



## PALATINE FIRE PREVENTION DIVISION

200 EAST WOOD STREET • PALATINE, IL 60067-5339

Telephone (847) 359-9029 • Fax (847) 202-6666

[www.palatine.il.us/departments/fire\\_prevention\\_division](http://www.palatine.il.us/departments/fire_prevention_division)

### Residential / Multifamily Knox Box Form

This form is used as a request to have the entry door key(s) to an individual's single family home placed in the owner's personal Knox box key safe or in the buildings Multifamily Knox box key safe.

By completing and signing this form you are giving permission to the Palatine Fire Department to use the keys to gain entry to your living unit, in the event of an emergency. The information that you provide will be entered into the Fire Departments building information computer dispatching data base, and can be broadcast to the responding fire vehicles during an emergency response.

Any questions regarding this program can be directed to the Village of Palatine Fire Prevention office (847) 359-9029.

#### Residential Knox Box

Mounted on a home or hung over a door on a home, apartment or condo.

#### Multifamily Knox Box

Key placed into a designated lobby Knox box.

Name/Resident \_\_\_\_\_

Address \_\_\_\_\_ Unit \_\_\_\_\_

Phone \_\_\_\_\_ e-mail \_\_\_\_\_

Box Location \_\_\_\_\_

Nearest Relative / contact Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ e-mail \_\_\_\_\_

Signature of Resident \_\_\_\_\_ Date \_\_\_\_\_

Printed Signature \_\_\_\_\_

-----Inspector Use Only-----

Key Install \_\_\_\_\_ Key Removal \_\_\_\_\_  
Inspector \_\_\_\_\_ Date \_\_\_\_\_ Inspector \_\_\_\_\_ Date \_\_\_\_\_

Serial # \_\_\_\_\_ Add'l Notes \_\_\_\_\_  
Date \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/R \_\_\_\_\_

Proof of Executor of Estate \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/R \_\_\_\_\_

Proof of Death Certificate \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/R \_\_\_\_\_  
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