



**Annual Budget and
Capital Investment Plan**

Calendar Year 2013



**CY 2013 ANNUAL BUDGET AND
CAPITAL INVESTMENT PLAN
AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL**

MAYOR AND COUNCIL

Jim Schwantz Mayor

Aaron Del Mar (District 1) Council Member

Scott Lamerand (District 2) Council Member

James R. Clegg (District 3) Council Member

Gregory J. Solberg (District 4) Council Member

Kollin Kozlowski (District 5) Council Member

Brad Helms (District 6) Council Member

Margaret R. Duer Village Clerk

APPOINTED OFFICIALS

Reid Ottesen Village Manager

Michael Jacobs Deputy Village Manager

Paul Mehring Director of Finance & Operations

John Koziol Police Chief

Scott Andersen Fire Chief

Matt Barry Director of Public Works

Michael Danecki Village Engineer

Ben Vyverberg Director of Planning & Zoning

Harry Spila Director of Community Services

Pamela Jackson Director of Human Resources

Larry Schroth Director of Information Technology

Jeffrey Boundy Village Treasurer

Schain, Burney, Banks & Kenny Village Attorneys

Budget Staff

Susan Conn Assistant Finance Director

December, 2012

Honorable Mayor and Village Council:

It is my privilege to present the 2013 Annual Budget and Capital Investment Plan.

The past five years have been unlike any in modern economic history. Our organization and Annual Budget is a reflection of the economic downfall and slow stabilization that has taken place since 2008.

In 2008, we set out on a course to reposition ourselves for a sustainable future. A future that focuses on maintenance and stabilization rather than our past that focused on an era of growing revenue and rapid expansion.

The Annual Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. The Annual Budget also marks a continuation of an important milestone achieved last year. The budget proposes a second consecutive **decrease** in the property tax levy. After 25 years of increasing property tax revenues, the Village will now have decreased this revenue source by more than \$113,000 over two years. The 2012 Property Tax Levy reflects a decrease of \$75,000 over the 2011 Levy.

The 2013 Budget as submitted to the Village Council reflects an actual **decrease** in spending as compared to the Annual 2012 Budget. Despite rising costs in our supplies and materials, the pension obligations facing the Village, the cost of employee benefits, and the “mortgage payment” on our new police facility, real spending is down.

The 2013 Annual Budget and Capital Investment Plan totals \$105,862,656. \$64,441,093 represents the Operations Budget and the remaining \$41,421,563 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements. In total, this represents a **decrease** of \$7,264 compared to the 2012 Annual Budget.

| | 2012 | 2013 | |
|-----------------------------------|-----------------------|-----------------------|---------------|
| | Adopted Budget | Adopted Budget | % Change |
| Personnel Services | \$ 44,791,520 | \$ 45,557,115 | 1.71% |
| Supplies | 2,695,465 | 2,583,225 | -4.16% |
| Services & Charges | 16,260,061 | 16,275,753 | 0.10% |
| Other Expenses | 25,000 | 25,000 | 0.00% |
| Sub-Total Operations | 63,772,046 | 64,441,093 | 1.05% |
| Transfers Out | 575,715 | 250,000 | -56.58% |
| Pension Benefits & Administration | 6,785,080 | 7,126,800 | 5.04% |
| Development (TIF) | 5,134,265 | 3,684,000 | -28.25% |
| Capital Items | 7,705,139 | 9,137,223 | 18.59% |
| Debt Service | 14,042,720 | 13,213,965 | -5.90% |
| Self-Insurance Programs | 7,854,955 | 8,009,575 | 1.97% |
| All Expenditures Total | \$ 105,869,920 | \$ 105,862,656 | -0.01% |

In addition to the property tax reduction, the Operating Budget, for the second consecutive year includes no new taxes or fees. This is a reflection of the repositioning and structural changes implemented over the past five years.

The Annual Budget continues to reflect the impact of the economic climate confronting the nation and world. While some indicators are beginning to demonstrate slow but steady improvement in our long term revenue projections, fiscal responsibility requires that we not begin to undertake additional commitments or restore programs and services that were eliminated or significantly reduced over the past five years.

This is a “hold the line” budget. It delivers on our core services and it is once again a balanced budget. Over the past five years, the commitment and efforts of the Village Council and Village staff have been remarkable. I could not be more pleased with the

way the organization came together to navigate the economic times. We have positioned ourselves for the future. We are in an excellent position to continue to deliver on our core programs addressing public health, safety and welfare of our stakeholders.

BACKGROUND

Budget Policies and Parameters

As in previous years, the focus of the budget development was to make every effort to maintain existing service levels within the existing revenue streams. Reductions in services would be necessary if revenues did not support the planned expenditures. The increase in tax rates or other fees was to be a last resort authorized by the Village Council.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, much like last year were as follows:

- All budgets would be predicated upon providing our core services. Recognizing the economic environment, there was to be no program expansion or personnel expansion for the fifth year in a row. Any new initiatives should drive efficiency improvements or other cost savings.
- All non-personnel operating expenditures, including commodities and contractual services, were to receive a collective increase of 1%. Departments would need to reallocate funds between accounts to meet any increased funding needs. Fixed costs or areas with contractual obligations or outside influences, such as motor fuel and snow removal, should be funded when possible through reprioritization of other expenditures.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing or realignment of responsibility.

Revenues

The budgeting process in Palatine is very dynamic. Throughout the year, Staff is monitoring revenues and expenditures and making necessary adjustments through the quarterly budget process. Additionally, the Village Council undertakes the mid-year budget review where further adjustments are made.

The preparation of the Annual Budget starts with a detailed review of our existing revenue sources. Existing revenues are analyzed and every effort is made to live within our means and be sensitive to the multiple demands placed upon every dollar earned by our stakeholders. Staff understands that our expenditures and service levels need to be adjusted to reflect the financial future of our community. A model has been developed that examines the previous three years of history for every revenue source and weighted factors are assigned to the more recent experience to develop estimates for the upcoming calendar year. This model has proven to be dependable in both prosperous and declining economic conditions.

General Fund revenues are projected to increase by 1.57% in 2013. This is with a decrease in property taxes and no other general fund fee adjustments other than the Medicare indexed ambulance fee.

The Annual Budget includes a reduction of \$75,042 in our Property Tax Levy. This is in addition to the \$38,967 reduction last year. In total, our property tax levy will have been reduced by more than \$114,000. Last year marked the first time since 1987 that the Village reduced the property tax levy over the previous year. Reviewing Village records back to 1976, there has not been two consecutive years of a property tax reduction.

While the poor economy has taken its toll on sales tax receipts over the past several years, it is business openings and relocations that are impacting our 2013 sales tax estimates. 2013 will mark a full year of operations for Mariano's Fresh Market. The revenue generation from Mariano's will help to offset the revenue loss that is anticipated through the relocation of Lexus and Whole Foods. The loss of these two businesses represents a budget revenue decrease of more than \$500,000. If not for the relocation of these two businesses, our property tax levy would have been reduced by an

additional 2.6%.

We continue to put forth significant efforts to market our community and vacant sites to both end users as well as the commercial brokers. These efforts have returned dividends with Mariano's this past year and will bolster our receipts as early as late 2013 with the opening of the new Patrick Hyundai automobile dealership.

The sales tax projections utilized in the formulation of this budget considers the level of estimated actual receipts for the current year, additions and reductions from major sales tax producers, and most importantly the overall state of the economy.

These factors have resulted in overall projection of sales tax for 2013 to be a decrease of \$63,830 over the 2012 Approved Budget.

Our economic conditions are largely influenced by the overall economic conditions of the nation and unfortunately, the State of Illinois. While our sales tax receipts appear to be on a slow road to recovery (but for two significant business relocations), other revenues tend to lag. The State of Illinois continues to run approximately 3 to 4 months behind in payments to the Village. The delinquent status of the state makes it that much more important that we maintain healthy reserves.

Revenues are generally projected to be relatively stable this coming year. Some significant revenue sources impacting the funding of our organization or changing are:

- **State Income Tax** – Our projected receipts for 2013 are \$5,500,000. This represents an increase of \$476,100 over the 2012 Budget. Despite the increase, we are still \$750,000 below the 2008 receipts. The State of Illinois continues to be 3 to 4 months behind in remitting our revenues. Presently, the past due amount from the State is \$1.3 million.
- **Simplified Telecommunications Tax** – This revenue is the primary funding source for the Capital Equipment and Improvement Program. The costs of our equipment and improvements continue to rise and our infrastructure and facilities are aging while this funding source has decreased for the past two years. In years past, the declining Telecommunications Tax required a larger subsidy from our General Fund to meet our needs. The General Fund can no longer sustain

our capital programs and additional dedicated revenues will be required to maintain our equipment and infrastructure as we move forward. By policy we allocate any General Fund surplus at the end of a year to these funds, which to date has allowed us to continue to fund our improvements. In 2012, this revenue is expected to generate \$2.499 million. This is a very slight increase of only \$9,500 over CY 2012, however still represents a decrease of more than \$500,000 over the 2008 levels. Support from the Water and Sewer funds will help fund the CY 2013 Program. Staff will be presenting the Council with other funding options as part of this year's budget process. A discussion on this issue will need to take place in 2013 prior to the development of the CY2014 Budget.

- **Building Permit/Inspection/Review Fees** – 2013 is projected to be an increase of 5.8% in this revenue source. This represents an increase of \$45,750. We continue to move through cycles of increased permit activity followed by slowdowns. The small increase in total permits is encouraging.
- **Fines and Violation Fees** – For the fifth consecutive year, we expect to see a decline in Circuit Court fines. While violation numbers remain consistent, Cook County continues to retain an increasing percentage of fines. The \$360,000 included in the 2013 Budget represents a decrease of 6.3% over the 2012 Budget. This is \$187,100 under the 2008 actual levels. This trend is felt by all municipalities and another example of the impact other governmental agencies have on our financial wellbeing.
- **Red Light Violations** – With all intersections fully operational, this revenue should again reflect levels not seen since 2009. The Annual Budget projects an increase of \$75,000 over the 2012 Budget. We anticipate receiving \$475,000.
- **Tax Increment Proceeds** – The Annual Budget again includes the appropriation of surplus revenues from the Dundee Road and Rand/Dundee TIF Districts. The Village has retired the outstanding debt from these project areas and is in a position to allocate surplus revenues for a fourth consecutive year. The anticipated allocation to the Village in 2013 is \$370,085. In 2013, 100% of this surplus will be allocated to our capital investment. There will be no surplus subsidizing our operations. This shift eliminates any ongoing dependency on the revenue as well as provides much needed capital funding thus avoiding any new revenue for this area.

- **Impound Fees** – Recent court rulings in other communities have directly impacted this revenue source. There are now new legal standards related to suspended licenses as well as standards allowing other licensed drivers to take a vehicle rather than impounding the car. These new standards have resulted in the Impound Fee revenue decreasing by more than 20% in 2013. This is a decrease from \$356,200 in the 2012 Budget to \$275,000 in the Annual 2013 Budget.
- **Building Rental** – The Annual 2013 Budget assumes that the lease on the Menards property does not renew in March. This results in a decrease of \$87,500 in rental income.
- **Business Licenses** – A self-initiated decrease in revenues for 2013 comes in Business Licenses. Staff is recommending modifications to our business license system to significantly reduce the fees paid by our home occupations. A home based business will have to register their business at a cost of \$25 compared to the full licensing that ranged from \$75 to \$107. This change is in response to our ongoing efforts to review our dealings with businesses and streamline our processes. The total budgetary impact is estimated to be a reduction of \$22,600.
- **Hotel/Motel Tax** – With the closing of Hotel Indigo, this revenue continues to decline. The Annual Budget represents a decrease of 32% or \$69,300 over the 2012 Budget. We are now approximately 60% below 2009 actual receipts. This revenue is not anticipated to ever recover to the historic levels as the hotel competition is fierce and very few new hotels being constructed. Given our proximity to Woodfield, it is very unlikely that a new facility would be built in Palatine.
- **Electricity Use Tax** – We are just completing our first full year of this revenue source. The revenue has proven to be very stable and with some history, it is a very predictable source. Our total receipts for 2013 are projected to be \$1,550,000. Of this amount, \$150,000 is being recommended for capital infrastructure. The capital funding sources have continued a decline and this allocation will help stabilize our capital funding requirements. The total revenue collection represents an increase of 7.7% based upon current collections.

Many of our other revenues continue to remain relatively constant.

Our Code of Ordinances provides for all other Village fees to increase as provided by the Municipal Cost Index (MCI). Based upon the MCI, the indexed fees are scheduled for an increase of 1%. However, in recognition of the continued economic pressures facing our residents, the Annual Budget was developed with **no general fee increase**. This represents the second consecutive year of no general fee increase. Our only operating fee with an adjustment will be the annual indexing of our ambulance fee to the Medicare rate.

Reserves

The ongoing economic uncertainty facing the country directly impacts many of our significant revenue sources. Subsequently, the Annual Budget was again created with careful consideration of the existing reserve levels and their projected levels in future years.

When considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them, it is important to keep a multi-year perspective. In many cases, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. An example of this situation is when a bond is issued in year one of a multi-year project. The first year shows a large surplus, while future years show deficits as expenditures are incurred. This is particularly evident in capital and utility funds.

The Annual Budget continues to recognize the need to maintain adequate fund reserves. The Budget anticipates 2013 will mark the 10th consecutive year that the general fund will end within or above our targeted reserve range. This is a significant accomplishment given the economic climate over the past five years. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, places us in high stature with the rating agencies.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. This

can be clearly illustrated in the case of the lagging revenues, such as the State Income Tax. The Village has been able to provide uninterrupted service delivery while using reserves to cash flow operations until the budgeted revenue comes in.

The General Fund Operating Reserves are projected to be approximately \$17.661 million, which is \$0.16 million below the reserve policy maximum and still well within the reserve range that is recommended by the bond rating agencies.

In the case of capital related funds, these reserves are considered sinking funds. It would not be fiscally prudent or practically feasible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases.

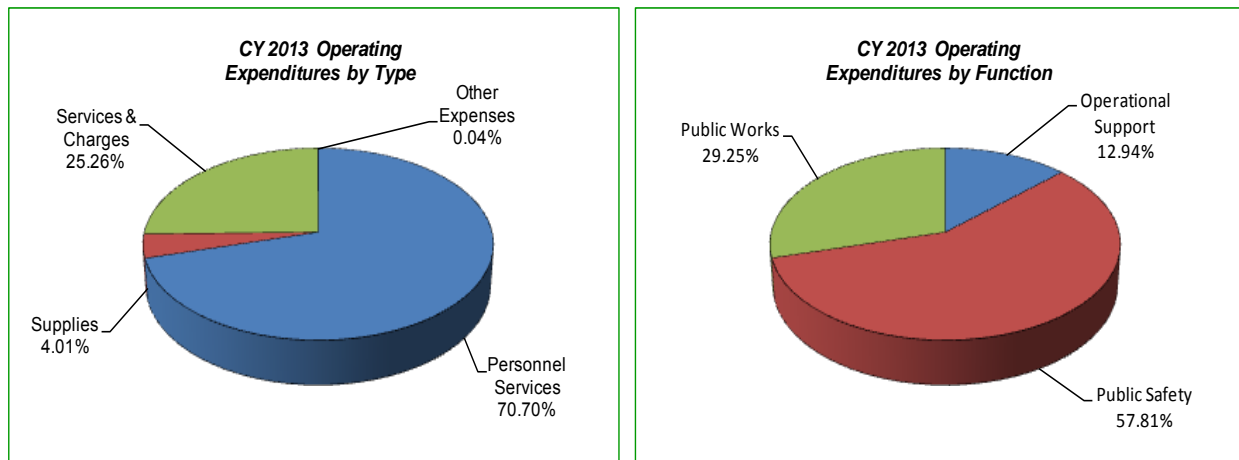
Annual Operating Budget

The structural changes and personnel reduction implemented over the past four years have allowed our organization to move forward in 2013 with no reduction in services or programs. Our operating budget is proposed to increase by 1.05% or \$669,047. This includes meeting all of our actuarial and statutory obligations with pensions as well as funding our health insurance and other benefits programs.

The 1.05% increase has again been accomplished with a **decrease** in the property tax levy and no new fees or taxes. We continue to live within our means.

Our current operating expenditures are summarized as follows:

| Expenditures by Category | Adopted 2012 | Adopted 2013 | % Change |
|---------------------------------|---------------------|---------------------|-----------------|
| Personnel | \$44,791,520 | \$45,557,115 | 1.71% |
| Supplies | 2,695,465 | 2,585,225 | -4.16% |
| Services & Charges/Other | 16,285,061 | 16,300,753 | 0.10% |
| Total Operations | \$63,772,046 | \$64,441,093 | 1.05% |



Local government is a service business. As such, personnel costs, including all benefits, comprise a significant portion of our operating budget. In 2013, these costs will comprise 70.7% of the Village's Operating Budget. This continues to pose unique challenges in a time when expectations are for reduced costs, taxes and fees yet many services are mandated and/or essential in promoting the public health, safety and welfare of our community.

87.06% of our operating budget funds the services of our Community Services, Police, Fire, and Public Works functions. The Village has little choice in whether to provide these services. We continually strive to make sure we are providing the most efficient and cost effective services to ensure the highest return on the investment made by our stakeholders. As previously referenced, we have restructured the delivery of our services. This has led to efficiencies and new ways of delivering services. Through these changes, our employee count has been significantly reduced.

PERSONNEL CHANGES 2009 to 2013

| Date | Full-Time Employees | Part-Time Employees | Seasonal Employees |
|-----------------|---------------------|---------------------|--------------------|
| January 1, 2009 | 367 | 38 | 15 |
| January 1, 2012 | 343 | 36 | 9 |
| January 1, 2013 | 341 | 37 | 9 |

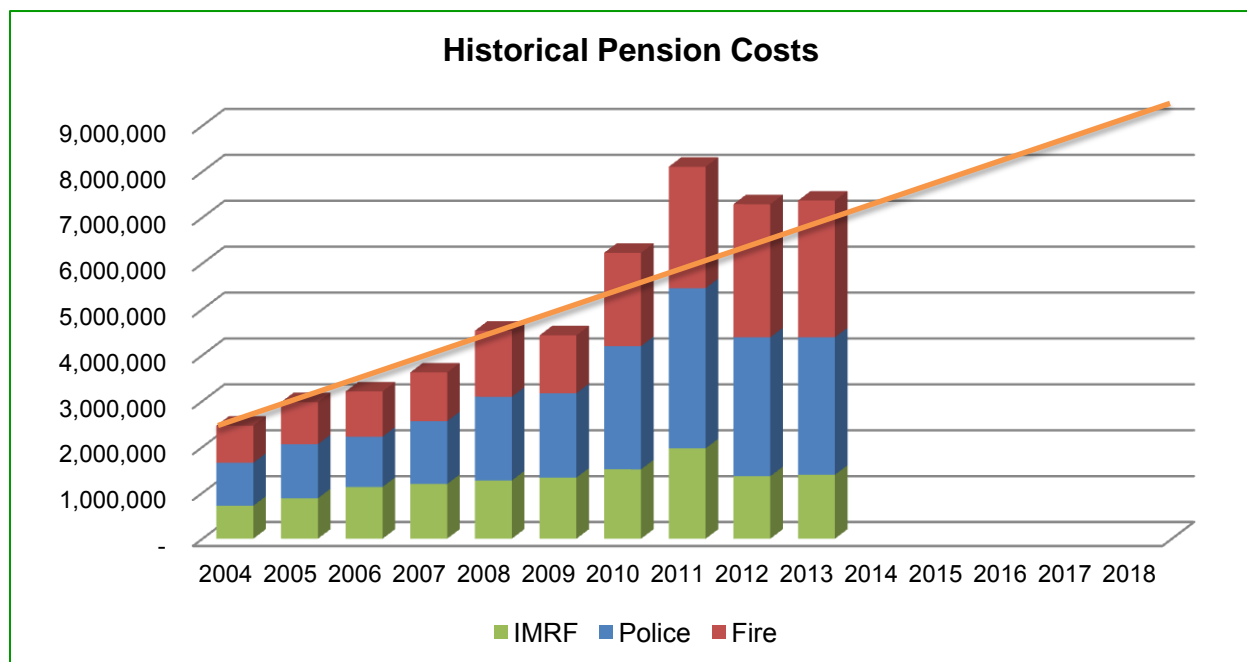
Despite these reductions, our personnel related expenses remain a significant portion of the budget – particularly due to pension obligations.

Pensions

One of the largest obligations of the operating budget is the full funding of the three pension systems. By state statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded our employees as well as the employee contributions. The Village of Palatine has absolutely no control over these benefits. We in essence provide the elected officials in Springfield with a blank check every year.

Despite some recent legislative reforms, the present system remains broken. It is simply not sustainable. The lack of additional reform in Springfield will ultimately impact major life safety funding decisions. There must be some level of political will and cooperation from our elected State officials in order to allow municipalities to continue to deliver the core services expected by the residents.

With no legal way to increase the employee contributions, reduce benefits, or defer payments, the Village is left with the daunting task of funding these programs. The budget includes a total of \$7,368,150 to simply meet the statutory obligations we face for all of our pension systems. Despite our reduction of 26 full time employees since 2009, our pension costs have significantly increased. The following represents the unsustainable path Springfield has placed us on.



We will continue to advocate for additional pension reform in an effort to develop a system that is sustainable in the long-term. However, our continuous advocacy has yet to accomplish reform. We need the residents of Palatine to advocate for reform with our state leaders.

Insurance

The Village is self insured for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. Fortunately, we have had a positive experience in our insurance programs which have allowed us to build adequate reserves in our self insurance funds.

Our Health Insurance Fund continues to outperform medical trends seen throughout the country. As in years past, we continue to have exceptionally high network penetration by our employees contributing to our success. While national trends suggest increases of more than 7% for 2013 health insurance costs, the Village is projecting an increase of 3%. This will represent only the second premium increase in four years. The outstanding performance of our plan has served as a significant cost containment factor for the Village. Over the past seven years, the total increase in premiums has been 6.2%. This represents an average annual increase of a mere 0.89%. The employees are to be commended for much of this performance. For the upcoming year, the employees have elected to incorporate plan design changes to offset additional premium increases. This will save approximately 2% in costs to the plan.

Departmental Budgets and New Initiatives

The Departments' operating budgets are generally representative of their respective 2012 budgets. However, there are several notable changes. Some of the program and personnel changes for CY 2013 include:

- **Personnel Reductions** – For the fourth consecutive year, the budget includes a reduction in positions. The Annual Budget includes a reduction of two full-time positions with one of the positions being converted to a part-time position. These reductions have already been achieved through attrition and realignment of responsibilities that will continue through 2013 and beyond. The positions come

in Police and Human Resources. Total personnel and benefit savings are \$141,560 from these changes.

- **Overtime Savings** – All departments were challenged to review their overtime expenditures. While a significant portion of the overtime is required to meet minimum staffing levels in police and fire as well as address snow and ice control, there remains some that is more controllable. In total, our overtime usage will be decreasing by approximately 2.5% in the coming year generating savings of \$28,000.
- **Full Implementation of ERP System** – The Village is in the final stages of implementing our new ERP software system throughout the organization. With the full implementation comes the ongoing maintenance expense of the system. Up to this point the software costs were a capital expense. The ongoing maintenance expense is \$100,000 and is split between the Human Resources, Finance and Community Services budgets. But for this expense, the Operating Budget would be increasing by 0.89%. The full implementation has directly allowed for the reduction of 2 ½ FTE positions within the organization and has also allowed for other structural changes resulting in additional savings.
- **Snow Removal** – Last winter's lighter than normal snow accumulation has led to a higher supply of salt heading into this coming winter. This has allowed not only a reduction in the salt required for purchase but also a shift back onto the State contract generating additional savings. This has led to a \$50,000 reduction in our salt supply budget. Additionally the pilot project from last winter regarding privatization of our sidewalk snow removal was successful. This has helped reduce the overtime budget within Public Works as well as avoid the purchase of a \$125,000 piece of equipment.
- **Phone System Changes** – Over the last few years, we have reduced our reliance on leased lines by consolidating our data, phone, and radio networks into a single network. Consolidating to wireless connections, secure internet tunnels, and Village owned lines replaced 95% of the high cost leased lines and 20% of standalone telephone lines. With the new phone system, over 35 separate phone circuits were combined into a single service. Additional savings are now being realized by the contract switch to Call One. The total phone budget has been reduced by \$39,600.

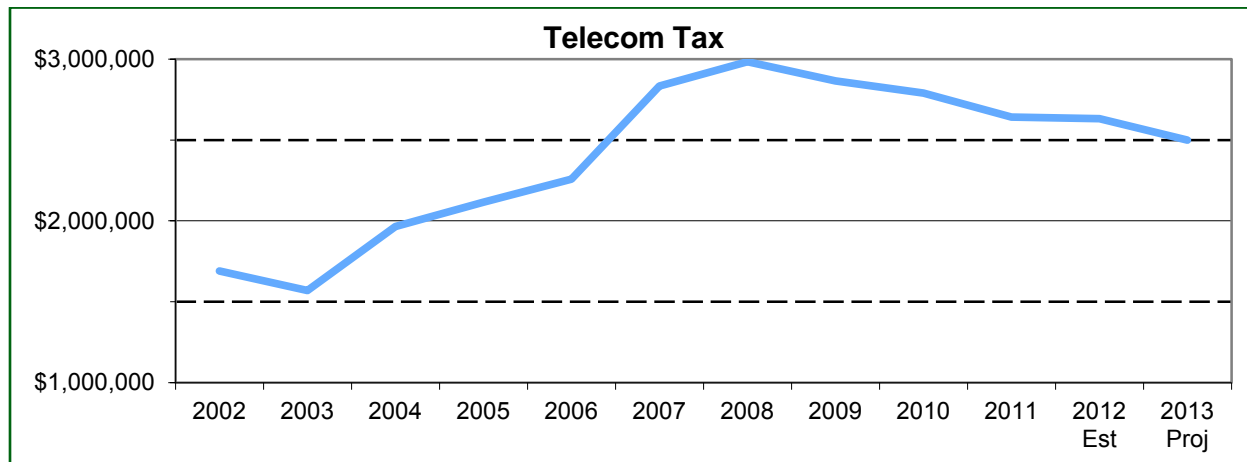
- ***Electronic Meeting Agenda System*** – One new initiative in the Annual Budget is the implementation of an electronic agenda system for the Village Council Meetings as well as the Plan Commission and Zoning Board. The system will allow for much more efficient preparation of the packets, management of historic packets, management of minutes, and posting of the packets. Full implementation will allow us to review time allocations of several positions. The estimated cost of this initiative is \$11,400 and is included in the budget.

Annual Capital Investment Plan

The Annual Budget continues to invest in our infrastructure. Fortunately, throughout the past four years, we were able to avoid any major infrastructure investment delays. Failure to maintain a systematic reinvestment in our infrastructure will only drive costs higher in the future. An ongoing reinvestment in the infrastructure is necessary for Palatine to remain a strong, vibrant community and safe place to live.

The capital investment plan in 2013 continues this focus within the limits of available resources. As mentioned over the past several years, our capital funding sources have been steadily decreasing as our capital expenses increase. In 2013, we are fully funded through the allocation of the Dundee Road TIF surplus as well as \$150,000 of Utility Tax receipts into our capital program. These two sources will help continue our investment for another year however, a permanent solution will need to be identified prior to the preparation of the 2014 Budget. Two years ago, a significant step forward was taken through the adjustment to our utility rates to adequately fund our water and sewer systems well into the future. These funds are now on track to meet our investment needs as well as provide adequate reserves in the event of emergent situations.

The primary capital funding source for the past decade has been the Telecommunications Tax. This revenue has been declining every year since 2008 as society moves to a more mobile environment. The following illustrates the actual receipts of this revenue source over the past decade:



The ongoing decline of the primary funding source began to impact the Five Year Capital Investment Plan in 2009. The Annual 2013 Capital Investment Plan represents what was Year Five of the 2009 Plan. It looks nothing like what was proposed. Many programs have been permanently eliminated from our budget. These include:

- Arterial and Collector Street Lights
- Many Pedestrian Intersection Improvements
- Community Entrance Program and Street Beautification
- Pocket Parks
- Underground Street Light Cable Replacement

Our focus has shifted to one of maintenance of the essentials rather than expansion of programs. This is not all bad. It has forced a reprioritization of what we do. Now we must have adequate funding to maintain this new vision.

The following sections highlight the Annual Capital Investment Plan.

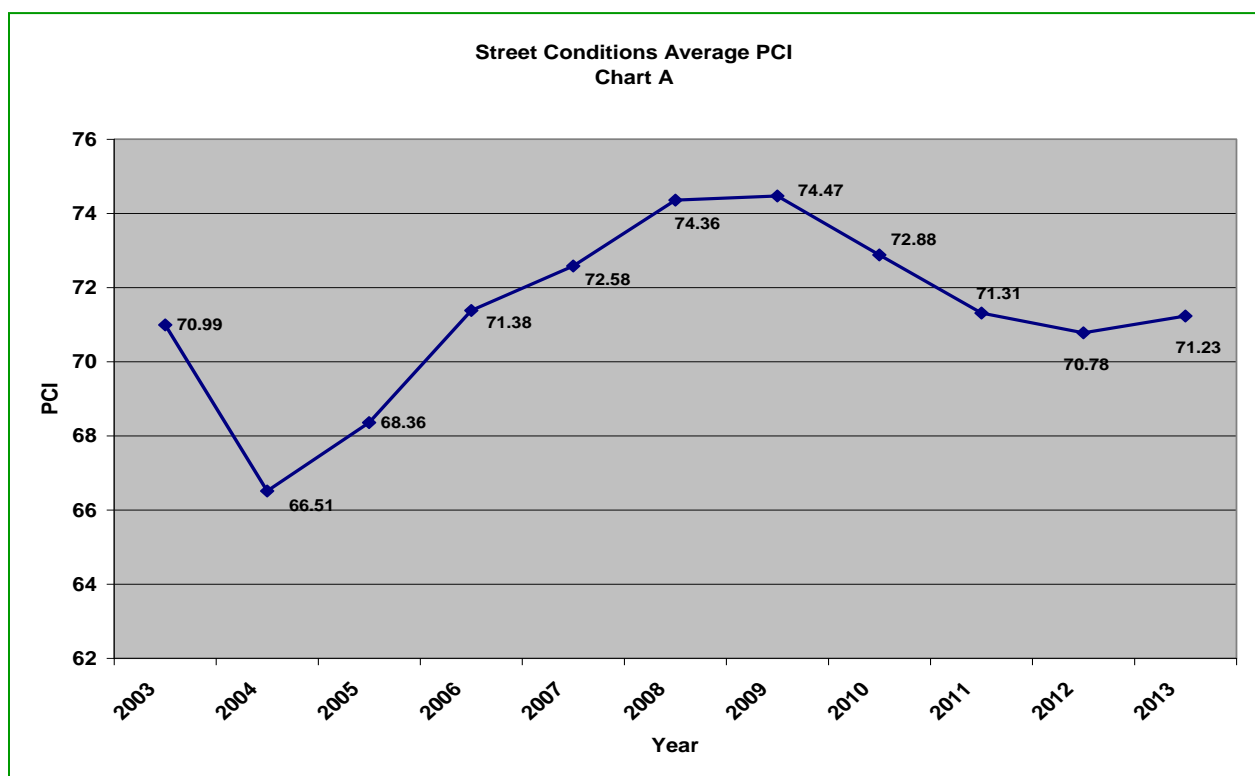
Street Maintenance Programs

The Village has made significant strides in our street maintenance programs over the past seven years. The 2013 program marks the second year of an increased coordination on maintenance activities and construction related activities.

On an annual basis, streets are evaluated and assigned a numeric rating (1 to 100)

utilizing a computer model. A street rated 100 represents a brand new street. When streets fall below 60 they begin to enter the 5 year capital plan for resurfacing.

Current funding levels for street maintenance have been designed to provide a street system with an average rating in the lower “very good” range (70-75 PCI). Presently, the primary funding source for our street resurfacing program is the Motor Fuel Tax Funds received from the State on a per capita basis. Through supplemental appropriations from the State, we have been able to maintain a sustainable program. Unfortunately, 2013 will mark the end of the supplemental allocation.



Resurfacing is not the only maintenance activities for our road system. Our comprehensive road maintenance program includes:

- **Crack-filling:** Performed within the first four or five years after a street is constructed or resurfaced.
- **Milling & Patching:** In some instances patching of streets proceeds resurfacing by two or three years and in other cases, it will address isolated problems.

- ***Surface Rejuvenation/Micro-Surfacing:*** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. This program generally represents a savings of 85% over the cost of a resurface.
- ***Curb and Gutter:*** Multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: the spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- ***Resurfacing:*** This activity still remains the backbone of the maintenance program and is usually preformed when the street PCI falls below 50.
- ***Street Rehabilitation Program:*** This effort will address those streets that have been resurfaced numerous times, yet do not need to be reconstructed. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years. Under this program, activities such as recycling or replacement of pavement, rejuvenation of base or drainage improvements would be addressed.
- ***Partial or Total Street Reconstruction:*** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below and where other maintenance activities are no longer cost effective.

Capital Equipment and Improvements

Highlights of recommended projects and equipment replacement include:

- ***Upgrade of Public Safety Field Communications System (\$53,000)*** – The public safety vehicles are operating on an old technology platform that does not provide the required performance levels to utilize the current computer aided dispatch system. This upgrade will go to wireless cell cards in the vehicles.
- ***Village Hall Schematic Study and Construction Estimates (\$80,000)*** – This represents the funding necessary for the Council to make a final decision as to the future of Village Hall. The current facility has outlived its useful life and major reinvestment is necessary whether rehabilitating the facility or constructing new.

A preliminary review indicates the most cost effective solution is the rehabilitation of the existing facility.

- ***Acquisition of New Asphalt Reclaimer (\$25,400)*** – This piece of equipment would be an expansion to our equipment fleet. This new equipment would allow for hot asphalt to be placed throughout the winter as part of our pot hole repair operation. This would eliminate the need to come back and refill all potholes in the Spring. We have been able to reduce our asphalt budget by \$5,000 in anticipation of this equipment. The equipment will pay for itself within 5 years of use through operational savings.
- ***Emerald Ash Borer Tree Removal (\$250,000)*** – This represents an increase of \$125,000 in funding for Ash removals. This is estimated to be a 10 year, \$2.5 million endeavor.
- ***Replacement of the Channel 6 Bulletin Board System (\$25,000)*** – The present bulletin board system was installed in 2005 and has experienced numerous outages and is no longer supported.
- ***Technology Replacement Program and ERP Upgrade (\$157,000)*** – Included in this program is the first step to convert our e-mail to a cloud based system.
- ***Bike Plan Implementation (\$40,750)*** – This expense is to prepare the final engineering plans necessary for implementation. Staff is pursuing grant funding for the actual implementation costs.
- ***Sidewalk Replacement/Hazardous Program (\$200,000)***
- ***Replacement of Fire Rescue Squad (\$600,000)***
- ***Replacement of Fire Command Vehicle (\$61,000)***
- ***Replacement of 10 Police Vehicles (\$314,600)*** – This program has increased significantly in costs as the Ford Crown Victoria is no longer available as a police squad. Thus, the replacement vehicles for several years will require full outfitting as we cannot reuse equipment from the vehicle being taken out of service. This added expense ranges from \$7,000 to \$10,000 per vehicle.
- ***Replacement of 4 Public Works Trucks (\$365,000)***

Our fleet replacement projects adhere to our practice of maximizing the frontline life of all vehicles. Generally, squad cars are replaced after 4 years of service and approximately 120,000+ miles. The Public Works equipment generally is on a 12 year replacement schedule. Every piece undergoes a life cycle cost analysis prior to any recommendation for replacement.

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions. In fact, our fleet will be reduced in 2013 based upon reallocation of existing equipment.

Water and Sewer Funds

The 2013 Capital Investment Plan continues to invest in storm water management, sanitary sewers and our water system. More than \$2.67 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- ***Storm and Sanitary Sewer Sliplining Program (\$210,000)***
- ***Private and Isolated Public Drainage Improvements (\$75,000)*** – This will offer assistance to residents with isolated water management areas.
- ***Storm Inlet Reconstruction (\$60,000)*** – This program reconstructs failing storm sewer inlets.
- ***Ditch Drainage Modifications (\$175,000)*** – Several years ago, a new program was introduced to modify ditch drainage in areas that structures were in jeopardy of flooding. The program recommended for funding in 2013 supplements the appropriation from last year for work taking place along Williams from Olive to Thomas.
- ***Storm Sewer and Drain Tile Replacement/Extension (\$100,000)*** – The main project focus for this program in 2013 will be the Plum Grove Hills Subdivisions where old corrugated metal pipes are showing signs of failure.
- ***Gilbert/Glade Improvement (\$30,000)*** – This project will extend storm sewers to address isolated depressional areas south of the existing improvements.

- ***Bridge and Culvert Repairs (\$60,000)*** – This project will involve the repair or removal of the bridge on Rose Street over the creek.
- ***Water Main Replacement/Extensions/Looping (\$513,000)*** – The Capital Investment Plan for 2013 includes the replacement of water main sections on Middleton from Illinois to Hunting. Additional funds are allocated for completing loops in the system in the west zone.
- ***Lift Station Improvements (\$70,000)***
- ***Emergency Power Supply (\$375,000)*** – This program involves the installation of a standby generator for the Heron Drive Pump Station.
- ***Water System Improvements (\$900,545)*** – This represents our contractual obligation for our water tank maintenance contract.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long term engineering plan to maintain and reinvest within our water system. Our water system remains the backbone of our community's public health. It would not have been fiscally responsible to wait until the system started to experience higher rates of failure to begin funding and undertaking these improvements. Our proposed rate of \$3.31 per 1,000 gallons will continue to maintain Palatine as one of the cheapest water rates in Illinois.

TIF Districts

In 2012 the Village approved the creation of the new Rand/Lake Cook TIF District. This joins our other successful Districts along the Rand Road corridor, Dundee Road and Downtown. The new TIF District has already resulted in the approval of a Patrick Hyundai dealership to be developed at the southeast corner of Rand & Lake Cook Roads. Firestone has also acquired property from the Village to develop a new store directly north of Tore & Luke's. These recent developments, coupled with some signs of improvement in the economy, should generate interest in the Rand/Dundee corridors from commercial uses/developers. The Village recently hired a new commercial broker, Horizon Realty Services, to market the former Menard's site as well as the Village's

remaining parcel near Rand Road and Spruce Drive. The Village continues to take an active role in promoting development along these key commercial corridors.

Downtown, the Annual Budget includes \$875,000 to fund the facade program and street improvements. The Village's Facade Improvement Program has resulted in seven different projects being approved, with five of the projects completed and two currently under construction. The Annual 2013 budget includes additional funding for this project to further promote reinvestment within the downtown area. The Annual budget also includes improvements to Slade Street (west of Brockway Street). The Village is also in ongoing negotiations regarding the re-use of the former Mia Cucina building.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the fifth consecutive year for single-family homes. Our 2013 rates are below our rates from the Year 2000, 14 years ago. Our increasing recycling volumes, coupled with a new contract with Groot have contributed to these stable rates.

Debt Service

This past year, the Village again retained its Aa1 rating from Moody's and AA+ from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village. With a bond refinancing coming up at the end of 2012, we fully expect to again retain our high ratings.

The Annual budget includes an appropriation of \$13,213,965 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

Other Sources of Debt 2013

| Source of Payment | Principal & Interest | Percent of Debt |
|-------------------------------|----------------------|-----------------|
| TIF Revenues | \$7,186,460 | 54.36% |
| Water & Sewer Revenues | 708,700 | 5.36% |
| Flood Control Fees | 1,090,360 | 8.25% |
| Build America Bonds | 676,490 | 5.12% |
| Special Service Area Revenues | 590,850 | 4.47% |
| Total | \$10,249,860 | 77.56% |

These other sources reduce the property tax burden on our stakeholders by a total of \$10.2 million. Almost 78% of our 2013 debt is paid through sources other than property taxes levied throughout the Village.

A similar picture holds true when looking at our total outstanding debt – debt that is due beyond the current year. At the end of 2011, the Village had \$117,911,733 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for these bonds in essence, reducing dependency on the property tax dollar. The following table represents the breakdown of all outstanding debt.

Total Outstanding Debt
(Principal Due as of December 31, 2011)

| Source of Payment | Outstanding Principal | Percent of Total Debt |
|--------------------|-----------------------|-----------------------|
| Property Tax | \$42,346,350 | 36.0% |
| Water Fees | 8,808,760 | 7.5% |
| Sewer Fees | 542,290 | 0.5% |
| Flood Control Fees | 10,647,600 | 9.0% |
| TIF Districts | 55,911,733 | 47.0% |
| Total | \$117,911,733 | 100.0% |

The Future

We repeatedly hear that government should operate more like a business. To some degree this is true. This has led our efforts structurally change the way we provide services. We have operated as a business in areas where that is possible. However, one conventional thought in the business world is that a successful business should focus on a single business purpose and sell or deliver that one product as best as possible. All your concentration and efforts are directed towards that one product or service. Local government does not have that luxury. We deliver multiple products and we have little or even no say in whether or not we want to be in that product line. We deliver on public health, safety and welfare. Our diverse product line builds great communities. Our product lines represent those that the private sector don't want to or won't deliver. If there were money to be made providing the services we provide, the private sector would be providing these services.

While we look to a financial bottom line, we also look to another bottom line which is much more difficult to measure. The bottom line of building a strong community. The Annual 2013 Annual Budget and Capital Investment Plan successfully achieves both bottom lines.

As I said last year, the process of developing a balanced budget that attempts to address the needs of our community becomes more and more difficult each year. There remains work to be done as we strive for this balance as we move forward. The external environment will continue to impact our organization. Pension reform is still needed from Springfield. New areas of intergovernmental cooperation need to be explored to maintain the most cost effective services. There remain great challenges ahead of us if we are to remain a strong community.

Palatine is up for the challenge.

Respectfully submitted,

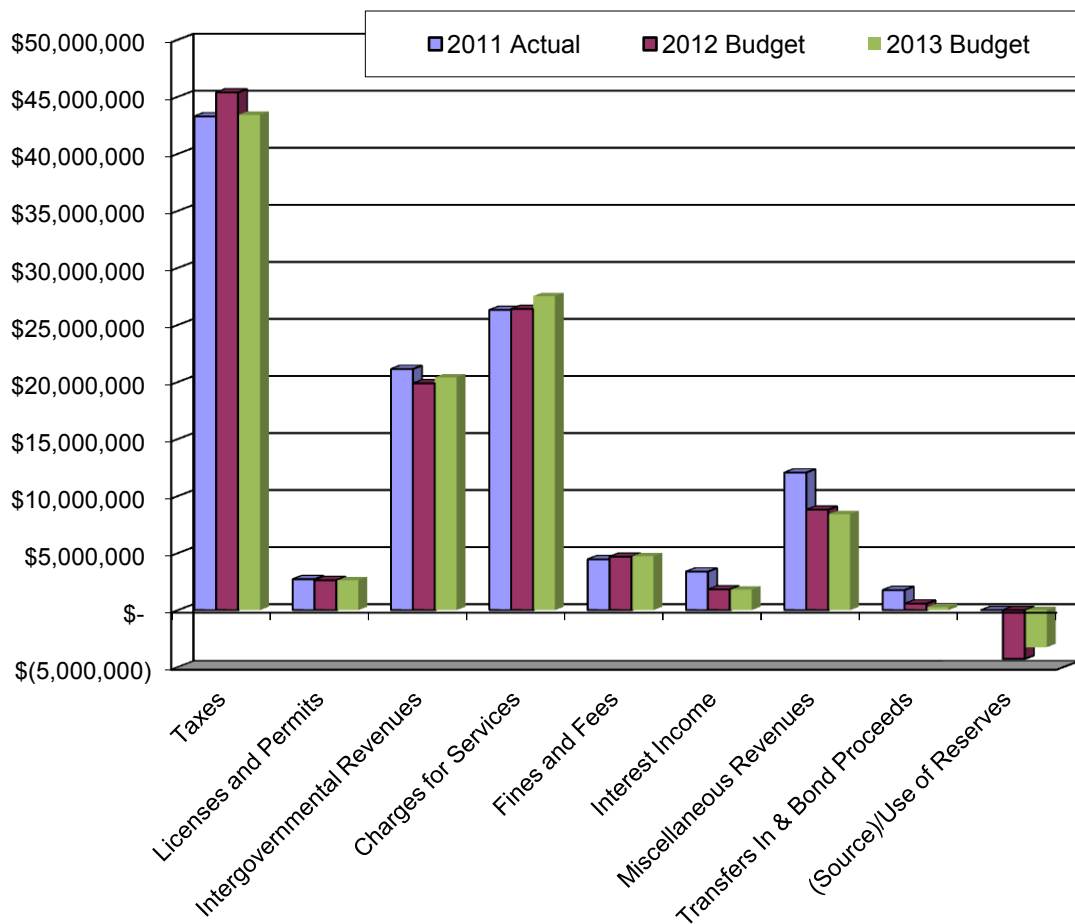


Reid T. Ottesen
Village Manager

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

All Funds Revenues

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|------------------------------|--------------------|---------------------------|---------------------------|---------------|
| Taxes | \$ 43,276,992 | \$ 45,374,425 | \$ 43,408,845 | -4.33% |
| Licenses and Permits | 2,711,767 | 2,625,700 | 2,613,400 | -0.47% |
| Intergovernmental Revenues | 21,136,109 | 19,879,135 | 20,402,571 | 2.63% |
| Charges for Services | 26,307,968 | 26,391,470 | 27,522,219 | 4.28% |
| Fines and Fees | 4,457,911 | 4,678,525 | 4,723,500 | 0.96% |
| Interest Income | 3,375,929 | 1,809,260 | 1,789,100 | -1.11% |
| Miscellaneous Revenues | 12,057,002 | 8,807,845 | 8,406,870 | -4.55% |
| Transfers In & Bond Proceeds | 1,760,747 | 575,715 | 250,000 | -56.58% |
| (Source)/Use of Reserves | - | (4,272,155) | (3,253,849) | -23.84% |
| All Revenues Total | 115,084,425 | 105,869,920 | 105,862,656 | -0.01% |



Village of Palatine
CY 2013 Adopted Budget - Budget Overview

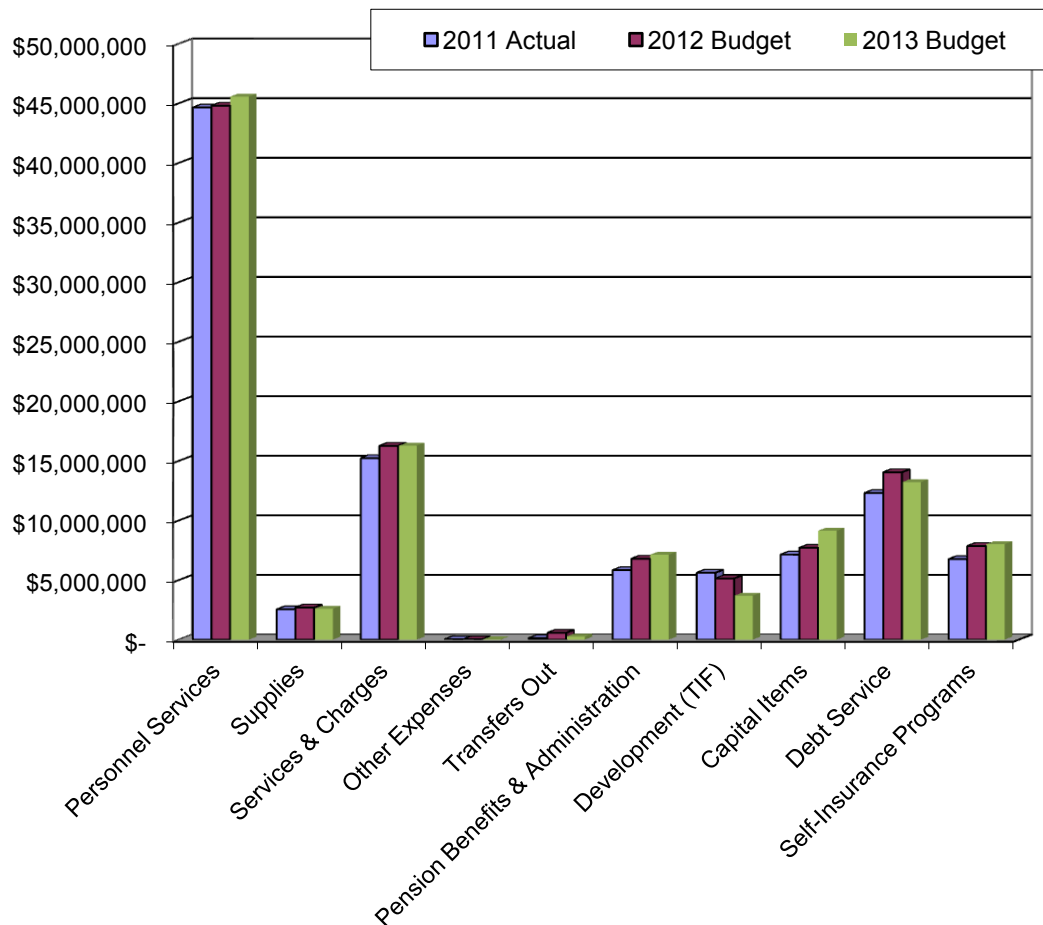
Fund Revenue Summary

| | | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--------------------------------|----------------------------|------------------------|------------------------------------|------------------------------------|-----------------|
| 100 | General | \$ 52,164,568 | \$ 49,688,135 | \$ 50,466,975 | 1.57% |
| 205 | Motor Fuel Tax | 1,997,226 | 1,969,195 | 1,906,470 | -3.19% |
| 210 | CDBG | 168,421 | 368,375 | 356,796 | -3.14% |
| 221 | Federal Equitable Sharing | 42,035 | 2,100 | 20,000 | - |
| 222 | State Equitable Sharing | 14,341 | 15,050 | 5,000 | - |
| 223 | DUI Fines | 22,628 | 16,075 | 1,000 | - |
| 224 | Foreign Fire Insurance Tax | 66,070 | 70,000 | 70,000 | 0.00% |
| 231 | Dundee Road TIF (TIF #1) | 2,531,218 | 3,192,000 | 2,570,000 | -19.49% |
| 232 | Rand/Dundee TIF (TIF #2) | 276,030 | 398,000 | 279,000 | -29.90% |
| 233 | Downtown TIF (TIF #3) | 7,651,441 | 6,401,395 | 6,362,080 | -0.61% |
| 234 | Rand Corridor TIF (TIF #4) | 3,053,572 | 2,708,615 | 2,382,855 | -12.03% |
| 300 | Debt Service | 4,256,965 | 4,316,820 | 3,504,120 | -18.83% |
| 401 | Capital Equipment | 2,603,355 | 1,422,040 | 1,873,690 | 31.76% |
| 402 | Capital Improvements | 1,747,581 | 1,772,360 | 1,752,600 | -1.11% |
| 605 | Waterworks | 9,084,950 | 7,696,050 | 8,186,365 | 6.37% |
| 610 | Sewerage | 3,259,341 | 3,124,800 | 3,206,155 | 2.60% |
| 615 | Refuse | 4,653,454 | 4,728,760 | 4,632,830 | -2.03% |
| 620 | Parking System | 781,881 | 728,530 | 599,345 | -17.73% |
| 701 | Health Insurance | 5,707,489 | 6,285,330 | 6,382,740 | 1.55% |
| 702 | Liability Insurance | 1,361,935 | 1,569,625 | 1,626,835 | 3.64% |
| 710 | Fleet Services | 2,037,110 | 2,020,560 | 1,960,150 | -2.99% |
| 801 | Police Pension | 7,069,943 | 2,831,490 | 3,066,900 | 8.31% |
| 802 | Fire Pension | 3,989,961 | 3,953,590 | 4,059,900 | 2.69% |
| 825 | SSA #5 | 542,910 | 591,025 | 590,850 | -0.03% |
| All Funds Revenue Total | | 115,084,425 | 105,869,920 | 105,862,656 | -0.01% |

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

All Funds Expenditures

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|-----------------------------------|--------------------|---------------------------|---------------------------|---------------|
| Personnel Services | \$ 44,640,487 | \$ 44,791,520 | \$ 45,557,115 | 1.71% |
| Supplies | 2,542,027 | 2,695,465 | 2,583,225 | -4.16% |
| Services & Charges | 15,232,435 | 16,260,061 | 16,275,753 | 0.10% |
| Other Expenses | 29,825 | 25,000 | 25,000 | - |
| Sub-Total Operations | 62,444,774 | 63,772,046 | 64,441,093 | 1.05% |
| Transfers Out | 126,500 | 575,715 | 250,000 | -56.58% |
| Pension Benefits & Administration | 5,829,789 | 6,785,080 | 7,126,800 | 5.04% |
| Development (TIF) | 5,613,733 | 5,134,265 | 3,684,000 | -28.25% |
| Capital Items | 7,134,585 | 7,705,139 | 9,137,223 | 18.59% |
| Debt Service | 12,303,434 | 14,042,720 | 13,213,965 | -5.90% |
| Self-Insurance Programs | 6,755,354 | 7,854,955 | 8,009,575 | 1.97% |
| All Expenditures Total | 100,208,169 | 105,869,920 | 105,862,656 | -0.01% |



Village of Palatine
CY 2013 Adopted Budget - Budget Overview

Fund Expenditure Summary

| | | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|------------------------------------|----------------------------|------------------------|------------------------------------|------------------------------------|-----------------|
| 100 | General | \$ 49,003,762 | \$ 49,688,135 | \$ 50,466,975 | 1.57% |
| 205 | Motor Fuel Tax | 1,516,576 | 1,969,195 | 1,906,470 | -3.19% |
| 210 | CDBG | 168,421 | 368,375 | 356,796 | -3.14% |
| 221 | Federal Equitable Sharing | 92,809 | 2,100 | 20,000 | 852.38% |
| 222 | State Equitable Sharing | 2,686 | 15,050 | 5,000 | -66.78% |
| 223 | DUI Fines | 961 | 16,075 | 1,000 | -93.78% |
| 224 | Foreign Fire Insurance Tax | 53,943 | 70,000 | 70,000 | 0.00% |
| 231 | Dundee Road TIF (TIF #1) | 3,700,000 | 3,192,000 | 2,570,000 | -19.49% |
| 232 | Rand/Dundee TIF (TIF #2) | 300,000 | 398,000 | 279,000 | -29.90% |
| 233 | Downtown TIF (TIF #3) | 7,463,178 | 6,401,395 | 6,362,080 | -0.61% |
| 234 | Rand Corridor TIF (TIF #4) | 2,368,554 | 2,708,615 | 2,382,855 | -12.03% |
| 300 | Debt Service | 4,412,057 | 4,316,820 | 3,504,120 | -18.83% |
| 401 | Capital Equipment | 1,414,865 | 1,422,040 | 1,873,690 | 31.76% |
| 402 | Capital Improvements | 1,059,878 | 1,772,360 | 1,752,600 | -1.11% |
| 605 | Waterworks | 6,540,110 | 7,696,050 | 8,186,365 | 6.37% |
| 610 | Sewerage | 2,066,709 | 3,124,800 | 3,206,155 | 2.60% |
| 615 | Refuse | 4,386,027 | 4,728,760 | 4,632,830 | -2.03% |
| 620 | Parking System | 560,654 | 728,530 | 599,345 | -17.73% |
| 701 | Health Insurance | 5,775,046 | 6,285,330 | 6,382,740 | 1.55% |
| 702 | Liability Insurance | 980,308 | 1,569,625 | 1,626,835 | 3.64% |
| 710 | Fleet Services | 1,921,087 | 2,020,560 | 1,960,150 | -2.99% |
| 801 | Police Pension | 2,676,741 | 2,831,490 | 3,066,900 | 8.31% |
| 802 | Fire Pension | 3,153,047 | 3,953,590 | 4,059,900 | 2.69% |
| 825 | SSA #5 | 590,750 | 591,025 | 590,850 | -0.03% |
| All Funds Expenditure Total | | 100,208,169 | 105,869,920 | 105,862,656 | -0.01% |

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

Fund Balance Summary

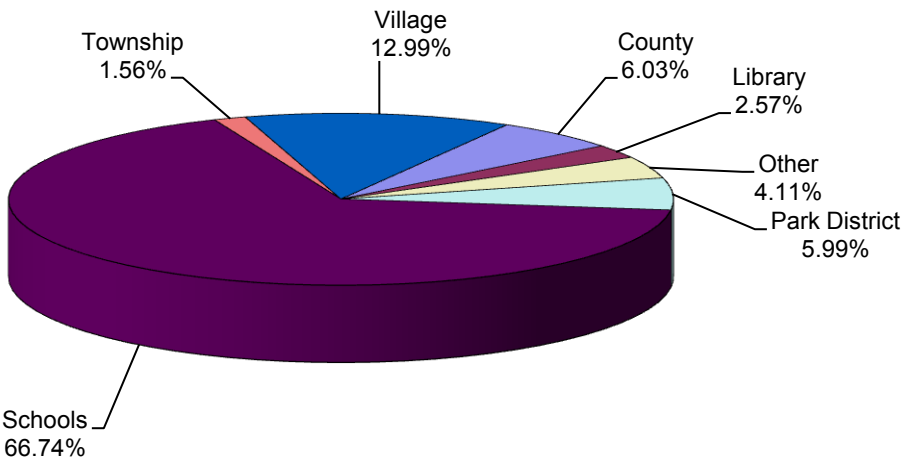
| | | Estimated Beginning Fund Balance | 2013 Projected (Source)/Use of Reserves | Estimated Ending Fund Balance |
|------------------------|---|--|--|-------------------------------------|
| 100 | General (Includes \$1.0M Economic Stabilization Resrve) | \$ 18,925,892 | \$ (81,784) | \$ 19,007,676 |
| 205 | Motor Fuel Tax | 762,235 | (16,680) | 778,915 |
| 210 | CDBG | - | - | - |
| 221 | Federal Equitable Sharing | 101,847 | - | 101,847 |
| 222 | State Equitable Sharing | 61,975 | - | 61,975 |
| 223 | DUI Fines | 97,465 | (29,000) | 126,465 |
| 224 | Foreign Fire Insurance Tax | 97,527 | - | 97,527 |
| 231 | Dundee Road TIF (TIF #1) | 2,640,226 | (1,000) | 2,641,226 |
| 232 | Rand/Dundee TIF (TIF #2) | 443,269 | 350 | 442,919 |
| 233 | Downtown TIF (TIF #3) | 14,734,310 | 31,605 | 14,702,705 |
| 234 | Rand Corridor TIF (TIF #4) | 13,146,740 | (53,645) | 13,200,385 |
| 300 | Debt Service | 2,375,143 | 212,510 | 2,162,633 |
| 401 | Capital Equipment | 5,425,555 | 242,720 | 5,182,835 |
| 402 | Capital Improvements | 5,577,910 | (203,000) | 5,780,910 |
| 605 | Waterworks | 3,544,234 | (1,553,635) | 5,097,869 |
| 610 | Sewerage | 3,542,340 | (120,335) | 3,662,675 |
| 615 | Refuse | 1,804,359 | 72,720 | 1,731,639 |
| 620 | Parking System | 1,120,828 | (82,155) | 1,202,983 |
| 701 | Health Insurance | 2,900,078 | 280,480 | 2,619,598 |
| 702 | Liability Insurance | 2,940,925 | 244,595 | 2,696,330 |
| 710 | Fleet Services | 282,702 | (91,795) | 374,497 |
| 801 | Police Pension | 46,347,012 | (1,656,900) | 48,003,912 |
| 802 | Fire Pension | 46,512,002 | (454,600) | 46,966,602 |
| 825 | SSA #5 | (525) | 5,700 | (6,225) |
| All Funds Total | | 173,384,049 | (3,253,849) | 176,637,898 |

An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

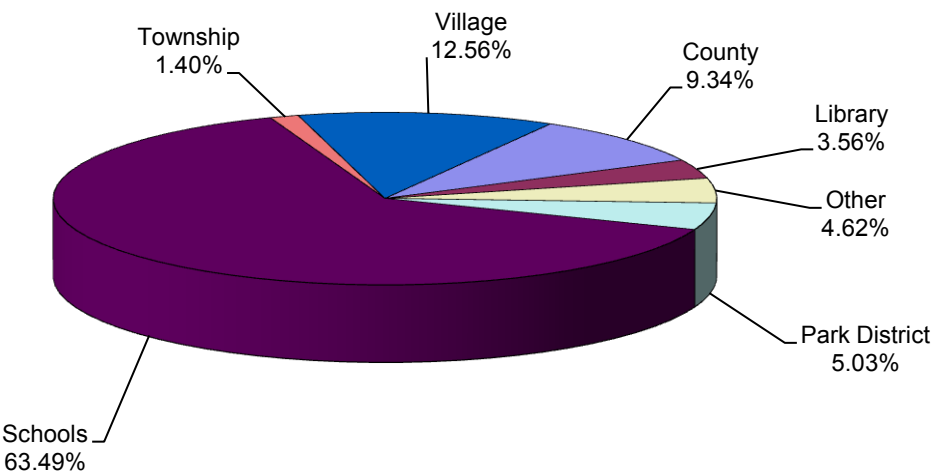
In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

Property Taxes

2011 Property Taxes (Payable in 2012)



2001 Property Taxes (Payable in 2002)



Village of Palatine

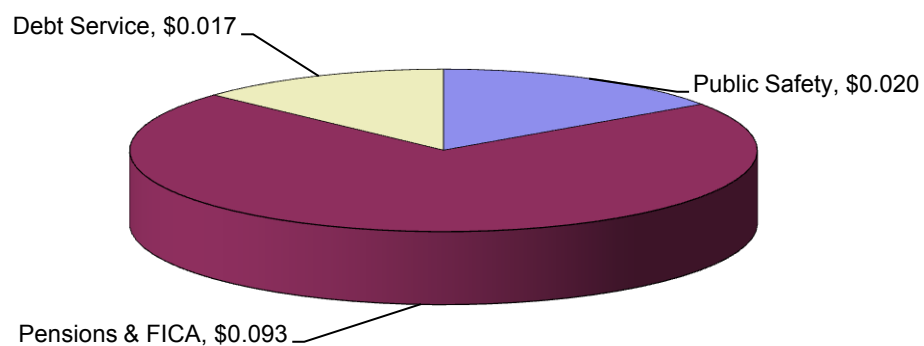
CY 2013 Adopted Budget - Budget Overview

Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is borne out by the systematically decreasing tax rate. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Where Does the Village's 13 Cents of a Property Tax Dollar Go



Village of Palatine

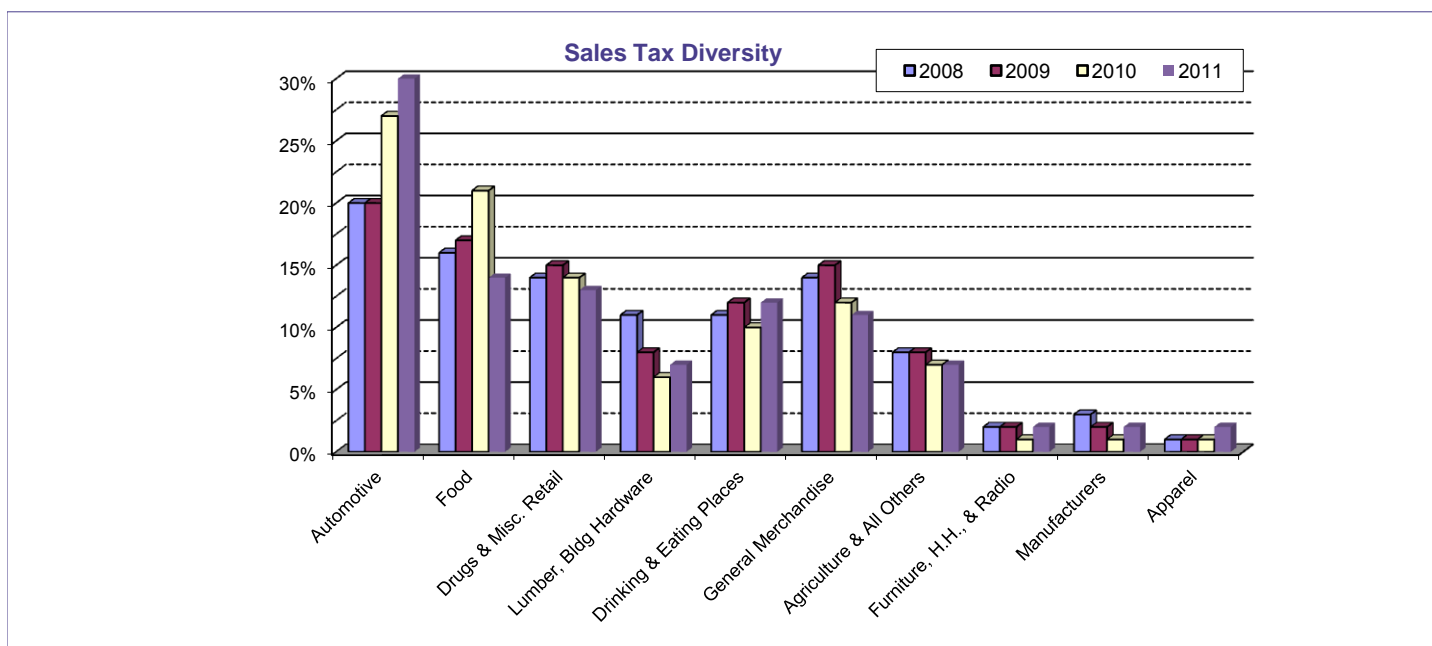
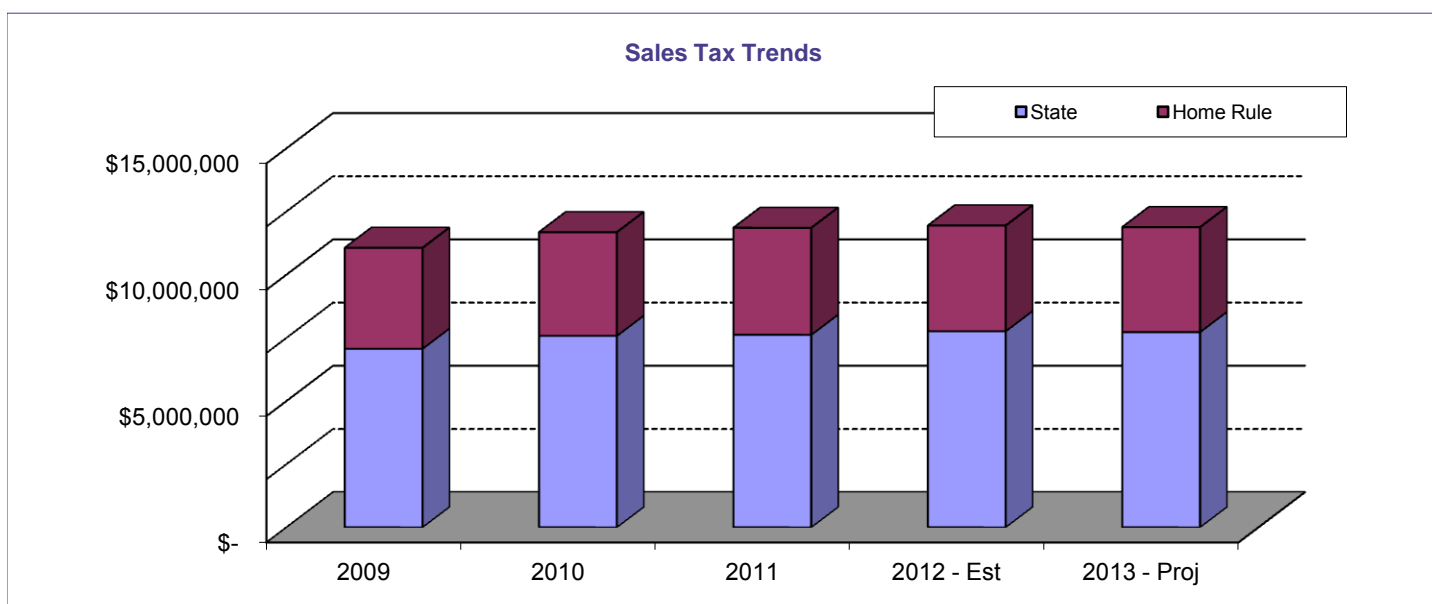
CY 2013 Adopted Budget - Budget Overview

Sales Tax

The CY 2013 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As you can see by the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

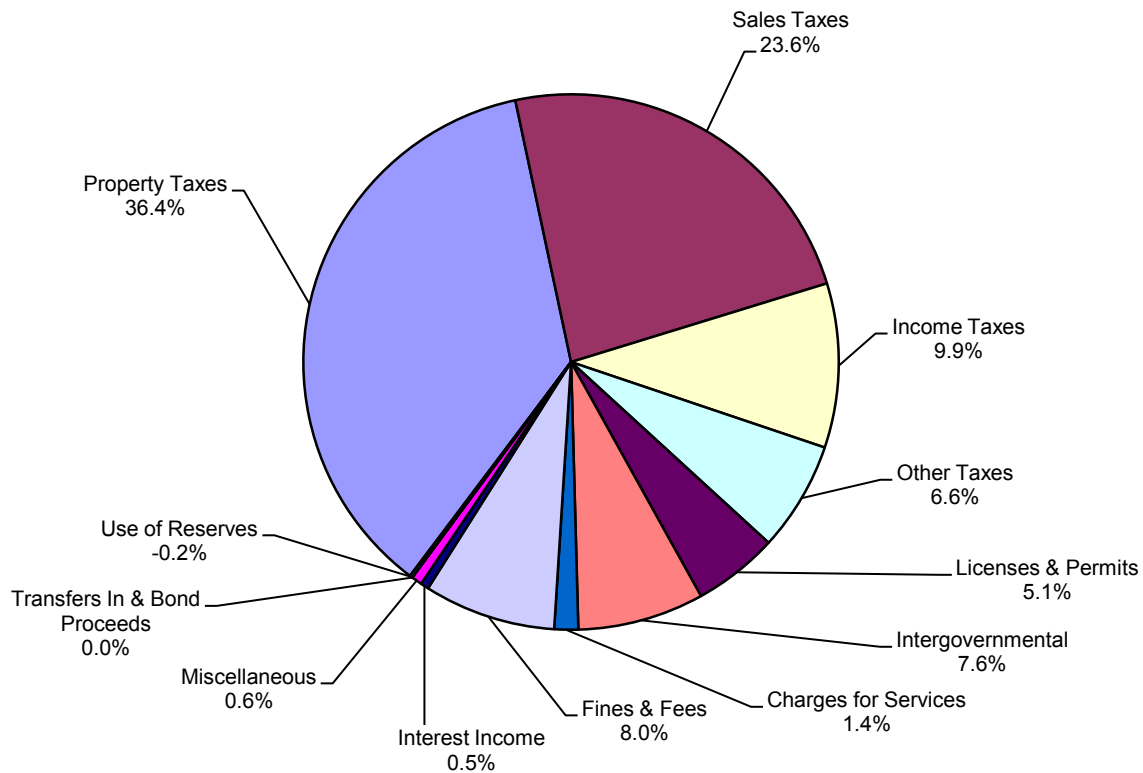
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, five of the top 6 producers, excluding automotive, account for 65% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2013 Adopted Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2013

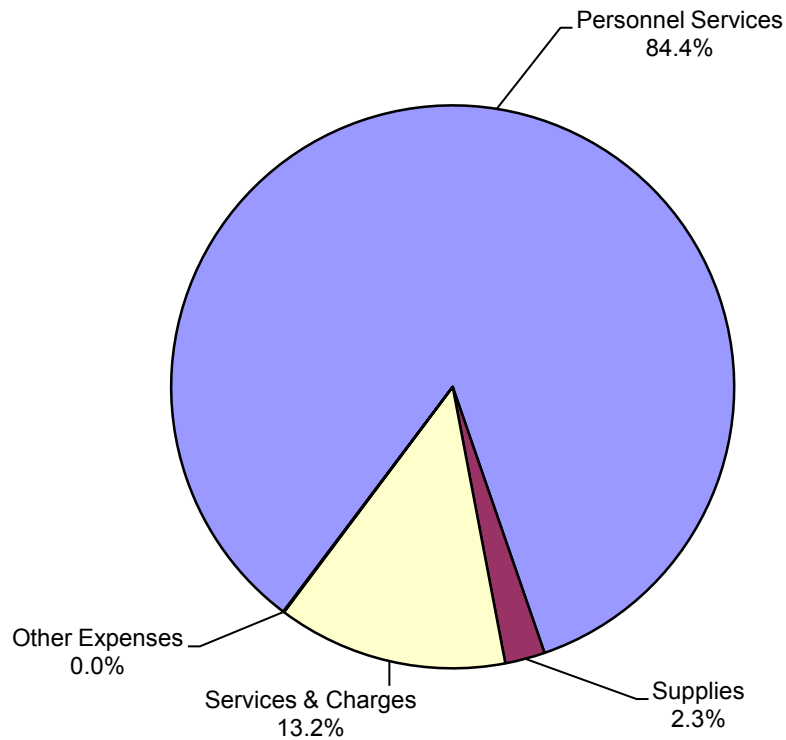


| Revenues By Type | 2011 | | 2012 | | 2013 | | % Change |
|------------------------------|-------------------|----|-------------------|----|-------------------|--|--------------|
| | Actual | | Adopted Budget | | Adopted Budget | | |
| Taxes | \$ 26,009,683 | \$ | 25,179,195 | \$ | 25,952,200 | | 3.07% |
| Licenses & Permits | 2,695,123 | | 2,615,200 | | 2,602,900 | | -0.47% |
| Intergovernmental | 16,891,418 | | 16,487,020 | | 16,653,650 | | 1.01% |
| Charges for Services | 635,966 | | 709,675 | | 728,409 | | 2.64% |
| Fines & Fees | 3,735,235 | | 4,031,450 | | 4,033,500 | | 0.05% |
| Interest Income | 250,184 | | 250,000 | | 250,000 | | 0.00% |
| Miscellaneous | 1,693,959 | | 415,595 | | 328,100 | | -21.05% |
| Transfers In & Bond Proceeds | 253,000 | | - | | - | | - |
| Use of Reserves | - | | - | | (81,784) | | - |
| Total Revenues | 52,164,568 | | 49,688,135 | | 50,466,975 | | 1.57% |

Village of Palatine
CY 2013 Adopted Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2013



| Expenditures by Type | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---------------------------|-------------------|---------------------------|---------------------------|--------------|
| Personnel Services | \$ 41,767,672 | \$ 41,904,515 | \$ 42,610,415 | 1.68% |
| Supplies | 1,103,070 | 1,209,790 | 1,157,675 | -4.31% |
| Services & Charges | 6,103,195 | 6,548,830 | 6,673,885 | 1.91% |
| Other Expenses | 29,825 | 25,000 | 25,000 | 0.00% |
| Total Expenditures | 49,003,762 | 49,688,135 | 50,466,975 | 1.57% |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

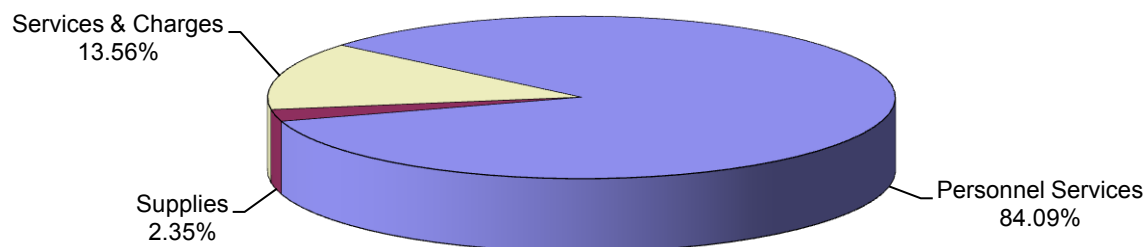
Department 10 Mayor & Council

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 250,245 | \$ 240,580 | -3.86% |
| Department Total: Mayor & Council | 250,245 | 240,580 | -3.86% |

Expenditures by Type

| | | | |
|--|----------------|----------------|---------------|
| Personnel Services | \$ 211,575 | \$ 202,310 | -4.38% |
| Supplies | 6,800 | 5,650 | -16.91% |
| Services & Charges | 31,870 | 32,620 | 2.35% |
| Department Total: Mayor & Council | 250,245 | 240,580 | -3.86% |

2013 Adopted Budget by Type



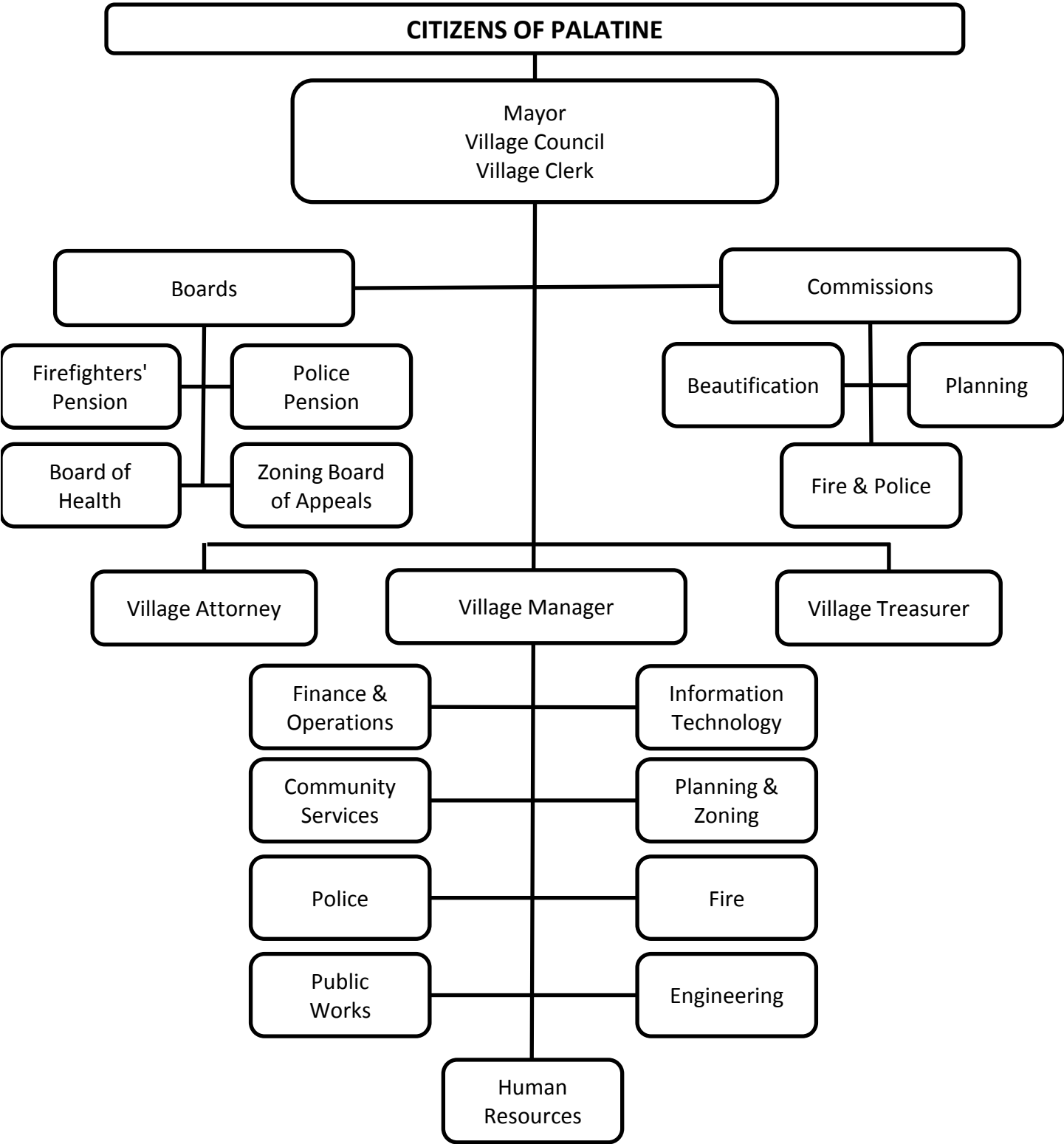
Village of Palatine
CY 2013 Adopted Budget - Issues & Initiatives

Department 10 Mayor & Council

Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.
- * Establish Long Range Village Goals and Objectives.

Department 10 Mayor & Council



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 10 Mayor & Council

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|------------------------------------|------------------------------------|
| Mayor | 1 | 1 | 1 |
| Council Members | 6 | 6 | 6 |
| <u>Full-Time Total</u> | 7 | 7 | 7 |
| Department Total: Mayor & Council | 7 | 7 | 7 |

Village of Palatine

CY 2013 Adopted Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

| | <u>2011</u> | | <u>2012</u> | | <u>2013</u> | |
|-------------------------|---------------|----------------|----------------|----------------|----------------|----------------|
| | <u>Actual</u> | | <u>Adopted</u> | | <u>Adopted</u> | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 174,865 | \$ | 211,575 | \$ | 202,310 |
| Supplies | | 4,686 | | 6,800 | | 5,650 |
| Services & Charges | | 30,561 | | 31,870 | | 32,620 |
| Department Total | \$ | 210,112 | \$ | 250,245 | \$ | 240,580 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 7 | 7 | 7 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|----------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 10 | Mayor & Council | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 95,665 | 111,000 | 111,000 |
| <u>Total: Salaries</u> | | \$ 95,665 | \$ 111,000 | \$ 111,000 |
| <u>Total: Taxes & Benefits</u> | | 79,200 | 100,575 | 91,310 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 163 | 500 | 500 |
| 520.10 | Office Supplies Paper | 835 | 1,500 | 600 |
| 520.15 | Office Supplies Printed Forms | 809 | 2,100 | 2,100 |
| 525.35 | Operating Supplies Clothing | 230 | 500 | 500 |
| 525.95 | Operating Supplies Other | 2,649 | 2,200 | 1,950 |
| <u>Total: Supplies</u> | | 4,686 | 6,800 | 5,650 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | - | - | - |
| 575.10 | Other Memberships & Publications | 30,561 | 30,870 | 31,620 |
| 575.15 | Other Training & Travel | - | 1,000 | 1,000 |
| <u>Total: Services & Charges</u> | | 30,561 | 31,870 | 32,620 |
| Division Total: Administration | | 210,112 | 250,245 | 240,580 |
| Department Total: Mayor & Council | | 210,112 | 250,245 | 240,580 |
| Fund Total: General Fund | | 210,112 | 250,245 | 240,580 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

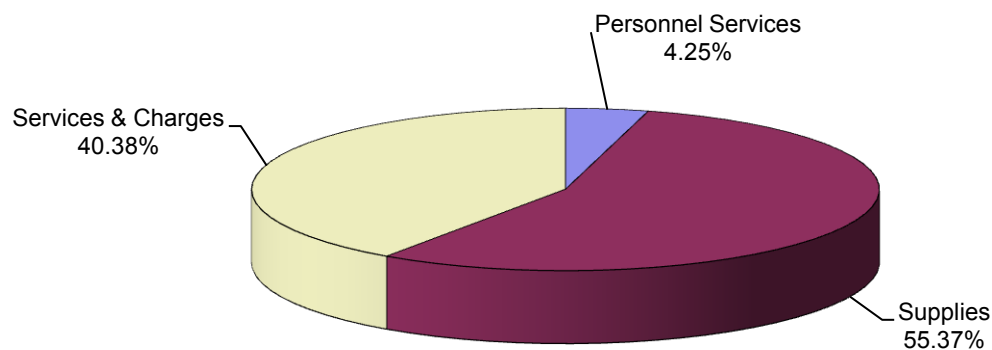
Department 12 Boards & Commissions

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---|------------------------------------|------------------------------------|-----------------|
| Plan Commission | \$ 5,890 | \$ 5,925 | 0.59% |
| Zoning Board | 6,775 | 6,825 | 0.74% |
| Police & Fire Commission | 22,475 | 11,480 | -48.92% |
| Board of Health | 5,155 | 4,600 | -10.77% |
| Beautification Commission | 28,200 | 28,200 | 0.00% |
| Police Pension Board | 2,831,490 | 3,066,900 | 8.31% |
| Fire Pension Board | 3,953,590 | 4,059,900 | 2.69% |
| Department Total: Boards & Commissions | 6,853,575 | 7,183,830 | 4.82% |

Expenditures by Type

| | | | |
|---|------------------|------------------|--------------|
| Personnel Services | \$ 3,005 | \$ 2,425 | -19.30% |
| Supplies | 43,730 | 31,575 | -27.80% |
| Services & Charges | 21,760 | 23,030 | 5.84% |
| Pension Benefits & Administration | 6,785,080 | 7,126,800 | 5.04% |
| Department Total: Boards & Commissions | 6,853,575 | 7,183,830 | 4.82% |

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 12 Boards & Commissions

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------|---------------------------|---------------------------|
| Recording Secretary | 3 | 2 | 2 |
| <u>Part-Time Total</u> | 3 | 2 | 2 |
| Department Total: Boards & Commissions | 3 | 2 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|-----------------------------------|------------------------|------------------------------------|------------------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,535 | \$ 3,005 | \$ 2,425 |
| Supplies | 17,648 | 43,730 | 31,575 |
| Services & Charges | 15,741 | 21,760 | 23,030 |
| Pension Benefits & Administration | 5,829,790 | 6,785,080 | 7,126,800 |
| Department Total | \$ 5,864,714 | \$ 6,853,575 | \$ 7,183,830 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 3 | 2 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|--------------|-----------------------|--------------|-----------------------|--------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 1,002 | \$ | 1,315 | \$ | 1,325 |
| Supplies | | 245 | | 2,000 | | 1,000 |
| Services & Charges | | 2,309 | | 2,575 | | 3,600 |
| Program Total | \$ | 3,556 | \$ | 5,890 | \$ | 5,925 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 02 | Plan Commission | | | |
| <u>Salaries</u> | | | | |
| 500.10 | Salaries Part Time | 934 | 1,215 | 1,225 |
| <u>Total: Salaries</u> | | \$ 934 | \$ 1,215 | \$ 1,225 |
| <u>Total: Taxes & Benefits</u> | | 68 | 100 | 100 |
| <u>Supplies</u> | | | | |
| 520.10 | Office Supplies Paper | 245 | 2,000 | 1,000 |
| <u>Total: Supplies</u> | | 245 | 2,000 | 1,000 |
| <u>Services & Charges</u> | | | | |
| 550.05 | Printing/Advertising Legal Notices | 2,309 | 2,575 | 3,600 |
| <u>Total: Services & Charges</u> | | 2,309 | 2,575 | 3,600 |
| Division Total: Plan Commission | | 3,556 | 5,890 | 5,925 |
| Department Total: Boards & Commissions | | 3,556 | 5,890 | 5,925 |
| Fund Total: General Fund | | 3,556 | 5,890 | 5,925 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|--------------|-----------------------|--------------|-----------------------|--------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 533 | \$ | 1,090 | \$ | 1,100 |
| Supplies | | 245 | | 1,500 | | 500 |
| Services & Charges | | 4,008 | | 4,185 | | 5,225 |
| Program Total | \$ | 4,786 | \$ | 6,775 | \$ | 6,825 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 03 | Zoning Board | | | |
| <u>Salaries</u> | | | | |
| 500.10 | Salaries Part Time | 533 | 1,010 | 1,020 |
| <u>Total: Salaries</u> | | \$ 533 | \$ 1,010 | \$ 1,020 |
| <u>Total: Taxes & Benefits</u> | | - | 80 | 80 |
| <u>Supplies</u> | | | | |
| 520.10 | Office Supplies Paper | 245 | 1,500 | 500 |
| <u>Total: Supplies</u> | | 245 | 1,500 | 500 |
| <u>Services & Charges</u> | | | | |
| 550.05 | Printing/Advertising Legal Notices | 4,008 | 4,185 | 5,225 |
| <u>Total: Services & Charges</u> | | 4,008 | 4,185 | 5,225 |
| Division Total: Zoning Board | | 4,786 | 6,775 | 6,825 |
| Department Total: Boards & Commissions | | 4,786 | 6,775 | 6,825 |
| Fund Total: General Fund | | 4,786 | 6,775 | 6,825 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|--------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | - | \$ | - | \$ | - |
| Supplies | | - | | 11,355 | | 1,200 |
| Services & Charges | | 6,608 | | 11,120 | | 10,280 |
| Program Total | \$ | 6,608 | \$ | 22,475 | \$ | 11,480 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|-------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 04 | Police & Fire Commission | | | |
| <u>Supplies</u> | | | | |
| 520.10 | Office Supplies Paper | - | - | - |
| 520.15 | Office Supplies Printed Forms | - | 11,355 | 1,200 |
| <u>Total: Supplies</u> | | - | 11,355 | 1,200 |
| <u>Services & Charges</u> | | | | |
| 540.30 | Services Legal | - | 500 | 500 |
| 540.35 | Services Medical | 1,750 | 1,750 | 2,475 |
| 540.95 | Services Other | 4,483 | 3,870 | 5,805 |
| 550.10 | Printing/Advertising Employment | - | 3,500 | - |
| 575.10 | Other Memberships & Publications | 375 | 750 | 750 |
| 575.15 | Other Training & Travel | - | 750 | 750 |
| <u>Total: Services & Charges</u> | | 6,608 | 11,120 | 10,280 |
| Division Total: Police & Fire Commission | | 6,608 | 22,475 | 11,480 |
| Department Total: Boards & Commissions | | 6,608 | 22,475 | 11,480 |
| Fund Total: General Fund | | 6,608 | 22,475 | 11,480 |

Village of Palatine

CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|-----------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ 600 | \$ - |
| Supplies | 222 | 675 | 675 |
| Services & Charges | 2,816 | 3,880 | 3,925 |
| Program Total | \$ 3,038 | \$ 5,155 | \$ 4,600 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 1 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 05 | Board of Health | | | |
| <u>Salaries</u> | | | | |
| 500.10 | Salaries Part Time | - | - | - |
| 500.20 | Salaries Overtime | - | 490 | - |
| <u>Total: Salaries</u> | | \$ - | \$ 490 | \$ - |
| <u>Total: Taxes & Benefits</u> | | - | 110 | - |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | - | 100 | 100 |
| 520.10 | Office Supplies Paper | - | 225 | 225 |
| 525.10 | Operating Supplies Medical | 22 | - | - |
| 525.95 | Operating Supplies Other | 200 | 350 | 350 |
| <u>Total: Supplies</u> | | 222 | 675 | 675 |
| <u>Services & Charges</u> | | | | |
| 540.35 | Services Medical | 2,816 | 3,700 | 3,735 |
| 540.95 | Services Other | - | - | - |
| 550.15 | Printing/Advertising Outside Printing Services | - | 180 | 190 |
| <u>Total: Services & Charges</u> | | 2,816 | 3,880 | 3,925 |
| Division Total: Board of Health | | 3,038 | 5,155 | 4,600 |
| Department Total: Boards & Commissions | | 3,038 | 5,155 | 4,600 |
| Fund Total: General Fund | | 3,038 | 5,155 | 4,600 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|---------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | - | \$ | - | \$ | - |
| Supplies | | 16,936 | | 28,200 | | 28,200 |
| Services & Charges | | - | | - | | - |
| Program Total | \$ | 16,936 | \$ | 28,200 | \$ | 28,200 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|----------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 06 | Beautification Commission | | | |
| <u>Supplies</u> | | | | |
| 520.10 | Office Supplies Paper | \$ - | \$ 100 | \$ 100 |
| 525.95 | Operating Supplies Other | 16,936 | 28,100 | 28,100 |
| <u>Total: Supplies</u> | | 16,936 | 28,200 | 28,200 |
| Division Total: Beautification Commission | | 16,936 | 28,200 | 28,200 |
| Department Total: Boards & Commissions | | 16,936 | 28,200 | 28,200 |
| Fund Total: General Fund | | 16,936 | 28,200 | 28,200 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|----------------------------|--|---------------------|---------------------|
| | <div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div> | | |
| <u>Expenditures</u> | | | |
| Pension Benefits | \$ 2,372,446 | \$ 2,537,590 | \$ 2,630,000 |
| Pension Administration | 304,296 | 293,900 | 436,900 |
| Program Total | \$ 2,676,742 | \$ 2,831,490 | \$ 3,066,900 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 801 | Police Pension Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 07 | Police Pension Board | | | |
| <u>Salaries</u> | | | | |
| 505.05 | Pension Service | 1,977,923 | 2,171,105 | 2,250,000 |
| 505.10 | Pension Duty Disability | 132,212 | 132,920 | 140,000 |
| 505.15 | Pension Non-Duty Disability | 38,733 | 38,735 | 40,000 |
| 505.20 | Pension Surviving Spouse | 223,578 | 194,830 | 200,000 |
| <u>Total: Pension Benefits</u> | | \$ 2,372,446 | \$ 2,537,590 | \$ 2,630,000 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 246 | 2,000 | 2,000 |
| <u>Total: Supplies</u> | | 246 | 2,000 | 2,000 |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | 241,143 | 185,000 | 328,000 |
| 540.15 | Services Banking | 1,242 | 7,000 | 2,000 |
| 540.30 | Services Legal | 17,849 | 15,000 | 20,000 |
| 540.35 | Services Medical | - | 1,500 | 1,500 |
| 540.95 | Services Other | 100 | 400 | 400 |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | 3,000 | 3,000 |
| 575.10 | Other Memberships & Publications | 1,000 | 2,000 | 2,000 |
| 575.15 | Other Training & Travel | 2,298 | 3,000 | 3,000 |
| <u>Total: Services & Charges</u> | | 263,632 | 216,900 | 359,900 |
| <u>Other Expenses</u> | | | | |
| 805 | Refunds | 40,418 | 75,000 | 75,000 |
| <u>Total: Other Expenses</u> | | 40,418 | 75,000 | 75,000 |
| Division Total: Police Pension Board | | 2,676,742 | 2,831,490 | 3,066,900 |
| Department Total: Boards & Commissions | | 2,676,742 | 2,831,490 | 3,066,900 |
| Fund Total: Police Pension Fund | | 2,676,742 | 2,831,490 | 3,066,900 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|----------------------------|--|---------------------|---------------------|
| | <div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div> | | |
| <u>Expenditures</u> | | | |
| Pension Benefits | \$ 2,956,424 | \$ 3,671,190 | \$ 3,750,000 |
| Pension Administration | 196,624 | 282,400 | 309,900 |
| Program Total | \$ 3,153,048 | \$ 3,953,590 | \$ 4,059,900 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 802 | Fire Pension Fund | | | |
| Department 12 | Boards & Commissions | | | |
| Division 08 | Fire Pension Board | | | |
| <u>Salaries</u> | | | | |
| 505.05 | Pension Service | 2,664,053 | 3,291,880 | 3,450,000 |
| 505.10 | Pension Duty Disability | 196,549 | 171,285 | 230,000 |
| 505.15 | Pension Non-Duty Disability | 93,912 | 185,105 | 70,000 |
| 505.20 | Pension Surviving Spouse | 1,910 | 22,920 | - |
| <u>Total: Pension Benefits</u> | | \$ 2,956,424 | \$ 3,671,190 | \$ 3,750,000 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 196 | 2,000 | 2,000 |
| <u>Total: Supplies</u> | | 196 | 2,000 | 2,000 |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | 176,623 | 185,000 | 210,000 |
| 540.15 | Services Banking | 1,364 | 7,000 | 3,000 |
| 540.30 | Services Legal | 12,488 | 5,000 | 7,500 |
| 540.35 | Services Medical | 900 | 1,500 | 3,000 |
| 540.95 | Services Other | 100 | 400 | 400 |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | 3,000 | 3,000 |
| 575.10 | Other Memberships & Publications | 500 | 500 | 1,000 |
| 575.15 | Other Training & Travel | 4,453 | 3,000 | 5,000 |
| <u>Total: Services & Charges</u> | | 196,428 | 205,400 | 232,900 |
| <u>Other Expenses</u> | | | | |
| 805 | Refunds | - | 75,000 | 75,000 |
| <u>Total: Other Expenses</u> | | - | 75,000 | 75,000 |
| Division Total: Fire Pension Board | | 3,153,048 | 3,953,590 | 4,059,900 |
| Department Total: Boards & Commissions | | 3,153,048 | 3,953,590 | 4,059,900 |
| Fund Total: Fire Pension Fund | | 3,153,048 | 3,953,590 | 4,059,900 |

Village of Palatine CY 2013 Adopted Budget - Expenditure Overview

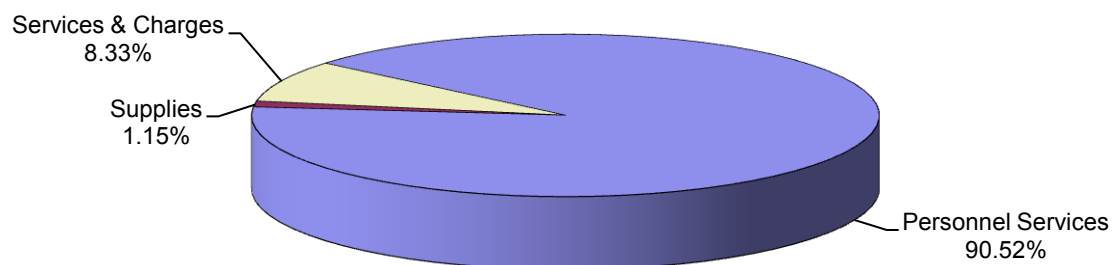
Department 14 Village Clerk

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--|---------------------------|---------------------------|--------------|
| Administration | \$ 197,575 | \$ 199,600 | 1.02% |
| Department Total: Village Clerk | 197,575 | 199,600 | 1.02% |

Expenditures by Type

| | | | |
|--|----------------|----------------|--------------|
| Personnel Services | \$ 178,150 | \$ 180,675 | 1.42% |
| Supplies | 2,300 | 2,300 | 0.00% |
| Services & Charges | 17,125 | 16,625 | -2.92% |
| Department Total: Village Clerk | 197,575 | 199,600 | 1.02% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

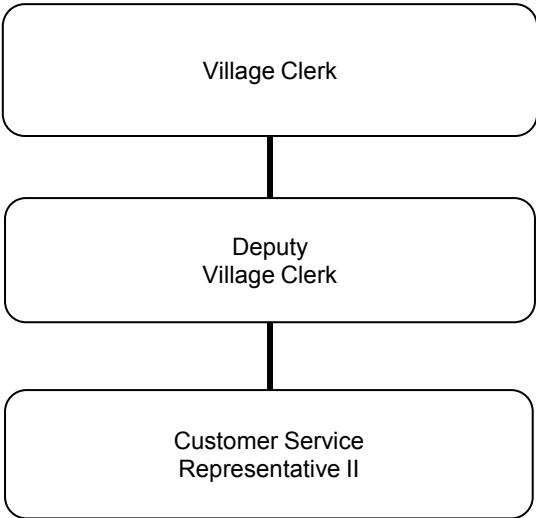
- * Enhance on-line updates of Village Code modifications.
Enhanced process by posting Text Amendment Ordinances following approval by the Village Council.
- * Continue to digitize historic written documents.
This process is on going.

Current Year

- * Coordinate with the Public Works and IT Departments to integrate street and easement documents into the Village's GIS system.
- * Participate in the application of a new agenda management system.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 14 Village Clerk



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 14 Village Clerk

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|------------------------------------|------------------------------------|
| Village Clerk | 1 | 1 | 1 |
| Deputy Village Clerk | 1 | 1 | 1 |
| Customer Service Representative II | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 3 | 3 | 3 |
| Department Total: Village Clerk | 3 | 3 | 3 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laser fiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laser fiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laser fiche for easier and faster retrieval of records.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 173,125 | \$ | 178,150 | \$ | 180,675 |
| Supplies | | 1,330 | | 2,300 | | 2,300 |
| Services & Charges | | 7,611 | | 17,125 | | 16,625 |
| Department Total | \$ | 182,066 | \$ | 197,575 | \$ | 199,600 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 3 | 3 | 3 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 14 | Village Clerk | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 119,476 | 121,950 | 124,105 |
| 500.20 | Salaries Overtime | - | 1,000 | - |
| 500.25 | Salaries Special Compensation | 1,118 | 1,050 | 1,050 |
| <u>Total: Salaries</u> | | \$ 120,594 | \$ 124,000 | \$ 125,155 |
| <u>Total: Taxes & Benefits</u> | | 52,531 | 54,150 | 55,520 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 562 | 1,100 | 1,100 |
| 520.10 | Office Supplies Paper | 11 | 200 | 200 |
| 525.95 | Operating Supplies Other | 757 | 1,000 | 1,000 |
| <u>Total: Supplies</u> | | 1,330 | 2,300 | 2,300 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | 2,322 | 7,000 | 6,500 |
| 545.20 | Communications Postage | - | - | 250 |
| 550.05 | Printing/Advertising Legal Notices | 3,594 | 6,000 | 6,000 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 1,071 | 1,200 | 1,200 |
| 575.10 | Other Memberships & Publications | 433 | 875 | 875 |
| 575.15 | Other Training & Travel | 191 | 2,050 | 1,800 |
| <u>Total: Services & Charges</u> | | 7,611 | 17,125 | 16,625 |
| Division Total: Administration | | 182,066 | 197,575 | 199,600 |
| Department Total: Village Clerk | | 182,066 | 197,575 | 199,600 |
| Fund Total: General Fund | | 182,066 | 197,575 | 199,600 |

Village of Palatine CY 2013 Adopted Budget - Expenditure Overview

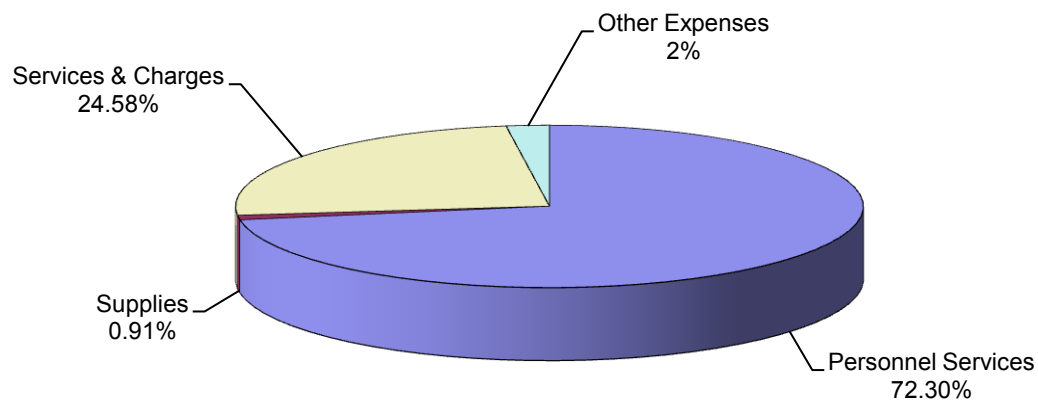
Department 20 Village Manager's Office

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--|---------------------------|---------------------------|--------------|
| Administration | \$ 681,520 | \$ 700,430 | 2.77% |
| Public Information/Events | 383,715 | 384,050 | 0.09% |
| Economic Development - Non TIF | 44,075 | 44,495 | 0.95% |
| Operating Total: Village Manager's Office | 1,109,310 | 1,128,975 | 1.77% |

Expenditures by Type

| | | | |
|--|------------------|------------------|--------------|
| Personnel Services | \$ 794,770 | \$ 816,235 | 2.70% |
| Supplies | 11,500 | 10,250 | -10.87% |
| Services & Charges | 278,040 | 277,490 | -0.20% |
| Other Expenses | 25,000 | 25,000 | - |
| Operating Total: Village Manager's Office | 1,109,310 | 1,128,975 | 1.77% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

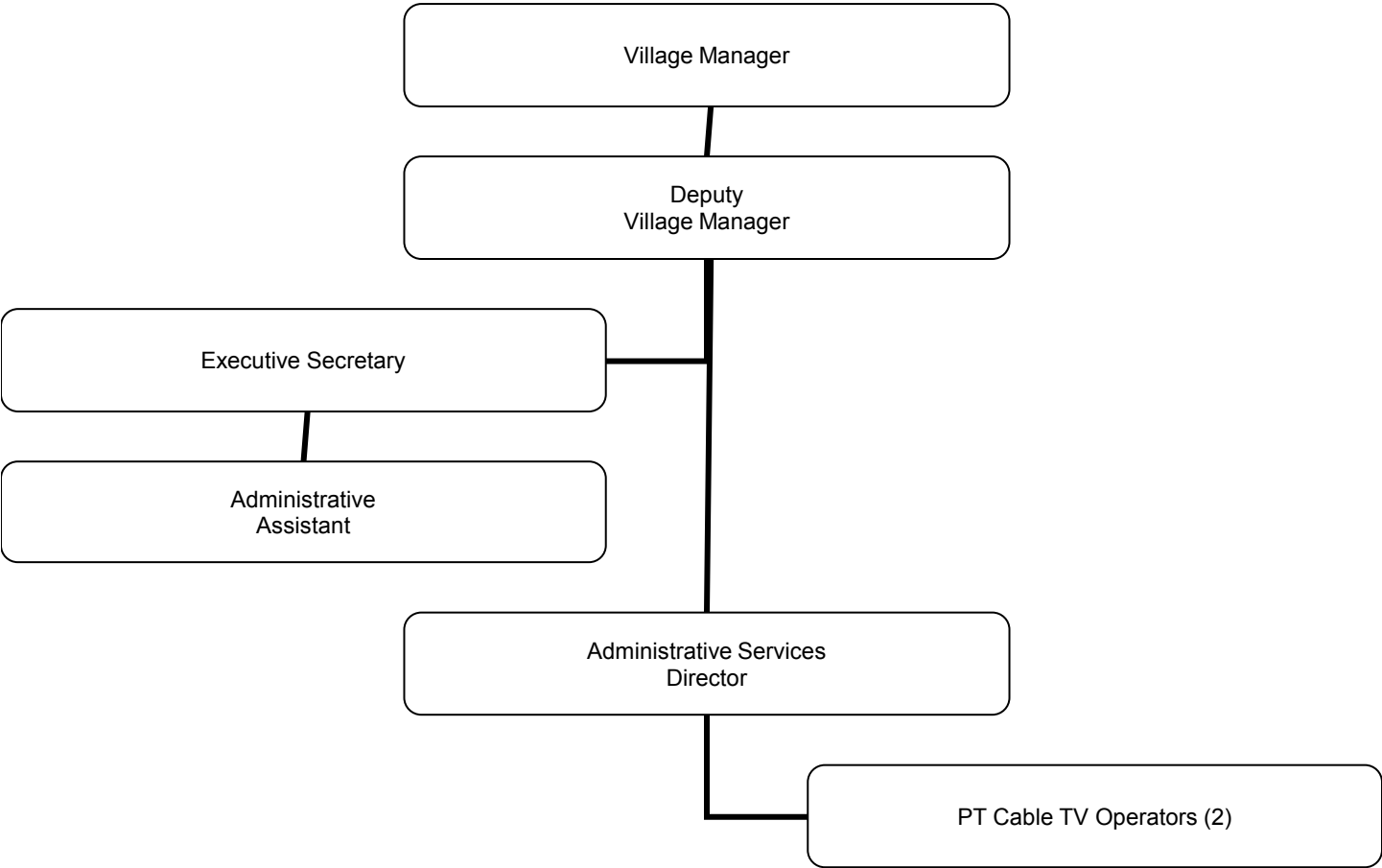
- * Leverage new ERP system to enhance on-line services available to our residents and businesses.
On going
- * Expand the utilization of Laser fiche for document management for Village Manager's Office's records.
On going
- * Evaluate funding alternatives for ongoing Capital Improvement Program.
Completed as part of the 2013 Budget.
- * Negotiate new long-term refuse contract.
Completed
- * Develop program to identify grant opportunities to fund Village projects.
On going every year

Current Year

- * Consolidate all performance measurements for Departments into one comprehensive document and prepare a semi-annual update for review.
 - * Continue to utilize the TIF Districts to promote reinvestment/redevelopment within the Village's primary commercial corridors.
 - * Conduct an efficiency survey to measure Palatine's efficiency levels compared to other suburban communities.
 - * Develop financing strategies for Village Hall improvements.
 - * Complete and implement an organizational Strategic Plan.
 - * Conduct new elected official orientation program to ensure an expeditious orientation process and active participation.
 - * Increase the quality, as well as the number of subscribers, of PalatinE-News by partnering with all Village Departments to include at least two new items of interest in each weekly edition of PalatinE-News.
 - * Implement electronic agenda management software for the Village Council and other Village Boards/Commissions, resulting in a decrease in the number of paper packets by 75%.
 - * Partner with other Palatine special event sponsors/organizers to reduce costs and increase revenues related to the Village's special events.
- Encourage the use of compliance tickets rather than court appearance citations for minor violations and examine the use of the Village's new ERP system to track final judgments for payment and collections. These process improvements should reduce the number of hearing hours by 10%, while also increasing the collection rate of outstanding fines/penalties by 10%.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 20 Village Manager's Office

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|---|------------------------------------|------------------------------------|------------------------------------|
| Village Manager | 1 | 1 | 1 |
| Deputy Village Manager | 1 | 1 | 1 |
| Administrative Services Director | 1 | 1 | 1 |
| Executive Secretary | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 5 | 5 | 5 |
| Cable TV Operator | 2 | 2 | 2 |
| <u>Part-Time Total</u> | 2 | 2 | 2 |
| Department Total: Village Manager's Office | 7 | 7 | 7 |

Village of Palatine

CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|---------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 764,530 | \$ 794,770 | \$ 816,235 |
| Supplies | 6,639 | 11,500 | 10,250 |
| Services & Charges | 267,178 | 278,040 | 277,490 |
| Other Expenses | 29,825 | 25,000 | 25,000 |
| Economic Development - TIF | 5,613,733 | 5,134,265 | 3,684,000 |
| Department Total | \$ 6,681,905 | \$ 6,243,575 | \$ 4,812,975 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 5 | 5 | 5 |
| Part-Time | 2 | 2 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 639,184 | \$ | 666,415 | \$ | 684,650 |
| Supplies | | 3,308 | | 7,000 | | 6,500 |
| Services & Charges | | 4,795 | | 8,105 | | 9,280 |
| Program Total | \$ | 647,287 | \$ | 681,520 | \$ | 700,430 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 4 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 437,402 | 441,800 | 452,505 |
| 500.20 | Salaries Overtime | 40 | 250 | - |
| 500.25 | Salaries Special Compensation | 5,915 | 15,930 | 16,495 |
| <u>Total: Salaries</u> | | \$ 443,357 | \$ 457,980 | \$ 469,000 |
| <u>Total: Taxes & Benefits</u> | | 195,827 | 208,435 | 215,650 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 1,806 | 3,500 | 3,250 |
| 520.10 | Office Supplies Paper | 1,502 | 3,500 | 3,250 |
| <u>Total: Supplies</u> | | 3,308 | 7,000 | 6,500 |
| <u>Services & Charges</u> | | | | |
| 545.20 | Communications Postage | 115 | 120 | 120 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | - | - | - |
| 575.05 | Other Small Tools & Equipment | - | 500 | 500 |
| 575.10 | Other Memberships & Publications | 3,895 | 4,235 | 4,160 |
| 575.15 | Other Training & Travel | 785 | 3,250 | 4,500 |
| <u>Total: Services & Charges</u> | | 4,795 | 8,105 | 9,280 |
| Division Total: Administration | | 647,287 | 681,520 | 700,430 |
| Department Total: Village Manager's Office | | 647,287 | 681,520 | 700,430 |
| Fund Total: General Fund | | 647,287 | 681,520 | 700,430 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 125,346 | \$ | 128,355 | \$ | 131,585 |
| Supplies | | 3,331 | | 4,500 | | 3,750 |
| Services & Charges | | 224,036 | | 250,860 | | 248,715 |
| Program Total | \$ | 352,713 | \$ | 383,715 | \$ | 384,050 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 1 | 1 | 1 |
| Part-Time | 2 | 2 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 09 | Public Information/Events | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 79,637 | 80,445 | 82,050 |
| 500.10 | Salaries Part Time | 5,246 | 7,500 | 7,000 |
| 500.25 | Salaries Special Compensation | 1,163 | 550 | 750 |
| <u>Total: Salaries</u> | | \$ 86,046 | \$ 88,495 | \$ 89,800 |
| <u>Total: Taxes & Benefits</u> | | 39,300 | 39,860 | 41,785 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 251 | 500 | 500 |
| 520.10 | Office Supplies Paper | - | 750 | 750 |
| 525.10 | Operating Supplies Medical | 525 | 250 | 250 |
| 525.95 | Operating Supplies Other | 2,555 | 3,000 | 2,250 |
| <u>Total: Supplies</u> | | 3,331 | 4,500 | 3,750 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | 181,752 | 200,900 | 201,990 |
| 545.20 | Communications Postage | 13,682 | 14,250 | 14,250 |
| 550.15 | Printing/Advertising Outside Printing Services | 26,902 | 32,060 | 29,060 |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | - | - |
| 570.10 | Rental Machinery | 240 | 1,000 | 1,000 |
| 575.05 | Other Small Tools & Equipment | 122 | 900 | 750 |
| 575.10 | Other Memberships & Publications | 1,278 | 1,500 | 1,415 |
| 575.15 | Other Training & Travel | 60 | 250 | 250 |
| <u>Total: Services & Charges</u> | | 224,036 | 250,860 | 248,715 |
| Division Total: Public Information/Events | | 352,713 | 383,715 | 384,050 |
| Department Total: Village Manager's Office | | 352,713 | 383,715 | 384,050 |
| Fund Total: General Fund | | 352,713 | 383,715 | 384,050 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 20 Village Manager's Office

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---|------------------------------------|------------------------------------|-----------------|
| Economic Development - TIF | 5,134,265 | 3,684,000 | -28.25% |
| Economic Development - TIF Total: Village Manager's Office | 5,134,265 | 3,684,000 | -28.25% |

Expenditures by Type

| | | | |
|---|------------------|------------------|----------------|
| Economic Development - TIF | 5,134,265 | 3,684,000 | -28.25% |
| Economic Development - TIF Total: Village Manager's Office | 5,134,265 | 3,684,000 | -28.25% |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|------------------------|------------------------------------|------------------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ - | \$ - |
| Supplies | - | - | - |
| Services & Charges | 38,347 | 19,075 | 19,495 |
| Other Expenses | 29,825 | 25,000 | 25,000 |
| Economic Development - TIF | 5,613,733 | 5,134,265 | 3,684,000 |
| Program Total | \$ 5,681,905 | \$ 5,178,340 | \$ 3,728,495 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 10 | Economic Development | | | |
| <u>Services & Charges</u> | | | | |
| 540.05 | Services Management Consulting | \$ 21,878 | \$ - | \$ - |
| 550.15 | Printing/Advertising Outside Printing Services | 9,024 | 10,500 | 10,500 |
| 575.10 | Other Memberships & Publications | 5,574 | 5,680 | 6,100 |
| 575.15 | Other Training & Travel | 1,871 | 2,895 | 2,895 |
| <u>Total: Services & Charges</u> | | 38,347 | 19,075 | 19,495 |
| <u>Other Expenses</u> | | | | |
| 805 | Refunds | 29,825 | 25,000 | 25,000 |
| <u>Total: Other Expenses</u> | | 29,825 | 25,000 | 25,000 |
| Division Total: Economic Development | | 68,172 | 44,075 | 44,495 |
| Department Total: Village Manager's Office | | 68,172 | 44,075 | 44,495 |
| Fund Total: General Fund | | 68,172 | 44,075 | 44,495 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--------------------------------------|------------------|---------------------|---------------------|
| Fund 231 | Dundee Road TIF (TIF #1) Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 10 | Economic Development | | | |
| <u>Other Expenses</u> | | | | |
| 815 | Rebates | \$ 3,700,000 | \$ 3,192,000 | \$ 2,570,000 |
| <u>Total: Other Expenses</u> | | 3,700,000 | 3,192,000 | 2,570,000 |
| Division Total: Economic Development | | 3,700,000 | 3,192,000 | 2,570,000 |
| Department Total: Village Manager's Office | | 3,700,000 | 3,192,000 | 2,570,000 |
| Fund Total: Dundee Road TIF (TIF #1) Fund | | 3,700,000 | 3,192,000 | 2,570,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--------------------------------------|----------------|---------------------|---------------------|
| Fund 232 | Rand/Dundee TIF (TIF #2) Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 10 | Economic Development | | | |
| <u>Other Expenses</u> | | | | |
| 815 | Rebates | \$ 300,000 | \$ 398,000 | \$ 279,000 |
| <u>Total: Other Expenses</u> | | 300,000 | 398,000 | 279,000 |
| Division Total: Economic Development | | 300,000 | 398,000 | 279,000 |
| Department Total: Village Manager's Office | | 300,000 | 398,000 | 279,000 |
| Fund Total: Rand/Dundee TIF (TIF #2) Fund | | 300,000 | 398,000 | 279,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|--------------------|----------------------------|----------------------------|
| Fund 233 | Downtown Area TIF (TIF #3) Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 10 | Economic Development | | | |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | \$ - | \$ - | \$ - |
| 525.95 | Operating Supplies Other | - | - | - |
| <u>Total: Supplies</u> | | - | - | - |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | - | 10,000 | 10,000 |
| 540.30 | Services Legal | 31,223 | 50,000 | 50,000 |
| 540.95 | Services Other | - | - | - |
| <u>Total: Services & Charges</u> | | 31,223 | 60,000 | 60,000 |
| <u>Other Expenses</u> | | | | |
| 820 | TIF Development | 684,636 | 399,265 | 335,000 |
| <u>Total: Other Expenses</u> | | 684,636 | 399,265 | 335,000 |
| Division Total: Economic Development | | 715,859 | 459,265 | 395,000 |
| Department Total: Village Manager's Office | | 715,859 | 459,265 | 395,000 |
| Fund Total: Downtown Area TIF (TIF #3) Fund | | 715,859 | 459,265 | 395,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------------|------------------------------------|------------------------------------|
| Fund 234 | Rand Corridor TIF (TIF #4) Fund | | | |
| Department 20 | Village Manager's Office | | | |
| Division 10 | Economic Development | | | |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | \$ 6,000 | \$ 10,000 | \$ 10,000 |
| 540.30 | Services Legal | 14,941 | 50,000 | 50,000 |
| <u>Total: Services & Charges</u> | | 20,941 | 60,000 | 60,000 |
| <u>Other Expenses</u> | | | | |
| 820 | TIF Development | 876,933 | 1,025,000 | 380,000 |
| <u>Total: Other Expenses</u> | | 876,933 | 1,025,000 | 380,000 |
| Division Total: Economic Development | | 897,874 | 1,085,000 | 440,000 |
| Department Total: Village Manager's Office | | 897,874 | 1,085,000 | 440,000 |
| Fund Total: Rand Corridor TIF (TIF #4) Fund | | 897,874 | 1,085,000 | 440,000 |

Village of Palatine CY 2013 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

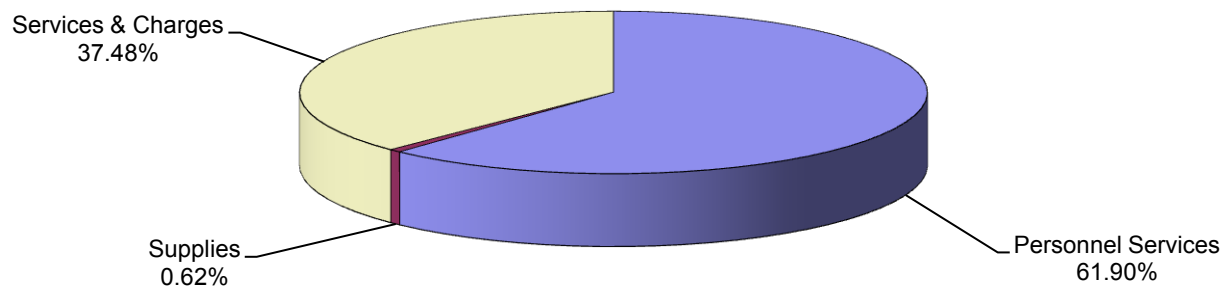
| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--|---------------------------|---------------------------|--------------|
| Administration | \$ 409,355 | \$ 423,455 | 3.44% |
| Accounting Services | 523,865 | 582,985 | 11.29% |
| Billing & Collections | 789,935 | 807,850 | 2.27% |
| Operating Total: Finance & Operations | 1,723,155 | 1,814,290 | 5.29% |

Expenditures by Type

| | | | |
|--|------------------|------------------|--------------|
| Personnel Services | \$ 1,086,460 | \$ 1,123,055 | 3.37% |
| Supplies | 12,225 | 11,250 | -7.98% |
| Services & Charges | 624,470 | 679,985 | 8.89% |
| Operating Total: Finance & Operations | 1,723,155 | 1,814,290 | 5.29% |

**But for the New World Maintenance addition in CY 2013, the Total Budget Increase would be 1.57% over CY 2012

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

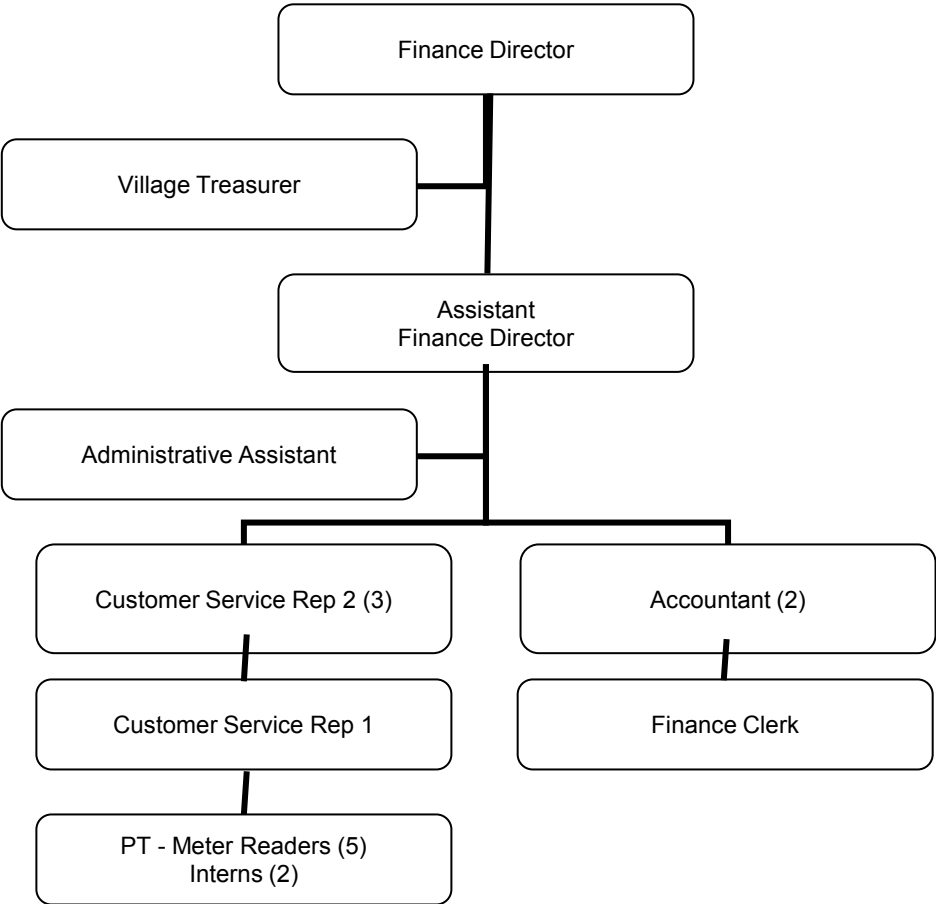
- * Implement acceptance of Electronic Bill Payments from third party payment processors.
Implemented.
- * Investigate On-line purchase of Vehicle Stickers.
Investigated and implemented.
- * Implement On-Line payment of Water Bills via the new ERP System.
On-going project - implementation delayed until 3Q 2013.
- * Continue to review existing debt for refunding opportunities.
Refunding Bond Issue contemplated for December 2012.
- * Obtain the GFOA's Certificate of Achievement in Financial Reporting.
Done.
- * Investigate the formulation of a formal financial policy regarding the use of one-time revenues.
On-going project.

Current Year

- * Conduct an efficiency survey to measure Palatine's efficiency levels compared to other suburban communities.
- * Work with Administration and the Village's Financial Advisor to develop financing strategies for Village Hall improvements.
- * Review notification process and follow-up procedures for the Village's Vehicle Sticker Program with the goal of increasing collections by 5%.
- * Research software requirements and resulting process changes required to perform departmental time entry by the end of the second quarter. Target implementation for Police, Fire, and Public Works by the end of the third quarter and all remaining departments by the end of the year.
- * Review actuarial assumptions used to determine the Village's annual contribution for the Public Safety Pension Plans.
- * Meet with the Village's Financial Advisor to review opportunities for bond refundings, in order to achieve savings on debt service costs.
- * Obtain the GFOA's Certificate of Achievement in Financial Reporting for the Village's Comprehensive Annual Financial Report.
- * Fully implement the Project Accounting Module of the ERP system and work with other Departments to establish a quarterly review process for the Capital Program.
- * Monitor the Village's tax levy requirements for opportunities to continue a multi-year reduction in the property tax levy.
- * Re-evaluate internal cost allocations to determine the adequacy of Administrative Service charges.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 30 Finance & Operations



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 30 Finance & Operations

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|---|------------------------------------|------------------------------------|------------------------------------|
| Finance Director | 1 | 1 | 1 |
| Asst Finance Director | 1 | 1 | 1 |
| Accounting Manager | 1 | - | - |
| Accountant | 1 | 2 | 2 |
| Administrative Assistant | - | 1 | 1 |
| Secretary | 1 | - | - |
| Finance Clerk | 1 | 1 | 1 |
| Customer Service Representative I | 4 | 1 | 1 |
| Customer Service Representative II | 1 | 3 | 3 |
| <u>Full-Time Total</u> | 11 | 10 | 10 |
| Village Treasurer | 1 | 1 | 1 |
| Interns | 2 | 2 | 2 |
| Meter Readers | 5 | 5 | 5 |
| <u>Part-Time Total</u> | 8 | 8 | 8 |
| Department Total: Finance & Operations | 19 | 18 | 18 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, switchboard operations, internal mail collection and delivery, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|----------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,042,514 | \$ 1,086,460 | \$ 1,123,055 |
| Supplies | 8,455 | 12,225 | 11,250 |
| Services & Charges | 477,093 | 624,470 | 679,985 |
| Debt Service | 12,303,434 | 14,042,720 | 13,213,965 |
| Transfers | 1,080,993 | 1,285,390 | 978,409 |
| Department Total | \$ 14,912,489 | \$ 17,051,265 | \$ 16,006,664 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 11 | 10 | 10 |
| Part-Time | 8 | 8 | 8 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 399,522 | \$ | 398,060 | \$ | 409,660 |
| Supplies | | 2,865 | | 3,000 | | 3,000 |
| Services & Charges | | 3,436 | | 8,295 | | 10,795 |
| Program Total | \$ | 405,823 | \$ | 409,355 | \$ | 423,455 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 3 | 3 | 3 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|----------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | \$ 181,508 | \$ 186,805 | \$ 192,450 |
| 500.20 | Salaries Overtime | - | 250 | - |
| 500.25 | Salaries Special Compensation | 2,138 | 3,225 | 3,270 |
| <u>Total: Salaries</u> | | \$ 183,646 | \$ 190,280 | \$ 195,720 |
| <u>Total: Taxes & Benefits</u> | | 78,206 | 82,710 | 85,405 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 1,361 | 1,500 | 1,500 |
| 520.10 | Office Supplies Paper | 1,504 | 1,500 | 1,500 |
| <u>Total: Supplies</u> | | 2,865 | 3,000 | 3,000 |
| <u>Services & Charges</u> | | | | |
| 575.05 | Other Small Tools & Equipment | - | 500 | 500 |
| 575.10 | Other Memberships & Publications | 1,903 | 2,140 | 2,140 |
| 575.15 | Other Training & Travel | 1,533 | 3,150 | 5,150 |
| <u>Total: Services & Charges</u> | | 3,436 | 5,790 | 7,790 |
| Division Total: Administration | | 268,153 | 281,780 | 291,915 |
| Department Total: Finance & Operations | | 268,153 | 281,780 | 291,915 |
| Fund Total: General Fund | | 268,153 | 281,780 | 291,915 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|----------------------------------|----------------|---------------------|---------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | \$ 108,776 | \$ 96,500 | \$ 98,425 |
| 500.25 | Salaries Special Compensation | 1,735 | 2,860 | 2,895 |
| <u>Total: Salaries</u> | | \$ 110,511 | \$ 99,360 | \$ 101,320 |
| <u>Total: Taxes & Benefits</u> | | 27,159 | 25,710 | 27,215 |
| <u>Services & Charges</u> | | | | |
| 575.10 | Other Memberships & Publications | - | 255 | 255 |
| 575.15 | Other Training & Travel | - | 2,250 | 2,750 |
| <u>Total: Services & Charges</u> | | - | 2,505 | 3,005 |
| Division Total: Administration | | 137,670 | 125,070 | 128,535 |
| Department Total: Finance & Operations | | 137,670 | 127,575 | 131,540 |
| Fund Total: Waterworks Fund | | 137,670 | 127,575 | 131,540 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principals (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 216,167 | \$ | 285,440 | \$ | 293,295 |
| Supplies | | 3,282 | | 5,750 | | 5,250 |
| Services & Charges | | 199,054 | | 232,675 | | 284,440 |
| Program Total | \$ | 418,503 | \$ | 523,865 | \$ | 582,985 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 3 | 3 | 3 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|----------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 11 | Accounting Services | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | \$ 141,146 | \$ 127,215 | \$ 131,730 |
| 500.20 | Salaries Overtime | 1,101 | 1,000 | 1,000 |
| 500.25 | Salaries Special Compensation | 1,279 | 750 | 750 |
| 500.95 | Salaries Special Other | 2,950 | - | - |
| <u>Total: Salaries</u> | | \$ 146,476 | \$ 128,965 | \$ 133,480 |
| <u>Total: Taxes & Benefits</u> | | 69,691 | 61,995 | 64,365 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 1,634 | 1,750 | 1,750 |
| 520.10 | Office Supplies Paper | 371 | 1,500 | 1,500 |
| 520.15 | Office Supplies Printed Forms | 1,277 | 2,500 | 2,000 |
| <u>Total: Supplies</u> | | 3,282 | 5,750 | 5,250 |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | 42,867 | 49,250 | 49,250 |
| 540.15 | Services Banking | 103,400 | 120,000 | 121,500 |
| 565.35 | Repair and Maintenance Software | 4,600 | 600 | 50,600 |
| 575.05 | Other Small Tools & Equipment | - | 500 | 500 |
| 575.10 | Other Memberships & Publications | 340 | 1,075 | 750 |
| 575.15 | Other Training & Travel | 65 | 1,250 | 750 |
| <u>Total: Services & Charges</u> | | 151,272 | 172,675 | 223,350 |
| Division Total: Accounting Services | | 370,721 | 369,385 | 426,445 |
| Department Total: Finance & Operations | | 370,721 | 369,385 | 426,445 |
| Fund Total: General Fund | | 370,721 | 369,385 | 426,445 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|----------------------------------|--------------------|----------------------------|----------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 11 | Accounting Services | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | \$ - | \$ 61,085 | \$ 66,295 |
| 500.25 | Salaries Special Compensation | - | - | - |
| <u>Total: Salaries</u> | | \$ - | \$ 61,085 | \$ 66,295 |
| <u>Total: Taxes & Benefits</u> | | - | 33,395 | 29,155 |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | \$ 12,000 | \$ 10,000 | \$ 10,000 |
| 540.15 | Services Banking | 35,782 | 50,000 | 50,000 |
| 575.10 | Other Memberships & Publications | - | - | 590 |
| 575.15 | Other Training & Travel | - | - | 500 |
| <u>Total: Services & Charges</u> | | 47,782 | 60,000 | 61,090 |
| Division Total: Accounting Services | | 47,782 | 154,480 | 156,540 |
| Department Total: Finance & Operations | | 47,782 | 154,480 | 156,540 |
| Fund Total: Waterworks Fund | | 47,782 | 154,480 | 156,540 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support (mailing and duplicating services), the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 426,825 | \$ | 402,960 | \$ | 420,100 |
| Supplies | | 2,308 | | 3,475 | | 3,000 |
| Services & Charges | | 274,603 | | 383,500 | | 384,750 |
| Program Total | \$ | 703,736 | \$ | 789,935 | \$ | 807,850 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 5 | 4 | 4 |
| Part-Time | 7 | 7 | 7 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 12 | Billing & Collections | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 101,011 | 81,025 | 84,750 |
| 500.15 | Salaries Temporary | 9,736 | 12,000 | 12,000 |
| 500.20 | Salaries Overtime | 5,833 | 9,500 | 6,500 |
| 500.25 | Salaries Special Compensation | 284 | - | - |
| <u>Total: Salaries</u> | | \$ 116,864 | \$ 102,525 | \$ 103,250 |
| <u>Total: Taxes & Benefits</u> | | 60,826 | 50,465 | 51,805 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 1,425 | 1,725 | 1,500 |
| 520.10 | Office Supplies Paper | 198 | 500 | 500 |
| <u>Total: Supplies</u> | | 1,623 | 2,225 | 2,000 |
| <u>Services & Charges</u> | | | | |
| 540.45 | Services Data Processing/Technology | - | 30,000 | 25,000 |
| 545.20 | Communications Postage | 45,643 | 77,500 | 72,500 |
| 550.15 | Printing/Advertising Outside Printing Services | 34,310 | 39,000 | 37,000 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 1,274 | 1,250 | 1,000 |
| 565.35 | Repair and Maintenance Software | 995 | 1,000 | 1,000 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | - | - | - |
| 570.05 | Rental Office Equipment | 53,460 | 82,000 | 82,000 |
| 575.05 | Other Small Tools & Equipment | - | 500 | 500 |
| 575.15 | Other Training & Travel | - | 500 | 500 |
| <u>Total: Services & Charges</u> | | 135,682 | 231,750 | 219,500 |
| Division Total: Billing & Collections | | 314,995 | 386,965 | 376,555 |
| Department Total: Finance & Operations | | 314,995 | 386,965 | 376,555 |
| Fund Total: General Fund | | 314,995 | 386,965 | 376,555 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 12 | Billing & Collections | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 94,127 | 87,740 | 92,715 |
| 500.10 | Salaries Part Time | 100,032 | 108,575 | 110,000 |
| 500.20 | Salaries Overtime | 403 | 1,000 | 1,500 |
| 500.25 | Salaries Special Compensation | 1,821 | 1,000 | 1,000 |
| 500.95 | Salaries Other | 1,591 | - | - |
| <u>Total: Salaries</u> | | \$ 197,974 | \$ 198,315 | \$ 205,215 |
| <u>Total: Taxes & Benefits</u> | | 51,161 | 51,655 | 59,830 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 552 | 750 | 500 |
| 520.10 | Office Supplies Paper | 133 | 500 | 500 |
| <u>Total: Supplies</u> | | 685 | 1,250 | 1,000 |
| <u>Services & Charges</u> | | | | |
| 545.20 | Communications Postage | 48,000 | 48,000 | 48,000 |
| 550.15 | Printing/Advertising Outside Printing Services | 36,456 | 40,000 | 40,000 |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | - | - |
| 565.35 | Repair and Maintenance Software | 3,780 | 4,000 | 18,000 |
| 575.05 | Other Small Tools & Equipment | 175 | 250 | 250 |
| 575.15 | Other Training & Travel | - | 500 | 500 |
| <u>Total: Services & Charges</u> | | 88,411 | 92,750 | 106,750 |
| Division Total: Billing & Collections | | 338,231 | 343,970 | 372,795 |
| Department Total: Finance & Operations | | 338,231 | 343,970 | 372,795 |
| Fund Total: Waterworks Fund | | 338,231 | 343,970 | 372,795 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------------|------------------------------------|------------------------------------|
| Fund 620 | Parking System Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 12 | Billing & Collections | | | |
| <u>Services & Charges</u> | | | | |
| 550.15 | Printing/Advertising Outside Printing Services | \$ 2,321 | \$ 5,000 | \$ 4,500 |
| 570.20 | Rental Buildings | 48,189 | 54,000 | 54,000 |
| Total: Services & Charges | | 50,510 | 59,000 | 58,500 |
| Division Total: Billing & Collections | | 50,510 | 59,000 | 58,500 |
| Department Total: Finance & Operations | | 50,510 | 59,000 | 58,500 |
| Fund Total: Parking System Fund | | 50,510 | 59,000 | 58,500 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 30 Finance & Operations

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---|------------------------------------|------------------------------------|-----------------|
| Debt Service | 14,042,720 | 13,213,965 | -5.90% |
| Transfers | 1,285,390 | 978,409 | -23.88% |
| Debt Service & Transfers Total: Finance & Operations | 15,328,110 | 14,192,374 | -7.41% |

Expenditures by Type

| | | | |
|---|-------------------|-------------------|---------------|
| Debt Service | 14,042,720 | 13,213,965 | -5.90% |
| Transfers | 1,285,390 | 978,409 | -23.88% |
| Debt Service & Transfers Total: Finance & Operations | 15,328,110 | 14,192,374 | -7.41% |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|---|--|----------------------|----------------------|
| | Actual | Adopted Budget | Adopted Budget |
| <u>Expenditures</u> | | | |
| Principal | \$ 5,758,490 | \$ 8,194,285 | \$ 7,673,455 |
| Interest | 6,529,794 | 5,807,435 | 5,517,260 |
| Paying Agent Fees | 15,150 | 41,000 | 23,250 |
| Bond Issue Costs | - | - | - |
| Other Debt Service - Transfer to Escrow Agent | - | - | - |
| Program Total | \$ 12,303,434 | \$ 14,042,720 | \$ 13,213,965 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------|---------------------|---------------------|
| Fund 233 | Downtown Area TIF (TIF #3) Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 70 | Debt Service | | | |
| <u>Debt Service</u> | | | | |
| 705 | Principal | \$ 3,027,830 | \$ 3,639,285 | \$ 3,773,455 |
| 710 | Interest | 1,941,678 | 1,835,345 | 1,707,625 |
| 715 | Paying Agent Fees | 4,200 | 9,000 | 6,000 |
| Total: Debt Service | | 4,973,708 | 5,483,630 | 5,487,080 |
| Division Total: Debt Service | | 4,973,708 | 5,483,630 | 5,487,080 |
| Department Total: Finance & Operations | | 4,973,708 | 5,483,630 | 5,487,080 |
| Fund Total: Downtown Area TIF (TIF #3) Fund | | 4,973,708 | 5,483,630 | 5,487,080 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------------|------------------------------------|------------------------------------|
| Fund 234 | Rand Corridor TIF (TIF #4) Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 70 | Debt Service | | | |
| <u>Debt Service</u> | | | | |
| 705 | Principal | \$ 485,000 | \$ 500,000 | \$ 950,000 |
| 710 | Interest | 929,418 | 904,205 | 880,605 |
| 715 | Paying Agent Fees | 1,000 | 3,000 | 2,250 |
| Total: Debt Service | | 1,415,418 | 1,407,205 | 1,832,855 |
| Division Total: Debt Service | | 1,415,418 | 1,407,205 | 1,832,855 |
| Department Total: Finance & Operations | | 1,415,418 | 1,407,205 | 1,832,855 |
| Fund Total: Rand Corridor TIF (TIF #4) Fund | | 1,415,418 | 1,407,205 | 1,832,855 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------|------------------|---------------------|---------------------|
| Fund 300 | Debt Service Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 70 | Debt Service | | | |
| <u>Debt Service</u> | | | | |
| 705 | Principal | \$ 2,195,660 | \$ 2,272,080 | \$ 1,541,165 |
| 710 | Interest | 2,211,097 | 2,032,740 | 1,956,955 |
| 715 | Paying Agent Fees | 5,300 | 12,000 | 6,000 |
| Total: Debt Service | | 4,412,057 | 4,316,820 | 3,504,120 |
| Division Total: Debt Service | | 4,412,057 | 4,316,820 | 3,504,120 |
| Department Total: Finance & Operations | | 4,412,057 | 4,316,820 | 3,504,120 |
| Fund Total: Debt Service Fund | | 4,412,057 | 4,316,820 | 3,504,120 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 70 | Debt Service | | | |
| <u>Debt Service</u> | | | | |
| 705 | Principal | \$ - | \$ 921,280 | \$ 554,380 |
| 710 | Interest | 454,910 | 90,440 | 57,865 |
| 715 | Paying Agent Fees | 725 | 7,000 | 3,000 |
| Total: Debt Service | | 455,635 | 1,018,720 | 615,245 |
| Division Total: Debt Service | | 455,635 | 1,018,720 | 615,245 |
| Department Total: Finance & Operations | | 455,635 | 1,018,720 | 615,245 |
| Fund Total: Waterworks Fund | | 455,635 | 1,018,720 | 615,245 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------|----------------|---------------------|---------------------|
| Fund 610 | Sewerage Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 70 | Debt Service | | | |
| <u>Debt Service</u> | | | | |
| 705 | Principal | \$ - | \$ 806,640 | \$ 794,455 |
| 710 | Interest | 454,941 | 411,680 | 386,360 |
| 715 | Paying Agent Fees | 925 | 7,000 | 3,000 |
| Total: Debt Service | | 455,866 | 1,225,320 | 1,183,815 |
| Division Total: Debt Service | | 455,866 | 1,225,320 | 1,183,815 |
| Department Total: Finance & Operations | | 455,866 | 1,225,320 | 1,183,815 |
| Fund Total: Sewerage Fund | | 455,866 | 1,225,320 | 1,183,815 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|----------------|---------------------|---------------------|
| Fund 825 | Special Service Area #5 Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 70 | Debt Service | | | |
| <u>Debt Service</u> | | | | |
| 705 | Principal | \$ 50,000 | \$ 55,000 | \$ 60,000 |
| 710 | Interest | 537,750 | 533,025 | 527,850 |
| 715 | Paying Agent Fees | 3,000 | 3,000 | 3,000 |
| 725 | Other Debt Service - Transfer to Escrow Agent | - | - | - |
| <u>Total: Debt Service</u> | | 590,750 | 591,025 | 590,850 |
| Division Total: Debt Service | | 590,750 | 591,025 | 590,850 |
| Department Total: Finance & Operations | | 590,750 | 591,025 | 590,850 |
| Fund Total: Special Service Area #5 Fund | | 590,750 | 591,025 | 590,850 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 30 Finance & Operations

Division 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the Capital Program.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Services & Charges | \$ | 635,966 | \$ | 709,675 | \$ | 728,409 |
| Other Financing Uses | | 445,027 | | 575,715 | | 250,000 |
| Program Total | \$ | 1,080,993 | \$ | 1,285,390 | \$ | 978,409 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Other Financing Uses</u> | | | | |
| 905.40 | Interfund Transfers Out Capital Project Funds | \$ - | \$ - | \$ - |
| <u>Total: Other Financing Uses</u> | | - | - | - |
| Division Total: Interfund Transfers | | - | - | - |
| Department Total: Finance & Operations | | - | - | - |
| Fund Total: General Fund | | - | - | - |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------------|------------------------------------|------------------------------------|
| Fund 210 | Community Dev Block Grant Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Services & Charges</u> | | | | |
| 540.90 | Services Administrative Service Charge | \$ 88,770 | \$ 73,675 | \$ 71,359 |
| <u>Total: Services & Charges</u> | | 88,770 | 73,675 | 71,359 |
| Division Total: Interfund Transfers | | 88,770 | 73,675 | 71,359 |
| Department Total: Finance & Operations | | 88,770 | 73,675 | 71,359 |
| Fund Total: Community Dev Block Grant Fund | | 88,770 | 73,675 | 71,359 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|----------------|---------------------------|---------------------------|
| Fund 250 | CDBG - ARRA Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Other Financing Uses</u> | | | | |
| 540.90 | Services Administrative Service Charge | \$ 7,196 | \$ - | \$ - |
| <u>Total: Services & Charges</u> | | 7,196 | - | - |
| Division Total: Interfund Transfers | | 7,196 | - | - |
| Department Total: Finance & Operations | | 7,196 | - | - |
| Fund Total: CDBG - ARRA Fund | | 7,196 | - | - |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------|----------------|---------------------------|---------------------------|
| Fund 402 | Capital Improvement Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Other Financing Uses</u> | | | | |
| 905 | Interfund Transfers Out | - | 325,715 | - |
| <u>Total: Other Financing Uses</u> | | - | 325,715 | - |
| Division Total: Interfund Transfers | | - | 325,715 | - |
| Department Total: Finance & Operations | | - | 325,715 | - |
| Fund Total: Capital Improvement Fund | | - | 325,715 | - |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------|----------------|---------------------------|---------------------------|
| Fund 490 | SSA #5 Project Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Other Financing Uses</u> | | | | |
| 905.70 | Interfund Transfers Out | 192,027 | - | - |
| <u>Total: Other Financing Uses</u> | | 192,027 | - | - |
| Division Total: Interfund Transfers | | 192,027 | - | - |
| Department Total: Finance & Operations | | 192,027 | - | - |
| Fund Total: SSA #5 Project Fund | | 192,027 | - | - |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|----------------|---------------------|---------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Services & Charges</u> | | | | |
| 540.90 | Services Administrative Service Charge | \$ 55,000 | \$ 135,000 | \$ 139,050 |
| <u>Total: Services & Charges</u> | | 55,000 | 135,000 | 139,050 |
| <u>Other Financing Uses</u> | | | | |
| 905 | Interfund Transfers Out | 126,500 | 100,000 | 100,000 |
| <u>Total: Other Financing Uses</u> | | 126,500 | 100,000 | 100,000 |
| Division Total: Interfund Transfers | | 181,500 | 235,000 | 239,050 |
| Department Total: Finance & Operations | | 181,500 | 235,000 | 239,050 |
| Fund Total: Waterworks Fund | | 181,500 | 235,000 | 239,050 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------------|------------------------------------|------------------------------------|
| Fund 610 | Sewerage Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Services & Charges</u> | | | | |
| 540.90 | Services Administrative Service Charge | \$ 335,000 | \$ 346,000 | \$ 357,000 |
| <u>Total: Services & Charges</u> | | 335,000 | 346,000 | 357,000 |
| <u>Other Financing Uses</u> | | | | |
| 905 | Interfund Transfers Out | 126,500 | 50,000 | 50,000 |
| <u>Total: Other Financing Uses</u> | | 126,500 | 50,000 | 50,000 |
| Division Total: Interfund Transfers | | 461,500 | 396,000 | 407,000 |
| Department Total: Finance & Operations | | 461,500 | 396,000 | 407,000 |
| Fund Total: Sewerage Fund | | 461,500 | 396,000 | 407,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------------|------------------------------------|------------------------------------|
| Fund 615 | Refuse Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Services & Charges</u> | | | | |
| 540.90 | Services Administrative Service Charge | \$ 100,000 | \$ 103,000 | \$ 107,000 |
| <u>Total: Services & Charges</u> | | 100,000 | 103,000 | 107,000 |
| <u>Other Financing Uses</u> | | | | |
| 905 | Interfund Transfers Out | \$ - | \$ 100,000 | \$ 100,000 |
| <u>Total: Other Financing Uses</u> | | - | 100,000 | 100,000 |
| Division Total: Interfund Transfers | | 100,000 | 203,000 | 207,000 |
| Department Total: Finance & Operations | | 100,000 | 203,000 | 207,000 |
| Fund Total: Refuse Fund | | 100,000 | 203,000 | 207,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|---------------|---------------------|---------------------|
| Fund 620 | Parking System Fund | | | |
| Department 30 | Finance & Operations | | | |
| Division 80 | Interfund Transfers | | | |
| <u>Services & Charges</u> | | | | |
| 540.90 | Services Administrative Service Charge | \$ 50,000 | \$ 52,000 | \$ 54,000 |
| <u>Total: Services & Charges</u> | | 50,000 | 52,000 | 54,000 |
| Division Total: Interfund Transfers | | 50,000 | 52,000 | 54,000 |
| Department Total: Finance & Operations | | 50,000 | 52,000 | 54,000 |
| Fund Total: Parking System Fund | | 50,000 | 52,000 | 54,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

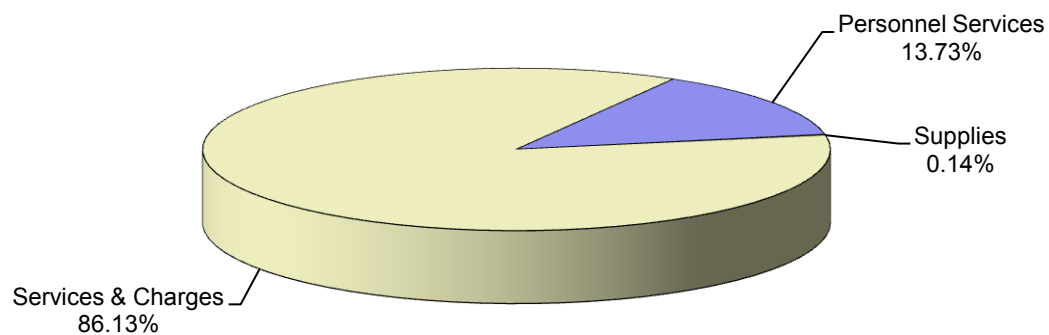
Department 32 Legal

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---------------------------------|------------------------------------|------------------------------------|-----------------|
| Village Attorney | \$ 353,700 | \$ 353,500 | -0.06% |
| Village Prosecutor | 41,400 | 41,400 | 0.00% |
| Labor/Collective Bargaining | 20,000 | 20,000 | 0.00% |
| Administrative Adjudication | 90,165 | 90,745 | 0.64% |
| Department Total: Legal | 505,265 | 505,645 | 0.08% |

Expenditures by Type

| | | | |
|--------------------------------|----------------|----------------|--------------|
| Personnel Services | \$ 68,865 | \$ 69,445 | 0.84% |
| Supplies | 700 | 700 | 0.00% |
| Services & Charges | 435,700 | 435,500 | -0.05% |
| Department Total: Legal | 505,265 | 505,645 | 0.08% |

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 32 Legal

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|--------------------------------|---------------------------|---------------------------|---------------------------|
| Secretary | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 1 | 1 | 1 |
| Department Total: Legal | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 68,106 | \$ | 68,865 | \$ | 69,445 |
| Supplies | | 518 | | 700 | | 700 |
| Services & Charges | | 383,995 | | 435,700 | | 435,500 |
| Department Total | \$ | 452,619 | \$ | 505,265 | \$ | 505,645 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 1 | 1 | 1 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|-------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ - | \$ - |
| Supplies | - | - | - |
| Services & Charges | 320,036 | 353,700 | 353,500 |
| Program Total | \$ 320,036 | \$ 353,700 | \$ 353,500 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|----------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 32 | Legal | | | |
| Division 13 | Village Attorney | | | |
| <u>Services & Charges</u> | | | | |
| 540.30 | Services Legal | \$ 319,572 | \$ 352,000 | \$ 352,000 |
| 545.20 | Communications Postage | 266 | 600 | 400 |
| 575.10 | Other Memberships & Publications | 198 | 1,100 | 1,100 |
| <u>Total: Services & Charges</u> | | <u>320,036</u> | <u>353,700</u> | <u>353,500</u> |
| Division Total: Village Attorney | | 320,036 | 353,700 | 353,500 |
| Department Total: Legal | | 320,036 | 353,700 | 353,500 |
| Fund Total: General Fund | | 320,036 | 353,700 | 353,500 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|---------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | - | \$ | - | \$ | - |
| Supplies | | - | | - | | - |
| Services & Charges | | 41,400 | | 41,400 | | 41,400 |
| Program Total | \$ | 41,400 | \$ | 41,400 | \$ | 41,400 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------|---------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 32 | Legal | | | |
| Division 14 | Village Prosecutor | | | |
| <u>Services & Charges</u> | | | | |
| 540.30 | Services Legal | \$ 41,400 | \$ 41,400 | \$ 41,400 |
| <u>Total: Services & Charges</u> | | 41,400 | 41,400 | 41,400 |
| Division Total: Village Prosecutor | | 41,400 | 41,400 | 41,400 |
| Department Total: Legal | | 41,400 | 41,400 | 41,400 |
| Fund Total: General Fund | | 41,400 | 41,400 | 41,400 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|--------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | - | \$ | - | \$ | - |
| Supplies | | - | | - | | - |
| Services & Charges | | 4,878 | | 20,000 | | 20,000 |
| Program Total | \$ | 4,878 | \$ | 20,000 | \$ | 20,000 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|--------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 32 | Legal | | | |
| Division 15 | Labor/Collective Bargaining | | | |
| <u>Services & Charges</u> | | | | |
| 540.30 | Services Legal | \$ 4,878 | \$ 20,000 | \$ 20,000 |
| <u>Total: Services & Charges</u> | | 4,878 | 20,000 | 20,000 |
| Division Total: Labor/Collective Bargaining | | 4,878 | 20,000 | 20,000 |
| Department Total: Legal | | 4,878 | 20,000 | 20,000 |
| Fund Total: General Fund | | 4,878 | 20,000 | 20,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|---------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 68,106 | \$ | 68,865 | \$ | 69,445 |
| Supplies | | 518 | | 700 | | 700 |
| Services & Charges | | 17,681 | | 20,600 | | 20,600 |
| Program Total | \$ | 86,305 | \$ | 90,165 | \$ | 90,745 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 1 | 1 | 1 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 32 | Legal | | | |
| Division 16 | Administrative Adjudication | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 53,192 | 53,735 | 54,805 |
| 500.20 | Salaries Overtime | 512 | 1,000 | 250 |
| 500.25 | Salaries Special Compensation | 750 | 750 | 750 |
| <u>Total: Salaries</u> | | \$ 54,454 | \$ 55,485 | \$ 55,805 |
| <u>Total: Taxes & Benefits</u> | | 13,652 | 13,380 | 13,640 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 51 | 200 | 200 |
| 520.10 | Office Supplies Paper | 184 | 200 | 200 |
| 520.15 | Office Supplies Printed Forms | 283 | 300 | 300 |
| <u>Total: Supplies</u> | | 518 | 700 | 700 |
| <u>Services & Charges</u> | | | | |
| 540.30 | Services Legal | 17,242 | 20,000 | 20,000 |
| 565.90 | Repair and Maintenance Other | 375 | 500 | 500 |
| 575.10 | Other Memberships & Publications | 64 | 100 | 100 |
| 575.15 | Other Training & Travel | - | - | - |
| <u>Total: Services & Charges</u> | | 17,681 | 20,600 | 20,600 |
| Division Total: Administrative Adjudication | | 86,305 | 90,165 | 90,745 |
| Department Total: Legal | | 86,305 | 90,165 | 90,745 |
| Fund Total: General Fund | | 86,305 | 90,165 | 90,745 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 34 Human Resources

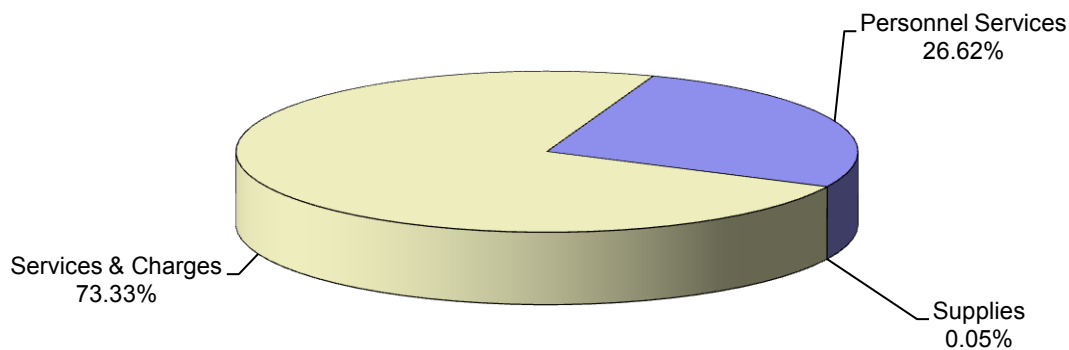
| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 468,115 | \$ 343,310 | -26.66% |
| Village Wide Benefit Programs | 1,587,690 | 1,601,015 | 0.84% |
| Operating Total: Human Resources | 2,055,805 | 1,944,325 | -5.42% |
| Health Insurance Program | 6,285,330 | 6,382,740 | 1.55% |
| Liability & Casualty Insurance Program | 1,569,625 | 1,626,835 | 3.64% |
| Department Total: Human Resources | 9,910,760 | 9,953,900 | 0.44% |

Expenditures by Type

| | | | |
|--|------------------|------------------|---------------|
| Personnel Services | \$ 681,130 | \$ 517,660 | -24.00% |
| Supplies | 900 | 900 | 0.00% |
| Services & Charges | 1,373,775 | 1,425,765 | 3.78% |
| Operating Total: Human Resources | 2,055,805 | 1,944,325 | -5.42% |
| Insurance Programs | 7,854,955 | 8,009,575 | 1.97% |
| Department Total: Human Resources | 9,910,760 | 9,953,900 | 0.44% |

**But for the New World Maintenance addition in CY 2013, the Total Budget Increase would be .30% over CY 2012

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 34 Human Resources

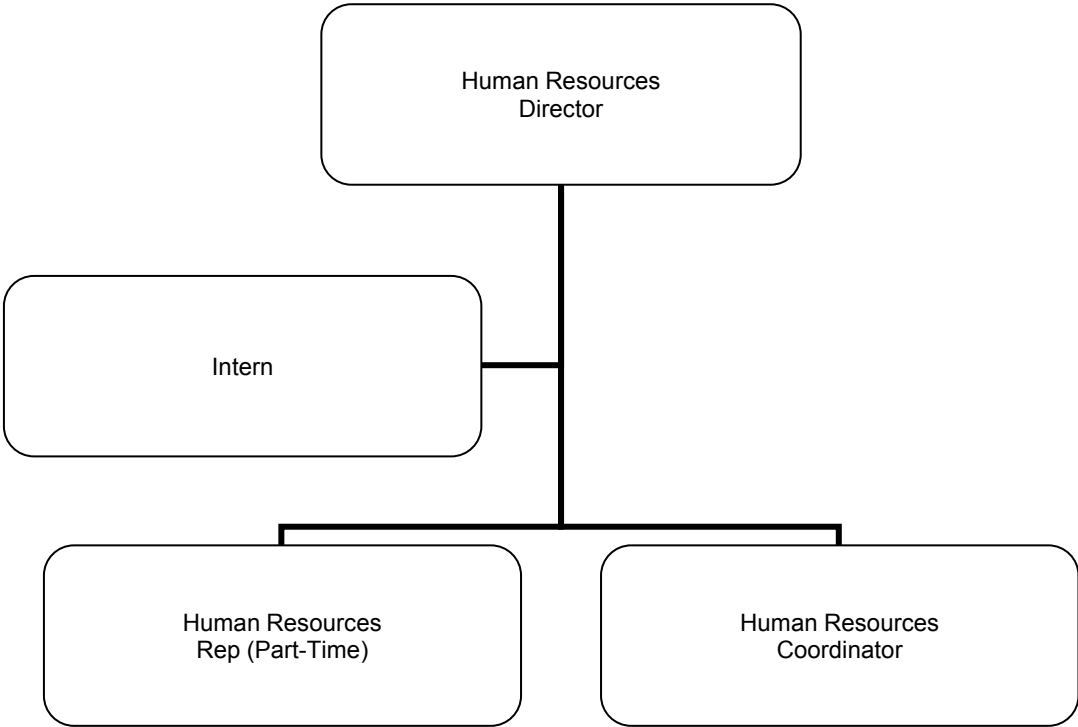
Prior Year - Status

- * Review supplemental insurance vendors for a secondary source of coverage.
Completed
- * Implement Nurse Triage system for first-report of work related accidents.
Reviewed and evaluated proposed program from Medcor. Determined current set up would not be most cost-effective for the Village of Palatine.
- * Conduct RFPs for Risk Management Broker, Third Party Claims Administrator for liability claims.
Renewed Agreement with existing vendor when they agreed to continue same services with no increase in fees for two years. Explored option of pooling for Claims Administrator. Cost increase made the plan unfeasible. Currently working on renewal.
- * Complete Fire and Police Commission Code and Rules/Regulations update. Implement new testing process for Fire Department Entry Candidates to comply with new state law.
Completed
- * Review Wellness opportunities with health insurance consultant, CBC, and employees to maximize low/no-cost opportunities to promote health and wellness initiatives.
Deferred to explore plan design changes.

Current Year

- * Expand the use of ERP technology. Elements of this will include 75% of salary changes being processed electronically by the end of the year.
- * Create and implement a Wellness program to reduce Health Insurance Costs, investigate possible Wellness Program options, compare cost versus savings, and involve Health Insurance Advisory Committee. Set program goals for the next three years beginning in 2014. Goals will be created and a Quarterly Report on a Wellness Program will be prepared.
- * Prepare and implement a plan for electronic storage of personnel files.
- * Hire an Intern to perform various analytical projects Village-wide. Collaborate with other Directors to schedule and ensure maximum use of time.

Department 34 Human Resources



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 34 Human Resources

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|------------------------------------|------------------------------------|
| Human Resources Director | 1 | 1 | 1 |
| Human Resources Coordinator | 1 | 1 | 1 |
| Human Resources Assistant | 1 | 1 | - |
| Customer Service Representative II | 1 | 1 | - |
| <u>Full-Time Total</u> | 4 | 4 | 2 |
| Human Resources Rep | - | - | 1 |
| Intern | - | - | 1 |
| <u>Part-Time Total</u> | - | - | 2 |
| Department Total: Human Resources | 4 | 4 | 4 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|------------------------|------------------------------------|------------------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,030,324 | \$ 681,130 | \$ 517,660 |
| Supplies | 198 | 900 | 900 |
| Services & Charges | 1,358,450 | 1,373,775 | 1,425,765 |
| Insurance Programs | 6,755,354 | 7,854,955 | 8,009,575 |
| Department Total | \$ 9,144,326 | \$ 9,910,760 | \$ 9,953,900 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 2 |
| Part-Time | 0 | 0 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 447,108 | \$ | 459,340 | \$ | 321,410 |
| Supplies | | 198 | | 900 | | 900 |
| Services & Charges | | 3,304 | | 7,875 | | 21,000 |
| Program Total | \$ | 450,610 | \$ | 468,115 | \$ | 343,310 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 2 |
| Part-Time | 0 | 0 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|-----------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 34 | Human Resources | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 301,355 | 306,005 | 185,790 |
| 500.10 | Salaries Part Time | - | - | 25,430 |
| 500.15 | Salaries Temporary | - | - | 6,000 |
| 500.20 | Salaries Overtime | - | 250 | - |
| 500.25 | Salaries Special Compensation | 1,955 | 5,190 | 4,125 |
| <u>Total: Salaries</u> | | \$ 303,310 | \$ 311,445 | \$ 221,345 |
| <u>Total: Taxes & Benefits</u> | | 143,798 | 147,895 | 100,065 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 158 | 500 | 500 |
| 520.10 | Office Supplies Paper | 40 | 250 | 250 |
| 525.40 | Operating Supplies Shop Materials | - | 150 | 150 |
| <u>Total: Supplies</u> | | 198 | 900 | 900 |
| <u>Services & Charges</u> | | | | |
| 545.20 | Communications Postage | 137 | 200 | 200 |
| 550.10 | Printing/Advertising Employment | - | 3,000 | 3,000 |
| 565.35 | Repair and Maintenance Software | - | - | 13,000 |
| 575.05 | Other Small Tools & Equipment | - | 250 | 250 |
| 575.10 | Other Memberships & Publications | 2,067 | 1,925 | 2,050 |
| 575.15 | Other Training & Travel | 1,100 | 2,500 | 2,500 |
| <u>Total: Services & Charges</u> | | 3,304 | 7,875 | 21,000 |
| Division Total: Administration | | 450,610 | 468,115 | 343,310 |
| Department Total: Human Resources | | 450,610 | 468,115 | 343,310 |
| Fund Total: General Fund | | 450,610 | 468,115 | 343,310 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 583,216 | \$ | 221,790 | \$ | 196,250 |
| Services & Charges | | 1,355,146 | | 1,365,900 | | 1,404,765 |
| Program Total | \$ | 1,938,362 | \$ | 1,587,690 | \$ | 1,601,015 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 34 | Human Resources | | | |
| Division 17 | Village Wide Benefit Programs | | | |
| <u>Salaries</u> | | | | |
| 500.25 | Salaries Special Compensation | - | 183,500 | 173,500 |
| <u>Total: Salaries</u> | | - | 183,500 | 173,500 |
| <u>Total: Taxes & Benefits</u> | | 583,216 | 38,290 | 22,750 |
| <u>Services & Charges</u> | | | | |
| 540.05 | Services Management Consulting | 1,510 | 7,200 | 7,450 |
| 540.40 | Services Management Fees | 9,075 | 9,075 | 9,075 |
| 555.10 | Insurance Liability Premiums | 1,337,125 | 1,337,125 | 1,377,240 |
| 575.15 | Other Training & Travel | 1,579 | 5,000 | 5,000 |
| 575.20 | Other Tuition Assistance | 5,857 | 7,500 | 6,000 |
| <u>Total: Services & Charges</u> | | 1,355,146 | 1,365,900 | 1,404,765 |
| Division Total: Village Wide Benefit Programs | | 1,938,362 | 1,587,690 | 1,601,015 |
| Department Total: Human Resources | | 1,938,362 | 1,587,690 | 1,601,015 |
| Fund Total: General Fund | | 1,938,362 | 1,587,690 | 1,601,015 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with the highest quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|---------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ - | \$ - |
| Supplies | 480 | 655 | 655 |
| Services & Charges | 5,774,566 | 6,284,675 | 6,382,085 |
| Program Total | \$ 5,775,046 | \$ 6,285,330 | \$ 6,382,740 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 701 | Health Insurance Fund | | | |
| Department 34 | Human Resources | | | |
| Division 18/20 | Health Insurance Program | | | |
| <u>Supplies</u> | | | | |
| 525.95 | Operating Supplies Other | \$ 480 | \$ 655 | \$ 655 |
| <u>Total: Supplies</u> | | 480 | 655 | 655 |
| <u>Services & Charges</u> | | | | |
| 540.05 | Services Management Consulting | 42,000 | 42,000 | 42,000 |
| 540.10 | Services Financial | - | - | - |
| 540.15 | Services Banking | 1,531 | 4,000 | 2,500 |
| 540.35 | Services Medical | 10,725 | 12,325 | 12,325 |
| 540.55 | Services Claims Administration | 266,344 | 261,690 | 265,475 |
| 555.05 | Insurance Health Premiums | 992,108 | 1,131,680 | 1,154,560 |
| 555.15 | Insurance Medical Claims | 3,202,854 | 3,496,225 | 3,481,400 |
| 555.20 | Insurance Dental Claims | 330,887 | 344,385 | 383,690 |
| 555.25 | Insurance Prescription Claims | 927,957 | 991,530 | 1,039,295 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 140 | 535 | 535 |
| 575.05 | Other Small Tools & Equipment | 20 | 305 | 305 |
| 575.10 | Other Memberships & Publications | - | - | - |
| <u>Total: Services & Charges</u> | | 5,774,566 | 6,284,675 | 6,382,085 |
| Division Total: Health Insurance Program | | 5,775,046 | 6,285,330 | 6,382,740 |
| Department Total: Human Resources | | 5,775,046 | 6,285,330 | 6,382,740 |
| Fund Total: Health Insurance Fund | | 5,775,046 | 6,285,330 | 6,382,740 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|-------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ - | \$ - |
| Supplies | - | - | - |
| Services & Charges | 980,308 | 1,569,625 | 1,626,835 |
| Program Total | \$ 980,308 | \$ 1,569,625 | \$ 1,626,835 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|----------------|---------------------|---------------------|
| Fund 702 | Liability Insurance Fund | | | |
| Department 34 | Human Resources | | | |
| Division 19 | Casualty/Liability Insurance Program | | | |
| <u>Services & Charges</u> | | | | |
| 540.05 | Services Management Consulting | \$ 13,000 | \$ 13,000 | \$ 13,500 |
| 540.10 | Services Financial | - | - | - |
| 540.15 | Services Banking | 2,088 | 4,000 | 3,000 |
| 540.40 | Services Management Fees | 27,000 | 27,000 | 27,000 |
| 540.55 | Services Claims Administration | 41,600 | 50,860 | 51,880 |
| 540.95 | Services Other | 9,000 | 5,000 | 5,000 |
| 555.10 | Insurance Liability Premiums | 390,823 | 401,950 | 440,455 |
| 555.30 | Insurance General Liability Claims | 28,005 | 88,000 | 214,000 |
| 555.35 | Insurance Property Claims | (1,295) | 44,000 | 44,000 |
| 555.40 | Insurance Automotive Claims | 120,864 | 279,000 | 160,000 |
| 555.45 | Insurance Work Comp Claims | 331,287 | 593,315 | 642,000 |
| 555.50 | Insurance Unemployment Claims | 7,613 | 50,000 | 15,000 |
| 575.10 | Other Memberships & Publications | 10,323 | 11,000 | 11,000 |
| 575.15 | Other Training & Travel | - | 2,500 | - |
| <u>Total: Services & Charges</u> | | 980,308 | 1,569,625 | 1,626,835 |
| Division Total: Casualty/Liability Insurance Program | | 980,308 | 1,569,625 | 1,626,835 |
| Department Total: Human Resources | | 980,308 | 1,569,625 | 1,626,835 |
| Fund Total: Liability Insurance Fund | | 980,308 | 1,569,625 | 1,626,835 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

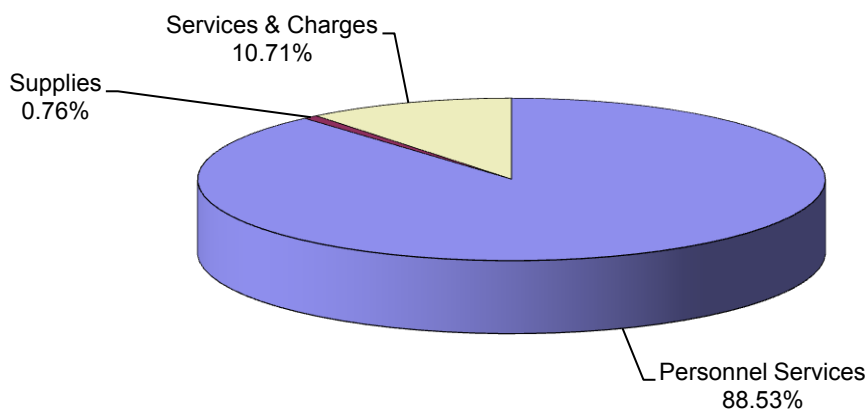
Department 36 Planning & Zoning

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 494,165 | \$ 507,530 | 2.70% |
| Community Development | 55,256 | 53,519 | -3.14% |
| Department Total: Planning & Zoning | 549,421 | 561,049 | 2.12% |

Expenditures by Type

| | | | |
|--|----------------|----------------|--------------|
| Personnel Services | \$ 486,295 | \$ 496,700 | 2.14% |
| Supplies | 4,305 | 4,265 | -0.93% |
| Services & Charges | 58,821 | 60,084 | 2.15% |
| Department Total: Planning & Zoning | 549,421 | 561,049 | 2.12% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 36 Planning & Zoning

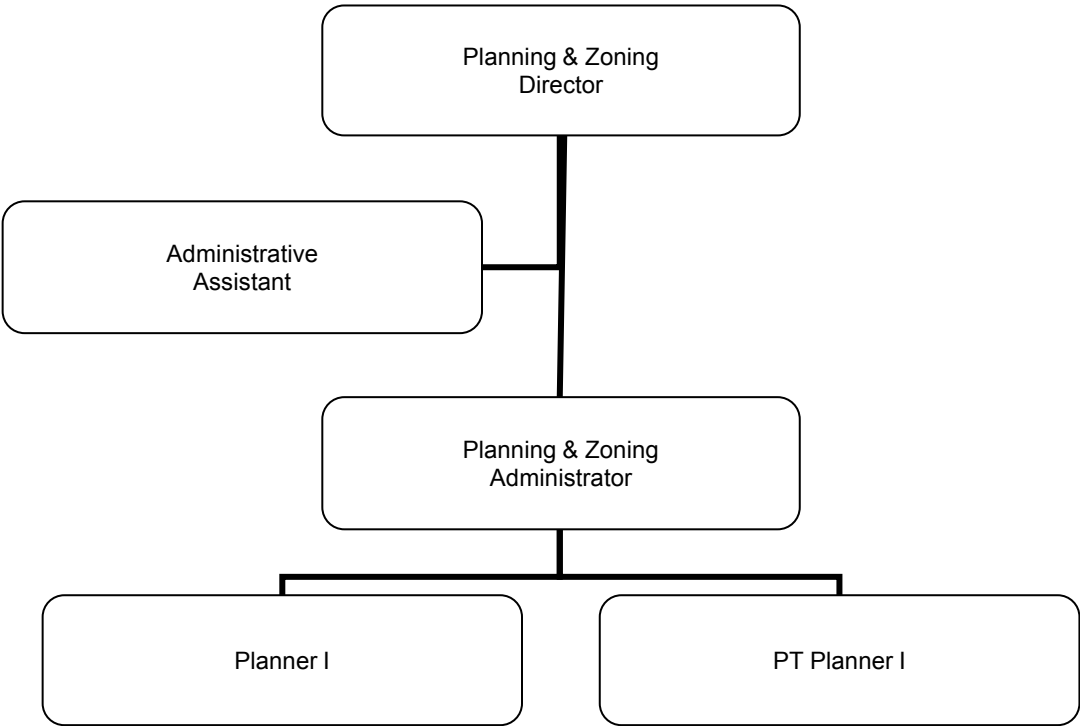
Prior Year - Status

- * Continue implementing the Business Outreach program - complete annual visits, necessary follow up and aggregate reporting to the Village Council.
Staff continues to meet with various Palatine Businesses. A summary of these meetings and associated feedback will be incorporated into Staff's economic development updates.
- * Begin implementing the new Comprehensive Plan.
Code changes affecting the sub-areas (Downtown, Rand Road) have already been implemented.
- * Determine the relevance and eligibility for any Federal or State grants in support of implement the Village's Comprehensive Plan.
Staff met with an environmental engineering firm to discuss the US EPA Brownfields Assessment Grant. The application window opens in the Fall and the Rand road corridor is an eligible and targeted area.
- * Evaluate code amendments to promote sustainable practices within commercial land use areas.
Staff participated in a key training opportunity and this goal has been incorporated into the Comprehensive Plan.
- * Complete the CDBG Annual Action Plan, CAPER, Environmental reviews, and other reporting and any necessary training requirements to maintain the Village's CDBG program.
HUD has approved the current Consolidated Plan that will remain in place through August 31, 2014.
- * Complete the Sign Ordinance review and revision.
After researching and reviewing numerous sign codes, Staff has identified and partially amended the Sign Code. More changes are forthcoming.
- * Initiate the implementation of an overlay district for the Sub-Areas identified in the Comprehensive Plan.
Redevelopment activities continue and Staff has reacted to process those requests.
- * Evaluate the Village's Development Regulations to determine if unnecessary obstacles exist for commercial and industrial development and changes are warranted.
Efforts regarding this issue are on going.

Current Year

- * Work collectively with the Community Services and Public Works' Departments to implement a Complete Streets policy for the Village of Palatine.
- * Complete 80% of all zoning complaint site inspections within 4 days of receipt.
- * Process 90% of all Planning & Zoning permit review within the established Building Permit time frame (this does not include permits which require the input and review of the Plan Commission, Zoning Board of Appeals, or Village Council).
- * Schedule 80% of all Public Hearing petitions before the applicable review body within five weeks of filing with the Planning & Zoning Department.
- * Rewrite the applicable Zoning and Subdivision Ordinance Sections to recognize and incorporate Sustainable Practices and Alternative Energy Practices within the Village.
- * Reduce any process duplicity and streamline the interdepartmental review process by continuing to integrate the project planning module in the ERP system.
- * Draft Code amendment language for Plan Commission and Village Council consideration to create standards and allowances for administrative relief from the Zoning Ordinance.
- * Implement a streamline ticketing process for signage and parking violations of the Zoning Ordinance. Evaluate and expand where appropriate to ensure compliance with the Zoning Ordinance.

Department 36 Planning & Zoning



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 36 Planning & Zoning

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|------------------------------------|------------------------------------|
| Dir of Planning & Zoning | 1 | 1 | 1 |
| Planning & Zoning Administrator | 1 | 1 | 1 |
| Planner I | - | 1 | 1 |
| Management Analyst | 1 | - | - |
| Administrative Assistant | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 4 | 4 | 4 |
| Planner I | 1 | 1 | 1 |
| <u>Part-Time Total</u> | 1 | 1 | 1 |
| Department Total: Planning & Zoning | 5 | 5 | 5 |

Village of Palatine

CY 2013 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|-------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 466,265 | \$ 486,295 | \$ 496,700 |
| Supplies | 1,357 | 4,305 | 4,265 |
| Services & Charges | 75,626 | 58,821 | 60,084 |
| Department Total | \$ 543,248 | \$ 549,421 | \$ 561,049 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 4 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 466,265 | \$ | 486,295 | \$ | 496,700 |
| Supplies | | 1,357 | | 4,305 | | 4,265 |
| Services & Charges | | 9,051 | | 3,565 | | 6,565 |
| Program Total | \$ | 476,673 | \$ | 494,165 | \$ | 507,530 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 4 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|------------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 36 | Planning & Zoning | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 302,267 | 313,920 | 320,150 |
| 500.10 | Salaries Part Time | 31,592 | 34,560 | 34,210 |
| 500.20 | Salaries Overtime | - | 250 | - |
| 500.25 | Salaries Special Compensation | 2,264 | 3,220 | 3,515 |
| <u>Total: Salaries</u> | | \$ 336,123 | \$ 351,950 | \$ 357,875 |
| <u>Total: Taxes & Benefits</u> | | 130,142 | 134,345 | 138,825 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 998 | 3,175 | 3,205 |
| 520.10 | Office Supplies Paper | 359 | 800 | 810 |
| 525.95 | Operating Supplies Other | - | 330 | 250 |
| <u>Total: Supplies</u> | | 1,357 | 4,305 | 4,265 |
| <u>Services & Charges</u> | | | | |
| 540.05 | Services Management Consulting | 6,617 | - | 3,500 |
| 545.20 | Communications Postage | 136 | 150 | 150 |
| 550.05 | Printing/Advertising Legal Notices | - | 525 | - |
| 575.10 | Other Memberships & Publications | 1,513 | 2,015 | 2,015 |
| 575.15 | Other Training & Travel | 785 | 875 | 900 |
| <u>Total: Services & Charges</u> | | 9,051 | 3,565 | 6,565 |
| Division Total: Administration | | 476,673 | 494,165 | 507,530 |
| Department Total: Planning & Zoning | | 476,673 | 494,165 | 507,530 |
| Fund Total: General Fund | | 476,673 | 494,165 | 507,530 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ - | \$ - |
| Supplies | - | - | - |
| Services & Charges | 66,575 | 55,256 | 53,519 |
| Program Total | \$ 66,575 | \$ 55,256 | \$ 53,519 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 210 | Community Dev Block Grant Fund | | | |
| Department 36 | Planning & Zoning | | | |
| Division 21 | Community Development | | | |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | \$ 66,575 | \$ 55,256 | \$ 53,519 |
| <u>Total: Services & Charges</u> | | 66,575 | 55,256 | 53,519 |
| Division Total: Community Development | | 66,575 | 55,256 | 53,519 |
| Department Total: Planning & Zoning | | 66,575 | 55,256 | 53,519 |
| Fund Total: Community Dev Block Grant Fund | | 66,575 | 55,256 | 53,519 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

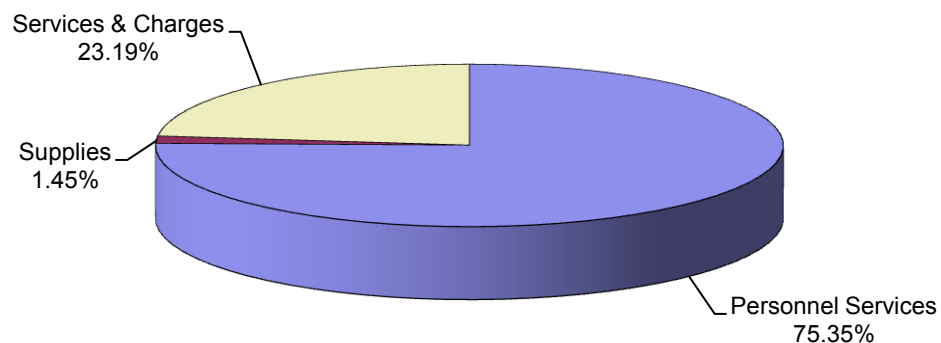
Department 38 Information Technology

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 767,595 | \$ 793,735 | 3.41% |
| Geographic Information Systems | 219,530 | 226,955 | 3.38% |
| Communication Systems | 190,665 | 135,500 | -28.93% |
| Department Total: Information Technology | 1,177,790 | 1,156,190 | -1.83% |

Expenditures by Type

| | | | |
|---|------------------|------------------|---------------|
| Personnel Services | \$ 855,100 | \$ 871,220 | 1.89% |
| Supplies | 22,310 | 16,810 | -24.65% |
| Services & Charges | 300,380 | 268,160 | -10.73% |
| Department Total: Information Technology | 1,177,790 | 1,156,190 | -1.83% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 38 Information Technology

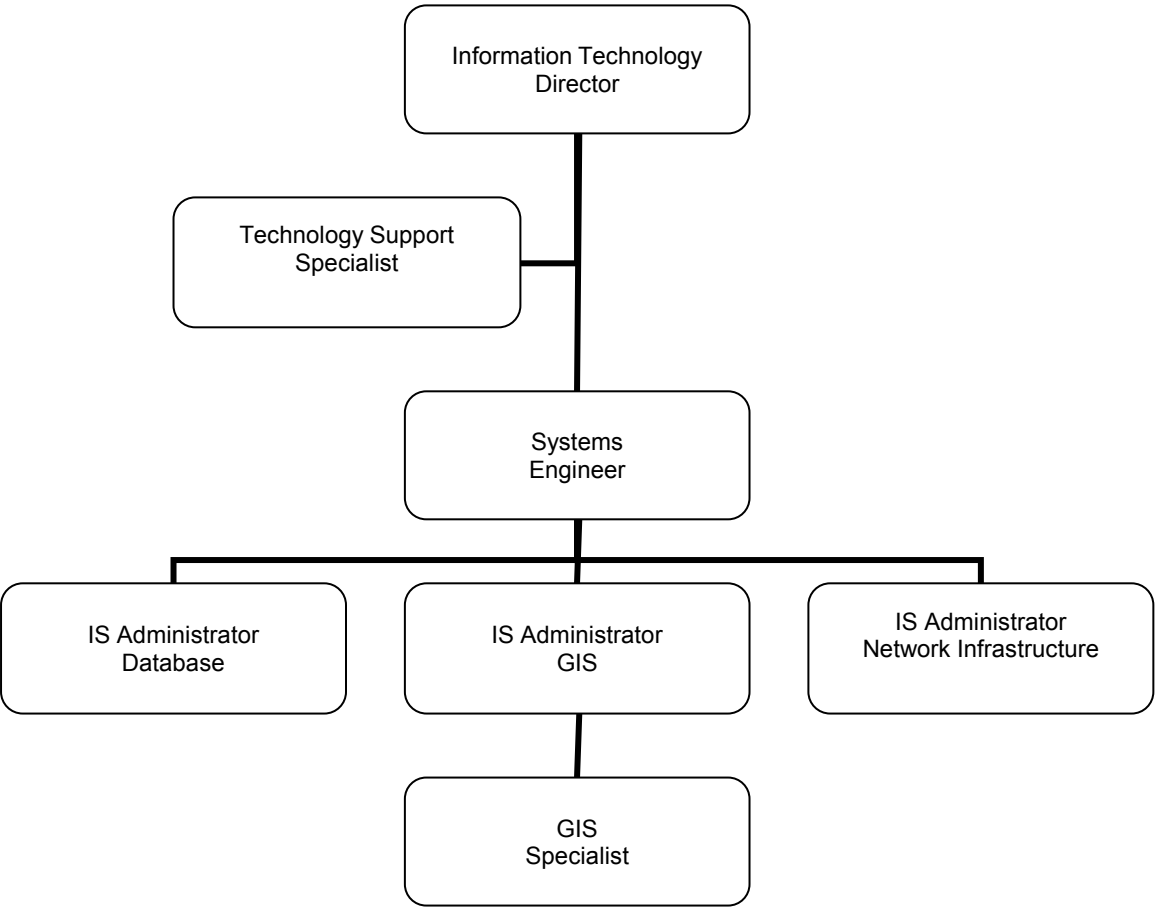
Prior Year - Status

- * Maintain system availability of 99.7%.
Currently providing 99.8% availability during 2012.
- * Complete outfitting of Police Department Headquarters.
Completed
- * Complete 90% of the phone system conversion.
Conversion to the new phone system is 100% complete.
- * Complete the deployment of Utility Billing and Licensing in ERP.
Completed
- * Complete update of Workstation Management software.
The setup has been completed, new workstation deployments currently underway.
- * Review options and provide recommendations for Agenda Management software.
Selected IQM2 as the agenda management solution.

Current Year

- * **Maintain average system availability at 99.8%.**
- * **Assist Finance in the implementation of the ERP System for time entry.**
- * **Implement agenda management software by the end of the 2nd quarter.**
- * **Implement the Utility Billing on-line portal by the end of the 3rd quarter.**
- * **Convert 60% of Netware services to Windows Services by the end of 2013.**

Department 38 Information Technology



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 38 Information Technology

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|---|------------------------------------|------------------------------------|------------------------------------|
| Information Technology Director | 1 | 1 | 1 |
| Systems Engineer | 1 | 1 | 1 |
| IS Administrator | 3 | 3 | 3 |
| GIS Specialist | 1 | 1 | 1 |
| Technology Support Specialist | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 7 | 7 | 7 |
| Phone Support | 1 | 1 | - |
| <u>Part-Time Total</u> | 1 | 1 | - |
| Department Total: Information Technology | 8 | 8 | 7 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 831,413 | \$ | 855,100 | \$ | 871,220 |
| Supplies | | 22,010 | | 22,310 | | 16,810 |
| Services & Charges | | 309,172 | | 300,380 | | 268,160 |
| Department Total | \$ | 1,162,595 | \$ | 1,177,790 | \$ | 1,156,190 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 7 | 7 | 7 |
| Part-Time | 1 | 1 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 633,794 | \$ | 647,685 | \$ | 661,965 |
| Supplies | | 21,854 | | 20,810 | | 15,310 |
| Services & Charges | | 91,048 | | 99,100 | | 116,460 |
| Program Total | \$ | 746,696 | \$ | 767,595 | \$ | 793,735 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 5 | 5 | 5 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|-------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 38 | Information Technology | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 446,555 | 454,035 | 463,140 |
| 500.20 | Salaries Overtime | - | 300 | - |
| 500.25 | Salaries Special Compensation | 5,259 | 7,045 | 7,130 |
| <u>Total: Salaries</u> | | \$ 451,814 | \$ 461,380 | \$ 470,270 |
| <u>Total: Taxes & Benefits</u> | | 181,980 | 186,305 | 191,695 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 21,761 | 20,360 | 14,860 |
| 520.10 | Office Supplies Paper | 93 | 150 | 150 |
| 525.95 | Operating Supplies Other | - | 300 | 300 |
| <u>Total: Supplies</u> | | 21,854 | 20,810 | 15,310 |
| <u>Services & Charges</u> | | | | |
| 540.45 | Services Data Processing/Technology | 44,068 | 42,350 | 47,900 |
| 545.20 | Communications Postage | 293 | 300 | 300 |
| 545.95 | Communications Other | 8,751 | - | - |
| 565.35 | Repair and Maintenance Software | 36,602 | 48,750 | 57,160 |
| 575.05 | Other Small Tools & Equipment | 97 | 300 | 200 |
| 575.10 | Other Memberships & Publications | 325 | 1,100 | 800 |
| 575.15 | Other Training & Travel | 912 | 6,300 | 10,100 |
| <u>Total: Services & Charges</u> | | 91,048 | 99,100 | 116,460 |
| Division Total: Administration | | 746,696 | 767,595 | 793,735 |
| Department Total: Information Technology | | 746,696 | 767,595 | 793,735 |
| Fund Total: General Fund | | 746,696 | 767,595 | 793,735 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 195,798 | \$ | 202,030 | \$ | 209,255 |
| Supplies | | 156 | | 500 | | 500 |
| Services & Charges | | 16,285 | | 17,000 | | 17,200 |
| Program Total | \$ | 212,239 | \$ | 219,530 | \$ | 226,955 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 2 | 2 | 2 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 38 | Information Technology | | | |
| Division 22 | Geographic Information Systems | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 143,650 | 148,730 | 153,850 |
| 500.25 | Salaries Special Compensation | 300 | 550 | 550 |
| <u>Total: Salaries</u> | | \$ 143,950 | \$ 149,280 | \$ 154,400 |
| <u>Total: Taxes & Benefits</u> | | 51,848 | 52,750 | 54,855 |
| <u>Supplies</u> | | | | |
| 520.10 | Office Supplies Paper | 156 | 500 | 500 |
| <u>Total: Supplies</u> | | 156 | 500 | 500 |
| <u>Services & Charges</u> | | | | |
| 565.35 | Repair and Maintenance Software | 16,285 | 14,500 | 14,500 |
| 575.15 | Other Training & Travel | - | 2,500 | 2,700 |
| <u>Total: Services & Charges</u> | | 16,285 | 17,000 | 17,200 |
| Division Total: Geographic Information Systems | | 212,239 | 219,530 | 226,955 |
| Department Total: Information Technology | | 212,239 | 219,530 | 226,955 |
| Fund Total: General Fund | | 212,239 | 219,530 | 226,955 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|-------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,821 | \$ 5,385 | \$ - |
| Supplies | - | 1,000 | 1,000 |
| Services & Charges | 201,839 | 184,280 | 134,500 |
| Program Total | \$ 203,660 | \$ 190,665 | \$ 135,500 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 1 | 1 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 38 | Information Technology | | | |
| Division 23 | Communication Systems | | | |
| <u>Salaries</u> | | | | |
| 500.10 | Salaries Part Time | 982 | 5,000 | - |
| <u>Total: Salaries</u> | | \$ 982 | \$ 5,000 | \$ - |
| <u>Total: Taxes & Benefits</u> | | 839 | 385 | - |
| <u>Supplies</u> | | | | |
| 525.95 | Operating Supplies Other | - | 1,000 | 1,000 |
| <u>Total: Supplies</u> | | - | 1,000 | 1,000 |
| <u>Services & Charges</u> | | | | |
| 545.10 | Communications Telephone | 129,252 | 105,040 | 65,440 |
| 545.15 | Communications Cell Phones | 55,508 | 65,790 | 55,540 |
| 545.95 | Communications Other | 13,502 | 12,000 | 10,320 |
| 565.35 | Repair and Maintenance Software | - | - | 2,000 |
| 565.90 | Repair and Maintenance Other | - | 950 | 950 |
| 575.05 | Other Small Tools & Equipment | 3,577 | 500 | 250 |
| 575.15 | Other Training & Travel | - | - | - |
| <u>Total: Services & Charges</u> | | 201,839 | 184,280 | 134,500 |
| Division Total: Communication Systems | | 203,660 | 190,665 | 135,500 |
| Department Total: Information Technology | | 203,660 | 190,665 | 135,500 |
| Fund Total: General Fund | | 203,660 | 190,665 | 135,500 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

Department 40 Community Services

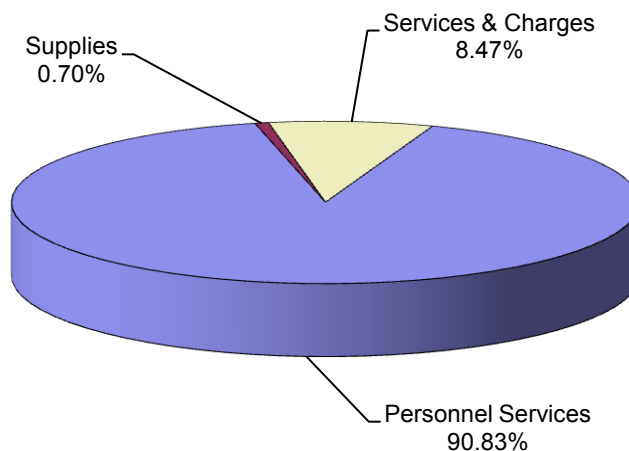
| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 289,595 | \$ 301,410 | 4.08% |
| Building Permits & Inspections | 575,255 | 596,545 | 3.70% |
| Neighborhood Services | 427,120 | 430,885 | 0.88% |
| Environmental Health | 427,835 | 447,505 | 4.60% |
| Department Total: Community Services | 1,719,805 | 1,776,345 | 3.29% |

Expenditures by Type

| | | | |
|---|------------------|------------------|--------------|
| Personnel Services | \$ 1,569,235 | \$ 1,613,440 | 2.82% |
| Supplies | 13,025 | 12,415 | -4.68% |
| Services & Charges | 137,545 | 150,490 | 9.41% |
| Department Total: Community Services | 1,719,805 | 1,776,345 | 3.29% |

**But for the New World Maintenance addition in CY 2013, the Total Budget Increase would be 1.95% over CY 2012

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 40 Community Services

Prior Year - Status

- * Implement New World System/ERP features.
Completed for complaint tracking.
- * Implement Pro-Active Police Beat Code Enforcement
Program has been initiated and Beats 8150 & 8160 were completed.
- * Work with the Palatine Opportunity Center to deliver informational presentations
Conducted presentation on bed bugs.
- * Develop Food Safety In-Service Training Modules for Food Establishments :
Completed separate modules for the areas of food temperatures, cooling and date marking, chemical/toxic storage, and employee hygiene and cross contamination.

Current Year

- * **NEIGHBORHOOD SERVICES**
 - Maintain average daily divisional rental licensing inspection totals of 16 to 18 inspections (1,800 annually), thus ensuring current staffing levels can complete thorough inspections.
- * **ENVIRONMENTAL HEALTH**
 - Maintain average daily divisional food establishment inspection totals of no more than 4, thus ensuring current staffing levels can complete thorough inspections.
 - Promote public education regarding recycling within the Village's multi-family complexes, resulting in a 3% increase per household in the amount of waste diverted to recycling.
 - Increase compliance, while limiting the use of the adjudication process, for citations issued for food establishment repeat critical violations, no food service sanitation manager, and no inspection posting notices.
- * **BUILDING PERMITS & INSPECTIONS**
 - Maintain average daily divisional building inspection totals of 18 to 22 (2,600 annually), thus ensuring current staffing levels can complete thorough inspections.
 - Continue to complete at least 85% of initial plan review in 10 days or less.
- * **COMPLAINTS**
 - Maintain percentage of response time to complaints based on priority to 90% or better (High Priority - 24 hours, Medium Priority - 72 hours, and Low Priority - 120 hours).
 - Maintain the resolution of property maintenance complaints resolved without citation to 80% or better.
- * **NEW PROGRAMS & INITIATIVES**
 - Investigate automation of cross connection program regarding registration fee schedule, online registration/tracking/payment, and automated notification.
 - Work with Public Works and consultants in coordinating Village Hall preliminary remodel design and cost estimates.
 - Conduct food establishment training as requested by business owners.
 - Revise the Community Services' portion of the Village's website to be more interactive and informative, and develop online rental dwelling license applications.
 - Investigate opportunities to conduct public presentations regarding the Village's rental program and its benefits.

Village of Palatine
CY 2013 Proposed Budget - Issues & Initiatives

Department 40 Community Services

Current Year continued

- Support the Village's Bicycle Transportation Plan by:

Reviewing the Village Code to determine if revisions are needed

Working with Planning & Zoning and Public Works Departments to pursue a complete streets policy

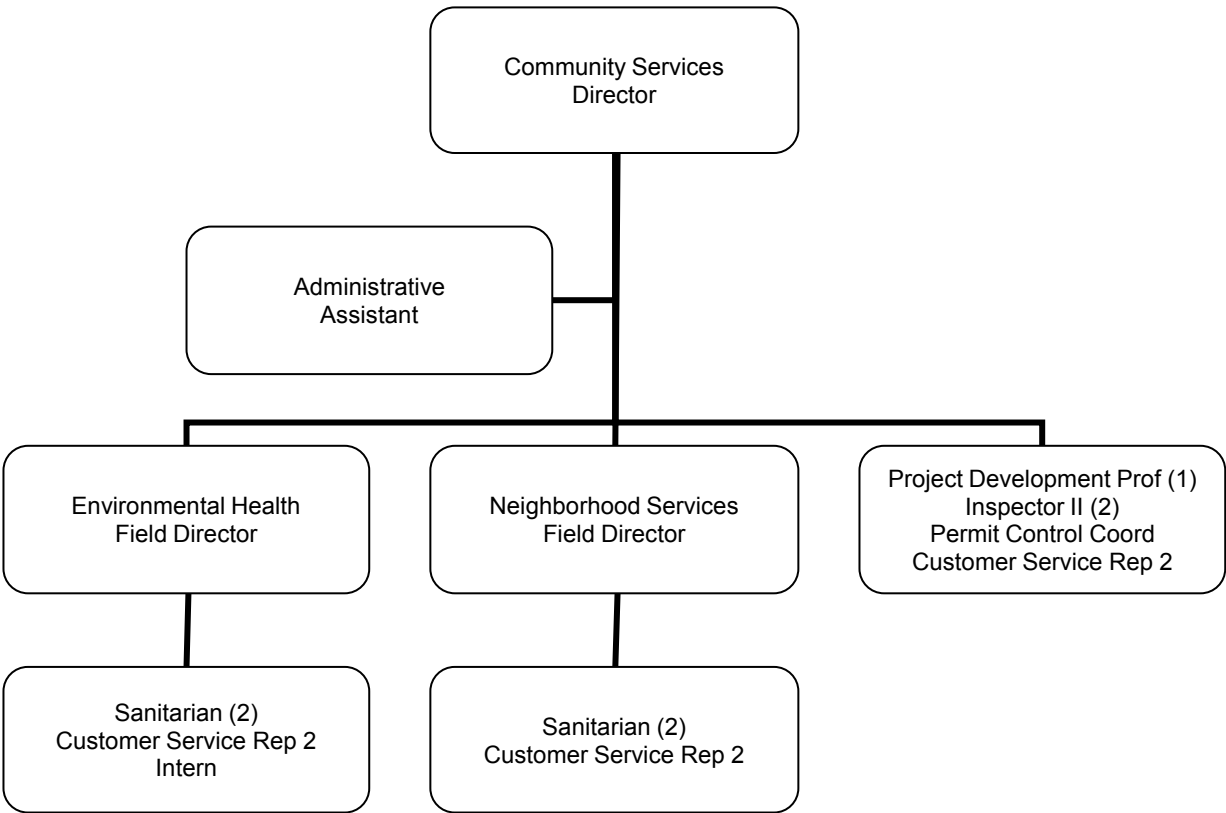
Coordinating the RFP process and implementation of Phase II engineering of Bike Plan

Coordinating with the Park District and IT Department, the development of an online and hardcopy map which communicates to locations of existing paths and routes

Coordinating activities with the Greater Palatine Bicycle Task Force and Palatine Park District to promote bicycling and the bike path system

Coordinate with the League of Illinois Bicyclists to develop a Bike to Metra Guide

Department 40 Community Services



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 40 Community Services

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|---|------------------------------------|------------------------------------|------------------------------------|
| Director of Community Services | 1 | 1 | 1 |
| Project Development Professional | 2 | 1 | 1 |
| Neighborhood Services Field Director | 1 | 1 | 1 |
| Environmental Health Field Director | 1 | 1 | 1 |
| Sanitarian | 4 | 4 | 4 |
| Inspector II | 2 | 2 | 2 |
| Customer Service Representative II | 2 | 3 | 3 |
| Customer Service Representative I | 1 | - | - |
| Administrative Assistant | 1 | 1 | 1 |
| Permit Control Coordinator | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 16 | 15 | 15 |
| Intern | 1 | 1 | 1 |
| <u>Part-Time Total</u> | 1 | 1 | 1 |
| Department Total: Community Services | 17 | 16 | 16 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 1,669,834 | \$ | 1,569,235 | \$ | 1,613,440 |
| Supplies | | 9,652 | | 13,025 | | 12,415 |
| Services & Charges | | 87,337 | | 137,545 | | 150,490 |
| Department Total | \$ | 1,766,823 | \$ | 1,719,805 | \$ | 1,776,345 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 16 | 15 | 15 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 266,986 | \$ | 275,580 | \$ | 281,610 |
| Supplies | | 9,080 | | 11,000 | | 10,300 |
| Services & Charges | | 1,683 | | 3,015 | | 9,500 |
| Program Total | \$ | 277,749 | \$ | 289,595 | \$ | 301,410 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 2 | 2 | 2 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 40 | Community Services | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 181,791 | 183,625 | 187,295 |
| 500.15 | Salaries Temporary | - | - | - |
| 500.20 | Salaries Overtime | - | 100 | - |
| 500.25 | Salaries Special Compensation | 2,047 | 3,495 | 3,540 |
| <u>Total: Salaries</u> | | \$ 183,838 | \$ 187,220 | \$ 190,835 |
| <u>Total: Taxes & Benefits</u> | | 83,148 | 88,360 | 90,775 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 3,409 | 4,075 | 3,900 |
| 520.10 | Office Supplies Paper | 1,472 | 2,000 | 2,000 |
| 520.15 | Office Supplies Printed Forms | 3,973 | 3,590 | 3,100 |
| 525.25 | Operating Supplies Chemicals | 137 | 350 | 350 |
| 525.95 | Operating Supplies Other | 89 | 985 | 950 |
| <u>Total: Supplies</u> | | 9,080 | 11,000 | 10,300 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | - | - | 5,000 |
| 550.15 | Printing/Advertising Outside Printing Services | 315 | 760 | 500 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | - | - | - |
| 575.10 | Other Memberships & Publications | 1,069 | 1,355 | 1,400 |
| 575.15 | Other Training & Travel | 299 | 900 | 2,600 |
| <u>Total: Services & Charges</u> | | 1,683 | 3,015 | 9,500 |
| Division Total: Administration | | 277,749 | 289,595 | 301,410 |
| Department Total: Community Services | | 277,749 | 289,595 | 301,410 |
| Fund Total: General Fund | | 277,749 | 289,595 | 301,410 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 587,113 | \$ | 482,000 | \$ | 492,975 |
| Supplies | | 150 | | 675 | | 705 |
| Services & Charges | | 59,480 | | 92,580 | | 102,865 |
| Program Total | \$ | 646,743 | \$ | 575,255 | \$ | 596,545 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 6 | 5 | 5 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 40 | Community Services | | | |
| Division 24 | Building Permits & Inspections | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 393,610 | 343,130 | 349,970 |
| 500.20 | Salaries Overtime | - | 100 | - |
| 500.25 | Salaries Special Compensation | 5,061 | 1,850 | 1,850 |
| 500.95 | Salaries Other | 22,974 | - | - |
| <u>Total: Salaries</u> | | \$ 421,645 | \$ 345,080 | \$ 351,820 |
| <u>Total: Taxes & Benefits</u> | | 165,468 | 136,920 | 141,155 |
| <u>Supplies</u> | | | | |
| 525.35 | Operating Supplies Clothing | 150 | 675 | 705 |
| <u>Total: Supplies</u> | | 150 | 675 | 705 |
| <u>Services & Charges</u> | | | | |
| 540.20 | Services Architectural | 6,350 | 6,500 | 6,600 |
| 540.25 | Services Engineering | 25,324 | 23,000 | 25,000 |
| 540.45 | Services Data Processing/Technology | 3,901 | 5,500 | 5,500 |
| 540.95 | Services Other | - | 33,490 | 18,000 |
| 565.35 | Repair and Maintenance Software | - | - | 23,000 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 21,230 | 21,230 | 21,865 |
| 575.10 | Other Memberships & Publications | 695 | 605 | 620 |
| 575.15 | Other Training & Travel | 1,980 | 2,255 | 2,280 |
| <u>Total: Services & Charges</u> | | 59,480 | 92,580 | 102,865 |
| Division Total: Building Permits & Inspections | | 646,743 | 575,255 | 596,545 |
| Department Total: Community Services | | 646,743 | 575,255 | 596,545 |
| Fund Total: General Fund | | 646,743 | 575,255 | 596,545 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 418,676 | \$ | 404,675 | \$ | 418,650 |
| Supplies | | 206 | | 675 | | 705 |
| Services & Charges | | 10,588 | | 21,770 | | 11,530 |
| Program Total | \$ | 429,470 | \$ | 427,120 | \$ | 430,885 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 4 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 40 | Community Services | | | |
| Division 25 | Neighborhood Services | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 292,645 | 283,260 | 291,815 |
| 500.15 | Salaries Temporary | - | - | - |
| 500.20 | Salaries Overtime | - | 525 | 500 |
| 500.25 | Salaries Special Compensation | 2,818 | 1,875 | 2,810 |
| <u>Total: Salaries</u> | | \$ 295,463 | \$ 285,660 | \$ 295,125 |
| <u>Total: Taxes & Benefits</u> | | 123,213 | 119,015 | 123,525 |
| <u>Supplies</u> | | | | |
| 525.35 | Operating Supplies Clothing | 206 | 675 | 705 |
| <u>Total: Supplies</u> | | 206 | 675 | 705 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | - | 10,555 | - |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 8,840 | 8,840 | 9,105 |
| 575.05 | Other Small Tools & Equipment | - | - | - |
| 575.10 | Other Memberships & Publications | 515 | 725 | 750 |
| 575.15 | Other Training & Travel | 1,233 | 1,650 | 1,675 |
| <u>Total: Services & Charges</u> | | 10,588 | 21,770 | 11,530 |
| Division Total: Neighborhood Services | | 429,470 | 427,120 | 430,885 |
| Department Total: Community Services | | 429,470 | 427,120 | 430,885 |
| Fund Total: General Fund | | 429,470 | 427,120 | 430,885 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 397,059 | \$ | 406,980 | \$ | 420,205 |
| Supplies | | 216 | | 675 | | 705 |
| Services & Charges | | 15,586 | | 20,180 | | 26,595 |
| Program Total | \$ | 412,861 | \$ | 427,835 | \$ | 447,505 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 4 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|----------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 40 | Community Services | | | |
| Division 26 | Environmental Health | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 270,765 | 282,190 | 290,755 |
| 500.15 | Salaries Temporary | 10,294 | 5,880 | 5,880 |
| 500.20 | Salaries Overtime | - | 2,500 | 2,000 |
| 500.25 | Salaries Special Compensation | 1,450 | 2,465 | 2,795 |
| <u>Total: Salaries</u> | | \$ 282,509 | \$ 293,035 | \$ 301,430 |
| <u>Total: Taxes & Benefits</u> | | 114,550 | 113,945 | 118,775 |
| <u>Supplies</u> | | | | |
| 525.35 | Operating Supplies Clothing | 216 | 675 | 705 |
| <u>Total: Supplies</u> | | 216 | 675 | 705 |
| <u>Services & Charges</u> | | | | |
| 540.60 | Services Custodial | 4,982 | 6,990 | 7,000 |
| 540.95 | Services Other | 56 | 525 | 525 |
| 560.25 | Utility Services Refuse Disposal | - | 1,540 | 7,540 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 8,840 | 8,840 | 9,105 |
| 575.05 | Other Small Tools & Equipment | - | - | - |
| 575.10 | Other Memberships & Publications | 456 | 780 | 825 |
| 575.15 | Other Training & Travel | 1,252 | 1,505 | 1,600 |
| <u>Total: Services & Charges</u> | | 15,586 | 20,180 | 26,595 |
| Division Total: Environmental Health | | 412,861 | 427,835 | 447,505 |
| Department Total: Community Services | | 412,861 | 427,835 | 447,505 |
| Fund Total: General Fund | | 412,861 | 427,835 | 447,505 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

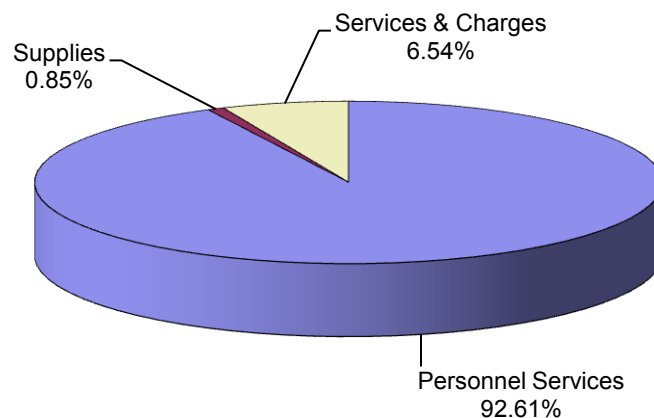
Department 42 Police

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---------------------------------|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 1,245,230 | \$ 1,321,395 | 6.12% |
| Crime Control & Investigation | 15,717,645 | 15,851,305 | 0.85% |
| Traffic Control | 479,650 | 486,555 | 1.44% |
| Police Training | 16,300 | 20,600 | 26.38% |
| Support Services | 1,807,315 | 1,855,750 | 2.68% |
| Special Detail Services | 238,240 | 229,840 | -3.53% |
| Department Total: Police | 19,504,380 | 19,765,445 | 1.34% |

Expenditures by Type

| | | | |
|---------------------------------|-------------------|-------------------|--------------|
| Personnel Services | \$ 18,049,705 | \$ 18,305,335 | 1.42% |
| Supplies | 181,315 | 167,335 | -7.71% |
| Services & Charges | 1,273,360 | 1,292,775 | 1.52% |
| Department Total: Police | 19,504,380 | 19,765,445 | 1.34% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * To work cooperatively with Camosy Construction, SRBL, and the numerous vendors, in order to have a smooth transition to the new police headquarters.

The Police Department moved into their new headquarters on January 17, 2012.

- * To partner our K9 Units with District 211 schools in order to establish strong drug prevention efforts for the well being of the student population.

The K-9's searched our High Schools twice during the Spring semester. Starting in the Fall of 2012, Police will be making 5 visits per semester between both Palatine and Fremd.

- * To coordinate with Public Works the tasks and responsibilities of a data analyst, who will be responsible for crime analysis for the Police Department and project analysis for the Public Works Department.

A job description was completed that contained responsibilities for both Departments. Due to mid year budget concerns/uncertainties the position was not filled.

- * To continue utilizing IDOT Traffic Safety Grants to support efforts related to seat belt use, DUI enforcement, and roadside safety checkpoints.

The IDOT safety grants paid for 9 roadside safety checks, 16 seat belt safety zones, and 102 saturation patrols. The results of these details were 41 alcohol and drug related arrest, 21 custodial traffic arrests, 485 moving violation citations, and 226 other miscellaneous citations.

- * To continue close monitoring of overtime fund expenses and holding supervisors and officers accountable for the use of these funds.

The Police Department's projected total overtime for 2012 will be the lowest that have experienced in the last ten years and beyond.

Current Year

* Crime Rate

- Maintain the part I Crime Rate at 13.0 or lower.

* Overnight Parking - Work cooperatively with IT in creating an online Overnight 'Parking System resulting in:

- A reduction in the number of phone calls to our Communication's Center, allowing Desk Assistants to more effectively address their daily tasks.

- Allow for more proactive enforcement as officers will be able to access the information directly.

* Training - Increase the average number of annual training hours per officer through:

- Utilizing more in-service training through certified department instructors.
- Identifying more cost effective training solutions in the area (e.g. NEMRT, NWPA).

* Traffic Crashes - The following efforts will be used to reduce the number of traffic crashes in Palatine by 5%:

- Sergeants will utilize selective enforcement efforts at intersections within their beats that have higher numbers of traffic crashes.
- Review with the Village's Traffic Engineering Committee those intersections with frequent accidents and identify possible solutions to reduce accidents.

* Safety Belt Usage - Maintain a safety belt usage compliance rate of 98% or higher through the use of selective enforcement efforts supported by State grant funding.

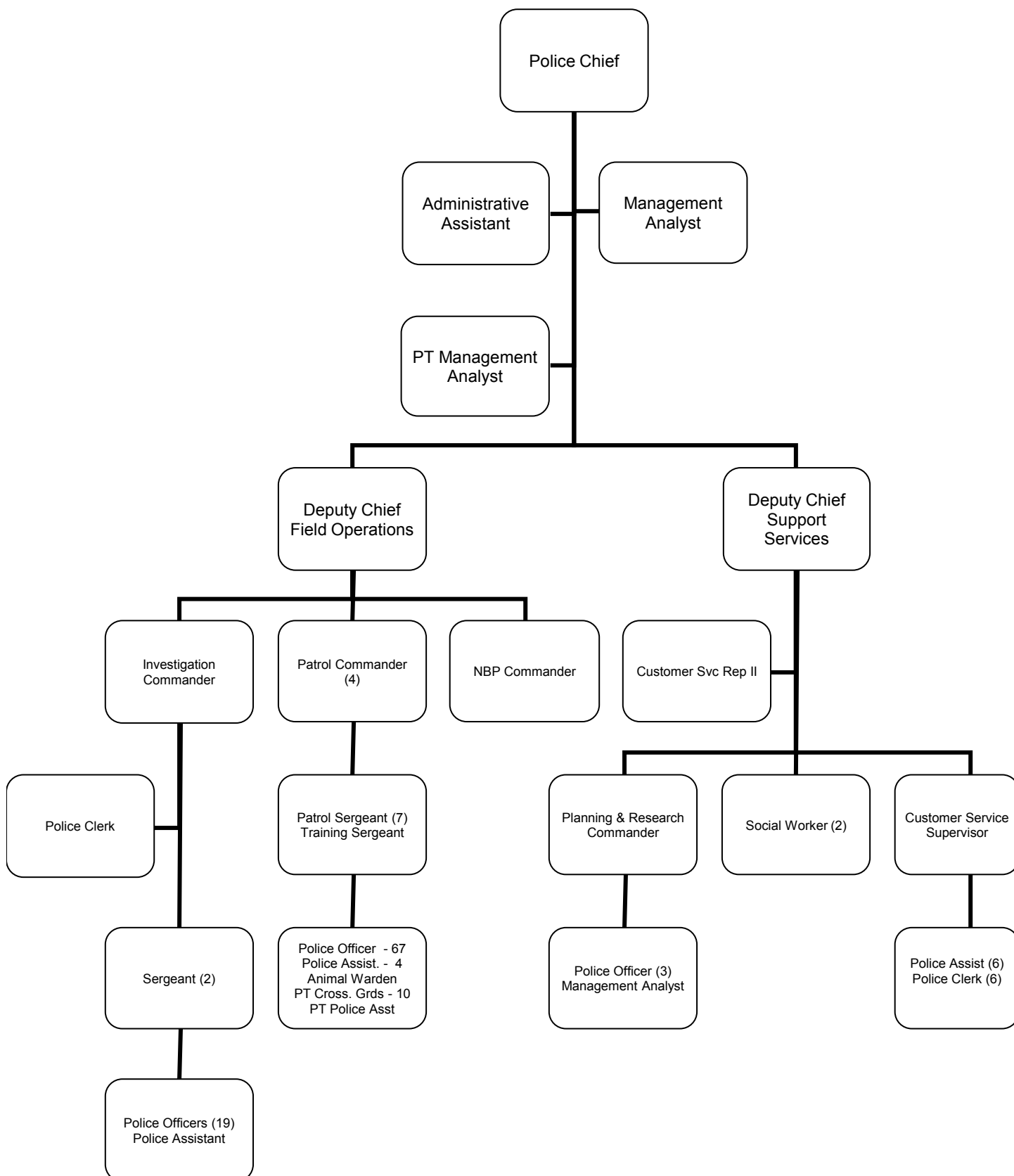
* Crime Prevention - The following efforts will be made to reduce the number of motor vehicle burglaries by 5%:

- Challenge beat officers to take full advantage of Crime Opportunity Cards in areas most prone to motor vehicle burglaries.
- Utilize various methods to educate residents on ways to avoid having their vehicles burglarized.

* Overtime - Maintain overtime expenditures at the 2012 level.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 42 Police



Police - Organization Chart

Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 42 Police

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Chief of Police | 1 | 1 | 1 |
| Deputy Chief | 2 | 2 | 2 |
| Police Commander | 7 | 7 | 7 |
| Police Sergeant | 10 | 10 | 10 |
| Police Social Worker | 2 | 2 | 2 |
| Police Officer | 91 | 90 | 89 |
| Police Assistant | 11 | 11 | 11 |
| Animal Control Warden | 2 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| Customer Service Supervisor | 1 | 1 | 1 |
| Customer Service Representative II | 1 | 1 | 1 |
| Police Clerk | 7 | 7 | 7 |
| Management Analyst | 2 | 2 | 2 * |
| <u>Full-Time Total</u> | 138 | 136 | 135 |
| Crossing Guard | 10 | 10 | 10 |
| Police Assistant | 1 | 1 | 1 |
| Management Analyst | 1 | 1 | 1 |
| <u>Part-Time Total</u> | 12 | 12 | 12 |
| Department Total: Police | 150 | 148 | 147 |

* This is a Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|----------------------------|--|----------------------|----------------------|
| | <div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div> | | |
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 18,076,172 | \$ 18,049,705 | \$ 18,305,335 |
| Supplies | 252,797 | 181,315 | 167,335 |
| Services & Charges | 1,225,613 | 1,273,360 | 1,292,775 |
| Department Total | \$ 19,554,582 | \$ 19,504,380 | \$ 19,765,445 |

Personnel Summary

| | | | |
|-----------|-----|-----|-------|
| Full-Time | 138 | 136 | 135.5 |
| Part-Time | 12 | 12 | 12 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|---------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,150,607 | \$ 1,173,445 | \$ 1,255,475 |
| Supplies | 37,915 | 39,120 | 27,920 |
| Services & Charges | 29,451 | 32,665 | 38,000 |
| Program Total | \$ 1,217,973 | \$ 1,245,230 | \$ 1,321,395 |

Personnel Summary

| | | | |
|-----------|---|---|-----|
| Full-Time | 8 | 8 | 8.5 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 42 | Police | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 731,308 | 743,980 | 764,620 |
| 500.10 | Salaries Part Time | 42,837 | 45,000 | 43,930 |
| 500.20 | Salaries Overtime | - | - | - |
| 500.25 | Salaries Special Compensation | 9,346 | 13,130 | 13,265 |
| 500.95 | Salaries Other | - | - | - |
| <u>Total: Salaries</u> | | \$ 783,491 | \$ 802,110 | \$ 821,815 |
| <u>Total: Taxes & Benefits</u> | | 367,116 | 371,335 | 433,660 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 5,398 | 5,000 | 5,000 |
| 520.10 | Office Supplies Paper | 5,521 | 4,800 | 4,800 |
| 525.05 | Operating Supplies Custodial | 330 | 800 | 3,605 |
| 525.10 | Operating Supplies Medical | 37 | 600 | 600 |
| 525.45 | Operating Supplies Ammunition | 23,034 | 23,320 | 10,915 |
| 525.95 | Operating Supplies Other | 3,595 | 4,600 | 3,000 |
| <u>Total: Supplies</u> | | 37,915 | 39,120 | 27,920 |
| <u>Services & Charges</u> | | | | |
| 540.35 | Services Medical | 4,038 | 3,425 | 4,025 |
| 540.40 | Services Management Fees | 10,000 | 10,000 | 10,000 |
| 540.95 | Services Other | 311 | 360 | 300 |
| 545.10 | Communications Telephone | - | - | - |
| 545.20 | Communications Postage | 224 | 480 | 360 |
| 550.15 | Printing/Advertising Outside Printing Services | 1,063 | 1,340 | 1,100 |
| 560.25 | Utility Services Refuse Disposal | - | - | - |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | 3,000 | 7,510 |
| 570.20 | Rental Buildings | - | - | - |
| 575.10 | Other Memberships & Publications | 12,920 | 12,755 | 12,805 |
| 575.15 | Other Training & Travel | 895 | 1,305 | 1,900 |
| <u>Total: Services & Charges</u> | | 29,451 | 32,665 | 38,000 |
| Division Total: Administration | | 1,217,973 | 1,245,230 | 1,321,395 |
| Department Total: Police | | 1,217,973 | 1,245,230 | 1,321,395 |
| Fund Total: General Fund | | 1,217,973 | 1,245,230 | 1,321,395 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|----------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 15,660,238 | \$ 15,501,000 | \$ 15,648,150 |
| Supplies | 210,519 | 136,895 | 136,365 |
| Services & Charges | 66,350 | 79,750 | 66,790 |
| Program Total | \$ 15,937,107 | \$ 15,717,645 | \$ 15,851,305 |

Personnel Summary

| | | | |
|-----------|-----|-----|-----|
| Full-Time | 119 | 117 | 116 |
| Part-Time | 1 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|-------------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 42 | Police | | | |
| Division 27 | Crime Control & Investigation | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 9,395,156 | 9,595,945 | 9,792,220 |
| 500.10 | Salaries Part Time | 18,008 | 22,070 | 21,330 |
| 500.20 | Salaries Overtime | 235,749 | 306,700 | 290,150 |
| 500.25 | Salaries Special Compensation | 149,770 | 80,600 | 84,900 |
| 500.95 | Salaries Other | 51,625 | - | - |
| <u>Total: Salaries</u> | | \$ 9,850,308 | \$ 10,005,315 | \$ 10,188,600 |
| <u>Total: Taxes & Benefits</u> | | 5,809,930 | 5,495,685 | 5,459,550 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 2,117 | 2,000 | 1,735 |
| 520.10 | Office Supplies Paper | - | - | - |
| 520.15 | Office Supplies Printed Forms | 4,618 | 7,420 | 8,295 |
| 525.05 | Operating Supplies Custodial | 1,000 | 1,500 | 1,800 |
| 525.10 | Operating Supplies Medical | 239 | 300 | 250 |
| 525.35 | Operating Supplies Clothing | 90,120 | 71,800 | 76,200 |
| 525.95 | Operating Supplies Other | 15,969 | 20,650 | 22,085 |
| <u>Total: Supplies</u> | | 114,063 | 103,670 | 110,365 |
| <u>Services & Charges</u> | | | | |
| 540.35 | Services Medical | 1,578 | 3,700 | 2,700 |
| 540.45 | Services Data Processing/Technology | 2,700 | 5,800 | 6,000 |
| 540.95 | Services Other | 11,428 | 9,700 | 9,100 |
| 545.10 | Communications Telephone | 1,077 | 1,170 | 1,280 |
| 545.20 | Communications Postage | - | - | - |
| 545.95 | Communications Other | 1,611 | 1,300 | 1,300 |
| 550.15 | Printing/Advertising Outside Printing Services | 2,406 | 1,600 | 3,945 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 1,234 | 3,625 | 5,000 |
| 565.35 | Repair and Maintenance Software | 12,379 | 14,365 | 17,820 |
| 575.05 | Other Small Tools & Equipment | 8,270 | 14,840 | 7,750 |
| 575.10 | Other Memberships & Publications | 23,667 | 23,650 | 11,895 |
| <u>Total: Services & Charges</u> | | 66,350 | 79,750 | 66,790 |
| Division Total: Crime Control & Investigation | | 15,840,651 | 15,684,420 | 15,825,305 |
| Department Total: Police | | 15,840,651 | 15,684,420 | 15,825,305 |
| Fund Total: General Fund | | 15,840,651 | 15,684,420 | 15,825,305 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|---------------|---------------------|---------------------|
| Fund 221 | Federal Equitable Sharing Fund | | | |
| Department 42 | Police | | | |
| Division 27 | Crime Control & Investigation | | | |
| <u>Supplies</u> | | | | |
| 525.95 | Operating Supplies Other | \$ 92,809 | \$ 2,100 | \$ 20,000 |
| <u>Total: Supplies</u> | | 92,809 | 2,100 | 20,000 |
| Division Total: Crime Control & Investigation | | 92,809 | 2,100 | 20,000 |
| Department Total: Police | | 92,809 | 2,100 | 20,000 |
| Fund Total: Federal Equitable Sharing Fund | | 92,809 | 2,100 | 20,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|----------------|---------------------------|---------------------------|
| Fund 222 | State Equitable Sharing Fund | | | |
| Department 42 | Police | | | |
| Division 27 | Crime Control & Investigation | | | |
| <u>Supplies</u> | | | | |
| 525.95 | Operating Supplies Other | \$ 2,686 | \$ 15,050 | \$ 5,000 |
| <u>Total: Supplies</u> | | 2,686 | 15,050 | 5,000 |
| Division Total: Crime Control & Investigation | | 2,686 | 15,050 | 5,000 |
| Department Total: Police | | 2,686 | 15,050 | 5,000 |
| Fund Total: State Equitable Sharing Fund | | 2,686 | 15,050 | 5,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|-------------|---------------------|---------------------|
| Fund 223 | DUI Fines Fund | | | |
| Department 42 | Police | | | |
| Division 27 | Crime Control & Investigation | | | |
| <u>Supplies</u> | | | | |
| 525.95 | Operating Supplies Other | \$ 961 | \$ 16,075 | \$ 1,000 |
| <u>Total: Supplies</u> | | 961 | 16,075 | 1,000 |
| Division Total: Crime Control & Investigation | | 961 | 16,075 | 1,000 |
| Department Total: Police | | 961 | 16,075 | 1,000 |
| Fund Total: DUI Fines Fund | | 961 | 16,075 | 1,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|-------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 458,050 | \$ 477,140 | \$ 483,795 |
| Supplies | 471 | 500 | 500 |
| Services & Charges | 1,776 | 2,010 | 2,260 |
| Program Total | \$ 460,297 | \$ 479,650 | \$ 486,555 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 3 | 3 | 3 |
| Part-Time | 10 | 10 | 10 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 42 | Police | | | |
| Division 28 | Traffic Control | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 252,759 | 255,390 | 263,070 |
| 500.10 | Salaries Part Time | 51,981 | 72,000 | 72,000 |
| 500.20 | Salaries Overtime | 1,855 | 3,600 | 3,600 |
| 500.25 | Salaries Special Compensation | 2,298 | 900 | 900 |
| 500.95 | Salaries Other | - | - | - |
| <u>Total: Salaries</u> | | \$ 308,893 | \$ 331,890 | \$ 339,570 |
| <u>Total: Taxes & Benefits</u> | | 149,157 | 145,250 | 144,225 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | - | - | - |
| 520.15 | Office Supplies Printed Forms | - | - | - |
| 525.95 | Operating Supplies Other | 471 | 500 | 500 |
| <u>Total: Supplies</u> | | 471 | 500 | 500 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | 1,475 | 1,400 | 1,400 |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | 250 | 250 |
| 575.05 | Other Small Tools & Equipment | 188 | 250 | 500 |
| 575.10 | Other Memberships & Publications | 113 | 110 | 110 |
| <u>Total: Services & Charges</u> | | 1,776 | 2,010 | 2,260 |
| Division Total: Traffic Control | | 460,297 | 479,650 | 486,555 |
| Department Total: Police | | 460,297 | 479,650 | 486,555 |
| Fund Total: General Fund | | 460,297 | 479,650 | 486,555 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|--------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | - | \$ | - | \$ | - |
| Supplies | | - | | - | | - |
| Services & Charges | | 8,781 | | 16,300 | | 20,600 |
| Program Total | \$ | 8,781 | \$ | 16,300 | \$ | 20,600 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------|--|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 42 | Police | | | |
| Division 29 | Police Training | | | |
| | <u>Services & Charges</u> | | | |
| 575.15 | Other Training & Travel | \$ 8,781 | \$ 16,300 | \$ 20,600 |
| | <u>Total: Services & Charges</u> | 8,781 | 16,300 | 20,600 |
| | Division Total: Police Training | 8,781 | 16,300 | 20,600 |
| | Department Total: Police | 8,781 | 16,300 | 20,600 |
| | Fund Total: General Fund | 8,781 | 16,300 | 20,600 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDs), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 641,014 | \$ | 659,880 | \$ | 688,075 |
| Supplies | | 3,892 | | 4,800 | | 2,550 |
| Services & Charges | | 1,119,255 | | 1,142,635 | | 1,165,125 |
| Program Total | \$ | 1,764,161 | \$ | 1,807,315 | \$ | 1,855,750 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 8 | 8 | 8 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 42 | Police | | | |
| Division 30 | Support Services | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 443,303 | 460,620 | 474,780 |
| 500.10 | Salaries Part Time | - | - | - |
| 500.20 | Salaries Overtime | 2,325 | 2,300 | 2,000 |
| 500.25 | Salaries Special Compensation | 3,132 | 1,350 | 2,150 |
| 500.95 | Salaries Other | - | - | - |
| <u>Total: Salaries</u> | | \$ 448,760 | \$ 464,270 | \$ 478,930 |
| <u>Total: Taxes & Benefits</u> | | 192,254 | 195,610 | 209,145 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | - | 300 | 300 |
| 520.15 | Office Supplies Printed Forms | 1,006 | - | - |
| 525.95 | Operating Supplies Other | - | - | 200 |
| 530.05 | R&M Supplies Equipment Parts | 2,886 | 4,500 | 2,050 |
| <u>Total: Supplies</u> | | 3,892 | 4,800 | 2,550 |
| <u>Services & Charges</u> | | | | |
| 545.05 | Communications Dispatch Services | 502,536 | 525,705 | 530,960 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 3,726 | 5,480 | 3,980 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 611,250 | 611,250 | 629,585 |
| 570.15 | Rental Vehicle | 1,455 | - | - |
| 575.10 | Other Memberships & Publications | 183 | - | 200 |
| 575.15 | Other Training & Travel | 105 | 200 | 400 |
| <u>Total: Services & Charges</u> | | 1,119,255 | 1,142,635 | 1,165,125 |
| Division Total: Support Services | | 1,764,161 | 1,807,315 | 1,855,750 |
| Department Total: Police | | 1,764,161 | 1,807,315 | 1,855,750 |
| Fund Total: General Fund | | 1,764,161 | 1,807,315 | 1,855,750 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 166,263 | \$ | 238,240 | \$ | 229,840 |
| Supplies | | - | | - | | - |
| Services & Charges | | - | | - | | - |
| Program Total | \$ | 166,263 | \$ | 238,240 | \$ | 229,840 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 42 | Police | | | |
| Division 31 | Special Detail Services | | | |
| <u>Salaries</u> | | | | |
| 500.20 | Salaries Overtime | - | - | |
| 500.25 | Salaries Special Compensation | 166,263 | 221,300 | 213,500 |
| <u>Total: Salaries</u> | | \$ 166,263 | \$ 221,300 | \$ 213,500 |
| <u>Total: Taxes & Benefits</u> | | - | 16,940 | 16,340 |
| Division Total: Special Detail Services | | 166,263 | 238,240 | 229,840 |
| Department Total: Police | | 166,263 | 238,240 | 229,840 |
| Fund Total: General Fund | | 166,263 | 238,240 | 229,840 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

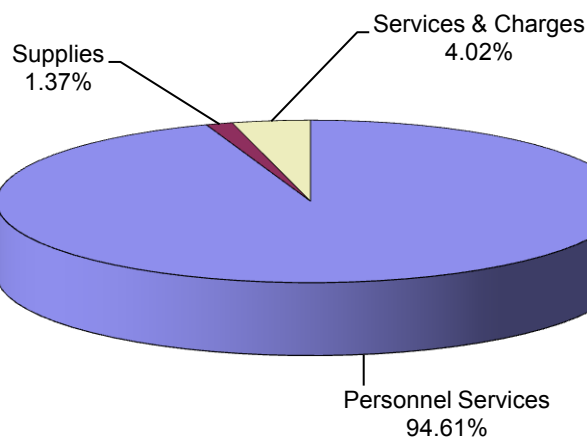
Department 44 Fire

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---------------------------------|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 654,985 | \$ 700,475 | 6.95% |
| Fire Service | 13,421,325 | 13,652,790 | 1.72% |
| Fire Prevention & Education | 462,135 | 465,960 | 0.83% |
| Fire Training | 254,660 | 265,095 | 4.10% |
| Support Services | 451,225 | 433,245 | -3.98% |
| Special Detail Services | 67,000 | 70,000 | 4.48% |
| Emergency Management | 125,265 | 127,055 | 1.43% |
| Department Total: Fire | 15,436,595 | 15,714,620 | 1.80% |

Expenditures by Type

| | | | |
|-------------------------------|-------------------|-------------------|--------------|
| Personnel Services | \$ 14,574,910 | \$ 14,867,195 | 2.01% |
| Supplies | 216,295 | 215,315 | -0.45% |
| Services & Charges | 645,390 | 632,110 | -2.06% |
| Department Total: Fire | 15,436,595 | 15,714,620 | 1.80% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

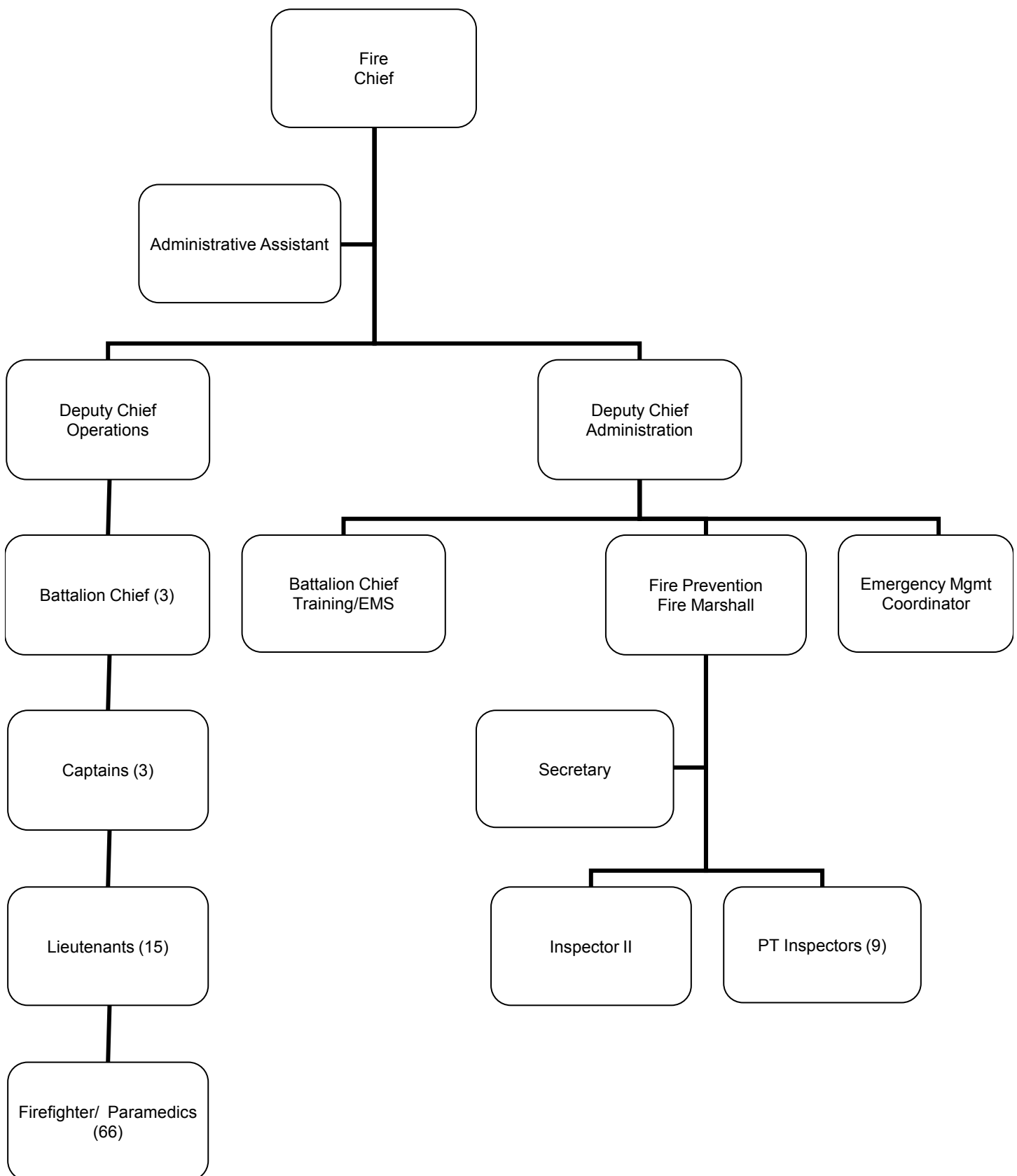
- * Negotiate the next Collective Bargaining Agreement.
The agreement, running from January 1, 2012 through December 31, 2014, was ratified in February 2012.
- * Replace Reserve Ambulance T-310.
The ambulance has a tentative delivery date of December, 2012.
- * Establish a new Firefighter eligibility list.
Completed
- * Submit Assistance to Firefighter Grant (AFG) for complete SCBA replacement. Our current SCBA's will no longer be NFPA compliant as of 12/31/2013.
The Village did not receive any grant funds in 2012, but we have resubmitted the grant request for 2013.
- * Replace all portable and 800 mobile radios due to new FCC narrow banding requirements.
This purchase is being coordinated by Northwest Central Dispatch System (NWCDS) for all NWCDS agencies (with a delivery estimate in early 2013).
- * Narrowband all tornado warning sirens due to new FCC requirements.
Completed
- * Update/improve essential infrastructure within Station 85 and investigate options for new downtown station location.
Completed

Current Year

- * Place new Tower 85 in service.
- * Create new Captain's promotional list.
- * Place new portable and mobile radios in service (carry over from 2012).
- * Identify additional sharing of services and efficiencies between the Palatine Fire Department, Rolling Meadows Fire Department, and the Palatine Rural Fire Protection District.
- * Create the following reports to monitor efficiency and availability:
 - Standard response time map by district.
 - Average emergent response times (by station and vehicle).
 - Average time assigned to 911 calls (by station and vehicle).
 - Total incident count (by station and vehicle).
 - Hourly time of day study to include incident count, push out time, travel time, and overall response time.
 - Availability/unavailability by district and vehicle.
 - Analysis of total training hours.
 - Total number of calls (EMS, Fire, AFA's).
 - Total number of EMS transports.
 - Analysis of Public Education efforts.
 - Analysis inspections completed by Fire Prevention.
 - Analysis of the services offered through EMA's volunteers.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 44 Fire



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 44 Fire

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|-------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Fire Chief | 1 | 1 | 1 |
| Deputy Fire Chief | 2 | 2 | 2 |
| Battalion/Divisional Chief | 4 | 4 | 4 |
| Fire Captain | 3 | 3 | 3 |
| Fire Lieutenant | 15 | 15 | 15 |
| Firefighter/Paramedic | 68 | 66 | 66 |
| Fire/Life Safety Inspector II | 1 | 1 | 1 |
| Fire Prevention Fire Marshall | 1 | 1 | 1 |
| Emergency Mgmt Coordinator | 1 | 1 | 1 |
| Administrative Asst | 1 | 1 | 1 |
| Secretary | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 98 | 96 | 96 |
| Inspector II | 9 | 9 | 9 |
| <u>Part-Time Total</u> | 9 | 9 | 9 |
| Department Total: Fire | 107 | 105 | 105 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services. The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|----------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 14,218,286 | \$ 14,574,910 | \$ 14,867,195 |
| Supplies | \$ 202,479 | 216,295 | 215,315 |
| Services & Charges | \$ 616,941 | 645,390 | 632,110 |
| Department Total | \$ 15,037,706 | \$ 15,436,595 | \$ 15,714,620 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 98 | 96 | 96 |
| Part-Time | 9 | 9 | 9 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 611,580 | \$ | 634,960 | \$ | 680,760 |
| Supplies | | 8,525 | | 11,645 | | 10,495 |
| Services & Charges | | 14,297 | | 8,380 | | 9,220 |
| Program Total | \$ | 634,402 | \$ | 654,985 | \$ | 700,475 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 4 | 4 | 4 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|-------------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 44 | Fire | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 364,368 | 412,440 | 418,370 |
| 500.25 | Salaries Special Compensation | 5,878 | 10,800 | 6,005 |
| 500.95 | Salaries Other | 68,102 | - | - |
| <u>Total: Salaries</u> | | \$ 438,348 | \$ 423,240 | \$ 424,375 |
| <u>Total: Taxes & Benefits</u> | | 173,232 | 211,720 | 256,385 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 6,984 | 10,095 | 9,145 |
| 520.10 | Office Supplies Paper | 1,197 | 1,200 | 1,000 |
| 520.15 | Office Supplies Printed Forms | 344 | 350 | 350 |
| <u>Total: Supplies</u> | | 8,525 | 11,645 | 10,495 |
| <u>Services & Charges</u> | | | | |
| 540.45 | Services Data Processing/Technology | - | - | - |
| 545.20 | Communications Postage | 608 | 675 | 675 |
| 560.15 | Utility Services Water/Sewer | 8,431 | - | - |
| 575.10 | Other Memberships & Publications | 3,499 | 4,455 | 4,995 |
| 575.15 | Other Training & Travel | 1,759 | 3,250 | 3,550 |
| <u>Total: Services & Charges</u> | | 14,297 | 8,380 | 9,220 |
| Division Total: Administration | | 634,402 | 654,985 | 700,475 |
| Department Total: Fire | | 634,402 | 654,985 | 700,475 |
| Fund Total: General Fund | | 634,402 | 654,985 | 700,475 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide response times within 5 minutes for 90% of all Village calls, and 6 minutes or less or 95% of all Village calls.
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide dive rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|----------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 12,883,234 | \$ 13,188,930 | \$ 13,417,675 |
| Supplies | 115,756 | 113,035 | 111,555 |
| Services & Charges | 107,184 | 119,360 | 123,560 |
| Program Total | \$ 13,106,174 | \$ 13,421,325 | \$ 13,652,790 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 89 | 87 | 87 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--------------------------------------|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 44 | Fire | | | |
| Division 32 | Fire Service | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 7,478,296 | 7,603,485 | 7,768,710 |
| 500.20 | Salaries Overtime | 578,507 | 528,500 | 531,350 |
| 500.25 | Salaries Special Compensation | 204,681 | 149,400 | 146,040 |
| 500.95 | Salaries Other | 42,417 | - | - |
| <u>Total: Salaries</u> | | \$ 8,303,901 | \$ 8,281,385 | \$ 8,446,100 |
| <u>Total: Taxes & Benefits</u> | | 4,579,333 | 4,907,545 | 4,971,575 |
| <u>Supplies</u> | | | | |
| 520.10 | Office Supplies Paper | - | - | - |
| 520.15 | Office Supplies Printed Forms | - | - | - |
| 525.10 | Operating Supplies Medical | 11,664 | 21,580 | 18,300 |
| 525.35 | Operating Supplies Clothing | 71,399 | 67,655 | 69,455 |
| 525.95 | Operating Supplies Other | 4,146 | 3,950 | 3,950 |
| 530.05 | R&M Supplies Equipment Parts | 17,960 | 2,850 | 2,850 |
| 530.15 | R&M Supplies Building Repair | 10,587 | 17,000 | 17,000 |
| <u>Total: Supplies</u> | | 115,756 | 113,035 | 111,555 |
| <u>Services & Charges</u> | | | | |
| 540.10 | Services Financial | - | - | - |
| 540.35 | Services Medical | 27,783 | 30,000 | 30,000 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 35,329 | 54,895 | 54,395 |
| 565.15 | Repair and Maintenance Buildings | 3,760 | 5,800 | 6,500 |
| 565.35 | Repair and Maintenance Software | 7,112 | 7,650 | 7,650 |
| 575.05 | Other Small Tools & Equipment | 33,200 | 21,015 | 25,015 |
| <u>Total: Services & Charges</u> | | 107,184 | 119,360 | 123,560 |
| Division Total: Fire Service | | 13,106,174 | 13,421,325 | 13,652,790 |
| Department Total: Fire | | 13,106,174 | 13,421,325 | 13,652,790 |
| Fund Total: General Fund | | 13,106,174 | 13,421,325 | 13,652,790 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business license in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 423,951 | \$ | 436,765 | \$ | 442,290 |
| Supplies | | 12,863 | | 15,990 | | 14,990 |
| Services & Charges | | 6,431 | | 9,380 | | 8,680 |
| Program Total | \$ | 443,245 | \$ | 462,135 | \$ | 465,960 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 3 | 3 | 3 |
| Part-Time | 9 | 9 | 9 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|----------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 44 | Fire | | | |
| Division 33 | Fire Prevention & Education | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 210,516 | 212,650 | 216,890 |
| 500.10 | Salaries Part Time | 91,817 | 91,915 | 90,995 |
| 500.20 | Salaries Overtime | 21,357 | 26,500 | 26,000 |
| 500.25 | Salaries Special Compensation | 4,369 | 2,750 | 2,750 |
| <u>Total: Salaries</u> | | \$ 328,059 | \$ 333,815 | \$ 336,635 |
| <u>Total: Taxes & Benefits</u> | | 95,892 | 102,950 | 105,655 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 789 | 1,500 | 1,000 |
| 520.10 | Office Supplies Paper | 270 | - | 500 |
| 520.15 | Office Supplies Printed Forms | 2,169 | 4,000 | 3,000 |
| 525.95 | Operating Supplies Other | 9,635 | 10,490 | 10,490 |
| <u>Total: Supplies</u> | | 12,863 | 15,990 | 14,990 |
| <u>Services & Charges</u> | | | | |
| 545.10 | Communications Telephone | 2,417 | 4,080 | 4,080 |
| 575.05 | Other Small Tools & Equipment | 537 | 450 | 450 |
| 575.10 | Other Memberships & Publications | 2,122 | 950 | 950 |
| 575.15 | Other Training & Travel | 1,355 | 3,900 | 3,200 |
| <u>Total: Services & Charges</u> | | 6,431 | 9,380 | 8,680 |
| Division Total: Fire Prevention & Education | | 443,245 | 462,135 | 465,960 |
| Department Total: Fire | | 443,245 | 462,135 | 465,960 |
| Fund Total: General Fund | | 443,245 | 462,135 | 465,960 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Firefighter III, paramedic, and Haz-Mat I, and all present officers and officer candidates certified at the Fire Officer I level and to pursue Fire Officer II level certification of all lieutenants.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To have all officers, with the rank of Captain or above, certified at the Fire Officer III level.
- 4 To continue to develop programs such as hazardous materials, technical rescue, and dive rescue to further enhance the education and skills of all fire department personnel.
- 5 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 6 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 188,410 | \$ | 202,815 | \$ | 212,490 |
| Supplies | | 5,802 | | 5,700 | | 5,700 |
| Services & Charges | | 35,432 | | 46,145 | | 46,905 |
| Program Total | \$ | 229,644 | \$ | 254,660 | \$ | 265,095 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 1 | 1 | 1 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--------------------------------------|----------------------------------|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 44 | Fire | | | |
| Division 34 | Fire Training | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 100,960 | 101,975 | 106,805 |
| 500.20 | Salaries Overtime | 30,187 | 34,500 | 31,650 |
| 500.25 | Salaries Special Compensation | 1,799 | 1,000 | 1,000 |
| <u>Total: Salaries</u> | | \$ 132,946 | \$ 137,475 | \$ 139,455 |
| <u>Total: Taxes & Benefits</u> | | 55,464 | 65,340 | 73,035 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | - | - | - |
| 525.95 | Operating Supplies Other | 5,802 | 5,700 | 5,700 |
| <u>Total: Supplies</u> | | 5,802 | 5,700 | 5,700 |
| <u>Services & Charges</u> | | | | |
| 575.05 | Other Small Tools & Equipment | 1,059 | 1,200 | 1,200 |
| 575.10 | Other Memberships & Publications | 889 | 2,950 | 4,960 |
| 575.15 | Other Training & Travel | 33,484 | 41,995 | 40,745 |
| <u>Total: Services & Charges</u> | | 35,432 | 46,145 | 46,905 |
| Division Total: Fire Training | | 229,644 | 254,660 | 265,095 |
| Department Total: Fire | | 229,644 | 254,660 | 265,095 |
| Fund Total: General Fund | | 229,644 | 254,660 | 265,095 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDs), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Proposed Annual Budget |
|----------------------------|-------------------|---------------------------|-----------------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ - | \$ - | \$ - |
| Supplies | - | - | - |
| Services & Charges | 443,739 | 451,225 | 433,245 |
| Program Total | \$ 443,739 | \$ 451,225 | \$ 433,245 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|------------------------|------------------------------------|------------------------------------|
| Fund 100 | General Fund | | | |
| Department 44 | Fire | | | |
| Division 35 | Support Services | | | |
| <u>Services & Charges</u> | | | | |
| 545.05 | Communications Dispatch Services | \$ 125,639 | \$ 131,425 | \$ 132,740 |
| 545.95 | Communications Other | 2,155 | 750 | - |
| 565.05 | Repair and Maintenance Machinery & Equipment | 845 | 950 | 950 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 315,100 | 315,100 | 299,555 |
| <u>Total: Services & Charges</u> | | <u>443,739</u> | <u>448,225</u> | <u>433,245</u> |
| Division Total: Support Services | | 443,739 | 448,225 | 433,245 |
| Department Total: Fire | | 443,739 | 448,225 | 433,245 |
| Fund Total: General Fund | | 443,739 | 448,225 | 433,245 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------------|------------------------------------|------------------------------------|
| Fund 224 | Foreign Fire Insurance Tax Fund | | | |
| Department 44 | Fire | | | |
| Division 35 | Support Services | | | |
| <u>Services & Charges</u> | | | | |
| 545.95 | Communications Other | \$ - | \$ 3,000 | \$ - |
| <u>Total: Services & Charges</u> | | - | 3,000 | - |
| Division Total: Support Services | | - | 3,000 | - |
| Department Total: Fire | | - | 3,000 | - |
| Fund Total: General Fund | | - | 3,000 | - |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|---------------|-----------------------|---------------|-----------------------|---------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | - | \$ | - | \$ | - |
| Supplies | | 53,943 | | 67,000 | | 70,000 |
| Services & Charges | | - | | - | | - |
| Program Total | \$ | 53,943 | \$ | 67,000 | \$ | 70,000 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 0 | 0 | 0 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|----------------|---------------------------|---------------------------|
| Fund 224 | Foreign Fire Insurance Tax Fund | | | |
| Department 44 | Fire | | | |
| Division 36 | Special Detail Services | | | |
| <u>Supplies</u> | | | | |
| 525.95 | Operating Supplies Other | \$ 53,943 | \$ 67,000 | \$ 70,000 |
| <u>Total: Supplies</u> | | 53,943 | 67,000 | 70,000 |
| Division Total: Special Detail Services | | 53,943 | 67,000 | 70,000 |
| Department Total: Fire | | 53,943 | 67,000 | 70,000 |
| Fund Total: Foreign Fire Insurance Tax Fund | | 53,943 | 67,000 | 70,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 111,111 | \$ | 111,440 | \$ | 113,980 |
| Supplies | | 5,590 | | 2,925 | | 2,575 |
| Services & Charges | | 9,858 | | 10,900 | | 10,500 |
| Program Total | \$ | 126,559 | \$ | 125,265 | \$ | 127,055 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 1 | 1 | 1 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 44 | Fire | | | |
| Division 37 | Emergency Management | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 77,045 | 77,825 | 79,375 |
| 500.10 | Salaries Part Time | - | - | - |
| 500.25 | Salaries Special Compensation | 1,689 | 1,000 | 1,000 |
| <u>Total: Salaries</u> | | \$ 78,734 | \$ 78,825 | \$ 80,375 |
| <u>Total: Taxes & Benefits</u> | | 32,377 | 32,615 | 33,605 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 169 | 300 | 150 |
| 520.10 | Office Supplies Paper | 683 | 100 | 100 |
| 525.95 | Operating Supplies Other | 4,370 | 2,375 | 2,175 |
| 530.05 | R&M Supplies Equipment Parts | 368 | 150 | 150 |
| <u>Total: Supplies</u> | | 5,590 | 2,925 | 2,575 |
| <u>Services & Charges</u> | | | | |
| 540.45 | Services Data Processing/Technology | 432 | 600 | 500 |
| 545.20 | Communications Postage | - | 100 | 100 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 5,642 | 7,000 | 7,000 |
| 575.05 | Other Small Tools & Equipment | 3,085 | 550 | 550 |
| 575.10 | Other Memberships & Publications | 236 | 600 | 600 |
| 575.15 | Other Training & Travel | 463 | 2,050 | 1,750 |
| <u>Total: Services & Charges</u> | | 9,858 | 10,900 | 10,500 |
| Division Total: Emergency Management | | 126,559 | 125,265 | 127,055 |
| Department Total: Fire | | 126,559 | 125,265 | 127,055 |
| Fund Total: Emergency Management | | 126,559 | 125,265 | 127,055 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

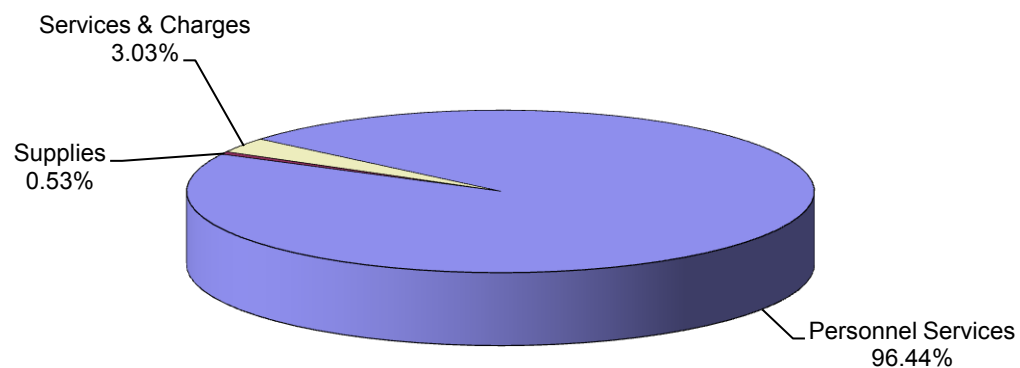
Department 50 Engineering

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|--------------------------------------|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 625,580 | \$ 636,725 | 1.78% |
| Department Total: Engineering | 625,580 | 636,725 | 1.78% |

Expenditures by Type

| | | | |
|--------------------------------------|----------------|----------------|--------------|
| Personnel Services | \$ 602,025 | \$ 614,080 | 2.00% |
| Supplies | 4,250 | 3,350 | -21.18% |
| Services & Charges | 19,305 | 19,295 | -0.05% |
| Department Total: Engineering | 625,580 | 636,725 | 1.78% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 50 Engineering

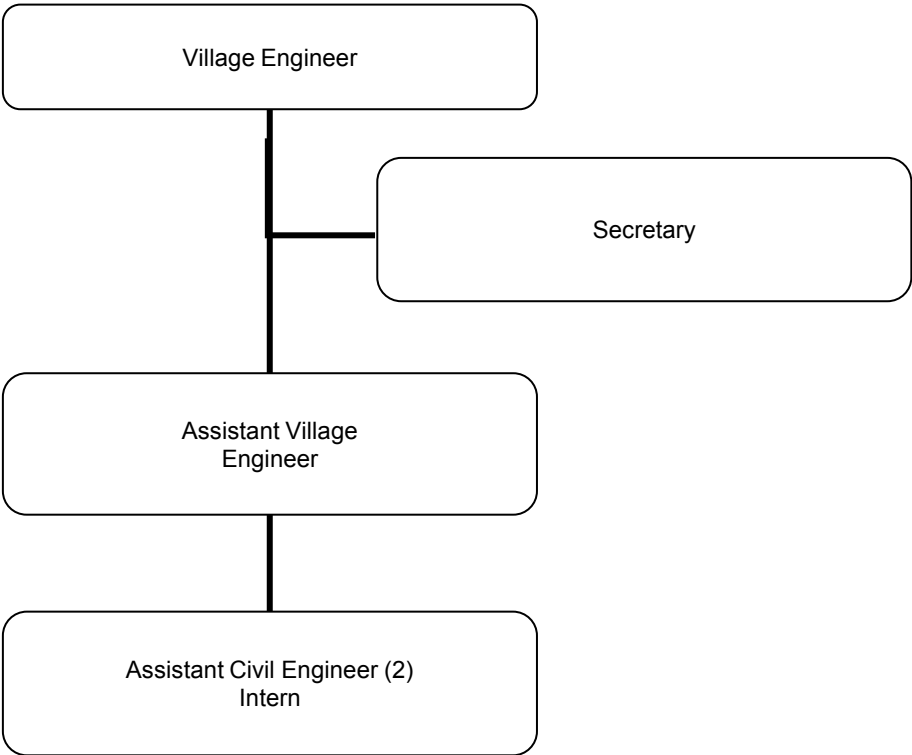
Prior Year - Status

- * Complete final design and permitting for the Capri Gardens storm relief sewer and begin construction.
Completed
- * Submit to FEMA the information necessary for a Letter of Map Revision to incorporate the reduction in flood elevations as a result of the Buffalo Creek channel improvements.
The request has been submitted and LOMR is being reviewed by IDNR-OWR. Before submission to FEMA.
- * Complete the replacement of the deteriorated force main from the Lily Lane lift station.
Completed
- * Complete the final design and permitting for the Fairgrounds Park Sanitary Diversion.
The final design has been completed and the permit applications submitted. It is anticipated that the project will be out for bid in early 2013.
- * Complete the hydrological & hydraulic analysis of the Plum Grove Hills Unit 3 and the Reseda Subdivisions storm sewer systems.
The design of both projects has been completed. It is anticipated that the project will be out for bid in the 1st quarter of 2013.
- * Select a consultant to assist the Village with assessing creek conditions and developing potential improvement projects.
This project has been deferred.
- * Begin preliminary design assessment of the operation of the Margreth Reimer Reservoir to make it more reactive to varying flood conditions.
The initial analysis has been completed and submitted to the MWRD. Further study is pending completion of similar analysis by the MWRD of modification to other flood control basins in their system.
- * Work with the MWRD and their consultant in preparing final design of improvement SCAH-50 to reducing flooding in the Wellington Park development.
MWRD is currently working on the construction plans.
- * Work with the Infiltration & Inflow Advisory Task Force to assess the current ICAP program and develop a new MWRD I&I reduction program.
The Advisory Task Forces has completed review and has submitted their findings and recommendation to the MWRD Board of Commissioners for modification to the current ICAP program.

Current Year

- * **Improve self sufficiency for Capital Improvement Project design and construction management, while reducing the Village's expenditures for consultant fees without sacrificing the quality and/or the timeliness of the projects to be completed. This will be accomplished through:**
 - An analysis of staff resources and the Capital Improvement Projects to be completed.
 - Completing an annual consultant cost equivalent analysis comparing the use of in-house and consultant engineering services.
 - Analyzing the timeliness, and related cost, of projects managed by staff and consultants.
- * **Improve customer satisfaction by reducing the amount of time from case initiation to resolution of engineering/drainage complaints. This will be analyzed based on a variety of measures, including the following:**
 - Number of complaints on an annual basis (including past complaints for the same violation).
 - Percentage of those issues resolved through voluntary compliance in comparison to requiring action through the administrative/judicial process.
 - Analysis of the length of time needed to resolve the issue resolved through voluntary compliance compared to those handled through the administrative/judicial process.

Department 50 Engineering



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 50 Engineering

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|--------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Village Engineer | 1 | 1 | 1 |
| Assistant Village Engineer | 1 | 1 | 1 |
| Assistant Civil Engineer | 2 | 2 | 2 |
| Secretary | 1 | 1 | 1 |
| <u>Full-Time Total</u> | 5 | 5 | 5 |
| Intern | 1 | 1 | 1 |
| Assistant Village Engineer | 1 | - | - |
| <u>Part-Time Total</u> | 2 | 1 | 1 |
| Department Total: Engineering | 7 | 6 | 6 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 50 Engineering

Department Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well as various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Department Objectives

- 1 Ensure the design and construction of projects are in compliance with good engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion without conflict.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 623,222 | \$ | 602,025 | \$ | 614,080 |
| Supplies | | 1,459 | | 4,250 | | 3,350 |
| Services & Charges | | 15,284 | | 19,305 | | 19,295 |
| Department Total | \$ | 639,965 | \$ | 625,580 | \$ | 636,725 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 5 | 5 | 5 |
| Part-Time | 2 | 1 | 1 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 50 | Engineering | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 251,534 | 253,205 | 258,260 |
| 500.10 | Salaries Part Time | 29,422 | - | - |
| 500.15 | Salaries Temporary | 7,144 | 8,000 | 6,000 |
| 500.25 | Salaries Special Compensation | 2,940 | 4,290 | 4,640 |
| <u>Total: Salaries</u> | | \$ 291,040 | \$ 265,495 | \$ 268,900 |
| <u>Total: Taxes & Benefits</u> | | 111,840 | 112,045 | 115,130 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 271 | 1,100 | 1,100 |
| 520.10 | Office Supplies Paper | 1,019 | 2,400 | 1,500 |
| 520.15 | Office Supplies Printed Forms | 155 | 500 | 500 |
| 525.35 | Operating Supplies Clothing | - | 150 | 150 |
| 525.95 | Operating Supplies Other | 14 | 100 | 100 |
| <u>Total: Supplies</u> | | 1,459 | 4,250 | 3,350 |
| <u>Services & Charges</u> | | | | |
| 540.20 | Services Architectural | - | 2,500 | 2,500 |
| 540.45 | Services Data Processing/Technology | - | - | - |
| 545.20 | Communications Postage | 496 | 800 | 600 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 17 | 1,000 | 800 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 12,970 | 12,970 | 13,360 |
| 575.10 | Other Memberships & Publications | 1,011 | 1,225 | 1,225 |
| 575.15 | Other Training & Travel | 790 | 810 | 810 |
| <u>Total: Services & Charges</u> | | 15,284 | 19,305 | 19,295 |
| Division Total: Administration | | 419,623 | 401,095 | 406,675 |
| Department Total: Engineering | | 419,623 | 401,095 | 406,675 |
| Fund Total: General Fund | | 419,623 | 401,095 | 406,675 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|-------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 50 | Engineering | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 66,053 | 67,575 | 68,930 |
| 500.25 | Salaries Special Compensation | 815 | 550 | 550 |
| <u>Total: Salaries</u> | | \$ 66,868 | \$ 68,125 | \$ 69,480 |
| <u>Total: Taxes & Benefits</u> | | 34,395 | 35,115 | 36,190 |
| Division Total: Administration | | 101,263 | 103,240 | 105,670 |
| Department Total: Engineering | | 101,263 | 103,240 | 105,670 |
| Fund Total: Waterworks Fund | | 101,263 | 103,240 | 105,670 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|-------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 610 | Sewerage Fund | | | |
| Department 50 | Engineering | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 79,805 | 79,980 | 81,580 |
| 500.25 | Salaries Special Compensation | 909 | 1,840 | 2,120 |
| <u>Total: Salaries</u> | | \$ 80,714 | \$ 81,820 | \$ 83,700 |
| <u>Total: Taxes & Benefits</u> | | 38,365 | 39,425 | 40,680 |
| Division Total: Administration | | 119,079 | 121,245 | 124,380 |
| Department Total: Engineering | | 119,079 | 121,245 | 124,380 |
| Fund Total: Sewerage Fund | | 119,079 | 121,245 | 124,380 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

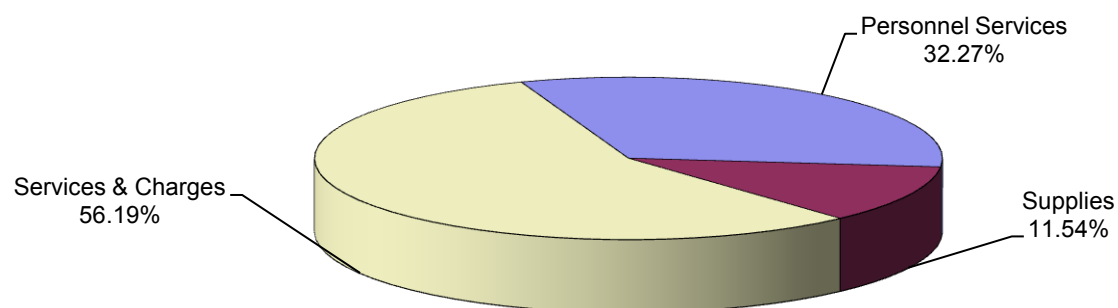
Department 52 Public Works

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---------------------------------------|------------------------------------|------------------------------------|-----------------|
| Administration | \$ 814,575 | \$ 979,140 | 20.20% |
| Building, Grounds, Electrical | 1,754,885 | 1,706,585 | -2.75% |
| Forestry | 1,185,350 | 1,193,400 | 0.68% |
| Utilities | 9,575,190 | 9,521,425 | -0.56% |
| Streets | 2,813,570 | 2,851,165 | 1.34% |
| Fleet Services | 1,995,380 | 1,960,150 | -1.77% |
| Department Total: Public Works | 18,138,950 | 18,211,865 | 0.40% |

Expenditures by Type

| | | | |
|---------------------------------------|-------------------|-------------------|--------------|
| Personnel Services | \$ 5,630,295 | \$ 5,877,340 | 4.39% |
| Supplies | 2,175,810 | 2,101,110 | -3.43% |
| Services & Charges | 10,332,845 | 10,233,415 | -0.96% |
| Department Total: Public Works | 18,138,950 | 18,211,865 | 0.40% |

2013 Adopted Budget by Type



Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Assist with operating and maintaining new Police Headquarters.

The department coordinated contracts, oversaw warranty work, and modified conditions as needed.

- * Continue implementing Master Water System.

An additional tank was moved to the outsourced maintenance method, the pressure boundaries were studied for future revision, and critical valve upgrades were accomplished in the west zone pumping station.

- * Complete Narrow Banding of Public Works radios to be compliant with FCC requirement by end of 2012.

Completed

- * Experiment with use of smaller trucks in snow control operations to evaluate ways to reduce capital expenditure in future years.

Smaller trucks were experimented with in two larger snow events. It was found that altering a portion of the fleet to smaller trucks would result in short term capital equipment savings but would result in unacceptable level of service reductions and likely increased operational costs.

- * Complete "off road" equipment evaluation and parts inventory criteria in Fleet Services.

The off-road evaluation was completed resulting in the elimination of several pieces of equipment from the fleet. The parts inventory criteria was improved with a reduction of over \$5,000 from inventory.

- * Develop a downtown landscaping and maintenance program that can be sustainable in cost and comparable to the Downtown WOW program which expires in 2012.

The downtown maintenance program was developed to commence in 2013. The focus will be to add irrigation systematically to reduce long term watering costs.

- * Commence with the new Village Wide Ash Tree Removal Program.

Over 10% of the parkway ash tree population was removed and replaced with diverse species. This elimination of 400 declining trees has addressed safety needs within the urban forest.

- * Improve the analytical abilities and output of the Department.

The addition of a new staff member, who transferred from another Department allowed for analysis of alternate truck use and the Village's resurfacing program.

- * Reduce costs at the Train Station and Parking Deck by adjusting services and contractual relationships with vendors.

Management returned to in-house resulting in a cost savings of over \$50,000.

- * Evaluate bringing our tree inventory software into the Village's GIS system rather than licensing private software.

The software cost was evaluated with the transition to in house GIS programs. It was determined most cost effective to remain with the private software, update the data, and revisit integration into the Village system in two years when the data is more reliable and current.

Current Year

- * **ADMINISTRATIVE - Continue to provide satisfactory customer service that is cost effective:**

- Update productivity and staffing reporting system to align with functions and allow for greater in-house analysis.
- Report on leaf program alternatives.

- * **CAPITAL - Conduct a Capital Improvement Program that is timely and cost effective:**

- Complete all projects on time and within budget.
- Conduct one capital improvement project in a partnering effort with another jurisdiction to reduce administrative burden and increase economies of scale.

Village of Palatine

CY 2013 Adopted Budget - Issues & Initiatives

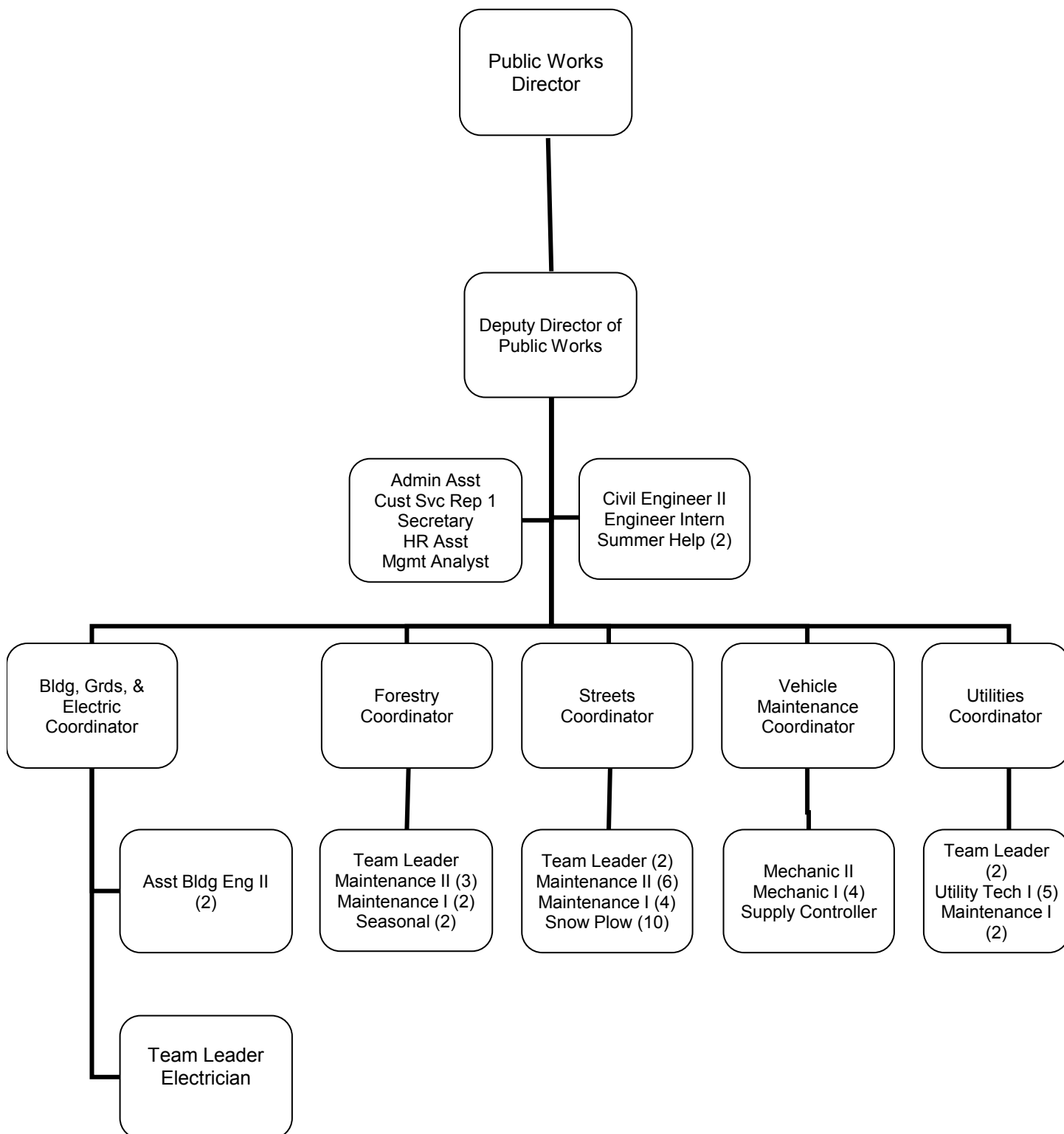
Department 52 Public Works

Current Year continued

- * **BUILDING/GROUNDS/ELECTRIC - Deliver reliable building and electric systems to internal and external customers:**
 - Complete schematic design for Village Hall renovation.
 - Reduce Village owned street light outages by 10%.
- * **FLEET - Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
 - Report vehicle down time.
 - Complete parts inventory criteria and establish a benchmark for inventory levels.
- * **FORESTRY - Maintain a safe and diverse urban forest:**
 - Trim 4,500 parkway trees (20% of Village's urban forest).
 - Remove 800 declining Ash trees (Approximately 10% of Ash tree inventory) and replace with variety of species.
- * **STREETS - Ensure all Village maintained routes are cleared of snow/ice within policy level:**
 - Track percentage of events meeting all routes passable within 7 hours of storm and bare pavement within 24 hours of storm end.
- * **STREETS - Provide a roadway system that is functional and cost effective:**
 - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
 - Review bidding standards for contractors for the street resurfacing program to expand eligible bidders.
- * **UTILITIES - Improve water system reliability:**
 - Track unscheduled customer outage hours and report yearly performance.
 - Enhance tracking program for water main breaks in an effort to better direct future investment in the Village's water main system.
- * **UTILITIES - Deliver reliable sanitary and storm sewer systems to customers:**
 - Flush 25 miles of sanitary mains in preventative maintenance.
 - Televis 2 miles of storm and sanitary sewer in proactive maintenance.

Village of Palatine
CY 2013 Adopted Budget - Organization Chart

Department 52 Public Works



Village of Palatine
CY 2013 Adopted Budget - Personnel Summary

Department 52 Public Works

| Position | 2011 Adopted Budget | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Director of Public Works | 1 | 1 | 1 |
| Deputy Director of Public Works | 1 | 1 | 1 |
| Civil Engineer | 1 | 1 | 1 |
| Team Leader | 6 | 6 | 6 |
| Maintenance I | 11 | 9 | 8 |
| Maintenance II | 8 | 10 | 11 |
| Public Works Coordinator | 5 | 5 | 5 |
| Utility Technician I | 5 | 5 | 5 |
| Electrician | 1 | 1 | 1 |
| Electronics Tech | 1 | - | - |
| Mechanic I | 4 | 4 | 4 |
| Mechanic II | 1 | 1 | 1 |
| Asst Building Engineer | 2 | 2 | 2 |
| Supply Controller | 1 | 1 | 1 |
| Management Analyst | - | - | - * |
| Administrative Assistant | 1 | 1 | 1 |
| Secretary | - | - | 1 |
| Customer Svc Representative I | - | 1 | 1 |
| Customer Svc Representative 2 | 2 | 1 | - |
| Human Resource Assistant | - | - | 1 |
| <u>Full-Time Total</u> | 51 | 50 | 51 |
| Summer Help | 2 | 3 | 3 |
| Seasonal | 2 | 2 | 2 |
| Snow Plow | 10 | 10 | 10 |
| Engineering Intern | 1 | 1 | 1 |
| <u>Part-Time Total</u> | 15 | 16 | 16 |
| Department Total: Public Works | 66 | 66 | 67 |

* This is a Full Time position Budgeted between Police and Public Works but counted in Police

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|----------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 5,500,299 | \$ 5,630,295 | \$ 5,877,340 |
| Supplies | 2,012,799 | 2,175,810 | 2,101,110 |
| Services & Charges | 9,733,065 | 10,332,845 | 10,233,415 |
| Department Total | \$ 17,246,163 | \$ 18,138,950 | \$ 18,211,865 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 51 | 50 | 51 |
| Part-Time | 15 | 16 | 16 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|----------------|-----------------------|----------------|-----------------------|----------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 678,818 | \$ | 745,595 | \$ | 908,860 |
| Supplies | | 15,335 | | 19,080 | | 19,080 |
| Services & Charges | | 39,979 | | 49,900 | | 51,200 |
| Program Total | \$ | 734,132 | \$ | 814,575 | \$ | 979,140 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 6 | 6 | 7 |
| Part-Time | 3 | 4 | 4 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|---|----------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 52 | Public Works | | | |
| Division 01 | Administration | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 424,737 | 472,470 | 562,790 |
| 500.15 | Salaries Temporary | 28,029 | 18,000 | 18,000 |
| 500.20 | Salaries Overtime | - | 500 | 500 |
| 500.25 | Salaries Special Compensation | 45,579 | 40,625 | 74,010 |
| 500.95 | Salaries Other | 965 | - | - |
| <u>Total: Salaries</u> | | \$ 499,310 | \$ 531,595 | \$ 655,300 |
| <u>Total: Taxes & Benefits</u> | | 179,508 | 214,000 | 253,560 |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | 3,376 | 3,980 | 3,980 |
| 520.10 | Office Supplies Paper | 139 | 1,800 | 1,800 |
| 520.15 | Office Supplies Printed Forms | 200 | 100 | 100 |
| 525.35 | Operating Supplies Clothing | 9,818 | 8,000 | 8,000 |
| <u>Total: Supplies</u> | | 13,533 | 13,880 | 13,880 |
| <u>Services & Charges</u> | | | | |
| 540.35 | Services Medical | 2,596 | 2,000 | 2,000 |
| 545.20 | Communications Postage | 975 | 1,050 | 1,750 |
| 550.15 | Printing/Advertising Outside Printing Services | 257 | - | - |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 19,940 | 19,935 | 20,535 |
| 575.05 | Other Small Tools & Equipment | 356 | 1,000 | 1,000 |
| 575.10 | Other Memberships & Publications | 1,874 | 4,255 | 4,255 |
| 575.15 | Other Training & Travel | 2,951 | 7,500 | 7,500 |
| <u>Total: Services & Charges</u> | | 28,949 | 35,740 | 37,040 |
| Division Total: Administration | | 721,300 | 795,215 | 959,780 |
| Department Total: Public Works | | 721,300 | 795,215 | 959,780 |
| Fund Total: General Fund | | 721,300 | 795,215 | 959,780 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|--|--------------------|----------------------------|----------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 52 | Public Works | | | |
| Division 01 | Administration | | | |
| <u>Supplies</u> | | | | |
| 520.05 | Office Supplies General | \$ 1,802 | \$ 5,200 | \$ 5,200 |
| <u>Total: Supplies</u> | | 1,802 | 5,200 | 5,200 |
| <u>Services & Charges</u> | | | | |
| 565.05 | Repair and Maintenance Machinery & Equipment | - | 500 | 500 |
| 575.10 | Other Memberships & Publications | 10,681 | 10,510 | 10,510 |
| 575.15 | Other Training & Travel | 349 | 3,150 | 3,150 |
| <u>Total: Services & Charges</u> | | 11,030 | 14,160 | 14,160 |
| Division Total: Administration | | 12,832 | 19,360 | 19,360 |
| Department Total: Public Works | | 12,832 | 19,360 | 19,360 |
| Fund Total: Waterworks Fund | | 12,832 | 19,360 | 19,360 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 667,860 | \$ | 572,475 | \$ | 588,295 |
| Supplies | | 137,365 | | 177,020 | | 174,570 |
| Services & Charges | | 887,896 | | 1,005,390 | | 943,720 |
| Program Total | \$ | 1,693,121 | \$ | 1,754,885 | \$ | 1,706,585 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 6 | 5 | 5 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|--------------------|----------------------------|----------------------------|
| Fund 100 | General Fund | | | |
| Department 52 | Public Works | | | |
| Division 38 | Building, Grounds, Electrical | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 302,712 | 304,695 | 310,805 |
| 500.20 | Salaries Overtime | 7,228 | 9,000 | 8,000 |
| 500.25 | Salaries Special Compensation | 8,885 | 3,550 | 3,550 |
| <u>Total: Salaries</u> | | \$ 318,825 | \$ 317,245 | \$ 322,355 |
| <u>Total: Taxes & Benefits</u> | | 137,853 | 142,195 | 146,365 |
| <u>Supplies</u> | | | | |
| 525.05 | Operating Supplies Custodial | 29,355 | 46,000 | 39,000 |
| 525.35 | Operating Supplies Clothing | 1,384 | 1,400 | 1,400 |
| 525.95 | Operating Supplies Other | - | 3,300 | 1,500 |
| 530.05 | R&M Supplies Equipment Parts | 69,799 | 74,760 | 89,760 |
| <u>Total: Supplies</u> | | 100,538 | 125,460 | 131,660 |
| <u>Services & Charges</u> | | | | |
| 540.60 | Services Custodial | 49,981 | 115,300 | 115,300 |
| 540.95 | Services Other | 9,782 | 23,980 | 16,400 |
| 560.05 | Utility Services Electric | 168,466 | 188,000 | 176,910 |
| 560.10 | Utility Services Natural Gas | 30,161 | 38,000 | 50,355 |
| 560.15 | Utility Services Water/Sewer | 30,192 | - | - |
| 565.05 | Repair and Maintenance Machinery & Equipment | 76,943 | 84,150 | 96,990 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 5,900 | 5,900 | 6,080 |
| 570.10 | Rental Machinery | - | 500 | 500 |
| 575.05 | Other Small Tools & Equipment | 2,739 | 2,840 | 2,840 |
| <u>Total: Services & Charges</u> | | 374,164 | 458,670 | 465,375 |
| Division Total: Building, Grounds, Electrical | | 931,380 | 1,043,570 | 1,065,755 |
| Department Total: Public Works | | 931,380 | 1,043,570 | 1,065,755 |
| Fund Total: General Fund | | 931,380 | 1,043,570 | 1,065,755 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|--------------------|----------------------------|----------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 52 | Public Works | | | |
| Division 38 | Building, Grounds, Electrical | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 137,457 | 73,935 | 75,405 |
| 500.20 | Salaries Overtime | 3,179 | 4,500 | 4,500 |
| 500.25 | Salaries Special Compensation | 3,173 | - | 300 |
| 500.95 | Salaries Other | 6,236 | - | - |
| <u>Total: Salaries</u> | | \$ 150,045 | \$ 78,435 | \$ 80,205 |
| <u>Total: Taxes & Benefits</u> | | 61,137 | 34,600 | 35,730 |
| <u>Supplies</u> | | | | |
| 525.05 | Operating Supplies Custodial | 7,343 | 10,200 | 10,200 |
| 525.35 | Operating Supplies Clothing | 524 | 1,400 | 1,400 |
| 530.05 | R&M Supplies Equipment Parts | 21,841 | 31,290 | 29,780 |
| <u>Total: Supplies</u> | | 29,708 | 42,890 | 41,380 |
| <u>Services & Charges</u> | | | | |
| 540.60 | Services Custodial | 20,775 | 25,500 | 25,500 |
| 560.05 | Utility Services Electric | 4,960 | 6,300 | 6,300 |
| 560.10 | Utility Services Natural Gas | 9,821 | 28,100 | 47,000 |
| 560.15 | Utility Services Water/Sewer | 2,420 | - | - |
| 565.05 | Repair and Maintenance Machinery & Equipment | 10,046 | 23,000 | 23,000 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 2,950 | 2,950 | 3,040 |
| 575.05 | Other Small Tools & Equipment | 300 | 300 | 300 |
| <u>Total: Services & Charges</u> | | 51,272 | 86,150 | 105,140 |
| Division Total: Building, Grounds, Electrical | | 292,162 | 242,075 | 262,455 |
| Department Total: Public Works | | 292,162 | 242,075 | 262,455 |
| Fund Total: Waterworks Fund | | 292,162 | 242,075 | 262,455 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 610 | Sewerage Fund | | | |
| Department 52 | Public Works | | | |
| Division 38 | Building, Grounds, Electrical | | | |
| <u>Supplies</u> | | | | |
| 530.05 | R&M Supplies Equipment Parts | \$ 158 | \$ 1,530 | \$ 1,530 |
| <u>Total: Supplies</u> | | 158 | 1,530 | 1,530 |
| Division Total: Building, Grounds, Electrical | | 158 | 1,530 | 1,530 |
| Department Total: Public Works | | 158 | 1,530 | 1,530 |
| Fund Total: Sewerage Fund | | 158 | 1,530 | 1,530 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--------------------------------------|--------------------|----------------------------|----------------------------|
| Fund 620 | Parking System Fund | | | |
| Department 52 | Public Works | | | |
| Division 38 | Building, Grounds, Electrical | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Overtime | - | - | 3,000 |
| <u>Total: Salaries</u> | | \$ - | \$ - | \$ 3,000 |
| <u>Total: Taxes & Benefits</u> | | - | - | 640 |
| <u>Services & Charges</u> | | | | |
| 540.40 | Services Management Fees | \$ 33,000 | \$ 33,000 | \$ - |
| 540.60 | Services Custodial | 103,003 | 111,680 | 111,680 |
| 540.95 | Services Other | 84,419 | 92,525 | 87,025 |
| 560.05 | Utility Services Electric | 85,057 | 51,365 | 65,000 |
| 560.10 | Utility Services Natural Gas | 4,181 | 6,185 | 8,000 |
| 560.15 | Utility Services Water/Sewer | 4,314 | - | - |
| 565.15 | Repair and Maintenance Buildings | 112,100 | 107,470 | 66,500 |
| 565.25 | Repair and Maintenance Landscape | 31,570 | 40,305 | 35,000 |
| <u>Total: Services & Charges</u> | | 457,644 | 442,530 | 373,205 |
| Division Total: Building, Grounds, Electrical | | 457,644 | 442,530 | 376,845 |
| Department Total: Public Works | | 457,644 | 442,530 | 376,845 |
| Fund Total: Parking System Fund | | 457,644 | 442,530 | 376,845 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------------|------------------------------------|------------------------------------|
| Fund 710 | Fleet Services Fund | | | |
| Department 52 | Public Works | | | |
| Division 38 | Building, Grounds, Electrical | | | |
| <u>Supplies</u> | | | | |
| 530.05 | R&M Supplies Equipment Parts | \$ 6,961 | \$ 7,140 | \$ - |
| <u>Total: Supplies</u> | | 6,961 | 7,140 | - |
| <u>Services & Charges</u> | | | | |
| 565.05 | Repair and Maintenance Machinery & Equipment | 4,375 | 16,000 | - |
| 575.05 | Other Small Tools & Equipment | 441 | 2,040 | - |
| <u>Total: Services & Charges</u> | | 4,816 | 18,040 | - |
| Division Total: Building, Grounds, Electrical | | 11,777 | 25,180 | - |
| Department Total: Public Works | | 11,777 | 25,180 | - |
| Fund Total: Fleet Services Fund | | 11,777 | 25,180 | - |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

| | 2011 | | 2012 | | 2013 | |
|----------------------------|---------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | Actual | | Adopted Budget | | Adopted Budget | |
| <u>Expenditures</u> | | | | | | |
| Personnel Services | \$ | 750,193 | \$ | 779,440 | \$ | 778,450 |
| Supplies | | 23,450 | | 36,340 | | 32,340 |
| Services & Charges | | 326,262 | | 369,570 | | 382,610 |
| Program Total | \$ | 1,099,905 | \$ | 1,185,350 | \$ | 1,193,400 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 7 | 7 | 7 |
| Part-Time | 2 | 2 | 2 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|---|------------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 52 | Public Works | | | |
| Division 39 | Forestry | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 474,672 | 496,370 | 489,295 |
| 500.15 | Salaries Temporary | 22,070 | 24,800 | 24,800 |
| 500.20 | Salaries Overtime | 17,698 | 12,000 | 14,500 |
| 500.25 | Salaries Special Compensation | 8,550 | 3,600 | 2,950 |
| 500.95 | Salaries Other | 1,104 | - | - |
| <u>Total: Salaries</u> | | \$ 524,094 | \$ 536,770 | \$ 531,545 |
| <u>Total: Taxes & Benefits</u> | | 226,099 | 242,670 | 246,905 |
| <u>Supplies</u> | | | | |
| 525.25 | Operating Supplies Chemicals | 2,270 | 6,600 | 6,600 |
| 525.35 | Operating Supplies Clothing | 1,863 | 4,200 | 4,200 |
| 525.95 | Operating Supplies Other | 19,317 | 25,540 | 21,540 |
| <u>Total: Supplies</u> | | 23,450 | 36,340 | 32,340 |
| <u>Services & Charges</u> | | | | |
| 565.25 | Repair and Maintenance Landscape | 208,093 | 226,280 | 235,380 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 110,840 | 131,290 | 135,230 |
| 575.05 | Other Small Tools & Equipment | 3,850 | 7,000 | 7,000 |
| <u>Total: Services & Charges</u> | | 322,783 | 364,570 | 377,610 |
| Division Total: Forestry | | 1,096,426 | 1,180,350 | 1,188,400 |
| Department Total: Public Works | | 1,096,426 | 1,180,350 | 1,188,400 |
| Fund Total: General Fund | | 1,096,426 | 1,180,350 | 1,188,400 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|------------------------|--------------|---------------------|---------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 52 | Public Works | | | |
| Division 39 | Forestry | | | |
| <u>Services & Charges</u> | | | | |
| 540.60 | Services Custodial | \$ 3,479 | \$ 5,000 | \$ 5,000 |
| <u>Total: Services & Charges</u> | | 3,479 | 5,000 | 5,000 |
| Division Total: Forestry | | 3,479 | 5,000 | 5,000 |
| Department Total: Public Works | | 3,479 | 5,000 | 5,000 |
| Fund Total: Waterworks Fund | | 3,479 | 5,000 | 5,000 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|----------------------------|--|---------------------|---------------------|
| | <div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div> | | |
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,343,251 | \$ 1,345,365 | \$ 1,363,715 |
| Supplies | 165,683 | 181,240 | 187,240 |
| Services & Charges | 7,604,436 | 8,048,585 | 7,970,470 |
| Program Total | \$ 9,113,370 | \$ 9,575,190 | \$ 9,521,425 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 12 | 12 | 12 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|---|--------------------|----------------------------|----------------------------|
| Fund 605 | Waterworks Fund | | | |
| Department 52 | Public Works | | | |
| Division 40 | Utilities | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 511,407 | 507,850 | 517,960 |
| 500.20 | Salaries Overtime | 84,917 | 78,050 | 78,050 |
| 500.25 | Salaries Special Compensation | 13,993 | 6,550 | 6,750 |
| <u>Total: Salaries</u> | | \$ 610,317 | \$ 592,450 | \$ 602,760 |
| <u>Total: Taxes & Benefits</u> | | 229,434 | 243,770 | 251,075 |
| <u>Supplies</u> | | | | |
| 525.25 | Operating Supplies Chemicals | 5,560 | 6,000 | 6,000 |
| 525.35 | Operating Supplies Clothing | 1,639 | 4,200 | 4,200 |
| 530.30 | R&M Supplies Utility System | 145,639 | 136,300 | 141,300 |
| <u>Total: Supplies</u> | | 152,838 | 146,500 | 151,500 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | 19,064 | 33,760 | 39,260 |
| 550.15 | Printing/Advertising Outside Printing Services | - | 8,000 | 7,000 |
| 560.05 | Utility Services Electric | 248,898 | 290,000 | 263,350 |
| 560.10 | Utility Services Natural Gas | 6,178 | 6,750 | 11,750 |
| 560.15 | Utility Services Water/Sewer | 2,795,260 | 2,900,000 | 2,929,000 |
| 560.25 | Utility Services Refuse Disposal | - | 3,125 | 3,125 |
| 565.30 | Repair and Maintenance Utility System | 19,484 | 22,880 | 22,880 |
| 565.35 | Repair and Maintenance Software | 2,200 | 2,500 | 2,500 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 99,060 | 99,060 | 102,035 |
| 575.05 | Other Small Tools & Equipment | 7,888 | 9,930 | 9,930 |
| <u>Total: Services & Charges</u> | | 3,198,032 | 3,376,005 | 3,390,830 |
| Division Total: Utilities | | 4,190,621 | 4,358,725 | 4,396,165 |
| Department Total: Public Works | | 4,190,621 | 4,358,725 | 4,396,165 |
| Fund Total: Waterworks Fund | | 4,190,621 | 4,358,725 | 4,396,165 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|---|------------------------|------------------------------------|------------------------------------|
| Fund 610 | Sewerage Fund | | | |
| Department 52 | Public Works | | | |
| Division 40 | Utilities | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 315,466 | 323,690 | 321,275 |
| 500.20 | Salaries Overtime | 26,521 | 20,000 | 20,000 |
| 500.25 | Salaries Special Compensation | 7,105 | 2,150 | 2,150 |
| <u>Total: Salaries</u> | | \$ 349,092 | \$ 345,840 | \$ 343,425 |
| <u>Total: Taxes & Benefits</u> | | 154,408 | 163,305 | 166,455 |
| <u>Supplies</u> | | | | |
| 525.25 | Operating Supplies Chemicals | 694 | 1,000 | 1,000 |
| 525.35 | Operating Supplies Clothing | 2,575 | 4,240 | 4,240 |
| 530.30 | R&M Supplies Utility System | 9,576 | 29,500 | 30,500 |
| <u>Total: Supplies</u> | | 12,845 | 34,740 | 35,740 |
| <u>Services & Charges</u> | | | | |
| 540.25 | Services Engineering | 2,203 | 4,000 | 9,000 |
| 540.95 | Services Other | - | 10,000 | 10,000 |
| 560.25 | Utility Services Refuse Disposal | 42,896 | 51,680 | 51,680 |
| 565.30 | Repair and Maintenance Utility System | 5,818 | 11,650 | 11,650 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 66,040 | 66,040 | 68,030 |
| 575.05 | Other Small Tools & Equipment | 3,420 | 3,450 | 3,450 |
| <u>Total: Services & Charges</u> | | 120,377 | 146,820 | 153,810 |
| Division Total: Utilities | | 636,722 | 690,705 | 699,430 |
| Department Total: Public Works | | 636,722 | 690,705 | 699,430 |
| Fund Total: Sewerage Fund | | 636,722 | 690,705 | 699,430 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|------------------------------------|------------------------|------------------------------------|------------------------------------|
| Fund 615 | Refuse Fund | | | |
| Department 52 | Public Works | | | |
| Division 40 | Utilities | | | |
| <u>Services & Charges</u> | | | | |
| 560.20 | Utility Services Refuse Collection | \$ 2,898,242 | \$ 3,001,360 | \$ 2,955,360 |
| 560.25 | Utility Services Refuse Disposal | 1,387,785 | 1,524,400 | 1,470,470 |
| <u>Total: Services & Charges</u> | | 4,286,027 | 4,525,760 | 4,425,830 |
| Division Total: Utilities | | 4,286,027 | 4,525,760 | 4,425,830 |
| Department Total: Public Works | | 4,286,027 | 4,525,760 | 4,425,830 |
| Fund Total: Refuse Fund | | 4,286,027 | 4,525,760 | 4,425,830 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs, pavement markings, gas lights) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

| | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|----------------------------|---------------------|---------------------------|---------------------------|
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 1,348,943 | \$ 1,452,820 | \$ 1,493,690 |
| Supplies | 587,406 | 615,930 | 594,680 |
| Services & Charges | 759,976 | 744,820 | 762,795 |
| Program Total | \$ 2,696,325 | \$ 2,813,570 | \$ 2,851,165 |

Personnel Summary

| | | | |
|-----------|----|----|----|
| Full-Time | 13 | 13 | 13 |
| Part-Time | 10 | 10 | 10 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------------------|---|------------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| Department 52 | Public Works | | | |
| Division 41 | Streets | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 844,048 | 863,255 | 894,090 |
| 500.15 | Salaries Temporary | 1,947 | 5,000 | 5,000 |
| 500.20 | Salaries Overtime | 86,294 | 135,500 | 121,000 |
| 500.25 | Salaries Special Compensation | 17,968 | 8,900 | 9,450 |
| <u>Total: Salaries</u> | | \$ 950,257 | \$ 1,012,655 | \$ 1,029,540 |
| <u>Total: Taxes & Benefits</u> | | 398,686 | 440,165 | 464,150 |
| <u>Supplies</u> | | | | |
| 525.25 | Operating Supplies Chemicals | 20,086 | 40,000 | 40,000 |
| 525.30 | Operating Supplies Salt | 378,419 | 360,000 | 310,000 |
| 525.35 | Operating Supplies Clothing | 5,198 | 8,400 | 8,400 |
| 525.40 | Operating Supplies Shop Materials | 29,823 | 48,500 | 48,500 |
| 530.05 | R&M Supplies Equipment Parts | 2,414 | 2,250 | 1,000 |
| 530.20 | R&M Supplies Street Maintenance | 151,466 | 156,780 | 186,780 |
| <u>Total: Supplies</u> | | 587,406 | 615,930 | 594,680 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | 172,756 | 158,200 | 163,520 |
| 560.05 | Utility Services Electric | - | 2,310 | 2,310 |
| 560.25 | Utility Services Refuse Disposal | 41,567 | 46,750 | 46,750 |
| 565.20 | Repair and Maintenance Streets | 73,280 | 89,900 | 89,900 |
| 565.25 | Repair and Maintenance Landscape | - | 530 | 530 |
| 565.95 | Repair and Maintenance Vehicle Maint Service Charge | 450,445 | 418,630 | 431,185 |
| 570.10 | Rental Machinery | 14,472 | 17,000 | 17,000 |
| 575.05 | Other Small Tools & Equipment | 7,456 | 11,500 | 11,600 |
| <u>Total: Services & Charges</u> | | 759,976 | 744,820 | 762,795 |
| Division Total: Streets | | 2,696,325 | 2,813,570 | 2,851,165 |
| Department Total: Public Works | | 2,696,325 | 2,813,570 | 2,851,165 |
| Fund Total: General Fund | | 2,696,325 | 2,813,570 | 2,851,165 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|----------------------------|--|---------------------|---------------------|
| | <div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div> | | |
| <u>Expenditures</u> | | | |
| Personnel Services | \$ 711,234 | \$ 734,600 | \$ 744,330 |
| Supplies | 1,083,560 | 1,146,200 | 1,093,200 |
| Services & Charges | 114,516 | 114,580 | 122,620 |
| Program Total | \$ 1,909,310 | \$ 1,995,380 | \$ 1,960,150 |

Personnel Summary

| | | | |
|-----------|---|---|---|
| Full-Time | 7 | 7 | 7 |
| Part-Time | 0 | 0 | 0 |

Village of Palatine
CY 2013 Adopted Budget - Expenditures

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|--------------------|----------------------------|----------------------------|
| Fund 710 | Fleet Services Fund | | | |
| Department 52 | Public Works | | | |
| Division 42 | Fleet Services | | | |
| <u>Salaries</u> | | | | |
| 500.05 | Salaries Full Time | 501,614 | 500,490 | 510,495 |
| 500.20 | Salaries Overtime | 1,375 | 12,000 | 6,000 |
| 500.25 | Salaries Special Compensation | 9,691 | 4,600 | 4,800 |
| <u>Total: Salaries</u> | | \$ 512,680 | \$ 517,090 | \$ 521,295 |
| <u>Total: Taxes & Benefits</u> | | 198,554 | 217,510 | 223,035 |
| <u>Supplies</u> | | | | |
| 525.15 | Operating Supplies Motor Fuel | 695,365 | 724,000 | 670,000 |
| 525.20 | Operating Supplies Lubricants & Additives | 25,327 | 25,000 | 25,000 |
| 525.35 | Operating Supplies Clothing | 1,580 | 4,200 | 4,200 |
| 530.05 | R&M Supplies Equipment Parts | - | - | 1,000 |
| 530.10 | R&M Supplies Vehicle Parts | 361,288 | 393,000 | 393,000 |
| <u>Total: Supplies</u> | | 1,083,560 | 1,146,200 | 1,093,200 |
| <u>Services & Charges</u> | | | | |
| 540.95 | Services Other | 6,815 | 7,000 | 8,500 |
| 560.25 | Utility Services Refuse Disposal | 386 | 2,500 | 1,000 |
| 565.05 | Repair and Maintenance Machinery & Equipment | 34,328 | 19,000 | 25,000 |
| 565.10 | Repair and Maintenance Vehicles | 58,617 | 68,300 | 68,300 |
| 565.35 | Repair and Maintenance Software | 5,118 | 7,000 | 7,000 |
| 575.05 | Other Small Tools & Equipment | 9,252 | 10,780 | 12,820 |
| <u>Total: Services & Charges</u> | | 114,516 | 114,580 | 122,620 |
| Division Total: Fleet Services | | 1,909,310 | 1,995,380 | 1,960,150 |
| Department Total: Public Works | | 1,909,310 | 1,995,380 | 1,960,150 |
| Fund Total: Fleet Services Fund | | 1,909,310 | 1,995,380 | 1,960,150 |

Village of Palatine
CY 2013 Adopted Budget - Expenditure Overview

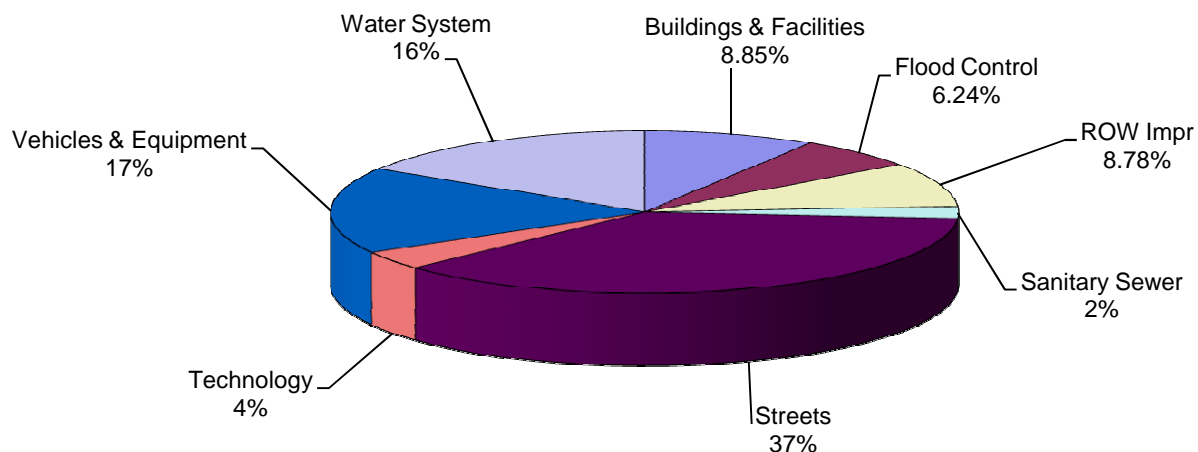
Division 75 Capital

| Expenditures by Division | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|---------------------------------|------------------------------------|------------------------------------|-----------------|
| Capital | \$ 7,705,139 | \$ 9,137,223 | 18.59% |
| Division Total: Capital | 7,705,139 | 9,137,223 | 18.59% |

Expenditures by Type

| | | | |
|--------------------------------|------------------|------------------|---------------|
| Buildings & Facilities | \$ 502,930 | \$ 808,500 | 60.76% |
| Flood Control | 659,444 | 570,000 | -13.56% |
| ROW Impr | 513,500 | 801,918 | 56.17% |
| Sanitary Sewer | 270,000 | 220,000 | -18.52% |
| Streets | 3,265,080 | 3,355,570 | 2.77% |
| Technology | 549,000 | 341,000 | -37.89% |
| Vehicles & Equipment | 893,040 | 1,566,690 | 75.43% |
| Water System | 1,052,145 | 1,473,545 | 40.05% |
| Division Total: Capital | 7,705,139 | 9,137,223 | 18.59% |

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and water mains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.

- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.

- 3 To improve the quality of life with capital projects that fulfill specific community needs.

- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

| | <div> <div>2011</div> <div>2012</div> <div>2013</div> </div> | | |
|----------------------------|--|---------------------|---------------------|
| | <div> <div>Actual</div> <div>Adopted Budget</div> <div>Adopted Budget</div> </div> | | |
| <u>Expenditures</u> | | | |
| Capital Outlay | 7,134,585 | 7,705,139 | 9,137,223 |
| Division Total | \$ 7,134,585 | \$ 7,705,139 | \$ 9,137,223 |
| | \$ 7,134,585 | \$ 7,705,139 | \$ 9,137,223 |

Village of Palatine, IL

Capital

2013 thru 2017

PROJECTS BY FUNDING SOURCE

| Source | Project# | Priority | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---|----------|----------|------------------|------------------|-------------------|------------------|------------------|-------------------|
| Capital Equipment - 401 | | | | | | | | |
| Technology Hardware Infrastructure Replacements | IT 0001 | 2 | 15,000 | 20,000 | 20,000 | 35,000 | 20,000 | 110,000 |
| Technology Hardware Additions | IT 0002 | 3 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 35,000 |
| Infrastructure Software & Upgrades | IT 0003 | 2 | 76,000 | 50,000 | 50,000 | 40,000 | 40,000 | 256,000 |
| Office Computer Hardware Replacement | IT 0004 | 3 | 32,000 | 54,000 | 54,000 | 54,000 | 54,000 | 248,000 |
| Public Safety Communications Hardware | IT 0005 | 3 | 125,000 | 94,500 | 72,000 | 30,000 | 30,000 | 351,500 |
| Enterprise Resource Planning Project | IT 0007 | 3 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Backup and Recovery | IT 0008 | 3 | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |
| GIS | IT 0010 | 3 | | 2,000 | 21,500 | 2,000 | 70,000 | 95,500 |
| Video System Replacement | IT 0013 | 3 | 25,000 | 3,000 | | | | 28,000 |
| Fire Dept Vehicle Replacements | VE 0001 | 3 | 661,000 | 837,000 | 1,060,000 | | 975,000 | 3,533,000 |
| Fire Dept Equipment Replacements & Additions | VE 0002 | 3 | 24,650 | 665,580 | 25,000 | | | 715,230 |
| Public Works Vehicle Replacements | VE 0003 | 3 | 365,000 | 512,000 | 335,000 | 420,000 | | 1,632,000 |
| Public Works Equipment Replacements | VE 0004 | 3 | 145,000 | 307,500 | 440,000 | 257,500 | 65,000 | 1,215,000 |
| Police Dept Vehicle Replacements | VE 0005 | 3 | 314,600 | 226,000 | 256,000 | 243,000 | 240,000 | 1,279,600 |
| Administrative Vehicle Replacements | VE 0006 | 3 | 31,140 | | | 48,000 | | 79,140 |
| Public Works Equipment Additions | VE 0007 | 4 | 25,300 | | | | | 25,300 |
| Capital Equipment - 401 Total | | | 1,873,690 | 2,805,580 | 2,367,500 | 1,161,500 | 1,521,000 | 9,729,270 |
| Capital Improvement - 402 | | | | | | | | |
| Village Facility Roof Replacements | BF 0004 | 3 | 90,000 | | 120,000 | | | 210,000 |
| Community Center Maintenance Projects | BF 0005 | 3 | 50,000 | | | | | 50,000 |
| Combined Service Facility Maintenance Projects | BF 0006 | 3 | 95,000 | 150,000 | 80,000 | | 25,000 | 350,000 |
| Community Center HVAC Replacement | BF 0013 | 3 | | 300,000 | 540,000 | 580,000 | 370,000 | 1,790,000 |
| Material Storage | BF 0015 | 3 | | 300,000 | | | | 300,000 |
| HVAC Replacement in EOC/Training Room | BF 0017 | 2 | | | 20,000 | | | 20,000 |
| Village Hall Renovation | BF 0018 | 3 | 80,000 | 7,026,000 | 7,700,000 | | | 14,806,000 |
| Fire Station #83 Bayfloor Lighting | BF 0019 | 2 | 8,500 | | | | | 8,500 |
| Sidewalk Replacement Program | RW 0001 | 3 | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | 900,000 |
| Sidewalk Extension Program | RW 0002 | 3 | 20,000 | 60,000 | 120,000 | 60,000 | 60,000 | 320,000 |
| Street Light Cable Replacement | RW 0010 | 3 | | 15,000 | 15,000 | 15,000 | 15,000 | 60,000 |
| Village Wide Ash Removal Program | RW 0017 | 3 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| 50/50 Apron/Curb/Gutter Replacement | ST 0001 | 3 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 400,000 |
| Curb and Gutter-Concrete Edging Extension Program | ST 0002 | 3 | 333,350 | 150,735 | 174,475 | 59,470 | 55,250 | 773,280 |
| Collector Street Improvements | ST 0003 | 3 | 450,000 | 350,000 | 325,000 | 100,000 | | 1,225,000 |
| Integral Curb Program | ST 0006 | 3 | | 87,650 | 368,820 | 91,210 | 106,045 | 653,725 |
| Street Microsurfacing Program | ST 0007 | 2 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Intersection Improvements - Pedestrian | ST 0009 | 3 | | 20,000 | 70,000 | 70,000 | 70,000 | 230,000 |
| Bike Plan Implementation | ST 0013 | 3 | 40,750 | 61,335 | 61,335 | 61,335 | | 224,755 |
| Capital Improvement - 402 Total | | | 1,752,600 | 9,105,720 | 10,179,630 | 1,622,015 | 1,286,295 | 23,946,260 |
| CDBG - 210 | | | | | | | | |

| Source | Project# | Priority | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--|----------------|----------|----------------|----------------|----------------|------|------|----------------|
| Community Development Block Grant Improvements | <i>RW 0018</i> | 3 | 231,918 | 231,900 | 231,900 | | | 695,718 |
| CDBG - 210 Total | | | 231,918 | 231,900 | 231,900 | | | 695,718 |

Motor Fuel Tax - 205

| | | | | | | | | |
|---|----------------|---|------------------|------------------|------------------|------------------|------------------|-------------------|
| Road Resurfacing | <i>ST 0004</i> | 3 | 1,436,470 | 1,733,990 | 1,397,480 | 1,781,250 | 1,797,545 | 8,146,735 |
| Residential Street Rehabilitation Program | <i>ST 0005</i> | 3 | 470,000 | 520,000 | 530,000 | 475,000 | 430,000 | 2,425,000 |
| Motor Fuel Tax - 205 Total | | | 1,906,470 | 2,253,990 | 1,927,480 | 2,256,250 | 2,227,545 | 10,571,735 |

Motor Vehicle Parking - 620

| | | | | | | | | |
|--|----------------|---|----------------|----------------|----------------|----------------|---------------|----------------|
| Village Facility Roof Replacements | <i>BF 0004</i> | 3 | | | | | 15,000 | 15,000 |
| Parking Deck Maint & Improvements | <i>BF 0007</i> | 3 | 110,000 | 175,000 | 175,000 | 100,000 | 50,000 | 610,000 |
| Train Station Maint & Improvements | <i>BF 0008</i> | 3 | | 10,000 | 60,500 | 20,000 | 10,000 | 100,500 |
| Motor Vehicle Parking - 620 Total | | | 110,000 | 185,000 | 235,500 | 120,000 | 75,000 | 725,500 |

Sewer - 610

| | | | | | | | | |
|---|----------------|---|----------------|----------------|------------------|------------------|----------------|------------------|
| Spot Drainage Improvements | <i>FC 0001</i> | 3 | 35,000 | 20,000 | 20,000 | 20,000 | 20,000 | 115,000 |
| Creek Stabilization | <i>FC 0002</i> | 3 | | 20,000 | 40,000 | 330,000 | 40,000 | 430,000 |
| Creek Outfall Structure Rehabilitation | <i>FC 0003</i> | 3 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Storm Inlet Reconstruction/Repair | <i>FC 0004</i> | 4 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Bridges and Culverts | <i>FC 0005</i> | 3 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Ditch Analysis and Rehabilitation | <i>FC 0006</i> | 4 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |
| Storm Sewer & Draintile Repl/Expansion | <i>FC 0007</i> | 3 | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | 400,000 |
| Gilbert/Glade Neighborhood Enhancements | <i>FC 0008</i> | 3 | 30,000 | | | | | 30,000 |
| Storm Sewer System Sliplining | <i>FC 0010</i> | 3 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Sub-Watershed Analysis | <i>FC 0011</i> | 2 | | 50,000 | 50,000 | 50,000 | | 150,000 |
| Storm Sewer Televising | <i>FC 0012</i> | 3 | | 90,000 | 90,000 | 90,000 | 90,000 | 360,000 |
| Residential Drainage Improvements | <i>FC 0013</i> | 3 | 40,000 | 55,000 | 55,000 | 55,000 | 55,000 | 260,000 |
| Village Wide Sanitary Sewer Sliplining | <i>SS 0001</i> | 2 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Lift Station Improvements | <i>SS 0003</i> | 2 | 70,000 | 70,000 | 260,000 | 700,000 | | 1,100,000 |
| Sewer - 610 Total | | | 790,000 | 920,000 | 1,130,000 | 1,860,000 | 820,000 | 5,520,000 |

TIF-233

| | | | | | | | | |
|--|----------------|---|----------------|----------------|----------------|----------------|---------------|------------------|
| Parking Lot Rehabilitation | <i>BF 0016</i> | 3 | | | 25,000 | 225,000 | | 250,000 |
| Railwalk Program | <i>RW 0005</i> | 3 | | | 125,000 | 125,000 | | 250,000 |
| Downtown Irrigation Projects | <i>RW 0006</i> | 3 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Downtown Crosswalk Upgrades | <i>RW 0007</i> | 4 | 10,000 | | | | | 10,000 |
| Downtown Public Art | <i>RW 0014</i> | 3 | 0 | | | | | 0 |
| DT Street Rehabilitation & Landscaping | <i>ST 0008</i> | 3 | 450,000 | 800,000 | 450,000 | 500,000 | | 2,200,000 |
| TIF-233 Total | | | 480,000 | 820,000 | 620,000 | 870,000 | 20,000 | 2,810,000 |

TIF-234

| | | | | | | | | |
|--|----------------|---|----------------|----------------|---------------|----------------|--|----------------|
| TIF Sidewalk Extension | <i>RW 0004</i> | 3 | 30,000 | 90,000 | 90,000 | 100,000 | | 310,000 |
| Traffic Signal Upgrade | <i>RW 0015</i> | 4 | 60,000 | 250,000 | | | | 310,000 |
| Intersection Improvements - Pedestrian | <i>ST 0009</i> | 3 | 20,000 | 50,000 | | | | 70,000 |
| TIF-234 Total | | | 110,000 | 390,000 | 90,000 | 100,000 | | 690,000 |

| Source | Project# | Priority | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------------------|----------|----------|------------------|-------------------|-------------------|-------------------|------------------|-------------------|
| Water - 605 | | | | | | | | |
| Village Facility Roof Replacements | BF 0004 | 3 | | 10,000 | | 5,000 | | 15,000 |
| Emergency Power Systems | BF 0010 | 2 | 375,000 | | 325,000 | | | 700,000 |
| Pump Station Security Installations | BF 0014 | 3 | | | 16,970 | | | 16,970 |
| Utilities SCADA System Upgrades | IT 0006 | 3 | 34,000 | 25,000 | 20,000 | 25,000 | 20,000 | 124,000 |
| Water Meter Conversion Project | IT 0009 | 3 | | 500,000 | 4,000,000 | | | 4,500,000 |
| Water Tank Maintenance | WW 0001 | 3 | 900,545 | 838,150 | 1,004,160 | 991,675 | 902,575 | 4,637,105 |
| Watermain Extensions & Looping | WW 0002 | 3 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |
| Watermain Replacements | WW 0003 | 3 | 338,000 | 546,710 | 700,475 | 861,590 | 1,030,325 | 3,477,100 |
| Alternative Water Supply | WW 0004 | 3 | | 40,000 | 50,000 | 1,000,000 | 75,000 | 1,165,000 |
| Well and Pump Station Improvements | WW 0005 | 2 | | 145,000 | | 100,000 | | 245,000 |
| Water System 3 Zone Conversion | WW 0006 | 3 | 60,000 | 250,000 | 250,000 | 250,000 | 150,000 | 960,000 |
| Water - 605 Total | | | 1,882,545 | 2,554,860 | 6,566,605 | 3,433,265 | 2,377,900 | 16,815,175 |
| GRAND TOTAL | | | 9,137,223 | 19,267,050 | 23,348,615 | 11,423,030 | 8,327,740 | 71,503,658 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0004
Project Name Village Facility Roof Replacements

Account # 402-52-75-6010 610

Description

Replacement and upgrading of Village Facility Roofs

| | |
|-----------------------------|--|
| 2013 - Station 85 | \$ 60,000 (would be minimum patching effort) |
| 2013 - 150 W Wilson (CLU) | \$ 10,000 |
| 2013 - Base 5 (Michigan) | \$ 20,000 |
| 2014 - Well #6 & Well #7 | \$ 10,000 |
| 2015 - CC Garage | \$ 10,000 |
| 2015 - CSF Asphalt Shingles | \$ 110,000 (28% Park Dist Reimb) |
| 2016 - Well 16 | \$ 5,000 |
| 2017 - Deck (3 Towers) | \$ 15,000 |

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage and excessive repair costs.

1. Insure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|---------------|----------------|--------------|---------------|----------------|
| Construction | 90,000 | 10,000 | 120,000 | 5,000 | 15,000 | 240,000 |
| Total | 90,000 | 10,000 | 120,000 | 5,000 | 15,000 | 240,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------------------|---------------|---------------|----------------|--------------|---------------|----------------|
| Capital Improvement - 402 | 90,000 | | 120,000 | | | 210,000 |
| Motor Vehicle Parking - 620 | | | | | 15,000 | 15,000 |
| Water - 605 | | 10,000 | | 5,000 | | 15,000 |
| Total | 90,000 | 10,000 | 120,000 | 5,000 | 15,000 | 240,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0005
Project Name Community Center Maintenance Projects

Account # 402-52-75-6010 610

Description

CY 2013 - General Maintenance Needs

Justification

This program is designed to maintain the Community Center and fix any repairs that are needed through wear and tear.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|---------------|------|------|------|------|---------------|
| 97,000 | Other | 50,000 | | | | | 50,000 |
| Total | Total | 50,000 | | | | | 50,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|---------------|------|------|------|------|---------------|
| 97,000 | Capital Improvement - 402 | 50,000 | | | | | 50,000 |
| Total | Total | 50,000 | | | | | 50,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0006
Project Name Combined Service Facility Maintenance Projects

Account # 402-52-75-6010 610

Description

The Combined Service Facility was completed in 1991 and now requires periodic maintenance and repair.

CY 2013 - West & Side Drive \$ 95,000

CY 2014 - Vehicle Storage All Door Replacement \$ 150,000

CY 2015 - Replace East Border Wall \$ 80,000

CY 2017 - Replace Rooftop Units RT-2 - RT-8 \$ 25,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|---------------|----------------|---------------|------|---------------|----------------|
| 165,170 | Construction | 95,000 | 150,000 | 80,000 | | 25,000 | 350,000 |
| Total | Total | 95,000 | 150,000 | 80,000 | | 25,000 | 350,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|---------------|----------------|---------------|------|---------------|----------------|
| 165,170 | Capital Improvement - 402 | 95,000 | 150,000 | 80,000 | | 25,000 | 350,000 |
| Total | Total | 95,000 | 150,000 | 80,000 | | 25,000 | 350,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0007
Project Name Parking Deck Maint & Improvements

Account # 620-52-75-6010 610

Description

CY 2013 - Maintenance to all Joints & Tee to Tee Sealant on Levels 3, 2 and Ground (\$110,000)
CY 2014 - Structural Sealant and Pavement Markings (\$175,000)
CY 2015 - Message Board (\$25,000) Stain (\$150,000)
CY 2016 - Signage (\$100,000)
CY 2017 - Spot Joint Repairs

Justification

Normal wear & tear repair

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|----------------|----------------|----------------|----------------|---------------|----------------|
| 155,000 | Other | 110,000 | 175,000 | 175,000 | 100,000 | 50,000 | 610,000 |
| Total | Total | 110,000 | 175,000 | 175,000 | 100,000 | 50,000 | 610,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-----------------------------|----------------|----------------|----------------|----------------|---------------|----------------|
| 155,000 | Motor Vehicle Parking - 620 | 110,000 | 175,000 | 175,000 | 100,000 | 50,000 | 610,000 |
| Total | Total | 110,000 | 175,000 | 175,000 | 100,000 | 50,000 | 610,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 Years
Category Buildings & Facilities
Priority Important

Project # BF 0008
Project Name Train Station Maint & Improvements

Account # 620-52-75-6010 610

| Description | |
|--|-----------|
| CY 2014 - Powerwashing/Sealing | \$ 5,000 |
| - Exterior Cameras | \$ 5,000 |
| CY 2015 - Replace Circle Drive | \$ 45,500 |
| Approximately 3,500 SF @ \$13/SF | |
| CY 2015 - New Furniture/Newspaper Stands | \$ 15,000 |
| CY 2016 - Refinish Paneling | \$ 20,000 |
| CY 2017 - Expand Bike Rack Area | \$ 10,000 |

| Justification |
|--|
| The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life. |

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|------|---------------|---------------|---------------|---------------|----------------|
| 20,000 | Construction | | 10,000 | 60,500 | 20,000 | 10,000 | 100,500 |
| Total | Total | | 10,000 | 60,500 | 20,000 | 10,000 | 100,500 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-----------------------------|------|---------------|---------------|---------------|---------------|----------------|
| 20,000 | Motor Vehicle Parking - 620 | | 10,000 | 60,500 | 20,000 | 10,000 | 100,500 |
| Total | Total | | 10,000 | 60,500 | 20,000 | 10,000 | 100,500 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 20 years
Category Buildings & Facilities
Priority Very Important

Project # BF 0010
Project Name Emergency Power Systems

Account # 605-52-75-6010 620

Description

Installation and replacement of emergency power systems and components including generators

CY 2013 - New Generator at Heron Drive Pump Station \$375,000

CY 2015 - South Station Replacement \$325,000

Justification

To provide power to critical Village functions and equipment during outages

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|----------------|------|----------------|------|------|----------------|
| Equipment | 375,000 | | 325,000 | | | 700,000 |
| Total | 375,000 | | 325,000 | | | 700,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|----------------|------|----------------|------|------|----------------|
| Water - 605 | 375,000 | | 325,000 | | | 700,000 |
| Total | 375,000 | | 325,000 | | | 700,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 15 years
Category Buildings & Facilities
Priority Important

Project # BF 0013
Project Name Community Center HVAC Replacement

Account #

Description

HVAC Study conducted in 2003 identified a need for replacement of the air chiller and associated pipe work and controls on HVAC system for the Community Center. In total, the entire HVAC needs replacement and upgrading having a total cost of \$1,790,000
CY 2014 - Boiler Replacement & Pumps \$300,000
CY 2015 - Second Floor HVAC System Replacement \$540,000
CY 2016 - First Floor HVAC System Replacement \$580,000
CY 2017 - Ground Floor HVAC System Replacement \$370,000

Justification

Key components of the HVAC System are more than forty (40) years old. As such, their reliability is highly questionable, as is our ability to maintain and repair when failures occur.

Note : Depending on Implementation of BF 0005, some costs should be reviewed

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|----------------|----------------|----------------|----------------|------------------|
| Equipment | | 300,000 | 540,000 | 580,000 | 370,000 | 1,790,000 |
| Total | | 300,000 | 540,000 | 580,000 | 370,000 | 1,790,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------------------------|------|----------------|----------------|----------------|----------------|------------------|
| Capital Improvement - 402 | | 300,000 | 540,000 | 580,000 | 370,000 | 1,790,000 |
| Total | | 300,000 | 540,000 | 580,000 | 370,000 | 1,790,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Priority Important

Project # BF 0014

Project Name Pump Station Security Installations

Account # 605-52-75-6080 615

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village, Consoer Townsend Envirodyne Engineering, Inc. of Chicago, now CTE/Aecome, conducted the study. Based upon specific criteria potential risks and threats were identified; site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue.

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily by passed, CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|--------------|------|------|--------|------|------|--------|--------------|
| 15,760 | Equipment | | | 16,970 | | | 16,970 | 18,735 |
| Total | Total | | | 16,970 | | | 16,970 | Total |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|-----------------|------|------|--------|------|------|--------|--------------|
| 15,760 | Water - 605 | | | 16,970 | | | 16,970 | 18,735 |
| Total | Total | | | 16,970 | | | 16,970 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0015
Project Name Material Storage

Account #

Description

Construction of Salt Dome at Public Works

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2017.

Justification

Expanding Salt Storage would allow the village to realize savings in product purchasing with the state cooperative. The Village has paid approximately 30k premium per year to have smaller storage and our own procurement arrangement. Materials are stored at the subject site exposed to the elements as well as visible to adjacent properties and motorists passing the site. A storage building would allow for protection of equipment and materials while improving the aesthetics of the site.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|------|----------------|------|------|------|----------------|--------------|
| Construction | | 300,000 | | | | 300,000 | 350,000 |
| Total | | 300,000 | | | | 300,000 | Total |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|---------------------------|------|----------------|------|------|------|----------------|--------------|
| Capital Improvement - 402 | | 300,000 | | | | 300,000 | 350,000 |
| Total | | 300,000 | | | | 300,000 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0016
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

2015 - \$ 25,000 - Design for Permanent Parking Block 22

2016 - \$225,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|------------------------------|------|------|---------------|----------------|------|----------------|
| 615 - Improvements Other tha | | | 25,000 | 225,000 | | 250,000 |
| Total | | | 25,000 | 225,000 | | 250,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|------|------|---------------|----------------|------|----------------|
| TIF-233 | | | 25,000 | 225,000 | | 250,000 |
| Total | | | 25,000 | 225,000 | | 250,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Very Important

Project # BF 0017
Project Name HVAC Replacement in EOC/Training Room

Account #

Description

Rooftop HVAC Unit Replacement for the Community Center EOC/Training Room

Justification

Over the last several years, this unit has had a number of breakdowns. The unit is over 25 years old. Additionally, this units relies on the Community Centers main boiler for heating. New unit will include a natural gas heating section.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|------|---------------|------|------|---------------|
| Equipment | | | 20,000 | | | 20,000 |
| Total | | | 20,000 | | | 20,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------------------------|------|------|---------------|------|------|---------------|
| Capital Improvement - 402 | | | 20,000 | | | 20,000 |
| Total | | | 20,000 | | | 20,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0018
Project Name Village Hall Renovation

Account # 402-52-75-6010 610

Description

CY 2013 - Study updates for Renovation, Reconstruction, Relocation

Building Renovation
CY 2014 Construction \$7,026,000
CY 2015 Construction \$7,700,000

Justification

This program is designed to renovate the Village Hall. Professional services and schematic design would be recommended in 2013.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|------------------|------------------|------|------|-------------------|
| Construction | | 7,026,000 | 7,700,000 | | | 14,726,000 |
| Other | 80,000 | | | | | 80,000 |
| Total | 80,000 | 7,026,000 | 7,700,000 | | | 14,806,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------------------------|---------------|------------------|------------------|------|------|-------------------|
| Capital Improvement - 402 | 80,000 | 7,026,000 | 7,700,000 | | | 14,806,000 |
| Total | 80,000 | 7,026,000 | 7,700,000 | | | 14,806,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Very Important

Project # BF 0019
Project Name Fire Station #83 Bayfloor Lighting

Account # 402-44-75-6010 610

Description

Remove existing bayfloor light fixtures. Remove old, damaged, melted wire and replace with new wire. Install new fluorescent high bay light fixtures with wire guards.

Justification

In June, 2009 it was determined that the bayfloor lights at Station 82 were overheating and melting the insulation on the wiring causing an arcing/shorting condition. The damaged wire and the fixtures were replaced. We now have the same problem at Station 83 which appears to be a failure of the lighting fixture which is designed to shut off after it reaches a certain temperature to save electricity. The lights are not automatically shutting off, overheating and then melting the insulation on the wiring and causing the same arcing/shorting condition. These are the only fixtures of this type in any of the fire stations and will be replaced with the same fixtures that were installed in Station 82 which appear to have corrected the problem.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|------|------|------|------|--------------|
| Other | 8,500 | | | | | 8,500 |
| Total | 8,500 | | | | | 8,500 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------------------------|--------------|------|------|------|------|--------------|
| Capital Improvement - 402 | 8,500 | | | | | 8,500 |
| Total | 8,500 | | | | | 8,500 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0001

Project Name Spot Drainage Improvements

Account # 610-52-75-6020 615

Description

This program is intended to address public drainage issues in advance of annual roadway maintenance programs or to address nuisance drainage concerns in the public right of way by storm sewer installation or channel regrading.

Justification

The program has been in response to concerns brought forward by residents, neighborhood, or Village right of way maintainers.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 20,000 | Construction | 35,000 | 20,000 | 20,000 | 20,000 | 20,000 | 115,000 |
| Total | Total | 35,000 | 20,000 | 20,000 | 20,000 | 20,000 | 115,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 20,000 | Sewer - 610 | 35,000 | 20,000 | 20,000 | 20,000 | 20,000 | 115,000 |
| Total | Total | 35,000 | 20,000 | 20,000 | 20,000 | 20,000 | 115,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0002

Project Name Creek Stabilization

Account # 610-52-75-6020 615

Description

Segments of Salt and Buffalo Creeks have limitations that present limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements to be prioritized based on losses to structures, safety, and erosion control. Improvement additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2014 - Hire consultant to assist with creek inventory and prioritizing future improvements

CY 2015 - Design and Permit CY 2016 - Construct CY 2017 - Design and Permit 2nd Creek Priority CY 2018 - Construct 2nd Creek Priority as determined by inventory

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|------|---------------|---------------|----------------|---------------|----------------|--------------|
| Engineering | | 20,000 | 40,000 | | 40,000 | 100,000 | 270,000 |
| Construction | | | | 330,000 | | 330,000 | |
| Total | | 20,000 | 40,000 | 330,000 | 40,000 | 430,000 | Total |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|-----------------|------|---------------|---------------|----------------|---------------|----------------|--------------|
| Sewer - 610 | | 20,000 | 40,000 | 330,000 | 40,000 | 430,000 | 270,000 |
| Total | | 20,000 | 40,000 | 330,000 | 40,000 | 430,000 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0003

Project Name Creek Outfall Structure Rehabilitation

Account # 610-52-75-6020 615

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of the Salt Creek

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 10,000 | Construction | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Total | Total | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 10,000 | Sewer - 610 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Total | Total | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 30 years

Category Flood Control

Priority Less Important

Project # FC 0004

Project Name Storm Inlet Reconstruction/Repair

Account # 610-52-75-6020 615

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)

Eliminate structure, street and parkway erosion

Minimize public safety hazards (sink holes) and potential flooding property damage

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 60,000 | Construction | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Total | Total | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 60,000 | Sewer - 610 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Total | Total | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0005

Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$50,000 annually).

CY 2013 - Rose Repairs or Removal

CY 2014 - Imperial @ West Branch

CY 2015 - Palatine @ West Branch

CY 2016 - Michigan @ West Branch

CY 2017 - Capri @ Buffalo Creek

Priorities to be adjusted to reflect creek inventory, County wide storm water management ordinance, and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Construction | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Total | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Sewer - 610 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Total | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Less Important

Project # FC 0006

Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Description

Improve existing open channel storm water flow or converting to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will wait.
CY 2013 - Reshaping Overland Flow from Williams/Thomas

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance
Improve longitudinal ditch slopes
Create maintainable side slopes
Improvements to right of way drainage and long term maintenance

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 170,000 | Construction | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |
| Total | Total | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 170,000 | Sewer - 610 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |
| Total | Total | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0007

Project Name Storm Sewer & Drintile Repl/Expansion

Account # 610-52-75-6020 615

Description

Certain properties originally developed outside of the Village rely on drain tile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended.

CY 2013 - CMP Replacement in Plum Grove Hills Unit 1

CY 2014 - North of Illinois Between Brockway & Plum Grove Rd

CY 2015 - Drain tile internal to the block south of Plum Grove Road and north of Michigan Avenue

CY 2016 - Quentin near Echo

CY 2017 - Forest south of North Avenue (Development may provide portion of facility)

Future - Kenilworth West of Quentin, Wood west of Clyde

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|---------------|---------------|---------------|---------------|----------------|
| 75,000 | Construction | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | 400,000 |
| Total | Total | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | 400,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|----------------|---------------|---------------|---------------|---------------|----------------|
| 75,000 | Sewer - 610 | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | 400,000 |
| Total | Total | 100,000 | 75,000 | 75,000 | 75,000 | 75,000 | 400,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0008

Project Name Gilbert/Glade Neighborhood Enhancements

Account # 610-52-75-6020 615

Description

Following the installation of the storm water lift station a series of improvements is contemplated to enhance the area from both a functional and aesthetic approach.

CY 2013 - Extension of storm sewers to address isolated depressional areas to the south

Justification

To provide storm sewer relief and reduce flooding into areas upstream of the lift station

To enhance the pedestrian, aesthetics, and wetland qualities of the area

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|------|------|------|------|---------------|
| Construction | 30,000 | | | | | 30,000 |
| Total | 30,000 | | | | | 30,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|---------------|------|------|------|------|---------------|
| Sewer - 610 | 30,000 | | | | | 30,000 |
| Total | 30,000 | | | | | 30,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0010

Project Name Storm Sewer System Sliplining

Account # 610-52-75-6020 615

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village

Identified locations for consideration include:

- Maple Court from Kenilworth to dead end (North)
- Smith St between Palatine Rd & Metra train tracks 900 Feet of 36" Diameter Pipe
- North Benton between Comfort and Colfax
- Kenilworth from 828 West to Crescent
- Carriageway C.M.P. (Plum Grove Hills Unit #1)

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 30,000 | Construction | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Total | Total | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 30,000 | Sewer - 610 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Total | Total | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Very Important

Project # FC 0011

Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Description

In recent more severe rain events some sub watersheds performed below current storm sewer system standards. In response to these observations the Village brought in outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-system capacity. Identified improvements would feed into the W-23 (Ditch Rehabilitation Program) or W-30 (Storm Sewer Expansion Program).

2014 - Smith at Colfax sub watershed

2015 - Eisenhower at Greenwood sub watershed

2016 - Pompano at Rohlwing sub watershed

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Link with start of Storm Water Utility

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|---------------|---------------|---------------|------|----------------|
| Construction | | 50,000 | 50,000 | 50,000 | | 150,000 |
| Total | | 50,000 | 50,000 | 50,000 | | 150,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|------|---------------|---------------|---------------|------|----------------|
| Sewer - 610 | | 50,000 | 50,000 | 50,000 | | 150,000 |
| Total | | 50,000 | 50,000 | 50,000 | | 150,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Flood Control

Priority Important

Project # FC 0012

Project Name Storm Sewer Televising

Account # 610-52-75-6020 615

Description

Much of the Villages storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. Currently, televising is completed on an "as-needed" or "emergency" basis when systems are observed to react insufficiently or fail. During the storm water utility feasibility study a program was identified to convert our approach from reactive to more proactive. This pilot program would allow for contractual televising services to determine if it would be more cost effective to complete base line investigation by expanding in-house capabilities or an ongoing out-of-house program. There are approximately 214 miles of storm sewer main in the Village. It is estimated that 850,000 lineal feet of the existing system warrants investigation. At an approximate cost of \$1.00-\$1.25/LF the total program is approximated at \$850,000.

Justification

Reduce flood risk
Reduce maintenance costs
Improve the Village's approach to preservation of long term assets
Link with start of Storm Water Utility

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|---------------|---------------|---------------|---------------|----------------|
| Construction | | 90,000 | 90,000 | 90,000 | 90,000 | 360,000 |
| Total | | 90,000 | 90,000 | 90,000 | 90,000 | 360,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|------|---------------|---------------|---------------|---------------|----------------|
| Sewer - 610 | | 90,000 | 90,000 | 90,000 | 90,000 | 360,000 |
| Total | | 90,000 | 90,000 | 90,000 | 90,000 | 360,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0013

Project Name Residential Drainage Improvements

Account # 610-52-75-6020 615

Description

In 1991, the Village instituted a program to provide storm sewer ext into areas with poor drainage when requested by residents. This program is intended to address private and public drainage issues with either an extension of the public system (50/50 Storm Sewer Extension Project), participating in a private storm sewer extension (Small diameter project), or participating in the installation of a Rain Garden.

Activities in the program include:

1. 50/50 program (8" diameter) requiring the residents pay for 50% or the storm sewer, up to a maximum of \$1,200 per benefiting property
2. Small diameter program (4" or 6") with the Village participating 50% up to \$2,500
3. Rain Garden program - Village participating 75% up to \$3,000.
4. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

Justification

The program and its sub-program parts, have been in response to residents who, due to added runoff resulting from the sump pump disconnect program were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 55,000 | Construction | 40,000 | 55,000 | 55,000 | 55,000 | 55,000 | 260,000 |
| Total | Total | 40,000 | 55,000 | 55,000 | 55,000 | 55,000 | 260,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 55,000 | Sewer - 610 | 40,000 | 55,000 | 55,000 | 55,000 | 55,000 | 260,000 |
| Total | Total | 40,000 | 55,000 | 55,000 | 55,000 | 55,000 | 260,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Very Important

Project # IT 0001

Project Name Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Description

CY 2013 Planned Replacements

- Server Replacement \$ 10,000
- UPS Battery Replacement \$ 5,000

CY 2016

- Move Transmitter from YMCA to Countryside \$ 15,000

Justification

Replacement of main server - normal schedule

Replacement of UPS Batteries at CC

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 92,000 | Equipment | 15,000 | 20,000 | 20,000 | 35,000 | 20,000 | 110,000 |
| Total | Total | 15,000 | 20,000 | 20,000 | 35,000 | 20,000 | 110,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 92,000 | Capital Equipment - 401 | 15,000 | 20,000 | 20,000 | 35,000 | 20,000 | 110,000 |
| Total | Total | 15,000 | 20,000 | 20,000 | 35,000 | 20,000 | 110,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Project # IT 0002

Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

Description

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them. The departments are required to identify 50% of the costs of any identified new technology items out of their operational budget.

Justification

To provide seed money in the budget for new technology projects identified in the course of a year.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Equipment | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 35,000 |
| Total | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 35,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Capital Equipment - 401 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 35,000 |
| Total | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 35,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 3 Years

Category Technology

Priority Very Important

Project # IT 0003

Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Description

| | |
|--|--------|
| CY 2013 | |
| General Software Upgrades / replacements | 10,000 |
| AutoCAD Civil 3D | 30,000 |
| Server Conversion to MS Windows | 19,000 |
| Network Monitor Tools | 5,000 |
| Forms Software | 12,000 |
| CY 2014 | |
| Hosted Email Conversion | 45,000 |

Justification

Website Refresh will update the Look & feel of www.palatine.il.us to embrace an easier look & feel. Last Refresh was 4 years ago
Update AutoCAD to latest version. This is the last year for an upgrade without having to purchase new
Convert main file/print servers to MS Windows
Add new network monitoring software to ensure the operation of our network
Replace older forms software with one with support for Windows 7
Move from internally supported groupwise to hosted email

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------|--------------|--------|--------|--------|--------|--------|---------|
| 27,000 | Equipment | 76,000 | 50,000 | 50,000 | 40,000 | 40,000 | 256,000 |
| Total | Total | 76,000 | 50,000 | 50,000 | 40,000 | 40,000 | 256,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------|-------------------------|--------|--------|--------|--------|--------|---------|
| 27,000 | Capital Equipment - 401 | 76,000 | 50,000 | 50,000 | 40,000 | 40,000 | 256,000 |
| Total | Total | 76,000 | 50,000 | 50,000 | 40,000 | 40,000 | 256,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Project # IT 0004

Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description

Replacement of 45 Computers, maintaining our 5 year replacement schedule (Delayed to 2014)
Laptop/Computer Replacements \$20,000
40 MS Office \$12,000

Justification

Maintain current cycle of 5 year replacement of desktop/laptop computers.
Outfit new machines with MS Office 2010

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 39,000 | Equipment | 32,000 | 54,000 | 54,000 | 54,000 | 54,000 | 248,000 |
| Total | Total | 32,000 | 54,000 | 54,000 | 54,000 | 54,000 | 248,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 39,000 | Capital Equipment - 401 | 32,000 | 54,000 | 54,000 | 54,000 | 54,000 | 248,000 |
| Total | Total | 32,000 | 54,000 | 54,000 | 54,000 | 54,000 | 248,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 3 Years

Category Technology

Priority Important

Project # IT 0005

Project Name Public Safety Communications Hardware

Account # 401-38-75-6030 640

Description

Replacement of 1/3 of toughbook computers \$72,000
Outfit PD & FD with wireless air card communications \$53,000
(Cell Service not included)

Justification

Replace initial 1/3 of PD/FD in car computers. Current model is 6 years old.
Outfit PD/FD cars with cell data communications equipment including LTE Data, GPS and Wi-Fi to support long term needs of PD/FD.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|---------------|---------------|---------------|---------------|----------------|
| 18,000 | Equipment | 125,000 | 94,500 | 72,000 | 30,000 | 30,000 | 351,500 |
| Total | Total | 125,000 | 94,500 | 72,000 | 30,000 | 30,000 | 351,500 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|----------------|---------------|---------------|---------------|---------------|----------------|
| 18,000 | Capital Equipment - 401 | 125,000 | 94,500 | 72,000 | 30,000 | 30,000 | 351,500 |
| Total | Total | 125,000 | 94,500 | 72,000 | 30,000 | 30,000 | 351,500 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Project # IT 0006

Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6030 615

Description

This project calls for two recent improvements to be tied into the Village's SCADA System.

2013 - SCADA Software & Computer Upgrade - \$34,000

2014 - Reservoir Fill Time - \$25,000

2015 - Reservoir Fill Time Countryside - \$20,000

2016 - Reservoir Fill Time - \$25,000

2017 - Radio Interconnects with Smith St Tank - \$20,000

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as insure accuracy in billing.

2013 - Integrate with Village Network and provide system backups

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 20,000 | Construction | 34,000 | 25,000 | 20,000 | 25,000 | 20,000 | 124,000 |
| Total | Total | 34,000 | 25,000 | 20,000 | 25,000 | 20,000 | 124,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 20,000 | Water - 605 | 34,000 | 25,000 | 20,000 | 25,000 | 20,000 | 124,000 |
| Total | Total | 34,000 | 25,000 | 20,000 | 25,000 | 20,000 | 124,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Paul Mehring/Larry Schroth

Type Improvement

Useful Life 10 years

Category Technology

Priority Important

Project # IT 0007

Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

Description

Implementation of New World's Logo system, supporting Finance, Utility management, Licensing, Inspections, Permitting, and Human Resource with an integrated system. Provide self service to employees and citizens, enabling greater access to information and more efficient business processes.

Implementation over the next 3 years will effect all departments and employee's within the Village, providing faster process and greater access to information.

Justification

Provide additional interfaces and training for NW module implementation

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 300,000 | Other | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Total | Total | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 300,000 | Capital Equipment - 401 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Total | Total | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Priority Important

Project # IT 0008

Project Name Backup and Recovery

Account # 401-38-75-6030 640

Description

Agent Change Over \$ 7,000

Justification

Moving from Novell to Windows

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|--------------|--------------|--------------|--------------|-------------|---------------|
| 3,000 | Equipment | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |
| Total | Total | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|--------------|--------------|--------------|--------------|-------------|---------------|
| 3,000 | Capital Equipment - 401 | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |
| Total | Total | 7,000 | 7,000 | 7,000 | 5,000 | | 26,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Project # IT 0009

Project Name Water Meter Conversion Project

Account #

Description

The Village of Palatine has not used a systematic method for water meter replacement since the 1970's. The technology currently utilized by the village dates to the 1960s. Typical useful life of these systems is twenty (20) years. The Village is using technology at meter sites that is well past forty (40) years old. Badger Meter, the Village's current supplier of meters, recently confirmed that the meters Palatine uses are discontinued. The Palatine ROM - External Building Reading Equipment system is no longer supported.

Justification

In general this program would improve customer service, improve readability of meters and readings, eliminate meter reader cost, reduce unaccountable water revenue loss, and optimize water revenue. Anticipate replacement meters over 5 years old with Radio Conversion.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|----------------|------------------|------|------|------------------|
| Equipment | | 500,000 | 4,000,000 | | | 4,500,000 |
| Total | | 500,000 | 4,000,000 | | | 4,500,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|------|----------------|------------------|------|------|------------------|
| Water - 605 | | 500,000 | 4,000,000 | | | 4,500,000 |
| Total | | 500,000 | 4,000,000 | | | 4,500,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

Project # IT 0010

Project Name GIS

Account # 401-38-75-6030 640

Description

CY 2015
Pipe Software \$19,500

Justification

Integrate video from server television to GIS, enhancing access to video captured.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|--------------|---------------|--------------|---------------|---------------|
| Equipment | | 2,000 | 21,500 | 2,000 | 70,000 | 95,500 |
| Total | | 2,000 | 21,500 | 2,000 | 70,000 | 95,500 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------|------|--------------|---------------|--------------|---------------|---------------|
| Capital Equipment - 401 | | 2,000 | 21,500 | 2,000 | 70,000 | 95,500 |
| Total | | 2,000 | 21,500 | 2,000 | 70,000 | 95,500 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 38-Information Technology

Contact Sam Trakas/Larry Schroth

Type Equipment

Useful Life 10 years

Category Technology

Priority Important

Project # IT 0013

Project Name Video System Replacement

Account # 401-38-75-6030 640

Description

Replacement of Channel 6 BBS - \$25,000

Justification

Replacement of BBS system for Channel 6

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|--------------|------|------|------|---------------|
| Equipment | 25,000 | 3,000 | | | | 28,000 |
| Total | 25,000 | 3,000 | | | | 28,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------|---------------|--------------|------|------|------|---------------|
| Capital Equipment - 401 | 25,000 | 3,000 | | | | 28,000 |
| Total | 25,000 | 3,000 | | | | 28,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Project # RW 0001

Project Name Sidewalk Replacement Program

Account # 402-52-75-6040 615

Description

The sidewalk maintenance program consists of:

Hazardous Sidewalk Replacement \$150,000 This funding level equates to a 8 year cycle to complete the Village

50/50 Sidewalk Replacement \$20,000

Misc Infill/Repairs \$10,000

The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. Since property owners have areas outside of the hazardous program. The hazardous program addresses vertical displacements of 7/8 inches or greater. This would be the fifth year at this threshold.

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

Justification

This program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consist of four warrants:

- A. Vertical Displacement (offsets) greater than 3/4 inch;
- B. Horizontal Displacements (cracks) greater than 1/2 inch;
- C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and
- D. Surface Deterioration (spauling) greater than 50%

Discretion is provided to the inspector to adjust the number of sidewalk squares to be replaced in an attempt to minimize repeated repairs over time.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 180,000 | Construction | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | 900,000 |
| Total | Total | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | 900,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 180,000 | Capital Improvement - 402 | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | 900,000 |
| Total | Total | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | 900,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Project # RW 0002

Project Name Sidewalk Extension Program

Account # 402-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians. Priority is placed on installing sidewalk continuity on arterial roadway (State and County routes)

CY 2013 - Oak, Palatine to Slade (East Side)

CY 2014 - Wilson East of Harrison to Clyde, South Side

CY 2015 - Quentin Road, Lake-Cook to Ruhl Road (Schedule contingent on County reconstruction of Quentin Road) \$100,000, Echo \$20,000

CY 2016 - Smith South of Cunningham, East Side

CY 2017 - Illinois West of Hicks to Vermont

CY 2018 - Quentin Road US-14 to Colfax

Justification

1. To promote pedestrian safety, access, and mobility
2. Support the Council's long-range goal of safe neighborhoods

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|---------------|---------------|----------------|---------------|---------------|----------------|--------------|
| Construction | 20,000 | 60,000 | 120,000 | 60,000 | 60,000 | 320,000 | 50,000 |
| Total | 20,000 | 60,000 | 120,000 | 60,000 | 60,000 | 320,000 | Total |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|---------------------------|---------------|---------------|----------------|---------------|---------------|----------------|--------------|
| Capital Improvement - 402 | 20,000 | 60,000 | 120,000 | 60,000 | 60,000 | 320,000 | 50,000 |
| Total | 20,000 | 60,000 | 120,000 | 60,000 | 60,000 | 320,000 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0004
Project Name TIF Sidewalk Extension

Account # 234-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians

CY 2013 - Dundee @ Lynda Ped Signal & Sidewalk Extension (See ST 0009)

CY 2014 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2015 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2016 - Dundee, Hicks to Rand Rd

Justification

Reduce flood risk

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------------|---------------|---------------|---------------|----------------|-------------|----------------|
| 150,000 | 615 - Improvements Other tha | 30,000 | 90,000 | 90,000 | 100,000 | | 310,000 |
| Total | Total | 30,000 | 90,000 | 90,000 | 100,000 | | 310,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|----------------|-------------|----------------|
| 150,000 | TIF-234 | 30,000 | 90,000 | 90,000 | 100,000 | | 310,000 |
| Total | Total | 30,000 | 90,000 | 90,000 | 100,000 | | 310,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Project # RW 0005
Project Name Railwalk Program

Account # 233-52-75-6040 615

Description

The total program is to extend railwalks from Maple Street on the west to Plum Grove Road on the east. Amenities to be included are lights, signage, and landscaping. Remaining sections to complete this project are:

2015 - Brockway to Greeley (Construct)

2016 - Greeley to Smith with development of Block 22

Justification

The railwalk is considered an aesthetic improvement along the railroad tracks while also providing the functionality of a pedestrian walkway to encourage free-flow access through the downtown.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|------------------------------|------|------|----------------|----------------|------|----------------|
| 615 - Improvements Other tha | | | 125,000 | 125,000 | | 250,000 |
| Total | | | 125,000 | 125,000 | | 250,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|------|------|----------------|----------------|------|----------------|
| TIF-233 | | | 125,000 | 125,000 | | 250,000 |
| Total | | | 125,000 | 125,000 | | 250,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0006

Project Name Downtown Irrigation Projects

Account # 233-52-75-6040 615

Description

A second phase of the Downtown landscaping program is contemplated to start in 2013. In this extension from the original program, landscaping and irrigation could be installed in areas along the Palatine Rd corridor or pocket park areas that were not improved in the first 5-year program.

Justification

This program is designed to provided for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District. While lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 22,500 | 615 - Improvements Other tha | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Total | Total | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 22,500 | TIF-233 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Total | Total | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Project # RW 0007

Project Name Downtown Crosswalk Upgrades

Account # 233-52-75-6040 615

Description

Under this program, all crosswalks in the downtown business district would be upgraded to 8 centimeter Brick Pavers, replacing either the asphalt pavement crosswalks or brick paver crosswalks.

CY 2013 - Bothwell & Station; Station & Wilson; Wilson & Smith (East Side); Slade & Smith (E Side)

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area. Replacing with 8 centimeter concrete pavers will improve aesthetics and longevity.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 36,000 | 615 - Improvements Other tha | 10,000 | | | | | 10,000 |
| Total | Total | 10,000 | | | | | 10,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 36,000 | TIF-233 | 10,000 | | | | | 10,000 |
| Total | Total | 10,000 | | | | | 10,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Priority Important

Project # RW 0010
Project Name Street Light Cable Replacement

Account #

Description

Systematic replacement of old rubber-coated Type R street light cable w/new burial type wire in various subdivisions.

With the completion of work in the Reseda Subdivision it is proposed that for 2012 through 2016, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|---------------|---------------|---------------|---------------|---------------|
| Construction | | 15,000 | 15,000 | 15,000 | 15,000 | 60,000 |
| Total | | 15,000 | 15,000 | 15,000 | 15,000 | 60,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------------------------|------|---------------|---------------|---------------|---------------|---------------|
| Capital Improvement - 402 | | 15,000 | 15,000 | 15,000 | 15,000 | 60,000 |
| Total | | 15,000 | 15,000 | 15,000 | 15,000 | 60,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Project # RW 0014

Project Name Downtown Public Art

Account #

Description

As a result of the on going improvements in the downtown area, additional pieces of sculpture art are being recommended by the Beautification Commission. These are the potential sites for the sculptures: Palatine Road and Plum Grove Road, Brockway and Wilson, Plum Grove Road and Slade.

CY 2013 - Master Plan with Beautification Commission

Justification

- Create a "hometown" aesthetic ambiance in the downtown area
- Improve the appearance of the downtown area
- Enhance the image of the Village to pass through traffic
- Downtown as a focal point

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|------------------------------|----------|------|------|------|------|----------|
| 615 - Improvements Other tha | 0 | | | | | 0 |
| Total | 0 | | | | | 0 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|----------|------|------|------|------|----------|
| TIF-233 | 0 | | | | | 0 |
| Total | 0 | | | | | 0 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Less Important

Project # RW 0015
Project Name Traffic Signal Upgrade

Account # 234-52-75-6040 615

Description

Painting of traffic signals at 10 intersections along Rand Road and Dundee Road
CY 2013 - Design & Permit for Signal at IL-68 & Park Place Dr
CY 2014 - Construct Signal

Justification

The purpose of this program is to promote, encourage and support business development by enhancing the aesthetics of the area/

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|------------------------------|---------------|----------------|------|------|------|----------------|
| 615 - Improvements Other tha | 60,000 | 250,000 | | | | 310,000 |
| Total | 60,000 | 250,000 | | | | 310,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|---------------|----------------|------|------|------|----------------|
| TIF-234 | 60,000 | 250,000 | | | | 310,000 |
| Total | 60,000 | 250,000 | | | | 310,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Charlie Powers

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Priority Important

Project # RW 0017
Project Name Village Wide Ash Removal Program

Account # 402-52-75-6040 615

Description

Implementation of a program that systematically removes & plants trees impacted by the Emerald Ash Borer within the Village.

CY 2013 - 500 removals & Replacements by Contractor
Additional 300 removals planned by in-house crews

Justification

1. Improve the appearance of the community
2. Improve the air quality and reduce the noise
3. Enhance the image of the Village to pass-through traffic
4. Manage affects of Emerald Ash Borer on our Urban Forest

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 125,000 | 615 - Improvements Other tha | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| Total | Total | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 125,000 | Capital Improvement - 402 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |
| Total | Total | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0018

Project Name Community Development Block Grant Improvements

Account # 210-52-75-6040 615

Description

Suthers Lane Drainage Improvements from Hillcrest to Center

Justification

Address isolated depressional areas

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-----------------------|----------------|----------------|----------------|-------------|-------------|----------------|
| 239,444 | Drainage Improvements | 231,918 | 231,900 | 231,900 | | | 695,718 |
| Total | Total | 231,918 | 231,900 | 231,900 | | | 695,718 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|----------------|----------------|----------------|-------------|-------------|----------------|
| 239,444 | CDBG - 210 | 231,918 | 231,900 | 231,900 | | | 695,718 |
| Total | Total | 231,918 | 231,900 | 231,900 | | | 695,718 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Project # SS 0001

Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specific problems.

Neighborhoods targeted include Winston Park, Orchard Hills, Palanois Park, Princeton/Delgado Ave, Reseda East & West, Imperial, Royale and other areas.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 150,000 | Construction | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Total | Total | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 150,000 | Sewer - 610 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Total | Total | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Project # SS 0003

Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems as well as the physical structures.

CY2013-CY2014 - Mechanical and physical structure repairs for safety improvements and energy reductions.

CY2015 - Kasuba Grinder pump \$260,000

CY2016 - Gravity Sewer to allow abandonment of Peppertree Lift Station \$700,000

Justification

to improve the reliability, reduce operating costs and to insure the long term viability of these facilities.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|---------------|---------------|----------------|----------------|-------------|------------------|
| 70,000 | Construction | 70,000 | 70,000 | 260,000 | 700,000 | | 1,100,000 |
| Total | Total | 70,000 | 70,000 | 260,000 | 700,000 | | 1,100,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|---------------|---------------|----------------|----------------|-------------|------------------|
| 70,000 | Sewer - 610 | 70,000 | 70,000 | 260,000 | 700,000 | | 1,100,000 |
| Total | Total | 70,000 | 70,000 | 260,000 | 700,000 | | 1,100,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0001

Project Name 50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs. Expanded curb and gutter replacement to include all cracked curbing has been suggested.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. The criteria used if a resident wants to "depress" their apron in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents, over the last 15 years has ever wanted to pay for more curb & gutter to be replaced that wasn't adjacent to the driveway apron

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------|--------------|--------|--------|--------|--------|--------|---------|
| 60,540 | Construction | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 400,000 |
| Total | Total | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 400,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------|---------------------------|--------|--------|--------|--------|--------|---------|
| 60,540 | Capital Improvement - 402 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 400,000 |
| Total | Total | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 400,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0002

Project Name Curb and Gutter-Concrete Edging Extension Program

Account # 402-52-75-6060 615

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems

CY 2013-2017 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by eliminating vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|---------------|---------------|----------------|
| 343,300 | Construction | 333,350 | 150,735 | 174,475 | 59,470 | 55,250 | 773,280 |
| Total | Total | 333,350 | 150,735 | 174,475 | 59,470 | 55,250 | 773,280 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|----------------|----------------|----------------|---------------|---------------|----------------|
| 343,300 | Capital Improvement - 402 | 333,350 | 150,735 | 174,475 | 59,470 | 55,250 | 773,280 |
| Total | Total | 333,350 | 150,735 | 174,475 | 59,470 | 55,250 | 773,280 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Project # ST 0003

Project Name Collector Street Improvements

Account # 402-52-75-6060 615

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume.
CY 2013 - Helen east of Plum Grove to Oak with installation of left turn lanes at east leg of Plum Grove Rd
CY 2014 - Kenilworth from Harrison to Middleton
CY 2015 - Kenilworth from Middleton to Quentin Rd
CY 2016 - Dorset Ave Improvement
CY 2017 - End of Program

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|-------------|------------------|
| 350,000 | Construction | 450,000 | 350,000 | 325,000 | 100,000 | | 1,225,000 |
| Total | Total | 450,000 | 350,000 | 325,000 | 100,000 | | 1,225,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|----------------|----------------|----------------|----------------|-------------|------------------|
| 350,000 | Capital Improvement - 402 | 450,000 | 350,000 | 325,000 | 100,000 | | 1,225,000 |
| Total | Total | 450,000 | 350,000 | 325,000 | 100,000 | | 1,225,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0004

Project Name Road Resurfacing

Account # 205-52-75-6060 615

Description

The annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for prev maint, and relationship to planned utility work under the streets. The program consists of planning of existing surface, application of engineering fabric, and final overlay. Inflation included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of service ability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1,536,865 | Construction | 1,436,470 | 1,733,990 | 1,397,480 | 1,781,250 | 1,797,545 | 8,146,735 |
| Total | Total | 1,436,470 | 1,733,990 | 1,397,480 | 1,781,250 | 1,797,545 | 8,146,735 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1,536,865 | Motor Fuel Tax - 205 | 1,436,470 | 1,733,990 | 1,397,480 | 1,781,250 | 1,797,545 | 8,146,735 |
| Total | Total | 1,436,470 | 1,733,990 | 1,397,480 | 1,781,250 | 1,797,545 | 8,146,735 |

2013 Street Resurfacing Program REV 1

rev. 09/10/2012

ASPHALT SURFACED STREETS

| | Branch | Section | | | | | Section | Section | Section | PCI PROJECTIONS (JUL 2012) | | | | | TOTAL | (ST 0002) | (ST 0006) | |
|-----------|----------|---------|------------------|----------------------|----------------------|------------------|-------------|------------|----------------|----------------------------|------------|------------|------------|------------|-------------------------------|-------------------------|-------------------------|--|
| | ID | ID | Street Name | From | To | Council District | Length (FT) | Width (FT) | True Area (SF) | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | Estimated Cost 2013 | Curb Ext Conc Edge Cost | Integral Curb Repl Cost | |
| 2013 plan | | | | | | | | | | | | | | | | | | |
| 2013 | BOMBW | 001 | BOMBAY WAY | CLYDE AVENUE | WESTMINSTER DRIVE | 1 | 841 | 25 | 21,025 | 49 | 46 | 42 | 37 | 32 | 57,819 | | | |
| 2013 | BRAND | 001 | BRANDON COURT | SMITH STREET (NORTH) | SMITH STREET (SOUTH) | 6 | 1,507 | 25 | 37,675 | 51 | 48 | 44 | 39 | 35 | 103,606 | | | |
| 2013 | CHALA | 001 | CHALARY COURT | CORNELL AVENUE | CUL-DE-SAC | 1 | 460 | 25.5 | 16,326 | 43 | 38 | 33 | 28 | 22 | 44,897 | | | |
| 2013 | CORNE | 001 | CORNELL AVENUE | CLYDE AVENUE | DEAD END WEST | 1 | 500 | 13 | 6,500 | 35 | 30 | 24 | 17 | 10 | 17,875 | 19,300 | | |
| 2013 | CRESC | 005 | CRESCENT AVENUE | W. LEONARD ROAD | KENILWORTH AVENUE | 1 | 983 | 19 | 18,677 | 40 | 36 | 31 | 25 | 18 | 51,362 | 37,944 | | |
| 2013 | CUNNI | 001 | CUNNINGHAM DRIVE | SMITH ROAD | KING CHARLES COURT | 3 | 1,118 | 34 | 38,012 | 50 | 47 | 44 | 40 | 37 | 104,533 | | | |
| 2013 | FAWNL | 001 | FAWN LANE | HICKS ROAD | CUL-DE-SAC | 1 | 846 | 25 | 21,150 | 46 | 42 | 37 | 32 | 27 | 58,163 | | | |
| 2013 | FRANK | 001 | FRANKLIN AVENUE | POPLAR STREET | NORTHWEST HIGHWAY | 1 | 1,256 | 22 | 27,632 | 35 | 30 | 24 | 18 | 11 | 75,988 | 48,482 | | |
| 2013 | GILBA | 002 | GILBERT AVENUE | QUENTIN ROAD | STUART LANE | 2 | 1,564 | 25 | 44,950 | 52 | 49 | 46 | 42 | 39 | 123,613 | | | |
| 2013 | GLENN | 002 | GLENN DRIVE | CARPENTER DRIVE | SAYLES DRIVE | 4 | 996 | 25 | 24,900 | 44 | 41 | 37 | 34 | 30 | 68,475 | | | |
| 2013 | GLENN | 003 | GLENN DRIVE | SAYLES DRIVE | ANDERSON DRIVE | 4 | 1,344 | 25 | 33,600 | 49 | 46 | 42 | 39 | 35 | 92,400 | | | |
| 2013 | GLNCR | 003 | GLENCOE ROAD | QUENTIN ROAD | ELM STREET | 2 | 1,255 | 21 | 26,355 | 41 | 36 | 31 | 25 | 19 | 72,476 | 48,443 | | |
| 2013 | GLNCR | 004 | GLENCOE ROAD | ELM STREET | CEDAR STREET | 2 | 1,311 | 20 | 26,220 | 49 | 46 | 42 | 37 | 32 | 72,105 | 50,605 | | |
| 2013 | HARRI | 002 | HARRISON STREET | WILSON AVENUE | PALATINE ROAD | 1 | 636 | 25 | 15,900 | 52 | 48 | 44 | 40 | 36 | 43,725 | 24,550 | | |
| 2013 | HIGHG | 001 | HIGH GROVE LANE | GARDENIA LANE | CUL-DE-SAC SOUTH | 4 | 1,243 | 25 | 31,075 | 47 | 44 | 39 | 34 | 29 | 85,456 | | | |
| 2013 | JOHNS | 001 | JOHNSON STREET | CEDAR AVENUE | ROSE STREET | 2 | 660 | 25 | 16,500 | 48 | 45 | 40 | 36 | 31 | 45,375 | | | |
| 2013 | JOHNS | 002 | JOHNSON STREET | ROSE STREET | GREELEY STREET | 2 | 979 | 25 | 24,475 | 40 | 35 | 30 | 24 | 17 | 67,306 | | | |
| 2013 | MIDDL | 004 | MIDDLETON AVENUE | DEAD END NORTH | KENILWORTH AVENUE | 1 | 941 | 20 | 18,820 | 52 | 48 | 44 | 40 | 36 | 51,755 | 36,323 | | |
| 2013 | PLATE | 001 | PLATE DRIVE | GLENN DRIVE | CLARK DRIVE | 4 | 1,047 | 25 | 26,175 | 50 | 47 | 43 | 40 | 36 | 71,981 | | | |
| 2013 | POPLA | 004 | POPLAR STREET | MAPLE AVENUE | FRANKLIN AVENUE | 1 | 446 | 18 | 8,028 | 51 | 47 | 43 | 39 | 34 | 22,077 | 17,216 | | |
| 2013 | ROSE | 005 | ROSE STREET | DEAD END NORTH | HELEN ROAD | 2 | 865 | 23 | 19,895 | 35 | 30 | 24 | 18 | 11 | 54,711 | | | |
| 2013 | SMITH | 008 | SMITH STREET | JOHNSON STREET | DEAD END SOUTH | 2 | 250 | 22 | 5,500 | 41 | 36 | 31 | 25 | 19 | 15,125 | | | |
| 2013 | STARK | 001 | STARK DRIVE | MILL VALLEY ROAD | CARPENTER DRIVE | 6 | 1,412 | 24 | 33,888 | 47 | 43 | 40 | 36 | 33 | 93,192 | | | |
| 2013 | STJOH | 001 | ST. JOHNS PLACE | QUENTIN ROAD | CUL-DE-SAC | 1 | 648 | 25 | 16,200 | 43 | 41 | 38 | 36 | 33 | 44,550 | | | |
| 2013 | VIRNA | 001 | VIRN ALLEN DRIVE | NORTHWEST HIGHWAY | CUL-DE-SAC SOUTH | 1 | 378 | 25 | 9,450 | 51 | 47 | 43 | 39 | 34 | 25,988 | | | |
| 2013 | WENTE | 001 | WENTE COURT | CARPENTER DRIVE | CUL-DE-SAC | 4 | 370 | 25 | 9,250 | 50 | 47 | 43 | 40 | 36 | 25,438 | | | |
| 2013 | WILME | 002 | WILMETTE ROAD | ROHLWING ROAD | TWIN LAKES DRIVE | 6 | 1,130 | 34 | 38,420 | 51 | 49 | 46 | 44 | 41 | 105,655 | | | |
| 2013 | WILSC | 001 | WILSON COURT | WILSON STREET | CUL-DE-SAC NORTH | 1 | 476 | 25 | 11,900 | 49 | 46 | 42 | 37 | 32 | 32,725 | | | |
| 2013 | WILSO | 001 | WILSON STREET | HARRISON STREET | CLYDE AVENUE | 1 | 648 | 21 | 13,608 | 49 | 46 | 42 | 37 | 32 | 37,422 | 25,013 | | |
| 2013 | WOOD | 000 | WOOD STREET | DEAD END WEST | CLYDE AVENUE (CL) | 1 | 660 | 18 | 11,880 | 16 | 13 | 10 | 7 | 4 | 32,670 | 25,476 | | |
| 2013 | WOOD | 001 | WOOD STREET | CLYDE AVENUE (CL) | MIDDLETON AVENUE | 1 | 656 | 25 | 16,400 | 52 | 48 | 44 | 40 | 36 | 45,100 | | | |
| 31 | Sections | | 27,426 FT | | | | | | | | | | | | 1,843,562 | 333,350 | 0 | |
| | | | | | | | 5.19 Miles | | | | | | | | | | | |
| | | | | | | | | | | | | | | | 50/50 (4% of TOTAL) (ST 0001) | | | |
| | | | | | | | | | | | | | | | 73,742 | | | |
| | | | | | | | | | | | | | | | Road Resurfacing (ST 0004) | | | |
| | | | | | | | | | | | | | | | 1,436,469 | | | |

2014 Street Resurfacing Program
rev. 07/23/2012
ASPHALT SURFACED STREETS

| 2013 plan | Branch ID | Section ID | Street Name | From | To | Council District | Section Length (FT) | Section Width (FT) | Section True Area (SF) | PCI PROJECTIONS (JUL 2012) | | | | | TOTAL Estimated Cost 2014 | (ST 0002) Curb Ext Conc Edge Cost | (ST 0006) Integral Curb Repl Cost |
|-------------|-----------|------------|-------------------------|---------------------------|---------------------------|------------------|---------------------|--------------------|------------------------|-------------------------------|------------|------------|------------|------------|---------------------------|-----------------------------------|-----------------------------------|
| | | | | | | | | | | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | | | |
| 2014 | ALDRI | 003 | ALDRIDGE AVENUE | BROCKWAY STREET | PLUM GROVE ROAD | 2 | 618 | 20 | 12,360 | 51 | 47 | 43 | 39 | 34 | 34,608 | 24,411 | |
| 2014 | APPLE | 001 | APPLE TREE COURT | HEATHERLEA DRIVE EAST | CUL-DE-SAC SOUTH | 3 | 634 | 25 | 15,850 | 55 | 52 | 49 | 46 | 42 | 44,380 | | |
| 2014 | BARON | 001 | BARONET LANE | WILKE ROAD | CUL-DE-SAC | 5 | 1,838 | 25 | 45,950 | 53 | 50 | 47 | 43 | 38 | 128,660 | | |
| 2014 | BELLE | 001 | BELLE AVENUE | PALATINE FTG ROAD S | KENILWORTH AVENUE | 5 | 1,258 | 25 | 34,650 | 53 | 50 | 47 | 44 | 40 | 97,020 | | |
| 2014 | BOARC | 001 | BOARDWALK COURT | BOARDWALK DRIVE | CUL-DE-SAC | 2 | 318 | 25 | 7,950 | 54 | 51 | 47 | 44 | 39 | 22,260 | | |
| 2014 | BROCK | 010 | BROCKWAY STREET | ALDRIDGE AVENUE | BRYANT AVENUE | 2 | 660 | 22 | 14,520 | 53 | 50 | 46 | 42 | 37 | 40,656 | 26,070 | |
| 2014 | BROOK | 001 | BROOKSIDE STREET | CRESCENT AVENUE | QUENTIN ROAD | 1 | 602 | 17 | 10,704 | 49 | 46 | 42 | 37 | 32 | 29,971 | 23,779 | |
| 2014 | CCLUB | 001 | COUNTRY CLUB COURT | PEPPER TREE DRIVE (NORTH) | PEPPER TREE DRIVE (SOUTH) | 3 | 1,284 | 25 | 32,640 | 53 | 51 | 47 | 44 | 41 | 91,392 | | |
| 2014 | CHARL | 001 | CHARLOTTE STREET | COMFORT STREET | ROBERTSON STREET | 6 | 327 | 22 | 7,194 | 52 | 49 | 45 | 41 | 37 | 20,143 | | 21,778 |
| 2014 | CROWN | 001 | CROWN COURT | BARONET LANE | CUL-DE-SAC | 5 | 400 | 25 | 10,000 | 55 | 52 | 48 | 45 | 40 | 28,000 | | |
| 2014 | CRWLN | 001 | CARRIAGE WAY LANE | CARRIAGE WAY COURT | MEDFORD DRIVE | 2 | 700 | 25 | 17,500 | 45 | 42 | 39 | 35 | 31 | 49,000 | | |
| 2014 | DORSE | 002 | DORSET AVENUE | QUENTIN ROAD | ELM STREET | 2 | 1,250 | 25 | 31,250 | 52 | 49 | 46 | 42 | 39 | 87,500 | | |
| 2014 | EAGLE | 001 | EAGLE LANE | HERON DRIVE | HAWK STREET | 6 | 905 | 25 | 22,625 | 50 | 46 | 42 | 38 | 33 | 63,350 | | |
| 2014 | EASY | 002 | EASY STREET | COMFORT STREET | ROBERTSON STREET | 6 | 326 | 22 | 7,172 | 54 | 51 | 47 | 44 | 40 | 20,082 | | 21,712 |
| 2014 | ELIZA | 001 | ELIZABETH AVENUE | DEAD END NORTH | KENILWORTH AVENUE | 5 | 722 | 25 | 18,050 | 52 | 49 | 46 | 43 | 39 | 50,540 | | |
| 2014 | ELMST | 001 | ELM STREET | PALATINE ROAD | KENILWORTH AVENUE | 2 | 1,290 | 20 | 25,800 | 54 | 51 | 47 | 44 | 39 | 72,240 | | |
| 2014 | FARMG | 001 | FARM GATE LANE | PLUM GROVE ROAD | TIMBERLEA DRIVE | 3 | 1,165 | 25 | 29,125 | 53 | 51 | 47 | 44 | 41 | 81,550 | | |
| 2014 | GARDC | 001 | GARDEN COURT | GARDEN AVENUE | CUL-DE-SAC | 3 | 200 | 25 | 12,854 | 52 | 49 | 46 | 43 | 39 | 35,991 | | |
| 2014 | HILLS | 001 | HILLSIDE STREET | MIDDLETON AVENUE | QUENTIN ROAD | 1 | 1,270 | 18 | 22,860 | 53 | 49 | 46 | 42 | 37 | 64,008 | 50,165 | |
| 2014 | JEWEL | 001 | JEWEL COURT | BARONET LANE | CUL-DE-SAC NORTH | 5 | 614 | 25 | 15,350 | 59 | 56 | 54 | 50 | 47 | 42,980 | | |
| 2014 | JEWEL | 002 | JEWEL COURT | BARONET LANE | CUL-DE-SAC SOUTH | 5 | 336 | 25 | 8,400 | 63 | 61 | 59 | 57 | 55 | 23,520 | | |
| 2014 | JOHNS | 003 | JOHNSON STREET | BROCKWAY STREET | PLUM GROVE ROAD | 2 | 663 | 24 | 15,912 | 52 | 49 | 45 | 41 | 37 | 44,554 | | 44,156 |
| 2014 | KENIL | 004 | KENILWORTH AVENUE | QUENTIN ROAD | ELM STREET | 2 | 1,255 | 21 | 26,355 | 49 | 46 | 43 | 39 | 36 | 73,794 | | |
| 2014 | KENIL | 005 | KENILWORTH AVENUE | ELM STREET | CEDAR STREET | 2 | 1,306 | 20 | 26,120 | 55 | 53 | 51 | 48 | 45 | 73,136 | | |
| 2014 | KERRY | 001 | KERRY COURT | CEDAR STREET NORTH | CEDAR STREET SOUTH | 2 | 713 | 25 | 17,825 | 46 | 43 | 40 | 36 | 32 | 49,910 | | |
| 2014 | KGEOG | 001 | KING GEORGE COURT | SMITH ROAD | KING EDWARD COURT | 3 | 805 | 34 | 27,370 | 52 | 49 | 46 | 43 | 39 | 76,636 | | |
| 2014 | LINDE | 001 | LINDEN AVENUE | AMHERST STREET | CUNNINGHAM DRIVE | 3 | 912 | 20 | 18,240 | 50 | 46 | 42 | 37 | 32 | 51,072 | | |
| 2014 | MIDDL | 002 | MIDDLETON AVENUE | WOOD STREET | WILSON DRIVE | 1 | 666 | 25 | 16,650 | 50 | 47 | 43 | 39 | 34 | 46,620 | 26,307 | |
| 2014 | PLEAS | 004 | PLEASANT HILL BOULEVARD | SALT CREEK BRIDGE | PLUM GROVE ROAD | 2 | 1,258 | 23 | 28,934 | 52 | 48 | 45 | 40 | 36 | 81,015 | | |
| 2014 | STARK | 003 | STARK DRIVE | TAHOE TRAIL | ROHLWING ROAD | 4 | 1,845 | 25 | 46,125 | 55 | 52 | 48 | 45 | 41 | 129,150 | | |
| 2014 | TIMBR | 001 | TIMBER LANE | OLD BRIDGE ROAD | CEDAR WOOD COURT | 3 | 1,098 | 25 | 30,700 | 53 | 51 | 47 | 44 | 41 | 85,960 | | |
| 2014 | VALLE | 001 | VALLEY CIRCLE | MEDFORD DRIVE | CUL-DE-SAC | 2 | 260 | 26 | 6,760 | 52 | 49 | 46 | 42 | 39 | 18,928 | | |
| 2014 | VALOR | 001 | VALOR COURT | BARONET LANE | CUL-DE-SAC | 5 | 397 | 25 | 9,925 | 49 | 46 | 42 | 37 | 32 | 27,790 | | |
| 2014 | WALNU | 001 | WALNUT STREET | PALATINE ROAD | KENILWORTH AVENUE | 2 | 1,290 | 22 | 28,580 | 53 | 50 | 46 | 42 | 37 | 80,024 | | |
| 2014 | WILOC | 001 | WILLOW COURT | WILLOW WOOD DRIVE | CUL-DE-SAC | 4 | 395 | 25 | 14,293 | 51 | 47 | 43 | 39 | 34 | 40,020 | | |
| 2014 | WILSO | 004 | WILSON STREET | DEAD END WEST | CEDAR STREET | 2 | 687 | 25 | 17,175 | 52 | 48 | 45 | 40 | 36 | 48,090 | | |
| 36 Sections | | | | | | | 30,267 FT | | | | | | | | 2,054,550 | 150,732 | 87,646 |
| | | | | | | | 5.73 Miles | | | 50/50 (4% of TOTAL) (ST 0001) | | | | | 82,182 | | |
| | | | | | | | | | | Road Resurfacing (ST 0004) | | | | | 1,733,991 | | |

2015 Street Resurfacing Program
rev. 07/23/2012
ASPHALT SURFACED STREETS

| 2013 plan | Branch ID | Section ID | Street Name | From | To | Council District | Section Length (FT) | Section Width (FT) | Section True Area (SF) | PCI PROJECTIONS (JUL 2012) | | | | | TOTAL Estimated Cost 2015 | (ST 0002) Curb Ext Conc Edge Cost | (ST 0006) Integral Curb Repl Cost | |
|-------------|-----------|------------|--------------------|-------------------|-------------------|------------------|---------------------|--------------------|-------------------------------|----------------------------|------------|------------|------------|------------|---------------------------|-----------------------------------|-----------------------------------|---------|
| | | | | | | | | | | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | | | | |
| 2015 | AMHER | 001 | AMHERST STREET | HICKS ROAD | ASHLAND AVENUE | 3 | 641 | 20 | 12,820 | 57 | 55 | 52 | 49 | 45 | 37,178 | | | |
| 2015 | ARBCT | 001 | ARBOR COURT | ARBOR LANE | CUL-DE-SAC | 1 | 174 | 25 | 4,350 | 53 | 50 | 46 | 42 | 38 | 12,615 | | | |
| 2015 | ARBLN | 001 | ARBOR LANE | DUNDEE ROAD | SHERWOOD LANE | 1 | 511 | 25 | 12,775 | 57 | 55 | 52 | 49 | 45 | 37,048 | | | |
| 2015 | BROCK | 006 | BROCKWAY STREET | PALATINE ROAD | HELEN ROAD | 2 | 2,114 | 22 | 48,148 | 53 | 50 | 46 | 42 | 39 | 139,629 | | 144,386 | |
| 2015 | CEDWD | 001 | CEDAR WOOD COURT | HICKS ROAD | CUL-DE-SAC | 3 | 923 | 25 | 23,075 | 57 | 54 | 52 | 48 | 45 | 66,918 | | | |
| 2015 | CLYDE | 001 | CLYDE STREET | CORNELL AVENUE | WOOD STREET | 1 | 1,287 | 25 | 32,175 | 50 | 47 | 43 | 39 | 34 | 93,308 | 52,124 | | |
| 2015 | DEERA | 002 | DEER AVENUE | WINNETKA STREET | POPLAR STREET | 1 | 660 | 20 | 13,200 | 33 | 28 | 22 | 15 | 8 | 38,280 | 26,730 | | |
| 2015 | DIANE | 002 | DIANE DRIVE | 418 E DIANE DRIVE | CUL-DE-SAC | 3 | 570 | 25 | 14,250 | 53 | 50 | 47 | 43 | 38 | 41,325 | | | |
| 2015 | DUPON | 001 | DUPONT AVENUE | SMITH STREET | BROCKWAY STREET | 2 | 660 | 21 | 13,860 | 35 | 30 | 24 | 18 | 11 | 40,194 | 26,730 | | |
| 2015 | GERIA | 001 | GERI AVENUE | GERI COURT | STEPHEN DRIVE | 1 | 384 | 24 | 9,216 | 54 | 51 | 47 | 43 | 39 | 26,726 | | | |
| 2015 | GERIA | 002 | GERI AVENUE | STEPHEN STREET | END OF R.O.W. | 1 | 135 | 24 | 3,412 | 0 | 0 | 0 | 0 | 0 | 9,895 | | | |
| 2015 | GERIC | 001 | GERI COURT | NORTH CUL-DE-SAC | SOUTH CUL-DE-SAC | 1 | 629 | 25 | 15,725 | 55 | 52 | 49 | 45 | 41 | 45,603 | | | |
| 2015 | GOLDG | 001 | GOLDEN GATE LANE | FARMGATE LANE | HEATHERLEA DRIVE | 3 | 473 | 25 | 13,095 | 55 | 52 | 49 | 46 | 42 | 37,976 | | | |
| 2015 | GREEL | 00 | GREELEY STREET | WILSON STREET | SLADE STREET | 6 | 343 | 22 | 7,546 | 51 | 47 | 44 | 40 | 36 | 21,883 | | 23,427 | |
| 2015 | GREEL | 002 | GREELEY STREET | PALATINE ROAD | WASHINGTON STREET | 2 | 660 | 22 | 14,520 | 56 | 52 | 49 | 45 | 41 | 42,108 | | | |
| 2015 | HETHW | 001 | HEATHERLEA DRIVE | TIMBERLEA DRIVE | GOLDEN GATE LANE | 3 | 820 | 25 | 22,211 | 53 | 51 | 47 | 44 | 41 | 64,412 | | | |
| 2015 | HILL | 001 | HILL STREET | GROVE AVENUE | DEAD END WEST | 1 | 360 | 16 | 5,760 | 42 | 37 | 32 | 27 | 21 | 16,704 | 14,580 | | |
| 2015 | IMPCT | 001 | IMPERIAL CT | IMPERIAL COURT | CUL-DE-SAC | 2 | 370 | 25 | 9,250 | 52 | 49 | 46 | 42 | 39 | 26,825 | | | |
| 2015 | KAREN | 001 | KAREN LANE | STEPHEN DRIVE | DEAD END WEST | 1 | 296 | 24 | 7,104 | 35 | 30 | 24 | 18 | 11 | 20,602 | | | |
| 2015 | KARTH | 001 | KING ARTHUR COURT | SMITH ROAD | GARDEN AVENUE | 3 | 1,417 | 25 | 38,621 | 53 | 51 | 47 | 44 | 41 | 112,001 | | | |
| 2015 | KCHAR | 001 | KING CHARLES COURT | GARDEN AVENUE | CUNNINGHAM DRIVE | 3 | 1,332 | 25 | 33,300 | 53 | 51 | 47 | 44 | 41 | 96,570 | | | |
| 2015 | MARSH | 001 | MARSHA DRIVE | RESEDA PARKWAY | CARPENTER DRIVE | 6 | 830 | 24 | 19,920 | 53 | 51 | 47 | 44 | 41 | 57,768 | | | |
| 2015 | MIDDL | 009 | MIDDLETON AVENUE | HUNTING DRIVE | ILLINOIS AVENUE | 2 | 1,282 | 25 | 32,050 | 52 | 49 | 45 | 42 | 39 | 92,945 | | | |
| 2015 | SHERM | 002 | SHERMAN STREET | BENTON STREET | OAK STREET | 6 | 670 | 22 | 14,740 | 56 | 52 | 49 | 45 | 41 | 42,746 | | 45,761 | |
| 2015 | SHERW | 001 | SHERWOOD LANE | ARBOR LANE | EDGEWATER LANE | 1 | 1,052 | 25 | 26,300 | 60 | 58 | 55 | 52 | 49 | 76,270 | | | |
| 2015 | THORN | 001 | THORNHILL LANE | HOME AVENUE | LARKSPUR LANE | 3 | 1,941 | 25 | 48,525 | 53 | 50 | 47 | 43 | 39 | 140,723 | | | |
| 2015 | WARWI | 001 | WARWICK ROAD | PROVIDENCE ROAD | WILLOW WOOD DRIVE | 4 | 1,275 | 24 | 30,600 | 53 | 50 | 47 | 44 | 41 | 88,740 | | | |
| 2015 | WEST | 001 | WEST COURT | RENAISSANCE PLACE | FIRST BANK DRIVE | 6 | 830 | 33 | 27,390 | 55 | 52 | 49 | 45 | 41 | 79,431 | | | |
| 2015 | WGLAD | 001 | W. GLADE AVENUE | CEDAR STREET | IMPERIAL COURT | 2 | 1,341 | 23 | 30,843 | 55 | 52 | 49 | 45 | 41 | 89,445 | 54,311 | | |
| 2015 | WHITE | 001 | WHITE WILLOW BAY | ILLINOIS AVENUE | CUL-DE-SAC | 1 | 1,375 | 25 | 34,375 | 54 | 51 | 48 | 45 | 41 | 99,688 | | | |
| 2015 | WILOW | 001 | WILLOW STREET | MELANIE COURT | CLYDE STREET | 1 | 590 | 25 | 14,750 | 53 | 50 | 46 | 42 | 37 | 42,775 | | | |
| 2015 | WILSO | 006 | WILSON STREET | SMITH STREET | GREELEY STREET | 6 | 319 | 22 | 7,018 | 56 | 52 | 49 | 45 | 41 | 20,352 | | 21,788 | |
| 2015 | WILSO | 007 | WILSON STREET | BROCKWAY STREET | PLUM GROVE ROAD | 6 | 625 | 41 | 25,625 | 53 | 50 | 46 | 42 | 39 | 74,313 | | 42,688 | |
| 2015 | WOOD | 006 | WOOD STREET | SMITH STREET | PLUM GROVE ROAD | 6 | 1,329 | 23 | 30,567 | 56 | 53 | 49 | 45 | 41 | 88,644 | | 90,771 | |
| 34 Sections | | | | | | | 28,218 FT | | | | | | | | | 2,021,636 | 174,474 | 368,820 |
| | | | | | | | 5.34 Miles | | 50/50 (4% of TOTAL) (ST 0001) | | | | | | | 80,865 | | |
| | | | | | | | | | Road Resurfacing (ST 0004) | | | | | | | 1,397,477 | | |

2016 Street Resurfacing Program

rev. 07/23/2012

ASPHALT SURFACED STREETS

| 2013 plan | Branch ID | Section ID | Street Name | From | To | Council District | Section Length (FT) | Section Width (FT) | Section True Area (SF) | PCI PROJECTIONS (JUL 2012) | | | | | TOTAL Estimated Cost 2016 | (ST 0002) Curb Ext Conc Edge Cost | (ST 0006) Integral Curb Repl Cost |
|-------------|-----------|------------|------------------|----------------------|----------------------|------------------|---------------------|--------------------|------------------------|-------------------------------|------------|------------|------------|------------|---------------------------|-----------------------------------|-----------------------------------|
| | | | | | | | | | | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | | | |
| 2016 | ARROW | 002 | ARROWHEAD DRIVE | ARROWHEAD DRIVE | CUL-DE-SAC | 6 | 170 | 25 | 7,795 | 57 | 54 | 51 | 48 | 45 | 23,385 | | |
| 2016 | BABCK | 003 | BABCOCK DRIVE | CHURCH DRIVE | CLARK DRIVE | 4 | 1,026 | 25 | 25,650 | 57 | 55 | 52 | 49 | 45 | 76,950 | | |
| 2016 | BROCK | 008 | BROCKWAY STREET | MICHIGAN AVENUE | ILLINOIS AVENUE | 2 | 633 | 18 | 11,394 | 56 | 53 | 50 | 47 | 43 | 34,182 | 26,270 | |
| 2016 | CARPE | 003 | CARPENTER DRIVE | STARK DRIVE | ROHLWING ROAD | 6 | 1,250 | 33 | 41,250 | 55 | 53 | 51 | 49 | 47 | 123,750 | | |
| 2016 | CHEST | 001 | CHESTNUT STREET | CORNELL AVENUE | DEAD END NORTH | 6 | 150 | 25 | 3,750 | 46 | 42 | 38 | 33 | 28 | 11,250 | 6,225 | |
| 2016 | CHRCH | 001 | CHURCHILL DRIVE | JONATHAN DRIVE | WILKE ROAD | 5 | 755 | 34 | 25,670 | 53 | 50 | 47 | 44 | 41 | 77,010 | | |
| 2016 | CLARK | 001 | CLARK DRIVE | COOPER DRIVE NORTH | CARPENTER DRIVE | 4 | 517 | 35 | 18,095 | 52 | 50 | 48 | 45 | 43 | 54,285 | | |
| 2016 | COOPE | 002 | COOPER DRIVE | CLARK DRIVE | WILLIAMS DRIVE | 4 | 1,200 | 25 | 30,000 | 58 | 56 | 53 | 50 | 47 | 90,000 | | |
| 2016 | CRABT | 001 | CRABTREE DRIVE | DUNDEE ROAD | NORTH STREET | 1 | 330 | 25 | 10,317 | 56 | 54 | 50 | 47 | 43 | 30,951 | | |
| 2016 | DAVID | 001 | DAVID DRIVE | WINSTON DRIVE | WINSTON DRIVE | 5 | 1,210 | 25 | 30,250 | 57 | 55 | 52 | 48 | 45 | 90,750 | | |
| 2016 | DEERA | 003 | DEER AVENUE | POPLAR STREET | NORTHWEST HIGHWAY | 1 | 724 | 25 | 18,100 | 57 | 55 | 52 | 49 | 45 | 54,300 | | |
| 2016 | DEERC | 001 | DEER COURT | DEER AVENUE | CUL-DE-SAC | 1 | 327 | 25 | 8,175 | 52 | 48 | 45 | 41 | 36 | 24,525 | | |
| 2016 | DELGA | 001 | DELGADO DRIVE | KNOX STREET | ELMWOOD AVENUE | 3 | 766 | 20 | 15,320 | 56 | 53 | 50 | 47 | 43 | 45,960 | | |
| 2016 | EDGEW | 001 | EDGEWATER LANE | ARBOR LANE | E. LINE OF 1505 W. | 1 | 1,300 | 25 | 32,500 | 56 | 54 | 50 | 47 | 43 | 97,500 | | |
| 2016 | FOREC | 001 | FOREST COURT | LINCOLN STREET | CUL-DE-SAC | 6 | 319 | 25 | 7,975 | 56 | 53 | 50 | 47 | 43 | 23,925 | | |
| 2016 | ILLIN | 002 | ILLINOIS AVENUE | MALLARD DRIVE | QUENTIN ROAD | 2 | 2,212 | 36 | 79,632 | 55 | 53 | 52 | 49 | 47 | 238,896 | | |
| 2016 | JACKP | 001 | JACK PINE COURT | NORTH STREET | CUL-DE-SAC SOUTH | 1 | 884 | 25 | 22,100 | 57 | 55 | 52 | 49 | 45 | 66,300 | | |
| 2016 | MIDDL | 003 | MIDDLETON AVENUE | WILSON DRIVE | PALATINE ROAD | 1 | 650 | 24 | 15,990 | 56 | 53 | 50 | 47 | 43 | 47,970 | 26,975 | |
| 2016 | PORTC | 001 | PORTAGE COURT | NORTH STREET | CUL-DE-SAC SOUTH | 1 | 466 | 25 | 11,650 | 60 | 57 | 55 | 52 | 49 | 34,950 | | |
| 2016 | ROBER | 001 | ROBERTSON STREET | SMITH STREET | PLUM GROVE ROAD | 6 | 1,303 | 22 | 28,666 | 57 | 53 | 50 | 46 | 43 | 85,998 | | 91,210 |
| 2016 | ROHLW | 003 | ROHLWING ROAD | CARPENTER DRIVE | ANDERSON DRIVE | 4 | 2,252 | 34 | 76,568 | 56 | 54 | 51 | 49 | 46 | 229,704 | | |
| 2016 | SARAT | 001 | SARATOGA DRIVE | MILL VALLEY ROAD | MONTEREY ROAD | 6 | 1,100 | 24 | 26,400 | 57 | 54 | 51 | 48 | 45 | 79,200 | | |
| 2016 | SCHIR | 001 | SCHIRRA DRIVE | GLENN DRIVE | ANDERSON DRIVE | 4 | 919 | 25 | 22,975 | 57 | 54 | 51 | 48 | 45 | 68,925 | | |
| 2016 | SLAYT | 001 | SLAYTON DRIVE | GLENN DRIVE | CLARK DRIVE | 4 | 1,046 | 25 | 26,150 | 56 | 53 | 50 | 47 | 44 | 78,450 | | |
| 2016 | SUTHE | 001 | SUTHERLAND COURT | CARPENTER DRIVE | CUL-DE-SAC | 4 | 370 | 25 | 9,250 | 56 | 53 | 50 | 47 | 44 | 27,750 | | |
| 2016 | THURS | 001 | THURSTON DRIVE | WILLIAMS DRIVE | SANBORN DRIVE | 5 | 826 | 25 | 20,650 | 57 | 55 | 52 | 49 | 45 | 61,950 | | |
| 2016 | VENTU | 001 | VENTURA DRIVE | CUNNINGHAM DRIVE | MILL VALLEY ROAD | 6 | 963 | 24 | 23,112 | 57 | 54 | 51 | 48 | 45 | 69,336 | | |
| 2016 | WATER | 001 | WATERBURY CIRCLE | THORNHILL DRIVE WEST | THORNHILL DRIVE EAST | 3 | 857 | 25 | 21,425 | 57 | 55 | 52 | 49 | 45 | 64,275 | | |
| 28 Sections | | | | | | | 24,525 FT | | | | | | | | 2,012,427 | 59,470 | 91,210 |
| | | | | | | | 4.64 Miles | | | | | | | | | | |
| | | | | | | | | | | 50/50 (4% of TOTAL) (ST 0001) | | | | | 80,497 | | |
| | | | | | | | | | | Road Resurfacing (ST 0004) | | | | | 1,781,250 | | |

2017 Street Resurfacing Program

rev. 07/23/2012

ASPHALT SURFACED STREETS

| 2013 plan | Branch ID | Section ID | Street Name | From | To | Council District | Section Length (FT) | Section Width (FT) | Section True Area (SF) | PCI PROJECTIONS (JUL 2012) | | | | | TOTAL Estimated Cost 2017 | (ST 0002) Curb Ext Conc Edge Cost | (ST 0006) Integral Curb Repl Cost |
|------------|-----------|------------|--------------------|-------------------|------------------|------------------|---------------------|--------------------|------------------------|-------------------------------|------------|------------|------------|------------|---------------------------|-----------------------------------|-----------------------------------|
| | | | | | | | | | | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | | | |
| 2017 | ANDER | 002 | ANDERSON DRIVE | CLARK DRIVE | WILLIAMS DRIVE | 5 | 2,091 | 34 | 71,094 | 57 | 55 | 53 | 50 | 48 | 220,391 | | |
| 2017 | CHART | 001 | CHARTER HALL DRIVE | NORTHWEST HIGHWAY | DEER RUN DRIVE | 2 | 1,290 | 25 | 32,250 | 60 | 58 | 55 | 53 | 49 | 99,975 | | |
| 2017 | CHIVA | 001 | CHIVALRY LANE | LANCELOT LANE | CUL-DE-SAC | 5 | 600 | 25 | 15,000 | 56 | 53 | 50 | 46 | 43 | 46,500 | | |
| 2017 | CITAD | 001 | CITADEL COURT | LANCELOT LANE | CUL-DE-SAC | 5 | 554 | 25 | 13,850 | 59 | 56 | 54 | 50 | 47 | 42,935 | | |
| 2017 | COOPE | 001 | COOPER DRIVE | GLENN DRIVE | CLARK DRIVE | 4 | 1,043 | 25 | 26,075 | 56 | 53 | 50 | 47 | 44 | 80,833 | | |
| 2017 | CRESC | 003 | CRESCENT AVENUE | WILSON STREET | PALATINE ROAD | 1 | 660 | 25 | 17,040 | 58 | 56 | 53 | 50 | 47 | 52,824 | | |
| 2017 | DELMA | 001 | DEL MAR DRIVE | PEPPER TREE DRIVE | GARDEN AVENUE | 3 | 1,436 | 25 | 35,900 | 59 | 57 | 54 | 52 | 49 | 111,290 | | |
| 2017 | GLNCR | 001 | GLENCOE ROAD | HARRISON AVENUE | MIDDLETON AVENUE | 1 | 1,300 | 21 | 27,840 | 59 | 57 | 55 | 52 | 49 | 86,304 | 55,250 | |
| 2017 | GREND | 001 | GREENWOOD DRIVE | POMPANO LANE | TAHOE TRAIL | 4 | 1,016 | 25 | 25,400 | 59 | 56 | 54 | 51 | 47 | 78,740 | | |
| 2017 | HALE | 003 | HALE STREET | WASHINGTON STREET | HELEN ROAD | 6 | 1,479 | 23 | 34,017 | 60 | 56 | 53 | 50 | 46 | 105,453 | | 106,044 |
| 2017 | HARVA | 001 | HARVARD DRIVE | ILLINOIS AVENUE | PARTRIDGE DRIVE | 2 | 1,438 | 25 | 35,950 | 58 | 56 | 53 | 50 | 47 | 111,445 | | |
| 2017 | KELSE | 001 | KELSEY COURT | MIDDLETON AVENUE | CUL-DE-SAC | 1 | 577 | 25 | 15,040 | 59 | 57 | 55 | 52 | 49 | 46,624 | | |
| 2017 | LANCE | 001 | LANCELOT LANE | BARONET LANE | WILKE ROAD | 5 | 1,808 | 25 | 45,200 | 59 | 56 | 54 | 50 | 47 | 140,120 | | |
| 2017 | LINCO | 002 | LINCOLN STREET | NORTHWEST HIGHWAY | FOREST STREET | 6 | 1,300 | 34 | 44,200 | 57 | 55 | 53 | 50 | 48 | 137,020 | | |
| 2017 | PEPPR | 002 | PEPPER TREE DRIVE | GARDEN AVENUE | THACKERAY DRIVE | 3 | 1,965 | 25 | 49,125 | 58 | 56 | 53 | 50 | 47 | 152,288 | | |
| 2017 | ROHLW | 005 | ROHLWING ROAD | BALDWIN ROAD | PALATINE ROAD | 6 | 2,300 | 34 | 78,200 | 57 | 55 | 53 | 50 | 48 | 242,420 | | |
| 2017 | SAYLE | 001 | SAYLES DRIVE | ROHLWING ROAD | CLARK DRIVE | 4 | 1,334 | 25 | 33,350 | 59 | 57 | 54 | 51 | 48 | 103,385 | | |
| 2017 | STEPH | 001 | STEPHEN DRIVE | NORTHWEST HIGHWAY | COLFAX STREET | 1 | 2,445 | 24 | 58,680 | 60 | 58 | 55 | 53 | 49 | 181,908 | | |
| 24,636 FT | | | | | | | | | | | | | | | 2,040,454 | 55,250 | 106,044 |
| 4.67 Miles | | | | | | | | | | | | | | | 81,618 | | |
| | | | | | | | | | | 50/50 (4% of TOTAL) (ST 0001) | | | | | | | |
| | | | | | | | | | | Road Resurfacing (ST 0004) | | | | | 1,797,542 | | |

Street Rehabilitation Program (2013 to 2017)

rev. 07/23/2012

ASPHALT SURFACED STREETS

| 2013 plan | Branch ID | Section ID | Street Name | From | To | Council District | Section Length (FT) | Section Width (FT) | Section True Area (SF) | PCI PROJECTIONS (JUL 2012) | | | | | (ST 0005) | (ST 0005) | (ST 0005) | (ST 0005) | (ST 0005) |
|-------------------------------|-----------|------------|------------------|-------------------|-------------------|------------------|---------------------|--------------------|------------------------|----------------------------|------------|------------|------------|------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | | | | | | | | | | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | Rehab Cost 2013 | Rehab Cost 2014 | Rehab Cost 2015 | Rehab Cost 2016 | Rehab Cost 2017 |
| rehab 13 | MILLV | 001 | MILL VALLEY ROAD | TOPANGA DRIVE | VENTURA DRIVE | 6 | 1,218 | 24 | 29,232 | 56 | 53 | 50 | 47 | 44 | 225,086 | | | | |
| rehab 13 | MILLV | 002 | MILL VALLEY ROAD | VENTURA DRIVE | ROHLWING ROAD | 6 | 1,235 | 24 | 29,640 | 57 | 54 | 51 | 48 | 45 | 228,228 | | | | |
| rehab 14 | JUNIP | 001 | JUNIPER DRIVE | HICKS ROAD | VENTURA DRIVE | 6 | 1,436 | 24 | 34,464 | 71 | 70 | 70 | 69 | 69 | | 279,158 | | | |
| rehab 14 | JUNIP | 002 | JUNIPER DRIVE | VENTURA DRIVE | ROHLWING ROAD | 6 | 1,233 | 24 | 29,592 | 47 | 43 | 40 | 36 | 33 | | 239,695 | | | |
| rehab 15 | PARTR | 001 | PARTRIDGE DRIVE | FALMORE DRIVE | HARVARD DRIVE | 2 | 660 | 25 | 16,500 | 43 | 40 | 36 | 33 | 29 | | | 140,250 | | |
| rehab 15 | PARTR | 002 | PARTRIDGE DRIVE | HARVARD DRIVE | WHIPPOORWILL LANE | 2 | 1,398 | 25 | 34,950 | 80 | 77 | 75 | 74 | 73 | | | 297,075 | | |
| rehab 15 | PARTR | 003 | PARTRIDGE DRIVE | WHIPPOORWILL LANE | QUENTIN ROAD | 2 | 320 | 34 | 10,880 | 75 | 73 | 72 | 72 | 71 | | | 92,480 | | |
| rehab 16 | BOTHW | 006 | BOTHWELL STREET | HELEN ROAD | ROYAL COURT | 2 | 899 | 26 | 23,374 | 26 | 22 | 19 | 15 | 12 | | | | 210,366 | |
| rehab 16 | WGLDS | 001 | W. GLADE STREET | BOTHWELL STREET | PLUM GROVE ROAD | 2 | 350 | 32 | 11,200 | 40 | 35 | 30 | 24 | 17 | | | | 100,800 | |
| rehab 16 | WINST | 004 | WINSTON DRIVE | JOYCE AVENUE | KENILWORTH AVENUE | 5 | 720 | 25 | 18,000 | 53 | 51 | 49 | 47 | 45 | | | | 162,000 | |
| rehab 17 | REYNO | 001 | REYNOLDS DRIVE | WINSTON DRIVE | ANDERSON DRIVE | 5 | 1,807 | 25 | 45,175 | 39 | 35 | 29 | 23 | 17 | | | | | 429,163 |
| 50/50 (2% of TOTAL) (ST 0004) | | | | | | | | | | | | | | | 453,314 | 518,854 | 529,805 | 473,166 | 429,163 |
| | | | | | | | | | | | | | | | 9,066 | 10,377 | 10,596 | 9,463 | 8,583 |

Possible MicroSufacing Streets (Actual Streets to be Determined in Spring 2013)

rev. 07/23/2012

ASPHALT SURFACED STREETS

| Branch ID | Section ID | Rank | Surface | Street Name | From | To | Council District | Section Length (FT) | Section Width (FT) | Section True Area (SF) | PCI PROJECTIONS (JUL 2012) | | | | | |
|--------------|---------------|------|---------|-------------------|-------------------|-------------------|---------------------|---------------------------|--------------------------|------------------------------|----------------------------|---------------|---------------|---------------|---------------|-----------|
| | | | | | | | | | | | April 2013 | April 2014 | April 2015 | April 2016 | April 2017 | |
| ASHLA | 003 | B | AC | ASHLAND AVENUE | LINCOLN STREET | PALATINE ROAD | 6 | 1,305 | 22 | 28,710 | 73 | 72 | 71 | 70 | 70 | 11,484 |
| ASHLA | 004 | B | AC | ASHLAND AVENUE | PALATINE ROAD | NORTHWEST HIGHWAY | 6 | 1,772 | 22 | 38,984 | 70 | 70 | 69 | 69 | 68 | 15,594 |
| ASHST | 001 | B | AAC | ASH STREET | PALATINE ROAD | GLENCOE ROAD | 2 | 625 | 22 | 13,750 | 70 | 70 | 69 | 69 | 68 | 5,500 |
| ASHST | 002 | B | AC | ASH STREET | GLENCOE ROAD | KENILWORTH AVNUE | 2 | 640 | 22 | 14,080 | 69 | 68 | 68 | 68 | 68 | 5,632 |
| CEDAR | 005 | C | AC | CEDAR STREET | PALATINE ROAD | JOHNSON STREET | 2 | 275 | 32 | 9,187 | 72 | 70 | 69 | 68 | 67 | 3,675 |
| CEDAR | 006 | C | AC | CEDAR STREET | JOHNSON STREET | DANIELS ROAD | 2 | 1,565 | 28 | 43,820 | 67 | 67 | 67 | 66 | 66 | 17,528 |
| FORES | 001 | B | AC | FOREST AVENUE | LINCOLN STREET | PALATINE ROAD | 6 | 1,300 | 22 | 28,600 | 72 | 71 | 70 | 69 | 69 | 11,440 |
| FORES | 002 | B | AAC | FOREST AVENUE | PALATINE ROAD | NORTHWEST HIGHWAY | 6 | 2,036 | 22 | 44,792 | 73 | 71 | 71 | 70 | 69 | 17,917 |
| GLENC | 002 | B | AC | GLENCOE STREET | NORTHWEST HIGHWAY | FOREST AVENUE | 6 | 1,328 | 22 | 29,216 | 82 | 80 | 78 | 76 | 74 | 11,686 |
| GLENC | 003 | B | AC | GLENCOE STREET | FOREST AVENUE | ROHLWING ROAD | 6 | 1,240 | 22 | 27,700 | 77 | 75 | 74 | 73 | 72 | 11,080 |
| KENIL | 008 | B | AC | KENILWORTH AVENUE | NORTHWEST HIGHWAY | FOREST AVENUE | 6 | 1,161 | 20 | 23,220 | 69 | 69 | 68 | 68 | 68 | 9,288 |
| KENIL | 009 | B | AAC | KENILWORTH AVENUE | FOREST AVENUE | ROHLWING ROAD | 6 | 1,323 | 20 | 26,460 | 70 | 70 | 69 | 69 | 68 | 10,584 |
| WILSO | 009 | B | AAC | WILSON STREET | NORTHWEST HIGHWAY | FOREST AVENUE | 6 | 1,300 | 21 | 27,300 | 70 | 69 | 69 | 68 | 68 | 10,920 |
| WILSO | 010 | B | AAC | WILSON STREET | FOREST AVENUE | ROHLWING ROAD | 6 | 1,321 | 22 | 29,062 | 70 | 70 | 69 | 69 | 68 | 11,625 |
| 14 Sections | | | | | | | | 17,191 | feet | | | | | | | \$153,952 |
| | | | | | | | | 3.26 | Miles | | | | | | | |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Priority Important

Project # ST 0005

Project Name Residential Street Rehabilitation Program

Account # 205-52-75-6060 615

Description

The Residential Street Rehabilitation Program is designed to fill the gap between the Street Resurfacing Program and total reconstruction. In an attempt to prolong the useful life of these streets, a new program has been recommended that attempts to partially rebuild the binder coarse, base and in some instances the sub-base using methods that essential recycles the materials in place. An example of this would be using a heater scarifier to recycle the binder coarse. Other methods may include foamed asphalt. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 332,000 | Construction | 470,000 | 520,000 | 530,000 | 475,000 | 430,000 | 2,425,000 |
| Total | Total | 470,000 | 520,000 | 530,000 | 475,000 | 430,000 | 2,425,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 332,000 | Motor Fuel Tax - 205 | 470,000 | 520,000 | 530,000 | 475,000 | 430,000 | 2,425,000 |
| Total | Total | 470,000 | 520,000 | 530,000 | 475,000 | 430,000 | 2,425,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0006

Project Name Integral Curb Program

Account # 205-52-75-6060 615

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb Based on this type of construction, the Village will need to remove the entire monolithic curb with this program.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|-------------|---------------|----------------|---------------|----------------|----------------|
| 159,875 | Construction | | 87,650 | 368,820 | 91,210 | 106,045 | 653,725 |
| Total | Total | | 87,650 | 368,820 | 91,210 | 106,045 | 653,725 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|-------------|---------------|----------------|---------------|----------------|----------------|
| 159,875 | Capital Improvement - 402 | | 87,650 | 368,820 | 91,210 | 106,045 | 653,725 |
| Total | Total | | 87,650 | 368,820 | 91,210 | 106,045 | 653,725 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Priority Very Important

Project # ST 0007

Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-5 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually with the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing a new riding surface is provided thereby slowing the loss of surface oils thereby protecting the pavement integrity. It is proposed that Illinois, from Quentin to Plum Grove be sealed in 2010. Streets selected for this program would have rather high PCI values with either one or no previous street resurfacing.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 5-8 years depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2003 this program was dropped, due to resident concerns about the quality of the final product. Unfortunately, this program gave the appearance of a new street without the smooth rideability of a resurfaced street. It should be noted that in time, the material does compact and the final product does have a relatively smooth finish. Since 2003 the department has struggled to find a process that extends the useful life of pavement by 5-8 years at such a relatively low cost.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|--------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 75,000 | Engineering | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Total | Total | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 75,000 | Capital Improvement - 402 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Total | Total | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

Project # ST 0008

Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

| | |
|---|---------|
| 2013: Slade from Brockway to Smith (Construct) | 450,000 |
| 2014: Brockway from Slade to Palatine (Construct) | 750,000 |
| Greeley from Palatine to Washington (Design) | 50,000 |
| 2015: Greeley from Palatine to Washington (Construct) | 400,000 |
| Greeley from Palatine to Slade (Design) | 50,000 |
| 2016: Greeley from Palatine to Slade (Construct) | 500,000 |

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------|------------------------------|---------|---------|---------|---------|------|-----------|
| 400,000 | 615 - Improvements Other tha | 450,000 | 800,000 | 450,000 | 500,000 | | 2,200,000 |
| Total | Total | 450,000 | 800,000 | 450,000 | 500,000 | | 2,200,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------|-----------------|---------|---------|---------|---------|------|-----------|
| 400,000 | TIF-233 | 450,000 | 800,000 | 450,000 | 500,000 | | 2,200,000 |
| Total | Total | 450,000 | 800,000 | 450,000 | 500,000 | | 2,200,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Project # ST 0009

Project Name Intersection Improvements - Pedestrian

Account # 234-52-75-6060 615

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.

CY 2013 - Dundee at Lynda (Design) TIF expense

CY 2014 - Dundee at Lynda (Const) TIF expense, Dundee at Denise (Design)

CY 2015 - Dundee at Denise (Const), IL-53 at US-14 (Design)

CY 2016 - IL-53 at US-14 (Design), US-14 at Rohlwing (Design)

CY 2017 - US-14 at Rohlwing (Const), Dundee at Smith (Design)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Engineering | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Construction | | 50,000 | 50,000 | 50,000 | 50,000 | 200,000 |
| Total | 20,000 | 70,000 | 70,000 | 70,000 | 70,000 | 300,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Capital Improvement - 402 | | 20,000 | 70,000 | 70,000 | 70,000 | 230,000 |
| TIF-234 | 20,000 | 50,000 | | | | 70,000 |
| Total | 20,000 | 70,000 | 70,000 | 70,000 | 70,000 | 300,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Priority Important

Project # ST 0013

Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and if awarded will fund a large portion of the bike plan phase II engineering and implementation.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicate that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips - which benefits their health, pocketbooks and surrounding air quality.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------------------------------|---------------|---------------|---------------|---------------|-------------|----------------|
| 7,500 | Engineering | 40,750 | | | | | 40,750 |
| Total | 615 - Improvements Other tha | | 61,335 | 61,335 | 61,335 | | 184,005 |
| | Total | 40,750 | 61,335 | 61,335 | 61,335 | | 224,755 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------------|---------------|---------------|---------------|---------------|-------------|----------------|
| 7,500 | Capital Improvement - 402 | 40,750 | 61,335 | 61,335 | 61,335 | | 224,755 |
| Total | Total | 40,750 | 61,335 | 61,335 | 61,335 | | 224,755 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Description

2013 - Squad T217 \$550,000 and Equipment \$15,000 and with Extrication \$35,000
- Command Car T260 \$30,000 and Equipment \$31,000
2014 - Ambulance T325 \$265,000
- Engine T244 \$572,000
2015 - Ambulance T340 \$273,000
- Quint T330 \$787,000
2017 - Engine T288 \$625,000
- Ambulance T366 \$290,000
- Training Pick Up/Plow \$60,000

Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|------------------|-------------|----------------|------------------|
| 250,000 | Equipment | 661,000 | 837,000 | 1,060,000 | | 975,000 | 3,533,000 |
| Total | Total | 661,000 | 837,000 | 1,060,000 | | 975,000 | 3,533,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|----------------|----------------|------------------|-------------|----------------|------------------|
| 250,000 | Capital Equipment - 401 | 661,000 | 837,000 | 1,060,000 | | 975,000 | 3,533,000 |
| Total | Total | 661,000 | 837,000 | 1,060,000 | | 975,000 | 3,533,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 15 Years
Category Vehicles & Equipment
Priority Important

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 625

Description

CY 2013 - Monitor Defibrillator replacement for 9 year old Cardiac Monitor \$20,000
- AED's For Station 85 Admin offices, Station 81 & 84 Public Meeting Rooms \$4,650
CY 2014 - If Grant is not approved - \$665,580 or \$201,371 - matching funds if AFG (FEMA) Grant is successful
Replacement of all SCBA Equipment including Fill Station. Equipment includes complete SCBA Airpacks, Testing Equipment, and Fill Station, with necessary Fill Hoses.
CY 2015 - Monitor Defibrillator replacement for 9 year old Cardiac Monitor \$25,000

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency
Current SCBA was purchased in January, 2000 and is mandated to retire in January, 2015. New Standards for SCBA will occur in 2013. The 3 Stations have a high likelihood of being occupied by Village residents and this Life Saving Equipment would be available when Fire Crews are not in quarters.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|----------------|---------------|------|------|----------------|
| Equipment | 24,650 | 665,580 | 25,000 | | | 715,230 |
| Total | 24,650 | 665,580 | 25,000 | | | 715,230 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------|---------------|----------------|---------------|------|------|----------------|
| Capital Equipment - 401 | 24,650 | 665,580 | 25,000 | | | 715,230 |
| Total | 24,650 | 665,580 | 25,000 | | | 715,230 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Project # VE 0003

Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Description

\$ 140,000 - T241 6 Wheel Dump - Streets
130,000 - T283 5 Ton Dump - Streets
70,000 - T297 F450 Crew Cab Dump - Streets
25,000 - T316 Chevy Express Van - Utilities

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|-------------|------------------|
| 425,000 | Equipment | 365,000 | 512,000 | 335,000 | 420,000 | | 1,632,000 |
| Total | Total | 365,000 | 512,000 | 335,000 | 420,000 | | 1,632,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|----------------|----------------|----------------|----------------|-------------|------------------|
| 425,000 | Capital Equipment - 401 | 365,000 | 512,000 | 335,000 | 420,000 | | 1,632,000 |
| Total | Total | 365,000 | 512,000 | 335,000 | 420,000 | | 1,632,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett/Jeff Malinowsk

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Project # VE 0004

Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Description

CY 2013 Planned Replacements
\$ 15,000 - E478 Asphalt Paver Equipment Trailer - Streets
130,000 - T312 Caterpillar Backhoe - Utilities

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

The ability to communicate between vehicles, crews and departments is needed to improve all operations. However, during emergencies, the ability to communicate effectively and in a timely manner is crucial.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|---------------|------------------|
| 100,000 | Equipment | 145,000 | 307,500 | 440,000 | 257,500 | 65,000 | 1,215,000 |
| Total | Total | 145,000 | 307,500 | 440,000 | 257,500 | 65,000 | 1,215,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|----------------|----------------|----------------|----------------|---------------|------------------|
| 100,000 | Capital Equipment - 401 | 145,000 | 307,500 | 440,000 | 257,500 | 65,000 | 1,215,000 |
| Total | Total | 145,000 | 307,500 | 440,000 | 257,500 | 65,000 | 1,215,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Project # VE 0005

Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Description

34,000 - C340 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
34,000 - C341 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
34,000 - C331 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
34,000 - C338 2009 Ford Crn Vic - Patrol (Replace with Chevy Tahoe)
31,000 - C337 2009 Ford Crn Vic - Patrol (Replace with Dodge Charger)
31,000 - C339 2009 Ford Crn Vic - Patrol (Replace with Dodge Charger)
34,000 - T358 2008 Ford Expedition - Watch Commander
27,000 - C307 2006 Dodge Charger - Police Chief
28,600 - C310 2006 Ford Crn Vic - Police Assistant (Replace with Ford Explorer)
27,000 - T344 2005 Ford Explorer - Police Commander

Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 118,040 | Equipment | 314,600 | 226,000 | 256,000 | 243,000 | 240,000 | 1,279,600 |
| Total | Total | 314,600 | 226,000 | 256,000 | 243,000 | 240,000 | 1,279,600 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|-------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 118,040 | Capital Equipment - 401 | 314,600 | 226,000 | 256,000 | 243,000 | 240,000 | 1,279,600 |
| Total | Total | 314,600 | 226,000 | 256,000 | 243,000 | 240,000 | 1,279,600 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Priority Important

Project # VE 0006

Project Name Administrative Vehicle Replacements

Account # 401-52-75-6070 625

Description

2013 Planned Replacements
\$31,140 - C318 2006 Impala - Fire Admin

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|------|------|---------------|------|---------------|
| Equipment | 31,140 | | | 48,000 | | 79,140 |
| Total | 31,140 | | | 48,000 | | 79,140 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------|---------------|------|------|---------------|------|---------------|
| Capital Equipment - 401 | 31,140 | | | 48,000 | | 79,140 |
| Total | 31,140 | | | 48,000 | | 79,140 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Jim McCullar

Type Equipment

Useful Life 20 years

Category Vehicles & Equipment

Priority Less Important

Project # VE 0007

Project Name Public Works Equipment Additions

Account # 401-52-75-6070 625

Description

An asphalt hot patcher/reclaimer is a piece of equipment that heats cold mix and makes it pliable to work with. It compacts the material making it ideal for street repairs in cold winter months and is identical to using hot mix asphalt resulting in more permanent repair to potholes.

Justification

This equipment would all but eliminate repairing the same potholes several times as we currently do using unheated cold mix which does not conform or compact properly. During the winter cold mix is hardened or frozen, breaking off in chunks making repair operations reoccur on the same potholes. The other advantage is the equipment can use old grindings from the milling and paving program recycling the material. There has been several times when we have to discard hot mix asphalt at the end of the shift or due to temperature loss (approximately 25 tons per year). With the asphalt hot patcher/reclaimer we can reuse the discarded (virgin asphalt material) and eliminate material and man-hour waste.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|---------------|------|------|------|------|---------------|
| Equipment | 25,300 | | | | | 25,300 |
| Total | 25,300 | | | | | 25,300 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-------------------------|---------------|------|------|------|------|---------------|
| Capital Equipment - 401 | 25,300 | | | | | 25,300 |
| Total | 25,300 | | | | | 25,300 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Project # WW 0001

Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Description

At the present time, the Village has three tanks in need of repair and repainting, Long Grove, Countryside and Smith Street. It is proposed that all three be repaired and repainted over the next two years with cost spread out over the next 5 years.

CY 2013 - CP & Hicks Dundee Ground Start

CY 2014 - CP & North Supply #1

CY 2015 - CP & North Supply #2

CY 2016 - CP & Winston Elevated

*CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Historically, the Village has been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred which has a direct bearing on repair cost. In an attempt to change this approach, the Village has had discussions with Utility Service with the intent that they take over the long term maintenance of these tanks. This approach would have each tank repainted every 10 years rather than every 24 years, resulting in less structural damage and repair costs.

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|--------------|----------------|----------------|------------------|----------------|----------------|------------------|--------------|
| 427,145 | Construction | 900,545 | 838,150 | 1,004,160 | 991,675 | 902,575 | 4,637,105 | 9,515,460 |
| Total | Total | 900,545 | 838,150 | 1,004,160 | 991,675 | 902,575 | 4,637,105 | Total |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|-----------------|----------------|----------------|------------------|----------------|----------------|------------------|--------------|
| 427,145 | Water - 605 | 900,545 | 838,150 | 1,004,160 | 991,675 | 902,575 | 4,637,105 | 9,515,460 |
| Total | Total | 900,545 | 838,150 | 1,004,160 | 991,675 | 902,575 | 4,637,105 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary
CY 2013 - West Zone Extensions
CY 2014 - Doe
CY 2015 - Center Phase 1
CY 2016 - Bryant @ Smith
CY 2017 - Long Valley & Runaway Bay Loop
Estimated Cost of \$200/LF without inflation

Justification

1. Increased fire protection
2. Better service to residents
3. Eliminate dead-ends

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------|--------------|---------|---------|---------|---------|---------|---------|
| 100,000 | Construction | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |
| Total | Total | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------|-----------------|---------|---------|---------|---------|---------|---------|
| 100,000 | Water - 605 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |
| Total | Total | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 975,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Project # WW 0003

Project Name Watermain Replacements

Account # 605-52-75-6080 615

Description

Replacement of existing water main and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2013 - Middleton, Illinois to Hunting (Pipe Bursting Pilot)

CY 2014 - Wilke, Thomas to IL-53

CY 2015 - Mallard, Middleton to Eaton

CY 2016 - Babcock, Baldwin to Clark

CY 2017 - Quentin Road

Estimated Cost of \$225/LF without inflation

Justification

1. Reduce the number of water main breaks
2. Improve system reliability
3. Improve fire flow capability

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|--------------|----------------|----------------|----------------|----------------|------------------|------------------|--------------|
| 270,000 | Construction | 338,000 | 546,710 | 700,475 | 861,590 | 1,030,325 | 3,477,100 | 4,183,680 |
| Total | Total | 338,000 | 546,710 | 700,475 | 861,590 | 1,030,325 | 3,477,100 | Total |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|-----------------|----------------|----------------|----------------|----------------|------------------|------------------|--------------|
| 270,000 | Water - 605 | 338,000 | 546,710 | 700,475 | 861,590 | 1,030,325 | 3,477,100 | 4,183,680 |
| Total | Total | 338,000 | 546,710 | 700,475 | 861,590 | 1,030,325 | 3,477,100 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Project # WW 0004

Project Name Alternative Water Supply

Account # 605-52-75-6080 615

Description

CY 2014 - Study connection with Schaumburg or Hoffman Estates
CY 2015 - Design connection
CY 2016 - Construct connection
CY 2017 - Design Extension to Heron

Justification

Alternate source, or supplemental sources, will reduce reliance on standby wells in the event of a supply interruption from the NWWC.

| Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|--------------|------|---------------|---------------|------------------|---------------|------------------|
| Engineering | | 40,000 | 50,000 | | 75,000 | 165,000 |
| Construction | | | | 1,000,000 | | 1,000,000 |
| Total | | 40,000 | 50,000 | 1,000,000 | 75,000 | 1,165,000 |

| Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|-----------------|------|---------------|---------------|------------------|---------------|------------------|
| Water - 605 | | 40,000 | 50,000 | 1,000,000 | 75,000 | 1,165,000 |
| Total | | 40,000 | 50,000 | 1,000,000 | 75,000 | 1,165,000 |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Water System

Priority Very Important

Project # WW 0005

Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

CY 2014 - Heron Drive Well (#10), inspect and repair \$145,000, never pulled, drilled in 1979

CY 2016 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968

CY 2018 - Well 15 \$150,000

CY 2020 - Harper College Well (#6), inspect and repair \$100,000, last inspected in 1985, drilled in 1967

CY 2022 - Illinois Avenue Well (#5) inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures

To reduce operating costs and improve efficiencies

To maintain vital systems necessary for the public health and welfare

To provide proper equipment to operate a three-zone system

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|--------------|------|----------------|------|----------------|------|----------------|--------------|
| 50,000 | Equipment | | 145,000 | | 100,000 | | 245,000 | 425,000 |
| Total | Total | | 145,000 | | 100,000 | | 245,000 | Total |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total | Future |
|--------------|-----------------|------|----------------|------|----------------|------|----------------|--------------|
| 50,000 | Water - 605 | | 145,000 | | 100,000 | | 245,000 | 425,000 |
| Total | Total | | 145,000 | | 100,000 | | 245,000 | Total |

Capital

2013 *thru* 2017

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Project # WW 0006
Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Description

CY 2013 - Design Separation from East Zone
CY 2014 - Central Zone Improvements Construct Separations
CY 2015 - Central Zone Improvements Construct Separations
CY 2016 - Various Improvements to optimize 3 Zone Plan Construct Separations
CY 2017 - Design Redundant Supplies

Justification

Address system disinfection byproducts
Improve fire protection
System efficiencies

| Prior | Expenditures | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------|--------------|--------|---------|---------|---------|---------|---------|
| 205,000 | Engineering | 60,000 | | | | | 60,000 |
| Total | Construction | | 250,000 | 250,000 | 250,000 | 150,000 | 900,000 |
| | Total | 60,000 | 250,000 | 250,000 | 250,000 | 150,000 | 960,000 |

| Prior | Funding Sources | 2013 | 2014 | 2015 | 2016 | 2017 | Total |
|---------|-----------------|--------|---------|---------|---------|---------|---------|
| 205,000 | Water - 605 | 60,000 | 250,000 | 250,000 | 250,000 | 150,000 | 960,000 |
| Total | Total | 60,000 | 250,000 | 250,000 | 250,000 | 150,000 | 960,000 |

Village of Palatine CY 2013 Adopted Budget - Revenue Overview

| Revenues By Type | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget | % Change |
|------------------------------|--------------------|---------------------------|---------------------------|---------------|
| Taxes | \$ 43,276,992 | \$ 45,374,425 | \$ 43,408,845 | -4.33% |
| Licenses and Permits | 2,711,767 | 2,625,700 | 2,613,400 | -0.47% |
| Intergovernmental Revenues | 21,136,109 | 19,879,135 | 20,402,571 | 2.63% |
| Charges for Services | 26,307,968 | 26,391,470 | 27,522,219 | 4.28% |
| Fines and Fees | 4,457,911 | 4,678,525 | 4,723,500 | 0.96% |
| Interest Income | 3,375,929 | 1,809,260 | 1,789,100 | -1.11% |
| Miscellaneous Revenues | 12,057,002 | 8,807,845 | 8,406,870 | -4.55% |
| Transfers In & Bond Proceeds | 1,760,747 | 575,715 | 250,000 | -56.58% |
| (Source)/Use of Reserves | - | (4,272,155) | (3,253,849) | -23.84% |
| Total Revenues | 115,084,425 | 105,869,920 | 105,862,656 | -0.01% |

Property Taxes reduced by \$75,042

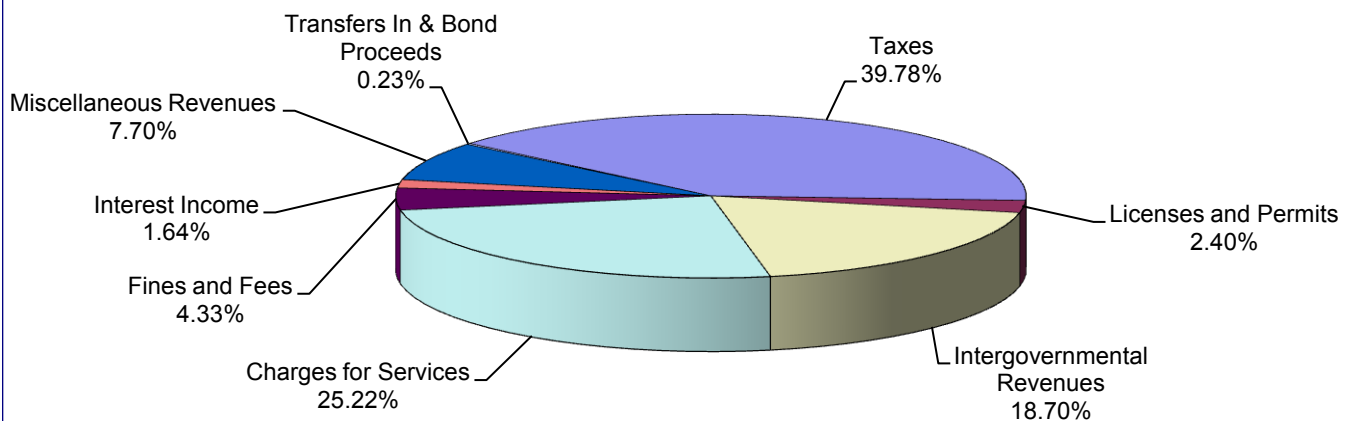
Municipal Cost Index No increase

Water Rate increase \$0.16

Sewer Rate increase \$0.03

Refuse Rate - No increase

2013 Adopted Budget by Type



Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|--------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| <u>Taxes</u> | | | | |
| 410.05 | Property Tax Police Protection | \$ 5,092,646 | \$ 4,584,980 | \$ 4,882,900 |
| 410.10 | Property Tax Fire Protection | 5,091,043 | 4,584,980 | 4,882,900 |
| 410.15 | Property Tax FICA | 2,071,855 | 2,150,000 | 2,220,150 |
| 410.20 | Property Tax IMRF | 1,281,546 | 1,173,200 | 1,190,000 |
| 410.30 | Property Tax Police Pension | 3,208,907 | 3,026,575 | 2,996,800 |
| 410.35 | Property Tax Fire Pension | 2,353,373 | 2,899,860 | 2,978,500 |
| 411 | Sales Tax Home Rule | 4,232,849 | 4,181,600 | 4,150,950 |
| 412 | Food & Beverage Tax | 1,050,717 | 1,058,700 | 1,100,000 |
| 413 | Hotel/Motel Tax | 197,893 | 219,300 | 150,000 |
| 415 | Electric Use Utility Tax | 1,428,854 | 1,300,000 | 1,400,000 |
| <u>Total: Taxes</u> | | 26,009,683 | 25,179,195 | 25,952,200 |
| <u>Licenses and Permits</u> | | | | |
| 420.05 | Business Licenses & Permits Professional & Occupational | 254,305 | 252,600 | 230,000 |
| 420.10 | Business Licenses & Permits Liquor Licenses | 322,543 | 338,700 | 320,000 |
| 420.15 | Business Licenses & Permits Rental Dwelling License | 284,615 | 267,900 | 256,500 |
| 420.95 | Business Licenses & Permits Other Licenses & Permits | 85,424 | 77,700 | 86,600 |
| 425.05 | Non-Business Licenses & Permits Building Permits & Fees | 491,109 | 396,100 | 453,800 |
| 425.10 | Non-Business Licenses & Permits Vehicle Licenses | 1,200,128 | 1,226,500 | 1,200,000 |
| 425.15 | Non-Business Licenses & Permits Pet Licenses | 32,833 | 33,000 | 33,000 |
| 425.95 | Non-Business Licenses & Permits Other Non-Business Lic & Permits | 24,166 | 22,700 | 23,000 |
| <u>Total: Licenses and Permits</u> | | 2,695,123 | 2,615,200 | 2,602,900 |
| <u>Intergovernmental Revenues</u> | | | | |
| 430.05 | Shared Revenue Road & Bridge Tax | 746,346 | 766,900 | 749,100 |
| 430.10 | Shared Revenue Replacement Tax | 94,504 | 124,400 | 112,200 |
| 430.15 | Shared Revenue Sales Tax - State | 7,623,337 | 7,764,000 | 7,730,820 |
| 430.20 | Shared Revenue Local Use Tax | 1,005,052 | 924,800 | 1,089,300 |
| 430.25 | Shared Revenue State Income Tax | 5,341,577 | 5,023,900 | 5,500,000 |
| 430.30 | Shared Revenue Auto Rental Tax | 5,456 | 9,000 | 9,000 |
| 430.55 | Shared Revenue TIF Surplus | 533,645 | 525,000 | - |
| 432.05 | Reimbursements Public Safety Training | 34,607 | 25,000 | 25,000 |
| 432.10 | Reimbursements Dist 211 Officer | 235,000 | 235,200 | 240,500 |
| 432.15 | Reimbursements Dist 211 Academy Officer | 142,560 | 142,740 | 145,980 |
| 432.20 | Reimbursements Dist 15 Officer | 167,500 | 167,600 | 170,250 |
| 432.25 | Reimbursements Rural Fire District | 615,856 | 548,000 | 652,000 |
| 432.30 | Reimbursements State Hwy Maintenance | 130,170 | 133,980 | 138,000 |
| 432.35 | Reimbursements Park District - CC & CSF | 60,144 | 45,000 | 50,000 |
| 432.45 | Reimbursements Rural/Meadows Agreement | 11,516 | 11,500 | 11,500 |
| 434 | Grants | 144,148 | 40,000 | 30,000 |
| <u>Total: Intergovernmental Revenues</u> | | 16,891,418 | 16,487,020 | 16,653,650 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|-------------------|---------------------|---------------------|
| Fund 100 | General Fund | | | |
| <u>Charges for Services</u> | | | | |
| 440.05 | Intragovernmental Service Charge - Water | 55,000 | 135,000 | 139,050 |
| 440.10 | Intragovernmental Service Charge - Sewer | 335,000 | 346,000 | 357,000 |
| 440.15 | Intragovernmental Service Charge - Refuse | 100,000 | 103,000 | 107,000 |
| 440.20 | Intragovernmental Service Charge - Parking | 50,000 | 52,000 | 54,000 |
| 440.25 | Intragovernmental Service Charge - CDBG | 95,966 | 73,675 | 71,359 |
| <u>Total: Charges for Services</u> | | 635,966 | 709,675 | 728,409 |
| <u>Fines and Fees</u> | | | | |
| 450.05 | Gen Govt Fees CATV Franchise Fees | 721,799 | 717,700 | 745,200 |
| 450.10 | Gen Govt Fees Photocopy Fees | 7,826 | 7,500 | 7,500 |
| 450.15 | Gen Govt Fees Mulch Delivery | 15,299 | 14,500 | 14,500 |
| 450.30 | Gen Govt Fees 50/50 Trees | 4,318 | - | - |
| 450.95 | Gen Govt Fees Other Fees | 47,682 | 50,900 | 50,000 |
| 451.05 | Comm Dev Fees Plan Review Fees | 178,478 | 153,450 | 170,000 |
| 451.10 | Comm Dev Fees Inspection Fees | 230,986 | 228,500 | 200,000 |
| 452.05 | Public Safety Fees Special Police Service | 100,453 | 107,800 | 115,000 |
| 452.10 | Public Safety Fees Special Fire Service | 22,217 | 24,800 | 23,300 |
| 452.15 | Public Safety Fees Ambulance Fees | 1,175,009 | 1,199,500 | 1,223,500 |
| 452.20 | Public Safety Fees Vehicle Impound Fees | 304,000 | 356,200 | 275,000 |
| 452.25 | Public Safety Fees False Alarm Fees | 5,050 | 6,000 | 5,000 |
| 452.30 | Public Safety Fees Spiller Pay Fees | - | 5,000 | 5,000 |
| 454.05 | Fines Circuit Court Fines | 374,693 | 384,000 | 360,000 |
| 454.10 | Fines Parking Violations | 128,677 | 125,000 | 125,000 |
| 454.15 | Fines Compliance Violations | 211,853 | 226,000 | 209,800 |
| 454.20 | Fines Red Light Violations | 178,252 | 400,000 | 475,000 |
| 454.25 | Fines Adjudication Fines | 28,643 | 24,600 | 29,700 |
| <u>Total: Fines and Fees</u> | | 3,735,235 | 4,031,450 | 4,033,500 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 250,184 | 250,000 | 250,000 |
| <u>Total: Interest Income</u> | | 250,184 | 250,000 | 250,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 470.05 | Rental Income Buildings | 120,000 | 120,000 | 32,500 |
| 471.05 | Insurance & Property Damage Property Damage Recovery | 31,869 | 45,000 | 45,000 |
| 471.10 | Insurance & Property Damage Workers Comp Recovery | 75,312 | 45,000 | 45,000 |
| 472.05 | Sales Fixed Assets | 1,115,680 | - | - |
| 474.05 | Other Miscellaneous Reimbursements | 156,257 | 25,000 | 25,000 |
| 474.10 | Other Miscellaneous Donations | 7,576 | - | - |
| 474.15 | Other Miscellaneous Forfeitures | 1,726 | 595 | 600 |
| 474.20 | Other Streetfest Revenue | 173,021 | 175,000 | 175,000 |
| 474.90 | Other Miscellaneous Income | 12,518 | 5,000 | 5,000 |
| <u>Total: Miscellaneous Revenues</u> | | 1,693,959 | 415,595 | 328,100 |
| <u>Other Financing Sources</u> | | | | |
| 481 | Interfund Transfers In | 253,000 | - | - |
| <u>Total: Other Financing Sources</u> | | 253,000 | - | - |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | - | (81,784) |
| <u>Total: (Source)/Use of Reserves</u> | | - | - | (81,784) |
| Fund Total: General Fund | | 52,164,568 | 49,688,135 | 50,466,975 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|-------------------|--|------------------|---------------------------|---------------------------|
| Fund 205 | Motor Fuel Tax Fund | | | |
| | <u>Intergovernmental Revenues</u> | | | |
| 430.35 | Shared Revenue Motor Fuel Tax | \$ 1,997,019 | \$ 1,963,500 | \$ 1,922,900 |
| | <u>Total: Intergovernmental Revenues</u> | 1,997,019 | 1,963,500 | 1,922,900 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 207 | - | 250 |
| | <u>Total: Interest Income</u> | 207 | - | 250 |
| | <u>(Source)/Use of Reserves</u> | | | |
| 499 | (Source)/Use of Reserves | - | 5,695 | (16,680) |
| | <u>Total: (Source)/Use of Reserves</u> | - | 5,695 | (16,680) |
| | Fund Total: Motor Fuel Tax Fund | 1,997,226 | 1,969,195 | 1,906,470 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|----------------|---------------------------|---------------------------|
| Fund 210 | Community Dev Block Grant Fund | | | |
| | <u>Intergovernmental Revenues</u> | | | |
| 434 | Grants | \$ 168,421 | \$ 368,375 | \$ 356,796 |
| | <u>Total: Intergovernmental Revenues</u> | 168,421 | 368,375 | 356,796 |
| Fund Total: Community Dev Block Grant Fund | | 168,421 | 368,375 | 356,796 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|----------------|---------------------------|---------------------------|
| Fund 221 | Federal Equitable Sharing Fund | | | |
| | <u>Intergovernmental Revenues</u> | | | |
| 434 | Grants | \$ 42,035 | \$ 2,100 | \$ 20,000 |
| | <u>Total: Intergovernmental Revenues</u> | 42,035 | 2,100 | 20,000 |
| Fund Total: Federal Equitable Sharing Fund | | 42,035 | 2,100 | 20,000 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|----------------|---------------------------|---------------------------|
| Fund 222 | State Equitable Sharing Fund | | | |
| | <u>Intergovernmental Revenues</u> | | | |
| 434 | Grants | \$ 14,341 | \$ 15,050 | \$ 5,000 |
| | <u>Total: Intergovernmental Revenues</u> | 14,341 | 15,050 | 5,000 |
| Fund Total: State Equitable Sharing Fund | | 14,341 | 15,050 | 5,000 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--------------------------|----------------|---------------------------|---------------------------|
| Fund 223 | DUI Fines Fund | | | |
| <u>Fines and Fees</u> | | | | |
| 454.30 | Fines DUI Fines | \$ 22,628 | \$ 16,075 | \$ 30,000 |
| <u>Total: Fines and Fees</u> | | 22,628 | 16,075 | 30,000 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | - | (29,000) |
| <u>Total: (Source)/Use of Reserves</u> | | - | - | (29,000) |
| Fund Total: DUI Fines Fund | | 22,628 | 16,075 | 1,000 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|----------------|---------------------------|---------------------------|
| Fund 224 | Foreign Fire Insurance Tax Fund | | | |
| | <u>Intergovernmental Revenues</u> | | | |
| 430.40 | Shared Revenue Foreign Fire Insurance Tax | \$ 65,748 | \$ 70,000 | \$ 70,000 |
| | <u>Total: Intergovernmental Revenues</u> | 65,748 | 70,000 | 70,000 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 322 | - | - |
| | <u>Total: Interest Income</u> | 322 | - | - |
| Fund Total: Foreign Fire Insurance Tax Fund | | 66,070 | 70,000 | 70,000 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------|--|------------------------|------------------------------------|------------------------------------|
| Fund 231 | Dundee Road TIF (TIF #1) Fund | | | |
| | <u>Taxes</u> | | | |
| 410.95 | Property Tax TIF Increment | \$ 2,528,847 | \$ 3,191,700 | \$ 2,570,000 |
| | <u>Total: Taxes</u> | 2,528,847 | 3,191,700 | 2,570,000 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 2,371 | 2,000 | 1,000 |
| | <u>Total: Interest Income</u> | 2,371 | 2,000 | 1,000 |
| | <u>(Source)/Use of Reserves</u> | | | |
| 499 | (Source)/Use of Reserves | - | (1,700) | (1,000) |
| | <u>Total: (Source)/Use of Reserves</u> | - | (1,700) | (1,000) |
| | Fund Total: Dundee Road TIF (TIF #1) Fund | 2,531,218 | 3,192,000 | 2,570,000 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|------------------------|------------------------------------|------------------------------------|
| Fund 232 | Rand/Dundee TIF (TIF #2) Fund | | | |
| | <u>Taxes</u> | | | |
| 410.95 | Property Tax TIF Increment | \$ 275,638 | \$ 397,800 | \$ 278,400 |
| | <u>Total: Taxes</u> | 275,638 | 397,800 | 278,400 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 392 | 250 | 250 |
| | <u>Total: Interest Income</u> | 392 | 250 | 250 |
| | <u>(Source)/Use of Reserves</u> | | | |
| 499 | (Source)/Use of Reserves | - | (50) | 350 |
| | <u>Total: (Source)/Use of Reserves</u> | - | (50) | 350 |
| Fund Total: Rand/Dundee TIF (TIF #2) Fund | | 276,030 | 398,000 | 279,000 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------------|------------------------------------|------------------------------------|
| Fund 233 | Downtown Area TIF (TIF #3) Fund | | | |
| | <u>Taxes</u> | | | |
| 410.95 | Property Tax TIF Increment | \$ 5,904,383 | \$ 6,465,000 | \$ 6,190,000 |
| | <u>Total: Taxes</u> | 5,904,383 | 6,465,000 | 6,190,000 |
| | <u>Intergovernmental Revenues</u> | | | |
| 432.40 | Reimbursements Federal Interest Rebate (BAB's) | 136,474 | 136,475 | 136,475 |
| 434 | Grants | 757,699 | - | - |
| | <u>Total: Intergovernmental Revenues</u> | 894,173 | 136,475 | 136,475 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 2,885 | 5,000 | 4,000 |
| | <u>Total: Interest Income</u> | 2,885 | 5,000 | 4,000 |
| | <u>Other Financing Sources</u> | | | |
| 480 | Bond Proceeds | 850,000 | - | - |
| | <u>Total: Other Financing Sources</u> | 850,000 | - | - |
| | <u>(Source)/Use of Reserves</u> | | | |
| 499 | (Source)/Use of Reserves | - | (205,080) | 31,605 |
| | <u>Total: (Source)/Use of Reserves</u> | - | (205,080) | 31,605 |
| Fund Total: Downtown Area TIF (TIF #3) Fund | | 7,651,441 | 6,401,395 | 6,362,080 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|-------------------|--|------------------|---------------------------|---------------------------|
| Fund 234 | Rand Corridor TIF (TIF #4) Fund | | | |
| | <u>Taxes</u> | | | |
| 410.95 | Property Tax TIF Increment | \$ 3,052,617 | \$ 3,505,000 | \$ 2,435,000 |
| | <u>Total: Taxes</u> | 3,052,617 | 3,505,000 | 2,435,000 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 955 | 2,500 | 1,500 |
| | <u>Total: Interest Income</u> | 955 | 2,500 | 1,500 |
| | <u>(Source)/Use of Reserves</u> | | | |
| 499 | (Source)/Use of Reserves | - | (798,885) | (53,645) |
| | <u>Total: (Source)/Use of Reserves</u> | - | (798,885) | (53,645) |
| | Fund Total: Rand Corridor TIF (TIF #4) Fund | 3,053,572 | 2,708,615 | 2,382,855 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---------------------------|--|------------------------|------------------------------------|------------------------------------|
| Fund 300 | Debt Service Fund | | | |
| | <u>Taxes</u> | | | |
| 410.25 | Property Tax Debt Service | \$ 2,702,466 | \$ 3,555,795 | \$ 2,749,095 |
| | <u>Total: Taxes</u> | 2,702,466 | 3,555,795 | 2,749,095 |
| | <u>Intergovernmental Revenues</u> | | | |
| 432.40 | Reimbursements Federal Interest Rebate (BAB's) | 632,176 | 540,015 | 540,015 |
| | <u>Total: Intergovernmental Revenues</u> | 632,176 | 540,015 | 540,015 |
| | <u>Interest Income</u> | | | |
| 460.05 | Interest Income Interest on Investments | 2,201 | 12,010 | 2,500 |
| | <u>Total: Interest Income</u> | 2,201 | 12,010 | 2,500 |
| | <u>Miscellaneous Revenues</u> | | | |
| 472.05 | Sales Fixed Assets | 464,320 | - | - |
| | <u>Total: Miscellaneous Revenues</u> | 464,320 | - | - |
| | <u>Other Financing Sources</u> | | | |
| 480 | Bond Proceeds | 455,802 | - | - |
| | <u>Total: Other Financing Sources</u> | 455,802 | - | - |
| | <u>(Source)/Use of Reserves</u> | | | |
| 499 | (Source)/Use of Reserves | - | 209,000 | 212,510 |
| | <u>Total: (Source)/Use of Reserves</u> | - | 209,000 | 212,510 |
| | Fund Total: Debt Service Fund | 4,256,965 | 4,316,820 | 3,504,120 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 401 | Capital Equipment Fund | | | |
| <u>Taxes</u> | | | | |
| 414 | Simplified Telecommunications Tax | \$ 1,320,830 | \$ 821,075 | \$ 824,000 |
| <u>Total: Taxes</u> | | 1,320,830 | 821,075 | 824,000 |
| <u>Intergovernmental Revenues</u> | | | | |
| 430.55 | Shared Revenue TIF Surplus | - | - | 370,000 |
| <u>Total: Intergovernmental Revenues</u> | | - | - | 370,000 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 10,292 | 4,000 | 4,000 |
| <u>Total: Interest Income</u> | | 10,292 | 4,000 | 4,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 470.10 | Rental Income Communication Tower | 223,059 | 227,815 | 232,970 |
| 472.05 | Sales Fixed Assets | 1,042,436 | 50,000 | 50,000 |
| 474.05 | Other Misc Reimbursements/Refunds | 6,738 | - | - |
| <u>Total: Miscellaneous Revenues</u> | | 1,272,233 | 277,815 | 282,970 |
| <u>Other Financing Sources</u> | | | | |
| 481 | Interfund Transfers In | - | 475,715 | 150,000 |
| <u>Total: Other Financing Sources</u> | | - | 475,715 | 150,000 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | (156,565) | 242,720 |
| <u>Total: (Source)/Use of Reserves</u> | | - | (156,565) | 242,720 |
| Fund Total: Capital Equipment Fund | | 2,603,355 | 1,422,040 | 1,873,690 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|--------------------|----------------------------|----------------------------|
| Fund 402 | Capital Improvement Fund | | | |
| <u>Taxes</u> | | | | |
| 414 | Simplified Telecommunications Tax | \$ 1,141,669 | \$ 1,668,360 | \$ 1,675,000 |
| 415 | Electric Use Utility Tax | - | - | 150,000 |
| <u>Total: Taxes</u> | | 1,141,669 | 1,668,360 | 1,825,000 |
| <u>Intergovernmental Revenues</u> | | | | |
| 432.35 | Reimbursements Park District - CC & CSF | 10,008 | - | 26,600 |
| 434 | Grants | - | - | - |
| <u>Total: Intergovernmental Revenues</u> | | 10,008 | - | 26,600 |
| <u>Fines and Fees</u> | | | | |
| 450.20 | Gen Govt Fees 50/50 Curbs & Gutters | 27,208 | - | - |
| 450.25 | Gen Govt Fees 50/50 Sidewalks | 8,407 | - | - |
| <u>Total: Fines and Fees</u> | | 35,615 | - | - |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 10,289 | 4,000 | 4,000 |
| <u>Total: Interest Income</u> | | 10,289 | 4,000 | 4,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 472.05 | Sales Fixed Assets | 550,000 | - | - |
| <u>Total: Miscellaneous Revenues</u> | | 550,000 | - | - |
| <u>Other Financing Sources</u> | | | | |
| 481 | Interfund Transfers In | - | 100,000 | 100,000 |
| <u>Total: Other Financing Sources</u> | | - | 100,000 | 100,000 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | - | (203,000) |
| <u>Total: (Source)/Use of Reserves</u> | | - | - | (203,000) |
| Fund Total: Capital Improvement Fund | | 1,747,581 | 1,772,360 | 1,752,600 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|------------------|---------------------|---------------------|
| Fund 605 | Waterworks Fund | | | |
| <u>Intergovernmental Revenues</u> | | | | |
| 432.35 | Reimbursements Park District - CC & CSF | \$ 42,609 | \$ 30,000 | \$ 30,000 |
| <u>Total: Intergovernmental Revenues</u> | | 42,609 | 30,000 | 30,000 |
| <u>Charges for Services</u> | | | | |
| 441.05 | Water Service Resident - Regular | 6,050,524 | 6,074,000 | 6,568,000 |
| 441.10 | Water Service Resident - Tax-Exempt | 744,413 | 683,000 | 761,000 |
| 441.15 | Water Service Resident - User Charge | 418,246 | 431,000 | 445,000 |
| 441.20 | Water Service Resident - Penalties | 66,249 | 50,000 | 50,000 |
| 441.25 | Water Service Non-Resident - Regular | 1,174,205 | 1,349,000 | 1,351,000 |
| 441.30 | Water Service Non-Resident - IOTP | 72,112 | - | 75,000 |
| 441.35 | Water Service Non-Resident - Deer Park | 322,629 | 314,000 | 344,000 |
| 441.40 | Water Service Non-Resident - User Charge | 24,415 | 26,000 | 26,000 |
| 441.45 | Water Service Non-Resident - Penalties | 16,199 | 9,000 | 9,000 |
| 441.50 | Water Service Construction - Hydrant Meter | 12,059 | - | - |
| 441.55 | Water Service Fees - Water Meter Sales | 44,452 | 15,000 | 10,000 |
| 441.60 | Water Service Fees - Turn On | 13,001 | 7,500 | 10,000 |
| 441.65 | Water Service Fees - Water Use | 18,724 | 15,000 | 15,000 |
| 441.70 | Water Service Fees - Water Syst Dev Surcharge | 16,562 | 15,000 | 15,000 |
| 441.75 | Water Service Fees - Water Extensions | 29,795 | 15,000 | 15,000 |
| 441.80 | Water Service Fees - Water Connection | 8,700 | 10,000 | 10,000 |
| <u>Total: Charges for Services</u> | | 9,032,285 | 9,013,500 | 9,704,000 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 256 | 5,000 | 1,000 |
| <u>Total: Interest Income</u> | | 256 | 5,000 | 1,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 474.05 | Other Miscellaneous Reimbursements | 7,102 | - | - |
| 474.90 | Other Miscellaneous Income | 2,698 | 5,000 | 5,000 |
| <u>Total: Miscellaneous Revenues</u> | | 9,800 | 5,000 | 5,000 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | (1,357,450) | (1,553,635) |
| <u>Total: (Source)/Use of Reserves</u> | | - | (1,357,450) | (1,553,635) |
| Fund Total: Waterworks Fund | | 9,084,950 | 7,696,050 | 8,186,365 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|------------------|---------------------------|---------------------------|
| Fund 610 | Sewerage Fund | | | |
| <u>Charges for Services</u> | | | | |
| 442.05 | Sewer Service Resident - Regular | \$ 1,645,088 | \$ 1,491,225 | \$ 1,705,825 |
| 442.10 | Sewer Service Resident - Penalties | 29,912 | 27,500 | 27,500 |
| 442.15 | Sewer Service Non-Resident - Regular | 290,135 | 273,930 | 301,965 |
| 442.20 | Sewer Service Non-Resident - Penalties | 2,675 | 2,000 | 2,000 |
| 442.25 | Sewer Service Fees - Sewer Connection | 5,547 | 6,000 | 6,000 |
| 442.30 | Sewer Service Fees - Sewer Sep Surcharge | 143,222 | 131,000 | 131,000 |
| 442.35 | Sewer Service Fees - Fair Meadows Maintenance | 1,753 | 1,700 | 1,700 |
| 442.40 | Sewer Service Fees - Flood Control | 1,120,415 | 1,146,000 | 1,146,000 |
| 442.45 | Sewer Service Fees - 50/50 Sewer Extension | 4,549 | - | - |
| <u>Total: Charges for Services</u> | | 3,243,296 | 3,079,355 | 3,321,990 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 2,583 | 4,000 | 4,000 |
| 460.10 | Interest Income Interest on Loans | 6,634 | - | 500 |
| <u>Total: Interest Income</u> | | 9,217 | 4,000 | 4,500 |
| <u>Miscellaneous Revenues</u> | | | | |
| 474.05 | Other Misc Reimbursements/Refunds | 6,820 | - | - |
| 474.90 | Other Miscellaneous Income | 8 | 500 | - |
| <u>Total: Miscellaneous Revenues</u> | | 6,828 | 500 | - |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | 40,945 | (120,335) |
| <u>Total: (Source)/Use of Reserves</u> | | - | 40,945 | (120,335) |
| Fund Total: Sewerage Fund | | 3,259,341 | 3,124,800 | 3,206,155 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|------------------|---------------------------|---------------------------|
| Fund 615 | Refuse Fund | | | |
| <u>Licenses and Permits</u> | | | | |
| 420.20 | Business Licenses & Permits Commercial Refuse License | \$ 16,644 | \$ 10,500 | \$ 10,500 |
| <u>Total: Licenses and Permits</u> | | 16,644 | 10,500 | 10,500 |
| <u>Charges for Services</u> | | | | |
| 443.05 | Refuse Service Refuse Collection | 3,862,593 | 3,871,920 | 3,871,920 |
| 443.10 | Refuse Service Senior Citizen Discount | (39,488) | (43,200) | (42,000) |
| 443.15 | Refuse Service Yard Waste Exemption | (70,339) | (74,790) | (74,700) |
| 443.20 | Refuse Service Back Door Pick-Up Svc Premium | 1,090 | 1,080 | 1,620 |
| 443.25 | Refuse Service Penalties | 44,110 | 44,000 | 44,000 |
| 443.30 | Refuse Service Multi-Family Disposal Fee | 657,430 | 677,650 | 671,270 |
| 443.35 | Refuse Service Recycling Incentive Proceeds | 177,721 | 75,000 | 75,000 |
| <u>Total: Charges for Services</u> | | 4,633,117 | 4,551,660 | 4,547,110 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 3,693 | 3,500 | 2,500 |
| <u>Total: Interest Income</u> | | 3,693 | 3,500 | 2,500 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | 163,100 | 72,720 |
| <u>Total: (Source)/Use of Reserves</u> | | - | 163,100 | 72,720 |
| Fund Total: Refuse Fund | | 4,653,454 | 4,728,760 | 4,632,830 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|---|----------------|---------------------------|---------------------------|
| Fund 620 | Parking System Fund | | | |
| <u>Intergovernmental Revenues</u> | | | | |
| 434 | Grants | \$ 101,877 | \$ - | \$ - |
| <u>Total: Intergovernmental Revenues</u> | | 101,877 | - | - |
| <u>Fines and Fees</u> | | | | |
| 453.05 | Parking Fees Daily Fee - Surface Lots | 104,559 | 150,000 | 100,000 |
| 453.10 | Parking Fees Daily Fee - Gateway Deck | 295,494 | 481,000 | 340,000 |
| 453.50 | Parking Fees Permit Fee - Surface Lots | 66,080 | - | 70,000 |
| 453.55 | Parking Fees Permit Fee - Gateway Deck | 198,300 | - | 150,000 |
| <u>Total: Fines and Fees</u> | | 664,433 | 631,000 | 660,000 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 549 | 2,000 | 1,000 |
| <u>Total: Interest Income</u> | | 549 | 2,000 | 1,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 470.05 | Rental Income Buildings | 15,022 | 15,500 | 20,500 |
| <u>Total: Miscellaneous Revenues</u> | | 15,022 | 15,500 | 20,500 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | 80,030 | (82,155) |
| <u>Total: (Source)/Use of Reserves</u> | | - | 80,030 | (82,155) |
| Fund Total: Parking System Fund | | 781,881 | 728,530 | 599,345 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------|---------------------------|---------------------------|
| Fund 701 | Health Insurance Fund | | | |
| <u>Charges for Services</u> | | | | |
| 440.95 | Intragovernmental Charge to Operations | \$ 4,777,632 | \$ 5,093,620 | \$ 5,182,960 |
| 444.05 | Insurance Fees Retiree Premiums | 422,851 | 401,700 | 413,800 |
| 444.10 | Insurance Fees COBRA Premiums | 24,485 | - | - |
| 444.15 | Insurance Fees Employee Premiums | 463,991 | 482,800 | 498,000 |
| <u>Total: Charges for Services</u> | | 5,688,959 | 5,978,120 | 6,094,760 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 17,019 | 7,500 | 7,500 |
| <u>Total: Interest Income</u> | | 17,019 | 7,500 | 7,500 |
| <u>Miscellaneous Revenues</u> | | | | |
| 471.15 | Insurance & Property Damage Excess Loss Recovery | 1,511 | - | - |
| <u>Total: Miscellaneous Revenues</u> | | 1,511 | - | - |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | 299,710 | 280,480 |
| <u>Total: (Source)/Use of Reserves</u> | | - | 299,710 | 280,480 |
| Fund Total: Health Insurance Fund | | 5,707,489 | 6,285,330 | 6,382,740 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|--|------------------|---------------------------|---------------------------|
| Fund 702 | Liability Insurance Fund | | | |
| <u>Charges for Services</u> | | | | |
| 440.95 | Intragovernmental Charge to Operations | \$ 1,337,125 | \$ 1,337,125 | \$ 1,377,240 |
| <u>Total: Charges for Services</u> | | 1,337,125 | 1,337,125 | 1,377,240 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 14,276 | 7,500 | 5,000 |
| <u>Total: Interest Income</u> | | 14,276 | 7,500 | 5,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 471.15 | Insurance & Property Damage Excess Loss Recovery | 10,534 | - | - |
| 474.05 | Other Misc Reimbursements/Refunds | - | 225,000 | - |
| <u>Total: Miscellaneous Revenues</u> | | 10,534 | 225,000 | - |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | - | 244,595 |
| <u>Total: (Source)/Use of Reserves</u> | | - | - | 244,595 |
| Fund Total: Liability Insurance Fund | | 1,361,935 | 1,569,625 | 1,626,835 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------|---------------------------|---------------------------|
| Fund 710 | Fleet Services Fund | | | |
| <u>Intergovernmental Revenues</u> | | | | |
| 430.45 | Shared Revenue County Gas Tax Rebate | \$ 14,095 | \$ 13,000 | \$ 14,500 |
| 432.50 | Reimbursements Various Governments - Fuel | 173,543 | 170,390 | 172,650 |
| 432.55 | Reimbursements Various Governments - Vehicle Parts | 53,972 | 50,905 | 51,680 |
| 432.60 | Reimbursements Various Governments - Fleet Labor | 34,674 | 32,305 | 32,305 |
| <u>Total: Intergovernmental Revenues</u> | | 276,284 | 266,600 | 271,135 |
| <u>Charges for Services</u> | | | | |
| 440.95 | Intragovernmental Charge to Operations | 1,737,220 | 1,722,035 | 1,748,710 |
| <u>Total: Charges for Services</u> | | 1,737,220 | 1,722,035 | 1,748,710 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 111 | - | 100 |
| <u>Total: Interest Income</u> | | 111 | - | 100 |
| <u>Miscellaneous Revenues</u> | | | | |
| 471.05 | Insurance & Property Damage Property Damage Recovery | 20,710 | 32,000 | 32,000 |
| 474.90 | Other Miscellaneous Income | 2,785 | - | - |
| <u>Total: Miscellaneous Revenues</u> | | 23,495 | 32,000 | 32,000 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | (75) | (91,795) |
| <u>Total: (Source)/Use of Reserves</u> | | - | (75) | (91,795) |
| Fund Total: Fleet Services Fund | | 2,037,110 | 2,020,560 | 1,960,150 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------|---------------------|---------------------|
| Fund 801 | Police Pension Fund | | | |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | \$ 977,194 | \$ 750,000 | \$ 750,000 |
| 461.05 | Investment Income Realized Gain/Loss | 1,098,384 | - | - |
| 461.10 | Investment Income Unrealized Gain/Loss | 401,844 | - | - |
| <u>Total: Interest Income</u> | | 2,477,422 | 750,000 | 750,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 473.05 | Pension Contributions Employer Contributions | 3,489,556 | 3,026,575 | 2,996,800 |
| 473.10 | Pension Contributions Employee Contributions | 964,717 | 960,000 | 977,000 |
| 473.15 | Pension Contributions Portability Payments | 138,248 | - | - |
| <u>Total: Miscellaneous Revenues</u> | | 4,592,521 | 3,986,575 | 3,973,800 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | (1,905,085) | (1,656,900) |
| <u>Total: (Source)/Use of Reserves</u> | | - | (1,905,085) | (1,656,900) |
| Fund Total: Police Pension Fund | | 7,069,943 | 2,831,490 | 3,066,900 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|--|--|------------------|---------------------|---------------------|
| Fund 802 | Fire Pension Fund | | | |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | \$ 861,972 | \$ 750,000 | \$ 750,000 |
| 461.05 | Investment Income Realized Gain/Loss | 1,465,027 | - | - |
| 461.10 | Investment Income Unrealized Gain/Loss | (1,753,817) | - | - |
| <u>Total: Interest Income</u> | | 573,182 | 750,000 | 750,000 |
| <u>Miscellaneous Revenues</u> | | | | |
| 473.05 | Pension Contributions Employer Contributions | 2,645,961 | 2,899,860 | 2,978,500 |
| 473.10 | Pension Contributions Employee Contributions | 769,785 | 950,000 | 786,000 |
| 473.15 | Pension Contributions Portability Payments | 1,033 | - | - |
| <u>Total: Miscellaneous Revenues</u> | | 3,416,779 | 3,849,860 | 3,764,500 |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | (646,270) | (454,600) |
| <u>Total: (Source)/Use of Reserves</u> | | - | (646,270) | (454,600) |
| Fund Total: Fire Pension Fund | | 3,989,961 | 3,953,590 | 4,059,900 |

Village of Palatine
CY 2013 Adopted Budget - Revenue Overview

| Account Number | Description | 2011 Actual | 2012 Adopted Budget | 2013 Adopted Budget |
|---|---|------------------------|------------------------------------|------------------------------------|
| Fund 825 | Special Service Area #5 Fund | | | |
| <u>Taxes</u> | | | | |
| 410.25 | Property Tax Debt Service | \$ 340,859 | \$ 590,500 | \$ 585,150 |
| <u>Total: Taxes</u> | | 340,859 | 590,500 | 585,150 |
| <u>Interest Income</u> | | | | |
| 460.05 | Interest Income Interest on Investments | 106 | - | - |
| <u>Total: Interest Income</u> | | 106 | - | - |
| <u>Other Financing Sources</u> | | | | |
| 481 | Interfund Transfers In | 201,945 | - | - |
| <u>Total: Other Financing Sources</u> | | 201,945 | - | - |
| <u>(Source)/Use of Reserves</u> | | | | |
| 499 | (Source)/Use of Reserves | - | 525 | 5,700 |
| <u>Total: (Source)/Use of Reserves</u> | | - | 525 | 5,700 |
| Fund Total: Special Service Area #5 Fund | | 542,910 | 591,025 | 590,850 |