



## ADOPTED CY 2019 OPERATING BUDGET & CAPITAL INVESTMENT PLAN





**CY 2019 ANNUAL BUDGET AND  
CAPITAL INVESTMENT PLAN  
AS ADOPTED BY THE MAYOR AND VILLAGE COUNCIL**

**MAYOR AND COUNCIL**

Jim Schwantz	.....	Mayor
Tim Millar (District 1)	.....	Council Member
Scott Lamerand (District 2)	.....	Council Member
Doug Myslinski (District 3)	.....	Council Member
Gregory J. Solberg (District 4)	.....	Council Member
Kollin Kozlowski (District 5)	.....	Council Member
Brad Helms (District 6)	.....	Council Member

Margaret R. Duer	.....	Village Clerk
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**APPOINTED OFFICIALS**

Reid Ottesen	.....	Village Manager
Michael Jacobs	.....	Deputy Village Manager
Paul Mehring	.....	Director of Finance & Operations
Al Stoeckel	.....	Police Chief
Scott Andersen	.....	Fire Chief
Matt Barry	.....	Director of Public Works
Ben Vyverberg	.....	Director of Planning & Zoning
Harry Spila	.....	Director of Community Services
Pamela Jackson	.....	Director of Human Resources
Larry Schroth	.....	Director of Information Technology

Jeffrey Boundy	.....	Village Treasurer
Schain, Banks, Kenny & Schwartz	.....	Village Attorneys

**Budget Staff**

Susan Conn	.....	Assistant Finance Director
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December 2018

Honorable Mayor and Village Council:

On behalf of the Department Directors and Staff of the Village of Palatine, it is my privilege to present the 2019 Annual Budget and Capital Investment Plan for the Village of Palatine.

Once again, we continue to face many outside fiscal pressures primarily from the State of Illinois. The State continues to redirect Local Government Distributive Fund (LGDF) dollars despite saying diversions were to be one time only. \$600,000 was redirected since the adoption of the 2018 Palatine Budget. Additionally, the elected officials in Springfield seem unwilling and unable to provide the pension relief sought by all units of local government. Despite these challenges, I am pleased to present to the Village Council a balanced and responsible budget. Our budget continues to be aligned with the Village of Palatine's mission:

***"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."***

The Annual Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. Our expenditures are aligned with our available resources. We continue to live within our means and focus on our core services.

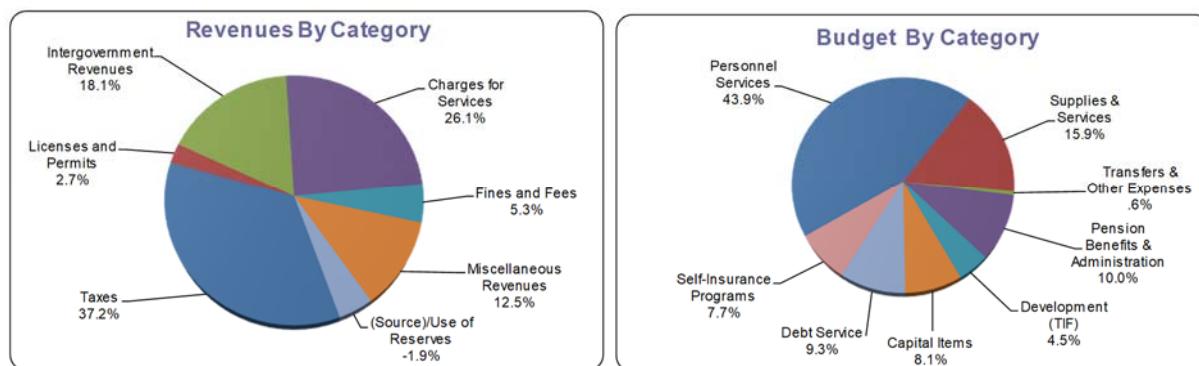
The 2019 Annual Budget and Capital Investment Plan totals \$120,255,796. \$73,854,328 represents the Operations Budget and the remaining \$46,401,468 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements.

The Annual Budget reflects the commitment of the Village Council to fully fund our public



pension plans. Given the lack of attention from the State, the Council approved a policy to address the unfunded liability of the Police and Fire Pensions. That is reflected in this budget in part through a 1% increase in the property tax levy dedicated to the pensions, a planned use of previous years' surplus and appropriation of savings from bond refinancing.

The development of a budget is a balance between existing resources (revenues) and demand for those resources (expenditures). Staff has worked hard over the year to achieve a balance between these resources.

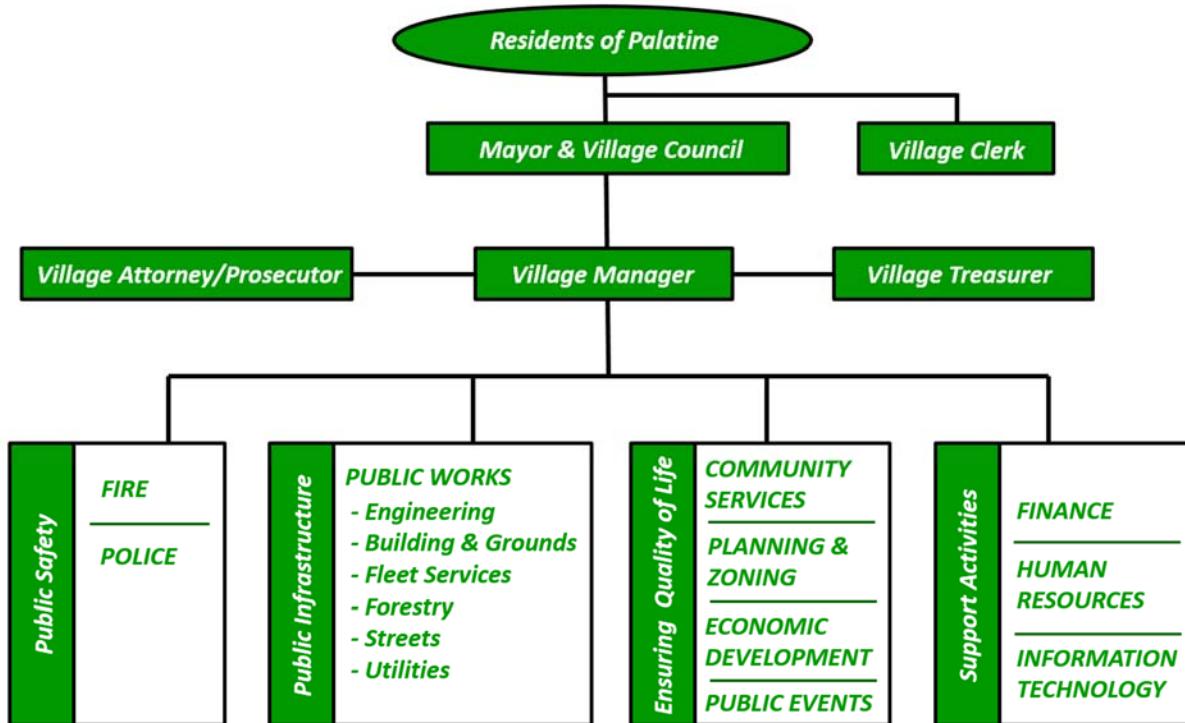


	2018 Adopted Budget	2019 Adopted Budget	2019 % of Total
Personnel Services	\$ 52,538,565	\$ 54,167,515	45.0%
Supplies	2,291,345	2,296,990	1.9%
Services & Charges	17,121,707	17,362,323	14.4%
Other Expenses	95,000	27,500	0.0%
<b>Sub-Total Operations</b>	<b>72,046,617</b>	<b>73,854,328</b>	<b>61.4%</b>
Transfers Out	689,000	699,500	0.6%
Pension Benefits & Administration	11,560,900	12,395,500	10.3%
Development (TIF)	1,439,425	2,385,860	2.0%
Capital Items	11,884,786	9,961,758	8.3%
Debt Service	10,798,430	11,483,665	9.6%
Self-Insurance Programs	9,038,835	9,475,185	7.9%
<b>All Expenditures Total</b>	<b>\$ 117,457,993</b>	<b>\$ 120,255,796</b>	



The Annual Budget continues to reflect the Village Council's vision and commitment to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for our residents. Our organization is structured to deliver on these commitments. The following organizational chart reflects our organizational structure.

#### **VILLAGE OF PALATINE - ORGANIZATIONAL CHART**



#### **Financial Outlook**

Palatine has done everything it can to provide a stable future. Our redevelopment efforts are bringing in new businesses that by next year will generate an estimated \$750,000 in new sales tax receipts. We have continually adjusted our expenditures to align with available revenues. It is unfortunate that outside influences – namely the State of Illinois, continues to wreak havoc on an otherwise strong organization. In the 2017 Budget Message, I stated:



***"2017 is likely the last year we can withstand the lack of State intervention without either facing a double-digit property tax increase or significant restructuring of our public safety functions."***

Unfortunately, in 2018 the Village was left with no choice but to implement a property tax increase simply to counter the actions of the State of Illinois. This will continue in 2019.

The State has again failed to provide pension relief. We are not seeking changes to the plan for existing employees, but rather a new plan for the "yet to be hired." This could lead to millions of dollars in savings to the Village which means direct reductions in property taxes. Further, the State, after taking Local Government Distributive Fund dollars in their 2017/18 fiscal year and calling it a one-time reduction, again took dollars for the 2018/19 fiscal year. This came after the adoption of our budget. As we look to the future, should the State continue this raid on our dollars without any offsetting relief, the Village will be forced to make further cuts to services or raise property taxes.

The overall economy continues to move forward, and we remain cautiously optimistic that we will see ongoing growth in sales taxes and other revenues critical to our operation and sustainability.

### **Budget Policies and Parameters**

As it has been over the past several years, the uncertainty created by the fiscal affairs of the State and the rapidly increasing public safety pension costs make it necessary to focus on trying to maintain our current services rather than looking at any expansion of services. Every effort is made to live within the existing revenue streams. Any increase in tax rates or other fees was to be a last resort authorized by the Village Council after weighing service and personnel reductions.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, as they have been for many years, were as follows:



- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements, cost savings, or further the implementation of the Strategic Plan.
- All non-personnel operating expenditures, including commodities and contractual services, were to be funded at 2018 levels. No increase would be available for the third consecutive year due to other pressures on our revenues and demands for the dollars to meet statutory obligations (pensions). All Departments would need to reallocate funds between accounts to meet any increased funding needs.
- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing, realignment of responsibility, or transfer between Departments.

### **Revenues**

Each year, the preparation of the budget starts with a detailed review of our existing revenue sources. Staff utilizes a model that examines the previous three years of receipts and weighted factors are assigned to the more recent years to develop estimates for the upcoming calendar year. The estimates are then adjusted based upon known factors such as new or closed businesses. This model has proven to be dependable in both prosperous and declining economic conditions. This practice was again followed this year for our existing revenue sources.

Some of the more significant revenue sources and/or sources experiencing significant changes or recommended for inclusion are:

- **Property Tax** – Our track record in reducing and stabilizing property taxes has been nothing short of outstanding. Unfortunately, the dysfunction in Springfield and their irresponsible actions have finally been too much to overcome. Following six consecutive years of either reductions to our property tax levy or a constant levy, the 2019 Annual Budget is recommending a second consecutive year of property



tax increase to fund our basic services and pension obligations. The total increase is \$225,000 or 1.0%. This increase is part of the 10-year plan to provide additional payments towards the pension liabilities while providing for a stable tax levy (without the need for spike increases like last year) and capturing the growth from successful economic activities (TIF) upon the expiration of TIF Districts over the next decade.

Again, if it weren't for the State taking our money and failing to provide pension reform, our property tax levy would again be constant or decreasing.

- **Sales Tax** – Following several years of weakening sales due to the departure of several businesses (Richards Building Supply and A.C. Imports), as well as the Cook County sales tax increase and general movement to online shopping, our sales tax receipts are showing improvement and a very positive outlook coming beginning in 2020. In 2019, we will see the opening of Studio 41 in the former A.C. Import location. This coupled with a general strengthening in sales has led to a budgeted increase of \$253,600 or 2%. This is net the new administrative fee charged by the State. That fee will cost the Village \$65,000 in 2019.

Staff continues to put forth significant effort to not only work with our existing business community to retain businesses that have already invested in Palatine, but to also market our community and vacant sites to both end users as well as the commercial brokers. Expansion of our retail base is critical if we are to continue to provide property tax relief to our residents. We are very excited that in 2020 we will welcome the new Napleton Subaru & Mazda to the Village and the sales tax generation from those dealerships.

- **State Income Tax** – Based upon information provided by the State to the Illinois Municipal League, our projected receipts for 2019 are \$6,506,400. This represents an increase of \$533,900 over the 2018 Budget. Nearly 30% of this "increase" is a result of the State taking less of what was due to us. This revenue source tends to be very dynamic with large increases and decreases from year to year that can't be explained by the State.



- **Building Permit/Inspection/Review Fees** – Following many years of strong performance in our building permit revenues and related fees, this past year has seen a softening and thus a reflection in the 2019 budget as we project building related revenues to decrease by \$110,000 or 6.5% to \$1,575,000. While investment continues throughout the community, some of the larger residential projects have been completed. We remain about the levels seen in 2017.
- **Fines and Violation Fees** – With Police returning to near full staffing we have seen an increase in our citations going to court and thus, 2019 has a corresponding increase in Circuit Court fines of \$55,000 or 17%. Additionally, with the shift by the County of accepting fewer charges, we are writing more local ordinance violation tickets and increasing use of the adjudication process. Our compliance tickets are projected to increase in revenues by \$105,200 to \$535,200. This is a 24% increase.
- **School Resource Officer** – During the budget discussions for the 2018 Annual Budget, the Council directed me to have discussions with Community Consolidated School District 15 regarding the funding of the school resource officers. Through these discussions, District 15 will be increasing their contribution by \$100,450 over the course of the calendar year. This increase, coupled with previous commitments, will again have the District cover the cost of two officers.
- **Cable Franchise Fee** – For many years municipalities have seen a steady decline in telecommunications tax receipts as people leave their land lines behind. This may be a starting trend in our Cable Franchise Fees. Based upon 2018 receipts, we are projecting a decrease of 7.6%. The revenue will go from \$1,248,500 to \$1,154,300 or a decrease of \$94,200. Staff will closely monitor the revenue during 2019 and see if other communities are experiencing similar trends. Similarly, Staff will look at possible ways to expand the tax on other streaming services that are replacing cable.

Many of our other revenues continue to remain relatively constant or experience a short-term increase or decrease. Our Code of Ordinances provides for all other Village fees to



increase in an amount equal to the Municipal Cost Index (MCI). For next year, that increase will be 3.24%. This cost index is a representation of the costs for goods and services incurred by municipal government.

### **Reserves**

A multi-year view is necessary when considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them. Particularly in capital funds, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus, establishing a surplus for several years or spending down reserves is completely appropriate and, in fact, planned.

As recognized by the bond rating agencies, sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One primary measure of a city's financial strength is the size and relationship of the General Fund's unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2018 will mark the 15<sup>th</sup> consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. We should finish 2019 in that same position as well. This meaningful accomplishment demonstrates the commitment of the Council and Village leadership to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. These reserves serve as a stabilizer during reduced revenue collections, which in turn allows for a consistent delivery of our most important services.



As previously discussed, part of our efforts to counteract the public safety pension cost increases, as well as what we hope is a final one-time raid of LGDF dollars, the Annual 2019 Budget includes an appropriation of reserves. Specifically, a plan has been developed to appropriate \$180,000 per year over five years to smooth the pension cost increases. This total of \$900,000 was specifically earmarked out of the 2017 surplus and 2019 will mark the second year of the five year draw down. Additionally, it is recommended that \$150,000 from the Economic Stabilization Fund be utilized to offset a portion of the sales tax reductions. If the State again decreases the distribution, the Village will need to make structural changes recognizing the decreased revenues. This could be property tax increases or service cuts.

The General Fund Total Reserves are projected to be approximately \$21.6 million, which falls within the 3 to 4 month policy range. This is inclusive of \$1.85 million Economic Stabilization Reserve and \$0.54 million Pension Smoothing Reserve.

In the case of capital related reserves, these funds are considered sinking funds. It would not be fiscally prudent or responsible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. These fund balance levels will fluctuate from year to year based upon our capital project needs. All are within or beyond our fund balance targets.

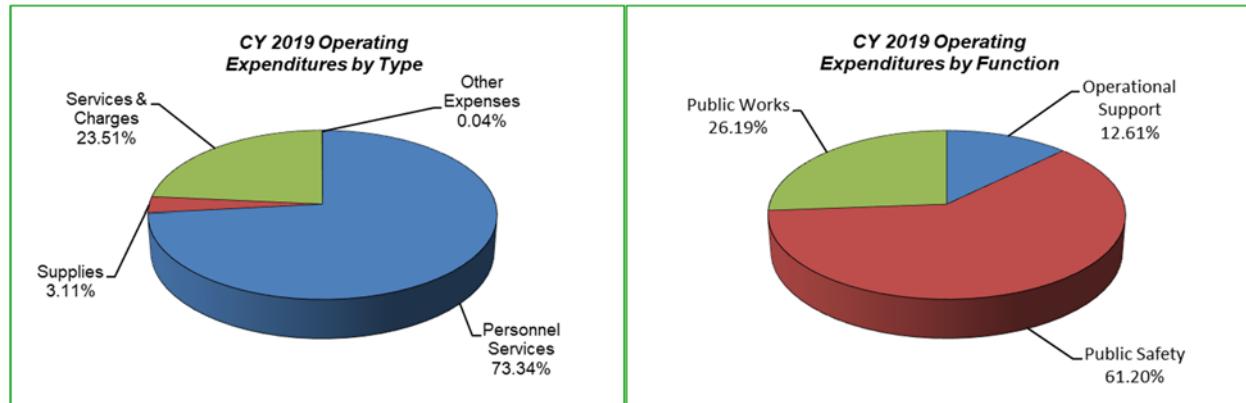
### **Annual Operating Budget**

The entire Village organization is committed to delivering on our core services in the most cost effective and efficient manner. The operating budget demonstrates a real commitment to efficiency and living within our means.

Our operating expenditures are summarized as follows:



Expenditures by Category	Adopted 2018	Adopted 2019	% Change
Personnel	\$52,538,565	\$54,167,515	3.10%
Supplies	2,291,345	2,296,990	0.25%
Services & Charges/Other	17,216,707	17,389,823	1.00%
<b>Total Operations</b>	<b>\$72,046,617</b>	<b>\$73,854,328</b>	<b>2.51%</b>



Municipal government is a service business. Our job is to protect the public safety, maintain the infrastructure, and ensure a high quality of life. To accomplish this task, it takes a committed work force. 300 of our 330 employees (91%) work directly in our field services (Police, Fire, Public Works, Planning and Community Services).

With personnel costs being almost 75% of our cost of doing business, it has been paramount that we focus on controlling our personnel count whenever possible. Since the economic collapse a decade ago, there has been a continuous focus on how we conduct business and the application of technology and cross-training in the workplace. This has allowed services to remain constant and the organization to reduce our personnel counts. As benefit costs continue to rise through outside influences, the head count reduction has allowed the Village to live within our means and limit tax adjustments.



## PERSONNEL CHANGES OVER PAST DECADE

Date	Full-Time Employees	PT/Seasonal Employees
January 1, 2008	367	53
January 1, 2012	343	53
January 1, 2014	339	59
January 1, 2016	338	59
January 1, 2017	334	60
January 1, 2018	331	64
January 1, 2019	330	63

In 2017, our staffing level dropped below our staffing levels in 1999. The Annual 2019 Budget continues to again bring change to our organizational structure to further our efficiencies and flexibilities.

The budget reduces our overall employee count by one full-time employee and one part-time employee. The full-time reduction is a sworn police officer which is a position that was held vacant throughout 2018 as part of the Village's commitment to reducing the outstanding pension liabilities. The approved pension funding plan includes the permanent elimination of this position. The part-time position reflects a part-time building inspector. In 2018, there were a series of changes taking place in Community Services related to staffing. With new employees in place coupled with the current inspection workload, we are confident in delivering our services without one of the part-time inspector positions. Additionally, while not directly resulting in a reduction in positions, reorganization within the Village Manager's Office and Clerk's Office have resulted in salary savings of more than \$75,000 while still delivering on the same services.

## Departmental Budgets and New Initiatives

The operating budgets of each Department generally remain similar to their respective 2018 budgets. However, there are some notable changes or initiatives worth highlighting. Some of the program and personnel changes for CY 2019 include:



- **Personnel Changes** – The budget has been developed with a reduction of one full-time and one part-time position. As discussed earlier, this is a Police Officer position that had been held vacant throughout 2018 as well as a part-time building inspector that was vacant.

Previously discussed was the organizational changes in the Village Manager's Office and Clerk's Office. In addition to these changes, we will be converting our year-round intern position to a Communications and Special Events Coordinator. This will provide continuity in running our special events as well as interfacing with our community groups that have special events. Further, we will have a focus on our communications, including social media. For the past several years, these responsibilities have been split between many people. A unified focus will be beneficial to the organization and public. Funds are included within the savings from the reorganization within the department.

Additionally, as some positions take on additional responsibilities in an effort to meet customer demands and avoid additional staffing needs, there will be several reclassifications that take place during the year. All funds are included within the Annual Budget.

Change is a continuous process for our organization. We have again adjusted our organizational structure to deliver the highest level of services in the most efficient manner. Our organization will continue to be one of the leanest and most efficient anywhere in suburban Chicago. Staffing levels remain as low as possible while still being able to deliver on our core services.

- **Police Walking Beats** – For the past two years, we have undertaken pro-active policing through walking beats in both the downtown and northeast section of our community. Generally, these are done from Memorial Day to Labor Day when outside activity is at its peak. In the past, this has been handled through a mid-year budget adjustment either reprogramming funds or appropriating fund balance. Based upon the tremendous success of the program, permanent funding has been included in the Annual Budget. The total cost of this initiative is \$66,750.
- **Pro-Active Property Maintenance** – Community Services will continue with the pilot program to do pro-active property maintenance as discussed with the Council this past summer. While no additional funds are necessary for the pro-active pilot, there will be a discussion at the completion of the pilot program and the Village



Council can then determine whether the program should become permanent and appropriate funds at that time.

- **Lot Coverage and Fee In Lieu of Detention Modifications** – As part of the adoption of the fee schedule for CY2019, there will be a new fee proposed for those looking to exceed the lot coverage requirements of the Code of Ordinances. Additionally, the fee structure for developments paying cash in lieu of detention will be adjusted to better reflect the impact on development and the savings from alternative infrastructure investments.
- **Mobile Integrated Health Care** – 2019 will mark the first full year of our Fire Department partnering with Northwest Community Health Care in the Mobile Integrated Health Care program. The hospital will be covering all our expenses for this program and once the final parameters are established, we will seek a budget adjustment to recognize the revenues and costs.
- **Vehicle Stickers** – While last year, we addressed pension funding as a major policy issue, I am suggesting a policy change related to our vehicle sticker program in 2019. Presently, the Village has a vehicle sticker program whereby every licensed vehicle that is titled in Palatine or is parked overnight in Palatine (i.e. company car) is to have a Village vehicle sticker. Based upon our analysis and observations, we have approximately 70% compliance that generates just under \$1.2 million. Over the years we have increased police enforcement and that has gotten us to 70% compliance, but we can't push beyond that.

I am suggesting that we consider eliminating the vehicle sticker program (as well as animal tags) and the revenue be offset through the property tax levy. In fact, under this scenario, we could reduce our over all budget by \$150,000 as that represents the costs of administering the sticker and animal license program. Part of the reduction would be the elimination of one part-time position as well. The property tax levy would have a one-time adjustment of \$1,050,000.

The net impact to the Village would be a reduction in the budget of \$150,000, more equitable distribution of costs by capturing those that do not purchase stickers and providing a convenience for residents. The \$1,050,000 (4.66%) increase equates to approximately \$4.66 per every \$1,000 of property taxes currently paid to the Village. On a current tax bill of \$10,000, this would equate to a \$55.92 increase.



Based upon discussions during the budget presentations, staff will continue to look at alternatives to the Vehicle Sticker system as directed by the Village Council. Further discussion will take place during the first half of 2019.

### **Pensions**

Our pension contribution obligations have been a driving factor in the development of our budget for at least the past decade. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded to our employees as well as the employee contributions. The Village of Palatine has no control over these benefits. Palatine, like many other communities, cannot sustain the system put in place by our legislators. Over the past decade, our obligated contributions have increased by more than 230%.

Last year, the Village Council had to increase property taxes for the first time in seven years so that we could meet our mandatory pension obligations. The system is broken and is not sustainable. Our elected State officials have proven completely incapable of setting aside politics and addressing this growing crisis.

The 2019 Budget includes \$9,067,000 to meet the statutory obligations we face for all our pension systems. This represents an increase of \$162,000 over 2018. Fortunately, last year was strong for the equity markets which helped control our scheduled increase.

In addition to the regular pension payments, the Village Council made a commitment to provide supplemental funding to address the increasing unfunded liabilities of both the Police and Fire pension plans. This supplemental funding is part of a ten-year plan which will put more than \$9.1 million towards the unfunded liabilities. Specifically, for 2019, the following supplemental amounts will be applied:

<b>Funding Source</b>	<b>Supplemental Amount</b>
2017 Surplus	\$180,000
Bond Refinance Savings	\$134,000
TIF Surplus ( <i>Estimated</i> )	\$624,000



It is very unfortunate that the Village has needed to make these supplemental contributions. These are dollars that otherwise would go towards a combination of property tax relief and enhanced service deliveries. Maybe someday there will be some political courage in Springfield to do what is right and necessary. Unfortunately, that day seems to be far off.

### **Insurance**

The Budget continues to fund the Village's self-insurance programs for our liability insurance and health insurance. Both funds have excess insurance policies to help guard against significant exposures. We continue to see strong performance in our liability program with actual claims coming in under expected claims. This has led to strong fund balances. Subsequently, we will be utilizing a portion of the excess fund balance to offset costs in the coming year as we did in 2018. It is estimated that \$250,000 of excess fund balance will be utilized.

2019 will be a year of transition for our health insurance plan. Following two years (2015 and 2016) where the health insurance plan did not outperform expectations when looking back over a decade, 2017 returned to a plan that operated within expectations. Thus far, the 2018 performance we anticipate being in line with expectations. The biggest concern with health insurance is the rapidly rising prescription insurance costs. While many drugs are available in generic and our plan has over 85% generic usage, there are a small number of specialty drugs that are driving our costs. Thus far in 2018, specialty drugs have accounted for 49% of our prescription expenditures while the specialty drugs are only 1% of the prescriptions covered. Unfortunately, there are very few options available to plans and we fear continuing cost increases. All said, our health insurance costs are increasing by 6.16%. The total spend is projected to be \$7,699,925. This includes our wellness benefit.

As part of our due diligence, Staff and our employee-based health insurance committee will be exploring alternative health insurance plans and plan design changes. While we have had tremendous success over the years as a fully self-insured plan, we will explore options in the market to potentially be part of a larger pool while still maintaining plan



design independence. Further, we will aggressively explore prescription drug options as that is our most rapidly rising cost component.

Another component to review in 2019 will be the various levels of plans offered. We presently offer three levels of plans and would like to further refine the differences between the plans. Additionally, it may be the proper time to look at an incentive for employees that have other health insurance options available to them (i.e. spouses plan).

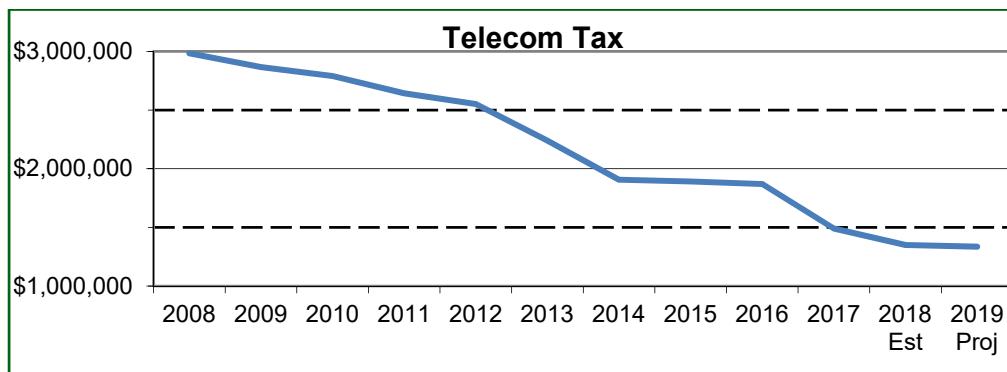
Again, 2019 will be a year of transition and exploration.

### **Annual Capital Investment Plan**

Three years ago, the Village Council established new permanent revenues to fund our capital needs through an adjustment in the utility tax on electricity, a planned use of our sinking fund reserves, as well as further efficiencies or savings on projects. The funding adjustment and management commitment has continued to pay off. Our 2019 Capital Investment Plan is balanced and provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community.

The primary funding source for our capital equipment and improvements continues to be the Telecommunications Tax comprising 40% of the revenues. As discussed over the years, this revenue source had experienced nearly a decade of decline reflecting society's move to a more mobile environment. Last year we had hoped that the bottom had hit as we had back to back years of stability and even a slight increase. Unfortunately, that has not been the case. In 2019, the revenue source is expected to drop by more than \$340,000 over 2018 Budget. This puts us at an all-time low.

The following illustrates the actual receipts of this revenue source since our peak in 2008:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources. Fortunately, the sinking fund process coupled with other stable revenue sources have allowed us to maintain our capital investment.

Our commitment to identify grant monies has been successful with the award of nearly \$2.6 million in federal funding for the complete resurfacing and other associated improvements for Plum Grove Road and Colfax in 2017 and 2018. In 2019, we will receive \$1.32 million in Federal funds for the resurfacing and improvements to Smith Street from Palatine Road to Dundee Road. This frees up money to be utilized for other local roads. Grants have been secured for bicycle trail implementation and we continue to look for grants to fund our water and sewer improvements. All the scouring for additional grant funds is necessary for our capital budget to remain strong.

The following sections highlight the Capital Investment Plan for 2019.

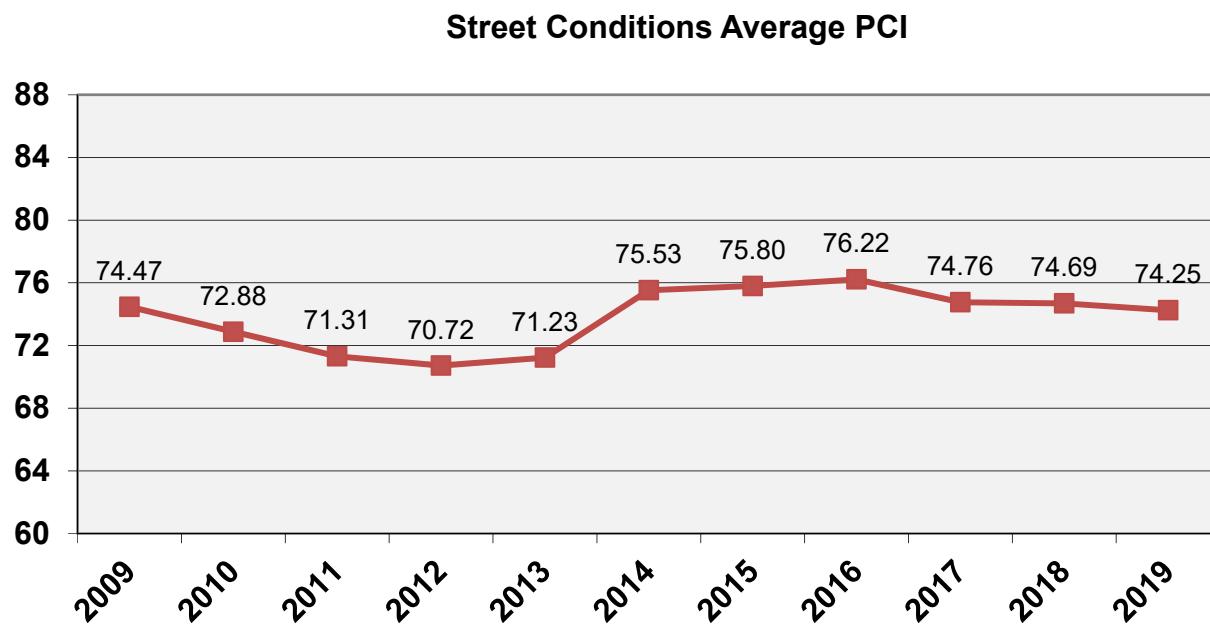
### ***Street Maintenance Programs***

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a new street. When streets fall below 60 they generally begin to enter the 5-year capital plan for resurfacing.

Historic and present funding levels for street maintenance have been designed to provide



a street system throughout the Village that carries an average rating in the lower “very good” range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.



The primary funding source for our road resurfacing program are the Motor Fuel Tax (MFT) dollars we receive from the State. These funds continue to be very flat, with little if any growth. The funds have also been subject to the whims of the State legislature who recently did a one-time sweep of funds. Unfortunately, the cost of resurfacing roads has been increasing at a pace that exceeds the growth in our revenue source. The grant funding we have received the past several years has allowed us to maintain our program.

Should MFT receipts not reverse their declining or flat trends, I anticipate the need will arise in 2021 to revisit the funding methodology for our streets program. Without stable and increasing revenues to fund the resurfacing program, it is expected that the average PCI rating will be in the 60's within the next three to four years.

**2019 STREET RESURFACING PROGRAM**

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<b>Street</b>	<b>From</b>	<b>To</b>
Arrowhead Drive	Mill Valley	Monterey
Arrowhead Drive	Arrowhead	Cul-de-Sac
Benton Street	Washington	Helen
Bissel Drive	Baldwin	Clark
Brockway Street	Colfax	Wood
Church Drive	Rohlwing	Babcock
Coolidge Avenue	NW Highway	Colfax
Crestview Drive	Reseda Parkway	Carpenter
Crescent Court	Crescent	Cul-de-Sac
Fremont Street	Washington	Daniels
Golden Gate Lane	Farmgate	Heatherlea
Heatherlea Drive	Timberlea	Golden Gate
Kenilworth Avenue	Cedar	Maple
King George Court	Smith	King Edward Ct.
Knox Street	Ashland	Delgado
Maple Street	Kenilworth	Cul-de-Sac
Middleton Avenue	Wilson	Palatine
Monterey Road	Stark	Rohlwing
Morrison Avenue	NW Highway	Colfax
Oak Street	Michigan	Cul-de-Sac S
Ridgewood Lane	Cunningham	Farmgate
Russet Way	Plum Grove	Hicks
Sanborn Drive	Dead End	Thurston
Stephen Drive	NW Highway	Colfax
Valley Lane	Revere	Medford
Washington Street	Plum Grove	Oak

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Resurfacing may be the highest profile activity in our comprehensive road program, but it is just one activity in a much larger effort. In addition to resurfacing, our comprehensive road maintenance program will again include the following activities:



- **Crack-filling:** Performed within the first three or four years after a street is constructed or resurfaced.
- **Milling & Patching:** This activity removes the surface course of asphalt, undertakes any base repair and then places a new layer of asphalt. In some instances, patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is funded through our operations budget.
- **Surface Rejuvenation/Micro-Surfacing:** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. \$75,000 is budgeted for this program.
- **Curb and Gutter:** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- **Street Rehabilitation/Reconstruction Program:** This effort will vary from year to year. In some cases, this program traditionally includes widening, curb and gutter, sidewalk, base patching, and installation of storm sewer to bring neighborhood collectors to Village standards. In 2019, the Village will undertake a reconstruction of First Bank Drive. This is estimated to be a \$575,000 project.
- **Partial or Total Street Reconstruction:** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below or where other maintenance activities are no longer cost effective. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years.



## Capital Equipment and Improvements

Separate from our road system, the Village maintains a long-range plan for the systematic maintenance, replacement, and new investment in our equipment and other improvements throughout the Village. While these investments are all discussed in detail in the budget document, some highlights and higher cost items include:

- ***Sidewalk Replacement/Hazardous/Extension Program (\$722,973)*** – This is more than a doubling of our sidewalk efforts. Of this amount, \$90,000 is for sidewalk extension along Rand Road, north of Hicks Road. These would be TIF funded expenses. Additionally, the Village's annual program to replace hazardous sidewalks is slated for the northeast portions of our community. As this area is eligible for expenditures of Community Development Block Grant funds, it is recommended that we appropriate the CDBG infrastructure allocation of \$312,973 to this effort. This would then allow the \$320,000 otherwise budgeted for the area to be applied towards what would have been the 2020 program. The funding for sidewalks was scaled back during the lean years from 2009-2014. This would allow us to make significant progress in upgrading our sidewalk network. This includes a systematic replacement of sidewalks throughout the Village that have vertical displacements of 7/8 of an inch or greater, horizontal displacement greater than 1/2" and settlement that has resulted in back pitch of more than 5%.
- ***Technology Investment (\$347,100)*** – The Budget continues our systematic replacement schedule for our network and computer equipment. Additionally, this will provide for the purchase of tablets for all our inspectors. As we fully implement our new software system, the field inspections for building, neighborhood services and health will all be completed electronically. The video conference system used in the Fire Department will be replaced. Finally, a new software system will be acquired and implemented that allows for the automation of personnel scheduling and time entry for all Village Departments. This is critical to drive efficiencies as we continue to try and take on more without increasing staffing levels.



- **Replacement of Equipment and Vehicles (\$532,955)** – The Budget continues with implementation of the Vehicle Equipment and Optimization Plan. Included in the 2019 budget are the following equipment and vehicle replacements:
  - **Fire CPR Training Device**
  - **1 Plow Truck**
  - **2 Pick-up Trucks**
  - **Asphalt Roller**
  - **6 Police Vehicles**

Ford Motor Company is replacing the Explorer with a Hybrid version in 2019. Thus, 5 out of our 6 police vehicles will be switching to hybrid models. We anticipate saving \$11,500 on each vehicle over the life of the squad in our fleet.

All our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet because of these acquisitions.

## Water and Sewer Funds

The 2019 Capital Investment Plan continues to invest in storm water management, sanitary sewers, and our water system. \$4.6 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- **Storm and Sanitary Sewer Sliplining Program (\$210,000)** – This is a proactive program to help seal our sewer systems.
- **Private and Isolated Public Drainage Improvements (\$85,000)** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing. Additionally, this funding source will aid in some minor drainage corrections in conjunction with larger road projects.
- **Storm Inlet Reconstruction (\$60,000)** – This program reconstructs failing and deteriorating storm sewer inlets throughout the Village.



- **Ditch Drainage Modifications (\$100,000)** – 2019 will again provide funds to continue the focus in areas where there are not, nor can there be, storm sewers installed due to physical challenges. In 2019, the planned area is Olive Street, east of Warren.
- **Storm Sewer and Draintile Replacement/Extension (\$100,000)** – The project focus for this program is fine-tuned each year. Possible locations are included in the detailed budget sheets.
- **Lift Station Improvements (\$400,000)** – 2019 will see the construction of the Peppertree gravity sewer which was funded in 2018. The funds in the 2019 Budget are for the design and beginning of replacement of the Kasuba forcemain. The balance of the funds for this project will be included in the 2020 Budget.
- **Water Main Replacement/Extensions/Looping (\$1,981,795)** – The Capital Investment Plan for 2019 includes the replacement of water main sections on Mallard, Thomas, Victoria, Cooper, Clark and Wood Street.
- **Standpipe Engineering (\$350,000)** – As part of the three-zone conversion of our water system, elevated storage at the southwest corner of our community is critical. We have been identifying potential sites and hope to finalize a site and begin design work in 2019.
- **Water Tank Maintenance (\$860,540)** – This represents our contractual obligation for our water tank maintenance contract.

From 2011 through 2016, water rates were scheduled to automatically adjust based upon a system study that had been completed. That plan carried forward through 2017 as we relooked at our infrastructure needs.

As we look to the future, there is a complicating factor that needs to be accounted for. Our water usage continues to decline on an annual basis. Unfortunately, with consumption dropping, yet the costs of maintaining the system increasing, rates will tend to rise by a higher percentage as many of our costs are fixed regardless of usage.



Further, the cost associated with replacing aging pipes is rising each year. The Council set a 5% increase for 2018 and Staff suggested that we would further review our system and coordinate with the Northwest Water Commission to understand cost variations in the supply side. The Water Commission is in a strong position as their new customer (Des Plaines) is generating significant revenues that have allowed the Commission to control costs. Through that cost control and other efficiencies within our system, Staff is recommending a 3.53% rate increase bringing our rate per 1,000 gallons to \$4.40 for our residents. Palatine will continue to have one of the cheapest water rates in Illinois.

### **TIF Districts**

The Village continues to promote development within our various TIF Districts to further expand our sales tax revenues and increase shopping, dining and convenience options for our residents.

2019 will mark the final year of increment being received into the original Dundee Road TIF District. Staff has been working throughout the past year to prepare for the termination of this TIF District. This effort has included tracking all outstanding tax appeals to make sure an appropriate dollar amount is retained in the TIF fund to cover any open appeals.

The Rand and Lake Cook TIF Districts are strengthening with recent projects such as Panera and Hyundai and they will get a larger boost with the construction of the new Mazda and Subaru dealerships.

The Downtown TIF District is back on solid financial ground. Last year marked the return of infrastructure investment within the downtown with the Wilson Street reconstruction. In 2019, we will complete the design work for Brockway Street reconstruction, continue the crosswalk replacements and upgrade many of our benches and garbage receptacles. Significant reconstruction will take place from 2020 through 2023. Additionally, the TIF will support \$325,000 worth of concrete and joint sealing and repairs within the parking deck. The preventative maintenance on the deck will prolong the life of the parking structure.



### Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the eleventh consecutive year for single-family homes. Our 2019 rates are below our rates from 20 years ago. The refuse and recycling market continue to be amid a great deal of change. Our current contract with Groot expires at the end of 2019 and Staff will be exploring all options from negotiation of a new contract to a competitive RFP process. Both have merit and the Council will be asked to consider the options. I am hopeful that the result of the process will allow us to either expand our services (i.e. free refuse toters and electronic recycling) and/or reduce costs.

### Debt Service

The Village has an AA+ bond rating from Standard & Poor's and was just reaffirmed as a Aa2 rated community from Moody's. These strong ratings help drive lower interest rates for any borrowing done by the Village.

The annual budget includes an appropriation of \$10,247,870 for the annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

#### Other Sources of Debt 2019

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$4,868,585	47.51%
Water & Sewer Revenues	1,935,865	18.89%
Build America Bonds	346,695	3.38%
Special Service Area Revenues	582,125	5.68%
<b>Total</b>	<b>\$7,733,270</b>	<b>75.46%</b>



These other sources reduce the property tax burden on our stakeholders by a total of \$7,733,270. More than 75% of our 2019 debt will be paid through sources other than Village-wide property taxes.

Understanding our total outstanding debt is also important as we assess the long-term financial stability of the Village. At the end of 2018, the Village will have \$70,430,000 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.

**Total Outstanding Debt**  
**(Principal Balance as of December 31, 2018)**

<b>Source of Payment</b>	<b>Outstanding Principal</b>	<b>Percent of Total Debt</b>
Property Tax	\$31,680,000	44.98%
TIF Districts	22,455,000	31.88%
Water & Sewer Fees	10,835,000	15.39%
Special Service Area	5,460,000	7.75%
<b>Total</b>	<b>\$70,430,000</b>	<b>100.00%</b>

In 2018, the Village undertook several actions to reduce its outstanding General Obligation debt burden by \$1,910,000, as follows:

- In September, the Village refinanced the 2009C bond issue reducing outstanding principal by \$800,000 and providing for interest savings of \$427,314.
- On December 1, the Village has called for early redemption the outstanding principal of the 2007C bond issue (three years early) and the 2009A bond issue (eleven years early) to reduce outstanding principal by a total of \$1,110,000 and provide for interest savings of \$260,862. These early redemptions were funded by the 2018 General Fund surplus and surplus TIF revenues.



### The Future

Palatine is poised for continued success. This past year, we succeeded in two significant economic development pursuits with Studio 41 and the Napleton Auto Group. We saw many of our existing businesses continue to prosper. We aggressively pursued grant opportunities and secured \$1.32 million for a major road project. We continued to realign responsibilities and deliver on our core services. Senior Staff and the Village Council were able to work together to come up with a pension funding plan that will reduce our outstanding pension liabilities without sacrificing the services and response times our residents expect. All of this contributes to a promising future.

The employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have always risen to the challenge and will continue to do so. Nothing comes easy (especially in Illinois and Cook County), but we persevere.

In closing, I would like to once again express my appreciation to all the employees of the Village of Palatine. Without their dedication and commitment 24 hours a day, 7 days a week, 365 days a year, this Village would not be what it is for our residents and businesses. You will not find a more committed and efficient Staff anywhere. I could not do my job without all their effort. This Budget demonstrates our commitment to the Village Council, the community and to all that serve the public daily.

Thank you for the opportunity to continue to serve and lead this organization.

Respectfully submitted,

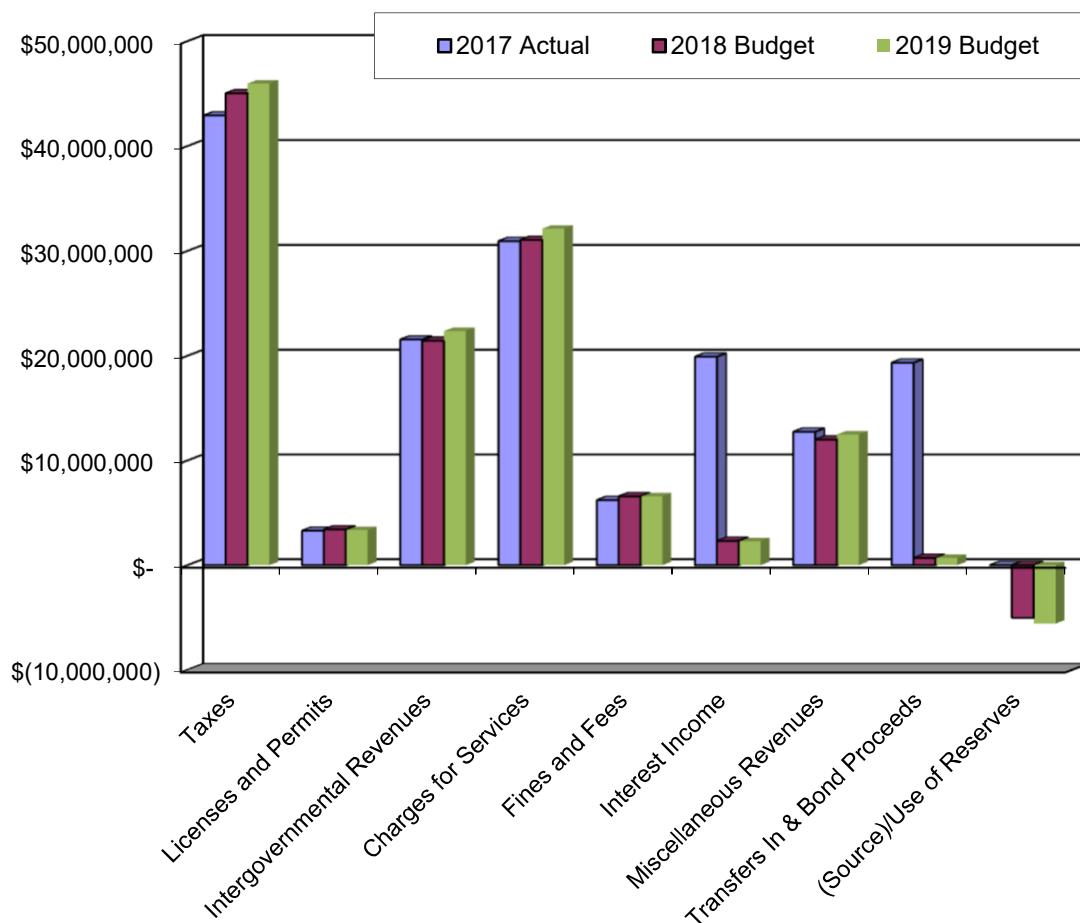
A handwritten signature in blue ink that reads "Reid T. Ottesen".

Reid T. Ottesen  
Village Manager

**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

**All Funds Revenues**

	2017 Actual	2018	2019	% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 42,920,493	\$ 45,028,253	\$ 45,957,392	2.06%
Licenses and Permits	3,286,090	3,406,700	3,355,200	-1.51%
Intergovernmental Revenues	21,552,931	21,433,183	22,364,171	4.34%
Charges for Services	30,937,732	31,045,711	32,119,014	3.46%
Fines and Fees	6,215,702	6,574,590	6,575,200	0.01%
Interest Income	19,917,383	2,320,370	2,278,055	-1.82%
Miscellaneous Revenues	12,743,132	11,995,941	12,488,030	4.10%
Transfers In & Bond Proceeds	19,337,308	689,000	699,500	1.52%
(Source)/Use of Reserves	-	(5,035,755)	(5,580,766)	10.82%
<b>All Revenues Total</b>	<b>\$ 156,910,771</b>	<b>\$ 117,457,993</b>	<b>\$ 120,255,796</b>	<b>2.38%</b>



**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

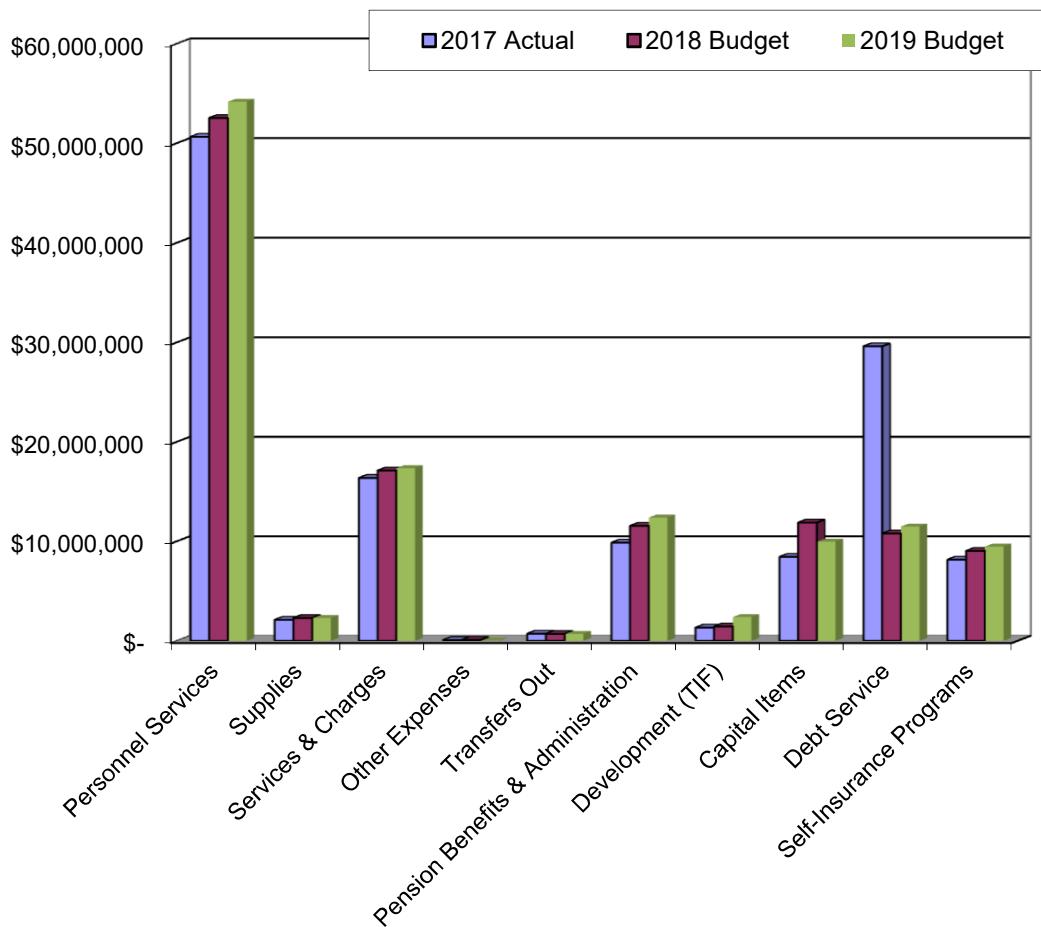
**Fund Revenue Summary**

			2017	2018	2019	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 54,690,002	\$ 57,052,715	\$ 58,512,105	2.56%
205	Motor Fuel Tax		1,779,486	1,921,125	2,130,470	10.90%
210	CDBG		145,504	419,608	481,496	14.75%
221	Federal Equitable Sharing		21,571	20,000	20,000	0.00%
222	State Equitable Sharing		38,039	5,000	5,000	0.00%
223	DUI Fines		34,956	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax		91,218	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		2,766,879	828,000	828,000	0.00%
232	Rand/Dundee TIF (TIF #2)		296,113	84,000	415,000	394.05%
233	Downtown TIF (TIF #3)		16,715,707	3,865,430	5,411,815	40.01%
234	Rand Corridor TIF (TIF #4)		9,006,317	2,038,035	2,649,465	30.00%
235	Rand/Lake Cook TIF (TIF #5)		150,949	213,900	372,860	74.32%
300	Debt Service		4,749,184	3,127,575	2,864,295	-8.42%
401	Capital Equipment		3,587,001	2,066,730	880,055	-57.42%
402	Capital Improvements		1,296,161	910,325	1,305,925	43.46%
430	Village Hall Renovation Fund		1,530	-	-	0.00%
605	Waterworks		11,811,199	10,617,400	10,584,190	-0.31%
610	Sewerage		4,020,002	5,766,980	4,002,325	-30.60%
615	Refuse		4,552,098	4,699,580	4,792,560	1.98%
620	Parking System		722,508	659,595	560,415	-15.04%
701	Health Insurance		6,700,981	7,253,275	7,699,925	6.16%
702	Liability Insurance		1,612,956	1,785,560	1,775,260	-0.58%
710	Fleet Services		1,889,798	1,898,810	1,909,010	0.54%
801	Police Pension		14,853,156	5,547,400	6,057,000	9.19%
802	Fire Pension		14,762,602	6,013,500	6,338,500	5.40%
825	SSA #5		614,854	588,450	585,125	-0.57%
<b>All Funds Revenue Total</b>			<b>\$ 156,910,771</b>	<b>\$ 117,457,993</b>	<b>\$ 120,255,796</b>	<b>2.38%</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

**All Funds Expenditures**

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget	% Change
Personnel Services	\$ 50,637,701	\$ 52,538,565	\$ 54,167,515	3.10%
Supplies	2,108,216	2,291,345	2,296,990	0.25%
Services & Charges	16,381,937	17,121,707	17,362,323	1.41%
Other Expenses	80,634	95,000	27,500	-71.05%
<b>Sub-Total Operations</b>	<b>\$ 69,208,488</b>	<b>\$ 72,046,617</b>	<b>\$ 73,854,328</b>	<b>2.51%</b>
Transfers Out	716,596	689,000	699,500	1.52%
Pension Benefits & Administration	9,867,883	11,560,900	12,395,500	7.22%
Development (TIF)	1,324,165	1,439,425	2,385,860	65.75%
Capital Items	8,439,121	11,884,786	9,961,758	-16.18%
Debt Service	29,616,614	10,798,430	11,483,665	6.35%
Self-Insurance Programs	8,159,250	9,038,835	9,475,185	4.83%
<b>All Expenditures Total</b>	<b>\$ 127,332,117</b>	<b>\$ 117,457,993</b>	<b>\$ 120,255,796</b>	<b>2.38%</b>



**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

**Fund Expenditure Summary**

			2017	2018	2019	% Change
			Actual	Adopted Budget	Adopted Budget	
100	General		\$ 54,795,508	\$ 57,052,715	\$ 58,512,105	2.56%
205	Motor Fuel Tax		1,785,434	1,921,125	2,130,470	10.90%
210	CDBG		145,504	419,608	481,496	14.75%
221	Federal Equitable Sharing		84,063	20,000	20,000	0.00%
222	State Equitable Sharing		4,552	5,000	5,000	0.00%
223	DUI Fines		22,274	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax		76,070	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)		785,070	828,000	828,000	0.00%
232	Rand/Dundee TIF (TIF #2)		81,000	84,000	415,000	394.05%
233	Downtown TIF (TIF #3)		14,746,604	3,865,430	5,411,815	40.01%
234	Rand Corridor TIF (TIF #4)		8,292,125	2,038,035	2,649,465	30.00%
235	Rand/Lake Cook TIF (TIF #5)		-	213,900	372,860	-
300	Debt Service		4,735,244	3,127,575	2,864,295	-8.42%
401	Capital Equipment		1,453,058	2,066,730	880,055	-57.42%
402	Capital Improvements		1,739,550	910,325	1,305,925	43.46%
430	Village Hall Renovation		26,417	-	-	0.00%
605	Waterworks		10,013,688	10,617,400	10,584,190	-0.31%
610	Sewerage		3,054,546	5,766,980	4,002,325	-30.60%
615	Refuse		4,511,487	4,699,580	4,792,560	1.98%
620	Parking System		472,711	659,595	560,415	-15.04%
701	Health Insurance		6,929,456	7,253,275	7,699,925	6.16%
702	Liability Insurance		1,229,794	1,785,560	1,775,260	-0.58%
710	Fleet Services		1,893,979	1,898,810	1,909,010	0.54%
801	Police Pension		4,856,117	5,547,400	6,057,000	9.19%
802	Fire Pension		5,011,766	6,013,500	6,338,500	5.40%
825	SSA #5		586,100	588,450	585,125	-0.57%
<b>All Funds Expenditure Total</b>			<b>\$ 127,332,117</b>	<b>\$ 117,457,993</b>	<b>\$ 120,255,796</b>	<b>2.38%</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

**Fund Balance Summary**

			2019		
			Estimated Beginning Fund Balance	Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$1.85M Economic Stabilization Reserve)		\$ 21,945,999	\$ 324,804	\$ 21,621,195
205	Motor Fuel Tax		922,423	383,720	538,703
210	CDBG		-	-	-
221	Federal Equitable Sharing		277,686	-	277,686
222	State Equitable Sharing		200,055	-	200,055
223	DUI Fines		97,680	(15,000)	112,680
224	Foreign Fire Insurance Tax		107,946	-	107,946
231	Dundee Road TIF (TIF #1)		9,871,640	(2,336,650)	12,208,290
232	Rand/Dundee TIF (TIF #2)		835,628	95,750	739,878
233	Downtown TIF (TIF #3)		4,363,293	(861,095)	5,224,388
234	Rand Corridor TIF (TIF #4)		6,472,583	(463,235)	6,935,818
235	Rand/Lake Cook TIF (TIF #5)		58,134	160,360	(102,226)
300	Debt Service		206,369	-	206,369
401	Capital Equipment		4,671,056	(1,199,585)	5,870,641
402	Capital Improvements		3,518,651	(23,635)	3,542,286
420	Police Facility Construction		-	-	-
430	Village Hall Renovation		-	-	-
605	Waterworks		6,260,505	(691,310)	6,951,815
610	Sewerage		422,099	(324,425)	746,524
615	Refuse		905,105	172,205	732,900
620	Parking System		1,488,691	(138,585)	1,627,276
701	Health Insurance		1,251,912	54,025	1,197,887
702	Liability Insurance		4,420,543	254,560	4,165,983
710	Fleet Services		582,656	103,920	478,736
801	Police Pension		78,307,340	(645,690)	78,953,030
802	Fire Pension		73,362,781	(425,175)	73,787,956
825	SSA #5		1,239,481	(5,725)	1,245,206
<b>All Funds Total</b>			<b>\$ 221,790,256</b>	<b>\$ (5,580,766)</b>	<b>\$ 227,371,022</b>

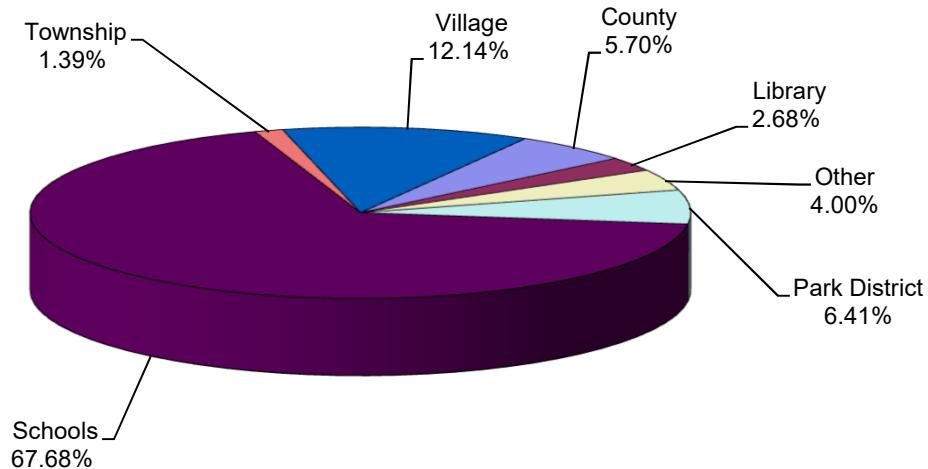
An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

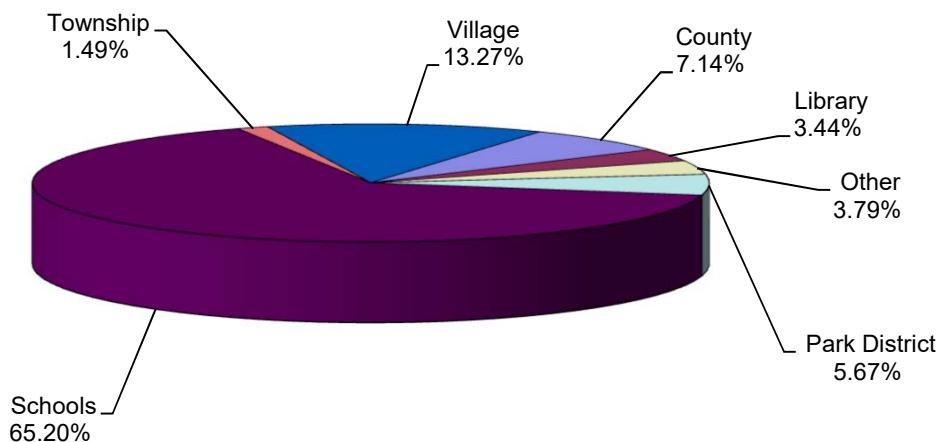
**Village of Palatine  
CY 2019 Adopted Budget - Budget Overview**

**Property Taxes**

**2017 Property Taxes (Payable in 2018)**



**2007 Property Taxes (Payable in 2008)**



## Village of Palatine CY 2019 Adopted Budget - Budget Overview

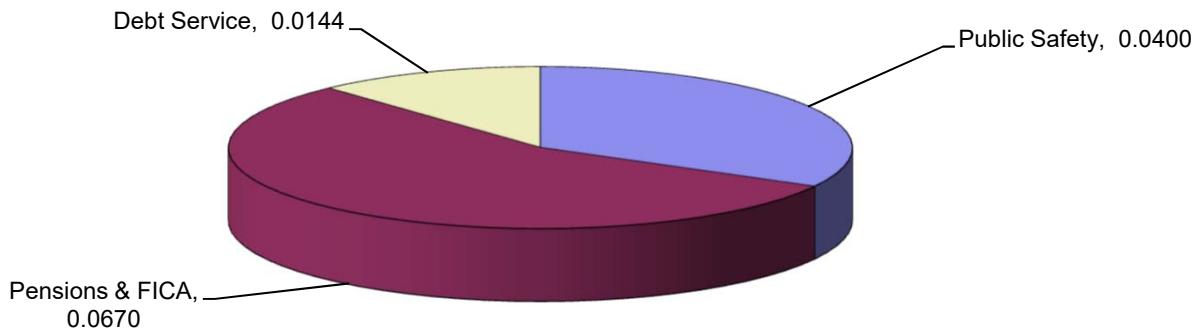
### Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 6 consecutive years of either decreasing or constant property tax levies (2012-2017). Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Unfortunately, because of failure of the State Legislature to implement pension reform in 2018, the Village was required to raise the property tax levy for the first time in 7 years. The levy increased by 3.82% to cover a portion of the pension increases as well as make up for a State's redirection of local government revenues. Through more efficiencies, the savings of debt refinancing and other stable revenue sources, the property tax levy is increasing by 1% in 2019. This is consistent with earlier direction from the Village Council.

#### Where Does the Village's 12.14 Cents of a Property Tax Dollar Go



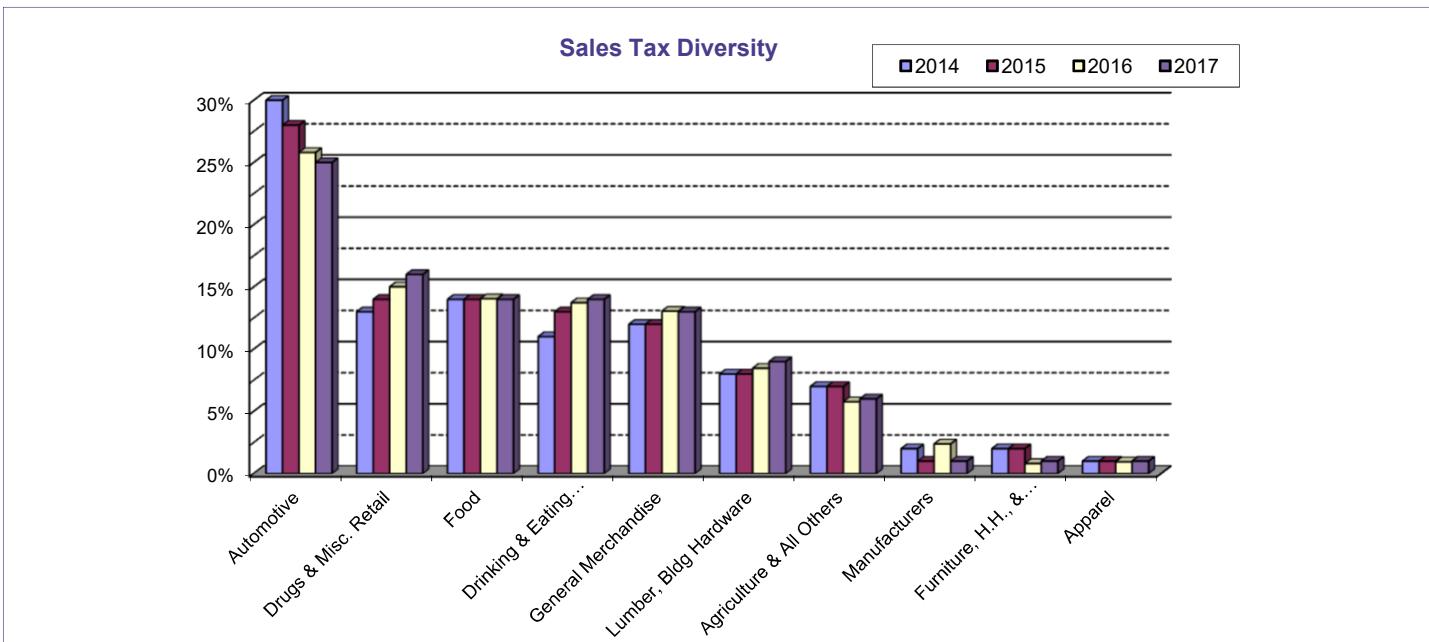
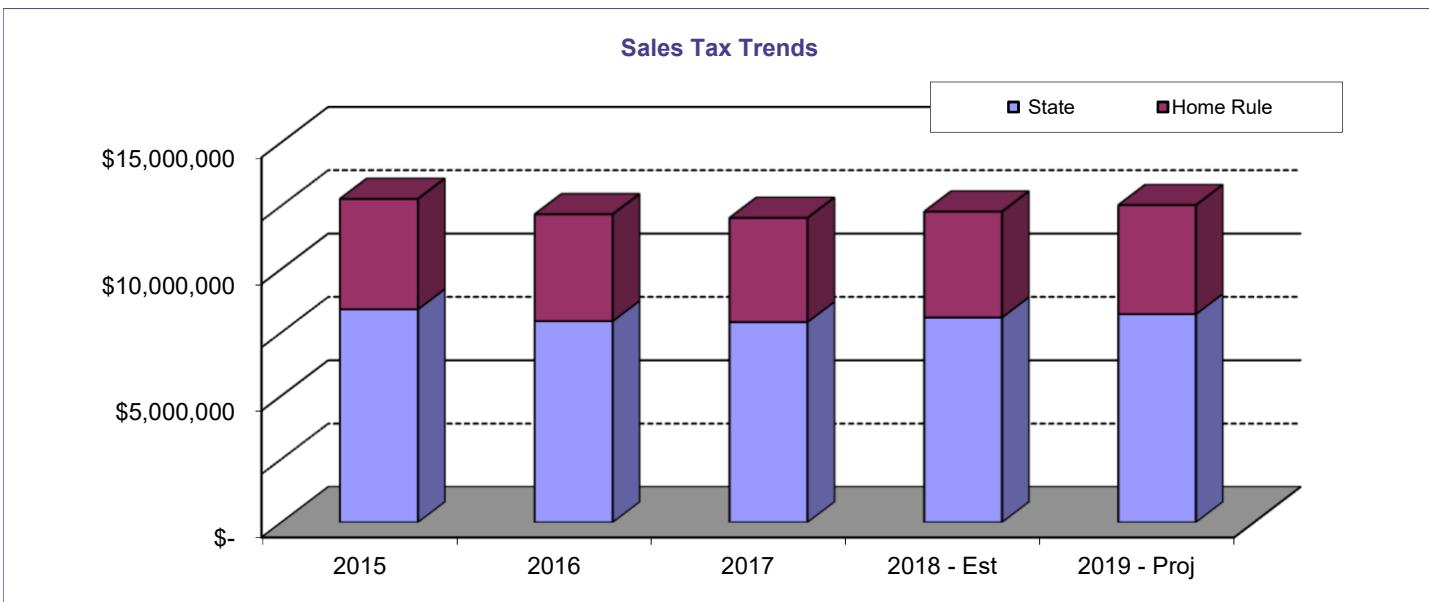
## Village of Palatine CY 2019 Adopted Budget - Budget Overview

### Sales Tax

The CY 2019 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As can be seen in the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

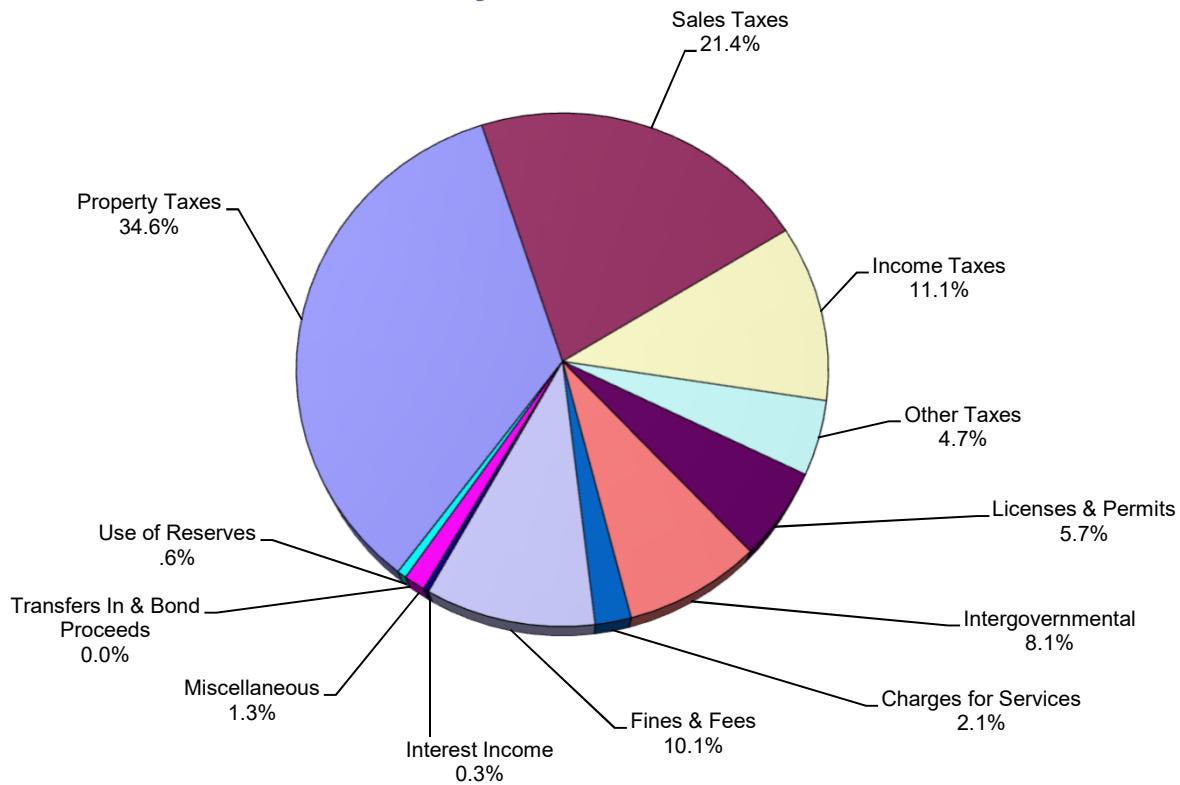
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, four of the top five producers, excluding automotive, account for 57% of sales tax dollars and are for sectors that are not generally discretionary in nature.



**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

**General Fund Revenue**

**Where The Money Comes From CY 2019**

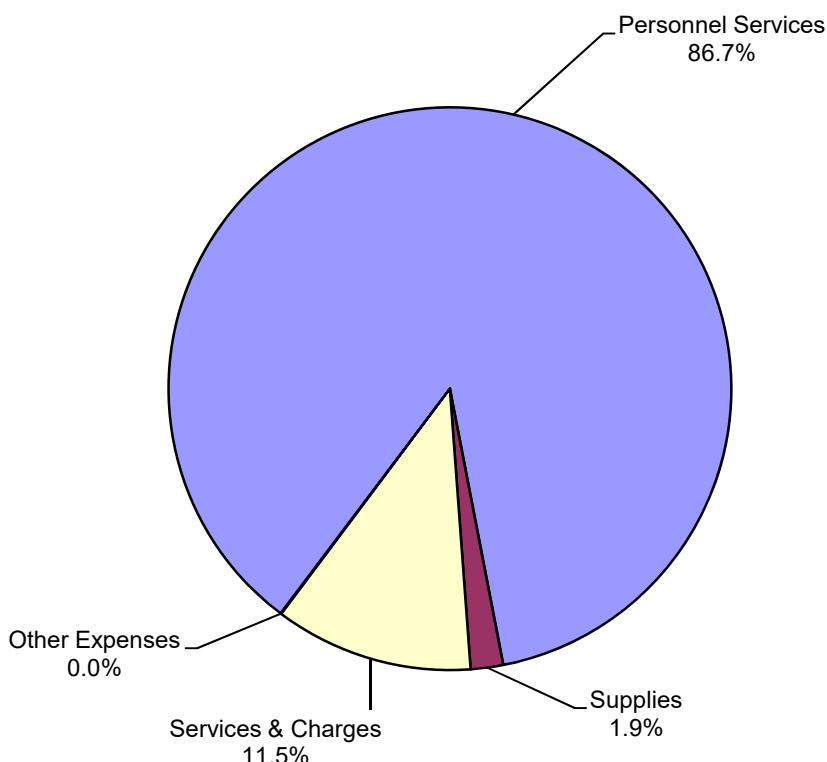


Revenues By Type	2017 Actual	2018 Adopted Budget		2019 Adopted Budget	% Change
		2018 Adopted Budget	2019 Adopted Budget		
Taxes	\$ 25,423,868	\$ 26,796,648	\$ 27,337,912		2.02%
Licenses & Permits	3,272,239	3,394,700	3,343,200		-1.52%
Intergovernmental	18,461,630	18,343,890	19,460,250		6.09%
Charges for Services	1,068,430	1,167,921	1,248,199		6.87%
Fines & Fees	5,425,634	5,867,090	5,872,700		0.10%
Interest Income	426,061	228,520	188,195		-17.65%
Miscellaneous	574,044	773,946	736,845		-4.79%
Transfers In & Bond Proceeds	38,096	-	-		-
Use of Reserves	-	480,000	324,804		-32.33%
<b>Total Revenues</b>	<b>\$ 54,690,002</b>	<b>\$ 57,052,715</b>	<b>\$ 58,512,105</b>		<b>2.56%</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Budget Overview**

**General Fund Expenditures**

**Where The Money Goes in CY 2019**



Expenditures by Type	2017 Actual	2018		2019 Adopted Budget	% Change
		Adopted Budget	2019 Adopted Budget		
Personnel Services	\$ 47,267,814	\$ 49,276,970	\$ 50,721,320		2.93%
Supplies		981,686	1,077,225	1,085,870	0.80%
Services & Charges		6,465,374	6,603,520	6,677,415	1.12%
Other Expenses		80,634	95,000	27,500	-71.05%
<b>Total Expenditures</b>	<b>\$ 54,795,508</b>	<b>\$ 57,052,715</b>	<b>\$ 58,512,105</b>		<b>2.56%</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

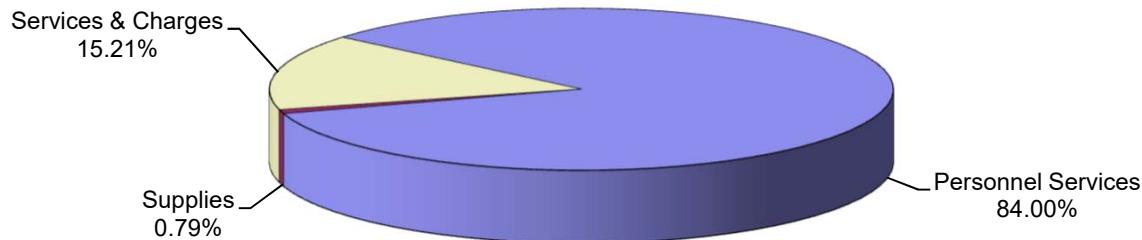
**Department 10 Mayor & Council**

Expenditures by Division	2018	2019	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 241,195	\$ 272,225	12.87%
<b>Department Total: Mayor &amp; Council</b>	<b>\$ 241,195</b>	<b>\$ 272,225</b>	<b>12.87%</b>

**Expenditures by Type**

Personnel Services	\$ 197,630	\$ 228,660	15.70%
Supplies	2,150	2,150	0.00%
Services & Charges	41,415	41,415	0.00%
<b>Department Total: Mayor &amp; Council</b>	<b>\$ 241,195</b>	<b>\$ 272,225</b>	<b>12.87%</b>

**2019 Adopted Budget by Type**



## **Village of Palatine**

### **CY 2019 Adopted Budget - Issues & Initiatives**

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#### **Department 10 Mayor & Council**

##### **Current Year**

- \* Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- \* Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- \* Maintain focus on core services of public safety and infrastructure.
- \* Monitor progress in pension funding initiative.

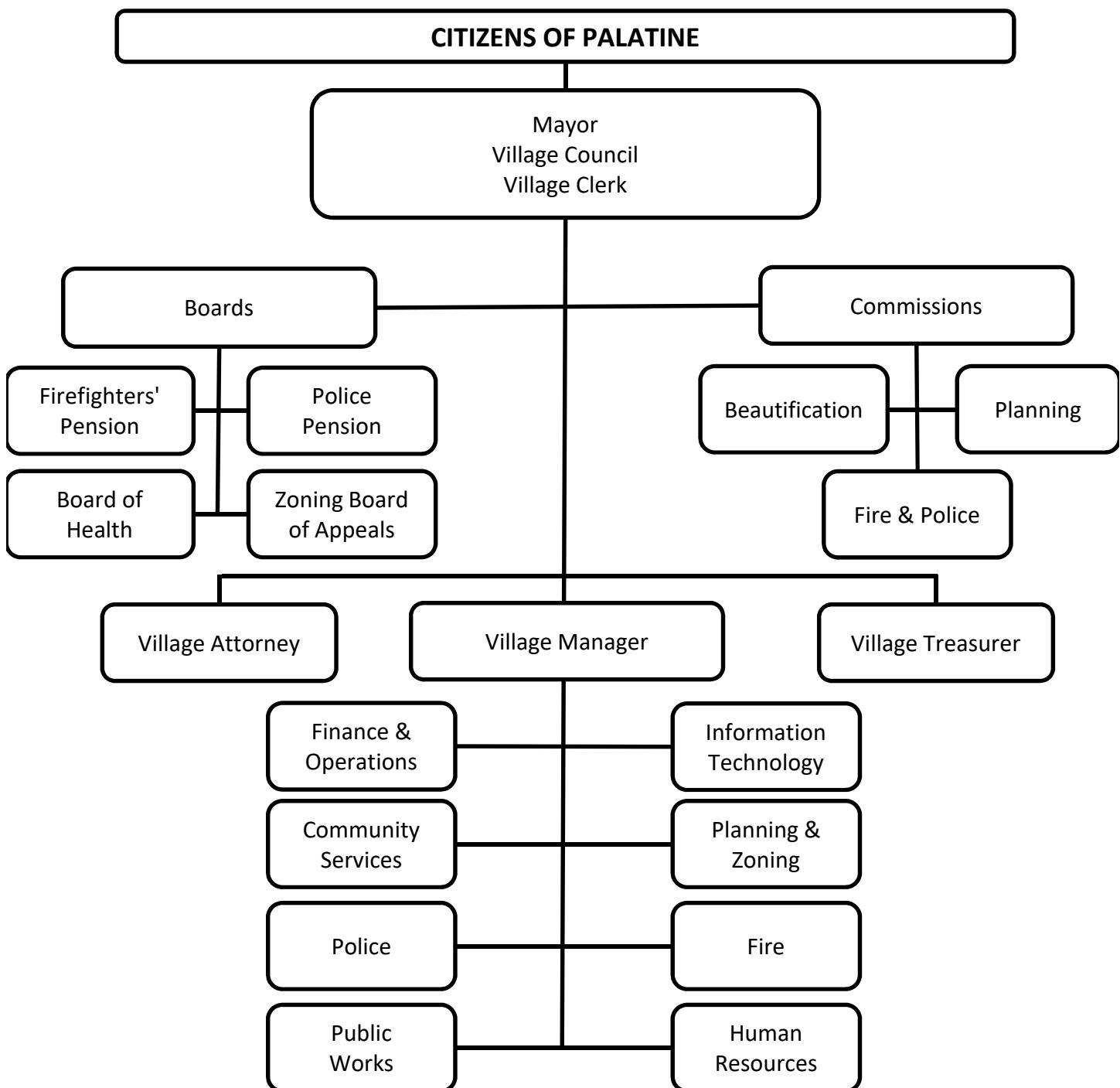
**The organization's mission is:**

**"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community that provides:**

- **High Performing Village Organization: Financially strong, highest level of services**
- **Great Community for Families**
- **Highly Positive Environment for Business Investment**
- **Upgraded Village Facilities and Infrastructure"**

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 10 Mayor & Council**



**Village of Palatine****CY 2019 Adopted Budget - Personnel Summary****Department 10 Mayor & Council**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
<b>Department Total: Mayor &amp; Council</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 10 Mayor & Council

#### Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

#### Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 181,366	\$ 197,630	\$ 228,660
Supplies	834	2,150	2,150
Services & Charges	29,888	41,415	41,415
<b>Department Total</b>	<b>\$ 212,088</b>	<b>\$ 241,195</b>	<b>\$ 272,225</b>

#### Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

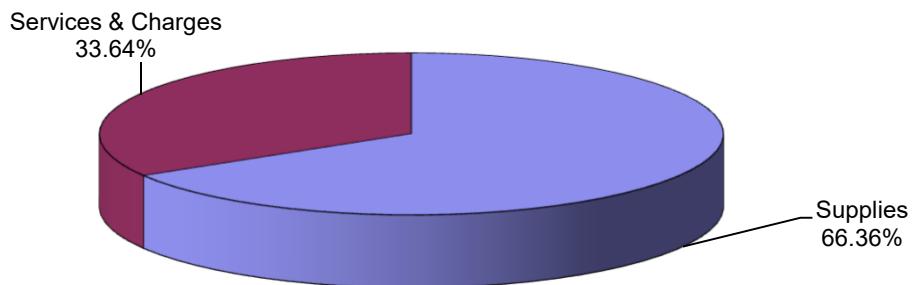
Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 10</b>	<b>Mayor &amp; Council</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 89,600	\$ 100,500	\$ 100,500
<u>Total: Salaries</u>		89,600	100,500	100,500
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,266	1,695	1,685
510.15	Taxes & Benefits Social Security	5,411	7,170	7,145
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	70,308	73,070	104,480
510.40	Taxes & Benefits Life Insurance	434	515	470
510.60	Taxes & Benefits Allowances	14,347	14,680	14,380
<u>Total: Taxes &amp; Benefits</u>		91,766	97,130	128,160
<u>Supplies</u>				
520.05	Office Supplies General	60	250	250
520.10	Office Supplies Paper	37	100	100
520.15	Office Supplies Printed Forms	-	350	350
525.35	Operating Supplies Clothing	-	500	500
525.95	Operating Supplies Other	737	950	950
<u>Total: Supplies</u>		834	2,150	2,150
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	-	10,500	10,500
575.10	Other Memberships & Publications	29,712	30,415	30,415
575.15	Other Training & Travel	176	500	500
<u>Total: Services &amp; Charges</u>		29,888	41,415	41,415
<b>Division Total: Administration</b>		<b>212,088</b>	<b>241,195</b>	<b>272,225</b>
<b>Department Total: Mayor &amp; Council</b>		<b>212,088</b>	<b>241,195</b>	<b>272,225</b>
<b>Fund Total: General Fund</b>		<b>\$ 212,088</b>	<b>\$ 241,195</b>	<b>\$ 272,225</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Department 12 Boards & Commissions**

<b>Expenditures by Division</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>	<b>% Change</b>
Police & Fire Commission	\$ 19,430	\$ 16,110	-17.09%
Board of Health	4,650	4,650	0.00%
Beautification Commission	29,440	29,440	0.00%
Police Pension Board	5,547,400	6,057,000	9.19%
Fire Pension Board	6,013,500	6,338,500	5.40%
<b>Department Total: Boards &amp; Commissions</b>	<b>\$ 11,614,420</b>	<b>\$ 12,445,700</b>	<b>7.16%</b>
<b>Expenditures by Type</b>			
Supplies	\$ 38,065	\$ 33,315	-12.48%
Services & Charges	15,455	16,885	9.25%
Pension Benefits & Administration	11,560,900	12,395,500	7.22%
<b>Department Total: Boards &amp; Commissions</b>	<b>\$ 11,614,420</b>	<b>\$ 12,445,700</b>	<b>7.16%</b>

**2019 Adopted Budget by Type**



## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b><u>Expenditures</u></b>			
Supplies	\$ 31,585	\$ 38,065	\$ 33,315
Services & Charges	22,659	15,455	16,885
Pension Benefits & Administration	9,867,883	11,560,900	12,395,500
<b>Department Total</b>	<b>\$ 9,922,127</b>	<b>\$ 11,614,420</b>	<b>\$ 12,445,700</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 04 Police & Fire Commission

##### Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

##### Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Supplies	6,051	7,950	3,200
Services & Charges	19,984	11,480	12,910
<b>Program Total</b>	<b>\$ 26,035</b>	<b>\$ 19,430</b>	<b>\$ 16,110</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 04</b>	<b>Police &amp; Fire Commission</b>			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ -	\$ -
520.15	Office Supplies Printed Forms	6,051	7,950	3,200
<b>Total: Supplies</b>		<b>6,051</b>	<b>7,950</b>	<b>3,200</b>
<u>Services &amp; Charges</u>				
540.30	Services Legal	-	-	-
540.35	Services Medical	17,522	7,925	9,355
540.95	Services Other	1,512	2,430	2,430
550.10	Printing/Advertising Employment	-	-	-
575.10	Other Memberships & Publications	375	375	375
575.15	Other Training & Travel	575	750	750
<b>Total: Services &amp; Charges</b>		<b>19,984</b>	<b>11,480</b>	<b>12,910</b>
<b>Division Total: Police &amp; Fire Commission</b>		<b>26,035</b>	<b>19,430</b>	<b>16,110</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>26,035</b>	<b>19,430</b>	<b>16,110</b>
<b>Fund Total: General Fund</b>		<b>\$ 26,035</b>	<b>\$ 19,430</b>	<b>\$ 16,110</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 05 Board of Health

##### Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

##### Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Supplies	\$ 153	\$ 675	\$ 675
Services & Charges	2,675	3,975	3,975
<b>Program Total</b>	<b>\$ 2,828</b>	<b>\$ 4,650</b>	<b>\$ 4,650</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 05</b>	<b>Board of Health</b>			
<u>Supplies</u>				
520.05	Office Supplies General	\$ -	\$ 100	\$ 100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	-	-	-
525.95	Operating Supplies Other	153	350	350
<b>Total: Supplies</b>		<b>153</b>	<b>675</b>	<b>675</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	2,675	3,735	3,735
550.15	Printing/Advertising Outside Printing Services	-	240	240
<b>Total: Services &amp; Charges</b>		<b>2,675</b>	<b>3,975</b>	<b>3,975</b>
<b>Division Total: Board of Health</b>		<b>2,828</b>	<b>4,650</b>	<b>4,650</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>2,828</b>	<b>4,650</b>	<b>4,650</b>
<b>Fund Total: General Fund</b>		<b>\$ 2,828</b>	<b>\$ 4,650</b>	<b>\$ 4,650</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 06 Beautification Commission

##### Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

##### Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Supplies	\$ 25,381	\$ 29,440	\$ 29,440
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 25,381</b>	<b>\$ 29,440</b>	<b>\$ 29,440</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 06</b>	<b>Beautification Commission</b>			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ 28	\$ 100	\$ 100
525.95	Operating Supplies Other	25,353	29,340	29,340
<u>Total: Supplies</u>		25,381	29,440	29,440
	<b>Division Total: Beautification Commission</b>	<b>25,381</b>	<b>29,440</b>	<b>29,440</b>
	<b>Department Total: Boards &amp; Commissions</b>	<b>25,381</b>	<b>29,440</b>	<b>29,440</b>
	<b>Fund Total: General Fund</b>	<b>\$ 25,381</b>	<b>\$ 29,440</b>	<b>\$ 29,440</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 07 Police Pension Board

##### Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

##### Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Pension Benefits	\$ 4,542,321	\$ 5,085,000	\$ 5,595,000
Pension Administration	313,796	462,400	462,000
<b>Program Total</b>	<b>\$ 4,856,117</b>	<b>\$ 5,547,400</b>	<b>\$ 6,057,000</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 801</b>	<b>Police Pension Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 07</b>	<b>Police Pension Board</b>			
<u>Salaries</u>				
505.05	Pension Service	\$ 3,816,775	\$ 4,425,000	\$ 4,775,000
505.10	Pension Duty Disability	225,571	230,000	290,000
505.15	Pension Non-Duty Disability	162,631	90,000	140,000
505.20	Pension Surviving Spouse	337,344	340,000	390,000
<b>Total: Pension Benefits</b>		<b>4,542,321</b>	<b>5,085,000</b>	<b>5,595,000</b>
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
<b>Total: Supplies</b>		<b>-</b>	<b>500</b>	<b>500</b>
<u>Services &amp; Charges</u>				
540.10	Services Financial	212,017	300,000	300,000
540.15	Services Banking	1,432	2,500	2,500
540.30	Services Legal	12,858	25,000	25,000
540.35	Services Medical	475	15,000	15,000
540.95	Services Other	8,000	12,400	12,000
575.10	Other Memberships & Publications	795	2,000	2,000
575.15	Other Training & Travel	1,675	5,000	5,000
<b>Total: Services &amp; Charges</b>		<b>237,252</b>	<b>361,900</b>	<b>361,500</b>
<u>Other Expenses</u>				
805	Refunds	76,544	100,000	100,000
<b>Total: Other Expenses</b>		<b>76,544</b>	<b>100,000</b>	<b>100,000</b>
<b>Division Total: Police Pension Board</b>		<b>4,856,117</b>	<b>5,547,400</b>	<b>6,057,000</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>4,856,117</b>	<b>5,547,400</b>	<b>6,057,000</b>
<b>Fund Total: Police Pension Fund</b>		<b>\$ 4,856,117</b>	<b>\$ 5,547,400</b>	<b>\$ 6,057,000</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 12 Boards & Commissions

#### Division 08 Fire Pension Board

##### Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

##### Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Pension Benefits	\$ 4,817,735	\$ 5,625,000	\$ 5,950,000
Pension Administration	194,031	388,500	388,500
<b>Program Total</b>	<b>\$ 5,011,766</b>	<b>\$ 6,013,500</b>	<b>\$ 6,338,500</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

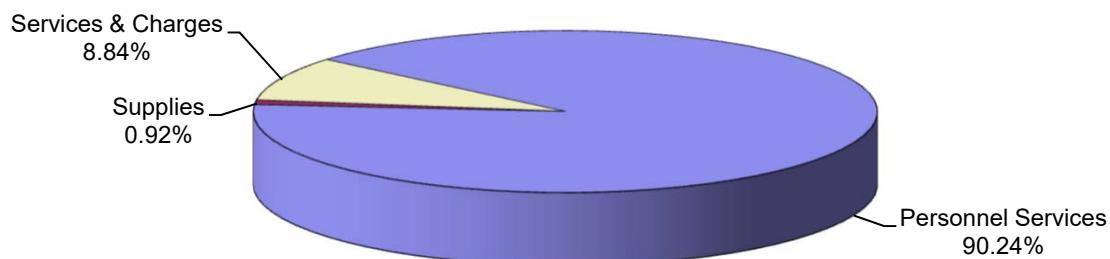
Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 802</b>	<b>Fire Pension Fund</b>			
<b>Department 12</b>	<b>Boards &amp; Commissions</b>			
<b>Division 08</b>	<b>Fire Pension Board</b>			
<u>Salaries</u>				
505.05	Pension Service	\$ 4,354,362	\$ 5,050,000	\$ 5,300,000
505.10	Pension Duty Disability	336,627	410,000	410,000
505.15	Pension Non-Duty Disability	73,967	115,000	120,000
505.20	Pension Surviving Spouse	52,779	50,000	120,000
<b>Total: Pension Benefits</b>		<b>4,817,735</b>	<b>5,625,000</b>	<b>5,950,000</b>
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
<b>Total: Supplies</b>		<b>-</b>	<b>500</b>	<b>500</b>
<u>Services &amp; Charges</u>				
540.10	Services Financial	179,599	250,000	250,000
540.15	Services Banking	1,507	2,000	2,000
540.30	Services Legal	1,006	10,000	10,000
540.35	Services Medical	275	10,000	10,000
540.95	Services Other	8,000	12,000	12,000
575.10	Other Memberships & Publications	795	1,000	1,000
575.15	Other Training & Travel	1,589	3,000	3,000
<b>Total: Services &amp; Charges</b>		<b>192,771</b>	<b>288,000</b>	<b>288,000</b>
<u>Other Expenses</u>				
805	Refunds	1,260	100,000	100,000
<b>Total: Other Expenses</b>		<b>1,260</b>	<b>100,000</b>	<b>100,000</b>
<b>Division Total: Fire Pension Board</b>		<b>5,011,766</b>	<b>6,013,500</b>	<b>6,338,500</b>
<b>Department Total: Boards &amp; Commissions</b>		<b>5,011,766</b>	<b>6,013,500</b>	<b>6,338,500</b>
<b>Fund Total: Fire Pension Fund</b>		<b>\$ 5,011,766</b>	<b>\$ 6,013,500</b>	<b>\$ 6,338,500</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Department 14 Village Clerk**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 171,155	\$ 168,505	-1.55%
<b>Department Total: Village Clerk</b>	<b>\$ 171,155</b>	<b>\$ 168,505</b>	<b>-1.55%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 154,705	\$ 152,055	-1.71%
Supplies	1,550	1,550	0.00%
Services & Charges	14,900	14,900	0.00%
<b>Department Total: Village Clerk</b>	<b>\$ 171,155</b>	<b>\$ 168,505</b>	<b>-1.55%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 14 Village Clerk

##### Prior Year - Status

- \* Research public records request management systems to determine the feasibility of implementing a cost effective method to assist in the efficiency of complying with records requests as part of the Freedom of Information Act.

***Completed research of public records request management systems to assist in complying with records requests and determined the implementation of a cost effective method is not feasible at this time.***

- \* Continue to digitize Village files to electronic format.

***On-going.***

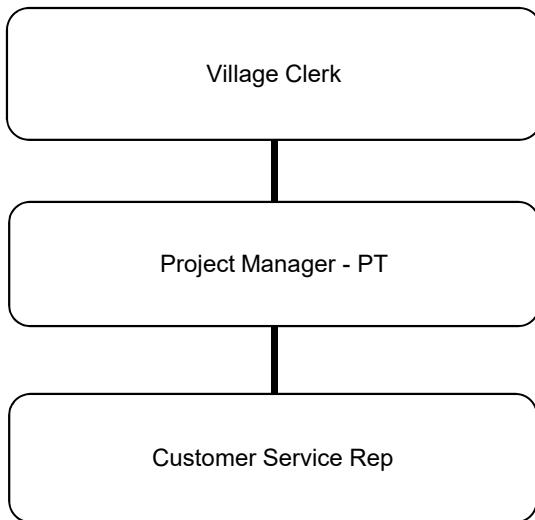
##### Current Year

- \* **Implement a cross-training initiative with support staff to facilitate improved customer service and efficiency.**
- \* **Coordinate with Village Manager's Office for shared clerical support for all of Administration.**

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

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**Department 14 Village Clerk**



**Village of Palatine****CY 2019 Adopted Budget - Personnel Summary****Department 14 Village Clerk**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Village Clerk	1	1	1
Deputy Village Clerk *	1	1	-
Customer Service Rep	-	-	1
<u>Full-Time Total</u>	2	2	2
Project Manager	-	-	1
Customer Service Rep	1	1	-
<u>Part-Time Total</u>	1	1	-
<b>Department Total: Village Clerk</b>	<b>3</b>	<b>3</b>	<b>3</b>

\* Deputy Village Clerk is merged with Customer Service Supervisor in Village Manager's Office

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 14 Village Clerk

#### Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laserfiche (the document imaging system).

#### Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laserfiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laserfiche for easier and faster retrieval of records.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 150,283	\$ 154,705	\$ 152,055
Supplies	504	1,550	1,550
Services & Charges	7,760	14,900	14,900
<b>Department Total</b>	<b>\$ 158,547</b>	<b>\$ 171,155</b>	<b>\$ 168,505</b>

#### Personnel Summary

Full-Time	2	2	2
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 14</b>	<b>Village Clerk</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 81,949	\$ 84,970	\$ 90,350
500.10	Salaries Part Time	24,354	26,075	24,640
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	1,094	550	300
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>107,397</b>	<b>111,595</b>	<b>115,290</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,535	1,635	1,695
510.15	Taxes & Benefits Social Security	6,564	6,985	7,205
510.20	Taxes & Benefits IMRF Er Contribution	12,531	11,380	7,640
510.35	Taxes & Benefits Medical/Dental Insurance	21,093	21,925	19,295
510.40	Taxes & Benefits Life Insurance	189	245	205
510.60	Taxes & Benefits Allowances	974	940	725
<b>Total: Taxes &amp; Benefits</b>		<b>42,886</b>	<b>43,110</b>	<b>36,765</b>
<u>Supplies</u>				
520.05	Office Supplies General	321	1,050	1,050
520.10	Office Supplies Paper	183	500	500
<b>Total: Supplies</b>		<b>504</b>	<b>1,550</b>	<b>1,550</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	2,836	4,000	4,000
545.20	Communications Postage	-	75	75
550.05	Printing/Advertising Legal Notices	3,681	7,000	7,000
565.35	Repair and Maintenance Software	-	1,500	1,500
575.10	Other Memberships & Publications	625	875	875
575.15	Other Training & Travel	618	1,450	1,450
<b>Total: Services &amp; Charges</b>		<b>7,760</b>	<b>14,900</b>	<b>14,900</b>
<b>Division Total: Administration</b>		<b>158,547</b>	<b>171,155</b>	<b>168,505</b>
<b>Department Total: Village Clerk</b>		<b>158,547</b>	<b>171,155</b>	<b>168,505</b>
<b>Fund Total: General Fund</b>		<b>\$ 158,547</b>	<b>\$ 171,155</b>	<b>\$ 168,505</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

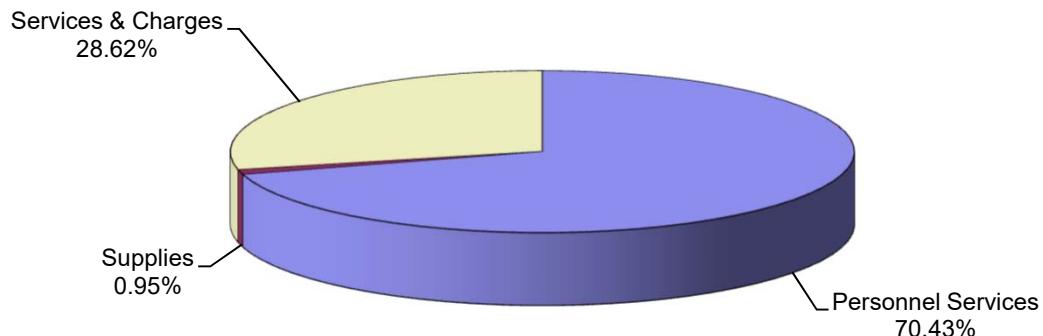
**Department 20 Village Manager's Office**

Expenditures by Division	2018	2019	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 768,340	\$ 729,275	-5.08%
Public Information/Events	271,785	283,845	4.44%
<b>Operating Total: Village Manager's Office</b>	<b>\$ 1,040,125</b>	<b>\$ 1,013,120</b>	<b>-2.60%</b>

**Expenditures by Type**

Personnel Services	\$ 724,205	\$ 713,520	-1.48%
Supplies	6,630	9,630	45.25%
Services & Charges	309,290	289,970	-6.25%
<b>Operating Total: Village Manager's Office</b>	<b>\$ 1,040,125</b>	<b>\$ 1,013,120</b>	<b>-2.60%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 20 Village Manager's Office

##### Prior Year - Status

- \* The Village will continue to monitor the State's financial actions and their corresponding impacts on the Village of Palatine.

***This issue remains on-going as we continue to monitor and respond to the State's actions and their potential impacts on the Village of Palatine and our residents.***

- \* Administration will be reviewing all of the Village's communication methods to determine what modifications could be made to increase our penetration within the community while balancing the associated costs. This will include eliminating one Village newsletter and adjusting the timing of the other two newsletters.

***The Village continues to leverage our various communication methods including our weekly e-newsletter, the Village's Facebook page, the event calendar on the Village's website, postings on Channel 6, and use of the Rotary Sign. The Village also adjusted our newsletter timing, resulting in a spring newsletter that was distributed in early March and the fall newsletter that was distributed in early October. This revised mailing schedule proved to be effective in relaying important Village related information to our residents while also reducing our production and mailing costs with the reduction of one newsletter.***

- \* Pursue grant opportunities for funding of infrastructure projects to decrease dependency on existing resources.

***In 2017 and 2018, the Village was awarded nearly \$2.6 million in federal funding for the complete resurfacing and associated improvements for Plum Grove Road and Colfax Street. In 2019, we will receive \$1.32 million in Federal funds for the resurfacing and improvements to Smith Street (from Palatine Road to Dundee Road). In addition, grants have been secured for bicycle trail implementation.***

- \* Pursue redevelopment opportunities with our TIF Districts as well as commercial centers.

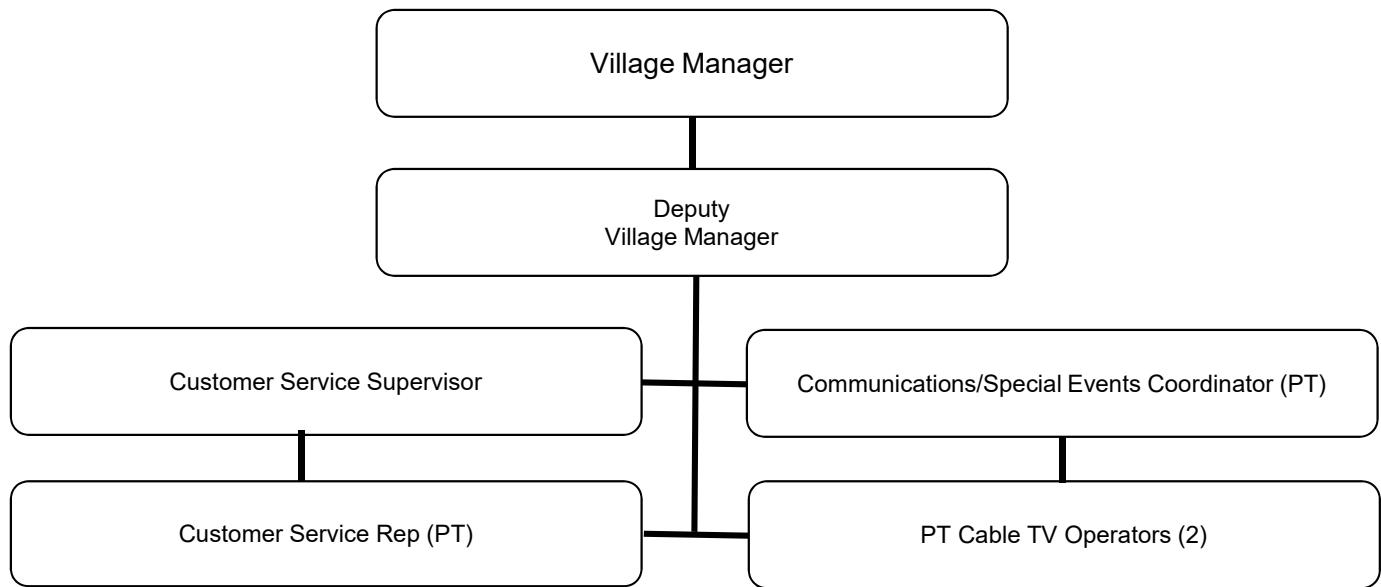
***A variety of significant economic development projects were facilitated during 2018. The on-going redevelopment of the vacant parcel on Dundee Road (former Speedway station) has provided a continuation of the recent redevelopment of the adjacent property (formerly Idol's). The Village facilitated the redevelopment of the former Knupper and Menards properties with the approval of the relocation and expansion of the Napleton Subaru & Mazda dealerships. Other significant properties also found new uses, including the Studio 41's acquisition of the former AC Imports property and the occupation of a portion of the former Dominick's space in Regency Center by Crunch Fitness.***

##### Current Year

- \* The Village will continue to monitor the State's financial actions and their corresponding impacts on the Village of Palatine.
- \* Pursue grant opportunities for funding of infrastructure projects to decrease dependency on existing resources.
- \* Facilitate smooth implementation for Napleton Auto Group and Studio 41 projects.
- \* Finalize recommendation for future of Downtown TIF.
- \* Oversee the retirement of initial Dundee Road TIF.
- \* Expand Special Events and Communications Programs through selection of a PT Special Events and Communications Coordinator.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 20 Village Manager's Office**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 20 Village Manager's Office**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Management Analyst	1	-	-
Customer Service Supervisor	-	-	1
Executive Secretary	1	1	-
<b><u>Full-Time Total</u></b>	<b>4</b>	<b>3</b>	<b>3</b>
Cable TV Operator	2	2	2
Intern *	-	1	-
Communications/Special Events Coordinator *	-	-	1
Customer Service Rep	1	1	1
<b><u>Part-Time Total</u></b>	<b>3</b>	<b>4</b>	<b>4</b>
<b>Department Total: Village Manager's Office</b>	<b>7</b>	<b>7</b>	<b>7</b>

\* Intern position to be eliminated following completion of current assignment. To be replaced with Communications and Special Events Coordinator. No net increase in position.

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

#### Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 731,844	\$ 724,205	\$ 713,520
Supplies	4,826	6,630	9,630
Services & Charges	298,444	312,890	293,070
Other Expenses	80,634	95,000	27,500
Economic Development - TIF	1,324,165	1,439,425	2,385,860
<b>Department Total</b>	<b>\$ 2,439,913</b>	<b>\$ 2,578,150</b>	<b>\$ 3,429,580</b>

#### Personnel Summary

Full-Time	4	3	3
Part-Time	3	4	4

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 01 Administration

##### Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

##### Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 714,614	\$ 697,915	\$ 657,920
Supplies	1,423	1,665	1,665
Services & Charges	48,687	68,760	69,690
<b>Program Total</b>	<b>\$ 764,724</b>	<b>\$ 768,340</b>	<b>\$ 729,275</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 441,961	\$ 453,015	\$ 424,655
500.10	Salaries Part Time	24,498	26,075	31,920
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	35,065	13,725	13,680
500.95	Salaries Other	16,200	-	-
<b>Total: Salaries</b>		<b>517,724</b>	<b>492,815</b>	<b>470,255</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	25,566	26,210	26,930
510.10	Taxes & Benefits Medicare	8,101	7,780	7,470
510.15	Taxes & Benefits Social Security	24,057	33,225	31,890
510.20	Taxes & Benefits IMRF Er Contribution	63,864	59,595	48,585
510.35	Taxes & Benefits Medical/Dental Insurance	56,246	58,455	53,045
510.40	Taxes & Benefits Life Insurance	2,525	3,095	2,785
510.60	Taxes & Benefits Allowances	16,531	16,740	16,960
<b>Total: Taxes &amp; Benefits</b>		<b>196,890</b>	<b>205,100</b>	<b>187,665</b>
<u>Supplies</u>				
520.05	Office Supplies General	1,350	1,540	1,540
520.10	Office Supplies Paper	73	125	125
<b>Total: Supplies</b>		<b>1,423</b>	<b>1,665</b>	<b>1,665</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	1,287	-	3,500
545.20	Communications Postage	33,225	50,150	50,150
570.05	Rental Office Equipment	4,184	7,000	4,500
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	4,439	4,610	4,540
575.15	Other Training & Travel	5,552	6,500	6,500
<b>Total: Services &amp; Charges</b>		<b>48,687</b>	<b>68,760</b>	<b>69,690</b>
<b>Division Total: Administration</b>		<b>764,724</b>	<b>768,340</b>	<b>729,275</b>
<b>Department Total: Village Manager's Office</b>		<b>764,724</b>	<b>768,340</b>	<b>729,275</b>
<b>Fund Total: General Fund</b>		<b>\$ 764,724</b>	<b>\$ 768,340</b>	<b>\$ 729,275</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 09 Public Information/Events

##### Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

##### Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 17,230	\$ 26,290	\$ 55,600
Supplies	3,403	4,965	7,965
Services & Charges	248,191	240,530	220,280
<b>Program Total</b>	<b>\$ 268,824</b>	<b>\$ 271,785</b>	<b>\$ 283,845</b>

##### Personnel Summary

Full-Time	1	0	0
Part-Time	2	3	3

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 09</b>	<b>Public Information/Events</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ -	\$ -	\$ -
500.10	Salaries Part Time	14,598	5,000	47,755
500.15	Salaries Temporary	-	17,540	-
500.25	Salaries Special Compensation	-	-	-
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		14,598	22,540	47,755
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	212	335	700
510.15	Taxes & Benefits Social Security	905	1,400	2,965
510.20	Taxes & Benefits IMRF Er Contribution	1,515	2,015	4,180
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	-	-	-
510.60	Taxes & Benefits Allowances	-	-	-
<b>Total: Taxes &amp; Benefits</b>		2,632	3,750	7,845
<u>Supplies</u>				
520.05	Office Supplies General	88	540	540
520.10	Office Supplies Paper	73	125	125
525.10	Operating Supplies Medical	64	300	300
525.95	Operating Supplies Other	3,178	4,000	7,000
<b>Total: Supplies</b>		3,403	4,965	7,965
<u>Services &amp; Charges</u>				
540.95	Services Other	203,309	208,390	188,390
545.20	Communications Postage	16,170	11,000	11,000
550.15	Printing/Advertising Outside Printing Services	28,122	18,000	18,000
570.10	Rental Machinery	272	1,000	750
575.05	Other Small Tools & Equipment	318	750	750
575.10	Other Memberships & Publications	-	390	390
575.15	Other Training & Travel	-	1,000	1,000
<b>Total: Services &amp; Charges</b>		248,191	240,530	220,280
<b>Division Total: Public Information/Events</b>		<b>268,824</b>	<b>271,785</b>	<b>283,845</b>
<b>Department Total: Village Manager's Office</b>		<b>268,824</b>	<b>271,785</b>	<b>283,845</b>
<b>Fund Total: General Fund</b>		<b>\$ 268,824</b>	<b>\$ 271,785</b>	<b>\$ 283,845</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Department 20 Village Manager's Office**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Economic Development - Non TIF	\$ 98,600	\$ 30,600	-68.97%
Economic Development - TIF	1,439,425	2,385,860	65.75%
<b>Economic Development Total: Village Manager's Office</b>	<b>\$ 1,538,025</b>	<b>\$ 2,416,460</b>	<b>57.11%</b>
 <b>Expenditures by Type</b>			
Services & Charges	\$ 3,600	\$ 3,100	-13.89%
Other Expenses	95,000	27,500	-71.05%
Economic Development - TIF	1,439,425	2,385,860	65.75%
<b>Economic Development Total: Village Manager's Office</b>	<b>\$ 1,538,025</b>	<b>\$ 2,416,460</b>	<b>57.11%</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 20 Village Manager's Office

#### Division 10 Economic Development

##### Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

##### Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	- -	- -	- -
Services & Charges	1,566	3,600	3,100
Other Expenses	80,634	95,000	27,500
Economic Development - TIF	1,324,165	1,439,425	2,385,860
<b>Program Total</b>	<b>\$ 1,406,365</b>	<b>\$ 1,538,025</b>	<b>\$ 2,416,460</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	\$ -	\$ -	\$ -
545.20	Communications Postage	-	500	500
550.15	Printing/Advertising Outside Printing Services	-	500	500
575.10	Other Memberships & Publications	100	100	100
575.15	Other Training & Travel	1,466	2,500	2,000
<b>Total: Services &amp; Charges</b>		<b>1,566</b>	<b>3,600</b>	<b>3,100</b>
<u>Other Expenses</u>				
805	Refunds	80,634	95,000	27,500
<b>Total: Other Expenses</b>		<b>80,634</b>	<b>95,000</b>	<b>27,500</b>
<b>Division Total: Economic Development</b>		<b>82,200</b>	<b>98,600</b>	<b>30,600</b>
<b>Department Total: Village Manager's Office</b>		<b>82,200</b>	<b>98,600</b>	<b>30,600</b>
<b>Fund Total: General Fund</b>		<b>\$ 82,200</b>	<b>\$ 98,600</b>	<b>\$ 30,600</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 231</b>	<b>Dundee Road TIF (TIF #1) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<u>Other Expenses</u>				
815	Rebates	\$ 783,000	\$ 828,000	\$ 828,000
<u>Total: Other Expenses</u>		783,000	828,000	828,000
<b>Division Total: Economic Development</b>		<b>783,000</b>	<b>828,000</b>	<b>828,000</b>
<b>Department Total: Village Manager's Office</b>		<b>783,000</b>	<b>828,000</b>	<b>828,000</b>
<b>Fund Total: Dundee Road TIF (TIF #1) Fund</b>		<b>\$ 783,000</b>	<b>\$ 828,000</b>	<b>\$ 828,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 232</b>	<b>Rand/Dundee TIF (TIF #2) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<u>Other Expenses</u>				
815	Rebates	\$ 81,000	\$ 84,000	\$ 415,000
<u>Total: Other Expenses</u>		81,000	84,000	415,000
<b>Division Total: Economic Development</b>		<b>81,000</b>	<b>84,000</b>	<b>415,000</b>
<b>Department Total: Village Manager's Office</b>		<b>81,000</b>	<b>84,000</b>	<b>415,000</b>
<b>Fund Total: Rand/Dundee TIF (TIF #2) Fund</b>		<b>\$ 81,000</b>	<b>\$ 84,000</b>	<b>\$ 415,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Services &amp; Charges</u></b>				
540.10	Services Financial	\$ 2,575	\$ 5,000	\$ 5,000
540.30	Services Legal	4,777	5,000	5,000
540.95	Services Other	-	-	-
<b>Total: Services &amp; Charges</b>		<b>7,352</b>	<b>10,000</b>	<b>10,000</b>
<b><u>Other Expenses</u></b>				
820	TIF Development	25,545	13,525	-
<b>Total: Other Expenses</b>		<b>25,545</b>	<b>13,525</b>	<b>-</b>
<b>Division Total: Economic Development</b>		<b>32,897</b>	<b>23,525</b>	<b>10,000</b>
<b>Department Total: Village Manager's Office</b>		<b>32,897</b>	<b>23,525</b>	<b>10,000</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>\$ 32,897</b>	<b>\$ 23,525</b>	<b>\$ 10,000</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<b><u>Services &amp; Charges</u></b>				
540.10	Services Financial	\$ -	\$ 5,000	\$ 5,000
540.30	Services Legal	536	5,000	5,000
<b>Total: Services &amp; Charges</b>		<b>536</b>	<b>10,000</b>	<b>10,000</b>
<b><u>Other Expenses</u></b>				
820	TIF Development	426,732	280,000	750,000
<b>Total: Other Expenses</b>		<b>426,732</b>	<b>280,000</b>	<b>750,000</b>
<b>Division Total: Economic Development</b>			<b>427,268</b>	<b>290,000</b>
<b>Department Total: Village Manager's Office</b>			<b>427,268</b>	<b>290,000</b>
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>			<b>\$ 427,268</b>	<b>\$ 290,000</b>
			<b>\$ 427,268</b>	<b>\$ 290,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 235</b>	<b>Rand/Lake Cook TIF (TIF #5) Fund</b>			
<b>Department 20</b>	<b>Village Manager's Office</b>			
<b>Division 10</b>	<b>Economic Development</b>			
<u>Other Expenses</u>				
820	TIF Development	\$ -	\$ 213,900	\$ 372,860
<u>Total: Other Expenses</u>		<hr/>	<hr/>	<hr/>
		-	213,900	372,860
<b>Division Total: Economic Development</b>		<hr/>	<hr/>	<hr/>
<b>Department Total: Village Manager's Office</b>		<hr/>	<hr/>	<hr/>
<b>Fund Total: Rand/Lake Cook TIF (TIF #5) Fund</b>		<hr/>	<hr/>	<hr/>
		\$ -	\$ 213,900	\$ 372,860

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

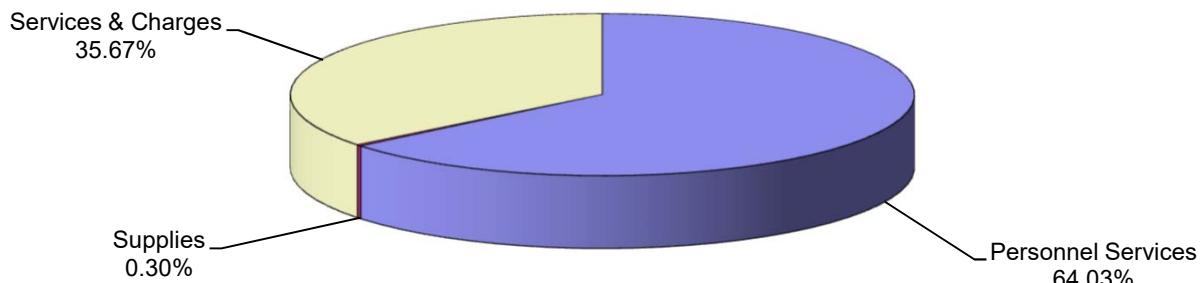
**Department 30 Finance & Operations**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 496,085	\$ 529,265	6.69%
Accounting Services	644,590	692,740	7.47%
Billing & Collections	607,105	611,410	0.71%
<b>Operating Total: Finance &amp; Operations</b>	<b>\$ 1,747,780</b>	<b>\$ 1,833,415</b>	<b>4.90%</b>

**Expenditures by Type**

Personnel Services	\$ 1,111,290	\$ 1,173,925	5.64%
Supplies	5,550	5,550	0.00%
Services & Charges	630,940	653,940	3.65%
<b>Operating Total: Finance &amp; Operations</b>	<b>\$ 1,747,780</b>	<b>\$ 1,833,415</b>	<b>4.90%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 30 Finance & Operations

##### Prior Year - Status

- \* Convert the cashiering software to communicate with the new Permitting System in Community Services.

*In process.*

- \* Research and investigate the requirements of and prepare all required documentation for the retirement of the Village's first TIF District.

*In process.*

- \* Monitor and report on the Village's financial condition.

***Staff prepared and presented quarterly financial reports to the Mayor and Council, in addition to coordinating the annual financial audit.***

- \* Continue to keep apprised of further budgetary/financial related developments at the State-level and their impact on the Village's financial condition.

*On going.*

##### Current Year

- \* Monitor and report on the Village's financial condition.

- \* Continue to keep apprised of further budgetary/financial related developments at the State-level and their impact on the Village's financial condition.

- \* Work closely with IT to implement new time-entry system.

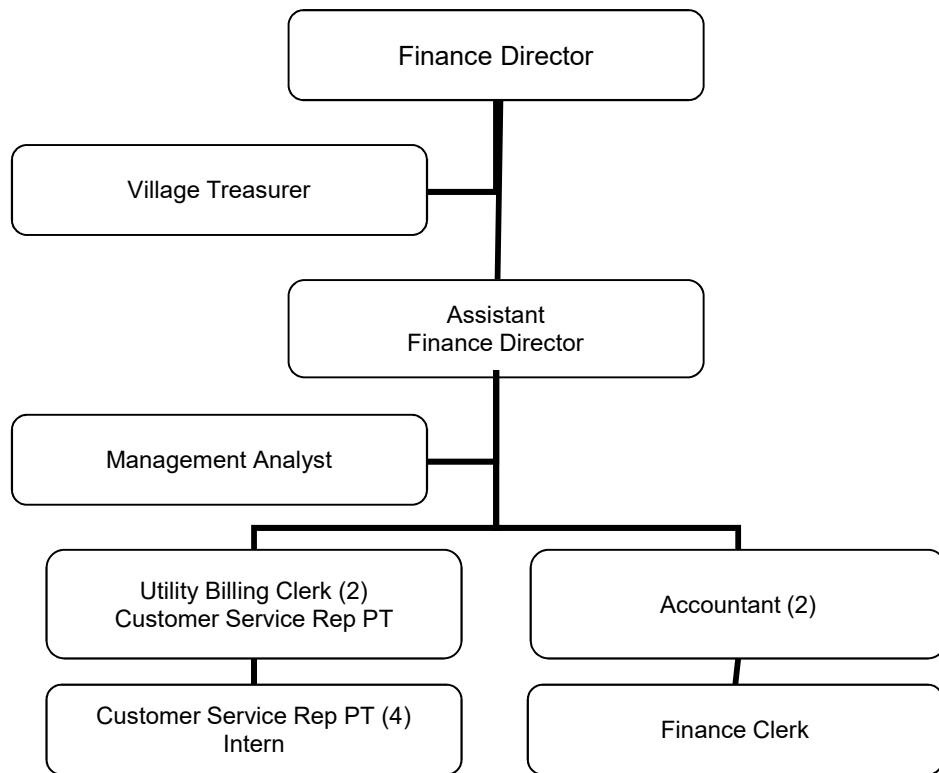
- \* Seek opportunities to further reduce debt service costs through bond refundings.

- \* Continue to seek creative funding opportunities to further pay-down the unfunded liabilities in the Village's Public Safety Employees' Pensions.

- \* Coordinate with Village Manager's Office and Village Attorney to end the original Dundee Road TIF.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 30 Finance & Operations**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 30 Finance & Operations**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Management Analyst	1	1	1
Finance Clerk	1	1	1
Utility Billing Clerk	2	2	2
<b><u>Full-Time Total</u></b>	<b>8</b>	<b>8</b>	<b>8</b>
Village Treasurer	1	1	1
Interns	1	1	1
Customer Service Rep PT	5	5	5
<b><u>Part-Time Total</u></b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Department Total: Finance &amp; Operations</b>	<b>15</b>	<b>15</b>	<b>15</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, and reception/information.

#### Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,063,377	\$ 1,111,290	\$ 1,173,925
Supplies	5,479	5,550	5,550
Services & Charges	539,441	630,940	653,940
Debt Service	29,616,615	10,798,430	11,483,665
Transfers	3,283,226	3,355,121	3,453,399
<b>Department Total</b>	<b>\$ 34,508,138</b>	<b>\$ 15,901,331</b>	<b>\$ 16,770,479</b>

#### Personnel Summary

Full-Time	8	8	8
Part-Time	7	7	7

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 01 Administration

##### Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

##### Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 486,686	\$ 481,565	\$ 514,745
Supplies	1,114	1,500	1,500
Services & Charges	3,222	13,020	13,020
<b>Program Total</b>	<b>\$ 491,022</b>	<b>\$ 496,085</b>	<b>\$ 529,265</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 224,211	\$ 229,830	\$ 236,755
500.10	Salaries Part Time	3,000	3,000	3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	11,874	4,535	4,630
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>239,085</b>	<b>237,365</b>	<b>244,385</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	9,079	9,310	9,610
510.10	Taxes & Benefits Medicare	3,637	3,685	3,790
510.15	Taxes & Benefits Social Security	12,609	15,740	16,190
510.20	Taxes & Benefits IMRF Er Contribution	29,704	27,980	24,525
510.35	Taxes & Benefits Medical/Dental Insurance	28,123	29,230	32,150
510.40	Taxes & Benefits Life Insurance	(362)	625	525
510.60	Taxes & Benefits Allowances	7,313	7,020	7,020
<b>Total: Taxes &amp; Benefits</b>		<b>90,103</b>	<b>93,590</b>	<b>93,810</b>
<u>Supplies</u>				
520.05	Office Supplies General	986	1,000	1,000
520.10	Office Supplies Paper	128	500	500
<b>Total: Supplies</b>		<b>1,114</b>	<b>1,500</b>	<b>1,500</b>
<u>Services &amp; Charges</u>				
545.20	Communications Postage	51	250	250
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	1,559	2,520	2,520
575.15	Other Training & Travel	1,377	6,750	6,750
<b>Total: Services &amp; Charges</b>		<b>2,987</b>	<b>10,020</b>	<b>10,020</b>
<b>Division Total: Administration</b>		<b>333,289</b>	<b>342,475</b>	<b>349,715</b>
<b>Department Total: Finance &amp; Operations</b>		<b>333,289</b>	<b>342,475</b>	<b>349,715</b>
<b>Fund Total: General Fund</b>		<b>\$ 333,289</b>	<b>\$ 342,475</b>	<b>\$ 349,715</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 119,514	\$ 122,165	\$ 125,530
500.25	Salaries Special Compensation	3,292	3,350	3,415
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		122,806	125,515	128,945
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,253	1,835	1,885
510.15	Taxes & Benefits Social Security	8,153	7,830	8,040
510.20	Taxes & Benefits IMRF Er Contribution	24,310	14,410	12,600
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	24,110
510.40	Taxes & Benefits Life Insurance	226	300	250
510.60	Taxes & Benefits Allowances	750	720	720
<u>Total: Taxes &amp; Benefits</u>		34,692	25,095	47,605
<u>Services &amp; Charges</u>				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	135	2,750	2,750
<u>Total: Services &amp; Charges</u>		235	3,000	3,000
<b>Division Total: Administration</b>		<b>157,498</b>	<b>150,610</b>	<b>176,550</b>
<b>Department Total: Finance &amp; Operations</b>		<b>157,733</b>	<b>153,610</b>	<b>179,550</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 157,733</b>	<b>\$ 153,610</b>	<b>\$ 179,550</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 11 Accounting Services

##### Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

##### Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 296,136	\$ 308,570	\$ 331,720
Supplies	3,653	2,050	2,050
Services & Charges	299,375	333,970	358,970
<b>Program Total</b>	<b>\$ 599,164</b>	<b>\$ 644,590</b>	<b>\$ 692,740</b>

##### Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 11</b>	<b>Accounting Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 147,031	\$ 156,000	\$ 159,955
500.20	Salaries Overtime	100	750	750
500.25	Salaries Special Compensation	1,000	1,000	1,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		148,131	157,750	161,705
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	2,090	2,295	2,355
510.15	Taxes & Benefits Social Security	8,938	9,785	10,035
510.20	Taxes & Benefits IMRF Er Contribution	17,945	18,120	15,805
510.35	Taxes & Benefits Medical/Dental Insurance	35,154	36,535	40,185
510.40	Taxes & Benefits Life Insurance	310	395	335
<u>Total: Taxes &amp; Benefits</u>		64,437	67,130	68,715
<u>Supplies</u>				
520.05	Office Supplies General	602	750	750
520.10	Office Supplies Paper	175	500	500
520.15	Office Supplies Printed Forms	2,876	800	800
<u>Total: Supplies</u>		3,653	2,050	2,050
<u>Services &amp; Charges</u>				
540.10	Services Financial	36,370	53,850	53,850
540.15	Services Banking	119,644	160,000	160,000
565.35	Repair and Maintenance Software	48,739	27,100	27,100
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	100	750	750
575.15	Other Training & Travel	-	2,250	2,250
<u>Total: Services &amp; Charges</u>		204,853	244,450	244,450
<b>Division Total: Accounting Services</b>		<b>421,074</b>	<b>471,380</b>	<b>476,920</b>
<b>Department Total: Finance &amp; Operations</b>		<b>421,074</b>	<b>471,380</b>	<b>476,920</b>
<b>Fund Total: General Fund</b>		<b>\$ 421,074</b>	<b>\$ 471,380</b>	<b>\$ 476,920</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>					
<b>Department 30</b>	<b>Finance &amp; Operations</b>					
<b>Division 11</b>	<b>Accounting Services</b>					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 66,725	\$ 70,090	\$ 79,295		
500.25	Salaries Special Compensation	526	-	-		
<u>Total: Salaries</u>		67,251	70,090	79,295		
<u>Taxes &amp; Benefits</u>						
510.10	Taxes & Benefits Medicare	869	1,020	1,150		
510.15	Taxes & Benefits Social Security	4,274	4,350	4,920		
510.20	Taxes & Benefits IMRF Er Contribution	11,050	8,050	7,750		
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	8,040		
510.40	Taxes & Benefits Life Insurance	124	180	145		
<u>Total: Taxes &amp; Benefits</u>		16,317	13,600	22,005		
<u>Services &amp; Charges</u>						
540.10	Services Financial	13,000	13,000	13,000		
540.15	Services Banking	81,391	75,000	100,000		
575.10	Other Memberships & Publications	100	600	600		
575.15	Other Training & Travel	31	920	920		
<u>Total: Services &amp; Charges</u>		94,522	89,520	114,520		
<b>Division Total: Accounting Services</b>		<b>178,090</b>	<b>173,210</b>	<b>215,820</b>		
<b>Department Total: Finance &amp; Operations</b>		<b>178,090</b>	<b>173,210</b>	<b>215,820</b>		
<b>Fund Total: Waterworks Fund</b>		<b>\$ 178,090</b>	<b>\$ 173,210</b>	<b>\$ 215,820</b>		

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 11 Billing & Collections

##### Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support, the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

##### Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 280,555	\$ 321,155	\$ 327,460
Supplies	712	2,000	2,000
Services & Charges	236,844	283,950	281,950
<b>Program Total</b>	<b>\$ 518,111</b>	<b>\$ 607,105</b>	<b>\$ 611,410</b>

##### Personnel Summary

Full-Time	2	2	2
Part-Time	6	6	6

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 12</b>	<b>Billing &amp; Collections</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 591	\$ -	\$ -
500.10	Salaries Part Time	46,348	49,810	51,530
500.15	Salaries Temporary	320	6,000	6,000
500.20	Salaries Overtime	5,204	12,500	12,500
500.25	Salaries Special Compensation	4,925	-	-
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		57,388	68,310	70,030
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	830	1,005	1,030
510.15	Taxes & Benefits Social Security	3,550	4,240	4,350
510.20	Taxes & Benefits IMRF Er Contribution	6,233	7,155	6,265
510.35	Taxes & Benefits Medical/Dental Insurance	586	-	-
510.40	Taxes & Benefits Life Insurance	-	-	-
<u>Total: Taxes &amp; Benefits</u>		11,199	12,400	11,645
<u>Supplies</u>				
520.05	Office Supplies General	152	500	500
520.10	Office Supplies Paper	138	500	500
<u>Total: Supplies</u>		290	1,000	1,000
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	8,860	12,500	12,500
540.95	Services Other	-	5,000	3,000
545.20	Communications Postage	12,500	12,500	12,500
550.15	Printing/Advertising Outside Printing Services	31,766	38,500	38,500
565.05	Repair and Maintenance Machinery & Equipment	-	1,000	1,000
565.35	Repair and Maintenance Software	995	1,000	1,000
575.05	Other Small Tools & Equipment	-	750	750
575.15	Other Training & Travel	-	500	500
<u>Total: Services &amp; Charges</u>		54,121	71,750	69,750
<b>Division Total: Billing &amp; Collections</b>		<b>122,998</b>	<b>153,460</b>	<b>152,425</b>
<b>Department Total: Finance &amp; Operations</b>		<b>122,998</b>	<b>153,460</b>	<b>152,425</b>
<b>Fund Total: General Fund</b>		<b>\$ 122,998</b>	<b>\$ 153,460</b>	<b>\$ 152,425</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 12</b>	<b>Billing &amp; Collections</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 103,917	\$ 110,710	\$ 117,650
500.10	Salaries Part Time	39,976	70,905	69,095
500.20	Salaries Overtime	616	1,250	1,250
500.25	Salaries Special Compensation	657	300	550
500.95	Salaries Other	9,517	-	-
<b>Total: Salaries</b>		<b>154,683</b>	<b>183,165</b>	<b>188,545</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	2,145	2,670	2,750
510.15	Taxes & Benefits Social Security	9,529	11,370	11,705
510.20	Taxes & Benefits IMRF Er Contribution	24,310	21,040	18,430
510.35	Taxes & Benefits Medical/Dental Insurance	21,092	21,925	24,115
510.40	Taxes & Benefits Life Insurance	209	275	240
<b>Total: Taxes &amp; Benefits</b>		<b>57,285</b>	<b>57,280</b>	<b>57,240</b>
<u>Supplies</u>				
520.05	Office Supplies General	196	500	500
520.10	Office Supplies Paper	226	500	500
<b>Total: Supplies</b>		<b>422</b>	<b>1,000</b>	<b>1,000</b>
<u>Services &amp; Charges</u>				
545.20	Communications Postage	61,000	61,000	61,000
550.15	Printing/Advertising Outside Printing Services	35,243	39,000	39,000
565.35	Repair and Maintenance Software	14,280	30,500	30,500
575.05	Other Small Tools & Equipment	-	500	500
575.15	Other Training & Travel	-	500	500
<b>Total: Services &amp; Charges</b>		<b>110,523</b>	<b>131,500</b>	<b>131,500</b>
<b>Division Total: Billing &amp; Collections</b>		<b>322,913</b>	<b>372,945</b>	<b>378,285</b>
<b>Department Total: Finance &amp; Operations</b>		<b>322,913</b>	<b>372,945</b>	<b>378,285</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 322,913</b>	<b>\$ 372,945</b>	<b>\$ 378,285</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 12</b>	<b>Billing &amp; Collections</b>			
<b><u>Services &amp; Charges</u></b>				
540.15	Services Banking	\$ 19,852	\$ 22,200	\$ 22,200
570.20	Rental Buildings	52,348	58,500	58,500
<b>Total: Services &amp; Charges</b>		<b>72,200</b>	<b>80,700</b>	<b>80,700</b>
<b>Division Total: Billing &amp; Collections</b>				
<b>Department Total: Finance &amp; Operations</b>				
<b>Fund Total: Parking System Fund</b>				
		<b>\$ 72,200</b>	<b>\$ 80,700</b>	<b>\$ 80,700</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Department 30 Finance & Operations**

Expenditures by Division	2018	2019	% Change
	Adopted Budget	Adopted Budget	
Debt Service	\$ 10,798,430	\$ 11,483,665	6.35%
Transfers	3,355,121	3,453,399	2.93%
<b>Debt Service &amp; Transfers Total: Finance &amp; Operations</b>	<b>\$ 14,153,551</b>	<b>\$ 14,937,064</b>	<b>5.54%</b>

**Expenditures by Type**

Debt Service	\$ 10,798,430	\$ 11,483,665	6.35%
Transfers	3,355,121	3,453,399	2.93%
<b>Debt Service &amp; Transfers Total: Finance &amp; Operations</b>	<b>\$ 14,153,551</b>	<b>\$ 14,937,064</b>	<b>5.54%</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 70 Debt Service

##### Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

##### Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Principal	\$ 16,264,233	\$ 7,150,000	\$ 8,230,000
Interest	4,399,183	3,633,580	3,241,065
Paying Agent Fees	12,483	14,850	12,600
Bond Issue Costs	212,145	-	-
Other Debt Service - Transfer to Escrow Agent	8,728,571	-	-
<b>Program Total</b>	<b>\$ 29,616,615</b>	<b>\$ 10,798,430</b>	<b>\$ 11,483,665</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 10,519,233	\$ 2,900,000	\$ 4,090,000
710	Interest	1,016,718	578,905	443,815
715	Paying Agent Fees	2,750	3,000	3,000
720	Bond Issue Costs	93,523	-	-
725	Other Debt Service	3,067,030	-	-
<b>Total: Debt Service</b>		<b>14,699,254</b>	<b>3,481,905</b>	<b>4,536,815</b>
<b>Division Total: Debt Service</b>		<b>14,699,254</b>	<b>3,481,905</b>	<b>4,536,815</b>
<b>Department Total: Finance &amp; Operations</b>		<b>14,699,254</b>	<b>3,481,905</b>	<b>4,536,815</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>\$ 14,699,254</b>	<b>\$ 3,481,905</b>	<b>\$ 4,536,815</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 1,200,000	\$ 1,270,000	\$ 1,270,000
710	Interest	554,790	385,785	287,965
715	Paying Agent Fees	1,700	2,250	1,500
720	Bond Issue Costs	70,538	-	-
725	Other Debt Service	6,019,541	-	-
<u>Total: Debt Service</u>		1,756,490	1,658,035	1,559,465
<b>Division Total: Debt Service</b>		<b>7,846,569</b>	<b>1,658,035</b>	<b>1,559,465</b>
<b>Department Total: Finance &amp; Operations</b>		<b>7,846,569</b>	<b>1,658,035</b>	<b>1,559,465</b>
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>\$ 7,846,569</b>	<b>\$ 1,658,035</b>	<b>\$ 1,559,465</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 2,870,000	\$ 1,410,000	\$ 1,245,000
710	Interest	1,809,762	1,713,075	1,616,295
715	Paying Agent Fees	3,233	4,500	3,000
720	Bond Issue Costs	48,084	-	-
<u>Total: Debt Service</u>		4,731,079	3,127,575	2,864,295
<b>Division Total: Debt Service</b>		<b>4,731,079</b>	<b>3,127,575</b>	<b>2,864,295</b>
<b>Department Total: Finance &amp; Operations</b>		<b>4,731,079</b>	<b>3,127,575</b>	<b>2,864,295</b>
<b>Fund Total: Debt Service Fund</b>		<b>\$ 4,731,079</b>	<b>\$ 3,127,575</b>	<b>\$ 2,864,295</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 672,000	\$ 516,000	\$ 532,000
710	Interest	230,100	205,240	184,440
715	Paying Agent Fees	900	600	600
<u>Total: Debt Service</u>		<u>903,000</u>	<u>721,840</u>	<u>717,040</u>
<b>Division Total: Debt Service</b>		<b>903,000</b>	<b>721,840</b>	<b>717,040</b>
<b>Department Total: Finance &amp; Operations</b>		<b>903,000</b>	<b>721,840</b>	<b>717,040</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 903,000</b>	<b>\$ 721,840</b>	<b>\$ 717,040</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 923,000	\$ 964,000	\$ 998,000
710	Interest	284,713	255,125	221,425
715	Paying Agent Fees	900	1,500	1,500
720	Bond Issue Costs	-	-	-
750	Principal Reduction	(358,000)	-	-
<b>Total: Debt Service</b>		<b>850,613</b>	<b>1,220,625</b>	<b>1,220,925</b>
<b>Division Total: Debt Service</b>		<b>850,613</b>	<b>1,220,625</b>	<b>1,220,925</b>
<b>Department Total: Finance &amp; Operations</b>		<b>850,613</b>	<b>1,220,625</b>	<b>1,220,925</b>
<b>Fund Total: Sewerage Fund</b>		<b>\$ 850,613</b>	<b>\$ 1,220,625</b>	<b>\$ 1,220,925</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 825</b>	<b>Special Service Area #5 Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 70</b>	<b>Debt Service</b>			
<u>Debt Service</u>				
705	Principal	\$ 80,000	\$ 90,000	\$ 95,000
710	Interest	503,100	495,450	487,125
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
<u>Total: Debt Service</u>		<b>586,100</b>	<b>588,450</b>	<b>585,125</b>
<b>Division Total: Debt Service</b>		<b>586,100</b>	<b>588,450</b>	<b>585,125</b>
<b>Department Total: Finance &amp; Operations</b>		<b>586,100</b>	<b>588,450</b>	<b>585,125</b>
<b>Fund Total: Special Service Area #5 Fund</b>		<b>\$ 586,100</b>	<b>\$ 588,450</b>	<b>\$ 585,125</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 30 Finance & Operations

#### Division 17 & 80 Transfers

##### Program Description

This program provides for the movement of funds from one Village fund to another.

##### Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the various funds.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Services & Charges	\$ 2,566,630	\$ 2,666,121	\$ 2,753,899
Other Financing Uses	716,596	689,000	699,500
<b>Program Total</b>	<b>\$ 3,283,226</b>	<b>\$ 3,355,121</b>	<b>\$ 3,453,399</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 17 &amp; 80</b>	<b>Interfund Transfers</b>			
<b><u>Services &amp; Charges</u></b>				
555.10	Insurance Liability Premiums	\$ 1,398,200	\$ 1,388,200	\$ 1,393,700
<b>Total: Services &amp; Charges</b>		<b>1,398,200</b>	<b>1,388,200</b>	<b>1,393,700</b>
<b><u>Other Financing Uses</u></b>				
905	Interfund Transfers Out	-	-	-
<b>Total: Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Division Total: Interfund Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>1,398,200</b>	<b>1,388,200</b>	<b>1,393,700</b>
<b>Fund Total: General Fund</b>		<b>\$ 1,398,200</b>	<b>\$ 1,388,200</b>	<b>\$ 1,393,700</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Services &amp; Charges</u>				
540.90	Services Administrative Service Charge	\$ 80,430	\$ 83,921	\$ 95,299
<u>Total: Services &amp; Charges</u>		<u>80,430</u>	<u>83,921</u>	<u>95,299</u>
<b>Division Total: Interfund Transfers</b>		<b>80,430</b>	<b>83,921</b>	<b>95,299</b>
<b>Department Total: Finance &amp; Operations</b>		<b>80,430</b>	<b>83,921</b>	<b>95,299</b>
<b>Fund Total: Community Dev Block Grant Fund</b>		<b>\$ 80,430</b>	<b>\$ 83,921</b>	<b>\$ 95,299</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 6,810	\$ -	\$ -
<u>Total: Other Financing Uses</u>		6,810	-	-
<b>Division Total: Interfund Transfers</b>		<b>6,810</b>	<b>-</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>6,810</b>	<b>-</b>	<b>-</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>\$ 6,810</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 234</b>	<b>Rand Corridor TIF (TIF #4) Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 3,025	\$ -	\$ -
<u>Total: Other Financing Uses</u>		3,025	-	-
<b>Division Total: Interfund Transfers</b>		<b>3,025</b>	<b>-</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>3,025</b>	<b>-</b>	<b>-</b>
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>\$ 3,025</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 4,165	\$ -	\$ -
<u>Total: Other Financing Uses</u>		4,165	-	-
<b>Division Total: Interfund Transfers</b>		<b>4,165</b>	<b>-</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>4,165</b>	<b>-</b>	<b>-</b>
<b>Fund Total: Debt Service Fund</b>		<b>\$ 4,165</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 430</b>	<b>Village Hall Renovation Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 24,096	\$ -	\$ -
<u>Total: Other Financing Uses</u>		24,096	-	-
<b>Division Total: Interfund Transfers</b>		<b>24,096</b>	<b>-</b>	<b>-</b>
<b>Department Total: Finance &amp; Operations</b>		<b>24,096</b>	<b>-</b>	<b>-</b>
<b>Fund Total: Village Hall Renovation Fund</b>		<b>\$ 24,096</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 17 &amp; 80</b>	<b>Interfund Transfers</b>			
<b><u>Services &amp; Charges</u></b>				
540.90	Services Administrative Service Charge	\$ 404,000	\$ 425,000	\$ 445,000
555.10	Insurance Liability Premiums	50,000	55,000	56,000
<b>Total: Services &amp; Charges</b>		<b>454,000</b>	<b>480,000</b>	<b>501,000</b>
<b><u>Other Financing Uses</u></b>				
905	Interfund Transfers Out	288,000	292,000	296,000
<b>Total: Other Financing Uses</b>		<b>288,000</b>	<b>292,000</b>	<b>296,000</b>
<b>Division Total: Interfund Transfers</b>		<b>742,000</b>	<b>772,000</b>	<b>797,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>742,000</b>	<b>772,000</b>	<b>797,000</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 742,000</b>	<b>\$ 772,000</b>	<b>\$ 797,000</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 17 &amp; 80</b>	<b>Interfund Transfers</b>			
<u>Services &amp; Charges</u>				
540.90	Services Administrative Service Charge	\$ 404,000	\$ 425,000	\$ 445,000
555.10	Insurance Liability Premiums	50,000	55,000	56,000
<b>Total: Services &amp; Charges</b>		<b>454,000</b>	<b>480,000</b>	<b>501,000</b>
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	288,000	292,000	296,000
<b>Total: Other Financing Uses</b>		<b>288,000</b>	<b>292,000</b>	<b>296,000</b>
<b>Division Total: Interfund Transfers</b>		<b>742,000</b>	<b>772,000</b>	<b>797,000</b>
<b>Department Total: Finance &amp; Operations</b>		<b>742,000</b>	<b>772,000</b>	<b>797,000</b>
<b>Fund Total: Sewerage Fund</b>		<b>\$ 742,000</b>	<b>\$ 772,000</b>	<b>\$ 797,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<b><u>Services &amp; Charges</u></b>				
540.90	Services Administrative Service Charge	\$ 116,000	\$ 119,000	\$ 145,000
<b>Total: Services &amp; Charges</b>		<b>116,000</b>	<b>119,000</b>	<b>145,000</b>
<b><u>Other Financing Uses</u></b>				
905	Interfund Transfers Out	102,500	105,000	107,500
<b>Total: Other Financing Uses</b>		<b>102,500</b>	<b>105,000</b>	<b>107,500</b>
<b>Division Total: Interfund Transfers</b>		<b>218,500</b>	<b>224,000</b>	<b>252,500</b>
<b>Department Total: Finance &amp; Operations</b>		<b>218,500</b>	<b>224,000</b>	<b>252,500</b>
<b>Fund Total: Refuse Fund</b>		<b>\$ 218,500</b>	<b>\$ 224,000</b>	<b>\$ 252,500</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

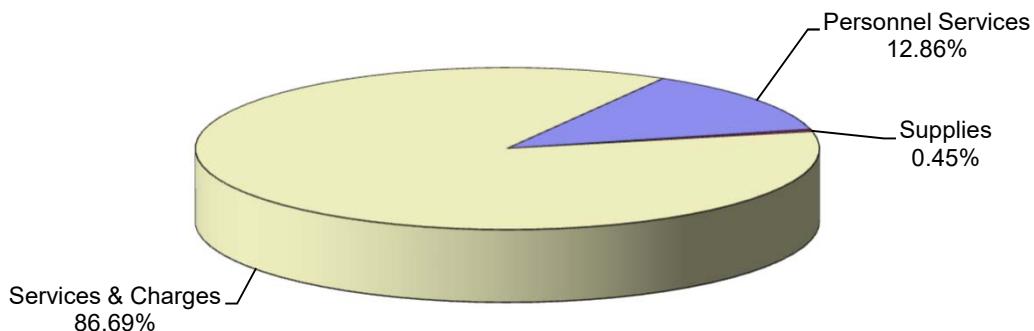
Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<b>Department 30</b>	<b>Finance &amp; Operations</b>			
<b>Division 80</b>	<b>Interfund Transfers</b>			
<u>Services &amp; Charges</u>				
540.90	Services Administrative Service Charge	\$ 64,000	\$ 115,000	\$ 117,900
<u>Total: Services &amp; Charges</u>		64,000	115,000	117,900
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	-	-	-
<u>Total: Other Financing Uses</u>		-	-	-
<b>Division Total: Interfund Transfers</b>		<b>64,000</b>	<b>115,000</b>	<b>117,900</b>
<b>Department Total: Finance &amp; Operations</b>		<b>64,000</b>	<b>115,000</b>	<b>117,900</b>
<b>Fund Total: Parking System Fund</b>		<b>\$ 64,000</b>	<b>\$ 115,000</b>	<b>\$ 117,900</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Department 32 Legal**

		2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>				
Village Attorney	\$	290,100	\$ 288,850	-0.43%
Village Prosecutor		42,000	43,250	2.98%
Labor/Collective Bargaining		45,000	45,000	0.00%
Administrative Adjudication		107,160	95,400	-10.97%
<b>Department Total: Legal</b>	\$	<b>484,260</b>	\$ <b>472,500</b>	<b>-2.43%</b>
<b>Expenditures by Type</b>				
Personnel Services	\$	72,510	\$ 60,750	-16.22%
Supplies		2,150	2,150	0.00%
Services & Charges		409,600	409,600	0.00%
<b>Department Total: Legal</b>	\$	<b>484,260</b>	\$ <b>472,500</b>	<b>-2.43%</b>

**2019 Adopted Budget by Type**



**Village of Palatine****CY 2019 Adopted Budget - Personnel Summary****Department 32 Legal**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Admin Support Specialist	1	1	-
Customer Service Rep	-	-	1
<u>Full-Time Total</u>	1	1	1
<b>Department Total: Legal</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 32 Legal

#### Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

#### Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 73,386	\$ 72,510	\$ 60,750
Supplies	924	2,150	2,150
Services & Charges	369,608	409,600	409,600
<b>Department Total</b>	<b>\$ 443,918</b>	<b>\$ 484,260</b>	<b>\$ 472,500</b>

#### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 13 Village Attorney

##### Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

##### Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	259,908	290,100	288,850
<b>Program Total</b>	<b>\$ 259,908</b>	<b>\$ 290,100</b>	<b>\$ 288,850</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 13</b>	<b>Village Attorney</b>			
<u>Services &amp; Charges</u>				
540.30	Services Legal	\$ 259,908	\$ 290,000	\$ 288,750
545.20	Communications Postage	-	100	100
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services &amp; Charges</u>		259,908	290,100	288,850
<b>Division Total: Village Attorney</b>		<b>259,908</b>	<b>290,100</b>	<b>288,850</b>
<b>Department Total: Legal</b>		<b>259,908</b>	<b>290,100</b>	<b>288,850</b>
<b>Fund Total: General Fund</b>		<b>\$ 259,908</b>	<b>\$ 290,100</b>	<b>\$ 288,850</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 14 Village Prosecutor

##### Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

##### Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	42,000	43,250
<b>Program Total</b>	<b>\$ 41,400</b>	<b>\$ 42,000</b>	<b>\$ 43,250</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 14</b>	<b>Village Prosecutor</b>			
<u>Services &amp; Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 42,000	\$ 43,250
<u>Total: Services &amp; Charges</u>		41,400	42,000	43,250
<b>Division Total: Village Prosecutor</b>		<b>41,400</b>	<b>42,000</b>	<b>43,250</b>
<b>Department Total: Legal</b>		<b>41,400</b>	<b>42,000</b>	<b>43,250</b>
<b>Fund Total: General Fund</b>		<b>\$ 41,400</b>	<b>\$ 42,000</b>	<b>\$ 43,250</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 15 Labor/Collective Bargaining

##### Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

##### Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	37,700	45,000	45,000
<b>Program Total</b>	<b>\$ 37,700</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 32</b>	<b>Legal</b>			
<b>Division 15</b>	<b>Labor/Collective Bargaining</b>			
<b>Services &amp; Charges</b>				
540.30	Services Legal	\$ 37,700	\$ 45,000	\$ 45,000
<b>Total: Services &amp; Charges</b>		<b>37,700</b>	<b>45,000</b>	<b>45,000</b>
<b>Division Total: Labor/Collective Bargaining</b>		<b>37,700</b>	<b>45,000</b>	<b>45,000</b>
<b>Department Total: Legal</b>		<b>37,700</b>	<b>45,000</b>	<b>45,000</b>
<b>Fund Total: General Fund</b>		<b>\$ 37,700</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 32 Legal

#### Division 16 Administrative Adjudication

##### Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

##### Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 73,386	\$ 72,510	\$ 60,750
Supplies	924	2,150	2,150
Services & Charges	30,600	32,500	32,500
<b>Program Total</b>	<b>\$ 104,910</b>	<b>\$ 107,160</b>	<b>\$ 95,400</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

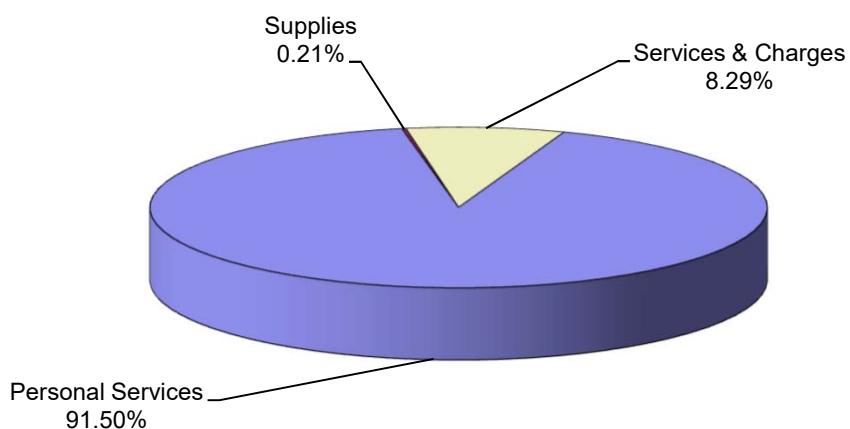
Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>					
<b>Department 32</b>	<b>Legal</b>					
<b>Division 16</b>	<b>Administrative Adjudication</b>					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 55,228	\$ 60,475	\$ 44,685		
500.20	Salaries Overtime	-	250	250		
500.25	Salaries Special Compensation	-	-	-		
500.95	Salaries Other	6,724	-	-		
<b>Total: Salaries</b>		<b>61,952</b>	<b>60,725</b>	<b>44,935</b>		
<u>Taxes &amp; Benefits</u>						
510.10	Taxes & Benefits Medicare	878	885	655		
510.15	Taxes & Benefits Social Security	3,756	3,770	2,795		
510.20	Taxes & Benefits IMRF Er Contribution	6,691	6,975	4,395		
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	7,865		
510.40	Taxes & Benefits Life Insurance	109	155	105		
<b>Total: Taxes &amp; Benefits</b>		<b>11,434</b>	<b>11,785</b>	<b>15,815</b>		
<u>Supplies</u>						
520.05	Office Supplies General	741	1,350	1,350		
520.10	Office Supplies Paper	183	500	500		
520.15	Office Supplies Printed Forms	-	300	300		
<b>Total: Supplies</b>		<b>924</b>	<b>2,150</b>	<b>2,150</b>		
<u>Services &amp; Charges</u>						
540.30	Services Legal	30,600	32,400	32,400		
575.10	Other Memberships & Publications	-	100	100		
<b>Total: Services &amp; Charges</b>		<b>30,600</b>	<b>32,500</b>	<b>32,500</b>		
<b>Division Total: Administrative Adjudication</b>		<b>104,910</b>	<b>107,160</b>	<b>95,400</b>		
<b>Department Total: Legal</b>		<b>104,910</b>	<b>107,160</b>	<b>95,400</b>		
<b>Fund Total: General Fund</b>		<b>\$ 104,910</b>	<b>\$ 107,160</b>	<b>\$ 95,400</b>		

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Department 34 Human Resources**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 414,485	\$ 417,825	0.81%
Village Wide Benefit Programs	479,095	484,475	1.12%
<b>Operating Total: Human Resources</b>	<b>\$ 893,580</b>	<b>\$ 902,300</b>	<b>0.98%</b>
Health Insurance Program	7,253,275	7,699,925	6.16%
Liability & Casualty Insurance Program	1,785,560	1,775,260	-0.58%
<b>Department Total: Human Resources</b>	<b>\$ 9,932,415</b>	<b>\$ 10,377,485</b>	<b>4.48%</b>
<b>Expenditures by Type</b>			
Personnel Services	\$ 826,885	\$ 825,605	-0.15%
Supplies	1,850	1,850	0.00%
Services & Charges	64,845	74,845	15.42%
<b>Operating Total: Human Resources</b>	<b>\$ 893,580</b>	<b>\$ 902,300</b>	<b>0.98%</b>
Insurance Programs	9,038,835	9,475,185	4.83%
<b>Department Total: Human Resources</b>	<b>\$ 9,932,415</b>	<b>\$ 10,377,485</b>	<b>4.48%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 34 Human Resources

##### Prior Year - Status

- \* Implement the miscellaneous billing portion of New World for the purpose of conducting Retiree Open Enrollment using an electronic process.  
*Completed set-up after training with Information Technology; also worked with Finance Department. System fully functional and in use.*
- \* Develop a comprehensive salary study, including progression of positions where limited comparable or unclear comparable positions exist. This includes Engineering and Information Technology.  
*Completed with assistance of Administration Summer Intern.*

- \* Conduct Request For Proposals for Risk Management Program components including third party administrator and broker.

*Completed. New vendor selected for broker; recommendation on third party administration is in final stages.*

- \* Ensure the completion of an actuarial study of claims for risk management program.

##### *Pending.*

- \* Update village-wide job descriptions.

##### *On-going project.*

- \* Review PSEBA process and update as needed.

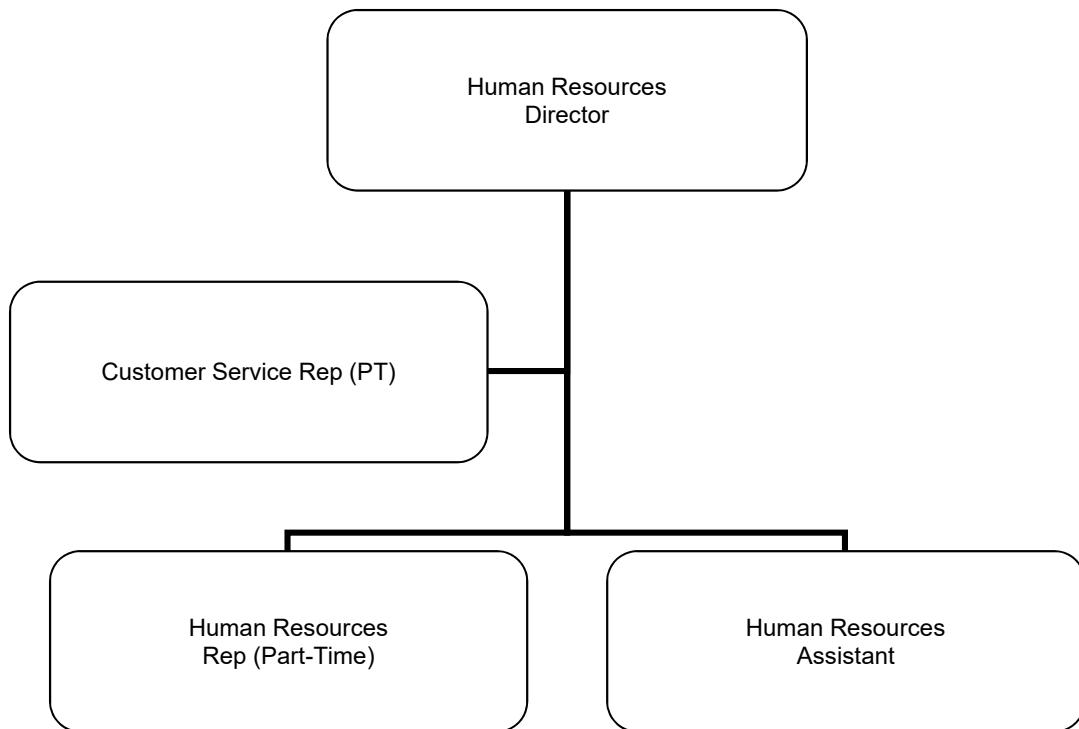
*This is a pending project. Recently attended seminar on current trends and will recommend updates to program.*

##### Current Year

- \* Assist in implementing Village-wide software for Time Entry.
- \* Conduct RFP for Health Insurance Consultant as well as explore other health insurance options.
- \* Partner with Palatine Park District for Wellness Committee Activities to continue to build a wellness culture.
- \* Continue to work with local training partners (Arlington Heights, Buffalo Grove and Wheeling) on shared training initiatives for employees and supervisors.
- \* Continue to transfer paper records to electronic records for existing employees.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 34 Human Resources**



**Village of Palatine****CY 2019 Adopted Budget - Personnel Summary****Department 34 Human Resources**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
Customer Service Rep	1	-	-
<u>Full-Time Total</u>	3	2	2
Human Resources Rep	1	1	1
Customer Service Rep	-	1	1
<u>Part-Time Total</u>	1	2	2
<b>Department Total: Human Resources</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

#### Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 355,312	\$ 826,885	\$ 825,605
Supplies	939	1,850	1,850
Services & Charges	52,245	64,845	74,845
Insurance Programs	8,159,249	9,038,835	9,475,185
<b>Department Total</b>	<b>\$ 8,567,745</b>	<b>\$ 9,932,415</b>	<b>\$ 10,377,485</b>

#### Personnel Summary

Full-Time	3	2	2
Part-Time	1	2	2

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 01 Administration

##### Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

##### Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 355,312	\$ 377,065	\$ 380,405
Supplies	939	1,850	1,850
Services & Charges	18,316	35,570	35,570
<b>Program Total</b>	<b>\$ 374,567</b>	<b>\$ 414,485</b>	<b>\$ 417,825</b>

##### Personnel Summary

Full-Time	3	2	2
Part-Time	1	2	2

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 195,978	\$ 204,155	\$ 210,130
500.10	Salaries Part Time	62,796	69,945	75,500
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	31	-	-
500.25	Salaries Special Compensation	750	3,260	3,270
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>259,555</b>	<b>277,360</b>	<b>288,900</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,640	7,835	7,855
510.10	Taxes & Benefits Medicare	3,914	4,250	4,415
510.15	Taxes & Benefits Social Security	16,012	18,130	18,850
510.20	Taxes & Benefits IMRF Er Contribution	32,368	32,750	29,000
510.35	Taxes & Benefits Medical/Dental Insurance	28,123	29,230	23,940
510.40	Taxes & Benefits Life Insurance	388	490	425
510.60	Taxes & Benefits Allowances	7,312	7,020	7,020
<b>Total: Taxes &amp; Benefits</b>		<b>95,757</b>	<b>99,705</b>	<b>91,505</b>
<u>Supplies</u>				
520.05	Office Supplies General	755	1,350	1,350
520.10	Office Supplies Paper	184	500	500
<b>Total: Supplies</b>		<b>939</b>	<b>1,850</b>	<b>1,850</b>
<u>Services &amp; Charges</u>				
545.20	Communications Postage	12	300	300
550.10	Printing/Advertising Employment	-	-	-
565.35	Repair and Maintenance Software	14,480	28,000	28,000
575.05	Other Small Tools & Equipment	-	250	250
575.10	Other Memberships & Publications	1,945	2,270	2,270
575.15	Other Training & Travel	1,879	4,750	4,750
<b>Total: Services &amp; Charges</b>		<b>18,316</b>	<b>35,570</b>	<b>35,570</b>
<b>Division Total: Administration</b>		<b>374,567</b>	<b>414,485</b>	<b>417,825</b>
<b>Department Total: Human Resources</b>		<b>374,567</b>	<b>414,485</b>	<b>417,825</b>
<b>Fund Total: General Fund</b>		<b>\$ 374,567</b>	<b>\$ 414,485</b>	<b>\$ 417,825</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 17 Village Wide Benefit Programs

##### Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

##### Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ 449,820	\$ 445,200
Services & Charges	33,929	29,275	39,275
<b>Program Total</b>	<b>\$ 33,929</b>	<b>\$ 479,095</b>	<b>\$ 484,475</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 387,500	\$ 387,000
<u>Total: Salaries</u>		<u>-</u>	<u>387,500</u>	<u>387,000</u>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	-	5,625	5,620
510.15	Taxes & Benefits Social Security	-	24,025	23,995
510.20	Taxes & Benefits IMRF Er Contribution	-	26,700	22,700
<u>Total: Taxes &amp; Benefits</u>		<u>-</u>	<u>56,350</u>	<u>52,315</u>
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	359	400	400
540.40	Services Management Fees	8,530	8,875	8,875
575.15	Other Training & Travel	14,675	10,000	10,000
575.20	Other Tuition Assistance	10,365	10,000	20,000
<u>Total: Services &amp; Charges</u>		<u>33,929</u>	<u>29,275</u>	<u>39,275</u>
<b>Division Total: Village Wide Benefit Programs</b>				
<b>Department Total: Human Resources</b>				
<b>Fund Total: General Fund</b>				
		<b>\$ 33,929</b>	<b>\$ 473,125</b>	<b>\$ 478,590</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 34</b>	<b>Human Resources</b>			
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ -	\$ 3,750	\$ 3,750
<u>Total: Salaries</u>		<u>-</u>	<u>3,750</u>	<u>3,750</u>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare		- 55	55
510.15	Taxes & Benefits Social Security		- 235	235
510.20	Taxes & Benefits IMRF Er Contribution		- 435	370
<u>Total: Taxes &amp; Benefits</u>		<u>-</u>	<u>725</u>	<u>660</u>
<b>Division Total: Village Wide Benefit Programs</b>				
<b>Department Total: Human Resources</b>				
<b>Fund Total: Waterworks Fund</b>				
		\$ -	\$ 4,475	\$ 4,410

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>					
<b>Department 34</b>	<b>Human Resources</b>					
<b>Division 17</b>	<b>Village Wide Benefit Programs</b>					
<u>Salaries</u>						
500.25	Salaries Special Compensation	\$ -	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250
<u>Total: Salaries</u>		<u>-</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>
<u>Taxes &amp; Benefits</u>						
510.10	Taxes & Benefits Medicare	\$ -	\$ 20	\$ 20	\$ 20	\$ 20
510.15	Taxes & Benefits Social Security	\$ -	\$ 80	\$ 80	\$ 80	\$ 80
510.20	Taxes & Benefits IMRF Er Contribution	\$ -	\$ 145	\$ 145	\$ 125	\$ 125
<u>Total: Taxes &amp; Benefits</u>		<u>-</u>	<u>245</u>	<u>245</u>	<u>225</u>	<u>225</u>
<b>Division Total: Village Wide Benefit Programs</b>				<b>\$ 1,495</b>		<b>\$ 1,475</b>
<b>Department Total: Human Resources</b>				<b>\$ 1,495</b>		<b>\$ 1,475</b>
<b>Fund Total: Sewerage Fund</b>		<b>\$ -</b>	<b>\$ 1,495</b>	<b>\$ 1,495</b>	<b>\$ 1,475</b>	<b>\$ 1,475</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 18/20 Health Insurance Program

##### Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

##### Program Objectives

- 1 Provide employees with quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including ACA, COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	27	500	500
Services & Charges	6,929,428	7,252,775	7,699,425
<b>Program Total</b>	<b>\$ 6,929,455</b>	<b>\$ 7,253,275</b>	<b>\$ 7,699,925</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 701</b>	<b>Health Insurance Fund</b>					
<b>Department 34</b>	<b>Human Resources</b>					
<b>Division 18/20</b>	<b>Health Insurance Program</b>					
<u>Supplies</u>						
525.95	Operating Supplies Other	\$ 27	\$ 500	\$ 500	\$ 500	
<b>Total: Supplies</b>		<b>27</b>	<b>500</b>	<b>500</b>	<b>500</b>	
<u>Services &amp; Charges</u>						
540.05	Services Management Consulting	36,000	36,000	36,000	36,000	
540.10	Services Financial	-	-	-	-	
540.15	Services Banking	1,537	3,500	3,500	3,500	
540.35	Services Medical	61,912	94,325	75,000	75,000	
540.55	Services Claims Administration	380,293	165,800	120,525	120,525	
555.05	Insurance Health Premiums	1,097,813	1,327,375	1,525,125	1,525,125	
555.15	Insurance Medical Claims	3,831,052	3,900,000	4,208,500	4,208,500	
555.20	Insurance Dental Claims	373,509	400,000	400,000	400,000	
555.25	Insurance Prescription Claims	1,147,312	1,325,000	1,330,000	1,330,000	
565.05	Repair and Maintenance Machinery & Equipment	-	475	475	475	
575.05	Other Small Tools & Equipment	-	300	300	300	
575.10	Other Memberships & Publications	-	-	-	-	
<b>Total: Services &amp; Charges</b>		<b>6,929,428</b>	<b>7,252,775</b>	<b>7,699,425</b>		
<b>Division Total: Health Insurance Program</b>		<b>6,929,455</b>	<b>7,253,275</b>	<b>7,699,925</b>		
<b>Department Total: Human Resources</b>		<b>6,929,455</b>	<b>7,253,275</b>	<b>7,699,925</b>		
<b>Fund Total: Health Insurance Fund</b>		<b>\$ 6,929,455</b>	<b>\$ 7,253,275</b>	<b>\$ 7,699,925</b>		

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 34 Human Resources

#### Division 19 Liability Insurance Program

##### Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

##### Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	1,229,794	1,785,560	1,775,260
<b>Program Total</b>	<b>\$ 1,229,794</b>	<b>\$ 1,785,560</b>	<b>\$ 1,775,260</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 702</b>	<b>Liability Insurance Fund</b>					
<b>Department 34</b>	<b>Human Resources</b>					
<b>Division 19</b>	<b>Casualty/Liability Insurance Program</b>					
<u>Services &amp; Charges</u>						
540.05	Services Management Consulting	\$ 15,300	\$ 15,000	\$ 15,450		
540.10	Services Financial	-	-	-		
540.15	Services Banking	2,491	2,550	2,550		
540.40	Services Management Fees	27,000	34,500	34,500		
540.55	Services Claims Administration	41,521	45,310	45,310		
540.95	Services Other	-	359,200	359,200		
555.10	Insurance Liability Premiums	476,412	475,000	489,250		
555.30	Insurance General Liability Claims	192,356	50,000	50,000		
555.35	Insurance Property Claims	73,687	50,000	50,000		
555.40	Insurance Automotive Claims	130,071	50,000	50,000		
555.45	Insurance Work Comp Claims	255,776	675,000	650,000		
555.50	Insurance Unemployment Claims	1,135	15,000	15,000		
575.10	Other Memberships & Publications	14,045	14,000	14,000		
<u>Total: Services &amp; Charges</u>		1,229,794	1,785,560	1,775,260		
<b>Division Total: Casualty/Liability Insurance Program</b>		<b>1,229,794</b>	<b>1,785,560</b>	<b>1,775,260</b>		
<b>Department Total: Human Resources</b>		<b>1,229,794</b>	<b>1,785,560</b>	<b>1,775,260</b>		
<b>Fund Total: Liability Insurance Fund</b>		<b>\$ 1,229,794</b>	<b>\$ 1,785,560</b>	<b>\$ 1,775,260</b>		

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

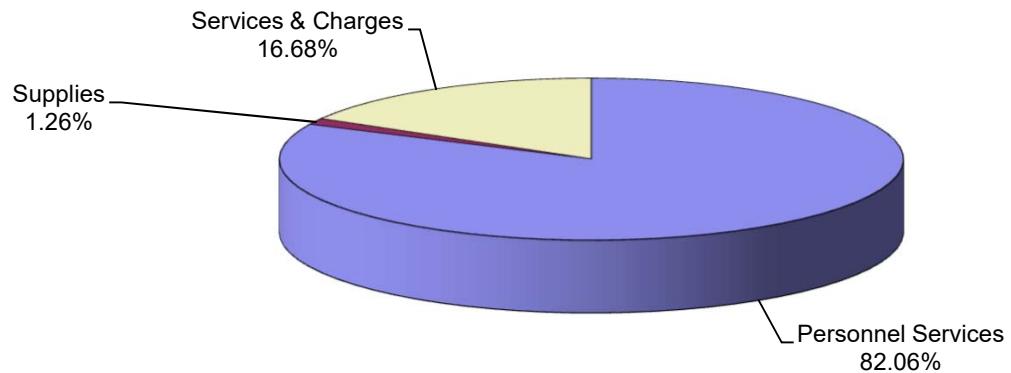
**Department 36 Planning & Zoning**

Expenditures by Division	2018	2019	% Change
	Adopted Budget	Adopted Budget	
Administration	\$ 503,815	\$ 447,000	-11.28%
Community Development	82,941	73,224	-11.72%
<b>Department Total: Planning &amp; Zoning</b>	<b>\$ 586,756</b>	<b>\$ 520,224</b>	<b>-11.34%</b>

**Expenditures by Type**

Personnel Services	\$ 485,700	\$ 426,885	-12.11%
Supplies	4,545	6,545	44.00%
Services & Charges	96,511	86,794	-10.07%
<b>Department Total: Planning &amp; Zoning</b>	<b>\$ 586,756</b>	<b>\$ 520,224</b>	<b>-11.34%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 36 Planning & Zoning

##### Prior Year - Status

- \* In conjunction with the input and review of the other relevant departments (Community Services, Environmental Health, Fire Prevention), complete a review of the Village Code to determine the feasibility of drafting a Code amendment to create an expedited review process for restaurants within the Village.

*In progress. A Public Hearing before the Plan Commission is anticipated before the end of the year, with Village Council review and implementation in the first quarter of 2019.*

- \* In furtherance of the 2016 TOD Plan, continue the implementation efforts identified on the Action List Matrix, including completing the necessary Code Amendments regarding bicycle parking areas for new developments and where appropriate for substantial modifications to existing commercial and multi-family developments, revising the existing sign ordinance to create a Downtown Signage Code, and reviewing the creation of an Overlay Zoning district within the Downtown to align with Village's goals for Downtown Palatine.

*The amendments to the Downtown Signage Code, through a text amendment to the Zoning Ordinance will be reviewed by the Plan Commission by the end of 2018. Once this is complete, it will be reviewed by the Village Council, with implementation anticipated in 2019. The other items from the Action List Matrix will be reviewed in 2019.*

- \* Review the 2010 Comprehensive Plan Action Items (Chapter 9 - immediate, mid-range, long-range, and on-going) to determine their status and if any amendments or modifications are necessary. This will result in a presentation to the Plan Commission and report to the Village Council.

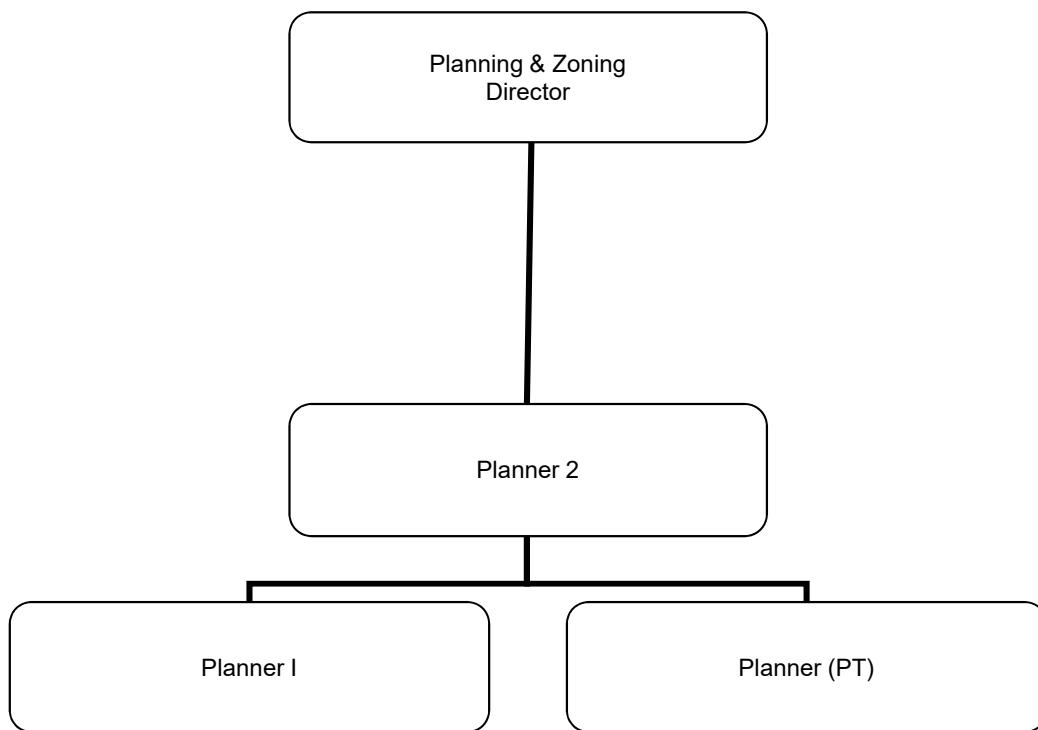
*In 2018, the Village Council approved a Planned Development in the Dundee/Hicks Sub Area, in support of the goals and objectives of the Comprehensive Plan for this Sub Area. The Village Council also adopted the Michigan Avenue Plum Grove Road Sub Area in 2018.*

##### Current Year

- \* In review of the Comprehensive Plan - Northwest Highway Sub Area - Staff will prepare a more focused Sub Area Analysis from (Route 53 through to Palatine Road) for this Section of the Northwest Highway corridor. This plan will initially be presented to the Plan Commission and finally to the Village Council for policy review and direction.
- \* Coordinate the Planning and Zoning implementation of the EnerGov system for all Planning and Zoning projects, project review, zoning enforcement, and all other zoning review items, licenses and permits.
- \* Initiate the HUD required Assessment of Fair Housing in coordination with the other municipal members of the HOME consortium for the 2019-2020 CDBG program years.
- \* Partner with Police and Community Services by creating a more efficient and responsive avenue to address ordinance and quality of life concerns in the community.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 36 Planning & Zoning**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 36 Planning & Zoning**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	-
Planner 1	1	1	1
Planner 2	-	-	1
Administrative Assistant	1	-	-
<b><u>Full-Time Total</u></b>	<b>4</b>	<b>3</b>	<b>3</b>
Planner 1	1	1	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Department Total: Planning &amp; Zoning</b>	<b>5</b>	<b>4</b>	<b>4</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

#### Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 482,377	\$ 485,700	\$ 426,885
Supplies	1,107	4,545	6,545
Services & Charges	72,366	96,511	86,794
<b>Department Total</b>	<b>\$ 555,850</b>	<b>\$ 586,756</b>	<b>\$ 520,224</b>

#### Personnel Summary

Full-Time	4	3	3
Part-Time	1	1	1

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Division 01 Administration

##### Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

##### Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 482,377	\$ 485,700	\$ 426,885
Supplies	1,107	4,545	6,545
Services & Charges	12,066	13,570	13,570
<b>Program Total</b>	<b>\$ 495,550</b>	<b>\$ 503,815</b>	<b>\$ 447,000</b>

##### Personnel Summary

Full-Time	4	3	3
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 36</b>	<b>Planning &amp; Zoning</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 304,074	\$ 304,035	\$ 285,665
500.10	Salaries Part Time	40,395	48,325	32,495
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	400	-	-
500.25	Salaries Special Compensation	6,280	3,790	3,105
500.95	Salaries Other	2,847	-	-
<u>Total: Salaries</u>		353,996	356,150	321,265
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,567	7,760	7,970
510.10	Taxes & Benefits Medicare	5,243	5,390	4,885
510.15	Taxes & Benefits Social Security	21,681	23,005	20,855
510.20	Taxes & Benefits IMRF Er Contribution	43,778	41,790	32,170
510.35	Taxes & Benefits Medical/Dental Insurance	42,185	43,845	32,150
510.40	Taxes & Benefits Life Insurance	614	740	570
510.60	Taxes & Benefits Allowances	7,313	7,020	7,020
<u>Total: Taxes &amp; Benefits</u>		128,381	129,550	105,620
<u>Supplies</u>				
520.05	Office Supplies General	763	3,415	3,415
520.10	Office Supplies Paper	344	930	930
520.15	Office Supplies Printed Forms	-	-	2,000
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		1,107	4,545	6,545
<u>Services &amp; Charges</u>				
545.20	Communications Postage	131	240	240
550.05	Printing/Advertising Legal Notices	5,245	5,000	5,000
575.10	Other Memberships & Publications	3,291	4,080	4,080
575.15	Other Training & Travel	3,399	4,250	4,250
<u>Total: Services &amp; Charges</u>		12,066	13,570	13,570
<b>Division Total: Administration</b>		<b>495,550</b>	<b>503,815</b>	<b>447,000</b>
<b>Department Total: Planning &amp; Zoning</b>		<b>495,550</b>	<b>503,815</b>	<b>447,000</b>
<b>Fund Total: General Fund</b>		<b>\$ 495,550</b>	<b>\$ 503,815</b>	<b>\$ 447,000</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 36 Planning & Zoning

#### Division 21 Community Development

##### Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

##### Program Objectives

- 1      Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2      Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	60,300	82,941	73,224
<b>Program Total</b>	<b>\$ 60,300</b>	<b>\$ 82,941</b>	<b>\$ 73,224</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>			
<b>Department 36</b>	<b>Planning &amp; Zoning</b>			
<b>Division 21</b>	<b>Community Development</b>			
<u>Services &amp; Charges</u>				
540.05	Services Management Consulting	\$ -	\$ -	\$ 1,000
540.95	Services Other	60,300	82,941	72,224
<u>Total: Services &amp; Charges</u>		<u>60,300</u>	<u>82,941</u>	<u>73,224</u>
<b>Division Total: Community Development</b>				
<b>Department Total: Planning &amp; Zoning</b>				
<b>Fund Total: Community Dev Block Grant Fund</b>				
		<b>\$ 60,300</b>	<b>\$ 82,941</b>	<b>\$ 73,224</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

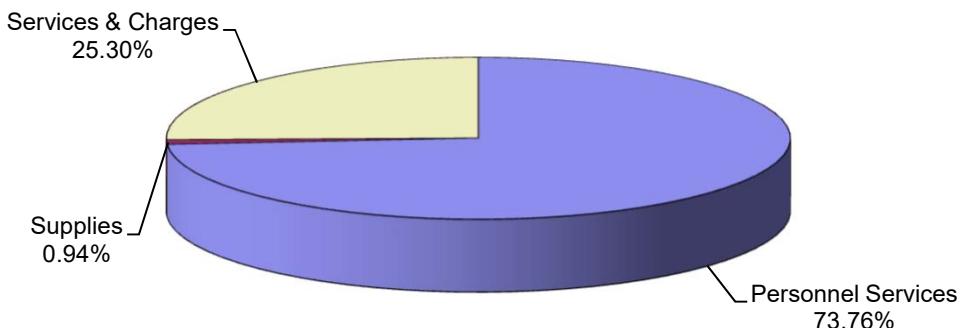
**Department 38 Information Technology**

<b>Expenditures by Division</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>	<b>% Change</b>
	\$ 936,455	\$ 948,100	1.24%
Administration	\$ 271,575	\$ 276,145	1.68%
Geographic Information Systems	72,910	72,910	0.00%
<b>Department Total: Information Technology</b>	<b>\$ 1,280,940</b>	<b>\$ 1,297,155</b>	<b>1.27%</b>

**Expenditures by Type**

Personnel Services	\$ 940,560	\$ 956,775	1.72%
Supplies	12,150	12,150	0.00%
Services & Charges	328,230	328,230	0.00%
<b>Department Total: Information Technology</b>	<b>\$ 1,280,940</b>	<b>\$ 1,297,155</b>	<b>1.27%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 38 Information Technology

##### Prior Year - Status

- \* Support department driven implementation software solutions. Currently identified as: PD Ticketing, Adjudication Management.

***Assumed all responsibilities for the Security Camera system used throughout VOP Buildings. Expanded system to include all FD stations / PW / VH / PD / Well locations. Completed requirement for Adjudication Management and in process for PD Ticketing and PD Interviewing systems.***

- \* Address findings in the Information Security audit.

***Completed addressing critical and high items, changing configurations and practices to ensure higher level of security.***

- \* Begin the implementation of the Community Development software replacement.

***Initiated the project and completed Phase 1 of define/evaluate.***

- \* Support the implementation of Computer Aided Dispatch and Report Management System in FD/PD.

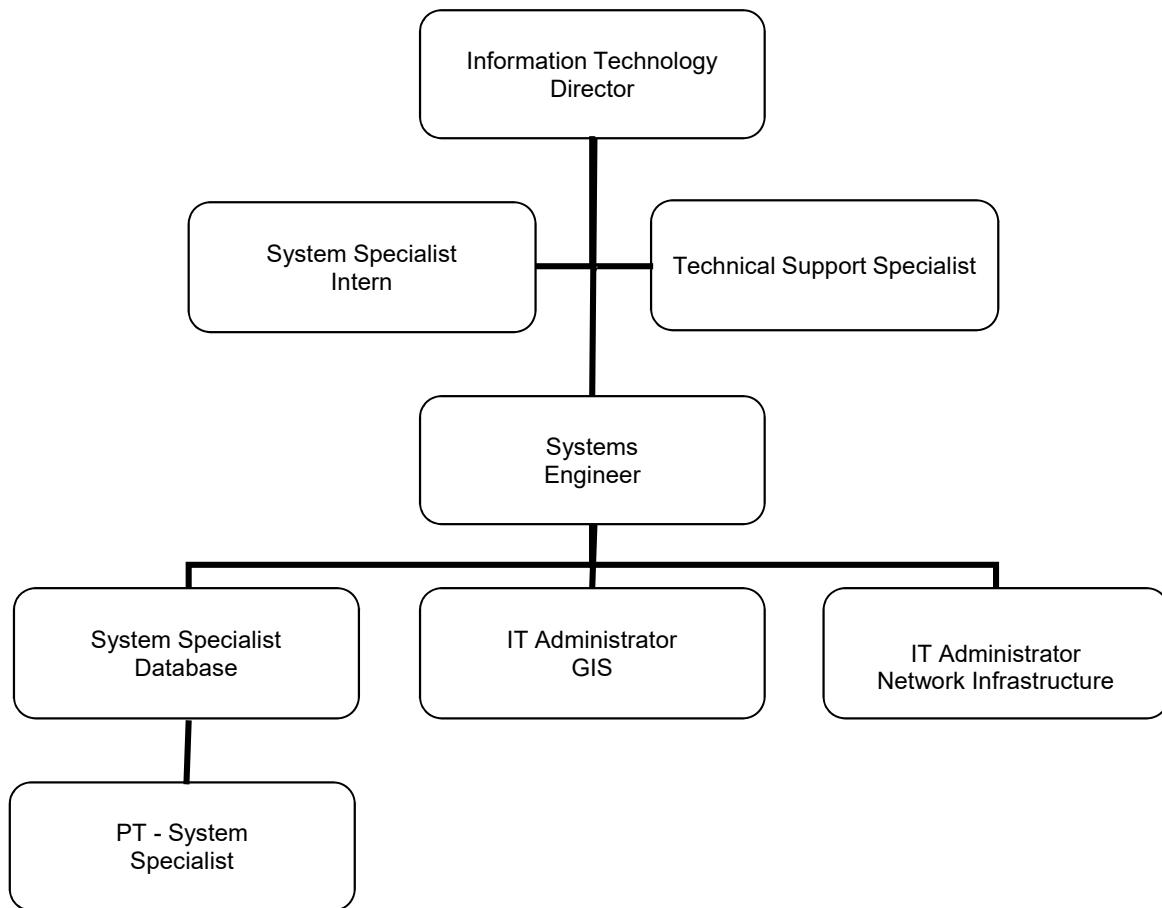
***Participated on the selection/evaluation committee for CAD/RM. The IT Department played a significant role in evaluating the technical attributes of different systems, leading to the selection of the vendor this year.***

##### Current Year

- \* Support the implementation of Computer Aided Dispatch and Report Management System in FD/PD.
- \* Complete the implementation of Community Development software.
- \* Initiate online time-entry and advanced scheduling for all Village employees.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 38 Information Technology**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 38 Information Technology**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IT Administrator	2	2	2
Technical Support Specialist	-	1	1
Systems Specialist	3	2	2
<b><u>Full-Time Total</u></b>	<b>7</b>	<b>7</b>	<b>7</b>
Intern	1	1	1
System Specialist	1	1	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Department Total: Information Technology</b>	<b>9</b>	<b>9</b>	<b>9</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

#### Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<hr/>			
Expenditures			
Personnel Services	\$ 919,809	\$ 940,560	\$ 956,775
Supplies	9,806	12,150	12,150
Services & Charges	335,201	328,230	328,230
<b>Department Total</b>	<b>\$ 1,264,816</b>	<b>\$ 1,280,940</b>	<b>\$ 1,297,155</b>

#### Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 01 Administration

##### Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

##### Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<hr/>			
<b>Expenditures</b>			
Personnel Services	\$ 679,748	\$ 694,885	\$ 706,530
Supplies	9,497	11,000	11,000
Services & Charges	215,059	230,570	230,570
<b>Program Total</b>	<b>\$ 904,304</b>	<b>\$ 936,455</b>	<b>\$ 948,100</b>

##### Personnel Summary

Full-Time	5	5	5
Part-Time	2	2	2

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 38</b>	<b>Information Technology</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 470,630	\$ 489,405	\$ 499,575
500.10	Salaries Part Time	10,576	24,470	24,470
500.15	Salaries Temporary	4,463	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	14,960	8,005	8,390
500.95	Salaries Other	18,398	-	-
<u>Total: Salaries</u>		519,027	527,880	538,435
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,767	7,965	8,210
510.10	Taxes & Benefits Medicare	7,396	7,900	8,050
510.15	Taxes & Benefits Social Security	30,002	33,710	34,370
510.20	Taxes & Benefits IMRF Er Contribution	59,771	58,030	52,840
510.35	Taxes & Benefits Medical/Dental Insurance	47,006	50,665	56,090
510.40	Taxes & Benefits Life Insurance	935	1,205	1,005
510.60	Taxes & Benefits Allowances	7,844	7,530	7,530
<u>Total: Taxes &amp; Benefits</u>		160,721	167,005	168,095
<u>Supplies</u>				
520.05	Office Supplies General	9,429	10,150	10,150
520.10	Office Supplies Paper	68	650	650
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		9,497	11,000	11,000
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	80,279	79,600	79,600
545.20	Communications Postage	460	500	500
545.95	Communications Other	-	500	500
565.05	Repair and Maintenance Machinery & Equipment	15,102	23,200	23,200
565.35	Repair and Maintenance Software	54,601	55,200	55,200
570.05	Rental Office Equipment	44,391	52,000	52,000
575.05	Other Small Tools & Equipment	11,860	270	270
575.10	Other Memberships & Publications	300	900	900
575.15	Other Training & Travel	8,066	18,400	18,400
<u>Total: Services &amp; Charges</u>		215,059	230,570	230,570
<b>Division Total: Administration</b>		<b>904,304</b>	<b>936,455</b>	<b>948,100</b>
<b>Department Total: Information Technology</b>		<b>904,304</b>	<b>936,455</b>	<b>948,100</b>
<b>Fund Total: General Fund</b>		<b>\$ 904,304</b>	<b>\$ 936,455</b>	<b>\$ 948,100</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 22 Geographic Information Systems

##### Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

##### Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 240,061	\$ 245,675	\$ 250,245
Supplies	309	900	900
Services & Charges	16,365	25,000	25,000
<b>Program Total</b>	<b>\$ 256,735</b>	<b>\$ 271,575</b>	<b>\$ 276,145</b>

##### Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 38</b>	<b>Information Technology</b>			
<b>Division 22</b>	<b>Geographic Information Systems</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 175,243	\$ 179,635	\$ 184,145
500.25	Salaries Special Compensation	1,861	1,300	1,550
<u>Total: Salaries</u>		177,104	180,935	185,695
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	2,537	2,630	2,700
510.15	Taxes & Benefits Social Security	10,847	11,225	11,515
510.20	Taxes & Benefits IMRF Er Contribution	21,456	20,775	18,150
510.35	Taxes & Benefits Medical/Dental Insurance	27,752	29,660	31,800
510.40	Taxes & Benefits Life Insurance	365	450	385
<u>Total: Taxes &amp; Benefits</u>		62,957	64,740	64,550
<u>Supplies</u>				
520.10	Office Supplies Paper	309	900	900
<u>Total: Supplies</u>		309	900	900
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	1,910	2,400	2,400
565.35	Repair and Maintenance Software	14,455	19,400	19,600
575.15	Other Training & Travel	-	3,200	3,000
<u>Total: Services &amp; Charges</u>		16,365	25,000	25,000
<b>Division Total: Geographic Information Systems</b>		<b>256,735</b>	<b>271,575</b>	<b>276,145</b>
<b>Department Total: Information Technology</b>		<b>256,735</b>	<b>271,575</b>	<b>276,145</b>
<b>Fund Total: General Fund</b>		<b>\$ 256,735</b>	<b>\$ 271,575</b>	<b>\$ 276,145</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 38 Information Technology

#### Division 23 Communication Systems

##### Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

##### Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	250	250
Services & Charges	103,777	72,660	72,660
<b>Program Total</b>	<b>\$ 103,777</b>	<b>\$ 72,910</b>	<b>\$ 72,910</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 38</b>	<b>Information Technology</b>			
<b>Division 23</b>	<b>Communication Systems</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ -	\$ 250	\$ 250
<u>Total: Supplies</u>			250	250
<u>Services &amp; Charges</u>				
545.10	Communications Telephone	22,316	24,400	23,020
545.15	Communications Cell Phones	18,964	24,300	21,900
545.95	Communications Other	11,162	9,960	13,740
565.05	Repair and Maintenance Machinery & Equipment	6,121	5,000	5,000
565.35	Repair and Maintenance Software	44,300	8,000	8,000
565.90	Repair and Maintenance Other	-	-	-
575.05	Other Small Tools & Equipment	665	1,000	1,000
575.15	Other Training & Travel	249	-	-
<u>Total: Services &amp; Charges</u>		103,777	72,660	72,660
<b>Division Total: Communication Systems</b>		<b>103,777</b>	<b>72,910</b>	<b>72,910</b>
<b>Department Total: Information Technology</b>		<b>103,777</b>	<b>72,910</b>	<b>72,910</b>
<b>Fund Total: General Fund</b>		<b>\$ 103,777</b>	<b>\$ 72,910</b>	<b>\$ 72,910</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

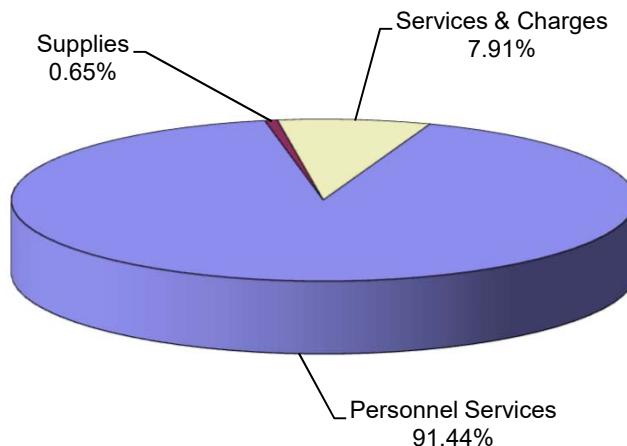
**Department 40 Community Services**

<b>Expenditures by Division</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>	<b>% Change</b>
	\$ 234,630	\$ 240,075	2.32%
Administration	\$ 1,051,590	\$ 1,091,515	3.80%
Building Permits & Inspections	659,550	618,665	-6.20%
Neighborhood Services	474,385	478,645	0.90%
Environmental Health			
<b>Department Total: Community Services</b>	<b>\$ 2,420,155</b>	<b>\$ 2,428,900</b>	<b>0.36%</b>

**Expenditures by Type**

Personnel Services	\$ 2,230,875	\$ 2,220,985	-0.44%
Supplies	15,795	15,795	0.00%
Services & Charges	173,485	192,120	10.74%
<b>Department Total: Community Services</b>	<b>\$ 2,420,155</b>	<b>\$ 2,428,900</b>	<b>0.36%</b>

**2019 Adopted Budget by Type**



## Village of Palatine CY 2019 Adopted Budget - Issues & Initiatives

### Department 40 Community Services

#### Prior Year - Status

- \* Continued planning and training for implementation of the New State of Illinois Food Code (FDA Code).  
*In Progress, will be completed by year end.*
- \* Recruit part-time combination inspector and transition to more in-house inspections.

#### *PT Plumbing Inspector hired.*

- \* Adoption and training for the 2015 set of Building Codes.

#### *Completed.*

- \* Adoption and training for the 2015 Property Maintenance Code.

#### *Completed.*

- \* Implementation of new Community Development software.

#### *In Progress.*

- \* Design phase of the proposed Harper College bike trail loop (pending grant approval).

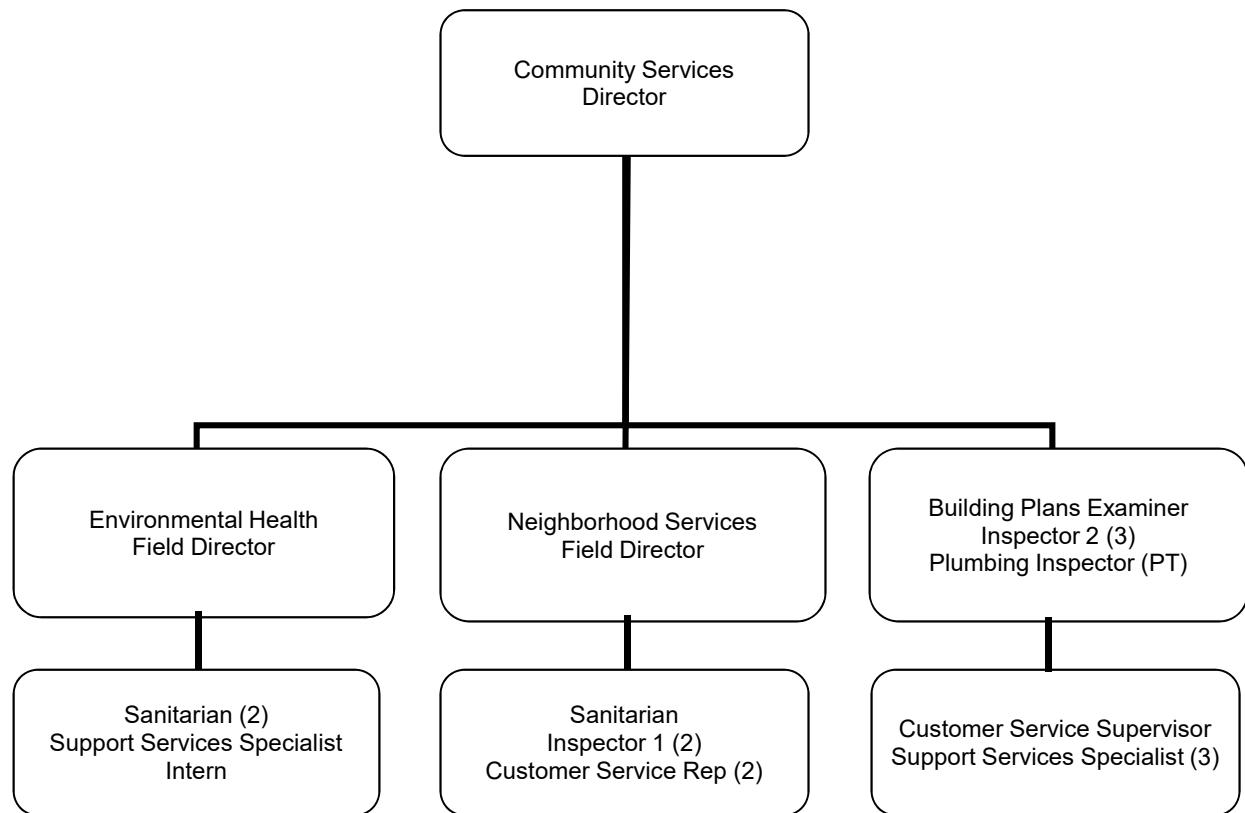
#### *Completed.*

#### Current Year

- \* Complete Energov implementation.
- \* Implement and report on the Pro-Active Residential Property Maintenance Pilot Program.
- \* Adopt Illinois (FDA) Food Code.
- \* Adopt 2018 Illinois Energy Conservation Code.
- \* Complete Phase II Engineering and begin construction of the Roselle/Euclid Multi-Use Trail.
- \* Partner with Police and Planning & Zoning by creating a more efficient and responsive avenue to address ordinance and quality of life concerns in the community.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 40 Community Services**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 40 Community Services**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Director of Community Services	1	1	1
Building Plans Examiner	1	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	3
Inspector 1	1	-	2
Inspector 2	3	4	3
Customer Service Rep	1	1	2
Support Services Specialist	3	5	4
Customer Service Supervisor	1	1	1
<b><u>Full-Time Total</u></b>	<b>17</b>	<b>19</b>	<b>19</b>
Intern	1	1	1
Inspector 2	-	2	1
<b><u>Part-Time Total</u></b>	<b>1</b>	<b>3</b>	<b>2</b>
<b>Department Total: Community Services</b>	<b>18</b>	<b>22</b>	<b>21</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 40 Community Services

#### Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

#### Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 2,089,834	\$ 2,230,875	\$ 2,220,985
Supplies	11,764	15,795	15,795
Services & Charges	175,916	173,485	192,120
<b>Department Total</b>	<b>\$ 2,277,514</b>	<b>\$ 2,420,155</b>	<b>\$ 2,428,900</b>

#### Personnel Summary

Full-Time	17	19	19
Part-Time	1	3	2

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 01 Administration

##### Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

##### Program Objectives

- 1      Implement and maintain cross training of the Community Services clerical staff.
- 2      Distribution of workload as required to ensure efficient operations.
- 3      Insuring clerical support/coverage is adequate at all times.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 214,192	\$ 217,965	\$ 223,410
Supplies	8,886	11,595	11,595
Services & Charges	11,810	5,070	5,070
<b>Program Total</b>	<b>\$ 234,888</b>	<b>\$ 234,630</b>	<b>\$ 240,075</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 40</b>	<b>Community Services</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 142,069	\$ 145,625	\$ 150,140
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	5,750	3,555	3,890
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		147,819	149,180	154,030
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,524	8,740	9,010
510.10	Taxes & Benefits Medicare	2,300	2,395	2,470
510.15	Taxes & Benefits Social Security	7,913	10,230	10,545
510.20	Taxes & Benefits IMRF Er Contribution	18,942	18,130	15,930
510.35	Taxes & Benefits Medical/Dental Insurance	21,092	21,920	24,110
510.40	Taxes & Benefits Life Insurance	289	350	295
510.60	Taxes & Benefits Allowances	7,313	7,020	7,020
<u>Total: Taxes &amp; Benefits</u>		66,373	68,785	69,380
<u>Supplies</u>				
520.05	Office Supplies General	4,546	4,745	4,745
520.10	Office Supplies Paper	1,384	2,000	2,000
520.15	Office Supplies Printed Forms	2,629	4,000	4,000
525.25	Operating Supplies Chemicals	327	350	350
525.95	Operating Supplies Other	-	500	500
<u>Total: Supplies</u>		8,886	11,595	11,595
<u>Services &amp; Charges</u>				
540.95	Services Other	9,260	600	600
550.15	Printing/Advertising Outside Printing Services	465	500	500
575.05	Other Small Tools & Equipment	58	-	-
575.10	Other Memberships & Publications	1,210	1,200	1,200
575.15	Other Training & Travel	817	2,770	2,770
<u>Total: Services &amp; Charges</u>		11,810	5,070	5,070
<b>Division Total: Administration</b>		<b>234,888</b>	<b>234,630</b>	<b>240,075</b>
<b>Department Total: Community Services</b>		<b>234,888</b>	<b>234,630</b>	<b>240,075</b>
<b>Fund Total: General Fund</b>		<b>\$ 234,888</b>	<b>\$ 234,630</b>	<b>\$ 240,075</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 24 Building Permits & Inspections

##### Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

##### Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 828,568	\$ 926,190	\$ 948,625
Supplies	868	1,400	1,400
Services & Charges	123,390	124,000	141,490
<b>Program Total</b>	<b>\$ 952,826</b>	<b>\$ 1,051,590</b>	<b>\$ 1,091,515</b>

##### Personnel Summary

Full-Time	7	8	8
Part-Time	0	2	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>					
<b>Department 40</b>	<b>Community Services</b>					
<b>Division 24</b>	<b>Building Permits &amp; Inspections</b>					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 554,593	\$ 612,795	\$ 649,860		
500.10	Salaries Part Time	4,340	52,450	36,345		
500.20	Salaries Overtime	581	1,000	1,000		
500.25	Salaries Special Compensation	4,099	2,850	5,070		
500.95	Salaries Other	39,540	-	-		
<b>Total: Salaries</b>		<b>603,153</b>	<b>669,095</b>	<b>692,275</b>		
<u>Taxes &amp; Benefits</u>						
510.05	Taxes & Benefits Deferred Compensation	1,047	-	-		
510.10	Taxes & Benefits Medicare	8,270	9,750	10,085		
510.15	Taxes & Benefits Social Security	35,359	41,600	43,060		
510.20	Taxes & Benefits IMRF Er Contribution	69,512	70,810	64,105		
510.35	Taxes & Benefits Medical/Dental Insurance	109,485	131,955	135,930		
510.40	Taxes & Benefits Life Insurance	1,052	1,540	1,370		
510.60	Taxes & Benefits Allowances	690	1,440	1,800		
<b>Total: Taxes &amp; Benefits</b>		<b>225,415</b>	<b>257,095</b>	<b>256,350</b>		
<u>Supplies</u>						
525.35	Operating Supplies Clothing	868	1,400	1,400		
<b>Total: Supplies</b>		<b>868</b>	<b>1,400</b>	<b>1,400</b>		
<u>Services &amp; Charges</u>						
540.20	Services Architectual	6,500	45,200	45,200		
540.25	Services Engineering	22,273	30,000	30,000		
540.45	Services Data Processing/Technology	6,993	7,500	8,500		
540.95	Services Other	55,852	-	-		
565.05	Repair and Maintenance Machinery & Equipment	100	1,050	1,050		
565.35	Repair and Maintenance Software	16,000	24,000	40,000		
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,475	11,525	12,015		
575.10	Other Memberships & Publications	950	1,625	1,625		
575.15	Other Training & Travel	2,247	3,100	3,100		
<b>Total: Services &amp; Charges</b>		<b>123,390</b>	<b>124,000</b>	<b>141,490</b>		
<b>Division Total: Building Permits &amp; Inspections</b>		<b>952,826</b>	<b>1,051,590</b>	<b>1,091,515</b>		
<b>Department Total: Community Services</b>		<b>952,826</b>	<b>1,051,590</b>	<b>1,091,515</b>		
<b>Fund Total: General Fund</b>		<b>\$ 952,826</b>	<b>\$ 1,051,590</b>	<b>\$ 1,091,515</b>		

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 25 Neighborhood Services

##### Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

##### Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 603,281	\$ 638,185	\$ 596,645
Supplies	1,074	1,750	1,750
Services & Charges	19,263	19,615	20,270
<b>Program Total</b>	<b>\$ 623,618</b>	<b>\$ 659,550</b>	<b>\$ 618,665</b>

##### Personnel Summary

Full-Time	5	6	6
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>					
<b>Department 40</b>	<b>Community Services</b>					
<b>Division 25</b>	<b>Neighborhood Services</b>					
<u>Salaries</u>						
500.05	Salaries Full Time	\$ 431,210	\$ 459,155	\$ 444,955		
500.15	Salaries Temporary	-	-	-		
500.20	Salaries Overtime	1,324	3,000	3,000		
500.25	Salaries Special Compensation	5,740	4,110	3,075		
<b>Total: Salaries</b>		<b>438,274</b>	<b>466,265</b>	<b>451,030</b>		
<u>Taxes &amp; Benefits</u>						
510.10	Taxes & Benefits Medicare	6,170	6,785	6,585		
510.15	Taxes & Benefits Social Security	26,381	28,990	28,095		
510.20	Taxes & Benefits IMRF Er Contribution	53,089	53,540	44,080		
510.35	Taxes & Benefits Medical/Dental Insurance	77,339	80,375	64,125		
510.40	Taxes & Benefits Life Insurance	903	1,150	930		
510.60	Taxes & Benefits Allowances	1,125	1,080	1,800		
<b>Total: Taxes &amp; Benefits</b>		<b>165,007</b>	<b>171,920</b>	<b>145,615</b>		
<u>Supplies</u>						
525.35	Operating Supplies Clothing	1,074	1,750	1,750		
<b>Total: Supplies</b>		<b>1,074</b>	<b>1,750</b>	<b>1,750</b>		
<u>Services &amp; Charges</u>						
540.95	Services Other	-	-	-		
565.95	Repair and Maintenance Vehicle Maint Service Charge	16,735	15,465	16,120		
575.05	Other Small Tools & Equipment	-	-	-		
575.10	Other Memberships & Publications	740	1,625	1,625		
575.15	Other Training & Travel	1,788	2,525	2,525		
<b>Total: Services &amp; Charges</b>		<b>19,263</b>	<b>19,615</b>	<b>20,270</b>		
<b>Division Total: Neighborhood Services</b>		<b>623,618</b>	<b>659,550</b>	<b>618,665</b>		
<b>Department Total: Community Services</b>		<b>623,618</b>	<b>659,550</b>	<b>618,665</b>		
<b>Fund Total: General Fund</b>		<b>\$ 623,618</b>	<b>\$ 659,550</b>	<b>\$ 618,665</b>		

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 40 Community Services

#### Division 26 Environmental Health

##### Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

##### Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 443,793	\$ 448,535	\$ 452,305
Supplies	936	1,050	1,050
Services & Charges	21,453	24,800	25,290
<b>Program Total</b>	<b>\$ 466,182</b>	<b>\$ 474,385</b>	<b>\$ 478,645</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 40</b>	<b>Community Services</b>			
<b>Division 26</b>	<b>Environmental Health</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 309,957	\$ 314,480	\$ 326,325
500.15	Salaries Temporary	9,059	6,000	6,000
500.20	Salaries Overtime	1,519	1,750	1,750
500.25	Salaries Special Compensation	2,171	3,795	3,860
500.95	Salaries Other	291	-	-
<b>Total: Salaries</b>		<b>322,997</b>	<b>326,025</b>	<b>337,935</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	4,501	4,760	4,930
510.15	Taxes & Benefits Social Security	19,247	20,320	21,015
510.20	Taxes & Benefits IMRF Er Contribution	37,988	36,755	32,445
510.35	Taxes & Benefits Medical/Dental Insurance	57,387	58,460	54,620
510.40	Taxes & Benefits Life Insurance	623	775	640
510.60	Taxes & Benefits Allowances	1,050	1,440	720
<b>Total: Taxes &amp; Benefits</b>		<b>120,796</b>	<b>122,510</b>	<b>114,370</b>
<u>Supplies</u>				
525.35	Operating Supplies Clothing	936	1,050	1,050
<b>Total: Supplies</b>		<b>936</b>	<b>1,050</b>	<b>1,050</b>
<u>Services &amp; Charges</u>				
540.60	Services Custodial	5,951	5,500	5,500
540.95	Services Other	-	-	-
560.25	Utility Services Refuse Disposal	407	3,500	3,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	12,470	11,525	12,015
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	703	1,675	1,675
575.15	Other Training & Travel	1,922	2,600	2,600
<b>Total: Services &amp; Charges</b>		<b>21,453</b>	<b>24,800</b>	<b>25,290</b>
<b>Division Total: Environmental Health</b>		<b>466,182</b>	<b>474,385</b>	<b>478,645</b>
<b>Department Total: Community Services</b>		<b>466,182</b>	<b>474,385</b>	<b>478,645</b>
<b>Fund Total: General Fund</b>		<b>\$ 466,182</b>	<b>\$ 474,385</b>	<b>\$ 478,645</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

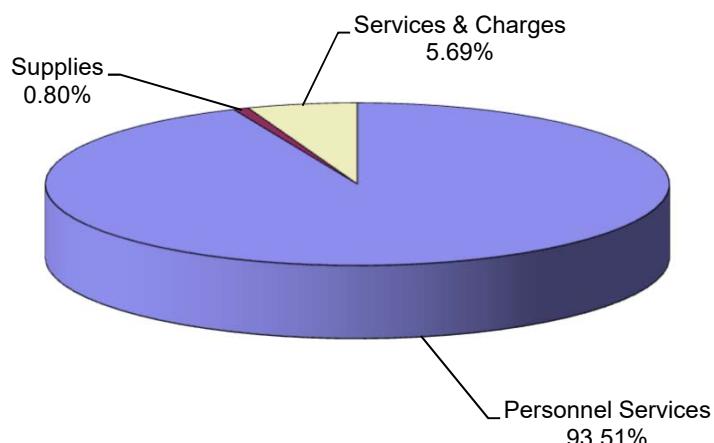
**Department 42 Police**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 1,760,485	\$ 1,860,125	5.66%
Crime Control & Investigation	17,960,065	18,724,665	4.26%
Traffic Control	610,250	438,880	-28.08%
Police Training	64,355	62,355	-3.11%
Support Services	1,890,120	1,940,700	2.68%
Special Detail Services	208,850	208,850	0.00%
<b>Department Total: Police</b>	<b>\$ 22,494,125</b>	<b>\$ 23,235,575</b>	<b>3.30%</b>

**Expenditures by Type**

Personnel Services	\$ 21,008,430	\$ 21,726,710	3.42%
Supplies	181,270	185,365	2.26%
Services & Charges	1,304,425	1,323,500	1.46%
<b>Department Total: Police</b>			
	<b>\$ 22,494,125</b>	<b>\$ 23,235,575</b>	<b>3.30%</b>

**2019 Adopted Budget by Type**



## Village of Palatine

### CY 2019 Adopted Budget - Issues & Initiatives

#### Department 42 Police

##### Prior Year - Status

In an effort to increase our Crime Prevention Services, the Palatine Police Department will work to better promote these services to the public (for example focusing on Residential Security Surveys and Child Safety Seat Checks) through the use of our Facebook page and through community events throughout the year.

***The Crime Prevention Unit has significantly increased our presence on the Village's Facebook page this year by regularly posting neighborhood safety advisories. For example, so far this year the CPU has made 90 Facebook postings, while only 16 were posted last year. While this stronger presence on social media has not increased the demand for security surveys or car seat checks, it has undoubtedly increased public awareness of crime prevention measures.***

In order to maintain strong community relations with the minority population in Palatine, the Police Department will expand our Northeast Initiative efforts. For example we plan to host community engagement meetings in the Rand Grove complex with residents and their new management. This will involve our use of their community room for youth outreach activities and parent education presentations. This will be in addition to continuing our walk-and-talks in the northeast area, along with our gang interdiction efforts and "hotspot" policing.

***Saturation foot patrols in the northeast area of Palatine have continued strong this year. Not only were officers out seeking positive interaction with residents, but some of the foot patrols were focused on recent gang-related activity to quell further incidents. Additionally, beat Sergeant Art Delgadillo meets weekly with the Rand Grove property management to maintain a strong working relationship. Later this fall, another community engagement event will be planned.***

In an effort to further strengthen community relationships and improve the public's understanding of the Police Department, we will host a second Citizen Police Academy in 2018. Depending on the demand for this program, we will explore the possibility of holding two classes next year.

***The CPA program has been such a resounding success, that this year we held two classes.***

The Police Department plans to coordinate an active shooter drill at Fremd High School in 2018. This training will give school staff an opportunity to experience firsthand what an active shooter incident would look and sound like inside their school, and allow them to observe an actual police response.

***Although this event was originally planned to occur this October, the School District has once again asked to postpone it until next year. It is now scheduled for January 7, 2019.***

The Police Department will continue to work cooperatively with the Village Environmental Health Division to conduct security and welfare checks in the field for properties which have been deemed condemned or unfit for occupancy. This joint effort not only prevents occupants from inhabiting an unsafe structure, but also addresses potential neighborhood nuisance issues.

***Officers from each patrol beat have continued to make weekly checks of all condemned properties. The results of their checks are communicated back to the Environmental Health Division, detailing any observed issues or violations. This helps the Environmental Health personnel to focus their follow-up efforts where they are most needed.***

The Police Department will seek out an updated software system to more efficiently manage false alarms. This will be done in an effort to reduce the overall numbers of false alarms that the Police Department responds to by using a streamlined automated system of alarm permit holder notification and false alarm fee collection.

***The Police Department has begun exploring options to better manage our false alarm enforcement program. A web-based demonstration from a vendor was conducted earlier this year to gather preliminary information on how our enforcement efforts can be more automated. We are still exploring potential changes to our "alarm ordinance" to implement such a program.***

## **Village of Palatine**

### **CY 2019 Adopted Budget - Issues & Initiatives**

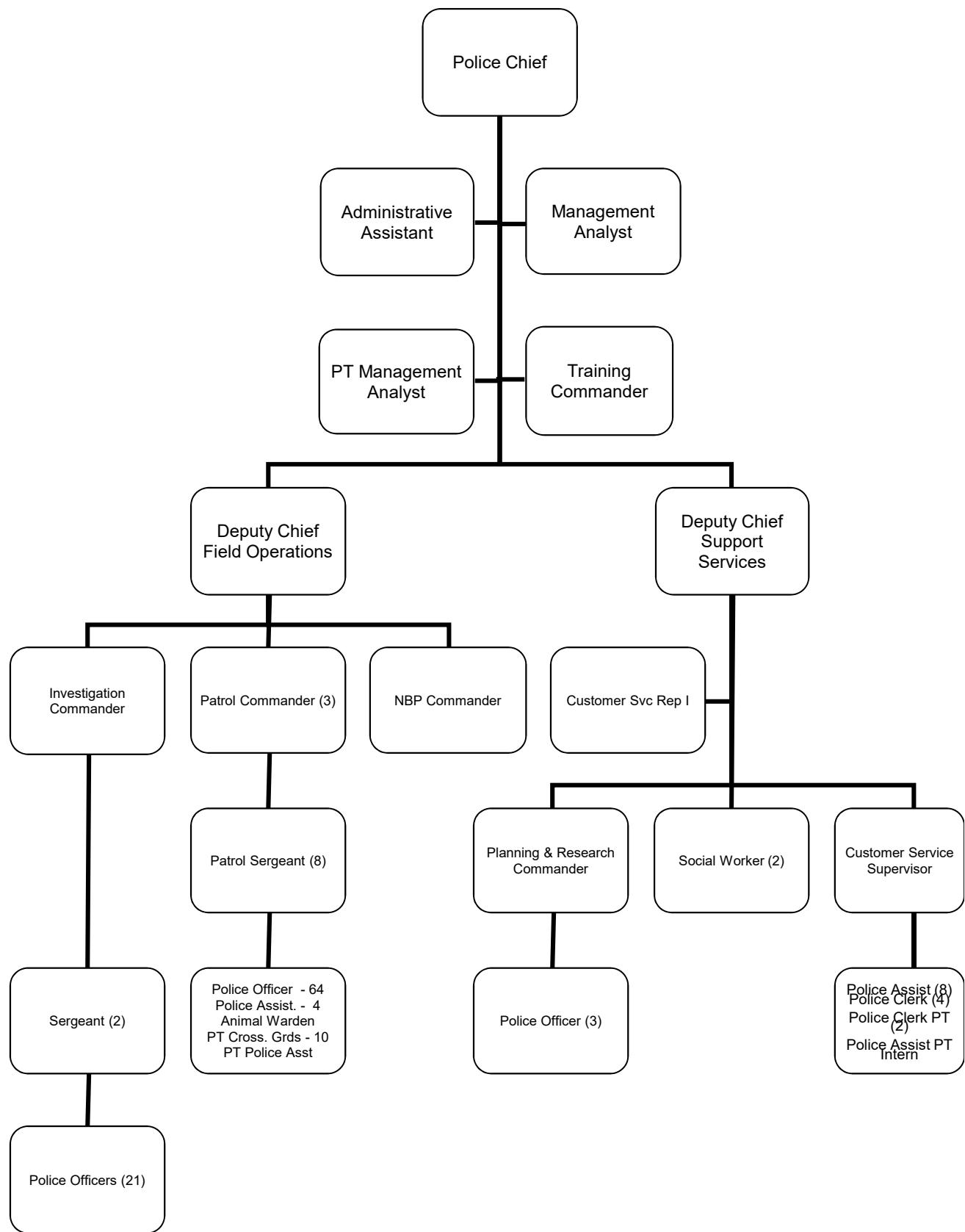
#### **Department 42 Police**

##### **Current Year**

- \* In an effort to increase the service life of Police Patrol Vehicles, collaborate with Public Works Fleet Maintenance and create a system to more evenly distribute the mileage put on vehicles.
  
- \* With the police officers' current 3-year labor contract expiring at the end of 2019, successfully negotiate a new collective bargaining agreement that is acceptable to both Village staff and the police officers' labor union.
  
- \* Continue utilizing IDOT Traffic Safety Grant funding to support enforcement efforts related to occupant protection, DUIs, and roadside safety checkpoints.
  
- Continue to enhance administrative level training, focused on succession planning. In 2019, several first line supervisors and command level administrators will attend courses at Southern Police Institute (1), Northwestern University (2) and, FBI National Academy (2).
  
- \* Begin our transition to the new Motorola CAD/Records Management System in coordination with Northwest Central Dispatch.
  
- \* Continue the police department's community outreach efforts utilizing concentrated foot patrols in Northeast Palatine and downtown Palatine.
  
- \* Partner with Community Services and Planning & Zoning by creating a more efficient and responsive avenue to address ordinance and quality of life concerns in the community.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 42 Police**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 42 Police**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	89	89	88
Police Assistant	12	12	12
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	1	1	1
Police Clerk	4	4	4
Management Analyst	1	1	1
<b><u>Full-Time Total</u></b>	<b>132</b>	<b>132</b>	<b>131</b>
Crossing Guard	10	10	10
Police Assistant	2	2	2
Police Clerk	2	2	2
Management Analyst	1	1	1
Intern	1	1	1
<b><u>Part-Time Total</u></b>	<b>16</b>	<b>16</b>	<b>16</b>
<b>Department Total: Police</b>	<b>148</b>	<b>148</b>	<b>147</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

#### Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 20,062,458	\$ 21,008,430	\$ 21,726,710
Supplies	250,198	181,270	185,365
Services & Charges	1,347,773	1,304,425	1,323,500
<b>Department Total</b>	<b>\$ 21,660,429</b>	<b>\$ 22,494,125</b>	<b>\$ 23,235,575</b>

#### Personnel Summary

Full-Time	132	132	131
Part-Time	16	16	16

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Division 01 Administration

##### Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

##### Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,616,905	\$ 1,664,860	\$ 1,762,545
Supplies	29,573	37,810	40,810
Services & Charges	49,432	57,815	56,770
<b>Program Total</b>	<b>\$ 1,695,910</b>	<b>\$ 1,760,485</b>	<b>\$ 1,860,125</b>

##### Personnel Summary

Full-Time	9	9	9
Part-Time	2	2	2

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 971,173	\$ 996,280	\$ 1,030,100
500.10	Salaries Part Time	46,919	54,165	55,525
500.15	Salaries Temporary	5,176	6,000	6,000
500.25	Salaries Special Compensation	174	15,940	16,270
500.95	Salaries Other	37,344	-	-
<b>Total: Salaries</b>		<b>1,060,786</b>	<b>1,072,385</b>	<b>1,107,895</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,917	9,145	9,485
510.10	Taxes & Benefits Medicare	15,109	15,770	16,285
510.15	Taxes & Benefits Social Security	60,735	67,335	69,510
510.20	Taxes & Benefits IMRF Er Contribution	28,924	28,885	25,200
510.25	Taxes & Benefits Police Pension Er Contribution	288,680	311,495	336,495
510.35	Taxes & Benefits Medical/Dental Insurance	147,647	153,445	192,365
510.40	Taxes & Benefits Life Insurance	1,982	2,440	2,070
510.60	Taxes & Benefits Allowances	4,125	3,960	3,240
<b>Total: Taxes &amp; Benefits</b>		<b>556,119</b>	<b>592,475</b>	<b>654,650</b>
<u>Supplies</u>				
520.05	Office Supplies General	2,587	4,600	4,600
520.10	Office Supplies Paper	2,987	3,000	3,000
525.05	Operating Supplies Custodial	3,030	3,630	3,630
525.10	Operating Supplies Medical	643	800	800
525.45	Operating Supplies Ammunition	17,888	22,780	25,780
525.95	Operating Supplies Other	2,438	3,000	3,000
<b>Total: Supplies</b>		<b>29,573</b>	<b>37,810</b>	<b>40,810</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	777	1,270	1,270
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	1,396	1,740	1,740
545.20	Communications Postage	130	225	225
550.15	Printing/Advertising Outside Printing Services	1,200	400	400
565.05	Repair and Maintenance Machinery & Equipment	18,444	24,900	22,900
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	12,040	12,680	13,635
575.15	Other Training & Travel	5,445	6,600	6,600
<b>Total: Services &amp; Charges</b>		<b>49,432</b>	<b>57,815</b>	<b>56,770</b>
<b>Division Total: Administration</b>		<b>1,695,910</b>	<b>1,760,485</b>	<b>1,860,125</b>
<b>Department Total: Police</b>		<b>1,695,910</b>	<b>1,760,485</b>	<b>1,860,125</b>
<b>Fund Total: General Fund</b>		<b>\$ 1,695,910</b>	<b>\$ 1,760,485</b>	<b>\$ 1,860,125</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Division 27 Crime Control & Investigation

##### Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

##### Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 16,926,793	\$ 17,771,715	\$ 18,538,270
Supplies	217,968	140,760	140,005
Services & Charges	41,612	47,590	46,390
<b>Program Total</b>	<b>\$ 17,186,373</b>	<b>\$ 17,960,065</b>	<b>\$ 18,724,665</b>

##### Personnel Summary

Full-Time	112	112	112
Part-Time	3	3	3

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 9,997,306	\$ 10,607,715	\$ 10,920,590
500.10	Salaries Part Time	60,091	71,400	71,945
500.20	Salaries Overtime	324,407	290,150	352,150
500.25	Salaries Special Compensation	184,703	69,100	69,450
500.95	Salaries Other	44,456	-	-
<b>Total: Salaries</b>		<b>10,610,963</b>	<b>11,038,365</b>	<b>11,414,135</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	149,455	160,690	166,095
510.15	Taxes & Benefits Social Security	639,051	685,960	709,345
510.20	Taxes & Benefits IMRF Er Contribution	98,424	91,485	76,565
510.25	Taxes & Benefits Police Pension Er Contribution	3,644,530	3,878,640	4,141,805
510.35	Taxes & Benefits Medical/Dental Insurance	1,743,866	1,868,700	1,986,160
510.40	Taxes & Benefits Life Insurance	20,114	26,035	21,965
510.60	Taxes & Benefits Allowances	20,390	21,840	22,200
<b>Total: Taxes &amp; Benefits</b>		<b>6,315,830</b>	<b>6,733,350</b>	<b>7,124,135</b>
<u>Supplies</u>				
520.05	Office Supplies General	1,405	1,805	1,805
520.15	Office Supplies Printed Forms	8,980	9,350	8,850
525.05	Operating Supplies Custodial	170	550	550
525.10	Operating Supplies Medical	173	250	250
525.35	Operating Supplies Clothing	78,812	78,230	78,230
525.95	Operating Supplies Other	17,539	20,575	20,320
<b>Total: Supplies</b>		<b>107,079</b>	<b>110,760</b>	<b>110,005</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	4,012	3,125	3,125
540.45	Services Data Processing/Technology	-	-	-
540.95	Services Other	5,979	11,300	8,535
545.10	Communications Telephone	-	240	240
545.95	Communications Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	1,770	2,725	2,725
565.05	Repair and Maintenance Machinery & Equipment	2,002	1,950	2,450
565.35	Repair and Maintenance Software	18,876	18,890	19,655
575.05	Other Small Tools & Equipment	991	1,175	1,175
575.10	Other Memberships & Publications	7,982	8,185	8,485
<b>Total: Services &amp; Charges</b>		<b>41,612</b>	<b>47,590</b>	<b>46,390</b>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>17,075,484</b>	<b>17,930,065</b>	<b>18,694,665</b>
<b>Department Total: Police</b>		<b>17,075,484</b>	<b>17,930,065</b>	<b>18,694,665</b>
<b>Fund Total: General Fund</b>		<b>\$ 17,075,484</b>	<b>\$ 17,930,065</b>	<b>\$ 18,694,665</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 221</b>	<b>Federal Equitable Sharing Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 84,063	\$ 20,000	\$ 20,000
<u>Total: Supplies</u>		<u>84,063</u>	<u>20,000</u>	<u>20,000</u>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>84,063</b>	<b>20,000</b>	<b>20,000</b>
<b>Department Total: Police</b>		<b>84,063</b>	<b>20,000</b>	<b>20,000</b>
<b>Fund Total: Federal Equitable Sharing Fund</b>		<b>\$ 84,063</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 222</b>	<b>State Equitable Sharing Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 4,552	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		<u>4,552</u>	<u>5,000</u>	<u>5,000</u>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>4,552</b>	<b>5,000</b>	<b>5,000</b>
<b>Department Total: Police</b>		<b>4,552</b>	<b>5,000</b>	<b>5,000</b>
<b>Fund Total: State Equitable Sharing Fund</b>		<b>\$ 4,552</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 223</b>	<b>DUI Fines Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 27</b>	<b>Crime Control &amp; Investigation</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 22,274	\$ 5,000	\$ 5,000
<b>Total: Supplies</b>		<b>22,274</b>	<b>5,000</b>	<b>5,000</b>
<b>Division Total: Crime Control &amp; Investigation</b>		<b>22,274</b>	<b>5,000</b>	<b>5,000</b>
<b>Department Total: Police</b>		<b>22,274</b>	<b>5,000</b>	<b>5,000</b>
<b>Fund Total: DUI Fines Fund</b>		<b>\$ 22,274</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Division 28 Traffic Control

##### Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

##### Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
Personnel Services	\$ 558,145	\$ 605,610	\$ 434,240
Supplies	148	350	350
Services & Charges	3,844	4,290	4,290
<b>Program Total</b>	<b>\$ 562,137</b>	<b>\$ 610,250</b>	<b>\$ 438,880</b>

##### Expenditures

Personnel Services	\$ 558,145	\$ 605,610	\$ 434,240
Supplies	148	350	350
Services & Charges	3,844	4,290	4,290
<b>Program Total</b>	<b>\$ 562,137</b>	<b>\$ 610,250</b>	<b>\$ 438,880</b>

##### Personnel Summary

Full-Time	3	3	2
Part-Time	10	10	10

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 28</b>	<b>Traffic Control</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 295,339	\$ 303,050	\$ 206,405
500.10	Salaries Part Time	54,086	82,100	84,200
500.20	Salaries Overtime	2,643	3,600	3,600
500.25	Salaries Special Compensation	5,558	2,150	900
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>357,626</b>	<b>390,900</b>	<b>295,105</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	5,013	5,695	4,320
510.15	Taxes & Benefits Social Security	21,434	24,280	18,360
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.25	Taxes & Benefits Police Pension Er Contribution	109,810	117,865	83,700
510.35	Taxes & Benefits Medical/Dental Insurance	63,277	65,760	31,975
510.40	Taxes & Benefits Life Insurance	610	750	420
510.60	Taxes & Benefits Allowances	375	360	360
<b>Total: Taxes &amp; Benefits</b>		<b>200,519</b>	<b>214,710</b>	<b>139,135</b>
<u>Supplies</u>				
525.95	Operating Supplies Other	148	350	350
<b>Total: Supplies</b>		<b>148</b>	<b>350</b>	<b>350</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	2,212	2,400	2,400
565.05	Repair and Maintenance Machinery & Equipment	51	100	100
565.35	Repair and Maintenance Software	899	1,050	1,050
575.05	Other Small Tools & Equipment	582	640	640
575.10	Other Memberships & Publications	100	100	100
<b>Total: Services &amp; Charges</b>		<b>3,844</b>	<b>4,290</b>	<b>4,290</b>
<b>Division Total: Traffic Control</b>		<b>562,137</b>	<b>610,250</b>	<b>438,880</b>
<b>Department Total: Police</b>		<b>562,137</b>	<b>610,250</b>	<b>438,880</b>
<b>Fund Total: General Fund</b>		<b>\$ 562,137</b>	<b>\$ 610,250</b>	<b>\$ 438,880</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Division 29 Police Training

##### Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

##### Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	53,827	64,355	62,355
<b>Program Total</b>	<b>\$ 53,827</b>	<b>\$ 64,355</b>	<b>\$ 62,355</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 29</b>	<b>Police Training</b>			
<u>Services &amp; Charges</u>				
575.15	Other Training & Travel	\$ 53,827	\$ 64,355	\$ 62,355
<u>Total: Services &amp; Charges</u>		<u>53,827</u>	<u>64,355</u>	<u>62,355</u>
<b>Division Total: Police Training</b>		<b>53,827</b>	<b>64,355</b>	<b>62,355</b>
<b>Department Total: Police</b>		<b>53,827</b>	<b>64,355</b>	<b>62,355</b>
<b>Fund Total: General Fund</b>		<b>\$ 53,827</b>	<b>\$ 64,355</b>	<b>\$ 62,355</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Division 30 Support Services

##### Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

##### Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
Personnel Services	\$ 751,489	\$ 757,395	\$ 782,805
Supplies	2,509	2,350	4,200
Services & Charges	1,199,058	1,130,375	1,153,695
<b>Program Total</b>	<b>\$ 1,953,056</b>	<b>\$ 1,890,120</b>	<b>\$ 1,940,700</b>

##### Expenditures

Personnel Services	\$ 751,489	\$ 757,395	\$ 782,805
Supplies	2,509	2,350	4,200
Services & Charges	1,199,058	1,130,375	1,153,695
<b>Program Total</b>	<b>\$ 1,953,056</b>	<b>\$ 1,890,120</b>	<b>\$ 1,940,700</b>

##### Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 30</b>	<b>Support Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 503,364	\$ 503,315	\$ 520,245
500.10	Salaries Part Time	15,138	22,130	17,460
500.20	Salaries Overtime	4,630	2,000	2,000
500.25	Salaries Special Compensation	4,461	2,600	2,600
500.95	Salaries Other	2,520	-	-
<b>Total: Salaries</b>		<b>530,113</b>	<b>530,045</b>	<b>542,305</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	7,239	7,720	7,890
510.15	Taxes & Benefits Social Security	30,955	32,905	33,665
510.20	Taxes & Benefits IMRF Er Contribution	62,258	60,875	53,010
510.35	Taxes & Benefits Medical/Dental Insurance	119,524	124,220	144,495
510.40	Taxes & Benefits Life Insurance	1,025	1,270	1,080
510.60	Taxes & Benefits Allowances	375	360	360
<b>Total: Taxes &amp; Benefits</b>		<b>221,376</b>	<b>227,350</b>	<b>240,500</b>
<u>Supplies</u>				
525.95	Operating Supplies Other	1,066	250	100
530.05	R&M Supplies Equipment Parts	1,443	2,100	4,100
<b>Total: Supplies</b>		<b>2,509</b>	<b>2,350</b>	<b>4,200</b>
<u>Services &amp; Charges</u>				
545.05	Communications Dispatch Services	590,281	566,285	566,285
545.15	Communications Cell Phones	15,449	15,000	15,000
565.05	Repair and Maintenance Machinery & Equipment	2,204	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	590,505	545,760	568,930
575.10	Other Memberships & Publications	619	830	980
<b>Total: Services &amp; Charges</b>		<b>1,199,058</b>	<b>1,130,375</b>	<b>1,153,695</b>
<b>Division Total: Support Services</b>		<b>1,953,056</b>	<b>1,890,120</b>	<b>1,940,700</b>
<b>Department Total: Police</b>		<b>1,953,056</b>	<b>1,890,120</b>	<b>1,940,700</b>
<b>Fund Total: General Fund</b>		<b>\$ 1,953,056</b>	<b>\$ 1,890,120</b>	<b>\$ 1,940,700</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 42 Police

#### Division 31 Special Detail Services

##### Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

##### Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 209,126	\$ 208,850	\$ 208,850
Supplies	-	-	-
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 209,126</b>	<b>\$ 208,850</b>	<b>\$ 208,850</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 42</b>	<b>Police</b>			
<b>Division 31</b>	<b>Special Detail Services</b>			
<u>Salaries</u>				
500.25	Salaries Special Compensation	\$ 194,165	\$ 194,000	\$ 194,000
<u>Total: Salaries</u>		194,165	194,000	194,000
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	2,836	2,820	2,820
510.15	Taxes & Benefits Social Security	12,125	12,030	12,030
<u>Total: Taxes &amp; Benefits</u>		14,961	14,850	14,850
<b>Division Total: Special Detail Services</b>		<b>209,126</b>	<b>208,850</b>	<b>208,850</b>
<b>Department Total: Police</b>		<b>209,126</b>	<b>208,850</b>	<b>208,850</b>
<b>Fund Total: General Fund</b>		<b>\$ 209,126</b>	<b>\$ 208,850</b>	<b>\$ 208,850</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

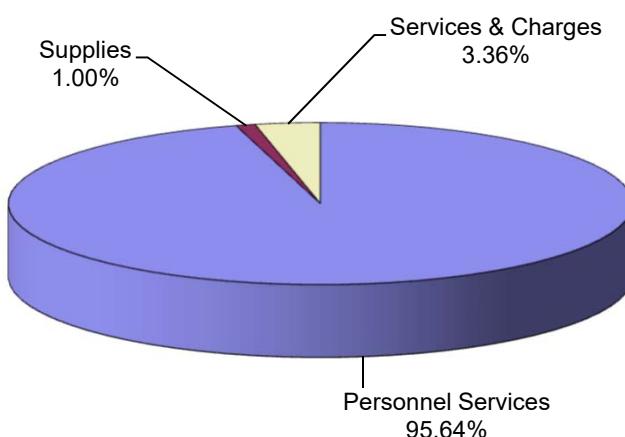
**Department 44 Fire**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 854,200	\$ 891,585	4.38%
Fire Service	16,707,115	17,323,200	3.69%
Fire Prevention & Education	390,495	408,975	4.73%
Fire Training	318,135	330,095	3.76%
Support Services	408,765	419,790	2.70%
Special Detail Services	70,000	70,000	0.00%
Emergency Management	83,115	88,165	6.08%
<b>Department Total: Fire</b>	<b>\$ 18,831,825</b>	<b>\$ 19,531,810</b>	<b>3.72%</b>

**Expenditures by Type**

Personnel Services	\$ 17,991,715	\$ 18,680,675	3.83%
Supplies	197,350	195,350	-1.01%
Services & Charges	642,760	655,785	2.03%
<b>Department Total: Fire</b>	<b>\$ 18,831,825</b>	<b>\$ 19,531,810</b>	<b>3.72%</b>

**2019 Adopted Budget by Type**



## Village of Palatine CY 2019 Adopted Budget - Issues & Initiatives

### Department 44 Fire

#### Prior Year - Status

- \* Place new Ambulance 83 and 84 in service.

**Completed. Both ambulances were placed in frontline service in July, 2018.**

- \* Place new Engine 84 in service.

**In-Progress. The new engine should arrive in December, 2018 or January, 2019 and will be outfitted and placed in front line service shortly thereafter.**

- \* Establish a new Lieutenant's eligibility list.

**Completed. The eligibility list is in place with effective dates of April 1, 2018 - March 31, 2021.**

- \* Continue to build on the RPM initiative with specific focus on further standardization.

**On-going. Significant achievements are Mechanical CPR Assist Device, All Hose Loads, and EMS Jump Bags.**

- \* Third party Inspection Testing and Maintenance (ITM) reporting.

**Completed. Bryce, "The Compliance Engine", was implemented.**

- \* Community Risk Reduction (CRR) role out.

*Occupancy risk evaluation and inspection frequency determination.*

*Implemented January, 2018.*

*Community outreach and public education campaign.*

*Held four Coffee & Codes informational presentations.*

*Educate other VOP Departments on their role in CRR.*

***Held general information meeting for VOP Administration and first working committee meeting.***

- \* Consolidation and elimination of 2 storage trailers.

***Completed October, 2018.***

- \* Continue to train VOP Staff in EOC functions and preparedness.

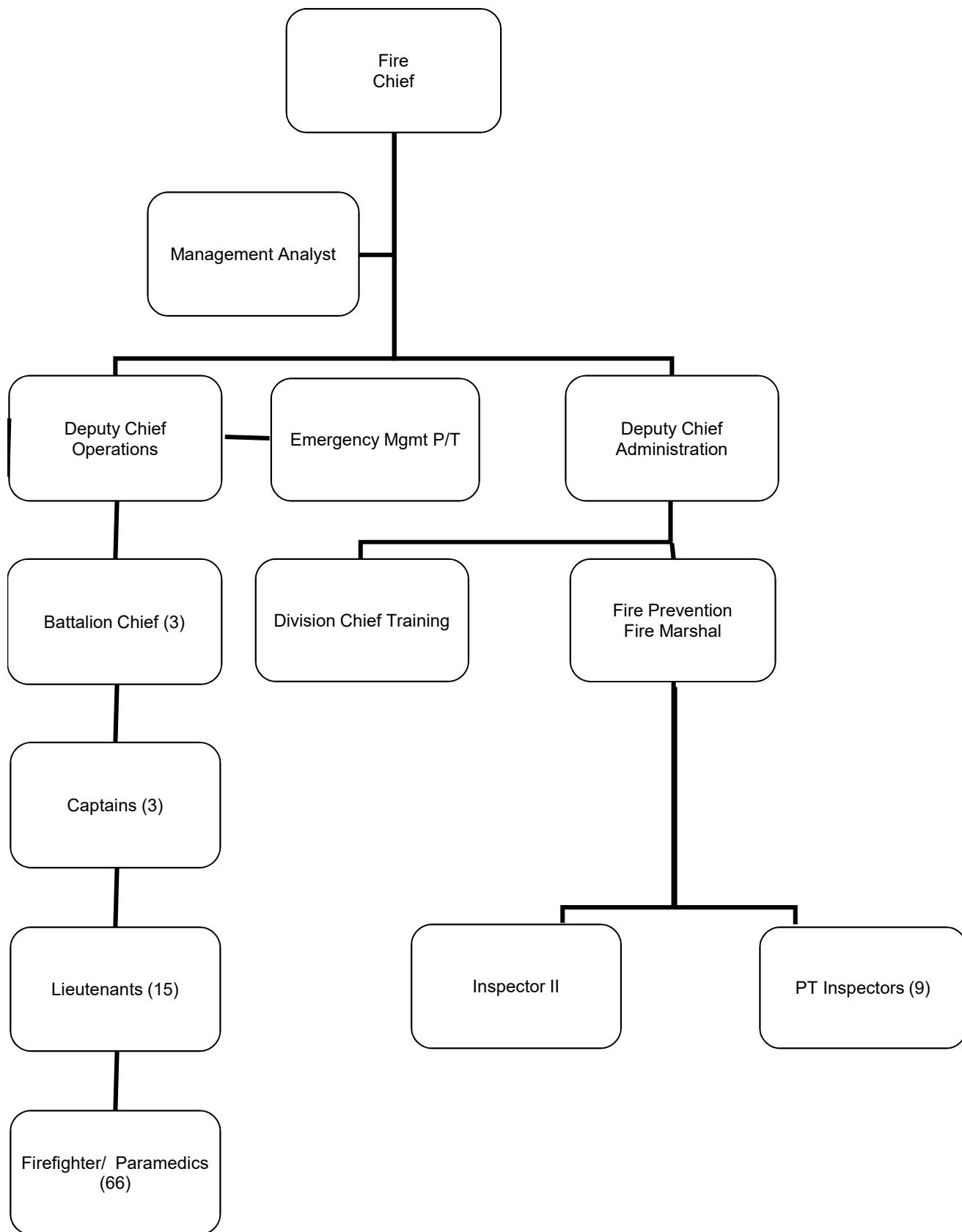
***Completed and On-Going, TTX January 15, 2018 and EOP Revision Meeting August 14, 2018.***

#### Current Year

- \* Establish new Firefighter's Eligibility, Captain's Eligibility, and Engineer's Eligibility Lists.
- \* Implement the Mobile Integrated Healthcare Pilot Program.
- \* Continue the Community Risk Reduction Roll Out at the Working Sub-Committee Level.
- \* Implement Energov consistent with the VOP Roll Out.
- \* Further improve on Activation and Training documentation and reporting for PEMA.
- \* Create new and update current AM1660 Messages: Seasonal Safety, Special Events, and Significant Weather Events.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 44 Fire**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 44 Fire**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Division Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Inspector II	1	1	1
Fire Marshal	1	1	1
Management Analyst	1	1	1
Admin Support Specialist	1	-	-
<b><u>Full-Time Total</u></b>	<b>95</b>	<b>94</b>	<b>94</b>
Inspector II	9*	9*	9*
Emergency Mgmt	1	1	1
<b><u>Part-Time Total</u></b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Department Total: Fire</b>	<b>105</b>	<b>104</b>	<b>104</b>

\* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

#### Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 17,746,006	\$ 17,991,715	\$ 18,680,675
Supplies	212,792	197,350	195,350
Services & Charges	674,398	642,760	655,785
<b>Department Total</b>	<b>\$ 18,633,196</b>	<b>\$ 18,831,825</b>	<b>\$ 19,531,810</b>

#### Personnel Summary

Full-Time	95	94	94
Part-Time	10	10	10

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 01 Administration

##### Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

##### Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 808,367	\$ 829,275	\$ 869,860
Supplies	8,783	9,000	7,000
Services & Charges	11,129	15,925	14,725
<b>Program Total</b>	<b>\$ 828,279</b>	<b>\$ 854,200</b>	<b>\$ 891,585</b>

##### Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 472,565	\$ 484,025	\$ 505,225
500.25	Salaries Special Compensation	24,564	10,830	11,070
500.95	Salaries Other	14,775	-	-
<b>Total: Salaries</b>		<b>511,904</b>	<b>494,855</b>	<b>516,295</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,765	8,930	9,205
510.10	Taxes & Benefits Medicare	7,220	7,345	7,660
510.15	Taxes & Benefits Social Security	28,549	31,375	32,725
510.20	Taxes & Benefits IMRF Er Contribution	7,364	7,395	7,120
510.30	Taxes & Benefits Fire Pension Er Contribution	170,945	202,750	213,490
510.35	Taxes & Benefits Medical/Dental Insurance	70,580	73,285	80,195
510.40	Taxes & Benefits Life Insurance	955	1,180	1,010
510.60	Taxes & Benefits Allowances	2,085	2,160	2,160
<b>Total: Taxes &amp; Benefits</b>		<b>296,463</b>	<b>334,420</b>	<b>353,565</b>
<u>Supplies</u>				
520.05	Office Supplies General	6,533	6,750	5,750
520.10	Office Supplies Paper	1,250	1,250	750
520.15	Office Supplies Printed Forms	1,000	1,000	500
<b>Total: Supplies</b>		<b>8,783</b>	<b>9,000</b>	<b>7,000</b>
<u>Services &amp; Charges</u>				
545.20	Communications Postage	293	500	300
575.10	Other Memberships & Publications	6,347	7,675	7,675
575.15	Other Training & Travel	4,489	7,750	6,750
<b>Total: Services &amp; Charges</b>		<b>11,129</b>	<b>15,925</b>	<b>14,725</b>
<b>Division Total: Administration</b>		<b>828,279</b>	<b>854,200</b>	<b>891,585</b>
<b>Department Total: Fire</b>		<b>828,279</b>	<b>854,200</b>	<b>891,585</b>
<b>Fund Total: General Fund</b>		<b>\$ 828,279</b>	<b>\$ 854,200</b>	<b>\$ 891,585</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 32 Fire Service

##### Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

##### Program Objectives

- 1 Provide 90% of emergent response times throughout the Village in under 5 minutes for EMS calls and under 5 minutes 20 seconds for Fire calls (measured from the moment the 911 call is dispatched to the time emergency crews arrive on the scene).
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide water rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 16,267,263	\$ 16,480,680	\$ 17,095,315
Supplies	109,591	98,600	98,600
Services & Charges	119,106	127,835	129,285
<b>Program Total</b>	<b>\$ 16,495,960</b>	<b>\$ 16,707,115</b>	<b>\$ 17,323,200</b>

##### Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 32</b>	<b>Fire Service</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 8,564,218	\$ 8,971,395	\$ 9,200,850
500.20	Salaries Overtime	596,021	524,560	538,260
500.25	Salaries Special Compensation	306,170	158,710	174,040
500.95	Salaries Other	35,434	-	-
<b>Total: Salaries</b>		<b>9,501,843</b>	<b>9,654,665</b>	<b>9,913,150</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	43,555	43,860	42,355
510.10	Taxes & Benefits Medicare	132,777	141,895	144,635
510.15	Taxes & Benefits Social Security	564,619	606,070	617,440
510.30	Taxes & Benefits Fire Pension Er Contribution	4,408,525	4,334,815	4,543,250
510.35	Taxes & Benefits Medical/Dental Insurance	1,598,499	1,677,380	1,815,915
510.40	Taxes & Benefits Life Insurance	17,445	21,995	18,570
510.60	Taxes & Benefits Allowances	-	-	-
<b>Total: Taxes &amp; Benefits</b>		<b>6,765,420</b>	<b>6,826,015</b>	<b>7,182,165</b>
<u>Supplies</u>				
525.10	Operating Supplies Medical	15,500	12,000	12,000
525.35	Operating Supplies Clothing	68,308	62,700	62,700
525.95	Operating Supplies Other	7,975	4,200	4,200
530.05	R&M Supplies Equipment Parts	1,531	2,700	2,700
530.15	R&M Supplies Building Repair	16,277	17,000	17,000
<b>Total: Supplies</b>		<b>109,591</b>	<b>98,600</b>	<b>98,600</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	31,521	37,000	37,000
565.05	Repair and Maintenance Machinery & Equipment	43,977	49,750	51,200
565.15	Repair and Maintenance Buildings	3,600	6,500	6,500
565.35	Repair and Maintenance Software	7,124	8,250	8,250
575.05	Other Small Tools & Equipment	32,884	26,335	26,335
<b>Total: Services &amp; Charges</b>		<b>119,106</b>	<b>127,835</b>	<b>129,285</b>
<b>Division Total: Fire Service</b>		<b>16,495,960</b>	<b>16,707,115</b>	<b>17,323,200</b>
<b>Department Total: Fire</b>		<b>16,495,960</b>	<b>16,707,115</b>	<b>17,323,200</b>
<b>Fund Total: General Fund</b>		<b>\$ 16,495,960</b>	<b>\$ 16,707,115</b>	<b>\$ 17,323,200</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 33 Fire Prevention & Education

##### Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work for the VOP with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

##### Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 375,445	\$ 370,375	\$ 388,855
Supplies	8,163	9,750	9,750
Services & Charges	11,516	10,370	10,370
<b>Program Total</b>	<b>\$ 395,124</b>	<b>\$ 390,495</b>	<b>\$ 408,975</b>

##### Personnel Summary

Full-Time	3	2	2
Part-Time	9	9	9

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 33</b>	<b>Fire Prevention &amp; Education</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 181,921	\$ 173,725	\$ 187,280
500.10	Salaries Part Time	74,027	99,315	101,835
500.20	Salaries Overtime	15,576	16,650	16,650
500.25	Salaries Special Compensation	655	-	-
500.95	Salaries Other	21,398	-	-
<b>Total: Salaries</b>		<b>293,577</b>	<b>289,690</b>	<b>305,765</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	407	-	-
510.10	Taxes & Benefits Medicare	4,199	4,410	4,460
510.15	Taxes & Benefits Social Security	17,953	18,640	19,040
510.20	Taxes & Benefits IMRF Er Contribution	22,171	19,950	18,300
510.35	Taxes & Benefits Medical/Dental Insurance	36,033	36,535	40,185
510.40	Taxes & Benefits Life Insurance	355	430	385
510.60	Taxes & Benefits Allowances	750	720	720
<b>Total: Taxes &amp; Benefits</b>		<b>81,868</b>	<b>80,685</b>	<b>83,090</b>
<u>Supplies</u>				
520.05	Office Supplies General	837	1,000	1,000
520.10	Office Supplies Paper	404	500	500
520.15	Office Supplies Printed Forms	565	1,500	1,500
525.95	Operating Supplies Other	6,357	6,750	6,750
<b>Total: Supplies</b>		<b>8,163</b>	<b>9,750</b>	<b>9,750</b>
<u>Services &amp; Charges</u>				
545.10	Communications Telephone	2,739	3,250	3,250
575.05	Other Small Tools & Equipment	3,770	2,500	2,500
575.10	Other Memberships & Publications	1,818	1,620	1,620
575.15	Other Training & Travel	3,189	3,000	3,000
<b>Total: Services &amp; Charges</b>		<b>11,516</b>	<b>10,370</b>	<b>10,370</b>
<b>Division Total: Fire Prevention &amp; Education</b>		<b>395,124</b>	<b>390,495</b>	<b>408,975</b>
<b>Department Total: Fire</b>		<b>395,124</b>	<b>390,495</b>	<b>408,975</b>
<b>Fund Total: General Fund</b>		<b>\$ 395,124</b>	<b>\$ 390,495</b>	<b>\$ 408,975</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 34 Fire Training

##### Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent Fire Fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

##### Program Objectives

- 1 To have all Firefighters certified at the state level Advanced Firefighter, Paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Company Fire Officer, Captains and Battalion / Division Chiefs certified at the Advanced Fire Officer and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all Paramedics be in compliance with the EMS System continuing education requirements.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 251,017	\$ 264,555	\$ 274,515
Supplies	2,327	3,500	3,500
Services & Charges	54,495	50,080	52,080
<b>Program Total</b>	<b>\$ 307,839</b>	<b>\$ 318,135</b>	<b>\$ 330,095</b>

##### Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 34</b>	<b>Fire Training</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 120,220	\$ 123,000	\$ 126,085
500.20	Salaries Overtime	46,003	45,890	47,090
500.25	Salaries Special Compensation	750	1,000	1,000
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>166,973</b>	<b>169,890</b>	<b>174,175</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	2,394	2,470	2,535
510.15	Taxes & Benefits Social Security	10,236	10,540	10,825
510.30	Taxes & Benefits Fire Pension Er Contribution	50,210	59,435	62,260
510.35	Taxes & Benefits Medical/Dental Insurance	20,870	21,920	24,110
510.40	Taxes & Benefits Life Insurance	244	300	250
510.60	Taxes & Benefits Allowances	90	-	360
<b>Total: Taxes &amp; Benefits</b>		<b>84,044</b>	<b>94,665</b>	<b>100,340</b>
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	2,327	3,500	3,500
<b>Total: Supplies</b>		<b>2,327</b>	<b>3,500</b>	<b>3,500</b>
<u>Services &amp; Charges</u>				
575.05	Other Small Tools & Equipment	9,113	9,550	9,550
575.10	Other Memberships & Publications	2,740	5,530	5,530
575.15	Other Training & Travel	42,642	35,000	37,000
<b>Total: Services &amp; Charges</b>		<b>54,495</b>	<b>50,080</b>	<b>52,080</b>
<b>Division Total: Fire Training</b>		<b>307,839</b>	<b>318,135</b>	<b>330,095</b>
<b>Department Total: Fire</b>		<b>307,839</b>	<b>318,135</b>	<b>330,095</b>
<b>Fund Total: General Fund</b>		<b>\$ 307,839</b>	<b>\$ 318,135</b>	<b>\$ 330,095</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 35 Support Services

##### Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

##### Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	436,489	408,765	419,790
<b>Program Total</b>	<b>\$ 436,489</b>	<b>\$ 408,765</b>	<b>\$ 419,790</b>

##### Expenditures

Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	436,489	408,765	419,790
<b>Program Total</b>	<b>\$ 436,489</b>	<b>\$ 408,765</b>	<b>\$ 419,790</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 35</b>	<b>Support Services</b>			
<u>Services &amp; Charges</u>				
545.05	Communications Dispatch Services	\$ 147,570	\$ 141,570	\$ 141,570
545.15	Communications Cell Phones	7,939	7,500	7,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	280,980	259,695	270,720
<b>Total: Services &amp; Charges</b>		<b>436,489</b>	<b>408,765</b>	<b>419,790</b>
<b>Division Total: Support Services</b>		<b>436,489</b>	<b>408,765</b>	<b>419,790</b>
<b>Department Total: Fire</b>		<b>436,489</b>	<b>408,765</b>	<b>419,790</b>
<b>Fund Total: General Fund</b>		<b>\$ 436,489</b>	<b>\$ 408,765</b>	<b>\$ 419,790</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 36 Special Detail Services

##### Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

##### Program Objectives

- 1      Provide professional emergency medical services to private entities and/or other governments for events.
- 2      Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	76,070	70,000	70,000
Services & Charges	-	-	-
<b>Program Total</b>	<b>\$ 76,070</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 224</b>	<b>Foreign Fire Insurance Tax Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 36</b>	<b>Special Detail Services</b>			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 76,070	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		<u>76,070</u>	<u>70,000</u>	<u>70,000</u>
<b>Division Total: Special Detail Services</b>		<b>76,070</b>	<b>70,000</b>	<b>70,000</b>
<b>Department Total: Fire</b>		<b>76,070</b>	<b>70,000</b>	<b>70,000</b>
<b>Fund Total: Foreign Fire Insurance Tax Fund</b>		<b>\$ 76,070</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 44 Fire

#### Division 37 Emergency Management

##### Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Serve as Secondary Responders to assist the Police, Fire and Public Works Departments.

##### Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan and Continuity of Operations Plan.
- 2 Recruit and Train EMA Volunteers.
- 3 Conduct exercises measuring emergency response readiness.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 43,914	\$ 46,830	\$ 52,130
Supplies	7,858	6,500	6,500
Services & Charges	41,663	29,785	29,535
<b>Program Total</b>	<b>\$ 93,435</b>	<b>\$ 83,115</b>	<b>\$ 88,165</b>

##### Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 44</b>	<b>Fire</b>			
<b>Division 37</b>	<b>Emergency Management</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ -	\$ -	\$ -
500.10	Salaries Part Time	35,985	38,650	43,730
500.25	Salaries Special Compensation	-	-	-
<b>Total: Salaries</b>		35,985	38,650	43,730
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	522	575	645
510.15	Taxes & Benefits Social Security	2,231	2,445	2,760
510.20	Taxes & Benefits IMRF Er Contribution	4,426	4,440	4,275
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	-	-	-
510.60	Taxes & Benefits Allowances	750	720	720
<b>Total: Taxes &amp; Benefits</b>		7,929	8,180	8,400
<u>Supplies</u>				
520.05	Office Supplies General	447	500	500
520.10	Office Supplies Paper	391	500	500
525.35	Operating Supplies Clothing	2,000	1,000	1,000
525.95	Operating Supplies Other	4,745	4,000	4,000
530.05	R&M Supplies Equipment Parts	275	500	500
<b>Total: Supplies</b>		7,858	6,500	6,500
<u>Services &amp; Charges</u>				
540.45	Services Data Processing/Technology	810	850	850
540.95	Services Other	15,543	17,000	17,000
545.20	Communications Postage	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	8,100	8,000	8,000
575.05	Other Small Tools & Equipment	13,741	750	750
575.10	Other Memberships & Publications	175	285	285
575.15	Other Training & Travel	3,294	2,900	2,650
<b>Total: Services &amp; Charges</b>		41,663	29,785	29,535
<b>Division Total: Emergency Management</b>				
<b>Department Total: Fire</b>				
<b>Fund Total: General Fund</b>				
		<b>\$ 93,435</b>	<b>\$ 83,115</b>	<b>\$ 88,165</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

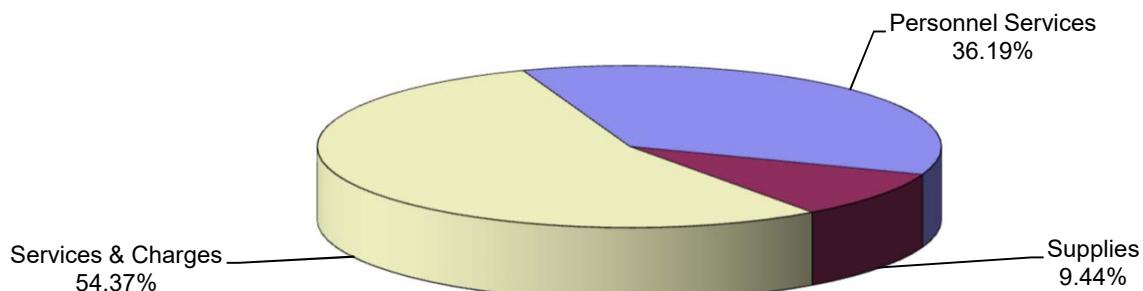
**Department 52 Public Works**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Administration	\$ 901,545	\$ 917,120	1.73%
Building, Grounds, Electrical	1,694,430	1,643,865	-2.98%
Forestry	1,319,180	1,411,720	7.01%
Utilities	9,854,385	10,045,655	1.94%
Streets	2,897,925	2,923,290	0.88%
Fleet Services	1,898,810	1,909,010	0.54%
Engineering	470,205	493,240	0.00%
<b>Department Total: Public Works</b>	<b>\$ 19,036,480</b>	<b>\$ 19,343,900</b>	<b>1.61%</b>

**Expenditures by Type**

Personnel Services	\$ 6,794,060	\$ 7,000,970	3.05%
Supplies	1,822,290	1,825,590	0.18%
Services & Charges	10,420,130	10,517,340	0.93%
<b>Department Total: Public Works</b>			
	<b>\$ 19,036,480</b>	<b>\$ 19,343,900</b>	<b>1.61%</b>

**2019 Adopted Budget by Type**



## Village of Palatine CY 2019 Adopted Budget - Issues & Initiatives

### Department 52 Public Works

#### Prior Year - Status

- \* Continue to provide highly satisfactory customer service that is cost effective:
  - Expand the use of technological advancements to improve efficiency in public outreach, time entry, and service requests.

**Have incorporated the use of Facebook announcements to alert public of construction affecting traffic and key program date announcements such as leaf collection.**

- \* Conduct a Capital Improvement Program that is timely and cost effective:
  - Complete all projects on time and within budget.

**Currently in process.**

- Implement a design/build delivery approach for a utility improvement.

**Currently in process.**

- \* Deliver reliable building and electric systems to internal and external customers:
  - Evaluate LED lighting conversion for unmetered and Village owned street lights.

**Analysis complete and will be reviewed as energy prices change. Have prioritized the conversion of metered lights with LED bulb conversion to realize the highest return on investment.**

- Align maintenance delivery with findings from service delivery alternative study.

**Service delivery study identified contracts which could be consolidated such as fire protection and those which could be re-bid such as elevator maintenance to both result in cost savings.**

- \* Acquire and maintain equipment that is safe and reliable to operate and economical to own:

- Report vehicle down time.

**Vehicle down time was reduced significantly in 2018. Fleet down time is traced from start of repair to end of repair to monitor delays associated with part procurement or other emergencies taking priority. As several mechanics were on leaves of absence, down time is very low and not representative of actual equipment downtime.**

- Continue to replace existing fleet vehicles with more economical units when possible.

**Two Police Tahoes were replaced with Explorers saving on initial purchasing costs. A Ford Focus was replaced with a used plug-in hybrid Ford Fusion to reduce long term ownership costs.**

- Evaluate the option to replace an existing Police vehicle with an electric option to reduce reoccurring costs.

**This evaluation resulted in Police patrol vehicles proposed for replacement in 2019 to be hybrid vehicles with an anticipated annual fuel savings of \$3,200 per unit.**

- \* Maintain a safe and diverse urban forest:

- Implement a revised tree trimming program utilizing in-house time freed up from the end of the EAB program.

**Completed.**

- Complete the integration of an in-house Geographic Information System inventory.

**Completed.**

- \* Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:

- Train and incorporate three new street division employees into snow and ice control program.

**Completed.**

- Implement the intergovernmental agreement with the Township Road District for the sharing of a street sweeper.

**Completed.**

- \* Provide a roadway system that is functional and cost effective:

- Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.

**System average is 74.25.**

- Complete resurfacing of Smith Street leveraging Federal Aid.

**Funding is secured with a November 2018 letting scheduled and construction in Spring of 2019.**

**Village of Palatine**  
**CY 2019 Adopted Budget - Issues & Initiatives**

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**Department 52 Public Works**

**Prior Year - Status Continued**

- \* Improve water system reliability:
  - Complete the water system pressure zone revision.

***The last major contract is fully designed and permitted with January 2019 target bid date.***

- Evaluate an emergency interconnect with the Village of Hoffman Estates.

***The evaluation is complete and negotiations on necessary land acquisition is ongoing.***

- \* Deliver reliable sanitary and storm sewer systems to customers:
  - Flush 25 miles of sanitary mains in preventative maintenance.

***Completed.***

- Televise 4 miles of storm and sanitary sewer in proactive maintenance.

***1.75 miles have been televised as the end of August.***

- Complete the conversion of the Pepper Tree sanitary sewer lift station to a gravity sewer.

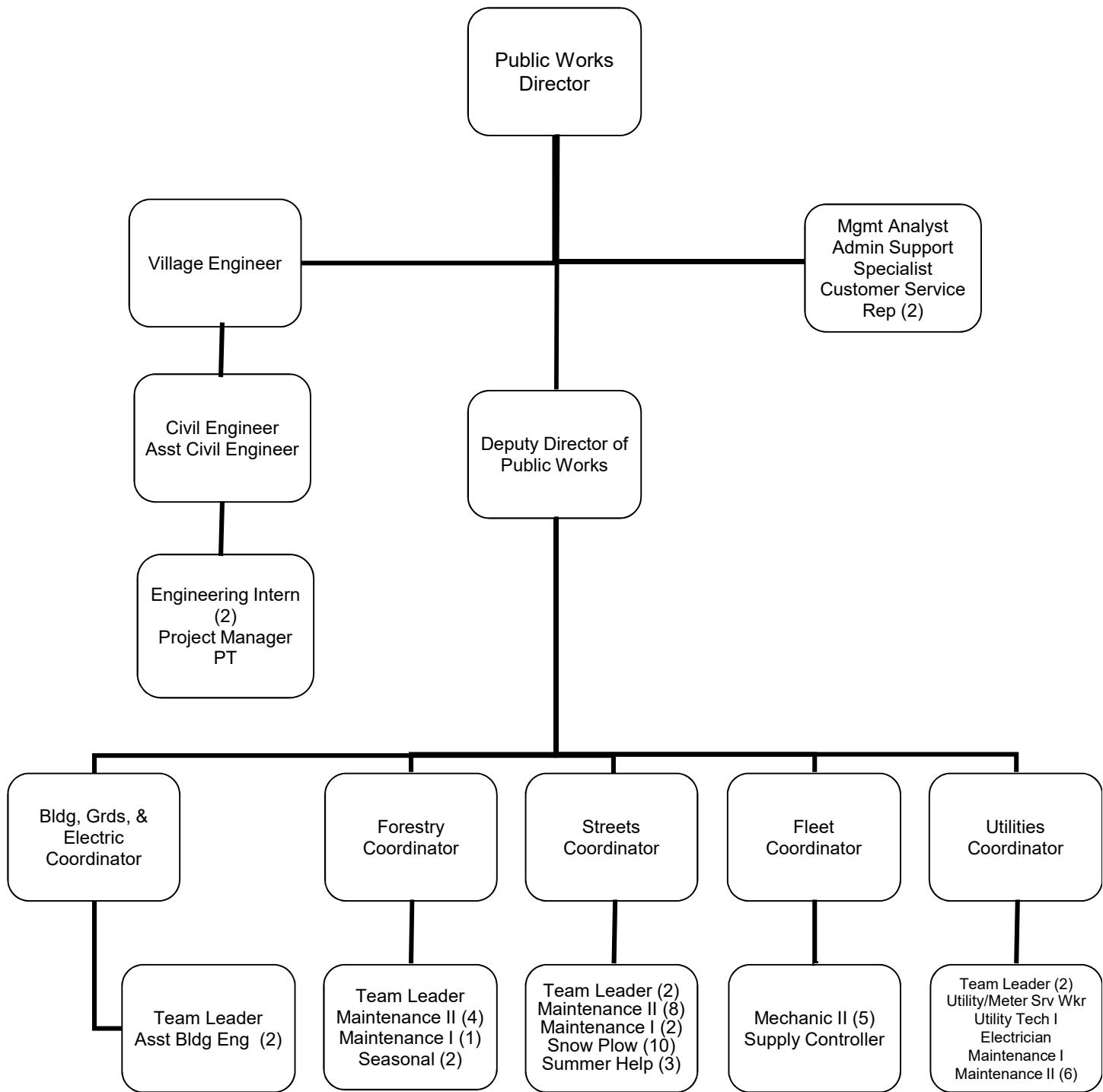
***Ongoing as a fourth quarter initiative.***

**Current Year**

- \* **Continue to provide highly satisfactory customer service that is cost effective:**
  - Expand the use of technological advancements for internal customers with time entry modernization and external customers with greater use of the Construction Update page on Village website.
- \* **Conduct a Capital Improvement Program that is timely and cost effective:**
  - Complete subarea infrastructure plans for areas with previously established land use plans.
- \* **Deliver reliable building and electric systems to internal and external customers:**
  - Complete lighting system inventory to promote modernization with LED bulbs to reduce energy costs and ease underground locating requests with overall maintenance.
- \* **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**
  - Integrate hybrid patrol vehicles into the fleet.
  - Develop a pick up truck hand-me-down program in the Department.
- \* **Maintain a safe and diverse urban forest:**
  - Utilize a recently updated tree inventory to stabilize annual investment needs for contractual tree trimming.
  - Maintain the inventory as a normal business practice to keep needs current and bring efficiencies in removals, stumping, restoration, and planting areas.
- \* **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**
  - Expand cross training amongst all divisions to focus on street clearing.
- \* **Provide a roadway system that is functional and cost effective:**
  - Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
  - Resurface three streets with concrete edging with in-house forces during the annual milling and paving program.
- \* **Improve water system reliability:**
  - Complete the water system pressure zone revision.
  - Complete the design and permitting for a water system interconnect with Hoffman Estates.
- \* **Deliver reliable sanitary and storm sewer systems to customers:**
  - Flush 25 miles of sanitary mains in preventative maintenance.
  - Complete the Kasuba forcemain relocation/replacement.

**Village of Palatine**  
**CY 2019 Adopted Budget - Organization Chart**

**Department 52 Public Works**



**Village of Palatine**  
**CY 2019 Adopted Budget - Personnel Summary**

**Department 52 Public Works**

<b>Position</b>	<b>2017 Adopted Budget</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Village Engineer	1	1	1
Asst Village Engineer	1	-	-
Asst Civil Engineer	1	1	1
Team Leader	5	6	6
Technical Team Leader	1	-	-
Maintenance I	4	4	4
Maintenance II	16	17	18
Public Works Coordinator	5	5	5
Utility Technician I	3	2	1
Utility/Meter Service Worker	1	1	1
Electrician	1	1	1
Mechanic II	5	5	5
Asst Building Engineer 1	-	-	1
Asst Building Engineer 2	2	2	1
Supply Controller	1	1	1
Management Analyst	1	1	1
Customer Svc Representative	2	2	2
Admin Support Specialist	1	1	1
<b><u>Full-Time Total</u></b>	<b><u>54</u></b>	<b><u>53</u></b>	<b><u>53</u></b>
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	2	2	2
Project Manager	1	1	1
<b><u>Part-Time Total</u></b>	<b><u>18</u></b>	<b><u>18</u></b>	<b><u>18</u></b>
<b>Department Total: Public Works</b>	<b>72</b>	<b>71</b>	<b>71</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

#### Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

#### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 6,781,653	\$ 6,794,060	\$ 7,000,970
Supplies	1,577,458	1,822,290	1,825,590
Services & Charges	9,889,603	10,420,130	10,517,340
<b>Department Total</b>	<b>\$ 18,248,714</b>	<b>\$ 19,036,480</b>	<b>\$ 19,343,900</b>

#### Personnel Summary

Full-Time	54	53	53
Part-Time	18	18	18

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 01 Administration

##### Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

##### Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 783,001	\$ 812,530	\$ 828,270
Supplies	24,647	26,280	25,580
Services & Charges	54,844	62,735	63,270
<b>Program Total</b>	<b>\$ 862,492</b>	<b>\$ 901,545</b>	<b>\$ 917,120</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	5	5	5

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 457,016	\$ 474,370	\$ 494,955
500.15	Salaries Temporary	23,876	36,000	36,000
500.20	Salaries Overtime	-	500	500
500.25	Salaries Special Compensation	52,554	64,980	57,345
500.95	Salaries Other	25,666	-	-
<b>Total: Salaries</b>		<b>559,112</b>	<b>575,850</b>	<b>588,800</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,854	8,965	9,260
510.10	Taxes & Benefits Medicare	7,802	8,540	8,735
510.15	Taxes & Benefits Social Security	30,878	36,385	37,210
510.20	Taxes & Benefits IMRF Er Contribution	63,996	63,035	54,935
510.35	Taxes & Benefits Medical/Dental Insurance	109,964	117,125	126,855
510.40	Taxes & Benefits Life Insurance	895	1,190	1,035
510.60	Taxes & Benefits Allowances	1,500	1,440	1,440
<b>Total: Taxes &amp; Benefits</b>		<b>223,889</b>	<b>236,680</b>	<b>239,470</b>
<u>Supplies</u>				
520.05	Office Supplies General	3,827	2,780	2,780
520.10	Office Supplies Paper	458	2,300	2,300
520.15	Office Supplies Printed Forms	434	500	300
525.35	Operating Supplies Clothing	15,537	15,500	15,500
<b>Total: Supplies</b>		<b>20,256</b>	<b>21,080</b>	<b>20,880</b>
<u>Services &amp; Charges</u>				
540.35	Services Medical	2,136	3,000	3,000
545.20	Communications Postage	547	1,050	750
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	20,115	18,650	19,440
575.05	Other Small Tools & Equipment	1,000	1,000	1,000
575.10	Other Memberships & Publications	4,213	5,625	5,925
575.15	Other Training & Travel	9,355	11,375	11,120
<b>Total: Services &amp; Charges</b>		<b>37,366</b>	<b>40,700</b>	<b>41,235</b>
<b>Division Total: Administration</b>		<b>840,623</b>	<b>874,310</b>	<b>890,385</b>
<b>Department Total: Public Works</b>		<b>840,623</b>	<b>874,310</b>	<b>890,385</b>
<b>Fund Total: General Fund</b>		<b>\$ 840,623</b>	<b>\$ 874,310</b>	<b>\$ 890,385</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 01</b>	<b>Administration</b>			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 4,391	\$ 5,200	\$ 4,700
<u>Total: Supplies</u>		4,391	5,200	4,700
<u>Services &amp; Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	92	500	500
575.10	Other Memberships & Publications	14,067	16,485	16,485
575.15	Other Training & Travel	3,319	5,050	5,050
<u>Total: Services &amp; Charges</u>		17,478	22,035	22,035
<b>Division Total: Administration</b>		<b>21,869</b>	<b>27,235</b>	<b>26,735</b>
<b>Department Total: Public Works</b>		<b>21,869</b>	<b>27,235</b>	<b>26,735</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 21,869</b>	<b>\$ 27,235</b>	<b>\$ 26,735</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 38 Building, Grounds, Electrical

##### Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

##### Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 577,591	\$ 621,015	\$ 634,370
Supplies	128,371	143,250	137,250
Services & Charges	688,245	930,165	872,245
<b>Program Total</b>	<b>\$ 1,394,207</b>	<b>\$ 1,694,430</b>	<b>\$ 1,643,865</b>

##### Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 299,044	\$ 324,540	\$ 331,495
500.20	Salaries Overtime	6,398	8,000	8,000
500.25	Salaries Special Compensation	3,997	2,500	2,500
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		309,439	335,040	341,995
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	4,439	4,880	4,980
510.15	Taxes & Benefits Social Security	18,982	20,795	21,220
510.20	Taxes & Benefits IMRF Er Contribution	37,533	38,480	33,425
510.35	Taxes & Benefits Medical/Dental Insurance	74,692	87,680	95,920
510.40	Taxes & Benefits Life Insurance	232	810	695
<u>Total: Taxes &amp; Benefits</u>		135,878	152,645	156,240
<u>Supplies</u>				
525.05	Operating Supplies Custodial	17,841	39,500	37,500
525.35	Operating Supplies Clothing	1,196	1,200	1,200
530.05	R&M Supplies Equipment Parts	91,870	68,370	65,870
<u>Total: Supplies</u>		110,907	109,070	104,570
<u>Services &amp; Charges</u>				
540.60	Services Custodial	78,894	85,000	80,000
540.95	Services Other	25,015	28,700	21,200
560.05	Utility Services Electric	166,354	160,000	143,000
560.10	Utility Services Natural Gas	17,126	30,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	92,639	119,380	114,380
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,000	5,610	5,850
570.10	Rental Machinery	161	500	500
575.05	Other Small Tools & Equipment	2,354	2,840	2,840
<u>Total: Services &amp; Charges</u>		388,543	432,030	397,770
<b>Division Total: Building, Grounds, Electrical</b>		<b>944,767</b>	<b>1,028,785</b>	<b>1,000,575</b>
<b>Department Total: Public Works</b>		<b>944,767</b>	<b>1,028,785</b>	<b>1,000,575</b>
<b>Fund Total: General Fund</b>		<b>\$ 944,767</b>	<b>\$ 1,028,785</b>	<b>\$ 1,000,575</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 82,293	\$ 83,770	\$ 85,675
500.20	Salaries Overtime	2,533	4,500	4,500
500.25	Salaries Special Compensation	1,493	550	550
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		86,319	88,820	90,725
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	832	1,295	1,325
510.15	Taxes & Benefits Social Security	5,765	5,515	5,635
510.20	Taxes & Benefits IMRF Er Contribution	15,470	10,200	8,870
510.35	Taxes & Benefits Medical/Dental Insurance	20,100	21,920	24,110
510.40	Taxes & Benefits Life Insurance	7	210	180
<u>Total: Taxes &amp; Benefits</u>		42,174	39,140	40,120
<u>Supplies</u>				
525.05	Operating Supplies Custodial	8,818	10,200	10,200
525.35	Operating Supplies Clothing	833	1,200	1,200
530.05	R&M Supplies Equipment Parts	7,813	22,780	21,280
<u>Total: Supplies</u>		17,464	34,180	32,680
<u>Services &amp; Charges</u>				
540.60	Services Custodial	17,903	22,900	22,900
560.05	Utility Services Electric	4,023	7,000	7,000
560.10	Utility Services Natural Gas	2,434	80,000	80,000
565.05	Repair and Maintenance Machinery & Equipment	8,363	23,800	21,900
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,000	5,610	5,850
575.05	Other Small Tools & Equipment	-	300	300
<u>Total: Services &amp; Charges</u>		38,723	139,610	137,950
<b>Division Total: Building, Grounds, Electrical</b>		<b>184,680</b>	<b>301,750</b>	<b>301,475</b>
<b>Department Total: Public Works</b>		<b>184,680</b>	<b>301,750</b>	<b>301,475</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 184,680</b>	<b>\$ 301,750</b>	<b>\$ 301,475</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>					
<b>Department 52</b>	<b>Public Works</b>					
<b>Division 38</b>	<b>Building, Grounds, Electrical</b>					
<u>Salaries</u>						
500.05	Salaries Overtime	\$ 3,161	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
<u>Total: Salaries</u>		3,161	4,500	4,500	4,500	4,500
<u>Taxes &amp; Benefits</u>						
510.10	Taxes & Benefits Medicare	46	70	70	70	70
510.15	Taxes & Benefits Social Security	196	280	280	280	280
510.20	Taxes & Benefits IMRF Er Contribution	378	520	520	440	440
<u>Total: Taxes &amp; Benefits</u>		620	870	870	790	790
<u>Services &amp; Charges</u>						
540.40	Services Management Fees	-	-	-	-	-
540.60	Services Custodial	88,968	95,000	95,000	95,000	95,000
540.95	Services Other	29,044	97,525	97,525	109,975	109,975
560.05	Utility Services Electric	50,609	58,500	58,500	55,000	55,000
560.10	Utility Services Natural Gas	3,784	8,000	8,000	8,000	8,000
565.15	Repair and Maintenance Buildings	56,036	66,500	66,500	49,550	49,550
565.25	Repair and Maintenance Landscape	32,538	33,000	33,000	19,000	19,000
<u>Total: Services &amp; Charges</u>		260,979	358,525	358,525	336,525	336,525
<b>Division Total: Building, Grounds, Electrical</b>		<b>264,760</b>	<b>363,895</b>	<b>341,815</b>		
<b>Department Total: Public Works</b>		<b>264,760</b>	<b>363,895</b>	<b>341,815</b>		
<b>Fund Total: Parking System Fund</b>		<b>\$ 264,760</b>	<b>\$ 363,895</b>	<b>\$ 341,815</b>		

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 39 Forestry

##### Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

##### Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 822,687	\$ 872,230	\$ 909,665
Supplies	24,612	29,740	31,740
Services & Charges	491,573	417,210	470,315
<b>Program Total</b>	<b>\$ 1,338,872</b>	<b>\$ 1,319,180</b>	<b>\$ 1,411,720</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 39</b>	<b>Forestry</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 540,891	\$ 557,975	\$ 588,995
500.15	Salaries Temporary	26,790	30,000	30,000
500.20	Salaries Overtime	10,166	14,500	14,500
500.25	Salaries Special Compensation	4,265	9,900	10,150
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>582,112</b>	<b>612,375</b>	<b>643,645</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	8,887	8,910	9,370
510.15	Taxes & Benefits Social Security	38,001	38,010	39,960
510.20	Taxes & Benefits IMRF Er Contribution	70,201	70,330	62,930
510.35	Taxes & Benefits Medical/Dental Insurance	122,855	140,845	152,180
510.40	Taxes & Benefits Life Insurance	256	1,400	1,220
510.60	Taxes & Benefits Allowances	375	360	360
<b>Total: Taxes &amp; Benefits</b>		<b>240,575</b>	<b>259,855</b>	<b>266,020</b>
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	1,835	4,600	4,600
525.35	Operating Supplies Clothing	3,598	3,600	3,600
525.95	Operating Supplies Other	19,179	21,540	23,540
<b>Total: Supplies</b>		<b>24,612</b>	<b>29,740</b>	<b>31,740</b>
<u>Services &amp; Charges</u>				
565.25	Repair and Maintenance Landscape	361,491	293,800	339,525
565.95	Repair and Maintenance Vehicle Maint Service Charge	118,000	109,160	113,790
575.05	Other Small Tools & Equipment	4,832	7,000	7,000
<b>Total: Services &amp; Charges</b>		<b>484,323</b>	<b>409,960</b>	<b>460,315</b>
<b>Division Total: Forestry</b>		<b>1,331,622</b>	<b>1,311,930</b>	<b>1,401,720</b>
<b>Department Total: Public Works</b>		<b>1,331,622</b>	<b>1,311,930</b>	<b>1,401,720</b>
<b>Fund Total: General Fund</b>		<b>\$ 1,331,622</b>	<b>\$ 1,311,930</b>	<b>\$ 1,401,720</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 39</b>	<b>Forestry</b>			
<u>Services &amp; Charges</u>				
540.60	Services Custodial	\$ 7,250	\$ 7,250	\$ 10,000
<u>Total: Services &amp; Charges</u>		7,250	7,250	10,000
<b>Division Total: Forestry</b>		<b>7,250</b>	<b>7,250</b>	<b>10,000</b>
<b>Department Total: Public Works</b>		<b>7,250</b>	<b>7,250</b>	<b>10,000</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 7,250</b>	<b>\$ 7,250</b>	<b>\$ 10,000</b>

**Village of Palatine  
CY 2019 Adopted Budget - Expenditures**

**Department 52 Public Works**

**Division 40 Utilities**

**Program Description**

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

**Program Objectives**

- 1      Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2      Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3      Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4      Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

**Budget Summary**

	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>2019 Adopted Budget</b>
<b>Expenditures</b>			
Personnel Services	\$ 1,540,086	\$ 1,492,220	\$ 1,604,400
Supplies	140,785	183,140	182,140
Services & Charges	7,914,391	8,179,025	8,259,115
<b>Program Total</b>	<b>\$ 9,595,262</b>	<b>\$ 9,854,385</b>	<b>\$ 10,045,655</b>

**Personnel Summary**

Full-Time	12	12	12
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 40</b>	<b>Utilities</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 472,730	\$ 511,340	\$ 578,760
500.20	Salaries Overtime	78,509	109,730	112,200
500.25	Salaries Special Compensation	11,537	28,250	28,250
500.95	Salaries Other	96,551	-	-
<b>Total: Salaries</b>		<b>659,327</b>	<b>649,320</b>	<b>719,210</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	5,649	9,455	10,470
510.15	Taxes & Benefits Social Security	40,514	40,330	44,665
510.20	Taxes & Benefits IMRF Er Contribution	130,391	74,570	70,290
510.35	Taxes & Benefits Medical/Dental Insurance	118,515	133,540	144,665
510.40	Taxes & Benefits Life Insurance	198	1,300	1,205
510.60	Taxes & Benefits Allowances	540	720	720
<b>Total: Taxes &amp; Benefits</b>		<b>295,807</b>	<b>259,915</b>	<b>272,015</b>
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	5,590	6,000	6,000
525.35	Operating Supplies Clothing	3,000	3,600	3,600
530.30	R&M Supplies Utility System	113,684	136,300	136,300
<b>Total: Supplies</b>		<b>122,274</b>	<b>145,900</b>	<b>145,900</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	67,568	86,080	98,630
550.15	Printing/Advertising Outside Printing Services	-	-	-
560.05	Utility Services Electric	255,101	265,400	260,000
560.10	Utility Services Natural Gas	7,196	11,750	11,750
560.15	Utility Services Water/Sewer	2,917,543	3,017,460	3,017,460
560.25	Utility Services Refuse Disposal	80,855	18,000	18,000
565.30	Repair and Maintenance Utility System	25,109	26,000	26,000
565.35	Repair and Maintenance Software	1,034	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	110,000	101,725	106,045
575.05	Other Small Tools & Equipment	5,444	10,000	10,000
<b>Total: Services &amp; Charges</b>		<b>3,469,850</b>	<b>3,538,915</b>	<b>3,550,385</b>
<b>Division Total: Utilities</b>		<b>4,547,258</b>	<b>4,594,050</b>	<b>4,687,510</b>
<b>Department Total: Public Works</b>		<b>4,547,258</b>	<b>4,594,050</b>	<b>4,687,510</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 4,547,258</b>	<b>\$ 4,594,050</b>	<b>\$ 4,687,510</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 40</b>	<b>Utilities</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 365,712	\$ 377,560	\$ 396,085
500.20	Salaries Overtime	20,015	26,500	26,500
500.25	Salaries Special Compensation	6,048	3,050	3,050
<b>Total: Salaries</b>		<b>391,775</b>	<b>407,110</b>	<b>425,635</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	4,965	5,915	6,185
510.15	Taxes & Benefits Social Security	24,376	25,255	26,405
510.20	Taxes & Benefits IMRF Er Contribution	76,143	46,750	41,610
510.35	Taxes & Benefits Medical/Dental Insurance	87,663	97,005	112,515
510.40	Taxes & Benefits Life Insurance	30	950	825
<b>Total: Taxes &amp; Benefits</b>		<b>193,177</b>	<b>175,875</b>	<b>187,540</b>
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	-	3,000	2,000
525.35	Operating Supplies Clothing	3,481	3,740	3,740
530.30	R&M Supplies Utility System	15,030	30,500	30,500
<b>Total: Supplies</b>		<b>18,511</b>	<b>37,240</b>	<b>36,240</b>
<u>Services &amp; Charges</u>				
540.25	Services Engineering	10,628	9,000	10,000
540.95	Services Other	15,462	15,000	15,000
560.25	Utility Services Refuse Disposal	39,685	52,090	52,090
565.30	Repair and Maintenance Utility System	3,880	11,000	11,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	80,000	73,990	77,130
575.05	Other Small Tools & Equipment	1,899	3,450	3,450
<b>Total: Services &amp; Charges</b>		<b>151,554</b>	<b>164,530</b>	<b>168,670</b>
<b>Division Total: Utilities</b>		<b>755,017</b>	<b>784,755</b>	<b>818,085</b>
<b>Department Total: Public Works</b>		<b>755,017</b>	<b>784,755</b>	<b>818,085</b>
<b>Fund Total: Sewerage Fund</b>		<b>\$ 755,017</b>	<b>\$ 784,755</b>	<b>\$ 818,085</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 40</b>	<b>Utilities</b>			
<u>Services &amp; Charges</u>				
560.20	Utility Services Refuse Collection	\$ 3,218,435	\$ 3,295,820	\$ 3,368,480
560.25	Utility Services Refuse Disposal	1,074,552	1,179,760	1,171,580
<b>Total: Services &amp; Charges</b>		<b>4,292,987</b>	<b>4,475,580</b>	<b>4,540,060</b>
<b>Division Total: Utilities</b>		<b>4,292,987</b>	<b>4,475,580</b>	<b>4,540,060</b>
<b>Department Total: Public Works</b>				
<b>Fund Total: Refuse Fund</b>		<b>\$ 4,292,987</b>	<b>\$ 4,475,580</b>	<b>\$ 4,540,060</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 41 Streets

##### Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs and pavement markings) as well as accessory facilities in all parking facilities.

##### Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition as scored by the Pavement Condition Index employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 1,524,661	\$ 1,666,610	\$ 1,671,555
Supplies	481,778	548,980	557,980
Services & Charges	567,882	682,335	693,755
<b>Program Total</b>	<b>\$ 2,574,321</b>	<b>\$ 2,897,925</b>	<b>\$ 2,923,290</b>

##### Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 41</b>	<b>Streets</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 968,430	\$ 998,910	\$ 1,039,240
500.15	Salaries Temporary	516	7,500	7,500
500.20	Salaries Overtime	55,867	152,270	146,270
500.25	Salaries Special Compensation	14,770	9,800	9,800
500.95	Salaries Other	29,428	-	-
<b>Total: Salaries</b>		<b>1,069,011</b>	<b>1,168,480</b>	<b>1,202,810</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	15,222	17,020	17,525
510.15	Taxes & Benefits Social Security	65,086	72,555	74,685
510.20	Taxes & Benefits IMRF Er Contribution	126,421	133,315	116,825
510.35	Taxes & Benefits Medical/Dental Insurance	248,255	272,365	257,185
510.40	Taxes & Benefits Life Insurance	291	2,515	2,165
510.60	Taxes & Benefits Allowances	375	360	360
<b>Total: Taxes &amp; Benefits</b>		<b>455,650</b>	<b>498,130</b>	<b>468,745</b>
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	8,702	39,000	39,000
525.30	Operating Supplies Salt	263,941	248,000	248,000
525.35	Operating Supplies Clothing	6,222	7,200	7,200
525.40	Operating Supplies Shop Materials	20,548	39,000	34,000
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.20	R&M Supplies Street Maintenance	182,365	214,780	228,780
<b>Total: Supplies</b>		<b>481,778</b>	<b>548,980</b>	<b>557,980</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	83,541	175,220	175,220
560.05	Utility Services Electric	600	1,470	1,200
560.25	Utility Services Refuse Disposal	17,000	36,550	28,550
565.20	Repair and Maintenance Streets	50,726	89,900	89,900
565.25	Repair and Maintenance Landscape	530	1,530	1,530
565.95	Repair and Maintenance Vehicle Maint Service Charge	375,000	346,065	360,755
570.10	Rental Machinery	28,816	20,000	25,000
575.05	Other Small Tools & Equipment	11,669	11,600	11,600
<b>Total: Services &amp; Charges</b>		<b>567,882</b>	<b>682,335</b>	<b>693,755</b>
<b>Division Total: Streets</b>		<b>2,574,321</b>	<b>2,897,925</b>	<b>2,923,290</b>
<b>Department Total: Public Works</b>		<b>2,574,321</b>	<b>2,897,925</b>	<b>2,923,290</b>
<b>Fund Total: General Fund</b>		<b>\$ 2,574,321</b>	<b>\$ 2,897,925</b>	<b>\$ 2,923,290</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 42 Fleet Services

##### Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

##### Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 957,936	\$ 873,270	\$ 883,970
Supplies	776,510	890,600	890,600
Services & Charges	159,533	134,940	134,440
<b>Program Total</b>	<b>\$ 1,893,979</b>	<b>\$ 1,898,810</b>	<b>\$ 1,909,010</b>

##### Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 710</b>	<b>Fleet Services Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 42</b>	<b>Fleet Services</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 590,187	\$ 603,080	\$ 625,585
500.20	Salaries Overtime	2,675	8,000	8,000
500.25	Salaries Special Compensation	7,791	8,550	8,550
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>600,653</b>	<b>619,630</b>	<b>642,135</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	6,718	9,005	9,335
510.15	Taxes & Benefits Social Security	38,006	38,440	39,840
510.20	Taxes & Benefits IMRF Er Contribution	189,640	71,160	62,770
510.35	Taxes & Benefits Medical/Dental Insurance	122,662	133,540	128,595
510.40	Taxes & Benefits Life Insurance	257	1,495	1,295
<b>Total: Taxes &amp; Benefits</b>		<b>357,283</b>	<b>253,640</b>	<b>241,835</b>
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	409,049	450,000	450,000
525.20	Operating Supplies Lubricants & Additives	15,307	25,000	25,000
525.35	Operating Supplies Clothing	2,975	3,600	3,600
530.05	R&M Supplies Equipment Parts	889	1,000	1,000
530.10	R&M Supplies Vehicle Parts	348,290	411,000	411,000
<b>Total: Supplies</b>		<b>776,510</b>	<b>890,600</b>	<b>890,600</b>
<u>Services &amp; Charges</u>				
540.95	Services Other	10,599	8,500	8,000
560.25	Utility Services Refuse Disposal	459	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	42,049	26,000	26,000
565.10	Repair and Maintenance Vehicles	94,970	78,940	78,940
565.35	Repair and Maintenance Software	6,013	7,000	7,000
575.05	Other Small Tools & Equipment	5,443	13,500	13,500
<b>Total: Services &amp; Charges</b>		<b>159,533</b>	<b>134,940</b>	<b>134,440</b>
<b>Division Total: Fleet Services</b>		<b>1,893,979</b>	<b>1,898,810</b>	<b>1,909,010</b>
<b>Department Total: Public Works</b>		<b>1,893,979</b>	<b>1,898,810</b>	<b>1,909,010</b>
<b>Fund Total: Fleet Services Fund</b>		<b>\$ 1,893,979</b>	<b>\$ 1,898,810</b>	<b>\$ 1,909,010</b>

## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Department 52 Public Works

#### Division 43 Engineering

##### Program Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

##### Program Objectives

- 1 Ensure the design and construction of projects are in compliance with current engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion on time and within budget.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

##### Budget Summary

	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Expenditures</b>			
Personnel Services	\$ 575,691	\$ 456,185	\$ 468,740
Supplies	755	300	300
Services & Charges	13,135	13,720	24,200
<b>Program Total</b>	<b>\$ 589,581</b>	<b>\$ 470,205</b>	<b>\$ 493,240</b>

##### Personnel Summary

Full-Time	3	2	2
Part-Time	1	1	1

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 43</b>	<b>Engineering</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 118,828	\$ 97,215	\$ 100,130
500.10	Salaries Part Time	25,275	46,050	46,055
500.25	Salaries Special Compensation	1,896	1,000	1,000
500.95	Salaries Other	91,176	-	-
<b>Total: Salaries</b>		<b>237,175</b>	<b>144,265</b>	<b>147,185</b>
<u>Taxes &amp; Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,439	-	-
510.10	Taxes & Benefits Medicare	3,154	2,095	2,140
510.15	Taxes & Benefits Social Security	13,485	8,950	9,135
510.20	Taxes & Benefits IMRF Er Contribution	22,533	11,280	9,885
510.35	Taxes & Benefits Medical/Dental Insurance	9,667	7,310	8,040
510.40	Taxes & Benefits Life Insurance	240	225	185
510.60	Taxes & Benefits Allowances	1,443	-	-
<b>Total: Taxes &amp; Benefits</b>		<b>51,961</b>	<b>29,860</b>	<b>29,385</b>
<u>Supplies</u>				
520.10	Office Supplies Paper	755	200	200
525.95	Operating Supplies Other	-	100	100
<b>Total: Supplies</b>		<b>755</b>	<b>300</b>	<b>300</b>
<u>Services &amp; Charges</u>				
540.20	Services Architectual	900	1,500	1,500
540.45	Services Data Processing/Technology	-	500	500
565.05	Repair and Maintenance Machinery & Equipment	235	500	500
<b>Total: Services &amp; Charges</b>		<b>1,135</b>	<b>2,500</b>	<b>2,500</b>
<b>Division Total: Engineering</b>		<b>291,026</b>	<b>176,925</b>	<b>179,370</b>
<b>Department Total: Public Works</b>		<b>291,026</b>	<b>176,925</b>	<b>179,370</b>
<b>Fund Total: General Fund</b>		<b>\$ 291,026</b>	<b>\$ 176,925</b>	<b>\$ 179,370</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 43</b>	<b>Engineering</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 78,038	\$ 80,710	\$ 83,135
500.25	Salaries Special Compensation	750	750	750
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>78,788</b>	<b>81,460</b>	<b>83,885</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,022	1,190	1,225
510.15	Taxes & Benefits Social Security	4,684	5,075	5,225
510.20	Taxes & Benefits IMRF Er Contribution	15,470	9,355	8,200
510.35	Taxes & Benefits Medical/Dental Insurance	21,092	21,920	24,110
510.40	Taxes & Benefits Life Insurance	166	205	175
510.60	Taxes & Benefits Allowances	375	360	360
<b>Total: Taxes &amp; Benefits</b>		<b>42,809</b>	<b>38,105</b>	<b>39,295</b>
<u>Services &amp; Charges</u>				
540.25	Services Engineering	-	-	10,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,000	5,610	5,850
<b>Total: Services &amp; Charges</b>		<b>6,000</b>	<b>5,610</b>	<b>15,850</b>
<b>Division Total: Engineering</b>		<b>127,597</b>	<b>125,175</b>	<b>139,030</b>
<b>Department Total: Public Works</b>		<b>127,597</b>	<b>125,175</b>	<b>139,030</b>
<b>Fund Total: Waterworks Fund</b>		<b>\$ 127,597</b>	<b>\$ 125,175</b>	<b>\$ 139,030</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditures**

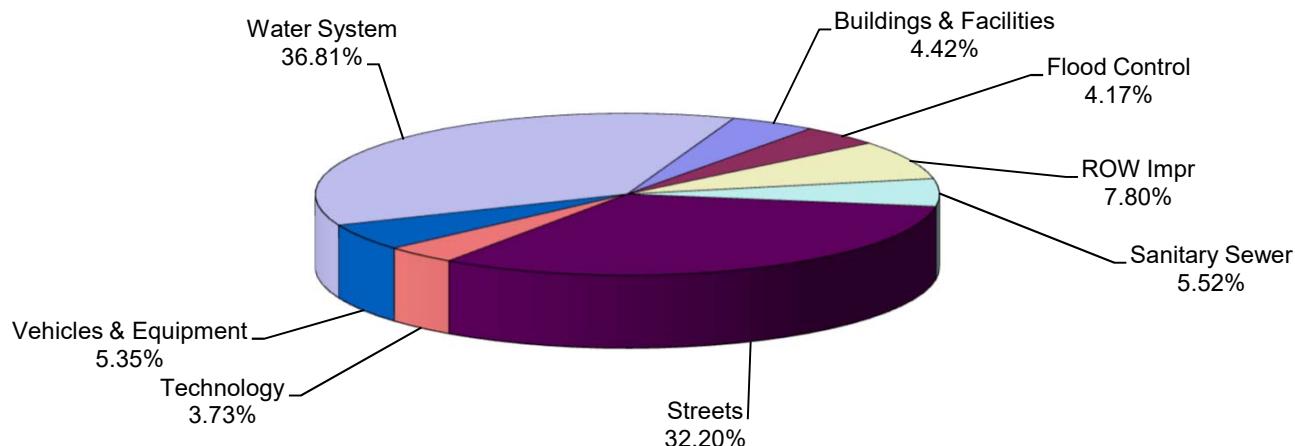
Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<b>Department 52</b>	<b>Public Works</b>			
<b>Division 43</b>	<b>Engineering</b>			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 113,227	\$ 114,800	\$ 120,550
500.25	Salaries Special Compensation	2,850	2,960	3,070
500.95	Salaries Other	-	-	-
<b>Total: Salaries</b>		<b>116,077</b>	<b>117,760</b>	<b>123,620</b>
<u>Taxes &amp; Benefits</u>				
510.10	Taxes & Benefits Medicare	1,376	1,710	1,795
510.15	Taxes & Benefits Social Security	7,152	7,305	7,665
510.20	Taxes & Benefits IMRF Er Contribution	19,036	13,520	12,080
510.35	Taxes & Benefits Medical/Dental Insurance	21,092	21,920	23,590
510.40	Taxes & Benefits Life Insurance	225	280	240
<b>Total: Taxes &amp; Benefits</b>		<b>48,881</b>	<b>44,735</b>	<b>45,370</b>
<u>Services &amp; Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,000	5,610	5,850
<b>Total: Services &amp; Charges</b>		<b>6,000</b>	<b>5,610</b>	<b>5,850</b>
<b>Division Total: Engineering</b>		<b>170,958</b>	<b>168,105</b>	<b>174,840</b>
<b>Department Total: Public Works</b>		<b>170,958</b>	<b>168,105</b>	<b>174,840</b>
<b>Fund Total: Sewerage Fund</b>		<b>\$ 170,958</b>	<b>\$ 168,105</b>	<b>\$ 174,840</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Expenditure Overview**

**Division 75 Capital**

	2018 Adopted Budget	2019 Adopted Budget	% Change
<b>Expenditures by Division</b>			
Capital	\$ 11,884,786	\$ 9,961,758	-16.18%
<b>Division Total: Capital</b>	<b>\$ 11,884,786</b>	<b>\$ 9,961,758</b>	<b>-16.18%</b>
<b>Expenditures by Type</b>			
Buildings & Facilities	\$ 370,000	\$ 440,000	18.92%
Flood Control	670,000	415,000	-38.06%
ROW Impr	707,746	776,973	9.78%
Sanitary Sewer	2,150,000	550,000	-74.42%
Streets	2,616,450	3,207,395	22.59%
Technology	419,000	372,100	-11.19%
Vehicles & Equipment	1,672,730	532,955	-68.14%
Water System	3,278,860	3,667,335	11.85%
<b>Division Total: Capital</b>	<b>\$ 11,884,786</b>	<b>\$ 9,961,758</b>	<b>-16.18%</b>

**2019 Adopted Budget by Type**



## Village of Palatine CY 2019 Adopted Budget - Expenditures

### Division 75      Capital Outlay

#### Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermains, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

#### Department Objectives

- 1      To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2      To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3      To improve the quality of life with capital projects that fulfill specific community needs.
- 4      To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

#### Budget Summary

	2018	2019
	2017 Actual	Adopted Budget
<b>Expenditures</b>		
Capital Outlay	\$ 8,439,121	\$ 11,884,786
<b>Program Total</b>	<b>\$ 8,439,121</b>	<b>\$ 11,884,786</b>
	<b>\$ 9,961,758</b>	

Village of Palatine, IL

*Capital*

2019 thru 2023

**PROJECTS BY FUNDING SOURCE**

Source	Project #	2019	2020	2021	2022	2023	Total
<b>Capital Equipment - 401</b>							
Technology Hardware Infrastructure Replacements	IT 0001	56,500	47,200	9,000	125,000	88,000	325,700
Technology Hardware Additions	IT 0002	30,600	12,000	12,000	12,000	12,000	78,600
Infrastructure Software & Upgrades	IT 0003	21,500	14,500	13,500	19,000	10,000	78,500
Office Computer Hardware Replacement	IT 0004	42,500	31,600	36,250	27,150	29,000	166,500
Public Safety Communications Hardware	IT 0005	94,000	160,000	145,500	112,000	26,000	537,500
Enterprise Resource Planning Project	IT 0007	92,000	15,000	15,000	15,000	15,000	152,000
GIS	IT 0010		2,000		2,000		4,000
Village Wide Technology Improvements	IT 0012	10,000	57,480	55,000	37,000	25,000	184,480
Fire Dept Vehicle Replacements	VE 0001		695,365	321,555	69,440	2,587,500	3,673,860
Fire Dept Equipment Replacements & Additions	VE 0002	15,000	52,600	120,000	55,200	105,800	348,600
Public Works Vehicle Replacements	VE 0003	207,030	213,060	761,910	342,720	701,500	2,226,220
Public Works Equipment Replacements	VE 0004	60,770	374,180	151,510	67,200	117,300	770,960
Police Dept Vehicle Replacements	VE 0005	250,155	321,155	187,460	48,155	438,545	1,245,470
Administrative Vehicle Replacements	VE 0006		86,920				86,920
<b>Capital Equipment - 401 Total</b>		<b>880,055</b>	<b>2,083,060</b>	<b>1,828,685</b>	<b>931,865</b>	<b>4,155,645</b>	<b>9,879,310</b>
<b>Capital Improvement - 402</b>							
Village Facility Roof Replacements	BF 0004				10,000		10,000
Combined Service Facility Maintenance Projects	BF 0006		50,000	50,000	50,000	350,000	500,000
Emergency Power Systems	BF 0010	5,000	20,000	17,500		1,000	43,500
Fire Station 85	BF 0022		66,500				66,500
Community Lighting Modernization	BF 0023				40,000	40,000	80,000
Sidewalk Replacement & Extension Program	RW 0001	320,000	330,000	340,000	350,000	360,000	1,700,000
Irrigation Expansion	RW 0006			15,000	15,000	15,000	45,000
Street Light Cable & Pole Replacement	RW 0010	15,000	15,000	15,000	15,000	15,000	75,000
Traffic Signal Upgrade	RW 0015			30,000			30,000
Traffic Signal Pre-Emption Equipment	RW 0019	14,000		14,000		14,000	42,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	89,210	89,650	90,410	90,330	90,380	449,980
Curb and Gutter-Concrete Edging Extension Program	ST 0002	104,050	151,495	119,870	130,095	371,355	876,865
Collector Street Improvements & Maintenance	ST 0003	450,000	750,000		400,000	350,000	1,950,000
Integral Curb Program	ST 0006	233,665	76,755	17,985		36,425	364,830
Street Microsurfacing Program	ST 0007	75,000	75,000	100,000	100,000	100,000	450,000
Intersection Improvements - Pedestrian	ST 0009			205,000	105,000	105,000	415,000
Bike Plan Implementation	ST 0013		150,000				150,000
Arterial Street Improvements	ST 0014		267,500	200,000	750,000	750,000	1,967,500
<b>Capital Improvement - 402 Total</b>		<b>1,305,925</b>	<b>2,041,900</b>	<b>1,214,765</b>	<b>2,055,425</b>	<b>2,598,160</b>	<b>9,216,175</b>
<b>CDBG - 210</b>							
Sidewalk Replacement & Extension Program	RW 0001		312,973				312,973
Community Development Block Grant Improvements	RW 0018			270,000	270,000	270,000	810,000
Lift Station Improvements	SS 0003		312,973				312,973

Source	Project #	2019	2020	2021	2022	2023	Total
	<b>CDBG - 210 Total</b>	312,973	312,973	270,000	270,000	270,000	1,435,946
<b>Motor Fuel Tax - 205</b>							
Road Resurfacing	ST 0004	1,555,470	1,674,250	1,780,755	1,786,875	1,510,245	8,307,595
Residential Street Reconstruction Program	ST 0005	575,000	700,000	400,000	675,000	500,000	2,850,000
	<b>Motor Fuel Tax - 205 Total</b>	2,130,470	2,374,250	2,180,755	2,461,875	2,010,245	11,157,595
<b>Motor Vehicle Parking - 620</b>							
Village Facility Roof Replacements	BF 0004		25,000				25,000
Parking Deck Maint & Improvements	BF 0007			100,000	100,000		200,000
Train Station Maint & Improvements	BF 0008	20,000	30,000	25,000	50,000		125,000
	<b>Motor Vehicle Parking - 620 Total</b>	20,000	55,000	25,000	150,000	100,000	350,000
<b>Sewer - 610</b>							
Combined Service Facility Maintenance Projects	BF 0006	25,000	50,000	50,000	50,000		175,000
Roadway Drainage Improvements	FC 0001	55,000	55,000	55,000	55,000	55,000	275,000
Creek Stabilization	FC 0002		250,000				250,000
Creek Outfall Structure Rehabilitation	FC 0003	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005		250,000	60,000	60,000	60,000	430,000
Ditch Analysis and Rehabilitation	FC 0006	100,000		200,000	200,000	200,000	700,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	100,000	100,000	75,000	75,000	100,000	450,000
Storm Sewer System Sliplining	FC 0010	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011		50,000		50,000		100,000
Residential Drainage Improvements	FC 0013	30,000	30,000	30,000	30,000	30,000	150,000
Village Wide Sanitary Sewer Sliplining	SS 0001	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	400,000	270,000	50,000	50,000	75,000	845,000
	<b>Sewer - 610 Total</b>	990,000	1,335,000	800,000	850,000	800,000	4,775,000
<b>TIF-233</b>							
Parking Deck Maint & Improvements	BF 0007	325,000	175,000	100,000			600,000
Parking Lot Rehabilitation	BF 0016	40,000	250,000	50,000	350,000		690,000
Clocktower Renovation	BF 0021		15,000				15,000
Community Lighting Modernization	BF 0023		40,000	40,000			80,000
Irrigation Expansion	RW 0006	25,000	20,000				45,000
DT Street Rehabilitation & Landscaping	ST 0008	125,000	850,000	50,000	500,000		1,525,000
Watermain Replacements	WW 0003	350,000	175,000				525,000
	<b>TIF-233 Total</b>	865,000	1,525,000	240,000	850,000		3,480,000
<b>TIF-234</b>							
TIF Sidewalk Extension	RW 0004	90,000	90,000	100,000	100,000	100,000	480,000
Lift Station Improvements	SS 0003		420,000				420,000
Watermain Replacements	WW 0003	240,000					240,000
	<b>TIF-234 Total</b>	330,000	510,000	100,000	100,000	100,000	1,140,000
<b>Water - 605</b>							

Source	Project #	2019	2020	2021	2022	2023	Total
Combined Service Facility Maintenance Projects	BF 0006	25,000	50,000	50,000	50,000		175,000
Water System Improvement Planning	BF 0014		150,000				150,000
Material Storage	BF 0015				350,000		350,000
Utilities SCADA System Upgrades	IT 0006	25,000	25,000	25,000	25,000	25,000	125,000
Water Tank Maintenance	WW 0001	860,540	572,350	554,040	406,495	568,055	2,961,480
Water Tank Removal and Upgrades	WW 0001A	350,000	3,215,000				3,565,000
Watermain Extensions & Looping	WW 0002		200,000	200,000	200,000	200,000	800,000
Watermain Replacements	WW 0003	1,391,795	1,584,945	1,787,165	2,015,185	2,272,120	9,051,210
Well and Pump Station Improvements	WW 0005	25,000	150,000		100,000		275,000
Water System 3 Zone Conv & Source Enhancements	WW 0006	450,000	100,000	250,000			800,000
<b>Water - 605 Total</b>		<b>3,127,335</b>	<b>6,047,295</b>	<b>2,866,205</b>	<b>3,146,680</b>	<b>3,065,175</b>	<b>18,252,690</b>
<b>GRAND TOTAL</b>		<b>9,961,758</b>	<b>16,284,478</b>	<b>9,525,410</b>	<b>10,815,845</b>	<b>13,099,225</b>	<b>59,686,716</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # BF 0004  
 Project Name Village Facility Roof Replacements

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Account # XXX-52-75-6010 610

### Description

Replacement and upgrading of Village Facility Roofs

CY 2020 - Deck (3 Towers)	\$ 25,000
CY 2022 - Fire Station 81	10,000

### Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage, and incur excessive repair costs.

1. Ensure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
270,000	Construction		25,000		10,000		35,000	225,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>			<b>10,000</b>		<b>35,000</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
270,000	Capital Improvement - 402				10,000		10,000	225,000
<b>Total</b>	<b>Motor Vehicle Parking - 620</b>		25,000				<b>25,000</b>	<b>Total</b>
	<b>Total</b>	<b>25,000</b>			<b>10,000</b>		<b>35,000</b>	

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project #	BF 0006
Project Name	Combined Service Facility Maintenance Projects

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Account # 605-52-75-6010 610

### Description

Annual improvements to portions of the CSF that have reached their service life  
CY 2019 - Study to assess and prioritize

#### Possible Projects:

Furnishings & ADA Improvements	\$ 50,000
Garage Doors	168,000
Site Lighting Replacement	55,000
Brick Wall Repair	350,000
CSF HVAC Replacement	260,000

### Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Expenditures	2019	2020	2021	2022	2023	Total	Future
Construction	50,000	150,000	150,000	150,000	350,000	850,000	50,000
<b>Total</b>	<b>50,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>350,000</b>	<b>850,000</b>	<b>Total</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
Capital Improvement - 402		50,000	50,000	50,000	350,000	500,000	50,000
Sewer - 610	25,000	50,000	50,000	50,000		175,000	
Water - 605	25,000	50,000	50,000	50,000		175,000	
<b>Total</b>	<b>50,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>350,000</b>	<b>850,000</b>	<b>Total</b>

# Capital

## Village of Palatine, IL

2019 *thru* 2023

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Project # BF 0007

Project Name Parking Deck Maint & Improvements

Account # 620-52-75-6010 610

### Description

CY 2019 - Level 5 Concrete, Joint, Sealant Repair  
 CY 2020 - Level 4 Concrete, Joint, Sealant Repair  
 CY 2021 - Level 3 Concrete, Joint, Sealant Repair  
 CY 2022 - Level 2 Concrete, Joint, Sealant Repair  
 CY 2023 - Level 1 Concrete, Joint, Sealant Repair

### Justification

Normal wear & tear repairs and proactive maintenance.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
100,000	Other	325,000	175,000	100,000	100,000	100,000	800,000
<b>Total</b>	<b>Total</b>	<b>325,000</b>	<b>175,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>800,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
100,000	Motor Vehicle Parking - 620				100,000	100,000	200,000
<b>Total</b>	<b>TIF-233</b>	<b>325,000</b>	<b>175,000</b>	<b>100,000</b>			<b>600,000</b>
	<b>Total</b>	<b>325,000</b>	<b>175,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>800,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Jeff Malinowski

Type Improvement

Useful Life 10 Years

Category Buildings & Facilities

Project # BF 0008  
Project Name Train Station Maint & Improvements

Account # 620-52-75-6010 610

### Description

CY 2019 - Refinish Paneling	20,000
CY 2020 - Concrete Replacement	30,000
CY 2021 - Fence Replacement	25,000
CY 2022 - HVAC Replacement	50,000

### Justification

The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Expenditures	2019	2020	2021	2022	2023	Total
Construction	20,000	30,000	25,000	50,000		125,000
<b>Total</b>	<b>20,000</b>	<b>30,000</b>	<b>25,000</b>	<b>50,000</b>		<b>125,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Motor Vehicle Parking - 620	20,000	30,000	25,000	50,000		125,000
<b>Total</b>	<b>20,000</b>	<b>30,000</b>	<b>25,000</b>	<b>50,000</b>		<b>125,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0010  
Project Name Emergency Power Systems

Account # 402-52-75-6010 610

### Description

Installation and replacement of emergency power systems and components including generators and batteries

CY 2019 - Power Supply CSF	\$ 5,000
CY 2020 - Uninterruptible Power Supply Partial Battery Replacement Police HQ	20,000
CY 2021- Power Supply Village Hall	17,500

### Justification

To provide power to critical Village functions and equipment during outages.

To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.

To allow continued operations during storms and other emergencies.

Expenditures	2019	2020	2021	2022	2023	Total	Future
Equipment	5,000	20,000	17,500		1,000	43,500	25,000
<b>Total</b>	<b>5,000</b>	<b>20,000</b>	<b>17,500</b>		<b>1,000</b>	<b>43,500</b>	<b>Total</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
Capital Improvement - 402	5,000	20,000	17,500		1,000	43,500	25,000
<b>Total</b>	<b>5,000</b>	<b>20,000</b>	<b>17,500</b>		<b>1,000</b>	<b>43,500</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # BF 0014  
Project Name Water System Improvement Planning

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Account # 605-52-75-6010 610

### Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village. Based upon specific criteria, potential risks and threats were identified, site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue. Door improvements, fencing additions, monitoring & alarming was installed. Additionally, a system study was completed to improve the water system as a whole. Improvements are expected to be largely completed by 2020.

### Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily by-passed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.

An update to the Master Water Study is recommended to identify system improvements, security enhancements and preventative maintenance enhancements.

Expenditures	2019	2020	2021	2022	2023	Total
Other		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Water - 605		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 10 years

Category Buildings & Facilities

Project # BF 0015  
Project Name Material Storage

Account # 605-52-75-6010 610

### Description

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2021 if warranted after Village Hall renovation and potential improvements to the Combined Service Facility.

### Justification

Seasonal equipment such as sprayers, tanks, plows and holiday decorations have longer service life when protected from the elements.

Expenditures	2019	2020	2021	2022	2023	Total
Construction				350,000		350,000
Total				350,000		350,000

Funding Sources	2019	2020	2021	2022	2023	Total
Water - 605				350,000		350,000
Total				350,000		350,000

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0016  
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010

### Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

CY 2019 - Design parking lot resurfacing

CY 2020 - Resurface selected parking lots

CY 2021 - Design for Permanent Parking Block 22 in the area bounded by Wilson, Smith, Slade and Greeley

CY 2023 - Construction of Block 22 parking

### Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2019	2020	2021	2022	2023	Total
615 - Improvements Other than Buildings	40,000	250,000	50,000	350,000		690,000
<b>Total</b>	<b>40,000</b>	<b>250,000</b>	<b>50,000</b>	<b>350,000</b>		<b>690,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
TIF-233	40,000	250,000	50,000	350,000		690,000
<b>Total</b>	<b>40,000</b>	<b>250,000</b>	<b>50,000</b>	<b>350,000</b>		<b>690,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Buildings & Facilities

Project # BF 0021  
Project Name Clocktower Renovation

Account # 402-52-75-6010 610

### Description

FY 2020 - Replacement clock movement at Train Station

### Justification

The clocktower is over 15 years old and a geared movement which is not preferred compared to digital versions now more commonplace. The movement, which controls the timing and face panel displays, has experienced several breakdowns.

Expenditures	2019	2020	2021	2022	2023	Total
Other		15,000				15,000
<b>Total</b>		<b>15,000</b>				<b>15,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
TIF-233		15,000				15,000
<b>Total</b>		<b>15,000</b>				<b>15,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Buildings & Facilities

Project # BF 0022  
Project Name Fire Station 85

Account #

### Description

Preventative Maintenance is required at the Colfax Street Fire Station  
CY 2020 - Rear entrance door replacement (\$3,000)  
- Roof Top unit (\$15,000)  
- Replace east bay heater in upper loft (\$6,000)  
- Replacement of 3 overhead garage door operators (\$5,000), replace 3 exhaust fans (\$2,500), and Window Replacement (\$35,000)

### Justification

Originally constructed in the 1950's and added onto in 1974, systems and components are in need of repair or replacement.

Expenditures	2019	2020	2021	2022	2023	Total
Construction		66,500				66,500
<b>Total</b>		<b>66,500</b>				<b>66,500</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Improvement - 402		66,500				66,500
<b>Total</b>		<b>66,500</b>				<b>66,500</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # BF 0023

Project Name Community Lighting Modernization

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Buildings & Facilities

Account # 620-52-75-6010 610

### Description

An audit of our surface parking lots identified the replacement of existing fluorescent and high intensity discharge lamps with more efficient fixtures would be more economical over time.

CY 2020 - Design of Palatine Road

CY 2021 - Construct Palatine Road

CY 2022 - Design US-14

CY 2023 - Construct US-14

### Justification

Operational savings from lighting retrofits include both quantifiable and qualitative benefits. Through the increased lamp life of the new fixtures, there is a direct decrease in the cost of re-lamping as lights fail. This avoids the cost of the lamps as well as the labor associated with the replacement of lamps. Qualitative benefits of lighting retrofits can include improved lighting quality and color, improved lighting control, instantaneous start, and increased security.

Expenditures	2019	2020	2021	2022	2023	Total
Construction		40,000	40,000	40,000	40,000	160,000
<b>Total</b>		<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>160,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Improvement - 402				40,000	40,000	80,000
TIF-233		40,000	40,000			80,000
<b>Total</b>		<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>160,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # FC 0001  
Project Name Roadway Drainage Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

### Description

This program is intended to improve drainage in rights-of-way with improvements including storm sewer extensions, addition of inlets, or alteration of surface improvements. This program is coordinated with the annual roadway maintenance programs.

### Justification

The program has been in response to concerns brought forward by residents, neighborhoods, or Village right-of-way maintainers.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
55,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
55,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Project # FC 0002  
Project Name Creek Stabilization

Account # 610-52-75-6020 615

### Description

Segments of Salt and Buffalo Creeks have limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties, reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements are to be prioritized based on losses to structures, safety, and erosion control. Improvements are additionally targeted to comply with phase 2 of the National Pollutant Discharge Elimination System.

CY 2018/2019 - Design and Permit (2 year process) Salt Creek between Clark and Williams

CY 2020 - Construct

### Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Prior	Expenditures	2019	2020	2021	2022	2023	Total
40,000	Construction		250,000				250,000
<b>Total</b>	<b>Total</b>		<b>250,000</b>				<b>250,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
40,000	Sewer - 610		250,000				250,000
<b>Total</b>	<b>Total</b>		<b>250,000</b>				<b>250,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # FC 0003  
Project Name Creek Outfall Structure Rehabilitation

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

### Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of Salt Creek and Buffalo Creek.

### Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2019	2020	2021	2022	2023	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Flood Control

Project # FC 0004  
Project Name Storm Inlet Reconstruction/Repair

Account # 610-52-75-6020 615

### Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

### Justification

Maintain integrity of storm sewer system (ensure positive drainage)

Eliminate structure, street, and parkway erosion

Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2019	2020	2021	2022	2023	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project #	FC 0005	Department	52-Public Works
Project Name	Bridges and Culverts	Contact	Matt Barry
		Type	Improvement
		Useful Life	40 years

Account # 610-52-75-6020 615

### Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$60,000 annually).

CY 2020 - Buffalo Creek Box Culvert Construct

CY 2021 - Tahoe @ East Branch

CY 2022 - Capri @ Buffalo Creek

CY 2023 - Illinois @ West Branch

FUTURE - Diane CMP Replacement

Priorities to be adjusted to reflect creek inventory and annual inspections.

### Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Prior	Expenditures	2019	2020	2021	2022	2023	Total
150,000	Construction		250,000	60,000	60,000	60,000	430,000
<b>Total</b>	<b>Total</b>		<b>250,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>430,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
150,000	Sewer - 610		250,000	60,000	60,000	60,000	430,000
<b>Total</b>	<b>Total</b>		<b>250,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>430,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Project # FC 0006  
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

### Description

Improve existing open channel storm water flow or convert to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will maintain open channel flow.

Potential Locations include:

CY 2019 - Olive east of Warren

FUTURE - Leonard south of Palatine Road

- Ellis west of Quentin Road
- Glade east of Cedar

### Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance

Improve longitudinal ditch slopes

Create maintainable side slopes

Improvements to right-of-way drainage and long term maintenance

Prior	Expenditures	2019	2020	2021	2022	2023	Total
200,000	Construction	100,000		200,000	200,000	200,000	700,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>		<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>700,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
200,000	Sewer - 610	100,000		200,000	200,000	200,000	700,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>		<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>700,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project #	FC 0007
Project Name	Storm Sewer & Draintile Repl/Expansion

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Account # 610-52-75-6020 615

### Description

Certain properties originally developed outside of the Village rely on draintile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended for draintiles. Deteriorating metal pipes will also be replaced with this program.

Potential locations include:

Boxculvert Extension on Franklin North of US-14

Culvert Replacement for Diane over Buffalo Creek

Draintile internal to the block east of Plum Grove Rd and north of Michigan Av

Quentin near Echo

Lilac South to Tulip

East of Quentin and north of Hillside

### Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2019	2020	2021	2022	2023	Total
75,000	Construction	100,000	100,000	75,000	75,000	100,000	450,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>75,000</b>	<b>75,000</b>	<b>100,000</b>	<b>450,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
75,000	Sewer - 610	100,000	100,000	75,000	75,000	100,000	450,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>75,000</b>	<b>75,000</b>	<b>100,000</b>	<b>450,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # FC 0010  
 Project Name Storm Sewer System Sliplining

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Account # 610-52-75-6020 615

### Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village  
 Identified locations for consideration include:

- Brighton Court & Kensington
- Forest south of Kenilworth
- Pebble Creek Rd to Salt Creek

### Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2019	2020	2021	2022	2023	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
<b>Total</b>	<b>Total</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>300,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Project # FC 0011  
Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

### Description

In recent more severe rain events, some sub-watersheds performed below current storm sewer system standards. In response to these observations, the Village hired outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure, it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub-watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-watershed capacity. Identified improvements would feed into the Ditch Rehabilitation Program or Storm Sewer Expansion Program.

Areas Targeted include:

Reimer Reservoir Additional Engineering, Elm near Echo, Kenilworth West of Crescent, Anthony to Trailside Drain Tile replacement

### Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Expenditures	2019	2020	2021	2022	2023	Total
Construction		50,000		50,000		100,000
<b>Total</b>		<b>50,000</b>		<b>50,000</b>		<b>100,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Sewer - 610		50,000		50,000		100,000
<b>Total</b>		<b>50,000</b>		<b>50,000</b>		<b>100,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # FC 0013  
 Project Name Residential Drainage Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Account # 610-52-75-6020 615

### Description

In 1991, the Village initiated a program to extend public storm sewers into private property areas with substandard drainage. This program focused on private drainage issues with an extension of the public storm sewer system via a cost share with neighborhoods. As the majority of these issues have been improved, the program was adjusted in 2008 to include a small diameter cost sharing program with small diameter extensions to be led, and owned, by the residents. Rain gardens were also added as eligible projects in 2008 but have received very little interest since their introduction into the program. The Basement Protection Program is also included in this Capital Program to allow for modernizing structural plumbing for residential structures to reduce wastewater back up into basements. It is recommended the Small Diameter Storm Sewer Extension and Basement Protection Program be funded with the extension of publicly owned storm sewers into private property and rain garden be suspended.

1. Small Diameter Program (4" or 6") with the Village participating 50% up to \$2,500
2. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

### Justification

The program and its sub-program parts have been in response to residents who, due to added runoff resulting from the sump pump disconnect program, were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
20,000	Construction	30,000	30,000	30,000	30,000	30,000	150,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
20,000	Sewer - 610	30,000	30,000	30,000	30,000	30,000	150,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Rights of Way Improvements

Project # RW 0001  
Project Name Sidewalk Replacement & Extension Program

Account # 402-52-75-6040 615

### Description

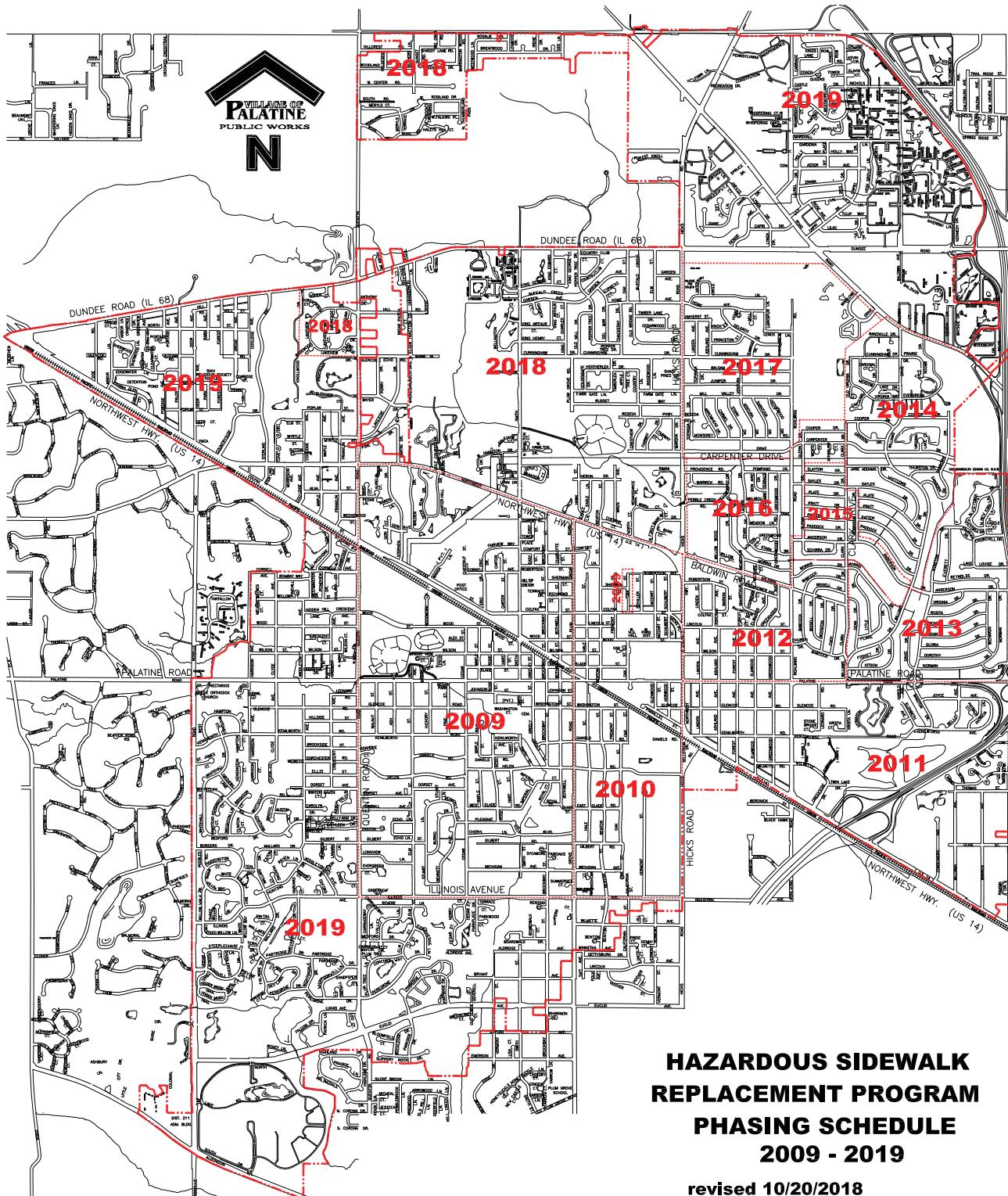
The sidewalk replacement program consists of:  
Sidewalk Replacement Program to address offsets.  
50/50 Sidewalk Replacement for qualifying public sidewalks.  
The extension program completes gaps with a priority towards high volume routes, access to schools and access to parks.  
The collective goal of each respective subcategory is to provide a safe and adequate means of transportation for pedestrians. The replacement program addresses vertical displacements of 7/8 inches or greater.  
2019 - \$310,000 for Sidewalk Replacement and \$10,000 for Misc. Infills from the Capital Improvement Fund and \$312,973 from the Community Development Block Grant Program.

### Justification

The replacement program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consists of four warrants:  
A. Vertical Displacement (offsets) greater than 7/8 inch;  
B. Horizontal Displacements (cracks) greater than 1/2 inch;  
C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and  
D. Surface Deterioration (spauling) greater than 50%.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
310,000	Construction	632,973	330,000	340,000	350,000	360,000	2,012,973	750,000
<b>Total</b>	<b>Total</b>	<b>632,973</b>	<b>330,000</b>	<b>340,000</b>	<b>350,000</b>	<b>360,000</b>	<b>2,012,973</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
310,000	Capital Improvement - 402	320,000	330,000	340,000	350,000	360,000	1,700,000	750,000
<b>Total</b>	<b>CDBG - 210</b>	<b>312,973</b>					<b>312,973</b>	
	<b>Total</b>	<b>632,973</b>	<b>330,000</b>	<b>340,000</b>	<b>350,000</b>	<b>360,000</b>	<b>2,012,973</b>	<b>Total</b>



**HAZARDOUS SIDEWALK  
REPLACEMENT PROGRAM  
PHASING SCHEDULE  
2009 - 2019**

revised 10/20/2018

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0004  
Project Name TIF Sidewalk Extension

Account # XXX-52-75-6040 615

### Description

To provide a safe and adequate means of transportation for pedestrians.

CY 2019 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2020 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2021 - Hicks from Rand to Dundee if eligible

CY 2022-2023 - Complete Gaps

### Justification

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Prior	Expenditures	2019	2020	2021	2022	2023	Total
90,000	615 - Improvements Other than Buildings	90,000	90,000	100,000	100,000	100,000	480,000
<b>Total</b>		<b>90,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>480,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
90,000	TIF-234	90,000	90,000	100,000	100,000	100,000	480,000
<b>Total</b>		<b>90,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>480,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Elias Koutas

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0006  
Project Name Irrigation Expansion

Account # XXX-52-75-6040 615

### Description

Installation of irrigation is proposed to reduce reliance on manual watering. As part of this program, planted areas will be reviewed to balance irrigation installation costs with aesthetic improvements to utilize perennial plantings where possible.

CY 2019 - Wood Street Shelter and Train Station annual planting areas at ground level

CY 2020 - All remaining manual watering areas of TIF District planting beds

CY 2021 - Hicks & Northwest Hwy (Phase 1 - Clock Tower)

CY 2022 - Hicks & Northwest Hwy (Phase 2 - Island Beds)

CY 2023 - Palatine & Northwest Hwy

FUTURE- Rohlwing Road Planter

### Justification

This program is designed to provide for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District, while lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
10,000	Construction			15,000	15,000	15,000	45,000
Total	615 - Improvements Other than Buildings	25,000	20,000				45,000
	Total	25,000	20,000	15,000	15,000	15,000	90,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
10,000	Capital Improvement - 402			15,000	15,000	15,000	45,000
Total	TIF-233	25,000	20,000				45,000
	Total	25,000	20,000	15,000	15,000	15,000	90,000

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Rights of Way Improvements

Project # RW 0010  
Project Name Street Light Cable & Pole Replacement

Account # 402-52-75-6040 615

### Description

Systematic replacement of old rubber-coated Type R street light cable with new burial type wire in various subdivisions. When necessary, declining poles will be replaced.

It is proposed that for 2019 through 2023, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

### Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
15,000	Construction	15,000	15,000	15,000	15,000	15,000	75,000	30,000
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
15,000	Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000	30,000
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Project # RW 0015  
Project Name Traffic Signal Upgrade

Account # 402-52-75-6040 615

### Description

CY 2021 - Required Village participation on State roadway projects

### Justification

This program anticipates required local participation on State improvements including traffic signal modernizations.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
30,000	Construction			30,000			30,000	30,000
Total	Total			30,000			30,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
30,000	Capital Improvement - 402			30,000			30,000	30,000
Total	Total			30,000			30,000	Total

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # RW 0018  
 Project Name Community Development Block Grant Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Rights of Way Improvements

Account # 210-52-75-6040 615

### Description

Infrastructure improvements in Block Grant eligible areas:

2019 - Sidewalk Replacement Program (budgeted in RW 0001)

2020 - Kasuba Forcemain Replacement (\$1.4M Project budgeted in SS 0003)

### Justification

Improve Pedestrian access

Prior	Expenditures	2019	2020	2021	2022	2023	Total
252,746	615 - Improvements Other than Buildings			270,000	270,000	270,000	810,000
<b>Total</b>	<b>Total</b>			<b>270,000</b>	<b>270,000</b>	<b>270,000</b>	<b>810,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
252,746	CDBG - 210			270,000	270,000	270,000	810,000
<b>Total</b>	<b>Total</b>			<b>270,000</b>	<b>270,000</b>	<b>270,000</b>	<b>810,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Equipment

Useful Life 10 years

Category Rights of Way Improvements

Project # RW 0019

Project Name Traffic Signal Pre-Emption Equipment

Account # 402-52-75-6040 615

### Description

CY 2019 - Traffic Signal Preemption Equipment - Preventative Maintenance Program  
 CY 2021 - Traffic Signal Preemption Equipment - Preventative Maintenance Program

### Justification

Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersections (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Expenditures	2019	2020	2021	2022	2023	Total	Future
Equipment	14,000		14,000		14,000	42,000	14,000
<b>Total</b>	<b>14,000</b>		<b>14,000</b>		<b>14,000</b>	<b>42,000</b>	<b>Total</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
Capital Improvement - 402	14,000		14,000		14,000	42,000	14,000
<b>Total</b>	<b>14,000</b>		<b>14,000</b>		<b>14,000</b>	<b>42,000</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Project # SS 0001

Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

### Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specifically identified maintenance locations.

Neighborhoods targeted include Winston Park Units 2 and 3 where sanitary sewers are located in rear yard easements and Greenwood north of Tahoe.

This project is administered with the Storm Sewer Sliplining program as well.

### Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2019	2020	2021	2022	2023	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total</b>	<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total</b>	<b>Total</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>750,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Project # SS 0003  
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

### Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems, as well as the physical structures.  
 CY 2019 - Kasuba Force main Replacement Part 1 \$400,000  
 CY 2020 - Kasuba Force main Replacement Part 2 \$1,002,973  
 CY 2021 - Condition Assessment and Long Term Planning \$50,000 (Pump Upgrades, Shut off Valve Replacement, Quick Connections for Emergent Operations)  
 CY 2022 - Cathodic Protection \$50,000  
 CY 2023 - Station Efficiencies with Pump Equipment Modernization \$75,000

### Justification

To improve the reliability, reduce operating costs, modernize pump equipment, and to ensure the long term viability of these facilities. The replacement of the existing Peppertree Lift Station and Force main is approximately \$1.7M. The station costs an additional \$40K annually to operate in energy and emergency response. A Gravity Sewer Replacement is feasible and considered preferred for long term operation and maintenance.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
2,000,000	Construction	400,000	1,002,973	50,000	50,000	75,000	1,577,973
<b>Total</b>	<b>Total</b>	<b>400,000</b>	<b>1,002,973</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>1,577,973</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
2,000,000	CDBG - 210		312,973				312,973
<b>Total</b>	<b>Sewer - 610</b>	<b>400,000</b>	<b>270,000</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>845,000</b>
	<b>TIF-234</b>		<b>420,000</b>				<b>420,000</b>
	<b>Total</b>	<b>400,000</b>	<b>1,002,973</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>1,577,973</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project #	ST 0001	Department	52-Public Works
Project Name	50/50 Apron/Curb/Gutter Replacement	Contact	Mark Grabowski
Account #	402-52-75-6060 615	Type	Improvement
		Useful Life	20 years
		Category	Streets

### Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs.

### Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. If a resident wants to "depress" their curb in order to eliminate a bump, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program, at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents over the last 15 years have ever wanted to pay for more curb & gutter to be replaced that was not adjacent to the driveway apron.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
83,540	Construction	89,210	89,650	90,410	90,330	90,380	449,980	200,000
<b>Total</b>	<b>Total</b>	<b>89,210</b>	<b>89,650</b>	<b>90,410</b>	<b>90,330</b>	<b>90,380</b>	<b>449,980</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
83,540	Capital Improvement - 402	89,210	89,650	90,410	90,330	90,380	449,980	200,000
<b>Total</b>	<b>Total</b>	<b>89,210</b>	<b>89,650</b>	<b>90,410</b>	<b>90,330</b>	<b>90,380</b>	<b>449,980</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # ST 0002  
 Project Name Curb and Gutter-Concrete Edging Extension Program

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Account # 402-52-75-6060 615

### Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems.

CY 2019-2023 - Concrete edging at miscellaneous locations depending on resurfacing program

### Justification

1. To improve neighborhood appearance by reducing vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
115,585	Construction	104,050	151,495	119,870	130,095	371,355	876,865	200,000
<b>Total</b>	<b>Total</b>	<b>104,050</b>	<b>151,495</b>	<b>119,870</b>	<b>130,095</b>	<b>371,355</b>	<b>876,865</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
115,585	Capital Improvement - 402	104,050	151,495	119,870	130,095	371,355	876,865	200,000
<b>Total</b>	<b>Total</b>	<b>104,050</b>	<b>151,495</b>	<b>119,870</b>	<b>130,095</b>	<b>371,355</b>	<b>876,865</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Project # ST 0003  
Project Name Collector Street Improvements & Maintenance

Account # 402-52-75-6060 615

### Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume. Maintain roadways eligible for Federal Aid. CY 2019 - Smith Resurfacing - Palatine Rd to Dundee Rd with Federal Aid Matching Funds (\$1.32 M in Federal Aid) \$450,000, \$120,000 to be reimbursed after project  
CY 2020 - Rohlwing North of Palatine to Cunningham Resurfacing  
CY 2022 - Rohlwing Road Phase I south of Palatine Road \$400,000  
Future - Rohlwing Road Design south of Palatine Road \$350,000.  
- Rohlwing Road Reconstruction south of Palatine Road with Federal Aid Matching Funds (\$2M in Federal Aid) match of \$500,000.  
- Michigan from Cedar to Plum Grove Rd  
- Rohlwing north of Palatine and Cunningham west of Rohlwing Phase I \$800,000  
- Cunningham East of Hicks  
- Illinois from Quentin to Plum Grove Rd  
- Grove south of Dundee Rd

### Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Expenditures	2019	2020	2021	2022	2023	Total
Construction	450,000	750,000		400,000	350,000	1,950,000
<b>Total</b>	<b>450,000</b>	<b>750,000</b>		<b>400,000</b>	<b>350,000</b>	<b>1,950,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Improvement - 402	450,000	750,000		400,000	350,000	1,950,000
<b>Total</b>	<b>450,000</b>	<b>750,000</b>		<b>400,000</b>	<b>350,000</b>	<b>1,950,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Project # ST 0004  
Project Name Road Resurfacing

Account # 205-52-75-6060 615

### Description

This program addresses the annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventative maintenance, and relationship to planned utility work under the streets. The program consists of milling of existing surface, full depth patching as needed, and final overlay. Inflation is included in out years.

### Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
1,596,125	Construction	1,555,470	1,674,250	1,780,755	1,786,875	1,510,245	8,307,595	3,800,000
<b>Total</b>	<b>Total</b>	<b>1,555,470</b>	<b>1,674,250</b>	<b>1,780,755</b>	<b>1,786,875</b>	<b>1,510,245</b>	<b>8,307,595</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
1,596,125	Motor Fuel Tax - 205	1,555,470	1,674,250	1,780,755	1,786,875	1,510,245	8,307,595	3,800,000
<b>Total</b>	<b>Total</b>	<b>1,555,470</b>	<b>1,674,250</b>	<b>1,780,755</b>	<b>1,786,875</b>	<b>1,510,245</b>	<b>8,307,595</b>	<b>Total</b>

PALATINE STREETS  
rev. 08/16/2018  
2019 Street Resurfacing Program

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2018)				TOTAL Estimated Cost 2019	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Rej Cost
									April 2019	April 2020	April 2021	April 2022			
2019 ARROW	001	ARROWHEAD DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,093.0	25.0	29,900	53	50	47	44	41	80,730	
2019 ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	177.0	25.0	8,823	62	60	57	55	52	23,822	
2019 BENTO	006	BENTON STREET	WASHINGTON STREET	HELEN ROAD	6	1,509.0	23.0	34,707	47	43	39	35	31	157,917	78.9
2019 BROCK	003	BRICKWAY STREET	COLFAX STREET	WOOD STREET	6	654.0	29.0	18,966	45	42	38	34	30	86,295	43.1
2019 COOLI	003	COOLIDGE AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	991.0	21.0	20,811	54	51	47	44	39	80,122	40,061
2019 CREST	001	CRESTVIEW DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	6	892.0	24.0	21,408	50	47	43	40	36	57,802	
2019 CRSCT	001	CRESCENT COURT	CRESCENT AVENUE	CUL-DE-SAC WEST	1	415.0	25.0	10,375	41	36	31	25	19	28,013	
2019 FREMO	004	FREMONT STREET	WASHINGTON STREET	DANIELS ROAD	6	823.0	23.0	18,929	45	41	37	33	29	86,127	43.0
2019 GOLDG	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473.0	25.0	13,095	57	54	51	48	45	35,357	
2019 HETHW	001	HEATHERLEA DRIVE	TIMBERLEA DRIVE	GOLDEN GATE LANE	3	820.0	25.0	22,211	62	60	57	55	52	59,970	
2019 KENIL	006	KENILWORTH AVENUE	CEDAR STREET	MAPLE STREET	2	320.0	23.0	7,360	46	42	38	33	27	19,872	
2019 KGEOG	001	KING GEORGE COURT	SMITH ROAD	KING EDWARD COURT	3	805.0	34.0	27,370	38	34	30	27	23	73,895	
2019 KGEOG	002	KING GEORGE COURT	KING EDWARD COURT SOUTH	KING EDWARD COURT NORTH	3	1,338.0	25.0	39,330	53	50	47	44	41	106,191	
2019 KNOX	001	KNOX STREET	ASHLAND AVENUE	DELGADO DRIVE	3	507.0	20.0	10,140	52	49	45	41	36	27,378	
2019 MAPLE	003	MAPLE STREET	KENILWORTH AVENUE	CUL-DE-SAC	2	405.0	23.0	9,315	51	47	43	39	34	25,151	
2019 MIDDLETON	003	MIDDLETON AVENUE	WILSON DRIVE	PALATINE ROAD	1	650.0	24.0	15,990	53	50	46	42	38	61,562	30,781
2019 MONTY	002	MONTEREY ROAD	STARK DRIVE	ROHLWING ROAD	6	1,222.0	24.0	29,328	51	48	45	41	38	79,186	
2019 MORSN	001	MORRISON AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	690.0	25.0	17,250	48	45	40	36	30	66,413	33,206
2019 BISSE	001	BISSELL DRIVE	BALDWIN ROAD	CLARK DRIVE	4	785.0	25.0	19,625	52	49	45	42	39	52,988	
2019 OAKST	008	OAK STREET	MICHIGAN AVENUE	CUL-DE-SAC SOUTH	2	305.0	25.0	7,625	55	52	49	45	41	20,588	
2019 CHRCD	001	CHURCH	ROHLWING ROAD	BACCOCK DRIVE	4	630.0	25.0	15,750	56	53	50	47	44	42,525	
2019 RIDGE	001	RIDGEWOOD LANE	CUNNINGHAM DRIVE	FARMGATE LANE	3	828.0	25.0	20,700	52	49	46	43	39	55,890	
2019 RUSSE	001	RUSSET WAY	PLUM GROVE ROAD	HICKS ROAD	3	2,676.0	25.0	66,900	51	48	45	41	38	180,630	
2019 SANBO	001	SANBORN DRIVE	DEAD END NORTH	THURSTON DRIVE	5	1,495.0	25.0	37,375	49	46	42	39	35	100,913	
2019 STEPH	001	STEPHEN DRIVE	NORTHWEST HIGHWAY	COLFAX STREET	1	2,445.0	24.0	58,680	45	41	37	31	26	158,436	
2019 VALLN	001	VALLEY LANE	REVERE LANE	MEDFORD DRIVE	2	1,150.0	25.0	28,750	52	49	45	42	39	77,625	
2019 WASHI	002	WASHINGTON STREET	PLUM GROVE ROAD	OAK STREET	6	1,309.0	23.0	30,107	39	35	31	26	22	136,987	68.4

25,407 Feet  
4.8 Miles  
27 Sections

Total Cost 1,982,384 104,048 233.6

50/50 (4.3% of TOTAL) (ST 0001) \$89,207

Road Resurfacing (ST 0004) \$1,555,466

PALATINE STREETS  
rev. 08/14/2018  
2020 Street Resurfacing - TENTATIVE

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2018)				TOTAL Estimated Cost 2020	TOTAL Estimated Cost 2020 2023	(\$T 0002) Integral Curb Ext Conc Edge Curb Repl Cost
									April 2019	April 2020	April 2021	April 2022			
2020 ASTER	002 ASTER AVENUE	CAPRI DRIVE	DEAD END EAST	4	169.0	25.0	4,225	57	55	52	49	45	12,041		
2020 NIGHT	001 NIGHTINGALE DRIVE	PARTRIDGE DRIVE	PEREGRINE DRIVE	2	910.0	25.0	22,750	51	48	44	39	35	64,838		
2020 BROCK	001 BROCKWAY STREET	NORTHWEST HIGHWAY	COMFORT STREET	6	1,038.0	22.0	22,836	52	49	47	43	40	92,486	46,243	
2020 BROCK	002 BROCKWAY STREET	COMFORT STREET	COLFAX STREET	6	1,469.0	22.0	32,318	52	49	45	41	37	153,511		76,755
2020 CAPRI	001 CAPRI DRIVE	GARDENIA LANE	LILY LANE	4	1,496.0	25.0	37,400	48	45	41	36	31	106,590		
2020 RAVEN	001 RAVEN LANE	HUNTING DRIVE	CLU-DE-SAC	2	353.0	25.0	8,825	51	48	44	39	35	25,151		
2020 CONSU	001 CONSUMERS AVENUE	NORTHWEST HIGHWAY	275 FEET NORTH	5	275.0	31.0	9,392	50	46	42	37	32	26,767		
2020 DANIE	002 DANIELS ROAD	ROSE STREET	HART STREET	2	480.0	23.0	11,040	54	51	48	44	39	31,464		
2020 HARTS	002 HART STREET	KENILWORTH AVENUE	DANIELS ROAD	2	350.0	23.0	8,050	54	51	48	44	39	22,943		
2020 IVYPL	001 IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305.0	25.0	7,625	48	45	41	36	31	21,731		
2020 IVYPL	002 IVY PLACE	HOLLY WAY	ASTER AVENUE	4	307.0	25.0	7,675	57	55	52	49	45	21,874		
2020 LENOX	001 LENOX LANE	LARKSPUR LANE	ROHLING ROAD	3	640.0	25.0	16,000	52	49	45	41	36	45,600		
2020 LILYL	001 LILY LANE	RAND ROAD	DEAD END EAST	4	2,030.0	24.0	49,110	52	49	45	41	37	139,964		
2020 MALLA	003 MALLARD DRIVE	ILLINOIS AVENUE	FALMORE DRIVE	2	1,610.0	26.0	41,860	39	36	32	28	24	119,301		
2020 PEPPR	002 PEPPER TREE DRIVE	GARDEN AVENUE	THACKERAY DRIVE	3	1,965.0	25.0	49,125	52	49	46	43	39	140,066		
2020 REYNNO	001 REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807.0	25.0	45,175	50	46	42	38	33	128,749		
2020 STONB	001 STONE BRIDGE COURT	LEONARD ROAD	CLU-DE-SAC	5	355.0	25.0	8,875	47	43	39	34	29	25,294		
2020 WALDE	001 WALDEN DRIVE	NORTHWEST HIGHWAY	DEER RUN DRIVE	1	1,744.0	25.0	43,600	51	47	43	39	34	124,260		
2020 WILLA	001 WILLIAMS AVENUE	DEAD END NORTH	NORTHWEST HIGHWAY	5	2,475.0	21.0	51,975	53	50	47	43	39	210,499	105,249	
2020 WILLI	001 WILLIAMS DRIVE	RAND ROAD	COOPER DRIVE NORTH	5	1,889.0	34.0	64,226	56	54	51	49	46	183,044		
2020 WILLI	002 WILLIAMS DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	5	943.0	34.0	32,062	53	52	49	47	45	91,377		
2020 WINST	002 WINSTON DRIVE	ANDERSON DRIVE	PALATINE ROAD	5	2,112.0	34.0	71,808	56	54	51	49	46	204,653		
24,722.0 Feet													Total Cost: 1,992,141	151,492	76,755
4.7 Miles													\$89,646		
50/50 (4.5% of TOTAL) (\$T 0001)													Road Resurfacing (\$T 0004)	\$1,674,247	

22 Sections

PALATINE STREETS  
rev. 08/03/2018  
2021 Street Resurfacing Program - TENTATIVE

Branch ID	Section ID	Street Name	From	To	PCI PROJECTIONS (JULY 2018)	TOTAL				(ST 0002)		(ST 0006)					
						Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	April 2019	April 2020	April 2021	April 2022	Estimated Cost	Curb Ext Cost	Conc Edge Cost	Curb Repl Cost
2021 ASTER	001	ASTER AVENUE	OLD HICKS ROAD	CAPRI DRIVE	4	1,630.0	25.0	40,750	54	50	47	43	39	122,250			
2021 BENNE	001	BENNETT AVENUE	STUART LANE	PLEASANT HILL BLVD	2	830.0	24.0	19,920	55	52	49	45	41	59,760			
2021 BENTO	010	BENTON STREET	WILMETTE AVENUE	BENTON COURT	2	432.0	22.0	9,504	55	52	49	45	41	40,392	20,196		
2021 BISSE	002	BISELL DRIVE	BALDWIN ROAD	BOYNTON DRIVE	4	1,220.0	26.0	30,500	55	52	49	45	41	91,500			
2021 BRITL	001	BRIGHTON LANE	BEDFORD DRIVE	WHYTECLIFF ROAD	1	665.0	25.0	16,625	54	51	48	45	41	49,875			
2021 CHARL	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327.0	22.0	7,194	58	55	51	48	44	35,970	17,985		
2021 CYPRS	001	CYPRESS COURT	DEL MAR DRIVE	CUL-DE-SAC	3	403.0	25.0	10,075	57	54	51	48	45	30,225			
2021 FORVC	001	FORESTVIEW COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	494.0	25.0	12,350	58	56	53	50	47	37,050			
2021 FRANK	003	FRANKLIN AVENUE	ALVA STREET	COLFAX STREET	1	864.0	21.0	18,819	49	46	42	37	32	79,981	39,990		
2021 HADDI	001	HADDINGTON COURT	PEBBLES ROAD	CUL-DE-SAC	1	740.0	26.0	19,240	46	43	40	36	32	57,720			
2021 HELEN	006	HELEN ROAD	OAK STREET	HICKS ROAD	2	1,523.0	34.0	51,782	51	48	45	42	38	155,346			
2021 HUNTI	002	HUNTING DRIVE	MALLARD DRIVE	MIDDLETON AVENUE	2	1,208.0	26.0	31,666	52	49	45	42	39	94,998			
2021 IMPCT	001	IMPERIAL CT	IMPERIAL COURT	CUL-DE-SAC	2	370.0	25.0	9,250	51	48	45	41	38	27,750			
2021 IMPER	001	IMPERIAL COURT	WEST GLADIE AVENUE	BOOTHWELL STREET	2	1,335.0	26.0	33,325	53	50	47	44	40	98,975			
2021 IRIS	001	IRIS DRIVE	ASTER AVENUE	ZINNIA LANE	4	344.0	25.0	8,600	56	53	50	47	43	25,800			
2021 LAGUN	001	LAGUNA COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	395.0	25.0	9,875	60	57	55	52	49	28,625			
2021 LAKVC	001	LAKEVIEW COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	280.0	25.0	7,000	65	64	63	62	60	21,000			
2021 LAURE	001	LAUREL DRIVE	ASTER AVENUE	LILY LANE	4	943.0	25.0	23,575	51	48	44	35	30	70,725			
2021 LENRD	001	W. LEONARD ROAD	QUENTIN ROAD	CRESCENT AVENUE	1	594.0	19.0	11,286	47	43	39	34	29	47,966	23,983		
2021 LILAC	001	LILAC DRIVE	CAPRI DRIVE	TULIP WAY	4	1,255.0	25.0	31,375	52	49	45	41	37	94,125			
2021 LILAP	001	LILAC PLACE	LILAC DRIVE	DEAD END	4	206.0	25.0	5,150	55	52	49	45	41	15,450			
2021 LONGV	001	LONG VIEW LANE	QUENTIN ROAD	ELM STREET	2	1,334.0	25.0	33,350	54	51	48	45	42	100,050			
2021 MAPLA	001	MAPLE AVENUE	POPLAR STREET	MYRTLE R.O.W. END OF CURB	1	800.0	21.0	16,800	55	52	49	45	41	71,400	35,700		
2021 MOZAR	002	MOZART STREET	COLFAX STREET	WOOD STREET	6	627.0	22.0	14,353	55	52	48	45	41	43,059			
2021 OAKRI	001	OAK RIDGE COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	293.0	25.0	7,325	55	54	52	49	46	21,975			
2021 PARKV	001	PARKWOOD COURT	PARKPLACE DRIVE	CUL DE SAC	2	257.0	25.0	6,425	55	52	49	45	41	19,275			
2021 PATRI	001	PATRICIA LANE	JOYCE AVENUE	KENILWORTH AVENUE	5	855.0	25.0	21,375	59	57	54	52	49	64,125			
2021 PATRC	001	PATRICIA COURT	PATRICIA LANE	CUL-DE-SAC	5	345.0	25.0	8,625	55	52	49	46	42	25,875			
2021 READ	001	READING COURT	BROCKWAY STREET	CUL-DE-SAC	2	236.0	25.0	5,900	57	55	52	48	45	17,700			
2021 ROCKL	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951.0	25.0	23,775	54	51	47	43	39	71,325			
2021 BLOOM	001	BLOOMFIELD COURT	ROCKLEDGE DRIVE	CUL-DE-SAC WEST	2	404.0	25.0	10,100	57	55	52	48	45	30,300			
2021 ROSEA	001	ROSEA AVENUE	LILY LANE	CAPRI DRIVE	4	609.0	24.0	14,958	54	50	47	43	39	44,874			
2021 ROSEW	001	ROSEWOOD COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	259.0	25.0	6,475	58	56	53	50	47	19,425			
2021 SHORE	001	SHORESIDE COURT	LAKEVIEW DRIVE	CUL-DE-SAC	1	325.0	25.0	8,125	52	48	45	40	36	24,375			
2021 WOOD	007	WOOD STREET	PLUM GROVE ROAD	OAK STREET	6	1,307.0	22.0	28,924	55	51	48	44	40	86,772			
2021 ZINNI	001	ZINNIA LANE	IRIS DRIVE	LAUREL DRIVE	4	1,080.0	25.0	27,000	54	50	47	43	39	81,000			

4.9 Miles  
36 Sections  
Total Cost: \$2,009,012  
50/50 (4.5% of TOTAL) (ST 0001) 90,406  
Road Resurfacing (ST 0004) 1,780,763

50/50 (4.5% of TOTAL) (ST 0002) 119,869  
17,985

PALATINE STREETS  
rev. 08/03/2018

2022 Street Resurfacing Program - TENTATIVE

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2018)				TOTAL Cost 2022	Estimated Cost 2022	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repi Cost
									April 2019	April 2020	April 2021	April 2022				
2022 APPLE	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634.0	25.0	15,850	56	53	50	47	43	49,928		
2022 AUTUMN	002	AUTUMN ROAD	PALOS AVENUE	DEER AVENUE	1	346.0	25.0	9,576	56	53	50	47	43	30,164		
2022 BOYNT	001	BOYNTON DRIVE	BALDWIN ROAD	BABCOCK DRIVE	4	1,290.0	25.0	32,250	56	53	50	47	43	101,588		
2022 CARPE	006	CARPENTER DRIVE	WILLIAMS DRIVE	DEAD END WEST	5	1,701.0	34.0	57,834	55	53	51	49	47	182,177		
2022 CHRCH	001	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD	5	755.0	34.0	25,670	55	53	51	49	47	80,861		
2022 CRES	006	CRESCENT AVENUE	KENILWORTH AVENUE	DORSET AVENUE	1	1,295.0	18.0	23,654	48	44	40	36	30	105,260	52,630	
2022 DEERR	001	DEER RUN DRIVE	NORTHWEST HIGHWAY	WALDEN DRIVE	6	1,653.0	25.0	41,325	57	55	52	49	45	130,174		
2022 GRISS	001	GRISOM DRIVE	COOPER DRIVE	WILLIAMS DRIVE	4	1,229.0	25.0	30,725	57	54	52	49	45	96,784		
2022 HIDBR	002	SOUTH HIDDENBROOK TRAIL	WINDHILL DRIVE	HIDDENBROOK TRAIL	2	2,300.0	25.0	58,300	55	52	49	45	41	183,845		
2022 HIDPR	001	HIDDEN PRAIRIE COURT	NORTHWEST HIGHWAY	CUL-DE-SAC (SOUTH)	6	800.0	25.0	23,385	56	54	51	47	43	73,863		
2022 HOMEC	001	HOME COURT	HOME AVENUE	CUL-DE-SAC	3	272.0	25.0	6,800	57	55	52	49	45	21,420		
2022 JANE	001	JANE ADDAMS DRIVE	CLARK DRIVE	WILLIAMS DRIVE	5	1,120.0	25.0	28,000	57	55	52	49	45	88,200		
2022 JOYCE	001	JOYCE AVENUE	WINSTON DRIVE	PATRICIA LANE	5	1,440.0	25.0	36,000	57	54	51	48	45	113,400		
2022 LAKEV	001	LAKEVIEW DRIVE	QUENTIN ROAD (NORTH)	QUENTIN ROAD (SOUTH)	1	3,084.0	25.0	77,100	57	55	52	49	45	242,865		
2022 MILL	001	MILL COURT	HOME AVENUE	CUL-DE-SAC	3	411.0	25.0	10,275	56	53	50	47	43	32,366		
2022 OLDFO	001	OLD FORGE COURT	EUCLID AVENUE	CUL-DE-SAC SOUTH	2	458.0	25.0	11,450	56	53	50	47	43	36,068		
2022 OLIVE	001	OLIVE STREET	WILKE ROAD	DEAD END WEST	5	1,464.0	20.0	29,280	57	55	52	49	45	130,286	65,148	
2022 PLATE	002	PLATE DRIVE	ROBINSON DRIVE	WILLIAMS DRIVE	5	1,930.0	25.0	48,250	56	53	50	47	43	151,988		
2022 POPLA	003	POPLAR STREET	DEER AVENUE	PARK AVENUE	1	270.0	20.5	5,535	56	53	50	47	43	24,631	12,315	
2022 SKYLC	001	SKYLARK COURT	SKYLARK DRIVE	CUL-DE-SAC	2	250.0	27.0	6,750	57	54	52	49	45	21,263		
2022 TEAL	001	TEAL DRIVE	BORDERS DRIVE	MALLARD DRIVE	1	322.0	26.0	8,912	57	54	52	49	45	28,073		
2022 WBROK	001	WEST BROOKLINE COURT	OLD FORGE COURT	CUL-DE-SAC WEST	2	530.0	25.0	13,250	57	55	52	48	45	41,738		
2022 WHTHC	001	WHITEHALL COURT	KENILWORTH AVENUE	CUL-DE-SAC	1	315.0	25.0	7,875	53	50	47	43	40	24,806		
2022 WINNE	001	WINNETKA STREET	DEAD END WEST	PALOS AVENUE	1	230.0	22.0	5,060	56	53	50	47	43	15,939		
24 Sections													24,099.0 Feet	Total Cost	\$2,007,294	130,094
4.6 Miles													50/50 (4.5% of TOTAL)	(ST 0001)	90,328	1,786,872
Road Resurfacing (ST 0004)																

PALATINE STREETS  
rev. 10/01/2018  
ASPHALT SURFACED STREETS

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2018)				TOTAL Estimated Cost 2023	(\$T 0006) Integral Curb Rep. Cost
									April 2019	April 2020	April 2021	April 2022		
2023 ANDER	001	ANDERSON DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,334.0	34.0	45,356	57	55	53	50	48	149,675
2023 ARLEN	001	ARLENE AVENUE	JOYCE AVENUE	PATRICIA LANE	5	1,315.0	25.0	32,875	59	57	54	52	49	108,488
2023 BABCK	001	BABCOCK DRIVE	BALDWIN ROAD	CLARK DRIVE	4	1,240.0	25.0	31,000	59	56	54	51	47	102,300
2023 CHART	001	CHARTER HALL DRIVE	NORTHWEST HIGHWAY	DEER RUN DRIVE	6	1,290.0	25.0	32,250	59	56	54	50	47	106,425
2023 CLYDC	001	CLYDE COURT	KENILWORTH AVENUE	CUL-DE-SAC SOUTH	1	1,390.0	25.0	36,538	56	53	50	47	43	120,575
2023 CLYDE	005	CLYDE STREET	GLENCOE ROAD	KENILWORTH AVENUE	1	642.0	24.0	15,948	59	57	55	52	49	74,158
2023 COOLI	001	COOLIDGE AVENUE	DEAD END NORTH	MURKLE STREET	1	660.0	19.5	12,870	58	56	53	50	47	59,846
2023 EGLAD	001	E. GLADE AVENUE	PLUM GROVE ROAD	OAK STREET	2	1,149.0	20.0	22,980	69	68	68	66	68	106,857
2023 ELMW	001	WEST ELM STREET	COVE DRIVE	COOLIDGE AVENUE	1	454.0	19.0	8,626	58	56	53	50	47	53,429
2023 FREM0	002	FREMONT STREET	SHERMAN STREET	COLIFAX STREET	6	602.0	22.0	13,244	61	55	52	48	47	40,111
2023 WARRE	001	WARREN AVENUE	NORTHWEST HIGHWAY	DEAD END NORTH	5	1,809.0	23.0	41,607	63	61	59	57	55	133,473
2023 JACKP	001	JACK PINE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	884.0	25.0	22,100	58	56	53	50	47	96,736
2023 JONAT	002	JONATHAN DRIVE	CHURCHILL DRIVE	LAKE LOUISE DRIVE	5	650.0	25.0	16,250	58	56	53	50	47	72,930
2023 LUKAS	001	LUKAS AVENUE	PATRICK LANE	QUENTIN ROAD	2	802.0	25.0	20,050	59	57	55	52	49	53,625
2023 MAPLE	001	MAPLE STREET	WOOD STREET	SLADE STREET	6	958.0	24.0	22,992	57	55	52	49	45	66,165
2023 NORST	001	NORTH STREET	CRABTREE DRIVE	PALOS AVENUE	1	1,162.0	25.0	30,517	57	55	52	49	45	75,874
2023 PATRIK	001	PATRICK LANE	LUKAS AVENUE	CUL-DE-SAC SOUTH	2	551.0	25.0	13,775	49	46	42	37	32	141,904
2023 PORTC	001	PORTAGE COURT	NORTH STREET	CUL-DE-SAC SOUTH	1	466.0	25.0	11,650	58	56	53	50	47	70,952
2023 ROSE	006	ROSE STREET	HELEN ROAD	PLEASANT HILL BLVD	2	1,294.0	21.0	27,174	60	57	55	52	49	45,458
2023 TAHOE	001	TAHOE TRAIL	WILLOW WOOD DRIVE	STARK DRIVE	4	620.0	25.0	15,500	59	56	54	51	47	38,445
2023 WINST	001	WINSTON DRIVE	EVERETT DRIVE	ANDERSON DRIVE	5	1,798.0	34.0	61,132	56	54	51	49	46	126,359
21,070.0 Feet												Total Cost	2,008,394	371,354
4.0 Miles												50/50 (4.5% of TOTAL) (\$T 0001)	\$90,378	36,421
Road Resurfacing (\$T 0004)												Total Cost	\$1,510,241	

21 Sections  
50/50 (4.5% of TOTAL) (\$T 0001)  
Road Resurfacing (\$T 0004)

4.0 Miles  
Total Cost  
\$1,510,241

2,008,394  
371,354  
36,421

50/50 (4.5% of TOTAL) (\$T 0001)  
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50/50 (4.5% of TOTAL) (\$T 0001)  
Road Resurfacing (\$T 0004)

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Project # ST 0005  
Project Name Residential Street Reconstruction Program

Account # 205-52-75-6060 615

### Description

The Residential Street Rehabilitation Program is designed to complement the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a program is recommended that attempts to partially rebuild the binder coarse, base, and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

CY 2019 - First Bank

CY 2020 - Mallard

CY 2021 - Elm Street from Dorset to Gilbert

CY 2022 - Countryside

CY 2023 - Cunningham

### Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base, and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base, and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
325,000	Construction	575,000	700,000	400,000	675,000	500,000	2,850,000	1,100,000
<b>Total</b>	<b>Total</b>	<b>575,000</b>	<b>700,000</b>	<b>400,000</b>	<b>675,000</b>	<b>500,000</b>	<b>2,850,000</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
325,000	Motor Fuel Tax - 205	575,000	700,000	400,000	675,000	500,000	2,850,000	1,100,000
<b>Total</b>	<b>Total</b>	<b>575,000</b>	<b>700,000</b>	<b>400,000</b>	<b>675,000</b>	<b>500,000</b>	<b>2,850,000</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project #	ST 0006	Department	52-Public Works
Project Name	Integral Curb Program	Contact	Mark Grabowski
Account #	402-52-75-6060 615	Type	Improvement
		Useful Life	20 years
		Category	Streets

### Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

### Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program and replace with new curb and gutter.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
61,200	Construction	233,665	76,755	17,985		36,425	364,830	200,000
<b>Total</b>	<b>Total</b>	<b>233,665</b>	<b>76,755</b>	<b>17,985</b>		<b>36,425</b>	<b>364,830</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
61,200	Capital Improvement - 402	233,665	76,755	17,985		36,425	364,830	200,000
<b>Total</b>	<b>Total</b>	<b>233,665</b>	<b>76,755</b>	<b>17,985</b>		<b>36,425</b>	<b>364,830</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 5 years

Category Streets

Project # ST 0007  
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

### Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-8 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing, a new riding surface is provided, thereby slowing the loss of surface oils and protecting the pavement integrity. Streets selected for this program would have rather high PCI values.

### Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 3-8 years, depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2014 this program was suspended due to budget constraints. It should be noted that this program gives the appearance of a new street, without the smooth rideability of a resurfaced street. However, the material does compact and the final product has a relatively smooth finish.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
75,000	Engineering	75,000	75,000	100,000	100,000	100,000	450,000	200,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>450,000</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
75,000	Capital Improvement - 402	75,000	75,000	100,000	100,000	100,000	450,000	200,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>450,000</b>	<b>Total</b>

Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (JULY 2018)					(ST 0007) Micro Surfacing future	
									April 2019	April 2020	April 2021	April 2022	April 2023		
micro 2019 GILBA	002	GILBERT AVENUE	QUENTIN ROAD	STUART LANE	2	1,600.0	25.0	45,472	80	77	75	74	73	25,919	
micro 2019 BOMBV	001	BOMBAY WAY	CLYDE AVENUE	WESTMINSTER DRIVE	1	817.0	25.0	20,965	79	77	76	74	73	11,950	
micro 2019 GLNCR	003	GLENCOE ROAD	QUENTIN ROAD	ELM STREET	2	1,255.0	22.0	27,610	86	83	81	79	77	15,738	
micro 2019 GLNCR	004	GLENCOE ROAD	ELM STREET	CEDAR STREET	2	1,311.0	22.0	28,842	87	84	81	79	77	16,440	
micro 2019 BROCK	010	BROCKWAY STREET	ALDRIDGE AVENUE	BRYANT AVENUE	2	640.0	23.0	15,260	82	80	78	76	74	8,698	
micro 2020 DEERA	002	DEER AVENUE	WINNETKA STREET	POPLAR STREET	1	638.0	19.0	12,717	87	84	81	79	77	7,630	
micro 2020 DEERA	003	DEER AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	745.0	25.0	19,638	85	82	80	78	76	11,783	
micro 2020 MILLV	001	MILL VALLEY ROAD	TOPANGA DRIVE	VENTURA DRIVE	6	1,218.0	24.0	29,232	83	80	78	76	75	17,539	
micro 2020 MILLV	002	MILL VALLEY ROAD	VENTURA DRIVE	ROHLWING ROAD	6	1,235.0	24.0	26,640	82	80	78	76	74	17,784	
micro 2020 WOOD	000	WOOD STREET	DEAD END WEST	CLYDE AVENUE (CL)	1	634.0	20.0	13,095	76	74	73	72	71	7,857	
micro 2020 WOOD	001	WOOD STREET	CLYDE AVENUE (CL)	MIDDLETON AVENUE	1	634.0	24.0	17,046	81	79	77	75	74	10,228	
micro future HARRI	002	HARRISON STREET	WILSON AVENUE	PALATINE ROAD	1	636.0	26.0	15,536	78	76	75	73	72	10,418	
micro future JUNIP	001	JUNIPER DRIVE	HICKS ROAD	VENTURA DRIVE	6	1,436.0	24.0	34,464	90	86	82	79	77	21,712	
micro future JUNIP	002	JUNIPER DRIVE	VENTURA DRIVE	ROHLWING ROAD	6	1,233.0	24.0	25,592	89	85	82	79	77	18,643	
micro future KENIL	002	KENILWORTH AVENUE	HARRISON AVENUE	MIDDLETON AVENUE	1	1,320.0	25.0	33,000	85	82	80	78	76	20,790	
micro future KENIL	003	KENILWORTH AVENUE	MIDDLETON AVENUE	QUENTIN ROAD	1	1,283.0	25.0	32,075	87	85	82	80	78	20,207	
micro future MIDL	002	MIDDLETON AVENUE	WOOD STREET	WILSON DRIVE	1	666.0	25.0	16,279	86	83	81	78	77	10,256	
micro future REVER	001	REVERE LANE	CARRIAGE WAY COURT	ELM STREET	2	1,037.0	25.0	25,925	86	84	81	79	77	16,333	
micro future SAYLE	001	SAYLES DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,334.0	25.0	33,350	73	72	71	71	71	21,011	
micro future WILSO	001	WILSON STREET	HARRISON STREET	CLYDE AVENUE	1	638.0	23.0	14,760	82	80	78	76	74	9,299	
Total Cost										\$ 78,745	\$ 72,821	\$ 148,668			
3.8 Miles															

20 Sections

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # ST 0008  
 Project Name DT Street Rehabilitation & Landscaping

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Account # 233-52-75-6060 615

### Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed. Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:  
 CY 2019 Final Design Brockway (\$50K), Trash Can & Bench Replacement in Downtown (\$50K), and Accent Brick Replacement (\$25K)  
 CY 2020 Construction Brockway - Slade to Palatine Rd (with Water main Replacement)  
 CY 2021 Design Greeley North of Palatine Rd  
 CY 2022 Construction Greeley North of Palatine Rd

### Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
350,000	615 - Improvements Other than Buildings	125,000	850,000	50,000	500,000		1,525,000
Total		<b>125,000</b>	<b>850,000</b>	<b>50,000</b>	<b>500,000</b>		<b>1,525,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
350,000	TIF-233	125,000	850,000	50,000	500,000		1,525,000
Total		<b>125,000</b>	<b>850,000</b>	<b>50,000</b>	<b>500,000</b>		<b>1,525,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Project # ST 0009

Project Name Intersection Improvements - Pedestrian

Account # 402-52-75-6060 615

### Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.  
 CY 2019 - Install Pedestrian Signals at Dundee/Denise using previous Budgeted CDBG Funds  
 CY 2021 - IL-53 at US-14 (Const), US-14 at Rohlwing (Design)  
 FUTURE- IL-68 at Smith (Const) (Design grant pending in 2018)  
     - US-14 at Rohlwing (Const), Quentin at Colfax (Design)  
     - Quentin @ Colfax (Const) TBD (Design)

### Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Expenditures	2019	2020	2021	2022	2023	Total	Future
Engineering			30,000	30,000	30,000	90,000	120,000
Construction			175,000	75,000	75,000	325,000	
<b>Total</b>		<b>205,000</b>		<b>105,000</b>	<b>105,000</b>	<b>415,000</b>	<b>Total</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
Capital Improvement - 402			205,000	105,000	105,000	415,000	240,000
<b>Total</b>		<b>205,000</b>		<b>105,000</b>	<b>105,000</b>	<b>415,000</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Harry Spila/Matt Barry

Type Improvement

Useful Life 5 years

Category Streets

Project # ST 0013  
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

### Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and, if awarded, will fund a large portion of the bike plan phase II engineering and implementation.

### Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicates that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips, which benefits their health, pocketbooks, and surrounding air quality. Future CMAQ Applications for side paths on Roselle, south of Palatine Road, and Smith Street, north of Cunningham, are planned with future calls for regional projects.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
10,000	615 - Improvements Other than Buildings		150,000				150,000
Total		<b>Total</b>	<b>150,000</b>				<b>150,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
10,000	Capital Improvement - 402		150,000				150,000
Total		<b>Total</b>	<b>150,000</b>				<b>150,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Streets

Project # ST 0014  
Project Name Arterial Street Improvements

Account # 402-52-75-6060 615

### Description

By working with state, federal and regional agencies to implement transportation improvement projects, improvements can be made to reduce congestion and improve air quality. Funding sources are available from federal and regional authorities which could benefit traffic flow in Palatine. Palatine Road from Quentin to Smith

CY 2018/19 Phase I  
CY 2020 Phase II Design  
CY 2021 Right of Way Acquistion  
CY 2022/23 Construction

### Justification

The transportation objective for the Street System of the Village's Comprehensive Plan is to improve traffic circulation and promote street improvements that improve traffic flow and safety, and that are sensitive to the land use context. By participating in the Surface Transportation Program, the Village has the opportunity to secure federal grants for detailed design and construction while acting as the lead agency on State routes to ensure context sensitive solutions. Policies A-1 and A-2 of the Transportation Section of the Comprehensive Plan would be the focal point of this program.

Expenditures	2019	2020	2021	2022	2023	Total	Future
Engineering		267,500		750,000	750,000	1,767,500	950,000
Other			200,000			200,000	
<b>Total</b>		<b>267,500</b>	<b>200,000</b>	<b>750,000</b>	<b>750,000</b>	<b>1,967,500</b>	<b>Total</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
Capital Improvement - 402		267,500	200,000	750,000	750,000	1,967,500	950,000
<b>Total</b>		<b>267,500</b>	<b>200,000</b>	<b>750,000</b>	<b>750,000</b>	<b>1,967,500</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project #	IT 0001
Project Name	Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Description	
CY 2019 Replacements	
Annual replacement of one scheduled server	\$ 9,500
Replacement of Core Network Switches	8,000
Upgrade Village Facilities with Keycard Access (5 year plan)	15,000
Storage	7,000
Wireless Infrastructure	17,000

Justification	
Replacement of older mfg. equipment with new server.	
Replacement of network switches with new equipment.	
Outfit facilities with Keycard Access - Station 82 - 3 years into 5 year plan	
Replacement of secondary storage devices - current equip End of Life	
Replacement of wireless infrastructure to support faster speeds and more reliable service.	

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
77,000	Equipment	56,500	47,200	9,000	125,000	88,000	325,700	92,600
<b>Total</b>	<b>Total</b>	<b>56,500</b>	<b>47,200</b>	<b>9,000</b>	<b>125,000</b>	<b>88,000</b>	<b>325,700</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
77,000	Capital Equipment - 401	56,500	47,200	9,000	125,000	88,000	325,700	92,600
<b>Total</b>	<b>Total</b>	<b>56,500</b>	<b>47,200</b>	<b>9,000</b>	<b>125,000</b>	<b>88,000</b>	<b>325,700</b>	<b>Total</b>

# Capital

## Village of Palatine, IL

2019 *thru* 2023

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0002  
Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

### Description

CY 2019  
Misc Hardware Additions \$ 5,000  
(15) I Pads for Inspectors 6,000  
Additional ESX Server 16,000  
Rugged Tablets for PW 3,600

### Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them.

(15) I Pads needed for Inspectors Mobile Platform

Additional ESX Server needed to offset growth of hosting environment.

Rugged tablets used in field collection at PW.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
5,000	Equipment	30,600	12,000	12,000	12,000	12,000	78,600	24,000
<b>Total</b>	<b>Total</b>	<b>30,600</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>78,600</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
5,000	Capital Equipment - 401	30,600	12,000	12,000	12,000	12,000	78,600	24,000
<b>Total</b>	<b>Total</b>	<b>30,600</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>78,600</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0003  
Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

### Description

CY 2019  
General Software Upgrades / Replacements \$ 10,000  
License for 1TeraByte of Backup Capacity 8,000  
License for Wireless Radio 3,500

### Justification

Misc upgrades identified during the year.  
Additional 1 TeraByte of Backup Capacity.  
Increased speed on wireless link for Disaster Recovery.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
16,000	Equipment	21,500	14,500	13,500	19,000	10,000	78,500	24,000
<b>Total</b>	<b>Total</b>	<b>21,500</b>	<b>14,500</b>	<b>13,500</b>	<b>19,000</b>	<b>10,000</b>	<b>78,500</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
16,000	Capital Equipment - 401	21,500	14,500	13,500	19,000	10,000	78,500	24,000
<b>Total</b>	<b>Total</b>	<b>21,500</b>	<b>14,500</b>	<b>13,500</b>	<b>19,000</b>	<b>10,000</b>	<b>78,500</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 5 years

Category Technology

Project # IT 0004  
Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description	
CY 2019 Replacements	
5 Laptop Computer Replacements	\$ 5,500
36 Desktop Computer Replacement	27,000
Office Software Replacement	10,000

Justification	
Replacement of 5 Desktops to Laptops - needed for EOC operations	
Replacement of 36 Desktops	

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
65,000	Equipment	42,500	31,600	36,250	27,150	29,000	166,500	133,950
<b>Total</b>	<b>Total</b>	<b>42,500</b>	<b>31,600</b>	<b>36,250</b>	<b>27,150</b>	<b>29,000</b>	<b>166,500</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
65,000	Capital Equipment - 401	42,500	31,600	36,250	27,150	29,000	166,500	133,950
<b>Total</b>	<b>Total</b>	<b>42,500</b>	<b>31,600</b>	<b>36,250</b>	<b>27,150</b>	<b>29,000</b>	<b>166,500</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life 6 Years

Category Technology

Project # IT 0005  
Project Name Public Safety Communications Hardware

Account # 401-38-75-6030 640

Description	
CY 2019	
Mobile computer upgrade to WIN 10	\$ 9,000
Upgrade to Netmotion 1 Radio IP	15,000
Video Conference System for FD	70,000

Justification	
Upgrade Mobile Computers to Windows 10	
Licenses needed by new CAD Program for Fire Dept	
Video Conference replacement for Fire Dept	

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
61,000	Equipment	94,000	160,000	145,500	112,000	26,000	537,500	26,000
<b>Total</b>	<b>Total</b>	<b>94,000</b>	<b>160,000</b>	<b>145,500</b>	<b>112,000</b>	<b>26,000</b>	<b>537,500</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
61,000	Capital Equipment - 401	94,000	160,000	145,500	112,000	26,000	537,500	26,000
<b>Total</b>	<b>Total</b>	<b>94,000</b>	<b>160,000</b>	<b>145,500</b>	<b>112,000</b>	<b>26,000</b>	<b>537,500</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Technology

Project # IT 0006  
Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6030 615

### Description

This program calls for continuous improvements and modernization to the Village's SCADA System. Improvements include energy recovery, hatch alarms, and various electrical improvements.

Includes:

Lift Station Connections  
Switch Replacement  
Electrical Enhancements  
Weather Station Updates

### Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as ensure accuracy in billing.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
25,000	Construction	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
25,000	Water - 605	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 10 years

Category Technology

Project # IT 0007  
Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

### Description

CY 2019  
Time Entry and Advance scheduling \$92,000

### Justification

Provide advanced scheduling and time tracking system to all Village Departments.  
 - Advance scheduling for Police and Fire to provide minimum manning and other levels  
 - Data gathering on activities for Public Works  
 - Better visibility for the larger 3 departments

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
100,000	Other	92,000	15,000	15,000	15,000	15,000	152,000	660,000
Total	Total	92,000	15,000	15,000	15,000	15,000	152,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
100,000	Capital Equipment - 401	92,000	15,000	15,000	15,000	15,000	152,000	660,000
Total	Total	92,000	15,000	15,000	15,000	15,000	152,000	Total

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Project # IT 0010

Project Name GIS

Account # XXX-38-75-6030 640

### Description

CY 2020

### Justification

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
12,000	Equipment		2,000		2,000		4,000	50,000
Total	Total		2,000		2,000		4,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
12,000	Capital Equipment - 401		2,000		2,000		4,000	50,000
Total	Total		2,000		2,000		4,000	Total

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Equipment

Useful Life

Category Technology

Project # IT 0012

Project Name Village Wide Technology Improvements

Account # 401-38-75-6030 640

### Description

CY 2019  
Reprogram Police Training Room AV \$ 10,000

### Justification

Address issues with the system at Police and program additional wireless display capability. Available technology provides a resource for tracking and completing reviews on-line to increase efficiency. Supervisors will be able to track the review and approval process using the system. Employees have access to the system and can complete their self-evaluations there. Employee also has access to history of reviews and goals, allowing them to see their information at any time.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
58,000	Equipment	10,000	43,000	55,000	37,000	25,000	170,000	50,000
Total	Other		14,480				14,480	
	Total	10,000	57,480	55,000	37,000	25,000	184,480	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
58,000	Capital Equipment - 401	10,000	57,480	55,000	37,000	25,000	184,480	50,000
Total	Total	10,000	57,480	55,000	37,000	25,000	184,480	Total

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # VE 0001  
 Project Name Fire Dept Vehicle Replacements

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Account # 401-44-75-6070 625

### Description

CY 2020 - Quint (T330) Replaced with Engine \$ 661,445  
 - Deputy Chief Explorer 33,920

### Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2019	2020	2021	2022	2023	Total
704,000	Equipment		695,365	321,555	69,440	2,587,500	3,673,860
<b>Total</b>	<b>Total</b>	<b>695,365</b>	<b>321,555</b>	<b>69,440</b>	<b>2,587,500</b>	<b>3,673,860</b>	

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
704,000	Capital Equipment - 401		695,365	321,555	69,440	2,587,500	3,673,860
<b>Total</b>	<b>Total</b>	<b>695,365</b>	<b>321,555</b>	<b>69,440</b>	<b>2,587,500</b>	<b>3,673,860</b>	

# Capital

## Village of Palatine, IL

2019 *thru* 2023

Department 44-Fire

Contact Scott Andersen

Type Equipment

Useful Life 15 Years

Category Vehicles & Equipment

Project # VE 0002  
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Description	
CY 2019 - CPR Device	\$ 15,000

Justification	
This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency	

Prior	Expenditures	2019	2020	2021	2022	2023	Total
52,200	Equipment	15,000	52,600	120,000	55,200	105,800	348,600
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>52,600</b>	<b>120,000</b>	<b>55,200</b>	<b>105,800</b>	<b>348,600</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
52,200	Capital Equipment - 401	15,000	52,600	120,000	55,200	105,800	348,600
<b>Total</b>	<b>Total</b>	<b>15,000</b>	<b>52,600</b>	<b>120,000</b>	<b>55,200</b>	<b>105,800</b>	<b>348,600</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project #	VE 0003	Department	52-Public Works
Project Name	Public Works Vehicle Replacements	Contact	Matt Dusckett
		Type	Equipment
		Useful Life	10 years
Category			Vehicles & Equipment
Account # 401-52-75-6070 625			

Description
CY 2019 Replacements
\$ 160,680 - T356 2008 Tandem-axle Dump Truck (6,914 hrs/207k mile equivalent) Replace with same Existing unit to auction
23,690 - T421 2014 Ford F150 (33,000 miles) Replace with same. Existing unit to replace T-362 (2008 Ford Ranger 62,000 miles)
22,660 - T347 2007 Ford Ranger (44,000 miles) Replace with Ford F150 to hand-down to locate crew in 5 years. Existing unit to auction

Justification
This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
453,000	Equipment	207,030	213,060	761,910	342,720	701,500	2,226,220
<b>Total</b>	<b>Total</b>	<b>207,030</b>	<b>213,060</b>	<b>761,910</b>	<b>342,720</b>	<b>701,500</b>	<b>2,226,220</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
453,000	Capital Equipment - 401	207,030	213,060	761,910	342,720	701,500	2,226,220
<b>Total</b>	<b>Total</b>	<b>207,030</b>	<b>213,060</b>	<b>761,910</b>	<b>342,720</b>	<b>701,500</b>	<b>2,226,220</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # VE 0004  
 Project Name Public Works Equipment Replacements

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Account # 401-52-75-6070 625

### Description

#### CY 2019 Replacements

\$ 55,620 - T268 1999 Large Asphalt Roller (1,156 hrs) Replace with same Existing unit to auction  
 \$ 5,150 - E620 1994 Small Utility Trailer for Line Stripper Replace with same Existing unit to auction

### Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
96,025	Equipment	60,770	374,180	151,510	67,200	117,300	770,960
<b>Total</b>	<b>Total</b>	<b>60,770</b>	<b>374,180</b>	<b>151,510</b>	<b>67,200</b>	<b>117,300</b>	<b>770,960</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
96,025	Capital Equipment - 401	60,770	374,180	151,510	67,200	117,300	770,960
<b>Total</b>	<b>Total</b>	<b>60,770</b>	<b>374,180</b>	<b>151,510</b>	<b>67,200</b>	<b>117,300</b>	<b>770,960</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # VE 0005  
 Project Name Police Dept Vehicle Replacements

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Account # 401-42-75-6070 625

### Description

#### CY 2019 Replacements

\$47,320 - C345 2010 Ford Crown Vic (85,000 miles) Replace with Ford Explorer Hybrid Interceptor Existing unit to auction  
 28,840 - C361 2014 Dodge Charger (25,000 miles) Replace with Same Existing unit to replace T357 (128,000 miles)  
 44,285 - T414 2014 Ford Explorer Interceptor (117,000 miles) Replace with Ford Explorer Hybrid Interceptor Existing unit to auction  
 44,285 - T415 2014 Ford Explorer Interceptor (74,000 miles) Replace with Ford Explorer Hybrid Interceptor Existing unit to auction  
 41,140 - T418 2014 Ford Explorer Interceptor (58,000 miles) Replace with Explorer Hybrid Interceptor Existing unit replaces C311  
 44,285 - T433 2014 Ford Explorer Interceptor (60,000 miles) Replace with Explorer Hybrid Interceptor Existing unit was total loss

### Justification

This program provides the planned replacement of necessary Police vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
317,075	Equipment	250,155	321,155	187,460	48,155	438,545	1,245,470
<b>Total</b>	<b>Total</b>	<b>250,155</b>	<b>321,155</b>	<b>187,460</b>	<b>48,155</b>	<b>438,545</b>	<b>1,245,470</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
317,075	Capital Equipment - 401	250,155	321,155	187,460	48,155	438,545	1,245,470
<b>Total</b>	<b>Total</b>	<b>250,155</b>	<b>321,155</b>	<b>187,460</b>	<b>48,155</b>	<b>438,545</b>	<b>1,245,470</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Dusckett

Type Equipment

Useful Life 10 years

Category Vehicles & Equipment

Project # VE 0006  
Project Name Administrative Vehicle Replacements

Account # 401-52-75-6070 625

### Description

CY 2019 Replacements  
There are no scheduled administration replacements for 2019

### Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
50,430	Equipment		86,920				86,920
Total	Total		<b>86,920</b>				<b>86,920</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
50,430	Capital Equipment - 401		86,920				86,920
Total	Total		<b>86,920</b>				<b>86,920</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Water System

Project # WW 0001  
Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

### Description

CY 2019 - CP  
CY 2020 - CP  
CY 2021 - CP  
CY 2022 - CP  
CY 2023 - CP

CP - Contract Payment

### Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Prior to 2011, the Village had been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred, which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired at least one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
1,601,920	Construction	860,540	572,350	554,040	406,495	568,055	2,961,480
<b>Total</b>	<b>Total</b>	<b>860,540</b>	<b>572,350</b>	<b>554,040</b>	<b>406,495</b>	<b>568,055</b>	<b>2,961,480</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
1,601,920	Water - 605	860,540	572,350	554,040	406,495	568,055	2,961,480
<b>Total</b>	<b>Total</b>	<b>860,540</b>	<b>572,350</b>	<b>554,040</b>	<b>406,495</b>	<b>568,055</b>	<b>2,961,480</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 15 years

Category Water System

Project # WW 0001A

Project Name Water Tank Removal and Upgrades

Account # 605-52-75-6080 615

### Description

CY 2019 - New Standpipe in West Zone Design

CY 2020 - New Standpipe in West Zone Construction

### Justification

The 2010 master water plan identified elevated water tanks with limited functionality and provided only 1% of the Village's total storage volume. Demolition was identified as more cost effective than long term maintenance.

The need for increased elevated storage in the southwest portion of the community was identified to improve fire flows, allow for the ability to blend water in supply emergencies, and to achieve a full day of elevated storage based on annual daily demand.

Expenditures	2019	2020	2021	2022	2023	Total
Engineering	350,000					350,000
Construction		3,215,000				3,215,000
<b>Total</b>	<b>350,000</b>	<b>3,215,000</b>				<b>3,565,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Water - 605	350,000	3,215,000				3,565,000
<b>Total</b>	<b>350,000</b>	<b>3,215,000</b>				<b>3,565,000</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

### Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary

CY 2020 - Long Valley Gap & Rand @ Ports O' Call Gap

CY 2021 - Bryant at Smith

CY 2022 - Warren at US-14 Gap

CY 2023 - RR Crossing @ Woodwork Ln to Colfax

CY 2024 - Arlington Crest

### Justification

1. Increase fire protection
2. Improve service to residents
3. Eliminate dead-ends

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
250,000	Construction		200,000	200,000	200,000	200,000	800,000	200,000
Total	Total		200,000	200,000	200,000	200,000	800,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
250,000	Water - 605		200,000	200,000	200,000	200,000	800,000	200,000
Total	Total		200,000	200,000	200,000	200,000	800,000	Total

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Project # WW 0003  
Project Name Watermain Replacements

Account # 605-52-75-6080 615

### Description

Replacement of existing watermain and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2019 - Mallard west of Middleton

- Thomas west of Wilke
- Victoria Drive
- Cooper Clark to Williams
- Wood Replace & Reinforce West of Cedar (DT TIF)
- Design & Construct Relocations for IDOT's Dundee Road Project (Rand Rd TIF)

CY 2020 - Replace East of Jewel (DT TIF)

Estimated Cost of \$250/LF without inflation

### Justification

1. Reduce the number of watermain breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2019	2020	2021	2022	2023	Total
1,206,940	Construction	1,981,795	1,759,945	1,787,165	2,015,185	2,272,120	9,816,210
<b>Total</b>	<b>Total</b>	<b>1,981,795</b>	<b>1,759,945</b>	<b>1,787,165</b>	<b>2,015,185</b>	<b>2,272,120</b>	<b>9,816,210</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
1,206,940	TIF-233	350,000	175,000				525,000
	TIF-234	240,000					240,000
<b>Total</b>	<b>Water - 605</b>	<b>1,391,795</b>	<b>1,584,945</b>	<b>1,787,165</b>	<b>2,015,185</b>	<b>2,272,120</b>	<b>9,051,210</b>
	<b>Total</b>	<b>1,981,795</b>	<b>1,759,945</b>	<b>1,787,165</b>	<b>2,015,185</b>	<b>2,272,120</b>	<b>9,816,210</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # WW 0005  
 Project Name Well and Pump Station Improvements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Water System

Account # 605-52-75-6080 615

### Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time, the Village has 5 wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has 7 water pumping stations throughout the system.

- CY 2019 - Fiber Line @ Heron
- CY 2020 - Maintain Well #15 (Old Hicks Rd)
- CY 2022 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968
- CY 2024 - Heron Drive Well (#10), inspect and repair \$150,000, never pulled, drilled in 1979
- CY 2026 - Illinois Avenue Well (#5), inspect and repair \$175,000, last inspected in 2004, drilled in 1968

### Justification

To prolong station life and reduce problems and failures  
 To reduce operating costs and improve efficiencies  
 To maintain vital systems necessary for the public health and welfare  
 To provide proper equipment to operate a three-zone system

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
150,000	Construction	25,000	150,000		100,000		275,000	275,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>150,000</b>		<b>100,000</b>		<b>275,000</b>	<b>Total</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
150,000	Water - 605	25,000	150,000		100,000		275,000	275,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>150,000</b>		<b>100,000</b>		<b>275,000</b>	<b>Total</b>

# Capital

2019 *thru* 2023

## Village of Palatine, IL

Project # WW 0006  
Project Name Water System 3 Zone Conv & Source Enhancements

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Account # 605-52-75-6080 615

### Description

CY 2019 - Construct various location valve & disconnection projects  
2019/2020/2021 - Hoffman Estates Interconnection

### Justification

Address system operating pressure  
Improve fire protection  
Improve system efficiencies

Prior	Expenditures	2019	2020	2021	2022	2023	Total
70,000	Construction	450,000	100,000	250,000			800,000
<b>Total</b>	<b>Total</b>	<b>450,000</b>	<b>100,000</b>	<b>250,000</b>			<b>800,000</b>

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
70,000	Water - 605	450,000	100,000	250,000			800,000
<b>Total</b>	<b>Total</b>	<b>450,000</b>	<b>100,000</b>	<b>250,000</b>			<b>800,000</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

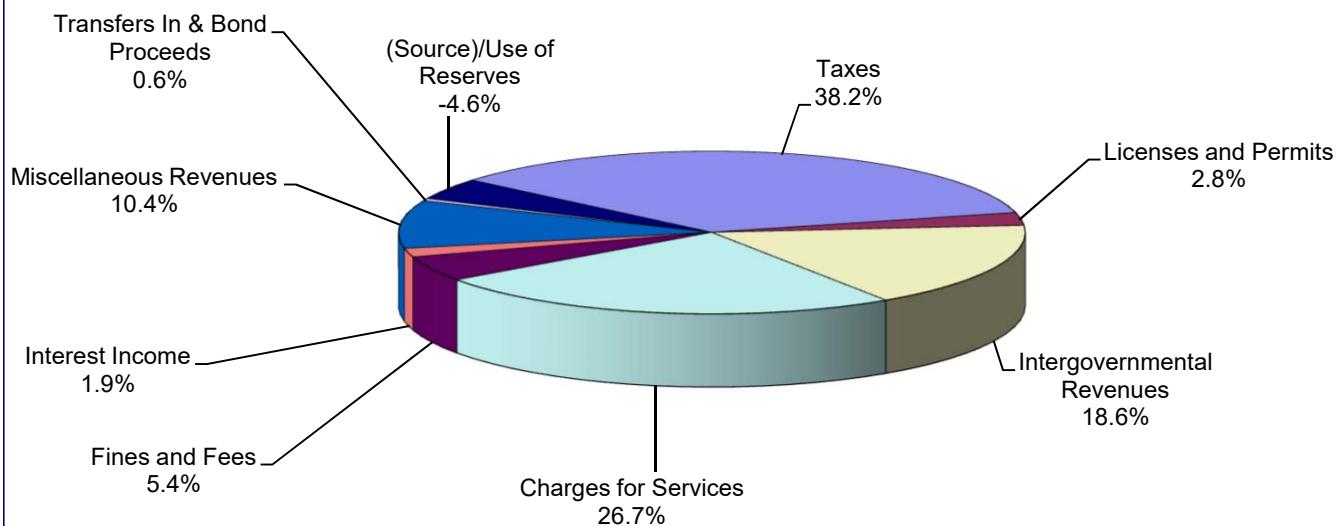
Revenues By Type	2017 Actual	2018	2019	% Change
		Adopted Budget	Adopted Budget	
Taxes	\$ 42,920,493	\$ 45,028,253	\$ 45,957,392	2.06%
Licenses and Permits	3,286,090	3,406,700	3,355,200	-1.51%
Intergovernmental Revenues	21,552,931	21,433,183	22,364,171	4.34%
Charges for Services	30,937,732	31,045,711	32,119,014	3.46%
Fines and Fees	6,215,702	6,574,590	6,575,200	0.01%
Interest Income	19,917,383	2,320,370	2,278,055	-1.82%
Miscellaneous Revenues	12,743,132	11,995,941	12,488,030	4.10%
Transfers In & Bond Proceeds	19,337,308	689,000	699,500	1.52%
(Source)/Use of Reserves	-	(5,035,755)	(5,580,766)	10.82%
<b>Total Revenues</b>	<b>\$ 156,910,771</b>	<b>\$ 117,457,993</b>	<b>\$ 120,255,796</b>	<b>2.38%</b>

Water Rate increase \$0.15

Sewer Rate increase \$0.05

Refuse Rate - No increase

**2019 Adopted Budget by Type**



**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 3,779,907	\$ 3,720,274	\$ 4,028,606
410.10	Property Tax Fire Protection	3,781,251	3,720,274	4,028,606
410.15	Property Tax FICA	1,961,408	2,467,000	2,054,350
410.20	Property Tax IMRF	1,326,119	1,085,000	958,650
410.30	Property Tax Police Pension	4,027,993	4,308,000	4,472,000
410.35	Property Tax Fire Pension	3,865,470	4,597,000	4,729,000
411	Sales Tax Home Rule	4,111,583	4,180,900	4,304,600
412	Food & Beverage Tax	1,269,831	1,317,500	1,325,200
413	Hotel/Motel Tax	186,822	210,700	171,400
415	Electric Use Utility Tax	1,113,482	1,190,000	1,265,500
<b>Total: Taxes</b>		<b>25,423,866</b>	<b>26,796,648</b>	<b>27,337,912</b>
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits	218,881	225,000	229,500
	Professional & Occupational			
420.10	Business Licenses & Permits	318,302	331,700	317,800
	Liquor Licenses			
420.15	Business Licenses & Permits	413,254	465,000	493,400
	Rental Dwelling License			
420.95	Business Licenses & Permits	151,865	180,000	184,500
	Other Licenses & Permits			
425.05	Non-Business Licenses & Permits	899,696	925,000	850,000
	Building Permits & Fees			
425.10	Non-Business Licenses & Permits	1,183,137	1,200,000	1,200,000
	Vehicle Licenses			
425.15	Non-Business Licenses & Permits	30,002	33,000	33,000
	Pet Licenses			
425.95	Non-Business Licenses & Permits	57,103	35,000	35,000
	Other Non-Business Lic & Permits			
<b>Total: Licenses and Permits</b>		<b>3,272,240</b>	<b>3,394,700</b>	<b>3,343,200</b>
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	686,901	700,000	707,900
430.10	Shared Revenue Replacement Tax	119,970	112,500	95,000
430.15	Shared Revenue Sales Tax - State	7,903,183	8,083,800	8,213,700
430.20	Shared Revenue Local Use Tax	1,731,709	1,858,800	2,037,700
430.25	Shared Revenue State Income Tax	6,296,903	5,972,500	6,506,400
430.30	Shared Revenue Auto Rental Tax	32,294	25,000	35,800
430.50	Shared Revenue Charitable Games Tax	2,018	1,500	1,500
430.55	Shared Revenue TIF Surplus	29,237	-	-
432.05	Reimbursements Public Safety Training	47,709	35,000	30,000
432.10	Reimbursements Dist 211 Officer	285,100	300,900	317,300
432.15	Reimbursements Dist 211 Academy Officer	172,980	182,520	192,480
432.20	Reimbursements Dist 15 Officer	192,550	200,450	317,300
432.25	Reimbursements Rural Fire District	657,760	654,080	672,780
432.30	Reimbursements State Hwy Maintenance	164,005	169,070	170,500
432.35	Reimbursements Park District - CC & CSF	113,297	5,000	119,120
432.45	Reimbursements Rural/Meadows Agreement	12,770	12,770	12,770
434	Grants	13,245	30,000	30,000
<b>Total: Intergovernmental Revenues</b>		<b>18,461,631</b>	<b>18,343,890</b>	<b>19,460,250</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 100</b>	<b>General Fund</b>			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	404,000	425,000	445,000
440.10	Intragovernmental Service Charge - Sewer	404,000	425,000	445,000
440.15	Intragovernmental Service Charge - Refuse	116,000	119,000	145,000
440.20	Intragovernmental Service Charge - Parking	64,000	115,000	117,900
440.25	Intragovernmental Service Charge - CDBG	80,430	83,921	95,299
<u>Total: Charges for Services</u>		1,068,430	1,167,921	1,248,199
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	1,193,501	1,248,500	1,154,300
450.10	Gen Govt Fees Photocopy Fees	13,338	12,000	12,000
450.15	Gen Govt Fees Mulch Delivery	29,619	30,000	30,000
450.30	Gen Govt Fees 50/50 Trees	4,245	-	-
450.95	Gen Govt Fees Other Fees	21,156	15,000	20,000
451.05	Comm Dev Fees Plan Review Fees	314,420	360,000	350,000
451.10	Comm Dev Fees Inspection Fees	377,704	400,000	375,000
452.05	Public Safety Fees Special Police Service	125,087	136,200	139,500
452.10	Public Safety Fees Special Fire Service	23,180	20,000	23,100
452.15	Public Safety Fees Ambulance Fees	1,404,827	1,504,000	1,504,000
452.20	Public Safety Fees Vehicle Impound Fees	148,500	145,000	200,000
452.25	Public Safety Fees False Alarm Fees	5,800	8,000	5,200
452.30	Public Safety Fees Spiller Pay Fees	-	5,000	5,000
452.95	Public Safety Fees Other Fees	37,774	227,890	100,000
454.05	Fines Circuit Court Fines	278,580	320,000	375,000
454.10	Fines Parking Violations	184,311	185,000	197,300
454.15	Fines Compliance Violations	456,012	430,000	535,200
454.20	Fines Red Light Violations	699,946	700,000	729,600
454.25	Fines Adjudication Fines	106,534	115,000	115,000
454.95	Fines Other Fines and Fees	1,100	5,500	2,500
<u>Total: Fines and Fees</u>		5,425,634	5,867,090	5,872,700
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	426,061	228,520	188,195
<u>Total: Interest Income</u>		426,061	228,520	188,195
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	226,500	144,025	116,845
471.05	Insurance & Property Damage Property Damage Recovery	24,366	25,000	25,000
471.10	Insurance & Property Damage Workers Comp Recovery	42,017	25,000	25,000
474.05	Other Miscellaneous Reimbursements	87,840	375,000	370,000
474.10	Other Miscellaneous Donations	3,901	-	-
474.15	Other Miscellaneous Forfeitures	18,148	5,000	5,000
474.20	Other Streetfest Revenue	164,779	190,000	185,000
474.90	Other Miscellaneous Income	6,493	9,921	10,000
<u>Total: Miscellaneous Revenues</u>		574,044	773,946	736,845
<u>Other Financing Sources</u>				
481	Interfund Transfers In	38,096	-	-
<u>Total: Other Financing Sources</u>		38,096	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	480,000	324,804
<u>Total: (Source)/Use of Reserves</u>		-	480,000	324,804
<b>Fund Total: General Fund</b>		<b>\$ 54,690,002</b>	<b>\$ 57,052,715</b>	<b>\$ 58,512,105</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 205</b>	<b>Motor Fuel Tax Fund</b>			
	<u>Intergovernmental Revenues</u>			
430.35	Shared Revenue Motor Fuel Tax	\$ 1,773,262	\$ 1,814,200	\$ 1,746,000
	<u>Total: Intergovernmental Revenues</u>	1,773,262	1,814,200	1,746,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	6,224	750	750
	<u>Total: Interest Income</u>	6,224	750	750
	<u>Miscellaneous Revenues</u>			
474.05	Other Miscellaneous Reimbursements	-	-	-
	<u>Total: Miscellaneous Revenues</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	106,175	383,720
	<u>Total: (Source)/Use of Reserves</u>	-	106,175	383,720
	<b>Fund Total: Motor Fuel Tax Fund</b>	<b>\$ 1,779,486</b>	<b>\$ 1,921,125</b>	<b>\$ 2,130,470</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 210</b>	<b>Community Dev Block Grant Fund</b>			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 145,504	\$ 419,608	\$ 481,496
	<u>Total: Intergovernmental Revenues</u>	145,504	419,608	481,496
	<b>Fund Total: Community Dev Block Grant Fund</b>	<b>\$ 145,504</b>	<b>\$ 419,608</b>	<b>\$ 481,496</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 221</b>	<b>Federal Equitable Sharing Fund</b>					
	<u>Intergovernmental Revenues</u>					
434	Grants	\$ 19,026	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	<u>Total: Intergovernmental Revenues</u>	19,026	20,000	20,000	20,000	20,000
	<u>Interest Income</u>					
460.05	Interest Income Interest on Investments	2,545	-	-	-	-
	<u>Total: Interest Income</u>	2,545	-	-	-	-
	<u>(Source)/Use of Reserves</u>					
499	(Source)/Use of Reserves	-	-	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-	-	-
	<b>Fund Total: Federal Equitable Sharing Fund</b>	<b>\$ 21,571</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 222</b>	<b>State Equitable Sharing Fund</b>			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 36,143	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	36,143	5,000	5,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	1,896	-	-
	<u>Total: Interest Income</u>	1,896	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	<b>Fund Total: State Equitable Sharing Fund</b>	<b>\$ 38,039</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 223</b>	<b>DUI Fines Fund</b>			
<u>Fines and Fees</u>				
454.30	Fines DUI Fines	\$ 26,773	\$ 30,000	\$ 20,000
<u>Total: Fines and Fees</u>		<u>26,773</u>	<u>30,000</u>	<u>20,000</u>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	614	-	-
<u>Total: Interest Income</u>		<u>614</u>	<u>-</u>	<u>-</u>
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimbursements	7,569	-	-
<u>Total: Miscellaneous Revenues</u>		<u>7,569</u>	<u>-</u>	<u>-</u>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(25,000)	(15,000)
<u>Total: (Source)/Use of Reserves</u>		<u>-</u>	<u>(25,000)</u>	<u>(15,000)</u>
<b>Fund Total: DUI Fines Fund</b>		<b>\$ 34,956</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 224</b>	<b>Foreign Fire Insurance Tax Fund</b>					
<u>Intergovernmental Revenues</u>						
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 90,985	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
<u>Total: Intergovernmental Revenues</u>		90,985	70,000	70,000	70,000	70,000
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	64	-	-	-	-
<u>Total: Interest Income</u>		64	-	-	-	-
<u>Miscellaneous Revenues</u>						
474.90	Other Miscellaneous Income	169	-	-	-	-
<u>Total: Miscellaneous Revenues</u>		169	-	-	-	-
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	-	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-	-	-
<b>Fund Total: Foreign Fire Insurance Tax Fund</b>		<b>\$ 91,218</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019		
			Adopted Budget	Adopted Budget		
<b>Fund 231 Dundee Road TIF (TIF #1) Fund</b>						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 2,700,698	\$ 2,756,800	\$ 3,164,400		
<u>Total: Taxes</u>		2,700,698	2,756,800	3,164,400		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	66,181	750	250		
<u>Total: Interest Income</u>		66,181	750	250		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(1,929,550)	(2,336,650)		
<u>Total: (Source)/Use of Reserves</u>		-	(1,929,550)	(2,336,650)		
<b>Fund Total: Dundee Road TIF (TIF #1) Fund</b>		<b>\$ 2,766,879</b>	<b>\$ 828,000</b>	<b>\$ 828,000</b>		

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 232</b>	<b>Rand/Dundee TIF (TIF #2) Fund</b>			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 287,944	\$ 278,600	\$ 318,500
<u>Total: Taxes</u>		287,944	278,600	318,500
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	8,169	750	750
<u>Total: Interest Income</u>		8,169	750	750
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(195,350)	95,750
<u>Total: (Source)/Use of Reserves</u>		-	(195,350)	95,750
<b>Fund Total: Rand/Dundee TIF (TIF #2) Fund</b>		<b>\$ 296,113</b>	<b>\$ 84,000</b>	<b>\$ 415,000</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 233</b>	<b>Downtown Area TIF (TIF #3) Fund</b>			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 5,552,633	\$ 5,908,100	\$ 6,259,800
<b>Total: Taxes</b>		<b>5,552,633</b>	<b>5,908,100</b>	<b>6,259,800</b>
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	127,262	-	-
434	Grants	-	-	-
<b>Total: Intergovernmental Revenues</b>		<b>127,262</b>	<b>-</b>	<b>-</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	60,843	2,500	2,500
460.10	Interest Income Interest on Loans	13,644	11,295	10,610
<b>Total: Interest Income</b>		<b>74,487</b>	<b>13,795</b>	<b>13,110</b>
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimb/Refunds	-	-	-
<b>Total: Miscellaneous Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>
<u>Other Financing Sources</u>				
480	Bond Proceeds	10,961,324	-	-
<b>Total: Other Financing Sources</b>		<b>10,961,324</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(2,056,465)	(861,095)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(2,056,465)</b>	<b>(861,095)</b>
<b>Fund Total: Downtown Area TIF (TIF #3) Fund</b>		<b>\$ 16,715,706</b>	<b>\$ 3,865,430</b>	<b>\$ 5,411,815</b>

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019		
			Adopted Budget	Adopted Budget		
<b>Fund 234 Rand Corridor TIF (TIF #4) Fund</b>						
<u>Taxes</u>						
410.95	Property Tax TIF Increment	\$ 2,896,082	\$ 3,080,400	\$ 3,111,200		
<u>Total: Taxes</u>		2,896,082	3,080,400	3,111,200		
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	14,620	1,500	1,500		
<u>Total: Interest Income</u>		14,620	1,500	1,500		
<u>Other Financing Sources</u>						
480	Bond Proceeds	6,095,615	-	-		
<u>Total: Other Financing Sources</u>		6,095,615	-	-		
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	(1,043,865)	(463,235)		
<u>Total: (Source)/Use of Reserves</u>		-	(1,043,865)	(463,235)		
<b>Fund Total: Rand Corridor TIF (TIF #4) Fund</b>		<b>\$ 9,006,317</b>	<b>\$ 2,038,035</b>	<b>\$ 2,649,465</b>		

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 235</b>	<b>Rand/Lake Cook TIF (TIF #5) Fund</b>			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 150,353	\$ 156,600	\$ 212,500
<u>Total: Taxes</u>		150,353	156,600	212,500
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	596	-	-
<u>Total: Interest Income</u>		596	-	-
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	57,300	160,360
<u>Total: (Source)/Use of Reserves</u>		-	57,300	160,360
<b>Fund Total: Rand/Lake Cook TIF (TIF #5) Fund</b>		<b>\$ 150,949</b>	<b>\$ 213,900</b>	<b>\$ 372,860</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 300</b>	<b>Debt Service Fund</b>			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 2,661,512	\$ 2,646,085	\$ 2,514,600
<u>Total: Taxes</u>		2,661,512	2,646,085	2,514,600
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	503,562	476,985	346,695
<u>Total: Intergovernmental Revenues</u>		503,562	476,985	346,695
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	20,337	4,505	3,000
<u>Total: Interest Income</u>		20,337	4,505	3,000
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	1,563,773	-	-
<u>Total: Other Financing Sources</u>		1,563,773	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
<b>Fund Total: Debt Service Fund</b>		<b>\$ 4,749,184</b>	<b>\$ 3,127,575</b>	<b>\$ 2,864,295</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 401</b>	<b>Capital Equipment Fund</b>			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 670,548	\$ 780,560	\$ 621,070
415	Electric Use Utility Tax	1,000,000	940,000	615,000
<b>Total: Taxes</b>		<b>1,670,548</b>	<b>1,720,560</b>	<b>1,236,070</b>
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	68,393	50,000	-
434	Grants	-	-	-
<b>Total: Intergovernmental Revenues</b>		<b>68,393</b>	<b>50,000</b>	<b>-</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	34,578	7,500	7,500
<b>Total: Interest Income</b>		<b>34,578</b>	<b>7,500</b>	<b>7,500</b>
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	240,875	192,785	194,070
471.05	Insurance & Property Damage Recovery	277,161	-	-
472.05	Sales Fixed Assets	58,216	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	661,230	-	-
<b>Total: Miscellaneous Revenues</b>		<b>1,237,482</b>	<b>242,785</b>	<b>244,070</b>
<u>Other Financing Sources</u>				
481	Interfund Transfers In	576,000	584,000	592,000
<b>Total: Other Financing Sources</b>		<b>576,000</b>	<b>584,000</b>	<b>592,000</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(538,115)	(1,199,585)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(538,115)</b>	<b>(1,199,585)</b>
<b>Fund Total: Capital Equipment Fund</b>		<b>\$ 3,587,001</b>	<b>\$ 2,066,730</b>	<b>\$ 880,055</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 402</b>	<b>Capital Improvement Fund</b>			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 820,130	\$ 898,060	\$ 714,560
415	Electric Use Utility Tax	150,000	200,000	500,000
<u>Total: Taxes</u>		970,130	1,098,060	1,214,560
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	89,362	-	-
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		89,362	-	-
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	43,414	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	9,426	-	-
451.20	Comm Dev Fees Sidewalks	17,154	-	-
<u>Total: Fines and Fees</u>		69,994	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	40,257	7,500	7,500
<u>Total: Interest Income</u>		40,257	7,500	7,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	23,919	-	-
<u>Total: Miscellaneous Revenues</u>		23,919	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	102,500	105,000	107,500
<u>Total: Other Financing Sources</u>		102,500	105,000	107,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(300,235)	(23,635)
<u>Total: (Source)/Use of Reserves</u>		-	(300,235)	(23,635)
<b>Fund Total: Capital Improvement Fund</b>		<b>\$ 1,296,162</b>	<b>\$ 910,325</b>	<b>\$ 1,305,925</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018		2019	
			Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
<b>Fund 430</b>	<b>Village Hall Renovation Fund</b>					
<u>Interest Income</u>						
460.05	Interest Income Interest on Investments	\$ 1,530	\$ -	\$ -	\$ -	\$ -
<b>Total: Interest Income</b>		<b>1,530</b>				
<u>Other Financing Sources</u>						
481	Interfund Transfers In	-	-	-	-	-
<b>Total: Other Financing Sources</b>		<b>-</b>				
<u>(Source)/Use of Reserves</u>						
499	(Source)/Use of Reserves	-	-	-	-	-
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>				
<b>Fund Total: Village Hall Renovation Fund</b>		<b>\$ 1,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 605</b>	<b>Waterworks Fund</b>			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 28,751	\$ 30,000	\$ 30,000
	<u>Total: Intergovernmental Revenues</u>	28,751	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	7,892,874	8,700,000	8,856,000
441.10	Water Service Resident - Tax-Exempt	678,660	-	-
441.15	Water Service Resident - User Charge	514,714	526,000	550,000
441.20	Water Service Resident - Penalties	69,103	60,000	62,500
441.25	Water Service Non-Resident - Regular	1,346,477	1,248,000	1,186,000
441.30	Water Service Non-Resident - IOTP	87,852	70,000	66,000
441.35	Water Service Non-Resident - Deer Park	394,761	365,000	368,000
441.40	Water Service Non-Resident - User Charge	30,619	30,000	32,000
441.45	Water Service Non-Resident - Penalties	11,224	10,000	10,000
441.50	Water Service Construction - Hydrant Meter	26,337	-	-
441.55	Water Service Fees - Water Meter Sales	93,055	15,000	15,000
441.60	Water Service Fees - Turn On	19,771	20,000	20,000
441.65	Water Service Fees - Water Use	18,701	10,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	505	20,000	15,000
441.75	Water Service Fees - Water Extensions	357,266	20,000	20,000
441.80	Water Service Fees - Water Connection	445	15,000	10,000
	<u>Total: Charges for Services</u>	11,542,364	11,109,000	11,220,500
<u>Fines and Fees</u>				
441.85	Water Service AMR Non-Compliance	8,320	-	5,000
	<u>Total: Fines and Fees</u>	8,320	-	5,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	55,184	15,000	15,000
	<u>Total: Interest Income</u>	55,184	15,000	15,000
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	-	-	-
474.05	Other Miscellaneous Reimbursements	174,539	-	-
474.90	Other Miscellaneous Income	2,041	5,000	5,000
	<u>Total: Miscellaneous Revenues</u>	176,580	5,000	5,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
499	(Source)/Use of Reserves	-	(541,600)	(691,310)
	<u>Total: (Source)/Use of Reserves</u>	-	(541,600)	(691,310)
	<b>Fund Total: Waterworks Fund</b>	<b>\$ 11,811,199</b>	<b>\$ 10,617,400</b>	<b>\$ 10,584,190</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 610</b>	<b>Sewerage Fund</b>			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 2,389,428	\$ 2,500,000	\$ 2,626,000
442.10	Sewer Service Resident - Penalties	27,606	25,000	25,000
442.15	Sewer Service Non-Resident - Regular	418,396	490,000	514,700
442.20	Sewer Service Non-Resident - Penalties	1,831	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	9,953	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	(44)	-	-
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,855	1,800	1,800
442.40	Sewer Service Fees - Flood Control	1,132,826	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	3,600	-	-
442.50	Sewer Service Fees - Detention	1,752	-	-
<b>Total: Charges for Services</b>		<b>3,987,203</b>	<b>4,170,800</b>	<b>4,321,500</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	32,297	5,000	5,000
460.10	Interest Income Interest on Loans	227	-	-
<b>Total: Interest Income</b>		<b>32,524</b>	<b>5,000</b>	<b>5,000</b>
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	-	-	-
474.90	Other Miscellaneous Income	276	250	250
<b>Total: Miscellaneous Revenues</b>		<b>276</b>	<b>250</b>	<b>250</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	1,590,930	(324,425)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>1,590,930</b>	<b>(324,425)</b>
<b>Fund Total: Sewerage Fund</b>		<b>\$ 4,020,003</b>	<b>\$ 5,766,980</b>	<b>\$ 4,002,325</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 615</b>	<b>Refuse Fund</b>			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 13,850	\$ 12,000	\$ 12,000
<b>Total: Licenses and Permits</b>		<b>13,850</b>	<b>12,000</b>	<b>12,000</b>
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,804,567	3,834,685	3,844,215
443.25	Refuse Service Penalties	37,382	40,000	40,000
443.30	Refuse Service Multi-Family Disposal Fee	671,944	685,430	692,640
443.35	Refuse Service Recycling Incentive Proceeds	10,148	30,000	30,000
<b>Total: Charges for Services</b>		<b>4,524,041</b>	<b>4,590,115</b>	<b>4,606,855</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	14,207	1,500	1,500
<b>Total: Interest Income</b>		<b>14,207</b>	<b>1,500</b>	<b>1,500</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	95,965	172,205
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>95,965</b>	<b>172,205</b>
<b>Fund Total: Refuse Fund</b>		<b>\$ 4,552,098</b>	<b>\$ 4,699,580</b>	<b>\$ 4,792,560</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018 Adopted Budget	2019 Adopted Budget
<b>Fund 620</b>	<b>Parking System Fund</b>			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>				
<u>Fines and Fees</u>				
453.10	Parking Fees Daily Fee	452,884	425,000	425,000
453.50	Parking Fees Permit Fee - Business Lots	7,463	2,500	2,500
453.55	Parking Fees Permit Fee - Gateway Deck	224,634	250,000	250,000
<u>Total: Fines and Fees</u>				
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	13,119	1,000	1,000
<u>Total: Interest Income</u>				
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	24,408	20,500	20,500
474.05	Other Misc Reimbursements/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>				
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(39,405)	(138,585)
<u>Total: (Source)/Use of Reserves</u>				
<b>Fund Total: Parking System Fund</b>		<b>\$ 722,508</b>	<b>\$ 659,595</b>	<b>\$ 560,415</b>

**Village of Palatine**  
**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 701</b>	<b>Health Insurance Fund</b>			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 5,399,825	\$ 5,599,900	\$ 6,149,215
444.05	Insurance Fees Retiree Premiums	720,785	829,375	800,000
444.10	Insurance Fees COBRA Premiums	52,866	-	-
444.15	Insurance Fees Employee Premiums	503,738	564,400	686,685
<b>Total: Charges for Services</b>		<b>6,677,214</b>	<b>6,993,675</b>	<b>7,635,900</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	23,767	15,000	10,000
<b>Total: Interest Income</b>		<b>23,767</b>	<b>15,000</b>	<b>10,000</b>
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	-	-	-
<b>Total: Miscellaneous Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	244,600	54,025
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>244,600</b>	<b>54,025</b>
<b>Fund Total: Health Insurance Fund</b>		<b>\$ 6,700,981</b>	<b>\$ 7,253,275</b>	<b>\$ 7,699,925</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 702</b>	<b>Liability Insurance Fund</b>			
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	\$ 1,498,200	\$ 1,498,200	\$ 1,505,700
<b>Total: Charges for Services</b>		<b>1,498,200</b>	<b>1,498,200</b>	<b>1,505,700</b>
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	55,600	15,000	15,000
<b>Total: Interest Income</b>		<b>55,600</b>	<b>15,000</b>	<b>15,000</b>
<u>Miscellaneous Revenues</u>				
471.15	Insurance & Property Damage Excess Loss Recovery	34,035	-	-
474.05	Other Misc Reimbursements/Refunds	25,120	-	-
<b>Total: Miscellaneous Revenues</b>		<b>59,155</b>	<b>-</b>	<b>-</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	272,360	254,560
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>272,360</b>	<b>254,560</b>
<b>Fund Total: Liability Insurance Fund</b>		<b>\$ 1,612,955</b>	<b>\$ 1,785,560</b>	<b>\$ 1,775,260</b>

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 710</b>	<b>Fleet Services Fund</b>			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 11,522	\$ 13,500	\$ 13,500
432.50	Reimbursements Various Governments - Fuel	87,428	100,000	101,230
432.55	Reimbursements Various Governments - Vehicle Parts	51,925	55,000	55,000
432.60	Reimbursements Various Governments - Fleet Labor	58,175	35,000	35,000
<u>Total: Intergovernmental Revenues</u>		209,050	203,500	204,730
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,640,280	1,516,000	1,580,360
<u>Total: Charges for Services</u>		1,640,280	1,516,000	1,580,360
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	8,657	250	5,000
<u>Total: Interest Income</u>		8,657	250	5,000
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	31,811	15,000	15,000
474.90	Other Miscellaneous Income	-	-	-
<u>Total: Miscellaneous Revenues</u>		31,811	15,000	15,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	164,060	103,920
<u>Total: (Source)/Use of Reserves</u>		-	164,060	103,920
<b>Fund Total: Fleet Services Fund</b>		<b>\$ 1,889,798</b>	<b>\$ 1,898,810</b>	<b>\$ 1,909,010</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 801</b>	<b>Police Pension Fund</b>			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 2,033,313	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	764,865	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	6,963,184	-	-
<b>Total: Interest Income</b>		<b>9,761,362</b>	<b>1,000,000</b>	<b>1,000,000</b>
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	4,043,020	4,308,000	4,562,000
473.10	Pension Contributions Employee Contributions	1,048,695	1,118,145	1,140,690
473.15	Pension Contributions Portability Payments	-	-	-
474.90	Other Miscellaneous Income	79	-	-
<b>Total: Miscellaneous Revenues</b>		<b>5,091,794</b>	<b>5,426,145</b>	<b>5,702,690</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(878,745)	(645,690)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(878,745)</b>	<b>(645,690)</b>
<b>Fund Total: Police Pension Fund</b>		<b>\$ 14,853,156</b>	<b>\$ 5,547,400</b>	<b>\$ 6,057,000</b>

**Village of Palatine**

**CY 2019 Adopted Budget - Revenue Overview**

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 802</b>	<b>Fire Pension Fund</b>			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,658,339	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	1,445,287	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	6,143,051	-	-
<b>Total: Interest Income</b>		<b>9,246,677</b>	<b>1,000,000</b>	<b>1,000,000</b>
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	4,629,680	4,597,000	4,819,000
473.10	Pension Contributions Employee Contributions	886,245	915,315	944,675
473.15	Pension Contributions Portability Payments	-	-	-
474.90	Other Miscellaneous Income	-	-	-
<b>Total: Miscellaneous Revenues</b>		<b>5,515,925</b>	<b>5,512,315</b>	<b>5,763,675</b>
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(498,815)	(425,175)
<b>Total: (Source)/Use of Reserves</b>		<b>-</b>	<b>(498,815)</b>	<b>(425,175)</b>
<b>Fund Total: Fire Pension Fund</b>		<b>\$ 14,762,602</b>	<b>\$ 6,013,500</b>	<b>\$ 6,338,500</b>

## Village of Palatine

### CY 2019 Adopted Budget - Revenue Overview

Account Number	Description	2017 Actual	2018	2019
			Adopted Budget	Adopted Budget
<b>Fund 825</b>	<b>Special Service Area #5 Fund</b>			
<u>Taxes</u>				
410.25	Property Tax Debt Service	\$ 606,727	\$ 586,400	\$ 587,850
<u>Total: Taxes</u>		606,727	586,400	587,850
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	8,127	2,050	3,000
<u>Total: Interest Income</u>		8,127	2,050	3,000
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	(5,725)
<u>Total: (Source)/Use of Reserves</u>		-	-	(5,725)
<b>Fund Total: Special Service Area #5 Fund</b>		<b>\$ 614,854</b>	<b>\$ 588,450</b>	<b>\$ 585,125</b>