



Correction / Revision Request Form

BUILDING DEPARTMENT

Permit Number:

Revision Date:

Revised Permit Valuation:

REASON FOR RE-SUBMITAL:

Check the appropriate box

CORRECTIONS (For plans in review and permit not issued)

Requested by _____

REVISIONS (For Approved Plans/Issued Permit)

Revision must be identified on the plan by highlighting or clouding ALL sets of plans.
Fees and additional inspections may apply

☐ **AS BUILT**

☐ **REQUIRED FINAL REPORTS**

Please indicate the discipline(s) you desire to review your plan(s) by checking the appropriate box(s):

☐ **STRUCTURAL/BUILDING**

☐ **ELECTRICAL**

☐ **MECHANICAL**

☐ **PLUMBING**

☐ **ZONING**

☐ **ENGINEERING**

☐ **FIRE**

Describe Changes (in detail):

Example: New two-story single-family home that includes a full finished basement. Scope revised from 4 bedrooms to 3 bedrooms on upper level and removal of ½ bath from main level, for a new total of 3 bathrooms. Upper level revised from 850 sf. to 630 sf. Basement and main level sf remain the same. See sheets A-01, A-04, and A-05 for clouded and noted plans.

ACKNOWLEDGEMENT

Signature _____

