

## POLICE VACATION NOTIFICATION

The Palatine Police Department takes vacation notifications. If you are going to be away from home it is a good idea to contact the police department and provide a vacation notification. Please understand that this program is intended to provide the Palatine Police Department with information and emergency contact number to reach you if needed. It does not mean the officers will be able to watch your home.

When you to call to make a vacation notification, you will be asked the following:

- name
- address and a phone number to reach you
- reason for vacancy (vacation, for sale, other)
- date leaving and returning
- any alarm information
- key holder information
- any individuals who may be at the property?
- vehicle description and location on premises
- newspaper stopped?
- mail stopped?
- deliveries stopped?
- utility information?
- lights and/or timers
- any pets at home?

To make a vacation notification, you must call or stop by the Palatine Police Department.  
Palatine Police non-emergency # 847-359-9000