000
Total			125,000	125,000		250,000

Funding Sources	2013	2014	2015	2016	2017	Total
TIF-233			125,000	125,000		250,000
Total			125,000	125,000		250,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0006
Project Name Downtown Irrigation Projects

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

A second phase of the Downtown landscaping program is contemplated to start in 2013. In this extension from the original program, landscaping and irrigation could be installed in areas along the Palatine Rd corridor or pocket park areas that were not improved in the first 5-year program.

Justification

This program is designed to provided for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District. While lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
22,500	615 - Improvements Other tha	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
22,500	TIF-233	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0007
Project Name Downtown Crosswalk Upgrades

Account # 233-52-75-6040 615

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Description

Under this program, all crosswalks in the downtown business district would be upgraded to 8 centimeter Brick Pavers, replacing either the asphalt pavement crosswalks or brick paver crosswalks.

CY 2013 - Bothwell & Station; Station & Wilson; Wilson & Smith (East Side); Slade & Smith (E Side)

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area. Replacing with 8 centimeter concrete pavers will improve aesthetics and longevity.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
36,000	615 - Improvements Other tha	10,000					10,000
Total	Total	10,000					10,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
36,000	TIF-233	10,000					10,000
Total	Total	10,000					10,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0010
Project Name Street Light Cable Replacement

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Account #

Description

Systematic replacement of old rubber-coated Type R street light cable w/new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision it is proposed that for 2012 through 2016, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Expenditures	2013	2014	2015	2016	2017	Total
Construction		15,000	15,000	15,000	15,000	60,000
Total	15,000	15,000	15,000	15,000	15,000	60,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402		15,000	15,000	15,000	15,000	60,000
Total	15,000	15,000	15,000	15,000	15,000	60,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project #	RW 0014
Project Name	Downtown Public Art

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Account #

Description

As a result of the on going improvements in the downtown area, additional pieces of sculpture art are being recommended by the Beautification Commission. These are the potential sites for the sculptures: Palatine Road and Plum Grove Road, Brockway and Wilson, Plum Grove Road and Slade.

CY 2013 - Master Plan with Beautification Commission

Justification

- Create a "hometown" aesthetic ambiance in the downtown area
- Improve the appearance of the downtown area
- Enhance the image of the Village to pass through traffic
- Downtown as a focal point

Expenditures	2013	2014	2015	2016	2017	Total
615 - Improvements Other tha	0					0
Total	0					0

Funding Sources	2013	2014	2015	2016	2017	Total
TIF-233	0					0
Total	0					0

Capital**2013 *thru* 2017****Department** 52-Public Works**Village of Palatine, IL**

Project # **RW 0015**
Project Name **Traffic Signal Upgrade**

Account # 234-52-75-6040 615**Contact****Type** Improvement**Useful Life****Category** Rights of Way Improvements**Priority** Less Important**Description**

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road
CY 2013 - Design & Permit for Signal at IL-68 & Park Place Dr
CY 2014 - Construct Signal

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area/

Expenditures	2013	2014	2015	2016	2017	Total
615 - Improvements Other tha	60,000	250,000				310,000
Total	60,000	250,000				310,000

Funding Sources	2013	2014	2015	2016	2017	Total
TIF-234	60,000	250,000				310,000
Total	60,000	250,000				310,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # RW 0017
Project Name Village Wide Ash Removal Program

Account # 402-52-75-6040 615

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Description

Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.

CY 2013 - 500 removals & Replacements by Contractor
Additional 300 removals planned by in-house crews

Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce the noise
3. Enhance the image of the Village to pass-through traffic
4. Manage affects of Emerald Ash Borer on our Urban Forest

Prior	Expenditures	2013	2014	2015	2016	2017	Total
125,000	615 - Improvements Other tha	250,000	250,000	250,000	250,000	250,000	1,250,000
Total	Total	250,000	250,000	250,000	250,000	250,000	1,250,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
125,000	Capital Improvement - 402	250,000	250,000	250,000	250,000	250,000	1,250,000
Total	Total	250,000	250,000	250,000	250,000	250,000	1,250,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **RW 0018**
Project Name **Community Development Block Grant Improvements**

Account # 210-52-75-6040 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Description

Suthers Lane Drainage Improvements from Hillcrest to Center

Justification

Address isolated depressional areas

Prior	Expenditures	2013	2014	2015	2016	2017	Total
239,444	Drainage Improvements	231,918	231,900	231,900			695,718
Total	Total	231,918	231,900	231,900			695,718

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
239,444	CDBG - 210	231,918	231,900	231,900			695,718
Total	Total	231,918	231,900	231,900			695,718

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # SS 0001
Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park, Orchard Hills, Palanois Park, Princeton/Delgado Ave, Reseda East & West, Imperial, Royale and other areas.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2013	2014	2015	2016	2017	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # SS 0003
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures.
 CY2013-CY2014 - Mechanical and physical structure repairs for safety improvements and energy reductions.
 CY2015 - Kasuba Grinder pump \$260,000
 CY2016 - Gravity Sewer to allow abandonment of Peppertree Lift Station \$700,000

Justification

to improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
70,000	Construction	70,000	70,000	260,000	700,000		1,100,000
Total	Total	70,000	70,000	260,000	700,000		1,100,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
70,000	Sewer - 610	70,000	70,000	260,000	700,000		1,100,000
Total	Total	70,000	70,000	260,000	700,000		1,100,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0001
Project Name 50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs. Expanded curb and gutter replacement to include all cracked curbing has been suggested.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. The criteria used if a resident wants to "depress" their apron in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents, over the last 15 years has ever wanted to pay for more curb & gutter to be replaced that wasn't adjacent to the driveway apron

Prior	Expenditures	2013	2014	2015	2016	2017	Total
60,540	Construction	80,000	80,000	80,000	80,000	80,000	400,000
Total	Total	80,000	80,000	80,000	80,000	80,000	400,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
60,540	Capital Improvement - 402	80,000	80,000	80,000	80,000	80,000	400,000
Total	Total	80,000	80,000	80,000	80,000	80,000	400,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0002
Project Name Curb and Gutter-Concrete Edging Extension Program

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2013-2017 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by eliminating vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2013	2014	2015	2016	2017	Total
343,300	Construction	333,350	150,735	174,475	59,470	55,250	773,280
Total	Total	333,350	150,735	174,475	59,470	55,250	773,280

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
343,300	Capital Improvement - 402	333,350	150,735	174,475	59,470	55,250	773,280
Total	Total	333,350	150,735	174,475	59,470	55,250	773,280

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0003
Project Name Collector Street Improvements

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.
CY 2013 - Helen east of Plum Grove to Oak with installation of left turn lanes at east leg of Plum Grove Rd
CY 2014 - Kenilworth from Harrison to Middleton
CY 2015 - Kenilworth from Middleton to Quentin Rd
CY 2016 - Dorset Ave Improvement
CY 2017 - End of Program

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2013	2014	2015	2016	2017	Total
350,000	Construction	450,000	350,000	325,000	100,000		1,225,000
Total	Total	450,000	350,000	325,000	100,000		1,225,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
350,000	Capital Improvement - 402	450,000	350,000	325,000	100,000		1,225,000
Total	Total	450,000	350,000	325,000	100,000		1,225,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0004
Project Name Road Resurfacing

Account # 205-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

The annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventive maintenance, and relationship to planned utility work under the streets. The program consists of planning of existing surface, application of engineering fabric, and final overlay. Inflation included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
1,536,865	Construction	1,436,470	1,733,990	1,397,480	1,781,250	1,797,545	8,146,735
Total	Total	1,436,470	1,733,990	1,397,480	1,781,250	1,797,545	8,146,735

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
1,536,865	Motor Fuel Tax - 205	1,436,470	1,733,990	1,397,480	1,781,250	1,797,545	8,146,735
Total	Total	1,436,470	1,733,990	1,397,480	1,781,250	1,797,545	8,146,735

2013 Street Resurfacing Program REV 1

rev. 09/10/2012

ASPHALT SURFACED STREETS

2013 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2012)						TOTAL Estimated Cost 2013	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
										April 2013	April 2014	April 2015	April 2016	April 2017				
2013	BOMBW	001	BOMBAY WAY	CLYDE AVENUE	WESTMINSTER DRIVE	1	841	25	21,025	49	46	42	37	32	57,819			
2013	BRAND	001	BRANDON COURT	SMITH STREET (NORTH)	SMITH STREET (SOUTH)	6	1,507	25	37,675	51	48	44	39	35	103,606			
2013	CHALA	001	CHALARY COURT	CORNELL AVENUE	CUL-DE-SAC	1	460	25.5	16,326	43	38	33	28	22	44,897			
2013	CORNE	001	CORNELL AVENUE	CLYDE AVENUE	DEAD END WEST	1	500	13	6,500	35	30	24	17	10	17,875	19,300		
2013	CRESC	005	CRESCENT AVENUE	W. LEONARD ROAD	KENILWORTH AVENUE	1	983	19	18,677	40	36	31	25	18	51,362	37,944		
2013	CUNNI	001	CUNNINGHAM DRIVE	SMITH ROAD	KING CHARLES COURT	3	1,118	34	38,012	50	47	44	40	37	104,533			
2013	FAWNL	001	FAWN LANE	HICKS ROAD	CUL-DE-SAC	1	846	25	21,150	46	42	37	32	27	58,163			
2013	FRANK	001	FRANKLIN AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	1,256	22	27,632	35	30	24	18	11	75,988	48,482		
2013	GILBA	002	GILBERT AVENUE	QUENTIN ROAD	STUART LANE	2	1,564	25	44,950	52	49	46	42	39	123,613			
2013	GLENN	002	GLENN DRIVE	CARPENTER DRIVE	SAYLES DRIVE	4	996	25	24,900	44	41	37	34	30	68,475			
2013	GLENN	003	GLENN DRIVE	SAYLES DRIVE	ANDERSON DRIVE	4	1,344	25	33,600	49	46	42	39	35	92,400			
2013	GLNCR	003	GLENCOE ROAD	QUENTIN ROAD	ELM STREET	2	1,255	21	26,355	41	36	31	25	19	72,476	48,443		
2013	GLNCR	004	GLENCOE ROAD	ELM STREET	CEDAR STREET	2	1,311	20	26,220	49	46	42	37	32	72,105	50,605		
2013	HARRI	002	HARRISON STREET	WILSON AVENUE	PALATINE ROAD	1	636	25	15,900	52	48	44	40	36	43,725	24,550		
2013	HIGHG	001	HIGH GROVE LANE	GARDENIA LANE	CUL-DE-SAC SOUTH	4	1,243	25	31,075	47	44	39	34	29	85,456			
2013	JOHNS	001	JOHNSON STREET	CEDAR AVENUE	ROSE STREET	2	660	25	16,500	48	45	40	36	31	45,375			
2013	JOHNS	002	JOHNSON STREET	ROSE STREET	GREELEY STREET	2	979	25	24,475	40	35	30	24	17	67,306			
2013	MIDL	004	MIDDLETON AVENUE	DEAD END NORTH	KENILWORTH AVENUE	1	941	20	18,820	52	48	44	40	36	51,755	36,323		
2013	PLATE	001	PLATE DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,047	25	26,175	50	47	43	40	36	71,981			
2013	POPLA	004	POPLAR STREET	MAPLE AVENUE	FRANKLIN AVENUE	1	446	18	8,028	51	47	43	39	34	22,077	17,216		
2013	ROSE	005	ROSE STREET	DEAD END NORTH	HELEN ROAD	2	865	23	19,895	35	30	24	18	11	54,711			
2013	SMITH	008	SMITH STREET	JOHNSON STREET	DEAD END SOUTH	2	250	22	5,500	41	36	31	25	19	15,125			
2013	STARK	001	STARK DRIVE	MILL VALLEY ROAD	CARPENTER DRIVE	6	1,412	24	33,888	47	43	40	36	33	93,192			
2013	STJOH	001	ST. JOHNS PLACE	QUENTIN ROAD	CUL-DE-SAC	1	648	25	16,200	43	41	38	36	33	44,550			
2013	VIRNA	001	VIRN ALLEN DRIVE	NORTHWEST HIGHWAY	CUL-DE-SAC SOUTH	1	378	25	9,450	51	47	43	39	34	25,988			
2013	WENTE	001	WENTE COURT	CARPENTER DRIVE	CUL-DE-SAC	4	370	25	9,250	50	47	43	40	36	25,438			
2013	WILME	002	WILMETTE ROAD	ROHLWING ROAD	TWIN LAKES DRIVE	6	1,130	34	38,420	51	49	46	44	41	105,655			
2013	WILSC	001	WILSON COURT	WILSON STREET	CUL-DE-SAC NORTH	1	476	25	11,900	49	46	42	37	32	32,725			
2013	WILSO	001	WILSON STREET	HARRISON STREET	CLYDE AVENUE	1	648	21	13,608	49	46	42	37	32	37,422	25,013		
2013	WOOD	000	WOOD STREET	DEAD END WEST	CLYDE AVENUE (CL)	1	660	18	11,880	16	13	10	7	4	32,670	25,476		
2013	WOOD	001	WOOD STREET	CLYDE AVENUE (CL)	MIDDLETON AVENUE	1	656	25	16,400	52	48	44	40	36	45,100			

31 Sections

27,426 FT

5.19 Miles

50/50 (4% of TOTAL) (ST 0001)

73,742

Road Resurfacing (ST 0004)

1,436,469

2014 Street Resurfacing Program

rev. 07/23/2012

ASPHALT SURFACED STREETS

2013 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2012)					TOTAL Estimated Cost 2014	(\$T 0002) Curb Ext Conc Edge Cost	(\$T 0006) Integral Curb Repl Cost
										April 2013	April 2014	April 2015	April 2016	April 2017			
2014	ALDRI	003	ALDRIDGE AVENUE	BROCKWAY STREET	PLUM GROVE ROAD	2	618	20	12,360	51	47	43	39	34		34,608	24,411
2014	APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25	15,850	55	52	49	46	42		44,380	
2014	BARON	001	BARONET LANE	WILKE ROAD	CUL-DE-SAC	5	1,838	25	45,950	53	50	47	43	38		128,660	
2014	BELLE	001	BELLE AVENUE	PALATINE FTG ROAD S	KENILWORTH AVENUE	5	1,258	25	34,650	53	50	47	44	40		97,020	
2014	BOARC	001	BOARDWALK COURT	BOARDWALK DRIVE	CUL-DE-SAC	2	318	25	7,950	54	51	47	44	39		22,260	
2014	BROCK	010	BROCKWAY STREET	ALDRIDGE AVENUE	BRYANT AVENUE	2	660	22	14,520	53	50	46	42	37		40,656	26,070
2014	BROOK	001	BROOKSIDE STREET	CRESCENT AVENUE	QUENTIN ROAD	1	602	17	10,704	49	46	42	37	32		29,971	23,779
2014	CCLUB	001	COUNTRY CLUB COURT	PEPPER TREE DRIVE (NORTH)	PEPPER TREE DRIVE (SOUTH)	3	1,284	25	32,640	53	51	47	44	41		91,392	
2014	CHARL	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327	22	7,194	52	49	45	41	37		20,143	21,778
2014	CROWN	001	CROWN COURT	BARONET LANE	CUL-DE-SAC	5	400	25	10,000	55	52	48	45	40		28,000	
2014	CRWLN	001	CARRIAGE WAY LANE	CARRIAGE WAY COURT	MEDFORD DRIVE	2	700	25	17,500	45	42	39	35	31		49,000	
2014	DORSE	002	DORSET AVENUE	QUENTIN ROAD	ELM STREET	2	1,250	25	31,250	52	49	46	42	39		87,500	
2014	EAGLE	001	EAGLE LANE	HERON DRIVE	HAWK STREET	6	905	25	22,625	50	46	42	38	33		63,350	
2014	EASY	002	EASY STREET	COMFORT STREET	ROBERTSON STREET	6	326	22	7,172	54	51	47	44	40		20,082	21,712
2014	ELIZA	001	ELIZABETH AVENUE	DEAD END NORTH	KENILWORTH AVENUE	5	722	25	18,050	52	49	46	43	39		50,540	
2014	ELMST	001	ELM STREET	PALATINE ROAD	KENILWORTH AVENUE	2	1,290	20	25,800	54	51	47	44	39		72,240	
2014	FARMG	001	FARM GATE LANE	PLUM GROVE ROAD	TIMBERLEA DRIVE	3	1,165	25	29,125	53	51	47	44	41		81,550	
2014	GARDC	001	GARDEN COURT	GARDEN AVENUE	CUL-DE-SAC	3	200	25	12,854	52	49	46	43	39		35,991	
2014	HILLS	001	HILLSIDE STREET	MIDDLETON AVENUE	QUENTIN ROAD	1	1,270	18	22,860	53	49	46	42	37		64,008	50,165
2014	JEWEL	001	JEWEL COURT	BARONET LANE	CUL-DE-SAC NORTH	5	614	25	15,350	59	56	54	50	47		42,980	
2014	JEWEL	002	JEWEL COURT	BARONET LANE	CUL-DE-SAC SOUTH	5	336	25	8,400	63	61	59	57	55		23,520	
2014	JOHNS	003	JOHNSON STREET	BROCKWAY STREET	PLUM GROVE ROAD	2	663	24	15,912	52	49	45	41	37		44,554	44,156
2014	KENIL	004	KENILWORTH AVENUE	QUENTIN ROAD	ELM STREET	2	1,255	21	26,355	49	46	43	39	36		73,794	
2014	KENIL	005	KENILWORTH AVENUE	ELM STREET	CEDAR STREET	2	1,306	20	26,120	55	53	51	48	45		73,136	
2014	KERRY	001	KERRY COURT	CEDAR STREET NORTH	CEDAR STREET SOUTH	2	713	25	17,825	46	43	40	36	32		49,910	
2014	KGEOG	001	KING GEORGE COURT	SMITH ROAD	KING EDWARD COURT	3	805	34	27,370	52	49	46	43	39		76,636	
2014	LINDE	001	LINDEN AVENUE	AMHERST STREET	CUNNINGHAM DRIVE	3	912	20	18,240	50	46	42	37	32		51,072	
2014	MIDDL	002	MIDDLETON AVENUE	WOOD STREET	WILSON DRIVE	1	666	25	16,650	50	47	43	39	34		46,620	26,307
2014	PLEAS	004	PLEASANT HILL BOULEVARD	SALT CREEK BRIDGE	PLUM GROVE ROAD	2	1,258	23	28,934	52	48	45	40	36		81,015	
2014	STARK	003	STARK DRIVE	TAHOE TRAIL	ROHLWING ROAD	4	1,845	25	46,125	55	52	48	45	41		129,150	
2014	TIMBR	001	TIMBER LANE	OLD BRIDGE ROAD	CEDAR WOOD COURT	3	1,098	25	30,700	53	51	47	44	41		85,960	
2014	VALLE	001	VALLEY CIRCLE	MEDFORD DRIVE	CUL-DE-SAC	2	260	26	6,760	52	49	46	42	39		18,928	
2014	VALOR	001	VALOR COURT	BARONET LANE	CUL-DE-SAC	5	397	25	9,925	49	46	42	37	32		27,790	
2014	WALNU	001	WALNUT STREET	PALATINE ROAD	KENILWORTH AVENUE	2	1,290	22	28,580	53	50	46	42	37		80,024	
2014	WILOC	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25	14,293	51	47	43	39	34		40,020	
2014	WILSO	004	WILSON STREET	DEAD END WEST	CEDAR STREET	2	687	25	17,175	52	48	45	40	36		48,090	

36 Sections

30,267 FT

5.73 Miles

50/50 (4% of TOTAL) (**ST 0001**)

82,182

Road Resurfacing (**ST 0004**) **1,733,991**

2015 Street Resurfacing Program

rev. 07/23/2012

ASPHALT SURFACED STREETS

2013 plan	Branch	Section	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2012)						TOTAL Estimated Cost 2015	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
										April 2013	April 2014	April 2015	April 2016	April 2017				
2015	AMHER	001	AMHERST STREET	HICKS ROAD	ASHLAND AVENUE	3	641	20	12,820	57	55	52	49	45		37,178		
2015	ARBCT	001	ARBOR COURT	ARBOR LANE	CUL-DE-SAC	1	174	25	4,350	53	50	46	42	38		12,615		
2015	ARBLN	001	ARBOR LANE	DUNDEE ROAD	SHERWOOD LANE	1	511	25	12,775	57	55	52	49	45		37,048		
2015	BROCK	006	BROCKWAY STREET	PALATINE ROAD	HELEN ROAD	2	2,114	22	48,148	53	50	46	42	39		139,629		144,386
2015	CEDWD	001	CEDAR WOOD COURT	HICKS ROAD	CUL-DE-SAC	3	923	25	23,075	57	54	52	48	45		66,918		
2015	CLYDE	001	CLYDE STREET	CORNELL AVENUE	WOOD STREET	1	1,287	25	32,175	50	47	43	39	34		93,308	52,124	
2015	DEERA	002	DEER AVENUE	WINNETKA STREET	POPLAR STREET	1	660	20	13,200	33	28	22	15	8		38,280	26,730	
2015	DIANE	002	DIANE DRIVE	418 E DIANE DRIVE	CUL-DE-SAC	3	570	25	14,250	53	50	47	43	38		41,325		
2015	DUPON	001	DUPONT AVENUE	SMITH STREET	BROCKWAY STREET	2	660	21	13,860	35	30	24	18	11		40,194	26,730	
2015	GERIA	001	GERI AVENUE	GERI COURT	STEPHEN DRIVE	1	384	24	9,216	54	51	47	43	39		26,726		
2015	GERIA	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	1	135	24	3,412	0	0	0	0	0		9,895		
2015	GERIC	001	GERI COURT	NORTH CUL-DE-SAC	SOUTH CUL-DE-SAC	1	629	25	15,725	55	52	49	45	41		45,603		
2015	GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25	13,095	55	52	49	46	42		37,976		
2015	GREEL	00	GREELEY STREET	WILSON STREET	SLADE STREET	6	343	22	7,546	51	47	44	40	36		21,883		23,427
2015	GREEL	002	GREELEY STREET	PALATINE ROAD	WASHINGTON STREET	2	660	22	14,520	56	52	49	45	41		42,108		
2015	HETHW	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	GOLDEN GATE LANE	3	820	25	22,211	53	51	47	44	41		64,412		
2015	HILL	001	HILL STREET	GROVE AVENUE	DEAD END WEST	1	360	16	5,760	42	37	32	27	21		16,704	14,580	
2015	IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370	25	9,250	52	49	46	42	39		26,825		
2015	KAREN	001	KAREN LANE	STEPHEN DRIVE	DEAD END WEST	1	296	24	7,104	35	30	24	18	11		20,602		
2015	KARTH	001	KING ARTHUR COURT	SMITH ROAD	GARDEN AVENUE	3	1,417	25	38,621	53	51	47	44	41		112,001		
2015	KCHAR	001	KING CHARLES COURT	GARDEN AVENUE	CUNNINGHAM DRIVE	3	1,332	25	33,300	53	51	47	44	41		96,570		
2015	MARSH	001	MARSHA DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	6	830	24	19,920	53	51	47	44	41		57,768		
2015	MIDL	009	MIDDLETON AVENUE	HUNTING DRIVE	ILLINOIS AVENUE	2	1,282	25	32,050	52	49	45	42	39		92,945		
2015	SHERM	002	SHERMAN STREET	BENTON STREET	OAK STREET	6	670	22	14,740	56	52	49	45	41		42,746		45,761
2015	SHERW	001	SHERWOOD LANE	ARBOR LANE	EDGEWATER LANE	1	1,052	25	26,300	60	58	55	52	49		76,270		
2015	THORN	001	THORNHILL LANE	HOME AVENUE	LARKSPUR LANE	3	1,941	25	48,525	53	50	47	43	39		140,723		
2015	WARWI	001	WARWICK ROAD	PROVIDENCE ROAD	WILLOW WOOD DRIVE	4	1,275	24	30,600	53	50	47	44	41		88,740		
2015	WEST	001	WEST COURT	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33	27,390	55	52	49	45	41		79,431		
2015	WGLAD	001	W. GLADE AVENUE	CEDAR STREET	IMPERIAL COURT	2	1,341	23	30,843	55	52	49	45	41		89,445	54,311	
2015	WHITE	001	WHITE WILLOW BAY	ILLINOIS AVENUE	CUL-DE-SAC	1	1,375	25	34,375	54	51	48	45	41		99,688		
2015	WILOW	001	WILLOW STREET	MELANIE COURT	CLYDE STREET	1	590	25	14,750	53	50	46	42	37		42,775		
2015	WILSO	006	WILSON STREET	SMITH STREET	GREELEY STREET	6	319	22	7,018	56	52	49	45	41		20,352		21,788
2015	WILSO	007	WILSON STREET	BROCKWAY STREET	PLUM GROVE ROAD	6	625	41	25,625	53	50	46	42	39		74,313		42,688
2015	WOOD	006	WOOD STREET	SMITH STREET	PLUM GROVE ROAD	6	1,329	23	30,567	56	53	49	45	41		88,644		90,771

34 Sections

28,218 FT

5.34 Miles

50/50 (4% of TOTAL) (ST 0001)

80,865

Road Resurfacing (ST 0004)

1,397,477

2016 Street Resurfacing Program

rev. 07/23/2012

ASPHALT SURFACED STREETS

2013 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2012)					TOTAL Estimated Cost 2016	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
										April 2013	April 2014	April 2015	April 2016	April 2017			
2016	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	170	25	7,795	57	54	51	48	45	23,385		
2016	BABCK	003	BABCOCK DRIVE	CHURCH DRIVE	CLARK DRIVE	4	1,026	25	25,650	57	55	52	49	45	76,950		
2016	BROCK	008	BROCKWAY STREET	MICHIGAN AVENUE	ILLINOIS AVENUE	2	633	18	11,394	56	53	50	47	43	34,182	26,270	
2016	CARPE	003	CARPENTER DRIVE	STARK DRIVE	ROHLWING ROAD	6	1,250	33	41,250	55	53	51	49	47	123,750		
2016	CHEST	001	CHESTNUT STREET	CORNELL AVENUE	DEAD END NORTH	6	150	25	3,750	46	42	38	33	28	11,250	6,225	
2016	CHRCH	001	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD	5	755	34	25,670	53	50	47	44	41	77,010		
2016	CLARK	001	CLARK DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	4	517	35	18,095	52	50	48	45	43	54,285		
2016	COOPE	002	COOPER DRIVE	CLARK DRIVE	WILLIAMS DRIVE	4	1,200	25	30,000	58	56	53	50	47	90,000		
2016	CRABT	001	CRABTREE DRIVE	DUNDEE ROAD	NORTH STREET	1	330	25	10,317	56	54	50	47	43	30,951		
2016	DAVID	001	DAVID DRIVE	WINSTON DRIVE	WINSTON DRIVE	5	1,210	25	30,250	57	55	52	48	45	90,750		
2016	DEERA	003	DEER AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	724	25	18,100	57	55	52	49	45	54,300		
2016	DEERC	001	DEER COURT	DEER AVENUE	CUL-DE-SAC	1	327	25	8,175	52	48	45	41	36	24,525		
2016	DELGA	001	DELGADO DRIVE	KNOX STREET	ELMWOOD AVENUE	3	766	20	15,320	56	53	50	47	43	45,960		
2016	EDGEW	001	EDGEWATER LANE	ARBOR LANE	E. LINE OF 1505 W.	1	1,300	25	32,500	56	54	50	47	43	97,500		
2016	FOREC	001	FOREST COURT	LINCOLN STREET	CUL-DE-SAC	6	319	25	7,975	56	53	50	47	43	23,925		
2016	ILLIN	002	ILLINOIS AVENUE	MALLARD DRIVE	QUENTIN ROAD	2	2,212	36	79,632	55	53	52	49	47	238,896		
2016	JACKP	001	JACK PINE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	884	25	22,100	57	55	52	49	45	66,300		
2016	MIDL	003	MIDDLETON AVENUE	WILSON DRIVE	PALATINE ROAD	1	650	24	15,990	56	53	50	47	43	47,970	26,975	
2016	PORTC	001	PORTAGE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	466	25	11,650	60	57	55	52	49	34,950		
2016	ROBER	001	ROBERTSON STREET	SMITH STREET	PLUM GROVE ROAD	6	1,303	22	28,666	57	53	50	46	43	85,998	91,210	
2016	ROHLW	003	ROHLWING ROAD	CARPENTER DRIVE	ANDERSON DRIVE	4	2,252	34	76,568	56	54	51	49	46	229,704		
2016	SARAT	001	SARATOGA DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,100	24	26,400	57	54	51	48	45	79,200		
2016	SCHIR	001	SCHIRRA DRIVE	GLENN DRIVE	ANDERSON DRIVE	4	919	25	22,975	57	54	51	48	45	68,925		
2016	SLAYT	001	SLAYTON DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,046	25	26,150	56	53	50	47	44	78,450		
2016	SUTHE	001	SUTHERLAND COURT	CARPENTER DRIVE	CUL-DE-SAC	4	370	25	9,250	56	53	50	47	44	27,750		
2016	THURS	001	THURSTON DRIVE	WILLIAMS DRIVE	SANBORN DRIVE	5	826	25	20,650	57	55	52	49	45	61,950		
2016	VENTU	001	VENTURA DRIVE	CUNNINGHAM DRIVE	MILL VALLEY ROAD	6	963	24	23,112	57	54	51	48	45	69,336		
2016	WATER	001	WATERBURY CIRCLE	THORNHILL DRIVE WEST	THORNHILL DRIVE EAST	3	857	25	21,425	57	55	52	49	45	64,275		

28 Sections

24,525 FT

4.64 Miles

50/50 (4% of TOTAL) (ST 0001)

80,497

Road Resurfacing (ST 0004)

1,781,250

2017 Street Resurfacing Program

rev. 07/23/2012

ASPHALT SURFACED STREETS

2013 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2012)					TOTAL Estimated Cost 2017	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost			
										April 2013	April 2014	April 2015	April 2016	April 2017						
2017	ANDER	002	ANDERSON DRIVE	CLARK DRIVE	WILLIAMS DRIVE	5	2,091	34	71,094	57	55	53	50	48	220,391					
2017	CHART	001	CHARTER HALL DRIVE	NORTHWEST HIGHWAY	DEER RUN DRIVE	2	1,290	25	32,250	60	58	55	53	49	99,975					
2017	CHIVA	001	CHIVALRY LANE	LANCELOT LANE	CUL-DE-SAC	5	600	25	15,000	56	53	50	46	43	46,500					
2017	CITAD	001	CITADEL COURT	LANCELOT LANE	CUL-DE-SAC	5	554	25	13,850	59	56	54	50	47	42,935					
2017	COOPE	001	COOPER DRIVE	GLENN DRIVE	CLARK DRIVE	4	1,043	25	26,075	56	53	50	47	44	80,833					
2017	CRESC	003	CRESCENT AVENUE	WILSON STREET	PALATINE ROAD	1	660	25	17,040	58	56	53	50	47	52,824					
2017	DELMA	001	DEL MAR DRIVE	PEPPER TREE DRIVE	GARDEN AVENUE	3	1,436	25	35,900	59	57	54	52	49	111,290					
2017	GLNCR	001	GLENCOE ROAD	HARRISON AVENUE	MIDDLETON AVENUE	1	1,300	21	27,840	59	57	55	52	49	86,304	55,250				
2017	GREND	001	GREENWOOD DRIVE	POMPANO LANE	TAHOE TRAIL	4	1,016	25	25,400	59	56	54	51	47	78,740					
2017	HALE	003	HALE STREET	WASHINGTON STREET	HELEN ROAD	6	1,479	23	34,017	60	56	53	50	46	105,453	106,044				
2017	HARVA	001	HARVARD DRIVE	ILLINOIS AVENUE	PARTRIDGE DRIVE	2	1,438	25	35,950	58	56	53	50	47	111,445					
2017	KELSE	001	KELSEY COURT	MIDDLETON AVENUE	CUL-DE-SAC	1	577	25	15,040	59	57	55	52	49	46,624					
2017	LANCE	001	LANCELOT LANE	BARONET LANE	WILKE ROAD	5	1,808	25	45,200	59	56	54	50	47	140,120					
2017	LINCO	002	LINCOLN STREET	NORTHWEST HIGHWAY	FOREST STREET	6	1,300	34	44,200	57	55	53	50	48	137,020					
2017	PEPPR	002	PEPPER TREE DRIVE	GARDEN AVENUE	THACKERAY DRIVE	3	1,965	25	49,125	58	56	53	50	47	152,288					
2017	ROHLW	005	ROHLWING ROAD	BALDWIN ROAD	PALATINE ROAD	6	2,300	34	78,200	57	55	53	50	48	242,420					
2017	SAYLE	001	SAYLES DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,334	25	33,350	59	57	54	51	48	103,385					
2017	STEPH	001	STEPHEN DRIVE	NORTHWEST HIGHWAY	COLFAX STREET	1	2,445	24	58,680	60	58	55	53	49	181,908					
								24,636 FT 4.67 Miles					50/50 (4% of TOTAL) (ST 0001) Road Resurfacing (ST 0004)					2,040,454 81,618 1,797,542	55,250	106,044

Street Rehabilitation Program (2013 to 2017)

rev. 07/23/2012

ASPHALT SURFACED STREETS

2013 plan	Branch	Section	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JUL 2012)					(ST 0005) Rehab Cost 2013	(ST 0005) Rehab Cost 2014	(ST 0005) Rehab Cost 2015	(ST 0005) Rehab Cost 2016	(ST 0005) Rehab Cost 2017		
											April 2013	April 2014	April 2015	April 2016	April 2017							
rehab 13	MILLV	001	MILL VALLEY ROAD	TOPANGA DRIVE	VENTURA DRIVE	6	1,218	24	29,232	56	53	50	47	44		225,086						
rehab 13	MILLV	002	MILL VALLEY ROAD	VENTURA DRIVE	ROHLWING ROAD	6	1,235	24	29,640	57	54	51	48	45		228,228						
rehab 14	JUNIP	001	JUNIPER DRIVE	HICKS ROAD	VENTURA DRIVE	6	1,436	24	34,464	71	70	70	69	69			279,158					
rehab 14	JUNIP	002	JUNIPER DRIVE	VENTURA DRIVE	ROHLWING ROAD	6	1,233	24	29,592	47	43	40	36	33			239,695					
rehab 15	PARTR	001	PARTRIDGE DRIVE	FALMORE DRIVE	HARVARD DRIVE	2	660	25	16,500	43	40	36	33	29				140,250				
rehab 15	PARTR	002	PARTRIDGE DRIVE	HARVARD DRIVE	WHIPPOORWILL LANE	2	1,398	25	34,950	80	77	75	74	73			297,075					
rehab 15	PARTR	003	PARTRIDGE DRIVE	WHIPPOORWILL LANE	QUENTIN ROAD	2	320	34	10,880	75	73	72	72	71			92,480					
rehab 16	BOTHW	006	BOTHWELL STREET	HELEN ROAD	ROYAL COURT	2	899	26	23,374	26	22	19	15	12					210,366			
rehab 16	WGLDS	001	W. GLADE STREET	BOTHWELL STREET	PLUM GROVE ROAD	2	350	32	11,200	40	35	30	24	17					100,800			
rehab 16	WINST	004	WINSTON DRIVE	JOYCE AVENUE	KENILWORTH AVENUE	5	720	25	18,000	53	51	49	47	45					162,000			
rehab 17	REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25	45,175	39	35	29	23	17					429,163			
													453,314	518,854	529,805	473,166	429,163					
													50/50 (2% of TOTAL) (ST 0004)	9,066	10,377	10,596	9,463	8,583				

Possible MicroSufacing Streets (Actual Streets to be Determined in Spring 2013)

rev. 07/23/2012

ASPHALT SURFACED STREETS

Branch ID	Section ID	Rank	Surface	Street Name	From	To	Council District	Section	Section	Section	PCI PROJECTIONS (JUL 2012)					
								Length (FT)	Width (FT)	True Area (SF)	April 2013	April 2014	April 2015	April 2016	April 2017	
ASHLA	003	B	AC	ASHLAND AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,305	22	28,710	73	72	71	70	70	11,484
ASHLA	004	B	AC	ASHLAND AVENUE	PALATINE ROAD	NORTHWEST HIGHWAY	6	1,772	22	38,984	70	70	69	69	68	15,594
ASHST	001	B	AAC	ASH STREET	PALATINE ROAD	GLENCOE ROAD	2	625	22	13,750	70	70	69	69	68	5,500
ASHST	002	B	AC	ASH STREET	GLENCOE ROAD	KENILWORTH AVNUE	2	640	22	14,080	69	68	68	68	68	5,632
CEDAR	005	C	AC	CEDAR STREET	PALATINE ROAD	JOHNSON STREET	2	275	32	9,187	72	70	69	68	67	3,675
CEDAR	006	C	AC	CEDAR STREET	JOHNSON STREET	DANIELS ROAD	2	1,565	28	43,820	67	67	67	66	66	17,528
FORES	001	B	AC	FOREST AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,300	22	28,600	72	71	70	69	69	11,440
FORES	002	B	AAC	FOREST AVENUE	PALATINE ROAD	NORTHWEST HIGHWAY	6	2,036	22	44,792	73	71	71	70	69	17,917
GLENC	002	B	AC	GLENCOE STREET	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,328	22	29,216	82	80	78	76	74	11,686
GLENC	003	B	AC	GLENCOE STREET	FOREST AVENUE	ROHLWING ROAD	6	1,240	22	27,700	77	75	74	73	72	11,080
KENIL	008	B	AC	KENILWORTH AVENUE	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,161	20	23,220	69	69	68	68	68	9,288
KENIL	009	B	AAC	KENILWORTH AVENUE	FOREST AVENUE	ROHLWING ROAD	6	1,323	20	26,460	70	70	69	69	68	10,584
WILSO	009	B	AAC	WILSON STREET	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,300	21	27,300	70	69	69	68	68	10,920
WILSO	010	B	AAC	WILSON STREET	FOREST AVENUE	ROHLWING ROAD	6	1,321	22	29,062	70	70	69	69	68	11,625
14 Sections								17,191	feet							\$153,952
								3.26	Miles							

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0005
Project Name Residential Street Rehabilitation Program

Account # 205-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Priority Important

Description

The Residential Street Rehabilitation Program is designed to fill the gap between the Street Resurfacing Program and total reconstruction. In an attempt to prolong the useful life of these streets, a new program has been recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using methods that essentially recycle the materials in place. An example of this would be using a heater scarifier to recycle the binder coarse. Other methods may include foamed asphalt. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
332,000	Construction	470,000	520,000	530,000	475,000	430,000	2,425,000
Total	Total	470,000	520,000	530,000	475,000	430,000	2,425,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
332,000	Motor Fuel Tax - 205	470,000	520,000	530,000	475,000	430,000	2,425,000
Total	Total	470,000	520,000	530,000	475,000	430,000	2,425,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0006
Project Name Integral Curb Program

Account # 205-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
159,875	Construction		87,650	368,820	91,210	106,045	653,725
Total	Total		87,650	368,820	91,210	106,045	653,725

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
159,875	Capital Improvement - 402		87,650	368,820	91,210	106,045	653,725
Total	Total		87,650	368,820	91,210	106,045	653,725

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Priority Very Important

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-5 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually with the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing a new riding surface is provided thereby slowing the loss of surface oils thereby protecting the pavement integrity. It is proposed that Illinois, from Quentin to Plum Grove be sealed in 2010. Streets selected for this program would have rather high PCI values with either one or no previous street resurfacing.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 5-8 years depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2003 this program was dropped, due to resident concerns about the quality of the final product. Unfortunately, this program gave the appearance of a new street without the smooth rideability of a resurfaced street. It should be noted that in time, the material does compact and the final product does have a relatively smooth finish. Since 2003 the department has struggled to find a process that extends the useful life of pavement by 5-8 years at such a relatively low cost.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
75,000	Engineering	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
75,000	Capital Improvement - 402	75,000	75,000	75,000	75,000	75,000	375,000
Total	Total	75,000	75,000	75,000	75,000	75,000	375,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0008
Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed.

Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

2013: Slade from Brockway to Smith (Construct)	450,000
2014: Brockway from Slade to Palatine (Construct)	750,000
Greeley from Palatine to Washington (Design)	50,000
2015: Greeley from Palatine to Washington (Construct)	400,000
Greeley from Palatine to Slade (Design)	50,000
2016: Greeley from Palatine to Slade (Construct)	500,000

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
400,000	615 - Improvements Other tha	450,000	800,000	450,000	500,000		2,200,000
Total	Total	450,000	800,000	450,000	500,000		2,200,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
400,000	TIF-233	450,000	800,000	450,000	500,000		2,200,000
Total	Total	450,000	800,000	450,000	500,000		2,200,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0009
Project Name Intersection Improvements - Pedestrian

Account # 234-52-75-6060 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2013 - Dundee at Lynda (Design) TIF expense
CY 2014 - Dundee at Lynda (Const) TIF expense, Dundee at Denise (Design)
CY 2015 - Dundee at Denise (Const), IL-53 at US-14 (Design)
CY 2016 - IL-53 at US-14 (Design), US-14 at Rohlwing (Design)
CY 2017 - US-14 at Rohlwing (Const), Dundee at Smith (Design)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Expenditures	2013	2014	2015	2016	2017	Total
Engineering	20,000	20,000	20,000	20,000	20,000	100,000
Construction		50,000	50,000	50,000	50,000	200,000
Total	20,000	70,000	70,000	70,000	70,000	300,000

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Improvement - 402		20,000	70,000	70,000	70,000	230,000
TIF-234	20,000	50,000				70,000
Total	20,000	70,000	70,000	70,000	70,000	300,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Priority Important

Description

In August 2011 the Village Council reviewed an placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and if awarded will fund a large portion of the bike plan phase II engineering and implementation.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicate that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips - which benefits their health, pocketbooks and surrounding air quality.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
7,500	Engineering	40,750					40,750
	615 - Improvements Other tha		61,335	61,335	61,335		184,005
Total	Total	40,750	61,335	61,335	61,335		224,755

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
7,500	Capital Improvement - 402	40,750	61,335	61,335	61,335		224,755
Total	Total	40,750	61,335	61,335	61,335		224,755

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

2013 - Squad T217 \$550,000 and Equipment \$15,000 and with Extrication \$35,000
- Command Car T260 \$30,000 and Equipment \$31,000
2014 - Ambulance T325 \$265,000
- Engine T244 \$572,000
2015 - Ambulance T340 \$273,000
- Quint T330 \$787,000
2017 - Engine T288 \$625,000
- Ambulance T366 \$290,000
- Training Pick Up/Plow \$60,000

Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2013	2014	2015	2016	2017	Total
250,000	Equipment	661,000	837,000	1,060,000		975,000	3,533,000
Total	Total	661,000	837,000	1,060,000		975,000	3,533,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
250,000	Capital Equipment - 401	661,000	837,000	1,060,000		975,000	3,533,000
Total	Total	661,000	837,000	1,060,000		975,000	3,533,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project #	VE 0002
Project Name	Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 625

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Priority Important

Description

CY 2013 - Monitor Defibrillator replacement for 9 year old Cardiac Monitor \$20,000

- AED's For Station 85 Admin offices, Station 81 & 84 Public Meeting Rooms \$4,650

CY 2014 - If Grant is not approved - \$665,580 or \$201,371 - matching funds if AFG (FEMA) Grant is successful

Replacement of all SCBA Equipment including Fill Station. Equipment includes complete SCBA Airpacks, Testing Equipment, and Fill Station, with necessary Fill Hoses.

CY 2015 - Monitor Defibrillator replacement for 9 year old Cardiac Monitor \$25,000

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Current SCBA was purchased in January, 2000 and is mandated to retire in January, 2015. New Standards for SCBA will occur in 2013.

The 3 Stations have a high likelihood of being occupied by Village residents and this Life Saving Equipment would be available when Fire Crews are not in quarters.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment	24,650	665,580	25,000			715,230
Total	24,650	665,580	25,000			715,230

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Equipment - 401	24,650	665,580	25,000			715,230
Total	24,650	665,580	25,000			715,230

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # VE 0003
Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

\$ 140,000 - T241 6 Wheel Dump - Streets
 130,000 - T283 5 Ton Dump - Streets
 70,000 - T297 F450 Crew Cab Dump - Streets
 25,000 - T316 Chevy Express Van - Utilities

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2013	2014	2015	2016	2017	Total
425,000	Equipment	365,000	512,000	335,000	420,000		1,632,000
Total	Total	365,000	512,000	335,000	420,000		1,632,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
425,000	Capital Equipment - 401	365,000	512,000	335,000	420,000		1,632,000
Total	Total	365,000	512,000	335,000	420,000		1,632,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # VE 0004
Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett/Jeff Malinowski

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

CY 2013 Planned Replacements
\$ 15,000 - E478 Asphalt Paver Equipment Trailer - Streets
130,000 - T312 Caterpillar Backhoe - Utilities

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency. The ability to communicate between vehicles, crews and departments is needed to improve all operations. However, during emergencies, the ability to communicate effectively and in a timely manner is crucial.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
100,000	Equipment	145,000	307,500	440,000	257,500	65,000	1,215,000
Total	Total	145,000	307,500	440,000	257,500	65,000	1,215,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
100,000	Capital Equipment - 401	145,000	307,500	440,000	257,500	65,000	1,215,000
Total	Total	145,000	307,500	440,000	257,500	65,000	1,215,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

34,000 - C340 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
 34,000 - C341 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
 34,000 - C331 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
 34,000 - C338 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
 31,000 - C337 2009 Ford Crn Vic - Patrol (Replace with Dodge Charger)
 31,000 - C339 2009 Ford Crn Vic - Patrol (Replace with Dodge Charger)
 34,000 - T358 2008 Ford Expedition - Watch Commander
 27,000 - C307 2006 Dodge Charger - Police Chief
 28,600 - C310 2006 Ford Crn Vic - Police Assistant (Replace with Ford Explorer)
 27,000 - T344 2005 Ford Explorer - Police Commander

Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2013	2014	2015	2016	2017	Total
118,040	Equipment	314,600	226,000	256,000	243,000	240,000	1,279,600
Total		314,600	226,000	256,000	243,000	240,000	1,279,600

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
118,040	Capital Equipment - 401	314,600	226,000	256,000	243,000	240,000	1,279,600
Total		314,600	226,000	256,000	243,000	240,000	1,279,600

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # **VE 0006**
Project Name **Administrative Vehicle Replacements**

Account # 401-52-75-6070 625

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Description

2013 Planned Replacements
\$31,140 - C318 2006 Impala - Fire Admin

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment	31,140			48,000		79,140
Total	31,140			48,000		79,140

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Equipment - 401	31,140			48,000		79,140
Total	31,140			48,000		79,140

Capital**2013 *thru* 2017****Village of Palatine, IL**

Project # VE 0007
Project Name Public Works Equipment Additions

Account # 401-52-75-6070 625**Department** 52-Public Works**Contact** Jim McCullar**Type** Equipment**Useful Life** 20 years**Category** Vehicles & Equipment**Priority** Less Important**Description**

An asphalt hot patcher/reclaimer is a piece of equipment that heats cold mix and makes it pliable to work with. It compacts the material making it ideal for street repairs in cold winter months and is identical to using hot mix asphalt resulting in more permanent repair to potholes.

Justification

This equipment would all but eliminate repairing the same potholes several times as we currently do using unheated cold mix which does not conform or compact properly. During the winter cold mix is hardened or frozen, breaking off in chunks making repair operations reoccur on the same potholes. The other advantage is the equipment can use old grindings from the milling and paving program recycling the material. There has been several times when we have to discard hot mix asphalt at the end of the shift or due to temperature loss (approximately 25 tons per year). With the asphalt hot patcher/reclaimer we can reuse the discarded (virgin asphalt material) and eliminate material and man-hour waste.

Expenditures	2013	2014	2015	2016	2017	Total
Equipment	25,300					25,300
Total	25,300					25,300

Funding Sources	2013	2014	2015	2016	2017	Total
Capital Equipment - 401	25,300					25,300
Total	25,300					25,300

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # WW 0001
Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Description

At the present time, the Village has three tanks in need of repair and repainting, Long Grove, Countryside and Smith Street. It is proposed that all three be repaired and repainted over the next two years with cost spread out over the next 5 years.

CY 2013 - CP & Hicks Dundee Ground Start

CY 2014 - CP & North Supply #1

CY 2015 - CP & North Supply #2

CY 2016 - CP & Winston Elevated

*CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Historically, the Village has been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred which has a direct bearing on repair cost. In an attempt to change this approach, the Village has had discussions with Utility Service with the intent that they take over the long term maintenance of these tanks. This approach would have each tank repainted every 10 years rather than every 24 years, resulting in less structural damage and repair costs.

Prior	Expenditures	2013	2014	2015	2016	2017	Total	Future
427,145	Construction	900,545	838,150	1,004,160	991,675	902,575	4,637,105	9,515,460
Total	Total	900,545	838,150	1,004,160	991,675	902,575	4,637,105	Total

Prior	Funding Sources	2013	2014	2015	2016	2017	Total	Future
427,145	Water - 605	900,545	838,150	1,004,160	991,675	902,575	4,637,105	9,515,460
Total	Total	900,545	838,150	1,004,160	991,675	902,575	4,637,105	Total

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary

CY 2013 - West Zone Extensions

CY 2014 - Doe

CY 2015 - Center Phase 1

CY 2016 - Bryant @ Smith

CY 2017 - Long Valley & Runaway Bay Loop

Estimated Cost of \$200/LF without inflation

Justification

1. Increased fire protection
2. Better service to residents
3. Eliminate dead-ends

Prior	Expenditures	2013	2014	2015	2016	2017	Total
100,000	Construction	175,000	200,000	200,000	200,000	200,000	975,000
Total	Total	175,000	200,000	200,000	200,000	200,000	975,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
100,000	Water - 605	175,000	200,000	200,000	200,000	200,000	975,000
Total	Total	175,000	200,000	200,000	200,000	200,000	975,000

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # WW 0003
Project Name Watermain Replacements

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2013 - Middleton, Illinois to Hunting (Pipe Bursting Pilot)

CY 2014 - Wilke, Thomas to IL-53

CY 2015 - Mallard, Middleton to Eaton

CY 2016 - Babcock, Baldwin to Clark

CY 2017 - Quentin Road

Estimated Cost of \$225/LF without inflation

Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2013	2014	2015	2016	2017	Total	Future
270,000	Construction	338,000	546,710	700,475	861,590	1,030,325	3,477,100	4,183,680
Total	Total	338,000	546,710	700,475	861,590	1,030,325	3,477,100	Total

Prior	Funding Sources	2013	2014	2015	2016	2017	Total	Future
270,000	Water - 605	338,000	546,710	700,475	861,590	1,030,325	3,477,100	4,183,680
Total	Total	338,000	546,710	700,475	861,590	1,030,325	3,477,100	Total

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # WW 0004
Project Name Alternative Water Supply

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Description

CY 2014 - Study connection with Schaumburg or Hoffman Estates
CY 2015 - Design connection
CY 2016 - Construct connection
CY 2017 - Design Extension to Heron

Justification

Alternate source, or supplemental sources, will reduce reliance on standby wells in the event of a supply interruption from the NWWC.

Expenditures	2013	2014	2015	2016	2017	Total
Engineering		40,000	50,000		75,000	165,000
Construction				1,000,000		1,000,000
Total	40,000	50,000	1,000,000	75,000	1,165,000	

Funding Sources	2013	2014	2015	2016	2017	Total
Water - 605		40,000	50,000	1,000,000	75,000	1,165,000
Total	40,000	50,000	1,000,000	75,000	1,165,000	

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # WW 0005
Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Jim Vleek

Type Improvement

Useful Life 20 years

Category Water System

Priority Very Important

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

- CY 2014 - Heron Drive Well (#10), inspect and repair \$145,000, never pulled, drilled in 1979
- CY 2016 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2018 - Well 15 \$150,000
- CY 2020 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967
- CY 2022 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures
 To reduce operating costs and improve efficiencies
 To maintain vital systems necessary for the public health and welfare
 To provide proper equipment to operate a three-zone system

Prior	Expenditures	2013	2014	2015	2016	2017	Total	Future
50,000	Equipment		145,000		100,000		245,000	425,000
Total	Total		145,000		100,000		245,000	Total

Prior	Funding Sources	2013	2014	2015	2016	2017	Total	Future
50,000	Water - 605		145,000		100,000		245,000	425,000
Total	Total		145,000		100,000		245,000	Total

Capital

2013 *thru* 2017

Village of Palatine, IL

Project # WW 0006
Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Description

CY 2013 - Design Separation from East Zone
CY 2014 - Central Zone Improvements Construct Separations
CY 2015 - Central Zone Improvements Construct Separations
CY 2016 - Various Improvements to optimize 3 Zone Plan Construct Separations
CY 2017 - Design Redundant Supplies

Justification

Address system disinfection byproducts
Improve fire protection
System efficiencies

Prior	Expenditures	2013	2014	2015	2016	2017	Total
205,000	Engineering	60,000					60,000
	Construction		250,000	250,000	250,000	150,000	900,000
Total	Total	60,000	250,000	250,000	250,000	150,000	960,000

Prior	Funding Sources	2013	2014	2015	2016	2017	Total
205,000	Water - 605	60,000	250,000	250,000	250,000	150,000	960,000
Total	Total	60,000	250,000	250,000	250,000	150,000	960,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Revenues By Type	2011 Actual	2012 Adopted Budget	2013 Adopted Budget	% Change
Taxes	\$ 43,276,992	\$ 45,374,425	\$ 43,408,845	-4.33%
Licenses and Permits	2,711,767	2,625,700	2,613,400	-0.47%
Intergovernmental Revenues	21,136,109	19,879,135	20,402,571	2.63%
Charges for Services	26,307,968	26,391,470	27,522,219	4.28%
Fines and Fees	4,457,911	4,678,525	4,723,500	0.96%
Interest Income	3,375,929	1,809,260	1,789,100	-1.11%
Miscellaneous Revenues	12,057,002	8,807,845	8,406,870	-4.55%
Transfers In & Bond Proceeds	1,760,747	575,715	250,000	-56.58%
(Source)/Use of Reserves	-	(4,272,155)	(3,253,849)	-23.84%
Total Revenues	115,084,425	105,869,920	105,862,656	-0.01%

Property Taxes reduced by \$75,042

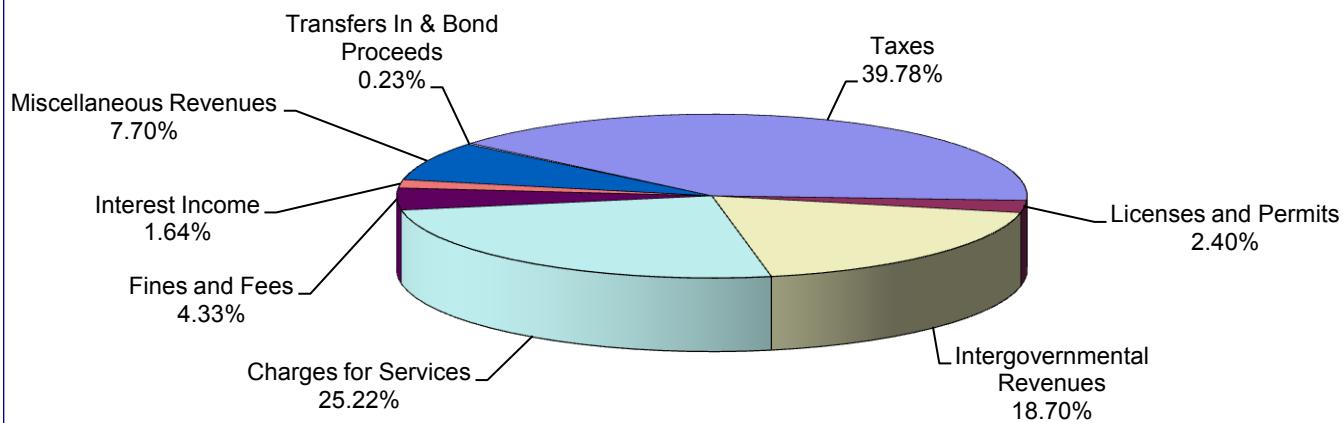
Municipal Cost Index No increase

Water Rate increase \$0.16

Sewer Rate increase \$0.03

Refuse Rate - No increase

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 5,092,646	\$ 4,584,980	\$ 4,882,900
410.10	Property Tax Fire Protection	5,091,043	4,584,980	4,882,900
410.15	Property Tax FICA	2,071,855	2,150,000	2,220,150
410.20	Property Tax IMRF	1,281,546	1,173,200	1,190,000
410.30	Property Tax Police Pension	3,208,907	3,026,575	2,996,800
410.35	Property Tax Fire Pension	2,353,373	2,899,860	2,978,500
411	Sales Tax Home Rule	4,232,849	4,181,600	4,150,950
412	Food & Beverage Tax	1,050,717	1,058,700	1,100,000
413	Hotel/Motel Tax	197,893	219,300	150,000
415	Electric Use Utility Tax	1,428,854	1,300,000	1,400,000
<u>Total: Taxes</u>		26,009,683	25,179,195	25,952,200
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits			
	Professional & Occupational	254,305	252,600	230,000
420.10	Business Licenses & Permits			
	Liquor Licenses	322,543	338,700	320,000
420.15	Business Licenses & Permits			
	Rental Dwelling License	284,615	267,900	256,500
420.95	Business Licenses & Permits			
	Other Licenses & Permits	85,424	77,700	86,600
425.05	Non-Business Licenses & Permits			
	Building Permits & Fees	491,109	396,100	453,800
425.10	Non-Business Licenses & Permits			
	Vehicle Licenses	1,200,128	1,226,500	1,200,000
425.15	Non-Business Licenses & Permits			
	Pet Licenses	32,833	33,000	33,000
425.95	Non-Business Licenses & Permits			
	Other Non-Business Lic & Permits	24,166	22,700	23,000
<u>Total: Licenses and Permits</u>		2,695,123	2,615,200	2,602,900
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	746,346	766,900	749,100
430.10	Shared Revenue Replacement Tax	94,504	124,400	112,200
430.15	Shared Revenue Sales Tax - State	7,623,337	7,764,000	7,730,820
430.20	Shared Revenue Local Use Tax	1,005,052	924,800	1,089,300
430.25	Shared Revenue State Income Tax	5,341,577	5,023,900	5,500,000
430.30	Shared Revenue Auto Rental Tax	5,456	9,000	9,000
430.55	Shared Revenue TIF Surplus	533,645	525,000	-
432.05	Reimbursements Public Safety Training	34,607	25,000	25,000
432.10	Reimbursements Dist 211 Officer	235,000	235,200	240,500
432.15	Reimbursements Dist 211 Academy Officer	142,560	142,740	145,980
432.20	Reimbursements Dist 15 Officer	167,500	167,600	170,250
432.25	Reimbursements Rural Fire District	615,856	548,000	652,000
432.30	Reimbursements State Hwy Maintenance	130,170	133,980	138,000
432.35	Reimbursements Park District - CC & CSF	60,144	45,000	50,000
432.45	Reimbursements Rural/Meadows Agreement	11,516	11,500	11,500
434	Grants	144,148	40,000	30,000
<u>Total: Intergovernmental Revenues</u>		16,891,418	16,487,020	16,653,650

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	55,000	135,000	139,050
440.10	Intragovernmental Service Charge - Sewer	335,000	346,000	357,000
440.15	Intragovernmental Service Charge - Refuse	100,000	103,000	107,000
440.20	Intragovernmental Service Charge - Parking	50,000	52,000	54,000
440.25	Intragovernmental Service Charge - CDBG	95,966	73,675	71,359
<u>Total: Charges for Services</u>		635,966	709,675	728,409
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	721,799	717,700	745,200
450.10	Gen Govt Fees Photocopy Fees	7,826	7,500	7,500
450.15	Gen Govt Fees Mulch Delivery	15,299	14,500	14,500
450.30	Gen Govt Fees 50/50 Trees	4,318	-	-
450.95	Gen Govt Fees Other Fees	47,682	50,900	50,000
451.05	Comm Dev Fees Plan Review Fees	178,478	153,450	170,000
451.10	Comm Dev Fees Inspection Fees	230,986	228,500	200,000
452.05	Public Safety Fees Special Police Service	100,453	107,800	115,000
452.10	Public Safety Fees Special Fire Service	22,217	24,800	23,300
452.15	Public Safety Fees Ambulance Fees	1,175,009	1,199,500	1,223,500
452.20	Public Safety Fees Vehicle Impound Fees	304,000	356,200	275,000
452.25	Public Safety Fees False Alarm Fees	5,050	6,000	5,000
452.30	Public Safety Fees Spiller Pay Fees	-	5,000	5,000
454.05	Fines Circuit Court Fines	374,693	384,000	360,000
454.10	Fines Parking Violations	128,677	125,000	125,000
454.15	Fines Compliance Violations	211,853	226,000	209,800
454.20	Fines Red Light Violations	178,252	400,000	475,000
454.25	Fines Adjudication Fines	28,643	24,600	29,700
<u>Total: Fines and Fees</u>		3,735,235	4,031,450	4,033,500
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	250,184	250,000	250,000
<u>Total: Interest Income</u>		250,184	250,000	250,000
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	120,000	120,000	32,500
471.05	Insurance & Property Damage Property Damage Recovery	31,869	45,000	45,000
471.10	Insurance & Property Damage Workers Comp Recovery	75,312	45,000	45,000
472.05	Sales Fixed Assets	1,115,680	-	-
474.05	Other Miscellaneous Reimbursements	156,257	25,000	25,000
474.10	Other Miscellaneous Donations	7,576	-	-
474.15	Other Miscellaneous Forfeitures	1,726	595	600
474.20	Other Streetfest Revenue	173,021	175,000	175,000
474.90	Other Miscellaneous Income	12,518	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		1,693,959	415,595	328,100
<u>Other Financing Sources</u>				
481	Interfund Transfers In	253,000	-	-
<u>Total: Other Financing Sources</u>		253,000	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	(81,784)
<u>Total: (Source)/Use of Reserves</u>		-	-	(81,784)
Fund Total: General Fund		52,164,568	49,688,135	50,466,975

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 205	Motor Fuel Tax Fund			
	<u>Intergovernmental Revenues</u>			
430.35	Shared Revenue Motor Fuel Tax	\$ 1,997,019	\$ 1,963,500	\$ 1,922,900
	<u>Total: Intergovernmental Revenues</u>	1,997,019	1,963,500	1,922,900
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	207	-	250
	<u>Total: Interest Income</u>	207	-	250
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	5,695	(16,680)
	<u>Total: (Source)/Use of Reserves</u>	-	5,695	(16,680)
	Fund Total: Motor Fuel Tax Fund	1,997,226	1,969,195	1,906,470

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 210	Community Dev Block Grant Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 168,421	\$ 368,375	\$ 356,796
	<u>Total: Intergovernmental Revenues</u>	<u>168,421</u>	<u>368,375</u>	<u>356,796</u>
	Fund Total: Community Dev Block Grant Fund	168,421	368,375	356,796

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 221	Federal Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 42,035	\$ 2,100	\$ 20,000
	<u>Total: Intergovernmental Revenues</u>	<u>42,035</u>	<u>2,100</u>	<u>20,000</u>
	Fund Total: Federal Equitable Sharing Fund	42,035	2,100	20,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 222	State Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 14,341	\$ 15,050	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	<u>14,341</u>	<u>15,050</u>	<u>5,000</u>
	Fund Total: State Equitable Sharing Fund	14,341	15,050	5,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 223	DUI Fines Fund			
<u>Fines and Fees</u>				
454.30	Fines DUI Fines	\$ 22,628	\$ 16,075	\$ 30,000
<u>Total: Fines and Fees</u>		<u>22,628</u>	<u>16,075</u>	<u>30,000</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	(29,000)
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>-</u>	<u>(29,000)</u>
Fund Total: DUI Fines Fund		22,628	16,075	1,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 224	Foreign Fire Insurance Tax Fund			
	<u>Intergovernmental Revenues</u>			
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 65,748	\$ 70,000	\$ 70,000
	<u>Total: Intergovernmental Revenues</u>	65,748	70,000	70,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	322	-	-
	<u>Total: Interest Income</u>	322	-	-
	Fund Total: Foreign Fire Insurance Tax Fund	66,070	70,000	70,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 2,528,847	\$ 3,191,700	\$ 2,570,000
<u>Total: Taxes</u>		2,528,847	3,191,700	2,570,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,371	2,000	1,000
<u>Total: Interest Income</u>		2,371	2,000	1,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,700)	(1,000)
<u>Total: (Source)/Use of Reserves</u>		-	(1,700)	(1,000)
Fund Total: Dundee Road TIF (TIF #1) Fund		2,531,218	3,192,000	2,570,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 275,638	\$ 397,800	\$ 278,400
<u>Total: Taxes</u>		275,638	397,800	278,400
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	392	250	250
<u>Total: Interest Income</u>		392	250	250
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(50)	350
<u>Total: (Source)/Use of Reserves</u>		-	(50)	350
Fund Total: Rand/Dundee TIF (TIF #2) Fund		276,030	398,000	279,000

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 5,904,383	\$ 6,465,000	\$ 6,190,000
<u>Total: Taxes</u>		5,904,383	6,465,000	6,190,000
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	136,474	136,475	136,475
434	Grants	757,699	-	-
<u>Total: Intergovernmental Revenues</u>		894,173	136,475	136,475
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,885	5,000	4,000
<u>Total: Interest Income</u>		2,885	5,000	4,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	850,000	-	-
<u>Total: Other Financing Sources</u>		850,000	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(205,080)	31,605
<u>Total: (Source)/Use of Reserves</u>		-	(205,080)	31,605
Fund Total: Downtown Area TIF (TIF #3) Fund		7,651,441	6,401,395	6,362,080

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 3,052,617	\$ 3,505,000	\$ 2,435,000
<u>Total: Taxes</u>		3,052,617	3,505,000	2,435,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	955	2,500	1,500
<u>Total: Interest Income</u>		955	2,500	1,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(798,885)	(53,645)
<u>Total: (Source)/Use of Reserves</u>		-	(798,885)	(53,645)
Fund Total: Rand Corridor TIF (TIF #4) Fund		3,053,572	2,708,615	2,382,855

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 300	Debt Service Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 2,702,466	\$ 3,555,795	\$ 2,749,095
<u>Total: Taxes</u>		2,702,466	3,555,795	2,749,095
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	632,176	540,015	540,015
<u>Total: Intergovernmental Revenues</u>		632,176	540,015	540,015
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,201	12,010	2,500
<u>Total: Interest Income</u>		2,201	12,010	2,500
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	464,320	-	-
<u>Total: Miscellaneous Revenues</u>		464,320	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	455,802	-	-
<u>Total: Other Financing Sources</u>		455,802	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	209,000	212,510
<u>Total: (Source)/Use of Reserves</u>		-	209,000	212,510
Fund Total: Debt Service Fund		4,256,965	4,316,820	3,504,120

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,320,830	\$ 821,075	\$ 824,000
<u>Total: Taxes</u>		1,320,830	821,075	824,000
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	-	-	370,000
<u>Total: Intergovernmental Revenues</u>		-	-	370,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	10,292	4,000	4,000
<u>Total: Interest Income</u>		10,292	4,000	4,000
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	223,059	227,815	232,970
472.05	Sales Fixed Assets	1,042,436	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	6,738	-	-
<u>Total: Miscellaneous Revenues</u>		1,272,233	277,815	282,970
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	475,715	150,000
<u>Total: Other Financing Sources</u>		-	475,715	150,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(156,565)	242,720
<u>Total: (Source)/Use of Reserves</u>		-	(156,565)	242,720
Fund Total: Capital Equipment Fund		2,603,355	1,422,040	1,873,690

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,141,669	\$ 1,668,360	\$ 1,675,000
415	Electric Use Utility Tax	-	-	150,000
Total: Taxes		1,141,669	1,668,360	1,825,000
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	10,008	-	26,600
434	Grants	-	-	-
Total: Intergovernmental Revenues		10,008	-	26,600
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	27,208	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	8,407	-	-
Total: Fines and Fees		35,615	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	10,289	4,000	4,000
Total: Interest Income		10,289	4,000	4,000
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	550,000	-	-
Total: Miscellaneous Revenues		550,000	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	100,000	100,000
Total: Other Financing Sources		-	100,000	100,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	(203,000)
Total: (Source)/Use of Reserves		-	-	(203,000)
Fund Total: Capital Improvement Fund		1,747,581	1,772,360	1,752,600

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 42,609	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		42,609	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	6,050,524	6,074,000	6,568,000
441.10	Water Service Resident - Tax-Exempt	744,413	683,000	761,000
441.15	Water Service Resident - User Charge	418,246	431,000	445,000
441.20	Water Service Resident - Penalties	66,249	50,000	50,000
441.25	Water Service Non-Resident - Regular	1,174,205	1,349,000	1,351,000
441.30	Water Service Non-Resident - IOTP	72,112	-	75,000
441.35	Water Service Non-Resident - Deer Park	322,629	314,000	344,000
441.40	Water Service Non-Resident - User Charge	24,415	26,000	26,000
441.45	Water Service Non-Resident - Penalties	16,199	9,000	9,000
441.50	Water Service Construction - Hydrant Meter	12,059	-	-
441.55	Water Service Fees - Water Meter Sales	44,452	15,000	10,000
441.60	Water Service Fees - Turn On	13,001	7,500	10,000
441.65	Water Service Fees - Water Use	18,724	15,000	15,000
441.70	Water Service Fees - Water Syst Dev Surcharge	16,562	15,000	15,000
441.75	Water Service Fees - Water Extensions	29,795	15,000	15,000
441.80	Water Service Fees - Water Connection	8,700	10,000	10,000
<u>Total: Charges for Services</u>		9,032,285	9,013,500	9,704,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	256	5,000	1,000
<u>Total: Interest Income</u>		256	5,000	1,000
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	7,102	-	-
474.90	Other Miscellaneous Income	2,698	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		9,800	5,000	5,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,357,450)	(1,553,635)
<u>Total: (Source)/Use of Reserves</u>		-	(1,357,450)	(1,553,635)
Fund Total: Waterworks Fund		9,084,950	7,696,050	8,186,365

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 610	Sewerage Fund			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 1,645,088	\$ 1,491,225	\$ 1,705,825
442.10	Sewer Service Resident - Penalties	29,912	27,500	27,500
442.15	Sewer Service Non-Resident - Regular	290,135	273,930	301,965
442.20	Sewer Service Non-Resident - Penalties	2,675	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	5,547	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	143,222	131,000	131,000
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,753	1,700	1,700
442.40	Sewer Service Fees - Flood Control	1,120,415	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	4,549	-	-
Total: Charges for Services		3,243,296	3,079,355	3,321,990
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,583	4,000	4,000
460.10	Interest Income Interest on Loans	6,634	-	500
Total: Interest Income		9,217	4,000	4,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	6,820	-	-
474.90	Other Miscellaneous Income	8	500	-
Total: Miscellaneous Revenues		6,828	500	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	40,945	(120,335)
Total: (Source)/Use of Reserves		-	40,945	(120,335)
Fund Total: Sewerage Fund		3,259,341	3,124,800	3,206,155

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 16,644	\$ 10,500	\$ 10,500
Total: Licenses and Permits		16,644	10,500	10,500
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,862,593	3,871,920	3,871,920
443.10	Refuse Service Senior Citizen Discount	(39,488)	(43,200)	(42,000)
443.15	Refuse Service Yard Waste Exemption	(70,339)	(74,790)	(74,700)
443.20	Refuse Service Back Door Pick-Up Svc Premium	1,090	1,080	1,620
443.25	Refuse Service Penalties	44,110	44,000	44,000
443.30	Refuse Service Multi-Family Disposal Fee	657,430	677,650	671,270
443.35	Refuse Service Recycling Incentive Proceeds	177,721	75,000	75,000
Total: Charges for Services		4,633,117	4,551,660	4,547,110
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	3,693	3,500	2,500
Total: Interest Income		3,693	3,500	2,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	163,100	72,720
Total: (Source)/Use of Reserves		-	163,100	72,720
Fund Total: Refuse Fund		4,653,454	4,728,760	4,632,830

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 620	Parking System Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ 101,877	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>		101,877	-	-
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	104,559	150,000	100,000
453.10	Parking Fees Daily Fee - Gateway Deck	295,494	481,000	340,000
453.50	Parking Fees Permit Fee - Surface Lots	66,080	-	70,000
453.55	Parking Fees Permit Fee - Gateway Deck	198,300	-	150,000
<u>Total: Fines and Fees</u>		664,433	631,000	660,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	549	2,000	1,000
<u>Total: Interest Income</u>		549	2,000	1,000
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	15,022	15,500	20,500
<u>Total: Miscellaneous Revenues</u>		15,022	15,500	20,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	80,030	(82,155)
<u>Total: (Source)/Use of Reserves</u>		-	80,030	(82,155)
Fund Total: Parking System Fund		781,881	728,530	599,345

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 701	Health Insurance Fund			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 4,777,632	\$ 5,093,620	\$ 5,182,960
444.05	Insurance Fees Retiree Premiums	422,851	401,700	413,800
444.10	Insurance Fees COBRA Premiums	24,485	-	-
444.15	Insurance Fees Employee Premiums	463,991	482,800	498,000
Total: Charges for Services		5,688,959	5,978,120	6,094,760
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	17,019	7,500	7,500
Total: Interest Income		17,019	7,500	7,500
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	1,511	-	-
Total: Miscellaneous Revenues		1,511	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	299,710	280,480
Total: (Source)/Use of Reserves		-	299,710	280,480
Fund Total: Health Insurance Fund		5,707,489	6,285,330	6,382,740

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 702	Liability Insurance Fund			
<u>Charges for Services</u>				
440.95	Intrагovernmental Charge to Operations	\$ 1,337,125	\$ 1,337,125	\$ 1,377,240
Total: Charges for Services		1,337,125	1,337,125	1,377,240
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	14,276	7,500	5,000
Total: Interest Income		14,276	7,500	5,000
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	10,534	-	-
474.05	Other Misc Reimbursements/Refunds	-	225,000	-
Total: Miscellaneous Revenues		10,534	225,000	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	244,595
Total: (Source)/Use of Reserves		-	-	244,595
Fund Total: Liability Insurance Fund		1,361,935	1,569,625	1,626,835

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012		2013	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
Fund 710	Fleet Services Fund					
<u>Intergovernmental Revenues</u>						
430.45	Shared Revenue County Gas Tax Rebate	\$ 14,095	\$ 13,000	\$ 14,500		
432.50	Reimbursements Various Governments - Fuel	173,543	170,390	172,650		
432.55	Reimbursements Various Governments - Vehicle Parts	53,972	50,905	51,680		
432.60	Reimbursements Various Governments - Fleet Labor	34,674	32,305	32,305		
Total: Intergovernmental Revenues		276,284	266,600	271,135		
<u>Charges for Services</u>						
440.95	Intragovernmental Charge to Operations	1,737,220	1,722,035	1,748,710		
Total: Charges for Services		1,737,220	1,722,035	1,748,710		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	111	-	100		
Total: Interest Income		111	-	100		
<u>Miscellaneous Revenues</u>						
471.05	Insurance & Property Damage Property Damage Recovery	20,710	32,000	32,000		
474.90	Other Miscellaneous Income	2,785	-	-		
Total: Miscellaneous Revenues		23,495	32,000	32,000		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(75)	(91,795)		
Total: (Source)/Use of Reserves		-	(75)	(91,795)		
Fund Total: Fleet Services Fund		2,037,110	2,020,560	1,960,150		

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 977,194	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	1,098,384	-	-
461.10	Investment Income Unrealized Gain/Loss	401,844	-	-
Total: Interest Income		2,477,422	750,000	750,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,489,556	3,026,575	2,996,800
473.10	Pension Contributions Employee Contributions	964,717	960,000	977,000
473.15	Pension Contributions Portability Payments	138,248	-	-
Total: Miscellaneous Revenues		4,592,521	3,986,575	3,973,800
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,905,085)	(1,656,900)
Total: (Source)/Use of Reserves		-	(1,905,085)	(1,656,900)
Fund Total: Police Pension Fund		7,069,943	2,831,490	3,066,900

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012	2013
			Adopted Budget	Adopted Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 861,972	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	1,465,027	-	-
461.10	Investment Income Unrealized Gain/Loss	(1,753,817)	-	-
Total: Interest Income		573,182	750,000	750,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	2,645,961	2,899,860	2,978,500
473.10	Pension Contributions Employee Contributions	769,785	950,000	786,000
473.15	Pension Contributions Portability Payments	1,033	-	-
Total: Miscellaneous Revenues		3,416,779	3,849,860	3,764,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(646,270)	(454,600)
Total: (Source)/Use of Reserves		-	(646,270)	(454,600)
Fund Total: Fire Pension Fund		3,989,961	3,953,590	4,059,900

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

Account Number	Description	2011 Actual	2012 Adopted Budget	2013 Adopted Budget
Fund 825	Special Service Area #5 Fund			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 340,859	\$ 590,500	\$ 585,150
<u>Total: Taxes</u>		340,859	590,500	585,150
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	106	-	-
<u>Total: Interest Income</u>		106	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	201,945	-	-
<u>Total: Other Financing Sources</u>		201,945	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	525	5,700
<u>Total: (Source)/Use of Reserves</u>		-	525	5,700
Fund Total: Special Service Area #5 Fund		542,910	591,025	590,850